

CHECKLIST FOR A HOME OCCUPATION RENEWAL

Hom	e Occupation #:	Renewal Required?	YES / NO
Are t	here any changes to the ir	nitial Home Occupation Approval?	YES / NO
lf YE	S please outline changes	below:	
1.	The proposed business	is	
2.	The proposed business will be carried out in		
	(specify room within home, outbuilding etc.) at the following property address:		
3.	The number of people p	proposed to be employed is	
4.	The proposed occupied	l area ism² ((maximum 20m²)
5.	Please briefly describe	the proposed business and activities	to be carried out,
	include any equipment to be used (list tools, machinery etc.)		
6.	The anticipated number	r of customers per day is	
7.	The proposed hours of operation are		
8.	Any other details which the town should be informed of		
	-		
	Name:		
	ne No:		
	il Address:		
Signature:		Date:	