

Ordinary Council Meeting

23 March 2022

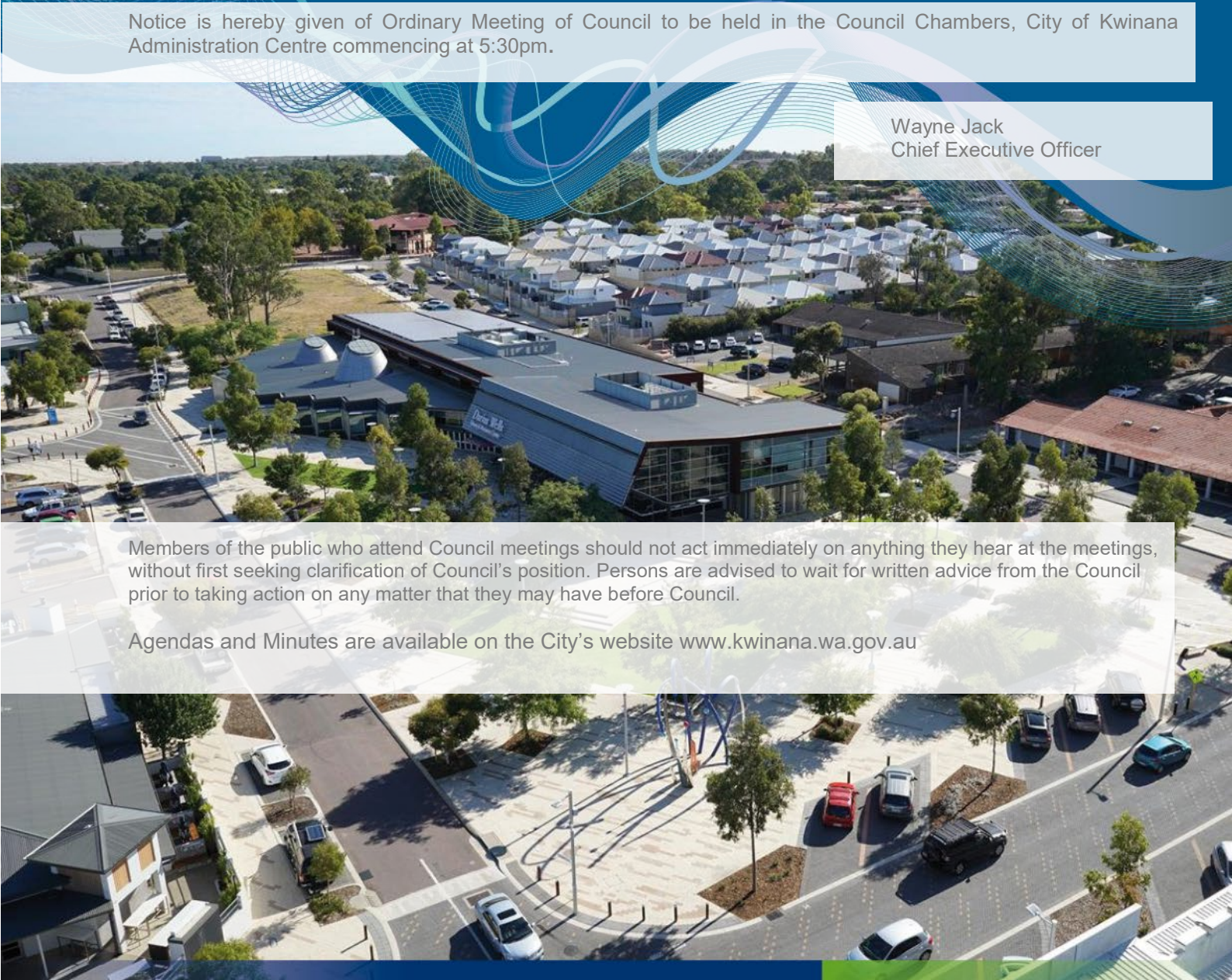
Agenda

Notice is hereby given of Ordinary Meeting of Council to be held in the Council Chambers, City of Kwinana Administration Centre commencing at 5:30pm.

Wayne Jack
Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au



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1 OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member to declare the meeting open and welcome all in attendance.

Presiding Member to announce that the Ordinary Council Meeting is being live streamed and recorded in accordance with the City's Live streaming and Recording Council Meetings policy.

By being present at this meeting, members of the public consent to the City recording and livestreaming their image and/or voice.

2 WELCOME TO COUNTRY AND ACKNOWLEDGEMENT OF COUNTRY

Councillor Barry Winmar to present the Welcome to Country:

"Ngullak nyinniny kooralong koora ngullak noitj nidja noongar boodjar. Noongar moort djoorapiny nyinniny nidja ngulla quopadok noongar boodjar kooralong.

From the beginning of time to the end, this is Noongar Country. Noongar people have been graceful keepers of our nation for many, many years.

Ngalla djoorapiny maambart boodjar ngallak bala maambart quop ngalla koort djoorapiny nidja ngalla mia mia nyinniny noongar boodjar.

We respect the earth our mother and understand that we belong to her - she does not belong to us. In all her beauty, we find comfort, wellbeing, and life that creates a home for everyone that has become a keeper of Noongar Country.

Djinanginy katatjin djoorapiny nidja weern noongar boodjar ngalla mia mia boorda.

Look, listen, understand and embrace all the elements of Noongar Country that is forever our home.

Kaya wandju ngaany Barry Winmar Wadjuk Ballardong maaman ngaany koort djoorpiny noonook nidja Noongar boodjar daadjaling waankganiny noitj Noongar Boodjar.

Hello and welcome my name is Barry Winmar and I am a Whadjuk Ballardong man my heart is happy as we are gathered on Noongar country and speaking here on Noongar Country"

Presiding Member to read the Acknowledgement of country:

"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."

3 DEDICATION

Councillor Michael Brown to read the dedication:

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 ATTENDANCE, APOLOGIES, LEAVE(S) OF ABSENCE (PREVIOUSLY APPROVED)

Apologies:

Leave(s) of Absence (previously approved):

Councillor S Wood from 1 March 2022 to 25 March 2022 inclusive.

5 PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the *Local Government (Administration) Regulations 1996*, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Members of the public must provide their questions in writing prior to the commencement of the meeting. A public question time form must contain all questions to be asked and include contact details and the form must be completed in a legible form.

Please note that in accordance with Section 3.4(5) of the *City of Kwinana Standing Orders Local Law 2019* a maximum of two questions are permitted initially. An additional question will be allowed by the Presiding Member if time permits following the conclusion of all questions by members of the public.

6 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

6.1 PETITIONS

A petition must –

- be addressed to the Mayor;
- be made by electors of the district;
- state the request on each page of the petition;
- contain at least five names, addresses and signatures of electors making the request;
- contain a summary of the reasons for the request;
- state the name of the person to whom, and an address at which, notice to the petitioners can be given; and

be respectful and temperate in its language and not contain language disrespectful to Council.

The only motion which shall be considered by the Council on the presentation of any petition are –

that the petition be received;
that the petition be rejected; or
that the petition be received and a report prepared for Council.

6.2 PRESENTATIONS

In accordance with Clause 3.6 of the *Standing Orders Local Law 2019* a presentation is the acceptance of a gift, grant or an award by the Council on behalf of the local government or the community.

Prior approval must be sought by the Presiding Member prior to a presentation being made at a Council meeting.

Any person or group wishing to make a presentation to the Council shall advise the CEO in writing before 12 noon on the day of the meeting. Where the CEO receives a request in terms of the preceding clause the CEO shall refer it to the presiding member of the Council committee who shall determine whether the presentation should be received.

A presentation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

6.3 DEPUTATIONS

In accordance with Clause 3.7 of the *Standing Orders Local Law 2019*, any person or group of the public may, during the Deputations segment of the Agenda with the consent of the person presiding, speak on any matter before the Council or Committee provided that:

the person has requested the right to do so in writing addressed to the Chief Executive Officer by noon on the day of the meeting.
setting out the agenda item to which the deputation relates;
whether the deputation is supporting or opposing the officer's or committee's recommendation; and
include sufficient detail to enable a general understanding of the purpose of the deputation.

A deputation to Council is not to exceed a period of fifteen minutes, without the agreement of Council.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 9 MARCH 2022

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 9 March 2022 be confirmed as a true and correct record of the meeting.

8 DECLARATIONS OF INTEREST (FINANCIAL, PROXIMITY, IMPARTIALITY – BOTH REAL AND PERCEIVED) BY MEMBERS AND CITY OFFICERS

Section 5.65(1) of the *Local Government Act 1995* states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

in a written notice given to the CEO before the meeting; or
at the meeting immediately before the matter is discussed.

Section 5.66 of the *Local Government Act 1995* states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

9 REQUESTS FOR LEAVE OF ABSENCE

10 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

11 ANY BUSINESS LEFT OVER FROM PREVIOUS MEETING

12 RECOMMENDATIONS OF COMMITTEES

Nil

13 ENBLOC REPORTS

14 REPORTS – COMMUNITY

Nil

15 REPORTS – ECONOMIC

15.1 POLICY REVIEW - LOCAL COMMERCIAL SUPPORT GRANTS

SUMMARY

The Local Commercial Support Grants are designed to help local businesses improve their aesthetic and business offerings, with a view to creating more resilient economic drivers in the City.

The Local Commercial Support Grants Policy (the Policy) guides the application process and allocation of the grants. The Policy is reviewed and updated from time to time to ensure that the funding can be appropriately directed to relevant projects of community benefit. Some minor modifications are recommended as outlined in the tracked changes in Attachment A.

OFFICER RECOMMENDATION

That Council adopt the modifications to the Local Commercial Support Grants Policy as detailed in Attachment A.

DISCUSSION

The Policy guides the grants round that is offered to local businesses each year. City Officers undertake two rounds of grants to local businesses, with some out of round applications received. The grants are awarded by the Local Commercial Support Grants Committee. The policy continues to evolve as City Officers receive feedback from local businesses and review completed works.

With the large number of home-based businesses present in the City, the application base from this group is growing. With differing needs to the retail businesses that the grants were originally focussed on, certain permissible uses of the grants were less suitable for home based businesses. Greater emphasis has been placed on growing the business through exposure to wider groups of potential consumers as well as managing the businesses more effectively, rather than equipment.

The changes also allow for businesses to take part in training, which is aligned with City Officer efforts to encourage small business owners to focus on business planning, marketing and strategy to help ensure that the businesses remain robust, particularly given the present economic conditions.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
2 – A resilient and thriving economy and exciting opportunities	2.1 – Enable a thriving and sustainable local economy that supports and sustains quality jobs and economic opportunities	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes	The grants support a diverse range of local businesses.

		and strategic objectives	
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SOCIAL IMPLICATIONS

This proposal will support the achievement of the following social outcome/s, objective/s and strategic priorities detailed in the Social Strategy.

Social Strategy			
Social Outcome	Objective	Strategic Priority	How does this proposal achieve the social outcomes, objectives and strategic priorities?
6 – Vibrant and Celebrated	6.0 – Vibrancy and creativity thrive and our unique identity and achievements are celebrated	6.6 – Provide opportunities to establish a thriving creative economy	The grants will allow the City to connect with a wider variety of local businesses and demonstrate our commitment towards the vibrancy of the area.

LEGAL/POLICY IMPLICATIONS

Local Government Act 1995 S.2.7(2)(b) establishes that Councils can determine policies.

FINANCIAL/BUDGET IMPLICATIONS

The City budgets \$50,000 for the grants each year.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as a result of this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no environmental or public health implications as a result of this report.

COMMUNITY ENGAGEMENT

No community engagement is required for the proposed changes to the policy.

ATTACHMENTS

A. Attachment A - Policy - Local Commercial Stimulus Grants



Council Policy

Local Commercial Support Grants



Council Policy	
Legal Authority	Insert the Act/Regulation and section/clause for which this Policy may be made.
Department	Insert name of relevant department

1. **Title**
Local Commercial Support Grants

2. **Purpose**
The City of Kwinana recognises that the ~~Local Commercial centres businesses~~ in Kwinana play an important role in the quality of life of the community. The continued role of the our shopping precincts support the vitality of our City and are an important source of employment for local residents, while Kwinana is home to a large number of home based businesses. The purpose of these grants are to encourage investment in local business that will support their sustained growth ~~of local commercial businesses~~. The grant funds will be allocated on a competitive basis via and Expression of Interest (EOI) process.

3. **Scope**
The policy applies to retail and home based businesses within the City of Kwinana that meet the eligibility criteria of the Policy.

The Policy shall be reviewed following a period of three years. Funding for the program is subject to annual budget allocations as determined by Council.

4. **Definitions**
Retail Business means – an approved shop, local shop, liquor store, health studio, eating house, fish shop, tavern, showroom or trade display as defined in the City of Kwinana Local Planning Scheme No.2.
Home Based Business – a business that is operated from the dwelling of the business owner.

5. **Policy statement**

The Policy also requires the formation of a selection panel comprised of three elected members, and two City Officers to be appointed by the CEO, who will assess the applications against the eligibility assessment criteria for the Local Commercial Support Grants program.

- 5.1 The following expenses~~s~~ will be considered for grant funding for Retail Businesses under this Policy:
 - 5.1.1 The removal and replacement of obtrusive security features to make the property more inviting, while providing the necessary security;
 - 5.1.2 External improvements permanently affixed to the property (permanent outdoor signage is an eligible expense) or works directly upon the external premises (must have building owner's written consent);
 - 5.1.3 Enhanced public realm (for which a broad definition shall apply) and will

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include, but not be limited to, improvements or creation of alfresco areas or enhanced landscaping, such as a flower bed;

- 5.1.4 The development of websites with e-commerce functions such as sales or booking features.
- 5.1.5 Installation of security features such as lighting, CCTV or alarm systems.
- 5.1.6 Any other project, that in the opinion of the selection panel, is consistent with the intent of the policy (for example professional or business development).

5.2 The following expenses will be considered for grant funding for Home Based Businesses under this Policy:

- 5.2.1 The development of websites or smart phone applications with e-commerce functions such as sales or booking features.
- 5.2.2 Any other project, that in the opinion of the selection panel, is consistent with the intent of the policy (for example professional development, business or social media training).

5.23 In order to be eligible for a grant, a business must meet the following criteria:

- 5.23.1 Applications are to a maximum contribution of \$1000 (plus GST) from the City of Kwinana.
- 5.23.2 Have ownership of the premise or a lease for at least 12 months from the time of approval, or demonstrate an ongoing rental arrangement confirmed in writing by the owner of the property, that is acceptable to the panel;
- 5.23.3 Have all current, or be able to obtain, insurances, permits and licences for business operation, including being registered by the City of Kwinana and holding an ABN. These approvals must be obtained prior to any application being approved;
- 5.23.4 Have all current, or be able to obtain, insurances, permits and licences for the works proposed. These approvals must be obtained prior to any funds being dispersed;
- 5.23.5 All grant applications must have a written quote for the work. Grants will not be given for works already undertaken. (Disbursement of grant funding will only occur on receipt of final paid invoice);
- 5.23.6 The grant will not fund operational expenses such as wages, stock or marketing;
- 5.23.7 The applicant must be the owner-operator of that business location (franchises are eligible);
- 5.23.8 The project must be complete three months from project approval unless otherwise approved by the City;
- 5.23.9 Goods or services should be procured from businesses within the City of Kwinana (unless exceptional circumstances preclude this);

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- | 5.23.10 The applicant or owner not be a member of Council or an employee of the City, or a closely associated person of a Councillor or employee of the City, as defined in Section 5.62 of the Local Government Act 1995; and
- | 5.23.11 Successful applicants must enter into an agreement with the City. The agreement must include the following information:
 - agreement to allow the City to promote the program, the City's support and the outcomes through the City's media;
 - agreed scope of benefits to the business and the community;
 - acquittal of funding; and
 - provision to the City, on a date determined within the agreement, of the achieved benefit as a result of the grant funding.
- | 5.34 The Local Commercial Support Grant funds will be distributed based upon merit with evaluation based upon:
 - | 5.34.1 The leveraging of private funds as a result of the grant;
 - | 5.34.2 The goods or services being procured from businesses within the City of Kwinana;
 - | 5.34.3 The extent to which the proposal brings new products or services to the community;
 - | 5.34.4 The extent to which the proposal demonstrates financial viability or sound management;
 - | 5.34.5 The extent to which the project is ready to be implemented (investment ready);
 - | 5.34.6 The equal distribution of the funds based upon geographic location (to the degree that this is practical based upon quality of submissions);
 - | 5.34.7 The maximum grant allocated to an individual project will be \$1,000;
 - | 5.34.8 Preference will be given to applicants who have not received funding from previous grants from the City;
 - | 5.34.9 Preference will be given to applications that focus on the external aesthetics of the premises and the amenity of the area.
 - | 5.34.10 An evaluation matrix is included in Appendix One.
- | 5.45 Where a proposal indicates procurement of products from outside the boundaries of the City of Kwinana, the City may approve the application conditional on procuring the goods and services, in part or in full, from businesses within the City of Kwinana, where goods or services of a similar price and quality are available.

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6. References

Date of adoption and resolution No.	25 March 2020
Review dates and resolution No.	
Next review due date	2024
Related documents	Acts/Regulations <i>Local Government Act 1995</i> Plans/Strategies/Policies/Processes Strategic Community Plan 2019 – 2029 Corporate Business Plan 2019 – 2024

Note: Changes to references may be made without the need to take the Policy to Council for review.

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Appendix One

Evaluation Matrix

Each application will be scored by the *Commercial Support Grant Panel* by the following evaluation matrix. All scores will then be added to create a final score to rank applications.

Criteria	Maximum Score
The leveraging of private funds as a result of the grant	20
Goods or services procured from businesses within City of Kwinana	30
The extent to which the proposal brings new products or services to the community;	10
The extent to which the proposal demonstrates financial viability or sound management;	10
The extent to which the project is ready to be implemented (investment ready);	10
The extent to which the project improves the amenity of an area;	10
The equal distribution of the funds based upon geographic location (to the degree that this is practical based upon quality of submissions);	10
SUBTOTAL	
If no previous grant secured in previous round	+20% OF SUBTOTAL
If outcome is focused on external aesthetics	+20% OF SUBTOTAL
TOTAL	

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16 REPORTS – NATURAL ENVIRONMENT**16.1 OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET – FIREWORKS EVENT NOTICE - PERTH MOTORPLEX, KWINANA BEACH, KWINANA FIREWORKS DISPLAY, SATURDAY, 9 APRIL 2022****SUMMARY**

An application to hold a fireworks display at Perth Motorplex, Kwinana Beach was received on 25 February 2022 from Cardile International Fireworks Pty Ltd. The application is for the “Kwinana Fireworks Display” to be held on Saturday 9 April, 2022.

The applicant is seeking acknowledgement from the local government to hold the fireworks display as part of the requirements under the Dangerous Goods Safety Act 2004 (the Act) and its subsidiary regulations in order to lodge an application with the Department of Mines, Industry Regulation and Safety (DMIRS) – the approving agency.

The application is referred to Council given that is a power that cannot be delegated. Council has supported fireworks displays in the past (subject to conditions) and they have been well managed. It is recommended that the same approach apply for this application and that the event be ‘objected to unless specified conditions’ as outlined in Attachment B, as per the requirements of S148(6)(b) of the Act are met.

OFFICER RECOMMENDATION

That Council:

- 1. Authorise the Chief Executive Officer to sign the Fireworks Event Notice as detailed in Attachment A from Cardile International Fireworks Pty Ltd for the Kwinana Fireworks Display, Saturday, 9 April 2022 on behalf of the City of Kwinana (the Local Government) with objection unless specified conditions are met.**
- 2. Authorise the Chief Executive Officer to sign the letter of objection unless specified conditions are met as detailed in Attachment B to Cardile International Fireworks Pty Ltd for the Kwinana Fireworks Display, Saturday, 9 April 2022 on behalf of the City of Kwinana (the Local Government).**
- 3. Authorise the Chief Executive Officer to sign the Fireworks Event Notice as detailed in Attachment A, from Cardile International Fireworks Pty Ltd for the Kwinana Fireworks Display, Saturday, 9 April 2022 on behalf of the City of Kwinana (the Local Government) and the letter of objection unless specified conditions are met as per Attachment B on behalf of the City of Kwinana (the Local Government) where the event is rescheduled to another date and time due to inclement weather.**

DISCUSSION

The Perth Motorplex venue generally holds up to five approved fireworks events each motor racing season between October and April. There have been no reported incidences of impact on spectators or surrounding properties from previously approved fireworks events. The previous fireworks events have been contracted to various licensed fireworks contractors including the current applicant. As such, fireworks displays are considered to be well managed.

The DMIRS prescribed form – Fireworks Event Notice (Attachment A) submitted by the applicant does not seek approval from the local government but an acknowledgement or objection. Part 3 of this form requests an authorised delegate or the Chief Executive Officer of the local government to acknowledge or state an objection to the fireworks event.

Based on legal advice provided there is no provision within the Dangerous Goods Safety Act 2004, subsidiary Regulations or the *Local Government Act 1995* for local government to provide this acknowledgement or objection to the event under delegation. Therefore, a report is prepared to Council for consideration.

The City of Kwinana is objecting to the application in accordance with the explicit terminology of S148(6)(b) of the Act to ensure the City's specified conditions are met as part of the City's formal response (Attachment B).

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

For the purposes of Councillors considering a financial or impartiality interest only, the proponent is Robert Cardile of Cardile International Fireworks Pty Ltd and the current owner is WA Sports Centre Trust.

Relevant legislation applicable to this item.

The *Dangerous Goods Safety (Explosives) Regulations 2007 S148(2)(c)* states that:

Before the holder of a fireworks contractor licence can apply for a fireworks event permit, the holder must sign a fireworks event notice and give it to the following –

(c) the local government of the district in which the event will occur;

The *Dangerous Goods Safety (Explosives) Regulations 2007 S148(6)* states that:

(6) On receiving a fireworks event notice, a local government may give the holder a written response that –

(a) agrees to the proposed event; or

(b) objects to it unless certain conditions specified in the response are met;
or objects to it on the grounds that the local government considers the event -

(i) is not in the public interest; or

will cause danger to the public or unintended damage to any property or to the environment.

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

The decision to object to the fireworks event notice unless specified conditions are met has the potential to:

- contribute to a negative impact on the following determinants of health and factors—
 - Built Environment – Environmental Quality and Neighbourhood Amenity; and
- help improve the following determinants of health and factors –
 - Health Behaviours – Participation;
 - Socio-economics – Employment and Community Safety.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report or recommendation.

ATTACHMENTS

- A. **Attachment A - Fireworks Event Notice - Kwinana Fireworks Display - Kwinana Motorplex - 9 April 2022**
- B. **Attachment B - Council Report Objection unless ~ Motorplex, Kwinana Beach, Kwinana Fireworks Display, Saturday 9 April 2022**



Government of Western Australia
Department of Mines, Industry Regulation and Safety

Application no. (office use only)

EFD

Fireworks event notice

(only for outdoor public fireworks events)

Dangerous Goods Safety Act 2004

Dangerous Goods Safety (Explosives) Regulations 2007

ABN: 69 410 335 356

This notice is a pre-requisite for a Fireworks Event Permit. The fireworks contractor must complete Parts 1, 2, 4 and 5 and the original or a copy, is to be lodged with the following agencies:

- WA Police
- Fire and Emergency Services
- Local government authority

It is the responsibility of the abovementioned agencies to indicate at Part 3 their agreement or otherwise to this fireworks event, and representatives are to complete their relevant part and return the signed notices to the fireworks contractor.

1. Fireworks event details

Event start date (DD/MM/YYYY)	Start time (24 hours format HH:MM)	Finish date (DD/MM/YYYY)	Finish time (24 hours format HH:MM)
09/04/2022	20:00	09/04/2022	22:00

(attach a separate sheet if space above is insufficient)

Name of event

Event organiser (individual or organisation funding the event)

Name of land owner, legal occupier or person responsible for the property

Site name

Site address (mandatory)

Unit no. Street no. Lot no. Street Type

Town / suburb State Postcode

Closest town for events held outside a country town

Method of crowd control from firing point

What is the maximum height of aerial shells fired? How many aerial shells will be fired?

2. Licensed fireworks contractor details

Name (company name, or full name if an individual) **Cardile International Fireworks Pty Ltd**

Fireworks contractor licence no. **EFC 0000028** Expiry date (DD/MM/YYYY) **17/12/2024**

Contact name **Robert Cardile**

Phone **0418 848 188** Email **rob@cardilefireworks.com.au**

Postal address

Unit no. Street no. **15** Lot no. Street **Bushey** Type **RD**

PO box no. Town / suburb **Wembley Downs** State **WA** Postcode **6019**

Event date(s)

Start date (DD/MM/YYYY) **09/04/2022** Finish date (DD/MM/YYYY) **09/04/2022**

(multiple event days repeated must not have intervals of more than 48 hours)

Name of event **Kwinana Drags**

3. Approvals and acknowledgements

WA Police

Name Signature

Position held Authority location

Phone Date (DD/MM/YYYY)

Fire services (DFES Fire Services Manager or local government Chief Bush Fire Control Officer)

Are there any objections to this event, or conditions to be place on it? ☐ Yes ☐ No

If 'Yes', briefly state objections of conditions

Name Signature

Position held Authority location

Phone Date (DD/MM/YYYY)

Local government authority (LGA)

Are there any objections to this event? ☒ Yes ☐ No

If 'Yes', briefly state objections of conditions **see attached letter of objection unless specified conditions are met**

Name **Wayne Jack** Signature

Position held **Chief Executive Officer** Authority location **City of Kwinana**

Phone **9439 0285** Date (DD/MM/YYYY)

CEO – for out of preferred hours

Note: For events outside Sunday-Thursday 8.00 am - 9.00 pm or Friday-Saturday 8.00 am - 10.00 pm, the local government authority Chief Executive Officer or a representative with delegated authority to endorse fireworks events, must personally complete and sign the following part.

I as Chief Executive Officer or authorised delegate of the

(insert name of LGA)

acknowledge that this event is outside the preferred hours to conduct fireworks events.

Signature

Date (DD/MM/YYYY)

Event date(s)

Start date (DD/MM/YYYY)

Finish date (DD/MM/YYYY)

(multiple event days repeated must not have intervals of more than 48 hours)

Name of event

4. Public liability insurance

Name of insurer

Policy no.

Amount of cover (\$)

Expiry date (DD/MM/YYYY)

5. Fireworks contractor declaration

I certify that the details contained in this application are true and correct to the best of my knowledge, the fireworks event will fully comply with all relevant requirements of the Dangerous Goods Safety (Explosives) Regulations 2007, *Safe use of outdoor fireworks in Western Australia – code of practice*, or an approved equivalent and the fireworks operator has the appropriate licence.

Name of applicant

Signature of applicant

Date (DD/MM/YYYY)

**** Please sign and date the printed form prior to submission ****



23 March 2022

Ref No: 80.2022.120.1

Doc No: D22/9790

Officer: VWC

Cardile International Fireworks Pty Ltd
Attn: Robert Cardile
15 Bushey Rd
WEMBLEY DOWNS WA 6019

Dear Robert

**CITY OF KWINANA OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET:
FIREWORKS EVENT NOTICE FOR THE KWINANA FIREWORKS DISPLAY LOCATED
AT PERTH MOTORPLEX, KWINANA BEACH.**

Thank you for your application to display fireworks at the Perth Motorplex event 'Kwinana Fireworks Display' Saturday, 9 April 2022 between the hours of 8:00pm to 10:00pm. Your application has gone before the Ordinary Council Meeting on 23 March 2022 with Council's decision as follows:

As per requirements of the *Dangerous Goods Safety (Explosives) Regulations 2007* Section 148(6)(b), Council objects to the application for Fireworks Event Notice from Cardile International Fireworks Pty Ltd for the fireworks display events named 'Kwinana Fireworks Display' to be held at Perth Motorplex, Kwinana Beach on, Saturday, 9 April 2022 unless the following specified conditions are met:

- a. That the fireworks display complies with the Safe Use of Outdoor Fireworks in Western Australia Code of Practice;
- b. That the submitted Risk Assessment for Outdoor Fireworks Displays Plan is strictly adhered to;

City of Kwinana Administration

Corner Gilmore Avenue and Sulphur Road, Kwinana WA 6167

PO Box 21, Kwinana WA 6966 | Telephone 08 9439 0200 | NRS 133 677 (hearing/speech impaired)

Email customer@kwinana.wa.gov.au | Website kwinana.wa.gov.au



FS 605119

- c. That the prescribed separation distances between buildings and patrons are strictly in accordance with the Australian Standard 2187-4:1998 Explosives-Storage, Transport and Use Part 4 Pyrotechnics-Outdoor Displays and shall be adhered to at all times;
- d. That the separation between spectators including the general public be marked off as a 'No Entry' area and be properly supervised by personnel to ensure no person is exposed to undue risk and potential harm from projectiles;
- e. That the 'Fall Out' zone is a non contact area and there is no risk of harm from pyrotechnic residue to spectators, general public or temporary and permanent structures and buildings area;
- f. That noise sensitive premises within 1.5km of the venue are notified, giving details of date, time, duration and a manned telephone number for reporting of complaints at least seven (7) days prior to the event;
- g. That a prominent notice be placed in a local newspaper regarding the event and a manned telephone number for reporting of complaints at least seven (7) days prior to the event;
- h. That during the period of fireworks display (10:00pm to 10:30pm) a minimum of 500 litres of water for fire fighting purposes shall be available on site on a mobile fire fighting vehicle;
- i. That a thorough inspection must be conducted at first light the following day to check that no unfired fireworks, hazardous debris or rubbish remain; and
- j. That any verbal or written directions of a Department of Fire and Emergency Services Officer, a Police Officer or an Environmental Health Officer are forthwith adhered to in the interests of public health and safety.

Should you require further information on this matter please contact Coordinator Environmental Health, Vicky Chui on 9439 0209.

Yours sincerely

Wayne Jack

CHIEF EXECUTIVE OFFICER

17 REPORTS – BUILT INFRASTRUCTURE

17.1 ROAD DEDICATION FOR WELLARD ROAD DUPLICATION PROJECT - WELLARD ROAD FROM MILLAR ROAD TO BERTRAM ROAD

SUMMARY

The City is seeking to upgrade Wellard Road in Wellard, as part of the road widening associated with demographic growth and urban development.

The planned upgrades include road widening between Millar Road to Bertram Road, and construction of an off-road dual-use cycle and pedestrian path, with lighting.

In order for the City to proceed with upgrade works, the land must be dedicated as a road. This requires Council to pass a resolution to this effect, allowing for the Minister to consider the matter. It is recommended that Council approve dedication of land depicted in Attachment A as road, pursuant to Section 56 of the Land Administration Act 1997.

OFFICER RECOMMENDATION

That Council:

- 1. Dedicate the section of land adjacent to Wellard Road as depicted in Attachment A as a road pursuant to Section 56 of the Land Administration Act 1997;**
- 2. Dedicated Lot 9245 (DP69103) Bertram Road for road purposes on a transfer to the State of WA pursuant to Section 168(5) of the Planning and Development Act; and**
- 3. Authorise the Chief Executive Officer to execute all such documentation required to give effect the City's dedication of the land as depicted in Attachment A.**

DISCUSSION

On 19 March 2019, Amendment 132 to the City's Local Planning Scheme No. 2 (LPS2) was gazetted.

Amendment 132 sought to expand existing Development Contribution Area 1 (DCA1) to encompass the developing residential area surrounding Bollard Bulrush Swamp. As part of Amendment 132, several new Development Contribution Plan (DCP) items were introduced. Two of those items are the upgrade (duplication) of Wellard Road southwards from the roundabout to the immediate north-east of the Homestead Ridge estate to Millar Road, and Bertram Road westwards from Challenger Avenue to the Wellard Road roundabout.

The need for the Wellard/Bertram Road upgrade was based on traffic modelling that identified a significant increase in traffic along these roads and thus a requirement for the roads to be upgraded to an Integrator A standard, as per Liveable Neighbourhoods.

In order to facilitate the upgrade to occur, a Metropolitan Region Scheme (MRS) amendment was initiated to rezone portions of existing private land and Crown land (currently vested with the City) from Urban Deferred and Parks and Recreation Reserve to Urban. It must be noted that the landowners (and their planning consultant representative) of the section of land zoned Urban Deferred have been made aware of the proposed duplication process and have liaised with City Officers over several years with regard to the future potential development of the land. Further, the proposed duplication has been incorporated into the landowners' concept plans for the land.

Consultation sessions with affected residents were held between 2019 and 2020 and resulted in subsequent resident involvement in landscaping design workshops and design work, in March and April 2020.

The City has finalised the design to duplicate Wellard Road (from Millard Road to Bertram Road) and ascertained that the City will be required to acquire land for road reserve from thirteen properties, four of which are owned by the State of Western Australia (DPLH), and one Crown Land.

The thirteen properties and the required portions of land are summarised below:

Table 1: Land parcel description and area of land required

Land parcels in Wellard	Land required (m ²)
Lot 500 (DP44917) Wellard Road	4415.44
Lot 8001 (DP77244) Wellard Road	1735.53
Lot 8002 (DP77244) Wellard Road	15.76
Lot 8011 (DP77244) Wellard Road	7242.00
Lot 9000 (DP77244) Wellard Road	751.80
50 (Lot 81, DP202766) Bertram Road	2115.80
50 (Lot 79, DP202766) Bertram Road	2088.83
50 (Lot 77, DP152831) Bertram Road	951.65
50 (Lot 75, DP152831) Bertram Road	2974.40
50 (Lot 73, DP202766) Bertram Road	2915.47
50 (Lot 71, DP202766) Bertram Road	2270.77
Unknown (Road Reserve)	464.05
Lot 19 (DP213707) Bertram Road	9988.25
Lot 53 (DP69103) Bertram Road	2097.00
Lot 9245 (DP69103) Bertram Road	16900.00
Lot 54 (DP69103) Bertram Road	4102.00

The four properties under the State of Western Australia ownership and the one owned by the Crown are described in Table 2 below. Of the State of Western Australia's land parcels, one is land under the management order of the City of Kwinana, two under management order of the Department of Housing, one by the Western Australia Planning Commission (WAPC). The land under the management order of the WAPC is Lot 9245, Bertram Road and is to be transferred to the State of WA for road purposes pursuant to Section 168(5) of the Planning and Development Act for road purposes.

Table 2: State, Crown and City owned and managed portion of land description and area required.

Landowner	Land Parcels	Land Required (m ²)	Attachment
State of WA (Mgt Order: City of Kwinana)	Reserve 25684 (Lot 500) Wellard Road	4415.44	B
Wellard Residential Pty Ltd	Recreation Reserve	8993.29	B
Crown Land (Mgt Order: Crown)	Tramway Reserve 33897	9988.25	C
State of WA (Mgt Order: Department of Housing)	Lot 53 Bertram Road	2097	C
State of WA (Mgt Order: Department of Housing)	Lot 54 Bertram Road	4102	C
State of WA (Mgt Order: WAPC)	Lot 9245 Bertram Road	16,900	C

Pursuant to section 56 of the *Land Administration Act 1977* (LAA), in conjunction with regulation 8 of the *Land Administration Regulations 1998* (LAR), and section 168(3) of the *Planning and Development Act 2005* (PDA) respectively, the local government must resolve to request the Minister for Lands dedicate the land as a road in order to proceed with the road upgrade works. The City needs to enter into negotiation with DPLH and WAPC for dedication or swapping of their relevant portions of the required land as road reserve at nil cost to the City. The City will only be required to cover the relevant surveying and project costs.

In summary, the procedural requirements for the dedication of a road reserve include:

1. The City appointing a surveyor to prepare a deposited plan showing the required portion of land to be subdivided as road reservation. The City is responsible to cover these costs.
2. The City consulting with relevant stakeholders or parties with an interest in the land. In the case of Lot 500 (DP44917) Wellard Road, the City is also required to obtain agreement from the Department of Biodiversity, Conservation and Attraction (DBCA) as this lot is a bush forever site (Reserve 25684).
3. Council resolving to approve the road dedication.
4. The City indemnifying the Minister from all costs incurred throughout the road dedication process. The City agreeing to meet all costs associated with installation or replacement of appropriate fencing along the new boundary, installation of new firebreaks as required, and making good the land after the construction of the road; and
5. The City requesting the Minister of Lands / WAPC dedicate the land pursuant to the relevant legislation.

Once the above listed steps are fulfilled, DPLH and WAPC respectively will review the City's request, and if approved, will lodge the relevant paperwork at Landgate to facilitate the subdivision and road dedication.

By obtaining these required land areas from DPLH and WAPC as road reserve, the City will then be able to proceed with its completed road design for widening Wellard Road. Should there be no major delays to this project, the City is anticipating road construction to commence from November 2022, providing the City is successful in gaining the necessary grants, and enough land is available to commence. Relevantly, some of the required land will require the finalisation of a Metropolitan Regional Scheme amendment before the land acquisition can be finalised. To accommodate the land tenure issues, the intent is to commence construction from the west end, and work towards the east.

Where required, further Council report(s) will be submitted, to progress the acquisition of the required privately owned land from the landowners, as agreements to take are reached.

It is recommended that Council endorse dedication of the land.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
3 – Infrastructure and services that are affordable and contribute to health and wellbeing	3.2 – Provide for an accessible and well connected City by integrating public transport and improving safe streets for driving, walking and cycling	3.2.2 – Implement the Roads and Transport Asset Management Plan 3.2.1 – Implement the Bike and Walk Plan	Improvement of infrastructure with no cost to the City
4 – A unique, vibrant and healthy City that is safe, connected and socially diverse	4.1 – Create, activate and manage places and local centres that are inviting, unique and accessible	4.1.2 – Implement the Local Planning Strategy	Allowing for greater ease of access within the area.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

The City has considered the relevant parts of section 56 Lands Administration Act 1997, Regulation 8 Land Administration Regulations 1998 and Section 168(3) Planning and Development Act 2005.

FINANCIAL/BUDGET IMPLICATIONS

While there will be no land acquisition cost associated with acquiring the relevant portions of land as road reserve (as the land required in this report is being ceded at nil cost by DPLH and WAPC respectively), there will be costs incurred for surveying fees in creating new deposited plans and any make-good costs to the land. The City estimates the total costs to be approximately \$40,000 (GST incl.) to be covered by the Engineering Services budget for this project – (WO 13704).

The project is partially funded by developer contributions, with the City also pursuing grant options to progress the construction of the road.

ASSET MANAGEMENT IMPLICATIONS

The upgraded road infrastructure will be recorded in City Assets database. The upgrade will add to the total surface area of City owned and manage roads and footpaths, thereby increasing the asset management burden. The project will result in an improvement in the security of electrical power by undergrounding the power lines. Additional streetlighting required for the road upgrade will result in increased annual operating costs.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of public health as a result of this report.

The key environmental consideration in the context of the duplication of Wellard Road is the Bush Forever site at the *southern end of Wellard Road, adjacent to Millar Road*.

There have been two concurrent elements in the consideration of this matter – the engagement of a biodiversity consultant to prepare a flora and vegetation assessment of the Bush Forever Reserve and the design of the road reserve such that clearing of vegetation is minimised.

A referral of the proposed development to the Australian Department of Environment and Energy (Canberra) for assessment under the Environmental Protection and Biodiversity Act 1999 (EPBC Act) was considered, however the footprint for the Wellard Road clearing is 0.5ha. The trigger for referral under the EPBC Act being 2 hectares of Good Condition for Banksia Woodlands. Therefore, no referral under the EPBC Act in relation to clearing is required; southern end of Wellard Road, adjacent to Millar Road.

In order to seek to minimise any resultant clearing of vegetation within the Bush Forever Reserve, the area of proposed land dedication for road has been kept to the bare minimum necessary to concurrently safely deliver the road upgrade. The design of the proposed road duplication that aligns with the proposed land dedication for the road would not extend east of the existing firebreak within the Bush Forever site. Further, the City has considered an environmental offset that will form part of the Clearing Permit application, and will involve upgrades to the Bush Forever site, including; dieback mapping and treatment, weed control, revegetation and the installation of fauna habitat boxes.

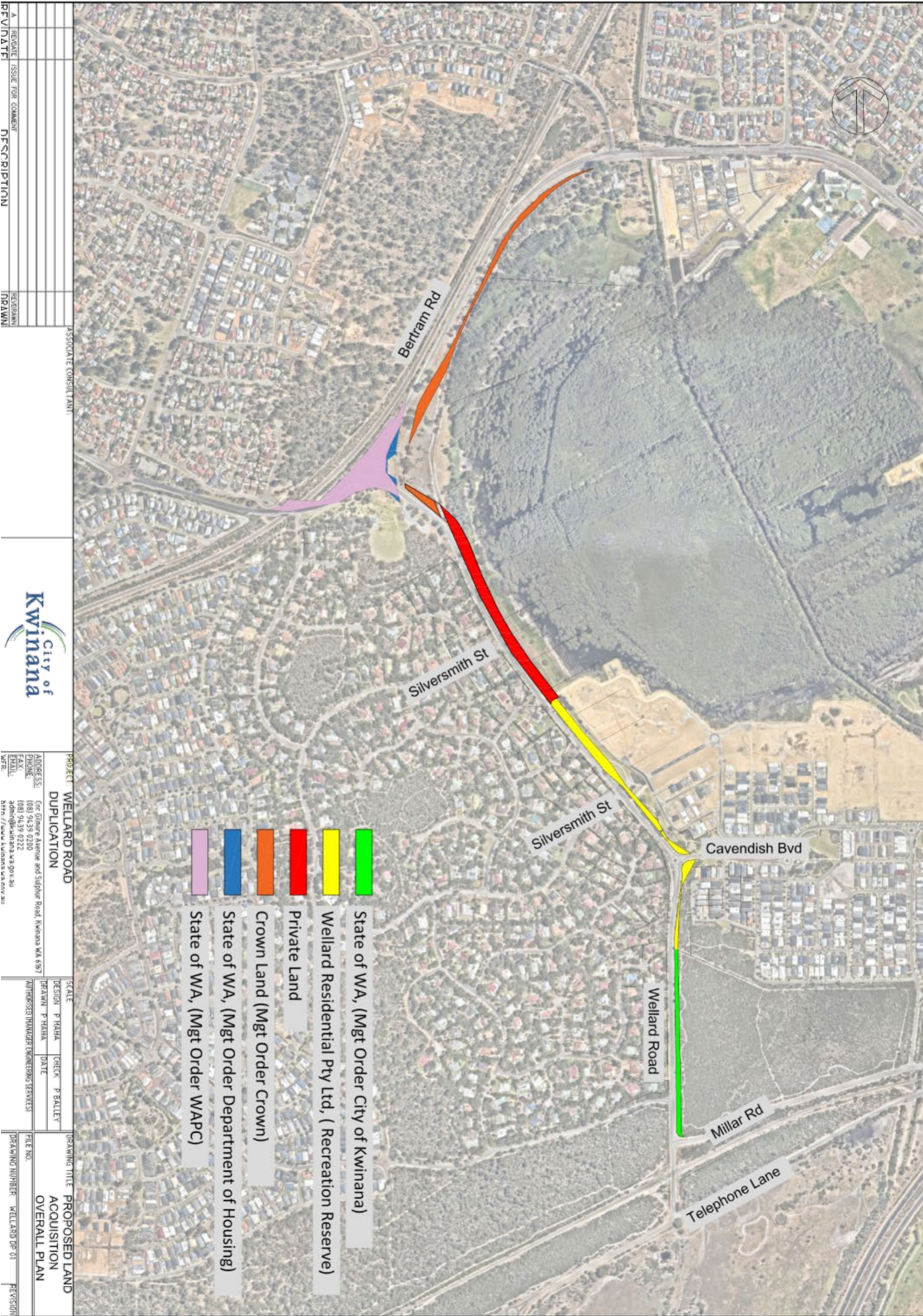
COMMUNITY ENGAGEMENT

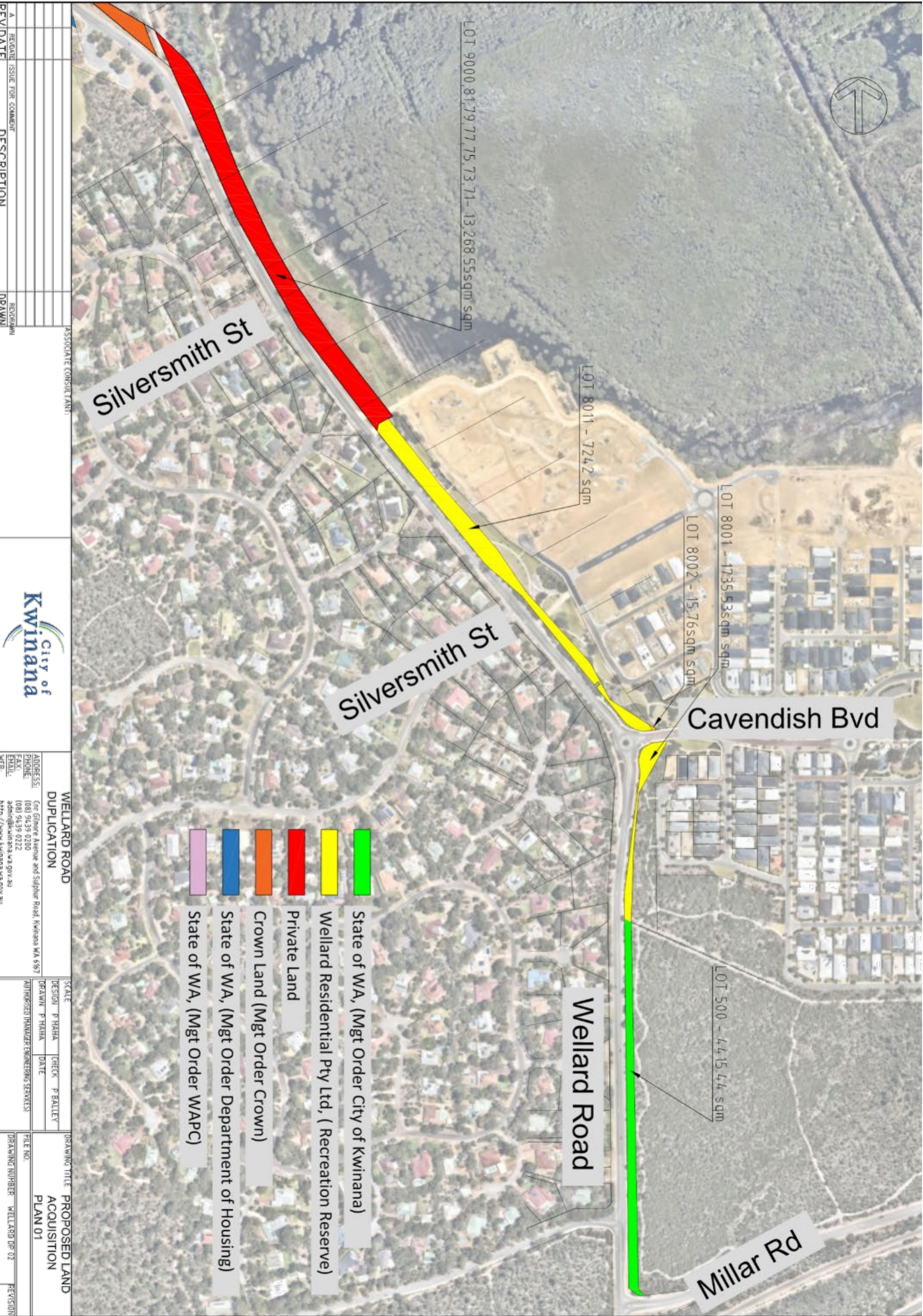
No public advertising is required to undertake the dedication of land as a road.

Consultation sessions with affected residents were held between 2019 and 2020 and resulted in subsequent resident involvement in landscaping design workshops and design work in March and April 2020.

ATTACHMENTS

- A. Wellard Road Duplication - CKWWEL01 - Overall land required plan
- B. Wellard Road Duplication - CKWWEL02 - Land required under the management order of the City of Kwinana
- C. Wellard Road Duplication - CKWWEL03 - Land required under management order of other State or Federal Government Agencies







18 REPORTS – CIVIC LEADERSHIP**18.1 BUDGET VARIATIONS****SUMMARY**

To amend the 2021/2022 budget to reflect various adjustments to the General Ledger as detailed below.

OFFICER RECOMMENDATION

That Council approves the required budget variations to the Current Budget for 2021/2022 as follows:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expenditure - Revitalising the Strand in Wellard	0	(26,000)	(26,000)
	Capital Grant - RAC Reconnect WA	0	16,000	16,000
	Place Approach - Plan Implementation	(24,000)	10,000	(14,000)

DISCUSSION

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expenditure - Revitalising the Strand in Wellard	0	(26,000)	(26,000)
	Capital Grant - RAC Reconnect WA	0	16,000	16,000
	Place Approach - Plan Implementation	(24,000)	10,000	(14,000)
<p>The purpose of this budget variation is to update budget for a new grant to be received from RAC of \$16k and to facilitate City contribution towards the public open space streetscapes capital project to revitalise The Strand in Wellard.</p>				

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
1 – A naturally beautiful environment that is	1.1 – Retain and improve our streetscapes and open	N/A – There is no specific action in the CBP, yet this report	The project will help to achieve the indicated

enhanced and protected	spaces, preserving the trees and greenery that makes Kwinana unique	will help achieve the indicated outcomes and strategic objectives	outcomes and strategic objectives
3 – Infrastructure and services that are affordable and contribute to health and wellbeing	3.2 – Provide for an accessible and well connected City by integrating public transport and improving safe streets for driving, walking and cycling	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The project will help to achieve the indicated outcomes and strategic objectives
4 – A unique, vibrant and healthy City that is safe, connected and socially diverse	4.1 – Create, activate and manage places and local centres that are inviting, unique and accessible	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The project will help to achieve the indicated outcomes and strategic objectives
	4.2 – Improve Kwinana's perception by leveraging and promoting the unique attributes of the area and supporting feelings of safety and security in community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The project will help to achieve the indicated outcomes and strategic objectives
	4.3 – Enhance opportunities for community to meet, socialise, recreate and build local connections	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The project will help to achieve the indicated outcomes and strategic objectives
5 – Visionary leadership dedicated to acting for its community	5.2 – Develop strong community engagement through strong partnerships with the community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	The project will help to achieve the indicated outcomes and strategic objectives

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

There are no legal/policy implications as a result of this proposal.

FINANCIAL/BUDGET IMPLICATIONS

The financial implications are detailed in this report.

The City have been successful in receiving \$80,000 from RAC to conduct a 12 month program of trials, activations and beautification and temporary changes to the public realm at The Strand in Wellard. The funding will be allocated during 2021/22 and 2022/23 and the City will be co-contributing \$20,000 from existing budget.

ASSET MANAGEMENT IMPLICATIONS

The allocation of funds towards the upgrading and purchase of City assets will be included in the City's Asset Management Strategy.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no environmental/public health implications as a result of this proposal.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this proposal.

ATTACHMENTS

Nil

18.2 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 28 FEBRUARY 2022**SUMMARY**

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 28 February 2022, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION

That Council:

- 1. Accepts the list of accounts, totalling \$6,100,002.43, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 28 February 2022, as detailed within Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 28 February 2022, as detailed within Attachment B.**

DISCUSSION

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$ 35,728.46
Cheque Payments #201083 to #201084	\$ 242.60
EFT Payments #4309 to #4321	\$ 4,746,753.80
Payroll Payments 09/02/22 and 20/02/22 and Interim Payroll Payment 25/02/22	\$ 1,317,277.57
Total Attachment A	\$ 6,100,002.43

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 28 February 2022. This amount is included within the total payments, listed above.

STRATEGIC IMPLICATIONS

This proposal will support the achievement of the following outcome/s and objective/s detailed in the Strategic Community Plan and Corporate Business Plan.

Strategic Community Plan			
Outcome	Strategic Objective	Action in CBP (if applicable)	How does this proposal achieve the outcomes and strategic objectives?
5 – Visionary leadership dedicated to acting for its community	5.1 – Model accountable and ethical governance, strengthening trust with the community	N/A – There is no specific action in the CBP, yet this report will help achieve the indicated outcomes and strategic objectives	Transparent reporting of financial information

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;**and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications that have been identified as a result of this report.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

ATTACHMENTS

- A. Payment Listing February 2022**
- B. Credit Card Transaction Report February 2022**

Payment Listing



Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Automatic Deductions			
Go Go On-Hold Pty Ltd	00054936	Messages on hold services for February 2022	198.00
Commonwealth Bank	020222A	Credit card Functions Officer to 020222	146.00
Commonwealth Bank	020222B	Credit card Director City Development and Sustainability to 020222	572.40
Commonwealth Bank	020222C	Credit card Manager Customer Communications to 020222	2,000.45
Commonwealth Bank	020222D	Credit card Director City Life to 020222	2,366.66
Commonwealth Bank	020222E	Credit card Manager Governance and Legal to 020222	1,760.35
Commonwealth Bank	020222F	Credit card Coordinator Events, Engagement and Grants to 020222	843.14
Commonwealth Bank	020222G	Credit card Manager Human Resources to 020222	76.40
BP Australia Pty Ltd	11947827	Fleet Fuel 010122 to 310122	17,141.89
iinet Technologies Pty Ltd	130576111	Monthly internet charges various locations	589.93
Windcave Pty Ltd	1892539	Monthly service fees January 2022	126.80
Ampol Australia Petroleum Pty Ltd	0302008857	Fleet Fuel 010122 to 310122	4,827.55
JCS Online Resources Ltd	27977921	Online subscription to Find my Past World	1,990.88
Fines Enforcement Registry	28906672	Lodgement fee for infringements	1,510.50
Fines Enforcement Registry	28906784	Lodgement fee for infringements	79.50
Fines Enforcement Registry	28949496	Lodgement fee for infringements	795.00
iinet Technologies Pty Ltd	726865571	Monthly internet charges Bertram Community Centre	79.99
Wright Express Australia Pty Ltd	75	Fleet Fuel 010122 to 310122	503.04
TPG Internet Pty Ltd	I284129853	Kwinana South Station internet connection	59.99
TPG Internet Pty Ltd	I284486552	Kwinana South Station Internet Connection for, etc	59.99
Total Automatic Deductions			-35,728.46
Cheques			
City Of Kwinana - Pay Cash	310122 - Library	Petty cash recoup to 310122 Library	123.50
City Of Kwinana - Pay Cash	18022-Library	Petty cash recoup to 180222 Library	33.00
	090221 - CDC	Petty cash recoup to 090222 Community Centres	86.10
Total Cheques			-242.60
EFT			
EFT TRANSFER: - 02/02/2022			48,489.39
Bright Futures Family Day Care - Pa	240122 to 300122	FDC Payroll 240122 to 300122	36,047.39
Bright Futures In Home Care - Payro	240122 to 300122	IHC Payroll 240122 to 300122	12,442.00
EFT TRANSFER: - 03/02/2022			601,491.91

Payment Listing



Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Alex Krsnik	SQ22055	Urban and litter collection Jan 22	17,701.36
	SQ22054	Roundabout maintenance Jan 22	3,634.92
	SQ22053	City Centre litter collection Jan 22	4,115.10
	SQ22052	Landscape maintenance various sites Jan 22	4,064.01
	SQ21047	Hume Court slashing	495.00
	SQ21048	Hedging of median strip Challenger Ave	1,331.00
	SQ21044	Pruning of Daintree Loop and Prince Regent	330.00
	SQ21046	Slashing slumps Wellard Way	1,760.00
Apple Pty Ltd	AH17925980	Apple ipad air x 3	3,098.70
AJ Clothing Alterations	21January22	Local Government Support Grant funding	1,000.00
Port Printing Works	INV075034	History at Home flyers	88.55
Chorus Australia Ltd	CI138661	Mowing services at Bright Futures Dec 21	228.69
Sonic Health Plus	2537929	Pre-employment medical assessment 200122	198.00
Dowsing Group Pty Ltd	17360	Construction of footpath Sicklemore Road	1,138.44
	17318	Construction of footpath Trusty Way	15,121.34
Air & Power Pty Ltd	69947	Service to various air compressors	706.70
	69946	Service Calista Oval compressor	178.75
All Flags Signs & Banners	80908	Lamp post wraps	2,950.20
Mackie Plumbing and Gas Pty Ltd	I101395	Banksia V61 inspect plumbing	93.05
	I101389	Install shower rail to Banksia V34	233.66
Complete Approvals	20October21	BP2021/1141 refund of fees	171.65
Octagon Lifts Pty Ltd	54107	Quarterly maintenance of lifts at various sites	5,234.41
Satellite Security Services	IV013275	Remote downloading services	374.99
	IV013291	Repair alarm tamper Darius Wells Centre	200.00
	IV013285	Repairs to alarm system at Recquatic Centre	165.00
	IV013282	Replace alarm battery Darius Wells	200.00
	IV013281	Replace alarm battery Bright Futures Day Care	155.00
Veraison Training and Development	INV-0874	Leadership Program sessions	6,039.00
All Four Sides Hairdressing - Tenan	001	Hairdressing demonstration for back to school expo	200.00
Palm Lakes Garden and Landscape Ser	2013	Paving repair Runnymede Gate and the Strand	1,430.00
Woolworths Group Open Pay	TXN355980	Items for the Library	15.10
	TXN345901	Items for the Zone	137.30
	TXN355981	Items for the Library	37.50
	TXN357518	Items for the Library	61.60
	TXN355972	Items for the Library	201.70
	TXN360669	Items for the Zone	121.95
	TXN351778	Items for the Zone	10.40
South West Group	212212	2021-2022 Member Council Contributions	33,178.00
	212218	2021-2022 Contribution to NRM Facilitator position	25,850.00
Therese Emilie Monty	1/1	Printmaking workshops January holidays at Darius Wells	910.00
Tara Louise Curtain	2	Debt recovery services	780.00
All Lines	INV-0020	Zone carpark line marking	495.00
SmartSensor Technologies Pty Ltd	20019	Solar battery for compactors	229.90
Amy Duncan	21January22	BP2021/1307 refund of duplicate application	171.65
Patricia Abwoch Okello	28January2022	Reimbursements for required documentation	58.05
Emily Wallace	28January22	Reimbursement of swimming lessons	281.20
Alfred James Owen	11January2022	Reimbursement of HR licence	44.05
Emma Marie Wilkinson	20January22	Reimbursement for team milestone	150.00
Telstra	0335568200Jan22	Banksia Park Clubhouse to 090222	46.44

Date Printed:01/03/2022

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Payment Listing



Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Toll Transport Pty Ltd	6005314	Transport services food water sampling analysis	33.94
Westbooks	326721	Board books for Rhyme Time	88.72
	326720	Adult Library books	157.59
	326719	Replacement books for lost or damaged stock	103.53
	326718	Library books for Manga collection	22.19
	326717	Library books for Manga collection	104.30
	326716	Junior Library books	9.61
	326729	Books for Library requests	33.00
Arteil	00080535	Officer chair for Administration Building	897.60
Beaver Tree Services Aust Pty Ltd	80845	Tree watering Administration Building	39.60
	80965	Tree watering Administration Building	39.60
	80963	Citywide watering	4,289.81
	80830	General vegetation clearance Lionel Street	4,373.08
	80945	Tree removal Wincanton Chase	6,684.90
	80916	Tree pruning Maydwell Way	904.22
	80957	Tree removal Johnston Road	3,994.70
	80964	Watering of the Wedge stage 2 & 4	180.29
	80971	Tree watering Administration Building	39.60
	80826	General vegetation clearance Rowson Place	1,793.65
	80846	City wide watering 070122	4,289.81
	80841	City wide watering 311221	4,289.81
ABCO Products	INV770453	20 x bottles of hand sanitiser	247.06
Sigma Chemicals	155253/01	Chemicals for City Operations	1.43
Westrac Equipment Pty Ltd	PI6616798	Various parts for City Operations	359.94
Downer EDI Works Pty Ltd	6012624	10mm Gran AC50B	135.45
	648844	Construction claim 1 Gilmore Ave	68,984.60
Civica Pty Ltd	M/LGO21062	Licence support and maintenance to 310322	8,420.51
HECS Fire	80021	Monthly fire detection testing at Administration	363.00
	80023	Monthly fire detection testing at Darius Wells	363.00
	80024	Monthly fire detection testing at Fiona Harris	363.00
	80025	Monthly fire detection testing at John Wellard	363.00
	80026	Monthly fire detection testing Recquatic Centre	363.00
	80027	Monthly fire detection testing at the Zone	363.00
Coastline Mowers	31322#5	Starter rope 4.5mm x 60mtr	150.00
Hays Specialist Recruitment Pty Ltd	50632097	Temp staff week ending 230122	2,260.87
	50644376	Temp staff week ending 230122	1,965.58
Cockburn Party Hire	00008729	Australia Day furniture hire	1,171.00
Eclipse Soils Pty Ltd	KWIN01R044576	Westcott Road upgrading	99.00
Advanced Traffic Management (WA) Pt	00153392	Traffic management Beacham Crescent	840.66
	00153386	Traffic management Westcott Road	7,807.82
LD Total	118086	Progress claim 1 for January 22	6,595.82
	117852	Additional maintenance works various areas Jan 22	4,750.35
	117893	Additional maintenance works various areas Jan 22	3,553.00
ED Property Services	00001964	Banksia V48 repair to cornices and wall cracks	1,100.00
	00001960	Callistemon U39 & U67 repair to wall cracks	363.00
	00001963	Callistemon U73 repair damage from leaking aircon	99.00
	00001959	Callistemon U73 & U74 replace damaged skirting	187.00
	00001957	Callistemon U39 repair to wall cracks	253.00
	00001958	Callistemon U50 investigate leaking roof	132.00
	00001956	Banksia V6 repair wall cracks	176.00
Data #3 Limited	02071883	Annual Microsoft Interprice Agreements	165,401.06
	02071920	Annual Microsoft Interprice Agreement	10,113.62

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Elliotts Irrigation Pty Ltd	B25073	Iron filter servicing of bores Jan 22	3,245.00
Complete Office Supplies Pty Ltd	10737615	Stationery for Community Centres	467.37
	10740759	Stationery for Recquatic Centre	1,560.61
Landgate	371903-10001098	GRV chargeable schedule No G2022/2	654.88
Eco Resources Pty Ltd	00050775	Mixed waste tipping Westcott Road	594.00
West Oz Wildlife	2888	Incursion at Bright Futures	401.50
Goodchild Enterprises	618298	1V Bosch batteries x 3	486.20
Programmed Property Services Pty Ltd	SINV621506	BP and Retirement gardening and lawn mowing Jan 21	10,257.86
ALSCO Pty Ltd	CPER2199909	Linen hire for OCM dinners	56.34
Castrol Lubricants	25318777	5W/40 Magnate oil	941.47
	25317284	5W/40 Magnate diesel oil	941.47
Cat Haven	CH261227	Animal services Dec 21	74.25
Woolworths Group Limited	112681410	Items for Cafe Splash at Recquatic Centre	119.50
Drainflow Services Pty Ltd	00008893	Gully eduction works Orelia	2,585.00
Elexacom	116292	Callistemon U73 replace a bollard light	1,150.19
	116304	Callistemon electrical repairs	293.72
	116281	Banksia V15 replace exhaust fan	254.09
Green Skills Inc / Ecojobs	P2858	Temp staff week ending 140122	1,287.65
	P2859	Temp staff week ending 140122	3,008.76
Labourforce Impex Personnel Pty Ltd	180213	Temp staff week ending 300122	236.39
Alyka Pty Ltd	INV-32516	Recquatic website design	15,228.13
Advance Scanning Services	20167134	Scanning tech and gear for Sloan Drive	2,695.00
HP Financial Services Pty Ltd	100001384910	Monthly contract payment Feb 22	15,535.22
GreenLite Electrical Contractors Pt	1572	Inspect switch for low levels at Wellard Park	132.37
	1578	Repairs to faulty fans and install additional fans	500.09
Total Tools Rockingham	170567	One drill and Bosch drill kit for Depot	929.00
Glen Flood Group Pty Ltd	INV-1755	Temp project support week ending 230122	6,121.78
Mark One Visual Promotions Pty Ltd	00210024	Christmas Tree for Library court area	16,610.00
Michael Page International	459235	Temp staff week ending 230122	4,177.07
Lo-Go Appointments	00425184	Temp staff week ending 150122	1,771.35
Charles Service Company	00034631	Cleaning consumables Jan 22	2,799.16
	00034495	Cleaning consumables Jan 22	5,434.42
	00034494	Cleaning services Jan 22	44,636.27
Accidental Health & Safety Perth	8487	Defibrillator battery replacement	528.92
Daytone Printing Pty Ltd	57201	Posters for Summer Sounds	198.00
Miracle Recreation Equipment	43322	Repairs to zipline at Kwinana Adventure Park	165.00
EFT TRANSFER: - 03/02/2022			-281.20
EFT TRANSFER: - 09/02/2022			41,576.89
Bright Futures Family Day Care - Pa	310122 to 060222	FDC Payroll 310122 to 060222	28,266.46
Bright Futures In Home Care - Payro	310122 to 060222	IHC Payroll 310122 to 060222	13,310.43
EFT TRANSFER: - 10/02/2022			1,438,703.55

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Rhianna Duggan	07February2022	Reimbursement of swimming fees for Recquatic	148.00
InterFire Agencies	INV-09167	Uniform safety boots x 2	281.77
Nilfisk Pty Ltd	PRI0004343	Recquatic hire charge for floor scrubber Jan 22	660.00
	PSVI025194	Replacement parts for Nilfisk at Recquatic Centre	97.82
Shred-X Pty Ltd	01750502	Exchange and destroy secure document bins Jan 22	62.63
Easy Access Lifts Pty Ltd	EALI597	6 monthly service of pool hoists 25m & hydro pool Recquatic	853.60
Beards Security Doors and Awnings	00059843	Banskia V56 repair to glass sliding door	245.00
Summers Consulting	INV-1059	Mosquito monitoring Jan 22	770.00
	INV-1058	Mosquito monitoring Jan 22	1,644.50
Wheellie Clean	10025	Rubbish bin clean for Administration	267.52
	10024	Rubbish bin clean for Darius Wells	369.38
McGees Property	29699	Property valuation	1,650.00
Outback Handyman	3531	Banksia and Callistemon supply of bait traps	81.51
	3528	Banksia and Callistemon caretaker duties	847.00
	3529	Callistemon U65 install ply to bottom of fence	363.00
	3533	Banksia and Callistemon caretaker duties	1,259.50
Leaf Bean Machine Pty Ltd	00100225	Items for Cafe Splash at Recquatic Centre	138.27
	00100342	Items for Cafe Splash at Recquatic Centre	385.00
Sonic Health Plus	2544651	Pre-employment medical assessment 010222	386.10
	2540941	Pre-employment medical assessment 270122	386.10
Gavin Wade Scott	0099	Welding repairs to trailer	1,600.00
	0098	Trailer servicing	1,290.00
Chicken N Fish System Pty Ltd T/As	02February22	Local Commercial Support Grant Funding	1,000.00
Theresa Vaz	Refund	Part refund business no longer operating	62.50
JBS & G Australia Pty Ltd	91832	Bushfire plan reviews Wellard	275.00
Holcim (Australia) Pty Ltd	9407933125	14mm concrete for Ironcap Grove	392.48
George H Lilley Regalia	SI-00645816	City of Kwinana badges	2,363.76
Red Oxygen Pty Ltd	CI00206490-55570	Licence and message charges 271221 to 260122	45.32
Repco (GPC Asia Pacific)	4330265728	Workshop consumables for City Operations	337.37
Burson Automotive Pty Ltd	120087831	Set of service filters KWN700	1,535.52
	120007619	12 volt battery	117.70
Mackie Plumbing and Gas Pty Ltd	I101415	Scheduled maintenance for the Zone	1,565.25
	I101336	Disconnect solar hot water unit at Tennis Club	433.98
	I101232	Waste removal from Wells Park toilets	1,502.38
	I101485	Banksia V24 replace leaking front garden tap	167.77
	I101436	Banksia V30 replace shower head	288.74
	I101396	Repairs to overflowing drains Wells Park toilets	189.80
	I101384	Repairs to urinal at Senior Citizens Centre	579.13
Premier & Cabinet Department of	1001568	Advertising costs to gazette basis of rates	93.60
Moore Australia (WA) Pty Ltd	2523	2022 Budget Workshop	1,045.00
CPR Building & Approval Services	IV1862	Building permit assessments	4,370.00
As Clean As A Whistle	00000999	Banksia Clubhouse and office cleaning Jan 22	819.50
Australian HVAC Services Pty Ltd	64511	Quote for repairs to Kwinana Senior Citizens coolroom	373.67
	64613	Department of Housing aircon installation	1,785.33
	64621	Department of Housing investigate air con	1,087.98
	64622	Administration Planning area air con repairs	993.32
	64610	Administration burst air conditioning pipe	778.72
NORDA Architects Pty Ltd	2201-02	Kwinana South Fire Station Administration stage	3,638.25
Anna Kelly	220201	Street chalk art around Bertram Primary school	400.00

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Satellite Security Services	IVO13343	Relocate CCTV in Customer Service area	590.41
Picnic Tables Hire	PTH1132	Hire of picnic tables for festivals	1,831.50
Nashtec Auto Electrics	60808	Install light bar KWN2072	847.02
Shane McMaster Surveys	Kwin324	Survey setout Westcott Road	550.00
	Kwin323	Survey setout Westcott Road	4,400.00
Kadeklerk Photography	PO135837	Australia Day photography	475.00
Kalino Music and Arts Academy	28January22	Local Commercial Support Grant Funding	1,000.00
Palm Lakes Garden and Landscape Ser	2041	Banksia reticulation maintenance	110.00
Marshall Beattie Automation	10126521	Final payment for automated gates at Recquatic	53,529.30
Woolworths Group Open Pay	TXN375616	Items for various areas	58.82
	TXN368071	Items for the Zone	155.01
	TXN368079	Gift cards for Waste Survey competition	323.85
	TXN363215	Items for the Zone	8.00
	TXN357472	\$50 gift card prize for back to school showcase	50.00
	TXN371022	Items for FDC	34.88
	TXN361237	Items for Governance	5.20
	TXN345621	Callistemon purchase of kitchenware	38.60
	TXN368571	Keyboard and mouse for hot desk	87.00
	TXN375583	Items for Library	3.90
Therian Pty Ltd	1004044	Equipment for Animal Facility	1,278.20
Common Ground Trails Pty Ltd	INV-18661	Kwinana Loop Trail Master Plan progress claim	6,600.00
illion Australia Pty Ltd	968319	Risk of failure report for commercial aquatics	220.00
Complete Portables	MW/218798	Hire of portables for Depot	511.50
AK Food Services WA Pty Ltd	0024	Home base meetups refreshments	58.00
Australia Post	1011238027	Agency commission fees to 310122	910.65
Spyker Technologies Pty Ltd	2122275	Hire of CCTV system to Wellard Pavilion	3,052.50
Mills Oakley	495998	Legal matter SJMP8108637	1,750.10
	495997	Legal matter SJMP8106071	2,888.60
PBSK Management Pty Ltd	INV-3783	Delivery of manga quiz	795.00
Travillain	0015000	Poster and 3 x social tiles for Kwinana Beats	550.00
Discount Tyre and Wheel Pty Ltd	0097266515	Con 235/60R tyre for 1HFX074	289.00
Miriam Mortimore	170122	Historical Encyclopedia of Rockingham Islands	104.20
Tara Louise Curtain	3	Debt recovery services 040222	780.00
Sarah Peterson	03February22	Reimbursement of swimming fees for Recquatic	281.20
Marata Tipiwai	02February22	Reimbursement of swimming fees for Recquatic	281.20
Heath Pithouse	02February22	Reimbursement of swimming fees for Recquatic	253.08
Kathleen Lawrence	02February22	Reimbursement of swimming fees for Recquatic	79.60
Sarah Fulton	02February22	Reimbursement of swimming fees for Recquatic	359.64
David John Moore	8.3	Rates Refund	778.92
Toll Transport Pty Ltd	6005890	Transport services food water sampling analysis	102.06
Twights Plumbing Pty Ltd	G8808	Banksia V52 emergency call out to repair to roof	479.00
Wandi Progress Association Inc.	01February22	Neighbour Day event	3,300.00
Water Corporation of Western Austra	9022306554Jan22	4U Tottenham Park drink fountain	10.58
	9014096921Jan22	22U Wellard Pavilion	524.15
	9018171503Jan22	3U Rushbrooke Park drink fountain	10.59
	9021239484Jan22	0U Ryhill Cres drink fountain	46.20
	9018600726Jan22	20U Wellard Community Centre	1,596.19
	9021511329Jan22	1U Boyne Park drink fountain	5.30

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Payee	Invoice	Description	Amount
Jeffrey Carl Wegner	07February22	Reimbursement for end of year functions	101.90
Westbooks	326714	Junior Library books	438.52
Kyocera Document Solutions Australi	90390942	Copy cost Depot demountable Jan 22	22.79
	90390943	Copy costs Darius Wells Creche	29.24
	90390944	Copy costs Recquatic front counter Jan 22	22.01
	90390922	Copy costs City Leadership Team Jan 22	14.97
	90390923	Copy costs Incubator Jan 22	78.68
	90390924	Copy costs Community Centre Jan 22	28.79
	90390925	Copy costs Library Staff Jan 22	136.38
	90390926	Copy costs Zone staff Jan 22	32.51
	90390927	Copy costs Admin Planning Jan 22	93.50
	90390928	Copy costs Admin Governance Jan 22	52.00
	90390929	Copy costs Admin Finance Jan 22	96.38
	90390930	Copy costs Family Day Care Jan 22	66.43
	90390931	Copy costs Depot Admin Jan 22	30.10
	90390932	Copy costs Recquatic Centre	102.53
	90390933	Copy costs Admin CSO Jan 22	46.93
	90390934	Copy costs Library public Jan 22	59.76
	90390935	Copy costs Records Jan 22	215.72
	90390936	Copy costs John Wellard Centre public Jan 22	29.69
	90390937	Copy costs William Bertram public Jan 22	15.31
	90390938	Copy costs Darius Wells reception Jan 22	20.32
	90390939	Copy costs John Wellard staff Jan 22	17.02
	90390940	Copy costs William Bertram staff Jan 22	20.30
	90390941	Copy costs Banksia Park Jan 22	77.69
Taylor Tyres Pty Ltd	25755	3 x Kupas 215/70R16 tyres	474.00
Officeworks BusinessDirect	24540342	Callistemon Court office document shredder	299.00
Beaver Tree Services Aust Pty Ltd	81024	General vegetation clearance various areas	14,349.19
	81137	Emergency callout Porter Gardens	1,366.60
	81025	General vegetation clearance various areas	14,349.19
	81136	Emergency call out Leda Boulevard	455.53
	81027	General vegetation clearance Macedonia Street	432.75
	81083	Tree pruning various areas	19,587.76
	81000	Zone 6 powerline clearance	79,468.66
	80847	Tree watering of the Wedge stage 2 and 4	180.29
	80848	Tree watering Administration Building	39.60
	81062	Tree plant and watering various areas	5,368.31
	81067	Tree watering Administration Building	39.60
	81066	Tree watering of the Wedge stage 2 and 4	180.29
	81065	City wide watering 280122	4,289.81
	80970	Tree watering of the Wedge stage 2 and 4	180.29
Synergy	693987550Feb22	0U Challenger Beach toilets	112.62
	135567600Feb22	54293U Darius Wells	14,012.86
	177581220Feb22	96863U Recquatic	22,588.03
	118367820Feb22	8U New Thomas Oval Pavilion	1,818.91
	141057240Feb22	18611U The Zone	4,959.86
	149872970Feb22	6519U Incubator	1,722.35
	258360080Feb22	6036U Kwinana Adventure Park	1,730.70
	144372270Jan22	7357U Thomas Oval retic	2,300.40
	179469390Feb22	3471U Bertram Community Centre	909.39
	856518550Feb22	Decorative lighting	2,824.32
	107029100Feb22	4517U Wellard Community Centre	994.73
	792417950Feb22	Street lighting	123,078.73
ZircoData Pty Ltd	ZDW0215017	Offsite storage pick up and retrieval to 250122	1,120.00
ABCO Products	INV773559	Puregiene foam soap for various centres	648.72

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Payee	Invoice	Description	Amount
	INV769060	Puregiene luxury foam soap for Recquatic	517.66
Bunnings Building Supplies	2163/01094740	Cleaning equipment for Recquatic Centre	153.75
	2163/01208693	Master lock combination pad	63.04
	2163/01599632	Rotary tool corded dremel kit	189.05
	2163/01263316	City Operations workshop consumables	55.52
	2163/01195543	Garden fertiliser and soil improver	46.71
The Workwear Group Pty Ltd	13637695	Staff uniforms	119.90
	13668006	Staff uniforms	117.85
	13666475	Uniforms for elected members	674.04
Technology One Limited	207547	Data migration scoping work to 280122	1,760.00
	207553	Data migration scoping work to 280122	1,760.00
	207554	Project management	4,441.25
	207548	Data migration scoping work to 040122	5,142.50
	207549	Infrastructure 201221	2,571.25
	207550	Data migration scoping work to 210122	52,593.75
Sigma Chemicals	154847/01	Chemical order for Recquatic	363.55
	155047/01	Chemical order for Recquatic	880.00
	154741/01	Sodium bicarbonate for City Operations Team	52.80
Natural Area Consulting Management	00016901	Maintenance works at Peel sub drain	3,135.00
Wilson Security Pty Ltd	W00287941	Callistemon Court security patrols Jan 22	915.86
Toyota Fleet Management	943155	Lease vehicle 1HFE114 Dec 21	635.24
Downer EDI Works Pty Ltd	6012667	Construction claim 1 Gilmore Ave	248,085.30
	6012611	Bituminous stabilisation services Westcott Road	110,177.34
	6012645	Bituminous stabilisation services Westcott Road	41,568.44
	6012664	Bituminous stabilisation services Gilmore Ave	79,318.04
Bolinda Publishing Pty Ltd	252696	Audio book	88.78
Hudson Global Resources (Aust) Pty	AU1242229	Temp staff week ending 300122	5,344.13
Marketforce Pty Ltd	42364	REA subscriptions for Retirement Village Jan 22	920.00
	42363	Advertising 190122	254.72
	42362	Advertising 050122	368.32
	42360	Advertising 120122 and 260122	2,070.83
	42361	Advertising 050122	453.53
Daniels Printing Craftsmen	76580	Neighbourhood Day brochures	627.00
City of Rockingham	120472	Tipping fees 310122	1,791.72
BullAnt Security Pty	10216958	Keys cut x 3	29.70
Coastline Mowers	30837	Hedge trimmer repairs	55.50
	30997#5	Assorted tools for City Operations	221.20
	31390#5	2 Brush cutter harnesses	192.00
	31275#5	Brush cutter heads	668.50
	31417#7	Coastline brush cutter cord	139.20
KLMedia Pty Ltd	1152908	DVD's and video games as requested	201.81
	1152907	Junior DVD's for Library	17.69
Hays Specialist Recruitment Pty Ltd	50648313	Temp staff week ending 300122	2,260.87
Foreshore Rehabilitation & Fencing	INV-5032	Install bollards at Trusty Way	2,312.64
Eclipse Soils Pty Ltd	KWIN01R044592	General tipping Westcott Road	99.00
Local Government Professionals	8185	Australian Management Challenge 22	5,885.00
Planning Institute (WA Division)	134530	Planning for Precincts Design workshop	315.00
Winc Australia Pty Ltd	9038194366	Stationery for Facilities Department	1,970.03
	9038256785	Sanitiser for Administration Bldg	125.17
	9038302665	Stationery for City Operations	115.28
	9038243989	Disposable gloves for City Operations	36.31

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Advanced Traffic Management (WA) Pt	00153585	Traffic management Orton Road	10,533.01
	00153583	Traffic management Gilmore Ave	14,919.60
	00153584	Traffic management Beacham Crescent	890.11
	00153390	Traffic management Gilmore Ave	7,617.74
	00153579	Traffic management Westcott Rd	14,890.21
	00153581	Traffic management Woolcott Road	14,885.19
LD Total	117954	Landscape maintenance various parks Jan 22	1,169.72
	117956	Landscape maintenance various parks Jan 22	338.28
	117958	Landscape maintenance various parks Jan 22	3,999.85
	117960	Landscape maintenance various parks Jan 22	4,842.96
	117962	Landscape maintenance various parks Jan 22	5,613.27
	117964	Landscape maintenance various parks Jan 22	242.73
	117966	Landscape maintenance various parks Jan 22	2,908.77
	117968	Landscape maintenance various parks Jan 22	1,949.52
	117970	Landscape maintenance various parks Jan 22	685.21
	117972	Landscape maintenance various parks Jan 22	9,682.59
	117974	Landscape maintenance various parks Jan 22	363.52
	117830	Additional maintenance works various areas Jan 22	1,337.03
	117344	Additional maintenance works various areas Jan 22	629.82
	117353	Additional maintenance works various areas Jan 22	4,269.22
	117354	Additional maintenance works various areas Jan 22	3,318.05
	117842	Additional maintenance works various areas Jan 22	1,244.61
	117843	Additional maintenance works various areas Jan 22	734.77
	117973	Landscape maintenance various parks Jan 22	34,079.34
	117959	Landscape maintenance various parks Jan 22	9,713.80
	117955	Landscape maintenance various parks Jan 22	5,239.60
	117961	Landscape maintenance various parks Jan 22	16,487.66
	117967	Landscape maintenance various parks Jan 22	9,668.60
	117975	Landscape maintenance various parks Jan 22	2,049.25
	117963	Landscape maintenance various parks Jan 22	12,568.09
	117971	Landscape maintenance various parks Jan 22	2,456.88
	117965	Landscape maintenance various parks Jan 22	850.80
	117969	Landscape maintenance various parks Jan 22	6,580.55
	117957	Landscape maintenance various parks Jan 22	945.34
	117953	Landscape maintenance various parks Jan 22	59.98
AC Cooling Services	9878	Callistemon U42 repair to AC unit	143.00
ED Property Services	00001966	Callistemon U45 repair to roof space and ceiling	880.00
Complete Office Supplies Pty Ltd	10754608	Stationery for Community Centres	47.99
Landgate	1161792	Landgate valuations	44.54
Website Weed & Pest (WA) Pty Ltd	00005433	Schedule C weed control various locations	4,887.36
	00005437	Schedule B weed control various locations	10,298.27
JB HiFi Commercial Division	BD0719862	3x Griffin all terrain cases	394.00
Vinci Gravel Supplies Pty Ltd	B2697	Supply and delivery of 25mm gravel	5,421.41
PAV Sales & Installations	00209267	1x handheld radio microphone	315.00
	00209266	Service call to Frank Konecny meeting room	396.00
Fire & Emergency Services, Dept of	01February22	ESL collections for January 22	46,499.59
Accord Security Pty Ltd	00026459	Australia Day security	717.75
	00026472	Alarm security for City alarmed facilities	2,054.80
	00026460	Secure cash transit service January 2022	569.80
West Coast Profilers	26309	Profiling works on Gilmore Ave and Westcott Road	3,680.34
Plants & Garden Rentals	00017607	Plant hire Darius Wells Resource Centre Feb 22	198.00
Imagesource Digital Solutions	461057	Sustainability display board	712.80
	461045	Summer Sounds banners	605.00

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
High Pressure Water Technology	00006534	High Pressure cleaning of Wellard Village paving	5,662.00
	00006535	High Pressure cleaning of Recquatic Centre entry	1,201.20
Woolworths Group Limited	113410568	Items for City Operations	76.10
	113359425	Items for Cafe Splash at Recquatic Centre	80.70
	113114709	Items for Cafe Splash at Recquatic Centre	137.65
	112747105	Items for Administration Bldg	138.75
	112774190	Items for City Operations Team	163.00
	113443378	Items for Administration Building	130.05
	113689598	Items for Cafe Splash Recquatic Centre	123.13
Drainflow Services Pty Ltd	00008927	Gully eduction works Orelia	1,045.00
Elexacom	116291	Inspect and replace lights at Darius Wells	1,450.98
	116288	Emergency evacuation testing Leda Hall	236.54
	116287	Emergency evacuation testing Kwinana Out of School	236.54
	116286	Emergency evacuation testing Darius Wells	394.24
	116285	Emergency evacuation testing Bright Futures	157.70
	116284	Emergency evacuation testing Thomas Oval	236.54
	116283	Emergency evacuation testing the Zone	226.47
	116252	Keys for electrical cupboard x 4	47.30
Isentia Pty Limited	MNO834532	Media monitoring Feb 22	1,100.00
StrataGreen	142068	Gardening equipment for Depot	1,053.38
	142434	Ezireacher litter picker	848.23
Australia Post	1011253093	Postage for period ending 310122	951.96
Slimline warehouse	394786	Double sided poster stand	322.42
Harmony Software	3-117	Harmony Web Educator subscription Jan 22	1,301.90
	3-1128	In Home Care Educator subscription Jan 22	465.30
Heatley Sales Pty Ltd	C1024531	Sunscreen for City Operations	346.50
Mr Potplants	00014355	Summer Sounds hire of plants	550.00
Redox Pty Ltd	5486417	1 x pallet of DE 560kg	1,786.40
Blackwood & Sons Ltd	KW4505CT	Uniforms for Engineering Department	134.99
	KW2242CQ	Safety vests City Operations	53.76
	KW3448CR	MX3-100 lubricant aerosol spray	116.82
Flex Industries Pty Ltd	1029899	Investigate air conditioner not working 1GWY489	324.50
	1030526	Safety inspection for KWN2035	176.00
Frontline Fire and Rescue Equipment	73295	Cartridge and filter replacements	1,461.79
The Smart Security Company P/L	72256	Banksia V34 install and program MediMinder	137.50
Aaron Leigh McClennan	08February2022	Reimbursement of HR licence	44.05
Glen Flood Group Pty Ltd	INV-1767	Temp project support week ending 060222	6,826.05
Envirosweep	94379	Road sweeping various areas Jan 22	2,147.75
	94423	Footpath sweeping various locations for Jan 22	4,158.00
	94419	Carpark sweeping various locations for Jan 22	2,832.50
	94420	Road sweeping various roads Jan 22	4,482.50
	94422	Road sweeping various areas Jan 22	5,368.00
Michael Page International	460065	Temp staff week ending 300122	1,667.17
Kwinana in Transition	07February2022	Neighbour Day Events	3,000.00
Ohura Consulting	INV-0205	EA negotiation support Jan 22	2,714.25
Les Mills Australia	1161841	Les Mills licence fee Dec 21	1,327.00
	1164247	Les Mills licence fee Jan 22	1,409.66
	1168029	Les Mills licence fee Feb 22	1,409.66
Landscape and Maintenance Solutions	INV-2626	Mowing maintenance Rockingham/Patterson Roads	1,980.53
	INV-2627	Passive and streetscape mowing various sites Jan 22	3,518.93

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Payee	Invoice	Description	Amount
	INV-2628	Broadacre mowing of Sportsgrounds Jan 22	15,662.98
	INV-2625	Passive and streetscape mowing various sites Jan 22	5,068.27
Vocus Communications	P821003	Monthly internet services Feb 22	1,287.00
McLeods Barrister & Solicitors	122881	Legal matter 48714	219.91
	122880	Legal matter 48713	219.91
	122879	Legal matter 48712	224.31
	122730	Legal matter 42550	2,359.80
	122729	Legal matter 42548	495.55
	122728	Legal matter 42546	1,289.75
	122878	Legal matter 44400	3,517.70
Kearns Garden Supplies	67	White sand bags for Creche use	64.00
	76Jan22	Hardware for City Operations	137.50
Lo-Go Appointments	00425262	Temp staff week ending 290122	1,825.44
	00425263	Temp staff week ending 290122	1,825.44
	00425220	Temp staff week ending 220122	1,798.39
	00425183	Temp staff week ending 150122	1,825.44
Natsales Advertising Pty Ltd	00347188	Litter bin housing advertising to Recquatic	193.00
Street Hassle Events	1740	Event management of Light Up the Square event	13,640.00
EFT TRANSFER: - 11/02/2022			388,873.33
Australian Services Union	PY01-16-Aust Ser	Payroll Deduction	225.48
	PY01-16-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY99-15-Austr	PAYG tax withheld	165,961.00
	PY01-16-Austr	PAYG tax withheld	200,681.00
Maxxia Pty Ltd	100329020211231	Employee ITC 010122 to 310122	254.49
	PY01-16-Maxxia P	Payroll Deduction	1,378.98
	PY01-16-Maxxia P	Payroll Deduction	1,950.76
Health Insurance Fund of WA (HIF)	PY01-16-Health I	Payroll Deduction	737.50
City of Kwinana - Xmas fund	PY01-16-TOK Chri	Payroll Deduction	7,530.00
Child Support Agency	PY01-16-Child Su	Payroll Deduction	693.46
Easifleet	154044	Novated lease charges 260122	348.78
	154270	Novated lease charges 010222	8,630.43
LGRCEU	PY01-16-LGRCEU	Payroll Deduction	399.49
	PY01-16-LGRECU	Payroll Deduction	10.26
EFT TRANSFER: - 15/02/2022			294,625.62

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Payee	Invoice	Description	Amount
SuperChoice	January2022-01	Superannuation-January2022-01	175,229.06
	January2022-03	Superannuation-January2022-03	5,769.28
	January2022-06	Superannuation-January2022-06	1,918.17
	January2022-07	Superannuation-January2022-07	3,095.50
	January2022-12	Superannuation-January2022-12	1,604.36
	January2022-13	Superannuation-January2022-13	267.69
	January2022-14	Superannuation-January2022-14	9,900.91
	January2022-16	Superannuation-January2022-16	68.65
	January2022-17	Superannuation-January2022-17	25,948.24
	January2022-18	Superannuation-January2022-18	2,868.37
	January2022-20	Superannuation-January2022-20	1,206.65
	January2022-21	Superannuation-January2022-21	2,998.40
	January2022-22	Superannuation-January2022-22	256.95
	January2022-24	Superannuation-January2022-24	353.38
	January2022-29	Superannuation-January2022-29	1,220.18
	January2022-30	Superannuation-January2022-30	1,637.98
	January2022-32	Superannuation-January2022-32	3,646.98
	January2022-37	Superannuation-January2022-37	56.71
	January2022-43	Superannuation-January2022-43	1,308.05
	January2022-48	Superannuation-January2022-48	718.34
	January2022-49	Superannuation-January2022-49	314.85
	January2022-50	Superannuation-January2022-50	2,251.74
	January2022-53	Superannuation-January2022-53	1,281.21
	January2022-55	Superannuation-January2022-55	2,599.13
	January2022-56	Superannuation-January2022-56	1,206.03
	January2022-59	Superannuation-January2022-59	1,495.73
	January2022-60	Superannuation-January2022-60	975.64
	January2022-61	Superannuation-January2022-61	632.28
	January2022-63	Superannuation-January2022-63	360.47
	January2022-64	Superannuation-January2022-64	98.95
	January2022-66	Superannuation-January2022-66	598.24
	January2022-70	Superannuation-January2022-70	756.20
	January2022-72	Superannuation-January2022-72	998.84
	January2022-73	Superannuation-January2022-73	1,051.83
	January2022-75	Superannuation-January2022-75	350.20
	January2022-79	Superannuation-January2022-79	1,104.21
	January2022-83	Superannuation-January2022-83	1,737.28
	January2022-84	Superannuation-January2022-84	143.43
	January2022-89	Superannuation-January2022-89	1,612.36
	January2022-90	Superannuation-January2022-90	1,290.73
	January2022-92	Superannuation-January2022-92	1,765.32
	January2022-94	Superannuation-January2022-94	2,913.47
	January2022-95	Superannuation-January2022-95	715.74
	January2022-97	Superannuation-January2022-97	893.81
	January2022-99	Superannuation-January2022-99	139.96
	January2022B-01	Superannuation-January2022B-01	16,329.91
	January2022B-03	Superannuation-January2022B-03	846.87
	January2022B-06	Superannuation-January2022B-06	145.09
	January2022B-07	Superannuation-January2022B-07	368.83
	January2022B-12	Superannuation-January2022B-12	217.82
	January2022B-13	Superannuation-January2022B-13	131.67
	January2022B-14	Superannuation-January2022B-14	1,307.16
	January2022B-16	Superannuation-January2022B-16	24.09
	January2022B-17	Superannuation-January2022B-17	3,430.96
	January2022B-18	Superannuation-January2022B-18	244.80
	January2022B-20	Superannuation-January2022B-20	60.04
	January2022B-21	Superannuation-January2022B-21	317.12
	January2022B-22	Superannuation-January2022B-22	37.00

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Payee	Invoice	Description	Amount
	January2022B-24	Superannuation-January2022B-24	131.60
	January2022B-29	Superannuation-January2022B-29	88.01
	January2022B-32	Superannuation-January2022B-32	254.02
	January2022B-37	Superannuation-January2022B-37	13.04
	January2022B-43	Superannuation-January2022B-43	110.93
	January2022B-48	Superannuation-January2022B-48	99.82
	January2022B-49	Superannuation-January2022B-49	151.36
	January2022B-50	Superannuation-January2022B-50	466.18
	January2022B-53	Superannuation-January2022B-53	99.82
	January2022B-55	Superannuation-January2022B-55	339.68
	January2022B-56	Superannuation-January2022B-56	142.12
	January2022B-59	Superannuation-January2022B-59	103.19
	January2022B-60	Superannuation-January2022B-60	46.56
	January2022B-61	Superannuation-January2022B-61	100.62
	January2022B-63	Superannuation-January2022B-63	60.18
	January2022B-64	Superannuation-January2022B-64	12.39
	January2022B-66	Superannuation-January2022B-66	69.47
	January2022B-70	Superannuation-January2022B-70	84.80
	January2022B-72	Superannuation-January2022B-72	102.37
	January2022B-73	Superannuation-January2022B-73	217.74
	January2022B-75	Superannuation-January2022B-75	61.68
	January2022B-79	Superannuation-January2022B-79	105.40
	January2022B-83	Superannuation-January2022B-83	215.78
	January2022B-84	Superannuation-January2022B-84	48.97
	January2022B-89	Superannuation-January2022B-89	146.00
	January2022B-90	Superannuation-January2022B-90	152.15
	January2022B-92	Superannuation-January2022B-92	137.18
	January2022B-95	Superannuation-January2022B-95	32.90
	January2022B-97	Superannuation-January2022B-97	103.57
	January2022B-99	Superannuation-January2022B-99	105.23
EFT TRANSFER: - 16/02/2022			29,387.82
Bright Futures Family Day Care - Pa	070222 to 130222	FDC Payroll 070222 to 130222	29,387.82
EFT TRANSFER: - 17/02/2022			885,365.82

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Summers Consulting	INV-1066	Mosquito monitoring Feb 22	1,391.50
	INV-1065	Mosquito monitoring Jan 22	550.00
Paint Industries	64008	Eco green graffiti remover	1,089.00
Apple Pty Ltd	AH21382655	10x 1M USB-C to lightning connectors	391.05
Retech Rubber	00003518	Repair soft fall at Sandringham Park Orelia	357.50
Ivy Penny	15February22	Reimbursement for workshop	53.38
Strategic DCP Consulting	037	DCP consulting services	880.00
Port Printing Works	INV075576	Kwinana Recquatic gift vouchers	69.85
Outback Handyman	3540	Banksia V11 remove and replace fencing	866.80
	3541	Banksia Park repairs to wooden fencing	1,584.00
	3543	Banksia and Callistemon caretaker duties	1,193.50
Australian Institute of Business Pt	66212675831	MBA course fees	3,297.00
Leaf Bean Machine Pty Ltd	00097518	Cafe Splash coffee supplies	148.50
	00100550	Items for Cafe Splash at Recquatic Centre	165.25
Kleenheat	4972001	Gas charges various to 210122	3,520.55
Sonic Health Plus	2472367	Pre-employment medical assessment 251021	198.00
Turf Care WA Pty Ltd	INV-4447	Broadleaf herbicide Kelly Park Jan 22	902.00
Red Sand Supplies Pty Ltd	00014093	Concrete tipping Westcott Road	970.20
Donovan Payne Architects	INV001019	Honeywood Sporting Clubrooms variation 2	17,875.00
Nisbets Australia Pty Ltd	9239115	Microwave for City Operations	654.39
Burson Automotive Pty Ltd	120285645	40 litres of kerosene	217.80
	120267547	Workshop consumables	15.18
	120250908	Workshop consumables	689.21
	120207451	2 oil engine filters	48.55
Mackie Plumbing and Gas Pty Ltd	I101515	Repair burst pipe in Administration Building	244.30
	I101523	Remove pump and UV lamp Casuarina Fire Station	186.10
	I101533	Test backflow at John Wellard Centre	74.44
	I101524	Remove blockage to Darius Wells kitchen drain	283.02
	I101522	Investigate timer on Billi Quadra unit	167.49
	I101539	Repair leaking tap at Kwinana Adventure Park	566.61
	I101542	Banksia V63 replace garden tap	188.45
	I101060	Callistemon U61 repair leaking trough	105.65
	I101502	Callistemon U59 install new water meter	759.00
	I101477	Unblocked spoon drain at Animal Facility	245.34
	I101461	Replaced waterless cartridges at Darius Wells	1,851.95
	I101447	Replaced 6 x shower heads at Wellard Pavilion	851.76
	I101516	Callistemon U20 repair to a leaking toilet	211.76
	I101519	Callistemon U45 repair to copper pipe leak	283.05
	I101520	Banksia V60 repair to kitchen outlet	82.25
	I101517	Banksia V28 replace faulty HWS	2,180.00
	I101344	Backflow testing Fiona Harris Pavilion	149.04
	I101346	Backflow testing Wellard Pavilion	130.43
	I101383	Install pump at Magenup Equestrian Centre	1,848.00
	I101404	Empty tanks at Challenger Beach toilets	2,269.54
Complete Approvals	I101405	Inspect pump at Magenup Equestrian Centre	1,750.29
	I101483	Replace burst pipe at Senior Citizens toilets	652.68
	I101460	Septic tank works required at Wells Park	6,042.60
	I101475	Callistemon U51 replace hot water system	2,180.00
	15February22	Refund of Development Application fee	147.00
	64865	Cleaning of plant rooms Darius Wells Jan 22	481.40
	64850	Supply 5kw unit to RPM at Recquatic	3,564.42
Australian HVAC Services Pty Ltd	64840	Cleaning of plant rooms Darius Wells Centre	481.51

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Payee	Invoice	Description	Amount
	64789	Adjusted air flow to Finance area	240.70
	64672	Replaced capacitor to fan at Leda Hall	392.65
Thomson Geer	1027840	Development Infrastructure and Reservations	3,571.15
Satellite Security Services	IV013364	Programmed auto doors at Darius Wells	100.00
Payreq Australia Pty Ltd	1004589	Payreq pre purchased credits	1,320.00
ETS Vegetation Management	155426	Fire hazard removal fee	4,362.53
Dell Financial Services Pty Ltd	5400078953	Quarterly payment for Dell hardware fleet	34,802.42
Sifting Sands	INV-0511	Maintenance cleans to various playgrounds Jan 22	724.14
Krieitviti Natural Handmade Artisan	14February2022	Local Commercial Support Grant Funding	1,100.00
Woolworths Group Open Pay	TXN379821	Sensory items for Toddler Town Darius Wells	100.00
	TXN343427	Items for the Zone	10.40
	TXN384396	Items for various areas	60.90
	TXN388946	Items for Moorditj Kulungars	45.74
	TXN389049	Earbud headphones for Library	60.00
	TXN390865	Items for the Library	3.90
	TXN1379268	Refreshments for YAC meeting	30.00
Coterra Environment	10004331	Environmental consulting services Nov to Jan	1,622.50
Bubble Bakes Perth	1	Childrens baking class at Bertram Community Centre	350.00
Tara Louise Curtain	4	Debt recovery services 110222	700.00
Fairtime Holdings Pty Ltd	1001	Space activation for exhibition opening	333.33
Debora Gregorio	01	Manga class presentation	150.00
Trevor Callard	8.5	Rates Refund	1,454.75
Mark Gordon Sutton	8.8	Rates Refund	1,278.15
Felicity Jayne Townsend	04February22	Reimbursements for purchases for Manga Quiz	139.40
Tiffani Grace Paul	10February2022	Refund of enrolment fee term 1 Jumping Juniors	46.40
Jagpreet Singh	15February2022	Refund of fees paid in error	999.00
Telstra	1170168000Jan22	Usage to 160122 corporate phone account	68,991.90
	9385375010Feb22	Internet and data to 240222	2,491.62
	0335568200Feb22	Banksia Park Clubhouse charges to 090322	46.85
	1729530900Feb22	ICT cloud disaster recovery service	1,855.10
WA Hino Sales & Service	282844	Lube kits and air cleaners for City Operations	890.46
Water Corporation of Western Austra	9021976142Feb22	2U Darling Dog Park drink fountain	5.58
	9022594998Feb22	17U Honeywood Oval drink fountain	44.98
Westbooks	326998	Board books for Rhyme Time	70.96
	326999	Library books for Manga collection	62.13
	327000	Junior Library books	264.66
	327001	Adult Library books	146.93
	327002	Adult Library books	366.58
	327004	Library books for Manga collection	83.55
	327005	Junior Library books	12.57
Environmental Health Association (W	43003	Training and development for Environmental Health	715.00
Absolute Painting Services	INV-2411	Banksia V59 repair and touch up wall paint	176.00
	INV-2410	Callistemon U32 repaint trough unit	110.00
Beaver Tree Services Aust Pty Ltd	81151	Stump grinding various areas	956.64
	81210	Tree pruning Armstrong Road	5,633.76
	81145	Tree watering of the Wedge Stage 2 and 4	180.29
	81147	Additional City wide watering	1,357.09
	81146	Tree watering Administration Building 040222	39.60
	81148	Wetting agent treatment various areas	1,300.20
Synergy	201813230Feb22	3820U Mandogalup Station/reserve bore	1,235.94

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Payee	Invoice	Description	Amount
	295922660Feb22	695U Willandra Park	319.37
	314938770Feb22	1U Woko Park bore	116.67
	657514270Feb22	0U Wandi Oval	120.13
	294428370Feb22	732U Mornington Park	328.31
	198694990Feb22	39061U Admin/Arts/Parmelia	10,105.62
	259587970Feb22	3386U Honeywood Ave retic	1,103.51
	365800960Feb22	8140U Honeywood bore	2,492.11
Murdoch University	00100274	Annual scholarship for Kwinana resident	5,500.00
ABCO Products	INV775034	Surgical face masks	185.85
	INV775728	Cleanmax 50GM stainless steel scourers	371.80
Bunnings Building Supplies	2163/01104687	Box of hex screws 1410 x 65mm	122.55
	2163/01031553	Weathershield paint for playgrounds	197.60
	2163/01657233	Door weather strip for Victory for Life	84.30
The Workwear Group Pty Ltd	13709673	Staff uniforms	99.89
	13715943	Staff uniforms	299.65
	13745247	Staff uniforms	172.15
	13715944	Staff uniforms	33.15
	13745246	Staff uniforms	262.10
Ixom Operations Pty Ltd	6481182	Recquatic chlorine gas order	1,056.97
	6483973	Recquatic chlorine gas order	124.12
Technology One Limited	207635	Infrastructure monthly storage	398.84
Sigma Chemicals	155631/01	Chemicals for City Operations	119.13
Ausco Modular Pty Ltd	7316279	Demountable hire Feb 22	1,545.39
Neverfail Springwater	INV-000413020	Admin Building water dispensers	35.40
	INV-000413228	Admin Building water dispensers	88.50
Toyota Fleet Management	959939	Lease vehicle 1HFE114 Jan 21	635.24
Downer EDI Works Pty Ltd	6012716	7mm Gran AC50B	149.33
	6012715	7mm Gran AC50B	141.52
HECS Fire	79339	Recomission detectors at Darius Wells Centre	572.00
Hays Specialist Recruitment Pty Ltd	50664044	Temp staff week ending 060222	1,695.66
	50675801	Temp staff week ending 130222	1,130.44
Foreshore Rehabilitation & Fencing	INV-5041	Install new fence at Rowson Place	5,220.17
	INV-5046	Replace fencing at Beacham Crescent	272.87
	INV-5045	Install bollard at Newstead Park	3,822.28
	INV-5033	Repair fence at Thomas Oval netball courts	335.60
Floorguard	2778	Annual reseal of stadium courts Recquatic Centre	11,154.00
Commercial Aquatics Australia	26170	Conduct works on Hydrotherapy plant room	319.00
Bladon WA Pty Ltd	BWA150596	Promotional merchandise for City of Kwinana	2,354.00
MRP General Pest/Termite Division 4	107009	Deodorise Administration Building	149.60
Wildflower Society of WA (Murdoch	39	Guiding services for the Annual Wildflower Walk	500.00
Winc Australia Pty Ltd	9038304659	Stationery items for Library	221.17
Advanced Traffic Management (WA) Pt	00153946	Traffic management for traffic counters	1,780.22
LD Total	117419	Landscape maintenance various parks Dec 22	59.98
	117423	Landscape maintenance various parks Dec 22	945.34
	117435	Landscape maintenance various parks Dec 22	6,580.55
	117431	Landscape maintenance various parks Dec 22	850.80
	117437	Landscape maintenance various parks Dec 22	2,456.88
	117429	Landscape maintenance various parks Dec 22	12,568.09
	117441	Landscape maintenance various parks Dec 22	2,049.25
	117433	Landscape maintenance various parks Dec 22	9,668.60

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
	117427	Landscape maintenance various parks Dec 22	16,487.66
	117421	Landscape maintenance various parks Dec 22	5,239.60
	117425	Landscape maintenance various parks Dec 22	9,713.80
	117439	Landscape maintenance various parks Dec 22	34,079.34
AC Cooling Services	9879	Callistemon U19 install air conditioner	2,121.90
ED Property Services	00001967	Callistemon U28 repairs to roof	2,145.00
Data #3 Limited	02081795	VMWare support subscription	2,141.17
	02081486	4x Dell Pro stereo headsets	3,192.51
Complete Office Supplies Pty Ltd	10698291	Stationery for Recquatic Centre	47.23
Department of Transport	8016586	Vehicle registration checks January 22	41.00
Landgate	1160472	Aerial imagery service fees	576.40
Eco Resources Pty Ltd	00051244	Tipping fees Westcott Road	726.00
Centrecare	SI-0001283	EAP annual registration and management fee	2,062.50
Woodlands Distributors & Agencies	KWA1-026	Dog waste bags	1,364.00
Master Lock Service	8590	Callistemon U18 rekey unit	415.00
Name Badge World	BW25862	Employee name badges	341.00
	BW25962	Employee name badges	20.74
	BW25703	Employee name badges	44.72
HK Calibration Technologies Pty Ltd	78921	Loader calibrations onsite	1,116.50
Adventure 4 x 4 Pty Ltd	111808	ARB soft connect shackle	252.00
Lindsey Karen Barker	10February22	Reimbursements	116.14
ALSCO Pty Ltd	CPER2205733	Linen hire for OCM Council dinners	58.51
	CPER2202932	Linen hire for OCM Council dinners	65.13
Imagesource Digital Solutions	461203	Boat ramp design	403.70
	461209	Corflute for Creche signs	92.40
	461210	Xboard exhibition sign	113.30
	461146	Reskinning banners and new flags	1,906.30
Woolworths Group Limited	113981989	Items for Cafe Splash at Recquatic Centre	70.82
	113877661	Items for Administration Building	107.60
Drainflow Services Pty Ltd	00008997	Gully eduction works Colchester Ave	616.00
Elexacom	116266	Repairs to spa at Recquatic Centre	259.62
	116303	New light fitting at Bertram Community Centre	375.27
	116305	Replaced faulty light globes in Incubator	459.93
	116264	Investigated green dome on Wellard Road	91.70
	116310	Preventative maintenance at Darius Wells Centre	363.96
	116302	Various electrical work carried out at Recquatic	654.49
Daniel Wakeford Turrell	09February22	Reimbursement of HC drivers licence	52.72
Total Green Recycling	INV11362	Collection of batteries and globes	879.72
	INV11069	Collection of batteries and globes	65.96
Green Skills Inc / Ecojobs	P2880	Temp staff week ending 280122	3,021.51
	P2879	Temp staff week ending 280122	2,600.80
Gregs Glass	12953	Replace glass panel John Wellard Community Centre	385.00
	13208	Callistemon U20 repair to broken rollers	200.00
Shelford Constructions Pty Ltd	9034HON/4	Honeywood Sporting Clubrooms claim 4	329,415.35
Quantum Building Services	00004483	Roof leak test at John Wellard Community Centre	429.00
Cubic Promote	INV-8449	Cotton face masks	1,185.25
HP Financial Services Pty Ltd	100001390521	Monthly payment contract 53890662481AUS1 Apr 22	2,216.50
	100001389871	Monthly payment contract 5389066248AUS3 Apr 22	588.85
Bolinda Digital Pty Ltd	35270	2022 value plan mixed formulas	1,100.00

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Institute Of Public Works Engineeri	022022-0014-0014	IPWEA State conference 2022	1,640.00
Blackwood & Sons Ltd	PE9947CR	Sunscreen for bin tagging program	157.50
	KW2544CK	Safety boots	157.36
	PE4486CR	Uniform for bin tagging project	476.04
	KW8158CU	Uniforms for City Operations	46.50
Kwinana Veterinary Hospital Pty Ltd	174956	Animal services	70.00
	175010	Animal services	70.00
	175013	Animal services	70.00
	175215	Animal services	40.30
	175124	Animal services	65.00
	175371	Animal services	65.00
GreenLite Electrical Contractors Pt	1660	Repair fault at Bore 4 Wellard	95.55
Kerb Direct Kerbing Pty Ltd	67452	Supply & lay kerbing for Westcott Road Medina	13,524.03
The Green Barista Coffee	14February22	Local Commercial Support Grant Funding	1,100.00
Total Tools Rockingham	192480	Shovel square mouth x 3 for Depot	45.00
The Smart Security Company P/L	72307	Banksia V27 replace backup batteries to MediMinder	198.00
Ecospill Pty Ltd	INV00784224E	Service and replenish spill kits	93.67
Koorliny Arts Centre	00004721	Operating subsidy for quarter 3 21 - 22	111,925.00
Kwinana Cricket Club	15February22	Kwinana Community Funding Round 1 21 - 22	5,000.00
Purearth	INV-1949	Collection and disposal of road sweeping Jan 22	3,454.00
John Scarfe	98	Citizenship ceremony pens for gifts	900.00
Lamp Replacements	IN1041867	Light tubing for Administration Building	286.85
McLeods Barrister & Solicitors	122849	Legal matter 48497	1,718.20
	122082	Legal matter 48497	693.93
Lo-Go Appointments	00425306	Temp staff week ending 050222	1,825.44
	00425305	Temp staff week ending 050222	1,365.69
Local Government Professionals	32134	Report Writing for Local Government 280322	815.00
Mandogalup Volunteer Fire Brigade	04February2022	DFES ESL recoup October to December 2021	2,258.46
Daytone Printing Pty Ltd	57176	Printing of 10 posters	66.00
Freedom Fairies	INV-2403	Back to school showcase entertainment sessions	1,479.50
Copyright Agency Limited	INV00017143	City of Kwinana copyright access licence 21 to 22	8,581.76
EFT TRANSFER: - 17/02/2022			14,185.16
Bright Futures In Home Care - Payro	070222 to 130222	IHC Payroll 070222 to 130222	14,185.16
EFT TRANSFER: - 22/02/2022			8,166.28

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Peter Bryan Stevenson	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Charles Ernest Humfrey	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Jane Lindsay	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Ronald Bardsley	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Ronald Joseph Matthews	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
John Thomas Harrison	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Anne Margaret McDougall	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Fay Cecilia Singleton	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Isabel Kothstein	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Mervyn Michael Hills & Wendy Hills	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Margaret Maureen Thompson	BP2020/21	Refund BP Op Contrib Surplus 20/21	72.76
Carole Rose Nicholls	BP2020/21	Refund BP Op Contrib Surplus 20/21	69.48
Stephanie Lee Cox & Wayne George Co	BP2020/21	Refund BP Op Contrib Surplus 20/21	49.16
Klaus Jochen Bruno Hirschberg	BP2020/21	Refund BP Op Contrib Surplus 20/21	25.89
Ronald Wilson	BP2020/21	Refund BP Op Contrib Surplus 20/21	19.99
Barry Neil McCrea & Coral Elaine Mc	BP2020/21	Refund BP Op Contrib Surplus 20/21	16.06
Juliana Pinto & Dominic Pinto	BP2020/21	Refund BP Op Contrib Surplus 20/21	9.83
Marisa Labrosciano	BP2020/21	Refund BP Op Contrib Surplus 20/21	9.83
Julie Patricia May	BP2020/21	Refund BP Op Contrib Surplus 20/21	9.83
Christa Elisabeth Zwick	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Carmel Mary Booth	BP2020/21	Refund BP Op Contrib Surplus 20/21	30.15
	BP2020/21	Refund BP Op Contrib Surplus 20/21	89.47
Jean Marie Heedes	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Ann Beaman & Bernard Gordon Beaman	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Shirley Stevenson	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Mavis Scothern	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Joseph Cecil Edwin Chipping	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Bill Griffiths & Pat Griffiths	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Edith Ellis	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Gwen Belbin	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Elsie Frank	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Linda Mary Maddocks	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Lynette Truswell	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Rhonda Dawn McGee	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Patricia Clarke	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Paula Maria Josepha Geling	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Maureen Soady	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Patricia Jones	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Elsie Whitton	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Hazel Heatherly	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Vivienne Anne Buckingham	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Ray Davis	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Maxine Ellis	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Cornelia Troost	BP2020/21	Refund BP Op Contrib Surplus 20/21	109.79

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Ron Brooks & Gillian Brooks	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Elizabeth Hilton Livesey	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Thomas Marlow & Dorothy Marlow	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Margaret Beckett	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Jenny Binks	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Mary Monica Keep	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Audrey Taylor	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
John Joachim Xavier	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Margaret Mary Robertson	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Jeanette Hanmer	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Shirley Elfrida Bull	BP2020/21	Refund BP Op Contrib Surplus 20/21	70.46
Doris Alcock	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Rosewitha Bywaters	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Joan Hulme	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Brenda Patricia Sawyers	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Ruth Long	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Ronald Spooner	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Adelaide Betty Trent	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Norma Newland	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Elizabeth Lang	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Walter & Mary Buczolic	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Mary Rafferty Harris	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Catherine Gardiner Hazeldean	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Irene Storey	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Adolf Herbert Gaschk	BP2020/21	Refund BP Op Contrib Surplus 20/21	103.56
Audrey Elizabeth Newman	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Joan Amelia Scott	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
John Philip Clark & Janice Lynette	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Margarita Agnes Nutt	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Norm Carlisle & Maureen Carlisle	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Susan Jean Burgess	BP2020/21	Refund BP Op Contrib Surplus 20/21	89.47
Barbara Grace Staunton	BP2020/21	Refund BP Op Contrib Surplus 20/21	119.62
Marjorie Kathleen Preece	BP2020/21	Refund BP Op Contrib Surplus 20/21	93.73
EFT TRANSFER: - 23/02/2022			41,145.57
Bright Futures Family Day Care - Pa	140222 to 20222	FDC Payroll 140222 to 200222	28,064.36
Bright Futures In Home Care - Payro	140222 to 200222	IHC Payroll 140222 to 200222	13,081.21
EFT TRANSFER: - 24/02/2022			746,043.25

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Susan Reeve	16February22	Reimbursement of oven for Callistemon U65	149.00
Nilfisk Pty Ltd	PRI0004402	Recquatic hire charge for floor scrubber Feb 22	660.00
Matting Solutions WA	00030434	Anti-fungal mats for hydro pool	1,654.51
Technifire 2000	24633	Strobe roof mounted light repair for KWN1934	473.10
Chorus Australia Ltd	CI142983	Mowing services at Bright Futures Jan 22	228.69
Outback Handyman	3547	Retirement Village caretaker duties	539.00
Leaf Bean Machine Pty Ltd	00100878	Items for Cafe Splash at Recquatic Centre	134.00
Gavin Wade Scott	0102	Repair to light board and mudguard	195.00
	0101	Install jockey wheel and fit park brakes	3,160.00
Turf Care WA Pty Ltd	INV-4448	Casper treatments across various sportsgrounds	4,461.59
	INV-4494	Biagra application at Honeywood Park	1,430.00
	INV-4495	Ant treatment Honeywood Oval playground	682.00
	INV-4497	Turf renovation Gilmore College	2,208.42
	INV-4506	Supply & apply Casper to various parks	1,776.51
	INV-4467	Renovations at Gilmore Hockey Oval	9,474.92
Lobel Events	INV-5721	Electrical hiring for Summer Sound	2,874.85
Holcim (Australia) Pty Ltd	9407962578	14mm concrete delivered to Depot	1,177.88
Cyclus Australia	INV-2242	Letter drop off and event staff	1,576.58
DNR Contracting Pty Ltd	00001278	Westcott Road upgrading progress claim 3	22,860.75
Building Lines	INV-2201034	Building permit assessments various suburbs	1,881.00
Keos Events Pty Ltd	2021-2022/027	Centennial Park music staff	3,290.98
Shack Motors Pty Ltd	47710	2 service kits	343.33
Mackie Plumbing and Gas Pty Ltd	I101562	Install Billi Quadra Unit and mixer to Senior Citizens	9,174.00
	I101574	Inspect leaking cistern at Thomas Oval Pavilion	126.50
	I101575	Inspect drinking fountain at Recquatic Centre	74.44
	I101553	Callistemon plumbing repairs or replacements	574.79
	I101950	Callistemon U33 replace shower head	177.75
CPR Building & Approval Services	IV1892	Building permit assessments	4,180.00
Australian HVAC Services Pty Ltd	64907	Relocate vent in Customer service area	300.88
	64906	Inspect leaking air con in Recquatic training room	373.67
	64926	Remove air curtain at front foyer	240.70
	64912	Inspect air conditioner at Medina Hall not cooling	516.03
	64940	Install valve at Recquatic Centre air conditioner	2,519.22
	64904	Re align air con diffuser in Francis Morgan Room	240.70
	64905	Adjust temperature setting in air con at Records	240.70
	64989	Bi annual maintenance at Recquatic Centre	2,081.45
	65040	Replace air curtains at Recquatic Centre doors	850.71
	64968	Install fan motor to air con at Recquatic Centre	1,122.76
	65013	Repair air conditioner in Administration Building	6,291.81
Samuel Benjamin Chan	COK2022-1	Videography at Challenger Beach	200.00
Matthew Ponsford	18	Term 1 2022 DND sessions	2,100.00
Nashtec Auto Electrics	60983	Arrow Board and wiring for KWM2162	966.86
Kadeklerk Photography	PO136556	Event photography for Summer Sounds	475.00
Carlisle Events Hire Pty Ltd	15628	Equipment hire for Summer Sounds event	4,139.30
The Patio Factory	INV-7177	Shade structure for Honeywood Oval deposit	1,870.00
	Inv 16572	Shade structure for Honeywood Oval quote 2	1,530.00
Trudi Taylor	23February22	Reimbursement for animal sterilisation	51.66
Palm Lakes Garden and Landscape Ser	2077	Banksia V40 & 11 Bright Rd repair to paving	970.00
	2076	Banksia replace leaking solenoid	420.00

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Woolworths Group Open Pay	TXN405262	Items for Library	5.70
	TXN1389369	Purchase of envelopes for the Safe WA forms	36.15
	TXN1394796	Green room supplies for Summer Sounds concert	130.69
	TXN385162	Items for programs at the Zone	35.38
	TXN388635	Items for the Zone	5.20
StepChange Consultants Pty Ltd	SC0012244	Temp staff week ending 060222	5,060.00
	SC0012241	Temp staff week ending 300122	990.00
	SC0012243	Temp staff week ending 060222	8,756.00
	SC0012242	Temp staff week ending 060222	10,051.25
Jessie Louise Burke	15February2022	Reimbursement of costs incurred for event	144.90
Construct 360 Pty Ltd	396	Operations Centre upgrade and addition	149,794.04
AK Food Services WA Pty Ltd	00259	Suppling coffee for the home based business meet-up	40.50
Susan Edith Kearney	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
Barry Charles Winmar	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
Michael Brown	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
RCA Civil Group Pty Ltd	00002351	Shoulder grading various roads	96,490.24
Rockingham Kayak & Sup Hire	37	Hire of paddle boards for the Zone program	250.00
Tara Louise Curtain	5	Debt recovery services to 170222	780.00
Excel Consulting Solutions Pty Ltd	IN 89714	Training and Development 290322	330.00
Yard Cards Australia	IV-0107	Equipment hire for Summer Sound event	959.90
Australian Postal Corporation	Refund	Refund duplicated payment invoice 68891	335.00
Pascal Bailey	17February22	Reimbursement for Engineering Australia membership	474.38
Cassandra Glaus-Johnson	18February2022	Reimbursement for alteration City Assist uniform	125.78
Christopher James Lacy	24787	Crossover Subsidy Rebate	525.00
Erhard Pajewski	23693	Crossover Subsidy Rebate	525.00
Mitchell Smith	24981	Crossover Subsidy Report	375.00
Mee Dea	21February22	Reimbursement of swimming lessons	253.08
Sportsworld Of WA	140926	Recquatic Proshop accessories	66.00
Geoffrey Morris	8.9	Rates Refund	800.82
St John Ambulance Australia (WA) In	FAIN00954039	First aid training 240122	128.00
	STKINV00032920	Stingose for first aid kits	24.20
	STKINV00032466	Stingose for first aid kits	44.94
Sunny Sign Company Pty Ltd	473543	Brackets and bolts	742.50
Telstra	1355246271Jan22	Mobile device whole organisation Jan 22	9,549.41
Waste Stream Management Pty Ltd	00430930	Tipping fees 010222	66.00
Rubek Automatic Doors	28312	Service for Darius Wells Centre doors	834.90
Western Power Corporation	CORPB0588622	Upgrading of street lights Challenger Ave Parmelia	108,711.00
Weston Road Systems	PR 96	Line marking Westcott Road	660.00
	PR95	Line marking Gilmore Ave	1,089.00
	PR94	Line marking Wellard Road	660.00
Dennis Cleve Wood	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
Sherilyn Wood	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
Construction Training Fund	17February22	CTF levy for January 22	5,651.92

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Subway Kwinana	15February2022	Local Commercial Support Grant Funding	1,100.00
Beaver Tree Services Aust Pty Ltd	81144	Verge tree watering week ending 040222	4,289.81
Synergy	958335710Feb22	8323 Orelia Oval	1,682.20
	521814530Feb22	8684U Wellard Pavilion	1,388.75
	129764890Feb22	4939U Lambeth Park	1,076.03
	566370150Feb22	4313U Chipperton Park	1,373.87
	114826720Feb22	277U Industrial s/scapes Naval Base	210.42
	144372270Feb22	6646U Thomas Oval retic	974.69
	938812910Feb22	11U Wandi Reserve	2,446.15
BOC Limited	5005643505	Annual container charge Jan 22	22.89
	5005595423	Oxygen container charge Dec 21	21.49
Prestige Catering & Event Hire	INV-3774	Citizenship Ceremony catering 150222	2,292.00
ABCO Products	INV774277	Surgical masks for Recquatic Centre	176.64
Bunnings Building Supplies	2707/01467307	Hardware purchases for Village	131.03
	2163/01048468	Mixer tap replacement	119.68
	2163/01041650	Painting equipment for Administration Building	123.12
Ixom Operations Pty Ltd	6487792	Recquatic chlorine gas order	1,056.97
Technology One Limited	205930	Infrastructure Hosting December 21	398.84
Sigma Chemicals	154860/01	Chemicals for Adventure Playground	266.14
Westrac Equipment Pty Ltd	SI-1603980	Onsite electrical repairs	1,059.19
Connect CCS	00109717	After hours monitoring overcalls Jan 22	1,243.39
Peter Edward Feasey	DEPMAYFEE21/22	Deputy Mayoral allowance	1,869.83
	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
Carol Elizabeth Adams	ICTALLOW21/22	ICT allowance	291.67
	MAYALLOW21/22	Mayoral allowance	7,479.42
	MEETING21/22	Meeting fees	3,959.67
Challenge Chemicals Australia	111864	Assorted bottles for chemicals at Recquatic	150.27
PFD Food Services Pty Ltd	LB270412	Items for Cafe Splash at Recquatic Centre	561.30
	LA941293	Items for Cafe Splash at Recquatic Centre	217.90
	LB372058	Items for Cafe Splash at Recquatic Centre	413.60
AAA Blinds Port Kennedy	8087	Install new chains on Darius Wells Library blinds	245.00
	8086	Install blinds to door at Business Incubator	225.00
Civica Pty Ltd	M/LG021303	Licence support and maintenance to 310422	8,420.51
Coastline Mowers	31561#5	Packets of sharpening stones for hedge trimmer	200.00
	31607#5	Edger Parts	161.40
Hays Specialist Recruitment Pty Ltd	50690636	Temp staff week ending 200222	1,130.44
Commercial Aquatics Australia	26217	Install new ceramic block to hydro pool	874.50
	26223	Conduct works in the Hydro and main plant room	225.50
Bladon WA Pty Ltd	BWAI50531	Supa sipper bottles	506.00
Kelyn Training Services	00030675	Training and development	95.00
Winc Australia Pty Ltd	9038507441	Stationery for bin tagging	23.63
	9038417111	Stationery for IT and Procurement	131.72
	9038444169	Stationery for Administration Building	553.84
Advanced Traffic Management (WA) Pt	00154182	Traffic management Woolcott Road	12,836.52
	00154183	Traffic management Rockingham/Cockburn intersection	998.89
	00154181	Traffic management Anketell Road	1,681.33
	00154180	Traffic management Westcott Road	4,311.26
	00153943	Traffic management Westcott Road	8,085.32
Cleverpatch Pty Ltd	425483	Assorted craft supplies for holiday projects	888.03

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Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Data #3 Limited	02084117	Beyond Trust Bomgar annual licence renewal	12,880.94
T J Depiazzi & Sons	120360	50m3 pine bark mulch delivered to Depot	3,491.40
	120384	30M3 pine bark mulch delivered to Depot	2,094.84
Custom Built Saunas	1911	Steamroom inlet valve replacement at Recquatic spa	285.00
JB Hi-Fi Rockingham	203371102-100	Portable bluetooth speaker	199.00
Medina Residents Group	16February22	Neighbour Day 2022 funding program	2,200.00
Boffins Bookshop Pty Ltd	INV0161937	Library books as requested by customers	42.74
OCP Sales	00060518	Radio servicing including testing and part replacement	733.59
Educational Art Supplies Co	3525989	Craft supplies for Darius Wells	148.12
Master Lock Service	8529	Banksia V2 supply pin barrel to security door	200.00
	8532	Callistemon U35 repair sliding door handle	145.00
	8523	Banksia V12 repair to front door lock	125.00
	8522	Callistemon U24 rekey all doors	450.00
Name Badge World	R396	Employee name badges	198.29
Accord Security Pty Ltd	00026485	Security services for Darius Wells Library	594.00
All Fence U Rent Pty Ltd	00039130	Fencing hire for Summer Sound event	1,533.40
Schneider Electric	58670191	Maintenance agreement for Business Incubator UPS	6,842.57
Zenien Pty Ltd T/as ATFT Astuta Tru	I9279	CCTV Cameras at John Wellard Milestone licence	2,043.36
	I9280	City of Kwinana milestone care plus and upgrade	4,992.06
	I9298	Kwinana Police Station PC and CCTV link	453.75
Scott Printers Pty Ltd	160502	Bin tags	5,616.60
ALSCO Pty Ltd	CPER2206672	Linen hire for OCM Council dinners	58.51
Woolworths Group Limited	115020027	Items for Cafe Splash at Recquatic Centre	109.58
	114740721	Items for Administration Building	111.40
	114707339	Items for Cafe Splash at Recquatic Centre	53.95
	114447531	Items for Recquatic Centre	129.60
	114521340	Items for Cafe Splash at Recquatic Centre	146.75
	110175253	Items for Cafe Splash at Recquatic Centre	100.40
	111953039	Items for Administration Building	246.60
	114347653	Items for City Operations	62.60
Elexacom	114425079	Items for City Operations	49.30
	116424	Reset BBQ at Adventure Park	91.70
	116423	Test BBQ at The Edge Skate Park	91.70
	116471	Install new floor box lids in stadium at Recquatic	2,366.75
	116470	Install cable to air curtains at Recquatic Centre	437.73
	116466	Replace switch plate on air con in Cafe Splash	310.21
	116465	Repair car park lights at Wells Park	410.25
	116426	Reset RCD at Medina Hall	183.39
	116464	Banksia V28 install GPO on hot water unit	470.40
	116503	Inspect and repair street lights on Wellard Road	2,838.94
	116338	Replace pole cover at Kwinana Hockey Oval	159.90
	116469	Inspect power points at Koorliny Arts Centre	45.85
	116467	Remove rodents from distribution board	315.39
	116504	Repair lights in Administration Building	3,203.12
Gregs Glass	13226	Reglaze glass at 156 Medina Ave	360.00
Kero Fill	32	395 litres kerosene	1,213.12
Wandi Anketell Holdings Pty Ltd	8.9	Rates Refund	7,355.15
Advance Scanning Services	20167270	Scanning tech and gear for Leath Road	1,856.25
Heatley Sales Pty Ltd	C1027093	Uniform for City Operations	240.31
HP Financial Services Pty Ltd	100001395196	Monthly payment contract 5389066248AUS2 Mar 22	15,535.22

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Payment Listing



Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
Institute Of Public Works Engineeri	ZMNVB5QW6NP	Training and Development IPWEA State Conference	1,640.00
Housing Authority	8.9	Rates Refund	203.42
Blackwood & Sons Ltd	KW1568CX	Spray painting paint for City Operations	137.28
	KW6325CW	Uniforms for City Operations	158.95
	KW1809CV	Uniforms for Environment	67.21
	KW7115CW	Uniforms for Environment	67.21
	KW1567CX	Uniforms for City Operations Uniforms	21.01
	KW3842CW	for Infrastructure Department	277.39
Flex Industries Pty Ltd	1030934	Rewire aux battery wiring and supply new 12 volt	2,675.43
GreenLite Electrical Contractors Pt	1722	Check contact at Wellard pump 4	252.36
Fire And Safety Australia Pty Ltd	TX002845	Chief Fire Warden and Fire Warden course	3,150.00
TCS Instruments	604719	Tubing supplies for City Operations Team	774.40
Waste Management & Resource Recover	INV-8359	Membership subscription to 110222	865.00
Department of Mines, Industry	17February22	Building Services Levy Jan 22	18,307.05
Kearns Garden Supplies	54Feb22	Paint supply for the Kwinana Heritage Group	730.00
Air Liquide Australia	IH4860	Hire of medical oxygen Recquatic	199.37
	XY9695	Hire of medical oxygen Recquatic	50.56
	IH3914	Hire of medical oxygen Recquatic	92.89
Lo-Go Appointments	00425345	Temp staff week ending 120222	2,285.17
	00425344	Temp staff week ending 120222	2,204.05
Planning Institute of Australia Pty	I35024	Training workshop A Planning and Design	35.00
Local Government Professionals	32195	Job advertisement	165.00
	32198	Job advertisement	165.00
	32197	Job advertisement	165.00
	32196	Job advertisements	330.00
Kwinana Smash Repairs	17February2022	Local Commercial Support Grant Funding	1,100.00
Matthew James Rowse	ICTALLOW21/22	ICT allowance	291.67
	MEETINGFEES21/22	Meeting fees	2,639.83
Microcom Pty Ltd trading as MetroCo	INV030484	Waste traffic management	16,098.50
Classic Hire	217832-6	Summer Sounds lighting hire	2,352.90
Mad Dog Promotional Products Pty Lt	INV-3449	Kwinana youth volunteering program tshirts	595.10
EFT TRANSFER: - 24/02/2022			208,980.41
Australian Services Union	PY01-17-Aust Ser	Payroll Deduction	225.48
	PY01-17-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY01-17-Australi	PAYG tax withheld	195,634.00
Maxxia Pty Ltd	PY01-17-Maxxia P	Payroll Deduction	1,378.98
	PY01-17-Maxxia P	Payroll Deduction	1,950.76
Health Insurance Fund of WA (HIF)	PY01-17-Health I	Payroll Deduction	737.50
City of Kwinana - Xmas fund	PY01-17-TOK Chri	Payroll Deduction	7,530.00
Child Support Agency	PY01-17-Child Su	Payroll Deduction	693.46
Easifleet	154745	Novated lease charges 090222	348.78
LGRCEU	PY01-17-LGRCEU	Payroll Deduction	399.49
	PY01-17-LGRECU	Payroll Deduction	10.26
Total EFT			-4,746,753.80
Payroll			
Payroll			662,479.06
Payroll			653,475.71
Payroll - Interim			1,322.80

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Payment Listing



Payments made between 01/02/2022 and 28/02/2022

Payee	Invoice	Description	Amount
		Total Payroll	-1,317,277.57
		Grand Total	-6,100,002.43

Credit Card Transactions

1/02/2022 to 28/02/2022



Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit card Functions Officer to 020222				\$146.00	
5415522	Invoice	020222A	02/02/2022	\$132.73	Dinner for EMBS meeting
5415522	GST	020222A	02/02/2022	\$13.27	GST
Credit card Director City Development and Sustainability to 020222				\$572.40	
5415527	Invoice	020222B	02/02/2022	\$43.55	Small Business Development workshop catering
5415527	Invoice	020222B	02/02/2022	\$46.82	Small Business Development workshop catering
5415527	Invoice	020222B	02/02/2022	\$137.00	Corporate firearm licence
5415527	Invoice	020222B	02/02/2022	\$150.91	Team milestone event Building Services
5415527	Invoice	020222B	02/02/2022	\$154.55	WA Annual Wetlands Conference
5415527	GST	020222B	02/02/2022	\$39.57	GST
Credit card Manager Customer Communications to 020222				\$2,000.45	
5415641	Invoice	020222C	02/02/2022	\$0.71	International transaction fee
5415641	Invoice	020222C	02/02/2022	\$1.22	International transaction fee
5415641	Invoice	020222C	02/02/2022	\$4.87	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$16.73	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$28.41	Lucky Orange website analytics tool
5415641	Invoice	020222C	02/02/2022	\$31.13	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$39.73	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$48.33	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$48.73	Typeform subscription
5415641	Invoice	020222C	02/02/2022	\$55.01	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$121.58	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$153.52	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$185.27	SMS broadcast service
5415641	Invoice	020222C	02/02/2022	\$200.21	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$273.03	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$377.60	Social media marketing and advertising
5415641	Invoice	020222C	02/02/2022	\$395.84	Mailchimp email marketing software
5415641	GST	020222C	02/02/2022	\$18.53	GST

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Credit Card Transactions

1/02/2022 to 28/02/2022



Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit card Director City Life to 020222				\$2,366.66	
5415645	Invoice	020222D	02/02/2022	\$8.36	Director meeting catering
5415645	Invoice	020222D	02/02/2022	\$58.14	Soundproof foam for The Zone music studio
5415645	Invoice	020222D	02/02/2022	\$180.91	Catering
5415645	Invoice	020222D	02/02/2022	\$195.45	Flowers for staff member
5415645	Invoice	020222D	02/02/2022	\$255.92	Catering
5415645	Invoice	020222D	02/02/2022	\$272.73	WA Teaching and Learning Forum
5415645	Invoice	020222D	02/02/2022	\$1,180.00	Asset labels for IT assets
5415645	GST	020222D	02/02/2022	\$215.15	GST
Credit card Manager Governance and Legal to 020222				\$1,760.35	
5415649	Invoice	020222E	02/02/2022	\$752.73	Survey Monkey annual fee
5415649	Invoice	020222E	02/02/2022	\$847.59	Flights for FDCA Excellence Awards
5415649	GST	020222E	02/02/2022	\$160.03	GST
Credit card Coordinator Events, Engagement and Grants to 020222				\$843.14	
5415654	Invoice	020222F	02/02/2022	\$64.17	Sugarcane straws for events
5415654	Invoice	020222F	02/02/2022	\$152.50	Catering for ICT planning meeting
5415654	Invoice	020222F	02/02/2022	\$549.82	Wristbands for upcoming events
5415654	GST	020222F	02/02/2022	\$76.65	GST
Credit card Manager Human Resources to 020222				\$76.40	
5415657	Invoice	020222G	02/02/2022	\$69.45	Flowers for staff member
5415657	GST	020222G	02/02/2022	\$6.95	GST
Grand Total:				\$7,765.40	

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18.3 POLICY REVIEW - LIVE STREAMING AND RECORDING COUNCIL MEETINGS

SUMMARY

At the City's Ordinary Council Meeting held on 15 December 2021, Council adopted the Live Streaming and Recording Council Meetings Policy ('Policy').

The purpose of the Policy is to provide guidelines as to how the City is to conduct the live-streaming of its Council meetings, including establishing how audio and video recordings of such meetings will be used and made available.

A review of the policy has been undertaken in anticipation of the commencement of live streaming and recording of Ordinary Council Meetings from 23 March 2022.

The proposed amendments to the Policy are highlighted in tracked changes at Attachment A.

OFFICER RECOMMENDATION

That Council adopt the amended Live Streaming and Recording Council Meetings Policy at Attachment A.

DISCUSSION

Following the installation of the required hardware to undertake live streaming and recording of meetings, it has been identified that default camera view will capture the majority of the public gallery. It is therefore proposed that section 5.1.10 of the Policy be removed from the policy, on the basis that it refers to only Elected Members and employees of the City appearing within the live streaming and video recording.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this proposal.

SOCIAL IMPLICATIONS

There are no social implications as a result of this proposal.

LEGAL/POLICY IMPLICATIONS

Local Government Act 1995:

5.23. Meetings generally open to public

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
- (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*

- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
- (a) *a matter affecting an employee or employees; and*
 - (b) *the personal affairs of any person; and*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and*
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

9.56. Certain persons protected from liability for wrongdoing

- (1) *A person who is —*
- (a) *a member of the council, or of a committee of the council, of a local government; or*
 - (b) *an employee of a local government; or*
 - (c) *a person appointed or engaged by a local government to perform functions of a prescribed office or functions of a prescribed class,*
is a protected person for the purposes of this section.
- (2) *An action in tort does not lie against a protected person for anything that the person has, in good faith, done in the performance or purported performance of a function under this Act or under any other written law.*
- (3) *The protection given by this section applies even though the thing done in the performance or purported performance of a function under this Act or under any other written law may have been capable of being done whether or not this Act or that law had been enacted.*
- (4) *This section does not relieve the local government of any liability that it might have for the doing of anything by a protected person.*
- (5) *In this section —*
- (a) *a reference to the doing of anything includes a reference to the omission to do anything;*
 - (b) *a reference to the doing of anything by a protected person in the performance or purported performance of a function under any written law other than this Act is limited to a reference to the doing of anything by that person in a capacity described in subsection (1)(a), (b) or (c), as the case may be*

9.57A. Local government protected from liability for defamation: council proceedings on website

- (1) *In this section —*
(2) **council proceedings** means proceedings at a meeting of the council or a committee of the council; **matter** has the meaning given in the Defamation Act 2005 section 4. (2) A local government is not liable to an action for defamation in relation to matter published on its official website as part of a broadcast, audio recording, or video recording, of council proceedings.

State Records Act 2000

Local Government Legislation Amendment Act 2019

Defamation Act 2005

City of Kwinana Standing Orders Local Law 2019

City of Kwinana Employee Code of Conduct

City of Kwinana Code of Conduct for Elected Members, Committee Members and Candidates

FINANCIAL/BUDGET IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL/PUBLIC HEALTH IMPLICATIONS

No environmental or public health implications have been identified as a result of this report or recommendation.

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report or recommendation.

ATTACHMENTS

A. Attachment A - Live Streaming and Recording Council Meetings Policy



Council Policy

Live Streaming and Recording Council Meetings



Council Policy	
Legal Authority	Local Government
Department	City Legal

1. **Title**
Live streaming and Recording Council Meetings
2. **Purpose**
The purpose of this policy is to ensure open and transparent government, and improve engagement with the community and accessibility to Council decision making through the live streaming and recording of Council meetings.
3. **Scope**
This policy provides guidance in relation to the live-streaming and recording of Council meetings held in the Council Chambers, including but not limited to:
 - Ordinary Council Meetings;
 - Special Council Meetings; and

any other Council or Committee meetings as determined by Council.

This policy establishes how audio and video recordings will be used and made available.
4. **Definitions**
Nil.
5. **Policy statement**
 - 5.1 **Live Streaming and recording**
 - 5.1.1 The live stream and recording will provide the public the opportunity to view Council meetings.
 - 5.1.2 Clear signage will be prominently placed in the Council Chambers advising attendees that the meeting will be live streamed.
 - 5.1.3 The Presiding Member will make an announcement at the start of every meeting, drawing attention to the fact that the meeting will be live streamed.
 - 5.1.4 The primary purpose of live-streaming Council meetings is to give the public greater access to Council decisions, debate and discussions, by eliminating geographic and/or personal barriers that may prevent physical attendance at a Council meeting. Benefits to streaming meetings include increased accessibility to connect and engage with the broader community, reducing negative perceptions and the potential to maintain a record of a meeting for future reference.
 - 5.1.5 The live streaming will be accessible on the City's website upon commencement of the relevant meeting and the recording of live streamed meetings will be made available on the City's website within two business days.

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- 5.1.6 The City will make every reasonable effort to ensure that both the live stream and recording are available. However, should any technical difficulties arise, the live stream and/or recording may not be available or may be delayed.
- 5.1.7 The Presiding Member may cease live streaming if the meeting has been adjourned.
- 5.1.8 The City reserves all rights in relation to its copyright. Video, images and audio contained in a live stream or recording must not be altered, reproduced or republished without the permission of the City.
- 5.1.9 No protection against any award of damages or costs, can be given to Elected Members, employees, or members of the public for any statements made, by any of those persons, during the course of a meeting, when the statement is subsequently held by a court to be defamatory.

~~5.1.10 Only Elected Members and employees of the City will appear on the livestreaming and video recording of relevant meetings. While the image of members of the public who attend the meeting will not appear in either the live streaming or video recording, the audio broadcasting and recording of comments made by the public will be captured.~~

5.2 Meeting or Items of Business Closed to Public

- 5.2.1 This policy does not apply where Council has resolved to close the meeting to members of the public, or where or matters discussed are deemed confidential. Meetings closed for consideration of matters under section 5.23 of the *Local Government Act 1995* will not be live streamed.
- 5.2.2 Recording of confidential items is permitted for minute taking purposes, but will not be released to the public, or made available on the City's website.
- 5.2.3 Confidential recordings may be released, if requested, to the LG Standards Panel, the Department of Local Government, Sport and Cultural Industries, the Police or the Court.

5.3 Record Keeping

- 5.3.1 The official record of the meeting will be the written minutes kept in accordance with the *Local Government Act 1995* and any relevant regulations.
- 5.3.2 All recordings will be retained as part of the City's records in accordance with the *State Records Act 2000*.

5.4 Liability and Defamation

- 5.4.1 Under section 9.57A of the *Local Government Act 1995*, the City is not liable for an action of defamation in relation to a matter published on its official website as part of a broadcast, audio recording, or video recording, of Council proceedings.

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- 5.4.2 Under section 9.56 of the *Local Government Act 1995*, Elected Members and employees are not liable in defamation for any statements made in good faith.
- 5.4.3 Further defences under the *Defamation Act 2005* may also be applicable.
- 5.4.4 The onus is on those in attendance at the meeting to ensure that their conduct, content and language are appropriate for the audience. The Presiding Member is responsible for maintaining the orderly proceedings of the meeting.
- 5.4.5 Following any meeting, the Chief Executive Officer, in concurrence with the Presiding Member may exclude all or part of any meeting recording considered inappropriate to be published. This may include, but is not limited to, material that may:
- i. breach the privacy of an individual;
 - ii. disclose confidential or privileged information;
 - iii. concern public safety or security;
 - iv. be offensive, abusive or discriminatory; or
 - v. constitutes hate speech.

6. References

Date of adoption and resolution No.	15 December 2021 #041 23 March 2022
Review dates and resolution No.	
Next review due date	2023
Related documents	Acts/Regulations <i>Local Government Act 1995</i> <i>State Records Act 2000</i> <i>Local Government Legislation Amendment Act 2019</i> <i>Defamation Act 2005</i> Plans/Strategies/Policies/Processes <i>City of Kwinana Standing Orders Local Law 2019</i> City of Kwinana Employee Code of Conduct City of Kwinana Code of Conduct for Elected Members, Committee Members and Candidates

Note: Changes to references may be made without the need to take the Policy to Council for review.

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19 NOTICES OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

20 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING THE MEETING

21 LATE AND URGENT BUSINESS

Note: In accordance with Clauses 3.13 and 3.14 of Council's Standing Orders, only items resolved by Council to be Urgent Business will be considered.

22 REPORTS OF ELECTED MEMBERS

23 ANSWERS TO QUESTIONS WHICH WERE TAKEN ON NOTICE

24 MAYORAL ANNOUNCEMENTS

25 CONFIDENTIAL ITEMS**25.1 SERVICE RISKS****Reason for Confidentiality**

This report and its attachments are confidential in accordance with Section 5.23(2)(a) and (d) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) a matter affecting an employee or employees
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting

26 CLOSE OF MEETING