

Council Policy

Elected Members and
Officers representing
Council or the City as
Delegates



<p>Council Policy</p> <p>Elected Members and Officers representing Council or the City as Delegates</p>	<p>D13/64399[v3]</p>
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1. **Title**
Elected Members and Officers representing Council or the City as Delegates.
2. **Purpose**
To outline the role of Elected Members and Officers representing Council or the City as delegates on external committees with agencies and organisations
3. **Scope**
Elected Members and Officers representing Council or the City as delegates are not empowered to commit Council or the City to any course of action unless provided with specific authority of Council or until such time as Council has approved of such action through Council's normal process.
4. **Policy Statement**
 - 4.1 Officers appointed to external committees or representing the City at any meeting other than Council meetings are to maintain close liaisons with Council.
 - 4.2 When a delegate requires a decision from Council in respect to their external appointment, a request should be provided to the Chief Executive Officer to enable the preparation of a written report. The views of the delegate may, if deemed appropriate by the Chief Executive Officer, be expressed in the report, however the Officers should only reflect his or her professional opinion on the subject.
 - 4.3 Wherever practicable, delegate's reports should be submitted in writing to Council and circulated to Elected Members.
5. **Financial/Budget Implications**
There are no specific financial or budget implications associated with this Policy.
6. **Asset Management Implications**
There are no specific asset management implications associated with this Policy.
7. **Environmental Implications**
There are no specific environmental implications associated with this Policy.
8. **Strategic/Social Implications**
Strategic Community Plan 2017 – 2027 - Objective 1.5 Actively work with the community to build local capacity.
9. **Occupational Safety and Health (OSH) Implications**
There are no specific OSH implications associated with this Policy.
10. **Risk Assessment**
A risk assessment conducted as part of the Policy review has indicated that the risk

to the City by not outlining the role of Elected Members and Officers representing Council or the City as delegates on external committees with agencies and would result in a risk rating of moderate.

It is assessed that the risk rating following the implementation of this Policy would result in a risk rating of low.

11. References

Name of Policy	Elected Members and Officers representing Council or the City as Delegates
Date of Adoption and resolution No	23/03/1992 #394
Review dates and resolution No #	27/09/2006 #519 28/04/2010 #105 11/07/2012 #163 08/04/2015 #427 24/04/2018 #150
Next review date due	24/04/2020
Legal Authority	Local Government Act 1995 Section 2.7 – Role of Council
Directorate	City Strategy
Department	City Strategy
Related documents	Acts/Regulations Local Government Act 1995 Plans/Strategies Strategic Community Plan Policies Nil Work Instructions Nil Other documents Nil

Note: Changes to References may be made without the need to take the Policy to Council for review.