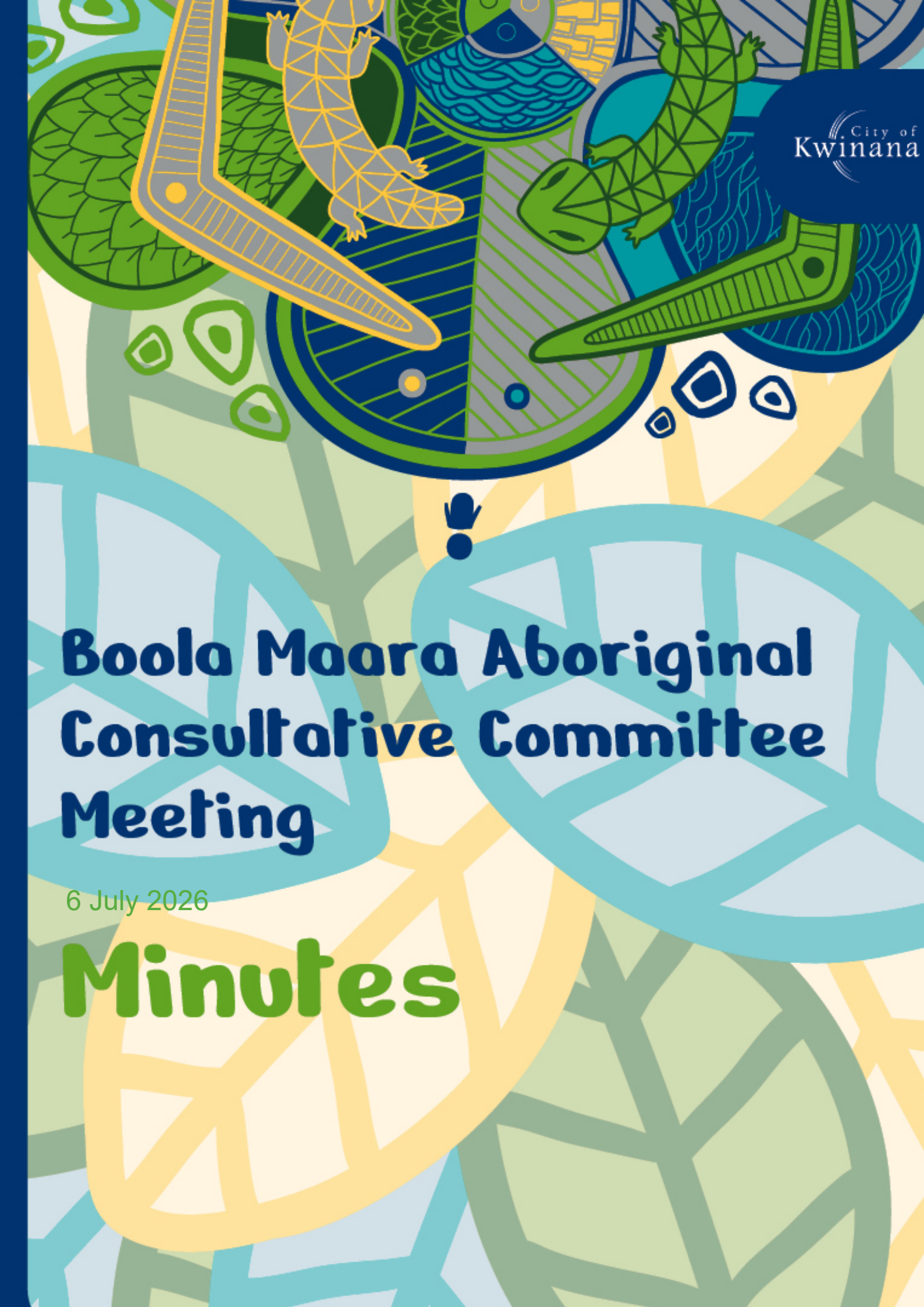




The cover features a vibrant, stylized illustration. At the top, a circular emblem is divided into four quadrants with different patterns: green scales, blue wavy lines, grey diagonal stripes, and yellow wavy lines. A yellow goanna is on the green quadrant, and a green goanna is on the blue quadrant. Below the circle are several small, stylized shapes. The background is filled with large, overlapping, stylized leaves in shades of blue, green, and yellow. The title is written in a bold, dark blue font, and the date is in a green font. The word 'Minutes' is in a large, bold, green font.

Boola Maara Aboriginal Consultative Committee Meeting

6 July 2026

Minutes

Order of Business

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1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member declared the meeting open at 10:11 am and welcomed all in attendance.

2 WELCOME TO COUNTRY

Deputy Mayor Barry Winmar to present the Welcome to Country:

“Ngullak nyinniny kooralong koora ngullak noitj nidja Nyoongar boodjar. Nyoongar moort djoorapiny nyinniny nidja ngulla quopadok Nyoongar boodjar kooralong.

From the beginning of time to the end, this is Nyoongar Country. Nyoongar people have been graceful keepers of our nation for many, many years.

Djinanginy katatjin djoorapiny nidja weern Nyoongar boodjar ngalla mia mia boorda.

Look, listen, understand and embrace all the elements of Nyoongar Country that is forever our home.

Kaya wandju ngaany koort djoorpiny nidja Nyoongar boodjar daadjaling waankganinyj Nyoongar Boodjar.

Hello and welcome my heart is happy as we are gathered on country and meeting here on Nyoongar Country.



3 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Committee Member, Deputy Mayor Barry Winmar
Committee Member, Paul Garlett
Committee Member, Councillor Ivy Penny
Committee Member, Cindy Ballard
Committee Member, Lisa Garlett
Committee Member, Marianne Headland Mackay

Mr W Jack - Chief Executive Officer
Ms F Grieves - Director City Life
Mrs A King - Aboriginal Culture and Strategy Lead
Ms A Abblitt - Council Governance and Administration Officer

Members of the Public - 3

Apologies:

Committee Member, Marie Walley

Leave(s) of Absence (previously approved):

Nil



4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE BOOLA MAARA ABORIGINAL CONSULTATIVE COMMITTEE MEETING HELD ON 8 JUNE 2026

COMMITTEE DECISION

Moved: CM L Garlett

Seconded: Cr Ivy Penny

That the Minutes of the Boola Maara Aboriginal Consultative Committee Meeting held on 8 June 2026 be confirmed as a true and correct record of the meeting.

CARRIED
6/0

5 PUBLIC FORUM

Nil

6 DECLARATIONS OF INTEREST (FINANCIAL, PROXIMITY, IMPARTIALITY - BOTH REAL AND PERCEIVED) BY MEMBERS AND CITY OFFICERS

Nil



7 PRESENTATIONS AND REPORTS TO THE COMMITTEE

7.1 NYOONGAR SIX SEASONS ARTWORK

Presenter: Samantha Hay

SUMMARY

At the Boola Maara Aboriginal Consultative Committee Meeting on 9 March, the Committee were presented with information about an expiring licence for Nyoongar six seasons artwork by Tyrown Waigana which is used on Library programs calendars. The Committee provided comment on the expiring licence, and a proposed project to commission new artwork has been developed by Library and Arts & Culture staff.

OFFICER RECOMMENDATION

That the Boola Maara Aboriginal Consultative Committee note and provide comment on:

- 1. The proposed project to commission new artwork, including wording of artist selection and timeframes;**
- 2. The title of the artwork project; and**
- 3. Nomination of three people to participate on the selection panel.**

STRATEGIC IMPLICATIONS

Outcome: Quality of Life / Ngalang moorditj wirrin (Our strong spirit)

Objective: Pride in our place

Outcome: Built Environment/ Ngalak Moort Mia Mia (Family gathering places)

Objective: Building communities

Action in CBP: Implement the Arts and Culture Strategy

How does this proposal achieve the outcomes and strategic objectives?

The project will create recognizable, consistent branding that celebrates the rich cultural history of the local Nyoongar community. It will also expand on the City's practice of commissioning local Aboriginal artwork and understanding of Indigenous Cultural and Intellectual Property protocols and support local emerging artists through professional development opportunities.

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle

1 - Social Inclusion



Sustainability Priority Area

4 - Engagement and Social Inclusion

How does this proposal achieve the guiding principle and priority area?

The project will build respect and recognition for Aboriginal and Torres Strait Islander people by including visual representation of Aboriginal and Torres Strait Islander histories, cultures and Art within City programing, marketing and communications.

COMMITTEE DECISION

Moved: CM P Garlett

Seconded: CM C Ballard

That the Boola Maara Aboriginal Consultative Committee note and provide comment on:

- 1. The proposed project to commission new artwork, including wording of artist selection and timeframes;**
- 2. The title of the artwork project; and**
- 3. Nomination of three people to participate on the selection panel.**

**CARRIED
6/0**

Boola Maara Aboriginal Consultative Committee Comments:

Confirmed the City has not spoken with Gilmore College as yet, but definitely can.

Suggested that the more information from the Elders, Ngalla Yorgas and community groups acquired the better.

Suggested EOI artists sitting and really learning what the six seasons are all together, consolidating understanding of what the project is really about.

The artwork will eventually will be presented by the City either in full or individual elements of the artwork. The final artwork will also be displayed somewhere in the City and will be used for Decals/ stickers too. It was noted that the City used to have banner flags along the streets throughout the City and it would be good to see that happening again. There will also be opportunity to display each season artwork at the Kwinana Adventure Park. Another suggestion was celebrating by having a Six Seasons Festival to bring community together.

ATTACHMENTS

- 1. Six Seasons artwork project (1) [7.1.1 - 5 pages]**
- 2. Artist EOI Brief Aboriginal Artwork Commission (1) [7.1.2 - 5 pages]**





Nyoongar Six Seasons artwork

City of Kwinana
Kwinana Public Library



Nyoongar six seasons artwork

- March 2026
 - Presentation to Boola Maara regarding expiring artwork.
 - Renewal of existing licence for 1 year to support time to complete new artwork project and transition to use of new artwork.
- July 2026
 - Presentation to Boola Maara regarding proposed project for new artwork based on feedback from March presentation.

Term 2 Programs
May 2026

Kwinana PUBLIC LIBRARY

Djeran
Season of adulthood
Autumn - April to May

Registration required
Fee payable
Djeran, Media, Library and Resource Centre
Cricche available for bookings - contact 9426 4124 or bookings@kwinana.wa.gov.au
Have A Question? Contact Kwinana Public Library Programs Team on 9426 4124 or programs@kwinana.wa.gov.au

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Baby Bounce Cooking Club	2 Robots Club
4 Bright Brains Storytime LEGO Club Books with Buddy	5 English Conversation Group Tech Time Sensory Toddler Time	6 English Conversation Group	7 Family Fun Storytime Sensory Toddler Time Devote Advice	8 Baby Bounce Cooking Club	9 Robots Club
11 Bright Brains Storytime LEGO Club Books with Buddy	12 English Conversation Group Tech Time Sensory Toddler Time	13 English Conversation Group	14 Family Fun Storytime Sensory Toddler Time Devote Advice	15 Baby Bounce Cooking Club	16 Robots Club
18 Bright Brains Storytime LEGO Club Books with Buddy	19 English Conversation Group Tech Time Sensory Toddler Time Local History Talk	20 English Conversation Group	21 Family Fun Storytime Sensory Toddler Time Devote Advice	22 Baby Bounce Cooking Club	23 Robots Club
25 Bright Brains Storytime LEGO Club Books with Buddy	26 English Conversation Group Tech Time Sensory Toddler Time	27 English Conversation Group	28 Family Fun Storytime Sensory Toddler Time Devote Advice	29 Baby Bounce Cooking Club	30 Robots Club

View all the great programs on offer at kwinana.wa.gov.au/whatson

Current calendar example



Proposed project to commission new artwork

Based on feedback from the presentation in March, we have drafted an Expression of Interest project which includes:

- Instead of having one artist produce an artwork representing six seasons, we complete a project that engages six artists, who would each create one artwork inspired by one season. The outcome would be six artworks that together show the whole seasonal calendar.
- Artists must identify as Aboriginal Nyoongar local to Kwinana and/or have strong family connections to the local Nyoongar Aboriginal families from Kwinana.
- Emerging and established artists encouraged to apply. We can explore mentoring and professional development opportunities for emerging artists.
- Artists can choose to create a painting or a digital work.



Proposed project to commission new artwork

- During the EOI period, artists submit:
 - biography or CV including 2 examples of their previous work
 - drawing of a proposed design - To show their Cultural and creative approach to the opportunity
 - statement confirming availability to meet the timeline of the project and ABN status (Support with partnerships and ABN available)
- To select the six artists, the submissions will be assessed by a panel that will consist of 3 members of the local Aboriginal community (invited by the Boola Maara reference committee) and 2 City staff.
- The six selected artists will be invited to join a morning tea and yarn with local Elders about stories that reflect the seasonal changes in Kwinana.
- Artists will develop their design after listening to the Elders stories from the morning tea.

Proposed project to commission new artwork

	Dates	Payment instalments
EOI open	August 2026	
EOI close	October 2026	
Selection Panel meets	October 2026	
Artists notified	October 2026	
Successful and Unsuccessful artists notified	October 2026	
Initial Briefing – “Elders Yarn” Contract. Marketing approvals signed. Timeline confirmed.	November 2026	Payment one - 10% of commission.
Artwork- Title and Story complete and delivered. Photos of Artist and Artwork taken on this day.	March 2027	
Final payment	March 2027	Payment two – final.



DRAFT - Artist EOI & Request for Quote

Nyoongar Artwork/Illustration for Marketing Purposes

Project Purpose

To commission six Art works that can be used by the City of Kwinana in part or portion to celebrate local Nyoongar Aboriginal Culture in City programs. This may include the use of the artwork in a range of marketing and communications materials, but not limited to, a new Nyoongar seasonal calendar, printed decals and Kwinana Public Library marketing materials.

Our business

The City of Kwinana is located in Perth's outer southern suburbs between 25 and 37 kilometers south of the Perth CBD. The City is a rapidly growing residential area with substantial industrial, rural, and rural-residential areas and some commercial areas. The City encompasses a land total of nearly 120 square kilometers and is the second fastest growing local government area in Western Australia. The City's population is predicted to double in the next 15 to 20 years. In the 2016 Census, 3.6% of the City's population identified as Aboriginal and/or Torres Strait Islander, totaling 1,405 people. This is double the percentage of Aboriginal and Torres Strait Islander people in the greater Perth area (1.8%).

Our Reconciliation Vision

The City's Vision of conciliation is for a community that embraces Culture and demonstrates respect for Aboriginal and Torres Strait Islander peoples and histories. A community where strong foundations have been embedded that support lasting relationships into the future. The City envisions a community where greater equality is experienced by all Aboriginal and Torres Strait Islander peoples, and one where we can all walk together celebrating contemporary Arts representing local Nyoongar Culture.

Artwork Theme

Rather than having one artist produce an artwork representing six seasons, the intent of this project is that six (6) artists are engaged who would each create one artwork inspired by one



season. The outcome would be six artworks that together show the whole seasonal calendar.

The artwork should be a contemporary exploration of the theme 'seasons'. Local Elders speak of Kwinana as a place where Nyoongar people are raised and always return. They may leave and go elsewhere, for a while, but they are always welcomed back 'home'. The Boola Maara (Many Hands) Aboriginal Consultative Committee have provided advice that there is a preference for line work, suggesting that dots are not traditional to this area of Kwinana, and as such should be used sparingly in the concept. We are inviting Artwork that explores seasonal change in land, sea and sky, plants and animals, contemporary Nyoongar Artwork that demonstrates and is informed by the land we are on.

Project Outcomes

- A selection of six final artworks that have versatility of application across a range of programming and marketing collateral. Size and formats will be discussed during artwork selection.
- Deliver a project which meets the City's Arts and Culture Strategy implementation for 2026.
- Build respect and recognition for Aboriginal and Torres Strait Islander people by including visual representation of Aboriginal and Torres Strait Islander histories, cultures and Art within City programing, marketing and communications.
- Expand on the City's practice of commissioning local Aboriginal artwork and understanding of Indigenous Cultural and Intellectual Property (ICIP) protocols.
- Create recognizable, consistent branding that celebrates the rich cultural history of the local Nyoongar community; and
- Support local emerging artists through professional development opportunities.

Project Specifications

Eligibility

- The artist must identify as Aboriginal Nyoongar local to Kwinana and/or have strong family connections to the local Nyoongar Aboriginal families from Kwinana.



- Participants are required to submit their ABN as part of the engagement, and/or a registered Aboriginal business.
- All designs and concepts must be the authentic and original work of the artist submitting the design.

Local or emerging artists

The City would like to support local and/or emerging artists through the process of this commission. Should you be interested in the EOI but do not meet the requirements of an Aboriginal business or ABN, the City may be able to support you with this process.

Budget

Total: \$9,000 ex. GST

This budget is the total project cost permitted, should a partnership be awarded the commission, this budget would need to cover the fees of all parties. i.e. \$1,500 ex GST per artist should 6 artists be selected.

How To Apply

Stage 1 – Expression of Interest (EOI)

Artists are invited to submit both your EOI using the attached form and your design drawing for this project to

email: samantha.hay@kwinana.wa.gov.au

The EOI must include the following, and will be weighted as shown during selection:

- Artist biography or CV including 2 examples of their previous work (60%)
- A drawing of a proposed design – this is not your finished work. It shows your Cultural and creative approach to the opportunity (30%)
- Statement confirming availability to meet the timeline of the project and ABN status (10%)
- If applicable – information on proposed partnership or enquiry for support to develop a partnership (*required if you do not meet the ABN status*)

Stage 2 – Selection process



- The Artists submissions will be assessed by a panel that will consist of three members of the local Aboriginal community [invited by the Boola Maara reference committee] and 2 City staff.
- Following this process and using the weighting criteria above - six artists will be selected and invited to join a morning tea and yarn with local Elders about stories that reflect the seasonal changes in Kwinana.

Stage 3 – Design Development

Artists will be required to develop their design after listening to the Elders stories from the morning tea and provide a finished detailed Artwork. This can be a painting or a digital work.

Key Dates

	Dates	Payment instalments
EOI open	August 2026	
EOI close	October 2026	
Selection Panel meets	October 2026	
Artists notified	October 2026	
Successful and Unsuccessful artists notified	October 2026	
Initial Briefing – “Elders Yarn” Contract. Marketing approvals signed. Timeline confirmed.	November 2026	Payment one - 10% of commission.
Artwork- Title and Story complete and delivered. Photos of Artist and Artwork taken on this day.	March 2027	



Final payment	March 2027	Payment two – final.
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For any further information or clarification regarding this EOI please contact:

Karen Morgan Community Development Officer – Arts & Culture

Phone: 08 9439 0203

Email:

karen.morgan@kwinana.wa.gov.au

Attachments

EOI Submission Form

.

7.2 ALCOA COMMUNITY CONSULTATION NETWORK AND UPDATE

Presenter: Leah Brackin – Senior Community Relations Advisor, Alcoa Kwinana

SUMMARY

Alcoa is currently rebuilding the Community Consultation Network and would like to have a Boola Maara representative or suitably nominated community member join from Kwinana. The focus of this working group will be to ensure Alcoa continues strong two-way communication with the community and making sure everyone is informed and heard.

Alcoa will also provide a general update on the closure and upcoming opportunities for furniture and equipment donations to community groups.

OFFICER RECOMMENDATION

That the Boola Maara Aboriginal Consultative Committee:

- 1. Nominate a representative to attend the quarterly meetings for the Alcoa Community Consultation Network, or**
- 2. Recommend and support Alcoa to promote this vacant position to the wider community.**

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle

2 - Community Wellbeing

Sustainability Priority Area

4 - Engagement and Social Inclusion

How does this proposal achieve the guiding principle and priority area?

Presentation by Alcoa to provide an update to Boola Maara.



COMMITTEE DECISION

Moved: CM M Headland Mackay

Seconded: CM P Garlett

That the Boola Maara Aboriginal Consultative Committee:

- 1. Nominate a representative to attend the quarterly meetings for the Alcoa Community Consultation Network, or**
- 2. Recommend and support Alcoa to promote this vacant position to the wider community.**

**CARRIED
6/0**

Boola Maara Aboriginal Consultative Committee Comments:

Suggested Medina Residents Group aside from ArcLite program for potential bike project, would be handy for parents who do not have access to a car - good for groceries, bags, shopping etc.

Kitchenware would definitely be appreciated for Elders group at the MACC.

If any of the Committee would like to go and have a look please reach out to Leah.

ATTACHMENTS

1. Alcoa Kwinana CCN Member invite and application form [7.2.1 - 2 pages]



Alcoa Kwinana Community Consultation Network – Expression of Interest Invitation.

As Alcoa Kwinana progresses through the next 18–24 months, the primary operational focus will be on water management projects, regulatory compliance, and environmental and site management activities. This period represents a critical phase in preparing the site for future closure planning and associated activities, with a strong emphasis on safety, environmental stewardship, and responsible risk management.

We are committed to maintaining strong relationships with our local community and ensuring transparency in our closure operations. To support this commitment, we are inviting expressions of interest from community members to join the Alcoa Kwinana Community Consultation Network.

For the initial 18-24 months the CCN will operate primarily at the **Inform** and **Consult** levels of engagement, this phase will focus on information sharing, relationship building, two-way understanding of issues and feedback, recognising that many decisions are governed by regulatory, safety, and risk requirements.

The CCN will provide a structured meaningful two-way engagement between Alcoa and our Kwinana community representatives to:

- Ensure stakeholders are well informed about Alcoa's operations, regulatory requirements, and early closure milestones.
- Support Stakeholders understanding of closure readiness projects and operations.
- Seek feedback on best practice approaches to support consistent and accurate information sharing with stakeholder groups and the wider community.
- Provide transparency and reassurance regarding Alcoa's capability and commitment to safely and responsibly managing water, environmental, and site related risks.
- Identify, understand, and respond to community concerns, potential impacts, and emerging issues as they arise.
- Alcoa to understand what information is most important to the community and the most effective ways to communicate it.

Term of Membership:

Appointed Members

Appointed members representing stakeholder organisations are appointed on an **ongoing basis**, with replacement nominees determined by the relevant organisation.

Community Members

Community members are appointed for a 24-month term, aligned with the initial Inform and Consult engagement phase. Members may nominate for a further term subject to the reviewed scope and engagement focus of the CCN at that time.

As Alcoa transitions into later engagement phases, membership composition, skill mix, and term lengths may be reviewed to ensure alignment with the evolving role of the CCN.

Expression of Interest (EOI)

Community members will be selected through an Expression of Interest process, open for a minimum of two weeks. Applicants must demonstrate how they meet the CCN Community Member Criteria. Alcoa will determine membership outcomes.

Agenda Highlights:

- Water Management projects
- Regulatory and compliance works
- Environmental site management
- Social Performance and Community Investment

Your involvement helps us consult and information share with a diverse group of community stakeholders as Alcoa strive for best practices in the transition of Kwinana site.

If you are interested in becoming a member, please complete and return the attached form or click the link to fill and submit the online form.

Kind Regards

Leah Brackin

Senior Community Relations and Communication Advisor

KWCommunityrelations554@alcoa.com

Expression of Interest Application

Thank you for your interest in becoming a member of this next phase of the Alcoa Kwinana Community Consultation Network.

As we work to create a balanced and representative group, Alcoa will carefully review all applications through a panel process.

We genuinely appreciate your interest and the time you've taken to apply.

If you have any questions, please contact Leah Brackin at KWcommunityrelations554@alcoa.com

We will be in touch once the network's composition is finalised.

Please complete the details below and return this form by C.O.B Friday 15th May 2026

Click Link for online form [Kwinana Community Consultation Network - Expression of Interest Application](#)

1. Personal / Organisation Details

- **Full Name:** _____
- **Organisation (if applicable):** _____
- **Position / Role:** _____
- **Address:** _____
- **Phone:** _____
- **Email:** _____

2. Representation Category

(Please tick the category that best describes your representation)

- ☐ Traditional Owner
- ☐ Local Government
- ☐ Environmental Group
- ☐ Nearby Neighbour
- ☐ Not-for-Profit Organisation
- ☐ School / Education Sector
- ☐ Special Interest Group
- ☐ Other (please specify): _____

3. Please tell us your age bracket

- ☐ 17-24
- ☐ 25-35
- ☐ 35-50
- ☐ 50-60
- ☐ 60+

4. Why are you interested in joining the Community Membership?

(Briefly outline your interest and what you hope to contribute)

5. Availability

Meetings are held quarterly. Are you able to attend these meetings?

- ☐ Yes
- ☐ No

Preferred Day (please tick one):

- ☐ Tuesday
- ☐ Wednesday

Preferred Meeting Time

(Please number 1–3, where 1 is your first preference)

- _____ Morning (9:00am – 10:30am)
- _____ Midday (1:00pm – 2:30pm)
- _____ Afternoon (4:00pm – 5:30pm)

Signature: _____

Date: _____

8 REPORTS OF COMMITTEE MEMBERS

Committee Member Paul Garlett

Committee Member Paul Garlett updated that the NAIDOC Week Family Day was a beautiful day, everyone involved did a great job and there was delicious kangaroo stew and a fabulous Seniors Luncheon. All went really well and it was a really good celebration.

Committee Member Lisa Garlett

Committee Member Lisa Garlett updated that she was proud to announce that she, along with her family, has founded the YiRA Group - aimed at making generational change for our children in literacy and family systems. Lisa shared that YiRA means 'To Rise' and it's more than a word - it's a responsibility, not just for us, but for the generations coming through.

Kwinana is undergoing rapid changes, and we can see what's coming with how the workforce is being shaped right now, our children are at risk of being left out of the job opportunities that will be happening around them. Our children need to be where they are meant to be in terms of literacy by the time they finish high school. This is a groundbreaking opportunity for Kwinana to close the gap. The hope is that there will be YiRA learning hubs in all of our local schools.

Lisa wanted to confirm whether or not the Group thought it was appropriate for her to stay a member of the Boola Maara as she wants to stress how much YiRA means to her and that she does not want there to be any conflict of interest. There was no opposition from the Committee.

Committee Member Cindy Ballard

Committee Member Cindy Ballard reported that the Seniors Luncheon went really well and that there were lots of blankets donated which were gratefully received. There were 42 community members in attendance and it all went really well.

Committee Member Councillor Ivy Penny

Councillor Ivy Penny reported that the NAIDOC week events she had attended were amazing and that it was brilliant to be a part of.

Committee Chair Deputy Mayor Barry Winmar

Deputy Mayor Barry Winmar - Celebrating 50 years of Deadly - it's been a special time in Kwinana as we get to celebrate a week earlier, reminds him of the commitment that the City of Kwinana and Community have together to celebrate this special time. Now heading into the wider state NAIDOC celebrations from 5-12 July it will be good to see what the rest of the Perth community is up to and celebrate our culture some more.



9 LATE AND URGENT BUSINESS

Nil

10 CLOSE OF MEETING

The Chair, Deputy Mayor Winmar, declared the meeting closed at 10:50am.

Chairperson

Date:

