

Ordinary Council Meeting

28 August 2024

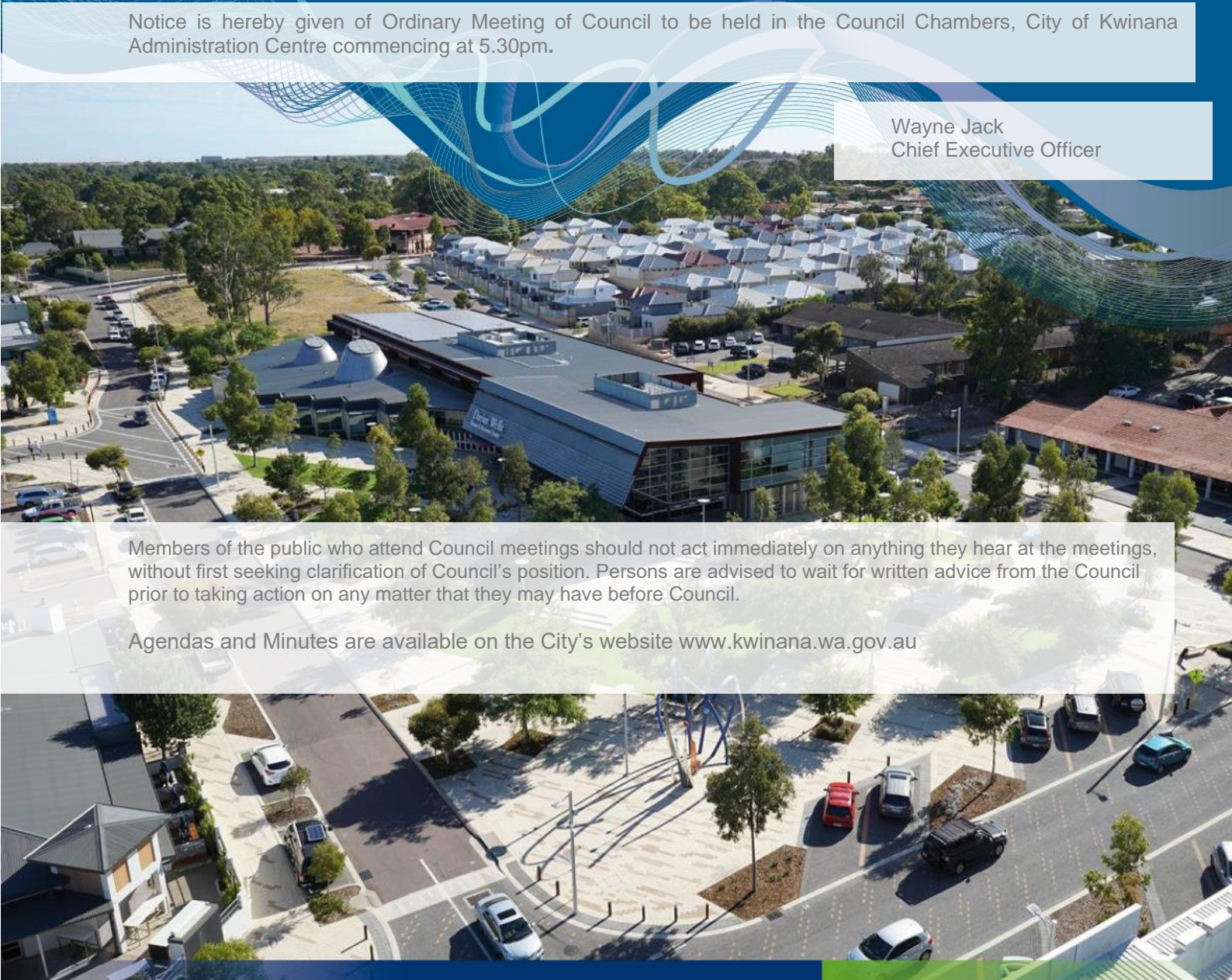
Agenda

Notice is hereby given of Ordinary Meeting of Council to be held in the Council Chambers, City of Kwinana Administration Centre commencing at 5.30pm.

Wayne Jack
Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au



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1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member to declare the meeting open and welcome all in attendance.

Presiding Member to announce that the Ordinary Council Meeting is being live streamed and recorded in accordance with the City's Live streaming and Recording Council Meetings policy.

By being present at this meeting, members of the public consent to the City recording and livestreaming their image and/or voice.

2 ACKNOWLEDGEMENT OF COUNTRY

PRESIDING MEMBER TO READ THE ACKNOWLEDGEMENT OF COUNTRY:

"IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE AND WE PAY OUR RESPECTS TO THEIR ELDERS PAST AND PRESENT."

3 DEDICATION

Councillor Sue Kearney to read the dedication:

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber."

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)

Apologies:

Leave(s) of Absence (previously approved):

Deputy Mayor Barry Winmar from 1 August 2024 to 30 August 2024 inclusive.

5 PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the *Local Government (Administration) Regulations 1996*, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Members of the public must provide their questions in writing prior to the commencement of the meeting. A public question time form must contain all questions to be asked and include contact details and the form must be completed in a legible form.

Please note that in accordance with Section 3.4(5) of the *City of Kwinana Standing Orders Local Law 2019* a maximum of two questions are permitted initially. An additional question will be allowed by the Presiding Member if time permits following the conclusion of all questions by members of the public.

6 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

6.1 PETITIONS

A petition must –

- be addressed to the Mayor;
- be made by electors of the district;
- state the request on each page of the petition;
- contain at least five names, addresses and signatures of electors making the request;
- contain a summary of the reasons for the request;
- state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
- be respectful and temperate in its language and not contain language disrespectful to Council.

The only motion which shall be considered by the Council on the presentation of any petition are –

- that the petition be received;
- that the petition be rejected; or
- that the petition be received and a report prepared for Council.

6.2 PRESENTATIONS

In accordance with Clause 3.6 of the *Standing Orders Local Law 2019* a presentation is the acceptance of a gift, grant or an award by the Council on behalf of the local government or the community.

Prior approval must be sought by the Presiding Member prior to a presentation being made at a Council meeting.

Any person or group wishing to make a presentation to the Council shall advise the CEO in writing before 12 noon on the day of the meeting. Where the CEO receives a request in terms of the preceding clause the CEO shall refer it to the presiding member of the Council committee who shall determine whether the presentation should be received.

A presentation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

6.3 DEPUTATIONS

In accordance with Clause 3.7 of the *Standing Orders Local Law 2019*, any person or group of the public may, during the Deputations segment of the Agenda with the consent of the person presiding, speak on any matter before the Council or Committee provided that:

the person has requested the right to do so in writing addressed to the Chief Executive Officer by noon on the day of the meeting.
setting out the agenda item to which the deputation relates;
whether the deputation is supporting or opposing the officer's or committee's recommendation; and
include sufficient detail to enable a general understanding of the purpose of the deputation.

A deputation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 14 AUGUST 2024

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 14 August 2024 be confirmed as a true and correct record of the meeting.

8 DECLARATIONS OF INTEREST (FINANCIAL, PROXIMITY, IMPARTIALITY – BOTH REAL AND PERCEIVED) BY MEMBERS AND CITY OFFICERS

Section 5.65(1) of the *Local Government Act 1995* states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

in a written notice given to the CEO before the meeting; or
at the meeting immediately before the matter is discussed.

Section 5.66 of the *Local Government Act 1995* states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

9 REQUESTS FOR LEAVE OF ABSENCE

**10 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE
PUBLIC GALLERY**

11 ANY BUSINESS LEFT OVER FROM PREVIOUS MEETING

12 RECOMMENDATIONS OF COMMITTEE**12.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW 2023/2024 AND SETTING OF 2024/2025 KEY PERFORMANCE INDICATORS AND RENUMERATION****Reason for Confidentiality**

This report and its attachments are confidential in accordance with Section 5.23(2)(a) and (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) a matter affecting an employee or employees
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

Due to the confidential nature of this report it will be presented at item 25, Confidential Items.

13 ENBLOC REPORTS

14 REPORTS – COMMUNITY

14.1 BUDGET VARIATIONS TO THE 2024/2025 BUDGET

SUMMARY

The aim of this budget variation is to account for the additional income and expenses resulting from the City's successful acquisition of two separate sources of grant funding. This includes funding from the Office for the Arts, part of the Department of Infrastructure, to develop and deliver the *Koorliny Live!* Program, a program of live and original music, as well as a grant from the Department of Communities to support the following initiatives:

- Conducting a service needs analysis for the Kwinana local government area,
- Funding an Aboriginal employee position to support the Mooditj Kulungar Playgroup, and
- Supporting the Arc-Light Youth Engagement Project, an early intervention program for youth engagement.

OFFICER RECOMMENDATION

That Council approves the required budget variations to the current 2024/2025 Budget as follows:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Operating Grants - Department of Infrastructure	Nil	(71,924)	(71,924)
	Koorliny Live! Program expenditure	Nil	71,927	71,924
2	Operating Grants – Department of Communities	Nil	(90,000)	(90,000)
	Service Gap Analysis project	Nil	30,000	30,000
	Moorditj Kulungar Playgroup Officer – Salaries and superannuation	31,765	20,000	51,765
	ArcLight Youth Engagement project	Nil	40,000	40,000

VOTING REQUIREMENT

Absolute Majority.

DISCUSSION

The Koorliny Arts Centre has been awarded a \$71,924 grant from the Department of Infrastructure to support the *Koorliny Live!* initiative. Building on the Centre's strong reputation in the performing arts, this initiative will bring contemporary original Australian music to live, local audiences, enhancing cultural offerings and expanding community impact. *Koorliny Live!* will also introduce local singer-songwriters to the Centre, while promoting the venue to a broader segment of the arts community.

Additionally, the City of Kwinana, through its representation on the Rockingham-Kwinana District leadership Group, has received funding for three key initiatives:

- **Service Gap Analysis for the Community Sector (\$30,000):** This analysis will identify gaps in community services, allowing the City to advocate for funding, create strategic partnerships, and progress towards a self-sufficient community. By understanding the local service landscape, we can ensure that residents have access to the essential services they need for an active and enriched life.
- **Moorditj Kulungar Playgroup (\$20,000):** In response to vulnerabilities in early childhood development within the community, this funding will support the employment of a 50D staff member, strengthening connections between Aboriginal families and local early years services.
- **Arclight Youth Engagement Project (\$40,000):** An early intervention youth engagement program which works with young people and their families to re-engage them in school and prevent them from entering the juvenile justice system. This funding will allow the City to expand on the successful pilot project from Semester 1, 2024, which significantly reduced youth-related crime and anti-social behaviour.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
2 – A resilient and thriving economy and exciting opportunities	2.2 – Create strong regional connections that will improve the ability for residents to access jobs, training and goods and services	2.2.1 – Review Advocacy Plan	A key focus of our approach to supporting the community sector is built on the back of strong advocacy. These programs will enable the City to improve opportunities within and external to the local community pertaining to employment and vocational pathways.
4 – A unique, vibrant and healthy City that is safe, connected and socially diverse	4.1 – Create, activate and manage places and local centres that are inviting, unique and accessible	4.1.3 – Implement the Social Strategys	These programs will foster a strong sense of community ownership and civic participation. This will lead to development of a vibrant, and accessible community, where all community members can meaningfully participate.

	4.2 – Improve Kwinana’s perception by leveraging and promoting the unique attributes of the area and supporting feelings of safety and security in community	4.2.4 – Implement the Social Strategy	Safety continues to be a major concern for the community members. These programs will enable the development of new relationships, will get more eyes on the street and will encourage greater levels of natural community support.
	4.3 – Enhance opportunities for community to meet, socialise, recreate and build local connections	4.3.1 – Implement the Innovate Reconciliation Action Plan	A large percentage of participants are from the Aboriginal community. The programs will develop and offer opportunities for people to meet, socialise and build positive connections with agencies, community groups, schools and other community members.
5 – Visionary leadership dedicated to acting for its community	5.2 – Develop strong community engagement through strong partnerships with the community	5.2.1 – Develop an Early Years Partnership	All associated programs will offer strong opportunities for the development of partnerships across the community. All programs are reliant on collaborative approaches with the City, but also with organisations in the wider community.

SOCIAL IMPLICATIONS

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

Social Strategy			
Social Outcome	Objective	Strategic Priority	How does this proposal achieve the social outcomes, objectives and strategic priorities?
1 – Healthy and Active	1.0 – A physically and mentally healthy and active community	1.6 – Support local services and programs that promote healthy relationships	These programs will ensure that local residents are encouraged to build strong levels of physical and mental resilience. Social connectivity is one of the key tenants that underpin resilience, and these programs will enable a greater depth of relationships to be developed across the community.
2 – Connected and Inclusive	2.0 – Equitable and inclusive social connection and engagement with community life	2.1 – Facilitate improved stakeholder relationships and networks to enhance coordination and collaboration 2.3 – Value and support the importance of social connections and consider how new and existing programs and services can contribute to reducing social isolation 2.4 – Facilitate initiatives that encourage social interaction and connection at both a local and community-wide level 2.5 – Support and deliver programs that	Each program will see the development of improved stakeholder relationships, leading to stronger partnerships across the community. New social connections will lead to a decline in social isolation. Complementary programs will ensure enabling and increasing opportunities for community-led, civic participation opportunities.

		<p>promote awareness of diversity and the importance of inclusivity, tolerance and harmony</p> <p>2.7 – Promote and provide opportunities for civic participation in leadership, engagement and decision making</p> <p>2.8 – Facilitate programs that provide opportunities for intergenerational interaction</p>	
3 – Informed and Capable	3.0 – Information, learning and development opportunities enhance individual and community capacity	<p>3.2 – Assist community members and organisations to build upon their own strengths and develop their capacity</p> <p>3.3 – Develop programs and infrastructure that facilitate diverse learning opportunities and the exchange of information and knowledge</p> <p>3.4 – Improve education and training outcomes and promote a culture of lifelong learning</p> <p>3.5 – Enhance employment and entrepreneurial opportunities</p> <p>3.6 – Facilitate intergenerational knowledge-sharing and mentoring opportunities</p>	<p>Using a strength-based approach, these programs will ensure that a cycle of lifelong learning will be promoted and achieved, with an aim to breaking generational cycles and offering community members opportunities to build resilience and interdependency. They will also enhance the opportunities for people to develop a sense of agency, and in doing so, develop community resilience.</p>
4 – Safe and Resilient	4.0 – Safe enjoyment of community life	4.1 – Develop awareness campaigns and initiatives to address priority safety issues	<p>With community safety being a key concern, community-wide, these programs will enable more eyes on the streets, a greater</p>

		<p>4.2 – Facilitate accurate crime and safety awareness to reduce misperception of crime</p> <p>4.4 – Advocate to responsible authorities for appropriate resources and actions to reduce crime</p> <p>4.5 – Improve local community pride-of-place and neighbourliness</p> <p>4.6 – Encourage community-led safety initiatives and reporting of crime</p>	<p>sense of social connectivity and a strong sense of partnership and shared advocacy. This aims to elevate the sense of community provide and will create greater levels of individual ownership across the community.</p>
5 – Caring and Supported	5.0 – Challenges to wellbeing are supported by a caring community	<p>5.1 – Engage with at-risk community members proactively and connect them to relevant supports</p> <p>5.2 – Support and provide programs and services to support community members facing barriers to their development and wellbeing</p> <p>5.3 – Advocate to responsible authorities and service providers for increased capacity to support community members facing barriers to their wellbeing</p> <p>5.4 – Facilitate life-skills programs to develop independence and self-sufficiency</p> <p>5.5 – Advance community awareness and advocacy for human rights and social justice</p> <p>5.6 – Enhance interagency</p>	<p>The suite of programs is human-centred and based broadly around the wellbeing of people. Their spheres of support and collaboration will be based around the needs of individuals, and collectively, we aim to address known gaps and areas of priority community wide. These initiatives will see the development of an independent and robust community structure, where agencies and people work together.</p>

		coordination to reduce duplication and collaborate on support efforts	
6 – Vibrant and Celebrated	6.0 – Vibrancy and creativity thrive and our unique identity and achievements are celebrated	6.2 – Provide significant events and activities to promote vibrancy and celebration 6.3 – Support community activation and participation in arts, culture, events and heritage initiatives 6.6 – Provide opportunities to establish a thriving creative economy 6.7 – Highlight and acknowledge community achievements	These initiatives will open up a host of opportunities to engage with new and varied communities. It will also see a focus on increasing civic participation and community ownership, rendering a strong sense of community pride.

LEGAL/POLICY IMPLICATIONS

No legal/policy implications have been identified as a result of this report or recommendation.

FINANCIAL/BUDGET IMPLICATIONS

Financial implications are detailed below:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Operating Grants - Department of Infrastructure	Nil	(71,924)	(71,924)
	Koorliny Live! Program expenditure	Nil	71,927	71,924
	<p>The purpose of this budget variation is to recognise the additional income and expenditure due to Koorliny has successfully obtained grant funding from the Office for the Arts to develop and deliver the Koorliny Live! Program; program of live music events consisting of contemporary, original live Australian Music.</p> <p>The funds will be divided and spent as per the funding agreement guidelines, to purchase sound equipment (minor equipment), develop a new Koorliny Live! brand and promote the program (marketing), contract and pay live performers (contractors) and any other operating expenses as per program needs.</p>			

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
2	Operating Grants – Department of Communities	Nil	(90,000)	(90,000)
	Service Gap Analysis project	Nil	30,000	30,000
	Moorditj Kulung Playgroup Officer – Salaries and superannuation	31,765	20,000	51,765
	ArcLight Youth Engagement project	Nil	40,000	40,000
	<p>The purpose of this budget variation is to recognise the additional income and expenditure due to the City has successfully obtained grant funding from the Department of Communities for the following purposes:</p> <ul style="list-style-type: none"> - Conducting a service need analysis for the Kwinana local government area as well as an over-arching service need advocacy position for the Rockingham-Kwinana region. This will highlight areas the City can use in our advocacy efforts to ensure improvements in community wellbeing and liveability. - Funding for Aboriginal employee position to support the Mooditj Kulungar program and build skills and knowledge of the employee in the early childhood sector. - ArcLight Youth Engagement Project; an early intervention youth engagement program which works with young people and their families to re-engage them in school and prevent them from entering the juvenile justice system. 			

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

Both projects have stemmed from 12-18 months of feedback and engagement from our wider community. They will also involve in-depth levels of community engagement at different stages of the respective projects.

ATTACHMENTS

Nil

14.2 AMENDMENT OF SCHEDULE OF FEES AND CHARGES - KOORLINY ARTS CENTRE**SUMMARY**

The City of Kwinana is looking to amend the fees and charges associated with the Koorliny Arts Centre to better reflect operational activities, and support longevity of technical equipment.

Changes include an amendment of the current fee entitled 'Booking Fee', removal of the higher-rate fee for tickets over \$25, and inclusion of hire fees for specialised technical equipment.

OFFICER RECOMMENDATION

That Council approves the required variations to the current Schedule of Fees and Charges as follows:

ITEM #	CURRENT DESCRIPTION	AMENDED DESCRIPTION	FEE
1	Booking Fee per ticket – up to \$25.00	Ticketing Administration Fee	\$2
2	Booking Fee per ticket – \$25.00 and above	<i>Remove</i>	-
	NEW ADDITIONS		
3	Hire Equipment – Per Booking	Hire Equipment – Per booking	\$0 - \$200

VOTING REQUIREMENT

Absolute Majority.

DISCUSSION

The City of Kwinana currently charges a fee to provide a ticketing service for any events being held at Koorliny Arts Centre which require patron tickets. The current wording (Booking Fee) does not accurately reflect what this service is, and what the hirer is being charged for. Suggested to amend the wording of this fee to 'Ticketing Administration Fee' to better reflect the service being paid for. Also suggested to remove the increased fee for tickets priced above \$25 as the administrative duties involved in setting up ticket sales are the same regardless of price.

The City of Kwinana has recently invested in upgraded audio and visual technical equipment at Koorliny. These items require maintenance and repairs, the cost of which is not currently covered by the standard hire fees. Suggested to add hire fees for equipment provided for a booking including items such as projector, piano, haze machine, wireless headsets etc.

The fee allocated within the fees and charges is a range to allow the flexibility for the City to amend fees to meet hirers needs and add additional equipment when required.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
2 – A resilient and thriving economy and exciting opportunities	2.2 – Create strong regional connections that will improve the ability for residents to access jobs, training and goods and services	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	Upgraded and modern audio and visual equipment increases options for diverse programming at Koorliny, resulting in increased exposure to investors, hirers and community patrons.
3 – Infrastructure and services that are affordable and contribute to health and wellbeing	3.1 – Develop quality, affordable infrastructure and services designed to improve the health and wellbeing of the community	3.1.2 – Integrate the Sustainability Framework	Adding Hire Equipment fees for some of Koorliny's higher-spec equipment will result in financial-sustainability for regular maintenance and repairs of the equipment, increasing the life of the equipment, and ensuring continued programming for the community.
4 – A unique, vibrant and healthy City that is safe, connected and socially diverse	4.1 – Create, activate and manage places and local centres that are inviting, unique and accessible	4.1.3 – Implement the Social Strategys 4.1.4 – Implement a Mural Art Program	The recent technical upgrades at Koorliny ensures that the centre can provide high-quality, diverse arts experiences for the community.
	4.2 – Improve Kwinana's perception by leveraging and promoting the unique attributes of the area and supporting feelings of safety and security in community	4.2.4 – Implement the Social Strategy	Improved and modern technical equipment allows for a greater diversity of programming for Koorliny, and makes it an even more appealing venue for theatrical and musical producers to hire.

	4.3 – Enhance opportunities for community to meet, socialise, recreate and build local connections	4.3.1 – Implement the Innovate Reconciliation Action Plan	Increased and diversified programming will appeal to a wider audience, increasing social opportunities for people to connect at Koorliny.
5 – Visionary leadership dedicated to acting for its community	5.1 – Model accountable and ethical governance, strengthening trust with the community	5.1.1 – Implement the Strategic Community Plan and Corporate Business Plan	The amendments to the Schedule of Fees provides more transparency and accountability with regards to the true cost of services being provided by Koorliny Arts Centre.

SOCIAL IMPLICATIONS

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

Social Strategy			
Social Outcome	Objective	Strategic Priority	How does this proposal achieve the social outcomes, objectives and strategic priorities?
1 – Healthy and Active	1.0 – A physically and mentally healthy and active community	1.5 – Provide infrastructure that enhances opportunities for recreation, play and relaxation	New and improved assets which are well maintained and in good working order ensures continuation of high quality, diverse programming.
2 – Connected and Inclusive	2.0 – Equitable and inclusive social connection and engagement with community life	2.3 – Value and support the importance of social connections and consider how new and existing programs and services can contribute to reducing social isolation 2.4 – Facilitate initiatives that	Koorliny will be offer innovative, contemporary programming, and offer more technical support for hirers with the ability to maintain and repair assets. Diverse programming will offer opportunities for community to

		encourage social interaction and connection at both a local and community-wide level	connect over shared interests and passions, whilst being exposed to new cultural and social experiences.
3 – Informed and Capable	3.0 – Information, learning and development opportunities enhance individual and community capacity	<p>3.2 – Assist community members and organisations to build upon their own strengths and develop their capacity</p> <p>3.3 – Develop programs and infrastructure that facilitate diverse learning opportunities and the exchange of information and knowledge</p>	<p>A more transparent Schedule of Fees will increase community capacity to consider the true cost of venue hire.</p> <p>Upgraded and well maintained technical equipment will offer increased opportunities diverse programming, exposing community to educative, informative events.</p>
4 – Safe and Resilient	4.0 – Safe enjoyment of community life	<p>4.3 – Ensure community planning, infrastructure, transport, services and programs provide for safe use and participation</p> <p>4.5 – Improve local community pride-of-place and neighbourliness</p>	<p>Well maintained equipment which is fit for purposes increases safety for staff, hirers and patrons.</p> <p>Ability to offer high quality programming at Koorliny will increase community pride.</p>
6 – Vibrant and Celebrated	6.0 – Vibrancy and creativity thrive and our unique identity and achievements are celebrated	<p>6.1 – Encourage creative processes which explore and celebrate Kwinana's history, stories, identity and cultural diversity</p> <p>6.2 – Provide significant events and activities to promote vibrancy and celebration</p> <p>6.3 – Support community activation and participation in arts, culture, events and heritage initiatives</p>	<p>Koorliny will be better placed to deliver high quality arts experiences, where local culture can be showcased and community will be welcomed and celebrated.</p>

		6.6 – Provide opportunities to establish a thriving creative economy 6.7 – Highlight and acknowledge community achievements	
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LEGAL/POLICY IMPLICATIONS

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.
- * Absolute majority required.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

FINANCIAL/BUDGET IMPLICATIONS

Financial implications are detailed below:

ITEM #	CURRENT DESCRIPTION	AMENDED DESCRIPTION	FEE
1	Booking Fee per ticket – up to \$25.00	Ticketing Administration Fee	\$2
The purpose of this variation is to accurately represent the wording of the service being charged for, increasing transparency to the payer.			

A 'booking fee' is a charge usually passed onto a customer when they book a ticket for an event. This is not currently something that the City of Kwinana charges customers for when purchasing tickets to an event at Koorliny Arts Centre.

What is actually being charged is an admin fee to set up an event and handle all ticketing on behalf of external hirers. This fee includes event set up and ticket management for these events. This is a necessary service for any event being held at Koorliny where set-seats are needed and/or patron numbers are limited. Rewording this to a 'ticketing administration fee' is much more reflective of the service which is being charged for.

N.B. There is no suggested amendment to the \$2 fee per ticket currently set in the Schedule of Fees and Charges.

2	Booking Fee per ticket – \$25.00 and above	<i>Remove</i>	-
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The 'booking fee' currently set out in the Schedule of Fees and Charges has two different prices depending on the price of the ticket (tickets under \$25 have a \$2 fee, tickets over \$25 have a \$3 fee). However, as stated above, this is not a booking fee, but rather, it is an admin fee to set up a ticketed event for an external hirer.

The amount of administrative time and tasks involved in setting up a ticketed event for a hirer is the same regardless of how much they are selling tickets for. Therefore, it is not an accurate or fair fee to charge \$3 instead of \$2 when the tickets will be sold for more than \$25.

NEW ADDITIONS			
3	Hire Equipment – Per Booking	Hire Equipment – Per Booking	\$0 - \$200

The City of Kwinana have recently invested in new and improved technical equipment at Koorliny Arts Centre including a lighting desk, sound equipment and projector. All of these new assets, as well as the existing assets used in productions require regular maintenance and occasional repair.

In order to ensure the City is strategically planning for the cost of repairs and maintenance for technical equipment, as well as staff time in setting these up for hire, there is a need to charge a fair and reasonable fee for hire. For example, every time the piano is requested for an external hire, there is a cost associated with re-tuning (needed every time the piano has to be moved a certain distance). Each time the follow spot is utilised there is a recalibration needed. Each time the projector is required a staff member needs to install the cyc (white screen) and then pack away following use.

Charging a fair and reasonable hire fee ensures there is a pool of funds available for wear and tear, and/or if these items get damaged during use.

N.B. All standard tech equipment is still available for use free of charge for hirers including standard microphones, lighting, sound equipment, keyboard, music stands etc.

ASSET MANAGEMENT IMPLICATIONS

The suggested amendments to the Schedule of Fees and Charges will ensure continued and ongoing funds are available for maintaining and repairing City assets.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

Public notice will need to be given of the introduction of the amended Schedule of Fees and Charges as part of the resolution too be in accordance with the Act.

ATTACHMENTS

Nil

15 REPORTS – ECONOMIC

Nil

16 REPORTS – NATURAL ENVIRONMENT

16.1 CITY OF KWINANA ENVIRONMENT STRATEGY 2024-2034

SUMMARY

The expanses of natural bushland and urban trees in Kwinana is a core aspect of its identity. The Kwinana community has consistently communicated the importance of the local environment through countless engagements over many years, and this features heavily in the City's Strategic Community Plan vision and outcomes. The City's first Environment Strategy is intended as an overarching strategy that sits above and coordinates a range of existing and developing plans and strategies to ensure the City's environmental work is delivered in a coordinated and effective manner. The Environment Strategy will not only better coordinate internal operations but also transparently communicate Council's environmental management direction to our community.

Meiklejohn Consulting was engaged in late 2023 to undertake the Environment Strategy development in partnership with key internal stakeholders. The development process involved a review of the City's current documents and practices, national best practice benchmarking, and stakeholder engagement. The resulting Environment Strategy fundamentally outlines four key directions, each with goals:

- Liveability – strengthen our communities' resilience to the projected impacts of climate change, create a greener city, protect the cultural heritage of Kwinana and increase active transport access for all our community.
- Decarbonisation – achieve Net Zero corporate emissions by 2035 and become a Net Zero City by 2050.
- Biodiversity – protect, enhance and restore our region's biodiversity and manage water systems in an environmentally responsible manner.
- Circularity – drive the creation of a circular economy for our community.

Direct alignment of the Priority Areas of the City's Sustainability Framework with each Key Direction is outlined in the Strategy. The actions in the Environment Strategy are to be viewed through a lens of a changing climate, including both the threats to how we live and work as well as opportunities arising from our response to climate change. Further, the Environment Strategy will be delivered through a rolling Implementation Plan that reflects the activities undertaken in the supporting work plans and strategies.

OFFICER RECOMMENDATION

That Council adopt the City of Kwinana Environment Strategy 2024-2034, as at Attachment A.

VOTING REQUIREMENT

Simple majority

DISCUSSION

Background

The City of Kwinana community considers its natural environment to be a key priority. This has been consistently communicated by residents through a multitude of engagement mechanisms for decades. The abundance of trees and natural bushland in our community is considered ubiquitous with Kwinana's identity. This has been reflected in Council's focus on environment through

successive Strategic Community Plans, forming key aspects of the City's vision and outcome areas. This long-standing focus has resulted in a range of existing high-quality operational level strategies and action plans driving the City's environmental efforts in specific priority areas. Through the City's increasing maturity in its strategic management practices and the ongoing implementation of its Sustainability Framework, it became increasingly evident that, when compared to best practice, a gap existed between the City's Strategic Community Plan and its operational strategies and plans in the environmental management area. An overarching long-term strategy, specifically focussed on environmental priorities, was required in order to encompass the broad range of existing documents and activities being conducted across multiple business units.

Purpose

The Environment Strategy is intended as an overarching strategy that draws together various City initiatives to deliver our Strategic Community Plan's key outcome of "a naturally beautiful environment that is enhanced and protected." The Strategy sits above and coordinates a range of existing and developing plans and strategies to ensure that our environmental work is delivered in a coordinated and effective manner.

Strategy development

Following a procurement process, Meiklejohn Consulting was engaged in November 2023 to undertake the Environment Strategy development in partnership with key internal stakeholders. Fundamentally, the development process was undertaken in two phases. First was a thorough assessment and development of a background report on the City's current position. This involved the review and benchmarking of the City's existing strategies, plans and activities against national best-practice, interviews with all applicable internal business units, and the development of recommendations to investigate further in the progression of the strategy development. This initial phase found that the City's current environmental strategies and plans were, generally, of a high standard, with only relatively minor recommendations to rectify best-practice gaps. The second phase involved targeted engagement with both external and internal stakeholders (as detailed in the Community Engagement section of this Report) to gain further insights, explore the identified strategic options and, ultimately, define the final direction and goals of the Strategy. This phase found consistent stakeholder feedback and provided a high degree of confidence in the development of the Strategy content, with the final draft completed in July 2024.

Key directions and goals

To provide clear direction to the City's environmental management efforts, the activities captured in the Environment Strategy have been grouped into four Key Directions, each with its own set of goals, as outlined in the table below. It should be noted that climate change is not its own Key Direction, instead, having been integrated across all Key Directions.

Key Directions	Goals
1. Liveability Having convenient access to everything our community needs	<ul style="list-style-type: none"> Strengthen our communities' resilience to the projected impacts of climate change Create a greener city Protect the cultural heritage of Kwinana Increase active transport access for all our community
2. Decarbonisation Transitioning to sustainable energy sources and encouraging responsible consumption to reduce emissions	<ul style="list-style-type: none"> Net Zero corporate emissions by 2035 Become a Net Zero City by 2050
3. Biodiversity	<ul style="list-style-type: none"> Protect, enhance and restore our region's biodiversity

Ensuring we have self-sustaining vegetation communities, supportive habitats for our local fauna, soils, clean water and fresh air	<ul style="list-style-type: none"> Manage water systems in an environmentally responsible manner
4. Circularity How we avoid and manage waste resources	<ul style="list-style-type: none"> Drive the creation of a circular economy for our community

For each Key Direction, the Strategy details the context of its importance, what key activities the City is already performing, and the key focus areas and initiatives to be progressed by the City into the future. Further, the direct alignment of applicable Priority Areas of the City's Sustainability Framework are outlined for each Key Direction.

Implementation and review

The Environment Strategy will be delivered through a rolling Implementation Plan that reflects the activities undertaken in the supporting work plans and strategies. Once adopted, the Strategy will be publicised and integrated into the City's communications plans for environmental related activities. The Implementation Plan will be updated annually and the Strategy will undergo a minor review every two years and a major review after six years, aligning with the next Strategic Community Plan development.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
1 – A naturally beautiful environment that is enhanced and protected	1.1 – Retain and improve our streetscapes and open spaces, preserving the trees and greenery that makes Kwinana unique	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The Environment Strategy sits above and coordinates a range of existing and developing plans and strategies to ensure that our environmental work aimed at protecting and enhancing our natural assets are delivered in a coordinated and effective manner.
	1.2 – Maintain and enhance our beautiful, natural environment through sustainable protection and conservation	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The Environment Strategy Key Directions and Goals are explicitly aligned to the relevant Priority Areas of the City's Sustainability Framework to ensure efforts to maintain and enhance the City's natural environment

			are consistent with sustainably objectives.
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SOCIAL IMPLICATIONS

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

Social Strategy			
Social Outcome	Objective	Strategic Priority	How does this proposal achieve the social outcomes, objectives and strategic priorities?
2 – Connected and Inclusive	2.0 – Equitable and inclusive social connection and engagement with community life	2.2 – Plan for open and accessible community spaces when developing suitable facilities to facilitate community interaction	One of the four key directions of the Environment Strategy is Liveability, focused on having convenient access to everything our community needs.
6 – Vibrant and Celebrated	6.0 – Vibrancy and creativity thrive and our unique identity and achievements are celebrated	6.4 – Identify, capture, conserve and manage natural, heritage and cultural assets, stories and collections	In addition to the key direction of Liveability, which includes a goal for the protection of cultural heritage, the Environment Strategy also includes a key direction for Biodiversity, focused on ensuring self-sustaining natural vegetation, habitat and water.
1 – Healthy and Active	1.0 – A physically and mentally healthy and active community	1.7 – Promote active transportation including walking and cycling 1.2 – Deliver initiatives that enhance the use of public open space and natural environment reserves	Through the key direction of Liveability, the Environment Strategy focuses on increasing active transport access for all our community and creating a greener city.

LEGAL/POLICY IMPLICATIONS

No legal/policy implications have been identified as a result of this report or recommendation.

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

Adoption of the Environment Strategy will result in environmental and public health benefits by providing clear key directions and goals that will enable improved coordination and effectiveness of the City's environmental activities.

BOOLA MAARA ABORIGINAL CONSULTATIVE COMMITTEE

A report on the Environment Strategy was presented to the Boola Maara Aboriginal Consultative Committee at their meeting held on 5 August 2024, the Committee provided the following comment:

- Consideration to be given to addressing rising sea levels and illegal dumping activities, noting that illegal dumping is a widespread issued in the district.

The Committee's concerns regarding rising sea levels and illegal dumping in Kwinana are well founded and, indeed, supported by the Environment Strategy. Rising sea levels is captured through the Liveability and Biodiversity Key Directions and Goals, and actions driven by operational documents under the Environment Strategy, including the City's Coastal Adaptation Plan and Climate Change Plan. Combating illegal dumping is captured under the Biodiversity and Circularity Key Directions and Goals and actions driven by operational documents including the City's Waste Plan, Waste Education Plan, Litter and Illegal Dumping Plan and Natural Areas Management Plan.

COMMUNITY ENGAGEMENT

As part of the Environment Strategy development, the results of a range of recent mass-engagements undertaken by the City were analysed including the Strategic Community Plan update, Sustainability Framework development, and longitudinal data from CATALYSE MARKYT Community Services and Wellbeing Scorecards. Over the period of March to April 2024, the following key external stakeholders were engaged by Meiklejohn Consulting through meetings and interviews to gain deeper insights into previous mass-engagement results and obtain input into the environmental focus areas, key directions and goals of the Environment Strategy:

- ALCOA Australia
- Apsey Town Team
- Boola Maara
- City of Rockingham
- Department of Biodiversity Conservation and Attractions
- Department of Fire and Emergency Services
- Department of Mines, Industry Regulation and Safety

- Department of Planning Lands and Heritage
- Department of Transport
- Friends of the Spectacles
- Homestead Ridge Progress Association
- Kwinana in Transition
- Kwinana Industries Council
- Kwinana Youth Advisory Council
- Main Roads WA
- Media Residents Association
- Perth South-West Metropolitan Alliance
- South-East Regional Centre for Urban Landcare
- Wandi Progress Association
- Wellard Village People Town Team
- West Cycle
- Western Australian Naturalists Club
- Wetlands Conservation Society of WA

Public advertising of the Environment Strategy is not considered necessary prior its adoption. The Strategy does not introduce fundamentally different or new concepts. Rather, the Strategy provides key directions and goals to better coordinate and drive the City's existing and developing operational strategies and plans. The scale and availability of recent mass-engagement results, combined with the above targeted engagement process, provided a high degree of confidence in the consistency of feedback regarding stakeholder expectations and preferences, and the subsequent key directions and goals outlined in the Environment Strategy.

ATTACHMENTS

A. Attachment A - City of Kwinana Environment Strategy 2024-2034 [↓](#)



Environment *Strategy* 2024-2034

City of Kwinana



This document is available in alternative formats upon request.



City of Kwinana kaditj kalyakool moondang-ak kaaradj midi boodjar-ak ngala nyininy, yakka wer waabiny, Noongar moort. Ngala kaditj baalap kalyakoorl nidja boodjar wer kep kaaradjiny, baalap moorditj nidja yaakiny-ak wer moorditj moort wer kaditj Birdiya wer yeyi.

City of Kwinana acknowledges the traditional custodians of the land on which we live, work and play, the Nyoongar people. We recognise their connection to the land and local waterways, their resilience and commitment to community and pay our respect to Elders past and present.

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City of Kwinana

Mayor's Message

I am proud to present the City of Kwinana Environment Strategy 2024–2034. Our strategy underscores our commitment to preserving Kwinana's unique blend of bushland, industry, and coastline while addressing the challenges of climate change, population growth, and industrial expansion.

Our vision is to ensure a naturally beautiful environment that is enhanced and protected. This strategy outlines key directions—Liveability, Decarbonisation, Biodiversity, and Circularity—each with specific goals and actions to create a resilient and sustainable community.

Liveability focuses on creating greener spaces, protecting cultural heritage, and improving active transport. Decarbonisation commits us to achieving Net Zero corporate emissions by 2035 and becoming a Net Zero city by 2050. Biodiversity aims to protect and restore our natural habitats, while Circularity promotes sustainable practices and reducing waste.

This strategy reflects our shared aspirations and values, developed through extensive consultation with the community and stakeholders. The City of Kwinana is dedicated to leading by example, fostering partnerships, and engaging residents to achieve our environmental goals.

Thank you for your support and commitment. Together, we can ensure Kwinana remains a place of natural beauty and sustainability for generations to come.

Peter Feasey
Mayor of Kwinana



Executive Summary

The City of Kwinana Environment Strategy draws together various council initiatives to deliver our Strategic Community Plan's key objective:

A naturally beautiful environment that is enhanced and protected.

This strategy sits above and coordinates a range of existing and developing plans and strategies to ensure that our environmental work is delivered in a coordinated and effective manner. The Environment Strategy was developed through a review of existing strategies and consultation with staff as well as key external stakeholders.

The work set out in this strategy is grouped under four Key Directions each with its own set of goals:

- **Liveability** – strengthen our communities' resilience to the projected impacts of climate change, create a greener city, protect the cultural heritage of Kwinana and increase active transport access for all our community.
- **Decarbonisation** – achieve Net Zero corporate emissions by 2035 and become a Net Zero city by 2050.
- **Biodiversity** – protect, enhance and restore our region's biodiversity and manage water systems in an environmentally responsible manner.
- **Circularity** – drive the creation of a circular economy for our community.

Crucially, the actions in the Environment Strategy are to be viewed through a lens of a changing climate, including both the threats to how we live and work as well as opportunities arising from our response to climate change.

The Environment Strategy will be delivered through a rolling Implementation Plan that reflects the activities undertaken in the supporting work plans and strategies. The Implementation Plan will be updated annually, and the Environment Strategy will undergo a minor review every two years and a major review after six years, to align with the next Strategic Community Plan.



City of Kwinana

Introduction

Purpose

This Environment Strategy is designed to deliver the environmental objectives of the City of Kwinana Strategic Community Plan.

The Strategic Community Plan objectives to be delivered through this strategy are:

Retain and improve our streetscapes and open spaces, preserving the trees and greenery that makes Kwinana unique.

and

Maintain and enhance our beautiful, natural environment through sustainable protection and conservation.

Together, these will result in a naturally beautiful environment that is enhanced and protected.

In 2023, the Strategic Community Plan was reviewed and identified the following key environmental priorities: sustainable practice, climate change, biodiversity conservation, general waste and recycling services, streetscapes, urban forest canopy, verges, and environmental management.

The City of Kwinana also adopted its Sustainability Framework in 2023, which has been designed to support the outcomes of the Strategic Community Plan in a responsible manner while aligning with the United Nations Sustainable Development Goals. It addresses the four sustainability pillars – environment, social, economic and governance – and establishes principles and priority areas to guide operations and decision-making.

The Environment Strategy provides direction and synthesises existing operational plans for key focus areas that support strategic direction and provide operational guidance. In doing so, it helps prioritise resources and inform Council's environmental work plan within the Sustainability Framework.

The Environment Strategy also informs and is informed by other major over-arching strategies, including the Local Planning Strategy, Infrastructure Strategy and Social Strategy and, in turn, informs the operational plans of relevant business units, as set out in Figure 1. The Environment Strategy will be reviewed every two years with a comprehensive review after six years to align with the development of a new Strategic Community Plan. The Strategy will annually inform our Corporate Business Plan and budget development processes.

The Environment Strategy not only coordinates internal council operations but also tells a story for our community. Kwinana is a unique environment undergoing the pressures of change, including a growing population and shifting industrial trends.

Meeting our strategic objectives will be vital to ensure we protect, maintain and support the environment that we all value in Kwinana.

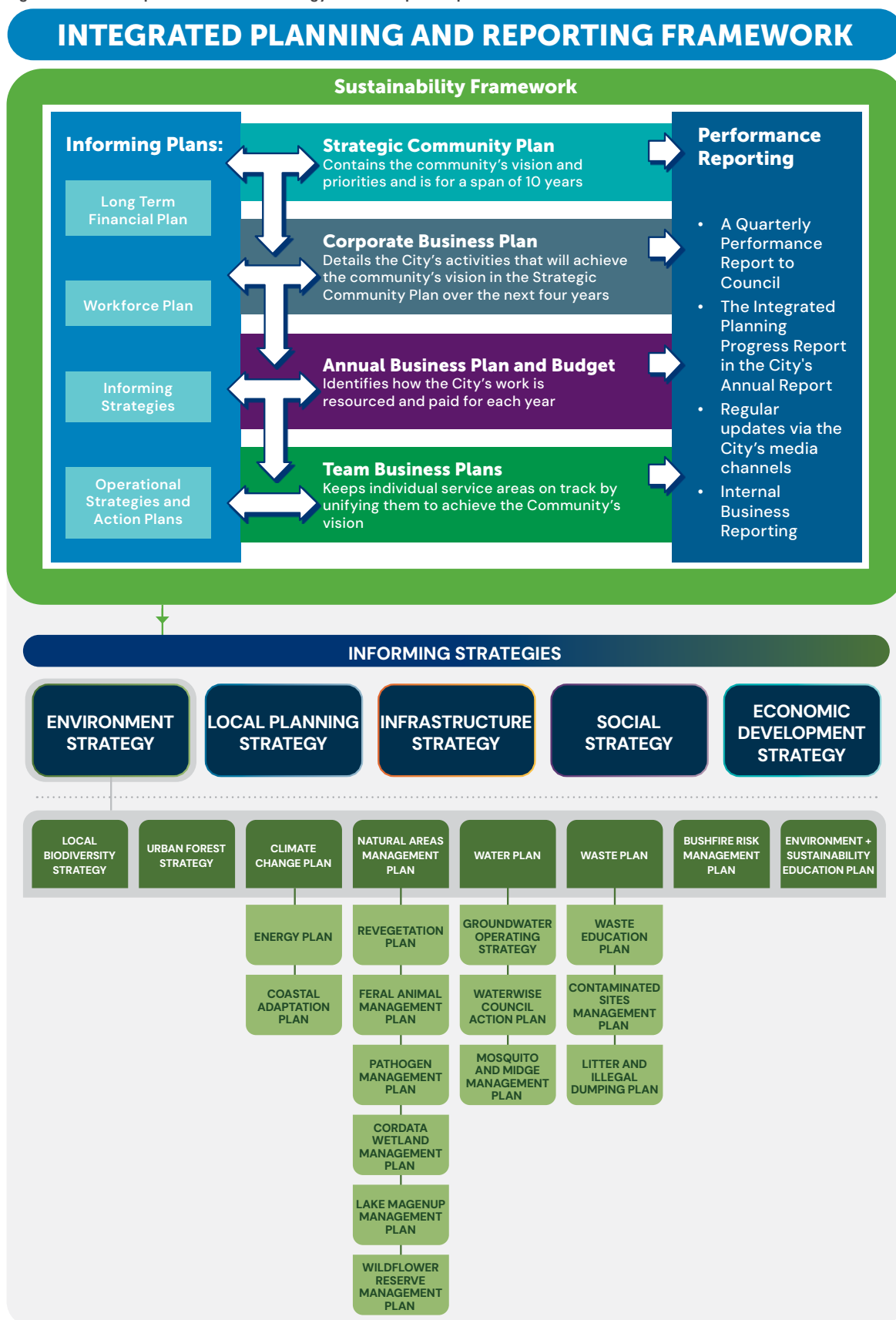
How the Strategy was developed

This strategy has been developed through:

- the development and application of a benchmarking framework to assess current City of Kwinana environmental strategies against a national database of local government strategies and best practice actions, plans and practices,
- a desktop review and gap analysis of City of Kwinana strategies and plans,
- consultation with identified responsible business units on Council environmental strategies, plans and practices, and
- consultation with key stakeholders from the community and business in Kwinana, as well as relevant State Government departments and agencies.

Development of this strategy took place between December 2023 and May 2024.

Figure 1: Relationship of Environment Strategy to sector specific plans





City of Kwinana

Kwinana Today

The City of Kwinana is located in the south of the Perth metropolitan area.

Our home is a unique combination of bushland, industry, coast, and rapidly growing suburbs. Our population is forecast to grow by approximately 45,000 people and reach a total of 85,000 by 2036ⁱ. This will occur mainly in our growth areas, such as Wellard, Wandi and Mandogalup, but will also have an impact on our existing towns and rural living areas.

Our industry is projected to continue to grow, which makes maintenance of our buffer areas for residents even more crucial. We'll see more traffic on our roads not only from population growth but also through the development of major projects, such as the Outer Harbour development.

The environment we live in is valued by our residents.

We enjoy access to bushland, local parks, unique coastal environments, and a quality of life that is supported by our environment. The City of Kwinana plays a key role in managing these natural assets, increasing urban canopy cover, and maintaining ecological linkages to ensure the sustainability of our biodiversity. We are also preparing for the growing impacts of climate change, which will create additional stress for our environment.

The City of Kwinana is working to ensure we protect what we have and assist people to live in a more sustainable manner.

Snapshot graphic of key environmental indicators (2022/23):

55.5 tonnes

greenhouse gas emissions per capita

85,000

population forecast to grow to by 2036

32

conservation reserves
managed by the City

19.8%

tree canopy cover

16,891t

of waste generated per year

3,775t

of recycled waste collected per year

629

street trees planted per year
for the past 3 years

353 ha

of City-managed natural reserve

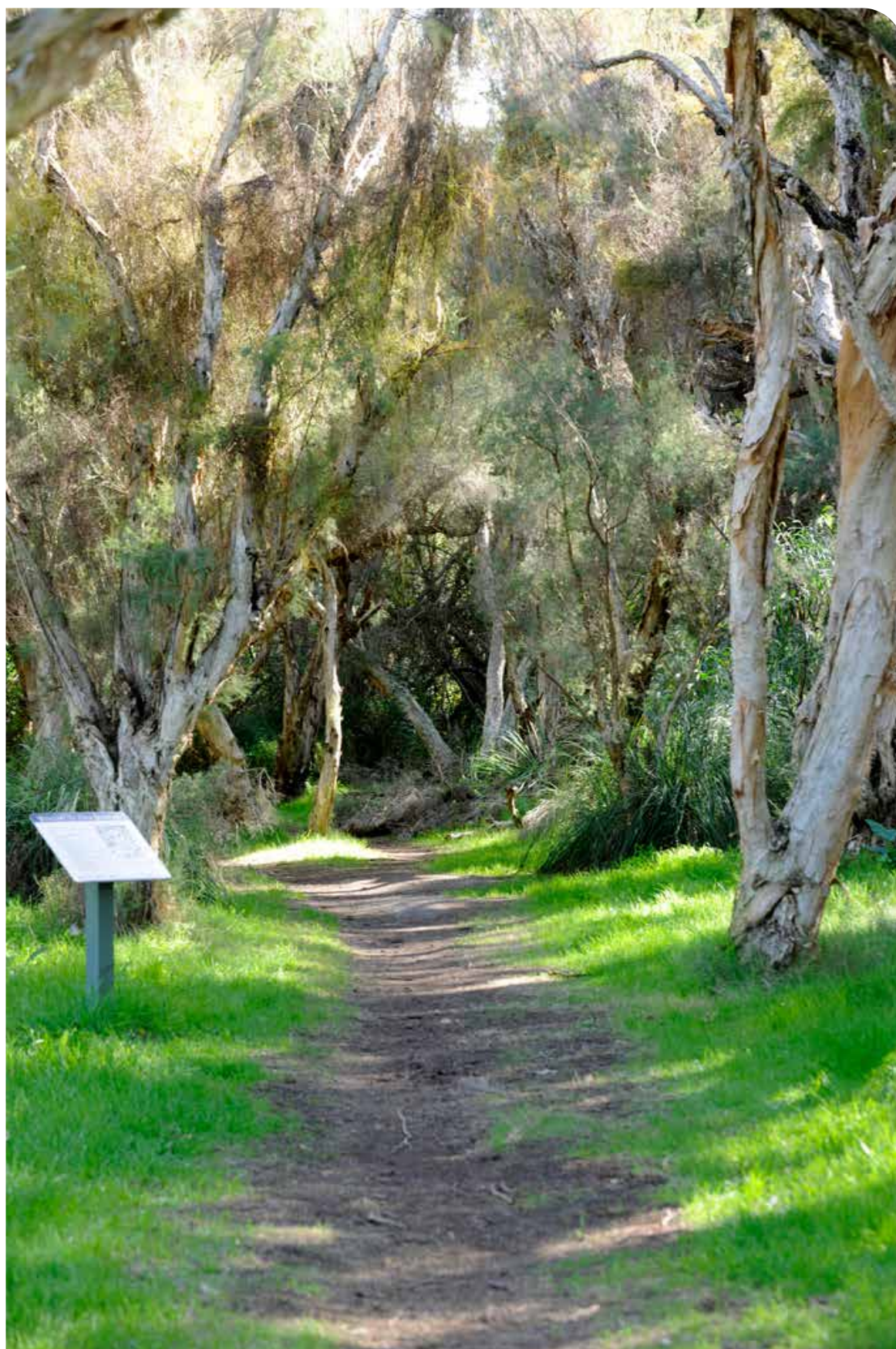
2,900

subsidised native seedlings
offered to the community each year

75.83kL

of water per capita used by residents

ⁱ (City of Kwinana 2022)





City of Kwinana

Our Approach

Strategic Outcome

The Environment Strategy is designed to deliver the City of Kwinana's Strategic Community Planⁱⁱ key strategic outcome:

"A naturally beautiful environment that is enhanced and protected."

Climate Lens

While the City of Kwinana has developed and is delivering a specific Climate Change Plan, it is also necessary to recognise that the social, economic, and environmental changes wrought by climate change impact across all the City's work.

This includes preparing for projected impacts of climate change upon both City assets and operations, and upon the communities of Kwinana. The Kwinana region is

forecast to become hotter and drier, with an associated increase in dangerous fire conditions, and will experience more intense storms and extreme rainfall events and increased coastal erosion and inundation from rising seas^{iv}.

Kwinana is also at the forefront of societal and technological changes responding to climate change, notably the shift from a dependence upon fossil fuels to renewable sources of energy, including wind, solar and hydrogen. This takes the form of projects, such as the H2Kwinana Hydrogen Hub, the Kwinana Battery Energy Storage Systems, the Waste to Energy facility and the Kwinana Renewable Fuels project.

In developing this Environment Strategy, we are viewing the future through a climate lens and thinking about what it means for how we will live and work.



ii (City of Kwinana 2021)
 iii (City of Kwinana 2023b)
 iv (CSIRO 2024)

Key Directions Overview

To achieve this, we have established four Key Directions, each with goals and links to Sustainability Principles in our Sustainability Frameworkⁱⁱⁱ.

LIVEABILITY



Goals

- Strengthen our communities' resilience to the projected impacts of climate change
- Create a greener city
- Protect the cultural heritage of Kwinana
- Increase active transport access for all our community

DECARBONISATION



Goals

- Net Zero corporate emissions by 2035
- Become a Net Zero city by 2050

BIODIVERSITY



Goals

- Protect, enhance and restore our region's biodiversity
- Manage water systems in an environmentally responsible manner

CIRCULARITY



Goals

- Drive the creation of a circular economy for our community

2

City of Kwinana

Our Key Directions

A key part of the Environment Strategy is the organisation of our work around key directions to ensure collaboration and more effective delivery of policies and programs.

The selection of these directions is a result of an analysis of previous and current environmental activities and a response to the likely pressures on the local environment.

These include accommodating the rapidly growing population of Kwinana in a sustainable manner, reducing overall greenhouse gas emissions to lessen our contribution to climate change, protecting and enhancing our local biodiversity and reducing and managing the waste produced within the community.

In each key direction, we explain why this body of work is important, tell the story of what we have already been doing, establish goals which will guide our work and set out future actions to achieve those goals.

KEY DIRECTION

1

Liveability

SOCIAL INCLUSION



COMMUNITY WELLBEING



GENERATIONAL VALUE CREATION



RESILIENT AND ADAPTABLE COMMUNITIES



INTEGRATED AND TRANSPARENT DECISION-MAKING



THRIVING LOCAL ECONOMY



Why the environment is important for a Liveable City

Liveability means having convenient access to everything our community needs. This includes activity centres that provide shops, entertainment, health services and social connection, recreation facilities to provide a healthy lifestyle, employment opportunities, diverse housing options, safe efficient and effective movement networks linking places and green spaces.

It's about creating a sense of community within place. It involves opportunities for our community:

- to express their own identity, culture, and stories,
- to take environmental action: and
- protect local heritage and character

Kwinana is undergoing rapid change. Over the past decade, our population has almost doubled to around 50,000^v, a trend that's expected to continue. Meanwhile, the Western Trade Coast (including the Kwinana Industrial Area) is changing as industry begins to reform to respond to changing energy requirements, social and environmental obligations and will expand further with the development of the Westport Outer Harbour.

Underpinning all this is the environment in which we live and work. The City is working to ensure we can meet our liveability objectives and protect our natural environment.

Environmental actions undertaken by the City of Kwinana are not only a model of leadership for the community

and business to follow but are vital to maintain the environment we enjoy. In particular, there is a need for the City to manage its assets, which are valued at more than one billion dollars. Climate change impacts pose a challenge to the management of these assets and associated operations, including:

- damage to or accelerated ageing of infrastructure due to an increase in the number of hot days and heat waves, more frequent and severe bushfires, extreme weather events, with associated damaging wind speeds and localised flooding,
- increased frequency of flooding, with a corresponding community expectation that drainage systems will be upgraded to increase capacity,
- more frequent extreme storm events, resulting increased building damage from wind and water,
- a decrease in the quality of vegetation across public space due to reduced rainfall and water availability, and
- an increase in the number of hot days and heat waves will increase the need for mechanical cooling in public spaces (such as the library, aquatic centre or community centres).

Community engagement to create meaningful and productive relationships, partnerships and practices has also been at the forefront of Council's work to deliver on the aspirations of the community.



^v (City of Kwinana 2022)

What we already do

The City of Kwinana undertakes a range of environmental initiatives to support liveability for the community.

SUSTAINABILITY FRAMEWORK

Our Sustainability Framework seeks to meet the goals of the Strategic Community Plan, through addressing all four pillars of sustainability: environment, social, economic and governance.

SOCIAL STRATEGY

The City's Social Strategy helps meet the social objectives of the Strategic Community Plan and the Local Planning Strategy, that will guide the growth and development of our community over the next 15 years.

LOCAL PLANNING STRATEGY

Council has adopted a Local Planning Strategy that outlines the strategic directions and actions for land use planning and development until 2036. The strategy covers housing diversity, urban design, community infrastructure, employment and the provision of a hierarchy of activity centres, while seeking to maintain a balance between development and conservation to ensure the needs of future generations are met.

ENGAGING THE COMMUNITY

The Love My Kwinana engagement approach was developed when writing our 2021 Strategic Community Plan and ensures community participation sits at

the heart of Council's decision-making process. We also work to encourage and support households and businesses to achieve environmental objectives, guided by the Environment and Sustainability Education Plan^{vi}.

The Kwinana community has displayed high levels of concern about waste issues and the destruction of local habitat. The City delivers a range of community environmental education and engagement opportunities, delivered through City events and programs to ensure that our environmental concerns are integrated into all that we do in city life.

ACTIVE TRANSPORT

The City continues to deliver upgrades to walking and cycling paths and facilities as set out in our City's Bike and Walk Plan. This will build a safe network of cycle routes and walking paths that are convenient for people of all ages and abilities to ride or walk to local destinations such as schools, shops, parks, bushland, bus stops and train stations. This includes recreational facilities, such as the Kwinana Loop Trail, which has attracted State Government funding to upgrade the quality of the path. The intention is to create communities where cycling and walking are the preferred choices for short trips and everyone has the opportunity to choose a healthy lifestyle. The City is also developing a new Active Transport Plan.

Our Goals

Actively encourage community participation in decision-making and embrace engagement to act and be resilient in the face of projected climate impacts.

Establish and maintain an urban forest that will achieve 22.6 per cent canopy cover for the council area, to support local biodiversity and reduce urban heat impacts.

Maintain and enhance our beautiful natural environment through sustainable protection, rehabilitation and conservation.

Build a local transport system that allows residents to move safely and sustainably around our city using active forms of transport, such as walking, cycling and public transport.



^{vi} (City of Kwinana 2024, Urban Forest Strategy 2024-2044)



Your Move Kwinana

Your Move is a Western Australian government program designed to promote active transport, such as walking, cycling, scooting and public transport, replacing unnecessary car trips.

The City of Kwinana has established an Active Travel working group and was one of only six local governments to receive funding from the State Government for an Active Travel Officer. Our work to improve walking and cycling has included road skills training for children at Calista Bike Skills Track and the establishment of a bike library at Orelia Primary School.



Bushfire Management

Our Bushfire Risk Management Plan coordinates efforts to protect assets at risk from bushfire. This includes the Industrial Zone, Residential Zone, and Rural Area. Each zone has its own unique risk profile, land management objectives, and future treatment options based on the assessment of risk factors such as density of population, fuel structures, assets, rural-urban interface, suppression response times, and suppression strategies. Land clearing to reduce the threat of bushfires is undertaken in a manner that considers the biodiversity values of the area and seeks to protect them as much as possible.

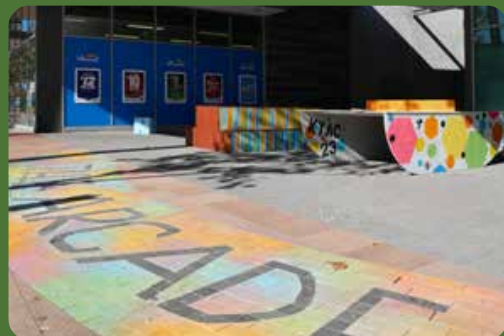


Wellard 7-Day Makeover

The Wellard 7-Day Makeover brought the community together to discuss how to improve and then make over the Wellard Village in just a week.

The City of Kwinana partnered with RAC through its Reconnect WA program and worked with locals to come up with ideas, plan how they could put them in place, and then made those plans happen over seven consecutive days in 2023. The project also had a specific youth element to help young people plan and deliver their own projects.

The makeover identified opportunities for further improvement, including upgrading street lighting along The Strand, the main shopping district in Wellard, developing wicking beds and formalising no parking areas. The project has formed a working group which continues to deliver improvements within Wellard.



What we'll do

PLANNING FOR OUR ENVIRONMENT

The Local Planning Strategy provides long-term strategic direction to provide innovative and quality development in a sustainable manner. The Strategy includes relevant environmental actions, including:

- advocate to the Federal and/or State Government for the protection, and where appropriate, management of nationally or regionally significant areas,
- implement the Local Biodiversity Strategy to prioritise natural areas requiring conservation, and protect significant landscape features and ecological linkages.
- use the Local Planning Scheme to protect environmental values, significant landscape features, significant trees and ecological linkages,
- review all public open space under the management of the City of Kwinana to ensure vesting is consistent with conservation objectives,
- develop planning mechanisms to ensure high quality bushland remnants are prioritised for retention as part of any structure planning for new areas,
- require all new industrial and commercial developments to retain existing trees and plant mature trees where appropriate, and
- develop measures for ecological corridors, outlining revegetation, restoration and landscaping standards expected of developers, and requirements for other landscape elements to strengthen connections.

ACTIVE TRANSPORT

Like other outer suburban areas in Perth, residential and commercial development within the City of Kwinana is low density and Kwinana's residents are largely dependent on private vehicles to travel to schools, shops, services, places of employment and recreation. The challenge is to ensure that local centres, neighbourhood centres and the Kwinana City Centre can be accessed conveniently by pedestrians, cyclists and public transport in order to reduce the reliance on private vehicles.

This requires a safe, high-quality and integrated multi-modal transport network to create a well-connected community. Smart transport services make it easy and safe for our community to access activity centres, schools, services, recreation, and entertainment facilities. This includes a focus on encouraging active forms of transport, such as walking, cycling and scooting, for short trips, as well as a switch to lower emissions vehicles,

such as electric and hydrogen cars and supporting charging and fuelling infrastructure. The City is updating its Bike and Walk Plan and expanding it into an Active Transport Plan^{vii}.

AN URBAN FOREST STRATEGY

The City will develop and adopt an Urban Forest Strategy. The purpose of the Urban Forest Strategy is to provide a clear plan to guide the City's management of its urban forest canopy. This will be undertaken through the acquisition and analysis of quantitative data and the qualitative interpretation of the data to inform and facilitate a coordinated and holistic approach to conserve, expand and manage the City's urban forest on both public and private land.

The strategy will map and measure the urban forest canopy providing an analysis of the existing urban forest benchmarked against best management practices, and provide recommendations to achieve and maintain a sustainable urban forest now and into the future.

This will include a centralised database of all City planted, removed and replaced street trees. We will continue street tree infill planting programs throughout the City, as set in annual works plans, and develop and implement processes that ensure the protection of City managed trees through relevant local laws and policies. We will also encourage and support landowners to plant and maintain trees on their properties.

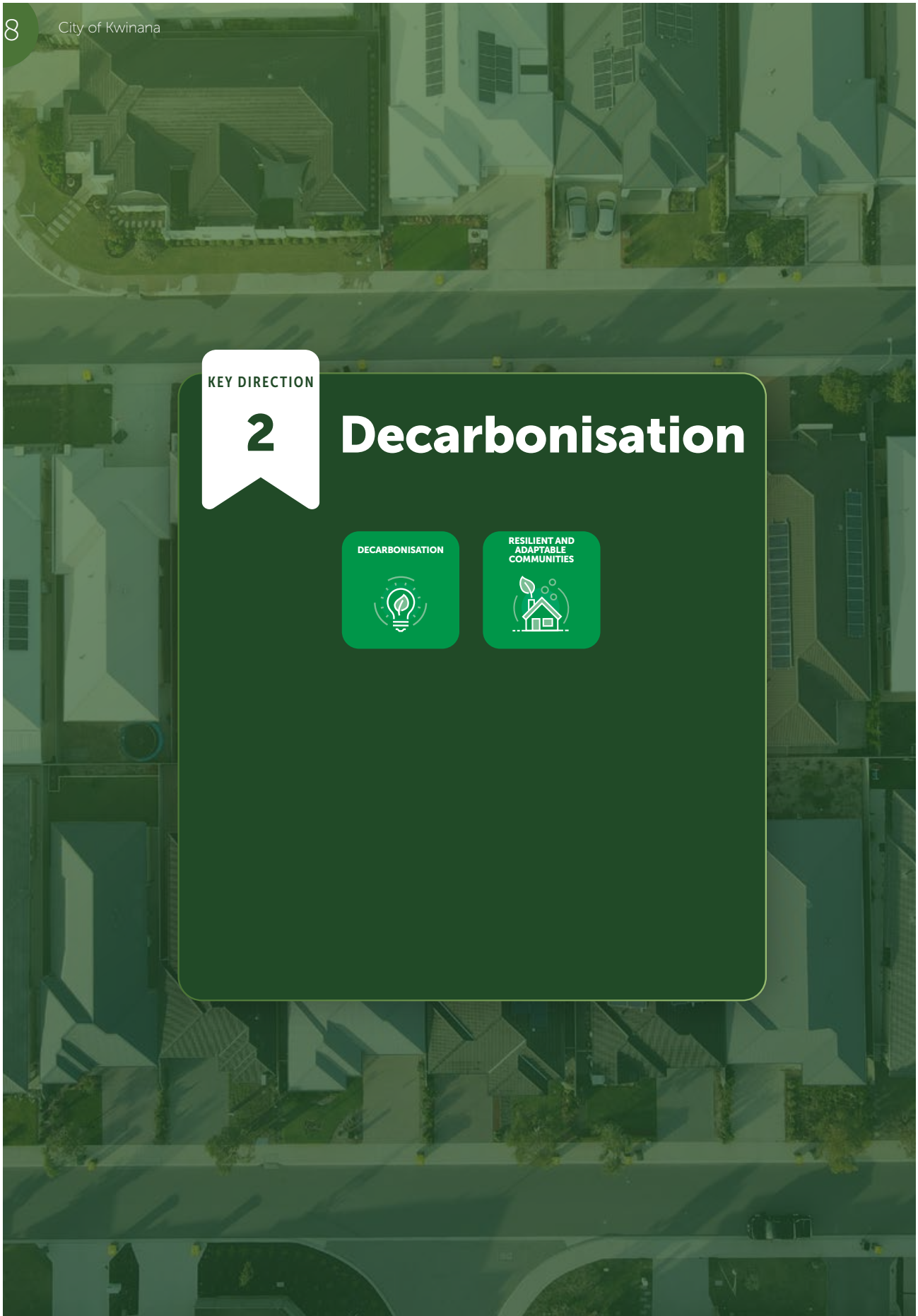
ENVIRONMENTAL EDUCATION

We will develop community education programs to engage households and businesses on:

- the value of electrifying homes and businesses to reduce a reliance on gas, as part of the transition to renewable energy,
- the benefits of active transport, especially for short trips within Kwinana,
- electric and hydrogen vehicle's, and associated charging and fuelling infrastructure,
- the value that street and private trees provide to urban areas, including reducing the need for additional air conditioning on hot days,
- the ecological value, rehabilitation and protection of Local Natural Areas (privately owned bushland with high biodiversity values).

We will also continue to deliver our annual program of environment and sustainability focused workshops and events.

^{vii} (City of Kwinana 2018 – Bike and Walk Plan 2018)



Why reducing our emissions is important

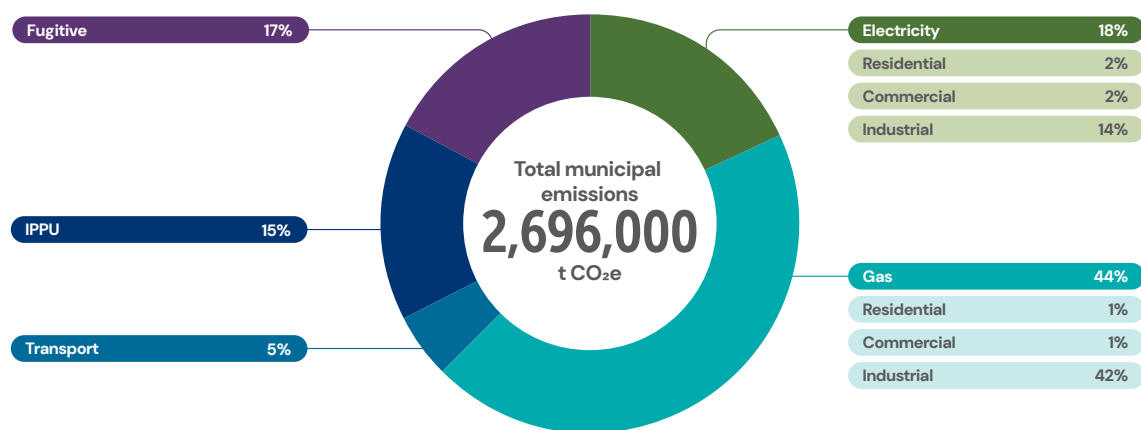
More than 60 per cent of Kwinana's community emissions¹ come from electricity and gas, with a further five per cent of emissions from transport (Figure 2). As such, transitioning to sustainable energy sources and encouraging responsible consumption will be key to reducing the municipality's emissions.

This transition also comes with benefits, including reduced energy and fuel bills for households and businesses. It can foster job opportunities in new and emerging sectors and build community resilience to

climate change by reducing energy poverty. Lowering gas and transport emissions will also improve air quality and mitigate health risks.

While Kwinana's corporate emissions (those arising from its own operations) contribute only a small proportion of the municipality's emissions, it is nonetheless important for the City to take action to demonstrate leadership and encourage action in the broader community. Acting also has important co-benefits such as reducing costs and future-proofing the City's assets.

Figure 2: Kwinana Local Government Area's community emissions by sector, including electricity, gas, transport, industrial processes, and product use (IPPU) and fugitive emissions.



Source: <https://snapshotclimate.com.au/>

What we already do

The City has an [Energy Plan](#) that drives its energy and emissions reduction activities. Actions the City has already undertaken include:

- installing solar photovoltaic (PV) systems on many City-managed buildings, totalling more than 220kW in capacity,
- undertaking energy audits and efficiency upgrades at many City-managed facilities,
- commenced transitioning its fleet to electric vehicles,
- switching power sources for the top 12 energy-using sites to the renewable energy WALGA Power Purchase Agreement (PPA),

- developed a Green Building Guideline for the design of City-managed facilities,
- implementing a digital energy monitoring system that tracks and reports performance,
- monitoring its annual corporate emissions for the past 15 years and
- delivery of an annual program of workshops and events for residents, which includes information on how to reduce energy usage.

The City will commit to a target of Net Zero community-based emissions by 2050.

¹ Community emissions are those attributable to the entire local government area, as opposed to corporate emissions, which are those arising from a city or shire's operations. For example, community electricity emissions include those from all of the residents and businesses in the LGA, while corporate electricity emissions include only those from the City's own buildings.



City of Kwinana

Our Goals

Reduce the City of Kwinana 2020/21 corporate emissions levels by 80 per cent by 2030, and to Net Zero by 2035.

What we'll do

The City of Kwinana's [Climate Change Plan](#) recognises that the Government of Western Australia's target of Net Zero emissions for Western Australia by 2050 will only be possible if all sectors contribute towards emissions reduction, with local governments uniquely placed to contribute to this given their role at the interface between government and community. The City will also act as a voice for our community to advocate to the State and Federal Governments for greater policy and funding support to encourage the transition to renewables.

MEASURING OUR EMISSIONS

We will monitor energy usage patterns and emissions for each site by energy type, and use this data to report our greenhouse gas inventory annually and inform energy-related decision making, expanding this to include more emissions sources.

REDUCING OUR ENERGY EMISSIONS

The City intends to continue to procure renewable energy for its contestable sites and will consider Natural Power in the future for non-contestable sites. The City will transition its gas-powered equipment to electric and work towards removing gas from its operations completely.

A NEW APPROACH TO DECARBONISATION

The City will review its existing Energy Plan and transform it into a Decarbonisation Plan. This will encourage the City to examine not only the emissions it directly generates through its operations, but also those associated with the assets and services provided to the council. These Scope 3 emissions (non-Council emissions) can be reduced through the influence of the City in its procurement choices.

INCREASING SELF-GENERATED RENEWABLE ENERGY USING SOLAR

The City will install more solar, establish a Solar PV System Management Plan and continue to implement cost-beneficial energy efficiency/renewable energy upgrades for all the City's building assets.

GREENER OPERATIONS

We will establish a standardised formal process for assessing whole of life costings, projected energy demand and emissions when planning for capital asset



expenditure, including facility renewals and upgrades. As part of this we will implement industry-leading sustainable road/footpath construction and repair specifications, including the use of recycled materials in road construction and, where possible, drawing upon bottom ash products from our local Waste to Energy Facility. We are also shifting to using plastic piping for drainage, instead of concrete, reducing embodied emissions.²

The City will transition its fleet to electric and hydrogen powered vehicles and plan for a staged conversion of public lighting to light emitting diode (LED) lighting, including a pilot project and will investigate installing smart lighting.

COMMUNITY TRANSITION TO RENEWABLE ENERGY

The City will facilitate programs that increase community access to energy efficient appliances, renewable energy and electrification, for example: education, bulk buy or subsidy programs. We will also investigate the potential for the City to support Virtual Power Plants (VPP) and Community Batteries and facilitate the establishment of a Power Purchase Agreement for renewable energy for businesses in the City.

We will advocate for local investment in renewably sourced hydrogen and trial it as a fuel source. This is likely to be particularly important for heavy vehicles, such as waste collection trucks.

A VOICE FOR OUR COMMUNITY

The City will advocate to the State Government to change policies to make it easier for the Kwinana community and businesses to adopt sustainable practices. This includes advocating for a Building Upgrade Finance mechanism to be created under the Western Australian [Local Government Act 1995](#) that would allow local governments to encourage energy efficient building upgrade activities. The City will also push for requiring all new developments to have active transport and electric vehicle infrastructure, and improved sustainability requirements in the West Australian planning scheme to enable local governments to require better energy performance from new dwellings and commercial buildings.

² Certain studies state that adopting best practice product selection can reduce emissions by as much as 60%.

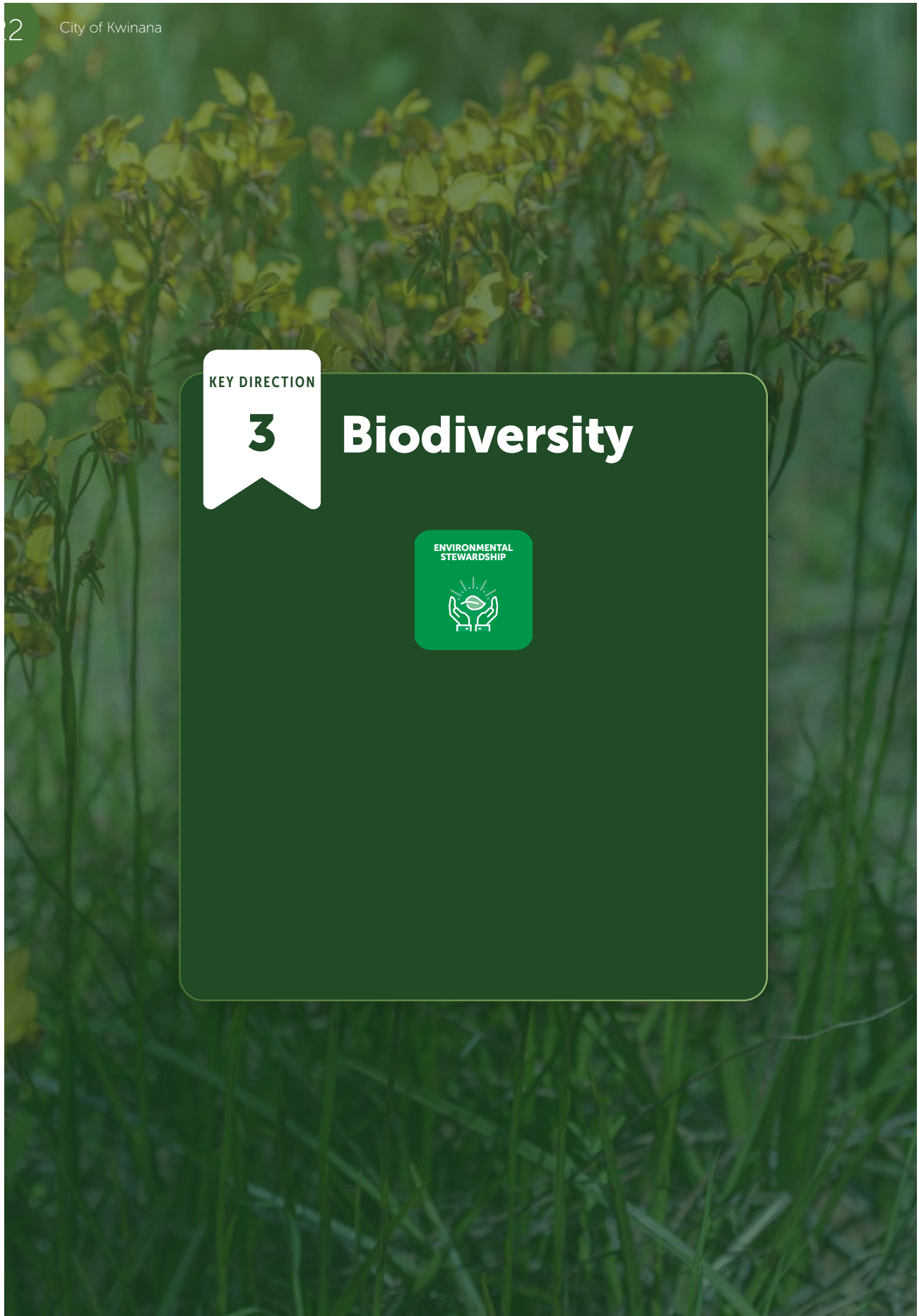


Renewable energy

In 2021, the City of Kwinana switched 12 of its biggest energy-using sites to renewable energy.

These include the Recquatic Centre, Darius Wells Library and Resource Centre, the Zone, City Administration Building, Works Depot and Kwinana Business Incubator, as well as two community centres and sports pavilions.

This was part of a project led by the Western Australian Local Government Association (WALGA) which negotiated an agreement to deliver 100 per cent renewable power to 48 participating councils. The energy comes from three wind farms in Western Australia.



Why biodiversity is important

Biodiversity is the sum and diversity of all living things within our environment. It's a key part of ensuring we have self-sustaining vegetation communities, supportive habitats for our local fauna, soils, clean water and fresh air.

Kwinana is part of a global biodiversity hotspot in the south-west of Australia, one of 36 globally, and contains a variety of landforms, including dune systems, wetlands such as The Spectacles, and banksia woodlands. It also includes managed reserves and regional parks, and eleven Bush Forever sites within the City.

Our biodiversity faces several threats including weed invasion, fragmentation, and loss of habitat through land clearing, increased fire frequency, changes to

groundwater, de-watering, plant pathogens, feral animals, degradation of natural areas through illegal dumping, vandalism, illegal off-road driving, and climate change. In particular, the rapid development of housing and commercial buildings puts pressure on the natural environment.

The City of Kwinana prioritises action to preserve our biodiversity through its Local Biodiversity Strategy^{viii}, Natural Areas Management Plan^{ix}, Coastal Adaptation Plan^x, Bushfire Risk Management Plan^{xi}, Litter and Illegal Dumping Plan^{xii}, and Water Plan^{xiii}.



Biodiversity protection

The City of Kwinana provides a range of opportunities for people to get involved in biodiversity protection. Each September, we run events during National Biodiversity Month, such as training residents how to spot turtle tracks and lodge these in the Turtle Sat app. This citizen science is important to support threatened species, like the Snake Necked Turtle.

National Biodiversity Month also includes wildflower walks and breakfast with the birds, to learn how to identify local species.

The Biodiversity Stewardship Program identifies and targets high value Local Natural Areas that are in private ownership and seeks to engage land-owners to support, educate and rehabilitate these areas.

viii (City of Kwinana 2024a)

ix (City of Kwinana 2024b)

x (City of Kwinana 2016)

xi (City of Kwinana 2020)

xii (City of Kwinana 2023a)

xiii (City of Kwinana 2024c)

What we already do

The City has developed a Local Biodiversity Strategy to provide a planning framework for the protection and management of significant local natural areas (LNAs). The Local Biodiversity Strategy seeks to:

- increase the protection status of significant biodiversity in the City, including on local government managed or owned lands, and on private land,
- reduce identified threats to LNAs,
- increase the viability and resilience of LNAs by establishing or enhancing buffers and regional and local ecological linkages,
- achieve long-term community engagement in local biodiversity management, and
- embed the consideration of biodiversity as standard in all decisions and activities of the City.

The City's Natural Areas Management Plan outlines comprehensive strategies and programs to preserve and enhance City-managed natural areas. The Plan encompasses a range of natural area management programs, including:

- the Weed Control Program that maps and controls weed species present in the City,
- the Reserve Fencing Program to secure natural reserves against illegal access, damage and dumping,
- retention, regeneration or revegetation of natural areas, according to their condition
- the Fire Management and Fuel Reduction Program to decrease bushfire impacts through fuel management,
- the Pest and Biosecurity Program to control feral fauna, insect and plant pathogen threats to the City's natural areas, and
- the Community Education and Volunteer Program to engage the community into conservation.

To ensure that the programs continue to meet their targets, the City increases resources allocated to its natural environment operations as they grow

through the addition of ceded assets resulting from development. The council manages 31 natural reserves and is set to gain three more in the near future ceded for management through the state government planning process. The City manages natural areas on a rolling schedule according to their prioritisation level, which is based on their public and ecological value.

The City's Coastal Adaptation Plan was developed in collaboration with the Cockburn Sound Coastal Alliance and covers work to be done by both the City and the State Government. The key areas of work identified for the City of Kwinana are:

- preparing management plans for coastal reserves, such as Wells Park, including dune management and revegetation,
- engaging with the community on coastal risks, impacts, values, and the adaptation plan,
- monitoring, analysis and assessment of risk of coastal hazards associated with sea level rise, and
- reviewing regional planning documents to support decisions regarding long-term managed retreat.

The City of Kwinana carries out remedial works on coastal erosion which includes substantial volunteer work through a partnership with Perth NRM. This contracted work seeks to engage up to 2,000 residents per annum to deliver projects across the coastal reserves.

The City of Kwinana has also been implementing our Water Plan, which has included the installation and use of data loggers to identify leaks and consumption patterns, the use of drainage nets to collect litter, revegetation projects and participation in Clean Up Australia Day. Council has also participated in the Waterwise Council Program, administered by the Water Corporation and Department of Water and Environment Regulation, for the past 13 years. This program requires Councils to develop and maintain infrastructure that ensures efficient water usage and adapts to a changing climate.

Our Goals

Work together with the community to protect and enhance our region's biodiversity, retaining 30 per cent or more of pre-European level vegetation in Local Natural Areas.

Deliver a bushfire management regime that reduces risk to people and places, while also considering beneficial conservation outcomes.

Improve the state of our natural areas by controlling and reducing weeds and pests, reduce illegal dumping of

waste, improve degraded areas through revegetation and applying regeneration principles.

Work with the community to be environmentally responsible in our water use, maintaining scheme water use within 5 per cent of 2016–2017 levels until 2027, keep residential water use below the Waterwise Perth Action Plan's target of 110kL/capita until 2027 and maintain groundwater use efficiency at 2016–17 levels until 2027.

What we'll do

PROTECT OUR BIODIVERSITY

The City of Kwinana will create an inventory of Local Natural Areas to improve the management of these areas and reach our retention targets. We will avoid or minimise further clearing of these areas and plant new vegetation to offset potential clearing on private land. All developments that may affect these areas must respect protection criteria. The City will seek to increase vegetation close to ecological linkages and buffers on public and private property. The large areas of 'Special Rural' and 'Rural Resource' zoned land on the eastern side of the Kwinana Freeway, represent an opportunity to retain biodiversity and maintain the rural living lifestyle. It is important that clearing and degradation of bushland is limited in these areas to maintain biodiversity.

We will undertake long-term community engagement, seeking feedback on biodiversity management issues, incentivising and supporting conservation actions on private land.

MITIGATING BUSHFIRE RISK

We will develop and implement a fire management regime that maximises biodiversity while ensuring protection for identified assets. The treatment schedule will be developed in collaboration with key stakeholders and endorsed by Council. Protection will be delivered through identification of the bushfire risk associated with different assets, and the development and delivery of appropriate treatments. These include fuel and ignition management, increased preparedness, forward planning and community engagement.

NATURAL AREAS MANAGEMENT

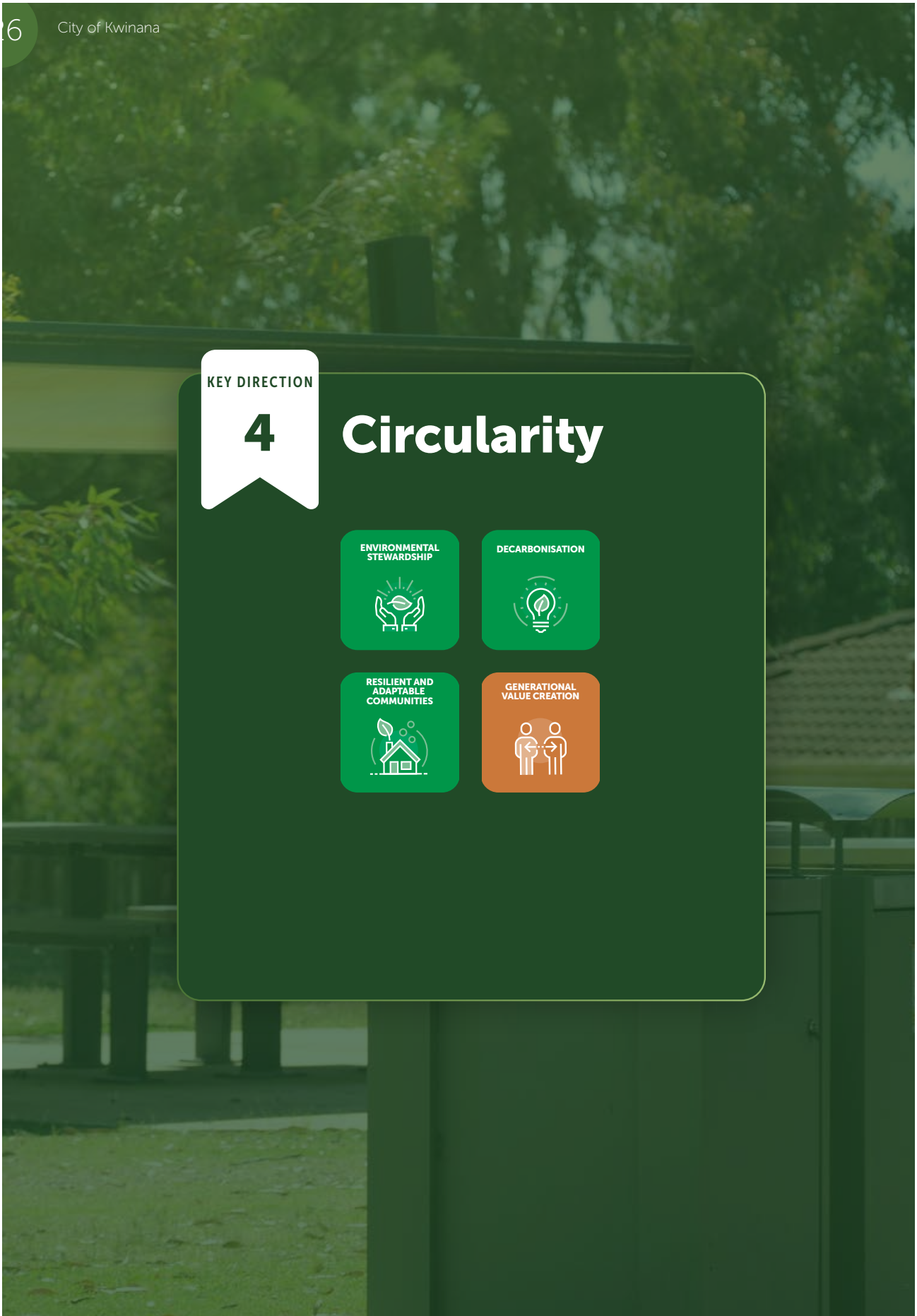
We will work to maintain and improve the state of our natural areas such as bush and coastal reserve using a variety of actions. These include the reduction of the number and diversity of weed species, the control of populations of pest species, the management and containment of dieback-affected areas, restoration of degraded areas, seed collection as part of a revegetation strategy and rehabilitation of bushland to a high standard. The City will also identify and manage declared rare flora, protected fauna and threatened ecological communities where required.

We will encourage the community to interact appropriately with our natural environment through education on the value of the natural areas managed by the City.

A WATER SENSITIVE CITY

The City's Water Plan sets out actions to reduce unnecessary scheme, groundwater and community water consumption to respond to a drying climate. Council will seek to ensure its own efficient water management by setting up tracking systems on City water meters and bores to identify leaks and respond to them. We will work to encourage residents and private developers to adopt waterwise principles by planting waterwise verges and gardens. The City will develop a surface water monitoring scheme for areas that may be affected by disease vector mosquitoes.





Why circularity is important

Circularity refers to how we avoid and manage waste within the City of Kwinana.

As the City grows, there is a need to educate a greater number of residents on how to avoid producing waste and material resource recovery, and to manage a greater volume of waste.

As the second fastest growing local government in Western Australia, the City of Kwinana delivers a

comprehensive waste collection service, which is rated as a high priority by the community. In 2023-24 we collected 20,699 tonnes of material and recycled 3,721 tonnes of waste.

The City of Kwinana is moving to a three-bin collection service in 2024-25, with a third bin for organic garden waste.

What we already do

The City of Kwinana's circularity management is guided by our [Waste Plan](#) which aligns with the *State Government's Waste Avoidance and Recovery Act 2007* and the *Waste Avoidance and Recovery Strategy 2030*. Our approach to circularity is guided by three principles:

- Avoid – generate less waste
- Recover – recover more value and resources from waste
- Protect – protect the environment by managing waste responsibly

The Waste Plan is also supported by a Waste Local Law and a [Litter and Illegal Dumping Plan](#).

The City has a long history of active work to meet its guiding principles in circularity, including:

- the development and implementation of best practice behaviour change programs,
- regular bin audits to assess contamination and missed opportunities for recycling,
- contracting to supply materials to a regional waste to energy plant,
- support for the community to engage in composting and worm farming and cloth nappy, through free education and subsidised equipment,
- raising awareness about the impacts of littering and illegal dumping on our environment, and
- enhancing enforcement measures, including increased surveillance and penalties for offenders.

Our Goals

We will educate and work with the community to reduce unnecessary waste, keeping waste generation below 816kg annually per household and bin contamination below 10 per cent in all collections.

The City will roll out its third bin collection service, anticipating an increased material recovery rate of 55 per cent by 2030 while re-directing residual waste to Waste to Energy facility located in Kwinana

The City of Kwinana will continue to use waste in our assets, such as recycling road pavement materials, promoting a local, circular economy

The City of Kwinana will work with the community to reduce illegal dumping of waste, decreasing 2023 tonnage by 30 per cent by 2028.



What we'll do

HELPING THE COMMUNITY

We will continue to educate and engage with the community to ensure they have all the information, skills and equipment to reduce the amount of waste we produce, recycle as much as possible and dispose of waste properly. This includes implementing our Waste Education Plan including building the capacity of residents to better manage their waste and to provide incentives for good waste management.

AN EVOLVING SERVICE

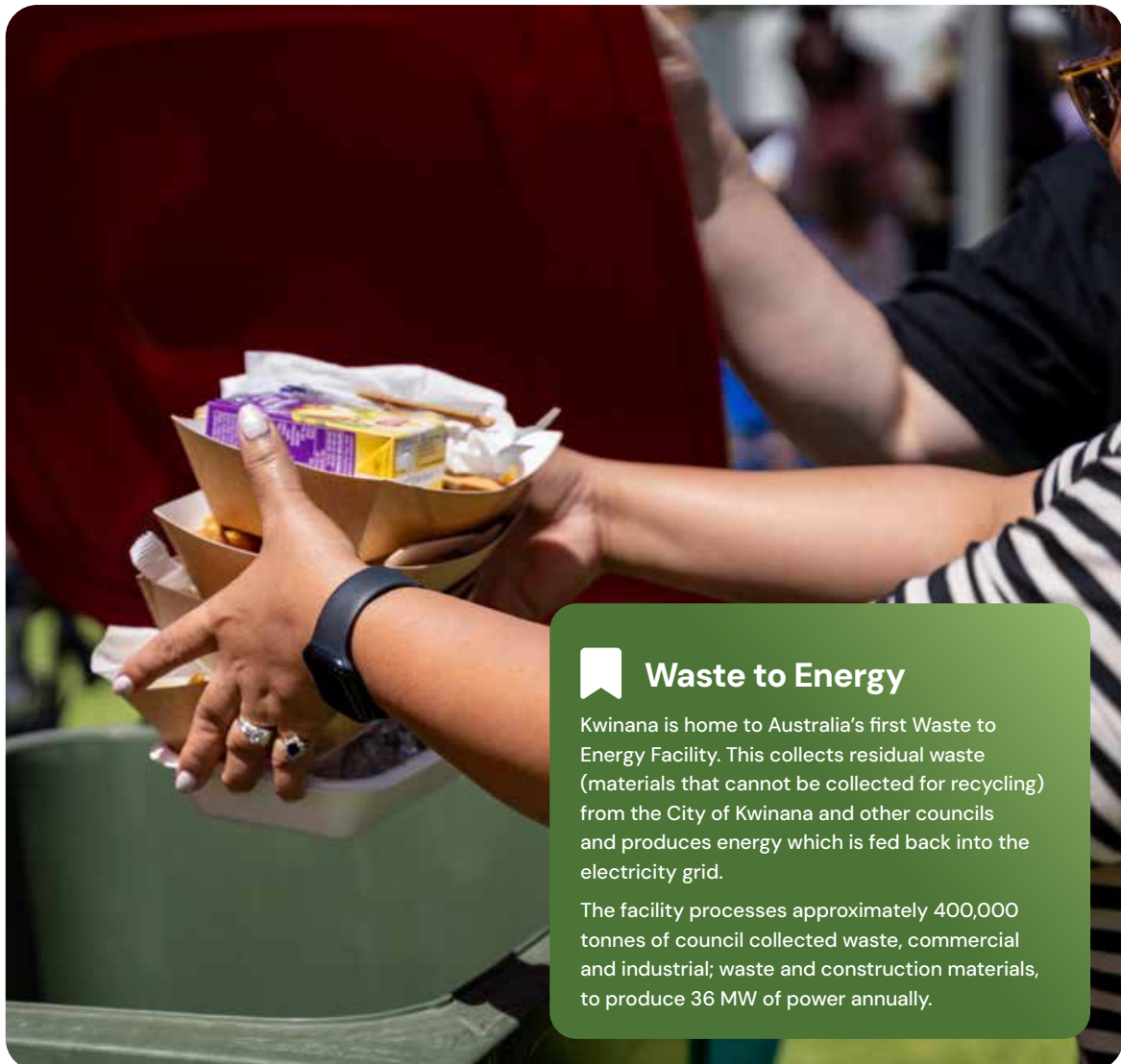
Our circularity management service will continue to evolve to meet the growing needs of our community. This includes delivering residual waste to the new Waste to Energy facility for recovery, successfully rolling out our third-bin collection service, a pre-booked collection

service for bulk verge waste and including performance measures in contracts with service providers to recover more waste. The City is conducting a review of its waste management services to determine whether improvements can be made to better serve our community while safeguarding our natural resources.

COUNCIL STRATEGY AND OPERATIONS

The City will continue to make better use of recovered materials in our operations, such as recycling road pavement materials and using recycled materials in civil projects.

The City will also continue to investigate new and innovative opportunities to improve the City's waste service and increase recycling rates.



Waste to Energy

Kwinana is home to Australia's first Waste to Energy Facility. This collects residual waste (materials that cannot be collected for recycling) from the City of Kwinana and other councils and produces energy which is fed back into the electricity grid.

The facility processes approximately 400,000 tonnes of council collected waste, commercial and industrial; waste and construction materials, to produce 36 MW of power annually.

Delivering the Strategy

The City of Kwinana Environment Strategy will be delivered through a rolling Implementation Plan that reflects the activities undertaken in the supporting work plans and strategies. The first two-year Implementation Plan is attached as an appendix to this Environment Strategy.

The Implementation Plan will be updated annually through existing internal environmental governance systems. This will follow the development of each of the annual work plans and strategies covering the specific environmental issues.

The Environment Strategy will undergo a minor review every two years and a major review after six years, to align with the next Strategic Community Plan.

Monitoring and Evaluation

Each of the actions in the Implementation Plan will be assessed annually as to the success of their development and delivery, and the outcomes they achieved. An annual report will be presented to the community on the outcomes of our actions.

In addition to the annual updating of the Implementation Plan, the City of Kwinana will also conduct a biennial review of the Environment Strategy to reflect changed conditions, updated data and delivery of actions in the Implementation Plan. The City will use the biennial review to assess what has been learned from the implementation of the actions to meet the Environment Strategy's goals.

References

City of Kwinana. 2016. "Coastal Adaptation Plan."

———. 2020. "Bushfire Risk Management Plan."

———. 2021. "Strategic Community Plan 2021-2031."

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17 REPORTS – BUILT INFRASTRUCTURE

Nil

18 REPORTS – CIVIC LEADERSHIP**18.2 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JULY 2024****SUMMARY**

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 31 July 2024, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION**That Council:**

- 1. Accepts the list of accounts, totalling \$6,848,329.73 paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 July 2024, as detailed at Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 July 2024, as detailed at Attachment B.**

DISCUSSION

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions *	\$ 75,363.22
Cheque	\$ 37,298.00
EFT Payments	\$ 5,106,575.29
Payroll Payments	\$ 1,629,093.22
Total Attachment A	\$ 6,848,329.73

*Automatic Payment deductions include a payment of **\$46,854.61** for credit card payments. A detailed transaction listing of credit card expenditure paid for the period ended 31 July 2024, is included at Attachment B.

A detailed listing of July 2024 payments, including short descriptions for each payment, is provided in Attachment A.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction.*
 - and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
 - (c)
- (3) *A list prepared under sub-regulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS

All expenditure included in the list of payments is in accordance with City's annual budget.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications that have been identified as a result of this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

- A. **AP Payment Listing Summary - July 2024** [↓](#)
- B. **Credit Card Transactions Report - July 2024** [↓](#)

Payment Listing



Payments made between 01-Jul-2024 and 31-Jul-2024

Creditor No	Payee	Description	Amount
Cheques			
Cheques 04-Jul-2024			
10537	City Of Kwinana - Pay Cash	Petty Cash Reimbursement	1,238.70
Cheques 11-Jul-2024			
10537	City Of Kwinana - Pay Cash	Petty Cash Reimbursement	11.00
Cheques 26-Jul-2024			
10063	Department of Transport (Used for Fleet Rego only)	Fleet management	36,048.30
Total Cheques			37,298.00
EFT			
EFT 04-Jul-2024			
11940	Alyce Bonnie Brewis	Reimbursement	190.02
11529	316 Property Unit Trust	Refund of duplicate payment for DCA 4 and 9	32,394.94
10045	Aaron Brown Photography	Photography/Videography	490.00
10613	ABCO Products	Cleaning Products	726.00
10334	Accord Security Services (Perth Security)	Security Services	432.22
80053	Adam Salathiel	Xmas saver fund - payout	1,367.77
10272	Agrimate Fencing	Fencing maintenance	1,518.00
11017	Air Liquide Australia	Recquatic Expenses	58.56
80051	Alicia Mangalavite	Reimbursement	105.95
12335	All Flags and Signs Pty Ltd	Advertising/Marketing Expenses	2,959.00
10848	ALSCO Pty Ltd	Linen hire	105.74
10290	Arbor Carbon Pty Ltd	Maintenance of Streetscapes/Landscapes	25,064.60
10577	Arteil	Office Furniture	1,005.40
11258	Austraffic WA	Traffic Management	1,793.00
11355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration Maintenance	627.00
11431	Bannerworld	Signage	5,211.58
10597	Beaver Tree Services Aust Pty Ltd	Tree Pruning/Removal/Clearance/Watering	179,910.59
10392	Benara Nurseries	Maintenance of Streetscapes/Landscapes	2,046.00
80115	Bernard Hoehmann	Reimbursement	185.00
10450	Blackwoods Pty Ltd	Safety Clothing/Equipment/Uniforms	38.85
10655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	200.64
80128	Brett Cammell	Reimbursement	15.19
10397	Bristol Cleaning Services	Cleaning Services	420.00
12548	Bucci Holdings Pty Ltd	Animal Services	2,103.99
10400	Bunnings Building Supplies	Hardware	1,788.92
11312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	255.76
12558	Bus Hire Comparison Pty Ltd	Courier Service/transportation/removalist	1,056.05
10114	Cabcharge Payments Pty Ltd	Taxi Fares	272.79
10404	Cannon Hygiene Australia Pty Ltd	Cleaning Services	2,140.36
11640	Carpet Court Rockingham	Flooring	15,130.10
10772	Champion Music	Community Engagement	907.50
10356	ChemCentre	Environmental and Health	1,346.84
11922	ChoiceOne Pty Ltd	Human Resources/Payroll	4,373.34
11650	Chourasia Family Trust	Event expenses	1,597.00
12175	Christopher Aaron Tate	Electrical Goods	1,092.74
80080	Christopher Wells	Reimbursement	91.88
10592	Compleat Angler & Camping World - Rockingham	Recquatic Expenses	119.22
10761	Complete Office Supplies Pty Ltd	Stationery	619.27
11392	Crawlin Crocodile	Performers/Entertainment	3,300.00
12402	Crommelin Air & Power P/L	Plant/Equipment Hire	1,326.61
10649	Downer EDI Works Pty Ltd	Gilmore Avenue - path construction	52,009.73
10239	Downtown Liquor Pty Ltd	Catering	333.86
10607	Dye & Durham - GlobalX Information Services P/L	Provision of Consulting Services	43.76
80129	Eddie Ma	Reimbursement	12.17
10870	Elexacom	Electrical Services	8,520.94
10978	Envirosweep	Maintenance of Streetscapes/Landscapes	13,884.77
10433	Enzed Fremantle	Plant Repairs and Maintenance	81.40
10330	Fairbridge WA Inc	Incursions/Excursions	3,424.00
12480	Fantastic Furniture P/L	Office Furniture	1,067.00
10321	Forpark Australia	Playground and Parks Equipment/Inspections/Repairs	1,688.50
12347	Fraser & Jenkenson Pty Ltd	Printing/Graphic Design Expenses	10.00
11680	Galaxy 42 Pty Ltd (Attura)	Provision of Consulting Services	34,988.87
11279	George H Lilley Regalia	Safety Clothing/Equipment/Uniforms	1,666.50
11936	Global Institute of Training & Presenting	Employee Training/professional development	5,445.00
10124	Good Samaritan Industries	Event expenses	275.00
12494	Grillex Pty Ltd	Provision of Consulting Services re Waste bin enclosures	57,971.10
10582	Hames Sharley Pty Ltd	Professional Fees re City Centre Precinct Plan	9,839.50
10691	HECS Fire	Fire Equipment/Service	2,541.00
11617	High Tea in a Box	Catering	2,430.25
10077	Home Group WA	Refund of infrastructure protection bond	2,000.00
10103	HP Financial Services Pty Ltd	Leased equipment	1,177.70
12493	Huskee Pty Ltd	Waste removal/services/fees	2,464.52
11244	i2C Design & Management	Engineering Design Works	26,180.00
10305	Iconic Property Services Pty Ltd	Cleaning Services	82,679.65
10855	Imagesource Digital Solutions	Printing/Graphic Design Expenses	1,653.30
10739	Industrial Roadpavers (WA) Pty Ltd	Roadworks/upgrades/asphalt - Pace Road Carpark	228,975.45
12429	Iru & Yug Pty Ltd	Catering	692.72
11284	Ive Distribution Pty Ltd	Advertising/Marketing Expenses	1,307.96
10621	Ixom Operations Pty Ltd	Cleaning Products	1,368.51
10451	Jason Signmakers	Signage	1,936.36
10788	JB HiFi Commercial Division	Computer Hardware	311.38
10453	K Mart	Event expenses	147.00
11477	Kadeklerk Photography (Wildfolie)	Photography/Videography	1,795.00
10624	Konnect	Plant Repairs and Maintenance	29.89
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Payments made between 01-Jul-2024 and 31-Jul-2024

Creditor No	Payee	Description	Amount
11871	Kwik Skips	Plant/Equipment Hire	450.00
11424	Kwinana Senior Citizens	Operating subsidy/expenses	10,000.00
10571	Kyocera Document Solutions Australia Pty Ltd	Photocopy Expenses	2,999.27
12512	Labyrinth Moasaics	Community Workshops/Facilitation	1,650.00
10427	Landgate	Title Searches/Valuations	136.68
10731	LD Total	Maintenance of Streetscapes/Landscapes	167,345.02
12550	Leanne Gay Zilm	Performers/Entertainment	800.00
10195	Left Back Consulting Pty Ltd	Provision of Consulting Services - Toolkit subscription	31,075.00
10468	Les Mills Australia (Lesmills)	Recquatic Expenses	2,003.44
11976	Lifespan Dance	Performers/Entertainment	1,000.00
10297	Luke Riley Creative	Event expenses	305.00
11313	Mackie Plumbing and Gas Pty Ltd	Plumbing Services	2,117.16
10193	Manis Moments	Photography/Videography	650.00
12530	Martins Environmental Services Pty Ltd	Site preparation for revegetation - Sloan Reserve, Wells Park	9,207.00
10986	Master Instruments	Plant Repairs and Maintenance	508.77
10813	Master Lock Service	Locksmith Services	1,883.00
11013	McLeods Barrister & Solicitors	Legal Expenses	205.92
11893	Merchandising Libraries P/L	Community Workshops/Facilitation	603.19
10717	MRP General Pest/Termite Division 43 07	Pest Control	1,111.00
11674	Murray Forrest Friends Pty Ltd	Community Engagement	550.00
11817	Netsight Consulting Pty Ltd ATF	Subscriptions	1,157.20
12002	Ornicom Media Group Aust P/L	Advertising/Marketing Expenses	5,414.28
12146	Perth Energy P/L	Utilities	15,341.07
11019	Planning Institute of Australia Pty Ltd	Provision of Consulting Services	120.00
10490	Port Printing Works	Printing/Graphic Design Expenses	120.45
10425	Porter Consulting Engineers	Engineering Design Works - Wellard & Henley Boulevard	12,443.75
12416	PowerPlay IE P/L	Incursions/Excursions	500.00
11315	Premier & Cabinet Department of	Legal Expenses	187.20
12000	Procurement Australia Ltd	Computer Hardware	991.40
11200	PTE Group	Fleet management	800.00
11175	QTM Pty Ltd	Traffic Management	4,475.15
12470	RC Vegetation Services Pty Ltd	Fire Equipment/Service - bushfire mitigation work	18,196.82
11846	Reads West Coast Maintenance Pty Ltd	Facility Maintenance	107.21
11290	Red Oxygen Pty Ltd	Software Maintenance and Professional Fees	45.32
11158	Retech Rubber	Playground and Parks Equipment/Inspections/Repairs	715.00
12567	Rodney Pattison Christian	Performers/Entertainment	600.00
11835	Samantha Prentice	Performers/Entertainment	200.00
12531	Scott Bradley James	Community Engagement	1,200.00
10198	Setonix Digital Pty Ltd	Computer Hardware	8,689.16
12443	Sienna Properties Pty Ltd	DCA2 refund due to overpayment	34,140.09
11779	Signarama Myaree	Signage	381.60
11956	Signarama Rockingham	Facility Maintenance	656.57
12388	South East Regional Ctr Landcare Inc	Employee Training/professional development	5,017.61
11148	Southern Quicksapes	Maintenance of Streetscapes/Landscapes	1,207.80
12080	SpacetoCo Pty Ltd	Community Engagement	1,650.00
12343	Stephen Phillip Carr	Performers/Entertainment - Tech support for Koorliny Arts	13,262.00
12409	Steven & Sharon Miles	Kerbing Contractor	7,737.40
10115	Stiles Electrical & Communications Svstem	Release of retention bond	13,309.61
11146	Summers Consulting	Pest Control	8,415.00
99999	Sundry EFT	Rates refund/Grants/Subsidies etc.	1,014.14
10838	Supersealing Pty Ltd	Roadworks/upgrades/asphalt	742.50
11981	Sydney Tools Pty Ltd	Tools/Tool Repairs	174.80
10600	Synergy	Utilities	4,577.62
10526	Telstra Limited	Phone/Internet expenses	8,784.12
11021	TenderLink	Advertising/Marketing Expenses	862.40
11236	The Mighty Booths	Performers/Entertainment	5,000.00
12561	The Trustee for Brand Vista Family Trust	Printing/Graphic Design Expenses	499.40
10531	Thomson Reuters (Professional) Australia Limited	Subscriptions - E-Recruitment Solutions	37,582.03
10147	Timothy Kelly	Performers/Entertainment	1,000.00
10957	Total Tools Rockingham	Tools/Tool Repairs	99.90
10538	Trailer Parts Pty Ltd	Plant Repairs and Maintenance	1,344.12
12463	Trustee for Fenton Family Trust	Plant/Equipment Hire	6,691.30
12556	Trustee for PC Trust	Provision of Consulting Services - Facilities	31,684.40
12438	Trustees for The Smith Family Trust	Provision of Consulting Services - Strategic Planning	3,575.00
10816	Tyrecycle Pty Ltd	Waste removal/services/fees	2,885.51
10549	Wandi Progress Association Inc.	Catering	123.56
10551	Water Corporation of Western Australia	Utilities	63.94
11932	West Sure Group P/L	Security Services	574.20
12129	WestCycle	Community Engagement	545.60
10051	Western Australian Treasury Corporation	Loan repayments/fees	44,952.07
10558	Weston Road Systems	Roadworks/upgrades/asphalt - Gilmore Avenue	6,325.00
10559	WH Locations Services Pty Ltd	Utility Service Locations	1,815.00
11970	Wildeye Monitoring	Camera Equipment	2,734.60
10640	Wilson Security Pty Ltd	Security Services	116.05
10422	Winc Australia Pty Ltd	Stationery	634.06
10072	Woolworths Group Online	Groceries	736.10
11605	Woolworths Group Open Pay	Groceries	1,520.68
12281	Workwear & Safety Solutions P/L	Safety Clothing/Equipment/Uniforms	139.36
EFT 08-Jul-2024			
10334	Accord Security Services (Perth Security)	Security Services	4,133.40
11205	Agedcare 101 Pty Ltd	Banksia Park - DCM Institute Subscription	2,524.50
10889	Alyka Pty Ltd	Printing/Graphic Design Expenses	4,158.00
11246	Dowsing Group Pty Ltd	Roadworks/upgrades/asphalt - Nannup Street Upgrade	10,697.99
10870	Elxacom	Electrical Services	11,414.55
10580	Environmental Health Association (WA) Inc	Employee Training/professional development	1,832.00
10457	Koorliny Arts Centre	Operating subsidy/expenses	5,500.00

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Creditor No	Payee	Description	Amount
11006	Landscape and Maintenance Solutions	Mowing and Pruning	20,480.44
10813	Master Lock Service	Locksmith Services	150.00
10758	Natsync Environmental	Community Workshops/Facilitation	2,217.00
11304	Nightlife Music Pty Ltd	Music for Recquatic Centre	6,204.00
11623	Nordic Fitness Equipment	Recquatic Expenses	949.00
11522	Palm Lakes Garden and Landscape Services	Maintenance of Streetscapes/Landscapes	960.00
11294	Sportfix Pty Ltd	Software Maintenance and Professional Fees	855.80
99999	Sundry EFT	Sundry EFT	92.64
11236	The Mighty Booths	Performers/Entertainment	750.00
11009	Vocus Communications	Phone/Internet expenses	2,271.50
11605	Woolworths Group Open Pay	Groceries	2.95
EFT 11-Jul-2024			
10383	AAA Asphalt Surfaces	Roadworks/upgrades/asphalt	2,794.00
10368	AAA Windscreens & Tinting	Plant Repairs and Maintenance	300.00
10334	Accord Security Services (Perth Security)	Security Services	1,096.81
10848	ALSCO Pty Ltd	Linen hire	69.61
10889	Alyka Pty Ltd	Printing/Graphic Design Expenses	6,930.00
10891	Australia Post General	Postage	1,338.00
11355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration - Scheduled Maintenance	13,280.28
10174	Australian Medical Supplies Pty Ltd	First Aid Service/Supplies	357.50
10584	Australian Native Nurseries Group	Plant Purchase	7,595.50
10004	Australian Services Union	Union Membership	178.91
10001	Australian Taxation Office	Taxation	250,484.00
12306	B. J Keat & C.J Meerton	Performers/Entertainment	2,365.00
10597	Beaver Tree Services Aust Pty Ltd	Tree Pruning/Removal/Clearance/Watering	4,497.08
11277	Bliss Momos Cafe & Restaurant Pty Ltd	Catering	687.50
10655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	121.55
11829	Bpromo	Uniforms for the Library	1,028.50
10418	BullAnt Security Pty	Locksmith Services	75.40
10400	Bunnings Building Supplies	Hardware	2,115.02
11312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	359.43
12273	Cameron Gordon	Signage	572.00
10485	Canon Production Printing Australia	Photocopy Expenses	327.45
12231	Chamber of Arts and Culture WA Incorporated	Community Engagement	385.00
10005	Child Support Agency	Child Support Agency Payments	923.59
80081	Chloe George	Reimbursement	20.00
12579	Cindy Ballard	Provision of Consulting Services	150.00
10006	City of Kwinana - Xmas fund	City of Kwinana Christmas Saver	6,380.00
10414	City of Rockingham	Waste removal/services/fees	71,433.06
10761	Complete Office Supplies Pty Ltd	Stationery/office furniture - various locations	8,962.21
10062	Construction Training Fund	Building and Construction Industry Training Fund	12,376.52
11014	Department of Mines, Industry Regulation and Safety (DMIRS)	Building and Energy - Building Services Levy	49,957.82
11246	Dowsing Group Pty Ltd	Roadworks/upgrades/asphalt - Djiba View Upgrade	102,495.84
10867	Drainflow Services Pty Ltd	Drainage Maintenance	2,873.74
10168	Easifleet	Novated Leases	32,543.74
10836	ECO Imports Pty Ltd	Facility Maintenance	487.00
10870	Elxacom	Electrical Services	17,977.19
10978	Envirosweep	Maintenance of Streetscapes/Landscapes	17,864.55
11584	Focused Vision Consulting Pty Ltd	Provision of Consulting Services	1,358.50
10321	Forpark Australia	Playground and Parks Equipment/Inspections/Repairs	149,026.90
10985	GISSA International	Provision of Consulting Services	3,744.40
11989	Gordon Smith	Performers/Entertainment	300.00
12376	GRA Partners Pty Ltd	Provision of Consulting Services	6,050.00
12123	Have A Go News	Advertising/Marketing Expenses	1,016.40
10007	Health Insurance Fund of WA (HIF)	Health Insurance Fund of WA (HIF)	395.50
10691	HECS Fire	Fire Equipment/Service	1,866.79
11863	HFM Asset Management Pty Ltd	Energy Audit	15,114.00
10305	Iconic Property Services Pty Ltd	Cleaning Services	3,734.36
12429	Iru & Yug Pty Ltd	Catering	180.60
12238	Ivy Penny	Elected Member Sitting Fees/reimbursements	488.09
12339	Jenga Pty Ltd	Facility Maintenance	337.30
10658	JLT Risk Solutions Pty Ltd	Insurance	330.00
10641	K & C Jack (Jack Lockers)	Recquatic Expenses	292.88
10453	K Mart	Event expenses	256.50
11753	KAGE Systems	Plant Repairs and Maintenance	1,044.12
12311	Katharina Brieden	Computer Repairs	142.80
80099	Katherine Freind	Reimbursement	87.00
10729	Kennards Hire Rockingham - Generator Branch	Plant/Equipment Hire	234.00
10624	Konnect	Plant Repairs and Maintenance	280.47
10731	LD Total	Maintenance of Streetscapes/Landscapes	1,423.91
10003	LGRCEU	Union Membership	505.27
10472	Local Government Professionals Australia WA	Subscriptions	2,390.00
10011	Lo-Go Appointments	Labour/Personnel Hire	3,823.14
11313	Mackie Plumbing and Gas Pty Ltd	Plumbing Services	1,678.62
10476	Mandogalup Volunteer Fire Brigade	Fire Equipment/Service	1,620.34
12214	Marsh Pty Ltd	Insurance	4,400.00
10367	Maxxia Pty Ltd	Novated Leases	1,725.59
12537	Mcivor Andrew Poono	Performers/Entertainment	1,100.00
11013	McLeods Barrister & Solicitors	Legal Expenses	5,918.55
11657	MDM Entertainment T/As MDM Print	Books/CDs/DVDs	19.24
12221	Meiklejohn Consulting Pty Ltd	Provision of Consulting Services - Environment Strategy	26,746.50
10717	MRP General Pest/Termite Division 43 07	Pest Control	962.50
11674	Murray Forrest Friends Pty Ltd	Community Engagement	1,144.00
11955	Music Theatre International Aust	Performers/Entertainment	5,311.90
12568	Natasha Leoni Eldridge	Performers/Entertainment	900.00
11024	Natsales Advertising Pty Ltd	Advertising/Marketing Expenses	1,732.50

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Payments made between 01-Jul-2024 and 31-Jul-2024

Creditor No	Payee	Description	Amount
12002	Omnicom Media Group Aust P/L	Advertising/Marketing Expenses	629.18
11217	OneMusic Australia	Annual Licence - Recquatic Centre	28,157.37
11209	Outback Handyman	Facility Maintenance	396.00
11589	Parkin Print	Printing/Graphic Design Expenses	82.50
12158	Perth Medical Volunteers	Event expenses	660.00
11019	Planning Institute of Australia Pty Ltd	Provision of Consulting Services	2,200.00
10339	Play Check	Playground and Parks Equipment/Inspections/Repairs	605.00
12150	Poolshop Online P/L	Recquatic Expenses	304.15
11175	QTM Pty Ltd	Traffic Management - Djiba View & Onyx Lane	8,709.30
11846	Reads West Coast Maintenance Pty Ltd	Facility Maintenance	1,304.02
10922	Redox Pty Ltd	Cleaning Products	1,909.60
11158	Retech Rubber	Playground and Parks Equipment/Inspections/Repairs	3,245.00
10499	Ridleys Towing & Transport	Incursions/Excursions	210.00
12572	Ronald James Fry	Performers/Entertainment	600.00
11060	Rosie O Entertainment Pty Ltd	Performers/Entertainment	350.00
12361	Sally Anne Bickford	Catering	867.00
10505	Satellite Security Services	Security Services	1,061.50
12536	Segafredo Zanetti Aust P/L	Performers/Entertainment	158.18
10682	Seton Australia	Facility Maintenance	398.11
11959	Seven Network	Advertising/Marketing Expenses	1,815.00
11135	Shred-X Pty Ltd	Records Storage/Retrieval	325.19
11924	Sigma Chemicals	Cleaning Products	2,971.61
12483	Simon Mark Dransfield	Photography	6,000.00
12162	Simon Matesich	Electrical Services	2,050.00
12274	Six Axis Nominees Pty Ltd	Recquatic Expenses	1,700.00
10491	Sonic Health Plus	Medical Examinations	1,060.40
99999	Sundry EFT	Rates refund/Grants/Subsidies etc.	17,707.64
10008	SuperChoice	Superannuation contribution	161,973.27
11981	Sydney Tools Pty Ltd	Tools/Tool Repairs	1,003.52
10600	Synergy	Utilities	204,012.93
10826	Talis Consultants Pty Ltd	Provision of Consulting Services	14,410.00
11044	Temperature Technology	Health Insurance Fund of WA (HIF)	2,205.50
10959	The Smart Security Company P/L	Security Services	602.20
12570	The Trustee for Kuhne Family Trust	Performers/Entertainment	2,164.00
12289	The Trustee for Paul Parin family	Advertising/Marketing Expenses	250.00
11375	Thomson Geer	Legal Expenses	126.50
12269	TicketSearch Pty Ltd	Event expenses	9,661.47
10534	Total Eden Pty Ltd (Nutrien Water)	Reticulation Parts & Repairs	875.56
12487	Vedaz Group P/L	Plant/Equipment Hire	10,895.50
10599	Veolia - Recycling and Recovery P/L	Waste removal/services/fees	26,633.11
12430	Volunteering WA	National Volunteer Week Grant	964.56
10547	WA Hino Sales & Service	Fleet management	1,153.26
10551	Water Corporation of Western Australia	Utilities	10,728.80
10768	Web In A Box	Digital Certificate for Website Verification	55.00
12241	West Coast Spring Water Pty Ltd	Water/delivery	181.30
10548	Western Australian Local Government Association	Employee Training/professional development	880.00
12523	Whealth Group Unit Trust	Performers/Entertainment	550.00
10422	Winc Australia Pty Ltd	Stationery	1,995.73
11605	Woolworths Group Open Pay	Groceries	647.07
12281	Workwear & Safety Solutions P/L	Safety Clothing/Equipment/Uniforms	338.22
10561	Wurth Australia Pty Ltd	Tools/Tool Repairs	36.37
10610	Zircodata Pty Ltd	Records Storage/Retrieval	1,114.20
EFT 18-Jul-2024			
11937	Michael Pius Hayes	Reimbursement	249.95
10680	AAA Blinds Port Kennedy	Facility Maintenance	1,665.00
10334	Accord Security Services (Perth Security)	Security Services	9,238.95
11205	Agedcare 101 Pty Ltd	Retirement - Training & Development	385.00
12335	All Flags and Signs Pty Ltd	Advertising/Marketing Expenses	765.60
11848	All Good Grub	Catering	2,420.00
10848	ALSCO Pty Ltd	Linen hire	139.22
11355	Australian HVAC Services Pty Ltd	Airconditioning/Refrigeration Maintenance	2,316.42
10809	Australian Safety Engineers	Security Services	496.41
11431	Bannerworld	Signage	3,558.50
12517	Barrett Exhibition Group P/L	Advertising/Marketing Expenses	3,914.90
10597	Beaver Tree Services Aust Pty Ltd	Tree Pruning/Removal/Clearance/Watering	7,216.00
10392	Benara Nurseries	Maintenance of Streetscapes/Landscapes	5,147.55
10450	Blackwoods Pty Ltd	Safety Clothing/Equipment/Uniforms	2,088.81
10713	Bladon WA Pty Ltd	Event expenses - Merchandise	2,739.77
10655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	39.27
10418	BullAnt Security Pty	Locksmith Services	874.60
10400	Bunnings Building Supplies	Hardware	1,205.60
11312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	371.80
10805	Centrecare	Human Resources/Payroll	1,309.00
11922	ChoiceOne Pty Ltd	Human Resources/Payroll - Personnel Hire	2,772.70
10626	City of Whittlesea	NGAA Membership fees 23/24	18,008.10
10415	Civica Pty Ltd	Software Maintenance and Professional Fees	42,685.50
11187	CIVIQ Pty Ltd	Playground and Parks Equipment/Inspections/Repairs	962.50
11901	CraneFord Plumbing	Plumbing Services	254.32
11392	Crawlin Crocodile	Performers/Entertainment - Artwork	11,550.00
10740	Data #3 Limited	Membership Fee	851.73
80038	David Boccuzzi	Reimbursement	59.00
11136	David Wills and Associates	Professional Fees	4,620.00
11921	Definet Pty Ltd	GIS Consultancy services	17,582.40
12286	Donald Hospitality Pty Ltd	Catering	185.00
12580	Doris Getta	Provision of Consulting Services	150.00
11246	Dowsing Group Pty Ltd	Roadworks/upgrades/asphalt - Gilmore Avenue Upgarde	8,208.78
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Payments made between 01-Jul-2024 and 31-Jul-2024

Creditor No	Payee	Description	Amount
10168	Easifleet	Novated Leases	2,474.29
11628	Eco Action Pty Ltd	Community Workshops/Facilitation	540.00
10870	Elxacom	Electrical Services	2,041.22
80125	Emma del Pino	Reimbursement	180.60
12505	Entertainment Consulting P/L	Performers/Entertainment	3,300.00
10978	Envirosweep	Maintenance of Streetscapes/Landscapes	6,637.95
12395	EP Draffin Manufacturing P/L	Office Furniture	1,423.18
11754	Fairtime Holdings Pty Ltd	Community Workshops/Facilitation	550.00
10972	Fire And Safety Australia Pty Ltd	Safety Clothing/Equipment/Uniforms	4,550.00
12545	Franzoni Paola	Provision of Consulting Services	440.00
10987	Genie Australia	Facility Maintenance	475.25
12566	Get Amongst It Now Pty Ltd	Performers/Entertainment	1,980.00
10124	Good Samaritan Industries	Catering	264.00
10441	Green Skills Inc / Ecojobs Environmental Personnel	Labour/Personnel Hire	3,563.31
10695	Hays Specialist Recruitment Pty Ltd	Labour/Personnel Hire	1,139.58
10691	HECS Fire	Fire Equipment/Service	811.97
10077	Home Group WA	Refund of duplicate payment re Inv 85510	1,252.88
11641	illion Australia Pty Ltd	Advertising/Marketing Expenses	111.10
10591	Institute of Public Works Engineering Australia Limited	Professional Fees	3,782.90
12518	Intuyu Consulting P/L	Employee Training/professional development	4,400.00
12429	Iru & Yug Pty Ltd	Catering	417.00
10621	Ixom Operations Pty Ltd	Cleaning Products	1,248.48
10753	Jaycar Pty Ltd	Plant Repairs and Maintenance	439.00
10453	K Mart	Event expenses	85.50
12549	Keely Johnston	Performers/Entertainment	1,120.00
12363	KGO Enterprises P/L	Performers/Entertainment	1,650.00
10624	Konnect	Plant Repairs and Maintenance	435.60
10942	Kwinana Veterinary Hospital Pty Ltd	Animal Services	1,245.00
10427	Landgate	Title Searches/Valuations	345.90
12519	Level 9 (WA) Pty Ltd	Provision of Consulting Services	7,082.20
11777	Livepro Australia	Software Maintenance and Professional Fees	13,054.80
10727	Local Government Planners Association WA Division	Membership Fee	500.00
10472	Local Government Professionals Australia WA	Subscriptions	715.00
11313	Mackie Plumbing and Gas Pty Ltd	Plumbing Services	14,283.25
11823	Miracle Recreation Equipment	Electrical Services	1,877.62
11024	Natsales Advertising Pty Ltd	Advertising/Marketing Expenses	193.00
12099	Oracle Customer Management Solutions	Phone/Internet expenses	1,902.33
11209	Outback Handyman	Facility Maintenance	946.00
11589	Parkin Print	Printing/Graphic Design Expenses	3,183.95
12581	Paul Kevin Garlett	Welcome to Country	150.00
10229	Philip Griffiths Architects Pty Ltd	Consultancy services/Conservation Plan & Management Strategy	41,948.50
10490	Port Printing Works	Printing/Graphic Design Expenses	404.25
12233	Portwine, Andrew Louis	Performers/Entertainment	6,710.00
11175	QTM Pty Ltd	Traffic Management - Gilmore Avenue Upgrade	6,631.36
10904	Quantum Building Services	Facility Maintenance	1,631.54
80130	Rebecca Rosa	Reimbursement	145.95
10497	Red Sand Supplies Pty Ltd	Sand/soil	437.36
10808	Redfish Technologies Pty Ltd	Software Maintenance and Professional Fees - subscription	4,224.00
11092	Remplan	Demographic analysis Aug-Sept 24 - consultancy fees	2,750.00
11869	Robinsons Welding Group P/L	Welding Equipment/Supplies	905.39
12083	Samantha Hughes	Community Workshops/Facilitation	650.00
10198	Setonix Digital Pty Ltd	Computer Hardware	12,108.63
11533	Sifting Sands	Playground and Parks Equipment/Inspections/Repairs	4,934.16
12162	Simon Matesich	Electrical Services	130.00
10491	Sonic Health Plus	Medical Examinations	229.90
10520	St John Ambulance Australia (WA) Inc	Employee Training/professional development	2,536.50
12343	Stephen Phillip Carr	Performers/Entertainment	1,020.00
11146	Summers Consulting	Pest Control	3,608.00
99999	Sundry EFT	Rates refund/Grants/Subsidies/Bond refunds	12,879.74
10525	Sunny Sign Company Pty Ltd	Signage	1,362.90
10207	Surefire Protection P/L	Fire Equipment/Service	1,666.50
10600	Synergy	Utilities	20,113.56
12082	The Escape Hunt Perth	Community Engagement	680.00
11236	The Mighty Booths	Performers/Entertainment	600.00
12177	The Trustee Tan Family Trust	Computer Software Maintenance/equipment	80.00
11081	The Worm Shed	Community Workshops/Facilitation	550.00
10957	Total Tools Rockingham	Tools/Tool Repairs	399.55
10815	Totally Workwear Rockingham	Safety Clothing/Equipment/Uniforms	471.01
12564	Trugrade Pty Ltd	Cleaning Products	280.50
12529	Trustee for The Narasimha Swamy Family	Security Services	3,490.23
10599	Veolia - Recycling and Recovery P/L	Waste removal/services/fees	219,158.19
10547	WA Hino Sales & Service	Fleet management	624.54
10687	West Coast Shade	Facility Maintenance	9,702.00
10557	Western Power Corporation	Utilities	419.27
12217	Willplay Pty Ltd	Playground and Parks Equipment/Inspections/Repairs	3,767.50
10422	Winc Australia Pty Ltd	Stationery	2,009.87
11605	Woolworths Group Open Pay	Groceries	1,410.76
12281	Workwear & Safety Solutions P/L	Safety Clothing/Equipment/Uniforms	135.11
11544	Wrong Fuel Rescue Pty Ltd	Fleet management	648.15
10842	Zenien Pty Ltd T/as ATFT Astuta Trust	Records Storage/Retrieval	10,755.11
12476	Zoho Corporation P/L	Phone/Internet expenses	48,406.60
EFT 24-Jul-2024			
80028	Felix Leutert	Reimbursement	17.90
80131	Tim McIntyre	Reimbursement	152.00
EFT 25-Jul-2024			
10368	AAA Windscreens & Tinting	Plant Repairs and Maintenance	146.00

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Payment Listing

Payments made between 01-Jul-2024 and 31-Jul-2024



Creditor No	Payee	Description	Amount
10613	ABCO Products	Cleaning Products	607.64
10637	Acromat - CMO Trading Pty Ltd	Recquatic Expenses	334.62
10898	Advance Scanning Services	Utility Service Locations	1,652.20
12335	All Flags and Signs Pty Ltd	Advertising/Marketing Expenses	1,386.00
10848	ALSCO Pty Ltd	Linen hire	82.03
10763	Artcom Fabrication	Signage	2,860.00
11595	Asbestos Masters WA	Waste removal/services/fees	1,100.00
12181	Australia Audit Pty Ltd	Internal Audit reviews - Recquatic/Parking Infringements	14,960.00
10004	Australian Services Union	Union Membership	178.91
10001	Australian Taxation Office	Taxation	221,423.00
10784	Baileys Fertilisers	Maintenance of Streetscapes/Landscapes	158.40
11010	Baldivis Transport Pty Ltd	Courier Service/transportation/removalist	185.00
11676	Barry Charles Winmar	Elected Member Sitting Fees/reimbursements	5,089.13
11616	Bartco Traffic Equipment Pty Ltd	Traffic Management	1,564.64
10750	BGC (Australia) Pty Ltd	Roadworks/upgrades/asphalt	451.44
11268	Biffa Mini Bins	Waste removal/services/fees	600.00
10450	Blackwoods Pty Ltd	Safety Clothing/Equipment/Uniforms	752.89
10713	Bladon WA Pty Ltd	Event expenses	544.50
10914	Bolinda Digital Pty Ltd	Books/CDs/DVDs	5,000.00
10655	Bolinda Publishing Pty Ltd	Books/CDs/DVDs	227.16
11722	Bubble Bakes Perth	Community Workshops/Facilitation	500.00
10400	Bunnings Building Supplies	Hardware	414.61
11312	Burson Automotive Pty Ltd	Plant Repairs and Maintenance	503.26
10005	Child Support Agency	Child Support Agency Payments	923.59
11922	ChoiceOne Pty Ltd	Human Resources/Payroll -Personell Hire	2,214.88
11650	Chourasia Family Trust	Event expenses - Coffee	863.50
10027	Citizens Advice Bureau of WA Inc	Human Resources/Payroll	660.00
10006	City of Kwinana - Xmas fund	City of Kwinana Christmas Saver	6,380.00
10415	Civica Pty Ltd	Software Maintenance and Professional Fees	330.00
12583	Committee for Perth Ltd	Provision of Consulting Services	7,260.00
11619	Common Ground Trails Pty Ltd	Kwinana Loop Trail Audit	13,639.77
10423	Council On The Ageing (WA) Inc	Membership Fee	646.80
12220	David Acker	Elected Member Sitting Fees/reimbursements	3,060.11
10589	Dell Australia Pty Ltd	Leased equipment	9,182.80
11930	Dept of Biodiversity, Conservation	Incursions/Excursions	570.00
10102	Dingo Trails	Fleet management	2,676.00
11206	Discovery Educational	Stationery	51.70
10870	Elexacom	Electrical Services	18,888.61
10760	Elliotts Irrigation Pty Ltd	Reticulation Parts & Repairs	4,952.20
10771	Environmental Health Australia (QLD)	Environmental and Health	220.00
12239	Erin Sergeant	Elected Member Sitting Fees/reimbursements	3,060.11
10321	Forpark Australia	Playground and Parks Equipment/Inspections/Repairs	6,772.70
12418	Gary Reitsema Family Trust	Facility Maintenance	14,946.80
10124	Good Samaritan Industries	Event expenses	1,104.00
10007	Health Insurance Fund of WA (HIF)	Health Insurance Fund of WA (HIF)	395.50
10579	Host Direct	Catering	86.90
10103	HP Financial Services Pty Ltd	Leased equipment	1,177.70
11582	Hydraulink Australia Pty Ltd	Fire Equipment/Service	809.54
10739	Industrial Roadpavers (WA) Pty Ltd	Roadworks/upgrades/asphalt - Pace Road Carpark	92,998.40
12429	Iru & Yug Pty Ltd	Catering	59.90
12238	Ivy Penny	Elected Member Sitting Fees/reimbursements	3,060.11
10465	Lamp Replacements (LRA)	Electrical Goods	590.45
11006	Landscape and Maintenance Solutions	Mowing and Pruning	11,308.22
10468	Les Mills Australia (Lesmills)	Recquatic Expenses - Annual Licence	18,224.95
10782	LGISWA	Insurance	591,547.00
10003	LGRCEU	Union Membership	493.35
10473	Local Health Authority Analytical Committee	Professional Fees	12,253.32
11448	Locus Global Australia Pty Ltd	Software Maintenance and Professional Fees	20,250.00
10011	Lo-Go Appointments	Labour/Personnel Hire	3,752.60
12522	Luke O'Donohoe	Performers/Entertainment	3,300.00
11313	Mackie Plumbing and Gas Pty Ltd	Plumbing Services	7,912.09
10813	Master Lock Service	Locksmith Services	1,113.00
11046	Matthew James Rowse	Elected Member Sitting Fees/reimbursements	3,065.88
10367	Maxxia Pty Ltd	Novated Leases	1,948.52
11677	Michael Brown	Elected Member Sitting Fees/reimbursements	3,065.88
12541	Michael R Ward	Survey Expenses	6,100.00
11024	Natsales Advertising Pty Ltd	Advertising/Marketing Expenses	193.00
11004	Ohura Consulting	Human Resources/Payroll	375.00
10486	Paint Industries	Facility Maintenance	1,185.10
10408	Perth Auto Alliance	Fleet management - purchase of a new car	41,048.99
10608	Perth Region NRM Inc	Environmental and Health - Partnership Agreement	11,000.00
10660	Peter Edward Feasey	Elected Member Sitting Fees/reimbursements	12,566.55
11225	Pool Robotics Perth	Recquatic Expenses	215.36
12150	Poolshop Online P/L	Recquatic Expenses	1,244.76
12416	PowerPlay IE P/L	Incursions/Excursions	1,102.00
11315	Premier & Cabinet Department of	Legal Expenses	95.94
12400	Pretzos Holding P/L	Mower Parts & Repairs	486.20
10493	RAC Motoring Pty Ltd t/a RAC Business Wise	Fleet management	57.26
11869	Robinsons Welding Group P/L	Welding Equipment/Supplies	264.00
12334	Rochelle's School of Performing Arts	Performers/Entertainment	9.00
10505	Satellite Security Services	Security Services	110.00
10568	Sherilyn Wood	Elected Member Sitting Fees/reimbursements	3,045.80
12483	Simon Mark Dransfield	Performers/Entertainment	2,300.00
10491	Sonic Health Plus	Medical Examinations	911.90
12077	Sound Auto Electrics	Electrical Services	2,245.00
10519	Sportsworld Of WA	Recquatic Expenses	2,299.00

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Payment Listing

Payments made between 01-Jul-2024 and 31-Jul-2024



Creditor No	Payee	Description	Amount
11407	State Wide Turf Services	Turf Maintenance	4,582.62
12343	Stephen Phillip Carr	Performers/Entertainment	1,995.00
99999	Sundry EFT	Rates refunds/Grants/Subsidies etc.	5,758.41
10008	SuperChoice	Superannuation contribution	152,713.26
11675	Susan Edith Kearney	Elected Member Sitting Fees/reimbursements	3,065.88
12193	Swell Fine Food Catering	Catering	600.00
10532	Team Global Express	Courier Service/transportation/removalist	56.71
10526	Telstra Limited	Phone/Internet expenses	1,495.27
11236	The Mighty Booths	Performers/Entertainment	820.00
12173	Toddville Prospecting Pty Ltd	Planning and Building Fees - Strategic Review	44,651.20
11699	Trophy Express	Recquatic Expenses	150.00
10816	Tyrecycle Pty Ltd	Waste removal/services/fees	1,574.93
10550	Waste Stream Management Pty Ltd	Waste removal/services/fees	3,696.00
10551	Water Corporation of Western Australia	Utilities	23,730.77
12241	West Coast Spring Water Pty Ltd	Water/delivery	142.45
10548	Western Australian Local Government Association	Employee Training/professional development	67,732.01
10556	Western Irrigation Pty Ltd	Reticulation Parts & Repairs	5,367.12
11149	Wheelie Clean	Cleaning Services	642.03
10422	Winc Australia Pty Ltd	Stationery	83.77
11526	Winmar Enterprises Pty Ltd	Welcome to Country	2,750.00
11605	Woolworths Group Open Pay	Groceries	927.05
Total EFT			5,106,575.29
Automatic Deductions			
Automatic Deductions 01-Jul-2024			
10015	Ampol Australia Petroleum Pty Ltd	Fuel, Oil, Additives	10,696.33
10396	BP Australia Pty Ltd	Fuel, Oil, Additives	16,175.79
10795	Go Go On-Hold Pty Ltd	Phone/Internet expenses	151.80
10934	Wright Express Australia Pty Ltd	Fuel, Oil, Additives	29.08
Automatic Deductions 05-Jul-2024			
10969	Commonwealth Bank	Credit cards	46,854.61
10448	iinet Technologies Pty Ltd	Phone/Internet expenses	79.99
Automatic Deductions 08-Jul-2024			
10645	Toyota Fleet Management	Fleet management	635.24
Automatic Deductions 11-Jul-2024			
10448	iinet Technologies Pty Ltd	Phone/Internet expenses	-121.07
Automatic Deductions 12-Jul-2024			
10438	Fines Enforcement Registry	Fines Enforcement Registry lodgment fees	516.00
Automatic Deductions 25-Jul-2024			
10438	Fines Enforcement Registry	Fines Enforcement Registry lodgment fees	430.00
Automatic Deductions 26-Jul-2024			
10448	iinet Technologies Pty Ltd	Phone/Internet expenses	-84.55
Total Automatic Deductions			75,363.22
Payroll			
Payroll	KWINANA 28/06/2024		12,670.13
Payroll	KWINANA 02/07/2024		58,475.00
Payroll	KWINANA 07/07/2024		773,925.59
Payroll	KWINANA 09/07/2024		1,010.71
Payroll	KWINANA 12/07/2024		2,392.33
Payroll	KWINANA 19/07/2024		5,567.50
Payroll	KWINANA 21/07/2024		769,474.44
Payroll	KWINANA 22/07/2024		672.43
Payroll	KWINANA 24/07/2024		4,905.09
Total Payroll			1,629,093.22
Grand Total			6,848,329.73

Credit Card Transactions

Payments made between 01-Jul-2024 and 31-Jul-2024



Reference	Trans Date	Supplier	Amount	Transaction Description
Credit Card Coordinator Library			1,948.36	
106615	24/06/2024	Library ideas	1,623.74	Vox talking books
106615	24/06/2024	Library ideas	44.65	International transaction fee on Vox
106615	18/06/2024	Booktopia	106.91	Books for Library
106615			173.06	GST
Credit Card Coordinator Community Services & Partnership			3,871.99	
106622	27/06/2024	Big W	610.45	Outreach purchases KYS
106622	27/06/2024	Big W	1,320.00	Outreach purchases KYS
106622	27/06/2024	Big W	-140.91	Refund due to item not available
106622	26/06/2024	IGA Canning	86.09	Staff Planning Day
106622	24/06/2024	Parking	12.27	City of Fremantle parking
106622	24/06/2024	Grilled	232.50	KYAC Social Lunch
106622	24/06/2024	Grilled	3.65	KYAC Social Lunch
106622	20/06/2024	Zone Bowling	107.09	Arclight Holiday Activity
106622	19/06/2024	Dome	600.00	Scholarship Mentors Gift Vouchers
106622	07/06/2024	Zone Bowling	69.73	Arclight reward
106622	07/06/2024	Zone Bowling	13.18	Arclight reward
106622	07/06/2024	SQ Baldivis Football	90.91	Arclight-Sports Uniform
106622	07/06/2024	The Knock door prizes	300.00	Sundowner event prizes x 3
106622	05/06/2024	Xgolf Caddy	99.00	Arclight reward Mini golf
106622	05/06/2024	Play AFL	215.00	Taj Sullivan AFL Fees
106622			253.03	GST
Credit Card Director City Infrastructure			5,945.96	
106623	30/06/2024	Safety Culture Pty Ltd	3,168.00	Annual Subscription Plan 30 June to 20 June 2025
106623	26/06/2024	Water Corporation	2,171.81	Pace Road Medina Car Park Upgrading Lot 309
106623	20/06/2024	Woolworths Kwinana	22.30	Farewell morning tea
106623	20/06/2024	Woolworths Kwinana	60.74	Farewell morning tea
106623	19/06/2024	Costco Wholesale Australia	98.00	Farewell morning tea

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106623	19/06/2024	Costco Wholesale Australia	96.28	Farewell morning tea
106623			328.83	GST

Credit Card Technical Officer, Fleet Operations			620.14	
106624	17/06/2024	Stoneridge	132.40	Pavings stones
106624	13/06/2024	Adventure 4x4	220.00	Alloy roof bars for Waste education van
106624	04/06/2024	Coastal Brake & Clutch Services	118.18	Brake Drum Machine
106624	04/06/2024	The Kwinana Local	93.18	Management Challenge lunch
106624			56.38	GST

Credit Card Coordinator Engagement & Place			3,020.08	
106642	30/06/2024	One Plan	1.12	Event Site Map Software - Monthly payment
106642	30/06/2024	International Transaction Fee	0.03	International Transaction Fee
106642	30/06/2024	Bunnings	191.73	Additional paint - Medina Mural prep
106642	30/06/2024	The Green Barista	47.45	Coffee for Community Painting Day
106642	26/06/2024	BP	82.15	Fuel for fleet car - BP card wouldn't work
106642	26/06/2024	Anglicare	600.00	Donation/Anglicare for Steph Beaumont
106642	25/06/2024	Dominos Kwinana	164.55	Catering for Kwinana Bush Fire Brigades
106642	25/06/2024	Post Office Kwinana	850.00	Community Award Prizes
106642	25/06/2024	Post Office Kwinana	10.82	Community Award Prizes
106642	24/06/2024	Dominos Kwinana	168.00	Pizza ordered
106642	24/06/2024	Dominos Kwinana	-168.00	Pizza order cancelled
106642	24/06/2024	Dominos Kwinana	168.00	Catering for the Kwinana Bush Fire Brigade
106642	24/06/2024	Store DJ	58.18	Haze Fluid for Smoke Machine (Koorliny)
106642	24/06/2024	Dan Murphy's	176.05	Supplies for the Pioneer's High Tea
106642	17/06/2024	Coles Online (Kwinana)	250.00	Gift Cards for YAC - EMCEE
106642	17/06/2024	Coles Online (Kwinana)	22.73	Gift Cards for YAC - EMCEE
106642	17/06/2024	Coles Online (Kwinana)	100.00	Gift Cards for YAC - EMCEE
106642	17/06/2024	Coles Online (Kwinana)	9.09	Gift Cards for YAC - EMCEE
106642	13/06/2024	Cheesecake Shop - Kwinana	37.23	Cakes for Seniors Citizens
106642	10/06/2024	Cheesecake Shop - Kwinana	99.86	Cakes for Seniors Citizens
106642	05/06/2024	Target	40.27	Kitchen Supplies for Admin Building
106642			110.82	GST

Credit Card Administration & Special Project Officer			4,905.52	
106643	24/06/2024	Coles Online	172.95	Catering/NAIDOC Exhibition opening event
106643	18/06/2024	Office Works	83.70	Whiteboard for Engagement Team
106643	15/06/2024	Org Sub Fee	29.00	Eventbrite monthly Subscription
106643	06/06/2024	Post Office Kwinana	250.00	Prize Vouchers for Young Person of the Year Award

106643	06/06/2024	Post Office Kwinana	5.41	Prize Vouchers for Young Person of the Year Award
106643	06/06/2024	Post Office Kwinana	3,650.00	Prize vouchers for LYRiK Awards
106643	06/06/2024	Post Office Kwinana	81.14	Prize vouchers for LYRiK Awards
106643	05/06/2024	JB Hi Fi Online	544.55	Wireless Speaker
106643			88.77	GST

Credit Card Director City Life	4,385.06
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106644	27/06/2024	Dept Racing Gaming Liquor	58.50	Occasional liquor licence for Koorliny
106644	27/06/2024	Dept Racing Gaming Liquor	58.50	Double payment - refund expected in July
106644	25/06/2024	Big W Online	171.32	Beach trolley
106644	21/06/2024	Qantas	923.76	Airfare for Management Challenge Brisbane
106644	21/06/2024	Qantas	923.76	Airfare for Management Challenge Brisbane
106644	21/06/2024	Qantas	850.75	Airfare for Management Challenge Brisbane
106644	20/06/2024	The Wig Outlet	211.79	Wigs for theatre production of Dracula
106644	18/06/2024	Mailchimp	152.67	Koorliny Subscription
106644	16/06/2024	Soundcloud	131.82	Library Subscription 06/24-06/25
106644	12/06/2024	The Trustee for Srika	48.82	Coffees and Muffins for World Elder Abuse Awareness Day
106644	06/06/2024	Auspost	500.00	Community Award Prizes - vouchers
106644	06/06/2024	Auspost	10.82	Community Award Prizes - vouchers
106644			342.55	GST

Credit Card Economic Development Manager	228.25
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106645	21/06/2024	WWW.CCIWA.* BUSINESS PERTH	142.45	Business Breakfast (Roger Cook)
106645	18/06/2024	DOM KWINANA	59.68	Business Meet up
106645	18/06/2024	DOM KWINANA	5.36	Business Meet up
106645			20.76	GST

Credit Card EA to CEO and Mayor	4,576.61
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106646	27/06/2024	AMDA Foundation	450.00	CEO Defence Australia Conference
106646	21/06/2024	Qantas Airways	923.76	Management Challenge Flights
106646	20/06/2024	Qantas Airways	923.76	Management Challenge Flights
106646	20/06/2024	Qantas Airways	832.47	Management Challenge Flights
106646	20/06/2024	Qantas Airways	850.75	Management Challenge Flights
106646	13/06/2024	Vista Print	179.81	Management Challenge Team Shirts
106646			416.06	GST

Credit Card City Development & Sustainability	3,778.28
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106647	26/06/2024	Costco	210.81	Catering - Staff Function
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106647	26/06/2024	Darche	2,543.64	Awning for City Assist trailer
106647	21/06/2024	Wilson parking	28.54	National Urban Policy Consultation -19 June 2024
106647	17/06/2024	Planning Institute of Barto	651.82	Annual Membership
106647			343.47	GST

Credit Card Manager Governance and Legal	1,702.50
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106648	25/06/2024	Stamp Lab	67.91	Certified document stamp
106648	13/06/2024	Australian Securities & Inv	10.00	ASIC Company Search - Rates Debtor
106648	07/06/2024	Australia Post	400.00	Council Plan Visioning Campaign Prizes
106648	07/06/2024	Australia Post	21.64	Council Plan Visioning Campaign Prizes
106648	07/06/2024	Big W	544.55	Council Plan Visioning Campaign Prizes
106648	07/06/2024	Developmental Disability WA	136.36	HR attendance at Making Easy Read Documents Workshop
106648	06/06/2024	Australia Wide Taxation & P	404.55	HR attendance at Taxation & Payroll Training
106648			117.49	GST

Credit Card Human Resources Manager	2,691.68
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106650	28/06/2024	Easy Flowers	89.91	Significant Personal Event - Birth of Child
106650	25/06/2024	Easy Flowers	92.64	Birth of Child - Flowers
106650	24/06/2024	Big W	1,247.70	Valued Employee Awards Gift Voucher
106650	05/06/2024	Crowne Plaza Melbourne	1,130.16	Planning Congress 2024
106650			131.27	GST

Credit Card Manager Customer and Communications	2,835.90
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106653	30/06/2024	Facebook	5.32	Find your fit
106653	30/06/2024	Facebook	49.22	NAIDOC Exhibit
106653	30/06/2024	Facebook	22.72	Recquatic Ad
106653	30/06/2024	Facebook	156.50	Volunteering
106653	30/06/2024	Facebook	287.48	Council Plan 2024
106653	30/06/2024	Facebook	69.74	Rates/Budget 2024
106653	21/06/2024	Facebook	28.10	National Reconciliation Week
106653	21/06/2024	Facebook	27.27	Short video of Nyoongar...
106653	21/06/2024	Facebook	19.29	Health and Wellbeing Plan
106653	21/06/2024	Facebook	50.00	Community Planting 2024
106653	21/06/2024	Facebook	128.47	NAIDOC Exhibit
106653	21/06/2024	Facebook	7.28	Recquatic Ad
106653	21/06/2024	Facebook	43.50	Share your volunteer story
106653	21/06/2024	Facebook	867.81	Council Plan 2024
106653	21/06/2024	Facebook	47.80	Council Plan 2024
106653	21/06/2024	Facebook	24.94	Rates/Budget 2024

106653	14/06/2024	Open AI	30.17	Chat GPT Subscription
106653	14/06/2024	International Transaction Fee	0.75	International Transaction Fee
106653	11/06/2024	QR Code Chimp	254.90	QR code Generator
106653	11/06/2024	International Transaction Fee	6.37	International Transaction Fee
106653	09/06/2024	Canva	375.36	Online Design Platform
106653	08/06/2024	Mail Chimp	201.77	Email marketing software
106653	06/06/2024	WA News	25.45	West Australian Newspaper Subscription
106653	05/06/2024	Typeform	58.08	Subscription - advance form module
106653	05/06/2024	International Transaction Fee	1.45	International Transaction Fee
106653			46.16	GST

Credit Card Manager Information Technology	3,285.55
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106656	28/06/2024	The Palace Arcade Fremant	400.00	Milestone event
106656	24/06/2024	Kmart Mulgrave	95.00	Power boards and usb-c to HDMI
106656	20/06/2024	Guidde Inc. Belmont	-268.95	Move to contract from ad-hoc - credit
106656	18/06/2024	Kmart Mulgrave	145.45	USB-C cables and chargers
106656	18/06/2024	Battery Special	2,472.73	Batteries and chargers
106656	06/06/2024	Kmart Mulgrave	181.82	USB-C Cables
106656	01/07/2024	Kmart Mulgrave	-63.64	USB-C Cables unfulfilled
106656			323.14	GST

Credit Card PSWMA Director	2,157.07
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106658	21/06/2024	Hampton Embassy Suites	1,161.56	Newport News Accommodation - PSWMA US Delegation
106658	21/06/2024	International Transaction Fee	29.04	International Transaction Fee
106658	20/07/2024	Xero Membership	31.82	Accounting software for SWCDF
106658	17/06/2024	Dome	9.95	Meeting with SW Corridor Group
106658	14/06/2024	Winnies Bakehouse	163.64	Afternoon Tea - defence meeting with ASA
106658	09/06/2024	Microsoft	673.20	PSWMA Office 365
106658			87.86	GST

Credit Card Chief Executive Officer	901.66
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106659	20/06/2024	Chartered Accountants Austral	791.36	Annual Subscription Fee
106659	10/06/2024	ChatGPT Subscription	30.40	Monthly Subscription for Open AI Chat GP
106659	10/06/2024	International Transaction Fee	0.76	International Transaction Fee
106659			79.14	GST

Grand Total:	\$ 46,854.61
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19 NOTICES OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**20 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING
IF GIVEN DURING THE MEETING**

21 LATE AND URGENT BUSINESS

Note: In accordance with Clauses 3.13 and 3.14 of Council's Standing Orders, only items resolved by Council to be Urgent Business will be considered.

22 REPORTS OF ELECTED MEMBERS

23 ANSWERS TO QUESTIONS WHICH WERE TAKEN ON NOTICE

24 MAYORAL ANNOUNCEMENTS

25 CONFIDENTIAL ITEMS**12.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW 2023/2024 AND SETTING OF 2024/2025 KEY PERFORMANCE INDICATORS AND RENUMERATION****Reason for Confidentiality**

This report and its attachments are confidential in accordance with Section 5.23(2)(a) and (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) a matter affecting an employee or employees
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

26 CLOSE OF MEETING