City of Kwinana

Ordinary Council Meeting

Agenda

22 July 2026

Notice is hereby given of an Ordinary Meeting of Council to be held in the Boronia Room, John Wellard Community Centre, Wellard, commencing at 6:00pm. Wayne Jack, Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council. Agendas and Minutes are available on the City's website https://www.kwinana.wa.gov.au/

Order of Business

1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member to declare the meeting open and welcome all in attendance.

Presiding Member to announce that the Ordinary Council Meeting is being live streamed and recorded in accordance with the City's Live streaming and Recording Council Meetings policy.

By being present at this meeting, members of the public consent to the City recording and livestreaming their image and/or voice.

2 WELCOME TO COUNTRY AND ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor Barry Winmar to present the Welcome to Country:

"Ngullak nyinniny kooralong koora ngullak noitj nidja Nyoongar boodjar. Nyoongar moort djoorapiny nyinniny nidja ngulla quopadok Nyoongar boodjar kooralong.

From the beginning of time to the end, this is Nyoongar Country. Nyoongar people have been graceful keepers of our nation for many, many years.

Djinanginy katatjin djoorapiny nidja weern Nyoongar boodjar ngalla mia mia boorda.

Look, listen, understand and embrace all the elements of Nyoongar Country that is forever our home.

Kaya wandju ngaany koort djoorpiny nidja Nyoongar boodjar daadjaling waankganinyj Nyoongar Boodjar.

Hello and welcome my heart is happy as we are gathered on country and meeting here on Nyoongar Country.

Presiding Member to read the Acknowledgement of Country:

"*It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Nyoongar people and we pay our respects to their Elders past and present."*

3 DEDICATION

Councillor David Acker to read the dedication:

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)

Apologies:

Unknown at the time of issuing the Agenda.

Leave of Absence (previously approved):

Mayor Peter Feasey – 22 July Inclusive

5 PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the *Local Government (Administration) Regulations 1996*, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Members of the public must provide their questions in writing prior to the commencement of the meeting. A public question time form must contain all questions to be asked, include contact details and the form must be completed in a legible form.

Please note that in accordance with Section 3.4(5) of the *City of Kwinana Standing Orders Local Law 2019* a maximum of two questions are permitted initially. An additional question will be allowed by the Presiding Member if time permits following the conclusion of all questions by members of the public.

6 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

6.1 PETITIONS

A petition must –

- be addressed to the Mayor;
- be made by electors of the district;
- state the request on each page of the petition;
- contain at least five names, addresses and signatures of electors making the request;
- contain a summary of the reasons for the request;
- state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
- be respectful and temperate in its language and not contain language disrespectful to Council.

The only motion which shall be considered by the Council on the presentation of any petition are –

- that the petition be received;
- that the petition be rejected; or
- that the petition be received and a report prepared for Council.

6.2 PRESENTATIONS

In accordance with Clause 3.6 of the *Standing Orders Local Law 2019* a presentation is the acceptance of a gift, grant or an award by the Council on behalf of the local government or the community.

Prior approval must be sought by the Presiding Member prior to a presentation being made at a Council meeting.

Any person or group wishing to make a presentation to the Council shall advise the CEO in writing before 12 noon on the day of the meeting. Where the CEO receives a request in terms of the preceding clause the CEO shall refer it to the presiding member of the Council committee who shall determine whether the presentation should be received.

A presentation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

6.3 DEPUTATIONS

In accordance with Clause 3.7 of the *Standing Orders Local Law 2019*, any person or group of the public may, during the Deputations segment of the Agenda with the consent of the person presiding, speak on any matter before the Council or Committee provided that the person has requested the right to do so in writing addressed to the Chief Executive Officer by noon on the day of the meeting:

- setting out the agenda item to which the deputation relates;
- whether the deputation is supporting or opposing the officer's or committee's recommendation; and
- included sufficient detail to enable a general understanding of the purpose of the deputation.

A deputation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 14 JULY 2026

RECOMMENDATION

That the Minutes of the Special Council Meeting held on 14 July 2026 be confirmed as a true and correct record of the meeting.

8 DECLARATIONS OF INTEREST (FINANCIAL, PROXIMITY, IMPARTIALITY - BOTH REAL AND PERCEIVED) BY MEMBERS AND CITY OFFICERS

Section 5.65(1) of the *Local Government Act 1995* states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

in a written notice given to the CEO before the meeting; or

at the meeting immediately before the matter is discussed.

Section 5.66 of the *Local Government Act 1995* states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and

at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

9 REQUESTS FOR LEAVE OF ABSENCE

10 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

11 ANY BUSINESS LEFT OVER FROM PREVIOUS MEETING

12 RECOMMENDATIONS OF COMMITTEES

12.1 MINUTES OF THE BOOLA MAARA ABORIGINAL CONSULTATIVE COMMITTEE MEETING HELD ON 6 JULY 2026

SUMMARY

The City of Kwinana Aboriginal Consultative Committee is established by the City of Kwinana with the primary purpose of enhancing the relationship between the City and Committee members, while focusing on the dual objectives of environmental guardianship and the wellbeing of the Aboriginal community. This committee recognises the vital role of the Aboriginal community in Kwinana and aims to ensure their perspectives and expertise are integrated into the decision-making processes of the City.

COMMITTEE RECOMMENDATION

That Council notes the Minutes of the Boola Maara Aboriginal Consultative Committee held on 6 July 2026.

VOTING REQUIREMENT

Simple majority

DISCUSSION

The primary purpose of the Committee is to provide Council with expertise in relevant Aboriginal cultural matters to assist its decision making of the Kwinana Community. The Committee will assist the Council in making culturally appropriate, respectful, and informed decisions pertaining to community matters, particularly those affecting the Aboriginal community and the environment.

STRATEGIC IMPLICATIONS

Outcome:	**Quality of Life / Ngalang moorditj wirrin (Our strong spirit)**
Objective:	Improved health and wellbeing
Action in CBP:	Review and implement the Innovate Reconciliation Action Plan

Outcome:	**Leadership / Boordiya Katidjin (Leader of knowledge)**
Objective:	Accountable and ethical governance
Action in CBP:	Review and implement the Innovate Reconciliation Action Plan
Action in CBP:	Facilitate the Boola Maara Aboriginal Consultative Committee Meetings
Objective:	Proactive leadership

SUSTAINABILITY FRAMEWORK

Sustainability Priority Area
3 - Liveability
4 - Engagement and Social Inclusion

LEGAL/POLICY IMPLICATIONS

No legal/policy implications have been identified as a result of this report or recommendation.

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report or recommendation.

ATTACHMENTS

1. Minutes - Boola Maara Aboriginal Consultative Committee - 6 July 2026 [**12.1.1** - 23 pages]

12.2 CHIEF EXECUTIVE OFFICER PERFORMANCE AND REMUNERATION REVIEW 2025/2026 - APPOINTMENT OF APPRAISAL AGENT AND SCHEDULE OF REVIEW

Reason for Confidentiality

This report and its attachments are confidential in accordance with the *Local Government Act 1995* Section 5.23(2), which permits the meeting to be closed to the public for business relating to the following:

(b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following -

(i) the termination of employment;

(ii) a review of performance under section 5.38.

13 ENBLOC REPORTS

14 REPORTS - COMMUNITY

Nil

15 REPORTS - ECONOMIC

Nil

16 REPORTS - NATURAL ENVIRONMENT

16.1 CITY OF KWINANA WASTE PLAN 2026-2036

SUMMARY

Western Australian local governments are required to have a waste plan that outlines how their waste services will be managed to achieve consistency with the State Government's waste strategy. This is set out under section 40 of the *Waste Avoidance and Resource Recovery Act 2007*. The City's current Waste Plan 2021-2025 has come to the end of its life, and its proposed replacement, the City of Kwinana Waste Plan 2026-2036 is the subject of this Report.

The proposed Waste Plan 2026-2036 builds upon the significant advancement of the City's strategic waste management achieved over the past five years and outlines the strategic framework for the next decade. The Waste Plan 2026-2036 aligns with the City's Sustainability Framework 2023, Strategic Community Plan 2025-2035, Environment Strategy 2024-2034 and relevant State and Commonwealth waste strategies, policies, and legislations.

The State's waste strategy, the Waste Avoidance and Resource Recovery Strategy 2030, is currently under review and is proposed to be replaced with the Beyond WAste 2030 Strategy. At the time of producing this Report, there was no official information available regarding the timeframe for publishing of the new Strategy, however, the City is required to maintain a current Waste Plan. Therefore, the Waste Plan 2026-2036 has been aligned to the most-recent draft version of the Beyond WAste 2030 Strategy which was released in November 2025. Should that strategy vary when adopted by the State, there is the possibility that minor adjustments to the Waste Plan 2026-2036 may be necessary in the future.

The proposed Waste Plan 2026-2036 is structured around four strategic goals, namely Avoid, Recover, Protect, and Connect, each with measurable targets to guide and monitor progress and support transparent reporting. Through these goals and targets, the Waste Plan 2026-2036 also drives subsidiary operationally targeted plans, including the Waste Education Plan, Litter and Illegal Dumping Plan, and Contaminated Sites Management Plan. It should be noted that all targets in the Waste Plan 2026-2036 meet or exceed those of the State's draft Beyond WAste 2030 Strategy and the National Waste Policy.

The Waste Plan 2026-2036 contains 29 actions aimed at achieving its goals and targets. While most of these actions would be delivered within existing resources, the key actions to undertake a FOGO Feasibility Assessment in 2027-2028 and a Transfer Station Feasibility Assessment in 2028-2029 have financial implications of $80,000 and $100,000 respectively, being the only direct financial implications of the Plan's adoption. It is important to note that any subsequent service or infrastructure decisions resulting from these feasibility assessments would be subject to future business cases and Council approval.

OFFICER RECOMMENDATION

That Council adopt the City of Kwinana Waste Plan 2026-2036 as at Attachment 16.1.1

VOTING REQUIREMENT

Simple majority

DISCUSSION

Background

The City's current Waste Plan 2021-2025 has reached the end of its term and requires replacement. The attached City of Kwinana Waste Plan 2026-2036 has been prepared for this purpose, it outlines the City's strategic waste management direction for the next decade and continues the City's progression towards industry leading best practice.

Built on the City's earlier Waste Management Strategy 2017-2021, the Waste Plan 2021-2025 drove significant advancement in the City's strategic waste management, including the following key achievements:

- Inaugural City of Kwinana *Waste Local Law 2022* gazetted;
- Inaugural City of Kwinana Litter and Illegal Dumping Plan 2023-2027 published;
- Three-Bin Feasibility Assessment Report published and endorsed by Council in 2023, including the decision to transition to a Three-Bin GO Service in 2025;
- Verge Waste Collection Review Report published and endorsed by Council in 2024, including the decision to transition to a Pre-Booked Verge Collection Service in 2025;
- Inaugural City of Kwinana Development Guidelines for Waste Management Plans published in 2024;
- Street-by-Street Face Your Waste Program established and awarded the WA Waste Sorted Community Engagement Award in 2024;
- Three-Bin GO Rollout Project delivered, and service activated in 2025;
- Pre-Booked Verge Collection Service implemented, and service activated in 2025;
- City of Kwinana Litter and Illegal Dumping Strike Force established in 2025; and
- City of Kwinana Contaminated Sites Management Plan 2025-2030 published.

The proposed new Waste Plan 2026-2036 builds upon these achievements by updating the City's overarching waste planning to drive new initiatives and guide the direction of subsidiary operational plans, including the Waste Education Plan, Litter and Illegal Dumping Plan and Contaminated Sites Management Plan.

Strategic context

Local Government waste plans perform a critical strategic function in collating, synthesising, and locally contextualising waste management requirements from multiple levels of government into clear strategic direction at the local level.

With regard to State and Commonwealth legislation, policy and strategy, the Waste Plan 2026-2036 has been developed in the context of:

- the *Waste Avoidance and Resource Recovery Act 2007*;
- the *Waste Avoidance and Resource Recovery Regulations 2008;*
- the State Waste Avoidance and Resource Recovery Strategy 2030;
- the draft Beyond WAste 2030 Strategy;
- the *Waste and Waste Reduction Act 2020;*
- the National Waste Policy 2018;
- the National Waste Policy Action Plan 2024;
- the Australian Circular Economy Framework 2024; and
- other relevant waste, recycling, plastics, climate and environmental policy settings.

As noted, the State's current Waste Avoidance and Resource Recovery Strategy 2030 is currently under review and proposed to be replaced by the Beyond WAste 2030 Strategy. At this time, there is no official information available on the likely timeframe for the publishing of the new Strategy. Therefore, the Waste Plan 2026-2036 has been aligned to the most-recent draft Beyond WAste 2030 Strategy released by the WA Waste Authority in November 2025. As such, minor adjustments to the Waste Plan 2026-2036 may be necessary to ensure consistency with the final

Beyond WAste 2030 Strategy once published. Should such necessity arise, it is proposed that Council would be informed of all necessary changes to the Waste Plan 2026-36 and would have the opportunity to request that amendments to the Plan be subject to a Council decision.

In the context of the City of Kwinana's Integrated Planning and Reporting Framework and local laws, the Waste Plan 2026-2036 has been developed in the context of:

- the Sustainability Framework 2023;
- the Strategic Community Plan 2025-2035;
- the Corporate Business Plan 2025-2029;
- the Environment Strategy 2024-2034;
- a range of related waste and environmental operational plans;
- the *Animal, Environment and Amenity Local Law 2024;* and
- the *Waste Local Law 2022.*

By locally contextualising these external and internal inputs, the Waste Plan 2026-2036 serves as a strategic umbrella for the City's waste-related operational planning and service delivery. In this regard, the strategic drivers outlined in the Waste Plan 2026-2036 include the City's vision, key drivers that reflect the City's Strategic Community Plan and Environment Strategy objectives, priorities that align with National, State, and City of Kwinana priorities, and principles based on the fundamentals of how the City of Kwinana conducts business, including its strategic approach to waste management.

Goals and targets

The Waste Plan 2026-2036 is structured around four goals, being Avoid, Recover, Protect, and Connect, which together provide a framework for improving waste performance over the life of the Plan. These goals align closely with the goals of both the State's current Waste Avoidance and Resource Recovery Strategy 2030 and draft Beyond WAste 2030 Strategy. The Avoid, Recover, and Protect goals reflect the State strategy goals, while the Connect goal is unique to Kwinana, recognising the importance of effective communication and empowerment of our community to achieve the desired waste outcomes.

Each of the Waste Plan 2026-2036 goals have measurable targets to guide and monitor progress and support transparent reporting. The targets, as shown in the below table, have been derived from National and State targets, City of Kwinana Environment Strategy, Waste Education Plan and Litter and Illegal Dumping Plan targets, and targets specific to the Waste Plan 2026-2036. It is important to note that all targets meet or exceed those of the State's draft Beyond WAste 2030 Strategy and the National Waste Policy.

Goal	Targets
1. Avoid Reduce waste generation at its source through sustainable consumption, circular economy principles and community-led waste minimisation initiatives.	**2030:** Reduce total waste produced per capita across all waste streams to less than 451 kg per year (10% reduction from 2014-15 baseline). *[reflects Beyond WAste 2030 target]* **2035:** Reduce total waste produced per capita across all waste streams to less than 401 kg per year (20% reduction from 2014-15 baseline). **2030:** Ensure all City hosted events are waste-wise events.
2. Recover Maximise recycling and broader resource recovery in accordance with the waste hierarchy, ensuring	**2030:** Increase the recycling rate for all waste streams to 55%. **2030:** Following feasibility assessment should Council support a move to FOGO, increase the recycling rate

recyclable and reusable materials remain in circulation and that energy recovery is applied to residual waste.	for all waste streams to 70%. *[reflects Beyond WAste 2030 target]* **2030:** Achieve a 90% resource recovery rate for all waste streams following the waste hierarchy. *[exceeds Beyond WAste 2030 target of 85%]* **2030:** Reduce contamination in Garden Organic bins to below 5%. **2030:** Reduce contamination of waste in recycling bins to below 20%. **2035:** Reduce contamination of waste in recycling bins to below 15%.
3. Protect Safeguard the environment and community by reducing risks associated with waste, including litter, illegal dumping, contamination and hazardous waste, while supporting better practice waste management and reduced landfill reliance.	**2030:** Ensure that less than 10% of all waste is landfilled. *[exceeds Beyond WAste 2030 target of 15%]* **2035:** Reduce litter and illegal dumping tonnage to below 388 tonnes per annum (30% reduction from 2023-24 baseline). **2035:** Achieve net zero corporate emissions. *[reflects City of Kwinana Environment Strategy 2024-2034 target]* **2050:** Become a net zero city. *[reflects City of Kwinana Environment Strategy 2024-2034 target]*
4. Connect Build trust, transparency and shared responsibility for waste outcomes through leadership, collaboration, education and engagement with residents, schools, businesses and regional partners.	**2030:** Achieve a community satisfaction rating over 70.

The City's current performance against these targets is outlined in the Waste Plan 2026-2036 and demonstrates the City's commitment to improving waste management outcomes by setting challenging, yet achievable, targets. The pursuit of these targets over the next decade will enable the City to continue its transition towards industry leading best practice waste management.

<u>Key actions</u>

The Waste Plan 2026-2036 contains 29 actions aimed at achieving the goals and targets. The below table provides a snapshot of key actions.

Timeframe	Key actions
Short term	• Develop a Waste-Wise Events Policy • Establish Provision of Public Bins and Dog Waste Bag Dispensers Policy (internal) • Establish Waste Service Charge Policy (internal) • Review Multiple Dwelling Developments' waste services
Medium term	• Undertake a FOGO feasibility assessment • Review and update the Litter and Illegal Dumping Plan • Review and update the Waste Education Plan • Develop a Decarbonisation Plan • Undertake a transfer station feasibility assessment

	• Review City-managed facilities waste services
Ongoing / long term	• Implement a contamination intervention program • Advocate for increased local recyclable material processing infrastructure • Advocate for national packaging standards • Advocate for increased product stewardship • Implement FOGO Service *(Subject to feasibility assessment outcome)* • Review the resourcing model for Litter and Illegal Dumping management

While most actions can be delivered within existing resources, the key actions to undertake a FOGO Feasibility Assessment (in 2027-2028) and a Transfer Station Feasibility Assessment (in 2028-2029) have financial implications of $80,000 and $100,000 respectively. It is important to note that any subsequent service or infrastructure decisions resulting from these feasibility assessments will be subject to future business cases and Council approval.

The decision to undertake a feasibility assessment of FOGO was made by Council in June 2023. Council decided to reassess the feasibility of FOGO by 2028/2029 as part of its decision to adopt the three-bin GO service. This assessment has been scheduled to coincide with the future retendering of the City's kerbside waste management services contract. This will provide up-to-date market information on pricing and recovery performance capabilities as inputs into a multi-criteria assessment across environmental, financial, social, and governance considerations.

A feasibility assessment for a transfer station will explore the options for the management of recyclable items and household hazardous wastes in Kwinana. The feasibility assessment will assist Council to determine whether a transfer station is the optimal response for the City.

With the maturation of the City's waste management system (comprising three-bin kerbside collections, pre-booked verge collections, and the use of energy recovery), further improvements in material recovery, contamination rates, and environmental protection are likely to only come from additional local recovery options. A feasibility assessment will enable investigation of options, both in Kwinana and with neighbouring local governments. The process will assess the environmental, financial, social, and governance implications of each option to provide evidence-based recommendations for Council's consideration.

STRATEGIC IMPLICATIONS

Outcome:	**Environmental Stewardship / Ngalla djoorapiny ngank boodjar (Looking after mothers' beautiful country)**
Objective:	Transition to net zero emissions
Action in CBP:	Integrate the Sustainability Framework
Objective:	Support a low-waste, circular economy
Action in CBP:	Integrate the Sustainability Framework
Action in CBP:	Implement the Environment Strategy
Action in CBP:	Implement the Environment and Sustainability Education Plan
Action in CBP:	Review and implement the Waste Plan
Action in CBP:	Review and implement the Waste and Education Plan

Action in CBP: Implement and review the Littering and Illegal Dumping Management Plan

How does this proposal achieve the outcomes and strategic objectives?

The proposed Waste Plan 2026-2036 will serve as an umbrella strategy that captures the City's internally and externally driven waste management obligations. The Waste Plan 2026-2036 directly aligns with and operationally activates objectives, key directions, and actions outlined in the City's Sustainability Framework 2023, Strategic Community Plan 2025-2035, Corporate Business Plan 2025-2029, and Environment Strategy 2024-2034.

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle
1 - Social Inclusion
2 - Community Wellbeing
3 - Thriving Local Economy
4 - Environmental Stewardship
5 - Decarbonisation
8 - Integrated and Transparent Decision-making

Sustainability Priority Area
1 - Climate Action
2 - Environment and Biodiversity
3 - Liveability
4 - Engagement and Social Inclusion
5 - Waste and Resource Recovery
6 - Responsible Investment and Procurement
7 - Innovation

How does this proposal achieve the guiding principle and priority area?

The proposed Waste Plan will support the above Sustainability Framework guiding principles by embedding circular economy outcomes, reducing waste generation and associated emissions, and continued evidence-based planning, monitoring and public reporting. It also contributes to the above priority areas through actions focused on waste avoidance, recovery, contamination reduction, litter and illegal dumping prevention, and improved community education and engagement.

LEGAL/POLICY IMPLICATIONS

Under section 40 of the Waste Avoidance and Resource Recovery Act 2007, WA local governments require a waste plan that demonstrates alignment with, and implementation of, the State Government Waste Strategy goals, targets, and applicable actions. Further, local government waste plans must be submitted to the Director General of the Department of Water and Environmental Regulation for endorsement and reported upon on an annual basis.

FINANCIAL/BUDGET IMPLICATIONS

The Waste Plan 2026-2036 is overarching in nature, and most actions will be delivered within existing resources, including through the delivery of existing subsidiary plans. However, the Plan identifies future feasibility work with financial implications, including a FOGO Feasibility Assessment in 2027-28 costing $80,000 and a Transfer Station Feasibility Assessment in 2028-29 costing $100,000. These are the only direct financial implications of the Plan's adoption. Any further works, service changes or infrastructure arising from those assessments would be subject to future business cases, budget consideration and Council approval.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications in relation to this Report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

The proposed Waste Plan 2026-2036 has significant positive environmental and public health implications. It is intended to reduce waste generation, improve recycling and resource recovery, reduce contamination, minimise landfill, address litter and illegal dumping, support better management of hazardous and contaminated waste, and contribute to the City's decarbonisation objectives. Collectively, these actions are aimed at reducing environmental harm, protecting amenity, and safeguarding community health through best practice waste management.

COMMUNITY ENGAGEMENT

The strategic direction of the proposed Waste Plan 2026-2036 is largely driven by a range of internal and external obligations from higher-order strategies, policies and legislations, and supported with stakeholder engagement results from previous planning and feasibility work. These engagements have consistently demonstrated strong demand from the Kwinana community for increased sustainability and environmental action by the City, including in waste management. These expectations are subsequently reflected in the goals, objectives, priorities and targets across the City's Sustainability Framework, Strategic Community Plan, Corporate Business Plan, and Environment Strategy and, accordingly, are included in the strategic drivers of the Waste Plan 2026-2036.

While the Waste Plan 2026-2036 will set the strategic direction for the next decade as an umbrella strategy, residents' on-ground service experience is primarily dictated by service reviews, feasibility assessments, and operational plan and program implementations. In this regard, the City conducts extensive and targeted stakeholder engagement activities as a key component of such projects, ensuring that social implications are understood and directly inform the City's holistic, evidence-based, decision-making process alongside environmental, economic, and governance considerations. Continuation of this approach is supported by the principles outlined in the Waste Plan 2026-2036 strategic drivers, which will underpin the feasibility and service review work directed by the Plan.

In a broader sense, the proposed Waste Plan 2026-2036 will continue to drive the City's ongoing community engagement efforts to improve residents' understanding, trust, and commitment to improved waste management outcomes. This is evidenced by "Connect" being one of the Plan's four goals and the range of actions targeted at achieving this, including the review and update of the City's Waste Education Plan, recognising that effective connection to our community is essential to the success of the Waste Plan.

ATTACHMENTS

1. City of Kwinana Waste Plan 2026-2036 [**16.1.1** - 36 pages]

17 REPORTS - BUILT INFRASTRUCTURE

17.1 PROPOSED ROAD NAMES FOR FLORENCE ESTATE - STAGES 13 TO 18 MANDOGALUP

SUMMARY

MNG Surveying, the Surveying consultant for the Florence Estate development in Mandogalup, has submitted proposed road names for the new roads to be constructed as part of this development. The locations of these road names are outlined in the attached document.

MNG is seeking Council's support for the proposed names to enable their submission to the Geographic Names Committee (GNC) for final approval. A list of alternative road names has also been provided for consideration should the GNC not approve the primary proposal. The Geographic Names Committee has already provided preliminary validation for the proposed names through its Request Road Name portal.

The road naming theme for this subdivision is "Florence," derived from the Latin term *Flores*, meaning prosperous or flourishing. This theme reflects the historical context of the area, which was previously used for farming and market gardening. The proposed road name layout, together with the recommended names and supporting rationale, is provided in the Attachments.

OFFICER RECOMMENDATION

That Council approve the following road names for use within Florence Estate development, Mandogalup, as shown in the attached documents:

Proposed Name	Alternative Name
Lily Lane	Astilbe
Mayflower Boulevard	Pansy
Daffodil Loop	Cardinal
Gerbera Street	
Petunia Way	
Quince Road	
Calendula Road	
Armeria Road	
Crocus Way	
Alyssum Street	
Daphne Road	
Lupin Street	
Nolana Loop	
Hosta Way	
Lantana Loop	

VOTING REQUIREMENT

Simple majority

DISCUSSION

As part of the subdivision process, the developer is required to submit survey diagrams for approval, which must include officially endorsed road names. The road naming process must comply with the guidelines established by the GNC to ensure consistency with approved naming conventions and restrictions.

Alternative road names have also been proposed to provide contingency options should any of the primary names not receive GNC approval. Details regarding the origin of the alternative names are provided below.

The proposed road names for the Florence Estate development in Mandogalup are as follows:

Proposed Name & Suffix	Source of Information	Background/origin/meaning/ justification
Lily Lane	https://www.google.com/search?q=lily	A genus of herbaceous flowering plants growing from bulbs, all with large and often prominent flowers.
Mayflower Boulevard	https://en.wikipedia.org/wiki/Epigaea_repens	A low, spreading shrub in the family Ericaceae.
Daffodil Loop	https://en.wikipedia.org/wiki/Daffodil_(disambiguation)	Daffodil is the common name for the plant genus Narcissus and any of its individual species.
Gerbera Street	https://en.wikipedia.org/wiki/Gerbera	Gerbera is very popular and widely used as a decorative garden plant or as cut flowers
Petunia Way	https://www.almanac.com/plant/petunias	Pretty petunias are one of the most popular flowers because of their exceptional blooms and long flowering period
Quince Road	https://www.thespruce.com/flowering-quince-shrubs-2131888	Multi-stemmed deciduous and thorny shrub with a somewhat messy growth habit
Calendula Road	https://www.yates.com.au/how-to-grow/calendula/	Provide a bit of warm colour to the winter garden with their lovely apricot, yellow and orange blooms
Armeria Road	https://www.abc.net.au/gardening/plant-finder/armeria/9441262	The flowers may be white, pink, or nearly red, and they are usually produced throughout spring and summer.

Crocus Way	https://www.1800flowers.com/blog/flower-facts/flower-types/	Grown for their cheerful blooms but also for the stigmas of crocuses that are harvested in Iran for the highly prized saffron spice.
Alyssum Street	Alyssum - Wikipedia	Alyssum is a genus of over a hundred species of flowering plants in the family Brassicaceae, native to Europe, Asia, and northern Africa, with the highest species diversity in the Mediterranean region.
Pansy Road	https://www.1800flowers.com/blog/flower-facts/flower-types/	Cheerful little pansies are native to Europe and Asia and are some of the most popular garden plants grown.
Lupin Street	https://www.bunnings.com.au/diy-advice/garden/planting-and-growing/how-to-grow-and-care-for-lupins	Colourful vertical spikes of single-coloured or two-toned pea-like flowers from spring to early summer.
Nolana Loop	https://en.wikipedia.org/wiki/Nolana	Nolana is a genus of hard annual or perennial plants in the nightshade family.
Hosta Way	https://en.wikipedia.org/wiki/Hosta	Hostas are widely cultivated as shade-tolerant foliage plants.
Lantana Loop	https://www.thespruce.com/add-a-florida-touch-with-lantana-plants-2132142	Lantana (Lantana camara) is a heat-loving flowering shrub often found in Florida landscaping.
Astilbe	https://www.1800flowers.com/blog/flower-facts/flower-types/	Its fluffy, long-lasting plumes of red, pink, purple, or white rise on straight stalks above lacy, fernlike foliage during the spring and summer
Daphne	https://en.wikipedia.org/wiki/Daphne_(plant)	Noted for their scented flowers and often brightly coloured berries
Cardinal	https://www.thespruce.com/growing-cardinal-flowers-5093922	Cardinal flower (Lobelia cardinalis) is an extremely hardy native plant famous for attracting hummingbirds and butterflies.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

The approval process is in compliance with the Geographic Names Committee Guidelines, and Council Policy – Street Naming.

FINANCIAL/BUDGET IMPLICATIONS

No financial/budget implications have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

1. Proposed Road Name- Florence Estate- Stages 13 to 18 [**17.1.1** - 1 page]
2. Proposed Road Layout- Florence Estate - Stages 13 to 18 [**17.1.2** - 1 page]

17.2 PROPOSED ROAD NAMES FOR TRIDENT DEVELOPMENT - HOPE VALLEY

SUMMARY

Stantec, the civil engineering consultant for the Trident Industrial Estate development in Hope Valley, has submitted a proposed road naming plan for the roads to be constructed as part of the subdivision. The locations of the proposed road names are shown in the attached plan.

Stantec is seeking Council's endorsement of the proposed road names to support their submission to the Geographic Names Committee (GNC) for final approval. A list of alternative names has also been provided as contingency options should any of the preferred names not be approved by the GNC. Preliminary validation of the proposed names has already been obtained through the GNC's Request Road Name portal.

The proposed naming theme is Sea Mythology, with each road name derived from Greek or Roman mythology and associated with the sea, water, or oceans. This theme complements the maritime character of the Latitude 32 Industrial Area and the broader Kwinana industrial precinct.

The proposed road name layout, recommended road names, and supporting rationale are provided in the attached documentation.

OFFICER RECOMMENDATION

That Council approve the following road name for use within Trident development, Hope Valley, as shown in the attached documents:

Proposed Name	**Alternative Name**
Neptune Loop	Triton Loop
	Sceptre Loop
	Nereus Loop
	Pontus Loop

VOTING REQUIREMENT

Simple majority

DISCUSSION

As part of the subdivision process, the developer is required to submit survey plans for approval that incorporate officially endorsed road names. The road naming process must comply with the requirements of the GNC to ensure consistency with approved naming conventions and restrictions.

Alternative road names have also been identified as contingency options should any of the preferred names not receive GNC approval. The origins and rationale for these alternative names are outlined below.

The proposed road names for the Trident Industrial Estate development in Hope Valley are as follows:

Proposed Name & Suffix	**Source of Information**	**Background/origin/meaning/ justification**
Neptune Loop	https://www.britannica.com/topic/Neptune-Roman-god https://www.worldhistory.org/Neptune/	**Neptune** was the Roman god of the sea and the Roman counterpart to the Greek god **Poseidon**. In Roman mythology, Neptune was regarded as the ruler of all waters, with the power to govern the seas, rivers, storms, and tides. He is traditionally depicted carrying a **trident** and riding a chariot drawn by seahorses. This association with the trident provides a direct connection to the name **Trident Industrial Estate**. As one of the most prominent figures in classical mythology, Neptune remains the most widely recognised sea deity in modern Western culture.
Triton Loop	https://www.britannica.com/topic/Triton-Greek-mythology https://mythologysource.com/triton-god-of-the-sea/	**Triton** is a sea deity in Greek mythology and the son of **Poseidon**, god of the sea. Traditionally depicted with the upper body of a human and the tail of a fish, Triton was believed to control the ocean's waves. The name also carries a symbolic connection to the **Trident Industrial Estate**, referencing the trident's three prongs and reinforcing the estate's maritime naming theme.
Sceptre Loop	https://en.wikipedia.org/wiki/Trident_of_Poseidon https://en.wikipedia.org/wiki/Trident	**Sceptre** refers to the **trident** carried by **Poseidon** and **Neptune**, the Greek and Roman gods of the sea. As a recognised maritime symbol representing authority over the

		oceans, the trident's three prongs are commonly associated with the sea, rivers, and streams. The name **Sceptre** directly references this emblem and aligns with the maritime theme of the **Trident Industrial Estate**.
Nereus Loop	https://www.britannica.com/topic/Nereus-Greek-god https://mythopedia.com/topics/nereus/	**Nereus** was a primordial sea deity in Greek mythology, known as the **"Old Man of the Sea."** As the eldest son of **Pontus** (the sea) and **Gaia** (the Earth), he predates Poseidon and was regarded as one of the most significant sea gods in the Greek pantheon.
Pontus Loop	https://www.theoi.com/Protogenos/Pontos.html https://en.wikipedia.org/wiki/Pontus_(mythology) https://mythopedia.com/topics/pontus/	**Pontus** is the primordial Greek deity and personification of the sea. Born of **Gaia** (Earth), he represents the vast and elemental ocean and is among the earliest deities in Greek mythology. In classical art, Pontus is often depicted emerging from the sea as a powerful marine figure.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

The approval process is in compliance with the Geographic Names Committee Guidelines, and Council Policy – Street Naming.

FINANCIAL/BUDGET IMPLICATIONS

No financial/budget implications have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

1. Proposed Road name Layout- Trident- Hopevally [**17.2.1** - 1 page]
2. Proposed Road name- Trident development - Hopevalley [**17.2.2** - 2 pages]

18 REPORTS - CIVIC LEADERSHIP

18.1 APPOINTMENT OF VOTING DELEGATES AND PROXY VOTING DELEGATES ON BEHALF OF THE CITY OF KWINANA AT THE 2026 ANNUAL GENERAL MEETING OF THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

SUMMARY

The Western Australian Local Government Association (WALGA) 2026 Annual General Meeting (AGM) is scheduled to be held on Thursday 17 September 2026. As a member of WALGA, the City of Kwinana (City) has been requested to appoint two voting delegates and two proxy voting delegates to exercise voting entitlements on behalf of the City.

To ensure appropriate representation by the City, it is recommended that Deputy Mayor Winmar and a second Elected Member be appointed as the City's voting delegates. Further, that two additional Elected Members be nominated to act as proxy voting delegates.

OFFICER RECOMMENDATION

That Council:

1. **Appoint Deputy Mayor Winmar and Councillor xxxxx as voting delegates, and Councillors xxxxxx and xxxxx as proxy voting delegates for the 2026 Annual General Meeting of the Western Australian Local Government Association; and**

2. **Direct the Chief Executive Officer notify WALGA of the appointments.**

VOTING REQUIREMENT

Simple majority

DISCUSSION

WALGA represents the interests of the local government sector, provides leadership on key local government issues, delivers products and services that provide significant benefits to its members and promotes a positive profile for local government within the wider community.

The City, as a member of WALGA, is required to nominate and notify WALGA of its two voting delegates and two proxy voting delegates to attend its upcoming AGM.

Details regarding the AGM provided by WALGA are included at **Attachment 18.2.1**.

STRATEGIC IMPLICATIONS

Outcome:	**Leadership / Boordiya Katidjin (Leader of knowledge)**
Objective:	Accountable and ethical governance
Objective:	Continuous improvement and efficiency
Action in CBP:	Driving continuous improvement through the Corporate Business System
Objective:	Proactive leadership

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle
2 - Community Wellbeing
8 - Integrated and Transparent Decision-making

Sustainability Priority Area
3 - Liveability

LEGAL/POLICY IMPLICATIONS

Nil

FINANCIAL/BUDGET IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

Nil

COMMUNITY ENGAGEMENT

Nil required

ATTACHMENTS

1. 2026 WALGA AGM Notice of Meeting [**18.1.1** - 2 pages]

18.2 COUNCIL POLICY - ELECTED MEMBERS TRAINING AND DEVELOPMENT

SUMMARY

In accordance with section 5.128 of the *Local Government Act 1995*, the amended Elected Members Training and Development policy (Policy) is presented to Council for consideration and adoption. The Policy forms part of the City's governance framework and supports Elected Members in meeting their statutory responsibilities, maintain contemporary knowledge of local government obligations, and participate in ongoing professional development relevant to their role.

The amended Policy retains its core objective of supporting the training and professional development of Elected Members, while strengthening its overall structure, legislative alignment and administrative clarity.

The amendments respond to recent local government reforms, including the revised mandatory training requirements, and ensure the Policy accurately reflects the current statutory obligations applying to Elected Members.

Key changes include expanded legislative references, the inclusion of provisions relating to mandatory training declarations and associated offences, improved definitions, clearer thematic organisation, and updated expense provisions that align with the current local government determination framework rather than fixed award-based rates.

Collectively, these amendments provide a more contemporary, legally aligned and administratively robust policy framework that supports compliance, promotes accountability and assists the City to effectively administer Elected Member training and development requirements.

OFFICER RECOMMENDATION

That Council, in accordance with section 5.128 of the *Local Government Act 1995,* adopt the amended Council Policy - Elected Members Training and Development, as detailed in 18.2.1.

VOTING REQUIREMENT

Absolute majority

DISCUSSION

The amended Policy retains its core objective of supporting the training and professional development of Elected Members, while strengthening its overall structure, legislative alignment and administrative clarity. The amendments have been undertaken in response to the local government reform package, including changes to mandatory training requirements that commenced on 1 January 2026.

The updated legislative framework introduces enhanced compliance obligations for Elected Members in relation to mandatory training. This includes a requirement for Elected Members to complete prescribed training within the required timeframe and to submit a formal declaration to the Chief Executive Officer confirming completion of that training. The declaration must be provided within one month following the end of the prescribed training period, in accordance with regulation 36A of the *Local Government (Administration) Regulations 1996.*

The reforms also introduce clear compliance and enforcement mechanisms. Chief Executive Officers are required to notify the Local Government Inspector where an Elected Member fails to submit a declaration or where a declaration is suspected to be false or misleading. In addition, an Elected Member who fails to comply with the declaration requirement is not entitled to receive fees, allowances or reimbursement of expenses during the period of non-compliance. Failure to submit a declaration, or the provision of a false or misleading declaration, constitutes an offence under the Regulations and may result in a modified penalty infringement being issued.

Transitional provisions apply to Elected Members elected at the 2025 Ordinary Elections, extending the deadline for completion of mandatory training to 31 December 2026.
The amended Policy has been updated to reflect and operationalise these legislative requirements. Key amendments include expanded statutory references, the introduction of provisions relating to mandatory training declarations, compliance obligations and associated consequences for non-compliance, as well as improved and comprehensive definitions. The Policy has also been restructured into clearer thematic sections to distinguish between mandatory legislative requirements and discretionary professional development provisions.

In addition, the Policy modernises its financial provisions by aligning travel and expense entitlements with the current *Local Government Chief Executive Officers and Elected Council Members Determination* issued by the Salaries and Allowances Tribunal, replacing the previous reliance on fixed award-based rates.

Collectively, these changes result in a more contemporary, legally aligned and administratively robust policy framework that strengthens governance practices, improves accountability, and ensures the City meets its statutory obligations in relation to Elected Member training and development.

The comparison summary below outlines the key changes made. A tracked changes version and clean version are also provided. These are as detailed within **Attachment 18.2.1** and **18.2.2.**

Policy Area / Section	Current Policy	Amended Draft Policy	High-Level Change / Amendment
Overall Policy intent	Focuses primarily on providing Elected Members with access to training and development opportunities to support their role.	Expands the Policy intent to emphasise continuous improvement, governance capability, community outcomes and alignment with the City's Corporate Business Plan.	The amended draft broadens the Policy rationale and better articulates the strategic and governance benefits of Elected Member development.
Legislative framing	References the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*	Expressly links the Policy to specific legislative provisions, including sections 5.126 and 5.128 of the *Local Government Act*	The amended draft strengthens legislative alignment by incorporating more explicit statutory

	generally, with limited detail in the opening sections.	*1995* and regulation 35 of the *Local Government (Administration) Regulations 1996*.	references and compliance language.
Introduction, purpose and objective	Contains brief introductory statements, a short purpose statement and a single-objective description.	Reframes these sections in more contemporary Policy language and expands them to include multiple objectives relating to capability, compliance, governance and community service outcomes.	The amended draft provides a clearer and more comprehensive Policy foundation, suitable for a modern governance framework.
Scope	Scope is framed around eligible events and professional membership, with exclusion of mandatory training from the general allowance allocation.	Scope is reframed to apply broadly to all Elected Members throughout their term, while expressly identifying when the Policy no longer applies (for example resignation, suspension or final three months of term).	The amended draft moves from an event-based scope to a clearer whole-of-policy application statement, improving readability and interpretation.
Definitions	Includes a limited definition set, principally defining "Event".	Introduces a substantially expanded definitions section, including Act, CEO, City, Council, Elected Member, Event, Mandatory Training, Professional Development, Professional Membership and Regulations.	The amended draft materially improves clarity by defining core terms used throughout the Policy.
Policy structure	Arranged largely as numbered clauses under operational headings, with mandatory training appearing later in the Policy and some duplicated or inconsistent drafting visible in the text.	Reorganises the Policy into thematic sections such as mandatory training, internal City training, training and event eligibility, and Elected Member professional development.	The amended draft adopts a more logical and user-friendly structure, separating legislative obligations from discretionary professional development provisions.
Mandatory training –	Includes a short section requiring	Considerably expands the mandatory training	The amended draft significantly strengthens the

general content	newly elected members to attend mandatory training and complete the prescribed training within 12 months, unless exempt.	section, including legislative explanation, training purpose, prescribed course content and explanatory compliance wording.	Policy's treatment of mandatory training and gives greater prominence to statutory obligations.
Mandatory training exemptions	Refers generally to exemption under regulation 36.	Adds a dedicated exemption section detailing the five-year currency rule and the recognised equivalent training qualifications and courses.	The amended draft provides greater certainty regarding exemption eligibility and improves administrative guidance.
Training declaration requirements	No dedicated provision dealing with declarations of completed training.	Introduces a new section requiring Elected Members to submit a declaration confirming completion of the prescribed course, including reference to regulation 36A and transitional arrangements.	This is a new compliance requirement incorporated into the amended draft to reflect legislative reform and strengthen accountability.
Offences / consequences of non-compliance	Does not expressly address offences or penalties for failure to comply with mandatory training obligations.	Introduces a new section noting that failure to complete training or submit declarations may constitute an offence under the Regulations and may have implications for the performance of the role.	The amended draft introduces stronger compliance messaging and makes statutory consequences more visible.
Annual training report	Requires the City to prepare and publish an annual report on Elected Member training.	Retains the annual reporting requirement and broadens the explanatory text to clarify the purpose of transparency, accountability and public awareness.	Reporting obligations are retained, with improved explanatory context in the amended draft.
Induction	Includes an induction section describing the induction handbook, onboarding, executive meetings and site tours.	Retains induction content but relocates it under a clearer internal training heading and refines drafting.	This is primarily a structural and drafting refinement, rather than a substantive change.

Eligible training and events	Lists eligible events and professional membership early in the Policy under scope provisions.	Retains similar eligibility content but relocates it to a distinct “Training and Event eligibility” part of the Policy.	This amendment improves Policy navigation by placing eligibility provisions in a dedicated operational section.
Approval pathways	Provides for CEO approval where criteria are met and Council approval where applications fall outside Policy or exceed cost thresholds.	Retains the same approval framework but presents it in a more clearly structured and simplified format.	Approval arrangements are substantially retained, with improved drafting and usability in the amended draft.
Attendance restrictions and eligibility	Includes restrictions on numbers attending interstate events, quorum impacts, previous non-compliance, term-of-office limitations and study tour attendance.	Retains these principles and consolidates them under a single “Eligibility and restrictions on attendance” section.	The substantive position is largely maintained, but the amended draft improves structure and readability.
Travel and expense provisions	Includes detailed provisions on travel, registration, accommodation, meals, incidental expenses, transport and insurance, with some rates tied to the *State Public Service Award 1992* and fixed daily cash advance amounts.	Retains the same broad expense categories but updates the financial framework to reference the current *Local Government Chief Executive Officers and Elected Council Members Determination* issued by the Salaries and Allowances Tribunal, rather than fixed award-based cash advances.	This is a significant substantive update, modernising the expense provisions and aligning them more closely with the current local government remuneration and allowance framework.
Meal and incidental allowances	Prescribes specific meal and incidental amounts via a table for Perth and interstate/international travel.	Removes the fixed allowance table and instead adopts the prevailing Tribunal determination and associated rates as amended from time to time.	The amended draft improves flexibility and reduces the need for frequent Policy amendment when allowance rates change.
Knowledge sharing / post-event reporting	Requires a written report or presentation within 30 days of	Retains the reporting requirement and adds explanatory statements emphasising	The amended draft strengthens the Policy rationale for post-event knowledge sharing without

	attending an interstate event.	organisational benefit, collective capability and continuous improvement.	materially changing the core obligation.

STRATEGIC IMPLICATIONS

Outcome:	**Leadership / Boordiya Katidjin (Leader of knowledge)**
Objective:	Accountable and ethical governance
Action in CBP:	Implement the City's Elected Members' training and development program

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle
8 - Integrated and Transparent Decision-making

Sustainability Priority Area
4 - Engagement and Social Inclusion

LEGAL/POLICY IMPLICATIONS

Local Government Act 1995

5.128. Policy for continuing professional development

1) *A local government must prepare and adopt* a policy in relation to the continuing professional development of council members.*

** Absolute majority required.*

2) *A local government may amend* the policy.*

** Absolute majority required.*

3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*
4) *The CEO must publish an up-to-date version of the policy on the local government's official website.*
5) *A local government —*
   a) *must review the policy after each ordinary election; and*
   b) *may review the policy at any other time*.

5.129. Fees and expenses

1) *A local government may prepare and adopt* a policy under which the local government undertakes to do 1 or more of the following—*
   a) *pay a fee to a council member in relation to their participation in a course of training that they are required to complete under section 5.126;*

b) *reimburse a council member for a fee or other expense incurred by the council member in relation to their participation in a course of training that they are required to complete under section 5.126;*

c) *pay a fee to a council member in relation to their participation in continuing professional development under the local government's policy under section 5.128;*

d) *reimburse a council member for a fee or other expense incurred by the council member in relation to their participation in continuing professional development under the local government's policy under section 5.128.*

** Absolute majority required.*

2) *The local government may do the following —*

a) *amend* the policy at any time;*

b) *revoke* the policy at any time (with or without replacing it).*

** Absolute majority required.*

3) *The CEO must publish an up-to-date version of the policy on the local government's official website.*

4) *Regulations may do any of the following —*

a) *prescribe monetary limits or ranges in respect of amounts that may be paid or reimbursed under a policy;*

b) *provide that a policy can apply only in respect of prescribed courses of training or prescribed types of continuing professional development;*

c) *otherwise provide for restrictions on the amounts that may be paid or reimbursed under a policy;*

d) *make other provision in relation to the content of a policy;*

e) *make provision in relation to the form of a policy;*

f) *otherwise make provision in relation to policies.*

5) *Despite any regulations made for the purposes of subsection (4), the Departmental CEO may authorise a local government to apply its policy to a course of training, or to any continuing professional development, to which the local government would not otherwise be authorised to apply the policy because of those regulations.*

6) *Neither the Salaries and Allowances Act 1975 section 7B nor a determination made under that section limits or otherwise affects what can be done under this section.*

5.126. Training for council members

1) *Each council member must complete training in accordance with regulations.*
2) *Regulations may —*
   a) *prescribe a course of training; and*
   b) *prescribe the period within which training must be completed; and*
   c) *prescribe circumstances in which a council member is exempt from the requirement in subsection (1); and*
   d) *provide for a council member to be required to provide, in accordance with the regulations, the CEO with a declaration in respect of the council member's compliance with subsection (1); and*
   e) *provide that contravention of subsection (1) is an offence and prescribe a fine not exceeding $10,000 for the offence.*
3) *Regulations may provide as follows, despite Division 8, in relation to a council member who contravenes subsection (1) or does not provide the CEO with a declaration in accordance with regulations made for the purposes of subsection (2)(ca) —*
   a) *for the council member to lose, to the extent determined in accordance with the regulations, their entitlements to fees, reimbursement of expenses and allowances under Division 8;*
   b) *if the local government has paid an annual allowance or annual fee under Division 8 to the council member in advance —*
      i) *for the council member to be required to repay to the local government, to the extent determined in accordance with the regulations, the advance payment; and*
      ii) *for the local government to recover any amount repayable if it is not repaid.*
4) *Without limiting section 9.61(b), regulations made for the purposes of subsection (2)(ca) may do the following —*
   a) *provide that a council member commits an offence if the council member provides the CEO with a declaration that contains information that the council member knows —*
      i) *is false or misleading in a material particular; or*
      ii) *is likely to deceive in a material way;*
   b) *prescribe a fine not exceeding $10 000 for the offence.*

5.127. Report on training

1) *A local government must prepare a report for each financial year on the training completed by council members in the financial year.*
2) *The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates.*

Local Government (Administration) Regulations 1996

35. Training for council members (Act s. 5.126(1))

1) A council member completes training for the purposes of section 5.126(1) if the council member passes the course of training specified in subregulation (2) within the period specified in subregulation (3).

2) The course of training is the course titled Council Member Essentials that —

a) consists of the following modules —

i) Understanding Local Government;

ii) Serving on Council;

iii) Meeting Procedures;

iv) Conflicts of Interest;

v) Understanding Financial Reports and Budgets;

and

b) is provided by any of the following bodies —

i) North Metropolitan TAFE;

ii) South Metropolitan TAFE;

iii) WALGA.

3) The period within which the course of training must be passed is the period of 12 months beginning on the day on which the council member is elected.

[Regulation 35 inserted: Gazette 9 Aug 2019 p. 3022-3.]

36. Exemption from Act s. 5.126(1) requirement

1) A council member is exempt from the requirement in section 5.126(1) if —

a) the council member passed any of the following courses within the period of 5 years ending immediately before the day on which the council member is elected —

i) the course of training specified in regulation 35(2);

ii) the course titled 52756WA — Diploma of Local Government (Elected Member);

iii) the course titled LGA50220 Diploma of Local Government - Elected Member;

iv) the course titled LGASS00007 Elected Member;

or

b) the council member passed the course titled LGASS00002 Elected Member Skill Set before 1 July 2019 and within the period of 5 years ending immediately before the day on which the council member is elected.

2) A person who is a council member on the day on which the Local Government Regulations Amendment (Induction and Training) Regulations 2019 regulation 8 comes into operation is exempt from the requirement in section 5.126(1) until the end of their term of office.

[Regulation 36 inserted: Gazette 9 Aug 2019 p. 3023; amended: SL 2022/185 r. 11.]

36A. Declaration relating to training (Act s. 5.126)

1) A council member must, within the declaration period under subregulation (2) and in accordance with subregulation (3), declare either of the following —

a) that the council member passed the course of training specified in regulation 35(2) on the date specified in the declaration;

b) that the council member is not required to pass the course of training specified in regulation 35(2) within the period specified in regulation 35(3) because the council member is exempt under regulation 36.

*2) The **declaration period** is the following periods taken together —*

a) the period specified in regulation 35(3);

b) the period of 1 month beginning on the day after the period specified in regulation 35(3).

3) The declaration —

a) must be in writing and signed by the council member; and

b) if made under subregulation (1)(a) — must have attached to it a certificate or other written document issued by the provider of the course of training that verifies the matters referred to in subregulation (1)(a); and

c) if made under subregulation (1)(b) in the case of an exemption under regulation 36(1)(a) — must have attached to it a certificate or other written document issued by the provider of the relevant course referred to in regulation 36(1)(a) that verifies the matters referred to in regulation 36(1)(a); and

d) be provided to the CEO.

4) The CEO must notify the Inspector if —

a) a council member contravenes subregulation (1); or

b) the CEO has reason to believe that a declaration provided to the CEO is false or misleading or is likely to deceive.

*5) Despite Part 5 Division 8 of the Act, if a council member (the **non-compliant member**) contravenes subregulation (1), the non-compliant member loses their entitlement to all fees, reimbursement of expenses and allowances under that Division in relation to the period (the **non-compliance period**) that —*

a) begins on the day after the declaration period under subregulation (2); and

b) ends on the day on which the non-compliant member provides the CEO with the required declaration.

*6) Subregulation (7) applies if the local government has paid the non-compliant member, in advance, an annual allowance or annual fee under Part 5 Division 8 of the Act relating to a period (the **advance payment period**) that —*

a) is the same as the non-compliance period; or

b) includes the whole or a part of the non-compliance period.

7) The non-compliant member must repay to the local government an amount calculated as follows —

$$R = \frac{A}{D} \times N$$

where —

R is the amount that the non-compliant member must repay;

A is the amount of the advance payment;

D is the number of days in the advance payment period;

N is the number of days in the non-compliance period that are also in the advance payment period.

8) *The local government must take action to recover the amount that must be repaid under subregulation (7) as a debt due from the non-compliant member to the local government.*

[Regulation 36A inserted: SL 2025/208 r. 23.]

36B. Offences relating to training (Act s. 5.126)

1) *A council member commits an offence if they contravene section 5.126(1).*

Penalty for this subregulation: a fine of $10 000.

2) *A council member commits an offence if they contravene regulation 36A(1).*

Penalty for this subregulation:

a) *a fine of $5 000;*

b) *a daily penalty of a fine of $500 for each day or part of a day during which the offence continues.*

3) *A council member commits an offence if —*

a) *the council member provides the CEO with a declaration required under regulation 36A(1), including in a case where the declaration is provided after the declaration period under regulation 36A(2); and*

b) *the declaration contains information that the council member knows —*

i) *is false or misleading in a material particular; or*

ii) *is likely to deceive in a material way.*

Penalty for this subregulation: a fine of $10 000.

[Regulation 36B inserted: SL 2025/208 r. 23.]

37. Fees and expenses (Act s. 5.129(4))

1) *This regulation applies to a policy of a local government under section 5.129 to the extent that the policy makes provision under section 5.129(1)(c) or (d).*

2) *The policy must not allow for the payment or reimbursement of an amount in relation to the participation of a council member in continuing professional development unless the continuing professional development is relevant to either or both of the following —*

a) *the council's role under the Act or another written law, including as described in section 2.7;*

b) *the council member's role under the Act or another written law, including as described in any of sections 2.8 to 2.10.*

3) *The policy must not allow for the payment or reimbursement of an amount in relation to the participation of a council member in continuing professional development if the participation occurs during any of the following periods —*

a) *the period of 3 months ending on the day on which the term for which the council member was elected as an elector mayor or president, or as a councillor, ends;*

b) *if the council member delivers a notice of resignation to the CEO under section 2.31 specifying a later day from which the resignation takes effect under section 2.31(4) — the period that —*

   i) *begins on the date of delivery of the notice; and*

   ii) *ends when the resignation takes effect;*

   c) *a period of suspension of the council or council member under Part 8 or 8A of the Act.*

Salaries and Allowances Act 1975

7B. Determinations as to fees and allowances of local government councillors

1) *In this section — elected council member means a person elected under the Local Government Act 1995 as a member of the council of a local government.*

2) *The Tribunal is to, from time to time as provided by this Act, inquire into and determine —*

   a) *the amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings; and*

   b) *the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and*

   c) *the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members.*

3) *Section 6(2) and (3) apply to a determination under this section.*

FINANCIAL/BUDGET IMPLICATIONS

In accordance with the *Local Government Chief Executive Officers and Elected Council Members Determination* issued by the Salaries and Allowances Tribunal, Elected Member fees, allowances and related financial implications are provided for within the City's annual operating budget.

The Tribunal sets the applicable ranges and limits for Elected Member fees, annual allowances and meeting attendance fees. The City determines payments within those prescribed limits, with associated expenditure budgeted as part of its ordinary governance and statutory operating costs.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications in relation to this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no environmental or public health implications in relation to this report.

COMMUNITY ENGAGEMENT

There are no community engagement requirements in relation to this report, however once adopted the Policy will be made available to the public via the City's website.

ATTACHMENTS

1. Draft Elected Members Training and Development Policy [**18.2.1** - 11 pages]

2. Tracked Change Policy Elected Members Training and Development [**18.2.2** - 14 pages]

18.3 MONTHLY FINANCIAL REPORT MAY 2026

SUMMARY

The Monthly Financial Reports has been prepared and includes the monthly financial variance between actual and budget for the period ending 31 May 2026.

OFFICER RECOMMENDATION

That Council:

1. **Accepts the Monthly Statements of Financial Activity for the period ended 31 May 2026, as detailed at Attachment 18.3.1; and**

2. **Accepts the explanations for material variances for the period ended 31 May 2026, as detailed at Attachment 18.3.1.**

VOTING REQUIREMENT

Simple majority

DISCUSSION

The purpose of this report is to provide a monthly financial report in accordance with Section 6.4 of the *Local Government Act 1995*. This report is a summary of the financial activities of the City at the reporting date 31 May 2026 and includes the following key reporting data:

- Statement of Financial Activity by Nature or Type
- Statement of Financial Position
- Net Current Funding Position
- Outstanding debtors (Rates and Sundry Debtors)
- Capital Acquisitions
- Borrowings
- Cash Reserves
- Operating and Non-Operating Grants and Contribution

Closing Surplus Position

As of May 2026, the municipal surplus is $16,971,573, while the budgeted position is $3,950,770 deficit. The variance is mainly affected by timing of expenditure and revenue items and non cash adjustments for investing activities that will be processed at end of the year.

Revenue Summary for May 2026

Year-to-date income for the period ending May 2026 is $87,184,971 compared to the current budgeted income of $86,768,179 resulting in a favourable variance of $416,252. This is mainly due to timing variance of fees and charges and capital grants.

Expenditure Summary for May 2026

The total expenditure for May 2026 was $104,601,549 which is $2,445,294 less than the current budget of $107,046,843. This amount includes both operating and capital expenses, detailed as follows:

- Operating expenses: $83,535,783
- Capital acquisitions: $21,065,767

For detailed information on significant variances on operating and capital expenditure against the current budget, refer to Note 1 and Note 5 in the Monthly Financial Report attached as **Attachment 18.3.1.**

Rates Receivables

The outstanding rate balance for May as per note 4 of the Monthly Financial Report is 7.93%, representing a slight decrease from 8.58% in the previous year. Active follow-up and ongoing review of outstanding rate balances are being conducted.

Investment Summary

The City currently has $104,054,448 in its investment portfolio, managed in accordance with the City’s Investment Policy. A primary objective is to ensure these funds are invested in sustainable and ethical instruments that align with the City's Sustainability Framework initiatives. As of May 2026, 23.59% of the total portfolio is allocated to fossil fuel-free investments. For further information on the City's investment portfolio, please refer to Note 3 in the Monthly Financial Report (**Attachment 18.3.1**).

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle
3 - Thriving Local Economy

Sustainability Priority Area
3 - Liveability

LEGAL/POLICY IMPLICATIONS

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

FINANCIAL/BUDGET IMPLICATIONS

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed at **Attachment 18.3.1**.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications associated with this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

1. Monthly Financial Report May 2026 [**18.3.1** - 31 pages]

18.4 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 JUNE 2026

SUMMARY

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 30 June 2026 as required by the *Local Government (Financial Management) Regulations 1996.*

OFFICER RECOMMENDATION

That Council:

1. **Accepts the list of accounts, totalling 13,259,105.94 paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 June 2026, as detailed at Attachment 18.4.1**

2. **Accepts the detailed transaction listing of credit card expenditure of $18,846.37 for the period ended 02 June 2026, as detailed at Attachment 18.4.2**

VOTING REQUIREMENT

Simple majority

DISCUSSION

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within **Attachment 18.4.1.**

Payment Type	**Amount ($)**
Automatic Payment Deductions *	$ 953,457.37
Cheque	$ 0.00
EFT Payments	$ 10,535,433.89
Payroll Payments	$ 1,770,214.68
Total Attachment 18.4.1	**$ 13,259,105.94**

*Automatic Payment deductions include a payment of **$18,846.37** for credit card payments. A detailed transaction listing of credit card expenditure paid for the period ended 02 June 2026**,** is included at **Attachment 18.4.2.**

A detailed listing of June 2026 payments, including short descriptions for each payment, is provided in **Attachment 18.4.1.**

STRATEGIC IMPLICATIONS

Outcome:	**Quality of Life / Ngalang moorditj wirrin (Our strong spiri**
Objective:	Thriving local economy

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle
3 - Thriving Local Economy

Sustainability Priority Area
3 - Liveability

LEGAL/POLICY IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
    a. *the payee's name; and*
    b. *the amount of the payment; and*
    c. *the date of the payment; and*
    d. *sufficient information to identify the transaction.*

2. *A list of accounts for approval to be paid is to be prepared each month showing*
    a. *for each account which requires council authorisation in that month —*
        i. *the payee's name; and*
        ii. *the amount of the payment; and*
        iii. *sufficient information to identify the transaction, and*
    b. *the date of the meeting of the council to which the list is to be presented.*

3. *A list prepared under sub-regulation (1) or (2) is to be —*
    a. *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
    b. *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS

All expenditure in the payment list is consistent with the City's annual budget.
Any expenditure related to the Perth South West Metropolitan Alliance (PSWMA) is paid by the City and reimbursed by the Alliance.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications that have been identified as a result of this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

1. AP Payment Listing Summary June 2026 [**18.4.1** - 9 pages]
2. Credit Card Transactions Report June 2026 [**18.4.2** - 7 pages]

19 NOTICES OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

20 NOTICES OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING THE MEETING

21 LATE AND URGENT BUSINESS

22 REPORTS OF ELECTED MEMBERS

23 ANSWERS TO QUESTIONS WHICH WERE TAKEN ON NOTICE

At the Ordinary Council Meeting held on 24 June 2026, the following questions were submitted for Public Question Time by Mr. Fred Ferrente, and were taken on notice by the CEO:

Question 1: On what specific legislative, regulatory, or contractual grounds is the City administration refusing to return the $212,080 early clearance bond to Ascari Developments?

Response:

Bonding of subdivision works for the purpose of facilitating an early clearance is a contractual arrangement. The contract required completion of works within the public open space (POS), in accordance with the approved plans and specifications (per your email of 16 December 2024), and in accordance with the IPWEA Subdivision Guidelines (the statutory minimum standard of construction), the referenced Australian Standards, and expected standards of design, construction and supervision of civil works in Western Australia. A bond of $212,080 was agreed to guarantee these works. This figure does not include the recommended 25% markup; it also secures the two-year maintenance period.

As the bond secures both the outstanding works and the maintenance period, the City is contractually entitled to hold the full bond amount until the maintenance period is complete.

Separately, the required construction quality for the shared path within the POS has not been achieved. Based on the City's visual inspection, the defects identified are more than minor, and do not meet the standard required to support advice that the conditions of subdivision clearance have been met. The bond continues to be held to secure rectification of the works to the required standard.

Question 2: On what exact date will the City release these funds back to the developer so they can meet their outstanding financial obligations to their contractors?

Response:

The date for the return of the bond is the later of 12 months after the major defects on the shared path are rectified, or completion of the two-year maintenance period. I note that the City has, on a number of occasions, offered to reduce the held bond to just over $50,000. This offer has not been accepted to date, and the City confirms it is not prepared to accept a lower amount. The City continues to be willing to entertain a reduction to the bond, consistent with its previous offer.

24 MAYORAL ANNOUNCEMENTS

25 CONFIDENTIAL ITEMS

25.0 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW 2025/26 - FORMAL REVIEW OF EXISTING KEY PERFORMANCE INDICATORS

Reason for Confidentiality

This report and its attachments are confidential in accordance with the *Local Government Act 1995* Section 5.23(2), which permits the meeting to be closed to the public for business relating to the following:

(b)	a matter relating to the recruitment or employment of the CEO or a senior employee, including the following - (i) the termination of employment; (ii) a review of performance under section 5.38.

26 CLOSE OF MEETING