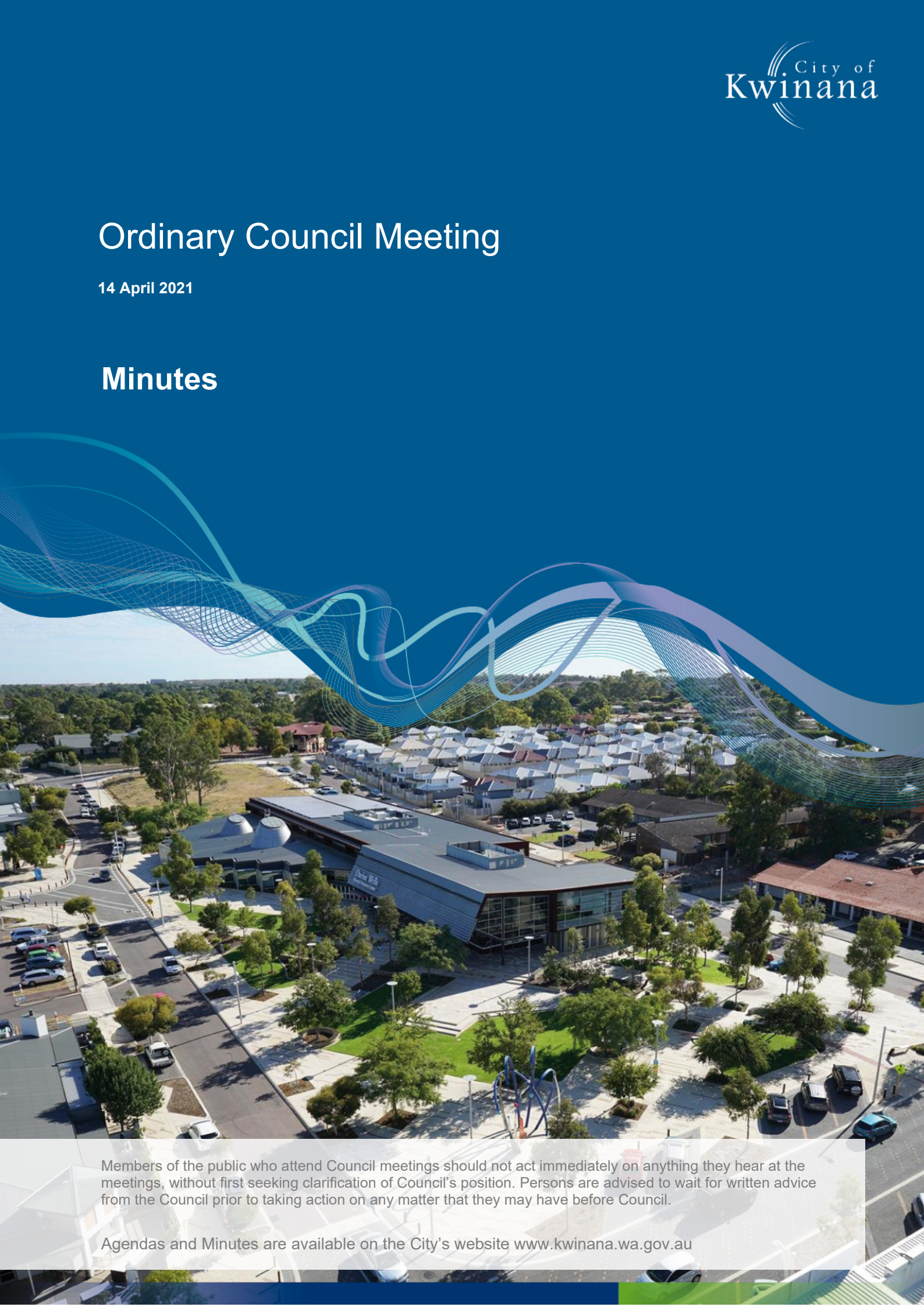


Ordinary Council Meeting

28 October 2020

Minutes

An aerial photograph of a city street scene. In the foreground, there is a large, modern building with a glass facade and a flat roof. To the right, there are several residential houses with white roofs. The street is lined with trees and parked cars. A blue wavy graphic, composed of many thin lines, flows across the top half of the image, partially obscuring the sky and the top of the buildings.

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

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Present:

MAYOR CAROL ADAMS, OAM
DEPUTY MAYOR PETER FEASEY
CR M KEARNEY
CR S LEE
CR M ROWSE
CR D WOOD
CR S WOOD

MR W JACK - Chief Executive Officer
MRS B POWELL - Director City Engagement
MRS M COOKE - Director City Development and Sustainability
MR D ELKINS - Director City Infrastructure / Acting Director City Business
MS A MCKENZIE - Council Administration Officer

Members of the Press 1
Members of the Public 0

1 Opening and announcement of visitors

Presiding Member declared the meeting open at 5:30pm and welcomed all in attendance.

2 Acknowledgement of country

Presiding Member to read the Acknowledgement of county

"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."

3 Dedication

Councillor Sherilyn Wood read the dedication

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 Attendance, apologies, Leave(s) of absence (previously approved)

Apologies

Nil

Leave(s) of Absence (previously approved):

Councillor Wendy Cooper from 21 October 2020 to 31 October 2020 inclusive.

5 Public Question Time

Nil

6 Receiving of petitions, presentations and deputations:

6.1 Petitions:

Nil

6.2 Presentations:

Nil

6.3 Deputations:

Nil

7 Confirmation of minutes

7.1 Ordinary Meeting of Council held on 14 October 2020:

COUNCIL DECISION

288

MOVED CR M KEARNEY

SECONDED CR S LEE

That the Minutes of the Ordinary Meeting of Council held on 14 October 2020 be confirmed as a true and correct record of the meeting.

CARRIED
7/0

8 Declarations of Interest (financial, proximity, impartiality – both real and perceived) by Members and City Officers

Mayor Carol Adams declared an impartiality interest in item 18.3, Accounts for payment for the month ended 30 September 2020 due to one of the accounts for payment being made to her spouse's employer, Kwinana Industries Council.

9 Requests for leave of absence

Nil

10 Items brought forward for the convenience of those in the public gallery

Nil

11 Any business left over from previous meeting

Nil

12 Recommendations of committees

Nil

13 Enbloc reports

Nil

14 Reports - Community

Nil

15 Reports – Economic

Nil

16 Reports – Natural Environment

Nil

17 Reports – Built Infrastructure

17.1 Adoption of Amended Local Development Plan No.4 Lots 1381 to 1452 Kenby Chase - Wandj South

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

An amended Local Development Plan (LDP) of Local Development Plan No.4 Lots 1381 to 1452 Kenby Chase in Wandj South has been received for consideration under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). Refer to Attachment A for the location of the estate and Attachment B for a copy of the proposed amended LDP.

At its Ordinary Council Meeting held on 22 June 2016, Council originally approved Local Development Plan No.4 (refer to Attachment C). The LDP was required as a condition of the Western Australian Planning Commission's (WAPC) subdivision approval for the subject land in July 2015 (WAPC Ref: 151695).

This subdivision approval lapsed on 29 July 2019 prior to clearance of all of the approved lots and therefore a new subdivision application was lodged with the WAPC for the balance of the lot not yet cleared to enable the sale of the remaining lots within the Kenby Heights Estate.

The new subdivision application (WAPC Ref: 159338, Refer to Attachment D) was approved on the 7 August 2020 and is for the subdivision of the remaining two balance lots into 19 residential lots. The new approval is in the exact same layout as the previous subdivision approval however includes a condition requiring the approved LDP to be updated to reflect the current bushfire management requirements and to also exclude the protected courtyard and noise attenuation requirements which no longer apply.

The amended LDP reflects the required changes by updating fire management provisions to reflect the current regulatory requirements and that portion of the LDP which is within the new subdivision has also been amended to remove the protected court yards. City Officers are satisfied that the amendment to the approved LDP is in accordance with planning provisions and recommend the amended LDP be approved.

OFFICER RECOMMENDATION:

That Council approve the amended Local Development Plan No.4 Lots 1381 to 1452 Kenby Chase Wandj South as detailed in Attachment B, pursuant to Clause 52(1) (a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

17.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO.4 LOTS 1381 TO 1452 KENBY CHASE - WANDI SOUTH

DISCUSSION:

Land Status

Local Planning Scheme No.2:	Development
Local Structure Plan:	Residential R25, R30 & R40
Metropolitan Region Scheme:	Urban

Background

The current LDP was originally approved by Council at its Ordinary Council Meeting on 22 June 2016. The LDP was specifically required as a condition of the WAPC's subdivision approval for the subject land (WAPC Ref: 151695). The subdivision approval over the subject site lapsed on 29 July 2019 prior to all of the approved lots being created. As such, a new subdivision application (WAPC Ref: 159338) was lodged with the WAPC for the purposes of subdividing the remaining balance lots.

The new subdivision application is for the subdivision of the two remaining balance lots into 19 residential lots which are in the same layout as the previous subdivision approval (refer to Attachment D).

Subdivision approval was granted by the WAPC on 17 August 2020 subject to a condition of approval which required the approved LDP be updated to reflect the current bushfire management requirements and to also exclude the protected courtyard and noise attenuation requirements which no longer apply.

Condition 3 and Advice Note 2 of WAPC Subdivision Approval 159338 state:

3. *Local Development Plan(s) being prepared and approved for lots depicted on the plan dated 11 June 2020 (Attachment A) that address the following:*
 - a) *orientation of housing;*
 - b) *type of fencing;*
 - c) *location of carports/garages;*
 - d) *surveillance;*
 - e) *road crossings;*
 - f) *access;*
 - g) *setback variations;*
 - h) *solar orientation; and*
 - i) *building envelopes**to the satisfaction of the Western Australian Planning Commission.*
2. *In regard to Condition 3, it is noted there is a current local development plan (LDP) that applies to the lots subject of this application. It is expected that the LDP is updated to reflect the current BAL ratings and exclude the protected courtyard requirement depicted currently for some of the proposed lots.*

The amended LDP (Attachment B) reflects the required changes.

17.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO.4 LOTS 1381 TO 1452 KENBY CHASE - WANDI SOUTH

Bushfire Attack Levels (BAL) Ratings

The approved LDP includes the following provisions:

Fire Management

19. *All lots are subject to compliance with the approved Fire Management Plan. Dwellings constructed on lots identified as being at risk of bushfire attack under the approved fire management plan or within 100 metres from any bushland, equal to or greater than 1 hectare in area, shall be constructed to the appropriate Bushfire Attack Level (BAL) rating, in accordance with AS3959.*
20. *This LDP shall be read in conjunction with the approved Fire Management Plan.*
21. *A proposed reduction to the nominated BAL ratings specified within the Fire Management Plan for any development will require a planning application for consideration. The Applicant will be required to undertake a new BAL assessment by a suitably qualified consultant, as part of the building and planning approval process to determine the BAL in accordance with AS3959 and WAPC guidelines for Bushfire Protection Policy.*
22. *For those lots identified on this LDP, where an incursion (including minor incursions such as a porch, balcony, verandah) into the building setback area is proposed, a reassessment of the BAL is required.*

The original LDP showed specified BAL ratings for a number of lots that were identified in the Bushfire Management Plan (BMP) prepared as part of the subdivision approved in 2016.

To meet the request of the WAPC (as noted above), the LDP has been modified to meet current requirements within the currently approved BMP.

The key change is that rather than each lot having specified BAL ratings on an LDP, the current requirement is for the LDP to include a provision which links the required BALs to the current BMP. This means that as BMPs are updated over time as the environment around a development changes (and can become out of date), the BALs on new development reflects the change.

LDPs are now only required to indicate which lots are bushfire prone and subject to a BMP. This informs building designers when they are preparing building permits that they will need to reference the BMP for up to date BAL ratings and bushfire management information.

As a result, the amended LDP has removed reference to specific BALs and instead indicates properties that are identified as requiring compliance with the BMP for the site. Provision No. 19, 20 and 22 on the current LDP have been removed and new provision 19 has been included as follows to reference the BMP as follows:

Fire Management

19. *The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.*

17.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO.4 LOTS 1381 TO 1452 KENBY CHASE - WANDI SOUTH

Existing Provision 21 does not align with the current Regulations and therefore can no longer be included as a provision on the LDP. Since the approval of the original subdivision, the Regulations were updated to state that single houses and ancillary dwellings built on lots less than 1,100m² do not trigger the requirement for a development application even when they are bushfire prone. Provision 19 is therefore in contradiction with the Deemed Provisions of the Regulations and is not able to be enforced as the Regulations override the LDP. Regardless, at building permit stage, the building design must meet relevant bushfire prone measures specified in LDPs and relevant Australian Standards.

Protected Courtyards Noise Attenuation Requirements

Protected courtyards are courtyards located on lots to mitigate noise impacts and generally involve higher walls surrounding the courtyards. They are a built form response to addressing noise for outdoor living areas.

Protected courtyards were originally included in the LDP for a number of lots which were considered to be affected by noise from the Kwinana Freeway.

As part of the new current subdivision approval the WAPC reviewed noise impacts and determined that the protected courtyards were no longer required and should be removed. The WAPC reviewed the lots within the LDP area against State Planning Policy 5.4: Road and Rail Noise (SPP5.4) and determined that there are fewer lots impacted by road and rail noise within the LDP area.

It is noted that SPP 5.4 was updated since the original subdivision approval in 2016 and has amended assessment methodology and requirements.

Note however that this requirement only applies to the area of the new subdivision and as such, applied only to that portion of the LDP. In this regard, the LDP has been updated to remove references to protected courtyards for the relevant lots in the new subdivision area (see Attachment D).

Local Planning Policy No. 2 – Streetscapes (LPP2)

As the subdivision is a result of the expiration of a previous approval it was not considered appropriate to apply all the provisions of LPP2. Implementing the provisions in this instance may lead to a poor and inconsistent outcome.

Notwithstanding, City Officer considered it appropriate to incorporate the element regarding the provision of street trees and these have been indicated on the amended LDP. It is noted, however that only the lots subject to the current subdivision approval have had street trees applied as this provision cannot be implemented retrospectively.

Conclusion

It is noted that all of the other provisions on the approved LDP remain unchanged. The proposed amendments to the LDP are a requirement of subdivision approval and have been imposed as a result of regulatory changes.

City Officers have assessed the amendments to the LDP and are supportive on the basis that it is consistent with LDPs approved within the City.

17.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO.4 LOTS 1381 TO 1452 KENBY CHASE - WANDI SOUTH**LEGAL/POLICY IMPLICATIONS:**

For the purpose of Councillors considering financial or impartiality interests, the land owner is Newsonic Pty Ltd, and the applicant is Rowe Group.

The following strategic and policy based documents were considered in assessing the application;

Legislation

Planning and Development (Local Planning Schemes) Regulations 2015

Schemes

Metropolitan Region Scheme; and
City of Kwinana Local Planning Scheme No.2

Local Planning Policies

Local Planning Policy No. 2 – Streetscapes; and
Local Planning Policy No. 8 – Designing Out Crime

State Government Policies

State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas
State Planning Policy No. 5.4 (Road and Rail Noise);

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

New street trees will be required for all lots as indicated on the LDP.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

17.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO.4 LOTS 1381 TO 1452 KENBY CHASE - WANDI SOUTH

COMMUNITY ENGAGEMENT:

The changes are for lots not yet created and will not have an impact on the broader locality. Future landowners will be required to address bushfire risk through the BALs identified within the approved BMP at the building permit stage.

PUBLIC HEALTH IMPLICATIONS:

The amended LDP maintains the focus on neighbourhood amenity through the design of streetscapes, built form and the provision of street trees, as well as safety through the provision of bush fire BAL construction requirements.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of Council's decision on the amended LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	<ul style="list-style-type: none"> • Work instructions in place and checklists used when assessing the application. • Consideration of the application within the statutory timeframes. • Compliance of the proposal with LPS2, R-Codes, Bushfire Guidelines and relevant City policies. • Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

17.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO.4 LOTS 1381 TO 1452 KENBY CHASE - WANDI SOUTH

COUNCIL DECISION

289

MOVED CR D WOOD

SECONDED CR M ROWSE

That Council approve the amended Local Development Plan No.4 Lots 1381 to 1452 Kenby Chase Wandl South as detailed in Attachment B, pursuant to Clause 52(1) (a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED

7/0

Attachment A: Location Plan



Attachment B: Amended Local Development Plan

PROVISIONS

This Local Development Plan (LDP) applies to Lots 1381 to 1452 within the Wandri (south) Local Structure Plan area.

Unless otherwise defined on this LDP, all development shall be in accordance with the City of Kwinana Town Planning Scheme No. 2, the Residential Design Codes, and the Wandri (south) Local Structure Plan.

Unless otherwise varied on this LDP, the relevant density code provisions of the Residential Design Codes (R-Codes) apply to all lots subject to this LDP. The Residential Design Codes do not apply where varied below. Compliance with the provisions of this LDP negates the need for planning approval for lots of 260m² or less.

Minimum Open Space and Outdoor Living

- For R25 lots, site cover may be increased to 60%, subject to a 30m² outdoor living area with a minimum dimension of 4 metres, two thirds of this area uncovered and located behind the setback area.
- For R30 lots, site cover may be increased to 65%, subject to the provision of a 24m² outdoor living area with a minimum dimension of 4 metres, two thirds of this area uncovered, and located behind the street setback area.
- For R40 lots, site cover may be increased to 70%, subject to the provision of a 20m² outdoor living area with a minimum dimension of 4 metres, two thirds of this area uncovered, and located behind the street setback area.

Garages

- Garages are to be setback a minimum of 3 metres from the primary street and are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the garage setback line.
- All garages shall be enclosed with a door.
- Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
 - The garage alignment complies with the primary setback;
 - A balcony with a minimum depth of 1.5m is provided to the front facade of the dwelling; and
 - A veranda or portico feature is provided to the front facade of the dwelling which extends in front of the garage.

Setbacks

- For all lots, a nil side setback is permissible to one side boundary behind the primary street setback line to a minimum of 4 metres from the rear boundary, unless otherwise designated on the LDP or where this boundary is to a secondary street. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling. The City of Kwinana may vary the location of the nil setback line where appropriate to achieve specific design outcomes.
- Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
- For lots with a frontage of 11 metres or less or where otherwise designated on this LDP, nil setbacks are permitted to both side boundaries simultaneously.
- Where a nil side setback is permissible but not proposed, side setbacks shall conform to the requirements of the R-Codes.
- For corner lots, where the major dwelling entry (front door) is oriented toward the secondary street, secondary street setbacks still apply. Primary street setbacks apply to the other street, as designated on this LDP.
- Setbacks may be varied at the discretion of the Manager - Planning and Development, for corner lots or where otherwise the configuration of the lots limits compliance with setback requirements.
- A porch, balcony, veranda or the equivalent may project not more than 1m into the Primary street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.

Streetscape

- Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
- Where garages exceed 50% of the primary lot frontage, they shall comply with the following:
 - A clear indication of the dwelling entrance.
 - The dwelling entrance shall be the dominant feature of the facade, and shall include a projecting portico or veranda with a minimum depth of 1.5 metres.
 - Garages are to be set back at least 0.5 metres behind the dwelling alignment, with the exception of rear laneways (6m) and two storey dwellings.

Design Elements

- Lots with a frontage of 10m or less shall be constructed so that dwellings provide an appropriate, high quality design interface with the surrounding streetscape, through the use of a second storey element.
- Where sheds and outbuildings do not match the construction materials and colours of the dwelling they are to be screened from public view.
- For lots with an area of 260m² or less, storage areas with a minimum internal area of 4m² and with a minimum dimension of 1.5 metres are to be provided at the time of construction of the dwelling. Storage areas shall be constructed under the main roof of the residence or garage, and shall be accessible from either the exterior or within the garage.

Fire Management

- The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

Noise Management

- For those lots identified on the LDP as requiring a protected courtyard, the main outdoor living area is to be located on the most protected facade of the lot/dwelling. Where the main outdoor living area is situated fronting or siding on to a noise source (exceeding 60 dB(A)Leq(16-hour)), a solid 2m high fence (eg. Hardifence pinelap or Colorbond) is required between the outdoor living area and the road for the length of the outdoor living area or as long as required to fully screen the line of view from the outdoor living area to the noise source.

Street Trees

- In accordance with the *City of Kwinana Local Planning Policy No. 2 - Streetscapes*, a minimum of one street tree per lot, and three street trees for corner lots are required. Street trees will be provided by the developer within the road verge, and maintained for a minimum of two years until established. Street trees are to be generally located as shown on this LDP, subject to a detailed Landscape design. Refer to approved landscape plans (available from the City) for detail. Street trees are not to be relocated or removed by landowners.

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town planning Scheme No. 2 and the Wandri South Local Structure Plan

Principal Planner _____

Date: _____

R-Coding	R25	
Minimum Open Space	35%	
Building Setbacks	Min (m)	Maximum (m)
Primary Street Setback	2.0	5.0
Secondary Street Setback	1.0	-
Garage Setback	3.0	-

Note: No Average Setbacks Apply



LEGEND

- LOTS SUBJECT TO THIS LDP
- 1.0M SECONDARY STREET BUILDING SETBACK LINE
- 2.0M PRIMARY STREET BUILDING SETBACK LINE
- PUBLIC OPEN SPACE
- RESIDENTIAL - R25
- RESIDENTIAL - R30
- RESIDENTIAL - R40
- PROTECTED COURTYARD
- LOTS SUBJECT TO A BUSHFIRE MANAGEMENT PLAN
- DUPLEX LOT
- DESIGNATED GARAGE LOCATIONS
- APPROXIMATE PROPOSED STREET TREE LOCATION (REFER STREET TREE MASTERPLAN AVAILABLE FROM THE CITY OF KWINANA)

R-Coding	R30	
Minimum Open Space	30%	
Building Setbacks	Min (m)	Maximum (m)
Primary Street Setback	2.0	5.0
Secondary Street Setback	1.0	-
Garage Setback	3.0	-

Note: No Average Setbacks Apply

R-Coding	R40	
Minimum Open Space	30%	
Building Setbacks	Min (m)	Maximum (m)
Primary Street Setback	2.0	5.0
Secondary Street Setback	1.0	-
Garage Setback	3.0	-

Note: No Average Setbacks Apply

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8304-LDP01-N_20201012_Wandri (Local Development Plan) - DRAWN: A. GLASKIN - DATE CREATED: 2020.10.12 - NTOWN PLANNING 9806-89998304-DRAFTING-CAD - WILLIAM CLEMENTS - 2020.10.12

PROVISIONS

This Local Development Plan (LDP) applies to Lots 1381 to 1452 within the Wandri (south) Local Structure Plan area.

Unless otherwise defined on this LDP, all development shall be in accordance with the City of Kwinana Town Planning Scheme No. 2, the Residential Design Codes, and the Wandri (south) Local Structure Plan.

Unless otherwise varied on this LDP, the relevant density code provisions of the Residential Design Codes (R-Codes) apply to all lots subject to this LDP. The Residential Design Codes do not apply where varied below. Compliance with the provisions of this LDP negates the need for planning approval for lots of 260m² or less.

Minimum Open Space and Outdoor Living

- For R25 lots, site cover may be increased to 60%, subject to a 30m² outdoor living area with a minimum dimension of 4 metres, two thirds of this area uncovered and located behind the setback area.
- For R30 lots, site cover may be increased to 65%, subject to the provision of a 24m² outdoor living area with a minimum dimension of 4 metres, two thirds of this area uncovered, and located behind the street setback area.
- For R40 lots, site cover may be increased to 70%, subject to the provision of a 20m² outdoor living area with a minimum dimension of 4 metres, two thirds of this area uncovered, and located behind the street setback area.

Garages

- Garages are to be setback a minimum of 3 metres from the primary street and are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the garage setback line.
- All garages shall be enclosed with a door.
- Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
 - The garage alignment complies with the primary setback;
 - A balcony with a minimum depth of 1.5m is provided to the front facade of the dwelling; and
 - A veranda or portico feature is provided to the front facade of the dwelling which extends in front of the garage.

Setbacks

- For all lots, a nil side setback is permissible to one side boundary behind the primary street setback line to a minimum of 4 metres from the rear boundary, unless otherwise designated on the LDP or where this boundary is to a secondary street. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling. The City of Kwinana may vary the location of the nil setback line where appropriate to achieve specific design outcomes.
- Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
- For lots with a frontage of 11 metres or less or where otherwise designated on this LDP, nil setbacks are permitted to both side boundaries simultaneously.
- Where a nil side setback is permissible but not proposed, side setbacks shall conform to the requirements of the R-Codes.
- For corner lots, where the major dwelling entry (front door) is oriented toward the secondary street, secondary street setbacks still apply. Primary street setbacks apply to the other street, as designated on this LDP.
- Setbacks may be varied at the discretion of the Manager - Planning and Development, for corner lots or where otherwise the configuration of the lots limits compliance with setback requirements.

- A porch, balcony, veranda or the equivalent may project not more than 1m into the Primary street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.
- Streetscape**
- Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
 - Where garages exceed 50% of the primary lot frontage, they shall comply with the following:
 - A clear indication of the dwelling entrance.
 - The dwelling entrance shall be the dominant feature of the facade, and shall include a projecting portico or veranda with a minimum depth of 1.5 metres.
 - Garages are to be set back at least 0.5 metres behind the dwelling alignment, with the exception of rear laneways (6m) and two storey dwellings.

Design Elements

- Lots with a frontage of 10m or less shall be constructed so that dwellings provide an appropriate, high quality design interface with the surrounding streetscape, through the use of a second storey element.
- Where sheds and outbuildings do not match the construction materials and colours of the dwelling they are to be screened from public view.
- For lots with an area of 260m² or less, storage areas with a minimum internal area of 4m² and with a minimum dimension of 1.5 metres are to be provided at the time of construction of the dwelling. Storage areas shall be constructed under the main roof of the residence or garage, and shall be accessible from either the exterior or within the garage.

Fire Management

- All lots are subject to compliance with the approved Fire Management Plan. Dwellings constructed on lots identified as being at risk of bushfire attack under the approved fire management plan or within 100 metres from any bushland, equal to or greater than 1 hectare in area, shall be constructed to the appropriate Bushfire Attack Level (BAL) rating, in accordance with AS3959.
- This LDP shall be read in conjunction with the approved Fire Management Plan.
- A proposed reduction to the nominated BAL ratings specified within the Fire Management Plan for any development will require a planning application for consideration. The Applicant will be required to undertake a new BAL assessment by a suitably qualified consultant, as part of the building and planning approval process to determine the BAL in accordance with AS3959 and WAPC guidelines for Bushfire Protection Policy.
- For those lots identified on this LDP, where an incursion (including minor incursions such as a porch, balcony, verandah) into the building setback area is proposed, a reassessment of the BAL is required.

Noise Management

- For those lots identified on the LDP as requiring a protected courtyard, the main outdoor living area is to be located on the most protected facade of the lot/dwelling. Where the main outdoor living area is situated fronting or siding on to a noise source (exceeding 60 dB(A)Leq(16-hour)), a solid 2m high fence (eg. Hardifence pinelap or Colorbond) is required between the outdoor living area and the road for the length of the outdoor living area or as long as required to fully screen the line of view from the outdoor living area to the noise source.



LEGEND

- Red dashed line: Lots Subject to this LDP
- Green dashed line: 1.0m Secondary Street Building Setback Line
- Purple dashed line: 2.0m Primary Street Building Setback Line
- Green fill: Public Open Space
- Yellow fill: Residential - R25
- Brown fill: Residential - R30
- Dark brown fill: Residential - R40
- Purple triangle: Protected Courtyard
- Blue circle: Dwellings to be constructed to comply with BAL rating 12.5 in accordance with AS3959
- Green circle: Dwellings to be constructed to comply with BAL rating 19 in accordance with AS3959
- Red asterisk: Duplex Lot
- Square with X: Designated Garage Locations

REVISIONS

Rev	Date	Drawn
G	2016.04.26	M. Sullivan
H	2016.05.23	M. Sullivan
I	2016.06.10	M. Sullivan
J	2016.06.24	M. Sullivan

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town planning Scheme No. 2 and the Wandri South Local Structure Plan

[Signature]
Principal Planner

Date: **30 June 2016**

R-Coding	R25	R30	R40
Minimum Open Space	35%	30%	30%
Building Setbacks	Min (m)	Maximum (m)	Min (m)
Primary Street Setback	2.0	5.0	2.0
Secondary Street Setback	1.0	-	1.0
Garage Setback	3.0	-	3.0

Note: No Average Setbacks Apply

Lots 1381 to 1452 Kenby Chase Wandri South LSP

Local Development Plan 4



W: www.rowegroup.com.au
E: info@rowegroup.com.au
P: 08 9221 1991

Date Drawn: 2015-08-18
Job Ref: 8304
Scale: 1:2,000 @ A3
Client: Newsonic Pty Ltd
Designer: R. Cumming
Drawn: M. Sullivan
Projection: PC694
Plan ID: 8304-LDP-01-J

Attachment D: Subject Subdivision Area



17.2 Adoption of Local Development Plan – Lot 47 Anketell Road, Anketell

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

A draft Local Development Plan (LDP) for Lot 47 Anketell Road Anketell, has been received for the consideration of Council under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) (refer Attachment A for Location Plan).

The draft LDP applies to a proposed Service Commercial site, Lot 47 Anketell Road, Anketell (Attachment B). Subdivision approval was granted by the Western Australian Planning Commission (WAPC) on 18 April 2019 with a condition requiring the preparation of an LDP for the subject lot.

The draft LDP sets out design requirements for the development of the lots indicated within the LDP boundaries. These requirements apply in addition to standard LPS2 and other policy requirements and permit certain variations in order to achieve a desired built form outcome. Specifically, the draft LDP addresses the location of acoustic walls in order to provide noise attenuation for the residential (noise sensitive land uses) located to the south of the service commercial lots.

In addition, the draft LDP addresses access and parking arrangements for these lots, including the provision of right-of-carriageway (easement in gross) connections to neighbouring service commercial lots as per the approved Service Commercial Concept Plan (refer Attachment C).

The draft LDP has been considered against the Anketell North Local Structure Plan (LSP), the Service Commercial Concept Plan (SCCP), State Planning Policies and the following local planning policies;

- Local Planning Policy No.1 - Landscape Feature and Tree Retention (LPP1)
- Local Planning Policy No. 7 - Uniform Fencing (LPP7)
- Local Planning Policy No. 8 - Designing Out Crime (LPP8)

The draft LDP is considered to meet the requirements of the LSP, the SCCP, LPS2 and the relevant policies and as such, in accordance with the Regulations, is recommended for approval with the addition of one additional provision addressing surveillance.

OFFICER RECOMMENDATION:

That Council approves the Local Development Plan for Lot 47 Anketell Road, Anketell as per Attachment B, pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions or Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the following;

Under 'Building Orientation and Built Form' – an additional provision to state, 'Built form shall provide visual surveillance to the rear of the lots adjacent the southern reciprocal access easement'

17.2 ADOPTION OF LOCAL DEVELOPMENT PLAN – LOT 47 ANKETELL ROAD, ANKETELL**DISCUSSION:****Land Status**

Local Planning Scheme No. 2:	Development
Metropolitan Region Scheme:	Urban
Anketell North Local Structure Plan:	Service Commercial

Background

Lot 47 Anketell Road, Anketell (the subject lot) is located on the southern side of Anketell Road to the east of the Albero Estate in Anketell. Residential lots are proposed to the south of the subject lot. The subject lot is currently vacant and is located within the LSP, which guides development for the broader Anketell North urban cell. The LDP area forms part of a ribbon of Service Commercial zoned land located along the southern side of Anketell Road and is subject to the SCCP adopted as part of the LSP to ensure an integrated service commercial outcome (refer to Attachment C).

Proposal

The proposed draft LDP is required to be prepared by a condition of the WAPC's subdivision approval for the subject land (WAPC Ref: 157049). The draft LDP sets out design requirements for the development of the lot indicated within the LDP boundaries and applies in addition to the provisions of LPS2. The condition of approval specifically required the preparation of an LDP for the subject lots addresses the following;

- Orientation of built form towards Anketell Road;
- Positioning of service commercial servicing areas to prevent adverse impacts on abutting residential development from noise and light emissions;
- Type of fencing;
- Road crossings;
- Access;
- Built form to shield/block/ transport noise from Anketell Road;
- Location of acoustic and/or screening walls;
- Reciprocal rights of carriageway;
- Access and intersections including the alignment of right-of-carriageway (easement in gross) connections with the lot connections to neighbouring lots;
- Landscaping;
- Parking requirements;
- Interface with adjoining residential land use including location of service areas and access ways and;
- Application of principles of Council's Local Planning Policy No. 8: Designing Out Crime and Local Planning Policy No. 7: Uniform Fencing.

The approved subdivision also required the preparation of a Transport Noise Assessment prior to the preparation of the LDP due to the proximity of the lots to Anketell Road. Part 6 of the Regulations outlines the process for considering LDPs. The City has assessed the draft LDP in accordance with the relevant provisions of the Regulations with consideration given to the LPS2, State and Local Planning Policy requirements as outlined below.

State Planning Policy No. 5.4 – Road and Rail Noise (SPP 5.4)

The purpose of SPP 5.4 is to minimise the adverse impact of road and rail noise on noise sensitive land-use and/or development within the specified trigger distance of strategic freight and major traffic routes and other significant freight and traffic routes.

Anketell Road is classified as a strategic freight and/or major traffic route in SPP 5.4. Noise-sensitive land uses, such as dwellings, within the 300 metres of the transport corridor are required to be assessed against the policy.

17.2 ADOPTION OF LOCAL DEVELOPMENT PLAN – LOT 47 ANKETELL ROAD, ANKETELL

A Transport Noise Assessment (TNA) was prepared by Herring Storer Acoustics (dated October 2017) and was endorsed by the City. This assessment took into account the built form of the service commercial lots on Anketell Road to act as a noise shield for residential lots to the south of the subject lots. The TNA modelled the impact of service commercial built form on the subject lots and assessment predicted that the bulky service commercial built form combined with a 1.8 metre high acoustic wall between the two land uses, will meet the requirements of SPP 5.4 and the residential dwellings will meet the requirements of *AS2107 – Acoustics – Recommended design sound levels and reverberation times for building interiors*.

To ensure that the recommendations included in the TNA are met, the City has included requirements in the draft LDP that require the submission of an acoustic assessment as part of any development application for development on the subject lots.

Vehicle Access

The Anketell North LSP includes consideration of how the service commercial lots will be developed. Anketell Road is identified as an 'Other Regional Road' under the Metropolitan Region Scheme (MRS) and access to this road is restricted. The service commercial lots adjacent to Anketell Road are not permitted to gain vehicle access directly from Anketell Road. In consideration to this access restriction, the Anketell North LSP includes a Service Commercial Concept Plan (SCCP) for the service commercial lots, which identifies suitable vehicle access points and routes through the development and location of building envelopes for future development. A copy of this SCCP is available in Attachment C.

The SCCP indicates that access should be via an integrated network of reciprocal rights of carriageway (easement in gross) which are located on the periphery of the service commercial lots and provide access connections between all the service commercial lots on the southern side of Anketell Road. The reciprocal rights of carriageway enable coordinated vehicle access between all service commercial lots within the LSP. The draft LDP includes this reciprocal access easement in the required location.

Development Orientation

The draft LDP includes provisions relating to the orientation of development on the subject site, including the location of built form, landscaping, parking and accessways. The draft LDP requires development to address Anketell Road with parking and landscaping located at the front of the lot. Built form is required to include features such as well-defined entry points, substantial clear glazing and no blank walls in this location to further emphasise Anketell Road as the main frontage for the development. Car parking is also shown on the Anketell Road side to ensure the focus for customers is on the northern side of the property. Landscaping is proposed to be located adjacent to Anketell Road, to improve and soften the appearance of development on this lot from Anketell Road. LPS2 requires a minimum of 8% of the subject site be landscaped and the draft LDP reflects this requirement.

In addition to emphasising the frontage of the development towards Anketell Road, the LDP includes provisions that assist in providing screening to the residential dwellings to the rear. The draft LDP requires Service commercial development to prevent adverse impacts on abutting residential development from noise, odour and light emissions through appropriate built form design, orientation and adequate setback of development from residential use.

17.2 ADOPTION OF LOCAL DEVELOPMENT PLAN – LOT 47 ANKETELL ROAD, ANKETELL

Local Planning Policy No. 1 - Tree Retention Policy (LPP1)

Prior to subdivision works being undertaken, the proponent was required to submit a Landscape Feature and Tree Retention Plan to the City for approval. This plan was submitted prior to site works being undertaken. It is noted that no trees have been retained in the service commercial LDP area, however, some trees have been retained within other stages to the south of this lot.

Local Planning Policy No. 7 - Uniform Fencing (LPP7)

LPP7 specifies fencing standards where uniform fencing is required, including acoustic fences for noise mitigation. In this instance, an acoustic fence is required on the southern boundary of proposed Lot 47 where it adjoins residential properties. The location of the uniform acoustic fence has been shown on the draft LDP, and will be constructed prior to the issue of subdivision clearance or development approval. Provision 14 requires that it be constructed in accordance with LPP 7. The draft LDP therefore meets the requirements of LPP7.

Local Planning Policy No. 8 – Designing Out Crime (LPP8)

LPP8 sets out design guidelines to be addressed during the design and assessment of LDPs. Designing out crime considerations for LDPs should take into account building orientation and surveillance. The subject lot of the draft LDP area has direct road frontage and the LDP requires buildings to address Anketell Road to provide surveillance and prohibits the use of blank walls on this frontage. The reciprocal right of carriageway easement is on both sides of the proposed built form, meaning that there will be passing traffic past the less frequently accessed service areas at the rear. Furthermore, to assist in surveillance for the rear of the lots, it is important that the design of the buildings ensure that these areas have adequate surveillance. As such, an additional provision is recommended and has been added as a condition of approval.

Bushfire Management

A Bushfire Management Plan (BMP) was previously approved for this subdivision and identifies that lot 47 is identified as being bushfire prone. As such the lot has been identified on the draft LDP and a BAL assessment and certification will be required for the lot at the building permit stage.

Conclusion

The draft LDP will be a single point of reference that will provide clarity and certainty to builders, property owners and City Officers. The City has assessed the provisions and requirements of the draft LDP and is supportive on the basis that it is consistent with the Council's relevant Local Planning Policies and similar LDPs approved throughout the City.

LEGAL/POLICY IMPLICATIONS:

For the purpose of Councillors considering a financial or impartiality interest only, the proponent is Rowe Group and the landowner is 316 Property Pty Ltd.

Legislation

- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Metropolitan Region Scheme
- City of Kwinana Local Planning Scheme No. 2
- Anketell North Local Structure Plan

17.2 ADOPTION OF LOCAL DEVELOPMENT PLAN – LOT 47 ANKETELL ROAD, ANKETELL**State Government Policies**

- State Planning Policy No. 5.4 – Road and Rail Noise
- State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas

Local Planning Policies

- Local Planning Policy No.1 - Landscape Feature and Tree Retention
- Local Planning Policy No. 7 - Uniform Fencing
- Local Planning Policy No. 8 – Designing Out Crime

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

While no trees were able to be retained in the draft LDP area, they have been retained within other stages of the subdivision where possible.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City.	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

COMMUNITY ENGAGEMENT:

Lot 47 is still in the ownership of the developer and is consistent with the approved LSP and SCCP. In addition, the preparation of the LDP is a requirement of a subdivision condition. It was therefore not considered necessary to advertise the draft LDP.

PUBLIC HEALTH IMPLICATIONS:

Given the location of the subject sites in close proximity to Anketell Road, there is potential for noise-sensitive land uses to be adversely affected by traffic noise. The Anketell North LSP anticipates commercial land uses on this lot. A noise impact assessment will be required to demonstrate the proposal meets the requirements of SPP 5.4.

17.2 ADOPTION OF LOCAL DEVELOPMENT PLAN – LOT 47 ANKETELL ROAD, ANKETELL

A Noise Impact Assessment details how these impacts can be mitigated. In addition, the draft LDP provisions require development applications on proposed Lot 47 to be accompanied by a noise impact assessment to determine the noise impacts of the proposed development on the residential properties to the south. The implementation of the noise reports will provide confidence that noise from the development will be determined and adequately mitigated to compliant levels.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of Council's decision on the draft LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements. Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. Consideration of the application within the statutory timeframes. Compliance of the proposal with Local Planning Scheme No.2, R-Codes, Local Structure Plan and relevant Policies. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

17.2 ADOPTION OF LOCAL DEVELOPMENT PLAN – LOT 47 ANKETELL ROAD, ANKETELL

COUNCIL DECISION

290

MOVED CR S LEE

SECONDED CR M KEARNEY

That Council approves the Local Development Plan for Lot 47 Anketell Road, Anketell as per Attachment B, pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions or Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the following;

Under ‘Building Orientation and Built Form’ – an additional provision to state, ‘Built form shall provide visual surveillance to the rear of the lots adjacent the southern reciprocal access easement’

**CARRIED
7/0**

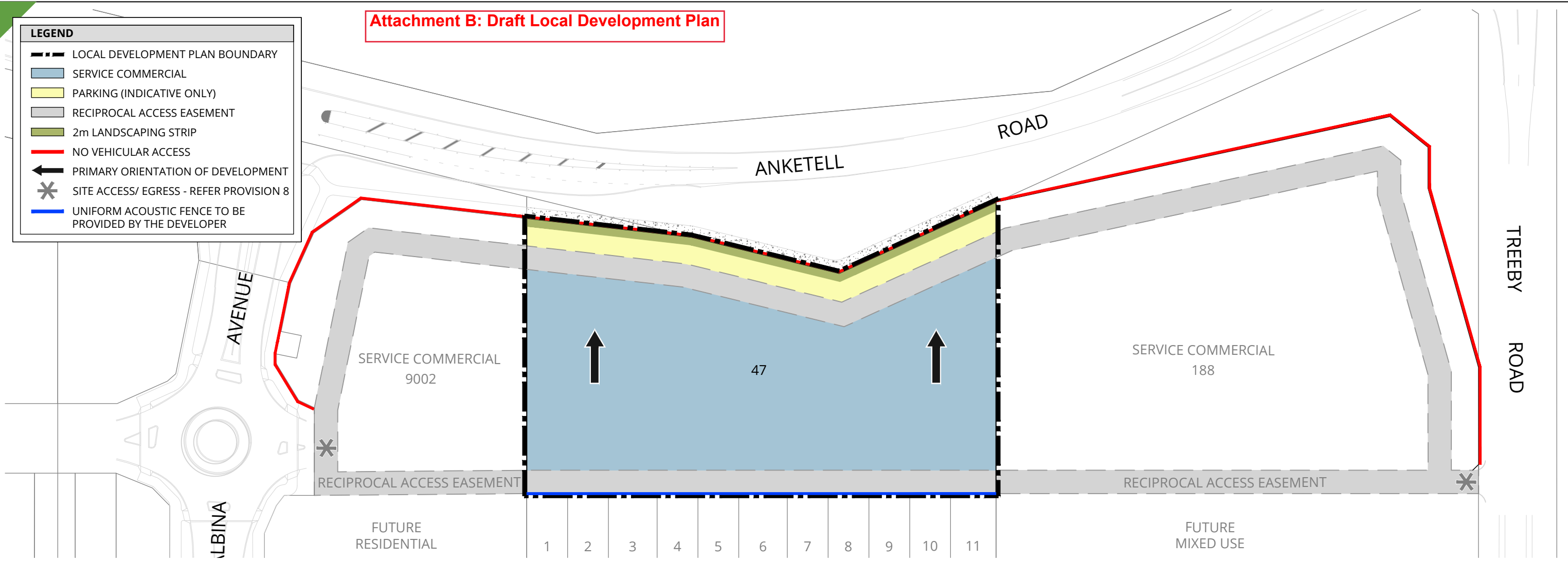
Attachment A: Location Plan



Attachment B: Draft Local Development Plan

LEGEND

- LOCAL DEVELOPMENT PLAN BOUNDARY
- SERVICE COMMERCIAL
- PARKING (INDICATIVE ONLY)
- RECIPROCAL ACCESS EASEMENT
- 2m LANDSCAPING STRIP
- NO VEHICULAR ACCESS
- PRIMARY ORIENTATION OF DEVELOPMENT
- SITE ACCESS/ EGRESS - REFER PROVISION 8
- UNIFORM ACOUSTIC FENCE TO BE PROVIDED BY THE DEVELOPER



Provisions

This Local Development Plan (LDP) is made under the provisions of the City of Kwinana Local Planning Scheme No. 2 (LPS2).

Unless otherwise defined on this LDP, all development shall be in accordance with the LPS2 and the Anketell North Local Structure Plan.

Utilities and Facilities

1. Service access / yards are to be screened from the street or public realm.

Building Orientation and Built Form

2. Orientation of development shall address Anketell Road as shown on this LDP through:
 - a. appropriate building articulation;
 - b. well defined entry points;
 - c. variation in materials/ colours/ textures
 - d. substantial clear glazing; and
 - e. the use of blank walls is not permitted
3. Architectural character and visual interest is to be provided to all sides of buildings that are viewed from the public realm. This can be achieved with articulation, colour and/or materials (including glazing).
4. Service commercial development to prevent adverse impacts on abutting residential development from noise, odour and light emissions through appropriate built form design, orientation and adequate setback of development from residential use.
5. All entrances to the buildings must be easily identifiable.

Landscaping, Parking and Access

6. Vehicular access to service commercial is to be provided via Reciprocal Right of Carriageway (Easement in Gross) as shown on this LDP.
7. Reciprocal Right of Carriageway (Easement in Gross) is to be provided as shown on the LDP providing adequate vehicular and pedestrian connection with neighbouring lots.
8. The design of the site Access/ Egress to provide for acceptable vehicle manoeuvring supplemented with on-site traffic management to the City's satisfaction.
9. Areas for parking shall generally be in accordance with the indicative location shown on this LDP.
10. A minimum 2m landscaping strip is to be provided generally at the location shown in the LDP. Additional landscaping may be required along other street frontages or in areas as determined by the City for streetscape amenity.

Noise Impact

11. Any application for development on the subject site shall include a noise impact assessment prepared by a suitably qualified acoustic consultant to determine the impacts of the proposed development on the nearest sensitive premises to ensure compliance with the Environmental Protection (Noise) Regulations 1997.
12. Any application for development on the subject site shall demonstrate compliance with the recommendations of the Transport Noise Assessment Report prepared by Herring Storer Acoustics and dated October 2017 to ensure compliance with the requirements of SPP 5.4 - Road and Rail Noise.

Fire Management

13. The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. The lot identified on this LDP as being subject to a Bushfire Management Plan and requires a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

Uniform Fencing

14. Proponent to ensure an acoustic wall to the height of 1.8 metres is constructed according to the requirements of the City's Uniform Fencing Policy along the rear boundaries of Lots 1-11 to provide protected outdoor recreation areas.

This Local Development Plan has been endorsed by Council under Clause 52(1)(a) of the Deemed Provisions

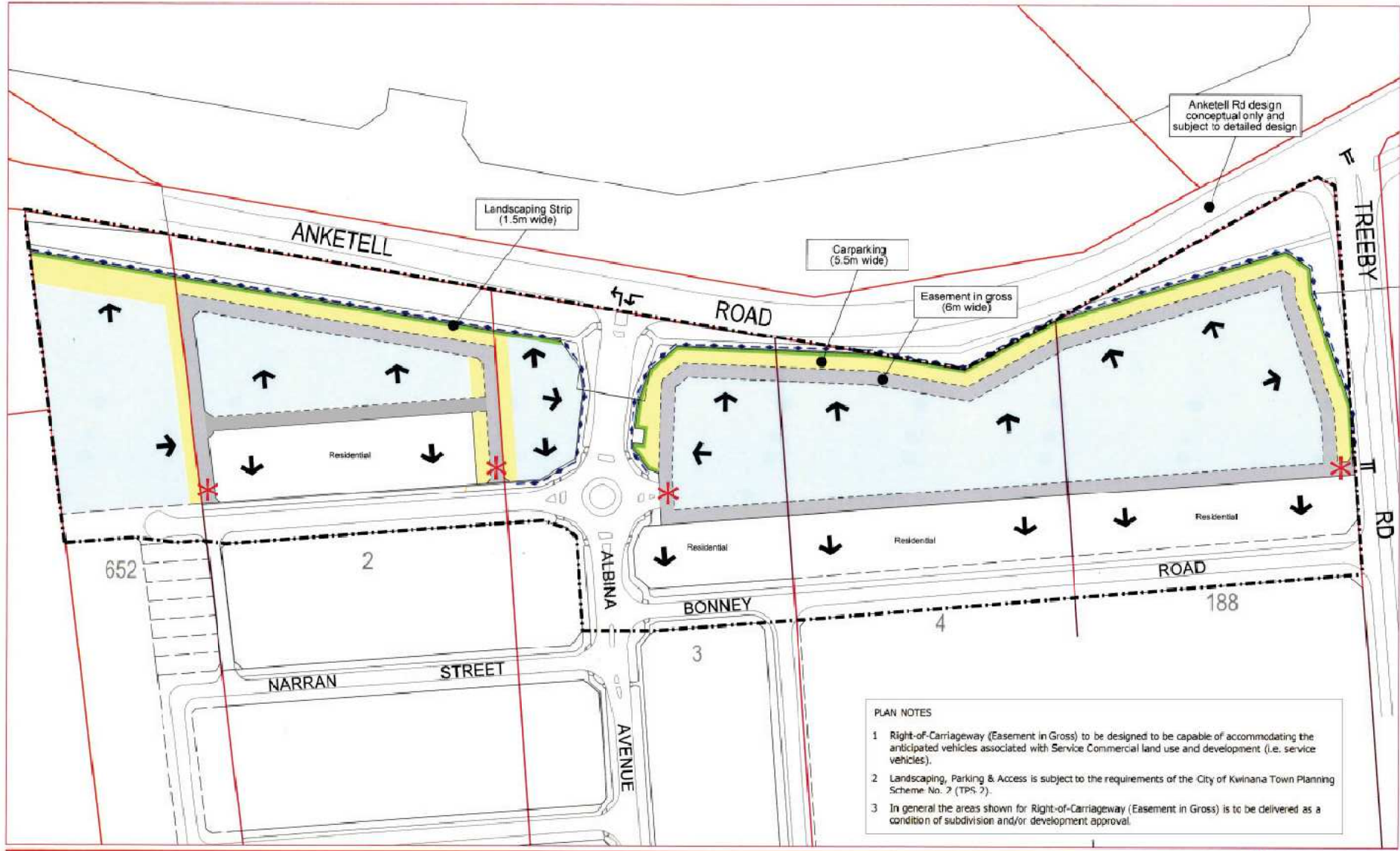
 Coordinator, Statutory Planning
 City of Kwinana

Date: _____

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9043_LDP02D_20200930 Anketell (LDP LOT 47) - DRAWN: ADAM GLASKIN - DATE CREATED: 2020.09.30 - PROJECTION: MGA50 GD94 - N/TOWN PLANNING/9043-9999/9043/DRAFTING/CAO - ADAM GLASKIN - 2020.09.30

Attachment C: Service Commercial Concept Plan



- PLAN NOTES**
- 1 Right-of-Carriageway (Easement in Gross) to be designed to be capable of accommodating the anticipated vehicles associated with Service Commercial land use and development (i.e. service vehicles).
 - 2 Landscaping, Parking & Access is subject to the requirements of the City of Kwinana Town Planning Scheme No. 2 (TPS 2).
 - 3 In general the areas shown for Right-of-Carriageway (Easement in Gross) is to be delivered as a condition of subdivision and/or development approval.

Plan No.: 620932-19
 Revision: REV.5
 Scale: 1:1500@A3

Level 10, 3 Foster Road Osborne Park WA 6107 www.veris.com.au

LEGEND					
	Landscaping (indicative only)		Service Commercial Precinct Boundary		Primary orientation of development
	Service Commercial Building envelope (indicative only)		Original lot boundary		Design details for access points to be undertaken at development approval stage.
	Reciprocal Right of Way Easement (indicative only)		Full Movement		No Vehicular Access
	Parking & Access (indicative only)		Restricted Movement		

SERVICE COMMERCIAL CONCEPT PLAN
 LOTS 2, 3, 188 & 652 ANKETELL ROAD
 ANKETELL

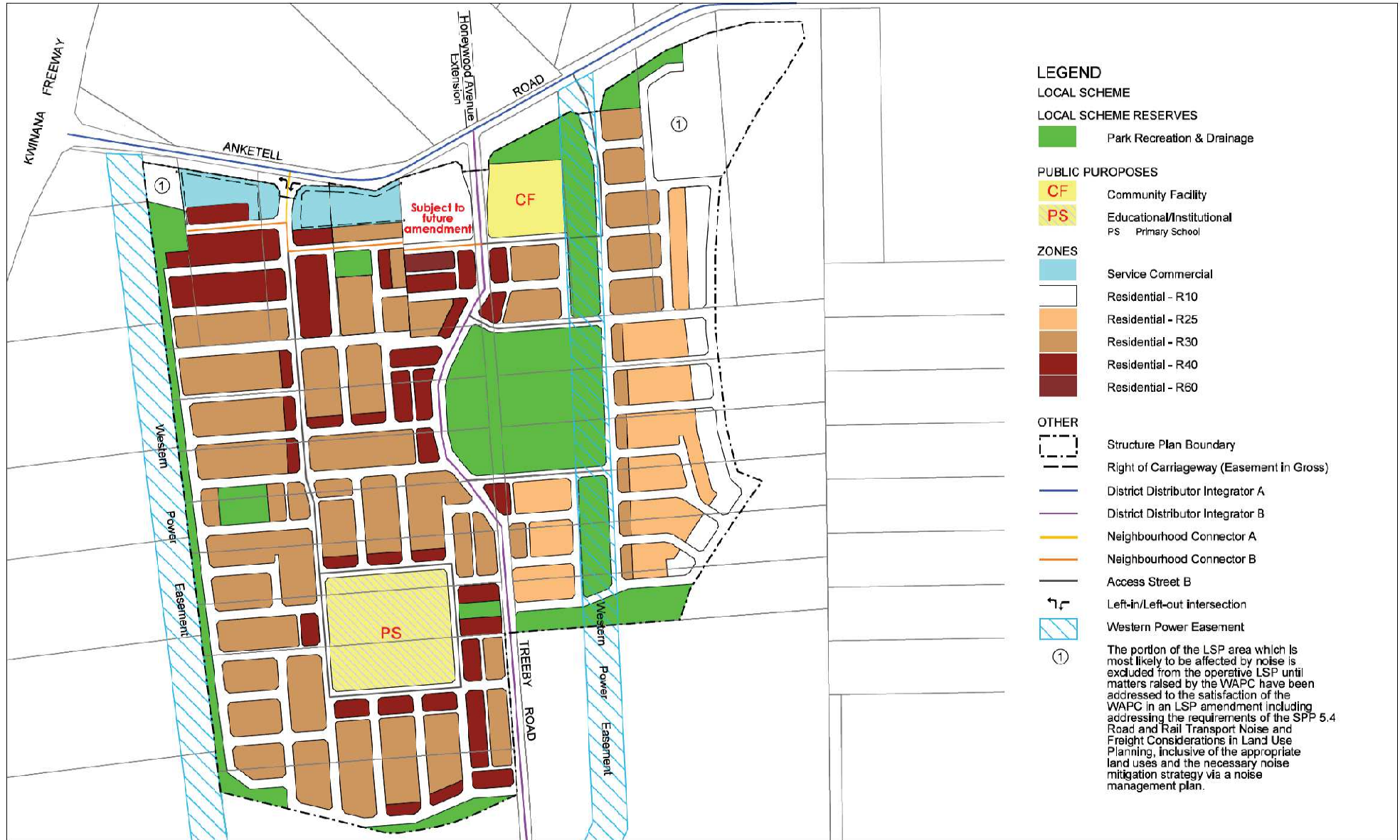


DATE DRAWN: 2/10/18
 DRAWN BY: BM
 CHECKED BY: P

REC: 1807-64686-10-23-ANKE-0385-19-00
 V: DATUM AND
 RD/TM/MGAS (B)

PLAN 4

Attachment D: Anketell North Local Structure Plan



Source: VERIS, 190424 Anketell North Local Structure plan amd5 rev10.dwg

ANKETELL NORTH LOCAL STRUCTURE PLAN

0m 50 100m

s: 1:4000@A3
d: 29 May 2019
p: 17/052/0073

Taylor Burwell Burnett Town Planning and Design
Level 7, 110 St Georges Terrace, Perth WA 6000
p: (08) 9226 4251, 081 9322 7819
e: admin@tbbyplanning.com.au

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17.3 Adoption of Local Development Plan for Lots 1-46 Anketell Road, Anketell

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

A draft Local Development Plan (LDP) for Lots 1-46 Anketell Road, Anketell (Attachment B) has been received for the consideration of Council under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). The draft LDP is located within the Anketell North Local Structure Plan (LSP) area on existing Lot 4 Anketell Road (refer to Attachment A).

Subdivision approval was granted by the Western Australian Planning Commission (WAPC) on 18 April 2019 (WAPC Ref: 157049) with a condition requiring the preparation of an LDP for the subject lots.

City Officers have considered the LDP against State Planning Policy 7.0 - Design of the Built Environment (SPP7), State Planning Policy 7.3 - Residential Design Codes (R-Codes) and three key local planning policies:

- Local Planning Policy No.1 – Landscape Feature and Tree Retention (LPP1);
- Local Planning Policy No.2 – Streetscapes (LPP2); and
- Local Planning Policy No.8 – Designing Out Crime (LPP8).

The proposed LDP (refer to Attachment B) is considered to meet the requirements set out in the City's local planning policies. These requirements apply to new dwellings in addition to the standard Local Planning Scheme No. 2 (LPS2) and R-Codes requirements. In some circumstances, deemed-to-comply provisions such as boundary setbacks, open space and garage setbacks have been adapted in order to achieve a desired built form outcome for the estate.

The LDP has been assessed and supported by City Officers and is recommended for approval.

OFFICER RECOMMENDATION:

That Council approves the Local Development Plan for Lots 1-46 Anketell Road, Anketell (as per Attachment B), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for *Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015*.

DISCUSSION:

Land Status

Local Planning Scheme No.2:	Development
Anketell North Local Structure Plan:	Residential R30 and R40
Metropolitan Region Scheme:	Urban

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL

Background

The draft LDP (Attachment B) has been specifically required as a condition of the WAPC's subdivision approval (WAPC Ref: 157049) for the subject land. The subdivision was approved on 18 April 2019, and the adoption of this LDP is required for the applicant to obtain clearance of conditions and subsequently, make lots available for development. The draft LDP sets out design requirements for the development of the lots indicated on the LDP for Lots 1-46 Anketell Road, Anketell. These requirements will apply in addition to existing LPS2 and R-Codes requirements.

Planning Assessment

The R-Code density for lots within the draft LDP is shown as R30 and R40 as per the approved LSP. The lot layout reflects the approved subdivision design. A LDP is a planning tool which sets out design requirements for development, either in addition to or in variance to those stipulated under LPS2 and R-Codes. Design elements include dwelling placement and design, solar orientation, private open space, setbacks, garage placement and design, fencing, store areas and service provision. Requirements vary depending on the type of land and design outcome trying to be achieved.

Part 6 of the Regulations outlines the process for considering LDPs. The City has assessed the draft LDP in accordance with the relevant provisions of the Regulations with consideration given to the LPS2, State and Local Planning Policy requirements as outlined below.

State Planning Policy No. 7 – Design of the Built Environment

SPP7 provides the broad framework for design of the built environment by setting out 10 design principles. These design principles have been considered in the assessment of the draft LDP and have been appropriately grouped and outlined below:

- Design Principles - 1 (Context and Character); 2 (Landscape Quality); 5 (Sustainability): these three objectives are adequately addressed through the implementation of the City's LPP1 and LPP2. The provision for street trees within the LDP area and provisions regarding built form outcomes and dwelling design ensure the above objectives of SPP7 are addressed.
- Design Principles - 4 (Functionality and build quality); 6 (Amenity); 10 (Aesthetics): The draft LDP satisfies these three design principles through a number of provisions such as linking minimum private outdoor living areas to a reduction in open space, ensuring development remains functional even with the reduced open space area on the lot. The design principles of SPP7 regarding amenity and aesthetics are adequately implemented through the City's LPP2, as seen through the provisions requiring architectural features on the front façade of dwellings.
- Design Principles - 7 (Legibility); 8 (Safety): The draft LDP addresses the design principles of safety and legibility through the application of LPP8 as outlined further below.
- Design Principles - 3 (Built form and scale); 9 (Community): The draft LDP addresses these design principles through the orientation of buildings and prescribing architectural design features for dwelling facades within the LDP area and also through the provision of good quality POS within the LDP area.

State Planning Policy No. 7.3 (R-Codes)

The LDP proposes variations to a number of deemed to comply requirements of the R-Codes relating to:

- Lot Boundary Setbacks
- Open Space
- Street Setbacks
- Garage Setbacks

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL

In relation to street setbacks, the draft LDP provisions intend to encourage dwellings to be constructed further forward on the lot. The LDP also varies side boundary setback provisions as prescribed in the R-Codes by permitting reduced setbacks to secondary streets. While mandating outdoor living spaces, the draft LDP also permits a reduction to private open space requirements which, along with front and side boundary setback variation provisions, provides built form flexibility and encourages applicants to focus open space towards the rear of lots.

This promotes liveable open space and living in the rear of properties whilst not having to reduce building floor area to achieve setbacks and open space requirements. The outdoor living area to the rear of the property is to be open to sunlight and ventilation which aligns with the relevant design principles of the R-Codes.

The combination of building setbacks and outdoor living area mandated size/dimension helps ensure that each dwelling is provided with a sufficient, consolidated outdoor area for natural light, ventilation, entertaining, leisure and some landscaping. Furthermore, the solar orientation of the lots within the subdivision enables dwellings to have exposure to sunlight in accordance with passive solar design principles.

Supporting the draft LDP provisions, the Department of Planning, Lands and Heritage has recently released the draft amendments to the R-Codes that seek to reduce the open space requirements and place a greater emphasis on providing a compliant private outdoor living area that can be used for recreation. One of the reasons for this, is that the open space definition includes small setback areas and clothes drying, meaning that complying with the required percentage of open space does not always result in a good built form outcome for the resident. Furthermore, the street setback, lot boundary setback and open space provisions as varied in the LDP are all consistent with previously approved LDPs across the City.

Local Planning Policy No. 1 - Tree Retention Policy (LPP1)

Prior to subdivision works being undertaken, the proponent is required to submit a Landscape Feature and Tree Retention Plan to the City for approval. This plan was submitted and was approved prior to site works being undertaken. It is noted that no trees have been retained in road reserves, however, some trees are required to be retained within the public open space (POS) shown on the draft LDP.

Local Planning Policy No. 2 – Streetscapes (LPP2)

LPP2 focuses on improved streetscapes across the City and places an emphasis on road design, the provision of new street trees and landscaping as well as built form outcomes. These provisions have been included in the draft LDP where appropriate and all these design outcomes are consistent with other developments within the area.

The engineering drawings for Lots 1-46 have been assessed as part of the subdivision clearance process. These drawings are in accordance with LPP2 in terms of road infrastructure, location of footpaths and sufficient road reserve widths to accommodate street trees. As required by LPP2, all proposed new street trees have been identified on the draft LDP to ensure that the tree locations are available to prospective purchasers and builders. The draft LDP has been reviewed by the City's Engineers to confirm that it is consistent with the previously approved subdivision engineering drawings.

In relation to dwelling façade treatment, LPP2 requires the following model provisions be incorporated into LDPs:

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL

Dwelling facade treatment

All dwellings to provide an appropriate, high quality design interface with the surrounding streetscape, through the use of at least three of the following architectural design features:

1. Articulation in dwelling facade (i.e. varied wall setbacks);
2. A minimum of two building materials, colours and/or finishes (E.g. render, brick, cladding);
3. Major habitable room openings incorporating large windows to provide surveillance;
4. Roof forms that incorporate gables;
5. A balcony, portico, or verandah; or
6. A built in planter box.

The draft LDP complies with the policy as the dwelling facade treatment provision has been incorporated into the LDP for all lots. Compliance with these provisions will ensure that all dwellings constructed within this LDP area will provide the desired design interface with the surrounding streetscape.

Fencing

1. Cohesive and consistent fencing is to be constructed by the developer along the front boundaries of all of the proposed lots with vehicle access from a rear laneway.
2. For all rear-loaded lots, a ground level height difference of between 300mm and 600mm between the front boundary and the street is encouraged.
3. Front fences within the primary street setback being visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
4. For secondary street boundaries, fencing shall be visually permeable above 1200mm behind the primary street setback, for a minimum length of 3m behind the truncation with a habitable room addressing the street.

This LDP area does not contain any laneway lots, therefore cohesive and consistent fencing is not a requirement. However, provisions requiring visually permeable fencing for front fences and a portion of the secondary street have been included on the draft LDP. The fencing along the POS will be required to incorporate permeable panels to provide surveillance as per LPP7 and will be installed prior to subdivision clearance.

Garages

- a) Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the dwelling setback line.
- b) Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
- c) Where garages exceed 50% of the primary lot frontage, they shall comply with the following:
 - A clear indication of the dwelling entrance.
 - The dwelling entrance shall be the dominant feature of the facade, and shall include a projecting portico or veranda with a minimum depth of 1.5 metres.
 - Garages are to be set back at least 0.5 metres behind the dwelling alignment.
- d) For any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single width garage/carport (including tandem) is permitted.
- e) Double garages are permitted on lots less than 10m wide where dwellings are two storeys and where major openings to habitable rooms are provided on the primary street frontage.
- f) For all lots where a footpath adjoins the boundary, the garage must be setback a minimum 4.5m from that boundary.

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL

The draft LDP does not contain any lots with frontages that are 10m wide and therefore does not include provisions d) and e). All other provisions are included as stated above. The inclusion of the appropriate provisions has ensured compliance with the policy.

Local Planning Policy No. 7 – Uniform Fencing (LPP7)

LPP7 requires that uniform fencing be provided for lots abutting the public domain, which includes higher order roads and POS. The LDP identifies uniform fencing along the interface with the POS in the area and for the lots that back on to the Service Commercial Lots to the north of the subdivision.

LPP7 specifies fencing standards where uniform fencing is required, including acoustic fences for noise mitigation. In this instance, an acoustic fence is required on the northern boundary of proposed Lot 1-11 where it adjoins Service Commercial properties. The location of the uniform acoustic fence has been shown on the draft LDP, and will be constructed prior to the issue of subdivision clearance. Provision 22 requires that it be constructed in accordance with LPP 7. The draft LDP therefore meets the requirements of LPP7.

The uniform fencing along the POS will be required to incorporate permeable panels to provide surveillance of the POS as per LPP7 and will be installed prior to subdivision clearance.

The LDP states that uniform estate fencing provided on private lots shall not be modified without written approval from the City of Kwinana and shall be maintained as visually permeable by landowners where applicable.

Local Planning Policy No. 8 – Designing Out Crime (LPP8)

LPP8 sets out design guidelines to be implemented during the design and assessment of LDPs. Designing out crime considerations for LDPs should take into account building orientation and surveillance. The draft LDP includes optional provisions in this regard such as requirements for permeable fencing along POS, secondary streets and truncations and habitable rooms to the front of dwellings with the large windows. Notwithstanding this there are also requirements in the R-Codes that require street surveillance (Clause 5.2.3) and therefore the requirements of LPP8 will be met.

In addition, secondary street boundary fencing is required to be visually permeable above 1.2m behind the primary street setback, for a minimum length of 3m behind the truncation. All future dwellings on these lots are required to have habitable rooms addressing the primary and secondary streets to provide passive surveillance.

Bushfire Management

A Bushfire Management Plan (BMP) was previously approved for this subdivision and identifies a number of lots within this stage of development that are subject to higher building standards for bushfire protection. Those lots that are subject to the BMP have been identified on the LDP and a BAL assessment and certification will be required for all lots at the building permit stage.

State Planning Policy 5.4 – Road and Rail Noise (SPP 5.4)

The purpose of SPP 5.4 is to minimise the adverse impact of road and rail noise on noise sensitive land-use and/or development, such as dwellings, within the specified trigger distance of strategic freight and major traffic routes and other significant freight and traffic routes. As Anketell Road is classified as a strategic freight and/or major traffic route in SPP 5.4, dwellings within 300 metres of the transport corridor are required to be assessed against the policy.

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL

As such, a Transport Noise Assessment (TNA) was prepared by Herring Storer Acoustics (dated October 2017) and was endorsed by the City. This assessment considered the built form on the service commercial lots to act as a noise shield for residential lots the subject of this LDP. The TNA modelled the impact of service commercial built form on the service commercial lots and assessment predicted that the bulky service commercial built form combined with a 1.8 metre high acoustic wall between the two land uses, will meet the requirements of SPP 5.4 and the residential dwellings will meet the requirements of *AS2107 – Acoustics – Recommended design sound levels and reverberation times for building interiors*.

The draft LDP shows uniform fencing along the boundaries of Lots 1-11 that abut the Service Commercial lots to the north. This is the acoustic fence required by the TNA, is outlined in provision 22 of the draft LDP and will be constructed prior to the issue of subdivision clearance. The fence is to be designed in accordance with the approved TNA and the fence to be constructed by the developer to help ensure the residential lots are not affected by noise emanating from Anketell Road and future commercial development on these lots. No further noise attenuations will be required in this regard.

Conclusion

The LDP will be a single point of reference that will provide clarity and certainty to builders, property owners and City Officers when assessing proposals for new development on these lots. The City has assessed the proposed provisions of the draft LDP and is satisfied that it is consistent with the City's requirements.

LEGAL/POLICY IMPLICATIONS:

For the purposes of Councillors considering a declaration of interest, the land owner is 316 Property Pty Ltd and the applicant is Rowe Group.

The following strategic and policy based documents were considered in assessing the application;

Legislation

Planning and Development (Local Planning Schemes) Regulations 2015

Schemes

Metropolitan Region Scheme; and
City of Kwinana Local Planning Scheme No. 2.

Local Planning Policies

Local Planning Policy No. 1 – Landscape Feature and Tree Retention;
Local Planning Policy No. 2 – Streetscapes; and
Local Planning Policy No. 8 – Designing Out Crime.

State Government Policies

State Planning Policy No.7.3 - Residential Design Codes of Western Australia;
State Planning Policy No.7 - Design of the Built Environment;
State Planning Policy No. 3.7 - Planning in Bushfire Prone Areas; and
Liveable Neighbourhoods Operational Policy.

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL**FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial or budget implications as a result of this application.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

While no trees were able to be retained in the streetscape, they have been retained within the subdivision's POS where possible. New street trees will be required for all lots as indicated on the draft LDP.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

COMMUNITY ENGAGEMENT:

The draft LDP was prepared by the developer and the lots have not yet been created, with the parent lot remaining in the ownership of the developer. The draft LDP was not advertised as it is not considered to adversely affect any owners or occupiers within the area covered by the plan or the adjoining area. The application is considered to be of low impact.

PUBLIC HEALTH IMPLICATIONS:

The LDP with its provisions, provides a sound basis for good urban design as well as safety through the provision of bush fire BAL construction requirements.

17.3 ADOPTION OF LOCAL DEVELOPMENT PLAN FOR LOTS 1-46 ANKETELL ROAD, ANKETELL

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of Council's decision on the draft LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements. Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Response to risk treatment required/in place	<ul style="list-style-type: none"> • Work instructions in place and checklists used when assessing the application. • Consideration of the application within the statutory timeframes. • Compliance of the proposal with Local Planning Scheme No.2, R-Codes, Local Structure Plan, Bushfire Guidelines and relevant Policies. • Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

COUNCIL DECISION

291

MOVED CR M KEARNEY**SECONDED CR P FEASEY**

That Council approves the Local Development Plan for Lots 1-46 Anketell Road, Anketell (as per Attachment B), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for *Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015*.

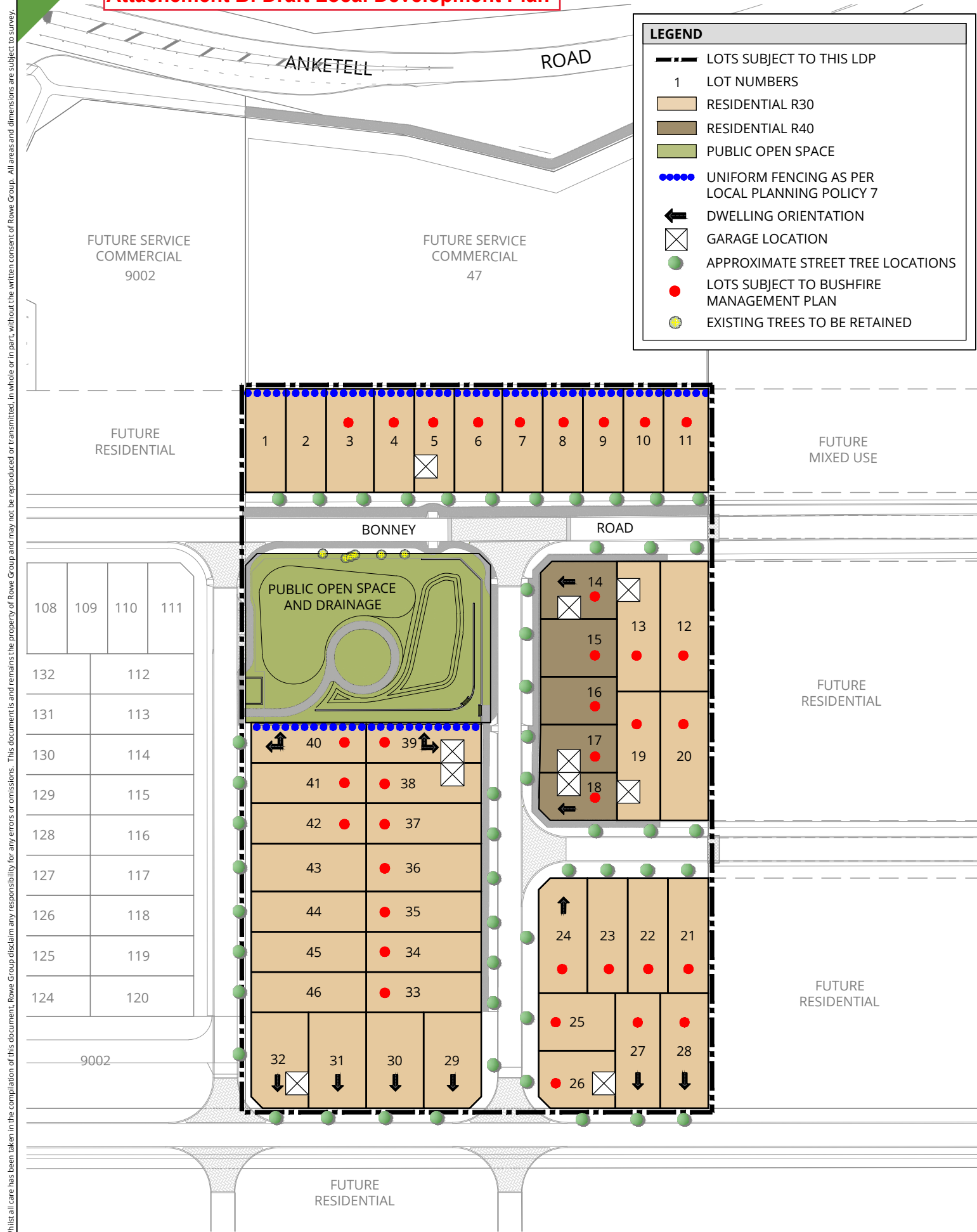
**CARRIED
7/0**

Attachment A: Location Plan



Attachement B: Draft Local Development Plan

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LEGEND

- LOTS SUBJECT TO THIS LDP
- 1 LOT NUMBERS
- RESIDENTIAL R30
- RESIDENTIAL R40
- PUBLIC OPEN SPACE
- UNIFORM FENCING AS PER LOCAL PLANNING POLICY 7
- DWELLING ORIENTATION
- GARAGE LOCATION
- APPROXIMATE STREET TREE LOCATIONS
- LOTS SUBJECT TO BUSHFIRE MANAGEMENT PLAN
- EXISTING TREES TO BE RETAINED

Provisions

This Local Development Plan (LDP) is made under the provisions of the City of Kwinana Local Planning Scheme No. 2 (TPS2) and provides variations to the 'Deemed-to-comply' provisions of the Residential Design Codes (R-Codes), TPS2 and Local Planning Policies as shown on the plan and written below. Development Approval is exempt for any Single House that is compliant with the provisions of this LDP, the R-Codes, TPS2 and all relevant Local Planning Policies. The Residential Design Codes do not apply where varied below. Minor variations to the requirements of this Local Development Plan may be approved by the City of Kwinana.

Minimum Open Space and Outdoor Living

1. Site cover may be increased to 65% subject to the provision of 16m² of outdoor living area with a minimum dimension of 4 metres, uncovered for a minimum of 2 metres from the lot boundary. *NOTE: Site Coverage includes the floor area of all buildings. Excluding alfresco/ portico/ verandahs with more than two open sides.
2. Site cover may be increased to 70%. (for lots 14 - 18 inclusive) Subject to provision of 16m² outdoor living area with a minimum dimension of 4m.

Garages / Vehicle Access

3. Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the dwelling setback line.
4. For all lots where a footpath adjoins the lot boundary, the garage must be setback a minimum 4.5 metres from that boundary.
5. Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
6. Where garages exceed 50% of the lot frontage, they shall comply with the following:
 - a. A clear indication of the dwelling entrance;
 - b. The dwelling entrance shall be the dominant feature of the façade and
 - c. Garages are to be setback at least 0.5 metres behind the building alignment, or at least 0.2 metres if there is a footpath within 0.3m of the front lot boundary.

Street Setbacks

7. Primary street setbacks may be reduced to a minimum of 2 metres and a maximum of 5 metres for all lots.
8. Where porticos or other similar façade treatments are provided they may be setback a minimum of 2 metres from the primary street.
9. Secondary street setbacks may be a minimum of 1 metre.

Nil Lot Boundary Setbacks

10. A nil side setback is permissible behind the primary street line and to a minimum of 2 metres from the rear boundary, or where this boundary is to the secondary street.
11. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling. The City of Kwinana may vary the location of the nil setback line where appropriate to achieve specific design outcomes.
12. Garages are permitted to have a nil side setback to one boundary. The garage nil setback is not required to be on the same nil setback side boundary as the dwelling.
13. For lots with a frontage of 11 metres or less, nil setbacks are permitted to both boundaries simultaneously.
14. Where a nil side setback is permissible but not proposed, side setbacks shall conform to the requirements of the R-Codes.

Dwelling Orientation

15. Where lots abut public open space, dwellings are to be situated so at least one habitable room is oriented towards the public open space.
16. Where lots abut public open space, an outdoor living area is to be provided with a minimum depth of 4 metres abutting the public open space. Outdoor living areas abutting public open space are to be open for a minimum of 2 metres from the boundary of the open space.

Outbuildings

17. Where sheds and outbuildings do not match the construction materials and colours of the dwelling they are to be screened from public view.
18. For lots with an area of 260m² or less, storage areas with a minimum internal area of 4m² and with a minimum dimension of 1.5 metres are to be provided at the time of construction of the dwelling. Storage areas shall be constructed under the main roof of the residence or garage and shall be accessible from either the exterior or within the garage.

Front Fences

19. Front fences within the primary street setback shall be visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
20. Front fences for secondary street boundaries shall be visually permeable above 1.2m behind the primary street setback, for a minimum length of 3m behind the truncation, with a habitable room addressing the street.

Uniform Fencing

21. Any Estate / Uniform fencing provided on private lots shall not be modified without the written approval from the City of Kwinana, and shall be maintained as visually permeable by landowners where applicable.
22. Proponent to ensure an acoustic wall to the height of 1.8 metres is constructed according to the requirements of the City's Uniform Fencing Policy along the rear boundaries of lots 1-11 to provide protected outdoor recreation areas.

Dwelling Façade Treatment

23. All dwellings are to provide an appropriate, high quality interface with the surrounding streetscape, through the use of at least three of the following architectural design features:
 - a. Articulation in dwelling façade (i.e. varied wall setbacks);
 - b. A minimum of two building materials, colours and/or finishes (e.g. render, brick cladding);
 - c. Major habitable room openings, incorporating large windows to provide surveillance;
 - d. Roof forms that incorporate gables;
 - e. A balcony, portico, or verandah; or
 - f. A built-in planter box.

Street Trees

24. In accordance with the City's Streetscape Policy (LPP2), a minimum of one street tree per lot and two street trees for corner lots are required. Street trees are to be generally located as shown on this LDP, subject to detailed landscape design.

Fire Management

25. The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

This Local Development Plan has been endorsed by Council under Clause 52(1)(a) of the Deemed Provisions

Coordinator, Statutory Planning
City of Kwinana

Date:

9043_LDP01 G 20201012 Anketell (LDP LOT 1-46) DRAWN: A. GLASKIN - DATE CREATED: 2020.10.12 - PROJECTION: MGA50 GD94 -

18 Reports – Civic Leadership

18.1 Budget Variations

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

To amend the 2020/2021 budget to reflect various adjustments to the General Ledger with nil effect to the budgeted surplus position as detailed below.

OFFICER RECOMMENDATION:

- 1) That Council approves the required budget variations to the Current Budget for 2020/2021 as follows.
- 2) That Council notes the creation of a Policy Officer position for a period of nine months, to deliver the Age Friendly Strategy detailed in item 3 below.

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Reserve Development – Parks for People Strategy Gemstone Park	Nil	(145,000)	(145,000)
	Capital Expense – Reserve Development – Parks for People Strategy Ascot Park	(145,000)	145,000	Nil
2	Capital Expense – Roads – Black Spot – Meares Avenue - Challenger Avenue roundabout pre deflection treatment	Nil	(110,000)	(110,000)
	Capital Expense – Roads -General Traffic Management - Traffic Calming	(74,000)	36,777	(37,223)
	Capital Revenue – Grant – Black Spot Grant funding- Challenger Avenue roundabout pre deflection treatment	Nil	73,333	73,333
3	Operating Expense - City Engagement Admin – Salaries	(199,460)	(75,000)	(274,460)
	Operating Expense - City Executive - Consultancy	(225,000)	75,000	(150,000)
4	Capital Expense – Reserve Development – Sport – Thomas Oval Lighting	(413,361)	134,607	(278,754)
	Capital Revenue – Grant – Department of Sport and Recreation – Thomas Oval Lighting	150,000	(112,500)	37,500
	Reserve Transfer – Asset Management Reserve – Parks for People Strategy	263,361	(54,613)	(208,748)
	Opening Surplus	1,388,540	32,506	1,421,046

18.1 BUDGET VARIATIONS

5	Operating Expense – Drainage Maintenance – Wellard - DCA 2 funded	Nil	(22,240)	(22,240)
	Reserve Transfer – DCA 2 Reserve	0	22,240	22,240
6	Capital Expense – Plant and Equipment – Transportation Vehicles – Replacement fleet vehicle Plant 551	(43,000)	10,000	(33,000)
	Reserve Transfer – Plant and Equipment Replacement Reserve – Replacement fleet vehicle Plant 551	18,700	(10,000)	8,700
	Capital Revenue - Sale Proceeds - Fleet vehicle Plant 551	24,300	Nil	24,300

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Reserve Development – Parks for People Strategy Gemstone Park	Nil	(145,000)	(145,000)
	Capital Expense – Reserve Development – Parks for People Strategy Ascot Park	(145,000)	145,000	Nil
	The playground at Gemstone Park has been deemed non-compliant due to a safety issue of tree roots growing through the soft fall. Remediation works include recommendations from an arborist to prevent tree root damage in the future. It is proposed that budgeted Parks for People Strategy capital works for Ascot Park upgrade is moved to the 2021/2022 financial year, and Gemstone Park capital works are undertaken this financial year using funds from the Asset Management Reserve as per the Parks for People Strategy (previously budgeted for Ascot Park).			
2	Capital Expense – Roads – Black Spot – Meares Avenue - Challenger Avenue roundabout pre deflection treatment	Nil	(110,000)	(110,000)
	Capital Expense – Roads -General Traffic Management - Traffic Calming	(74,000)	36,777	(37,223)
	Capital Revenue – Grant – Black Spot Grant funding- Challenger Avenue roundabout pre deflection treatment	Nil	73,333	73,333
	Main Roads WA have approved \$73,333 MRRG Black Spot grant funding (2/3 of total \$110,000 project value) to construct pre deflection treatment at Meares Avenue - Challenger Ave roundabout. The City of Kwinana will need to contribute 1/3 of the total project value to proceed with the project. It is proposed that this contribution is funded from the Asset Management Reserve using funds budgeted for capital traffic management projects. Planned traffic management projects could be deferred to the 2021/2022 financial year so that the City is able to utilise the grant funding.			

18.1 BUDGET VARIATIONS

3	Operating Expense - City Engagement Admin – Salaries	(199,460)	(75,000)	(274,460)
	Operating Expense - City Executive - Consultancy	(225,000)	75,000	(150,000)

Funds were budgeted to undertake the development of the Age Friendly Kwinana Strategy via consultancy. An in-house resource has been determined to be more effective in terms of scope of work that can be achieved.

It is proposed that these funds are moved from consultancy to salaries in order to develop the Age Friendly Kwinana Strategy and assist with review of the Multicultural Action Plan, Access and Inclusion Plan, Cultural Plan and Youth Strategy. This variation would result in the creation of a Policy Officer position for a period of nine months, to deliver the Age Friendly Strategy and assist with the review of other documents.

4	Capital Expense – Reserve Development – Sport – Thomas Oval Lighting	(413,361)	134,607	(278,754)
	Capital Revenue – Grant – Department of Sport and Recreation – Thomas Oval Lighting	150,000	(112,500)	37,500
	Reserve Transfer – Restricted Grants and Contributions – Thomas Oval Lighting	263,361	(54,613)	(208,748)
	Opening Surplus	1,388,540	32,506	1,421,046

Additional funds were required for the Thomas Oval Lighting capital project due to unexpected rock excavation and changes to footing design. It is proposed that these additional works are funded from the surplus carried forward from 2019/2020.

This variation includes adjustments to reserve transfers and grant funding to reflect actual carried forward amounts from 2019/2020.

5	Operating Expense – Drainage Maintenance – Wellard - DCA 2 funded	Nil	(22,240)	(22,240)
	Reserve Transfer – DCA 2 Reserve	0	22,240	22,240

A budget (\$58,380) is required for the maintenance of the sub drain in Wellard for a period of 21 months, following the handover of the upgraded sub drain to the City of Kwinana as per Development Contribution Plan requirements.

It is proposed that the 2020/2021 portion (\$22,240) is transferred from the DCA 2 Reserve as the two year post construction maintenance of the sub drain has been collected as part of developer contributions for DCA 2.

6	Capital Expense – Plant and Equipment – Transportation Vehicles – Replacement fleet vehicle Plant 551	(43,000)	10,000	(33,000)
	Reserve Transfer – Plant and Equipment Replacement Reserve – Replacement fleet vehicle Plant 551	18,700	(10,000)	8,700
	Capital Revenue - Sale Proceeds - Fleet vehicle Plant 551	24,300	Nil	24,300

18.1 BUDGET VARIATIONS

The 2020/2021 Capital budget allowed for the replacement of the vehicle for the Director of City Legal position. This vehicle still needs to be replaced but is no longer required due to a change in organisational structure.

A new replacement vehicle is needed for the Supervisor Facility Cleaning and Projects as their existing vehicle was reallocated to the newly created Bushfire Mitigation Officer position.

The purpose of this variation is to reflect the proposed change in new vehicle allocation and to reflect the savings from the change in vehicle price. This will reduce the amount needed to be transferred from the Plant and Equipment Replacement Reserve.

LEGAL/POLICY IMPLICATIONS:

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

*requires an absolute majority of Council.

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications are detailed in this report.

ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading and purchase of City assets will be included in the City’s Asset Management Strategy.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

18.1 BUDGET VARIATIONS**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS:

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not manage its finances adequately and allows budget expenditure to exceed allocation and the City then finds itself unable to fund its services that have been approved through the budget process
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate risk)
Response to risk treatment required/in place	Submit budget variation requests to Council as they arise, identifying financial implications and ensuring there is nil effect on the budget adopted
Rating (after treatment)	Low

COUNCIL DECISION

292

MOVED CR P FEASEY**SECONDED CR M ROWSE**

- 1) That Council approves the required budget variations to the Current Budget for 2020/2021 as follows.
- 2) That Council notes the creation of a Policy Officer position for a period of nine months, to deliver the Age Friendly Strategy detailed in item 3 below.

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Reserve Development – Parks for People Strategy Gemstone Park	Nil	(145,000)	(145,000)
	Capital Expense – Reserve Development – Parks for People Strategy Ascot Park	(145,000)	145,000	Nil

18.1 BUDGET VARIATIONS

2	Capital Expense – Roads – Black Spot – Meares Avenue - Challenger Avenue roundabout pre deflection treatment	Nil	(110,000)	(110,000)
	Capital Expense – Roads -General Traffic Management - Traffic Calming	(74,000)	36,777	(37,223)
	Capital Revenue – Grant – Black Spot Grant funding- Challenger Avenue roundabout pre deflection treatment	Nil	73,333	73,333
3	Operating Expense - City Engagement Admin – Salaries	(199,460)	(75,000)	(274,460)
	Operating Expense - City Executive - Consultancy	(225,000)	75,000	(150,000)
4	Capital Expense – Reserve Development – Sport – Thomas Oval Lighting	(413,361)	134,607	(278,754)
	Capital Revenue – Grant – Department of Sport and Recreation – Thomas Oval Lighting	150,000	(112,500)	37,500
	Reserve Transfer – Asset Management Reserve – Parks for People Strategy	263,361	(54,613)	(208,748)
	Opening Surplus	1,388,540	32,506	1,421,046
5	Operating Expense – Drainage Maintenance – Wellard - DCA 2 funded	Nil	(22,240)	(22,240)
	Reserve Transfer – DCA 2 Reserve	0	22,240	22,240
6	Capital Expense – Plant and Equipment – Transportation Vehicles – Replacement fleet vehicle Plant 551	(43,000)	10,000	(33,000)
	Reserve Transfer – Plant and Equipment Replacement Reserve – Replacement fleet vehicle Plant 551	18,700	(10,000)	8,700
	Capital Revenue - Sale Proceeds - Fleet vehicle Plant 551	24,300	Nil	24,300

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL
7/0

18.2 Monthly Financial Report September 2020

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 30 September 2020 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the Monthly Statements of Financial Activity for the period ended 30 September 2020, contained within Attachment A; and
2. Accepts the explanations for material variances for the period ended 30 September 2020, contained within Attachment A.

DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

The period of review is September 2020. The current closing municipal surplus for this period is \$40,754,974 compared to a budget position of \$40,140,056. This is considered a satisfactory result for the City as it is maintaining a healthy budget surplus position.

The City's cash balances are tracking well with a positive unrestricted cash balance as at 30 September of \$18,825,158. The first rates instalment due date in August has seen a healthy in flow of cash payments. To date, the City has not had to draw on either the Waste Reserve contingency or the WATC Short Term Lending Facility.

Income for the September 2020 period year to date is \$50,748,106. This is made up of \$49,782,917 in operating revenues and \$965,189 in non-operating grants, contributions and subsidies received. The budget estimated \$49,743,001 would be received for the same period. The variance to budget is \$1,005,105. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the September 2020 period year to date is \$12,627,219. This is made up of \$11,436,799 in operating expenditure and \$1,190,420 in capital expenditure. The budget estimated \$16,929,673 would be spent for the same period. The variance to budget is \$4,302,454. This operating expenditure variance is attributable to the timing of works being completed and the supplier invoicing the City for works done. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

18.2 MONTHLY FINANCIAL REPORT SEPTEMBER 2020**LEGAL/POLICY IMPLICATIONS:**

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

FINANCIAL/BUDGET IMPLICATIONS:

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

18.2 MONTHLY FINANCIAL REPORT SEPTEMBER 2020**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

COUNCIL DECISION

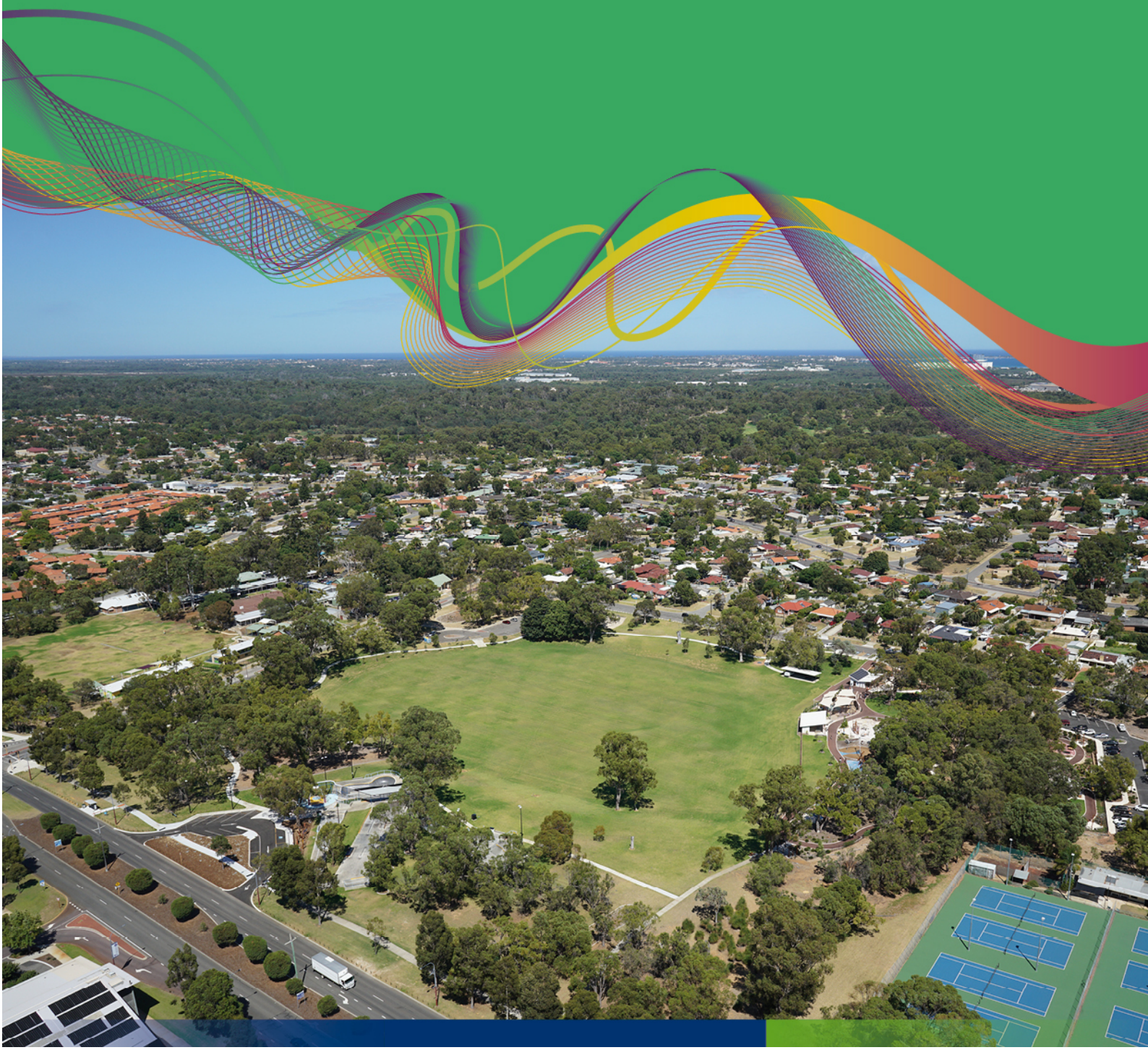
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MOVED CR S LEE**SECONDED CR S WOOD****That Council:**

1. **Accepts the Monthly Statements of Financial Activity for the period ended 30 September 2020, contained within Attachment A; and**
2. **Accepts the explanations for material variances for the period ended 30 September 2020, contained within Attachment A.**

CARRIED
7/0

Monthly Financial Report



CITY OF KWINANA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 September 2020

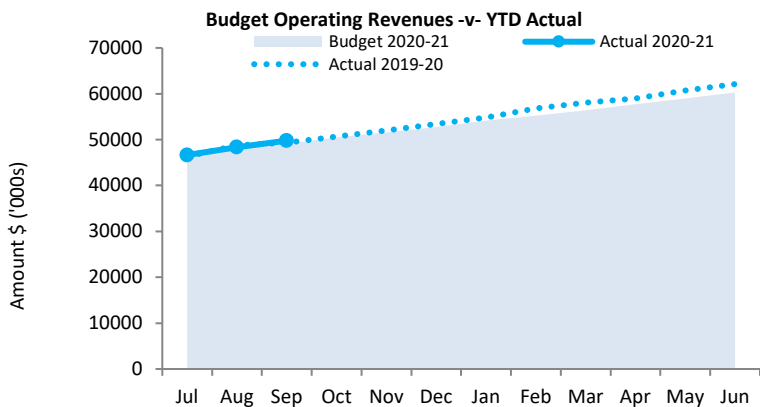
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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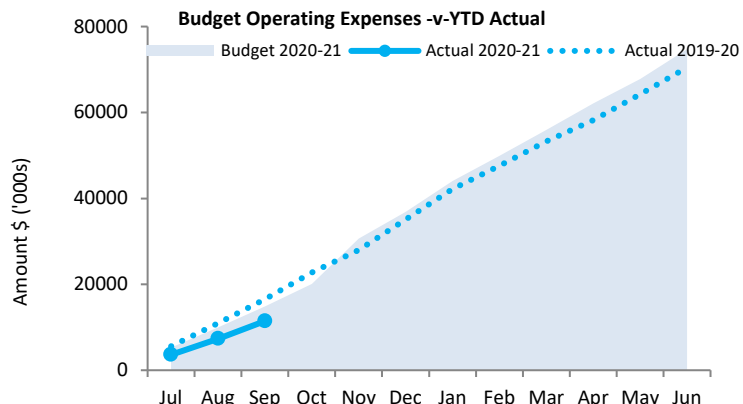
Statement of Financial Activity by Nature or Type	4
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OPERATING ACTIVITIES

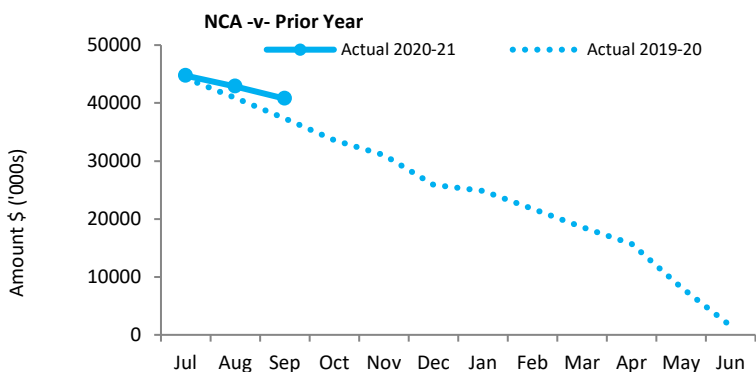
OPERATING REVENUE



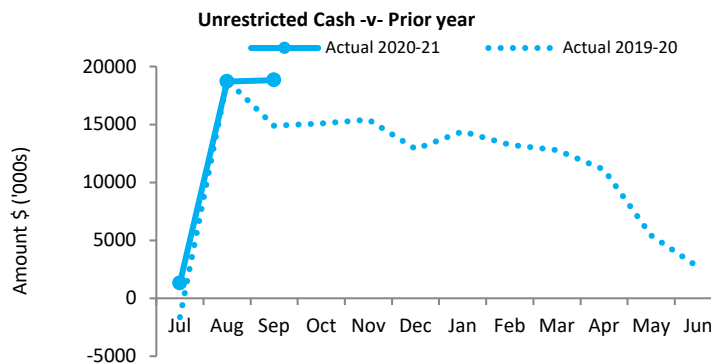
OPERATING EXPENSES



NET CURRENT ASSETS

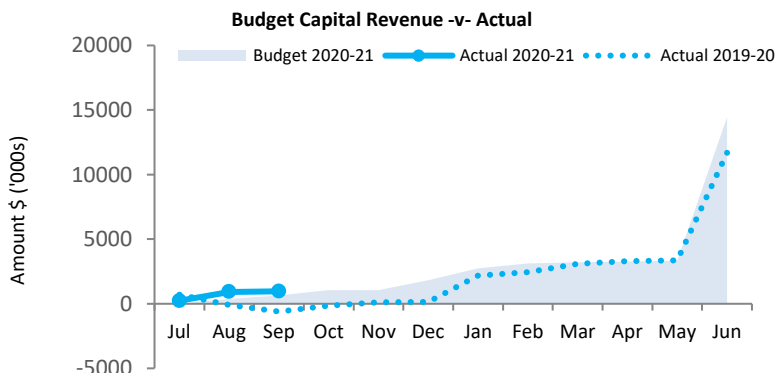


UNRESTRICTED CASH

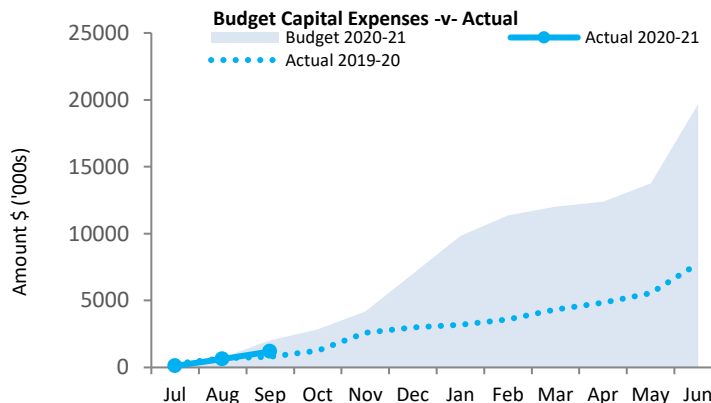


INVESTING ACTIVITIES

CAPITAL REVENUE

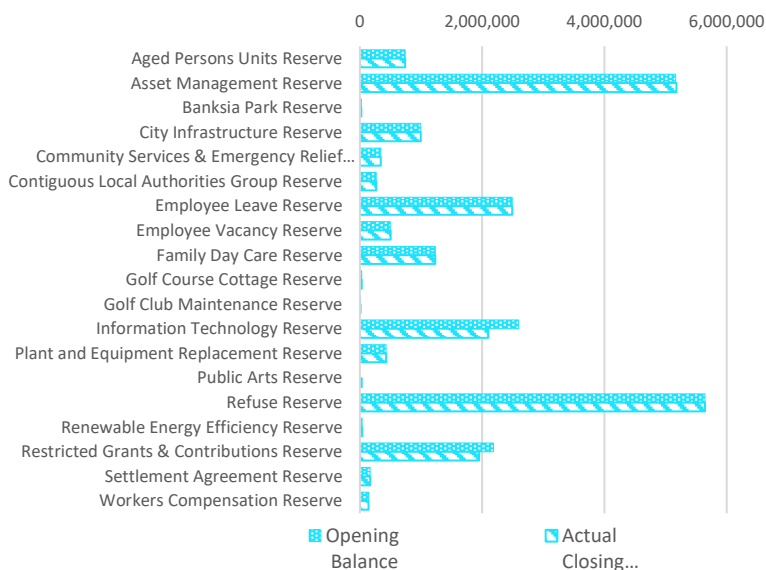


CAPITAL EXPENSES

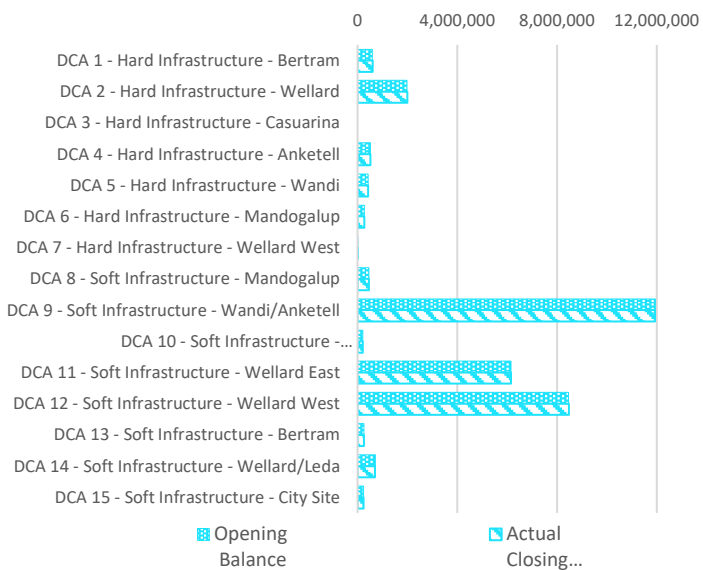


FINANCING ACTIVITIES

RESERVES



DCA RESERVES



Funding surplus / (deficit) Components

	Current Budget	YTD Current Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Funding surplus / (deficit)				
Opening	\$1.36 M	\$1.39 M	\$1.72 M	\$0.33 M
Closing	\$0.00 M	\$40.14 M	\$40.75 M	\$0.61 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$75.02 M	% of total
Unrestricted Cash	\$18.83 M	25.1%
Restricted Cash	\$56.19 M	74.9%

Refer to Note 3 - Cash and Financial Assets

Payables	
	\$4.90 M
Trade Payables	\$2.72 M
Bonds & Deposits Held	\$1.30 M
Other Accrued Expenses	\$0.87 M

Receivables		
	\$24.42 M	% Outstanding
Rates Receivable	\$23.91 M	43.9%
Trade Receivable	\$0.51 M	

Refer to Note 4 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$6.20 M)	\$34.26 M	\$38.65 M	\$4.39 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$40.29 M	% Variance
YTD Budget	\$39.93 M	0.9%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$1.84 M	% Variance
YTD Budget	\$1.75 M	4.9%

Refer to Note 10 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$7.15 M	% Variance
YTD Budget	\$7.00 M	2.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.21 M)	(\$1.38 M)	(\$0.22 M)	\$1.16 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.01 M	% Spent
YTD Budget	\$0.00 M	
Current Budget	\$0.47 M	2.9%

Refer to Note 5 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$1.19 M	% Spent
Current Budget	\$19.69 M	6.0%
Adopted Budget	\$19.12 M	6.2%

Refer to Note 6 - Capital Acquisition

Capital Grants		
YTD Actual	\$0.38 M	% Received
Current Budget	\$3.11 M	12.3%
Adopted Budget	\$3.11 M	12.3%

Refer to Note 6 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$10.08 M	\$5.88 M	\$0.61 M	(\$5.27 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.03 M
Interest expense	\$0.04 M
Principal due	\$20.07 M

Refer to Note 7 - Borrowings

Reserves	
Reserves balance	\$22.31 M
DCA Reserve Balance	\$32.27 M
Interest earned	\$0.04 M

Refer to Note 9 - Cash Reserves

Lease Liability	
Principal repayments	\$0.03 M
Interest expense	\$0.00 M
Principal due	\$0.16 M

reclassified from Lease Expense June 2020 - AASB16

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$		\$	\$	\$	%	
Opening funding surplus / (deficit)		1,360,000	1,388,540	1,388,540	1,716,615	328,075	23.6%	▲
Revenue from operating activities								
Rates	5	39,933,543	39,933,543	39,933,543	40,285,434	351,891	0.9%	
Operating grants, subsidies and contributions	10	6,617,653	6,624,645	1,751,126	1,836,975	85,849	4.9%	
Fees and charges		11,913,171	11,913,171	6,999,410	7,147,106	147,696	2.1%	
Interest earnings		1,220,577	1,220,577	234,618	272,350	37,732	16.1%	
Other revenue		451,881	481,781	176,786	241,052	64,266	36.4%	▲
Profit on disposal of assets	5	124,510	124,510	0	0	0	0.0%	
		60,261,335	60,298,227	49,095,483	49,782,917	687,434		
Expenditure from operating activities								
Employee costs		(28,033,854)	(28,033,854)	(6,546,322)	(5,923,733)	622,589	9.5%	▲
Materials and contracts		(27,604,630)	(27,611,622)	(7,543,672)	(4,739,880)	2,803,792	37.2%	▲
Utility charges		(2,557,908)	(2,557,908)	(645,328)	(577,350)	67,978	10.5%	▲
Depreciation on non-current assets		(14,691,676)	(14,691,676)	(57,426)	0	57,426	100.0%	▲
Interest expenses		(987,579)	(987,579)	(42,648)	(42,245)	403	0.9%	
Insurance expenses		(583,736)	(583,736)	(305,743)	(404,418)	(98,675)	(32.3%)	▼
Other expenditure		(189,547)	(189,547)	244,942	250,827	5,885	(2.4%)	
Loss on disposal of assets	5	(83,085)	(83,085)	0	0	0	0.0%	
		(74,732,015)	(74,739,007)	(14,896,197)	(11,436,799)	3,459,398		
Non-cash amounts excluded from operating activities	2	8,241,957	8,241,957	57,426	303,270	245,844	428.1%	▲
Amount attributable to operating activities		(6,228,723)	(6,198,823)	34,256,712	38,649,388	4,392,676		
Investing activities								
Grants, Subsidies and Contributions	11	13,434,461	13,969,181	647,518	951,689	304,171	47.0%	
Proceeds from disposal of assets	5	473,350	473,350	0	13,500	13,500	0.0%	
Self-Supporting Loan Principal Received	7	17,269	17,269	4,317	5,709	1,392	32.2%	
Self-Supporting Loan Principal Paid		(17,269)	(17,269)	0	0	0	0.0%	
Payments for property, plant and equipment	6	(19,121,835)	(19,692,095)	(2,033,476)	(1,190,420)	843,056	41.5%	▲
Amount attributable to investing activities		(5,214,024)	(5,249,564)	(1,381,641)	(219,522)	1,162,119		
Financing Activities								
Proceeds from new debentures	7	5,000,000	5,000,000	2,000,000	0	(2,000,000)	(100.0%)	▼
Repayment of debentures	7	(6,871,990)	(6,871,990)	(27,792)	(27,792)	0	0.0%	
Payments for principal portion of lease liabilities		(229,206)	(229,206)	(19,101)	(29,662)	(10,561)	(55.3%)	
Transfer from reserves	9	20,399,567	20,406,567	3,953,238	738,473	(3,214,765)	81.3%	
Transfer to reserves	9	(8,215,624)	(8,245,524)	(29,900)	(72,525)	(42,625)	(142.6%)	
Amount attributable to financing activities		10,082,747	10,059,847	5,876,446	608,494	(5,267,952)		
Closing funding surplus / (deficit)		0	0	40,140,056	40,754,974	614,919		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

	NOTE	Closing 30 June 2020 \$	Current Month 30 September 2020 \$	This Time Last Year 30 September 2019 \$
CURRENT ASSETS				
Cash and cash equivalents	9	25,471,026	21,352,475	9,465,929
Other financial assets - Term Deposits	9	33,787,559	53,359,380	62,522,040
Other financial assets - Banksia Park Deferred Mgmt Fees		319,490	319,490	297,819
Other financial assets - Self Supporting Loans		17,269	17,269	16,709
Trade and other receivables (<i>incl. allowance for impairment</i>)	4	4,439,326	25,489,584	24,979,174
Inventories		37,323	38,750	30,104
Other assets		464,297	600	0
TOTAL CURRENT ASSETS		64,536,288	100,577,548	97,311,775
NON-CURRENT ASSETS				
Trade and other receivables		760,126	756,140	707,184
Other financial assets - Banksia Park Deferred Mgmt Fees		3,184,673	3,184,673	3,095,582
Other financial assets - Local Govt House Trust		124,637	124,637	122,620
Other financial assets - Self Supporting Loans		232,704	226,995	244,448
Investment in associate (SMRC)		319,244	319,244	319,244
Property, plant and equipment		147,198,794	147,551,613	149,397,173
Infrastructure		363,572,820	364,095,416	360,307,355
Intangible assets		616,115	917,621	391,734
Right of use assets		190,680	190,679.57	0
TOTAL NON-CURRENT ASSETS		516,199,793	517,367,019	514,585,342
TOTAL ASSETS		580,736,081	617,944,567	611,897,117
CURRENT LIABILITIES				
Trade and other payables		7,233,229	4,902,077	4,603,649
Banksia Park Unit Contributions		16,975,350	17,017,825	17,133,425
Contract liabilities	10 & 11	10,641,272	10,908,632	0
Lease liabilities		114,357	84,695	0
Borrowings	7	1,889,259	1,889,259	1,451,093
Employee related provisions		5,505,931	5,495,379	4,893,030
TOTAL CURRENT LIABILITIES		42,359,397	40,297,868	28,081,196
NON-CURRENT LIABILITIES				
Contract liabilities	11	21,971,617	21,971,617	0
Lease liabilities		77,148	77,148	0
Borrowings	7	18,212,046	18,184,254	20,101,305
Employee related provisions		410,209	410,209	469,604
TOTAL NON-CURRENT LIABILITIES		40,671,020	40,643,228	20,570,909
TOTAL LIABILITIES		83,030,418	80,941,096	48,652,105
NET ASSETS		497,705,664	537,003,471	563,245,012
EQUITY				
Retained surplus		210,292,472	250,256,227	275,597,079
Reserves - cash/financial asset backed	9	55,249,686	54,583,739	55,916,098
Revaluation surplus		232,163,505	232,163,505	231,731,835
TOTAL EQUITY		497,705,664	537,003,471	563,245,012

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 1
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Rates	351,891	1%	No Material Variance	
Operating Grants, Subsidies and Contributions	85,849	5%	Timing	Refer note 10. First quarter DFES grant (\$47k) received in June 2020 offset by higher than expected first quarter FAGS.
Fees and Charges	147,696	2%	No Material Variance	
Interest Earnings	37,732	16%	Timing	Term deposit interest earned \$18k and Rates instalment and penalty interest \$20k higher than budgeted.
Other Revenue	64,266	36%	▲ Timing	Insurance reimbursements and rebate.
Profit on Disposal of Assets	0	0%	No Material Variance	
Expenditure from operating activities				
Employee Costs	622,589	10%	▲ Timing	Salary & wages below budget \$467k (Facilities Management \$116k, Environmental Health Services \$91k, Community Development \$86k). Workers compensation premium below budget \$112k.
Materials and Contracts	2,803,792	37%	▲ Timing	Timing of works. Environmental Health \$589k below budget (\$535k Mainstream Waste, \$42k Natural Environment). Facilities Management \$469k below budget (\$335k Parks & Reserves, \$134k Building Services). Engineering Services \$254k below budget (\$129k Depot and plant operating, \$173k Infrastructure & asset maintenance). Kwinana Village \$200k below budget, Community Centres & Library \$184k below budget, Planning & building services \$141k below budget, Family Day Care \$136k below budget, Community Centres \$122k below budget and Ranger & Emergency Services \$106k below budget.
Utility Charges	67,978	11%	▲ Permanent/Timing	Lower electricity costs for Administration building and Recquatic.
Depreciation on Non-Current Assets	57,426	100%	▲ Timing	Depreciation to be calculated after the annual financial report has been audited.
Interest Expenses	403	1%	No Material Variance	
Insurance Expenses	(98,675)	(32%)	▼ Timing	Insurance premiums paid July, offset by rebate posted to Other Revenue.
Other Expenditure	5,885	(2%)	No Material Variance	
Loss on Disposal of Assets	0	0%	No Material Variance	
Investing activities				
Non-Operating Grants, Subsidies and Contributions	304,171	47%	Timing	Refer note 11. Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
Reimbursement of Developer Contributions	0	0%	No Material Variance	
Proceeds from disposal of assets	13,500	0%	No Material Variance	
Self-Supporting Loan Principal	1,392	32%	No Material Variance	
Payments for property, plant and equipment	843,056	41%	▲ Timing	Refer note 6. Timing of project expenditure.
Financing activities				
Proceeds from new debentures	(2,000,000)	(100%)	▼ Timing	WATC Short-term funding to cover potential cash shortage is yet to be required.
Repayment of debentures	0	0%	No Material Variance	
Payments for principal portion of lease liabilities	(10,561)	(55%)	No Material Variance	
Transfer from reserves	(3,214,765)	81%	Timing	\$3m budgeted drawdown of Refuse Reserve to cover potential cash shortage is yet to be required.
Transfer to reserves	(42,625)	(143%)	Timing	Timing of interest earned on Reserve term deposits.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 2
NET CURRENT FUNDING POSITION**

	Notes	Last Years Closing 30 June 2020	This Time Last Year 30 September 2019	YTD Actual 30 September 2020
		\$	\$	\$
(a) Non-cash items excluded from operating activities				
The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.				
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	5	(124,076)	-	-
Less: Movement in pensioner deferred rates (non-current)		(48,371)	4,571	3,986
Movement in employee benefit provisions		544,157	(9,350)	(10,552)
Add: Loss on asset disposals		1,247,308	16,550	-
Add: Mvmt in Local Govt House Trust		(2,017)	-	-
Add: Change in accounting policies		(1,040,123)	-	-
Add: Depreciation on assets		15,630,143	3,693,374	-
Add: Mvmt in operating contract liabilities associated with restricted cash		194,030	-	-
Add: Mvmt in non-operating contract liabilities associated with restricted cash		82,701	-	267,360
Movement in Banksia Park deferred management fund receivable		(110,762)	-	-
Movement in Banksia Park valuation of unit contribution		(158,075)	-	42,475
Total non-cash items excluded from operating activities		16,214,915	3,705,146	303,270
(b) Adjustments to net current assets in the Statement of Financial Activity				
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation</i> 32 to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserves - restricted cash		(55,249,686)	(55,249,686)	(54,583,739)
Less: Financial assets at amortised cost - self supporting loans		(17,269)	(16,709)	(17,269)
Less: Banksia Park DMF Recievable		(319,490)	(297,819)	(319,490)
Add: Borrowings		1,889,259	1,451,093	1,889,259
Add: Provisions - employee		5,505,931	4,893,030	5,495,379
Add: Current portion of contract liability held in reserve		10,641,272	-	10,908,632
Add: Lease liabilities		114,357	-	84,695
Add: Banksia Park Unit Contributions		16,975,350	17,133,425	17,017,825
Total adjustments to net current assets		(20,460,276)	(32,086,667)	(19,524,706)
(c) Net current assets used in the Statement of Financial Activity				
Current assets		64,536,288	97,311,775	100,577,548
Less: Current liabilities		(42,359,397)	(28,081,196)	(40,297,868)
Less: Total adjustments to net current assets		(20,460,276)	(32,086,667)	(19,524,706)
Closing funding surplus / (deficit)		1,716,615	37,143,911	40,754,974

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Unrestricted	Restricted	Trust	Total Cash	Interest Rate	Institution	S&P Rating	Maturity Date	Days
	\$	\$	\$	\$					
Cash on hand									
CBA Municipal Bank Account	2,821,388	2,527,316		5,348,705	Variable	CBA	AA		
CBA Online Saver Bank Account	8,000,000	0		8,000,000	0.45%	CBA	AA		
CBA Trust Bank Account			307,711	307,711	N/A	CBA	AA		
Cash On Hand - Petty Cash	3,770			3,770	N/A	PC	N/A		
Term Deposits - Investments									
NAB	3,000,000			3,000,000	0.60%	NAB	AA	Oct 2020	60
NAB	2,000,000			2,000,000	0.70%	NAB	AA	Nov 2020	90
NAB	3,000,000			3,000,000	0.70%	NAB	AA	Nov 2020	90
Reserve Funds Investments (Cash Backed Reserves)									
Family Day Care Reserve		1,280,000		1,280,000	0.70%	NAB	AA	Dec 2020	122
City Infrastructure Reserve		1,000,000		1,000,000	0.70%	NAB	AA	Dec 2020	122
APU Reserve		745,000		745,000	0.70%	NAB	AA	Dec 2020	122
BP Reserve		25,000		25,000	0.70%	NAB	AA	Dec 2020	122
Renewable Energy Efficiency Reserve		35,000		35,000	0.70%	NAB	AA	Dec 2020	122
Information Technology Reserve		2,597,170		2,597,170	0.70%	NAB	AA	Dec 2020	122
Asset Management Reserve		5,178,180		5,178,180	0.54%	WBC	AA	Dec 2020	91
Refuse Reserve		5,644,890		5,644,890	0.54%	WBC	AA	Dec 2020	91
Plant and Equipment Replacement Reserve		431,400		431,400	0.54%	WBC	AA	Dec 2020	91
Employee Vacancy Reserve		500,805		500,805	0.54%	WBC	AA	Dec 2020	91
Employee Leave Reserve		2,488,385		2,488,385	0.65%	NAB	AA	Feb 2021	157
Golf Club Maintenance Reserve		8,860		8,860	0.65%	NAB	AA	Mar 2021	181
Golf Course Cottage Reserve		29,430		29,430	0.65%	NAB	AA	Mar 2021	181
Community Services & Emergency Relief Reserve		342,725		342,725	0.60%	NAB	AA	Jan 2021	120
CLAG Reserve		266,451		266,451	0.60%	NAB	AA	Feb 2021	150
Workers Compensation Reserve		144,235		144,235	0.60%	NAB	AA	Feb 2021	150
Settlement Agreement Reserve		168,130		168,130	0.60%	NAB	AA	Feb 2021	150
Reserve Funds Investments (Developer Contributions)									
DCA - 4 Hard Infrastructure - Anketell		540,134		540,134	0.90%	NAB	AA	Oct 2020	119
DCA 5 - Hard Infrastructure - Wandj		447,073		447,073	0.90%	NAB	AA	Oct 2020	120
DCA 7 - Hard Infra Mandogalup		18,140		18,140	0.90%	NAB	AA	Oct 2020	120
DCA - 8 Soft Infrastructure - Mandogalup		477,570		477,570	0.90%	NAB	AA	Oct 2020	119
DCA - 9 Soft Infrastructure - Wandj/Anketell		11,963,942		11,963,942	0.90%	NAB	AA	Oct 2020	120
DCA - 10 Soft Infrastructure - Casuarina/Anketell		229,360		229,360	0.90%	NAB	AA	Oct 2020	120
DCA - 13 Soft Infrastructure - Bertram		288,396		288,396	0.90%	NAB	AA	Oct 2020	120
DCA - 14 Soft Infrastructure - Wellard/Leda		735,437		735,437	0.90%	NAB	AA	Oct 2020	120
DCA - 15 Soft Infrastructure - Townsite		263,335		263,335	0.90%	NAB	AA	Oct 2020	120
DCA - 1 Hard Infrastructure - Bertram		600,664		600,664	0.55%	BEN	AAA	Mar 2021	180
DCA - 2 Hard Infrastructure - Wellard		1,991,997		1,991,997	0.55%	BEN	AAA	Mar 2021	180
DCA 6 - Hard Infrastructure - Mandogalup		274,651		274,651	0.55%	BEN	AAA	Mar 2021	180
DCA - 11 Soft Infrastructure - Wellard East		6,162,219		6,162,219	0.55%	BEN	AAA	Mar 2021	180
DCA - 12 Soft Infrastructure - Wellard West		8,480,802		8,480,802	0.55%	BEN	AAA	Mar 2021	180
Total	18,825,158	55,886,697	307,711	75,019,566					
	25%	74%	0.4%						
Comprising									
Cash and cash equivalents (Exclude Trust)	18,825,158	2,527,316	0	21,352,475					
Financial assets at amortised cost	0	53,359,380	0	53,359,380					
Trust	0	0	307,711	307,711					
	18,825,158	55,886,697	307,711	75,019,566					

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Note 3(b): Cash and Investments - Compliance with Investment Policy

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	17,510,332	23%	100%	✓
AA	57,505,464	77%	100%	✓
A	-	0%	60%	✓
BBB	-	0%	20%	✓
Unrated	3,770	0%	20%	✓

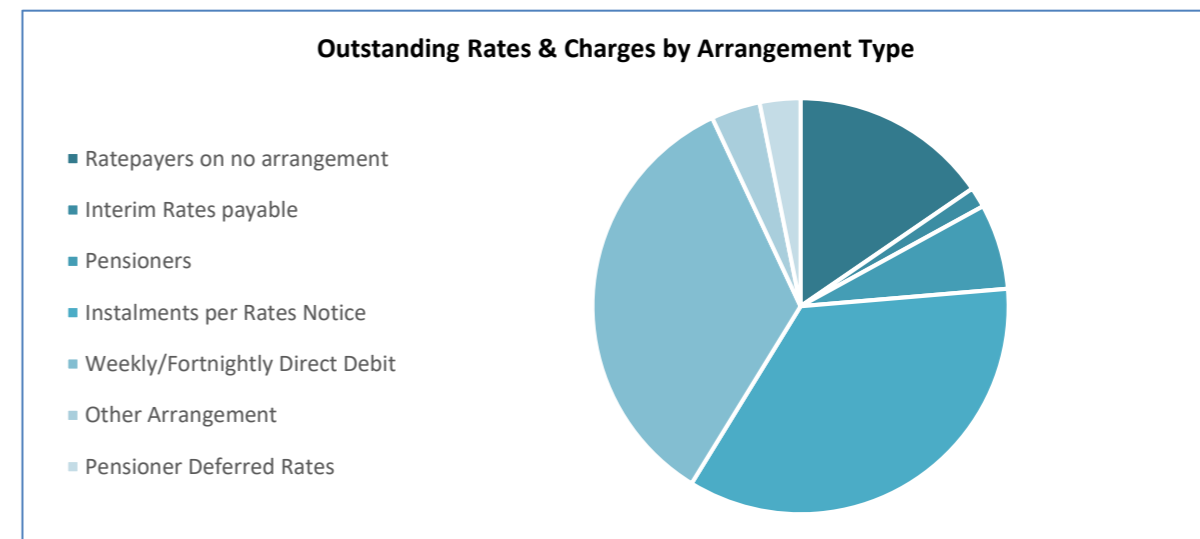
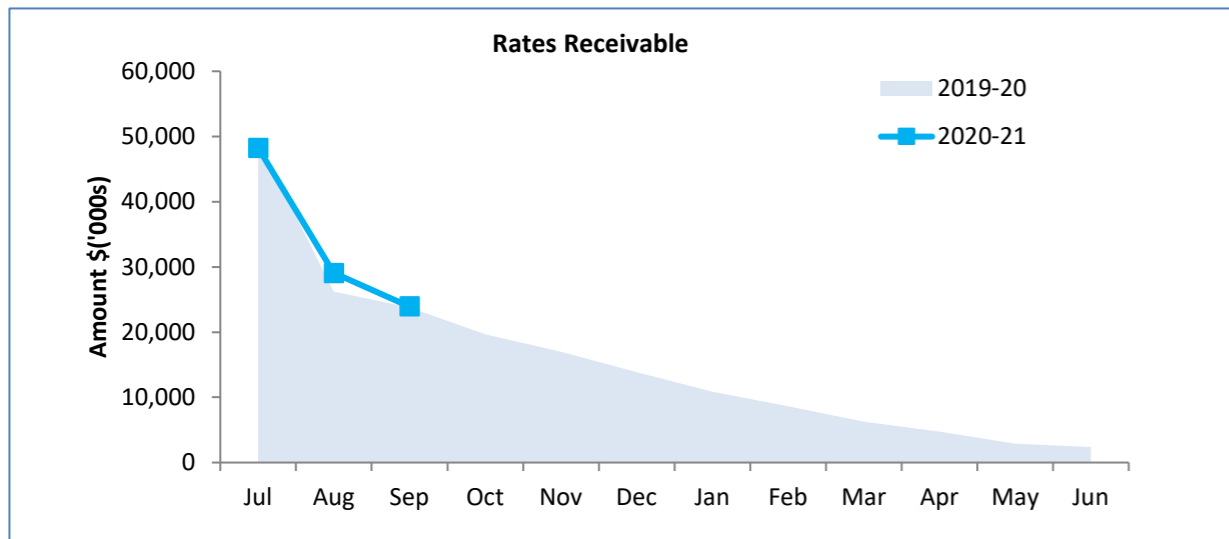
Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
BEN (AAA)	17,510,332	23%	45%	✓
NAB (AA)	32,093,773	43%	45%	✓
CBA (AA)	13,656,415	18%	45%	✓
WBC (AA)	11,755,275	16%	45%	✓

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates receivable	30 Jun 2020	30 Sep 2019	30 Sep 2020
	\$		\$
Opening arrears previous years	4,576,831	4,576,831	3,148,533
Levied this year	51,941,047	51,834,283	51,340,221
Rates & Charges to be collected	56,517,878	56,411,114	54,488,754
<u>Less Collections to date</u>	(52,185,033)	(32,453,435)	(29,823,722)
<u>Less Pensioner Deferred Rates</u>	(760,126)	(707,184)	(756,140)
Net Rates & Charges Collectable	3,572,719	23,250,495	23,908,893
% Outstanding	6.32%	41.22%	43.88%
<u>Prepaid Rates received</u> (not included above)	(1,182,587)	(391,137)	(421,598)
	4.23%	40.52%	43.10%

Outstanding Rates & Charges by Payment Arrangement Type	30 Sep 2020		
	No. of Assessments	\$	%
Ratepayers on no arrangement	1,514	3,691,130	15%
Interim Rates payable	204	377,546	2%
Pensioners	1,436	1,587,445	7%
Instalments per Rates Notice	4,225	8,395,847	35%
Weekly/Fortnightly Direct Debit	4,711	8,188,579	34%
Other Arrangement	151	912,205	4%
	12,241	23,152,753	97%
Pensioner Deferred Rates	216	756,140	3%
	12,457	23,908,893	100%

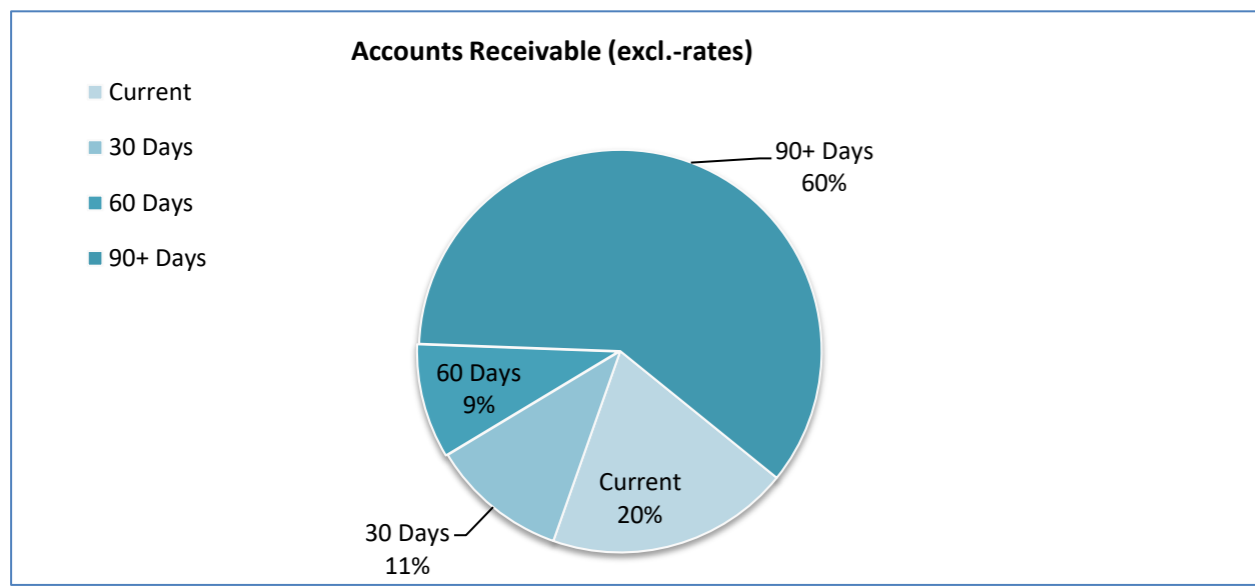


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Receivables - general	Current	30 Days	60 Days	90+ Days	Total
<i>Amounts shown below include GST (where applicable)</i>	\$	\$	\$	\$	\$
Sundry receivable	96,537	52,440	43,871	97,418	290,267
Infringements Register	2,775	3,307	2,859	208,458	217,399
Total general receivables outstanding	99,312	55,748	46,730	305,876	507,666

20% 11% 9% 60%



KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000

Debtor #	Description	Status	\$
Debts with Fines Enforcement Registry (FER)			
2442.07	Prosecution Dog Act 1976	Registered with FER. Request sent to commence collection of outstanding debt.	5,478
3909.07	Prosecution Local Government Act 1995	Registered with FER.	3,652
4131.07	Prosecution Dog Act 1976 Dangerous Dog	Registered with FER. Debtor is making payments to FER. City yet to receive payments due to quantum of fines outstanding.	4,654
4233.07	Prosecution Local Law Fencing	Registered with FER.	2,500
4274.07	Prosecution Dog Act 1976	Registered with FER. Fortnightly payment of \$105 being received.	5,992
4275.07	Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	Registered with FER. Request sent to commence collection of outstanding debt	13,734
4387.07	Prosecution Dog Act 1976	Registered with FER.	10,200
4465.07	Prosecution Dog Act 1976	Registered with FER. Regular payments being received.	6,435
4467.07	Prosecution Planning & Development Act	Registered with FER. Regular payments being received.	15,865
4545.07	Prosecution Dog Act 1976	Registered with FER. Regular payments being received.	1,220
4741.07	Prosecution Dog Act 1976	Registered with FER.	5,425
			75,156
Other Sundry Debtors			
854.16	Lease & Outgoings	Reconciliation of final tenancy costs being discussed with Department.	2,953
2463.16	Rent & Outgoings	COVID concession approved - awaiting Legal authorisation.	4,974
3884.03	Local Government Act 1995 abandoned vehicle	Payment arrangement in place as approved by Director City Business.	1,155
4355.03	Hazard reduction costs	Debt to be transferred onto property.	1,168
Total Debtors 90+ days > \$1,000			85,406

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES
NOTE 5
DISPOSAL OF ASSETS



































Asset Ref.	Asset description	Current Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Motor Vehicles									
	Plant Replacement - P432	20,000	19,800	0	(200)	0	0	0	0
	Plant Replacement - P448	3,488	17,100	13,612	0	0	0	0	0
	Plant Replacement - P479	3,439	15,500	12,061	0	0	0	0	0
	Plant Replacement - P483 - Insurance Claim	6,386	10,800	4,414	0	13,500	13,500	0	0
	Plant Replacement - P484	10,006	18,900	8,894	0	0	0	0	0
	Plant Replacement - P485	20,848	18,900	0	(1,948)	0	0	0	0
	Plant Replacement - P487	14,999	19,800	4,801	0	0	0	0	0
	Plant Replacement - P492	7,467	22,050	14,583	0	0	0	0	0
	Plant Replacement - P493	13,279	19,800	6,521	0	0	0	0	0
	Plant Replacement - P494	14,167	20,700	6,533	0	0	0	0	0
	Plant Replacement - P511	17,824	27,000	9,176	0	0	0	0	0
	Plant Replacement - P515	12,997	18,000	5,003	0	0	0	0	0
	Plant Replacement - P551	29,260	24,300	0	(4,960)	0	0	0	0
Plant & Equipment									
	Plant Replacement P275 - Trailer Roller	1,788	4,000	2,212	0	0	0	0	0
	Plant Replacement P499 - DECK - Toro Ride on mower	14,499	0	0	(14,499)	0	0	0	0
	Plant Replacement P500 - DECK - Toro Ride on mower	12,196	0	0	(12,196)	0	0	0	0
	Plant Replacement P531 - DECK - Toro Ride on mower	0	0	0	0	0	0	0	0
	Plant Replacement P114 - Tandem Axle Tilt Trailer	0	2,000	2,000	0	0	0	0	0
	Plant Replacement P120 - Trailer Box top - Coast care	0	700	700	0	0	0	0	0
	Plant Replacement P148 Trailer box 7x4 with water tank and Pump	0	2,000	2,000	0	0	0	0	0
	Plant Replacement P199 Trailer box 7x4 with water tank and Pump	0	2,000	2,000	0	0	0	0	0
	Plant Replacement P351 Mitsubishi Canter Tip Truck	25,600	25,000	0	(600)	0	0	0	0
	Plant Replacement P392 Mitsubishi Canter Fuso	35,500	25,000	0	(10,500)	0	0	0	0
	Plant Replacement P443 Isuzu Tip Truck 6x4	118,182	80,000	0	(38,182)	0	0	0	0
	Plant Replacement P223 Volvo Loader L70	50,000	80,000	30,000	0	0	0	0	0
		431,925	473,350	124,510	(83,085)	13,500	13,500	0	0
				Net Profit/(Loss)	41,425			Net Profit/(Loss)	0




























Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$	\$
Land and Buildings	5,231,570	5,453,570	89,794	255,954	166,160
Plant, Furniture and Equipment	2,344,265	2,386,805	151,898	411,871	259,973
Intangible Assets	622,809	622,809	0	0	0
Infrastructure - Roads	3,642,090	3,802,090	1,179,627	189,134	(990,493)
Infrastructure - Parks & Reserves	994,154	994,154	574,880	275,789	(299,091)
Infrastructure - Footpaths	191,075	336,795	0	15,290	15,290
Infrastructure - Car Parks	0	0	0	0	0
Infrastructure - Drainage	5,822,737	5,822,737	33,947	33,947	0
Infrastructure - Bus Shelters	36,630	36,630	3,330	4,530	1,200
Infrastructure - Street Lights	236,505	236,505	0	3,905	3,905
Infrastructure - Other	0	0	0	0	0
Payments for Capital Acquisitions	19,121,835	19,692,095	2,033,476	1,190,420	(843,056)
Right of use assets	553,030	0	0	0	0
Total Capital Acquisitions	19,674,865	19,692,095	2,033,476	1,190,420	(843,056)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	3,112,697	3,112,697	647,518	381,992	(265,526)
Borrowings	0	0	0	0	0
Lease liabilities	553,030	0	0	0	0
Disposal of Assets	473,350	473,350	0	13,500	13,500
Cash Backed Reserves	8,684,361	14,792,956	376,694	239,642	(137,052)
Municipal Funds	6,298,397	1,313,092	1,009,264	555,286	(453,978)
Capital funding total	19,121,835	19,692,095	2,033,476	1,190,420	(843,056)


















SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

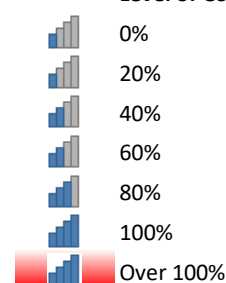
Capital Expenditure		Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
		\$	\$	\$	\$	\$	
Buildings							
13616	Recquatic Front Counter - Automated Gates	90,000	90,000	0	0	0	
13617	Building & Parks Contingency	101,750	101,750	25,437	0	(25,437)	
13618	DCA 9 Local Sportsground Clubroom Honeywood Primary School Oval	3,718,203	3,718,203	0	72,850	72,850	Project on hold during community engagement process.
13619	Kwinana South VBFB Station Extensions	376,000	376,000	0	0	0	Additional funding available, budget variation in progress.
13620	Kwinana South VBFB Station Upgrade	30,000	30,000	0	0	0	Additional funding available, budget variation in progress.
13621	Mandogalup VBFB Station Extensions	328,159	328,159	0	134,026	134,026	DFES Grant funded. Construction completed August.
13622	Mandogalup VBFB Station Upgrade	25,000	25,000	0	1,838	1,838	Construction completed August. Awaiting outstanding invoices.
13623	John Wellard Community Centre External Paint	6,300	6,300	300	300	0	In progress.
13624	Parmelia House Roof Renovation	47,775	47,775	2,275	15,002	12,727	In progress.
13626	Medina Oval Toilet Refurbishment	26,250	26,250	1,250	1,250	0	Specification in progress.
13627	Darius Wells Stormwater System	27,300	27,300	1,300	1,300	0	Specification complete, quoting in progress.
13628	John Wellard Community Centre Stormwater System	22,050	17,050	1,050	1,050	0	Specification complete, quoting in progress.
13629	Darius Wells Roof Fall Arrest System	21,000	21,000	1,000	1,000	0	
13630	Darius Wells Automate Disabled Toilet Doors	21,000	26,000	21,000	1,000	(20,000)	Awaiting invoices.
13631	Calista Oval Tennis Clubrooms	137,363	137,363	6,541	7,026	485	In progress.
13632	Darius Wells Room Conversion	9,666	9,666	0	0	0	To be completed by end of May 2021.
13633	Sloans Cottage Accessibility Works	26,709	12,709	0	0	0	To be completed by end of November.
13634	Administration Building Refurbishment	40,000	40,000	0	15,887	15,887	In progress.
13635	Rhodes Park Accessible Toilet Design	15,750	15,750	0	450	450	Brief in progress.
13636	Animal Care Facility Refurbishment	85,470	85,470	0	0	0	To be completed by end of December.
13637	Challenger Beach Ablutions Structural Renewal	10,500	10,500	7,166	500	(6,666)	Assessment in progress.
13638	18 Maydwell Way Asbestos Removal Program	5,250	5,250	5,250	250	(5,000)	Specification in progress.
13639	Wandi Resource Centre Asbestos Removal Program	15,750	15,750	15,750	750	(15,000)	Specification in progress.
13640	Recquatic Resurface Floor	7,875	7,875	375	375	0	To be completed by end of December.
13641	Recquatic Spa balance tank lid and ladder	8,400	8,400	400	400	0	
13642	Recquatic 25m backwash tank lid Replacement	7,350	350	350	350	0	
13644	Sloans Heritage (Caretaker) Cottage Accessibility Works	20,700	64,700	350	350	0	To be completed by end of November.
13643	Recquatic Centre - Internal paint public areas	0	8,000	0	0	0	LRCI Projects.
13834	Recquatic Centre - Entrance area external walls repaint	0	25,000	0	0	0	LRCI Projects.
13835	Recquatic Centre - Grout renewal - change rooms replace damaged grout	0	25,000	0	0	0	LRCI Projects.
13836	Darius Wells Knowledge Centre - Roof leak repair	0	3,500	0	0	0	LRCI Projects.
13837	Goldney Velodrome BMX Track Kiosk & Ablution - External wall repaint/paving restoration	0	12,000	0	0	0	LRCI Projects.
13838	John Wellard Community Centre - Paving stain cleaning/repaint due to vandalism	0	10,000	0	0	0	LRCI Projects.
13839	John Wellard Community Centre - Wall Finishes - meeting rooms repaint	0	7,000	0	0	0	LRCI Projects.
13840	John Wellard Community Centre - Wisteria room carpet replacement	0	15,000	0	0	0	LRCI Projects.
13841	Medina Hall - Isabela Corker wing - lift, dispose, install and underlay carpet	0	4,000	0	0	0	LRCI Projects.
13842	Medina Oval Changerooms - Terracing/seating/accessibility	0	15,000	0	0	0	LRCI Projects.
13843	Thomas Oval Electrical Compound - External walls cleaning/renewal and painting	0	4,500	0	0	0	LRCI Projects.
13844	Wellard Pavilion - External wall finishes.	0	10,000	0	0	0	LRCI Projects.
13845	Wells Park public toilet - External brick wall and paving cleaning/repaint	0	10,000	0	0	0	LRCI Projects.
13846	William Bertram Community Centre - External cracked walls repairs/metal fencing repaint	0	7,000	0	0	0	LRCI Projects.
13847	William Bertram Community Centre - External walls repaint in the playground area	0	7,000	0	0	0	LRCI Projects.
13848	William Bertram Community Centre - Rusted gutters restoration close to playground area	0	7,000	0	0	0	LRCI Projects.
13849	Mandogalup VB Fire Station - Repair storage room cracked wall	0	5,000	0	0	0	LRCI Projects.
13850	Zone Youth Centre - Roof leak repair	0	10,000	0	0	0	LRCI Projects.
13856	Maydwell Way - Window screen renewal	0	7,000	0	0	0	Budget reallocated from Sloans Cottage.
13855	Magenup Equestrian Centre - Stable renovation	0	7,000	0	0	0	Budget reallocated from Sloans Cottage.
13873	Recquatic - Swim School Office Relocation	0	0	0	0	0	
Buildings Total		5,231,570	5,453,570	89,794	255,954	166,160	

Capital Expenditure			Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
			\$	\$	\$	\$	\$	
Plant, Furniture and Equipment								
Furniture and Equipment								
	13660	Library - self returns shelves	12,355	12,355	0	0	0	
	13661	Library - self check out touchscreen computer & workstation	7,000	7,000	0	0	0	
	13662	Library - self check out stations for Community Centres	25,438	25,438	0	0	0	
	13825	Replacement of Mayoral Chains	0	10,540	0	0	0	Cfwd from FY20.
Computing Equipment								
	13646	City Website Redevelopment Stage 3 of 3	122,860	122,860	15,264	29,709	14,445	In progress.
	13647	Computing Equipment as required	25,438	25,438	6,359	0	(6,359)	
	13648	Corporate Business System Implementation	1,519,953	1,519,953	130,275	271,797	141,522	In progress.
Plant and Equipment								
	13606	Plant Replacement P275 Trailer Roller	23,500	23,500	0	0	0	
	13663	Plant Replacement P499 DECK - Toro Ride on mower	5,500	5,500	0	0	0	
	13664	Plant Replacement P500 DECK - Toro Ride on mower	5,500	5,500	0	0	0	
	13665	Plant Replacement P531 DECK - Toro Ride on mower	5,500	5,500	0	0	0	
	13666	Plant Replacement P114 Tandem Axle Tilt Trailer	15,000	15,000	0	0	0	
	13667	Plant Replacement P120 Trailer Box top - Coastcare	3,500	3,500	0	0	0	
	13668	Plant Replacement P148 Trailer box 7x4 with water tank and Pump	10,500	10,500	0	0	0	
	13669	Plant Replacement P199 Trailer box 7x4 with water tank and pump	10,500	10,500	0	0	0	
	13670	Plant Replacement P351 Mitsubishi Canter Tip Truck	135,000	135,000	0	0	0	
	13671	Plant Replacement P392 Mitsubishi Canter Fuso	95,000	95,000	0	0	0	
	13672	Plant Replacement P443 Isuzu Tip Truck 6x4	150,000	150,000	0	0	0	
	13673	Plant Replacement P223 Volvo Loader L70	260,000	260,000	0	0	0	
	13674	Traffic Management - Traffic Equipment	26,530	26,530	0	22,491	22,491	Signs arrived August.
	13833	Recquatic Pool Upgrades	0	32,000	0	0	0	
Motor Vehicles								
	13692	Plant Replacement P551	43,000	43,000	0	0	0	
	13686	Plant Replacement P483	27,500	27,500	0	25,978	25,978	Purchase complete.
	13693	Plant Replacement P511	43,000	43,000	0	0	0	
	13696	Plant Replacement P515	35,000	35,000	0	34,826	34,826	Purchase complete.
	13697	Plant Replacement P492	27,500	27,500	0	27,069	27,069	Purchase complete.
	13694	Plant Replacement P448	42,000	42,000	0	0	0	
	13687	Plant Replacement P479	40,000	40,000	0	0	0	
	13688	Plant Replacement P484	45,000	45,000	0	0	0	
	13695	Plant Replacement P485	40,000	40,000	0	0	0	
	13685	Plant Replacement P487	40,000	40,000	0	0	0	
	13689	Plant Replacement P493	40,000	40,000	0	0	0	
	13690	Plant Replacement P494	40,000	40,000	0	0	0	
	13691	Plant Replacement P432	45,000	45,000	0	0	0	
Plant , Furniture and Equipment Total			2,967,074	3,009,614	151,898	411,871	259,973	

Capital Expenditure		Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
		\$	\$	\$	\$	\$	
Park and Reserves							
	13675 KIA Street Tree Planting Program	76,313	76,313	3,634	3,634	0	Design due October.
	13676 Kwinana Loop Trail	10,000	10,000	10,000	10,608	608	Carried forward from 2019/20.
	13677 Thomas Oval Lighting	413,361	413,361	413,361	193,494	(219,867)	In progress.
	13678 Bertram Street Tree Planting Program	111,925	111,925	5,330	5,330	0	Design due October.
	13679 Parks for People Strategy Ascot Park	145,000	145,000	0	1,320	1,320	
	13680 Parks for People Strategy Peace Park	10,000	10,000	10,000	0	(10,000)	Project to commence October-December.
	13682 POS / Parks & Reserves Renewals Bores, Fencing, Irrigation	227,555	227,555	132,555	61,403	(71,152)	
Parks and Reserves Total		994,154	994,154	574,880	275,789	(299,091)	
Roads							
Urban Road Grant Construction							
	13704 Wellard Road Duplication Project MRRG / DCA Funded	282,905	282,905	0	0	0	Design and drafting in progress.
	13705 Road Reseal Renewals MRRG Ocean Street	345,200	345,200	345,200	31,382	(313,818)	
	13706 Road Reseal Renewals MRRG Mandurah Road SB1	188,300	188,300	188,300	17,118	(171,182)	
	13707 Road Reseal Renewals MRRG Cockburn Road NB	46,400	46,400	4,218	4,218	0	
	13708 Road Reseal Renewals MRRG Leath Road 3	395,300	395,300	35,936	35,936	0	
	13709 Road Reseal Renewals MRRG Leath Road 1	99,300	99,300	9,027	9,027	0	
	13710 Road Reseal Renewals MRRG Mandurah Road NB 2	64,800	64,800	5,891	7,676	1,785	
	13711 Road Reseal Renewals MRRG Leath Road 2	49,700	49,700	4,518	4,518	0	
	13712 Road Reseal Renewals MRRG Mason Rd	211,701	211,701	19,246	19,246	0	
Black Spot Grant Construction							
	13703 Gilmore Avenue Pedestrian Crossing	262,073	262,073	262,073	2,070	(260,003)	In progress.
Roads to Recovery Grant Construction							
	13700 Road Reseal Renewals RTR Pace Road	275,000	275,000	275,000	25,000	(250,000)	
	13701 Road Reseal Renewals RTR Orton Road	174,000	174,000	15,818	15,818	0	
	13702 Road Reseal Renewals RTR Milton Place	77,000	77,000	7,000	7,000	0	
DCA Funded Construction							
	13713 DCA 5 - Lyon Road - Cassowary to Kenby	437,250	437,250	0	0	0	
	13714 DCA 2 Millar Road Chg 470 to 577. Developer to complete	293,983	293,983	0	0	0	
	13715 DCA 2 Sunrise Boulevard Internal Collector Road (b) Lot 59 (Developer to complete)	351,079	351,079	0	0	0	
LRCI Projects							
	13853 Stefanelli Close - Road Resurfacing	0	75,000	0	0	0	LRCI Projects.
	13854 Wandri Drive - Road Resurfacing	0	85,000	0	0	0	LRCI Projects.
Municipal Road Construction							
	13698 Traffic Management - Breccia Parade speed calming	6,699	6,699	0	0	0	
	13699 General Traffic Management - Traffic calming	81,400	81,400	7,400	10,125	2,725	
Roads Total		3,642,090	3,802,090	1,179,627	189,134	(990,493)	

Capital Expenditure		Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
		\$	\$	\$	\$	\$	
Street Lighting							
	13683 Street Lighting - New - Leath Road	208,525	208,525	0	3,000	3,000	Construction estimated for October.
	13684 Street Lighting Upgrade reactive work street light requests	27,980	27,980	0	905	905	
Street Lighting Total		236,505	236,505	0	3,905	3,905	
Bus Shelter Construction							
	13645 Bus Shelter Upgrades	36,630	36,630	3,330	4,530	1,200	In progress.
Bus Shelter Construction Total		36,630	36,630	3,330	4,530	1,200	
Footpath Construction							
	13657 Footpath Renewals	50,875	50,875	0	0	0	
	13658 Gilmore Avenue Shared Path Stage 1 Design (Perth Bicycle Network LG Grants Program)	81,400	81,400	0	0	0	Community consultation in progress.
	13659 Parmelia Avenue Shared Path Stage 1 Design (Perth Bicycle Network LG Grants Program)	58,800	58,800	0	0	0	Community consultation in progress.
	13821 Breccia Parade footpath	0	0	0	970	970	Carried forward from 2019/20.
	13851 Barwell Road - Construction of 1.5m wide concrete footpath	0	30,720	0	14,320	14,320	LRCI Projects.
	13852 Bilya Gardens - Construction of 2m wide concrete footpath	0	115,000	0	0	0	LRCI Projects.
Footpath Construction Total		191,075	336,795	0	15,290	15,290	
Drainage Construction							
	13651 Drainage - DCA 2 Peel Sub N Drain - Lot 64 Woolcoat Road & Lot 379	1,093,205	1,093,205	0	0	0	Carried forward from 2019/20.
	13652 Drainage - DCA 2 - Peel Sub N1 Drain - Lot 378 & 90	334,000	334,000	0	0	0	
	13653 DCA1 Stormwater Management Infrastructure	572,473	572,473	0	0	0	Design work awarded.
	13654 DCA 3 Peel Sub P1 Drain Casuarina	1,164,627	1,164,627	0	0	0	
	13655 DCA 3 Peel Sub P1A Drain Casuarina	1,098,363	1,098,363	0	0	0	
	13656 DCA 3 Peel Sub P Drain Anketell South & Casuarina	1,186,647	1,186,647	0	0	0	
	13649 Drainage New Ocean Street	212,850	212,850	19,350	19,350	0	
	13650 Drainage New Pace Road	160,572	160,572	14,597	14,597	0	
Drainage Construction Total		5,822,737	5,822,737	33,947	33,947	0	
Capital Expenditure Total		19,121,835	19,692,095	2,033,476	1,190,420	(843,056)	

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

FINANCING ACTIVITIES
NOTE 7
BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Finalisation of Loan	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Governance										
Loan 99 - Administration Building Renovations	2024/25	576,328	0	0	0	101,532	576,327.77	474,796	0	38,476
WATC Short Term Lending Facility	TBA	0	0	5,000,000	0	5,000,000	0	0	0	11,371
Education and welfare										
Loan 96 - Youth Specific Space	2022/23	95,162	0	0	0	29,407	95,162.19	65,755	0	7,290
Loan 100 - Youth Specific Space	2027/28	1,270,494	0	0	0	134,365	1,270,493.50	1,136,129	0	66,272
Recreation and culture										
Loan 94 - Wellard Sports Pavilion	2021/22	108,836	0	0	0	52,709	108,835.56	56,127	0	6,728
Loan 95 - Orelia Oval Pavilion	2022/23	228,389	0	0	0	70,576	228,389.40	157,813	0	17,497
Loan 97 - Orelia Oval Pavilion Extension	2024/25	1,275,247	0	0	0	224,660	1,275,246.86	1,050,587	0	85,135
Loan 102 - Library & Resource Centre	2028/29	6,820,176	0	0	0	629,005	6,820,175.85	6,191,171	0	347,778
Loan 104 - Recquatic Refurbishment	2029/30	3,350,000	0	0	0	277,849	3,350,000.00	3,072,151	0	155,846
Loan 105 - Bertram Community Centre	2029/30	1,269,272	0	0	27,792	112,530	1,241,480.33	1,156,742	10,313	48,147
Loan 106 - Destination Park - Calista	2030/31	1,321,267	0	0	0	102,291	1,321,266.60	1,218,976	0	49,749
Transport										
Loan 98 - Streetscape Beautification	2024/25	778,043	0	0	0	137,066	778,042.61	640,977	0	51,943
Loan 101 - City Centre Redevelopment	2021/22*	2,500,000	0	0	0	0	2,500,000	2,500,000	30,875	79,250
B/Fwd Balance		19,593,213	0	5,000,000	27,792	6,871,990	19,565,421	17,721,223	41,188	965,482
Self supporting loans										
Recreation and culture										
Loan 103B - Golf Club Refurbishment	2031/32	249,972	0	0	0	17,269	249,972.37	232,703	0	9,869
		249,972	0	0	0	17,269	249,972	232,703	0	9,869
**Share of SMRC Loan		258,120	0	0	0	0	258,120.00	258,120	0	0
Total		20,101,305	0	5,000,000	27,792	6,889,259	20,073,513	18,212,046	41,188	975,351
Current borrowings		6,889,259					1,889,259.30			
Non-current borrowings		13,212,046					18,184,253.74			
		20,101,305					20,073,513			

*City Centre Redevelopment loan expected to be refinanced upon maturity in 2021/22, as the City awaits reimbursement from the State Government.

** Non-current portion of borrowings includes \$258,120, which represents the City's share of the Southern Metropolitan Regional Council (SMRC) Administration Building loan with the WATC.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual Closing Balance
Municipal Reserves	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons Units Reserve	741,044	9,404	724	195,678	0	(190,000)	0	756,126	741,768
Asset Management Reserve	5,163,247	151,936	14,930	0	0	(2,051,059)	0	3,264,124	5,178,177
Banksia Park Reserve	23,997	996	34	175,000	0	(246,050)	0	(46,057)	24,031
City Infrastructure Reserve	995,255	11,700	939	0	0	(308,300)	0	698,655	996,195
Community Services & Emergency Relief Reserve	340,995	4,084	1,729	0	0	(250,000)	0	95,079	342,725
Contiguous Local Authorities Group Reserve	265,918	3,156	533	21,504	0	(29,508)	0	261,070	266,451
Employee Leave Reserve	2,488,383	0	0	0	0	0	0	2,488,383	2,488,383
Employee Vacancy Reserve	500,233	6,000	571	0	0	0	0	506,233	500,804
Family Day Care Reserve	1,229,903	13,872	1,201	0	0	(46,706)	0	1,197,069	1,231,104
Golf Course Cottage Reserve	29,396	352	33	0	0	0	0	29,748	29,429
Golf Club Maintenance Reserve	8,846	108	10	5,004	0	(5,004)	0	8,954	8,856
Information Technology Reserve	2,597,169	34,760	1,963	0	0	(2,153,806)	(498,831)	478,123	2,100,301
Plant and Equipment Replacement Reserve	430,899	5,076	498	355,350	0	(445,850)	0	345,475	431,396
Public Arts Reserve	0	0	0	29,900	29,900	0	0	29,900	29,900
Refuse Reserve	5,644,888	0	0	3,000,000	0	(3,479,515)	0	5,165,373	5,644,888
Renewable Energy Efficiency Reserve	34,172	412	32	2,035	0	(2,035)	0	34,584	34,204
Restricted Grants & Contributions Reserve	2,187,985	0	0	0	0	(814,306)	(239,642)	1,373,679	1,948,343
Settlement Agreement Reserve	167,771	2,012	358	0	0	0	0	169,783	168,129
Workers Compensation Reserve	143,928	1,728	307	0	0	0	0	145,656	144,235
Sub-Total Municipal Reserves	22,994,028	245,596	23,864	3,784,471	29,900	(10,022,139)	(738,473)	17,001,956	22,309,319
Developer Contribution Reserves									
DCA 1 - Hard Infrastructure - Bertram	599,722	7,504	828	250,000	0	(675,430)	0	181,796	600,550
DCA 2 - Hard Infrastructure - Wellard	1,988,294	29,704	3,255	0	0	(2,095,316)	0	(77,318)	1,991,549
DCA 3 - Hard Infrastructure - Casuarina	0	0	0	3,499,637	0	(3,472,686)	0	26,951	0
DCA 4 - Hard Infrastructure - Anketell	521,489	6,484	(173)	0	0	(23,049)	0	504,924	521,316
DCA 5 - Hard Infrastructure - Wandii	427,218	5,312	(154)	20,000	0	(460,299)	0	(7,769)	427,064
DCA 6 - Hard Infrastructure - Mandogalup	274,056	4,776	524	0	0	(23,049)	0	255,783	274,579
DCA 7 - Hard Infrastructure - Wellard West	18,172	220	(6)	50,000	0	(23,049)	0	45,343	18,165
DCA 8 - Soft Infrastructure - Mandogalup	450,501	5,732	(153)	0	0	(24,120)	0	432,113	450,348
DCA 9 - Soft Infrastructure - Wandii/Anketell	11,941,274	142,840	(4,130)	0	0	(3,342,323)	0	8,741,791	11,937,144
DCA 10 - Soft Infrastructure - Casuarina/Anketell	204,182	2,700	(79)	0	0	(24,120)	0	182,762	204,103
DCA 11 - Soft Infrastructure - Wellard East	6,152,977	74,084	8,125	0	0	(24,120)	0	6,202,941	6,161,101
DCA 12 - Soft Infrastructure - Wellard West	8,468,096	101,872	11,170	0	0	(24,120)	0	8,545,848	8,479,266
DCA 13 - Soft Infrastructure - Bertram	263,326	3,408	(100)	0	0	(24,120)	0	242,614	263,226
DCA 14 - Soft Infrastructure - Wellard/Leda	706,921	8,104	(254)	0	0	(24,120)	0	690,905	706,667
DCA 15 - Soft Infrastructure - City Site	239,431	3,080	(91)	0	0	(24,120)	0	218,391	239,340
Sub-Total Developer Contribution Reserves	32,255,658	395,820	18,761	3,819,637	0	(10,284,041)	0	26,187,074	32,274,419
Total Reserves	55,249,686	641,416	42,625	7,604,108	29,900	(20,306,180)	(738,473)	43,189,030	54,583,739

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue					Comments
	Opening Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Adopted Budget Receivable	Current Budget Receivable	Current Budget Revenue	Budget YTD Revenue	Actual YTD Revenue	
	\$	\$	\$	\$	\$	\$	\$		\$	
Operating grants, subsidies and contributions										
General purpose funding										
Local Government General Purpose Grant	0	125,798	(125,798)	0	314,584	314,584	314,584	78,646	125,798	Qtr 1 instalment received, higher than budgeted.
Local Government General Purpose Grant - Roads	0	98,066	(98,066)	0	270,000	270,000	270,000	67,500	98,066	Qtr 1 instalment received, higher than budgeted.
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	0	0	0	0	175,570	175,570	175,570	0	0	
Law, order, public safety										
Department Fire and Emergency Services - ESL	47,043	0	0	47,043	181,180	188,172	188,172	45,295	0	\$47,043 First instalment of 2021 grant received early in June 20.
Department Fire and Emergency Services - RCTI ESG 1819	0	28,646	(28,646)	0	0	0	0	0	28,646	DFES Operating Grant from FY19 received July.
Health										
Mosquito Management Contributions (CLAG)	0	17,767	(17,767)	0	21,504	21,504	21,504	5,376	17,767	
Department of Health - Larvicide	0	0	0	0	2,000	2,000	2,000	2,000	0	
Education and welfare										
Banksia Park Operating Cost Contribution	0	86,580	(86,580)	0	346,320	346,320	346,320	86,580	86,580	
Family Daycare - Mainstream Childcare Benefit Subsidy	0	577,769	(577,769)	0	3,436,608	3,436,608	3,436,608	859,152	577,769	
Family Daycare - Subsidy Other	0	251,651	(251,651)	0	46,476	46,476	46,476	11,619	251,651	
Family Daycare - Inclusion Subsidy Scheme	0	0	0	0	5,160	5,160	5,160	1,290	0	
In-Home Care - CCB Subsidy	0	208,656.74	(208,657)	0	900,000	900,000	900,000	225,000	208,657	
In-Home Care - Subsidy - Department of Communities	0	36,657	(36,657)	0	10,320	10,320	10,320	2,580	36,657	
Family Day Care Sustainability Grant	80,904	31,180	(31,180)	80,904	62,360	62,360	62,360	31,180	31,180	
NGALA My Time Program	0	2,640	(2,640)	0	10,560	10,560	10,560	2,640	2,640	
Operational Subsidy - Aboriginal Resource Worker	0	15,257	(15,257)	0	31,500	31,500	31,500	15,257	15,257	
Library Contributions and Donations	0	49	(49)	0	0	0	0	0	49	
Youth Social Justice Program	0	89,380	(89,380)	0	174,000	174,000	174,000	43,500	89,380	
Youth Leadership and Development LYRIK	0	0	0	0	30,000	30,000	30,000	20,000	0	
Youth Intervention Program	0	0	0	0	20,000	20,000	20,000	0	0	
Youth Spaces Activation	0	0	0	0	5,000	5,000	5,000	5,000	0	
Community amenities										
PTA Bus Shelter Subsidy	0	0	0	0	7,000	7,000	7,000	0	0	
SMCC - KIC Coastcare in the KIA	0	0	0	0	12,518	12,518	12,518	0	0	
SMCC - BP Coastcare	0	0	0	0	10,000	10,000	10,000	0	0	
SMCC - Perth Region NRM Kleenheat Project	0	0	0	0	0	0	0	0	0	
SMCC - Tronox Adopt a Beach	0	0	0	0	5,000	5,000	5,000	0	0	
SMCC - Suez/ProAlliance Adopt a Beach	0	0	0	0	5,000	5,000	5,000	0	0	
Greening fund	62,853	0	0	62,853	62,852	62,852	62,852	0	0	\$100k Grant received in 2018.
Bin Tagging Funding	0	0	0	0	12,000	12,000	12,000	0	0	
Sustainability Workshops	0	0	0	0	7,000	7,000	7,000	0	0	
Grow it Local	3,230	0	0	3,230	19,000	19,000	19,000	0	0	
Recreation and culture										
Shared Use Agreements	0	74,134	(74,134)	0	100,911	100,911	100,911	58,511	74,134	
Stay on Your Feet Program - Injury Matters	0	0	0	0	3,230	3,230	3,230	0	0	
Community Centres donations	0	1,000	(1,000)	0	0	0	0	0	1,000	
Transport										
Main Roads Annual Direct Grant	0	191,745	(191,745)	0	190,000	190,000	190,000	190,000	191,745	
Main Roads Street Light Subsidy	0	0	0	0	6,000	6,000	6,000	0	0	
Main Roads Maintenance Contribution	0	0	0	0	134,000	134,000	134,000	0	0	
TOTALS	194,030	1,836,975	(1,836,975)	194,030	6,617,653	6,624,645	6,624,645	1,751,126	1,836,975	

Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue						Comments
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Adopted Budget Receivable	Current Budget Receivable	Adopted Budget Revenue	Current Budget Revenue	Budget YTD Revenue	Actual YTD Revenue	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Non-operating grants, subsidies and contributions											
Law, order, public safety											
Department Premier & Cabinet - Kwinana South extensions	30,000	0	0	30,000	431,000	431,000	431,000	431,000	0	0	
Department Premier & Cabinet - Mandogalup extensions	13,151	0	0	13,151	328,159	328,159	328,159	328,159	0	0	
Department Fire and Emergency Services - Mandogalup Ablutions	20,894	0	0	20,894	0	0	0	0	0	0	
Recreation and culture											
Medina Oval Extension/Upgrade - Changeroom Development	0	0	0	0	400,000	400,000	400,000	400,000	0	0	
Department of Infrastructure - Thomas Oval Lighting	0	0	0	0	150,000	150,000	150,000	150,000	150,000	0	
Department of Education - McWhirter Promenade and Johnson Road landscaping	55,663	0	0	55,663	0	0	0	0	0	0	
Department of Education - Breccia Parade Footpath	2,547	0	0	2,547	0	0	0	0	0	0	
Local Roads and Community Infrastructure Program	0	0	0	0	0	229,000	0	229,000	0	0	
Transport											
Roads to Recovery - Pace Road Re-seal	0	0	0	0	275,000	275,000	275,000	275,000	0	0	
Roads to Recovery - Orton Road Re-seal	0	0	0	0	174,000	174,000	174,000	174,000	0	0	
Roads to Recovery - Milton Place Re-seal	0	0	0	0	48,903	48,903	48,903	48,903	0	0	
State Road Grant - Wellard Road Duplication Project	0	0	0	0	142,997	142,997	142,997	142,997	0	0	
State Road Grant - Road Reseal - Ocean Street	0	90,976	(90,976)	0	230,133	230,133	230,133	230,133	92,053	90,976	
State Road Grant - Road Reseal - Cockburn Road NB	0	11,739	(11,739)	0	30,933	30,933	30,933	30,933	12,373	11,739	
State Road Grant - Road Reseal - Leath Road 1	0	26,480	(26,480)	0	66,200	66,200	66,200	66,200	26,480	26,480	
State Road Grant - Road Reseal - Leath Road 2	0	12,664	(12,664)	0	33,133	33,133	33,133	33,133	13,253	12,664	
State Road Grant - Road Reseal - Leath Road 3	0	104,604	(104,604)	0	263,533	263,533	263,533	263,533	105,413	104,604	
State Road Grant - Road Reseal - Mandurah Road SB1	0	49,460	(49,460)	0	125,533	125,533	125,533	125,533	50,213	49,460	
State Road Grant - Road Reseal - Mandurah Road NB 2	0	16,673	(16,673)	0	43,200	43,200	43,200	43,200	17,280	16,673	
State Road Grant - Road Reseal - Mason Rd	0	55,376	(55,376)	0	141,133	141,133	141,133	141,133	56,453	55,376	
Black Spot - Gilmore Avenue Pedestrian Crossing	30,940	0	0	30,940	158,740	158,740	158,740	158,740	124,000	0	
Perth Bicycle Network LG Grant - Gilmore Avenue Shared Path Stage 1 Design	0	8,140	(8,140)	0	40,700	40,700	40,700	40,700	0	8,140	
Perth Bicycle Network LG Grant - Parmelia Avenue Shared Path Stage 1 Design	0	5,880	(5,880)	0	29,400	29,400	29,400	29,400	0	5,880	
Local Roads and Community Infrastructure Program	0	267,360	0	267,360	0	305,720	0	305,720	0	0	
Economic services											
Medina CCTV Grant	10,007	0	0	10,007	0	0	0	0	0	0	
Community amenities											
DCA 1 - Hard Infrastructure - Bertram	599,722	53,683	(53,683)	599,722	257,504	257,504	713,153	713,153	0	53,683	
DCA 2 - Hard Infrastructure - Wellard	1,988,294	0	0	1,988,294	29,704	29,704	2,095,316	2,095,316	0	0	
DCA 3 - Hard Infrastructure - Casuarina	0	0	0	0	3,499,637	3,499,637	3,472,686	3,472,686	0	0	
DCA 4 - Hard Infrastructure - Anketell	521,489	53,024	(53,024)	521,489	6,484	6,484	23,049	23,049	0	53,024	
DCA 5 - Hard Infrastructure - Wandi	427,218	19,538	(19,538)	427,218	25,312	25,312	460,299	460,299	0	19,538	
DCA 6 - Hard Infrastructure - Mandogalup	274,056	8,343	(8,343)	274,056	4,776	4,776	23,049	23,049	0	8,343	
DCA 7 - Hard Infrastructure - Mandogalup (west)	18,172	3,513	(3,513)	18,172	50,220	50,220	23,049	23,049	0	3,513	
DCA 8 - Soft Infrastructure - Mandogalup	450,501	232,443	(232,443)	450,501	5,732	5,732	24,120	24,120	0	232,443	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 9 - Soft Infrastructure - Wandi / Anketell	11,941,274	0	0	11,941,274	142,840	142,840	3,342,323	3,342,323	0	0	
DCA 10 - Soft Infrastructure - Casuarina/Anketell	204,182	0	0	204,182	2,700	2,700	24,120	24,120	0	0	
DCA 11 - Soft Infrastructure - Wellard East	6,152,977	0	0	6,152,977	74,084	74,084	24,120	24,120	0	0	
DCA 12 - Soft Infrastructure - Wellard West	8,468,096	172,217	(172,217)	8,468,096	101,872	101,872	24,120	24,120	0	172,217	
DCA 13 - Soft Infrastructure - Bertram	263,326	0	0	263,326	3,408	3,408	24,120	24,120	0	0	
DCA 14 - Soft Infrastructure - Wellard / Leda	710,202	8,813	(8,813)	710,202	8,104	8,104	24,120	24,120	0	8,813	
DCA 15 - Soft Infrastructure - Townsite	236,150	18,122	(18,122)	236,150	3,080	3,080	24,120	24,120	0	18,122	
TOTALS	32,418,860	1,219,048	(951,688)	32,686,220	7,328,154	7,862,874	13,434,461	13,969,181	647,518	951,688	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 12
TRUST FUND**

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 30 Sep 2020
	\$	\$	\$	\$
APU Security Bonds	17,934	1,500	0	19,434
Contiguous Local Authorities Group (CLAG)	3,594	835	0	4,429
Public Open Space Cash In Lieu	283,848	0	0	283,848
	305,376	2,335	0	307,711

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
24/06/2020	Annual Budget adoption	0	0
12/08/2020	Non-Operating Grants & Contributions - Local Roads and Community Infrastructure Program	534,720	
	Capital projects expenditure- Buildings	(229,000)	
	Capital projects expenditure - Footpaths	(145,720)	
	Capital projects expenditure - Roads	(160,000)	0
26/08/2020	Opening Surplus Adjustment	25,000	
	Capital project expenditure - Plant & Equipment - Recquatic upgrades	(25,000)	
	Opening Surplus Adjustment	3,540	
	Transfer from Reserve - Restricted Grants and Contributions Reserve	7,000	
	Capital project expenditure - Furniture & Equipment - Mayoral Chains	(10,540)	0
9/09/2020	Reallocation of budgets between Capital building projects as did not meet LRCI criteria		
	W13856 - Maydwell Way - Window screens renewal	7,000	
	W13855 - Magenup Equestrian Centre - Stable renovation	7,000	
	W13633 Sloans Cottage Accessibility Works	(14,000)	0
	Allocation of FESA ESL Grant received		
	FESA ESL Grant - Govt Grant State	6,992	
	FESA ESL - Kwinana South Vehicle Expenses	(1,320)	
	FESA ESL - Mandogalup Vehicle Expenses	(1,321)	
	FESA ESL - Kwinana South Plant & Equipment Purchases	(1,422)	
	FESA ESL - Mandogalup Plant & Equipment Purchases	(2,929)	0
20/09/2020	Transfer of Insurance proceeds from stolen statue to Public Arts Reserve		
	Insurance Proceeds	29,900	
	Transfer to Public Arts Reserve	(29,900)	0
	Reallocation of capital funding		
	W13833 - Pool upgrades to align with new chlorine gas standard.	(7,000)	
	W13642 Backwash tank no longer required	7,000	
	Transfer from Reserve Asset Mgmt Reserve - to W13833 Pool Upgrades	7,000	
	Transfer from Reserve Asset Mgmt Reserve - to W13642 25m backwash tank lid	(7,000)	
	W13630 Darius Wells Automated Disabled toilet doors - additional expenditure	(5,000)	
	W13628 John Wellard CC Stormwater system	5,000	
	Transfer from Asset Management Reserve - W13630 Darius Wells Automated Doors	5,000	
	Transfer from Asset Management Reserve - W13628 John Wellard Community Centre Stormwater System	(5,000)	0
		0	0

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

18.3 Accounts for payment for the month ended 30 September 2020

DECLARATION OF INTEREST:

Mayor Carol Adams declared an impartiality interest due to one of the accounts for payment being made to her spouse's employer, Kwinana Industries Council.

SUMMARY:

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 30 September 2020, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the list of accounts, totalling \$8,933,824.81, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 September 2020, as contained within Attachment A.
2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 30 September 2020, as contained within Attachment B.

DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$ 37,000.22
Cheque Payments #201027 to #201030	\$ 937.30
EFT Payments #4085 to #4097	\$ 7,643,815.41
Payroll Payments 06/09/20 and 20/09/20 and Interim Payroll Payments 04/09/20, 16/09/20 and 20/09/20	\$ 1,252,071.88
Total Attachment A	\$ 8,933,824.81

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 30 September 2020. This amount is included within the total payments, listed above.

18.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 SEPTEMBER 2020

LEGAL/POLICY IMPLICATIONS:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

 - (2) *A list of accounts for approval to be paid is to be prepared each month showing*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
and

 - (b) *the date of the meeting of the council to which the list is to be presented.*

 - (3) *A list prepared under subregulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications that have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications that have been identified as a result of this report or recommendation.

18.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 SEPTEMBER 2020**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications that have been identified as a result of this report or recommendation.

PUBLIC HEALTH IMPLICATIONS:

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not accept the payments
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce – mitigate risk
Response to risk treatment required/in place	Officers provide a full detailed listing of payments made in a timely manner
Rating (after treatment)	Low

18.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 SEPTEMBER 2020

COUNCIL DECISION

294

MOVED CR P FEASEY

SECONDED CR D WOOD

That Council:

- 1. Accepts the list of accounts, totalling \$8,933,824.81, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 September 2020, as contained within Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 30 September 2020, as contained within Attachment B.**

**CARRIED
7/0**

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Automatic Deductions			
Go Go On-Hold Pty Ltd	00043056	On hold phone message system September 2020	198.00
Commonwealth Bank	030920A	Credit card Functions Officer to 030920	975.20
Commonwealth Bank	030920B	Credit card Executive Assistant to 030920	23.52
Commonwealth Bank	030920C	Credit card Director City Development and Sustainability to 030920	1,182.69
Commonwealth Bank	030920D	Credit card Manager Customer and Communications to 030920	402.28
Commonwealth Bank	030920E	Credit card Director City Infrastructure to 030920	4,945.07
Commonwealth Bank	030920F	Credit card Chief Executive Officer to 030920	4.00
Commonwealth Bank	030920G	Credit card A/Manager Customer and Communications to 030920	1,210.00
Commonwealth Bank	030920H	Credit card Director City Engagement to 030920	554.32
Commonwealth Bank	030920I	Credit card Rates Coordinator to 030920	1,484.40
Commonwealth Bank	030920J	Credit card Manager Human Resources to 030920	2,033.77
BP Australia Pty Ltd	11235967	Fleet fuel 010820 to 310820	13,776.57
iinet Technologies Pty Ltd	121927884	Monthly internet charges September 2020	589.93
Windcave Pty Ltd	1563601	Monthly service fee August 2020	55.00
Caltex Australia Petroleum Pty Ltd	0301879558	Fleet fuel 010820 to 310820	6,652.77
Fines Enforcement Registry	26401325	Lodgement fee for unpaid infringements	231.00
Fines Enforcement Registry	26434193	Lodgement fee for unpaid infringements	462.00
Fines Enforcement Registry	26475364	Lodgement fee for unpaid infringements	231.00
Wright Express Australia Pty Ltd	58	Fleet fuel 310720 to 310820	674.65
Toyota Fleet Management	817035	Fleet management September 2020	1,194.07
TPG Internet Pty Ltd	I243120318	Kwinana South Station internet connection	59.99
TPG Internet Pty Ltd	I243527535	Mandogalup Station internet connection	59.99
Total Automatic Deductions			-37,000.22
Cheques			
City Of Kwinana - Pay Cash	280820Library	Petty cash recoup to 280820 Library	93.60
City Of Kwinana - Pay Cash	030920 - Rec	Petty cash recoup to 030920 Recquatic	227.10
	01072020 Admin	Petty cash recoup to 110820 Admin	129.60
	100920FDC	Petty cash recoup to 100920 FDC	306.55
City Of Kwinana - Pay Cash	220920 - Depot	Petty cash recoup to 220920 Depot	93.50
City Of Kwinana - Pay Cash	250920 Library	Petty cash recoup to 250920 Library	86.95
Total Cheques			-937.30
EFT			
EFT TRANSFER: - 02/09/2020			70,486.59
Bright Futures Family Day Care - Pa	240820 to 300820	FDC Payroll 240820 to 300820	52,389.60
Bright Futures In Home Care - Payro	240820 to 300820	IHC Payroll 240820 to 300820	18,096.99
EFT TRANSFER: - 03/09/2020			1,675,675.77

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Devika Udani Munasinghe	31August20	Swimming lessons refund Term 3 for Recquatic	61.40
Summers Consulting	INV-822	Mosquito monitoring August 2020	1,126.40
Alex Krsnik	SQ20009	Weed control Leda	143.00
	SQ20012	Landscape maintenance Hope Valley Road Aug 20	1,067.88
	SQ20011	Maintenance of public access ways Aug 20	1,694.84
	SQ20010	City Centre litter collection Aug 20	3,204.83
Moving on Removals	1119	Furniture removals 240820	60.00
QUBE Property Group	3.1	Rates Refund	289.88
Technifire 2000	24001	Maintenance to vehicle KWN704	2,891.36
	24005	Repairs to vehicle 1GBH339	311.05
Port Printing Works	INV056688	City Assist business cards	150.70
	INV056797	Stay on your feet posters	34.10
	INV056753	Staff business cards	39.60
	INV056793	Love my Kwinana postcards	290.40
Outback Handyman	2745	Banksia Park U40 maintenance to laundry doors	55.00
	2744	Callistemon Court U14 relay paving	231.00
Sonic Health Plus	2135332	Pre employment medical assessment 250820	198.00
	2135331	Pre employment medical assessment 200820	198.00
AAA Asphalt Surfaces	00006445	30 x cold mix for City Operations Team	753.50
JBS & G Australia Pty Ltd	82570	Bushfire management review Frederic St	165.00
Holcim (Australia) Pty Ltd	9407092770	Supply .7M3 N25 14mm concrete to Bertram	300.52
	9407100312	Supply .7M3 N25 14mm concrete to Wellard	365.20
	9407107916	Supply .7M3 N25 14mm concrete to Medina	1,123.32
Biffa Mini Bins	INV-0135	Deliver skip bin to U2 Callistemon Crt	155.00
Epoch Training	20190	Money Wellness webinar 040720	250.00
Red Oxygen Pty Ltd	C100206490-49582	Licence and message charges 270720 to 260820	45.32
Datacom Solutions (AU) Pty Ltd	EXT00158641	Monthly website licence August 20	1,870.00
Burson Automotive Pty Ltd	106423910	Flaring tool hydraulic master kit for Depot	565.72
Mackie Plumbing and Gas Pty Ltd	195374	Banksia Park V15 repair leak in kitchen sink	73.70
	195372	Banksia Park V16 replace silicone in kitchen sink	170.36
	195376	Banksia Park V59 repair toilet cistern	415.63
	195364	Banksia Park V15 replace shower rail	328.88
	195378	Banksia Park V18 replace mixer taps	236.14
	195368	Banksia Park V64 repair to tap fixtures	73.70
	195375	Banksia Park V31 install kitchen sink mixers	170.08
	195363	Callistemon Court U3 replace shower head	136.70
	195312	Replace zip filter Admin Building	291.23
	195327	Repair to handbasin Admin Building	128.35
	195328	Repair to Darius Wells disabled bathroom toilets	209.21
	195331	Repair pipes at John Wellard toilets	720.15
	195354	Repair toilet pipes at Kwinana Adventure Park	164.88
	195332	Clear hydro jet toilet lines at John Wellard Centre	847.59
	195367	Kwinana Tennis Club install new sink	1,012.00
	195369	Dept Housing repair leaking tap in toilets	297.22
	195373	Repair leaking cubicle at Recquatic Centre	180.28
	195377	Repairs to water meter at Darius Wells	73.70
	195379	Clear blockage at Challenger Toilets	210.32
d'memories4u	0011682	A4 jigsaw for Darius Wells Library	87.00
Arts Law Centre of Australia	INV-61430	Law and the Arts annual subscription	600.00
Jamie Roderick Wallace Barr	25August20	Reimbursement of working with children check	87.00
Dylan Velko Hill & Natasha Jade Miz	A/N23207	Crossover subsidy rebate	365.40

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
The Nicholson Family Trust	3.1	Rates Refund	2,821.72
Debra Berry & Craig Alan Berry	3.1	Rates Refund	2,305.19
Lizette Ada Brady & Vance Hilton Br	3.1	Rates Refund	56.53
Satish Kumar	3.1	Rates Refund	137.00
Cedric Bordes & Anita Bordes	3.1	Rates Refund	2,152.18
Keith Llewellyn Hatton-Jones	3.1	Rates Refund	1,920.48
Amber Sue Wilson	1708586	Refund bond on The Patio	100.00
Edison Punzalan Litimco	1717741	Refund bond on the Boronia Room	1,000.00
Engdawork Getahun Wodere	1717995	Refund bond on The Patio	100.00
Nicole Cecilia Hilliard	1702679	Refund bond on Wellard Pavilion	1,000.00
Jayaraj Tincy	1696611	Refund bond on The Patio	100.00
Aimee Winton	1717365	Refund bond on The Patio	100.00
	31August20	Cancellation of booking The Patio 041020	39.00
Julie Patricia Rainbow	3.1	Rates Refund	39.70
Premier & Cabinet Department of	163463	Advertising in Government Gazette	452.40
Stewart & Heaton Clothing Co Pty Lt	SIN-3244731	Purchase of uniform jackets	50.97
Sunny Sign Company Pty Ltd	440148	Hex head bolts x 25 for City Operations Team	33.00
Telstra	0335568200Aug20	Banksia Park Clubhouse phone bill to 09820	50.05
Trisley's Hydraulic Services Pty Lt	100203260	Replace sample line pump in pools at Recquatic	220.00
	100203263	Install tubing to 25mtr pool at Recquatic	1,056.00
	100203257	Repair spa and hydro UV generator at Recquatic	385.00
Udia (WA)	INV-0188	Registration to UDIA Industry 110920	180.00
Water Corporation of Western Austra	9000358337Aug20	82U Boy Scouts Hall	12.59
	9000358310Aug20	803U Medina Oval bore	935.05
	9000358839Aug20	180U Medina Hall	600.53
	9000356366Aug20	597U Bright Futures	284.25
	9000354002Aug20	770U Amenities BMX track	213.88
	9000345691Aug20	159U Waste Stream (Old tip site)	25.18
	9000343688Aug20	66U Little Rascals	296.68
	9000354133Aug20	1328U Thomas Oval & Tucker Reserve	1,732.56
Westbooks	315977	Adult Library books	149.22
	315976	Junior Library books	67.75
	315975	Adult Library books	110.22
	315974	Indigenous books for collection	17.01
	315972	Adult and junior damaged books	22.19
	315973	Junior Library books	32.35
Zurich	6037904	Excess payment for claim 6037904	500.00
Kyocera Document Solutions Australi	90059786	Annual support and maintenance	1,581.80
Taylor Tyres Pty Ltd	21727	Mower tyres fitted x 2	286.00
Maia Financial Pty Ltd	C30509	Quarterly leasing for period 011020 to 311220	92,822.53
Palm Lakes Gardens & Landscape Serv	15423	Paving repairs at Treeby park	1,232.00
Synergy	704953470Aug20	48U Barney Court	120.26
	254890650Aug20	28U Malden Park BBQs	114.61
	254890320Aug20	12URushbook Park BBQ	115.57
	504616220Aug20	31U Rogan Park	196.34
	316580380Aug20	2810U Medina Oval lighting	913.29
	272150100Aug20	12U Prince Regent Gate reserve	209.34
	543072120Aug20	58U Pump 2 Gilmore Ave median strip	219.15
	832505320Aug20	50U Ascot Park	124.74
	566336000Aug20	3U Millar Rd fire pump	113.12

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	450583710Aug20	345U Bertram Oval	242.07
	331026880Aug20	68U Daybreak Park bore	126.43
	312758410Aug20	U51 Epidote/Emerald Park	121.57
	282690350Aug20	3940U Casuarina/Wellard Station/hall/bore	1,240.67
	256732610Aug20	789U Hoyle Rd Park	334.53
	187992920Aug20	20U Bertram Rd bore	112.67
	169027190Aug20	0U Johnson Rd entry statement lighting	59.93
	169026580Aug20	560U Johnson/Gemstone Pde	267.59
	526240500Aug20	18U Thomas Road pump 2	210.80
	861503150Aug20	360U Medina Oval	284.66
	113658350Aug20	16U Hennessy Park	114.99
	819683070Aug20	1188U Harley Way car park lighting	448.79
	461218120Aug20	10U Nye Way retic	205.67
	516172020Aug20	1U Pump 1 Gilmore Ave	203.61
	332324250Aug20	163U Hewison Park BBQ	155.27
	334820750Aug20	589U Shop 24/40 Meares Ave	274.89
	334678810Aug20	0U Shop 23/40 Meares Ave	106.54
	829280210Aug20	1609U Chisham Ave street lights	526.53
	544003140Aug20	19U Wellard Rd verge	204.05
	114826050Aug20	236U Industrial s/scapes Kwinana Beach	249.26
	201352990Aug20	28U Newstead Park	212.43
	705629830Aug20	10UBournan Heights Reserve	111.23
	473346610Aug20	40U Wellard Park smart meter	209.80
	546496270Aug20	52U Skottowe Park	121.40
	126641430Aug20	981U Lights Robbos Place carpark	371.32
	558638440Aug20	1U Challenger/Bertram entry statement	106.82
	824098750Aug20	478U Thomas Road entry	246.72
	127609840Aug20	660U Feilman Building top floor	295.19
	970964040Aug20	1309 Feilman Building ground floor	480.70
	676621320Aug20	4637U Feilman Building lift and security lighting	1,431.94
	345401020	5U Feilman Building (DFES)	1,432.78
Prestige Catering & Event Hire	INV-1711	OCM dinners 260820	450.60
GlobalX Information Services Pty Lt	PSI0177847	Legal name search for August 20	47.52
ZircoData Pty Ltd	ZDW0138467	Secure offsite storage pick up and retrieval	1,079.67
ABCO Products	594834	Hand towel for Recquatic	154.04
Bullet Sign Shop	00022975Aug20	Posts with blades and graphics on metal balance	1,232.00
Bunnings Building Supplies	2163/01016893	Timber screws with seal for City Operations Team	112.10
	2163/01652972	Replace tile squares at Medina Hall	157.24
	2163/01652975	Outdoor boot brushes for Facility Maintenance x 2	87.00
	2163/01654912	Chains for Rhodes Park	147.10
	2163/01654909	Painting equipment for City Operations Team	131.62
	2432/01517481	Multimeter kincome for City Operations Team	79.80
	2163/01566509	Letterbox and caddy	102.13
	2163/01655971	Fibre glass repair kit for Recquatic	40.49
	2163/01655969	Hooks and rails for Recquatic toilets	90.40
Neverfail Springwater	756874	Bottled water return for Admin Bldg	88.40
	757683	Bottled water for Admin Bldg	62.40
Wilson Security Pty Ltd	W00265280	Callistemon Court security patrols to 310820	854.76
Acurix Networks Pty Ltd	00002762	William Bertram NBN Sept 20	100.10
Hudson Global Resources (Aust) Pty	AU1101172	Temp staff week ending 160820	2,008.05
	AU1101173	Temp staff week ending 230820	2,008.05
	AU1103197	Temp staff week ending 300820	2,008.05
Poly Pipe Traders	00106585	Retic stock items for City Operations Team	94.24
Children's Book Council Of Australi	00006387	Display items for Book Week 20	155.00

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
City of Rockingham	112869	Tip fees to 060820	689.08
Envirocare Systems Pty Ltd	49174	Waterless urinal service Recquatic	283.80
Garrards Pty Ltd	PEI-1054905	Pest control	308.00
KLMedia Pty Ltd	1145904	Junior DVD's for Library	64.42
	1145905	DVD's for Library	68.37
	1145965	Adult DVD's for Library	217.99
	1145903	DVD's for Library	471.29
	1145964	Music CD's for Library	115.04
Hays Specialist Recruitment Pty Ltd	9504878	Temp staff week ending 300820	1,986.60
	9475345	Temp staff week ending 160820	1,827.67
Wizard Training Solutions	WIZZ03	Delivery of training on 180820	3,520.00
Savage Surveying	21696	Detail survey Ascot Parkway Bertram	1,452.00
Infiniti Group	499169	Paper towels and toilet rolls for Recquatic	339.02
Kelyn Training Services	00029238	Operate and maintain chainsaws training 310820	230.00
	00029243	Operate and maintain chainsaws training 310820	230.00
Winc Australia Pty Ltd	9033438909	Stationery items for Admin Building	24.05
	9033494498	Stationery items for Admin Building	3.56
	9033438909	Stationery items for City Operations Team	195.79
ED Property Services	00001567	Banksia Park V12 repair garage door leaking	121.00
	00001568	Callistemon Court U10 install dividing fence	1,870.00
	00001566	Callistemon Court U2 kitchen renewal payment	4,070.00
	00001571	Banksia Park V56 repair leaking roof	77.00
	00001570	Banksia Park V14 repair leaking roof	77.00
Data #3 Limited	01944561	Hive Manager annual subscription	6,062.45
Kott Gunning	247795	Audit report 2019/2020	315.26
JB Hi-Fi Rockingham	203085676-100	Wireless headphone set	159.00
Department of Transport	4136735	Vehicle search fees	20.40
Landgate	66784653	Aerial imagery service fee November to May 20	9,010.48
Big W	176845	Phone charging cables for City Assist vehicles	59.90
	176859	Earbud earphones for the Library	60.00
Display Me	N0138193	Hand sanitiser for Library	171.18
	N0136318	Locked A1 letter box for The Zone	223.30
Tony Aveling & Associates Pty Ltd	I0036485	Safety and Health Refresher course	550.00
	I0036709	Safety and Health Introductory course	990.00
Go Go On-Hold Pty Ltd	00042872	Voice over for Bright Futures videos	352.00
Master Lock Service	00007135	Reset door lock at Koorliny Community Arts Centre	145.00
Fire & Emergency Services, Dept of	31August20	ESL collections for July 20 Option A	604,998.49
	31August2020	ESL collections for July 2020 balance Option A	768,126.91
Flexi Staff Pty Ltd	I0001266	Temp staff week ending 230820	1,893.88
Rockypest Pest Management	INV-00031188	Banksia Park termite inspection and treatment	9,218.00
Zenien Pty Ltd T/as ATFT Astuta Tru	17876	Installation of CCTV system at The Zone	4,490.75
CMS Engineering Pty Ltd	38494	Repair to Recquatic pools water treatment system	1,240.80
	38495	Air conditioning maintenance The Zone	557.70
	38496	Replace insulation on AC at Recquatic	910.80
	38497	Repair AC in Cardio Room at Recquatic	634.70
Scott Printers Pty Ltd	191981	Spirit of Kwinana Newsletter	4,185.50
ALSCO Pty Ltd	CPER2062891	Linen hire for OCM Dinners	68.62
Woolworths Group Limited	4052836	Items for The Zone	11.42
	71379655	Items for Admin Building	116.50

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	71196062	Items for Social Club and Community Engagement Team	61.00
	4052835	Strategic Community Planning meeting 250820	72.00
	4052831	Morning tea Seniors Community Workshop	39.95
	4052840	Items for Admin Building	22.78
	4052848	Items for Mooditj Kulungars	106.79
	4052842	Items for Mooditj Kulungars	92.67
	71806935	Items for City Operations Team	96.88
	4052845	Items for The Zone	23.30
Elexacom	110503	Replace exit lights at The Zone	662.50
	110628	RCD testing Casuarina Fire Station	115.50
	110629	Electrical testing Business Incubator	273.90
	110630	Electrical testing William Bertram Centre	170.50
	110631	RCD testing Mandogalup Fire Station	269.50
	110677	Repair power at Keys in Darius Wells Centre	45.10
	110738	Banksia Park V20 repair exhaust fan in bathroom	276.62
	110701	U10 Callistemon Court repair bollards	1,498.49
	110389	Replace lights at Recquatic	488.06
	110735	Replace lights in Recquatic	88.00
	110739	RCD testing Wellard Pavilion	88.00
	110742	RCD testing Medina Girl Guides Hall	44.00
	110743	RCD testing Kwinana Adventure Park	88.00
	110750	Repair light pole located at Darius Wells	158.40
	110754	Repair HWS at Calista Tennis Club	197.73
	110732	Repair C-Bus system at Fiona Harris Pavilion	4,317.20
	110755	Replace ceiling lights at Darius Wells	408.47
	110741	RCD testing of the Kwinana Boy Scouts Hall	44.00
	110760	Repairs UV filter lamp at Casuarina Fire Station	132.00
Zip Heaters	3468645	Install drink filter tap at The Zone	461.00
Safeway Building & Renovations Pty	3977	Repair balance tank lid on pools at Recquatic	407.00
Labourforce Impex Personnel Pty Ltd	166450	Temp staff week ending 300820	2,315.85
Australian Grown	SI30074	Bright Futures uniform with logo	164.78
	SI30075	Bright Futures uniform with logo	484.77
Sprayline Spraying Equipment	30914	Spray units for City Operations Team	3,401.07
	30757	Repair kit for sprayer at City Operations Team	265.86
Exit Waste	1297CK	Clean grease trap at Recquatic Centre	269.50
All Lines & Signs	I0670820	Line marking Child Care Centre Parmelia	715.00
Tanya Halliday	31August20	Purchase of birth certificate and Gilmore Uniform	78.50
Flex Industries Pty Ltd	1007056	Install trailer brakes on 1GWY489	707.03
	1007044	Diagnostic repairs for KWN2007	116.60
Mayurdan Karnidan Varsada	3.1	Rates Refund	2,123.19
Italia Stone Group Pty Ltd	3.1	Rates Refund	370.04
Ramasawmy Boyrangee	City of Kwinana	Refund of invoice 61703 DA9713	738.00
Lamp Replacements	IN1030939	Replacement lamps for Darius Wells Library	384.56
McLeods	114625	Legal fees matter 27955	3,117.97
Kearns Garden Supplies	97	Wall fasteners for Recquatic	46.50
Lo-Go Appointments	00422278	Temp staff week ending 220820	1,071.93
	00421983	Temp staff week ending 060620	2,061.84
	00422276	Temp staff week ending 220820	1,674.46
Charles Service Company	00032964	Cleaning consumables for July 20	1,407.90
	00032914	Cleaning services at various locations	43,037.98
Gymcare	6507	Repair cardio equipment at Recquatic	386.74
Parkers WA	INV-2064	Install speed humps to Summerton Rd Medina	2,997.50

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Amazing Clean Rockingham	C10551	Callistemon Court U2 blind cleaning	208.00
EFT TRANSFER: - 03/09/2020		Payment reversal creditor #12425	-296.56
EFT TRANSFER: - 09/09/2020			72,980.00
Bright Futures Family Day Care - Pa	310820 to 060920	FDC Payroll 310820 to 060920	52,659.24
Bright Futures In Home Care - Payro	310820 to 060920	IHC Payroll 310820 to 060920	20,320.76
EFT TRANSFER: - 10/09/2020			3,196,463.78

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
InterFire Agencies	INV-05102	Various fire fighting equipment	550.30
Nilfisk Pty Ltd	PRI0003237	Rental of battery floor scrubber at Recquatic Aug 20	660.00
Playmaster Pty Ltd	INV-0871	Replace equipment at Prince Regent playground	477.40
Shred-X Pty Ltd	01488474	Exchange and destroy secure document bins	50.60
Paint Industries	62099	Ultra colour Yellow paint x 12 for Depot	63.00
All Ages First Aid Training	3012020500142709	First aid training 300920	276.25
Michael Edward Flower	A/N23524	Crossover subsidy rebate	304.50
M Watts Legal	2138	Legal matters no MW:0135	662.20
Port Printing Works	INV056545	Womens Health Week flyer Stay On	218.90
	INV056795	Your Feet Flyers Community	63.80
	INV056585	Support Service flyers	189.09
	INV056960	Staff business cards	48.40
Chorus Australia Ltd	C1060384	Mowing services at Bright Futures Aug 20	228.69
Baycorp	0920-002	Process serving fees for debt recovery	330.00
Turf Care WA Pty Ltd	INV-0941	Supply lawn seed to Harrison Reserve	1,380.50
Ningi Ventures WA	102	Career Corner Conversations 030920	230.00
Travis Hayto Photography	00001819	Promotional video for Recquatic	3,011.25
	00001810	Callistemon Court U10 video for sale of unit	412.50
Hydroquip Pumps	INV-41703	Repairs to head works at Mandogalup Fire Station	2,406.25
JBS & G Australia Pty Ltd	82569	Bushfire management review Holden CI	1,479.50
Rajesh Nair	1703523	Refund bond on the Tuart Room	2,000.00
Omac Enterprises Pty LTD t/as Total	879204	Staff uniform	368.10
	879735	Staff uniform	132.77
	879933	Staff uniform	72.60
Keos Events Pty Ltd	2020-2021/003	Event equipment hire for Activation Event	1,498.86
Jenoptik Australia Pty Ltd	5136	Radar speed display signs x 3	23,453.10
Rosemarie Abarientos Limbo	1704302	Refund bond on Ken Jackman Hall	1,000.00
	1705632	Refund bond on Ken Jackman Hall	1,000.00
Axess Trading Group Pty Ltd	00002172	Two fold away shower seats for Recquatic	238.10
The Project People	I-17106	U10 Callistemon Court progress payments 2 and 3	6,529.16
As Clean As A Whistle	00000371	Banksia Clubhouse and Office cleaning Aug 20	189.12
Jamie Roderick Wallace Barr	03August20	Items for youth programming at the Zone	142.00
Petrus Johannes Van Eyk	BP2020/397	Refund of BSL & CTF levies application cancelled	296.56
Lyle Thomas Lambie	A/N4607	Crossover subsidy rebate	730.80
John Herschel Layugan	A/N24254	Crossover subsidy rebate	304.50
Roland Kenneth Bartolomeusz	3.2	Rates Refund	365.19
Varinder Sapehiya & Aman Thakur	3.2	Rates Refund	1,949.26
Sandipkumar Jashubhai Patel	3.2	Rates Refund	1,933.87
Manny Palallos Aguspina	3.2	Rates Refund	2,065.22
Lynette Josephine Farley	04September20	Reimbursement of CPR renewal for role 300820	50.00
Baldeep Singh Sodhi	1717353	Refund bond on Ken Jackman Hall	2,000.00
Brianna Eden McLernon	1706520	Refund bond on The Patio	100.00
Cherry Daniel	1719962	Refund bond on Thomas Kelly Pavilion	2,000.00
Elisha Nathan Gould	1708474	Refund bond on The Patio	100.00
Lisa Williams	1706520	Refund bond on The Patio	100.00
Maria Aguilor	1716654	Refund bond on the Tuart Room	900.00

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Sarah Mitra	1716620	Refund bond on the Wisteria Room	1,000.00
Sai Global Ltd	SAIG11S-1062626	BCA NCC online subscription renewal	2,995.30
Satellite Security Services	IV009039	Repair sirens to alarm system at Admin Bldg	440.00
	IV009250	Reconnect auto doors at Darius Wells	110.00
	02020770	Security monitoring 010520 to 310820	572.00
South West Group	202105	Member Council contributions 2020-2021	27,297.32
Telstra	1548725500Aug20	Feilman Building to 020920	19.25
	1197198700Aug20	Mandogalup Fire Station to 160820	180.11
Trisley's Hydraulic Services Pty Lt	100203268	Sample line boost pump for Recquatic	715.00
	100203267	Install seal kit to leisure sample line pump	462.00
Wormald Australia Pty Ltd	8278011	Investigate fault on fire panel at Recquatic	649.00
	8276517	Routine inspection and testing at various sites	1,077.02
	8284401	Repair fault on alarm at Fiona Harris Pavilion	2,735.35
	8290171	Investigate fault on panel at Fiona Harris Pavilion	506.00
	8258654	Routine inspection and testing at various sites	1,040.57
WA Limestone Co	SW4535/02	Supply & deliver 58.9T limestone to City Depot	882.64
	SW4535/01	Supply & deliver 86T limestone to City Depot	1,292.25
	ML6699	Supply 300T road base to City Operations Team	6,313.96
Waste Stream Management Pty Ltd	00426875	Tipping fees 310820	396.00
Water Corporation of Western Austra	9000334597Sep20	Service charges Feilman Building	328.98
Rubek Automatic Doors	00026135	Repair auto doors at Admin Bldg	2,079.00
Australian Medical Supplies	89965	Wrist bands Recquatic	340.00
Wurth Australia Pty Ltd	4307265100	Various parts for the workshop	1,307.59
Kyocera Document Solutions Australi	90052276	Copy costs Aug Library Public	79.22
	90052277	Copy costs Aug Darius Wells Reception	32.47
	90052278	Copy costs Aug Admin Records	895.29
	90052279	Copy costs Aug The Zone	17.84
	90052280	Copy costs Aug William Bertram Centre	46.52
	90052281	Copy costs Aug Volunteer Centre	36.58
	90052282	Copy costs Aug Banksia Park	49.02
	90052283	Copy costs Aug Recquatic	16.61
	90052284	Copy costs Aug Darius Creche	25.27
	90052262	Copy costs Aug IT	219.10
	90052263	Copy costs Aug City Leadership Team	98.86
	90052264	Copy costs Aug Community Centre	11.45
	90052265	Copy costs Aug Library Staff	78.56
	90052266	Copy costs Aug Zone Multimedia Room	31.76
	90052267	Copy costs Aug The Zone staff	43.74
	90052268	Copy costs Aug Admin Planning	331.06
	90052269	Copy costs Aug Admin Governance	302.89
	90052270	Copy costs Aug Admin Finance	145.13
	90052271	Copy costs Aug Depot Admin	69.21
	90052272	Copy costs Aug Family Day Care	63.80
	90052273	Copy costs Aug Recquatic	208.64
	90052274	Copy costs Aug Admin CSO	99.00
	90052275	Copy costs Aug Depot Demountable	66.26
Taylor Tyres Pty Ltd	21809	1 new front tyre fitted to IGU180	149.60
	21810	Call out for puncher repair KWN2095	330.00
	21811	2 new front tyres fitted to 1GWY489	979.00
	21818	New tyres fitted to KWN2107 KWN624	3,413.30
	21768	1 Wheel alignment to KWN2108	88.00
Construction Training Fund	02September20	CTF Levy for Aug 20	11,665.19
Absolute Painting Services	INV1586	Callistemon U16 repaint door and frames	1,485.00

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Palm Lakes Gardens & Landscape Serv	25471	Callistemon U28 relay retaining wall	3,520.00
Beaver Tree Services Aust Pty Ltd	74659	Tree removal and stump grind Barwell Rd	377.37
Suez	39041387	General waste Aug 20	314.60
Synergy	350395380Aug20	U159 Callistemon Court vacant Unit 2	114.40
	346533490Aug20	40U Callistemon Court vacant U16	72.49
	277773560Aug20	U2662 Banksia Park outside lighting and bore	873.00
	224882670Aug20	1058U Little Rascals	410.71
	185126570Sep20	5U Borthwick Park retic	96.87
	179469390Sep20	2940U Bertram Community Centre	764.32
	700373810Sep20	2U Rutherford Park	111.25
	856518550Sep20	Decorative lighting	2,741.26
	285940430Sep20	970U Rhodes Park	412.38
	882732750Sep20	0U Harrison Way	107.00
	107029100Sep20	2430U Wellard Community Centre	580.28
	192738060Aug20	1U Price Parkway flood lights	107.28
	219451580Aug20	59U Price Parkway bore pump	123.94
	221037310Aug20	1833U Thomas Oval Pavilion	633.19
	219451200Aug20	54U Sulphur Rd bore pump	122.50
	382919470Aug20	20U Medina Centre Reserve	119.85
	845563650Aug20	16U BBQ Apex Park	111.60
	925767370Aug20	64U Gilmore Ave retic	214.32
	098975100Aug20	291U Sandringham Park	288.55
	223615720Aug20	1171U Banksia Park Clubhouse	444.98
	168917550Aug20	1413U Wells Park toilets	523.64
	023172940Aug20	23U Bertram Park POS	113.60
	191359550Aug20	41U Ridley Park	209.12
	2049032837Aug20	138U Millbrooke Ave bore pump	146.61
	412205870Aug20	0U Oakley Hollow	107.00
	766868640Aug20	621U Smirks Cottage	285.26
	165493420Aug20	67U Smirks Museum	126.23
	157165580Aug20	2292U Thomas Oval Pavilion lights	764.95
	652922630Aug20	679U Changerooms model railways	301.92
	685078510Aug20	7U Gawler Way	109.01
	884861450Aug20	3535U Callistemon Court outside lighting and bore	1,079.85
	130957780Aug20	496U Retirement Village office	203.92
ABCO Products	595124	Cleaning products for various facilities	3,592.46
Forestvale Trees	00014801	Plants for City Operations	643.50
Bunnings Building Supplies	2163/99822509	Callistemon Court mirrored shaving cabinets x 4	368.68
	2163/01567988	Building materials for Admin Bldg	180.40
	2163/01033202	Wall mounted fan for Recquatic	140.02
Ixom Operations Pty Ltd	6283398	Chlorine gas supply for Recquatic	1,035.89
	6284081	Chlorine gas supply for Recquatic	129.58
Technology One Limited	192802	OneCouncil implementation fees	61,847.50
	193534	OneCouncil implementation fees	19,690.00
	193788	OneCouncil implementation fees	3,740.00
Sigma Chemicals	141711/01	Chemical order for Recquatic	602.66
Ausco Modular Pty Ltd	7241163	Demountable hire Sept 20	1,471.80
Neverfail Springwater	862349	Bottled water for City Operations	15.60
	745741	Bottled water for The Zone	109.25
Downer EDI Works Pty Ltd	6009352	Asphalt 7mm Gran AC50B	281.78
	6009351	Asphalt 10mm Gran AC50B	52.39
	6009324	Asphalt 10mm Gran AC75B	244.77
Hudson Global Resources (Aust) Pty	AU1106418	Temp staff week ending 050920	2,008.05

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Poly Pipe Traders	00106278	PVC Pipe 25mm	43.55
	00106754	Retic stock items for Depot	296.66
	00106824	Retic stock items for Depot	48.52
Marketforce Pty Ltd	34651	Seek advertising 190820	247.50
	34652	Seek advertising 240820	247.50
	34647	3 month real estate subscription for Banksia Park	1,012.00
	34654	Advertising 080820	598.97
	34653	Advertising 010820	620.37
	34648	Advertising 120820	344.28
	34646	Advertising 120820 and 260820	2,101.00
	34649	Seek advertising 050820	247.50
	34650	Seek advertising 070820	218.93
City of Rockingham	113169	Tip fees to 310820	10,846.68
Gholam Reza Najafzadeh Abriz	08September20	Reimbursements for 070920	84.81
Homebuyers Centre Pty Ltd	Refund	VP2020/92 120 Bellingham Pd Wellard	696.00
	Refund	VP2020/147 10 Quartermaine Blvd Mandogalup	173.00
Allpet Products	1704916	Pet items for animal management facility	180.40
West Coast Shade	00010581	Factory repairs to various parks	5,093.00
	00010604	Factory repairs to Ludlow Park	3,575.00
	00010605	Replace shade sail at Rushbrooke Park	2,871.00
Western Maze Pty Ltd	00000950	Green waste collection area 1	12,487.20
BullAnt Security Pty	10202525	Supply 3 lock keys to Recquatic	96.84
HECS Fire	70255	Repair fire alarm bell at Darius Wells	352.00
Coastline Mowers	24962	Repairs to hedge trimmer	62.20
	25090#5	BGA100 blower for City Operations	411.75
	25113#5	BGA86 blower for City Operations	1,589.65
	25117#5	Battery for City Operations	448.50
MRP Osborne Park-General Pest/Termi	92791	Pest control Wellard Pavilion	226.60
	93183	Termite inspection Casuarina Hall	121.54
	92896	Termite treatment Casuarina Fire Station	121.54
	92897	Pest control for Recquatic Centre	362.25
	92898	Pest control Admin Bldg	139.70
	92899	Pest control Wandi Old Schoolrooms	132.35
	92900	Pest control John Wellard Community Centre	217.00
	92901	Pest control William Bertram Community Centre	217.00
	92902	Termite treatment Wandi Hall	132.35
	93251	Termite treatment Bright Futures	139.70
	92787	Pest control Thomas Oval	235.66
	92788	Pest control Admin Office	387.79
	92789	Pest control City Operations Bldg	217.00
92790	Termite inspection Bright Futures	242.05	
Envision Ware Pty Ltd	INV-AU-4980	Annual maintenance of software	10,187.89
Winc Australia Pty Ltd	9033180807	Stationery items for Facilities Bldg	32.24
	9033677061	Stationery items for Library	83.75
	9033679421	Stationery items for Admin Bldg	281.64
Advanced Traffic Management (WA) Pt	00139040	Traffic management Mandogalup Rd	1,250.15
	00138586	Traffic management Leda Blvd	1,326.60
	00138585	Traffic management Mandogalup Rd	922.35
	00139078	Traffic management Wellard Rd	875.05
	00139077	Traffic management Beacham Crescent	853.05
	00138706	Traffic management Beacham Crescent	749.10
	00139076	Traffic management Beacham Crescent	725.45
LD Total	107393	Landscape maintenance various locations Aug 20	9,077.73

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	107394	Landscape maintenance various locations Aug 20	1,052.06
	107396	Landscape maintenance various locations Aug 20	228.72
	107397	Landscape maintenance various locations Aug 20	1,063.19
	107398	Landscape maintenance various locations Aug 20	341.79
	107430	Landscape maintenance various locations Aug 20	80.23
	107431	Landscape maintenance various locations Aug 20	1,579.41
ED Property Services	00001577	Banksia Park V18 investigate moisture on walls	165.00
	00001578	Banksia Park V17 repairs to sagging ceiling	594.00
	00001562	Callistemon U56 repair roof leak	99.00
Rockingham Skylights	12431	Callistemon U44 replace skylight in kitchen	160.00
Stonehenge Ceramics	E0079	Callistemon U16 re tile bathroom and laundry	3,272.00
Complete Office Supplies Pty Ltd	09439008	Stationery items for Recquatic	376.50
Department of Transport	4139200	Disclosure of information fees August 20	17.00
Big W	176847	Items for Recquatic gym	16.00
Tony Aveling & Associates Pty Ltd	10036942	Safety and Health training course	990.00
OCP Sales	00055845	Repairs of 2 x radios and battery for Recquatic	199.71
Master Lock Service	00007043	Install keypad to Recquatic door	270.00
	00007075	Install new locks to Medina Oval Change rooms	2,240.00
	00007170	Rekey locks to Kwinana Adventure Park	108.00
	00007141	Banksia V53 repair security door lock	130.00
	00007142	Callistemon U2 install gate lock	185.00
	00007145	Repair front door lock to Margaret Feilman Centre	130.00
	00007144	Install cabinet locks and springs on video cabinet	218.00
	00007203	Callistemon U16 replace all locks and master key	490.00
Name Badge World	BW12297	Employee name badges	20.30
	BW12160	Employee name badges	87.24
Fire & Emergency Services, Dept of	01September20	ESL collections for August 2020 Option A	2,612,040.26
Kev's Wheelie Kleen	9623	Monthly bin clean for John Wellard Community Centre	88.00
Accord Security Pty Ltd	00025026	Alarm security for various locations Aug 20	638.00
	00025025	Cash handling services for Aug 20	682.00
Flexi Staff Pty Ltd	10001432	Temp staff week ending 300820	1,400.80
Vizcom Technologies	22640	Media equipment and stand for Darius Wells	3,381.95
CMS Engineering Pty Ltd	38719	Repairs to offices in City Operations Team	2,750.00
ALSCO Pty Ltd	CPER2065730	Linen hire	67.74
Imagesource Digital Solutions	453234	Graphic decals for City of Kwinana vehicles	1,565.30
	453247	Love My Kwinana banners	573.10
	453357	Various window signs for the Zone	1,347.50
	453027	Kwinana Loop Interpretive Trail signage	909.10
Cat Haven	00160826	Animal service fee for August 20	132.00
Woolworths Group Limited	3995110	Items for Admin Bldg	85.20
	4052819	Drinks for Recquatic Cafe	324.60
	4052847	Morning tea Seniors Community Workshop	37.75
	4052850	Various cleaning and morning tea for Banksia Park	94.15
	72250911	Items for City Operations Team	123.48
	3995109	Items for The Zone	28.37
	3995107	Items for The Zone	44.40
Elexacom	110749	Repair lights in toilets at Recquatic	38.50
	110753	Repair lights to dry side of Recquatic Centre	104.83
	110704	U5 Callistemon Court replace smoke detector	179.36
	110834	Install power point to Medina Hall	627.00
	110822	Repair statement wall lights on Thomas Rd	694.99

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Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	110823	RCD testing Rhodes Park	44.00
	110831	Replace lights in Rhodes Park toilets	35.92
	110832	Remove wires from roof at Bridging the Gap	154.00
	110833	Test emergency lights at City Operations Depot	756.99
	110830	Repair HWS at Kwinana Tennis Club	297.00
	110827	Banksia Park V19 RCD testing	106.70
Wellard Residential Pty Ltd	3.2	Rates Refund	488.39
	3.2	Rates Refund	1,140.20
	3.2	Rates Refund	754.40
	3.2	Rates Refund	647.65
	3.2	Rates Refund	1,151.03
	3.2	Rates Refund	677.92
Isentia Pty Limited	MN0804012	Media Monitoring Sept 20	1,370.60
Gregs Glass	9891-19	Banksia V14 replace rollers on sliding door	150.00
	9921-19	Callistemon V44 replace rollers on sliding door	180.00
Sprayking WA Pty Ltd	00001893	Weed control various locations	451.96
Labourforce Impex Personnel Pty Ltd	166627	Temp staff week ending 060920	1,849.94
Alyka Pty Ltd	INV-28216	Website design and development phase 1	31,342.58
Shelford Constructions Pty Ltd	76MAN/5	Mandagalup Fire Station extension claim 5	50,427.00
Australia Post	1009873778	Postage for period ending 310820	5,425.15
Advance Scanning Services	20165188	ATCO high pressure supervision	594.00
AAA Windscreens & Tinting	INV-48500	Windscreen repair to 1GIL472	88.00
The Village at Wellard Residents	624921	Refund bond on the Wisteria Room	200.00
Wheeler's Book Club Ltd	1815726	eBook standard annual subscription	3,000.00
Bolinda Digital Pty Ltd	28082	eAudiobooks Library	1,100.00
Blackwood & Sons Ltd	KW2561XM	Assorted paints for City Operation Team	318.79
	PE2562XM	Danger tape for City Operations Team	187.00
	KW7661WY	Interlock gloves for Facilities Dept	47.78
Flex Industries Pty Ltd	1007315	Replace hydraulic valve KWN2073	914.74
Allied Pumps Pty Ltd	90025	Investigate alarm on Wandi Community Centre	803.33
K Mart	125225	Marketing items for Recquatic promotion	30.00
Fesa Direct Brigade Alarm	55128	Annual monitoring 2020-2021 Darius Wells	1,840.93
	55129	Annual monitoring 2020-2021 The Zone	1,840.93
	55130	Annual monitoring 2020-2021 Wellard Community Centre	1,840.93
	55260	Annual monitoring 2020-2021 Admin Building	1,840.93
	55261	Annual monitoring 2020-2021 Recquatic Centre	1,840.93
	55123	Annual monitoring 2020-2021 Fiona Harris Pavilion	1,840.93
Ecospill Pty Ltd	INV00777633E	Service and replenish spill kits	150.15
Perth Tactiles Pty Ltd	1587	Replace anti slip tape at Feilman Dr Leda	2,743.50
Poolwerx Spearwood	INVSPE1024	Splash pad water quality test Adventure Park Aug 20	1,897.40
Envirosweep	79913	Road sweeping various locations for Aug 20	4,097.50
	79914	Footpath sweeping various locations Aug 20	3,652.00
	79892	Car park sweeping for Aug 20	2,502.50
	79915	Road sweeping various locations for Aug 20	4,480.00
Purearth	INV-0755	Road sweeping and tip fees	1,502.49
Links Modular Solutions	23885	Links support and upgrades annual fee	35,745.60
Les Mills Australia	1088002	Les Mills licence fee Sept 2020	838.75
Landscape and Maintenance Solutions	INV-1777	Mowing Rockingham and Patterson Roads Aug 20	1,980.53
	INV-1776	Mowing maintenance various ovals Aug 20	7,753.94
	INV-1775	Passive and streetscape mowing various locations	8,502.21

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Majestic Plumbing	237366	Repairs to filter on tap at Depot	110.13
	237368	Repair drink fountain at Coleford Park	187.26
Vocus Communications	P612676	Monthly internet services Sept 20	1,694.00
McLeods	115405	Legal fees matter 46306	1,474.83
Air Liquide Australia	WU4015	Hire of medical oxygen Recquatic	74.79
Lo-Go Appointments	00422308	Temp staff week ending 290820	1,544.07
	00422307	Temp staff week ending 290820	1,773.85
	00422338	Temp staff week ending 050920	1,737.08
	00422309	Temp staff week ending 290820	2,174.57
	00422310	Temp staff week ending 290820	2,723.73
	00422341	Temp staff week ending 050920	1,218.77
	00422339	Temp staff week ending 050920	1,930.09
	00422306	Temp staff week ending 290820	1,674.46
TenderLink	AU-355609	Upload of tender documents	201.30
Charles Service Company	00033012	Cleaning services at various locations	785.38
	00033013	Additional cleaning services at various locations	167.65
	00033014	Additional cleaning services at various locations	381.39
	00033015	Cleaning services at various locations	405.38
	00033016	Cleaning services at various locations	1,110.66
	00033017	Cleaning services at various locations	582.12
	00033018	Cleaning services at various locations	562.84
	00033019	Cleaning services at various locations	62.87
TheComputerSchool.Net	618842707	Annual site licence	660.00
Accidental Health & Safety Perth	2660	First aid equipment for William Bertram Centre	103.61
Felicitas Dhliwayo	03September20	Payment of savings and interest on Christmas saver	2,401.19
Sifting Sands	INV-1726	Sand cleaning services at various parks Aug 20	10,473.04
The Worm Shed	00005783	Worm webinar and worm cafe for 220820	3,130.00
EFT TRANSFER: - 10/09/2020			229,549.29
Australian Services Union	PY01-06-Aust Ser	Payroll Deduction	275.98
	PY01-06-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY01-06-Australi	PAYG tax withheld	204,266.00
	PY99-04-Australi	PAYG tax withheld	7,823.00
Maxxia Pty Ltd	PY01-06-Maxxia P	Payroll Deduction	1,484.05
	PY01-06-Maxxia P	Payroll Deduction	1,491.56
	100329020200831	Net ITC 010820 to 310820	288.32
Health Insurance Fund of WA (HIF)	PY01-06-Health I	Payroll Deduction	1,106.55
City of Kwinana - Xmas fund	PY01-06-TOK Chri	Payroll Deduction	7,360.00
Child Support Agency	PY01-06-Child Su	Payroll Deduction	1,073.27
Easifleet	137963	Novated lease charges 010920	3,919.09
LGRCEU	PY01-06-LGREC U	Payroll Deduction	379.51
	PY01-06-LGREC U	Payroll Deduction	10.26
EFT TRANSFER: - 11/09/2020			250,113.81

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount	
SuperChoice	August2020*-73	Superannuation-August2020*-73	449.00	
	August2020*-75	Superannuation-August2020*-75	349.03	
	August2020*-79	Superannuation-August2020*-79	1,110.56	
	August2020*-81	Superannuation-August2020*-81	567.08	
	August2020*-83	Superannuation-August2020*-83	1,054.02	
	August2020*-84	Superannuation-August2020*-84	114.02	
	August2020*-85	Superannuation-August2020*-85	840.06	
	August2020*-89	Superannuation-August2020*-89	936.56	
	August2020*-90	Superannuation-August2020*-90	588.96	
	August2020*-91	Superannuation-August2020*-91	850.68	
	August2020*-92	Superannuation-August2020*-92	1,683.63	
	August2020*-93	Superannuation-August2020*-93	466.19	
	August2020*-94	Superannuation-August2020*-94	2,195.64	
	August2020B*-01	Superannuation-August2020B*-01	651.10	
	August2020*-01	Superannuation-August2020*-01	175,637.22	
	August2020*-03	Superannuation-August2020*-03	4,375.09	
	August2020*-06	Superannuation-August2020*-06	1,153.72	
	August2020*-07	Superannuation-August2020*-07	3,292.96	
	August2020*-13	Superannuation-August2020*-13	1,091.83	
	August2020*-14	Superannuation-August2020*-14	10,885.63	
	August2020*-16	Superannuation-August2020*-16	558.31	
	August2020*-17	Superannuation-August2020*-17	17,445.64	
	August2020*-18	Superannuation-August2020*-18	1,956.23	
	August2020*-21	Superannuation-August2020*-21	1,009.70	
	August2020*-22	Superannuation-August2020*-22	433.41	
	August2020*-24	Superannuation-August2020*-24	682.90	
	August2020*-28	Superannuation-August2020*-28	258.88	
	August2020*-29	Superannuation-August2020*-29	46.65	
	August2020*-30	Superannuation-August2020*-30	1,079.34	
	August2020*-32	Superannuation-August2020*-32	823.97	
	August2020*-41	Superannuation-August2020*-41	49.42	
	August2020*-48	Superannuation-August2020*-48	437.22	
	August2020*-49	Superannuation-August2020*-49	1,247.91	
	August2020*-50	Superannuation-August2020*-50	1,687.49	
	August2020*-54	Superannuation-August2020*-54	1,812.62	
	August2020*-55	Superannuation-August2020*-55	4,286.70	
	August2020*-56	Superannuation-August2020*-56	1,083.76	
	August2020*-58	Superannuation-August2020*-58	949.32	
	August2020*-59	Superannuation-August2020*-59	1,031.46	
	August2020*-60	Superannuation-August2020*-60	1,362.17	
	August2020*-61	Superannuation-August2020*-61	504.28	
	August2020*-63	Superannuation-August2020*-63	296.21	
	August2020*-64	Superannuation-August2020*-64	765.26	
	August2020*-66	Superannuation-August2020*-66	461.28	
	August2020*-70	Superannuation-August2020*-70	575.96	
	August2020*-72	Superannuation-August2020*-72	974.74	
	EFT TRANSFER: - 16/09/2020			70,807.66
	Bright Futures Family Day Care - Pa	070920 to 140920	FDC Payroll 070920 to 140920	52,666.08
	Bright Futures In Home Care - Payro	070920 to 140920	IHC Payroll 070920 to 140920	18,141.58
	EFT TRANSFER: - 17/09/2020			1,199,868.57

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Southern Style Outdoor	Duplicate	Refund of duplicate payment	147.00
Nepean Office Furniture and Supplie	00057770	Monitor arm for Admin	268.40
Go Doors Pty Ltd	88368	Repair roller shutter chain at Recquatic	375.38
	88470	Replacement of chains to door at Recquatic	1,776.50
Stormbox	INV-1905	Reconfigure Bright Futures home page	308.00
Oakford Agricultural & Garden Suppl	85330	Bollards for City Operations Team x 20	350.00
	85335	Bollards for City Operations Team x 15	229.50
Canon Production Printing Australia	1505932	Colorwave 3500 scanner charges Aug 20	275.00
The People Catalyst Pty Ltd	INV-1242	Debrief session and wellbeing checks 070920	1,870.00
Wheelie Clean	7124	Rubbish bin clean for Darius Wells	369.38
	7125	Rubbish bin clean for Admin Building	267.52
Rockingham Toyota	RI21200866	Toyata RAV4 Cruiser 1HBL570	39,003.80
Rodney William De San Miguel	15September20	Reimbursement of Brigade training refreshments	289.35
Strategic DCP Consulting	025	DCP consulting services for DCA's	2,395.25
Outback Handyman	2759	Callistemon Court U28 install garden edging	154.00
Kleenheat	3690424	Monthly gas charges various locations Aug	9,220.47
RAC Motoring Pty Ltd t/a RAC Busine	4028593	After hours call out to replace battery in 1GEO493	259.00
DNR Contracting Pty Ltd	1237	Drainage works Barwell Rd	8,910.76
Julia Kay Wallis	2020-2021-007	Oral history interviews and transcripts	628.93
Ridleys Towing & Transport	44	Bus cleaning	80.00
	43	Driver for bus service 17 to 24 Aug 20	125.00
Insight Electrical Technology Pty L	31153	Installation of lighting towers to Thomas Oval	212,843.75
Mackie Plumbing and Gas Pty Ltd	195436	Repair to Wellard Pavilion female toilet block	126.12
	195438	Clear blockage in kitchen at The Zone	212.42
	195442	Repair crack in tank at Kwinana Adventure Park	235.62
	195444	Repair HWS leak at Smirk Cottage	231.97
	195446	Repair soakwell at Senior Citizens Centre	345.38
	195447	Repairs to male toilet at Parmelia House	306.67
	195451	Repairs to zip HWS at Depot	165.73
	195431	Repair hand basin at City Operations	122.00
	195432	Repair toilets in Admin Bldg	146.03
	195434	Repairs to toilet block at City Operations	73.70
	195449	Banksia Park V46 replace plug waste in sink	161.92
	195453	Banksia V29 replace mixer taps	235.55
	195450	Banksia Clubhouse replace water cooler filter	309.09
	195441	Callistemon U51 install gas cooker	332.19
	195439	Banksia Park V27 install new flexi hoses	198.70
	195437	Callistemon U44 replace HWS	1,448.70
	195443	Banksia V35 replace tap set	398.89
	195435	Banksia V67 clear blockage in drains	237.11
	195448	Banksia V42 replace flexi hoses	235.55
	195459	Callistemon U16 install new cistern	1,134.61
	195452	Banksia V19 replace shower head and hose	193.33
	195455	Callistemon U17 replace kitchen drainage	792.00
Growise	1322	Coastal restoration tree guards	245.85
	1321	Coastal restoration tree guards	327.80
	1323	Coastal restoration tree guards	245.85
	1313	Coastal restoration tree guards	1,639.00
Steve de Meillon	08September20	Stuttgart piano for community activations	500.00
Dean Bedford Penniment	14September20	Seniors security subsidy scheme 2020/2021	250.00
Susanne May Fennell	14September20	Seniors security subsidy scheme 2020/2021	250.00

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Linda Kilgower	14September20	Seniors security subsidy scheme 2020/2021	133.00
David Malkoski	14September20	Reimbursement of passport photo for authorisation	18.95
Hannah Gulliver	1703204	Refund bond on bus hire	464.90
Belinda Peacham	1697573	Refund bond on The Patio	100.00
Malcolm George	1697592	Refund bond on The Patio	100.00
Kirsty Wilton	1698597	Refund bond on The Patio	100.00
Lydia Maindi	1706741	Refund bond on The Patio	100.00
SS Malayali Association	1715309	Refund bond on Medina Hall	907.10
Invisible Illnesses Inc	1726655	Refund bond on Ken Jackman Hall	1,000.00
Satellite Security Services	IV009340	Additional remote coding for Mandogalup FS	50.00
Shane McMaster Surveys	Kwin 306	Road reserve survey pick up Mandurah Rd	3,300.00
Statewide Vehicle Hoist Service	39163	Full inspection and service of vehicle hoist	132.00
	INV-39279	Service and repair vehicle hoist Depot	110.00
Telstra	1355246271Aug20	Mobile devices whole organisation August 20	10,187.16
	9385375010Sep20	Internet and data to 240920	2,491.62
Toll Transport Pty Ltd	0402-T221490	Courier charges 040920	13.05
Water Corporation of Western Austra	9000340874Sep20	835U Callistemon Court	3,732.32
	9000341201Sep20	1081U Banksia Park	4,579.27
	9000295305Sep20	123U Sloans Cottage	317.46
	9000374062Sep20	23U Wells Park toilets	59.36
	9012573982Sep20	52U Incubator	415.81
	9000340559Sep20	205U Calista Oval	529.11
	9000339427Sep20	23U Victory for Life	200.36
	9012543409Sep20	191U Admin/Arts/Parmelia	2,466.50
	9000334589Sep20	7U Feilman Building	722.65
	9000294409Sep20	11U Leda Hall	324.80
	9013156996Sep20	266U Fire service Darius Wells	2,190.11
Quickmail	00042383	Collation and distribution of brochures	1,026.71
Arteil	00076114	Office chair for Administration	423.50
Absolute Painting Services	INV-1589	Banksia V53 repaint cupboards and walls	308.00
Subway Kwinana	46	EMBS dinner 170820	57.70
Palm Lakes Gardens & Landscape Serv	6531	Banksia Park annual retic maintenance and APU	825.00
	12578	Banksia V67 & 52 install new pathway	385.00
Beaver Tree Services Aust Pty Ltd	74403	Emergency clean up work to Pace Rd	1,684.65
	74316	Tree removal and stump grind various sites	7,799.50
	74315	General vegetation clearance Leda	475.08
	74643	Tree pruning Rushbrooke Drive	220.13
	74641	Tree pruning Runnymede Gate	3,388.59
	74355	General vegetation clearance Landren Rd	3,863.46
	74317	Tree pruning various sites	10,781.76
	74642	Tree pruning Taylor Close	625.57
Asbestos Masters WA	3406	Removal of asbestos from Mandogalup Rd	440.00
Suez	38996712	Green waste tipping fees Aug 20	781.13
	165232	Commercial recycle and waste for Aug 20	154,083.71
	39023787	General waste dry Aug 20	1,433.33
	38988173	Mixed waste Aug 20	175,174.44
Synergy	792417950Sep20	Street lighting	118,864.41
	566370150Sep20	37U Chipperton Park	105.47
	144372270Sep20	115U Thomas Oval retic	119.74
	958335710Sep20	5479U Orelia Oval	1,363.53
	693987550Sep20	238U Challenger Beach toilets	1.39

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Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	135567600Sep20	1424U Darius Library/Resource Centre	9,582.08
	141057240Sep20	13U The Zone	3,365.49
	149872970Sep20	4147U Incubator	1,006.28
	258360080Sep20	2197U Kwinana Adventure Park	603.48
	422268910Sep20	6436U Depot Bldg	1,602.81
	177581220Sep20	75U Recquatic Centre	16,742.14
	118367820Sep20	3682U Thomas Oval Pavilion	901.70
Bouvard Earthmoving	00006492	Equipment hire for Mandogalup works	10,043.00
Bunnings Building Supplies	2163/00138016	Bins for City Operations Team	85.90
	2163/01034194	Bin storage for City Operations Team	85.90
	2163/01660472	Hydraulic door closer and hardware items	147.49
	2163/01569536	Storm drain covers	57.79
Technology One Limited	193614	OneCouncil implementation fees	59,661.25
Mincad Systems Pty Ltd	6985	Software annual licence expiry 160921	2,500.00
Acromat - CMO Trading Pty Ltd	42383	Badminton nets x 6 for Recquatic	537.46
Downer EDI Works Pty Ltd	6009374	Asphalt 7mm Gran AC50B	136.55
	6009436	Asphalt 10mm Gran AC50B	65.49
WA Boiler Spares & Service	15070	Replace motor capacitor on boiler at Rec	459.80
City of Cockburn	14September20	Long service leave liability	6,755.21
	14September2020	Long service leave liability	1,850.84
City of Gosnells	14September20	Long service leave liability	25,018.40
Civica Pty Ltd	M/LA016620	Licence support and maintenance 011020 to 300921	1,008.85
Melva Yarran	1717741	Refund part bond for Medina Hall	829.50
Western Maze Pty Ltd	00000985	Green waste collection area 2	12,868.41
Foreshore Rehabilitation & Fencing	INV-4766	Replace fencing and gate various sites	3,674.00
	INV-4767	Repair Thomas Oval boom gates	467.50
	INV-4765	Replace fencing and rails at various sites	1,732.50
Wizard Training Solutions	WIZZ07	Delivery of training on 090920	3,520.00
Wai Kei Vicky Chui	15September20	Reimbursement of food sampling	19.00
Winc Australia Pty Ltd	9033733840	Stationery items for Darius Wells	1.88
Advanced Traffic Management (WA) Pt	00139237	Traffic management Mandogalup Rd	5,708.45
	00139235	Traffic management Beacham Cres	898.70
	00139236	Traffic management Wheelwright Rd	979.00
	00139234	Traffic management Gilmore Ave	378.40
LD Total	108296	Landscape maintenance various locations Aug 20	1,131.09
	108298	Landscape maintenance various locations Aug 20	2,503.96
	108300	Landscape maintenance various locations Aug 20	4,745.31
	108302	Landscape maintenance various locations Aug 20	3,601.76
	108305	Landscape maintenance various locations Aug 20	232.86
	108307	Landscape maintenance various locations Aug 20	2,813.79
	108309	Landscape maintenance various locations Aug 20	688.48
	108313	Landscape maintenance various locations Aug 20	7,621.39
	108311	Landscape maintenance various locations Aug 20	417.40
	108315	Landscape maintenance various locations Aug 20	352.17
	108299	Landscape maintenance various locations Aug 20	8,872.47
	108301	Landscape maintenance various locations Aug 20	15,981.61
	108303	Landscape maintenance various locations Aug 20	11,447.15
	108304	Landscape maintenance various locations Aug 20	2,755.48
	108306	Landscape maintenance various locations Aug 20	817.84
	108308	Landscape maintenance various locations Aug 20	9,370.17
	108310	Landscape maintenance various locations Aug 20	2,587.54
	108312	Landscape maintenance various locations Aug 20	1,171.42

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Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	108314	Landscape maintenance various locations Aug 20	32,759.51
	108316	Landscape maintenance various locations Aug 20	1,986.75
	108297	Landscape maintenance various locations Aug 20	5,078.39
	107445	Additional maintenance at various locations Aug 20	830.28
ED Property Services	00001580	Callistemon U57 repair water leak in roof	110.00
	00001582	Callistemon U2 kitchen renewal	4,070.00
Rockingham Skylights	12441	Banksia 62 replace broken skylight diffuser	190.00
T J Depiazzi & Sons	108378	Supply and deliver Pinebark mulch to Depot	3,259.85
Statewide Cleaning Supplies	SD472853	Wipe stands and packs for Recquatic	2,497.00
Complete Office Supplies Pty Ltd	09507824	Stationery items for The Zone	166.49
Landgate	359028-10001098	GRV chargeable schedule No G2020/17	502.44
Big W	176861	Cat litter for animal services	92.00
Woodlands Distributors & Agencies	KWA1-019	Degradeable dog waste bags	1,160.50
Enzed Fremantle	61190	Replace hydraulic hose	267.78
Master Lock Service	00007205	Callout fee to open Little Rascals Childcare	130.00
	00007210	Reposition access lock at Recquatic Centre	130.00
Name Badge World	BW12715	Employee name badges	54.95
Tracey Jane Gooden	10September20	Reimbursement of working with children check	87.00
	04September20	Reimbursement of client birth certificate	50.00
Flexi Staff Pty Ltd	10001604	Temp staff week ending 060920	1,893.88
CMS Engineering Pty Ltd	38766	Repair AC in Kwinana South Fire Station	766.17
	38777	Cleaning to AC at City Operations Team	840.40
ALSCO Pty Ltd	CPER2068465	Linen hire for OCM Dinners	63.56
Woolworths Group Limited	3995125	Items for The Zone	7.17
	72920511	Items for City Operations Team	73.98
	3995120	Items for City Assist	30.00
	3995118	Catering items	16.79
	4052809	Items for Mooditj Kulungars and Bright Futures	77.52
	3719049	Drinks for Cafe Splash	137.80
	72435148	Items for Admin Bldg	100.52
	72128485	Morning tea items	109.13
	72434997	Morning tea items	94.17
	3995113	The Zone perishables	38.59
Elexacom	110868	Repairs to exposed cables on roof above Yoga room	1,212.51
	110871	Repair emergency exit stair lighting Darius Wells Repairs	1,378.69
	110905	to lights around Fiona Harris Pavilion	1,634.09
	110869	Banksia Park inspect earth stakes	1,232.00
Green Skills Inc / Ecojobs	P2154	Labour required to complete final planting 070820	2,128.50
Sprayking WA Pty Ltd	00001894	Weed control various locations Aug 20	9,262.70
Labourforce Impex Personnel Pty Ltd	166851	Temp staff week ending 130920	465.92
Willagee Rugby League Football Club	1699870	Refund bond on Thomas Oval	300.00
Harmony Software	3-648	Harmony Web Educator subscription Aug 20	1,128.60
	3-662	In Home Care Educator subscription Aug 20	343.20
Advance Scanning Services	20165252	Scanning tech gear for City Operations Team	495.00
Alinta Gas	972215970Aug20	333U Banksia Park Clubhouse	80.85
Kevin Robert Howard	09September20	HR licence reimbursement	49.50
HP Financial Services Pty Ltd	100001235346	Printer lease Nov 20	2,216.50
	100001234568	Monthly lease for hardware	15,829.24
KNK Civils	454	Removal of grass debris from Calista Oval	574.75

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Blackwood & Sons Ltd	KW2632XK	Disposable gloves for City Operations Team	46.66
Flex Industries Pty Ltd	1007388	Service inspection on bus FBE64	225.50
	1007389	Repairs to electrical fault on vehicle HZJ79	357.50
	1007369	Exhaust part for City Operations Team truck	44.61
Frontline Fire and Rescue Equipment	68792	PPE for various fire stations	258.28
	68790	Purchase of fire equipment Kwinana South Station	205.44
	68791	Purchase of fire equipment Mandogalup Fire Station	218.90
Starbucks Flooring	INV-000726	Callistemon U16 replace carpet to bedroom	1,625.00
GreenLite Electrical Contractors Pt	00012884	Reconnect charges for switchboard	756.25
	00012872	Inspect Wellard Village bore pump	138.60
	00012871	Repair phase fault at Casuarina Fire Station	237.61
	00012870	Replace faulty relay cube	2,383.59
	00012821	Repair power to relay cube	432.72
	00012820	Install new relay cube at Thomas Rd pump 3	956.23
Jtagz Pty Ltd	00016169	Dog and cat registration tags	610.50
K Mart	250209	Items for Recquatic Headspace room	198.75
Total Tools Rockingham	118255	Forward plate compactor	2,399.00
Envirosweep	79891	Extra sweeping at Sutherland Pde	3,236.75
McLeods	115345	Legal fees matter 44400	421.78
	115229	Legal fees matter 45199	520.44
	115228	Legal fees matter 44887	1,619.16
Lo-Go Appointments	00422216	Temp staff week ending 080820	1,629.05
	00422340	Temp staff week ending 050920	1,674.46
	00422374	Temp staff week ending 120920	1,930.09
	00422104	Temp staff week ending 110720	1,737.08
	00422372	Temp staff week ending 120920	2,039.32
Natsales Advertising Pty Ltd	00344220	Love My Kwinana laminated panels	192.50
Gaye McMath	12	Independent Audit Committee member fee 060720	1,980.00
Forms Express Pty Ltd	230353	Print and issuing of Rates direct debit form	1,102.89
KM Coffee 2 You	0018Sep20	Community Engagement Ascot Park coffees	247.00
EFT TRANSFER: - 17/09/2020		Payment reversal creditor #905	-13,805.00
EFT TRANSFER: - 23/09/2020			70,399.76
Bright Futures Family Day Care - Pa	140920 to 200920	FDC Payroll 140920 to 200920	51,666.07
Bright Futures In Home Care - Payro	140920 to 200920	IHC Payroll 140920 to 200920	18,733.69
EFT TRANSFER: - 24/09/2020			353,609.51

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
DJ MacCormick Property Group Pty Lt	222884	Electricity recovery Boyne Park 280220 to 260820	313.39
Tutt Bryant Hire Pty Ltd	5085176	Reversible diesel plate compactor	150.81
Keystart Loans Ltd-MIP Administrati	4.7	Rates Refund	1,974.59
Rochelle De Jager	1726219	Refund bond on The Patio	100.00
Pooches Playroom and Doggy Daycare	21September20	Local commercial support grant funding	1,100.00
Port Printing Works	INV057266	Smarty Grants business cards	50.60
	INV057346	Staff business cards	39.60
Outback Handyman	2778	Callistemon U16 building maintenance	363.00
Meta Maya Group	G42002786	Kwinana Tennis Club asbestos survey and analysis	533.50
John Calvin Christian College	1719962	Refund bond on Thomas Oval	100.00
Holcim (Australia) Pty Ltd	9407134317	Supply 2.8M3 N25 14mm concrete to Medina	463.98
	9407142043	Supply 3.1 M3 N25 14mm concrete to Medina	392.70
The New Home Company	16September20	Refund of overpayment of fees BP2020/666	1,395.84
All Flags Signs & Banners	64693	26 x lamp post wraps	2,776.40
Burson Automotive Pty Ltd	107296505	Assorted City Operations Team workshop sundries	5,463.91
	107499037	Assorted City Operations Team workshop sundries	2,407.94
Mackie Plumbing and Gas Pty Ltd	I95505	Banksia V47 replace flexi hoses to toilet	262.56
	I95506	Banksia V16 replace mixer taps	309.15
	I95518	Callistemon U57 repair water hammer in cistern	130.90
Kurt Thomas Edmonds	1728896	Refund bond on Alf Lydon Meeting Room	200.00
Westcoat	7102	Parmelia House roof restoration	14,000.00
Catherine Calleja	CC4.0920	First Aid training for Recquatic	360.00
Adam Benjamin Strelein	21September20	Return of uniform	37.00
Beryl Whittaker	21September20	Seniors security subsidy scheme 2020/2021	250.00
Margaret Rose Josephine Carter	21September20	Seniors security subsidy scheme 2020/2021	250.00
Beverley Lewis	21September20	Seniors security subsidy scheme 2020/2021	250.00
Frank Jurgen Heibel	19September20	Compost bin rebate A/N 5285	60.00
Emma Margaret McGiven	19September20	Compost bin rebate A/N 4156	60.00
Rhianne Kulinski	1698307	Refund bond on The Patio	100.00
Ashlee Willey	1700998	Refund bond on The Patio	100.00
Shona De Brouwer	1720608	Refund bond on The Patio	100.00
WACSSA	1649301	Refund bond on Thomas Kelly Oval	100.00
Emil Pascual	1726445	Refund bond on Medina Hall	2,000.00
Glen Vernon McLeod-Thorpe	4.3	Rates Refund	1,543.45
Andrew William Greaves	4.4	Rates Refund	2,021.43
Douglas Stewart Lievense	4.6	Rates Refund	1,496.50
Stewart & Heaton Clothing Co Pty Lt	SIN-3253482	Purchase of uniform jackets for WABFB	226.81
Toll Transport Pty Ltd	1091431	Transport services food water sampling analysis	36.86
	0403-T221490	Courier charges 130920	28.47
Total Eden Pty Ltd	410861757	Reticulation stock	1,417.73
Waste Stream Management Pty Ltd	00426984	Tipping fees to 110920	396.00
Water Corporation of Western Austra	9000341914Sep20	Service charges Shop 23/40 Meares Ave	155.34
	9000341922Sep20	Service charges Shop 24/40 Meares Ave	155.34
	9000319469Sep20	59U Chisham Oval toilets	152.28
	9000313235Sep20	4U Peace Park	10.32
	9000342570Sep20	22U Rhodes Park	244.77
	9000341578Sep20	1634U Recquatic/Zone	7,882.83

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	9023167656Sep20	1U Reserve at Hawkeswood Blvd drinking fountain	5.10
Westbooks	316341	Junior Library books	33.74
	316348	Adult Library books	210.78
	316342	Adult Library books	22.18
	316347	Junior Library books	68.76
	316344	Adult Library books	106.13
	316343	Adult Library books	81.37
	316345	Adult Library books	34.76
	316346	Adult and Junior damaged books	13.31
Australian Medical Supplies	90290	Wrist bands Recquatic	77.00
Western Australian Treasury Corpora	Loan#105-290920	Loan #105 due 290920 capital and interest	38,104.67
	Loan#101-290920	Loan #101 due 290920 interest	30,875.00
WH Locations Services Pty Ltd	SIN010050	Service locating Mandurah Rd	1,342.61
Dennis Cleve Wood	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Sherilyn Wood	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Sandra Elizabeth Lee	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Arteil	00076155	Office furniture for Recquatic staff	847.00
Absolute Painting Services	INV-1596	Banksia V25 repaint bedroom and family room	484.00
Maia Financial Pty Ltd	C30811	Lease for Hublet tablets from 011120 to 310121	1,878.75
Subway Kwinana	37Sep20	EMBS dinner 140820	65.70
Palm Lakes Gardens & Landscape Serv	12569	Callistemon U1 to U4 replace concrete path	3,145.00
	12563	Calistemon U1 and U2 repair back path	465.00
	12565	Banksia Park repairs to sprinkler system	88.00
Beaver Tree Services Aust Pty Ltd	74253	General vegetation clearance Frank Gorman	3,537.77
	74254	General vegetation clearance Frank Gorman	3,537.77
	74255	General vegetation clearance Frank Gorman	3,537.77
	74256	Tree pruning Frank Gorman	3,593.92
	74259	General vegetation clearance Frank Gorman	3,537.77
	74258	General vegetation clearance Frank Gorman	3,537.77
	74257	Tree pruning Frank Gorman	3,593.92
Asbestos Masters WA	3409	Remove asbestos from Gentle Rd Medina	440.00
Synergy	198694990Sep20	38449.93U Admin/Arts/Parmelia	9,117.55
Bob Jane Corporation Pty Ltd	0096403383	Tyres x 4 with alignment 1GJX591	1,181.02
Prestige Catering & Event Hire	INV-1789	OCM dinner 090920	410.00
Bouvard Earthmoving	00006493	Equipment hire for Mandogalup works	8,074.00
	00006496	Equipment hire for Mandogalup works	1,683.00
	00006497	Equipment hire for various works	841.50
	00006495	Equipment hire for Mandogalup works	4,114.00
ABCO Products	598043	Hand towels for Recquatic	365.59
Ixom Operations Pty Ltd	6291632	Chlorine gas supply for Recquatic Sept 20	1,035.89
Cleanaway Co Pty Ltd	1983205	Annual removal of diatomaceous earth Recquatic	4,380.81
Connect CCS	00102967	After hours monitoring over calls Aug 20	1,287.72
Peter Edward Feasey	DEPMAYFEE20/21	Deputy Mayoral allowance	1,869.83
	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Carol Elizabeth Adams	ICTALLOW20/21	ICT allowance	291.67
	MAYALLOW20/21	Mayoral allowance	7,479.42

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
	MEETING20/21	Meeting fees	3,959.67
Outsource Business Support Solution	00001565	Temp staff week ending 210920	1,542.75
	00001561	CCD financial configurations reviews	1,452.00
City of Rockingham	113336	Tip fees to 090920	14,820.60
Civica Pty Ltd	M/LG016696	Licence support and maintenance 011120 to 301120	9,005.49
Andrea Harold	21September20	Team Recognition Challenge	100.00
Western Maze Pty Ltd	00000995	Greenwaste collection area 3	13,397.71
Coastline Mowers	25323#5	HS 82 R Hedger for City Operations Team	636.75
Kwinana Industries Council	00012178	School based trainee fortnight ending 110920	144.85
Infiniti Group	501253	Paper towels and toilet rolls for Recquatic	523.49
	496162	Paper towels and toilet rolls for Recquatic	645.34
Winc Australia Pty Ltd	9033492242	Stationery items for Bright Futures	198.66
	9033801371	Stationery items for Admin Bldg	9.41
	9033453106	Stationery items for HR	4.74
	9033791899	Stationery items for Admin Bldg	683.02
Advanced Traffic Management (WA) Pt	00139400	Traffic management Beacham Cres	1,761.10
	00139402	Traffic management Barwell St	4,715.70
	00139398	Traffic management Calista Ave	1,844.70
	00139399	Traffic management Beacham Cres	525.80
	00139401	Traffic management Mandogalup Rd	7,758.85
	00139403	Traffic management Kwinana Beach	1,419.00
	00139408	Traffic management Mandurah Rd	620.40
ED Property Services	00001586	Callistemon U44 repair walls in living area	1,980.00
Complete Office Supplies Pty Ltd	09527712	Stationery items for City Operations Team	282.07
	09529135	Stationery items for City Operations Team	80.89
Display Me	NO138888	A4 Magsmart stand off landscape frame for Library	2,093.27
Aussie Clotheslines	18022-1	Banksia V25 install clothesline	385.00
Quell Clean	00052915	Callistemon U16 vacate clean	210.00
	00052925	Banksia V25 vacate clean	415.00
Department of Planning -DAP	DAP/20/01856	DA9759 Nicolas Drive Casuarina	5,603.00
Tony Aveling & Associates Pty Ltd	I0037862	Safety and Health refresher course	550.00
	I0037935	Fundamentals of Supervision course 170920	590.00
Wendy Gaye Cooper	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Gareth Owen Dudley	09September20	MR Licence reimbursement	50.17
Centrecare	23557	EAP Annual registration and management fee	1,026.66
Master Lock Service	00007096	Callistemon U45 install new patio bolt	150.00
	00007195	Banksia V2-62-53 duplicate keys	190.00
Flexi Staff Pty Ltd	I0001793	Temp staff week ending 130920	1,355.97
Zenien Pty Ltd T/as ATFT Astuta Tru	I7898	CCTV maintenance Adventure Playground canteen	2,866.60
Woolworths Group Limited	72841227	Strategic Planning sessions morning tea	149.70
	3995139	Items for Mooditj Kulungars	91.66
	72702550	Items for City Operations Team	265.75
	3995141	Items for Admin Bldg	49.00
	3995138	Items for City Operations Team	4.78
	3995136	Items for The Zone	21.26
	73426189	Items for City Operations Team	142.20
	73329669	Recquatic Cafe drinks	174.40
	73427804	Catering items Admin	149.61

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Elexacom	110904	Banksia V31 replace GPO and smoke detector	286.06
	110914	Banksia V12 repair light pole	470.71
	110913	Banksia V40 replace faulty GPO	22.00
Sprayking WA Pty Ltd	00001899	Weed control various locations Aug 20	4,053.93
Labourforce Impex Personnel Pty Ltd	167088	Temp staff week ending 200920	948.46
Advance Scanning Services	20165233	Scanning tech gear for Barwell Rd	330.00
HP Financial Services Pty Ltd	100001216227	IT Hardware monthly 010920 to 300920	15,829.24
All Lines & Signs	I0790920	Line marking Pace Rd	770.00
Pickles Auctions	D1000201135	Vehicle impound fee	110.00
Flying Canape	11538	Citizenship Ceremonies catering 170920	866.00
Jason Signmakers	212062	Adult Library books	154.44
Kwinana Veterinary Hospital Pty Ltd	105654	Microchipping fee	65.00
	107822	Microchipping fee	65.00
	107674	Animal services	60.00
	105538	Animal services	60.00
	105566	Animal services	50.00
	97759	Microchipping fee	65.00
	106561	Microchipping fee	65.00
	99451	Animal services	25.00
	100727	Microchipping fee	65.00
	103750	Microchipping fee	65.00
	103583	Microchipping fee	65.00
GreenLite Electrical Contractors Pt	00012923	Repair faulty pump Wellard Village	649.84
	00012883	Install new pump cabinet at Sandringham Park	9,759.33
Kerb Direct Kerbing Pty Ltd	40331	Supply and lay mountable kerb on Barwell Road	1,417.90
Mervyn Thomas Kearney	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Fire And Safety Australia Pty Ltd	T1040001	Fire Warden and Fire Extinguisher training 220920	3,200.00
Carlin Team	4.2	Rates Refund	600.22
Xiuzhen Li	024	Artwork demonstration and tour	580.00
McLeods	115372	Legal fees matter 45237	351.03
Kearns Garden Supplies	24July20	Various hardware items for City Operations	459.44
	76August20	Various hardware items for City Operations	236.61
Lo-Go Appointments	00422370	Temp staff week ending 120920	1,674.46
	00422371	Temp staff week ending 120920	2,641.74
	00422373	Temp staff week ending 120920	2,174.57
Major Motors	951193	Service and repairs 1GJJ940	2,327.46
Matthew James Rowse	ICTALLOW20/21	ICT allowance	291.67
	MEETINGFEES20/21	Meeting fees	2,639.83
Microcom Pty Ltd trading as MetroCo	INV028914	Centreline flap x 10 pack	517.00
EFT TRANSFER: - 24/09/2020			225,316.21

Payment Listing

Payments made between 01/09/2020 and 30/09/2020

Payee	Invoice	Description	Amount
Australian Services Union	PY01-07-Aust Ser	Payroll Deduction	275.98
	PY01-07-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY01-07-Australi	PAYG tax withheld	211,121.00
	PY99-05-Australi	PAYG tax withheld	1,029.00
Maxxia Pty Ltd	PY01-07-Maxxia P	Payroll Deduction	1,484.05
	PY01-07-Maxxia P	Payroll Deduction	1,491.56
Health Insurance Fund of WA (HIF)	PY01-07-Health I	Payroll Deduction	1,106.55
City of Kwinana - Xmas fund	PY01-07-TOK Chri	Payroll Deduction	7,270.00
Child Support Agency	PY01-07-Child Su	Payroll Deduction	1,076.60
LGRCEU	PY01-07-LGREC U	Payroll Deduction	379.51
	PY01-07-LGREC U	Payroll Deduction	10.26
EFT TRANSFER: - 29/09/2020			177,611.30
Geoffrey Booth & Jean Booth	29September20	Tenure sum repayment for Villa 25	177,611.30
EFT TRANSFER: - 30/09/2020			65,034.72
Bright Futures Family Day Care - Pa	210920 to 270920	FDC Payroll 210920 to 270920	48,772.70
Bright Futures In Home Care - Payro	210920 to 270920	IHC Payroll 210920 to 270920	16,262.02
Total EFT			-7,643,815.41
Payroll			
Payroll - Interim			14,522.79
Payroll			610,144.57
Payroll - Interim			2,856.54
Payroll			624,358.12
Payroll - Interim			189.86
Total Payroll			-1,252,071.88
Grand Total			-8,933,824.81

Credit Card Transactions

1/09/2020 to 30/09/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit card Functions Officer to 030920				\$975.20	
4915488	Invoice	030920A	03/09/2020	\$-255.00	Woolworths refund for disputed transaction
4915488	Invoice	030920A	03/09/2020	\$9.05	Sample candle for Local Organisation function gifts
4915488	Invoice	030920A	03/09/2020	\$110.00	Food for Elected Member Briefing Session dinner
4915488	Invoice	030920A	03/09/2020	\$999.32	Ivy screening for Local Organisation function
4915488	GST	030920A	03/09/2020	\$111.83	GST
Credit card Executive Assistant to 030920				\$23.52	
4915493	Invoice	030920B	03/09/2020	\$10.69	Good Government and Decision Making Conference
4915493	Invoice	030920B	03/09/2020	\$10.69	Good Government and Decision Making Conference
4915493	GST	030920B	03/09/2020	\$2.14	GST
Credit card Director City Development and Sustainability to 030920				\$1,182.69	
4915530	Invoice	030920C	03/09/2020	\$-158.49	Refund for cancelled event
4915530	Invoice	030920C	03/09/2020	\$2.75	Parking LGPA meeting
4915530	Invoice	030920C	03/09/2020	\$345.45	Urban Forest Festival Symposium
4915530	Invoice	030920C	03/09/2020	\$885.45	Building Surveying Licence
4915530	GST	030920C	03/09/2020	\$107.53	GST
Credit card Manager Customer and Communications to 030920				\$402.28	
4915573	Invoice	030920D	03/09/2020	\$0.70	International transaction fee
4915573	Invoice	030920D	03/09/2020	\$1.23	International transaction fee
4915573	Invoice	030920D	03/09/2020	\$28.04	Zapier licence
4915573	Invoice	030920D	03/09/2020	\$49.25	Typeform subscription
4915573	Invoice	030920D	03/09/2020	\$323.06	Mailchimp subscription
Credit card Director City Infrastructure to 030920				\$4,945.07	
4915664	Invoice	030920E	03/09/2020	\$3.95	Parking WALGA meeting
4915664	Invoice	030920E	03/09/2020	\$73.50	Protective clothing
4915664	Invoice	030920E	03/09/2020	\$73.50	Protective clothing
4915664	Invoice	030920E	03/09/2020	\$73.50	Protective clothing
4915664	Invoice	030920E	03/09/2020	\$73.50	Protective clothing
4915664	Invoice	030920E	03/09/2020	\$87.23	Rubber stamps

Credit Card Transactions

1/09/2020 to 30/09/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4915664	Invoice	030920E	03/09/2020	\$109.09	WALGA Information Systems Conference
4915664	Invoice	030920E	03/09/2020	\$295.45	Domain name and web hosting
4915664	Invoice	030920E	03/09/2020	\$452.65	Western Power Mulligan Way power pole
4915664	Invoice	030920E	03/09/2020	\$579.99	Annual renewal of SSL certificate
4915664	Invoice	030920E	03/09/2020	\$2,940.46	Annual FileCloud renewal
4915664	GST	030920E	03/09/2020	\$182.25	GST
Credit card Chief Executive Officer to 030920				\$4.00	
4915670	Invoice	030920F	03/09/2020	\$3.64	Parking for meeting
4915670	GST	030920F	03/09/2020	\$0.36	GST
Credit card A/Manager Customer and Communications to 030920				\$1,210.00	
4915672	Invoice	030920G	03/09/2020	\$185.27	Transmit SMS auto recharge
4915672	Invoice	030920G	03/09/2020	\$352.73	Purchase of video/audio equipment
4915672	Invoice	030920G	03/09/2020	\$562.00	Purchase of royalty free images
4915672	GST	030920G	03/09/2020	\$110.00	GST
Credit card Director City Engagement to 030920				\$554.32	
4915676	Invoice	030920H	03/09/2020	\$503.93	Yearly payment for newspaper delivery to Library
4915676	GST	030920H	03/09/2020	\$50.39	GST
Credit card Rates Coordinator to 030920				\$1,484.40	
4915679	Invoice	030920I	03/09/2020	\$717.00	Court fees for lodgement of documents
4915679	Invoice	030920I	03/09/2020	\$767.40	Court fees for lodgement of documents
Credit card Manager Human Resources to 030920				\$2,033.77	
4915686	Invoice	030920J	03/09/2020	\$59.91	Flowers for staff member
4915686	Invoice	030920J	03/09/2020	\$73.55	Flowers for staff member
4915686	Invoice	030920J	03/09/2020	\$73.55	Flowers for staff member
4915686	Invoice	030920J	03/09/2020	\$76.32	Hamper for staff member
4915686	Invoice	030920J	03/09/2020	\$174.13	LinkedIn advertising
4915686	Invoice	030920J	03/09/2020	\$232.68	Gift card for staff member as per Council Policy
4915686	Invoice	030920J	03/09/2020	\$466.12	LinkedIn advertising
4915686	Invoice	030920J	03/09/2020	\$692.64	Gift cards for staff member as per Council Policy

Credit Card Transactions



1/09/2020 to 30/09/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4915686	GST	030920J	03/09/2020	\$184.87	GST
			Grand Total:	\$12,815.25	

18.4 Services over the Christmas and New Year Period 2020/2021

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

In previous years, the City's Administration Building, City Operations, Banksia Park Retirement Village Office, Bright Futures Children's Services, Community Centres and Zone Youth Space closed over the Christmas and New Year period, with Council approval. There has not been any negative consequences as a result, with vital and emergency services available over these times.

This year, the Christmas period public holidays are on Friday 25 December, Monday 28 December (in lieu of Saturday 26 December) 2020, and the New Year's Day public holiday is Friday 1 January 2021.

The City of Kwinana staff Christmas function is tentatively scheduled to take place from 7.30am to 9.30am on Wednesday 16 December 2020 with City of Kwinana services and all service centres closed.

OFFICER RECOMMENDATION:

That Council:

1. Approve the closure of the City's Administration Building, City Operations, Banksia Park Retirement Village Office, Bright Futures Children's Services, and Community Centres from 12pm Thursday 24 December 2020 until Friday 1 January 2021 (inclusive), to be reopened on Monday 4 January 2021;
2. Approve the closure of the Zone Youth Space from 12pm Thursday 24 December 2020 until Saturday 2 January 2021 (inclusive), to be reopened on Monday 4 January 2021;
3. Approve the closure of all City of Kwinana services and service centres from 7.30am to 9.30am on Wednesday 16 December 2020; and
4. Note that over the Christmas and New Year period it will be the responsibility of the Chief Executive Officer to ensure staff coverage is in place in the case of an emergency.

DISCUSSION:

The City has closed its administration building for the Christmas period since 2012. Prior to this, the City retained skeleton staff during this period. Following a review of the relatively low customer access during these days, the City has had a 'full close down' for the last eight Christmas and New Year periods. The Christmas closure is popular with staff, results in minimal impact on customers and enables staff leave to be cleared.

18.4 SERVICES OVER THE CHRISTMAS AND NEW YEAR PERIOD 2020/2021

It is proposed that the City again close for the upcoming Christmas period. It is recommended that the City's Administration Building, City Operations, Banksia Park Retirement Village Office, Community Centres and Bright Futures Children's Services close for the Christmas and New Year period, from 12pm Thursday 24 December 2020 until Friday 1 January 2021 (inclusive). The City's Administration Building, City Operations, Banksia Park Retirement Village Office, Community Centres and Bright Futures Children's Services would reopen on Monday 4 January 2021.

The Kwinana Recquatic Centre and Kwinana Public Library will remain open at reduced hours over these days but close on the public holidays. The times and dates of these reduced hours will be made available to customers accessing these services. Community Liaison Service hours will operate to coincide with Library operating hours.

The Zone Youth Space would close from 12pm Thursday 24 December 2020 until Saturday 2 January 2021 (inclusive) and will re-open on Monday 4 January 2021.

Staff would use accrued rostered days off, annual leave, or leave without pay for those days other than specified public holidays. This closure will be an active demonstration to staff of the family friendly workplace and recognition of their efforts.

The City Assist Team will be working normal hours and available via the emergency, after hours line on the public holidays.

The City of Kwinana staff Christmas breakfast is tentatively scheduled to take place on Wednesday 16 December 2020 and Council is requested to endorse the closure of all City of Kwinana services and service centres from 7.30am to 9.30am on 16 December 2020 to allow staff to attend. The City of Kwinana staff Christmas breakfast is an opportunity for staff to come together, network and celebrate the year.

It is not anticipated that customer service will be unduly impacted by the proposed closure, as this period has historically been quiet. Community Centres will be available at all times for community hire.

Advertising will occur through the local newspapers and social media to inform the community of the times and dates each of the facilities will be open/closed during this period as well as information pertaining to the waste collection days changing (if required).

Open	Closed	Public Holiday	Close at midday	Close for 2 hours	
Monday		Tuesday	Wednesday	Thursday	Friday
14 Dec 2020		15 Dec 2020	16 Dec 2020 Staff Christmas event - 7.30am to 9.30am	17 Dec 2020	18 Dec 2020
21 Dec 2020		22 Dec 2020	23 Dec 2020	24 Dec 2020 City Admin, City Operations, Community Centres, Retirement Village Office, Zone Youth Space and Bright Futures Children's Services close at 12pm.	25 Dec 2020 Public Holiday

18.4 SERVICES OVER THE CHRISTMAS AND NEW YEAR PERIOD 2020/2021

28 Dec 2020 Public Holiday	29 Dec 2020 City Admin, City Operations, Community Centres, Retirement Village Office, Zone Youth Space and Bright Futures Children's Services closed.	30 Dec 2020 City Admin, City Operations, Community Centres, Retirement Village Office, Zone Youth Space and Bright Futures Children's Services closed.	31 Dec 2020 City Admin, City Operations, Community Centres, Retirement Village Office, Zone Youth Space and Bright Futures Children's Services closed.	1 Jan 2021 Public Holiday
4 Jan 2021 City Admin, City Operations, Community Centres, Retirement Village Office, Zone Youth Space and Bright Futures Children's Services re-open.	5 Jan 2021	6 Jan 2021	7 Jan 2021	8 Jan 2021

LEGAL/POLICY IMPLICATIONS:

No legal/policy implications have been identified because of this report or recommendation.

FINANCIAL/BUDGET IMPLICATIONS:

Cost of advertising in local papers is allocated within the Marketing advertising budget.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified because of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified because of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

The City of Kwinana has a strong emphasis on being an "Employer of Choice" and being a great place to work and in turn recognising that City employees are one of our most important assets, as well as focuses on retaining the friendly and family feeling in the workplace.

18.4 SERVICES OVER THE CHRISTMAS AND NEW YEAR PERIOD 2020/2021**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS:

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Closure of the City's Administration Building, City Operations, Banksia Park Retirement Village Office, Community Centres, Bright Futures Children's Services and the Zone Youth Centre over the Christmas and New Year period
Risk Theme	Business and community disruption
Risk Effect/Impact	Service delivery
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Moderate
Risk treatment in place	Reduce, mitigate
Response to risk treatment required/in place	CEO has ensured that there is appropriate coverage over the Christmas and New Year period
Rating (after treatment)	Low

COUNCIL DECISION

295

MOVED CR S LEE**SECONDED CR M ROWSE**

That Council:

1. **Approve the closure of the City's Administration Building, City Operations, Banksia Park Retirement Village Office, Bright Futures Children's Services, and Community Centres from 12pm Thursday 24 December 2020 until Friday 1 January 2021 (inclusive), to be reopened on Monday 4 January 2021;**
2. **Approve the closure of the Zone Youth Space from 12pm Thursday 24 December 2020 until Saturday 2 January 2021 (inclusive), to be reopened on Monday 4 January 2021;**
3. **Approve the closure of all City of Kwinana services and service centres from 7.30am to 9.30am on Wednesday 16 December 2020; and**
4. **Note that over the Christmas and New Year period it will be the responsibility of the Chief Executive Officer to ensure staff coverage is in place in the case of an emergency.**

CARRIED
7/0

18.5 2021 Council Meeting Dates

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

In accordance with the *Local Government Act 1995*, Council is required to resolve each year the days and times when Ordinary Council Meetings will be held.

Meetings that are open to the public must be advertised to provide the Kwinana community and its stakeholders with the opportunity to attend a meeting should they wish to.

Meeting dates for 2021 are proposed for Council endorsement.

OFFICER RECOMMENDATION:

That Council:

1. Approve the schedule of the Ordinary Council Meeting dates and commencement times for 2021, with each meeting being held in the Council Chambers and commencing at 5:30pm, as follows:

Ordinary Council Meeting Date	
27 January 2021	14 July 2021
10 February 2021	28 July 2021
24 February 2021	11 August 2021
10 March 2021	25 August 2021
24 March 2021	8 September 2021
14 April 2021	22 September 2021
28 April 2021	13 October 2021
12 May 2021	27 October 2021
26 May 2021	10 November 2021
9 June 2021	24 November 2021
23 June 2021	15 December 2021

2. Provide local public notice for the 2021 Ordinary Council Meetings dates and times.

DISCUSSION:

In accordance with Section 5.25(1)(g) of the *Local Government Act 1995*, Council is required to advertise the Council meeting dates for the following year. Regulation 12(1) of the *Local Government (Administration) Regulations 1996* states that a local government is to give public notice of the dates, time and place of each Council Meeting which are to be held in the next 12 months.

18.5 2021 COUNCIL MEETING DATES

The City of Kwinana traditionally holds Ordinary Council Meetings on the second and fourth Wednesdays of each month, except in December and January. In past years, Council has held a single Ordinary meeting in December and January, as the rate of new development applications and items for the agenda slows during these months.

Agendas and Minutes for all meetings will be made available online at www.kwinana.wa.gov.au. Advertising of the Ordinary Council Meetings will occur via a local newspaper, the City's website and social media.

Should, for some reason, the Ordinary Council Meeting dates change during the year, a report to Council will be prepared and if approved by Council, an advertisement will be placed in local newspapers and notices will be placed on City notice boards, social media pages and website.

At the Ordinary Council Meeting held on 22 April 2020, Council approved a change in commencement time for the remainder of the year's scheduled Ordinary Council Meetings. From May 2020 Ordinary Council Meetings commenced from 5:30pm rather than 7pm. Following the success of the implementation of the earlier commencement time, it is recommended that the City continue with the 5:30pm commencement time for 2021.

LEGAL/POLICY IMPLICATIONS:

Local Government Act 1995

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (g) *the giving of public notice of the date and agenda for council or committee meetings; and*

Local Government (Administration) Regulations 1996

12. (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
- (a) *the ordinary council meetings; and*
 - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*

FINANCIAL/BUDGET IMPLICATIONS:

Cost of advertising in local papers is approximately \$300 and has been provided for in the City Legal Advertising and Promotions budget.

18.5 2021 COUNCIL MEETING DATES**ASSET MANAGEMENT IMPLICATIONS:**

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

There are no strategic/social implications as a result of this proposal.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS:

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	If Council does not set these dates then any meeting held after the last Ordinary meeting as previously approved, would be in contravention of the <i>Local Government Act 1995</i> .
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low

18.5 2021 COUNCIL MEETING DATES

Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	City Officers have prepared a Council Report, to ensure the City sets, approves and advertises Council and Committee Meeting dates as required by the <i>Local Government Act 1995 and the Local Government (Administration) Regulations 1996</i> .
Rating (after treatment)	Low

LOST AMENDED MOTION

MOVED CR S WOOD

SECONDED CR D WOOD

That Council:

1. Approve the schedule of the Ordinary Council Meeting dates and commencement times for 2021, with each meeting being held in the Council Chambers and commencing at 6pm, as follows:

Ordinary Council Meeting Date	
27 January 2021	14 July 2021
10 February 2021	28 July 2021
24 February 2021	11 August 2021
10 March 2021	25 August 2021
24 March 2021	8 September 2021
14 April 2021	22 September 2021
28 April 2021	13 October 2021
12 May 2021	27 October 2021
26 May 2021	10 November 2021
9 June 2021	24 November 2021
23 June 2021	15 December 2021

2. Provide local public notice for the 2021 Ordinary Council Meetings dates and times.

LOST
3/4

NOTE – That Council proposed the amendment to the Officer Recommendation at point 1 to commence Ordinary Council Meetings at 6pm to allow for working residents more time to be able to attend.

18.5 2021 COUNCIL MEETING DATES

COUNCIL DECISION

296

MOVED CR M KEARNEY**SECONDED CR P FEASEY****That Council:**

- 1. Approve the schedule of the Ordinary Council Meeting dates and commencement times for 2021, with each meeting being held in the Council Chambers and commencing at 5:30pm, as follows:**

Ordinary Council Meeting Date	
27 January 2021	14 July 2021
10 February 2021	28 July 2021
24 February 2021	11 August 2021
10 March 2021	25 August 2021
24 March 2021	8 September 2021
14 April 2021	22 September 2021
28 April 2021	13 October 2021
12 May 2021	27 October 2021
26 May 2021	10 November 2021
9 June 2021	24 November 2021
23 June 2021	15 December 2021

- 2. Provide local public notice for the 2021 Ordinary Council Meetings dates and times.**

CARRIED
6/1

19 Notices of motions of which previous notice has been given

Nil

20 Notices of motions for consideration at the following meeting if given during the meeting

Nil

21 Late and urgent Business

Nil

22 Reports of Elected Members

22.1 Councillor Merv Kearney

Councillor Merv Kearney reported that he had attended the City of Kwinana Citizenship Ceremony which was a good evening.

22.2 Councillor Sandra Lee

Councillor Sandra Lee reported that she had attended the opening of the Mental Health Community Forum held at the Ken Jackman Hall with Taryn Harvey, Chief Executive Officer (CEO) WA Association Mental Health and Sarah Quinton, Campaign Manager for Prevent Support Heal. Councillor Lee added that Mental Health awareness and funding is much needed and important for the well being of people in WA.

Councillor Lee advised that she had attended the 7News Young Achievers Awards which were held in Perth and explained that it is an event to recognise and celebrate their success. Councillor Lee added that it had been wonderful to see Mark Daniels, of Wandi be a finalist in the Surge Fitness Sports Award category. Councillor Lee explained that Mark lost his leg in a motorbike accident in 2015 and that he had returned to Snowboarding, Powerlifting, Wakeboarding and that he was an Australian Representative in the 2018 Invictus Games, amongst many other sporting highlights.

Councillor Lee mentioned that the Kwinana Youth Advisory Council were Semi-finalists in the Youth Group Achievement Awards, and explained that they are a fantastic group of young people who consider youth issues in Kwinana. Councillor Lee passed on her congratulations.

Councillor Lee reported that she had attended the Rockingham Kwinana Chamber of Commerce (RKCC) Business Breakfast and that it had been great to see about 100 people in attendance and provided a good opportunity for people to network and make connections for their business.

Councillor Lee advised that she had attended the City of Kwinana Citizenship Ceremony where 23 people became new Australian Citizens.

22 REPORTS OF ELECTED MEMBERS

Councillor Lee mentioned that she had attended the Kwinana Loop Trail Aboriginal Signage Project, and added that the City was fortunate to receive funding for the signs from Lotterywest.

Councillor Lee reported that she had attended the Gilmore College Year 12 Valedictory Ceremony, where 120 students graduated. Councillor Lee presented the City of Kwinana prize to Reef Hewitt, for Most Improved Senior Student, for his dedication, good manners and hard work.

22.3 Councillor Dennis Wood

Councillor Dennis Wood reported that he had attended the Returned and Services League (RSL) Annual General Meeting (AGM) and announced that he is the Vice President.

Councillor Dennis Wood advised that he had attended the City of Kwinana Citizenship Ceremony which was excellent.

22.4 Councillor Sherilyn Wood

Councillor Sherilyn Wood reported that she had attended the Avertas Waste to Energy Facility site visit which was very interesting. Councillor Sherilyn Wood acknowledged that it is the first in Australia.

23 Answers to questions which were taken on notice

Nil

24 Mayoral Announcements

Mayor Carol Adams reported that she had completed the filming of the Council Wrap for the Ordinary Council Meeting held 14 October 2020.

The Mayor advised that she had attended a site visit to Avertas Waste to Energy Facility on 15 October 2020.

The Mayor mentioned that she had attended the Metropolitan Outer Joint Development Assessment Meeting held on 16 October 2020 and further mentioned that the proposed petrol station development at Lot 9002 Albina Avenue, Anketell was approved by the panel.

The Mayor reported that on the 20 October 2020 she had attended the RKCC Business Breakfast which was hosted by the City of Kwinana at the Ken Jackman Hall. The Mayor explained that she was one of two guest speakers and that the second speaker was a representative from the national employment provider "atWork Australia". The event was very well attended with 110 guests in attendance. The Mayor passed on special thanks to the City's Economic Development Team whom worked hard to make the event such a great success.

24 MAYORAL ANNOUNCEMENTS

The Mayor advised that she had attended and officiated the City of Kwinana Citizenship Ceremony held on 20 October 2020, where 23 new Australians were welcomed.

The Mayor mentioned that she had attended the Wandi Progress Association (WPA) AGM on 21 October 2020 as their guest speaker. The Mayor explained issues discussed were the Anketell and Rowley Road widening, speed limit reduction on Lyon Road, the WPA facility lease with the City of Kwinana and an update on the Costco and Albina Avenue Service Station developments. The Mayor passed on her congratulations to Ken Workman who was returned as WPA President for a second term.

The Mayor reported that on 22 October 2020, in company with the CEO, she attended the quarterly meeting catch up with Acting District Superintendent Peter Davies, Inspector Dean Shnashell and Kwinana OIC Senior Sergeant Anthony Thompson.

The Mayor advised that she had attended the WA Defence Review Industry Networking Event on 22 October 2020. The Mayor explained that they heard from Mayor Barry Sammels, Captain Ainsley Morthorpe (HMAS Stirling) and Rear Admiral Wendy Malcom.

The Mayor mentioned that she had attended a meeting with Awards WA Programs Manager, for the Duke of Edinburgh Awards and Ignite Awards, Ms Teagan Brown to discuss grant opportunities.

The Mayor reported that, In company with the CEO she had attended a 'meet and greet' with the endorsed Liberal Candidate for the Seat of Baldivis, Ms Andrea Tokaji on 23 October 2020.

The Mayor advised that she had attended the Mandogalup Volunteer Bush Fire Brigade "thank you dinner" held on Friday 23 October 2020.

The Mayor mentioned that she had attended the official launch of the Kwinana Loop Trail bi-lingual signage project. The Mayor passed on special thanks to Lotterywest, whom delivered a grant of \$38,000 and to Aboriginal artist Cheryl Martin (Whalley).

25 Confidential items

Nil

26 Close of meeting

The Mayor declared the meeting closed at 5:49pm.