

Annual Report 2018/19

(Part 1 – Community)



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Welcome

Mayor's Welcome

Another year has passed in Kwinana and I have been proud to see our City grow from strength to strength.

The environment was a key focus for us during 2018/19 for a variety of reasons. The City was thrust into the international limelight through a photograph of a waste-filled drainage net on social media. The basic, but effective, waste management tool was seen by over 20 million Facebook users around the world, 30,000 of whom shared the post with their friends and family.

This wild success showed us just how important it is for governments at all levels to focus on simple environmental issues, as small actions can have a huge impact on humanity.

Environmental issues are not always lightweight. This year the City tackled an important issue when a local natural area, home to a number of threatened species, was endangered with the introduction of a sand mine. The City strongly opposes this mine because it will have a significant negative impact on our residents, as well as the loss of valuable Banksia Woodlands which are home to precious native flora and fauna. We will continue to work collaboratively with the community on the *Stop Banksia Sand Mines* campaign to try and block construction of this mine.

Throughout 2018/19, the Kwinana Council and the City continued to focus on the delivery of great community events that really make Kwinana 'the place to be'. The *Tianqi Lithium Symphony Spectacular*, held in December 2018, attracted around 7,000 locals to an evening of free rock and popular music.

Younger residents were treated to a day of *Positive Vibes* at the Edge Skatepark in October 2018, with performances by local artists and talented skaters. The chill-out tent proved popular for many, especially those who received free hair braiding or manicures with friends and family.

Despite the threat of rain, more than 4,000 local children and families attended the annual *Alcoa Children's Festival* in March 2019. Held on Calista Oval, the carnival-themed event delighted children, young and old. My personal favourite was the chance to fly high above the treetops on the awesome swing ride enjoyed by thousands on the day.

But of course, having fun in Kwinana can be a daily or weekly event! The City was proud to become the first local council in the country to receive support from Relationships Australia to run '*Neighbour Day Every Day*', a year-round initiative designed to bring neighbours together and foster a sense of community and safety.

Looking into the future, I am excited about what holds, especially as we edge closer to the reality of an outer harbour here in Kwinana. This development along with investments in the battery, was construction industries, will provide a huge boost for the local economy and create employment opportunities for our residents.

Finally, I want to thank my fellow Councillors for their ongoing support. It's a constant pleasure to work with such a strong and cohesive group of people who all have the common goal of improving our great city.

Carol Adams,
Mayor of Kwinana



CEO's Welcome

During 2018/19, our City continued to deliver a strong and sustainable long-term vision for Kwinana.

Throughout the year, we delivered a variety of major infrastructure projects, including almost \$3 million in road renewal and upgrades, footpath and pedestrian crossing upgrades and a significant investment in the upgrade of the Koorliny Arts Centre.

We consulted extensively with our community, seeking input on a variety of issues, including community health issues, disability access and inclusion, planning and asset management.

The City also continued its focus on sustainability, with significant investments in street trees, parks, bush care and coast care.

Kwinana boasts a rich biodiversity that we continue to protect and maintain through diligent conservation and active community participation. This year, we stood in solidarity with local residents against a proposed sand mine, which, if established, could destroy protected flora and fauna in the region.

We have continued to focus on safety and security, as these issues are high priorities for our residents and local businesses. This financial year saw significant investment in community liaison, expansion of CCTV coverage, community education initiatives, illegal dumping control, compliance operations and our 24/7 City Assist service.

The City also ensured that it invested heavily in local leisure activities, including the installation of lighting at Thomas Oval and a variety of grand-scale events for young and old, including the *Alcoa Children's Festival*, *Positive Vibes Youth Festival*, Australia Day celebrations and the 2018 *Tianqi Lithium Symphony Spectacular*.

We have continued to strive for the prosperity of our local industrial, retail and business communities, significantly investing in the support and growth of local businesses and seeking to ensure that our residents have access to a wide range of employment opportunities.

On a personal note, it has been my great pleasure to lead a team of hard-working, dedicated professionals who strive to deliver high-quality services and programs to our community. Over the last financial year these great people brought a variety of accolades to the City for projects in the fields of education, the Arts, community, family day care, ran services and sustainability.

I am proud of what we achieved over the year and excited about the bright future 12 months ahead for the Kwinana community.

Joanne Abbiss

Chief Executive Officer



Introduction

The City of Kwinana's Annual Report 2018/19 comprises two parts, Part 1 – Community and Part 2 – Annual Financial Report. This Annual Report (Part 1 – Community), together with the Annual Report (Part 2 – Annual Financial Report) complies with the requirements of Section 5.53(1) of the *Local Government Act 1995*.

The Annual Report 2018/19 (Part 2 – Annual Financial Report) is available to download from the City's website at www.kwinana.wa.gov.au or in hard copy, on request, by contacting the City of Kwinana on 9439 0200 or visiting the City of Kwinana Administration Building at the corner of Gilmore Avenue and Sulphur Road, Kwinana.





JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

2018 • 2018 • 2018 • 2018 • 2018 • 2018 • 2018 • 2018 • 2018 • 2018 • 2018 • 2018 •

City Urges Residents to Protest Sand Mine

The City, together with the Casuarina Wellard Progress Association, encouraged residents to protest against the proposed Banksia Road Sand Mines.

City's Drainage Nets Post Goes Viral

A Facebook post about the City's drainage nets went viral with over 2.5 million people around the world reached over a 48-hour period.

Wildflower Walk Celebrates Biodiversity

The International Month of Biodiversity was celebrated through the Wildflower Walk and art reflecting the unique beauty of local wildflowers.

Grass Just Gets Greener for Adventure Park

The City's Adventure Park received the Green Flag Award at the International Parks and Leisure Congress in Melbourne.

Small Business Booming in Kwinana

Kwinana's Small Business Lunch showcased the benefits of doing business in Kwinana.

City Wins National Sustainability Award

The City was given a Council Collaboration Award for its involvement with the Garage Sale Trail program.

Awards Night Honours Talented Artists

Four local performing and visual artists were recognised at the City's inaugural Arts and Culture Awards.

Pioneers Celebrate 50 Years of Memories in Kwinana

The City of Kwinana hosted their inaugural Pioneers Lunch for over 100 locals who have lived in the area for 50 years or more.

Symphony Spectacular a Huge Success

The Perth Symphony Orchestra returned to perform the biggest and best concert Kwinana has ever seen.

2018/19 Snapshot



JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

2019 • 2019 • 2019 • 2019 • 2019 • 2019 • 2019 • 2019 • 2019 • 2019 • 2019 • 2019 •

Congratulations Citizen of the Year Winners

The City's Australia Day event again saw many worthy local residents celebrated.

City Supports Infrastructure Australia's Report

The City showed support for a report which recognised the need to improve WA's port facilities.

Children's Festival a Huge Hit Again

The highly anticipated 2019 *Alcoa Children's Festival* was enjoyed by more than 4,000 residents on 9 March 2019.

Conciliation Plan Unifies City and Aboriginal Community

The City launched its Conciliation Action Plan on Friday, 29 March 2019.

Neighbours in Kwinana Strengthen Local Connections

The City launched '*Neighbour Day Every Day*' to encourage residents to strengthen connections.

Purple Bench Commemorates Domestic Violence Victims

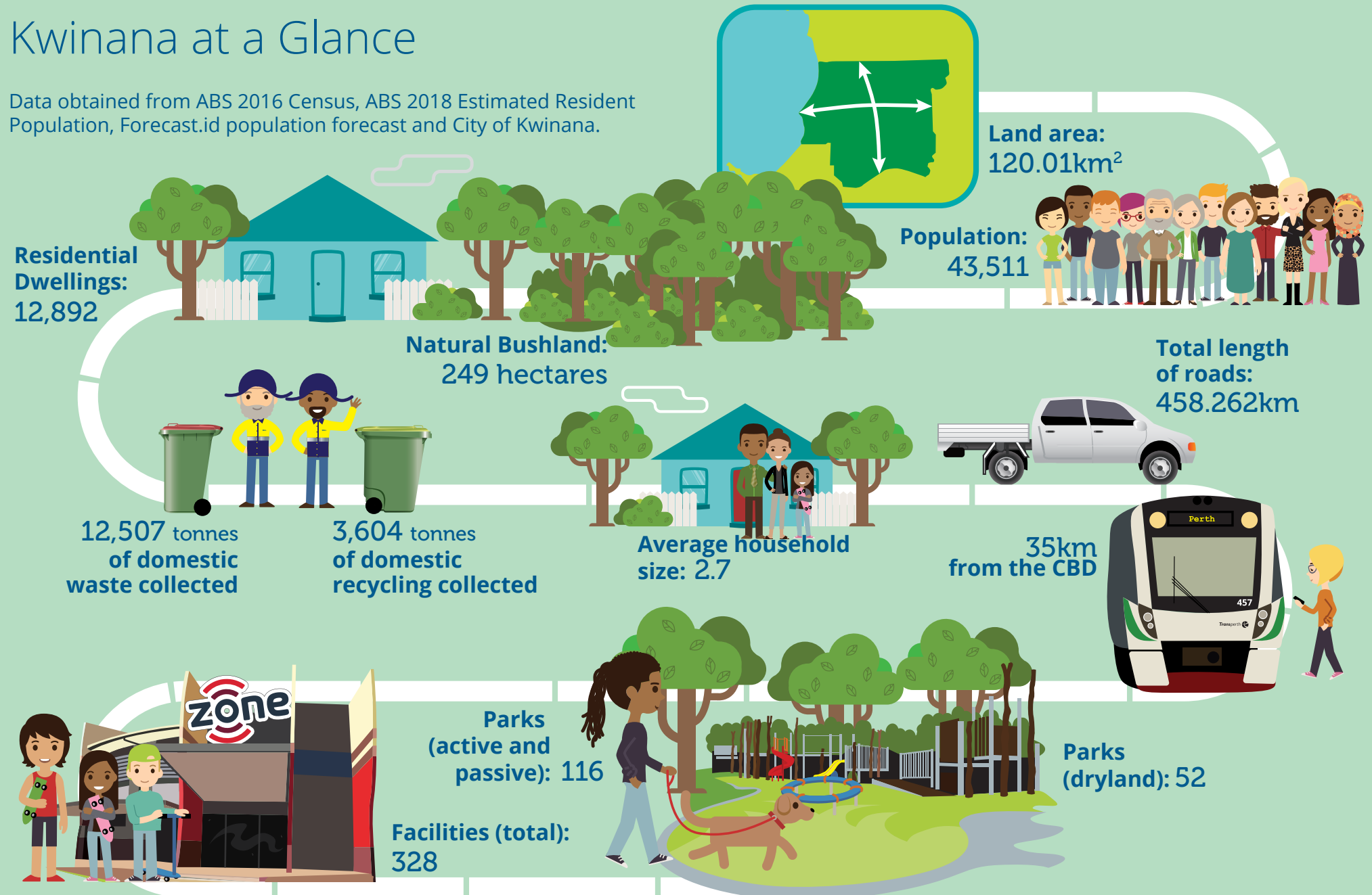
The City unveiled its purple bench in support of Domestic Violence Prevention Month.

Mayor Awarded Top Honour

Mayor Carol Adams OAM was recognised in the 2019 Queens Birthday Honours with an Order of Australia (General Division).

Kwinana at a Glance

Data obtained from ABS 2016 Census, ABS 2018 Estimated Resident Population, Forecast.id population forecast and City of Kwinana.



City of Kwinana Council

The Council consists of a Mayor, a Deputy Mayor and six Councillors who represent the community across the municipality of the City of Kwinana. The term for each Elected Member is four years. The Mayor and Deputy Mayor are elected by the Council every two years.



Term of
office
expires
2021

Mayor Carol Adams



Term of
office
expires
2019

Deputy Mayor Peter Feasey



Term of
office
expires
2019

Councillor Wendy Cooper



Term of
office
expires
2021

Councillor Merv Kearney



Term of
office
expires
2021

Councillor Sandra Lee



Term of
office
expires
2019

Councillor Sheila Mills



Term of
office
expires
2021

Councillor Matthew Rowse



Term of
office
expires
2019

Councillor Dennis Wood

ELECTED MEMBER ATTENDANCE AT COUNCIL MEETINGS 2017/18

Elected Member Council Meeting Attendance Register 2018/19

Elected Member	Ordinary Council Meetings Attended	Special Council Meetings Attended	Electors General Meeting Attended
Total meetings held	23	1	1
Carol Adams	21	1	1
Peter Feasey	22	1	1
Wendy Cooper	18	1	1
Merv Kearney	20	1	1
Sandra Lee	22	1	1
Sheila Mills	21	1	1
Matthew Rowse	19	1	0
Dennis Wood	23	0	1



City of Kwinana Staff



EMPLOYEES

Full Time Equivalent (FTE) employees as at 30 June 2019:

Full Time:	209.80
Part-time:	52.60
Casual:	38.34
Total FTE's:	300.74
Total:	375 (head count)

CITY OF KWINANA LEADERSHIP TEAM



Joanne Abbiss Chief
Executive Officer



Michelle Bell
Director City Legal



Maria Cooke
Director City Regulation



Doug Elkins
Director City Infrastructure



Casey Mihovilovich
Director City Strategy



Barbara Powell
Director City Engagement

Iain Mason
Manager Contracts

Bruce Mentz
Manager Essential Services

Vacant
Manager Environment

Darrell Monteiro
Manager Environmental
Health

Paul Neilson
Manager Planning and
Development

Rodney Molyneux
Manager Building Services

David Boccuzzi
Manager Works

Reza Najafzadeh
Manager Engineering
Services

Ann Nicholas
Manager Asset
Management Services

Natasha Dransfield
Manager Corporate
Communications

Kelli Hayward
Manager Finance

Mathew Smith
Manager Information
Technology

Sue Wiltshire
Manager Human
Resources

Paul Gravett
Manager Community
Engagement

Fiona Grieves
Manager Community
Services

City of Kwinana Products and Services

The primary role of Local Government is to provide infrastructure, facilities, governance and community services to support the community. The City of Kwinana offers hundreds of products and services for the benefit of its community, to promote wellbeing and to offer community members a choice and range of options to suit their lifestyle.

The City manages depot works, including:

- footpath, crossover, road, kerb and drainage maintenance;
- maintenance of street furniture, fencing, BBQs, playgrounds and water features;
- rubbish and litter collection and removal of illegal dumping;
- fire control assistance and emergency response to storms, floods, fire; and
- mowing, weed control, turf renovation, irrigation maintenance, landscaping, pruning, weeding, mulching, fertilizing and planting.

The City provides a safety and security program, including:

- local law enforcement (including parking, littering and animal control);
- support emergency services and maintain volunteer fire brigades;
- enforcing off-road vehicle and illegal camping laws;
- community safety and security initiatives; and
- Community Liaison Service.

The City offers community services, including:

- community events, arts, culture and heritage programs;
- community centres;
- community grants and Citizenship ceremonies;
- library and community information services; and
- community engagement programs.

The City provides health and fitness programs, including:

- local parks and public open spaces; and
- health and wellbeing programs including walking trails, sporting club development, Kwinana Recquatic.

The City offers youth support, including:

- youth facilities such as the Zone Youth Space and Edge Skate park;
- LyriK Youth Development Programs; and
- school holiday and term activity programs.

The City manages the local environment, including:

- waste, recycling, green waste and bulk goods collections;
- environmental health investigations;
- advice on food hygiene, control of diseases, public events, food preparation premises, public swimming pools and noise nuisances;
- bushland management including weed control, feral animal control and firebreak maintenance;
- environmental planning and protection, fencing, biodiversity and revegetation; and
- sustainability initiatives including water and energy conservation.

The City provides expertise in planning, building and engineering, including:

- building assessments, site inspections, demolition licenses;
- upkeep of the City's buildings;
- development applications, structural planning assessments, planning policies and town planning schemes;
- roads, pathways, bridges, drainage, landscaping and street lighting; and
- road safety audits, traffic analysis, transport coordination and car parking studies.

The City uses a number of survey and evaluation methods to regularly assess community needs. Results of the City's Community Perception and Wellbeing Survey are used to gauge satisfaction and importance in relation to the products and services that it delivers to the community. The City strives to ensure that it is continually reviewing and providing essential services to meet the needs of its growing community.

To find out more about the range of products and services provided by the City of Kwinana visit www.kwinana.wa.gov.au/a-z.

Our Vision

OUR VISION

The City's vision for the future of the Kwinana community is:

*"Rich in spirit, alive with opportunities,
surrounded by nature – it's all here"*

This vision forms the foundation of the *City's Strategic Community Plan 2017-2027*, with each part of the vision represented as a specific community aspiration. To achieve these aspirations, clearly defined community outcomes have been identified. These outcomes further illustrate how the community would like the City of Kwinana to look in ten years' time.

INTEGRATED PLANNING AND REPORTING

The Annual Report (Part 1 – Community) measures our progress against priorities and aspirations that were developed in consultation with the community and documented in the City of Kwinana's long term vision, the *Strategic Community Plan 2017-2027*.

The City's *Corporate Business Plan 2018-2023* provides clarity on the initiatives and services that the City is planning or implementing over the next five years, with emphasis on the delivery of the strategic priorities outlined in our *Strategic Community Plan 2017-2027*.

These two key strategic documents are then underpinned by a number of informing documents including, but not limited to, the Long Term Financial Plan, Asset Management Plans, Workforce Plan and issues or area-specific plans (see figure 1).

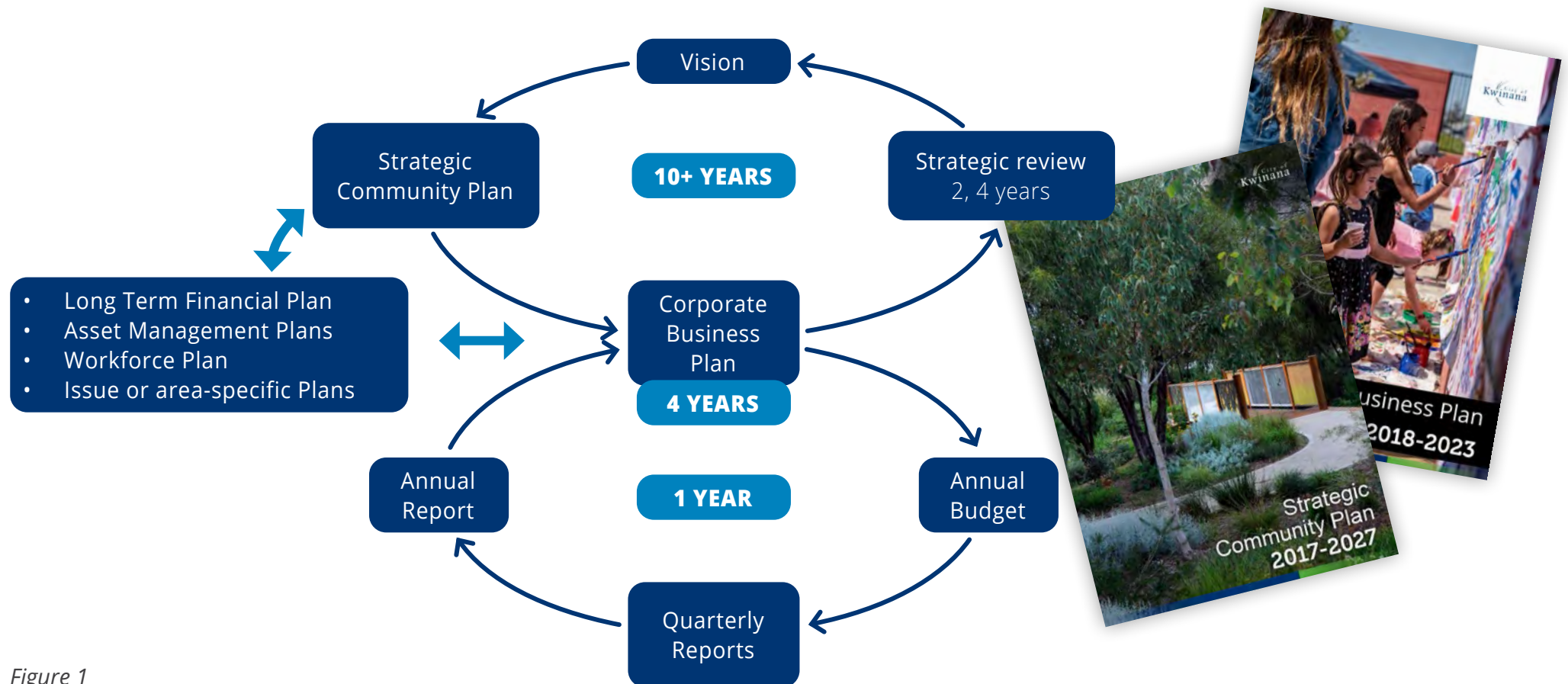


Figure 1

STRATEGIC COMMUNITY PLAN UPDATE

The City adopted an updated version of the *Strategic Community Plan (2019 -2029)* at the Ordinary Council meeting held on 26 June 2019. Changes were approved to keep the strategies that achieve the community's vision up-to-date. No major changes to the community's vision, aspirations or objectives were made.

Key Items of Expenditure

Expenditure for key projects and programs delivered in the 2018/19 year include:

- \$2.02m for road renewal and upgrades.
- \$212k for footpath upgrades on Rowley Road - Lyon Road to freeway and Adventure Park – Gilmore Avenue.
- \$42k for the upgrade of Gilmore Avenue pedestrian crossing, including the supply and installation of fencing.
- \$66k for Kwinana Senior Citizens Centre for repairs and the replacement of external cladding, ceilings and gutters/downpipes.
- \$137k for the Street Tree Program activities, including tree planting in Bertram and the Kwinana Industrial Area.
- \$299k towards the Bushcare and Coastcare Program activities, including weed control, coastal care, feral animal control and firebreak maintenance in Kwinana's reserves.
- \$103k for the Parks for People program improvements.
- \$220k towards supporting the Community Liaison Service.
- \$124k towards Community Grant Funding Programs including Greening Fund and Community Development programs.

- \$450k for the City Community Events Series including the annual big concert, Children's Festival, Christmas Lolly Run, Youth Festival and Australia Day.
- \$109k towards upgrades to the Koorliny Arts Centre.
- \$2.5m towards safety and security initiatives including expansion of CCTV coverage, community education initiatives, illegal dumping control, compliance operations and 24/7 City Assist service.





2018/19 Key Priorities Achieved

Key organisational priorities in the 2018/19 year that were achieved include:

The City continued its lobbying and advocacy activities in relation to a new port. Additionally, it conducted strategic land use, freight and transport planning studies, as well as infrastructure development related to the port (see page 28). The City was represented on a number of work streams as part of the Westport Taskforce, including;

- constraints and opportunities;
- supply chain;
- Ports capability; and
- environment.

The City progressed a number of key strategies and education plans during the year including:

- the *Bike and Walk Plan*, adopted by Council on 5 December 2018;
- the revised *City Centre Master Plan*, adopted by Council for advertising on 27 March 2019;
- *Environmental Education Strategy*, adopted by Council on 12 December 2018;
- A Waste Education Program, adopted by Council on 12 December 2018; and
- *Mosquito and Midge Management Plan*, adopted on 12 December 2018.

The City conducted a detailed review of its emergency management arrangements and compliance with responsibility for emergency management and bush fire control. Joint exercises were held to test and refine its local emergency management arrangements. Relationship-building between the City and its volunteer bush fire brigades continued with the City successfully securing grant funding

for the upgrade of both the Mandogalup and Kwinana South Fire Brigade buildings.

Progression of the City's *Land Optimisation Strategy*, which considers the unique identity of assets and economy of each place, including:

- Adoption of the *Land Asset Optimisation Policy and Strategy* in June 2019; and
- Finalisation of a *Feasibility and Property Strategy for Lot 904, Chisham Avenue*.

Progression of the Development Contributions Plan, which saw the City complete the cost apportionment schedule for Amendment 132 to the City of Kwinana Local Planning Scheme No.2. This sought to amend the boundary of DCA1 to include the Bollard Bulrush area and adjacent areas within Wellard (West) and introduce new items of infrastructure into Development Contribution Area 1. Additionally, Amendment 145 to *Local Planning Scheme No.2 – Review of Development Contribution Plans* was adopted by Council in January 2019.

The review and development of a new Local Planning Strategy for the City was initiated. A number of studies were prepared to inform the City's position in terms of population and housing, biodiversity, employment and economic development, integrated land use and transport and rural land. These discussion papers formed the basis of community engagement which took place in early to mid-2019.

A review of the *City Centre Master Plan* was undertaken, with the revised master plan being adopted by Council in March 2019. The revised plan included a number of key variations to the current plan, including changes to the City Centre Planning Framework, redefining the City Centre, key policy changes, proposed changes to precincts, elements of the proposed master plan, identification of existing activity nodes, development of key links, primary off-street routes, a secondary movements network, built form and car parking.

During 2018/19 the City began implementing the *Tidy Neighbourhoods* initiative which aims to improve the aesthetics of the City. The program was developed by using existing City initiatives as well as introducing new activities to be incrementally rolled out. The initiatives were centered around three key themes:

- Community Engagement – which endeavored to build pride in local communities by continuing to provide various community grant programs, education campaigns, event facilitation and by building new skills within the community.
- Improvement of Local Amenity – by activating and revitalising local activity centres through planning, grants, maintenance and litter and graffiti programs.
- Management of the Environment – by continuing with programs such as revegetation and weed management, feral animal control, illegal dumping and littering compliance, and tree planting programs.



Aspiration Areas

Aspiration 1: Rich in spirit

ASPIRATION STATEMENT:

Kwinana 2030 will be a place where the strong community spirit that has historically existed continues to thrive and develop. The City will be alive with an assortment of community events that encourage civic participation and celebrate our multiculturalism.



The outcomes we aspire to create include:

- a unique identity;
- a City alive with activity;
- a safe and welcoming place;
- services for an active community;
- strong community leaders;
- a community who help each other;
- a vibrant arts culture;
- a sense of place and heritage; and
- accessibility for everyone.

RELATED PLANS (INTERNAL):

Place Plans for City Areas	Multicultural Action Plan
Conciliation Action Plan	Youth Strategy
Events Strategy	Community Safety and Crime Prevention Plan
Welcoming Diversity Strategy	Active Ageing Strategy
Children and Families Policy	Community Development Fund
Every Club Plan	Public Art Masterplan
Active Citizenship Strategy	Disability Access and Inclusion Plan
Heritage Assets	History and Heritage Implementation Plan
Place Based Events Fund	Activate the City's Community Centres and Public Spaces

FAST FACTS:

- The City Assist team received a total of 11,510 calls.
- 336 new dogs and 30 new cats were registered with the City.
- Of the 452 dogs impounded, 147 were reunited with their owners and 77 were rehomed (including rescue groups).
- The City Assist team responded to 647 parking complaints, 240 impounded vehicles, 693 alarms and 50 untidy property complaints.
- Kwinana Recquatic Centre had 303,915 visits, with 99,754 people attending swimming lessons, 11,376 children attending the Crèche and 2,009 children attending vacation care.
- There were 88,514 visitors to the library, with 170,534 items loaned or renewed, 26,164 print jobs undertaken, 31,669 uses of the public PCs and 3,656 participants of library programs.
- The library added 6,607 new physical items to the collection.
- 8,721 youth contacts were made to the City's youth services.
- 41 athletes received funding to the value of \$7,950 as part of the City's Representative Sports Travel Assistance Program.
- Thirteen community groups received over \$48,000 from the City to host place-based events aimed at enhancing local connections.
- The City supported seniors within the City to offset the cost of security installations within their homes to the value of over \$12,000.
- 22 community, sporting, recreation and not-for-profit groups shared over \$30,000 from the Kwinana Community Funding program.
- Community facilities were booked for a total of 36,435 hours, with 1,131 of those hours booked at the popular Kwinana Adventure Playground patio.
- Programs and activities offered by the City saw 3,974 attendances at John Wellard Community Centre, 2,554 at William Bertram Community Centre and 2,307 at Darius Wells Library and Resource Centre.

KEY PROJECTS/ACHIEVEMENTS IN 2018/19:

In 2018/19 the City set out again to host a range of crowd-pleasing, show-stopping events including:

- The *Positive Vibes Youth Festival* held in October 2018 at the Edge Skatepark. The event included a mix of skate/scooter/BMX elements, live music and pop-up activities, as well as a chill-out zone. Over 1,200 young people attended the event.
- As the much anticipated follow-up from the 2017 *Act-Belong-Commit Rock Symphony*, the City once again teamed up with the Perth Symphony Orchestra to host the *Tianqi Lithium Symphony Spectacular*. Held on the first Saturday in December, the event was the City's brightest, loudest and most popular event of the year, with around 7,000 people attending.
- The annual Lolly Run saw Santa and his crew of helpers drive every street in Kwinana on Christmas morning to spread cheer and goodwill. 18 volunteer crews distributed approximately 13,000 lolly bags on the day.
- 850 community members attended the Kwinana Adventure Park on January 26 2019 to celebrate Australia Day. Attendees enjoyed a free BBQ breakfast, inflatable waterslides and celebrated the crowning of Kwinana's Community Citizens of the Year. The event also included the City's largest Citizenship Ceremony of the year, welcoming and celebrating the City's newest Australians to our community.
- In March 2019, the *Alcoa Children's Festival* saw Calista Oval transformed into an old-fashioned travelling carnival, complete with a mermaid tank, chair swing, ferris wheel, merry-go-round and sideshow activities. The event was hugely popular, with over 4,000 people enjoying quality time with their family, friends and community.

Along with its premium showcase events, the City also hosted a number of specialty events to celebrate certain groups within the community, including:

- The City's inaugural Pioneers Lunch in October 2018. The City invited local residents who have lived in Kwinana for over 50 continuous years to attend a complimentary lunch at Medina Hall.
- The annual Seniors' Christmas Lunches were very popular, with 150 guests attending three lunches. Attendees were treated to a Christmas luncheon with carols performed by local primary school children.
- In 2018/19, the City of Kwinana gave thirteen different awards to community members excelling in their field of choice. These awards recognised people participating in sports, the arts, volunteering and general leadership.

The City's library and community centres continued to foster a sense of belonging by hosting a wide range of activities that focused on providing lifelong learning opportunities, promoting social inclusion, encouraging skills development, and encouraging a sense of fun.

- The Darius Wells Library and Resource Centre hosted a mini 'wellness expo' which aimed to help participants to *Stress Less in Kwinana*. The event included a marketplace featuring 18 local wellness businesses that attracted approximately 150 people. Attendees were invited to drop in on a number of presentations, including gut health, reflexology, homeopathy, naturopathy and de-stressing via meditation.
- The outdoor movie nights in Chisham Square remained popular, as did the family picnic that accompanied the annual 'turning on of the Christmas lights'.
- A number of Kwinana residents participated in the John Wellard Community Centre's *Singing Ukles*, with the group regularly attracting over 30 participants and receiving a growing demand for performances.

- The Befriend knitting and crocheting group continued to meet, with up to 35 members sharing stories, skills and completing projects at the Darius Wells Library and Resource Centre. Groups such as this allow residents to develop friendships and create opportunities for personal growth, community connectedness and increasing self-esteem.
- The John Wellard Community Centre's technology-based programs were also popular, attracting a not-commonly-reached demographic of young men aged 18 to 30 years.
- Technology was also a theme at the William Bertram Community Centre. In addition to groups participating in art, drama, dance, martial arts classes and social networking and hobby groups, there was a lot of interest and good attendance numbers for the Vex Robotics program for 7 to 12 year olds.

The Library team continued its excellent work in the lifelong learning space, by launching *Learning English Through Storytime*, and continuing its regular *Storytime* sessions which often attract over 30 young children and their parents. Staff also worked to increase the availability of appropriate resources for people with a disability and introduced a range of new modernised and unique services, including:

- The ability for library members to now subscribe to an online service, which allows them to both stream and legally download music from a wide range of artists and genres.
- The installation of two spin bike desks in June 2019, to encourage users to incorporate physical activity into their daily routine, as well as assisting those who may have difficulty sitting still while reading.

Kwinana Youth Services continued to provide a range of valuable services to the community including case management, advocacy, program delivery, outreach and more. The City also collaborated with a number of external agencies including Centrelink, Youth Justice, the Department of Education and Department of Communities to assist in delivering its services and as part of the Youth Intervention and Youth Participation Working Groups.

Kwinana Youth Service also ran a series of programs, including:

- The Dismantle Bike Rescue Program, which worked with ten local youth, teaching them bicycle maintenance skills.
- The *Kadadjiny Bidi* 'Learning Path' program, a six-month program open to Aboriginal and Torres Strait Islander young women aged 15+, who were taught computer skills, graphic design, reading, writing and more.
- Developmental and engagement programs that focussed on bullying, self-image, sexual health, drugs/alcohol, and overall wellbeing.
- The Young Womens Boxing Program, which was co-facilitated by the City, to assist with the social and emotional challenges that arise for female adolescents.
- The Young Boxing Warriors for Boys Program, which focussed on 12 to 13 year olds who were involved in antisocial behaviour.

Additionally, the Zone Youth Space continued to operate a drop-in service, as well as a range of programs including *Beatball*, a popular diversionary basketball program run by the City in conjunction with Nyoongar Wellbeing and Sports and Koya. The City also ran World Cup Wednesday, a soccer program aimed at culturally and linguistically diverse youth, which proved a big success. The Zone also held school holiday programs and events, including Club Rezonate, an under-18s club-style event aimed at educating young people about the dangers of alcohol.

The *Leadership, Youth and Respect in Kwinana* (LyriK) award ceremony was held in June 2019, to celebrate the achievements and positive contributions that young people, aged 10 to 18 years, make to the Kwinana community. There were ten category award winners and the Young Person of the Year Award went to Year 12 Gilmore College student Caliesha Edney.

The City also held the LyriK educational scholarship awards ceremony in December 2018 at the Zone Youth Space, where 16 local youth were given scholarships towards their education for 2019.

Club and local sport improvements featured significantly throughout the 2018/19 year, with the City undertaking the following projects:

- updates to Varris Park in Orelia as part of the Parks for People Program;
- improvements to Kwinana Tennis Club and Bertram Oval; and
- the installation of new lighting at Medina Oval, home to the Kwinana Knights Football Club.



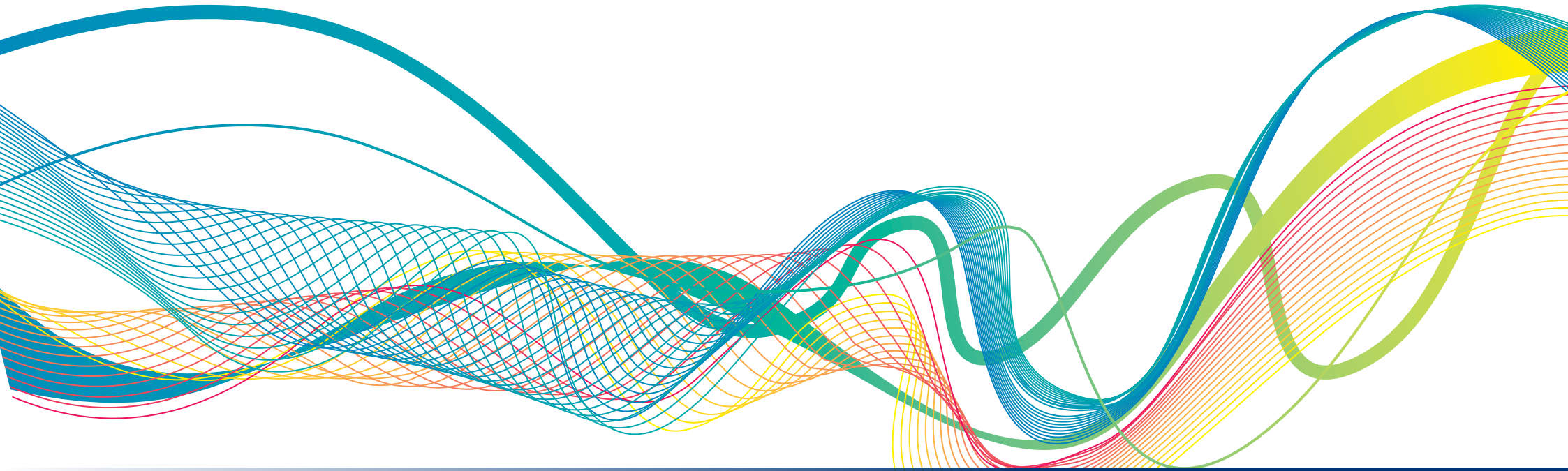
As part of the Department of Local Government, Sport and Cultural Industries Every Club funding (\$20,000), the City provided ongoing support to sporting and recreation clubs in Kwinana, by offering upskilling workshops and hosting sporting expos to attract new members.

The City worked hard to enhance positive neighbourhood relationships and foster community spirit through the *Neighbour Day* and *Neighbour Day Every Day* initiatives;

- National Neighbour Day was held on 31 March 2019. The City financially supported eight community groups with over \$24,000 to fund events that reached 1,500 people over seven street activities aimed at building community connections, reducing loneliness and enhancing community safety.
- *Neighbour Day Every Day*, also launched on 31 March 2019, was developed by the City to encourage residents to connect with their neighbours on a regular basis. *Neighbour Day Every Day* was the first program of its kind nationally and is endorsed by Relationships Australia, the home of *Neighbour Day*.

Community safety remained a key priority for the City, in line with its Strategic Community Plan, which saw the City, and primarily its City Assist service, implement a number of initiatives throughout the year including:

- the refurbishment, replacement and addition of CCTV at the Darius Wells Library and Resource Centre, Recquatic, City Administration Building, Kwinana Adventure Park, William Bertram Community Centre and the City Operations Centre;
- the review of a number of the City Assist team processes, including nuisance barking, dog attack investigations, dog registrations for more than two dogs and abandoned vehicles, resulting in more streamlined and customer-focused processes;
- the introduction of the new *Parking and Parking Facilities Local Law 2018*; and
- the introduction of the City's *Commercial Vehicle Parking Planning Policy*, as well as ongoing education of this policy throughout the community.



City Assist also continued to work with the community to shift its approach from enforcement to education, using the City's various communications channels in an effort to educate people in relation to matters such as responsible dog ownership, traffic management and parking.

During the year, some significant improvements in community safety were introduced in the area of Emergency Services, including:

- a review of the City's Local Emergency Management Arrangements (LEMA's);
- strengthening of the City's relationships with the Volunteer Bush Fire Brigades members and the City's Local Emergency Management Committee (LEMC);
- the hosting of a number of key desktop and practical emergency management exercises; and
- the securing of State funding for the refurbishment of the Volunteer Bush Fire Brigades Kwinana South and Mandogalup facilities.

The City's Community Engagement Officers provided support for all community members who are homeless or at risk of homelessness, including people who are experiencing social disadvantage. They assisted people by linking them to resources and support services. This service, together with the City's Community Liaison Service which patrols public areas in Kwinana, helped the City to engage directly with community members, businesses, services and agencies. They also identified strategies to promote community access to facilities and community services and enhance a sense of community safety in the public domain.

Lastly, the City continued to embrace its unique and diverse community through a range of initiatives including:

- the continued implementation of the City's *Multicultural Action Plan*, which is supported by the Multicultural Advisory Group, to deliver a range of initiatives that promote cultural diversity including *Harmony Week* and the *That Was My Home* project; and
- the Kwinana Conciliation Advisory Group's launch of the City's *Re lect Conciliation Action Plan* in March 2019. The group continue to support, guide and monitor implementation of the Plan as well as provide valued advice to the City on Aboriginal and Torres Strait Islander matters.

The City continued to have a strong focus on improving disability, access and inclusion in Kwinana through the development of a new *Disability Access and Inclusion Plan*. The City continued to facilitate the Disability Access and Inclusion Working Group on a quarterly basis, with the group providing input and feedback as required (see page 41).

AWARDS:

- The City Assist team was awarded runner-up Ranger Team of the Year in October 2018.
- The Recquatic Team received a 100 per cent score on the Royal Lifesaving Safety Assessment.
- At the 2018 Local Government Policy Awards, the City received an award in the Healthy and Safe Food category for the Healthy Lunch Box Initiative.

OUTCOME MEASURES:

Measure	Industry Average (%)	Performance 2017/18 (%)	Performance 2018/19 (%)*
Increase in % of community satisfied with festivals, events and cultural activities	64	64	71
Increase in % of community satisfied with safety and security	54	41	45
Increase in % of community satisfied with services and facilities for youth	50	58	70

*results from the 2018 Community Wellbeing and Perception Survey

KEY PROJECTS TO OCCUR IN 2019/20:

- Installation of CCTV and activation of the shopping precinct in Medina;
- Introduction of digital systems at Kwinana Recquatic for access gates, enrolments and sports competition management;
- Library self-service improvement project;
- Construction of the Honeywood Oval club rooms and cricket facility development;
- Thomas Oval floodlight installation;
- Review and development of the City's *Multicultural Action Plan* and *Innovate Conciliation Action Plan*;
- Implementation of the *Disability Access and Inclusion Plan 2019-2021*;
- Implementation of the *Kwinana Community Safety Plan*; and
- Implementation of the Youth Strategy.



Aspiration 2: Alive with opportunity

ASPIRATION STATEMENT:

In the coming years, the City of Kwinana will be a place alive with opportunities. The continued prosperity of the local industrial, retail and business community will provide a wide range of employment options for residents.

The outcomes we aspire to create include:

- varied job opportunities;
- quality education for all ages;
- a bustling retail scene;
- a powerhouse industrial area;
- a thriving local economy; and
- an innovative approval system.



RELATED PLANS (INTERNAL):

Economic Development Action Plan	Kwinana Outer Harbour Project
Land Optimisation Strategy	Lifelong Learning Strategy
Local Commercial and Activity Centres Strategy	Local Planning Strategy
Integrated Transport Strategy	City Centre Master Plan

FAST FACTS:

- The Kwinana Volunteer Centre facilitated 614 hours volunteered by community members and 643 referrals to 43 agencies.
- 38 new pool and barrier applications were approved.
- Bright Futures Children's Services:
 - An average of 625 children attended the centre each week.
 - 23 families and 54 children enrolled in Moordijt Kulungar play sessions.
 - An average of 96 educators worked with the service each week.

KEY PROJECTS/ACHIEVEMENTS IN 2018/19:

During the 2018/19 financial year the City continued to enhance opportunities for the Kwinana community. Activities ranged from high-level lobbying and advocacy for strategic initiatives with huge economic benefit to the area, to more individualised opportunities, including volunteering and employment (offered through Bright Futures Children's Services) and those related to residents establishing or improving their properties in Kwinana.

Building approvals continued to be a major consideration, with numerous residents liaising with the City each week to achieve their desired home improvements.

The City's building service generated a user-pays alternative solution to meet statutory requirements and fill a gap identified through the building assessment process. They also introduced a process for residents to apply for a staged building permit to commence works where time is critical but the final design or approvals are yet to be obtained.

These improvements provided an opportunity to reduce red tape, enhance customer experiences and improve the efficiency of the City's internal processes.

The City of Kwinana continued to support and encourage local volunteers through Kwinana's Volunteer Centre. The centre supports a number of community groups and not-for-profit organisations and covers a wide variety of positions for volunteers.

Bright Futures Children's Services celebrated their 30th Anniversary in December 2018 and continued to provide a number of opportunities for families and community educators who worked with the service. Over the course of the year, a number of improvements were integrated into the service, including:

- the successful transition to a new in-home care model, introduced by the Department of Education and Training, that removed the funding previously received from the Federal Government. Despite introducing the new model, the service managed to retain educators and attract new business;
- the continued delivery of a much-valued service to the Aboriginal pre-school community, *Moordijt Kulungar Play*;
- partnerships with other support agencies and the City of Kwinana Library, providing valuable avenues to increasing the literacy and language skills of pre-school children in attendance; and
- transition to the new Child Care Subsidy system introduced by the Federal Government in July 2018, which involved all educators moving to electronic reporting of child attendances. All educators now use the new system, along with parents, to sign children in and out of care.

At a strategic level, the City progressed the development of a *Land Asset Optimisation Strategy*, which considers the unique identity, assets and economy of each place and sets out the City's strategy for its freehold land.

The City has acquired numerous land parcels over time and while the majority are held in reserve, vested with the City for uses such as parks or drainage, some land is held in freehold title, which the Council can dispose of at its discretion.

The *Land Asset Optimisation Strategy* identifies the City's land parcels that can be classified into one of five broad categories outlined in the policy including reserves, civic land, commercial land, surplus land and landmark land. The strategy also includes recommendations for retention or disposal.

The *Land Asset Optimisation Strategy* and *Policy* were adopted by Council in June 2019.

Lastly, the City continued to lobby and advocate for the construction of a new port in Kwinana, otherwise known as the 'Outer Harbour'. As part of this lobby, City representatives, including the Mayor and CEO, were actively involved in the Westport project, providing strategic input into the following:

- Westport Stakeholder Reference Group Meetings;
- Westport Workstream Meetings for the constraints and opportunities, supply chain, ports capability and environment streams;
- Westport Local Government Reference Group;
- Westport Community Information Sessions;
- Westport Reports – including the detailed review and advocacy of the City's position;
- Westport MCA1 - including the detailed review and advocacy of the City's position;
- ISCA United Nations Sustainable Development Goals Workshop;
- Research to support the City's position on aspects of the Westport process and to refute the lobbying position of other stakeholders;
- Rockingham Kwinana Chamber Commerce Westport Breakfast;
- Infrastructure Australia South West Group submission; and
- The South West Group City Deal proposal.

Advocating for the Outer Harbour has been about trying to improve job opportunities in the region. To further complement this, the City reviewed the *Local Employment Solutions Council Policy* to identify more ways to continue to grow employment opportunities in the region.

AWARDS:

- Mayor Carol Adams OAM was recognised in the 2019 Queens Birthday Honours with an Order of Australia (General Division).
- Councillor Dennis Wood was recognised for his loyalty and outstanding long service to his local community at the 2018 WA Local Government Convention.
- Bright Futures Children's Services were national finalists in the 2018 Excellence in Family Day Care National Awards.

OUTCOME MEASURES:

Measure	Industry Average (%)	Performance 2017/18 (%)	Performance 2018/19 (%)*
Increase in % of community satisfied with how the City Centre is being developed	52	62	64
Increase in % of community satisfied with economic development	45	43	50
Increase in % of community satisfied with planning and building approvals	46	57	54

*results from the 2018 Community Wellbeing and Perception Survey

KEY PROJECTS TO OCCUR IN 2019/20:

- Continued advocacy for the Kwinana Outer Harbour;
- Completion of the economic development analysis of Kwinana; and
- Continued engagement with the State Government about the City Centre Revitalisation Project.



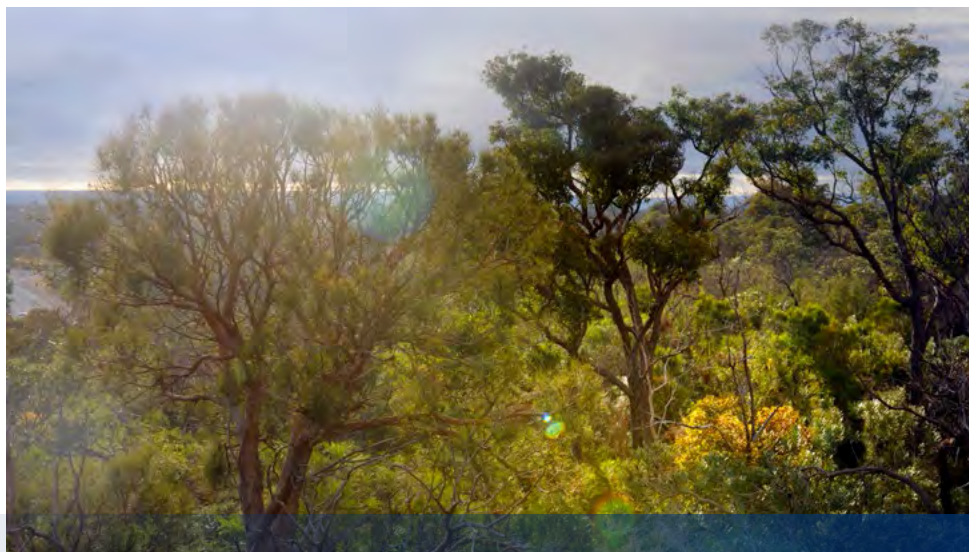
Aspiration 3: Surrounded by nature

ASPIRATION STATEMENT:

In 2030, the City of Kwinana will still be physically surrounded by nature. A practical, affordable and sustainable balance has been achieved between protection and development. The rich biodiversity of the area has been conserved through the identification and preservation of significant natural areas as well as with the active participation of residents in a range of environmental activities.

The outcomes we aspire to create include:

- a beautiful natural environment;
- an energy-efficient City;
- a water-wise City; and
- a City adapted to climate change.



RELATED PLANS (INTERNAL/EXTERNAL):

Local Biodiversity Strategy	Natural Areas Management Plan
Perth Natural Resource Management Swan Region Strategy	Environmental Education Strategy
Kwinana Local Emergency Management Plan	Revolving Energy Fund
Climate Change Mitigation and Adaption Plan	Sustainable Water Management Plan
Ground Water Operating Strategy	Water Conservation Plan
Kwinana Adventure Park Management Plan	Parks Reserves Management Plan

FAST FACTS:

- 1,324kg of waste was removed from the City's two drainage nets.
- 20,000 native seedlings were planted in various natural areas around the City, with approximately 3,000 of these planted as part of the *Coastcare* program.
- The *Coastcare* program saw 140 volunteers contribute 396 hours of their time to the planting of 2659 plants and completion of 207 beach clean-ups.
- Over 2,500 subsidised seedlings were made available to the community.
- 1,237 newly planted street trees were watered in summer and 7,299 were pruned under the City's Powerline Street Tree Pruning program.
- 173 Trees were planted as part of the City's Tree Replacement and Request program.
- The City accepted handover of 11 public open space areas totalling over 16.3 hectares of landscape.

KEY PROJECTS/ACHIEVEMENTS IN 2018/19:

Surrounded by nature is part of the City of Kwinana's identity. Accordingly, the City actively advocated for the environmental protection of a number of key sites including Banksia Road in Wellard, Rowley Road in Mandogalup and Mortimer Road in Casuarina to try and preserve the native and species-rich bushland in these areas.

The City recognised its position at the centre of a significant conflict zone between urban growth and rich biodiversity. However, given the City has areas of important biological diversity, it undertook the following actions:

- worked collaboratively with local community group the Casuarina Wellard Progress Association on the *Stop the Banksia Sand Mine* campaign, in an effort to prevent the destruction of an ecologically unique and diverse piece of bushland; and
- formally raised concerns with the Western Australian Planning Commission about approvals being issued to commence development at Lot 682 in Mandogalup, given the presence of a federally listed threatened ecological community (TEC) *Banksia Woodland on the Swan Coastal Plain*.



The City also progressed a number of environmental initiatives, including the development of strategies and plans and the hosting of community education events, some examples of which are:

- The City prepared a draft Local Biodiversity Strategy, as part of a suite of strategies that informed stage one of the *Local Planning Strategy*.
- The City completed both its *Sustainability Water Management Plan* and *Climate Change Mitigation and Adaptation Plan* in 2018. These identified a number of initiatives, including:
 - the retrofitting of 17 showers at the Recquatic Centre with low flow showerheads, resulting in a saving of approximately 1,600 litres of water per day; and
 - the installation of solar panels at the John Wellard Community Centre in December 2018, saving 33 tonnes of CO2 per year.
- The City adopted the Environmental Education Strategy 2019-2024 in late 2018.
- The City hosted events and workshops throughout the year, including:
 - the celebration of International Biodiversity Month in September 2018, via the annual Wildflower Walk – a collaboration with local artists – which attracted over 90 attendees;
 - two workshops run by *Switch Your Thinking* at the Darius Wells Library and Resource Centre and the John Wellard Community Centre in 2018. They included *Utilise the edges: Verge Gardening Workshop* and the *Young Re-inventors School Holiday Workshop*;
 - a number of skills-based workshops, including two Plant Identification workshops, a Bush Bird Identification Workshop, the Great Cocky Count and Nightstalk events; and
 - *Beyond the Plastic* – a series of workshops and an exhibition developed in partnership with schools, to generate discussion about the effect of plastics on local ecosystems. Over sixty students were directly involved, and approximately 10,000 people came through the exhibition space.

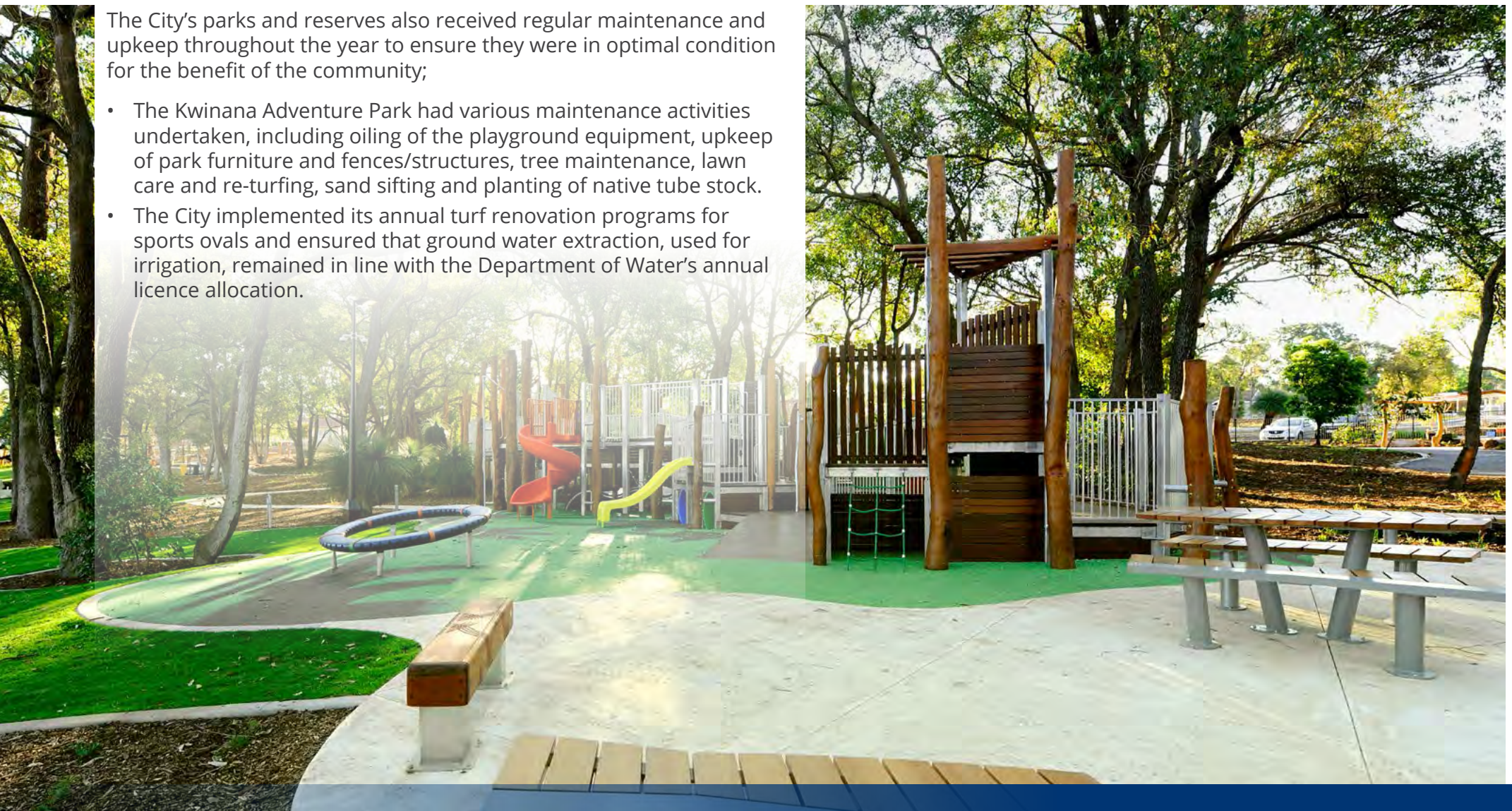
The *Kwinana Coastal Program*, a partnership between Perth NRM and the City of Kwinana, delivered a range of exciting environmental programs through 2018/19. Working in partnership with schools, organisations and volunteers, *Coastcare* facilitated the new 'Adopt-a-Beach' program, as well as beach clean-up, planting and education sessions. These events resulted in hundreds of kilos of debris and litter being removed from local beaches, as well as thousands of plants being planted throughout the year.

The City's parks and reserves also received regular maintenance and upkeep throughout the year to ensure they were in optimal condition for the benefit of the community;

- The Kwinana Adventure Park had various maintenance activities undertaken, including oiling of the playground equipment, upkeep of park furniture and fences/structures, tree maintenance, lawn care and re-turfing, sand sifting and planting of native tube stock.
- The City implemented its annual turf renovation programs for sports ovals and ensured that ground water extraction, used for irrigation, remained in line with the Department of Water's annual licence allocation.

AWARDS:

- The City was awarded a Council Collaboration Award, for its involvements in the nationwide reuse program, Garage Sale Trail.
- The City received Gold Water Wise Council status for the third time.
- The City received the Green Flag Award through Parks and Leisure Australia for the Kwinana Adventure Park Management Plan.



OUTCOME MEASURES:

Measure	Industry Average (%)	Performance 2017/18 (%)	Performance 2018/19(%)
Increase in % of community satisfied with conservation and environmental management	58	57	64
Increase in % of community satisfied with animal and pest control	55	54	59
Increase in % of community satisfied with effort to promote and adopt sustainable practices	56	52	63
Increase in % of community satisfied with management of food, health, noise and pollution issues.	57	53	59
Increase in % of community satisfied with waste service collections.	71	n/a	67

*results from the 2018 Community Wellbeing and Perception Survey

KEY PROJECTS TO OCCUR IN 2019/20:

- Finalise the preparation of the Local Biodiversity Strategy;
- Commence preparation of an Urban Forest Strategy;
- Undertake a review of the City's Weed Management Contract;
- Design and Installation of new Irrigation system at Apex and Rhodes Park;
- Update of the City's Ground Water Operating Strategy;
- Undertake a plant and fleet replacement program; and
- Undertake a fencing replacement program at various locations around the City.



Aspiration 4: It's all here

ASPIRATION STATEMENT:

Kwinana 2030 will see an increasing number of new community and recreation facilities, as well as significant refurbishment of current amenities. These community spaces will be well-planned to meet community needs and constructed to match population growth. They will enable the provision of more services and activities for youth and seniors and have sustainable maintenance and running costs.

The outcomes we aspire to create include:

- great public places;
- well-kept green spaces;
- a well-serviced City;
- a well-planned City;
- a well-maintained City; and
- a connected transport network.

RELATED PLANS (INTERNAL):

Community Infrastructure Plan	Parks and Reserves Assets Management Plan
Strategic Waste Management Plan	Lobbying Strategy
Public Open Space Standards Policy	Parking Strategy
Town Planning Scheme	Landscape Strategy
Public Lighting Asset Management Plan	Integrated Transport Strategy
Bike and Walk Plan	Roads and Transport Assets Management Plan
Buildings Asset Management Plan	Stormwater Drainage Asset Management Plan
Local Housing Strategy	Parks for People Strategy

FAST FACTS:

- 739 onsite food assessments were conducted.
- 3,502 households were audited as part of the bin-tagging program.
- Improvements to the City's printing system resulted in an average of 16,500 less pieces of paper being printed each month.
- Approximately 50,000 emails were detected as spam from the 200,000 to 300,000 emails received by the City each month.
- Improvements from the implementation of the *Strategic IT Plan* led to a saving of approximately \$350,000.
- The replacement cost of the City's assets base was valued at over half a billion dollars.
- The City undertook a comprehensive condition audit of 375km of roads, 700km of kerbs and 304km of footpaths during the 2018/19 financial year.
- City of Kwinana staff implemented new waste management practices and reduced office waste by approximately 20kgs per week.
- Over \$2.4million was invested in infrastructure projects, including nine road projects (\$2,047,188), three drainage projects (\$166,100) and two new footpaths (\$193,500).

KEY PROJECTS/ACHIEVEMENTS IN 2018/19:

The City continued to plan for and provide great public places for its community by ensuring that these spaces were well maintained and by incorporating the community's voice into its planning for the future. Achievements for the period included:

- three public lighting projects, including installation of new lights at Medina Oval (\$233,177), new street lights at McWhirter Promenade (\$99,610) and refurbishment of solar street lights at Latitude 32 (\$220,225);
- major improvements to local sporting facilities, including the completion of the Bertram Oval Sporting Clubrooms and construction of a storeroom extension at Wellard Oval Pavilion;
- community consultation regarding the desired levels of service in preparation for a comprehensive review of *Asset Management Plans*;
- a continued review of the *Kwinana City Centre Master Plan*, which acts as a guide to the future land use and development within the City Centre, with the City conducting community engagement on the plan, including a number of workshops.
- completion of stage one of the *Local Planning Strategy* (LPS), which forms the strategic basis for the development of a *Local Planning Scheme* – a 'road map' of the future growth directions for the City. The engagement for the *Local Planning Strategy* centred around a number of key studies including the Kwinana Housing Study, Integrated Land Use and Transport Study, Employment and Economic Development Analysis, Local Biodiversity Study and the Rural Lands Study.

Public places are also being further improved through the expansion of the City's high-speed IT network to incorporate facilities, halls and ovals, such as Thomas Kelly Pavillion and Medina Hall. This will allow for the growth of the City's Public WiFi, improve the performance of public computers at community centres and form the backbone of the City's increasing CCTV network.

Providing appropriate policy and documentation is an important function of all local governments, ensuring they can adequately meet the requirements of the community. The 2018/19 year saw the development of a number of strategic documents including:

- environmental health topics, including the *Feral Pigeon Management and Control Approach*, *Integrated Mosquito and Midge Management Plan* and the *Waste Education Plan*;
- planning policies, including *Local Planning Policy 9: Advertising Signage*, *Local Planning Policy No. 13: Telecommunications Infrastructure and Communications Equipment*, and *Local Planning Policy No. 11: Site Requirements and Standards for Development within the Industrial Zones*.
- *Streetscape Upgrade Strategy 2019-2029*, which outlines the long-term plan to guide the design, development and management of landscaping within the City's streets, to ensure that they are upgraded and maintained to an appropriate standard.
- *Parks Upgrade Strategy 2019-2029*, which replaces the City's *Parks for People Strategy*, which expired in 2018, and combines the aspirations to provide improved public open space with asset management and includes preliminary prioritisations and cost estimates for park upgrades for the next decade.

The City introduced the 'Health in all Policies' system to determine the public health implications of all proposals presented to Council. The system was introduced as a method of evaluating public health implications using various determinants of health including:

- Built Environment – including sanitation, environmental quality, neighbourhood amenity and disease prevention;
- Health Behaviours – smoking, diet and exercise, alcohol use and participation;
- Socio-economic Factors – education, employment, income, family and social support and community safety; and
- Clinical Care – access to care and quality of care.

Improvements to community waste minimisation and recycling rates were achieved through the implementation of a number of waste education programs including:

- a bin-tagging program which saw over 3,502 household audited;
- an active investigation of illegal dumping and littering;
- the promotion of the upcoming *Container Deposit Scheme* at public events;
- worm farm workshops which were rolled out to 143 participants;
- three composting workshops which attracted 117 participants; and
- participation in the nationwide *Garage Sale Trail*, which saw 56 individual sales events registered in the Kwinana area.

During 2018/19 the City worked diligently to firmly establish a sound and accurate basis for the City's developer contributions schemes, which include a range of sub-regional, district and local community facilities (such as libraries and sporting grounds) and the delivery and improvement of major roads and open space areas.





An effective contribution scheme is essential to ensure this infrastructure is available to the community in the future. Key outcomes that were completed include:

- the final adoption of *Amendment No. 145 to Local Planning Scheme No. 2 – Review of Development Contribution Plans 8 – 15*;
- adoption of *Cost Apportionment Schedule and Development Contribution Plan Report - Development Contribution Area 1 (Common/Civil Infrastructure Items) – Amendment 132*; and
- annual review and adoption of *Updated Cost Apportionment Schedule and Development Contribution Plan Reports - Development Contribution Areas 2-7 (Common/Civil Infrastructure Items)*.

Lastly, local structure planning was undertaken for many of the newer and larger urban cells within the City. A significant part of this process involved leading planning, in particular with respect to commercial and retail floor space, and working with land developers to achieve the best designs for retail sites and commercial properties and proposals.

AWARDS:

- The Kwinana Adventure Park received the Green Flag Award at the International Parks and Leisure Congress in Melbourne.
- Bright Futures Children's Services was a finalist in the 2018 Excellence in Family Day Care National Awards.

OUTCOME MEASURES:

Measure	Industry Average (%)	Performance 2017/18 (%)	Performance 2018/19(%)
Increase in % of community satisfied with community centres, halls and toilets	58	65	67
Increase in % of community satisfied with sport and recreation facilities	65	66	68
Increase in % of community satisfied with playgrounds.	68	65	77
Increase in % of community satisfied with parks and reserves.	68	65	76

*results from the 2018 Community Wellbeing and Perception Survey

KEY PROJECTS TO OCCUR IN 2019/20:

- Complete design of the Honeywood Oval Sports Pavillion;
- Undertake an extension to Kwinana South Volunteer Bush Fire Brigade;
- Undertake an extension to Mandogalup Volunteer Bush Fire Brigade;
- Create an accessible toilet facility at Sloan's Reserve;
- Commence the refurbishment of the Medina Oval Change rooms;
- Undertake a refurbishment of the toilet facilities at Kwinana Tennis Clubrooms;
- Construct a shelter to protect heritage artefacts at Smirk's Cottage;
- Replace the Kwinana Recquatic Centre's stadium roof;
- Complete the City of Kwinana *Public Health Plan*;
- Commence implementation of the Corporate Business System project;
- Progress the *Local Planning Strategy* and the associated sub strategies; and
- Progress the *City Centre Master Plan*.

Future Measures

CITY OUTCOMES

The City has a number of Key Performance Indicators in place that are vital to business improvement.

DLGSC Indicators	Measures	Achieving Benchmarking Standard/ City Target*	Current**
Asset Management Indicators	Asset Consumption Ratio (%)	>50%	79%
	Asset Renewal Funding ratio (%)	Greater than 75%	91%
	Asset Sustainability Ratio (%)	90%	22%
Business Performance	Development Applications assessed within statutory timeframes (%)	100	91
	Local Development Plans assessed within statutory timeframes (%)	100	100
	Subdivision Applications assessed within statutory timeframes (%)	100	92
	Building Approval Certificates processed and issues within 10 days (%)	100	100
	Certified Building Permits processed and issued within 10 days (%)	100	100
	Uncertified Building Permits processed within 25 days (%)	100	100

* The benchmarking standard targets are set by the Department of Local Government, Sport and Cultural Industries

** Current values for Business Performance and Assets are as at 30 June 2019.

Statutory Reporting

Disability Access and Inclusion Plan

Throughout 2018/19 the City continued to actively work to ensure all people living, working and visiting the City had unconditional access to its services and facilities. The City's Access and Inclusion Working Group met on a quarterly basis to provide ongoing advice on access and inclusion issues affecting the community and to ensure the delivery of the City's *Disability Access and Inclusion Plan*. Key areas of focus included access to services and events, access to buildings, access to information, equal level and quality of service, the same opportunity to make complaints and to be consulted and to receive the same employment opportunities. A number of actions identified within the plan were undertaken during 2018/19 including:

- The City's *Tianqi Lithium Symphony Spectacular* event was planned using the Disability Events Checklist, to ensure the needs of people with a disability were considered in the planning of this event. As a result, the City increased its ACROD parking provision and the size of the mobility scooter/ wheelchair viewing area and situated the accessible toilets close to this area.
- Following feedback from a community member, the City's library made adjustments to the layout and presentation of its DVD section. This has allowed people to access DVDs more freely and without physical restriction.
- A new sporting and community facility was built at Bertram Oval. The facility meets the minimum access standards and has allowed people, including those with disability, to use the toilets during sporting and community events.
- The City assisted the Kwinana Tennis Club to make improvements to its facilities, which included the addition of an accessible path with hand railing and new ramp facilities.
- The Kwinana Recquatic added anti-slip matting around the hydro pool and hand rails to both the female and male toilets, increasing safety around the pool and providing access to an ambulant toilet when the disability toilets are occupied.
- The City began planning upgrades to its website to meet accessibility standards. Officers completed 'Writing for the Web' training to improve the quality and accessibility of our current website. All videos produced now include subtitles and website content is being rewritten to allow more ease for screen readers.
- The City recently engaged in public consultation when developing the new *Disability Access and Inclusion Plan 2019-2021*. Consultation was undertaken via a number of different methods, including face-to-face and with assistance provided by the City. The survey was also actively promoted to community members who might not have normally had access to it, which resulted in the City receiving an all-time high number of surveys, with 86 completed surveys, including 386 comments in relation to access and inclusion.
- The City adjusted its official invitation process when arranging interviews with potential employees, by asking how the City can better accommodate the needs of candidates. Initiatives include the provision of Auslan interpreters, providing information in alternative formats and requesting any information on adjustments required to the physical layout of the room.

The City also continued to provide a number of accessible services, including:

- TTY phone service;
- at-home library delivery;
- priority bin service;
- the provision of a community bus to improve community access to events and facilities;
- *Living Longer Living Stronger* program for seniors and people with disability; and
- the SAIL program, one-on-one swimming classes at Recquatic for children with a disability.

The new *Disability Access and Inclusion Plan* was developed and was due to be presented to Council for adoption in July 2019.



Conciliation Action Plan

The City of Kwinana is committed to the journey of conciliation and respects Aboriginal people's connection to country as the traditional custodians of the land. The City of Kwinana's vision is to work together with the Kwinana community to build positive relationships between Aboriginal and non-Aboriginal communities. Through this journey the City aims to promote and assist with the development of pathways and opportunities for Aboriginal and Torres Strait Islander communities that are meaningful, mutually beneficial and sustainable.

- City of Kwinana's statement of intent

In December 2018, the *Conciliation Action Plan* was adopted by Council and endorsed by Reconciliation Australia. Reconciliation Australia sets four outcome areas within the plan: Relationships, Respect, Opportunities and Governance, and Tracking Progress. Actions within the plan have been developed with the Conciliation Advisory Group and align with the outcome areas. City staff and community have continued to work together to achieve positive outcomes, including:

- In March 2019 the City, with support from the Conciliation Advisory Group, launched its *Conciliation Action Plan*. Approximately 80 people attended the event, which included traditional music, dancing and food and provided an opportunity to promote cultural awareness and celebrate endorsement of the plan.
- Staff were actively involved in the collaborative effort to plan NAIDOC events, offering assistance to community groups and service providers to apply for event funding, helping to book venues and providing advice on running events. The City developed a promotional poster and flyers, which were circulated across Kwinana, and assisted in providing a template for the Kwinana NAIDOC Awards.

Reporting Requirements

National Competition Policy

The City of Kwinana has met its obligations in regard to the *National Competition Policy* with no issues being raised with the City.

Local Government Act 1995

This Annual Report (Part 1 – Community), together with the Annual Report (Part 2 – Annual Financial Report), complies with the requirements of section 5.53(1) of the *Local Government Act 1995* to prepare an annual report for each financial year.

Elected Member Conduct

No complaint regarding a City of Kwinana Elected Member's conduct, under Section 5.121 of the *Local Government Act 1995* was recorded in the financial year ending 30 June 2019.

Local Government (Financial Management) Regulation 1996

Under section 6.4 of the *Local Government Act 1995*, a Local Government is to prepare an Annual Financial Report for the preceding financial year and such other financial reports as are prescribed in the *Local Government (Financial Management) Regulations 1996*.

State Records Act 2000

In accordance with the requirements of the *State Records Act 2000* and best practice, the City of Kwinana remains committed to the reliable and systematic management of government records.



- Cultural awareness training was delivered to City staff, covering topics such as history, cultural practices and insight into inter-generational trauma experienced by first nation people. Training assisted in raising awareness of cultural differences, developing an understanding of history and promoting acceptance.
- In May 2019, the City held an Aboriginal Community Engagement Session to help identify areas working well, opportunities for improvement and the fostering of greater community involvement, with discussions about community safety, employment and youth. This showed a commitment from the City to work collaboratively, to progress actions within the Plan, and has led to discussions with service providers and staff on how to achieve further outcomes.
- The City maintained a strong working relationship with local Aboriginal people and service providers. The City continued to work with the Conciliation Advisory Group and the wider Aboriginal community to progress actions within the plan, and to develop its next level *Innovate Conciliation Action Plan in 2019-20*.

Approved by the State Records Commission in 2016, the City's updated *Recordkeeping Plan 2016-2021* describes the City's commitment to good and compliant record keeping procedures. These include monitoring and compliance through record keeping audits, which help to identify the uptake of the records system and any potential areas requiring additional training.

Training is an important component of record keeping for the City and has continued to be provided to all staff to ensure appropriate awareness of record keeping obligations and responsibilities. Induction and training programs were revised, as required, to ensure employees, contractors, elected members and external agencies were also aware of their roles and responsibilities in regard to compliance with the City's *Recordkeeping Plan*.

Freedom of Information Act 1992

In accordance with Section 96(1) of the *Freedom of Information Act 1992*, residents have the legally enforceable right to access records (which are not otherwise exempt) held by state and local government agencies. The following FOI applications were received:

	2018-2019
FOI Requests	4
Access in Full	0
Edited Access	3
Applications withdrawn	0
Access deferred	0
Access refused	1

The City also reviewed and updated the *Information Statement* as required by the *Freedom of Information Act 1992* in August 2016. The *Information Statement* was due to be submitted to the Information Commissioner around August/September 2019.

Public Health Act 2016 and Food Safety Standards

The City has complied with the authorisation requirements for Officers registered under the *Public Health Act 2016*. The City has also provided optional reporting information requested by the Department of Health under the provision of the Act.

The *Food Act 2008* was applied to all food premises within the City based on a risk-assessment approach by way of inspection. In total, the City carried out 793 inspections during the 2018/19 financial year.

Equal Opportunities

The City of Kwinana submitted its *Equal Employment Opportunity (EEO) Plan*, to the EEO Commission in early 2018. The Plan details how the City adheres to the *Equal Opportunity Act 1984* in eliminating discrimination, sexual and racial harassment, and through promotion of equality in the workplace. The City is currently reviewing the plan with the intention of submitting a revised version to the EEO Commission in 2020.

Occupational Health and Safety (OHS)

Our vision to achieve excellence in safety and health management through safe business practices is driven by our staff values; Lead From Where You Stand, Act with Compassion, Make it Fun, Stand Strong, Stand True, Trust and be Trusted and Why Not Yes.

The City also recognises its corporate responsibility under the *Occupational Safety and Health Act 1984* and associated legislation and is fully committed to ensuring that, as far as practicable, it will provide a working environment that is without risk to its employees and others in the City's workplaces.

The City focuses on exceeding its obligations under the Occupational Safety and Health legislation by ensuring its operational activities eliminate or minimise the risk of illness, injury and damage to people, property and the environment.

In consultation with the City's workforce, the City developed the *2019 – 2021 OSH Plan*, which sets out how the City will achieve its safety vision within three key focus areas; People, Property and Business.

In October 2018, the City's parks team was acknowledged by WorkSafe WA for 'best solution to a manual handling issue', which demonstrated our values and commitment to safe business practices.

Review of Local Laws

Section 3.16 of the *Local Government Act 1995* requires that all of the Local Laws of a Local Government must be reviewed within an eight year period after their commencement to determine if they should remain unchanged or be repealed or amended.

A review of several local laws was undertaken during the 2018/19 financial year, with the following Local Laws being progressed to varying levels:

- The *Parking and Parking Facilities Local Law 2018* was finalised in the 2018/19 financial year.
- The *Standing Orders Local Law* was advertised for public submission in the 2018/19 financial year and is due for finalisation in the 2019/20 financial year.
- The *Local Government Property Local Law* was reviewed in the 2018/19 financial year and is due for finalisation in the 2019/20 financial year.

Annual Salaries

The *Local Government Act 1995* requires the Local Government to provide the number of employees who are entitled to an annual salary of \$100,000 or more. The figures below are as at 30 June 2019, noting that they include any staff on the Enterprise Agreement who are entitled to an annual salary of \$100,000 or more.

Salary Range	No. Employees
\$100,000 and \$110,000	1
\$110,000 and \$120,000	5
\$120,000 and \$130,000	10
\$140,000 and \$150,000	2
\$150,000 and \$160,000	3
\$190,000 and \$200,000	2
\$200,000 and \$210,000	3
\$250,000 and \$260,000	1
Total	27



Part 2 – Annual Financial Report

Annual Financial Report 2018/19 is available online at www.kwinana.wa.gov.au







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Printed December 2019