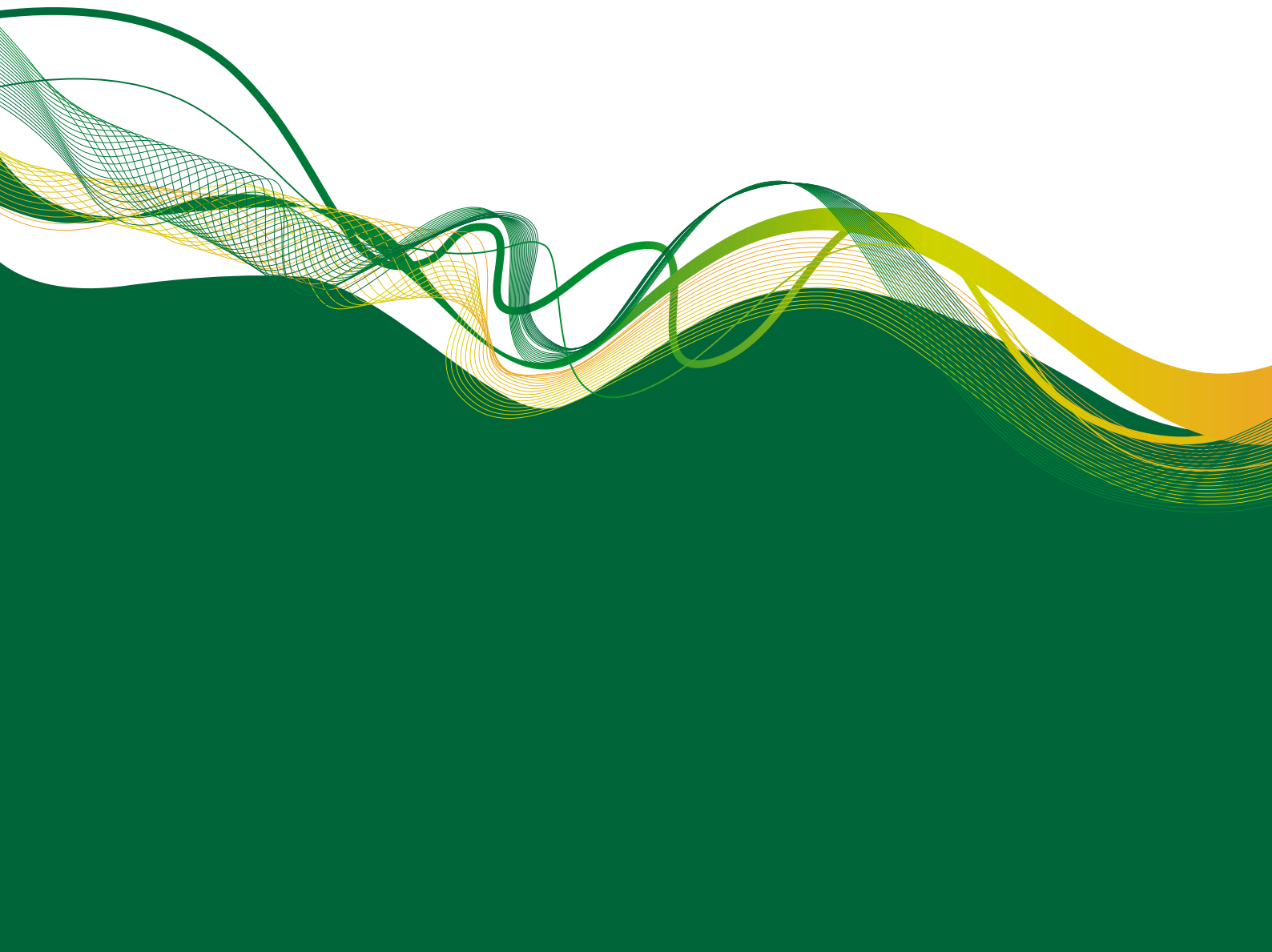


2019/2020

Greening Fund Guidelines



Kwinana Greening Fund



Guidelines

Purpose

The green canopy of Kwinana is easily identifiable and valued by the residents of Kwinana. Kwinana has a relatively high retention rate of tree canopy for an urban area (comparable to some Western Suburbs). The Greening fund has been provided by the State Government to create a fund for community groups to apply for funding to plant trees native to the Perth metropolitan area or undertake other projects aimed at preserving or rehabilitating natural bushland. The Fund is for community groups to green up spaces special to them.

Project Criteria

- Projects should aim to increase the urban tree canopy or restore areas of bushland primarily
- Funding of projects is from a pool with a total of \$95,000 available
- Community groups can apply for several projects, each project can be only 1 year duration, OR several projects can be combined together.
- Community groups and organisations must be Kwinana based incorporated not for profit entities, and must provide proof of public liability insurance to \$10m.
- Projects for which funds are being sought are to provide benefits for residents of Kwinana.
- The project must take place within the boundaries of the City of Kwinana.
- Collaborative projects between multiple groups will be viewed favourably.
- The proposal should be in writing on the applicable form and should address the following:
 - A statement detailing a description of the project, including the objectives of the project, the location of the project, an indicative area, expected timeframes and the expected outcomes and benefits that will be delivered to the residents of the area in which the project will be implemented.
 - Demonstrated ability of the group/organization to achieve timeframes and budgets outlined in the proposal.
 - The organisation's capacity to administer the project.
 - The projects viability in terms of support from any other relevant organisations.
 - Appropriate marketing and communications acknowledgement of the City's support.
 - Details of other sponsors, proposed or confirmed, involved with the project.
 - Species selection should primarily be from local natives (or approved street trees if it is a verge project). Regeneration of bushland areas should attempt to replicate local vegetation communities
 - Projects should occur on Council managed land or Crown land, with the landowners permission i.e. Department of Biodiversity, Conservation and Attractions
 - Applicants should consider weed control, watering, site preparation, timing, plant selection, purchasing (City of Kwinana would be able to assist organising purchasing and delivery of tube stock in some cases, and some contracts with suppliers might also be utilisable).

A selection panel comprised of two elected members, Director City Regulation and Environmental Services representative will assess applications made under Section 1.9 against the stated criteria.

The Greening Fund is funded for 3 years, expiring 30 June 2021. After this date, the Greening Fund will either be removed from this Policy, if no funding source is identified, or remain in the Policy if suitably funded.

Can my Group apply?

All community organisations that are based in or relevant to the City of Kwinana are able to apply for funding. To be eligible for funding, organisations must be an incorporated, not for profit groups or a community organisation. Organisations who are not incorporated may ask another organisation to auspice their application.

How do we apply?

All applicants will need to complete the application form which is available from the City of Kwinana, www.kwinana.wa.gov.au. Please contact a City of Kwinana Environment Officer on **9439 0200** for further information.

Application Information

There is a limit of one successful application per organisation per 12 month period.

Applicants may seek assistance from the relevant City of Kwinana staff member.

Applications must include quotes for services and equipment proposed for the project if items are over \$500.

All applicants will be notified of the outcome of their application within one month of the decision regarding applications.

All applications for each will be considered by a panel comprised of two Council representatives from the City of Kwinana, Director City Regulation and Environmental Services Representative.

Applicants are strongly encouraged to indicate contributions to the project by their organisation either financial or in-kind, including volunteer hours.

Acquittal Process

Organisations successful in their application for funds are to:

- Provide a completed and signed Kwinana Greening Fund Acquittal and Evaluation Form to the City of Kwinana by the date stated on the front of the form and in the confirmation documentation.
- Provide copies of receipts for all expenditure items.

Acknowledgements

Funding organisations must acknowledge funding support provided through the program. Copies of the City of Kwinana, State Government, local projects/local jobs logos will be provided via email and must be used as stipulated in the accompanying guide.

City of Kwinana, Kwinana local projects/local jobs are entitled to publicise its donation/s. You may be asked to provide images or feature in stories in the group various publications and on-line sites. You may also be asked to appear in the local print media.

Exclusions

Funds are not available for:

- Commercial organisations or activities
- General fundraising activities
- Denigrate, exclude or offend minority groups
- Present a danger to public health or safety
- Projects that will rely on recurrent funding from the program
- Projects that contravene the policies of the funding bodies
- Ongoing operational expenditure
- Previous recipients who have not fulfilled the conditions of their previous funding
- Applicants who do not complete the application correctly
- Deficit funding - for organisations that are experiencing a shortfall in cash or revenue, or anticipated revenue
- Recurrent salaries and recurrent operational costs