

Policy

Mobile Food Vendors (Food Trucks) Policy



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Adopted:	23/05/2018 #177
Last reviewed:	Nil
Next review due date:	23/05/2020
Legal Authority:	Local Government Act Section 2.7 – The Role of Council [Insert other relevant legislation here]
Directorate:	City Strategy
Department:	Economic Development
Related documents:	Acts/Regulations Local Law – Activities on Thoroughfares and Public Places and Trading Plans/Strategies NA Policies NA Work Instructions NA Other documents NA

Note: Changes to References may be made without the need to take the Policy to Council for review.

Policy:

1. Title

Mobile Food Vendors (Food Trucks) Policy

2. Purpose

To allow for outdoor, high-quality food vending activities in a manner that improves the usage, image and quality of the City's public facilities, whilst managing the competing needs and interests of local business, residents, consumers and users of the City's facilities.

3. Scope

The Policy outlines conditions and permit processes for Mobile Food Vendors to locate within prescribed locations within the City of Kwinana.

4. Definitions

Mobile Food Vendor means a food vendor who has a Trader's Permit and operates a Department of Transport licenced vehicle or trailer.

All other definitions have the meaning as prescribed in the City's Local Law - Activity on Thoroughfares and Public Places and Trading.

5. Policy Statement

Mobile Food Vendors (Food Trucks) can add to the vibrancy of the City of Kwinana. Vendors all require a Trader's Permit from the City before they can trade. This Policy provides guidance to City Officers when issuing licences for general trading, exclusive of events, in certain designated areas of the City.

5.1 General

- 5.1.1 Mobile Food Vendors shall not trade in any public place until a Trader's Permit has been issued by the City of Kwinana in writing.
- 5.1.2 Failure to comply with the conditions of the permit, including site access requirements, may result in the permit being cancelled.
- 5.1.3 Parking for towing vehicles is not permitted at the same site as the vendor. The Mobile Food Vendor needs to be dropped off to a location and a legitimate parking space found for the towing vehicle.
- 5.1.4 Vendors are encouraged to develop a rostering system to organise fair and equitable access to the opportunities to trade from the site.
- 5.1.5 The City of Kwinana is not responsible for settling disputes between vendors.
- 5.1.6 Validated complaints and disputes may result in revocation of Trading Permits

5.2 Locations

5.2.1 Kwinana Adventure Park

- a) Trading will be limited to the hours of 9am to 4pm each day of the week;
- b) Traders must vacate the site by 4.15pm;

- c) A maximum of four (4) traders may operate from the designated bays, as set out below; and
- d) Traders may operate up to a maximum of four (4) hours from the site each day.

5.2.2 Edge Skatepark

- a) Trading will be limited to the hours of 9am to 4pm each day of the week;
- b) A total of one (1) trader may operate at any time from the marked bay as set out below; and
- c) Traders may operate up to a maximum of four (4) hours from the site each day.

5.2.3 Peace Park

- a) Trading will be limited to the hours of 7am to 9pm each day of the week;
- b) A maximum of two (2) traders may operate from the designated bays as set out below; and
- c) Traders may operate up to a maximum of four (4) hours from the site each day.

5.2.4 Mandogalup Fire Station

- a) Trading will be limited to the hours of 5am to 10am;
- b) A maximum of one (1) trader may operate from the designated bay as set out below;
- c) Traders may operate up to a maximum of four (4) hours from the site each day; and
- d) Traders must leave the site immediately at the request of the fire brigade and may not setup when the station is in use during an emergency.

6. Financial/Budget Implications

There are no financial or budget implications associated with this Policy.

7. Asset Management Implications

There are no asset management implications associated with this Policy.

8. Environmental Implications

There are no environmental implications associated with this Policy.

9. Strategic/Social Implications

This proposal will support the achievement of the following objective and outcome detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan 2017 – 2027	A thriving local economy	2.5 Stimulate economic development and encourage diversification

10. Occupational Safety and Health Implications

There are no OSH implications associated with this Policy.

11. Risk Assessment

The risk implications in relation to this proposal are as follows:

Risk Event	Advent of increased food trucks has a negative impact on local food businesses
Risk Theme	Business and community disruption
Risk Effect/Impact	Reputation
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Medium
Risk Treatment in place	Do not allow Food Trucks selling similar products to the same customers within immediate proximity of existing food businesses and review impact of Policy after 12 months of operation
Response to risk treatment required/in place	Accept
Rating (after treatment)	Low