

Administration

Cnr Gilmore Ave & Sulphur Rd, Kwinana WA 6167 | PO Box 21, Kwinana WA 6966

Hours Mon-Fri 8.30am-4.30pm | Telephone 08 9439 0200

TTY 08 9419 7513 | customer@kwinana.wa.gov.au | www.kwinana.wa.gov.au

Application for Verge Permit (page 1 of 2)

OFFICE USE ONLY

Application number:

Application fee:

Receipt number:

All sections to be completed in full by the applicant.

1. Property that this application refers to

Property street address	Unit No	Street No	Lot No	Street Name
	Suburb			Postcode

2. Details of building work or purpose of use of verge

Description of the purpose for use of verge.			
Nature of the building works	New dwelling	Addition/alteration	Swimming Pool
	Garage/Carport	Patio/Shed	Fit out
	Change of use	Relocation to/from property	
	Other (please specify)		

3. Materials to be stored on verge

- Note: 1. No asbestos or loose rubbish to be stored on verge at any time.
2. Safety fencing may be required

Bricks	Cladding/Roofing	Concrete/stone	Paving
Timber	Steel/Aluminium	Sand	Fencing
Will a waste bin be located on verge?	No	Yes	If yes, size (m ³)
Will a storage container be located on the verge?	No	Yes	If yes, length (m)

4. Applicant details

Applicant's Details	Surname	Gender: Male Female		
	Date of Birth: / /	Other Names		
Company (if applicable)				
Address	Unit No	Street No	Lot No	
	Street Name			
	Suburb			Postcode
Phone/fax	Phone	Fax	Mobile	
Email address				

5. Owner's details (if different to applicant)

Applicant's Details	Surname	Gender: Male Female	
	Date of Birth: / /	Other Names	
Company (if applicable)			
Address	Unit No	Street No	Lot No
	Street Name		
	Suburb	Postcode	
Phone/fax	Phone	Fax	Mobile
Email address			

6. Duration of Permit

An application fee of \$173 is required to be paid on submission.

Note: Fee for area use will be calculated by the City's officers on the verge area at \$1 per square metre x number of months or part thereof. (Minimum of 12 months and a maximum of 24 months).

Commencement Date	/ /	Duration	Number of months (min 12, max 24)
--------------------------	-----	-----------------	-----------------------------------

Please attach a detailed plan of the verge, including dimensions.

Note: This area will be confirmed by a City Officer as part of the approval process.

7. General Conditions

- The permit is issued pursuant to the City of Kwinana Activities on Thoroughfares and Public Places and Trading Local Law 2011.
- The permit is valid for the period specified in item 6 of this application.
- The permit holder must ensure that the thoroughfare (including the verge) is kept safe for the public to use at all times.
- Footpaths are to remain clear of all bins and building materials and remain safe for pedestrians at all times. Where there is no footpath, a safe and clear access of a minimum width of one (1) metre along that part of the verge immediately adjacent to the kerb must be maintained.
- Vehicles and trailers must not block footpaths. The City's Parking Local Laws apply and infringements may be issued.
- If a street tree is located on the verge a Tree Protection Zone must be erected and maintained for the duration of the permit.
- Nothing in this permit authorises the removal of, or damage to a street tree, unless approval is specifically authorised in writing by the City.
- The permit holder must ensure that materials, such as sand, soil and cement are contained and do not leak or leach into the City's drainage system.
- The permit holder must ensure that deposited material is sufficiently lit during darkness to ensure the safety of persons using the street.
- Roadways to be kept clear of all building materials and operational at all times.
- Site toilets must not be placed on the thoroughfare (including the verge).
- Site office and sheds must not be placed on the thoroughfare (including the verge).
- No building activity is to be carried out on the thoroughfare or verge area.
- Bulk bins and building materials may be placed on the verge area subject to them:
 - Not being placed in such a way as to obstruct or overhang a footpath, carriageway, access way or driveway;
 - Not causing a sight obstruction for vehicles or pedestrians;
 - Not causing damage to any City property in the verge such as a sign, kerb, footpath, street tree or garden maintained by the City;
 - Not causing an obstruction or damage to a manhole, inspection pit, fire hydrant, water or gas valve, electrical substation, drainage gully, water channel or other service in the verge area for which access may be reasonably required; and
- Bulk bins must be removed within 72 hours of being filled and must be covered to stop materials being blown out of the bins and onto the verge.
- On completion the verge area is to be cleared of all materials and returned to the level before demolition/building work commenced or as otherwise approved by the City.
- Other site specific conditions as may be required following confirmation with the applicant, e.g. site line restrictions near an intersection.
- A sign must be displayed with applicants name and contact details.
- Unauthorised use of a verge or without a valid permit may attract penalties including an infringement of \$500.**

8. Confirmation of conditions by applicant

As the Verge Permit Holder, on payment of the required fee, I agree to abide by the Conditions of a Verge Permit.

Signature of Applicant:

Date: