

**Administration**

Cnr Gilmore Ave &amp; Sulphur Rd, Kwinana WA 6167 | PO Box 21, Kwinana WA 6966

**Hours** Mon–Fri 8:30am–4:30pm | **Telephone** Mon–Fri 8:00am–5:00pm 08 9439 0200**NRS** 133 677 (hearing/speech impaired) | **TIS National** 131 450 (Translating and Interpreting Service)

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## WASTE MANAGEMENT PLAN CHECKLIST

Please include this checklist in your application. Comprehensive information is available in the *Development Guidelines for Waste Services – Waste Management Plans*. All section references in this document relate to those guidelines.

Developer Details		
Property Location		
Contact Details		

### Initial Planning

a. Determine ownership and management details	<input type="checkbox"/> Complete
b. Review legislation	<input type="checkbox"/> Complete
c. Determine waste service type See <i>Section 4. Waste Service Type Definitions</i>	<input type="checkbox"/> SUD >350m <sup>2</sup> <input type="checkbox"/> MDD, Commercial or Residential Lots <350m <sup>2</sup> <input type="checkbox"/> Alternative Waste Service
d. Determine dwelling type See <i>Procedure</i> .	
• Waste Management Plan required	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Designated bin storage area required	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Shared bin system	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Eligible for verge collection	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Are residential and commercial waste streams managed separately or combined (mixed-use only)	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Evaluate external and internal waste vehicle access roads, considering:	
• Entry points	
• Sweep paths	<input type="checkbox"/> Complete
f. Evaluate building plans indicating:	
• MDDs: Number of units inc. number of rooms per unit	
• Commercial: Number of tenants/ units, unit square meterage and use of units	<input type="checkbox"/> Complete
• Mixed use: Number of units inc. number of rooms per unit as well as number of tenants/ units, unit square meterage and use of units	

Required in Application	Details		
Waste Assessment:			
a. Calculated waste generation rates	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
b. Periodic waste audits	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Collection Locations:			
a. Bin/bulk waste collection presentation location specified.*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
b. Transportation routes assessed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
c. Management agreement established (for onsite collections only)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Bin Store:			
a. Bin store location specified*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
b. Bin store size and specifications outlined*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
c. Adequate ventilation	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
d. Bin store security addressed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
e. Signage specified	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
f. Better practice waste management considered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Vehicle Access:			
a. Swept paths provided*	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
b. Road design addressed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Environmental Health			
a. Noise considerations provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
b. Noise management plan (if applicable)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
c. Odour considerations provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
d. Operational management plan provided for the control of vermin	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
e. Hygiene measures considered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
f. Health, safety, and the environment considered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Better Practice Waste Management <i>Better practice waste management is recommended, not essential</i>			
a. Educational messaging considered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
b. Waste education and training arranged/ provided (free service provided by City)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
c. Provision of problematic materials disposal (e-waste, hazardous waste, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
d. Provision of alternative waste disposal bins (containers for change, cardboard, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
e. Implementation of share shelves (tools etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
f. On-site organic composting (worm farms, compost etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Items marked with an asterisk (\*) indicate that a drawing or figure must be provided in the submitted Waste Management Plan.