

**Administration**

Cnr Gilmore Ave &amp; Sulphur Rd, Kwinana WA 6167 | PO Box 21, Kwinana WA 6966

**Hours** Mon–Fri 8:30am–4:30pm | **Telephone** Mon–Fri 8:00am–5:00pm 08 9439 0200**NRS** 133 677 (hearing/speech impaired) | **TIS National** 131 450 (Translating and Interpreting Service)

customer@kwinana.wa.gov.au | www.kwinana.wa.gov.au

## APPLICATION FOR VERGE PERMIT

All sections to be completed in full by the applicant.

**OFFICE USE ONLY**

Application number

Application fee

Receipt number

### 1. PROPERTY THAT THIS APPLICATION REFERS TO

Property street address

Unit No

Street No

Lot No

Street Name

Suburb

Postcode

### 2. DETAILS OF BUILDING WORK OR PURPOSE OF USE OF VERGE

Description of the  
purpose for use of  
verge.

Nature of the use

☐ New dwelling☐ Addition/alteration☐ Swimming Pool☐ Garage/Carport☐ Patio/Shed☐ Fit out☐ Change of use☐ Relocation to/from property☐ Temporary Storage☐ Other (please specify)

### 3. MATERIALS TO BE STORED ON VERGE

*Note: 1. No asbestos or loose rubbish to be stored on verge at any time.**2. Safety fencing may be required*☐ Bricks

Cladding/Roofing

Concrete/stone

Paving

Sand

☐ Timber

Steel/Aluminium

Sea Container

Fencing

Will a waste bin be located on verge?

No

Yes

If yes, size (m<sup>3</sup>)Will a storage container be located on the  
verge?

No

Yes

If yes, length (m)

### 4. APPLICANT DETAILS

Surname

Other Names

Company (if applicable)

Property street address

Unit No

Street No

Lot No

Street Name

Suburb

Postcode

Phone

Fax

Mobile

Email address

## 5. OWNER'S DETAILS (IF DIFFERENT TO APPLICANT)

Surname

Other Names

Company (if applicable)

Property street address

Unit No

Street No

Lot No

Street Name

Suburb

Postcode

Phone

Fax

Mobile

Email address

## 6. DURATION OF PERMIT

An application fee of \$206 is required to be paid on submission.

*Note: Fee for area use will be calculated by the City's officers on the verge area at \$1 per square metre x number of months or part thereof. (Minimum of 24 months).*

Commencement Date      /      /      Duration Number of months  
(min 24 months for new single residential dwellings)

Please attach a detailed plan of the verge, including dimensions.

*Note: This area will be confirmed by a City Officer as part of the approval process.*

## 7. GENERAL CONDITIONS

- The permit is issued pursuant to the Local Government Regulations 1996 (Uniform Local Provisions)
- The permit is valid for the period specified in item 6 of this application.
- The permit holder must ensure that the thoroughfare (including the verge) is kept safe for the public to use at all times.
- Footpaths are to remain clear of all bins and building materials and remain safe for pedestrians at all times. Where there is no footpath, a safe and clear access of a minimum width of one (1) metre along that part of the verge immediately adjacent to the kerb must be maintained.
- Vehicles and trailers must not block footpaths. The City's Parking Local Laws apply and infringements may be issued.
- If a street tree is located on the verge a Tree Protection Zone must be erected and maintained for the duration of the permit.
- Nothing in this permit authorises the removal of, or damage to a street tree, unless approval is specifically authorised in writing by the City.
- The permit holder must ensure that materials, such as sand, soil and cement are contained and do not leak or leach into the City's drainage system.
- The permit holder must ensure that deposited material is sufficiently lit during darkness to ensure the safety of persons using the street.
- Roadways to be kept clear of all building materials and operational at all times.
- Site toilets must not be placed on the thoroughfare (including the verge).
- Site office and sheds must not be placed on the thoroughfare (including the verge).
- No building activity is to be carried out on the thoroughfare or verge area.
- Bulk bins and building materials may be placed on the verge area subject to them:
  - Not being placed in such a way as to obstruct or overhang a footpath, carriageway, access way or driveway;
  - Not causing a sight obstruction for vehicles or pedestrians;
  - Not causing damage to any City property in the verge such as a sign, kerb, footpath, street tree or garden maintained by the City;
  - Not causing an obstruction or damage to a manhole, inspection pit, fire hydrant, water or gas valve, electrical substation, drainage gully, water channel or other service in the verge area for which access may be reasonably required; and
- Bulk bins must be removed within 72 hours of being filled and must be covered to stop materials being blown out of the bins and onto the verge.
- On completion the verge area is to be cleared of all materials and returned to the level before demolition/building work commenced or as otherwise approved by the City.
- Other site specific conditions as may be required following confirmation with the applicant, e.g. site line restrictions near an intersection.
- A sign must be displayed with applicants name and contact details.
- Unauthorised use of a verge or without a valid permit may attract penalties including an infringement to a maximum of \$5000, with a daily penalty of \$500, in accordance with the Local Government Regulations 1996 (Uniform Local Provisions)

## 8. CONFIRMATION OF CONDITIONS BY APPLICANT

As the Verge Permit Holder, on payment of the required fee, I agree to abide by the Conditions of a Verge Permit.

Signature of Applicant:

Date