

Special Council Meeting

Agenda

9 July 2025

Notice is hereby given of a Special Meeting of Council to be held in Council Chambers, City of Kwinana Administration Centre commencing at 6:00pm. Wayne Jack, Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council. Agendas and Minutes are available on the City's website <https://www.kwinana.wa.gov.au/>

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1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member to declare the meeting open and welcome all in attendance.

Presiding Member to announce that the Ordinary Council Meeting is being live streamed and recorded in accordance with the City's Live streaming and Recording Council Meetings policy.

By being present at this meeting, members of the public consent to the City recording and livestreaming their image and/or voice.

2 WELCOME TO COUNTRY AND ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor Barry Winmar to present the Welcome to Country:

"Ngullak nyinniny kooralong koora ngullak noitj nidja Nyoongar boodjar. Nyoongar moort djoorapiny nyinniny nidja ngulla quopadok Nyoongar boodjar kooralong.

From the beginning of time to the end, this is Nyoongar Country. Nyoongar people have been graceful keepers of our nation for many, many years.

Djinanginy katatjin djoorapiny nidja weern Nyoongar boodjar ngalla mia mia boorda.

Look, listen, understand and embrace all the elements of Nyoongar Country that is forever our home.

Kaya wandju ngaany koort djoorpiny nidja Nyoongar boodjar daadjaling waankganinyj Nyoongar Boodjar.

Hello and welcome my heart is happy as we are gathered on country and meeting here on Nyoongar Country.

Presiding Member to read the Acknowledgement of Country:

"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Nyoongar people and we pay our respects to their Elders past and present."

3 DEDICATION

Councillor Erin Sergeant to read the dedication:

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)

Apologies:

Unknown at the time of issuing the Agenda.

Leave(s) of Absence (previously approved):

Nil

5 PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the *Local Government (Administration) Regulations 1996*, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Members of the public must provide their questions in writing prior to the commencement of the meeting. A public question time form must contain all questions to be asked, include contact details and the form must be completed in a legible form.

Please note that in accordance with Section 3.4(5) of the *City of Kwinana Standing Orders Local Law 2019* a maximum of two questions are permitted initially. An additional question will be allowed by the Presiding Member if time permits following the conclusion of all questions by members of the public.

6 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

A petition must –

- be addressed to the Mayor;
- be made by electors of the district;
- state the request on each page of the petition;
- contain at least five names, addresses and signatures of electors making the request;
- contain a summary of the reasons for the request;
- state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
- be respectful and temperate in its language and not contain language disrespectful to Council.

The only motion which shall be considered by the Council on the presentation of any petition are –

- that the petition be received;
- that the petition be rejected; or
- that the petition be received and a report prepared for Council.

In accordance with Clause 3.6 of the *Standing Orders Local Law 2019* a presentation is the acceptance of a gift, grant or an award by the Council on behalf of the local government or the community.

Prior approval must be sought by the Presiding Member prior to a presentation being made at a Council meeting.

Any person or group wishing to make a presentation to the Council shall advise the CEO in writing before 12 noon on the day of the meeting. Where the CEO receives a request in terms of the preceding clause the CEO shall refer it to the presiding member of the Council committee who shall determine whether the presentation should be received.

A presentation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

In accordance with Clause 3.7 of the *Standing Orders Local Law 2019*, any person or group of the public may, during the Deputations segment of the Agenda with the consent of the person presiding, speak on any matter before the Council or Committee provided that the person has requested the right to do so in writing addressed to the Chief Executive Officer by noon on the day of the meeting:

- setting out the agenda item to which the deputation relates;
- whether the deputation is supporting or opposing the officer's or committee's recommendation; and
- included sufficient detail to enable a general understanding of the purpose of the deputation.

A deputation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

7 REPORTS

7.1 COUNCIL DECISION REVIEW – REVOCATION OF RESOLUTION NUMBER 659

SUMMARY

Council is requested to revoke Resolution 659, pertaining to Item 18.8 – *Budget Adoption 2025–2026*, which was adopted at the Ordinary Council Meeting held on 25 June 2025.

This resolution was passed on the incorrect assumption that Ministerial approval for the proposed differential rates had been granted. Although the application for approval was submitted on 29 May 2025, no confirmation had been received by the time of the Council meeting due to an administrative oversight by the City and unanticipated delay by the Department of Local Government, Industry Regulation and Safety (LGIRS).

Ministerial approval has now been formally granted, allowing the City to proceed with the adoption of the budget. The revocation is necessary to ensure compliance with the *Local Government Act 1995* and associated regulations.

The 2025/2026 Annual Budget will be presented to Council for consideration in a separate report.

OFFICER RECOMMENDATION

That Council, in accordance with regulation 10(2) of the *Local Government (Administration) Regulations 1996* revoke Resolution 659, adopted at the Ordinary Council Meeting held on 25 June 2025.

VOTING REQUIREMENT

Absolute majority

DISCUSSION

On 29 May 2025 the City submitted to LGIRS its application for Ministerial approval with respect to the proposed differential rates for 2025/2026. LGIRS published guidance to local governments stating that Ministerial approval should be provided within a 3-week timeframe. Having failed to receive a response, the City sent a follow-up email to LGIRS on 19 June 2025. No response was received. Therefore, at the time of adoption of the budget by Council on 25 June 2025, the City was under the belief that Ministerial approval would be granted. This was an administrative oversight on the part of a City Officer. Processes have been put in place to ensure this does not occur again which include enhanced compliance checks, escalation procedures and training of staff.

The Minister for Local Government's office has been extremely supportive through this process and assisted in subsequent communication with LGIRS to ensure the receipt of the Ministerial approval for differential rates. The City was advised that adoption of the budget prior to formally receiving Ministerial approval for differential rates constitutes a procedural error as no rates had been levied and no budgetary implementation commenced.

Ministerial approval for the differential rates has now been received. To ensure full compliance, Council is required to revoke the original resolution under regulation 10 of the *Local Government*

(Administration) Regulations 1996 before considering the 2025–2026 Annual Budget to be presented in a separate report at this meeting.

STRATEGIC IMPLICATIONS

Outcome: Leadership/Boordiya Katidjin (Leader of knowledge)

Objective: Continuous improvement and efficiency

N/A - There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives.

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle

3 - Thriving Local Economy

Sustainability Priority Area

3 – Liveability

LEGAL/ POLICY IMPLICATIONS

Local Government (Administration) Regulations 1996

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported—*

(a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*

(b) *in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

(1a) *Notice of a motion to revoke or change a decision referred to in sub-regulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

(2) *If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.*

(3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

FINANCIAL/BUDGET IMPLICATIONS

Failure to revoke and adopt a valid budget will prevent the City from levying rates, severely impacting operations, cash flow and service delivery.

There are no financial implications arising from this Council resolution.

ASSET MANAGEMENT IMPLICATIONS

Budget adoption is required to allocate funds for asset maintenance a renewal in line with the City's Long-Term Financial Plan.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

Statutory consultation on differential rates has been completed in accordance with the Local Government Act.

ATTACHMENTS

Nil

7.2 BUDGET ADOPTION 2025-2026

SUMMARY

To consider and adopt the proposed budget for the 2025-2026 financial year, together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of Elected Members fees for the year, and other consequential matters arising from the budget papers.

The 2025/2026 budget has been prepared after taking into consideration the City's Strategic Community Plan (SCP), Long Term Financial Plan (LTFP), detailed business cases, various plans, and budget workshops. The presented budget for 2025/2026 is a balanced budget.

OFFICER RECOMMENDATION

That Council Adopts:

1. Budget

The 2025/2026 Budget as per Attachment 7.2.1 and Attachment 7.2.2, pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 and includes the following statements:

- Statement of Comprehensive Income by Nature or Type showing a net deficit for that year of \$850,075.
- Statement of Cash Flows showing a net cash provided by operations of \$14,320,855 and net increase in cash held of \$22.
- Statement of Financial Activity, reflecting a balanced end of year position.
- Supporting notes to and forming part of the Statutory Budget.
- Capital Expenditure Budget by project showing a total of \$35,777,857. (including 2024/2025 carry forward projects of \$7,870,857).
- Transfers to/from Reserves as detailed on the Cash Backed Reserves Statement showing a 30 June 2026 closing balance of \$65,384,116.

2. Rates

The differential rates, based on zoning of the land and the purpose for which the land is held or used, with the imposition of the following rates in the dollar and minimum payments for the 2025/2026 financial year:

Rating Category	Minimum Payment (\$)	Rate in the Dollar (\$)
<i>GRV Rating Categories</i>		
Improved Residential	1,277	0.092441
Improved Commercial & Industrial	1,664	0.111470

Vacant	1,277	0.202887
<i>UV Rating Categories</i>		
General Industry	1,664	0.019275
Rural	1,277	0.004464
Mining & Industrial	1,664	0.009343

3. Waste Levy

Pursuant to the provisions of the Waste Avoidance and Resource Recovery Act 2007 Part 6, Division 3, section 67, levy a charge of \$414 in respect of the removal of the contents of three refuse bins from all properties, one being weekly collection of 140L bin for general waste, a fortnightly collection of 240L or 360L bin for recyclable material and one organic 240L bin.

4. Instalments

Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, ADOPTS the following due dates for payment by instalments:

- a) one (1) instalment option (full payment) – Friday 5 September 2025.
- b) two (2) instalment option – first instalment Friday 5 September 2025 and second instalment Friday 16 January 2026.
- c) four (4) instalment option - first instalment Friday 5 September 2025, second instalment Friday 14 November 2025, third instalment Friday 16 January 2026, and fourth instalment Friday 27 March 2026.
- d) nineteen (19) fortnightly instalments (for direct debits only) commencing on Friday 5 September 2025; and
- e) thirty-nine (38) weekly instalments (for direct debits only) commencing on Friday 5 September 2025.

5. Instalment Interest

Pursuant to section 6.45(3) and 6.45(4)(e) of the Local Government Act 1995, impose interest of three percent (3%), as provided in regulation 68 of the Local Government (Financial Management) Regulations 1996, on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the Rates and Charges (Rebates and Deferments) Act 1992.

6. Penalty Interest

Pursuant to section 6.51(1) of the Local Government Act 1995, impose an interest rate of seven percent (7%), as provided in regulation 70 of the Local Government (Financial Management) Regulations 1996, and costs of proceedings to recover such charges, on all rates and charges that remain unpaid after becoming due and payable; either unpaid due to no election being made to pay the rates by instalments or alternative payment arrangements; or, where an election has been made to pay rates and charges by instalments or alternate payment arrangement and an instalment remains unpaid after it is due and payable [other than rates and

charges attributable to a property owned by an entitled pensioner/seniors under the Rates and Charges (Rebates and Deferments) Act 1992].

7. Sundry Debtor Interest

Pursuant to section 6.13 of the Local Government Act 1995, impose an interest rate of seven percent (7%), as provided in regulation 19A of the Local Government (Financial Management) Regulations 1996, on all money owed to the local government (other than rates and service charges) that is outstanding for more than 35 days after the date of issue of invoice.

8. Elected Members' Fees and Allowances

Councillor fees and allowances, as reviewed per the Western Australian Salaries and Allowances Tribunal and broken down as follows:

- a) Set the annual attendance fee at \$35,480 for 2025/2026, to be paid monthly in arrears to Councillors pursuant to section 5.98(1)(b) of the Local Government Act 1995, Regulation 30 of the Local Government (Administration) Regulations 1996 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australian Salaries and Allowances Act 1975 section 7B;
- b) Set the annual attendance fee for the Mayor at \$53,215 for 2025/2026, to be paid monthly in arrears, pursuant to section 5.98(1)(b) of the Local Government Act 1995, Regulation 30 of the Local Government (Administration) Regulations 1996 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7B;
- c) Set the annual Mayoral Allowance at \$100,514 for 2025/2026, to be paid monthly in arrears, pursuant to section 5.98(5) of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7B;
- d) Set the annual Deputy Mayoral Allowance at \$25,128 for 2025/2026, to be paid monthly in arrears, pursuant to section 5.98A(1) of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7A and 7B; and
- e) Set an annual Information and Communications Technology Allowance of \$3,500 less any fees for usage of equipment for 2025/2026, to be paid monthly in arrears, pursuant to section 5.99A of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7A and 7B.

9. Fees and Charges

Pursuant to section 6.16 of the Local Government Act 1995 and other legislation, adopts the fees and charges set out in Attachment 7.2.3.

10. Material Variance for 2025/2026 Financial Year

Adopts the following:

- a) In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996 adopts the level to be used in the monthly statements of financial activity in 2025/2026 for reporting material variances to be the greater of:
 - I. 10%; or**
 - II. \$50,000.**applicable to each revenue and expenditure item within the Nature or Type classification and capital income and expenditure.**
- b) Authorises the Chief Executive Officer to adjust budget line values to manage over and under expenditures within the adopted budget, noting that any new operating or capital expenditure will require an amendment to the budget by Council.**

12. New Borrowings

Pursuant to section 6.20 of the Local Government Act 1995, authorise new borrowings of \$6,800,000 for the refurbishment of the City's Administration building.

13. New Reserves

Pursuant to section 6.11 of the Local Government Act 1995 authorise the following new Reserves accounts to be created:

Biodiversity Reserve – Purpose is to be used for the implementation of the Biodiversity Strategy.

Kwinana Recquatic Reserve - Purpose is to fund the refurbishment of the Kwinana Recquatic Centre.

VOTING REQUIREMENT

Absolute majority

DISCUSSION

A comprehensive review of the SCP was conducted during the financial year and was adopted at the 25 June 2025 Ordinary Council Meeting. The result of this major review significantly influences the LTFP and the budget, aligning it more closely with the expectations of our community

The LTFP for 2026-2035 has been updated to reflect various funding adjustments and project modifications that occurred during the financial year. The core principles of the LTFP focus on prioritising asset renewal, implementing minimal rate increases, and optimising services and projects for community benefit.

This budget maintains a strong emphasis on preserving the City's substantial asset base, which exceeds \$860 million in physical assets, to mitigate the risk of asset failure and the associated costs of repairs. Investing in asset renewals is vital for sustaining service levels to the community and ensuring public safety.

It is projected that the City will generate \$56,311,710 in rate income, including estimated interim rates, for the 2025/2026 financial year. Rate income constitutes 58% of the City's total revenue sources for this budget. Additional funding is derived from grants and contributions for operating and capital purposes (17%), fees and charges (17%), interest earnings (4%), and other revenue, such as reimbursements (1%).

2025/2026 Carried forward Projects

During May 2025, City officers undertook the April 2025 Budget Review. The main aim of the review is to account for any capital projects and operating projects that are forecasted to be incomplete at the end of the financial year and hence their expenditure together with relating fundings are to be carried forward to 2025/2026.

Several carry forwards totalling \$7,870,857 have been included in the current capital budget are listed below:

Capital Expenditure	Amount	Comments
Plant Replacement Program - Plant	315,000	Due to delays in delivery
2024/25 Plant Replacement Program - Light Fleet	36,000	Due to delays in delivery
2024/25 Plant Replacement Program – Plant	146,000	Due to delays in delivery
Parks Upgrade Apex Park	140,892	Costs have escalated, requiring a project rescope.
Kwinana Loop Trail Upgrade	3,448,436	Project at the initial stage of Procurement Planning
Honeywood Oval - Pump Track Wandi Youth - LRCI 4	110,000	Concrete work cannot be carried out in wet weather; therefore, delivery must be delayed until September.
Animal Shelter – design	53,300	Finding an available contractor has been challenging
2 Stidworthy Court (DoH)	30,000	Project has not yet commenced
Business Incubator - Roof plumbing - Gutters/Downpipes	17,000	Project has not yet commenced
Fiona Harris Pavilion - External repaint	30,000	To align with potential mural work to be completed by City Life
Mandogalup Fire Station - A/C	25,000	Mandogalup Fire AC preferred timing for works is July/August September, unable to plan in time for start of 2024/2025 FY.
Bright Futures - A/C	14,800	Project on hold pending decision about facility use
Zone Youth Centre - Ventilation Fans	42,700	Zone AC, wasn't able to schedule at a suitable time, summer weather ran longer than expected.
Civic Administration Centre - Upgrade or Renewal	61,621	Project is in design stage

DCA 12 - Local Sporting Ground with Community Centre / Clubroom - Wellard West	1,667,035	Forecast expenditure to June as construction has not commenced.
Public Art for new facility - Local Sporting Ground with Community Centre / Clubroom - Wellard West	28,800	To commence once construction works is completed
Thomas Oval Changeroom Extension/Upgrade	807,406	Forecast approx. expenditure to June as construction has not commenced.
Public Art for new facility-Thomas Oval Changeroom Extension/Upgrade	20,000	To commence once construction works is completed
POS/Parks & Reserve Renewal - Rushbrook Park – Playground	140,089	Rushbrooke was delayed from the original program as the cost is significantly more than originally budgeted and required a variation.
Blackspot - Wellard Road and Henley Blvd Roundabout (stage 1)	342,253	The design work is complete, and the remaining budget will be allocated to construction in the next financial year.
Furniture & Fittings - Local Sporting Ground with Community Centre / Clubroom - Wellard West	48,400	To be purchased once construction works is completed in 2025/26
Furniture & Fittings - Thomas Oval Changeroom Extension/Upgrade	16,000	To be purchased once construction works is completed in 2025/26
Library -Replacement couches and chairs to replace existing furniture	12,016	Lead times on furniture mean delivery by 30 June unlikely
100-110KVA trailer mounted generator	40,000	Works to commence in 2025/2026 to allow for additional funding to be granted
2023/24 Kwinana Tennis Club Lighting Project	12,000	Works are still to be undertaken by the Club and the \$12K is the City's contribution towards the project.
DCA 5 - Galati Triangle, Honeywood oval	206,109	Works to commence in September 2025
Partridge Pop-Up	5,000	To be reviewed in 2025/26 as budget is not sufficient
156 Medina Ave External remedial repairs	20,000	156 Media Ave has been on hold pending a decision on the future of the site.
Margaret Feilman - Structural Brickwork Remediation	35,000	Requires further planning to minimise disruption to tenant
Totals	7,870,857	

There was also a total of \$1,202,095 of operating projects that were incomplete in 2024/2025 and have been carried forward to 2025/2026 budget and includes:

- \$236,133 for various strategic projects
- \$215,000 for the balance of the Go Bin Project
- \$41,200 Waste Illegal dumping action Plan and Natural Environment project

- \$748,466 for Youth services projects including ArcLight Initiative, Kwinana Early Years and Youth Social Justice Program.
- \$56,861 Strategic planning projects.

Forecast Carried Forward Surplus

The projected opening surplus for the 2025/2026 fiscal year is \$2,654,277, primarily attributed to the carryover of capital projects and key operating initiatives. This estimation also assumes that 75% of Financial Assistance Grants will be prepaid by the Federal Government of \$1,779,978 and an estimated closing position of \$874,299 for carry-forward expenditure. The closing surplus for the 2024/2025 fiscal year is an estimate, as is the forecast for carry forward projects. These estimates will be submitted to the Council for review following the annual audit of the 2024/2025 Annual Financial Statements. The current estimates are deemed reasonable for calculating the opening surplus for 2025/2026.

Rating Strategy and Rates

The LTFP is a strategic document designed to ensure the financial sustainability of the City for at least 10 years. Following the successful grant application of a \$17 million Federal grant for the renewal and upgrade of the Recquatic Centre and the City Centre Precinct Plan, a review of the LTFP was prompted. The total combined cost for the refurbishment of the Recquatic centre and the Precinct Centre Plan is forecasted to be \$41 million. The LTFP review will bring forward the refurbishment of the Recquatic Centre and will assist the City achieving the 80% asset sustainability target as set in the 2025-2035 Strategic Community Plan. This project played a key role in determining the 4.5% rate increase that was proposed at the 16 April 2025 Ordinary Council Meeting.

The Local Government Cost Index (LGCI) as published by WALGA in April 2025 is forecasted at 3.3% for 2025/2026 financial year. Although the LGCI is projected at 3.3%, City officers recommend a 4.5% increase to maintain the renewal ratios for 2025/2026 as discussed below:

- Major infrastructure projects require an additional 0.9% rate increase to finance the repayment of a loan in 2027 for the refurbishment of the Recquatic Centre. The remaining 0.3% of the increase will be allocated to the Asset Management Reserve for maintaining City assets in line with the City's asset management plans. The current level of the asset management reserve is insufficient to sustain the maintenance of the City's diverse and ageing assets.
- Additionally, the effect of low rate increases in previous years, which were below both the CPI and the LGCI, contributes to the recommendation of a 4.5% increase.

The Kwinana Recquatic Centre is ageing and therefore the City Officers believe that the proposed rates increases are necessary to ensure the long-term sustainability and proper management of the City's assets and infrastructure. The City plans to also review its operational efficiencies to ensure funding is available for asset renewal without affecting the level of service. An overall rates levy of 4.5% is proposed, which will generate rates income of \$56,311,710.

The following rating categories, rates in the dollar and minimum payments for 2025/2026 were endorsed for advertising at the 16 April 2025 OCM meeting:

Rating Category	Minimum Payment (\$)	Rate in the Dollar (\$)
Gross Rental Value (GRV) Rating Categories		
Improved Residential	1,277	0.092441
Improved Commercial & Industrial	1,664	0.111470
Vacant	1,277	0.202887
Unimproved Value (UV) Rating Categories		
General Industry	1,664	0.021203

Rural	1,277	0.005518
Mining & Industrial	1,664	0.009823

However, the following rates are proposed to be the final recommended rates for 2025/2026 and the reason for the change is stated below:

Rating Category	Minimum Payment (\$)	Rate in the Dollar (\$)
GRV Rating Categories		
Improved Residential	1,277	0.092441
Improved Commercial & Industrial	1,664	0.111470
Vacant	1,277	0.202887
UV Rating Categories		
General Industry	1,664	0.019275
Rural	1,277	0.004464
Mining & Industrial	1,664	0.009343

The rate in the dollar for UV rating categories has decreased due to the delayed update of the annual UV valuation. Had the rate not been updated, UV-rated properties would have experienced rate increases exceeding 4.5%, potentially reaching up to 6%. The late upload of the UV valuation was a result of the implementation of a new rating system. This issue is a one-time occurrence and has been addressed for future updates.

In accordance with section 6.35(3) of the *Local Government Act 1995*, the local government is to ensure that not more than 50% of the total of separately rated properties in the district or 50% of the number of properties in each category, are on the minimum rate. The 2025/2026 Vacant differential rate category has more than 50% of vacant properties on the minimum payment, requiring Ministerial approval, which has been provided on the 7 July 2025.

In accordance with section 6.33(3) of the *Local Government Act 1995* the local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it. Based on the proposed advertised differential rates, the City has received approval of the Minister to impose differential rates for:

1. UV General Industry rate in the dollar is more than twice the value of the lowest UV rating category, Rural.
2. GRV Vacant rate in the dollar is more than twice the value of the lowest GRV rating category, Improved Residential.

Rates Payment Options and Hardship Relief

Penalty interest is being maintained at 7%, according to *Regulation 70 of the Local Government (Financial Management) Regulation 1996* which stipulates that the maximum interest rate can be 11%.

Additionally, the City is maintaining a reduced interest rate of 3% on instalment plan options, despite *Regulation 68 of the Local Government (Financial Management) Regulation 1996* recommending a maximum rate of 5.5%. This reduced penalty interest and interest rates on instalment plan aim to assist residents facing difficulties in the current economic conditions.

The City offers a choice of options to pay rates, including a direct debit system that can be utilised to pay rates, waste fees and the State Government's Emergency Services Levy, in weekly (39 payments) or fortnightly (19 payments) repayment options.

The City continues to ensure the Hardship Policy is accessible to all ratepayers that are in financial stress or in a position of vulnerability.

Employee Costs

Employee costs, comprising 37% of total expenditure, have risen by 7.6% when compared to the recent budget review for April where total salary was \$33,305,996. An analysis of the increase is due to:

- Salary increase of equivalent of 5.5% for the new year. This increase is subject to ongoing negotiations of the City's Industrial Agreement, which began late last year and remain unresolved. The current proposal includes a 3% salary increase, 3 additional days of annual leave (equivalent to 1.1%), and the reinstatement of leave loading (equating to 1.4%). This agreement is intended to cover a three-year period but may be subject to change. Any updates to the Industrial Agreement negotiations will be updated in the subsequent budget reviews.
- New staff constitutes an additional 1% of the total staff increase and includes a 1.5 Full-Time Equivalent (FTE) dedicated to community safety, which has been identified as a key priority during the SCP consultation process. Although requests for new staff have been restricted, the increasing demand for services and projects necessitates staff increases to ensure service levels are maintained.
- In the 2025/2026 period, superannuation contributions will be increased by 0.5%, resulting in a mandatory contribution rate of 12%.
- An increase in annual leave expenditure of 0.6% which will be funded from the Employee Leave Reserve.

Capital Expenditure

Total capital expenditure for 2025/2026 is \$35,777,857 with \$9,455,049 being funded from non-operating grants and contributions. The balance of the funding for the capital works program is from sale of assets, reserve funds, borrowings, and municipal fund. The detailed capital expenditure is as per Appendix 1 of **Attachment 7.2.2**.

Apart from the ongoing capital renewal projects this year there has been a significant increase in major capital projects which includes the renewal of the Administration building, Kwinana Loop Trail, Wellard West Community Facility, Recquatic Centre, Kwinana City Centre Precinct Plan and Thomas Oval changeroom upgrade. Further details of these projects totalling \$21,567,781 are provided below:

- **Wellard West Community Facility (\$5,163,234)**

The Wellard West Community Facility will address community infrastructure needs at the Wellard West Sportsground (McWhirter Oval). Construction has commenced with completion scheduled for March 2026. The architects have designed the facility to ensure the best value for money outcome while meeting community needs. Sustainability is a priority, with the building incorporating energy-efficient features such as solar power. Functionality and user flow have been carefully considered to maximize community access, with separate areas designated for sporting and community use. The estimated construction cost is \$6,418,728 and is funded from the Developer Contributions Reserve (DCA12).

- **Administration Building Renewal/Upgrade (\$8,718,239)**

Construction is scheduled to commence on the civic and administration building, late 2025 to early 2026. The aging facility was scheduled for substantial renewals of components with major expenses including over \$1.5 million for an overdue HVAC system replacement, which will also necessitate replacing the ceiling and adding insulation. The fire alarm system is also at the end of its life, causing frequent false alarms due to corrosion. Overall, approximately \$5 million will be needed over the next 10 years to address these issues, with most of the funding required in the next few years.

The refurbishment aligns with community feedback from the City Centre Precinct Structure Plan consultation which highlighted support to retain the Administration Building at the current site provide a 'like-new' building within the City's funding capacity and retains the building's significant embodied carbon.

The estimated total cost of the refurbishment will be \$9,020,000 which will be funded from the Asset Management Reserve with the remaining \$6,800,000 funded through a loan.

- **Kwinana Loop Trail (\$3,499,847)**

The Kwinana Loop Trail is a 21-kilometre circuit around the perimeter of the City of Kwinana. The City engaged consultants to develop a Master Plan which has identified the opportunity to improve the existing trail for mountain biking and hiking and opens the prospect to develop cultural tourism, interpretive signage and guided tours of significant Aboriginal sites and heritage assets along the trail. The total project budget is estimated to be around \$10 million, to be delivered in three stages.

Stage 1, scheduled for construction commencement in 2025/26 includes resurfacing, realignments and upgrade of directional signage and gates. The City has also appointed a Trails Officer for a period of 5 years to support the implementation of the Master Plan and oversee activations and promotion of the trail.

The estimated total cost of Stage 1 construction is \$3,653,857 with \$3,500,000 funded from the Western Australia Government Outdoor Adventure Tourism package and the balance of the funds from municipal funds.

In 2025 re-elected Member for Brand Madeleine King committed \$2.5 million for the Kwinana Loop Trail's Stage 2 upgrade, planning for this phase has also commenced and will be included in future budgets.

- **Thomas Oval Changeroom Extension (\$2,636,961)**

In 2021, Madeline King MP pledged \$2.4m to fund construction of the Thomas Oval Changerooms, bringing the project forward from 2028 as listed in the Community Infrastructure Plan 2021 - 2031. Confirmation of the grant was received by the City in December 2023.

The design was considered with a particular focus on functionality for the end user and feedback sought from existing sports clubs, and regular and casual hirers at Thomas Hall. With a commitment to sustainability, the building incorporates energy efficiency with low carbon construction materials, natural ventilation, and lighting. The four changerroom spaces include treatment pods with direct access to outside the building.

The estimated cost of the construction is \$3,333,350 which will be funded from the Commonwealth of Australia, Department of Infrastructure, Transport, Regional Development, Communications, and the Arts (\$2.4m) and Developer Contributions (DCA12).

- **Kwinana Recquatic upgrade and Renew (\$1,033,000)**

In 2025 the City was successful in obtaining a Federal Grant of \$15 million for the renewal and upgrade of the Recquatic Centre which resulted in this project being brought forward. The total cost for the refurbishment of the Recquatic centre is forecasted to be \$37 million.

The proposed redevelopment of the Recquatic Centre involves enhancing the capacity of the existing site by expanding the aquatic areas. This includes an additional 25 x 12m warm water program pool that can cater for a range of activities such as learn-to-swim and group exercise activities. In addition, the redevelopment will include replacing, upgrading, and modernising a range of facility components to enhance functionality and useability, thereby driving a range of health, well-being and social outcomes.

- **Kwinana City Centre Precinct Plan (\$516,500)**

In 2025 the City was successful in obtaining a Federal Grant of \$2.1 million for the Kwinana City Precinct Plan which is estimated to cost approximately 4million.

The Kwinana City Centre precinct plan seeks to create a vibrant, accessible, and sustainable urban space for the growing community. This project will improve key connections between the civic precinct and city centre with new surface treatments, public art, and wayfinding. Public spaces will be enhanced with landscaping, seating, and strategic lighting. Water-sensitive design will boost sustainability and improve functionality of public spaces like The Grove. The project includes design elements that respond to the undulating terrain to enhance accessibility for Kwinana's diverse community. The project prioritises connectivity, amenity, and social cohesion to activate public spaces the community can be proud of.

Fees and Charges

Each Division has conducted a thorough review of the applicable fees and charges within their respective areas. Recommendations are presented within this report for Council's consideration as part of the Budget adoption process. The consolidated schedule of fees and charges, included in **Attachment 7.2.3**, provides detailed descriptions of each fee, outlines how each fee or charge was calculated, specifies GST implications, and references any relevant legislation associated with the fee or charge.

Refuse Collection and Three Bin Garden Organic (GO) implementation

The waste service charge has been increased to \$414 for the 2025/2026 financial year, representing a 5.3% rise. This adjustment was necessary to meet the expenses associated with the City's waste management contracts, waste operations, and the implementation of the 3-bin Garden Organics (GO) service, which was successfully introduced this financial year. Most of the costs (75%) for the 3-bin roll-out was funded from the Refuse Reserve, with the remaining costs to be recouped over a three-year period, concluding in the 2026/27 financial year. The Refuse Reserve is unable to be used to fully fund the project as it is required for contaminated sites liabilities and future strategic waste management projects.

The service includes weekly collection of a 140L general waste bin, fortnightly collection of a 240L or 360L recycling bin and fortnightly collection of a 240L organic bin, in addition to five pre-booked verge collection service.

Swimming Pool Inspection Fee

The mandatory swimming pool inspection fee has been maintained at \$68.00 in the 2025/2026 financial year. The City has reviewed the cost of the swimming pool inspection fee and on average it costs the City \$272 per inspection. A swimming pool is inspected once every four years.

Budget Variations and Material Variances

To streamline administrative processes for City Officers and Council, it is suggested that budget variations submitted to Council be restricted to new operating and capital expenditures only. All deficits and surpluses for approved budget lines will be managed and authorised by the Chief Executive Officer.

Material variances between actual income and expenditure versus the current budget will continue to be reported in the Monthly Financial Report. City Officers are proposing a reporting material variance of 10% or \$50,000, whichever is greater, to be used in the monthly financial statements of financial activity.

New Borrowing

The loan for the refurbishment of the Administration Building amounting to \$6,800,000 was brought forward to the new financial year as 2024/25 was focused on the design of the building. The total cost of the refurbishment is estimated at \$9,020,000. This loan has an indicative interest rate of

5.153% provided by West Australian Treasury Corporation for a 20-year loan term, with total interest amounting to \$4,175,515.

The additional loan will increase the City's total borrowings to \$13,796,373 from \$7,197,300 at the end of the financial year.

Reserves

The Reserve opening balance as of 1 July 2025, is estimated to be \$73,440,987, as noted in **Attachment 7.2.1** (note 9). This includes a transfer to the reserve of \$9,414,908 and a transfer out of the reserve of \$17,471,779, leaving an estimated closing balance of \$65,384,116.

Transfer to reserve

The transfer to reserve of \$9,414,908 includes the following material movements:

- Asset Management Reserve - \$1,500,944 of this amount is allocated for the Administrative Building renewal and future asset renewal expenditure.
- Plant and Equipment Replacement Reserve - \$575,000 relates to the transfer of proceeds from disposal of assets
- Information Technology Reserve \$120,000 for the replacement of future IT equipment.
- Refuse Reserve - \$450,634 relates to recoupment of the 3-bin Go Rollout project and operational savings.
- Interest on all reserves is forecasted to be \$2,330,000,000 for this financial year.
- Transfer of \$1500,000 to DCA1-15 for estimated new contributions for the year.
- Kwinana Recquatic Reserve transfer of \$2,556,644 from the asset management reserve. This is for monies that are being set aside for the refurbishment of the Recquatic Centre.

Transfer from reserve

A total of \$17,471,779 funds were transferred out of reserve and the items with significant movements are listed below:

- Asset Management Reserve (\$6,505,015) - \$244,932 for the renewal of various parks and infrastructure, \$1,785,200 for various building renewal initiatives as per the City's asset management plans, renovation of the Administration building for \$1,918,239, and \$2,556,644 transferred to the new Recquatic Reserve.
- Information Technology Reserve (\$730,000) – \$80,000 for replacement of IT hardware at Darius Wells library and Koorliny Arts Centre and \$650,000 for OneCouncil improvements
- Plant and Equipment Replacement Reserve (\$1,373,500) - \$646,500 relates to Light Fleet and \$727,000 are for other Plant items.
- Refuse Reserve (\$215,000) – This is the final balance for the 3-Bin Go Rollout project, which was implemented in the 2024/25 financial year.
- Renewable energy efficiency Reserve (\$150,125) - \$129,125 for installation of solar panels at city's own buildings and \$21,000 for revolving energy project.
- DCA12-Wellard West - \$5,163,234 for the major works at Wellard West Community Facility
- DCA 5 - \$206,109 for Galati triangle capital project.
- DCA 14 - \$715,876 relates to Thomas oval changeroom extension and \$87,805 for Wellard Village primary school feasibility study projects
- Leave Employment Reserve – transfer of \$300,000 for forecasted leave to be taken in 2025/2026
- Restricted Grant and Contributions reserve (\$956,916) – grants have met their contractual obligations, and the income is now recognised.
- Election Expense Reserve - transfer of \$174,360 to cover the costs associated with the election of elected members in the upcoming financial year.
- Valuation Expense Reserve - transfer of \$175,000 for the tri-annual valuation of GRV properties.

In this budget 2 additional reserves are being created to assist with expanding projects, namely:

- Biodiversity Reserve, the purpose of this reserve is to be used for the implementation of the Biodiversity Strategy whose primary goal is to protect, enhance, and advocate for the biodiversity of Kwinana, ensuring it remains a community asset for current and future generations.
- Kwinana Recquatic Reserve, whose primary purpose is to fund the refurbishment of the Kwinana Recquatic Centre.

STRATEGIC IMPLICATIONS

Outcome: Leadership / Boordiya Katidjin (Leader of knowledge)

Objective: Continuous improvement and efficiency

N/A - There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives.

SUSTAINABILITY FRAMEWORK

Sustainability Guiding Principle

3 - Thriving Local Economy

Sustainability Priority Area

3 - Liveability

LEGAL/POLICY IMPLICATIONS

This Budget has been prepared in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and *Australian Accounting Standards*.

Section 6.2 of the *Local Government Act 1995* requires the Local Government to prepare an annual budget not later than 31 August in each financial year.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refers to the setting of budgets and raising of rates and charges.

Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* enables a local government to impose an annual charge for waster services.

Section 6.16 of the *Local Government Act 1995* requires Council to approves the City's Annual fees and charges.

Section 5. 5.98 and 5.98A of the *Local Government Act 1995* and Section 7B(2) of the *Salaries and Allowances Act* sets out the fees and allowances payable to the Council members, Deputy Mayor and Mayor.

FINANCIAL/BUDGET IMPLICATIONS

After considering all income and expenses and an estimated opening surplus this has resulted in a balanced budget for the City.

ASSET MANAGEMENT IMPLICATIONS

The allocation of funds towards the upgrading, renewal and maintenance of existing City assets in the budget is in line with the LTFP.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

Broad public health implications are identified as a result of this Budget. No specific environmental implications exist as a result of this recommendation that have not otherwise been identified.

COMMUNITY ENGAGEMENT

The Budget is based on the City's LTFP, which was developed in parallel with the Strategic Community Plan.

A comprehensive process of pre-engagement, community surveys and post engagement are used to develop these key strategic documents. Within the final consultation document, it was confirmed that the basis of rates would use the LGCI along with key new projects.

The proposed rates were advertised by local public notice in The West Australian newspaper on the 1 May 2025 and in the Sound Telegraph newspaper on 30 April 2025 and 7 May 2025, detailing each rate in the dollar and minimum payment. A submission period of 21 days was provided. Submissions closed at 5pm, 23 May 2024, and 161 submissions were received.

The City has received an increased number of submissions this financial year. Despite the increase in the volume of submissions, no submissions were received disputing the City's current differential rates and as such the City is pursuing its current Rating Strategy. A contributing factor to the increase in the number of submissions is the timing of the roll-out of the Go Bins.

ATTACHMENTS

1. D25 25490 2025-2026 Statutory Budget [7.2.1 - 32 pages]
2. D 25 22342 2025-2026 Statutory Budget Appendixes 1-3 [7.2.2 - 7 pages]
3. D 25 22337 2025-2026 Fees and Charges [7.2.3 - 56 pages]



Budget

2025/26

CITY OF KWINANA
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2026
LOCAL GOVERNMENT ACT 1995
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CITY'S VISION

A unique and liveable City, celebrated for and connected by its diverse community, natural beauty and economic opportunities.

CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2026

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
Revenue		\$	\$	\$
Rates	2(a)	56,311,710	52,870,557	52,862,845
Grants, subsidies and contributions		2,844,786	2,745,007	3,247,733
Fees and charges	15	16,656,686	16,681,831	14,781,629
Interest revenue	10(a)	3,674,646	5,000,010	3,336,708
Other revenue		1,097,591	1,779,234	1,209,234
		80,585,419	79,076,639	75,438,149
Expenses				
Employee costs		(35,849,162)	(33,305,996)	(32,335,160)
Materials and contracts		(30,457,230)	(31,409,423)	(30,073,881)
Utility charges		(3,181,959)	(2,924,880)	(2,787,943)
Depreciation	6	(26,423,557)	(24,269,372)	(22,431,400)
Finance costs	10(c)	(727,990)	(485,942)	(806,656)
Insurance		(885,984)	(827,608)	(826,314)
Other expenditure		(104,606)	(83,059)	(79,200)
		(97,630,488)	(93,306,280)	(89,340,554)
		(17,045,069)	(14,229,641)	(13,902,405)
Capital grants, subsidies and contributions		16,106,366	5,305,406	11,347,884
Profit on asset disposals	5	121,602	332,451	196,291
Loss on asset disposals	5	(32,974)	(321,016)	(25,771)
		16,194,994	5,316,841	11,518,404
Net result for the period		(850,075)	(8,912,800)	(2,384,001)
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(850,075)	(8,912,800)	(2,384,001)

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2026

		2025/26	2024/25	2024/25
	Note	Budget	Actual	Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts		\$	\$	\$
Rates		56,311,710	52,926,788	53,097,890
Grants, subsidies and contributions		2,844,786	2,732,305	3,457,267
Fees and charges		16,053,130	16,314,058	14,781,629
Interest revenue		3,674,646	5,000,010	3,336,708
Goods and services tax received		1,022,300	502,769	123,450
Other revenue		1,097,591	1,779,234	1,209,234
		81,004,163	79,255,164	76,006,178
Payments				
Employee costs		(35,849,162)	(38,280,101)	(31,835,160)
Materials and contracts		(25,933,607)	(34,263,223)	(30,427,385)
Utility charges		(3,181,959)	(2,924,880)	(2,787,943)
Finance costs		(727,990)	(1,756,206)	(806,656)
Insurance paid		(885,984)	(827,608)	(826,314)
Other expenditure		(104,606)	(83,059)	(79,200)
		(66,683,308)	(78,135,077)	(66,762,658)
Net cash provided by operating activities	4	14,320,855	1,120,087	9,243,520
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(21,780,934)	(4,881,422)	(15,403,602)
Payments for construction of infrastructure	5(b)	(13,996,923)	(7,526,336)	(11,323,707)
Payments for intangible assets	5(c)	0	0	(895,810)
Capital grants, subsidies and contributions		16,106,366	1,112,361	11,208,164
Proceeds from sale of property, plant and equipment	5(a)	575,000	1,641,594	687,750
Proceeds on financial assets at amortised cost - self supporting loans	7(a)	20,359	19,700	19,700
Net cash (used in) investing activities		(19,076,132)	(9,634,103)	(15,707,505)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(2,015,718)	(2,340,027)	(2,658,422)
Payments for principal portion of lease liabilities	8	(28,983)	(117,676)	(103,811)
Proceeds from new borrowings	7(a)	6,800,000	0	6,800,000
Proceeds on disposal of financial assets at amortised cost - term deposits		0		(325,125)
Net cash provided by (used in) financing activities		4,755,299	(2,457,703)	3,712,642
Net increase (decrease) in cash held		22	(10,971,719)	(2,751,343)
Cash at beginning of year		4,523,603	15,495,322	6,066,088
Cash and cash equivalents at the end of the year	4	4,523,625	4,523,603	3,314,745

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2026

OPERATING ACTIVITIES

Revenue from operating activities

	Note	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
General rates	2(a)(i)	52,093,411	49,059,353	49,051,641
Rates excluding general rates	2(a)	4,218,299	3,811,204	3,811,204
Grants, subsidies and contributions		2,844,786	2,745,007	3,247,733
Fees and charges	15	16,656,686	16,681,831	14,781,629
Interest revenue	10(a)	3,674,646	5,000,010	3,336,708
Other revenue		1,097,591	1,779,234	1,209,234
Profit on asset disposals	5	121,602	332,451	196,291
		80,707,021	79,409,090	75,634,440

Expenditure from operating activities

Employee costs		(35,849,162)	(33,305,996)	(32,335,160)
Materials and contracts		(30,457,230)	(31,409,423)	(30,073,881)
Utility charges		(3,181,959)	(2,924,880)	(2,787,943)
Depreciation	6	(26,423,557)	(24,269,372)	(22,431,400)
Finance costs	10(c)	(727,990)	(485,942)	(806,656)
Insurance		(885,984)	(827,608)	(826,314)
Other expenditure		(104,606)	(83,059)	(79,200)
Loss on asset disposals	5	(32,974)	(321,016)	(25,771)
		(97,663,462)	(93,627,296)	(89,366,325)

Non cash amounts excluded from operating activities

	3(c)	26,334,929	24,257,937	22,260,880
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Amount attributable to operating activities

INVESTING ACTIVITIES

Inflows from investing activities

Capital grants, subsidies and contributions		16,106,366	5,305,406	11,347,884
Proceeds from disposal of property, plant and equipment	5(a)	575,000	1,641,594	687,750
Proceeds from financial assets at amortised cost - self supporting loans	7(a)	20,359	19,700	19,700
		16,701,725	6,966,700	12,055,334

Outflows from investing activities

Payments for property, plant and equipment	5(a)	(21,780,934)	(4,881,422)	(15,403,602)
Payments for construction of infrastructure	5(b)	(13,996,923)	(7,526,336)	(11,323,707)
Payments for intangible assets	5(c)	0	0	(895,810)
		(35,777,857)	(12,407,758)	(27,623,119)

Non-cash amounts excluded from investing activities

	3(d)	(5,768,803)	1,204,676	(1,899,633)
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Amount attributable to investing activities

FINANCING ACTIVITIES

Inflows from financing activities

Proceeds from new borrowings	7(a)	6,800,000	0	6,800,000
Proceeds from new leases - non cash	8	0	74,696	0
Transfers from reserve accounts	9(a)	17,471,779	9,516,730	10,995,573
		24,271,779	9,591,426	17,795,573

Outflows from financing activities

Repayment of borrowings	7(a)	(2,015,718)	(2,340,027)	(2,658,422)
Payments for principal portion of lease liabilities	8	(28,983)	(117,676)	(103,811)
Transfers to reserve accounts	9(a)	(9,414,908)	(14,880,510)	(8,661,177)
		(11,459,609)	(17,338,213)	(11,423,410)

Non-cash amounts excluded from financing activities

	3(e)	0	(74,696)	0
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Amount attributable to financing activities

MOVEMENT IN SURPLUS OR DEFICIT

Surplus at the start of the financial year

Amount attributable to operating activities	3	2,654,277	4,672,411	2,566,260
Amount attributable to investing activities		9,378,488	10,039,731	8,528,995
Amount attributable to financing activities		(24,844,935)	(4,236,382)	(17,467,418)
Surplus/(deficit) remaining after the imposition of general rates	3	12,812,170	(7,821,483)	6,372,163
		0	2,654,277	0

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
FOR THE YEAR ENDED 30 JUNE 2026
INDEX OF NOTES TO THE BUDGET

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CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

1 BASIS OF PREPARATION

The annual budget of the City of Kwinana which is a Class 1 local government is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the annual budget.

2024/25 actual balances

Balances shown in this budget as 2024/25 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- *AASB 2020-1 Amendments to Australian Accounting Standards*
- *Classification of Liabilities as Current or Non-current*
- *AASB 2022-5 Amendments to Australian Accounting Standards*
- *Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards*
- *Non-current Liabilities with Covenants*
- *AASB 2023-1 Amendments to Australian Accounting Standards*
- *Supplier Finance Arrangements*
- *AASB 2023-3 Amendments to Australian Accounting Standards*
- *Disclosure of Non-current Liabilities with Covenants: Tier 2*
- *AASB 2024-1 Amendments to Australian Accounting Standards*
- *Supplier Finance Arrangements: Tier 2 Disclosures*

It is not expected these standards will have an impact on the annual budget.

- *AASB 2022-10 Amendments to Australian Accounting Standards*
- *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*, became mandatory during the budget year. Amendments to AASB 13 *Fair Value Measurement* impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996*. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2025-26 statutory budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards*
- *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2024-4b Amendments to Australian Accounting Standards*
- *Effective Date of Amendments to AASB 10 and AASB 128*
[deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- *AASB 2022-9 Amendments to Australian Accounting Standards*
- *Insurance Contracts in the Public Sector*
- *AASB 2023-5 Amendments to Australian Accounting Standards*
- *Lack of Exchangeability*
- *AASB 18 (FP) Presentation and Disclosure in Financial Statements*
- *(Appendix D) [for for-profit entities]*
- *AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements*
- *(Appendix D) [for not-for-profit and superannuation entities]*
- *AASB 2024-2 Amendments to Australian Accounting Standards*
- *Classification and Measurement of Financial Instruments*
- *AASB 2024-3 Amendments to Australian Accounting Standards*
- *Standards – Annual Improvements Volume 11*

It is not expected these standards will have an impact on the annual budget.

Critical accounting estimates and judgements

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Expected credit losses on financial assets
- Assets held for sale
- Impairment losses of non-financial assets
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in dollar	Number of properties	Rateable value*	2025/26 Budgeted rate revenue	2025/26 Budgeted interim rates	2025/26 Budgeted total revenue	2024/25 Actual total revenue	2024/25 Budget total revenue
				\$	\$	\$	\$	\$	\$
(i) General rates									
Improved Residential	Gross rental valuation	0.0924410000	16,700	321239764	29,695,725	500,000	30,195,725	27,874,121	28,019,833
Improved Commercial and Industrial	Gross rental valuation	0.1114700000	538	138787486	15,470,641	50,000	15,520,641	14,918,634	14,666,780
Vacant	Gross rental valuation	0.2028870000	523	10180170	2,065,424	99,909	2,165,333	2,109,507	2,206,715
General Industrial	Unimproved valuation	0.0192750000	3	136,400,000	2,629,110	0	2,629,110	2,515,960	2,515,960
Mining and Industrial	Unimproved valuation	0.0093430000	30	56885000	531,477	0	531,477	507,760	507,760
Rural	Unimproved valuation	0.0044640000	211	235467000	1,051,125	0	1,051,125	1,133,371	1,134,593
Total general rates			18,005	898,959,420	51,443,502	649,909	52,093,411	49,059,353	49,051,641
(ii) Minimum payment									
		Minimum \$							
Improved Residential	Gross rental valuation	1,277.00	2,045	25,508,094	2,611,462	0	2,611,462	2,505,100	2,505,100
Improved Commercial and Industrial	Gross rental valuation	1,664.00	63	599,497	104,832	0	104,832	101,888	101,888
Vacant	Gross rental valuation	1,277.00	926	4,486,240	1,182,502	0	1,182,502	993,486	993,486
General Industrial	Unimproved valuation	1,664.00	0	0	0	0	0	0	0
Mining and Industrial	Unimproved valuation	1,664.00	14	120,288	23,296	0	23,296	22,288	22,288
Rural	Unimproved valuation	1,277.00	91	1,050,700	116,207	0	116,207	13,442	13,442
Total minimum payments			3,139	31,764,819	4,038,299	0	4,038,299	3,636,204	3,636,204
Total general rates and minimum payments			21,144	930,724,239	55,481,801	649,909	56,131,710	52,695,557	52,687,845
(iii) Ex-gratia rates									
Dampier to Bunbury Natural Gas Pipeline Corridor					180,000	0	180,000	175,000	175,000
Total rates					55,661,801	649,909	56,311,710	52,870,557	52,862,845

The City did not raise specified area rates for the year ended 30th June 2026.

*Rateable Value at time of adopting budget.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	5/09/2025	0	0.0%	7.0%
Option two				
First instalment	5/09/2025	7.00	3.0%	7.0%
Second instalment	16/01/2026		3.0%	7.0%
Option three				
First instalment	5/09/2025		3.0%	7.0%
Second instalment	14/11/2025	21.00	3.0%	7.0%
Third instalment	16/01/2026		3.0%	7.0%
Fourth instalment	27/03/2026		3.0%	7.0%
Option Four				
Direct Debit option is available on a fortnightly deduction cycle	19 fortnightly instalments commencing 05/09/2025	25.00		7.0%
Option Five				
Direct Debit option is available on a weekly deduction cycle	38 weekly instalments commencing 05/09/2025	25.00		7.0%

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(i) Differential general rate

Description	Characteristics	Objects	Reasons
Gross Rental Value (GRV)			
Improved Residential	This differential rate category imposes a differential general rate on land valued on a gross rental value basis for rateable properties used for residential purposes where the zoning allows for residential use.	The object of this rate is to apply a base differential general rate to land zoned and used for residential purposes and to act as the City's benchmark differential rate by which all other GRV rated properties are assessed.	The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
Improved Commercial and Industrial	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is not used for residential purposes and is not vacant land.	The object of this rate category is to apply a higher differential rate so as to raise additional revenue to offset the increased costs associated with service provision to these properties.	<p>The reason for this rate is that a higher differential rate is required to meet the higher level of service costs associated with Commercial and Industrial properties and the localities within which they are situated, including costs of:</p> <p>(a) provision and maintenance of transport and streetscape infrastructure including renewal/refurbishment infrastructure, car parking and traffic treatments; and</p> <p>(b) the management, administration and delivery of marketing activities aimed at enhancing the economic and social viability, and the general amenity of the Kwinana commercial and industrial areas.</p>
Vacant	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is vacant land.	The object of this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.	The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
Unimproved Value			
General Industrial	This differential rate category imposes a differential general rate on land zoned for the purpose of General Industry under Local Planning Scheme No 2.	The object of this rate category is to raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to or associated with properties in this category.	The reason for this rate is to meet a significant proportion of the additional costs involved in servicing properties within this rate category, which include but are not limited to major outlays for transport infrastructure maintenance and renewal/refurbishment and significant costs relating to monitoring of land use and environmental impacts.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

Mining and Industrial	<p>This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is:</p> <p>(a) zoned for the purpose of Rural B under Local Planning Scheme No 2; or</p> <p>(b) held or used for industrial, extractive industry or quarrying purposes under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000; or</p> <p>(c) zoned for the purpose of Rural A under Local Planning Scheme No 2 and held or used for industrial, extractive industry or quarrying purposes.</p>	<p>The object of this rate category is to raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to properties in this category.</p>	<p>The reason for this rate is the need to offset the higher level of costs associated in servicing these properties, including the costs of transport infrastructure maintenance and renewal/refurbishment, and costs relating to monitoring of land use and environmental impacts.</p>
Rural	<p>This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis which is predominantly used or held for rural pursuits, rural industry or intensive agriculture, and:</p> <p>(a) is not zoned for the purpose of General Industry under Local Planning Scheme No 2; or</p> <p>(b) is not zoned for the purpose of Rural B under Local Planning Scheme No 2; or</p> <p>(c) is not held or used for industrial, extractive industry or quarrying purposes under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000.</p>	<p>The object of this rate category is to impose a differential rate commensurate with the rural use of land, which additionally is to act as the City's benchmark differential UV rate and is considered to be the base rate by which all other UV rated properties are assessed.</p>	<p>The reason for this rate is to ensure that all ratepayers on rural land make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.</p>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(d) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
General Industrial	0.0212030000	0.0192750000	Annual UV valuations were updated later than usual due to the transition to a new rating system. Consequently, the Rate in Dollar was adjusted to ensure that the revenue generated remained consistent with the revenue prior to the valuation.
Mining and Industrial	0.0098230000	0.0093430000	
Rural	0.0055180000	0.0044640000	

(e) Service Charges

The City did not raise service charges for the year ended 30th June 2026.

(f) Waivers or concessions

The City does not anticipate any waivers or concessions for the year ended 30th June 2026.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
 Financial assets
 Receivables
 Other assets
 Non-current assets held for sale

Less: current liabilities

Trade and other payables
 Contract liabilities
 Capital grant/contribution liability
 Lease liabilities
 Short term borrowings
 Employee provisions
 Other provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
 Less: Current assets not expected to be received at end of year
 - Unspent capital grants, subsidies and contributions liability - DCA
 - Banksia Park DMF receivable
 Add: Current liabilities not expected to be cleared at end of year
 - Current portion of borrowings
 - Current portion of lease liabilities
 - Current portion of contract liability held in reserve
 - Current portion of unspent capital grants held in reserve
 - Banksia park unit contribution
 - Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
4	4,523,625	4,523,603	3,314,745
	66,884,115	73,644,485	56,810,293
	3,256,319	3,562,893	4,228,896
	2,406,559	2,687,532	1,327,785
	0	0	
	77,070,618	84,418,513	65,681,719
	(26,800,039)	(27,362,586)	(25,740,675)
	(14,132,562)	(15,523,562)	(16,072,134)
	(123,520)	(180,000)	(370,000)
8	36,539	(117,676)	(5,312)
7	(2,015,718)	(2,340,027)	(2,658,422)
	(3,265,322)	(4,572,945)	(4,833,678)
	(232,632)	(352,012)	(500,734)
	(46,533,254)	(50,448,808)	(50,180,955)
	30,537,364	33,969,705	15,500,764
3(b)	(30,537,364)	(31,315,428)	(15,500,764)
	0	2,654,277	0
9	(65,384,116)	(73,440,987)	(55,917,115)
	333,212	653,230	357,872
	(129,835)	(122,322)	(145,521)
	2,015,718	2,340,027	2,658,422
	(36,539)	117,676	5,312
	23,023	123,651	192,727
	53,623	504,300	170,000
	30,484,224	35,802,350	34,008,641
	2,103,326	2,706,647	3,168,898
	(30,537,364)	(31,315,428)	(15,500,764)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
 Add: Loss on asset disposals
 Add: Depreciation

Non cash amounts excluded from operating activities

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
5	(121,602)	(332,451)	(196,291)
5	32,974	321,016	25,771
6	26,423,557	24,269,372	22,431,400
	26,334,929	24,257,937	22,260,880

CITY OF KWINANA

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(d) Non-cash amounts excluded from investing activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Movement in non-current unspent capital grants liability
Movement in current unspent capital grants associated with restricted cash
Movement in current other provision associated with restricted cash

Non cash amounts excluded from investing activities

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
	0	53,263	28,790
	(450,677)	2,477,734	(1,098,421)
	(5,318,126)	(1,326,321)	(830,002)
	(5,768,803)	1,204,676	(1,899,633)

(e) Non-cash amounts excluded from financing activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to financing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to financing activities

Less: Lease liability recognised

Non cash amounts excluded from financing activities

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
8	0	(74,696)	0
	0	(74,696)	0

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(f) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SUPERANNUATION

The City contributes to a number of superannuation funds on behalf of employees. All funds to which the City contributes are defined contribution plans.

INVENTORY - LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Inventory - land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT ASSETS

Contract assets primarily relate to the City's right to consideration for work completed but not billed at the end of the period.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
Cash at bank and on hand		\$ 4,523,625	\$ 4,523,603	\$ 3,314,745
Total cash and cash equivalents		4,523,625	4,523,603	3,314,745
Held as				
- Unrestricted cash and cash equivalents		4,523,625	4,523,603	3,314,745
	3(a)	4,523,625	4,523,603	3,314,745
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Restricted financial assets at amortised cost - term deposits		65,384,116	73,440,987	55,917,115
		65,384,116	73,440,987	55,917,115
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	9	65,384,116	73,440,987	55,917,115
		65,384,116	73,440,987	55,917,115
Reconciliation of net cash provided by operating activities to net result				
Net result		(850,075)	(8,912,800)	(2,384,001)
Depreciation	6	26,423,557	24,269,372	22,431,400
(Profit)/loss on sale of asset	5	(88,628)	(11,435)	(170,520)
(Increase)/decrease in receivables		653,321	785,332	658,500
(Increase)/decrease in contract assets		0	342,650	0
Increase/(decrease) in payables		456,324	792,356	(353,504)
Increase/(decrease) in contract liabilities		(25,023)	(89,321)	(90,471)
Increase/(decrease) in unspent capital grants		56,324	154,632	(139,720)
Increase/(decrease) in other provision		(63,262)	(577,258)	0
Increase/(decrease) in employee provisions		456,323	(45,632)	500,000
Capital grants, subsidies and contributions		(12,698,006)	(15,587,809)	(11,208,164)
Net cash from operating activities		14,320,855	1,120,087	9,243,520

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

5. PROPERTY, PLANT AND EQUIPMENT

	2025/26 Budget					2024/25 Actual					2024/25 Budget				
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss
(a) Property, Plant and Equipment	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Buildings - specialised	19,584,705	0	0	0	0	2,948,915	(1,261,016)	940,000	0	(321,016)	13,495,827	0	0	0	0
Furniture and equipment	653,604	0	0	0	0	91,752	0	0	0	0	146,400	0	0	0	0
Plant and equipment	1,542,625	(486,372)	575,000	121,602	(32,974)	1,840,755	(369,143)	701,594	332,451	0	1,761,375	517,230	687,750	196,291	(25,771)
Total	21,780,934	(486,372)	575,000	121,602	(32,974)	4,881,422	(1,630,159)	1,641,594	332,451	(321,016)	15,403,602	517,230	687,750	196,291	(25,771)
(b) Infrastructure															
Infrastructure - roads	6,767,171	0	0	0	0	4,668,418	0	0	0	0	4,896,768	0	0	0	0
Infrastructure - footpaths	242,841	0	0	0	0	176,488	0	0	0	0	173,000	0	0	0	0
Infrastructure - drainage	231,500	0	0	0	0	180,875	0	0	0	0	116,000	0	0	0	0
Infrastructure - carparks	150,000	0	0	0	0	278,934	0	0	0	0	65,000	0	0	0	0
Infrastructure - parks and ovals	6,407,306	0	0	0	0	1,758,933	0	0	0	0	5,685,673	0	0	0	0
Infrastructure - Bus Shelters	42,353	0	0	0	0	37,000	0	0	0	0	37,000	0	0	0	0
Infrastructure - Street Lights	93,221	0	0	0	0	89,995	0	0	0	0	75,995	0	0	0	0
Infrastructure - Other	62,531	0	0	0	0	335,693	0	0	0	0	274,271	0	0	0	0
Total	13,996,923	0	0	0	0	7,526,336	0	0	0	0	11,323,707	0	0	0	0
(c) Intangible Assets															
Intangible assets - Computer Software development	0	0	0	0	0	0	0	0	0	0	895,810	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	895,810	0	0	0	0
Total	35,777,857	(486,372)	575,000	121,602	(32,974)	12,407,758	(1,630,159)	1,641,594	332,451	(321,016)	27,623,119	517,230	687,750	196,291	(25,771)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

6. DEPRECIATION

By Class

Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - carparks
Infrastructure - parks and ovals
Infrastructure - Bus Shelters
Infrastructure - Street Lights
Infrastructure - Other
Right of use - plant and equipment
Intangible assets - intangible assets - computer software development

By Program

Governance
Law, order, public safety
Health
Education and welfare
Community amenities
Recreation and culture
Transport
Other property and services

2025/26 Budget	2024/25 Actual	2024/25 Budget
\$	\$	\$
8,107,328	7,446,378	7,251,527
251,567	231,054	261,453
1,013,218	930,620	972,581
9,680,385	8,891,190	8,579,374
1,037,246	952,684	869,264
1,542,352	1,416,610	1,335,490
386,929	355,384	345,700
4,057,065	3,726,313	2,250,321
36,155	33,207	31,785
192,590	176,891	175,230
111,346	102,267	35,692
7,376	6,774	6,714
0	0	316,269
26,423,557	24,269,372	22,431,400
22,210	20,399	41,947
294,339	270,345	301,559
9,205	8,452	11,172
1,751,921	1,609,093	1,582,897
12,654	11,624	41,541
10,365,268	9,520,236	8,158,515
12,839,502	11,792,759	11,305,058
1,128,458	1,036,464	988,711
26,423,557	24,269,372	22,431,400

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - specialised	2 to 100 years
Furniture and equipment	2 to 15 years
Plant and equipment	3 to 20 years
Infrastructure - roads (excluding sub grade)	12 to 80 years
Infrastructure - footpaths	40 - 80 years
Infrastructure - drainage	80 - 100 years
Infrastructure - carparks	5 to 30 years
Infrastructure - parks and ovals	10 to 50 years
Infrastructure - Bus Shelters	20 to 25 Years
Infrastructure - Street Lights	15 to 30 years
Infrastructure - Other	30 to 40 years
Right of use - plant and equipment	Based on the remaining lease
Intangible assets - intangible assets - computer software development	5 - 30 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2025	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding 30 June 2026	2025/26 Budget Interest Repayments	Actual Principal 1 July 2024	2024/25 Actual New Loans	2024/25 Actual Principal Repayments	Actual Principal outstanding 30 June 2025	2024/25 Actual Interest Repayments	Budget Principal 1 July 2024	2024/25 Budget New Loans	2024/25 Budget Principal Repayments	Budget Principal outstanding 30 June 2025	2024/25 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration Office Renovations	99	WATC	6.3%	0	0	0	0	0	129,871	0	(129,871)	0	(7,401)	129,871	0	(129,871)	0	(7,401)
Youth Specific Space Stage 2	100	WATC	4.7%	532,117	0	(169,250)	362,867	(26,905)	693,731	0	(161,614)	532,117	(35,521)	693,730	0	(161,615)	532,115	(35,521)
Orelia Oval Pavilion Stage 2	97	WATC	6.3%	0	0	0	0	0	287,367	0	(287,367)	0	(16,376)	287,367	0	(287,367)	0	(16,376)
Library & Resource Centre	102	WATC	4.5%	3,372,777	0	(787,293)	2,585,484	(168,560)	4,125,508	0	(752,731)	3,372,777	(207,679)	4,125,509	0	(752,731)	3,372,778	(207,679)
Requatic Refurbishment	104	WATC	4.1%	1,842,339	0	(339,528)	1,502,811	(83,498)	2,168,523	0	(326,184)	1,842,339	(99,144)	2,168,522	0	(326,184)	1,842,338	(99,144)
Bertram Community Centre	105	WATC	3.3%	668,366	0	(132,298)	536,068	(24,728)	796,451	0	(128,085)	668,366	(29,717)	796,450	0	(128,085)	668,365	(29,717)
Calista Destination Park	106	WATC	3.1%	776,400	0	(119,534)	656,866	(28,660)	892,267	0	(115,867)	776,400	(33,144)	892,266	0	(115,867)	776,399	(33,144)
Industrial Area Streetscape	98	WATC	6.3%	0	0	0	0	0	175,326	0	(175,326)	0	(9,991)	175,325	0	(175,325)	0	(9,991)
City Centre Redevelopment	101B	WATC	1.2%	1,662,440	0	(246,529)	1,415,911	(32,068)	1,905,722	0	(243,282)	1,662,440	(37,027)	1,905,722	0	(243,282)	1,662,440	(37,027)
Administration building Upgrade / Renewal	TBA	WATC	5.2%	0	6,800,000	(200,927)	6,599,073	(354,891)	0	0	0	0	0	0	6,800,000	(318,395)	6,481,605	(322,967)
				8,854,439	6,800,000	(1,995,359)	13,659,080	(719,310)	11,174,766	0	(2,320,327)	8,854,439	(476,000)	11,174,762	6,800,000	(2,638,722)	15,336,040	(798,967)
Self Supporting Loans																		
Kwinana Golf Club Refurbishment	103B	WATC	3.3%	157,652	0	(20,359)	137,293	(6,126)	177,351	0	(19,700)	157,651	(6,925)	177,351	0	(19,700)	157,651	(6,925)
				157,652	0	(20,359)	137,293	(6,126)	177,351	0	(19,700)	157,651	(6,925)	177,351	0	(19,700)	157,651	(6,925)
				9,012,091	6,800,000	(2,015,718)	13,796,373	(725,436)	11,352,117	0	(2,340,027)	9,012,090	(482,925)	11,352,113	6,800,000	(2,658,422)	15,493,691	(805,892)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(b) New borrowings - 2025/26

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Administration building Upgrade / Renewal	WATC		20	5.2%	\$ 6,800,000	\$ 4,743,255	\$ 0	\$ 6,800,000
					6,800,000	4,743,255	0	6,800,000

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2025 nor is it expected to have unspent borrowing funds as at 30th June 2026.

(d) Credit Facilities

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Credit card limit	100,000	100,000	100,000
Credit card balance at balance date	(20,000)	(18,608)	(20,000)
Total amount of credit unused	80,000	81,392	80,000
Loan facilities			
Loan facilities in use at balance date	13,796,373	9,012,090	15,493,691

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

8. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2025	2025/26 Budget New Leases	2025/26 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2026	2025/26 Budget Lease Interest Repayments	Actual Principal 1 July 2024	2024/25 Actual New Leases	2024/25 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2025	2024/25 Actual Lease Interest repayments	Budget Principal 1 July 2024	2024/25 Budget New Leases	2024/25 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2025	2024/25 Budget Lease Interest repayments
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Youth Services vehicle	1HFE114	Toyota Finance	2.20%	60	3,452	0	(3,452)	0	(13)	10,288	0	(6,836)	3,452	(189)	10,835	0	(6,837)	3,998	(94)
Gym equipment	E6N0163618-1	Maia Financial	2.79%	48	0	0	0	0	0	85,713	0	(85,713)	0	(763)	85,713	0	(85,713)	0	(436)
Adco - Floor Scrubber - Recquatic	C12528	Adco	3.90%	36	1,363	0	(1,313)	50	(6)	9,019	0	(7,656)	1,363	(355)	9,019	0	(7,705)	1,314	(215)
Photocopiers / equipment	E6N0162743	Maia	1.80%	60	0	0	0	0	0	3,556	0	(3,556)	0	(19)	3,556	0	(3,556)	0	(19)
ICT 20 x Kyocera Devices	0002103060-1-01	3E Advantage Pt	5.1%	36	60,707	0	(24,218)	36,489	(2,535)	0	74,696	(13,915)	60,781	(1,691)	0	0	0	0	0
					65,522	0	(28,983)	36,539	(2,554)	108,576	74,696	(117,676)	65,596	(3,017)	109,123	0	(103,811)	5,312	(764)

MATERIAL ACCOUNTING POLICIES

LEASES

At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

Restricted by legislation

(a) Cash-in-lieu of public open space reserve

Developer contributions fund reserve

	2025/26		Budget		2024/25		Actual		2024/25		Budget	
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Cash-in-lieu of public open space reserve	367,735	10,725	(103,500)	274,960	349,810	17,925	0	367,735	349,202	15,433	(103,500)	261,135
Developer contributions fund reserve												
(b) DCA 1 - Hard Infrastructure - Bertram	3,098,546	206,354	(14,398)	3,290,502	2,961,004	256,405	(118,863)	3,098,546	2,075,810	178,573	(37,574)	2,216,809
(c) DCA 2 - Hard Infrastructure - Wellard	1,998,646	168,602	(14,398)	2,152,850	1,833,827	182,567	(17,748)	1,998,646	1,918,291	175,116	(37,574)	2,055,833
(d) DCA 3 - Hard Infrastructure - Casuarina	167,531	105,750	(14,398)	258,883	72,129	118,084	(22,682)	167,531	122,394	103,640	(37,574)	188,460
(e) DCA 4 - Hard Infrastructure - Anketell	2,373,610	181,474	(14,398)	2,540,686	2,533,386	259,678	(419,454)	2,373,610	2,523,201	217,953	(37,574)	2,703,580
(f) DCA 5 - Hard Infrastructure - Wandii	2,879,446	198,836	(220,507)	2,857,775	3,172,749	236,635	(529,938)	2,879,446	2,360,076	194,929	(213,683)	2,341,322
(g) DCA 6 - Hard Infrastructure - Mandogalup	10,107,518	446,936	(14,398)	10,540,056	9,602,188	524,212	(18,882)	10,107,518	6,229,098	378,287	(37,574)	6,569,811
(h) DCA 7 - Hard Infrastructure - Wellard West	243,781	108,368	(14,398)	337,751	153,397	108,481	(18,097)	243,781	147,304	104,202	(37,574)	213,932
(i) DCA 8 - Soft Infrastructure - Mandogalup	2,666,714	191,534	(14,398)	2,843,850	2,466,266	212,673	(12,225)	2,666,714	1,647,862	164,848	(23,289)	1,789,421
(j) DCA 9 - Soft Infrastructure - Wandii/Anketell	9,891,281	439,514	(14,398)	10,316,397	9,369,349	536,277	(14,345)	9,891,281	6,820,169	374,084	(23,289)	7,170,964
DCA 10 - Soft Infrastructure -	293,736	110,082	(14,398)	389,420	195,316		(12,083)	293,736			(23,289)	265,307
(k) Casuarina/Anketell						110,503			182,620	105,976		
(l) DCA 11 - Soft Infrastructure - Wellard East	2,697,113	192,578	(14,398)	2,875,293	2,505,259	203,937	(12,083)	2,697,113	2,418,948	237,662	(23,289)	2,633,321
(m) DCA 12 - Soft Infrastructure - Wellard West	8,799,509	402,038	(5,177,632)	4,023,915	9,392,122	532,369	(1,124,982)	8,799,509	8,986,738	500,018	(2,567,289)	6,919,467
(n) DCA 13 - Soft Infrastructure - Bertram	342,272	111,748	(14,398)	439,622	242,637	111,718	(12,083)	342,272	300,982	110,830	(23,289)	388,523
(o) DCA 14 - Soft Infrastructure - Wellard/Leda	709,967	124,370	(818,079)	16,258	592,400	129,650	(12,083)	709,967	590,488	122,478	(23,289)	689,677
(p) DCA 15 - Soft Infrastructure - City Site	344,227	111,816	(276,721)	179,322	244,483	111,827	(12,083)	344,227	209,495	107,094	(23,296)	293,293
	46,981,632	3,110,725	(6,754,817)	43,337,540	45,686,322	3,652,941	(2,357,631)	46,981,632	36,882,678	3,091,123	(3,272,946)	36,700,855

9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement (continued)

	2025/26 Budget				2024/25 Actual				2024/25 Budget			
	Opening	Transfer	Transfer	Closing	Opening	Transfer	Transfer	Closing	Opening	Transfer	Transfer	Closing
	Balance	to	(from)	Balance	Balance	to	(from)	Balance	Balance	to	(from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(q) Aged Persons Units Reserve	654,839	177,597	0	832,436	777,064	40,639	(162,864)	654,839	891,821	84,961	0	976,782
(r) Asset Management Reserve	7,796,734	1,722,509	(6,505,015)	3,014,228	4,885,036	4,712,512	(1,800,814)	7,796,734	4,958,685	2,342,303	(2,684,857)	4,616,131
(s) Banksia Park Reserve	678,716	19,796	0	698,512	467,348	211,368	0	678,716	357,995	16,173	(16,296)	357,872
(t) City Infrastructure Reserve	36,646	0	(36,646)	0	283,835	0	(247,189)	36,646	161,119	0	(148,336)	12,783
Community Services & Emergency Relief	380,633	11,102	0	391,735	362,102		0	380,633			0	377,459
(u) Reserve	291,100	44,491	(58,900)	276,691		18,531			361,481	15,978		
					275,124		(53,275)	291,100			(46,400)	278,044
(v) Contiguous Local Authorities Group Reserve						69,251			278,902	45,542		
(w) Employee Leave Reserve	2,921,441	85,206	(300,000)	2,706,647	3,111,952	159,489	(350,000)	2,921,441	3,011,655	137,343	0	3,148,998
(x) Employee Vacancy Reserve	599,085	17,472	0	616,557	564,835	34,250	0	599,085	563,268	40,396	0	603,664
(y) Golf Course Cottage Reserve	34,053	1,157	0	35,210	32,395	1,658	0	34,053	32,339	1,430	0	33,769
(z) Golf Club Maintenance Reserve	39,651	5,493	(4,500)	40,644	37,793	6,358	(4,500)	39,651	32,737	5,946	(4,500)	34,183
(l) Information Technology Reserve	1,233,048	153,046	(730,000)	656,094	556,813	1,076,235	(400,000)	1,233,048	556,813	136,159	(400,000)	292,972
(j) Plant and Equipment Replacement Reserve	1,768,899	626,592	(1,373,500)	1,021,991	1,121,290	1,692,556	(1,044,947)	1,768,899	1,107,689	1,572,767	(1,590,700)	1,089,756
(j) Public Art Reserve	270,396	7,886	0	278,282	447,739	19,132	(196,475)	270,396	166,983	14,324	(8,000)	173,307
(~) Refuse Reserve	4,458,693	580,673	(215,000)	4,824,366	5,904,312	855,865	(2,301,484)	4,458,693	5,846,121	865,771	(2,480,120)	4,231,772
(.) Renewable Energy Efficiency Reserve	181,018	5,279	(150,125)	36,172	63,508	142,621	(25,111)	181,018	62,448	34,321	(20,500)	76,269
(€) Restricted Grants & Contributions Reserve	1,461,216	0	(956,916)	504,300	965,068	940,234	(444,086)	1,461,216	598,421	0	(322,918)	275,503
(i) Settlement Agreement Reserve	328,838	9,592	0	338,430	315,899	12,939	0	328,838	315,446	8,075	0	323,521
(.) Strategic Property Reserve	1,926,219	56,181	0	1,982,400	962,793	963,426	0	1,926,219	960,613	21,589	0	982,202
(f) Workers Compensation Reserve	547,340	15,964	0	563,304	605,501	27,793	(85,954)	547,340	617,231	26,340	0	643,571
(.) Strategic Initiative Reserve	500,094	14,585	(37,000)	477,679	475,878	66,616	(42,400)	500,094	321,083	21,993	0	343,076
(...) Election Expense Reserve	176,738	90,154	(174,360)	92,532	88,643	88,095	0	176,738	84,268	89,388	0	173,656
(†) Valuation Expense Reserve	173,958	90,075	(175,000)	89,033	85,957	88,001	0	173,958	81,715	89,255	0	170,970
(‡) Bio Diversity Reserve	0	12,689	0	12,689	0	0	0	0	0	0	0	0
(*) Kwinana Recquatic Reserve	0	2,556,644	0	2,556,644	0	0	0	0	0	0	0	0
	26,459,355	6,304,183	(10,716,962)	22,046,576	22,390,885	11,227,569	(7,159,099)	26,459,355	21,368,833	5,570,054	(7,722,627)	19,216,260
	73,440,987	9,414,908	(17,471,779)	65,384,116	68,077,207	14,880,510	(9,516,730)	73,440,987	58,251,511	8,661,177	(10,995,573)	55,917,115

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

9. RESERVE ACCOUNTS

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Restricted by legislation		
(a) Cash-in-lieu of public open space reserve	Ongoing	to be used to restrict funds that have been paid in lieu of open space as specified in the Western Australia Planning and Development Act 2005.
(b) DCA 1 - Hard Infrastructure - Bertram	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 1 - Hard Infrastructure Bertram.
(c) DCA 2 - Hard Infrastructure - Wellard	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 2 - Hard Infrastructure Wellard.
(d) DCA 3 - Hard Infrastructure - Casuarina	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 3 - Hard Infrastructure Casuarina.
(e) DCA 4 - Hard Infrastructure - Anketell	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 4 - Hard Infrastructure Anketell.
(f) DCA 5 - Hard Infrastructure - Wandl	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandl.
(g) DCA 6 - Hard Infrastructure - Mandogalup	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 6 - Hard Infrastructure Mandogalup.
(h) DCA 7 - Hard Infrastructure - Wellard West	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 7 - Hard Infrastructure Mandogalup West.
(i) DCA 8 - Soft Infrastructure - Mandogalup	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 8 - Soft Infrastructure Mandogalup.
(j) DCA 9 - Soft Infrastructure - Wandl/Anketell	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 9 - Soft Infrastructure Wandl/Anketell.
(k) DCA 10 - Soft Infrastructure - Casuarina/Anketell	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 10 - Soft Infrastructure Casuarina/Anketell.
(l) DCA 11 - Soft Infrastructure - Wellard East	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 11 - Soft Infrastructure Wellard East.
(m) DCA 12 - Soft Infrastructure - Wellard West	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 12 - Soft Infrastructure Wellard West.
(n) DCA 13 - Soft Infrastructure - Bertram	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 13 - Soft Infrastructure Bertram.
(o) DCA 14 - Soft Infrastructure - Wellard/Leda	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 14 - Soft Infrastructure Wellard/Leda.
(p) DCA 15 - Soft Infrastructure - City Site	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 15 - Soft Infrastructure City Site.
Restricted by council		
(q) Aged Persons Units Reserve	Ongoing	to be used to provide funds for the capital acquisition and maintenance of the Aged Persons Units, Callistemon Court.
(r) Asset Management Reserve	Ongoing	to be used to provide funds for renewal projects for the City's building and infrastructure assets, thereby extending the useful economic life of such assets.
(s) Banksia Park Reserve	Ongoing	to be used to provide funds for the capital acquisitions and maintenance of the Banksia Park Retirement Village.
(t) City Infrastructure Reserve	Ongoing	to be used to fund the City's contributions to community infrastructure projects.
(u) Community Services & Emergency Relief Reserve	Ongoing	to be used to provide funding to alleviate the effect of any disaster within the City of Kwinana boundaries and to provide funds to develop community services.
(v) Contiguous Local Authorities Group Reserve	Ongoing	to be used to restrict funds received for the prevention, control and education of mosquito management.
(w) Employee Leave Reserve	Ongoing	to be used to ensure that adequate funds are available to finance employee leave entitlements.
(x) Employee Vacancy Reserve	Ongoing	to be used to ensure that adequate funds are available to finance employee costs.
(y) Golf Course Cottage Reserve	Ongoing	to be used to provide funds for the maintenance of this building.
(z) Golf Club Maintenance Reserve	Ongoing	to be used to provide funds for the maintenance of this building.
(A) Information Technology Reserve	Ongoing	to be used for the implementation and maintenance of the City's software requirements.
(B) Plant and Equipment Replacement Reserve	Ongoing	to be used to replace existing fleet, plant and other City assets.
(C) Public Art Reserve	Ongoing	to be used to receive monies paid as cash in lieu for public art and the provision of public art expenditure under the Local Planning Policy 5.
(D) Refuse Reserve	Ongoing	to be used to provide funds for the costs and subsidy of Waste Management in the City.
(E) Renewable Energy Efficiency Reserve	Ongoing	to be used to provide funds for renewable energy and water efficiency initiatives.
(F) Restricted Grants & Contributions Reserve	Ongoing	to be used to restrict funds, being city funds, grants and contributions, required to complete projects from prior financial years.
(G) Settlement Agreement Reserve	Ongoing	to be used to provide funds to account for future negotiated settlement agreement payments.
(H) Strategic Property Reserve	Ongoing	to be used to provide funds for future investment opportunities.
(I) Workers Compensation Reserve	Ongoing	to be used to fund workers compensation costs incurred by the City where the maximum contribution amount for a previous year has been reached and there is a claim which remains open and requires the City to pay costs relating to the open claims in the current and
(J) Strategic Initiative Reserve	Ongoing	to be used to provide fund for corporate business plan and strategic initiatives in the City.
(K) Election Expense Reserve	Ongoing	to be used to provide funds for cost of election in the City.
(L) Valuation Expense Reserve	Ongoing	to be used to provide funds for cost of rate valuation in the City.
(M) Bio Diversity Reserve	Ongoing	to be used for the implementation of the Biodiversity Strategy
(N) Kwinana Recquatic Reserve	Ongoing	to be used to fund the refurbishment of the Kwinana Recquatic Centre.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

10. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
Investments	3,030,000	4,202,564	2,658,353
Self supporting loan*	6,126	6,925	6,925
Other interest revenue	638,520	790,521	671,430
	3,674,646	5,000,010	3,336,708

* The interest of 3.32% with 15 years term to the Kwinana bowling club.

The net result includes as expenses

(b) Auditors remuneration

Audit services	130,000	130,272	100,000
Other services	11,000	43,364	15,000
	141,000	173,636	115,000

(c) Interest expenses (finance costs)

Borrowings (refer Note 7(a))	725,436	482,925	805,892
Interest on lease liabilities (refer Note 8)	2,554	3,017	764
	727,990	485,942	806,656

(d) Write offs

General rate	1,200	3,378	0
Fees and charges	10,250	11,429	12,700
	11,450	14,807	12,700

(e) Low Value lease expenses

Gymnasium equipment	16,000	15,927	16,000
	16,000	15,927	16,000

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

11. COUNCIL MEMBERS REMUNERATION

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
Mayor Peter Feasey			
Mayor's allowance	100,514	97,115	97,115
Meeting attendance fees	53,215	51,412	51,412
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,272	2,272	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	16,474	7,285	0
	174,698	158,261	154,416
Deputy Mayor Barry Winmar			
Deputy Mayor's allowance	25,128	24,279	24,279
Meeting attendance fees	35,480	34,758	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,514	2,514	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	10,797	2,974	0
	76,142	64,702	64,446
Elected Member Sherilyn Wood			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,276	2,276	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,391	38,541	40,167
Elected Member Matthew Rowse			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,514	2,514	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,629	38,779	40,167
Elected Member Susan Kearney			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,514	2,514	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,629	38,779	40,167
Elected Member Ivy Penny			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,444	2,444	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,559	38,709	40,167
Elected Member David Acker			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,444	2,444	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,559	38,709	40,167
Elected Member Erin Sergeant			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,444	2,444	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,559	38,709	40,167
Elected Member Michael James Brown			
Meeting attendance fees	35,480	34,278	34,278
Other expenses	1,667	177	1,667
Annual allowance for ICT expenses	2,514	2,514	3,500
Travel and accommodation expenses	556	0	722
Superannuation contribution payments	4,412	1,810	0
	44,629	38,779	40,167
Total Council Member Remuneration	562,792	493,971	500,030
Mayor's allowance	100,514	97,115	97,115
Deputy Mayor's allowance	25,128	24,279	24,279
Meeting attendance fees	337,055	326,116	325,636
Other expenses	15,001	1,595	15,000
Annual allowance for ICT expenses	21,936	21,936	31,500
Travel and accommodation expenses	5,003	0	6,500
Superannuation contribution payments	58,155	22,930	0
	562,792	493,971	500,030

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

12. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2025	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2026
	\$	\$	\$	\$
APU Security Bonds	20,814	1,500	(1,000)	21,314
Contiguous Local Authorities Group (CLAG)	8,288	1,000	0	9,288
Uncollected Vehicles	26,261	3,000	(1,000)	28,261
	55,363	5,500	(2,000)	58,863

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

13. REVENUE AND EXPENDITURE

(a) Revenue and Expenditure Classification

REVENUES

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note AASB 119 *Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

13. REVENUE AND EXPENDITURE

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	After inspection complete based on a 4 year cycle

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

14. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Members of Council & Governance (includes Audit & other costs associated with reporting to council). Administration, Financial and Information Technology Services are included.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various local laws, fire prevention and animal control.

Health

To provide an operational framework for environmental and community health.

Health services including inspection of premises, mosquito management , food quality, public health protection and promotion.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Provision, management and support of services for families, children and the aged and disabled within the community; including pre-school playgroups, assistance to schools, and senior citizens support groups.

Community amenities

To provide services required by the community.

City planning and development, rubbish collection services, storm water drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts and the preservation of the national estate. This includes maintenance of halls, aquatic centre, recreation and community centres, parks, gardens, sports grounds and the operation of Libraries.

Transport

To provide safe, effective and efficient transport services to the community.

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the City depot, including plant purchase and maintenance.

Economic services

To help promote the City and its economic wellbeing.

Tourism and area promotion, rural services and pest control and the implementation of building controls.

Other property and services

To monitor and control the City's overhead operating accounts.

Private works, public works overheads, City plant operations, materials, salaries and wages. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all works and services undertaken by the City.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

15. FEES AND CHARGES

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
By Program:			
Governance	84,619	91,486	5,350
General purpose funding	160,000	180,038	60,000
Law, order, public safety	194,420	165,933	179,420
Health	142,899	137,191	136,796
Education and welfare	895,341	1,231,707	852,174
Community amenities	720,850	985,785	674,260
Recreation and culture	4,796,356	4,872,835	4,023,142
Economic services	507,886	506,694	0
Other property and services	9,154,315	8,510,162	8,850,487
	16,656,686	16,681,831	14,781,629



Administration

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Kwinana WA 6167
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CITY OF KWINANA
APPENDIX 1 CAPITAL EXPENDITURE
ANNUAL BUDGET 2025/26

Project Name	2025/26 Budget	Funding - Muni	Funding - Grant	Funding-IT Reserve	Funding- Plant and Equipment reserve	Strategic Initiative Reserve	Public Open Space Reserve	Funding- Asset Management Reserve	Funding - Infrastructure Reserve	Funding - Renewable Energy Reserve	Funding - RG&C Reserve	Funding - DCA Reserve	Borrowings	Proceeds from Disposal
Buildings														
Building Contingency	103,300							103,300						
Building Renewals														
Accessible/Safety Compliance	55,000							55,000						
Business Incubator cabinet renewal	13,000							13,000						
Business Incubator Window Treatments	12,500							12,500						
Business Incubator Security system renewals	39,000							39,000						
Business Incubator AC Replacement	60,000							60,000						
Business Incubator Light Renewals	27,000							27,000						
Business Incubator Submeter Renewal	17,000							17,000						
Casuarina Hall Potable tank sensor	15,000							15,000						
Casuarina Hall painting	10,000							10,000						
Casuarina Hall Roof Renovation	15,000							15,000						
Casuarina Hall - reinstatement of retaining	15,500							15,500						
Darius Wells Library and Resource Centre painting	10,000							10,000						
Darius Wells LRC AC Replacement	370,000							370,000						
Darius Wells Light Renewals	65,000							65,000						
Darius Wells Submeter Renewal	30,000							30,000						
Darius Wells HWS renewals	12,500							12,500						
Fiona Harris Pavilion gutters/downpipes	17,000							17,000						
Fiona Harris Pavilion Light Renewals	18,500							18,500						
John Wellard Community Centre painting	8,000							8,000						
John Wellard carpet replacement	25,000							25,000						
Leda Hall Roof Renovation	13,750							13,750						
Magenup Equestrian Centre Eastern Shed-Replace front gable fibreglass sheets & eastern gutter & downpipe	5,000							5,000						
Magenup Equestrian Centre Stables-Replace skylight sheets	5,000							5,000						
Magenup Equestrian Centre Clubroom gutter/downpipes	5,000							5,000						
Mandagalup Fire Station (Ops Centre only) Roof Renovation	10,500							10,500						
Mandagalup Fire Station (Ops Centre only) internal wall painting	15,000							15,000						
Mandagalup Fire Station (Ops Centre only) external painting	10,000							10,000						
Mandagalup Fire Station (Ops Centre only) Floor refurb	8,500							8,500						
Mandagalup Fire Station (Appliance area) Epoxy floor	15,000							15,000						
Margaret Feilman external painting	20,000							20,000						
Margaret Feilman Civic Centre (ground floor) kitchen remediation	35,000							35,000						
Maydwell Way (18) Asbestos Removal/Treatment - Paint external to seal	8,000							8,000						
Medina Hall Floor refurb	30,000							30,000						
Operations Centre Light Renewals Mech/Carp Workshops	6,000							6,000						
Recquatic Centre Stadium floor maintenance	13,000							13,000						
Rhodes Park Kiosk Shelter Roof Replacement	12,500							12,500						
Rotary Club Asbestos Removal/Treatment - Entrance boundary fence Electrical mounting board remove/ sound damper membrane under sink	5,500							5,500						
2025/26 Sloan Cottage Conservation works	20,000							20,000						
2025/26 Sloan Heritage House Conservation works	20,000							20,000						
Smirk Cottage Asbestos Removal/Treatment	2,650							2,650						
Smirk Museum Asbestos Removal/Treatment	5,500							5,500						
2025/26 Smirk Cottage Conservation works	20,000							20,000						
Thomas Kelly Pavilion AC Replacement	40,000							40,000						
Thomas Oval Netball Clubrooms gutters	5,000							5,000						
Town Centre Retaining Wall repairs - Koorliny Amphi Theatre	60,500							60,500						
Wandi Resource Centre Roof/gutter repairs	9,000							9,000						
Wellard Pavilion kitchen regrout floor	8,500							8,500						

CITY OF KWINANA
APPENDIX 1 CAPITAL EXPENDITURE
ANNUAL BUDGET 2025/26

Project Name	2025/26 Budget	Funding - Muni	Funding - Grant	Funding-IT Reserve	Funding- Plant and Equipment reserve	Strategic Initiative Reserve	Public Open Space Reserve	Funding- Asset Management Reserve	Funding - Infrastructure Reserve	Funding - Renewable Energy Reserve	Funding - RG&C Reserve	Funding - DCA Reserve	Borrowings	Proceeds from Disposal
Wheatfield Cottage Conservation works	40,000							40,000						
William Bertram Community Centre internal painting	23,000							23,000						
William Bertram Community Centre Bin Store Floor refurb	6,500							6,500						
Zone Youth Centre internal painting	10,000							10,000						
Zone Submeter Renewal	35,000							35,000						
Zone Light Renewals	60,000							60,000						
Zone Lift Plant Renewals	10,000							10,000						
Zone security system renewals	39,000							39,000						
Disability Access and Inclusion - Minor Improvements	5,165	5,165												
DCA14 - Local Sporting Ground with Changeroom(Wellard Village Primary School) feasibility study	87,805											87,805		
Recreation and Aquatic Facility - Recquatic redevelopment design fees	1,033,000		1,033,000											
Shade sail - William Bertram Community Centre	25,000					25,000								
24/25 C/F - Animal Shelter - design	53,300										53,300			
24/25 C/F - 2 Stidworthy Court (DoH) Roof plumbing - Gutters / Downpipes	30,000							30,000						
24/25 C/F - Business Incubator - Roof plumbing - Gutters/Downpipes	17,000							17,000						
24/25 C/F - Fiona Harris Pavilion - External repaint	30,000							30,000						
24/25 C/F - Mandogalup Fire Station - A/C 1, 2, 3, 4, 5 FAIR (24/25) - H	25,000							25,000						
24/25 C/F - Bright Futures - A/C 1, 2 Creche RAC, A/C 4, 5 Lunch room &	14,800							14,800						
24/25 C/F - Zone Youth Centre - Ventilation Fans RF1, S1, S2, S3, S4, EF	42,700							42,700						
24/25 C/F - Civic Administration Centre - Upgrade or Replacement	8,718,239							1,918,239					6,800,000	
24/25 C/F - DCA 12 - Local Sporting Ground with Community Centre / Clubroom	5,163,234											5,163,234		
24/25 C/F - Public Art for new facility - Wellard West Clubroom	44,750	44,750												
24/25 C/F - Thomas Oval Changeroom Extension/Upgrade	2,636,961		1,658,756									978,205		
24/25 C/F - Public Art - Thomas Oval Changeroom Extension/Upgrade	32,051	32,051												
24/25 C/F - 156 Medina Ave External remedial repairs	20,000							20,000						
24/25 C/F - Margaret Feilman - Structural Brickwork Remediation	35,000							35,000						
Buildings Total	19,584,705	81,966	2,691,756	0	0	25,000	0	3,703,439	0		53,300	6,229,244	6,800,000	0
Plant, Furniture & Equipment														
Furniture & Equipment														
CCTV - New/Upgrade	51,650	51,650												
CCTV - Renewal	51,650	51,650												
Community Facilities Furniture and Fittings Renewal	25,825	25,825												
Darius Wells Library - Couches, furniture	12,396	12,396												
Furniture and Fittings Renewal	20,660	20,660												
Local history space	25,825	25,825												
Refresh of library Hardware platform - replacement and consolidation of library technology	70,000	20,000		50,000										
Structural AV network for Koorliny	30,000			30,000										
Koorliny Arts Centre Theatre Lighting Upgrade	85,000	85,000												
24/25 C/F - Furniture & Fittings - Wellard West Clubroom	218,837	218,837												
24/25 C/F - Furniture & Fittings - Thomas Oval Changeroom Extension/Upgrade	49,745	49,745												
24/25 C/F - Library -Replacement couches and chairs	12,016	12,016												
Plant & Equipment														
2025/26 Plant Replacement Program - Plant & Equipment	255,000				255,000									(130,000)
High Pressure Cleaner	11,000				11,000									
Revolving Energy Fund (Project 3)-KoorlinySolar PV (40kw) and battery (20kwh)	72,310									72,310				
Revolving Energy Fund (Project 4)-Business Incubator Solar PV (+15kw) and battery (20kwh)	56,815									56,815				
24/25 C/F - Plant Replacement Program	331,000				331,000									(60,000)
24/25 C/F - 24/25 Plant Replacement Program	130,000				130,000									(50,000)

CITY OF KWINANA
APPENDIX 1 CAPITAL EXPENDITURE
ANNUAL BUDGET 2025/26

Project Name	2025/26 Budget	Funding - Muni	Funding - Grant	Funding-IT Reserve	Funding- Plant and Equipment reserve	Strategic Initiative Reserve	Public Open Space Reserve	Funding- Asset Management Reserve	Funding - Infrastructure Reserve	Funding - Renewable Energy Reserve	Funding - RG&C Reserve	Funding - DCA Reserve	Borrowings	Proceeds from Disposal
24/25 C/F - 100-110KVA trailer mounted generator	40,000	40,000												
Motor Vehicles														
2025/26 Plant Replacement Program - Light Fleet	610,500				610,500									(315,000)
24/25 C/F - 24/25 Plant Replacement Program - Light Fleet	36,000				36,000									(20,000)
Plant , Furniture and Equipment Total	2,196,229	613,604	0	80,000	1,373,500	0	0	0	0	129,125	0	0	0	(575,000)
Parks & Reserves														
City Centre Precinct														
Kwinana City Centre Precinct: Shaping Vibrant and Connected Public Spaces design fees	516,500	258,250	258,250											
Parks Upgrade Strategy														
Moombaki Park, Bertram - Improvement to accessibility and play elements	33,200	33,200												
Gale POS, Calista - Installation of accessible paths to playground and park furniture	19,300	19,300												
English Park, Leda - Revegetation	19,200	19,200												
Isaac Court POS, Calista - Revegetation	19,200	19,200												
Kellam Park, Medina - Revegetation	19,200	19,200												
Byran Mainwaring Reserve, Medina - Installation of accessible bench	10,200	10,200												
Reilly Reserve, Orelia - Installation of accessible bench	10,200	10,200												
Harry McGuigan Park, Medina - Installation of shade sails	31,000	31,000												
Seabrook Way POS, Medina - Installation of path network and seating	22,000	22,000												
Public Open Space/Parks & Reserves Renewals														
POS/Parks & Reserve Renewal - Epidote park playground equipment including rubber softfall	103,050	103,050												
POS/Parks & Reserve Renewal - Litchfield Gecko park playground equip including rubber softfall	93,000	93,000												
POS/Parks & Reserve Renewal - Kwinana Adventure park playground equipment	40,000	3,354							36,646					
POS/Parks & Reserve Renewal - Renewal due to termite damage - Various POS playground equipment	100,000	100,000												
POS/Parks & Reserve Renewal - Shade Sail Renewals in various location	10,000	10,000												
POS/Parks & Reserve Renewal - Park Furniture Renewals in various location	30,000	30,000												
POS/Parks & Reserve Renewal - Playing Fields and Sports Equipment Renewals	10,000	10,000												
POS/Parks & Reserve Renewal - Thomas Oval in field irrigation	700,000	700,000												
POS/Parks & Reserve Renewal - Wildflower reserve staged fencing renewals	35,000	35,000												
POS/Parks & Reserve Renewal - Abingdon Park pool fencing	20,000	20,000												
POS/Parks & Reserve Renewal - McLaughlin reserve damaged/missing fencing renewal	20,000	20,000												
POS/Parks & Reserve Renewal - Belgravia Reserve fire damaged fencing renewal	20,000	20,000												
Streetscape Strategy	154,950	154,950												
Urban Tree Planting	199,369	199,369												
Thomas Oval - Installation of a new fertigation system	40,000	40,000												
Thomas Kelly - Installation of a new retaining wall	30,000	30,000												
24/25 C/F - Parks Upgrade Apex Park	140,892	4,665					103,500				32,727			
24/25 C/F - Kwinana Loop Trail Upgrade	3,499,847	51,411	3,448,436											
24/25 C/F - Honeywood Oval - Pump Track Wandii Youth	110,000	110,000												
24/25 C/F - POS/Parks & Reserve Renewal - Rushbrook Park - Playground	140,089							140,089						
24/25 C/F - DCA 5 - Galati Triangle	206,109											206,109		
24/25 C/F - Partridge Pop-Up	5,000	5,000												
Parks & Reserves Total	6,407,306	2,181,549	3,706,686	0	0	0	103,500	140,089	36,646	0	32,727	206,109	0	0

CITY OF KWINANA
APPENDIX 1 CAPITAL EXPENDITURE
ANNUAL BUDGET 2025/26

Project Name	2025/26 Budget	Funding - Muni	Funding - Grant	Funding-IT Reserve	Funding- Plant and Equipment reserve	Strategic Initiative Reserve	Public Open Space Reserve	Funding- Asset Management Reserve	Funding - Infrastructure Reserve	Funding - Renewable Energy Reserve	Funding - RG&C Reserve	Funding - DCA Reserve	Borrowings	Proceeds from Disposal
Roads														
Blackspot Program														
Blackspot-Runnymede Gate Traffic calming (Stage 1)- installation of traffic calming devices along Runnymede gate	109,500	36,500	73,000											
MRRG Road Renewals/Rehabilitation														
MRRG-Wellard Rd (A), Kwinana Beach pavement stabilisation	456,930	154,505	302,425											
MRRG-Medina Ave, Medina pavement stabilisation	948,000	602,483	345,517											
MRRG-Mandurah Rd, Kwinana Beach pavement stabilisation	373,675	156,045	217,630											
MRRG-Wellard Rd (B), Wellard pavement stabilisation	222,711	78,428	144,283											
MRRG-Henley Blvd, Wellard pavement stabilisation	157,500	73,130	84,370											
MRRG-Gilmore Ave (A), Medina resurfacing	338,500	132,873	205,627											
Muni Funded Road Renewals/Rehabilitation														
Muni-Cobin Rise, Parmelia - island renewal	30,000	30,000												
Muni-Beadman Ct, Medina - road resurfacing, including kerb replacement	64,725	64,725												
Muni-Goldsmith Dr, Wellard - road resurfacing	105,000	105,000												
Muni-Walgreen Pl, Calista - road resurfacing	57,500	57,500												
Muni-Postans Road, Hope Valley - road resurfacing, including shoulder reinstatement	240,000	240,000												
Muni-Lydon road & Casuarina road resurfacing	138,000	138,000												
Muni-Woodland Pl, Casuarina - road resurfacing	63,000	63,000												
Muni-Casella Pl, Wandi - road resurfacing	35,000	35,000												
Muni-Sherwin Pl, Wandi - road resurfacing	35,000	35,000												
Muni-Sawyer Road, Calista - road resurfacing, replacing kerb and relocating the footpath to opposite side	304,445	304,445												
Road To Recovery - Road Reseal														
R2R-Pace Road, Medina	425,000	225,000	200,000											
R2R-Maydwell Way, Calista	471,000	171,000	300,000											
R2R-Woodley Way, Parmelia	345,000	195,000	150,000											
R2R-Newstead Cr, Parmelia	305,000	155,000	150,000											
Traffic Safety Projects														
Traffic safety - Christmas Ave and Little More Road	35,000	35,000												
Traffic safety - Wellard Village School - Children's crossing - Brentford Pde	10,000	10,000												
Traffic safety - Wellard Village School - Children's crossing - Lambeth Circle	10,000	10,000												
Traffic safety - Bertram Primary School - Parking management plan	10,000	10,000												
Traffic safety - Leda Blvd and Blacksmith Drive - Intersection safety	42,432	42,432												
24/25 C/F - Blackspot - Wellard Road and Henley Blvd Roundabout (stage 1 & 2)	1,434,253	560,498	873,755											
24/25 C/F - Kwinana Tennis Club Lighting Project	12,000					12,000								
Roads Total	6,779,171	3,720,564	3,046,607	0	0	12,000	0	0	0	0	0	0	0	0
Bus Shelters														
Bus Shelter - New/ Upgrade	7,231	7,231												
Bus Shelters Renewal	35,122							35,122						
Bus Shelters Total	42,353	7,231	0	0	0	0	0	35,122	0	0	0	0	0	0
Car Parks														
Car Park Renewal - Civic Admin centre	150,000	150,000												
Car Parks Total	150,000	150,000	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF KWINANA
APPENDIX 1 CAPITAL EXPENDITURE
ANNUAL BUDGET 2025/26

Project Name	2025/26 Budget	Funding - Muni	Funding - Grant	Funding-IT Reserve	Funding- Plant and Equipment reserve	Strategic Initiative Reserve	Public Open Space Reserve	Funding- Asset Management Reserve	Funding - Infrastructure Reserve	Funding - Renewable Energy Reserve	Funding - RG&C Reserve	Funding - DCA Reserve	Borrowings	Proceeds from Disposal
Drainage														
Drainage New														
Drainage - Feilman Road, Leda	40,000	40,000												
Drainage - Henry Street, Hope Valley	50,000	50,000												
Drainage - Nicolas Drive East, Wellard	30,000	30,000												
Drainage - Woolcott, Wellard	30,000	30,000												
Drainage - Munday Way, Medina	50,000	50,000												
Drainage Renewals per Asset Management Plan														
Drainage Renewals - 56 Dalrymple Dr	4,000							4,000						
Drainage Renewals - Challenger Ave	6,000							6,000						
Drainage Renewals - Beach St	4,500							4,500						
Drainage Renewals - Beard St & Morley St	6,000							6,000						
Drainage Renewals - Gilmore and Sulphur	4,000							4,000						
Drainage Renewals - Fennager Way	3,500							3,500						
Drainage Renewals - Edmund Way	3,500							3,500						
Drainage Total	231,500	200,000	0	0	0	0	0	31,500	0	0	0	0	0	0
Footpaths														
Footpath - Bertram Road, Bertram	60,000	60,000												
Footpath-Repair and/Replace Damaged Footpath	182,841	182,841												
Footpaths Total	242,841	242,841	0	0	0	0	0	0	0	0	0	0	0	0
Street Lighting														
Lyon Road Street Light Upgrade	55,000	55,000												
Street Lighting Renewal per Asset Management Plan	38,221							38,221						
Street Lighting Total	93,221	55,000	0	0	0	0	0	38,221	0	0	0	0	0	0
Others														
EV Charger														
Administration staff carpark - EV Chargers	25,000	15,000	10,000											
Recquatic - Pool Inflatable Purchase	7,700	7,700												
Recquatic - Motorised Basketball Backboards	17,831	17,831												
Others Total	50,531	40,531	10,000	0	0	0	0	0	0	0	0	0	0	0
Total Capital Expenditure 2025/26	35,777,857	7,293,286	9,455,049	80,000	1,373,500	37,000	103,500	3,948,371	36,646	129,125	86,027	6,435,353	6,800,000	(575,000)

CITY OF KWINANA

APPENDIX 2 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

ANNUAL BUDGET 2025/26

Provider	2025/26 Budget
	\$
General purpose funding	
Local Government General Purpose Grant	200,000
Local Government General Purpose Grant - Roads	100,000
Law, order, public safety	
Department Fire and Emergency Services - ESL	97,565
Department Fire and Emergency Services - ESL	97,565
DFES Mitigation Activity Fund Grant	70,000
Health	
Mosquito Management Contributions (CLAG)	36,000
Department of Health - Larvicide	2,500
Education and welfare	
Banksia Park Operating Cost Contribution	404,358
Aboriginal Resource Program Grant - National Indigenous Australians Agency	32,624
Moorditj Kulung - Dept of Communities (DLG) - Safety & Wellbeing	20,000
NGALA My Time Program	13,376
Youth Social Justice Program	243,901
Youth Leadership and Development LYRIK (Alcoa Grant)	10,000
Youth Leadership and Development LYRIK (Coogee Chemical Sponsorship)	45,000
The ArcLight Initiative - Dept of Communities	280,000
The ArcLight Initiative - WA Police Force	250,000
Youth Forum - Eclipse Soils	30,000
Youth for Change - Eclipse Soils	15,000
Kwinana Early Years - Dept Communities - Community informed action planning	57,500
Community amenities	
PTA Bus Shelter Subsidy	11,000
Depart of Transport - Active Travel Officer	18,750
Kwinana Club Network Scheme - DLGSC	10,000
Recreation and culture	
Shared Use Agreements - Department of Education - Facilities & Sportsgrounds	29,111
Facilities - Wellard Oval Pavilion	18,000
Oval - Bertram Oval	14,000
Oval - Gilmore Hockey Oval	17,000
Oval - Gilmore Oval	41,892
Koorliny Arts Centre Management - Misc Grants	30,000
Koorliny Arts Centre Management - Sponsorships	15,000
Events & Engagement - Children's Festival	55,000
Events & Engagement - OMG	85,000
Event Sponsorship - Lolly Run	10,000
Community Development Fund - Kwinana Community Chest	20,000
Recquatic - Royal Lifesavings Sponsorship	10,000
Transport	
Main Roads Annual Direct Grant	303,033
Main Roads Street Light Subsidy	13,769
Main Roads Verge Maintenance Contribution	137,842
TOTALS	2,844,786

CITY OF KWINANA

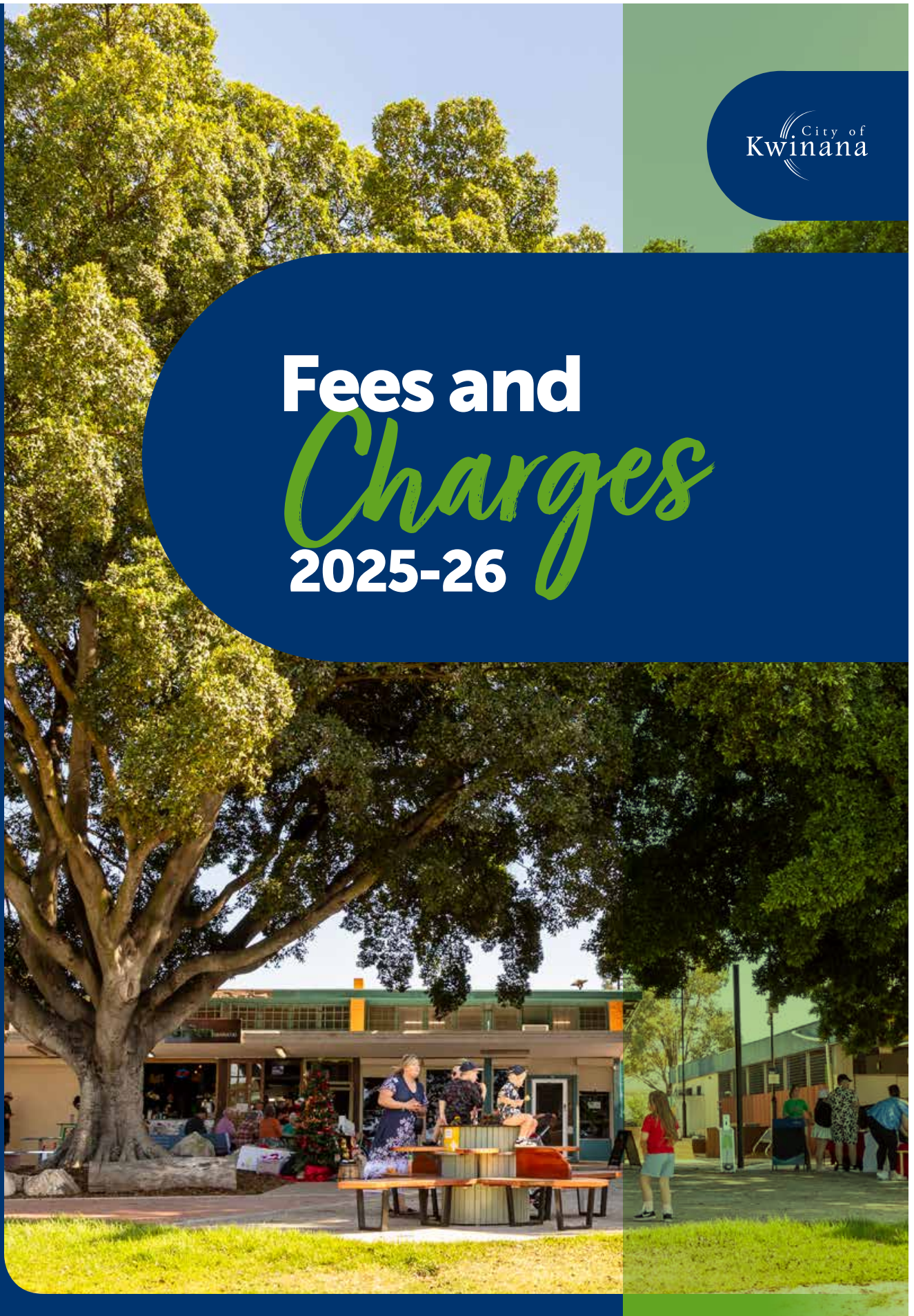
APPENDIX 3 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

ANNUAL BUDGET 2025/26

Provider	2025/26 Budget
	\$
Department of Infrastructure, Transport, Regional Development, Communications and the Arts	
Thomas Oval Changeroom Extension/Upgrade	1,658,756
State Government Funding	
Kwinana Loop Trail Upgrade	3,448,436
Recreation and Aquatic Facility - Recquatic	1,033,000
Transport	
Local Roads and Community Infrastructure Program (Phase 4)	
MRRG - Wellard Rd (A), Kwinana Beach	302,425
MRRG - Medina Ave, Medina	345,517
MRRG - Mandurah Rd, Kwinana Beach	217,630
MRRG - Wellard Rd (B), Wellard	144,283
MRRG - Henley Blvd, Wellard	84,370
MRRG - Gilmore Ave (A), Medina	205,627
Roads to Recovery	
R2R - Road Reseal Pace Road, Medina	200,000
R2R - Road Reseal Maydwell Way, Calista	300,000
R2R - Road Reseal Woodley Way, Parmelia	150,000
R2R - Road Reseal Newstead Cr, Parmelia	150,000
Blackspot	
Blackspot - Wellard Rd & Henley Blvd Roundabout (Stage 1)	145,755
Blackspot - Henley Blvd & Wellard Rd Roundabout (Stage 2)	728,000
Blackspot - Runnymede Gate Traffic calming (Stage 1)	73,000
WA Government Grants for workplace electric vehicle charging infrastructure	
EV charger - Administration Building - Staff Carpark	10,000
Community amenities	
Kwinana City Centre Precinct	258,250
DCA 1 - Hard Infrastructure - Bertram	14,398
DCA 2 - Hard Infrastructure - Wellard	14,398
DCA 3 - Hard Infrastructure - Casuarina	14,398
DCA 4 - Hard Infrastructure - Anketell	14,398
DCA 5 - Hard Infrastructure - Wandi	220,507
DCA 6 - Hard Infrastructure - Mandogalup	14,398
DCA 7 - Hard Infrastructure - Mandogalup (west)	14,398
DCA 8 - Soft Infrastructure - Mandogalup	14,398
DCA 9 - Soft Infrastructure - Wandi / Anketell	14,398
DCA 10 - Soft Infrastructure - Casuarina/Anketell	14,398
DCA 11 - Soft Infrastructure - Wellard East	14,398
DCA 12 - Soft Infrastructure - Wellard West	5,177,632
DCA 13 - Soft Infrastructure - Bertram	14,398
DCA 14 - Soft Infrastructure - Wellard / Leda	818,079
DCA 15 - Soft Infrastructure - Townsite	276,721
TOTALS	16,106,366



Fees and *Charges* 2025-26



2

All fees and charges imposed by the City of Kwinana are effective 01 July 2025

Any Statutory Fees are fees imposed by other Government agencies and are subject to change without warning.



This document is available in alternative formats



City of Kwinana kadij kalyakool moondang-ak kaaradj midi boodjar-ak ngala nyininy, yakka wer waabiny, Noongar moort. Ngala kadij baalap kalyakoorl nidja boodjar wer kep kaaradjiny, baalap moorditj nidja yaakiny-ak wer moorditj moort wer kadij Birdiya wer yeyi.

City of Kwinana acknowledges the traditional custodians of the land on which we live, work and play, the Nyoongar people. We recognise their connection to the land and local waterways, their resilience and commitment to community and pay our respect to Elders past and present.

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4

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Governance					
Administration					
Owner and Occupier Roll	Each	Local Government Act Section 6.16	No	Yes	31.00
Copies of Council Minutes (Hard copy)	Each		No	No	As per Administration photocopying charges
Copies of Council Agenda or Minutes (Email)	Each		No	No	No charge
Lease Administration Fees					
Standard					
Preparation of Lease	In-house	Local Government Act Section 6.16	No	Yes	848.00
Preparation of Deed of Renewal	In-house		No	Yes	706.00
Preparation of Deed of Variation	In-house		No	Yes	706.00
Preparation of Deed of Agreement	In-house		No	Yes	568.00
Preparation of Deed of Sub-Lease	In-house		No	Yes	706.00
Preparation of Easement and other documents	In-house		No	Yes	213.00
Preparation and lodgement of Caveat (including Caveat withdrawal)	In-house		No	Yes	213.00
Replacement / additional swipe / access cards			No	Yes	15.00
Advertising of Lease			No	Yes	Actual cost
Landgate fees			No	No	Actual cost
Legal fees		No	Yes	Actual cost	
Professional Valuation Fee		No	Yes	Actual cost	
Community Groups					
Preparation of Lease (Includes Professional Valuation Report)	In-house	Local Government Act Section 6.16	No	Yes	568.00
Preparation of Deed of Renewal	In-house		No	Yes	425.00
Preparation of Deed of Variation	In-house		No	Yes	425.00
Preparation of Deed of Agreement	In-house		No	Yes	346.00
Preparation of Deed of Sub-Lease	In-house		No	Yes	425.00
Easement and other documents	In-house		No	Yes	187.00
Preparation and lodgement of Caveat (including Caveat withdrawal)	In-house		No	Yes	187.00
Replacement / additional swipe / access cards			No	Yes	15.00
Advertising of Lease			No	Yes	Actual cost
Door decal			No	Yes	Actual cost
Way finder sign changes			No	Yes	Actual cost
Landgate fees			No	No	Actual cost
Legal fees			No	Yes	Actual cost
Subsidised Rental Payment for Eligible Entities – As per Leasing of Community Facilities Policy			No	Yes	131.00

Note – Lease administration fees for service providers may be less than indicated as determined on an individual basis by resolution of Council

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Pedestrian Access Way and Road Closure					
Fees are not refundable regardless of whether the proposal is successful. Fees for closure of roads and pedestrian access ways remains the same whether permanent or temporary					
Administration Fee		Local Government Act Section 6.16	No	No	1856.00
Advertising Fee			No	No	Actual cost
Signage/gates/fencing			No	No	Actual cost
Photocopying and Printing					
Photocopying and printing – Black and white	Per A4 page	Local Government Act Section 6.16	No	Yes	0.20
Photocopying and printing – Black and white	Per A3 page		No	Yes	0.60
Photocopying and printing – Colour	Per A4 page		No	Yes	1.20
Photocopying and printing – Colour	Per A3 page		No	Yes	2.40
Professional Fees					
Professional Advice (Expert Witness Statement, Reports etc.)	Chief Executive Officer	Local Government Act Section 6.16	No	Yes	448.87
Costs per hour for professional services provided by Officers	Director		No	Yes	296.29
	Corporate Lawyer (internal)		No	Yes	168.89
	Manager		No	Yes	210.37
	Senior Officer/ Coordinator		No	Yes	142.22
	Technical Officer		No	Yes	126.54
	Administration Officer		No	Yes	111.58
Freedom of Information Requests					
Freedom of Information Act 1992 – Application fee under section 12(1) (e) for an application for non–personal information	Per application	Freedom of Information Act 1992	Yes	No	30.00
Freedom of Information Act 1992 – Charge for time taken by staff dealing with the application (per hour, or pro rata for part thereof)	Per hour		Yes	No	30.00
Charge for time taken by staff photocopying for Freedom of Information applications (per hour, or pro rata for part thereof)	Per hour		Yes	No	30.00
Charge per copy for photocopying documentation in response to a Freedom of Information application	Per A4 Black and White page		Yes	No	0.20
Charge for delivery, packaging and postage Freedom of Application response	Actual cost of postage		Yes	No	Actual cost

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
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Marketing

Promotional Street Banners – Gilmore Avenue

Hire Fee (per Banner Pole)

3 month block		Local Government Act Section 6.16	No	Yes	1123.00
6 month block			No	Yes	1867.00
12 month block			No	Yes	2990.00
Month by month			No	Yes	375.00
Hire fee for community groups or where it is deemed use is for a social or community benefit			No	Yes	No charge

Filming Application Fee

Filming Application Fee – Commercial Application	Per Application	Local Government Act Section 6.16	No	Yes	94.00
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Animal Control

Cats

Cat impound fee	Per animal	Local Government Act Section 6.16	No	No	64.00
Cat Surrender/Disposal fee	Per animal		No	No	150.00
Daily sustenance of cat in pound	Per animal		No	No	21.00
Sale of cat (excluding registration)	Per animal		No	Yes	62.00
Registration fees: Cat – One year	Yearly fee	Cat Act 2011	Yes	No	20.00
Registration fees: Cat – Part Year New Registration (after 31 May)	Half yearly fee if registering after 31st May		Yes	No	50% of Full Registration Fee
Registration fees: Cat – Three years	Three Year fee		Yes	No	42.50
Registration fees: Cat – Life	One off fee that covers the life of the animal		Yes	No	100.00
Cat Registration concessions: Pensioner Concession Card Holders – Half fee	Per animal		Yes	No	50% of Full Registration Fee
Application fee to grant or renewal of approval to breed cats	Per animal		Yes	No	100.00
Cat microchipping fee	When claimed from Animal Management Facility	Local Government Act Section 6.16	No	Yes	Actual cost
Application to keep 3 or more cats	Application to keep 3 or more, and up to 6 cats permanently at a property that is not a Cattery		No	No	270.00

Dogs

Dog impound fee	Per animal	Local Government Act Section 6.16	No	No	96.00
Dog Surrender/Disposal fee	Per animal		No	No	150.00
Daily sustenance of dog in pound	Per animal		No	No	31.00
Sale of dog (excluding registration)	Per animal		No	Yes	62.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Registration fees: Unsterilised dog – One year	Yearly fee	Dog Act 1976	Yes	No	50.00
Registration fees: Unsterilised dog – Three years	Three Year fee		Yes	No	120.00
Registration fees: Unsterilised dog – Life	One off fee that covers the life of the animal		Yes	No	250.00
Registration fees: Sterilised dog – One year	Yearly fee		Yes	No	20.00
Registration fees: Sterilised dog – Three years	Three Year fee		Yes	No	42.50
Registration fees: Sterilised dog – Life	One off fee that covers the life of the animal		Yes	No	100.00
Registration fees: Dangerous Dog – One year	Yearly fee		Yes	No	50.00
Dog Registration concessions: Pensioner Concession Card Holders – Half fee	Per animal		Yes	No	50% of Full Registration Fee
Dogs bona fide used for droving and tending livestock	25% of applicable fee		Yes	No	25% of Full Registration Fee
State Emergency Services tracker dogs	Yearly fee	Local Government Act Section 6.16	No	No	1.00
Section 26 Application – Application to keep 3 or more dogs	Application to keep 3 or more, and up to 6 dogs permanently at a property that is not a kennel		No	No	270.00
Dog microchipping fee	When claimed from Animal Management facility	Dog Act 1976 / Local Government Act Section 6.16	No	Yes	Actual cost
Registration Fees: Dog – Part Year New Registration (after 31 May)	Half yearly fee if registering after 31st May	Dog Regulations 1976 Reg 31	Yes	No	50% of Full Registration Fee
Dangerous dog compliance inspection fee	An annual fee placed on owners of dangerous dogs that needs to be paid annually for inspections by City's officers	Local Government Act Section 6.16	Yes	No	100.00

Livestock

Roaming Livestock Attendance Fee	City Assist to attend to roaming livestock	Local Government Act Section 6.16	No	No	382.00
Livestock Impound Fee	Per animal		No	No	96.00
Livestock Surrender Fee	Per animal		No	No	107.00
Livestock Impound Sustenance Fee	Per animal per day		No	No	32.00
Livestock Sale Fee	Per animal		No	Yes	86.00

Banksia Park Retirement Estate

Fees

A deferred Management fee of 2.5% per annum for a maximum of 10 years is charged when the resident sells the lease to another person	Subject to market value	Local Government Act Section 6.16	No	No	Subject to Market Value
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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Maintenance fee charged per month	Total cost of maintenance is divided by the number of units – 78 Units	Retirement Village Act 1992	No	No	432.00
Administration fee	Applicable when a lease is sold or amended	Local Government Act Section 6.16	No	No	550.00

Building

General

Building Administration Fee	Single charge	Local Government Act Section 6.16	No	Yes	124.00
Application for approval of battery powered smoke alarms	As prescribed by the Department Building and Energy	Building Regulations 2012 r. 61(3b)	Yes	No	179.40

Building Permit Fees (Building Act 2011)

Extension of time during which a building permit has affect	As per s32(3)f of the Building Act 2011	Building Act 2011 s 32(3)f	Yes	No	110.00
Un-Certified Building Permit	0.32% of estimated building works value but not less than \$110.00 or as prescribed by the Department Building and Energy	Building Act 2011 s 16(1)	Yes	No	0.32% or 110.00
Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$110.00 or as prescribed by the Department Building and Energy		Yes	No	0.19% or 110.00
Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$110.00 or as prescribed by the Department Building and Energy		Yes	No	0.09% or 110.00
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45,000 or \$61.65 minimum fee or as prescribed by the Department Building and Energy	Building Act 2011 s 16(k)	Yes	No	0.137% or \$61.65 minimum fee
Construction Training Fund (CTF) – Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% where construction value >\$20,000

Verge Permit Fees

Application to deposit building materials and/or a bulk bin on a road verge	Includes two inspections and is non refundable	Local Government Act Section 6.16	No	No	206.00
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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Depositing building materials and/or a bulk rubbish bin on a road verge	\$1.00 per month per m ² of area used in thoroughfare	Local Government (Uniform Local Provisions) Regulations 1996	Yes	No	\$1.00 per month per m ²
Penalty for using the verge/public thoroughfare without approval	Modified penalty in accordance with Local Government [ULP] Reg 6(1)		Yes	No	\$5,000 plus a daily penalty of \$500
Penalty for not using the verge/public thoroughfare in accordance with conditions of permit granted by City	Penalty in accordance with Local Government [ULP] Reg 6(7)		Yes	No	\$5,000 plus a daily penalty of \$500
Storage Container Permit (including sea containers)	Verge permit for the placement of a storage container on a verge for a duration of no more than four days. Includes two inspections	Local Government Act Section 6.16	No	No	206.00
Additional Verge Inspection	Per inspection		No	No	101.00
Pool Inspections					
Mandatory Swimming Pool Inspection Levy	Inspection is every 4 years – inspection cost is included on the rates	Building Act 2011 and the Building Regulations 2012 r. 53 A (3)	Yes	No	68.00 per year
Additional inspections or other non-mandatory inspections	Each	Local Government Act Section 6.16	No	No	124.00
Provision of a preliminary inspection including follow up inspections to achieve compliance within a 60 day period for a swimming pool barrier upon completion (new and unauthorised swimming pools)	Each	Building Act 2011 and the Building Regulations 2012 r. 53 A (2)	Yes	No	272.00
Building Record Search					
Building Search Fee (Payable on all requests at time of request) (includes electronic copy of requested documents)	Fee plus copying charges	Building Act s129 s131	No	No	65.00
Demolition Licences – DEMO (Building Act 2011)					
Extension of time during which a demolition permit has affect	As per s32(3)f of the Building Act 2011	Building Act 2011 s32(3)f	Yes	No	110.00
Demolition Permit Class 1 & 10	Flat rate as prescribed by the Department Building and Energy	Building Act 2011 s 16(1)	Yes	No	110.00
Demolition Permit Class 2 to 9	\$110.00 for each storey of the building as prescribed by the Department Building and Energy		Yes	No	\$110.00 per storey
Building Services Levy (BSL) (applicable on the above applications)	Building Services (Complaint Resolution & Administration) Regulations 2011. r12 as prescribed by the Department Building and Energy	Building Act 2011 s 16(k)	Yes	No	0.137% or \$61.65 minimum fee

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Construction Training Fund (CTF) – Fee required on all applications where value of works is >\$20k	0.2% where construction value >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% where construction value >\$20,000
Building Approval Certificate – BAC (Building Act 2011)					
Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value but not less than \$110.00 as prescribed by the Department Building and Energy	Building Act 2011 s 51(3)	Yes	No	0.38% or \$110.00
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45,000 or \$123.30 minimum as prescribed by the Department Building and Energy	Building Act 2011 s 51	Yes	No	0.274% where construction value >\$45,000 or \$123.30 minimum fee
Construction Training Fund (CTF) – Payable on all applications where value of works is >\$20,000	0.2% of construction value where >\$20,000 (less \$8.25 commission) or as prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% of construction value where >\$20,000
Building Services Levy (BSL) (applicable on the above application)	As prescribed by the Department Building and Energy	Building Act 2011	Yes	No	61.65
Building Approval Certificate for an existing building (no work has commenced or been done)		Building Act 2011 s 52(2)	Yes	No	110.00
Occupancy Permits (Building Act 2011)					
Occupancy Permit for a completed Building	with existing approval (s46) as prescribed by the Department Building and Energy	Building Act 2011 s 46	Yes	No	110.00
Temp Occupancy Permit for incomplete building	(s47) As prescribed by the Department Building and Energy	Building Act 2011 s 47	Yes	No	110.00
Modification of Occupancy Permit for additional use on a temporary basis	(s48) As prescribed by the Department Building and Energy	Building Act 2011 s 48	Yes	No	110.00
Replacement Occupancy Permit for permanent change of building use	(s49) As prescribed by the Department Building and Energy	Building Act 2011 s 49	Yes	No	110.00
Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$11.60 each unit covered by the application but not less than \$115.00	Building Act 2011 s 50(1) & (2)	Yes	No	\$11.60 each unit covered by the application but not less than \$115.00
Occupancy Permit for which unauthorised work has been done	(s51(2)) As prescribed by the Department Building and Energy	Building Act 2011 s 51(2)	Yes	No	0.18% of construction value but not less than \$110.00 minimum fee

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Replacement Occupancy Permit for an existing building	(s52(1)) As prescribed by the Department Building and Energy	Building Act 2011 s 52(1)	Yes	No	110.00
Application to extend the time for an occupancy permit or building approval certificate	(s65(3)a) As prescribed by the Department Building and Energy	Building Act 2011 s 65(3)a	Yes	No	110.00
Building Services Levy (BSL) (applicable on the above applications except s46 & s48)	As prescribed by the Department Building and Energy	Building Act 2011	Yes	No	61.65
Building Services Levy for unauthorised work (s51)	As prescribed by the Department Building and Energy	Building Act 2011 s 51	Yes	No	0.274% where construction value >\$45,000 or \$123.30 minimum
Construction Training Fund (CTF) – Fee required on above applications where value of works is \$20,000 or more	As prescribed by the Construction Training Fund	Building and Construction Industry Training Fund and Levy Collection Act 1990	Yes	No	0.2% of construction value where >\$20,000 (less \$8.25 commission)

Building/Certification Fees (including External of City's District) – (Refer Building Act 2011)

Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought)	As prescribed by the Department Building and Energy	Building Act 2011	Yes	No	2160.15
Building Compliance Inspection Class 1 and Class 10a Buildings (residential)	To confirm compliance with NCC		No	Yes	\$195 per hour / \$195 minimum
Building Compliance Inspection Class 2 to 9 Buildings (commercial)	To confirm compliance with NCC		No	Yes	\$210 per hour / \$250 minimum



Fees and Charges 2025 – 2026

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Provision of information and advice from Building Services Class 1 and 10 Buildings	Per hour	Local Government Act Section 6.16	No	Yes	124.00
Provision of information and advice from Building Services Class 2 – 9 Buildings	Per hour		No	Yes	208.00
Compile a performance solution for class 1 and 10 buildings	Minimum of listed fee for first two hours or part thereof. Then half this fee per hour thereafter		No	Yes	\$250.00 minimum
Compile a performance solution for class 2 to 9 buildings	Minimum starting rate. Priced on application		No	Yes	\$405.00 minimum
DFES Consultation	Class 2 – 9 Buildings		No	Yes	121.00
Certificate of Construction Compliance	Includes one site inspection; additional inspections charged as per fee listed below. Priced on application		No	Yes	\$900.00 minimum + 0.2% Construction Value
Certificate of Building Compliance – Class 1 and 10	Includes one site inspection; additional inspections charged as per fee listed below. Priced on application		No	Yes	\$600.00 minimum + 1% Construction Value
Certificate of Building Compliance – Class 2 – 9	Includes one site inspection; additional inspections charged as per fee listed below. Priced on application		No	Yes	\$1000.00 minimum + 1% Construction Value
Additional inspections	Per hour		No	Yes	208.00
Certificate of Design Compliance – Class 1 and 10 Buildings	Class 1 and 10 Buildings		No	Yes	\$410.00 minimum + 0.32% Construction Value
Certificate of Design Compliance – Class 2 – 9 Buildings	Class 2 – 9 Buildings		No	Yes	\$900.00 minimum + 0.2% Construction Value
Conduct a site inspection	Per hour		No	Yes	208.00
Site inspection Class 10a buildings	Includes one site inspection		No	Yes	258.00
Staged inspections for Class 1 buildings (under construction)	Includes one site inspection and certificate of compliance		No	Yes	362.00
Property Report of Compliance	Identifying approved and unauthorised building works on the property. Includes an inspection fee as listed above (Class 1 residential dwellings)		No	Yes	334.00
Property report of Compliance (Class 2 to 9 Buildings)	Identifying approved and unauthorised building works on the property. Includes one site inspection		No	Yes	417.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
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Callistemon Court Aged Persons Unit

Rental Charges

One Bedroom unit	Per fortnight	Residential Tenancies Act 1987	Yes	No	310.00
Two Bedroom unit	Per fortnight		Yes	No	360.00
Carports (enclosed)	Per fortnight	Local Government Act Section 6.16	No	No	15.00
Tenant Bond	Payable on signing of lease agreement		No	No	500.00
Pet Bond – Per Animal	Only applicable if tenant has a pet Payable on signing of lease agreement		No	No	260.00
Administration Fee – Moving Units	Only applicable if resident requests to move to a different unit when a vacancy arises and can be supported.		No	No	500.00

Community Events and Activities

General

Event fees, tickets and programs	Amount depending on cost of the delivery of the event / program	Local Government Act Section 6.16	No	Yes	2.00 to 556.00
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General

Standard	Fee charged per stall	Local Government Act Section 6.16	No	Yes	0.00 to 500.00
Community Group	Fee charged per stall		No	Yes	0.00 to 150.00

Engineering

Infrastructure Inspection/Crossovers

Infrastructure Inspection	For first and each subsequent inspection and administration of infrastructure asset inspection including inspection of footpath, kerb drainage etc., following completion of building construction (cost per inspection)	Local Government Act Section 6.16	No	No	166.00
Crossover Rebate	The rebate in accordance with the Local Government [ULP] 1996 Reg 15 – 50% of the cost of a standard crossover	Local Government (Uniform Local Provision) Regulations 1996, Reg 15(b)	Yes	No	\$125.00 per linear metre of crossover

Developer Fees

Supervision Fees – Developers (when Consulting Engineer has been engaged)	When Consulting Engineer has been engaged. Total cost of construction of the roads and drainage works	Planning Development Act 2005, Division 4, Section 158 (3) (b) / Local Government Act Section 6.16	Yes	No	1.5% of GST Exclusive Total Cost
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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Supervision Fees – Developers (when Consulting Engineer has not been engaged)	When Consulting Engineer has not been engaged. Total cost of construction of the roads and drainage works		Yes	No	3.0% of GST Exclusive Total Cost
Subdivision Early Clearance Administration Fee	For when developers request early clearance of a stage of their development, prior to reaching practical completion of that stage and outstanding works are bonded	Local Government Act Section 6.16	No	No	1112.00
Cost for planting / replacement of 100L tree (including watering for 2 years)	Payment made prior to practical completion of civil works. Cost includes supply and installation of tree (including two years watering)		No	No	931.00
Relocate street trees as per Local Planning Policy 2 at the City's discretion	Where an applicant requests that a street tree be removed and planted in a different location on the verge		No	No	735.00
Variation to Street Tree Council Policy	Assessment of application and preparation of variation recommendation to the City (Officer time)		"No"	No	Refer to Governance/ Professional Fees
Variation to maintenance agreement in relation to street trees	Where an applicant requests change to the original maintenance agreement		No	No	Refer to Governance/ Professional Fees and actual third party costs
Infrastructure Protection Bond	To cover the cost of repairing damages to the public thoroughfare or public place resulting from construction (private) works on, over, or under a public thoroughfare or other public place by the applicant, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant. Reference – Local Government [ULP] 1996 Reg 17(5) (a)&(b)	Local Government [ULP] 1996 Reg 17(5) (a)&(b) Local Government Act 1995 Sch.9.1 Cl.8	Yes	No	2000.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Extractive Industry					
Accelerated Pavement Depreciation Fee due to Extractive Industry Operations	Fee calculated based on quantity of material extracted from the quarry and the distance travelled on the City of Kwinana roads (Cost/Ton/Km)	Local Government Act Section 6.16	No	No	1.44/ton/km
Annual Licence Fee	Extraction of materials less than 50,000 cubic metres per annum		No	No	5387.00
Annual Licence Fee	Extraction of materials greater than 50,000 cubic metres per annum		No	No	8228.00
Restricted Access Vehicle					
Restricted Access Vehicle permit	Permit for vehicles to travel on unauthorised roads within the City of Kwinana boundaries – to be granted in conjunction with Main Roads Permit. At Cost Administration Fee rate for the first hour and half rate per hour thereafter	Local Government Act Section 6.16	No	No	Administration Fee \$121.90 first hour and \$60.50 per hour thereafter plus Actual Cost
Concessional Loading Administration Fees	A cost fee to recoup administration costs of approving concessional loading applications including an onsite assessment of related locations		No	Yes	219.00
Accelerated Pavement Depreciation due to Concessional Mass Loads					
Accelerated Pavement Depreciation Fee due to Concessional Mass Loads	Subject to legal agreement	Local Government Act Section 6.16	No	No	Subject to Legal Agreement

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Concessional Load Charge (Predefined)					
Tandem drive - Level 1 - Network 2.1 - (A) Truck Towing a 6 Axle Dog Trailer	The fee is calculated based on the marginal cost of accelerated depreciation of road pavement due to vehicle type's mass (tonnes) and the distance travelled on the City of Kwinana roads (Km).	Local Government Act Section 6.16	No	No	0.30
Tandem drive - Level 2 - Network 2.1 - (B) Prime Mover Towing Semi Trailer			No	No	0.19
Tandem drive - Level 3 - Network 2.1 - (C) B-Double			No	No	0.30
Tandem drive - Level 4 - Network 3.1 - (A) Prime Mover, Semi-Trailer Towing 5 Axle Dog Trailer			No	No	0.36
Tandem drive - Level 5 - Network 4.1 - (A) Prime Mover, Semi-Trailer Towing 6 Axle Dog Trailer			No	No	0.41
Tandem drive - Level 6 - Network 6.1 - (B) B-Triple			No	No	0.41
Tandem drive - Level 7 - Network 7.1 - (A) Prime Mover Towing Semi-Trailer and B Double			No	No	0.53
Tandem drive - Level 2 - Network 2.2 - (A) Truck Towing a 6 Axle Dog Trailer			No	No	0.49
Tandem drive - Level 2 - Network 2.2 - (B) Prime Mover Towing Semi Trailer			No	No	0.28
Tandem drive - Level 2 - Network 2.2 - (C) B-Double			No	No	0.49
Tandem drive - Level 2 - Network 3.2 - (A) Prime Mover, Semi-Trailer Towing 5 Axle Dog Trailer			No	No	0.55
Tandem drive - Level 2 - Network 4.2 - (A) Prime Mover, Semi-Trailer Towing 6 Axle Dog Trailer			No	No	0.68
Tandem drive - Level 2 - Network 6.2 - (B) B-Triple			No	No	0.68
Tandem drive - Level 2 - Network 7.2 - (A) Prime Mover Towing Semi-Trailer and B Double	The fee is calculated based on the marginal cost of accelerated depreciation of road pavement due to vehicle type's mass (tonnes) and the distance travelled on the City of Kwinana roads (Km).	Local Government Act Section 6.16	No	No	0.89
Tandem drive - Level 3 - Network 2.3 - (A) Truck Towing a 6 Axle Dog Trailer			No	No	0.75
Tandem drive - Level 3 - Network 2.3 - (B) Prime Mover Towing Semi Trailer			No	No	0.45
Tandem drive - Level 3 - Network 2.3 - (C) B-Double			No	No	0.75
Tandem drive - Level 3 - Network 3.3 - (A) Prime Mover, Semi-Trailer Towing 5 Axle Dog Trailer			No	No	0.90
Tandem drive - Level 3 - Network 4.3 - (A) Prime Mover, Semi-Trailer Towing 6 Axle Dog Trailer			No	No	1.07
Tandem drive - Level 3 - Network 6.3 - (B) B-Triple			No	No	1.07
Tandem drive - Level 3 - Network 7.3 - (A) Prime Mover Towing Semi-Trailer and B Double			No	No	1.38
Tri-drive - Level 1 - Network 2.1 - (A) Prime Mover Towing a Tri Axle Semi-Trailer			No	No	0.24

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Tri-drive – Level 1 – Network TD2.1 – (B) Truck Towing a 6 Axle Dog Trailer			No	No	0.35
Tri-drive – Level 1 – Network TD3.1 – (A) B-Double			No	No	0.35
Tri-drive – Level 1 – Network TD3.1 – (C) Prime Mover, Semi-Trailer Towing a Dog Trailer			No	No	0.46
Tri-drive – Level 1 – Network TD4.1 – (A) Truck Towing 2 X 6 Axle Dog Trailers			No	No	0.58
Tri-drive – Level 1 – Network TD4.1 – (A) Prime Mover, Semi-Trailer Towing a Dog Trailer			No	No	0.46
Tri-drive – Level 1 – Network TD4.1 – (D) B-Triple			No	No	0.46
Tri-drive – Level 1 – Network TD4.1 – (E) Prime Mover Semi-Trailer Towing a B-Double			No	No	0.58
Tri-drive – Level 2 – Network 2.2 – (A) Prime Mover Towing a Tri Axle Semi-Trailer			No	No	0.42
Tri-drive – Level 2 – Network TD2.2 – (B) Truck Towing a 6 Axle Dog Trailer			No	No	0.63
Tri-drive – Level 2 – Network TD3.2 – (A) B-Double			No	No	0.63
Tri-drive – Level 2 – Network TD3.2 – (C) Prime Mover, Semi-Trailer Towing a Dog Trailer			No	No	0.83
Tri-drive – Level 2 – Network TD4.2 – (A) Truck Towing 2 X 6 Axle Dog Trailers			No	No	1.05
Tri-drive – Level 2 – Network TD4.2 – (A) Prime Mover, Semi-Trailer Towing a Dog Trailer			No	No	0.84
Tri-drive – Level 2 – Network TD4.2 – (D) B-Triple			No	No	0.84
Tri-drive – Level 2 – Network TD4.2 – (E) Prime Mover Semi-Trailer Towing a B-Double			No	No	1.05
Tri-drive – Level 3 – Network 2.3 – (A) Prime Mover Towing a Tri Axle Semi-Trailer			No	No	0.63
Tri-drive – Level 3 – Network TD2.3 – (B) Truck Towing a 6 Axle Dog Trailer			No	No	0.93
Tri-drive – Level 3 – Network TD3.3 – (A) B-Double			No	No	0.93
Tri-drive – Level 3 – Network TD3.3 – (C) Prime Mover, Semi-Trailer Towing a Dog Trailer			No	No	1.25
Tri-drive – Level 3 – Network TD4.3 – (A) Truck Towing 2 X 6 Axle Dog Trailers			No	No	1.57
Tri-drive – Level 3 – Network TD4.3 – (A) Prime Mover, Semi-Trailer Towing a Dog Trailer			No	No	1.25
Tri-drive – Level 3 – Network TD4.3 – (D) B-Triple			No	No	1.25
Tri-drive – Level 3 – Network TD4.3 – (E) Prime Mover Semi-Trailer Towing a B-Double			No	No	1.57

Fees and Charges 2025 – 2026

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Application fee	Application fee	Local Government Act Section 6.16	No	No	33.73
Sign cost	Administration Fee rate for the first hour and half rate per hour thereafter, plus cost of sign		No	Yes	Administration Fee \$121.90 first hour and \$60.50 per hour thereafter plus Actual Cost
Sign Assessment Fee	At cost fee to recoup administration costs associated with Officers time spent assessing requests for directional signage. At Cost Administration Fee rate for the first hour and half rate per hour thereafter	Local Government Act Section 6.16	No	Yes	Administration Fee \$121.90 first hour and \$60.50 per hour thereafter plus Actual Cost
Annual Fee for Signs on Local Government Property and Road Reserves					
Illuminated Street Name Sign	For each sign per annum	Local Government Act Section 6.16	No	Yes	\$10,350 per annum + CPI All Groups Perth average over the previous financial year quarters
Illuminated Street Name Sign – reduced rate	For each sign		No	Yes	\$7,957 per annum + CPI All Groups Perth average over the previous financial year quarters
Illuminated Advertising Sign Application Assessment Fee	For each sign		No	Yes	316.00
An Illuminated Sign	For each sign per annum		No	Yes	645.00
Any other Sign	For each sign per annum		No	Yes	255.00
Collect New Traffic Count Data and Supply	At cost plus private works administration fee (refer Private Works section under Governance) – Non ratepayers	Local Government Act Section 6.16	No	Yes	Administration Fee plus Actual Cost
Traffic Count Data Services –Supply Existing Data	Rate for the first hour and half of rate per hour thereafter to external parties (non ratepayers)		No	Yes	122.00
Accelerated Pavement Depreciation Fee due to Concessional Mass Loads	Subject to legal agreement		No	No	Subject to Legal Agreement

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Road Closures					
Thoroughfare Closure Application – Permanent – Administration		Local Government Act Section 6.16	No	No	Charged at the actual cost of the provision of this service, including advertising, legal fees and incidentals
Thoroughfare Closure Application – Temporary – less than 4 weeks – Administration			No	No	Charged at the actual cost of the provision of this service
Thoroughfare Closure Application – Temporary – over 4 weeks – Administration			No	No	Charged at the actual cost of the provision of this service, including advertising, legal fees and incidentals
Thoroughfare Closure Application – Temporary – Extension/ Renewal of Permit including date changes			No	No	Charged at the actual cost of the provision of this service
Works within Existing Thoroughfares and other City Reserves					
Non-Utility Minor Service Works Approval – Permit for Works in Thoroughfare or other Council Reserve		Local Government [ULP] 1996 Reg 17(4). And Sect 6.16 of LGA 1995	No	No	212.00
Engineering Drawings					
Supply "As Constructed Drawings "	Standard Charge – To external parties (non rate-payers). Rate for the first hour and half rate per hour thereafter to external parties (non ratepayers)	Local Government Act Section 6.16	No	Yes	125.86
Traffic Management					
Traffic Management Plan Review – standard	For the first and each subsequent standard TMP review of up to 1 hour. Cost per assessment.	Local Government Act Section 6.16	No	Yes	207.00
Traffic Management Plan Review – complex	For the first and each subsequent Complex TMP review exceeding one hour. Rate per hour and per assessment.		No	Yes	Administration Fee \$200.00 initial assessment plus \$60.50 per hour thereafter plus Actual Cost of advertising, legal fees and incidentals

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Additional Fee – Accelerated TMP assessment – where approval required within half usual approval time	To discourage last-minute submissions and maintain consistency with similar fees and charges set by other Metro local governments.		No	Yes	303.00
Traffic Management Performance Bond	To cover the cost of additional investigation if the contractor breaches the conditions of approval and to cover costs if the contractor fails to meet performance requirements, such as fixing non-compliant traffic management setups, the local government may retain from that sum the amount required for the cost of repairs if the damage is not rectified by the applicant, in accordance with Local Government [ULP] 1996 Regulation 17(5)(a) & (b).	"Local Government [ULP] 1996 Reg 17(5) (a)&(b) Local Government Act 1995 Sch.9.1 Cl.8"	Yes	No	2000.00

Parking Prohibition Sign

Sign assessment fee		Local Government Act Section 6.16	No	Yes	Administration Fee \$121.80 first hour and \$60.40 per hour thereafter
Sign installation fee	If Actual Cost is less than \$400		No	Yes	Administration Fee \$121.80 first hour and \$60.40 per hour thereafter
Sign installation fee	If Actual Cost is \$400 or more		No	Yes	Actual Cost plus 30% of Actual Cost (administration fee)

Pedestrian Access Way and Road Closure

Fees are not refundable regardless of whether the proposal is successful. Fees for closure of roads and pedestrian access ways remains the same whether permanent or temporary

Administration Fee		Local Government Act Section 6.16	No	No	1856.00
Advertising Fee			No	No	Actual cost
Signage/gates/fencing			No	No	Actual cost

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Electric Vehicle(EV) Charging Cost					
EV Charging Station	Per Kilo Watt	Local Government Act Section 6.16	No	Yes	"\$0.47 per kWh (kilo Watts hour) between 9:01am to 5:00pm \$1.04 per kWh from 5:01pm to 9:00pm \$0.47 per Kwh from 9.01pm to 9.00am"
Private Works					
Private Works	Includes Administration Fee	Local Government Act Section 6.16	No	Yes	Actual cost + 30% admin fee
Environmental Health					
General Administration, Certification and Inspection Fees					
All completed applications are to be lodged allowing for 14 business days processing time. Refusals, cancellations and withdrawals (in writing). No refund of application or administrative fees, referred to below, being refused, cancelled or withdrawn in writing, except where specified. An expedited fee applies for less than 10 business days processing time. If Council approval is required, a minimum of 90 days are required for processing the approval. Refund of the inspection or permit fees will be upon written request, with a deduction of an administration fee. For food business fees, please see specific requirements. No refund requests for the previous financial years will be considered.					
Administration Fee	Charge to process refund of surveillance/ inspection and permit fees.	Local Government Act Section 6.16	No	Yes	43.00



Fees and Charges 2025 – 2026

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Expedited Service Fee for applications received between 3–10 working days before the approval is required	This fee applies to all late applications including from charitable and community organisations. Applications received between 0–2 working days before the required approval will not be approved		No	No	174.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries without an inspection	Desktop review per request per legislative enquiry without inspection per hour or part thereof		No	No	87.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries with an inspection	Desktop review per request per legislative enquiry with site, property or business inspection per hour or part thereof		No	No	260.00
Health (Miscellaneous Provisions) Act and Food Act – reissue approvals or registration or other documentation	Re-issue, replacement or issue amended Certificates of Licence, registration, transfer, variation or other approval documentation		No	No	43.00
Any type of Local Government Certification or Letter of Support / Permission of any application to an external Department, Agency or Approving Authority	For an Activity or Service being carried out within the City including Wildlife Carers or any type of voluntary or business operations		No	No	87.00
Late applications – additional fee	Excluding Statutory timeframes – see Noise Legislation		No	No	87.00
Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer	Per hour or part thereof after the first hour – minimum fee		No	No	174.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Mosquito Management Contribution Fees and Charges					
Developer contribution per Lot including subsequent lots being subdivided or developed as strata lots where each allotment shall pay a contribution by the development prior to lot clearance	To be paid prior to the signing of the approval of the subdivision plan	Local Government Act Section 6.16	No	No	75.10
Land owner contribution per Lot to be paid where no fees have been paid at the time of subdivision	The fees shall be paid prior to granting a Building Licence for development on the Lot and interest is payable where not paid by the due date		No	No	75.10
Mosquito Investigation Fees	Minimum charge per hour or part thereof after the first two hours plus sample costs		No	No	174.00
Assessment and approval of the Mosquito and Midge Management Plan	The fee shall be paid prior to subdivision clearance		No	No	347.00
Properties and Premises Activities					
Property inspection on request or as result of a customer action request to resolve a nuisance, non-compliance or complaint under any statute administered by Council and its authorised officers: No report required or requested; Notices or directions may be issued by authorised officer	Minimum charge per hour or part thereof after the first hour	Local Government Act Section 6.16	No	No	174.00
Caravan and Camping (including Temporary Accommodation)					
Application for caravan and camping including temporary accommodation at approved events	Initial Application fee includes one off or annual events.	Local Government Act Section 6.16	No	No	174.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days) – up to 24 months	Initial Application fee for up to 24 months. Under Regulation 11 (2)(a) of the Caravan Parks and Camping Grounds Regulations 1997	Regulation 11 (2)(a) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	261.00
Plus inspection fee associated with application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days)	Minimum two inspections required for up to 24 months, Per hour	Local Government Act Section 6.16	No	No	174.00
Miscellaneous Applications					
Aquatic facility inspection, sampling and delivery fee under the Health (Aquatic Facilities) Regulations 2007 & Code of Practice compliance	"Fee may include inspection, chemical and bacteriological sampling and delivery of samples to an approved laboratory each session Fees shall be calculated on a pro-rata basis by the month for aquatic facility that are opened on a seasonal basis."	Local Government Act Section 6.16	No	No	\$672.00 per year for single water body and \$336.00 per year for every additional water body

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Aquatic facility reinspection, assessment for reopening of a closed pool, resampling and delivery fee under the Health (Aquatic Facilities) Regulations 2007 & Code of Practice	"Fee may include inspection, chemical and bacteriological sampling and delivery of samples to an approved laboratory each session "		No	No	174.00
Water samples on request: Bacteriological analysis	Fee for laboratory analysis of water or sewer – regulatory		No	No	174.00
Water samples on request: Chemical analysis	Fee for laboratory analysis of water or sewer – private request	Local Government Act Section 6.16	No	No	521.00
Water samples on request: All other samples at cost charged to City, plus labour & transportation	Minimum charge/per hour or part thereof after the first hour plus sample costs and administration fee		No	No	\$174.00 minimum charge per hour plus cost of analysis per sample as quoted by laboratory, plus administration fee of 30% of the cost
Liquor Act Certification – Environmental Health	In addition to a food Business application or notification		No	No	174.00
Gaming and Wagering Commission Act – Section 55 Certificate of Local Government Authority (new application or renewal)	Public Building Health approval. Completion of the Certificate requires Council determination. Application should be lodged 90 days before proposed gaming activities		No	No	174.00
Pyrotechnics and Fireworks Permits	All pyrotechnic and fireworks permit requires Council acknowledgement. Application should be lodged 90 days before the event		No	No	347.00
Public Buildings – Fixed Structures					
Maximum Fee permitted for consideration of the application for approval	Maximum amount to be charged for the application and inspection fees	Local Government Act Section 6.16	Yes	No	871.00
Initial application for public building approval (no Building Licence)			No	No	521.00
Public Building inspection for approval certification, transfer and variation of uses			No	No	174.00
Variation to any existing Public Building and includes variation of approved uses			No	No	347.00
Public Building – Events					
Initial application for public building approval (markets and events)	Annual application for ongoing event/market	Local Government Act Section 6.16	No	No	347.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Initial application for public building approval (markets and events)- charitable, not-for-profit and community groups organising community events	Available at no cost. The completed event application form must be lodged with the City more than 14 working days prior to the event. Applications received between three to ten working days prior to the event will be charged the standard rate. Applications received between zero to two days will not be approved		No	No	No charge
Based on the maximum numbers of persons on the Occupancy Certificate issued under the Health (Miscellaneous Provisions) Act 1911. When any Public Building, defined in the Act, is monitored during an event as determined by the Coordinator Environmental Health, a service fee shall be charged	Minimum fee is hourly rate or part thereof after the first hour during working hours. Min three hours on weekends and public holidays shall be charged plus penalty rates where applicable. No fee for charitable, not-for-profit and community groups organising community events		No	No	174.00
Issue of Certificate of Approval with maximum accommodation numbers for markets and events (include transfer and variation of uses)			No	No	174.00
Issue of Certificate of Approval with maximum accommodation numbers for events – charitable, not-for-profit and community groups organising community events	Available at no cost. The completed event application form must be lodged with the City more than 10 working days prior to the event. Applications received between three to ten working days prior to the event will be charged the standard rate. Applications received between zero to two days will not be approved		No	No	No charge

Tax invoice shall be issued and authorised by the Manager and Coordinator Environmental Health

All Other Applications and Work Not Specified

All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a determination it will be costed at the hourly rate or part thereof	Per hour or part thereof after the first hour – minimum fee	Local Government Act Section 6.16	No	No	174.00
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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Where re-inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO	Per hour or part thereof after the first hour – minimum fee		No	No	174.00
Overdue and Expired Notices					
Ongoing inspection fee after a Statutory Notice has expired more than seven days and is not compliant	Fee for each inspection per hour or part thereof for the EHO inspection and issued by Tax Invoice to the Owner or Occupier as the case requires	Local Government Act Section 6.16	No	No	174.00
Interest charge for overdue notices issued to property owner or occupier	Interest will apply as per Regulation 19A of the Local Government (Financial Management) Regulations 1996 for any money owing after the due date for overdue amount on tax invoice on outstanding fees on non compliances with notices or service requests	Regulation 19A of the Local Government (Financial Management) Regulations 1996	Yes	No	Outstanding fee plus interest
Food Section					
Analysis of food samples and other samples on request (rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) plus administration fees	Fee includes sample collection, packaging, transport, analysis and reporting by a NATA accredited analyst – up to two hours officer time. Charges will be upon quotation plus administration cost	Local Government Act Section 6.16	No	Yes	\$346.00 minimum fee plus analysis fee by quotation and administration cost at 30%
Verification of Food Safety Programs or Statements required by Food Standards Code	Including but not limited to Food Safety Programs for Vulnerable Persons and Primary Production and Processing Standards		No	No	174.00
Food Act Fees and Charges					
Food Business Proprietor Notification/Registration Fee	Food Business Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113. Registration requirements as per Section 110.	Section 107 (3), Section 113 of the Food Act 2008	No	No	87.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant	Notification as per requirement under Regulation 40 of the Food Regulations 2009	Regulation 40 of the Food Regulations 2009	No	No	87.00
Assessment fee for lodgement of construction and fit-out plans for a food business, retail pet meat shop or animal food processing plant	Includes one site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval	Local Government Act Section 6.16	No	No	260.00
Site inspection fee for retail pet meat shop or animal food processing plant	Annual surveillance fee for notified retail pet meat shop or animal food processing plant		No	No	174.00
Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted	Where more than the allocated 2 site visits by authorised Officer charges will be applied at the minimum hourly rate or part thereafter for each 15 minute in attendance		No	No	174.00
Additional food business inspection fee	For businesses with more than one classification under a Certificate of Registration issued to the same business owner (including Supermarket and Motorplex units and vans)		No	No	174.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan	Above requirements apply		No	No	521.00

Annual Fees – Food Business

Fees are payable prior to the commencement of, or continued operation of a Food Business.

Annual Inspection & Ongoing Surveillance Fees for any Registered Food Business paid after 30 September each year shall be calculated on a pro-rata basis by the month. For food businesses of continued operation, payment by due date of invoice + interest after due date. Refund of annual fees will be upon request, calculated on a pro-rata basis by the month with a deduction of an administration fee. No refund requests for the previous financial years will be considered.

A modified version of the WA Department of Health 'Food Business Risk Profiling' is used to as the primary guide to classify food businesses by risk. The Coordinator Environmental Health may re-classify businesses based on maintenance/non-maintenance of good food hygiene standards.

The provisions of the Food Act provide for the recovery of Annual Fees imposed. Overdue fees may result in the Food Business having the Registration cancelled and the Business being closed.

Annual Surveillance Fees paid after 30 September will be on a pro rata basis.

Renewal letter will advise of the annual fee payment due date for the financial year, as below:

High Risk Food Business /Food vehicle with no Food Safety Plan	Above requirements apply.	Section 140 of the Food Act 2008 and the Local Government Act Section 6.16	No	No	694.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan	Above requirements apply.		No	No	521.00
Medium Risk Food Business – Premises/ Vehicle	Above requirements apply.		No	No	521.00
Low Risk Business–Premises/Vehicle, Horticultural Food Businesses, and any community, charitable or sporting clubs with liquor licence	Above requirements apply.		No	No	174.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Medium and Low risk Food Business– Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream	The annual fees levied on all medium and low risk food businesses conducted by community, charitable, sporting clubs and educational organisations may be waived at the discretion of the Coordinator Environmental Health in the interest of community development. The Fee value shall be reported and debited as a donation of services to the community and credited to the Health – Food Act fees from Community Services Donation Account		No	No	No charge
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval	Per hour. Minimum fee one hour or part thereof after one hour consultation including site visits		No	No	174.00
Very Low Risk Food Business – Premises/ Vehicle	Very low risk food businesses are exempt from registration but are still required to notify. This category covers businesses that sell only packaged low risk foods. No routine inspections are taken		No	No	No charge
Not-For-Profit Organisations and Community Groups including School Canteens Food Business					
Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer	Per hour or part thereof after the first hour – minimum fee	Local Government Act Section 6.16	No	No	174.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval	Minimum fee one hour or part thereof after one hour consultation including site visits		No	No	174.00
Interest charge for overdue notices issued to Food Businesses	Interest will apply as per Regulation 19A of the Local Government (Financial) Regulations for any money owing after the due date for overdue amount on tax invoice on outstanding food business inspection and surveillance fees.	Local Government Act Section 6.16	No	No	Outstanding fee plus interest

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Noise Management Plan Lodgement Fee					
Noise Management for non complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997	Non complying event Application Fee specified under Regulation 18 (6) (b) Lodged 60 days before event	Environmental Protection (Noise) Regulation 1997, Regulation 18 (6)(b)	Yes	No	530.00
Noise Call Out After Hours Fee – Minimum (Three hours @ 1.5 x Hourly rate)	Minimum (3 hours@1.5) payable where a Noise Abatement Direction is issued to an owner or occupier named in the written issued Noise Direction for unreasonable noise emission by a Department of Environment and Regulation (DER) authorised person	Local Government Act Section 6.16	No	No	781.00
Assessment of Noise Management Plan more than specified assessment time	Min fee per hour or part thereof		No	No	174.00
Noise Investigation Fees– payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer	Fee is payable for each subsequent inspection required to investigate the complaint and until such time that the noise emitting premises is deemed to comply with noise legislation		No	No	174.00
Application Fee for Approval of a Noise Management Plan applicable to an Occupier – Noise Management Plan Lodgement Fee	Construction Sites Reg 13 under Environmental Protection (Noise) Regulation 1997 from 5 December 13. Application must be made at least 7 days before proposed construction work. Expedited fees are not applicable	Environmental Protection (Noise) Regulation 1997	No	No	260.00
Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government – Noise Management Plan Lodgement Fee Includes two hours assessment time	Waste Collection and Other Works Reg 14A Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Other Works Reg 14A Environmental Protection (Noise) Regulation 1997	Yes	No	500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier – Noise Management Plan Lodgement Fee Includes two hours assessment time	Motor Sports Venue Reg 16AA Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)		Yes	No	500.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier – Noise Management Plan Lodgement Fee Includes two hours assessment time	Shooting Venue Reg 16BA Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 16BA (2)	Other Works Reg 14A Environmental Protection (Noise) Regulation 1997	Yes	No	500.00
Environmental Protection Noise Fees					
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged 60 days before the event is proposed to commence	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under reg18(6)	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997	Yes	No	1000.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged between 59 and 21 days before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier a late fee is also payable equal to one quarter of the Application Fee	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7A)	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997	Yes	No	1250.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged less than 21 days before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection (Noise) Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7B)		Yes	No	1250.00
Noise Monitoring Fee for Sporting, Cultural or Entertainment Events	Fee to be specified by the CEO as per Reg 18(8) as condition of an approved Event		Yes	No	Maximum of \$5,000

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval)	Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events Reg 19 (B) and after the application is made the CEO is to estimate the cost of assessing and processing the application under Reg19 B(3) and paid by the applicant before the assessment commences. Environmental Protection (Noise) Regulation 1997 from 5 December 2013		Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be lodged not later than 60 days before the event is proposed to commence	Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B (12(a)) Environmental Protection (Noise) Regulation 1997 from 5 December 2013	Environmental Protection (Noise) Regulations 1997 regulation 19B(12)(a)	Yes	No	Maximum of \$5,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given between 59 and 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B (12(a)) where given less than 60 days. Environmental Protection (Noise) Regulation 1997 from 5 December 2013		Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given less than 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B (12(a)) where less than 21 days and CEO is satisfied exceptional circumstances for the notice not being given earlier than within that period. Environmental Protection (Noise) Regulation 1997 from 5 December 2013. Late fee as specified under Reg 19D (3) and 19D (4)		Yes	No	500.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation 19D(1)	Person must pay the CEO within the time specified by the CEO, any noise monitoring fee specified by the CEO for that Notifiable Event under Reg 19D (8) . If not paid in time specified the venue is not approved venue for the purpose of that Event. The Monitoring Fee is based on the Event as determined by CEO	Environmental Protection (Noise) Regulations 1997 regulation 19D	Yes	No	Fee determined for each Notifiable Event at an approved venue

Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)

Application for Approval – Local Government	For each septic application including any application to vary or amend an application	Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974	Yes	No	118.00
Application for Approval – EDPH – with Local Government report			Yes	No	102.00
Application for Approval – EDPH – without Local Government report			Yes	No	110.00
Application for Approval – EDPH – provision of Local Government Report by Council EHO Reg.4A			Yes	No	118.00
Issue of a "Permit to Use an Apparatus" by EHO	Issued when all work is completed and compliant		Yes	No	118.00
Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus	Minimum fee per hour or part thereof after the first hour	Local Government Act Section 6.16	No	No	174.00

Lodging Houses – Health (Miscellaneous Provision) Act

Registration of lodging house each year	Approval fee payable by 1 July each year	Part V, By-Law 2, City of Kwinana Health Local Laws 1963	No	No	356.00
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Animal, Environment and Amenity Local Law 2024

Application for Permit to keep more than 25 poultry or 50 pigeons in a rural zone		Local Government Act Section 6.16	No	No	43.00
Application for Permit to keep more than two bee hives			No	No	43.00
Site inspection fee initial visit prior to approval for keeping of poultry, pigeons or bees		Local Government Act Section 6.16	No	No	174.00
Removal of pigeons or bees based on quotation in response to written request or Notice to remove bees	Requires written quotation		No	No	\$174.00 plus cost of Contractor plus administration fee of 30% of the cost

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
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Trading activities on Thoroughfares and Public Places and Local Government Properties

All categories of Traders, Stall Holders and Service Providers are due for payment and Licence renewal with current Public Liability Insurance cover certificate to be provided with the application and be valid for the duration of the licence. Where an Insurance Certificate is not available by any Charitable or community Not For Profit organisations for a community event it shall be provided and be covered by a separate Public Liability Certificate held by the event co-ordinator and provided with the event application. For events with multiple traders and activities, one trading in public places application will cover the whole event subject to applicant providing all required documentations. Food vendors registered with a Local Government other than the City of Kwinana are required to submit a separate application

Trading & Services Fees and Charges

Initial and Renewal Application fee	A. All categories of Traders, Stall Holders and Service Providers with current public liability insurance cover certificate to be provided with application. Also applicable for Umbrella Trader's Permits and Mobile Food Vendors (Food Trucks) Permits for Designated Trading Area.	Local Government Act Section 6.16	No	No	43.00
Plus Licence Fees: daily fee	B. All categories of Traders, Stall Holders and Service Providers for any day in a given financial year		No	No	43.00
Plus Licence Fees: one week	C. All categories of Traders, Stall Holders and Service Providers for any week in a given financial year		No	No	174.00
Plus Licence Fees: one month	D. All categories of Traders, Stall Holders and Service Providers for any month in a given financial year		No	No	260.00
Plus Licence Fees: three months	E. All categories of Traders, Stall Holders and Service Providers for any three months in a given financial year		No	No	434.00
Plus Licence Fees: six months	F. All categories of Traders, Stall Holders and Service Providers for any six months in a given financial year. May include designated trading area with no additional fee		No	No	607.00
Licence Fees: one year – all categories of traders including designated trading area and approved markets/ events	G. All categories of Traders, Stall Holders and Service Providers are due for renewal with current public liability insurance cover certificate to be provided with application. May include designated trading area and approved markets/ events		No	No	1128.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Plus Licence Fees – Mobile Food Vendors at Designated Trading Area – six months	Applies to mobile Food Vendors (Food Trucks) – exclusive to Designated Trading Area. No fee payable for food vendors who hold a food business registration certificate with City of Kwinana		No	No	174.00
Plus Licence Fees – Mobile Food Vendors at Designated Trading Area and approved markets/ events – one year	Applies to mobile Food Vendors (Food Trucks) – exclusive to Designated Trading Area and approved markets/ events. No fee payable for food vendors who hold a food business registration certificate with City of Kwinana		No	No	304.00
Licence Fee for a notified or registered food business to attend any approved markets/events – one year	No fee payable by community groups and food vendors who hold a food business registration certificate with City of Kwinana	Local Government Act Section 6.16	No	No	100.00
Charitable and not for profit organisations and community events available free of charge to the community	Applies to all Categories A – J if completed applications are received at least 10 working days prior to the event or trading day		No	No	No charge
Charge per non-food stall holder/trader trading under an Umbrella Trading Permit issued to the event organiser – one year	J. Event organisers are to provide a list of all stall holders and traders trading at the event at least two weeks prior to the event		No	No	11.00
Licence fees: one year for approved markets/ events	Applies to the event organiser. No fee payable by community groups		No	No	347.00
Trading in Public Places – Outdoor Dining					
Initial Application or Variation Dining Area on Public Land	With plans and specifications	Local Government Act Section 6.16	No	No	No charge
Outdoor Dining Area on Public Land Annual fee for renewal application			No	No	No charge
Outdoor Eating Area Fee per square metre of outdoor dining area allocated	Note – introductory charge to encourage Alfresco dining		No	No	No charge
Transfer application for Outdoor Dining Area on Public Land	Application shall be lodged 10 days before change of proprietor		No	No	No charge
Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non compliance of cleaning notice	Per incident		No	No	Actual cost

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Provision of Alfresco Area boundary delineators (per disk)	Per disk		No	No	No charge

Environmental Management

Assessment of any Environmental Management Plans consisting of but not limited to the impacts from the following topics; Contaminated Sites, Dust, Acid Sulphate Soils, Odour emissions, Asbestos contamination, Lead or any other likely chemicals use or associated activity, Noise (excluding outside hours) and Vibration impacts, Light spill, handling and management of Waste and Resource Recycling, and any other potential impacts that may adversely affect the local or regional environment or the health comfort and amenity of the community	Generally, these Management Plans are imposed on development approvals or other licences and approvals to limit the impact of the development or activity. The minimum fee allows for 2 hours processing and any additional time is to be charged at fee listed per hour or part thereof plus any sampling/time costs	Local Government Act Section 6.16	No	No	Minimum of \$174.00 includes 1 hour assessment time, plus \$174.00 per hour or part thereof after the first hour, plus actual cost of any expert referrals.
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Approval of Air Handling and Water Supply Systems

Note: Does not apply to private dwellings

Application for approval of the installation or modification of an air handling system or water supply system for air and or water based on plans submitted for approval		Local Government Act Section 6.16	No	No	174.00
Inspection of premises	Minimum fee per hour or part thereof after one hour		No	No	174.00

Fire and Emergency Management

Emergency Services Charges

Deliberate False alarm	Per hour	Local Government Act Section 6.16	No	No	321.00
Direct Brigade alarm – False alarm	Per hour		No	No	321.00
Call out to illegal burn	Per hour		No	No	379.00
Reconnaissance Vehicles	Per hour		No	No	74.00
Light tanker equivalent	Per hour		No	No	91.00
1.4 Equivalent	Per hour		No	No	150.00
2.4 Equivalent	Per hour		No	No	310.00
3.4 Equivalent	Per hour		No	No	374.00
Bulk Water Tanker Equivalent	Per hour		No	No	310.00
Specialist Equipment Equivalent	Per hour		No	No	647.00
Pumper Vehicles Equivalent	Per hour		No	No	647.00
Incident Control Vehicle Equivalent	Per hour		No	No	658.00
Air support equipment	At cost plus % administration fee		No	No	At cost plus 5% administration fee
Earth moving and general equipment	At cost plus % administration fee		No	No	At cost plus 5% administration fee
Any other equipment, personnel or items	At cost plus % administration fee		No	No	At cost plus 5% administration fee

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Fire Inspection					
Fire Inspection fee – Prescriptions		Local Government Act Section 6.16	No	No	133.00

Hireable Spaces**Darius Wells Library and Resource Centre**

Alf Lydon – Community Group	Per hour	Local Government Act Section 6.16	No	Yes	13.90
Alf Lydon – Standard	Per hour		No	Yes	17.00
David Nelson – Community Group	Per hour		No	Yes	21.70
David Nelson – Standard	Per hour		No	Yes	26.10
Frank Baker – Community Group	Per hour		No	Yes	13.90
Frank Baker – Standard	Per hour		No	Yes	17.00
Frank Konecny – Community Group	Per hour		No	Yes	21.70
Frank Konecny – Standard	Per hour		No	Yes	26.10
John Slinger – Community Group	Per hour		No	Yes	21.70
John Slinger – Standard	Per hour		No	Yes	26.10
Ken Jackman Hall half (north or south) – Community Group	Per hour		No	Yes	27.80
Ken Jackman Hall half (north or south) – Standard	Per hour		No	Yes	33.40
Ken Jackman Hall whole – Community Group	Per hour		No	Yes	53.30
Ken Jackman Hall whole – Standard	Per hour		No	Yes	64.50
Consult Room – Standard	Per hour		No	Yes	14.00
Consult Room – Community Group	Per hour		No	Yes	8.00

Toddler Town Centre Crèche

Toddler Town Crèche	Per hour, per child	Local Government Act Section 6.16	No	Yes	4.90
Toddler Town – After hours group bookings, minimum two creche staff required	Per hour		No	Yes	94.00

William Bertram Community Centre

Bertram Consult Room – Community Group	Per hour	Local Government Act Section 6.16	No	Yes	13.90
Bertram Consult Room – Standard	Per hour		No	Yes	17.00
Marri Room – Community	Per hour		No	Yes	21.70
Marri Room – Standard	Per hour		No	Yes	26.10
Tuart Room – Community Group	Per hour		No	Yes	27.80
Tuart Room – Standard	Per hour		No	Yes	33.40

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
John Wellard Community Centre					
Boronia Room – Community Group	Per hour	Local Government Act Section 6.16	No	Yes	27.80
Boronia Room – Standard	Per hour		No	Yes	33.20
Hovea – Community Group	Per hour		No	Yes	21.70
Hovea – Standard	Per hour		No	Yes	26.10
Pixie Mops – Community Group	Per hour		No	Yes	21.70
Pixie Mops – Standard	Per hour		No	Yes	26.10
Wisteria – Community Group	Per hour		No	Yes	21.70
Wisteria – Standard	Per hour		No	Yes	26.10
Kiosk Hire					
Kiosk – Community Group	Per hour	Local Government Act Section 6.16	No	Yes	15.10
Kiosk – Seasonal	Per hour		No	Yes	4.20
Kiosk – Standard	Per hour		No	Yes	18.00
Other Hireable Spaces					
Casuarina Hall – Community Group	Per hour	Local Government Act Section 6.16	No	Yes	21.70
Casuarina Hall – Standard	Per hour		No	Yes	26.10
Fiona Harris Ground floor – Community Group	Per hour		No	Yes	21.70
Fiona Harris Ground floor – Seasonal	Per hour		No	Yes	4.20
Fiona Harris Ground floor – Standard	Per hour		No	Yes	26.10
Fiona Harris Level one – Community Group	Per hour		No	Yes	27.80
Fiona Harris Level one – Seasonal	Per hour	Local Government Act Section 6.16	No	Yes	6.40
Fiona Harris Level one –Standard	Per hour		No	Yes	33.40
Gilmore College Indoor Multi Purpose Court – Community Group	Per hour		No	Yes	46.70
Gilmore College Indoor Multi Purpose Court – Seasonal	Per hour		No	Yes	4.20
Gilmore College Indoor Multi Purpose Court – Standard	Per hour		No	Yes	57.10
Honeywood Pavilion – Community Group	Per hour		No	Yes	27.80
Honeywood Pavilion – Seasonal	Per hour		No	Yes	6.40
Honeywood Pavilion – Standard	Per hour		No	Yes	33.40
Isabella Corker – Community Group	Per hour		No	Yes	21.70
Isabella Corker – Standard	Per hour		No	Yes	26.10
Medina Hall – Community Group	Per Hour		No	Yes	27.80
Medina Hall – Standard	Per hour		No	Yes	33.40
The Patio – Community Group	Per hour		No	Yes	18.90
The Patio – Standard	Per hour		No	Yes	23.60
Thomas Hall – Community Group	Per hour	No	Yes	21.70	
Thomas Hall – Seasonal	Per hour	No	Yes	6.40	
Thomas Hall – Standard	Per hour	No	Yes	26.10	

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Thomas Kelly Pavilion – Community Group	Per hour		No	Yes	27.80
Thomas Kelly Pavilion – Seasonal	Per hour		No	Yes	6.40
Thomas Kelly Pavilion – Standard	Per hour		No	Yes	33.40
Storage – Seasonal / Regular Hirers	Per year, Per storage area		No	Yes	72.80
Wellard Pavilion – Community Group	Per hour		No	Yes	21.70
Wellard Pavilion – Seasonal	Per hour		No	Yes	6.40
Wellard Pavilion – Standard	Per hour		No	Yes	26.10
Wellard West Community Hall – Standard	Per hour		No	Yes	33.40
Wellard West Community Hall – Community Group	Per hour		No	Yes	27.80
Wellard West Pavilion – Standard	Per hour		No	Yes	33.40
Wellard West Pavilion – Community Group	Per hour		No	Yes	27.80
Wellard West Pavilion – Seasonal	Per hour		No	Yes	6.40
Outdoor Netball Court Hire					
Netball Court – Community Group	Per hour, per court	Local Government Act Section 6.16	No	Yes	10.40
Netball Court – Seasonal	Per hour, per court		No	Yes	2.20
Netball Court – Standard	Per hour, per court		No	Yes	12.50
Public Open Space					
Public Open Space – Seasonal	Per hour, per public open space	Local Government Act Section 6.16	No	Yes	4.20
Public Open Space Community Group	Per hour		No	Yes	11.70
Public Open Space group Personal Trainers businesses Hire Fee	Per hour		No	Yes	4.20
Public Open Space Special Event Weekly Hire Fee (Community Group ticketed events)	Per week		No	Yes	1446.20
Public Open Space Standard	Per hour		No	Yes	13.90
Public Open Space Special Event Bond (to make good)	Per booking		No	No	Actual cost of making good
Public Open Space Special Event Hire Fee	Per hour		No	Yes	42.70
Sporting Reserve Change Rooms					
Sporting Reserve Change Room – Community Group	Per hour, per changeroom set	Local Government Act Section 6.16	No	Yes	16.10
Sporting Reserve Change Room – Seasonal	Per hour, per changeroom set		No	Yes	4.20
Sporting Reserve Change Room – Standard	Per hour, per changeroom set		No	Yes	19.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Bus Hire					
Bus Bond	Per Booking	Local Government Act Section 6.16	No	No	500.00
Additional Fuel Charge	Additional charge if bus not returned with a full tank of fuel, plus cost of filling the bus with fuel		No	Yes	\$88.00 plus fuel costs
Bus – Community	Per hour		No	Yes	29.10
Bus – Standard	Per hour		No	Yes	61.50
Hireable Spaces – Additional Fees & Charges					
Administration Fee	Multiple booking changes, cancellation charge and other administration charges	Local Government Act Section 6.16	No	Yes	28.00
Booking support	Hourly rate for City of Kwinana staff to set up and pack up and direct support to hirer. Charge per staff member needed to assist, minimum 2 staff members & 2 consecutive hours per staff member		No	Yes	\$66.00 (min total \$264.00)
Building Maintenance Space Protect – Cost Recovery	Actual cost recovery plus an administration fee, minimum charges apply	Local Government Act Section 6.16	No	Yes	Actual Cost Recovery, plus a \$50 admin fee. Minimum cost recovery charge of \$60 (minimum \$110.00 total)
Floodlights	Per hour per playing area		No	Yes	14.00
Function Rate – Additional Item charge to be applied to any space where the customer is having a Function	Per hour, minimum of 6 hours		No	Yes	32.00
Guest Booking Fee	"A non-refundable Guest Booking Fee (GBF) is included in the final price at the checkout (SpacetoCo) for all casual bookings and is calculated on the maximum final value of an individual booking This fee is only non-refundable under the circumstance of a full cancellation or refund/discount."		No	Yes	2.5% (\$1.00 minimum per transaction)
Key Replacement (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken		No	Yes	56.00
Liquor Permit – Seasonal Hire (consumption only)	Per season		No	No	57.70
Liquor Permit Casual Hire (consumption only)	Per booking		No	No	40.50

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Security Fee	Per call out		No	Yes	140.00
Alarm Callout Overtime (exceeding 20 Mins) -	Per Minute		No	Yes	1.50
Post Hire Inspection Overtime (exceeding 30 Mins)	Per Minute		No	Yes	1.50
SpaceProtect (Pre-Authorisation). Amount depending on level of risk associated with hire	Per booking		No	No	\$0-\$5,000
"Seasonal Hirer Fee Change Discount (all facilities) To harmonise the transition of the new few structure for seasonal hirers who were impacted at 30 June 2023. As per negotiated individual Memorandum of Understanding or each group in 2023. This discount can not be applied for any other purpose."			No	Yes	0 - 90%

Koorliny Arts Centre

Theatre One

Theatre Hire	Full Day Hire (max 8hrs)	Local Government Act Section 6.16	No	Yes	641.00
Theatre Hire	Per Hour		No	Yes	86.00
Bare Stage Hire	Per Hour		No	Yes	64.00
Standard Lighting	Per Day		No	Yes	160.00
Standard Audio	Per Day		No	Yes	160.00
Service Charge	Per Event		No	Yes	42.00
Cleaning Fee	Per Event		No	Yes	160.00

Theatre Two

Theatre Hire	Full Day Hire	Local Government Act Section 6.16	No	Yes	300.00
Theatre Hire	Per Hour		No	Yes	59.00
Standard Lighting	Per Day		No	Yes	107.00
Standard Audio	Per Day		No	Yes	107.00
Service Charge	Per Event		No	Yes	37.00
Cleaning Fee	Per Event		No	Yes	160.00

Studio / Room

Studio One	Per Hour - Community Group	Local Government Act Section 6.16	No	Yes	27.00
Studio One	Per Hour - Standard		No	Yes	37.00
Studio Two	Per Hour - Community Group		No	Yes	27.00
Studio Two	Per Hour - Standard		No	Yes	37.00
Studio Three	Per Hour - Community Group		No	Yes	27.00
Studio Three	Per Hour - Standard		No	Yes	37.00
Training Room	Per Hour - Community Group		No	Yes	20.00
Training Room	Per Hour - Standard		No	Yes	30.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Music Room	Per Hour – Community Group		No	Yes	20.00
Music Room	Per Hour – Standard		No	Yes	30.00
Equipment					
Hire Equipment	Per Booking	Local Government Act Section 6.16	No	Yes	\$0-\$200
Staff					
Front of House Staff	Per Hour	Local Government Act Section 6.16	No	Yes	40.00
Technician	Per Hour		No	Yes	52.00
Security			No	Yes	Actual Cost
Dance Concerts					
Kwinana Dance Festival Entry Fees	Per person	Local Government Act Section 6.16	No	Yes	12.00
Admin Charges					
Ticketing Administration Fee	Per ticket	Local Government Act Section 6.16	No	Yes	2.00
Marketing Support Fee	Per event as negotiated with hirer subject to level and type of marketing support		No	Yes	\$0-\$800
Membership					
Annual Membership Fee	Per person	Local Government Act Section 6.16	No	Yes	25.00
Law, Order And Public Safety					
Abandoned Trolleys					
Shopping trolley removal	Each	Local Government Act Section 6.16	No	No	145.00
Abandoned Vehicles					
Impounded vehicles Admin and Release Fee	Payable to the City's contractor at point of collection	Local Government Act Section 6.16	No	No	230.00
Daily Vehicle Impound Fee	Private		No	No	36.00
Vehicle Towing					
Towing Fee – Vehicle	Payable to the City prior to collection of vehicle from the City's contractor	Local Government Act Section 6.16	No	Yes	310.00
Towing Fee – Trail Bike			No	No	165.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Officer Call Out Fee					
Call out Fee to City's Facilities (User Error)	May be imposed on users of Council facilities who set off City alarms due to neglect or without due care and attention at the discretion of Manager Essential Services. Also includes extended time for Post-Hire inspections due to hirer overstay or unsatisfactory condition of facility	Local Government Act Section 6.16	No	No	140.00 for first 20min then \$1.50/min thereafter

Illegal Signs

Impounded illegal signs		Local Government Act Section 6.16	No	No	67.00
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Parking Permit – Commercial Vehicle

Parking Permit – Commercial Vehicle	Annual	Local Government Act Section 6.16	No	No	256.00
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Parking Permit Replacement

Parking Permit Replacement		Local Government Act Section 6.16	No	No	27.00
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Library**General**

Pocket Laminating	Per card	Local Government Act Section 6.16	No	Yes	3.00
Pocket Laminating	Per A5 sheet		No	Yes	4.50
Pocket Laminating	Per A4 sheet		No	Yes	6.50
Pocket Laminating	Per A3 sheet		No	Yes	11.00
Convenience items e.g. USB, plastic sleeves, ear buds, library bags	Amount depending on supplier costs of goods and services available		No	Yes	0.00 – 54.00
Replacement Membership Cards	Per card		No	No	5.50
Charges for lost and damaged resources	Cost to City		No	Yes	Actual cost
Scanning/Emailing Documents	Up to 10 pages if a staff member is processing the item. Free scanners are also available		No	Yes	2.40
A4 black and white print/copy	Per page		No	Yes	0.20
A4 colour print/copy	Per page		No	Yes	1.20
A3 black and white print/copy	Per page		No	Yes	0.60
A3 colour print/copy	Per page		No	Yes	2.40
Medina in the 50's book	Each		No	Yes	36.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Planning					
Administration					
Large Maps/Plans	Per A1 size	Local Government Act Section 6.16	No	No	22.80
Large Maps/Plans	Per AO size		No	No	60.80
Zoning Certificate – Application Fee for Zoning Certificate	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection	Planning and Development Regulations 2009	Yes	No	73.00
Written advice – Application Fee for Written Planning Advice	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection		Yes	No	73.00
Clause 61A Deemed to Comply Check	Applicable for Single House		Yes	No	295.00
Clause 61A Deemed to Comply Check	Applicable for Alterations/Additions to Single House only		Yes	No	147.00
Subdivision Clearance (per lot)					
a) not more than 5 lots	Per lot	Planning and Development Regulations 2009	Yes	No	73.00
b) more than 5 lots but not more than 195 lots			Yes	No	\$73.00 per lot for the first 5 lots and then \$35.00 per lot thereafter
c) more than 195 lots			Yes	No	7393
Development Application (Includes Mandogalup Improvement Scheme No.1 Area)					
Development Cost <\$50,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Planning and Development Regulations 2009	Yes	No	147.00
Development Cost \$50,000 – \$500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	0.32% of estimated cost of development
Development Cost \$500,000 – \$2,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	\$1,700 + .257% for every \$1 in excess of \$500,000
Development Cost \$2,500,000 – \$5,000,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	\$7,161 + .206% for every \$1 in excess of \$2.5 million
Development Cost \$5,000,000 – \$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	\$12,633 + .123% for every \$1 in excess of \$5 million

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Development Cost >\$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	34196.00
Amendment to Development Approval	Applicable only if the amendment would not substantially change the development approved		Yes	No	295.00
Development Application – Extractive Industry	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)		Yes	No	739.00
Advertising – Development Application	51+ Letters	Local Government Act Section 6.16	No	No	Actual Cost
Change of Use/Continuation of Non-Conforming Use	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Planning and Development Regulations 2009	Yes	No	295.00
Liquor Act Certification – Planning		Local Government Act Section 6.16	No	No	200.00
Building Envelope Modification			No	No	147.00
Home Business	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Planning and Development Regulations 2009	Yes	No	222.00

Property Certificate

Proforma circulated to Council's Planning, Building, Health and Engineering sections and involves a search of Council's records but with no site inspection. A Rates Enquiry is a separate fee. Fees from each department listed below	Total Fee Payable (comprised of the below)	Planning and Development Regulations 2009 and Local Government Act Section 6.16	Per Below	No	195.00
All fees listed below to be paid:					
Property Certificate – Planning Fee	As per Zoning Certificate above	Planning and Development Regulations 2009	Yes	No	73.00
Property Certificate – Health Fee		Local Government Act Section 6.16	No	No	88.00
Property Certificate – Building Fee			No	No	34.00

Strata Title Fees

"Fees payable for the following services provided – (a) approval to amend or repeal scheme by-laws under section 22(1); or (b) approval of a subdivision under section 23(1); or (c) a determination under section 24; or (d) approval of the discharge of an easement under Schedule 2A clause 21W(3)(b) of the Act"	Fees to be calculated in accordance with Section 170, Part 17 of the Strata Titles (General) Regulations 2019	Planning and Development Regulations 2009	Yes	No	Actual Costs
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Documents

Town Planning Scheme 2 Text		Local Government Act Section 6.16	No	No	81.00
Town Planning Scheme 3 Text			No	No	81.00
Other Council Reports/Structure Plans etc			No	No	81.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Digital Information (e.g. Local Planning Strategy Reports on CD)			No	No	81.00
Maps			No	No	37.00

Development Assessment Panel (DAP) Applications

Fees Payable where the estimated cost of the development is:

Less than \$2 million		Planning and Development Regulations 2011	Yes	No	5341.00
Not less than \$2 million and less than \$7 million		Planning and Development Regulations 2011	Yes	No	6168.00
Not less than \$7 million and less than \$10 million		Planning and Development Regulations 2011	Yes	No	9522.00
Not less than \$10 million and less than \$12.5 million		Planning and Development Regulations 2011	Yes	No	10361.00
Not less than \$12.5 million and less than \$15 million		Planning and Development Regulations 2011	Yes	No	10656.00
Not less than \$15 million and less than \$17.5 million		Planning and Development Regulations 2011	Yes	No	10952.00
Not less than \$17.5 million and less than \$20 million		Planning and Development Regulations 2011	Yes	No	11249.00
Not less than \$20 million and less than \$50 million		Planning and Development Regulations 2011	Yes	No	11544.00
Not less than \$50 million		Planning and Development Regulations 2011	Yes	No	16680.00
An application under regulation 17	Minor Amendment application		Yes	No	264.00

Local Development Plans

Council Adoption of Local Development Plans		Planning and Development Regulations 2009	Yes	No	Actual cost
Modification of Adopted Local Development Plans		Planning and Development Regulations 2009	Yes	No	Actual cost
Expert Advice		Local Government Act Section 6.16	No	Yes	Actual cost

Scheme Amendments

Complex amendments	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009	Planning and Development Regulations 2009	Yes	No	Actual cost
Standard amendments	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009		Yes	No	Actual cost
Basic amendments	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009		Yes	No	Actual cost

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Structure Plans					
New Local Structure Plan	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009	Planning and Development Regulations 2009	Yes	No	Actual cost
Amendment to Local Structure Plan	Fees calculated and applied in accordance with Part 7 of the Planning and Development Regulations 2009		Yes	No	Actual cost

Rating Services and Financial Services

Rating Services					
Property Ownership Details – Rate book/ electoral roll enquiry	Other than by inspection at local government office (1 property)	Local Government Act Section 6.16	No	No	20.00
Property Ownership Details – Rate book/ electoral roll enquiry	Other than by inspection at local government office (for 5 or more properties)		No	No	97.00
Property Ownership Details – Rate book/ electoral roll enquiry	No charge for inspection at local government office		No	No	No charge
Rate Enquiry			No	No	44.00
Copy of Certificate of Title	Standard		No	No	Actual cost
Administration fee on rates instalments – 4 instalments	Instalment Plan	Local Government Act Section 6.45, Local Government (Financial Management) Regulations 67	No	No	21.00
Administration fee on rates instalments – 2 instalments	Instalment Plan		No	No	7.00
Administration fee on special rates payment arrangements	Per year, per arrangement	Local Government Act Section 6.16	No	No	57.00
Dishonoured Cheque/ Direct Debit Processing Fee			No	No	16.20
Legal fees	Actual legal fees incurred		No	Yes	Actual cost
Legal Fees – Title Search Fee	At cost		No	No	Actual cost
Direct Debit Arrangement Cancellation Fee	Cancellation of Direct Debit after 3 dishonours due to non compliance		No	No	57.00
Ad hoc Arrangement Cancellation Fee	Cancellation of Ad Hoc Arrangement due to non compliance		No	No	57.00
Notice of Discontinuance	Actual cost incurred		No	Yes	Actual cost
Debt Clearance Letter		Section 6.45(3) and 6.45(4)(e) of the Local Government Act 1995	No	No	30.00
Unpaid Rates Interest Rate	Penalty Interest applied to a rate account or balance that has not been paid by the due date.		No	No	7.00%

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Direct Debit Fee	Fee to charged for thoses rate payers that opt to pay their rates over weekly and fortnight.	Local Government Act Section 6.16	No	No	20.00
Instalment Interest Rate	Interest applied to rate accounts opting for the 2 or 4 instalment options. This interest amount is calculated based on the balance (not including the ESL balance) after each instalment due date. The fee is levied at the time of choosing the instalment option.	Section 6.51(4) of Local Government Act 1995	No	No	3.00%

Financial Services

Sundry Debtor Interest Charges (on overdue accounts)	Impose an interest rate of seven percent (7%) on all money owed to the local government (other than rates and service charges) that is outstanding for more than 35 days after the date of issue of invoice.	Section 6.13 of Local Government Act 1995, 19A of the Local Government (Financial Management) Regulations 1996	No	No	7.00%
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Recquatic

General

Concession discount – (where not specified)	Health Care Card, Seniors Card, Veteran, Students, disability support pension – 15% discount	Local Government Act Section 6.16	No	Yes	15% discount (rounded as required)
Group Discount	Corporate, community groups, family etc. Minimum of 4 people		No	Yes	15% discount (rounded as required)
Promotional Activities	Centre Marketing Activities		No	Yes	up to 100% discount
Carer/Companion	Per person		No	Yes	No charge
Spectator	Per person, attending with paid participants for aquatic or stadium services		No	No	No charge
Refund administrative charge	Per request		No	Yes	26.00
Pro Shop Goods	Amount depending on supplier costs of goods and services available		No	Yes	0.00 – 323.00
Pro Rata of fees	Applicable to all fees where pro rata fees can be applied to the full prices listed in this schedule				Pro Rata of full fee listed

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Cleaning Cost	Per hour	Local Government Act Section 6.16	No	Yes	61.00
Hire of Staff	ie.. Swim instructor or Lifeguard. Amount subject to individual employee pay rate and oncosts. Rate per hour. Minimum 2 hours		No	Yes	32.00 – 108.00

Recquatic Hireable Spaces

Recquatic / Group Fitness Studio hire – Standard	Prices per hour	Local Government Act Section 6.16	No	Yes	28.00
Recquatic / Group Fitness Studio hire – Community	Prices per hour		No	Yes	23.00

Refer to Community Halls and Centres Fees & Charges for definitions and other applicable fees

Gym and Group Fitness

Casual Gym Entry	Per person	Local Government Act Section 6.16	No	Yes	20.00
Casual Group Fitness Class Entry	Per person		No	Yes	20.00
Concession – Casual Gym Entry	Per person		No	Yes	17.00
Concession – Casual Group Fitness Class Entry	Per person		No	Yes	17.00

Membership

Replacement of Membership Frequency Operated Button (FOB)	Per item	Local Government Act Section 6.16	No	Yes	6.00
Direct debit membership dishonour fee	Per dishonoured transaction of direct debit payment schedule		No	Yes	0.00 – 20.00

Membership Standard – Fitness

Adult – Six month upfront	Six months.	Local Government Act Section 6.16	No	Yes	468.00
Adult – Direct debit	Per fortnight		No	Yes	36.00
Concession – Six month upfront	Six months.		No	Yes	397.00
Concession – Direct debit	Per fortnight		No	Yes	30.60

Membership Premium – Recquatic

Adult – Six month upfront	Six months.	Local Government Act Section 6.16	No	Yes	585.00
Adult – Direct debit	Per fortnight		No	Yes	45.00
Concession – Six month upfront	Six months.		No	Yes	497.00
Concession – Direct debit	Per fortnight		No	Yes	38.25
Youth Membership – (13 – 15 years old) – Direct Debit	"per fortnight (must attend gym with parent or gaurdian)"		No	Yes	25.00
FIFO Membership – Direct Debit			No	Yes	50.00
Seniors & Support Membership – 6 months up front	Available to Seniors Card, Veteran, Disability Support Pension.		No	Yes	187.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Seniors & Support Membership – Direct Debit per fortnight	Available to Seniors Card, Veteran, disability support pension.		No	Yes	14.40
Membership Standard – Aquatics					
Adult – Six month upfront	Six months.	Local Government Act Section 6.16	No	Yes	468.00
Adult – Direct debit	Per fortnight		No	Yes	36.00
Concession – Six month upfront	Six months.		No	Yes	397.00
Concession – Direct debit	Per fortnight		No	Yes	30.60
Junior Aquatic Memberships (12 – 15 years old) – Direct Debit	Per fortnight		No	Yes	14.40
Personal Training					
Casual – 30 to 90 minutes		Local Government Act Section 6.16	No	Yes	0.00 – 108.00
Block of ten (one-hour) sessions – 10% discount	Ten one-hour sessions purchased in bulk		No	Yes	10% discount
Small Group Training					
Casual – 30 to 90 minutes		Local Government Act Section 6.16	No	Yes	0.00 – 108.00
Block of ten (one-hour) sessions – 10% discount	Ten one-hour sessions purchased in bulk		No	Yes	10% discount
Rehabilitation					
Premium	Per 3 months	Local Government Act Section 6.16	No	Yes	491.00
Standard Fitness or Aquatics	Per 3 months		No	Yes	387.00
Rehabilitation					
Full court – Standard	Per hour	Local Government Act Section 6.16	No	Yes	68.00
Half court – Standard	Per hour		No	Yes	40.00
Full court – Community Group	Per hour		No	Yes	58.00
Half court – Community Group	Per hour		No	Yes	34.00
Badminton / Pickleball court	Per hour		No	Yes	23.00
Casual Court use per person i.e. Basketball Shoots	Per hour	Local Government Act Section 6.16	No	Yes	6.20
Concession – Casual Court use per person i.e. Basketball Shoots	Per hour		No	Yes	5.70
Junior Sports – Term fee based on ten week term (one class per week – pro rata)					
Junior Team Nomination fee (per team)	Per season	Local Government Act Section 6.16	No	Yes	34.00
Game Fee – Junior Sports competition	Per team		No	Yes	60.00
Adult Team Sports					
Game Fee – Adult Sports (Seven a side)	Per team	Local Government Act Section 6.16	No	Yes	74.00
Game Fee – Adult Sports (Five a side)	Per team		No	Yes	74.00
Team Nomination fee (Seven a side)	Per season		No	Yes	74.00
Team Nomination fee (Five a side)	Per season		No	Yes	74.00
Forfeit fine (Netball)	Per forfeit within 24 hours		No	Yes	133.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Forfeit fine (Soccer)	Per forfeit within 24 hours		No	Yes	133.00
Game Fee – Adult Sports (Other)	Per team		No	Yes	30.00 – 100.00
Adult Sports Corporate	Per Individual		No	Yes	5.00 – 67.00

Lifestyle Programs – Course Fee Ten Week Term (one class per week – pro rata)

Adult programs – term	Amount depending on cost of delivery of the program activity. Cost per week charged as a term amount	Local Government Act Section 6.16	No	Yes	20.00 – 207.00
Adult programs – casual	Amount depending on cost of delivery of the program activity. Cost per casual visit		No	Yes	5.00 – 67.00
Junior programs – term	Amount depending on cost of delivery of the program activity. Cost per week charged as a term amount		No	Yes	20.00 – 207.00
Junior programs – term. Second child 10% discount	Amount depending on cost of delivery of the program activity. Cost per week charged as a term amount. 10% discount		No	Yes	10% discount
Junior programs – casual	Amount depending on cost of delivery of the program activity. Cost per casual visit		No	Yes	5.00 – 67.00

Aquatic Centre

Adult entry	Per person	Local Government Act Section 6.16	No	Yes	7.20
Concession – Adult entry	Per person		No	Yes	6.10
Child entry (Three – fifteen years)	Per person		No	Yes	6.10
Child entry (under Three)	Per person		No	Yes	No Charge
Full Access Pass – Incl GF, Gym, Swim, spa and steam room	Per person – one visit		No	Yes	30.00
Concession – Full Access Pass – Incl GF, Gym, Swim, spa and steam room	Per person – one visit		No	Yes	25.50
Education Department child entry (School bookings, In term etc). Includes free spectator entry	Per person		No	Yes	3.60
Family entry (One adult and three children) or (Two Adults and two children)	Per family		No	Yes	21.00
Family 10 entry pass (One adult and three children) or (Two Adults and two children)	Ten pack of passes (per family)		No	Yes	210.00
Adult swim multi-entry (10 entry pass)	Ten pack of passes (per person)		No	Yes	72.00
Concession – Adult swim multi-entry (10 entry pass)	Ten pack of passes (per person)		No	Yes	61.00
Children swim multi-entry (10 pass)	Ten pack of passes (per person)		No	Yes	61.00
Spa, Steam Room and Swim (over 16 years only)	Per person		No	Yes	13.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Concession – Spa, Steam Room and Swim (over 16 years only)	Per person		No	Yes	11.00
Special event entry ie. pool party	Per person		No	Yes	2.00 – 26.00
Large inflatable hire	Per hour hire of the large pool inflatable – including lifeguard presence.		No	Yes	50.00
Swim Club membership	Entry charged per quarter per member		No	Yes	48.50
Vac Swim child entry	Per person per day		No	Yes	5.20
Pool Lane Hire: Per hour – Community	Subject to availability. Patrons also charged casual entry on top of this fee per person		No	Yes	14.80
Pool Lane Hire: Per hour – Standard	Subject to availability. Patrons also charged casual entry on top of this fee per person		No	Yes	18.50
Hydrotherapy Pool					
General entry	Per person	Local Government Act Section 6.16	No	Yes	8.20
Concession – General entry	Per person		No	Yes	7.20
Multi-entry Hydro Pool (10 pass)	Per person		No	Yes	82.00
Concession – Multi-entry Hydro Pool (10 pass)	Per person		No	Yes	72.00
Hydro pool Hire – Standard	Per hour		No	Yes	129.00
Hydro pool Hire – Community	Per hour		No	Yes	71.00
Group Bookings					
School Carnival – Full Day (spectator fee inclusive)	Per session (full day is anything more than 3 hours)	Local Government Act Section 6.16	No	Yes	756.00
School Carnival – Half Day (spectator fee inclusive)	Per session (half day is anything less than 3 hours)		No	Yes	377.00
Birthday Parties					
Birthday Parties	Per child (two hour lane hire for 2 lanes and access to birthday party area)	Local Government Act Section 6.16	No	Yes	15.00
Swim School – Term Fee based on ten week term (one class per week – pro rata)					
Private class (30 minute 1:1)	Per person	Local Government Act Section 6.16	No	No	56.00
Private class (30 minute class) – Term Fee (10 visits)	Per person		No	No	560.00
SAIL classes (30 min class) Term Fee (10 visits)	Per person		No	No	220.00
Child Term fee (30 minute class) – First child	Per person		No	No	165.00
Child Term fee (30 minute class) – Second child	Per person. 10% discount		No	No	148.50
Child Term fee (30 minute class) – Third child	Per person. 20% discount		No	No	132.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Complimentary Pass with any 10 week term of swimming purchased and can only be used during this period of swimming lesson (10 weeks). No entry will be allowed for other programs. Only general swim and spectator allowed. No hydro entry	Max – child enrolled in swimming lessons and one parent		No	No	No charge
Swim School Swimming Assessments	Per assessment, includes entry		No	No	17.00
Swim School Aqua Playgroup – 10 weeks	Term price. Per person		No	No	86.00
Swim School Aqua Playgroup	Casual Price. Per person		No	No	10.50
Swim School Junior Lifeguard Club	Per person		No	No	16.50
Swim School – Lap it up	Per person		No	No	16.50
Swim School – Other programs	Per person		No	No	0.00 – 207.00
Swim School Discounts – Holiday programs			No	No	0% – 25% discount
Swim School lessons for adults – 45 minutes	Per lesson. Per person		No	No	21.00
Crèche					
Casual users	Per hour	Local Government Act Section 6.16	No	Yes	4.90
Standard Fitness – member usage	Per hour		No	Yes	3.60
Standard Aquatic – member usage	Per hour		No	Yes	3.60
Waste Management					
Rubbish and Recycling – Annual Fees					
Residential Standard Waste Services Charge per property or tenement pursuant to s67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007)	Includes one waste (140L) bin, one recycling (360/240L) bin, one organics (240L) bin for eligible/ opt-in properties, five pre-booked verge collection allocations, promotional and educational items. Annual Fee excludes extra bins	Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007) Part 6, Division 3, section 67	No	No	414.00
Commercial Standard Waste Services Charge per property or tenement	Includes one waste (240L) and one recycling (360/240L) bin, promotional and educational items. Annual Fee excludes extra bins		No	No	414.00

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Additional Bin Service Charge – Waste 140L bin	Annual Service Fee per extra bin. Excludes supply of bin	Local Government Act Section 6.16	No	No	233.00
Additional Bin Service Charge – Waste 240L bin (commercial properties only)	Annual Service Fee per extra bin. Excludes supply of bin. Only available to commercial properties.		No	No	274.00
Additional Bin Service Charge – Recycling 360/240L bin	Annual Service Fee per extra bin. Excludes supply of bin		No	No	57.00
Additional Bin Service Charge – Organics 240L bin	Annual Service Fee per extra bin. Excludes supply of bin		No	No	79.00
Commercial Bin Service Charge – Waste 660L	Annual Service Fee per extra bin. Excludes supply of bin	Local Government Act Section 6.16	No	No	1309.00
Commercial Bin Service Charge – Recycling 660L	Annual Service Fee per extra bin. Excludes supply of bin	Local Government Act Section 6.16	No	No	545.00

Event Waste and Recycling Bins Provision, Collection and Disposal Services

Events – All 240 litre waste bins – for bin supply and waste collection and for disposal of waste	Per bin. This is a contracted service. Minimum 10 days notice applies to this service. Subject to contractor acceptance of the service request.	Local Government Act Section 6.16	No	Yes	35.00
Events – All 240 litre recycling bins – for bin supply, collection of resources for recycling processing and disposal	Per bin. This is a contracted service. Minimum 10 days notice applies to this service. Subject to contractor acceptance of the service request	Local Government Act Section 6.16	No	Yes	35.00

New Bins or Replacement Bins for Waste or Recycling Services – Supply and Delivery for all Properties

Supply and delivery of replacement 140L bin when lost or stolen	Half the cost of purchase and supply	Local Government Act Section 6.16	No	No	43.00
Supply and delivery of replacement 240L bin when lost or stolen	Half the cost of purchase and supply		No	No	46.00
Supply and delivery of replacement 360L bin when lost or stolen	Half the cost of purchase and supply		No	No	64.00
Waste and Recycling Services Establishment fee	Delivery of one waste bin, one recycle bin and one organics bin (for eligible properties) to new client. Price for bin supply only – Excludes pro-rata service charge		No	No	244.00

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Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Additional bin – Supply and delivery of new 140/240/360L bin for additional service	New bin delivered to client for additional service – Price for one bin – Excludes pro-rata service charge		No	No	128.00
Supply and delivery of 660L bin (commercial properties only)	Price for one bin – Excludes pro-rata service charge		No	No	366.00

Zone Youth Centre

Hire Fees

Zone Activity Room – Standard	Per hour	Local Government Act Section 6.16	No	Yes	34.00
Zone Activity Room – Community	Per hour		No	Yes	28.00
Zone Counselling Room – Standard	Per hour		No	Yes	21.00
Zone Counselling Room – Community	Per hour		No	Yes	14.00
Zone Lounge and Kitchen – Standard	Per hour		No	Yes	45.00
Zone Lounge and Kitchen – Community	Per hour		No	Yes	34.00
Zone Meeting Room Level one – Standard	Per hour		No	Yes	18.00
Zone Meeting Room Level one – Community	Per hour		No	Yes	15.00
Zone Multipurpose Hall – Court use only – Standard	Per hour		No	Yes	30.00
Zone Multipurpose Hall – Court use only – Community	Per hour		No	Yes	22.00
Zone Multipurpose Hall (full court including viewing area) – Standard	Per hour		No	Yes	54.00
Zone Multipurpose Hall (full court including viewing area) – Community	Per hour		No	Yes	40.00
Zone Multipurpose Hall – Casual use	Per person		No	Yes	2.00

Other Fees and Charges

Stage Hire (within Zone)	Per day. Use of portable stage only in Zone building	Local Government Act Section 6.16	No	Yes	64.00
Security Fee	Fee charged per call out		No	Yes	124.00
Storage	Cost per m² per month		No	Yes	7.00
Conference/large booking hire discount	Continuous hire for 2 days or more will receive a 20% discount				

Fees & Charges	Details	Reference (Act, Regulation, Local Law, Policy)	Statutory Fee	GST	Draft 25/26 Fee \$
Program, Activities and Events Fees and Charges					
School Holiday program	Dependant on cost of delivery of the program activity	Local Government Act Section 6.16	No	Yes	Actual cost
Youth Programs			No	Yes	Actual cost
Youth Events			No	Yes	Actual cost
Facilitated Youth Activities			No	Yes	Actual cost
Administration Fee	Charge for making more than six changes to a regular hire booking. Charge for each additional change including cancellations and late payment		No	Yes	28.00
Cleaning Fee	Fee charged for additional cleaning required		No	Yes	59.00

Additional Information

Definitions

Community Group	Any Not-For-Profit organisation, Charitable organisation, charitable event or community groups / sport clubs.
Standard	Government Departments and Agencies, Businesses, both commercial and individuals.
Seasonal	Sports Clubs who use the facilities for only part of the year during their sport season.

Pensioner Rebate

Pensioners who qualify for the 50% rebate on their rates are also entitled to a 50% discount on fees and charges not included in their rates assessment notice.

The fees and charges must be directly attributable to activities at their principal place of residence, which must also be their rateable property.

This discount does not apply to any legislative or statutory fees, or any fees and charges not associated with the pensioners principal place of residence e.g. Hall Hire, Reserve Hire etc.



Administration

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8 LATE AND URGENT BUSINESS

9 CLOSE OF MEETING