

# Council Policy

## Naming of Streets, Parks, Places and Buildings



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| <b>Council Policy</b> | <b>Naming of Streets, Parks, Places and Buildings</b>  |
| Legal Authority       | Local Government Act Section 2.7 – The Role of Council |
| Department            | City Engagement  |

- 1. Title**  
Naming of Streets, Parks, Places and Buildings
- 2. Purpose**  
To provide guidelines for the naming of streets, parks, places and buildings and to standardise street naming within the City of Kwinana.
- 3. Scope**  
This policy is in respect to the naming of all streets, parks, places and buildings within the City of Kwinana.  
  
It should be noted that names should not be offensive or likely to cause offence, and should not be that of a living person or current company/business.
- 4. Definitions**  
List definitions and terminology that will assist in the understanding of this Policy.
- 5. Policy statement**

#### **5.1 Naming of Streets**

The Geographic Names Committee (GNC) and Council approve new street names. The proposed name is to comply with the latest version of Landgate's Policies and Standards for Geographical Naming in Western Australia, in order for the GNC to approve it.

#### **5.2 Naming of Parks, Places and Buildings**

A 'Naming of Parks, Places and Buildings Working Group' is to comprise of;

- three elected members
- one City Officer (for example, Director of City Life Directorate); and
- at least one prominent community member (for example, the current Citizen of the Year).

The working group is to meet as required.

##### **5.2.1 Selection of names for Parks, Places and Buildings**

Following a consultation process that ensures consistency and fairness with regards to input from the community and stakeholders, to be determined by the Director City Life, submissions for names are to be considered by the Working Group. The naming of all the City's Parks, Places and Buildings is to be determined by Council resolution.

The naming of parks and places must be in accordance with Landgate's Policies and Standards for Geographical Naming in Western Australia which incorporates the relevant sections of the AS/NZS 4819-2011 Rural and Urban Addressing Standard.

#### 5.2.2 What is encouraged

- Names should have some relevance to the area in which the asset is located. Aspects to be considered include historical, cultural, heritage, environmental, geographical or botanical significance.
- Aboriginal place names or dual names may be adopted where these names are appropriate to the locality and align with Landgate's Aboriginal and Dual Naming Guidelines.
- Consultation with the Boola Maara (Many Hands) Advisory Group and other relevant Aboriginal groups is to occur, prior to any public consultation on the proposed Aboriginal place or dual name(s).

#### 5.2.3 What is discouraged

- Assets should not be named after commercial enterprises.
- Names should not be derogatory or offensive on the grounds of race, ethnicity, religion or gender.
- Names of living persons should not to be approved by Council. Landgate's Policies and Standards for Geographical Naming in Western Australia, states that the use of a person's name whom has not been deceased for at least two years will not be considered.

#### 5.2.4 General naming rules

Council should ensure as far as possible that names are:

- Relatively short (e.g. the use of scientific names may not be appropriate).
- Relevant to the purpose for which they are recommended.
- Not easily confused with or duplicating names within the region or nearby localities.
- Consistent with Landgate's Policies and Standards for Geographical Naming in Western Australia
- Parks or Places that do not contain significant infrastructure, that are smaller than 1 hectare in size or that do not hold considerable cultural significance, will only be named after the adjoining street name; in line with the current Landgate Policies for Geographical Naming.

#### 5.2.5 List of recommended names

The City has a master list of recommended Streets, Parks, Places and Building Names. This master list is to be formed from those names recommended by previous consultation that have not yet been used.

Persons requesting the addition of a name to the master list are to submit supporting information in writing to the City.

Requests for the addition of a name to the master list will be considered by the Naming of Parks, Places and Buildings Selection Working Group.

## 6. References

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| Date of adoption and resolution No. | 29/04/1992 #422 (Naming of Streets Policy)<br>08/09/2010 #182 (Naming of Parks, Places and Buildings Policy)   |
| Review dates and resolution No.     | 09/08/2017 #563  |
| Next review due date                | 2025   |
| Related documents                   | <p><b>Acts/Regulations</b><br/>Insert any Act/s/Regulations referred to in this document.</p> <p><b>Plans/Strategies/Policies/Processes</b><br/>Strategic Community Plan 2021 – 2031</p> <p>Objective 4.1: Create, activate and manage places and local centres that are inviting, unique and accessible</p> <p>Innovate Reconciliation Action Plan: 2020 – 2022</p> <p>Action Relationship-1: Consult with the Boola Maara Advisory Group and service providers on appropriate actions/protocols to follow when engaging with the local Aboriginal and Torres Strait Islander community.</p> <p>Action Respect-8: Liaise with the Boola Maara Advisory Group to identify and list appropriate Nyoongar names to consider when naming City parks, buildings and place areas within the City.</p> |

**Note: Changes to references may be made without the need to take the Policy to Council for review.**