

Ordinary Council Meeting

27 May 2020

Minutes

Note – That due to the current COVID-19 social distancing requirements, and in accordance with recently amended *Local Government (Administration) Regulations 1996*, that this Ordinary Meeting of Council was held electronically.



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Present:

MAYOR CAROL ADAMS, OAM
DEPUTY MAYOR PETER FEASEY (electronically present)
CR W COOPER (electronically present)
CR M KEARNEY (electronically present)
CR S LEE (electronically present)
CR M ROWSE (electronically present)
CR D WOOD (electronically present)
CR S WOOD (electronically present)

MR W JACK - Chief Executive Officer
MR D ELKINS - Director City Infrastructure / Acting Director City Business
MRS B POWELL - Director City Engagement
MRS M COOKE - Director City Regulation
MRS M BELL - Director City Legal
MS A MCKENZIE - Council Administration Officer

Members of the Press 0
Members of the Public 0

1 Opening and announcement of visitors

Presiding Member declared the meeting open at 5:30pm and welcomed Councillors and City Officers in attendance.

2 Acknowledgement of country

Presiding Member read the Acknowledgement of country

"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."

3 Dedication

Councillor Sandra Lee read the dedication

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

COUNCIL DECISION

164

MOVED CR C ADAMS**SECONDED CR W COOPER**

That Council suspend Standing Order 7.12 Recording of Proceedings and suspend any other Standing Order (or part of a Standing Order) that does not facilitate the meeting occurring by way of an eMeeting including but not limited to any Standing Order that requires an Elected Member to stand or sit as well as any Standing Order that require a member of the public to be present during the meeting in order to ask a question or give a presentation or deputation.

CARRIED**8/0****4 Attendance, apologies, Leave(s) of absence (previously approved)****Apologies**

Nil

Leave(s) of Absence (previously approved):

Mayor Carol Adams previously approved leave of absence scheduled to be held on 28 May 2020 has been recinded.

5 Public Question Time

Nil

6 Receiving of petitions, presentations and deputations:**6.1 Petitions:**

Nil

6.2 Presentations:

Nil

6.3 Deputations:**6.3.1 *Mr Trent Will, Planning Solutions on behalf of Cockburn Cement Limited regarding item 17.1, Joint Development Assessment Panel Application for General Industry – Cement Milling Facility – Lot 252 (No. 61) Donaldson Road, Kwinana Beach – received electronically***

Dear Mayor and Councillors,

Planning Solutions acts on behalf of Cockburn Cement Limited (CCL), the proponent of the proposed development on the subject site. We are pleased with the officer's recommendation and we thank the officers for their ongoing engagement with us through the pre-lodgement and post-lodgement phases of the application.

6.3 DEPUTATIONS

Proposal

CCL has been operating in Perth since 1955 and has grown into one of Western Australia's premium producers of cement. The proposed project seeks approval for a \$150 million upgrade of the Kwinana cement milling facility to streamline operations. These upgrades comprise a new cement mill, silos, a clinker storage shed and a new conveyor that will allow for the direct transportation of raw material from the wharf to the subject site. The impetus for the proposed development is to consolidate CCL's existing cement milling operations, which are currently split across Kwinana and Munster into a single, streamlined operation at this site.

Offer to Meet / Present

We understand the development involves an intricate arrangement of conveyors, silos and processing areas which make this facility operational. To help inform the public consultation process, CCL has developed a virtual 3D 'fly-through' of the proposed development. The 3D fly-through provides a simplified overview of this development. Unfortunately, but understandably, we are unable to present at this Council meeting. However, if Councillors wish to understand more about the proposal, CCL would be pleased to arrange meeting(s) with Councillors to present this fly-through and answer questions about the proposed development. This can be arranged through an appropriate online platform or a limited attendee presentation at its Kwinana facilities, cognisant of the COVID 19 safety management protocols.

Stakeholder Consultation

CCL has consulted with a range of stakeholders prior to lodgement of this development application. This has included meeting with adjoining landowners, the City of Kwinana, Development WA, Westport and a range of other state government agencies. The outcomes from these meetings and discussions have informed the preparation of the proposal with a maintained focus on achieving positive development outcomes for CCL and the wider Kwinana industrial area. Letters of support have been signed by a number of surrounding landowners and we note no objections were received during the public comment period.

Conveyor

The proposal includes the development of a new enclosed conveyor which will ultimately extend from the Kwinana Bulk Terminal to the subject site, allowing raw materials to be transported directly to the processing area, rather than being transported by trucks. It should be noted this application only includes a small portion of the conveyor whilst the balance of the conveyor is on Fremantle Ports owned land and has been submitted via a separate development application. A separate development application was required for regulatory reasons, but this is a cohesive development. Engagement with Fremantle Ports has been undertaken on an ongoing basis to ensure the two applications are appropriately coordinated.

Planning Variations

The proposed development is largely compliant with the planning framework except for parking and rear setback requirements.

Parking requirements are based on the floor area of buildings. However, the subject site requires large sheds (approximately 17,000m² floor space is proposed) for storage and processing but require minimal staff due to level of automation. Importantly, the number of bays on site exceeds the combined number of staff and visitors.

6.3 DEPUTATIONS

With regard to the rear setback, this only relates to the conveyor belt which needs to cross the property boundaries so that materials can be directly transported from the wharf. All appropriate agreements with the adjoining landowner (Fremantle Ports) are in place for this to occur.

Public Art (Condition 5)

Condition 5 of the officer's recommendation requires the provision of public art, either through on site artwork or a financial contribution to the City.

In this development proposal, all structures except for the substation, will be setback more than 200m from the street. Given the site is vegetated at the street frontage, we consider there is a reduced need to provide public art in this development.

Nevertheless, CCL is reviewing possible options for artwork to be built into the design of the new development. This is yet to be advanced but may include an artistic treatment to the wall of the electrical substation (setback 15m from Leath Road), an artistic entry statement at the Leath Road entry, or an artistic treatment to the silos. We do not believe this should require a minimum of \$500,000 to be imposed as a condition for an industrial development that is set back from the street frontage. High quality artwork can be provided at a much lower value and we consider the outcome is more important than the value. CCL intends to incorporate aesthetically pleasing design features into its new cement milling facilities that we believe will provide an appealing alternative to requirement for a specified value artwork.

We understand condition 5 (Option A) allows for artwork to be provided without necessarily expending \$500,000. As such, we do not require the condition to be amended. We ask that Council remains open to allowing this condition to be fulfilled without spending \$500,000. Irrespective of cost, CCL will ensure that any future facility design or artistic treatments are professional in appearance.

Summary

The proposed development will allow the consolidation of CCL's Kwinana and Munster cement milling facilities into a modern operation. This has a number of benefits including reduced raw material delivery trucks from the wharf to the sites, improved environmental outcomes and generally facilitates a more efficient cement milling operation. We appreciate the City's support for the application.

If Councillors wish to discuss the matter further, or arrange to view the video fly through, please do not hesitate to contact us.

7 Confirmation of minutes

7.1 Ordinary Meeting of Council held on 13 May 2020:

COUNCIL DECISION

165

MOVED CR P FEASEY

SECONDED CR S LEE

That the Minutes of the Ordinary Meeting of Council held on 13 May 2020 be confirmed as a true and correct record of the meeting.

CARRIED
8/0

8 Declarations of Interest (financial, proximity, impartiality – both real and perceived) by Members and City Officers

Mayor Carol Adams declared an impartiality interest in item 17.1, Joint Development Assessment Panel Application for General Industry – Cement Milling Facility – Lot 252 (No. 61) Donaldson Road, Kwinana Beach due to being a member of the Metro Outer Joint Development Assessment Panel (JDAP) and this matter will come before the JDAP at a future time for consideration and that the proponent are a member of the Kwinana Industries Council, her husband's employer.

Mayor Carol Adams declared an impartiality interest in item 18.2, Accounts for payment for the month ended 30 April 2020 due to one of the payments being made to her husband's employer, Kwinana Industries Council.

Councillor Matthew Rowse declared an impartiality interest in item 17.1, Joint Development Assessment Panel Application for General Industry – Cement Milling Facility – Lot 252 (No. 61) Donaldson Road, Kwinana Beach due to being a member of the Metro Outer Joint Development Assessment Panel (JDAP) and this matter will come before the JDAP at a future time for consideration.

Councillor Matthew Rowse left the meeting (logged out) at 5:35pm.

Councillor Matthew Rowse returned to the meeting (logged in) at 5:36pm.

9 Requests for leave of absence

COUNCIL DECISION

166

MOVED CR P FEASEY

SECONDED CR W COOPER

That Councillor Dennis Wood be granted a leave of absence from 11 June 2020 to 31 July 2020 inclusive.

**CARRIED
8/0**

COUNCIL DECISION

167

MOVED CR D WOOD

SECONDED CR P FEASEY

That Councillor Wendy Cooper be granted a leave of absence from 14 June 2020 to 21 June 2020 inclusive.

**CARRIED
8/0**

10 Items brought forward for the convenience of those in the public gallery

Nil

11 Any business left over from previous meeting

Nil

12 Recommendations of committees

Nil

13 Enbloc reports:

Nil

14 Reports - Community

14.1 National Redress Scheme (Participation of Local Governments)

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

This item is for the City of Kwinana to:

- Note the background information and the WA Government's decision in relation to the National Redress Scheme;
- Note the key considerations and administrative arrangements for the City of Kwinana to participate in the National Redress Scheme;
- Formally endorse the City of Kwinana's participation as part of the WA Government's declaration in the National Redress Scheme; and
- Grant authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received.

OFFICER RECOMMENDATION:

That Council:

1. Notes the consultation undertaken and information provided by the Department of Local Government, Sport and Cultural Industries regarding the National Redress Scheme and the participation of WA local governments;
2. Notes that the City of Kwinana will not be included in the WA Government's amended participation declaration (and afforded the associated financial and administrative coverage), unless the City of Kwinana makes a specific and formal decision to be included;
3. Endorses the participation of the City of Kwinana in the National Redress Scheme as a State Government institution and inclusion as part of the State Government's declaration;
4. Grants authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received;
5. Notes that a confidential report will be provided if a Redress application is received by the City of Kwinana.

DISCUSSION:

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) was established in 2013 to investigate failures of public and private institutions to protect children from sexual abuse. The Royal Commission released three reports throughout the inquiry:

- Working with Children Checks (August 2015);
- Redress and Civil Litigation (September 2015); and
- Criminal Justice (August 2017).

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

The Royal Commission's Final Report (15 December 2017) incorporated findings and recommendations of the three previous reports and contained a total of 409 recommendations, of which 310 are applicable to the Western Australian Government and the broader WA community.

The implications of the Royal Commission's recommendations are twofold: the first is accountability for historical breaches in the duty of care that occurred before 1 July 2018 within any institution; the second is future-facing, ensuring better child safe approaches are implemented holistically moving forward.

The scope of this report addresses only the historical element of institutional child sexual abuse through the National Redress Scheme.

All levels of Australian society (including the WA local government sector and the City of Kwinana) will be required to consider leading practice approaches to child safeguarding separately in the future.

National Redress Scheme

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single National Redress Scheme (the Scheme) to recognise the harm suffered by survivors of institutional child sexual abuse.

The Scheme acknowledges that children were sexually abused, recognises the suffering endured, holds institutions accountable and helps those who have been abused access counselling, psychological services, an apology and a redress payment.

The Scheme commenced on 1 July 2018, will run for 10 years and offers eligible applicants three elements of Redress:

- A direct personal response (apology) from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

All State and Territory Governments and many major non-government organisations and church groups have joined the Scheme.

The WA Parliament has passed the legislation for the Government and WA based non-government organisations to participate in the National Redress Scheme.

The Western Australian Government (the State) started participating in the Scheme from 1 January 2019.

Under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018 (Cth)*, local governments may be considered a State Government institution.

A decision was made at the time of joining the Scheme to exclude WA local governments from the State Government's participation declaration. This was to allow consultation to occur with the sector about the Scheme, and for fuller consideration of how the WA local government sector could best participate.

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

DETAILS

Following extensive consultation, the State Government (December 2019):

- Noted the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Noted the options for WA local government participation in the Scheme;
- Agreed to local governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor; and
- Agrees to the Department of Local Government, Sport and Cultural Industries (DLGSC) leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

The following will be covered for local governments participating in the Scheme as a State Government institution and part of the State's declaration:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping in accordance with the State Records Act 2000); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below for further explanation).

State Government financial support for local government participation in the Scheme, as set out, will ensure that Redress is available to as many WA survivors of institutional child sexual abuse as possible.

Individual local governments participating in the Scheme as a State Government institution, will be responsible for:

- Providing the State with the necessary (facilities and services) information to participate in the Scheme;
- Resources and costs associated with gathering their own (internal) information and providing that information (Request for Information) to the State (if they receive a Redress application); and
- Costs associated with the delivery of a DPR (apology), if requested (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance). The State's decision includes that all requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice, on every occasion.

The WALGA State Council meeting of 4 March 2020:

1. Acknowledged the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;
2. Endorsed the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and
3. Endorsed by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

The State and WALGA will sign a Memorandum of Understanding to reflect the principles of WA local governments participating in the Scheme as State Government institutions and being part of the State's declaration.

State agencies (led by DLGSC), WALGA and Local Government Professionals WA will support all local governments to prepare to participate in the Scheme from 1 July 2020 (or earlier, subject to completing the necessary arrangements).

The State's decision allows for the WA Government's Scheme participation declaration to be amended to include local governments and this report seeks endorsement of the City of Kwinana's participation in the Scheme.

As an independent entity and for absolute clarity, it is essential that the City of Kwinana formally indicates via a decision of Council, the intention to be considered a State Government institution (for the purposes on the National Redress Scheme) and be included in the WA Government's amended participation declaration.

The City of Kwinana will not be included in the State's amended declaration, unless it formally decides to be included.

The financial and administrative coverage offered by the State will only be afforded to WA local governments that join the Scheme as a State Government institution, as part of the State's amended declaration.

The option also exists for the City of Kwinana to formally decide not to participate in the Scheme (either individually or as part of the State's declaration).

Should the City of Kwinana formally decide (via a resolution of Council) not to participate with the State or in the Scheme altogether, considerations for the City of Kwinana include:

- Divergence from the Commonwealth, State, WALGA and the broader local government sector's position on the Scheme (noting the Commonwealth's preparedness to name-and-shame non-participating organisations).
- Potential reputational damage at a State, sector and community level.
- Complete removal of the State's coverage of costs and administrative support, with the City of Kwinana having full responsibility and liability for any potential claim.
- Acknowledgement that the only remaining method of redress for a victim and survivor would be through civil litigation, with no upper limit, posing a significant financial risk to the City of Kwinana.

Considerations for the City of Kwinana

Detailed below is a list of considerations for the City of Kwinana to participate in the Scheme:

1. Executing a Service Agreement

All Royal Commission information is confidential, and it is not known if the City of Kwinana will receive a Redress application. A Service Agreement will only be executed if the City of Kwinana receives a Redress application.

The City of Kwinana needs to give appropriate authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received. Timeframes for responding to a Request for Information are 3 weeks for priority applications and 7 weeks for non-priority applications. A priority application timeframe (3 weeks) will be outside most Council meeting cycles and therefore it is necessary to provide the authorisation to execute an agreement in advance.

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

2. Reporting to Council if / when an application is received
Council will receive a confidential report, notifying when a Redress application has been received. All information in the report will be de-identified but will make Council aware that an application has been received.
3. Application Processing / Staffing and Confidentiality
Administratively the City of Kwinana will determine:
 - Which position(s) will be responsible for receiving applications and responding to Requests for Information;
 - Support mechanisms for staff members processing Requests for Information.

The appointed person(s) will have a level of seniority in order to understand the magnitude of the undertaking and to manage the potential conflicts of interest and confidentiality requirements

4. Record Keeping
The State Records Office advised (April 2019) all relevant agencies, including Local Governments, of a 'disposal freeze' initiated under the *State Records Act 2000* (the Act) to protect past and current records that may be relevant to actual and alleged incidents of child sexual abuse. The City of Kwinana's record keeping practices as a result, have been modified to ensure the secure protection and retention of relevant records. These records (or part thereof) may be required to be provided to the State's Redress Coordination Unit in relation to a Redress application.

The Redress Coordination Unit (Department of Justice) is the State record holder for Redress and will keep copies of all documentation and RFI responses. Local Governments will be required to keep their own records regarding a Redress application in a confidential and secure manner, and in line with all requirements in *The Act*.

5. Redress Decisions
The City of Kwinana should note that decisions regarding Redress applicant eligibility and the responsible institution(s), are made by Independent Decision Makers, based on the information received by the applicant and any RFI responses. The State Government and the City of Kwinana do not have any influence on the decision made and there is no right of appeal.

For more information regarding the National Redress Scheme background and proposal, please refer to Attachment A – National Redress Scheme for Institutional Child Sexual Abuse Information Paper.

LEGAL/POLICY IMPLICATIONS:

The City of Kwinana in agreeing to join the Scheme, is required to adhere to legislative requirements set out in the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth).

Authorisation to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received, will be in accordance with s.9.49A(4) of the *Local Government Act 1995*.

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)**FINANCIAL/BUDGET IMPLICATIONS:**

The State's decision will cover the following financial costs for local governments:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination or requests for information and record keeping); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below).

The only financial cost the local government may incur will be the payment of the DPR's, which is on an 'as requested' basis by the survivor. This will be based on the standard service fee of \$3,000 plus travel and accommodation depending on the survivor's circumstances. All requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice.

The State's decision also mitigates a significant financial risk to the local government in terms of waiving rights to future claims. Accepting an offer of redress has the effect of releasing the responsible participating organisation and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme. This means that the person who receives redress through the Scheme, agrees to not bring or continue any civil claims against the responsible participating organisation in relation to any abuse within the scope of the Scheme.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this report or its recommendations.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this report or its recommendations.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcomes and objectives detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future
Corporate Business Plan	Business Performance	5.12 To provide a modern, compliant, secure and accessible records management service and facilitate staff training in records systems, processes and responsibilities

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

COMMUNITY ENGAGEMENT:

The State, through the Department of Local Government, Sport and Cultural Industries (DLGSC), consulted with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

The consultation throughout 2019 has focused on the National Redress Scheme with the aim of:

- raising awareness about the Scheme;
- identifying whether WA local governments are considering participating in the Scheme;
- identifying how participation may be facilitated; and
- enabling advice to be provided to Government on the longer-term participation of WA local governments.

Between March and May 2019, DLGSC completed consultations that reached 115 out of 137 WA local governments via:

- Webinars to local governments, predominately in regional and remote areas;
- Presentations at 12 WALGA Zone and Local Government Professional WA meetings;
- Responses to email and telephone enquiries from individual local governments.

It was apparent from the consultations local governments were most commonly concerned about the:

- potential cost of Redress payments;
- availability of historical information;
- capacity of local governments to provide a Direct Personal Response (apology) if requested by Redress recipients;
- process and obligations relating to maintaining confidentiality if Redress applications are received, particularly in small local governments;
- lack of insurance coverage of Redress payments by LGIS, meaning local governments would need to self-fund participation and Redress payments.

LGIS published and distributed an update (April 2019) regarding the considerations and (potential) liability position of the WA local government sector in relation to the National Redress Scheme.

The WALGA State Council meeting on 3 July 2019 recommended that:

1. *WA local government participation in the State's National Redress Scheme declaration with full financial coverage by the State Government, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.*
2. *WALGA continue to promote awareness of the National Redress Scheme and note that local governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.*

DLGSC representatives presented at a WALGA hosted webinar on 18 February 2020 and presented at all WALGA Zone meetings in late February 2020.

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

The State's decision, in particular to cover the costs / payments to the survivor, has taken into account the feedback provided by local governments, including the City of Kwinana, during the consultation detailed above.

PUBLIC HEALTH IMPLICATIONS

The recommendation/proposal has the potential to:

- cause a significant improvement to;
 - Health Behaviours – Alcohol use; Participation
 - Socio-economic Factors – Income; Family and Social Support; Community Safety
 - Clinical Care – Access to Care; Quality of Care

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Failure to participate as part of the WA Government's declaration in the National Redress Scheme
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Inadequate safety and security practices Ineffective management of facilities/venues/events
Risk Effect/Impact	Financial Reputation
Risk Assessment Context	Strategic
Consequence	Major
Likelihood	Unlikely
Rating (before treatment)	High
Risk Treatment in place	Share - Share with another party
Response to risk treatment required/in place	Participate as part of the WA Government's declaration in the National Redress Scheme to share the risk
Rating (after treatment)	Moderate

14.1 NATIONAL REDRESS SCHEME (PARTICIPATION OF LOCAL GOVERNMENTS)

COUNCIL DECISION

168

MOVED CR W COOPER

SECONDED CR D WOOD

That Council:

1. **Notes the consultation undertaken and information provided by the Department of Local Government, Sport and Cultural Industries regarding the National Redress Scheme and the participation of WA local governments;**
2. **Notes that the City of Kwinana will not be included in the WA Government's amended participation declaration (and afforded the associated financial and administrative coverage), unless the City of Kwinana makes a specific and formal decision to be included;**
3. **Endorses the participation of the City of Kwinana in the National Redress Scheme as a State Government institution and inclusion as part of the State Government's declaration;**
4. **Grants authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received;**
5. **Notes that a confidential report will be provided if a Redress application is received by the City of Kwinana.**

**CARRIED
8/0**



Department of
**Local Government, Sport
and Cultural Industries**

National Redress Scheme for Institutional Child Sexual Abuse

**Department of Local Government, Sport
and Cultural Industries**

Information Paper

3 February 2020

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1. SUMMARY - WA LOCAL GOVERNMENT: ROYAL COMMISSION AND REDRESS

The Western Australian Government (the State), through the Department of Local Government, Sport and Cultural Industries (DLGSC), has been consulting with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

The consultation throughout 2019 has focused on the National Redress Scheme (the Scheme) with the aim of:

- raising awareness about the Scheme;
- identifying whether WA local governments are considering participating in the Scheme;
- identifying how participation may be facilitated; and
- enabling advice to be provided to Government on the longer-term participation of WA local governments.

Following this initial consultation and feedback gathered, the State Government considered a range of options regarding WA local government participation in the Scheme and reached a final position in December 2019.

DLGSC, supported by the Departments of Justice and Premier and Cabinet, will again engage with WA local governments in early 2020, to inform of the:

- State's decision and the implications for the sector (see [Section 4](#));
- Support (financial and administrative) to be provided by the State; and
- Considerations and actions needed to prepare for participation in the Scheme from 1 July 2020 (see [Section 5](#)).

DLGSC's second phase of engagement with WA local governments is summarised in the table below:

Description and Action	Agency	Timeline
Distribution of Information Paper to WA Local Governments	DLGSC	3 February 2020
WALGA hosted webinar	DLGSC / DPC	18 February 2020
Metro and Country Zone meetings	WA LG's / DLGSC	19 to 24 February 2020
State Council meeting – Finalisation of Participation arrangements	WALGA	4 March 2020
WALGA hosted webinar – Participation arrangements	DLGSC/ DPC	Mid-March 2020

Further information about the Royal Commission is available at [Appendix A](#) and the National Redress Scheme at [Appendix B](#) of this Information Paper.

The information in this Paper may contain material that is confronting and distressing. If you require support, please [click on this link](#) to a list of available support services.

2. CURRENT SITUATION - WA LOCAL GOVERNMENT PARTICIPATION IN THE NATIONAL REDRESS SCHEME

The WA Parliament passed the legislation required to allow for the Government and WA based non-government institutions to participate in the National Redress Scheme. The *National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Act 2018* (WA) took effect on 21 November 2018.

The WA Government commenced participating in the Scheme from 1 January 2019.

The State Government's Redress Coordination Unit within the Office of the Commissioner for Victims of Crime, Department of Justice:

- Acts as the State Government's single point of contact with the Scheme;
- Coordinates information from State Government agencies to the Scheme; and
- Coordinates the delivery of Direct Personal Responses (DPR) to redress recipients (at their request) by responsible State Government agencies to redress recipients.

CURRENT TREATMENT OF WA LOCAL GOVERNMENTS IN THE SCHEME

Under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth), Local Governments may be considered a State Government institution.¹

There are several considerations for the State Government and Local Governments (both individually and collectively) about joining the Scheme.

The State Government considers a range of factors relating to organisations or bodies participation in the Scheme, before their inclusion in the declaration as a State Government institution. These factors include the capability and capacity of the agencies or organisations to:

- Respond to requests for information from the State Government's Redress Coordination Unit within prescribed timeframes;
- Financially contribute to the redress payment made by the Scheme on behalf of the agency or body; and
- Comply with the obligations of participating in the Scheme and the Commonwealth legislation.

A decision was made at the time of joining the Scheme to exclude WA local governments from the State Government's declaration. This was to allow consultation to occur with the local government sector about the Scheme, and for fuller consideration to be given to the mechanisms by which the sector could best participate in the Scheme.

¹ Section 111(1)(b).

3. CONSULTATION TO DATE WITH WA LOCAL GOVERNMENT SECTOR

The Department of Local Government, Sport and Cultural Industries (DLGSC) has been leading an information and consultation process with the WA local government sector about the Scheme. The Departments of Justice and Premier and Cabinet (DPC) have been supporting DLGSC in the process, which aimed to:

- Raise awareness about the Scheme;
- Identify whether local governments are considering participating in the Scheme;
- Identify how participation may be facilitated; and
- Enable advice to be provided to Government on the longer-term participation of WA local governments.

DLGSC distributed an initial *Information and Discussion Paper* in early January 2019 to WA local governments, the WA Local Government Association (WALGA), Local Government Professionals WA (LG Pro) and the Local Government Insurance Scheme (LGIS). Between March and May 2019, DLGSC completed consultations that reached 115 out of 137 WA local governments and involved:

- an online webinar to 35 local governments, predominantly from regional and remote areas;
- presentations at 12 WALGA Zone and LG Pro meetings; and
- responses to email and telephone enquiries from individual local governments.

It was apparent from the consultations that the local government sector had, at the time, a very low level of awareness of the Scheme prior to the consultations occurring, and that little to no discussion had occurred within the sector or individual local governments about the Scheme. Local governments were most commonly concerned about the:

- Potential cost of redress payments;
- Availability of historical information;
- Capacity of local governments to provide a Direct Personal Response (apology) if requested by redress recipients;
- Process and obligations relating to maintaining confidentiality if redress applications are received, particularly in small local governments;
- Lack of insurance coverage of redress payments by LGIS, meaning local governments would need to self-fund participation and redress payments.

LGIS Update (April 2019) – National Redress Scheme

LGIS published and distributed an update regarding the considerations and (potential) liability position of the WA local government sector in relation to the National Redress Scheme.

WALGA State Council Resolution

The WALGA State Council meeting of 3 July 2019 recommended that:

1. *WA local government participation in the State's National Redress Scheme declaration with full financial coverage by the State Government, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.*
2. *WALGA continue to promote awareness of the National Redress Scheme and note that local governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.*

It is understood that this recommendation was made with knowledge that it is ultimately a State Government decision as to whether:

- Local governments can participate in the Scheme as part of the State's Government's declaration; and
- The State Government will fund local government redress liability.

4. WA GOVERNMENT DECISION - FUTURE PARTICIPATION OF WA LOCAL GOVERNMENTS IN THE NATIONAL REDRESS SCHEME

Following the initial consultation process, a range of options for local government participation in the Scheme were identified by the State Government including:

1. WA Local governments be **excluded** from the State Government's declaration of participating institutions.

This means that: local governments may choose not to join the Scheme; or join the Scheme individually or as group(s), making the necessary arrangements with the Commonwealth and self-managing / self-funding all aspects of participation in the Scheme.

2. WA Local governments be **included** in the State Government's declaration of participating institutions.

There were three sub-options for ways local government participation as a State Government institution could be accommodated:

- a. Local governments cover all requirements and costs associated with their participation;
- b. The State Government covers payments to the survivor arising from local governments' participation, with costs other than payments to the survivor (including counselling, legal and administrative costs) being funded by local governments; or
- c. An arrangement is entered into whereby the State Government and local governments share the requirements and costs associated with redress – for example, on a capacity to pay and deliver basis.

The State Government considered the above options and resolved via the Community Safety and Family Support Cabinet Sub-Committee (December 2019) to:

- Note the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Note the options for WA local government participation in the Scheme;
- Agree to local governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor; and
- Agree to the DLGSC leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

KEY ASPECTS OF THE STATE'S DECISION

For clarity, the State's decision that means the following financial responsibilities are to be divided between the State Government and the individual local government that has a Redress application submitted, and then subsequently accepted by the Scheme Operator as a Redress claim.

State Government

The State Government will cover the following:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping); and
- Trained staff to coordinate and facilitate a Direct Personal Response or DPR (Apology) to the survivor if requested (on a fee for service basis with costs covered by the individual local government – see below).

Individual Local Government

The individual local government will be responsible for:

- Costs associated with gathering their own (internal) information if requested in a Redress application;
- Providing the State with the necessary information to participate in the Scheme; and
- Costs associated the delivery of a DPR (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance). *

* note – The State's decision includes that all DPR's will be coordinated and facilitated by the Redress Coordination Unit (Department of Justice) on every occasion, if a DPR is requested by the survivor.

This decision was made on the basis that:

- State Government financial support for local government participation in the Scheme, as set out, will ensure that redress is available to as many WA survivors of institutional child sexual abuse as possible.
- The demonstration of leadership by the State Government, as it will be supporting the local government sector to participate in the Scheme and recognising the WALGA State Council resolution of 3 July 2019, is consistent with the local government sector's preferred approach.
- Contributes to a nationally consistent approach to the participation of local governments in the Scheme, and particularly aligns with the New South Wales, Victorian and Tasmanian Governments' arrangements. This provides opportunity for the State Government to draw on lessons learned through other jurisdictions' processes.
- Ensures a consistent and quality facilitation of a DPR (by the State) if requested by the survivor.
- State Government financial support for any local government redress claims does not imply State Government responsibility for any civil litigation against local governments.

Noting the State's decision, a range of matters need to be considered and arrangements put in place to facilitate local governments participating with the State Government's declaration and meeting the requirements of the Scheme. Those arrangements will:

- provide for a consistent response to the Scheme by WA Government institutions, and for WA survivors accessing the Scheme; and
- mitigate concerns raised by local governments during consultations about complying with the processes and requirements of the Scheme.

5. CONSIDERATIONS FOR WA LOCAL GOVERNMENTS

Following the State's decision, a range of matters need to be considered by each local government and in some cases, actions taken in preparation for participating in the Scheme, these include:

CONFIDENTIALITY

- Information about applicants and alleged abusers included in RFIs (Requests for Information) is sensitive and confidential and is considered protected information under *The National Redress Act*, with severe penalties for disclosing protected information.
- Individual local governments will need to consider and determine appropriate processes to be put in place and staff members designated to ensure information remains confidential.

APPLICATION PROCESSING / STAFFING

- The timeframes for responding to an RFI are set in *The Act* and are 3 weeks for priority application and 7 weeks for non-priority applications. This RFI process will be supported by the State (DLGSC and the Redress Coordination Unit).
- Careful consideration should be given to determining which position will be responsible for receiving applications and responding to RFIs, due to the potentially confronting content of people's statement of abuse.
- Support mechanisms should be in place for these staff members, including access to EAP (Employee Assistance Program) or other appropriate support.
- The need for the appointed position and person(s) to have a level of seniority in order to understand the magnitude of the undertaking and to manage the potential conflicts of interest.
- The responsible position(s) or function(s) would benefit from being kept confidential in addition to the identity of the person appointed to it.

RECORD KEEPING

- The Redress Coordination Unit (Department of Justice) is the state record holder for Redress and will keep copies of all documentation and RFI responses. Local Governments will be required to keep their own records regarding a Redress application in a confidential and secure manner, and in line with all requirements of the *State Records Act 2000*.
- Consider secure storage of information whilst the RFI is being responded to.

REDRESS DECISIONS

- Decisions regarding redress applicant eligibility and responsible institution(s) are made by Independent Decision Makers, based on the information received by the applicant and any RFI responses. The State government does not have any influence on the decision made.
- There is no right of appeal.

MEMORIALS

- Survivors (individuals and / or groups) from within individual communities may ask about the installation of memorials. The State Government's view is to only consider memorialising groups, however locally, this is a decision of an individual local government.

6. NEXT STEPS – PREPARATION FOR WA LOCAL GOVERNMENT PARTICIPATION IN THE SCHEME

In addition to the second-phase information process outlined in section 1, the State will develop:

1. A Memorandum of Understanding (MOU) - to be executed between the State and WALGA following the (WALGA) State Council meeting on 4 March 2020.

The MOU will capture the overall principles of WA local governments participating in the Scheme as State Government institutions and being part of the State's declaration; and

2. Template Service Agreement – that will be executed on an 'as needed' basis between the State and an individual local government, if a redress application is received.

DLGSC and the Department of Justice will work with WALGA / LGPro and all local governments to prepare for participation in the Scheme including:

- Identifying appropriate positions, staff and processes to fulfil requests for information;
- Ensuring local governments have delegated authority to an officer to execute a service agreement with the State if needed;

The State will prepare a template Council report, where all WA local governments will be asked to delegate authority to an appropriate officer in advance, able to execute a service agreement if required. This is necessary as priority requests for information under the Scheme, are in a shorter turnaround time than Council meeting cycles and therefore, cannot be undertaken at the time.

- Ensuring local government have established appropriate processes and can fulfil Scheme obligations (particularly in terms of confidentiality, record keeping etc); and
- Gathering the necessary facility and service information from all individual local governments to commence participation in the Scheme. This information will be provided to the Commonwealth, loaded into the Scheme database and used to facilitate an individual local government's participation in the National Redress Scheme.

ACKNOWLEDGEMENTS

The contents of this Information and Discussion Paper includes extracts from the following identified sources. Information has been extracted and summarised to focus on key aspects applicable to the Department of Local Government, Sport and Cultural Industries' key stakeholders and funded bodies:

- The Royal Commission into Institutional Responses to Child Sexual Abuse – Final Report.

To access a full version of the Royal Commission's Findings and the Final Report, please follow the link at <https://www.childabuseroyalcommission.gov.au/>

- Western Australian State Government response to the Royal Commission (27 June 2018).

To access a full version of the State Government's detailed response and full report, please follow the link at

[https://www.dpc.wa.gov.au/ProjectsandSpecialEvents/Royal-Commission/Pages/The-WA-Government-Response-to-Recommendations-\(June-2018\).aspx](https://www.dpc.wa.gov.au/ProjectsandSpecialEvents/Royal-Commission/Pages/The-WA-Government-Response-to-Recommendations-(June-2018).aspx)

- More information on the National Redress Scheme can be found at www.nationalredress.gov.au.
- The full National Redress Scheme - Participant and Cost Estimate (July 2015) Report at <https://www.dlgsc.wa.gov.au/resources/publications/Pages/Child-Abuse-Royal-Commission.aspx>

FOR MORE INFORMATION

Please contact:

Gordon MacMile
Director Strategic Coordination and Delivery
Email: gordon.macmile@dlgsc.wa.gov.au

Department of Local Government, Sport and Cultural Industries
246 Vincent Street, LEEDERVILLE WA 6007
PO Box 329, LEEDERVILLE WA 6903
Telephone: (08) 9492 9700
Website: www.dlgc.wa.gov.au

APPENDIX A

ROYAL COMMISSION INTO INSTITUTIONAL RESPONSES TO CHILD SEXUAL ABUSE – FURTHER INFORMATION

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) was established in January 2013, to investigate systemic failures of public and private institutions² to protect children from child sexual abuse, report abuse, and respond to child sexual abuse. The Royal Commission's Terms of Reference required it to identify what institutions should do better to protect children in the future, as well as what should be done to:

- achieve best practice in reporting and responding to reports of child sexual abuse;
- eliminate impediments in responding to sexual abuse; and
- address the impact of past and future institutional child sexual abuse.

The Western Australian Government (State Government) strongly supported the work of the Royal Commission through the five years of inquiry, presenting detailed evidence and submissions and participating in public hearings, case studies and roundtables.

The Royal Commission released three reports throughout the inquiry: *Working with Children Checks (August 2015)*; *Redress and Civil Litigation (September 2015)* and *Criminal Justice (August 2017)*. The Final Report (Final Report) of the Royal Commission into Institutional Responses to Child Sexual Abuse incorporated the findings and recommendations of the previously released reports and was handed down on 15 December 2017. To access a full version of the Royal Commission's Findings and the Final Report, follow the link at <https://www.childabuseroyalcommission.gov.au/>

The Royal Commission made 409 recommendations to prevent and respond to institutional child sexual abuse through reform to policy, legislation, administration, and institutional structures. These recommendations are directed to Australian governments and institutions, and non-government institutions. One specific recommendation was directed at Local Government, while many others will directly or indirectly impact on the organisations that Local Government works with and supports within the community.

Of the 409 recommendations, 310 are applicable to the Western Australian State Government and the broader WA community.

² * For clarity in this Paper, the term 'Institution' means any public or private body, agency, association, club, institution, organisation or other entity or group of entities of any kind (whether incorporated or unincorporated), however described, and:

- Includes for example, an entity or group of entities (including an entity or group of entities that no longer exist) that provides, or has at any time provided, activities, facilities, programs or services of any kind that provide the means through which adults have contact with children, including through their families
- Does not include the family.

THE WESTERN AUSTRALIAN GOVERNMENT RESPONSE TO THE ROYAL COMMISSION

The State Government examined the 310 applicable recommendations and provided a comprehensive and considered response, taking into account the systems and protections the State Government has already implemented. The State Government has accepted or accepted in principle over 90 per cent of the 310 applicable recommendations.

The State Government's response was released on 27 June 2018 fulfilling the Royal Commission recommendation 17.1, that all governments should issue a formal response within six months of the Final Report's release, indicating whether recommendations are accepted; accepted in principle; not accepted; or will require further consideration. The WA Government's response to the Royal Commission recommendations can be accessed at:

<http://www.dpc.wa.gov.au/childabuseroyalcommission>

The State Government has committed to working on the recommendations with the Commonwealth Government, other states and territories, local government, non-government institutions (including religious institutions) and community organisations.

The State Government's overall approach to implementation of reforms is focused on:

- Stronger Prevention (including Safer Institutions and Supportive Legislation)
 - Create an environment where children's safety and wellbeing are the centre of thought, values and actions;
 - Places emphasis on genuine engagement with and valuing of children;
 - Creates conditions that reduce the likelihood of harm to children and young people.
- Reliable Responses (including Effective Reporting)
 - Creates conditions that increase the likelihood of identifying any harm;
 - Responds to any concerns, disclosures, allegations or suspicions of harm.
- Supported Survivors (including Redress).

Many of the recommendations of the Royal Commission have already been addressed through past work of the State Government, and others working in the Western Australian community to create safe environments for children. This work is acknowledged and where appropriate, will be built upon when implementing reforms and initiatives that respond to the Royal Commission's recommendations.

APPENDIX B

NATIONAL REDRESS SCHEME - FURTHER INFORMATION

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single national redress scheme to recognise the harm suffered by survivors of institutional child sexual abuse.

The National Redress Scheme (the Scheme):

- Acknowledges that many children were sexually abused in Australian institutions;
- Recognises the suffering they endured because of this abuse;
- Holds institutions accountable for this abuse; and
- Helps people who have experienced institutional child sexual abuse gain access to counselling and psychological services, a direct personal response, and a redress-payment.

The National Redress Scheme involves:

- People who have experienced institutional child sexual abuse who can apply for redress;
- The National Redress Scheme team — Commonwealth Government staff who help promote the Scheme and process applications;
- Redress Support Services — free, confidential emotional support and legal and financial counselling for people thinking about or applying to the Scheme;
- Participating Institutions that have agreed to provide redress to people who experienced institutional child sexual abuse; and
- Independent Decision Makers who will consider applications and make recommendations and conduct reviews.

The National Redress Scheme formally commenced operation on 1 July 2018 and offers eligible applicants three elements of redress:

- A direct personal response from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

Importantly, the Scheme also provides survivors with community based supports, including application assistance; financial support services; and independent legal advice. The Scheme is administered by the Commonwealth Government on behalf of all participating governments, and government and non-government institutions, who contribute on a 'responsible entity pays' basis.

Institutions that agree to join the Scheme are required to adhere to the legislative requirements set out in the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth).

More information on the Scheme can be found at www.nationalredress.gov.au or the [National Redress Guide](#).

SURVIVORS IN THE COMMUNITY

Throughout the five years of its inquiry, the Royal Commission heard detailed evidence and submissions, and held many public and private hearings, case studies and roundtables. Most notably, the Royal Commission heard directly from survivors of historical abuse.

The Royal Commission reported that survivors came from diverse backgrounds and had many different experiences. Factors such as gender, age, education, culture, sexuality or disability had affected their vulnerability and the institutions response to abuse.

The Royal Commission, however, did not report on the specific circumstances of individuals with the details of survivors protected; the circumstances of where and within which institutions their abuse occurred is also protected and therefore unknown. Further, survivors within the WA community may have chosen to not disclose their abuse to the Royal Commission.

Accordingly, it is not known exactly how many survivors were abused within Western Australian institutions, including within Local Government contexts. Within this context of survivors in the community, who may or may not be known, consideration needs to be given to how all institutions, including local governments, can fulfil the Royal Commission's recommendation in relation to redress.

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single national redress scheme to recognise the harm suffered by survivors of institutional child sexual abuse. This report also recommended that Governments around Australia remove the limitation periods that applied to civil claims based on child sexual abuse, and consequently prevented survivors – in most cases – pursuing compensation through the courts.

As a result of reforms made in response to these recommendations, WA survivors now have the following options to receive recognition of their abuse:

1. Pursuing civil court action(s) against the perpetrator and/or the responsible institution. The *Civil Liability Legislation Amendment (Child Sexual Abuse Actions) Act 2018* (WA) took effect on 1 July 2018, removing the limitation periods that previously prevented persons who had experienced historical child sexual abuse from commencing civil action.
2. Applying to the National Redress Scheme, which provides eligible applicants with a monetary payment, funds to access counselling and an apology. Note, to receive redress the responsible institution(s) will need to have joined the Scheme.

TREATMENT OF LOCAL GOVERNMENTS BY OTHER JURISDICTIONS

At the time of the State Government joining the Scheme, only two jurisdictions had made a decision about the treatment of local governments. All jurisdictions have since agreed to include local governments within their respective declarations, with the exception of South Australia (SA). The SA Government is still considering their approach.

It is understood that all jurisdictions, with the exception of SA, are either covering the redress liability associated with local government participation in the Scheme or entering into a cost sharing arrangement. The table below provides a summary of other jurisdictions' positions.

Jurisdiction	Position
Commonwealth	<ul style="list-style-type: none"> No responsibility for local governments. The Commonwealth Government has indicated preference for a jurisdiction to take a consistent approach to the participation of local governments in the Scheme.
Australian Capital Territory (ACT)	<ul style="list-style-type: none"> ACT has no municipalities, and the ACT Government is responsible for local government functions. ACT has therefore not been required to explore the issue of local government participation in the Scheme.
New South Wales (NSW)	<ul style="list-style-type: none"> In December 2018, the NSW Government decided to include local councils as NSW Government institutions and to cover their redress liability. The NSW Office for Local Government is leading communications with local councils about this decision. NSW's declaration of participating institutions will be amended once preparation for local council participation is complete.
Northern Territory (NT)	<ul style="list-style-type: none"> The NT Government has consulted all of the Territory's local governments, including individually visiting each local government. NT is in the process of amending Territory's declaration of participating institutions to include local governments.
Queensland	<ul style="list-style-type: none"> Queensland is finalising a memorandum of understanding (MOU) with the Local Government Association of Queensland to enable councils to participate in the Scheme as State institutions. The MOU includes financial arrangements that give regard to individual councils' financial capacity to pay for redress.
South Australia (SA)	<ul style="list-style-type: none"> Local governments are not currently included in the SA Government's declaration The SA Government is still considering its approach to local governments.
Tasmania	<ul style="list-style-type: none"> Local Governments have agreed to participate in the Scheme and will be included as a state institution in the Tasmanian Government's declaration. A MOU with local governments is being finalised, ahead of amending Tasmania's declaration.
Victoria	<ul style="list-style-type: none"> The Victorian Government's declaration includes local governments. The Victorian Government is covering local governments' redress liability.
Western Australia (WA)	<ul style="list-style-type: none"> The WA Government has excluded local governments from its declaration, pending consultation with the local government sector.

TIMEFRAME TO JOIN THE SCHEME

Institutions can join the Scheme within the first two years of its commencement. This means that institutions can join the Scheme up to and including 30 June 2020 (the second anniversary date of the Scheme). The Commonwealth Minister for Social Services may also provide an extension to this period to allow an institution to join the Scheme after this time. However, it is preferred that as many institutions as possible join the Scheme within the first two years to give certainty to survivors applying to the Scheme about whether the institution/s in which they experienced abuse will be participating.

If an institution has not joined the Scheme, they are not a participating institution. However, this will not prevent a person from applying for redress. In this circumstance, a person's application cannot be assessed until the relevant institution/s has joined the Scheme. The Scheme will contact the person to inform them of their options to either withdraw or hold their application. The Scheme will also contact the responsible institution/s to provide information to aid the institution/s to consider joining the Scheme.

THE SCHEME'S STANDARD OF PROOF

The Royal Commission recommended that 'reasonable likelihood' should be the standard of proof for determining eligibility for redress. For the purposes of the Scheme, 'reasonable likelihood' means the chance of the person being eligible is real and is not fanciful or remote and is more than merely plausible.

When considering a redress application, the Scheme Operator must consider whether it is reasonably likely that a person experienced sexual abuse as a child, and that a participating institution is responsible for an alleged abuser/s having contact with them as a child. In considering whether there was reasonable likelihood, all the information available must be taken into account.

Where a participating institution does not hold a record (i.e. historical information), the Scheme Operator will not be precluded from determining a person's entitlement to redress. The information to be considered by the Scheme Operator includes:

- The information contained in the application form (or any supplementary information provided by a person by way of statutory declaration);
- Any documentation a person provided in support of their application;
- The information provided by the relevant participating institution/s in response to a Request for Information from the Operator, including any supporting documentation provided; and
- Any other information available including from Scheme holdings (for example where the Scheme has built up a picture of relevant information about the same institution during the relevant period, or the same abuser).

It should be noted that the 'reasonable likelihood' standard of proof applied by the Scheme is of a lower threshold (or a lower standard of proof) than the common law standard of proof applied in civil litigation – the 'balance of probabilities'. Please see 11.7 of the Royal Commission's *Redress and Civil Litigation Report (2015)* for additional information on the difference between the two.

MAXIMUM PAYMENT AND SHARED RESPONSIBILITY

The amount of redress payment a person can receive depends on a person's individual circumstances, specifically the type of abuse the person experienced.

A person may only make one application for redress. The maximum redress payment payable under the scheme to an applicant is \$150,000 in total.

The payment of redress is made by the institution(s) found responsible for exposing the individual to the circumstances that led to the abuse.

There may be instances where one or more institutions are found to be jointly responsible for the redress payment to a person, and instances where a person may have experienced abuse in one or more different institutions. In such situations, the redress payable by an institution will be apportioned in accordance with the Scheme's assessment framework - see <https://www.legislation.gov.au/Details/F2018L00969> and method statement - see <http://guides.dss.gov.au/national-redress-guide/4/1/1>

Prior payments made by the responsible institution for the abuse to the applicant (e.g. ex-gratia payments) will be taken into account and deducted from the institutions' redress responsibility.

EFFECT OF AN APPLICANT ACCEPTING AN OFFER OF REDRESS

Accepting an offer of redress has the effect of releasing the responsible participating institution/s and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme. This means that the person agrees to not bring or continue any civil claims against the responsible participating institution/s in relation to any abuse within the scope of the Scheme.

If a responsible participating institution/s is a member of a participating group, the person will be releasing the other associated institutions and officials within that group from any civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme.

Accepting an offer of redress also has the effect of preventing a responsible participating institution from being liable to contribute to damages that are payable to the person in civil proceedings (where the contribution is to another institution or person).

In accepting the offer of redress, a person will also be consenting to allow the participating institution/s or official/s to disclose the person's acceptance of redress offer in the event that a civil claim is made. The Scheme must provide a copy of the person's acceptance of offer to each responsible institution for their records once received.

Note – the acceptance of an offer of redress does not exclude the pursuance or continuance of criminal proceedings against the abuser(s).

15 Reports – Economic

Nil

16 Reports – Natural Environment

Nil

17 Reports – Built Infrastructure

17.1 Joint Development Assessment Panel Application for General Industry – Cement Milling Facility – Lot 252 (No. 61) Donaldson Road, Kwinana Beach

DECLARATION OF INTEREST:

Mayor Carol Adams declared an impartiality interest due to being a member of the Metro Outer Joint Development Assessment Panel (JDAP) and this matter will come before the JDAP at a future time for consideration and that the proponent are a member of the Kwinana Industries Council, her husband's employer.

Councillor Matthew Rowse declared an impartiality interest due to being a member of the Metro Outer Joint Development Assessment Panel (JDAP) and this matter will come before the JDAP at a future time for consideration and that the proponent are a member of the Kwinana Industries Council, her husband's employer.

SUMMARY:

The City has received an application for the expansion of an existing cement milling facility at Lot 252 (No. 61) Donaldson Road, Kwinana Beach (subject site). The application proposes to construct additional infrastructure, sheds and a conveyor on the subject site (Refer to Attachment 1 of the Responsible Authority Report (RAR)). The proposal is intended to link into a new conveyor built by Fremantle Ports, which will be built concurrently with this proposal. The application has been assessed against relevant planning legislation and is considered to meet the requirements of the City's Local Planning Scheme No. 2 (LPS2) and state and local planning policies.

As the estimated development cost of this application is in excess of \$10 million (the estimated cost of development is \$150 million), the City of Kwinana (the City) does not have delegation to determine the application. The application is therefore required to be referred to the Metro Outer Joint Development Assessment Panel (JDAP) for determination (formerly known as the Metro South West JDAP). At the time of writing this report, a JDAP meeting had not been scheduled but is expected to be held in June 2020. City Officers have prepared the attached Responsible Authority Report (RAR) in accordance with the *Planning and Development (Development Assessment Panels) Regulations 2011* and it is attached for Council's consideration and support.

OFFICER RECOMMENDATION:

That Council resolve to support the development application for General Industry (Cement Milling Facility expansion) at Lot 252 Donaldson Road, Kwinana Beach as per the recommendation outlined in the Responsible Authority Report to the Metro Outer Joint Development Assessment Panel.

DISCUSSION:

The proposed development is intended to consolidate Cockburn Cement's existing Kwinana and Munster facilities into the one site at Kwinana. The subject site at No. 61 (Lot 252) Donaldson Road, Kwinana Beach is currently occupied by Cockburn Cement's cement milling facility which will be significantly expanded as part of this proposal.

17.1 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY – CEMENT MILLING FACILITY – LOT 252 (NO. 61) DONALDSON ROAD, KWINANA BEACH

The following components are proposed as part of the development:

- Additions and alterations to the existing cement milling facility
 - An enclosed and dedusted conveyor belt connecting to Fremantle Ports Bulk Berth No. 2.
 - 440 tonne per hour (tph) clinker truck unloading and receival facility
 - Enclosed clinker storage shed.
 - Additive intake hopper by front-end-loader, and feed bins for additives
 - Grinding plant
 - Eight finish product silos with 3200m³ capacity each
 - A plant automation system
 - Auxiliary services.
- A total of 40 staff, maximum of 20 visitors, which is an increase from 36 staff and ten visitors.
- Continuous (24/7) operation with the administration open between 8-4pm weekdays, as per existing operations.
- Increase in cement milling operation to increase production from 410,000 to 1,530,000 tonnes per annum.

An assessment has been undertaken against the requirements of LPS2 and relevant Local Planning Policies. The proposal complies with all relevant requirements set out in LPS2. Furthermore, the proposal has been considered against the following Local Planning Policies:

- Local Planning Policy 5 – Development Contribution Towards Public Art
- Local Planning Policy 8 – Designing Out Crime
- Local Planning Policy 11 – Site Requirements and Standards for Development within Industrial Zones.

The development is considered to meet the objectives of each of the above policies. A number of conditions are recommended to further ensure the provisions of the policies are sufficiently addressed. A detailed assessment of the application against LPS2 and the above policies is provided within the attached RAR.

As part of the process, the application was also referred to various external agencies and government departments. The responses that have been received by the City are further discussed in the RAR, with the application supported subject to conditions of approval.

The Westport taskforce has reviewed the application and noted that the proposed car bays are located within an area reserved under the Metropolitan Region Scheme (MRS). Westport has noted that there are no established plans to use this reserve at this stage. The proposed additional car bays are to service the additional staff and visitors expected as a result of the expansion, and are proposed to be located in the middle of the established car park by removing a portion of landscaping in the centre. Any future use of reserved area would require removal of the existing (not just proposed) car bays, meaning that longer term negotiations would need to occur between state government departments and the leasee regardless of these bays being installed. Considering the estimated development cost of the proposed development exceeds \$10 million, the application is required to be referred to the JDAP for determination. The application is scheduled to be considered by the JDAP at a meeting in June 2020. The City is required to submit the RAR to the DAP Secretariat on 10 June 2020.

17.1 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY – CEMENT MILLING FACILITY – LOT 252 (NO. 61) DONALDSON ROAD, KWINANA BEACH

It is also noted that the subject site falls within a Clause 32 area under the Metropolitan Region Scheme (MRS), meaning that two separate approvals will be required – one under the local planning scheme and the other under the regional planning scheme. While the JDAP is the determining authority for both applications, officers representing the Western Australian Planning Commission (WAPC) will be presenting a separate Responsible Authority Report (RAR) relating to the MRS for the consideration of the JDAP and the City will be presenting its RAR with regard to the City's LPS2.

The application has been referred to Council as City Officers do not have delegation to prepare the RAR under the Development Assessment Panel Regulations. Council should note that if it wishes to modify or make an alternative recommendation to that contained within the RAR, this should be in the form of a separate recommendation which will be included as an alternative recommendation within the RAR.

LEGAL/POLICY IMPLICATIONS:

For the purpose of Councillors considering a financial or impartiality interest only, the proponent is Planning Solutions and Cockburn Cement and the land owner is Development WA.

Legislation

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Planning and Development (Development Assessment Panels) Regulations 2015*
- *Environmental Protection Act 1986 and relevant Regulations*
- *Environmental Protection (Kwinana) (Atmospheric Wastes) Regulations 1992*
- *Health (Miscellaneous Provisions) Act 1911 and Regulations*

State Government Planning Policies

- State Planning Policy 4.1 – State Industrial Buffer Policy

Local Planning Scheme

- City of Kwinana, Local Planning Scheme No. 2

Local Planning Policies

- Local Planning Policy 5 – Development Contribution Towards Public Art
- Local Planning Policy 8 – Designing Out Crime
- Local Planning Policy 11 – Site Requirements and Standards for Development within Industrial Zones.

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this application.

17.1 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY – CEMENT MILLING FACILITY – LOT 252 (NO. 61) DONALDSON ROAD, KWINANA BEACH

ENVIRONMENTAL IMPLICATIONS:

The proposed facility is required to obtain a Works Approval and revised Licence from the Department of Water and Environmental Regulation (DWER) prior to the commencement of operations, which will address environmental issues and ongoing management of the site. Notwithstanding this, the proposal was reviewed by DWER who raised no objection to the proposal based on the environmental reporting provided. Conditions of approval are recommended to ensure ongoing management and monitoring of environmental factors such as dust and noise are recommended.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A thriving local economy	2.5 Stimulate economic development and encourage diversification.

COMMUNITY ENGAGEMENT:

The proposed land use is a permitted use under Table 1 – Zoning and Use Classes of Local Planning Scheme No.2, meaning advertising of the application is not required for the use. However, as the application was seeking discretion on the total car bays provided, the application was referred to adjoining landowners for comment. No objections were received. There were four (4) letter of support provided by the applicant.

PUBLIC HEALTH IMPLICATIONS:

Dust and noise are recommended to be monitored for the life of the development, and Works approvals and licencing is required for the proposal from DWER.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of the JDAP's decision or conditions of approval imposed.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor

**17.1 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY –
CEMENT MILLING FACILITY – LOT 252 (NO. 61) DONALDSON ROAD, KWINANA BEACH**

Likelihood	Possible
Rating (before treatment)	Medium
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. The recommendation on the application is justified on the basis of compliance with the Local Planning Scheme, and the discretion afforded to the JDAP to vary these documents. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

COUNCIL DECISION

169

MOVED CR S WOOD

SECONDED CR P FEASEY

That Council resolve to support the development application for General Industry (Cement Milling Facility expansion) at Lot 252 Donaldson Road, Kwinana Beach as per the recommendation outlined in the Responsible Authority Report to the Metro Outer Joint Development Assessment Panel.

**CARRIED
8/0**



Form 1 – Responsible Authority Report (Regulation 12)

Property Location:	No. 61 (Lot 252) Donaldson Road, Kwinana Beach
Development Description:	Upgrades to existing cement milling facilities and construction of conveyor (General Industry)
DAP Name:	Metro Outer JDAP
Applicant:	Planning Solutions
Owner:	Western Australian Land Authority (Development WA)
Value of Development:	\$150m
LG Reference:	DA9577
Responsible Authority:	City of Kwinana
Authorising Officer:	Chloe Johnston Coordinator Statutory Planning
DAP File No:	DAP/20/01767
Report Due Date:	10 June 2020
Application Received Date:	25 March 2020
Application Process Days:	90 Days
Attachment(s):	1: Development Plans

Officer Recommendation:

That the Metro Outer JDAP resolves to:

- Approve** DAP Application reference DAP/20/01767 and accompanying plans DA-006-1 to 3, DA-008-1 to 16, DA-014-1 to 2, IN-100-1, IN-101-1, IN-102-1, DWG-25988-00-EL-501 and Staff and Visitor Parking plan in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the provisions of the City of Kwinana Local Planning Scheme No. 2, subject to the following conditions:

Conditions

- This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the two (2) year period, the approval shall lapse and be of no further effect.
- The premises being kept in a neat/tidy condition at all times by the owner/occupier to the satisfaction of the City of Kwinana.
- Pedestrian pathways, car parking areas and other areas accessible to the public being suitably lit in accordance with the applicable Australian Standards to the satisfaction of the City of Kwinana. Details shall be submitted to and approved by the City of Kwinana prior to the lodgement of a building permit application for the development.

4. A schedule of colours, materials, textures and finishes for the development/building shall be submitted to the City of Kwinana for approval prior to lodgement of a building permit application and implemented.
5. The proponent shall meet the requirements of Local Planning Policy No. 5 – Development Contribution Towards Public Art through one of the following options:
 - a. Prior to the lodgement of a building permit application, submit a Public Art Report in accordance with LPP No. 5 to the City of Kwinana that details the public art to be developed as a component of the development. Prior to the occupation of the development, the approved artwork shall be installed on site to the satisfaction of the City of Kwinana; or
 - b. Prior to the commencement of works, the proponent shall provide a financial contribution of \$500,000 to the City of Kwinana in lieu of installing art work on site to the satisfaction of the City of Kwinana.
6. Vehicle parking bays are to be provided in the area defined on the approved development plans, to be clearly marked on the ground and constructed of bitumen, brick or concrete and drained prior to the occupation to the satisfaction of the City of Kwinana.
7. A minimum of (5%) of the subject site is to be retained as landscaping and maintained to a high standard to the satisfaction of the City of Kwinana.
8. Landscaping areas, vehicle parking spaces, access ways, and all other items and details as shown on the approved development plans shall be installed prior to occupying the proposed development and maintained thereafter to the satisfaction of the City of Kwinana.
9. The lot being paved and drained to comply with the following requirements:
 - i. All regularly trafficked areas to be sealed and drained to comply with the City of Kwinana's 'Specification for Pavement and Drainage of Trafficable Areas';
 - ii. All storage and/or lay down areas to be sealed and drained to comply with the City of Kwinana's 'Specification for Pavement and Drainage of Non-Trafficable Areas';
 - iii. Unused portions of the lot to remain unused and suitably landscaped/covered to prevent dust lift-off.

Details to be submitted to and approved by the City of Kwinana prior to the commencement of works.
10. Prior to occupation, vehicle crossovers shall be located and constructed to the specifications of the City of Kwinana. Details are to be provided and approved by the City prior to commencement of works.
11. Prior to the commencement of works, details are to be provided to and approved by the City of Kwinana detailing the design of the southern-most crossover. The crossover is to be designed and upgraded to an intersection treatment that can facilitate lane correct entry and exit movements of B-Double trucks from the site. The design shall address the layout and safe function of

the crossover, Leath Road and Donaldson Road intersection as a whole in addition to detailing any associated line marking and signage required for the intersection to be approved by Main Roads WA.

The crossover and driveway shall be upgraded to the approved specifications prior to occupation of the development.

12. Stormwater drainage from roofed and paved areas being disposed of on-site or as may otherwise be approved under Environmental Protection Authority (EPA) Licence conditions or approved Stormwater Management Plan to the satisfaction of the City of Kwinana. Details to be provided to the City prior to commencement of works.
13. Prior to the occupation of the development, as this land is not connected to the reticulated sewerage infrastructure, future development of the proposed lot must adhere to the Government Sewage Policy including the requirement for a secondary treatment system with nutrient removal as well as setback requirements to the satisfaction of the City of Kwinana and Department of Environmental and Water Regulation.
14. A detailed Dust, Noise and Vibration Management Plan shall be prepared in accordance with Department of Water and Environmental Regulation's *A Guideline for Managing the Impact of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and Other Related Activities, 2011* and the City of Kwinana's Urban Environment and Nuisance Local Law and submitted to the City for approval prior to any work commencing onsite.

Dust control measures shall be implemented for the duration of site and construction works and for the ongoing operation of the site to the satisfaction of the City of Kwinana.
15. The development shall comply with the *Environmental Protection (Noise) Regulations 1997*.
16. The recommendations made in the Preliminary Air Quality and Noise Assessment (Golder) dated March 2020 (as amended) shall be implemented prior the occupation of the development to the satisfaction of the City of Kwinana and adhered to at all times for the duration of the development operation to the satisfaction of the City of Kwinana.

Advice Notes

1. Should the proponent be aggrieved by the decision of the City to refuse the application or impose any condition of approval, then an application for review of the City's decision may be lodged with the State Administrative Tribunal within 28 days of notification of the decision and right of review.
2. The proponent is advised this approval is not made under the Metropolitan Region Scheme (MRS) and is without prejudice to any decision made by the Joint Development Assessment Panel under the MRS.
3. The Minister for Planning has issued a formal notice extending the deadline for substantial commencement by an additional two (2) years for all applications approved during the current State of Emergency. In effect, this means that the

timeframe for substantial commencement is now four (4) years from the date of this determination.

4. The proponent should ensure that the proposed development complies with all other relevant legislation, including but not limited to, the *Environmental Protection Act 1986 and Regulations*, *Health (Miscellaneous Provisions) Act 1911 and Regulations*, *Contaminated Sites Act 2003 and Regulations* and the *National Construction Code*.
5. The proponent is advised that this approval is not a building permit, which constitutes a separate legislative requirement. Prior to any building work commencing on site, a building permit must be obtained. Significant penalties apply under the *Building Act 2011* for any failure to comply with this requirement.
6. In relation to the Dust, Noise and Vibration Management Plan condition, the City expects the plan shall address the following matters pertaining to dust management including but not limited to:
 - a) The earth worked area being suitably treated to prevent the emission of dust beyond the defined boundaries of the development area on the attached plan;
 - b) Trafficable areas being treated/regularly watered to suppress dust;
 - c) Proposed access track to be suitably sealed/treated to prevent dust lift off;
 - d) Provision of an adequate water supply for dust suppression; and
 - e) Provision of adequate wind fencing where required or directed by the City of Kwinana.

The proponent shall make application to the City of Kwinana for the approval of a Dust, Noise and Vibration Management plan and approval obtained, prior to any work commencing on site. Appropriate mitigation and contingency measures shall be implemented as outlined in the Department of Water and Environmental Regulation publication (2011) 'A guideline for managing the impacts of dust and associated contaminants from land development sites, contaminated sites, remediation and other related activities.

7. The proposed heavy vehicle access road in the south eastern corner of the site will cross over an existing water main. The proponent is advised that they will need to obtain approval from Water Corporation prior to the commencement of construction.
8. In accordance with the *Government Sewerage Policy* (Government of Western Australia, 2019), the subject land is located within a sewage sensitive area. The proposal should comply with the *Health (Treatment of Sewerage and Disposal of Effluent and Liquid Wastes) Regulations 1974* and Department of Health WA Code of Practice for the Design, Manufacture, Installation and Operation of Aerobic treatment Units.
9. A stormwater management plan is to be designed and constructed consistent with the *Stormwater Management Manual for Western Australia* (DoW 2004-2007) and *Water quality protection note 52: Stormwater management at industrial sites* (DoW 2010).

Details: outline of development application

Insert Zoning	MRS:	Industrial
	TPS:	General Industry
Insert Use Class:		General Industry
Insert Strategy Policy:		N/A
Insert Development Scheme:		Local Planning Scheme No. 2 (LPS2)
Insert Lot Size:		51.62ha
Insert Existing Land Use:		General Industry

Planning Solutions (the applicant) has lodged a development application on behalf of Cockburn Cement (the proponent) to expand their existing Cement Milling facility at No. 61 (Lot 252) Donaldson Road, Kwinana Beach ('the subject site'). The applicant advises that the application seeks to consolidate an existing manufacturing facility in Munster with the existing Kwinana site.

The subject site is located in the Kwinana Industrial Area and is zoned General Industry under LPS2. The site is currently occupied by a cement milling facility, with this proposal seeking to expand the existing operations and develop over currently vacant components of the site.

The development proposal includes:

- Additions and alterations to the existing cement milling facility
 - An enclosed and dedusted conveyor belt connecting to Fremantle Ports Bulk Berth No. 2
 - 440 tonne per hour (tph) clinker truck unloading and receival facility
 - Enclosed clinker storage shed
 - Additive intake hopper by front-end-loader, and feed bins for additives
 - Grinding plant
 - Eight finish product silos with 3200m³ capacity each
 - A plant automation system
 - Auxiliary services
- A total of 40 staff, maximum of 20 visitors, which is an increase from 36 staff and 10 visitors.
- Continuous (24/7) operation with the administration open between 8-4pm weekdays.
- Increase in cement milling operation to increase production from 410,000 to 1,530 000 tonnes per annum.

It is noted that the development will be serviced by a conveyor connecting to the Fremantle Ports' berth. An application for this conveyor has been lodged by Fremantle Ports and will be determined in a separate application by officers from the Department of Planning, Lands and Heritage (DPLH) and the JDAP.

The applicant has described the general cement milling process proposed on site as follows:

- *Raw materials (clinker and slag) shall be transported via the conveyor transport system from Kwinana Bulk Berth No. 2 to the clinker storage shed. The slag will be diverted before the clinker shed and stored in an open stockpile, as per current practice.*
- *There will be a clinker truck unloading and receival system into clinker shed for receipt of clinker from alternate wharves.*

- *The clinker storage shed will be dedusted during operation via a dust collection system and include two reclaim conveyors installed beneath the stockpiled raw material.*
- *Slag will be supplied from the existing dryer circuit and will be transferred from the dryer elevator to a dedicated feed conveyor transporting to the mill day bins at a rate of 250 tonnes per hour (tph).*
- *Additives (Gypsum and Shells and/Limestone) will be manually loaded via front end loader into a batch hopper and transferred via belt conveyors and bucket elevator to the top of the day bins facility to their allocated bins.*
- *Each mill grinding circuit will have its own feed bins for clinker, slag and additives. These bins will be equipped with weigh feeders to dose the desired quantities into the grinding mills.*
- *The grinding circuit will consist of two 100 tph ball mills, dynamic high efficiency separator, bag filter and an induced draft fan as part of the closed circuit.*
- *The finished product that has reached the required product quality specification is be transported to silo storage banks via a system of air slide conveyors and bucket elevators and then stored in the eight new steel silos.*
- *Finished product will also be conveyed to the existing bulk product silos for packing plant and bulk despatch.*

In addition to a planning report prepared to support the application, an Environmental Impact Assessment (EIA) and Traffic Impact Assessment (TIA) has been provided. These documents have been reviewed by the City and relevant state government agencies and discussion on these are included below.

It is advised that the subject site falls within a Clause 32 area under the Metropolitan Region Scheme (MRS), meaning that two separate approvals will be required – one under the local planning scheme and the other under the regional planning scheme. While the Metro Outer Joint Development Assessment Panel (JDAP) is the determining authority for both applications, officers representing the Western Australian Planning Commission (WAPC) will be presenting a separate Responsible Authority Report (RAR) relating to the MRS for the consideration of the JDAP and this RAR will assess the proposal with regard to the City's LPS2.

Background:

The subject site is located within the Kwinana Industrial Area to the west of Rockingham Road. The site is currently occupied by Cockburn Cement's cement milling operations, and recently has seen a concrete batching plant approved by the JDAP in its north western corner. This application is to significantly expand the existing cement milling operations and involves the construction of a conveyor that will link with one being proposed by Fremantle Ports. The existing cement milling operation on site includes the following:

- Stockpiles
- Conveyors
- Mills
- Silos
- Enclosed bulk and bagged product storage sheds
- Fluidised bed dryer
- Hydrator
- Packaging equipment
- Dust control equipment

The site is owned by Development WA and leased to Cockburn Cement who is undertaking the development.

Legislation and Policy:

Legislation

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Planning and Development (Development Assessment Panels) Regulations 2015

Environmental Protection Act 1986 and relevant Regulations

Environmental Protection (Kwinana) (Atmospheric Wastes) Regulations 1992

Health (Miscellaneous Provisions) Act 1911 and Regulations

State Government Planning Policies

State Planning Policy 4.1 – State Industrial Buffer Policy

Local Planning Scheme

City of Kwinana, Local Planning Scheme No. 2

Local Planning Policies

Local Planning Policy 5 – Development Contribution Towards Public Art

Local Planning Policy 8 – Designing Out Crime

Local Planning Policy 11 – Site Requirements and Standards for Development within Industrial Zones.

Consultation:

Public Consultation

There were four (4) letters of support provided as part of the application by the applicant from adjoining landowners (2), the Chamber of Minerals and Energy WA and the Kwinana Industries Council. City Officers issued notification letters to adjoining landowners. No additional comments were received.

Consultation with other Agencies or Consultants

- Department of Water and Environmental Regulation (DWER)
The application was referred to DWER who advised that they do not object to the proposal, but considered that some items will need to be addressed:
 - Works approval to be issued under *Environmental Protection Act 1986*, noting that an application is with them for assessment currently.
 - Stormwater management is to be designed and consistent with state government policies.
 - Effluent disposal will need to be on site and adhere to the Government Sewerage Policy.
- Water Corporation
Comment was provided by Water Corporation noting no objection to the plans. Advice was provided for the applicant as follows:
 - The Water Corporation has a 255mm diameter water main that runs along the Leath Road frontage of the site, approximately 3m from the

property boundary. There are also valves and water meters along the water main.

- It is noted that the proposal includes a new heavy vehicle access road at the south-eastern corner of the site. The access road will cross over the top of the water main. In order to ensure adequate protection of the water main during construction and sufficient soil cover over the pipe, the proponent must be advised to obtain prior approval from the Water Corporation.
- Westport
 - The Westport Taskforce was provided with a copy of the development plans for review. It has provided the following comment:
 - The approving authority should be aware that the proposed future car parking is located within the MRS rail corridor. Although the future Westport rail connection is unlikely to be within that MRS corridor, the planning for Anketell Road is not finalised and the development is considered too close to land that Westport might require. No objections to other parts of the proposal.

Further discussion on this is detailed in the car parking section of the report below.

Conditions and/or advice have been recommended to address the above.

Planning Assessment:

Table 1 - Local Planning Scheme and local planning policies

Item	Requirement	Proposal	Compliance
Zoning	Permitted uses in the General Industry zone	General Industry (P)	Complies
Setbacks	Front – 15m Side – 6m Rear – 9m	Front – 15m (min) Side – 126m (min) Rear – Nil	To be discussed
Plot ratio	0.8	0.25	Complies
Site coverage	65%	25%	Complies
Appearance of buildings	Blend into natural and/or existing development	Materials proposed – steel cladding, colorbond (shale grey) and setback behind existing structures	Complies
Landscaping	5% of site	Existing – 5%	Complies
Design	General design principles for industrial zones	Detailed below	Complies
Car parking	4 for up to the first 200m ² gross floor area and thereafter 1 for every additional 100m ² or part thereof (171 additional car	15 additional bays provided (60 in total for whole site)	To be discussed

	bays)		
Loading and unloading	Area to be provided	Provided	Complies
Public art	\$500,000 (or 1%)	To be dealt with at later stage (i.e. condition of approval)	Complies
Design out crime	Compliance with 5 principles of LPP 8	Detailed below	Complies
Effluent disposal	Must be nutrient retentive, conventional septic systems not permitted	Detail to be provided	Condition of approval
Sealing/drainage	All proposed paving and drainage to be as per the City's specifications (LPP No. 11)	All truck/car manoeuvring areas within site to be sealed and drained.	Complies

Officer Comments

The proposed development is considered to meet planning requirements as discussed in the comments below.

- **Lot boundary setbacks**

The proposed conveyor is intended to cross the rear boundary, resulting in a nil setback. While this is technically a variation against LPS2, the setback is supported against clause 6.3.2 of LPS2 for the following reasons:

- i. There will be no impact on the privacy of adjoining lots as the structure is for the movement of materials only.
- ii. There is no overshadowing affecting sensitive areas.
- iii. Noise transmission will be no greater than neighbouring industrial developments.
- iv. The conveyor is on the opposite side of the site to the public street.
- v. Due to its height, there will be no hindrance to activity or movement across the site.
- vi. The structure will not be overbearing for the adjoining property.
- vii. Stormwater will need to comply with all relevant requirements.
- viii. There will not be an impact on safe traffic movement.
- ix. There are no existing buildings or structures that will be impacted.
- x. All relevant approvals will need to be sought from servicing agencies as appropriate.

Additionally, as the site is industrial, the proposal must also meet clause 6.8.5, which it does so for the following reasons:

- i. The reduced setback is to one lot boundary only.
- ii. The proposal meets site coverage and plot ratio requirements.
- iii. The proposal will need to apply for a building permit to deal with any non-compliances with the Building Code.
- iv. The conveyor is greater than 6m in height however is not considered to be a wall.

- **Car parking**

The proposed car parking does not meet the prescribed amount of LPS2. The applicant has advised the following:

In this circumstance, the assessment of car parking on gross floor area does not accurately represent the parking demand. In particular, there is a 9787m² clinker shed that requires no permanent staff. Yet, it technically generates the requirement for 98 car bays based on its floor area.

A variation to the above requirement is appropriate given the car park accommodates all potential staff and visitors to the site. Specifically, there are 40 staff based at the facility and it is anticipated up to 20 visitors would visit the premises at any given time. As such, 60 car bays are provided.

The proposed car parking is considered to meet LPS2's variation clause 6.2 as follows:

- a) The proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenity of the locality by ensuring that sufficient car parking is provided by staff and visitors in an appropriate location on the development site.
- b) The provision of a dedicated staff and visitor parking area that allocates a bay per person will ensure that there is no parking in street verges or on neighbouring sites, ensuring any potential impact on neighbouring developments is minimised.
- c) The standard is designed to assess how many bays are appropriate for the development. As noted by the applicant, much of the area proposed to be developed is large storage spaces that will not be staffed to anywhere near the level dedicated in the provision (i.e. far less than the 1 per 100m²). By providing sufficient parking for staff and visitors, the spirit of the provision is met.

Notwithstanding the above support for the proposal, while in its infancy and without detailed design, the Westport Taskforce has advised that they may require the current (and proposed) car parking area in potential Anketell Road extensions. In discussions with the Officers in the taskforce, they have confirmed that at this stage they are taking a cautious approach and not supporting anything in the vicinity of the proposed extension or possible rail corridor until they have certainty from their end.

City Officers note that the proposed new car parking bays are located in the middle of the existing car parking area and are not expanding into a new area of the site. Rather the proponent is removing a section of landscaping to accommodate the extra bays within the currently operational car parking area. The applicant and landowner have been advised of Westport's comments, and should this area be required in the future, negotiations will need to occur between the relevant state government departments and leasee of the site. There is sufficient space on site to relocate the parking and any amendments to the approved DA, including a reduction in car parking. Any amendments to the approved DA will need to be lodged for further approval.

- **Public art contribution**

The City's LPP No. 5 – 'Development contribution towards public art' outlines the circumstances as to when an applicant shall provide onsite art work or a cash contribution for the development of local artwork. As this development is a major extension valued at over \$2million, the policy is to be applied.

It is noted that the City's LPP No. 11 'Site requirements and standards for development within the Industrial Zones' also reiterates this requirement in clause 17:

The objective of this section is to seek opportunities to introduce art on both public and private land which will add to the visual interest and character of the City's Industrial Areas. Art may be incorporated into building form, along streetscapes, within lot frontages and so on. Art may be painted, constructed, sculptured or an interesting architectural feature or such like. It may be linked with the marketing of the company or industrial type. The aim is to create visual interest, a point of difference and to encourage the general upgrade of the aesthetics of the City's industrial areas.

The applicant has not provided details of the artwork it is seeking to install, however as the proposal includes some development fronting Leath Road and infrastructure and buildings of a substantial height, it is considered that it will be reasonably visible from the public realm. A condition of approval is recommended affording the applicant the option of installing artwork on site or providing a contribution for artwork to be developed in the area.

- **Design out crime**

The proposed development is an extension of an existing site which is currently under operation. The site is well surrounded by fencing and has existing protocols and security around its administration building. Further, the site has just the one public street frontage, meaning that there are limited opportunities for the public to attempt to enter the site.

It is considered that the development meets the objectives of LPP No. 8 Design out Crime.

- **Industrial development**

The proposed development is considered to meet the design requirements of clause 6.8.6 (appearance of buildings, units of process and ancillary structures within all Industrial zones) of LPS2. Further LPS2 delineates the local government area into policy areas. The subject site is located within Policy Area 15 – Kwinana Industrial Strip. The proposed development is considered to meet the Policy Statement as detailed in the table below.

Table 2 – Policy Area 15

Requirement	Proposal	Compliance
The predominant use shall be general industry with the limitation that noise, vibration, groundwater pollution, airborne emissions and odours, shall not adversely affect nearby businesses or	The applicant has provided an environmental impact assessment that details the risk of environmental issues to be low to very low. The proposal will also be subject to a works	Complies

residents.	approval from DWER.	
Airborne emissions and noise levels shall be monitored with a view to encouraging low pollution levels for residents of the urban areas	The proposal has provided a noise assessment that details the development is capable of meeting the noise regulations.	Complies
Streets and public places shall be suitably landscaped in accordance with a management plan agreed between businesses and Council	Street frontages and administration area currently landscaped.	Complies
Industrial establishments shall be encouraged to improve the landscape quality of their sites	A condition of approval is recommended for the maintenance of the existing landscaping.	Complies
Industrial developments shall be designed and constructed so as to minimise their visual impact on the locality and to blend harmoniously with the locality	The proposed development is of a scale consistent with the existing industrial area and is proposed to be of similar materials to surrounding developments.	Complies
Industrial developments shall ensure that public access to, and recreational use of The Wells Park Recreation Reserve is preserved, with particular attention being given to ensuring that the Reserve is appropriately buffered from any future development	The proposal is a significant distance from the Wells Park Recreation Reserve.	Complies

Further to the requirements of LPS2, LPP No. 11 'Site requirements and standards for development within Industrial Zones', details a set of objectives for works in the Industrial zone to achieve a high quality of development and improved presentation to public areas. The following table details the proposal against the objectives and demonstrates its compliance.

Table 3 – LPP No. 11 objectives

Objective	Proposal	Compliance
Legibility		
The building should be designed to address the street, providing a legible entrance for pedestrians and a positive contribution to the streetscape through a predominant use of	The proposal is for additions to the existing development. Entrances for visitors are not proposed to change.	Complies

glazing		
All customer service areas and employee amenities shall be consolidated within the front of the building, and the operational areas should be located to the rear of the site	The customer service area is not proposed to be changed. An additional amenities area is located within the site.	Complies – considering the scale of the development it is appropriate to have an additional set of amenities within the site.
Offices and administrative components should be designed as focal points, and include a building element such as a veranda, canopy or colonnade facing the public street and parking areas	The office and administration area is not proposed to change.	Complies
Canopies, awnings and solar shading devices should be thoughtfully integrated into the façade as required on elevations visible to the street	The additional building on the Leath Road frontage is a switchyard.	Complies – no sun shading required.
Blank walls facing streets will not be permitted.	No blank walls on street frontages proposed with additions.	Complies.
Form and layout		
Scale and selection of building forms, material and elements should relate to the perceived use i.e. the office components should be expressed differently to the warehouse or factory component of the development	The proposed additions are consistent with the existing sheds and infrastructure on site, which in turn is different to the administration area.	Complies
Roof forms should be designed to provide a clean appearance minimising visual clutter.	Roof forms are simple with all required infrastructure.	Complies
Building forms should be designed for adaptability through the provision of flexible spaces and regular building form designed to accommodate a multitude of uses and may be converted or divided in the future	The proposal includes large sheds, which in the unlikely event that Cockburn Cement vacate the site, could be converted for another industrial use.	Complies
Materials used for the construction of walls on or	Any new walls are sufficiently setback from	Complies

near boundaries should be rendered or painted and fully integrated into the building design	boundaries and are of a consistent built form to those existing.	
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- **Matters to be considered (Regulations)**

In addition to considering the development proposal against LPS2 and local planning policies, the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), clause 67 also requires local government consider a number of matters.

Specifically, for this proposal, in addition to the assessment above the following items have been given due regard:

- Any approved State planning policy
SPP4.1 (draft) Industrial Interface

The Kwinana Industrial Area is sufficiently separated from residential and other sensitive development, however it is still prudent to ensure that any new proposals do not result in an unacceptable impact. The applicant has provided an Environmental Impact Assessment that demonstrates a low risk of environmental impact. Further to this, the proposal will need to obtain a Works Approval and update their existing licence with DWER.

To ensure ongoing compliance with items such as noise, a condition of approval is recommended to ensure all recommendations of the Noise Report are included and the site complies for the life of its operations.

- SPP2.6 State coastal planning policy

The purpose of this policy is to ensure that impact on the coastline is not exacerbated by new development. This proposal is seeking to expand an existing development, in an existing Industrial area. Additionally, it is reliant on its proximity to the coast, with a conveyor seeking to be installed to transport materials directly from ships into the facility. This has the added benefit of reducing road transport in the area. While no detailed modelling has been undertaken for the area, the proposal is to be setback at least 550m from the coastline and is considered appropriate.

- any environmental protection policy approved under the Environmental Protection Act 1986 section 31 (d)

The application has been referred to DWER, who has advised that further approvals are required for the development prior to construction commencing.

- The amenity of the locality including environmental impacts of the development

The applicant has provided an Environmental Impact Assessment that details a low to very low risk rating for the proposed expansion of the Cement Milling Facility. The proposal has included a number of management plans that will be reviewed and approved by DWER through the Works Approval and licencing requirements. Additionally, it has been noted that subject to a few conditions the development will be capable of meeting the noise regulations. A condition of approval to ensure compliance is recommended.

- The suitability of the land for the development taking into account the possible risk to human health or safety

The proposal is intended to have minimal dust implications by design. However, for the purposes of construction and ensuring the ongoing operations do not have any implications, the applicant is required to provide a dust management plan.

- The adequacy of the proposed means of access to and egress from the site, arrangements for the loading, unloading, manoeuvring and parking of vehicles, and the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety

The applicant has provided a Traffic Impact Assessment that meets all criteria required by the City's Engineers for safe and compliant traffic movement throughout the site. The report details that the proposed heavy vehicle movements to and from the site can be accommodated by the existing local road network.

The expansion includes connection to a Fremantle Ports conveyor that is proposed in a separate application. The conveyor will connect the port to the site which will enable the clinker to be delivered directly from the ship to the milling facility eradicating the need for road transport. The existing operations rely on heavy vehicle road transport to deliver clinker to site, meaning that the addition of this conveyor will have a positive effect on the road network. This currently equates to around 14 heavy vehicles in peak periods. Road transport will only be used for the delivery of clinker in the event there is disruption at the berth.

Additional truck movements will however be generated for the delivery of the finished product and import of other raw materials. By 2034, it is expected that an additional 13 heavy vehicle movements to the site will occur during peak hour. When combining this with the additional staff and visitor movements to site, it is expected that there is to be 22 additional vehicle movements during peak hour by 2034. Detailed analysis of the local road network has confirmed that it is capable of accommodating these movements.

A condition of approval is recommended that will require detailed design work, application and construction for the new proposed southern crossover to ensure safe vehicle movement to and from the site, as well as through the existing intersection. The applicant is aware and accepts this requirement.

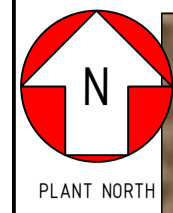
Council Recommendation:

To be included after Ordinary Council Meeting of 27 May 2020.

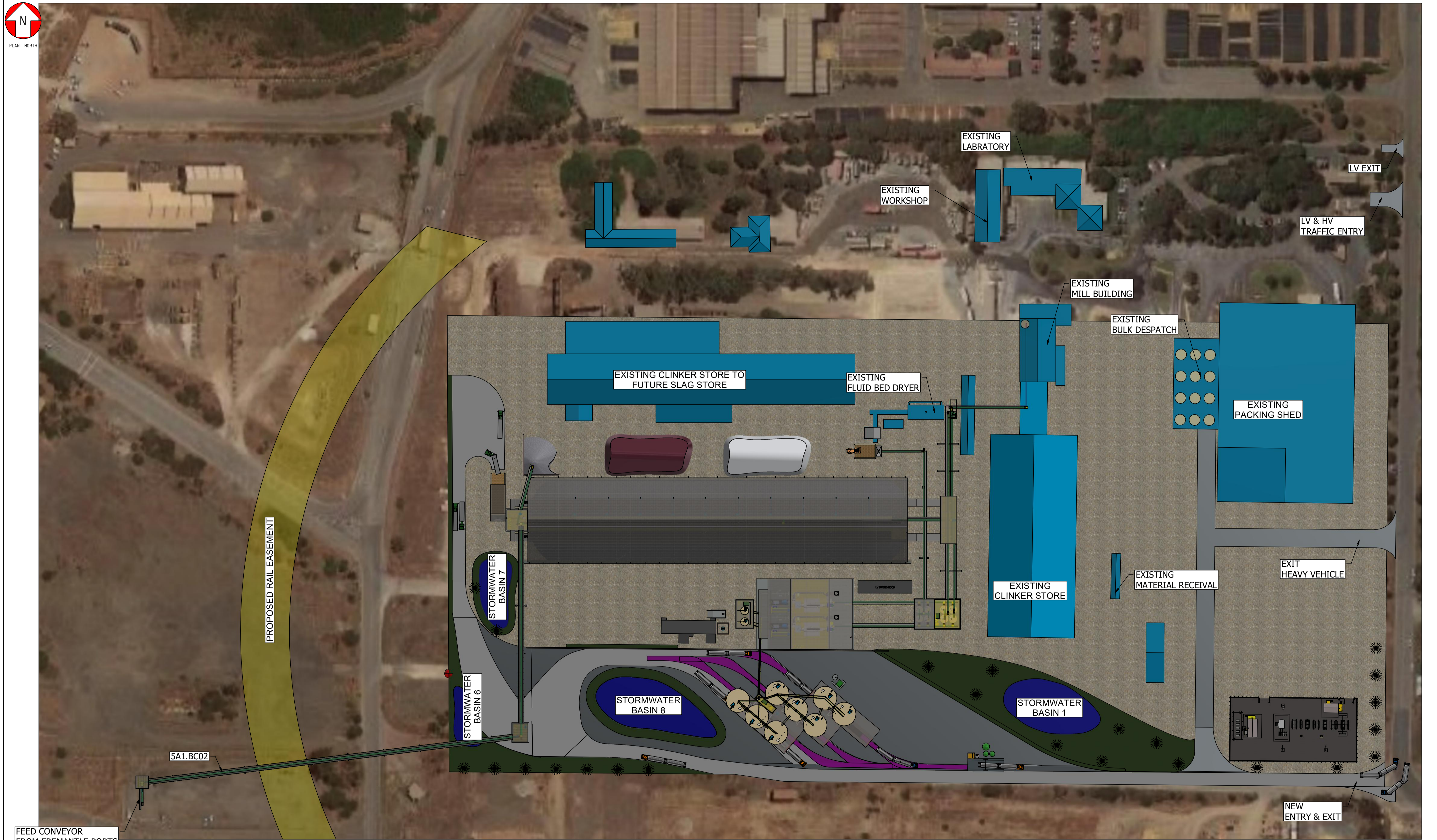
Conclusion:

The proposed development is seeking to expand an existing Cement Milling facility and linking it with a conveyor direct to a berth in the port. In reviewing the proposal

against the relevant statutory requirements and the strategic intent of the area, the application is recommended for approval subject to conditions.



PLANT NORTH



FEED CONVEYOR FROM FREMANTLE PORTS

SCALE (1:1000)

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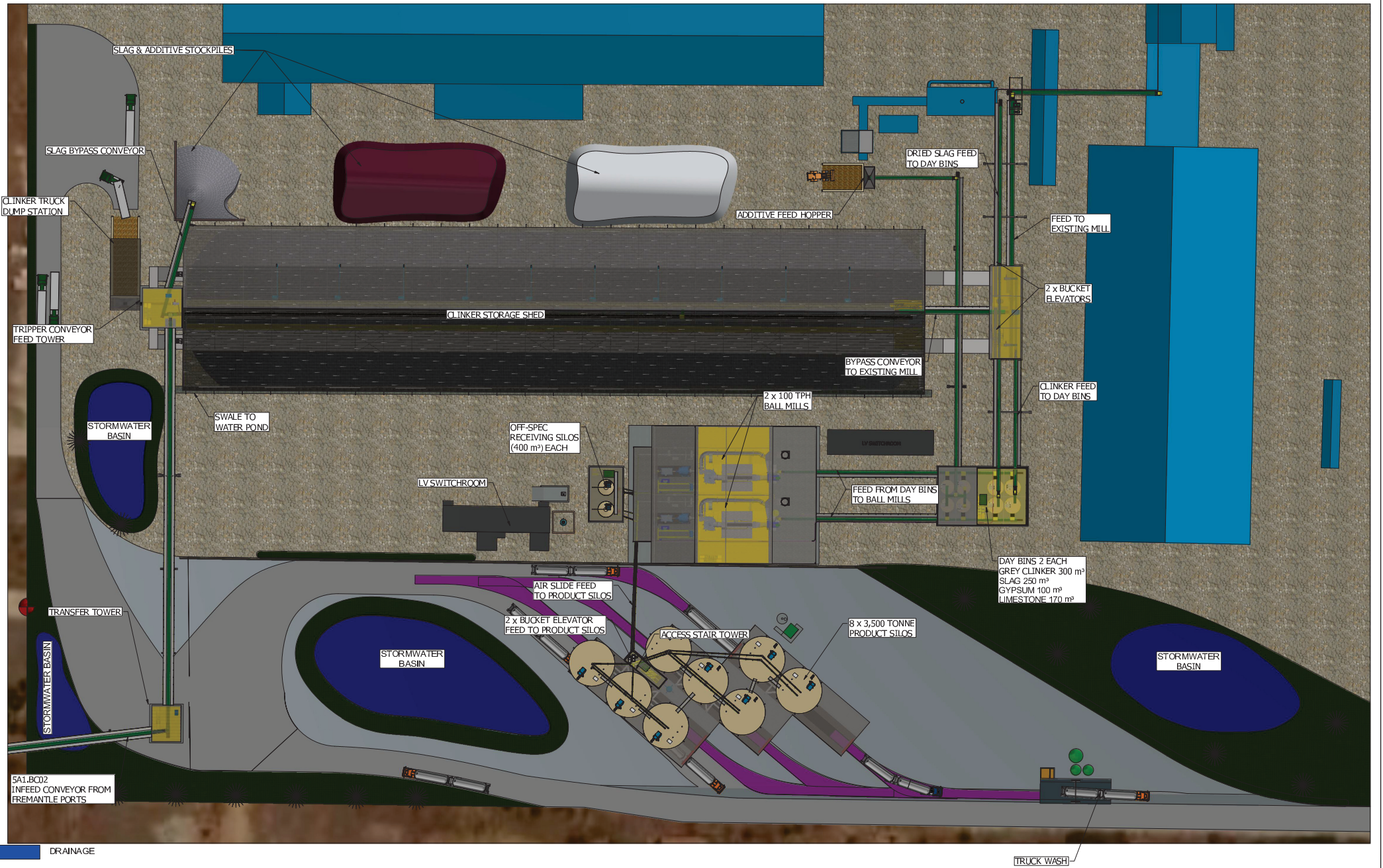
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PLM APPROVD		



FOR APPROVAL				
COCKBURN CEMENT KWINANA PROPOSED CLINKER MANAGEMENT TOTAL SITE				
Job Number	Area	Type	Drawing	Sheet
AJ194 - 00 - DA - 006 - 1 - 0			A1	Revision

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- DRAINAGE
- HARD STAND
- LANDSCAPED AREA
- CONCRETE / BITUMEN

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FOR APPROVAL			
Job Number	Area	Type	Sheet
AJ194 - 00 - DA - 006 - 2 - 0			A1
COCKBURN CEMENT KWINANA PROPOSED CLINKER MANAGEMENT SITE LAYOUT			



FRONT VIEW

SCALE (1:500)

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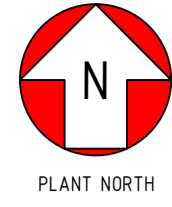
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COCKBURN CEMENT KWINANA PROPOSED CLINKER MANAGEMENT ELEVATION					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 006 - 3 - 0					A1



Kwinana
Write a description for your map.

- Legend**
- Fremantle Ports KBT
 - Rockingham Rd



Google Earth
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SCALE (1:30000)

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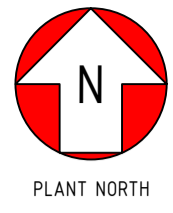
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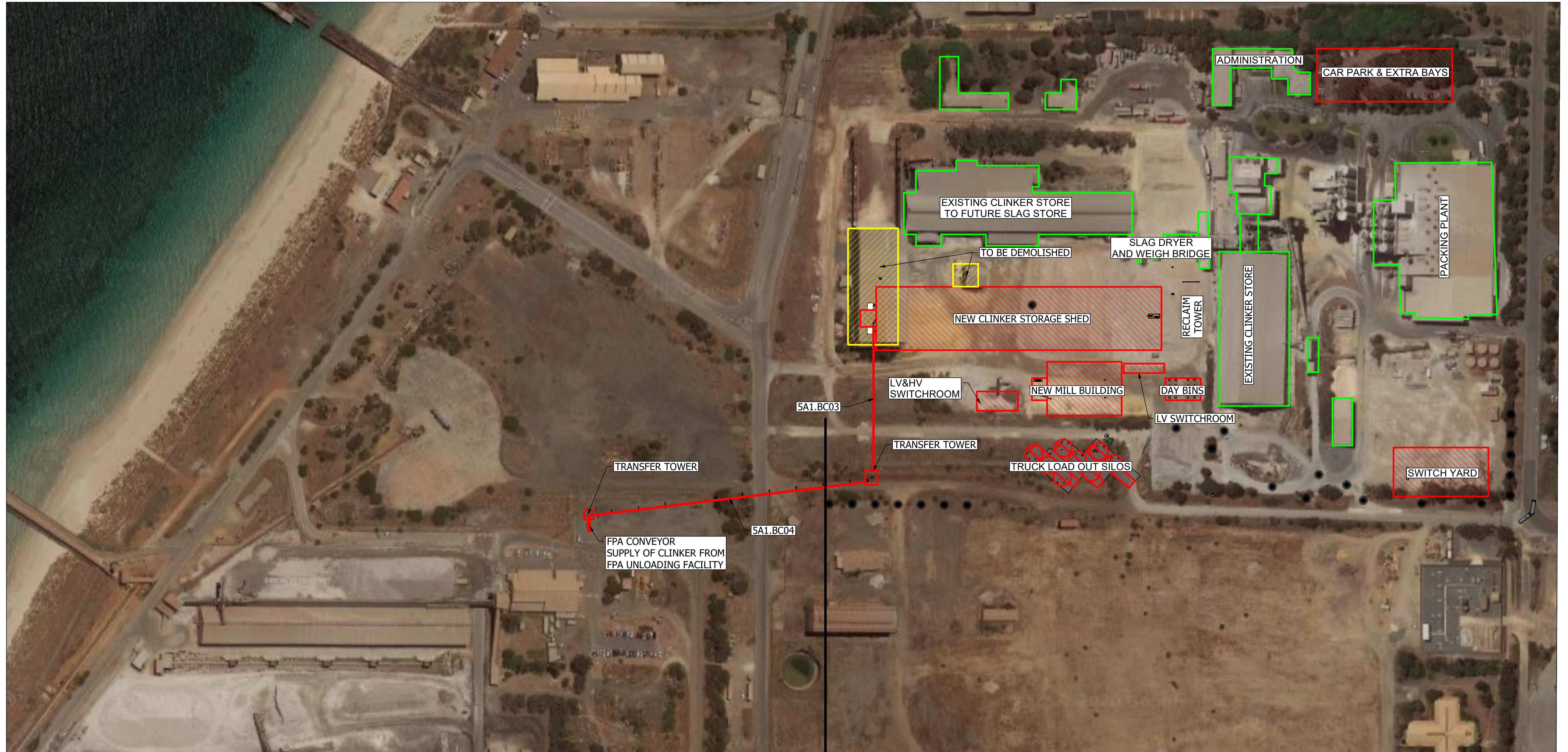
FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE SITE LOCALITY PLAN					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 1 - 0					A1

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PLANT NORTH



- NEW DEVELOPMENT
- TO BE DEMOLISHED
- EXISTING (RETAINED)

FPA ← → CCL
 DA BOUNDARY

SCALE (1:1500)

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FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE SITE LAYOUT					
Job Number	Area	Type	Drawing	Sheet	Revision
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PLANT NORTH

LOT 251 ON DEPOSITED PLAN 415974

LOT 252 ON DEPOSITED PLAN 415974

LOT 45 ON PLAN 91600

PROPOSED RAILWAY CORRIDOR

FPA ← → CCL
DA BOUNDARY

TO BE DEMOLISHED

CLINKER STORAGE SHED

MILL BUILDING

SILOS AND DESPATCH

LEATH ROAD

290m

23000

370m

15000





1500

10200

516m

231m

LOT 45 BOUNDARY

-  LOT BOUNDARIES
-  LEASE BOUNDARY WHERE IT DIFFERS FROM LOT BOUNDARY
-  LEASE AREA BOUNDARIES
-  CONVEYOR LEASE

SCALE (1:1300)

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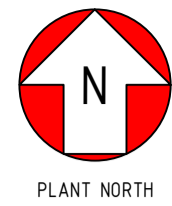
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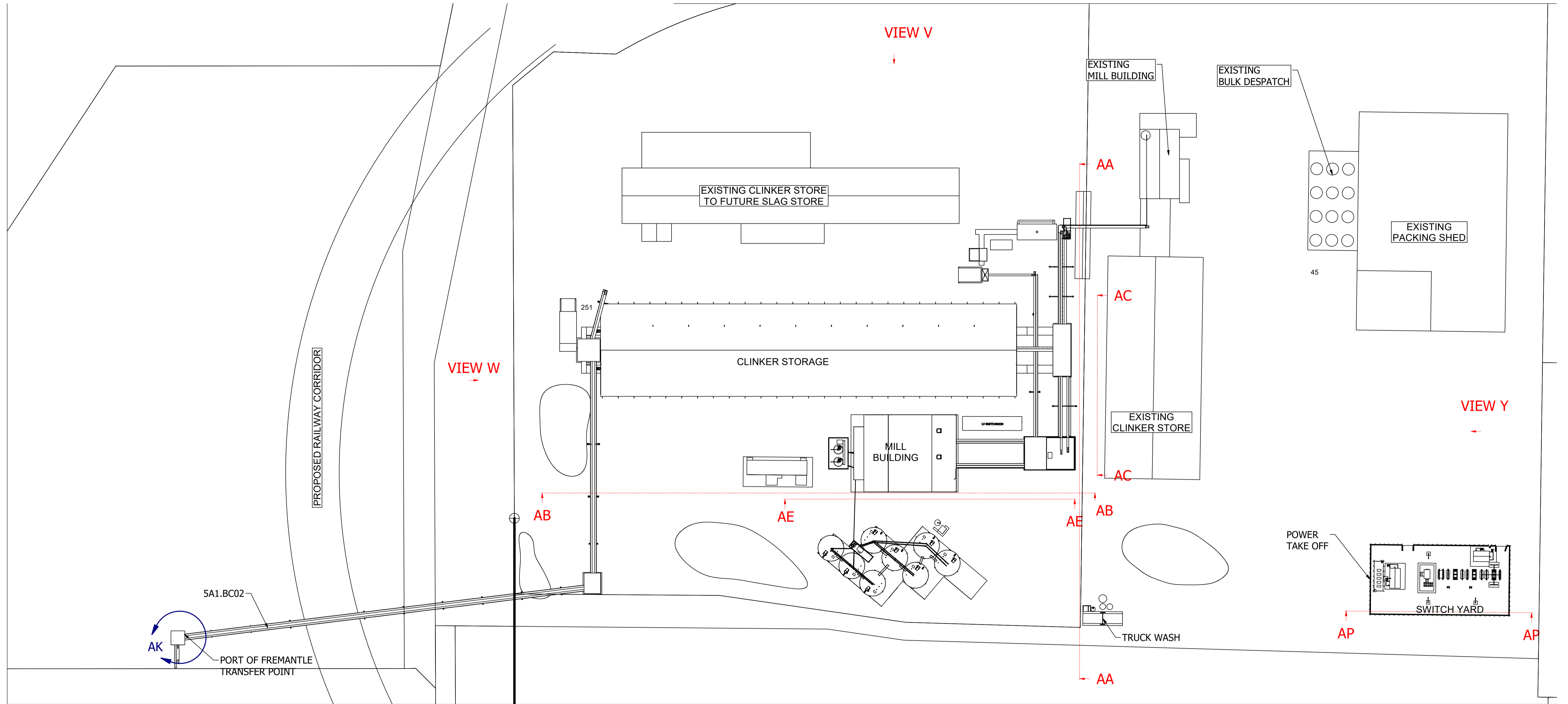
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**COCKBURN CEMENT KWINANA
PROPOSED CEMENT MILLING UPGRADE
SITE LAYOUT AND BOUNDARY LOCATIONS**

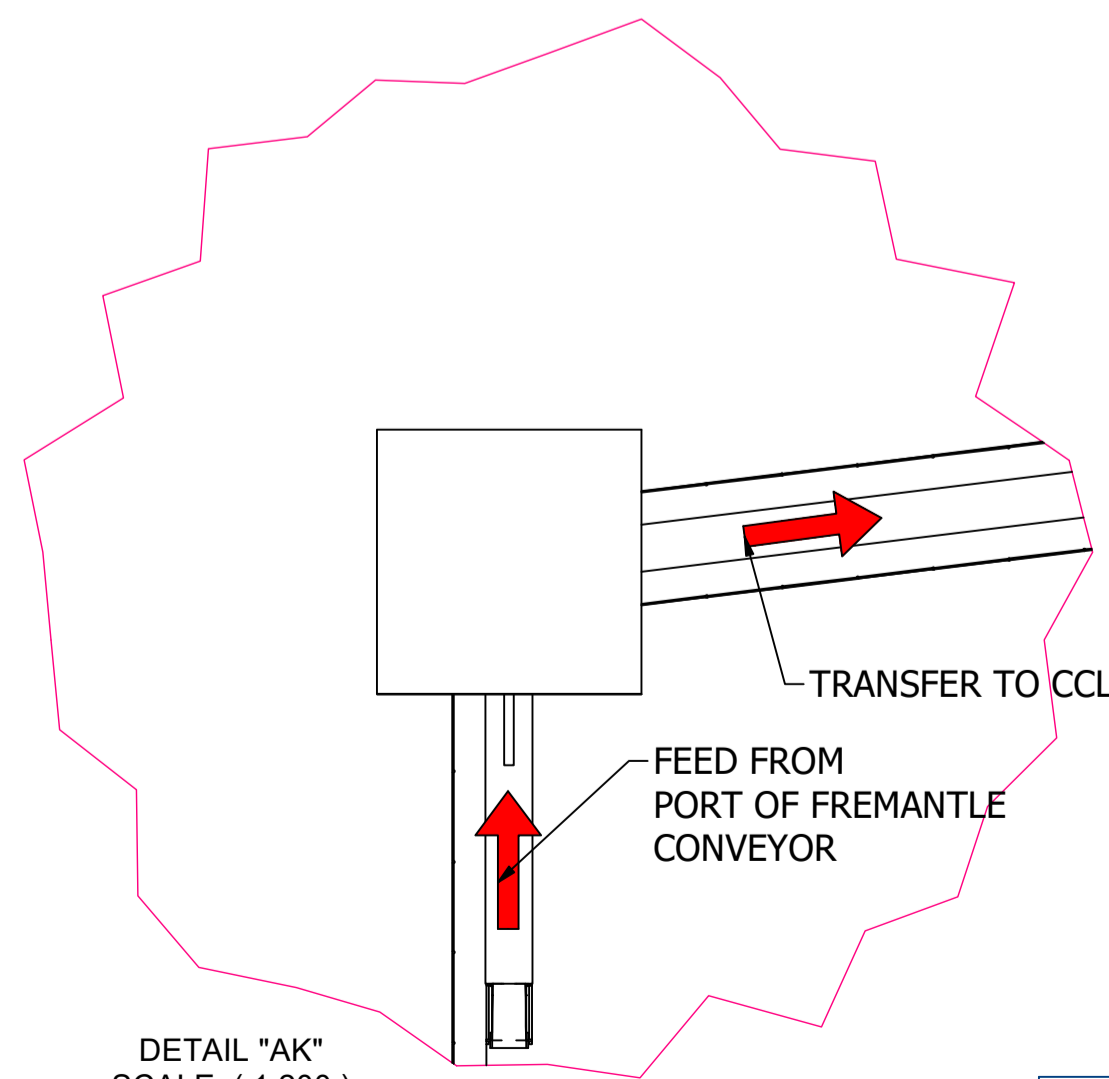
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PLANT NORTH



FPA ← → CCL
 DA
 BOUNDARY



SCALE (1:1000)

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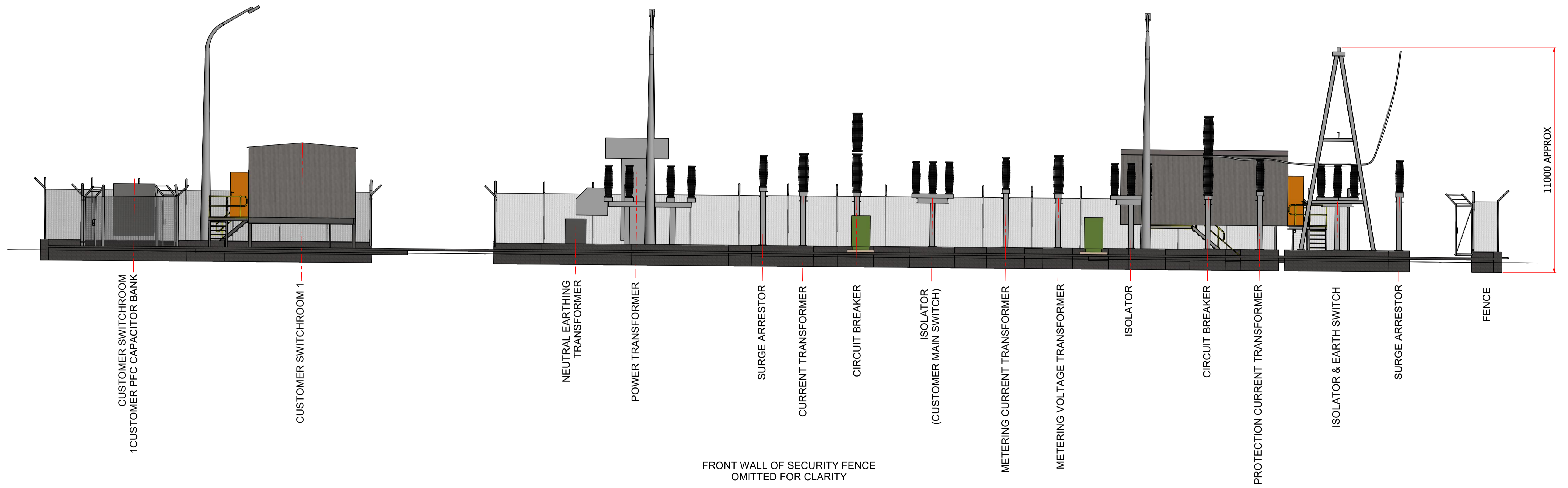


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COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE DRAWING INDEX VIEWS & SECTIONS					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 4 - 0				A1	

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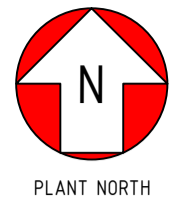


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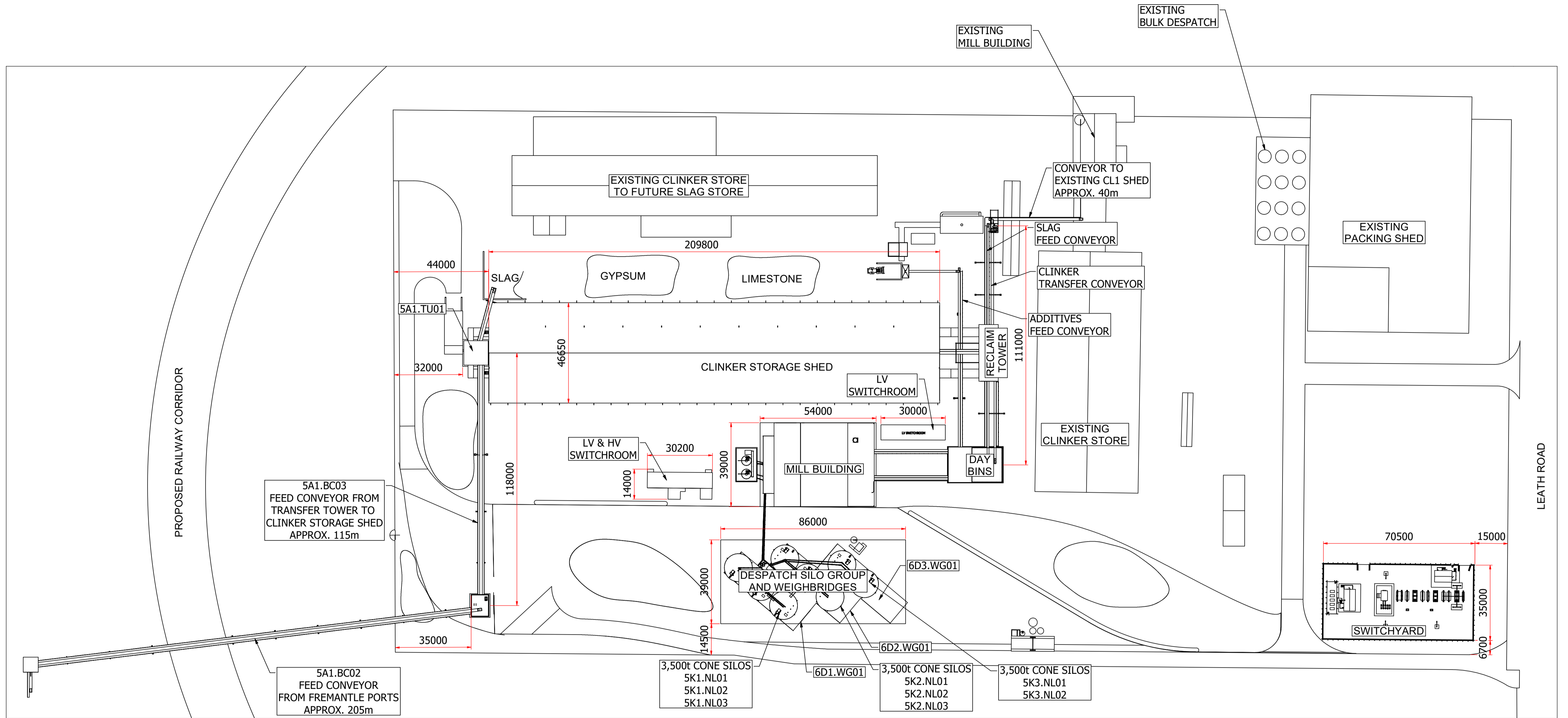


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Job Number	Area	Type	Drawing	Sheet	Revision
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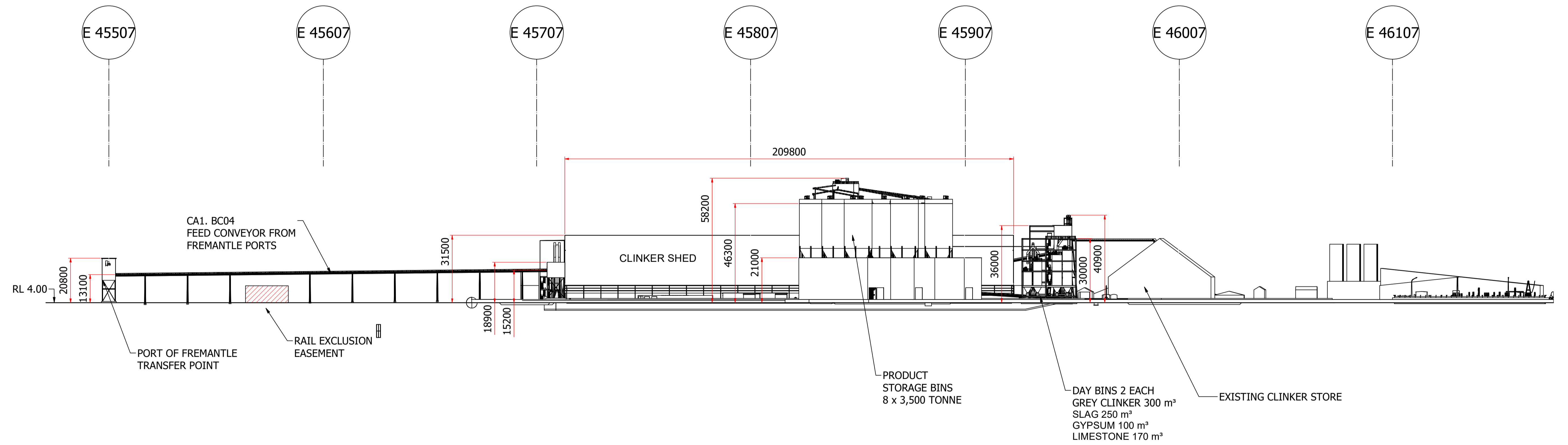


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COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE EQUIPMENT LABELS					
Job Number	Area	Type	Drawing	Sheet	Revision
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AUXILIARY VIEW "U" NORTH ELEVATION

SCALE (1:1000)

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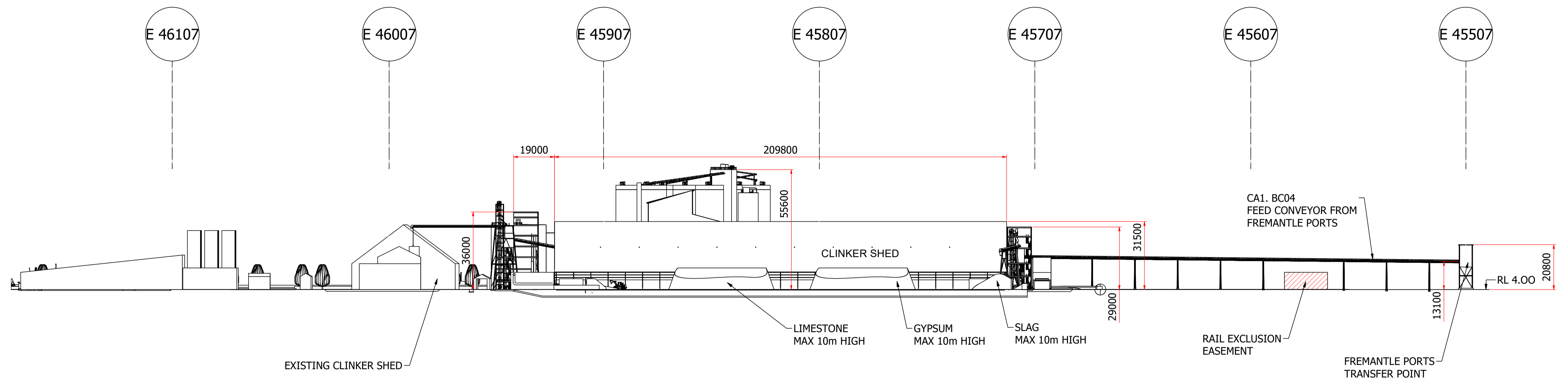
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COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE NORTH ELEVATION					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 7 - 0					A1



AUXILIARY VIEW "V" NORTH ELEVATION

SCALE (1:1000)

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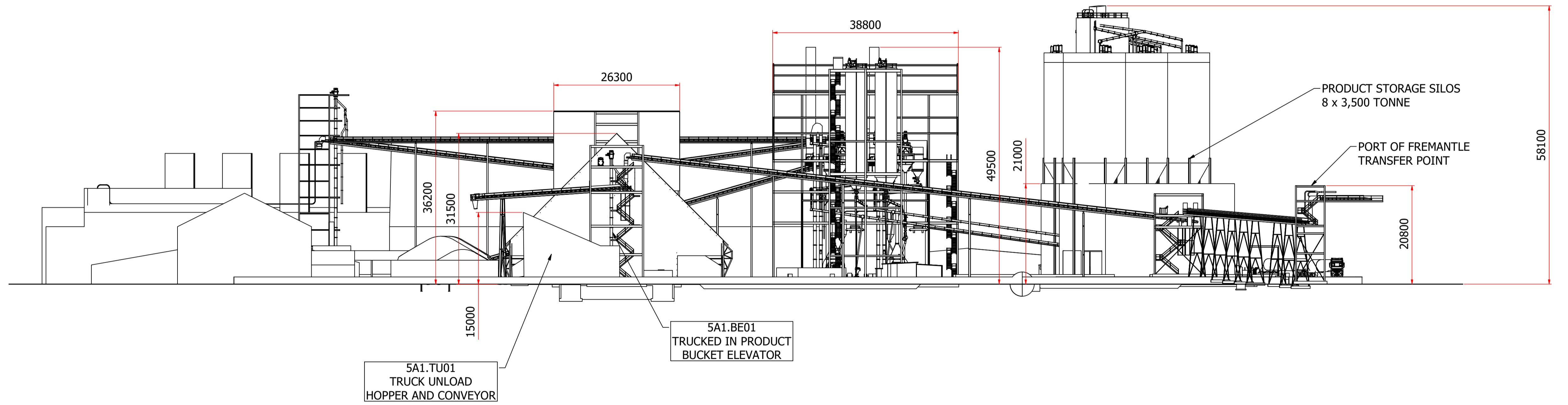


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FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE SOUTH ELEVATION					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 8 - 0					

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AUXILIARY VIEW "W" EAST ELEVATION

SCALE (1:500)

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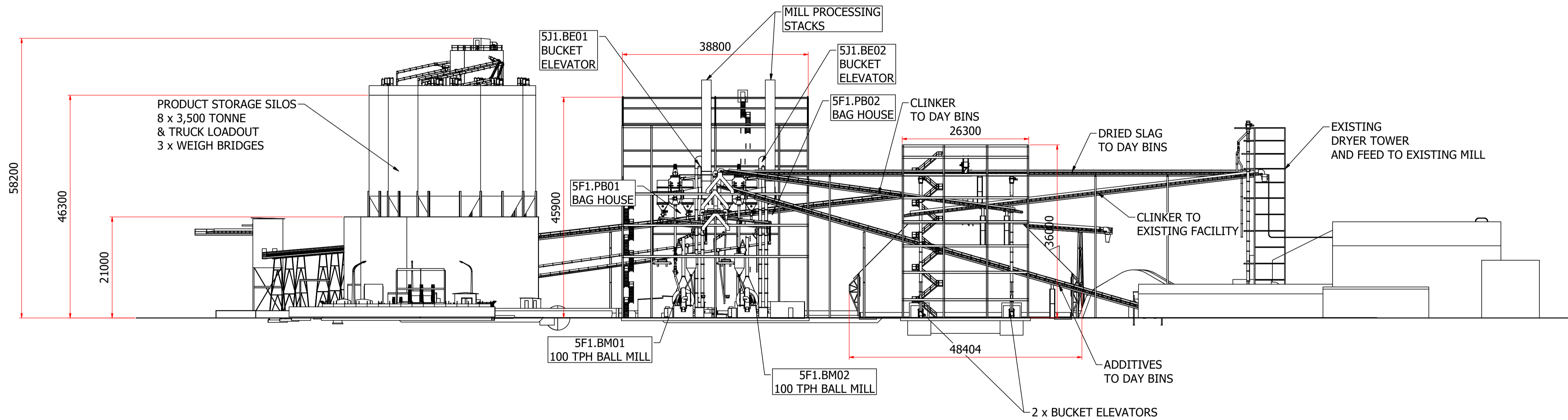
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COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE EAST ELEVATION					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 9 - 0					A1



AUXILIARY VIEW "Y" WEST ELEVATION

SCALE (1:500)

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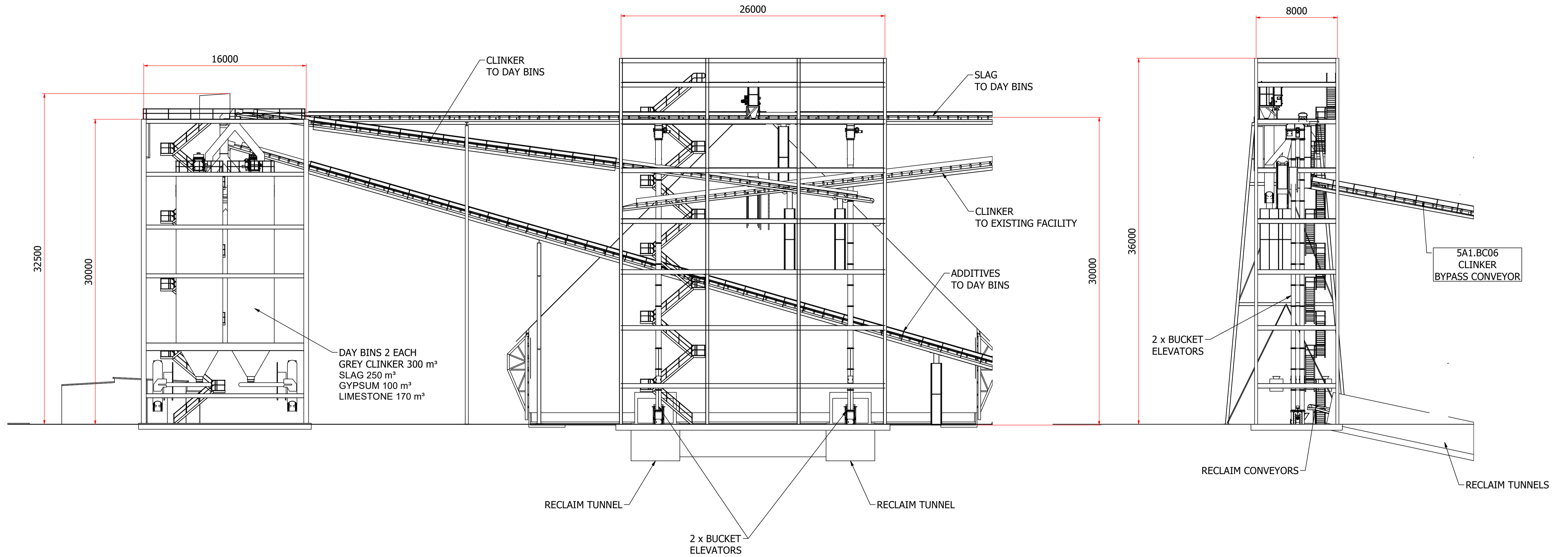
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PM APPROVD		



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COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE WEST ELEVATION					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 10 - 0					A1



SECTION "AA - AA"

SIDE VIEW

SCALE (1:200)

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0	INITIAL RELEASE	JMack	CE	CE	17/02/2020

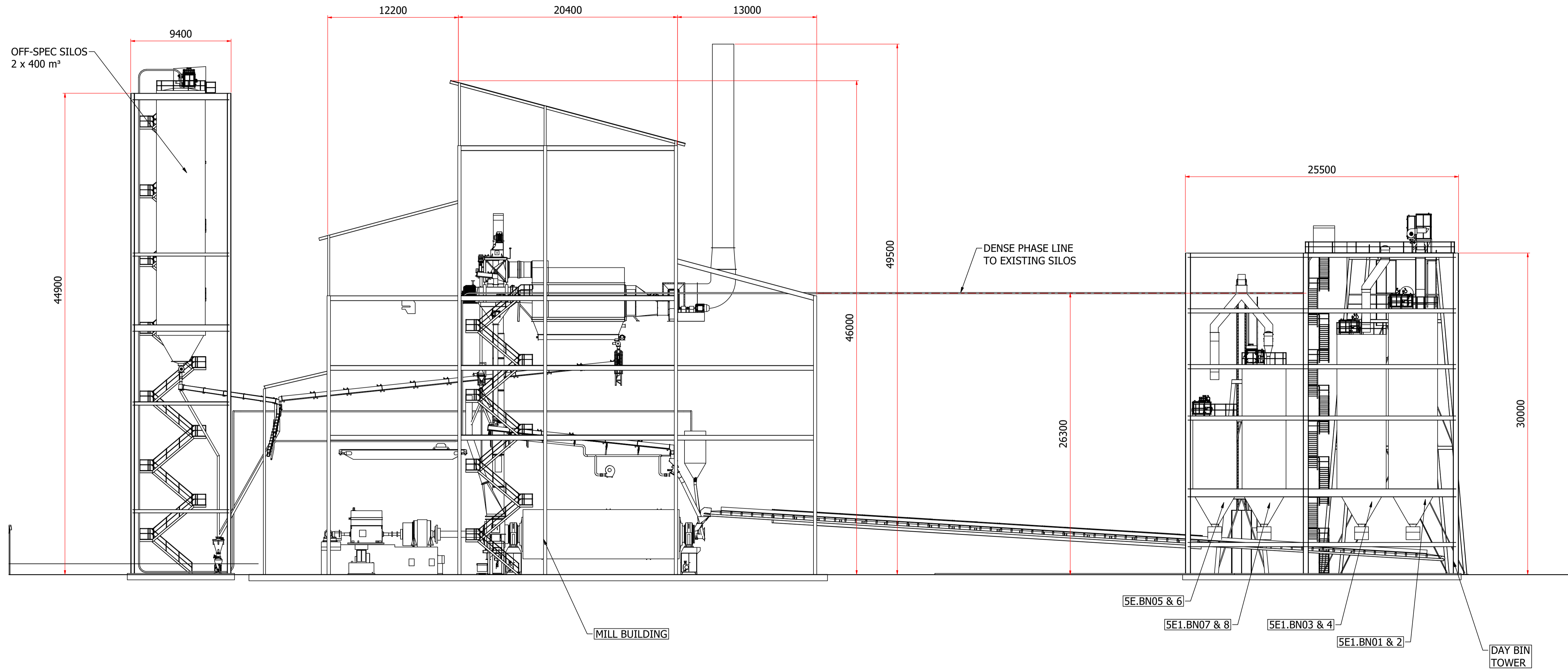
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FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE SECTION AA - AA					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 11 - 0					A1



SECTION "AB - AB"

SCALE (1:200)

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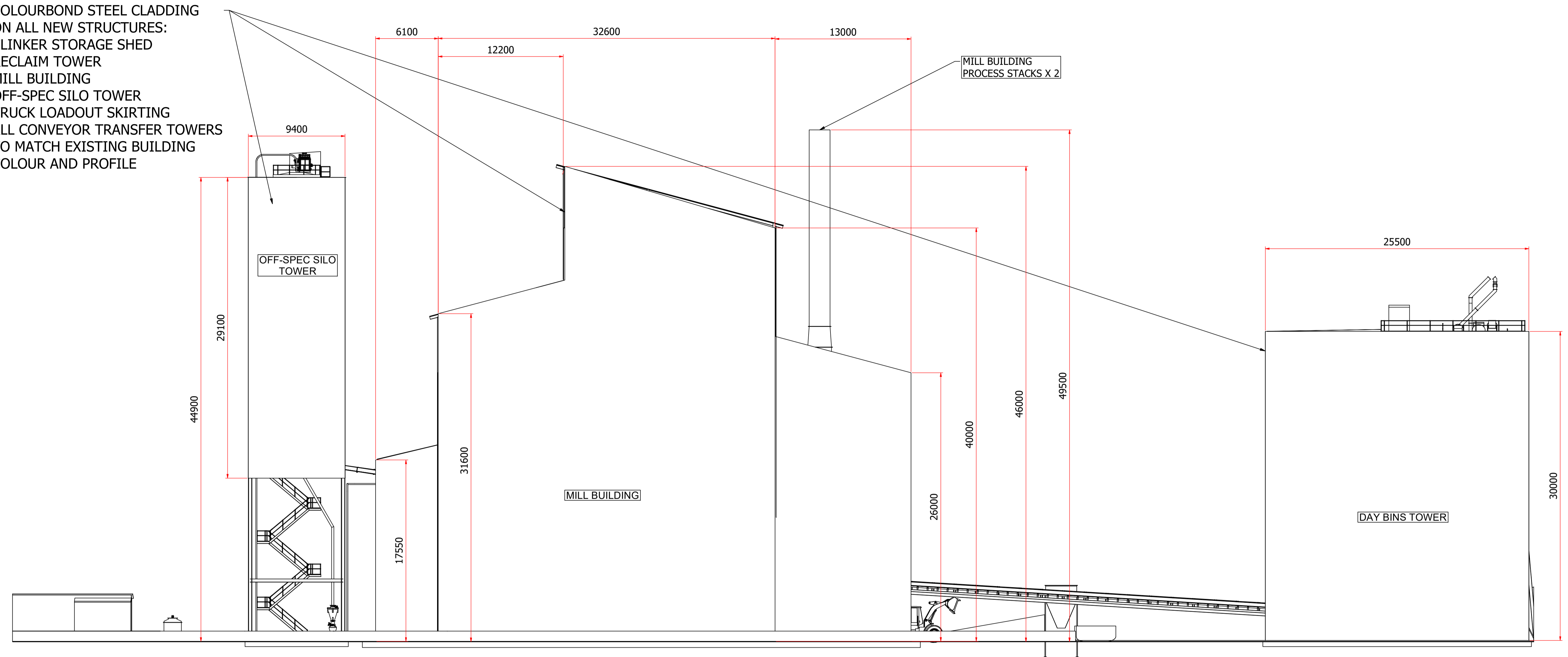


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COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE SECTION AB - AB					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 12 - 0					A1

COLOURBOND STEEL CLADDING
ON ALL NEW STRUCTURES:
CLINKER STORAGE SHED
RECLAIM TOWER
MILL BUILDING
OFF-SPEC SILO TOWER
TRUCK LOADOUT SKIRTING
ALL CONVEYOR TRANSFER TOWERS
TO MATCH EXISTING BUILDING
COLOUR AND PROFILE



SECTION "AE - AE"

SCALE (1:200)

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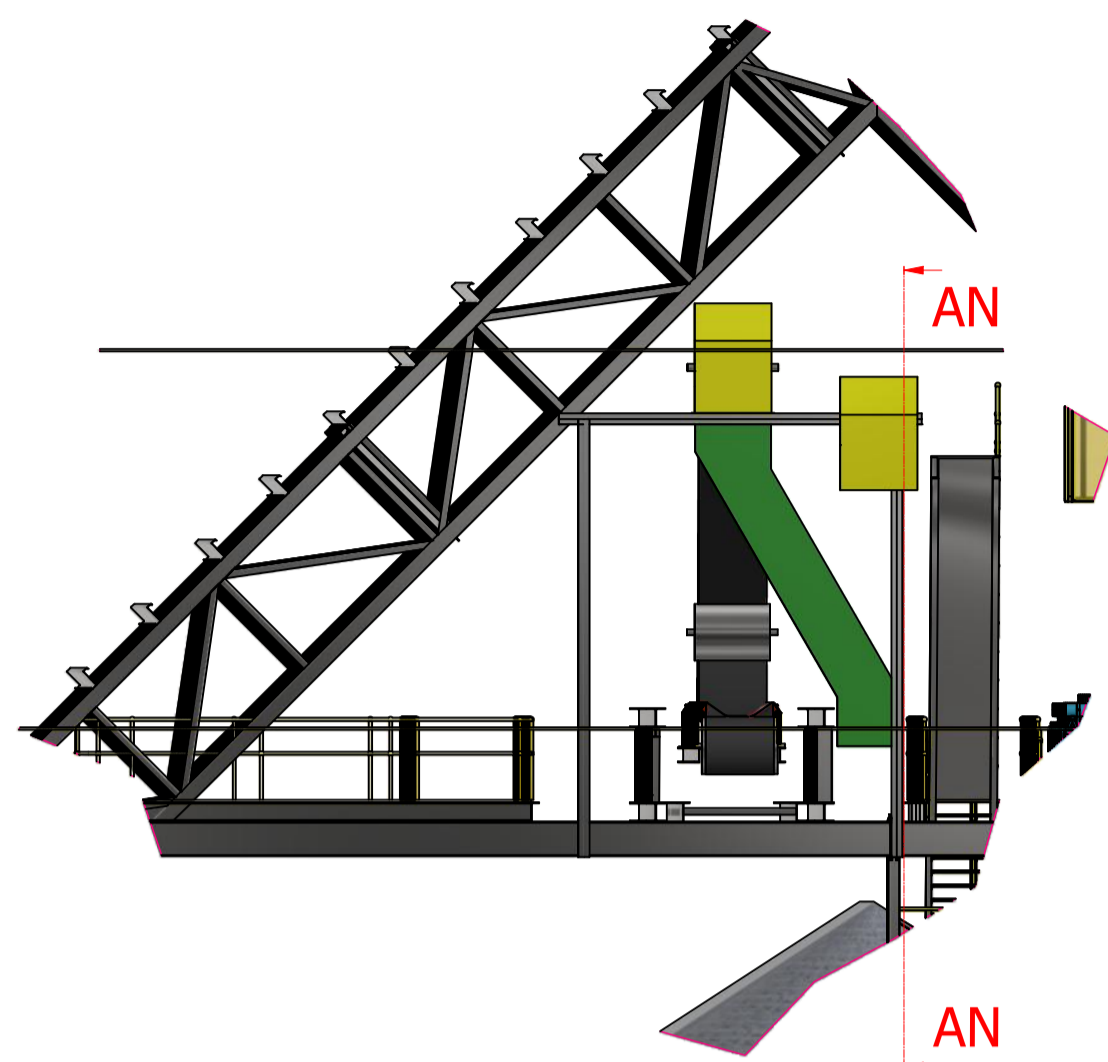
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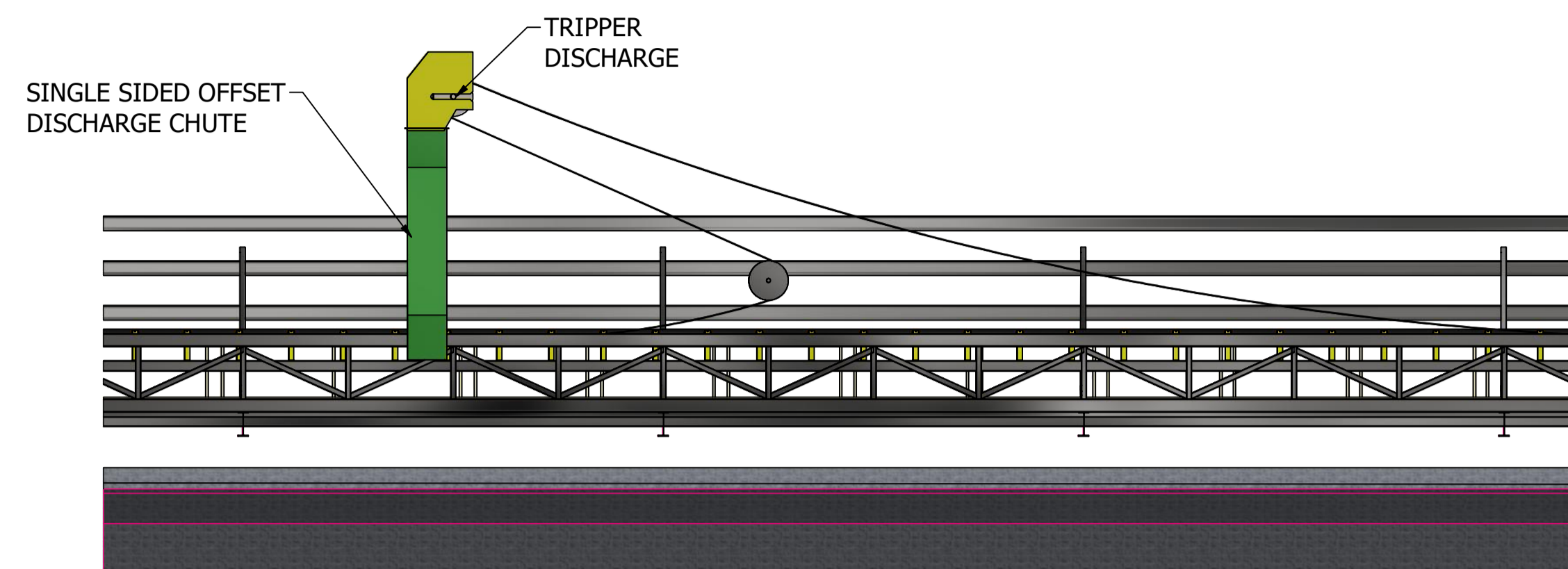
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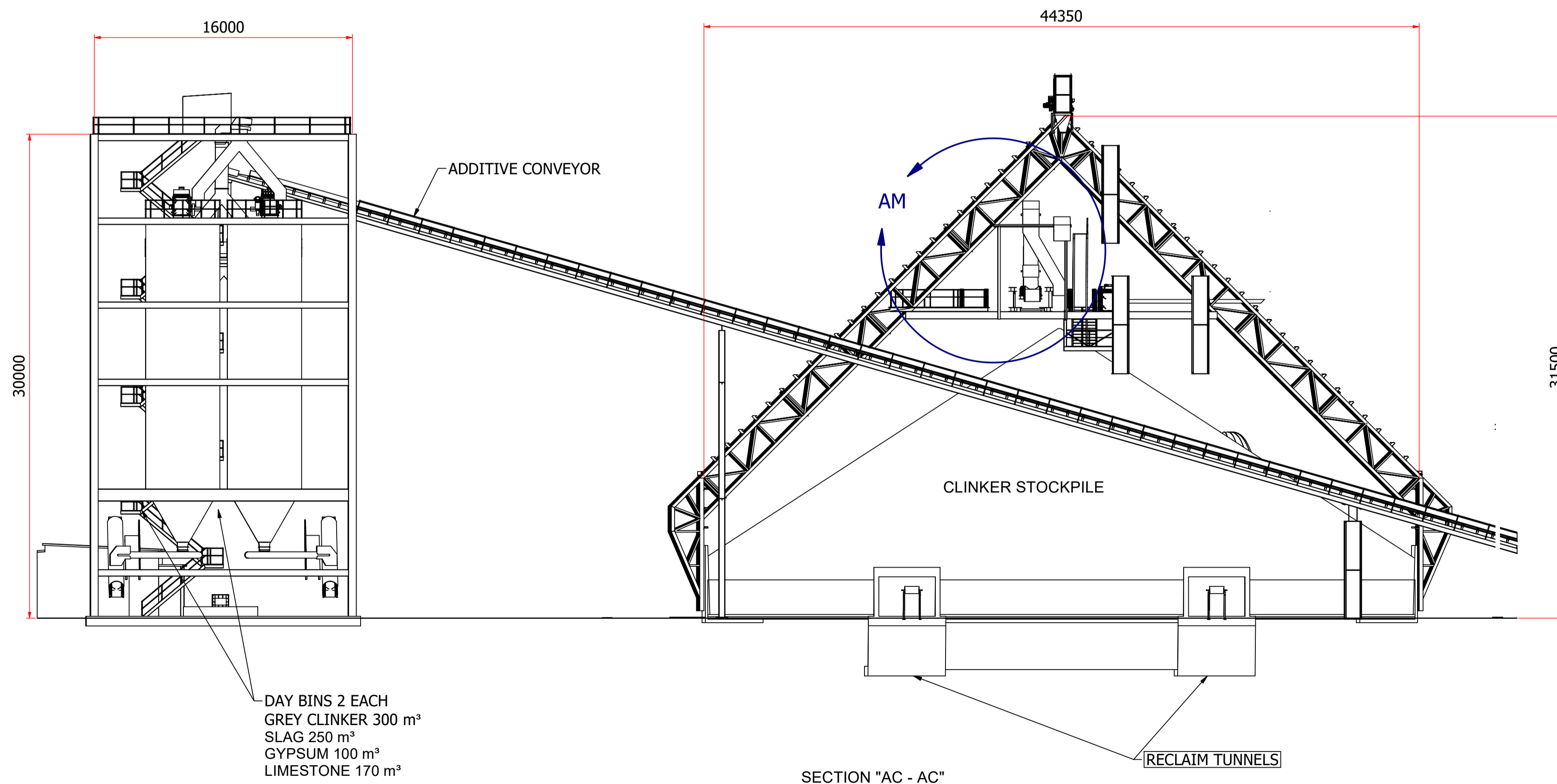
FOR APPROVAL					
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Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 13 - 0					A1



DETAIL "AM"



SECTION "AN-AN"



SECTION "AC - AC"

DAY BINS 2 EACH
 GREY CLINKER 300 m³
 SLAG 250 m³
 GYPSUM 100 m³
 LIMESTONE 170 m³

REV	DESCRIPTION OF CURRENT REVISION	DRAWN:	APPROVED:	REVIEWED:	DATE:
0	INITIAL RELEASE	JMack	CE	CE	17/02/2020

REVISION HISTORY



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FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE SECTION AC - AC					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 14 - 0					A1

SCALE (1:200)



PLANT NORTH

AUSTROADS
B-BOUBLE SWEEPED TURNING PATHS

5K1

5K2

5K3

TOILET BLOCK

PRODUCT STORAGE SILOS
8 x 3,500 TONNE

TRUCK BY-PASS PATH

AUSTROADS
B-BOUBLE SWEEPED TURNING PATHS

0	INITIAL RELEASE	JMack	CE	CE	17/02/2020
REV	DESCRIPTION OF CURRENT REVISION	DRAWN:	APPROVED:	REVIEWED:	DATE:

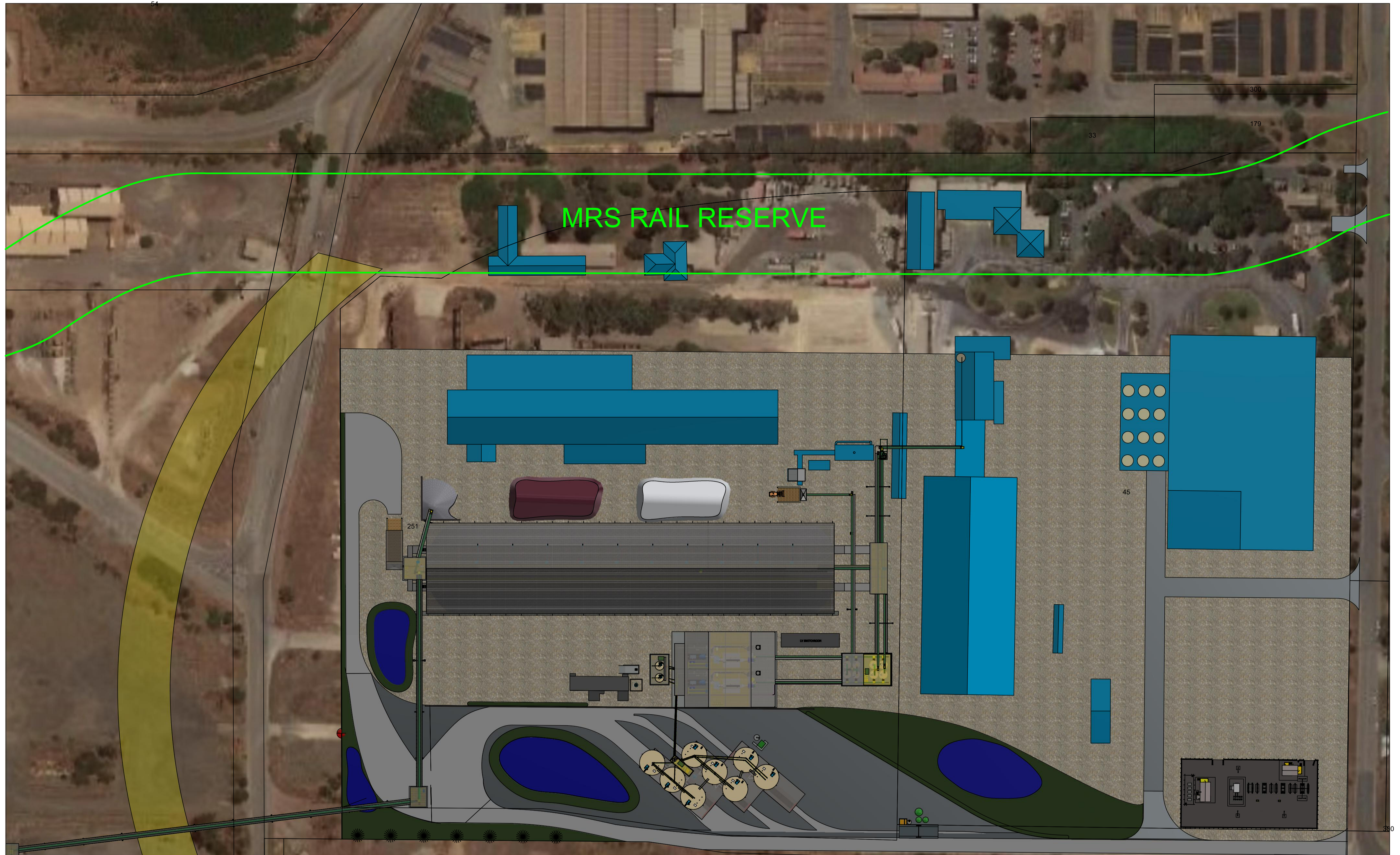
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DESIGNED	JMack	17/02/2020
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APRVD		



FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE PRODUCT DESPATCH AREA					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00	DA	008	15	0	



SCALE (1:1000)

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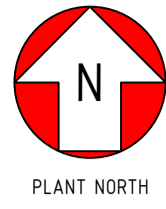
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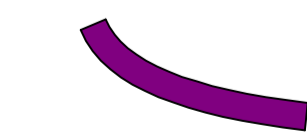


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FOR APPROVAL					
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Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 008 - 16 - 0				A1	



LEATH ROAD

-  AUSROADS SWEEP PATH FOR B-DOUBLE
-  DIRECTION OF TRAFFIC MOVEMENT
-  1.8m HIGH SECURITY FENCING
-  INTERNAL FENCE
-  SECURITY GATES

SCALE (1:800)

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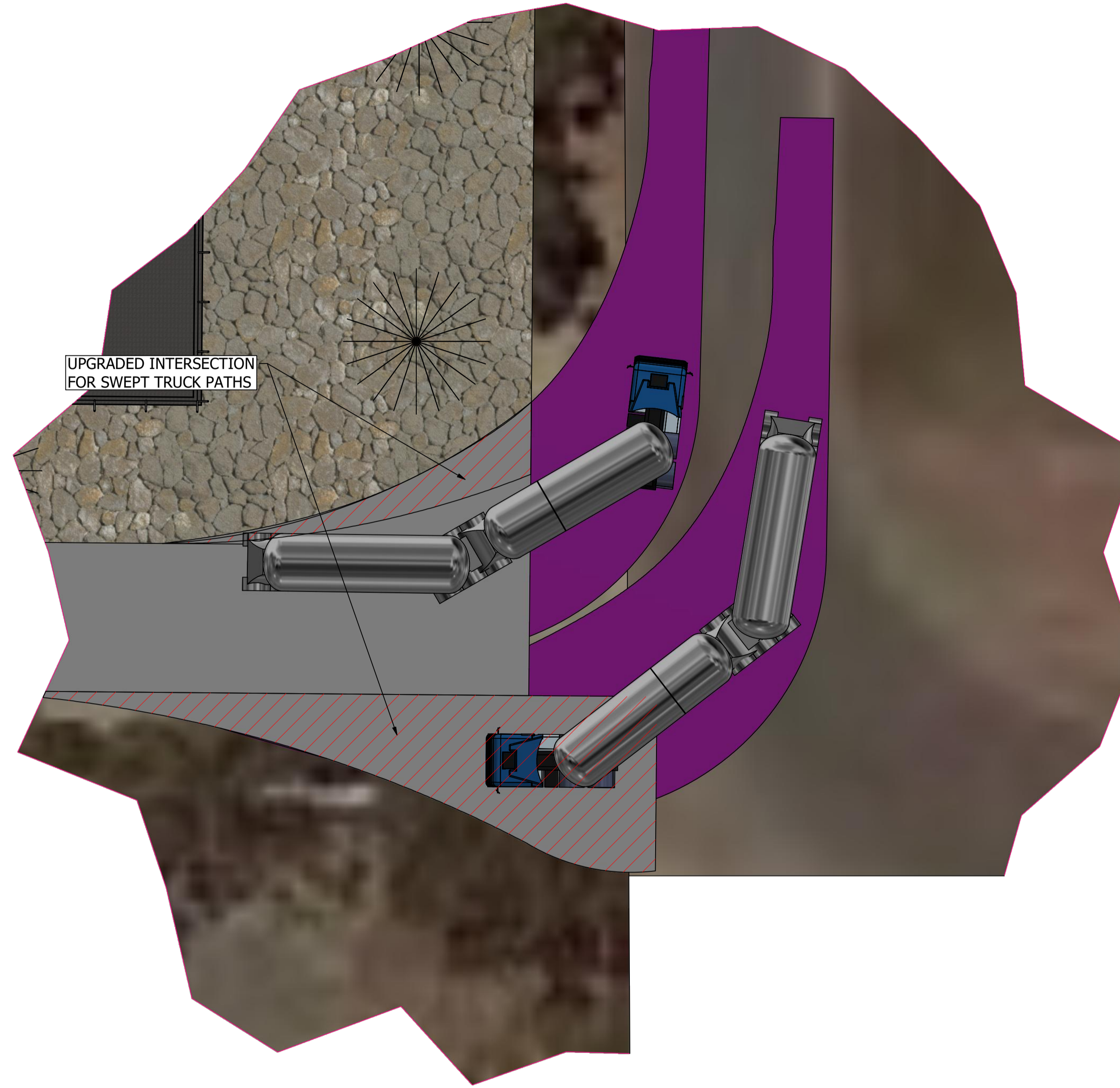


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FOR APPROVAL					
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Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 014 - 1 - 0					

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DETAIL "A"

SCALE (1:150)

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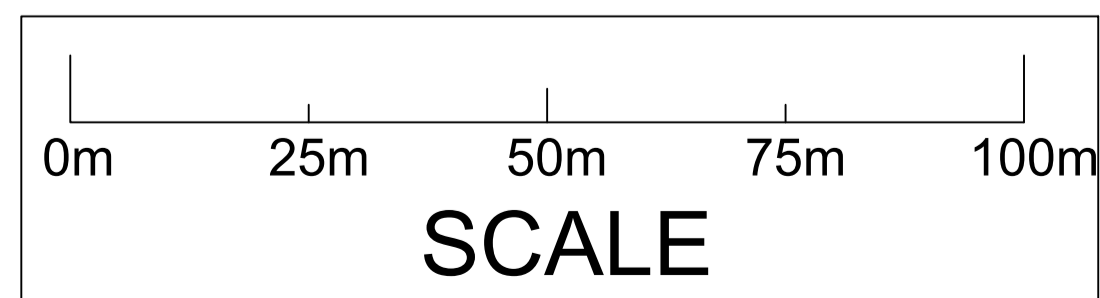
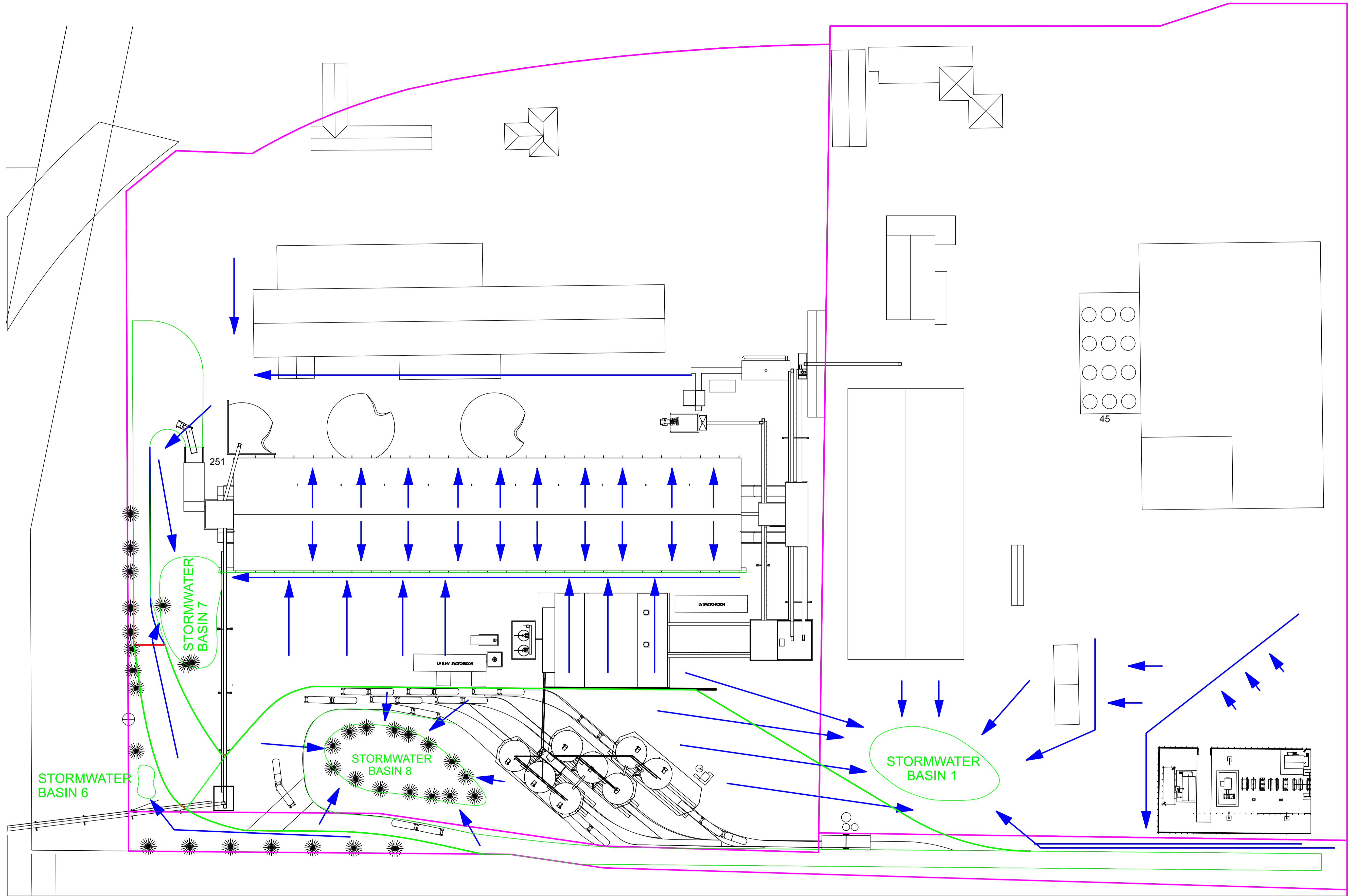
REVISION HISTORY



SCALE	AS NOTED	DATE
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DESIGNED	JMack	20/02/2020
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FOR APPROVAL					
COCKBURN CEMENT KWINANA PROPOSED CEMENT MILLING UPGRADE ENTRY / EXIT UPGRADE DETAIL					
Job Number	Area	Type	Drawing	Sheet	Revision
AJ194 - 00 - DA - 014 - 2 - 0					A1



A	INITIAL RELEASE	CE	CE	CE	20/02/2020
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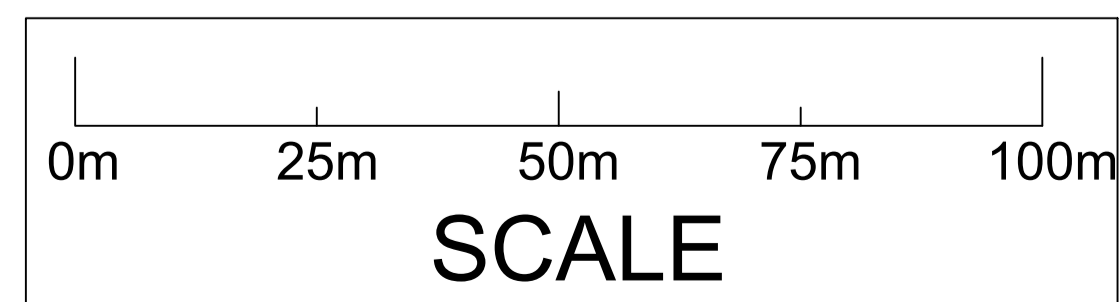
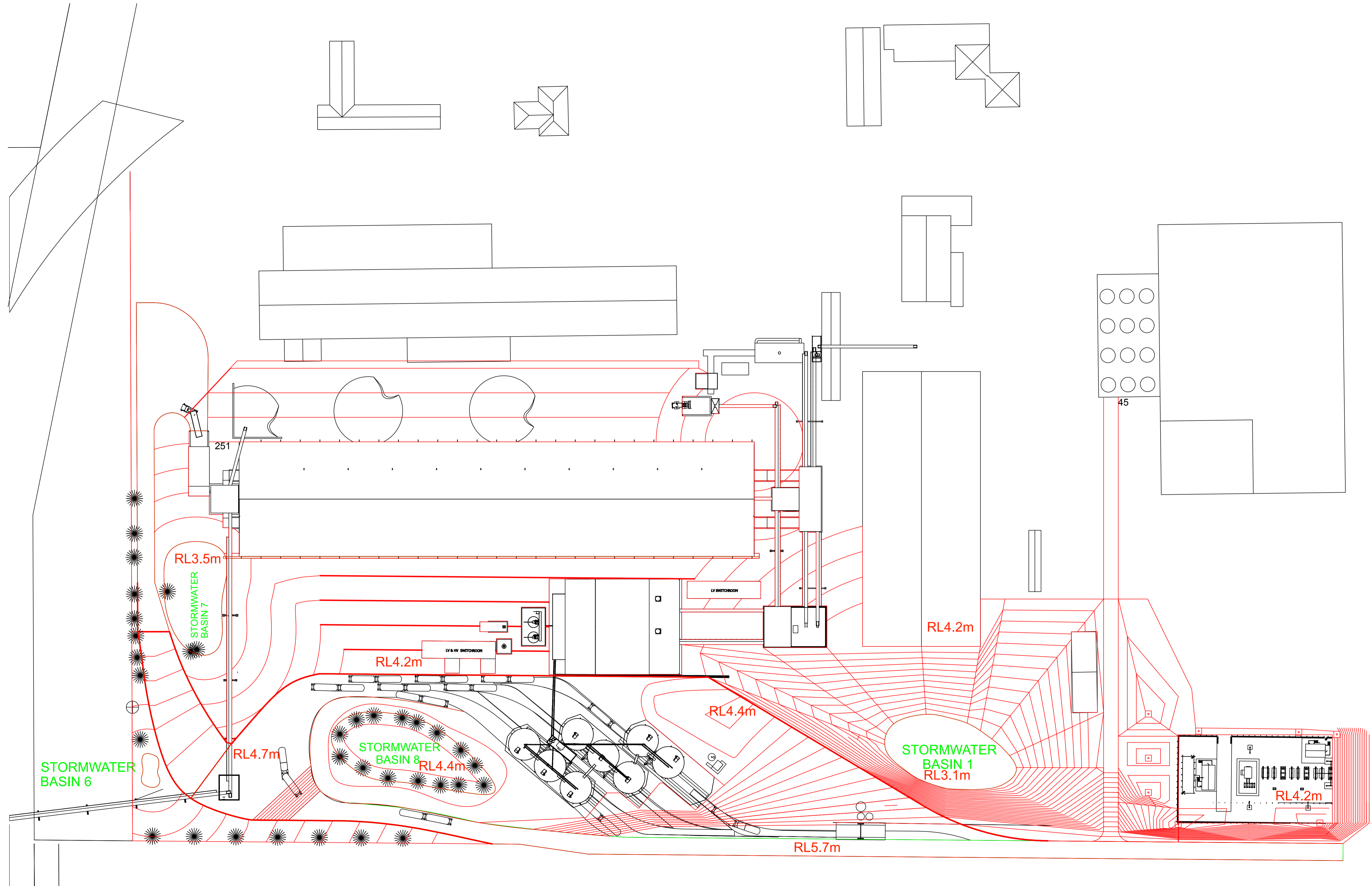
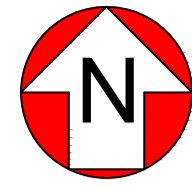
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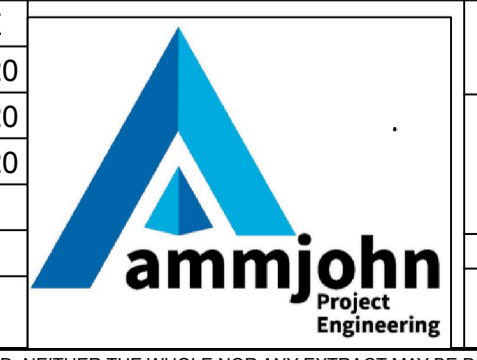
FOR INFORMATION ONLY					
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Job Number	Area	Type	Drawing	Sheet	Revision
AJ194- 00 - IN - 100 - 1 - D				A1	



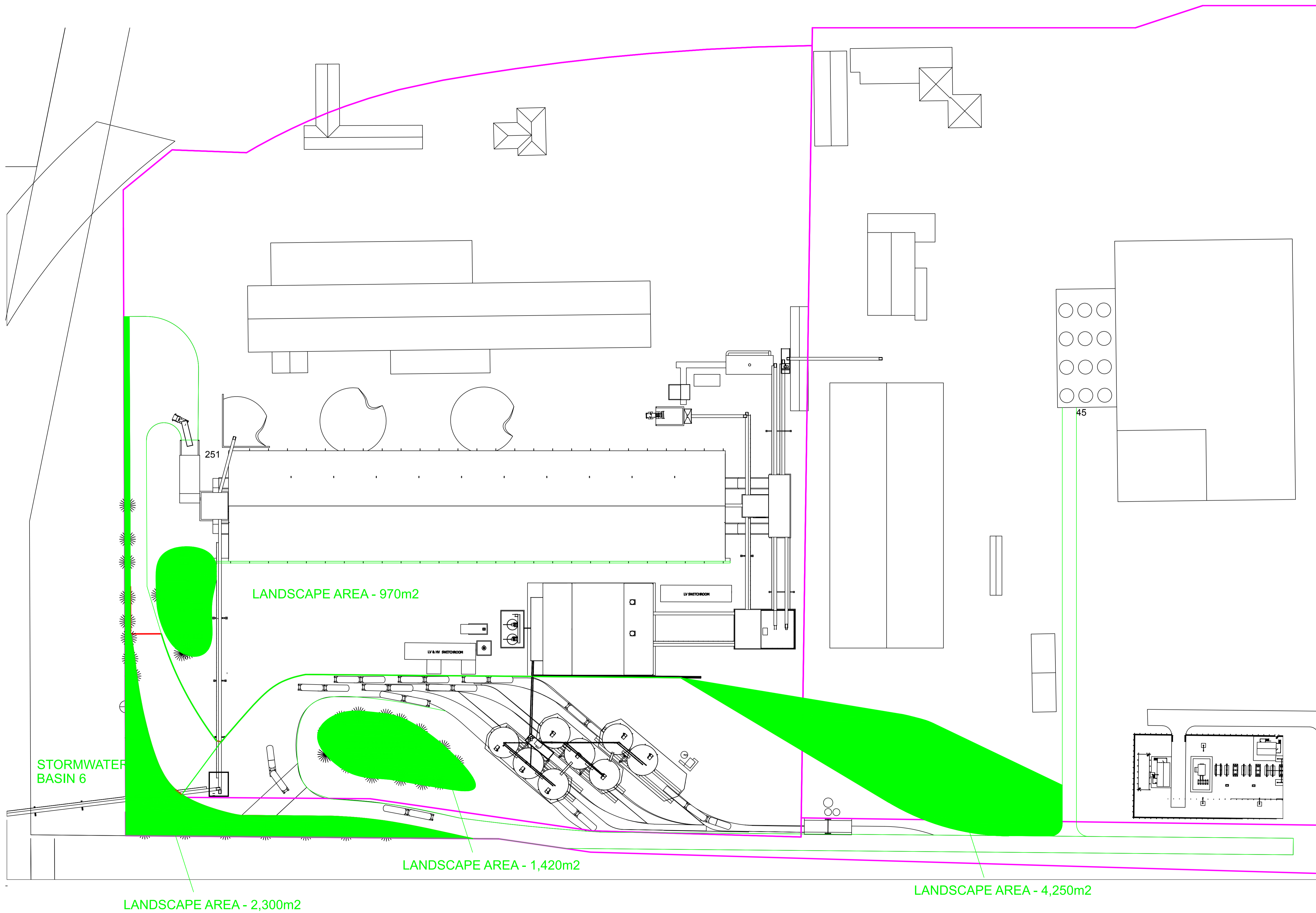
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REV	DESCRIPTION OF CURRENT REVISION	DRAWN:	APPROVED:	REVIEWED:	DATE:
REVISION HISTORY					



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DESIGNED	CE	20/02/2020
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APRVD		



FOR INFORMATION ONLY					
COCKBURN CEMENT KWINANA PROPOSED CLINKER MANAGEMENT CONTOUR PLAN					
Job Number	Area	Type	Drawing	Sheet	Revisor
AJ194- 00 - IN - 101 - 1 - A					



STORMWATER
BASIN 6

LANDSCAPE AREA - 970m2

LANDSCAPE AREA - 1,420m2

LANDSCAPE AREA - 2,300m2

LANDSCAPE AREA - 4,250m2

TOTAL SITE AREA - 180,010m2
PROPOSED NEW LANDSCAPING - 8,940m2 (5%)

A	INITIAL RELEASE	CE	CE	CE	20/02/2020
REV	DESCRIPTION OF CURRENT REVISION	DRAWN:	APPROVED:	REVIEWED:	DATE:

REVISION HISTORY



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DESIGNED	CE	20/02/2020
PM APPROVD		

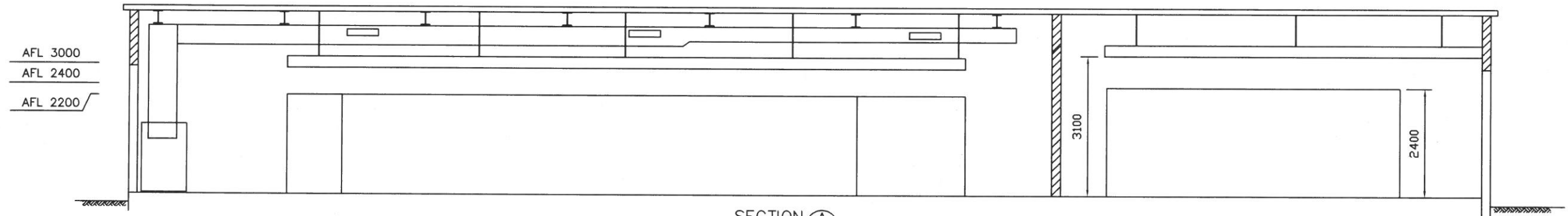
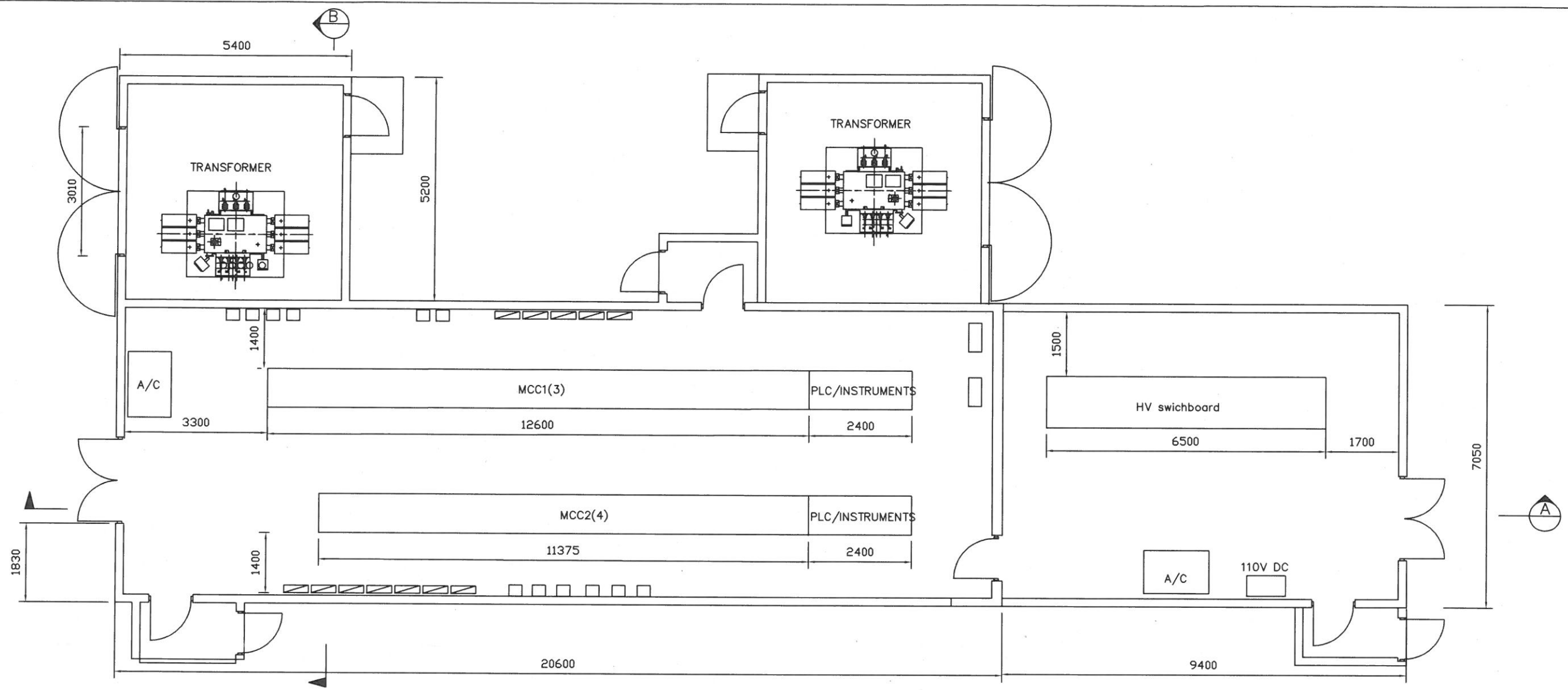


FOR INFORMATION ONLY

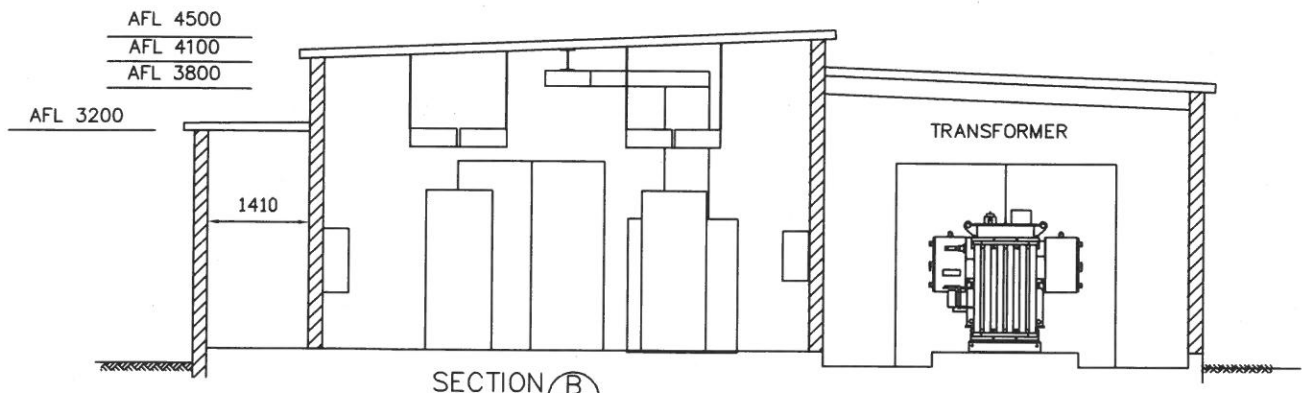
**COCKBURN CEMENT KWINANA
PROPOSED CLINKER MANAGEMENT
LANDSCAPING AREA**

Job Number	Area	Type	Drawing	Sheet	Revision
AJ194- 00 - IN - 102 - 1 - A					A1

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SECTION A



SECTION B

ISSUED FOR TENDER	1	10.01.20	OC																	
DESCRIPTION	No	DATE	INIT																	
REVISION																				

COCKBURN CEMENT
 ACN 008 673 470
 COCKBURN CEMENT LIMITED
 RUSSELL ROAD EAST
 SOUTH COOGEE 6166
 Tel: (09) 411 1000
 Fax: (09) 411 2030

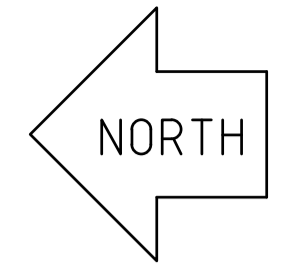
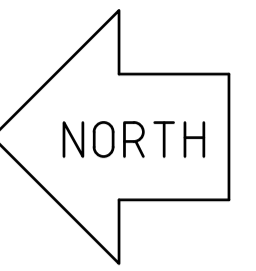
SCALE 1:50
 DRAWN WG-25988
 CKD. TRPL
 APP. S DOBBS
 DATE 9.12.95

KWINANA GRINDING PLANT
 MAIN SWITCHROOM
 LAY OUT DIAGRAM

BOOK	SECTION	REV
No. 41B	No. 11	A1
No.	No.	©
No.	No.	
DRG No.		REV
DWG-25988-00-EL-501		1



XXXX / XX
DRG No.
ON GRD



12 NEW 5.3x2.5m
CAR PARKING BAYS.

THREE PALM
TREES SHOWN
RELOCATED
HERE

LOWER ELEC
PIT COVER TO
ROAD LEVEL

3 NEW 5.3x2.5m CAR
PARKING BAYS.

LAYOUT OF CAR PARKING WORKS

SCALE 1:200 (A1)

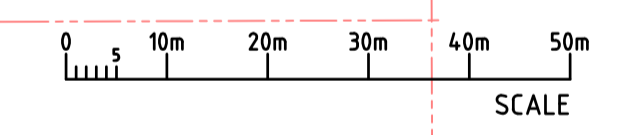
ROAD BASE, BITUMEN & WORKS TO MRWA STANDARDS.
15 CAR PARKING BAYS BEING ADDED TO BRING STAFF &
VISITOR PARKING BAYS TO 61.

LEGEND

 PROPOSED NEW
CAR PARKING BAYS

SITE LAYOUT

SCALE 1:750 (A1)



DRG No.	DESCRIPTION.	ISSUED FOR COUNCIL REVIEW	No	DATE.	DBK INIT.
CAD_A1.r.B	REFERENCE DRAWINGS.				

ALL DIMENSIONS ARE IN MILLIMETRES.
DO NOT SCALE.

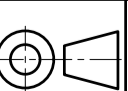
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 **COCKBURN
CEMENT**
ACN 008 673 470 1:500
LOT 242 RUSSELL ROAD EAST P.S.A.
MUNSTER WA 6166
Tel: (08) 9411 1000, Fax: (08) 9411 1150
E-mail: cockburn@cockburncement.com.au
http://sage.wt.com.au/~cockburn/

SCALE	1:200 U.N.O.
DRAWN	DBK
CKD.	JK
APP.	
DATE	17/02/20

KWINANA PACKING PLANT
STAFF & VISITOR PARKING
ADDITIONAL CAR PARKING BAYS
LAYOUT

PLANT CODES

	DRG No. XX / XXXX	REV A
A1	SHEET 1 OF 1	

17.2 Proposal to compulsorily acquire land – Portion of Lot 9001 Lyon Road, Wandi

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

On 3 October 2017, Amendment 100A to the City's Local Planning Scheme No. 2 (LPS2) was gazetted. The Cost Apportionment Schedule (CAS) and Development Contribution Plan (DCP) reports were subsequently adopted by Council at its 13 December 2017 Ordinary Council Meeting (and subject to further revision and adoption by Council at its 24 January 2018 Special Council Meeting).

Amendment 100A introduced six new DCPs into LPS2 and corresponding Development Contribution Areas (DCAs) – DCAs 2-7 which comprised a number of civil ('hard') infrastructure items. One of those items, located in DCA5 (Wandi), is the Wandi Playing Fields.

The Wandi Playing Fields item (more recently referred to as Honeywood Oval) encompasses both the land component and basic servicing/landscaping. Two of the parent lots of the land comprising the Wandi Playing Fields have been transferred to the City, however the third – a small triangular parcel of land with an area of 2088m² - has not. This triangular parcel of land (the subject land) forms a portion of Lot 9001, 548 Lyon Road Wandi and is shown on Attachment A.

Discussions have been held between City Officers and the landowner and landowner's representative, with subsequent representations made by City Officers since November 2017 in order to acquire the subject land and have the land improved by mutual agreement as part of the DCP.

These discussions and representations have proven unsuccessful. It is in this regard that City Officers are seeking to proceed down the path of compulsory acquisition of the subject land.

There are two options available to Council in relation to compulsory acquisition as follows:

- Proceeding in accordance with clause 6.16.5.18 of LPS2, which references the *Planning and Development Act 2005* (P&D Act 2005) specifically in this regard s.191); or
- Proceeding in accordance with Subdivision 2 of Division 3 of the *Land Administration Act 1997* (LA Act 1997).

It is recommended that Council commence the compulsory acquisition process as set out under Subdivision 2 of Division 3 of the *LA Act 1997*, for the purpose of completing the Wandi Playing Fields, which falls into the definition of a 'public work' under the *Public Works Act 1902*.

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI**OFFICER RECOMMENDATION:**

That Council takes the following action in respect to the 2088m² portion of Lot 9001, 548 Lyon Road, Wandí (the subject land) as identified in Attachment A:

1. Authorises the CEO to commence the compulsory acquisition process of the subject land as set out under the *Land Administration Act 1997*;
2. Advises the landowner and landowner representatives of its decision to take this action.

DISCUSSION:*DCA5 (Wandi)*

The Wandí North Local Structure Plan (WNLSP) was first endorsed by the Western Australian Planning Commission (WAPC) on 26 November 2009. The WNLSP has since been subject to a number of modifications.

The 2009 WNLSP showed an Investigation Area (Investigation Area 1) around the proposed Primary School site and associated Wandí Playing Fields pending further consideration of the configuration of the school and its associated Wandí Playing Fields. The Investigation Area was subsequently lifted via a minor amendment to the WNLSP in 2016. The Wandí Playing Fields were then largely constructed in 2017/2018, with the timing such that the adjacent newly-constructed Honeywood Primary School could utilise the oval during school hours.

Under the endorsed WNLSP in 2009, it was determined that the Wandí Playing Fields, would sit outside the WNLSP area (and associated Development Zone) to be located within the adjacent Rural-Water Resource Zone. The location of the playing fields on this zone was seen by Council and the WAPC as appropriate to maximise the use of developable land and a rational use of land on the Rural-Water Resource Zone.

While the majority of the Wandí Playing Fields also applies over the WNLSP, the southern portion falls under the Wandí South Local Structure Plan (WSLSP). In this respect, playing fields were identified in three separable portions – two in Wandí North and one in Wandí South, with all three in separate ownership. These are shown on Attachment B. Separable portion 22A, comprises the 2,088m² subject land.

The Wandí Playing Fields were a Cost Contribution Item included DCA5 in Amendment 100 which was initially adopted by Council in July 2008 for the purposes of advertising. That amendment primarily addressed civil infrastructure (sometimes referred to as hard infrastructure) including Public Open Space (POS). The Amendment was subsequently advertised mid 2009 with an extension given to coincide with the advertising of the new Amendment 115 which addressed community infrastructure items (sometimes referred to as soft infrastructure). The concurrent advertising period closed in late 2009 with both amendments and associated contribution schemes then considered 'seriously entertained'. While there was no change in respect to the status of the Wandí Playing Fields as a cost contribution item, Amendment 100 was replaced by Amendment 100A by Council in 2014 which was then finally gazetted in 2017.

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI

Land Valuation

The subject land is situated within the Rural-Water Resource Zone, whereby the land valuation for the land acquisition component of the item is based on Rural land values

In terms of the current land valuation for this triangular portion of land, while the current land valuation requires updating (the previous one was undertaken in early 2019) this should not hold up the acquisition process given it is not the central theme of the matter. In any case, the updated land valuation should be forthcoming by end of May 2020.

It is not expected that this would change much from the current valuation of \$41,760 (0.2088 ha x \$200,000 as the Rural land value), which is reflective of the current Council-adopted Cost Apportionment Schedule for DCA5.

Consultation and Representations

City Officers have met and corresponded with the landowners of the subject land over several years seeking agreement from the landowner for its acquisition and improvement as part of the development of the remainder of the Wandi Playing Fields.

This includes correspondence in late 2017 and then again in October 2019 with the intervening period punctuated by an application for a Child Care Centre on the subject land by the applicant. Councillors may recall that this application was refused by the Joint Development Assessment Panel in February 2019.

The most recent letter to the applicant in October 2019 is shown on Attachment C. Subsequent to the letter, City Officers have met with the applicant to determine whether an opportunity for a negotiated purchase of the subject land is feasible. In this respect, it has become clear that the potential purchase price proposed by the landowners (should they be prepared to reach an agreement with the City) is, in the view of City Officers, unrealistic and significantly greater than the land valuations detailed above as detailed under the Cost Apportionment Schedule for DCA5.

City Officers have reached the conclusion that it has made serious attempts to seek to negotiate to acquire the land but this has failed, and in order to progress the matter to an equitable and satisfactory outcome for the City and other landowners within DCA5, that the compulsory acquisition process of the subject land is appropriate.

It is worth noting that the landowner and landowner representative are aware via correspondence and meetings that an option to the City is to proceed to compulsory acquisition and that this option is likely to be exercised should negotiations fail.

Planning and Development Act 2005

Clause 6.16.5.18 of LPS 2 states:

“6.16.5.18 Powers of the Local Government

The local government in implementing the Development Contribution Plan has the power to:

- a) *acquire any land or buildings within the scheme area under the provisions of the Planning and Development Act 2005; and*

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI

- b) *deal with or dispose of any land which it has acquired under the provisions of the Planning and Development Act 2005 in accordance with the law and for such purpose may make such agreements with other owners as it considers fit.”*

Accordingly, the City has the power under cl. 6.16.5.18 to “acquire any land or buildings within the scheme area”, such power being exercisable “under the provisions of the *P&D Act 2005*”.

Section 191 of the *P&D Act 2005* provides that:

- “(1) The responsible authority may, for the purpose of a planning scheme and with the consent of the Governor, take compulsorily under and subject to Part 9 of the Land Administration Act 1997 (but subject to subsection (3)), any land comprised in the scheme, and whether situate within or without the boundaries of the district of the responsible authority.*
- (2) Land acquired under subsection (1) is to be acquired in the name and on behalf of the responsible authority.*
- (3) When any land is taken compulsorily under the powers conferred by this section the provisions of —*
- a) *sections 166 to 171 inclusive; and*
- b) *section 180, of the LA Act 1997 do not apply to or in respect of the land or the taking or in any manner whatsoever, and that Act is to be read and construed as if the provisions were deleted.”*

Accordingly, the City would be entitled under section 191(1) of the *P&D Act 2005* to compulsorily acquire the land for the purpose of LPS2, provided that the consent of the Governor was obtained. As the Land is designated as part of the Wandi Playing Fields under the applicable LSP and moreover is detailed as an item of public infrastructure to be acquired under DCP5, it is considered that the acquisition of the Land would be “for the purpose of a planning scheme” and therefore within the scope of section 190(1). A compulsory acquisition under section 191(1) is made “under and subject to Part 9 of the *LA Act 1997*”, although sections 166 to 171 and section 180 of that Part do not apply. The City would therefore be required to follow the procedure set out therein in compulsorily acquiring the Land. Under Part 9, registration of a taking order is generally the mechanism by which the taking or resumption of land is effected.

City Officers are aware however that the Governor of Western Australia’s consent is generally only given when the need to compulsory acquire is so significantly in the public interest / for urgent and emergency situations. As such, there is no guarantee the Governor would provide this consent.

If the City was to take the Land by compulsory acquisition, then the owner of the Land would be entitled to claim compensation for the value of the Land in accordance with Part 10 of the *LA Act 1997*. The value of the Land would be assessed as at the date of the gazettal of the notice of resumption, without regard to any increased value occasioned by any proposed public work. In this regard, the funds already collected and currently being collected for the Wandi Playing Fields item within DCA5 would enable the purchase of the land.

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI

The City legal advice in late 2017 was that in order to commence the compulsory acquisition process, it is generally necessary to demonstrate to the Department of Planning, Lands and Heritage (DPLH) that negotiation to acquire the land has been seriously attempted, but has failed. It was in this regard that the City corresponded with the landowner attempting to negotiate acquisition of the Land by agreement, prior to proceeding to initiate the process of compulsory acquisition.

The City can discontinue the compulsory acquisition process once started, if circumstances change and the owner and the City are able to reach agreement on the issues before them. In these circumstances, a further report detailing the agreement reached will be submitted to Council.

Land Administration Act 1997

The *LA Act 1997* outlines the process for the taking of land for public works. In summary, the process involves the City requesting the Minister for Lands to issue a notice to the landowner advising of the intention to take the land. This notice which is advertised state wide includes details on the extent of the land required, the purpose for which it is being compulsorily acquired, the date it is required, the acquisition process, the eligibility of the landowner for compensation or payment for the land and the ability of the owner to object to the taking.

The Minister will then consider any objections and make a decision to either make an order for the taking of the land or not, and if the 'Taking Order' is granted the landowner is entitled to be paid compensation. The Act provides that the value of the land can be either agreed amongst the parties or settled by referral to a compensation court. This process is likely to take around twelve months, however the works can commence once the land has been taken.

Conclusion

Council has two options available to it for compulsory acquisition. One being via the *P&D Act 2005* and the other, the *LA Act 1997*. Given the uncertainty associated with the Governor's consent under the *P&D Act 2005*, City Officers recommend acquisition under the *LA Act 1997*

LEGAL/POLICY IMPLICATIONS:

Acts and Regulations

Planning and Development Act 2005

Land Administration Act 1997

Planning and Development (Local Planning Schemes) Regulations 2015

Strategies

State Planning Strategy

Directions 2031 and Beyond

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI**Schemes**

Metropolitan Region Scheme
City of Kwinana Town Planning Scheme No.2

Policies

State Planning Policy 3.6 Development Contributions for Infrastructure

FINANCIAL/BUDGET IMPLICATIONS:

There are two key financial implications as a result of this report's recommendation. The first being the legal costs associated with pursuing compulsory acquisition of the subject parcel and the second being the actual cost associated with the cost of purchasing the land.

In relation to the first implication, the legal costs in seeking to compulsorily acquire the subject parcel will be borne by the DCP, in this case, DCP5.

In relation to the second implication, given the subject land is a DCP item (as part of the Wandi Playing Fields), DCP funds have been and are being collected for this, as reflected in the current Cost Apportionment Schedule for DCA5.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with pursuing the recommended course of action, however should the triangular portion of land eventually become a City asset for the purposes of public open space (playing fields), then there will be ongoing asset maintenance and management implications associated with the land.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this application.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	Great Public Places	4.1 Residents are provided with a range of multifunctional community places and accessible recreation facilities

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI**COMMUNITY ENGAGEMENT:**

The subject land has, as part of the broader Wandi Playing Fields in the context of both local structure planning and development contributions, been publicly advertised on numerous occasions since 2008.

In relation to the matter at hand, given it is a confidential matter, there has been no community engagement to date, only correspondence and discussions between the City, the landowner and the landowner's consultant representative.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of Health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Incomplete local community facilities (public open space) and piecemeal development
Risk Theme	Sub-standard playing fields and unfulfilled development contribution works
Risk Effect/Impact	Service Delivery Reputation
Risk Assessment Context	Strategic
Consequence	Major
Likelihood	Almost certain
Rating (before treatment)	Extreme
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Revision of Community Infrastructure Plan and associated development contribution plans ensures the funding and delivery of infrastructure appropriate for the needs of the City's future residents.
Rating (after treatment)	Low

17.2 PROPOSAL TO COMPULSORILY ACQUIRE LAND – PORTION OF LOT 9001 LYON ROAD, WANDI

COUNCIL DECISION

170

MOVED CR P FEASEY

SECONDED CR D WOOD

That Council takes the following action in respect to the 2088m² portion of Lot 9001, 548 Lyon Road, Wandı (the subject land) as identified in Attachment A:

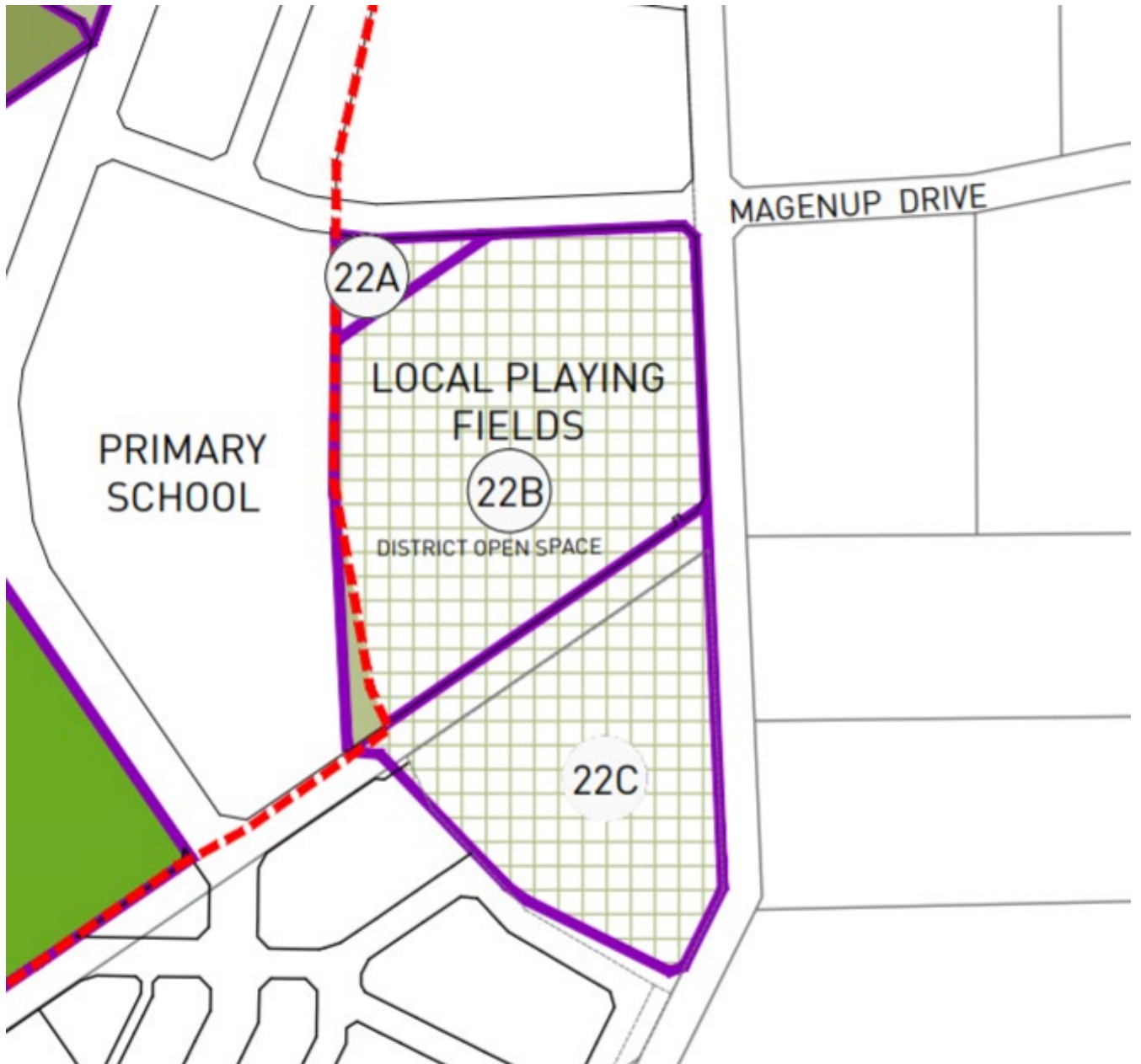
- 1. Authorises the CEO to commence the compulsory acquisition process of the subject land as set out under the *Land Administration Act 1997*;**
- 2. Advises the landowner and landowner representatives of its decision to take this action.**

**CARRIED
8/0**

ATTACHMENT A



ATTACHMENT B - Lot 22A



18 Reports – Civic Leadership

18.1 2019 / 2020 Revised Budget Review April 2020

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

Due to the impact of the COVID-19 pandemic, the City has prepared a revised budget for the remainder of the 2019/2020 financial year. This will allow the City to recognise the impact of the pandemic and the material changes to revenue and expenditure to both operating and capital projects. This will also inform the development of the 2020/2021 financial year budget.

A number of budget variations are proposed as part of this review, which results in an overall favourable change of projected net current assets of \$1,844,771 as at 30 June 2020.

OFFICER RECOMMENDATION:

That Council:

1. Receives the revised 2019/20 Budget Review Report as per Attachment A and adopts the budget adjustments to the 2019/20 Statutory Budget;
2. Notes that the revised 2019/20 Budget Review results in a favourable improvement in the budget surplus as at 30 June 2020, with a forecast unallocated surplus of \$1,844,771;
3. Maintain a \$500,000 closing surplus in-line with the Long Term Financial Plan and proposed 2020/2021 opening surplus;
4. Allocate \$250,000 to the Community Services and Emergency Relief Reserve to cover COVID-19 recovery initiatives to be undertaken in 2020/2021; and
5. Allocate the remaining surplus of \$1,094,771 to the Restricted Grants and Contributions Reserve to address any FY21 budget shortfall related to COVID-19 assumptions as well as assist with cash availability.

Current Forecast Surplus	\$1,844,771
Community Services & Emergency Relief Reserve	(\$250,000)
Restricted Grants & Contributions Reserve	(\$1,094,771)
Forecast Closing Surplus	\$500,000

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

18.1 2019 / 2020 REVISED BUDGET REVIEW APRIL 2020

DISCUSSION:

The COVID-19 pandemic has had a significant impact on the City of Kwinana operations. The City has closed a number of facilities and have implemented a number of changes to working conditions to ensure compliance with social distancing and hygiene standards as directed by government authorities. These changes to circumstances have led to City Officers undertaking a full budget review to take into account the material changes to the current budget to ensure that tight fiscal control is maintained over the City's finances.

The revised Budget Review for 2019/2020 includes actual revenues and expenses as reported up to the end of March 2020 and forecast revenues and expenses for the remaining three months, April to June 2020. The revised Budget Review includes a number of significant variations with the below table summarising the estimated closing surplus position as a result of this review and the variance to the Current Budget.

Summary Statement of Financial Activity

	Current	Revised Budget	Variance
Opening Surplus brought forward	2,478,347	2,478,347	0
Revenue from Operating Activities	62,642,794	61,044,699	(1,598,095)
Expenditure from Operating Activities	(76,493,135)	(72,923,266)	3,569,869
Depreciation / Other Non-Cash	14,359,117	14,300,852	(58,265)
Investing Activities	(7,667,242)	(3,556,339)	4,110,903
Financing Activities	4,680,119	500,478	(4,179,641)
Closing Surplus	0	1,844,771	1,844,771

Provided below is a summary of the major variances to the current Budget as provided for within the revised Budget Review for 2019/2020.

Operating Revenue

- Rates – Interim rates are tracking slightly below budget expectations (\$150k).
- Operating Grants, Subsidies and Contributions – decrease (\$1,146,812).
 - Decrease in Family Day Care, In-Home Care and Child Care Benefit Subsidies (\$1,164k) to be offset with decreased expenditure and balance transferred from Family Day Care Reserve.
 - (\$30k) unsuccessful sponsorship attractions or postponed projects for Good Spirit Learning Program Grant, Youth Wellbeing Benchmark Survey Grant, Arts Harmony and Reconciliation, Children's Festival and Thank a Volunteer Event.
 - Additional Sustainability Grant for Family Day Care received this financial year \$40k.
- Fees and Charges – decrease (\$524,673).
 - Decrease in Recquatic fees and charges due to facility closure (\$424k).
 - Reduction in expected Family Day Care educator and family levies (\$237k).
 - Reduce income from properties (\$17k).
 - Reduced fees from Library and Community Centres due to facility closures (\$16k).
 - Partially offset by increase in expected revenue from fines and penalties \$60k, supervision of roadworks \$45k and waste services fees \$42k.

18.1 2019 / 2020 REVISED BUDGET REVIEW APRIL 2020

- Interest Earnings – increase \$35,336.
 - Increase in interest on Reserve and Municipal investments.
- Other Revenue – increase \$159,549.
 - Reimbursements received from LGIS, insurance claims, legal expense reimbursements and other costs reimbursed from third parties.

Operating Expenditure

- Employee Expenses – decrease \$1,267,680.
 - Staff vacancies due to facility closures in Recquatic, Youth and Community centres.
 - Decrease in other employee costs \$111k.
 - COVID-19 related redeployments (\$32k).
- Materials and Contracts – decrease \$2,241,974.
 - \$1.2m decrease to Family Daycare payments to Carers predominantly offset by decrease in subsidies received.
 - Decrease in Waste Management project expenses \$198k.
 - Decrease in Natural Environment consultancy \$125k and projects \$108k.
 - Decrease in Community Development expenses \$228k, relating to cancelled events and projects. (Youth Festival \$53k, Lyriks awards \$23k, Other Youth projects \$70k, Harmony and Reconciliation Plan \$12k, Neighbour Day \$8k, Volunteers Event \$2.5k).
 - Decrease in Members' Expense \$59k (\$40k conferences and training, \$10k functions and receptions and \$5k lobbying expenses).
 - Reduction in Executive Management Consultancy \$49k.
 - \$41k reduction in Other Development expenses (\$22k consultancy and \$14k programs and activities).
 - Reduction in Facility Management expenses \$123k.
 - Decrease in Recquatic \$95k, Community Centres \$90k and Library \$54k due to COVID-19 related closures April - June 2020.
 - Includes additional (\$150k) for COVID-19 related expenditure ((\$50k) COVID-19 response and (\$100k) COVID-19 recovery).
 - Includes (\$250k) contingency expense amount.

Investing Activities

- Non-Operating Grants, Subsidies & Contributions - decrease (\$5,271,242).
 - Decrease in DCA Contributions (\$4.4m) predominantly relating to carried forward capital projects.
 - Decrease in other capital grants relating to carried forward projects. Grant funding expected to be received in FY20.
- Capital Expenditure – decrease \$9,408,945.
 - Administration Building Refurbishment \$2.2m.
 - Carried forward projects \$6.8m.
 - Net savings in completed projects \$452k.
 - Bring forward Recquatic- Crèche roof works from FY21 (\$20k).

18.1 2019 / 2020 REVISED BUDGET REVIEW APRIL 2020**Financing Activities**

- Loan Funding – decrease (\$2.3m).
 - Administration building refurbishment capital works not progressed. Incurred expenditure to be funded from Municipal funds (\$65,854) without drawdown on loan.

- Transfers from Reserves – decrease (\$6,035,410).
 - Decrease to funds transferred from various DCA Reserves (\$5.062m), Asset Management Reserve (\$549k) and City Infrastructure Reserve (\$319k) due to the carry forward of funded Capital expenditure.
 - Reduction in funds transferred from the Restricted Grants & Contributions Reserve (\$183k) related to carry forwards of both operating and capital projects.
 - Increase to funds transferred from Family Day Care Reserve \$71k, to cover the waiver of Educator and Service Levies for the Family Day Care and In-Home Care until 28 June 2020.

- Transfers to Reserves – decrease of \$4,123,770.
 - Decrease to developer contributions transferred to Reserve \$4.5m as a result of delayed capital expenditure on DCA projects.
 - Offset by an increase in transfers to the Restricted Grants & Contributions Reserve (\$258k) relating to the Wellard Road Duplication Grant being carried forward to FY21 (\$227k) and Waste Management project carry forwards (\$38k).
 - Offset by increase in interest on term deposits (\$153k) compared the Current Budget.

Further detail on variances to the Current Budget are provided in the 2019/20 Revised Budget Review Report April 2020, as contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

There are no legal or policy implications associated with this report.

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications related to this review are outlined in this report. No additional funds are required from these adjustments. Based on the review and the recommended allocation of the surplus, there will be a closing surplus of \$500,000 at 30 June 2020.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

18.1 2019 / 2020 REVISED BUDGET REVIEW APRIL 2020**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan.

Plan	Objective
Corporate Business Plan	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Providing inaccurate advice/ information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

18.1 2019 / 2020 REVISED BUDGET REVIEW APRIL 2020

COUNCIL DECISION

171

MOVED CR P FEASEY**SECONDED CR S LEE****That Council:**

1. **Receives the revised 2019/20 Budget Review Report as per Attachment A and adopts the budget adjustments to the 2019/20 Statutory Budget;**
2. **Notes that the revised 2019/20 Budget Review results in a favourable improvement in the budget surplus as at 30 June 2020, with a forecast unallocated surplus of \$1,844,771;**
3. **Maintain a \$500,000 closing surplus in-line with the Long Term Financial Plan and proposed 2020/2021 opening surplus;**
4. **Allocate \$250,000 to the Community Services and Emergency Relief Reserve to cover COVID-19 recovery initiatives to be undertaken in 2020/2021; and**
5. **Allocate the remaining surplus of \$1,094,771 to the Restricted Grants and Contributions Reserve to address any FY21 budget shortfall related to COVID-19 assumptions as well as assist with cash availability.**

Current Forecast Surplus	\$1,844,771
Community Services & Emergency Relief Reserve	(\$250,000)
Restricted Grants & Contributions Reserve	(\$1,094,771)
Forecast Closing Surplus	\$500,000

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL
8/0

Revised Budget Review – April 2020

2019/20



CITY OF KWINANA
2019 / 2020 BUDGET REVIEW

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CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
BY STATUTORY REPORTING PROGRAM
2019 / 2020 BUDGET REVIEW

	Adopted Annual Budget	Current Budget (a)	Budget Review 2019/20 (b)	Var. \$ (b) - (a)	Var. % (b) - (a) / (a)	Actual as at 31/03/2020
	\$		\$	\$	%	\$
Opening Funding Surplus / (Deficit)	1,504,912	2,478,347	2,478,347	0	0%	2,478,347
Revenue from operating activities						
Governance	37,438	413,787	393,976	(19,811)	(5%)	413,259
General Purpose Funding - Rates	39,802,378	39,802,378	39,652,000	(150,378)	(0%)	39,559,018
General Purpose Funding - Other	3,932,577	3,096,562	3,196,325	99,763	3%	2,392,555
Law, Order and Public Safety	357,487	448,277	563,114	114,837	26%	498,342
Health	166,229	141,136	147,315	6,179	4%	139,232
Education and Welfare	8,408,713	7,841,585	6,445,491	(1,396,094)	(18%)	5,101,206
Community Amenities	6,081,141	5,858,779	6,001,225	142,446	2%	5,830,993
Recreation and Culture	2,983,041	2,855,421	2,427,804	(427,617)	(15%)	2,268,957
Transport	324,478	356,982	356,982	0	0%	272,820
Economic Services	1,261,187	1,268,198	1,196,035	(72,163)	(6%)	946,807
Other Property and Services	490,540	559,689	664,432	104,743	19%	598,703
	63,845,209	62,642,794	61,044,699	(1,598,095)	(3%)	58,021,891
Expenditure from operating activities						
Governance	(4,795,486)	(4,517,986)	(4,779,603)	(261,617)	6%	(3,358,828)
General Purpose Funding	(1,099,585)	(1,126,006)	(1,123,697)	2,309	(0%)	(726,008)
Law, Order and Public Safety	(3,318,431)	(3,317,442)	(3,184,696)	132,746	(4%)	(2,375,328)
Health	(949,882)	(893,437)	(856,882)	36,555	(4%)	(624,412)
Education and Welfare	(12,735,451)	(11,895,773)	(10,407,815)	1,487,958	(13%)	(7,943,973)
Community Amenities	(10,423,143)	(11,799,192)	(11,315,963)	483,229	(4%)	(8,084,112)
Recreation and Culture	(22,904,017)	(22,680,035)	(21,559,818)	1,120,217	(5%)	(16,042,607)
Transport	(15,076,180)	(14,455,112)	(14,088,080)	367,032	(3%)	(9,786,815)
Economic Services	(1,742,856)	(1,537,835)	(1,493,052)	44,783	(3%)	(956,699)
Other Property and Services	(4,293,260)	(4,270,317)	(4,113,660)	156,657	(4%)	(3,390,597)
	(77,338,291)	(76,493,135)	(72,923,266)	3,569,869	(5%)	(53,289,378)
Operating activities excluded from budget						
Add back Depreciation	14,269,092	14,262,823	14,255,647	(7,176)	(0%)	10,731,841
Adjust (Profit)/Loss on Asset Disposal	59,063	91,723	9,483	(82,240)	(90%)	14,144
Movement in deferred pensioner rates	0	4,571	35,722	31,151	681%	35,722
Amount attributable to operating activities	835,073	508,776	2,422,285	1,913,509	229%	15,514,219
Investing Activities						
Non-operating Grants, Subsidies and Contributions	10,936,569	14,001,014	8,729,772	(5,271,242)	(38%)	5,348,190
Proceeds from Disposal of Assets	334,500	677,175	664,230	(12,945)	(2%)	404,310
Reimbursement of Developer Contributions	0	(2,654,846)	(2,668,701)	(13,855)	1%	(2,668,701)
Land and Buildings	(5,309,694)	(5,641,682)	(1,473,614)	4,168,068	(74%)	(756,863)
Plant, Furniture and Equipment	(2,788,666)	(1,720,585)	(1,711,665)	8,920	(1%)	(1,140,650)
Infrastructure Assets - Roads	(4,135,562)	(4,522,093)	(2,922,511)	1,599,583	(35%)	(1,973,072)
Infrastructure Assets - Parks and Reserves	(1,832,291)	(2,017,876)	(1,696,541)	321,335	(16%)	(115,225)
Infrastructure Assets - Footpaths	(215,000)	(199,344)	(181,845)	17,499	(9%)	(181,845)
Infrastructure Assets - Drainage	(5,737,961)	(5,275,005)	(2,189,989)	3,085,016	(58%)	(98,020)
Infrastructure Assets - Street Lighting	(251,000)	(265,162)	(56,637)	208,525	(79%)	(26,480)
Infrastructure Assets - Bus Shelters	(19,800)	(15,397)	(15,397)	0	(0%)	(15,397)
Infrastructure Assets - Car Parks	(41,000)	(23,441)	(23,442)	(1)	0%	(23,442)
Infrastructure Assets - Other	(10,000)	(10,000)	(10,000)	0	0%	(884)
Amount attributable to investing activities	(9,069,905)	(7,667,242)	(3,556,339)	4,110,903	(45%)	(1,248,081)
Financing Activities						
Proceeds from New Debentures	2,268,000	2,268,000	0	(2,268,000)	(100%)	0
Self-Supporting Loan Principal	16,709	16,709	16,709	0	0%	13,901
Transfer from Reserves	21,765,512	22,443,594	16,408,184	(6,035,410)	(27%)	10,762,566
Repayment of Debentures	(1,451,093)	(1,451,092)	(1,451,092)	(0)	0%	(702,595)
Transfer to Reserves	(15,869,208)	(18,597,092)	(14,473,322)	4,123,770	(22%)	(8,224,588)
Amount attributable to financing activities	6,729,920	4,680,119	500,478	(4,179,641)	(62%)	1,849,284
Closing Funding Surplus / (Deficit)	0	0	1,844,771	1,844,771		18,593,770

CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
2019 / 2020 BUDGET REVIEW

	Adopted Annual Budget	Current Budget (a)	Budget Review 2019/20 (b)	Var. \$ (b) - (a)	Var. % (b) - (a) / (a)	Actual as at 31/03/2020
	\$		\$	\$	%	\$
Opening Funding Surplus / (Deficit)	1,504,912	2,478,347	2,478,347	0	0%	2,478,347
Revenue from operating activities						
Rates	39,802,378	39,802,378	39,652,000	(150,378)	(0%)	39,559,018
Operating Grants, Subsidies and Contributions	8,971,318	7,696,606	6,549,794	(1,146,812)	(15%)	5,014,911
Fees and Charges	12,254,403	12,033,380	11,508,707	(524,673)	(4%)	10,660,512
Interest Earnings	2,088,408	1,780,073	1,815,409	35,336	2%	1,426,697
Other Revenue	685,839	1,238,610	1,398,159	159,549	13%	1,284,646
Profit on Disposal of Assets	42,863	91,747	120,630	28,883	31%	76,107
	63,845,209	62,642,794	61,044,699	(1,598,095)	(3%)	58,021,891
Expenditure from operating activities						
Employee Costs	(29,800,091)	(28,022,355)	(26,754,675)	1,267,680	(5%)	(20,276,851)
Materials and Contracts	(29,036,680)	(28,211,619)	(25,969,645)	2,241,974	(8%)	(17,518,940)
Utility Charges	(2,377,800)	(2,392,636)	(2,436,791)	(44,155)	2%	(1,850,797)
Depreciation on Non-Current Assets	(14,269,092)	(14,262,823)	(14,255,647)	7,176	(0%)	(10,731,841)
Interest Expenses	(1,054,610)	(1,054,610)	(1,054,608)	2	(0%)	(547,062)
Insurance Expenses	(575,863)	(576,231)	(574,495)	1,736	(0%)	(574,494)
Other Expenditure	(122,229)	(1,789,391)	(1,747,291)	42,100	(2%)	(1,699,143)
Loss on Disposal of Assets	(101,926)	(183,470)	(130,113)	53,357	(29%)	(90,250)
	(77,338,291)	(76,493,135)	(72,923,266)	3,569,869	(5%)	(53,289,378)
Operating activities excluded from budget						
Add back Depreciation	14,269,092	14,262,823	14,255,647	(7,176)	(0%)	10,731,841
Adjust (Profit)/Loss on Asset Disposal	59,063	91,723	9,483	(82,240)	(90%)	14,144
Movement in deferred pensioner rates	0	4,571	35,722	31,151	681%	35,722
Amount attributable to operating activities	835,073	508,776	2,422,285	1,913,509	229%	15,514,219
Investing activities						
Grants, Subsidies and Contributions	10,936,569	14,001,014	8,729,772	(5,271,242)	(38%)	5,348,190
Proceeds from Disposal of Assets	334,500	677,175	664,230	(12,945)	(2%)	404,310
Reimbursement of Developer Contributions	0	(2,654,846)	(2,668,701)	(13,855)	1%	(2,668,701)
Land and Buildings	(5,309,694)	(5,641,682)	(1,473,614)	4,168,068	(74%)	(756,863)
Plant, Furniture and Equipment	(2,788,666)	(1,720,585)	(1,711,665)	8,920	(1%)	(1,140,650)
Infrastructure Assets - Roads	(4,135,562)	(4,522,093)	(2,922,511)	1,599,583	(35%)	(1,973,072)
Infrastructure Assets - Parks and Reserves	(1,832,291)	(2,017,876)	(1,696,541)	321,335	(16%)	(115,225)
Infrastructure Assets - Footpaths	(215,000)	(199,344)	(181,845)	17,499	(9%)	(181,845)
Infrastructure Assets - Drainage	(5,737,961)	(5,275,005)	(2,189,989)	3,085,016	(58%)	(98,020)
Infrastructure Assets - Street Lighting	(251,000)	(265,162)	(56,637)	208,525	(79%)	(26,480)
Infrastructure Assets - Bus Shelters	(19,800)	(15,397)	(15,397)	0	(0%)	(15,397)
Infrastructure Assets - Car Parks	(41,000)	(23,441)	(23,442)	(1)	0%	(23,442)
Infrastructure Assets - Other	(10,000)	(10,000)	(10,000)	0	0%	(884)
Amount attributable to investing activities	(9,069,905)	(7,667,242)	(3,556,339)	4,110,903	(45%)	(1,248,081)
Financing Activities						
Proceeds from New Debentures	2,268,000	2,268,000	0	(2,268,000)	(100%)	0
Self-Supporting Loan Principal	16,709	16,709	16,709	0	0%	13,901
Transfer from Reserves	21,765,512	22,443,594	16,408,184	(6,035,410)	(27%)	10,762,566
Repayment of Debentures	(1,451,093)	(1,451,092)	(1,451,092)	(0)	0%	(702,595)
Transfer to Reserves	(15,869,208)	(18,597,092)	(14,473,322)	4,123,770	(22%)	(8,224,588)
Amount attributable to financing activities	6,729,920	4,680,119	500,478	(4,179,641)	(62%)	1,849,284
				0		
Closing Funding Surplus / (Deficit)	0	0	1,844,771	1,844,771		18,593,770

CITY OF KWINANA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
2019 / 2020 BUDGET REVIEW

Capital Acquisitions	Adopted Annual Budget (a)	Current Budget	Forecast 2019/20 (b)	Variance (a) - (b)	Actual as at 31/03/2020
	\$		\$	\$	\$
Land and Buildings	5,309,694	5,641,682	1,473,614	4,168,068	756,863
Plant, Furniture and Equipment	2,788,666	1,720,585	1,711,665	8,920	1,140,650
Infrastructure Assets - Roads	4,135,562	4,522,093	2,922,511	1,599,583	1,973,072
Infrastructure Assets - Parks and Reserves	1,832,291	2,017,876	1,696,541	321,335	115,225
Infrastructure Assets - Footpaths	215,000	199,344	181,845	17,499	181,845
Infrastructure Assets - Drainage	5,737,961	5,275,005	2,189,989	3,085,016	98,020
Infrastructure Assets - Street Lighting	251,000	265,162	56,637	208,525	26,480
Infrastructure Assets - Bus Shelters	19,800	15,397	15,397	0	15,397
Infrastructure Assets - Car Parks	41,000	23,441	23,442	(1)	23,442
Infrastructure Assets - Other	10,000	10,000	10,000	0	884
	20,340,974	19,690,585	10,281,640	9,408,945	4,331,879
Capital acquisitions funded by:					
Capital Grants and Contributions	2,921,555	3,331,154	2,290,727	1,040,427	1,348,785
Borrowings	2,268,000	2,268,000	0	2,268,000	0
Disposal of Assets	334,500	347,216	376,572	(29,357)	345,042
Cash Backed Reserves	13,695,689	12,655,814	6,677,689	5,998,125	2,168,198
Municipal Funds	1,121,230	1,088,401	936,652	151,750	469,853
Capital Funding Total	20,340,974	19,690,585	10,281,640	9,428,945	4,331,879

CITY OF KWINANA
VARIANCES BY NATURE AND TYPE
2019 / 2020 BUDGET REVIEW

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Current Budget	Budget Review	Var. \$	Var. %	Explanation of Variance
Operating Revenues					
Rates	39,802,378	39,652,000	(150,378)	0%	
Operating Grants, Subsidies and Contributions	7,696,606	6,549,794	(1,146,812)	(15%)	Refer Note 3: Grants, Subsidies and Contributions for detail.
Fees and Charges	12,033,380	11,508,707	(524,673)	(15%)	Reduction in fees and charges due to COVID-19 closures (Recquatic \$424k, Library & Community Centres \$16k), a reduction in Family and Educator levies from a change in funding due to COVID-19 as well as a reduction in income from properties (\$17k) and planning and building services (\$26k). Partially offset by increased revenue from fines and penalties \$50k, an increase in waste management fees \$38k and engineering services \$45k.
Interest Earnings	1,780,073	1,815,409	35,336	2%	
Other Revenue	1,238,610	1,398,159	159,549	13%	Reimbursements to the City from LGIS, insurance claim reimbursements, legal expenses and other costs recharged to third parties.
Profit on Disposal of Assets	91,747	120,630	28,883	31%	No material variance.
Operating Expense					
Employee Costs	(28,022,355)	(26,754,675)	1,267,680	(5%)	An increase in position vacancies predominantly due to facility closures as a result of COVID-19.
Materials and Contracts	(28,211,619)	(25,969,645)	2,241,974	(8%)	Decrease in Family Day Care family and educator levy payments of \$1.2m due to a change in funding relating to Covid-10, this is offset by reduced subsidies recieved. Decrease to expenditure due to facilities being closed and events cancelled as a result of COVID-19 (Community Development \$228k, Recquatic \$95k and Community Centres & Library \$144k). A reduction in Members expenses of \$59k relating to conferences and training and functions. A reduction in environmental health services expenses, being \$251k in Natural Environment (including \$125k consultancy & \$108k projects) and \$198k in Waste Management projects. Partially offset by the inclusion of \$150k Covid response and recovery expenditure and \$250k contingency expenditure.
Utility Charges	(2,392,636)	(2,436,791)	(44,155)	2%	
Depreciation on Non-Current Assets	(14,262,823)	(14,255,647)	7,176	(0%)	
Interest Expenses	(1,054,610)	(1,054,608)	2	(0%)	
Insurance Expenses	(576,231)	(574,495)	1,736	(0%)	
Other Expenditure	(1,789,391)	(1,747,291)	42,100	(2%)	
Loss on Disposal of Assets	(183,470)	(130,113)	53,357	(29%)	Refer Note 5: Disposals of Assets for detail.

CITY OF KWINANA
VARIANCES BY NATURE AND TYPE
2019 / 2020 BUDGET REVIEW

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Current Budget	Budget Review	Var. \$	Var. %	Explanation of Variance
Capital Revenues					
Grants, Subsidies and Contributions	14,001,014	8,729,772	(5,271,242)	(38%)	Refer Note 3: Grants, Subsidies and Contributions for detail.
Proceeds from Disposal of Assets	677,175	664,230	(12,945)	(2%)	No material variance.
Reimbursement of Developer Contributions	(2,654,846)	(2,668,701)	(13,855)	1%	Offsets developer contributions received.
Capital Expenses					
Land and Buildings	(5,641,682)	(1,473,614)	4,168,068	(74%)	Refer Note 2: Capital Expenditure for detail.
Plant, Furniture & Equipment	(1,720,585)	(1,711,665)	8,920	(1%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure - Roads	(4,522,093)	(2,922,511)	1,599,583	(35%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure Assets - Parks and Reserves	(2,017,876)	(1,696,541)	321,335	(16%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure Assets - Footpaths	(199,344)	(181,845)	17,499	(9%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure Assets - Drainage	(5,275,005)	(2,189,989)	3,085,016	(58%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure Assets - Street Lighting	(265,162)	(56,637)	208,525	(79%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure Assets - Bus Shelters	(15,397)	(15,397)	0	(0%)	Refer Note 2: Capital Expenditure for detail.
Infrastructure Assets - Car Parks	(23,441)	(23,442)	(1)	0%	Refer Note 2: Capital Expenditure for detail.
Financing					
Proceeds from New Debentures	2,268,000	0	(2,268,000)	(100%)	Cancellation of administration building refurbishment project resulting in no loan drawdown.
Self-Supporting Loan Principal	16,709	16,709	0	0%	
Transfer from Reserves	22,443,594	16,408,184	(6,035,410)	(27%)	Decrease in funds transferred from various DCA Reserves (\$5.1m), Asset Management Reserve (\$549k) and City Infrastructure Reserve (\$319k) due to the carry forward of funded capital projects. Reduction in funds transferred from the Restrictd Grants & Contributions Reserve (\$183k) related to carry forwards of both operating and capital projects. Partially offset by an increase to funds transferred from the Family Day Care Reserve \$71k to cover the waiver of Educator and Service levies for the Family Day Care and In-Home Care as a result of COVID-19.
Repayment of Debentures	(1,451,092)	(1,451,092)	(0)	0%	
Transfer to Reserves	(18,597,092)	(14,473,322)	4,123,770	(22%)	Decrease to developer contributions transferred to Reserve as a result of delayed DCA funded capital expenditure \$4.5m. Partially offset by an increase in transfers to the Restricted Grants and Contributions Reserve for carry forward projects (\$258k) and an increase in interest on term deposits transferred to Reserve (\$153k).

**CITY OF KWINANA
CAPITAL EXPENDITURE
2019 / 2020 BUDGET REVIEW**

Note 2: Capital Expenditure

Assets	Adopted Annual Budget	Current Budget	Budget Review 2019/20	Proposed Variance to Current Budget	Actual YTD as at 31/03/2020	Comment
	\$	\$	\$	\$	\$	
Buildings						
Administration Building & Civic Centre Refurbishment	2,268,000	2,268,000	65,854	2,202,146	65,854	Project paused, YTD expense funded from Muni, no loan drawdown.
Arts & Cultural Centre Upgrade	92,700	92,700	92,700	(0)	37,712	In progress.
Budden Way carpet replacement	8,800	2,568	2,568	(0)	2,568	Project complete.
Budden Way ceiling replacement	25,000	27,996	27,996	0	27,996	Project complete.
Building Upgrade CCTV - Administration Building	15,000	0	0	0	0	Project completed prior year.
Building Upgrades - Medina Centre - CCTV and lighting improvements	100,000	100,000	100,000	0	89,227	In progress.
Bright Futures Family Day Care - Kitchen Replacement	0	20,000	20,000	0	5,000	In progress.
DCA 9 - Local Sports Ground Clubroom - Honeywood Primary School Oval Pavilion	1,010,000	1,098,411	61,790	1,036,621	5,540	Project detailed design will carry forward to FY20/21, Reserve funded.
DCA 9 - Local Sports Ground Clubroom (Clubroom construction cost)	88,411	0	0	0	0	Project budget consolidated above.
District C Sporting Ground (Medina Oval Extension/Upgrade) - Changeroom Development	326,166	326,166	203,835	122,331	12,180	Works to be completed in May. Reserve and Grant funded.
District C Sporting Ground (Medina Oval Extension/Upgrade) - Masterplan	100,000	100,000	0	100,000	0	Project to carry forward to FY20/21, possibly later. Reserve funded.
Installation of water / energy monitoring equipment	9,000	9,000	7,023	1,977	0	In progress.
Kwinana Tennis Club Ablutions	15,000	17,914	17,916	(2)	17,916	Project complete.
Kwinana South VBFB Station Extensions - Meeting / Training Room, kitchen, office, store and ablutions	356,000	376,000	54,800	321,200	54,800	Project onhold subject to negotiations with DFES. Grant funded.
Kwinana South VBFB Station Upgrade	30,000	30,000	0	30,000	0	Project onhold subject to negotiations with DFES. Reserve funded.
Mandogalup VBFB Station Extensions - Ablutions	275,000	359,720	228,278	131,442	31,561	Project to carry forward to FY20/21. Claim 50% Grant this financial year.
Mandogalup VBFB Station Upgrade	25,000	25,000	25,000	0	0	Project to carry forward to FY20/21. Reserve funded.
Margaret Feilman Building - Leaking roof replacement	0	145,000	51,700	93,300	5,728	Project complete, awaiting outstanding invoices. Reserve funded.
Medina Hall Floor Replacement	0	51,407	51,407	0	51,407	Project complete.
Recquatic Centre - Stadium Re-roof	242,462	242,462	202,919	39,543	202,919	Project complete. Reserve funded.
Recquatic Centre - Creche roof repairs	0	0	20,000	(20,000)	0	Budget Review project brought forward from FY21.
Recquatic Front Counter - Automated Gates	90,000	90,000	0	90,000	0	Project to carry forward to FY20/21. Reserve funded.
Recquatic Pool Hall Window Tinting	14,935	9,400	9,400	0	9,400	Project complete.
Sloan Heritage Cottage - internal paint	7,210	7,210	6,530	680	6,530	Project complete.
Sloan Reserve ablutions - Renovation of existing toilet block to cater for DDA compliance	52,530	39,601	39,601	0	39,601	Project complete.
Sloan Cottage Electrical Work		12,929	12,929	0	0	Project complete with outstanding invoices.
Smirks Heritage Artefacts Shed	20,000	25,190	25,190	(0)	25,190	Project complete.
Wandi Resource Centre - Installation of a UV water filter for potable water supply	6,180	6,180	6,180	0	180	In progress.
Wellard Pavilion Solar Panels	15,000	15,000	10,298	4,702	0	In progress. Reserve funded.
Fiona Harris Pavilion Solar Panels	0	20,000	12,421	7,579	0	In progress. Reserve funded.
William Bertram Auto Door Conversion	10,300	10,300	8,750	1,550	8,750	Project complete.
Works Depot - new PA system	5,000	5,000	0	5,000	0	Project complete. Transferred to operating budget, <\$5,000.
Building Contingency	102,000	102,000	102,000	0	50,275	Reactive building works.
Recquatic Strip and Seal Stadium Flooring	0	6,528	6,528	0	6,528	Project complete.
Buildings Total	5,309,694	5,641,682	1,473,614	4,168,068	756,863	

**CITY OF KWINANA
CAPITAL EXPENDITURE
2019 / 2020 BUDGET REVIEW**

Note 2: Capital Expenditure

Assets	Adopted Annual Budget	Current Budget	Budget Review 2019/20	Proposed Variance to Current Budget	Actual YTD as at 31/03/2020	Comment
Plant, Furniture and Equipment						
Furniture and Equipment						
Design and Replacement of Mayoral Chains	8,000	11,500	11,500	0	960	In progress.
Library - Self Return Shelves	20,000	24,660	24,660	0	12,305	In progress.
Library - removal of library circulation desk	55,000	55,000	55,000	0	0	In progress.
Library - Self Check Touchscreen Computer & Workstation	7,000	7,000	7,046	(46)	0	Project complete.
Computing Equipment						
City Website Redevelopment	193,000	258,000	258,000	0	108,001	In progress.
Corporate Business System Renewal - Implementation	1,298,566	161,779	161,779	(0)	39,074	Project to carry forward to FY20/21. Reserve funded.
Computing Equipment - various purchases as per ICT / City Requirements	23,000	23,000	23,000	0	5,628	In progress.
Plant and Equipment						
Recquatic - Hydro pool cleaner replacement, upgrade to pool solar system heating	25,000	25,000	25,000	0	0	Quoting in progress.
Recquatic - Pool plant renewals	11,600	11,600	6,000	5,600	0	In progress. Reseve funded.
Recquatic - Scoreboard installation and replacement	10,000	0	0	0	0	Under capitalisation threshold.
Sound Level Meter for Environmental Health Team	12,000	20,641	20,680	(39)	0	In progress.
Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle	17,000	15,874	15,874	(0)	15,874	Purchase completed.
Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer	18,000	17,230	17,230	0	17,230	Purchase completed.
Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew	18,000	17,230	17,230	0	17,230	Purchase completed.
Plant Replacement - P325 1TLL524 Flat Top Trailer	18,000	17,230	17,230	0	17,230	Purchase completed.
Plant Replacement - P333 KWN1835 Signage Truck	120,000	136,020	136,020	0	136,020	Purchase completed.
Plant Replacement - Mitsubishi Canter Tip Truck	120,000	0	0	0	0	Cancelled - duplication of signage truck.
Plant Replacement - P534 Speed Trailer (Insurance Claim)	0	27,030	27,030	0	0	In progress.
Plant Replacement - P473 Piglet Mower - Environment	0	21,046	25,046	(4,000)	0	In progress.
Plant Purchase - 4.5T Plant Trailer	0	20,050	25,000	(4,950)	0	In progress.
Motor Vehicles						
Plant Replacement - P408 KWN1899	38,500	34,984	34,984	(0)	34,984	Purchase completed.
Plant Replacement - P409 KWN1896	54,000	47,576	47,576	0	47,576	Purchase completed.
Plant Replacement - P431 KWN1982	54,000	48,373	48,373	(0)	48,373	Purchase completed.
Plant Replacement - P434 KWN1981	54,000	48,284	48,284	0	48,284	Purchase completed.
Plant Replacement - P451 KWN2025	38,500	37,750	37,751	(1)	37,751	Purchase completed.
Plant Replacement - P452 KWN2023	38,500	36,993	36,993	0	36,993	Purchase completed.
Plant Replacement - P453 KWN1989	38,500	36,993	36,993	0	36,993	Purchase completed.
Plant Replacement - P429 KWN1956	45,000	42,913	42,913	0	42,913	Purchase completed.
Plant Replacement - P449 KWN2061	56,500	55,814	55,814	0	55,814	Purchase completed.
Plant Replacement - P450 KWN2063	56,500	55,784	55,784	(0)	55,784	Purchase completed.
Plant Replacement - P454 1EWO610	41,500	39,121	39,121	(0)	39,121	Purchase completed.
Plant Replacement - P456 KWN1986	35,500	33,374	33,374	(0)	33,374	Purchase completed.
Plant Replacement - P520 KWN2049	35,000	34,628	34,628	(0)	34,628	Purchase completed.
Plant Replacement - P458 KWN1991	36,500	34,330	34,329	2	34,329	Purchase completed.
Plant Replacement - P480 KWN2027	45,000	42,913	42,913	0	42,913	Purchase completed.
Plant Replacement - P486 KWN2067	42,000	42,000	36,338	5,662	36,338	Purchase completed.
Plant Replacement - P482 1GDA257	25,500	25,077	25,077	0	25,077	Purchase completed.
Plant Replacement - P491 1GCH843	25,500	25,341	25,341	(0)	25,341	Purchase completed.
Plant Replacement - P496 1GDR926	54,000	0	0	0	0	Disposal only - not being replaced.
Plant Replacement - P525 1GJN991 - Insurance Claim	0	54,514	54,514	(0)	54,514	Purchase completed.
Plant - NEW Facility Maintenance Vehicle P587	0	40,000	39,707	293	0	In progress.
Plant - NEW Facility Maintenance Vehicle P588	0	33,933	27,533	6,400	0	In progress.
Plant , Furniture and Equipment Total	2,788,666	1,720,585	1,711,665	8,920	1,140,650	

**CITY OF KWINANA
CAPITAL EXPENDITURE
2019 / 2020 BUDGET REVIEW**

Note 2: Capital Expenditure

Assets	Adopted Annual Budget	Current Budget	Budget Review 2019/20	Proposed Variance to Current Budget	Actual YTD as at 31/03/2020	Comment
Park and Reserves						
Bertram Street Tree Planting Program	110,000	110,000	110,000	0	10,000	Design completed - planting program to commence in May/June.
KIA Street Tree Planting Program	76,000	76,000	76,000	0	0	Design completed - planting program to commence in May/June.
Kwinana Loop Trail	80,000	80,000	80,000	0	0	In progress.
Parks for People Strategy - Upgrade of Harrison Park, Calista	81,000	81,000	81,000	0	7,364	Works estimated for May/June.
Parks for People Strategy - Upgrade of Morrill Park, Parmelia	81,000	81,000	81,000	0	7,364	Works estimated for May/June.
POS / Parks & Reserves Renewals - Bores	94,000	118,240	118,240	0	7,315	In progress.
POS / Parks & Reserves Renewals - Fencing, Gates & Bollards	73,200	73,200	75,027	(1,827)	45,014	In progress.
POS / Parks & Reserves Renewals - Infield Irrigation	222,200	197,960	197,960	0	13,581	In progress.
POS / Parks & Reserves Renewals - Wells Park Sports Shelter	8,858	8,858	8,858	0	258	In progress.
Ridley Green Disconnect Power and reconnect at Hewison Reserve for BBQ	14,000	14,000	8,837	5,163	8,837	Project complete.
Sporting Infrastructure - Wandl Playing Fields (Honeywood)	89,100	89,100	89,100	0	0	Project to carry forward to FY20/21. Reserve and Muni funded.
Streetscape Upgrade - Orelia Avenue	124,933	124,933	124,933	0	11,358	Works estimated for May/June.
Thomas Oval Lighting	495,000	495,000	495,000	(0)	4,133	Works estimated for May/June.
DCA 5 - Wandl Public Open Space	283,000	283,000	0	283,000	0	Project to carry forward to FY20/21. Reserve funded.
McWhirter Promenade and Johnson Rd Landscaping	0	185,585	150,585	35,000	0	Works estimated for May/June. Expect \$35k saving.
Parks and Reserves Total	1,832,291	2,017,876	1,696,541	321,335	115,225	
Roads						
Urban Road Grant Construction						
Gilmore Ave SB(1) MRRG - SB carriageway 380m north Runnymede Gate to 30m north Runnymede Gate	258,940	251,240	206,710	44,530	204,984	Project completed with outstanding line-marking invoices.
Gilmore Ave SB(2) MRRG - SB carriageway Runnymede Gate to 380m north Runnymede Gate	201,850	201,850	192,966	8,884	191,239	Project completed with outstanding line-marking invoices.
Gilmore Avenue SB(3) - MRRG - SB carriageway Suplhur Road to Chisholm Crescent	206,140	206,140	216,571	(10,431)	206,612	Project completed with outstanding line-marking invoices.
Gilmore Avenue SB(4) - MRRG - SB carriageway south of Thomas Road to south of Pengilly Drive	285,780	303,513	302,854	659	301,127	Project completed with outstanding line-marking invoices.
Anketell Road - MRRG - resurface Abercrombie to McLaughlin	410,300	410,300	370,408	39,892	367,068	Project completed with outstanding line-marking invoices.
Wellard Road Duplication Project MRRG / DCA Funded	880,125	985,923	112,671	873,252	112,671	Project to carry forward to FY20/21. Grant and Reserve funded.
Gilmore Ave Pedestrian Crossing - Black Spot Grant	0	248,000	66,134	181,866	0	Carry forward 80% of works and grant funding.
Roads to Recovery Grant Construction						
Gilmore Service Road D - R2R - road resurfacing, kerbing and footpath renewal from Leascham Way to Brownwell Crescent	330,177	330,177	318,794	11,383	253,804	Project completed with outstanding invoices.
Pace Road - R2R - road resurfacing, kebring, geometric improvements and drainage	275,000	0	0	0	0	Project postponed to 20/21 and funding reallocated to Budden Way.
Budden Way (Medina Ave to Atkinson Rd) R2R Resurfacing Works	0	275,000	282,580	(7,580)	279,780	Landscaping to commence in May 2020.
DCA Funded Construction						
DCA1 - Wellard Road Upgrade - Bertram Road to Millar Road	40,000	0	0	0	0	Budget consolidated to Wellard Road duplication project.
DCA5 - Lyon Road - Cassowary to Kenby (Satterleys)	437,250	437,250	0	437,250	0	Project to carry forward to FY20/21. Reserve funded.
DCA5- Lyon Road - Developer to complete	729,000	729,000	729,000	0	0	Developer to complete works.
Municipal Road Construction						
Traffic Management - Abingdon Crescent pedestrian crossing	15,000	15,000	14,097	903	14,097	Project complete.
Traffic Management - Breccia Parade speed calming	12,000	19,700	19,700	0	1,791	Rescheduled to April.
Traffic Management - Bronzite Lane	23,000	23,000	14,357	8,643	14,357	Project complete.
Traffic Management - Moombaki Avenue between Mangart Road and Price Parkway	31,000	31,000	20,543	10,457	20,543	Project complete.
Traffic Management - Anketell Road Resurface Mandogalup Road to McLaughlin Road	0	55,000	55,126	(126)	5,000	Project complete.
Roads Total	4,135,562	4,522,093	2,922,511	1,599,583	1,973,072	

**CITY OF KWINANA
CAPITAL EXPENDITURE
2019 / 2020 BUDGET REVIEW**

Note 2: Capital Expenditure

Assets	Adopted Annual Budget	Current Budget	Budget Review 2019/20	Proposed Variance to Current Budget	Actual YTD as at 31/03/2020	Comment
Street Lighting						
Street Lighting - New - Leath Road	223,000	223,000	14,475	208,525	14,475	Project to carry forward to FY20/21. Reserve funded.
Street Lighting - Upgrade - Reactive work street light requests during the year	28,000	28,000	28,000	0	12,005	Reactive street lighting.
Replacement of damaged streetlight on Gilmore Avenue		14,162	14,162	0	0	Insurance claim.
Street Lighting Total	251,000	265,162	56,637	208,525	26,480	
Bus Shelter Construction						
Bus Shelters	19,800	15,397	15,397	0	15,397	Project complete.
Bus Shelter Construction Total	19,800	15,397	15,397	0	15,397	
Footpath Construction						
Footpath -New- Clark Way - install new 1.5m concrete footpath and kerbing, 10% slab replacement, install 1 drainage pit	105,000	104,744	104,744	0	104,744	Project complete.
Footpath - New - Perham Crescent - install new 2m concrete path and adjust service lids as required	110,000	94,600	77,101	17,499	77,101	Project complete.
Footpath Construction Total	215,000	199,344	181,845	17,499	181,845	
Drainage Construction						
Drainage - New - Spinner Lane eliminate run off from verge into properties	200,000	200,000	196,362	3,638	38,763	Project complete, awaiting outstanding invoices. Reserve funded.
Drainage - Upgrade - Drainage Nets x3	53,750	48,627	48,627	0	48,627	Project completed.
DCA1 Stormwater Management (nutrient stripping basin)	457,833	0	0	0	0	Legal agreement in progress, carry forward to FY21. Reserve funded.
DCA2 Peel Sub N Drain - Lot 64 Woolcoat Road & Lot 379 Millar, 27 & 201 Mortimer Road	1,945,000	1,945,000	1,945,000	(0)	10,630	In progress. Developer to complete works.
DCA2 Peel Sub N1 Drain - Lot 378 & 90 Millar Road	334,000	334,000	0	334,000	0	Project to carry forward to FY20/21. Reserve funded.
DCA3 Peel Sub P Drain (Developer Aigle Royal)	1,430,453	1,430,453	0	1,430,453	0	Project to carry forward to FY20/21. Reserve funded.
DCA3 Peel Sub P1 Drain (Developer Aigle Royal)	1,316,925	1,316,925	0	1,316,925	0	Project to carry forward to FY20/21. Reserve funded.
Drainage Construction Total	5,737,961	5,275,005	2,189,989	3,085,016	98,020	
Car Park Construction						
Carpark - Peace Park (Parmelia Ave) disabled car parking bays	41,000	23,441	23,442	(1)	23,442	Project complete.
Car Park Construction Total	41,000	23,441	23,442	(1)	23,442	
Other Infrastructure						
Illuminated Street Sign	10,000	10,000	10,000	0	884	In progress.
Other Infrastructure Total	10,000	10,000	10,000	0	884	
Capital Expenditure Total	20,340,974	19,690,585	10,281,640	9,408,945	4,331,879	

CITY OF KWINANA
SCHEDULE OF GRANTS, SUBSIDIES AND CONTRIBUTIONS
2019 / 2020 BUDGET REVIEW

Note 3: Detailed listing of grants, subsidies and contributions.

Description	Original Budget	Current Budget	Budget Review 2019/20	Proposed Variance to Current Budget	YTD Actual	Comments
Operating Grants, Subsidies & Contributions						
Community Amenities						
PTA Bus Shelter Subsidy	7,000	7,000	7,000	-	-	
SMCC - KIC Coastcare in the KIA	10,000	10,000	10,000	-	10,000	
SMCC - BP Coastcare	10,000	10,000	10,000	-	10,000	
SMCC - Perth Region NRM Kleenheat Project	50,000	-	-	-	-	Not receiving, reduction in associated expenditure.
SMCC - Tronox Adopt a Beach	5,000	5,000	5,000	-	5,000	
SMCC - Suez/ProAlliance Adopt a Beach	5,000	5,000	5,000	-	5,000	
Alcoa - Challenger Beach Rehabilitation	20,000	-	-	-	-	Not receiving, reduction in associated expenditure.
Education and Welfare						
Banksia Park Operating Cost Contribution	346,320	345,950	346,320	370	259,740	
Family Daycare - Mainstream Childcare Benefit Subsidy	4,200,000	3,951,300	2,894,002	(1,057,298)	2,672,647	Reduced income offset by reduced expenditure.
Family Daycare - Subsidy Other	45,675	26,303	642,062	615,759	15,424	Business Continuity Subsidy in lieu of Childcare Benefit.
Family Daycare - Inclusion Subsidy Scheme	5,075	2,537	-	(2,537)	-	Reduced income offset by reduced expenditure.
In-Home Care - CCB Subsidy	1,522,500	1,376,778	574,452	(802,326)	540,973	Reduced income offset by reduced expenditure.
In-Home Care - Subsidy - Department of Communities	10,150	2,900	82,800	79,900	-	Business Continuity Subsidy in lieu of Childcare Benefit
Family Day Care Sustainability Grant	-	40,452	80,904	40,452	80,904	Grant received November & March.
NGALA My Time Program	10,658	10,608	11,060	452	8,420	
Operational Subsidy - Aboriginal Resource Worker	30,958	32,262	27,463	(4,799)	27,463	
Youth Social Justice Program	175,149	173,745	175,825	2,080	175,825	2019/20 Indexation letter received.
Youth Incentive Sponsorship - Lyrik	30,000	10,000	10,000	-	10,000	\$20k from Restricted Grants & Contributions Reserve - recieved FY19.
Skate Park Activation Grant	5,000	-	-	-	-	Unsuccessful sponsorship attraction, reduction in associated expenditure.
Good Spirit Learning Program Grant	20,000	20,000	-	(20,000)	-	Unsuccessful sponsorship attraction, reduction in associated expenditure.
Youth Wellbeing Benchmark Survey Grant	5,000	5,000	-	(5,000)	-	Unsuccessful sponsorship attraction, reduction in associated expenditure.
Stay on Your Feet Grant	-	3,230	3,230	-	3,230	
General Purpose Funding						
Local Government General Purpose Grant	737,676	421,538	421,538	(1)	316,154	Part received as income in FY19 (included in opening surplus).
Local Government General Purpose Grant - Roads	669,912	337,806	337,806	(1)	253,355	Part received as income in FY19 (included in opening surplus).
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	172,550	172,550	176,922	4,372	-	
Health						
Mosquito Management Contributions (CLAG)	10,150	10,150	10,915	765	10,723	
Department of Health - Larvicide	2,000	-	-	-	-	
Law Order & Public Safety						
Department Fire and Emergency Services - ESL	163,650	153,279	157,304	4,025	157,304	
Recreation & Culture						
Arts - Harmony & Reconciliation	5,000	5,000	-	(5,000)	-	Cancelled due to COVID-19.
Sponsorship - Big Concert	80,000	20,500	20,500	-	20,500	
Childrens Festival	35,000	35,000	31,000	(4,000)	15,000	
Youth Festival	50,000	-	-	-	-	Cancelled due to COVID-19.
Music in the Schools/Community	5,000	-	-	-	-	Unsuccessful sponsorship attraction.
Metro Every Club Funding	15,000	15,000	15,000	-	15,000	
Library Contributions & Donations	5,000	1,055	925	(130)	925	
Shared Use Agreements	101,320	101,374	107,281	5,907	85,839	
Recquatic Holiday Program DEDU payments	79,597	57,367	59,065	1,698	59,065	Child Care Benefit Contribution.
Volunteer Centre - Thank a Volunteer Event	1,500	1,500	-	(1,500)	-	Cancelled due to COVID-19.
Transport						
Main Roads Annual Direct Grant	189,478	189,478	189,478	-	189,478	
Main Roads Street Light Subsidy	5,000	5,000	5,000	-	-	
Main Roads Maintenance Contribution	130,000	131,944	131,944	(0)	66,944	
Total Operating Grants, Subsidies & Contributions	8,971,318	7,696,606	6,549,794	(1,146,812)	5,014,911	

CITY OF KWINANA
SCHEDULE OF GRANTS, SUBSIDIES AND CONTRIBUTIONS
2019 / 2020 BUDGET REVIEW

Note 3: Detailed listing of grants, subsidies and contributions.

Description	Original Budget	Current Budget	Budget Review 2019/20	Proposed Variance to Current Budget	YTD Actual	Comments
Non-Operating Grants, Subsidies & Contributions						
Community Amenities						
DCA 1 - Hard Infrastructure - Bertram	-	2,242,951	2,266,441	23,489	2,266,441	Timing of subdivisions is estimated.
DCA 2 - Hard Infrastructure - Wellard	3,900,636	3,545,168	1,945,000	(1,600,168)	-	Timing of subdivisions is estimated.
DCA 3 - Hard Infrastructure - Casuarina	2,747,378	2,747,378	-	(2,747,378)	-	Timing of subdivisions is estimated.
DCA 4 - Hard Infrastructure - Anketell	-	-	-	-	-	Timing of subdivisions is estimated.
DCA 5 - Hard Infrastructure - Wandii	1,012,000	1,148,145	879,000	(269,145)	150,000	Timing of subdivisions is estimated.
DCA 6 - Hard Infrastructure - Mandogalup	-	396,542	396,542	-	396,542	Timing of subdivisions is estimated.
DCA 7 - Hard Infrastructure - Mandogalup (west)	-	11,925	15,009	3,084	15,009	Timing of subdivisions is estimated.
DCA 9 - Soft Infrastructure - Wandii / Anketell	-	-	-	-	-	Timing of subdivisions is estimated.
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	-	-	-	-	Timing of subdivisions is estimated.
DCA 11 - Soft Infrastructure - Wellard East	-	-	-	-	-	Timing of subdivisions is estimated.
DCA 12 - Soft Infrastructure - Wellard West	-	505,464	625,268	119,804	625,268	Timing of subdivisions is estimated.
DCA 14 - Soft Infrastructure - Wellard / Leda	-	-	54,468	54,468	54,468	Timing of subdivisions is estimated.
DCA 15 - Soft Infrastructure - Townsite	355,000	72,287	95,288	23,001	95,288	Timing of subdivisions is estimated.
Economic Services						
Medina CCTV Grant	100,000	100,000	100,000	-	100,000	
Law, Order & Public Safety						
Department Fire and Emergency Services	356,000	356,000	54,800	(301,200)	-	Project carried forward to FY21.
Department Fire and Emergency Services	275,000	359,720	228,278	(131,442)	-	Balance carried forward to FY21.
Recreation & Culture						
Medina Oval Extension/Upgrade - Changeroom Development	66,666	66,666	72,160	5,494	-	
Department of Education - Wandii Playing Fields	25,500	-	-	-	-	From Restricted Grants & Contributions Reserve - recieved FY19.
Lotterywest - Kwinana Loop Trail	37,670	37,670	37,670	-	-	
Department of Infrastructure - Thomas Oval Lighting	150,000	150,000	150,000	-	-	
Department of Education contribution for Johnson Rd/McWhirter Promenade landscaping	-	185,585	185,585	-	185,585	
Transport						
Roads to Recovery - Gilmore Service Road	222,903	222,903	222,903	-	222,903	
Roads to Recovery - Pace Road	275,000	-	-	-	-	Funding reallocated from Pace Rd to Budden Way.
Roads to Recovery - Budden Way	-	275,000	275,000	-	275,000	Funding reallocated from Pace Rd to Budden Way.
State Road Grants - Anketell Road: resurface Abercrombie to McLaughlin	248,667	248,667	248,667	0	198,934	
State Road Grants - Gilmore Ave: SB carriageway north Runneymede Gate	156,933	156,933	156,933	-	125,546	
State Road Grants - Gilmore Ave: SB carriageway Runneymede Gate	122,333	122,333	122,333	-	97,866	
State Road Grants - Sulphur Rd to Chisholm Cr	124,933	124,933	124,933	-	99,946	
State Road Grants - SB carriageway: south of Thomas Rd to south Pengilly Dr.	173,200	172,660	172,660	0	138,560	Variance in YTD actual received.
State Road Grants - Wellard Rd duplication project	586,750	586,750	234,700	(352,050)	234,700	Project carried forward to FY21.
Main Roads - Black Spot Funding	-	165,334	66,134	(99,200)	66,134	Budget variation approved for total \$207k, partially received FY20.
Total Non-Operating Grants, Subsidies & Contributions	10,936,569	14,001,014	8,729,772	(5,271,242)	5,348,190	

**CITY OF KWINANA
CASH BACKED RESERVES
2019 / 2020 BUDGET REVIEW**

Note 4: Reserves

Reserve	Adopted Budget				2019 / 2020 Forecast					Variance Closing Balance Original vs Revised Budget	Actual as at 31 March 2020				
	Opening Balance	Transfers In (incl Interest)	Transfers Out	Original Closing Balance	Opening Balance	Transfers In	Interest Earned	Transfers Out	Revised Closing Balance		Opening Balance	Actual Transfers In	Interest Earned	Transfers Out	YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Municipal Reserves															
Aged Persons Units Reserve	721,244	176,770	(190,000)	708,014	807,624	194,479	13,319	(231,686)	783,735	75,721	807,624	0	9,912	0	817,536
Banksia Park Reserve	120,249	21,268	(90,000)	51,517	190,418	0	2,759	(110,245)	82,933	31,416	190,418	0	2,122	0	192,540
Asset Management Reserve	637,921	5,028,582	(1,952,609)	3,713,894	762,988	5,909,463	188,422	(1,717,313)	5,143,560	1,429,666	762,988	4,729,426	117,946	(851,411)	4,758,950
Plant & Equipment Replacement Reserve	588,784	514,020	(812,600)	290,204	579,628	596,299	11,051	(764,004)	422,974	132,770	579,628	520,379	8,551	(688,797)	419,761
City Assist Initiative Reserve	15,083	194	(15,000)	277	0	0	0	0	0	(277)	0	0	0	0	0
City Infrastructure Reserve	0	1,547,468	(930,511)	616,957	0	1,566,924	19,415	(611,323)	975,017	358,060	0	1,566,924	14,136	(267,336)	1,313,724
Future Community Infrastructure Reserve	1,032,565	0	(1,032,565)	0	1,067,201	0	0	(1,067,201)	0	0	1,067,201	0	0	(1,067,201)	0
Infrastructure Reserve	345,032	198	(345,230)	0	348,075	0	1,648	(349,723)	0	0	348,075	0	1,648	(349,723)	0
Contiguous Local Authorities Group Reserve	278,100	13,862	(29,000)	262,962	275,223	10,915	4,805	(27,942)	263,001	39	275,223	10,723	3,595	(28,780)	260,761
Community Services & Emergency Relief Reserve	88,063	1,134	0	89,197	88,835	0	1,533	0	90,368	1,171	88,835	0	1,143	0	89,978
Employee Leave Reserve	3,729,783	0	(2,119,426)	1,610,357	4,033,993	0	0	(2,119,426)	1,914,567	304,210	4,033,993	0	0	(2,119,426)	1,914,567
Employee Vacancy Reserve	0	0	0	0	0	500,000	0	0	500,000	500,000	0	0	0	0	0
Family Day Care Reserve	1,400,660	18,036	(246,171)	1,172,525	1,489,179	0	19,906	(353,224)	1,155,862	(16,663)	1,489,179	0	12,319	(5,000)	1,496,499
Golf Course Cottage Reserve	28,635	369	0	29,004	28,887	0	508	0	29,395	391	28,887	0	382	0	29,269
Golf Club Maintenance Reserve	0	0	0	0	0	8,842	0	0	8,842	8,842	0	0	0	0	0
Information Technology Reserve	2,145,970	27,633	(974,433)	1,199,170	2,068,659	957,987	31,733	(161,780)	2,896,599	1,697,429	2,068,659	0	23,548	(39,074)	2,053,134
Refuse Reserve	8,928,629	0	(3,242,000)	5,686,629	8,844,888	0	0	(3,242,000)	5,602,888	(83,741)	8,844,888	0	0	(3,200,000)	5,644,888
Renewable Energy Efficiency Reserve	60,058	773	(25,000)	35,831	53,983	8,025	829	(28,582)	34,255	(1,576)	53,983	8,025	513	0	62,521
Restricted Grants & Contributions Reserve	1,573,326	0	(1,530,326)	43,000	3,170,082	279,057	0	(2,852,580)	596,559	553,559	3,170,082	0	0	(2,145,819)	1,024,263
Settlement Agreement Reserve	163,440	2,105	0	165,545	164,874	0	2,897	0	167,771	2,226	164,874	0	2,178	0	167,052
Workers Compensation Reserve	138,404	1,782	0	140,186	141,443	0	2,485	0	143,928	3,742	141,443	0	1,869	0	143,311
Sub-Total Municipal Reserves	21,995,946	7,354,194	(13,534,871)	15,815,269	24,115,981	10,031,991	301,310	(13,637,029)	20,812,253	4,996,984	24,115,981	6,835,477	199,862	(10,762,566)	20,388,753
Developer Contribution Reserves															
DCA 1 - Hard Infrastructure - Bertram	2,131,883	32,766	(695,753)	1,468,896	228,688	389,495	11,672	(4,545)	625,311	(843,585)	228,688	403,350	8,723	0	640,762
DCA 2 - Hard Infrastructure - Wellard	2,574,546	3,940,205	(2,279,000)	4,235,751	2,435,413	1,945,000	39,985	(1,945,000)	2,475,398	(1,760,353)	2,435,413	0	28,643	0	2,464,056
DCA 3 - Hard Infrastructure - Casuarina	0	2,747,378	(2,747,378)	0	0	0	0	0	0	0	0	0	0	0	0
DCA 4 - Hard Infrastructure - Anketell	633,006	9,729	0	642,735	533,009	0	7,125	0	540,134	(102,601)	533,009	0	4,409	0	537,418
DCA 5 - Hard Infrastructure - Wandii	1,232,061	1,030,936	(1,453,795)	809,202	1,073,049	87,244	15,755	(733,545)	442,503	(366,699)	1,073,049	(641,756)	13,680	0	444,973
DCA 6 - Hard Infrastructure - Mandogalup	0	0	0	0	0	396,542	1,439	0	397,981	397,981	0	396,542	0	0	396,542
DCA 7 - Hard Infrastructure - Wellard West/Bertram	23,918	368	0	24,286	2,988	15,009	168	0	18,165	(6,121)	2,988	15,009	85	0	18,082
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	471,270	0	6,300	0	477,570	477,570	471,270	0	3,899	0	475,169
DCA 9 - Soft Infrastructure - Wandii/Anketell	11,770,673	180,905	(1,004,445)	10,947,133	11,762,971	0	200,971	(60,795)	11,903,147	956,014	11,762,971	0	146,157	0	11,909,127
DCA 10 - Soft Infrastructure - Casuarina/Anketell	233,191	3,584	(4,545)	232,230	225,488	0	3,872	(4,545)	224,815	(7,415)	225,488	0	2,671	0	228,159
DCA 11 - Soft Infrastructure - Wellard East	5,642,461	86,721	(4,545)	5,724,637	6,079,450	0	98,606	(4,545)	6,173,510	448,873	6,079,450	0	70,300	0	6,149,750
DCA 12 - Soft Infrastructure - Wellard West	7,206,957	110,766	(4,545)	7,313,178	7,741,470	625,268	126,961	(4,545)	8,489,154	1,175,976	7,741,470	505,464	90,504	0	8,337,439
DCA 13 - Soft Infrastructure - Bertram	291,237	4,476	(4,545)	291,168	283,533	0	4,863	(4,545)	283,851	(7,317)	283,533	0	3,352	0	286,885
DCA 14 - Soft Infrastructure - Wellard/Leda	622,193	9,563	(16,045)	615,711	614,490	54,468	10,799	(4,545)	675,213	59,502	614,490	54,468	7,239	0	676,197
DCA 15 - Soft Infrastructure - City Site	170,270	357,617	(16,045)	511,842	162,567	95,288	3,191	(4,545)	256,500	(255,342)	162,567	74,577	1,932	0	239,076
Sub-Total Developer Contribution Reserves	32,532,396	8,515,014	(8,230,641)	32,816,769	31,614,386	3,608,315	531,707	(2,771,155)	32,983,252	166,483	31,614,386	807,656	381,594	0	32,803,635
Total Reserves	54,528,342	15,869,208	(21,765,512)	48,632,038	55,730,366	13,640,306	833,016	(16,408,184)	53,795,504	5,163,466	55,730,366	7,643,133	581,455	(10,762,566)	53,192,388

**CITY OF KWINANA
DISPOSAL OF ASSETS
2019 / 2020 BUDGET REVIEW**

Note 5: Disposal of Assets

Asset Description	Adopted Budget				Forecast				Actual as at 31 March 2020			
	Net Book				Net Book				Net Book			
	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Motor Vehicles												
Plant Replacement - P408 KWN1899	20,000	10,500		(9,500)	22,000	19,827		(2,173)	22,000	19,827		(2,173)
Plant Replacement - P409 KWN1896	18,750	12,500		(6,250)	20,000	16,418		(3,582)	20,000	16,418		(3,582)
Plant Replacement - P429 KWN1956	19,777	13,500		(6,277)	20,000	15,055		(4,945)	20,000	15,055		(4,945)
Plant Replacement - P431 KWN1982	26,610	14,000		(12,610)	26,610	14,000		(12,610)				
Plant Replacement - P434 KWN1981	26,610	13,500		(13,110)	28,000	20,282		(7,718)	28,000	20,282		(7,718)
Plant Replacement - P449 KWN2061	10,961	16,500	5,539		9,866	16,873	7,007		9,866	16,873	7,007	
K9 Kube Dog Catcher System - attached to KWN2061					23,757	0		(23,757)	23,757	0		(23,757)
Plant Replacement - P450 KWN2063	15,997	22,500	6,503		13,089	21,873	8,784		13,089	21,873	8,784	
Plant Replacement - P451 KWN2025	12,058	16,000	3,942		11,879	20,509	8,630		11,879	20,509	8,630	
Plant Replacement - P452 KWN2023	21,554	16,500		(5,054)	22,000	19,145		(2,855)	22,000	19,145		(2,855)
Plant Replacement - P453 KWN1989	23,666	18,000		(5,666)	24,203	21,873		(2,330)	24,203	21,873		(2,330)
Plant Replacement - P454 1EWO610	24,291	17,500		(6,791)	23,390	18,918		(4,472)	23,390	18,918		(4,472)
Plant Replacement - P456 KWN1986	24,291	15,500		(8,791)								
Plant Replacement - P458 KWN1991	26,443	17,500		(8,943)	26,802	21,191		(5,611)	26,802	21,191		(5,611)
Plant Replacement - P480 KWN2027	12,610	16,000	3,390		10,318	18,691	8,372		10,318	18,691	8,372	
Plant Replacement - P482 1GDA257	9,550	10,000	450		9,088	11,496	2,408		9,088	11,496	2,408	
Plant Replacement - P486 KWN2067	14,329	17,500	3,171		11,996	25,055	13,059		11,996	25,055	13,059	
Plant Replacement - P491 1GCH843	11,784	14,000	2,216		11,175	13,964	2,789		11,175	13,964	2,789	
Plant Replacement - P496 1GDR926	15,848	21,500	5,652		16,178	25,282	9,104		16,178	25,282	9,104	
Plant Replacement - P520 KWN2049	19,545	19,500		(45)	19,264	25,509	6,245		19,264	25,509	6,245	
Plant & Equipment												
Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Trailer	0	10,000	10,000		0	5,000	5,000					
Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle	0	1,000	1,000		0	1,000	1,000					
Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer	1,000	2,000	1,000		1,000	5,285	4,285		1,000	5,285	4,285	
Plant Replacement - P323 1 TLN489 Mowing Trailer Industrial Crew	2,284	2,000		(284)	2,548	5,285	2,736		2,548	5,285	2,736	
Plant Replacement - P325 1 TLL524 Flat Top Trailer	2,390	2,000		(390)	2,596	5,285	2,688		2,596	5,285	2,688	
Plant Replacement - P333 KWN1835 Signage Truck	28,250	15,000		(13,250)	27,850	8,511		(19,340)	27,850	8,511		(19,340)
Plant Replacement - P530 1GJU179 Toro Ground Master Ride On Mower	2,482	0		(2,482)	2,482	0		(2,482)				
Plant Replacement - P532 1GJU178 Toro Ground Master Mower	2,482	0		(2,482)	2,482	0		(2,482)				
Plant Replacement - P324 KWN1833 Hino 300 Series 816 Crew Cab (did not sell in 2018/19)	0	0			32,993	20,379		(12,614)	32,993	20,379		(12,614)
Plant Replacement - P457 1EXX509 Holden Commodore Sedan (not being replaced)	0	0			8,616	12,600	3,984					
Plant Replacement - P473 Piglet Mower - Environment	0	0			2,900	4,000	1,100					
Tfr of Bulk Water Truck P62 (Isuzu FTR 900 - KNW631) to Mandogalup Volunteer Bushfire Brigade	0	0										
Plant Disposal Only - P476 KWN2043 - Isuzu FV 165-260 LWB Truck	0	0			142,289	120,000		(22,289)				
Plant Disposal Only - P252 KWN1761	0	0			55,556	65,000	9,444					
Speed Alert Trailer - written off	0	0			19,566	26,530	6,964			26,530		
Footpath Grinder - Edco with Honda x720	0	0			800	420		(380)	800	420		(380)
Trailer Boxtop 10x5 Heavy Duty with brakes	0	0			1,131	656		(475)	1,131	656		(475)
P513 1GIW674 Vehicle Written off	0	0			21,289	38,320	17,031					
	393,562	334,500	42,863	(101,926)	673,713	664,230	120,630	(130,113)	391,924	404,310	76,107	(90,250)
Net Profit/(Loss)				(59,063)				(9,483)				(14,144)

**CITY OF KWINANA
INFORMATION ON BORROWINGS
2019 / 2020 BUDGET REVIEW**

Note 6: Borrowings

Particulars	New Loans			Principal Repayments		Principal Outstanding 30 June 2020		Interest Repayments	
	Opening Balance 1 July 2019	Original Budget	Revised Budget	Original Budget	Revised Budget	Original Budget	Revised Budget	Original Budget	Revised Budget
		\$		\$	\$	\$	\$	\$	\$
Governance									
Loan 99 - Administration Office Renovations	671,799	0	0	95,471	95,471	576,328	576,328	45,130	45,130
Loan 107 - Administration / Chambers Building Refurbishment	0	2,268,000	0	0	0	2,268,000	0	0	0
Education & Welfare									
Loan 96 - Youth Specific Space	122,474	0	0	27,312	27,312	95,162	95,162	9,555	9,556
Loan 100 - Youth Specific Space	1,398,797	0	0	128,303	128,303	1,270,494	1,270,494	73,138	73,138
			0						
Recreation and Culture			0						
Loan 94 - Wellard Sports Pavilion	158,337	0	0	49,501	49,501	108,836	108,836	10,406	10,405
Loan 95 - Orelia Oval Pavilion	293,938	0	0	65,549	65,549	228,389	228,390	22,933	22,932
Loan 97 - Orelia Oval Pavilion Extension	1,486,494	0	0	211,250	211,250	1,275,244	1,275,244	99,859	99,859
Loan 102 - Library & Resource Centre	7,421,567	0	0	601,391	601,391	6,820,176	6,820,176	379,164	379,164
Loan 104 - Recquatic Refurbishment	3,350,000	0	0	0	0	3,350,000	3,350,000	159,190	159,190
Loan 105 - Bertram Community Centre	1,296,840	0	0	27,568	27,568	1,269,272	1,269,272	50,846	50,847
Loan 106 - Destination Park - Calista	1,420,420	0	0	99,153	99,153	1,321,267	1,321,267	53,613	53,612
Transport									
Loan 98 - Streetscape Beautification	906,930	0	0	128,886	128,886	778,044	778,044	60,927	60,926
Loan 101 - City Centre Redevelopment	2,500,000	0	0	0	0	2,500,000	2,500,000	79,298	79,298
Self Supporting Loans									
Recreation and Culture									
Loan 103B - Golf Club Refurbishment	266,682	0	0	16,709	16,709	249,973	249,973	10,551	10,552
	21,294,278	2,268,000	0	1,451,093	1,451,092	22,111,185	19,843,186	1,054,610	1,054,608

18.2 Accounts for payment for the month ended 30 April 2020

DECLARATION OF INTEREST:

Mayor Carol Adams declared an impartiality interest due to one of the payments being made to her husband's employer, Kwinana Industries Council.

SUMMARY:

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 30 April 2020, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the list of accounts, totalling \$4,829,739.42, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 April 2020, as contained within Attachment A.
2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 30 April 2020, as contained within Attachment B.

DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$ 43,837.58
Cheque Payments #201004 to #201005	\$ 466.35
EFT Payments #4021 to #4034	\$ 3,652,677.45
Payroll Payments 05/04/20 and 19/04/20	\$ 1,132,758.04
Total Attachment A	\$ 4,829,739.42

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 30 April 2020. This amount is included within the total payments, listed above.

18.2 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 APRIL 2020**LEGAL/POLICY IMPLICATIONS:**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
and
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications that have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications that have been identified as a result of this report or recommendation.

18.2 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 APRIL 2020

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications that have been identified as a result of this report or recommendation.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not accept the payments
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce – mitigate risk
Response to risk treatment required/in place	Officers provide a full detailed listing of payments made in a timely manner
Rating (after treatment)	Low

18.2 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 30 APRIL 2020

COUNCIL DECISION

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MOVED CR P FEASEY

SECONDED CR M ROWSE

That Council:

1. **Accepts the list of accounts, totalling \$4,829,739.42, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 April 2020, as contained within Attachment A.**
2. **Accepts the detailed transaction listing of credit card expenditure paid for the period ended 30 April 2020, as contained within Attachment B.**

**CARRIED
8/0**

Payment Listing

Payments made between
01/04/2020 to 30/04/2020



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Automatic Deductions								
40163	02/04/2020	Go Go On-Hold Pty Ltd	198.00	INV	02/04/2020	00040163	On hold phone message system April 2020	198.00
1842479	21/04/2020	Caltex Australia Petroleum Pty Ltd	6,651.82	INV	21/04/2020	0301842479	Fleet fuel 010320 to 310320	6,651.82
20420	03/04/2020	Commonwealth Bank	6,085.53	INV	03/04/2020	020420D	Credit card Director City Infrastructure to 020420	6,085.53
20420	03/04/2020	Commonwealth Bank	770.50	INV	03/04/2020	020420A	Credit card Functions Officer to 020420	770.50
20420	03/04/2020	Commonwealth Bank	674.29	INV	03/04/2020	020420B	Credit card Director City Regulation to 020420	674.29
20420	03/04/2020	Commonwealth Bank	2,680.77	INV	03/04/2020	020420C	Credit card Manager Corporate Communications to 020420	2,680.77
20420	03/04/2020	Commonwealth Bank	384.00	INV	03/04/2020	020420E	Credit card Director City Business to 020420	384.00
20420	03/04/2020	Commonwealth Bank	957.18	INV	03/04/2020	020420F	Credit card Director City Engagement to 020420	957.18
20420	03/04/2020	Commonwealth Bank	4,068.85	INV	03/04/2020	020420G	Credit card Manager Human Resources to 020420	4,068.85
11021944	21/04/2020	BP Australia Pty Ltd	15,690.59	INV	21/04/2020	11021944	Fleet Fuel 010320 to 310320	15,690.59
11874395	08/04/2020	iinet Technologies Pty Ltd	589.93	INV	08/04/2020	118743953	Monthly internet charges April 2020	589.93
1482529	20/04/2020	Windcave Pty Ltd	55.00	INV	20/04/2020	1482529	Monthly service fees March 2020	55.00
25496819	04/04/2020	Fines Enforcement Registry	1,190.00	INV	04/04/2020	25496819	Lodgement fee for registering unpaid infringements	1,190.00
25657314	06/04/2020	Fines Enforcement Registry	770.00	INV	06/04/2020	25657314	Lodgement fee for unpaid infringements	770.00
25669503	09/04/2020	Fines Enforcement Registry	70.00	INV	09/04/2020	25669503	Lodgement fee for unpaid infringements	70.00
25714093	20/04/2020	Fines Enforcement Registry	840.00	INV	20/04/2020	25714093	Lodgement fee for unpaid infringements	840.00
25720867	20/04/2020	Fines Enforcement Registry	210.00	INV	20/04/2020	25720867	Lodgement fee for unpaid infringements	210.00
25747271	27/04/2020	Fines Enforcement Registry	490.00	INV	27/04/2020	25747271	Lodgement fee for unpaid infringement	490.00
53	21/04/2020	Wright Express Australia Pty Ltd	1,361.14	INV	21/04/2020	53	Fleet fuel 010320 to 310320	1,361.14
0	03/04/2020	TPG Internet Pty Ltd	49.99	INV	03/04/2020	I230346820	Kwinana South Station internet connection	49.99
0	03/04/2020	TPG Internet Pty Ltd	49.99	INV	03/04/2020	I230347981	Mandogalup Station internet connection	49.99
Total Automatic Deductions			-43,837.58					

Payment Listing

Payments made between
01/04/2020 to 30/04/2020



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Cheques								
201004	01/04/2020	City Of Kwinana - Pay Cash	93.00	INV	31/03/2020	200320 - Library	Petty cash recoup to 200320 Library	93.00
201005	21/04/2020	City Of Kwinana - Pay Cash	373.35	INV	21/04/2020	140420 - Library	Petty cash recoup to 140420 Library	125.50
				INV	21/04/2020	200420 - Admin	Petty cash recoup to 200420 Admin	247.85
Total Cheques			-466.35					
EFT								
4021	02/04/2020	EFT TRANSFER: - 02/04/2020	396,004.36					
4021.10071-01		Tamsin Stone	139.00	INV	30/03/2020	270320	Refund for cancellation of The Patio hire	39.00
				RFD	30/03/2020	1647229	Refund bond The Patio	100.00
4021.10172-01		BP Society of WA Inc	244.25	INV	31/03/2020	31March20	Cancelled hire of Wisteria Room 270520	44.25
				RFD	31/03/2020	1640253	Bond refund Wisteria Room	200.00
4021.10216-01		Powerlyt	885.50	INV	30/03/2020	INV2142	Revised design and resubmission to Western Power	885.50
4021.10295-01		Tutt Bryant Hire Pty Ltd	944.68	INV	30/03/2020	5065813	Hire of smooth drum roller	944.68
4021.10373-01		Green Willows Industrial Cleaning a	400.00	INV	31/03/2020	9-30/03/20	Retirement Village clubhouse and office cleaning	200.00
				INV	31/03/2020	8-23/03/20	Retirement Village clubhouse and office cleaning	200.00
4021.10649-01		Alex Krsnik	21,568.87	INV	30/03/2020	SQ200083	Landscape maintenance Hope Valley Road March 20	711.92
				INV	30/03/2020	SQ200080	Litter pick up Dalrymple Drive Leda	99.00
				INV	30/03/2020	SQ200081	Litter pickup Chalk Hill Road	99.00
				INV	30/03/2020	SQ200082	Litter pickup and maintenance Runnymede Gate	220.00
				INV	30/03/2020	SQ200079	Litter pickup and removal of branches Wellard Rd	220.00
				INV	30/03/2020	SQ200084	City Centre litter collection March 20	4,006.04
				INV	30/03/2020	SQ200085	Rural roads litter collection March 20	9,120.39
				INV	30/03/2020	SQ200086	Litter collection in urban areas March 20	7,092.52
4021.1072-01		Paint Industries	1,005.71	INV	30/03/2020	61501	2 x Graffiti remover	907.50
				INV	30/03/2020	61502	Ultra colour x 300gm	98.21
4021.10739-01		Rockingham Toyota	341.53	INV	30/03/2020	JC23014357	Gear box repairs 1CRB723	341.53

Payment Listing

Payments made between
01/04/2020 to 30/04/2020



<u>Chg/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
4021.10776-01		Tehillah Praise Church	84.08	INV	17/12/2019	12thDecember2019	Refund cancelled room hire 221219	84.08
4021.10849-01		Margaret Rodriguez	1,200.00	INV	31/03/2020	12.0	Rates refund	1,200.00
4021.10967-01		John Thomas Harrison	28.88	INV	31/03/2020	31March20	Banksia Park maintenance fee refund 18/19	28.88
4021.10994-01		Orbit Fitness	387.94	INV	30/03/2020	WC165822	Repair key pad thumb control speed	387.94
4021.11-01		ABA Automatic Gates	669.94	INV	31/03/2020	IN086550	Supply 10 x AKTX2 Airkey transmitters	669.94
4021.11243-01		GPC Asia Pacific Pty Ltd	660.55	INV	31/03/2020	1380025942	Various spark plugs for plant and equipment	660.55
4021.11366-01		Outback Handyman	132.00	INV	31/03/2020	2541	Repair front door frame U26 Callistemon Court	66.00
				INV	31/03/2020	2542	Repair laundry door handles Unit 25 Banksia Park	66.00
4021.11478-01		Turf Care WA Pty Ltd	22,863.26	INV	30/03/2020	00100982	Supply and apply wetting agent to various ovals	22,863.26
4021.11557-01		Travis Hayto Photography	481.25	INV	30/03/2020	00001591	Cancellation fee for Live Music event 210320	481.25
4021.1178-01		Holcim (Australia) Pty Ltd	712.36	INV	30/03/2020	9406827811	0.8 M3 concrete Summerton Road Medina	376.20
				INV	30/03/2020	9406823242	Supply 0.8m3 concrete for Chisham Avenue	336.16
4021.11789-01		DNR Contracting Pty Ltd	5,466.12	INV	31/03/2020	1207	Gilmore Avenue service road kerbing works	5,466.12
4021.11942-01		Ecoscope (Australia) Pty Ltd	1,041.70	INV	30/03/2020	1000683	Landscape design for Wellard Road	1,041.70
4021.11995-01		Julia Kay Wallis	911.62	INV	30/03/2020	20019-2020-001	Oral history interviewing and recording services	452.50
				INV	31/03/2020	2019-2020-002	Oral history interviewing and recording services	459.12
4021.11996-01		Biffa Mini Bins	310.00	INV	31/03/2020	157	Supply skip bin to U1 Callistemon Court	310.00
4021.12073-01		Executive Compass	1,430.00	INV	30/03/2020	INV-370	Kwinana City Centre Attraction Feasibility	1,430.00
4021.12080-01		Mervyn Michael Hills & Wendy Hills	717.51	INV	31/03/2020	12.0	Rates refund	717.51
4021.12117-01		Manawa Mai Tawhiti Cultural Group	300.00	INV	10/03/2020	2361.1	Bond refund Wellard Pavilion	300.00
4021.12153-01		Kevin Slater & Patricia Maureen Sl	641.99	INV	31/03/2020	12.0	Rates refund	641.99
4021.12163-01		Compass Group (Australia) Pty Ltd	154.00	INV	31/03/2020	Refund	Health licence differential BP Refinery Canteen	154.00
4021.12164-01		Medina in the 50's Through The Eyes	1,500.00	INV	31/03/2020	Z1755058	Medina in the 50s Through the Eyes of Children book	1,500.00

Payment Listing

Payments made between
01/04/2020 to 30/04/2020



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
4021.12165-01		Julia Tanyaradzwa Gusha	2,385.35	INV	30/03/2020	27March20	Cancellation of hire Ken Jackman Hall 250420	385.35
				RFD	30/03/2020	1623023	Refund bond Ken Jackman Hall	2,000.00
4021.12166-01		Alexandria McLeod	384.60	INV	30/03/2020	25March20	Cancellation of hire Fiona Harris Pavilion	84.60
				RFD	30/03/2020	1655034	Refund bond Fiona Harris Pavilion	300.00
4021.12167-01		Cindel Johns	139.00	INV	30/03/2020	26March20	Refund hire of The Patio	39.00
				RFD	30/03/2020	1631946	Refund bond The Patio	100.00
4021.12168-01		Parmelia Congregation of Jehovah's	1,192.50	INV	30/03/2020	26March20	Cancellation of hire of Ken Jackman Hall 070420	192.50
				RFD	30/03/2020	1649158	Refund bond Ken Jackman Hall	1,000.00
4021.12169-01		Kim Durbin-Brims	139.00	INV	30/03/2020	26March20	Cancellation of hire of The Patio 290320	39.00
				RFD	30/03/2020	1629777	Refund bond The Patio	100.00
4021.12170-01		Amanda Katie Bray	139.00	INV	30/03/2020	26March20	Cancellation of hire of The Patio 130420	39.00
				RFD	30/03/2020	1638403	Refund bond The Patio	100.00
4021.12171-01		Tia Ursula Burton	139.00	INV	30/03/2020	25March20	Cancellation of hire of The Patio 280320	39.00
				RFD	30/03/2020	1612913	Refund bond The Patio	100.00
4021.12172-01		Imogen Kingswood	139.00	INV	30/03/2020	25March20	Cancellation of hire of The Patio 030520	39.00
				RFD	30/03/2020	1649159	Refund bond The Patio	100.00
4021.12173-01		Nafeesa Fredericks	139.00	INV	30/03/2020	26March20	Cancellation of hire of The Patio 130420	39.00
				RFD	30/03/2020	1637976	Refund bond The Patio	100.00
4021.12174-01		Rhys Merritt	139.00	INV	30/03/2020	26March20	Cancellation of hire of The Patio 290320	39.00
				RFD	30/03/2020	1615252	Refund bond The Patio	100.00
4021.12175-01		Natcha Thiangthae	150.00	INV	30/03/2020	24March20	Refund of dog registration	150.00
4021.12176-01		Aidan Wesley Davies	139.00	INV	30/03/2020	270320	Refund for cancellation of The Patio hire	39.00
				RFD	30/03/2020	1615462	Refund bond The Patio	100.00
4021.12177-01		Tongan Wesleyan Methodist Peace Lake	2,335.50	INV	30/03/2020	270320	Refund for cancellation of Ken Jackman hire	335.50
				RFD	30/03/2020	1641214	Refund bond John Wellard	2,000.00
4021.12178-01		Nicholas Simon Smith	178.00	INV	30/03/2020	270320	Refund for cancellation of The Patio hire	78.00
				RFD	30/03/2020	1588856	Refund bond The Patio	100.00
4021.12179-01		Sarah Macdonald	139.00	INV	30/03/2020	270320	Refund for cancellation of The Patio hire	39.00
				RFD	30/03/2020	1613166	Refund bond The Patio	100.00

Payment Listing

Payments made between
01/04/2020 to 30/04/2020



<u>Chg/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
4021.12180-01		Pinky Paragas Columbino	352.00	INV	30/03/2020	300320	Refund for cancellation Ken Jackman Hall hire	352.00
4021.12181-01		The Jungle Body with Margs	335.25	INV	30/03/2020	230320	Refund for cancellation Medina Hall hire	35.25
				RFD	30/03/2020	1638180	Refund bond Medina Hall	300.00
4021.12182-01		Rufino Selmo	214.40	INV	30/03/2020	300320	Refund for cancellation Medina Hall hire	214.40
4021.12183-01		Nicole Sandiford	139.00	INV	30/03/2020	300320	Refund for cancellation The Patio hire	39.00
				RFD	30/03/2020	1649159	Refund bond The Patio	100.00
4021.12185-01		Janelle Sue McBain	431.63	INV	31/03/2020	12.0	Rates refund	431.63
4021.12186-01		Gloria Marie O'Dowd	833.91	INV	31/03/2020	12.0	Rates refund	833.91
4021.12187-01		Tristyn Bray	139.00	INV	31/03/2020	31March20	Cancelled hire of The Patio 260420	39.00
				RFD	31/03/2020	1629515	Refund bond The Patio	100.00
4021.12188-01		Jacinda Wilson	139.00	INV	31/03/2020	31March20	Cancelled hire of The Patio 260420	39.00
				RFD	31/03/2020	1638403	Refund bond The Patio	100.00
4021.12189-01		Marcelo Correa Kappes	139.00	INV	31/03/2020	27March20	Cancellation of hire of The Patio 050420	39.00
				RFD	31/03/2020	1629547	Refund bond The Patio	100.00
4021.1276-01		Satellite Security Services	150.00	INV	26/03/2020	IV007862	William Bertram alarm investigation/repairs	150.00
4021.1423-01		Telstra	45.25	INV	31/03/2020	0335568200Mar20	Banksia Park clubhouse to 090320	45.25
4021.1474-01		Toll Transport Pty Ltd	43.02	INV	30/03/2020	1067227	Transport services for samples 200220	43.02
4021.1481-01		Total Eden Pty Ltd	4,290.00	INV	31/03/2020	410138907	Rhodes Park and Apex Park design plan	4,290.00
4021.1485-01		T-Quip	2,014.65	INV	31/03/2020	91440#5	Switch deck lift	133.45
				INV	31/03/2020	91460#5	Blade recycler	693.70
				INV	31/03/2020	91385#5	Various parts for equipment	1,187.50
4021.1589-01		Waste Stream Management Pty Ltd	66.00	INV	30/03/2020	00425592	Tipping fees 12 & 130320	66.00
4021.1592-01		Water Corporation of Western Austra	2,830.67	INV	30/03/2020	9021923200Mar20	4U Aurora Park drink fountain	10.07
				INV	30/03/2020	9018171503Mar20	1U Rushbrooke Park 2nd drink fountain	2.52
				INV	30/03/2020	9021511329Mar20	1U Boyne Park drink fountain	2.52
				INV	30/03/2020	9018600726Mar20	25U Wellard Community Centre	1,577.50
				INV	30/03/2020	9021870831Mar20	4U Moonstone Park	10.07
				INV	26/03/2020	9014051352Mar20	50U Bertram Community Centre	674.23
				INV	26/03/2020	9014249617Mar20	2U Bertram Oval Club facility	553.76

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4021.1688-01		Sherilyn Wood	96.33	INV	30/03/2020	Mar20	Reimbursement for travel expenses March 2020	59.59
				INV	30/03/2020	Dec19	Reimbursement for travel expenses December 2019	36.74
4021.1731-01		Taylor Tyres Pty Ltd	369.60	INV	30/03/2020	20544	Replace tyre on KWN702	369.60
4021.1856-01		Cornerstone Legal	12,201.77	INV	31/03/2020	17053	Legal fees matter No 004995	5,955.97
				INV	31/03/2020	17044	Legal fees matter No 005077	2,391.40
				INV	31/03/2020	17043	Legal fees matter No 004825	3,854.40
4021.188-01		Beaurepaires Tyres Kwinana	584.41	INV	30/03/2020	6411191922	Tyre repair on loader KWN624	335.30
				INV	30/03/2020	6411189170	Tyre replacement x 4 1GJU179	249.11
4021.19-01		Absolute Painting Services	5,577.00	INV	31/03/2020	INV-1375	Complete repaint Villa 2 Banksia Park	2,255.00
				INV	30/03/2020	INV-1374	Banksia Park U1 complete repaint	1,540.00
				INV	30/03/2020	INV-1360	Painting services for Fiona Harris Pavilion	1,782.00
4021.2048-01		Palm Lakes Gardens & Landscape Serv	656.00	INV	30/03/2020	12589	Brick paving repairs Chisham Ave City Centre	440.00
				INV	31/03/2020	2671	Reticulation repairs at Callistemon Court	118.00
				INV	31/03/2020	2543	Replace broken reticulation at Banksia Park	98.00
4021.2115-01		Asbestos Masters WA	660.00	INV	31/03/2020	3354	Removal of asbestos Millar Rd Wellard	660.00
4021.2224-01		Prestige Catering & Event Hire	538.00	INV	30/03/2020	INV-1256	Catering Council dinner 250320	538.00
4021.2339-01		ZircoData Pty Ltd	988.98	INV	31/03/2020	ZDW0117425	Off site storage pick up and retrieval to 250320	988.98
4021.2410-01		ABCO Products	364.22	INV	31/03/2020	522610	2L Suma Max	364.22
4021.248-01		Bunnings Building Supplies	951.96	INV	31/03/2020	2163/01000563	Pump spray bottles for disinfectant cleaning	71.98
				INV	31/03/2020	2163/01685512	Jarrah timber for Adventure Playground	284.40
				INV	30/03/2020	2163/01090393	Items for painting of furniture	481.76
				INV	30/03/2020	2163/01685683	Door latches and PVA glue	113.82
4021.264-01		Cabcharge Australia Ltd	72.93	INV	31/03/2020	00989066P2003	Cab charges 240220 to 220320	72.93
4021.2646-01		Neverfail Springwater	139.59	INV	30/03/2020	542196	Supply of water and rental of cooler for Depot	139.59
4021.2698-01		Wilson Security Pty Ltd	873.90	INV	31/03/2020	W00258496	Callistemon Court security patrols March 2020	873.90
4021.270-01		Caltex Australia Petroleum Pty Ltd	154.00	INV	31/03/2020	Refund	Refund differential health licence 19/20	154.00
4021.275-01		Cannon Hygiene Australia Pty Ltd	1,560.46	INV	30/03/2020	96620452	Hygiene services 060420 to 050520	1,560.46

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4021.2937-01		Bolinda Publishing Pty Ltd	548.46	INV	30/03/2020	194124	Large print books for collection	548.46
4021.3105-01		Poly Pipe Traders	5,386.15	INV	31/03/2020	00104273	Various reticulation parts	4,681.99
				INV	31/03/2020	00104574	PVC Pipe 25mm	87.10
				INV	31/03/2020	00104567	Various reticulation parts	461.10
				INV	30/03/2020	00104529	Reticulation items	155.96
4021.3320-01		Arbor Logic	885.50	INV	30/03/2020	00004318	Tree report Roach Place and Shaftsbury Way	885.50
4021.3355-01		Gholam Reza Najafzadeh Abriz	564.27	INV	30/03/2020	25March20	Reimbursement of various costs incurred	564.27
4021.3452-01		Western Maze Pty Ltd	37,338.74	INV	30/03/2020	00000594	Hard waste collection area 1	37,338.74
4021.358-01		Coastline Mowers	2,094.75	INV	30/03/2020	22991#5	12 Volt pump for Parks spray unit tank	241.00
				INV	30/03/2020	23036#5	Debris edger guards and throttle control handle	177.90
				INV	30/03/2020	23003#5	Equipment and parts for City Operations Team	777.60
				INV	30/03/2020	23027#10	Chainsaw throttle linkage and air filter	47.50
				INV	30/03/2020	23091#5	High flow pump 13.6LM	685.00
				INV	30/03/2020	23073#12	Oil cap for chainsaw	17.50
				INV	30/03/2020	23072	Self propelled mower repairs	148.25
4021.3607-01		Hays Specialist Recruitment Pty Ltd	4,242.10	INV	30/03/2020	9090576	Temp staff week ending 080320	1,212.05
				INV	30/03/2020	9121661	Temp staff week ending 220320	1,604.17
				INV	30/03/2020	240320	Temp staff week ending 220320	1,425.88
4021.3859-01		Tina Kathryn Olsen	61.83	INV	30/03/2020	300320	Reimbursement for staff supplies	61.83
4021.407-01		Winc Australia Pty Ltd	225.39	INV	30/03/2020	9028819171	Library stationery	6.62
				INV	30/03/2020	9031780623	Library stationery	19.14
				INV	30/03/2020	9031882743	Carton of thermal roll	62.50
				INV	30/03/2020	9031814980	Items for City Operations	137.13
4021.41-01		Advanced Traffic Management (WA) Pt	5,786.55	INV	30/03/2020	00134586	Traffic management Spinner Lane Wellard	3,318.70
				INV	30/03/2020	00134421	Traffic management for traffic counters	772.75
				INV	30/03/2020	00134420	Traffic management for traffic counters	796.40
				INV	30/03/2020	00134323	Traffic management for traffic counters	898.70
4021.4245-01		ED Property Services	3,245.00	INV	31/03/2020	00001458	Replace gutters Villa 50 & 57 Banksia Park	1,210.00
				INV	31/03/2020	00001456	Replace guttering to Villa's 47 & 48 Banksia Park	1,210.00
				INV	30/03/2020	00001451	Banksia Park 53 and 54 replace gutters	451.00

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				INV	30/03/2020	00001455	Banksia Park U2 replace door and wardrobe handles	264.00
				INV	30/03/2020	00001452	Banksia Park Clubhouse gutter cleaning	110.00
4021.4350-01		T J Depiazzi & Sons	3,259.85	INV	30/03/2020	106032	Supply and deliver mulch to Depot	3,259.85
4021.4719-01		Complete Office Supplies Pty Ltd	841.46	INV	30/03/2020	09104485	Stationery items for City Operations	841.46
4021.4794-01		Turner & Townsend Pty Ltd	28,124.80	INV	31/03/2020	000059430	Developer contribution plan cost review	28,124.80
4021.4861-01		Big W	160.00	INV	30/03/2020	176785	Purchase of food for animal care facility	31.00
				INV	30/03/2020	176786	Nutribullet for worm farm processing	129.00
4021.4926-01		Aussie Clotheslines	490.00	INV	31/03/2020	16345-1	Replaced clothesline Villa 17 Banksia Park	490.00
4021.5033-01		Baileys Fertilisers	298.10	INV	30/03/2020	13853	2 x 25kg bags of Ekote Ornamentals Native Plus	298.10
4021.5291-01		Business Foundations	352.43	INV	30/03/2020	25March20	Cancellation of hire of Frank Konecny room 250620	52.43
				RFD	30/03/2020	1621140	Refund bond Frank Konecny	300.00
4021.5387-01		Woodlands Distributors & Agencies	2,244.55	INV	31/03/2020	KWA1-018	Dog waste bags	2,244.55
4021.5520-01		Master Lock Service	130.00	INV	31/03/2020	00006769	Re-key store room rear of units 2 & 3 Callistemon Court	130.00
4021.5581-01		Totally Workwear Rockingham	188.46	INV	31/03/2020	RK21135.D1	Protective clothing for Environment Team	188.46
4021.560-01		Goodchild Enterprises	1,810.60	INV	31/03/2020	429463	12 Volt battery deep cycle wet	708.40
				INV	30/03/2020	425771	12 Volt battery GC6EX	708.40
				INV	30/03/2020	568464	12 Volt battery for KWN2028 and KWN1982	393.80
4021.5670-01		Tracey Jane Gooden	150.95	INV	30/03/2020	300320	Reimbursement for expenses The Zone	150.95
4021.5754-01		Talis Consultants Pty Ltd	748.00	INV	30/03/2020	20200	Variation to Anketell Rd Traffic Study	748.00
4021.5823-01		Accord Security Pty Ltd	1,757.80	INV	31/03/2020	00024593	Security services Darius Wells to 290320	1,757.80
4021.583-01		Flexi Staff Pty Ltd	1,811.71	INV	30/03/2020	215418	Temp staff week ending 160220	319.28
				INV	31/03/2020	216379	Temp staff week ending 220320	1,492.43
4021.5996-01		CMS Engineering Pty Ltd	5,838.55	INV	31/03/2020	36360	Routine AC maintenance various locations Feb 20	3,155.09
				INV	31/03/2020	36361	Routine AC maintenance various locations Feb 20	1,601.61
				INV	31/03/2020	36362	Routine AC maintenance various locations Feb 20	1,081.85
4021.6007-01		Adventure 4 x 4 Pty Ltd	993.45	INV	31/03/2020	101539	1000W 12V Pure Sine Wave Inverter	993.45

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4021.6018-01		ALSCO Pty Ltd	158.25	INV	30/03/2020	CPER2026342	Table linen	83.30
				INV	30/03/2020	CPER2025340	Table linen	74.95
4021.6091-01		Plants & Garden Rentals	110.00	INV	31/03/2020	00014924	Plant hire Darius Wells April 20	110.00
4021.6110-01		Castrol Lubricants	4,149.21	INV	31/03/2020	24929021	Supply of Magnatec oil and diesel oil	4,149.21
4021.6115-01		Imagesource Digital Solutions	308.00	INV	30/03/2020	451474	Corflute hygiene notices for Adventure Park	308.00
4021.6224-01		The Grant Finder	975.00	INV	30/03/2020	00140	Facilitate Boredom Busters Classes March 2020	975.00
4021.6267-01		Woolworths Group Limited	1,207.81	INV	31/03/2020	3719081	Kitchen supplies for City Operations Team	15.24
				INV	30/03/2020	3719072	Kitchen supplies for City Operations	74.18
				INV	30/03/2020	3719080	Purchase of vouchers for emergency relief	1,000.00
				INV	30/03/2020	3719082	The Zone staff room supplies	36.60
				INV	30/03/2020	3592848	Supplies for Community Funding Program meeting	81.79
4021.6370-01		Elexacom	1,345.99	INV	30/03/2020	29073	Banksia Park U50 replace kitchen light	226.82
				INV	30/03/2020	29089	Banksia Park U29 sensor light replacement	267.65
				INV	30/03/2020	29062	Banksia Park U48 repair to broken bollard light	267.34
				INV	31/03/2020	29126	Repaired faulting dining light Unit 22 Callistemon Court	162.04
				INV	31/03/2020	29064	Replace smoke detector Villa's 35, 36 & 45 Banksia	422.14
4021.6404-01		Safeway Building & Renovations Pty	40,853.87	INV	31/03/2020	3795	Stadium Roof replacement final progress claim	40,853.87
4021.6495-01		Instrument Choice	171.60	INV	31/03/2020	17193337	Laser point infrared thermometer	171.60
4021.6534-01		Beacon Equipment	1,317.35	INV	31/03/2020	52793#1	Various parts for equipment	1,317.35
4021.6700-01		Sprayking WA Pty Ltd	13,549.93	INV	30/03/2020	00001826	Hardstand weed control various locations March 20	13,097.97
				INV	30/03/2020	00001824	Weed control Daintree POS March 20	451.96
4021.6890-01		Gradewest Pty Ltd	13,854.95	INV	31/03/2020	12September19	Finalisation of DCA1 cost contribution	13,854.95
4021.7168-01		Exit Waste	491.70	INV	30/03/2020	0974	Attended the Zone to clean 2 x 2000L grease traps	269.50
				INV	31/03/2020	1915	Clean grease trap at Senior Citizen Centre	222.20
4021.7359-01		Huda Rashid	739.58	INV	30/03/2020	25March20	Employment assistance services	199.00

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				INV	31/03/2020	31March20	Payment of principal and interest Christmas Saver	540.58
4021.7388-01		Morris Jacobs	265.00	INV	31/03/2020	13-31/03/20	Darius Wells Art with Morris 310320	265.00
4021.7522-01		GPS Linemarking	2,079.00	INV	30/03/2020	INV-001412	Final mark up for soccer pitches Thomas Oval	2,079.00
4021.762-01		Blackwood & Sons Ltd	548.44	INV	30/03/2020	KW7496VV	Spray enamel white & black gloss	293.43
				INV	31/03/2020	PE6855VW	Hand cleaner	44.07
				INV	31/03/2020	KW6777VX	Cleaner hand towels scrubs	210.94
4021.7625-01		Flex Industries Pty Ltd	1,331.68	INV	30/03/2020	2062713	Fit trailer brake control unit to KWN2050	642.74
				INV	30/03/2020	2062728	Fit trailer brake control unit KWN2112	688.94
4021.7809-01		Frontline Fire and Rescue Equipment	4,076.82	INV	31/03/2020	67298	Pistol grip nozzle 25mm BSP inlet & adaptor x 6	4,076.82
4021.7855-01		GreenLite Electrical Contractors Pt	463.16	INV	30/03/2020	00012193	Repair damaged pump cables at Parmelia Park	152.63
				INV	30/03/2020	00012194	Inspect low level fault Brandon Mews	310.53
4021.795-01		K Mart	100.00	INV	30/03/2020	236960	Miscellaneous goods for sanitising Depot	100.00
4021.8099-01		Total Tools Rockingham	398.00	INV	30/03/2020	95036	Fuller bearing separator 22pc set	398.00
4021.8134-01		Ecospill Pty Ltd	122.38	INV	30/03/2020	INV00775723E	Cleaning products for City Operations Team	122.38
4021.8325-01		Envirosweep	12,966.29	INV	31/03/2020	75188	Road sweeping of Wellard in January 20	12,966.29
4021.851-01		Kwinana Signs & Engraving	176.00	INV	31/03/2020	00014045	"No Public Access" signs	176.00
4021.8623-01		Irrigation West	4,142.38	INV	31/03/2020	IV00000000981	Supply SD system relay cubes for verges	4,142.38
4021.867-01		Lamp Replacements	617.10	INV	26/03/2020	IN1027123	Recquatic lamp replacements	617.10
4021.8774-01		Tiffany McLoughlin	139.00	INV	30/03/2020	270320	Refund for cancellation of The Patio hire	39.00
				RFD	30/03/2020	1612701	Refund bond The Patio	100.00
4021.8884-01		Coffee Works	833.58	INV	31/03/2020	3076	Coffee machine servicing October 2019	463.10
				INV	31/03/2020	3115	Coffee machine servicing November 2019	370.48
4021.8899-01		Majestic Plumbing	10,495.51	INV	30/03/2020	TT230204	Recquatic remove and reinstall all waste services	3,575.00
				INV	30/03/2020	236517	Banksia Park U30 Replace hot water system	2,031.37
				INV	26/03/2020	236310	Darius Wells filter replacements and testing	3,602.19
				INV	31/03/2020	236520	Replace trough hand basin taps Callistemon Office	492.80
				INV	31/03/2020	236522	Service sewer pump at Banksia Park	573.89

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				INV	31/03/2020	236566	Replace washing machine taps Unit 1 Banksia Park	220.26
4021.903-01		Lo-Go Appointments	7,451.22	INV	30/03/2020	00421662	Temp staff week ending 210320	1,629.05
				INV	30/03/2020	00421664	Temp staff week ending 210320	2,674.19
				INV	30/03/2020	00421663	Temp staff week ending 210320	3,147.98
4021.9076-01		Charles Service Company	46,009.10	INV	30/03/2020	00032473	Cleaning services March 20	43,487.94
				INV	30/03/2020	00032541	Cleaning consumables for February 20	2,521.16
4021.9488-01		Bright Light Signs Pty Ltd	1,210.00	INV	31/03/2020	00015119	VMS x 2 COVID-19 Messaging March 20	1,210.00
4021.9491-01		Espresso Essential WA	433.39	INV	31/03/2020	142305/01	Coffee machine supplies Admin	433.39
4021.9669-01		Mosaic Community Care Inc	283.20	INV	30/03/2020	270320	Refund for cancellation of Wisteria Room hire	283.20
4021.9782-01		LyPa Pty Ltd	1,452.00	INV	30/03/2020	000357	Repair wobble bridge at the Kwinana Adventure Park	1,452.00
4021.9894-01		Department of Planning, Lands and	546.80	INV	30/03/2020	300320	Refund for cancellation Medina Hall hire	346.80
				RFD	30/03/2020	1647465	Refund bond Medina Hall	200.00
4022	09/04/2020	EFT TRANSFER: - 09/04/2020	741,229.56					
4022.10295-01		Tutt Bryant Hire Pty Ltd	188.94	INV	06/04/2020	5067073	Hire of smooth drum roller to 310320	188.94
4022.10443-01		Air-Born Amusements	167.00	INV	06/04/2020	00006699	Wellard Place Plan bouncy castle	167.00
4022.10483-01		Q2 Online	3,980.00	INV	06/04/2020	0320-006	Document accessibility and optimisation training	1,980.00
				INV	06/04/2020	0320-007	Document optimisation training	2,000.00
4022.10506-01		Shred-X Pty Ltd	40.48	INV	03/04/2020	01417068	Exchange and destroy secure document bins	40.48
4022.10682-01		Bay Concrete Grinding	1,760.00	INV	06/04/2020	00036937	Concrete grinding Gilmore Ave footpath Leda	1,760.00
4022.10916-01		Alison Bannister Career Coaching	249.00	INV	06/04/2020	10 March 2020	Career coaching 100320	249.00
4022.11103-01		Eleighsha May Shearer	264.00	INV	08/04/2020	02April20	Refund cancelled hire of Ken Jackman Hall 180720	264.00
4022.11204-01		ATC Work Smart	46.75	INV	06/04/2020	GT16726	School Based Trainee fortnight ending 210320	46.75
4022.11243-01		GPC Asia Pacific Pty Ltd	2,134.22	INV	06/04/2020	1380026450	Seat covers for various vehicles	1,672.22
				INV	06/04/2020	1380026469	SJS1500 Battery jump pack for KWN700	242.00
				INV	08/04/2020	1380027388	Diesel additive 20L	220.00
4022.11300-01		Strategic DCP Consulting	7,580.38	INV	08/04/2020	018	DCP Consulting services for DCA's	7,580.38

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4022.1142-01		Sonic Health Plus	386.10	INV	08/04/2020	2030946	Pre-employment medical assessment 310320	386.10
4022.115-01		AAA Asphalt Surfaces	2,365.00	INV	06/04/2020	00006361	Pallet of cold mix in a bag x 2 delivered to Depot	2,365.00
4022.11557-01		Travis Hayto Photography	481.25	INV	06/04/2020	00001609	Videography of Banksia Park for marketing	481.25
4022.11594-01		Beilby Downing Teal	2,976.73	INV	06/04/2020	INV-1692	Recruitment expenses for Chief Executive Officer	2,976.73
4022.1166-01		RAC Motoring Pty Ltd t/a RAC Busine	160.65	INV	07/04/2020	320600	New vehicle RAC Membership	160.65
4022.11695-01		Michael Peter Hird	540.59	INV	07/04/2020	07April20	Payment of principal and interest Christmas Saver	540.59
4022.11709-01		i2C Design & Management	5,951.00	INV	07/04/2020	00010117	Undertake Community Infrastructure Concept Plan	5,951.00
4022.1178-01		Holcim (Australia) Pty Ltd	592.24	INV	06/04/2020	9406849363	55 Oakley Way Medina 0.6 M3 concrete	296.12
				INV	03/04/2020	9406840661	Supply 1m3 of concrete for Sulphur Rd to Meares	296.12
4022.11794-01		Messy Mat Perth	300.00	RFD	06/04/2020	1613030	Refund bond Tuart Room	300.00
4022.11805-01		Transit Group (WA) Pty Ltd	223.30	INV	06/04/2020	23081	Fire extinguisher hire for 2019 Summer Symphony	223.30
4022.11843-01		Austraffic WA	2,992.00	INV	06/04/2020	1222	Supply traffic count data for Anketell Road	2,992.00
4022.12027-01		AE Hoskins Building Services	103,544.68	INV	08/04/2020	434325-NO.1	Progress claim 1 Medina Oval change rooms to 310320	103,544.68
4022.12049-01		Jessica Wilkes Artist	180.00	INV	06/04/2020	27March20	Sample mural for A Taste Of Bertram event	180.00
4022.1205-01		Ridleys Towing & Transport	130.00	INV	08/04/2020	40	Bus cleaning	80.00
				INV	08/04/2020	41	Bus driver April 2020	50.00
4022.12056-01		WA Carmax Pty Ltd	43,578.66	INV	07/04/2020	R111301073	2020 Isuzu D-Max ute KWN1934	43,578.66
4022.12107-01		Amalgamated Movies Non-Theatrical F	180.40	INV	07/04/2020	00007261	Copyright license fee for Medina Movie Night event	180.40
4022.12191-01		Sumit Chahal	43.20	INV	06/04/2020	Refund-310320	Refund of swimming lessons term 1	43.20
4022.12192-01		Christina Baker	43.20	INV	06/04/2020	Refund-310320	Refund of swimming lessons term 1	43.20
4022.12193-01		Rebekah Groves	100.00	RFD	06/04/2020	1629777	Refund bond The Patio	100.00
4022.12194-01		Krystal Thomas	139.00	INV	06/04/2020	01April20	Cancelled hire of The Patio 230520	39.00
				RFD	06/04/2020	1638180	Refund bond The Patio	100.00

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4022.12195-01		Ivonne Tshuma	139.00	INV	06/04/2020	01April20	Cancelled hire of The Patio 020520	39.00
				RFD	06/04/2020	1612913	Refund bond The Patio	100.00
4022.12196-01		Louise Regan	139.00	INV	06/04/2020	01April20	Cancelled hire of The Patio 270420	39.00
				RFD	06/04/2020	1638269	Refund bond The Patio	100.00
4022.12197-01		Lara Paterson	575.00	INV	06/04/2020	21March20	Refund of cancelled 6 month gold membership	575.00
4022.12198-01		Natasha Wedi	43.20	INV	06/04/2020	31March20	Refund cancelled swimming lessons Term 1	43.20
4022.12199-01		Yvonne Adams	82.08	INV	06/04/2020	310320	Refund for swimming lesson cancellations	82.08
4022.12200-01		Dementia Australia	366.60	INV	06/04/2020	060420	Refund cancellation of Boronia Room hire 270519	66.60
				RFD	06/04/2020	1490829	Refund bond Boronia Room	300.00
4022.12201-01		Australian Breastfeeding Associatio	346.60	INV	06/04/2020	010420	Refund cancellation of Marri Room May 2020	46.60
				RFD	06/04/2020	1586033	Refund bond Marri Room	300.00
4022.12203-01		Shannon Paul Heiderich	365.40	INV	08/04/2020	Crossover-080420	Crossover rebate subsidy	365.40
4022.12204-01		Benjamin Iv Iglesia Raquel	548.10	INV	08/04/2020	Crossover-080420	Crossover rebate subsidy	548.10
4022.12205-01		Jan Hricko	852.60	INV	08/04/2020	Crossover-080420	Crossover rebate subsidy	852.60
4022.12206-01		Reynaldo Candinato Dalumpines	365.40	INV	08/04/2020	Crossover-080420	Crossover rebate subsidy	365.40
4022.1297-01		Shenton Enterprises Pty Ltd	22.00	INV	06/04/2020	172914	Dolphin bag clips	22.00
4022.1360-01		St John Ambulance Australia (WA) In	1,692.00	INV	06/04/2020	FAINV00305471	First Aid training 120320	1,410.00
				INV	06/04/2020	FAINV00305480	First Aid training 120320 additional students	282.00
4022.1474-01		Toll Transport Pty Ltd	36.86	INV	06/04/2020	1070833	Courier charges 040320	36.86
4022.1516-01		Trisley's Hydraulic Services Pty Lt	550.00	INV	07/04/2020	100203144	Bi monthly service to pool water treatment 170220	550.00
4022.1592-01		Water Corporation of Western Austra	729.39	INV	03/04/2020	901496921Mar20	36U Wellard Pavilion	547.92
				INV	03/04/2020	9017125687Mar20	2U Maldon Park	5.04
				INV	03/04/2020	9019383145Mar20	0U Coleford Park drink fountain	2.67
				INV	03/04/2020	9021239484Mar20	49U Ryhill Park drink fountain	168.72
				INV	03/04/2020	9021554601Mar20	1U Heywood Action Park drink fountain	2.52
				INV	03/04/2020	9023251890Mar20	1U Glenworth Park drink fountain	2.52
4022.1624-01		Western Power Corporation	3,236.00	INV	03/04/2020	CORPB0481094	Install street light 15 Mckean Way Parmelia	3,236.00
4022.1731-01		Taylor Tyres Pty Ltd	88.00	INV	07/04/2020	20642	Wheel alignment	88.00

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4022.1767-01		Construction Training Fund	18,031.90	INV	03/04/2020	February20	CTF Levy for February 20	2,113.15
				INV	07/04/2020	INV-36301-S5W0P	CTF Levy for March 20	15,918.75
4022.19-01		Absolute Painting Services	6,600.00	INV	06/04/2020	INV-1385	Callistemon Court U38-43 external paint	6,600.00
4022.2048-01		Palm Lakes Gardens & Landscape Serv	849.00	INV	06/04/2020	2137	Banksia Park U60 retic repairs	180.00
				INV	06/04/2020	4581	Callistemon Court reticulation supplies/shelving	669.00
4022.2125-01		Synergy	151,118.22	INV	03/04/2020	118367820Apr20	5338U New Thomas Oval Pavilion	1,283.91
				INV	03/04/2020	149872970Apr20	5254U Incubator	1,462.18
				INV	03/04/2020	177581220Apr20	72950U Recquatic	18,095.59
				INV	03/04/2020	141057240Apr20	14278.68U The Zone	4,232.57
				INV	03/04/2020	422268910Apr20	6190U Depot	1,776.78
				INV	03/04/2020	792417950Apr20	Street lighting	109,565.14
				INV	03/04/2020	135567600Apr20	41427U Darius Wells	11,155.34
				INV	03/04/2020	856518550Apr20	Decorative lighting	2,506.75
4022.2247-01		Rankine Mosquito Management	2,387.00	INV	03/04/2020	693987550Mar20	0U Challenger Beach	101.40
				INV	03/04/2020	258360080Apr20	4763U Kwinana Adventure Park	938.56
4022.248-01		Bunnings Building Supplies	179.08	INV	06/04/2020	KWI-01-09	Mosquito monitoring program March 20	2,387.00
				INV	07/04/2020	2442/01529834	Brackets and adhesive numbers for Depot	82.24
4022.2507-01		Ixom Operations Pty Ltd	124.12	INV	07/04/2020	2163/01691631	Consumables for the Recquatic	96.84
				INV	06/04/2020	6232636	Chlorine gas for Recquatic	124.12
4022.2546-01		Sigma Chemicals	73.92	INV	03/04/2020	474861	3 x 15L No fume acid and drum	73.92
4022.29-01		Acurix Networks Pty Ltd	100.10	INV	06/04/2020	00002595	William Bertram NBN April 20	100.10
4022.3105-01		Poly Pipe Traders	100.87	INV	06/04/2020	00104575	Various reticulation items	76.62
				INV	06/04/2020	00104606	Retic supplies	24.25
4022.3212-01		Marketforce Pty Ltd	415.42	INV	07/04/2020	32156	Advertising 190220	415.42
4022.339-01		Civica Pty Ltd	9,995.49	INV	06/04/2020	M/LG014709	Licence support & maintenance 010520 to 310520	9,005.49
				INV	06/04/2020	C/LA017204	Spydus Archive Module online training	990.00
4022.3452-01		Western Maze Pty Ltd	47,283.89	INV	08/04/2020	00000628	Hard waste collection area 2	47,283.89
4022.357-01		BullAnt Security Pty	281.20	INV	06/04/2020	10198017	Padlocks x 10	281.20
4022.358-01		Coastline Mowers	32,226.60	INV	06/04/2020	23201#5	Pruning/mowing equipment	847.65
				INV	06/04/2020	23186#5	Purchase Billygoat AE401H aerator	5,498.90

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				INV	06/04/2020	23182#5	Hedge trimmer	599.25
				INV	06/04/2020	23206#5	Chainsaw	449.25
				INV	06/04/2020	23183#5	Storage box for batteries and charger	70.40
				INV	06/04/2020	23170#5	Razorback mower	21,046.00
				INV	06/04/2020	23178#5	Cordless blower and battery/charger	1,199.45
				INV	06/04/2020	23179#5	Brushcutter and battery goods	1,166.25
				INV	06/04/2020	23181#5	Brushcutter and battery equipment	1,349.45
4022.3607-01		Hays Specialist Recruitment Pty Ltd	3,131.05	INV	06/04/2020	9146359	Temp staff w/ended 290320	3,131.05
4022.3608-01		Foreshore Rehabilitation & Fencing	12,229.80	INV	06/04/2020	INV-4656	North East fence line repair Kelly Park oval	1,900.80
				INV	06/04/2020	INV-4655	Thomas Oval goal post installation	9,724.00
				INV	06/04/2020	INV-4661	Repairs to fencing Cimbor way	605.00
4022.3916-01		Kwinana Industries Council	617.78	INV	06/04/2020	00012078	School Based Trainee fortnight ending 270919	144.85
				INV	06/04/2020	00012077	School Based Trainee fortnight ending 270919	144.85
				INV	06/04/2020	030420	Refund cancellation of Ken Jackman Hall 260520	183.23
				INV	06/04/2020	00012093	School Based Trainee fortnight ending 280220	144.85
4022.3935-01		Saferoads Pty Ltd	6,809.00	INV	08/04/2020	68984	Solar lights parts and equipment for Medina Centre	6,809.00
4022.3966-01		The Butcher Shop	355.32	INV	08/04/2020	FRM-I-48468	Erasable chalk paint for place area activation	355.32
4022.4059-01		Wai Kei Vicky Chui	50.73	INV	07/04/2020	01April20	PPE boxes for vehicles and PPE cabinet locks	50.73
4022.41-01		Advanced Traffic Management (WA) Pt	14,900.05	INV	06/04/2020	00134789	Traffic management Gilmore Ave service road Feb 20	1,683.00
				INV	06/04/2020	00133743	Traffic management Gilmore Ave service road Feb 20	5,330.60
				INV	06/04/2020	00133913	Traffic management Gilmore Ave service road Feb 20	6,747.95
				INV	06/04/2020	00133221	Traffic control on Henley Blvd 300120	1,138.50
4022.4125-01		LD Total	109,161.56	INV	06/04/2020	104882	Install 20m3 Pine Bark Mulch at Wellard Village	2,964.50
				INV	07/04/2020	105197	Landscape maintenance various locations March 20	7,621.39
				INV	07/04/2020	105184	Landscape maintenance various locations March 20	2,050.55

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				INV	07/04/2020	105182	Landscape maintenance various locations March 20	1,131.08
				INV	07/04/2020	105186	Landscape maintenance various locations March 20	4,745.32
				INV	07/04/2020	105195	Landscape maintenance various locations March 20	688.48
				INV	07/04/2020	105193	Landscape maintenance various locations March 20	2,813.78
				INV	07/04/2020	105201	Landscape maintenance various locations March 20	352.15
				INV	07/04/2020	105188	Landscape maintenance various locations March 20	1,441.10
				INV	07/04/2020	105199	Landscape maintenance various locations March 20	417.40
				INV	07/04/2020	105191	Landscape maintenance various locations March 20	232.86
				INV	07/04/2020	105183	Landscape maintenance various locations March 20	5,078.39
				INV	07/04/2020	105185	Landscape maintenance various locations March 20	6,733.10
				INV	07/04/2020	105187	Landscape maintenance various locations March 20	15,981.61
				INV	07/04/2020	105189	Landscape maintenance various locations March 20	5,461.12
				INV	07/04/2020	105190	Landscape maintenance Latitude 32 March 20	2,755.48
				INV	07/04/2020	105192	Landscape maintenance various locations March 20	817.84
				INV	07/04/2020	105194	Landscape maintenance various locations March 20	9,370.17
				INV	07/04/2020	105196	Landscape maintenance various locations March 20	2,587.54
				INV	07/04/2020	105198	Landscape maintenance various locations March 20	32,759.53
				INV	07/04/2020	105200	Landscape maintenance various locations March 20	1,171.42
				INV	07/04/2020	105202	Landscape maintenance various locations March 20	1,986.75
4022.4245-01		ED Property Services	4,774.00	INV	06/04/2020	00001461	Banksia Park gutter cleaning	3,960.00
				INV	06/04/2020	00001459	Banksia Park U19 gutter repairs	220.00
				INV	06/04/2020	00001460	Banksia Park U2 replace kitchen drawers	594.00

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4022.4256-01		Rockingham Skylights	300.00	INV	06/04/2020	12272	Callistemon Court U36 replace skylight ducting	300.00
4022.4346-01		Kelly Asphalt Contracting	1,935.00	INV	06/04/2020	374	7mm Emulsion seal & Red Asphalt to Spinner Lane	1,935.00
4022.4350-01		T J Depiazzi & Sons	3,259.85	INV	06/04/2020	106248	Pinebark mulch delivered to Depot	3,259.85
4022.4412-01		JB Hi-Fi Rockingham	345.91	INV	06/04/2020	503005658-100	Wireless keyboard and mouse combo	144.00
				INV	06/04/2020	503008076-100	Adaptors and cables	201.91
4022.4430-01		Private & Confidential Section 51B	270.30	INV	07/04/2020	07April20	Payment of principal and interest Christmas Saver	270.30
4022.457-01		Porter Consulting Engineers	12,100.00	INV	06/04/2020	00020082	MRRG rehabilitation pavement testing to 280220	8,800.00
				INV	07/04/2020	00020185	MRRG rehabilitation pavement testing to 270320	3,300.00
4022.4692-01		Elliotts Irrigation Pty Ltd	3,649.80	INV	06/04/2020	B17590	Iron filter servicing Sunrise Estate March 2020	279.40
				INV	06/04/2020	B17587	Iron filter servicing Wellard March 2020	1,124.20
				INV	06/04/2020	B17589	Iron filter servicing various March 2020	490.60
				INV	06/04/2020	B17608	Replacement of booster pump at Emerald Park	1,755.60
4022.4719-01		Complete Office Supplies Pty Ltd	419.33	INV	06/04/2020	09149241	The Zone stationery	419.33
4022.480-01		Department of Transport	57.80	INV	08/04/2020	4131744	Disclosure of information fees March 20	57.80
4022.5108-01		Vinci Gravel Supplies Pty Ltd	1,980.00	INV	06/04/2020	B2252	Two loads of gravel delivered to Depot	1,980.00
4022.5581-01		Totally Workwear Rockingham	269.56	INV	08/04/2020	RK19165.D1	Uniforms for City Assist Team	269.56
4022.560-01		Goodchild Enterprises	806.30	INV	07/04/2020	425788	125D31L-S5 770CCA Bosch brand 12 volt battery	177.10
				INV	06/04/2020	431130	2 x 12 volt Batteries for 1GJJ940	292.60
				INV	06/04/2020	568989	12V batteries x 2	336.60
4022.5627-01		Tyrecycle Pty Ltd	587.40	INV	07/04/2020	844851	Tyre collection 260320	587.40
4022.572-01		Fire & Emergency Services, Dept of	26,008.29	INV	06/04/2020	010420	ESL collections March 2020 option A	26,008.29
4022.5823-01		Accord Security Pty Ltd	3,779.97	INV	06/04/2020	00024459	Darius Wells security patrols period ended 020220	3,218.97
				INV	07/04/2020	00024651	Cash handling services March 20	561.00
4022.583-01		Flexi Staff Pty Ltd	1,868.30	INV	03/04/2020	216556	Temp staff week ending 290320	1,868.30
4022.5859-01		HK Calibration Technologies Pty Ltd	1,116.50	INV	06/04/2020	63253	Calibration of 10T loader	1,116.50

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4022.6261-01		Rebecca J Flanagan	2,000.00	INV	08/04/2020	14February20	Rhyme Time and Story Time 060220 to 090420	2,000.00
4022.6267-01		Woolworths Group Limited	1,040.82	INV	06/04/2020	3413281	Items for John Wellard Community Centre	193.57
				INV	07/04/2020	3719079	Kitchen supplies for City Operations Team	59.45
				INV	03/04/2020	3719090	Supplies for the City Operations team	162.52
				INV	06/04/2020	3770095	Items for Cafe Splash	172.60
				INV	06/04/2020	42493350	Items for Cafe Splash	49.27
				INV	06/04/2020	3870551	Items for Cafe Splash	403.41
4022.6332-01		Drainflow Services Pty Ltd	4,884.00	INV	06/04/2020	00005026	Cleaning of gross pollutant traps at various locations	4,884.00
4022.6370-01		Elexacom	1,355.53	INV	06/04/2020	29158	Banksia Park U61 install new electric oven	1,355.53
4022.6534-01		Beacon Equipment	76.00	INV	07/04/2020	52838#1	Element air	76.00
4022.665-01		Gregs Glass	190.00	INV	06/04/2020	9142-19	Callistemon Court U15 replace broken window	190.00
4022.6700-01		Sprayking WA Pty Ltd	6,832.48	INV	07/04/2020	00001830	Weed control streetscape gardens March 20	3,226.27
				INV	07/04/2020	00001831	Weed control streetscape gardens March 20	3,606.21
4022.72-01		All Lines & Signs	2,640.00	INV	07/04/2020	10340420	Line marking to the Incubator car park	2,640.00
4022.7315-01		Foxtel Cable Television Pty Ltd	270.00	INV	06/04/2020	357298995	Foxtel for Recquatic April 2020	270.00
4022.7388-01		Morris Jacobs	265.00	INV	08/04/2020	13-07/04/20	Darius Wells Art with Morris 070420	265.00
4022.7612-01		Professional Trapping Supplies	1,575.00	INV	06/04/2020	31561	Supplies for Health team	1,575.00
4022.762-01		Blackwood & Sons Ltd	942.98	INV	06/04/2020	KW0996VY	Cleaner hand towels	105.47
				INV	07/04/2020	KW6854VW	Cleaning products for City Operations Depot	521.11
				INV	06/04/2020	KW0139VZ	Overalls x 9 Depot	316.40
4022.7625-01		Flex Industries Pty Ltd	18.02	INV	06/04/2020	1000270	Hose	18.02
4022.7809-01		Frontline Fire and Rescue Equipment	2,277.54	INV	03/04/2020	67359	Rugged extremes small fire stowage bags	758.44
				INV	03/04/2020	67363	Fire boots and helmet torch for Mandogalup Brigade	1,042.25
				INV	03/04/2020	67362	Resistant helmet torches for Kwinana South Brigade	476.85
4022.7911-01		Coulson and Co	177.00	INV	06/04/2020	060420	Refund cancellation of Abingdon Park 120420	177.00
4022.8119-01		The Smart Security Company P/L	5,189.80	INV	06/04/2020	10653	Banksia Park medi minder monitoring to June 20	5,189.80

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4022.8346-01		Skateboarding WA	3,300.00	INV	06/04/2020	INV-0672	Skateboarding activities June 2020 to reschedule	962.50
				INV	06/04/2020	INV-0671	Skateboarding activities May 2020 to reschedule	962.50
				INV	06/04/2020	INV-0670	Skateboarding activities April 2020 to reschedule	1,375.00
4022.8582-01		Bushfire Prone Planning	1,144.00	INV	07/04/2020	BPP-19546	Bushfire Management Planning advice	1,144.00
4022.8656-01		Connecting Community for Kids	538.60	INV	07/04/2020	Refund-060420	Refund of multiple bookings of room hire cancelled	538.60
4022.8756-01		Ohura Consulting	5,243.15	INV	08/04/2020	INV-0047	Position Description Project Stage 4	5,243.15
4022.8899-01		Majestic Plumbing	2,173.04	INV	06/04/2020	236595	Callistemon Court U24 replace garden tap	128.83
				INV	06/04/2020	236594	Banksia Park U9 hot water system	2,044.21
4022.8998-01		McLeods	16,802.60	INV	06/04/2020	113102	Legal fees matter 45685	1,724.61
				INV	07/04/2020	113141	Legal fees matter 45306	263.58
				INV	07/04/2020	113143	Legal fees matter 45414	205.75
				INV	07/04/2020	113140	Legal fees matter 45243	480.34
				INV	07/04/2020	113290	Legal fees matter 44400	723.77
				INV	07/04/2020	113303	Legal fees matter 45358	249.18
				INV	07/04/2020	113248	Legal fees matter 44887	1,030.80
				INV	07/04/2020	113249	Legal fees matter 45199	2,917.78
				INV	07/04/2020	113128	Legal fees matter 42544	633.35
				INV	07/04/2020	113129	Legal fees matter 42545	601.67
				INV	07/04/2020	113130	Legal fees matter 42550	513.23
				INV	07/04/2020	113132	Legal fees matter 44443	295.20
				INV	07/04/2020	113133	Legal fees matter 44444	1,054.04
				INV	07/04/2020	113134	Legal fees matter 44449	250.80
				INV	07/04/2020	113135	Legal fees matter 44453	259.60
				INV	07/04/2020	113150	Legal fees matter 44455	551.30
				INV	07/04/2020	113296	Legal fees matter 42548	584.99
				INV	07/04/2020	113169	Legal fees matter 45241	473.19
				INV	07/04/2020	113167	Legal fees matter 45310	486.01
	INV	07/04/2020	113166	Legal fees matter 44442	380.80			
	INV	07/04/2020	113137	Legal fees matter 45237	480.34			
	INV	07/04/2020	113136	Legal fees matter 45235	489.14			
	INV	07/04/2020	113138	Legal fees matter 45240	474.84			
	INV	07/04/2020	113139	Legal fees matter 45242	1,678.29			

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4022.9030-01		Air Liquide Australia	72.56	INV	06/04/2020	WK8800	Recquatic medical oxygen rental	72.56
4022.903-01		Lo-Go Appointments	5,144.88	INV	07/04/2020	00421492	Temp staff week ending 150220	2,688.24
				INV	07/04/2020	00421698	Temp staff week ending 280320	2,456.64
4022.9044-01		TenderLink	603.90	INV	07/04/2020	AU-321826	Tenderlink services March 20	603.90
4022.9133-01		People Solutions Australasia Pty Lt	797.50	INV	07/04/2020	00013678	Psychometric testing	797.50
4022.934-01		Mandogalup Volunteer Fire Brigade	776.81	INV	07/04/2020	07April20	DFES ESL recoup January 20 to March 20	776.81
4022.9345-01		Accidental Health & Safety Perth	103.18	INV	06/04/2020	882	Disinfectant for Animal Management Facility	103.18
4022.9676-01		Sifting Sands	845.76	INV	06/04/2020	INV-1476	Sand cleans at Adventure Park and Bulrush Park	845.76
4022.9764-01		Datacom Systems (AU) Pty Ltd - WA	1,903.00	INV	03/04/2020	INV0014368	City's corporate website fee for March 20	1,903.00
4023	09/04/2020	EFT TRANSFER: - 09/04/2020	230,474.52					
4023.151-01		Australian Services Union	372.94	INV	05/04/2020	PY01-21-Aust Ser	Payroll Deduction	301.24
				INV	05/04/2020	PY01-21-Aust Ser	Payroll Deduction	71.70
4023.153-01		Australian Taxation Office	217,058.00	INV	31/03/2020	PY99-16-Australi	PAYG tax withheld	9,890.00
				INV	05/04/2020	PY01-21-Australi	Payroll Deduction	207,168.00
4023.2853-01		Maxxia Pty Ltd	3,093.49	INV	06/04/2020	100329020200331	Net ITC 010320 to 310320	172.91
				INV	05/04/2020	PY01-21-Maxxia P	Payroll Deduction	1,490.16
				INV	05/04/2020	PY01-21-Maxxia P	Payroll Deduction	1,430.42
4023.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	05/04/2020	PY01-21-Health I	Payroll Deduction	1,115.50
4023.3719-01		City of Kwinana - Xmas fund	7,450.00	INV	05/04/2020	PY01-21-TOK Chri	Payroll Deduction	7,450.00
4023.487-01		Child Support Agency	994.82	INV	05/04/2020	PY01-21-Child Su	Payroll Deduction	994.82
4023.892-01		LGRCEU	389.77	INV	05/04/2020	PY01-21-LGREC U	Payroll Deduction	379.51
				INV	05/04/2020	PY01-21-LGREC U	Payroll Deduction	10.26
4024	09/04/2020	EFT TRANSFER: - 09/04/2020	28,535.97					
4024.568-01		Bright Futures In Home Care - Payro	28,535.97	INV	09/04/2020	230320 to 050420	IHC Payroll 230320 to 050420	28,535.97
4025	09/04/2020	EFT TRANSFER: - 09/04/2020	91,715.53					
4025.565-01		Bright Futures Family Day Care - Pa	91,715.53	INV	09/04/2020	230320 to 050420	FDC Payroll 230320 to 050420	91,715.53
4026	14/04/2020	EFT TRANSFER: - 14/04/2020	259,325.78					
4026.10152-01		SuperChoice	259,325.78	INV	31/03/2020	March2020*-01	Superannuation-March2020*-01	179,634.55

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				INV	31/03/2020	March2020*-03	Superannuation-March2020*-03	6,985.57
				INV	31/03/2020	March2020*-06	Superannuation-March2020*-06	2,221.10
				INV	31/03/2020	March2020*-07	Superannuation-March2020*-07	3,260.63
				INV	31/03/2020	March2020*-13	Superannuation-March2020*-13	2,047.08
				INV	31/03/2020	March2020*-14	Superannuation-March2020*-14	7,350.52
				INV	31/03/2020	March2020*-16	Superannuation-March2020*-16	845.89
				INV	31/03/2020	March2020*-17	Superannuation-March2020*-17	15,934.53
				INV	31/03/2020	March2020*-18	Superannuation-March2020*-18	3,284.98
				INV	31/03/2020	March2020*-21	Superannuation-March2020*-21	1,011.88
				INV	31/03/2020	March2020*-22	Superannuation-March2020*-22	443.27
				INV	31/03/2020	March2020*-24	Superannuation-March2020*-24	682.90
				INV	31/03/2020	March2020*-28	Superannuation-March2020*-28	240.21
				INV	31/03/2020	March2020*-30	Superannuation-March2020*-30	1,079.34
				INV	31/03/2020	March2020*-32	Superannuation-March2020*-32	1,052.80
				INV	31/03/2020	March2020*-43	Superannuation-March2020*-43	169.52
				INV	31/03/2020	March2020*-46	Superannuation-March2020*-46	1,466.64
				INV	31/03/2020	March2020*-48	Superannuation-March2020*-48	841.14
				INV	31/03/2020	March2020*-49	Superannuation-March2020*-49	1,158.42
				INV	31/03/2020	March2020*-50	Superannuation-March2020*-50	1,720.99
				INV	31/03/2020	March2020*-54	Superannuation-March2020*-54	1,435.06
				INV	31/03/2020	March2020*-55	Superannuation-March2020*-55	4,336.80
				INV	31/03/2020	March2020*-56	Superannuation-March2020*-56	1,165.53
				INV	31/03/2020	March2020*-58	Superannuation-March2020*-58	950.57
				INV	31/03/2020	March2020*-59	Superannuation-March2020*-59	2,127.74
				INV	31/03/2020	March2020*-60	Superannuation-March2020*-60	1,223.85
				INV	31/03/2020	March2020*-61	Superannuation-March2020*-61	947.50
				INV	31/03/2020	March2020*-63	Superannuation-March2020*-63	451.64
				INV	31/03/2020	March2020*-64	Superannuation-March2020*-64	1,458.48
				INV	31/03/2020	March2020*-66	Superannuation-March2020*-66	483.57
				INV	31/03/2020	March2020*-70	Superannuation-March2020*-70	599.00
				INV	31/03/2020	March2020*-72	Superannuation-March2020*-72	974.74
				INV	31/03/2020	March2020*-73	Superannuation-March2020*-73	446.65
				INV	31/03/2020	March2020*-75	Superannuation-March2020*-75	188.92
				INV	31/03/2020	March2020*-79	Superannuation-March2020*-79	1,110.56
				INV	31/03/2020	March2020*-81	Superannuation-March2020*-81	558.30
				INV	31/03/2020	March2020*-83	Superannuation-March2020*-83	421.84

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				INV	31/03/2020	March2020*-84	Superannuation-March2020*-84	216.22
				INV	31/03/2020	March2020*-85	Superannuation-March2020*-85	693.74
				INV	31/03/2020	March2020*-89	Superannuation-March2020*-89	682.90
				INV	31/03/2020	March2020*-90	Superannuation-March2020*-90	588.96
				INV	31/03/2020	March2020*-91	Superannuation-March2020*-91	850.68
				INV	31/03/2020	March2020*-92	Superannuation-March2020*-92	1,659.74
				INV	31/03/2020	March2020*-93	Superannuation-March2020*-93	461.80
				INV	31/03/2020	March2020A*-01	Superannuation-March2020A*-01	518.46
				INV	31/03/2020	March2020A*-03	Superannuation-March2020A*-03	1,175.29
				INV	31/03/2020	March2020A*-16	Superannuation-March2020A*-16	39.81
				INV	31/03/2020	March2020A*-33	Superannuation-March2020A*-33	150.96
				INV	31/03/2020	March2020A*-48	Superannuation-March2020A*-48	60.25
				INV	31/03/2020	March2020A*-79	Superannuation-March2020A*-79	1,914.26
4027	16/04/2020	EFT TRANSFER: - 16/04/2020	737,923.66					
4027.1033-01		Nilfisk Pty Ltd	666.60	INV	15/04/2020	PRI0002784	Rental & service for Focus II at Zone for March 20	666.60
4027.10351-01		Playmaster Pty Ltd	148.50	INV	14/04/2020	Inv-0760	Supply of plastic log to Wells Road playground	148.50
4027.10373-01		Green Willows Industrial Cleaning a	200.00	INV	14/04/2020	10-08/04/20	Retirement Village clubhouse and office cleaning	200.00
4027.1046-01		Canon Production Printing Australia	275.00	INV	14/04/2020	1496042	Colorwave 3500 scanner charges March 20	275.00
4027.10482-01		Tauss and Associates Biodiversity	448.00	INV	14/04/2020	200331	Field Survey and Report	448.00
4027.10483-01		Q2 Online	110.00	INV	14/04/2020	0320-008	Spell checker program for Adobe PDF documents	110.00
4027.10670-01		Wheelie Clean	616.00	INV	15/04/2020	6426	Darius Wells bin cleaning March 20	359.48
				INV	15/04/2020	6427	Administration bin cleaning March 20	256.52
4027.10682-01		Bay Concrete Grinding	1,760.00	INV	14/04/2020	00036949	Concrete for Gilmore Ave footpath in Leda	1,760.00
4027.11-01		ABA Automatic Gates	150.00	INV	14/04/2020	IN086618	Depot boom gate repair	150.00
4027.11204-01		ATC Work Smart	93.50	INV	14/04/2020	GT16323	School Based Trainee fortnight ending 080220	93.50
4027.11244-01		Netstar Australia Pty Ltd	1,313.40	INV	14/04/2020	90197	Website annual fee	1,313.40
4027.11727-01		Dowsing Group Pty Ltd	30,800.40	INV	14/04/2020	13605	Construction of footpaths Gilmore Ave service road	30,800.40
4027.1187-01		Red Sand Supplies Pty Ltd	842.60	INV	08/04/2020	0012626	Concrete tipping Spinner Lane drainage	842.60

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4027.12033-01		Sean Morris Roofing & Maintenance	40,350.00	INV	14/04/2020	Inv-0410	Feilman Building roof repairs	40,350.00
4027.12074-01		Antislipit	8,070.70	INV	15/04/2020	IV468	Apply penetrating sealer to concrete Darius Wells	8,070.70
4027.12193-01		Rebekah Groves	39.00	INV	14/04/2020	09April20	Refund of cancelled hire of The Patio 240520	39.00
4027.12208-01		Kissane & Co	900.00	INV	15/04/2020	INV-200001	Skip trace and service of minor case claims	150.00
				INV	15/04/2020	INV-200002	Skip trace and service of minor case claims	150.00
				INV	15/04/2020	INV-200003	Skip trace and service of minor case claims	150.00
				INV	15/04/2020	INV-200004	Skip trace and service of minor case claims	150.00
				INV	15/04/2020	INV-200005	Skip trace and service of minor case claims	150.00
				INV	15/04/2020	INV-200006	Skip trace and service of minor case claims	150.00
4027.1276-01		Satellite Security Services	1,485.60	INV	14/04/2020	7888	Site mapping	990.00
				INV	14/04/2020	008081	Medina Hall public toilets	50.00
				INV	14/04/2020	008076	Recquatic Alarm keypad	445.60
4027.134-01		Australia Post	617.67	INV	08/04/2020	1009461221	Agency commission fees to 310320	617.67
4027.1360-01		St John Ambulance Australia (WA) In	674.16	INV	14/04/2020	STKINV00018940	First aid kits personal motoring and leisure	674.16
4027.1423-01		Telstra	2,491.62	INV	08/04/2020	9385375010Apr20	Internet and data to 240420	2,491.62
4027.1474-01		Toll Transport Pty Ltd	39.14	INV	14/04/2020	0393-T221490	Courier charges 060420 to 090420	39.14
4027.1530-01		Wormald Australia Pty Ltd	3,358.27	INV	14/04/2020	8175539	Routine inspection and testing various locations	1,040.57
				INV	14/04/2020	8190246	Administration Chambers battery upgrade	1,938.20
				INV	14/04/2020	8187660	Repair fire alarm fault at Recquatic	379.50
4027.160-01		Rubek Automatic Doors	275.00	INV	14/04/2020	00025354	Repair main entry door to Library	275.00
4027.1614-01		Westbooks	1,882.52	INV	14/04/2020	312926	Library books as requested	20.71
				INV	14/04/2020	312812	Library popular junior items	14.79
				INV	14/04/2020	312811	Library junior items for requests	25.89
				INV	14/04/2020	312806	Replacement books for damaged items	18.49
				INV	14/04/2020	312920	Library books as requested	286.92
				INV	14/04/2020	312919	Replacement books for damaged items	167.90
				INV	14/04/2020	312917	Library popular junior items	591.62
				INV	14/04/2020	312804	Library junior items for requests	65.08
				INV	14/04/2020	312921	Library junior items for requests	72.48
				INV	14/04/2020	312925	Library adult books for requests	22.19
				INV	14/04/2020	312924	Library popular junior items	11.83

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				INV	14/04/2020	312918	Library popular adult books	292.91
				INV	14/04/2020	312805	Library adult books for requests	99.61
				INV	14/04/2020	312922	Library junior books for requests	11.09
				INV	14/04/2020	312809	Library junior books for requests	11.09
				INV	14/04/2020	312923	Library adult books for requests	28.65
				INV	14/04/2020	312808	Library adult books for requests	14.05
				INV	14/04/2020	312807	Library popular junior items	112.43
				INV	14/04/2020	312810	Library adult items for requests	14.79
4027.1688-01		Sherilyn Wood	45.00	INV	14/04/2020	14April20	Council jacket alteration to sleeves	45.00
4027.1948-01		Maia Financial Pty Ltd	523.60	INV	15/04/2020	D019410	Buyout of stolen asset (MAIA Contract: E6N0160181)	523.60
4027.2097-01		Beaver Tree Services Aust Pty Ltd	58,424.97	INV	14/04/2020	72213	Tree watering Admin Building week ending 270320	110.00
				INV	14/04/2020	72257	Tree pruning Braddock Road	1,732.50
				INV	14/04/2020	72114	Vegetation clearance at various locations	10,395.00
				INV	14/04/2020	72267	Tree pruning at Frank Konecny Centre	3,520.00
				INV	14/04/2020	72269	Tree pruning at Wellard Slip Road	190.30
				INV	14/04/2020	72261	Tree removal and grinding Westmoreland Bertram	2,217.60
				INV	14/04/2020	72260	Climbing works for Calistemon Court Retirement Village	1,760.00
				INV	14/04/2020	72259	Tree pruning for Beauchamp Loop Wellard	642.40
				INV	14/04/2020	72262	Tree removal for Corrigin Heights Parmelia	267.30
				INV	14/04/2020	72266	Tree removal Elmore Place	1,320.00
				INV	14/04/2020	72264	Tree removal Runnymede Gate	3,821.84
				INV	14/04/2020	72268	Remove fallen limb and clean up Millbrook Park	1,210.00
				INV	14/04/2020	72265	Tree pruning Warner Road	544.50
				INV	14/04/2020	72258	Tree pruning in Lambert Circle Wellard	436.70
				INV	14/04/2020	71745	Tree watering Admin Building week ending 140220	110.00
				INV	14/04/2020	72203	Tree watering Admin Building week ending 210220	110.00
				INV	14/04/2020	72205	Tree watering Admin Building week ending 280220	110.00
				INV	14/04/2020	72207	Tree watering Admin Building week ending 060320	110.00

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				INV	14/04/2020	72209	Tree watering Admin Building week ending 130320	110.00
				INV	14/04/2020	72211	Tree watering Admin Building week ending 200320	110.00
				INV	14/04/2020	71746	Tree watering week ending 140220 various locations	4,225.35
				INV	14/04/2020	72202	Tree watering week ending 210220 various locations	4,228.58
				INV	14/04/2020	72204	Tree watering week ending 280220 various locations	4,228.58
				INV	14/04/2020	72206	Tree watering week ending 060320 various locations	4,228.58
				INV	14/04/2020	72208	Tree watering week ending 130320 various locations	4,228.58
				INV	14/04/2020	72210	Tree watering week ending 200320 various locations	4,228.58
				INV	14/04/2020	72212	Tree watering week ending 270320 various locations	4,228.58
4027.2121-01		Suez	311,743.04	INV	14/04/2020	36789429	General waste dry for March 20	1,544.57
				INV	14/04/2020	36750946	Mixed waste for March 20	165,292.50
				INV	14/04/2020	165018	Commercial recycle and waste for March 20	144,905.97
4027.2125-01		Synergy	14,026.28	INV	08/04/2020	107029100Apr20	5994U Wellard Community Centre	1,443.65
				INV	08/04/2020	179469390Apr20	3922U Bertram Community Centre	1,041.85
				INV	15/04/2020	198694990Apr20	38930.67U Admin/Arts/Parmelia	11,540.78
4027.226-01		Bouvard Earthmoving	5,894.90	INV	15/04/2020	00006424	Hire of grader with operator for road shouldering	5,894.90
4027.2410-01		ABCO Products	2,138.57	INV	15/04/2020	527328	Cleaning products for various facilities	2,138.57
4027.248-01		Bunnings Building Supplies	786.45	INV	14/04/2020	2163/01172398	Danger tape for Adventure Park	175.00
				INV	14/04/2020	2613/01695012	Danger tape for Adventure Park	61.25
				INV	14/04/2020	216301689548	Paint for admin	71.80
				INV	14/04/2020	216301005489	Mandogalup Fire Station paint	153.60
				INV	15/04/2020	2163/01166196	Storage hooks and gumboots	42.20
				INV	14/04/2020	2442/01422382	Gloves and face shield	112.20
				INV	14/04/2020	2163/01519624	Coveralls	170.40
4027.2512-01		Konnect	3.10	INV	14/04/2020	17491817	Stainless steel screw set for Depot	3.10
4027.2937-01		Bolinda Publishing Pty Ltd	3,512.32	INV	14/04/2020	194483	Audio books for Library	2,823.28

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				INV	14/04/2020	194542	Large print books for Library	689.04
4027.3212-01		Marketforce Pty Ltd	676.50	INV	15/04/2020	32153	SEEK advertising 290120	225.50
				INV	15/04/2020	32154	SEEK advertising 190220	225.50
				INV	15/04/2020	32155	SEEK advertising 200220	225.50
4027.339-01		Civica Pty Ltd	9,005.49	INV	14/04/2020	M/LG014944	Licence support & maintenance 010620 to 300620	9,005.49
4027.357-01		BullAnt Security Pty	225.96	INV	14/04/2020	10197679	Rhodes Park key cutting	96.84
				INV	14/04/2020	10197614	Parmelia House three keys cut and engraved	129.12
4027.3596-01		KLMedia Pty Ltd	592.56	INV	14/04/2020	1144022	Junior DVD's for Library	23.76
				INV	14/04/2020	1144021	DVD's for Library	434.82
				INV	14/04/2020	1144023	Board games and video games for Library	133.98
4027.3608-01		Foreshore Rehabilitation & Fencing	2,992.00	INV	14/04/2020	INV-4658	Repairs to Gilmore Hockey Oval fence	495.00
				INV	14/04/2020	INV-4657	Replace fencing and gate Pedder/Adamson laneway	2,497.00
4027.3632-01		Eclipse Soils Pty Ltd	1,325.50	INV	14/04/2020	KWIN01R043921	General waste tipping Gilmore Ave and Spinner Lane	1,325.50
4027.3977-01		MRP Osborne Park-General Pest/Termi	1,629.15	INV	14/04/2020	89915	Treatment of Portugese Millipedes in Medina	206.25
				INV	14/04/2020	90037	Pest control Wandi Resource Centre 020420	1,285.00
				INV	14/04/2020	89802	Insect Treatment	137.90
4027.407-01		Winc Australia Pty Ltd	27.28	INV	09/04/2020	9032093269	Antibacterial wipes for cars	27.28
4027.4125-01		LD Total	11,307.20	INV	14/04/2020	104419	Additional irrigation works Whistling Grove Estate	52.90
				INV	14/04/2020	104420	Additional irrigation works Providence Estate	2,588.37
				INV	14/04/2020	104422	Additional irrigation works Sunrise Estate	105.25
				INV	14/04/2020	104423	Additional irrigation works at various locations	6,597.11
				INV	14/04/2020	104421	Additional irrigation work at various Parks	1,122.80
				INV	14/04/2020	104424	Additional irrigation works Price Parkway	270.11
				INV	14/04/2020	104425	Additional irrigation in Honeywood Rise	495.60
				INV	14/04/2020	104456	Additional irrigation works in Living Edge Estate	75.06
4027.4245-01		ED Property Services	693.00	INV	14/04/2020	00001465	Gutter repairs 29 Bright Road Banksia Park	616.00
				INV	14/04/2020	00001464	Paving repairs Villa 17 Banksia Park	77.00
4027.434-01		Curtin University	4,025.00	INV	15/04/2020	10272492	Study fees Student ID:18869503	4,025.00

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4027.4346-01		Kelly Asphalt Contracting	193.50	INV	14/04/2020	374-Adjustment	7mm emulsion seal & red asphalt to Spinner Lane	193.50
4027.4808-01		Simply Headsets	5,416.00	INV	08/04/2020	34143	Wireless and cordless headsets	5,416.00
4027.483-01		Landgate	969.40	INV	08/04/2020	1001547	Landgate title search fees 20192020	969.40
4027.4861-01		Big W	110.00	INV	14/04/2020	176793	Food for animal management facility	110.00
4027.5061-01		Department of Planning -DAP	10,486.00	INV	14/04/2020	DAP/20/01767	JDAP Application DAP/20/01767 - DA9577	10,486.00
4027.5520-01		Master Lock Service	2,126.50	INV	14/04/2020	00006817	Supply 15 padlocks	893.25
				INV	14/04/2020	00006815	Thomas Kelly Pavilion door repair	130.00
				INV	14/04/2020	00006705	Re-key door	120.00
				INV	14/04/2020	00006771	Supply of padlocks	893.25
				INV	14/04/2020	00006816	Supply 15 x A keys	90.00
4027.5581-01		Totally Workwear Rockingham	293.29	INV	08/04/2020	RK21134.D1	Environment work wear protective equipment	293.29
4027.583-01		Flexi Staff Pty Ltd	2,608.99	INV	14/04/2020	215131	Temp staff week ending 050420	1,492.43
				INV	08/04/2020	216754	Temp staff week ending 050420	1,116.56
4027.5996-01		CMS Engineering Pty Ltd	15,190.14	INV	14/04/2020	36947	Routine AC maintenance various locations Feb 20	1,081.85
				INV	14/04/2020	36946	Routine AC maintenance various locations March 20	1,601.61
				INV	14/04/2020	36945	Routine AC maintenance various locations March 20	3,155.09
				INV	14/04/2020	36801	Replace chiller display board Recquatic	2,629.00
				INV	14/04/2020	37057	Recquatic AC blowing hot air	1,373.90
				INV	14/04/2020	37058	Business incubator repair	782.10
				INV	14/04/2020	37055	Malfunction with AC Darius Wells	2,523.40
				INV	14/04/2020	37054	Recquatic power surge repairs	995.97
				INV	14/04/2020	37056	Insects in vents Darius Wells	1,047.22
4027.6267-01		Woolworths Group Limited	124.92	INV	15/04/2020	3719085	Consumable cleaning equipment for Resource Centres	83.60
				INV	14/04/2020	3719093	Items for City Operations Depot	41.32
4027.6368-01		ATI-Mirage Pty Ltd	544.50	INV	08/04/2020	00039068	Continuous process improvement training	544.50
4027.6370-01		Elexacom	26,905.80	INV	14/04/2020	29220	Callistemon Court light bulbs for bollard lights	182.77
				INV	14/04/2020	29199	Install double external GPO on HWS to Banksia Park	283.00
				INV	14/04/2020	29194	Banksia Park U9 install new external GPO to HWS	485.65

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				INV	14/04/2020	28617	Recquatic fault with spa filtration pump	559.12
				INV	14/04/2020	29079	Koorliny Arts Centre RCD testing March 20	216.10
				INV	14/04/2020	29080	Kwinana Out of School Care RCD testing March 20	96.04
				INV	14/04/2020	29163	The Zone RCD testing March 20	269.75
				INV	14/04/2020	29190	Depot Administration office light checks	24.01
				INV	14/04/2020	29193	Zone lights not coming on automatically	118.64
				INV	14/04/2020	29195	Thomas Old Pavilion investigating cable	237.27
				INV	14/04/2020	29127	John Wellard Community lights replaced	372.02
				INV	14/04/2020	29155	Kwinana Districts Tennis Club RCD testing	120.05
				INV	14/04/2020	29157	Recquatic electrical testing	2,002.56
				INV	14/04/2020	29200	Margaret Feilman Centre power point charge	135.05
				INV	14/04/2020	29205	Pace Road shops repair of lights	96.04
				INV	14/04/2020	29084	Magenup Equestrian Centre RCD testing	48.02
				INV	14/04/2020	29085	John Wellard Community Centre RCD testing	96.04
				INV	14/04/2020	29017	Fiona Harris Pavilion testing	48.02
				INV	14/04/2020	28906	Mandogalup Fire Station install power circuits	496.31
				INV	14/04/2020	29072	Incubator ladies light in toilet not working	95.54
				INV	14/04/2020	29074	Recquatic stereo not working	852.61
				INV	14/04/2020	29075	The Shed in Wandi light testing	168.07
				INV	14/04/2020	29076	Wandi childcare clubrooms light testing	168.07
				INV	14/04/2020	29077	Magenup Equestrian Centre light testing	144.07
				INV	14/04/2020	29078	William Bertram Community Centre RCD testing	96.04
				INV	14/04/2020	29081	Leda Hall RCD Testing	72.03
				INV	14/04/2020	29082	The Shed Wandi RCD testing	48.02
				INV	14/04/2020	29083	Wandi childcare clubrooms RCD testing	72.03
				INV	14/04/2020	29015	Replace light in Recquatic pool desk area	823.20
				INV	14/04/2020	28955	Preventative maintenance for Zone	1,456.26
				INV	14/04/2020	29043	Business Incubator light testing	192.08
				INV	14/04/2020	29042	Wandi Pavilion lighting testing	192.08
				INV	14/04/2020	29041	Wandi Hall lighting testing	192.08
				INV	14/04/2020	29040	Wandi old schoolrooms light testing	192.08
				INV	14/04/2020	29068	Wells Park BBQ not operating	158.18

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				INV	14/04/2020	29067	Thomas Oval ladies toilet exhaust fan not working	249.58
				INV	14/04/2020	29066	Administration building toilet light crackling	178.33
				INV	14/04/2020	29069	Lambeth Park BBQ not working	158.18
				INV	14/04/2020	29177	Darius Wells Library data logger	1,709.88
				INV	14/04/2020	29228	Thomas Kelly shower repairs	6,751.40
				INV	14/04/2020	28733	William Bertram automatic doors	203.01
				INV	14/04/2020	28731	Supply Recquatic remotes	506.57
				INV	14/04/2020	29211	Replace 14 battens at Old Thomas Pavilion	2,508.57
				INV	14/04/2020	29037	RCD testing at Wandi Hall	72.03
				INV	14/04/2020	29035	Senior Citizens RCD testing	216.10
				INV	14/04/2020	29038	RCD testing Wandi Pavilion	96.04
				INV	14/04/2020	29036	Wandi old schoolrooms RCD testing	96.04
				INV	14/04/2020	29039	Test emergency & exit lights at Medina Hall	216.10
				INV	14/04/2020	29059	Install data logger at Recquatic 280220	996.66
				INV	14/04/2020	29031	Administration failed spit fire	543.80
				INV	14/04/2020	29012	Depot mechanic workshop lights not working	331.53
				INV	14/04/2020	29009	Koorliny hot water system repairs	127.48
				INV	14/04/2020	29008	Fiona Harris Pavilion external lighting repairs	121.17
				INV	14/04/2020	29013	Business incubator electrical repairs	557.81
				INV	14/04/2020	29014	Bright Futures lighting repairs	408.60
				INV	14/04/2020	29016	Taskers Cottage testing	48.02
4027.6566-01		Isentia Pty Limited	1,254.00	INV	14/04/2020	MN0791222	Media monitoring for March 20	1,254.00
4027.665-01		Gregs Glass	570.00	INV	14/04/2020	9067-19	Repairs at Zone	570.00
4027.7042-01		Quantum Building Services	2,170.03	INV	14/04/2020	00003099	Replace double doors Kwinana Rotary Club	2,170.03
4027.7808-01		EEO Specialists	9,240.00	INV	08/04/2020	1081	EEO workshop scheduled for 020420	4,620.00
				INV	08/04/2020	1082	EEO workshop scheduled for 090420	4,620.00
4027.7937-01		Kerb Direct Kerbing Pty Ltd	13,179.65	INV	14/04/2020	25276	Supply and lay kerbing Spinner Lane	13,179.65
4027.8001-01		Diversity Sustainable Development	5,617.70	INV	14/04/2020	17	3 new water data loggers and 1 refurbished logger	5,617.70
4027.8894-01		Landscape and Maintenance Solutions	11,840.84	INV	15/04/2020	INV-1572	Mowing Rockingham/Patterson Roads 230320	1,878.56
				INV	15/04/2020	INV-1575	Mowing maintenance of dry land reserves various	9,962.28

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4027.8899-01		Majestic Plumbing	11,926.59	INV	14/04/2020	236425	Administration urinals blocked	152.48
				INV	14/04/2020	236423	Repair toilet in change room at Wellard Pavilion	1,138.90
			INV	14/04/2020	236518	Wellard Pavilion valve	1,211.19	
			INV	14/04/2020	236096	Wellard Pavilion repairs	1,573.00	
			INV	14/04/2020	236617	Rhodes Park urinal	465.28	
			INV	14/04/2020	235627	Challenger Beach public toilet	322.85	
			INV	14/04/2020	235986	Business Incubator toilets	99.13	
			INV	14/04/2020	235942	Recquatic cafe blocked drain	165.13	
			INV	14/04/2020	236616	Wellard Pavilion repairs	1,573.00	
			INV	14/04/2020	236094	Wellard Pavilion urinal repair	2,147.29	
			INV	14/04/2020	236421	Recquatic Cafe repairs	801.61	
			INV	14/04/2020	236521	Replace flowmatic sensor Wellard Pavilion	2,276.73	
			4027.8984-01		Baldivis Transport Pty Ltd	175.00	INV	14/04/2020
4027.9013-01		Department of Mines, Industry	19,491.55	INV	14/04/2020	March20	Building Services Levy March 20	19,491.55
4027.903-01		Lo-Go Appointments	4,201.66	INV	14/04/2020	00421697	Temp staff week ending 280320	1,629.05
				INV	08/04/2020	00421728	Temp staff week ending 040420	2,572.61
4027.9076-01		Charles Service Company	6,897.39	INV	14/04/2020	00032657	General cleaning at various sites 20 & 210320	292.88
				INV	14/04/2020	00032658	Cleaning consumables for March 20	3,517.70
				INV	14/04/2020	00032563	General cleaning of pavilions	359.70
				INV	14/04/2020	00032652	Zone centre cleaning	1,038.22
				INV	15/04/2020	00032559	Cleaning of various Pavilions 290220 & 010320	866.26
				INV	14/04/2020	00032560	Cleaning Thomas Kelly and Fiona Harris	433.13
				INV	14/04/2020	00032561	Cleaning Medina Hall	247.50
INV	14/04/2020	32562	Cleaning Thomas Oval	142.00				
4027.9432-01		Forms Express Pty Ltd	574.54	INV	14/04/2020	227876	Printing and issuing of final notices	574.54
4027.9488-01		Bright Light Signs Pty Ltd	715.00	INV	14/04/2020	00015147	Extension for COVID-19 messaging sign	715.00
4027.9817-01		Adventure Plus	231.00	INV	14/04/2020	30925	Pliers for Adventure Park	231.00
4027	16/04/2020	EFT TRANSFER: - 16/04/2020	-57,664.12				Payment reversal creditor #12209	
4028	16/04/2020	EFT TRANSFER: - 16/04/2020	6,326.61					
4028.568-01		Bright Futures In Home Care - Payro	6,326.61	INV	16/04/2020	060420 to 120420	IHC Payroll 060420 to 120420	6,326.61
4029	16/04/2020	EFT TRANSFER: - 16/04/2020	42,699.98					

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4029.565-01		Bright Futures Family Day Care - Pa	42,699.98	INV	16/04/2020	060420 to 120420	FDC Payroll 060420 to 120420	42,699.98
4030	23/04/2020	EFT TRANSFER: - 23/04/2020	444,066.99					
4030.10260-01		Engineering Technology Consultants	2,200.00	INV	20/04/2020	00024121	Thomas Oval Medina sports floodlighting project	2,200.00
4030.10295-01		Tutt Bryant Hire Pty Ltd	566.81	INV	20/04/2020	5067589	Hire of smooth drum roller	566.81
4030.10373-01		Green Willows Industrial Cleaning a	200.00	INV	20/04/2020	11	Retirement village cleaning	200.00
4030.1044-01		Oakford Agricultural & Garden Suppl	3.49	INV	21/04/2020	84435	Hardware Depot	3.49
4030.10916-01		Alison Bannister Career Coaching	747.00	INV	17/04/2020	17 April 2020	Youth career workshops x 3	747.00
4030.11243-01		GPC Asia Pacific Pty Ltd	61.05	INV	21/04/2020	1380027794	Power adaptor	61.05
4030.1130-01		Port Printing Works	69.30	INV	21/04/2020	INV051973	Staff business cards	69.30
4030.11332-01		Chorus Australia Ltd	381.15	INV	20/04/2020	C1039044	Regular mowing/garden care Bright Futures	381.15
4030.11406-01		Leaf Bean Machine Pty Ltd	138.36	INV	20/04/2020	00073849	Cafe Splash coffee order	138.36
4030.11412-01		Ecoburbia	1,100.00	INV	20/04/2020	180420	Composting workshop video presentation	1,100.00
4030.11420-01		Kleenheat	2,913.85	INV	20/04/2020	3336014	Monthly gas charges various locations April 2020	2,913.85
4030.1142-01		Sonic Health Plus	198.00	INV	20/04/2020	2041757	Pre-employment medical assessment	198.00
4030.11478-01		Turf Care WA Pty Ltd	12,132.12	INV	20/04/2020	001000983	Fertiliser for various ovals	12,132.12
4030.11557-01		Travis Hayto Photography	1,650.00	INV	20/04/2020	00001620	Assorted Kwinana Recquatic social media video	1,650.00
4030.1178-01		Holcim (Australia) Pty Ltd	1,008.48	INV	21/04/2020	9406854752	Supply 0.6m3 concrete for Westbrook St Medina	296.12
				INV	21/04/2020	9406861462	Supply 1.20M3 concrete to Pace Road Medina	416.24
				INV	20/04/2020	9406852499	Delivery of concrete to Parmelia	296.12
4030.1187-01		Red Sand Supplies Pty Ltd	352.00	INV	17/04/2020	00012664	Concrete tipping Spinner Lane drainage	352.00
4030.12026-01		Jo Art House	250.00	INV	21/04/2020	0001	Room hire Medina Place Plan	250.00
4030.12162-01		Candace Harrison	100.00	INV	20/04/2020	200420	Refund bond The Patio	100.00
4030.12207-01		KTown Productions	100.00	INV	16/04/2020	14042020	Medina movie night	100.00
4030.12208-01		Kissane & Co	1,277.00	INV	21/04/2020	INV#200013	Skip trace and service of minor case claim	77.00
				INV	21/04/2020	INV-200018	Skip trace and service of minor case claim	150.00
				INV	21/04/2020	INV-200017	Skip trace and service of minor case claim	150.00

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				INV	21/04/2020	INV-200015	Skip trace and service of minor case claim	150.00
				INV	21/04/2020	INV-200016	Skip trace and service of minor case claim	150.00
				INV	21/04/2020	INV-200014	Skip trace and service of minor case claim	150.00
				INV	21/04/2020	INV-200011	Skip trace and service of minor case claim	150.00
				INV	21/04/2020	INV-200012	Skip trace and service of minor case claim	150.00
				INV	21/04/2020	INV-200009	Skip trace and service of minor case claim	150.00
4030.12209-01		Well Holdings Pty Ltd & Trealley	57,664.12	RFD	14/04/2020	1108813	Refund land subdivision bond	31,192.55
				RFD	14/04/2020	1108813	Refund land subdivision bond	26,471.57
4030.12210-01		All Created Equal Pty Ltd	3,850.00	INV	20/04/2020	2205	Basketball tutorials for social media	3,850.00
4030.12214-01		Isabella Szczesna	73.00	INV	20/04/2020	200420	Food licence application fee refund	73.00
4030.12215-01		Josephine Ellen Chester	892.75	INV	21/04/2020	12.3	Rates refund	892.75
4030.12216-01		Nulsen Group Incorporated	2,219.93	INV	21/04/2020	12.3	Rates refund	959.46
				INV	21/04/2020	12.3	Rates refund	1,260.47
4030.12217-01		Bailey Devine Real Estate	477.16	INV	21/04/2020	12.2	Rates refund	477.16
4030.12219-01		Mitchell Thomas Goebel	82.32	INV	22/04/2020	220420	Reimbursement for fuel purchase	82.32
4030.1227-01		Rockingham Holden	800.01	INV	16/04/2020	40958	Colorado rims and tyres	800.01
4030.1343-01		Southern Metropolitan Regional Coun	779.82	INV	20/04/2020	14615	Membership to Plastic Free July20-21	779.82
4030.1393-01		Sunny Sign Company Pty Ltd	400.29	INV	20/04/2020	430957	Various street signs	222.75
				INV	20/04/2020	431456	Medina Town Centre bracket for CCTV	177.54
4030.1423-01		Telstra	10,139.53	INV	17/04/2020	1355246271Mar20	Mobile/devices whole organisation March 20	10,139.53
4030.1485-01		T-Quip	653.40	INV	20/04/2020	91735	Repairs to Toro workman GTX electric	653.40
4030.1528-01		Twights Plumbing Pty Ltd	357.20	INV	20/04/2020	G3052	Water mains repair on Callistemon Court	357.20
4030.1572-01		Western Australian Local Government	215.00	INV	21/04/2020	13081753	Government e-learning March 20	215.00
4030.1589-01		Waste Stream Management Pty Ltd	231.00	INV	16/04/2020	00425700	Tipping fee	231.00
4030.1592-01		Water Corporation of Western Austra	5.04	INV	20/04/2020	9018197324Apr20	2U Honeywood Park drink fountain	5.04
4030.1629-01		Weston Road Systems	660.00	INV	20/04/2020	PR77	Line marking car & bus bays Budden Way	660.00
4030.1726-01		Kyocera Document Solutions Australi	3,025.28	INV	21/04/2020	2852487712	Copy cost March 2020 Admin City Leadership	125.14
				INV	21/04/2020	2852487723	Copy cost March Library Public	51.89
				INV	21/04/2020	2852487724	Coy cost March Admin CSO	68.02
				INV	21/04/2020	2852487725	Copy cost March 2020 Depot Demountable	107.70

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				INV	21/04/2020	2852487718	Copy cost March 2020 Admin Governance	353.88
				INV	21/04/2020	2852487719	Copy cost March 2020 Admin Finance	93.20
				INV	21/04/2020	2852487720	Copy cost March 2020 Family Dare Care	146.65
				INV	21/04/2020	2852487721	Copy cost March 2020 Building Maintenance	80.87
				INV	21/04/2020	2852487722	Copy cost March 2020 Recquatic	238.91
				INV	21/04/2020	2852487713	Copy cost March 2020 Incubator	99.94
				INV	21/04/2020	2852487715	Copy cost March 2020 Library	144.18
				INV	21/04/2020	2852487726	Copy cost March 2020 Admin Records	535.33
				INV	21/04/2020	2852487727	Copy cost March 2020 Wellard public	55.75
				INV	21/04/2020	2852487728	Copy cost March 2020 Bertram public	42.33
				INV	21/04/2020	2852487729	Copy cost March 2020 Darius Reception	42.94
				INV	21/04/2020	2852487730	Copy cost March 2020 Zone Reception	17.64
				INV	21/04/2020	2852487731	Copy cost March 2020 Banksia Park	135.47
				INV	21/04/2020	2852487732	Copy cost March 2020 Wellard staff	12.64
				INV	21/04/2020	2852487733	Copy cost March 2020 Bertram staff	12.45
				INV	21/04/2020	2852487734	Copy cost March 2020 Darius volunteer	56.51
				INV	21/04/2020	2852487735	Copy cost March 2020 Depot Mechanics	20.20
				INV	21/04/2020	2852487736	Copy cost March 2020 Recquatic front counter	22.18
				INV	21/04/2020	2852487714	Copy cost March 2020 Darius Community Centre	45.57
				INV	21/04/2020	2852487716	Copy cost March 2020 Zone	38.86
				INV	21/04/2020	2852487717	Copy cost March Admin Planning	477.03
4030.1731-01		Taylor Tyres Pty Ltd	1,364.00	INV	20/04/2020	20689	Kumo tyres x 5	1,232.00
				INV	20/04/2020	20721	Tyre repair	132.00
4030.1825-01		Greenacres Turf Group	1,561.00	INV	20/04/2020	00057843	Lawn for Thomas Oval car park	1,561.00
4030.1858-01		Roscoc Trade Mate	660.00	INV	20/04/2020	00001021	Supply water tank	440.00
				INV	20/04/2020	00001022	Supply water tank	220.00
4030.188-01		Beaurepaires Tyres Kwinana	47.44	INV	20/04/2020	6411262569	Repair bobcat tyre	21.61
				INV	20/04/2020	6411221969	Tyre repair	25.83
4030.19-01		Absolute Painting Services	9,790.00	INV	21/04/2020	INV-1393	Painting of walls and maintenance Parmelia House	9,790.00
4030.2048-01		Palm Lakes Gardens & Landscape Serv	88.00	INV	20/04/2020	8587	Callistemon Court reticulation repairs	88.00
4030.2097-01		Beaver Tree Services Aust Pty Ltd	4,037.00	INV	21/04/2020	71894	General vegetation clearance Crabtree Way	627.00
				INV	21/04/2020	72648	Tree pruning Meares and Parmelia Ave	3,410.00

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4030.2115-01		Asbestos Masters WA	3,740.00	INV	21/04/2020	3357	Removal of asbestos from various locations	3,740.00
4030.2121-01		Suez	2,095.29	INV	20/04/2020	36759799	Tipping fees March 2020	2,095.29
4030.2125-01		Synergy	21,356.65	INV	20/04/2020	294827290Apr20	11U Art sculpture Darling Park	104.45
				INV	20/04/2020	830669340Apr20	8U Fire pump Wandi	110.73
				INV	20/04/2020	259587970Apr20	2830U Honeywood Ave retic	886.59
				INV	20/04/2020	264244690Apr20	2169U Gecko Park bore pump	703.60
				INV	20/04/2020	290833680Apr20	28U Honeywood Park BBQ/lights	109.15
				INV	20/04/2020	294428370Apr20	552U Mornington Park	255.98
				INV	20/04/2020	214467920Apr20	69U Honeywood Parl/Bruny Meander BBQ/lights	120.49
				INV	20/04/2020	198511040Apr20	2009U Bruny Meander bore/BBQ/lights	657.54
				INV	21/04/2020	114826720Apr20	227U Industrial s/scapes Naval Base	173.13
				INV	21/04/2020	295922660Apr20	996U Willandra Park	380.67
				INV	21/04/2020	566370150Apr20	2355U Chipperton Park	840.79
				INV	21/04/2020	938812910Apr20	6534U Wandi Reserve	1,467.42
				INV	21/04/2020	314938770Apr20	0U Woko Park bore	104.95
				INV	21/04/2020	657514270Apr20	0U Wandi Oval	101.40
				INV	21/04/2020	144372270Apr20	3224U Thomas Oval retic	502.65
				INV	21/04/2020	129764890Apr20	6677U Lambeth Park	1,376.90
				INV	21/04/2020	201813230Apr20	2588U Mandogalup Station and bore	819.60
				INV	22/04/2020	958335710Apr20	56757U Orelia Oval	12,640.61
4030.226-01		Bouvard Earthmoving	15,669.50	INV	20/04/2020	00006429	Water cart/grader hire Wandi road shouldering	10,224.50
				INV	21/04/2020	00006433	Grade/water cart hire Casuarina/Wandi road shoulder	5,445.00
4030.2410-01		ABCO Products	72.84	INV	20/04/2020	534106	Cleaning chemicals	72.84
4030.248-01		Bunnings Building Supplies	1,381.32	INV	17/04/2020	2163/01011393	Paint and painting supplies	1,381.32
4030.2565-01		Ausco Modular Pty Ltd	1,471.80	INV	20/04/2020	7219277	Demountable hire multipurpose April 2020	1,471.80
4030.2659-01		Department of Health	200.00	INV	21/04/2020	4099	Licence 4099 pest management technician licence	200.00
4030.2678-01		Natural Area Holdings P/L t/as Natu	28,099.00	INV	20/04/2020	00012879	Peel sub and drain landscaping progress claim 1	28,099.00
4030.2903-01		Connect CCS	1,545.12	INV	20/04/2020	00101034	After hours monitoring	1,545.12

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4030.30-01		Carol Elizabeth Adams	158.25	INV	21/04/2020	310320	Reimbursement of travel expenses March 2020	158.25
4030.303-01		Challenge Chemicals Australia	47.51	INV	20/04/2020	103298	Recquatic Cafe cleaning chemical	47.51
4030.3105-01		Poly Pipe Traders	260.05	INV	16/04/2020	00104022	Retic parts	260.05
4030.3338-01		AAA Blinds Port Kennedy	168.00	INV	21/04/2020	7465	Callistemon Court blind repairs U67 & U59	168.00
4030.335-01		City of Rockingham	63,440.06	INV	17/04/2020	110921	Tip fees to 310320	63,440.06
4030.3358-01		Homebuyers Centre Pty Ltd	301.98	INV	20/04/2020	160420	Refund BSL fees BP2019/753	301.98
4030.3391-01		Ventura Home Group Pty Ltd T/As Aus	336.00	INV	21/04/2020	160420	Refund verge material usage fee VP2020/26	336.00
4030.358-01		Coastline Mowers	701.95	INV	20/04/2020	23199#5	Repairs to lawn mowers	421.20
				INV	21/04/2020	23297	Lawn mower repairs	280.75
4030.3607-01		Hays Specialist Recruitment Pty Ltd	6,616.25	INV	20/04/2020	9193798	Temp staff week ending 190420	740.85
				INV	21/04/2020	9182252	Temp staff week ending 120420	889.02
				INV	21/04/2020	9141961	Temp staff week ending 290320	889.02
				INV	21/04/2020	9166202	Temp staff week ending 050420	889.02
				INV	20/04/2020	9146360	Temp staff week ending 290320	1,604.17
				INV	21/04/2020	9182254	Temp staff week ending 120420	1,604.17
4030.3608-01		Foreshore Rehabilitation & Fencing	6,880.28	INV	21/04/2020	INV-4665	Scout Hall Medina Oval fence repairs	258.50
				INV	20/04/2020	INV-4663	Medina Oval referencing	1,912.68
				INV	16/04/2020	Inv-4664	Bertram Oval cricket net upgrade	4,709.10
4030.3632-01		Eclipse Soils Pty Ltd	2,288.00	INV	20/04/2020	KWIN01043921	Supply topsoil Gilmore Ave service road	1,078.00
				INV	21/04/2020	KWIN01R043936	General waste tipping Spinner Lane	1,210.00
4030.3686-01		KAJ Installations & Services	244.00	INV	20/04/2020	00006278	Callistemon Court various repairs to garage doors	244.00
4030.4057-01		Kelyn Training Services	2,150.00	INV	16/04/2020	00028795	Traffic management plan training 040320	2,150.00
4030.407-01		Winc Australia Pty Ltd	501.60	INV	20/04/2020	9032103754	Antibacterial wipes	109.12
				INV	20/04/2020	9032167747	Stationery Administration building April 2020	392.48
4030.41-01		Advanced Traffic Management (WA) Pt	23,708.85	INV	21/04/2020	00135138	Traffic management for various sites	2,988.70
				INV	21/04/2020	00135018	Traffic management for Casuarina Road	1,144.00
				INV	21/04/2020	00135020	Traffic management Bodeman Road Wandi	3,337.40
				INV	20/04/2020	00135148	Traffic management Johnson Rd/Brecca Pde Wellard	3,441.90
				INV	20/04/2020	00135137	Traffic management Spinner Lane Wellard	1,500.40

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				INV	20/04/2020	00135019	Traffic management Spinner Lane Wellard	5,527.50
				INV	16/04/2020	00134788	Traffic management road shoulder Casuarina	5,768.95
4030.4205-01		David Mario Boccuzzi	23.00	INV	16/04/2020	14Apr20	Reimbursement for parking	23.00
4030.4346-01		Kelly Asphalt Contracting	2,948.00	INV	20/04/2020	378	Install asphalt speed hump Johnson Road	2,948.00
4030.4350-01		T J Depiazzi & Sons	3,259.85	INV	21/04/2020	106375	Supply and Deliver 50m3 of mulch to Depot	3,259.85
4030.4483-01		Global Spill Control	1,059.52	INV	20/04/2020	120751	Sorbalite mineral sponge	1,059.52
4030.4719-01		Complete Office Supplies Pty Ltd	481.90	INV	17/04/2020	08964623	Stationery for Recquatic February 20	465.00
				INV	17/04/2020	08972553	Coin cell batteries for Depot	16.90
4030.5280-01		Royal Western Australian Historical	80.00	INV	21/04/2020	00006303	Library books	80.00
4030.5381-01		Centrecare	1,818.66	INV	21/04/2020	22591	EAP services 0320	792.00
				INV	21/04/2020	22684	EAP registration and management fee April 20	1,026.66
4030.5520-01		Master Lock Service	380.00	INV	20/04/2020	00006780	Callistemon Court re-key rear gate and storeroom	250.00
				INV	21/04/2020	00006827	Callistemon Court U23 repair gate lock	130.00
4030.5581-01		Totally Workwear Rockingham	2,476.98	INV	20/04/2020	RK21453.D1	Protective workwear	2,476.98
4030.5645-01		Name Badge World	20.30	INV	20/04/2020	BW9924	Name badge Councillor Sherilyn Wood	20.30
4030.5750-01		Kev's Wheelie Kleen	220.00	INV	20/04/2020	7826	Monthly bin clean for William Bertram Community	88.00
				INV	20/04/2020	7881	Monthly Bin cleaning at John Wellard Community	132.00
4030.5908-01		Rockypest Pest Management	430.00	INV	20/04/2020	INV-00030119	Pest control for Callistemon Court	240.00
				INV	20/04/2020	INV-00030179	Banksia Park U64 pest control	190.00
4030.5996-01		CMS Engineering Pty Ltd	16,833.95	INV	20/04/2020	37195	Repair Administration airconditioner	1,162.70
				INV	20/04/2020	37194	Parmelia House airconditioning repairs	1,639.00
				INV	20/04/2020	37193	Margaret Feilman Centre AC drain repairs	10,211.18
				INV	20/04/2020	37192	John Wellard Community Centre exhaust fan replaced	1,928.30
				INV	20/04/2020	37191	Building maintenance portable repair heater	265.87
				INV	20/04/2020	37190	Recquatic install water pump for chemical dosing	862.40
				INV	16/04/2020	37135	Recquatic plant room maintenance	764.50
4030.6115-01		Imagesource Digital Solutions	1,837.00	INV	20/04/2020	451694	COVID-19 closure signs for playgrounds	532.40

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				INV	20/04/2020	451695	COVID-19 closure signs for beach and parks	276.10
				INV	22/04/2020	451709	Playground/gym equipment closed corflute signage	1,028.50
4030.6332-01		Drainflow Services Pty Ltd	11,088.00	INV	21/04/2020	00005171	Cleaning of gross pollutant traps April 2020	2,640.00
				INV	20/04/2020	00005128	Cleaning gross pollutant traps various locations	4,752.00
				INV	20/04/2020	00005163	Cleaning of gross pollutant traps various	3,696.00
4030.6370-01		Elexacom	2,126.97	INV	20/04/2020	29007	RCD tripped at Retirement Village Calista	96.04
				INV	17/04/2020	29277	RCD testing at Smirk Cottage	158.18
				INV	17/04/2020	29259	Replace one spitfire fitting at Medina Hall	440.56
				INV	17/04/2020	29198	Repair external security lights at Tennis Club	121.36
				INV	16/04/2020	29219	Thomas Oval Pavilion batton replacements	1,310.83
4030.6457-01		Total Green Recycling	1,666.01	INV	21/04/2020	INV7537	E waste recycling	1,666.01
4030.6749-01		Australia Post	2,782.81	INV	21/04/2020	1009473308	Postage for period ending 310320	2,782.81
4030.682-01		Harmony Software	1,560.90	INV	21/04/2020	3-514	Educator electronic subscription March 2020	1,257.30
				INV	21/04/2020	3-528	Educator subscription March 20	303.60
4030.694-01		Heatley Sales Pty Ltd	974.27	INV	21/04/2020	C925415	Depot uniform	270.93
				INV	21/04/2020	C925086	Uniforms for Depot	48.84
				INV	20/04/2020	C924600	Protect a load cargo net	654.50
4030.7502-01		Redox Pty Ltd	407.00	INV	16/04/2020	4912643	Bags of diatomaceous earth	407.00
4030.762-01		Blackwood & Sons Ltd	251.39	INV	21/04/2020	PE6856VW	Hand wash for Depot	223.87
				INV	20/04/2020	KW3971WA	Cleaning chemicals	27.52
4030.7780-01		Moore Stephens (WA) Pty Ltd	6,573.60	INV	16/04/2020	981	Finance workshops 220520 and 290520	6,573.60
4030.7809-01		Frontline Fire and Rescue Equipment	193.60	INV	16/04/2020	67423	Mandogalup firefighting rake hoe	193.60
4030.7855-01		GreenLite Electrical Contractors Pt	371.13	INV	20/04/2020	00012226	Repair jockey pump Thomas Oval	371.13
4030.795-01		K Mart	133.50	INV	21/04/2020	230102	Shelves and organisation for Cafe Splash	133.50
4030.8319-01		Poolwerx Spearwood	2,957.55	INV	20/04/2020	126997-1	Water testing and chemicals Adventure Park	1,050.00
				INV	20/04/2020	125550-1	Water testing and chemicals Adventure Park	1,907.55
4030.8325-01		Envirosweep	14,579.63	INV	20/04/2020	76793	Street sweeping for Spinner Lane	877.25
				INV	17/04/2020	76788	Footpath sweeping various locations February 20	3,652.00
				INV	20/04/2020	76785	Road sweeping Bertram March 2020	2,800.00

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				INV	20/04/2020	76791	Reactive/emergency works March 2020	468.88
				INV	20/04/2020	76792	Reactive/emergency works March 2020	181.50
				INV	21/04/2020	76200	Carpark sweeping various March 2020	2,502.50
				INV	21/04/2020	76784	Road sweeping various locations March 2020	4,097.50
4030.8595-01		Purearth	11,225.52	INV	20/04/2020	Inv-0363	Road sweeping and tip fee	11,225.52
4030.8894-01		Landscape and Maintenance Solutions	22,823.89	INV	17/04/2020	INV-1574	Broadacre mowing of sports grounds March 20	14,010.13
				INV	20/04/2020	INV-1573	Mowing as per tender 623LWM17	8,813.76
4030.8899-01		Majestic Plumbing	2,411.58	INV	21/04/2020	236642	Banksia Park Villa 2 replace waste to kitchen	121.13
				INV	21/04/2020	236641	Banksia Park Villa 1 replace kitchen waste	121.13
				INV	16/04/2020	236422	Koorliny Community Arts after hours callout	1,641.41
				INV	16/04/2020	236523	Sloan Public toilets	88.13
				INV	16/04/2020	236519	Wells Park blocked drain	439.78
4030.8996-01		Fridgair Industries Pty Ltd	165.00	INV	16/04/2020	35253	Administration fridge service	165.00
4030.9019-01		Kearns Garden Supplies	393.23	INV	20/04/2020	4	Banksia Park various hardware	30.68
				INV	20/04/2020	23	Recquatic consumables	155.33
				INV	17/04/2020	71-16/04/20	Hardware	46.15
				INV	21/04/2020	24	Depot hardware	161.07
4030.903-01		Lo-Go Appointments	9,561.05	INV	17/04/2020	00421455	Temp staff week ending 080220	1,629.05
				INV	20/04/2020	00421726	Temp staff w/ended 040420	1,842.72
				INV	20/04/2020	00421727	Temp staff w/ended 040420	1,629.05
				INV	21/04/2020	00421755	Temp staff week ending 110420	2,003.27
				INV	21/04/2020	00421753	Temp staff week ending 110420	2,456.96
4030.9083-01		WA Library Supplies	7,995.00	INV	20/04/2020	00121577	Office furniture to Library	7,995.00
4030.9488-01		Bright Light Signs Pty Ltd	2,200.00	INV	20/04/2020	00015156	COVID-19 sign hire commencing 170420	2,200.00
4030.9572-01		Aaron Thomas	800.00	INV	20/04/2020	#403	Event organisation Harmony Day event	800.00
4031	23/04/2020	EFT TRANSFER: - 23/04/2020	203,615.61					
4031.151-01		Australian Services Union	372.94	INV	19/04/2020	PY01-22-Aust Ser	Payroll Deduction	301.24
				INV	19/04/2020	PY01-22-Aust Ser	Payroll Deduction	71.70
4031.153-01		Australian Taxation Office	190,372.00	INV	19/04/2020	PY01-22-Australi	PAYG tax withheld	190,372.00
4031.2853-01		Maxxia Pty Ltd	2,920.58	INV	19/04/2020	PY01-22-Maxxia P	Payroll Deduction	1,490.16
				INV	19/04/2020	PY01-22-Maxxia P	Payroll Deduction	1,430.42

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4031.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	19/04/2020	PY01-22-Health I	Payroll Deduction	1,115.50
4031.3719-01		City of Kwinana - Xmas fund	7,450.00	INV	19/04/2020	PY01-22-TOK Chri	Payroll Deduction	7,450.00
4031.487-01		Child Support Agency	994.82	INV	19/04/2020	PY01-22-Child Su	Payroll Deduction	994.82
4031.892-01		LGRCEU	389.77	INV	19/04/2020	PY01-22-LGREC U	Payroll Deduction	379.51
				INV	19/04/2020	PY01-22-LGREC U	Payroll Deduction	10.26
4032	23/04/2020	EFT TRANSFER: - 23/04/2020	68,493.16					
4032.565-01		Bright Futures Family Day Care - Pa	61,706.53	INV	23/04/2020	130420 to 190420	FDC Payroll 130420 to 190420	61,706.53
4032.568-01		Bright Futures In Home Care - Payro	6,786.63	INV	23/04/2020	130420 to 190420	IHC Payroll 130420 to 190420	6,786.63
4033	29/04/2020	EFT TRANSFER: - 29/04/2020	57,023.33					
4033.565-01		Bright Futures Family Day Care - Pa	50,563.50	INV	29/04/2020	200420 to 260420	FDC Payroll 200420 to 260420	50,563.50
4033.568-01		Bright Futures In Home Care - Payro	6,459.83	INV	29/04/2020	200420 to 260420	IHC Payroll 200420 to 260420	6,459.83
4034	30/04/2020	EFT TRANSFER: - 30/04/2020	404,429.43					
4034.10295-01		Tutt Bryant Hire Pty Ltd	1,511.49	INV	23/04/2020	5068173	Hire of smooth drum roller	1,511.49
4034.10373-01		Green Willows Industrial Cleaning a	200.00	INV	24/04/2020	12-22/04/20	Retirement Village cleaning	200.00
4034.10670-01		Wheelie Clean	616.00	INV	28/04/2020	6553	Cleaning of rubbish bins at Darius Wells Centre	359.48
				INV	28/04/2020	6554	Cleaning rubbish bins at Administration	256.52
4034.1072-01		Paint Industries	907.50	INV	28/04/2020	61633	Eco green graffiti remover 25lt x 2	907.50
4034.10925-01		Workpower	1,511.40	INV	28/04/2020	14695	Supply of various plants for Adventure Park	1,511.40
4034.11243-01		GPC Asia Pacific Pty Ltd	1,730.52	INV	23/04/2020	1380028055	Fuel filter	41.80
				INV	23/04/2020	1380028090	Ryco service kit	118.80
				INV	23/04/2020	1380028061	Assorted filters	55.97
				INV	23/04/2020	1380028110	Various filters	89.39
				INV	23/04/2020	1380028060	Various filters	89.11
				INV	23/04/2020	1380028059	Various filters	74.28
				INV	23/04/2020	1380028058	Various filters	144.05
				INV	23/04/2020	1380028057	Various filters	144.05
				INV	23/04/2020	1380028056	Filter 4WD kit	157.30
				INV	23/04/2020	1380028109	Various filters	99.84
				INV	23/04/2020	1380028112	Oil filter	11.55
				INV	23/04/2020	1380028134	Various filters	44.42

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				INV	23/04/2020	1380028108	Various filters	93.78
				INV	23/04/2020	1380028139	Various filters	144.05
				INV	23/04/2020	1380028140	Various filters	144.05
				INV	23/04/2020	1380028138	Various filters	144.05
				INV	23/04/2020	1380028107	Various filters	134.03
4034.11244-01		Netstar Australia Pty Ltd	788.04	INV	24/04/2020	91898	EZ annual fee	788.04
4034.11300-01		Strategic DCP Consulting	5,087.51	INV	28/04/2020	019	DCP consulting services for DCA's	5,087.51
4034.11727-01		Dowsing Group Pty Ltd	3,385.14	INV	23/04/2020	13654	Construction of footpath Breccia Parade crossing	3,385.14
4034.1178-01		Holcim (Australia) Pty Ltd	992.64	INV	28/04/2020	9406875359	1.6M3 concrete to Pace Road Medina	496.32
				INV	28/04/2020	9406873375	Supply 1.60M3 concrete to Pace Road Medina	496.32
4034.12073-01		Executive Compass	2,860.00	INV	28/04/2020	INV-391	Kwinana City Centre Attraction Feasibility	2,860.00
4034.12115-01		Time Booksellers	73.00	INV	24/04/2020	43696	Adult book	73.00
4034.12184-01		Marindust Sales	2,750.00	INV	24/04/2020	00020414	Set of AFL goals	2,750.00
4034.12208-01		Kissane & Co	2,444.00	INV	28/04/2020	INV-200019	Skip trace and service of minor case claim	150.00
				INV	28/04/2020	INV-200020	Skip trace and service of minor case claim	150.00
				INV	28/04/2020	INV-200021	Skip trace and service of minor case claim	150.00
				INV	28/04/2020	INV-200022	Skip trace and service of minor case claim	150.00
				INV	28/04/2020	INV-200023	Skip trace and service of minor case claim	150.00
				INV	28/04/2020	INV-200024	Service of means enquiry summons x 22	1,694.00
4034.12221-01		Lynn Dianna Bates	100.00	INV	28/04/2020	080420	Refund for sterilisation of dog	100.00
4034.12222-01		John Bruce Haworth	29.90	INV	28/04/2020	220420	Reimbursement for protective clothing	29.90
4034.12223-01		Stanley Eric Patching	250.00	INV	28/04/2020	210420	Senior security subsidy scheme 2019/20	250.00
4034.12224-01		Kathleen Yvonne Thomas	250.00	INV	28/04/2020	210420	Senior security subsidy scheme 2019/20	250.00
4034.1276-01		Satellite Security Services	2,545.52	INV	28/04/2020	IV008030	Adventure Playground alarm investigation/repairs	554.99
				INV	28/04/2020	IV008140	Adventure Park repairs to alarm system	787.18
				INV	28/04/2020	IV008184	Remote coding to Thomas Hall/Wellard Pavilion	50.00
				INV	28/04/2020	IV008125	Service and replace items on alarm system at Depot	552.75
				INV	28/04/2020	IV008126	Repair keypad at Wellard Pavilion	435.60

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				INV	28/04/2020	IV008254	Depot alarm zone servicing	165.00
4034.1423-01		Telstra	65.30	INV	28/04/2020	0335568200Apr20	Banksia Park Clubhouse to 090520	46.05
				INV	28/04/2020	1548725500Apr20	Feilman building alarm to 130520	19.25
4034.1481-01		Total Eden Pty Ltd	102,432.00	INV	28/04/2020	410275734	Rhodes Park and Apex Park retic installation	102,432.00
4034.1530-01		Wormald Australia Pty Ltd	1,040.57	INV	28/04/2020	8194414	Routine inspection and testing at various sites	1,040.57
4034.1589-01		Waste Stream Management Pty Ltd	330.00	INV	28/04/2020	00425833	Tipping fees April 2020	330.00
4034.1614-01		Westbooks	765.84	INV	24/04/2020	313231	Library books	126.10
				INV	24/04/2020	313233	Library books	22.17
				INV	24/04/2020	313232	Library books	95.02
				INV	24/04/2020	313234	Library books	19.22
				INV	24/04/2020	313235	Library books	207.48
				INV	24/04/2020	313236	Library books	17.01
				INV	24/04/2020	313237	Library books	38.46
				INV	24/04/2020	313238	Library books	25.89
				INV	24/04/2020	313240	Library books	64.36
				INV	24/04/2020	313242	Library books	12.57
				INV	24/04/2020	313241	Library books	22.19
				INV	24/04/2020	313239	Library books	96.88
				INV	24/04/2020	313243	Library books	18.49
4034.1621-01		Western Australian Treasury Corpora	29,412.85	INV	29/04/2020	Loan#94-040520	Loan #94 due 040520 capital and interest	29,412.85
4034.1649-01		Dennis Cleve Wood	2,931.50	INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
				INV	20/04/2020	MEETINGFEES19/	Meeting fees	2,639.83
4034.1688-01		Sherilyn Wood	2,777.08	INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
				INV	20/04/2020	MEETINGFEES19/	Meeting Fees	2,485.41
4034.1689-01		Sandra Elizabeth Lee	3,818.73	INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
				INV	20/04/2020	MEETINGFEES19/	Meeting fees	2,639.83
				INV	28/04/2020	Nov-Feb 2020	Reimbursement of travel expenses Nov - Feb 2020	229.01
				INV	28/04/2020	Sept - Nov 2019	Reimbursement of travel and apparel expenses Nov 19	658.22
4034.19-01		Absolute Painting Services	7,788.00	INV	24/04/2020	INV-1399	Painting service Callistemon Court U32-37	7,788.00
4034.2048-01		Palm Lakes Gardens & Landscape Serv	3,234.00	INV	24/04/2020	2493	Callistemon Court reticulation repairs U72	88.00

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				INV	24/04/2020	3574	Callistemon Court reticulation repairs various	2,046.00
				INV	28/04/2020	3212170420	Thomas Oval Pavilion paving repair	880.00
				INV	28/04/2020	2521	Banksia Park reticulation repairs U64,65	220.00
4034.2115-01		Asbestos Masters WA	1,100.00	INV	28/04/2020	3359	Removal of asbestos Hope Valley Road	1,100.00
4034.218-01		Bob Jane T-Mart Kwinana	3,634.00	INV	24/04/2020	145362	Puncture repair and wheel balance 1GPL202	40.00
				INV	24/04/2020	145382	Tyres and alignment KWN2029	417.00
				INV	24/04/2020	145540	Tyres and alignment KWN1941	1,006.00
				INV	24/04/2020	146898	Puncture repair and wheel balance KWN2003	40.00
				INV	24/04/2020	146310	Bridgestone tyre for KWN2133	211.00
				INV	24/04/2020	146464	Puncture repair and wheel balance KWN2132	40.00
				INV	24/04/2020	145346	Tyre replacement 1TOZ532	105.00
				INV	24/04/2020	144811	Tyres x 4 with alignment KWN1947	1,000.00
				INV	24/04/2020	145121	Tyres x 4 with alignment KWN2051	775.00
4034.2224-01		Prestige Catering & Event Hire	976.15	INV	28/04/2020	INV-1306	Elected Member briefing session dinner 300320	438.00
				INV	28/04/2020	INV-1308	OCM dinner 220420	254.85
				INV	28/04/2020	INV-1307	OCM dinner 070420	283.30
4034.226-01		Bouvard Earthmoving	13,660.90	INV	24/04/2020	00006437	Grader/water cart hire Wandi road shouldering	8,046.50
				INV	28/04/2020	00006438	Hire of grader with operator road shouldering, etc	5,614.40
4034.235-01		Bristol Cleaning Services	420.00	INV	28/04/2020	0420-1	Callistemon Court window cleaning U45	90.00
				INV	28/04/2020	0420C	Banksia Clubhouse window cleaning March and April	240.00
				INV	28/04/2020	0420-2	Banksia Park window cleaning U61	90.00
4034.2410-01		ABCO Products	1,058.97	INV	28/04/2020	540513	Cleaning items for Callistemon Court	408.87
				INV	28/04/2020	539071	Hand sanitiser for various departments	650.10
4034.248-01		Bunnings Building Supplies	332.78	INV	28/04/2020	2613/01026624	Pressure garden sprayer for Depot	151.06
				INV	28/04/2020	2163/01095269	Caution tape x 6 rolls	40.32
				INV	28/04/2020	2163/01027839	Key rings for audit process in Administration	5.66
				INV	28/04/2020	2163/01186475	Hardware items for Lambeth Park and Medina Oval	76.20
				INV	28/04/2020	2163/01027020	Paint supplies for Recquatic Centre	59.54

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4034.2587-01		Westrac Equipment Pty Ltd	99.18	INV	23/04/2020	PI4443426	Auto parts	38.79
				INV	23/04/2020	PI4461874	Auto parts	60.39
4034.264-01		Cabcharge Australia Ltd	6.00	INV	24/04/2020	00989066P2004	Cab charge account keeping fee 230320 to 190420	6.00
4034.2698-01		Wilson Security Pty Ltd	116.05	INV	24/04/2020	W00257104	Emergency call outs Banksia Park	116.05
4034.2852-01		Downer EDI Works Pty Ltd	247.70	INV	23/04/2020	9313124	Supply emulsion to Depot	247.70
4034.2937-01		Bolinda Publishing Pty Ltd	438.57	INV	24/04/2020	195065	Library books large print	438.57
4034.2981-01		Peter Edward Feasey	4,801.33	INV	20/04/2020	DEPMAYFEE19/20	Deputy Mayoral allowance	1,869.83
				INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
				INV	20/04/2020	MEETINGFEES19/	Meeting fees	2,639.83
4034.30-01		Carol Elizabeth Adams	11,730.76	INV	20/04/2020	ICTALLOW19/20	ICT Allowance	291.67
				INV	20/04/2020	MAYALLOW19/20	Mayoral allowance	7,479.42
				INV	20/04/2020	MEETING19/20	Meeting fees	3,959.67
4034.3105-01		Poly Pipe Traders	2,439.95	INV	28/04/2020	00105085	Various reticulation parts	38.11
				INV	28/04/2020	00105061	6 x SDS systems extend coil	780.00
				INV	24/04/2020	00104846	Various reticulation parts	1,621.84
4034.3338-01		AAA Blinds Port Kennedy	128.00	INV	28/04/2020	7470	Callistemon Court blind repair U71	128.00
4034.339-01		Civica Pty Ltd	13,844.01	INV	24/04/2020	M/LGO14928	License, support & maintenance 010620 to 310521	13,844.01
4034.349-01		Clever Designs	2,025.54	INV	28/04/2020	20526	Assorted polo uniforms for Recquatic Team	2,025.54
4034.357-01		BullAnt Security Pty	283.83	INV	28/04/2020	10198250	Supply cut and engrave various keys	283.83
4034.358-01		Coastline Mowers	2,194.95	INV	28/04/2020	23396	Repairs to chainsaw	178.10
				INV	24/04/2020	23378#5	Repair to AP adapter	156.00
				INV	24/04/2020	23395	Concrete saw repair	532.85
				INV	28/04/2020	23041#5	Harness and red nylon line	361.60
				INV	28/04/2020	23354#5	Oil and other supplies	966.40
4034.3607-01		Hays Specialist Recruitment Pty Ltd	4,090.66	INV	28/04/2020	9199444	Temp staff week ending 190420	1,200.16
				INV	23/04/2020	9182253	Temp staff week ending 120420	2,890.50
4034.3623-01		HQ Limestone	84.00	INV	24/04/2020	0802	Mulch for Retirement Village U10	84.00
4034.3686-01		KAJ Installations & Services	609.00	INV	28/04/2020	00006298	Supply and install garage door at Banksia Park U1	609.00

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4034.3965-01		Fulton Hogan Industries Pty Ltd	55,138.95	INV	23/04/2020	13895140 RI	Supply and spray bitumen Anketell Road	55,138.95
4034.3977-01		MRP Osborne Park-General Pest/Termi	257.50	INV	28/04/2020	90333	Pest control Smirk Cottage	257.50
4034.407-01		Winc Australia Pty Ltd	105.30	INV	24/04/2020	9032209711	Stationery items for Administration building	105.30
4034.41-01		Advanced Traffic Management (WA) Pt	1,671.45	INV	23/04/2020	00135140	Traffic management for Bertram Road	817.30
				INV	23/04/2020	00135145	Traffic management for Beacham Crescent	854.15
4034.4256-01		Rockingham Skylights	300.00	INV	24/04/2020	12287	Callistemon Court U18 replace skylight ducting	300.00
4034.4412-01		JB Hi-Fi Rockingham	100.00	INV	24/04/2020	303018008-100	5 x Gift cards for social media competition	100.00
4034.4719-01		Complete Office Supplies Pty Ltd	228.79	INV	23/04/2020	09165243	Stationery Depot	206.22
				INV	23/04/2020	09166197	Stationery Depot	22.57
4034.4800-01		Web In A Box	270.00	INV	23/04/2020	54791	Standard package	270.00
4034.483-01		Landgate	1,330.13	INV	23/04/2020	355583 - 1000109	GRV chargeable schedule No G2020/7	1,330.13
4034.5035-01		Quell Clean	320.00	INV	28/04/2020	00052559	Banksia Clubhouse steam clean carpet	320.00
4034.5143-01		Wendy Gaye Cooper	2,931.50	INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
				INV	20/04/2020	MEETINGFEES19/	Meeting fees	2,639.83
4034.5157-01		Eco Resources Pty Ltd	3,135.00	INV	28/04/2020	00036900	Drainage works for Postans Road	3,135.00
4034.5358-01		Fairway Cabinets	15,537.50	INV	28/04/2020	00002274	Installation of kitchen appliances and tiling	15,537.50
4034.5520-01		Master Lock Service	320.00	INV	28/04/2020	00006793	Leda Hall Little Rascals unlock toilet door	120.00
				INV	28/04/2020	00006799	Banksia 31 install deadbolt lock	200.00
4034.5743-01		Programmed Maintenance Services Ltd	10,257.86	INV	28/04/2020	SINV578982	BP and APU gardening and lawn mowing April 20	10,257.86
4034.583-01		Flexi Staff Pty Ltd	2,880.18	INV	28/04/2020	216947	Temp staff week ending 190420	740.69
				INV	24/04/2020	216861	Temp staff week ending 120420	1,492.43
				INV	28/04/2020	215641	Temp staff week ending 230220	647.06
4034.5996-01		CMS Engineering Pty Ltd	1,107.70	INV	28/04/2020	37234	Business Incubator AC repairs	1,107.70
4034.6267-01		Woolworths Group Limited	212.88	INV	23/04/2020	3719097	Items for City Operations Depot	212.88
4034.6370-01		Elexacom	2,586.55	INV	28/04/2020	29263	RCD testing Bertram Oval April	197.73
				INV	28/04/2020	29275	RCD testing Thomas Kelly	144.07
				INV	28/04/2020	29267	Emergency and evacuation testing for Bertram Oval	144.07

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				INV	28/04/2020	29266	RCD testing Thomas Oval	79.09
				INV	28/04/2020	29265	RCD testing Thomas netball change rooms	158.18
				INV	28/04/2020	29264	RCD testing Wells Park toilets	79.09
				INV	28/04/2020	29307	Tag testing at Adventure Park	416.35
				INV	28/04/2020	29319	Emergency and evacuation testing Recquatic	384.16
				INV	28/04/2020	29313	Koorliny Arts Centre alarm repairs	318.36
				INV	28/04/2020	29316	Inspect and repair power to the Depot	144.07
				INV	28/04/2020	29306	RCD testing at Margaret Feilman April 20	96.04
				INV	28/04/2020	29308	Margaret Feilman Centre emergency/evacuation test	144.07
				INV	28/04/2020	29309	Tag testing at The Zone March 20	281.27
4034.6495-01		Instrument Choice	479.60	INV	23/04/2020	17193336	Waterproof infrared and probe thermometer	479.60
4034.664-01		StrataGreen	1,327.15	INV	28/04/2020	120655	Weeding equipment	1,327.15
4034.6700-01		Sprayking WA Pty Ltd	9,204.99	INV	28/04/2020	00001841	Hardstand weed control various locations April 20	9,204.99
4034.6812-01		Australian Grown	1,618.44	INV	24/04/2020	SI28805	Bright Futures uniform with logo	558.42
				INV	24/04/2020	SI28804	Bright Futures uniform with logo	398.97
				INV	23/04/2020	S128803	Safety vests with logo	661.05
4034.7042-01		Quantum Building Services	1,829.29	INV	28/04/2020	00003155	Repair ceiling at Incubator	1,829.29
4034.714-01		HP Financial Services Pty Ltd	18,150.00	INV	24/04/2020	100001191151	Annual subscription for printer fleet	2,216.50
				INV	24/04/2020	100001190314	6 Monthly payments for IT hardware 010120-300620	15,933.50
4034.7445-01		Mustang Welding & Fabrication	2,330.30	INV	24/04/2020	198	Repair to trailer tailgate 1GMX033	1,460.00
				INV	24/04/2020	197	Repair to handbrake cable	155.30
				INV	24/04/2020	196	Trailer repair KWN5307	715.00
4034.7490-01		Lifeline WA	676.00	INV	28/04/2020	28April20	City of Kwinana staff donation	676.00
4034.762-01		Blackwood & Sons Ltd	437.68	INV	28/04/2020	KW5736WC	Mechanical gloves for Depot	88.48
				INV	28/04/2020	PE5737WC	Earmuffs for Depot	120.91
				INV	28/04/2020	KW9915WB	Overalls for Depot x 25	122.10
				INV	28/04/2020	PE8647WB	Safety vests for Depot	23.28
				INV	23/04/2020	KW8646WB	Depot vests and cleaning wipes	82.91
4034.7625-01		Flex Industries Pty Ltd	1,682.67	INV	28/04/2020	1000782	Hydraulic tipper repairs	1,682.67
4034.7809-01		Frontline Fire and Rescue Equipment	898.26	INV	23/04/2020	67517	Fire boots for Kwinana South Brigade	898.26

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4034.7855-01		GreenLite Electrical Contractors Pt	138.60	INV	24/04/2020	00012311	Repair to variable speed drive at Thomas Oval	138.60
4034.805-01		Mervyn Thomas Kearney	2,931.50	INV	20/04/2020	MEETINGFEES19/	Meeting fees	2,639.83
				INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
4034.8337-01		Cancer Council WA	1,018.50	INV	28/04/2020	28April20	City of Kwinana staff donation	1,018.50
4034.837-01		Kwinana Heritage Group	2,500.00	INV	24/04/2020	15042020	Heritage management fees April to June 2020	2,500.00
4034.8884-01		Coffee Works	370.48	INV	28/04/2020	3279	Coffee machine service John Wellard/ William Bertram	370.48
4034.8899-01		Majestic Plumbing	771.04	INV	28/04/2020	236643	Chisham Oval external drain blocked	176.26
				INV	28/04/2020	236640	Wells Park toilet repairs	187.26
				INV	28/04/2020	236667	Magenup Equestrian Centre inspection and repairs	187.26
				INV	28/04/2020	236644	Little Rascals repair to burst water pipe	220.26
4034.9019-01		Kearns Garden Supplies	37.15	INV	28/04/2020	72	Hardware items Recquatic	27.25
				INV	28/04/2020	44	Depot cleaning chemicals	9.90
4034.903-01		Lo-Go Appointments	3,230.93	INV	24/04/2020	00421786	Temp staff week ending 180420	2,108.70
				INV	28/04/2020	210420	Temp staff week ending 180420	1,122.23
4034.926-01		Main Roads Western Australia	4,340.70	INV	28/04/2020	8009423	Reinstatement of loop detectors Gilmore Avenue	4,340.70
4034.9405-01		Matthew James Rowse	2,931.50	INV	20/04/2020	ICTALLOW19/20	ICT allowance	291.67
				INV	20/04/2020	MEETINGFEES19/	Meeting fees	2,639.83
4034.9572-01		Aaron Thomas	700.00	INV	28/04/2020	#404	Open Mic event 090420	700.00
4034.978-01		Microcom Pty Ltd trading as MetroCo	1,182.50	INV	23/04/2020	INV028436	Road cleats x 10 and centreline flap x 10	1,182.50
Total EFT			-3,652,677.45					
Payroll								
PY01-21	05/04/2020	Payroll	579,407.46					
PY01-22	19/04/2020	Payroll	553,350.58					
Total Payroll			-1,132,758.04					

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		Grand Total	-4,829,739.42					

Credit Card Transactions

1/04/2020 to 30/04/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit card Functions Officer to 020420				\$770.50	
4779926	Invoice	020420A	02/04/2020	\$7.69	Hand wash for Citizenship ceremonies
4779926	Invoice	020420A	02/04/2020	\$37.54	Milk tea coffee for staff
4779926	Invoice	020420A	02/04/2020	\$96.64	Staff catering
4779926	Invoice	020420A	02/04/2020	\$562.00	Stock images for marketing
4779926	GST	020420A	02/04/2020	\$66.63	GST
Credit card Director City Regulation to 020420				\$674.29	
4779929	Invoice	020420B	02/04/2020	\$14.73	Parking for DRPN meeting
4779929	Invoice	020420B	02/04/2020	\$23.01	Parking for Property Council of WA seminar
4779929	Invoice	020420B	02/04/2020	\$141.36	Dust masks for bin tagging team
4779929	Invoice	020420B	02/04/2020	\$158.49	Conference Making High Density Development Happen
4779929	Invoice	020420B	02/04/2020	\$275.40	Registration Future Proofing the Urban Environment
4779929	GST	020420B	02/04/2020	\$61.30	GST
Credit card Manager Corporate Communications to 020420				\$2,680.77	
4779931	Invoice	020420C	02/04/2020	\$0.04	Facebook advertising
4779931	Invoice	020420C	02/04/2020	\$0.82	International transaction fee
4779931	Invoice	020420C	02/04/2020	\$1.33	International transaction fee
4779931	Invoice	020420C	02/04/2020	\$8.58	Facebook advertising
4779931	Invoice	020420C	02/04/2020	\$32.67	Zapier software to move information between apps
4779931	Invoice	020420C	02/04/2020	\$50.00	Facebook advertising
4779931	Invoice	020420C	02/04/2020	\$53.14	Typeform subscription advanced form module
4779931	Invoice	020420C	02/04/2020	\$106.08	Facebook advertising
4779931	Invoice	020420C	02/04/2020	\$350.55	Mailchimp email marketing software
4779931	Invoice	020420C	02/04/2020	\$370.55	Corporate SMS system recharge
4779931	Invoice	020420C	02/04/2020	\$428.54	Facebook advertising
4779931	Invoice	020420C	02/04/2020	\$511.61	Facebook advertising
4779931	Invoice	020420C	02/04/2020	\$729.81	Facebook advertising
4779931	GST	020420C	02/04/2020	\$37.05	GST
Credit card Director City Business to 020420				\$384.00	

Credit Card Transactions

1/04/2020 to 30/04/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4779938	Invoice	020420E	02/04/2020	\$349.09	Telstra 4G modem router
4779938	GST	020420E	02/04/2020	\$34.91	GST
Credit card Director City Engagement to 020420				\$957.18	
4779941	Invoice	020420F	02/04/2020	\$-336.67	Refund tickets for Youth event
4779941	Invoice	020420F	02/04/2020	\$6.65	Supplies for Alcoa Children's Festival
4779941	Invoice	020420F	02/04/2020	\$18.18	Ice for Alcoa Children's Festival
4779941	Invoice	020420F	02/04/2020	\$23.32	Event supplies general
4779941	Invoice	020420F	02/04/2020	\$38.18	Adaptors for iPods Alcoa Children's Festival
4779941	Invoice	020420F	02/04/2020	\$40.23	Catering Youth working group
4779941	Invoice	020420F	02/04/2020	\$46.91	Catering Youth working group
4779941	Invoice	020420F	02/04/2020	\$72.65	Hand sanitiser for events
4779941	Invoice	020420F	02/04/2020	\$80.71	Event supplies general
4779941	Invoice	020420F	02/04/2020	\$116.36	Catering Alcoa Children's Festival
4779941	Invoice	020420F	02/04/2020	\$763.64	5 x Logitech webcams
4779941	GST	020420F	02/04/2020	\$87.02	GST
Credit card Director City Infrastructure to 020420				\$6,085.53	
4779947	Invoice	020420D	02/04/2020	\$5.82	Parking for IPWEA State Conference
4779947	Invoice	020420D	02/04/2020	\$10.00	Parking for IPWEA State Conference
4779947	Invoice	020420D	02/04/2020	\$13.64	Parking for IPWEA State Conference
4779947	Invoice	020420D	02/04/2020	\$129.91	International transaction fee
4779947	Invoice	020420D	02/04/2020	\$660.72	AS2124 for contract 670KWN19
4779947	Invoice	020420D	02/04/2020	\$5,196.43	IT remote access software subscription
4779947	GST	020420D	02/04/2020	\$69.01	GST
Credit card Manager Human Resources to 020420				\$4,068.85	
4779951	Invoice	020420G	02/04/2020	\$5.41	Voucher for council contribution staff farewell
4779951	Invoice	020420G	02/04/2020	\$30.00	Informal Sport Forum WA 110320
4779951	Invoice	020420G	02/04/2020	\$45.45	Smartrider autoloader
4779951	Invoice	020420G	02/04/2020	\$45.45	Smartrider autoloader
4779951	Invoice	020420G	02/04/2020	\$74.45	Flowers for staff member

Credit Card Transactions

1/04/2020 to 30/04/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4779951	Invoice	020420G	02/04/2020	\$89.00	Laser infrared thermometer
4779951	Invoice	020420G	02/04/2020	\$176.58	E Learning webinar x 4 staff
4779951	Invoice	020420G	02/04/2020	\$232.73	Mental Health first aid training 120320
4779951	Invoice	020420G	02/04/2020	\$245.00	Content Marketing Masterclass 260320
4779951	Invoice	020420G	02/04/2020	\$250.00	Voucher for council contribution staff farewell
4779951	Invoice	020420G	02/04/2020	\$335.06	LinkedIn recruitment advertising various
4779951	Invoice	020420G	02/04/2020	\$500.24	Local Government Transformation training 120520
4779951	Invoice	020420G	02/04/2020	\$786.18	LinkedIn recruitment advertising various
4779951	Invoice	020420G	02/04/2020	\$906.12	LinkedIn recruitment advertising various
4779951	GST	020420G	02/04/2020	\$347.18	GST

Grand Total: \$15,621.12

18.3 Monthly Financial Report April 2020

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 30 April 2020 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the Monthly Statements of Financial Activity for the period ended 30 April 2020, contained within Attachment A; and
2. Accepts the explanations for material variances for the period ended 30 April 2020, contained within Attachment A.

DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

The period of review is April 2020. The municipal surplus for this period is \$15,701,346 compared to a budget position of \$11,173,459. This is considered a satisfactory result for the City as it is maintaining a healthy budget surplus position.

Income for the April 2020 period year to date is \$64,469,589. This is made up of \$58,955,395 in operating revenues and \$5,514,194 in non-operating grants, contributions and subsidies received. The budget estimated \$63,192,759 would be received for the same period. The variance to budget is \$1,276,830. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the April 2020 period year to date is \$65,682,830. This is made up of \$58,191,422 in operating expenditure and \$7,491,408 in capital expenditure. The budget estimated \$69,557,411 would be spent for the same period. The variance to budget is \$3,874,581. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

18.3 MONTHLY FINANCIAL REPORT APRIL 2020

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

FINANCIAL/BUDGET IMPLICATIONS:

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information

18.3 MONTHLY FINANCIAL REPORT APRIL 2020

Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

Councillor Wendy Cooper left the meeting (logged out) at 5:50pm.

COUNCIL DECISION

173

MOVED CR S LEE

SECONDED CR M KEARNEY

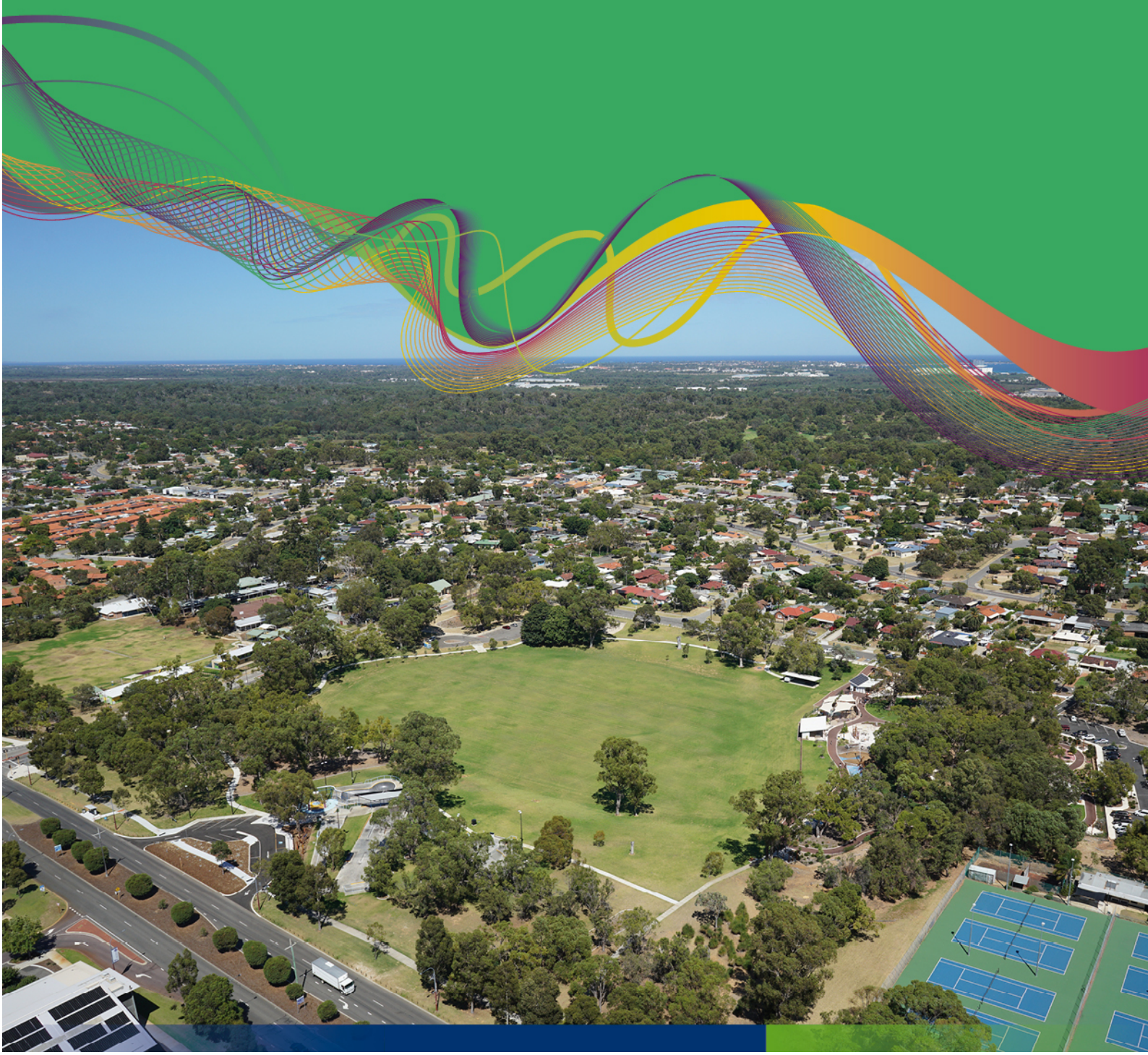
That Council:

- 1. Accepts the Monthly Statements of Financial Activity for the period ended 30 April 2020, contained within Attachment A; and**
- 2. Accepts the explanations for material variances for the period ended 30 April 2020, contained within Attachment A.**

**CARRIED
7/0**

Councillor Wendy Cooper returned to the meeting (logged in) at 5:52pm.

Monthly Financial Report



CITY OF KWINANA

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 April 2020

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2020

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)	2	1,504,912	2,478,347	2,478,347	2,478,347	0	0%
Revenue from operating activities							
Governance		37,438	452,106	451,508	408,222	(43,286)	(10%)
General Purpose Funding - Rates	8	39,802,378	39,802,379	39,709,396	39,435,048	(274,348)	(1%)
General Purpose Funding - Other		3,932,577	3,096,562	2,611,527	2,670,019	58,492	2%
Law, Order and Public Safety		357,487	448,275	397,324	515,078	117,754	30%
Health		166,229	141,136	136,740	141,729	4,989	4%
Education and Welfare		8,408,713	7,841,584	6,263,305	5,681,723	(581,582)	(9%)
Community Amenities		6,081,141	5,858,780	5,765,912	5,905,871	139,959	2%
Recreation and Culture		2,983,042	2,855,422	2,517,616	2,302,805	(214,811)	(9%)
Transport		324,478	356,982	286,982	272,820	(14,162)	(5%)
Economic Services		1,261,187	1,268,198	1,056,580	1,004,590	(51,990)	(5%)
Other Property and Services		490,540	586,219	556,883	617,489	60,606	11%
		63,845,209	62,707,643	59,753,773	58,955,395	(798,378)	(1%)
Expenditure from operating activities							
Governance		(4,795,486)	(4,517,986)	(3,732,834)	(3,660,203)	72,631	2%
General Purpose Funding		(1,099,586)	(1,126,007)	(785,768)	(798,429)	(12,661)	(2%)
Law, Order and Public Safety		(3,318,431)	(3,317,442)	(2,690,705)	(2,582,912)	107,793	4%
Health		(949,882)	(893,437)	(735,583)	(687,862)	47,721	6%
Education and Welfare		(12,735,451)	(11,895,773)	(9,662,519)	(8,680,051)	982,468	10%
Community Amenities		(10,423,143)	(11,799,192)	(9,758,719)	(8,809,348)	949,371	10%
Recreation and Culture		(22,904,017)	(22,677,710)	(18,403,628)	(17,318,040)	1,085,588	6%
Transport		(15,076,180)	(14,457,437)	(11,637,337)	(10,850,841)	786,497	7%
Economic Services		(1,742,856)	(1,537,835)	(1,195,666)	(1,053,411)	142,255	12%
Other Property and Services		(4,293,260)	(4,270,317)	(3,500,967)	(3,750,324)	(249,357)	(7%)
		(77,338,291)	(76,493,136)	(62,103,726)	(58,191,422)	3,912,304	6%
Operating activities excluded from budget							
Add back Depreciation		14,269,092	14,262,823	11,913,630	11,898,726	(14,904)	(0%)
Adjust (Profit)/Loss on Asset Disposal	7	59,063	91,724	97,760	(8,012)	(105,772)	(108%)
Movement in deferred pensioner rates		0	4,571	0	35,722	35,722	
Amount attributable to operating activities		835,073	573,625	9,661,437	12,690,409	3,028,972	31%
Investing Activities							
Non-operating Grants, Subsidies and Contributions	12	10,936,569	14,001,014	3,438,986	5,514,195	2,075,209	(60%)
Proceeds from Disposal of Assets	7	334,500	612,325	611,324	446,267	(165,057)	27%
Refund of Developer Contributions		0	(2,654,846)	0	(2,654,846)	(2,654,846)	
Land and Buildings	11	(5,309,694)	(5,641,682)	(1,704,774)	(916,757)	788,017	46%
Plant, Furniture and Equipment	11	(2,788,666)	(1,720,584)	(1,521,796)	(1,221,931)	299,865	20%
Infrastructure Assets - Roads	11	(6,882,940)	(4,522,093)	(2,262,678)	(2,082,418)	180,260	8%
Infrastructure Assets - Parks and Reserves	11	(1,832,291)	(2,017,876)	(1,197,559)	(210,345)	987,214	82%
Infrastructure Assets - Footpaths	11	(215,000)	(199,344)	(199,344)	(181,845)	17,499	9%
Infrastructure Assets - Drainage	11	(2,990,583)	(5,275,005)	(253,532)	(147,931)	105,601	42%
Infrastructure Assets - Street Lighting	11	(251,000)	(265,162)	(265,163)	(35,612)	229,551	87%
Infrastructure Assets - Bus Shelters	11	(19,800)	(15,397)	(15,397)	(15,397)	0	0%
Infrastructure Assets - Car Parks	11	(41,000)	(23,442)	(23,442)	(23,442)	0	0%
Infrastructure Assets - Other Structures	11	(10,000)	(10,000)	(10,000)	(884)	9,116	91%
Amount attributable to investing activities		(9,069,905)	(7,732,091)	(3,403,375)	(1,530,946)	1,872,429	(55%)
Financing Activities							
Proceeds from New Debentures	9	2,268,000	2,268,000	0	0	0	0%
Self-Supporting Loan Principal		16,709	16,709	13,923	15,305	1,382	10%
Transfer from Reserves	6	21,765,512	22,443,594	11,862,220	11,074,189	(788,031)	(7%)
Repayment of Debentures	9	(1,451,093)	(1,451,092)	(702,596)	(727,734)	(25,138)	4%
Transfer to Reserves	6	(15,869,208)	(18,597,092)	(8,736,497)	(8,298,223)	438,274	5%
Amount attributable to financing activities		6,729,920	4,680,119	2,437,050	2,063,536	(373,514)	(15%)
Closing Funding Surplus(Deficit)	2	0	0	11,173,459	15,701,346	4,527,887	41%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1.

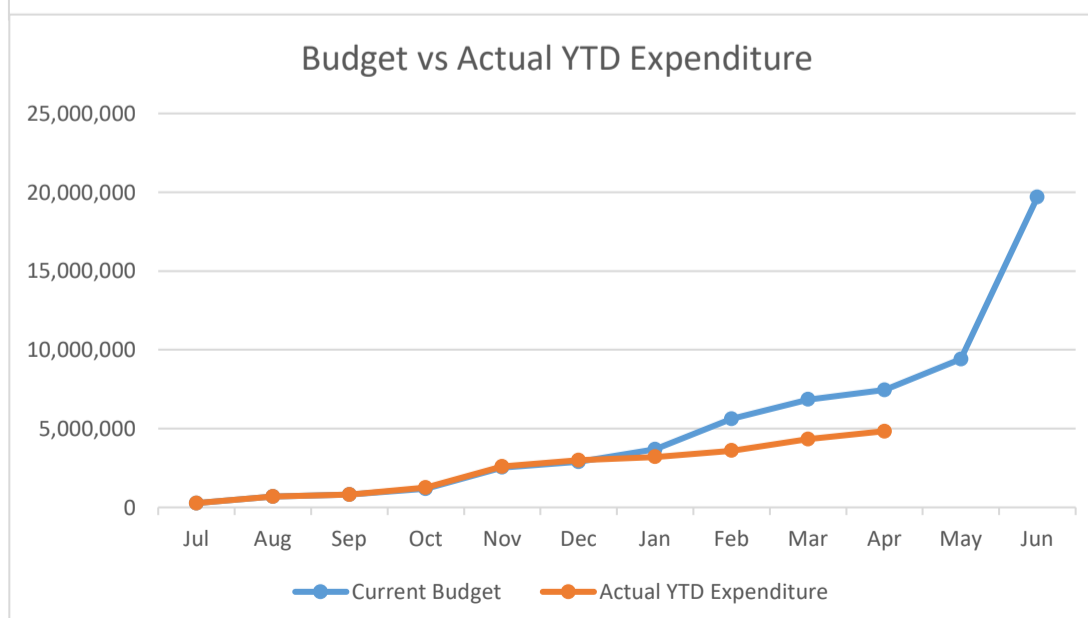
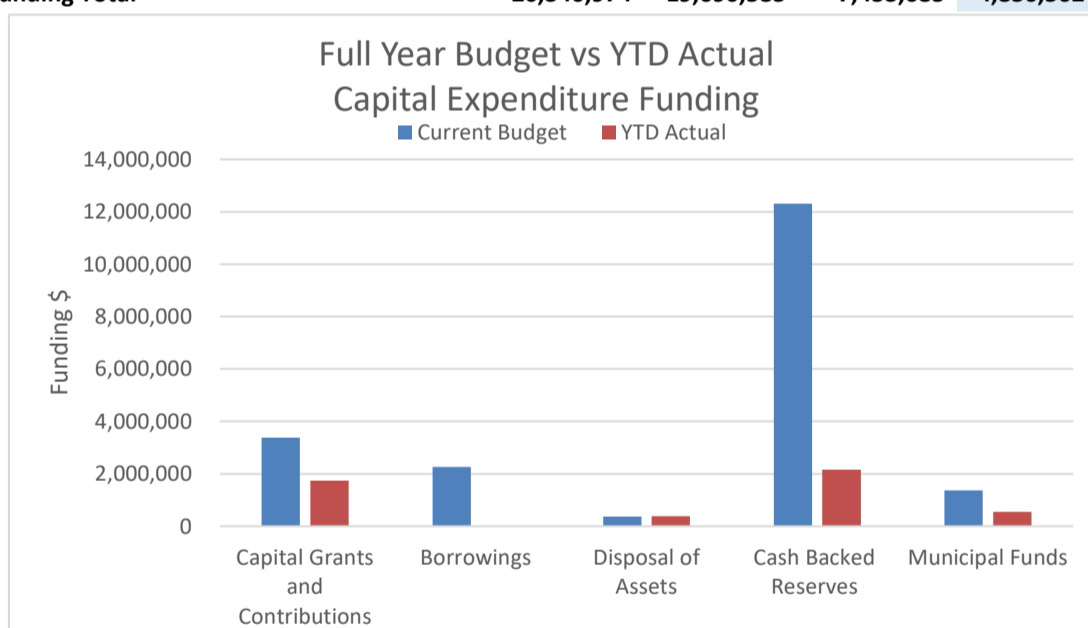
CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2020

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	2	1,504,912	2,478,347	2,478,347	2,478,347	0	0%
Revenue from operating activities							
Rates	8	39,802,378	39,802,378	39,709,396	39,435,048	(274,348)	(1%)
Operating Grants, Subsidies and Contributions	12	8,971,318	7,696,606	6,227,079	5,668,011	(559,068)	(9%)
Fees and Charges		12,254,403	12,033,380	10,986,009	10,925,672	(60,337)	(1%)
Interest Earnings		2,088,408	1,780,073	1,504,126	1,496,696	(7,430)	(0%)
Other Revenue		685,839	1,303,460	1,246,416	1,331,704	85,288	7%
Profit on Disposal of Assets	7	42,863	91,747	80,747	98,263	17,516	22%
		63,845,209	62,707,643	59,753,773	58,955,395	(798,378)	(1%)
Expenditure from operating activities							
Employee Costs		(29,800,091)	(28,022,355)	(22,667,407)	(22,217,521)	449,886	2%
Materials and Contracts		(29,036,680)	(28,211,619)	(22,488,372)	(19,106,399)	3,381,973	15%
Utility Charges		(2,377,800)	(2,392,637)	(1,988,812)	(2,050,308)	(61,496)	(3%)
Depreciation on Non-Current Assets		(14,269,092)	(14,262,823)	(11,913,630)	(11,898,726)	14,904	0%
Interest Expenses		(1,054,610)	(1,054,610)	(535,242)	(551,336)	(16,094)	(3%)
Insurance Expenses		(575,863)	(576,231)	(575,663)	(574,494)	1,169	0%
Other Expenditure		(122,229)	(1,789,391)	(1,756,093)	(1,702,388)	53,705	3%
Loss on Disposal of Assets	7	(101,926)	(183,470)	(178,507)	(90,251)	88,256	49%
		(77,338,291)	(76,493,136)	(62,103,726)	(58,191,422)	3,912,304	6%
Operating activities excluded from budget							
Add back Depreciation		14,269,092	14,262,823	11,913,630	11,898,726	(14,904)	(0%)
Adjust (Profit)/Loss on Asset Disposal	7	59,063	91,724	97,760	(8,012)	(105,772)	(108%)
Movement in deferred pensioner rates		0	4,571	0	35,722	35,722	
Amount attributable to operating activities		835,073	573,625	9,661,437	12,690,409	3,028,972	31%
Investing activities							
Grants, Subsidies and Contributions	12	10,936,569	14,001,014	3,438,986	5,514,195	2,075,209	(60%)
Proceeds from Disposal of Assets	7	334,500	612,325	611,324	446,267	(165,057)	27%
Refund of Developer Contributions		0	(2,654,846)	0	(2,654,846)	(2,654,846)	
Land and Buildings	11	(5,309,694)	(5,641,682)	(1,704,774)	(916,757)	788,017	46%
Plant, Furniture and Equipment	11	(2,788,666)	(1,720,584)	(1,521,796)	(1,221,931)	299,865	20%
Infrastructure Assets - Roads	11	(6,882,940)	(4,522,093)	(2,262,678)	(2,082,418)	180,260	8%
Infrastructure Assets - Parks and Reserves	11	(1,832,291)	(2,017,876)	(1,197,559)	(210,345)	987,214	82%
Infrastructure Assets - Footpaths	11	(215,000)	(199,344)	(199,344)	(181,845)	17,499	9%
Infrastructure Assets - Drainage	11	(2,990,583)	(5,275,005)	(253,532)	(147,931)	105,601	42%
Infrastructure Assets - Street Lighting	11	(251,000)	(265,162)	(265,163)	(35,612)	229,551	87%
Infrastructure Assets - Bus Shelters	11	(19,800)	(15,397)	(15,397)	(15,397)	0	0%
Infrastructure Assets - Car Parks	11	(41,000)	(23,442)	(23,442)	(23,442)	0	0%
Infrastructure Assets - Other Structures	11	(10,000)	(10,000)	(10,000)	(884)	9,116	91%
Amount attributable to investing activities		(9,069,905)	(7,732,091)	(3,403,375)	(1,530,946)	1,872,429	(55%)
Financing Activities							
Proceeds from New Debentures	9	2,268,000	2,268,000	0	0	0	
Self-Supporting Loan Principal		16,709	16,709	13,923	15,305	1,382	10%
Transfer from Reserves	6	21,765,512	22,443,594	11,862,220	11,074,189	(788,031)	(7%)
Repayment of Debentures	9	(1,451,093)	(1,451,092)	(702,596)	(727,734)	(25,138)	4%
Transfer to Reserves	6	(15,869,208)	(18,597,092)	(8,736,497)	(8,298,223)	438,274	5%
Amount attributable to financing activities		6,729,920	4,680,119	2,437,050	2,063,536	(373,514)	(15%)
Closing Funding Surplus (Deficit)	2	0	0	11,173,459	15,701,346	4,527,887	41%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1.

CITY OF KWINANA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2020

Capital Acquisitions	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual Total (b)	Variance (a) - (b)
		\$	\$	\$	\$	\$
Land and Buildings	11	5,309,694	5,641,682	1,704,774	916,757	788,017
Plant, Furniture and Equipment	11	2,788,666	1,720,585	1,521,796	1,221,931	299,865
Infrastructure Assets - Roads	11	4,135,562	4,522,093	2,262,678	2,082,418	180,260
Infrastructure Assets - Parks and Reserves	11	1,832,291	2,017,876	1,197,559	210,345	987,214
Infrastructure Assets - Footpaths	11	215,000	199,344	199,344	181,845	17,499
Infrastructure Assets - Drainage	11	5,737,961	5,275,005	253,532	147,931	105,601
Infrastructure Assets - Street Lighting	11	251,000	265,162	265,163	35,612	229,551
Infrastructure Assets - Bus Shelters	11	19,800	15,397	15,397	15,397	0
Infrastructure Assets - Car Parks	11	41,000	23,441	23,442	23,442	0
Infrastructure Assets - Other Structures	11	10,000	10,000	10,000	884	9,116
Capital Expenditure Totals		20,340,974	19,690,585	7,453,685	4,836,562	2,617,123
Capital acquisitions funded by:						
Capital Grants and Contributions		1,423,989	3,383,684	1,809,848	1,745,174	64,674
Borrowings		2,268,000	2,268,000	0	0	0
Disposal of Assets		334,500	367,990	367,990	386,487	(18,497)
Cash Backed Reserves		8,684,361	12,310,425	0	2,159,354	(2,159,354)
Municipal Funds		7,630,124	1,360,486	5,275,847	545,547	4,730,300
Capital Funding Total		20,340,974	19,690,585	7,453,685	4,836,562	2,617,123



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Var. \$	Var. %	Var. Timing/ Permanent	Explanation of Variance
Operating Revenues				
Rates	(274,348)	(1%)	No Material Variance	
Operating Grants, Subsidies and Contributions	(559,068)	(9%)	M Permanent/Timing	\$579k Childcare subsidies received were less than that expected at the end of April. These subsidies are directly offset by payments to care providers so that there is no overall impact on surplus. \$30k Youth project and other minor event funding unlikely to be recieved. (\$37k) Department of Fire and Emergency Services ESL grant received early. (\$20k) Timing of Alcoa Childrens Festival contribution yet to be recieved.
Fees and Charges	(60,337)	(1%)	No Material Variance	
Interest Earnings	(7,430)	(0%)	No Material Variance	
Other Revenue	85,288	7%	M Permanent	\$60k being for private works reimbursements. \$53k being for legal expense reimbursements for rates. Partially offset by other reimbursements.
Profit on Disposal of Assets	17,516	22%	No Material Variance	
Operating Expenses				
Employee Costs	449,886	2%	No Material Variance	
Materials and Contracts	3,381,973	15%	M Permanent/Timing	Costs have been budgeted to be spent over 12 months. Each month, a number of invoices are not received until after period end processing has finished, resulting in the expenditure reported in these statements not reflecting the actual cost in the month the expense was incurred. Major variances include; \$1.3m Childcare payments offset by decrease in subsidies received. \$601k City Regulation - Waste management. \$344k Natural Environment. \$234k City Operations - Building services. \$200k City Operations - Parks and reserves maintenance. \$246k Community Development savings predominantly related to COVID-19 facility closures and event and programming restrictions. \$180k Engineering Services. \$122k Recquatic savings related to COVID-19 facility closure.
Utility Charges	(61,496)	(3%)	No Material Variance	
Depreciation on Non-Current Assets	14,904	0%	No Material Variance	
Interest Expenses	(16,094)	(3%)	No Material Variance	
Insurance Expenses	1,169	0%	No Material Variance	
Other Expenditure	53,705	3%	No Material Variance	
Loss on Disposal of Assets	88,256	49%	M Permanent/Timing	\$36k Timing of budgeted sales yet to occur. \$27k Variance for gain on sale of P543 compared to budgeted loss. \$25k Loss budgeted for water truck transferred to Volunteer Fire Brigade, no disposal to occur.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

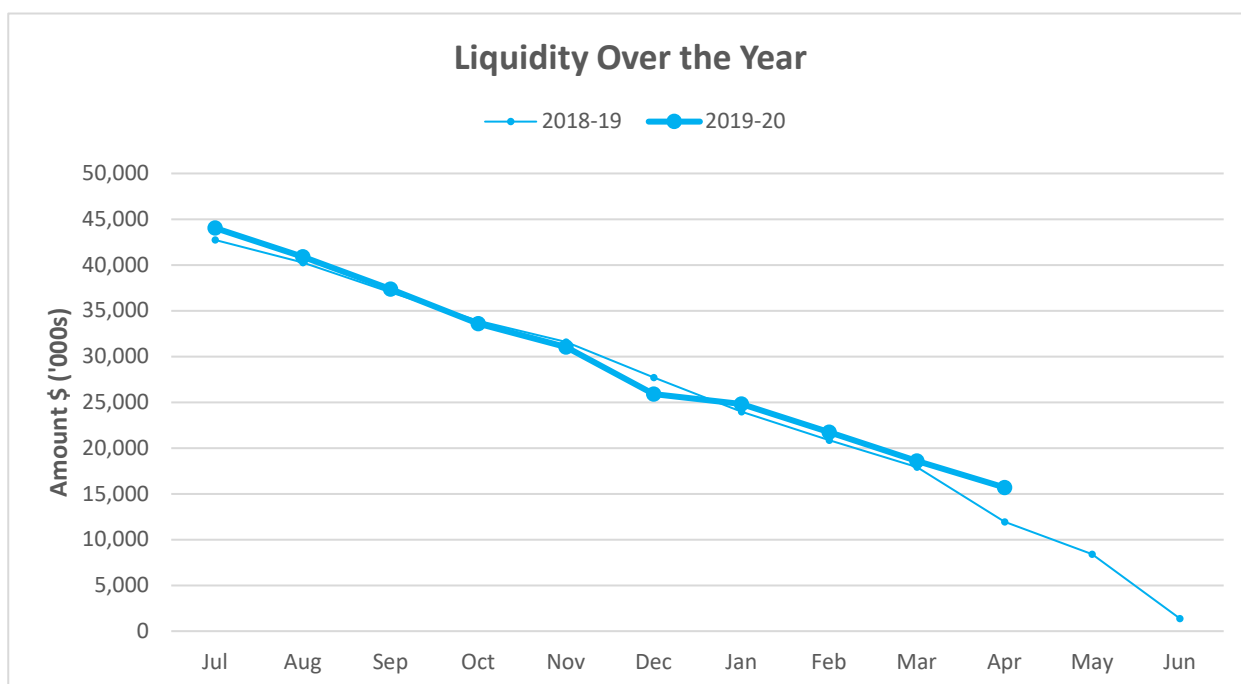
The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Revenues					
Grants, Subsidies and Contributions	2,075,209	(60%)	M	Timing	Timing of the receipt of Developer Contributions is difficult to predict. Funds are transferred to Reserve once received. This is offset by the refund of developer contributions. \$451k Department of Fire and Emergency Services funding for Volunteer Bush Fire Brigade upgrades to be deferred. \$150k Thomas Oval lighting funding not expected until June 2020. \$165k Final claims for urban road grant projects are still to be done, awaiting outstanding invoices on one project. \$37k Kwinana Loop Trail funding not expected until June 2020.
Proceeds from Disposal of Assets	(165,057)	27%	M	No Material Variance	(\$238k) Sale of plant timing yet to be completed. \$65k Sales proceeds received, not budgeted. \$7k Sales proceeds received higher than budgeted.
Refund of Developer Contributions	(2,654,846)	0%		No Material Variance	
Capital Expenses					
Land and Buildings	788,017	46%	M	Timing	Projects are progressing - see note 11 for detail.
Plant, Furniture & Equipment	299,865	20%	M	Timing	New plant and equipment to be purchased in May.
Infrastructure - Roads	180,260	8%	M	Timing	Projects are progressing - see note 11 for detail.
Infrastructure Assets - Parks and Reserves	987,214	82%	M	Timing	Projects are progressing - see note 11 for detail.
Infrastructure Assets - Footpaths	17,499	9%		No Material Variance	
Infrastructure Assets - Drainage	105,601	42%	M	Timing	Projects are progressing - see note 11 for detail.
Infrastructure Assets - Street Lighting	229,551	87%	M	Timing	\$209k Street Lighting for Leath Road will possibly be a carried forward project.
Infrastructure Assets - Bus Shelters	0	0%		No Material Variance	
Infrastructure Assets - Car Parks	9,116	91%		No Material Variance	
Financing					
Proceeds from New Debentures	0	0%		No Material Variance	
Proceeds from Advances	0	0%		No Material Variance	
Self-Supporting Loan Principal	1,382	10%		No Material Variance	
Transfer from Reserves	(788,031)	(7%)	M	Timing	Reserve transfer for April are based on actuals.
Advances to Community Groups	0	0%		No Material Variance	
Repayment of Debentures	(25,138)	4%		No Material Variance	
Transfer to Reserves	438,274	5%	M	Timing	Reserve transfer for April are based on actuals.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 2: Net Current Funding Position

		Last Years Closing	This Time Last Year	Current
	Note	30 Jun 2019	30 Apr 2019	30 Apr 2020
		\$	\$	\$
Current Assets				
Cash Unrestricted		1,506,176	5,392,735	11,097,140
Cash Restricted - Reserves	6	55,730,366	54,649,157	52,954,402
Receivables - Rates	5(a)	3,865,053	6,785,900	4,728,091
Receivables - Sundry Debtors	5(b)	363,079	593,912	703,221
Other Current Assets		312,998	686,385	739,270
Accrued Income / Prepayments		656,144	0	0
Inventories		32,920	34,143	44,743
		62,466,736	68,142,232	70,266,866
Less: Current Liabilities		(4,258,023)	(1,548,773)	(1,611,118)
Less: Cash Reserves	6	(55,730,366)	(54,649,157)	(52,954,402)
Net Current Funding Position - Surplus/(Deficit)		2,478,347	11,944,303	15,701,346



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 3(a): Cash and Investments

	Total Amount	Interest Rate	Calculated Interest Earnings	Institution	S&P Rating	Deposit Date	Maturity Date	Term Days
	\$	%	\$					
CBA Municipal Bank Account	4,331,991	Variable	N/A	CBA	AA	N/A	N/A	N/A
CBA Trust Bank Account	306,050	Variable	N/A	CBA	AA	N/A	N/A	N/A
Cash On Hand - Petty Cash	4,570	N/A	N/A	PC	N/A	N/A	N/A	N/A
Sub-total Cash Deposits	4,642,610							
(b) Term Deposits - Investments								
CBA	2,000,000	1.62%	24,145	CBA	AA	Aug 2019	May 2020	272
CBA	1,500,000	1.13%	2,879	CBA	AA	Mar 2020	May 2020	62
CBA	2,000,000	0.95%	3,123	BEN	AAA	Apr 2020	Jun 2020	60
CBA	2,000,000	0.66%	2,170	CBA	AA	Apr 2020	Jun 2020	60
Sub-total - Term Deposits - Investments	7,500,000		32,317					
Reserve Funds Investments (Cash Backed Reserves)								
Aged Persons Units Reserve	814,268	1.53%	3,072	NAB	AA	Feb 2020	May 2020	90
Banksia Park DMF Reserve	191,993	1.33%	588	NAB	AA	Mar 2020	May 2020	84
Family Day Care Reserve	1,501,498	1.55%	7,588	NAB	AA	Feb 2020	Jun 2020	119
Renewable Energy Efficiency Reserve	62,521	1.55%	316	NAB	AA	Feb 2020	Jun 2020	119
Plant and Equipment Replacement Reserve	603,121	1.40%	2,452	NAB	AA	Mar 2020	Jun 2020	106
Refuse Reserve	5,639,315	1.38%	22,174	NAB	AA	Mar 2020	Jun 2020	104
Asset Management Reserve	4,576,342	1.25%	11,911	BEN	AAA	Apr 2020	Jun 2020	76
Community Services & Emergency Relief Reserve	89,571	1.36%	390	NAB	AA	Mar 2020	Jun 2020	117
CLAG Reserve	277,500	1.36%	1,210	NAB	AA	Mar 2020	Jun 2020	117
Workers Compensation Reserve	142,642	1.36%	617	NAB	AA	Mar 2020	Jun 2020	116
Settlement Agreement Reserve	166,272	1.36%	719	NAB	AA	Mar 2020	Jun 2020	116
Golf Course Cottage Reserve	29,132	1.36%	126	NAB	AA	Mar 2020	Jun 2020	116
City Infrastructure Reserve	1,349,470	1.40%	5,280	SUN	A	Mar 2020	Jun 2020	102
Information Technology Reserve	2,053,134	1.50%	8,184	SUN	A	Mar 2020	Jun 2020	97
Employee Leave Reserve	1,914,567	1.50%	7,632	SUN	A	Mar 2020	Jun 2020	97
Sub-total - Term Deposits - (Cash Backed Reserves)	19,411,345		72,258					
Reserve Funds Investments (Developer Contributions)								
DCA - 1 Hard Infrastructure - Bertram	640,762	1.40%	2,949	BEN	AAA	Feb 2020	Jun 2020	120
DCA - 2 Hard Infrastructure - Wellard	2,464,057	1.40%	11,341	BEN	AAA	Feb 2020	Jun 2020	120
DCA - 4 Hard Infrastructure - Anketell	537,418	1.55%	2,716	NAB	AA	Feb 2020	Jun 2020	119
DCA 5 - Hard Infrastructure - Wandii	444,998	1.50%	2,075	NAB	AA	Feb 2020	Jun 2020	112
DCA 6 - Hard Infrastructure - Mandogalup	396,542	1.44%	1,439	CBA	AA	Feb 2020	May 2020	92
DCA 7 - Hard Infrastructure - Wellard West	18,057	1.50%	83	NAB	AA	Feb 2020	Jun 2020	112
DCA - 8 Soft Infrastructure - Mandogalup	475,169	1.55%	2,401	NAB	AA	Feb 2020	Jun 2020	119
DCA - 9 Soft Infrastructure - Wandii/Anketell	11,909,128	1.50%	54,815	NAB	AA	Feb 2020	Jun 2020	112
DCA - 10 Soft Infrastructure - Casuarina/Anketell	228,159	1.55%	1,201	NAB	AA	Feb 2020	Jun 2020	124
DCA - 11 Soft Infrastructure - Wellard East	6,149,750	1.40%	28,306	BEN	AAA	Feb 2020	Jun 2020	120
DCA - 12 Soft Infrastructure - Wellard West	8,337,439	1.40%	36,456	BEN	AAA	Feb 2020	Jun 2020	114
DCA - 13 Soft Infrastructure - Bertram	286,885	1.55%	1,511	NAB	AA	Feb 2020	Jun 2020	124
DCA - 14 Soft Infrastructure - Wellard/Leda	676,197	1.55%	3,561	NAB	AA	Feb 2020	Jun 2020	124
DCA - 15 Soft Infrastructure - Townsite	239,076	1.55%	1,259	NAB	AA	Feb 2020	Jun 2020	124
Sub-total - Reserve Funds Investments (Developer Contributions)	32,803,636		150,113					
Total	64,357,592		254,688					
Less Trust Bank	(306,050)							
Total Municipal Controlled Funds	64,051,542		254,688					

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 3(b): Cash and Investments - Compliance with Investment Policy

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	24,168,349	38%	100%	✓
AA	34,867,501	54%	100%	✓
A	5,317,171	8%	60%	✓
BBB	-	0%	20%	✓
Unrated	-	0%	20%	✓

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
BEN (AAA)	24,168,349	38%	45%	✓
NAB (AA)	24,332,919	38%	45%	✓
CBA (AA)	10,534,582	16%	45%	✓
SUN (A)	5,317,171	8%	45%	✓

Comments - Investment Policy Compliance

The City's investments are invested in line with Council Policy - Investments. The above tables exclude the total of petty cash (\$4,570) held by the City. Interest received on the City's investments year to date is \$769,732.

5.5.1 Portfolio Credit Framework

To control the credit quality on the investment portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	100%
AA	A-1+	100%
A	A-1	60%
BBB	A-2	20%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

5.5.2 Counterparty Credit Framework

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	45%
AA	A-1+	45%
A	A-1	25%
BBB	A-2	10%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
		\$	\$
26/06/2019 Annual Budget Adoption			
Items not requiring Council Approval as per OCM 26/06/2019 Council Decision 480			
Transfer of budget in business unit to cover additional costs of advertising full local laws.			
400053.1106.60	Operating Expense - Governance (City Legal) - Advertising & Promotions	(10,000)	
400053.1830.60	Operating Expense - Governance (City Legal) - Land Administration	10,000	
		0	0
Correction of salary and superannuation to correct business units.			
400087.1031.50	Operating Expense - Events & Stakeholder Management - Salaries	(476,682)	
400087.1035.50	Operating Expense - Events & Stakeholder Management - Superannuation	(57,200)	
400092.1031.50	Operating Expense - Community Engagement & Place - Salaries	476,682	
400092.1035.50	Operating Expense - Community Engagement & Place - Superannuation	57,200	
		0	0
Transfer of salary savings in Infrastructure Management due to vacant position to obtain pavement design work consultancy.			
400461.1125.60	Operating Expense - Infrastructure Management Overheads - Consultancy	(60,000)	
400460.1031.50	Operating Expense - Infrastructure Management Overheads - Salaries	60,000	
		0	0
Transfer of salary savings in Building Control due to vacant positions to obtain a swimming pool inspector and a compliance officer contractor.			
400456.1210.61	Operating Expense - Building Control/Approvals - Salaries Contract	(39,116)	
400454.1031.50	Operating Expense - Building Control/Approvals - Salaries	39,116	
400456.1210.61	Operating Expense - Building Control/Approvals - Salaries Contract	(40,418)	
400454.1031.50	Operating Expense - Building Control/Approvals - Salaries Contract	40,418	
		0	0
Grant approval received from Injury Matters for the Stay on Your Feet program.			
400089.1600.60	Operating Expense - Community Engagement & Place Projects - Contractors	(3,230)	
400454.1031.50	Operating Revenue - Community Engagement & Place Projects - Grants	3,230	
		0	0
Items approved by Council falling outside Council Decision 480			
24/07/2019 Purchase of new vehicle to replace vehicle that was written off in previous financial year. Insurance reimbursement was received in 2018/2019 and transferred to reserve for purchase in 2019/2020.			
600012.1000.60	Capital Expense - Plant and Equipment - Law Order & Public Safety	(56,500)	
700006.1006.06	Reserve Transfer - Law Order & Public Safety - Plant and Equipment Replacement Reserve	56,500	
		0	0
14/08/2019 Transfer of sale proceeds to reserve for fleet vehicle that will not be replaced.			
800044.1006.07	Reserve Transfer - Computing Infrastructure - Plant and Equipment Replacement Reserve	(12,600)	
500024.1488.05	Capital Revenue - Computing Infrastructure - Asset Sale - Sale of Vehicle	12,600	
		0	0
11/09/2019 Transfer from Asset Management Reserve to fix leaking roof at Margaret Feilman building.			
600020.1002.60	Capital Expense - Economic Services Facility - Building Construction	(145,000)	
700032.1898.06	Reserve Transfer - Economic Services Facility - Asset Management Reserve	145,000	
		0	0

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
11/09/2019 Transfer of insurance claim proceeds from written off vehicle to Plant and Equipment Replacement Reserve.			
800019.1006.07	Reserve Transfer - Executive Management - Plant and Equipment Replacement Reserve	(38,320)	
300159.1000.23	Capital Revenue - Executive Management - Plant and Equipment - Insurance Reimbursement	38,320	
		0	0
25/09/2019 Transfer from Asset Management Reserve to repair Medina Hall floor.			
600019.1002.60	Capital Expense - Recreation & Culture Facility - Building Construction	(60,000)	
700013.1012.06	Reserve Transfer - Recreation & Culture Facility - Asset Management Reserve	60,000	
		0	0
9/10/2019 Reallocation of Roads to Recovery funding from Pace Road to Budden Way. Pace Road works to be postponed until 2020/2021 financial year to coincide with drainage upgrade works.			
600007.1561.60	Capital Expense - Transport Development - Roads to Recovery	(275,000)	
300137.1003.16	Grants - Roads to Recovery - Budden Way	275,000	
600007.1561.60	Capital Expense - Transport Development - Roads to Recovery	275,000	
300137.1003.16	Grants - Roads to Recovery - Pace Road	(275,000)	
		0	0
13/11/2019 Contribution to be received from the Department of Education for Johnson Road/McWhirter Promenade landscaping works.			
600009.1568.60	Capital Expense - Infrastructure - Parks & Ovals - Transport Grounds	(185,585)	
300213.1003.16	Contribution - Department of Education - Infrastructure - Parks & Ovals - Transport Grounds	185,585	
		0	0
13/11/2019 The City was unable to secure budgeted sponsorship for the 2019 Community Concert. The shortfall will be made up of identified savings due to vacant positions at the Zone.			
300158.1600.15	Grant - Events and Stakeholder Management - Concert	(50,000)	
400097.1031.50	Operating Expense - Youth Centre - Salaries	50,000	
		0	0
13/11/2019 Transfer to Plant and Equipment Replacement Reserve of sale proceeds of truck that was originally budgeted to be sold in 2018/2019.			
800105.1006.07	Reserve Transfer - Depot Operating Overheads - Plant and Equipment Replacement Reserve	(5,000)	
500004.1487.05	Capital Revenue - Depot Operating Overheads - Asset Sale - Sale of Vehicle	5,000	
		0	0
27/11/2019 LGIS distribution surplus is to be receipted as a reimbursement and will be surplus funds to be allocated at mid year budget review.			
300009.1364.22	Operating Revenue - Governance - Other Reimbursements	77,599	
		77,599	77,599
27/11/2019 Main Roads have approved Black Spot funding for the Gilmore Avenue pedestrian crossing project. The remainder is to be funded from the Asset Management Reserve.			
600007.1561.60	Capital Expense - Infrastructure - Roads - Transport Development	(310,000)	
300137.1003.16	Grant - Infrastructure - Revenue - Transport Development - Black Spot	206,667	
700022.1898.06	Reserve Transfer - Transport Development - Asset Management Reserve	103,333	
		0	77,599

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
27/11/2019 Transfer of operating budget for the City's website redevelopment project to capital for asset capitalisation purposes.			
600002.1001.60	Capital Expense - Computing Infrastructure - Furniture and Equipment	(65,000)	
400761.2020.64	Operating Expense - Computing Infrastructure - Corporate Applications	35,000	
400013.1123.60	Operating Expense - Marketing & Communications - Community Public Relations	30,000	
		0	77,599
27/11/2019 Savings from City Legal salary vacancies and return of lease vehicle to be used towards quantity survey report for the viability of building a new bush fire station.			
600016.1002.60	Capital Expense - Building Construction - Law Order & Public Safety Facility	(20,000)	
400512.1031.50	Operating Expense - Governance - Salaries	8,300	
400628.1099.65	Operating Expense - Fire & Emergency Management - Lease Vehicles	11,700	
		0	77,599
27/11/2019 Scoreboards that were purchased for the Recquatic stadium were portable and under capitalisation threshold. Savings to be used to purchase additional Recquatic operating items for stadium.			
400269.1140.60	Operating Expense - Recquatic Dry Programs - Equipment Repairs	(3,700)	
400270.1249.60	Operating Expense - Recquatic Dry Programs - Netball - General Expenses	(2,100)	
400270.1252.60	Operating Expense - Recquatic Dry Programs - Soccer - General Expenses	(2,100)	
400269.1144.60	Operating Expense - Recquatic Dry Programs - Expendable Equipment	(2,100)	
600004.1000.60	Capital Expense - Plant and Equipment - Recquatic Admin	10,000	
		0	77,599
11/12/2019 The City successfully appealed and achieved a reassessment and increase to the original grant allocation of the Department of Fire and Emergency Services annual operating grant. Expenditure accounts have been increased to reflect this increase in funding.			
400762.1234.62	Operating Expense - FESA ESL - Kwinana South - Vehicle Operating Expenses	(3,240)	
400762.2027.60	Operating Expense - FESA ESL - Kwinana South - Clothing & Accessories	(1,000)	
400762.2029.60	Operating Expense - FESA ESL - Kwinana South - Maintenance of Plant & Equipment	(3,000)	
400762.2030.60	Operating Expense - FESA ESL - Kwinana South - Other Goods & Services	(1,000)	
400762.2032.60	Operating Expense - FESA ESL - Kwinana South - Plant & Equipment Purchases \$1200	(5,197)	
400762.2038.60	Operating Expense - FESA ESL - Kwinana South - Utilities, Rates & Taxes	(2,071)	
400763.1234.62	Operating Expense - FESA ESL - Mandogalup - Vehicle Operating Expenses	(2,240)	
400763.2027.60	Operating Expense - FESA ESL - Mandogalup - Clothing & Accessories	(1,000)	
400763.2029.60	Operating Expense - FESA ESL - Mandogalup - Maintenance of Plant & Equipment	(3,000)	
400763.2030.60	Operating Expense - FESA ESL - Mandogalup - Other Goods & Services	(1,000)	
400763.2032.60	Operating Expense - FESA ESL - Mandogalup - Plant & Equipment Purchases \$1200 - \$5k	(8,560)	
400763.2038.60	Operating Expense - FESA ESL - Mandogalup - Utilities, Rates & Taxes	(2,071)	
300114.1314.15	Operating Revenue - FESA ESL Grant - Govt Grant State	33,379	
11/12/2019 The first quarter payment of the Department of Fire and Emergency Services grant for 2019/2020 was received in June 2019 and transferred to the Restricted Grants and Contributions Reserve. Funds to be transferred from this reserve to allow for use in the 2019/2020 financial year.			
300114.1314.15	Operating Revenue - FESA ESL Grant - Govt Grant State	(43,750)	
700068.1813.06	Reserve Transfer -FESA ESL Grant - From Res Op - Restricted Grants & Contributions Reserve	43,750	
		0	77,599
11/12/2019 Replacement of the Bright Futures Family Day Care kitchen in the playgroup building to be funded from the Family Day Care Reserve.			
600005.1002.60	Capital Expense - Family Day Care General - Building Construction	(20,000)	
700023.1009.06	Reserve Transfer - Family Day Care General - Family Day Care Reserve	20,000	
		0	77,599

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
11/12/2019 Installation of solar panels and battery system at the Fiona Harris Pavilion to be funded from the Renewable Energy Efficiency Reserve.			
600019.1002.60	Capital Expense - Recreation & Culture Facility - Building Construction	(20,000)	
700013.2042.06	Reserve Transfer - Recreation & Culture Facility - Renewable Energy Efficiency Reserve	20,000	
		0	0
29/01/2020 Anketell Road priority capital works have been identified. The works are to be funded from identified savings in other capital infrastructure projects, and the remainder from the Infrastructure Management consultancy budget.			
600007.1561.60	Capital Expense - Transport Development - Infrastructure - Roads	(55,000)	
600023.1565.60	Capital Expense - Recreation & Culture Development - Infrastructure - Car Parks	17,600	
600007.1562.60	Capital Expense - Transport Development - Infrastructure - Footpaths	15,400	
400461.1125.60	Operating Expense - Infrastructure Management Overheads Consultancy	22,000	
		0	77,599
29/01/2020 New speed alert trailer is to be purchased from insurance proceeds relating to the theft and damage of the City's existing speed alert trailer. The difference (due to insurance excess) to be funded from the trailer's plant operating budget.			
600013.1000.60	Capital Expense - Depot Operating Overheads - Plant & Equipment	(27,030)	
300151.1000.23	Capital Revenue - Depot Operating Overheads - Plant & Equipment Reimbursements	26,530	
400508.1493.60	Operating Expense - Plant Operating Costs - Contractors	500	
		0	77,599
26/02/2020 As per Budget Review Report			
	Increase in Opening Funding Surplus	(1,051,034)	
	Operating Activities	329,798	
	Increase in Non-operating Grants, Subsidies and Contributions	(2,979,725)	
	Increase in Proceeds from Disposal of Assets	(277,825)	
	Reimbursement of Developer Contributions	2,654,846	
	Decrease in Capital Expenditure	(743,459)	
	Decrease in Financing Activities	3,687,839	
		1,620,439	1,698,038
26/02/2020 As per Budget Review resolution allocation of surplus			
	Operating Expense - Depot upgrade design work	(15,000)	
	Operating Revenue - Youth Festival funding shortfall	(45,000)	
	Transfer to Reserve - Asset Management Reserve (depot upgrade)	(500,000)	
	Transfer to Reserve - Employee Vacancy Reserve	(500,000)	
	Transfer to Reserve - Asset Management Reserve	(638,038)	
		(1,698,038)	0
26/02/2020 Increase in the scope of works for the Breccia Parade speed calming capital project. Additional costs to be funded from the Asset Management Reserve from savings in the Gilmore Avenue SB 1 capital project.			
600007.1561.60	Capital Expense - Transport Development - Infrastructure - Roads	(7,700)	
600007.1561.60	Capital Expense - Transport Development - Infrastructure - Roads	7,700	
700022.1898.06	Reserve Transfer - Transport Development - Asset Management Reserve	7,700	
700022.1898.06	Reserve Transfer - Transport Development - Asset Management Reserve	(7,700)	
		0	0
26/02/2020 The price for the Library self-return shelves has increased since the original quote. Additional costs to be transferred from identified savings in the online library collections budget.			
600001.1001.60	Capital Expense - Library - Furniture & Equipment	(4,660)	
400104.2046.60	Operating Expense - Library - Online Library Collection	4,660	
		0	0

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

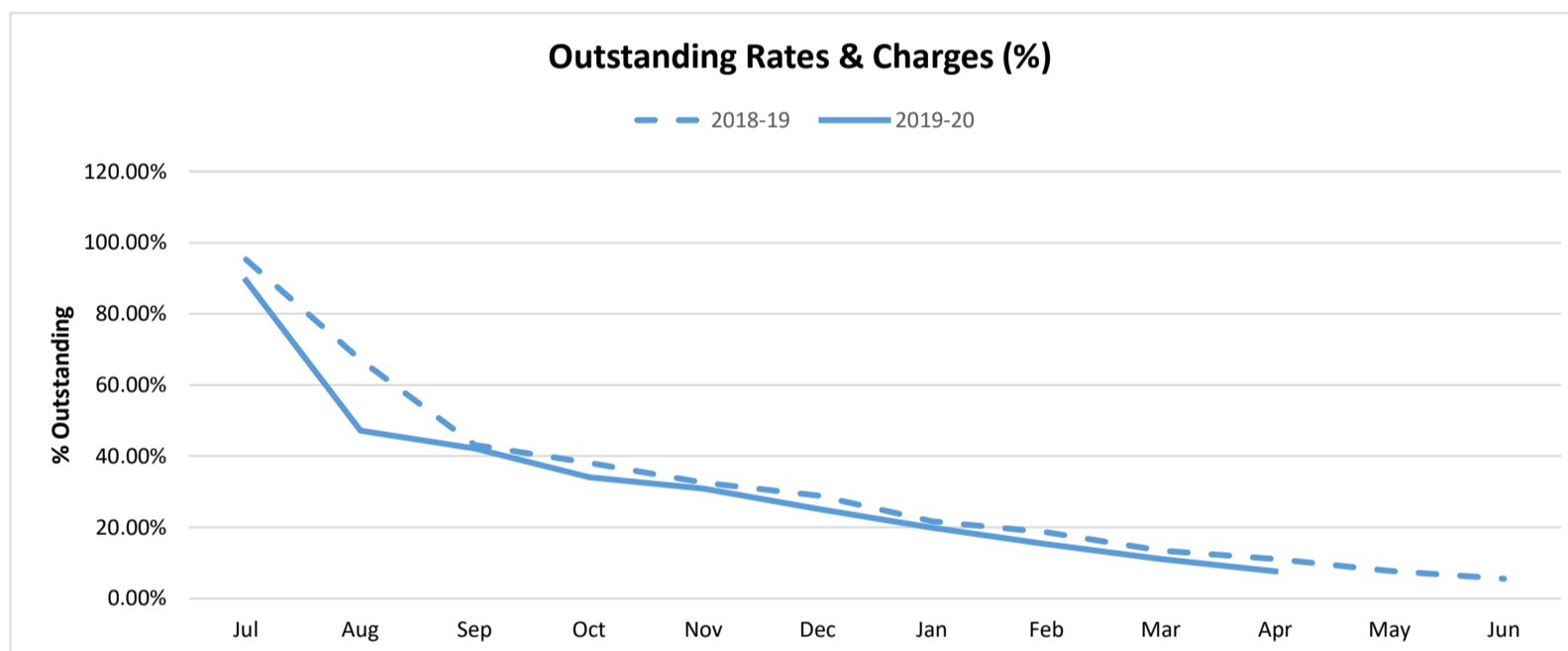
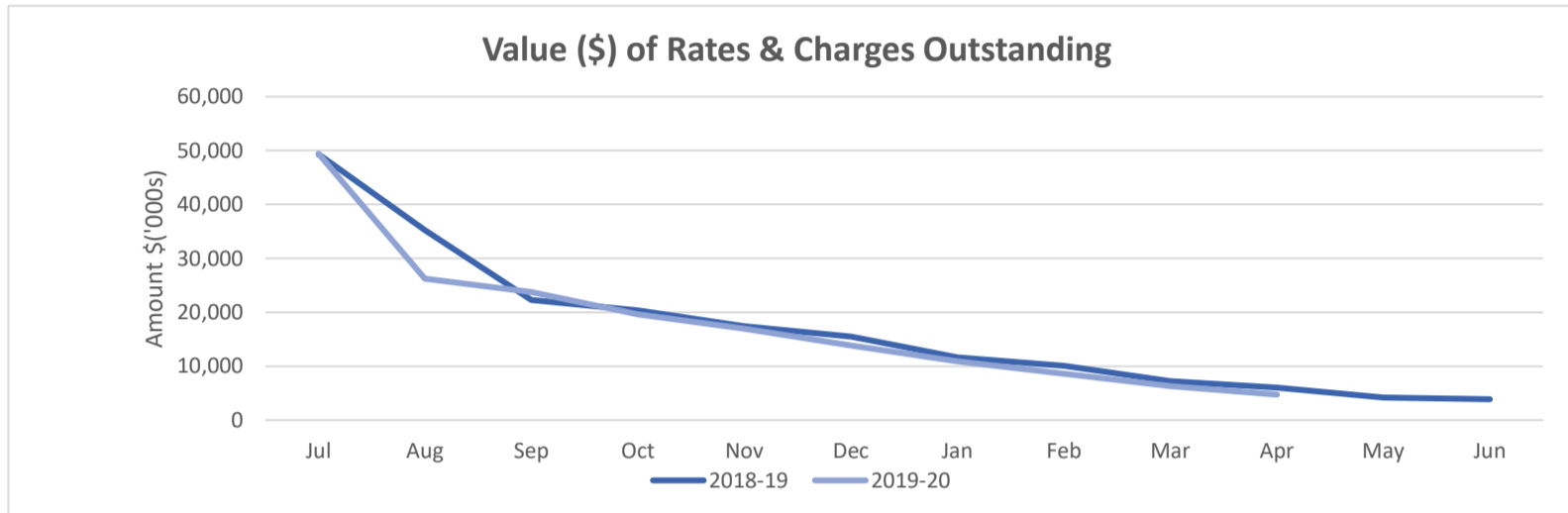
Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
11/03/2020 Additional funding to be received by Department of Fire and Emergency Services for the Mandogalup Fire Station extensions.			
600016.1002.60	Capital Expense - Building Construction - Law Order & Public Safety Facility	(84,270)	
300178.1002.16	Grant - Building Construction - Law Order & Public Safety Facility	84,270	
		0	0
25/03/2020 Transfer between Parks and Reserves renewals capital projects from infield irrigation to bores for replacement iron filter compounds.			
600008.1568.60	Capital Expense - Reserve Development - Recreation & Culture Grounds	(24,240)	
600008.1568.60	Capital Expense - Reserve Development - Recreation & Culture Grounds	24,240	
		0	0
08/04/2020 Sound level meter for the Environmental Health team needs to be issued with conformity certificates. Additional cost to be funded from savings in the Environmental Health legal expenses budget.			
600014.1000.60	Capital Expense - Plant & Equipment - Public Health	(8,641)	
400424.1177.60	Operating Expense - Public Health - Legal Expenses	8,641	
		0	0
08/04/2020 Purpose built trailer to be purchased to accomadate the new Razorback mower. Additional cost to be funded from savings in the purchase of a heavy duty 4.5T trailer.			
400467.1144.60	Operating Expense - Depot Operating Overheads - Expendable Equipment	(4,950)	
600013.1000.60	Capital Expense - Plant & Equipment - Depot Operating Overheads	4,950	
		0	0
Amended Budget Surplus / (Deficit)			0

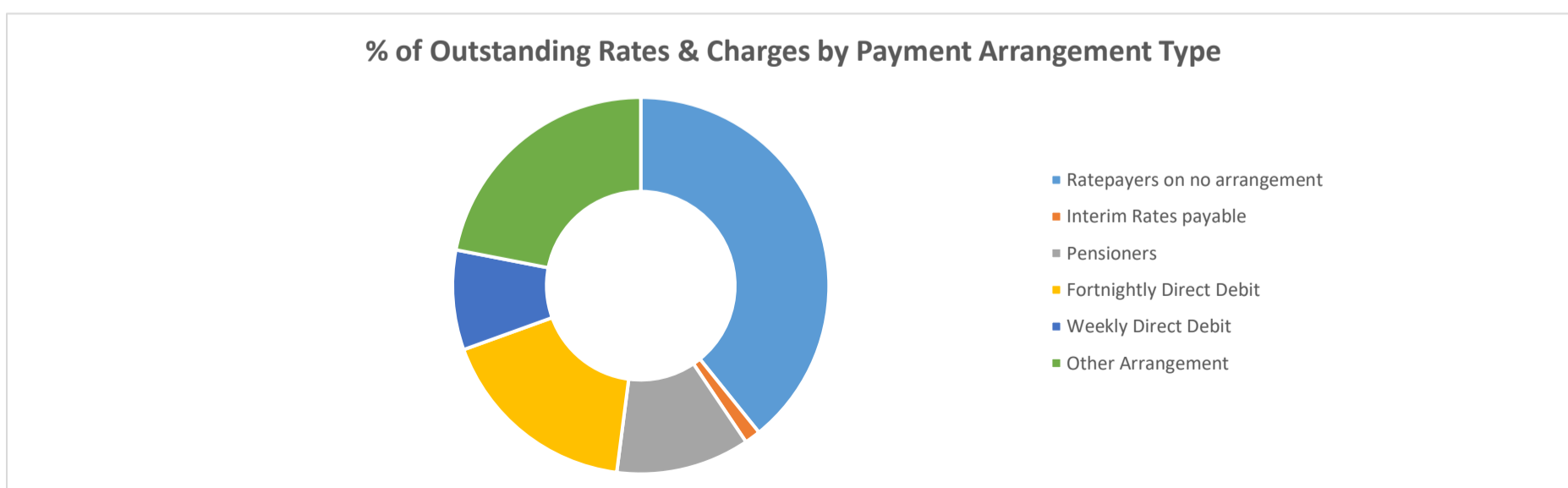
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 5(a): Receivables - Rates & Charges

Receivables - Rates & Charges Receivable	30 June 2019	30 Apr 2019	30 Apr 2020
	\$		\$
Opening Arrears Previous Years	4,275,903	4,275,903	4,576,831
Levied this year	49,841,706	49,744,986	51,848,238
Rates & Charges to be collected	54,117,609	54,020,889	56,425,069
<u>Less Collections to date</u>	(48,635,958)	(46,618,739)	(49,977,627)
<u>Less Excess Rates received</u>	(904,842)	(799,399)	(1,043,318)
<u>Less Pensioner Deferred Rates</u>	(711,755)	(616,250)	(676,033)
Net Rates & Charges Collectable	3,865,054	5,986,501	4,728,091
% Outstanding	7.14%	11.08%	8.38%



Outstanding Rates & Charges by Payment Arrangement Type	Number of Assessments	Balance Outstanding	
		\$	%
Ratepayers on no arrangement	93	1,689,414	39.20%
Interim Rates payable	83	58,670	1.36%
Pensioners	858	494,772	11.48%
Fortnightly Direct Debit	3147	751,833	17.45%
Weekly Direct Debit	1253	369,014	8.56%
Other Arrangement	209	946,029	21.95%
	5,643	4,309,732	100.00%



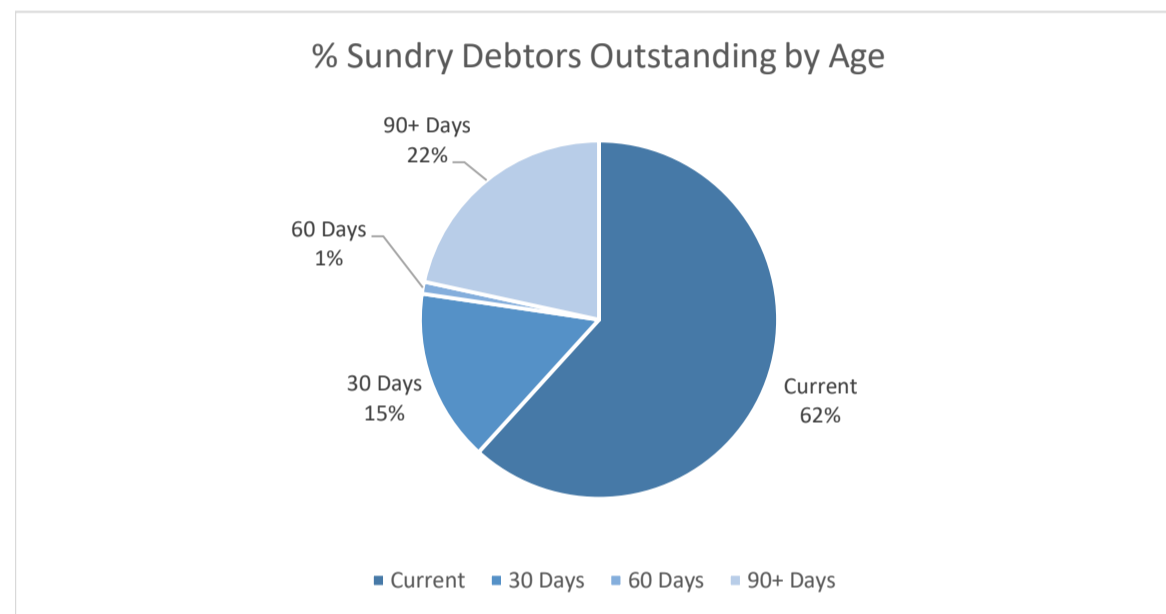
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 5(b): Receivables - General

Receivables - General

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Debtors	296,526	74,848	5,187	103,714	480,275
Infringements Register	4,595	5,392	8,249	204,710	222,946
Total Receivables General Outstanding					703,221

Amounts shown above include GST (where applicable)



Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000

Debtor #	Description	Status	\$
Debts with Fines Enforcement Registry (FER)			
1825.07	Prosecution Local Law Fencing	Registered with FER. Payments are being received.	1,268
2442.07	Prosecution Dog Act 1976	Registered with FER.	5,732
3321.07	Prosecution and Infringement Dog Act 1976	Registered with FER. Regular fortnightly payments.	1,260
3909.07	Prosecution Local Government Act 1995	Registered with FER.	3,652
3936.07	Prosecution Building Act 2011 and Planning and Development Act 2005	Registered with FER. Regular fortnightly payments.	2,341
4131.07	Prosecution Dog Act 1976 Dangerous Dog	Registered with FER. Debtor is making payments to FER. City yet to receive payments due to quantum of fines outstanding.	4,654
4233.07	Prosecution Local Law Fencing	Registered with FER.	2,500
4274.07	Prosecution Dog Act 1976	Registered with FER. Regular fortnightly payments.	7,147
4275.07	Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	Registered with FER.	14,350
4387.07	Prosecution Dog Act 1976	Registered with FER.	10,200
4465.07	Prosecution Dog Act 1976	Registered with FER -regular payments being received	6,945
4467.07	Prosecution Planning & Development Act	Registered with FER -regular payments being received	17,720
4545.07	Prosecution Dog Act 1976	Registered with FER -regular payments being received	1,720
Other Sundry Debtors			
303.16	Principal & Interest payments - Loan	City Legal handling this matter. Discussions occurring with debtor.	10,021
1573.10	Aged Persons Units # 40	Estate with Public Trustees. Waiting on Probate.	1,175
3418.04	2019 Seasonal Tenancy Summer & Winter	Payment arrangement in place as approved by Director City Business.	1,267
3884.03	Local Government Act 1995 abandoned vehicle	Payment arrangement in place as approved by Director City Business.	1,155
Total Debtors 90+ days > \$1,000			93,107

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 6: Cash Backed Reserves

Reserve	Adopted Budget				Current Budget				Actual					Variance
	Opening Balance	Transfers In (incl Interest (+))	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (incl Interest (+))	Transfers Out (-)	Current Budget Closing Balance	Opening Balance	Transfers In (+)	Interest Earned (+)	Transfers Out (-)	YTD Closing Balance	Actual vs Current Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Municipal Reserves														
Aged Persons Units Reserve	721,244	176,770	(190,000)	708,014	807,624	217,227	(220,000)	804,851	807,623	0	9,912	0	817,535	12,684
Asset Management Reserve	637,921	5,028,582	(1,952,609)	3,713,894	762,988	6,094,591	(2,266,219)	4,591,360	762,988	4,729,426	146,707	(967,090)	4,672,031	80,671
Banksia Park Reserve	120,249	21,268	(90,000)	51,517	190,418	5,452	(90,000)	105,870	190,418	0	2,122	0	192,540	86,670
City Assist Initiative Reserve	15,083	194	(15,000)	277	0	0	0	0	0	0	0	0	0	0
City Infrastructure Reserve	0	1,547,468	(930,511)	616,957	0	1,583,071	(930,255)	652,816	0	1,566,924	14,136	(390,812)	1,190,248	537,432
Community Services & Emergency Relief Reserve	88,063	1,134	0	89,197	88,835	972	0	89,807	88,836	0	1,143	0	89,979	172
Contiguous Local Authorities Group Reserve	278,100	13,862	(29,000)	262,962	275,223	13,323	(28,631)	259,915	275,223	10,723	3,595	(28,780)	260,762	847
Employee Leave Reserve	3,729,783	0	(2,119,426)	1,610,357	4,033,993	5,214	(2,119,426)	1,919,781	4,033,993	0	0	(2,119,426)	1,914,567	(5,214)
Employee Vacancy Reserve	0	0	0	0	0	500,000	0	500,000	0	0	0	0	0	(500,000)
Family Day Care Reserve	1,400,660	18,036	(246,171)	1,172,525	1,489,179	9,018	(282,298)	1,215,899	1,489,179	0	12,319	(19,125)	1,482,373	266,474
Future Community Infrastructure Reserve	1,032,565	0	(1,032,565)	0	1,067,201	0	(1,067,201)	0	1,067,201	0	0	(1,067,201)	0	0
Golf Course Cottage Reserve	28,635	369	0	29,004	28,887	323	0	29,210	28,887	0	382	0	29,269	59
Golf Club Maintenance Reserve	0	0	0	0	0	8,842	0	8,842	0	0	0	0	0	(8,842)
Information Technology Reserve	2,145,970	27,633	(974,433)	1,199,170	2,068,659	984,743	(161,780)	2,891,622	2,068,659	0	23,548	(39,074)	2,053,133	(838,489)
Infrastructure Reserve	345,032	198	(345,230)	0	348,075	1,648	(349,723)	0	348,076	6,555	1,648	(349,724)	6,555	6,555
Plant and Equipment Replacement Reserve	588,784	514,020	(812,600)	290,204	579,628	610,425	(782,821)	407,232	579,628	558,699	8,551	(719,338)	427,540	20,308
Refuse Reserve	8,928,629	0	(3,242,000)	5,686,629	8,844,888	22,794	(3,242,000)	5,625,682	8,844,888	0	0	(3,200,000)	5,644,888	19,206
Renewable Energy Efficiency Reserve	60,058	773	(25,000)	35,831	53,983	384	(35,000)	19,367	53,983	8,025	513	(5,863)	56,658	37,291
Restricted Grants & Contributions Reserve	1,573,326	0	(1,530,326)	43,000	3,170,082	20,667	(3,035,432)	155,317	3,170,082	0	0	(2,167,757)	1,002,325	847,008
Settlement Agreement Reserve	163,440	2,105	0	165,545	164,874	1,830	0	166,704	164,874	0	2,178	0	167,052	348
Workers Compensation Reserve	138,404	1,782	0	140,186	141,443	1,557	0	143,000	141,443	0	1,869	0	143,312	312
Youth Engagement Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total Municipal Reserves	21,995,946	7,354,194	(13,534,871)	15,815,269	24,115,980	10,082,081	(14,610,786)	19,587,275	24,115,981	6,880,352	228,622	(11,074,189)	20,150,766	563,491
Developer Contribution Reserves														
DCA 1 - Hard Infrastructure - Bertram	2,131,883	32,766	(695,753)	1,468,896	228,688	393,965	(297,920)	324,733	228,688	403,350	8,723	0	640,761	316,028
DCA 2 - Hard Infrastructure - Wellard	2,574,546	3,940,205	(2,279,000)	4,235,751	2,435,413	3,582,130	(2,279,000)	3,738,543	2,435,413	0	28,643	0	2,464,056	(1,274,487)
DCA 3 - Hard Infrastructure - Casuarina	0	2,747,378	(2,747,378)	0	0	2,747,378	(2,747,378)	0	0	0	0	0	0	0
DCA 4 - Hard Infrastructure - Anketell	633,006	9,729	0	642,735	533,009	0	0	533,009	533,009	0	4,409	0	537,418	4,409
DCA 5 - Hard Infrastructure - Wandii	1,232,061	1,030,936	(1,453,795)	809,202	1,073,049	389,502	(1,453,795)	8,756	1,073,049	(641,756)	13,680	0	444,973	436,217
DCA 6 - Hard Infrastructure - Mandogalup	0	0	0	0	0	396,542	0	396,542	0	396,542	0	0	396,542	0
DCA 7 - Hard Infrastructure - Wellard West	23,918	368	0	24,286	2,988	12,168	0	15,156	2,989	15,009	85	0	18,083	2,927
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	471,270	0	0	471,270	471,270	0	3,899	0	475,169	3,899
DCA 9 - Soft Infrastructure - Wandii/Anketell	11,770,673	180,905	(1,004,445)	10,947,133	11,762,971	195,656	(1,004,445)	10,954,182	11,762,971	0	146,157	0	11,909,128	954,946
DCA 10 - Soft Infrastructure - Casuarina/Anketell	233,191	3,584	(4,545)	232,230	225,488	2,810	(4,545)	223,753	225,488	0	2,671	0	228,158	4,405
DCA 11 - Soft Infrastructure - Wellard East	5,642,461	86,721	(4,545)	5,724,637	6,079,450	87,392	(4,545)	6,162,297	6,079,450	0	70,300	0	6,149,750	(12,547)
DCA 12 - Soft Infrastructure - Wellard West	7,206,957	110,766	(4,545)	7,313,178	7,741,470	622,125	(4,545)	8,359,050	7,741,470	505,464	90,504	0	8,337,439	(21,611)
DCA 13 - Soft Infrastructure - Bertram	291,237	4,476	(4,545)	291,168	283,533	3,509	(4,545)	282,497	283,533	0	3,352	0	286,885	4,388
DCA 14 - Soft Infrastructure - Wellard/Leda	622,193	9,563	(16,045)	615,711	614,490	7,497	(16,045)	605,942	614,490	54,468	7,239	0	676,198	70,256
DCA 15 - Soft Infrastructure - City Site	170,270	357,617	(16,045)	511,842	162,567	74,339	(16,045)	220,861	162,566	74,577	1,932	0	239,075	18,214
Sub-Total Developer Contribution Reserves	32,532,396	8,515,014	(8,230,641)	32,816,769	31,614,386	8,515,013	(7,832,808)	32,296,591	31,614,386	807,656	381,594	0	32,803,635	507,044
Total Reserves	54,528,342	15,869,208	(21,765,512)	48,632,038	55,730,366	18,597,092	(22,443,594)	51,883,866	55,730,367	7,688,008	610,216	(11,074,189)	52,954,402	1,070,536

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 7: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Motor Vehicles									
5603	Plant Replacement - P429 KWN1956	20,000	15,055		(4,945)	20,000	15,055		(4,945)
5830	Plant Replacement - P456 KWN1986					24,291	15,498		(8,793)
5837	Plant Replacement - P454 1EWO610	23,390	18,918		(4,472)	23,390	18,918		(4,472)
5873	Plant Replacement - P452 KWN2023	22,000	19,145		(2,855)	22,000	19,145		(2,855)
6069	Plant Replacement - P482 1GDA257	9,088	11,496	2,408		9,088	11,496	2,408	
5903	Plant Replacement - P450 KWN2063	13,089	21,873	8,784		13,089	21,873	8,784	
5882	Plant Replacement - P451 KWN2025	11,879	20,509	8,630		11,879	20,509	8,630	
5905	Plant Replacement - P480 KWN2027	10,318	18,691	8,372		10,318	18,691	8,373	
5059	Plant Replacement - P409 KWN1896	20,000	16,418		(3,582)	20,000	16,418		(3,582)
6145	Plant Replacement - P520 KWN2049	19,264	25,509	6,245		19,264	25,509	6,245	
5978	Plant Replacement - P491 1GCH843	11,175	13,964	2,789		11,175	13,964	2,789	
6068	Plant Replacement - P486 KWN2067	11,996	25,055	13,059		14,329	17,500	3,171	
6018	Plant Replacement - P496 1GDR926	16,178	25,282	9,104		16,178	25,282	9,104	
5869	Plant Replacement - P453 KWN1989	24,203	21,873		(2,330)	24,203	21,873		(2,330)
5931	Plant Replacement - P449 KWN2061	9,866	16,873	7,007		9,866	16,873	7,007	
5932	K9 Kube Dog Catcher System - attached to KWN2061	36,851	0		(23,757)	23,757	0		(23,757)
5870	Plant Replacement - P458 KWN1991	26,802	21,191		(5,611)	26,802	21,191		(5,611)
5053	Plant Replacement - P408 KWN1899	22,000	19,827		(2,173)	22,000	19,827		(2,173)
5629	Plant Replacement - P431 KWN1982					26,610	14,000		(12,606)
5628	Plant Replacement - P434 KWN1981	28,000	20,282		(7,718)	28,000	20,282		(7,718)
5876	Plant Replacement - P457 KWN1981					8,616	12,600	3,984	
6148	Plant Disposal Only - P513 1GIW674	23,874	38,321	14,446					
Plant & Equipment									
2455	Tfr of Bulk Water Truck P62 (Isuzu FTR 900 - KNW631) to Mandogalup Volunteer Bushfire Brigade					25,000	0		(25,000)
2452	Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor					0	10,000	10,000	
2850	Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle					0	1,000	1,000	
3130	Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer	1,000	5,285	4,285		1,000	5,285	4,285	
3287	Plant Disposal Only - P252 KWN1761					55,556	65,000	9,443	
3408	Plant Disposal Only - P265 Footpath grinder	800	420		(380)	800	420		(380)
3522	Plant Disposal Only - P306 1TKU712 Boxtop trailer	1,131	656		(475)	1,131	656		(475)
3722	Plant Replacement - P324 KWN1833 Hino 300 Series 816 Crew Cab	32,993	20,379		(12,614)	32,993	20,379		(12,614)
3723	Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew	2,548	5,285	2,736		2,548	5,285	2,736	
3724	Plant Replacement - P325 1TLL524 Flat Top Trailer	2,596	5,285	2,688		2,596	5,285	2,688	
3842	Plant Replacement - P333 KWN1835 Signage Truck	27,850	8,511		(19,340)	27,850	8,511		(19,339)
5810	Plant Replacement - P473 Piglet Mower - Environment	2,890	3,636	746		2,900	4,000	1,100	
5981	Plant Replacement - P530 1GJU179 Toro Ground Master Ride On Mower					142,289	120,000		(22,289)
6153	Plant Replacement - P530 1GJU179 Toro Ground Master Ride On Mower					2,482	0		(2,482)
6154	Plant Replacement - P532 1GJU178 Toro Ground Master Mower					2,482	0		(2,482)
6163	Plant Disposal Only - P534 Trailer - Transportable Radar Speed Display Trailer	19,566	26,530	6,964		19,566	0		(19,566)
		451,349	446,267	98,263	(90,251)	704,049	612,325	91,747	(183,470)
				Net Profit/(Loss)	8,012				(91,724)

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 8: Rating Information	YTD Actual						Budget						
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$		\$	\$	\$	\$	\$
Differential General Rate													
Gross Rental Value (GRV)													
Improved Residential	0.08199	14,112	245,555,544	19,718,903	320,726	(105,393)	19,934,236	13,885	240,503,744	19,718,902	500,000	0	20,218,902
Improved Special Residential	0.07518	824	19,653,591	1,477,596	6,825	3,020	1,487,441	824	19,654,111	1,477,596	0	0	1,477,596
Improved Commercial and Industrial	0.09269	506	108,866,403	10,017,187	60,714	27,710	10,105,612	512	108,071,932	10,017,187	0	0	10,017,187
Vacant Residential	0.17249	431	7,430,200	1,324,927	(13,051)	(8,328)	1,303,548	387	7,681,180	1,324,927	0	0	1,324,927
Vacant Non Residential	0.12193	42	3,229,500	353,095	34,315	(28,783)	358,627	43	2,895,880	353,095	0	0	353,095
Unimproved Value (UV)													
General Industrial	0.01803	3	121,200,000	2,185,236	0	0	2,185,236	3	121,200,000	2,185,236	0	0	2,185,236
Mining & Industrial	0.00868	25	39,960,000	346,853	0	0	346,853	25	39,960,000	346,853	0	0	346,853
Rural	0.00518	134	231,467,000	1,260,537	(165,660)	11,892	1,106,769	144	243,347,000	1,260,537	0	0	1,260,537
Sub-Totals		16,077	777,362,238	36,684,334	243,870	(99,881)	36,828,322	15,823	783,313,847	36,684,333	500,000	0	37,184,333
Minimum Payment	\$												
Gross Rental Value (GRV)													
Improved Residential	\$1,062	1,430	16,941,328	1,520,784	(1,233)	(85)	1,519,466	1,432	16,962,648	1,520,784	0	0	1,520,784
Improved Special Residential	\$1,062	4	54,600	4,248	0	0	4,248	4	54,600	4,248	0	0	4,248
Improved Commercial and Industrial	\$1,382	62	599,583	84,302	1,382	1,348	87,032	61	588,183	84,302	0	0	84,302
Vacant Residential	\$1,062	808	4,100,563	917,568	(30,232)	97	887,432	864	4,463,193	917,568	0	0	917,568
Vacant Non Residential	\$1,062	3	4,770	3,186	0	0	3,186	3	4,770	3,186	0	0	3,186
Unimproved Value (UV)													
Mining & Industrial	\$1,382	1	156,000	22,112	(480)	0	21,632	16	187,173	22,112	0	0	22,112
Rural	\$1,062	62	8,872,600	65,844	3,688	14,197	83,729	62	8,872,600	65,844	0	0	65,844
Sub-Totals		2,370	30,729,444	2,618,044	(26,875)	15,557	2,606,726	2,442	31,133,167	2,618,044	0	0	2,618,044
		18,447	808,091,682	39,302,378	216,995	(84,324)	39,435,048	18,265	814,447,014	39,302,377	500,000	0	39,802,378
Concession							0						0
Amount from General Rates							39,435,048						39,802,378
Ex-Gratia Rates							0						0
Specified Area Rates							0						0
Totals							39,435,048						39,802,378

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 9: Information on Borrowings

(a) Debenture Repayments

Particulars	Finalisation of Loan	01 Jul 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
			\$		\$	\$	\$	\$	\$	\$
Governance										
Loan 99 - Administration Office Renovations	2024/25	671,799	0	0	47,001	95,471	624,798	576,328	22,695	45,130
Loan 107 - Administration / Chambers Building Refurbishment	TBA	0	0	2,268,000	0	0	0	2,268,000	0	0
Education & Welfare										
Loan 96 - Youth Specific Space	2022/23	122,474	0	0	13,404	27,312	109,070	95,162	4,725	9,555
Loan 100 - Youth Specific Space	2027/28	1,398,797	0	0	63,411	128,303	1,335,386	1,270,494	36,360	73,138
Recreation and Culture										
Loan 94 - Wellard Sports Pavilion	2021/22	158,337	0	0	49,501	49,501	108,836	108,836	8,313	10,406
Loan 95 - Orelia Oval Pavilion	2022/23	293,938	0	0	32,169	65,549	261,770	228,389	11,339	22,933
Loan 97 - Orelia Oval Pavilion Extension	2024/25	1,486,493	0	0	104,000	211,250	1,382,493	1,275,243	50,217	99,859
Loan 102 - Library & Resource Centre	2028/29	7,421,567	0	0	297,321	601,391	7,124,246	6,820,176	188,017	379,164
Loan 104 - Recquatic Refurbishment	2029/30	3,350,000	0	0	0	0	3,350,000	3,350,000	77,805	159,190
Loan 105 - Bertram Community Centre	2029/30	1,296,840	0	0	0	27,568	1,296,840	1,269,272	35,528	50,846
Loan 106 - Destination Park - Calista	2030/31	1,420,421	0	0	49,190	99,153	1,371,231	1,321,268	26,452	53,613
Transport										
Loan 98 - Streetscape Beautification	2024/25	906,930	0	0	63,452	128,886	843,478	778,044	30,638	60,927
Loan 101 - City Centre Redevelopment	2021/22*	2,500,000	0	0	0	0	2,500,000	2,500,000	54,463	79,298
Self Supporting Loans										
Recreation and Culture										
Loan 103B - Golf Club Refurbishment	2031/32	266,682	0	0	8,286	16,709	258,396	249,973	4,784	10,551
		21,294,278	0	2,268,000	727,734	1,451,093	20,566,544	22,111,185	551,336	1,054,610
**Share of SMRC Loan		258,120								
		21,552,398								

*City Centre Redevelopment loan expected to be refinanced upon maturity in 2021/22, as the City awaits reimbursement from the State Government.

** Non-current portion of borrowings includes \$258,120, which represents the City's share of the Southern Metropolitan Regional Council (SMRC) Administration Building loan with the WATC. Due to the balance being immaterial, it has been initially recognised as at 30 June 2019.

(b) New Debentures

No new debentures were raised during the reporting period.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 10: Trust Fund

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 30 Apr 2020
	\$	\$	\$	\$
APU Security Bonds	15,591	4,020	(1,003)	18,608
DCA Contingency Bonds	223,133		(223,133)	0
Contiguous Local Authorities Group (CLAG)	3,594			3,594
Public Open Space Cash In Lieu	204,239	79,609		283,848
	446,556	83,629	(224,136)	306,050

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 11: Capital Acquisitions

Assets	Budget		Total YTD Actual	YTD Budget	YTD Variance	Comment
	Adopted Annual Budget	Current Annual Budget				
	\$	\$	\$	\$	\$	
Level of completion indicator, please see table at the end of this note for further detail.						
Buildings						
Administration Building & Civic Centre Refurbishment	2,268,000	2,268,000	65,854	35,238	(30,616)	Project on hold.
Arts & Cultural Centre Upgrade - Stage 2 of 3 Works Studio 1 & 2, MA studio and training room, maintenance work, upgrade little theatre	92,700	92,700	37,712	92,700	54,988	Shade sails have been installed. Awaiting quotes for carpet and blind replacement.
Budden Way carpet replacement	8,800	2,568	2,568	2,568	(0)	Project complete.
Budden Way ceiling replacement	25,000	27,996	27,996	27,996	0	Project complete.
Building Contingency	102,000	102,000	50,275	86,760	36,485	Reactive building works.
Building Upgrade CCTV - Administration Building	15,000	0	0	0	0	Project was completed in 2018/2019.
Building Upgrades - Medina Centre - CCTV and lighting improvements	100,000	100,000	89,793	100,000	10,207	
DCA 9 Local Sports Ground Clubroom - Honeywood Primary School Oval Pavilion 1% City 99% DCA Funded Construction	1,010,000	1,010,000	5,540	50,000	44,460	Tenders are being evaluated.
DCA 9 Local Sports Ground Clubroom Feasibility	88,411	88,411	0	88,411	88,411	Architectural services tender has closed.
District C Sporting Ground (Medina Oval Extension/Upgrade) - Changeroom Development	326,166	326,166	106,312	212,180	105,868	Project has commenced and due for completion May 2020.
District C Sporting Ground (Medina Oval Extension/Upgrade) - Masterplan	100,000	100,000	0	0	0	
Installation of water / energy monitoring equipment	9,000	9,000	5,107	9,000	3,893	Installation has commenced.
Kwinana Tennis Club Ablutions	15,000	17,914	17,916	17,914	(2)	Project completed.
Kwinana South VBFB Station Extensions - Meeting / Training Room, kitchen, office, store and ablutions	356,000	376,000	54,800	35,800	(19,000)	Tender package review in progress. Budget Variation OCM 27 November 2019 for quantity survey.
Kwinana South VBFB Station Upgrade	30,000	30,000	0	30,000	30,000	Tender package review in progress.
Mandogalup VBFB Station Extensions - Ablutions	275,000	359,720	31,561	275,000	243,439	Tender package review in progress. Budget Variation OCM 11 March 2020.
Mandogalup VBFB Station Upgrade	25,000	25,000	0	25,000	25,000	Tender package review in progress.
Recquatic Centre - Stadium Re-roof	242,462	242,462	202,919	242,462	39,543	Installation has commenced February 2020.
Recquatic Front Counter - Automated Gates	90,000	90,000	0	0	0	
Recquatic Pool Hall Window Tinting	14,935	9,400	9,400	9,400	0	Project completed.
Sloan Heritage Cottage - internal paint	7,210	7,210	6,530	7,210	680	
Sloan Reserve ablutions - Renovation of existing toilet block to cater for DDA compliance	52,530	39,601	39,601	39,601	0	Project completed.
Smirks Heritage Artefacts Shed	20,000	25,190	25,190	25,190	(0)	Project completed.
Wandi Resource Centre - Installation of a UV water filter for potable water supply	6,180	6,180	180	6,180	6,000	
Wellard Pavilion Solar Panels	15,000	15,000	0	15,000	15,000	Project underway. Expected completion May 2020.
William Bertram Auto Door Conversion	10,300	10,300	8,750	10,300	1,550	
Works Depot - new PA system	5,000	5,000	0	5,000	5,000	Under asset capitalisation threshold. Budget will be moved to operating.
Kwinana Recquatic - Strip and Seal Stadium Flooring	0	6,528	6,528	6,528	0	2018/2019 project carried forward. Project completed.
Margaret Feilman Building - Roof Replacement	0	145,000	51,693	145,000	93,307	Budget Variation OCM 11 September 2019.
Medina Hall - Floor Replacement	0	51,407	51,407	51,407	0	Budget Variation OCM 25 September 2019. Project completed.
Bright Futures Family Day Care kitchen replacement	0	20,000	19,125	20,000	875	Budget Variation OCM 11 December 2019.
Fiona Harris Pavilion Solar Panels	0	20,000	0	20,000	20,000	Budget Variation OCM 11 December 2019.
Sloans Heritage Cottage Electrical work	0	12,929	0	12,929	12,929	New project - Budget Review.
Buildings Total	5,309,694	5,641,682	916,757	1,704,774	788,017	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 11: Capital Acquisitions

Assets	Budget		Total YTD Actual	YTD Budget	YTD Variance	Comment
	Adopted Annual Budget	Current Annual Budget				
Plant, Furniture and Equipment						
Furniture and Equipment						
Design and Replacement of Mayoral Chairs	8,000	11,500	960	11,500	10,540	
Library - self returns shelves	20,000	24,660	12,305	22,330	10,026	Budget Variation OCM 26 February 2020.
Removal of Library Circulation Desk	55,000	55,000	7,268	43,000	35,732	
Library - Self Check Touchscreen Computer & Workstation	7,000	7,000	0	7,000	7,000	
Computing Equipment						
City Website Redevelopment	193,000	258,000	109,681	160,343	50,662	Budget Variation OCM 27 November 2019.
Computing Equipment - Various purchases as per ICT / City Requirements	23,000	23,000	5,628	23,000	17,372	
Corporate Business System Renewal - Implementation	1,298,566	161,779	49,339	79,976	30,637	Project has been delayed and will recommence in Quarter 4 2020.
Plant and Equipment						
Recquatic - Hydro pool cleaner replacement, upgrade to pool solar system heating	25,000	25,000	0	19,551	19,551	
Recquatic - Pool plant renewals	11,600	11,600	0	11,600	11,600	
Recquatic - Scoreboard installation and replacement	10,000	0	0	0	0	Budget Variation OCM 27 November 2019. Under asset capitalisation threshold and moved to operating budget.
Sound Level Meter for Environmental Health Team	12,000	20,641	0	20,641	20,641	Budget Variation OCM 8 April 2020.
Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor	0	0	0	0	0	
Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle (New Plant 554)	17,000	15,874	15,875	15,874	(1)	Purchase completed.
Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer (New Plant 562)	18,000	17,230	17,230	17,230	0	Purchase completed.
Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew (New Plant 583)	18,000	17,230	17,230	17,230	0	Purchase completed.
Plant Replacement - P325 1TLL524 Flat Top Trailer (New Plant 584)	18,000	17,230	17,230	17,230	0	Purchase completed.
Plant Replacement - P333 KWN1835 Signage Truck (New Plant 585)	120,000	0	0	0	0	Cancelled.
Plant Replacement Program - Mitsubishi Canter Tip Truck - Infra - P333 (New Plant 559)	120,000	136,020	136,020	136,020	0	Purchase completed.
Speed Alert Mobile Trailer for Driver Speed Education	0	27,030	0	27,030	27,030	Budget Variation OCM 29 January 2020. Replacement of stolen trailer.
Plant Replacement - P473 Piglet Mower - Environment	0	21,046	22,769	21,046	(1,723)	New purchase - Budget Review.
Plant Purchase - 4.5T Plant Trailer	0	20,050	0	20,500	20,500	New purchase - Budget Review. Budget Variation OCM 8 April 2020.
Motor Vehicles						
Plant Replacement - P408 KWN1899	38,500	34,984	34,984	34,984	(0)	Purchase completed.
Plant Replacement - P409 KWN1896	54,000	47,576	47,576	47,576	0	Purchase completed.
Plant Replacement - P429 KWN1956	45,000	42,913	42,913	42,913	0	Purchase completed.
Plant Replacement - P431 KWN1982	54,000	48,373	48,373	48,373	(0)	Purchase completed.
Plant Replacement - P434 KWN1981	54,000	48,284	48,284	48,284	0	Purchase completed.
Plant Replacement - P449 KWN2061	56,500	55,814	55,814	55,814	0	Purchase completed.
Plant Replacement - P450 KWN2063	56,500	55,784	55,784	55,784	(0)	Purchase completed.
Plant Replacement - P451 KWN2025	38,500	37,750	37,751	37,750	(1)	Purchase completed.
Plant Replacement - P452 KWN2023	38,500	36,993	36,993	36,993	0	Purchase completed.
Plant Replacement - P453 KWN1989	38,500	36,993	36,993	36,993	0	Purchase completed.
Plant Replacement - P454 1EWO610	41,500	39,121	39,121	39,121	(0)	Purchase completed.
Plant Replacement - P456 KWN1986	35,500	33,374	33,374	33,374	(0)	Purchase completed.
Plant Replacement - P458 KWN1991	36,500	34,330	34,329	34,330	2	Purchase completed.
Plant Replacement - P480 KWN2027	45,000	42,913	42,913	42,913	0	Purchase completed.
Plant Replacement - P482 1GDA257	25,500	25,077	25,077	25,077	0	Purchase completed.
Plant Replacement - P486 KWN2067	42,000	42,000	36,338	42,000	5,662	Purchase completed.
Plant Replacement - P491 1GCH843	25,500	25,341	25,341	25,341	(0)	Purchase completed.
Plant Replacement - P496 1GDR926	54,000	0	0	0	0	Vehicle will not be replaced, sale of existing vehicle only.
Plant Replacement - P520 KWN2049	35,000	34,628	34,628	34,628	(0)	Purchase completed.
Plant Replacement - P525 1GJN991	0	54,514	54,514	54,514	(0)	Budget Variation OCM 24 July 2019. Insurance claim vehicle reimbursement. Purchase completed.
New Facility Maintenance Vehicle	0	40,000	39,298	40,000	702	New purchase - Budget Review.
New Facility Maintenance Vehicle	0	33,933	0	33,933	33,933	New purchase - Budget Review.
Plant, Furniture and Equipment Total	2,788,666	1,720,585	1,221,931	1,521,796	299,865	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 11: Capital Acquisitions

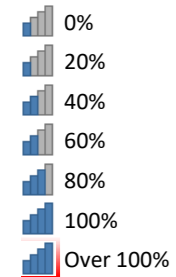
Assets	Budget		Total YTD Actual	YTD Budget	YTD Variance	Comment
	Adopted Annual Budget	Current Annual Budget				
Park and Reserves						
Bertram Street Tree Planting Program	110,000	110,000	10,000	10,000	0	Design completed. Estimated commencement May 2020.
KIA Street Tree Planting Program	76,000	76,000	0	30,000	30,000	Design completed. Estimated commencement May 2020.
Kwinana Loop Trail	80,000	80,000	0	80,000	80,000	Projects expected to be completed by June 2020.
Parks for People Strategy - Upgrade of Harrison Park, Calista	81,000	81,000	7,364	57,364	50,000	Design in progress.
Parks for People Strategy - Upgrade of Morrirt Park, Parmelia	81,000	81,000	7,364	37,364	30,000	Design in progress.
POS / Parks & Reserves Renewals - Bores	94,000	118,240	7,315	82,315	75,000	Budget Variation OCM 25 March 2020. Works are expected to be complete by June 2020.
POS / Parks & Reserves Renewals - Fencing, Gates & Bollards	73,200	73,200	45,014	60,000	14,986	Project expected to be completed by June 2020.
POS / Parks & Reserves Renewals - Infield Irrigation	222,200	197,960	106,701	222,200	115,499	Budget Variation OCM 25 March 2020. Project expected to be completed by June 2020.
Ridley Green Disconnect Power and reconnect at Hewison Reserve for BBQ	14,000	14,000	8,837	14,000	5,163	Project complete.
Sporting Infrastructure - Wandii Playing Fields (Honeywood)	89,100	89,100	0	89,100	89,100	Project expected to be completed by June 2020.
Streetscape Upgrade - Orelia Avenue	124,933	124,933	11,358	11,358	0	Works has commenced.
Thomas Oval Lighting	495,000	495,000	6,133	495,000	488,867	Works has commenced.
POS / Parks & Reserves Renewals - Wells Park Sports Shelter	8,858	8,858	258	8,858	8,600	
DCA 5 - Wandii Public Open Space	283,000	283,000	0	0	0	
McWhirter Promenade and Johnson Road landscaping	0	185,585	0	0	0	Budget Variation OCM 13 November 2019. Costing in process. Installation due by June 2020.
Parks and Reserves Total	1,832,291	2,017,876	210,345	1,197,559	987,214	
Roads						
Urban Road Grant Construction						
Anketell Road - MRRG - resurface Abercrombie to McLaughlan	410,300	410,300	367,068	410,300	43,232	Project completed, awaiting outstanding invoices.
Gilmore Avenue SB(1) - MRRG - SB carriageway 380m north Runnymede Gate to 30m north Runnymede Gate	258,940	251,240	204,984	251,240	46,256	Project completed, awaiting outstanding invoices. Budget Variation OCM 26 February 2020.
Gilmore Avenue SB(2) - MRRG - SB carriageway Runnymede Gate to 380m north of Runnymede Gate	201,850	201,850	191,239	201,850	10,611	Project completed, awaiting outstanding invoices.
Gilmore Avenue SB(3) - MRRG - SB carriageway Sulphur Road to Chisham Ave	206,140	206,140	210,558	206,140	(4,418)	Project completed.
Gilmore Avenue SB(4) - MRRG - SB carriageway south of Thomas Road to south of Pengilly Road	285,780	303,513	301,127	303,513	2,386	Project completed.
Wellard Road Duplication Project MRRG / DCA Funded	880,125	985,923	112,671	21,891	(90,780)	Surveying and Telstra works carried out. Budget and actuals moved from DCA 1 - Wellard Road project below as it is the same project.
Black Spot Grant Construction						
Gilmore Avenue Pedestrian Crossing	0	248,000	23	124,000	123,977	Budget Variation OCM 27 November 2019. Request for quote is being finalised.
Roads to Recovery Grant Construction						
Gilmore Service Road D - R2R - road resurfacing, kerbing and footpath renewal - Leasham Way to Brownell Crescent	330,177	330,177	299,569	330,177	30,608	Project completed, awaiting outstanding invoices.
Pace Road - R2R - road resurfacing, kerbing, geometric improvements and drainage	275,000	0	0	0	0	Budget Variation OCM 9 October 2019. Project to be moved to 2020/2021 and budget to be moved to Budden Way.
Budden Way (Medina Avenue to Atkinson Road) - R2R - Resurfacing works, formalising and increasing roadside car parking bays and installing a new shared path and drainage infrastructure.	0	275,000	280,380	275,000	(5,380)	Budget Variation OCM 9 October 2019. Transfer from Pace Road Roads to Recovery project. Landscaping to commence May 2020.
DCA Funded Construction						
Roads - DCA 1 - Wellard Road Upgrade – Bertram Road to Millar Road (Item J)	40,000	0	0	0	0	Surveying and Telstra works carried out. Budget and actuals moved to Wellard Road duplication project above as it is the same project.
Roads - DCA 5 - Lyon Road - Cassowary to Kenby (Satterleys)	437,250	437,250	0	0	0	
DCA 5 Lyon Road - Developer to complete	729,000	729,000	0	0	0	
Municipal Road Construction						
Traffic Management - Abingdon Crescent pedestrian crossing	15,000	15,000	14,097	15,000	903	Project completed.
Traffic Management - Breccia Parade speed calming	12,000	19,700	10,677	14,566	3,889	Design is complete. Construction to commence April 2020. Budget Variation OCM 26 February 2020.
Traffic Management - Bronzite Lane	23,000	23,000	14,357	23,000	8,643	Line marking outstanding.
Traffic Management - Moombaki Avenue between Mangart Road and Price Parkway	31,000	31,000	20,543	31,000	10,457	Line marking outstanding.
Anketell Road - resurface Mandogalup Road to McLaughlin Road	0	55,000	55,126	55,001	(125)	Budget Variation OCM 29 January 2020. Project complete, awaiting outstanding invoices.
Roads Total	4,135,562	4,522,093	2,082,418	2,262,678	180,260	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 11: Capital Acquisitions

Assets	Budget		Total YTD Actual	YTD Budget	YTD Variance	Comment
	Adopted Annual Budget	Current Annual Budget				
Street Lighting						
Street Lighting - New - Leath Road	223,000	223,000	14,475	223,000	208,525	Tender documents being prepared. Possible carried forward project.
Street Lighting - Upgrade - Reactive work street light requests during the year	28,000	28,000	21,137	28,000	6,863	Reactive street lighting.
Replacement of damaged streetlight on Gilmore Avenue	0	14,162	0	14,163	14,163	Insurance claim.
Street Lighting Total	251,000	265,162	35,612	265,163	229,551	
Bus Shelter Construction						
Bus Shelters	19,800	15,397	15,397	15,397	0	Project completed.
Bus Shelter Construction Total	19,800	15,397	15,397	15,397	0	
Footpath Construction						
Footpath - New - Clark Way - install new 1.5m concrete footpath and kerbing, 10 percent slab replacement	105,000	104,744	104,744	104,744	0	Project completed.
Footpath - New - Perham Crescent - install new 2m concrete path and adjust service lids as required	110,000	94,600	77,101	94,600	17,499	Project completed, awaiting outstanding invoices. Budget Variation OCM 29 January 2020.
Footpath Construction Total	215,000	199,344	181,845	199,344	17,499	
Drainage Construction						
Drainage - New - Spinner Lane eliminate run off from verge into properties	200,000	200,000	62,102	200,000	137,898	Project complete, awaiting outstanding invoices.
Drainage - Upgrade - Drainage Nets x 3	53,750	48,627	48,627	48,627	0	Project completed.
DCA 1 Stormwater Management (nutrient stripping basin)	457,833	0	0	0	0	Legal agreement in progress. Project expected to be carried forward.
Drainage - DCA 2 Peel Sub N Drain - Lot 64 Woolcoot Road & Lot 379 Millar, 27 & 201 Mortimer Road	1,945,000	1,945,000	37,202	4,905	(32,297)	Project has commenced.
Drainage - DCA 2 - Peel Sub N1 Drain - Lot 378 & 90 Millar Road	334,000	334,000	0	0	0	
DCA 3 Peel Sub P Drain (Developer Aigle Royal)	1,430,453	1,430,453	0	0	0	
DCA 3 Peel Sub P1 drain (Developer Aigle Royal)	1,316,925	1,316,925	0	0	0	
Drainage Construction Total	5,737,961	5,275,005	147,931	253,532	105,601	
Car Park Construction						
Carpark - Peace Park (Parmelia Ave) disabled car parking bays	41,000	23,441	23,442	23,442	0	Project completed. Budget Variation OCM 29 January 2020.
Car Park Construction Total	41,000	23,441	23,442	23,442	0	
Other Infrastructure						
Illuminated Street Sign	10,000	10,000	884	10,000	9,116	Agreement to be signed. Quotes received for sign May 2020.
Other Infrastructure Total	10,000	10,000	884	10,000	9,116	
Capital Expenditure Total	20,340,974	19,690,585	4,836,562	7,453,685	2,617,123	

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 12: Schedule of Grants, Subsidies & Contributions

Description	Current Annual Budget	YTD Actual	Comments
Operating Grants, Subsidies & Contributions			
Community Amenities			
PTA Bus Shelter Subsidy	7,000	-	Expected June 2020.
SMCC - KIC Coastcare in the KIA	10,000	10,000	
SMCC - BP Coastcare	10,000	10,000	
SMCC - Tronox Adopt a Beach	5,000	5,000	
SMCC - Suez/ProAlliance Adopt a Beach	5,000	5,000	
Bin Tagging Funding	-	5,600	
Education and Welfare			
Banksia Park Operating Cost Contribution	345,950	288,600	Monthly rental income to be fully received by June.
Bright Futures - Mainstream Childcare Subsidy	3,951,299	2,894,001	Government contributions, fully offset by payments to Care Providers.
Bright Futures - Subsidy Other	26,303	167,765	Government contributions, fully offset by payments to Care Providers.
Bright Futures - Inclusion Subsidy Scheme	2,537	-	Government contributions, fully offset by payments to Care Providers.
Bright Futures - Childcare Subsidy	1,376,778	574,452	Government contributions, fully offset by payments to Care Providers.
Bright Futures - In Home Care Operational Subsidy	40,452	80,904	Community Child Care Fund - Sustainability Support two year agreement.
Bright Futures - In Home Care - Subsidy - Department of Communities	2,900	34,479	Government contributions, fully offset by payments to Care Providers.
NGALA My Time Program	10,608	8,420	Payments received quarterly.
Operational Subsidy - Aboriginal Resource Worker	32,262	27,463	Two instalments received.
Youth Social Justice Program	173,745	175,825	Payments received quarterly.
Youth Incentive Sponsorship - Lyrik	10,000	10,000	
Good Spirit Learning Program Grant	20,000	-	Funding will not be received.
Youth Wellbeing Benchmark Survey Grant	5,000	-	Funding will not be received.
General Purpose Funding			
Local Government General Purpose Grant	421,538	316,154	Payments received quarterly.
Local Government General Purpose Grant - Roads	337,806	253,355	Payments received quarterly.
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	172,550	176,923	
Health			
Mosquito Management Contributions (CLAG)	10,150	10,786	
Law Order & Public Safety			
Department Fire and Emergency Services - ESL	153,279	157,304	Payments received quarterly.
Recreation & Culture			
Harmony & Reconciliation	5,000	-	Pending grant approval, no expenditure to occur if funding not received.
Sponsorship - Big Concert	20,500	20,500	
Childrens Festival	35,000	15,000	Lotterywest funding received.
Metro Every Club Funding	15,000	15,000	
Library Contributions & Donations	1,055	925	
Shared Use Agreements	101,378	85,839	
Stay on Your Feet Program - Injury Matters	3,230	3,230	
Recquatic Holiday Program DEDU payments	57,367	59,065	
Volunteer Centre - Thank a Volunteer Event	1,500	-	Funding will not be applied for as event has been cancelled.
Transport			
Main Roads Annual Direct Grant	189,478	189,478	
Main Roads Street Light Subsidy	5,000	-	Received annually in May.
Main Roads Maintenance Contribution	131,944	66,944	
Total Operating Grants, Subsidies & Contributions	7,696,606	5,668,011	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2020

Note 12: Schedule of Grants, Subsidies & Contributions

Description	Current Annual Budget	YTD Actual	Comments
Non-Operating Grants, Subsidies & Contributions			
Community Amenities			
DCA 1 - Hard Infrastructure - Bertram	2,229,097	2,252,586	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 2 - Hard Infrastructure - Wellard	3,545,168	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 3 - Hard Infrastructure - Casuarina	2,747,378	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 4 - Hard Infrastructure - Anketell	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 5 - Hard Infrastructure - Wandii	1,162,000	150,000	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 6 - Hard Infrastructure - Mandogalup	396,542	396,542	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 7 - Hard Infrastructure - Mandogalup (west)	11,925	15,009	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 8 - Soft Infrastructure - Mandogalup	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 9 - Soft Infrastructure - Wandii / Anketell	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 11 - Soft Infrastructure - Wellard East	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 12 - Soft Infrastructure - Wellard West	505,464	625,268	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 14 - Soft Infrastructure - Wellard / Leda	-	54,468	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 15 - Soft Infrastructure - Townsite	72,287	95,288	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
Economic Services			
Medina CCTV Grant	100,000	100,000	
Law Order & Public Safety			
Department Fire and Emergency Services - Kwinana South extensions	356,000	-	To be claimed after works are complete.
Department Fire and Emergency Services - Mandogalup extensions	359,720	179,860	50% claimed April 2020.
Recreation & Culture			
Medina Oval Extension/Upgrade - Changeroom Development	66,666	-	Expected by June 2020.
Lotterywest - Kwinana Loop Trail	37,670	-	Expected by June 2020.
Department of Infrastructure - Thomas Oval Lighting	150,000	-	Expected by June 2020.
Department of Education - McWhirter Promenade and Johnson Road landscaping	185,585	185,585	Budget variation OCM 13 November 2019.
Transport			
Roads to Recovery - Gilmore Service Road	222,903	222,903	
Roads to Recovery - Budden Way	275,000	275,000	
State Road Grant - Anketell Road	248,667	198,934	Second claim completed, 80% of grant claimed.
State Road Grant - Gilmore Avenue SB (1)	156,933	125,546	Second claim completed, 80% of grant claimed.
State Road Grant - Gilmore Avenue SB (2)	122,333	97,866	Second claim completed, 80% of grant claimed.
State Road Grant - Gilmore Avenue SB (3)	124,933	99,946	Second claim completed, 80% of grant claimed.
State Road Grant - Gilmore Avenue SB (4)	172,660	138,560	Second claim completed, 80% of grant claimed.
State Road Grant - Wellard Road duplication	586,750	234,700	Second claim completed, 80% of grant claimed.
Black Spot - Gilmore Avenue Pedestrian Crossing	165,334	66,134	Initial 40% of grant claimed for Stage One.
Total Non-Operating Grants, Subsidies & Contributions	14,001,014	5,514,195	

18.4 Budget Variations

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

To amend the 2019/2020 budget to reflect various adjustments to the General Ledger with nil effect to the budgeted surplus position as detailed below.

OFFICER RECOMMENDATION:

That Council approves the required budget variations to the Current Budget for 2019/2020 as follows.

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense - Plant and Equipment Replacement Reserve - Sale of Plant 526 1GJD112	Nil	(27,782)	(27,782)
	Capital Revenue – Transportation Vehicles - Sale Proceeds - Sale of Plant 526 1GJD112	Nil	27,782	27,782
2	Capital Expense - Infrastructure Footpaths - Breccia Parade pedestrian footpath	Nil	(25,000)	(25,000)
	Capital Expense - Reserve Development - McWhirter Promenade landscaping	(185,585)	25,000	(160,585)
	Capital Revenue - Infrastructure Footpaths - Breccia Parade Contribution from Department of Education	Nil	25,000	25,000
	Capital Revenue - Reserve Development - McWhirter Promenade Contribution from Department of Education	185,585	(25,000)	160,585
3	Capital Expense – Plant and Equipment - Advanced speed alert traffic calming signs	Nil	(20,000)	(20,000)
	Operating Expense - Infrastructure Management Overheads - Consultancy	(78,000)	20,000	(58,000)
4	Capital Expense - Infrastructure Roads - Illuminated street sign	Nil	(19,091)	(19,091)
	Capital Expense - Infrastructure Other - Illuminated street sign	(10,000)	10,000	Nil
	Operating Revenue - Infrastructure Management Overheads - Sign Rental	Nil	9,091	9,091

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

18.4 BUDGET VARIATIONS

DISCUSSION:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Reserve Transfer - Plant and Equipment Replacement Reserve - Sale of Plant 526 1GJD112	Nil	(27,782)	(27,782)
	Capital Revenue – Transportation Vehicles - Sale Proceeds - Sale of Plant 526 1GJD112	Nil	27,782	27,782

Fleet Vehicle 1GJD112 was superfluous to requirements, as the officer no longer requires the motor vehicle as part of their employment contract. The vehicle has been sold through public auction, and it is proposed that the sale proceeds are to be transferred to the Plant & Equipment Replacement Reserve.

2	Capital Expense - Infrastructure Footpaths - Breccia Parade pedestrian footpath	Nil	(25,000)	(25,000)
	Capital Expense - Reserve Development - McWhirter Promenade landscaping	(185,585)	25,000	(160,585)
	Capital Revenue - Infrastructure Footpaths - Breccia Parade Contribution from Department of Education	Nil	25,000	25,000
	Capital Revenue - Reserve Development - McWhirter Promenade Contribution from Department of Education	185,585	(25,000)	160,585

As part of the Department of Education funding contribution (\$185,585) towards the construction of McWhirter Promenade, and as requested by the Education Department, Wellard East Primary School management and parents, it is proposed to construct a 2m wide x 120m long concrete footpath along Breccia Parade to improve pedestrian facilities in the area. The cost estimate for McWhirter Promenade landscaping was lower than the total funding received from the Department of Education so it is proposed that this new project is funded from the remaining contribution.

3	Capital Expense – Plant and Equipment - Advanced speed alert traffic calming signs	Nil	(20,000)	(20,000)
	Operating Expense - Infrastructure Management Overheads - Consultancy	(78,000)	20,000	(58,000)

In order to improve safety on roads and reduce high operating speeds, it is proposed that three advanced speed alert electronic traffic calming signs are purchased and installed at various locations throughout the City. It is proposed that this is funded from identified savings in the Infrastructure Management Overheads consultancy budget due to in-house preparation and review of traffic management plans.

18.4 BUDGET VARIATIONS

4	Capital Expense - Infrastructure Roads - Illuminated street sign	Nil	(19,091)	(19,091)
	Capital Expense - Infrastructure Other - Illuminated street sign	(10,000)	10,000	Nil
	Operating Revenue - Infrastructure Management Overheads - Sign Rental	Nil	9,091	9,091

Quotes are being organised for the construction of an illuminated street name advertising pylon sign that was originally quoted to cost \$14,880 in 2019. It is proposed that the initial sign rental income, which will be received in June 2020 as per a signed agreement, is offset against the additional expenditure required to construct the sign.

This variation also includes a variation for asset reclassification of the existing capital illuminated signs capital project from Other Infrastructure to Roads for asset capitalisation purposes.

LEGAL/POLICY IMPLICATIONS:

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

*requires an absolute majority of Council.

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications are detailed in this report.

ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading and purchase of City assets will be included in the City’s Asset Management Strategy.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

18.4 BUDGET VARIATIONS**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not manage its finances adequately and allows budget expenditure to exceed allocation and the City then finds itself unable to fund its services that have been approved through the budget process
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate risk)
Response to risk treatment required/in place	Submit budget variation requests to Council as they arise, identifying financial implications and ensuring there is nil effect on the budget adopted
Rating (after treatment)	Low

18.4 BUDGET VARIATIONS

COUNCIL DECISION

174

MOVED CR S LEE

SECONDED CR P FEASEY

That Council approves the required budget variations to the Current Budget for 2019/2020 as follows.

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense - Plant and Equipment Replacement Reserve - Sale of Plant 526 1GJD112	Nil	(27,782)	(27,782)
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	Operating Expense - Infrastructure Management Overheads - Consultancy	(78,000)	20,000	(58,000)
4	Capital Expense - Infrastructure Roads - Illuminated street sign	Nil	(19,091)	(19,091)
	Capital Expense - Infrastructure Other - Illuminated street sign	(10,000)	10,000	Nil
	Operating Revenue - Infrastructure Management Overheads - Sign Rental	Nil	9,091	9,091

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

8/0

19 Notices of motions of which previous notice has been given

Nil

20 Notices of motions for consideration at the following meeting if given during the meeting

Nil

21 Late and urgent Business

Nil

22 Reports of Elected Members

22.1 Councillor Wendy Cooper

Councillor Wendy Cooper reported that she had attended the City of Kwinana Strategic Planning Session.

22.2 Councillor Sandra Lee

Councillor Sandra Lee reported that she had attended the Beeliar Regional Park Community Advisory Committee Meeting and the Turtle Habitat and preservation was discussed, unfortunately turtle numbers are declining due to their nesting area being across the road from the Cockburn Wetlands. Councillor Lee explained that people are trying their best to protect the turtles when they cross the road but it is difficult.

Councillor Lee further reported that two suspected stolen and burnt cars were removed from within Mount Brown, the car fires did not significantly impact the surrounding bushland.

Councillor Lee added that there is also an ongoing concern at the rate of environmental damage, vandalism and anti-social behaviour in the Regional Park.

Councillor Lee advised that she had attended the South West Environmental Reference Group Meeting where the Overview of the Current NRM Priorities in the City of Cockburn was discussed. Councillor Lee provided further details:

Presenter: Chris Beaton, Manager Environmental Services, City of Cockburn
Mr Beaton outlined current NRM initiatives including the redevelopment of the Cockburn Wetlands Education Centre, Native Arc Complex and the City's Turtle Preservation Project.

Fox Tracking Project:

The goal of this project is to gain a better understanding of how foxes move through the landscape in urban and peri-urban areas in order to improve the effectiveness of future fox trapping.

22 REPORTS OF ELECTED MEMBERS

Regional Scale Cat Owner Education Project:

The goals of this project are to reduce the impact of domestic and stray cats on wildlife, reduce the cost to Councils' of managing feral and unconfined cats, and reduce the incidence of complaints received by Councils' pertaining to nuisance cats.

Off Road Vehicle (ORV) Issues:

Background: Peter Nash and Ashley Harding (formerly of the City of Kwinana) began working with DBCA in 2015 to explore the potential to improve the Medina off-road vehicle area so that it is more attractive to users. The intended outcome is that more 4WD'ers and trail bike riders would use an improved, safe, fit-for-purpose facility and fewer would ride illegally in bushland.

Councillor Lee mentioned that she had attended the City of Kwinana Strategic Planning Session.

Councillor Lee reported that she had attended the Cockburn Sound Management Council Meeting, where the Cockburn Sound Crab Fishery current situation was presented, Danielle Johnston, DPIRD (Fisheries), provided members with an update on the status of the Cockburn Sound crab fishery including a summary of catch trends and other research findings. The research shows that there is poor recruitment and egg production in the Cockburn Sound crab fishery. Based on these findings, the Cockburn Sound crab fishery has been classified as environmentally limited and will remain closed.

Councillor Lee further mentioned that Sea Grass Monitoring is ongoing too.

23 Answers to questions which were taken on notice

Nil

24 Mayoral Announcements

Mayor Carol Adams reported that there was a welcome announcement from the Federal Government in relation to economic stimulus funding as part of the Local Roads and Community Infrastructure Program. The Mayor explained that the funds are to be spent on local roads and infrastructure projects. The City of Kwinana's allocation is \$534,720. In addition, Local Governments were advised that the Federal Assistance Grant funds would be brought forward, for the City of Kwinana this represents just over \$800k.

The Mayor reported that she had taken part in the following media filming:

- Mayors Message - City's COVID-19 response.
- Filmed City of Kwinana update on COVID-19 to WALGA (WA Local Government Association) Zone delegates.
- Conducted an interview with Business News as part of Local Government Update on challenges for the sector and Kwinana post COVID-19.

The Mayor advised that she had attended the following community meetings:

- Gilmore College Board Meeting.
- Kwinana Early Years Services Inc. Board Meeting.
- Participated in the filming for the National Simultaneous Story Time "*Whitney and Britney Chicken Divas*" by Lucinda Gifford.
- Meeting with representative of the NZ WAKA AMA Outrigger Canoe Group.

24 MAYORAL ANNOUNCEMENTS

- Meeting with a resident re: tree litter issues.
- Meeting with the owner of Lot 123 Mortimer Road, Wellard.
- Meeting with Mr Tom Hatton, Chairperson EPA re: Lot 123 Mortimer Road, Wellard.
- Attended site meeting and tour of Lot 123 Mortimer Road, Wellard with the Chief Executive Officer (CEO), Director City Regulation, Senior Strategic Planner and the Senior Environmental Planner.
- Participated with the CEO in the Brand Community Cabinet Teleconference on the 19 May 2020 regarding the COVID-19 response update from the Cities of Kwinana and Rockingham.

The Mayor provided an update following her attendance at WALGA (WA Local Government Association) Meetings:

- At the WALGA State Council Special Council Meeting discussions were held regarding the 26 proposed amendments contained in the *Planning and Development Amendment Bill 2020*. The Mayor explained that whilst some of the changes are welcomed, the sector is concerned that some of the amendments have not been canvassed with the Local Government sector and the community. There is also concern that the WA Planning Commission is to be positioned as the 'one stop shop' for many large scale planning approvals.
- WALGA Mayors, Presidents and CEO's attended the COVID-19 weekly briefing with the Minister for Local Government on 15 May 2020 (special guest Minister for Health, and Member for Kwinana, Roger Cook in company with the Commissioner of Police, Mr Dawson) and 22 May 2020 (special guest was the Auditor General, Caroline Spencer).

In company with Elected Members, CEO and the Executive Team the Mayor participated in a Strategic Planning Day. The broad objectives of the day were to:

- Prepare for the minor Strategic Community Plan in 2021
- Challenges and opportunities arising from COVID-19
- Sustainability framing of the City's strategic direction and the Community Strategic Plan revision
- Identify strategic priority focus areas

The Mayor reported that she had participated in the Department of Water and Environmental Regulation Food Organic and Garden Organics (FOGO) Forum, Session 3 Local Government Services.

The Mayor advised that she had, in company with the CEO and Manager of Economic Development and Advocacy, attended a meeting with Development WA. Topics discussed during a presentation were:

- The need for an Integrated Master Plan for the Western Trade Coast,
- Opportunities to address strategic industrial land needs and
- Interagency co-operation opportunities

25 Confidential items

Nil

26 Close of meeting

The Mayor declared the meeting closed at 6:07pm.