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LOCAL COMMERCIAL SUPPORT GRANT

Homebased Business Application

The City of Kwinana recognises that local businesses play an important role in the quality of life of the community. Local businesses increase the vitality of our City and are an important source of employment for local residents. The purpose of this grant is to encourage business owners to invest in making improvements to their business and to engage other local business and services to carry out this work.

The grant funds will be allocated on a competitive basis via an Expression of Interest (EOI) process. The grants will take the form of reimbursement (to a maximum of \$1,000) for specified types of expenses for example strengthening online presence and professional development. Disbursement of grant funding will occur on receipt of final paid invoice.

In order to be eligible for a *Homebased Business grant*, a business must meet the following criteria:

- Be a business that is operated from the dwelling/private residence of the business owner within the City of Kwinana, and be able to provide evidence to support this in the form of a drivers licence or other form of identification;
- Have all current, or be able to obtain, insurances, permits and licences for business operation, including holding an ABN;
- All grant applications must have a written quote for the work. Grants will not be given for works already undertaken;
- The grant will not fund operational expenses such as wages, stock or marketing;
- The applicant must be the owner-operator of that business location (franchises are eligible);
- The project must be completed within 3 months of approval unless otherwise approved by the City; and
- Goods or services should be procured from businesses within the City of Kwinana (unless exceptional circumstances preclude this).

The following expenses will be considered for grant funding for *Homebased Businesses* under this program:

- The development of websites or smart phone applications with e-commerce functions such as sales or booking features; or
- Any other project, that in the opinion of the selection panel, is consistent with the intent of the policy (for example, professional development, business or social media training).

APPLICATIONS CLOSE AT 5^{PM} ON MONDAY, 24 OCTOBER 2022.

For more information or to apply contact invest@kwinana.wa.gov.au

Applicant details

Business name/trading name:	
ABN:	
Contact first name:	
Last name:	
Phone number work:	Mobile:
Email:	
Business premises address:	
Postal address:	
I have attached a copy of one of the following documents as proof of my residency in Kwinana:	Current WA Drivers Licence; or Other form of identification indicating my current address
If you have any questions regarding this please contact 9439 0241 or invest@kwinana.wa.gov.au	
Description of business:	
Proposed works:	
How will this benefit your business and local economy:	
I have attached a written quote (required)	Yes
The quote is from a supplier:	
Based within the City of Kwinana (preferred)	Yes
From the surrounding regions (Cockburn, Rockingham or Serpentine-Jarrahdale)	Yes
From another area (<i>please specify the region and why this supplier was chosen</i>)	
I confirm that the above information is correct and that I understand that if successful the grant will be paid as a reimbursement for the work undertaken.	
Signed:	