

Ordinary Council Meeting

27 March 2024

Agenda

Notice is hereby given of Ordinary Meeting of Council to be held in the Council Chambers, City of Kwinana Administration Centre commencing at 5.30pm.



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au



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1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member to declare the meeting open and welcome all in attendance.

Presiding Member to announce that the Ordinary Council Meeting is being live streamed and recorded in accordance with the City's Live streaming and Recording Council Meetings policy.

By being present at this meeting, members of the public consent to the City recording and livestreaming their image and/or voice.

2 ACKNOWLEDGEMENT OF COUNTRY

Presiding Member to read the Acknowledgement of country:

"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."

3 DEDICATION

Councillor David Acker to read the dedication:

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)

Apologies:

Unknown at the time of issuing the agenda.

Leave(s) of Absence (previously approved):

Deputy Mayor B Winmar on 27 March 2024

Councillor M Rowse on 27 March 2024

5 PUBLIC QUESTION TIME

name and address.

In accordance with the *Local Government Act 1995* and the *Local Government* (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the *Local Government (Administration) Regulations* 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her

Members of the public must provide their questions in writing prior to the commencement of the meeting. A public question time form must contain all questions to be asked and

Please note that in accordance with Section 3.4(5) of the *City of Kwinana Standing Orders Local Law 2019* a maximum of two questions are permitted initially. An additional question will be allowed by the Presiding Member if time permits following the conclusion of all questions by members of the public.

6 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

include contact details and the form must be completed in a legible form.

6.1 PETITIONS

A petition must –

be addressed to the Mayor;

be made by electors of the district;

state the request on each page of the petition;

contain at least five names, addresses and signatures of electors making the request;

contain a summary of the reasons for the request;

state the name of the person to whom, and an address at which, notice to the petitioners can be given; and

be respectful and temperate in its language and not contain language disrespectful to Council.

The only motion which shall be considered by the Council on the presentation of any petition are –

that the petition be received;

that the petition be rejected; or

that the petition be received and a report prepared for Council.

6.2 PRESENTATIONS

In accordance with Clause 3.6 of the *Standing Orders Local Law 2019* a presentation is the acceptance of a gift, grant or an award by the Council on behalf of the local government or the community.

Prior approval must be sought by the Presiding Member prior to a presentation being made at a Council meeting.

Any person or group wishing to make a presentation to the Council shall advise the CEO in writing before 12 noon on the day of the meeting. Where the CEO receives a request in terms of the preceding clause the CEO shall refer it to the presiding member of the Council committee who shall determine whether the presentation should be received.

A presentation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

6.3 DEPUTATIONS

In accordance with Clause 3.7 of the *Standing Orders Local Law 2019*, any person or group of the public may, during the Deputations segment of the Agenda with the consent of the person presiding, speak on any matter before the Council or Committee provided that:

the person has requested the right to do so in writing addressed to the Chief Executive Officer by noon on the day of the meeting.

setting out the agenda item to which the deputation relates;

whether the deputation is supporting or opposing the officer's or committee's recommendation; and

include sufficient detail to enable a general understanding of the purpose of the deputation.

A deputation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 FEBRUARY 2024

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 28 February 2024 be confirmed as a true and correct record of the meeting.

8 DECLARATIONS OF INTEREST (FINANCIAL, PROXIMITY, IMPARTIALITY – BOTH REAL AND PERCEIVED) BY MEMBERS AND CITY OFFICERS

Section 5.65(1) of the Local Government Act 1995 states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

in a written notice given to the CEO before the meeting; or at the meeting immediately before the matter is discussed.

Section 5.66 of the Local Government Act 1995 states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and

at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

9 REQUESTS FOR LEAVE OF ABSENCE

- 10 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY
- 11 ANY BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil

12 RECOMMENDATIONS OF COMMITTEES

Nil

13 ENBLOC REPORTS

14 REPORTS – COMMUNITY

14.1 BOOLA MAARA ABORIGINAL CONSULTATIVE COMMITTEE

SUMMARY

At the Ordinary Council Meeting on 10 May 2023, Elected Members approved the elevation of the Boola Maara Advisory Group to a Committee of Council pursuant to section 5.8 of the *Local Government Act 1995*. Following this at the Ordinary Council Meeting on the 31 January 2024, Elected Members approved the Terms of Reference for the Committee.

Under the *Local Government Act 1995*, the City is required to determine Elected Member representatives to this committee. Proposed Boola Maara Aboriginal Consultative Committee Meeting dates for 2024 and sitting fees are also provided for Council endorsement.

OFFICER RECOMMENDATION

That Council:

1. Approve the Elected Member appointments to the Boola Maara Aboriginal Consultative Committee as follows:

Position / Organisation	Name
Elected Member	
Elected Member	

- 2. Approve the appointment of the current Boola Maara Advisory Group members to the Boola Maara Aboriginal Consultative Committee.
- 3. Approve the following schedule of Boola Maara Aboriginal Consultative Committee Meeting dates for 2024, noting meetings are to be held in the City of Kwinana, Corner Sulphur Road and Gilmore Avenue, Kwinana commencing at 10:00am:

Boola Maara Aboriginal Consultative Committee Meeting Dates		
1 July 2024	7 October 2024	
5 August 2024	4 November 2024	
2 September 2024	2 December 2024	

- 4. Direct the Chief Executive Officer to publish details of 2024 Boola Maara Aboriginal Consultative Committee Meetings on the City's website.
- 5. Approve a sitting fee of \$150 per meeting for Aboriginal community members of the Boola Maara Aboriginal Consultative Committee, inclusive of reading time.

VOTING REQUIREMENT

Absolute majority

DISCUSSION

Background

The City of Kwinana maintains strong relationships with the local Aboriginal community, recognising Nyoongar people as Traditional Custodians and valuing their profound connection to land and community. The City has the highest proportion of Aboriginal and Torres Strait Islander residents in the metropolitan area.

The City of Kwinana began its reconciliation journey in 2018 with the development and implementation of the 'Reflect' Reconciliation Action Plan (RAP) and subsequent endorsement of the 'Innovate' RAP in 2021. The RAP process has strengthened relationships with local Aboriginal communities and has allowed the City to drive initiatives such as National Reconciliation Week activities and dual-naming of parks and public buildings.

The Boola Maara Advisory Group (BMAG) was established in May 2018. Since then, the City has fostered trusting relationships with the Aboriginal community and BMAG through ongoing reciprocal engagement. To formalise this collaboration, Council approved elevating BMAG into a Committee of Council at the 10 May 2023 Ordinary Council Meeting.

Discussions with BMAG highlighted support for this elevation. Initial consultations proposed a dual approach, with the Advisory Group focusing on operational aspects and a Consultative Committee providing strategic guidance aligning with long-term City goals and objectives.

However, potential duplications and resource challenges were identified if both groups were to operate concurrently. The BMAG supported consolidating into one consultative Committee, also proposing the formation of a Kwinana Aboriginal Services Network with attending service providers.

Objectives

The primary objectives of the Boola Maara Consultative Committee are to:

- provide an Aboriginal perspective on governance issues;
- review Council strategies from cultural and environmental perspectives
- advise on economic, social, and environmental matters that impact the Aboriginal community; and
- enhance engagement with the local Aboriginal community.

This approach strengthens the City's connection with the Aboriginal community, allowing them to provide feedback and recommendations on the strategic direction of Kwinana while fostering ongoing dialogue and understanding of local Aboriginal culture.

Meeting Content and Dates

Agendas and Minutes for all meetings will be made available online at www.kwinana.wa.gov.au. Advertising of the Boola Maara Consultative Committee Meetings will occur via the City's website and social media.

Should, for some reason, the Boola Maara Consultative Committee Meeting dates change during the year, a notice will be placed on the City's website and social media of the meeting details.

Membership

Initially membership will include members of the existing Boola Maara Advisory Group. The Committee will comprise of a minimum of 6 and maximum of 12 people, as follows:

Organisation or community member	Maximum number
Aboriginal and/or Torres Strait Islander Elders	5
Aboriginal and/or Torres Strait Islander Community Leaders	4
City of Kwinana Elected Members	2
Gnaala Karla Booja Aboriginal Corporation *	1

^{*} Council, in collaboration with the Committee, may endeavour to incorporate a representative from the Gnaala Karla Booja (GBK) Aboriginal Corporation. It's crucial to highlight that a Committee member could simultaneously serve as a GBK Board Member, thus establishing and facilitating this connection.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan				
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?	
4 – A unique, vibrant and healthy City that is safe, connected and socially diverse	4.3 – Enhance opportunities for community to meet, socialise, recreate and build local connections	4.3.1 – Implement the Innovate Reconciliation Action Plan	The establishment of the Consultative Committee will support the delivery of outcomes in the RAP.	
5 – Visionary leadership dedicated to acting for its community	5.3 – Provide a high standard of customer service with the community as priority	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The establishment of the Consultative Committee will provide opportunities for the Aboriginal community to inform future directions.	
	5.2 – Develop strong community engagement through strong partnerships with the community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The establishment of the Consultative Committee will support and foster strong partnerships with the Aboriginal community.	

SOCIAL IMPLICATIONS

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

Social Strategy				
Social Outcome	Objective	Strategic Priority	How does this proposal achieve the social outcomes, objectives and strategic priorities?	
2 – Connected and Inclusive	2.0 – Equitable and inclusive social connection and engagement with community life	2.1 – Facilitate improved stakeholder relationships and networks to enhance coordination and collaboration 2.7 – Promote and provide opportunities for civic participation in leadership, engagement and decision making	The Consultative Committee will provide an opportunity for the Aboriginal Community to be involved in providing advice on City decisions that impact the Aboriginal community, and future direction.	
3 – Informed and Capable	3.0 – Information, learning and development opportunities enhance individual and community capacity	3.2 – Assist community members and organisations to build upon their own strengths and develop their capacity	Committee members will be provided with opportunities to build capacity and form relationships with City staff.	
5 – Caring and Supported	5.0 – Challenges to wellbeing are supported by a caring community	5.2 – Support and provide programs and services to support community members facing barriers to their development and wellbeing	The delivery of the Reconciliation Action Plan will include programs and services which support the Aboriginal community.	
6 – Vibrant and Celebrated	6.0 – Vibrancy and creativity thrive and our unique identity and achievements are celebrated	6.2 – Provide significant events and activities to promote vibrancy and celebration 6.7 – Highlight and acknowledge community achievements	The Consultative Committee will provide advice to Council on how the City can engage with the Aboriginal community and deliver specific events which celebrate culture and acknowledge community achievements.	

LEGAL/POLICY IMPLICATIONS

The *Local Government Act 1995* sets out that a local government (by absolute majority) may establish committees to assist the Council and to exercise the powers and discharge the duties of local government. Members are to be appointed by Council and may be comprised of Councillors, employees, and other persons.

Local Government Act 1995

- 5.10. Committee members, appointment of
- (1) A committee is to have as its members
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).
 - * Absolute majority required.
- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.

Local Government (Administration) Regulations 1996:

- 12. Publication of meeting details (Act s. 5.25(1)(g))
 - (1) In this regulation meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.
 - (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held
 - (a) ordinary council meetings.
 - (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.
 - (3) Any change to the meeting details for a meeting referred to in sub regulation (2) must be published on the local government's official website as soon as practicable after the change is made.
 - (4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

FINANCIAL/BUDGET IMPLICATIONS

To facilitate the Boola Maara Aboriginal Consultative Committee, it will be proposed that a sitting fee of \$150 for Aboriginal Elders and Aboriginal community members for up to 2.5 hours, is provided to fall in-line with current best-practice. This fee will be provided within the existing budget.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

The community will be notified of the scheduled Boola Maara Aboriginal Consultative Committee meetings in accordance with the requirements of the Act.

ATTACHMENTS Nil

15 REPORTS – ECONOMIC

15.1 APPLICATION FOR RATE EXEMPTION FOR UNIT 7, 11 RICHARD PLACE ORELIA ON RATE ASSESSMENT A4484 - UNITINGCARE WEST

SUMMARY

UnitingCare West has applied for rate exemption for Unit 7 contained within rate assessment A4484. A rate exemption was previously granted to Stella Living Ltd at the Ordinary Council Meeting on 13th September 2023 for the same property and administration of the property has now been transferred to UnitingCare West. The rate exemption application attests that their property continues to be used for a 'Charitable Purpose' in accordance with Section 6.26(2)(g) of the Local Government Act 1995. The subject property is a State Government owned asset which has now been transferred to UnitingCare West to administer.

OFFICER RECOMMENDATION

That Council resolves to approve the rate exemption for unit 7 included within rate assessment A4484 for UnitingCare West.

VOTING REQUIREMENT

Simple majority

DISCUSSION

Assessment A4484 comprises 8 units, owned by Department of Communities with one unit (unit 7) having now been transferred from Stella Living Ltd to UnitingCare West who have made an application for a rate exemption.

UnitingCare West a Community Housing Organisation (CHO) have supplied the City with a copy of their ATO endorsement as an income tax exempt Public Benevolent Institution and registration as a not-for-profit Charitable Organisation under the Australian Charities and Not-for profit Commission.

The organisation's constitutional purpose is to deliver a range of quality community services and programs within the geographical area of the Synod of Western Australia which are responsive, accessible and relevant to the needs of those groups and persons who are most vulnerable and disadvantaged, and which include early intervention and prevention activities.

UnitingCare West is a registered Community Housing Provider with Department of Communities (WA Community Housing) and manages its housing program in accordance with the national standards that apply to registered non-for-profit community housing organisations. UnitingCare West assists local individuals in acquiring and maintaining economic ease and relief from poverty through the provision of low-cost housing to the community. UnitingCare West has a head lease agreement with the Department of Communities as a preferred supplier, which is renewed annually.

The property is used to provide social housing for people who are disadvantaged or marginalized (people with a disability, pensioner, crisis/transitional accommodation). UnitingCare West meets the criteria for rate exemption and this was assessed against the WALGA "Rates and Charitable Land use Exemption Applications – Best Practice Guideline" developed in consultation with the WA Rates Officers' Association. The transfer of the rate exemption, if approved would continue until such time as the land is no longer being utilised for a Charitable Purpose.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

The Local Government Act 1995 deems certain land non-rateable under the statutes of Section 6.26 of the Act. Foundation Housing Ltd is seeking exemption in accordance with subsection (2)(g) of the section, which states:

6.26. Rateable land

- 1. Except as provided in this section all land within a district is rateable land.
- 2. The following land is not rateable land
 - (g) land used exclusively for charitable purposes.

Section 6.26 of the Local Government Act 1995 provides for rate exemptions based on exclusive charitable uses:

A 'charitable purpose' has a specified legal meaning, which has developed over the years by the courts and parliament. The courts have recognised many different charitable purposes and as society changes new charitable purposes are accepted.

Section 5 of the Commonwealth Charities Act 2013 states the definition of a charity as:

5.Definition of Charity

In any Act:

Charitable: an entity is charitable if the entity is a charity.

Example: A reference in an Act to a charitable trust is a reference to a trust that is a charity. Charity means an entity:

- a) that is a not-for-profit entity; and
- b) all of the purposes of which are:
 - 1. charitable purposes (see Part 3) that are for the public benefit (see Division 2 of this Part); or
 - II. purposes that are incidental or ancillary to, and in furtherance or in aid of, purposes of the entity covered by subparagraph.

FINANCIAL/BUDGET IMPLICATIONS

If the rate exemption were to continue, the property would remain liable for the payment of ESL and any applicable refuse and/or service charges. If approved by Council, the City Administration will retain the property in the City's Register of Non-Rateable Properties and review their status on a triannual basis for continuation of exemption compliance. As the previous exemption for Stella Living Ltd has already been applied to the rate assessment, there will be no further financial implication with approval of this rate exemption application.

The current exemption of rates (Stella Living Ltd) has a reduction in rate revenue of \$821.06 for 2023/2024 financial year being an eighth of the whole group rated property (\$6,568.45 levied annually) and would have similar financial implications for on-going financial years while the rate exemption is in effect.

ASSET MANAGEMENT IMPLICATIONS

There are no Asset Management implications as a result of this proposal.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no Environment/Public Health implications as a result of this proposal.

COMMUNITY ENGAGEMENT

There are no Community Engagement implications as a result of this proposal.

ATTACHMENTS

- A. Application for Transfer of Rate Exemption Unit 7, 11 Richard Place ORELIA Rate Assessment A4484
- B. ATO endorsement Charity Uniting Care West
- C. Certificate of Incorporation Uniting Care West
- D. Headlease Agreement Unit 7, 11 Richard Place ORELIA
- E. Statutory Declaration Unit 7, 11 Richard Place ORELIA Rates Assessment A4484
- F. UnitingCare West Constitution
- G. UnitingCare West Financials 30 June 2023 Final SIGNED



Application for Rate Exemption

The information that you provide in this application form will the basis for comparison against the Statues of Section 6.26(2) of the *Local Government Act 1995*.

All sections of the form must be completed and all additional requested documentation must be attached for your application to be accurately assessed. <u>Failure to provide any requested information my result in the rejection of your application.</u>

Please note, that the lodgement of an application for rate exemption does not affect the liability to pay any rate or service charge imposed under the *Local Government Act 1995*, pending determination of the application for rate exemption. A formal written response will be issued once the application for rate exemption has been assessed.

1.	Property Owner Deta	ils
a)	Rates Assessment Number:	
b)	Property Owners Name(s):	Department of Communities
c)	Property Address:	7/11 Richard Place, Orelia WA 6167
d)	Owners Postal address:	Level 2 169 Hay Street, EAST PERTH
		WA 6004
e)	Owners Phone Number:	9222 4924
f)	Owners email Address:	communityhousing@communities.wa.gov.au
2.	Applicant's Details	
a)	Name of Organisation:	Uniting WA
b)	Contact Person:	Louise Naylor
c)	Position held:	Manager - Housing
d)	Postal address:	
e)	Contact Phone Number:	9220 1247
f)	Contact email Address:	louise.naylor@unitingwa.org.au
g)	Is the organisation the owner	
	of the property?	Yes No X
h)	Does the organisation lease	
	the property?	Yes X No
NB:	If yes, please provide a c Residential Tenancy Agree	copy of the Head Lease, Lease Agreement and/or ment if the property is sub-let.
i)	Does the organisation occupy the whole of the property?	Yes X No

Item 15.1 - Attachment A Page 17

4-	Y			
j)	Is the exemption claimed over the Yes No No			
	whole property?			
	If no, please provide a building plans detailing the area that exemption is sought.			
1.5	to the constraint of the last			
k)	Is the organisation exempt Yes No No			
	from the payment of rates			
	under any Act other than the			
	Local Government Act 1995?			
	If Yes, please state under which Ast the organisation is rate. I confirm that Uniting Care West (Trading as			
	Act the organisation is rate exempt. Uniting WA) are seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. Uniting WA offers services on a charitable basis therefore under 6.26(2)(g).			
3.	Organisational Information			
a)	Please attach a copy of the organisation's			
	Constitution.			
b)	Briefly describe the primary use for the property			
	(i.e. Residence, Church, The properties are used to provide social housing for people who are disadvantaged or marginalized (people with a disability, pension, crisis/transitional accommodation). The property is used for Community Housing and accommodation and support are provided.			
	Homeless Shelter, Shop Support service provision is delivered on a needs basis depending on the individual ranging from weekly to every few months. Rent payment of rent is taken from residents of the properties in line with Department of			
	Communities Rent setting policy. This means there is no defined rent amount as it is determined by tenants income. This revenue generated is used to maintain the property. The lease with Department of Communities is due to be extended to September 2024.			
NB:	A Statutory Declaration attesting to the actual property usage <u>must</u> be submitted with this review form.			
c)	Does the organisation receive income from the use of the property? Yes X			
	If yes, please attach a detailed statement listing the activities and types of income received from these operations on an annual basis.			
d)	Are commercial activities being conducted at the property address? Yes No			
	If Yes, please attach a detailed statement of any the commercial activities conducted at the property address.			
e)	Please attach a copy of two years audited financial statements.			
4.	Checklist for Document Attachments			
a)	Copy of Head Lease, Lease Agreement or Sub-Lease Residential Tenancy Agreement			
b)	Building Floor Plans detailing leased areas.			
c)	Copy of Constitution			

Item 15.1 - Attachment A Page 18

d)	Copy of two years	audited financial statements	Х	
e)	Statutory Declar	ing attesting to property usage.	х	
NB: 1 Recei	This statement is to ved from the opera	o include the type of operations, any income ations, details of any commercial activities.		
f)	Please include any other details that may assist with the approval of your application or any documents/information requested by the City.			
5.	Declaration			
Applic	are that the answer ation are true and sation to execute th	s, information and documentation provided in the correct to the best of my knowledge. I am a is document.	Rate Exemption uthorised by the	
	Name:	Louise Naylor		
	Position:	Senior Manager - Housing		
	Organisation:	Uniting WA		
	Signature: Date:	20/10/23		
OFFICE USE ONLY				
Rate Exemption Application Approved Yes No				
Reason:				
The de	ecision to approve/d	eny a Rate Exemption under Section 6.26(2)(g) of resolved by Council	the Local	
	Signed: Date:			
Positio	Position:			
Meetin	g:			

Item 15.1 - Attachment A

Item 15.1 - Attachment A Page 20





3 August 2007

Notice of endorsement for charity tax concessions

This endorsement notice has been issued to:

Name

UNITINGCARE WEST

Australian business number

75 467 729 203

UNITINGCARE WEST, a public benevolent institution, is endorsed to access the following tax concessions from the dates shown:

- Income tax exemption from 19 June 2006 under Subdivision 50-B of the Income Tax Assessment Act 1997.
- GST concessions from 19 June 2006 under Division 176 of A New Tax System (Goods and Services Tax) Act 1999.
- FBT exemption from 19 June 2006 under section 123C of the Fringe Benefits Tax Assessment Act 1986

Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abn.business.gov.au

Your organisation must notify the Tax Office in writing if it ceases to be entitled to endorsement.

Michael D'Ascenzo

Commissioner of Taxation and

Registrar of the Australian Business Register

CHARITY_ADVICES_927-TED-0000076-0000162



Uniting Church in Australia Synod of Western Australia

CERTIFICATE OF INCORPORATION

I, Robert John Watson, for the time being am the moderator of the Synod of Western Australia in the Uniting Church in Australia. I certify and declare that pursuant to s.31 of the Uniting Church in Australia Act 1976 (WA), UnitingCare West has been constituted as an instrumentality of the Synod of Western Australia and that it has been duly incorporated under and by virtue of s.28 of the Uniting Church Act, 1976 (WA). I further certify and declare that the Synod of Western Australia has determined that UnitingCare West will commence operation as a separately incorporated instrumentality of the Church on 1 July 2006.

Dated this 28th day of March 2006.

Robert John Watson

Moderator

Uniting Church in Australia Synod of Western Australia

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ABN: 66 428 151 531



Lease of Premises for Residential Purposes to a Non-Government Organisation or Community Housing Organisation

Lot 81 7/11 Richard Place Orelia, WA 6167

Housing Authority

(Housing Authority)

Uniting WA (ABN 75 467 729 203)

(Organisation)

Information table

Date: 15/09/2023

Parties

Name Housing Authority, a body corporate constituted under the Housing Act

1980 (WA)

Short form name Housing Authority

Notice details 5 Newman Court Fremantle 6160

Attention: Chief Executive Officer or his nominee from time to time

Name Uniting WA (ABN 75 467 729 203)

Short form name Organisation

Notice details GPO Box B74, Perth WA 6838

Attention: Amanda Hunt - Michael Chester and Jen Park Chief

Executive Officers

Items

Item 1 Land (clause 1.1)

The land situated at 7/11 Richard Place Orelia Western Australia and described as Lot 81 and being the part of the land comprised in

Certificate of Title Volume 207 Folio 129A

Item 2 Premises (clause 1.1)

The Land, the Building and the Housing Authority's Property comprising

2 bedrooms.

Item 3 Term (clause 1.1)

3 months

Item 4 Commencement Date (clause 1.1)

18/09/2023

Item 5 Expiry Date (clause 1.1)

31/12/2023

Item 6 Permitted Use (clauses 1.1 and 6)

Subletting the Premises for the purposes of Community Housing and the Support Program set out in Schedule A and in accordance with the

terms and conditions of clause 7 of this lease

Premises occupied as at Commencement Date

No

Existing agreement between the Parties for lease of Premises

(clause 2.2)

No

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Premises are "Transitional Premises" to which clauses 7.2(d) and

26.3 apply

Yes

Item 7 Rent (clause 4)

\$0 Nil rent per annum.

Background

- A The Housing Authority is a body corporate with perpetual succession constituted under the Housing Act 1980 (WA) and is an agent of the Crown in right of the State of Western Australia.
- B The Housing Authority (or its predecessor in title) is the registered proprietor of an estate in fee simple of the Premises.
- C The Organisation is a not for profit organisation incorporated in the State of Western Australia.
- D The Housing Authority has previously leased the Premises to the Organisation.
- E The Housing Authority and the Organisation have agreed to enter into a new lease of the Premises in the form of this lease to further the objects of the Housing Authority pursuant to the Housing Act 1980 (WA).

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Agreed terms

Defined terms & interpretation

1.1 Defined terms

In this lease:

Adverse Risk Event means an event which is likely to have or has had a material adverse effect on:

- (a) the Housing Authority's material rights or remedies under this lease;
- (b) the ability of the Organisation to observe or perform its obligations under this lease;
- (c) the assets, operations, condition (financial or otherwise) or business of the Organisation, including, without limitation, a reduction or severance of funding the Organisation receives from a Governmental Agency or other third party to enable it to perform its obligations established under this lease and more generally, to conduct its day to day business, regardless of whether the event relates to the Premises or the operations of the Organisation the subject of this lease.

Applicant means an Eligible Person who has applied for Community Housing or a person referred by a Governmental Agency for participation in the Support Program conducted by the Organisation.

Approvals and Licences means each permit, development approval, authorisation, licence, exemption, clearance, consent, permission, notification, application, filing, registration, lodgement, deed, certificate, direction or declaration, or similar decision of any kind which is required pursuant to any Law, by or with a Governmental Agency in respect of the Premises.

Asbestos has the same meaning of that term in the Occupational Safety and Health Regulations 1996 (WA) and includes Asbestos-containing Material;

Asbestos-containing Material (ACM) means any material, object, product or debris that contains asbestos.

Building means the building and all other improvements constructed or erected on the Land from time to time.

Business Day means a day other than a Saturday, Sunday or public holiday in Western Australia

Change in Law means the amendment, coming into effect or implementation after the date of this lease of:

- a Legislative Requirement, other than any Legislative Requirement which on the date of this lease has been published; or
- any applicable judgement of a relevant court of law which changes a binding precedent.

Change of Control means, in respect of an entity, an event that occurs which results in a change in the Control of that entity.

Commencement Date means the date in Item 4.

Community Housing means housing for people on a very low, low or moderate income or for people with additional needs that is provided by non-government organisations in accordance with any relevant Policy.

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Community Housing Organisation means either any not for profit organisation incorporated under the Law of the Commonwealth of Australia or the State of Western Australia whose primary objective is to provide Community Housing to Eligible Persons or a Local Government.

Contractor means an appropriately licensed and qualified builder and where the case requires, any other appropriately qualified tradespersons, consultants and other professionals.

Control means:

- control or influence of, or having the capacity to control or influence the composition
 of the board, or decision making, directly or indirectly, in relation to the financial and
 operating policies;
- (b) being in a position to cast, or control the casting of, more than 20% of the maximum number of votes that may be cast at a general meeting; or
 - (c) having a relevant interest (as defined in Section 608 of the Corporation Act 2001 (Cth) in more than 20% of the securities (as defined in Section 92 of the Corporation Act 2001 (Cth), of an entity.

Day to Day maintenance means all repairs and maintenance to the premises other than those repairs and maintenance relating to "structural maintenance" as defined in this agreement. The general characteristics of day-to day maintenance are that they are required to maintain the efficient operation and extend the life of essential fixtures and other building components. Types of day to day maintenance include, but are not limited to:

- (a) Emergency or urgent maintenance;
- (b) Non-urgent repairs to plumbing and electrical services;
- (c) Maintenance of exhaust fans, gutters, fire extinguishers, and smoke detectors;
- (d) Maintenance of essential fixtures;
- (e) Annual termite inspections;
- (f) Garden maintenance

DFES means the Department of Fire & Emergency Services (WA) established pursuant to the *Fire and Emergency Services Authority of Western Australia Act 1998* (WA) or its successor organisation.

Dwelling means an individual residential dwelling within the Building.

Eligible Person means the person or persons who from time to time occupy the Premises, which person must be a prospective tenant selected by the Organisation though the support program and must:

- a) comply, or be working towards compliance, with the Housing Authority's eligibility criteria for Social Housing as set out in the relevant policy; and
- b) be, or be working towards becoming, an applicant on the Joint Wait List.

Essential Fixtures means any item or items affixed or additions or modifications to the Premises, including but not limited to, hot water systems, ovens, stoves, floor coverings and air conditioners that the Housing Authority determines are essential to ensuring that the Premises are suitable for the purposes for which they have been provided.

Expiry Date means the date in Item 5.

Financial Year means any period of 12 months ending on 30 June (or in the case of the first and last Lease Years, any lesser period which commences on the Commencement Date and ends on the next 30 June or which commences on 1 July immediately preceding the expiration or earlier termination of this lease and ends on the date of expiration or earlier termination of this lease).

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Governmental Agency means, in respect of the relevant sovereign state, any government or governmental, semi-governmental, administrative, fiscal or judicial body, responsible Minister, department, office, commission, delegate, authority, instrumentality, tribunal, board, agency, entity or organ of Government, whether Federal, State, Territorial or local, statutory or otherwise, anywhere in the world.

Housing Authority's Property means all plant and equipment, fixtures, fittings (including those attached to Services), furniture, furnishings and decorations and other property in, on or fixed to the Premises that are made available by the Housing Authority.

Insolvency Event means any one or combination of the following or any event or circumstance analogous to the following:

- a Party disposes of the whole or any part of its operations or business other than in the ordinary course of business;
- (b) a Party ceases to carry on business;
- (c) a Party ceases to be able to pay its debts as they become due;
- (d) any step is taken by a mortgagee to take possession or dispose of the whole or any part of a Party's assets, operations or business;
- (e) any step is taken to enter into any arrangement between a Party and its creditors, without the prior written consent of the Housing Authority; and
- (f) any step is taken by a Party to appoint an administrator, receiver, receiver and manager, trustee, provisional liquidator, liquidator or any other persons (however described) holding or appointed to an analogous office or acting or purporting to act in an analogous capacity.

Insurable Loss means all loss or damage which is caused or contributed to by any risk or liability against which a prudent and reasonable owner of premises similar to the Premises would ordinarily insure.

Insurance Policies has the meaning given to the term in clause 17.1.

Item means an item in the Information Table.

Joint Wait List means the list of Eligible Persons maintained by the Housing Authority and includes persons referred by or entered onto the list by a Community Housing Organisation to form a common Community Housing wait list.

Land means the land described in Item 1.

Law includes any constitution or provision, treaty, decree, convention, statute, Act, regulation, rule, ordinance, proclamation, subordinate legislation, delegated legislation, by-law, judgement, rule of common law or equity, rule, ruling or guideline by a competent entity exercising jurisdiction in the relevant matter, including a rule, ruling, by-law, town planning scheme, building code or guideline of any Governmental Agency.

Lease Year means each period of 12 months commencing on the Commencement Date and each anniversary thereof during the Term.

Legislative Requirement includes any:

- (a) Law
- (b) certificate, licence, consent, permit, approval and requirement of any Governmental Agency; and
- (c) fees and charges payable in connection with the foregoing.

Local Government means a local government as defined in the Local Government Act 1995 (WA).

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Loss means a loss, claim, action, damage, liability, cost, charge, expense, penalty, compensation, fine or outgoing suffered, paid or incurred and **Losses** has the same meaning.

Maintenance means any works for the maintenance or repair of the Premises, including of any Material Defect but excluding any works which are the subject of a separate written agreement between the Parties.

Maintenance Register means the record of all Maintenance, expenditure and other details required to be kept for each Premises in order for the Organisation to comply with its obligations set out in clause 8.3.

Market Rent means the rent for the Premises assessed in accordance with the Housing Authority's Policy and based on data supplied by the Valuer General's office and taking into account the type of dwelling, property age, number of bedrooms and locational index of the Premises.

Material Defect means any defect in the Premises of a structural nature only which renders impossible the performance of the Organisation's Obligations under clauses <u>7.1</u>, <u>7.2</u> and/or <u>8.1(a)(ii)</u> but which excludes any fair wear and tear.

Minister means the State Government Minister with portfolio responsibility for the Housing Authority from time to time.

Organisation's Obligations means all of the covenants, agreements and obligations contained or implied in this lease (including any holding over under it and extension and renewal of it), whether by this lease or otherwise, and on the part of the Organisation to be observed and performed.

Parties means the Housing Authority and the Organisation.

Party means either the Housing Authority or the Organisation.

Permitted Use means the use or uses for which the Premises may be used as specified in Item 6 and Schedule A.

Policies means the Housing Authority's policies listed in Schedule B as updated and/or amended by the Housing Authority from time to time, and any new policies adopted by the Housing Authority from time to time, in accordance with clause <u>28</u> and **Policy** has a corresponding meaning.

Premises means those premises described in Item 2.

Property Condition Report means the Report prepared by a Party following an inspection of the Premises in accordance with clause 8.3.

Records means any record, plan, document, budget, statement or policy (electronic or otherwise), which the Organisation is required to keep, including:

- (a) any record that is required for compliance with the Policies; and
- (b) any other records set out in or required for compliance with the terms of this lease.

Rent means the amount payable by the Organisation specified in Item 7 and at clause 4.

Reports means the reports and other information listed in Schedule C that the Organisation is required to provide to the Housing Authority in accordance with this lease.

Residual Current Device means the residual current device required by Law.

RT Act means the Residential Tenancies Act 1987 (WA).

RV Act means the Retirement Villages Act 1992 (WA).

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Safety Devices means Residual Current Devices, Smoke Alarms and other devices required by Law to be installed at the Premises the purpose of which is to protect and ensure the safety of the Tenants.

Services means the services provided by authorities, the Housing Authority or others to the Premises, including, but not limited to, electricity, gas, water, sewerage, air conditioning, lifts, escalators, fire control and communications together with all plant and equipment relating to those services and Service has a corresponding meaning.

Service Fees means optional fees (not charged as part of the Tenant Rent) for additional tenancy management services, made available by the Organisation directly or through a third party, to Tenants on a user pay basis, including but not limited to services such as: laundry, linen change, meals and house cleaning services, or furniture or television/video

Service Provider means an entity that provides support services to enable Tenants to live as independently as possible in the community.

Smoke Alarms means the smoke alarms required by Law.

Social Housing means housing that must be leased to Eligible Persons in accordance with the relevant Policies.

Structural Maintenance means substantial and major repairs or replacement of essential structures relating to all loads, internal actions, material properties and foundation conditions that significantly affect structural sufficiency or serviceability, including, but not limited to:

- (a) Floors
- (b) Concrete slab
- (c) Masonry
- (d) Roof covering (tiles, colourbond etc)
- (e) Roof structure
- (f) Footings and foundations
- (g) Outer walls or any construction, but not windows, doors, doorframes and door furniture
- (h) Ceilings
- Sewerage, drainage and water supply, but not taps and other visible water fittings.

Support Program means the program specified in Schedule A which is carried out by the Organisation in furtherance of, and in order to effectuate, the Organisation's primary purpose and main activity and which may include the provision of Community Housing or, if the Premises includes any commercial appendages, the subletting by the Organisation of that portion only of the Premises for commercial use).

Tenancy means each and every tenancy the subject of a Tenancy Agreement and Tenancies has the corresponding meaning.

Tenancy Agreement means any agreement, express or implied, between the Organisation (as landlord) and the Tenant or Tenants by which the Organisation grants a right to occupy the Premises, or part thereof, whether exclusively or otherwise, in accordance with the terms of this lease and without limiting the generality of the foregoing, includes a residential tenancy agreement under the RT Act and a residence contract under the RV Act.

Tenant means an Eligible Person who occupies the Premises from time to time and Tenants has the corresponding meaning.

Tenant Rent means the rent which is charged by the Organisation to Tenants under the Tenancy Agreement in accordance with the relevant Policy which, as at the date of this lease requires, inter alia:

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- the Organisation to charge an affordable rent of no less than 25% and no higher than 30% of the Tenant's household's net (after tax) income;
- (b) no Tenant Rent to exceed the current Market Rent for the Premises; and
- the Tenant's entitlement to Commonwealth Rent Assistance to be factored into any Tenant Rent determination.

Term means the period in Item 3 starting on the Commencement Date and ending on the Expiry Date and includes any period of holding over, subject to earlier termination in accordance with this lease.

Transitional Premises means premises used for medium term transitional housing to which the RTA applies sometimes referred to as Exit Point Housing

1.2 Interpretation

In this lease:

- (a) the singular includes the plural and the other way around;
- (b) a reference to:
 - a clause, paragraph, information table, schedule or annexure is a reference to a clause or paragraph in, or the Information Table, a schedule or annexure to this lease;
 - this lease includes the Information Table and any schedules and annexures;
 - this lease or another document includes a reference to it as novated, altered or replaced;
 - (iv) A\$, \$A, dollar or \$ is to Australian currency;
 - a specific time for complying with an obligation is to that time in the place where that obligation is to be complied with;
 - (vi) anything is to the whole and each part of it;
 - a group of persons is to all of them or any two or more of them jointly and each of them severally;
 - a person includes the person's executors, administrators, successors and permitted assigns; and
 - legislation includes any amendment to it and any consolidation, re-enactments or replacements of it and any subordinate legislation made under it:
- words importing natural persons include partnerships, bodies corporate, associations, governments and governmental and local authorities and agencies; and
- (d) a promise, representation or warranty:
 - in favour of two or more persons is in favour of all of them jointly and each of them severally; and
 - (ii) made by two or more persons binds all of them jointly and each of them severally.

1.3 Drafting responsibility

No provision of this lease is to be construed against a Party because that Party (or its advisers) was responsible for drafting it.

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Lease

2.1 Grant of lease

The Housing Authority leases the Premises to the Organisation for the Term subject to:

- the provisions of this lease and the rights reserved to the Housing Authority under this lease including, but not limited to, the Housing Authority's rights under clause 2.2; and
- the performance and observance by the Organisation of the Organisation's Obligations.

2.2 Previous lease arrangements

If there is a previous arrangement existing between the Parties for the lease of the Premises as indicated in item 6 of this lease, the Parties agree that:

- the previous lease arrangement is terminated effective from the Commencement Date;
- (b) all rights and obligations under the previous lease arrangement shall cease to have effect except for those obligations of either Party accruing prior to the termination; and
- (c) this lease will thereafter constitute the entire agreement between the Parties in relation to the lease of the Premises.

2.3 Easements

- (a) The Housing Authority may for the purpose of providing:
 - (i) a public or private entrance to or exit from;
 - (ii) a support for the structure erected on;
 - (iii) the supply of a Service or telephone or electronic communication to; or
 - (iv) any other right, privilege or facility for

the Premises or any other land or building or improvements thereon, do any of the things specified in clause 2.3(b).

- (b) The Housing Authority may for the purposes detailed in clause <u>2.3(a)</u> and subject to clause <u>2.3(c)</u>:
 - (i) grant rights of support to or enter into any arrangement or agreement with:
 - (A) any owner, lessee, tenant, occupier or other person interested in land adjacent to or near to the Premises; or
 - (B) any public authority;
 - (ii) dedicate or transfer any part of the Premises; or
 - (iii) grant or create any easement or privilege in favour of any person or public authority over or affecting the Premises.
- (c) The Housing Authority must:
 - (i) wherever reasonably practicable provide prior written notice of any proposed dedication, transfer, grant or creation of easements, rights or privileges which, if dedicated, transferred, granted or created, will affect the rights conferred on the Organisation under this lease. For the avoidance of doubt, nothing in this sub-clause 2.3(c)(i) requires the Housing Authority to obtain the Organisation's consent, unless the proposed dealing falls within the scope of sub-clause 2.3(c)(ii) below; and

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(ii) not without the Organisation's consent, dedicate, transfer, grant or create any easement, right or privilege which substantially and permanently derogates from the rights conferred on the Organisation under this lease.

Quiet enjoyment

- (a) Subject to:
 - the Housing Authority's rights under this lease; and
 - the Organisation complying with the Organisation's Obligations under this lease.

the Organisation may use and occupy the Premises without interruption by the Housing Authority or any person claiming through the Housing Authority.

- (b) The Housing Authority covenants with the Organisation:
 - subject to clause <u>3(</u>c), to provide vacant possession of the Premises to the Organisation on the Commencement Date; and
 - (ii) not to cause or permit any interference with the reasonable peace, comfort or privacy of the Organisation in the use of the Premises (save as expressly permitted by this lease).
- (c) The Organisation acknowledges and agrees that, if Item 6 states that the Premises are occupied:
 - (i) the Premises (or part thereof) will be occupied by an Eligible Person(s) as at the Commencement Date and the Organisation agrees that this lease is concurrent with and that it will take this lease subject to the tenancy agreement giving rise to such right of occupation which has already been granted by the Housing Authority; and
 - (ii) its obligations under this lease are not inconsistent with that fact and will continue to apply.

4. Rent

Nil rent is payable by the Organisation to the Housing Authority for the Premises as specified at Item 7.

5. Costs, charges and expenses

In addition to the Rent, the Organisation must pay to the Housing Authority promptly on demand:

- (a) the Housing Authority's proper costs, charges and expenses (including, but not limited to, legal costs, charges and expenses on a full indemnity basis) in connection with this lease including, but not limited to, those in connection with:
 - exercising rights under this lease including rights to take action because of the Organisation's default; and
 - (ii) the Organisation's default; and
- (b) registration and survey fees on this lease or any other document arising out of this lease.

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Permitted use

The Organisation must not use the Premises for any purpose other than the Permitted Use.

Sub-letting

7.1 Allocations

- (a) The Organisation must use the Premises for Community Housing or the continuance of any Support Program conducted by the Organisation and approved by the Housing Authority in accordance with this lease.
- (b) The Organisation must only sublet the Premises to Eligible Persons who are also participating in the Support Program (unless otherwise agreed in writing by the Housing Authority).
- (c) If any of the Dwelling(s) in the Premises are unoccupied at the Commencement Date:
 - (i) without limiting its obligations under clause 7.2(j), the Organisation must ensure that each such Dwelling is occupied by an Eligible Person in strict conformity with the terms of this lease as soon as possible and in any event no later than ten (10) Business Days after the Commencement Date (unless otherwise previously agreed in writing by the Housing Authority on a case by case basis); and
 - (ii) the Organisation must immediately notify the Housing Authority when and to whom it allocates each Dwelling, if practicable, through the electronic recording system maintained by the Housing Authority (but if this is not possible, and if requested by the Housing Authority, in writing), including the Tenants' details, date of allocation and any other information that may be reasonably requested by the Housing Authority to enable it to verify that the Organisation has performed the Organisation's obligations under this lease.
- (d) If any of the Dwellings in the Premises are occupied by an existing tenant at the Commencement Date, the Organisation must provide the notification referred to in clause 7.1(c)(ii) immediately after the Commencement Date.
- (e) The Organisation must within five (5) Business Days of a request by the Housing Authority provide written notice to the Housing Authority containing details of the Tenant(s) in occupation of any Dwellings in the Premises, the date each Tenant(s) first occupied the relevant Dwelling (if different from the information provided pursuant to clause 7.1(c)(ii) or 7.1(d) and any other information that may be reasonably requested by the Housing Authority to enable it to verify that the Organisation has performed its obligations under this lease.
- (f) If occupation of any of the Dwellings in the Premises as required under this lease is delayed by more than ten (10) Business Days for any reason which is or should reasonably be within the control of the Organisation, the Organisation acknowledges that such delay will constitute a breach of this lease.
- (g) The Organisation must provide a high level of service to all Tenants and Applicants and make every effort to sustain each Tenancy and respond fairly and flexibly to the changing needs of its Tenants and Applicants.
- (h) The Organisation must maintain records for each Tenancy which include, but are not limited to, the following information:
 - (i) occupancy dates;

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- (ii) fortnightly income source;
- (iii) weekly assessable income for rental purposes;
- (iv) weekly Tenant Rent;
- (v) market rent;
- (vi) Service Fee charges (if applicable); and
- (vii) Tenancy expiry date

(Tenancy Records).

- The Tenant Rent to be charged by the Organisation must be in accordance with any relevant Policy.
- (j) The Organisation is responsible for collecting Tenant Rent and other fees or expenses payable by Tenants in a timely manner and must use reasonable endeavours to collect any Tenant Rent arrears or debts from Tenants or former Tenants.
- (k) The Organisation must undertake annual income assessments of its Tenants.
- (I) Unless otherwise approved by the Housing Authority, the Organisation will require Tenants who are no longer eligible for Community Housing to find alternative accommodation within six months of the assessment in subclause (k) above, without placing them in housing stress.

7.2 Tenancy Agreements

- (a) The Organisation must provide Tenants with a Tenancy Agreement that complies with its obligations under this lease and the minimum requirements set out in applicable Law.
- (b) The Organisation must ensure that:
 - (i) its Tenancy Agreements; and
 - (ii) its tenancy management practices,

comply with the RT Act and, where applicable, the RV Act.

- (c) The term of any Tenancy Agreement may not extend beyond the Term of this lease.
- (d) Without limiting clause 7.2(c) the Organisation acknowledges and agrees that if Item 6 of this lease states that the Premises are "Transitional Premises" then the term of any individual Tenancy Agreement may not extend beyond 12 months or the term of this lease whichever occurs sooner. In the event that a Tenant successfully maintains their Tenancy for a continuous 12-month period, then the provisions of clause 26.3 will apply.
- (e) The Housing Authority may review the standard form of any Tenancy Agreement used by the Organisation and may direct the Organisation to make any amendments to the standard form, if the Housing Authority considers that it does not comply with the Organisation's Obligations under this lease or any applicable Law.
- (f) The covenants and agreements on the part of any Tenant in any Tenancy Agreement shall be deemed to be supplementary to the Organisation's Obligations and shall not in any way relieve the Organisation from liability to comply with any of the Organisation's Obligations.
- (g) Except where the Housing Authority grants an exemption which may apply to the Premises as a whole or to a specific Tenancy in the Premises from time to Page 13 of 35

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- time, the Organisation will abide by all Policies including, but not necessarily limited to, the Policies set out in Schedule B.
- (h) The Organisation must document, maintain and make available to Tenants, Applicants and, upon request, the Housing Authority, its written policies and procedures detailing the manner in which the Organisation deals with a range of matters including, but not limited to:
 - (i) Tenant selection;
 - (ii) Tenant Rent setting;
 - (iii) rental arrears;
 - (iv) confidentiality and privacy for Tenants and Applicants;
 - (v) Tenancy breaches and evictions; and
 - (vi) complaints and appeals from Tenants and Applicants.
- (i) The Organisation must take all reasonable steps to ensure that Tenants and any other persons who come onto the Premises with the consent of the Organisation or the Tenants respectively do not interfere with the reasonable peace, comfort, and privacy of other Tenants or surrounding neighbours.
- (j) The Organisation must ensure at all times that vacancies in the Premises are filled expeditiously and in accordance with its obligations under clause <u>7.1</u>.

7.3 Support services for Tenants

- (a) The Organisation will use its best endeavors to ensure that assistance is offered to Tenants who require support to sustain their Tenancy.
- (b) Where the Organisation does not supply this assistance directly, it will work cooperatively with Service Providers to ensure satisfactory outcomes for Tenants.
- (c) Without limiting the Housing Authority's power pursuant to clause <u>19(b)</u>, the Housing Authority may direct the Organisation, and the Organisation must comply with any such direction, to provide a written report outlining the details of support services provided to Tenants of the Premises.

7.4 Service Fees

- (a) The Organisation is entitled to charge Service Fees to Tenants for additional services it provides to Tenants that are ancillary to the provision of residential accommodation provided that:
 - the Tenant has agreed to use the service or services to which the Service Fees relate with full knowledge of the Service Fees;
 - the Service Fees are in accordance with statutory regulatory fee structures;
 - the Service Fees not covered by statutory regulations do not exceed the cost to the Organisation of the provision of the additional services; and
 - (iv) the Organisation must identify and charge all Service Fees that are not GST free supplies to the Tenant in accordance with Regulation 29-70.01 of A New Tax System (Goods and Services Tax) Regulations 1999 (Cth) and separately report any such Service Fees to the Housing Authority.

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8. Maintenance

8.1 General

- (a) The Organisation must at all times ensure that:
 - (i) the Premises are maintained in a good state of repair and condition;
 - the Premises continue to comply with all applicable Laws, including without limitation those relating to health, safety and buildings;
 - (iii) the Premises are kept free from pests and vermin;
 - (iv) the gardens, landscaping and grounds of the Premises are maintained to a good standard and are kept neat and tidy,

save and except to the extent any of the above matters are the responsibility of the Housing Authority under clause 8.5.

- (b) The Organisation must immediately notify the Housing Authority if any damage to the Premises and associated fixtures and fittings occurs for which the Housing Authority is responsible for maintaining under clause 8.5 of this lease.
- (c) The Organisation remains responsible for the cost of repairing or causing to be repaired or compensating the Housing Authority for repairing any damage to the Premises and associated fixtures and fittings which, in the opinion of the Housing Authority, become necessary or desirable as a result of neglect by the Organisation or by the Tenant or any careless act or breach of any term of this lease by the Organisation, its employees, agents or contractors, the Tenant or any other third party who has gained access to the Premises with the express or implied consent of the Organisation.
- (d) It will be the responsibility of the Organisation to take all reasonable action to recover the costs of the repairs referred to in clause 8.1(c) from the Tenants or any other person(s) who caused the damage;
- (e) The Organisation must remove graffiti vandalism at the Premises:
 - immediately upon detection of that graffiti, in the event that it is racist and/ or obscene;
 - (ii) otherwise within forty-eight (48) hours upon detection of that graffiti.
- (f) Where any Maintenance is:
 - the responsibility of a Contractor who constructed the Premises or any part thereof or who was engaged by the Organisation to undertake any earlier Maintenance (for example but without limitation, the Maintenance relates to defects the Contractor is required to rectify during a defects liability period);
 - (ii) relates to a fixture or fitting under warranty,

the Organisation must ensure that the Maintenance is undertaken by the said Contractor or party giving the warranty, failing which the Organisation must itself undertake the Maintenance.

8.2 Safety Devices

- (a) The Parties acknowledge and agree that the Law relating to Residual Current Devices and Smoke Alarms imposes an obligation on the Housing Authority to install and maintain Residual Current Devices and install Smoke Alarms.
- (b) Subject only to clause 8.5(a), the Organisation agrees to:

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- assume all of the Housing Authority's obligations under the Laws relating to Smoke Alarms and Residual Current Devices (RCD and Smoke Alarm Obligations); and
- (ii) perform the RCD and Smoke Alarm Obligations in accordance with the Laws relating to Residual Current Devices and Smoke Alarms as if it were the owner of the Land.
- (c) without limiting clause <u>8.2(b)</u>, the Organisation is responsible for ensuring that all Smoke Alarms and Residual Current Devices in the Premises are at all times:
 - fully operational and comply with all applicable Laws and Policy;
 - (ii) maintained in good working order; and
 - iii) installed and replaced wherever necessary with Residual Current Devices or Smoke Alarms that are authorised by the Housing Authority for Community Housing.
- (d) Without limiting clause 8.2(c), the Organisation must test all Residual Current Devices and Smoke Alarms in the Premises at least twice within each 365-day period or such other more frequent period required by Law.
- (e) The Organisation must maintain a record of the dates on which each of the Residual Current Devices and Smoke Alarms were tested in accordance with clause 8.2(d).
- (f) If required by Law, the Organisation must, at its cost, install additional Smoke Alarms and/or Residual Current Devices and/or other Safety Devices in the Premises and thereafter maintain those Safety Devices in accordance with this clause 8.2 and the requirements of any relevant Law.

8.3 Maintenance records and inspections

- (a) The Housing Authority will be entitled to:
 - undertake a comprehensive inspection of the Premises at the Commencement Date and at least once each Lease Year during the Term; and
 - (ii) if the Premises or any individual Dwelling(s) in the Premises are vacated, undertake such an inspection of the Premises or Dwelling(s) regardless of when the last inspection was carried out.
- (b) The Housing Authority may prepare its own Property Condition Report, which records the condition of the Premises or individual Dwelling(s) (as the case may be) at the time of each comprehensive inspection referred to in subclause 8.3 (a) above, including the condition of all Buildings, Essential Fixtures, fittings, gardens, boundary walls, fences, gates and drains and pipes thereto or therein.
- (c) The Organisation is to ensure that the Housing Authority, including any person engaged by the Housing Authority for this purpose, is granted access to the Premises to allow the inspection referred to in subclause <u>8.3(a)</u> above to be undertaken.
- (d) For the avoidance of doubt, nothing in clause 8.3(a) (c) is intended to release the Organisation from any obligation or responsibility it may otherwise have to undertake its own inspections of the Premises or prepare its own Property Condition Report pursuant to the requirements of the Tenancy Agreement, the RT Act or RV Act.

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- (e) The Organisation must undertake a push button test of all Residual Current Devices and test the Smoke Alarms in the Premises at least twice within each Lease Year in accordance with clause 8.2(d).
- (f) The Organisation must ensure that a termite inspection of the Premises is carried out at least once each Lease Year
- (g) The Organisation must maintain a Maintenance Register which must include:
 - (i) a record of any maintenance undertaken by the Organsiation and its cost;
 - a record of the dates on which each of the Residual Current Devices and Smoke Alarms were tested in accordance with clause 8.2(d);
 - (iii) a record of the dates on which termite inspections were carried out in accordance with clause 8.3(f);
 - (iv) a register of any graffiti vandalism removal work at the Premises;
 - (v) any other information relevant to the Maintenance of the Premises; and
 - (vi) any other information relevant to the Premises, fit out or improvements to the Premises that the Housing Authority may require from time to time.
- (h) The Organisation must make available for inspection the Maintenance Register upon request by the Housing Authority.

8.4 Essential Fixtures

- Subject to clause 8.5, the Housing Authority will maintain Essential Fixtures in a good state of repair and good working order.
- (b) The Organisation must not do anything to void, invalidate or cancel any warranties relating to any Essential Fixtures.

8.5 Housing Authority's responsibility

- (a) The Housing Authority will assume responsibility for
 - (i) installing any Residual Current Devices and Smoke Alarms which are required by Law as at the date of the first grant of a lease of the Premises by the Housing Authority to the Organisation if the Premises have never been previously leased by the Housing Authority to the Organisation. Thereafter the provisions of Clause <u>8.2</u> apply.
 - (ii) where the Premises by Law require internal sprinklers and/or fire detection systems and if the Premises have never been previously leased by the Housing Authority to the Organisation, then as at the date of the first grant of a lease of the Premises to the Organisation, the Housing Authority will install internal sprinklers and/or fire detection systems including but not limited to a fire alarm monitoring system to be managed by DFES.
 - (iii) ensuring that fire alarm monitoring is managed by DFES and that the fire detection systems are otherwise maintained in good working order and tested and logged by a Contractor who is a member of Fire Prevention Association Australia.
- (b) Provided the Premises have at all times been used and managed by the Organisation in accordance with this lease, and to the extent only that it is not the responsibility of the Organisation under clause 8.1, the Housing Authority is responsible for carrying out or causing to be carried out at its own cost:
 - any asbestos-related remedial works or removal in relation to the Premises in accordance with the relevant Policy;

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- replacing Essential Fixtures damaged or unfit for purpose as a result of ordinary wear and tear only; and
- (iii) any Maintenance or works to repair damage and fair wear and tear caused to the Premises but only to the extent that such repairs are necessary for the continuing safety and security of the Premises and are not otherwise covered by insurance.
- (c) Save as set out in this clause 8.5, the Housing Authority shall not have any obligation to contribute to any further costs, expenses or outgoings associated with or incidental to any repairs or Maintenance of the Premises

8.6 Material Defects

- (a) The Housing Authority will use reasonable endeavours to repair a Material Defect if the Organisation:
 - as soon as practicable following identification of the alleged Material Defect provides written notice to the Housing Authority of the alleged Material Defect; and
 - (ii) provides the Housing Authority with access to the Premises so that it can inspect and, if necessary, repair, the alleged Material Defect;
 - (iii) The Housing Authority will not be liable for any Loss suffered to the Organisation as a consequence of a Material Defect including, without limitation, any shortfall of Tenant Rent or loss of future Tenant Rent on the Premises whilst the Housing Authority or its employee, agent or contractor carries out any required repairs of the Material Defect
- (b) Save as set out in clause <u>8.6(a)</u>, the Housing Authority shall not have any obligation to contribute to any other costs, expenses or outgoings associated with or incidental to any Maintenance of the Premises.

8.7 Asbestos Containing Materials (ACM)

- (a) If the Premises have been identified as containing ACM, as indicated in Schedule D, the Organisation:
 - must notify the Housing Authority as soon as possible, but in any event within 24 hours, of any damage to the Premises being detected;
 - (ii) must give the Housing Authority access to undertake a yearly ACM inspection in accordance with clause 8.3(a); and
 - (iii) or its Tenants, must not make any minor improvements or other alterations including, but not limited to, installation of blinds, curtains, or picture hooks, to the Premises without the Housing Authority's prior written consent.

9. Alterations to Premises

- The Organisation must not make any alterations, reconfiguration of sleeping areas, additions, refurbishments or improvements to the Premises without first:
 - providing the Housing Authority with details of the proposed alterations, reconfiguration of sleeping areas, additions, refurbishments or improvements and, if requested by the Housing Authority provide it with detailed plans and specifications therefor; and
 - obtaining the Housing Authority's prior written approval (in its sole and absolute discretion) and all necessary Approvals and Licences; and
 - (iii) complying with any relevant Law applying thereto.

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(b) Upon termination of this lease, the Housing Authority may (in its sole and absolute discretion) require the Organisation at its own cost to remove any alterations, reconfiguration of sleeping areas, additions, refurbishments or improvements to the Premises which it made during the Term, make good any damage caused thereby and return the Premises to their original condition.

General Organisation Obligations

- (a) The Organisation covenants with the Housing Authority:
 - to duly and punctually pay for all Services supplied to or consumed at the Premises, including consumption and connection charges;
 - not to cause or permit the Premises to be used for any illegal purposes or cause or permit a nuisance;
 - (iii) to pay to the Housing Authority on demand all reasonable sums of money which the Housing Authority may at any time and from time to time pay or expend or be called upon to pay in or about or in connection with performing, discharging or executing any requisition or works or abating any nuisance or alleged nuisance and which, contrary to the Organisation's Obligations, the Organisation neglects or fails to perform, discharge or execute;
 - (iv) to keep the Premises in a reasonable state of cleanliness and to notify the Housing Authority as soon as practicable (but in any event within 3 days) of any damage to the Premises and of any state of disrepair which arises during the Term;
 - (v) not, in any circumstances, to keep or permit to be kept on the Premises:
 - (A) any dog that is a "dangerous dog (restricted breed)" for the purposes of the Dog Act 1976 (WA) or the Dog Regulations 2013 (WA); and/or
 - (B) any pet or pets other than fish, small birds or cats unless the Premises includes an enclosed yard sufficient to prevent the escape of the pet or pets;
 - (vi) not to smoke or permit any Tenant or other occupier of or visitor to the Premises to smoke inside the Premises;
 - (vii) to provide and maintain such locks and other devices as are necessary to ensure that the Premises are reasonably secure;
 - (viii) where a person other that the Organisation is lawfully on the Premises, the Organisation agrees that it is vicariously responsible for any act or omission by that person that would, if it had been an act or omission of the Organisation, have constituted a breach of this lease.

Costs and Expenses payable by Organisation

- (a) Unless otherwise agreed between the Parties in writing, the Organisation is responsible for payment of (and must pay promptly by the due date for payment) all of the following costs, expenses, fees, charges and outgoings (collectively "Costs"):
 - all Costs associated with or incidental to complying with its obligations under clauses 8.1, 8.2 and 8.4, including but not limited to reasonable staff and administration costs (to the extent such Costs are not otherwise

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- covered by the Insurance Policies or warranty proceeds, the responsibility of a third party under clause 8.1(f) or the subject of clause 12(c);
- (ii) Local Government rates, taxes and charges;
- (iii) water rates;
- (iv) the annual payments to DFES for their monitoring of fire alarm systems in Premises with internal sprinklers as provided for in clause 8.5(a)(ii);
- strata company levies (including for the avoidance of doubt special strata company levies) (if any);
- the premiums on the Insurance Policies and any excess which is payable by the Organisation under those Insurance Policies;
- (vii) all Costs associated with and incidental to the Tenancy Agreements;
- (viii) all other Costs associated with and incidental to the Premises (save and except to the extent the responsibility of the Housing Authority under clause 8.5); and
- (ix) any other Costs the Housing Authority may reasonably determine as necessary from time to time.
- (b) If the Housing Authority receives an account or invoice for any Costs which are the responsibility of the Organisation under this lease, the Housing Authority shall forward the same to the Organisation and the Organisation must make payment by the due date of the account.

Tenant Rent

- (a) Subject to clause 12(c), the Organisation must use and apply the Tenant Rent in payment of the Costs referred to in clause 11(a), but not otherwise.
- (b) For the avoidance of doubt, the Organisation may not use or apply any Tenant Rent which it receives from any Tenancies to any other activities, services or initiatives of the Organisation, including client support services, unless it obtains the prior written consent of the Housing Authority.
- (c) The Organisation shall be responsible for and shall pay from its own funds (and may not pay or seek reimbursement of the same from the Tenant Rent):
 - (i) any damage or destruction to the Premises (including without limitation any Material Defects) which, in the opinion of the Housing Authority (acting reasonably), was caused or contributed to by any act, omission or neglect of, or breach of any term of this lease by, the Organisation or any of its officers, employees, agents or contractors or any other third party who has gained access to the Premises with the express or implied consent of the Organisation; and
 - (ii) any maintenance which the Organisation must itself undertake by virtue of clause 8.1; and
 - (iii) any Maintenance (including without limitation of any Material Defect) where any warranty or insurance policy held by the Organisation or the Housing Authority in relation to that defect has been voided or vitiated by any act, matter or thing done or omitted to be done by the Organisation or any of its officers, employees, agents or contractors.
- (d) If, in any Financial Year:

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 the aggregate of the Tenant Rent which the Organisation has received in that Financial Year,

exceeds

(ii) the aggregate of the Costs (as that term is defined in clause 11(a) which the Organisation has paid in that Financial Year under clause 12(a) (but not including any Costs which it paid but has subsequently been reimbursed by a third party, including without limitation by way of warranty or insurance proceeds),

("the Surplus Amount"), then, subject to clause 12(e) the Housing Authority consents to the Surplus Amount for that Financial Year being retained by the Organisation and used for any other activities, services or initiatives which will progress the objects of the Organisation, including the provisions of the Organisation's Support Program, any client support services or any further ancillary services to Tenants.

(e) If the Housing Authority forms the opinion that the Organisation is not expending the Surplus Amount in accordance with clause 12(d) it may revoke its consent at any time in which case the Organisation will promptly pay any retained unspent Surplus Amounts to the Housing Authority.

Access to Premises

The Housing Authority may enter upon the Premises:

- (a) immediately in the case of any emergency;
- (b) with the consent of the Tenant and the Organisation given at or immediately before the time of entry; or
- (c) for inspection annually provided that it has given the Organisation ten (10) Business Days' notice in respect of occupied Premises so as to allow the Organisation to provide adequate notification to the Tenant as required under the RT Act or any other applicable Law; or
- (d) for the purposes of conducting any other inspection required in accordance with clause 8.3.

Strata company

If the Premises are strata titled under the Strata Titles Act 1985 (WA) then:

- (a) unless otherwise advised by the Housing Authority, the Organisation is appointed as the Housing Authority's proxy at meetings of the strata company and shall attend those meetings, and should seek adjournment for instruction by the Housing Authority only in respect of any proposed resolutions of the strata company that by reason of changed facts when the meeting is held, will have financial implications for the Organisation or the Housing Authority; and
- (b) the Organisation must pass on to the Housing Authority immediately any documentation, correspondence, notice or any other writing from the strata company, a referee, the Local Government, or any court or authority whatsoever or any such writings which relates to the common property or the building or buildings comprised in the strata plan or any business relating to the strata company.

15. RT Act

If the RT Act applies to this lease:

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- subject to subclause 15(b), the Parties shall comply with the provisions of the RT Act and any regulations thereunder as they apply to each Party; and
- (b) in accordance with Regulation 7F of the Residential Tenancies Regulations 1989, the Housing Authority contracts out of all of the provisions of the RT Act and the Parties agree that no provisions of the RT Act shall have any application to this lease.

16. Financial management and budgets

- (a) The Organisation must at all times keep and maintain proper and accurate accounting records that meet the applicable Australian accounting standards.
- (b) Where the Organisation operates other housing services which are not part of its obligations to the Housing Authority, it must separate the administrative and financial accounting in relation to the procurement and management of the Premises from those other services.
- (c) If requested by the Housing Authority, the Organisation must provide annual financial statements of its operations (audited, if required by the Corporations Act 2001 (Cth) for the immediate past Financial Year and which cover all the properties within the Organisation's Community Housing property portfolio (unless the Housing Authority requests a customised financial statement for only the Premises).

17. Insurance and indemnity

17.1 Insurance

- (a) The Organisation must obtain and at all times maintain, the following insurance coverage (with an insurer approved by the Housing Authority):
 - (i) public liability insurance with respect to the Premises, in an amount not less than \$20,000,000 (subject to periodic review) in respect of any one claim or any other reasonable amount as required by Housing Authority from time to time;
 - employer's indemnity insurance (including workers' compensation insurance) in respect of all employees of the Organisation under statute and common law;
 - (iii) volunteers' insurance (where applicable);
 - (iv) motor vehicle insurance (where applicable); and
 - any other insurances reasonably required as determined by the Housing Authority from time to time.

(and the insurances referred to in clauses <u>17.1(a)</u> above, are together, the "Insurance Policies").

- (b) The Organisation must ensure that:
 - the Housing Authority is named as an additional insured on all Insurance Policies in which it has an insurable interest for its respective rights and interests;
 - the Insurance Policies have no exclusions, endorsements or alterations unless first approved in writing by the Housing Authority acting reasonably;
 - (iii) the respective rights and interests of the Organisation, the Housing Authority and any other party(s) to the Insurance Polices under the

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- Insurance Policies are independent of each other and a breach of a condition of the Insurance Policies by one party will not impact or affect the rights and interests of the other party; and
- (iv) to the extent permissible at Law, the Insurance Policies waive all express and implied rights of subrogation against officers, employees and agents of the Housing Authority.
- (c) The Organisation must provide to the Housing Authority, to the satisfaction of the Housing Authority, evidence of all current Insurance Policies required to be taken out by the Organisation and its Contractors within ten (10) Business Days of the implementation or renewal of each Insurance Policy.
- (d) The Organisation must not do or permit to be done any act, matter or thing upon the Premises, or bring or keep anything onto the Premises, where any Insurance Policy may be rendered void or voidable.
- (e) If the Organisation does or permits to be done any act, matter or thing which has the effect of voiding any of the Insurance Policies, the Organisation will be responsible for and must pay and discharge on demand any damage or loss suffered or incurred by the Housing Authority.

17.2 Indemnity

The Organisation must indemnify and keep indemnified the Housing Authority and its officers, employees, agents, contractors, visitors and assignees (in this clause referred to as "those indemnified") against all Losses of any nature which those indemnified may suffer or incur in connection with this lease occasioned either wholly or in part by any act or omission on the part of the Organisation or its employees, servants, agents, contractors or visitors or the use or occupation of the Premises by the Organisation, any Tenant or any other person, except to the extent caused or contributed to by any act or omission by the Housing Authority or its employees, servants, agents, contractors or lawful visitors.

18. Records and information

- (a) The Organisation must maintain and make available all Records and any other up to date and accurate information reasonably required by the Housing Authority so that it can review the Organisation's compliance with this lease, any applicable Law and all relevant Policies from time to time.
- (b) Pursuant to clause 18(a) the Organisation must permit the Housing Authority, contractors engaged by the Housing Authority for the purposes of inspections and reviews and officers from the Department of Finance and Treasury or the Office of the Auditor General to inspect the Organisation's Records at all reasonable times.

Reporting requirements

- (a) The Organisation must provide the Reports and documents to the Housing Authority at the frequency and by the dates specified in Schedule C, including:
 - Financial Statements, in accordance with clause 16(c) if requested by the Housing Authority;
 - (ii) evidence of current Insurance Policies, in accordance with clause 17.1(b);
 - (iii) Electrical Safety Certificates for each Smoke Alarm and Residual Current Device replaced pursuant to clause <u>8.2</u> and the make, model and date of expiry as appropriate for each such device; and

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- (iv) annual certification and record of the testing carried out in accordance with clauses <u>8.2(d)</u> and <u>8.3(f)</u> of each Smoke Alarm and Residual Current Device conducted at the Premises and each termite inspection.
- (b) The Housing Authority may at any time acting reasonably direct the Organisation to prepare and submit a special report relating to any of its obligations under this lease, within a specified period of time.
- (c) The Organisation must provide any information requested by the Housing Authority from time to time that may be required by the Housing Authority to fulfil its reporting requirements to any State or Commonwealth department or agency.
- (d) The Organisation must keep the Tenancy Records and Maintenance Register referred to in clauses <u>7.1(h)</u> and <u>8.3(g)</u> and the written policies and procedures dealing with the matters referred to in clause <u>7.2(h)</u>.

Governance and probity

The Organisation must ensure that it undertakes its business in an ethical manner and operates in accordance with principles of good governance.

21. Privacy

- (a) The Organisation will comply with its obligations and responsibilities under the Privacy Act 1988 (Cth) in relation to the collection, use and disclosure of Personal Information as defined in that Act.
- (b) The Organisation acknowledges that the Housing Authority is bound by the provisions of the Freedom of Information Act 1992 (WA) and will not do anything that is inconsistent with the Housing Authority's obligations under that Act, in particular in satisfying its obligations under this lease or otherwise, the Organisation will not disclose any Personal Information as defined in that Act to a third party without the prior written consent of the Housing Authority.

Representations and warranties

The Organisation represents and warrants that:

- (a) it has power to enter into and to comply with its obligations under this lease;
- (b) all authorisations are in force necessary for the Organisation to enter into this lease, comply with its obligations under it and to allow the Housing Authority to enforce this lease:
- (c) it does not hold its interest under this lease as a trustee;
- it has not engaged in any conduct likely to mislead or deceive the Housing Authority:
- entry into this lease could not reasonably be regarded as placing the Organisation in a position of conflict of interest in relation to the Housing Authority;
- (f) it has relied exclusively on its own enquiries in connection with this lease and not on any representation or warranty made by the Housing Authority or on the Housing Authority's behalf except as set out in this lease; and
- (g) the Housing Authority may rely on each of the Organisation's representations and warranties remaining true for as long as the Organisation must comply with

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this lease unless the Organisation gives a notice to the Housing Authority to the contrary.

23. Assignment, subletting and Change of Control

Despite any other provision in this lease, the Organisation must not:

- (a) assign or seek to assign this lease (or contract out the management of the Tenancy Agreements);
- (b) sublet the whole or any part of the Premises or otherwise part with possession of the whole or any part of the Premises (otherwise than a Tenancy to an Eligible Person on and subject to the terms and conditions set out in clause 7);
- (c) mortgage, charge or encumber its interest under this lease; or
- (d) permit a Change of Control of, or change in the legal or beneficial ownership of it,

without the prior written consent of the Housing Authority, which consent may be withheld or granted on such terms and conditions at the absolute discretion of the Housing Authority.

24. Holding over

24.1 Monthly tenancy

If the Housing Authority has not granted the Organisation a new lease of the Premises and consents to the Organisation continuing to occupy the Premises as tenant after the Expiry Date, then the Organisation occupies the Premises from that date under a monthly tenancy which either Party may terminate on 60 days' notice ending on any day.

24.2 Terms of monthly tenancy

Subject to clause <u>24.1</u>, the monthly tenancy is on the same terms (so far as those terms are applicable to a monthly tenancy) and at the same Rent as specified in this lease.

Default and Termination

25.1 Essential terms

The essential terms of this lease include, without limitation, those terms contained in clauses <u>4</u>, <u>6</u>, <u>7</u>, <u>8</u>, <u>11</u>, <u>12</u>, <u>17</u>, and <u>25</u> and each of the Organisation's Obligations to pay money.

25.2 Termination

The Organisation agrees that an event of default occurs under this lease (and that it will be in breach of this lease, and the Housing Authority will have a right to terminate this lease) if:

- the Organisation does not comply with the Organisation's Obligations under this lease;
- a representation or warranty given by the Organisation in this lease is untrue in a material respect;
- (c) the Organisation has been wound up or has otherwise ceased to exist;
- (d) a judgment or order is obtained against the Organisation in any court of law and the judgment remains unsatisfied or execution is levied or issued against the Premises or any of the Organisation's other assets;
- (e) a resolution is passed for the dissolution of the Organisation;

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- (f) the Organisation suffers an Insolvency Event;
- (g) the Organisation ceases or threatens to cease to carry out any of its obligations under this lease;
- (h) an Adverse Risk Event occurs which in the Housing Authority's reasonable opinion has or will in all likelihood materially affect the Organisation's ability to perform under this lease;
- (i) the Organisation without the prior written consent of the Housing Authority makes or attempts to make any alteration to the provisions of its memorandum or articles of association or its constitution which in the opinion of the Housing Authority might detrimentally affect the management and maintenance of the Premises, the Tenants, or the interests of the Housing Authority under this lease:
- the Organisation experiences a Change of Control other than in accordance with clause 23(d); or
- (k) if a security interest is enforced or enforceable against:
 - the Premises (whether or not the security interest was approved by the Housing Authority pursuant to clause <u>23(c)</u>; or
 - (ii) any other of the Organisation's assets.

25.3 Notice

- (a) If the Housing Authority wants to terminate this lease under clause <u>25.2</u>, the Housing Authority must give the Organisation a written notice specifying the non-compliance and requiring the Organisation to remedy it within a reasonable time after the date on which the notice is given (Breach Notice).
- (b) If the Organisation does not comply with the Breach Notice or notices referred to in sub-clause 25.3(a) above within the time prescribed in the relevant Breach Notice or notices, the Housing Authority may terminate this lease by written notice to the Organisation (Termination Notice).
- (c) If the RT Act or any other Law requires the Housing Authority to give a Breach Notice and/or Termination Notice in a particular form before terminating this lease, then that notice is the notice the Housing Authority is to give under this clause <u>25</u>. The Breach Notice and Termination Notice must comply with any time frames specified in the Law.

25.4 Indemnity

- (a) If the Housing Authority terminates this lease under this clause <u>25</u>, the Organisation irrevocably and unconditionally indemnifies the Housing Authority against all Loss, payments, costs, charges and expenses directly or indirectly arising from or incurred, whether before or after termination of this lease, in connection with:
 - the Organisation's non-compliance with any of the Organisation's Obligations under this lease; and
 - (ii) the termination of this lease (including the Housing Authority's loss of the benefit of the Organisation complying with its obligations under this lease from the date the Housing Authority terminates this lease until the Expiry Date).
- (b) The Loss, payments, costs, charges and expenses referred to in this clause 25.4 include, but are not limited to, legal costs, charges and expenses on a full indemnity basis whether incurred by or awarded against the Housing Authority.

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(c) This indemnity is independent from the Organisation's other obligations under this lease and does not come to an end when this lease expires or is terminated. It is not necessary for the Housing Authority to incur expense or make a payment before enforcing this indemnity.

26. Termination (other than default)

26.1 Voluntary termination of this lease by the Organisation

- (a) The Organisation may terminate this lease provided that:
 - it gives at least sixty (60) days' written notice to the Housing Authority;
 - the Organisation assigns to the Housing Authority any warranties it holds relating to the Premises; and
 - (iii) it is not entitled to any payment for the termination of this lease.

26.2 Voluntary termination of this lease by the Housing Authority

- (a) The Housing Authority may terminate this lease provided that it gives at least ninety (90) days' written notice to the Organisation.
- (b) On termination of the lease pursuant to clause 25.2(a), the Organisation:
 - will assign to the Housing Authority any warranties it holds relating to the Premises; and
 - is not entitled to, nor will make claim for, any payment in relation to the termination.

26.3 Termination following expiration of Tenancy Agreement (for Transitional Premises only)

- (a) In the event that a Tenant successfully maintains their Tenancy for the full 12month term of their Tenancy Agreement, then on the day on which that 12month term expires, this lease will automatically terminate, and the Organisation will either:
 - (i) give vacant possession of the Premises to the Housing Authority; or
 - (ii) the Tenant will (at the option of the Housing Authority) become a tenant of the Housing Authority and will enter into a new tenancy agreement with the Housing Authority.
- (b) If, during the Term of this lease, a Tenant:
 - vacates the Premises for any period greater than two (2) weeks before the expiry of their Tenancy Agreement; or
 - for any reason whatsoever does not maintain their Tenancy for a continuous period of 12 months,

then, within 7 days:

- the Organisation must notify the Housing Authority that the Tenancy Agreement will be terminated; and
- (iv) the Housing Authority may provide its consent to the Organisation subletting the Premises to a new Tenant for a term of up to 12 months or, if less than 12 months remains on the Term, for the balance of the Term.

Effect of expiration or termination of this lease

(a) Upon the expiration or earlier termination of this lease, the Organisation must deliver up vacant possession of the Premises (unless the Housing Authority

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agrees, in its sole and absolute discretion, to retake possession of the Premises subject to any then existing Tenancy(ies) in the same state of repair and condition as they were in as at the date of the last Property Condition Report as prepared by the Organisation.

(b) The Housing Authority is not liable for any Loss incurred by the Organisation or any person or body in connection with the termination of this lease under clauses 25 or 26.

28. Variations to Policies

The Housing Authority may update and amend the Policies listed in Schedule B and introduce new Policies from time to time and the Organisation agrees to be bound by the Policies as amended, updated and introduced provided that the Housing Authority has communicated the substance of any such amendment or update to the Policies or any new Policy to the Organisation in writing.

29. Confidentiality

- (a) As from the Commencement Date, the Parties will each regard and treat the details of this lease and any related deeds or other document and all other documents and information provided to or by the other as confidential except to the extent where disclosure is:
 - required by Law or essential to satisfy an obligation under this lease;
 - made by a Party to its advisers or employees solely in order to comply with its obligations or to exercise its rights under this lease;
 - (iii) made to the Commonwealth Minister with responsibility for housing, Minister for Housing for Western Australia or the State Government of Western Australia (or any relevant department, agency or representative body or committee of those governments); or
 - (iv) made to a third party to whom the Parties are reasonably satisfied disclosure is required, the Parties have consented to the disclosure and any such third party has first provided confidentiality undertakings in a form reasonably required by any one or more of the Parties.
- (b) The obligations under this clause continue indefinitely and this clause survives the expiration or termination of this lease.

30. Notices

30.1 Service of Notices

A notice, demand, consent, approval or communication under this lease (Notice) must be:

- (a) in writing, in English and signed by an authorised person; and
- (b) hand delivered, sent by prepaid post to the recipient's address for Notices specified in the Information Table of this lease, or sent by facsimile to the recipient's facsimile number, as varied by any Notice given by the recipient to the sender.

30.2 Effective on receipt

Unless otherwise expressly provided, a Notice given in accordance with clause <u>30.1</u> takes effect when received (or at a later time specified in it), and is taken to be received:

(a) if hand delivered, on delivery; and

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 if sent by prepaid post, on the fourth Business Day after the date of posting (or on the tenth Business Day after the date of posting if posted to or from a place outside Australia);

but if the delivery, receipt or transmission is not on a Business Day or is after 5.00pm on a Business Day, the Notice is taken to be received at 9.00am on the next Business Day.

31. Governing law, jurisdiction and service

31.1 Law

This lease is governed by the law applicable in Western Australia.

31.2 Jurisdiction

Each Party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Western Australia.

31.3 Service

Any document in connection with legal proceedings may be served on a Party by delivering it to or leaving it for that Party at that Party's address for service in the Information Table (or if the Party notifies another address for service, then to or at that address), as well as by any other method of service permitted by Law.

32. Other matters

32.1 Severability

Part or all of any provision of this lease that is illegal or unenforceable may be severed from this lease and the rest of this lease continues in force unless the severance means that this lease no longer substantially gives effect to the Parties' intentions under this lease immediately before severance.

32.2 Statutory provisions excluded

Sections 80 and 82 of the Property Law Act 1969 (WA) are excluded.

32.3 Waiver and variation

A waiver or variation of any provision of or a right under this lease must be in writing signed by the Party entitled to the benefit of that provision or right.

32.4 No waiver

It is not a waiver of a breach of this lease or of the Housing Authority's rights under this lease if the Housing Authority:

- (a) does not exercise or partly exercises or delays exercising a right;
- (b) before or after this lease is terminated, accepts money owing under this lease;
- (c) gives a concession to the Organisation; or
- (d) attempts to mitigate its loss.

32.5 Prior breaches

Rights in connection with a breach of this lease are not affected by the expiry or termination of this lease.

32.6 Approvals or consent

Unless this lease expressly says otherwise, the Housing Authority may in its discretion approve or consent under this lease, conditionally or unconditionally, or partly, or not approve or consent.

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32.7 Act by agents

Each act or thing which the Housing Authority is required or empowered to do under this lease may be done by the Housing Authority or the representative, solicitor, agent, contractor or employee of the Housing Authority. For the avoidance of doubt, nothing express or implied in this lease constitutes the Organisation as, and the Organisation is not appointed as, the agent of the Housing Authority to do any act or thing.

32.8 Supervening legislation

If the Housing Authority's rights under this lease are adversely affected by any present or future legislation which varies the Organisation's obligations under this lease, then so far as the law allows, that legislation is excluded.

32.9 Further assurances

The Organisation must do everything the Housing Authority reasonably requires to:

- (a) bind the Organisation under this lease;
- (b) allow the Housing Authority to exercise a right under this lease; and
- (c) give full effect to this lease.

32.10 Housing Authority's certificate

A certificate from the Housing Authority stating that an amount is owing, or an event has occurred is taken to be correct unless the contrary is proved.

32.11 Counterparts

This lease may consist of a number of counterparts.

32.12 Entire Agreement

This lease represents the entire agreement between the Parties in relation to the Premises.

32.13 Variations to the lease

- (a) Unless otherwise expressly provided, this lease may only be varied with the written consent of the Parties.
- (b) The Parties acknowledge that this lease may need to be varied to take into account any Change in Law.

33. GST

33.1 Interpretation

Any terms used in this clause 33 that are defined in the GST Act have the same meanings as in the A New Tax System (Goods and Services Tax) Act 1999 (Cth) ("GST Act")

33.2 Rent GST-Exclusive

- (a) All amounts referred to in this lease other than in this clause are exclusive of
- (b) A recipient of a taxable supply under this lease must pay to the supplier, in addition to the GST exclusive consideration for the taxable supply, an amount on account of any GST paid or payable by the supplier in respect of the taxable supply.
- (c) The recipient must pay the GST amount referred to in subclause (b) to the supplier:
 - if there is a due date for the GST-exclusive consideration for the taxable supply, on that date; or

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- (ii) if there is no due date, within 14 days of receiving a tax invoice for the taxable supply.
- (d) Each Party making a taxable supply under this lease must issue a tax invoice to the other Party for each taxable supply at or before the time it makes the taxable supply.

33.3 GST obligations

- If, under this lease, one Party is required to pay an amount to reimburse or compensate the other Party for any cost or liability incurred by that other Party:
 - the amount to be reimbursed or compensated excludes any GST component of that cost or liability for which that other Party, or the representative member of any GST group of which that Party is a member, is entitled to claim an input tax credit; and
 - (ii) if the reimbursement or compensation payment is itself consideration for a taxable supply by the payee (the price of which is not stated in this lease), then it is to be increased by the amount of GST payable by the payee on that taxable supply once a tax invoice has been issued by the payee for that supply.

33.4 Supplies by the Organisation

- (a) If the Organisation would be entitled, upon making an application in accordance with Division 426 in Schedule 1 to the *Taxation Administration Act 1953* to be endorsed as a charity under section 176-1(1) of the GST Act, the Organisation must:
 - (i) apply to be endorsed as a charity under section 176-1(1) of the GST Act;
 - use it best endeavours to obtain and at all times during the term of this lease maintain endorsement as a charity under section 176-1(1) of the GST Act; and
 - (iii) to the maximum extent possible (having regard to its obligations under this lease) ensure that any supply of Premises made by it to Eligible Persons or any other supply made by it under or in connection with this lease ("Supply") qualifies to be, and otherwise always constitutes, a GST-free supply pursuant to Subdivision 38-G of the GST Act.
- (b) If, despite compliance by the Organisation with its obligations under clause 33.4(a), any Supply does not qualify to be, or otherwise constitute, a GST-free supply pursuant to Subdivision 38-G of the GST Act, to the maximum extent possible (having regard to its obligations under this lease) ensure that such Supply qualifies to be, and otherwise always constitutes, an input taxed supply pursuant to Subdivision 40-B of the GST Act.

Appointment of Third Party

- (a) The Parties acknowledge and agree that as at the date of this lease, the Organisation intends to engage an external third-party Service Provider to undertake the support service delivery obligations under this lease.
- (b) Despite any other provisions in this lease, the Housing Authority agrees that
 - The organisation may enter into a separate agreement with the Service Provider to deliver the Support Program and support services (Service Agreement).
 - (ii) Under the terms of the service agreement, the Organisation:

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- (A) May transfer to the Service Provider those obligation of the Organisation under the lease which either expressly or impliedly relate to the Support Program and support service; and
- (B) Must ensure that any obligations imposed in the Service Provider with respect to the Support Program and support services strictly comply with the corresponding obligations under this lease.
- (c) Provided that the Organisation assumes all responsibility for enforcing compliance of the Service Provider with the terms of the Service Agreement, any obligation under this lease which relates to the Support Provider, support program or support services will be taken to be an obligation of the Service Provider and not the Organisation.
- (d) For the avoidance of doubt, nothing in this clause releases the Organisation form otherwise complying with all other terms and conditions of this lease as they relate the Organisation.

35. Further Term

- (a) The Housing Authority may in its sole and absolute discretion offer to extend the Term of this lease for a further term of 12 months (Further term)
- (b) Any Offer of a Further Term:
 - Must be made the Housing Authority in writing to the Organisation no later than 30 days prior to the Expiry Date; and
 - (ii) Must be accepted or rejected by the Organisation in writing within 7 days of the offer having been made.
- (c) If subclause (b) above is satisfied, and the offer of a Further Term is accepted by the Organisation:
 - The Further Term will commence on the first day after the Term and expire 12 months later (unless terminated or ended sooner in accordance with the lease);
 - (ii) The Further Term will be on the same terms and conditions as this lease (save for this clause) or such other terms and conditions agreed between the parties; and
 - (iii) Thereafter this lease will be read and construed (including, without limitation, the Term and Expiry Date of this lease) subject to the Further Term

Signing page

EXECUTED as a Deed

On behalf of Housing Authority:

Signature of Authorised Officer

Ann-Marie Paulsen

Name of Authorised Officer (please print)

Housing Pathways Coordinator

Position Title (please print)

Signature of Authorised Officer

Tracey Davis Name of Authorised Officer (please print)

Manager Housing Operational and Program Support Position Title (please print)

On Behalf of Uniting WA



Estaddow

20 Sep, 2023 5:15:02 PM GMT+8

Signature of Authorised Officer

Erica Haddon - Chair

Name of Authorised Officer (please print)

19 Sep, 2023 3:24:37 PM GMT+8

Signature of Authorised Officer

Jennifer Park - Secretary/Co-CEO

Name of Authorised Officer (please print)

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Western Australia

Oaths, Affidavits and Statutory Declarations Act 2005 Statutory Declaration

I, Lamse of person making declaration}	
of Uniting WA, 10/5 Moerdeen St, Petty WA making declaration}	
occupation Sence Wanager Housing {occupation of person making declaration}	
sincerely declare as follows:	
7/11 Richard Place, Orelia is used for social nousing for people who are disadvantiged (disability, transitional accomodian, pension). Rent payments are received by Uniting, determined by tenant income.	
Uniting was is exempt from payment of rates pursuant to the provisions of Section 6.26 of the local government Act 1995. Uniting WA offers services on charitable basis therefere under 6.26(2)(9).	
{insert above the content of the statutory declaration; use numbered paragraphs if content is long}	
This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.	
This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005.	
At 10/5 Aberdeenst, PERTH, WA 6000 {place} On 30th October 2023 {date}	
By {Signature of person making the declaration	n]
In the presence of	-1
{Signature of authorised witness}	? }
Charkered Accountant (Qualification as such a witness	}

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*Important - This Declaration must be made before any of the following persons:

Academic (post-secondary institution)	Local government councillor	
Accountant	Loss adjuster	
Architect	Marriage Celebrant	
Australian Consular Officer	Member of Parliament	
Australian Diplomatic Officer	Minister of religion	
Bailiff	Nurse	
Bank Manager	Optometrist	
Chartered secretary	Patent Attorney	
Chemist	Physiotherapist	
Chiropractor	Podiatrist	
Company auditor or liquidator	Police officer	
Court officer (magistrate, registrar or clerk)	Post Office manager	
Defence Force officer	Psychologist	
Dentist	Public Notary	
Doctor	Public Servant (State or Commonwealth)	
Electorate Officer (State - WA only)	Real Estate agent	
Engineer	Settlement agent	
Industrial organisation secretary	Sheriff or deputy Sheriff	
Insurance broker	Surveyor	
Justice of the Peace (any State)	Teacher	
Lawyer	Tribunal officer	
Local government CEO or deputy CEO	Veterinary surgeon	

Full descriptions of these professions are available via the following website link http://www.courts.justice.wa.gov.au/ files/Professions witness statutory declar ations.pdf

Or

any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a Statutory Declaration may be made.

Any authorised witness for the State of Western Australia may also witness a Commonwealth Statutory Declaration, as long as they are in Western Australia at the time of witnessing - Schedule 2, item 231 of the Statutory Declarations Regulations 1993 (Commonwealth).

Further information on witnessing documents is available at www.courts.justice.wa.gov.au.

Last updated on 31 October 2017

WA By-Laws

S8.4 UNITINGCARE WEST (t/as Uniting WA)

NAME

S8.4.1 The name of the instrumentality is UnitingCare West trading as Uniting WA, an agency of the Uniting Church in Australia Synod of Western Australia, a body incorporated under the provisions of the *Uniting Church in Australia Act 1976* (WA).

DEFINITIONS

S8.4.2 In these By-Laws unless the context or subject matter otherwise indicates or requires:

"Act" means the *Uniting Church in Australia Act 1976* (WA) or any subsequent Act or statute that amends or replaces it.

"agency" means any body whether incorporated or unincorporated established by or behalf of the Church for a religious, educational, charitable, commercial or other purpose.

"the Agency" means UnitingCare West trading as Uniting WA.

"By-Law" or "By-Laws" refers to or means the By-Laws of the Synod of Western Australia.

"Board" means the Governance Board referred to in clause 8.4.5 below.

"Church" means the Uniting Church in Australia.

"Housing Authority" refers to the Housing Authority of Western Australia.

"member of the Church" means a confirmed member or a member-in-association of the Uniting Church in Australia.

"Moderator" means the Moderator for the time being of the Synod of Western Australia of the Uniting Church in Australia.

"Regulation" or "Regulations" refers to or means the Regulations of the Uniting Church in Australia.

"Standing Committee" means the Standing Committee of the Synod of Western Australia of the Uniting Church in Australia.

"Synod" means the Synod of Western Australia of the Uniting Church in Australia.

"Synod meeting" means an ordinary meeting or a special meeting of the Synod.

"written" and "writing" include communication by post or electronically.

OBJECTS AND PURPOSES

S8.4.3 The principal object and purpose of the Agency is:

to deliver a range of quality community services and programs within the geographical area of the Synod of Western Australia which are responsive, accessible and relevant to the needs of those groups and persons who are most vulnerable and disadvantaged, and which include early intervention and prevention activities.

- S8.4.4 In fulfilling this object and purpose, the Agency will:
 - (a) be and remain an agency of the Uniting Church in Australia;
 - operate as a Christian organisation and as an integral part of the Uniting Church in Australia demonstrating through its operations the centrality of worship, witness and service and the particular ethos of the Uniting Church in Australia;

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- undertake a significant leadership role within the Synod of Western Australia and the broader community services industry in Western Australia in activities including social advocacy and the influencing of social policy;
- (d) work in close co-operation with community service agencies and other agencies of the Uniting Church in Western Australia and nationally;
- (e) engage with industry bodies, governments, other non-government community service agencies, business, media, other relevant institutions and service users in order to advance the objects and purposes of the Agency; and
- (f) adopt any additional object from time to time of a public benevolent nature and consistent with the principal object and purpose.

GOVERNANCE BOARD

- S8.4.5 (a) The Synod, in accordance with its powers under Regulation 3.7.4.7, has established the Agency and appointed the Board to have responsibility for the good governance of the Agency.
 - (b) The Board, subject always to the oversight and the relevant policies and standards of the Synod, will have the governance of and responsibility for the business and affairs of the Agency.
 - (c) All members of the Board must be persons who have expertise, qualifications or experience appropriate to the needs of the Agency and the oversight of the business and affairs of the Agency, have a general working knowledge of the compliance requirements to be met by the Agency and the Board, and must embrace and support the core values and ethos of the Church as expressed in the Statement to the Nation delivered at its inaugural assembly in June 1977 and the Reconciliation Covenanting Statement from the 1994 Assembly.
 - (d) The Board shall monitor the skills mix of its membership and make recommendations to the Synod for the appointment of new members, and coopt new members, who have expertise, qualifications or experience in relevant disciplines such that in aggregate the Board shall have an appropriate mix of skills and abilities appropriate to the governance of the Agency, taking account of the provisions of clause S8.4.6 below.

MEMBERSHIP OF THE BOARD

- S8.4.6 (a) The Board is appointed by the Synod and must consist of not more than ten and not less than seven persons appointed by the Synod and may include an additional two persons co-opted under sub-clause (e) of this clause.
 - (b) The chief executive of the Agency, shall be an ex officio member of the Board.
 - (c) The Chairperson, shall be appointed by the Board but may not be the chief executive of the Agency.
 - (d) No other staff member of the Agency, other than the chief executive of the Agency, is eligible to be appointed to the Board.
 - (e) The Board may co-opt up to two persons who have particular skills and expertise, to the membership of the Board for terms not exceeding twelve months, and such co-opted members shall be eligible for reappointment.

- (f) Synod appointed members of the Board shall:
 - hold office for terms of up to three years from the date of appointment and will be eligible for reappointment except that such members of the Board may not serve for consecutive terms of office exceeding 10 years;
 - comprise at least four persons who have relevant expertise or qualifications, or experience in the governance of organisations of similar size and complexity to the Agency; and
 - iii. be selected and appointed primarily on their capacity and willingness to fulfil the governance role and shall:
 - where practicable, comprise two members who are confirmed members of the Uniting Church and are eligible to represent the Agency at the annual meeting of the Synod; and
 - B. shall be appointed for such terms so that, as far as practicable, approximately one third of the members' positions fall vacant each year.
- (g) Where practicable, at least half the members of the Board will be members of the Church or another Christian denomination and, as far as possible, the Board membership should include at least one-third women and one-third men.

VACANCIES

- S8.4.7 (a) A casual vacancy occurs in the membership of the Board if a Board member:
 - dies;
 - ii. resigns by notice delivered to the Chairperson of the Board;
 - iii. is convicted of an indictable offence or becomes bankrupt;
 - suffers any mental or physical incapacity which inhibits or prevents the member from continuing to act as a member of the Board;
 - fails to attend three consecutive meetings of the Board without leave or fails to attend at least 50% of the meetings in any calendar year without leave; or
 - vi. is removed from office by resolution of the Synod, it being expressly declared that the Synod is not required to state any reason for such resolution.
 - (b) In the event of a casual vacancy occurring in the membership of the Board, the Board may appoint a replacement member for the remainder of the term of the member replaced.
 - (c) If a casual vacancy occurs because the Synod failed to appoint any or all of the members of the Board, then where the casual vacancy arises due to the operation of S8.4.6(f)(i), subject to the relevant retiring member(s) agreeing to continue in office, the retiring member(s) continue in office until such time as the Synod removes and replaces those persons.
 - (d) The Standing Committee may appoint persons to fill any or all of the ordinary vacancies.

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OFFICERS AND COMMITTEES OF THE BOARD

- S8.4.8 (a) The Board will appoint a Deputy Chairperson, who will act as Chairperson in the Chairperson's absence and assume the powers and responsibilities of the Chairperson.
 - (b) The Chief Executive Officer will act as Secretary of the Board.
 - (c) The Board may appoint any other officers of the Board it deems necessary.
- S8.4.9 (a) The Board may appoint any committees it deems necessary and they may include staff and persons other than Board members.
 - (b) The chairperson of any such committee will be a member of the Board.
 - (c) Members of committees of the Board will be appointed annually.
 - (d) The Chairperson and Chief Executive Officer are ex-officio members of all committees of the Board and have the right to attend and participate in any committee meeting.
 - (e) The Board will determine the mandate for any committee of the Board and may delegate any of its powers and authorities to such a committee (except for this power of delegation). The Board may determine the procedures of any committee and may, without stating any reason, revoke the powers and duties or terminate the appointment of any committee at any time or may remove from office any member of any committee. Committees will report to the Board periodically or when requested to do so by the Board.

RESPONSIBILITIES AND FUNCTIONS OF THE BOARD

- S8.4.10 The Board will be responsible for the governance of the Agency including the appointment of the Chief Executive Officer, policy development, strategic planning, compliance and management oversight.
- S8.4.11 In relation to policy development, the Board will:
 - (a) determine and interpret policy consistent with the objects and purposes stated above; and
 - (b) oversee the implementation of policy approved by the Board.
- S8.4.12 In relation to strategic planning, the Board will determine, oversee the implementation of and monitor a long-term strategic plan having regard to the objects and purposes of the Agency.
- S8.4.13 In relation to compliance, the Board will:
 - (a) adhere to the standards prescribed by the Church from time to time;
 - approve budgets for and oversee the management of the funds of the Agency subject to the requirements of the Regulations, the Synod and any relevant funding authority;
 - oversee all financial operations and accounting procedures and ensure that proper records and books of account are kept;
 - (d) determine compliance policies and monitor performance in relation to governmental, taxation and other legal obligations;
 - (e) forward the annual report, auditor's report and audited financial statements of the Agency to the Synod within four months following the end of the financial year;

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- (f) prepare and publish an annual report on the activities of the Agency; and
- (g) conduct an annual public meeting at which a report on the activities of the Agency is presented.

S8.4.14 In relation to management oversight, the Board will:

- (a) approve and monitor an annual plan for the achievement of strategic goals;
- (b) obtain and consider reports on the management and programs of the Agency to ensure ongoing good governance;
- implement procedures to conduct an evaluation of programs of the Agency to ensure best practice in service provision;
- ensure the Agency meets or exceeds the expectations and standards required by Church and by funding bodies;
- (e) conduct at least annually a risk management review of all aspects of the Agency's operations; and
- (f) raise funds to support the work of the Agency which may be obtained from endowments, grants, gifts, fund raising efforts and borrowings.

MEETINGS OF THE BOARD

- S8.4.15 (a) The Board will meet at least six times each year.
 - (b) The procedures in the Church's *Manual for Meetings* apply as far as practicable to all meetings of the Board.
 - (c) The Chairperson of the Board will preside at all meetings of the Board. In the Chairperson's absence, the Deputy Chairperson will preside. In the absence of both the Chairperson and Deputy Chairperson the Board will appoint one of its members to act as chairperson of the meeting.
 - (d) Minutes will be kept of all meetings of the Board and the minutes will be confirmed by the next succeeding meeting of the Board and signed by the chairperson of that meeting.
 - (e) The Chairperson may at any time when considered necessary and will if requested to do so in writing by the Synod or by the Standing Committee or by three members of the Board (which writing will specify the purpose for which the meeting is convened) call a special meeting of the Board.
 - (f) At least seven days written notice of every Board meeting will be given to all members of the Board but if the Chairperson considers an emergency exists a special Board meeting may be convened on shorter notice.
 - (g) The non-receipt by a Board member of a notice of meeting does not invalidate the meeting.
 - (h) The quorum for meetings of the Board will be the next whole number above half the current membership of the Board.
 - (i) The chairperson of a meeting does not have a deliberative vote but has a casting vote in the event of an equality of votes.
 - (j) The Board has the power to invite any person to attend and speak at a Board meeting.

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(k) The Board may make decisions by a circular or electronic poll of all the members, provided that no decision of such a poll is binding unless a number equal to or greater than the quorum for a Board meeting votes and there are no dissenting votes.

CONFLICT OF INTEREST

S8.4.16 A member of the Board or of any committee of the Board who has any direct or indirect pecuniary or beneficial interest, or whose unfettered or independent judgment could be perceived as impaired by any contractual, business or other relationship, in a matter being dealt with by the Agency or the Board must, as soon as the member becomes aware of that interest or relationship, disclose to the Board the nature and extent of that interest or relationship. The Board or any committee of the Board will then determine whether the extent of the interest or relationship disclosed is such that the member should not participate in, vote on, or be present during any debate on that matter. The Board or any committee of the Board shall minute its decision and record the conflict of interest on a register kept for that purpose.

THE CHIEF EXECUTIVE OFFICER

- S8.4.17 (a) The Chief Executive Officer is appointed or re-appointed by the Board, with the prior approval of the Synod or the Standing Committee.
 - (b) The Chief Executive Officer will be a member of the Church or a confirmed member of some other Christian denomination and be willing to participate in the life of the Church.
 - (c) The Chief Executive Officer is appointed, or re-appointed, for such period as the Board may determine, by way of an employment contract which will detail all conditions and terms of the appointment which the Board deems necessary. If the Chief Executive Officer is a minister of the Church, the Board may request the Synod to recognise the position as a placement.
 - (d) The Chief Executive Officer's appointment is terminable at any time by resolution of the Board:
 - in the event of the serious illness or incapacity of the Chief Executive Officer;
 - ii. for good cause; or
 - iii. in accordance with any employment contract between the Agency and the Chief Executive Officer

save that no termination will be effective unless notice of the proposal for termination is given in the notice convening the meeting at which it is intended to consider and resolve the proposal for termination. If the Chief Executive Officer is a minister in placement, then the appropriate procedures of the Church will apply to the termination of the Chief Executive Officer's appointment.

S8.4.18 The Chief Executive Officer:

(a) is accountable to the Board for leading the activities and programs of the Agency.

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- (b) has the power, subject to the oversight of the Board, to appoint and dismiss all staff, direct the day-by-day operations of the Agency, and to take any reasonable action, consistent with established Board guidelines and the objects and purposes of the Agency, to ensure the Agency achieves satisfactory outcomes in all areas of management and operation.
- (c) shall attend all meetings of the Board unless excused by the Board.
- (d) will submit to each meeting of the Board a report on the implementation of the Board's policies and strategies and the activities of the Agency.
- (e) will retire from any Board meeting for such time as matters concerning their own interests are under discussion.
- S8.4.19 (a) The Board establishes performance criteria for the Chief Executive Officer and ensures appropriate support and review processes are implemented.
 - (b) The Board determines the limits of delegation of responsibility to the Chief Executive Officer, to be signed off by both the Chairperson of the Board and the Chief Executive Officer.

VISITOR

- S8.4.20 The Moderator is the Visitor to the Agency. Without limiting the rights and authority of the Moderator, the Visitor has the right and authority to:
 - (a) visit any centre or activity of the Agency;
 - (b) attend any meeting of the Board, call a meeting of the Board, and chair any meeting of the Board whether or not called by the Visitor;
 - examine the affairs of the Board and the manner in which the Agency is being conducted;
 - (d) see that the laws, rules, regulations and by-laws of the Commonwealth of Australia, the State of Western Australia, the Church and the Synod are being duly observed and executed;
 - (e) interpret the meaning of these By-Laws and any other matter relating to the Agency on which these By-Laws are silent; and
 - (f) suspend the Board if, in the opinion of the Visitor, the interests of the Church and the Agency so require and to appoint persons to carry out the functions of the Board until the Synod reinstates or replaces it.

HOLDING OF REAL AND PERSONAL PROPERTY

- S8.4.21 (a) All real and personal property of the Agency is held in the name of the Agency.
 - (b) The Board itself, for the purposes of the Regulations and By-laws of the Church, carries out the responsibilities of management and administration of the real and personal property of the Agency.
 - (c) Without in any way prejudicing, limiting or affecting the provisions of sub-clause (b) above or any power contained in the Act, any moneys of the Agency requiring investment may be invested in the name of the Agency in any real or personal property or in a form of investment the Board from time to time considers to be in the interests of the Agency, with power to the Board, from time to time, to vary by resolution any such investment.

S8.4 UnitingCare West t/as Uniting WA

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WA By-Laws

FINANCIAL AFFAIRS

- S8.4.22 (a) The assets and income of the Agency will be applied solely in furtherance of its objects and purposes. No portion of the assets and income will be distributed directly or indirectly to any person except as reimbursement of out-of-pocket expenses incurred or as bona fide remuneration for services actually rendered or as payment for goods supplied to the Agency in the ordinary and usual course of business.
 - (b) Full and proper accounts will be kept of all moneys received and expended by the Agency and the manner in respect of which such receipts and expenditure took place, and of all assets and liabilities of the Agency, in accordance with Regulations 3.8.7 (a) and (b).
 - (c) The financial year of the Agency will end on the 30th day of June in each year.
 - (d) All receipts and expenditure will take place from bank accounts in the name of the Agency and operated on the signature of any two of the authorised signatories appointed by the Board from time to time.

GIFT FUND

- S8.4.23 (a) The Board will establish and oversee a separate gift fund solely for the receipt of gifts or donations, or moneys received because of any gift or donation. The Board will ensure that moneys in the gift fund are only used for the principal objects and purposes of the Agency.
 - (b) If the gift fund is wound up or the endorsement of the Agency as a deductible gift fund recipient is revoked, any surplus assets of the gift fund remaining after the payment of liabilities attributable to it will be transferred to a fund, authority or institution to which tax deductible gifts can be made.

AUDITOR

S8.4.24 The Board will appoint each year an Auditor or Auditors, qualified or eligible in accordance with Regulation 3.8.7 (d), (e) and (f).

INDEMNITY

S8.4.25 Any person acting under the express or implied authority of the Agency and who is not an independent contractor will be indemnified out of the Agency's property against all liability for any matter or thing done or liability incurred except in the case of fraud, criminal act, gross negligence or wilful misconduct.

COMMON SEAL

- S8.4.26 (a) The Agency will have a Common Seal, the form of which will be determined by the Board.
 - (b) The Chief Executive Officer, as Secretary to the Board, will have responsibility for the custody of the Common Seal.
 - (c) Any deed, instrument or writing relating to any property held for the Agency or to any matter which, if made or executed by an individual could be or would be required to be in writing and under seal, may be made or executed under the Common Seal of the Agency.
 - (d) Every deed, instrument and writing to which the Common Seal is affixed will be signed by two members of the Board.

S8.4 UnitingCare West t/as Uniting WA

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WA By-Laws

(e) Every affixing of the Common Seal will be recorded in a register kept for that purpose and reported to the next meeting of the Board.

CLOSURE OF THE AGENCY

- S8.4.27 The Agency may be closed on the decision of the Synod, either at the request of the Board or after consultation with the Board. If, on the closure of the Agency, any assets remain after the satisfaction of all debts and liabilities and the costs, charges and expenses of the closure, those assets will be transferred by the Synod to another Public Benevolent Institution with similar objects and approved by the Commissioner of Taxation for such purposes and upon such trusts as the Synod directs.
 - (a) Subject to paragraph (b), if the Agency is a registered community housing provider, then upon the winding up of the Agency and the vesting of all remaining Community Housing Assets held by the Agency in the Uniting Church in Australia Property Trust (W.A.) (Property Trust), those Community Housing Assets must be transferred to another registered community housing provider in Western Australia or to the Housing Authority.
 - (b) By-Law (a) does not apply if the Property Trust is a registered community housing provider in Western Australia at the time the property of the Agency vests in the Property Trust.
 - (c) If the Property Trust is a registered community housing provider, then upon the winding up of the Property Trust's community housing provision activities, all remaining Community Housing Assets held by the Property Trust must be transferred to another registered community housing provider in Western Australia or to the Housing Authority.
 - (d) In determining the entity to which remaining Community Housing Assets are to be distributed under this By-Law, a distribution must not be made which would adversely impact on the charitable or public benevolent institution status of the Property Trust.
 - (e) In this By-Law, Community Housing Assets has the same meaning as in the Community Housing Regulatory Framework June 2016 published by the Housing Authority of Western Australia.

TERMINATION OF INCORPORATION

- S8.4.28 (a) The incorporation of the Agency may be terminated by the Synod, and will be terminated following the closure of the Agency, in accordance with section 35 of the Act.
 - (b) Where the incorporation of the Agency is terminated, the Agency thereupon ceases to be a body corporate and all land and other property held or belonging to or vested in it, whether in its corporate name or otherwise, vests without conveyance in the Uniting Church in Australia Property Trust (WA) and henceforth is held by the Trust for the purposes of the Agency if it not then be dissolved and is still functioning but otherwise for such purposes and upon such trusts as the Synod directs.

WA By-Laws

AMENDMENTS TO THESE BY-LAWS

- S8.4.29 (a) These By-Laws may only be amended in accordance with By-Law S1.2.1.
 - (b) These By-Laws may only be repealed in accordance with By-Law S1.2.8.
 - (c) The Board may submit a request to the Synod for the amendment of these By-Laws.
 - (d) Any amendment to these By-Laws will be advised to the Commissioner of Taxation and the Australian Charities and Not-for-profits Commission.

S8.4 UnitingCare West t/as Uniting WA

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UnitingCare West

(Trading as Uniting WA)

ABN: 75 467 729 203

Financial Statements

For the Year Ended 30 June 2023

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UnitingCare West

ABN: 75 467 729 203

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UnitingCare West

ABN: 75 467 729 203

Statement by the Board

The Board has determined that UnitingCare West is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the Board, the financial statements and notes as set out on pages 2 to 20 are in accordance with the Australian Charities and Not-for-profits Commission Act 2012 and:

- (a) comply with the Australian Accounting Standards applicable to UnitingCare West as set out in the notes to the financial statements;
- (b) give a true and fair view of the financial position of UnitingCare West as at 30 June 2023 and of its performance and cash flows for the year ended on that date in accordance with the accounting policies described in Note 2; and
- (c) at the date of this statement, there are reasonable grounds to believe that UnitingCare West will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2022 and is signed for and on behalf of the Board by:

Board member Wallow

Board member

Dated this



AUDITOR'S INDEPENDENCE DECLARATION

As lead auditor for the audit of the financial report of UnitingCare West for the year ended 30 June 2023, I declare that to the best of my knowledge and belief, there have been no contraventions of:

- the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- b) any applicable code of professional conduct in relation to the audit.

Perth, Western Australia 30 October 2023 L Di Giallonardo Partner

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hlb.com.au

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Independent Auditor's Report To the Members of UnitingCare West

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of UnitingCare West ("the Entity") which comprises the statement of financial position as at 30 June 2023, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by the Board.

In our opinion, the accompanying financial report of the Entity has been prepared in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- giving a true and fair view of the Entity's financial position as at 30 June 2023 and of its financial performance for the year then ended; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1 and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2022.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - basis of accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the financial reporting responsibilities under the Australian Charities and Not-for-profits Commission Act 2012 and the By-Laws and Rules of the Synod of Western Australia of the Uniting Church in Australia. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of management and the Board for the Financial Report

Management is responsible for the preparation of the special purpose financial report that gives a true and fair view in accordance with the relevant Australian Accounting Standards in accordance with the Australian Charities and Not-for Profits Commission Regulation 2022 and the Australian Charities and Not-for-profits Commission Act 2012, the By-Laws and Rules of the Synod of Western Australia of the Uniting Church in Australian and Section 15(1) and 15(2) of the WA Charitable Collections Act 1946 and Regulations 1947 for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement whether due to fraud or error.

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In preparing the special purpose financial report, management is responsible for assessing the ability of the Entity to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
 are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Board with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

HLB Mann Judd
Chartered Accountants

Perth, Western Australia 30 October 2023 L Di Giallonardo

ABN: 75 467 729 203

Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2023

	Note	2023 \$	2022 \$
Revenue	4	53,190,902	42,303,826
Employee costs - salaried staff		(30,228,688)	(28,627,782)
Depreciation and amortisation expense		(841,627)	(1,011,155)
Motor vehicles expenses		(355,377)	(339,299)
Property costs		(2,775,458)	(652,658)
Program operating costs		(13,122,899)	(7,095,976)
Administration costs	_	(5,742,182)	(4,381,266)
Surplus for the year		124,671	195,690
Other comprehensive income:			
Items that will not be reclassified subsequently to profit or loss: Fair value gains/(losses) on financial assets at fair value through other comprehensive income		47,539	(82,881)
Items that may be reclassified subsequently to profit or loss:			
Gain on revaluation of land and buildings		130,156	
Total other comprehensive income/(loss) for the year	=	302,386	112,809

The accompanying notes form part of these financial statements.

ABN: 75 467 729 203

Statement of Financial Position

As at 30 June 2023

As at 30 Julie 2023	2023	2022
Not		\$
	e \$	•
ASSETS CURRENT ASSETS		
Cash and cash equivalents 6	10,203,699	16,106,966
Trade and other receivables 7	5,999,050	766,365
Other assets 8	537,814	652,478
TOTAL CURRENT ASSETS	16,740,563	17,525,809
NON-CURRENT ASSETS	,,	,020,000
Property, plant and equipment 9	20,790,856	21,125,879
Financial assets 10	3,958,658	547,389
Right-of-use assets	56,899	142,247
Other assets 8	7,108	7,108
TOTAL NON-CURRENT ASSETS	24,813,521	21,822,623
TOTAL ASSETS	41,554,084	39,348,432
LIABILITIES CURRENT LIABILITIES		
Trade and other payables 11	8,512,984	6,593,689
Provisions 12	4,535,175	4,576,570
Lease liabilities 13	51,815	78,257
TOTAL CURRENT LIABILITIES	13,099,974	11,248,516
NON-CURRENT LIABILITIES		
Provisions 12	-,,	960,415
Lease liabilities 13	7,402	66,051
TOTAL NON-CURRENT LIABILITIES	1,078,295	1,026,466
TOTAL LIABILITIES	14,178,269	12,274,982
NET ASSETS	27,375,815	27,073,450
MEMBERS' FUNDS		
Reserves	18,571,201	18,366,560
Retained earnings	8,804,614	8,706,890
TOTAL MEMBERS' FUND	27,375,815	27,073,450

The accompanying notes form part of these financial statements.

Ordinary Council Meeting 27 March 2024

UnitingCare West

ABN: 75 467 729 203

Statement of Changes in Equity

For the Year Ended 30 June 2023

	Retained earnings	Capital contribution reserves	Bequest reserves	Housing reserves	Financial asset revaluation reserve	Asset revaluation reserve	Service development reserves	Wyn Carr Donation reserve	Bond Portfolio reserve	Total
30-Jun-23	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2022	8,706,890	11,257,330	713,210	282,070	2,709	1,455,005	4,656,236	-		27,073,450
Transfer to/from reserves	(26,947)	-				•	-	26,947		
Surplus for the year	124,671	-				-	-	-		124,671
Other comprehensive income:										
Fair value gain on financial assets at fair value through other comprehensive income	-			-	35,141	-		-	12,398	47,539
Fair value gain on revaluation of property		-	-			130,156	-		-	130,156
Total other comprehensive income		-		-	35,141	130,156	-	-	12,398	177,695
Balance at 30 June 2023	8,804,614	11,257,330	713,210	282,070	37,850	1,585,161	4,656,236	26,947	12,398	27,375,815
	Retained earnings	Capital contribution reserves	Bequest reserves	Housing reserves	Financial asset revaluation reserve	Asset revaluation reserve	Service development reserves	Wyn Carr Donation reserve	Bond Portfolio reserve	Total
30-Jun-22	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2021	8,028,175									
	0,020,173	11,257,330	713,210	282,070	85,590	1,455,005	5,139,261	-	-	26,960,641
Transfer to/from reserves	483,025	11,257,330	713,210	282,070	85,590	1,455,005	5,139,261 (483,025)	-		26,960,641
Transfer to/from reserves Surplus for the year		, ,	713,210	282,070	85,590 -	1,455,005		-		26,960,641 - 195,690
	483,025	, ,	713,210	282,070	85,590 - -	1,455,005				*
Surplus for the year	483,025	, ,	713,210	282,070	85,590 - - (82,881)	1,455,005		-		*
Surplus for the year Other comprehensive income: Fair value loss on financial assets at fair value through other comprehensive	483,025	, ,	713,210	-	-	1,455,005		-	-	195,690

The accompanying notes form part of these financial statements.

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ABN: 75 467 729 203

Statement of Cash Flows

For the Year Ended 30 June 2023

	Note	2023 \$	2022 \$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers, grants and other sources		48,517,467	42,220,094
Payments to suppliers and employees		(51,063,320)	(40,259,433)
Dividends received		44,540	35.783
Interest received		309,182	45,435
Interest paid		(9,627)	(7,798)
Net cash (used in)/provided by operating activities	15(b)	(2,201,758)	2,034,081
CASH FLOWS FROM INVESTING ACTIVITIES:			
Proceeds on disposal of property, plant and equipment		293,034	813,122
Proceeds from sale of investment		72,027	37,095
Purchase of property, plant and equipment		(551,285)	(2,196,870)
Purchase of shares		-	(50,024)
Purchase of investments		(3,430,194)	-
(Payment)/release of bonds		-	4,510
Net cash used in investing activities		(3,616,418)	(1,392,167)
CASH FLOWS FROM FINANCING ACTIVITIES:			
Payment for leases		(85,091)	(92,044)
Net cash used in financing activities		(85,091)	(92,044)
Net increase/(decrease) in cash and cash equivalents held		(5,903,267)	549,870
Cash and cash equivalents at beginning of year		16,106,966	15,557,096
Cash and cash equivalents at end of year	15(a)	10,203,699	16,106,966

The accompanying notes form part of these financial statements.

ABN: 75 467 729 203

Notes to the Financial Statements

For the Year Ended 30 June 2023

1 Basis of preparation

The financial statements cover UnitingCare West ('the Entity') as an individual entity.

The Board has prepared the financial statements on the basis that the Entity is a non-reporting entity because there are no users who are dependent on its general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the financial reporting requirements of UnitingCare West to the Synod of Western Australia and the *Australian Charities and Not-for-profits Commission Act* 2012. The Entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the recognition and measurement requirements specified by Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board ("AASB") applicable to not-for-profit entities and the disclosure requirements of the following:

AASB 101: Presentation of Financial Statements

AASB 107: Statement of Cash Flows

AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1048: Interpretation of Standards

AASB 1054: Australian Additional Disclosures

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following significant accounting policies which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of these financial statements.

2 Summary of significant accounting policies

(a) Fund accounting

On occasions, UnitingCare West may receive resources restricted for particular purposes. To facilitate observance of these limitations, the financial statements list separately those funds which are restricted or designated and those funds which are unrestricted.

Restricted funds are those funds presently available for use, but expendable only for operating purposes specified by the donor. When the Board specifies a purpose for the expenditure of funds, where none has been stated by the original donor, such funds are classified as designated funds.

Unrestricted funds are those funds presently available for use by UnitingCare West at the discretion of the

(b) Business combinations

Business combinations occur where an acquirer obtains control over one or more businesses and results in the consolidation of its assets and liabilities.

A business combination is accounted for by applying the acquisition method, unless it is a combination involving entities or businesses under common control. The business combination will be accounted for from the date that control is attained, whereby the fair value of the identifiable assets acquired and liabilities (including contingent liabilities) assumed are recognised (subject to certain limited exceptions).

ABN: 75 467 729 203

Notes to the Financial Statements

For the Year Ended 30 June 2023

All transaction costs incurred in relation to the business combination other than those associated with the issue of a financial instrument are recognised as expenses in profit or loss when incurred.

The acquisition of a business may result in the recognition of goodwill or a gain from a bargain purchase.

(c) Income Tax

UnitingCare West is exempt from Income Tax under Subdivision 50-B of the Income Tax Assessment Act 1997.

(d) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Property

Land and buildings are measured at fair value less accumulated depreciation on buildings less any impairment losses recognised after the date of the revaluation.

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. It is the policy of UnitingCare West to have an independent valuation periodically, usually not exceeding three years. Management obtained independent market valuations on all properties owned by UnitingCare West in June 2021.

Plant and equipment

Plant and equipment are measured on a cost basis.

The carrying amount of plant and equipment is reviewed annually by management to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to UnitingCare West and the cost of the item can be measured reliably. All other repairs and maintenance are charged to profit or loss during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets including buildings, but excluding freehold land, is depreciated on a straight-line basis over their useful lives to UnitingCare West commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Buildings	3%
Plant and Equipment	20% - 33%
Computers/ IT Equipment	33%
Motor Vehicles	20%

ABN: 75 467 729 203

Notes to the Financial Statements

For the Year Ended 30 June 2023

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each reporting date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

(e) Financial instruments

Financial instruments are recognised initially on the date that the Entity becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, the Entity classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss FVTPL
- fair value through other comprehensive income equity instrument (FVOCI equity)
- fair value through other comprehensive income debt investments (FVOCI debt)

Financial assets are not reclassified subsequent to their initial recognition unless the Entity changes its business model for managing financial assets.

Amortised cost

Assets measured at amortised cost are financial assets where:

- . the business model is to hold assets to collect contractual cash flows; and
- the contractual terms give rise on specified dates to cash flows are solely payments of principal and interest
 on the principal amount outstanding.

The Entity's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Fair value through other comprehensive income

The Entity has a number of strategic investments in listed entities over which they do not have significant influence nor control. The Entity has made an irrevocable election to classify these equity investments as fair value through other comprehensive income as they are not held for trading purposes.

These investments are carried at fair value with changes in fair value recognised in other comprehensive income (financial asset reserve).

ABN: 75 467 729 203

Notes to the Financial Statements

For the Year Ended 30 June 2023

On disposal any balance in the financial asset reserve is transferred to retained earnings and is not reclassified to profit or loss.

Dividends are recognised as income in profit or loss unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in OCI.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at EVTPL.

Trade receivables

Impairment of trade receivables have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Entity has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Entity renegotiates the terms of trade receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Other financial assets measured at amortised cost

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Financial liabilities

The Entity measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Entity comprise trade payables, bank and other loans.

Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are either discharged, cancelled or expire. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in profit or loss.

(f) Employee benefits

Provision is made for UnitingCare West's liability for employee benefits arising from services rendered by employees to reporting date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

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Notes to the Financial Statements

For the Year Ended 30 June 2023

Contributions are made by the entity to employee nominated superannuation funds and are charged as expenses when incurred.

(g) Cash and cash equivalents

Cash and cash equivalents include cash on hand and deposits held at-call with banks.

(h) Donated assets and services

Land, plant and equipment and goods received as donations (other than items held for resale) are recognised in the accompanying financial statements at their estimated fair values at the date they are received.

A large number of volunteers have donated significant amounts of their time to UnitingCare West's programs, fund-raising campaigns and management. The value of these donated services is not recognised in the accompanying financial statements as no objective basis is available to measure the value of such services.

(i) Revenue

Revenue comprises revenue from government funding agreements, customer co-contributions, sale of goods and fundraising activities. Revenue is measured at the fair value of the consideration received or receivable. The Entity recognises revenue as follows:

Revenue from Contracts with Customers

Revenue is recognised at an amount that reflects the consideration to which the Entity is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the Entity:

(1) identifies the contract with a customer; (2) identifies the performance obligations in the contract; (3) determines the transaction price which takes into account estimates of variable consideration; (4) allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and (5) recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

Where a contract does not contain sufficiently specific performance obligations, revenue is recognised on receipt of payment.

Sales of Goods

Revenue from the sale of goods is recognised when the control of goods passes to the customer.

Rental Income

Rental income from investment properties is recognised over the lease term taking into consideration annual increases. Contingent rental income is recognised as income in the periods in which it is earned. Lease incentives granted are recognised as an integral part of the total rental income.

Interest

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Donations and Fundraising

Donations and fundraising income by its nature can be recognised when received by UnitingCare West. Bequests and legacies are brought to account on a cash basis or in the case of bequest and legacies other than cash, according to the value of the bequest or legacy when the ownership passes to UnitingCare West.

Other income

Other income is recognised when it is received or when the right to receive payment is established.

All revenue is stated net of the amount of goods and services tax (GST).

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Notes to the Financial Statements

For the Year Ended 30 June 2023

(j) Impairment of assets

At each reporting date, UnitingCare West reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount. Any impairment loss of a revalued asset is treated as a revaluation decrease.

Where the future economic benefits of the assets are not primarily dependent upon the assets ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

(k) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

(I) Provisions for maintenance

Provisions for building and cyclical maintenance are recognised in accordance with the obligations in the funding agreements with the Department of Housing (Refer to Note 2(o)(ii)).

(m) Comparative figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(n) Leases

Where the Entity is a lessor, rental income from operating leases is recognised over the period of the lease taking into consideration annual increases. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

For all relevant leases where the Entity is the lessee, the Entity:

- recognises right-of-use assets and lease liabilities in the consolidated statement of financial position, initially measured at the present value of the future lease payments;
- recognises depreciation of right-of-use assets and interest on lease liabilities in profit or loss; and
- separates the total amount of cash paid into a principal portion (presented within financing activities) and interest (presented within financing activities) in the consolidated statement of cash flows.

A lease liability is recognised at the commencement date of a lease. The lease liability is initially recognised at the present value of the lease payments to be made over the term of the lease, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, the Entity's incremental borrowing rate. Lease payments comprise of fixed payments less any lease incentives receivable, variable lease payments that depend on an index or a rate, amounts expected to be paid under residual value guarantees, exercise price of a purchase option when the exercise of the option is reasonably certain to occur and any anticipated termination penalties. The variable lease payments that do not depend on an index or a rate are expensed in the period in which they are incurred.

Lease liabilities are measured at amortised cost using the effective interest method. The carrying amounts are remeasured if there is a change in the following: future lease payments arising from a change in an index or a rate used; residual guarantee; lease term; certainty of a purchase option and termination penalties.

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Notes to the Financial Statements

For the Year Ended 30 June 2023

When a lease liability is remeasured, an adjustment is made to the corresponding right-of use asset, or to profit or loss if the carrying amount of the right-of-use asset is fully written down.

(o) Critical accounting estimates and judgements

Management evaluates estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within UnitingCare West. Actual results may differ from the estimates. Estimates and underlying assumptions are reviewed on an ongoing basis.

(i) Key estimates - Impairment of assets

UnitingCare West assesses impairment at each reporting date by evaluating conditions specific to UnitingCare West that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined.

(ii) Key estimates - Provision for maintenance

UnitingCare West determines the provision for maintenance at each reporting period in terms of funding agreements (refer Note 2(I)). The provision is based on an assessed amount for each property managed by UnitingCare West. In the previous year, UnitingCare West reassessed the estimate previously made in respect of its obligation to carry out long-term maintenance, and as a result, the provision for maintenance was reduced by an amount of \$1,848,369 with a credit of the same amount being applied to that year's result.

(iii) Key estimates - Provisions for redress/legal matters

Included in provisions at 30 June 2023 are provisions for redress/legal matters. UnitingCare West has made a provision for legal matters, based on the amount of insurance excess unpaid on active cases, and a provision for redress for amounts considered to be payable on active cases.

(p) New Accounting Standards and Interpretations

The Board Members have reviewed all of the new and revised Standards and Interpretations that are relevant to the Entity's operations and effective for the year ended 30 June 2023. As a result of this review the Board Members have determined that there is no material impact of the Standards and Interpretations on the Entity and therefore no material change is necessary to the Entity's accounting policies.

Standards and Interpretations in issue not yet adopted

The Board Members have also reviewed all of the new and revised Standards and Interpretations in issue not yet adopted as at 30 June 2023. As a result of this review the Board Members have determined that there is no material impact of the Standards and Interpretations in issue not yet adopted on the Entity.

3 Constitution and principal activities

Pursuant to s.31 of the *Uniting Church in Australia Act 1976 (WA)*, UnitingCare West has been constituted as an instrumentality of the Synod of Western Australia and has been incorporated under and by virtue of s.28 of the *Uniting Church in Australia Act 1976 (WA)*.

The principal activities of UnitingCare West during the financial year were to provide community, disability and welfare services and accommodation.

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Notes to the Financial Statements

For the Year Ended 30 June 2023

Revei	

4	Revenue		
		2023	2022
		\$	\$
	Operating activities:		
	- Donations and fundraising income	635,980	850,836
	- Grants	46,164,099	36,031,849
	- Rent	3,440,919	3,335,741
	- Sales and other revenue	2,537,374	1,897,964
		52,778,372	42,116,390
	Non-operating activities:		
	- Interest and dividend received	374,355	83,732
	- Profit on disposal of property, plant and equipment	38,175	103,704
		412,530	187,436
	Total Revenue	53,190,902	42,303,826
5	Result for the year		
	The result for the year includes the following specific income and expenses:		
	Charging as expenses:		
	- Bad debts	7,360	132,117
	- Depreciation of property, plant and equipment	756,279	911,650
	- Depreciation of right-of-use assets	85,348	99,505
	- Remuneration of auditors - audit of the financial statements and acquittals	62,400	50,900
6	Cash and cash equivalents		
	Cash at bank	2,512,379	4.044.629
	Cash on deposit	6,248,884	10,625,154
	Cash on deposit – restricted (see note 17)	1,442,436	1,437,183
		10,203,699	16,106,966

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Notes to the Financial Statements

For the Year Ended 30 June 2023

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7	Trade	and	other	receivables	s

•	Trade and other receivables	2023 \$	2022 \$
	CURRENT		
	Trade receivables	5,676,514	872,121
	Provision for expected credit losses	(122,723)	(147,985)
		5,553,791	724,136
	Other receivables	445,259	42,229
		5,999,050	766,365
8	Other assets		
	CURRENT Prepayments	537,814	652,478
	riepayments		,
		537,814	652,478
	NON-CURRENT		
	Bonds and deposits	7,108	7,108
		7,108	7,108

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Notes to the Financial Statements

For the Year Ended 30 June 2023

9	Property.	plant and	equipment

5 Froperty, plant and equipment	2000	0000
	2023	2022
	\$	\$
LAND, BUILDINGS AND IMPROVEMENTS		
Freehold land		
At independent valuation (i)	8,968,156	8,838,000
At cost	400,000	400,000
Total land	9,368,156	9,238,000
Buildings		
At independent valuation (i)	5,482,000	5,482,000
At cost	395,293	395,293
Accumulated depreciation	(371,456)	(184,331)
Total buildings	5,505,837	5,692,962
Improvements		
At cost	4,832,899	4,832,899
Accumulated depreciation	(494,380)	(360,199)
Total improvements	4,338,519	4,472,700
Total land, buildings and improvements	19,212,512	19,403,662
PLANT AND EQUIPMENT		
Capital works in progress	505.007	402 400
At cost	595,027	493,188
Plant and equipment	4 040 505	4 000 045
At cost	1,816,505	1,896,815
Accumulated depreciation Total plant and equipment	(1,763,705)	(1,806,196)
Total plant and equipment	52,800	90,619
Motor vehicles		
At cost	1,806,847	1,907,103
Accumulated depreciation	(1,079,263)	(1,066,168)
Total motor vehicles	727,584	840,935
Computer equipment		
At cost	1,321,206	1,578,998
Accumulated depreciation	(1,118,273)	(1,281,523)
Total computer equipment	202,933	297,475
Total plant and equipment	1,578,344	1,722,217
Total property, plant and equipment	20,790,856	21,125,879
rotal property, plant and equipment	20,790,856	21,125,879

⁽i) The Entity's land and buildings were subject to an independent valuation dated 30 June 2021 in accordance with the Entity's accounting policy.

Ordinary Council Meeting 27 March 2024

UnitingCare West

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Notes to the Financial Statements

For the Year Ended 30 June 2023

9 Property, plant and equipment (Continued)

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Capital Works in Progress \$	Land \$	Buildings \$	Improvements	Plant and Equipment	Motor Vehicles	Computers/ IT Equipment	Total
Year ended 30 June 2023	•	•	•	·	•	•	·	•
Balance at the beginning of year	493,188	9,238,000	5,692,962	4,472,700	90,619	840,935	297,475	21,125,879
Additions	101,839	-	-	-	-	314,190	156,801	572,830
Disposals	-	-	-	-	(3,938)	(231,286)	(46,506)	(281,730)
Transfers	-	-	-	-	-	-	-	-
Revaluation		130,156	-		-	-	-	130,156
Depreciation expense	-		(187,125)	(134,181)	(33,881)	(196,255)	(204,837)	(756,279)
Balance at the end of the year	595,027	9,368,156	5,505,837	4,338,519	52,800	727,584	202,933	20,790,856

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Notes to the Financial Statements

For the Year Ended 30 June 2023

10 Financial assets

10	NON-CURRENT	2023 \$	2022 \$
	Equity investments - international	23,534	20,422
	Equity investments - domestic	356,245	337,340
	Fixed interest	3,536,230	155,108
	Property trust	42,649	34,519
		3,958,658	547,389
11	Trade and other payables		
	CURRENT		
	Trade creditors	1,022,675	974,732
	Unspent grants	5,454,598	4,495,852
	Other payables	2,035,711	1,123,105
		8,512,984	6,593,689
12	Provisions		
	CURRENT		
	Employee benefits	2,686,264	2,535,775
	Redress/legal matters (i)	1,348,911	1,540,795
	Cyclical maintenance provisions	500,000	500,000
		4,535,175	4,576,570
	NON-CURRENT		
	Employee benefits	736,893	626,415
	Cyclical maintenance provisions	334,000	334,000
		1,070,893	960,415

⁽i) UnitingCare West is a participating institution in the National Redress Scheme and from time to time receives invoices related to redress payments under the scheme. National Redress Scheme proceedings have commenced in some cases for which a provision has been recognised. At 30 June 2023, UnitingCare West has made a provision for such costs in these financial statements, for amounts considered to be payable on active cases.

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Notes to the Financial Statements

For the Year Ended 30 June 2023

13 Right-of-use assets and lease liabilities

(a) Right-of-use assets

(a)	Nght-or-use assets	2023 \$	2022 \$
	At cost	433,581	433,581
	Accumulated depreciation	(376,682)	(291,334)
	Net carrying amount	56,899	142,247
	Reconciliation of the carrying amount of right-of-use assets		
	Balance at 1 July	142,247	63,943
	Lease extensions		177,809
	Depreciation charge for the year	(85,348)	(99,505)
	Balance at 30 June	56,899	142,247
	The following amounts are recognised in profit or loss: Depreciation expense of right-of-use assets	85,348	99,505
	Interest expense on lease liabilities	7,850	6,547
	Total amount recognised in profit or loss	93,198	106,052
(b)	Lease liabilities		
	Current	51,815	78,257
	Non-current	7,402	66,051
		59,217	144,308

Refer to Note 15(c) for movements in lease liabilities.

Concessionary (or "Peppercorn") leases

The Entity has elected to measure right-of-use assets arising from concessionary (or "peppercorn") leases at cost. The Entity is a registered Community Housing Provider under the Community Housing Regulatory Framework and provides a range of support services related to accommodation and housing. The concessionary leases are for 294 residential properties leased from the Department of Communities which are sub-let to the Entity's clients as part of the Entity's objectives. The Entity pays between \$Nil - \$10/week for each of these properties.

14 Contingency

UnitingCare West is a participating institution in the National Redress Scheme and from time to time receive invoices related to redress payments under the scheme. National Redress Scheme proceedings have commenced in some cases for which a provision has been recognised. Refer to note 12. There is an expectation that claims will be received in the future under the National Redress Scheme. It is not possible to identify in advance the timing or amount of future payments and accordingly no provision has been made for any future redress costs in these financial statements, for claims that have not been submitted.

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Notes to the Financial Statements

For the Year Ended 30 June 2023

15 Cash flow information

(a)	Reconciliation of cash	Note	2023	2022
	at the end of the financial year as shown in the statement of cash is reconciled to items in the statement of financial position as			
Cash	and cash equivalents	6	10,203,699	16,106,966
			10,203,699	16,106,966
(b)	Reconciliation of surplus/deficit for the year to cashflows from	n operating :	activities	
(~)	The second secon	· operating t	2023	2022
			\$	\$
	Surplus for the year		124,671	195,690
	Non-cash flows in operating loss from ordinary activities:			
	- depreciation		756,279	1,011,154
	- profit on disposal of property, plant and equipment		(32,849)	(103,704)
	- profit on disposal of investment		(5,564)	-
	- bad debts		(25,263)	132,117
	Changes in assets and liabilities:			
	- (increase)/decrease in receivables		(5,122,075)	(105,855)
	- (increase)/decrease in other assets and prepayments		114,664	(50,023)
	- increase/(decrease) in unspent grants		958,746	2,912,241
	- increase/(decrease) in payables		960,550	(508,636)
	- increase/(decrease) in employee benefits		260,947	9,282
	- increase/(decrease) in other provisions		(191,864)	(1,458,185)
	Cashflows from operations		(2,201,758)	2,034,081
(c)	Changes in liabilities arising from financing activities		2023 \$	2022
	Balance at 1 July		144,308	58,543
	Net cash used in financing activities		(85,091)	(92,044)
	Lease extensions			177,809
	Balance at 30 June		59,217	144,308

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Notes to the Financial Statements

For the Year Ended 30 June 2023

16 Commitments

At the end of the reporting period, the future payments under IT service agreements are as follows:

	2023	2022
	\$	\$
Not later than one year	138,628	330,316
Between one year and five years	1,154	145,040
	139,782	475,356

17 Restricted funds

The following funds are restricted for particular purposes (see note 6):

	2023	2022
	\$	\$
G&H Florence Durham Estate	829,518	833,687
JB Hawkins School Fund	612,918	603,496
	1,442,436	1,437,183

18 Key Management Personnel

Key Management Personnel of the Entity are the unpaid Board Members, and members of the Leadership Team, being the Chief Executive Officers, Chief Financial Officer and Chief Administrative Officer. Remuneration of all Key Management Personnel in their roles during the financial year was as follows:

	2023
	\$
Aggregate compensation	874,001
	874,001

19 Economic dependency

UnitingCare West is dependent on funding from various state and federal government departments and agencies.

20 Events occurring after the reporting date

The financial report was authorised for issue on 30 October 2023 by the Board.

No matters or circumstances have arisen since the end of the financial year which significantly affected or could significantly affect the operations of UnitingCare West, the results of those operations, or the state of affairs of UnitingCare West in future financial years.

21 Entity details

The principal place of business of UnitingCare West is: Unit 10, 5 Aberdeen Street Perth WA 6000

15.2 AMENDMENT TO DELEGATED AUTHORITY REGISTER 2023/2024

SUMMARY

The Local Government Act 1995 ('the Act'), City of Kwinana local laws as well as select other State Government legislation permit Council to delegate the exercise of their powers or the discharge of their duties to the CEO and officers.

Council resolved to adopt the Register of Delegated Authority 2023/2024 ('Register') at its Ordinary Council Meeting held, 28 June 2023.

The Act requires that the Register be reviewed at least once each financial year. The City additionally undertakes ad hoc reviews to ensure the Register reflects changes to the organisations policies, procedures, and staffing requirements.

It has been identified that amendment to the following delegations is required for the purpose of granting authority to the newly created Senior Environmental Health Officer position:

- 7.1.2 Food Act 2008 Functions of enforcement agency; and
- 10.1.1 Designate Authorised Officer Public Health Act 2016.

It is recommended that Council resolve to adopt amendments the above delegations as provided at **Attachment A**. Doing so will allow the Senior Environmental Health Officer to undertake the required duties of their position.

OFFICER RECOMMENDATION

That Council resolve to amend the Register of Delegated Authority 2023/2024 by granting the following delegated powers to the Senior Environmental Health Officer position:

- 1) 7.1.2 Food Act 2008 Functions of enforcement agency; and
- 2) 10.1.1 Designate Authorised Officer Public Health Act 2008,

as detailed in Attachment A.

VOTING REQUIREMENT

Absolute Majority

DISCUSSION

Delegations by Council are an effective way to increase efficiency and improve customer satisfaction through prompt decision-making processes. Using the power of delegation appropriately assists local governments to efficiently deal with a wide range of operational matters that are minor, administrative in nature and potentially time consuming.

Council remains responsible for making decisions of high importance, some of which require absolute majority decisions and cannot be delegated.

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Section 118 of the *Food Act 2008* and section 24 of the *Public Health Act 2016* prescribe that Council may delegate certain powers and duties that they would ordinarily exercise, to the CEO and Environmental Health Officers.

The amendments to delegations 7.1.2 and 10.1.1 are considered minor adjustments to include the Senior Environmental Health Officer position. No amendments to the context of the delegations are being made.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
5 – Visionary leadership dedicated to acting for its community	5.3 – Provide a high standard of customer service with the community as priority	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	In addition to ensuring compliance with legislated responsibilities, this report assists the City in providing good governance and meeting the needs of the community.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Food Act 2008:

118. Functions of enforcement agencies and delegation

- (2) A function conferred or imposed on an enforcement agency may be delegated
 - (a) if the enforcement agency is the CEO in accordance with section 117; or
 - (b) if the enforcement agency is a local government or a person or body, or a person or body within a class of persons or bodies, prescribed by the regulations subject to subsections (3) and (4), in accordance with the regulations.

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Public Health Act 2016:

24. Designation of authorised officers

- (1) An enforcement agency may designate a person or class of persons as authorised officers
 - (a) for the purposes of this Act or another specified Act; or
 - (b) for the purposes of the specified provisions of this Act or another specified Act; or
 - (c) for the purposes of the provisions of this Act or another specified Act other than the specified provisions of that Act.
- (2) The Chief Health Officer may designate a person or class of persons under subsection (1) only if the person or, as the case requires, the persons in that class are public health officials.
- (3) An enforcement agency that is a local government may designate under subsection (1)
 - (a) an environmental health officer or environmental health officers as a class; or
 - (b) a person who is not an environmental health officer or a class of persons who are not environmental health officers; or
 - (c) a mixture of the two.

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

This report is directly related to the service provided by the City regarding public health. If the recommendation outline in the report is not adopted there could be significant consequences, particularly in terms of compliance with two key legislative frameworks, the *Food Act 2008* and *Public Health Act 2016*.

This recommendation mitigates the risks of potential of non-compliance by the City.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report or recommendation.

ATTACHMENTS

A. Delegated Authority Amendment to Delegations 7.1.2 - Food Act 2008 - Functions of enforcement agency and 10.1.1 Designate Authorised Officer - Public Health Act 2008

Item 15.2 Page 96

Delegation	7.1.2 Food Act 2008 – Functions of enforcement agency
Delegator Power/Duty assigned in legislation to:	Council
Express power to delegate Power that enables a delegation to be made:	Food Act 2008: s.118(2)(b) Functions of enforcement agencies and delegation
Express power or duty delegated	Food Act 2008: s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection s.110 Registration of food businesses s.112 Variation of conditions or cancellation of registration of food businesses s.125 Institution of proceedings
Function Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Serve a Prohibition Order on the proprietor of a food business in accordance with s.65 of the Food Act 2008. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s.66 of the Food Act 2008. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s.67 of the Food Act 2008. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s.110 and s.112 of the Food Act 2008. Institute proceedings for an offence under the Food Act 2008 in accordance with s.125 of the Food Act 2008.
Delegates	Chief Executive Officer Coordinator Environment and Waste Coordinator Environmental Health Senior Environmental Health Officer Environmental Health Officer

Item 15.2 - Attachment A Page 97

	Delegation to:
Council conditions on this delegation	Chief Executive Officer Institute proceedings for an offence under the Food Act 2008 in accordance with s.125 of the Food Act 2008. Coordinator Environmental Health Coordinator Environment and Waste Senior Environmental Health Officer Serve a Prohibition Order on the proprietor of a food business in accordance with s.65 of the Food Act 2008. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s.66 of the Food Act 2008. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a Certificate of Clearance after an inspection in accordance with s.67 of the Food Act 2008. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s.110 and s.112 of the Food Act 2008. Coordinator Environmental Health Senior Environmental Health Officer Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s.66 of the Food Act 2008. Coince Invironmental Health Officer Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s.67 of the Food Act 2008. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s.110 and s.112 of the Food Act 2008. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s.110 and s.112 of the Food Act 2008. Environmental Health Officer Grant and apply conditions for registration of low risk food businesses, in accordance with s.110 and s.112 of the Food Act 2008. Environmental Health Officer Grant and apply conditions for registration of low risk food businesses, in accordance with s.110 and s.112 of the Food Act 2008. The risk category is determined using the modified WA Risk Profiling tool
	registration of a food business in accordance with s.110 and s.112 of the Food Act 2008. Environmental Health Officer Grant and apply conditions for registration of low risk food businesses, in accordance with s.110 and s.112 of the Food Act
Evenue e evente eve	Department of Health CEO Guidelines, as amended from time to time. Food Act 2008:
Express power to sub- delegate	s.118(4) Sub-delegation only permissible if expressly provided in Regulations.
Policy	City of Kwinana Policies

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Record keeping	 s.121 Reports by and about enforcement agencies An enforcement agency (other than the CEO) must report to the CEO, at the intervals that the CEO requires, on the performance of functions under this Act by persons employed or engaged by the agency. In addition to any report required under subsection (1), an enforcement agency must forward to the CEO details of any proceedings for an offence under this Act taken by an officer of the agency within one month after the proceedings have been finally dealt with. Any exercise of this delegation is to be recorded in the Delegated Authority Register via Attain. 	
Date adopted	28 June 2023 27 March 2024	
Adoption references	342	
Last reviewed	28 June 2023 13 March 2024	

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Public Health Act 2016 Delegations Council to CEO/Employees

Delegation	10.1.1 Designate Authorised Officers – Public Health Act 2016
Delegator Power/Duty assigned in legislation to:	Council
Express power to delegate Power that enables a delegation to be made:	Public Health Act 2016: s.24(1) and (3) Designation of authorised officers
Express power or duty delegated	Public Health Act 2016: s.21 Enforcement agency may delegate
Function Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to designate a person or class of persons as authorised officers for the purposes of: The Public Health Act 2016 or other specified Act; Specified provisions of the Public Health Act 2016 or other specified Act Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act. Including: a. an environmental health officer or environmental health officers as a class; OR b. a person who is not an environmental health officer or a class of persons who are not environmental health officers, OR c. a mixture of the two [s.24(1) and (3)]. Authorise the Coordinator Environmental Health and Coordinator Environment and Waste to exercise and discharge all or any of the powers and functions of the local government (enforcement agency).
Delegates	Chief Executive Officer Coordinator Environment and Waste Coordinator Environmental Health Senior Environmental Health Officer Environmental Health Officer
Council conditions on this delegation	Chief Executive Officer Authorised to appoint Environmental Health Officers subject to each person so appointed being: 1. Appropriately qualified and experienced [s.25(1)(a)]; and 2. Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31]. Coordinator Environment and Waste Coordinator Environmental Health Not to expend funds for the carrying out of works in default of a notice served under this Act without separate budget approval by Council. Senior Environmental Health Officer Environmental Health Officer

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	By Law 29A(3) of City of Kwinana Health Local Law relating to keeping of poultry – grant, cancel and refuse registration
	 Clause 6(b) of the City of Kwinana Health (Keeping of Horse and Equine Premises) Local Laws 1997 – grant, renew, vary or transfer the registration limiting the number of horses to be kept and imposing conditions for keeping of a horse or horses on the premises.
	 Regulation 10(2) of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 – grant a permit to use the apparatus
Express power to sub- delegate	Nil. This authority is not to be sub-delegated
Policy	City of Kwinana Policies
Record keeping	Any exercise of this delegation is to be recorded in the Delegated Authority Register via Attain.
Date adopted	28 June 2023 27 March 2024
Adoption references	342
Last reviewed	28 June 2023 13 March 2024

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16 REPORTS – NATURAL ENVIRONMENT

Nil

17 REPORTS – BUILT INFRASTRUCTURE

Nil

18 REPORTS – CIVIC LEADERSHIP

18.1 QUARTERLY PERFORMANCE REPORT - STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN - QUARTER 2, OCTOBER TO DECEMBER 2023

SUMMARY

Council has endorsed a 'Plan for the Future' made up of the City's *Strategic Community Plan* (SCP) and *Corporate Business Plan* (CBP). These plans set out the outcomes, strategic objectives and actions that have been developed to achieve the community's vision for the City.

Each quarter, Council are provided a report detailing the City's progress against the adopted actions within the SCP and CBP. The report for the second quarter of the 2023/2024 financial year is provided at **Attachment A** for Council's information and noting.

OFFICER RECOMMENDATION

That Council note the Quarterly Performance Report (Quarter 2, October to December 2023) detailed in Attachment A.

VOTING REQUIREMENT

Simple majority.

DISCUSSION

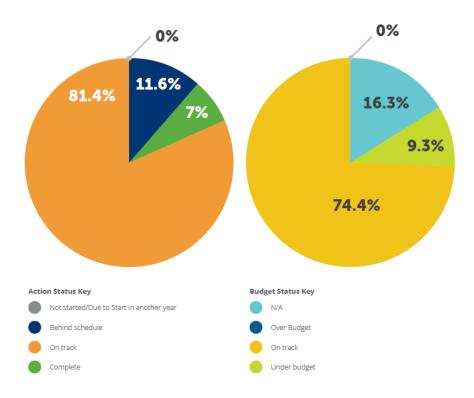
The Integrated Planning and Reporting - Framework and Guidelines 2016 (Department of Local Government and Communities) recommend implementing quarterly reporting to inform Council of the City's performance against community outcomes, enabling the City to respond to changing priorities. A Quarterly Strategic Community Plan and Corporate Business Plan Performance Report is provided to Council each quarter.

This is the second quarter of reporting on the latest CBP version. Revised versions of the SCP and CBP were adopted by Council at the Ordinary Council Meeting of 28 June 2023, following completion of the SCP minor review.

Highlights for the quarter includes the progression of the CCTV Strategy. The Draft Local Planning Strategy (LPS) was also finalised following advertising. Further, the Shop Local Campaign initiatives continues to progress.

The majority of actions in the report are being progressed and are on track. However, some actions have yet to be started, being either scheduled to begin next financial year or due to an explained delay. Comments have been provided for such actions, including details of their expected start date. A summary of the quarter's actions overall progress is provided below:

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It is recommended that Council note the attached report.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

No legal/policy implications have been identified as a result of this report or recommendation.

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

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COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report or recommendation.

ATTACHMENTS

A. Quarterly Performance Report - October - December 2023

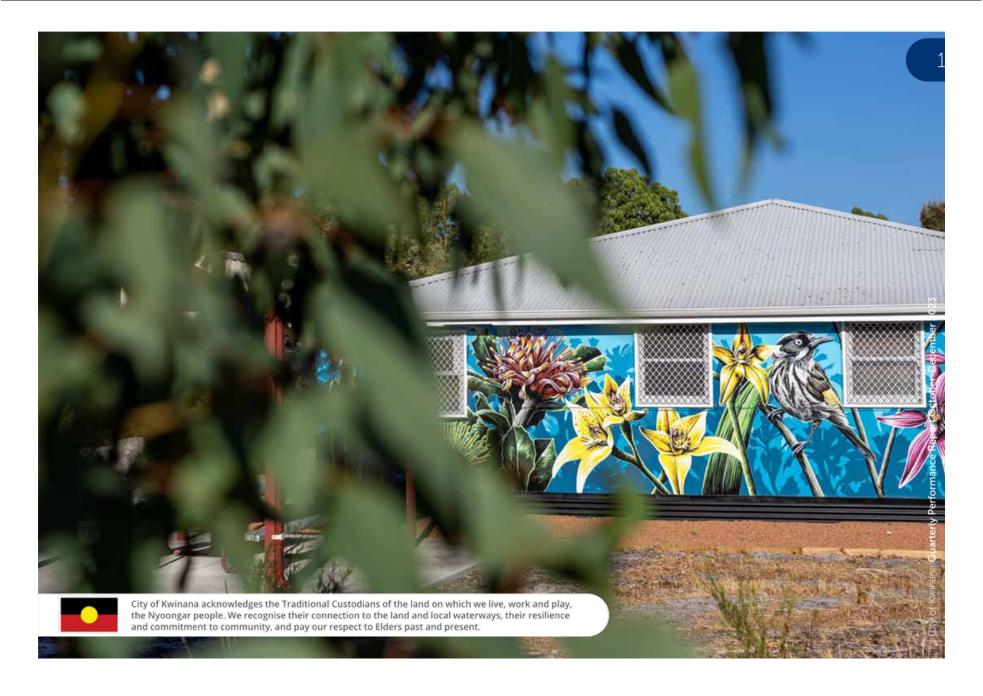
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Ordinary Council Meeting 27 March 2024



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Ordinary Council Meeting 27 March 2024

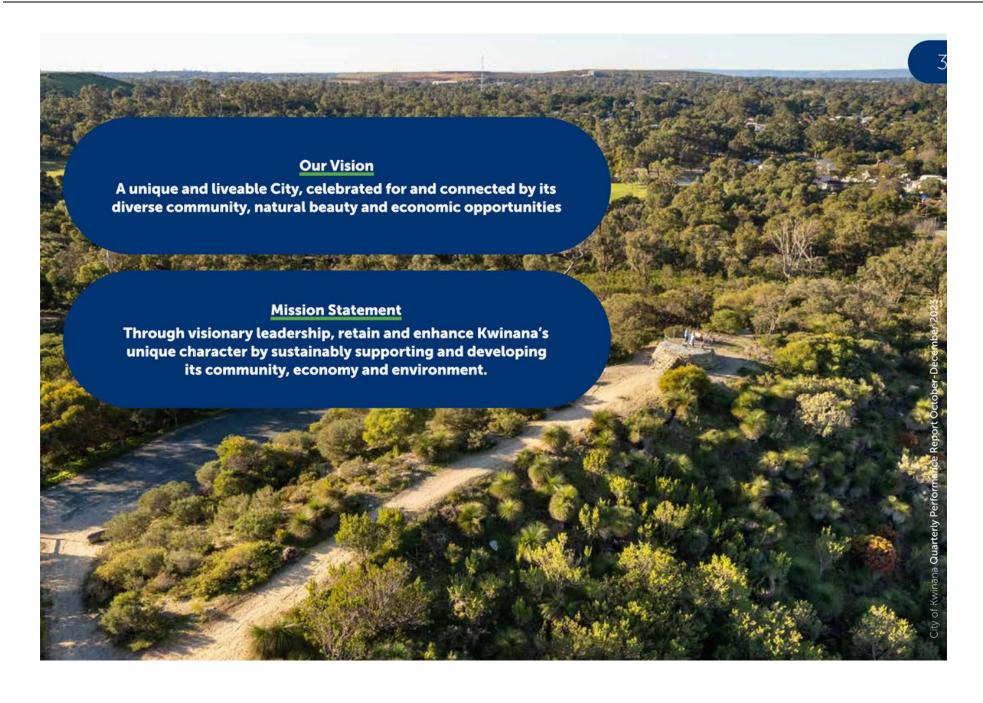


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City of Kwinana Quarterly Performance Report October-December 2023

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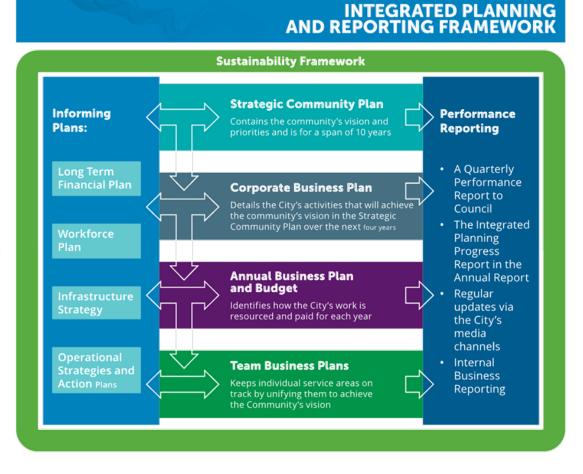




Our Integrated and Reporting Framework

The City of Kwinana uses the Integrated Planning and Reporting Framework outlined in by the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. These detail that a local government must have a "Plan for the Future". The plan for the future is to comprise of two important documents, a Strategic Community Plan and a Corporate Business Plan. The Strategic Community Plan sets out the "what" the community would like their local government to achieve and the Corporate Business Plan outlines how the local government will go about achieving it. To remain consistent with the Strategic Community Plan, the Corporate Business Plan undergoes an internal review every year, with a major review scheduled every two years to coincide with reviews of the Strategic Community Plan.

The Corporate Business Plan activates the Strategic Community Plan by detailing the actions, projects and programs that the City will undertake to achieve the community's vision. It is the key point at which the City's operational activities are aligned to community priorities. To ensure that these activities can be undertaken, the Corporate Business Plan is informed by the Long Term Financial Plan, Asset Management Strategy, Workforce Plan and issue specific strategies and plans.



City of Kwinana Quarterly Performance Report October-December 2023



27 March 2024

City's Plan for the Future

As part of planning for the future, all local governments in Western Australia are required to develop and adopt a Strategic Community Plan and a Corporate Business Plan. Together, these documents form the City's 'Plan for the Future – Kwinana 2030'.

Strategic Community Plan

The Strategic Community Plan is the City's guiding document of the community's vision for Kwinana's future. It represents our community's long term vision, values, aspirations and priorities and what we will do to achieve them. This document drive's the City's budgeting, planning, resource allocations and service delivery, in order to focus our efforts and align our activities to achieve our community's vision.

Corporate Business Plan

The Corporate Business Plan activates the Strategic Community Plan by detailing the important services and actions that the City will undertake to achieve the community's vision. It is a four year plan that is aligned to the City's Integrated Planning and Reporting Framework.

The purpose of the delivery of this Four Year Implementation Plan is to operationalise the Community's vision and the City's strategic objectives through the establishment of Key Actions that address each outcome contained within the Strategic Community Plan.





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City of Kwinana Quarterly Performance Report October-December 2023



Kwinana Quarterly Performance Report October-December 2023

How we report on our progress

As part of its Integrated Planning and Reporting Framework, the City reports progress made on Key Actions within the Corporate Business Plan through the following ways:

- · Quarterly Performance Report
- · Annual Report

On a quarterly basis, the City completes this performance report against the Corporate Business Plan in order to plan and establish the following years Annual Budget and to inform the Annual Report where progress and significant revisions to the Corporate Business Plan are recorded.

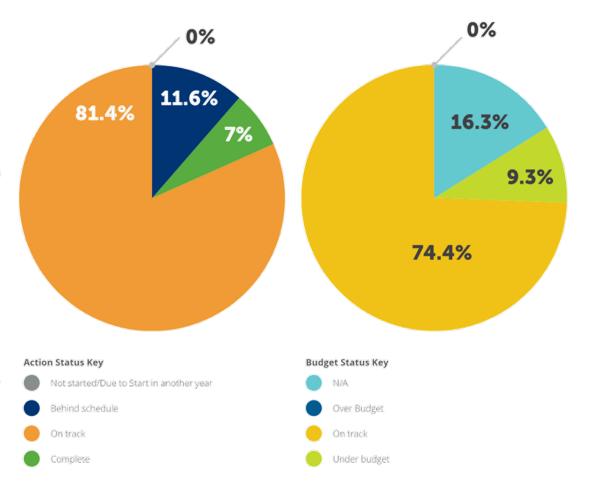
This performance report also provides an important opportunity to update Council and the Community towards the achievement of the Key Actions, such as the delivery of key projects and the successful implementation of service level changes.

Report Structure

This report includes an overall performance snapshot where a summary of progress is provided and the key achievements and highlights for the reporting period are detailed.

Following this is the narrative performance reporting for each action, sectioned into Strategic Community Plan outcome areas.

Progress updates summary



Financial Performance Quarterly Summary

The following quarterly financial report provides a summary and analysis of Council's financial performance for the past six months. The report is designed to ensure consistency with the 2023/2024 adopted budget, compliance with statutory requirements and to measure Council's overall financial performance.

	YTD Budget	YTD Actual	Variar	ice
Operating income	63,854,775	63,104,414	(750,361)	
Operating expenditure	(39,798,722)	(30,220,014)	9,578,708	
Capital expenditure	(6,845,359)	(2,922,786)	3,922,573	
Surplus position	30,558,851	38,707,445	8,148,594	

The City of Kwinana prepares Monthly Financial Reports which are presented to Council, copies of these reports and the City's Ordinary Council Meeting minutes can be located on the City's website.

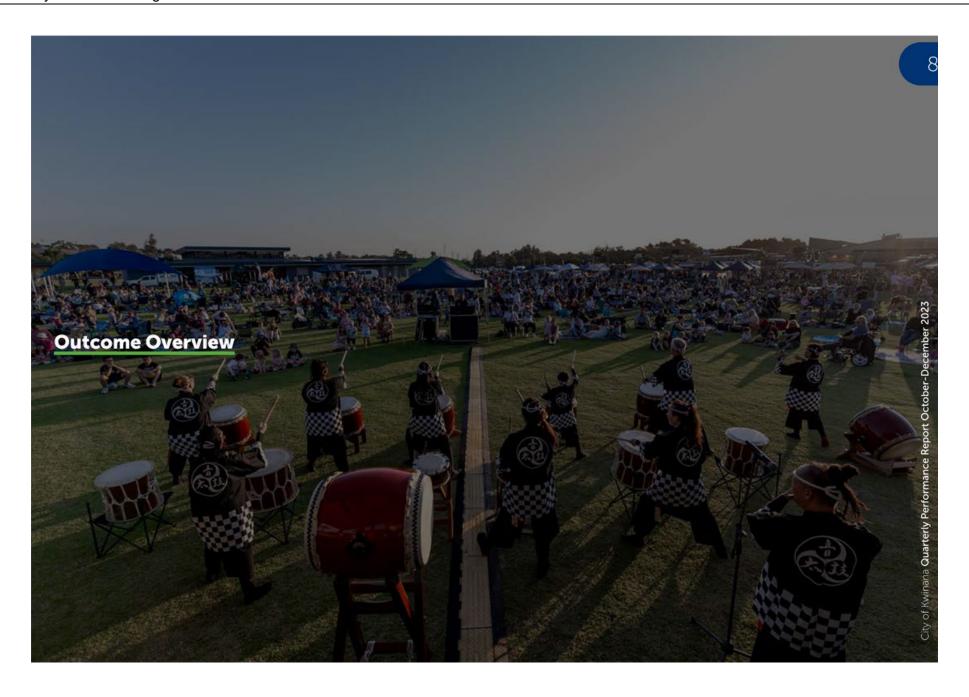
7

Corporate Business Plan Key Action Summary

There are currently 43 key actions listed within the Corporate Business Plan. As at the end of Quarter 2, December, 88.4% were considered on track or completed. The table below provides a summary of the status of each of the Corporate Business Plan key actions by outcome:

Outcome	Completed	On schedule	Behind schedule	Not scheduled to commence
Outcome 1 - A naturally beautiful environment that is enhanced and protected	2	11	3	
Outcome 2 - A resilient and thriving economy with exciting opportunities	1	2	1	
Outcome 3 – Infrastructure and services that are affordable and contribute to health and wellbeing		6		
Outcome 4 – A unique, vibrant and healthy City that is safe, connected and socially diverse		10	1	
Outcome 5 – Visionary leadership dedicated to acting for its community		6		

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Outcome 1

A naturally beautiful environment that is enhanced and protected

OUR STRATEGIC OBJECTIVES

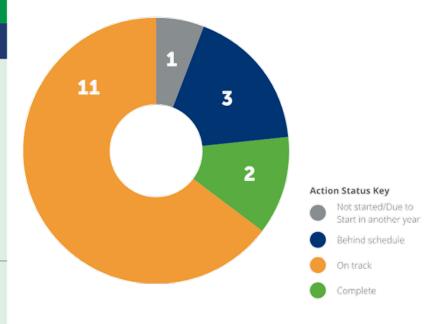
1.1

Retain and improve our streetscapes and open spaces, preserving the trees and greenery that makes Kwinana unique

1.2

Maintain and enhance our beautiful, natural environment through sustainable protection and conservation

Quarter Overview How we performed



Highlights

- The Draft Local Planning Strategy (LPS) is being reviewed following advertising and review of submissions. The Kwinana City Centre Precinct Structure Plan is a key action of the LPS and is well underway.
- The Western Australia Government is considering additional funding for the Kwinana Loop Trail in the 2024/2025 budget.
- The Mosquito and Midge Management Plans monitoring and programs are on schedule.

City of Rwinana Quarterly Performance Report October-December 2023





Outcome 2

A resilient and thriving economy with exciting opportunities

OUR STRATEGIC OBJECTIVES

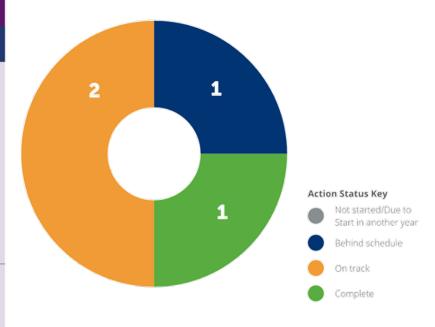
2.1

Enable a thriving and sustainable local economy that supports and sustains quality jobs and leverages economic opportunities from the COVID-19 pandemic

2.2

Create strong regional connections that will improve the ability for residents to access jobs, goods and services, and chances for recreation

Quarter Overview How we performed



Highlights

- The Shop Local campaign has continued this quarter with initiatives including
 the introduction of a Shop Local marquee at the Honeywood Farmers market.
 This stall can be used on a a one-off basis for local businesses to trial trading
 at markets and promote and sell their goods and services. In addition, a digital
 visability project for local businesses in in its planning stages.
- · The Advocacy Plan review has commenced.

City of Kwinana Quarterly Performance Report October-December 2023



Outcome 3

Infrastructure and services that are sustainable and contribute to health and wellbeing

OUR STRATEGIC OBJECTIVES

3.1

Develop quality, financially-sustainable infrastructure and services designed to improve the health and wellbeing of the community

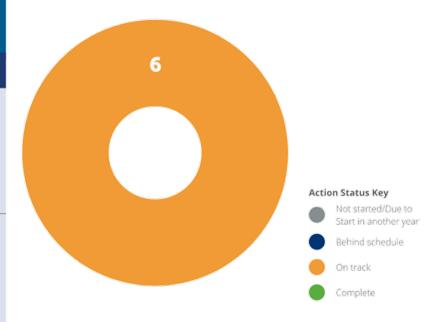
3.2

Provide for an accessible and well-connected City by integrating public transport and improving safe streets for driving, walking and cycling

3.3

Maintain infrastructure, playgrounds, parks and reserves to a high standard through sustainable asset maintenance and renewal

Quarter Overview How we performed



Highlights

- The Thomas Oval changerooms detailed design project has commenced, with engagement with the sporting club. Construction is forecast to commence mid 2024.
- Sustainability Framework initial internal training rollout is nearing completion.
 The framework has been published on the City's website.
- The Infrastructure Strategy actions are reviewed and tracked in the Asset Management Team meetings.

City of Kwinana Quarterly Performance Report October-December 2023

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Outcome 4

A unique, vibrant and healthy City that is safe, connected and socially diverse

OUR STRATEGIC OBJECTIVES

4.1

Create, activate and manage places and local centres that are inviting, unique and accessible

4.2

Improve Kwinana's perception by leveraging and promoting the unique attributes of the area and supporting feelings of safety and security in community

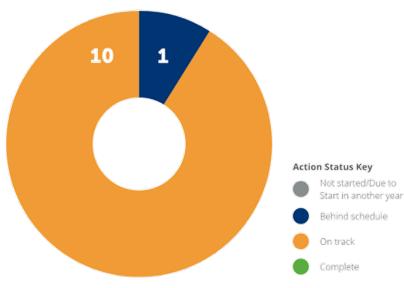
4.3

Enhance opportunities for community to meet, socialise, recreate and build local connections

4.4

Develop wellbeing programs and implement physical recreation that is culturally appropriate for Kwinana's community

Quarter OverviewHow we performed



Highlights

- An event was held at Sloan's Reserve in November, in partnership with the Museum of Perth. This was a successful festivity of Kwinana's history and culture.
- The City of Kwinana was awarded a certificate of recognition for 5 years as a members organisation to Reconciliation WA and will continue to be focused on reconciliation with the recruitment of a Aboriginal Partnership Advisor.
- The CCTV Strategy is progressing well with the consultant having provided an early working draft for officer comment.
- The Public Health Plan (PHP) has been reviewed, a roadmap for the revised version has been developed and is being implemented with the aim of having the first draft of the new PHP ready by early 2024.

City of Revinant Quarterly Performance Report October-December 2023



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Outcome 5

Visionary leadership dedicated to acting for its community

OUR STRATEGIC OBJECTIVES

5.1

Model accountable and ethical governance, strengthening trust with the community

5.2

Develop strong community engagement through strong partnerships with the community

5.3

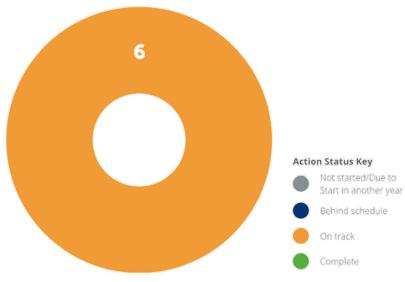
Provide a high standard of customer service with the community as priority

5.4

Establish a culture of continuous improvement, achieving high levels of business excellence

Quarter Overview

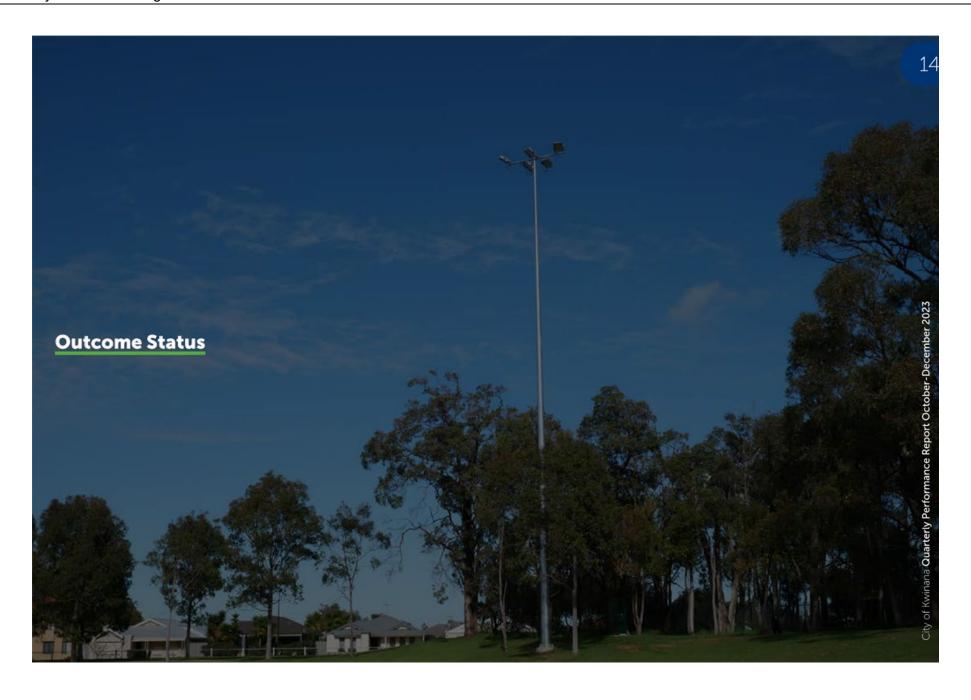
How we performed

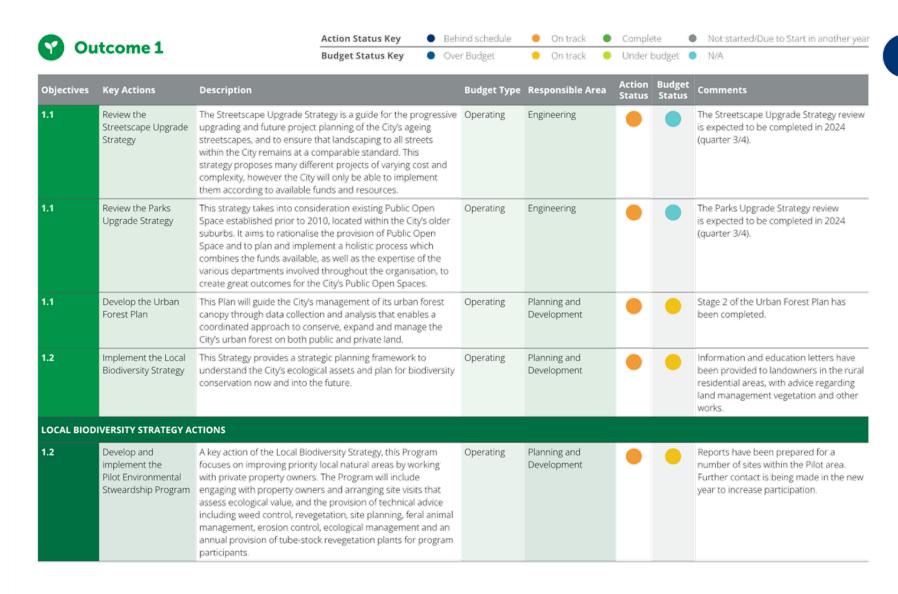


Highlights

- The City have developed a Working Group of local organisations that operate
 in all aspects of early years and childhood, and has submitted for additional
 funding under the Local Government Australian Early Development Census
 Grants Program 2024, with the hope to grow the network and opportunities for
 families across Kwinana.
- The Corporate Business Plan annual review is on track, with the City's key actions currently being reviewed. It is expected that the CBP will be completed and adopted in June 2024.
- Implementation of the Engagement Framework continues. Love My Kwinana had 10,391 visits, 1,149 contributions and 80 new registrations. Key Engagement Projects included event surveys and sign ups (OMG! Fringe, Lolly Run, Summer Sounds) and the verge side collection review.

City of Kwinana Quarterly Performance Report October-December 2023





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Outcome 1 continued

Action Status Key	٠	Behind schedule	•	On track	•	Complete	•	Not started/Due to Start in another year
Budget Status Key	•	Over Budget	•	On track	•	Under budget		N/A

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Objectives	Key Actions	Description	Budget Type	Responsible Area	Action Status		Comments
1.2	Update and implement the Natural Areas Management Plan	This Plan aims to ensure that both the community values and biodiversity values in the City managed reserves are preserved and improved through appropriate management practices that consider cultural, social, heritage, environmental, scientific and practical issues and values.	Operating	City Operations	•	•	First draft of the Natural Areas Management Plan (NAMP) has highlighted the need for further consultation with relevant City stakeholders. A revised Project Brief has been developed following a group workshop in December which identifies 12 broad Project Scope aims. Further meetings with individual stakeholder teams are planned for late January 2024, in order to map out key relevant objectives and actions for the NAMP. The Natural Areas team structure business case has been signed off by Director City Infrastructure and the CEO, allowing the section within NAMP pertaining to Reserve prioritisation to be completed.
1.2, 2.1, 4.1	Implement the Local Planning Strategy	This Strategy builds upon Kwinana's rich planning history and provides the guiding vision for Kwinana's growth and development over the next 15 years. The Strategy is vital in providing a long-term strategic planning direction on how Kwinana will continue to be a place that is rich in spirit, alive with opportunities and surrounded by nature through the planning of innovative and quality development in a sustainable manner.	Operating	Planning and Development	•	•	Draft Local Planning Strategy is being review following advertising and review of submissions. Kwinana City Centre Precinct Structure Plan is a key action of the LPS and is well underway.
1.2	Prepare the Local Planning Scheme	A new Local Planning Scheme 4 will replace the existing LPS 2 and 3 which were originally gazetted in 1992 and 1998 respectively. Local Planning Scheme 4 will be the primary statutory document of our planning framework. It will describe the zoning of land within the City, specify where particular land uses are permitted and set how development is intended to occur. It will be the main tool to implement the vision as set out in the Local Planning Strategy.	Operating	Planning and Development	•		This project was placed on hold in July 2023 pending resource resolution and finalisation of the Local Planning Strategy. It is anticipated to recommence in April 2024.

City of Nivillatia Quarterly Performance Report October-December 2023

On track Outcome 1 continued **Action Status Key** Behind schedule Complete Not started/Due to Start in another year **Budget Status Key** Over Budget On track Under budget N/A Action Budget Objectives **Key Actions** Description **Budget Type Responsible Area** Comments Status Status 1.2 Implement the "The Kwinana Loop Trail offers a unique opportunity to take in Capital Community Facilities Ecology reports have been submitted to Kwinana Loop Trail some of Kwinana's best views while experiencing the beauty of the City of Kwinana for final review of the Management Plan the City's natural coastal bushland, the hills and twists of the switch back areas. Loop Trail make for an exciting ride, a peaceful leisurely walk South West Aboriginal Land & Sea and the perfect route for cross country fitness training. Chalk Council are currently reviewing the Hill Lookout is a noteworthy highlight, with almost 360 degree Activity Notice for the consultant to views which capture the Kwinana Industrial Strip, Cockburn progress the Archeology Assessments. Sound and the city itself. There are several walk/cycle access The Western Australia Government is trailheads along the trail and car parking is available at Thomas considering additional funding for the Oval, Sloan's Reserve, Wellard Park, Kwinana Train Station and Kwinana Loop Trail in the 2024/2025 Sandringham Park. budget. A detailed audit of the Loop Trail is being complete to determine the detailed design which will result in a staged plan for the development of the project. 1.2, 3.1 Implement the Waste This Plan ensures that waste avoidance and environmental Environment and New Waste Management Services Operating protection is an integral part of the City's activities and aligns Health contract commenced 1 July 2023. New to State and Federal Strategies. The City aims to achieve a contract includes material recovery sustainable, cost effective and best practice approach to waste performance measures as per Waste management that supports the Kwinana community, economy Plan Action #1. and environment. Waste Plan Action #8 - Litter and Illegal Dumping Plan has been published on City's website. **WASTE PLAN ACTIONS** Implement the This Plan aims to improve the ecological health of our Operating Environment and All actions on target. Sustainable Water wetlands and reserves, and reduce scheme and groundwater Health Gold Waterwise accreditation retained. Management Plan consumption by improving the efficiency of our facilities and New Water Plan 2024-2028 draft (The Water Plan) equipment. complete with approval to be progressed in quarter 3. Implement the A key action of the Waste Plan, this Plan provides direction Operating Environment and Awaiting successful recruitment of for a strategic and coordinated approach to the prevention the Waste Projects Officer position Littering and Health Illegal Dumping and management of litter and illegal dumping in Kwinana and to resource implementation. Second Management Plan includes targets for reducing occurrences and response times. recruitment round conducted in December 2023 and currently progressing appointment of preferred

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candidate.

Camplete Outcome 1 continued **Action Status Key** Behind schedule On track Not started/Due to Start in another year **Budget Status Key** Over Budget On track Under budget N/A Action Budget Status Status Objectives **Key Actions** Description **Budget Type Responsible Area** Comments 1.2 Implement the This Plan defines how the City views climate change, its effects Operating Environment and Action #1 Energy Plan 2023-2026 has Climate Change Plan and risks to the City's assets, operations and community. The been published on the City's website. Health Plan directs mitigation actions aimed at reducing emissions that Action #2 Following energy audit works contribute to climate change, and adaptation actions aimed in 2023, priority PV solar projects have at increasing resilience to the progressive impacts of climate been included in the 2024 Long Term change in Kwinana. Financial Plan submission. Action #28 Sustainability Framework initial internal training roll-out nearing completion and the framework has been published on the City's website. **CLIMATE CHANGE ACTIONS** 1.2 Develop an Energy A key action of the City's Climate Change Plan 2021-2026, the Operating Environment and This key action has been completed, the Plan development of an Energy Plan is intended to set targets and Health Energy Plan has been published on the drive activities that increase the City's energy efficiency and City's website. reduce its energy related emissions. Action implementation on target. Round 1 of energy auditing is complete, forward works program updated and priority PV solar projects have been included in the 2024 Long Term Financial Plan submission. 1.2 Implement the This Plan provides an overall approach to mosquito and midge Operating Environment and Monitoring and control programs on Integrated Mosquito control to ensure that each known or potential breeding site is Health schedule. and Midge assessed and monitored, and all possible control options are Management Plan considered for implementation. 1.2 Procurement of EV Installation of EV Charging Station at the Kwinana Adventure This key action has been completed. Operating Environment and **Charging Points** Health **Outcome 1** • **UN Sustainable Development Goal alignment**

Quarterly Performance Report October-December 2023



Outcome 1

PLANS AND STRATEGIES

- Climate Change Plan
- · Community Engagement Framework
- · Energy Plan
- · Environmental Education Plan
- Kwinana Adventure Park Management Plan
- · Kwinana Local Emergency Management Plan
- Local Biodiversity Strategy
- · Local Planning Scheme
- Local Planning Strategy
- Mosquito and Midge Management Plan
- Natural Areas Management Plan
- Streetscape Upgrade Strategy
- Sustainability Framework
- · Sustainable Water Management Plan
- · Waste Education Plan
- Waste Plan
- · Waste Education Plan

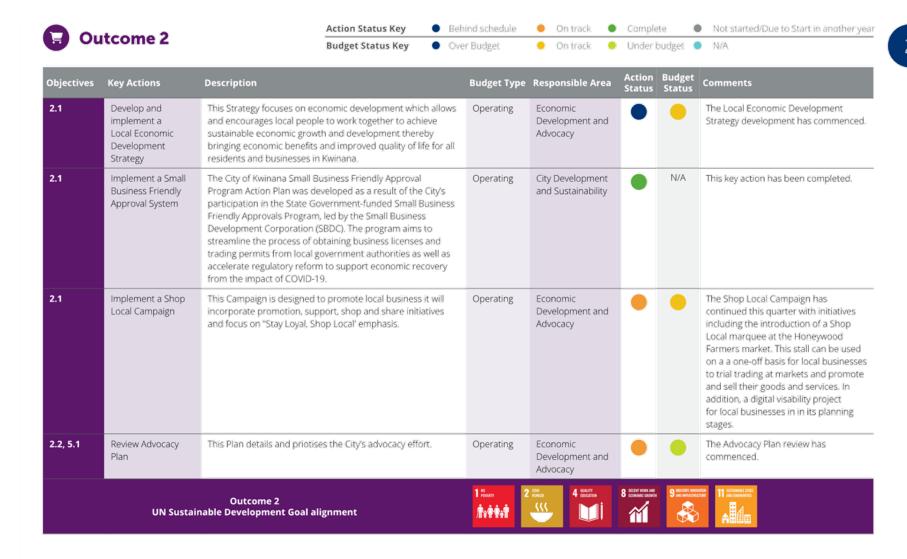
SUPPORTING SERVICES

- · Animal and feral wildlife control
- · Coastal planting
- · Contaminated site monitoring
- · Dog and cat control
- · Emergency management
- Environmental education programs
- · Environmental health services
- · Environmental subsidies and rebates
- Fire Breaks
- · Graffiti removal
- · Landscape design and construction
- · Litter and illegal dumping management
- · Maintenance of natural areas and parks
- Mosquito management
- Noise control
- · Streetscape design and maintenance
- Stormwater construction, maintenance and management
- Urban forest management
- · Verge collections
- Volunteer bushfire services
- · Waste and recycling management



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Outcome 2

PLANS AND STRATEGIES

- Economic and Spatial Governance Plan
- Economic Development Strategy
- Community Engagement Framework
- Investment Prospectus
- Local Commercial and Activity Centres Strategy
- · Local Planning Strategy
- Pathways to Employment Plan
- · Sustainability Framework

SUPPORTING SERVICES

- Activity Centre planning
- · Building renewal projects
- Business support and events
- · Facility and venue hire
- · Grants and funding
- · Library education programs
- Local Development Plans
- · Planning and building services
- · Strategic urban planning
- · Subdivision applications



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City of Kwinana Quarterly Performance Report October-December 2023

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Objectives	Key Actions	Description	Budget Type	Responsible Area	Action Status	Budget Status	Comments
3.1	Implement the Community Infrastructure Plan	This Plan provides the City of Kwinana with a strategic framework for providing community infrastructure and focuses on community facilities typically provided by Local Government. The revised plan was adopted by Council in December 2022. Complete projects include the Ngook Boorn Mia Mia / Honeywood Pavilion and design work has commenced for Wellard West Pavilion.	Operating	Community Facilities		•	Detailed design for Wellard West is finalised to progress to construction phase. Thomas Oval changerooms detailed design project has commenced, with engagement with the sporting club. Construction is forecast to commence mid-2024.
3.1	Integrate the Sustainability Framework	This Framework aims to support the outcomes of the Strategic Community Plan in an environmentally, socially and economically responsible way. Key sustainability principles are used to guide City operations and decision-making, which together with the vision, identified outcomes and performance indicators form the basis of the Framework. The Framework is intended to support Kwinana in becoming a sustainable City for current and future generations.	Operating	Environment and Health		•	Sustainability Framework initial internal training roll-out nearing completion and the framework has been published on the City's website.
3.1	Investigate options for Bulk Waste Collection	The current verge collection service will be reviewed to ensure the City provides the most effective and efficient verge collection service for the Kwinana community's needs into the future.	Operating	Environment and Health		•	Verge Collection Review Project progressing on schedule. Engagement phase nearing completion and Review Report development has commenced. Executive Leadership Team and Elected Member briefings scheduled to be held in March 2024, with a Council Report to follow thereafter.
3.1, 5.1	Implement the Infrastructure Strategy	The infrastructure Strategy summarises planned capital works over the next 20 years and the impact these investments will have on the state of the City's assets over that time.	Operating	Asset Management Services			The Infrastructure Strategy actions are reviewed and tracked in the Asset Management Team meetings.

Outcome 3 continued Action Status Key Behind schedule On track Complete Not started/Due to Start in another year On track Under budget N/A **Budget Status Key** Over Budget Action Budget Status Status Objectives **Key Actions Budget Type Responsible Area** Comments Description 3.2 Being implemented through Update and The function of the Bike and Walk Plan includes: evaluating Operating Engineering implement the Bike the existing cycling network in the City, identifying local construction of new footpath, providing and Walk Plan opportunities to integrate cycling and walking into daily life, linking between paths and in particular consulting with key stakeholders (State Government and the construction in 2023/24 of Stage 2 local community), planning the expansion of the cycling and of the Gilmore Avenue Principal Shared walking network, encouraging and promoting cycling and walking, developing an action schedule of works for attaining improvements to the cycling and walking network focused on individual neighbourhoods, and developing a longer-term active travel network for the continued development and promotion of cycling and walking. 3.3 Implement Parks The Parks Upgrade Strategy aims for Public Open Space in Operating Engineering The first part of the community Upgrade Strategy Kwinana to provide a variety of spaces, which encourages engagement relating to the Parks play and healthy activity, social, economic and environmental Upgrade Strategy is complete. Currently sustainability, and provides a place for interaction with nature. in design phase for construction in 2024 (Q3 and Q4). **Outcome 3 UN Sustainable Development Goal alignment**

City of Kwinana Quarterly Performance Report October-December 2023



Outcome 3

PLANS AND STRATEGIES

- · Community Engagement Framework
- Community Infrastructure Plan
- Infrastructure Strategy
- · Long Term Financial Plan
- Parks Upgrade Strategy
- Public Health Plan
- Social Strategy
- Sustainability Framework
- Waste Plan

SUPPORTING SERVICES

- Asset management planning
- Development contribution planning
- · Engineering design and construction
- · Financial management and planning
- · Infrastructure maintenance
- Local Structure Plans
- · Parking management
- Street lighting
- · Subdivision applications
- Waste management



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City of Rwinana Quarterly Performance Report October-December 2023



City of Kwinana Quarterly Performance Report October-December 2023

Performance Report October-December 2023

Outcome 4 continued Action Status Key Behind schedule On track Complete Not started/Due to Start in another year **Budget Status Key** Over Budget On track Under budget N/A Objectives **Key Actions** Description **Budget Type Responsible Area** Comments 4.1, 4.2 Implement the The Social Strategy provides a set of strategic social priorities Operating Community Social Strategy determined through community engagement, to drive actions Engagement that strengthen existing initiatives, guide future responses, and inform organisational improvement. Comments Quarter 2 saw the Community Services Working Group Celebrate a calendar year of collaboration and more services operating in Kwinana. This was highlighted by another partner organisation Wungening Aboriginal services operating from the Zone to council aboriginal young people specifically, joining the 7 other services based at the Centre. In November the Community Services and Partnerships department secured \$150,000 to drive an innovative project to tackle youth anti-social behaviour in partnership with WAPOL, Dept. of Education, Dept. of Justice and Dept. of Communities. The Kwinana Detached Youth Services has been awarded an extension of funding for another 3 years until 2027. Additional this quarter saw programs and partnerships with South Metro TAFE, Institute of Indigenous wellbeing and Sport, Gilmore College, UWA, Curtin University and others. Multiple successful events including Halloween, Community Nights, Kwinana Beats and KYAC facilitated council meetings all took place this quarter. The Zone Youth Centre will be the primary Emergency Evacuation Centre for Kwinana from 2024 onwards. Planning has begun for the re-establishment of a Multicultural Advisory Group along with discussions with multicultural organisations about potential partnerships. In the next quarter community workshops will be held to gather information from the City's diverse cultural communities about how the City can better align our services to meet their needs. Discussions have begun with the Waste team to collaborate on a series of multicultural dinners to introduce the new rubbish bin system later in the year. Planning for the Seniors Ambassadors program has been delayed until the Kwinana Senior Citizens Centre signs the new Service Level Agreement. This is expected to happen in January 2024 On Friday 24 November the City successfully organised an end of year celebration and networking event for local sporting clubs and organisations, thanks to the Department of Local Government, Sport and Cultural Industries Every Club funding. The gathering, attended by over 60 representatives from a range of groups and sporting clubs, fostered a vibrant atmosphere of idea exchange and networking. Margie Oldfield, the founder of Team Connect, was the guest speaker and engaged attendees with her inspiring narrative about Team Connect and her commitment to championing the cause of young vulnerable women in community sports. In November 2023, Council approved the service review for Koorliny Arts Centre and the City began the process of transitioning the Centre in full as a City managed facility. Activities for the Centre for October - December 2023 guarter included: dance festivals such as All About Dance, RDC = Elevate, Rock the Boat, St John Bosco Dance Showcase, and the centre-run Kwinana Dance Festival; community theatre shows Peter Pan and The Little Mermaid; Pevan & Sarah (a touring children's education and music act); and Morning Melodies, Mid Week Music, Wine & Art, and the launch of Seniors Week 2023 Total ticket sales for the quarter were 5,341 at a value of \$103,000.

Outcome 4 continued Action Status Key Not started/Due to Start in another year Behind schedule On track Complete Action Budget Budget Type Responsible Area Comments Objectives Key Actions Description **SOCIAL STRATEGY ACTIONS** The City has trialed some successful mural art programs and 4.1 Implement a Mural Capital Community Contemporary Artist Sam Bloor has Art Program are looking to expand this to attract high profile artists to Engagement been engaged to complete a mural at deliver numerous pieces throughout Kwinana which can form a site between the Recquatic and the a Mural Art Trail. Zone. Sam has developed a conceptual theme from the Public Art Masterplan and Officer's have undertaken a consultation workshop with young people and gathered their feedback to gain input to the mural. Installation of the mural is planned for early quarter 3 (Jan/Feb 2024). An additional information session will be facilitated by Sam with youth and community members to articulate how the design was developed and the importance of the artwork. 4.2 The Public Art Masterplan has been developed to provide an Implement Operating Community The Public Art Masterplan continues to the Public Art overarching framework for all public art in the City of Kwinana. Engagement provide guidance on the commissioning Masterplan This framework will guide City-led commissions, developer of new artworks for the City and the contributions, and community-led public artworks and ensure LPP5 - Developer Contribution to that investments in public art provide positive outcomes for Public Art projects. Developer Public the community. Artworks through the LPP5 presented in the quarter have a strong reference to the Public Art Masterplan and its curatorial themes for Kwinana. 4.2 Implement the Kwinana is a place of many stories. It is important that its Operating Community An event was held at Sloan's Reserve History and Heritage history and heritage is preserved for future generations. Engagement in November in partnership with Implementation Plan Museum of Perth. This was a successful Kwinana has a rich and complex history, characterised by festivity of Kwinana's history and vision, resilience and repeated change, echoes of which culture. Officer's continue to provide are retained in both its physical form and in its remaining best practice advice to internal staff historical structures. on the matters of Local Heritage in Of these, Smirks Cottage (Smirks) and Sloans Cottage (Sloans) Assets and Planning. The State Heritage are highly prized by the Community as emblematic of the Conference was held in October, area's historical development and growth, close association with Officer's attending and gaining with pioneering families, and as representative of European invaluable insights to the industry. settlement, development and history of the area.

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Outcome 4 continued

Action Status Key	•	Behind schedule		On track	•	Complete	•	Not started/Due to Start in another year
Budget Status Key	•	Over Budget	•	On track	•	Under budget	•	N/A

2	8	

Objectives	Key Actions	Description	Budget Type	Responsible Area	Action Status	Budget Status	Comments
4.3, 5.1	Implement the Innovate Reconciliation Action Plan	The City of Kwinana is committed to the journey of conciliation and respects Aboriginal and Torres Strait Islander people's connection to Country as the Traditional Custodians of the land. The City of Kwinana's mission is to work together with the Kwinana community to build positive relationships between Aboriginal and Torres Strait Islander communities and non-Aboriginal communities. Throughout this journey, the City aims to promote and assist with the development of pathways and opportunities in support of Aboriginal and Torres Strait Islander communities that are meaningful, mutually beneficial and sustainable. The purpose of this plan is to: further develop and strengthen the relationship between the City and the community, and embed the practice of consulting with Aboriginal and Torres Strait Islander communities on City business. In particular, when developing frameworks and strategies that have the greatest impacts on our community, but also, when developing programs, events, activities and services within the City.	Operating	Community Engagement			City Officers have progressed the terms of reference for the Aboriginal Consultative Committee, these will be presented to council on the 31 January. The City of Kwinana was awarded a certificate of recognition for 5 years as a members organisation to Reconciliation WA and will continue to be focused on reconciliation with the recruitment of a Aboriginal Partnership Advisor.
4.3	Implement the Disability Access and Inclusion Plan	This Plan has been created with the intention of building a community in which all people have access to, and are included in, everything our wonderful City has to offer. The City is committed to looking at ways to remove barriers to access and inclusion that may restrict a person's abilities. The City is committed to actively promoting environments and services in which all people are valued and have the choices to live their best lives.	Operating	Community Engagement		•	Sensory Pop-Up Packs have now been included in the community events resources, Clubs and groups can now request to use these packs to create quite spaces at the events and activities.
4.2	Develop and Implement a CCTV Strategy	This Strategy will guide Council's decisions on the introduction, revision and significant maintenance to CCTV infrastructure in public places and Council property; and ensure that the City's CCTV systems are compliant with relevant legislation and other statutory requirements.	Operating / Capital	Essential Services	•	•	The CCTV Strategy is progressing well with the consultant having provided an early working draft for officer comment following a Directions Meeting. Consultant has applied additional resources to speed up delivery of the draft strategy.

City of Awinaha Quartery Performance Report October-December 2

Outcome 4 continued Action Status Key Behind schedule On track Complete Not started/Due to Start in another year **Budget Status Key** Over Budget On track Under budget N/A Action Budget Status Status Objectives **Key Actions** Description **Budget Type Responsible Area** Comments 4.4 Develop and The Healthy Lifestyles Action Plan aims to improve community Operating Community The last term of the Healthy Lifestyles implement the health outcomes through education, programs, messaging Engagement in Kwinana Project ran from October Kwinana Healthy and partnerships. - December. Free community group-Lifestyles Program based activities included yoga, outdoor fitness for over 50's, dance-based fitness, exercise for new mums, healthy cooking for families. The much awaited and innovative social prescribing program, Find Your Find Kwinana, was launched in collaboration with Community Development Officer (Capacity Building), and has seen 47 referrals for participation. Smoke-free facilities projects are underway for Darius Wells Resource Centre and Kwinana Recquatic. The City of Kwinana also hosted the Local Government Smoke and Vape Free Environments Forum on 31 October in collaboration with South Metropolitan Health Service, Cancer Council WA, and Make Smoking History. 4.4 Review the Public This Plan is a guiding document for health and wellbeing Operating / Community The current Public Health Plan (PHP) Health Plan improvements in the City of Kwinana, the City believes that Capital Engagement has been reviewed and a roadmap the health and wellbeing of its community is paramount. for the new PHP has been developed The City takes a holistic view of health, which is influenced by and will be implemented with the aim the interconnections between our social, cultural, economic, of having a first draft of the new PHP built and natural environments. Within these environments ready by end of quarter 3 in 2024. the City, often in partnership with the community and other agencies, can create and maintain positive health and wellbeing outcomes. **Outcome 4 UN Sustainable Development Goal alignment**

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of Kwinana Quarterly Performance Report October-December 2023



Outcome 4

PLANS AND STRATEGIES

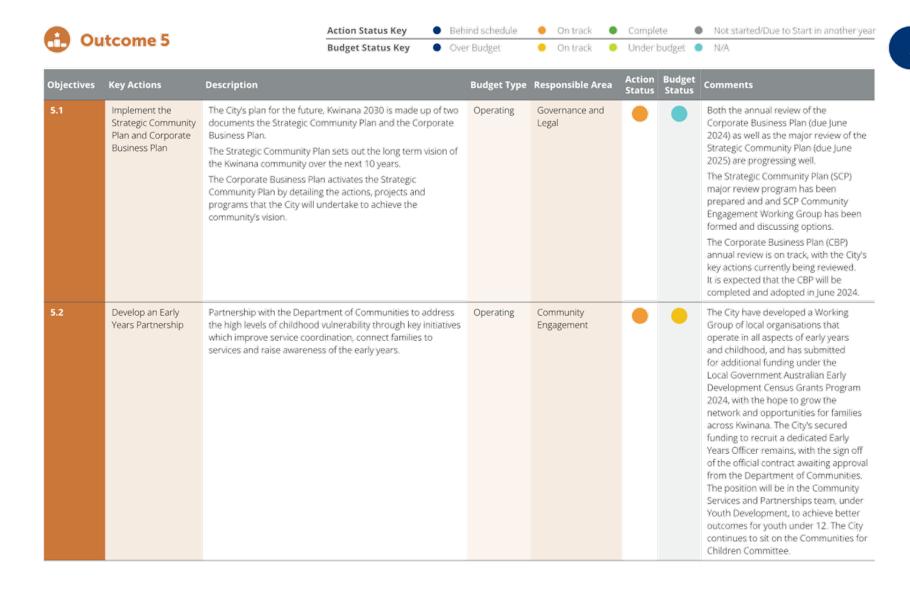
- · Community Engagement Framework
- Disability Access and Inclusion Plan
- Economic Development Strategy
- · Heritage Implementation Plan
- Innovate Reconciliation Action Plan
- Local Commercial and Activity Centres Strategy
- Local Planning Strategy
- Multicultural Action Plan
- Place Plans
- · Public Art Masterplan
- · Public Health Plan
- Social Strategy
- · Sustainability Framework

SUPPORTING SERVICES

- Capacity development for community organisations
- · City Assist services
- Civic events
- Club development
- Communications
- · Community engagement
- Community facilities
- Community partnerships
- · Community safety education programs and resources
- · Crèche services
- · Crime prevention
- · Disability Access and Inclusion planning
- Early Years services
- · Events, grants and funding
- · Health and Wellbeing services
- Library and programs
- Local history
- Multi-cultural programs
- · Place activation
- Playgrounds
- Pool applications and fencing requirements
- · Public art, exhibitions and awards
- Reconciliation action planning
- **Recquatic Centre**
- Senior services
- Swim programs
- · Vandalism and abandoned vehicles
- Volunteer resource centre
- · Youth services, scholarships and awards



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Action Status Key Behind schedule On track Complete Not started/Due to Start in another year

Budget Status Key Over Budget On track Under budget N/A

3	2

Objectives	Key Actions	Description	Budget Type	Responsible Area	Action Status	Budget Status	Comments
5.2	Implement the Community Engagement Framework	For the City of Kwinana to understand and deliver on the aspirations of our community, the City needs to invest in meaningful and productive relationships, partnerships and practices. This Community Engagement Framework identifies how the City will work to provide ongoing opportunities for community and stakeholders to influence decisions, collaborate on action and share in success. Utilising a range of key documents, process' and tools, the City will identify opportunities for the community to participate in decision making process' in an intentional, meaningful, and timely manner. Leveraging existing relationships with and building on the existing understanding of the community, creating accessible and welcoming opportunities for all to participate and ensuring the communities contribution is heard, valued and reflected in the outcomes, will form the key indicators of success in implementing the Community Engagement Framework.	Operating	Community Engagement	•	•	Implementation of the Engagement Framework continues. Love My Kwinana had 10,391 visits, 1,149 contributions and 80 new registrations. Key Engagement Projects included event surveys and sign ups (OMG! Fringe, Lolly Run, Summer Sounds) and the verge side collection review.
5.2	Develop and implement a Communication Strategy	This Strategy will provide an approach to improve the community's awareness of the City's efforts to meet community priorities. It will provide a more consistent approach, through the use of key messages and visual branding elements, to better align community priorities with the strategic objectives and enhance the community's understanding of the services and initiatives that the City is undertaking in an effort to achieve its strategic outcomes.	Operating	Marketing and Communications	•	•	A Request for Quote (RFQ) was issued late 2023 and a market research company has been appointed to conduct research in quarter 1, 2024, which will help inform the development of the communications strategy.
5.3	Continue to implement customer experience improvement initiatives	Continue to implement initiatives that help improve the customer satisfaction at all touchpoint across the organisation and enhance the customer experience.	Operating	Marketing and Communications			The City has seen an 11% increase in overall customer survey completion for the October - December 2023 period, with a total of 4,130 'Rate It' surveys completed across all three sites. The customer experience score for the City for the quarter was 8.3. The Recquatic achieved an overall Net Promoter Score (NPS) of +57.

City of Awiliana Quarterly Performance Report October-December 202



City of Kwinana Quarterly Performance Report October-December 2023



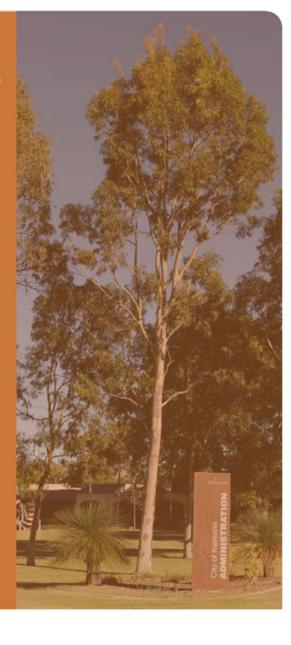
Outcome 5

PLANS AND STRATEGIES

- Australian Business Excellence Framework
- Community Engagement Framework
- · Corporate Business Plan
- Customer Experience Strategy
- Infrastructure Strategy
- Innovate Reconciliation Action Plan
- Investment Prospectus
- · Long Term Financial Plan
- Strategic Community Plan
- Sustainability Framework
- · Workforce Plan

SUPPORTING SERVICES

- Community engagement planning
- Continuous improvement and business excellence
- Customer services
- Governance services
- Lobbying and advocacy
- Strategy and plan development
- · Workforce planning



nana Quarterly Performance Report October-December 2023





Administration

Cnr Gilmore Ave and Sulphur Rd, Kwinana WA 6167 PO Box 21, Kwinana WA 6966 Telephone 08 9439 0200

customer@kwinana.wa.gov.au

kwinana.wa.gov.au



18.2 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 29 FEBRUARY 2024

SUMMARY

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 29 February 2024, as required by the *Local Government (Financial Management) Regulations 1996.*

OFFICER RECOMMENDATION

That Council:

- 1. Accepts the list of accounts, totalling \$8,267,564.46 paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 29 February 2024, as detailed at Attachment A.
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 29 February 2024, as detailed at Attachment B.

DISCUSSION

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)			
Automatic Payment Deductions *	\$ 13,610.11			
Cheque	\$ 0.00			
EFT Payments	\$ 6,801,951.26			
Payroll Payments	\$ 1,452,003.09			
Total Attachment A	\$ 8,267,564.46			

^{*}Automatic Payment deductions includes a payment of **\$18,149.25** for credit card payments. A detailed transaction listing of credit card expenditure paid for the period ended 29 February 2024 is included at Attachment B.

A detailed listing of February 2024 payments made per payment run and includes a short description of the payment is included at Attachment A.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

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SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:

- 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires council authorisation in that month
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction. and
 - (b) the date of the meeting of the council to which the list is to be presented.
 - (3) A list prepared under sub-regulation (1) or (2) is to be
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL/BUDGET IMPLICATIONS

All expenditure included in the list of payments is in accordance with City's annual budget.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications that have been identified as a result of this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

- A. AP Payment Listing Summary Report February 2024
- B. Credit Card Transactions Report February 2024

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Payment Listing

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
EFT			
EFT 01-Feb-2024			
10046	3 Monkeys Audiovisual	Audio Equipment Repairs	331.00
10613 10386	ABCO Products ACMA	Cleaning Products Subscriptions	245.06 1,059.00
11205	Agedcare 101 Pty Ltd	Professional Development Day	242.00
10272	Agrimate Fencing	Fencing maintenance	643.50
11848	All Good Grub	Catering	3,179.00
11746	All Lines	Line marking	495.00
11797	Allways Property Maintenance	Facility Maintenance	242.00
10848	ALSCO Pty Ltd	Linen hire	65.70
10763	Artcom Fabrication	Signage	214.50
11355 12345	Australian HVAC Services Pty Ltd Australian Library & Info Assoc	Airconditioning/Refrigeration Maintenance Employee Training/professional development	9,561.93 1,590.00
10597	Beaver Tree Services Aust Pty Ltd	Tree Pruning/Removal/Clearance/Watering	53,682.27
10450	Blackwoods Pty Ltd	Safety Clothing/Equipment/Uniforms	403.89
10713	Bladon WA Pty Ltd	Event expenses	1,408.00
11277	Bliss Momos Cafe & Restaurant Pty Ltd	Catering	160.40
10655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	610.48
10418	BullAnt Security Pty	Locksmith Services	217.25
10400	Bunnings Building Supplies	Hardware	1,632.48
11312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	349.80
10404	Cannon Hygiene Australia Pty Ltd	Cleaning Services	1,923.76
11922	ChoiceOne Pty Ltd	Human Resources/Payroll Mower Parts & Repairs	6,289.71
10419 10704	Coastline Mowers Commercial Aquatics Australia	Recquatic Expenses	2,997.00 297.00
11251	Cyclus Australia	Labour/Personnel Hire	1,784.20
10426	Department of Transport	Vehicle Ownership Searches	39.60
12268	Diplomatik Pty Ltd	Medical Examinations	8,357.18
10867	Drainflow Services Pty Ltd	Drainage Maintenance	7,436.83
10793	Eco Resources Pty Ltd	Waste removal/services/fees	255.26
10870	Elexacom	Electrical Services	15,853.28
12344	Freda Ogilvie	Community Engagement	650.00
10441	Green Skills Inc / Ecojobs Environmental Personnel	Labour/Personnel Hire	2,252.16
10695	Hays Specialist Recruitment Pty Ltd	Labour/Personnel Hire	2,279.16
10446	Heatley Sales Pty Ltd	Safety Clothing/Equipment/Uniforms	177.50
10103	HP Financial Services Pty Ltd	Leased equipment	1,177.70 9,350.00
11244 10305	i2C Design & Management Iconic Property Services Pty Ltd	Engineering Design Works Cleaning Services	2,295.56
11943	Inkspot Printing	Printing/Graphic Design Expenses	456.50
11565	Inspire Radio	Contribution to Australia Day Event	1,100.00
10449	Institute Of Public Works Engineering Australia (WA)	Employee Training/professional development	2,805.00
10053	Integrated ICT	Computer Hardware	1,488.30
10621	Ixom Operations Pty Ltd	Cleaning Products	1,248.48
10729	Kennards Hire Rockingham - Generator Branch	Plant/Equipment Hire	571.50
10694	KLMedia Pty Ltd	Books/CDs/DVDs	534.09
11350	Kwinana Butcher Pty Ltd T/As Kwinana Meat and Poultry	Catering	500.00
10942	Kwinana Veterinary Hospital Pty Ltd	Animal Services	514.00
10731	LD Total	Maintenance of Streetscapes/Landscapes	77,730.24
10195 11313	Left Back Consulting Pty Ltd Mackie Plumbing and Gas Pty Ltd	Provision of Consulting Services Plumbing Services	9,147.60 7,855.99
12338	MALECKI, MATHEW MAREK	Flooring	10,472.00
10813	Master Lock Service	Locksmith Services	757.00
12240	Maxco Australia Pty Ltd	Facility Maintenance	2,695.00
11657	MDM Entertainment T/As MDM Print	Books/CDs/DVDs	379.50
10717	MRP General Pest/Termite Division 43 07	Pest Control	808.00
10818	Name Badge World	Safety Clothing/Equipment/Uniforms	433.35
11817	Netsight Consulting Pty Ltd ATF	Subscriptions	1,157.20
11184	Oban Group Pty Ltd	Maintenance of Streetscapes/Landscapes	14,906.10
10573	Officeworks BusinessDirect	Stationery	224.90
12002	Omnicom Media Group Aust P/L	Advertising/Marketing Expenses	3,186.85
10486	Paint Industries	Facility Maintenance	1,128.60
11522	Palm Lakes Garden and Landscape Services	Maintenance of Streetscapes/Landscapes	125.00
10792 12146	PAV Sales & Installations Perth Energy P/L	Performers/Entertainment	2,546.50 3,043.53
10608	Perth Region NRM Inc	Utility Service Locations Environmental and Health	11,000.00
12358	Philip Plowman	Performers/Entertainment	1,080.00
11973	Picnic Tables Hire & Sales P/L	Plant/Equipment Hire	4,224.00
11019	Planning Institute of Australia Pty Ltd	Provision of Consulting Services	490.00
11315	Premier & Cabinet Department of	Legal Expenses	93.60
10824	Programmed Property Services Pty Ltd	Mowing and Pruning	14,998.87
10832	Promotions Only	Promotional items	1,256.20
11175	QTM Pty Ltd	Traffic Management & variuos road rehabilitation	156,144.07
11846	Reads West Coast Maintenance Pty Ltd	Facility Maintenance	257.85
10500	Rockingham Betta Electrical & Gas	Electrical Goods	2,047.00
12314	Rockingham Tourism Association	Contribution to the 2024 Catalpa	5,000.00
11154	Rockingham Toyota	Plant Repairs and Maintenance	1,324.18
10505	Satellite Security Services	Security Services	1,271.60
10245	Scoutta Pty Ltd (Viaje Strategic)	Professional Fees	1,507.91
11924	Sigma Chemicals	Cleaning Products	337.04
10491	Sonic Health Plus	Medical Examinations	459.80
12121	Sophie Jasmine Smith	Zine workshop facilitator Recquatic Expenses	275.00
10519	Sportsworld Of WA		1,036.20

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
0766	Spotlight Pty Ltd	Event expenses	133.75
0520	St John Ambulance Australia (WA) Inc	Employee Training/professional development	187.43
0522	State Library of Western Australia	Subscriptions	3,998.5
2343	Stephen Phillip Carr	Performers/Entertainment	2,640.0
201	Strategic DCP Consulting	Professional Fees	1,942.6
1590	Subway Kwinana	Catering	112.0 1.232.0
999	Sundry EFT	Grants, rates refunds	
!351 981	Super Clean Cleaning Svcs	Cleaning Services	385.0
1981	Sydney Tools Pty Ltd	Tools/Tool Repairs Utilities	2,276.0 8,226.8
716	Synergy Systems Edge Management Services	Survey Expenses	3,080,0
1992	TCS Instruments	Roadworks/upgrades/asphalt	847.0
1298	Technogym Australia Pty Ltd	Recquatic Expenses - Gym	396.0
0341	The Jungle Body With Emma-Bree	Community Workshops/Facilitation	1,500.0
0959	The Smart Security Company P/L	Security Services	972.8
2340	The Trustee for The Third Wish Trust	Team milestone event	544.5
1947	Thorn Creative	Performers/Entertainment	77.0
2192	Three Chillies Design P/L	Community Engagement	5,500.0
0534	Total Eden Pty Ltd (Nutrien Water)	Reticulation Parts & Repairs	6,116.7
0873	Total Green Recycling	Waste removal/services/fees	1,826.3
0535	T-Quip	Plant Repairs and Maintenance	5,456.0
2152	Trustee For the Tanks For Hire Trust	Plant/Equipment Hire	726.0
0546	WA Electoral Commission	Electoral Expenses	173,392.6
1027	WA Library Supplies	Books/CDs/DVDs	168.5
0010	Waste is My Resource	Waste removal/services/fees	300.0
0551	Water Corporation of Western Australia	Utilities	1,972.7
0768	Web In A Box	Digital Certificate for Website Verification	75.0
774	Website Weed & Pest (WA) Pty Ltd	Weed Control	2,400.3
2241	West Coast Spring Water Pty Ltd	Water/delivery	137.7
0554	Westbooks	Books/CDs/DVDs	1,946.1
0548	Western Australian Local Government Association	Employee Training/professional development	1,342.0
1149	Wheelie Clean	Cleaning Services	267.5
1222	William Buck Audit (WA) Pty Ltd	Audit Fees Managed Properties/DCA 1-7 & LRCIP acquittal	10,450.0
0640	Wilson Security Pty Ltd	Security Services	1,032.4
1605	Woolworths Group Open Pay	Groceries	778.8
0561	Wurth Australia Pty Ltd	Tools/Tool Repairs	3,298.8
FT 08-Feb-2024	Wultii Australia Fty Ltu	Tools/Tool Repails	3,290.0
	Assa McClassa	Debakerseni	46.8
0054	Aaron McClennan	Reimbursement	
0613 1520	ABCO Products	Cleaning Products	726.0 13.860.8
	AE Hoskins Building Services	Cleaning Services	1,446.5
0272	Agrimate Fencing	Fencing maintenance	
1017	Air Liquide Australia	Recquatic Expenses	50.5
0848	ALSCO Pty Ltd	Linen hire	81.6
0763	Artcom Fabrication	Signage	490.6
0385	Australia Post Agency Commission	Postage	860.4
1355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration Maintenance	12,547.3 4,077.0
1211 0004	Australian Institute of Business Pty Ltd Australian Services Union	Employee Training/professional development	178.9
	Australian Taxation Office	Union Membership	231,325.0
0001 0597		Taxation	33.954.0
	Beaver Tree Services Aust Pty Ltd Bessie Finch	Tree Pruning/Removal/Clearance/Watering Reimbursement	
0097			63.7 920.0
1268	Biffa Mini Bins Blackwoods Ptv Ltd	Waste removal/services/fees	
0450		Safety Clothing/Equipment/Uniforms Advertising/Marketing Expenses	505.0
2329	Brandconnect Unit Trust	Performers/Entertainment	5,227.2
2370	Brian William Copping		600.0
0397	Bristol Cleaning Services	Cleaning Services PSWMA facilitation	140.0
1975	Broderick & Associates		7,247.0
0400	Bunnings Building Supplies	Hardware	418.2
1312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	232.1
1104	Business Base	Office Furniture	5,925.0
0485	Canon Production Printing Australia	Photocopy Expenses	327.4
0780	Castledex Pty Ltd	Office Furniture	18,190.7
0772	Champion Music	Community Engagement	484.0
0318	Chartertech	TechnologyOne SaaS Platform Fee/Consulting	825.0
0005	Child Support Agency	Child Support Agency Payments	586.6
1922	ChoiceOne Pty Ltd	Human Resources/Payroll	5,977.1
1650	Chourasia Family Trust	Event expenses	132.0
0006	City of Kwinana - Xmas fund	City of Kwinana Christmas Saver	6,590.0
0415	Civica Pty Ltd	Software Maintenance and Professional Fees	330.0
0419	Coastline Mowers	Mower Parts & Repairs	597.2
0704	Commercial Aquatics Australia	Recquatic Expenses	2,794.0
0761	Complete Office Supplies Pty Ltd	Stationery	177.2
1940	Cruz Patterson	Incursions/Excursions	750.0
2286	Donald Hospitality Pty Ltd	Catering	610.0
0649	Downer EDI Works Pty Ltd	Roadworks/asphalt - Gilmore Ave/Johnson Road Upgrade	223,420.4
0867	Drainflow Services Pty Ltd	Drainage Maintenance	3,235.4
0168	Easifleet	Novated Leases	27,982.9
0870	Elexacom	Electrical Services	8,503.3
978	Envirosweep	Maintenance of Streetscapes/Landscapes	2,252.2
743	Fence Hire WA	Event expenses	573.4
-	Fire & Emergency Services, Dept of	Emergency Services Levy	52,159.7
0437			
0437 0972	Fire And Safety Australia Pty Ltd	Safety Clothing/Equipment/Uniforms	650.0
0437 0972 1012	Fire And Safety Australia Pty Ltd Fridgair Industries Pty Ltd	Safety Clothing/Equipment/Uniforms Airconditioning/Refrigeration Maintenance	650.0 247.5

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
10007	Health Insurance Fund of WA (HIF)	Health Insurance Fund of WA (HIF)	378.
0691	HECS Fire	Fire Equipment/Service	5,914.
2142	Hydroquip Pumps & Pumps Irrigation P/L	Bore Drilling/Maintenance	5,643.
0305	Iconic Property Services Pty Ltd	Cleaning Services	71,754.
0855	Imagesource Digital Solutions	Printing/Graphic Design Expenses	104.
0053	Integrated ICT	Computer Hardware	625.
0879	Isentia Pty Limited	Advertising/Marketing Expenses	864.
0621	Ixom Operations Pty Ltd	Cleaning Products	124.
1547	Jax Tyres Kwinana	Plant Repairs and Maintenance	1,145.
2363	KGO Enterprises P/L	Performers/Entertainment	2,611.
11344 11091	Kits for Cars	Plant Repairs and Maintenance	1,694. 330.
10694	Kleenit Pty Ltd KLMedia Pty Ltd	Facility Maintenance Books/CDs/DVDs	164.
0571	Kyocera Document Solutions Australia Pty Ltd	Photocopy Expenses	1,205
10731	LD Total	Maintenance of Streetscapes/Landscapes	167,619.
10003	LGRCEU	Union Membership	493.
11313	Mackie Plumbing and Gas Pty Ltd	Plumbing Services	2.891.
10813	Master Lock Service	Locksmith Services	543.
0367	Maxxia Pty Ltd	Novated Leases	1,684.
1013	McLeods Barrister & Solicitors	Legal Expenses	2,146.
0293	Mechanical Constructions Air Services Pty Ltd	Airconditioning - Recquatic	99,968.
2003	Midland Brick Pty Ltd	Roadworks/upgrades/asphalt	491.
11317	Moore Australia (WA) Pty Ltd	Employee Training/professional development	1,320.
10717	MRP General Pest/Termite Division 43 07	Pest Control	609.
10639	Natural Area Consulting Management	Drainage Maintenance	8,800.
11209	Outback Handyman	Facility Maintenance	693.
0486	Paint Industries	Facility Maintenance	271.
1522	Palm Lakes Garden and Landscape Services	Maintenance of Streetscapes/Landscapes	345.
2353	Pavigym Australia P/L	Recquatic Expenses	12,093.
0605	Prestige Catering & Event Hire	Catering	865.
0995	Purearth	Maintenance of Streetscapes/Landscapes	16,458.
1175	QTM Pty Ltd	Traffic Management	24,301.
0241	Quake Property Services Pty Ltd	Cleaning Services	1,067.
1290	Red Oxygen Pty Ltd	Software Maintenance and Professional Fees	45.
1869	Robinsons Welding Group P/L	Welding Equipment/Supplies	450.
0503	Royal Life Saving Society	Recquatic Expenses	130.
0389	Rubek Automatic Doors	Facility Maintenance	905.
2361	Sally Anne Bickford	Catering	655.
1135	Shred-X Pty Ltd	Records Storage/Retrieval	56.
11233	Sound Cabinets P/L	Facility Maintenance	8,635.
11148	Southern Quickscapes	Maintenance of Streetscapes/Landscapes	33,457.
10520	St John Ambulance Australia (WA) Inc	Employee Training/professional development	755.
11407	State Wide Turf Services	Turf Maintenance	2,970.
10442	StrataGreen	Maintenance of Streetscapes/Landscapes	1,067.
99999	Sundry EFT	Grants, rates refunds	6,529.
10525	Sunny Sign Company Pty Ltd	Signage	495.
10008	SuperChoice	Superannuation contribution	140,803.
30001	Susan Michele Wiltshire	Reimbursement	257.
10600	Synergy	Utilities	7,478.
10572	Taylor Tyres Pty Ltd	Plant Repairs and Maintenance	660.
0526	Telstra Limited	Phone/Internet expenses	36,048.
2342	The Trustee for McGann Family Trust	Gifts for workshop participants	149.
0957	Total Tools Rockingham	Tools/Tool Repairs	99.
12277	Vehaan Pty Ltd	Catering	3,545.
10599	Veolia - Recycling and Recovery P/L	Waste removal/services/fees	915.
1490	Veraison Training and Development	Employee Training/professional development	1,023.
1274	WA Carmax Pty Ltd (Bergmans)	Fuel, Oil, Additives	359.
0547	WA Hino Sales & Service	Fleet management - HINO 500S - Medium truck	292,900.
0545	WA Limestone Co	Maintenance of Streetscapes/Landscapes	10,811.
0947	Walter J Pratt Pty Ltd	Facility Maintenance	3,713.
0551	Water Corporation of Western Australia	Utilities	1,548.
0774	Website Weed & Pest (WA) Pty Ltd	Weed Control	11,602.
1932	West Sure Group P/L	Security Services	669.
0554	Westbooks	Books/CDs/DVDs	521.
0558	Weston Road Systems	Roadworks/upgrades/asphalt	2,687.
0559	WH Locations Services Pty Ltd	Utility Service Locations	5,874.
0422	Winc Australia Pty Ltd	Stationery	207.
1605	Woolworths Group Open Pay	Groceries	268.
1167	Workpower Incorporated	Maintenance of Streetscapes/Landscapes	14,374.
0610	ZircoData Pty Ltd	Records Storage/Retrieval	1,621.
FT 09-Feb-2024			
1997	Adelaide Betty Trent	Refund Banksia Park 2022/23 Surplus	126.
2063	Anne Margaret McDougall	Refund Banksia Park 2022/23 Surplus	126.
2051			
	Audrey Elizabeth Newman	Refund Banksia Park 2022/23 Surplus	126.
2034	Audrey Taylor	Refund Banksia Park 2022/23 Surplus	126.
2056	Barbara Grace Staunton	Refund Banksia Park 2022/23 Surplus	126.
2072	Barry Neil McCrea	Refund Banksia Park 2022/23 Surplus	126.
2011	Bernard Beaman	Refund Banksia Park 2022/23 Surplus	126
2042	Brenda Patricia Sawyers	Refund Banksia Park 2022/23 Surplus	126
2316	Brett & Jennifer Butler	Refund Banksia Park 2022/23 Surplus	31.
	Carmel Mary Booth	Refund Banksia Park 2022/23 Surplus	126.
2009			

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Creditor No	Payee	Description	Amoun
12068	Carole Rose Nicholls	Refund Banksia Park 2022/23 Surplus	126
12048	Catherine Gardiner Hazeldean	Refund Banksia Park 2022/23 Surplus	126
2058	Charles Ernest Humfrey	Refund Banksia Park 2022/23 Surplus	126
2075	Christa Elisabeth Zwick	Refund Banksia Park 2022/23 Surplus	126
2320	David Payne	Refund Banksia Park 2022/23 Surplus	10
2039	Doris Alcock	Refund Banksia Park 2022/23 Surplus	126
2030	Dorothy Marlow	Refund Banksia Park 2022/23 Surplus	126
2014	Edith Ellis	Refund Banksia Park 2022/23 Surplus	126
2298	Eileen B Cross	Refund Banksia Park 2022/23 Surplus	126
2061	Elizabeth Matthews	Refund Banksia Park 2022/23 Surplus	126
2023	Elsie Whitton	Refund Banksia Park 2022/23 Surplus	126
2064	Fay Cecilia Singleton	Refund Banksia Park 2022/23 Surplus	126
2325	Frances Camlin	Refund Banksia Park 2022/23 Surplus	42
2028	Gillian Brooks	Refund Banksia Park 2022/23 Surplus	126
2015	Gwen Belbin	Refund Banksia Park 2022/23 Surplus	126
2322	Hazel Heatherly	Refund Banksia Park 2022/23 Surplus	126
2049	Irene Storey	Refund Banksia Park 2022/23 Surplus	126
2065	Isabel Kothstein	Refund Banksia Park 2022/23 Surplus	126
2059	Jane Lindsay	Refund Banksia Park 2022/23 Surplus	126
2010	Jean Marie Heedes	Refund Banksia Park 2022/23 Surplus	126
2037	Jeanette Hanmer	Refund Banksia Park 2022/23 Surplus	126
2032	Jenny Binks	Refund Banksia Park 2022/23 Surplus	126
2041	Joan Hulme	Refund Banksia Park 2022/23 Surplus	126
2035	John Joachim Xavier	Refund Banksia Park 2022/23 Surplus	126
2053	John Philip Clark	Refund Banksia Park 2022/23 Surplus	126
12062	John Thomas Harrison	Refund Banksia Park 2022/23 Surplus	126
2012	Joseph Cecil Edwin Chipping	Refund Banksia Park 2022/23 Surplus	126
2073	Juliana Pinto	Refund Banksia Park 2022/23 Surplus	126
2074	Julie Patricia May	Refund Banksia Park 2022/23 Surplus	126
2070	Klaus Jochen Bruno Hirschberg	Refund Banksia Park 2022/23 Surplus	126
2017	Linda Mary Maddocks	Refund Banksia Park 2022/23 Surplus	126
2018	Lynette Truswell	Refund Banksia Park 2022/23 Surplus	126
2036	Margaret Mary Robertson	Refund Banksia Park 2022/23 Surplus	126
2067	Margaret Maureen Thompson	Refund Banksia Park 2022/23 Surplus	126
2326	Margaret O'Neill	Refund Banksia Park 2022/23 Surplus	126
1999	Marisa Labrosciano	Refund Banksia Park 2022/23 Surplus	126
2047	Mary Rafferty Harris	Refund Banksia Park 2022/23 Surplus	126
2054	Maureen Carlisle	Refund Banksia Park 2022/23 Surplus	126
1996	Mavis Scothern		126
2026	Maxine Ellis	Refund Banksia Park 2022/23 Surplus	126
		Refund Banksia Park 2022/23 Surplus	
2066	Mervyn Michael Hills	Refund Banksia Park 2022/23 Surplus	126
2318	Michael Hogan	Refund Banksia Park 2022/23 Surplus	126
1998	Norma Newland	Refund Banksia Park 2022/23 Surplus	126
2013	Pat Griffiths	Refund Banksia Park 2022/23 Surplus	126
2020	Patricia Clarke	Refund Banksia Park 2022/23 Surplus	126
2022	Patricia Jones	Refund Banksia Park 2022/23 Surplus	126
0689	Paula Maria Josepha Geling	Refund Banksia Park 2022/23 Surplus	126
2317	Peggy Davies	Refund Banksia Park 2022/23 Surplus	126
2057	Peter Bryan Stevenson	Refund Banksia Park 2022/23 Surplus	126
2025	Ray Davis	Refund Banksia Park 2022/23 Surplus	126
2019	Rhonda Dawn McGee	Refund Banksia Park 2022/23 Surplus	120
2060	Ronald Bardsley	Refund Banksia Park 2022/23 Surplus	126
2045	Ronald Spooner	Refund Banksia Park 2022/23 Surplus	126
2040	Rosewitha Bywaters	Refund Banksia Park 2022/23 Surplus	120
2319	Roslyn Daley	Refund Banksia Park 2022/23 Surplus	120
2296	Rowena Mary Cooper	Refund Banksia Park 2022/23 Surplus	120
2044	Ruth Long	Refund Banksia Park 2022/23 Surplus	120
1995	Shirley Stevenson	Refund Banksia Park 2022/23 Surplus	12
2069	Stephanie Lee Cox	Refund Banksia Park 2022/23 Surplus	12
2055	Susan Jean Burgess	Refund Banksia Park 2022/23 Surplus	120
2321	Suzanne R Leary	Refund Banksia Park 2022/23 Surplus	12
2024	Vivienne Anne Buckingham	Refund Banksia Park 2022/23 Surplus	12
2046	Walter & Mary Buczolich	Refund Banksia Park 2022/23 Surplus	120
2297	Yvonne & Kevin Hodge	Refund Banksia Park 2022/23 Surplus	5
FT 15-Feb-2024			-
1949	Jade Louise McCallum	Reimbursement	33
0045	Aaron Brown Photography	Photography/Videography	14
1520	AE Hoskins Building Services	Cleaning Services	16,98
1017	Air Liquide Australia	Recquatic Expenses	21
0051	Alicia Mangalavite	Reimbursement	15
0093	Allstate Kerbing and Concrete	Kerbing Contractor	26,58
1797 0848	Allways Property Maintenance	Facility Maintenance	9,77
	ALSCO Pty Ltd	Linen hire	14

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
10382	Apace Aid (Inc)	Gardening - Plants/Supplies	4,270
0577	Arteil	Office Furniture	353.
2181	Australia Audit Pty Ltd	Audit fees - Regulation 17 Review	6,545.
1355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration Maintenance	2,925
0784	Baileys Fertilisers	Maintenance of Streetscapes/Landscapes	36.
0597	Beaver Tree Services Aust Pty Ltd	Tree Pruning/Removal/Clearance/Watering	27,720
0450	Blackwoods Pty Ltd	Safety Clothing/Equipment/Uniforms	161
0713	Bladon WA Pty Ltd	Event expenses	2,153
1277	Bliss Momos Cafe & Restaurant Pty Ltd	Catering	478.
0764	Boffins Bookshop Pty Ltd	Books/CDs/DVDs	630.
0418	BullAnt Security Pty	Locksmith Services	743.
0400	Bunnings Building Supplies	Hardware	723.
1312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	341.
1640	Carpet Court Rockingham	Flooring	14,660.
0932	Challenger Veterinary Hospital	Animal Services	50.
1669	Chemist Warehouse	Environmental and Health	223
1922	ChoiceOne Pty Ltd	Human Resources/Payroll	6.933
0574	City of Armadale	Human Resources/Payroll	2,573.
0411			15,402.
	City of Cockburn	Human Resources/Payroll	
0414	City of Rockingham	Waste removal/services/fees	1,964.
0416	CJD Equipment Pty Ltd	Plant Repairs and Maintenance	171.
10419	Coastline Mowers	Mower Parts & Repairs	1,057.
0585	Coles Group & Myer	Vouchers/gift cards	3,114.
0704	Commercial Aquatics Australia	Recquatic Expenses	77,687
0761	Complete Office Supplies Pty Ltd	Stationery	99
1078	Copyright Agency Limited	Media Copyright	10,056
2366	Cricklewood Capital Pty Ltd	Animal Services	947
0740	Data #3 Limited	Membership Fee	8,458
1014	Department of Mines, Industry Regulation and Safety (DMIRS)	Building and Energy - Building Services Levy	28,165
1082	Department of Planning, Lands and Heritage	Planning and Building Fees	11,236
0426	Department of Transport	Vehicle Ownership Searches	70
2268	Diplomatik Pty Ltd	Medical Examinations	4,538
0649	Downer EDI Works Pty Ltd	Roadworks/asphalt - Gilmore Ave/Johnson Road Upgrade	303,048
1246	Dowsing Group Pty Ltd	Roadworks/asphalt - Gilmore Ave/Johnson Road Upgrade	8,030
0867	Drainflow Services Pty Ltd	Drainage Maintenance	1,940
0698	Eclipse Soils Pty Ltd	Sand/soil	14,889
0793	Eco Resources Pty Ltd	Waste removal/services/fees	72
0870	Elexacom	Electrical Services	16,113
0760	Elliotts Irrigation Pty Ltd	Reticulation Parts & Repairs	3,972
0978	Envirosweep	Maintenance of Streetscapes/Landscapes	18,760
0912	Exit Waste	Facility Maintenance	2,277
0321	Forpark Australia	Playground and Parks Equipment/Inspections/Repairs	4,625
1063	Freedom Fairies	Community Workshops/Facilitation	330
0662		Community Workshops/Facilitation	2,530
0940	Freestyle Now Frontline Fire and Rescue Equipment	Safety Clothing/Equipment/Uniforms	2,769
0607			2,705
	GlobalX Information Services Pty Ltd (Dye & Durham)	Provision of Consulting Services	
0124	Good Samaritan Industries	Event expenses	265
1989	Gordon Smith	Performers/Entertainment	300
2357	Grandstand Ventures P/L	Performers/Entertainment	2,200
2228	Gresley Abas Pty Ltd	Kwinana Civic Feasibility Study	54,799
0855	Imagesource Digital Solutions	Printing/Graphic Design Expenses	2,365
0118	Indoor Archery WA	Performers/Entertainment	118
0449	Institute Of Public Works Engineering Australia (WA)	Employee Training/professional development	3,140
0053	Integrated ICT	Computer Hardware	1,147
0621	Ixom Operations Pty Ltd	Cleaning Products	1,248
2285	James Lush	Advertising/Marketing Expenses	3,025
0451	Jason Signmakers	Signage	1,254
1547	Jax Tyres Kwinana	Plant Repairs and Maintenance	2,846
1006	Landscape and Maintenance Solutions	Mowing and Pruning	32,345
0731	LD Total	Maintenance of Streetscapes/Landscapes	30,417
0782	LGISWA	Insurance	3,178
1313	Mackie Plumbing and Gas Pty Ltd	Plumbing Services	2,819
1039	Manfred Surveys	Survey Expenses	1,045
0813	Master Lock Service	Locksmith Services	305
1186	McGees Property	Title Searches/Valuations	2.200
1013	McLeods Barrister & Solicitors	Legal Expenses	303
2333			11,841
	Mobile Sentinel Pty Ltd	Waste removal/services/fees	
1317	Moore Australia (WA) Pty Ltd	Employee Training/professional development	792
1317	Moore Australia (WA) Pty Ltd MRP General Pest/Termite Division 43 07	DCA 8-15 Audit	24,750 367
0717		Pest Control	
1024	Natsales Advertising Pty Ltd	Advertising/Marketing Expenses	193
2331	Painted Dog Research Pty Ltd	Advertising/Marketing Expenses	10,532
1589	Parkin Print	Printing/Graphic Design Expenses	2,398
0232	Pettit Nominees Pty Ltd (P & M)	Plant Repairs and Maintenance	107
2150	Poolshop Online P/L	Recquatic Expenses	589
0490	Port Printing Works	Printing/Graphic Design Expenses	53
0605	Prestige Catering & Event Hire	Catering	639
1175	QTM Pty Ltd	Traffic Management	8,859
1158	Retech Rubber	Playground and Parks Equipment/Inspections/Repairs	852
1867	Samuel Bloor	Mural project	4,500
0505	Satellite Security Services	Security Services	3,764
		Professional Fees	1,572
1245			
0245 0198	Scoutta Pty Ltd (Viaje Strategic) Setonix Digital Pty Ltd	Consultancy fees - TechnologyOne Project	14,152

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
11959	Seven Network	Advertising/Marketing Expenses	1,815.0
1924	Sigma Chemicals	Cleaning Products	555.7
0491	Sonic Health Plus	Medical Examinations	229.9
1233	Sound Cabinets P/L	Facility Maintenance	3,872.0
1148	Southern Quickscapes	Maintenance of Streetscapes/Landscapes	3,019.5
0520	St John Ambulance Australia (WA) Inc	Employee Training/professional development	233.3
1407	State Wide Turf Services	Turf Maintenance	586.1
2343	Stephen Phillip Carr	Performers/Entertainment	720.0
0524	Stewart & Heaton Clothing Co Pty Ltd	Safety Clothing/Equipment/Uniforms	349.4
1146	Summers Consulting	Pest Control	2,354.0
9999	Sundry EFT	Sundry EFT	977.3
0869	Supa Soils Pty Ltd	Sand/soil	57.6
0600	Synergy	Utilities	49,244.5
0600	Synergy	Utilities - Street Lighting	396,831.0
1716	Systems Edge Management Services	Survey Expenses	3,080.0 2,381.5
0826	Talis Consultants Pty Ltd	Provision of Consulting Services	-,
0572 0532	Taylor Tyres Pty Ltd	Plant Repairs and Maintenance	1,698.4
	Team Global Express	Courier Service/transportation/removalist	94.3
0526	Telstra Limited	Phone/Internet expenses	2,181.6
2177	The Trustee Tan Family Trust	Computer Software Maintenance/equipment	80.0
0786	Tony Aveling & Associates Pty Ltd	Employee Training/professional development	1,780.0
0957	Total Tools Rockingham	Tools/Tool Repairs	41.8
0535	T-Quip	Plant Repairs and Maintenance Utilities	779.2
0551	Water Corporation of Western Australia Wheelie Clean		5.5
11149		Cleaning Services	374.5
10422 10072	Winc Australia Pty Ltd Woolworths Group Online	Stationery Groceries	3,132.1 842.3
1605	Woolworths Group Open Pay	Groceries	442.2
11167	Workpower Incorporated	Maintenance of Streetscapes/Landscapes	847.0
FT 21-Feb-2024	Workpower Incorporated	maintenance of Streetscapes/Landscapes	047.0
1965	Felicity Jayne Townsend	Reimbursement	25.8
1914	Jared Bert Veenendaal	Reimbursement	17.1
2156	20 Seven Pty Ltd	Advertising/Marketing Expenses	4,600.0
0680	AAA Blinds Port Kennedy	Facility Maintenance	180.0
0368	AAA Windscreens & Tinting	Plant Repairs and Maintenance	633.0
0045	Aaron Brown Photography	PhotographyVideography	1.010.0
0613	ABCO Products	Cleaning Products	1,098.7
0735	AC Cooling Services	Airconditioning/Refrigeration Maintenance	2,561.9
11520	AE Hoskins Building Services	Cleaning Services	4,812.8
10272	Agrimate Fencing	Fencing maintenance	500.5
12335	All Flags and Signs Pty Ltd	Advertising/Marketing Expenses	1,741.3
10848	ALSCO Pty Ltd	Linen hire	142.6
10678	Arbor Logic	Maintenance of Streetscapes/Landscapes	506.0
11355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration Maintenance	1,803.1
10004	Australian Services Union	Union Membership	178.9
10001	Australian Taxation Office	Taxation	231,939.0
12306	B. J Keat & C.J Meerton	Performers/Entertainment	1,289.7
1010	Baldivis Transport Pty Ltd	Courier Service/transportation/removalist	175.0
12377	Baldivis VFES	Fire Equipment/Service	749.8
1676	Barry Charles Winmar	Elected Member Sitting Fees/reimbursements	4,983.7
11145	Beards Security Doors and Awnings	Facility Maintenance	350.0
0597	Beaver Tree Services Aust Pty Ltd	Tree Pruning/Removal/Clearance/Watering	15,906.7
30115	Bernard Hoehmann	Reimbursement	162.5
10450	Blackwoods Pty Ltd	Safety Clothing/Equipment/Uniforms	845.2
0655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	257.0
10418	BullAnt Security Pty	Locksmith Services	37.7
1484	Bullet Signs and Print	Printing/Graphic Design Expenses	275.0
10400	Bunnings Building Supplies	Hardware	1,521.8
1312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	1,183.7
10404	Cannon Hygiene Australia Pty Ltd	Cleaning Services	2,210.9
0805	Centrecare	Human Resources/Payroll	2,062.5
0005	Child Support Agency	Child Support Agency Payments	586.6
1922	ChoiceOne Pty Ltd	Human Resources/Payroll	5,495.9
1650	Chourasia Family Trust	Event expenses	192.5
0410	City of Canning	Human Resources/Payroll	713.9
0006	City of Kwinana - Xmas fund	City of Kwinana Christmas Saver	6,590.0
10414	City of Rockingham	Waste removal/services/fees	86,672.4
10419	Coastline Mowers	Mower Parts & Repairs	182.5
10704	Commercial Aquatics Australia	Recquatic Expenses	1,787.5
10761	Complete Office Supplies Pty Ltd	Stationery	1,370.9
0062	Construction Training Fund	Building and Construction Industry Training Fund	11,124.1
1251	Cyclus Australia	Labour/Personnel Hire	206.8
0675	Daniels Printing Craftsmen	Printing/Graphic Design Expenses	715.0
2220	David Acker	Elected Member Sitting Fees/reimbursements	3,038.3
2268	Diplomatik Pty Ltd	Medical Examinations	4,461.2
1252	DNR Contracting Pty Ltd	Roadworks/upgrades/asphalt Gilmore Ave/Johnson Road	15,796.
2286	Donald Hospitality Pty Ltd	Catering	105.
0867	Drainflow Services Pty Ltd	Drainage Maintenance	1,131.
0168	Easifleet	Novated Leases	789.
0793	Eco Resources Pty Ltd	Waste removal/services/fees	1,166.
0870	Elexacom	Electrical Services	45,567.
0978	Envirosweep	Maintenance of Streetscapes/Landscapes	6,595.
2239	Erin Sergeant	Elected Member Sitting Fees/reimbursements	3,038.3

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
11842	Fatal FX Panel and Paint	Plant Repairs and Maintenance	500.
10662	Freestyle Now	Community Workshops/Facilitation	1,320.
11680	Galaxy 42 Pty Ltd (Attura)	Provision of Consulting Services	13,970.
12157	Go2Cup Pty Ltd	Waste removal/services/fees	5,280.
11870	Granicus Australia Pty Ltd	Software Maintenance and Professional Fees	2,887.
10582	Hames Sharley Pty Ltd	Professional Fees	6,710.
10695	Hays Specialist Recruitment Pty Ltd	Labour/Personnel Hire	2,074.
10007 10691	Health Insurance Fund of WA (HIF) HECS Fire	Health Insurance Fund of WA (HIF) Fire Equipment/Service	378. 3.213.
10103	HP Financial Services Pty Ltd	Leased equipment	588.
11244	i2C Design & Management	Engineering Design Works	4,785.
10855	Imagesource Digital Solutions	Printing/Graphic Design Expenses	4,271.
12238	Ivy Penny	Elected Member Sitting Fees/reimbursements	3,038.
11547	Jax Tyres Kwinana	Plant Repairs and Maintenance	1,245.
10753	Jaycar Pty Ltd	Plant Repairs and Maintenance	40.
11344	Kits for Cars	Plant Repairs and Maintenance	220.
10427	Landgate	Title Searches/Valuations	772.
10778	Lasi Controls	Recquatic Expenses	902.
10731	LD Total	Maintenance of Streetscapes/Landscapes	6,254.
10195	Left Back Consulting Pty Ltd	Provision of Consulting Services	10,454.
0003	LGRCEU	Union Membership	493.
10011 11313	Lo-Go Appointments	Labour/Personnel Hire	1,895. 4,062.
10586	Mackie Plumbing and Gas Pty Ltd Maia Financial Pty Ltd	Plumbing Services Leased equipment	5,460.
10813	Master Lock Service	Locksmith Services	599.
1046	Matthew James Rowse	Elected Member Sitting Fees/reimbursements	3,038.
0367	Maxxia Pty Ltd	Novated Leases	1,654.
1013	McLeods Barrister & Solicitors	Legal Expenses	2,892.
0749	Medina Residents Group	Community Grants/Funding	140.
1893	Merchandising Libraries P/L	Community Workshops/Facilitation	569.
1147	MetroCert Building Approvals	Building construction	605.
1677	Michael Brown	Elected Member Sitting Fees/reimbursements	3,038.
11317	Moore Australia (WA) Pty Ltd	Employee Training/professional development	990.
1849	MPower Fit	Community Workshops/Facilitation	2,700.
1024	Natsales Advertising Pty Ltd	Advertising/Marketing Expenses	386.
1966	Noeko	Thomas Rd Artwork - Film	7,150. 2.340.
2099 1209	Oracle Customer Management Solutions Outback Handyman	Phone/Internet expenses Facility Maintenance	3,630
1522	Palm Lakes Garden and Landscape Services	Maintenance of Streetscapes/Landscapes	1,375.
12146	Perth Energy P/L	Utility Service Locations	84.
0660	Peter Edward Feasey	Elected Member Sitting Fees/reimbursements	12,192.
10232	Pettit Nominees Pty Ltd (P & M)	Plant Repairs and Maintenance	209.
11973	Picnic Tables Hire & Sales P/L	Plant/Equipment Hire	2,145.
0490	Port Printing Works	Printing/Graphic Design Expenses	141.
1315	Premier & Cabinet Department of	Legal Expenses	249.
11175	QTM Pty Ltd	Traffic Management	31,634.
12369	Qualtarp Pty Ltd	Fleet management	508.
0494	Raeco International Pty Ltd	Office Furniture	86.
1846	Reads West Coast Maintenance Pty Ltd	Facility Maintenance	239
1293	Repco (GPC Asia Pacific)	Plant Repairs and Maintenance Plant Repairs and Maintenance	1,556.
1154 1060	Rockingham Toyota Rosie O Entertainment Pty Ltd	Performers/Entertainment	1,006. 2,460.
0503	Royal Life Saving Society	Recquatic Expenses	5,632.
0505	Satellite Security Services	Security Services	70,925.
0245	Scoutta Pty Ltd (Viaje Strategic)	Professional Fees	2,979
0568	Sherilyn Wood	Elected Member Sitting Fees/reimbursements	3,038
1533	Sifting Sands	Playground and Parks Equipment/Inspections/Repairs	1,219.
1924	Sigma Chemicals	Cleaning Products	81.
1334	Sine Group Pty Ltd	Software Maintenance and Professional Fees	730.
0068	SMW&C	Recquatic Expenses	21,560.
0491	Sonic Health Plus	Medical Examinations	600.
0519	Sportsworld Of WA	Recquatic Expenses	118
0520	St John Ambulance Australia (WA) Inc	Employee Training/professional development	1,011
1407	State Wide Turf Services	Turf Maintenance	409
0115	Stiles Electrical & Communications Svs	Electrical Services	2,565
0442 0590	StrataGreen Subway Kwinana	Maintenance of Streetscapes/Landscapes	638 504
9999	Sundry EFT	Catering Grants, rates refunds etc.	13,508
1675	Susan Edith Kearney	Elected Member Sitting Fees/reimbursements	3,038
0600	Synergy	Utilities	24,365
0572	Taylor Tyres Pty Ltd	Plant Repairs and Maintenance	8,732
0532	Team Global Express	Courier Service/transportation/removalist	56
1884	The Factory (Australia) P/L	Vandalism and Damage control	1,369
1132	The People Catalyst Pty Ltd	Employee Training/professional development	4,369
0599	Veolia - Recycling and Recovery P/L	Waste removal/services/fees	216,911
1627	WA Independent Steel & Industrial Supplies	Facility Maintenance	339
0947	Walter J Pratt Pty Ltd	Facility Maintenance	720
0549	Wandi Progress Association Inc.	Catering	5,000
0551	Water Corporation of Western Australia	Utilities	72
2241	West Coast Spring Water Pty Ltd	Water/delivery	352
	Westbooks	Books/CDs/DVDs	919
0554		At 15	
0554 0422 1605	Winc Australia Pty Ltd Woolworths Group Open Pay	Stationery Groceries	2,727 937

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
10561 EFT 22-Feb-2024	Wurth Australia Pty Ltd	Tools/Tool Repairs	1,332.00
0008 FT 27-Feb-2024	SuperChoice	Superannuation contribution	141,530.93
1266 FT 29-Feb-2024	JCS Online Resources Ltd	Subscriptions	2,090.43
1879	Emma Louise Vaughan-Williams	Reimbursement	86.20
1525	A & P Advisory	Audit fees	825.00
0368	AAA Windscreens & Tinting	Plant Repairs and Maintenance	99.00
0613 1520	ABCO Products AE Hoskins Building Services	Cleaning Products Cleaning Services	2,280.96 23,561.32
1848	All Good Grub	Catering	2,303.13
1797	Allways Property Maintenance	Facility Maintenance	12,122.00
0848	ALSCO Pty Ltd	Linen hire	71.01
1982	Artisan Alley Pty Ltd t/as	Catering	1,777.88
1595 1066	Asbestos Masters WA Australasian Events Pty Ltd (Ace Security)	Waste removal/services/fees Security Services	467.54
1355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration Maintenance	6,575.2
0377	Australian Institute of Management (AIM) (for training)	Employee Training/professional development	1,651.00
1278	Back Beach Co Pty Ltd	Recquatic Expenses	1,075.80
1150	Bay Concrete Grinding	Roadworks/upgrades/asphalt	6,135.93
0597 0713	Beaver Tree Services Aust Pty Ltd Bladon WA Pty Ltd	Tree Pruning/Removal/Clearance/Watering Event expenses	151,376.09 1,199.00
0655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	251.48
0400	Bunnings Building Supplies	Hardware	627.73
1312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	1,135.76
2337	Camera Electronic Service Co Pty Ltd	Advertising/Marketing Expenses	12,048.29
0404 0401	Cannon Hygiene Australia Pty Ltd Central Regional Tafe	Cleaning Services Employee Training/professional development	253.24 630.10
1922	ChoiceOne Pty Ltd	Human Resources/Payroll	6,679.99
0055	Classic Hire	Plant/Equipment Hire	4,181.65
0704	Commercial Aquatics Australia	Recquatic Expenses	279,537.50
0761	Complete Office Supplies Pty Ltd	Stationery	134.95
2380	Cultural Infusion Int P/L	Performers/Entertainment	1,677.50
1251 2374	Cyclus Australia D.A. Christie P/L	Labour/Personnel Hire Facility Maintenance	1,366.21 12,978.90
0740	Data #3 Limited	Membership Fee	975.96
2330	David John Silverman	Photography/Videography	5,250.00
2268	Diplomatik Pty Ltd	Medical Examinations	4,538.35
1252	DNR Contracting Pty Ltd	Roadworks/upgrades/asphalt	3,300.00
0430	Domino's Pizza - Kwinana Market Place	Catering	119.00
0649 0239	Downer EDI Works Pty Ltd Downtown Liquor Pty Ltd	Roadworks/upgrades/asphalt Catering	538.73 396.95
1816	Dyenamic Sublimation	Safety Clothing/Equipment/Uniforms	312.68
0961	Ecospill Pty Ltd	Plant Repairs and Maintenance	86.90
0870	Elexacom	Electrical Services	18,008.87
0433	Enzed Fremantle	Plant Repairs and Maintenance	554.48
0358 1842	EVSE Australia (EVE Australia) Fatal FX Panel and Paint	Plant Repairs and Maintenance Plant Repairs and Maintenance	392.52 2,000.00
1177	Fire & Safety WA Pty Ltd	Safety Clothing/Equipment/Uniforms	1,150.26
0972	Fire And Safety Australia Pty Ltd	Safety Clothing/Equipment/Uniforms	995.00
0940	Frontline Fire and Rescue Equipment	Safety Clothing/Equipment/Uniforms	756.11
0222	Gasian Tembo (Sypha Photography)	Photography/Videography	500.00
1031	Gaye McMath	Provision of Consulting Services	1,980.00
0124 0923	Good Samaritan Industries GPS Linemarking	Event expenses Line marking	2,385.50 434.50
2123	Have A Go News	Advertising/Marketing Expenses	1,016.40
0223	Haz Solutions	Waste removal/services/fees	1,380.50
0831	HK Calibration Technologies Pty Ltd	Plant Repairs and Maintenance	396.00
1401	Hocking Heritage + Architecture	Provision of Consulting Services	4,283.13
2385	Housing Authority	Rates Refunds	24,654.23
0305 0855	Iconic Property Services Pty Ltd Imagesource Digital Solutions	Cleaning Services Printing/Graphic Design Expenses	23,492.64 1,613.70
1943	Inkspot Printing	Printing/Graphic Design Expenses	190.92
0449	Institute Of Public Works Engineering Australia (WA)	Employee Training/professional development	5,190.00
0876	Instrument Choice	Community Workshops/Facilitation	821.70
1117	InterFire Agencies	Fire Equipment/Service	334.08
0849	Isubscribe Kadeklerk Photography (Wildfolie)	Books/CDs/DVDs	4,890.91 915.00
1477 1753	KAGE Systems	Photography√ideography Plant Repairs and Maintenance	10,786.80
0099	Katherine Freind	Reimbursement	141.40
0725	Kelyn Training Services	Employee Training/professional development	4,300.00
0694	KLMedia Pty Ltd	Books/CDs/DVDs	782.72
0731	LD Total	Maintenance of Streetscapes/Landscapes	26,601.79
0472 1313	Local Government Professionals Australia WA Mackie Plumbing and Gas Pty Ltd	Subscriptions Plumbing Services	1,410.00 9,246.60
1313 0474	Main Roads Western Australia	Reimbursement for Thomas Road Upgrade	9,246.60 464,137.38
2386	Maria Russo	Provision of Consulting Services	800.00
0813	Master Lock Service	Locksmith Services	520.00
2240	Maxco Australia Pty Ltd	Facility Maintenance	165.00
1317	Moore Australia (WA) Pty Ltd	Employee Training/professional development	1,969.00
0717	MRP General Pest/Termite Division 43 07 Myriad Images Pty Ltd	Pest Control Printing/Graphic Design Expenses	8,370.50 1,452.00
12098			

Payments made between 01-Feb-2024 and 29-Feb-2024



Creditor No	Payee	Description	Amount
11817	Netsight Consulting Pty Ltd ATF	Subscriptions	1,157.2
11197	Netstar Australia Pty Ltd	Subscriptions	262.6
11209	Outback Handyman	Facility Maintenance	3,127.5
11522	Palm Lakes Garden and Landscape Services	Maintenance of Streetscapes/Landscapes	2,250.0
12146	Perth Energy P/L	Utility Service Locations	315.0
12158	Perth Medical Volunteers	Event expenses	1,012.0
11690	Perth Playground and Rubber Pty Ltd	Playground and Parks Equipment/Inspections/Repairs	42,790.0
11019	Planning Institute of Australia Pty Ltd	Provision of Consulting Services	1,630.0
11225	Pool Robotics Perth	Recquatic Expenses	83.4
12150	Poolshop Online P/L	Recquatic Expenses	1,121.4
10490	Port Printing Works	Printing/Graphic Design Expenses	1,063.7
10858	ProFlo	Cleaning Services	1,626.0
11175	QTM Pty Ltd	Traffic Management	10,644.2
11846	Reads West Coast Maintenance Pty Ltd	Facility Maintenance	275.0
11869	Robinsons Welding Group P/L	Welding Equipment/Supplies	3,991.2
11924	Sigma Chemicals	Cleaning Products	868.0
12388	South East Regional Ctr Landcare Inc	Employee Training/professional development	418.0
11148	Southern Quickscapes	Maintenance of Streetscapes/Landscapes	19,293.9
11407	State Wide Turf Services	Turf Maintenance	8,735.4
10590	Subway Kwinana	Catering	116.0
99999	Sundry EFT	Sundry EFT	34,618.9
11377	Sweets on The Run	Catering	2,000.0
10600	Synergy	Utilities	4,290.6
10623	Technology One Limited	TechnologyOne License Fee	417,566.6
12371	The R Francesconi Family Trust	Catering	178.2
12289	The Trustee for Paul Parin family	Advertising/Marketing Expenses	250.0
11733	The Well Tavern & Bistro	Catering	320.0
11947	Thorn Creative	Performers/Entertainment	77.0
10534	Total Eden Pty Ltd (Nutrien Water)	Reticulation Parts & Repairs	7,849.8
10815	Totally Workwear Rockingham	Safety Clothing/Equipment/Uniforms	237.2
12152	Trustee For the Tanks For Hire Trust	Plant/Equipment Hire	726.0
10599	Veolia - Recycling and Recovery P/L	Waste removal/services/fees	25,308.7
10551	Water Corporation of Western Australia	Utilities	695.0
10554	Westbooks	Books/CDs/DVDs	154.75 642.03 1,032.46
11149	Wheelie Clean	Cleaning Services	
10640	Wilson Security Pty Ltd	Security Services	
10422	Winc Australia Pty Ltd	Stationery	4,611.1
10718	Wizard Training Solutions	Employee Training/professional development	4,070.00
11605	Woolworths Group Open Pay	Groceries	870,0
10661	Wren Oil	Waste removal/services/fees	2,629.0
		Total EFT	6,801,951.20
Automatic Deduc			
Automatic Deducti			
10795	Go Go On-Hold Pty Ltd	Phone/Internet expenses	151.80
Automatic Deducti	ons 05-Feb-2024		
10448	iinet Technologies Pty Ltd	Phone/Internet expenses	79.99
Automatic Deducti			
10969	Commonwealth Bank	Credit cards	18,149.2
10438	Fines Enforcement Registry	Fines Enforcement Registry lodgment fees	668.0
10448	iinet Technologies Pty Ltd	Phone/Internet expenses	319,9
Automatic Deducti		1 3156136031356611363. GEZBEGETSGEGE	0 1010
10645	Toyota Fleet Management	Fleet management	635.2
		Fleet management	033.2
Automatic Deducti			
10438	Fines Enforcement Registry	Fines Enforcement Registry lodgment fees	83.5
Automatic Deducti 10547	wA Hino Sales & Service	Fleet management - refund for wrong charges - HINO 500S	-6,477,6
		Total Automatic Deductions	13,610.1
Payroll			
Payroll		KWINANA 23/01/2024	900.2
Payroll		KWINANA 25/01/2024	5,838.4
Payroll		KWINANA 31/01/2024	4,670.5
,			
Payroll		KWINANA 04/02/2024	709,301.7
Payroll		KWINANA 08/02/2024	1,188.4
Payroll		KWINANA 09/02/2024	4,638.7
Payroll		KWINANA 16/02/2024	5,294.0
Payroll		KWINANA 17/02/2024	1,064.3
Payroll		KWINANA 18/02/2024	719,106.5
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		Total Payroll	1,452,003.0
		Grand Total	8,267,564.4

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Credit Card Transactions

Payments made between 01-Feb-2024 and 29-Feb-2024



Reference	Trans Date	Supplier	Amount	Transaction Description	
Credit Card Technical	Credit Card Technical Officer Fleet Operations				
105754	01/02/2024	Impeccable Auto Detailing	317.27	Clean of 1HIF339 pior to re-allocation	
105754			31.73	GST	
Credit Card Coordina	tor Community S	ervices and Partnership	2,363.62		
105755	31/01/2024	McDonalds	11.09	ArcLight Intervention-Lunch	
105755	29/01/2024	McDonalds	18.77	ArcLight Intervention-Drinks	
105755	28/01/2024	QTR Como Convenience	75.62	ArcLight Intervention Program-Petrol for bus	
105755	24/01/2024	Zone Bowling Rockingham	27.27	ArcLight Intervention - Reward Game card	
105755	24/01/2024	Zone Bowling Rockingham	20.00	ArcLight Intervention-Drinks	
105755	24/01/2024	Woolworths	34.55	Arclight Consumables	
105755	22/01/2024	Flip Out	40.00	ArcLight Intervention-Tickets	
105755	22/01/2024	Flip Out	5.45	ArcLight Intervention-Drinks	
105755	22/01/2024	Pinjarra Bakery	52.00	ArcLight Intervention-Lunch	
105755	22/01/2024	Petro Fuels Baldivis	85.96	ArcLight Intervention Program-Petrol for bus	
105755	22/01/2024	Big W	25.73	ArcLight Intervention Program -Tea towel	
105755	22/01/2024	Dwellinup Team	383.64	ArcLight Intervention - Ziplinning Tickets	
105755	22/01/2021	Pinjarra Bakery	4.91	ArcLight Intervention-Lunch	
105755	19/01/2024	Coles	263.64	Staff quartelry get-together for Recquatic Staff	
105755	19/01/2024	Adventure World	17.73	ArcLight Intervention-Drinks	
105755	19/01/2024	Adventure World	28.91	ArcLight Intervention-Lunch	
105755	19/01/2024	Adventure World	9.82	ArcLight Intervention-Drinks	
105755	19/01/2024	Adventure World	99.00	ArcLight Intervention-Lunch	
105755	19/01/2024	Adventure World EFT receipt	4.90	ArcLight Intervention-Drinks	
105755	18/01/2024	McDonalds	36.14	ArcLight Intervention Program-Lunch	
105755	18/01/2024	McDonalds	24.27	ArcLight Intervention Program-Lunch	
105755	18/01/2024	Flip Out	20.18	ArcLight Intervention-Drinks	
105755	17/01/2024	McDonalds	38.86	ArcLight Intervention Program-Lunch	
105755	17/01/2024	Ace Cinemas	72.73	ArcLight Intervention - Movie Tickets	
105755	17/01/2024	Ace Cinemas	48.18	ArcLight Intervention - Movie Tickets	
105755	17/01/2024	Ace Cinemas	40.00	ArcLight Intervention - Drinks & popcorn	
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105755	17/01/2024	BP Kwinana	104.91	ArcLight Intervention Program-Petrol for bus	
105755	16/01/2024	McDonalds	58.05	ArcLight Intervention Program-Breakfast	
105755	15/01/2024	Aqua Park	51.82	Relationship building activity-Lunch	
105755	15/01/2024	Aqua Park	32.73	Relationship building activity-Drinks	
105755	15/01/2024	McDonalds	24.55	Ice-Cream Reward Treat	
105755	12/01/2024	Good Games	31.14	School Holiday Program January 2024	
105755	12/01/2024	Games World	62.67	School Holiday Program January 2024	
105755	05/01/2024	Netflix	15.45	Netflix Monthly subscription	
105755	02/01/2024	Urban Jungle Rock Climbing	102.90	Rock Climbing activity	
105755	2/02/2024	Robbies	28.18	Arclight Program-Young Person's haircut	
105755	1/02/2024	Good Sammys	43.18	Arclight Lunch	
105755	1/02/2024	Aqua Park	113.64	Arclight Excursion	
105755	WOELEDE!	riqua i uni	205.05	GST	
100700					
0		10.1.1.0	50.00		
Credit Card Adminis		-	56.00	Develope of wellings Advelop Lesson Develop	
105757	22/01/2024	Woolworths	27.00	Purchase of milk for Admin Lunch Room	
105757	15/01/2024	Eventbrite	29.00	Monthly Subscription	
Credit Card Coordin			1,832.69		
105758	25/01/2024	The Reject Shop	29.09	Supplies for Citizenship Ceremony	
105758	25/01/2024	Aldi Stores	68.14	Refreshments for Citizenship Ceremony	
105758	25/01/2024	Aldi Stores	12.19	Refreshments for Citizenship Ceremony	
105758	24/01/2024	The Perth Mint	675.00	Purchase gifts for Citizenship Ceremony	
105758	17/01/2024	PayPal Healthy Streets	650.00	Healthy Street Training	
105758	16/01/2024	PayPal Slash Idea	87.75	Trackers for Lolly Run	
105758	01/02/2024	City of Kwinana	233.30	Building Application for Summer Sounds	
105758			77.22	GST	
Credit Card Manage	er Information Tech	nology	154.89		
105760	19/01/2024	Optus Billing Services Pty Ltd	80.91	Honeywood temporary Internet	
105760	05/01/2024	Microsoft Pty Ltd	59.90	Boardroom teams room	
105760			14.08	GST	
Credit Card Manage	er Economic Develo	pment & Advocacy	555.00		
105770	25/01/2024	Economic Development Australia	27.27	Webinar payment (non-member ABT)	
105770	25/01/2024	Economic Development Australia	27.27	Webinar payment (non-member LS)	
105770	01/02/2024	Economic Development Australia	450.00	Annual Membership payment	
105770			50.46	GST	
			3000		
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SUZAININE.IVIADAI			Fage 2 01 4		01-Mai-2024

105799 31/01/2024 Facebook Ads 50.00 Compost & Bokashi Workshop 105799 31/01/2024 Facebook Ads 274.74 Summer Sounds Bertram 105799 31/01/2024 Facebook Ads 274.74 Summer Sounds Bertram 105799 31/01/2024 Facebook Ads 25.00 Bushfire Season Bushfire Season 105799 18/01/2024 Facebook Ads 25.45 West Australian Newspaper subscription 105799 16/01/2024 Facebook Ads 243.72 Email marketing software 105799 08/01/2024 Facebook Ads 243.72 Email marketing software 105799 05/01/2024 Facebook Ads 243.72 Email marketing software 105799 05/01/2024 Facebook Ads 57.51 Subscription - advance form module 105799 05/01/2024 Facebook Ads 57.51 Subscription - advance form module 105799 05/01/2024 Facebook Ads 1.44 International Transaction Fee 105800 31/01/2024 Big W online 65.40 Metal hangers for Toy Library 105800 18/01/2024 Subway Waikiki 64.55 Platters for staff event 105800 15/01/2024 Subway Waikiki 64.55 Platters for staff event 105800 10/01/2024 ALIA 49.09 National storytime merchandise 105800 10/01/2024 JB HiFi 77.26 Nintendo Switch controller 105800 45.88 GST Credit Card Director City Development & Sustainabili 354.36 Credit Card Director City Development & Sustainabili 105829 24/01/2024 CPP Citiplace 15.15 Meeting with Consultants - Oakabella	
105775 29/01/2024 The Australian Institute of Building Surveyors 800.00 HR - Membership	
105775 29/01/2024 The Australian Institute of Building Surveyors 800.00 HR - Membership	
195775	
105775 15/01/2024 Humanitix Limited 540.91 HR - Staff Training GST	
105775	
Credit Card Human Resources Manager	
105776	
Credit Card MANAGER CUSTOMER AND COMMUNICATIONS 1,551.43	
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105829 24/01/2024 CPP Citiplace 15.15 Meeting with Consultants - Oakabella	
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105829 09/01/2024 WA POLICE 166.00 Firearm Licence Renewal	
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105829	1.51	GST
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Credit Card Mr \	Warwick Carter - PSWN	IA Director	20.85	
105830	31/01/2024	Dome Kwinana	18.95	Meeting with Defence
105830			1.90	GST
Credit Card DIR	ECTOR, CITY LIFE		553.13	
105831	31/01/2024	Ebay Purchase	15.41	Accidental purchase - refunded on Inv. 82630 in February
105831	31/01/2024	Ebay Purchase	99.98	Accidental purchase - refunded on Inv. 82630 in February
105831	31/01/2024	Ebay Purchase	99.98	Accidental purchase - refunded on Inv. 82630 in February
105831	31/01/2024	Ebay Purchase	26.16	Accidental purchase from prev. month - refunded on Inv. 82630 in Februa
105831	18/01/2024	Mailchimp	168.14	Monthly Subscription for Mailchimp for Koorliny
105831	04/01/2024	Big W	85.45	Stationery for engagement boxes
105831	04/01/2024	Dome Kwinana	11.18	Directorate Coffee Catchup
105831	04/01/2024	Woolworths	11.82	Purchase of Luncheon Supplies
105831			35.01	GST
Credit Card Chi	ef Executive Officer		30.71	
105838	9/01/2024	ChatGPT Subscription	29.96	Monthly Subscription for Open Al Chat GP
105838	9/01/2024	Int transaction fee	0.75	Int Transaction Fee
	1	Grand Total:	\$ 18,149.25	

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18.3 2023/2024 MARCH BUDGET REVIEW

SUMMARY

This report presents the statutory Budget Review for 2023/2024 and is referred to as the 'March Budget Review'. A number of budget variations are proposed as part of this review as reflected at Attachment A and these amendments result in a surplus of \$12,850 as of 30 June 2024.

OFFICER RECOMMENDATION

That Council Approves:

- 1. The budget amendments as per Attachment A for the March 2023/2024 Budget Review.
- 2. The statutory financial statements for the March 2023/2024 Budget Review as per Attachment B.
- 3. A net decrease in Operating Activities of \$14,509,153 as per Attachment B Statement of Financial Activity.
- 4. A net decrease in Investing Activities of \$584,391 as per Attachment B Statement of Financial Activity.
- 5. A net increase in Financing activities of \$15,062,747 as per Attachment B Statement of Financial Activity.

VOTING REQUIREMENT

Absolute Majority

DISCUSSION

This Budget Review is a statutory review that is undertaken in accordance with the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. The purpose of this review is to identify significant variations from the Current budget and to recommend to Council any amendments that may be necessary.

During the year various budget adjustments have been submitted to council as 'Budget Variations' including the November 2023 Budget Review, these amendments to the Adopted Budget is reflected as the 'Updated Budget Estimates' in Attachment B. Further changes to the updated budget are required during the year due to changing circumstances and to ensure the budget is robust and tight fiscal controls are maintained. These updated amendments are reflected as the 'Estimated Year End Amount' in Attachment B.

Budget Variations

There have been numerous budget amendments included in the March Review as per Attachment A and below is a summary of the major variances to the current budget.

Operating Activities - Revenue

Fees and charges have increased by \$183K and includes the following amendments:

- Favourable increase to building permit fees of \$69K.
- Increase to community facilities hire fees of \$77K.
- Essential services removal of fire hazards increased by \$17K.
- Additional income of \$28K for sale of villas at Kwinana village.

Further, the favourable interest rate increases by the Reserve Bank has resulted in interest earnings increasing by \$1m, however \$508K of this interest income is tied in Restricted Developer Contribution Reserves.

Operating Activities - Expenditure

Employee costs have decreased by \$276K for the estimated year end budget and a breakdown of this increase is attributed to the following:

- Long service leave payment of \$488K was made during the year.
- \$109K was identified as savings from Other Employee costs.
- Savings of \$1m realised due to vacant positions and the challenges of the current labour market.
- Due to staff reallocation to the City's ERP One Council Project, employee costs of \$186K has been respectively transfer to the project.
- Employee costs of \$161K was reallocated to temporary staff costs (Materials and Contracts) as the City attempt to recruit for its vacant positions in a resource constraint market.

Materials and Contracts has increased \$8K and this is made of the following variances:

- A reimbursement of \$421K was made to Main Roads for Thomas Road duplication. This expenditure is to be funded from reserve funds from DCA4.
- An increase of \$150K for the Arclight initiative youth intervention program due to additional approved grant funding.
- Audit fees increased by \$74K due to the additional work performed due to the City migrating from Authority to Technology One and new audit work performed for DCA 8-15.
- Temporary staff costs increase due to vacant positions of \$160K; funding to be offset by employee costs savings.
- A reduction in waste recycling and verge collection budget of \$123K due to pricing structure change. Net savings will be transferred to refuse reserve.
- Fire mitigation works budget decreased by \$165K due to reduction of grant income.
- Various operating cost savings of \$507K across the organisation of which \$109K was funded from reserve.

Interest Expense and Other Expenditure have increased by \$2,6M and \$13.3m respectively. This additional expenditure related to CAS 8-15 being adopted by Council on the 28 February 2024 which resulted in the DCA tariff being reduced, hence resulting in a refund to developers of \$15.9m. The funding for this expenditure will be sought from the DCA Reserve.

Depreciation has increased by \$568K and is predominantly due to the revaluation of assets in previous year resulting the changes in an increase in depreciation expenses.

Investing Activities

Capital grants, subsidies and contributions increased by \$696K and includes the following amendments:

- The grant phasing of Thomas oval of \$114K for design costs.
- Increase in MRRG funding of \$96K for various road projects.
- Thomas Road duplication of \$419K is a non-cash grant recognition based on revenue recognition accounting standards.

Capital acquisitions for infrastructure, property, plant, and equipment have increased by \$356K during the revised budget review and a detailed breakdown of movement in 'Capital Acquisitions' is at Attachment B – Appendix 1. Below is summary of the major variances contributing to the increase in Capital Acquisition:

- Increase in expenditure for Phase 2 of Corporate Business Systems for subject matter experts \$186K.
- \$130K transfer from operating expenses for Pace Road Carpark.

Financing Activities

The major variances attributable to financing activities relates to Transfer from and Transfer to Reserve.

During this budget review Transfer from Reserve increased by \$16.2m which is due to:

- \$421K transfer from DCA 4 reserve for reimbursement of Thomas Road duplication to Main Roads.
- \$15.93m refund payment to developers DCA (interest and capital amount).

Transfer to Reserve increased by \$1m during the budget review due to:

- Additional interest income of \$508K forecasted due to favourable interest rates.
- \$300K transferred to Information Technology Reserve for Phase 2 of Technology One Project.
- Additional \$300K transferred to Plant and Equipment Reserve for future plant replacement.

As a result of the above changes to the movement in Reserves, the Revised Budgeted Cash Reserves balance as per Appendix 2 Cashback Reserve has decreased from \$70,949,006 to \$55,854,170, a decrease of \$15,094,836.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan						
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?			
5 – Visionary leadership dedicated to acting for its community	5.1 – Model accountable and ethical governance, strengthening trust with the community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	Transparent reporting of financial information			

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires that:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must
 - (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) Consider the local government's financial position as at the date of the review; and
 - (c) Review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

FINANCIAL/BUDGET IMPLICATIONS

The financial implications related to this review are outlined in this report. The closing surplus balance for the updated budget (prior to the March amendments) was \$43,647. This review resulted in a net decrease of \$30,797 hence resulting in a closing year end (30June 2024) budget surplus of \$12,850.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications associated with this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no environmental implications associated with this report.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

- A. Budget Amendments March 2024 Budget Review
- B. 2023-2024 March Budget review Financial Statements

	Updated Budget Estimates	Budget Amendments	Estimated Year End Amount
General rates	49,554,716	(97,929)	49,456,78
Grants, subsidies and contributions	1,088,756	68,261	1,157,01
Arts Centre Management	34,010	371	34,38
Community Engagement	236,250	10,000	246,250
Community Facilities Planning	25,000	1,000	26,000
Community Services & Partnerships	213,373	162,559	375,93
Environment & Health	33,801	(2,594)	31,20
Essential Services	351,716	(100,504)	251,21
Library Services	43,074	323	43,39
Parks, Reserves & Gardens	141,532	(3,294)	138,23
Recquatic Centre	10,000	400	10,40
Fees and charges	14,024,868	183,291	14,208,15
Arts Centre Management	339,896	1,570	341,46
Building Services	654,285	56,435	710,720
City Operations Administration	0	3,656	3,65
Community Engagement	0	435	43
Community Facilities Planning	269,751	78,897	348,648
Community Services & Partnerships	45,020	3,041	48,06
Customer & Communications	0	80	80
Engineering Services	371,981	(8,555)	363,426
Environment & Health	7,147,854	1,755	7,149,60
Essential Services	184,420	12,315	196,73
Finance	173,596	3,000	176,596
Governance & Legal	913,062	9,749	922,81
Kwinana Village	762,624	27,705	790,329
Library Services	40,640	(730)	39,910
Planning & Development	665,000	5,672	670,672
Recquatic Centre	2,456,739	(11,734)	2,445,009
Interest revenue	3,228,805	1,008,689	4,237,49
Interest - Municipal Bank	74,152	41,714	115,86
Interest - Rates Deferrred	18,000	13,100	31,10
Interest - Rates Instalments	253,990	(37,000)	216,99
Investment Interest Income - DCA Investments	1,800,000	288,626	2,088,626
Investment Interest Income - Municipal	433,573	482,128	915,70
Investment Interest Income - Reserve Investments	649,090	220,121	869,21
Other revenue	607,514	(8,399)	599,11
	5,290	(1,960)	3,330
Arts Centre Management		(2,838)	11,74
Arts Centre Management: Building Services	14,580		4.434
	14,580 2,772	1,363	4,13
Building Services		1,363 6,548	
Building Services City Fleet Operations	2,772		6,54
Building Services City Fleet Operations City Operations Administration	2,772	6,548	6,54 18
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships	2,772 0 4,103	6,548 (3,921)	6,54 18 1
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications	2,772 0 4,103 0	6,548 (3,921) 17	6,54 18 1 77,50
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications Environment & Health	2,772 0 4,103 0 103,560	6,548 (3,921) 17 (26,054)	6,54 18 1 77,50 18,21
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications Environment & Health Essential Services	2,772 0 4,103 0 103,560 21,700	6,548 (3,921) 17 (26,054) (3,484)	6,54 18 1 77,50 18,21 368,32
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications Environment & Health Essential Services Finance	2,772 0 4,103 0 103,560 21,700 368,431	6,548 (3,921) 17 (26,054) (3,484) (111)	6,54 18 1 77,50 18,21 368,32 30,54
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications Environment & Health Essential Services Finance Governance & Legal	2,772 0 4,103 0 103,560 21,700 368,431 32,406	6,548 (3,921) 17 (26,054) (3,484) (111) (1,857)	6,54 18 1 77,50 18,21 368,32 30,54
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications Environment & Health Essential Services Finance Governance & Legal Human Resources Kwinana Village	2,772 0 4,103 0 103,560 21,700 368,431 32,406 634	6,548 (3,921) 17 (26,054) (3,484) (111) (1,857) 28 9,368	6,544 183 177,500 18,216 368,326 30,545 667
Building Services City Fleet Operations City Operations Administration Community Services & Partnerships Customer & Communications Environment & Health Essential Services Finance Governance & Legal Human Resources	2,772 0 4,103 0 103,560 21,700 368,431 32,406 634 5,500	6,548 (3,921) 17 (26,054) (3,484) (111) (1,857) 28	4,13: 6,54i 18: 17,750i 18,21i 368,32i 30,545 66: 14,86i 20,59: 26,55:

	Updated Bi		Budget Amendments	Estimated Year End Amount	
Employe	ee costs	(30,002,779)	275,534	(29,727,2	
	Arts Centre Management	(443,395)	87,528	(355,8	
	Asset Management	(613,682)	153,644	(460,0	
	Building Services	(670,782)	42,421	(628,3	
	City Fleet Operations	(119,514)	(201,135)	(320,6	
	City Operations Administration	1,373,996	221,619	1,595,6	
	Community Engagement	(1,645,416)	42,077	(1,603,3	
	Community Facilities Planning	(1,059,444)	(58,447)	(1,117,8	
	Community Services & Partnerships	(963,585)	28,862	(934,7	
	Customer & Communications	(1,124,970)	1,901	(1,123,0	
	Economic Development	(268,110)	85,909	(182,2	
	Engineering Services	(1,611,354)	22,443	(1,588,9	
	Environment & Health	(1,550,280)	(11,428)	(1,561,7	
	Essential Services	(1,644,916)	86,929	(1,557,9	
	Executive Management	(1,232,546)	(53,225)	(1,285,7	
	Facility Maintenance	(1,389,464)	25,576	(1,363,8	
	Finance	(2,327,467)	(642,122)	(2,969,5	
	Governance & Legal	(1,105,796)	195,782	(910,0	
	Human Resources	(1,606,958)	21,458	(1,585,5	
	Information Technology	(771,682)	77,107	(694,5	
	Infrastructure Maintenance	(1,318,880)	36,645	(1,282,2	
	Kwinana Village	(170,106)	13,110	(156,9	
	Library Services	(1,246,930)	(33,037)	(1,279,9	
	Parks, Reserves & Gardens	(3,846,304)	166,648	(3,679,6	
	Planning & Development	(1,484,404)	(29,324)	(1,513,7	
	PSWMA-Perth South West Metropolitan Alliance	(234,258)	(24,786)	(259,0	
	Recquatic Centre	(2,926,532)	19,379	(2,907,1	
Materia	Is and contracts	(27,020,698)	(8,399)	(27,029,0	
	Arts Centre Management	(247,300)	34,440	(212,8	
	Asset Management	(109,789)	(7,040)	(116,8	
	Building Services	(105,668)	27,650	(78,0	
	City Fleet Operations	223,402	218,801	442,2	
	City Operations Administration	(403,061)	(289,371)	(692,4	
	Community Engagement	(1,517,074)	(110,278)	(1,627,	
	Community Facilities Planning	(219,464)	(12,176)	(231,6	
	Community Services & Partnerships	(421,800)	(139,930)	(561,7	
	Customer & Communications	(421,800) (313,165)	(139,930) 8,149	(561,7 (305,0	
	Customer & Communications Engineering Services	(421,800) (313,165) 473,135	(139,930) 8,149 38,057	(561,7 (305,0 511,1	
	Customer & Communications Engineering Services Environment & Health	(421,800) (313,165) 473,135 (6,939,070)	(139,930) 8,149 38,057 209,496	(561,7 (305,0 511,7 (6,729,5	
	Customer & Communications Engineering Services Environment & Health Essential Services	(421,800) (313,165) 473,135 (6,939,070) (836,651)	(139,930) 8,149 38,057 209,496 174,987	(561,7 (305,0 511,1 (6,729,5 (661,6	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488)	(139,930) 8,149 38,057 209,496 174,987 37,454	(561,7 (305,6 511,7 (6,729,5 (661,6 (504,0	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917)	(561,7 (305,0 511,7 (6,729,5 (661,6 (504,0 (2,189,7	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670	(561,7 (305,0 511,7 (6,729,5 (661,6 (504,0 (2,189,2 (541,8	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357	(561,7 (305,0 511,7 (6,729,5 (661,6 (504,0 (2,189,2 (541,8 (839,2	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252	(561,: (305,(511,: (6,729,: (661,((504,((2,189,: (541,: (839,: (105,(
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095	(561,; (305,6 511,; (6,729,9 (661,6 (504,6 (2,189,; (541,8 (839,) (105,6 (2,023,6	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830	(561,: (305,6 511,: (6,729,9 (661,6 (504,6 (2,189,: (541,8 (839,: (105,6 (2,023,6 (1,155,6	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457)	(561, (305, 511, (6,729, (661, (504, (2,189, (541, (839, (105, (2,023, (1,155, (796,	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876	(561,: (305,6 511,: (6,729,9 (661,4 (504,4 (2,189,: (541,8 (839,: (105,6 (2,023,4 (1,155,6 (796,8 (320,4	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services Parks, Reserves & Gardens	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366) (6,575,796)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876 (1,442)	(561,; (305,6 511,; (6,729,9 (661,4 (504,6 (2,189,; (541,8 (839,; (105,6 (2,023,4 (1,155,4 (796,8 (320,4 (6,577,7	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876	(561, (305, 511, (6,729, (661, (504, (2,189, (541, (839, (105), (2,023, (1,155, (796, (320, (6,577, (1,080,	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services Parks, Reserves & Gardens Planning & Development Recquatic Centre	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366) (6,575,796) (636,416) (609,010)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876 (1,442) (444,334) (22,568)	(561, (305, 511, (6,729, (661, (504, (2,189, (541, (839, (105, (2,023, (1,155, (796, (320, (6,577, (1,080, (631,	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services Parks, Reserves & Gardens Planning & Development Recquatic Centre	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366) (6,575,796) (636,416) (609,010)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876 (1,442) (444,334) (22,568)	(561,1 (305,6 511,1 (6,729,2 (661,6 (504,6 (2,189,2 (541,8 (839,2 (105,6 (2,023,4 (1,155,4 (796,8 (320,4 (6,577,2 (1,080,2) (631,5	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services Parks, Reserves & Gardens Planning & Development Recquatic Centre harges Arts Centre Management	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366) (6,575,796) (636,416) (609,010)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876 (1,442) (444,334) (22,568) 36,485 27,000	(561,: (305,6 511,: (6,729,9 (661,6 (504,6 (2,189,: (541,8 (839,: (105,6 (2,023,: (1,155,4 (796,8 (320,6 (6,577,: (1,080,: (631,5) (2,680,3)	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services Parks, Reserves & Gardens Planning & Development Recquatic Centre harges Arts Centre Management Facility Maintenance	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366) (6,575,796) (636,416) (609,010) (2,716,795) (27,000) (992,459)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876 (1,442) (444,334) (22,568) 36,485 27,000 (83,567)	(561,7 (305,6 511,1 (6,729,5 (661,6 (504,6 (2,189,2 (541,8 (839,2 (105,6 (2,023,4 (1,155,4 (796,8 (320,4 (6,577,2 (1,080,7 (2,680,3	
	Customer & Communications Engineering Services Environment & Health Essential Services Executive Management Facility Maintenance Finance Governance & Legal Human Resources Information Technology Infrastructure Maintenance Kwinana Village Library Services Parks, Reserves & Gardens Planning & Development Recquatic Centre harges Arts Centre Management	(421,800) (313,165) 473,135 (6,939,070) (836,651) (541,488) (2,091,294) (573,538) (854,654) (215,301) (2,038,577) (1,387,320) (759,433) (321,366) (6,575,796) (636,416) (609,010)	(139,930) 8,149 38,057 209,496 174,987 37,454 (97,917) 31,670 15,357 110,252 15,095 231,830 (37,457) 876 (1,442) (444,334) (22,568) 36,485 27,000	(561,7 (305,0 511,1 (6,729,5 (661,6 (504,0 (2,189,2 (541,8 (839,2 (105,0 (2,023,4 (1,155,4 (796,8 (320,4 (6,577,2 (1,080,7 (631,5 (2,680,3	

	Updated Budget Estimates	Budget Amendments	Estimated Year End Amount
Depreciation	(14,697,267)	(568,502)	(15,265,7
Amortisation Intangibles	(96,879)	(220,680)	(317,5
Depreciation Bus Shelters	(847,329)	(57,368)	(904,6
Depreciation Carparks	(319,501)	(27,610)	(347,1
Depreciation Drainage	(1,300,355)	(40,632)	(1,340,9
Depreciation Furniture & Fittings	(148,145)	16,474	(131,6
Depreciation Leased Plant & Equipment	(6,702)	(41)	(6,7
Depreciation Office Equipment	(133,462)	(4,708)	(138,1
Depreciation Parks & Ovals	(2,221,427)	(73,931)	(2,295,
*			
Depreciation Plant & Equipment	(1,042,130)	48,896	(993,
Depreciation Roads Depreciation Streetlights	(8,403,748) (177,589)	(210,546) 1,644	(8,614, (175,
Finance costs Financial - Interest Financial Lease	(268) (268)	(2,656,994) 77	(2,657,
Financial - Interest Other	0	(2,657,071)	(2,657,0
L-07700000	(534.470)	** ***	(540)
Insurance	(531,170)	11,479	(519,
Arts Centre Management	(11,000)	11,000	****
City Fleet Operations	(106,656)	(19,032)	(125,
Essential Services	(30,944)	19,259	(11,
Finance	(336,915)	(203)	(337,
Kwinana Village	(45,655)	455	(45,
Other expenditure	(62,600)	(13,321,202)	(13,383,
Arts Centre Management	(6,000)	(38,000)	(44,
Engineering Services	(36,900)	7,913	(28,
Essential Services	(10,000)	4,174	(5,
Finance	(9,700)	(13,295,289)	(13,304,
Capital grants, subsidies and contributions	3,962,567	696,404	4,658,
DCA 1 - Hard Infrastructure - Bertram	21,964	7,835	29,
DCA 10 SI Casuarina/ Anketell	15,365	7,834	23,
DCA 11 SI Wellard East	15,365	7,834	23,
DCA 12 SI Wellard West	225,365	30,684	256,
DCA 13 SI Bertram	15,365	7,834	23,
DCA 14 SI Wellard / Leda	15,365	7,848	23,
DCA 15 SI Townsite	15,365	7,834	23,
DCA 2 - Hard Infrastructure - Wellard	15,365	7,834	23,
DCA 3 - Hard Infrastructure - Casuarina	15,365	18,520	33,
DCA 4 - Hard Infrastructure - Anketell	15,365	419,091	434,
DCA 5 - Hard Infrastructure - Wandi	15,365	7,834	23,
DCA 6 Hard Infrastructure Mandogalup	15,365	7,834	23,
DCA 7 - Hard Infra - Wellard (West)	15,365	7,834	23,
DCA 8 Soft Infrastructure Mandogalup			
	15,365	7,834	23,
DCA 9 - Soft Infra - Wandi / Anketell	25,112	9,882	34,
Grants - Black Spot - Capital	825,428	39,264	864,
Grants - Capital - Roads to Recovery Program	497,902	70	497,
Grants - Federal Govt - Capital	843,158	116,650	959,
Grants - MRRG - Capital	900,000	(96,346)	803,
Grants - State Govt Capital	439,258	72,400	511,
Purchase of property, plant and equipment	(13,978,052)	(356,060)	(14,334,
Purchase of intangible assets	(789,680)	(186,403)	(976,
Purchase of land and buildings	(2,475,350)	108,142	(2,367,
Purchase of plant, furniture and equipment	(1,643,762)	(27,646)	(1,671,
ruicilase of plant, fulliture and equipment		(39,426)	(5,008,
Purchase and construction of infrastructure-roads	(4,969,140)	(33,420)	(3,000,
	(4,969,140) (4,100,120)	(210,727)	(4,310,

	Updated Budget Estimates	Budget Amendments	Estimated Year End Amount
Fransfer to reserves	(8,954,428)	(1,062,519)	(10,016,946
Aged Persons Units Reserve	(221,005)	123,945	(97,060)
Asset Management Reserve	(2,758,025)	4,019	(2,754,006
Banksia Park Reserve	(80,037)	64,361	(15,676)
City Infrastructure Reserve	(33,118)	(11,609)	(44,727
Community Services & Emergency Relief Reserve	(11,620)	(3,707)	(15,327
Contiguous Local Authorities Group Reserve	(43,097)	(903)	(44,000)
Employee Leave Reserve	(103,496)	(29,013)	(132,509)
Employee Vacancy Reserve	(17,690)	(16,738)	(34,428
Golf Course Cottage Reserve	(1,040)	(329)	(1,369)
Golf Club Maintenance Reserve	(5,684)	(745)	(6,429
Information Technology Reserve	(538,802)	(298,031)	(836,833)
Plant and Equipment Replacement Reserve	(1,025,690)	(325,831)	(1,351,521
Public Art Reserve	(10,516)	(3,708)	(14,224
Public Open Space	(11,260)	(3,498)	(14,758
Refuse Reserve	(176,228)	(194,371)	(370,599
Renewable Energy Efficiency Reserve	(1,474)	(2,494)	(3,968
Restricted Grants & Contributions Reserve	0	(50,000)	(50,000)
Settlement Agreement Reserve	(5,938)	(2,080)	(8,018
Strategic Property Reserve	(488,671)	329	(488,342
Workers Compensation Reserve	(187,507)	(6,834)	(194,341
Strategic Initiative Reserve	(433,537)	(16,653)	(450,190
DCA 1 - Hard Infrastructure - Bertram	(120,295)	(13,930)	(134,225
DCA 2 - Hard Infrastructure - Wellard	(131,685)	(11,883)	(143,568
DCA 3 - Hard Infrastructure - Casuarina	(60,533)	(3,127)	(63,660
DCA 4 - Hard Infrastructure - Anketell	(143,721)	(40,636)	(184,357
DCA 5 - Hard Infrastructure - Wandi	(136,867)	(20,520)	(157,387
DCA 6 - Hard Infrastructure - Mandogalup	(220,723)	(105,653)	(326,376
DCA 7 - Hard Infrastructure - Wellard West	(63,749)	(1,508)	(65,257
DCA 8 - Soft Infrastructure - Mandogalup	(181,531)	(43,101)	(224,632
DCA 9 - Soft Infrastructure - Wandi/Anketell	(637,685)	(8,452)	(646,137
DCA 10 - Soft Infrastructure - Casuarina/Anketell	(68,013)	(623)	(68,636
DCA 11 - Soft Infrastructure - Wellard East	(301,769)	14,872	(286,897
DCA 12 - Soft Infrastructure - Wellard West	(491,015)	(44,969)	(535,984
DCA 13 - Soft Infrastructure - Bertram	(70,973)	(1,550)	(72,523
DCA 14 - Soft Infrastructure - Wellard/Leda	(97,557)	(7,658)	(105,215
DCA 15 - Soft Infrastructure - City Site	(73,877)	110	(73,767

	Updated Budget Estimates	Budget Amendments	Estimated Year End Amount
Transfer from reserves	4,185,710	16,157,355	20,343,065
Aged Persons Units Reserve	190,000	(190,000)	0
Asset Management Reserve	1,431,411	(48,145)	1,383,266
Banksia Park Reserve	90,000	(42,392)	47,608
City Infrastructure Reserve	917,720	(8,598)	909,122
Contiguous Local Authorities Group Reserve	77,500	(37,705)	39,795
Refuse Reserve	48,558	(48,558)	0
Renewable Energy Efficiency Reserve	16,000	7,000	23,000
Restricted Grants & Contributions Reserve	937,700	31,561	969,261
Strategic Initiative Reserve	20,000	(20,000)	0
DCA 1 - Hard Infrastructure - Bertram	21,964	14,435	36,399
DCA 2 - Hard Infrastructure - Wellard	15,365	7,834	23,199
DCA 3 - Hard Infrastructure - Casuarina	15,365	18,520	33,885
DCA 4 - Hard Infrastructure - Anketell	15,365	419,091	434,456
DCA 5 - Hard Infrastructure - Wandi	15,365	7,834	23,199
DCA 6 - Hard Infrastructure - Mandogalup	15,365	7,834	23,199
DCA 7 - Hard Infrastructure - Wellard West	15,365	7,834	23,199
DCA 8 - Soft Infrastructure - Mandogalup	15,365	2,817,834	2,833,199
DCA 9 - Soft Infrastructure - Wandi/Anketell	25,112	5,813,165	5,838,277
DCA 10 - Soft Infrastructure - Casuarina/Anketell	15,365	47,335	62,700
DCA 11 - Soft Infrastructure - Wellard East	15,365	4,480,139	4,495,504
DCA 12 - Soft Infrastructure - Wellard West	225,365	2,673,155	2,898,520
DCA 13 - Soft Infrastructure - Bertram	15,365	7,834	23,199
DCA 14 - Soft Infrastructure - Wellard/Leda	15,365	5,848	21,213
DCA 15 - Soft Infrastructure - City Site	15,365	185,500	200,865



Budget Review 2023/2024



CITY OF KWINANA

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 29 FEBRUARY 2024

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Section Sect		Ref Note	Adopted Budget	Updated Budget Estimates	Estimated Year End Amount (b)	Year to Date Actual	Predicted Variance (b)-(a)
Common promoting activities							\$
General rises 48,733,255 49,354,716 49,456,787 29,350,727 21,000 66,600 66,600 66,201 66,201 66,201 66,201 66,201 66,201 66,201 66,201 10,000,600 70,000 70,000 10,000,600 70,000	OPERATING ACTIVITIES						
Gram subsidies and contributions 3,377,697 1,337,511 2,005,772 1,215,08 18,32,01 Fees and charges 1,346,28 3,437,826 4,446,515 1,668,383 1,086,389 Other revenue 3,166,112 3,437,826 4,446,515 1,668,389 1,083,899 Fortifi on asset disposals 43,337 74,055 74,509 6,709,000 1,000 Profit on asset disposals 63,599,78 74,161,399 74,270,600 67,272,240 1,000,000 1,000,000 Authorities from operating activities (29,933,16) (30,000,779) (29,727,240 1,000,000 1,0	Revenue from operating activities						
Personal charges 13,482,258 14,028,868 14,008,158 1,008,653 1,008,608 1,008,718 1,008,609 1,008,713 1,078,214 593,069 1,008,309 1,008,713 1,078,214 593,069 1,008,309	General rates		48,733,255	49,554,716	49,456,787	49,363,345	(97,929)
Memory M	Grants, subsidies and contributions		3,577,697	1,937,511	2,005,772	1,225,088	68,261
Profit or asset disposals	Fees and charges		13,482,258	14,024,868	14,208,159	11,944,692	183,291
Profit or saset disposals	Interest revenue		3,166,112	3,437,826	4,446,515	1,665,839	1,008,689
Expenditure from operating activities Employee costs Capaba	Other revenue		506,909	1,086,713	1,078,314	593,069	(8,399)
Employee cotis	Profit on asset disposals		43,537	74,505	74,504	0	
Pumple process			69,509,767	70,116,139	71,270,051	64,792,033	1,153,912
Malerials and contracts							
Utility charges (2,689,795) (2,716,795) (2,680,310) (1,721,159) 36,85 Depreciation (18,086,055) (18,086,055) (18,086,055) (15,64,557) (12,961,055) (56,86,997) (18,086,055)							
Peprecation 18,086,055 18,086,055 18,086,055 12,061,055 12,061,055 12,061,055 12,061,055 12,061,055 12,065,094 12,007,055 12,007,055 13,146,322 12,065,094 12,077,055 12							
Insurance costs (597,785) (597,785) (31,632) (31,632) (2,656,994) Insurance (741,288) (728,922) (71,443) (712,661) (11,479) (10,							
Content Cont	·						, , ,
Chee expenditure							
10,00,00,00,00,00,00,00,00,00,00,00,00,0							
Non-cash amounts excluded from operating activities 18,151,354 17,864,222 18,432,725 13,142,697 568,503 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720 26,107,983 (14,509,153) INVESTING ACTIVITIES							
Non-cash amounts excluded from operating activities 18,151,354 17,864,222 18,432,725 13,142,697 568,504 3,000	Loss on asset disposais						
New Name			(70,005,552)	(75,720,528)	(33,336,436)	(31,820,747)	(10,231,308)
New Name	Non-cash amounts excluded from operating activities		18,151,354	17,864,222	18,432,725	13,142,697	568,503
Proceeds from investing activities 3,890,976 3,972,281 4,668,685 1,697,473 696,404 Proceeds from disposal of assets 529,500 1,056,500 1,056,500 794,263 0 0 Proceeds from self supporting loans 22,757 19,062 19,062 11,080 0 0 Proceeds from self supporting loans 24,443,233 5,047,843 5,744,247 2,502,816 696,404 Purchase of intangible assets (789,680) (789,680) (976,083) (394,700) (186,403) Purchase of land and buildings (2,485,973) (2,475,350) (2,367,0208) (1,424,769) 108,142 Purchase of land and buildings (2,485,973) (2,475,350) (2,367,0208) (1,424,769) 108,142 Purchase of land and buildings (2,485,973) (4,495,762) (4,510,486) (5,008,566) (2,682,038) (39,4266) Purchase and construction of infrastructure-roads (4,797,769) (4,969),140) (5,008,566) (2,682,038) (39,426) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,576) (210,727) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,866) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,866) Purchase and construction of infrastructure-other (3,744,195) (4,905,140) (5,088,051) (356,006) Purchase and construction of infrastructure-other (3,744,195) (4,905,140) (4,806,060) Purchase and construction of infrastructure-other (3,744,195) (4,906,060) (478,675) (2,69,739) (2,69,739) (2,69,739) Purchase and construction of infrastructure-other (3,744,195) (4,906,060) (4,80	Amount attributable to operating activities						
Page							
Capital grants, subsidies and contributions 3,890,976 3,972,281 4,668,685 1,697,473 696,404 Proceeds from disposal of assets 529,500 1,056,500 794,263 0 Proceeds from self supporting loans 22,757 19,062 11,006,500 794,263 0 Outflows from self supporting loans 4,443,233 5,047,843 5,744,247 2,502,816 696,404 Outflows from investing activities 789,680 (789,680) (976,083) 3.94,700 (186,403) Purchase of ind and buildings (2,485,973) (2,475,350) (2,367,208) (1,424,769) 108,142 Purchase of plant, furniture and equipment (1,441,982) (1,634,662) (1,671,408) (785,688) (27,646) Purchase and construction of infrastructure-roads (4,797,769) (4,969,140) (5,008,566) (2,682,038) 3,93,426 Purchase and construction of infrastructure-order (3,714,195) (4,100,120) (4,314,314) (4,100,120) (4,104,120) (4,104,120) (4,104,120) (4,104,120) (4,104,120) (4,104,120) (4,104,120) (4,10							
Proceeds from disposal of assets 529,500 1,056,500 1,056,500 794,263 0 Proceeds from self supporting loans 22,757 19,062 19,062 11,080 0 Outflows from investing activities 4,443,233 5,047,843 5,744,247 2,502,816 696,404 Purchase of Intangible assets (789,680) (789,680) (976,083) (394,700) 186,0403 Purchase of Intangible assets (789,680) (2485,753) (2,467,350) (1,671,408) (78,686) 108,142 Purchase of Intangible assets (789,680) (1,643,762) (1,671,408) (78,686) 12,646 Purchase of Intangible assets (4,797,769) (4,899,140) (5008,566) (2,820,38) (39,426) Purchase and construction of infrastructure-other (3,14,195) (4,100,120) (4,310,847) (1,00,767) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772) (2,100,772)	-						
Proceeds from self supporting loans 22,757 19,062 19,062 11,080 0 0 0 0 0 0 0 0 0							•
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Outflows from investing activities (789,680) (789,680) (976,083) (394,700) (186,03) Purchase of intangible assets (789,680) (789,680) (2,475,350) (2,367,208) (1,424,669) 108,142 Purchase of plant, furniture and equipment (1,441,982) (1,643,762) (1,671,408) (785,968) (27,646) Purchase and construction of infrastructure-roads (4,797,769) (4,969,140) (5,008,566) (2,682,038) (39,426) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,756) (210,727) Non-cash amounts excluded from investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) Amount attributable to investing activities 8,580,748 (8,484,149) (9,068,540) (1,615,496) (584,391) FINANCING ACTIVITIES Cash inflows from financing activities 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Transfer form reserves (2,240,025) (2,240,025) (2,240,025) (1,107,812)	Proceeds from self supporting loans						
Purchase of intangible assets (789,680) (789,680) (976,083) (394,700) (186,403) Purchase of land and buildings (2,485,973) (2,475,350) (2,367,208) (1,424,769) 108,142 Purchase of plant, furniture and equipment (1,441,982) (1,643,762) (1,671,408) (785,968) (27,646) Purchase and construction of infrastructure-roads (4,797,769) (4,969,140) (5,008,566) (2,682,038) (39,426) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,576) (210,727) (13,229,599) (13,978,052) (14,334,112) (6,388,051) (356,060) Non-cash amounts excluded from investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) Amount attributable to investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) FINANCING ACTIVITIES Cash inflows from financing activities 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Repayment of debentures (2,240,025) (2,240,025) <	Outflows from investing activities		7,773,233	3,047,043	3,744,247	2,302,610	050,404
Purchase of land and buildings (2,485,973) (2,475,350) (2,367,208) (1,424,769) 108,142 Purchase of plant, furniture and equipment (1,441,982) (1,643,762) (1,671,408) (785,968) (27,646) Purchase and construction of infrastructure-roads (4,797,769) (4,969,140) (5,008,566) (2,682,038) (39,426) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,576) (210,727) Non-cash amounts excluded from investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) Amount attributable to investing activities 8,580,748 (8,484,149) (9,068,540) (1,615,496) (584,391) FINANCING ACTIVITIES Cash inflows from financing activities 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Repayment of debentures (2,240,025) (2,240,025) (2,240,025) (1,107,812) 0 Payments for principal portion of lease liabilities (112,839) (112,839) (114,928) (3,926) (32,089)			(789.680)	(789.680)	(976.083)	(394.700)	(186.403)
Purchase of plant, furniture and equipment (1,441,982) (1,643,762) (1,671,408) (785,968) (27,646) Purchase and construction of infrastructure-roads (4,797,769) (4,969,140) (5,008,566) (2,682,038) (39,426) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,576) (210,727) Non-cash amounts excluded from investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) FINANCING ACTIVITIES Cash inflows from financing activities 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Repayment of debentures (2,240,025) (2,240,025) (2,240,025) (1,107,812) 0 Payments for principal portion of lease liabilities (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) Amount attributable to financing activitie	-			, , ,			
Purchase and construction of infrastructure-roads (4,797,769) (4,969,140) (5,008,566) (2,682,038) (39,426) Purchase and construction of infrastructure-other (3,714,195) (4,100,120) (4,310,847) (1,100,576) (210,727) (13,229,599) (13,978,052) (14,334,112) (6,388,051) (356,060) Non-cash amounts excluded from investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) Amount attributable to investing activities 8,580,748 (8,484,149) (9,068,540) (1,615,496) (584,391) FINANCING ACTIVITIES Cash inflows from financing activities 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Transfer from reserves 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Repayment of debentures (2,240,025) (2,240,025) (2,240,025) (2,240,025) (1,07,812) 0 Payments for principal portion of lease liabilities (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,12	Purchase of plant, furniture and equipment						
Non-cash amounts excluded from investing activities 205,618 446,060 478,675 2,269,739 6924,735 2,369,739 6924,735 2,269,739 2,269,739 2,269,739 2,269,739 2,269,735 2,269,739 2,269,735 2,269,739	Purchase and construction of infrastructure-roads		(4,797,769)	(4,969,140)	(5,008,566)	(2,682,038)	(39,426)
Non-cash amounts excluded from investing activities 205,618 446,060 (478,675) 2,269,739 (924,735) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) (584,391) (1,615,496) (584,391) (1,615,496) (584,391) (1,615,496) (1,615	Purchase and construction of infrastructure-other						
Repayment of debentures (2,240,025) (2,240,025) (1,240,025) (1,107,812) (1,062,519)			(13,229,599)	(13,978,052)	(14,334,112)	(6,388,051)	
Repayment of debentures (2,240,025) (2,240,025) (1,240,025) (1,107,812) (1,062,519)							
FINANCING ACTIVITIES	_						
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Transfer from reserves 7,405,784 7,428,878 23,586,233 49,646 16,157,355 Repayment of debentures (2,240,025) (2,240,025) (2,240,025) (2,240,025) (1,107,812) 0 Payments for principal portion of lease liabilities (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 MOVEMENT IN SURPLUS OR DEFICIT Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	FINANCING ACTIVITIES						
Repayment of debentures (2,240,025) (2,240,025) (2,240,025) (2,240,025) (1,107,812) 0 Payments for principal portion of lease liabilities (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 MOVEMENT IN SURPLUS OR DEFICIT Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	Cash inflows from financing activities						
Repayment of debentures (2,240,025) (2,240,025) (2,240,025) (1,107,812) 0 Payments for principal portion of lease liabilities (112,839) (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) (8,933,993) (11,469,792) (12,564,400) (1,800,750) (1,094,608) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 MOVEMENT IN SURPLUS OR DEFICIT Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	Transfer from reserves		7,405,784	7,428,878	23,586,233	49,646	16,157,355
Payments for principal portion of lease liabilities (112,839) (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) (8,933,993) (11,469,792) (12,564,400) (1,800,750) (1,094,608) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747			7,405,784	7,428,878	23,586,233	49,646	16,157,355
Payments for principal portion of lease liabilities (112,839) (112,839) (112,839) (144,928) (3,926) (32,089) Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) (8,933,993) (11,469,792) (12,564,400) (1,800,750) (1,094,608) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	Danas mand of debag trees		(2.242.222)	(2.242.225)	(0.000.00-1)	(4.407.5:5)	-
Transfer to reserves (6,581,129) (9,116,928) (10,179,447) (689,012) (1,062,519) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 MOVEMENT IN SURPLUS OR DEFICIT Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747							
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Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747 MOVEMENT IN SURPLUS OR DEFICIT Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	Transfer to reserves						
MOVEMENT IN SURPLUS OR DEFICIT Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	Amount attributable to financing activities						
Surplus or deficit at the start of the financial year 1,133,168 4,315,277 4,315,277 4,315,277 0 Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747			, ,,)	· //	,,,,	· ··-//	- <i>,,-</i>
Amount attributable to operating activities 8,975,788 8,253,433 (6,255,720) 26,107,983 (14,509,153) Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	MOVEMENT IN SURPLUS OR DEFICIT						
Amount attributable to investing activities (8,580,748) (8,484,149) (9,068,540) (1,615,496) (584,391) Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747			1,133,168		4,315,277	4,315,277	
Amount attributable to financing activities (1,528,209) (4,040,914) 11,021,833 (1,751,104) 15,062,747	Amount attributable to operating activities		8,975,788	8,253,433	(6,255,720)	26,107,983	(14,509,153)
	Amount attributable to investing activities		(8,580,748)	(8,484,149)	(9,068,540)	(1,615,496)	(584,391)
Surplus or deficit after imposition of general rates 2 (0) 43,647 12,850 27,056,660 (30,797)			(1,528,209)	(4,040,914)			15,062,747
	Surplus or deficit after imposition of general rates	2	(0)	43,647	12,850	27,056,660	(30,797)

NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996, prescribe that the budget review be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the City of Kwinana to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City of Kwinana controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

NOTE 2 NET CURRENT FUNDING POSITION

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Estimated Year End Amount 30 June 2024	Year to Date Actual
(a) Non-cash items excluded from operating activities	\$		\$	\$	\$
The following non-cash revenue and expenditure has been excluded fror within the Statement of Financial Activity in accordance with Financial M					
Non-cash items excluded from operating activities					
Adjustments to operating activities					
Less: Profit on asset disposals	(132,518)	(43,537)	(74,505)	(74,504)	-
Less: Movement in pensioner deferred rates (non-current)	(63,507)		-	-	71,379
Movement in employee benefit provisions	(316,521)		-	-	13,911
Movement in investment property	(442,000)		-	-	-
Add: Loss on asset disposals	2,923,420	108,836	109,791	109,791	-
Add: Depreciation on assets	18,504,993	18,086,055	18,086,055	18,654,557	12,961,035
Mvmt in operating contract liabilities associated with restricted cash	175,704		(257,119)	(257,119)	96,372
Mvmt in Banksia Park deferred management fees receivable	(410,264)		-	-	-
Mvmt in Banksia Park valuation of unit contribution	2,179,975		-	-	-
Total non-cash items excluded from operating activities	22,419,282	18,151,354	17,864,222	18,432,725.05	13,142,697
Mvmt in non-operating liabilities (non-current)	-	500,000	500,000	(15,453,060)	1,918,125
Mvmt in non-operating liabilities associated with restricted cash	=	(294,380)	(53,940)	14,974,385	351,614
Total non-cash items excluded from investing activities	0	205,620	446,060	(478,675)	2,269,739
Total Non-cash items	22,419,282	18,356,974	18,310,282	17,954,050	15,412,436

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserves - restricted cash	(69,260,960)	(65,093,996)	(59,040,800)	(55,854,170)	(69,949,520)
Less: Financial assets at amortised cost - self supporting loans	(19,062)	(19,062)	(19,062)	(19,062)	(19,062)
Less: Banksia Park DMF Recievable	(276,305)	(252,000)	(212,269)	(212,269)	(276,305)
Add: Borrowings	2,208,899	2,240,025	2,241,044	2,241,044	1,101,088
Add: Provisions - employee	4,813,269	5,289,045	5,189,046	4,699,046	4,827,180
Add: Current portion of contract and other liability held in reserve	225,350	131,041	52,067	52,067	321,721
Add: Current portion of unspent non-operating grants, subsidies and contr	949,034	1,219,912	1,000,000	1,000,000	1,329,132
Add: Lease liabilities	146,163	112,840	138,194	144,928	69,032
Add: Banksia Park Unit Contributions	18,279,975	17,183,145	16,733,635	16,733,635	18,279,975
Total adjustments to net current assets	(42,933,637)	(39,189,050)	(33,918,145)	(31,214,781)	(44,316,759)

NOTE 2 NET CURRENT FUNDING POSITION

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Estimated Year End Amount 30 June 2024	Year to Date Actual
	\$		\$	\$	\$
c) Net current assets used in the Statement of Financial Activity					
Current assets					
Cash and cash equivalents	6,451,840	1,166,255	1,005,012	8,032,541	6,370,679
Financial assets - restricted	69,433,846	65,052,795	58,520,800	55,854,170	86,353,399
Other financial assets - unstricted	295,367	-	237,808	237,808	295,367
Receivables	3,861,199	2,223,129	3,731,889	3,684,047	11,939,155
Contract assets / Prepayments / Accrued Income	1,827,786	322,910	372,910	1,500,000	(188,894)
Total current assets	81,870,038	68,765,089	63,868,420	69,308,566	104,769,706
Current liabilities					
Trade and other payables	(7,697,275)	(20,744,553)	(21,351,983)	(9,197,275)	(7,424,550)
Contract and other liabilities	(19,755,518)	(39,575)	13,640	(20,798,642)	(18,279,975)
Unspent non-operating grants, subsidies and contributions liability	-	(1,250,000)	(1,000,000)	(1,000,000)	(1,694,462)
Lease liabilities	(146,163)	(112,840)	(138,194)	(144,928)	(69,032)
Borrowings	(2,208,899)	(2,240,025)	(2,241,044)	(2,241,044)	(1,101,088)
Employee related provisions	(4,813,269)	(5,189,046)	(5,189,046)	(4,699,046)	(4,827,180)
Total current liabilities	(34,621,124)	(29,576,039)	(29,906,628)	(38,080,935)	(33,396,287)
Less: Total adjustments to net current assets	(42,933,637)	(39,189,050)	(33,918,145)	(31,214,781)	(44,316,759)
Closing funding surplus / (deficit)	4,315,277	0	43,647	12,850	27,056,660

2 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The City of Kwinana classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City of Kwinana applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

CONTRACT ASSETS

Contract assets primarily relate to the City of Kwinana's right to . consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES

Contract liabilities represent the City of Kwinana's obligation to transfer goods or services to a customer for which the City of Kwinana has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS

Provisions are recognised when the City of Kwinana has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City of Kwinana's operational cycle. In the case of liabilities where the City of Kwinana does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City of Kwinana's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the City of Kwinana prior to the end of the financial year that are unpaid and arise when the City of Kwinana becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City of Kwinana recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the City of Kwinana's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Kwinana's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position.

City of Kwinana's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City of Kwinana's obligations for long-term employee benefits where the City of Kwinana does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
Davis of the second of the sec	\$		
Revenue from operating activities	(07.020)	D	Martin and the form of the colorest of the form of the colorest of the colores
Rates	(97,929)	Permanent	Variance due to changes in valuation between budget and actual rate strike for rural area.
Grants, Subsidies and Contributions	68,261	Permanent	Detail refer to appendix 3.
Fees and Charges	183,291	Permanent	Increase in budgeted revenue:
			\$69K Building services building permit fees.
			\$77K Community facilities hire fees; \$25K to be used to replace the facilities furniture.
			\$16K Essential services removal of fire hazards (offset by expenditure). \$28K Kwinana village sale of villas.
			Decrease in budgeted revenue:
			\$12K Recquatic Centre operating income.
Interest Earnings	1,008,689	Permanent	Investment interest income higher than anticipated. \$508K relating to reserve fund, hence the income will be transferred to reserve.
Other Revenue	(8,399)	No Material Variance	
Profit on Disposal of Assets	(0)	No Material Variance	
Expenditure from operating activities			
Employee Costs	275,534	Permanent	(\$1.01m) savings from vacant positions.
			(\$109K) savings identified from other employee costs.
			\$488K long service leave was not budgeted.
			\$186K transfer employee costs to phase 2 of corporate business system
			project.
			\$161K to be offset by temporary staff costs increase.
Materials and Contracts	(8,367)	Permanent	\$421K payment made to Main Roads for Thomas Road duplication. Fund to
			be transferred from DCA reserves.
			\$150K increase Arclight initiative youth intervention program due to additional approved grant funding.
			\$74K additional audit fees incurred than the budget.
			\$160K temporary staffs increase due to vacation positions; funding to be
			offset by employee costs savings.
			(\$123K) reduction in waste recycling and verge collection budget due to
			pricing structure change. Net savings will be transferred to refuse reserve. (\$165K) decrease in fire mitigation works budget due to reduction of grant income.
			(\$507K) operating cost savings across the organisation; \$109K relating to the
			reserve funded which required to be transferred back to reserve.
Utility Charges	36,485	No Material Variance	
Depreciation on Non-Current Assets	(568,502)	Permanent	Revaluation of assets in previous year resulting the changes in depreciation expenses.
Interest Expenses	(2,656,994)	Permanent	\$2.65m interest payable to DCA developers as per adopted CAS for DCA 8-15. Budget to be transferred from DCA reserves.
Insurance Expenses	11,479	No Material Variance	
Other Expenditure	(13,321,202)	Permanent	\$13.3m contribution refund payable to DCA developers as per CAS adoption for DCA8-15. Fund to be transferred from DCA reserves.
Loss on Disposal of Assets	0	No Material Variance	

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
	\$		
Investing activities			
Capital Grants, Subsidies and Contributions	696,404	Permanent/Timing	\$564K relating to DCA revenue recognised upon meeting performance obligations which are consistent with DCA infrastructure. \$116K additional funding approved by Department of infrastructure for Thomas oval facilities redevelopment project. Detail refer to appendix 4.
Proceeds from disposal of assets	0	No Material Variance	
Self-Supporting Loan Principal	0	No Material Variance	
Purchase of Right of Use assets	0	No Material Variance	
Payments for property, plant and equipment	(356,060)	Permanent	\$130K transfer from operating expense for Pace road carpark. \$186K transfer from employee costs for OneCouncil phase 2 project. Detail refer to appendix 1.
Financing actvities			
Proceeds from new debentures	0	No Material Variance	
Repayment of debentures	0	No Material Variance	
Payments for principal portion of lease liabilities	(32,089)	Permanent	Lease payment has been reflected as per lease agreement.
Transfer from reserves	16,157,355	Permanent	\$421K transfer from DCA reserves for payment made to Thomas road duplication. \$15.93m transfer from DCA reserves for the refund payment to be made to developers as per CAS. Detail refer to appendix 2.
Transfer to reserves	(1,062,519)	Permanent	\$508K interest income transfer to reserve. \$300K to information technology reserve for future IT related project. \$300k to plant and equipment replacement reserve for future plant replacement. Detail refer to appendix 2.

EXPENDITURE					
Project Description	Adopted	Updated	Estimated Year		Comments
- Tojou Description	Budget	Budget	at End Amount		Year to Date
	•	Estimates		Variance	Actual
Buildings	\$	\$	\$	\$	\$
Building Contingency	105,000	49,115	85,000	35,885	47,694 Maintain provision for unforeseen replacements.
Admin Building Renewals	99,765	97,265		29,235	105,019 Budget adjusted per ongoing renovations.
Admin Building Renewals 22/23	0	0	0		
Admin Building Renewals 23/24	0	0	0		
Administration Building- Upgrade/New	134,211	131,711	0	(131,711)	0 Works subject to Admin Feasibility/Refurbishment outcomes.
Administration Building- Upgrade/New	- ,	,		(- , ,	· · · · · · · · · · · · · · · · · · ·
Administration Building- Upgrade/New					
Administration Building - External storerooms re-roof, insulate and waterproof	84,000	0	0	0	0
Darius Wells Library and Resource Centre - Creche Play area renewal	31,500	30,000	13,464	(16,536)	52 Project complete.
Darius Wells Library and Resource Centre - Ken Jackman operable wall replacements	21,000	20,000	20,000	0	0
Class Cathons Association works 2022/24	2.450	2 000	6.425	2 425	
Sloan Cottage - Annual conservation works 2023/24 Smirk Complex - Annual conservation works 2023/24	3,150 5,250	3,000 5,000		3,125 1,125	0 Conservation Management Strategy update to determine works required.0 Conservation Management Strategy update to determine works required.
Leda Hall - External walls Cleaning and repoint mortar	7,350	7,000	•	0	0
William Bertram Community Centre - Replacement of fencing panels	15,750	15,000		0	0
John Wellard Community Centre - Replacement of fencing panels	15,750	15,000		0	0
John Wellard Community Centre - Replace eaves sheets	26,250	25,000		(13,300)	11,700 Project complete.
Recquatic Centre - Pool hall north and south translucent sheet replacement Thomas Oval Nethall Clubrooms - External walls repaint	69,300 7 350	66,000		0 (1,000)	0 O Works no longer required
Thomas Oval Netball Clubrooms - External walls repaint Thomas Kelly Pavilion - External walls repaint	7,350 12,600	1,000 18,000		(1,000)	0 Works no longer required. 18,584 Project complete.
Business Incubator - Internal paint excluding tenants	18,900	18,000		807	21,807 Project complete.
Senior Citizens Centre & Games Room - Internal walls paint requested by Tenants	23,100	22,000		1,054	23,054 Project complete.
	7.050	7 000	7.22	227	
William Bertram Community Centre - annual internal painting program	7,350	7,000	•	(10,000)	7,337 Project complete.
Recquatic Centre - annual internal painting program Recquatic Centre - External wall structure review and paint	10,500 21,000	10,000 20,000		(10,000) 10,000	0 Reschedule works to complete external painting.242 Cost of repair & paint more than anticipated.
Darius Wells Library and Resource Centre - annual internal painting program	10,500	10,000		10,000	13,108
Thomas Kelly Pavilion - annual internal painting program	8,400	8,000		397	8,397 Project complete.
John Wellard Community Centre - annual internal painting program	8,400	8,000		0	6,511
Recquatic Centre - Replace hydro pool liner & fix water leak in balance tank	315,000	300,000	324,750	24,750	324,750 Budget increase for pool tile replacement.
Kwinana Business Incubator - FCU-2 Suite 2 Open Plan & A/C6 HR Office Right	26,250	25,000	25,000	0	0
Smirk Cottage - Rear Patio Evaporative Cooler Replacement	6,300	6,000	8,630	2,630	8,630 Project complete.
Darius Dome - Coolroom/freezer CR-010 & FR-01 - FAIR CONDITION	16,800	16,000	16,000	0	0
Darius Dome - kitchen Evap Cooler EVC-R-01 - FAIR (24/25)	15,750	15,000		0	0
Darius Wells Library and Resource Centre - C-Bus Lighting Control screens behind the reception desk	5,250	5,000	2,370	(2,630)	2,172 Project complete.
Fiona Harris Pavilion - Replace upstairs stove with domestic style	5,775	5,500	5,500	0	0
John Wellard Community Centre - Replace blinds	12,600	12,000		0	0
William Bertram Community Centre - Replace blinds	12,600	12,000		0	0
William Bertram Community Centre - Security renewals	26,250	25,000	25,000	0	27,015
Fiona Harris Pavilion - Security renewals & Upgrade	36,750	35,000	35,000	0	38,240
William Bertram Community Centre - Carpet//vinyl replacement /audio loop	47,250	45,000	45,000	0	0
Recquatic Centre - Stadium annual floor maintenance program	10,500	10,000	9,520	(480)	9,520 Project complete.
John Wellard - Foyer carpet replacement	18,900	18,000		7,500	13,327 Budget adjusted to replace carpet with vinyl.
Fiona Harris Pavilion - Sand and seal first floor wooden floor	4,725	4,500		(1,576)	2,924 Project complete.
Wellard Pavilion Changerooms - 2 pack paint	10,500	10,000		(4,668)	5,332 Project complete.
Recquatic Creche Outdoor Area Soft Fall Kwinana Recquatic studio flooring	45,000 45,000	45,000 45,000		0	27,075 10,994
Recquatic - Minor Upgrades - Changeroom Cubical	14,720	14,720		14,720	0 Cost of upgrade more than anticipated.
Kwinana Senior Citizen Centre - painting/lighting and removal of wall between front	25,000	25,000		0	123
entrance and office					
Sub-Regional Sporting Ground (Thomas Oval/Kelly Park Extension/Upgrade)	157,938	159,746	•	(43,096) 1 642	25,150 Budget adjusted per estimated design costs.
C/F Rhodes Park Accessible Public Toilet C/F DCA12 Wellard West Community Centre/Clubroom design	60,000 210,000	60,000 210,000		1,642 22,850	61,642 Project complete. 168,592 Budget adjusted per electrical works required for carpark lighting tender process.
C/F Kwinana South VBFB Station Ext	2,079	18,311	17,503	(809)	16,232 Project complete.
C/F Kwinana South VBFB	25,000	0	0	0	0 Works no longer required. Budget transfer to Pace road carpark project.
C/F DCA9 Honeywood Pavilion	9,750	9,750		35,345	42,974 Budget adjusted for artist works.
C/F Animal Care Facility Refurbishment	60,350	60,350	0	(60,350)	O Project on hold subject to outcome of Operations Centre Master Planning process
C/F Mini Golf Course Kiosk and Toilets	270,000	270,000	270,000	0	for suitable siting of new animal facility 0
C/F Challenger Beach Ablutions	170,000	170,000		8,022	162,264 Budget adjusted for external surround works to be undertaken.
C/F Recquatic Centre - mechanical renewal	73,560	73,560	73,560	0	73,560
C/F Wells Park Public Toilets - rust treatment	0	12,329	12,329	0	12,329
C/F Wells Park Public Toilets - roof	0	22,360	22,360	0	22,360
C/F Darius Wells - painting	0	14,814		0	14,814
C/F Recquatic Centre - painting	0	17,487		0	17,487
C/F Sloan Cottage - renewal and accessibility	0	869 15.000		(869)	0 Project complete.
Darius Wells plantroom roof pest barrier	0	15,000		(2,125)	12,875 Project complete.
Senior Centre - Upgrade Lighting to LED Recquatic Centre - Roof replacement (Reception to Group Fitness)	0	10,963 80,000		0 (19,000)	10,963 49,918 Cost of upgrade less than anticipated.
Recquatic - Hydrotherapy Chiller AC Replacement	0	10,000		(19,000)	0
Buildings Total	2,485,973	2,475,350	2,367,208	(108,142)	1,424,769

EXPENDITURE					
Project Description	Adopted	Updated	Estimated Year		Comments
	Budget	Budget Estimates	at End Amount	Variance	Year to Date Actual
	\$	\$	\$	\$	\$
Plant, Furniture and Equipment Furniture and Equipment					
Furniture and Equipment Furniture and Fittings Renewal	20,400	20,400	23,900	3,500	21,863 Maintain provision for replacements as required.
Community Resource Centres Equipment Renewal	25,500	25,500	50,000	24,500	O Budget adjusted to maintain high standard to facilitate continued use/hire of
C/F Recquatic Plant renewal	0	7,580	7,580	0	facilities. 7,580
C/E Possuatic Equipment renoval	0	26 200	25 846	(254)	35 946 Project complete
C/F Recquatic Equipment renewal Computing Equipment	U	26,200	25,846	(354)	25,846 Project complete.
IT-Server Replacement	100,000	100,000	•	0	0
Corporate Business System	689,680	689,680	876,083	186,403	394,700 Budget adjusted to accommodate project subject experts for the second phase o the project.
Plant and Equipment					
Plant Replacement Program	846,582	891,582	891,582	0	365,732
Motor Vehicles					
Plant Replacement Program - Light Fleet	549,500	672,500	·	0	364,947
Plant , Furniture and Equipment Total	2,231,662	2,433,442	2,647,491	214,049	1,180,668
Park and Reserves					
C/F Kwinana Loop Trail Upgrade	216,215	237,319	•	(F 000)	45,408
C/F Parks & Reserves Renewal works as per forward works program	252,452	45,465	40,465	(5,000)	70,998 Budget reallocated to specific works (210265)
C/F Dalefield Bark Playground renewal	0	30,500	·	0	0
C/F Oakfield Park Playground renewal C/F Parks Upgrade Apex Park	0 136,227	35,452 136,227		0 (32,727)	0 O Cost of upgrade less than anticipated.
Streetscape Strategy	153,000	107,400	•	0	107,400 Budget reallocated Pace road car park project.
Urban Tree Planting	188,700	169,830	167,430	(2,400)	2,400
Parks and Reserves - Wellard Village #2 - Bore Works - Electrical	22,600	22,600		0	0
Parks and Reserves - Recquatic - Bore Works - Electrical Parks and Reserves - Rutherford Park - Bore Works - Electrical	22,600 22,600	17,936 16,137		0	17,936 16,138
Parks and Reserves - Centennial Park - Bore Works - Electrical	22,600	22,600		0	0
Parks and Reserves - Bertram School Oval - Bore Works - Electrical	22,600	22,600		0	0
Parks and Reserves - Berry Park - Bore Works - Electrical	22,600	17,106	17,106	0	17,106
Parks and Reserves - Wellard Village 1 - Bore Works - Electrical	22,600	10,256		0	10,257
Parks and Reserves - Rutherford Park - Bore Equipment - Bore Hole	32,500	32,500		0	0
Parks and Reserves - Rutherford Park - Bore Equipment - Pump Parks and Reserves - Orelia Oval - Bore Equipment - Pump	14,000 14,000	14,000 14,000		0	0
Parks and Reserves - Wellard Oval - WELLARD #1 - Iron Filter	80,000	80,000		0	78,850
Parks and Reserves - Abingdon Park - Recirculation System	75,000	75,000		0	0
Parks and Reserves - Chisham Oval - Parson Ave - Fencing	12,000	12,000	12,000	0	11,198
Parks and Reserves - Challenger Beach - Fencing	35,000	35,000		0	0
Parks and Reserves - Challenger Beach - Gate - Heavy Duty - Fencing	8,500	8,500		0	0
Parks and Reserves - Skottowe Park - Fencing Fertigation Orelia Oval - LRCI 4	40,000 20,000	40,000 20,000		0 (4,725)	0 15,275 Budget reallocated Pace road car park project.
POS Assets - Mandogalup Fire Station Reserve - Playgrounds	8,000	8,000		0	0
POS Assets - Wandi Reserve - Playgrounds	47,100	47,100		0	0
POS Assets - Robbins Retreat / Riley POS - Playgrounds	30,000	30,000		0	0
POS Assets - Sandringham Park - Playgrounds - LRCI 4	200,000	200,000		0	0
POS Assets - Wellard Park Playground 1 - Playgrounds POS Assets - Wellard Park Playground 2 - Playgrounds	60,000 70,000	60,000 70,000		0	0 95
POS Assets - Skate Park - Playground 2 - Playgrounds POS Assets - Skate Park - Playground Renewal	10,000	10,000		(10,000)	0 Increase in scope. Works to be rescheduled in 2024/2025.
POS Assets - Kwinana Adventure Park - Playground Renewal	100,000	100,000		58,580	43,799 Budget adjusted due to additional renewal of BBQ and picnic setting required.
POS Assets - The Spectacles - Signage	1,900	1,900	0	(1,900)	0 Works no longer required.
POS Assets - Various - Garden Bed Kerbing	10,000	10,000		(1,300)	0
Ince Court Playground Edging Renewal	0	10,000		0	0
Millbrook Playground Renewal	0	50,000	43,000	(7,000)	38,900 \$7K budget transfer to Moonstone POS butterfly press replacement.
Litchfield Playground Renewal	0	50,000		0	0
Sandringham Park Upgrade	44,000	39,600 13,500		0	0
Gamblin Way Island Upgrade Ince Court Island Upgrade	15,000 15,000	13,500 13,500		0 (13,500)	0 Works cancelled and budget reallocated to Oakfield Park Upgrade.
Oakfield Park Upgrade	22,000	19,800		13,500)	O Budget transfer from Ince Court island upgrade.
Honeywood Oval - Pump Track Wandi Youth - LRCI 4	60,000	60,000		0	0
C/F Wellard Oval Lighting Installation	0	12,150	11,383	(767)	11,383 Project complete.
Parks Upgrade Rhyley POS	0	0		0	0
C/F Calista Oval Bike Track	0	98,736	•	(19,153)	79,583 Project complete.
C/F Gilmore Oval Cricket Net Lights Wellard 4 Iron Filtration Unit Reallocation	0	372 60,000		(372) 5,000	0 Project complete prior year. 65,400 Cost more than anticipated.
Moonstone POS Butterfly Press Replacement	0	60,000	·	7,000	05,400 Cost more than anticipated. 0 Budget transfer from Millbrook playground renewal.
Ascot Park	0	0	,	3,407	3,407 Budget adjusted per contract retention.
C/F The Grove Event Site - upgrade infrastructure	0	0	36,501	36,501	36,501 Budget adjusted to improve site to increase event attendance.
Parks and Reserves Total	2 120 704	2 107 000	2 212 520	26 444	672,033
r ains allu neseives total	2,128,794	2,187,086	2,213,530	26,444	0/ <i>L</i> ₁ 033

EXPENDITURE					
Project Description	Adopted	Updated	Estimated Year		Comments
	Budget	Budget	at End Amount		Year to Date
	\$	Estimates \$	\$	Variance \$	Actual \$
Roads	, ,	,	<u> </u>	· · ·	, and the second
Road Renewals					
C/F Road Renewal Chilcott Place	79,500	79,500		(31,996)	47,504 Project complete.
C/F Road Renewal Chilcott Street	155,000	155,000		(14,648)	140,352 Project complete.
Matson St, Medina - resurfacing - LRCI 4	290,000	333,500		91,500	952 Cost of resurfacing more than anticipated.
Colchester Ave, Orelia - Pavement rehabilitation - LRCI 4 Honeywood Ave, Wandi (NB) - Pavement rehabilitation	175,000 125,000	201,250 131,250		(73,848) (33,000)	101,152 Project complete. 79,474 Project complete.
Postans Road, Hope Valley - resurfacing	110,000	115,500		(99,000)	Budget reallocated (various)
Bodeman Road, Wandi - resurfacing	40,000	42,000	96,700	54,700	0 Cost of resurfacing more than anticipated.
Leslie Road, Wandi - resurfacing	126,000	132,300	141,700	9,400	116,453 Cost of resurfacing more than anticipated.
Frayne Place, Wandi - Resurfacing	30,000	31,500	33,415	1,915	23,436 Cost of resurfacing more than anticipated.
Reilly Street, Orelia - resurfacing	100,000	54,000		48,073	0 Cost of resurfacing more than anticipated.
Valle Court, Wandi - resurfacing	35,000	36,750		0	0
Melaleuca Cl, Casuarina resurfacing MRRG Road Renewals	45,000	47,250	47,250	0	0
MRRG - Mandurah Rd (A) - Butcher St to Richardson St - NB	275,000	288,750	307,036	18,286	262,502 Cost of external services more than anticipated.
MRRG - Johnson Rd - Heathcote Way & Britannia Way	425,000	446,250		67,861	422,495 Cost of external services more than anticipated.
MRRG - Gilmore Ave - Whitebread Way & Dalrymple Drive	205,622	215,903		60,317	241,542 Cost of external services more than anticipated.
MRRG - Mandurah Rd (C) - Beach Rd & Wellard Rd	536,593	563,423		(118,499)	281,536 Project complete.
Blackspot Program					
Blackspot - Challenger Ave - Challenger Ave & Parmelia Ave	183,000	192,150		0	0
Blackspot - Challenger Ave - Challenger Ave & Warmer Rd & Amherst St	153,000	160,650		0	0
Blackspot - Gilmore Avenue - Wellard Rd/Henley Bvd Roundabout	265,000	278,250		16 404	179,396
C/F Blackspot Parmelia Avenue Road Reseal Renewals - Roads to Recovery	641,472	622,299	638,703	16,404	156,650 Budget adjusted per prior year actuals.
R2R - Westbrook St, Medina (From Summerton Road to Wellard Road)	420,000	441,000	382,500	(58,500)	300,973 Cost of renewal less than anticipated.
R2R - Harley Way, Medina	265,000	278,250		92,960	327,621 Cost of renewal more than anticipated.
Traffic Management					·
C/F Traffic Mgt Abingdon Crescent	8,636	8,636	8,636	0	0
C/F Traffic Mgt Feilman Dr	1,136	1,136	1,136	0	0
C/F Traffic Mgt Leda Primary	11,136	11,136		0	0
Traffic Mgt Marri Park Drive-Intersection improvement	50,000	52,500		(45,000)	0 Budget reallocated to Djilba view safety improvement project.0 Budget transfer from Marri park drive intersection improvement project.
Traffic Mgt Djilba View-Safety improvement Minor traffic improvement	20,000 26,674	21,000 28,008	73,500 28,008	52,500 0	Budget transfer from Marri park drive intersection improvement project.
Roads Total	4,797,769	4,969,140		39,426	2,682,038
	, ,		, ,	•	
Street Lighting					
Street Lighting New	31,175	31,175		(17,534)	6,798 Budget adjusted per requirements.
Street Lighting Total	31,175	31,175	13,641	(17,534)	6,798
Bus Shelter Construction					
C/F Bus Shelters - Renewal	0	12,300	12,300	0	10,230
Bus Shelter Construction Total	0	12,300	12,300	0	10,230
Footpath Construction	46 500	46.500	12.172	(2.227)	42.472.0
C/F Footpaths Chilcott Place	16,500	16,500		(3,327)	13,173 Project complete.
Footpath -Nannup Street-Laneway Between Nannup Street and Medina Carpark	25,000	26,250	26,250	0	0
Footpath - Gilmore Ave Shared path Construction - Chisham Ave to Wellard Rd	750,000	787,500	894,801	107,301	230,669 Budget adjusted per approved increase in scope of works. (Offset by increase in
Footpath Construction Total	791,500	830,250	934,224	103,974	grant revenue). 243,842
. 55-pain construction rotal	791,300	030,230	337,224	103,374	,,,,,,,
Drainage Construction					
C/F DCA 1 Stormwater Management Infrastructure	6,600	6,600	6,600	0	6,600
C/F Drainage Chilcott Street - from Harlow Rd to Gilm	20,455	20,455		10,049	0 Cost of construction more than anticipated.
Pace Road car park drainage upgrade	40,000	42,000		0	0
Drainage Construction Total	67,055	69,055	79,104	10,049	6,600
Car Park Construction					
C/F Carpark - Pace Road LRCI 4	438,653	649,953	736,306	86,353	4,493 Budget adjusted per approved increase in material and contractor costs.
Smirk Cottage - Extra Parking Bays at Smirk Cottage LRCI 4	67,018	77,071	38,853	(38,218)	28,800 Project complete.
	-		•		
Car Park Construction Total	505,671	727,024	775,159	48,135	33,293
Other Infrastructure					
C/F Revitalising the Strand in Wellard	50,000	50,000		0	0
C/F Mural Arts Program	20,000	20,000		0	18,909
C/F Enhance CCTV network/Purchase a Mobile CCTV Unit	50,000	50,000		36,000	44,926 Budget transfer from operating cost for additional mobile unit.
C/F Ascot Park (Bertram) Mural	10,000	10,000		(2.640)	10,000
C/F Mortimer Road Entry Statement	25,000	8,230	5,590	(2,640)	5,590 Project complete.
Procurement of EV charging points	25,000	25,000	25,000	0	21,816
Wandi Sporting Facility - Baseball diamond and net	10,000	60,000	•	1,271	1,511 Project complete.
Wallar Sporting racinty - baseball diamond and het					
wanti Sporting Facility - baseban diamond and net					
C/F Homestead Ridge Water Fountain for dogs and kids	0	20,000	25,028	5,028	25,028
C/F Homestead Ridge Water Fountain for dogs and kids		·			
	0 190,000	20,000 243,230		5,028 39,659	25,028 127,780

CITY OF KWINANA
APPENDIX 2 CASHBACK RESERVES
BUDGET REVIEW FOR THE PERIOD ENDING 29 FEBRUARY 2024

Cash backed reserve		et			Updated Bud	lget Estimates		Estimated Year at End Amount							
Reserve name	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance
Municipal Reserves	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons Units Reserve	775,069	27,442	195,005	(190,000)	807,516	821,481	27,442	193,563	(190,000)	852,486	821,481	41,942	55,118	0	918,541
Asset Management Reserve	2,198,759	148,750	1,109,275	(1,370,052)	2,086,732	2,966,020	148,750	2,609,275	(1,431,411)	4,292,634	2,966,020	144,731	2,609,275	(1,383,266)	4,336,760
Banksia Park Reserve	209,946	7,284	74,125	(90,000)	201,355	331,297	7,282	72,755	(90,000)	321,334	331,297	15,676	0	(47,608)	299,365
City Infrastructure Reserve	966,351	33,118	0	(957,120)	42,349	981,731	33,118	0	(917,720)	97,129	981,731	44,727	0	(909,122)	117,336
Community Services & Emergency Relief Res	336,774	11,620	0	0	348,394	344,018	11,620	0	0	355,638	344,018	15,327	0	0	359,345
Contiguous Local Authorities Group Reserve	268,196	9,296	29,200	(77,500)	229,192	266,110	9,296	33,801	(77,500)	231,707	266,110	12,793	31,207	(39,795)	270,315
Employee Leave Reserve	2,656,458	103,496	0	0	2,759,954	2,955,674	103,496	0	0	3,059,170	2,955,674	132,509	0	0	3,088,183
Employee Vacancy Reserve	872,827	17,690	0	(353,244)	537,273	876,683	17,690	0	(353,244)	541,129	876,683	34,428	0	(353,244)	557,867
Family Day Care Reserve	9,889	0	0	0	9,889	0	0	0	0	0	0	0	0	0	0
Golf Course Cottage Reserve	30,552	1,040	0	0	31,592	30,779	1,040	0	0	31,819	30,779	1,369	0	0	32,148
Golf Club Maintenance Reserve	27,826	602	0	0	28,428	31,198	602	5,082	(5,082)	31,800	31,198	1,347	5,082	(5,082)	32,545
Information Technology Reserve	408,430	18,802	520,000	(689,680)	257,552	409,658	18,802	520,000	(689,680)	258,780	409,658	16,833	820,000	(689,680)	556,811
Plant and Equipment Replacement Reserve	896,780	11,190	669,500	(1,396,082)	181,388	992,589	11,190	1,014,500	(1,571,662)	446,617	992,589	37,021	1,314,500	(1,571,662)	772,448
Public Art Reserve	306,947	10,516	0	(250,000)	67,463	366,712	10,516	0	(250,000)	127,228	366,712	14,224	0	(250,000)	130,936
Public Open Space	329,945	11,260	0	(103,500)	237,705	332,381	11,260	0	(103,500)	240,141	332,381	14,758	0	(103,500)	243,639
Refuse Reserve	5,230,772	176,228	0	(48,558)	5,358,442	5,241,136	176,228	0	(48,558)	5,368,806	5,241,136	285,960	84,639	0	5,611,735
Renewable Energy Efficiency Reserve	86,870	1,474	0	(16,000)	72,344	87,480	1,474	0	(16,000)	72,954	87,480	3,968	0	(23,000)	68,448
Restricted Grants & Contributions Reserve	951,405	0	0	(896,525)	54,880	1,386,297	0	0	(937,700)	448,597	1,386,297	0	50,000	(969,261)	467,036
Settlement Agreement Reserve	141,383	5,938	0	0	147,321	307,428	5,938	0	0	313,366	307,428	8,018	0	0	315,446
Strategic Property Reserve	455,369	17,296	0	(270,000)	202,665	474,039	17,296	471,375	(270,000)	692,710	474,039	16,967	471,375	(270,000)	692,381
Workers Compensation Reserve	686,976	19,324	0	(224,286)	482,014	473,288	19,324	168,183	0	660,795	473,288	26,158	168,183	0	667,629
Strategic Initiative Reserve	0	16,722	342,443	(20,000)		0	16,722	416,815	(20,000)	413,537	0	455	449,735	0	450,190
Election Expense Reserve	0	0	82,500	0		0	0	82,500	0	82,500	0	0	82,500	0	82,500
Valuation Expense Reserve	0	0	110,000	0		0	0	80,000	0	80,000	0	0	80,000	0	80,000
Sub-Total Municipal Reserves	17,847,525	649,088	3,132,048	(6,952,547)	14,144,449	19,675,999	649,086	5,667,849	(6,972,057)	19,020,877	19,675,999	869,211	6,221,614	(6,615,220)	20,151,604

CITY OF KWINANA
APPENDIX 2 CASHBACK RESERVES
BUDGET REVIEW FOR THE PERIOD ENDING 29 FEBRUARY 2024

Cash backed reserve		А	dopted Budge	t		Updated Budget Estimates					Estimated Year at End Amount					
Reserve name	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	
Developer Contribution Reserves	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
DCA 1 - Hard Infrastructure - Bertram	2,104,048	59,762	60,533	(21,725)	2,202,618	1,957,278	59,762	60,533	(21,964)	2,055,609	1,957,278	73,692	60,533	(36,399)	2,055,104	
DCA 2 - Hard Infrastructure - Wellard	1,750,232	71,152	60,533	(15,125)	1,866,792	1,792,021	71,152	60,533	(15,365)	1,908,341	1,792,021	83,035	60,533	(23,199)	1,912,390	
DCA 3 - Hard Infrastructure - Casuarina	85,860	0	60,533	(15,125)	131,268	93,039	0	60,533	(15,365)	138,207	93,039	3,127	60,533	(33,885)	122,814	
DCA 4 - Hard Infrastructure - Anketell	2,124,076	83,188	60,533	(15,125)	2,252,672	2,762,855	83,188	60,533	(15,365)	2,891,211	2,762,855	123,824	60,533	(434,456)	2,512,756	
DCA 5 - Hard Infrastructure - Wandi	2,215,223	76,334	60,533	(15,125)	2,336,965	2,220,211	76,334	60,533	(15,365)	2,341,713	2,220,211	96,854	60,533	(23,199)	2,354,399	
DCA 6 - Hard Infrastructure - Mandogalup	5,554,826	160,190	60,533	(15,125)	5,760,424	5,868,791	160,190	60,533	(15,365)	6,074,149	5,868,791	265,843	60,533	(23,199)	6,171,968	
DCA 7 - Hard Infrastructure - Wellard West	108,061	3,216	60,533	(15,125)	156,685	105,059	3,216	60,533	(15,365)	153,443	105,059	4,724	60,533	(23,199)	147,117	
DCA 8 - Soft Infrastructure - Mandogalup	3,886,999	120,998	60,533	(15,125)	4,053,405	4,161,796	120,998	60,533	(15,365)	4,327,962	4,161,796	164,099	60,533	(2,833,199)	1,553,229	
DCA 9 - Soft Infrastructure - Wandi/Anketell	11,241,548	485,152	152,533	(24,875)	11,854,358	11,489,949	485,152	152,533	(25,112)	12,102,522	11,489,949	493,604	152,533	(5,838,277)	6,297,809	
DCA 10 - Soft Infrastructure - Casuarina/Anketell	173,578	7,480	60,533	(15,125)	226,466	176,829	7,480	60,533	(15,365)	229,477	176,829	8,103	60,533	(62,700)	182,765	
DCA 11 - Soft Infrastructure - Wellard East	5,968,997	241,236	60,533	(15,125)	6,255,641	6,060,057	241,236	60,533	(15,365)	6,346,461	6,060,057	226,364	60,533	(4,495,504)	1,851,450	
DCA 12 - Soft Infrastructure - Wellard West	11,370,728	430,482	60,533	(225,137)	11,636,606	11,312,966	430,482	60,533	(225,365)	11,578,616	11,312,966	475,451	60,533	(2,898,520)	8,950,430	
DCA 13 - Soft Infrastructure - Bertram	247,980	10,440	60,533	(15,125)	303,828	251,563	10,440	60,533	(15,365)	307,171	251,563	11,990	60,533	(23,199)	300,887	
DCA 14 - Soft Infrastructure - Wellard/Leda	916,107	37,024	60,533	(15,125)	998,539	998,967	37,024	60,533	(15,365)	1,081,159	998,967	44,682	60,533	(21,213)	1,082,969	
DCA 15 - Soft Infrastructure - City Site	322,864	13,344	60,533	(15,125)	381,616	333,576	13,344	60,533	(15,365)	392,088	333,576	13,234	60,533	(200,865)	206,478	
Sub-Total Developer Contribution Reserves	48,071,127	1,799,998	999,995	(453,237)	50,417,883	49,584,957	1,799,998	999,995	(456,821)	51,928,129	49,584,957	2,088,627	999,995	(16,971,013)	35,702,566	
Total Reserves	65,918,651	2,449,086	4,132,043	(7,405,784)	64,562,331	69,260,956	2,449,084	6,667,844	(7,428,878)	70,949,006	69,260,956	2,957,838	7,221,609	(23,586,233)	55,854,170	

CITY OF KWINANA APPENDIX 3 GRANTS, SUBSIDIES AND CONTRIBUTUIONS BUDGET REVIEW FOR THE PERIOD ENDING 29 FEBRUARY 2024

Provider	Adopted Budget	Updated Budget Estimates (a)	Estimated Year at End Amount (b)	Predicted Variance (a) - (b)	Year to Date Actual	Comments
	\$	\$	\$	\$	\$	
General purpose funding		50 500	50.500			
Local Government General Purpose Grant	1,140,000	52,503	52,503	0	39,377	
Local Government General Purpose Grant - Roads	956,667	49,178	49,178	(0)	36,884	
Law, order, public safety						
Department Fire and Emergency Services - ESL	151,741	151,716	202,290	50,574	rec	nt received prior years. Revenue is ognised due to performance igations has met.
DFES Mitigation Activity Fund Grant	200,000	200,000	34,768	(165,232)	0 Red	duced as per approved funding.
DFES - All WA's Reducing Emergencies Grant - Open Day Event	0	0	14,154	14,154	14,154 Nev	w approved funding.
Health						
Mosquito Management Contributions (CLAG)	25,000	29,601	31,207	1,606	26,017 Mir	nor increase based on actuals.
Department of Health - Larvicide	4,200	4,200	0	(4,200)	0 Fur	ding not required for 23/24.
Education and walfara						
Education and welfare Banksia Park Operating Cost Contribution	369,720	369,720	369,720	0	246,480	
Aboriginal Resource Centre - Subsidy - Department of Communities	30,514	30,514	30,514	0	15,257	
	10.500	40.500	44.704	4.444	0.406.14	
NGALA My Time Program	10,560	10,560	11,704	1,144	9,196 Mir hou	nor increase per additional program Irs.
Youth Social Justice Program	180,000	187,476	195,932	8,456	146,949 CPI	indexation adjustment.
Youth Leadership and Development LYRIK (Alcoa Grant)	10,000	10,000	10,000	0	10,000	
Youth Leadership and Development LYRIK (Coogee Chemical Sponsorship)	20,000	15,897	20,000	4,103		lget adjusted per actual sponsorship eement.
ArcLight Initiative - Federal Grant via Curtin University	0	0	150,000	150,000	75,000 Nev	w approved funding.
Community amenities						
PTA Bus Shelter Subsidy	11,000	11,000	11,000	0	0	
RAC WA-Calista Oval Bike Program	0	10,000	10,000	0	0	
Depart of Transport - Active Travel Officer	56,250	56,250	56,250	0	10,000	
Kwinana Trails Network Master Plan- DLGSC	0	25,000	25,000	0	0	
Kwinana Club Network Scheme - DLGSC	0	0	10,000	10,000		lget adjusted per actual grant edule.
Dept Communities - Thank a Volunteer Day - Voices of Volunteering	0	0	1,000	1,000	1,000	
Recreation and culture						
Shared Use Agreements		118,668	118,668	0	68,668	
Koorliny Arts Centre Management - Misc Grants	0	20,000	20,000	0	0	
Koorliny Arts Centre Management - Sponsorships	0	12,000	12,000	0	0	
Koorliny Arts Centre Management - Contributions and donations	0	2,010	2,381	371	481 Mir	nor increase based on actuals.
Library - Other donations	2,000	2,000	1,179	(821)	112 Mir	nor decrease based on actuals.
Event Sponsorship	40,000	40,000	40,000	0	10,000	
Event Sponsorship - Lolly Run	10,000	10,000	10,000	0	10,000	
Community Development Fund - Kwinana Industries Council	20,000	20,000	20,000	0	6,500	
Main Roads WA - Maximising indigenous Participation as per City's	100,000	100,000	100,000	0	0	
Reconciliation Action Plan						
Recquatics- Royal Lifesavings Sponsorship	10,000	10,000	10,400	400	7,592 Mir	nor increase based on actuals.
Transport						
Main Roads Annual Direct Grant	223,845	241,487	241,487	0	241,487	
Main Roads Street Light Subsidy	6,200	6,200	6,200	0 (2.224)	0	
Main Roads Verge Maintenance Contribution	0	141,532	138,238	(3,294)	69,119 Bud	lget adjusted per agreement schedule
TOTALS	2 577 607	1 027 511	2 005 772	60.364	1 225 000	
IOIALS	3,577,697	1,937,511	2,005,772	68,261	1,225,088	

Provider	Adopted Budget	Opuateu Budget Estimates (a)	Estimated Year at End Amount (b)	Predicted Variance (a) - (b)	Year to Date Actual Con	nments
Floride	\$	\$	\$	\$	\$	inients
Recreation and culture						
Local Roads and Community Infrastructure Program (Phase 4)	420 720	420 720	420 720		•	
POS Assets - Sandringham Park - Playgrounds	139,720	139,720		0	0	
Honeywood Oval - Pump Track Wandi Youth	60,000	60,000	60,000	U	0	
Fertigation Orelia Oval	20,000	20,000	15,275	(4,725)	0 Project complete. Pace Road carpark	
Revitalising the Strand - RAC	50,000	0		0	0	
Calista Oval Jnr Bike Rd Safety Track - RAC	0	64,258	64,258	0	64,258	
Department of Infrastructure						
Thomas Oval Facilities Redevelopment	0	0	116,650	116,650		oved. \$116,650 is for e remaining fund for
Transport						
Local Roads and Community Infrastructure Program (Phase 4)		202 202		_		
Matson St, Medina - resurfacing	200,000	200,000		0	0	
Colchester Ave, Orelia - Pavement rehabilitation Pace Road Carpark	108,438 200,000	108,438 250,000		0 40,925	0 0 Transfer of LRCI Ph	ase A undersnends
race noad carpaix	200,000	250,000	250,525	40,323	o mansier of Enciri	iase 4 unuerspenus.
Smirk Cottage - Extra Parking Bays at Smirk Cottage	65,000	65,000	28,800	(36,200)	0 Project complete. Pace Road carpark	
Department of Transport						
Footpath - Gilmore Ave Shared path Construction - Chisham Ave to Wellard Rd	375,000	375,000	447,400	72,400	225,000 Approved addition	al grant funding.
Main Roads MRRG Funding				(
MRRG - Mandurah Rd (A) - Butcher St to Richardson St - NB	183,333	183,333	166,657	(16,676)	133,326 Budget adjusted po schedule.	er actual grant
MRRG - Johnson Rd - Heathcote Way & Britannia Way	283,333	283,333	263,514	(10.910)		or actual grant
WINNE - JUIIISUII Nu - Heatifule way & Billallila way	203,333	263,333	203,314	(19,819)	81,033 Budget adjusted po schedule.	er actual grant
MRRG - Gilmore Ave - Whitebread Way & Dalrymple Drive	137,081	137,081	163,584	26,503	53,904 Approved addition	al grant funding.
MRRG - Mandurah Rd (B) - Beach Rd & Wellard Rd	296,253	296,253	209,899	(86,354)	167,920 Budget adjusted po	er actual grant
					schedule.	
Roads to Recovery						
R2R - Westbrook St, Medina (From Summerton Road to Wellard Road)	300,000	300,000		0	300,000	
R2R - Harley Way, Medina	197,902	197,902	197,972	70	150,000 Budget adjusted po schedule.	er actual grant
Blackspot					scriedule.	
Blackspot - Challenger Ave - Challenger Ave & Parmelia Ave	122,000	122,000	122,000	0	48,800	
Blackspot - Challenger Ave - Challenger Ave & Warmer Rd & Amherst St	102,000	102,000		0	40,800	
Blackspot - Gilmore Avenue - Wellard Rd/Henley Bvd Roundabout	176,667	176,667		0	87,156	
Black Spot Parmelia Ave	427,648	424,761		39,264	335,884 Approved addition	al grant funding.
WA Government Grants for workplace electric vehicle charging infrastructure						
Electric Vehicle charging point at Adventure Park	9,714	9,714	9,714	0	9,393	
Community amenities						
DCA 1 - Hard Infrastructure - Bertram	15,125	21,964	29,799	7,835	0	
DCA 2 - Hard Infrastructure - Wellard	15,125	15,365	23,199	7,834	0	
DCA 3 - Hard Infrastructure - Casuarina	15,125	15,365		18,520	0	
DCA 4 - Hard Infrastructure - Anketell	15,125	15,365		419,091	0	
DCA 5 - Hard Infrastructure - Wandi	15,125	15,365		7,834	0	
DCA 6 - Hard Infrastructure - Mandogalup	15,125	15,365		7,834	0	
DCA 7 - Hard Infrastructure - Mandogalup (west)	15,125	15,365		7,834	0 Revenue is recogni	
DCA 8 - Soft Infrastructure - Mandogalup DCA 9 - Soft Infrastructure - Wandi / Anketell	15,125 15,125	15,365 25,112		7,834 9,882	0 performance oblig 0 (in-line with exper infrastructure).	
DCA 10 - Soft Infrastructure - Casuarina/Anketell	15,125	15,365	23,199	7,834	0	
DCA 11 - Soft Infrastructure - Wellard East	15,125	15,365		7,834	0	
DCA 12 - Soft Infrastructure - Wellard West	225,137	225,365		30,684	0	
DCA 13 - Soft Infrastructure - Bertram	15,125	15,365		7,834	0	
DCA 14 - Soft Infrastructure - Wellard / Leda	15,125	15,365		7,848	0	
DCA 15 - Soft Infrastructure - Townsite	15,125	15,365	23,199	7,834	0	
TOTALS	3,890,976	3,972,281	4,668,685	696,404	1,697,473	
	2,230,370	-,,01	.,555,665	000,404	-,, ··· -	

18.4 MONTHLY FINANCIAL REPORT FEBRUARY 2024

SUMMARY

The Monthly Financial Reports has been prepared and includes the monthly financial variance between actual and budget for the period ending 29 February 2024.

OFFICER RECOMMENDATION

That Council:

- 1. Accepts the Monthly Statements of Financial Activity for the period ended 29 February 2024, as detailed at Attachment A; and
- 2. Accepts the explanations for material variances for the period ended 29 February 2024, as detailed at Attachment A.

VOTING REQUIREMENT

Simple majority

DISCUSSION

The purpose of this report is to provide a monthly financial report in accordance with Section 6.4 of the *Local Government Act 1995*. This report is a summary of the financial activities of the City at the reporting date 29 February 2024 and includes the following key reporting data:

- Statement of Financial Activity by Nature or Type
- Statement of Financial Position
- Net Current Funding Position
- Outstanding debtors (Rates and Sundry Debtors)
- Capital Acquisitions
- Borrowings
- Cash Reserves
- Operating and Non-Operating Grants and Contribution

Closing Surplus Position

The current closing municipal surplus for February 2024 is \$27,119,674 compared to a budget position of \$17,755,633. This favourable variance is attributable to timing of expenditure and income which will be amended in the March budget review.

Revenue

Income for February 2024 period year to date is \$66,790,154 compared to the current budget estimated income of \$65,842,945, a variance of \$947,209. Included in income is revenue from capital grants, subsidies, and contributions.

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Expenditure

The total spending for February 2024 amounted to \$59,943,399, resulting in a variance of \$1,797,577 compared to the current budget of \$61,740,976. This actual expenditure comprises both operating expenses and capital expenses as listed below:

- Expenditure from operating activities was \$53,595,255.
- Payment for capital acquisitions was \$6,348,144.

Detail of all significant variances for both revenue and expenditure against the current budget for the February 2024 Monthly Financial Reports is provided in Note 1 and Note 6 to the Monthly Financial Report at Attachment A.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

FINANCIAL/BUDGET IMPLICATIONS

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed at Attachment A.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications associated with this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

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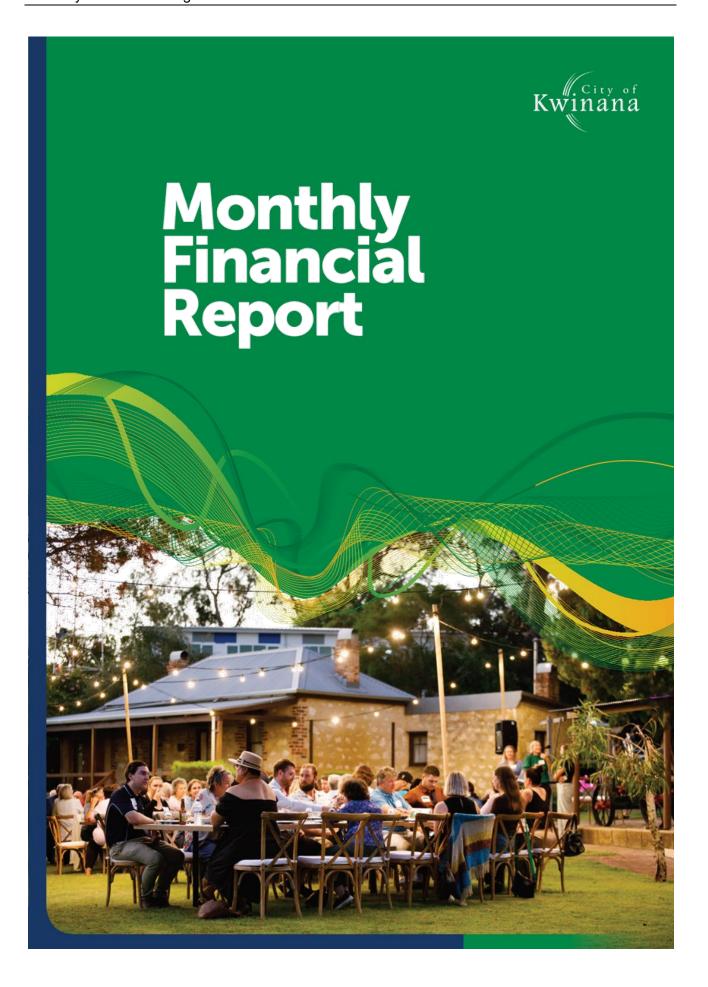
COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

A. February 2024 Monthly Financial Report

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CITY OF KWINANA

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)
For the period ending 29 February 2024

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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CITY OF KWINANA STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Note	Adopted Budget Estimates (a)	Current Budget Estimates	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities		40 700 055			40 000 045	(40.074)	(88/)	
General rates	Note 5	48,733,255	49,554,716	49,379,716	49,363,345	(16,371)		
Grants, subsidies and contributions Fees and charges	Note 9	3,577,697 13,482,258	1,937,511 14,024,868	1,224,485 11,669,043	1,371,339 12,098,595	146,854 429,552	12% 4%	
Interest revenue		3,166,112	3,437,826	2,160,025	1,665,839	(494,186)	(23%)	
Other revenue		506,909	1,086,713		593,564	(84,678)	(12%)	•
Profit on asset disposals		43,537	74,505	55,884	0	(55,884)	(100%)	
Tront of about disposals		69,509,767	70,116,139	65,167,394	65,092,681	(74,713)	(0%)	
Expenditure from operating activities		,,,	,,	,,	,,	(, ,,, ,,,,	(- /-/	
Employee costs		(29,903,156)	(30,002,779)	(19,670,069)	(18,972,376)	697,693	4%	_
Materials and contracts		(26,444,818)		(17,349,804)	(17,080,353)	269,451	2%	_
Utility charges		(2,689,795)	(2,716,795)		(1,721,159)	37,918	2%	
Depreciation		(18,086,055)	(18,086,055)	(12,057,370)	(14,729,542)	(2,672,172)	(22%)	
Finance costs		(597,785)	(597,785)	(313, 155)	(314,632)	(1,477)	(0%)	
Insurance		(741,288)	(728,922)	(715,909)	(712,661)	3,248	0%	
Other expenditure		(113,600)	(77,600)	(50,166)	(64,531)	(14,366)	(29%)	
Loss on asset disposals		(108,836)	(109,791)	(77,569)	0	77,569	100%	. 🔺
		(78,685,332)	(79,726,928)	(51,993,119)	(53,595,255)	(1,602,136)	(3%)	
New years and a supplied a different control of								
Non-cash amounts excluded from operating	Note 2	40 454 354	47.004.000	40.005.004	44.764.052	2 720 200	220/	
activities		18,151,354 8,975,789	17,864,222 8,253,433	12,035,684 25,209,960	14,764,953	2,729,269 1,052,420	23% 4%	P
Amount attributable to operating activities		0,979,709	0,255,455	25,209,960	26,262,379	1,052,420	470	
INVESTING ACTIVITIES Inflows from investing activities Proceeds from capital grants, subsidies and contributions	Note 10	3,890,976	3,972,281	675,551	1,697,473	1,021,922	151%	•
Proceeds from disposal of assets		529,500	1,056,500	885,237	794,263	(90,974)		
Proceeds from financial assets at amortised cost -			.,,	,	,	(22,21.1)	()	
self supporting loans		22,757	19,062	12,708	12,682	(26)	(0%)	
		4,443,233	5,047,843		2,504,418	930,922	59%	
Outflows from investing activities								
Payments for property, plant and equipment	Note 6	(3,927,955)	(4,119,112)	(2,932,891)	(2,210,737)	722,154	25%	_
Payments for construction of infrastructure		(8,511,964)	(9,069,260)	(6,441,846)	(3,742,707)	2,699,139	42%	_
Payments for intangible assets		(789,680)	(789,680)	(361,120)	(394,700)	(33,580)	(9%)	r.
		(13,229,599)	(13,978,052)	(9,735,857)	(6,348,144)	3,387,713	35%	
Non-cash amounts excluded from investing activities	Note 2	205,620	446,060	0	2,269,739	2,269,739	0%	
Amount attributable to investing activities		(8,580,746)	(8,484,149)	(8,162,361)	(1,573,986)	6,588,375	81%	
Amount attributable to investing activities		(0,000,140)	(0,404,145)	(0,102,001)	(1,070,000)	0,000,070	0170	
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves	Note 8	7,405,784	7,428,878	0	49,646	49,646	0%	
		7,405,784	7,428,878	0	49,646	49,646	0%	
Outflows from financing activities								
Repayment of borrowings	Note 7	(2,240,025)	(2,240,025)	(1,107,811)	(1,107,812)	(1)	(0%)	
Payments for principal portion of lease liabilities		(112,840)	(112,839)	(75,226)	(77,130)	(1,904)		
Transfer to reserves	Note 8	(6,581,129)	(9,116,928)	(2,412,206)	(748,701)	1,663,505	69%	. 🔺
		(8,933,994)	(11,469,792)	(3,595,243)	(1,933,643)	1,661,600	46%	
Amount attributable to financing activities		(1,528,210)	(4,040,914)	(3,595,243)	(1,883,997)	1,711,246	48%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	E	1,133,167	4,315,277	4,315,277	4,315,277	0	0%	
Amount attributable to operating activities		8,975,789	8,253,433	25,209,960	26,262,379	1,052,420	4%	
Amount attributable to operating activities Amount attributable to investing activities		(8,580,746)	(8,484,149)		(1,573,986)	6,588,375	81%	
Amount attributable to financing activities		(1,528,210)	(4,040,914)	(3,595,243)	(1,883,997)	1,711,246	48%	
Surplus or deficit after imposition of general rate	5	(0)	43,647	17,767,633	27,119,674	9,352,041	53%	
- where a series may inhequital as Same at 1916		(0)	,	,,		-incession.	4470	

KEY INFORMATION

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

^{*} Refer to Note 1 for an explanation of the reasons for the variance.

STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 29 FEBRUARY 2024

FOR THE PERIOD ENDED 29 FEBRUARY 2024				
		Closing	Current Month	This Time Last Year
	NOTE	30 June 2023	29 February 2024	28 February 2023
		\$	\$	\$
CURRENT ASSETS				
Cash and cash equivalents	3	6,451,840	6,370,679	20,611,500
Other financial assets - Term Deposits	3	69,433,846	86,353,399	65,914,467
Other financial assets - Banksia Park Deferred Mgmt Fees		276,305	276,305	246,014
Other financial assets - Self Supporting Loans		19,062	19,062	18,444
Rates receivable	4	1,861,815	9,937,079	9,691,648
Other receivables (incl. allowance for impairment)	4	1,999,384	1,705,811	1,738,669
Other assets		1,827,786	107,372	274,451
TOTAL CURRENT ASSETS		81,870,038	104,769,705	98,495,193
NON-CURRENT ASSETS				
Trade and other receivables		971,005	891,440	892,918
Other financial assets - Banksia Park Deferred Mgmt Fees		3,280,749	3,280,749	2,907,226
Other financial assets - Local Govt House Trust		142,607	142,607	136,156
Other financial assets - Self Supporting Loans		177,351	164,670	184,142
Property, plant and equipment		177,464,654	174,396,290	142,427,680
Infrastructure		613,099,346	607,736,575	611,275,155
Investment property		1,012,000	1,012,000	570,000
Intangible assets		276,532	460,675	5,114,981
Right of use assets		267,889	172,265	391,339
TOTAL NON-CURRENT ASSETS		796,692,133	788,257,270	763,899,598
TOTAL ASSETS		878,562,172	893,026,975	862,394,791
CURRENT LIABILITIES				
Trade and other payables		7,697,275	7,351,042	6,345,212
Banksia Park Unit Contributions		18,279,975	18,279,975	16,100,000
Contract and other liabilities		1,475,543	1,548,212	2,871,698
Lease liabilities		146,163	69,032	5,679
Borrowings	7	2,208,899	1,101,088	1,578,617
Employee related provisions		4,813,269	4,827,179	5,170,006
TOTAL CURRENT LIABILITIES		34,621,124	33,176,528	32,071,212
NON-CURRENT LIABILITIES				
Other liabilities (Developer Contributions)		41,010,766	42,928,892	40,303,107
Lease liabilities		105,667	105,667	371,179
Borrowings	7	11,383,240	11,383,240	13,156,541
Employee related provisions		618,902	618,902	600,829
TOTAL NON-CURRENT LIABILITIES		53,118,576	55,036,701	54,431,656
TOTAL LIABILITIES		87,739,700	88,213,229	86,502,868
NET ASSETS		790,822,472	804,813,746	775,891,923
EQUITY				
EQUITY Retained surplus		216,771,565	230,063,785	243,893,554
Reserves - cash/financial asset backed	8	69,260,960	69,960,014	65,792,229
Revaluation surplus	0	504,789,947	504,789,947	466,206,141
TOTAL EQUITY		790,822,472	804,813,746	775,891,923
TOTAL EXCUIT		130,022,412	004,013,740	110,031,323

This statement is to be read in conjunction with the accompanying notes.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023-24 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General Rates	(16,371)	(0%)	No Material Variance	
Grants, Subsidies and Contributions	146,854	12%	Permanent/Timing	Refer Note 9.
Fees and Charges	429,552	4%	Permanent/Timing	Fees and charges income higher than anticipated; budget to be adjusted in March budget review: \$77K Community facilities planning other hire fees. \$84K Recquatic swimming lesson fees. \$60K Building services permit fees.
				The following budget variances are due to timing: \$44K Planning & Development zoning, development approval, reports/structure fees. \$160K Banksia Park Operational Work. (\$70K) Koorliny Arts Centre Management ticket sales. (\$21K) Essential services animal registrations.
Interest Revenue	(494,186)	(23%)	Permanent/Timing	Interest income less than budget. Budget to be adjusted in March budget review.
Other Revenue	(84,678)	(12%)	Permanent/Timing	Variances to be adjusted in March budget review: \$110K PSWMA reimbursements (timing). \$50K Rates legal fees recovery (timing). (\$29K) Private works to be offset with expenditure. (\$16K) Parental leave reimbursement to be offset with expenditure. (\$27K) Long services leave reimbursement to offset with expenditure.
Profit on Asset Disposals	(55,884)	(100%)	Timing	
Expenditure from operating activities				
Employee Costs	697,693	4%	Permanent/Timing	(\$18K) workers compensation premium savings. (\$56K) timing variance on FBT. (\$104k) other employee costs not yet expended. (\$290K) staff vacancies offset by use of temporary staff. (\$350k) savings from vacant positions. Budget to be reviewed in March budget review. (\$354K) timing variance on wages oncost. \$425K long service leave expenses was not budgeted. Budget to be reviewed in March budget review.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023-24 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Materials and Contracts	269,451	2%	Permanent/Timing	The following budgets have not been expended as at 29 February 2024:
				\$146K asset management, economic development, engineering services and community
				facilities planning consultants not yet required.
				\$53K Rates legal fees not yet required.
				\$180K strategic and statutory planning consultant budget are works in progress and
				remaining unspent budget to be carried forward to 2024/25.
				The following budget variances are due to timing:
				\$68K Executive management PSWMA contribution.
				\$30K for financial audit and valuation fees.
				\$172K for community engagement events, grants and donations.
				\$214K Thomas Road artwork expected to complete in June 2024.
				(\$476K) IT software incurred earlier than budgeted. Adjustment to be made at EOY for
				prepayments.
				\$60K City operations budget timing variances.
				Variances adjusted in the March budget review:
				(\$422K) refund to main roads for Thomas road duplication project, offset by transfer from DCA reserve.
				(\$290K) temporary staff budget expense offset by staff vacancies savings.
				\$32K for Environment & Health mosquito management (CLAG) budget not required. Budget
				to be transferred to reserve for future use.
				\$120K for MFA fire mitigation works funding not approved.
Utility Charges	37,918	2%	No Material Variance	
Depreciation	(2,672,172)	(22%)	Permanent	Depreciation expense increase due to increase of buildings valuation as per revaluation report.
				Budget to be adjusted in March budget review.
Finance Costs	(1,477)	(0%)	No Material Variance	
Insurance	3,248	0%	No Material Variance	
Other Expenditure	(14,366)	(29%)	No Material Variance	
Loss on Asset Disposals	77,569	100%	Timing	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 1 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023-24 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Investing activities				
Proceeds from capital grants, subsidies and contributions	1,021,922	151%	Permanent/Timing	Refer note 10.
	()	44.000		
Proceeds from disposal of assets	(90,974)	(10%)	Permanent/Timing	
Self-Supporting Loan Principal	(26)	(0%)	No Material Variance	
Payments for property, plant and equipment	722,154	25%	Permanent/Timing	Refer note 6.
Payments for construction of infrastructure	2,699,139	42%	Permanent/Timing	Refer note 6.
Payments for intangible assets	(33,580)	(9%)	Permanent/Timing	Refer note 6.
Financing activities				
Proceeds from new debentures	0	0%	No Material Variance	
Repayment of borrowings	(1)	(0%)	No Material Variance	
Payments for principal portion of lease liabilities	(1,904)	(3%)	No Material Variance	
Transfer from reserves	49,646	0%	Timing	
Transfer to reserves	1,663,505	69%	Timing	Timing variance on interest earnings. Detail, refer to note 8.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 2
NET CURRENT FUNDING POSITION

(a) Non-cash items excluded from operating activities	Notes	Last Years Closing 30 June 2023 \$	This Time Last Year 28/02/2023 \$	Current Budget 2023-24	YTD Actual 29 February 2024 \$
The following non-cash revenue and expenditure has been excluded from ope	-				
within the Statement of Financial Activity in accordance with Financial Manag	ement R	egulation 32.			
Non-cash items excluded from operating activities					
Adjustments to operating activities					
Less: Profit on asset disposals		(132,518)		(74,505)	
Less: Movement in pensioner deferred rates (non-current)		(63,507)	14,580	-	71,379
Movement in inventory (non-current)					
Movement in employee benefit provisions		(316,521)	22,143	-	13,911
Movement in lease liabilities		(,,	,_		,
Movement in other provisions (non-current)					
Movement in Investment Property		(442,000)			
Add: Loss on asset disposals		2,923,420	-	109,791	
Mymt in Local Govt House Trust		(0)	-	-	
Add: Loss on revaluation of non current assets					
Add: Depreciation on assets		18,504,993		18,086,055	14,729,542
Mvmt in operating contract liabilities associated with restricted cash		175,704	170,766	(257,119)	(49,878)
Mvmt in Banksia Park deferred management fees receivable		(410,264)		-	-
Mvmt in Banksia Park valuation of unit contribution		2,179,975		-	
Total non-cash items excluded from operating activities		22,419,282	207,488	17,864,222	14,764,953
Mvmt in non-operating liabilities (non-current)		4,682,845	(233,025)	500,000	1,918,125
Mvmt in non-operating liabilities associated with restricted cash		(1,406,501)	4,526,378	(53,940)	351,614
Total non-cash items excluded from investing activities		3,276,344	4,293,353	446,060	2,269,739
Total Non-cash items		25,695,626	4,500,842	18,310,282	17,034,693

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net co	urrent assets
-----------------------	---------------

-				, , , , , , , ,
Total adjustments to net current assets	(42,933,637)	(40,330,688)	(33,918,145)	(44,473,503)
Add: Banksia Park Unit Contributions	18,279,975	16,100,000	16,733,635	18,279,975
Add: Lease liabilities	146,163	5,679	138,194	69,032
Add: Current portion of unspent non-operating grants, subsidies and contributions hel	949,034	2,651,286	1,000,000	1,329,132
Add: Current portion of contract and other liability held in reserve	225,350	220,412	52,067	175,471
Add: Provisions - employee	4,813,269	5,170,006	5,189,046	4,827,179
Add: Borrowings	2,208,899	1,578,617	2,241,044	1,101,088
Less: Land held for resale	-	0	-	-
Less: Banksia Park DMF Recievable	(276,305)	(246,014)	(212,269)	(276,305)
Less: Financial assets at amortised cost - self supporting loans	(19,062)	(18,444)	(19,062)	(19,062)
Less: Reserves - restricted cash	(69,260,960)	(65,792,229)	(59,040,800)	(69,960,014)

(c) Net current assets used in the Statement of Financial Activity

Current assets	81,870,038	98,495,193	63,868,420	104,769,705
Less: Current liabilities	(34,621,124)	(32,071,212)	(29,906,628)	(33,176,528)
Less: Total adjustments to net current assets	(42,933,637)	(40,330,688)	(33,918,145)	(44,473,503)
Closing funding surplus / (deficit)	4,315,277	26,093,294	43,647	27,119,674

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES NOTE 3 CASH AND FINANCIAL ASSETS

Description	Unrestricted	Restricted		Total Cash	Interest Rate	Institution	S&P Rating	Maturity Date	Days
sessing the session of the session o	\$	\$		\$	74635	niigereaana) (yan nang		20,2
Cash on hand									
CBA Municipal Bank Account	1,010,757			1,010,757	Variable	CBA	AA		
CBA Online Saver Bank Account	2,310,091			2,310,091	0.20%	CBA	AA		
CBA Staff Xmas Saver	46,225			46,225	Variable	CBA	AA		
Cash On Hand - Petty Cash	3,605			3,605	N/A	PC	N/A		
Ferm Deposits - Muni Investments	3,000,000			3,000,000	5.09%	CBA	AA	Mar 2024	182
	3,000,000			3,000,000	5.12%	CBA	AA	Apr 2024	211
	3,000,000			3,000,000	4.65%	BOQ	BBB	Apr 2024	61
	3,000,000			3,000,000	5.15%	CBA	AA	May 2024	246
	3,000,000			3,000,000	5.05%	NAB	AA	May 2024	91
	3,000,000			3,000,000	5.45%	SUN	A	Jun 2024	210
	3,000,000			3,000,000	5.05%	NAB	AA	Jun 2024	119
Reserve Funds Investments (Cash Backed Reserves)									
Strategic Property Reserve		474,039		474,039	5.13%	CBA	AA	Mar 2024	180
Asset Management Reserve		3,014,942		3,014,942	5.10%	CBA	AA	May 2024	217
Plant and Equipment Replacement Reserve		995,020		995,020	5.10%	CBA	AA	May 2024	217
Employee Leave Reserve		3,015,380		3,015,380	5.31%	CBA	AA	May 2024	217
Public Open Space Reserve		338,877		338,877	5.31%	CBA	AA	May 2024	217
Community Services & Emergency Relief Reserve		350,822		350,822	5.31%	CBA	AA	May 2024	217
Employee Vacancy Reserve		886,966		886,966	5.31%	CBA	AA	May 2024	217
Golf Club Maintenance Reserve		31,749		31,749	5.31%	CBA	AA	May 2024	217
Golf Course Cottage Reserve		31,404		31,404	5.31%	CBA	AA	May 2024	217
information Technology Reserve		412,115		412,115	5.10%	SUN	A	Oct 2024	366
APU Reserve		841,626		841,626	5.10%	SUN	A	Oct 2024	366
BP Reserve		337,119		337,119	5.10%	SUN	A	Oct 2024	366
Renewable Energy Efficiency Reserve		88,699		88,699	5.10%	SUN	A	Oct 2024	366
Refuse Reserve		5,417,776		5,417,776	5.26%	SUN	A	Oct 2024	336
CLAG Reserve		288,153		288,153	5.10%	BOQ	BBB	Sep 2024	210
Workers Compensation Reserve		589,183		589,183	5.10%	BOQ	BBB	Sep 2024	210
Settlement Agreement Reserve	*	180,611		180,611	5.10%	BOQ	BBB	Sep 2024	210
Public Arts Reserve		320,397		320,397	5.10%	BOQ	BBB	Sep 2024	210
City Infrastructure Reserve	*	1,007,463		1,007,463	5.10%	BOQ	BBB	Sep 2024	210
Reserve Funds Investments (Developer Contributions)									
DCA 1 - Hard Infrastructure - Bertram		1,600,772		1,600,772	5.05%	NAB	AA	Mar 2024	182
DCA 2 - Hard Infrastructure - Wellard		1,803,758		1,803,758	5.05%	NAB	AA	Mar 2024	182
DCA 6 - Hard Infrastructure - Mandogalup		5,705,058		5,705,058	5.09%	CBA	AA	Mar 2024	182
DCA 11 - Soft Infrastructure - Wellard East		6,108,561		6,108,561	4.95%	BEN	AAA	Mar 2024	182
DCA 12 - Soft Infrastructure - Wellard West		11,230,643		11,230,643	4.95%	BEN	AAA	Mar 2024	182
DCA 7 - Hard Infrastructure Mandogalup		100,869		100,869	5.10%	NAB	AA	Mar 2024	179
DCA 8 - Soft Infrastructure - Mandogalup		4,286,036		4,286,036	5.10%	NAB	AA	Mar 2024	179
DCA 9 - Soft Infrastructure - Wandi/Anketell		11,880,119		11,880,119	5.10%	NAB	AA	Mar 2024	179
DCA 13 - Soft Infrastructure - Bertram		259,978		259,978	5.10%	NAB	AA	Mar 2024	179
DCA 3 - Hard Infrastructure - Casuarina		87,376		87,376	5.13%	CBA	AA	Mar 2024	180
DCA 4 Hard Infrastructure Anketell		2,831,410		2,831,410	5.13%	CBA	AA	Mar 2024	180
DCA 10 - Soft Infrastructure - Casuarina/Anketell		182,859		182,859	5.13%	CBA	AA	Mar 2024	180
DCA 14 - Soft Infrastructure - Wellard/Leda		1,028,804		1,028,804	5.13%	CBA	AA	Mar 2024	180
DCA 5 - Hard Infrastructure - Wandi		2,278,746		2,278,746	4.79%	BEN	AAA	Mar 2024	180
OCA 15 - Soft Infrastructure - Townsite		346,070		346,070	4.79%	BEN	AAA	Mar 2024	180
Total	24,370,679 26%	68,353,399 74%	0.0%	92,724,078	5.08%	weighted aver	age interest rate	t .	
Comprising									
Cash and cash equivalents (Exclude Trust)	6,370,679	0	0	6,370,679					
Financial assets at amortised cost	18,000,000	68,353,399	0	86,353,399					
	24,370,679	68,353,399	0	92,724,078					
denotes Green Investments									
Green Investments total value				2,385,807					
Green Investments percentage				2.57%					

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Note 3(b): Cash and Investments - Compliance with Investment Policy

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	19,964,020	22%	100%	¥.
AA,	57,273,311	62%	100%	⊌
A	10,097,335	11%	60%	€
888	5,385,807	6%	20%	⊌
Unrated	3,605	0%	20%	¥

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
BEN (AAA)	19,964,020	22%	45%	€
BOQ (BBB)	5,385,807	6%	45%	⊌
NAB (AA)	25,931,531	28%	45%	⊌
CBA (AA)	31,341,780	34%	45%	
SUN (A)	10,097,335	11%	45%	₩.
WBC (AA)		0%	45%	¥

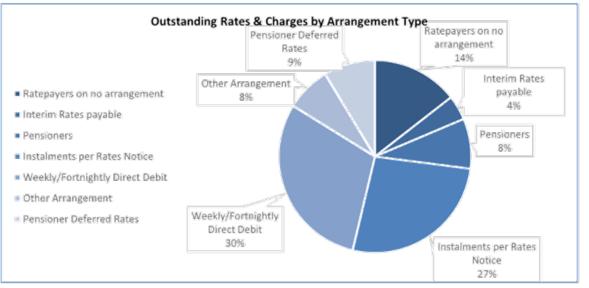
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

	OPERATING ACTIVITIE	S
	NOTE	4
	RECEIVABLE	S
Outstanding Rates & Charges by Payment Arrangement Type	29 Feb 2024	

Rates receivable	30 June 2023	28 Feb 2023	29 Feb 2024
	\$		\$
Opening arrears previous years	2,357,892	2,357,892	1,603,590
Levied this year	58,249,145	57,727,645	63,092,476
Rates & Charges to be collected	60,607,037	60,085,537	64,696,066
<u>Less</u> Collections to date	(57,845,606)	(50,251,962)	(54,390,889)
<u>Less</u> Pensioner Deferred Rates	(971,005)	(892,918)	(891,440)
Net Rates & Charges Collectable	1,790,426	8,940,657	9,413,737
% Outstanding	2.95%	14.88%	14.55%
Prepaid Rates received (not included above)	(1,228,667)	(830,112)	(913,068)
	0.93%	13.50%	13.14%

	No. of Assessments	\$	%
Ratepayers on no arrangement	769	1,491,070	14%
Interim Rates payable	184	428,657	4%
Pensioners	1,264	864,602	8%
Instalments per Rates Notice	2,754	2,752,167	27%
Weekly/Fortnightly Direct Debit	4,792	3,101,937	30%
Other Arrangement	146	775,305	8%
	9,909	9,413,738	91%
Pensioner Deferred Rates	249	891,440	9%
	10,158	10,305,178	100%

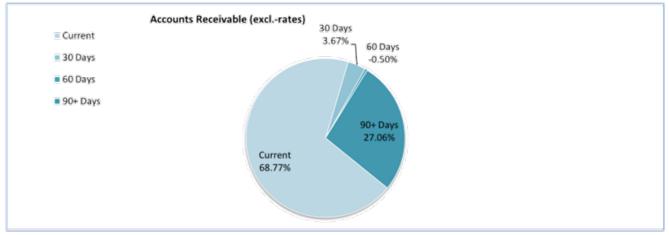




NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES NOTE 4 RECEIVABLES

Receivables - general	Current	30 Days	60 Days	90+ Days	Total
Amounts shown below include GST (where applicable)	\$	\$	\$	\$	\$
Sundry receivable	207,524	43,367	(8,832)	168,398	410,458
Infringements Register	3,070	5,789	2,109	194,067	205,035
GST	710,452	0	0	0	710,452
Total sundry receivables outstanding	921,046	49,156	(6,723)	362,466	1,325,944
Exclude rebates receivable	69%	4%	-1%	27%	
Allowance for impairment					(89,710)
Rates and ESL rebate					
Rates rebate	746,622	0	0	0	746,622
ESL rebate	19,220	0	0	0	19,220
Total rates and ESL rebate	765,842	0	0	0	676,132
Total general receivables outstanding	1,686,888	49,156	(6,723)	362,466	2,002,076



Sunday Dobtors Outstanding	Over 90 Days Exceeding \$1,000	i

Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000			
Description	Debtor #	Status	\$
Sundry Debts with Fines Enforcement Registry (FER)			
Prosecution Dog Act 1976	2442.07	Registered with FER. Payments being received.	1,549
Prosecution Planning & Development Act	3859.07	Registered with FER- payments being received.	5,646
Prosecution Local Government Act 1995	3909.07	Registered with FER.	5,703
Prosecution Health Act	4209.07	Registered with FER - payments being received.	7,970
Prosecution Local Law Fencing	4233.07	Registered with FER. Finalised by work development.	2,500
Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	4275.07	Registered with FER. Payments being received.	9,331
Prosecution Dog Act 1976	4387.07	Registered with FER.	10,200
Prosecution Dog Act 1976	4610.07	Registered with FER.	24,699
Prosecution Planning & Development Act	4885.07	Registered with FER- work and development permit with FER.	13,616
Prosecution Parking Act	5152.07	Registered with FER.	5,250
Prosecution Planning & Development Act	5325.07	Registered with FER.	38,463
Prosecution Building Act 2011	5474.07	Registered with FER - payments being received.	11,944
Prosecution Dog Act 1976	5534.07	Registered with FER- payments being received.	4,522
Prosecution Pool Act	5762.07	Registered with FER-payments being received.	5,300
Prosecution Pool Act	6059.07	Registered with FER-payments being received.	1,400
Prosecution Dog Act 1976	6260.07	Registered with FER - payments being received.	2,919
Other Sundry Debtors			151,013
Illegal Dumping	6253.03	Defaulted Payment arrangement. Potential minor case claim.	1,062
Local Government Act 1995 abandoned vehicle	3884.03	Defaulted Payment arrangement. Potential minor case claim.	1,155
Developer Contributions	3004.03	belauted rayment arrangement. Potential minor case daim.	1,155
Total Debtors 90+ days > \$1,000			153,229
Total Debtors 90+ days < \$1,000			15,169
Total Infringements 90+ days			194,067
Total sundry receivables outstanding 90+ days			362,466

KEY INFORMATION

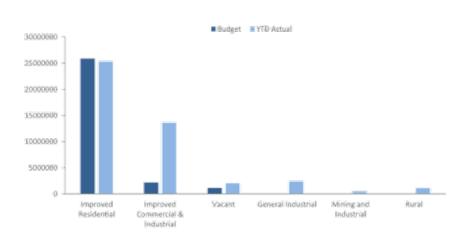
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

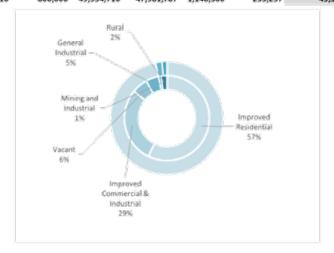
Ordinary Council Meeting

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES NOTE 5 RATE REVENUE

General rate revenue				Budget YTD Actor			TD Actual			
	Rate in	Number of	Rateable	Rate	Interim	Total	Rate	Interim	Back	Total
	\$ (cents)	Properties	Value	Revenue	Rate	Revenue	Revenue	Rates	Rates	Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
Improved Residential	0.08489	15,471	295,427,860	25,576,967	800,006	26,376,973	25,076,973	705,255	72,761	25,854,989
Improved Commercial & Industrial	0.10237	518	123,339,446	12,949,624	0	12,949,624	12,951,152	902,956	203,405	14,057,512
Vacant	0.18630	517	11,886,550	2,214,464	0	2,214,464	2,219,514	(168, 261)	(45,023)	2,006,230
Unimproved value										
General Industrial	0.01947	3	124,000,000	2,414,280	0	2,414,280	2,414,280	0	0	2,414,280
Mining and Industrial	0.00902	32	52,626,000	474,687	0	474,687	474,687	(15,938)	(3,841)	454,908
Rural	0.00507	131	234,155,000	1,187,166	0	1,187,166	1,085,360	(48,486)	39,458	1,076,333
Sub-Total		16,672	841,434,856	44,817,188	800,006	45,617,194	44,221,966	1,375,526	266,760	45,864,252
Minimum payment	Minimum \$									
Gross rental value										
Improved Residential	1,173	2,054	25,625,562	2,409,342	0	2,409,342	2,409,342	(1,852)	93	2,407,583
Improved Commercial & Industrial	1,528	64	619,879	97,792	0	97,792	96,264	(1,269)	0	94,995
Vacant	1,173	1,040	5,030,620	1,219,920	0	1,219,920	1,218,747	(220,704)	(33,404)	964,639
Unimproved value										
General Industrial	1,528	0	0	0	0	0	0	0	0	0
Mining and Industrial	1,528	14	111,727	21,392	0	21,392	21,392	(664)	0	20,728
Rural	1,173	12	1,069,300	14,076	Ø	14,076	14,076	(2,737)	(191)	11,148
Sub-total		3,184	32,457,088	3,762,522	0	3,762,522	3,759,821	(227,226)	(33,502)	3,499,093
Total general rates						49,379,716				49,363,345
Ex Gratia Rates										
Dampier to Bunbury Natural Gas Pipeline Corridor						175,000				0
Total Ex Gratia Rates						175,000				0
Total Rates				48,579,710	800,006	49,554,716	47,981,787	1,148,300	233,257	49,363,345





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES NOTE 6 CAPITAL ACQUISITIONS

	Adopted	Current	YTD	YTD	YTD
Capital acquisitions	Budget	Budget	Budget	Actual	Variance
	\$	\$	\$	\$	\$
Land and Buildings	2,485,973	2,475,350	1,874,229	1,424,769	(449,460)
Plant, Furniture and Equipment	1,441,982	1,643,762	1,058,662	785,968	(272,694)
Intangible Assets	789,680	789,680	361,120	394,700	33,580
Infrastructure - Roads	4,797,769	4,969,140	3,694,871	2,682,038	(1,012,833)
Infrastructure - Parks & Reserves	2,128,794	2,187,086	1,215,337	632,126	(583,211)
Infrastructure - Footpaths	791,500	830,250	714,000	243,842	(470,158)
Infrastructure - Car Parks	505,671	727,024	499,953	33,293	(466,661)
Infrastructure - Drainage	67,055	69,055	60,455	6,600	(53,855)
Infrastructure - Bus Shelters	0	12,300	4,000	10,230	6,230
Infrastructure - Street Lights	31,175	31,175	20,000	6,798	(13,202)
Infrastructure - Other	190,000	243,230	233,230	127,780	(105,450)
Payments for Capital Acquisitions	13,229,599	13,978,052	9,735,857	6,348,144	(3,387,713)
Total Capital Acquisitions	13,229,599	13,978,052	9,735,857	6,348,144	(3,387,713)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	3,890,976	3,451,002	675,551	1,697,473	1,021,922
Disposal of Assets	529,500	1,056,500	885,237	794,263	(90,974)
Cash Backed Reserves	7,254,558	4,100,678	0	0	0
Municipal Funds	1,554,565	5,369,872	8,175,069	3,856,407	(4,318,662)
Capital funding total	13,229,599	13,978,052	9,735,857	6,348,144	(3,387,713)

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



-		Capital Expenditure	Adopted Budget	Current	YTD	YTD	YTD	Comments
_				Budget	Budget	Actual	Variance	
			\$	\$	\$	\$	\$	
-	Buildings							
4	210001	Building Contingency	105,000	49,115	21,615	47,694	26,079	Project works in progress.
-d -	210040	Admin Building Renewals	99,765	97,265	64,000	105,019	41,019	Project works in progress.
ail	210041	Administration Building- Upgrade/New	134,211	131,711	84,211	0	(84,211)	Project on hold, subject to feasibility study.
	210156	Administration Building - External storerooms re-roof, insulate and waterproof	84,000	0	0	0	0	
all	210157	Darius Wells Library and Resource Centre - Creche Play area renewal	31,500	30,000	30,000	52	(29,948)	Works completed. Waiting on invoices from suppliers.
ail	210158	Darius Wells Library and Resource Centre - Ken Jackman operable wall	21,000	20,000	20,000	0	(20,000)	Works to commence in March/April 2024.
aill	210005	Sloan Cottage - Annual conservation works 2023/24	3,150	3,000	0	0	0	
adl	210004	Smirk Complex - Annual conservation works 2023/24	5,250	5,000	0	0	0	
illi	210159	Leda Hall - External walls Cleaning and repoint mortar	7,350	7,000	7,000	0	(7,000)	Works to commence in April 2024.
idl	210160	William Bertram Community Centre - Replacement of fencing panels	15,750	15,000	15,000	0	(15,000)	Works to commence in March 2024.
all	210161	John Wellard Community Centre - Replacement of fencing panels	15,750	15,000	15,000	0	(15,000)	Works to commence in March 2024.
41	210162	John Wellard Community Centre - Replace eaves sheets	26,250	25,000	25,000	11,700	(13,300)	Project completed. Budget to be reviewed at March budget review.
idi	210163	Recquatic Centre - Pool hall north and south translucent sheet replacement	69,300	66,000	0	0	0	
all	210164	Thomas Oval Netball Clubrooms - External walls repaint	7,350	1,000	1,000	0	(1,000)	Project not required. Budget to be adjusted at March budget review.
	210165	Thomas Kelly Pavilion - External walls repaint	12,600	18,000	18,000	18,584	584	Project completed.
	210166	Business Incubator - Internal paint excluding tenants	18,900	18,000	18,000	21,807	3,807	Project works in progress.
	210167	Senior Citizens Centre & Games Room - Internal walls paint requested by Tenants	23,100	22,000	22,000	23,054	1,054	Project completed.
ad a	210168	William Bertram Community Centre - annual internal painting program	7,350	7,000	7,000	7,337	337	Project completed.
dli	210169	Recquatic Centre - annual internal painting program	10,500	10,000	0	0	0	
dli	210170	Recquatic Centre - External wall structure review and paint	21,000	20,000	0	242	242	Project works in progress.
4	210171	Darius Wells Library and Resource Centre - annual internal painting program	10,500	10,000	10,000	13,108	3,108	Project completed.
	210172	Thomas Kelly Pavilion - annual internal painting program	8,400	8,000	8,000	8,397	397	Project completed.
-4	210173	John Wellard Community Centre - annual internal painting program	8,400	8,000	8,000	6,511	(1,489)	Project works in progress.
	210174	Recquatic Centre - Replace hydro pool liner & fix water leak in balance tank	315,000	300,000	300,000	324,750	24,750	Project completed.
di	210175	Kwinana Business Incubator - FCU-2 Suite 2 Open Plan & A/C6 HR Office Right	26,250	25,000	25,000	0	(25,000)	Works to commence March 2024.
d	210176	Smirk Cottage - Rear Patio Evaporative Cooler Replacement	6,300	6,000	6,000	8,630	2,630	Project completed.
llis	210177	Darius Dome - Coolroom/freezer CR-010 & FR-01 - FAIR CONDITION	16,800	16,000	0	0	0	
di	210178	Darius Dome - kitchen Evap Cooler EVC-R-01 - FAIR (24/25)	15,750	15,000	0	0	0	
4	210179	Darius Wells Library and Resource Centre - C-Bus Lighting Control screens behind the reception desk	5,250	5,000	5,000	2,172	(2,828)	Works completed. Waiting on invoices from suppliers.
dil	210180	Fiona Harris Pavilion - Replace upstairs stove with domestic style	5,775	5,500	5,500	0	(5,500)	Project works in progress.
ıllı	210181	John Wellard Community Centre - Replace blinds	12,600	12,000	12,000	0	(12,000)	Project works in progress.
dil	210182	William Bertram Community Centre - Replace blinds	12,600	12,000	12,000	0	(12,000)	Project works in progress.
	210183	William Bertram Community Centre - Security renewals	26,250	25,000	0	27,015	27,015	Works commenced earlier than anticipated.
	210184	Fiona Harris Pavilion - Security renewals & Upgrade	36,750	35,000	0	38,240	38,240	Project completed.
llis	210185	William Bertram Community Centre - Carpet//vinyl replacement /audio loop	47,250	45,000	45,000	0	(45,000)	Works to commence in April 2024.
	210186	Recquatic Centre - Stadium annual floor maintenance program	10,500	10,000	10,000	9,520	(480)	Project completed.
41	210187	John Wellard - Foyer carpet replacement	18,900	18,000	18,000	13,327	(4,673)	Project works in progress.

Ordinary Council Meeting

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



		Capital Expenditure	Adopted Budget	Current	YTD	YTD	YTD	Comments
		anguar ang amanana	, map to a sugar	Budget	Budget	Actual	Variance	
			\$	\$	\$	\$	\$	
all	210188	Fiona Harris Pavilion - Sand and seal first floor wooden floor	4,725	4,500	4,500	2,924	(1,576)	Project complete.
4	210189	Wellard Pavilion Changerooms - 2 pack paint	10,500	10,000	10,000	5,332	(4,668)	Project completed. Budget to be adjusted at March budget review.
41	210190	Recquatic Creche Outdoor Area Soft Fall	45,000	45,000	45,000	27,075	(17,925)	Project works in progress.
all	210191	Kwinana Recquatic studio flooring	45,000	45,000	45,000	10,994	(34,006)	Project works in progress.
dli	210192	Recquatic - Minor Upgrades - Changeroom Cubical	14,720	14,720	14,720	0	(14,720)	Works to commence in May 2024.
dl	210193	Kwinana Senior Citizen Centre - painting/lighting and removal of wall between front entrance and office	25,000	25,000	25,000	123	(24,877)	Project works in progress.
d	210194	Sub-Regional Sporting Ground (Thomas Oval/Kelly Park Extension/Upgrade)	157,938	159,746	116,890	25,150	(91,740)	Project works in progress. Estimated completion end of June 2024.
	210042	C/F Rhodes Park Accessible Public Toilet	60,000	60,000	60,000	61,642	1,642	Project complete.
4	210043	C/F DCA12 Wellard West Community Centre/Clubroom design	210,000	210,000	210,000	168,592	(41,408)	Project works in progress.
4	210045	C/F Kwinana South VBFB Station Ext	2,079	18,311	18,311	16,232	(2,079)	Works completed. Waiting on invoices from suppliers.
	210046	C/F Kwinana South VBFB	25,000	0	0	0	0	Project on hold. Budget to be reviewed at March budget review.
4	210047	C/F DCA9 Honeywood Pavilion	9,750	9,750	9,750	42,974	33,224	Project complete. Artist costs omitted from original budget. Waiting for final invoice from supplier.
dil	210053	C/F Animal Care Facility Refurbishment	60,350	60,350	15,350	0	(15,350)	Project on hold.
dil	210056	C/F Mini Golf Course Kiosk and Toilets	270,000	270,000	70,000	0	(70,000)	Project delayed.
4	210058	C/F Challenger Beach Ablutions	170,000	170,000	170,000	162,264	(7,736)	Project completed. External surround works to be undertaken. Estimated completion April 2024.
all.	210051	C/F Recquatic Centre - mechanical renewal	73,560	73,560	73,560	73,560	0	Project completed.
4	210262	Darius Wells plantroom roof pest barrier	0	15,000	15,000	12,875	(2,125)	Project works in progress.
d	210007	Wells Park Public Toilets - rust treatment	0	12,329	12,329	12,329	0	Project complete.
d	210008	Wells Park Public Toilets - roof	0	22,360	22,360	22,360	0	Project complete.
d	210017	Darius Wells - painting	0	14,814	14,814	14,814	0	Project complete.
d	210021	Recquatic Centre - painting	0	17,487	17,487	17,487	0	Project complete.
dil	210052	Sloan Cottage - renewal and accessibility	0	869	869	0	(869)	Works completed June 2023. Budget to be adjusted in March budget review.
4	210261	Senior Centre - Upgrade Lighting to LED	0	10,963	10,963	10,963	(0)	Project complete.
41	210195	Recquatic Ctr-Roof Replacement (Reception to Group Fitness)	0	80,000	80,000	49,918	(30,082)	Project works in progress.
dl	210269	Recquatic - Hydrotherapy Chiller AC Replacement	0	10,000	0	0	0	Project at planning stage.
all	Buildings Total	İ	2,485,973	2,475,350	1,874,229	1,424,769	(449,460)	
	Plant, Furnitur	re and Equipment						
- 1	210074	Furniture and Fittings Renewal	20,400	20,400	13,600	21,863	8,263	Project works in progress.
all	210196	Community Resource Centres Equipment Renewal	25,500	25,500	13,000	0	(13,000)	Renewal not required yet.
d	210095	Recquatic Plant renewal	0	7,580	7,580	7,580	0	Project complete.
d	210075	Recquatic Equipment renewal	0	26,200	26,200	25,846	(354)	Project works in progress.
	Computing Equi	pment						
all	210197	IT-Server Replacement	100,000	100,000	0	0	0	
all.	210062	Corporate Business System	689,680	689,680	361,120	394,700	33,580	Project works in progress.
	Plant and Equip		212 274	801			/B2 5501	West Serve Law Law and Aug Ston A. "
4	210096	Plant Replacement Program	846,582	891,582	444,282	365,732	(78,550)	Plant items have been ordered. Awaiting delivery.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)

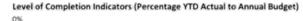
Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



		Capital Expenditure	Adopted Budget	Current	YTD	YTD	YTD	Comments
			,	Budget	Budget	Actual	Variance	
			\$	\$	\$	\$	\$	
	Motor Vehicles							
	210077	Plant Replacement Program - Light Fleet	549,500	672,500	554,000	364,947	(189,053)	Plant items have been ordered. Awaiting delivery.
all	Plant, Furnitu	re and Equipment Total	2,231,662	2,433,442	1,419,782	1,180,668	(239,114)	
	Death and Dead					0		
all	Park and Rese 210094	crves C/F Kwinana Loop Trail Upgrade	216,215	237,319	155,000	45,408	(109,592)	Project works in progress.
	210034	C/F Parks & Reserves Renewal works as per forward works program	252,452	45,465	45,465	70,998	25,533	Project works in progress.
	210078	C/F Parks Upgrade Apex Park	136,227	136,227	116,227	0,550	(116,227)	Works not yet commenced.
all all	210263	C/F Brandon Mews Playground renewal	0	30,500	30,500	0	(30,500)	Works to commence in April 2024.
all	210264	C/F Oakfield Park Playground renewal	0	35,452	35,452	0	(35,452)	Works to commence in April 2024.
4	210086	Streetscape Strategy	153,000	107,400	0	107,400	107,400	Actual incurred for 2022/2023 project. 2023/24 project cancelled due to lack of human
_								resource. Budget to be adjusted in March budget review.
dil	210085	Urban Tree Planting	188,700	169,830	0	2,400	2,400	Works commenced earlier than anticipated.
all	210199	Parks and Reserves - Wellard Village #2 - Bore Works - Electrical	22,600	22,600	22,600	0	(22,600)	Works to commence in May 2024.
4	210200	Parks and Reserves - Recquatic - Bore Works - Electrical	22,600	17,936	17,936	17,936	0	Project completed.
4	210201	Parks and Reserves - Rutherford Park - Bore Works - Electrical	22,600	16,137	16,137	16,138	1	Project completed.
all	210202	Parks and Reserves - Centennial Park - Bore Works - Electrical	22,600	22,600	22,600	0	(22,600)	Works not yet commenced.
di	210203	Parks and Reserves - Bertram School Oval - Bore Works - Electrical	22,600	22,600	22,600	0	(22,600)	Works not yet commenced.
4	210204	Parks and Reserves - Berry Park - Bore Works - Electrical	22,600	17,106	17,106	17,106	0	Project completed.
- 4	210205	Parks and Reserves - Wellard Village 1 - Bore Works - Electrical	22,600	10,256	10,256	10,257	1	Project completed.
di	210206	Parks and Reserves - Rutherford Park - Bore Equipment - Bore Hole	32,500	32,500	0	0	0	
all	210207	Parks and Reserves - Rutherford Park - Bore Equipment - Pump	14,000	14,000	0	0	0	
dl	210208	Parks and Reserves - Orelia Oval - Bore Equipment - Pump	14,000	14,000	0	0	0	
4	210209	Parks and Reserves - Wellard Oval - WELLARD #1 - Iron Filter	80,000	80,000	80,000	78,850	(1,150)	Project completed.
all	210210	Parks and Reserves - Abingdon Park - Recirculation System	75,000	75,000	0	0	0	
4	210211	Parks and Reserves - Chisham Oval - Parson Ave - Fencing	12,000	12,000	12,000	11,198	(803)	Project completed.
all	210212	Parks and Reserves - Challenger Beach - Fencing	35,000	35,000	35,000	0	(35,000)	Project works in progress.
all	210213	Parks and Reserves - Challenger Beach - Gate - Heavy Duty - Fencing	8,500	8,500	8,500	0	(8,500)	Project on hold due to change of scope.
d	210214	Parks and Reserves - Skottowe Park - Fencing	40,000	40,000	0	0	0	
4	210215	Fertigation Orelia Oval - LRCI 4	20,000	20,000	20,000	15,275	(4,725)	Project completed.
all	210216	POS Assets - Mandogalup Fire Station Reserve - Playgrounds	8,000	8,000	0	0	0	
all	210217	POS Assets - Wandi Reserve - Playgrounds	47,100	47,100	47,100	0	(47,100)	Project works in progress.
all	210218	POS Assets - Robbins Retreat / Riley POS - Playgrounds	30,000	30,000	30,000	0	(30,000)	Works estimated to commence in March 2024.
all	210219	POS Assets - Sandringham Park - Playgrounds - LRCI 4	200,000	200,000	0	0	0	
.d	210220	POS Assets - Wellard Park Playground 1 - Playgrounds	60,000	60,000	0	0	0	
all .	210221	POS Assets - Wellard Park Playground 2 - Playgrounds	70,000	70,000	0	95	95	Works estimated to commence in May 2024.
dll lb.	210222	POS Assets - Skate Park - Playground Renewal	10,000	10,000	10,000	0	(10,000)	Project on hold. Budget to be transferred to Kwinana Adventure Park Playground
d	LAULLE	and the second of the second o	20,000	20,000	10,000	Ŭ	frainch	renewal project.
4	210223	POS Assets - Kwinana Adventure Park - Playground Renewal	100,000	100,000	100,000	43,799	(56,201)	Project works in progress.
afl	210224	POS Assets - The Spectacles - Signage	1,900	1,900	0	0	0	
all	210225	POS Assets - Various - Garden Bed Kerbing	10,000	10,000	0	0	0	
all	210266	Ince Court Playground Edging Renewal	0	10,000	10,000	0	(10,000)	Project works in progress.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)





		Capital Expenditure	Adopted Budget	Current	YTD	YTD	YTD	Comments
				Budget	Budget	Actual	Variance	
			\$	\$	\$	\$	\$	
all .	210267	Millbrook Playground Renewal	0	50,000	50,000	38,900	(11,100)	Project works in progress.
áÍ	210268	Litchfield Playground Renewal	Ō	50,000	50,000	0	(50,000)	Project works in progress.
dl	210227	Sandringham Park Upgrade	44,000	39,600	39,600	0	(39,600)	Works not yet commenced.
dl	210228	Gamblin Way Island Upgrade	15,000	13,500	0	0	0	
di	210229	Ince Court Island Upgrade	15,000	13,500	0	0	0	Project cancelled due to changes of scope and the budget will be transferred to Gamblin Way Island Upgrade project.
ill	210230	Oakfield Park Upgrade	22,000	19,800	0	0	0	
ıl	210231	Honeywood Oval - Pump Track Wandi Youth - LRCI 4	60,000	60,000	40,000	0	(40,000)	Project in planning stage. Works to commence by March 2024.
1	210083	Wellard Oval Lighting Installation	0	12,150	12,150	11,383	(767)	Project complete.
1	210093	Calista Oval Bike Track	0	98,736	98,736	79,583	(19,153)	Works completed. Waiting on invoices from suppliers.
	210143	Gilmore Oval Cricket Net Lights	0	372	372	0	(372)	Project complete. Budget to be adjusted in March budget review.
	210265	Wellard 4 Iron Filtration Unit Reallocation	0	60,000	60,000	65,400	5,400	Project complete.
P.	arks and Reser	rves Total	2,128,794	2,187,086	1,215,337	632,126	(588,611)	
R	loads							
		Road Renewals						
	210115	C/F Road Renewal Chilcott Place	79,500	79,500	79,500	47,504	(31,996)	Project complete.
1	210110	C/F Road Renewal Chilcott Street	155,000	155,000	155,000	140,352	(14,648)	Project complete.
1	210234	Matson St, Medina - resurfacing - LRCI 4	290,000	333,500	290,000	952	(289,048)	Works estimated to commence in March 2024.
1	210235	Colchester Ave, Orelia - Pavement rehabilitation - LRCI 4	175,000	201,250	175,000	101,152	(73,848)	Works completed. Waiting on invoices from suppliers.
ı	210236	Honeywood Ave, Wandi (NB) - Pavement rehabilitation	125,000	131,250	112,500	79,474	(33,026)	Works completed. Waiting on invoices from suppliers.
ı	210237	Postans Road, Hope Valley - resurfacing	110,000	115,500	62,500	0	(62,500)	Project works in progress.
1	210238	Bodeman Road, Wandi - resurfacing	40,000	42,000	16,000	0	(16,000)	Works estimated to commence in April 2024.
1	210239	Leslie Road, Wandi - resurfacing	126,000	132,300	63,400	116,453	53,053	Project works in progress.
1	210240	Frayne Place, Wandi - Resurfacing	30,000	31,500	12,000	23,436	11,436	Project works in progress.
1	210241	Reilly Street, Orelia - resurfacing	100,000	54,000	(12,000)	0	12,000	Works estimated to commence in April 2024.
ĺ	210242	Valle Court, Wandi - resurfacing	35,000	36,750	14,000	0	(14,000)	Works estimated to commence in April 2024.
ĺ	210243	Melaleuca Cl, Casuarina resurfacing	45,000	47,250	10,500	0	(10,500)	Works estimated to commence in April 2024.
		MRRG Road Renewals						
1	210244	MRRG - Mandurah Rd (A) - Butcher St to Richardson St - NB	275,000	288,750	247,500	262,502	15,002	Works completed. Waiting on invoices from suppliers.
1	210245	MRRG - Johnson Rd - Heathcote Way & Britannia Way	425,000	446,250	382,500	422,495	39,995	Works completed. Waiting on invoices from suppliers.
	210246	MRRG - Gilmore Ave - Whitebread Way & Dalrymple Drive	205,622	215,903	185,060	241,542	56,482	Works completed. Waiting on invoices from suppliers.
1	210247	MRRG - Mandurah Rd (C) - Beach Rd & Wellard Rd	536,593	563,423	482,934	281,536	(201,398)	Works completed. Waiting on invoices from suppliers.
		Blackspot Program						
1	210248	Blackspot - Challenger Ave - Challenger Ave & Parmelia Ave	183,000	192,150	164,700	0	(164,700)	Project works in progress.
ĺ	210249	Blackspot - Challenger Ave - Challenger Ave & Warmer Rd & Amherst St	153,000	160,650	137,700	0	(137,700)	Project works in progress.
i	210250	Blackspot - Gilmore Avenue - Wellard Rd/Henley Bvd Roundabout	265,000	278,250	238,500	179,396	(59,104)	Works completed. Waiting on involces from suppliers.
il	210101	C/F Blackspot Parmelia Avenue	641,472	622,299	622,299	156,650	(465,649)	Project works in progress.
_		Road Reseal Renewals - Roads to Recovery						
ıl	210252	R2R - Westbrook St, Medina (From Summerton Road to Wellard Road)	420,000	441,000	158,000	300,973	142,973	Works completed. Waiting on invoices from suppliers.
	210253	R2R - Harley Way, Medina	265,000	278,250	0	327,621	327,621	Works completed. Waiting on invoices from suppliers.

Ordinary Council Meeting

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)



		Control Common Phone	Advanta d Bardana		VCTO	VITO	VCTD	A
		Capital Expenditure	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
			Ś	c	Ś	\$	S	
		Traffic Management	3	ş	3	3	*	
ell.	210126	C/F Traffic Mgt Abingdon Crescent	8,636	8,636	0	0	0	
d	210124	C/F Traffic Mgt Feilman Dr	1,136	1,136	1,136	0	(1,136)	Project complete.
d	210125	C/F Traffic Mgt Leda Primary	11,136	11,136	11,136	0	(11,136)	Works not required. Budget to be reviewed at May budget review.
ď	210254	Traffic Mgt Marri Park Drive-Intersection improvement	50,000	52,500	45,000	0	(45,000)	Project on hold. Budget to be transferred to Djilba View project 800857
ď	210255	Traffic Mgt Djilba View-Safety improvement	20,000	21,000	18,000	0	(18,000)	Works estimated to commence in March 2024.
ď	210256	Minor traffic improvement	26,674	28,008	22,007	0	(22,007)	
1	210230	Million Clarife Improvement	20,074	28,008	22,007	Ü	(22,007)	Project delayed. Will be completed by June 2024.
ı	Roads Total		4,797,769	4,969,140	3,694,871	2,682,038	(1,012,833)	
	Street Lighting							
1	210128	Street Lighting New	31,175	31,175	20,000	6,798	(13,202)	Project works in progress.
	Street Lighting	g Total	31,175	31,175	20,000	6,798	(13,202)	
	Bus Shelter Con	et with a						
1	210060	Bus Shelters - Renewal	0	12,300	4,000	10,230	6,230	Project works in progress.
	Bus Shelter Con		0	12,300	4,000	10,230	6,230	the state of the s
	Footpath Cons							
	210072	C/F Footpaths Chilcott Place	16,500	16,500	16,500	13,173	(3,327)	Project complete.
	210232	Footpath -Nannup Street-Laneway Between Nannup Street and Medina Carpark	25,000	26,250	22,500	0	(22,500)	Project works in progress.
1	210233	Footpath - Gilmore Ave Shared path Construction - Chisham Ave to Wellard Rd	750,000	787,500	675,000	230,669	(444,331)	Project works in progress.
	Footpath Const	ruction Total	791,500	830,250	714,000	243,842	(470,158)	
	Drainage Cons		6.600	6.600	4.000	6.600	3.500	Project works in recovery
	210141	C/F DCA 1 Stormwater Management Infrastructure	6,600	6,600	4,000	6,600	2,600	Project works in progress.
1	210066	C/F Drainage Chilcott Street - from Harlow Rd to Gilm	20,455	20,455	20,455	0	4	Project completed.
	210257	Pace Road car park drainage upgrade	40,000	42,000	36,000	0	(36,000)	Project delayed. Works estimated to commence March 2024.
	Drainage Const	ruction Total	67,055	69,055	60,455	6,600	(53,855)	
	Car Park Cons							
ſ	210061	C/F Carpark - Pace Road LRCI 4	438,653	649,953	499,953	4,493	(495,461)	Project works in progress.
1	210260	Smirk Cottage - Extra Parking Bays at Smirk Cottage LRCI 4	67,018	77,071	0	28,800	28,800	Project completed.
		uction Total	505,671	727,024	499,953	33,293	(466,661)	

Ordinary Council Meeting

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)



		Capital Expenditure	Adopted Budget	Current	YTD	YTD	YTD	Comments
				Budget	Budget	Actual	Variance	
			\$	\$	\$	\$	\$	
	Other Infrastr	ructure						
dl	210059	C/F Revitalising the Strand in Wellard	50,000	50,000	40,000	0	(40,000)	Project works in progress.
al l	210148	C/F Mural Arts Program	20,000	20,000	20,000	18,909	(1,091)	Works completed. Waiting on invoices from suppliers.
all.	210149	C/F Enhance CCTV network/Purchase a Mobile CCTV Unit	50,000	50,000	50,000	44,926	(5,074)	Project works in progress.
d	210151	C/F Ascot Park (Bertram) Mural	10,000	10,000	10,000	10,000	0	Works estimated to commence in March 2024.
d	210152	C/F Mortimer Road Entry Statement	25,000	8,230	8,230	5,590	(2,640)	Project complete.
4	210150	Procurement of EV charging points	25,000	25,000	25,000	21,816	(3,184)	Project completed.
all	210259	Wandi Sporting Facility - Baseball diamond and net	10,000	60,000	60,000	1,511	(58,489)	Works completed. Waiting on invoices from suppliers.
4	210153	Homestead Ridge Water Fountain for dogs and kids	0	20,000	20,000	25,028	5,028	Project complete.
ail	Other Infrastru	cture Total	190,000	243,230	233,230	127,780	(105,450)	
all.	Capital Expenditure Total			13,978,052	9,735,857	6,348,144	(3,390,413)	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

FINANCING ACTIVITIES NOTE 7 BORROWINGS

Repayments - borrowings					Prin	cipal	Princ	ipal	Intere	est
Information on borrowings			New L	oans	Repay	ments	Outsta	nding	Repaym	ients
				Current		Current		Current		Current
Particulars	Finalisation of Loan	1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
_		\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance	2224/25			_						
Loan 99 - Administration Building I	2024/25	251,990	0	0	60,120	122,119	191,869	129,871	8,993	15,914
Education and welfare										
Loan 100 - Youth Specific Space	2027/28	848,054	0	0	76,271	154,323	771,782	693,731	22,904	43,763
Recreation and culture										
Loan 97 - Orelia Oval Pavilion Exte	2024/25	557,581	0	0	133,029	270,214	424,552	287,367	19,899	35,214
Loan 102 - Library & Resource Cen	2028/29	4,845,195	0	0	355,805	719,686	4,489,390	4,125,509	127,259	245,182
Loan 104 - Recquatic Refurbishme	2029/30	2,481,887	0	0	155,111	313,364	2,326,775	2,168,523	59,001	114,225
Loan 105 - Bertram Community Ce	2029/30	920,455	0	0	61,501	124,005	858,954	796,450	17,895	34,566
Loan 106 - Destination Park - Calist	2030/31	1,004,580	0	0	55,719	112,313	948,861	892,267	19,311	37,513
Transport										
Loan 98 - Streetscape Beautificatio	2024/25	340,186	0	0	81,162	164,861	259,024	175,325	12,141	21,484
Loan 101B - City Centre Redevelop	2031/32	2,145,800	0	0	119,641	240,078	2,026,159	1,905,722	21,626	41,954
		13,395,727	0	0	1,098,359	2,220,963	12,297,368	11,174,764	309,030	589,815
Self supporting loans Recreation and culture										
Loan 103B - Golf Club Refurbishme	2031/32	196,413	0	0	9,452	19,062	186,961	177,351	3,949	7,701
		196,413	0	0	9,452	19,062	186,961	177,351	3,949	7,701
Total		13,592,140	0	0	1,107,812	2,240,025	12,484,328	11,352,115	312,979	597,516
Current borrowings		2,240,025					1,101,088			
Non-current borrowings		11,352,115					11,383,241			
-	•	13,592,140					12,484,328			

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES
NOTE 8
RESERVE ACCOUNTS

Cash backed reserve

	Opening	Budget Interest	Actual Interest	Budget Transfers In	Actual Transfers In	Budget Transfers Out	Actual Transfers Out	Budget Closing	Actual Closing
Reserve name	Balance	Earned	Earned	(+)	(+)	(-)	(-)	Balance	Balance
Municipal Reserves	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons Units Reserve	821,481	27,442	10,073	193,563	0	(190,000)	0	852,486	831,553
Asset Management Reserve	2,966,020	148,750	53,316	2,609,275	0	(1,431,411)	0	4,292,634	3,019,336
Banksia Park Reserve	331,297	7,282	2,911	72,755	10,494	(90,000)	0	321,334	344,703
City Infrastructure Reserve	981,731	33,118	29,092	0	0	(917,720)	0	97,129	1,010,823
Community Services & Emergency Relief Reserve	344,018	11,620	4,252	0	0	0	0	355,638	348,270
Contiguous Local Authorities Group Reserve	266,110	9,296	8,321	33,801	0	(77,500)	0	231,707	274,431
Employee Leave Reserve	2,955,674	103,496	37,625	0	0	0	0	3,059,170	2,993,299
Employee Vacancy Reserve	876,683	17,690	6,427	0	0	(353,244)	0	541,129	883,110
Family Day Care Reserve	0	0	0	0	0	0	0	0	0
Golf Course Cottage Reserve	30,779	1,040	378	0	0	0	0	31,819	31,157
Golf Club Maintenance Reserve	31,198	602	345	5,082	0	(5,082)	0	31,800	31,543
Information Technology Reserve	409,658	18,802	1,228	520,000	0	(689,680)	0	258,780	410,886
Plant and Equipment Replacement Reserve	992,589	11,190	6,851	1,014,500	0	(1,571,662)	0	446,617	999,440
Public Art Reserve	366,712	10,516	9,252	0	0	(250,000)	0	127,228	375,964
Public Open Space	332,381	11,260	4,094	0	0	(103,500)	0	240,141	336,475
Refuse Reserve	5,241,137	176,228	101,702	0	0	(48,558)	0	5,368,807	5,342,839
Renewable Energy Efficiency Reserve	87,480	1,474	609	0	0	(16,000)	0	72,954	88,089
Restricted Grants & Contributions Reserve	1,386,297	0	0	0	0	(937,700)	(49,646)	448,597	1,336,650
Settlement Agreement Reserve	307,428	5,938	5,215	0	0	0	0	313,366	312,643
Strategic Property Reserve	474,039	17,296	0	471,375	0	(270,000)	0	692,710	474,039
Workers Compensation Reserve	473,288	19,324	17,013	168,183	0	0	0	660,795	490,301
Councillor's Initiative Reserve	0	16,722	0	416,815	0	(20,000)	0	413,537	0
Election Expense Reserve	0	0	0	82,500	0	0	0	82,500	0
Valuation Expense Reserve	0	0	0	80,000	0	0	0	80,000	0
Sub-Total Municipal Reserves	19,676,000	649,086	298,704	5,667,849	10,494	(6,972,057)	(49,646)	19,020,878	19,935,551
Developer Contribution Reserves									
DCA 1 - Hard Infrastructure - Bertram	1,957,278	59,762	12,914	60,533	0	(21,964)	0	2,055,609	1,970,193
DCA 2 - Hard Infrastructure - Wellard	1,792,021	71,152	14,551	60,533	0	(15,365)	0	1,908,341	1,806,572
DCA 3 - Hard Infrastructure - Casuarina	93,041	0	0	60,533	0	(15,365)	0	138,209	93,041
DCA 4 - Hard Infrastructure - Anketell	2,762,855	83,188	22,486	60,533	0	(15,365)	0	2,891,211	2,785,341
DCA 5 - Hard Infrastructure - Wandi	2,220,211	76,334	19,118	60,533	0	(15,365)	0	2,341,713	2,239,329
DCA 6 - Hard Infrastructure - Mandogalup	5,868,791	160,190	48,097	60,533	0	(15,365)	0	6,074,149	5,916,888
DCA 7 - Hard Infrastructure - Wellard West	105,059	3,216	1,143	60,533	0	(15,365)	0	153,443	106,202
DCA 8 - Soft Infrastructure - Mandogalup	4,161,796	120,998	40,578	60,533	0	(15,365)	0	4,327,962	4,202,374
DCA 9 - Soft Infrastructure - Wandi/Anketell	11,489,949	485,152	127,435	152,533	0	(25,112)	0	12,102,522	11,617,384
DCA 10 - Soft Infrastructure - Casuarina/Anketell	176,830	7,480	1,978	60,533	0	(15,365)	0	229,478	178,808
DCA 11 - Soft Infrastructure - Wellard East	6,060,056	241,236	47,674	60,533	0	(15,365)	0	6,346,460	6,107,730
DCA 12 - Soft Infrastructure - Wellard West	11,312,966	430,482	87,649	60,533	0	(225,365)	0	11,578,616	11,400,615
DCA 13 - Soft Infrastructure - Bertram	251,563	10,440	2,760	60,533	0	(15,365)	0	307,171	254,323
DCA 14 - Soft Infrastructure - Wellard/Leda	998,968	37,024	9,786	60,533	0	(15,365)	0	1,081,160	1,008,754
DCA 15 - Soft Infrastructure - City Site	333,576	13,344	3,333	60,533	0	(15,365)	0	392,088	336,909
Sub-Total Developer Contribution Reserves	49,584,960	1,799,998	439,503	999,995	0	(456,821)	0	51,928,132	50,024,464
Total Reserves	69,260,960	2,449,084	738,207	6,667,844	10,494	(7,428,878)	(49,646)	70,949,010	69,960,014

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 9 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Grants, subsidies and contributions	Contract	Current Budget	Budget	Actual	
Provider	Liability	Revenue	YTD Revenue	YTD Revenue	Comments
General purpose funding	\$	\$		\$	
Local Government General Purpose Grant	0	52,503	39,378	39,377	
Local Government General Purpose Grant - Roads	0	49,178	36,884	36,884	
to a series of the series					
Law, order, public safety Department Fire and Emergency Services - ESL - Kwinana South Brigade	0	75,858	50,572	75.408	\$24,823 carried forward funds. Budget to be
Department rise and energency services - esc - swinding south digade	Ü	75,050	30,312	75,400	adjusted in March review.
Department Fire and Emergency Services - ESL - Mandogalup Brigade	0	75,858	50,572	75.407	\$24,823 carried forward funds. Budget to be
a skin man man a man demak a man man da mak a	Ĭ	3.00		,	adjusted in March review.
Department Fire and Emergency Services - ESL - 22/23 Underspend	30,703	0	0.	0	Funds held as Contract Liability to be utilised
					in 2024/2025.
DFES Mitigation Activity Fund Grant	34,768	200,000	0	0	Funds held as Contract Liability to be utilised
DEEC MINNE DATE CONTRACTOR CONTRACTOR					in 2024/2025.
DFES - All WA's Reducing Emergencies Grant - Open Day Event:				14,154	Retrospective grant. Budget will be added in March review.
Health					
Mosquito Management Contributions (CLAG)	0	29,601	21,101	26,017	Budget phasing to be adjusted in March
Department of Health - Larvicide		4,200	4,200	0	review. Funding for 2022/2023 no longer required.
					Budget will be removed in March budget
					review.
Education and welfare					
Aboriginal Resource Worker - Subsidy - Department of Communities	0	30,514	30,514	15,257	Payment received in March.
NOVILLE To Assess		10.550	0.053	0.405	
NGALA My Time Program Youth Social Justice Program	0	10,560 187,476	8,052 140,607	9,196 146,949	Quarterly payment received earlier than
	Ĭ		a negoco.	210,515	expected.
Youth Leadership and Development LYRIK (Alcoa Grant)	0	10,000	10,000	10,000	
Youth Leadership and Development LYRIK (Coogee Chemical Sponsorship)	0	15,897	15,897	20,000	Budget should be \$20k; amount and phasing
Touri Leagership and Development LTNIK (Google Grenned Sponsorship)	· ·	13,037	13,037	20,000	to be adjusted in March review.
April 1984 In Michigan - Produced Countries Country Hologophy	75.000			75.000	November of funding Budget to be added
ArcLight Initiative - Federal Grant via Curtin University	75,000	0	0	75,000	New approved funding. Budget to be added in March review.
• The second sec					
Community amenities PTA Bus Shelter Subsidy	0	11,000	0	0	
RAC WA-Calista Oval Bike Program	10,000	10,000	0	_	
Depart of Transport - Active Travel Officer	0	56,250	0	56,250	Budget to be added in March review.
Recreation and culture					
Shared Use Agreement - Sportsgrounds	0	90,514	65,514	40,514	Budget phasing to be adjusted in March
Shared Use Agreement - Wellard Oval	0	28,154	28,154	28,154	review.
Koorliny Arts Centre Management - Misc Grants	0	20,000	6,666	0	
Koorliny Arts Centre Management - Sponsorships	0	12,000	4,000	0	Budget phasing to be adjusted in March
and the second s			4		review.
Koorliny Arts Centre Management - Contributions	0	1,800	600		
Koorliny Arts Centre Management - Other donations Community Centre sundry grants	0	210	210		
Event Sponsorship	0	40,000	0.		Sponsorship received earlier than expected.
Event Sponsorship - Lolly Run	0	10,000	10,000	10,000	
Community Development Fund - Kwinana Community Chest	0	20,000	10,000	6,500	First round expenditure less than expected.
					Budget phasing will be adjusted in March review.
Main Roads WA - Maximising indigenous Participation as per City's	0	100,000	100,000	100,000	
Reconciliation Action Plan					
Kwinana Trails Network Master Plan - Dept of Local Government	25,000	25,000	25,000	0	Consultancy likely to occur in March. Budget
and the second s	25,500	23,000		·	phasing to be adjusted in March review.
Kwinana Club Network Scheme - Dept of Local Government	0	0	0	10,000	
Recquatic- Royal Lifesavings Sponsorship	0	10,000	6,712	7,592	
Heritage Strategy Consultancy Grant - Dept of Lands & Heritage Dept Communities - Thank a Volunteer Day - Voices of Volunteering	0	0	0.		Grant income was omitted. Budget to be
Select animalities - Limited Expanteer to all - Entres of Animiteering	0	0	0	1,000	adjusted in March budget review.
Transport					
Main Roads Annual Direct Grant	0	241,487	241,487	241,487	
Main Roads Street Light Subsidy Main Roads Verge Maintenance Contribution	0	6,200 141,532	70,766		
TERMITETISCHAGE WAS BOT TEACHERS THE BOT SCHOOL BEAUTISCH	Ü	*4*1035	70,700.	03,113	
TOTALS	175,471	1,937,511	1,224,485	1,371,339	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 10 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Capital grants, subsidies and contributions Provider	Unspent Funding Liability	Current Budget Revenue	Budget YTD Revenue	Actual YTD Revenue	Comments
	\$	\$		\$	
Recreation and culture					
Calista Oval Jnr Bike Rd Safety Track - Dept. Local Government	0	64,258	64,258	64,258	
Local Roads and Community Infrastructure Program (Phase 4)	505,895	0	0	0	
POS Assets - Sandringham Park - Playgrounds		139,720	69,860		Revenue is recognised upon meeting
Honeywood Oval - Pump Track Wandi Youth	0	60,000	30,000		performance obligations; on project completion.
Fertigation Orelia Oval Cash in lieu of Public Art	370,000	20,000	10,000	0	completion.
Transport					
Local Roads and Community Infrastructure Program (Phase 4) Matson St, Medina - resurfacing	0	200.000	100.000	0	Revenue is recognised upon meeting
Colchester Ave, Orelia - Pavement rehabilitation	0	200,000 108,438	100,000 54,219		performance obligations; on project
				0	completion.
Pace Road Carpark Smirk Cottage - Extra Parking Bays at Smirk Cottage	0	250,000 65,000	0	0	
Department of Transport	Ü	05,000	Ü		
Footpath - Gilmore Ave Shared path Construction - Chisham Ave to Wellard	0	375,000	187,500	225,000	Budget phasing to be adjusted in
Rd					March review.
Main Roads MRRG Funding MRRG - Mandurah Rd (A) - Butcher St to Richardson St - NB	0	183,333	0	122 226	2nd 40% claimed. Budget phasing
Wikks - Mandulan ka (A) - butther St to kitharason St - Nb	Ü	103,333	· ·	133,320	will be adjusted in March budget
					review.
MRRG - Johnson Rd - Heathcote Way & Britannia Way	0	283,333	o	81,033	1st 40% claimed. Budget phasing
					will be adjusted in March budget
MADOC Ciles es Ave. Whiteheard Way C Deleverele Drive	0	127.001		52.004	review.
MRRG - Gilmore Ave - Whitebread Way & Dalrymple Drive	0	137,081	0	53,904	1st 40% claimed. Budget phasing will be adjusted in March budget
					review.
MRRG - Mandurah Rd (C) - Beach Rd & Wellard Rd	0	296,253	0	167,920	2nd 40% claimed. Budget phasing
		,			will be adjusted in March budget
					review.
Roads to Recovery					
R2R - Westbrook St, Medina (From Summerton Road to Wellard Road)	0	300,000	150,000	300,000	Budget phasing to be adjusted in
R2R - Harley Way, Medina	0	197,902	0	150,000	March review. Budget phasing to be adjusted in
					March review.
Blackspot		433.000		40.000	Act 400/ old-one d. Burdont observe
Blackspot - Challenger Ave - Challenger Ave & Parmelia Ave	0	122,000	0	48,800	1st 40% claimed. Budget phasing will be adjusted in March budget
					review.
Blackspot - Challenger Ave - Challenger Ave & Warner Rd & Amherst St		102,000	o	40,800	1st 40% claimed. Budget phasing
bluetapet - shallenger Are - shallenger Are & France no & Allineix of		102,000	Ü	40,000	will be adjusted in March budget
					review.
Blackspot - Gilmore Avenue - Wellard Rd/Henley Bvd Roundabout	0	176,667	0	87.156	Budget phasing to be adjusted in
					March review.
Black Spot Parmelia Ave	0	424,761	0	335,884	Budget phasing to be adjusted in
WA Government Grants for workplace electric vehicle charging					March review.
infrastructure					
Electric Vehicle charging point at Adventure Park		9,714	9,714	9,393	Project complete.
Community amenities					
DCA 1 - Hard Infrastructure - Bertram	686,081	21,964	0	0	
DCA 2 - Hard Infrastructure - Wellard	1,427,235	15,365	0	0	
DCA 3 - Hard Infrastructure - Casuarina	92,035	15,365	0	0	
DCA 4 - Hard Infrastructure - Anketell	2,401,236	15,365	0	0	
DCA 5 - Hard Infrastructure - Wandi	1,763,304	15,365	0	0	Revenue is recognised upon meeting
DCA 6 - Hard Infrastructure - Mandogalup	6,745,752	15,365	0	0	performance obligations
DCA 7 - Hard Infrastructure - Mandogalup (west)	114,858	15,365 15,365	0	0	(in-line with expenditure on DCA
DCA 8 - Soft Infrastructure - Mandogalup DCA 9 - Soft Infrastructure - Wandi / Anketell	4,503,287 9,055,815	15,365 25,112	0	0	infrastructure).
DCA 10 - Soft Infrastructure - Casuarina/Anketell	158,772	15,365	0	0	
DCA 11 - Soft Infrastructure - Wellard East	5,060,583	15,365	0	0	
DCA 12 - Soft Infrastructure - Wellard West	9,928,570	225,365	0	0	
DCA 13 - Soft Infrastructure - Bertram	146,471	15,365	0	0	
DCA 14 - Soft Infrastructure - Wellard / Leda	864,229	15,365	0	0	
DCA 15 - Soft Infrastructure - Townsite	433,901	15,365	0	0	
TOTALS	44,258,024	3,972,281	675,551	1,697,473	
IVIND	44,230,024	3,372,201	0/3,331	1,097,473	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 11 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in this financial statement are as follows:

	Opening Balance	Amount	Amount	Closing Balance
Description	1 July 2023	Received	Paid	29 Feb 2024
	\$	\$	\$	\$
APU Security Bonds	21,394	0	(580)	20,814
Contiguous Local Authorities Group CLAG	7,680	0	0	7,680
Uncollected Vehicles	20,790	147	0	20,937
	49,864	147	(580)	49,431

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 12 BUDGET VARIATIONS

Amendments to original budget since budget adoption. Closing Surplus/(Deficit)

Date	Description	Increase / (Decrease) to Net Surplus	Amended Budget Runn Balance
28/06/2023	Annual Budget adoption	\$ 0	\$
1/07/2023	Nat Env - Bushcare Program Parks & Streetscapes Waste - Recycling/Dog Bags	(3,000)	
1/07/2023	Nat Env - Bushcare Program Promotion & Education	3,000	
1/07/2023	Nat Env - Environment Education Strategy Parks & Streetscapes Waste - Recycling/Dog Bags	(4,000)	
1/07/2023	Nat Env - Environment Education Strategy Promotion & Education	4,000	
	Correcting Budget Natural Account		
1/07/2023	Community Engagement - Koorliny Arts Centre Management Expenses	(355,498)	
1/07/2023	Koorliny Arts Centre - Other - Sponsorships	(12,000)	
1/07/2023	Koorliny Arts Centre - Other - Other Revenue	(500)	
1/07/2023	Koorliny Arts Centre - Grants - Miscellaneous - Operating Grant	(20,000)	
1/07/2023	Koorliny Arts Centre - Contributions - Operating Other	(1,800)	
1/07/2023	Koorliny Arts Centre - Salary - Salaries & Wages	384,887	
1/07/2023	Koorliny Arts Centre - Salary - Superannuation	41,208	
1/07/2023	Koorliny Arts Centre - Salary - Workers Compensation Premium	6,300	
1/07/2023	Koorliny Arts Centre - Salary - Professional Development (Conferences)	2,000	
1/07/2023	Koorliny Arts Centre - Salary - Other Employee Costs	9,000	
1/07/2023	Koorliny Arts Centre - R&M - Other	16,800	
1/07/2023	Koorliny Arts Centre - Minor Equip/Furniture-Under \$5000	7,200	
1/07/2023	Koorliny Arts Centre - Financial - Audit Services	7,000	
1/07/2023	Koorliny Arts Centre - Financial - Bank Fees & Charges	300	
1/07/2023	Koorliny Arts Centre - Financial - Bank Charges - EFTPOS Trans Fee and Terminal Fee	6,000	
1/07/2023	Koorliny Arts Centre - Property - Electricity Charges	27,000	
1/07/2023	Koorliny Arts Centre - Property - Cleaning - Contract Fee	35,800	
1/07/2023	Koorliny Arts Centre - Property - Cleaning - Materials	3,000	
1/07/2023	Koorliny Arts Centre - Property - Property - Leasing Expenses	100	
1/07/2023	Koorliny Arts Centre - Property - Waste & Recycling Charges	4,000	
1/07/2023	Koorliny Arts Centre - Communication - Telephony	9,000	
1/07/2023	Koorliny Arts Centre - Insurance - Public Liability	3,300	
1/07/2023	Koorliny Arts Centre - Insurance - Other	7,700	
1/07/2023	Koorliny Arts Centre - Marketing - Events, Exhibitions, Receptions & Festivals	16,000	
1/07/2023	Koorliny Arts Centre - Marketing - Advertising Costs	5,000	
1/07/2023	Koorliny Arts Centre - General - Membership to Associations	1,800	
1/07/2023	Koorliny Arts Centre - General - Other Operating Expenses	600	
1/07/2023	Koorliny Arts Centre - General - Postage Costs	1,000	
1/07/2023	Koorliny Arts Centre - General - Stationery & Office Supplies	2,200	
1/07/2023	Koorliny Arts Centre - General - Licence Fees	3,500	
1/07/2023	Koorliny Arts Centre - General - Printing	4,250	
1/07/2023	Koorliny Arts Centre - Catering - Refreshments and Beverage supplies - not food	2,500	
1/07/2023	Koorliny Arts Centre - Hire Fees	500	
1/07/2023	Koorliny Arts Centre - Other - Merchandise Sales Income	(32,000)	
1/07/2023	Koorliny Arts Centre - Materials - Stock	28,650	
1/07/2023 1/07/2023	Koorliny Arts Centre - General - Licence Fees Koorliny Arts Centre - Fees - Staff Hire	1,500	
	Koorliny Arts Centre - Fees - Staff File Koorliny Arts Centre - Fees - Ticket Sales	(15,000)	
1/07/2023	Koorliny Arts Centre - Fees - Administration	(206,696)	
1/07/2023	Koorliny Arts Centre - Fees - Equipment Hire	(200)	
1/07/2023	Koorliny Arts Centre - Pees - Equipment Arte	(10,000)	
1/07/2023 1/07/2023	Koorliny Arts Centre - Commission - Income Koorliny Arts Centre - Art Centre - Workshop - Fees - Other (Fees & Charges)	(5,000) (8,000)	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop - Financial - Commissions / Rebates	6,000	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop Contractor - Miscellaneous	36,000	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop - Contractor - Professional Services	16,000	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop - Marketing - Advertising Costs	2,000	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop - General - Other Operating Expenses	6,600	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop - General - Licence Fees	20,000	
1/07/2023	Koorliny Arts Centre - Art Centre - Workshop - Hire Fees	10,000	
1/07/2023	Koorliny Arts Centre - Art Centre - Venue - Fees - Facility Hire	(68,000)	
2/01/2020		(00,000)	

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 12 BUDGET VARIATIONS

Amendments to original budget since budget adoption. Closing Surplus/(Deficit)

Date	Description	Increase / (Decrease) to Net Surplus	Amended Budget Runn Balance
		\$	\$
19/07/2023	Kwinana South Contributions - Other	5,000	
19/07/2023	Mandogalup Contributions - Other	5,000	
19/07/2023	Events & Engagement - Civic events Catering - External	(10,000)	
	Brigade Catering to Contribution		
19/07/2023	Carpark - Pace Road Grants - Federal Govt - Capital	(50,000)	
19/07/2023	Community Engagement Grants - Federal Govt - Capital	50,000	
	Reallocate LRCI Phase 4 Funding		
25/07/2023	Finance (Others) - Insurance - Public Liability	253,571	
25/07/2023	Finance (Others) - Insurance - Other	95,953	
25/07/2023	Finance (Others) - Insurance - Marine Hull	275	
25/07/2023	Finance (Others) - Insurance - Personal Accident	517	
25/07/2023	Finance (Others) - General - Stationery & Office Supplies	12,000	
25/07/2023	Finance (Others) - General - Postage	17,000	
25/07/2023	Finance (Others) - Financial - Audit Services	110,000	
25/07/2023	Financial Services - Insurance - Public Liability	(253,571)	
25/07/2023	Financial Services - Insurance - Other	(95,953)	
25/07/2023	Financial Services - Insurance - Marine Hull	(275)	
25/07/2023	Financial Services - Insurance - Personal Accident	(517)	
25/07/2023	Financial Services - General - Stationery & Office Supplies	(12,000)	
25/07/2023	Financial Services - General - Postage	(17,000)	
25/07/2023	Financial Services - Financial - Audit Services	(110,000)	
,,	Office OVHD Budget Allocation		
14/08/2023	Building Contingency - Contractor - Miscellaneous	(15,000)	
14/08/2023	Darius Wells Plantroom Roof Pest Barrier - Contractor - Miscellaneous	15,000	
	Pest Barrier from Building Contingency Fund		
5/10/2023	Thomas Oval Netball Clubrooms - External Walls Repaint	(6,000)	
5/10/2023	Thomas Kelly Pavilion - External Walls Repaint	6,000	
-,,	Thomas Kelly External Painting		
6/10/2023	Recquatic Centre - Roof Replacement Reception	(80,000)	
6/10/2023	Admin Building - External Storerooms Re-roof	80,000	
-,,	Recquatic Re-roof		
9/10/2023	Exec Management Consultants - Other	(10,000)	
9/10/2023	Library Services - Expendable Equipment	10,000	
3, 10, 1020	Additional funds for Toy Library equipment		
19/10/2023	Community Facilities Materials - Consumables	1,510	
19/10/2023	Community Facilities General - Courier/Freight	(500)	
19/10/2023	Darius Wells Exhibitions - General Expenditure	(1,010)	
22, 20, 2020	Moving budget for the Evacuation Diagrams for the Community Facilities Buildings	,-,,	
8/11/2023	Wellard 4 Iron Filtration Unit Reallocation	60,000	
8/11/2023	Parks & Reserves Renewal	(31,035)	
8/11/2023	Parks and Reserves - Recquatic - Bore Works - Electrical	(4,664)	
8/11/2023	Parks - Rutherford Park - Bore Works - Electrical	(6,463)	
8/11/2023	Parks - Centennial Park - Bore Works - Electrical	0,103)	
8/11/2023	Parks - Bertram School Oval - Bore Works - Electrical	0	
8/11/2023	Parks and Reserves - Berry Park - Bore Works - Electrical	(5,494)	
8/11/2023	Parks - Wellard Village 1 - Bore Works - Electrical	(12,344)	
	Moving unused project budgets to a new project for the Wellard 4 Iron Filtration Unit reallocation		

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 12 BUDGET VARIATIONS

Increase /

Amended

Amendments to original budget since budget adoption. Closing Surplus/(Deficit)

Date	Description	(Decrease) to Net Surplus	Budget Running Balance
		Ś	\$
29/11/2023	Asset Management Consultants	25,885	·
29/11/2023	23/24 Building Contingency	(25,885)	0
,,	Conservation Management Strategies	(//	
19/12/2023	Banksia Park - Sundry Sales Other	(140,000)	
19/12/2023	Banksia Park DMF - Sundry Sales Other	140,000	0
4/01/2024	Parks & Reserves Renewal	(110,000)	
4/01/2024	Ince Court Playground Edging Renewal	10,000	
4/01/2024	Millbrook Playground Renewal	50,000	
4/01/2024	Litchfield Playground Renewal	50,000	
	Capital Renewal Program	•	
8/02/2024	Recquatic Hydrotherapy Chiller Replacement	10,000	
8/02/2024	Building Contingency	(10,000)	0
22/01/2024	Pace Road Carpark	236,300	
22/01/2024	Kwinana South VBFB Station Ext CFWD Meeting/Training Room	(25,000)	
22/01/2024	Exec Management Consultants - Other	(130,000)	
22/01/2024	Streetscape Strategy Challenger Avenue – Parmelia Avenue to Bertram Road	(30,300)	
22/01/2024	Reilly Street, Orelia - resurfacing Resurfacing	(51,000)	0
,,2	,,	(32,000)	
		0	0

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 29 FEBRUARY 2024

REVENUE

GENERAL RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSALS

Excess of assets received over the net book value for assets on their disposal.

NATURE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITY CHARGES

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSALS

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

2.7

19	NOTICES OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil
20	NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING THE MEETING
21	LATE AND URGENT BUSINESS
	Note: In accordance with Clauses 3.13 and 3.14 of Council's Standing Orders, only items resolved by Council to be Urgent Business will be considered.
22	REPORTS OF ELECTED MEMBERS
23	ANSWERS TO QUESTIONS WHICH WERE TAKEN ON NOTICE
24	MAYORAL ANNOUNCEMENTS
25	CONFIDENTIAL ITEMS
	Nil
26	CLOSE OF MEETING