

Notification Form for Skin Penetration Premises

Note:

1. Fees to be paid upon application (please do not email credit card details) fee increase may apply on 1 July each financial year.
2. Expedited service fee of \$162 apply for applications received between 3-10 working days before the approval is required.
3. Submitting this application does not automatically result in an approval.
4. Please allow 14 business days processing time.
5. Completed form to be emailed to: health@kwinana.wa.gov.au

Inspection Fee: \$162 (No GST) (fee type code 85)

Applicants Details

Name of Applicant:	
Residential Address:	
Phone:	Mobile:
Email:	Preferred Method of Contact:

Business Details

Name of Business:	ABN:	
Business Address:		
Postal Address (if different from above):		
Phone:	Mobile:	
Email:		
Type of Business:	Home occupation <input type="checkbox"/>	Commercial <input type="checkbox"/>

Type of Activities

Critical Procedures:	Tattooing	Acupuncture	Skin piercing	
	Branding	Permanent Make Up	Ear or Nose piercing	
	Lancing (ie removal of blackheads etc)		Electrolysis	
Semi-critical procedures:	Body Waxing	Shaving	Acrylic nails	
	Microdermabrasion		Manicures and/or pedicures	
	Tweezing		Threading	
Non-critical procedures:	Massage	Facials	Flotation tank	Spa Pool
	Eye lash & eye brow (tinting/extension)		Make-up application	
Other Activities:				
Number of Staff:	Qualifications:			

Signature: _____ **Date:** _____

The City of Kwinana is a Small Business Friendly Council and has a range of opportunities to support local small business. Please indicate if you would like to opt out of news and information about small business initiatives in the City of Kwinana

Please Note:

Approval is required from the City's Health Team in order to conduct a beauty and/or skin penetration business. An Environmental Health Officer will assess your application to determine if your proposed premises is suitable for the use of a beauty and/or skin penetration business.

Your application to must include the following details for all the activities to be undertaken:

1. Scaled floor plan detailing floor, wall and ceiling finishes for both the procedure and workspace areas, and shelves, fittings and other furniture in the procedure areas.
2. Hands-free hand wash basin and sink details in both procedure and workspace preparation areas.
3. A detailed cleaning and maintenance schedule.
4. Proposed disinfection and sterilisation techniques.
5. Staff sanitary facilities.
6. Proposed laundry facilities.

Legislation:

The proposed premises is required to comply with the following legislation:

- Health (Skin Penetration Procedure) Regulations 1998
- Code of Practice for skin penetration Procedure

https://ww2.health.wa.gov.au/Articles/S_T/Skin-penetration-procedures-and-the-law

The Health (Skin Penetration Procedure) Regulations 1998 adopt the Code of Practice for Skin Penetration Procedures, which set out design provisions for skin penetration premises. A "skin penetration premises" includes beauty therapy, acupuncture, ear/body piercing and tattooing.

The Health (Skin Penetration Procedure) Regulations 1998 were implemented to assist in preventing the spread of blood borne infectious diseases. The Code of Practice sets out minimum standards of infection control for anyone who performs a skin penetration procedure, which includes any procedure that may puncture, cut or tear the skin and/or mucus membrane.