

# Policy

## Advocacy and Lobbying



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|-----------------------|---------------------------------------|
| <b>Council Policy</b> |                                       |
| Legal Authority       | Local Government Act 1995 s.2.7(2)(b) |
| Department            | City Leadership                       |

### 1. Title

Advocacy and Lobbying

### 2. Purpose

To establish a framework that sets out how Council will work across the municipality and the region by advocating, informing and partnering with national, state, regional and local stakeholders to meet the needs of the community.

### 3. Scope

This Policy identifies how Council should engage in advocacy and lobbying activities to assist in establishing partnerships, networking, pursuing and promoting opportunities for the City of Kwinana in line with the Strategic Community Plan. This Policy applies to Council and the Chief Executive Officer and outlines the reporting requirements of these activities.

### 4. Responsibilities

The role of the Mayor and Councillors is set out in the Local Government Act 1995 and the Councillors Code of Conduct.

Chief Executive Officer

The role of the Chief Executive Officer is to ensure that advocacy issues align with the Council's adopted Kwinana Future Priorities document and have business cases that establish the benefit of the projects to the City of Kwinana.

### 5. Policy Statement

#### 5.1 Kwinana Future Priorities

From time to time, Council will adopt a Kwinana Future Priorities document that, in concert with the Strategic Community Plan, identifies as number of Key Priority Areas that are recognised as being of strategic importance to the future of the City.

#### 5.2 Priority Items

City Officers will develop a list of Priority Items that are specific advocacy initiatives. Where these Priority Items align, in the opinion of the CEO, with a Key Priority Area in the Kwinana Future Priorities document, a summary of the Advocacy Item will be sent to Councillors by circular for comment for a period of 5 working days for comment prior to adoption.

Where a Priority Item does not align with an adopted Key Priority Area or Councillors raise an issue, the item will be referred to Council for determination.

All Priority Items will be recorded in the City's Records System and indexed to D19/16394.

#### 5.3 Advocacy and Lobbying Activities

The City will advocate for the Key Priority Areas in a number of ways including seeking meetings with politicians and government departments as well as holding, attending and sponsoring various functions, where it can forward the City's position.

## 6. References

|                                     |  |
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| Date of adoption and resolution No. | 13/6/16 Resolution 268                               |
| Review dates and resolution No.     |  |
| Next review due date                | 1/10/2022  |
| Related documents                   | <b>Acts/Regulations</b><br>Local Government Act 1995 |

**Note: Changes to references may be made without the need to take the Policy to Council for review.**