

Schedule of Fees to accompany Applications for Food Business

Note:

1. No fees apply for community, sporting and not-for-profit groups without a liquor licence.
2. Expedited service fee of \$146 apply for applications received between 3-10 working days before the approval is required. This fee will apply to applications from community, sporting and not-for-profit groups.
3. 8% interest will be charged on overdue invoices as per Regulation 19A of the Local Government (Financial Management) Regulations 1996.
4. *50% discount on annual fees as a financial relief measure for food businesses impacted by COVID

Applications received between 0-2 working days before the required approved will not be approved.

City of Kwinana fees for 2020/21 are as follows:

	Fee Type [Office Use]
Expedited service fee for applications received 3-10 working days before the before the approval is required.	\$146 [158]

Food Business Fees

Notification to conduct a food business (where notification only applies)	\$ 73 [301]
Registration (includes notification fee)	\$ 73 [317]
High Risk Food Business – Premises/Vehicle with no Food Safety Plan	\$292* [320]
High Risk Food Business – Premises/ Vehicle with an audited Food Safety Plan	\$219* [161]
Medium Risk Food Business – Premises/Vehicle	\$219* [321]
Low Risk Food Business surveillance fee – Premises/Vehicle	\$ 73* [322]
Very Low Risk Food Business surveillance fee – Premises/ Vehicle (Surveillance fees are charged on a pro rata basis by the month after 30 September)	waived
Medium and Low Risk Food Business – community, sporting, charitable and educational organisation without a liquor licence	waived
Medium and Low Risk Food Business – community and sporting clubs with a liquor licence	\$ 73* [323]
Alterations	\$284 [325]
Initial application for approval of a medium or high risk food business upon lodgement of plans and specifications	\$365 [318]
Initial application for approval of a low risk food business upon lodgement of plans and specifications	\$146 [412]
Assessment and advice to prospective purchasers and proponents establishing, amending or altering food businesses prior to lodgement of formal application for approval	\$146 [324]
Multiple site visits made by a Food Act Authorised Officer	\$146 [319]

Health and Food Act – Re-issue, replacement or issue amended Certificates of Licence, registration, transfer, variation or other approval documentation	\$ 73 [309]
Verification of Food Safety Programs required by Food Standards Code	\$146 [413]
Search for any Food Business notification, application or related documentation, labeling requirements, plans, conditions, Improvement Notices, Prohibition Notices, sample analysis reports, determinations or the like	Fee Type [Office Use] \$146 [330]
Legislative reports - desktop review without inspection	\$ 73 [385]
Legislative reports - desktop review with inspection (per hour or part thereof)	\$219 [386]

Outdoor Dining:

Initial application or variation Dining area public land with plans & specifications	\$ 73 [388]
Outdoor Dining area on public land Annual Renewal fee application	no fee [389]
Outdoor Eating area fee per M ² – introductory charge for Alfresco dining	no fee [390]
Transfer application for outdoor dining area on public land	\$ 73 [391]
Cleaning fee for outdoor eating area up to 30 sq metres & part there-of for non-compliance of cleaning (per incident)	\$180 + admin fee [392] + 30% overheads
Provision of Alfresco area boundary delineators (per disk)	no fee [393]

Liquor Licensing:

Liquor Act Certification – Section 39 (Health)	\$146 [307]
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Food & Water Sampling:

Water sampling – Bacteriological analysis	\$146 [305]
Water sampling – Chemical analysis	\$479 [98]
Food samples analysis on request – minimum charge \$292 + cost of analysis per sample as quoted by the laboratory + + admin fee of 30% of the cost (depending on number of analytical units used by Analyst)	\$Quote [316]
Water samples on request – minimum charge \$146 per hour + cost of analysis per sample as quoted by the laboratory + admin fee of 30% of the cost	\$Quote [306]