

# Ordinary Council Meeting

26 August 2020

## Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website [www.kwinana.wa.gov.au](http://www.kwinana.wa.gov.au)

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## **Present:**

MAYOR CAROL ADAMS, OAM  
DEPUTY MAYOR PETER FEASEY  
CR W COOPER  
CR S LEE  
CR M ROWSE  
CR D WOOD  
CR S WOOD

MR W JACK	-	Chief Executive Officer
MRS M COOKE	-	Director City Development and Sustainability
MR D ELKINS	-	Director City Infrastructure / Acting Director City Business
MRS B POWELL	-	Director City Engagement
MS A MCKENZIE	-	Council Administration Officer

Members of the Press 1  
Members of the Public 2

## **1 Opening and announcement of visitors**

*Presiding Member declared the meeting open at 5:30pm and welcomed all in attendance.*

## **2 Acknowledgement of country**

***Presiding Member read the Acknowledgement of country***

*"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."*

## **3 Dedication**

***Councillor Sandra Lee read the dedication***

*"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.*

*May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."*

## **4 Attendance, apologies, Leave(s) of absence (previously approved)**

**Apologies**

Nil

**Leave(s) of Absence (previously approved):**

Councillor Merv Kearney from 24 August 2020 to 6 September 2020 inclusive.



## 5 Public Question Time

Nil

## 6 Receiving of petitions, presentations and deputations:

### 6.1 Petitions:

Nil

### 6.2 Presentations:

Nil

### 6.3 Deputations:

#### **6.3.1 Mr Albert Romano, Covalent Lithium in regards to item 17.7, Joint Development Assessment Panel Application for General Industry – Lithium Hydroxide Processing Plant – Lot 15 Mason Road, Kwinana Beach**

Good evening Mayor and Councillors.

My name is Albert Romano.

I'd like to start by thanking the City of Kwinana for allowing this deputation to be given.

My background is I have worked within Industry-based in Kwinana for over 25 years. I am also the President of the Kwinana Industries council. Today I am representing Covalent Lithium Project as a Senior Manager.

The background to the content of this deputation dates back to an earlier deputation given on 25 March and as a result of various efforts over the past 5 months, the DA Conditions 15 and 16 were removed for the Development Approval. Covalent is appreciative of CoK efforts in this regard, and in particular the collaborative efforts of Mr Wayne Jack and Mr Warwick Carter.

However, notwithstanding this support, unfortunately condition 14 remains. Condition 14 cites:

*Prior to occupancy of the development, the road intersections between Lot 15 Mason Road and the Aurizon Kwinana rail siding yard (adjacent to Mounsey Road) which are applicable to the transport of concentrate or the back loading of by-products (specifically; Mandurah Road and Butcher Street, Butcher Street and Yeates Road; Yeates Road and Mounsey Road) are to be designed and constructed to suit the large vehicles as proposed in the Traffic and Access Report (prepared by Uloth and Associates - dated 5 December 2019) to the satisfaction of the City of Kwinana.*

### 6.3 DEPUTATIONS

Covalent has completed studies to illustrate there is no nexus associated with the perceived requirements to upgrade existing roads in the area and the proposed development. The condition continues to represent a desired connection of a condition, when there is no nexus to the project.

Regrettably to date Officers have not accepted our argument that:

- all of the roads mentioned are currently classified Rav4 and this classification is fully aligned with the vehicles proposed under the proposed development, and
- the road network will continue to operate within its intended design traffic flow even with the project's traffic flow included.

We accept there are current maintenance issues with roads and indeed all roads, however these are existing matters which your roads and infrastructure team have specific maintenance responsibility for addressing, and this position remains even if our Project wasn't seeking to develop.

The reasoning which seems to be given by the City is our development disproportionately contributes a traffic impact, therefore the development is responsible. On the basis, the Officers are suggesting every user of a road (which is used within its intended classification has this liability), however they are not applying this as a shared liability to all users. Rather they are instead singling out a proponent, which has proposed to use roads within their existing classification. We also see this approach introduces a serious competitive fairness issue, with a direct competitor in the same sector (Tianqi Lithium) that handles similar materials and volumes over a number of City of Kwinana roads not having to address a similar DA condition or costs being imposed on them.

The facts remain that:

- We are not seeking to use the road for a purpose other than its existing classification and design.
- There is an existing classification permitted on these existing road users, which is not being given to a single proponent unless they satisfy a special condition.

More generally as a Western Australian interested in the State realising its potential, I am surprised and concerned by the lack of support given when its needed and where it counts. In this project we have been asked to fund development of various infrastructure items situated outside of the facilities' and examples include; road, rail, gas, water, electricity networks all which are the responsibility of various third-party and State/Local government entities.

Federal, State and Local government all say they want to see growth, but when supportive action on specific items is really needed this seems to only come in the form of onerous conditions rather than funding assistance. These 'hooks and claws' often result in win-lose outcomes, which stifle investment and deny more mutually beneficial win-win outcomes from being achieved. We are but one project seeking to put less than a handful of trucks per hour on existing road classified Rav4 roads in Kwinana, so I cannot imagine City of Kwinana will be well positioned for added demands from a larger opportunity such as Westport.



### 6.3 DEPUTATIONS

In conclusion, in my various roles in Industry, industry associations and active member within the community, I have always had many positive things to say about how “City of Kwinana gets industry”. Regrettably I cannot say that this has been my experience in this matter, however I still remain hopeful that condition 14 can be deleted and thank City of Kwinana Council for your time this evening.

#### **6.3.2 Mr Chris Oughton, Kwinana Industries Council in regards to item 17.7, Joint Development Assessment Panel Application for General Industry – Lithium Hydroxide Processing Plant – Lot 15 Mason Road, Kwinana Beach**

Good evening Mayor and Councillors

Thank you for the opportunity to speak to Item 17.7, the Covalent Development Application, before you tonight.

I speak as the representative of industry generally in the heavy industrial area, and in their collegiate interests, and in the interests of those who would consider coming to the industrial area in the future to establish their businesses.

The optics of this application seem to indicate that this particular Applicant has been caught up in a new push by the officers to secure commitments for future road maintenance or reconstruction works from development proponents.

I wish to thank the CEO for his determined efforts since coming to the position earlier this year to resolve this matter in a fair and sensible manner, and as a new comer to the organisation, I understand this would have been a difficult process to date.

In the deputation I made in March or April this year, I made some key points in an effort to have the three proposed conditions related to the road network, and officer attempts to have the proponent pay for these upgrades. It is pleasing that two of the three have since been removed.

This takes me to the point of my Deputation – the efficacy and fairness of Clause 14, the one pertaining to road redesign/reconstruction.

Clause 14 remains problematic, and for the reasons I will outline, KIC seeks its removal from the set of Conditions before you tonight.

Since that first Deputation, and separately, both the Applicant and the City have commissioned consultants to provide Road Condition reports. Both reports conclude that the road pavements are not far off from their end of life failure. They are due to fail due to their age and the traffic task they have carried over the decades.

This condition would be reasonably expected, for roads of this age, having received the maintenance (or lack of) that they have. This is not a surprise, and the City’s road maintenance program would I am sure, have anticipated this situation.

### 6.3 DEPUTATIONS

So the first point I wish to make is this.

1. The two earlier and problematic clauses have been deleted from the current Application because amongst other reasons, there was no nexus between the Applicant and the proposed conditions. This begs the question 'why is Clause 14 still there then'? There is no nexus of any significance between the imminent collapse of the roads and intersections, and the proposed development.
  - On this basis, the condition should be removed.
2. My second point is this. The officers have no head of power to look towards in relation to CI 14. In other words, they have no Council Policy under which to devise such a planning condition. In effect then, they are being subjective, and 'making it up as they go along', a whim, perhaps. There is no policy foundation upon which to devise the condition.
  - Officers have referred to a WALGA policy guidance statement as a head of power to guide them. The first point I would make in relation to this is that it is not a Council Policy, and secondly, the Guidance was devised to be applied to new, chip-sealed roads, which clearly the industrial area roads are not. On this basis the reference to the WALGA Guidance is irrelevant to this matter.
  - The City's transport report refers to an assumption that concessionally-loaded vehicles (the overweight ones) will be using the roads. At no point has the Proponent said they were using these heavier vehicles, and indeed during the Deputations from KIC and the Proponent at a previous Council meeting, and at several subsequent meetings, it was confirmed that concessionally-loaded vehicles were not being considered by the proponent, only standard vehicles were proposed. Aside from questioning why the City's consultant made this assumption in the first place, it is a false assumption, resulting in a flawed recommendation by the Council officers.
  - On this basis of these points, the condition should be removed.
3. We believe the proposed Condition is discriminatory. Other industrial development applicants in recent times relying on truck movements for the exit and entry of their materials did not have a condition similar to this Clause 14 applied to their applications. To support this contention, I refer to these recent applications here. I cite planning approvals for; Kleenheat, BMT Mercury, Tianqi Lithium, Cockburn Cement, Avertas WTE, Puma Energy, Sami Bitumen, Puma Bitumen, Graincorp, and Nickelwest. None of these received a condition of approval similar in intent to CI 14. Why now, and why this proponent?
  - On this basis of this point, the condition should be removed.
4. We believe the condition is approaching the realm of interfering with the relative competitiveness of competing companies within the industrial area. The Condition is being proposed to apply to one LiOH producer and not to the very similar DA of its nearby competitor. The competitor has in essence the same industrial process, in the same proximity, with the same trucked inputs and outputs. On what basis is there a justification for not applying this condition to the earlier applicant, but applying it to the latter applicant?
  - On this basis of this point, the condition should be removed.



### 6.3 DEPUTATIONS

5. The proposed Condition seeks and I am paraphrasing by quoting segments of the Condition 14 before you; quote “prior to occupancy....the road intersections ... are to be designed and constructed .... to the satisfaction of the City”. I emphasise ‘prior to occupancy’. It has been said by some commentators that this is akin to industrial extortion at worst, and applicant bullying at best. The Applicant could be up for a very large sum of money to redesign and reconstruct these several intersections, who knows how much? Remember, the road condition reports say the roads are already close to the end of their lives, so why should it be on a new entrant to the industrial area to fix the old problem? There could be a reference to a contribution by the Applicant in proportion to the total number of similarly-loaded vehicles using the intersections, but there isn’t. It reads as if they are up for the lot.
  - On this basis of this point, the condition is onerous.
6. And finally, the proposed condition is inconsistent with development applications imposed by the two neighbouring local governments with jurisdiction over parts of the Western Trade Coast.
  - Whilst not a strong argument in supporting removal of the condition, it is a strong argument for the review of local government governance arrangements over the entire Western Traded Coast.
  - On this basis of this point, the condition has negative reputational implications for the City.

On the collective basis of all of these points, we submit that Condition 14 should be removed, and we ask that the Council, in their deliberation on this matter, move an amendment to accordingly remove it from the proposed set of conditions.

We note in the Report before you that the Officers are proposing to develop a Council Policy to provide them with a future head of power in these matters. We genuinely and earnestly request that industry be fully consulted and heard during the development of the Policy. This is particularly important in the light of the recent Westport announcements by the McGowan government. Newly introduced uncertainties will prove counterproductive through their negative signalling to future proponents, and contrary to the terrific impetus the City has provided over many years to this vital project.

To conclude, we formally request the Council’s indulgence for the removal of Condition 14 from the list of proposed conditions.

## 7 Confirmation of minutes

### 7.1 Ordinary Meeting of Council held on 12 August 2020:

#### COUNCIL DECISION

226

**MOVED CR S LEE**

**SECONDED CR D WOOD**

**That the Minutes of the Ordinary Meeting of Council held on 12 August 2020 be confirmed as a true and correct record of the meeting.**

**CARRIED**  
**7/0**

## **8 Declarations of Interest (financial, proximity, impartiality – both real and perceived) by Members and City Officers**

Mayor Carol Adams declared an impartiality interest in item 17.7, Joint Development Assessment Panel Application for General Industry – Lithium Hydroxide Processing Plant – Lot 15 Mason Road, Kwinana Beach due to the applicant company being a member of the Kwinana Industries Council (KIC), her husband's employer and the Chief Executive Officer of the applicant company is the Chairperson of the Kwinana Industries Council.

## **9 Requests for leave of absence**

### **COUNCIL DECISION**

227

**MOVED CR S WOOD**

**SECONDED CR W COOPER**

**That the previously approved leave of absence for Councillor Sandra Lee, relating to Council Resolution #219 of the Ordinary Council Meeting held on 12 August 2020 be withdrawn.**

**That Councillor Sandra Lee be granted a leave of absence from 29 September 2020 to 8 October 2020 inclusive.**

**CARRIED  
7/0**

## **10 Items brought forward for the convenience of those in the public gallery**

Nil

## **11 Any business left over from previous meeting**

Nil

## **12 Recommendations of committees**

Nil

## **13 Enbloc reports:**

Nil



## **14 Reports - Community**

### **14.1 Progress Report – Implementation of the Kwinana Local COVID-19 Recovery Plan**

#### **DECLARATION OF INTEREST:**

There were no declarations of interest declared.

#### **SUMMARY:**

In response to the State of Emergency and Public Health Emergency being declared with respect to the COVID-19 Pandemic, Council endorsed the formation of the Kwinana Local Recovery Co-ordination Group and its subcommittees in May, 2020.

The COVID-19 event has had a significant economic and social impact on the community with the Kwinana Local Recovery Co-ordination Group focussing its efforts on holistic regeneration and the enhancement of the Kwinana community through the following objectives:

- Supporting cultural and physical well-being of individuals and the community
- Minimising any further escalation of the impacts of COVID-19
- Building resilience in the community
- Developing opportunities to regenerate and enhance the community with a focus on an integrated approach to social inclusion and economic development.

To that end the Group has developed a comprehensive Kwinana Local COVID-19 Recovery Plan. The purpose of this report is to provide Council with a progress report on implementation of the Plan.

#### **OFFICER RECOMMENDATION:**

That Council note the Progress Report on the implementation of the Kwinana Local COVID-19 Recovery Plan as detailed in Attachment A.

#### **DISCUSSION:**

The Kwinana Local COVID-19 Recovery Plan is a comprehensive Plan based on eight pillars of:

- Reactivation of the City's places and spaces;
- Access to information, marketing and communications;
- Social connection and community engagement;
- Support for vulnerable groups and community members;
- Employment, education and training;
- Reducing regulation and legislation burdens;
- Stimulating spending in the local economy; and
- Supporting local business.

#### **14.1 PROGRESS REPORT – IMPLEMENTATION OF THE KWINANA LOCAL COVID-19 RECOVERY PLAN**

Working groups comprised of City officers and representatives of relevant agencies/individuals have been formed to implement the strategies detailed under each of the pillars. The strategies cover the short, medium and long term. The Plan, showing the status of each of the strategies is attached at Attachment A. Some initiatives from the Plan are detailed below.

##### ***Reactivation of the City's places and spaces;***

Reactivation of the Recquatic, Library, Community Centres, Zone Youth Space and Bright Futures Children's Services has occurred within budgeted financial constraints and detailed individual facility reopening plans were developed.

With respect to the Recquatic 98% of pre-COVID-19 members have returned, all groups have returned, 90% of teams have returned and term 3 Swim School enrolments reached 1,093 (1,119 same time last year). Term 2/3 vacation enrolments reached 500 (542 same time last year).

The Darius Wells Library and Community Resource Centre has reopened with altered opening hours for the Library (closed on Saturday afternoon and Sunday). Online resource loans increased by 107 % - these resources were promoted heavily during the closure period. Usage has dropped again since the library reopened.

John Wellard and William Bertram Community Centres will reopen in Term 4. Six hirers have not returned due to decreased group numbers, and awaiting approval to do so from their parent organisation.

The Zone Youth Centre has re-opened with reduced drop-in days.

Activation of Bertram, Wellard and Medina places is occurring with the development of the Place Plans and parks and other open spaces is also occurring with the resumption of community sport and other activities.

##### ***Access to information, marketing and communications***

All re-engagement and re-opening communications have been completed. Video screens at the Darius Wells will be disseminating information on programs, services and opportunities available, the library newsletters have been reactivated and a wide range of communications tools have been used to distribute information to the community – eNews, web, flyers, mail outs, print advertising, social media and signage. The current program and event offerings are also being advertised and promoted via various communications channels.

A full communications strategy has been created for the coming six months of activity.

A new volunteering station has been set up in the library including new volunteering positions being created, and reaching out to new agencies to create new volunteering placements.

Full public PC access has resumed at the Library with a COVID-19 safe environment being created. Wifi continues to be provided to the community from the City's currently available Wifi locations. The Smith Family have disseminated digital packs to individuals / families in need within the local area.

#### **14.1 PROGRESS REPORT – IMPLEMENTATION OF THE KWINANA LOCAL COVID-19 RECOVERY PLAN**

The Digital Literacy Plan was finalised in June 2020 and implementation has now begun. A volunteer IT mentors training program is being developed, primarily to expand digital literacy in the community but also to set up community centre based drop-in for device use.

##### ***Social connection and community engagement***

Resident / Progress Associations have been engaged via a virtual hub to share ideas, experiences and opportunities to enhance connections / reduce social isolation. City officers continue to engage widely with core stakeholders within community, groups, not for profit and business to enhance connections and ensure gaps are addressed.

Re-engagement of key stakeholders as part of place plan finalisation has occurred and the Love My Neighbourhood framework has been developed. The Love My Neighbourhood photo competition was very successful.

Community groups have been supported in navigating the facility reopening / community sport recommencement process.

The Community Funding Policy is being reviewed to align with quick access grants and a proposal to support community development groups affected financially has been developed.

Skills Boosting Workshops are to re-commence soon based on feedback from groups.

The Bang the Table platform has been secured to assist with engagement for the Strategic Community Plan. The platform will also assist other engagements where relevant / possible.

##### ***Support for vulnerable groups and community members***

A services guide flier was created based on research / feedback and then mailed to all residents across the City.

The community services database document is distributed with the Community Recovery Network minutes fortnightly in order to keep the information current and ensure agencies are informed of the current status of all services.

The Local Recovery Co-ordination Group, Community Recovery Network, Economic Recovery Sub-committee continue to meet regularly to address service provision matters and resources for vulnerable groups. Network groups between neighbouring local governments continue to meet and share resources, information and knowledge. Officers regularly attend network groups associated with homelessness / rough sleeping, family and domestic violence, youth matters etc to enhance collaborations and reduce gaps

Catalyse, DLGSCI and LG Pro partnership undertook community consultation to understand gaps, levels of resilience and opportunities across the State. Awaiting the final report to identify opportunities for Kwinana.

#### 14.1 PROGRESS REPORT – IMPLEMENTATION OF THE KWINANA LOCAL COVID-19 RECOVERY PLAN

The Kwinana Community Support Line has directly assisted vulnerable individuals and groups with the drop off in direct calls now being experienced most likely due to less impact on people from financial hardship with reopening of restrictions, as well as support staff being back at the office and customers calling directly again.

Kwinana Community Support Line		
Month	Number of Calls	Predominant Issue
April	38 calls	Accommodation
May	8 calls	Financial Issues/ Family Support
June	5 calls	Financial Issues
July	4 calls	Family Support
Cumulative total	55	

2020/2021 City of Kwinana annual budget contained a number of financial provisions to provide direct relief to residents including no increased revenue from rates, no increase in fees and charges, reduced penalty interest rates and reduced instalment interest rates. Additionally a City of Kwinana Financial Hardship Policy has been adopted.

#### **Employment, education and training**

Life Long Learning Strategy including digital literacy provision has been developed. All programs planned for August and September have been developed to deliver life skills and increase employment opportunities for the community. The programs include:

- Job searching tips and tricks in a digital world
- Technology tinkering
- Resume coaching
- Money Wellness
- Learning through English
- Career Corner
- Conversational English

More programs are being released with consideration to a reduced programming budget and cost recovery for hobby based classes.

SMYL is now providing increased services from the Zone to help increase employment pathways and supports for young people.

The Zone supports a number of people completing work experience and block release as part of tertiary studies.

#### **Reducing Regulation and Legislation Burdens**

The City Planning Team is reviewing statutory fees for a temporary reduction of fees. This will also include consideration on how long the reduction in fees might apply.

The City's Environmental Health team is reviewing the alfresco fees for removal, however, it should be noted that minimal applications (none recently) are received.

Delayed payment for 6 months and instalment options are in place for inspection fees.



#### **14.1 PROGRESS REPORT – IMPLEMENTATION OF THE KWINANA LOCAL COVID-19 RECOVERY PLAN**

State of Emergency Regulation changes are complete with respect to development applications exemptions. There are additional changes to Planning and Development Regulations which will see the introduction of more permanent changes – to be undertaken by WAPC and State Government.

The City Planning Team is reviewing “Use Classes” in the Kwinana City Centre with the possibility of a proposed amendment to Local Planning Scheme No 3 for progression under State of Emergency regulation amendment provisions. The City Planning Team is also reviewing the City’s Local Planning Scheme No 2 Use Classes to consider an amendment to the scheme which removes the need for SA advertising for certain land use types across zones.

##### ***Stimulating spending in the local economy***

A submission has been made to the State Government through the WALGA Mayor’s forum with respect to stimulating the economy through development and infrastructure provision.

A list of shovel ready projects has been confirmed and both sides of government at State and Federal levels have been advised of the projects. Advocacy actions are ongoing.

##### ***Supporting Local Business***

A Stay Loyal Shop Local campaign is currently underway. The focus on social media will remain with a refresh to the campaign to occur prior to the Christmas shopping season to ensure that the campaign does not fatigue.

A business directory was compiled of shops that were open during close down period. Most businesses have now reopened.

Short bios of local business have been developed and are being worked into the City’s Facebook feed. A new Facebook page dedicated to local business is proposed for September 2020.

The Plan makes provision for biannual reporting to Council on the progress of implementation, a further progress report will be presented in January, 2021.

#### **LEGAL/POLICY IMPLICATIONS:**

##### ***Emergency Management Act 2005***

##### **S 36. Functions of local government**

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district; and
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

**14.1 PROGRESS REPORT – IMPLEMENTATION OF THE KWINANA LOCAL COVID-19 RECOVERY PLAN****FINANCIAL/BUDGET IMPLICATIONS:**

\$250,000 is included in the 2020/2021 budget in order to assist with the implementation of the Kwinana Local COVID-19 Recovery Plan.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this report or its recommendations.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications as a result of this report or its recommendations.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Optimise City Services	Provide Emergency Services in line with stakeholder expectations to ensure a safer community

**COMMUNITY ENGAGEMENT:**

Significant community engagement has occurred as a result of the COVID-19 Pandemic. Many government agencies and all non-government and community agencies and groups in Kwinana have been contacted and information has been available via a special COVID-19 website to support community in a number of ways with information, resources and home based activities.

**PUBLIC HEALTH IMPLICATIONS:**

The implementation of short, medium and long term strategies through the formation of the Kwinana Local Recovery Co-ordination Group and its subcommittees will support community recovery and will positively impact on the community's health and well being, and economic recovery post the pandemic.

**14.1 PROGRESS REPORT – IMPLEMENTATION OF THE KWINANA LOCAL COVID-19 RECOVERY PLAN****RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Recovery management processes not activated in a timely manner. Inadequate recovery planning processes in place.
Risk Theme	Business and community disruption Failure to fulfil statutory regulations or compliance requirements Inadequate safety and security practices Inadequate engagement practices
Risk Effect/Impact	Service Delivery People/Health Financial Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Major
Likelihood	Unlikely
Rating (before treatment)	High
Risk Treatment in place	Implement recovery planning strategies
Response to risk treatment required/in place	Detail what control will be put in place (if any) to reduce, avoid, transfer, share, accept, prepare contingent plans
Rating (after treatment)	Select Extreme High Moderate Low

**COUNCIL DECISION****228****MOVED CR D WOOD****SECONDED CR P FEASEY**

**That Council note the Progress Report on the implementation of the Kwinana Local COVID-19 Recovery Plan as detailed in Attachment A.**

**CARRIED**  
**7/0**



## Attachment A

# Kwinana Local COVID-19 Recovery Plan



May 2020

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## Introduction

In response to COVID-19 Coronavirus the Government of Western Australia declared a State of Emergency on 16 March 2020 and a Public Health Emergency on 17 March 2020.

Under the Western Australian *Emergency Management Act 2005* it is a responsibility of local government to manage recovery following an emergency affecting the community in its district.

Under the Act recovery is defined as “the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing”.

In response to the State of Emergency and Public Health Emergency being declared the City of Kwinana Local Emergency Management Plan was activated and in consultation with the Chair of the Kwinana Local Recovery Committee, a Kwinana Local Recovery Coordination Group was initiated. The Group is comprised of a range of representatives from State government agencies, Federal and State government elected members and City of Kwinana representatives.

The purpose of the Kwinana Local Recovery Coordination Group is to plan for and manage community recovery in a structured manner, mitigating the needs of the community resulting from the impact of the pandemic on the City of Kwinana.

This plan has been prepared in accordance with the Western Australian *Emergency Management Act 2005*. It has been developed to detail the arrangements and processes that are required to restore, as quickly as possible, the quality of life residents within the City of Kwinana have enjoyed, and to ensure that they can continue to contribute to the wider community of Western Australia, in a positive way.

The scope of the Plan is limited to the municipal boundaries of the City of Kwinana.

## What is recovery?

According to the United Nations Office for Disaster Risk Reduction (UNISDR), recovery is:

*The restoring or improving of livelihoods and health, as well as economic, physical, social, cultural and environmental assets, systems and activities, of a disaster-affected community or society, aligning with the principles of sustainable development and ‘build back better’, to avoid or reduce future disaster risk. UNISDR 2017.*

The objectives of recovery are to:

- assist recovery at a personal, community, economic and environmental level;
- ensure that recovery activities are community-led;

- ensure that available government and non-government support to affected communities is targeted; assist communities to rebuild in a way that enhances social, economic and environmental values where possible;
- improve resilience of the relevant communities; and
- ensure that lessons learnt through the recovery process are captured and available to managers of future recovery processes.

## Emergency Management Structure

The City of Kwinana has established the Kwinana Local Recovery Co-ordination Group for the purpose of ensuring that the Kwinana community is well placed to return to normal life as quickly as possible post the COVID-19 pandemic.

The purpose of the Kwinana Local Recovery Co-ordination Group is to develop a plan which ensures:

- up to date information is available through the formation of local networks on the impact of the pandemic on the local community and enables the identification of any emerging gaps in services or supports;
- government/community structures are able to continue to support community health and well being;
- measures are in place to combat social isolation, loneliness and community disconnection;
- local initiatives are being developed to complement Federal and State stimulus and support measures to keep local businesses operating and employing local people; and
- co-ordination of local recovery efforts.

The aim of the Group is to:

- To keep people informed
- To keep community connected
- To keep people engaged
- To keep people healthy
- To keep people employed
- To keep business working
- To keep industry turning
- To keep neighbours neighbourly
- To keep people playful and creative

Membership of the Group is:

<b>Name</b>	<b>Organisation</b>	<b>Reason for Membership</b>
Mayor Carol Adams (Chair)	City of Kwinana	Chair and represents Kwinana Local Recovery Committee
Cr Matthew Rowse	City of Kwinana	Chair and represents Local Emergency Management Committee
Andrew Geddes	Department of Communities	Regional Executive Director, Department of Communities
Ken Perris	Department of Education	Regional Director, Department of Education
Paul Forden	South Metropolitan Health Service	Chief Executive, South Metropolitan Health Service
Anthony Thompson	WA Police	OIC Kwinana Police Station
Rohan Smith	Department of Education	Principal Gilmore College
Madeleine King or representative	Office of Madeleine King MP	Federal Government Elected Member
Roger Cook or representative	Office of Roger Cook MLA	State Government Elected Member
Reece Whitby or representative	Office of Reece Whitby MLA	State Government Elected Member
Wayne Jack	City of Kwinana	Chief Executive Officer
Michelle Bell	City of Kwinana	Local Recovery Co-ordinator and Director City Legal
Barbara Powell	City of Kwinana	Director City Engagement
Warwick Carter	City of Kwinana	Economic Development & Advocacy Manager
Mathew Smith	City of Kwinana	Manager Information Technology
Natasha Dransfield	City of Kwinana	Manager Corporate Communications
Rod De San Miguel	City of Kwinana	Emergency Service Coordinator
Anna Fryer	City of Kwinana	Executive Officer

The **Kwinana Local Recovery Coordination Group** has established two subcommittees to assist with it's work, the **Kwinana Local Economic Recovery Subcommittee** and the **Kwinana Local Recovery Network**.

The Kwinana **Local Economy Recovery Subcommittee** will focus on ensuring:

- It is well informed, through the creation of local networks, on the impact of the pandemic on the local business community;
- Reviewing and identifying recovery actions;
- Any missing supply chain issues impacting business are brought to the attention of the State and Federal Government; and
- Local Initiatives are being developed to complement Federal and State stimulus and support measures to keep local businesses operation and employing local people.

Subcommittee membership includes:

<b>Name</b>	<b>Organisation</b>	<b>Reason for Membership</b>
Mayor Carol Adams (Chair)	City of Kwinana	Represents Local Government
Tony Solin	Rockingham Kwinana Chamber of Commerce	Represents Local Business
Chris Oughton	Kwinana Industries Council	Represents Major Industry in the region
Glenn Page	Knight Frank	Represents Kwinana Marketplace, Secondary Centre
Roger Cook or representative	Office of Roger Cook MLA	Represents State Government Elected Member
Reece Whitby or representative	Office of Reece Whitby MLA	Represents State Government Elected Member
Madeleine King or representative	Office of Madeleine King MP	Represents Federal Government Elected Member
Wayne Jack	City of Kwinana	Chief Executive Officer
Warwick Carter (Coordinator)	City of Kwinana	Economic Development & Advocacy Manager
Mathew Smith	City of Kwinana	Manager Information Technology
Michelle Sison (Executive Officer)	City of Kwinana	Coordinate and minute meetings

The **Kwinana Local Community Recovery Network** will focus on ensuring:

- Up to date information is available on the impact of the pandemic on the local community
- Any emerging social issues and any gaps in services, supports or resources are identified in a timely manner
- Government, non-government and community agencies are able to adapt to continue to support community health and wellbeing aspirations
- Local initiatives are being developed to ameliorate the impact of the virus on the community including the implementation of measures to combat social isolation, loneliness and community disconnection
- A range of information dissemination initiatives are implemented to ensure information is accessible to the diverse community demographic of Kwinana.
- Co-ordination of local response and recovery efforts.

The roles, formation and membership of the Recovery Network may vary over time as response measures roll out and recovery progresses, and will include a range of non-government, community and government agencies, with representatives drawn from a range of agencies including, but not limited to:

- City of Kwinana (Chair and Executive Officer)
- City of Kwinana services including youth, community wellbeing, community engagement, recreation, library, community programming, volunteer support, etc
- Department of Communities
- Department of Health
- Education Department
- Kwinana Early Years Services
- Connecting Community for Kids
- The Smith Family
- Relationships Australia
- Communicare
- Red Cross
- Bridging the Gap
- Ngala
- Moorditj Koort
- Nyoongar Sports
- Forrest Personnel
- SMYL Community Services



- Chorus
- Koya
- Frank Konecny Community Centre
- Margaret Court Community Outreach
- Salvation Army
- Daughters of Destiny
- Multicultural Futures

## Recovery Guiding Principles

### 1. **Understand the context**

Successful recovery is based on an understanding of the community context, with each community having its own history, values and dynamics.

### 2. **Recognise complexity**

Successful recovery is responsive to the complex and dynamic nature of both emergencies and the community.

### 3. **Use community-led approaches**

Successful recovery is community- centred, responsive and flexible, engaging with community and supporting them to move forward.

### 4. **Coordinate all activities**

Successful recovery requires a planned, coordinated and adaptive approach, between community and partner agencies, based on continuing assessment of impacts and needs.

### 5. **Communicate effectively**

Successful recovery is built on effective communication between the affected community and other partners.

### 6. **Recognise and build capacity**

Successful recovery recognises, supports, and builds on individual, community and organisational capacity and resilience.

The Recovery Plan is based on and as providers of recovery services, we commit to using and upholding these principles.



The national principles for disaster recovery  
Source: Social Recovery Reference Group 2018

## Key Pillars - Implementation

### 1. Reactivation of the City's places and spaces

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Reactivation of the Recquatic, Library, Community Centres and Zone Youth Space	Develop refreshed and re-invigorated programming and activation initiatives for each facility to re-engage community/partners/stakeholders with facilities and offerings, in line with the approved operational area Business Case.	Continue to review activation and programming content, outcomes and engagement levels and adjust according to community need.	Continue to review programming content, outcomes and engagement levels and adjust according to community need.	Community/partner/stakeholder re-engagement with facilities and programmes. Increased community capacity. Increased community skill levels – life skills, vocational skills, employment capacity. Efficiencies in service delivery and facility management.	Manager Community Engagement Manager Community Services, as per area of responsibility	<p>Zone Youth Space – Programming and Drop In has recommenced. Refreshed marketing and decals for the building has been progressed.</p> <p>Recquatic - All services have been reviewed for opening. The Café remains closed however all remaining services have resumed, timetables and programs have been assessed to manage the financial constraints, this includes the new Group Fitness timetable and “drop in” Recquatic Strength and Condition class. The centre was \$22,000 ahead of budget in July 2020, excluding corporate overheads.</p> <p>The Library has re-opened, excluding Saturday afternoon and Sunday opening times and programming has resumed.</p> <p>Online resource loans increased by 107 % - these resources were promoted heavily during the closure</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
						<p>period. Usage has dropped again since the library reopened.</p> <p>The Darius Wells has reopened and programing has resumed. The William Bertram and John Wellard Community Centres will reopen in Term 4 2020 due to financial constraints.</p> <p>Bright Futures Children’s Services playgroups have resumed.</p>
	Develop individual facility re-opening plans including re-engagem ent of members , users, non-users, staff and partners/ stakehold ers; preparati on of physical	Continue to develop partnerships with relevant stakeholders. Pursue alternative resourcing opportunities. Continue with capacity building activities. Continue with staff culture optimisation strategies.	Continue to develop partnerships with relevant stakeholders. Pursue alternative resourcing opportunities Continue with capacity building activities. Continue with staff culture optimisation strategies.	Community engagement and increased facility usage. Partnership development. Staff engagement and staff development.	Manager Community Engagement Manager Community Services, as per area of responsibility	<p>Completed</p> <p>Recquatic - A detailed opening plan was developed. All staff who were stood down during the closure were contacted on a weekly basis keep them up to date with the centre and to maintain a strong relationship with them. Upon reopening five staff did not return. Two were transferred internally; one commenced studying, one commenced permanent work in his line of study and one retired.</p> <p>The centre released a series of videos featuring different staff in order to stay engaged with the community. The Recquatic Facebook page had a 27% increase in overall engagement during the Covid19 closure period.</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	spaces, equipment and work areas; and staff/culture optimisation programmes. Pursue alternative resourcing opportunities					<p>All members received phone calls during the closure. This included the offer of an at home fitness program being developed for them and a wellbeing check. The centre has returned to 98% of the membership numbers pre-closure. Various workouts were posted on Facebook to provide members and the public with fitness options.</p> <p>Prior to the Covid closure the Recquatic courts were closed for 8 weeks because of the roof replacement project, a communication plan had been implemented for this period. The courts reopened one week prior to the Covid closure.</p> <p>Contact was maintained with centre hirers and all groups have returned since reopening.</p> <p>Court sports resumed with 90% of teams returning. The centre has also implemented a zero tolerance policy for sport.</p> <p>Swim school families received phone calls during the closure and the centre released various dry land swim technique videos on Facebook. Term</p>



Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
						<p>3 enrolments reached 1,144 and the term 2/3 school holidays 500 enrolments.</p> <p>Centre staff continued to focus on building the customer centric model during the closure period and a general observation has been the significant increase in compliments about the quality service and member engagement at the Recquatic.</p> <p>Community Resource Centres – All services were reviewed in line with budget imposed financial constraints. The Library operating hours have been reduced with no opening on Saturday afternoon or Sunday. William Bertram and John Wellard Community Centres will reopen in Term 4 2020.</p> <p>Hirers have recommenced at the Community Centres, however, they are not staffed facilities at this point.</p> <p>Darius Wells has now reopened with hygiene services in place.</p> <p>Safety Plans were developed for all community facilities and hirers were inducted on the new requirements. The Bookings team have invested a</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
						<p>significant amount of time supporting hirers in the development of Covid-19 Safety Plans, particularly with one-off hirers who have found the process overwhelming.</p> <p>The Library Click and Collect service continued until Library operations resumed and 282 residents utilised the service.</p> <p>Programs transitioned to online, these are now returning to face to face and online capacity. The online programs were well received in some forums, for example an art class. Traditional Library programs eg Story Time had limited uptake in the online version.</p> <p>Comprehensive facility reopening plans were developed for the Library, the Zone and Bright Futures Children's Services.</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Re-opening of facilities for hire – community halls, sports pavilions, ovals and parks	Develop individual facility re-opening plans including re-engagement of sports clubs, community groups and casual and permanent hirers, and preparation of physical spaces/equipment or hire.	Continue to monitor use of facilities and adjust engagement strategies as appropriate. Continue with community group and sporting club development and skill enhancement activities	Continue to monitor use of facilities and adjust engagement strategies as appropriate. Continue with community group and sporting club development and skill enhancement activities. Assess usage rates for targeted promotion.	Community engagement. Increased levels of community activity. Partnership development.	Manager Community Engagement Manager Community Services, as per area of responsibility	<p>Completed</p> <p>All hirers were contacted once during the closure for a wellbeing check and to continue assessing the future position of the hire group. Six hirers have not returned following the reopening, this has been due to a decrease in numbers and waiting for parent organisation approval to do so. One group has found a more suitable facility.</p> <p>Detailed Covid-19 Safety Packs were developed for all facility hirers. This included an FAQ pack, short video for facility ingress and egress and a template for the State Government Covid-19 Safety Plan. The pack, particularly the Covid-19 Safety Plan has been reviewed at the introduction of each phase.</p> <p>A version of the Safety Plan FAQ's was also developed for the community groups managing leased facilities. The Community Engagement team offered support to develop the individual facility Covid-19 Safety Plans.</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Reactivation of public places – Wellard Square, Bertram, Pace Rd Medina, Chisham Square/City Centre	Develop activation plans for each location, including engagement with business, local residents and other stakeholders. To complement Local Place Plans where appropriate. Develop a range of partnerships for the delivery of activation plans including funding options for local area development initiatives.		Continue with relevant activation and engagement strategies to increase vibrancy, connection and sense of belonging in local areas. Continue to source partnerships with relevant stakeholders.	Reconnection of residents/groups with place, re-establishment of sense of local identity, local business recovery /development, development of vibrant communities Development of partnerships. Increased levels of funding. Community engagement. Business development.	Manager Community Engagement Manager Community Services, as per area of responsibility	The Stay Loyal, Shop Local campaign was supported by Place Leaders; Place Plans have been developed for Bertram, Wellard and Medina – now looping back with key stakeholders to finalise the Plans before seeking Council endorsement. Activations are occurring with the community as community continues to re-emerge.
Reactivation of parks and open spaces	Develop activation plans, including preparation of physical	Continue with engagement opportunities.	Continue with engagement opportunities.	Increased community engagement with public open spaces.	Manager Community Engagement.	Reactivation is naturally occurring due to community sport recommencing. Loop Trail upgrades have started to increase outdoor and trail engagement; Residents nearby to Morritt and Harrison Parks are being

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	spaces, equipment, to re-engage community with parks and open spaces.					engaged 8 August to close out Parks for People upgrades.

## 2. Access to information, marketing and communications

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Provision of information to the community by CoK	Distribute information directly to community/stakeholders, on a range of matters, using diverse communication channels, accessible formats and alternative languages, and using clear and consistent messaging with respect to the resources, services, supports and opportunities that are available in the community.	Continue with distribution of information on resources, services, supports and opportunities that are available in the community. Review effectiveness of communication channels.	Continue with distribution of information on resources, services, supports and opportunities that are available in the community. Review effectiveness of communication channels.	Community is better able to access help when required. Community is well informed of and supported to access available resources and support networks.	Manager Corporate Communications.	<p>The Community Programs team has made direct contact with service providers to distribute information about local networks that may be helpful.</p> <p>The Parent Child Centre has distributed information directly to community / stakeholders.</p> <p>Video screens at the Darius Wells will be disseminating information on programs, services and opportunities available in the community.</p> <p>Library newsletters have been reactivated.</p> <p>A wide range of communications tools have been used to distribute information to the community – eNews, web, flyers, mail outs, print advertising, social media and signage.</p>



Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	C-ordinate a data base of reliable agencies/stake holders to increase the reach of City generated and distributed information	Continually review and update database	Continually review and update database	Well informed community.	Senior Marketing and Communications Officer	Investigation of options for stakeholder engagement will be undertaken once the engagement portal is installed (August 2020) – current constraints are current resource levels and internal expertise.  The community directory current database of users has be updated.  An internal launch of My Community Directory is being organised.
Reactivation of all City of Kwinana facilities, ovals, parks and public spaces, reestablishment of social networks and connections, reengagement of community in community activities	Develop a range of marketing and communication s strategies to: Re-engage community, members, partners, stakeholders with facilities, ovals, parks, public spaces, and program offerings and services provided, in line with approved operational	Continue to review and update marketing and communication s strategies as appropriate. Review effectiveness of communication channels.	Continue to review and update marketing and communication s strategies as appropriate. Review effectiveness of communication channels.	Community/pa rtners/stake holder re-engagement with facilities, ovals, parks, public spaces, and programmes. Increased awareness and uptake of connection related activities and enterprises People requiring assistance are supported;	Manager Corporate Communications	All re-engagement and re-opening communications have been completed.  The current program and event offerings are being advertised and promoted as they are established (via various communications channels).  A full communications strategy has been created for the coming six months of activity.  All community group facility hirers were contacted and meetings arranged.  A new volunteering station has been set up in the library including new volunteer positions being created, and

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	area Business Cases. Re-establish social connections and engagement in offerings provided by all stakeholders. Re-engage community in community activity such as volunteering and participation in sporting and social activities.			Increased levels of community spirit.		reaching out to new agencies to create new volunteer placements.  Activation plans have been developed for all three major community centres.  The Recquatic has been reactivated and members / hirers are returning. Member well-being phone call checks were implemented and online services have resulted in a positive outcome of a 98% return to pre-COVID member numbers at the Kwinana Recquatic The increase in engaging social media posts has driven a higher interaction with members and greater awareness of the service.
Collection of information, suggestions and ideas from the community to CoK	Develop an action plan to capture and disseminate internally, information coming from community, including identification of	Review effectiveness of action plan with respect to responsiveness to community.	Review effectiveness of action plan with respect to responsiveness to community.	Timely response to customer queries Identification of community issues/needs Well informed service design	Manager Community Engagement Manager Community Services as per area of responsibility.	Leaders within the Community Engagement / Community Services teams regularly disseminate information to relevant business units and officers (subject matter champions) for follow up. The Youth and Community Wellbeing team regularly update a gaps and service delivery spreadsheet. This approach feeds into the overarching Recovery

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	subject matter champions.					Plan structure and portfolio focus areas.  A new data collection tool for all community centres staff is focused on customer centric data regarding residents "likes" about Kwinana and new opportunities, programs and services they would like to see.
Access to the internet, connection to the internet, devices and data	Continue community access to public internet resources through library and community centres.	Continue community access to public internet resources through library and community centres	Continue community access to public internet resources through library and community centres	Greater community access to resources and information.	Community Resource Centres Manager.	Full public PC access has resumed at the Library with a COVID safe environment being created.
	Continue to provide free wifi in public places.	Expand access to free wifi in public places. Monitor useage.	Expand access to free wifi in public places. Monitor useage.	Greater community access to resources and information.	Manager Information Technology	Wifi continues to be provided to the community from the City's currently available Wifi locations.
	Source benevolent donations to fund digital packs, including education on use, for	Continue to expand options to increase community access to internet.	Continue to expand options to increase community access to internet.	Greater community access to resources and information.	Community agencies – The Smith Family, Connecting Community for Kids	The Smith Family have disseminated digital packs to individuals / families in need within the local area.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	households in need					
	Mount a public campaign to source donations of surplus devices, including volunteer support to refurbish devices	Continue to expand options to increase community access to internet.	Continue to expand options to increase community access to internet.	Greater community access to resources and information.	Community agencies – The Smith Family, Connecting Community for Kids	Building on the Smith Family's work, this action is to be explored further within the Vulnerable Communities working group.
	Create a CoK central register of donations, grants and sponsorships requested and received from the corporate sector.	Record all requests made and grants, donations and sponsorships received from the corporate sector.	Record all requests made and grants, donations and sponsorships received from the corporate sector.	Co-ordination of requests made to corporate sector. Best value received.	Director City Engagement	
	Develop partnerships with Telcos for additional provision of data, pooling of data and other methods to increase access to data	Continue to expand options to increase community access to internet.	Continue to expand options to increase community access to internet.	Greater community access to resources and information.	Community agencies – The Smith Family, Connecting Community for Kids	

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	for households in need.					
Cross provision of information between and around partners/agencies	Develop an effective communication network using multiple channels to receive and disseminate information around community agencies and relevant partners.	Review effectiveness of communication network.	Review effectiveness of communication network.	Well informed community.	Manager Community Engagement Manager Community Services as per area of responsibility.	Established Recovery Groups provide a solid platform for two-way communications. Outreach and Engagement Officers regularly liaise with stakeholders including members of the public to enhance communications / messaging. The Local Community Recovery Network has been formed to coordinate the various responses by community agencies and relevant partners. Anecdotal feedback is that this network has been very successful in keeping community agencies informed on how the Kwinana community are being supported.
Increase community levels of digital literacy	Develop and implement a community digital literacy plan.	Continue implementation of community digital literacy plan.	Continue implementation of community digital literacy plan.	Increased levels of community confidence in and use of varied digital formats/platforms to access information.	Community Resource Centres Manager.	The Digital Literacy Plan was finalised in June 2020 and implementation has now begun. A volunteer IT mentors training program has been created, primarily to expand digital literacy in the community, but also to set up community centre based drop-in for device use.  Work continues with the Place Team and others on identifying both community needs and participants.

### 3. Social Connection and Community Engagement

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Reinforce sense of community and community identity, connection to community, sense of belonging and reduce social isolation	Develop an engagement plan to reinforce community identity, re-establish community connections and increase sense of belonging	Continue with community engagement, community capacity building and activation activities.	Continue with community engagement, community capacity building and activation activities.	Re-establishment of community trust/confidence. Re-building of community connections. Increased community capacity. Re-building of community groups/sporting clubs. Reduced social isolation.	Manager Community Engagement Manager Community Services as per area of responsibility.	Resident / Progress Associations have been engaged via a virtual hub to share ideas, experiences and opportunities to enhance connections / reduce social isolation. City officers continue to engage widely with core stakeholders within community, groups, not for profit and business to enhance connections and ensure gaps are addressed.
	Continue implementation of the Love My Neighbourhood approach	Continue implementation of the Love My Neighbourhood approach;	Continue implementation of the Love My Neighbourhood approach;	Increased community led initiatives. Increased levels of community	Co-ordinator Community Engagement and Place	Re-engagement (internal and external) of key stakeholders as part of place plan finalisation assists this outcome. Love My Neighbourhood photo competition was successful.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
		monitor outcomes and areas for improvement.	monitor outcomes and areas for improvement.	spirit and pride. Increased community connection and identity		
	Continue capacity building enterprises for the for-profit and not for profit sectors ie community, sport and recreation groups, local businesses.	Review capacity building priorities via engagement. Implement strategies to meet priority areas. Communicate success stories.	Review capacity building priorities via engagement. Implement strategies to meet priority areas. Communicate success stories.	Increased community capacity to facilitate activities and run an organisation.	Manager Community Engagement Manager Community Services as per area of responsibility.	Regular engagement and refinement of approaches for engagement have assisted this outcome. Supported groups have navigated the facility reopening / community sport recommencement. The Community Funding Policy is being reviewed to align with quick access grants and a proposal to support community development groups affected financially has been developed. Skills Boosting Workshops are to re-commence soon based on feedback from groups.
	Develop and implement key recommendations of Local Place Plans, based on stakeholder engagement	Implement key recommendations of Local Place Plans, based on stakeholder engagement. Refine as appropriate, communicate success stories.	Implement key recommendations of Local Place Plans, based on stakeholder engagement. Refine as appropriate, communicate success stories.	Increased community led initiatives. Increased levels of community spirit and pride.	Co-ordinator Community Engagement and Place	Actions are being implemented with support of community as relevant. It has taken a while for community / groups / volunteers to re-emerge due to safety concerns.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Revise the Community Funding Program to enable lighter, quicker and cheaper community led initiatives. Implement revised program.	Implement the revised Community Funding Program. Monitor areas for improvement, communicate success stories.	Review the adapted Community Funding Program to assess effectiveness and areas for further improvement; communicate success stories;	Increased community led initiatives. Increased levels of community spirit and pride.	Manager Community Engagement	Progressing – Cr Forum will occur 10 August 2020 to discuss proposed changes. The revised Community Funding Policy is to be presented to Council as soon as possible.
An integrated Community Engagement online platform	Investigate and review options for an integrated, affordable and interactive community engagement online platform. Recommend an appropriate platform for implementation.	Refine and adapt the community engagement online platform and approach to suit organisational and community requirements.	Maximise the effectiveness of the community engagement online portal via stakeholder feedback and role clarity	Increased participation and satisfaction levels related to community engagement.	Co-ordinator Community Engagement and Place	Bang the Table platform has been secured to assist with engagement for the Strategic Community Plan. The platform will also assist other engagements where relevant / possible. Contract is initially for 12 months.
Volunteering is active and well coordinated	Identify channels and approaches to connect	Assess effectiveness of channels and	Continue to implement, refine and enhance	People requiring assistance are supported.	Co-ordinator Volunteer Centre	The Volunteer Resource Centre connected agencies with other agencies for support and sharing of information during COVID. There is a



Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	volunteers to people in need at a local level	approaches to connect volunteers to people in need at a local level. Refine approaches based on stakeholder feedback.	channels and approaches to connect volunteers to people in need at a local level based on community and City feedback.	Increased levels of community spirit.		<p>need to capitalise and build on these new relationships for a united approach within Kwinana.</p> <p>Agencies that have not come back post pandemic have been identified, the next task is to find new agencies to expand options for volunteering.</p>
	Support local agencies seeking volunteers and connect volunteers to volunteering opportunities available in Kwinana	Continue to support development of the volunteer base	Continue to support development of the volunteer base	Increased levels of volunteering in the community	Co-ordinator Volunteer Centre	<p>Agencies have all been contacted to review their capability to take volunteers and new emerging roles during pandemic have been identified.</p> <p>Spontaneous volunteers were connected with agencies – 18 new volunteers connected and 9 of these have continued.</p> <p>A Volunteer Centre satellite area has been created in the library to promote opportunities for volunteers and seek input.</p>
Social distancing is no barrier to collaboration	Build capacity of community groups to use online communication platforms (Zoom / MS Teams)	Continue to build capacity of community groups to use online communication platforms as required.	Continue to build capacity of community groups to use online communication platforms as required.	Community group functioning and effectiveness is increased.	Co-ordinator Community Engagement and Place	Completed. Collaboration Group meets fortnightly online (resident / progress associations), as does the Community Recovery Network which is a group of not for profits and government.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
		Identify other areas requiring capacity building and support.	Identify other areas requiring capacity building and support.			
Maximise the impact of City run events	Develop a modified program of low level place based events (adhering to social distancing requirements) that enhance local connection and wellbeing.	Implement the program of minor events / activations, in alignment with Local Place Plans and social distancing requirements.	Assess lessons learnt from modified program / event delivery and integrate into work practices and approaches where relevant.	Increased levels of community spirit and pride.	Events and Stakeholder Management Specialist	Progressing. A funding application is being refined for the Outer Metro Grants through the State Government. Other funding and sponsorship opportunities are also being explored.

#### 4. Support for vulnerable groups / community members

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
A clear understanding of current levels of service provision and potential gaps in support available	Maintain an up to date stakeholder database of current service providers and core offerings.	Continue to maintain an up to date stakeholder database of current service providers and core offerings.	Continue to maintain an up to date stakeholder database of current service providers and core offerings.	Service capacity and gaps identified.	Youth and Community Wellbeing Manager	<p>A services guide flier was created based on research / feedback and then mailed to all residents across the City.</p> <p>The community services database document is distributed with the Community Recovery Network minutes fortnightly in order to keep the information current and ensure agencies are informed of the current status of all This document will require a wholesale review and refinement in the coming weeks to ensure there are no emerging / new gaps associated with service provision.</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Address priority gaps in service provision and resources for vulnerable groups	Maintain ongoing stakeholder networks to ensure provision of local support priorities	Maintain ongoing stakeholder networks to ensure provision of local support priorities. Refine the number of groups required, membership, and terms of reference based on situational assessments.	Maintain ongoing stakeholder networks to ensure provision of local support priorities; refine the number of groups required, membership, and terms of reference based on situational assessments.	High level collaboration and coordination of key stakeholders	Director City Engagement	<p>Ongoing.</p> <p>The Local Recovery Co-ordination Group, Community Recovery Network, Economic Recovery Sub-committee continue to meet regularly to address service provision matters and resources for vulnerable groups. Network groups between neighbouring local governments continue to meet and share resources, information and knowledge.</p> <p>Officers regularly attend network groups associated with homelessness / rough sleeping, family and domestic violence, youth matters etc to enhance collaborations and reduce gaps.</p>
	Advocate for additional resources to address priority gaps, as required	Continue to advocate for additional resources to address priority gaps, as required	Continue to advocate for additional resources to address priority gaps, as required	Additional priority resources are provided	Director City Engagement	

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Undertake an engagement process to identify priority areas for consideration within the general populace, to inform future recovery planning, coordination and delivery.	Assess key data and feedback channels to determine a requirement to undertake another engagement process to identify priority areas for consideration. Communicate key findings, successes and areas still requiring support and improvement.	Assess key data and feedback channels to determine a requirement to undertake another engagement process to identify priority areas for consideration. Communicate key findings, successes and areas still requiring support and improvement.	Increased understanding of areas working well and areas requiring additional support / resources. Increased access to information to assist determine level of change created / still needed.	Youth and Community Wellbeing Manager	<p>Catalyse, DLGSCI and LG Pro partnership undertook community consultation to understand gaps, levels of resilience and opportunities across the State. Awaiting final report to identify opportunities for Kwinana.</p> <p>Outreach Officers, Community Liaison Officers, Youth Engagement, Youth Officers and wider Community Engagement team all regularly engage with community who are able to provide feedback on gaps and priority areas. Community Recovery Network provides input into areas needing attention.</p> <p>Activation of vulnerable groups into the future will help to further unpack this action / determine a way forward, informed by wider stakeholder input.</p>

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment																		
	Continue to provide the Kwinana Community Support Line to directly assist vulnerable individuals and groups, and to inform the City on current social issues prevalent in the community.	Monitor the need to continue providing the Kwinana Community Support Line.	Monitor the need to continue providing the Kwinana Community Support Line.	Increased understanding of current and emerging community priorities	Youth and Community Wellbeing Manager	<div>Ongoing.<table><tr><th>Month</th><th>Number of Calls</th><th>Predominant Issue</th></tr><tr><td>April</td><td>38 calls</td><td>Accommodation</td></tr><tr><td>May</td><td>8 calls</td><td>Financial Issues/ Family Support</td></tr><tr><td>June</td><td>5 calls</td><td>Financial Issues</td></tr><tr><td>July</td><td>4 calls</td><td>Family Support</td></tr><tr><td>CUMULATIVE TOTAL</td><td>55</td><td></td></tr></table></div> <div>The drop off in direct calls is most likely due to less impact on people from financial hardship with reopening of restrictions, as well as support staff being back at the office and customers calling directly again.</div>	Month	Number of Calls	Predominant Issue	April	38 calls	Accommodation	May	8 calls	Financial Issues/ Family Support	June	5 calls	Financial Issues	July	4 calls	Family Support	CUMULATIVE TOTAL	55	
Month	Number of Calls	Predominant Issue																						
April	38 calls	Accommodation																						
May	8 calls	Financial Issues/ Family Support																						
June	5 calls	Financial Issues																						
July	4 calls	Family Support																						
CUMULATIVE TOTAL	55																							

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Minimise costs to residents and ratepayers	Consider the financial impact on residents and ratepayers when preparing the upcoming budget, consider: zero rates increase; instalment costs and penalty interest rates reductions; zero increase in fees and charges; development of a financial hardship policy.	Monitor impacts of budget development strategies on business.	Monitor impacts of budget development strategies on business	Reduced financial burden to commercial rate payers.	Manager Finance	2020/2021 City of Kwinana annual budget contained a number of financial provisions to provide direct relief to residents including no increased revenue from rates, no increase in fees and charges, reduced penalty interest rates and reduced instalment interest rates. Additionally a Financial Hardship Policy has been adopted.

## 5. Employment, Education and Training

The local economy is likely to remain changed forever, with some retailing unlikely to return to the same format as a result of growth in online literacy and shopping, and a change in the public's attitudes to globalism. In recognising this, the COVID-19 pandemic will be the point where for some, their career pivots. With Kwinana already having a large number of people employed in sectors vulnerable to the economic impact of the pandemic, retraining and support (both financial and emotional) will be key to the City's recovery.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Provide training and development opportunities for all sectors of the community	Identify skill gaps and workforce development needs. Partner with local commercial centres, educational institutions and service providers to offer relevant training opportunities for residents.	Continue to develop partnerships with relevant stakeholders	Negotiate long term partnership arrangements and attract stakeholders to the area	Increased community skill levels – employment capacity. Partnership development.	Director City Engagement	EET Working group has been formed.



Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Development of City wide engagement mechanisms to better understand workforce, social and economic challenges. Identify opportunities to address skill, education, training, employment / employability issues and gaps in social supports.	Continue to review and introduce targeted engagement mechanisms to better understand challenges	Continue to review and introduce targeted engagement mechanisms to better understand challenges	Efficiencies in program and training delivery. Understanding of community needs. Address skill gaps to increase employment capacity.	Director City Engagement	EET Working group has been formed and the Community Recovery Network and Economic Recovery Sub-committee have been engaged.
	Identify grant-funding opportunities to increase the delivery of training courses.	Continue to apply for grant-funding opportunities to increase the delivery of training courses.	Continue to apply for grant-funding opportunities to increase the delivery of training courses.	Increased community skill levels – life skills, vocational skills, employment capacity.	Director City Engagement	Opportunities are identified as relevant.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Promote Kwinana as a destination of choice for training providers and create an attractive package to hire facilities and partner with community centres.	Continue to promote packages to hire the City's facilities and partner with community centres.	Assess suitability of all facilities and recommend minor improvements to meet functional needs of training providers. Audit usage rates of facilities and develop hire packages to attract providers to underutilised facilities.	Increased community skill levels – life skills, vocational skills, employment capacity. Partnership development Efficient service delivery and usage of facilities Facilities designed to meet the functional needs of training providers.	Community Resource Centres Manager	
	Implement the City's Life Long Learning Strategy and Digital Literacy Strategy with a focus on life skills, language and	Continue to review the program content with a focus on life skills, language and vocational activities.	Continue to review the program content with a focus on life skills, language and vocational activities. Complete	Evidence based program delivery Efficient service delivery Increase community skill levels – life skills,	Community Resource Centres Manager	Life Long Learning Strategy including digital literacy provision has been developed. All programs planned for August and September have been developed to deliver life skills and increase employment opportunities for the community. The programs include: - Job searching tips and tricks in a digital world

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	vocational activities.	Complete evidence based reviews of the Life Long Learning Strategy and Digital Literacy Strategy.	evidence based reviews of the Life Long Learning Strategy and Digital Literacy Strategy.	digital literacy and language		<ul style="list-style-type: none"> <li>- Technology tinkering</li> <li>- Resume coaching</li> <li>- Money Wellness</li> <li>- Learning through English</li> <li>- Career Corner</li> <li>- Conversational English</li> </ul> <p>More programs are being released with consideration to a reduced programming budget and cost recovery for hobby based classes.</p>
Promote opportunities to employ local	Develop a range of strategies to promote local talent and capabilities	Identify good news stories on employment, vocational/academic achievements, and demographics of the area and promote using a range of strategies.	Identify good news stories on employment, vocational/academic achievements, and demographics of the area and promote using a range of strategies.	Altered perception of capability and skill levels of local workforce	Director City Engagement	Good news stories have been identified and promoted.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Work with external groups to identify opportunities for mentoring emerging businesses	As new businesses emerge, identify local business mentors who can assist new start-ups with networking, advice and information	As new businesses emerge, identify local business mentors who can assist new start-ups with networking, advice and information	Creation of local support networks for emerging businesses	Economic Development and Advocacy Manager	
Volunteering as a pathway to employment	Develop a strategy to enhance volunteering as a pathway to ongoing employment – both City of Kwinana and the wider community.	Continue to review a volunteering strategy to enhance volunteering as a pathway to ongoing employment	Continue to review a volunteering strategy to enhance volunteering as a pathway to ongoing employment	Increased skill levels to assist with transition to paid employment. Increase self-confidence and sense of purpose	Director City Engagement	

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Increase the rate of youth employment in Kwinana	Identify training and development requirements for job readiness in young people.	Facilitate the delivery of evidence based training and development opportunities for young people to meet the needs of local employers	Facilitate the delivery of evidence based training and development opportunities for young people to meet the needs of local employers	Evidence based program delivery Increased understanding of employer and youth needs Increased employment capacity. Increased community skill levels.	Youth and Community Wellbeing Manager	SMYL is now providing increased services from the Zone to help increase employment pathways and supports for young people.
	Investigate initiatives to encourage and develop entrepreneurs hip opportunities in young people.	Continue to investigate initiatives and encourage entrepreneurs hip in young people.	Launch a program to celebrate business development and entrepreneurs hip in young people	Self-motivated individuals driving new business	Youth and Community Wellbeing Manager	

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Targeted promotional campaign for young people and volunteering to enhance job readiness through skill development.	Continue campaign for young people in volunteering to enhance job readiness through skill development.	Review and continue campaign for young people in volunteering to enhance job readiness through skill development.	Increased 'on the job' work experience skills. Increased self-confidence and sense of purpose.	Youth and Community Wellbeing Manager	The Zone supports a number of people completing work experience and block release as part of tertiary studies.
	Investigate opportunities for short term work experience to allow young people to develop entry level skills and experience.	Promote the benefits of short-term work experience for young people to businesses.	Promote the benefits of short-term work experience for young people to businesses.	Increased skills through 'on the job' work experience. Increased business support for the development of young people.	Youth and Community Wellbeing Manager	The Zone supports a number of people completing work experience and block release as part of tertiary studies.

## 6. Reducing Regulation and Legislation Burdens

Our regulatory system exists because of recognised problems that have existed at some point and the government has responded to managing these issues through legislative response. The modern planning system has its origins in the health issues of the industrial revolution, while expectations of public advertising of developments can be linked to evolving civic participation. While these regulations have all begun from a well-meaning place, they may have unrealistic burdens on businesses trying to stay trading or emerge as part of recovery. To that end, consideration has been given to changing, suspending or keeping each action in order to best place the local Kwinana economy for recovery.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Review Statutory Fees to ensure that they are not a burden to businesses.	Review planning fees, consider waiving change of use costs and reviewing delegations to waive planning fees.	Review fee waivers as part of ongoing budget preparation	Review fee waivers as part of ongoing budget preparation	Reduced burden on businesses pivoting.	Manager Planning and Development	Progressing. The City Planning Team is reviewing statutory fees for a temporary reduction of fees, including consideration of how long the reduction might apply for.
	Review Alfresco Fees and application process and consider the implications of no fees or	Monitor and review Alfresco use.	Monitor and review alfresco use.	Reduced burden on businesses pivoting.	A/Manager Environmental Health	Progressing. The City's Environmental Health team is reviewing alfresco fees for removal, however, it should be noted that minimal applications (none recently) are received.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	instalment plans.					
	Review Inspection Fees and instalment plans.	Monitor and review impact	Monitor and review impact	Reduced burden on businesses pivoting.	A/Manager Environmental Health	Completed. Delayed payment for 6 months and instalment options are in place for inspection fees.
Exempt development applications where the approval is deemed low risk.	Implement State Government initiatives.	Implement State Government initiatives.	Implement State Government initiatives.	Reduced legislative burden.	Director City Regulation	Complete. State of Emergency Regulation changes are complete.  There are additional changes to Planning and Development Regulations to introduce more permanent changes – to be undertaken by WAPC and State Government.
	Review 'Use Classes' with priority of City Centre and Commercial zones - prepare amendments where opportunities exist.	Facilitate amendment process	Facilitate amendment process	Exempt planning requirements for certain compatible uses.	Manager Planning and Development	Progressing. The City Planning Team is reviewing "Use Classes", with the possibility of a proposed amendment to Local Planning Scheme No 3 for progression under State of Emergency regulation amendment provisions.



Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Identify ways to speed up the approval process.	Consider amending 'Use Classes' to reduce the number of SA uses	Facilitate amendment process	Facilitate amendment process	Reduced approval timeframes for uses that have statutory requirement for advertising.	Manager Planning and Development	Progressing. The City Planning Team is reviewing the City's Local Planning Scheme No 2 Use Classes to consider an amendment to the scheme which removes the need for SA advertising for certain land use types across zones.
		Consider creation of an Exempt Development Policy.	Monitor impact of policy	Reduced approval timeframes.	Manager Planning and Development	Progressing. The City Planning Team is also exploring this option, as above.
		Review delegation to Planning Officers to allow for fast tracking of development applications and local development plans to free up resources to facilitate faster assessment.	Implement delegation changes.	Faster approval of basic development applications where policies clearly guide decision making.	Manager Planning and Development	Progressing. City Planning Team is reviewing delegations to identify any opportunities for speeding up the planning approvals process.
		Request amendment to JDAP rules to facilitate delegated		Reduced timeframes on large, but simple projects from 3 months	Manager Planning and Development	Progressing. A letter is being prepared to the WAPC to advocate for a delegation for simple JDAP's.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
		approvals in Heavy Industrial Area.		to a few weeks.		
	Consider administrative efficiencies to speed up timeframes.	Consider best practice invoicing for applications.		Consider improvements to invoicing and credit card payments over the phone.	Manager Planning and Development	Progressing. A review of the processes in place for invoicing and credit card payments is being undertaken.
	Stakeholder / Developer consultation to provide high quality service.	Regular stakeholder meetings.	Regular stakeholder meetings.	Understanding of busy periods in the future to allow for adequate resourcing to deal with work.	Manager Planning and Development	Ongoing. Regular meetings with key stakeholders have been established.
Ensure good built outcomes	Determine land supply of existing structure planned areas. Write to Minister for Planning and DPLH recommending that structure planning not be fast tracked as part of the recovery process.			High quality build outcomes. If structure planning is rushed (as per potential advocacy by development lobby), long term impacts could be detrimental to future quality development.	Director City Regulation	Progressing. A letter is being prepared to the WAPC to detail the need for a local structure plan to remain unchanged, to promote best built form outcomes.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Improvements to focus on process only.					
Encourage businesses to try new things.	Investigate a 'Get out of Jail Free' card in the commercial area and promote with local businesses	Monitor and review the impacts	Monitor and review the impacts	Small businesses given the confidence that the City is there to work with them and let them try new things.	Economic Development and Advocacy Manager	Ongoing. The Economic Development and Advocacy Manager is working with City Assist, City Regulation and, Governance to consider a 'Get out of Jail Free' card in the commercial area and promote same with local businesses.
	Continue with education based compliance.	Continue with education based compliance.	Continue with education based compliance.	Collaboration between the City and small business in seeking compliance to the City's TPS and other legislation.	Co-ordinator City Assist	Progressing. City Assist is reviewing and considering best approaches.
Place Management	Establish Place Teams for all areas to support Place Management, including all statutory and compliance functions.	Implement and review	Implement and review	Better planning and service delivery outcomes achieved through joint Place engagement and management processes.	Co-ordinator Community Engagement and Place	Progressing. Working with teams to create one Place Team to support delivery of Place Plans which will then feed into refinements for cross functional team operations and approaches.

## 7. Stimulating spending in the local economy

The City of Kwinana undertakes a large range of projects each year, as well as incurring a great range of ancillary expenses through the day-to-day running of the local government. While the City already looks for opportunities to spend this in the local community, by targeting the City's discretionary project spending into areas with strong local supply chains, it may be possible to improve local economic confidence. In the context of the City of Kwinana, this may be limited due to the growth nature of the City, and where the financial capacity in reserve is less than other local authorities, due to an already planned out infrastructure program.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Stimulate the economy through development and infrastructure provision.	Review developer contributions and identify changes required to lend money between plans to bring forward projects.	Advocate to the State Government for required changes	Advocate to the State Government for required changes	Internal loan program to allow projects to proceed earlier than currently planned for.	Manager Planning and Development	A submission has been made to the State Government through the WALGA Mayor's forum as well as discussion with senior officers at Department of Planning Lands and Heritage.
	Identify and advocate for Federal stimulus funding to commence LG	Continue to advocate for projects and identify new opportunities.	Continue to advocate for projects and identify new opportunities.	Job creation through local construction. Economic stimulus	Economic Development and Advocacy Manager	Completed. A list of projects has been confirmed by Council and letters sent to both sides of government at State and Federal levels. Advocacy actions are ongoing.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	local shovel ready projects, and other major projects that could be delivered by CoK.			injection in the local economy.		
	Advocate for Federal and State stimulus funding for major projects in Kwinana area eg expansion and promotion of Market Led Proposals program, opportunities for Kwinana Bulk Jetty and Kwinana Bulk Terminal.	Continue to work with infrastructure developers to promote opportunities in Kwinana	Continue to work with infrastructure developers to promote opportunities in Kwinana	Conditions created for private sector investment	Economic Development and Advocacy Manager	Completed. A list of projects has been confirmed by Council and letters sent to both sides of government at State and Federal levels. Advocacy actions are ongoing.
	In consultation with Westport advocate for funding for identified infrastructure projects	Continue to advocate for identified projects	Continue to advocate for identified projects	Economic stimulus injection in the local economy. Infrastructure projects developed	Economic Development and Advocacy Manager	A letter has been sent to the government regarding Westport and an announcement is imminent. Further advocacy to follow Westport decision.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	(regardless of the outcome of the freight rail duplication study.					
	Request State Government to commence detailed work for Anketell Road, as a potential major stimulus package	Continue to advocate for the projects	Continue to advocate for the projects	Economic stimulus injection in the local economy. Infrastructure projects developed	Economic Development and Advocacy Manager	Completed
	Develop a staged CCTV surveillance plan for Kwinana including major entry points in the KIA. Seek funding for implementation .	Continue to advocate for funding	Continue to advocate for funding	Increased perception of safety in the community. Increased prosecutions for illegal activities. Increased recovery of stolen goods.	Manager Essential Services	To be commenced.
Create favourable conditions for		Write to the Minister for Local Government	Advocate for the proposed changes	Conditions created where Local Government	Manager Finance	Being considered as to whether there is a benefit.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Council borrowing.		and WALGA identifying that the reported local government ratios do not recognise the different financial and infrastructure needs of high growth councils and identify this as a potential barrier to increase capex works during recovery.		can borrow money without implications flowing from mandatory reporting ratios.		
Increase foot traffic through Wellard Town Centre			Discuss with Department of Communities/ Developer opportunities to lease land for carpark at bottom of The Strand to encourage overflow parking from Kwinana	Foot traffic encouraged through Wellard, driven by free train parking.	Economic Development and Advocacy Specialist	Preliminary discussion held with State Government.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
			Station in order to activate Wellard. Identify potential funding sources.			
Map the City's income	Identify where the City partners with local businesses in the delivery of events and services across the organisation.	Keep information up to date	Keep information up to date	Improved stakeholder management through co-ordination of funding sources.	Events and Stakeholder Management Specialist	To be commenced.



## 8. Supporting Local Business

Where the City can play the largest role in economic recovery is in undertaking actions that support local business. By supporting local business to create their own success and achieve their own recovery, the local economy is placed in the best possible position. Many of these actions will require ongoing support and the success of the Recovery Plan will be contingent upon the City's long-term involvement in supporting economic development.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
Shop Local	Develop and implement a 'Shop Local' campaign.	Continue implementation of the campaign	Continue implementation of the campaign	Increased awareness of the importance of shopping local.	Manager Corporate Communications	Stay Loyal Shop Local campaign is underway. A focus on social media will remain with a refresh to the campaign to occur prior to the Christmas shopping season to ensure that the campaign does not fatigue.
Promotion of local businesses	Develop a local directory of businesses currently open	Maintain directory for duration of shut downs	Maintain directory for duration of shut downs	Increased awareness of local available goods for CoK staff procurement purposes.	Economic Development and Advocacy Manager	A business directory was compiled of shops that were open during close down period. Most businesses have now reopened.
		Develop a local directory of businesses based in the City listed by location, business type, contact details	Maintain an updated list	Increased awareness of local available goods for CoK staff procurement purposes.	Economic Development and Advocacy Manager	This was completed during the shutdown. A larger master list will be developed following a suitable web portal.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
		- email, website, address, phone.				
		Develop a web - based search tool with mapping of local businesses.	Maintain an updated list	Increased community awareness of availability of local goods and services, for physical or online shopping opportunities.	Economic Development and Advocacy Manager	An engagement platform is currently being considered. This feature ideally would be embedded in the platform.
			Showcase local businesses through an expo or event, post COVID-19.	Increased community awareness of local business capacity and availability.	Economic Development and Advocacy Manager	Idea to be floated with the South-West Group to determine viability of the concept
	Monitor commercial areas for businesses that are open and operating during shutdowns. Advise City Operations on a weekly basis	Update and maintain list during duration of shutdowns	Update and maintain list during duration of shutdowns	Increased support off local shopping precincts through targeted maintenance.	Place Leaders	As most businesses have reopened, this action is no longer a priority.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	so that street sweeping, etc can be carried out to maintain the commercial area and support business, where resources permit.					
	Identify local stories that can be used online in social media, showcasing local businesses.	Promote local business stories.	Promote local business stories	Increased awareness of local businesses with online community.	Community Engagement Place Leaders	Short bios of local business have been developed and are being worked into the City's facebook feed. A new facebook page dedicated to local business is proposed for September 2020.
	Examine the feasibility of engaging local social media champions in the place areas to raise the profile of local centres.	Implement outcomes if feasible	Implement outcomes if feasible	Increased awareness of local centres. Increased activity in local centres.	Community Engagement Place Leaders	Being considered as part of social media for local business discussions.
	Develop PR skills of local businesses.	Implement training	Implement training	Increased skill levels of small	Community Resource	To be commenced.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Identify suitable trainers for developing media releases, marketing plans and social media.			business in promotion.	Centres Manager	
Develop new businesses		Promote Small Business Development Corporation online "Starting a Business" workshops. Run workshops locally when conditions improve.	Support ongoing events from SBDC locally.	Increased information and skills for budding entrepreneurs.	Economic Development and Advocacy Manager	The capacity of the Small Business Development Corporation is currently limited. The City has promoted their online events in the community, however, awaiting a move back to in-person meetings.
			Develop and promote new CoK investment prospectus.	Increased focus on new and growing business ideas. Increased awareness of the assistance	Economic Development and Advocacy Manager	Awaiting an announcement on Westport prior to proceeding.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
				available from the City.		
		Investigate the engagement of a web designer to support and mentor businesses in the creation of an online presence and content, including one on one support.	Advocate to State and Federal Government to support funding of the program.	Improved local digital literacy of business	Economic Development and Advocacy Manager	Best way to deliver a program to support web development being considered.
		Work with Rockingham Kwinana Chamber of Commerce to identify local business mentors for start-ups.	Support ongoing events for new businesses	Increased resilience of small business. Increased community awareness of new businesses.	Economic Development and Advocacy Manager	Initial discussions have been held to investigate the concept. To be explored in coming months.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
		Review grants program. Give consideration to including support costs for new businesses eg changes to home environment for family day care.	Implement changes as required.	Removal of financial barriers to business entry.	Economic Development and Advocacy Manager	A review of the program is to be considered following the October round of grants.
Support local businesses through Local Government Procurement	Continue with weekly invoice payments to ensure shortened payment terms for local businesses.	Continue with weekly invoice payments to ensure shortened payment terms for local businesses.	Continue with weekly invoice payments to ensure shortened payment terms for local businesses.	Businesses are paid quickly on fair terms.	Manager Finance	Continuation of this service is ongoing
	Review procurement templates and forms to make them more user friendly.	Continue to improve processes based on feedback from staff and contractors	Continue to improve process based on feedback from staff and contractors	Reduced barriers for small businesses seeking work with the City.	Contracts Co-ordinator	Review of procurement procedures and policy is currently underway
	Review Procurement Policy, to include	Review impacts of changes	Review impacts of changes	Increased recognition of the value of procuring	Contracts Co-ordinator	Review of procurement procedures and policy is currently underway

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	consideration of the impact of the procurement decision on the local economy, when assessing the value for money considerations.			locally, to the local economy.		
	Provide guidance on value for money considerations to all City Officers through the team meeting agendas.	Review impacts of messaging	Review communication strategies as needed.	Increased awareness by officers on value for money considerations when procuring goods and services.	Contracts Co-ordinator	Economic Development & Advocacy Manager to draft an email for Contracts Coordinator's consideration.
	Provide support to local businesses to understand tender requirements.	Investigate running local courses on the City's tendering processes for major projects.	Investigate running local courses on the City's tendering processes for major projects.	Increased support to small businesses via one-on-one help with State and local government tendering processes.	Economic Development and Advocacy Manager	Action be reviewed. The costs associated with this were significant when quotes were obtained. Consideration is being given to holding briefing sessions for City tenders.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
		Review the City's top 50 contracts and identify additional local suppliers for quotations, where available, for future consideration.	Continue to review annually.	Increased local knowledge of the City's requirements for goods and services.	Economic Development and Advocacy Manager	A list of the contracts has been prepared and investigations are ongoing.
Increase access to City facilities for local businesses.	Support local businesses to access community facilities for business start up, business development, digital literacy, business marketing and promotion, etc training opportunities.	Support local businesses to access community facilities for business start up, business support, digital literacy etc training opportunities.	Support local businesses to access community facilities for business start up, business support, digital literacy etc training opportunities.	Increased use of community facilities for business support purposes. Increased community skill levels in business development.	Community Resource Centres Manager	The City is promoting online events from a range of accredited trainers.
	Review hiring costs and times of access for commercial kitchens.	Promote availability of commercial kitchens for food based businesses.	Promote availability of commercial kitchens for food based businesses.	Increased opportunity for food based start-ups to begin within City buildings.	Community Resource Centres Manager	To be commenced.



Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	Promote availability of commercial kitchens for food based businesses.					
	Promote the City's computer labs to training providers.	Continue promotion as required	Continue promotion as required	Raised awareness of opportunities for work spaces/training spaces.	Community Resource Centres Manager	To be commenced.
Minimise costs to local business	Consider the financial impact on businesses when preparing the upcoming budget, give consideration to: zero rates increase; instalment costs and penalty interest rates reductions;	Monitor impacts of budget development strategies on business.	Monitor impacts of budget development strategies on business	Reduced financial burden to commercial rate payers.	Manager Finance	Completed. 2020/2021 City of Kwinana annual budget contained a number of financial provisions to provide direct relief to residents including no increased revenue from rates, no increase in fees and charges, reduced penalty interest rates and reduced instalment interest rates. Additionally a Financial Hardship Policy has been adopted.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
	zero increase in fees and charges; rent relief for tenants in City owned buildings; development of a financial hardship policy; distribution of small business/commercial grants.					
Ensure the City's systems are easy to navigate.		Ensure all the City's processes are completed and published in Promapp.	Work with the City's business units on business improvement plans	Increased ease of navigation of the City's systems, supporting fast tracking of desired outcomes.	Business Improvement Officer	Action is ongoing
Create opportunities for local businesses to collaborate.	Develop broad place-based governance arrangements to enable businesses to work collaboratively.	Implement and monitor arrangements	Implement and monitor arrangements	Increased collaboration and activity in local centres. Renewed sense of purpose and	City Engagement Place Leaders	To be commenced.

Objective	Strategy – short term to 6 months	Strategy – 6 months to 12 months	Strategy -12 to 24 months	Outcomes	Lead	Comment
				cooperation locally.		
	Implement online engagement methods for businesses to make suggestions for City consideration.	Monitor and review suggestions	Monitor and review suggestions	Increased City recognition of new opportunities.	Manager Corporate Communications	To be commenced – determination of format and where suggestions will go, and procedure for dealing with them.
Increase awareness of industrial land availability in the region.	Request wide promotion of availability of State Government heavy and light industrial land holdings in the region by the Industrial Land Steering Group.	Continue to promote availability of State Government heavy and light industrial land holdings in the region.	Continue to promote availability of State Government heavy and light industrial land holdings in the region.	Conditions created for private sector investment and availability of sufficient land ensured.	Economic Development and Advocacy Manager	A Presentation was given to the Industrial Lands Steering Committee
Increase awareness of commercial lease options amongst local businesses.		Promote Small Business Development Corporation information and lease advice.		Small business receiving fair terms and conditions in lease negotiations.	Economic Development and Advocacy Manager	The be considered once SBDC operations return to normal

## Reporting

- Reporting will occur through the Kwinana Local Recovery Co-ordination Group, with a summary report to be provided to Council by end August 2020 on progress made to end of July 2020, on implementation of the Kwinana Local COVID-19 Recovery Plan.
- Elected Members to be updated biannually on Recovery Plan implementation.

## Refinement of the Recovery Plan

- Plan to be updated and refined based on feedback from key stakeholders as required.

## Evaluation

For the purposes of assessing the outcomes achieved and to determine refinements for future planning and implementation consideration, an evaluation of the City's recovery efforts to be undertaken in July 2021, based on efforts up to and including 20 June 2021.

## Conclusion

The Kwinana Local Recovery Co-ordination Group (and its subcommittees) is based on community led partnership principles. It brings together a range of stakeholders across all sectors of the community, from industry, business, not for profit organisations, the public sector and the community, to work together constructively to drive Kwinana's social and economic recovery in the short, medium and long term.

Kwinana will emerge as a stronger, more resilient and thriving community from the Covid -19 Pandemic as a result of the strong community spirit and goodwill evident in the community and the collaborative work undertaken by the many sectors of Kwinana to build capacity, make best use of resources and ensure that everyone has access to the opportunities they need to live the best life.

## **15 Reports – Economic**

Nil

## **16 Reports – Natural Environment**

Nil

## 17 Reports – Built Infrastructure

### 17.1 Parking Restrictions on a Portion of Jasper Bend, Wellard

#### DECLARATION OF INTEREST:

There were no declarations of interest declared.

#### SUMMARY:

The Department of Education, on behalf of Wellard Primary School, is seeking approval from the City of Kwinana to establish a kiss and drop zone on Jasper Bend, Wellard. This is proposed to be achieved by using five (5) of the existing on-street parallel parking bays located adjacent to the school, by installing 'no parking on road or verge' signs. The signs will be applicable during the school pick up and drop off periods. A plan showing the proposed parking regime is included at Attachment A.

As a result of increasing student intake at Wellard Primary School, there has been an increased demand for on-street and off-street parking spaces at the school, during morning drop off and afternoon pick up periods. This is resulting in saturated conditions causing motorists to drive around in search of available parking spots. To address this problem, the Department of Education, in consultation with City Officers and the school, have determined the need to install a kiss and drop off zone.

The purpose of this report is for the Elected Members to consider, by way of resolution, regulating the parking of vehicles by installing 'no parking on road or verge' signs at the existing on-street parallel parking bays on Jasper Bend, Wellard, for the purpose of creating a kiss and drop zone to be used by parents of school children.

#### OFFICER RECOMMENDATION:

That Council, in accordance with clause 1.8 of the City of Kwinana *Parking and Parking Facilities Local Law 2018*, approve implementation of No Parking zones, between the hours of 08:00am to 9:00am and 2:30pm to 3:30pm during school days, on a portion of the on-street parking bays along Jasper Bend, Wellard, as shown at Attachment A.

#### DISCUSSION:

Wellard Primary School was planned and identified in the Local Development Plan No 12 in 2017, and opened in the suburb of Wellard in February 2018, with a population of 430 students from Kindergarten to Year 6. By the beginning of 2021, Wellard Primary School anticipates an enrolment of 720 students, which is an expected increase of 67% in student enrolments in 3 years.

This growth in student numbers has resulted in an increase in traffic and parking demand during drop off and pick up periods. This is anticipated to increase in the future with further residential development occurring at Wellard and Casuarina. In addition, the number of staff employed will increase to meet the demands of the expanding school. Recent data from the Department of Education shows that there are approximately 57 full-time employees currently employed at the school, with this number to increase to 65, in 2021.

### 17.1 PARKING RESTRICTIONS ON A PORTION OF JASPER BEND, WELLARD

As this school provides kindergarten to year six education, it is expected that the younger age group students are more dependant and require assistance from parents for transportation to and from the school. Accordingly, it is expected that there is a higher proportion of the school community travelling to and from school in private cars.

Currently, Wellard Primary School has 117 standard parking bays and four parking bays for people with disability on site. In addition, there are 16 on-street parallel parking bays located along Jasper Bend. The existing parking supply exceeds the minimum requirements and parking supply ratio of the Department of Education for a primary school site. In spite of the existing parking supply exceeding the minimum requirements, after observing the performance of parking at the school, City Officers have determined that parking occupancy is near capacity during peak times.

As it is anticipated that student and staff numbers will increase in the future, and considering the supply of on-street parking is fixed, and the City's ability to expand the supply of on-street parking is constrained by existing road geometry and site conditions, time restrictions are recommended to facilitate increased parking access for the key location. To improve parking turnover and create a kiss and drop zone, 'no parking on road or verge' signs, with time restrictions applicable between the hours of '8:00am to 9:00am' and '2:30pm to 3:30pm' during school days are proposed to be installed at the selected on-street parallel parking bays on Jasper Bend, as detailed at Attachment A. This location has adequate pedestrian connectivity from the parking bays leading through the school car park and into the school grounds.

The introduction of these parking restrictions will regulate the parking of vehicles at the selected on-street parking bays, in accordance with the *City's Parking and Parking Facilities Local Law 2018* clause 5.1(2) where:

*A driver shall not stop on a part of a carriageway or in an area to which a no parking sign applies, unless the driver is —*

- (a) dropping off, or picking up, passengers or goods;*
- (b) does not leave the vehicle unattended; and*
- (c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on'*

Supplementary non-regulatory signs will be installed in conjunction with the proposed parking restriction signs indicating the proposed no parking zone is a kiss and drop zone. This will make drivers aware of the intended function of the on-street parking bays, and encourage parents to utilise these parking bays.

Using this approach will help the flow of traffic, increase parking turnover, and in the long-term, reduce unwanted driving behaviour. In addition, cars will not become trapped, as they will be able to pull out from the drop off/pick up zone.

### **LEGAL/POLICY IMPLICATIONS:**

The proposed parking restriction signs design, manufacturing and implementation will be in accordance with the *Road Traffic Code 2000* (Code), Australian Standard 1742.11 – Parking Controls, and the City's *Parking and Parking Facilities Local Law 2018*. The relevant section of the City's *Parking and Parking Facilities Local Law 2018*, is provided within the discussion above.

**17.1 PARKING RESTRICTIONS ON A PORTION OF JASPER BEND, WELLARD****FINANCIAL/BUDGET IMPLICATIONS:**

The approximate cost of supply and installation of the parking restriction signs will be \$1,215.

There will be no financial implications for the City resulting from the initial supply and installation of the signs as the Department of Education has agreed to fund the cost. However, the City of Kwinana will retain responsibility for the maintenance and enforcement of these signs going forward.

**ASSET MANAGEMENT IMPLICATIONS:**

The parking restriction signs will be owned and maintained by the City of Kwinana. The whole of life cost of the signs will be negligible.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications that have been identified as a result of this report or the recommendations.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan 2019 - 2029	A connected transport network	4.6 Provide a safe and efficient integrated network of roads, footpaths and cycle routes supported by a good public transport system

The recommendations in this report will ultimately increase the amenity and safety of the areas adjacent and fronting the school for residents and road users.

**COMMUNITY ENGAGEMENT:**

Consultation has been limited to the school and the Department of Education, as the parking bays are directly adjacent to the school. Should Council approve, by resolution, the installation of the parking prohibition signage, Wellard Primary School will raise awareness and notify parents prior to signage being installed. This approach has been successful in the past for educating the school community about changes to parking regimes.

**PUBLIC HEALTH IMPLICATIONS:**

There are no implications on any determinants of health as a result of this report.



**17.1 PARKING RESTRICTIONS ON A PORTION OF JASPER BEND, WELLARD****RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Non-compliance with the new parking regime, resulting in traffic issues.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Reputation
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Education and information. Enforcement action, if problems emerge. Install pavement markings to increase awareness and make clear purpose of parking bays.
Rating (after treatment)	Low

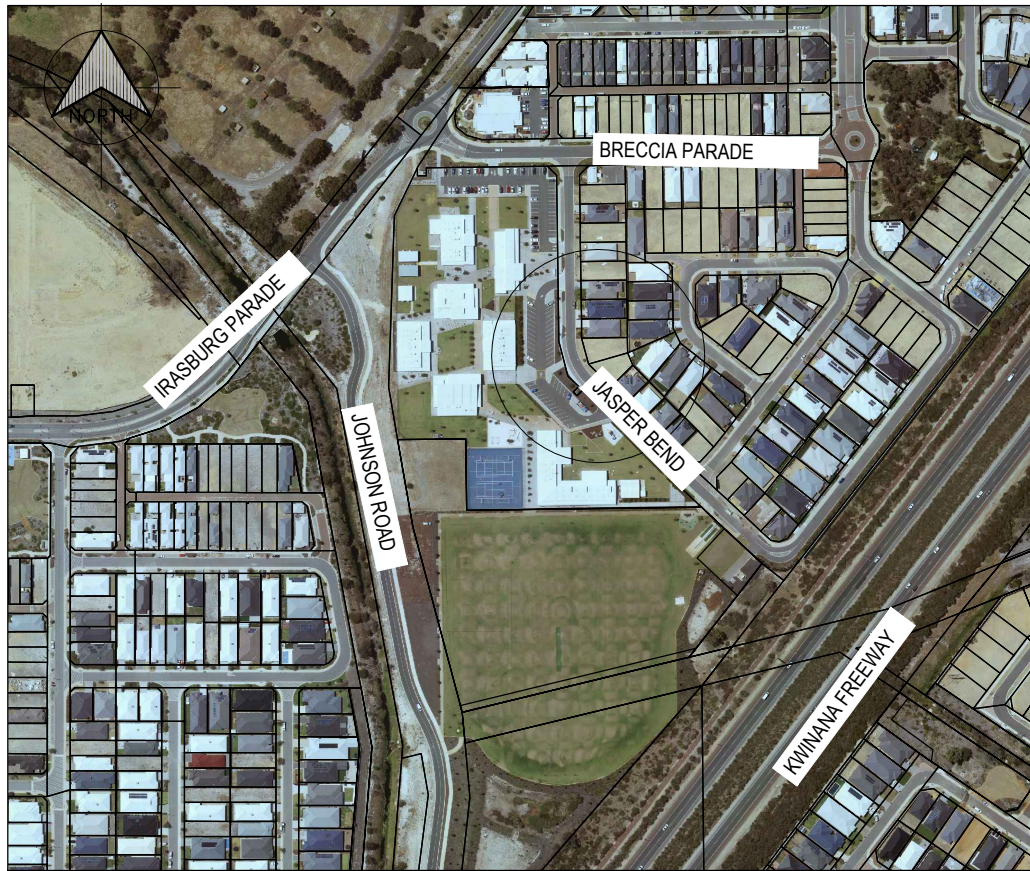
**COUNCIL DECISION**

229

**MOVED CR W COOPER****SECONDED CR S LEE**

That Council, in accordance with clause 1.8 of the City of Kwinana *Parking and Parking Facilities Local Law 2018*, approve implementation of No Parking zones, between the hours of 08:00am to 9:00am and 2:30pm to 3:30pm during school days, on a portion of the on-street parking bays along Jasper Bend, Wellard, as shown at Attachment A.

**CARRIED**  
**7/0**



# LOCALITY PLAN

## LEGEND

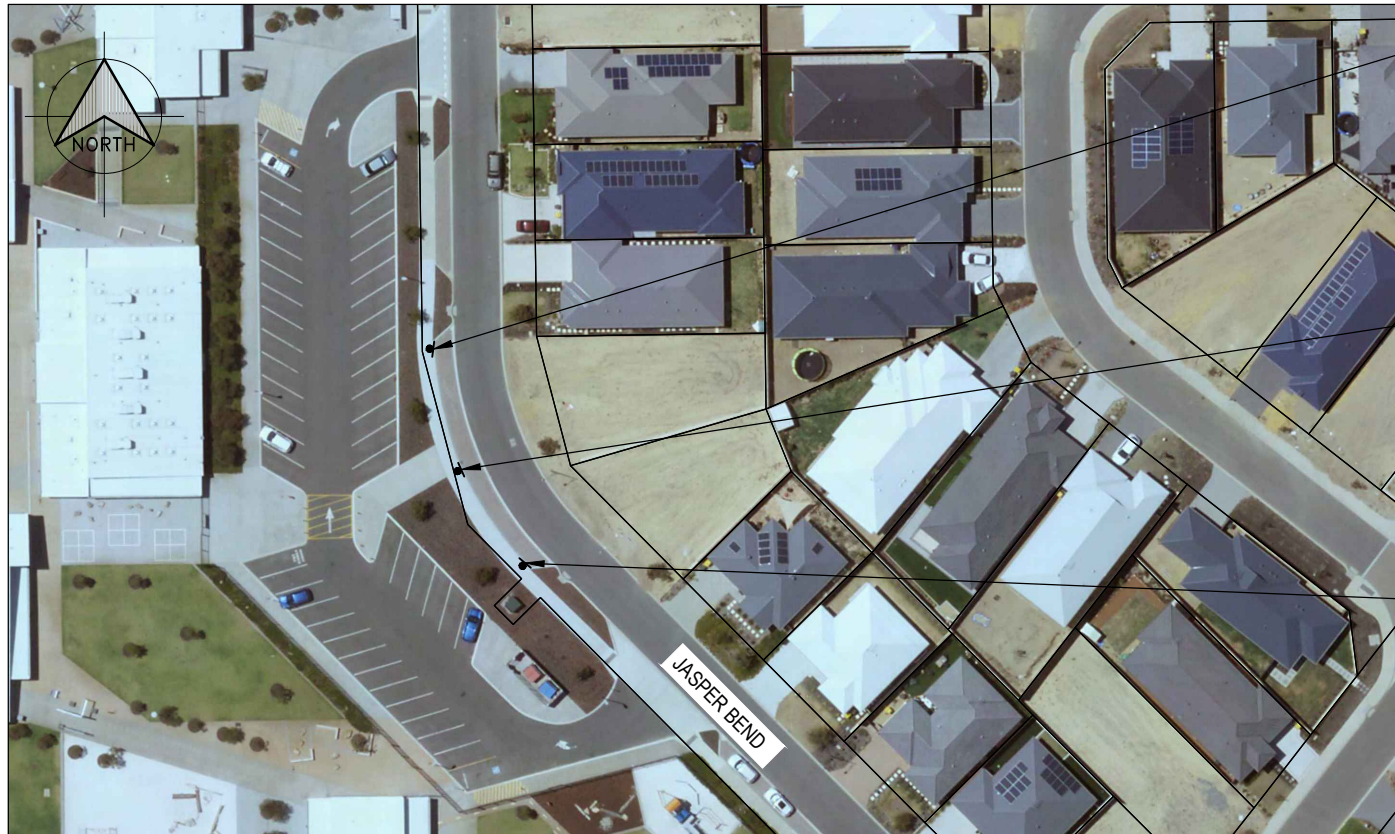
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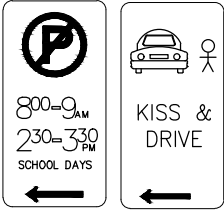
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SIGN

NOTES:

1. CADASTRAL INFORMATION APPROXIMATE ONLY.

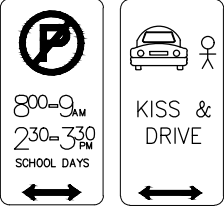


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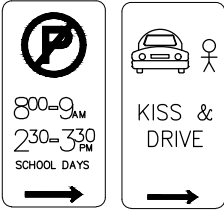
R5-41(L)

## INSTALL



R5-41(B)

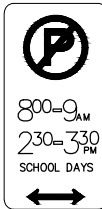
## INSTALL



R5-41(R)

## QUANTITIES

**PROPOSED SIGN POST LOCATION – 3 OF 4**



R5-41(P



LEFT - 1 OF 1

RIGHT - 1 OF 1

BOTH - 1 OF

LEFT - 1 OF

RIGHT - 1 OF 1

BOTH - 1 OF



					ASSOCIATE CONSULTANT:		PROJECT:	PROPOSED KISS & DRIVE AT JASPER BEND, WELLARD		SCALE	N.T.S		DRAWING TITLE					
							ADDRESS:	Cnr Gilmore Avenue and Sulphur Road, Kwinana WA 6167		DESIGN	S.S	CHECK	S.H	PARKING PROHIBITION PORT ROAD				
							PHONE:	(08) 9439 0200		DRAWN	S.S	DATE	07/20					
							FAX:	(08) 9439 0222		AUTHORISED (MANAGER ENGINEERING SERVICES)				FILE NO.		JASP		
							EMAIL:	admin@kwinana.wa.gov.au						DRAWING NUMBER		21-020-01	REVISION	A
							WEB:	http://www.kwinana.wa.gov.au										
A	07/20	ISSUE FOR CONSTRUCTION			S.S													
REV	DATE	DESCRIPTION			DRAWN													



## 17.2 Parking Restrictions on a Portion of Port Road, Kwinana Beach

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

Sami Bitumen Technologies is seeking approval from the City of Kwinana to install parking prohibition 'no parking on road or verge' signs within 50m from their main entrance. As a result of illegal parking along Port Road, in front of Sami Bitumen Technologies (57 Port Road) and sightline issues at the main entrance of Sami Bitumen Technologies, there were near miss incidents with cars trying to leave the facility. This road verge parking behaviour is contributing to unsafe road environments along this section of Port Road.

The purpose of this report is for the Elected Members to consider, by way of resolution, regulating the parking of vehicles by installing 'no parking on road or verge' signs at the road verge adjacent to Port Road, Kwinana Beach.

### OFFICER RECOMMENDATION:

That Council, in accordance with clause 1.8 of the City of Kwinana *Parking and Parking Facilities Local Law 2018*, approve implementation of the No Parking zones, on a portion of Port Road, Kwinana Beach, as shown at Attachment A.

### DISCUSSION:

The City received a complaint regarding truck parking on the verge adjacent to the main entrance of the Sami facility, which was causing sightline obstruction of traffic. The road has a high volume of heavy vehicles and truck drivers park on the verge along Port Road, waiting to enter the Fremantle Ports Kwinana bulk facility on Port Road. This parking is already contrary to the City's *Parking and Parking Facilities Local Law 2018* (Local Law).

Sami Bitumen Technologies requested the City of Kwinana install parking prohibition signs to stop vehicles parking on the road verge in front of the Sami facility on Port Road, to reduce the risk of a crash at the main entrance resulting from a reduced sightline. The behaviour of the truck drivers causing the problem is already contrary to the City's Local Law, so the new signs will not add an additional parking restriction.

### LEGAL/POLICY IMPLICATIONS:

The proposed parking restriction signs design, manufacturing and implementation will be in accordance with the *Road Traffic Code 2000* (Code), Australian Standard 1742.11 – Parking Controls, and the City's *Parking and Parking Facilities Local Law 2018*. The relevant section of the City's *Parking and Parking Facilities Local Law 2018*, is provided within the discussion above.

**17.2 PARKING RESTRICTIONS ON A PORTION OF PORT ROAD, KWINANA BEACH****FINANCIAL/BUDGET IMPLICATIONS:**

The approximate cost of supply and installation of the parking restriction signs will be \$965.07.

There will be no financial implications for the City resulting from the initial supply and installation of the signs, as the Sami Bitumen Technologies has agreed to fund the cost. However, the City of Kwinana will retain responsibility for the maintenance and enforcement of these signs going forward.

**ASSET MANAGEMENT IMPLICATIONS:**

The parking restriction signs will be owned and maintained by the City of Kwinana. The whole life cost of the signs will be negligible.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications that have been identified as a result of this report or the recommendations.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan 2019 - 2029	A connected transport network	4.6 Provide a safe and efficient integrated network of roads, footpaths and cycle routes supported by a good public transport system

The recommendations in this report will ultimately increase the amenity and safety of the areas adjacent and fronting the school for residents and road users.

**COMMUNITY ENGAGEMENT:**

Consultation has been limited to the Sami Bitumen Technologies, as on road/verge parking are in front of Sami facility. Note, these signs do not increase the regulatory burden, as the behaviour is already contrary to the City's Local Law.

**PUBLIC HEALTH IMPLICATIONS:**

There are no implications on any determinants of health as a result of this report.

**17.2 PARKING RESTRICTIONS ON A PORTION OF PORT ROAD, KWINANA BEACH****RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Non-compliance with the new parking regime, resulting in traffic issues.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Reputation
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Enforcement action, if problems emerge.
Rating (after treatment)	Low

**COUNCIL DECISION**

230

**MOVED CR W COOPER****SECONDED CR S WOOD**

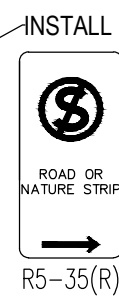
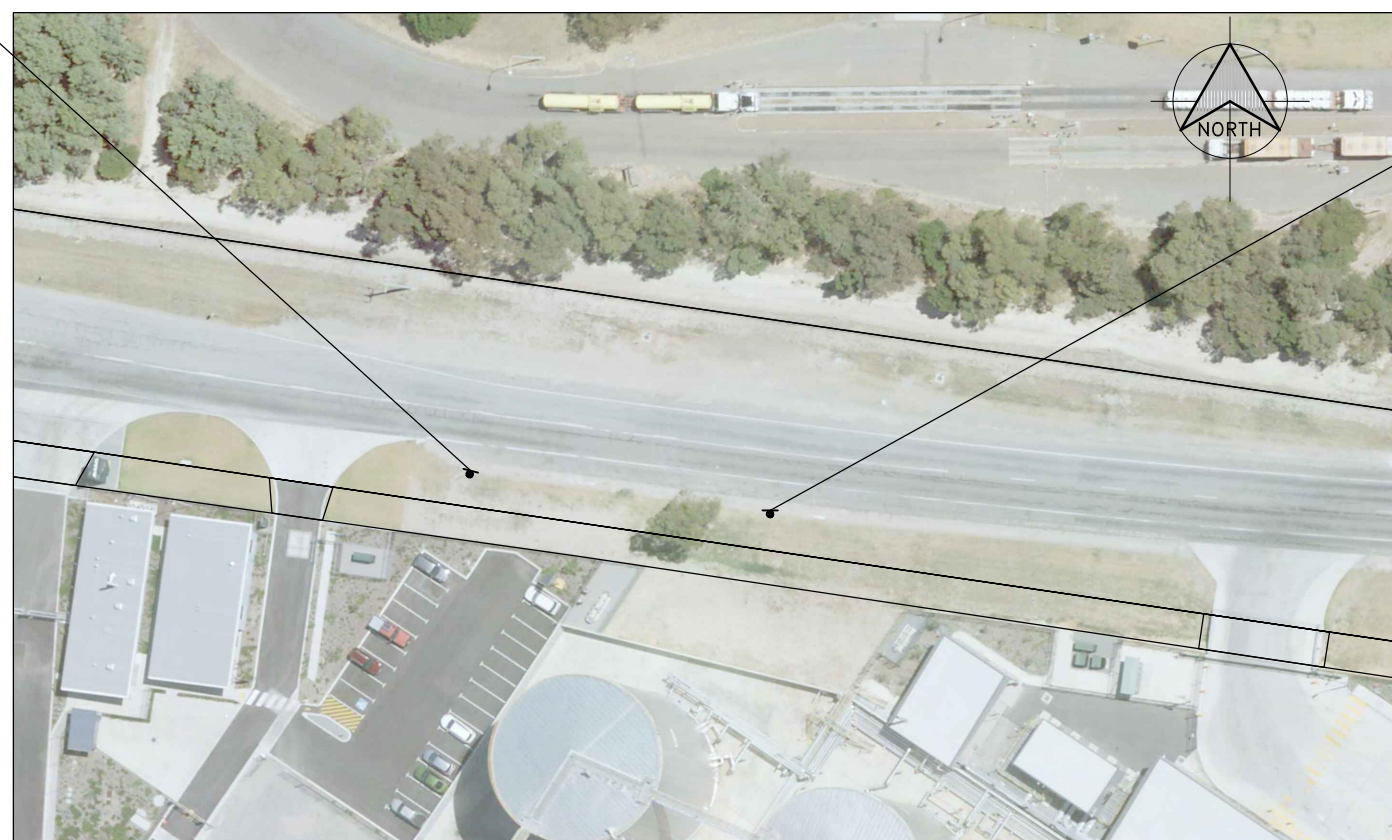
**That Council, in accordance with clause 1.8 of the City of Kwinana *Parking and Parking Facilities Local Law 2018*, approve implementation of the No Parking zones, on a portion of Port Road, Kwinana Beach, as shown at Attachment A.**

**CARRIED  
7/0**





## LOCALITY PLAN



## LEGEND

EXISTING

SINGLE POST  
SIGN

PROPOSED

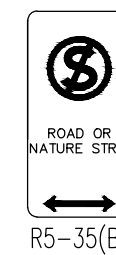
NOTES:

1. CADASTRAL INFORMATION APPROXIMATE ONLY.

## QUANTITIES

-

PROPOSED SIGN POST LOCATION - 2 OF



LEFT - 1 OF  
RIGHT - 1 OF

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### **17.3 Parking Restrictions around Leda Primary School – Feilman Drive and Perham Crescent, Leda**

#### **DECLARATION OF INTEREST:**

There were no declarations of interest declared.

#### **SUMMARY:**

Leda Primary School is seeking approval from the City of Kwinana to install parking prohibition '5 min Parking' and 'No Parking on Road or Verge' signs around the school on Feilman Drive and Perham Crescent. This parking prohibition is proposed to control traffic congestion, illegal and/or long term parking during school peak hours. The signs will be applicable during the school pick up and drop off period (from 08:15 to 08:45am and 02:15 to 02:45pm). These signs will encourage drivers not to park more than 5 minutes, complete the loop and come back again. A plan showing the proposed parking regime is included at Attachment A.

As a result of increasing student intake at Leda Primary School, there has been an increased demand for on-street and off-street parking spaces at the school during morning drop off and afternoon pick up periods. This is resulting in saturated conditions causing motorists to drive around in search of available parking spots. To address this problem, the Leda Primary School, in consultation with City Officers, have determined the need to install parking prohibition signs around the school.

The purpose of this report is for the Elected Members to consider, by way of resolution, regulating the parking of vehicles by installing '5 min Parking' and 'No Parking on Road or Verge' signs at the existing on-street parallel parking bays on Feilman Drive and Perham Crescent, for the purpose of creating a pick up and drop off zones to be used by parents of school children.

#### **OFFICER RECOMMENDATION:**

That Council, in accordance with clause 1.8 of the City of Kwinana *Parking and Parking Facilities Local Law 2018*, approve implementation of No Parking zones, between the hours of 08:15 to 08:45am and 2:15 to 2:45pm during school days, on a portion of the on-street parking bays along Feilman Drive and Perham Crescent, as shown at Attachment A.

#### **DISCUSSION:**

Leda Primary School became an Independent Public School in 2015. The School has a population of 670 students, from Kindergarten to Year 6, including the Education Support Centre. Recent data provided by the School shows that there are approximately 111 full-time employees, 71 at the mainstream Primary School and 40 at the Education Support Centre.

As this school provides kindergarten to year six education, it is expected that the younger age group students are more dependant and require assistance from parents for transportation to and from the school. Accordingly, it is expected that there is a higher proportion of the school community travelling to and from school in private cars.

### 17.3 PARKING RESTRICTIONS AROUND LEDA PRIMARY SCHOOL – FEILMAN DRIVE AND PERHAM CRESCENT, LEDA

Currently, Leda Primary School has 81 standard parking bays and two parking bays for people with disability on site. In addition, there are 15 on-street parallel parking bays located along Feilman Drive and 11 parking bays along Perham Crescent. The existing parking supply exceeds the minimum requirements and parking supply ratio of the Department of Education for a primary school site. In spite of the existing parking supply exceeding the minimum requirements, after observing the performance of parking at the school, City Officers have determined that parking occupancy is at capacity during peak times.

As it is anticipated that student and staff numbers will increase in the future, and considering the supply of on-street parking is fixed, and the City's ability to expand the supply of on-street parking is constrained by existing road geometry and site conditions, time restrictions are recommended to facilitate increased parking access for the key location. To improve parking turnover and create pick up and drop off zone, '5 min Parking' and 'No Parking on Road or Verge' signs, with time restrictions applicable between the hours of '8:15 to 8:45am' and '2:15 to 2:45pm' during school days are proposed to be installed at the selected on-street parallel parking bays on Feilman Drive and Perham Crescent, as detailed at Attachment A. This location has adequate pedestrian connectivity from the parking bays leading through the school car park and into the school grounds.

The introduction of these parking restrictions will regulate the parking of vehicles at the selected on-street parking bays, in accordance with the *City's Parking and Parking Facilities Local Law 2018* clause 5.1(2) where:

*A driver shall not stop on a part of a carriageway or in an area to which a no parking sign applies, unless the driver is —*

- (a) dropping off, or picking up, passengers or goods;*
- (b) does not leave the vehicle unattended; and*
- (c) completes the dropping off, or picking up, of the passengers or goods within 5 minutes of stopping and drives on'*

Supplementary non-regulatory signs will be installed in conjunction with the proposed parking restriction signs indicating the proposed no parking zone is a pick up and drop off zone. This will make drivers aware of the intended function of the on-street parking bays, and encourage parents to utilise these parking bays.

Using this approach will help the flow of traffic, increase parking turnover, and in the long-term, reduce unwanted driving behaviour. In addition, cars will not become trapped, as they will be able to pull out from the drop off/pick up zone.

#### **LEGAL/POLICY IMPLICATIONS:**

The proposed parking restriction signs design, manufacturing and implementation will be in accordance with the *Road Traffic Code 2000* (Code), Australian Standard 1742.11 – Parking Controls, and the City's *Parking and Parking Facilities Local Law 2018*. The relevant section of the City's *Parking and Parking Facilities Local Law 2018*, is provided within the discussion above.



**17.3 PARKING RESTRICTIONS AROUND LEDA PRIMARY SCHOOL – FEILMAN DRIVE AND PERHAM CRESCENT, LEDA****FINANCIAL/BUDGET IMPLICATIONS:**

The approximate cost of supply and installation of the parking restriction signs will be \$4,350.61.

There will be no financial implications for the City resulting from the initial supply and installation of the signs as the Department of Education has agreed to fund the cost. However, the City of Kwinana will retain responsibility for the maintenance and enforcement of these signs going forward.

**ASSET MANAGEMENT IMPLICATIONS:**

The parking restriction signs will be owned and maintained by the City of Kwinana. The whole of life cost of the signs will be negligible.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications that have been identified as a result of this report or the recommendations.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan 2019 - 2029	A connected transport network	4.6 Provide a safe and efficient integrated network of roads, footpaths and cycle routes supported by a good public transport system

The recommendations in this report will ultimately increase the amenity and safety of the areas adjacent and fronting the school for residents and road users.

**COMMUNITY ENGAGEMENT:**

Consultation has been limited to the school and the Department of Education, as the parking bays are directly adjacent to the school. Should Council approve, by resolution, the installation of the parking prohibition signage, Leda Primary School will raise awareness and notify parents prior to signage being installed. This approach has been successful in the past for educating the school community about changes to parking regimes.

**PUBLIC HEALTH IMPLICATIONS:**

There are no implications on any determinants of health as a result of this report.

### 17.3 PARKING RESTRICTIONS AROUND LEDA PRIMARY SCHOOL – FEILMAN DRIVE AND PERHAM CRESCENT, LEDA

#### RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Non-compliance with the new parking regime, resulting in traffic issues.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Reputation
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Education and information. Enforcement action, if problems emerge. Install pavement markings to increase awareness and make clear purpose of parking bays.
Rating (after treatment)	Low

#### COUNCIL DECISION

231

**MOVED CR W COOPER**

**SECONDED CR S LEE**

**That Council, in accordance with clause 1.8 of the City of Kwinana *Parking and Parking Facilities Local Law 2018*, approve implementation of No Parking zones, between the hours of 08:15 to 08:45am and 2:15 to 2:45pm during school days, on a portion of the on-street parking bays along Feilman Drive and Perham Crescent, as shown at Attachment A.**

**CARRIED  
7/0**



This aerial map shows the Leda Primary School campus. The school building is a large, green-roofed structure with multiple wings. To the right of the building is a large, oval-shaped sports field. Several tennis courts are visible, some with green roofs and others with reddish-brown surfaces. The school is bordered by Feilman Drive to the north and east, Perham Crescent to the west, and Gilmore Avenue to the south. A north arrow is located in the top left corner of the map.

[illegible]

A	07/20	ISSUE FOR CONSTRUCTION	S.S
<b>REV</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>DRAWN</b>

**PROJECT:** PROPOSED PARKING PROHIBITION  
**AT FEILMAN DRIVE & PERHAM CRESCENT**

**ADDRESS:** Cnr Gilmore Avenue and Sulphur Road, Kwinana WA 6167  
**PHONE:** (08) 9439 0200  
**FAX:** (08) 9439 0222  
**EMAIL:** [admin@kwinana.wa.gov.au](mailto:admin@kwinana.wa.gov.au)  
**WEB:** <http://www.kwinana.wa.gov.au>

SCALE	N.T.S		
DESIGN	S.S	CHECK	S.H
DRAWN	S.S	DATE	07/20
AUTHORISED (MANAGER ENGINEERING SERVICES)			
R.NAJAFZADEH			

DRAWING TITLE	
PARKING PROHIBITION LEDA PRIMARY SCHOOL	
FILE NO.	FEIL
DRAWING NUMBER	REVISION
21-027-01	A



## 17.4 Adoption of Amended Local Development Plan – The Wedge, Wellard

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

An amended Local Development Plan (LDP) for The Wedge development (Wedge Estate) in Wellard has been received for consideration under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). Refer to Attachment A for the location of the estate.

At its Ordinary Council Meeting held on 29 January 2020, Council approved an LDP for the Wedge Estate (refer to Attachment C).

Subsequently, on 9 March 2020, the City granted Development Approval for a Child Care Centre at Lots 55 and 76 Churchyard Avenue and proposed lots 56 and 57 Trinity Way (refer to Attachments D-G).

Following approval of the proposed Child Care Centre, a subsequent subdivision approval amalgamating Lots 55 -57 and 76 was granted by the Western Australian Planning Commission (WAPC) on 22 June 2020. The subdivision approval requires the existing approved LDP to be updated to reflect the revised lot layout and access arrangements.

This application therefore seeks a relatively minor amendment to the approved LDP to reflect the updated lot layout, and ultimately facilitate the development of a Child Care Centre. The change between the current and proposed new LDP is only limited to 4 lots located adjacent to Bertram Road and the changes do not impact on the subdivisional design or the current provisions of the LDP outside these lots with the exception of a change in garage location on Lot 93 of the LDP to achieve a more uniform streetscape outcome. The amendments are otherwise limited to the inclusion of an access/egress point on the LDP to access the Child Care Centre.

City Officers are satisfied that the amendment to the approved LDP is considered minor and recommend the LDP be approved.

### OFFICER RECOMMENDATION:

That Council approve the amended Local Development Plan for The Wedge, Wellard North, Wellard as detailed in Attachment B, pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### DISCUSSION:

#### Land Status

Local Planning Scheme No.2: Development

Local Structure Plan: Residential R40

Metropolitan Region Scheme: Urban

#### 17.4 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – THE WEDGE, WELLARD

##### **Background**

The amended LDP is for the Wedge Estate, which is located in Wellard, along Bertram Road (refer to Attachment A: Location Plan).

Following the approval of both a Local Structure Plan and Subdivision application by the WAPC for the Wedge Estate, an LDP was approved by Council at its meeting on 29 January 2020 (refer to Attachment C).

On 9 March 2020, the City granted development approval for a Child Care Centre across Lots 56 – 57 Trinity Way and 55 and 76 Churchyard Avenue. Condition 15 of the Child Care Centre Development Approval states the following:

*Prior to occupation of the development, all lots the subject of this development are to be amalgamated so that all parcels are on the same Certificate of Title to the satisfaction of the City of Kwinana.*

In accordance with the above condition, the applicant recently obtained subdivision approval from the WAPC, amalgamating Lots 55-57 and 76 (. Condition 3 of the subdivision approval states the following:

*Local Development Plan(s) being prepared and approved for lots shown on the plan dated 14 April 2020 to the satisfaction of the Western Australian Planning Commission.*

In order to satisfy the above subdivision condition, this amended LDP has been lodged and shows Lots 55-57 and 76 to be amalgamated to an amended Lot 55, as well as revised vehicle access arrangements in accordance with the abovementioned subdivision and development approvals. The requirements for no vehicular access to Bertram Road, and the need for uniform fencing is maintained for this amended lot.

##### **Proposal**

The primary purpose of this amended LDP is to modify the existing approved LDP to reflect the updated lot layout as per the latest WAPC Subdivision Approval. This subdivision approval sought to amalgamate Lots 55-57 and 76 in order to accommodate the approved Child Care Centre.

In addition to the above proposal, the garage location for Lot 93 has also been modified. The garage location on Lot 93 is proposed to be realigned from the northern to the southern boundary of the lot, to allow for the potential retention of an existing tree.

It should be emphasised that no other changes or additional provisions are proposed as part of this amendment. The proposed changes are therefore considered minor in nature and this is largely an administrative change to reflect the revised lot layout.

##### **Other State and Local Policy Implications.**

The proposed changes as part of this amended LDP are considered minor and do not have any planning implications on the wider Wedge development area which was last considered in January this year. Consequently, the LDP is considered to be current and generally address relevant State and Local Planning Policies.

#### 17.4 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – THE WEDGE, WELLARD

Council's Local Planning Policy No. 8 Designing out Crime (LPP8) can be considered given the inclusion of the Child Care Centre. In this respect, the Child Care Centre will have a reasonably strong presence on the streetscapes fronting Churchyard Avenue and future Trinity Way with the frontage on Bertram Road being the existing limestone estate wall (which forms part of the uniform fencing along Bertram Road). Children drop off and parking is located off Churchyard Avenue creating an active visual and physical presence during the day. City Officers are satisfied the inclusion of the Child Care Centre use in the LDP meets the objectives of LPP8.

It will be a single point of reference that reflects the approved lot layout and provides clarity and certainty to builders, property owners and City Officers

##### Child Care Centre.

The approved Child Care Centre is designed to accommodate 64 children, comprising of 277m<sup>2</sup> indoor play space and 482m<sup>2</sup> outdoor play space on the 1,598 m<sup>2</sup> site (refer to Attachments D to G).

From a design perspective the applicant notes that the building has been designed in a manner that strives for environmentally complementary façades that positively contribute to the desired streetscape, with finishes including timber baton cladding, glazed louvers and timber framed windows, all set in significant site landscaping. Further, the overall height of each of the buildings is 3.75m and which are intended to be largely concealed by the surrounding landscaping including shade trees, in the outdoor play spaces. The approved child care centre was assessed against the requirements of the existing LDP and meets the side setback requirements as specified.

#### **LEGAL/POLICY IMPLICATIONS:**

For the purpose of Councillors considering a financial or impartiality interest only, the landowners are Wellard Management Pty Ltd and the applicant is Rowe Group.

The following strategic and policy based documents were considered in assessing the application;

##### Legislation

*Planning and Development (Local Planning Schemes) Regulations 2015*

##### Schemes

Metropolitan Region Scheme; and  
City of Kwinana Local Planning Scheme No.2

##### Local Planning Policies

Local Planning Policy No. 1 – Landscape Feature and Tree Retention;  
Local Planning Policy No. 2 – Streetscapes;  
Local Planning Policy No. 7 – Uniform Fencing; and  
Local Planning Policy No. 8 – Designing Out Crime

##### State Government Policies

State Planning Policy No. 5.4 (Road and Rail Noise);  
State Planning Policy No. 7.0 (Design of the Built Environment); and  
State Planning Policy No. 7.3 (Residential Design Codes of Western Australia)

**17.4 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – THE WEDGE, WELLARD****FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial or budget implications as a result of this application.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this application.

**ENVIRONMENTAL IMPLICATIONS:**

The amended LDP identifies a tree to be retained and street trees to be planted in the verge area at a minimum rate of one per lot frontage.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

**COMMUNITY ENGAGEMENT:**

The amended LDP has been prepared by the developer and a majority of the lots within the Wedge Estate have not yet been created. The development application for the Child Care Centre was however sent out for neighbour consultation, with no comments received. At the time of assessment of the DA, no lots had commenced building. The amended LDP is not considered to adversely impact on the lots that have been created within The Wedge development area. Therefore, advertising of the amended LDP was not required.

**PUBLIC HEALTH IMPLICATIONS:**

The amended LDP maintains the focus on neighbourhood amenity through the design of streetscapes, built form, the retention of existing trees and the provision of street trees.

**17.4 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – THE WEDGE, WELLARD****RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of Council's decision on the amended LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	<ul style="list-style-type: none"> <li>• Work instructions in place and checklists used when assessing the application.</li> <li>• Consideration of the application within the statutory timeframes.</li> <li>• Compliance of the proposal with LPS2, R-Codes, Bushfire Guidelines and relevant City policies.</li> <li>• Liaising with the applicant throughout the application process.</li> </ul>
Rating (after treatment)	Low

**COUNCIL DECISION**

232

**MOVED CR M ROWSE****SECONDED CR P FEASEY**

**That Council approve the amended Local Development Plan for The Wedge, Wellard North, Wellard as detailed in Attachment B, pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

**CARRIED**  
**7/0**



# Attachment A: Location Plan









Whilst all care has been taken in the compilation of this document, Rowe Group disclaims any responsibility for any errors or omissions. This document is and remains the property of Rowe Group and may not be reproduced or transmitted, in whole or in part, without the written consent of Rowe Group. All areas and dimensions are subject to survey.

PROVISIONS

This Local Development Plan (LDP) applies to all lots within The Wedge Estate, Wellard North.

Unless otherwise defined on this LDP, all development shall be in accordance with the *City of Kwinana Local Planning Scheme No. 2*, the *Residential Design Codes of WA*, and The Wedge Estate, Wellard North Local Structure Plan.

Unless otherwise varied on this LDP, the relevant density code provisions of the Residential Design Codes (R-Codes) apply to all lots subject to this LDP. The Residential Design Codes do not apply where varied below.

Compliance with the provisions of this LDP negates the need for planning approval for lots of 260m<sup>2</sup> or less.

Minimum Open Space and Outdoor Living

1. Site cover may be increased to 65% subject to the provision of 20m<sup>2</sup> of outdoor living area (OLA) with a minimum dimension of 4 metres and located behind the street setback area. A minimum 16m<sup>2</sup> of OLA is required to be uncovered.

\*NOTE: Site Coverage includes the floor area of all buildings, with the exception of any alfresco areas which are open on at least two(2) sides.

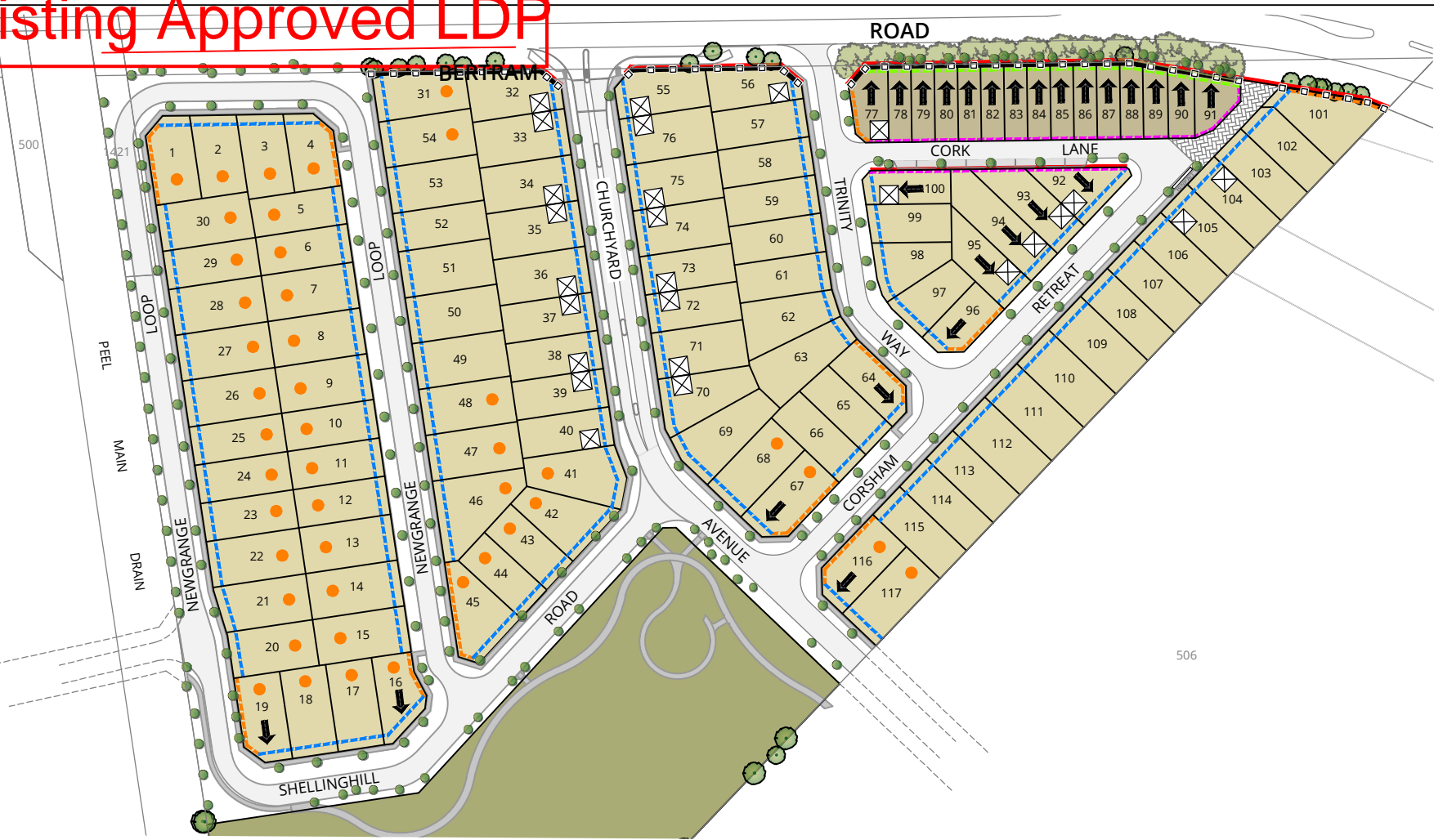
Garages / Vehicle Access

2. Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the dwelling setback line.
3. Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
- a. The garage alignment complies with the primary setback;
  - b. A balcony with a minimum depth of 1.5m is provided to the front facade of the dwelling; and
  - c. A veranda or portico feature is provided to the front facade of the dwelling which extends in front of the garage.
4. Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
5. Where garages exceed 50% of the primary lot frontage, they shall comply with the following:
- a. A clear indication of the dwelling entrance.
  - b. The dwelling entrance shall be the dominant feature of the facade and shall include a projecting portico or veranda with a minimum depth of 1.5 metres.
  - c. Garages are to be set back at least 0.5 metres behind the dwelling alignment, with the exception of two storey dwellings.
6. For all lots where a footpath adjoins the boundary, the garage must be setback a minimum of 4.5m from that boundary.
7. No direct vehicle access shall be permitted from Bertram Road.
8. All garages are to have doors to enclose them.

Setbacks

Dwelling Setbacks	Minimum (m)
Primary Street	3.0m
Secondary Street	1.0m
Laneway	0.5m

9. For all lots, a nil side setback is permissible to one side boundary behind the primary street setback line to a minimum of 4 metres from the rear boundary. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling. The City of Kwinana may vary the location of the nil setback line where appropriate to achieve specific design outcomes. Lots with frontages less than 11m wide are permitted to have a nil setback to both side boundaries simultaneously.
10. Nil setbacks are not permitted to the secondary street boundary.
11. Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
12. For corner lots, where the major dwelling entry (front door) is oriented toward the secondary street, secondary street setbacks still apply. Primary street setbacks apply to the other street, as designated on this LDP.
13. A porch, balcony, verandah or the equivalent may project not more than 1m into the Primary Street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.



LEGEND

- LOTS SUBJECT TO THIS LDP
- EXISTING LOT NUMBERS
- PROPOSED LOT NUMBERS
- R40
- R40 LANEWAY LOTS
- PUBLIC OPEN SPACE
- 0.5m SETBACK LINE
- 1.0m SETBACK LINE
- 2.0m SETBACK LINE
- 3.0m SETBACK LINE
- NO VEHICULAR ACCESS
- UNIFORM FENCING LOCATION
- DWELLING ORIENTATION
- DESIGNATED GARAGE LOCATIONS
- INDICATIVE FOOTPATH LOCATIONS
- LOT SUBJECT TO BUSHFIRE MANAGEMENT PLAN
- EXISTING TREE LOCATION (TO BE RETAINED AS PER STREET TREE MASTERPLAN)
- APPROXIMATE PROPOSED STREET TREE LOCATION (REFER STREET TREE MASTERPLAN AVAILABLE FROM THE CITY OF KWINANA)
- LANDSCAPING TO BERTRAM ROAD TO BE PROVIDED BY THE DEVELOPER

Dwelling Façade Treatment

R40 Lots

14. All dwellings to provide an appropriate, high quality design interface with the surrounding streetscape, through the use of at least three of the following architectural design features:
- a. Articulation in dwelling façade (i.e. varied wall setbacks);
  - b. A minimum of two building materials, colours and/or finishes (e.g. render, brick, cladding);
  - c. Major habitable room openings incorporating large windows to provide surveillance;
  - d. Roof forms that incorporate gables;
  - e. A balcony, portico, or verandah; or
  - f. A built-in planter box.

R40 Laneway Lots

15. Buildings facades which are visible from the public realm are to contain a minimum of two (2) different finished materials such as face brick, painted render and / or painted weatherboard.
16. All dwellings to provide appropriate, high quality design interface with the surrounding streetscape, through use of at least two of the following architectural design features:
- a. Roof features such as gable ends (open or finished), flat roofs (where concealed by parapet walls), skillion roofs or dormer windows.
  - b. Wall features such as decorative parapet walls, feature walls (including rendered foam and cladding), and exposed brickwork.
  - c. Protruding feature elements around major openings;
  - d. Window awnings or window lintels;
  - e. Verandah or Portico features; and
  - f. Decorative treatment / moulding to parapet walls, lintels or window sills.
17. Where more than two dwellings are adjacent and constructed by the same purchaser/builder, diversity in the front façade between the dwellings is required; in colour, material, texture and Architectural features.
18. For lots where vehicle access is gained solely from the laneway or right-of-way, the ceiling height for rooms located on the front elevation shall be a minimum of 32 vertical brick courses (2.7m).

Design Elements

19. Where sheds and outbuildings do not match the construction materials and colours of the dwelling they are to be screened from public view.
20. For lots with an area of 260m<sup>2</sup> or less, storage areas with a minimum internal area of 4m<sup>2</sup> and with a minimum dimension of 1.5 metres are to be provided at the time of construction of the dwelling. Storage areas shall be constructed under the main roof of the residence or garage, and shall be accessible from either the exterior or within the garage.

Front Fences

21. Front fences visually permeable above 0.9m, to a maximum height of 1.2m above natural ground level.
22. For secondary street boundaries, fencing shall be visually permeable above 1.2m behind the primary street setback for a minimum length of 3m behind the truncation, with a habitable room addressing the street.

Uniform Fencing

23. Any Estate / Uniform fencing provided on private lots shall not be modified without the written approval from the City of Kwinana, and shall be maintained as visually permeable by landowners where applicable.

Landscaping

24. For all R40 Laneway Lots, the front setback area to Bertram Road is to comprise a mix of hard and soft landscaping, with a minimum of 25% of the total setback area to be provided as soft landscaping.

Street Trees

25. In accordance with the *City of Kwinana Local Planning Policy No. 2 - Streetscapes*, a minimum of one street tree per lot, and three street trees for corner lots are required. Street trees will be provided by the developer within the road verge, and maintained for a minimum of two years until established. Street trees are to be generally located as shown on this LDP, subject to a detailed Landscape design. Refer to approved landscape plans (available from the City) for detail. Street trees are not to be relocated or removed by landowners.

Fire Management

26. The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

Noise Management

27. All dwellings on lots with a frontage of 7.5m or less shall be constructed with the following minimum quiet house design requirements:
- a. Walls shall be double leaf cavity brickwork, such as two leaves of 90mm thick bricks with 50mm air gap. Any alternatives shall achieve a minimum Rw50 acoustic rating.
  - b. Windows shall be minimum 4mm laminated glazing in high quality residential grade frame to achieve a minimum Rw+Ctr23 acoustic rating.
  - c. Roof/ Ceiling - to be minimum 10mm thick plasterboard with R2.0 insulation between ceiling joists. Combined with roof, acoustic performance to be a minimum of Rw42.
  - d. Eaves are to be enclosed using a minimum 4mm thick compressed cement sheeting or equivalent.
  - e. Air conditioning units, or the like, must be selected on the basis of quiet operation and units shall be roof mounted on appropriate anti-vibration mounts, or be no more than 1.5m above ground level.
  - f. Any alternative construction methods shall be supported by a report undertaken by a suitable qualified acoustic consultant.

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Local Planning Scheme No.2 and the Lots 670 and 1338 Bertram Road Wellard Local Structure Plan.

Coordinator, Statutory Planning:

Date: 29 January 2020

Attachment D: Approved Childcare Centre

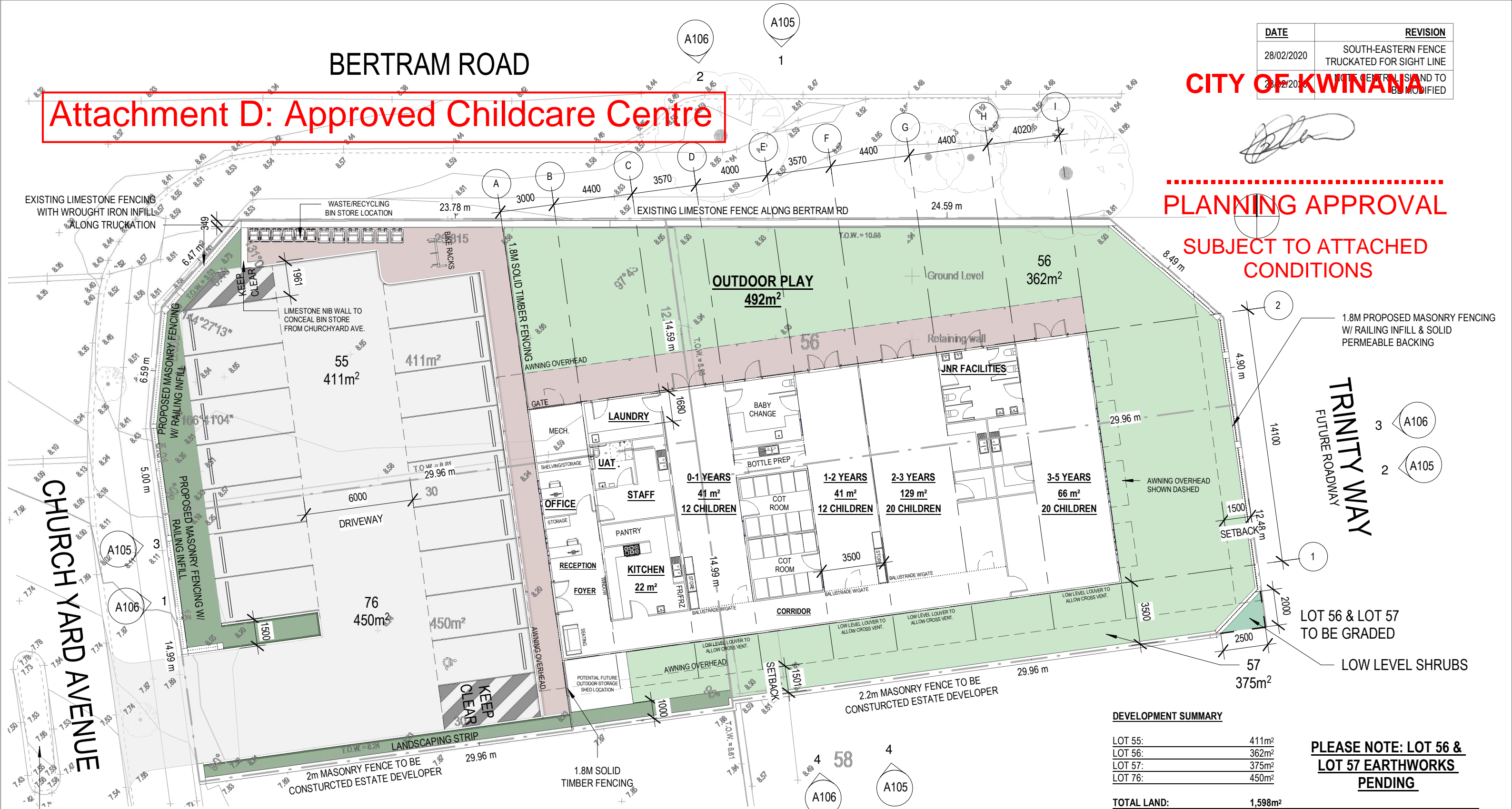
BERTRAM ROAD

CITY OF KWINANA

DATE	REVISION
28/02/2020	SOUTH-EASTERN FENCE TRUCKATED FOR SIGHT LINE
23/02/2020	LOT 56 CENTRAL ISLAND TO BE MODIFIED

*[Signature]*

PLANNING APPROVAL  
SUBJECT TO ATTACHED  
CONDITIONS



DEVELOPMENT SUMMARY

LOT 55:	411m²
LOT 56:	362m²
LOT 57:	375m²
LOT 76:	450m²

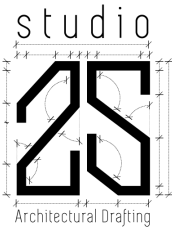
TOTAL LAND: 1,598m²

TOTAL BUILD FOOTPRINT:	442m²
TOTAL OUTDOOR PLAY:	482m²
TOTAL LANDSCAPING STRIP:	125m²
TOTAL CAR PARK AREA:	477m²
TOTAL PAVED AREA:	72m²

TOTAL 1,598m²

AGE GROUPS	REQ. AREA	PROV. AREA
0-1 YEARS (12)	39m²/84m²	43m²/ 492m² (COMBINED AREA)
1-2 YEARS (12)	39m²/84m²	43m²/492m² (COMBINED AREA)
2-3 YEARS (20)	65m²/140m²	69m²/492m² (COMBINED AREA)
3-5 YEARS (20)	65m²/140m²	66m²/492m² (COMBINED AREA)

PLEASE NOTE: LOT 56 &  
LOT 57 EARTHWORKS  
PENDING



STUDIO 25 | ARCHITECTURAL DRAFTING  
CAMBRIDGE STREET  
WEST LEEDERVILLE  
PERTH, WA 6007  
T. 0450 253 643

BERTRAM ROAD  
NORTH WELLARD  
WA 6170

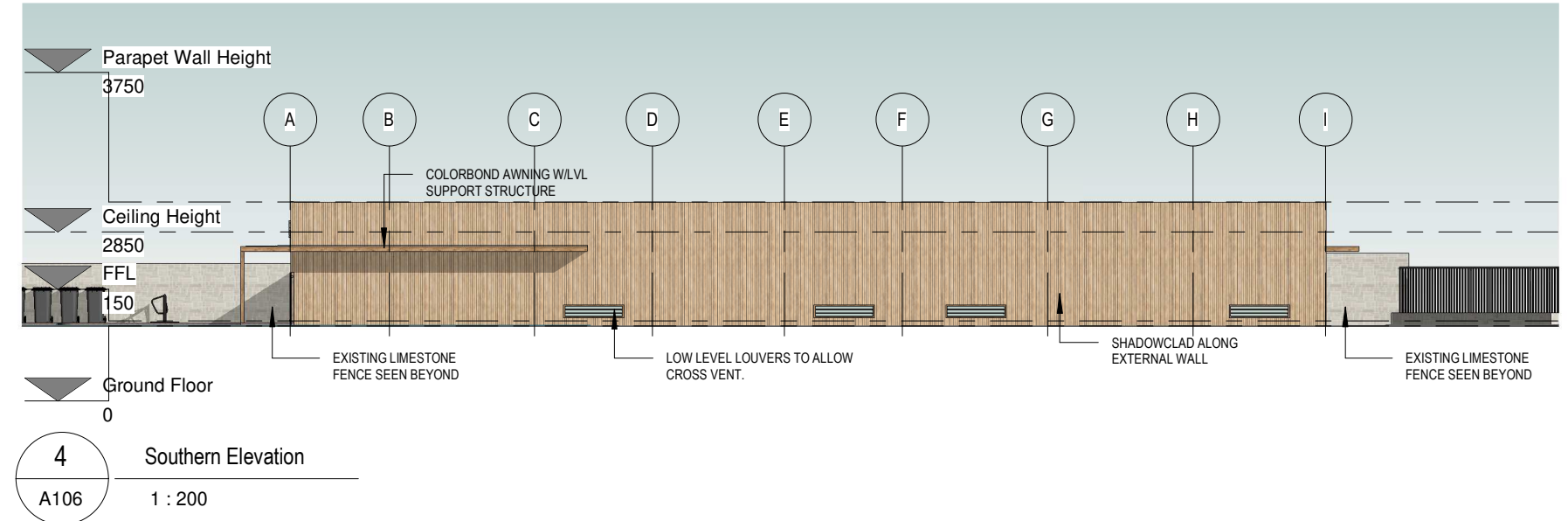
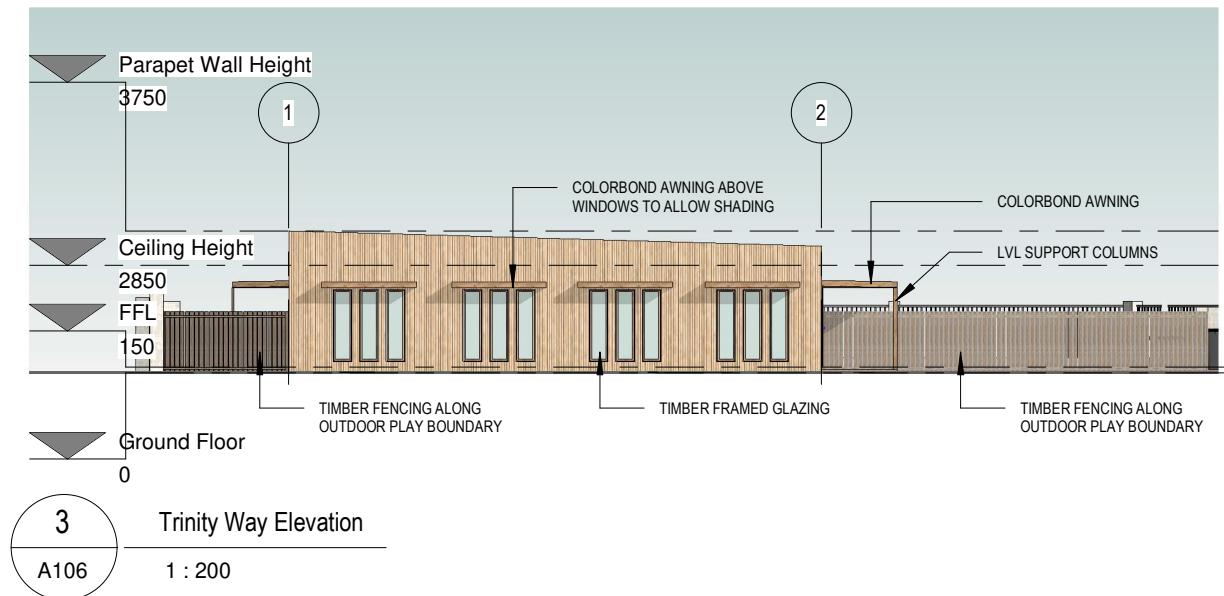
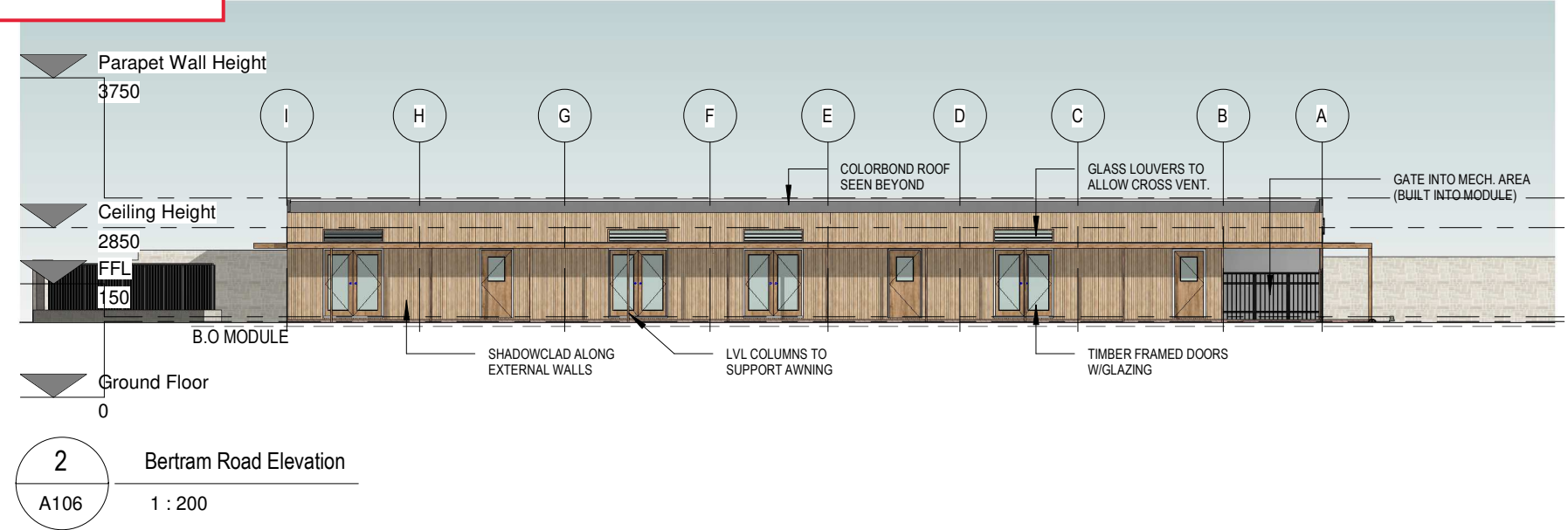
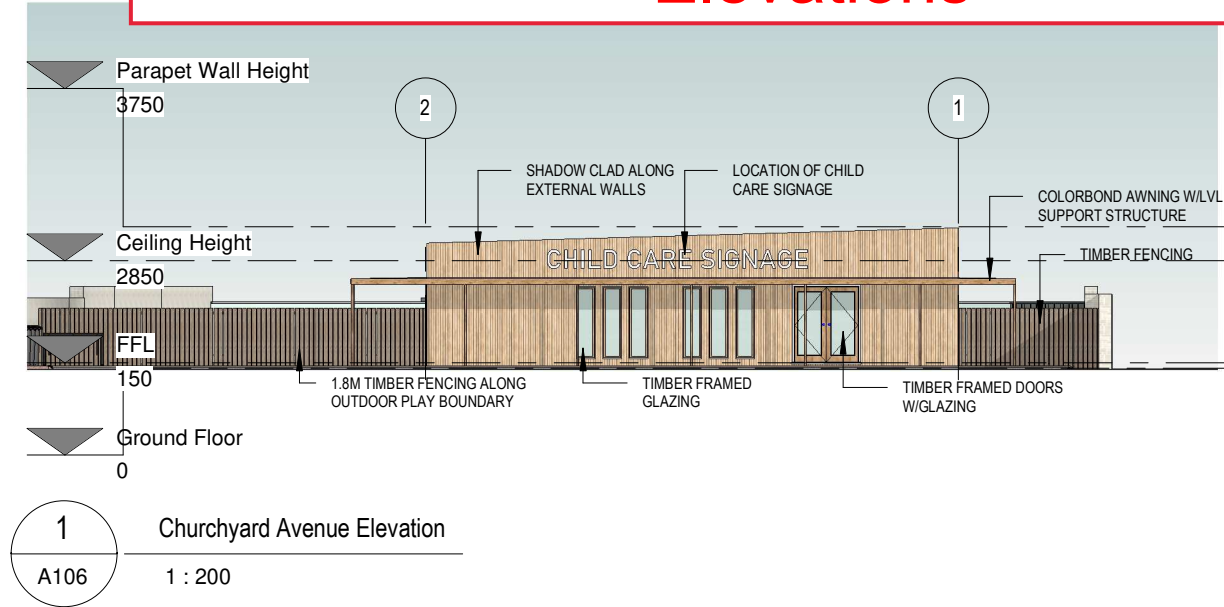
GROUND FLOOR

Project number	N/A
Date	28/02/2020
Drawn by	VD
Revision	B
Scale	1 : 200

A103



# Attachment E: Approved Childcare Centre Elevations



	STUDIO 25   ARCHITECTURAL DRAFTING  CAMBRIDGE STREET WEST LEEDERVILLE PERTH, WA 6007  T. 0450 253 643	NORTH WELLARD	BUILDING ELEVATIONS	Project number	N/A
				Date	28/02/2020
				Drawn by	VD
				Revision	A
				Scale	1 : 200
				A106	

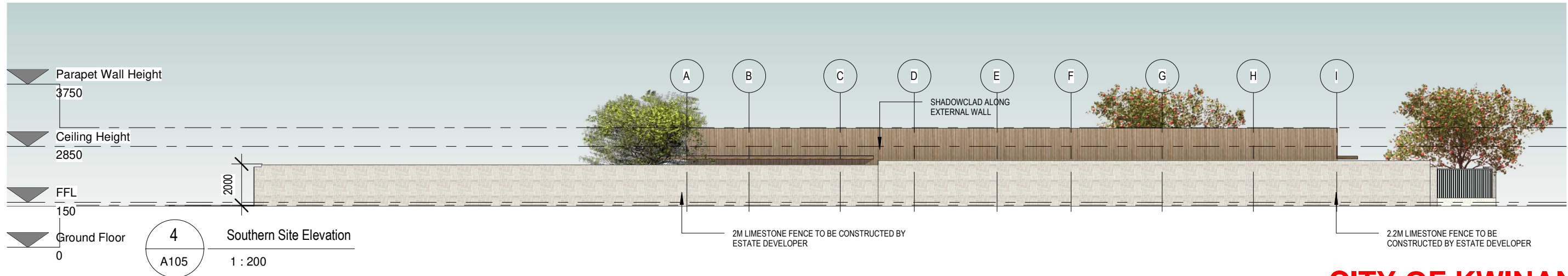
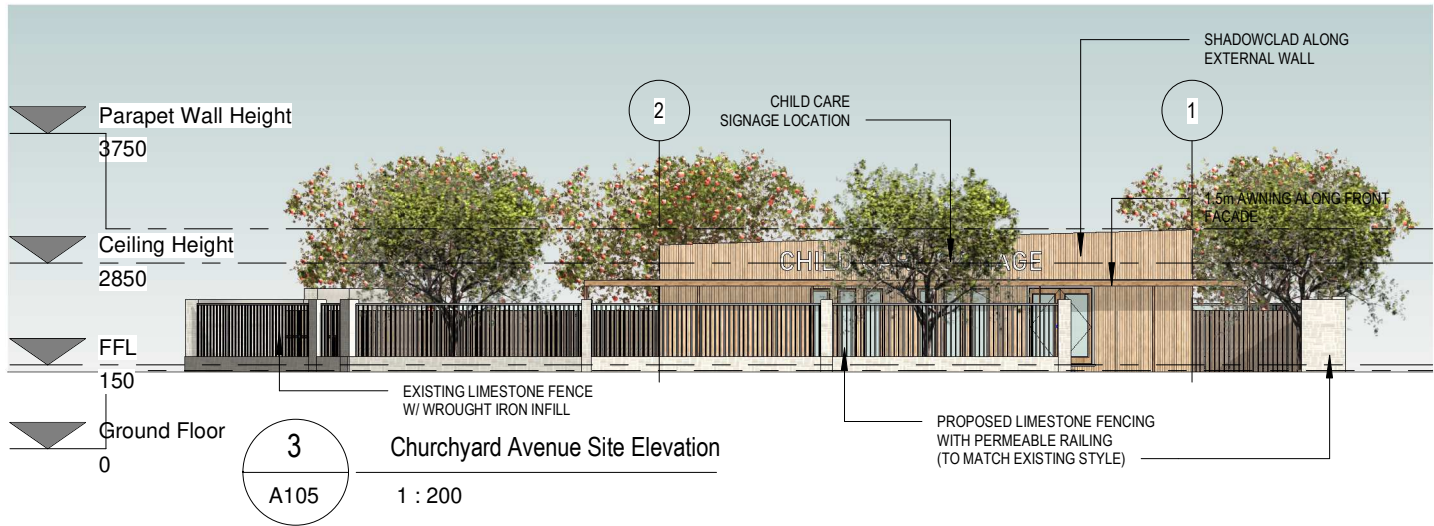
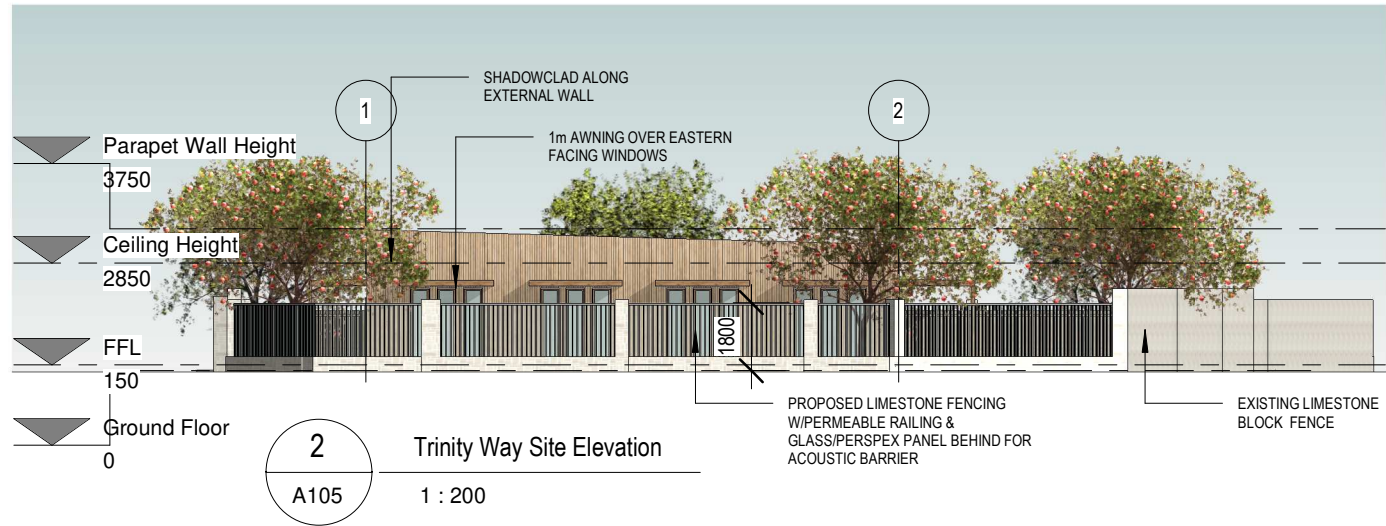
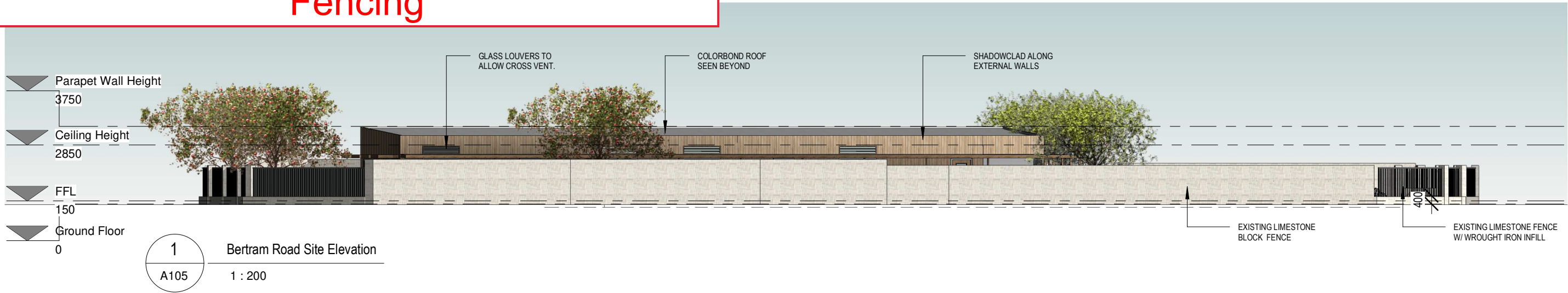
CITY OF KWINANA



PLANNING APPROVAL

SUBJECT TO ATTACHED CONDITIONS

# Attachment F: Approved Childcare Centre Fencing



	STUDIO 25   ARCHITECTURAL DRAFTING  CAMBRIDGE STREET WEST LEEDERVILLE PERTH, WA 6007  T. 0450 253 643	NORTH WELLARD	SITE ELEVATIONS	Project number	N/A
				Date	28/02/2020
				Drawn by	VD
				Revision	B
				Scale	1 : 200
A105					

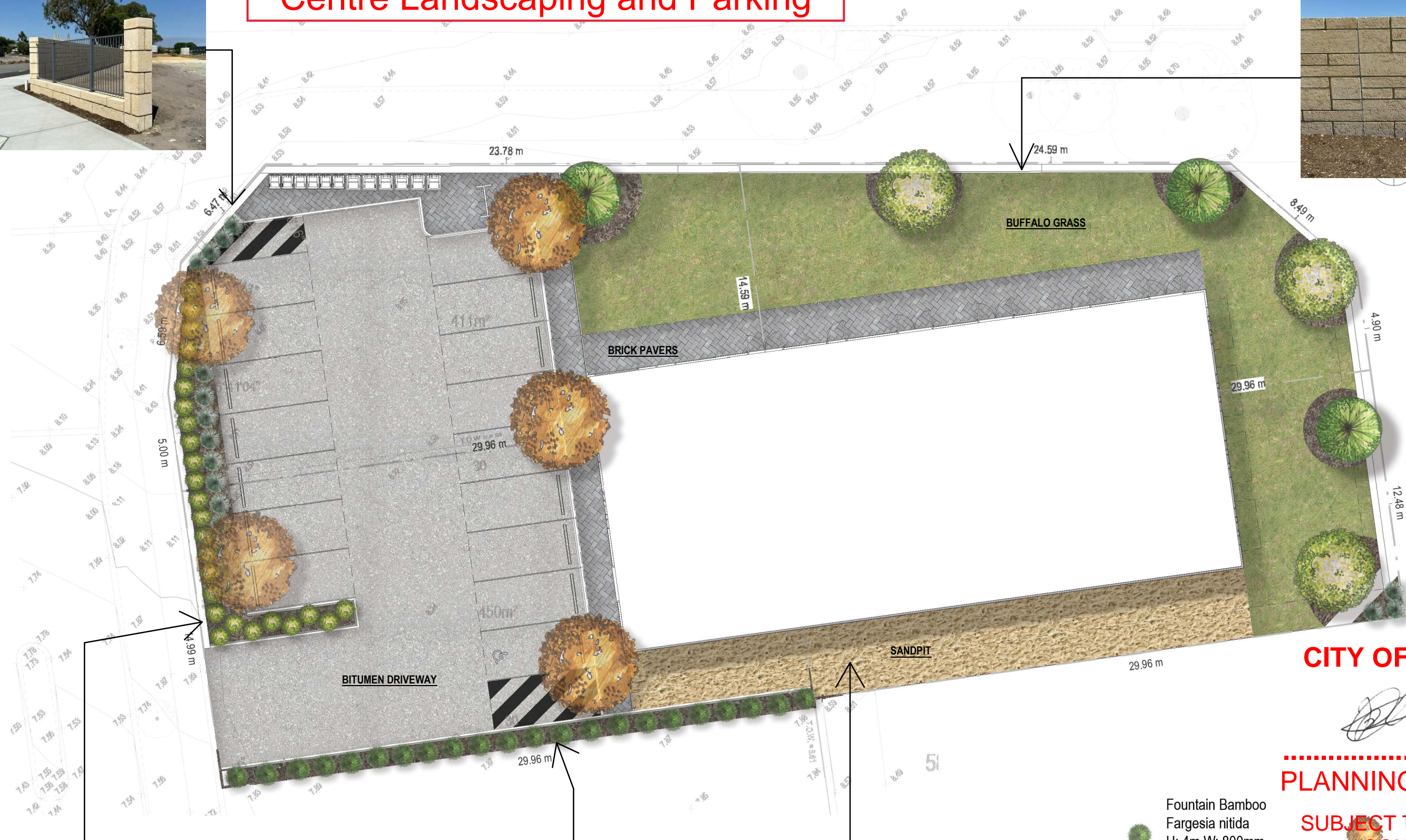
CITY OF KWINANA



PLANNING APPROVAL

SUBJECT TO ATTACHED  
CONDITIONS

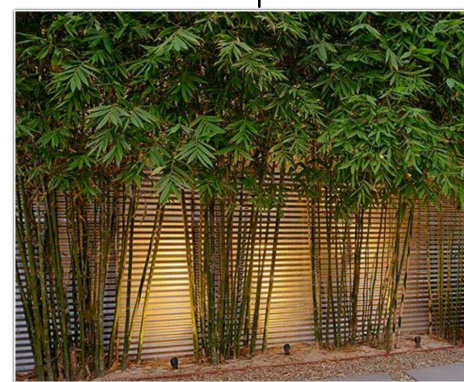
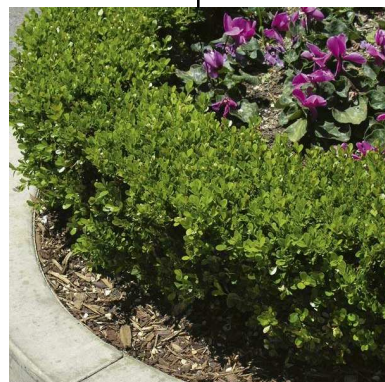




**CITY OF KWINANA**

## PLANNING APPROVAL

**SUBJECT TO ATTACHED CONDITIONS**



- |                                                                                                                                                                                 |                                                                                                                                                                                                       |                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  <p>Fountain Bamboo<br/><i>Fargesia nitida</i><br/>H: 4m W: 800mm<br/>Quantity: x22</p>    |  <p>Illawarra Flame Tree<br/><i>Brachychiton acerifolius</i><br/>H: more than 8m W: 2m - 5m<br/>Quantity: x5</p> |  <p>Dwarf Apple<br/><i>Malus domestica</i><br/>H: 3m W: 3m<br/>Quantity: x3</p>        |
|  <p>African Boxwood<br/><i>Myrsine africana</i><br/>H: 1.5m W: 750mm<br/>Quantity: x26</p> |  <p>Lavender Violet Lace<br/><i>Lavandula pedunculata</i><br/>H: 700m W: 700mm<br/>Quantity: x18</p>             |  <p>Ornamental Pears<br/><i>Pyrus calleryana</i><br/>H: 11m W: 3m<br/>Quantity: x3</p> |



## **17.5 Adoption of Local Development Plan – Service Commercial Lots – Lot 9002 (proposed Lots 219 and 220) Anketell Road, Anketell**

### **DECLARATION OF INTEREST:**

There were no declarations of interest declared.

### **SUMMARY:**

A draft Local Development Plan (LDP) for the service commercial lots at Lot 9002 Anketell Road, Anketell has been received for consideration under the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations) (refer Attachments A and B).

The draft LDP applies to proposed Lots 219 and 220 Anketell Road, Anketell (Attachment B). Subdivision approval was granted for Lot 9002 by the Western Australian Planning Commission (WAPC) on 18 April 2019 with a condition requiring the preparation of an LDP for the subject lots. The subdivision would create two new lots, Lots 219 and 220.

The draft LDP (refer Attachment C) sets out design requirements for the development of the lots indicated within the LDP boundaries. These requirements apply in addition to standard Local Planning Scheme No. 2 (LPS2) and other policy requirements and permit certain variations in order to achieve a desired built form outcome. Specifically, the draft LDP addresses the location of acoustic walls in order to provide noise attenuation for the residential (noise sensitive land uses) located to the south of the service commercial lots. In addition, the draft LDP addresses access and parking arrangements for these lots, including the provision of right-of-carriageway (easement in gross) connections to neighbouring service commercial lots as per the approved Service Commercial Concept Plan (refer Attachment D).

The draft LDP is considered against the Anketell North Local Structure Plan (LSP), the Service Commercial Concept Plan (SCCP) and the following local planning policies;

- Local Planning Policy No.1 - Landscape Feature and Tree Retention (LPP1)
- Local Planning Policy No. 7 - Uniform Fencing (LPP7)
- Local Planning Policy No. 8 - Designing Out Crime (LPP8)

The draft LDP is considered to meet the requirements set out in the above policies.

The draft LDP, in conjunction with the amended draft LDP for the residential lots (also an item on this Council Agenda), and the Development Assessment Panel (DAP) application for a Petrol Filling Station and Drive-In Takeaway Food Shop were presented at the Elected Members' Briefing (EMB) session held on 6 July 2020.

The draft LDP is considered to meet the requirements of the Anketell North LSP, the SCCP, LPS2 and the relevant policies and as such, in accordance with the Regulations, is recommended for approval.



**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

**OFFICER RECOMMENDATION:**

That Council approves the Local Development Plan for Lot 9002 (proposed Lots 219 and 220) Anketell Road, Anketell as per Attachment C, pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**DISCUSSION:**

Land Status

Local Planning Scheme No. 2:	Development
Metropolitan Region Scheme:	Urban
Anketell North Local Structure Plan:	Service Commercial

**Background**

The proposed Lots 219 and 220 (subject lots) adjoin Anketell Road to the north and are located either side of Albina Avenue, which is the main entrance into the Albero Estate. Residential lots are located to the south of the subject lots and are subject to a separate LDP. Anketell Road is classified as an 'Other Regional Road' under the Metropolitan Region Scheme (MRS) and is forecast to carry large volumes of traffic and freight. The subject lots are currently vacant and are located within the Anketell North LSP area, which guides development for the broader Anketell North urban cell. The LDP area forms part of a ribbon of Service Commercial zoned land located along the southern side of Anketell Road, identified on the SCCP adopted as part of the LSP to ensure an integrated service commercial outcome (refer to Attachment E).

A DAP application was received for a proposed Petrol Filling Station and Drive-In Takeaway Food Shop to be located on proposed Lot 220 Albina Avenue. This application is currently being reviewed and will be presented to Council prior to the Responsible Authority Report (RAR) being forwarded to the JDAP Meeting for determination. It is anticipated this application will be presented to Council in September, with a JDAP meeting to be scheduled shortly thereafter.

**Planning Assessment**

Proposal

The proposed draft LDP has been specifically required as a condition of the WAPC's subdivision approval for the subject land (WAPC Ref: 155343) (refer Attachment F for approved subdivision plan). The draft LDP sets out design requirements for the development of the lots indicated within the LDP boundaries and applies in addition to the provisions of LPS2.

The approved subdivision specifically required the preparation of an LDP for the subject lots addresses the following;

- Orientation of built form towards Anketell Road;
- Positioning of service commercial servicing areas to prevent adverse impacts on abutting residential development from noise and light emissions;
- Type of fencing;
- Road crossings;
- Access;

**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

- Built form to shield/block/ transport noise from Anketell Road;
- Location of acoustic and/or screening walls;
- Reciprocal rights of carriageway;
- Access and intersections including the alignment of right-of-carriageway (easement in gross) connections with the lot connections to neighbouring lots;
- Landscaping;
- Parking requirements;
- Interface with adjoining residential land use including location of service areas and access ways and;
- Application of principles of Council's Local Planning Policy No. 8: Designing Out Crime and Local Planning Policy No. 7: Uniform Fencing.

The approved subdivision also required the preparation of a Transport Noise Assessment prior to the preparation of the LDP due to the proximity of the lots to Anketell Road.

Part 6 of the Regulations outlines the process for considering LDPs. The City has assessed the draft LDP in accordance with the relevant provisions of the Regulations with consideration given to the LPS2, State and Local Planning Policy requirements as outlined below.

State Planning Policy 5.4 – Road and Rail Noise (SPP 5.4)

The purpose of SPP 5.4 is to minimise the adverse impact of road and rail noise on noise-sensitive land-use and/or development within the specified trigger distance of strategic freight and major traffic routes and other significant freight and traffic routes.

Anketell Road is classified as a strategic freight and/or major traffic route in SPP 5.4. Noise-sensitive land uses, such as dwellings, within the 300 metres of the transport corridor are required to be assessed against the policy. The subject lots abut Anketell Road and provide a limited buffer between the road and dwellings to the south, hence a Transport Noise Assessment was undertaken for this development as detailed below.

Transport Noise

An initial Transport Noise Assessment (TNA) was prepared by Herring Storer Acoustics (dated October 2018) and was endorsed by the City. This assessment outlined the need for the built form on the service commercial lots to act as a noise shield for residential lots to the south of the subject lots. The assessment predicted that the bulky service commercial built form combined with a 1.8 metre high acoustic wall between the two land uses and Quiet House design requirements for some dwellings, will meet the requirements of SPP 5.4.

This was in keeping with the Anketell North LSP which anticipated service commercial built form would act as a 'shield' for transport noise and protect residences to the south without the need for additional measures for noise mitigation.

The development on the service commercial lots has not yet commenced, however residential lots have been created and some dwellings are under construction in other locations within the Albergo Estate. The City is now currently considering a DAP application for a Petrol Filling Station and Drive-In Takeaway Food Shop on proposed Lot 220 where the built form does not adequately provide shielding from noise as anticipated under the approved LSP or initial TNA. This unfortunately means, that without the anticipated bulky built form, the dwellings to the south of the service commercial zone are at risk of significant noise impacts.

**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

Subsequently, the proponent provided a revised TNA report prepared by Herring Storer Acoustics and dated June 2020 to address the implications of the new development proposal. The resultant built form was determined to have comparable sound attenuation characteristics to a vacant site. To address this, the report suggests a 1.8m high acoustic wall and additional quiet house design requirements for the residential lots (i.e. an upgrade to Package B as detailed in SPP 5.4). The revised report was reviewed and supported by the City's Environment and Health Services Officers and is considered to be a suitable alternative to what was originally anticipated for the service commercial lots.

To ensure that the recommendations of the revised TNA and SPP 5.4 are met, the City has included a provision requiring the recommendations of the revised TNA to be complied with in the LDP provisions. This includes the construction of a 1.8m high acoustic fence between the service commercial lots and the residential lots. It is noted that there are two approved subdivisions which both include conditions relating to the requirement to implement the requirements of the noise assessment, which refers to the 1.8m high acoustic wall. Additionally, the location of the 1.8m high acoustic wall has been shown on the draft LDP. This means that regardless of what is acted on first, the developer will need to construct an acoustic wall to comply with either the LDP as part of the development application or to clear conditions of subdivision.

Further requirements to assess noise impacts on the nearest noise sensitive premises arising from future proposed development of the service commercial lots will occur at development application stage. As such, a provision of the draft LDP requires the submission of a noise impact assessment prepared by a suitably qualified acoustic consultant to determine the impacts of the proposed development on the nearest noise-sensitive premises to ensure compliance with the *Environmental Protection (Noise) Regulations*.

Given the noise measures of this LDP impact residential lots within the Albergo Estate (as it does not reflect the measures of the revised TNA), City Officers required that the proponent amend the existing LDP for those residential lots to address this. Consequently, an amended LDP for the residential lots has been lodged concurrently with this draft LDP for the subject lots and two Officer Reports on the LDP's are presented at the same Council meeting to ensure consistency and reassurance that the dwellings will have noise protection in some form.

**Vehicle Access**

The Anketell North LSP includes consideration about how the service commercial lots, located adjacent to Anketell Road will be developed. Anketell Road is identified as an 'Other Regional Road' under the Metropolitan Region Scheme (MRS) and access to this road is restricted. The service commercial lots adjacent to Anketell Road are not permitted to gain vehicle access directly from Anketell Road. In anticipation of this access restriction, the Anketell North LSP includes a Service Commercial Concept Plan (SCCP) for the service commercial lots, which identifies suitable vehicle access points and routes through the development and location of building envelopes for future development. A copy of this Concept Plan is shown in Attachment D.

### 17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002 (PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL

The SCCP requires that access should be via a reciprocal rights of carriageway (easement in gross) which will provide access connections between all the service commercial lots on the southern side of Anketell Road. It will enable coordinated vehicle access between all service commercial lots within the LSP area. The reciprocal right of carriageway (easement in gross) requirements have been included on the draft LDP, identifying its location and the requirement for this to be complied with at the development application stage.

#### Vehicle Access for the reciprocal right of carriageway

The proponent has provided concept movement drawings (refer Attachments H-J) for on-site traffic management, showing how passenger vehicles would manoeuvre into the reciprocal right of carriageway and parking areas. The concept drawings also address service vehicles.

The concept movement drawings have been reviewed by the City's Development Engineers and supported in principle. Consequently, provision 13 was included on the draft LDP which requires the design of the site access/egress to provide for acceptable vehicle manoeuvring supplemented with on-site traffic management to the satisfaction of the City. The concept movement drawings have been attached to the draft LDP as examples of acceptable on-site traffic management. It is noted that additional information may be required at the development application stage to suit the design of the proposed development.

Additional consideration has also been made in provision 13, that should the proposed access/egress not be able to be designed to the City's satisfaction, that alternate arrangements for access be required by the City, restricting movements to and from the reciprocal rights of carriageway from the adjoining roundabout. The wording "*Where the site access/egress design is not able to be achieved to the City's satisfaction, restrictions to directions of movement at the intersection may be imposed by the City*" has been included. This is to ensure the City maintains control over the unobstructed movement of traffic through the Albina Avenue roundabout should a satisfactory design for the reciprocal rights of carriageway not be able to be achieved.

#### Development Orientation

The draft LDP also includes provisions relating to the orientation of development, including the location of built form, landscaping, parking and accessways. The draft LDP requires development to address Albina Avenue and Anketell Road, with landmark elements required on the corners of the subject sites. Landscaping, parking and access areas for proposed Lot 220 are identified adjacent to Albina Avenue and Anketell Road. Due to vehicle access restrictions on proposed Lot 219, parking and access is proposed to be located at the rear of the lot. Landscaping is proposed to be located adjacent to Anketell Road to improve and soften the appearance of the development. As proposed Lot 219 is a smaller size than proposed Lot 220, less landscaping is required to be provided on this lot. LPS2 requires a minimum of 8% of the subject site be landscaped and the draft LDP reflects this requirement. The landmark locations for Lot 219 will result in a built form that has minimal setback from Albina Avenue. This is designed to promote interaction between the business and the street, with entry points to the service commercial buildings to be directly accessed from the adjoining pedestrian path, rather than setback from the street and potentially concealed behind vegetation.

**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

**Built Form**

The draft LDP requires development to address the surrounding road network. The draft LDP requires built form to orient towards key streets including Anketell Road. This includes:

- building articulation;
- well defined building entry points;
- variation in materials, colours or textures; and
- substantial elements of clear glazing.

Landmark elements are also required in the locations shown on the draft LDP plan. Built form should present as a gateway entrance into the Anketell North locality. Landmark elements can include:

- Distinctive roof forms;
- Additional facade height;
- Articulation of buildings; and
- A contrast in colours and materials.

The draft LDP also includes provisions that do not permit the use of blank walls facing the street. Any blank walls which face adjacent residential development are required to be treated to improve the appearance of the built form. Permissible treatments include the use of architectural features on these walls, painting or applying textures or patterns to the wall. Through its provisions and detailed diagram, the draft LDP also requires service areas of development to be located away from adjacent residential development to limit the impact of future commercial development activities on the surrounding dwellings.

**Local Planning Policy No.1 - Landscape Feature and Tree Retention (LPP1)**

The primary objective of LPP1 is for the retention of significant trees and landscape features within development areas. This policy requires all trees that are marked for retention (as per an approved Landscape Feature and Tree Retention Plan) be indicated on LDPs.

The LDP area was historically devoid of any significant vegetation and given the size of the lots and the anticipated development, the capacity to retain trees is limited. Further, it is acknowledged that significant trees cannot be established in close proximity to the Anketell Road and Albina Avenue intersections due to the need for clear sightlines for vehicles entering and exiting these roads. However, significant low lying landscaping can be established so as to enhance the gateway entrance into the Anketell North locality.

Notwithstanding this, vegetation on proposed Lot 220 was cleared as part of the subdivision development of the residential lots to the south, without the approval of the City. The illegal clearance of vegetation on proposed Lot 220 is being addressed outside of this LDP process in negotiation with the proponent. Other areas within the estate where more trees can be planted are to be identified.

**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

Proposed Lot 219 contains some vegetation and a Landscape Feature and Tree Retention Plan was submitted to the City for review and approval. Engineering drawings for proposed Lot 219 have been approved which show the location of two trees to be retained within this lot. The draft LDP shows the location of these two trees as required by LPP1.

**Local Planning Policy No. 7 - Uniform Fencing (LPP7)**

LPP7 specifies fencing standards where uniform fencing is required, including acoustic fences for noise mitigation. In this instance, an acoustic fence is required on the southern boundary of proposed Lot 220 where it adjoins residential properties. The location of the uniform acoustic fence has been shown on the draft LDP, and will be constructed prior to the issue of subdivision clearance or development approval. The draft LDP therefore meets the requirements of LPP7.

**Local Planning Policy No. 8 – Designing Out Crime (LPP8)**

LPP8 sets out design guidelines to be addressed during the design and assessment of LDPs. Designing out crime considerations for LDPs should take into account building orientation and surveillance. The LDP requires buildings to address surrounding roads to provide surveillance. The LDP also prohibits the use of blank walls facing the adjacent public roads. This draft LDP accords with LPP8.

**Bushfire**

The subject site is located within a bushfire prone area as per the Department of Fire and Emergency Services (DFES) mapping. The subdivision conditions also required the submission of a Bushfire Management Plan (BMP) for approval and implementation prior to clearance of the subdivision. The LDP application was accompanied by a BMP prepared by Smith Consulting (4 April 2019).

The BMP concluded that the subject sites have a Bushfire Attack Level (BAL) rating of BAL 29 and hence is suitable for development as per State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas. The BMP was reviewed by the City's Fire Consultants and was supported. The BMP is required to be implemented by the proponent. It should be noted that a BMP is required to accompany any future development applications to ensure the proposed development is consistent with SPP 3.7. In this regard, a provision has been included on the draft LDP requiring BAL assessment and certification prior to construction, in accordance with Australian Standard 3959.

**Conclusion**

The draft LDP will be a single point of reference that will provide clarity and certainty to builders, property owners and City Officers. The City has assessed the provisions and requirements of the draft LDP and is supportive on the basis that it is consistent with the Council's LPS2, relevant State and Local Planning Policies.

**LEGAL/POLICY IMPLICATIONS:**

For the purpose of Councillors considering a financial or impartiality interest only, the proponent is Elton Consulting and the landowner is Turnstone Nominees Pty Ltd.



**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

Legislation

*Planning and Development (Local Planning Schemes) Regulations 2015*

Schemes

Metropolitan Region Scheme  
City of Kwinana Local Planning Scheme No. 2  
Anketell North Local Structure Plan

State Government Policies

State Planning Policy No. 5.4 – Road and Rail Noise  
State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas

Local Planning Policies

Local Planning Policy No.1 - Landscape Feature and Tree Retention  
Local Planning Policy No. 7 - Uniform Fencing  
Local Planning Policy No. 8 – Designing Out Crime

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial or budget implications as a result of this application.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this application.

**ENVIRONMENTAL IMPLICATIONS:**

It can be argued that the clearing of vegetation on proposed Lot 220 without approval may impact negatively on the environment. It is however noted that this area was devoid of any significant vegetation and given the size of the lots and the development requirements on these lots, it may be impractical to retain much vegetation on the sites. Notwithstanding, two trees will be retained on proposed Lot 219.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City.	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

**COMMUNITY ENGAGEMENT:**

The lots within this LDP are still owned by the developer and are consistent with the approved LSP. In addition, the preparation of the LDP is a requirement of a subdivision condition. It was therefore not considered necessary to advertise the draft LDP.

**PUBLIC HEALTH IMPLICATIONS**

Given the location of the subject sites in close proximity to Anketell Road, there is potential for noise-sensitive land uses to be adversely affected by traffic noise. The Anketell North LSP anticipates non-sensitive commercial land uses on these lots. In the event that a noise-sensitive land use is proposed on the service commercial lots, a noise impact assessment will be required to demonstrate the proposal meets the requirements of SPP 5.4. The future development on the subject site also has the potential to negatively impact on the amenity of the residential lots to the south. A revised Noise Impact Assessment details how these impacts can be mitigated. In addition, the draft LDP provisions require development applications on proposed Lots 219 and 220 to be accompanied by a noise impact assessment to determine the noise impacts of the proposed development on the residential properties to the south. The implementation of the noise reports will provide confidence that noise from the development will be determined and adequately mitigated to compliant levels.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of Council's decision on the amended LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low



**17.5 ADOPTION OF LOCAL DEVELOPMENT PLAN – SERVICE COMMERCIAL LOTS – LOT 9002  
(PROPOSED LOTS 219 AND 220) ANKETELL ROAD, ANKETELL**

Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	<ul style="list-style-type: none"> <li>• Work instructions in place and checklists used when assessing the application.</li> <li>• Consideration of the application within the statutory timeframes.</li> <li>• Compliance of the proposal with Local Planning Scheme No. 2, Bushfire Guidelines, Anketell North Local Structure Plan and relevant City policies.</li> <li>• Liaising with the applicant throughout the application process.</li> </ul>
Rating (after treatment)	Low

**COUNCIL DECISION**

**233**

**MOVED CR S LEE**

**SECONDED CR D WOOD**

**That Council approves the Local Development Plan for Lot 9002 (proposed Lots 219 and 220) Anketell Road, Anketell as per Attachment C, pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

**CARRIED  
7/0**





Attachment B







- LEGEND**
- |  |                                                     |  |                                           |
|--|-----------------------------------------------------|--|-------------------------------------------|
|  | Site Boundary                                       |  | Uniform Acoustic Fence by Developer       |
|  | Parking (Indicative only)                           |  | No Vehicular Access                       |
|  | Reciprocal Right of Carriageway (Easement in Gross) |  | Site Access / Egress - Refer to Clause 13 |
|  | Primary Development Orientation                     |  | Landmark Locations                        |
|  | Landscaping                                         |  | Existing Trees to be Retained             |

Local Development Plan (LDP) Provisions

The provisions of the City of Kwinana Town Planning Scheme No. 2 are varied in the following manner:

- Service commercial development to prevent adverse impacts on abutting residential development from noise, odour and light emissions through appropriate built form design, orientation and adequate setback of development from residential use.
- Uniform fencing to provide for noise mitigation between service commercial and abutting residential development as shown on the LDP in accordance with the recommendations of the Transport Noise Assessment Report prepared by Herring Storer Acoustics and dated June 2020.
- Vehicular access to service commercial is to be provided via Reciprocal Right of Carriageway (Easement in Gross) as shown on this LDP.
- Reciprocal Right of Carriageway (Easement in Gross) is to be provided as shown on the LDP providing adequate vehicular and pedestrian connection with neighbouring lots.
- Noise Impact
  - Any application for development on the subject sites shall include a noise impact assessment prepared by a suitably qualified acoustic consultant to determine the impacts of the proposed development on the nearest sensitive premises to ensure compliance with the Environmental Protection (Noise) Regulations 1997.
  - Any application for development on the subject sites shall demonstrate compliance with the recommendations of the Transport Noise Assessment Report prepared by Herring Storer Acoustics and dated June 2020 to ensure compliance with the requirements of SPP 5.4 – Road and Rail Noise.
- A minimum 2m landscaping strip is to be provided generally at the location shown in the LDP. Additional landscaping may be required along other street frontages or in areas as determined by the City for streetscape amenity.

- Areas for parking shall generally be in accordance with the indicative location shown in the LDP.
- Service commercial built form shall not directly abut residential lots.
- Design of service commercial access to be adequate to accommodate 19m length vehicle sweep paths.
- Orientation of development shall address the streets as shown in this LDP through:
  - appropriate building articulation;
  - well defined building entry points;
  - variation in materials / colours / textures;
  - substantial clear glazing; and
  - the use of blank walls is not permitted.
- Built form at the landmark location(s) identified on the Local Development Plan shall present as a gateway into the area and built form shall be treated with additional emphasis such as building articulation, feature landscaping, distinctive roof forms, additional facade height and a contrast in colours and materials.
- Blank walls visible from adjacent residential lots shall be treated through the use of architectural features / textures / painting to provide variation and interest to the built form.
- The design of the site access / egress to provide for acceptable vehicle manoeuvring supplemented with on-site traffic management to the City's satisfaction. Examples of on-site traffic management are shown in the attached concept movement drawings, of which such designs shall not be limited to these drawings. Where the site access / egress design is not able to be achieved to the City's satisfaction, restrictions to directions of movement at the intersection may be imposed by the City.
- The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Lots 219 and 220 are subject to a Bushfire Management Plan and require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

Approval

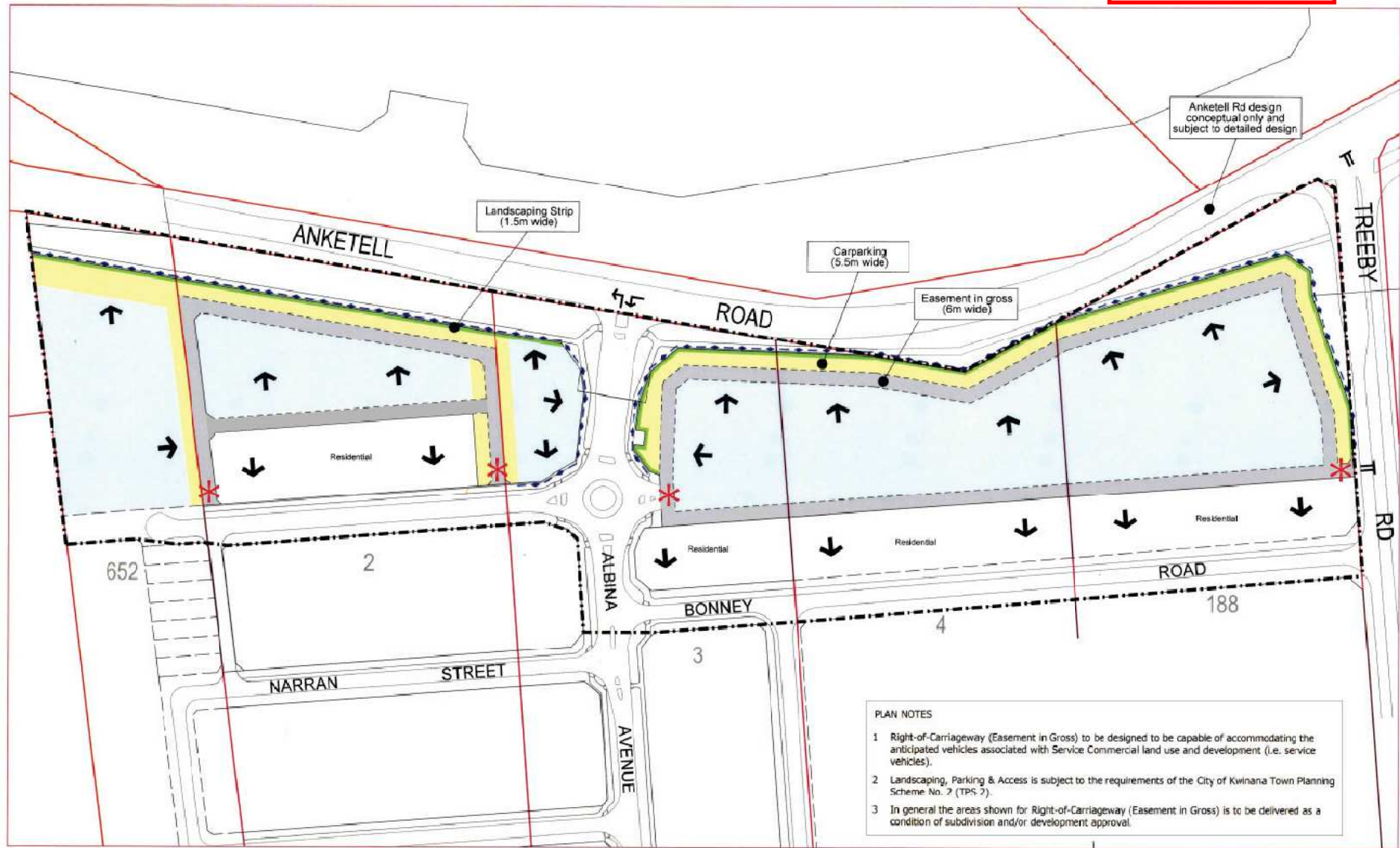
This Local Development Plan has been approved by the Council under the provisions of the City of Kwinana Town Planning Scheme No. 2.

Principal Planner:

Date:

Site Context





Plan No.: 620932-19  
Revision: REV.5  
Scale: 1:1500@A3

10 0 40 80

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Lot 10, 3, 188 & 652 Anketell Road, Anketell WA 6150 www.veris.com.au

LEGEND	
	Landscaping (indicative only)
	Service Commercial Building envelope (indicative only)
	Reciprocal Right of Way Easement (indicative only)
	Parking & Access (indicative only)
	Service Commercial Precinct Boundary
	Original lot boundary
	Full Movement
	Restricted Movement
	Primary orientation of development
	Design details for access points to be undertaken at development approval stage.
	No Vehicular Access

SERVICE COMMERCIAL CONCEPT PLAN  
LOTS 2, 3, 188 & 652 ANKETELL ROAD  
ANKETELL

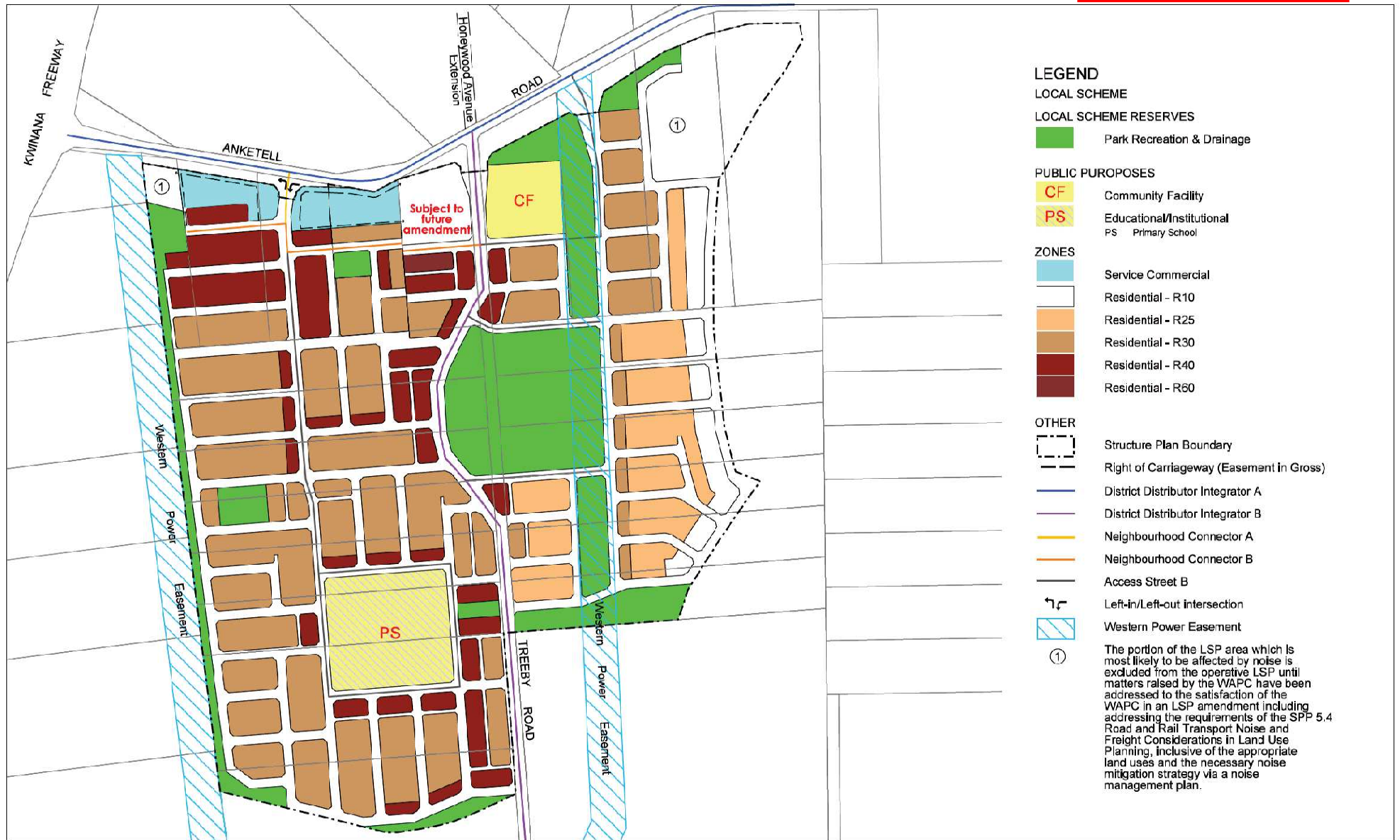
PLAN 4

veris

DATE DRAWN: 2/10/2018  
DRAWN BY: BM  
CHECKED BY: P

REV: 18007 add in Lot 2, 3 and 188  
V DUTUM AND  
R DUTUM (MAM) (B)





Source: VERIS, 190424 Anketell North Local Structure plan amd5 rev10.dwg

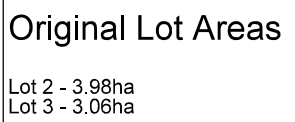
ANKETELL NORTH LOCAL STRUCTURE PLAN

0m 50m 100m

1: 4000@A3  
d: 29 May 2019  
p: 17/052/0073

Taylor Burnett Town Planning and Design  
Level 7, 140 St Georges Terrace, Perth WA 6000  
p: (08) 9226 4251 f: (08) 9322 7819  
e: admin@tbbplanning.com.au

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DEPARTMENT OF PLANNING, LANDS AND HERITAGE	
DATE 07-Mar-2019	FILE 155343

A horizontal number line with tick marks at 0, 15, 30, and 45. The segment between 15 and 30 is shaded black.



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All dimensions and areas are subject to survey

**LEGEND**

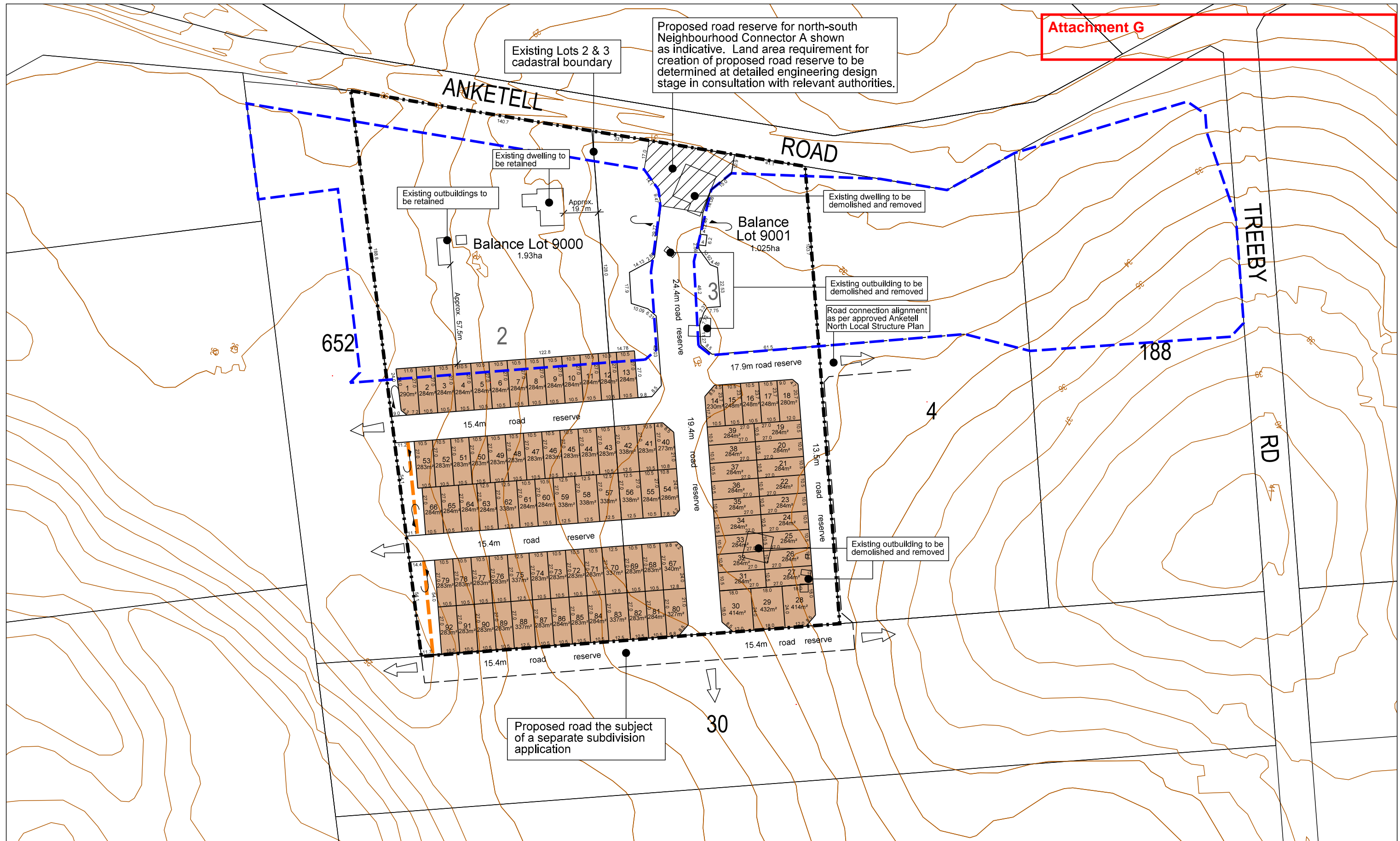
- 135 — Contours
- ■ ■ ■ Subject Site
- — — LSP Investigation Area No.1
- Proposed Lots

DATE DRAWN: 3/8/2018  
DRAWN BY: TVW/RM  
CHECKED BY: JP

FILE: 180803 Anketell Road Lot 1-ver3.dgn  
V DATUM: AHG  
H DATUM: PCG94

**veris**





Plan No.: 20932-3  
 Revision: REV.8  
 Scale: 1:2000@A3



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Suite 4 First Floor 40 Hasler Road Osborne Park WA 6017 www.whehlans.com.au

LEGEND	
135	Contours
---	Subject Site
■	Proposed lots the subject of this application
←	Potential future road connections
—	Potential temporary access for vehicles and waste services
---	LSP Investigation Area No.1 (Area subject to noise assessment)

## SUBDIVISION PLAN LOTS 2 & 3 ANKETELL ROAD ANKETELL

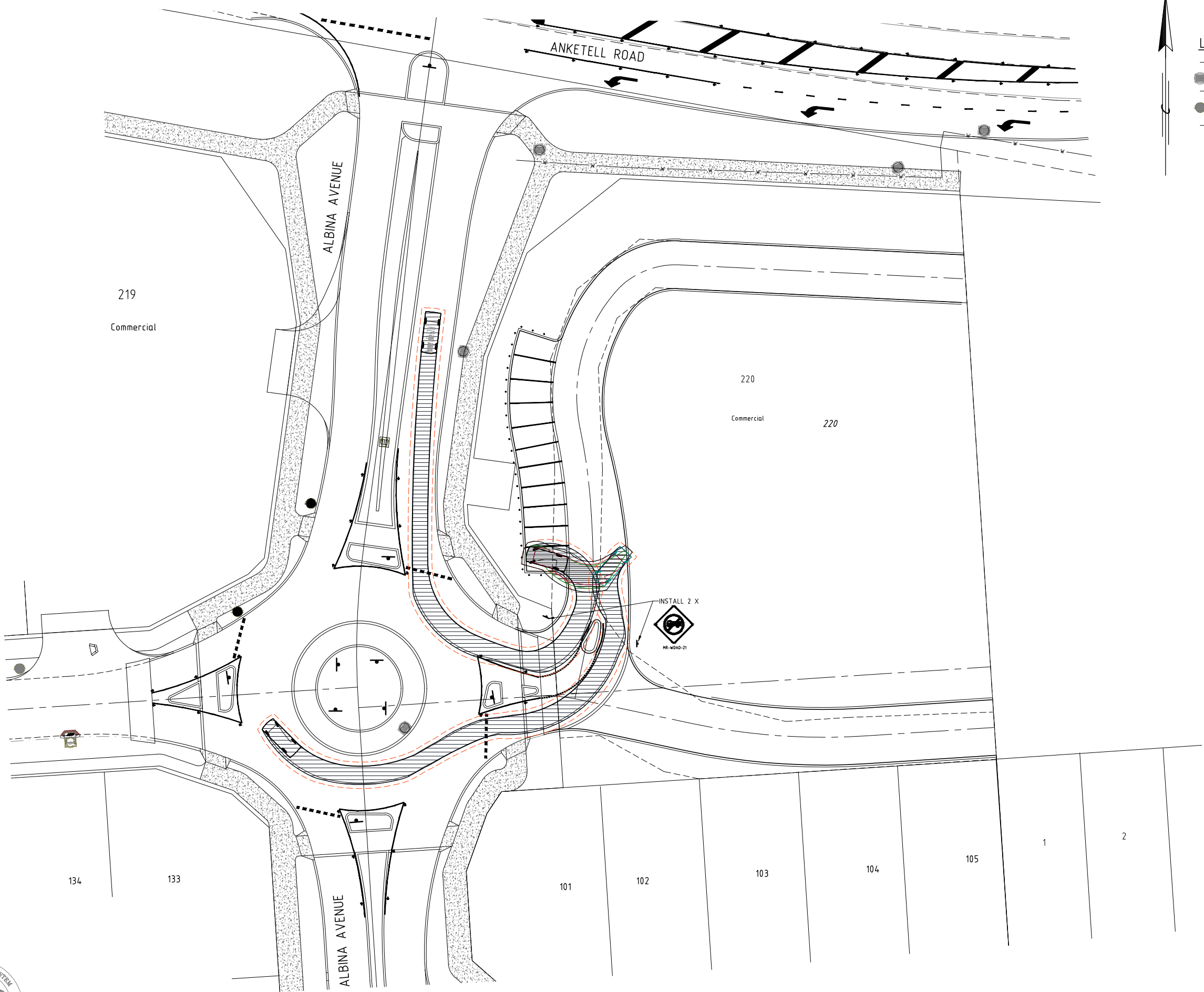
DATE DRAWN: 12/07/2016  
 DRAWN BY: CdeL  
 CHECKED BY: JP  
 FILE: 160308 subdivision Lots 2,3 Ankettel.dgn  
 V DATUM: AHD  
 H DATUM: MGA94 (50)



Attachment H

LEGEND

- 33.8 --- FINISHED SURFACE LEVEL CONTOUR (0.05m INTERVAL)
- S --- PROPOSED SEWER PIT & PIPE
- CHAINAGE MARK AND TANGENT POINT
- D --- PROPOSED DRAINAGE PIPE MANHOLE & SIDE ENTRY PIT
- W --- PROPOSED WATER LINE
- ROAD SIGN AS PER COUNCIL STANDARDS AND SHOWN IN SPECIFICATIONS
- HAZARD BOARD (D4-5)



1:250  
(A1)



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No.	DATE	BY	REVISION
A	14/5/20	JEG	INITIAL ISSUE

SRA  
SRA

CLIENT:

TERRANOVIS PTY LTD



DEVELOPMENT  
ENGINEERING  
CONSULTANTS

SUITE 3, 123A COLIN ST,  
WEST PERTH, 6005  
WESTERN AUSTRALIA  
Ph: (08) 9481 1900  
Fax: (08) 9481 1700

PROJECT:

LOTS 2 & 3 ANKETELL ROAD  
ANKETELL-STAGE 1A

W.A.P.C. No. - 153400 & 153398

DRAWING:

LOT 220  
5.2M CAR  
LAYOUT PLAN

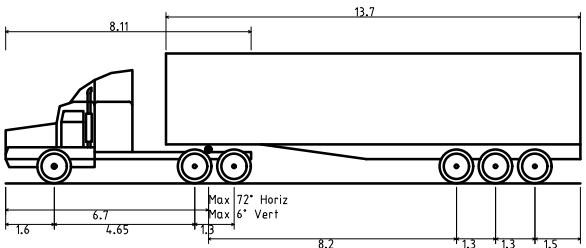
CAD DRAWING DO NOT MANUALLY ALTER

SCALE	DRAWN	CHECK	REV No.
1:250	JEG	SRA	B
DATE	DESIGNED	APPROVED	
14/5/20	JEG	SRA	
PROJECT NUMBER	DRAWING NUMBER		
ANKTER11	K32		

S:\TER\ANKTER11\Drawings\ANKTER11 K32.dwg 14/05/2025

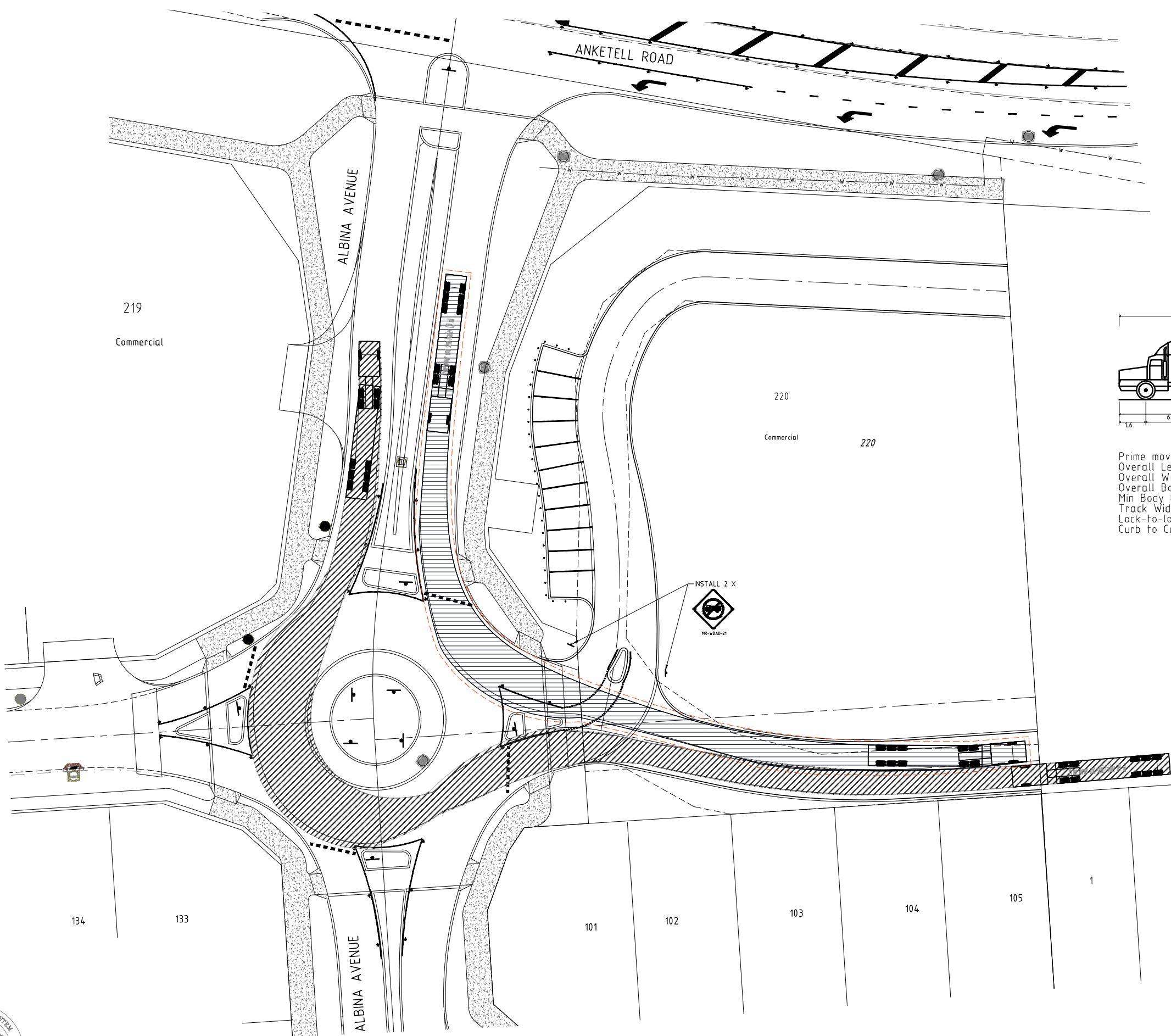
LEGEND

- 33.8 --- FINISHED SURFACE LEVEL CONTOUR (0.05m INTERVAL)
- S --- PROPOSED SEWER PIT & PIPE
- CHAINAGE MARK AND TANGENT POINT
- D --- PROPOSED DRAINAGE PIPE MANHOLE & SIDE ENTRY PIT
- W --- PROPOSED WATER LINE
- ROAD SIGN AS PER COUNCIL STANDARDS AND SHOWN IN SPECIFICATIONS
- HAZARD BOARD (D4-5)

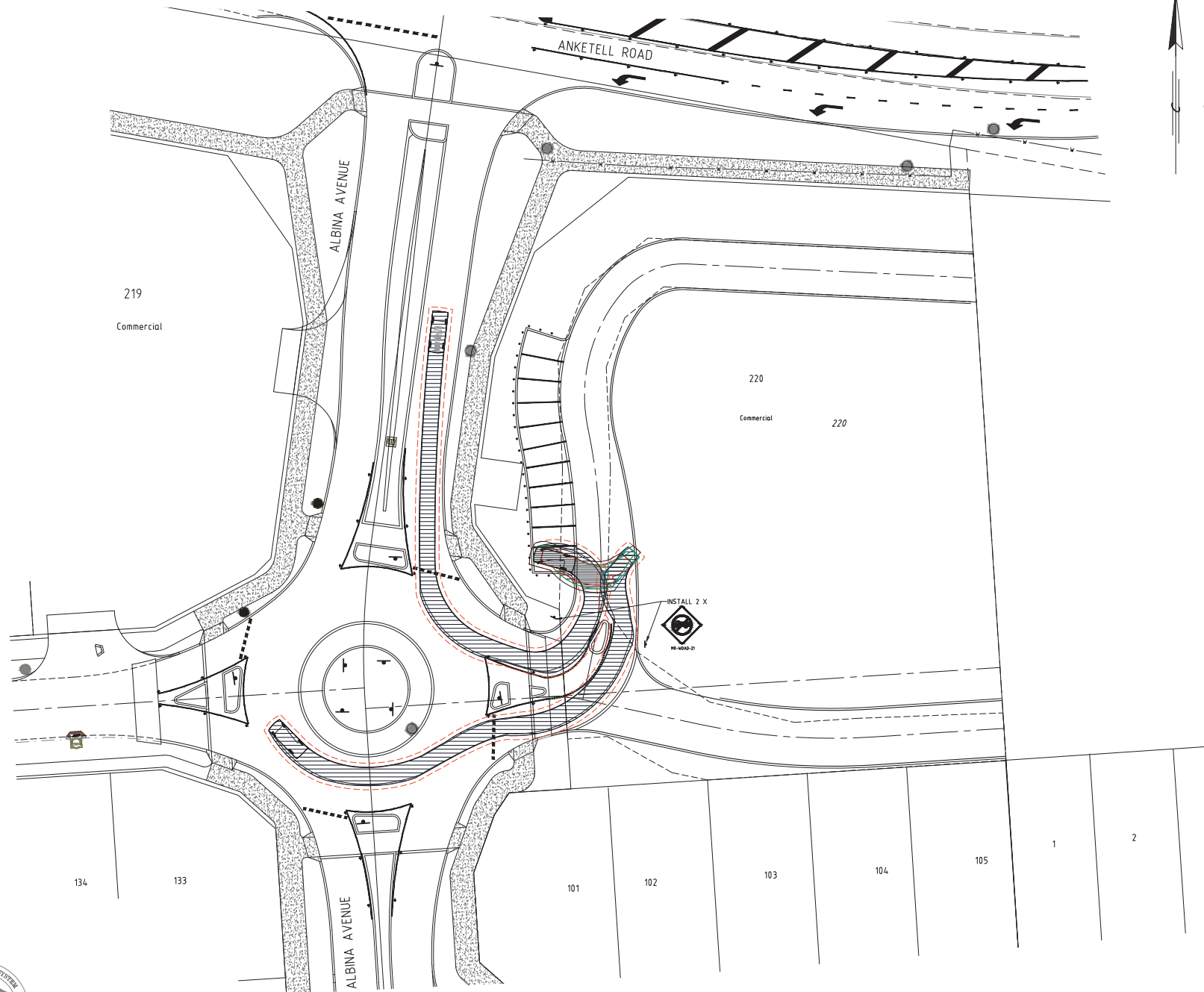
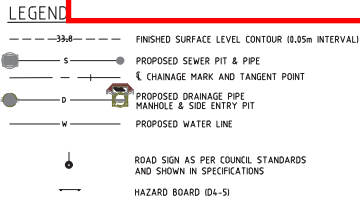


Prime mover and semi-trailer (19 m)	
Overall Length	19.000m
Overall Width	2.500m
Overall Body Height	4.300m
Min Body Ground Clearance	0.540m
Track Width	2.500m
Lock-to-lock time	6.00s
Curb to curb Turning Radius	12.500m

19m TRUCK PROFILE



## Attachment J



Copyright This document shall remain the property of Development Engineering Consultants Pty. Ltd. The document may only be used for the purposes for which it was commissioned & is accordance with the Terms of engagement for the commission. Unauthorised use of this document in any way is prohibited. No. DATE BY INITIALS REVISION	CLIENT:		 DEVELOPMENT ENGINEERING CONSULTANTS	SUITE 3, 123A COLIN ST. WEST PERTH, 6005 WESTERN AUSTRALIA Ph: (08) 9481 1900 Fax: (08) 9481 1700	PROJECT: <b>LOTS 2 &amp; 3 ANKETELL ROAD</b> <b>ANKETELL-STAGE 1A</b>  W.A.P.C. No. - 153400 & 153398	DRAWING: <b>LOT 220</b> <b>5.2M CAR</b> <b>LAYOUT PLAN</b> CAP DRAWING DO NOT MANUALLY ALTER	SCALE 1:250 DATE 14/5/20 DESIGNED JEG APPROVED SRA DRAWING NUMBER <b>ANKTER11 K32</b> <small>S:\ENTER\ANKTER11\Drawings\ANKTER11_K32.dwg 15/05/2020</small>	REV No. <b>B</b>
	TERRANOVIS PTY LTD							
	SRA SRA							
	14/5/20 JEG 14/5/20 JEG							

## 17.6 Adoption of Amended Local Development Plan – Albero Estate – Lots 2 and 3 Anketell Road, Anketell

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

An application has been received to amend the Local Development Plan (LDP) for Lots 2 and 3 Anketell Road, Anketell (the Albero Estate) under the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations) (refer Attachments A and B). The LDP for the Albero Estate was approved by Council on 23 August 2017 with the latest version adopted in 25 September 2019 (refer Attachment C).

The reason for amending the current LDP is to address noise impacts associated with a proposed Petrol Filling Station and Drive In Takeaway Food Shop (Service Station) on Lot 9002 Anketell Road which is located immediately to the north of this LDP area on a portion of service commercial land abutting Anketell Road. The application for a Service Station has also necessitated the preparation of an LDP over Lot 9002 (which is also an item on this Council Meeting agenda).

This draft amended LDP, in conjunction with the draft LDP for Lot 9002 (proposed lots 219 and 220) – the service commercial lots and the DAP application for the Service Station were presented at the Elected Members' Briefing (EMB) session held on 6 July 2020.

The proposed amendment only relates to the inclusion of additional lots that are now subject to the 'Quiet House Design Package B' noise construction of State Planning Policy 5.4 (SPP5.4) Road and Rail Noise. The requirements now apply following the submission of a revised Transport Noise Assessment (TNA) report prepared by Herring Storer Acoustics (June 2020), to deal with the Service Station on Lot 9002.

The current LDP and the resultant noise provisions were as per the recommendations of the original TNA prepared by Herring Storer Acoustics in 2018 which modelled the impacts of traffic noise and the influence of a combination of the built form of service commercial lots and an acoustic wall. This modelling has now been revised as the new built form (Petrol Filling Station) on the service commercial lots is proposed to be substantially different to that anticipated in the original report. Specifically, while the original assessment modelled a large building on the site that would shield noise, a Petrol Filling Station with an open canopy provides a reduced building form to ameliorate noise.

The revised TNA considers the worst case scenario modelled around no built form on the service commercial lots to the north of the residential lots. To respond to this, a combination of a 1.8m high acoustic fence between the service commercial lots and the abutting residential lots to the south and 'Quiet House Design Package B' construction requirements for the residential lots on Albero Estate are recommended in order to comply with the requirements of SPP 5.4. This report was reviewed and supported by the City's Environment and Health Services.

No other amendments are proposed for the existing LDP for the Albero Estate of which the latest version was relatively recently adopted by Council in September 2019. As such, apart from these changes, City Officers are satisfied that all other requirements of Council's Local Planning Scheme No 2 (LPS2), State and Local Planning policies are adequately addressed.



**17.6 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL**

The draft amended LDP is considered to meet the requirements in the Anketell North LSP, Local Planning Scheme No. 2 (LPS2) and the relevant policies and as such, in accordance with the Regulations, is recommended for approval.

**OFFICER RECOMMENDATION:**

That Council approves the amended Local Development Plan for Lots 2 and 3 Anketell Road, Anketell (the Albero Estate) as per Attachment B, pursuant to Clause 52(1) (a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**DISCUSSION:**Land Status

Local Planning Scheme No. 2:	Development
Metropolitan Region Scheme:	Urban
Anketell North Local Structure Plan:	Residential R30 and R40

Background

The majority of the lots within this LDP were created as part of subdivision approval (WAPC Ref 153398) (refer Attachment D). Lots 101-105, 133-135 and 160 were approved under subdivision (WAPC Ref: 155343) (refer Attachment E).

A condition of subdivision approval required the preparation of LDPs for the subject lots, the first LDP for the estate was approved by Council on 23 August 2017. A first amendment to this LDP was approved by Council on 25 September 2019 (refer Attachment C). This first amendment was to update and reflect changes resulting from the density changes to the Anketell North LSP and minor modifications to front setback provisions. The LDP was also amended to include additional residential lots (Lots 101-105, 133-135 and 160), approved under a separate subdivision application (refer Attachment E).

The LDP area is in close proximity to Anketell Road which is classified as an 'Other Regional Road' under the Metropolitan Region Scheme (MRS). Anketell Road is forecasted to carry large volumes of traffic and freight. Transport noise from Anketell Road has the potential to affect the amenity of the residential noise-sensitive land uses within the LDP area. It is therefore important that potential noise impacts are adequately addressed and mitigated to ensure the amenity of the residents is protected whilst protecting the function of this road. A condition of subdivision required the preparation, approval and implementation of a Transport Noise Assessment (TNA) demonstrating compliance with SPP 5.4.

To satisfy the original subdivision condition approval, a TNA prepared by Herring Storer Acoustics (October 2018) was endorsed by the City. This assessment outlined the need for the built form on the service commercial lots along Anketell Road to act as a noise shield for the residential lots to the south of the subject lots (the Albero Estate). The Anketell North LSP similarly anticipated that the 'bulk' of the service commercial built form that would act as a 'shield' for transport noise.

## 17.6 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL

The 2018 TNA report predicted that the built form and a combination of a 1.8 metre high acoustic wall along the boundaries of the residential and service commercial lots meets the requirements of SPP 5.4, subject to the application of 'Quiet House Package A' design and notifications on titles of the identified lots. These findings are shown on the current LDP for Albero Estate (refer Attachment C).

The Service Station proposed for Lot 9002 does not adequately provide the building 'bulk' shielding for noise anticipated under the approved LSP.

To address this change, the proponent provided a revised TNA report prepared by Herring Storer Acoustics. The revised TNA considers the worst case scenario modelled around no built form on the service commercial lots to the north of the residential lots. To respond to this, a combination of a 1.8m high acoustic fence between the service commercial lots and the abutting residential lots to the south, and, the application of 'Quiet House Design Package B' construction requirements for nine residential lots on Albero Estate are recommended. This would result in compliance with the requirements of SPP 5.4 and has been reviewed and supported by the City's Environment and Health Services.

It should be noted that while a number of residential lots have been created, and some dwellings are built and occupied in the Albero Estate, the lots affected by the 'Quiet House Package B' remain in the ownership of the estate and have not yet been created.

These changes are also reflected in the draft new LDP for Lot 9002 (also an item on this Council agenda) which was lodged concurrently with the draft amended LDP. The two reports are being presented at the same Council meeting to ensure consistency and reassurance that the dwellings will have adequate noise protection.

### **Planning Assessment**

#### **Proposal**

The proponents are seeking an amendment to the current LDP for the Albero Estate to include 'Quiet House Design Package B' noise attenuation measures for Lots 101-105, 133-135 and 160 as per the requirements of SPP 5.4.

#### **State Planning Policy 5.4 – Road and Rail Noise**

The purpose of SPP 5.4 is to minimise the adverse impact of road and rail noise on noise-sensitive land-use and/ or development within the specified trigger distance of strategic freight and major traffic routes and other significant freight and traffic routes. Anketell Road is classified as a strategic freight and/or major traffic route in SPP 5.4. Noise-sensitive land uses within 300 metres of the transport corridor are required to be assessed against the policy.

The LDP area, which is for residential development, is within 300 metres of Anketell Road, hence a TNA was undertaken for this development as detailed below.

#### **Transport Noise**

As detailed above, the previous noise modelling was undertaken on the assumption that built form on the service commercial lots would provide a noise buffer for the residential lots.



#### 17.6 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL

Development on Lot 9002 and adjoining service commercial lots has not been approved nor commenced, and it is likely that the adjoining residential lots to the south may be developed prior to any significant expansion of built form on the service commercial lots.

There is however, a DAP application currently under assessment for the service station on Lot 9002 (proposed Lot 220) and it is appropriate that the proponents have considered an alternative assessment to include noise amelioration for the residential lots prior to the completion of the commercial development. This will enable subdivision clearance for the residential lots to be issued and titles created ahead of development on the service commercial lots.

The revised 2020 TNA accounts for the proposed variations to the built form of the service commercial lots, based on the use of Lot 9002 (proposed Lot 220) for a Service Station.

This revised TNA identified an additional number of residential lots needing a greater level of protection from traffic noise impacts by the implementation of Quiet House Design Packages, design guidelines, and memorandums on titles. The key difference is that the adopted LDP identifies 5 lots which were to apply the Quiet House Design Package A and the revised LDP identifies 9 lots to apply the Quiet House Package B design in the construction of identified residential lots.

The revised TNA recommends the following to enable the residential development to the south to meet the requirements of SPP 5.4;

- The noise screening effect of a 1.8 metre high structure along the boundaries between the service commercial and residential lots;
- The use of; and Quiet House Package B design in the construction of identified residential lots; and,
- The issuing of memorandums on identified lots subject to potential road traffic noise advising potential purchasers that traffic noise may arise.

The major design changes to upgrade from Package A to B involve the use of thicker glass in windows, being an upgrade from 6 millimetre (mm) to 10mm thick monolithic or laminated glazing. Rear opening doors off living areas would require acoustic seals for sliding doors or 40mm solid core doors versus 35mm solid core doors required for Package A construction requirements.

Notifications will be placed on the titles of these lots to ensure prospective purchasers are aware of the noise requirements. This will be done as part of the subdivision clearance process for Lots 101-105, 133-135 and 160, noting approved subdivision (S155343) includes the necessary conditions of approval to ensure this occurs.

The inclusion of these measures as an amendment to the LDP will enable residential development to meet the requirements of SPP 5.4 without relying on built form on the adjoining service commercial lot to provide a noise buffer.

#### Conclusion

The draft amended LDP will be a single point of reference that will provide clarity and certainty to builders, property owners and City Officers. The identification of lots requiring additional noise provisions will ensure the adverse impact of road noise on the residential properties will be minimised.

**17.6 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL**

**LEGAL/POLICY IMPLICATIONS:**

For the purpose of Councillors considering a financial or impartiality interest only, the proponent is Elton Consulting and the landowner is Turnstone Nominees Pty Ltd.

Legislation

*Planning and Development (Local Planning Scheme) Regulations 2015*

Schemes

Metropolitan Region Scheme;  
City of Kwinana Local Planning Scheme No. 2; and  
Anketell North Local Structure Plan

State Government Policies

State Planning Policy No. 5.4 – Road and Rail Noise;  
State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas; and  
State Planning Policy No. 7.3 – Residential Design Codes of Western Australia

Local Planning Policies

Local Planning Policy No.1 - Landscape Feature and Tree Retention;  
Local Planning Policy No. 7 - Uniform Fencing; and  
Local Planning Policy No. 8 – Designing Out Crime

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial or budget implications as a result of this application.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this application.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications as a result of this application.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

## 17.6 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL

### COMMUNITY ENGAGEMENT:

The draft amended LDP is seeking to include 'Quiet House Design Package B' noise attenuation measures for Lots 101-105, 133-135 and 160. It is noted that currently, Lots 101, 102, 133-135 are subject to 'Package A' noise construction standards which are now being upgraded to 'Package B' construction standards under the draft amended LDP. All the affected lots have not yet been created and are currently in the ownership of the developer. All the other provisions on the current LDP remain unchanged. Given the 'Package B' noise provisions only affect lots that are still in the ownership of the developer, it was not considered necessary to advertise this draft amended LDP.

### PUBLIC HEALTH IMPLICATIONS:

There is potential for the residential lots to be adversely affected by traffic noise from Anketell Road due to their proximity to this 'Other Regional Road'. The original intent for this area was to have built form shielding the residential lots from traffic noise from Anketell Road. It is not certain that such development will occur on the service commercial lots, hence there is the potential that the residential lots may be adversely affected by noise. The revised acoustic report submitted as part of this LDP amendment has modelled the worst case scenario, with no built form on the service commercial lots, but a combination of a 1.8m high acoustic fence and 'Package B' construction noise standards for the residential lots. The revised acoustic report was reviewed and supported by the City's Environment and Health Services Officers. It is considered that the construction of the 1.8m high acoustic fence and the construction of the houses on the affected lots as per 'Package B' construction requirements will ensure these houses meet the requirement of SPP 5.4 – Road and Rail Noise. It is considered the potential noise implications on the residential properties will be adequately mitigated.

### RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of Council's decision on the amended LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible

**17.6 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL**

Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	<ul style="list-style-type: none"> <li>• Work instructions in place and checklists used when assessing the application.</li> <li>• Consideration of the application within the statutory timeframes.</li> <li>• Compliance of the proposal with Local Planning Scheme No. 2, R-Codes, Bushfire Guidelines, Anketell North Local Structure Plan and relevant City policies.</li> <li>• Liaising with the applicant throughout the application process.</li> </ul>
Rating (after treatment)	Low

**COUNCIL DECISION**

**234**

**MOVED CR M ROWSE**

**SECONDED CR P FEASEY**

**That Council approves the amended Local Development Plan for Lots 2 and 3 Anketell Road, Anketell (the Albero Estate) as per Attachment B, pursuant to Clause 52(1) (a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

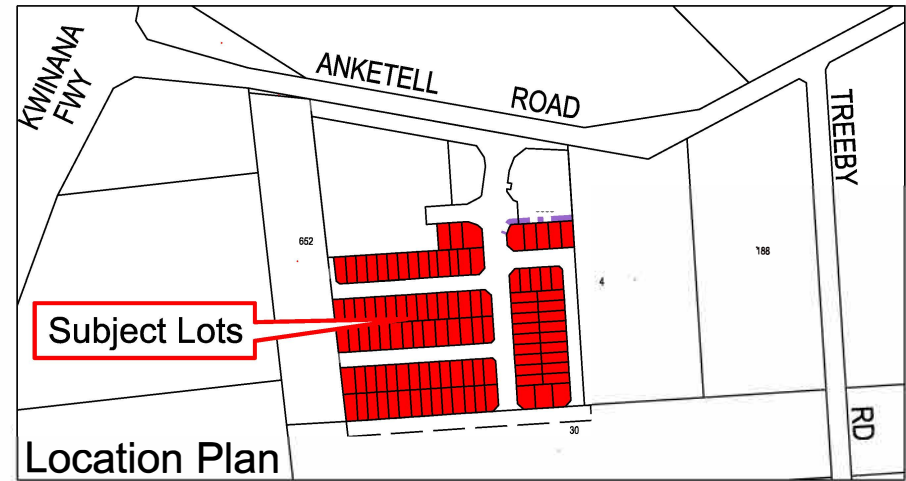
**CARRIED  
7/0**



## Attachment A - Location Plan







**LEGEND**

- R30
- R40
- Uniform acoustic fence by developer
- Preferred location of garage
- Primary orientation of dwelling
- Lots subject to bushfire BAL construction standard
- \* Lots subject to Noise Attenuation
- Street Tree - New planting
- Street Tree - retained existing tree  
(All street tree locations shown are approximate only. Street trees are not to be removed or relocated by landowners)

This Local Development Plan has been approved by council under the provisions of the City of Kwinana Town Planning Scheme No. 2

Principal Planner \_\_\_\_\_ Date \_\_\_\_\_



LOCAL DEVELOPMENT PLAN VARIATIONS TO THE RESIDENTIAL DESIGN CODES

The provisions outlined in this Local Development Plan (LDP) constitute variations to the requirements of the Residential Design Codes (R-Codes) and City of Kwinana Town Planning Scheme No. 2 (TPS 2). The requirements of the R-Codes and TPS 2 shall be satisfied in all other matters. Consultation with neighbouring and/or nearby landowners to achieve a variation to the R-Codes in accordance with the provisions of this LDP will not be required.

Setbacks

- 1 a) A 2m minimum and 5m maximum primary street setback applies to all lots with a lot depth less than 28 metres (no average).  
b) A 2m minimum and 4m maximum primary street setback applies to all lots with a lot depth equal to or less than 24 metres (no average).
- 2 Secondary street setback minimum 1.0m.
- 3 For lots with a frontage of 10.5m or less or where otherwise designated on this LDP, nil setbacks are permitted to both side boundaries behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 4 For lots with a frontage of more than 10.5m or where otherwise designated on this LDP, a nil setback is permissible to one side boundary behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 5 Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
- 6 A porch, balcony, verandah or the equivalent may project not more than 1m into the primary street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.

Garages

- 7 Minimum primary street setback maybe reduced to 4.0m, provided the garage is in line with or behind the dwelling alignment and where a footpath is setback 0.5m or greater from the lot boundary. For Lots 121-132 and 205-217, where the footpath is 0.3m setback from the lot street boundary, the minimum garage primary street setback is 4.2m, in order to achieve a minimum separation distance of 4.5m from the garage to the footpath.
- 8 Where a lot(s) have a frontage of 12m or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
- 9 Where a garage exceeds 50% of the primary lot frontage, it shall comply with the following:
  - a) A clear indication of the dwelling entrance;
  - b) The dwelling entrance shall be the dominant feature of the front elevation and shall include a projecting portico or verandah with a minimum depth of 1.5m; and
  - c) Garages are to be setback at least 0.5m behind the dwelling alignment with the exception of two storey dwellings.
- 10 All garages are to have doors to enclose them.
- 11 Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling subject to a 4m setback being achieved for the garage.
- 12 Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
  - a) The garage alignment complies with the primary street setback;
  - b) A balcony with a minimum depth of 1.5m is provided to the front façade of the dwelling; and
  - c) A verandah or portico feature is provided to the front façade of the dwelling which extends in front of the garage.

Open Space

- 13 Site cover may be increased to 65% (for lots with depth less than 28m) subject to the provision of 20m<sup>2</sup> of outdoor living area with a minimum dimension of 4m, two thirds of this area uncovered and located behind the street setback area.
- 14 Site cover may be increased to 70% (for Lots 147-155, 161-174, 187-189, 256-259 & 107-132 inclusive) subject to the provision of 16m<sup>2</sup> outdoor living area with a minimum dimension of 4m.

Bushfire Management

- 15 The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

Fencing

- 16 Front fences within the primary street setback shall be visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
- 17 For secondary street boundaries, fencing shall be visually permeable above 1.2m behind the primary street setback, for a length of up to 3m behind the truncation with a habitable room addressing the street.

Design Elements

- 18 Dwellings shall provide a high quality design interface with the surrounding streetscape by incorporating at least three of the following architectural design features;
  - (i) Articulation in dwelling façade (i.e. varied wall setbacks);
  - (ii) A minimum of two building materials, colours and/or finishes (e.g. render, brick, cladding);
  - (iii) Major habitable room openings incorporating large windows to provide surveillance;
  - (iv) Roof forms that incorporate gables;
  - (v) A balcony, portico or verandah; or
  - (vi) A built in planter box

Streetscape

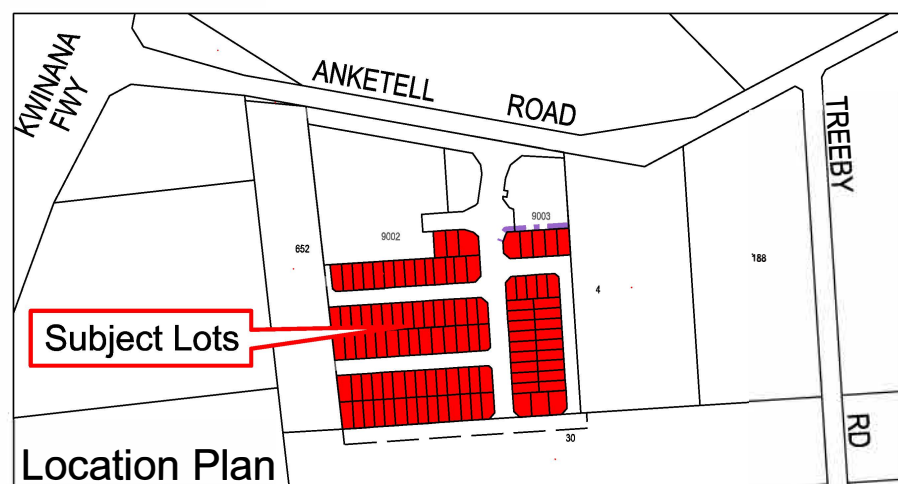
- 19 In accordance with the City's Policy, a minimum of one street tree per lot and three street trees for corner lots is required. Street trees will be provided by the developer within the road verge, and maintained for a minimum of two years until established. Street trees are to be generally located as shown on this Local Development Plan, subject to detailed landscape design. Street trees are not to be relocated or removed by landowners.

Noise Attenuation

- 20 Lots 101-105, 133-135 and 160 are subject to noise attenuation and accordingly dwelling design is to address Western Australian Planning Commission Statement of Planning Policy 5.4 'Road and Rail Noise' (SPP 5.4) through implementation of 'Quiet House Design Package B' to achieve an acceptable level of noise mitigation, unless supported by a noise assessment from a suitably qualified acoustic consultant which demonstrates an alternative form of noise mitigation which complies with SPP 5.4 to the satisfaction of the City of Kwinana.

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town Planning Scheme No. 2.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**LEGEND**

- R30
- R40
- Uniform acoustic fence by developer
- Preferred location of garage
- Primary orientation of dwelling
- Lots subject to bushfire BAL construction standard
- Lots subject to Noise Attenuation
- Street Tree - New planting
- Street Tree - retained existing tree  
(All street tree locations shown are approximate only. Street trees are not to be removed or relocated by landowners)

This Local Development Plan has been approved by council under the provisions of the City of Kwinana Town Planning Scheme No. 2

Principal Planner \_\_\_\_\_ Date 1/10/2019

Plan No. : 20932-015  
Revision : REV.4  
Scale : 1:1250@A3



Level 10, 3 Hasler Road Osborne Park WA 6017 www.veris.com.au

**Alberó**  
AT ANKETELL

LOCAL DEVELOPMENT PLAN  
LOTS 2 & 3 ANKETELL ROAD  
ANKETELL

DATE DRAWN: 24/04/19  
DRAWN BY: TVW/RM  
CHECKED BY: JP

FILE: 190424 Local Development Plan Rev 3  
V DATUM: AHD  
H DATUM: PCG94

**veris**



**LOCAL DEVELOPMENT PLAN VARIATIONS TO THE RESIDENTIAL DESIGN CODES**

The provisions outlined in this Local Development Plan (LDP) constitute variations to the requirements of the Residential Design Codes (R-Codes) and City of Kwinana Town Planning Scheme No. 2 (TPS 2). The requirements of the R-Codes and TPS 2 shall be satisfied in all other matters. Consultation with neighbouring and/or nearby landowners to achieve a variation to the R-Codes in accordance with the provisions of this LDP will not be required.

**Setbacks**

- 1 a) A 2m minimum and 5m maximum primary street setback applies to all lots with a lot depth less than 28 metres (no average).  
b) A 2m minimum and 4m maximum primary street setback applies to all lots with a lot depth equal to or less than 24 metres (no average).
- 2 Secondary street setback minimum 1.0m.
- 3 For lots with a frontage of 10.5m or less or where otherwise designated on this LDP, nil setbacks are permitted to both side boundaries behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 4 For lots with a frontage of more than 10.5m or where otherwise designated on this LDP, a nil setback is permissible to one side boundary behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 5 Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
- 6 A porch, balcony, verandah or the equivalent may project not more than 1m into the primary street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.

**Garages**

- 7 Minimum primary street setback maybe reduced to 4.0m, provided the garage is in line with or behind the dwelling alignment and where a footpath is setback 0.5m or greater from the lot boundary. For Lots 121-132 and 205-217, where the footpath is 0.3m setback from the lot street boundary, the minimum garage primary street setback is 4.2m, in order to achieve a minimum separation distance of 4.5m from the garage to the footpath.
- 8 Where a lot(s) have a frontage of 12m or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
- 9 Where a garage exceeds 50% of the primary lot frontage, it shall comply with the following:
  - a) A clear indication of the dwelling entrance;
  - b) The dwelling entrance shall be the dominant feature of the front elevation and shall include a projecting portico or verandah with a minimum depth of 1.5m; and
  - c) Garages are to be setback at least 0.5m behind the dwelling alignment with the exception of two storey dwellings.
- 10 All garages are to have doors to enclose them.
- 11 Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling subject to a 4m setback being achieved for the garage.
- 12 Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
  - a) The garage alignment complies with the primary street setback;
  - b) A balcony with a minimum depth of 1.5m is provided to the front façade of the dwelling; and
  - c) A verandah or portico feature is provided to the front façade of the dwelling which extends in front of the garage.

**Open Space**

- 13 Site cover may be increased to 65% (for lots with depth less than 28m) subject to the provision of 20m<sup>2</sup> of outdoor living area with a minimum dimension of 4m, two thirds of this area uncovered and located behind the street setback area.
- 14 Site cover may be increased to 70% (for Lots 147 - 155, 161 - 174, 187 - 189, 256 - 259 & 107 - 132 inclusive) subject to the provision of 16m<sup>2</sup> outdoor living area with a minimum dimension of 4m.

**Bushfire Management**

- 15 The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

**Fencing**

- 16 Front fences within the primary street setback shall be visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
- 17 For secondary street boundaries, fencing shall be visually permeable above 1.2m behind the primary street setback, for a length of up to 3m behind the truncation with a habitable room addressing the street.

**Design Elements**

- 18 Dwellings shall provide a high quality design interface with the surrounding streetscape by incorporating at least three of the following architectural design features;
  - (i) Articulation in dwelling façade (i.e. varied wall setbacks);
  - (ii) A minimum of two building materials, colours and/or finishes (e.g. render, brick, cladding);
  - (iii) Major habitable room openings incorporating large windows to provide surveillance;
  - (iv) Roof forms that incorporate gables;
  - (v) A balcony, portico or verandah; or
  - (vi) A built in planter box

**Streetscape**

- 19 In accordance with the City's Policy, a minimum of one street tree per lot and three street trees for corner lots is required. Street trees will be provided by the developer within the road verge, and maintained for a minimum of two years until established. Street trees are to be generally located as shown on this Local Development Plan, subject to detailed landscape design. Street trees are not to be relocated or removed by landowners.

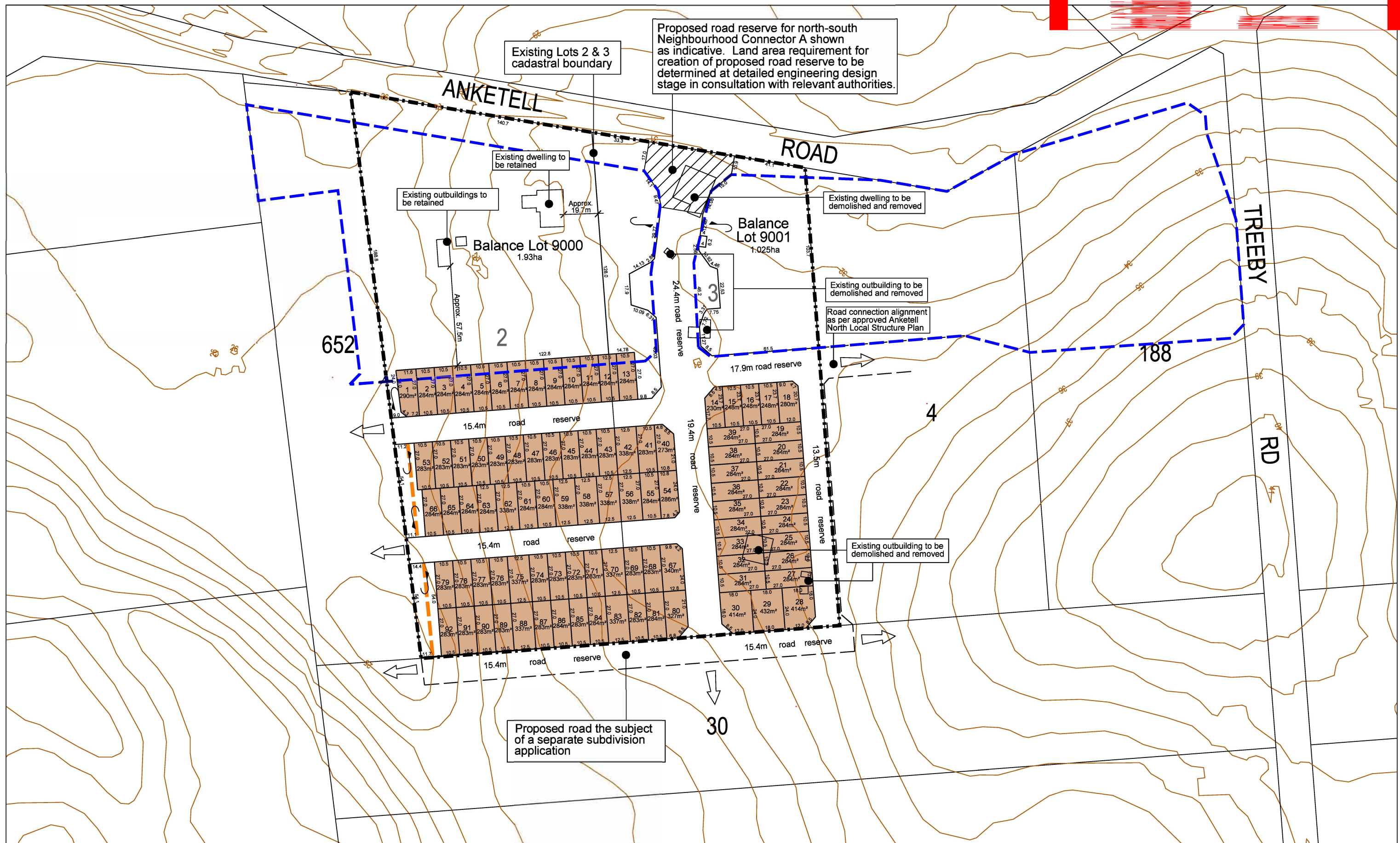
**Noise Attenuation**

- 20 For lots shown in this LDP as subject to noise attenuation, dwelling design is to address Western Australian Planning Commission Statement of Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning (SPP 5.4) 'Quiet House Design Package' to achieve an acceptable level of noise mitigation.

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town Planning Scheme No. 2.

Signed: \_\_\_\_\_ Date: 1/10/2019





Plan No. : 20932-3  
Revision : REV.8  
Scale : 1:2000@A3



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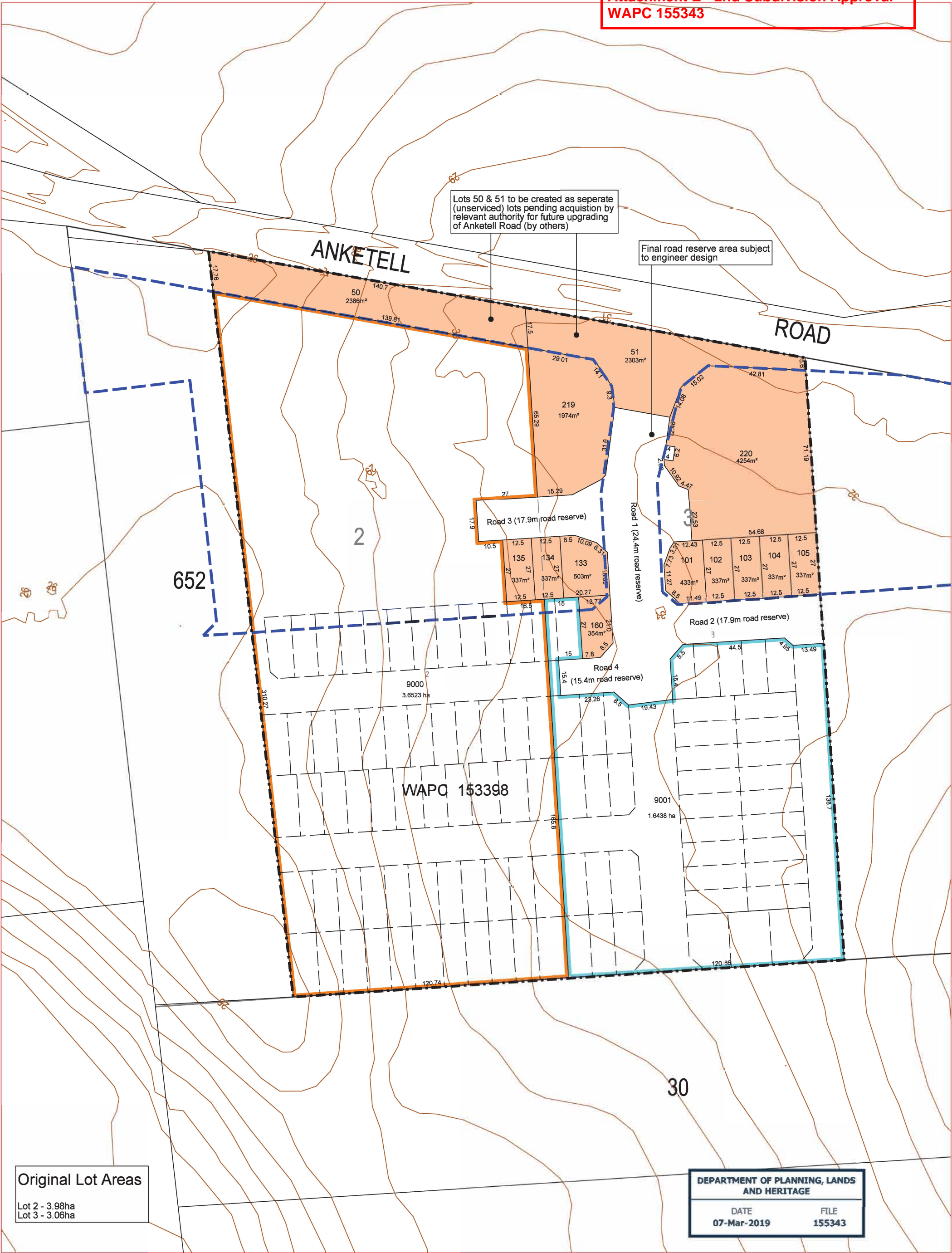
Suite 4 First Floor 40 Hasler Road Osborne Park WA 6017 www.whehans.com.au

LEGEND	
135	Contours
---	Subject Site
	Proposed lots the subject of this application
←	Potential future road connections
---	Potential temporary access for vehicles and waste services
---	LSP Investigation Area No. 1 (Area subject to noise assessment)

## SUBDIVISION PLAN LOTS 2 & 3 ANKETELL ROAD ANKETELL

DATE DRAWN: 12/07/2016  
DRAWN BY: CdeL  
CHECKED BY: JP  
FILE: 160308 subdivision Lots 2,3 Ankettel.dgn  
V DATUM: AHD  
H DATUM: MGA94 (50)





Plan No. : 20932-13

Revision : REV.4

Scale : 1:1500@A3



Suite 4 First Floor 40 Hasler Road Osborne Park WA 6017 www.whelans.com.au

SUBDIVISION PLAN  
LOTS 2 & 3 ANKETELL ROAD  
ANKETELL

veris

## **17.7 Joint Development Assessment Panel Application for General Industry – Lithium Hydroxide Processing Plant – Lot 15 Mason Road, Kwinana Beach**

### **DECLARATION OF INTEREST:**

Mayor Carol Adams declared an impartiality interest due to the applicant company being a member of the Kwinana Industries Council (KIC), her husband's employer and the Chief Executive Officer of the applicant company is the Chairperson of the Kwinana Industries Council.

Mayor Carol Adams exited the Council Chambers at 6:03pm and the Deputy Mayor took the position as the Presiding Member.

### **SUMMARY:**

The City has received an application for a Lithium Hydroxide Processing Plant (LHPP) at Lot 15 Mason Road, Kwinana Beach (subject site). The application proposes to construct and operate a LHPP on the northern portion of the subject site (Refer to Attachment 1 and 2 of the Responsible Authority Report (RAR)). The application has been assessed against relevant planning legislation and is considered to meet the requirements of the City's Local Planning Scheme No. 2 (LPS2).

As the estimated development cost of this application is in excess of \$10 million (the estimated cost of development is \$600 million), the City of Kwinana (the City) does not have delegation to determine the application. The application is therefore required to be referred to the Metro South West Joint Development Assessment Panel (JDAP) for determination. The application is scheduled to be considered by the JDAP at a meeting in September 2020. City Officers have prepared a Responsible Authority Report (RAR) in accordance with the *Planning and Development (Development Assessment Panels) Regulations 2011* and it is attached for Council's consideration and adoption.

At its Ordinary Meeting on 25 March 2020, a draft RAR for this application was presented to Council for consideration. Council resolved to defer the matter to an Elected Member Briefing Session. On 30 March 2020, City Officers provided an overview to the Elected Members of potential impacts the proposal will have on the local road network. The presentation outlined the current traffic volume on surrounding roads by vehicle type and the potential impact of the development on current road infrastructure. City Officers outlined the need to include conditions within the development approval to ensure that the impact to the road network is confirmed and responsibility attributed accordingly. At its Ordinary Meeting of 8 April 2020, Council resolved to defer the matter to a future meeting, enabling the applicant an opportunity to undertake further investigations and address the traffic and access requirements of the application. As a result, an extension of time for the RAR was obtained from the JDAP. Since this time, City Officers have undertaken a further traffic and road analysis, with the outcomes being used to inform changes to the previously recommended conditions and provide certainty to the proponent where possible.



**17.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY – LITHIUM HYDROXIDE PROCESSING PLANT – LOT 15 MASON ROAD, KWINANA BEACH****OFFICER RECOMMENDATION:**

That Council resolve to support the development application for a Lithium Hydroxide Processing Plant at Lot 15 Mason Road, Kwinana Beach as per the recommendation outlined in the Responsible Authority Report to the Metro South West Joint Development Assessment Panel.

**DISCUSSION:****Background**

The LHPP is part of an integrated project consisting of a mine, concentrator and the proposed processing plant to produce battery quality lithium hydroxide. The associated mine and concentrator are located in Mt Holland, approximately 500 kilometres east of Perth. The project, once operational, will have a nominal capacity of approximately 129 tonnes per day of battery quality lithium hydroxide monohydrate, which will be sold into the global battery market.

Considering the estimated cost of the proposed development exceeds \$10 million, the application is required to be referred to the JDAP for determination. The application is scheduled to be considered by the JDAP at a meeting in September 2020. The City is required to submit the RAR to the DAP Secretariat on 31 August 2020.

The proposed development is expected to deliver significant economic benefits to Kwinana and support complementary industries within the Kwinana Industrial Area. With a substantial estimated construction cost of \$600 million, the applicant estimates that approximately 600 direct jobs may be created during construction and construction of the processing plant and the associated supply chain. Once the site is operational, the refinery will employ over 118 workers.

**Planning Implications**

In addition to the highly complex infrastructure proposed for the actual processing plant, the following key non-process components are proposed as part of the development:

- Administration Building;
- Laboratory;
- Switch room
- Warehouse;
- Workshop;
- Access-ways and Car parks; and
- Landscaping

An assessment has been undertaken against the requirements of LPS2 and relevant Local Planning Policies. The proposal complies with all relevant requirements set out in LPS2. Furthermore, the proposal has been considered against the following Local Planning Policies:

- Local Planning Policy 5 – Development Contribution Towards Public Art
- Local Planning Policy 8 – Designing Out Crime
- Local Planning Policy 11 – Site Requirements and Standards for Development within Industrial Zones.

### 17.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY – LITHIUM HYDROXIDE PROCESSING PLANT – LOT 15 MASON ROAD, KWINANA BEACH

The development is considered to meet the objectives of each of the above policies. A number of conditions are recommended to further ensure the provisions of the policies are sufficiently addressed. A detailed assessment of the application against LPS2 and the above policies is provided on pages 11 through 16 of the attached RAR.

As part of the process, the application was also referred to various external agencies and government departments. The responses that have been received by the City are further discussed in the RAR.

#### Traffic Considerations

A RAR was originally presented to Council at its meeting on 25 March 2020. At this meeting, Council resolved to defer the item to an Elected Members Briefing. An extension of time for submitting the RAR to the JDAP was obtained. On 30 March 2020, City Officers provided an overview to the Elected Members regarding potential impacts the proposal will have on the local road network. The presentation outlined the current traffic volume on surrounding roads by vehicle type and the potential impact of the development on current infrastructure. City Officers outlined the need to include conditions within the development approval to ensure that the impact to the road network is confirmed and responsibility attributed accordingly.

Following the Elected Members Briefing, the proponent advised they wish to defer the matter and enable time for further investigations to address the traffic and access requirements and inform any relevant conditions. At the Ordinary Council Meeting of 8 April 2020, Council agreed to the proponents request and resolved to defer the matter to a future meeting to enable the proponent to undertake further investigations. Since this time, studies and investigations have been undertaken by the proponent and City Officers. The outcomes of the investigations are being used to inform changes to the previously recommended conditions and provide further clarity for the proponent.

The changes to recommended conditions (from what was previously presented to Council at its meeting on 25 March 2020) are detailed in the table below.

Previous Condition No.	Previous Recommended Condition	Current/Updated Recommended Condition
14	<p>The Traffic and Access Report (prepared by Uloth and Associates - dated 5 December 2019) is to be amended to include the following:</p> <ul style="list-style-type: none"> <li>a. The required incidental vehicle movements related to site operations and maintenance are to be addressed in the report and volumes added.</li> <li>b. A swept path analysis and an alignment and geometry analysis for large vehicles travelling between Lot 15 Mason Road and the Aurizon Kwinana rail siding yard (adjacent to Mounsey Road).</li> </ul>	<p>Prior to occupancy of the development, the road intersections between Lot 15 Mason Road and the Aurizon Kwinana rail siding yard (adjacent to Mounsey Road) which are applicable to the transport of concentrate or the back loading of by-products (specifically; Mandurah Road and Butcher Street, Butcher Street and Yeates Road; Yeates Road and Mounsey Road) are to be designed and constructed to suit the large vehicles as proposed in the Traffic and Access Report (prepared by Uloth and Associates - dated 5 December 2019) to the satisfaction of the City of Kwinana.</p>

**17.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY –  
LITHIUM HYDROXIDE PROCESSING PLANT – LOT 15 MASON ROAD, KWINANA BEACH**

	Where the report identifies deficiencies, these are to be addressed in accordance with the relevant design standards and guidelines, to the satisfaction of the City of Kwinana. Construction of any required road upgrades shall be completed to the satisfaction of the City of Kwinana, prior to occupancy of the development.	
15	<p>Prior to commencement of construction works, pavement investigation is to be undertaken for the route between Lot 15 Mason Road and the Aurizon rail siding yard and a report detailing recommendations of any remedial works is to be submitted to and approved by the City of Kwinana. The report shall take into account the proposal to have 27.5m trucks transporting materials and waste between the sites. Any recommended works shall be designed and constructed to the satisfaction of the City of Kwinana and prior to the occupancy of the site.</p> <p>The investigations, and any subsequent works shall cover the proposed route along Mason Road, Mandurah Road, Butcher Street, Yeates Road and Mounsey Road and associated intersections.</p>	<p>N/A – following further discussion with the proponent, City Officers have agreed to remove this condition.</p> <p>City Officers are committed to investigating options to determine a way forward in dealing with impacts that industrial developments may have on the life span and integrity of the local road network.</p> <p>City Officers intend to investigate options and consider adopting mechanisms to ensure road infrastructure costs due to traffic loading arising from new and existing developments are apportioned accordingly.</p> <p>The purpose of this is to ensure a holistic approach for all industrial development. City Officers see the need to ensure a fair and equitable approach for all existing and proposed developments.</p>

**17.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY –  
LITHIUM HYDROXIDE PROCESSING PLANT – LOT 15 MASON ROAD, KWINANA BEACH**

16	Mason Road is to be widened to the west at the intersection with Donaldson Road. The widening shall include an auxiliary lane that permits north bound traffic to continue through the intersection unhindered on the left hand side of vehicles that are stopped at the intersection making a right hand turn into Donaldson Road. Detailed design drawings shall be submitted to the City for approval prior to commencement of construction works and the widening is to be completed prior to occupancy of the development to the satisfaction of the City of Kwinana.	<p>N/A – following further discussion with the proponent, City Officers are satisfied this Condition can be removed.</p> <p>It is noted that vehicles movements generated from the proposed development do not make a right hand turn into Donaldson Road and therefore will not compound the issue at this intersection.</p> <p>The proponent has provided a formal letter confirming that any future traffic issues at the intersection of Donaldson and Mason Roads that are caused by vehicles using the proposed development (i.e. significant banking of vehicles on Mason Road) is not a trigger for the City to contribute to widening this intersection. The City will not be required to contribute to the widening of this intersection as a result of traffic generated from the proposed development.</p>
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Further information regarding the above can be found in the RAR under the section titled: Traffic Considerations.

### **Conclusion**

The application has been referred to Council as City Officers do not have delegation to prepare the RAR under the Development Assessment Panel Regulations. Council should note that if it wishes to modify or make an alternative recommendation to that contained within the RAR, this should be in the form of a separate recommendation which will be included as an alternative recommendation within the RAR.

### **LEGAL/POLICY IMPLICATIONS:**

For the purpose of Councillors considering a financial or impartiality interest only, the proponent is Urbis Pty Ltd and Covalent Lithium and the land owner is Development WA.

#### Legislation

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Planning and Development (Development Assessment Panels) Regulations 2015*
- *Environmental Protection Act 1986 and relevant Regulations*
- *Environmental Protection (Kwinana) (Atmospheric Wastes) Regulations 1992*
- *Health (Miscellaneous Provisions) Act 1911 and Regulations*

### 17.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY – LITHIUM HYDROXIDE PROCESSING PLANT – LOT 15 MASON ROAD, KWINANA BEACH

#### State Government Planning Policies

- State Planning Policy 4.1 – State Industrial Buffer Policy

#### Local Planning Scheme

- City of Kwinana, Local Planning Scheme No. 2

#### Local Planning Policies

- Local Planning Policy 5 – Development Contribution Towards Public Art
- Local Planning Policy 8 – Designing Out Crime
- Local Planning Policy 11 – Site Requirements and Standards for Development within Industrial Zones.

#### **FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial or budget implications as a result of this application.

#### **ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this application.

#### **ENVIRONMENTAL IMPLICATIONS:**

The proposed facility is required to obtain a Works Approval, Licence and Clearing Permit from the Department of Water and Environmental Regulation (DWER) prior to the commencement of operations, which will address environmental issues. The majority of existing vegetation on the site is proposed to be retained. Where clearing of vegetation is proposed, a clearing permit is required to be applied for and approved by DWER.

#### **STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A thriving local economy	2.5 Stimulate economic development and encourage diversification.

#### **COMMUNITY ENGAGEMENT:**

The proposed land use is a permitted use under Table 1 – Zoning and Use Classes of Local Planning Scheme No.2, meaning advertising of the application is not required. However, due to the scale of the project, the application was advertised to all adjoining property owners and occupiers for a period of 21 days. One submission in support of the application was received.



**17.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR GENERAL INDUSTRY –  
LITHIUM HYDROXIDE PROCESSING PLANT – LOT 15 MASON ROAD, KWINANA BEACH**

**PUBLIC HEALTH IMPLICATIONS**

The development will require a Dangerous Good Licence to be obtained from the Department of Mines, Industry Regulation and Safety, which will address public health and risk matters.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Appeal of the JDAP's decision or conditions of approval imposed.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Medium
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. The recommendation on the application is justified on the basis of compliance with the Local Planning Scheme, and the discretion afforded to the JDAP to vary these documents. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

**COUNCIL DECISION**

235

**MOVED CR D WOOD**

**SECONDED CR S WOOD**

**That Council resolve to support the development application for a Lithium Hydroxide Processing Plant at Lot 15 Mason Road, Kwinana Beach as per the recommendation outlined in the Responsible Authority Report to the Metro South West Joint Development Assessment Panel.**

**CARRIED  
5/1**

Mayor Carol Adams returned to the Council Chambers at 6:20pm and resumed her position as the Presiding Member.



## Form 1 – Responsible Authority Report (Regulation 12)

<b>Property Location:</b>	Lot 15 Mason Road Kwinana Beach
<b>Development Description:</b>	Lithium Hydroxide Processing Plant
<b>DAP Name:</b>	Metro South-West
<b>Proponent:</b>	Urbis Pty Ltd and Covalent Lithium
<b>Owner:</b>	Development WA
<b>Value of Development:</b>	\$600 Million
<b>LG Reference:</b>	DA9534
<b>Responsible Authority:</b>	City of Kwinana
<b>Authorising Officer:</b>	Jared Veenendaal – Planning Officer
<b>DAP File No:</b>	DAP/20/01738
<b>Report Due Date:</b>	31 August 2020
<b>Application Received Date:</b>	10 January 2020
<b>Application Process Days:</b>	90 Days
<b>Attachment(s):</b>	1: Aerial Photograph/Location Plan 2: Site Plan – North 3: Site Plan – South 4: Site Elevations – North East 5: Site Elevations – North West 6: Site Sections 7: Administration Area – Landscaping Plan 8: Administration Area – Floor Plans 9: Administration Building – Floor Plans 10: Administration Building - Elevation Plans 11: Laboratory + Warehouse Elevations Plans (Administration Area) 12: Traffic Movements Plan 13: Stormwater Drainage Plan 14: Copy of DWER Responses 15: Copy of DFES Response 16: Council Minutes

### Officer Recommendation:

That the Metro South West Joint Development Assessment Panel resolves to:

1. **Approve** DAP Application reference DAP/20/01738 and accompanying plans:

Drawing No: Figure 1.1 – General Arrangement – Development Application

Drawing No: Figure 1.2 – General Arrangement – Development Application

Drawing No: Figure 1.3 – Isometric View – North East

Drawing No: Figure 1.4 – Isometric View – North West

Drawing No: Figure 1.5 – Sections

Drawing No: COV-002-AR-DWG-0001 – Administration Area Site Plan

Drawing No: COV-002-AR-DWG-0002 – Administration Area Floor Plans

Drawing No: COV-002-AR-DWG-0007 – Administration Area Elevations

Drawing No: Figure 1.7 – Traffic Movements – Layout

Drawing No: Figure 1.6 – Stormwater Drainage

in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and Clause 6.1 of the City of Kwinana Local Planning Scheme No.2, subject to the following conditions and advice:

### **Conditions**

1. This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the two (2) year period, the approval shall lapse and be of no further effect.
2. The proponent shall meet the requirements of Local Planning Policy 5 – Development Contribution Towards Public Art through one of the following options:
  - a. Prior to the lodgement of a building permit, submit a Public Art Report in accordance with LPP No. 5 to the City of Kwinana that details the public art to be developed as a component of the development. Prior to the occupation of the development, the approved artwork shall be installed on site to the satisfaction of the City of Kwinana; or
  - b. Prior to the commencement of works, the proponent shall provide a financial contribution of \$500,000 to the City of Kwinana in lieu of installing art work on site to the satisfaction of the City of Kwinana.
3. The provision of vehicle parking bays as defined on the approved development plans in accordance with AS2890, to be clearly marked on the ground and constructed of bitumen, brick or concrete and drained prior to occupation to the satisfaction of the City of Kwinana.
4. A detailed Landscaping Plan for the entire development area which outlines the proposed species and densities of plants to be used at the time of planting in addition to showing existing vegetation for retention on site, is required to be submitted to the City of Kwinana for approval prior to commencement of works on site. The landscaping plan shall be implemented to the satisfaction of the City prior to the occupation of the development.
5. Existing and proposed landscaping areas shall be installed prior to the occupation of the proposed development and maintained thereafter to the satisfaction of the City of Kwinana.
6. A schedule of colours, materials, textures and finishes for the proposed Administration Building shall be submitted for approval prior to the submission of a building permit to the satisfaction of the City of Kwinana.
7. The proposed parking area adjacent to the Administration Building to be used by the public shall be adequately lit in accordance with the requirements of City of Kwinana *Local Planning Policy 8: Designing out Crime*. Details are to be submitted at Building Permit stage.
8. Ancillary structures, equipment and utilities near or adjacent to public access-ways (including the proposed HV switchyard) shall be screened from public view at ground level to the satisfaction of the City of Kwinana.
9. The development shall at all times comply with the requirements and recommendations of the Bushfire Management Plan prepared by Strategen-

JBS&G and dated 3 March 2020, reference number: 56663/125,395 (Rev 2) to the satisfaction of the City of Kwinana.

10. A stormwater management plan is to be designed and constructed consistent with the Stormwater Management Manual for Western Australia (DoW, 2004-2007) and Water quality protection note 52: Stormwater management at industrial sites (DoW, 2010).
11. Vehicle crossovers shall be constructed and designed to the specifications and satisfaction of the City of Kwinana.
12. All trafficable areas are to be sealed and drained as per the City of Kwinana 'Trafficable Areas' Specifications to the satisfaction of the City of Kwinana.
13. All non-trafficable and lay-down areas within the subject lot being sealed and drained to comply with the City of Kwinana non-trafficable and lay-down area specifications.
14. Prior to occupancy of the development, the road intersections between Lot 15 Mason Road and the Aurizon Kwinana rail siding yard (adjacent to Mounsey Road) which are applicable to the transport of concentrate or the back loading of by-products (specifically: Mandurah Road and Butcher Street, Butcher Street and Yeates Road; Yeates Road and Mounsey Road) are to be designed and constructed to suit the large vehicles as proposed in the Traffic and Access Report (prepared by Uloth and Associates - dated 5 December 2019) to the satisfaction of the City of Kwinana.
15. The proponent is to bund all loading/unloading or batching areas. Such areas are to be of impermeable surfaces, with all drainage being captured and treated on-site.
16. The proponent shall implement dust control measures for the duration of construction works and submit a Dust Management Plan for the ongoing operation of the site to the satisfaction of the City of Kwinana.
17. The proponent to make application to the City of Kwinana or Western Australia Department of Health for the installation of waste treatment systems, with nutrient retention capabilities for the servicing of sanitary ablutions.
18. The proponent to make application to the City of Kwinana for approval of a construction noise plan for out of hours work in accordance with the *Environmental Protection Noise Regulations*.
19. The development shall be connected to an adequate potable water supply in accordance with the standards required by the National Health and Medical Research Council Australian Drinking Water Guidelines (2004).
20. The proponent is to construct and operate the development in accordance with the recommendations of Section 8.2 of the GHD - Covalent Lithium Pty Ltd Covalent Lithium Refinery Approvals Noise Impact Assessment (dated December 2019).

#### **Advice Notes**

- i. The proponent is advised that all future development must be submitted to the City of Kwinana prior to the commencement of works or alteration of land use.

- ii. In relation to vehicle crossovers, all crossovers are required to be angled at 90 degrees to the road way. The existing left turn entry slip lane for the proposed northern crossover is to be removed and the verge reinstated.
- iii. In relation to the application and installation of waste treatment systems, on-site effluent disposal systems shall be nutrient retentive to comply with the Health Act 1911 and Cockburn Sound Management Council requirements. Use of conventional septic systems is not permitted.
- iv. The proponent is advised that this approval is not a building permit, which constitutes a separate legislative requirement. Prior to any building work commencing on site, a building permit or building permit exemption must be obtained from the City of Kwinana. Significant penalties apply under the *Building Act 2011* for any failure to comply with this requirement.
- v. The proponent is advised that a submission consisting of all the relevant information of the proposed structure and associated process areas should be forwarded to the Fire and Emergency Services Commissioner as per the requirements of WA Building Regulations 2012, 18b, Certificate of design compliance – preliminary action (s.19(6)). DFES will be able to provide further advice once detailed designs are provided at the building permit stage.
- vi. The proponent should ensure that the proposed development complies with all other relevant legislation, including, but not limited to the:
  - a. *Environmental Protection Act 1986*,
  - b. *Health Act* and Regulations,
  - c. *Environmental Protection (Noise) Regulations 1997*,
  - d. *Environmental Protection (Unauthorised Discharges) Regulations 2004*
  - e. *Environmental Protection (Kwinana) (Atmospheric Wastes) Regulations 1992*.
  - f. *Dangerous Goods Safety Act 2004* and Regulations,
  - g. *Contaminated Sites Act 2003*
  - h. *National Construction Code*.
- vii. The proponent is advised that any future signage for the development shall be submitted to the City of Kwinana prior to the commencement of works and comply with the City of Kwinana's Local Planning Policy No. 9: Advertising Signage.
- viii. The proponent shall register with the City of Kwinana any water cooling and air handling systems that produce water droplets. Documentation of system efficacy is to be provided to the City of Kwinana when requested.
- ix. Discharges of waste water via the Sepia Depression Ocean Outlet are subject to Ministerial Statement 665 under Part IV of the Environmental Protection Act.
- x. The proponent is advised of the requirements under the Environmental Protection Act 1986 to obtain a clearing permit for the clearing of native vegetation from the Department of Water and Environmental Regulation. The Department advises that no exemption applies to the proposed development and a clearing permit is required. A copy of the advice from the Department is to be forwarded to the City for its records.



- xi. The proponent is advised of the requirements under the Environmental Protection Act 1986 to obtain a Works Approval from the Department of Water and Environment Regulation prior to constructing a prescribed premises, and makes it an offence to cause an emission or discharge unless a licence or registration is held for the premises.
- xii. The site is subject to a site management plan, entitled 'Former Petrochemical Industries - Construction and Operational Environmental Management Plan' (Golder, January 2012). This management plan is to be implemented. If further impacts are identified exceeding applicable site use criteria, then these should be reported to the Department of Water and Environment Regulation.
- xiii. The proponent is advised of the requirements under the Dangerous Goods Safety Act 2004 and Regulations to obtain a Dangerous Goods Storage Licence from the Department of Mines, Industry Regulation and Safety.
- xiv. The Minister for Planning has issued a formal notice extending the deadline for substantial commencement by an additional two (2) years for all applications approved during the current State of Emergency. In effect, this means that the timeframe for substantial commencement is now four (4) years from the date of this determination.

**Details: outline of development application**

Zoning	MRS:	Industrial/Railways
	TPS:	General Industry
Use Class:		General Industry
Strategy Policy:		City of Kwinana Local Planning Policy No.11: Site Requirements and Standards for Development within Industrial Zones
Development Scheme:		City of Kwinana Local Planning Scheme No.2
Lot Size:		76 hectares (approx. 19.5 hectares development area)
Existing Land Use:		Vacant

**Proposal:**

Covalent Lithium proposes to construct and operate a Lithium Hydroxide Processing Plant (LHPP) on the northern portion of Lot 15 Mason Road, Kwinana Beach, known hereafter as 'the subject site' (refer to Attachments 1-3).

The LHPP is part of an integrated project consisting of a mine, concentrator and the proposed processing plant to produce battery quality lithium hydroxide. The associated mine and concentrator are located in Mount Holland, approximately 500 kilometres east of Perth. The project, once operational, will have a nominal capacity of approximately 129 tonnes per day of battery quality lithium hydroxide monohydrate, which will be sold into the global battery market. The development cost of the proposed LHPP is estimated to be \$600 million.

The LHPP will also generate a number of by-products and secondary outputs that are beneficial for other industrial operations. Examples include by-products that can be used in road base or cement production. The proponent has indicated it is committed to avoiding disposal of any material to landfill and is actively seeking potential beneficial reuse options for these outputs. The proponent remains firmly

committed to pursuing logical synergies within the Kwinana Industrial Area (KIA) and notes that the KIA is a highly conducive location to realise these opportunities. This was a major factor in selecting the KIA to locate the LHPP.

### Land Use

The actual processing component of the LHPP takes up a majority of the development area. In addition to the processing area, the proposal comprises the following key non-process components that are accessible to the public;

- Administration Building;
- Laboratory;
- Switch room
- Warehouse;
- Workshop;
- Access-ways and Car parks; and
- Landscaping

Considering the above, it was considered the proposed use of the site be classified as a 'General Industry' use as defined under the City of Kwinana Local Planning Scheme No.2 (LPS2). Further discussion regarding the prescribed land use is outlined later in this report.

### Zoning

The subject site is predominately zoned 'General Industry' under LPS2. The subject site is zoned 'Industrial' and 'Railways Reserve' under the Metropolitan Region Scheme (MRS). The portion zoned 'Railways Reserve' under the MRS traverses the northern section of the subject site, extending east to west. This portion zoned 'Railways Reservation' under the MRS is not zoned under LPS2. Considering the proposed development encroaches into this railways reserve (and it is not zoned under LPS2) the application is also required to be considered by the Western Australian Planning Commission (WAPC) under the MRS. Therefore, a Responsible Authority Report (RAR) has also been prepared by the WAPC on this application. Further information and an image showing the zoning is outlined later in this report.

## **Background:**

### Site Context

The lot is approximately 76 hectares in area, with approximately 19.5 hectares to be utilised for the proposed development. The lot is situated in the KIA, with direct access from Mason Road. Mason Road borders the north and eastern boundaries of the lot. A number of established land uses surround the lot with a significant operation being the BP refinery, located directly to the west of the subject site. The subject site is approximately 700 metres east of the Cockburn sound.

The City of Kwinana and Metro South-West JDAP approved a proposal in 2016 for a LHPP located to the north-east of the subject site at Lot 12 Mason Road, operated by Tianqi Lithium Australia Pty Ltd (DAP16/01068).

### Site History

The subject site is currently vacant. A large hardstand area exists on the northern half of the subject site where the proposed LHPP is located. This hardstand area was

previously approved for open air storage of various industrial equipment and materials in 2011. The site was vacated in June 2019. The southern portion of the lot has historically been sparsely vegetated, and is proposed to remain largely untouched as part of the proposed development. It is envisioned the north eastern quadrant of the hardstand area is to remain largely vacant at this stage and will be utilised by Covalent Lithium for future expansion of operations.

## **Legislation and Policy:**

### Legislation

The proposed LHPP is subject to a range of licences and regulations applicable for industry in Western Australia. A summary of the key legislation, regulations or local laws relevant to the application is listed below:

- *Contaminated Sites Act 2003*
- *Dangerous Goods Safety Act 2004 and Regulations*
- *Environmental Protection Act 1986 and relevant Regulations*
- *Health Act 1911*
- *Planning and Development Act 2005*
- *Environmental Protection (Kwinana) (Atmospheric Wastes) Regulations 1992*

### State Government Planning Policies

- State Planning Policy 4.1 – State Industrial Buffer Policy
- State Environmental (Cockburn Sound) Policy 2005
- Environmental Protection (Kwinana) (Atmospheric Wastes) Policy 1999.

### Local Planning Scheme

- City of Kwinana, Local Planning Scheme No. 2

### Local Planning Policies

- Local Planning Policy 5 – Development Contribution Towards Public Art
- Local Planning Policy 8 – Designing Out Crime
- Local Planning Policy 11 – Site Requirements and Standards for Development within Industrial Zones.

## **Consultation:**

### Public Consultation

The proposal represents a “P” (permitted) use under Table 1 – Zoning and Use Classes of LPS2, and therefore is not required to be advertised. However, due to the scale of the project, the application was advertised to all adjoining property owners and occupiers for a period of 21 days. One response was received in support of the proposal.

### Consultation with other Agencies or Consultants

The following government departments and service agencies were consulted with a response being provided:

- Department of Mines, Industry Regulation and Safety (DMIRS)
- Department of Water and Environmental Regulation (DWER)
- Department of Fire and Emergency Services (DFES)

- Main Roads Western Australia (MRWA)
- Westport
- Fremantle Port Authority (FPA)
- Dampier Bunbury Pipeline operator (DBP)

The City has summarised the comments raised in agency responses below.

#### DMIRS

The application was referred to DMIRS for comment considering the proposal will require a Dangerous Goods Storage License. DMIRS confirmed the proponent is required to submit a Dangerous Goods Storage License, separate to this development application. It was noted that further information relating to the Dangerous Goods Storage License will be required to be submitted to DMIRS at that time. As a result, an advice note is recommended to notify the proponent of requirement for submission of a Dangerous Goods Storage License to DMIRS.

#### DWER

The application was referred to DWER in relation to site contamination, existing vegetation, air quality, a Works Approval and Licencing under the *Environmental Protection Act 1986*. A copy of the advice can be seen in Attachment 14.

The DWER Industry Regulation Branch provided comment as summarised below:

- Noise: a Technical Noise report was provided by the proponent. DWER concurs this report satisfactorily demonstrates noise emissions comply with the applicable Noise Regulations.
- Native Vegetation: a clearing permit is required for the clearing of any native vegetation on the site.
- Works Approval: A works approval under Part V Division 3 of the Environmental Protection Act is required from DWER prior to operation.
- Stormwater Management: Stormwater management is to be designed and constructed consistent with the Stormwater Management Manual for Western Australia.

The City recommends each of the above requirements/recommendations be included as conditions and/or advice notes on the development approval.

The DWER Contaminated Sites Branch also provided comment stating no contamination has been identified in the northern portion of the lot where the development is proposed. However, buried asbestos-containing material and hydrocarbon impacted soil has been observed in the southern portion of the subject site, which may be accessed for fire breaks and services. DWER have advised an existing management plan in this regard was endorsed in 2012 and is entitled *Former Petrochemical Industries - Construction and Operational Environmental Management Plan*. DWER have requested that the proponent be advised of this requirement, but have not asked for any conditions of approval in relation to site contamination. An advice note is therefore recommended, drawing the proponent's attention to the plan.

#### Department of Fire and Emergency Services (DFES)

A significant portion of the subject site is within a bushfire prone area as prescribed by DFES. The proponent has submitted a Bushfire Management Plan (BMP) as

required under the *Planning and Development Regulations 2015* which was referred to DFES for review. To ensure the BMP accurately identifies bushfire risk and necessary mitigation measures for a high-risk land use, DFES requested a number of amendments be made to the BMP (refer to Attachment 15). In response to DFES' comments, the proponent provided an amended BMP showing an emergency exit point to the eastern side of the subject site and an additional action has been incorporated for management of the existing vegetation along the north and eastern boundaries. DFES advised it will be able to provide further advice to the proponent once detailed designs are provided at the building permit stage, particularly in relation to storage of hazardous materials and adequacy of water supply. A condition is also recommended for the development to comply with the requirements and recommendations of the BMP.

#### Main Roads Western Australia (MRWA)

A response was received from MRWA stating they have no comment to make regarding this application. Further comment in relation to traffic and vehicle movements is discussed later in this report.

#### Western Power

The application was referred to Western Power considering the need for various power supply works and connections as part of the proposal. No concerns were noted by Western Power.

#### Westport

Considering the significance of the KIA and its future in relation to Westport, the application was referred to the Westport Taskforce for comment. A response was received stating the site was originally considered by Westport for an empty container park, however, the proposed LHPP represents a higher and better use for the site.

#### Fremantle Port Authority (FPA)

A response was received from the FPA stating the application has been assessed and FPA have no specific comments relating to the development.

#### Dampier to Bunbury Natural Gas Pipeline (DBNGP)

Considering the Dampier to Bunbury Natural Gas Pipeline runs through the KIA, the application is proposing to connect (via a number of adjacent sites) to the pipeline. The gas will be used in the operation of the processing plant. Therefore, the application was referred to DBNGP who confirmed no objection to the proposed development.

### **Planning Assessment:**

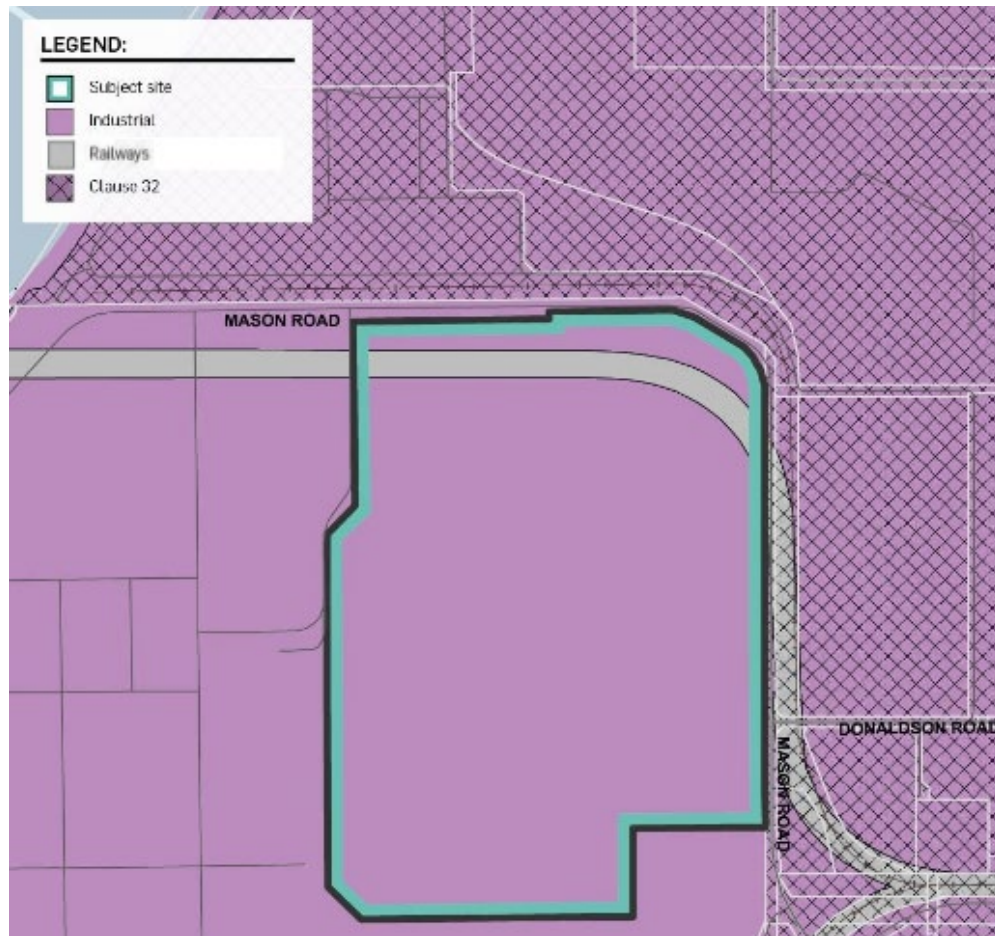
#### Metropolitan Region Scheme (MRS)

The subject site is zoned Industrial and Railways Reserve under the MRS. See the image below for further detail. The portion allocated as 'Railways Reservation' traverses the northern portion of the site, extending east to west.

An amendment to the MRS is currently being progressed by the WAPC to amend the portion zoned 'Railways Reservation' to be consistent with the remainder of the site, zoned 'Industrial'. In July 2019, the City provided preliminary comment to the WAPC in relation to the MRS amendment. The City outlined its support for the amendment citing the existing MRS zoning and how it does not correspond with the actual location of the railway line. The railway line was relocated and constructed some time



ago on the northern side of Mason Road. The MRS amendment ensures the zoning is an accurate representation of the physical infrastructure and land use in-situ.



## City of Kwinana Local Planning Scheme No.2 (LPS2)

### Land Use

The proposal represents a 'General Industry' use in the context of LPS2 which is defined under Appendix 4 (Interpretations) as: *"...any industry other than a hazardous, light, noxious, rural, extractive or service industry"*. LPS2 defines 'Industry' as *'the carrying out of any process for and incidental to: ... (b) The winning, processing or treatment of minerals...'*

'Hazardous Industry' is defined under LPS2 as *'...an industry which by reason of the processes involved or the method of manufacture, or the nature of the materials used or produced requires isolation from other buildings.'*

In the context of land use under LPS2, this development has been considered as a 'General Industry' in lieu of 'Hazardous Industry'. The development has been considered as a 'General Industry' use on the basis of the information and detail provided as part of the application. The proponent advised that the types and volume of materials stored at the site are not likely to result in the development being classified as a major hazard facility in accordance with the Dangerous Goods legislation. Furthermore, the proponent submitted a noise report that demonstrates compliance with relevant legislation. The proponent also advised that airborne emissions are to be appropriately managed and maintained in accordance with

relevant standards as specified in *Environmental Protection (Kwinana) (Atmospheric Wastes) Policy 1999*.

For the reasons discussed above, the development has been considered as a 'General Industry' use in the context of LPS2.

### Development Standards

The following table lists the relevant development standards under LPS2 which apply to this application.

<b>Local Planning Scheme No.2 Clause</b>	<b>Requirements</b>	<b>Planning Comment</b>
6.8.4 – Plot Ratio and Site Coverage	0.8 Plot Ratio 65% Site Cover	Complies.  The plot ratio and site coverage of the lot is well within LPS2 requirements. The approximate site cover is 3.1% of Lot 15 Mason Road.
6.8.5 – Minimum Setbacks from Boundaries	Front – 15 metres Side – 6 metres Rear – 9 metres	Complies.  Proposed Front setback (eastern boundary): 108 metres Proposed Side setback (northern boundary): 11 metres Proposed Rear setback (western boundary): 20 metres
6.8.6 – Appearance of Buildings	Buildings and ancillary structures located, constructed and finished so as to not cause detriment to the locality	Complies.  The proposed development is considered appropriate for the industrial zone and consistent with existing development in the surrounding area. The proposed development should not detrimentally affect the amenity of the locality.  A condition is recommended for the HV switchyard and substation at the very entrance to the subject site to be screened to further reduce visual impacts when entering the site. Although not indicated on plans, the proponent has stated ancillary structures and equipment and utilities (including the HV switchyard) near or adjacent to public access shall be screened from public view at ground level. Soft screening will be the

		preferred solution in such screening applications, as well as in the vicinity of high traffic access around the site entry from Mason Road.
6.8.7 – Landscaping Areas	5% of site area to be landscaped and maintained	<p>Complies</p> <p>Landscaping to be retained onsite far exceeds the minimum 5%. Additional landscaping is proposed around the Administration Building.</p> <p>A landscape plan showing the species of plants in the car parking area and around the administration building has been provided (refer to Attachment 7).</p> <p>A condition is recommended for a landscaping plan over the entire site showing proposed landscaping and the retention and maintenance of existing vegetation on the site.</p>
6.8.8 – Car Parking and Crossovers	<p>Car Parking Spaces to be provided in accordance with Table III of LPS2:</p> <p>Office – 1 bay for every 50m<sup>2</sup> gross floor area.</p>	<p>Complies</p> <p>The development requires the provision of 60 bays in accordance with the requirements of Table III of LPS2. The proponent has indicated that a total of 59 employees will be on site per shift. Therefore the proponent has provided excess parking bays (124 in total) to account for a 'shift overlap' period and other visitors.</p> <p>Conditions have been recommended requiring trafficable areas to be sealed and drained in accordance with the City of Kwinana's specifications.</p>
6.8.9 – Loading and Unloading	Loading / Unloading areas to be maintained in good order	<p>Complies.</p> <p>The proposed loading / unloading areas of the development are proposed to be provided in an appropriate location and manner.</p>

6.8.10 – Waste Water and Effluent Disposal	Waste water to be managed appropriately to preserve the environment and groundwater	<p>Complies.</p> <p>Sewerage and grey water generated on site is proposed and required to be disposed of through a waste treatment system with nutrient retention capabilities. The plans indicate a system (referred to as a wastewater treatment plant) located adjacent to the administration building. Treated wastewater will be stored in tanks, and pending approval from Water Corporation, discharged to the Sepia Depression Ocean Outlet Landline (SDOOL). DWER has advised discharges of waste water via the Sepia Depression Ocean Outlet are subject to <i>Ministerial Statement 665</i> under Part IV of the EP Act. An advice note is accordingly recommended.</p> <p>The site currently has two drain systems that are capable of managing all stormwater collected on site.</p>
6.8.11 – Recycled Water	Not Applicable.	<p>Not Applicable.</p> <p>The development does not generate industrial process water. The comments above regarding the SDOOL should be taken into account.</p>
6.8.12 – Fencing	A security fence proposed on a front lot boundary shall be setback 1.5 metres from the front lot boundary and landscaping shall be established and maintained between these lines to the satisfaction of Council.	<p>Complies</p> <p>The security fence on the front lot boundary is visually permeable with a significant strip of vegetation (approximately 60 metres in width) between the fence and the proposed development area.</p>
6.8.13 – Materials Used	a) The facade on the principal frontage shall be constructed of brick,	<p>Complies</p> <p>The application proposes the main administration building to</p>

	<p>stone, masonry or such other such material approved by Council.</p> <p>b) Notwithstanding this, Council may approve the installation of strategic landscaping on the principal frontage in lieu of facade treatment.</p>	<p>be located approximately 280 metres from the street boundary. The administration building is proposed to be concrete construction (painted). A feature verandah is also proposed around the building. The administration building incorporates two different wall finishes to achieve greater aesthetic amenity.</p> <p>As the proposed administration building is located 280 metres from the boundary, with a significant landscaping strip between, the City considers the development meets this provision of LPS2. However, a condition is recommended to provide further design details prior to the submission of a building permit for the administration building to ensure it presents well aesthetically to confirm it does not detract from the amenity of the locality. This will ensure the administration building is clearly delineated as a building that is publicly accessible.</p>
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#### Local Planning Policy 5: Development Contribution towards Public Art

<b>Item</b>	<b>Requirement</b>	<b>Proposal</b>	<b>Compliance</b>
Public Art Report	Public Art proposals will be accompanied by a Public Art Report, as set out in Appendix 1 of this Policy and will be required to be approved prior to the lodgement of a building permit application for the associated development.	This proponent has not submitted a Public Art Report. The proponent has stated a professional arts curator will be employed to select all pieces and determine the final layout/presentation of these pieces.	The City welcomes the intention to involve an arts curator. The recommended condition of approval (as mentioned above) incorporates the requirement for a Public Art Report in accordance with the policy.
Public Art contribution	The proponent will meet their public art contribution in one or more of the following ways by:	The proponent has indicated its intention to provide public art on the site as part of the proposed	Further details regarding the provision of public art will be negotiated with the



	<p>a) establishing public art "on-site" as a component of their development;</p> <p>b) Providing cash-in-lieu of 1% of development cost (or a maximum of \$500,000.</p>	<p>development rather than contributing a cash sum of \$500,000 as per option 'b'. However, the proponent has outlined its intention to purchase a wide selection of high quality large scale art exhibits from the Kwinana Industries Youth Art Awards and prominently display these arts throughout its facility.</p>	<p>City of Kwinana prior to occupation of the development as part of the submittal of a public art report. A condition of approval requiring adherence with the policy is therefore recommended.</p>
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#### Local Planning Policy 8: Designing Out Crime

The application has also been assessed against the provisions of Local Planning Policy 8: Designing out Crime. This Policy sets out design guidelines to reduce the likelihood of crime and anti-social behaviour in the City of Kwinana. The proposed development generally complies with all relevant requirements of this Policy. However, it is noted the Policy requires car parking areas to be adequately lit and security lighting to be provided. This is required for areas that are accessible to the public, specifically around the administration building. Current plans do not provide this level of detail and therefore a condition is recommended to this effect.

#### Local Planning Policy 11: Site requirements and standards for development within Industrial Zones

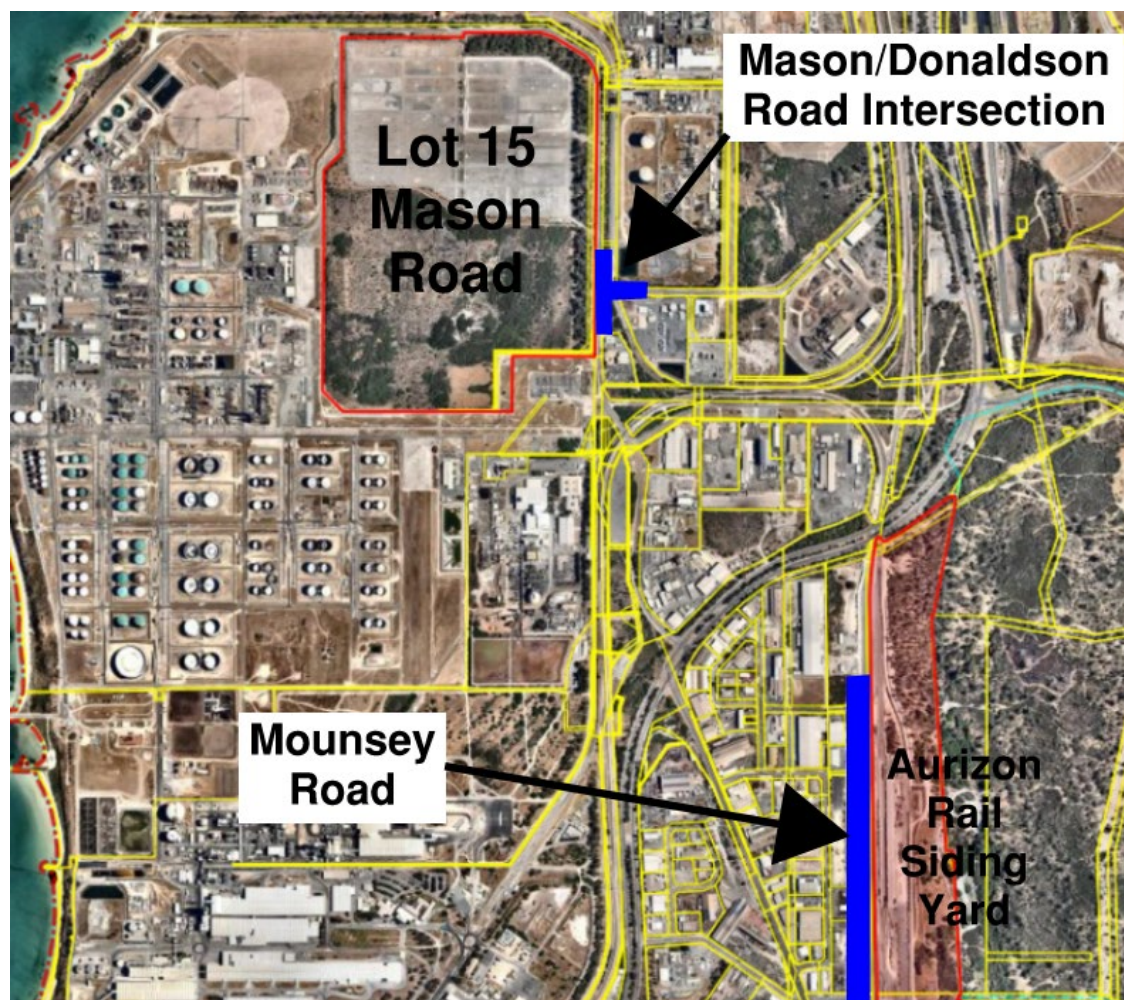
The proposed development is considered to meet the objectives and requirements of LPP 11 as follows:

- The administration building is located forward of the actual processing plant and adjacent to parking areas that are proposed to be landscaped.
- The proponent has indicated that prior to the submission of a building permit, detailed design plans for the administration building will be provided to enhance the visual appeal of the development. A condition is recommended to this effect.
- The proposal is sufficiently set back from all boundaries with significant landscaping being retained along both street frontages (north and east boundaries).

#### **Traffic Considerations**

As part of the application, the proponent submitted a Traffic and Access Report. This report noted the proposed development generates a total of 236 staff vehicle trips per day (118 total staff entering and exiting the site across two shifts). Furthermore, a total of 124 truck trips transporting materials is proposed per day. The Traffic and Access Report outlines that materials will be trucked in and out of the site, to and from, the existing Aurizon Rail siding yard adjacent to Mounsey Road in large semitrailer and B-Double type vehicles. B-Double vehicles are capable of

transporting 50 tonnes of material. Refer to the image below showing the location of the Aurizon Rail Siding Yard.

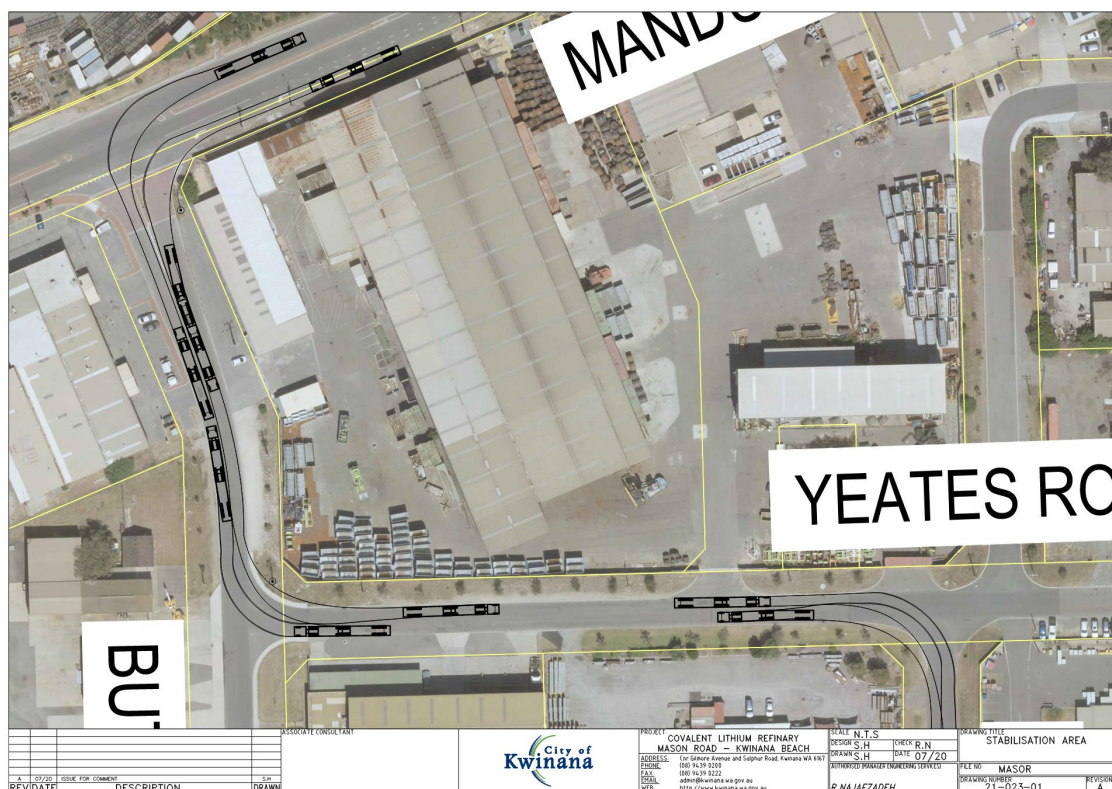


By way of background, a RAR was initially due to be submitted to the Joint Development Assessment Panel (JDAP) on 27 March 2020. At its Ordinary Meeting on 25 March 2020, a draft RAR was presented to Council for consideration. Council resolved to defer the item to an Elected Members Briefing. An extension of time for submitting the RAR to the JDAP was obtained. The proponent then advised they wish to further defer the matter to undertake investigations and address traffic and access requirements to inform any relevant conditions. At its Ordinary Meeting on 8 April 2020, Council agreed to the proponents request and resolved to defer the matter to a future meeting, enabling the proponent to undertake further investigations. Since this time, City Officers have continually liaised with the proponent and undertaken a number of investigations to further inform the current recommended conditions, specifically Condition 14.

In relation to recommended Condition 14, the City contends that a number of intersections between Lot 15 Mason Road and the Aurizon Rail Siding Yard are not designed to accommodate the proposed large B-Double vehicles. City Officers have undertaken an analysis of the affected road network between the subject site and the Aurizon Rail Siding Yard. The outcomes indicate three intersections forming part of this route are incapable of providing safe vehicle movements for B-Double vehicles. This is seen in the swept path analysis below showing the following intersections

required to be upgraded to allow for safe movement of the proposed B-Double vehicles:

- Mandurah Road and Butcher Street
- Butcher Street and Yeates Road
- Yeates Road and Mounsey Road



The proposed volume of vehicles that will use the abovementioned intersections on a daily basis is considered significant. The total 124 vehicle movements between the two sites includes 48 B-Double type vehicles and 76 semi-trailers. The 48 B-Double movements proposed to traverse these intersections per day is considered to be a significant volume that has potential to impact on the safety of the local road network and its users. Condition 14 therefore recommends the above intersections be upgraded to ultimately ensure safety is maintained.

City Officers have spent a considerable amount of time and resources to adequately inform the current recommended conditions, particularly Condition 14. Furthermore, recommended Condition 14 is considered to be consistent with Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (Deemed Provisions)* which states that the local government shall have due regard to the adequacy of the proposed means of access to and egress from the site (Clause 67s (i)). Additionally, Clause 67(t) requires the local government to have due regard to the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety. The work undertaken by City Officers demonstrates a clear need and nexus for the recommended condition and ultimately promotes an outcome that will benefit both the proposed development and the wider KIA in terms of traffic flow and safety.

#### Council Recommendation:

That the application is approved subject to the recommended conditions and advice notes as per this report.

**Conclusion:**

Upon assessment of the development against the objectives and requirements of Local Planning Scheme No.2 and relevant policy, it is considered that the application can be approved subject to conditions. The development complies with relevant planning provisions and is an effective use of currently underutilised industrial land within the Kwinana industrial area. The subject site is one of few larger vacant industrial lots in the heart of the Kwinana industrial area and the LHPP is considered a suitable land use for such a significant site.



## 18 Reports – Civic Leadership

### 18.1 Budget Variations

#### DECLARATION OF INTEREST:

There were no declarations of interest declared.

#### SUMMARY:

To amend the 2020/2021 budget to reflect various adjustments to the General Ledger with nil effect to the budgeted surplus position as detailed below.

#### OFFICER RECOMMENDATION:

That Council approves the required budget variations to the Current Budget for 2020/2021 as follows.

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Plant and Equipment – Recquatic Upgrades	Nil	(25,000)	(25,000)
	Opening Surplus	(1,360,000)	25,000	(1,335,000)
2	Capital Expense – Furniture and Equipment – Mayoral Chain	Nil	(10,540)	(10,540)
	Reserve Transfer – Restricted Grants and Contributions	Nil	7,000	7,000
	Opening Surplus	(1,335,000)	3,540	(1,331,460)

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

#### DISCUSSION:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Plant and Equipment – Recquatic Upgrades	Nil	(25,000)	(25,000)
	Opening Surplus	(1,360,000)	25,000	(1,335,000)

Capital projects for the replacement of a hydro pool cleaner and upgrade to solar pool heating were no longer required in the 2019/2020 financial year resulting in \$25,000 of unspent capital. This unspent amount was carried forward in the closing surplus for the 2019/2020 financial year. It is proposed that this is used for a Recquatic upgrade capital project in the 2020/2021 financial year as a new standard for chlorine gas requirements at the City's aquatic facilities has resulted in a requirement to install leak detectors in the chlorination rooms.



**18.1 BUDGET VARIATIONS**

2	Capital Expense – Furniture and Equipment – Mayoral Chain	Nil	(10,540)	(10,540)
	Reserve Transfer – Restricted Grants and Contributions	Nil	7,000	7,000
	Opening Surplus	(1,335,000)	3,540	(1,331,460)

The design and replacement of the Mayoral Chains was a budgeted capital project for the 2019/2020 financial year (\$11,500 - \$7,000 funded from reserve and the balance from municipal funds). However, only \$960 has been expended to date with the project to be completed in 2020/2021 financial year. As such, a balance of \$7,000 remains in reserve as at 30 June 2020, and the balance of \$3,540 in the 2019/2020 financial year closing surplus. It is proposed that the 2020/2021 budget is amended to allow for the completion of the Mayoral Chain project in the 2020/2021 financial year.

**LEGAL/POLICY IMPLICATIONS:**

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution\*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

\*requires an absolute majority of Council.

**FINANCIAL/BUDGET IMPLICATIONS:**

The financial implications are detailed in this report.

**ASSET MANAGEMENT IMPLICATIONS:**

The allocation of funds towards the upgrading and purchase of City assets will be included in the City’s Asset Management Strategy.

**ENVIRONMENTAL IMPLICATIONS:**

No environmental implications have been identified as a result of this report or recommendation.

**18.1 BUDGET VARIATIONS****STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.

**PUBLIC HEALTH IMPLICATIONS**

There are no public health implications as a result of this report.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not manage its finances adequately and allows budget expenditure to exceed allocation and the City then finds itself unable to fund its services that have been approved through the budget process
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate risk)
Response to risk treatment required/in place	Submit budget variation requests to Council as they arise, identifying financial implications and ensuring there is nil effect on the budget adopted
Rating (after treatment)	Low

## 18.1 BUDGET VARIATIONS

**COUNCIL DECISION**

236

**MOVED CR S WOOD****SECONDED CR M ROWSE**

**That Council approves the required budget variations to the Current Budget for 2020/2021 as follows.**

<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>CURRENT BUDGET</b>	<b>INCREASE/ DECREASE</b>	<b>REVISED BUDGET</b>
1	Capital Expense – Plant and Equipment – Recquatic Upgrades	Nil	(25,000)	(25,000)
	Opening Surplus	(1,360,000)	25,000	(1,335,000)
2	Capital Expense – Furniture and Equipment – Mayoral Chain	Nil	(10,540)	(10,540)
	Reserve Transfer – Restricted Grants and Contributions	Nil	7,000	7,000
	Opening Surplus	(1,335,000)	3,540	(1,331,460)

**CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**  
**7/0**

## 18.2 Monthly Financial Report June 2020

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 30 June 2020 has been prepared for Council acceptance.

### OFFICER RECOMMENDATION:

That Council:

1. Accepts the Monthly Statements of Financial Activity for the period ended 30 June 2020, contained within Attachment A; and
2. Accepts the explanations for material variances for the period ended 30 June 2020, contained within Attachment A.

### DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

This report is a summary of the financial activities of the City at the reporting date. End of financial year processing continues and adjustments are still being finalised. The 2019/2020 Annual Financial Statements will be finalised and audited by the City's auditors with presentation due to the Audit Committee in November/December 2020. At this time, the final 2019/2020 result will be determined and any impact on the 2020/2021 Annual Budget will be presented to Council for consideration.

The period of review is June 2020. The current closing municipal surplus for this period is \$1,550,603 compared to a budget position of \$500,000 and a 2020/2021 budgeted opening surplus of \$1,360,000. This is considered a satisfactory result for the City as it is maintaining a healthy budget surplus position.

Income for the June 2020 period year to date is \$73,799,355. This is made up of \$62,108,310 in operating revenues and \$11,691,045 in non-operating grants, contributions and subsidies received as well as an end of year adjustment for non-cash contributed assets. The budget estimated \$67,828,975 would be received for the same period. The variance to budget is \$5,970,380. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the June 2020 period year to date is \$78,229,192. This is made up of \$70,453,685 in operating expenditure and \$7,775,506 in capital expenditure. The budget estimated \$83,236,099 would be spent for the same period. The variance to budget is \$5,006,907. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

## 18.2 MONTHLY FINANCIAL REPORT JUNE 2020

### Points of Note

There are a number of figures of note for Councillors. On page 3 of the report, Councillors will note, under the Rates Revenue heading, rates collections are approximately the same as rates levied. This is as a result of a significant effort by the City's rates team to work with residents on developing repayment plans. The effect of this effort has been a reduction in the Outstanding Rates Ratio from 7.74% in the 2018-19 financial year, to 4.30% in the 2019-20 financial year.

For the general information of Councillors, City Officers manage the full recovery process for outstanding debts of less than \$10,000. This includes lodging claims at the Court, initiating means enquiries and elevating unpaid judgements to the Sherriff. Under the *Local Government Act 1995*, the costs associated with recovering the debt, including Court fees, are added to the rates account of a property. In-house management of the debt recovery process reduces the ultimate cost burden to the specific ratepayer with the debt.

In the case of significant debts, officers engage solicitors to manage the Court processes. The additional costs of utilising solicitors is not a significant additional cost, once the debt has become large. Furthermore, some of these debts are significant, and are for sophisticated landowners, such as property developers. In such as case, the landowner often engages their own solicitor in an attempt to avoid or delay the payment of rates and service charges. As above, all costs of debt recovery are added to the debt, and are recoverable from the landowner. This latter point is relevant as it is not uncommon for the City's monthly accounts to have reasonable solicitor fees, which are associated with rates debt recovery. Although these fees in total can have a significant quantum, they are all ultimately recovered, either through payment by the landowner, payment by the lending bank, or through sale of the land.

Another relevant figure is the Unrestricted Cash graph on page 2 of the report. Officers have previously pointed out the cash-flow risk to the City, particularly at the start and towards the end of the financial year. Councillors will note that the finishing cash position was approximately \$2.5m. Also shown on the graph, is the finishing position for the end of the 2018-19 financial year. The effect of the superior end of year cash position at the end of the 2019-20 financial year is a more robust starting position for the 2020-21 financial year. As a result of the starting cash position, Officer did not have to draw on the City's Waste Reserve, or the Western Australian Treasury Corporation short-term loan facility, to cover a shortfall of cash during July 2020, which is typically the time of year with the lowest cash available.

### **LEGAL/POLICY IMPLICATIONS:**

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.



**18.2 MONTHLY FINANCIAL REPORT JUNE 2020****FINANCIAL/BUDGET IMPLICATIONS:**

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications associated with this report.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications associated with this report.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.

**PUBLIC HEALTH IMPLICATIONS**

There are no public health implications as a result of this report.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely

**18.2 MONTHLY FINANCIAL REPORT JUNE 2020**

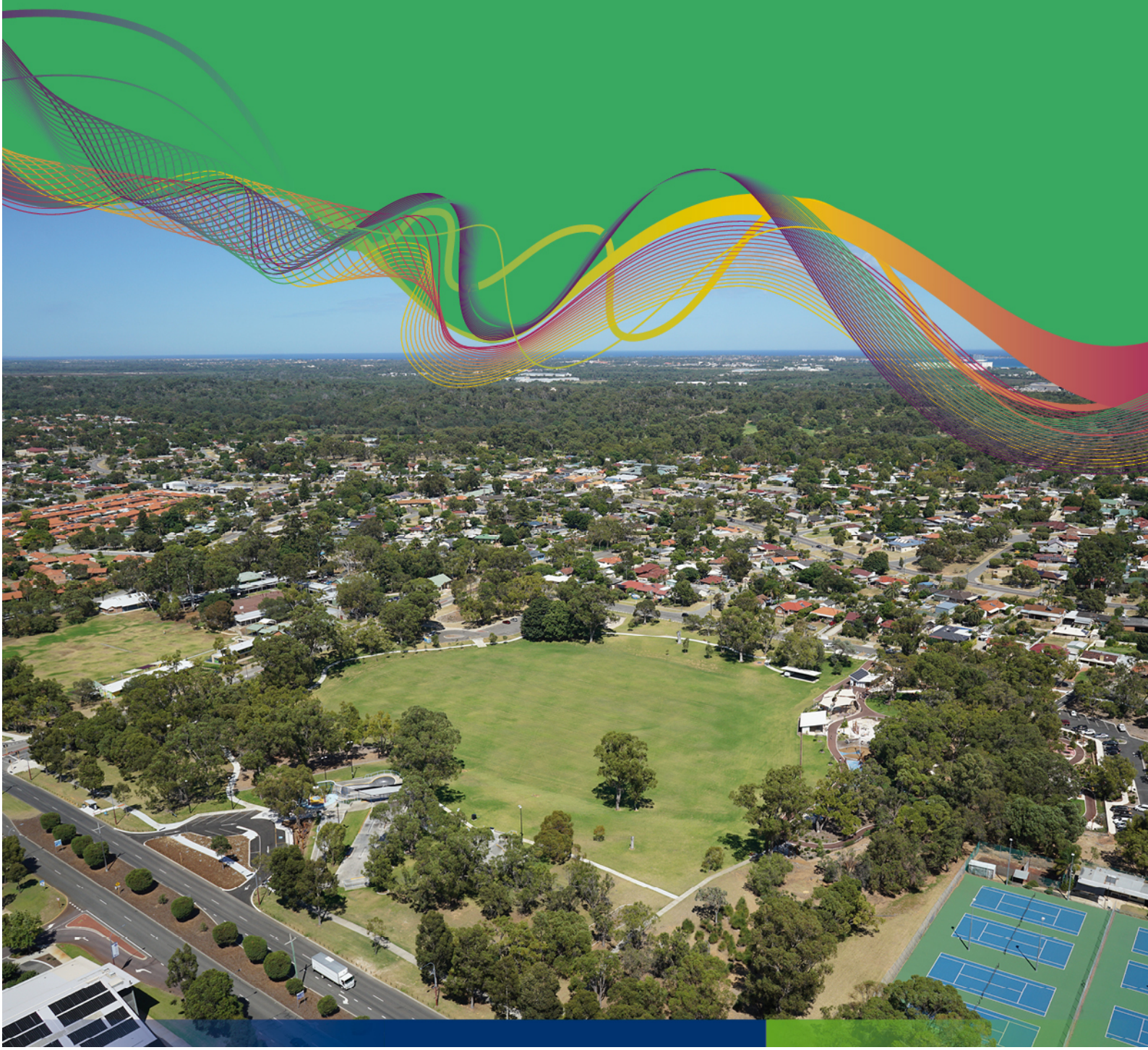
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

**COUNCIL DECISION****237****MOVED CR W COOPER****SECONDED CR S LEE****That Council:**

- 1. Accepts the Monthly Statements of Financial Activity for the period ended 30 June 2020, contained within Attachment A; and**
- 2. Accepts the explanations for material variances for the period ended 30 June 2020, contained within Attachment A.**

**CARRIED  
7/0**

# Monthly Financial Report



**CITY OF KWINANA**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 June 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

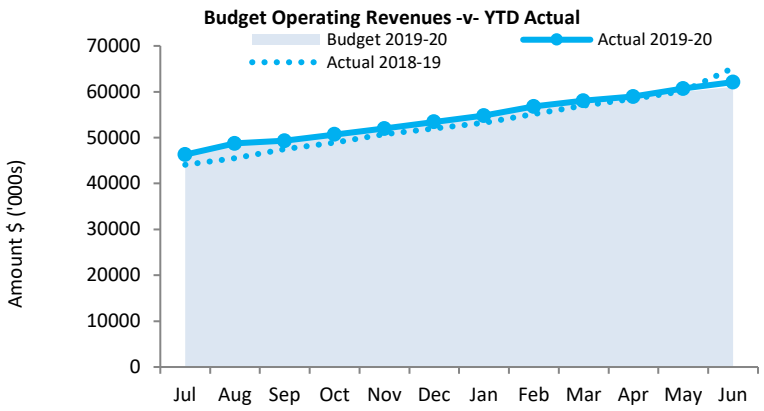
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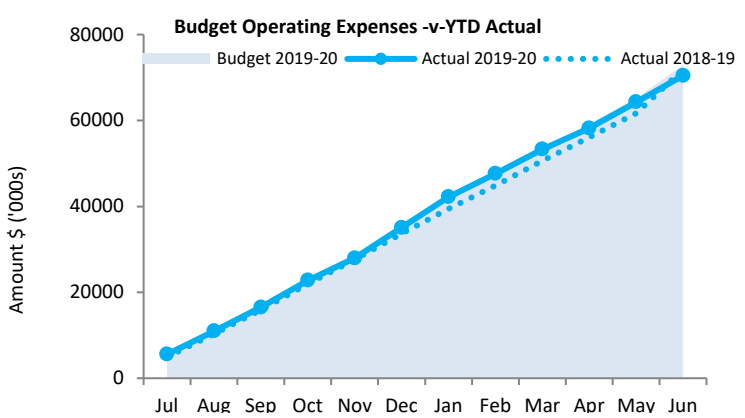


OPERATING ACTIVITIES

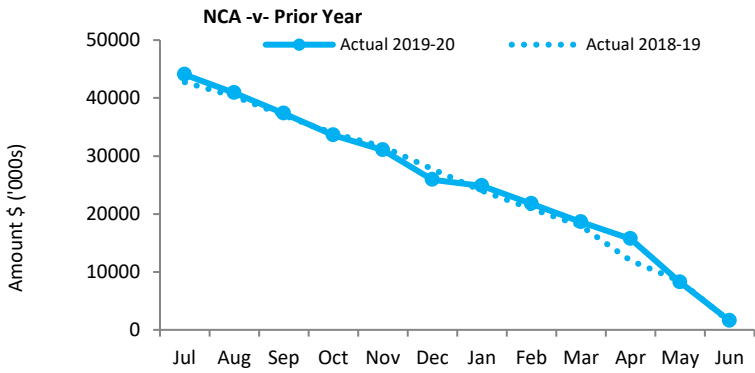
OPERATING REVENUE



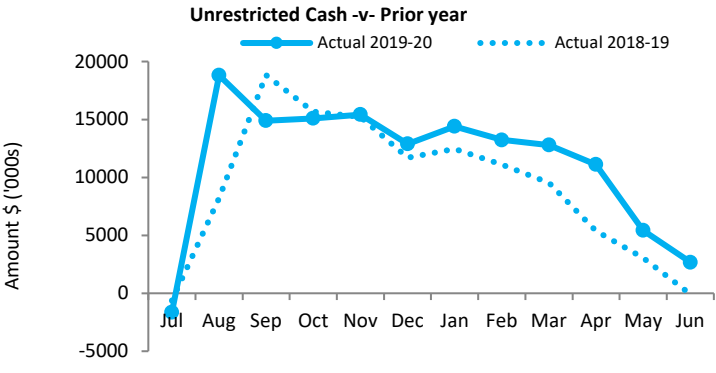
OPERATING EXPENSES



NET CURRENT ASSETS

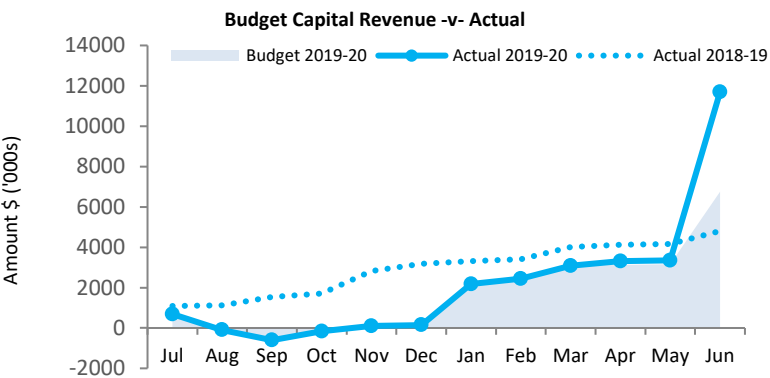


UNRESTRICTED CASH

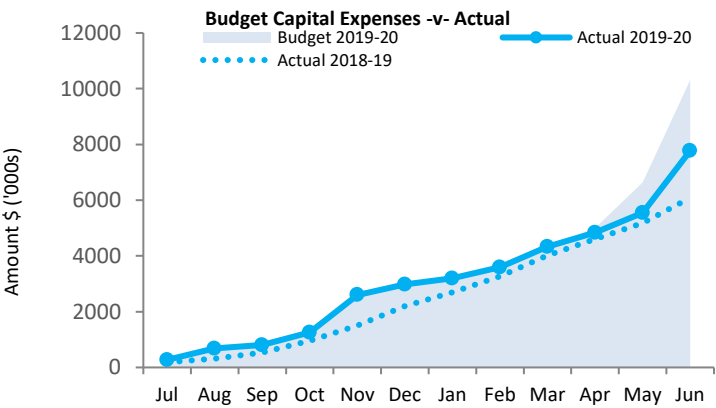


INVESTING ACTIVITIES

CAPITAL REVENUE

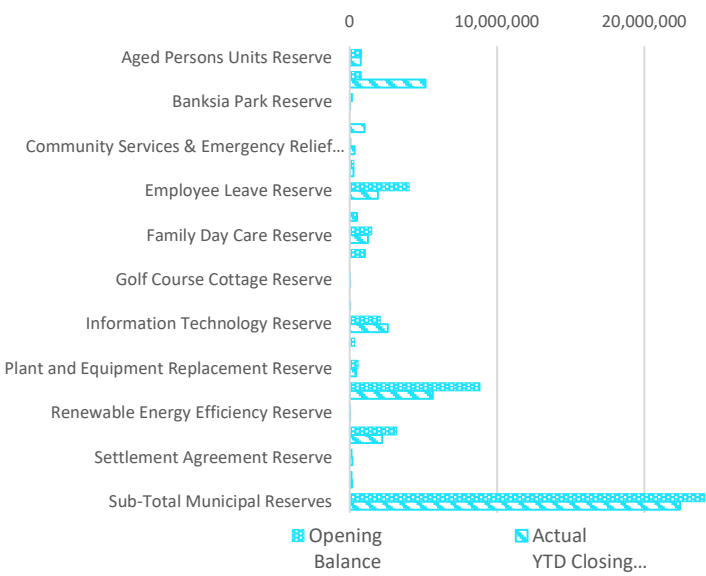


CAPITAL EXPENSES

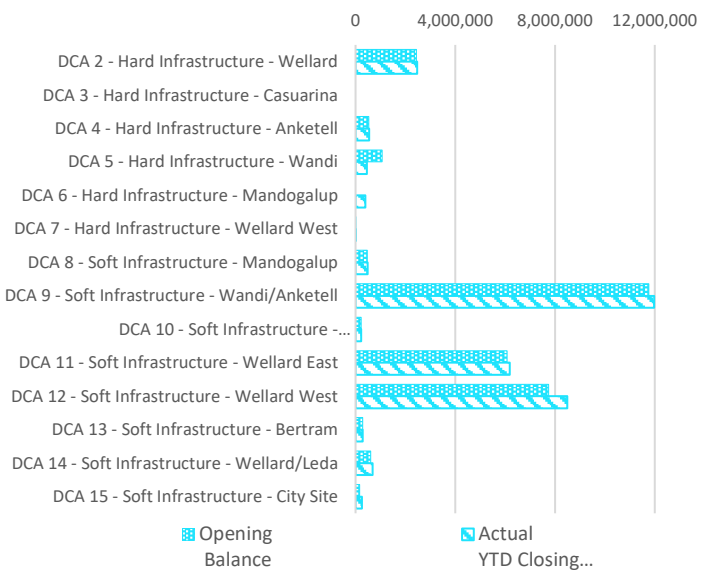


FINANCING ACTIVITIES

RESERVES



DCA RESERVES





Funding surplus / (deficit) Components				
Funding surplus / (deficit)				
	Current Budget	YTD Current Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.50 M	\$2.48 M	\$2.48 M	\$0.00 M
Closing	\$0.50 M	\$0.50 M	\$1.55 M	\$1.05 M
Refer to Statement of Financial Activity				
Cash and cash equivalents		Payables		Receivables
	\$59.56 M	% of total	\$7.10 M	\$4.30 M
Unrestricted Cash	\$2.68 M	4.5%	Trade Payables	\$3.57 M
Restricted Cash	\$56.89 M	95.5%	Bonds & Deposits Held	\$0.73 M
Refer to Note 3 - Cash and Financial Assets		Other Accrued Expenses	\$2.20 M	Refer to Note 4 - Receivables

Key Operating Activities

Amount attributable to operating activities					
Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)		
\$2.45 M	\$2.45 M	\$3.72 M	\$1.27 M		
Refer to Statement of Financial Activity					
Rates Revenue		Operating Grants and Contributions		Fees and Charges	
YTD Actual	\$39.44 M	% Variance	YTD Actual	\$7.46 M	% Variance
YTD Budget	\$39.65 M	(0.5%)	YTD Budget	\$6.55 M	13.9%
Refer to Statement of Financial Activity		Refer to Note 9 - Operating Grants and Contributions		Refer to Statement of Financial Activity	

Key Investing Activities

Amount attributable to investing activities					
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)		
(\$9.07 M)	(\$3.56 M)	\$4.22 M	\$7.78 M		
Refer to Statement of Financial Activity					
Proceeds on sale		Asset Acquisition		Capital Grants	
YTD Actual	\$0.70 M	%	YTD Actual	\$7.47 M	% Spent
YTD Budget	\$0.69 M	0.7%	Current Budget	\$10.31 M	72.5%
Refer to Note 5 - Disposal of Assets		Adopted Budget	\$20.34 M	36.7%	
		Refer to Note 6 - Capital Acquisition		Refer to Note 6 - Capital Acquisition	

Key Financing Activities

Amount attributable to financing activities					
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)		
\$6.73 M	(\$0.87 M)	(\$1.33 M)	(\$0.46 M)		
Refer to Statement of Financial Activity					
Borrowings		Reserves		Lease Liability	
Principal repayments	\$1.45 M	Reserves balance	\$22.42 M	Principal repayments	\$0.12 M
Interest expense	\$1.05 M	DCA Reserve Balance	\$33.09 M	Interest expense	\$0.01 M
Principal due	\$20.10 M	Interest earned	\$0.85 M	Principal due	\$0.19 M
Refer to Note 7 - Borrowings		Refer to Note 8 - Cash Reserves		reclassified from Lease Expense June 2020 - AASB16	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$		\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>		1,504,912	2,478,347	2,478,347	<b>2,478,347</b>	0	0.0%	
<b>Revenue from operating activities</b>								
Rates	5	39,802,378	39,652,000	39,652,000	<b>39,435,048</b>	(216,952)	(0.5%)	
Operating grants, subsidies and contributions	9	8,971,318	6,549,793	6,549,793	<b>7,457,505</b>	907,712	13.9%	▲
Fees and charges		12,254,403	11,517,799	11,517,799	<b>11,554,726</b>	36,927	0.3%	
Interest earnings		2,088,408	1,815,409	1,815,409	<b>1,825,189</b>	9,780	0.5%	
Other revenue		685,839	1,420,260	1,420,260	<b>1,711,765</b>	291,505	20.5%	▲
Profit on disposal of assets	5	42,863	120,630	120,630	<b>124,076</b>	3,446	2.9%	
		<b>63,845,209</b>	<b>61,075,891</b>	<b>61,075,891</b>	<b>62,108,310</b>	1,032,419		
<b>Expenditure from operating activities</b>								
Employee costs		(29,800,091)	(26,754,673)	(26,754,673)	<b>(26,933,138)</b>	(178,465)	(0.7%)	
Materials and contracts		(29,036,680)	(25,971,748)	(25,971,748)	<b>(24,463,388)</b>	1,508,360	5.8%	▲
Utility charges		(2,377,800)	(2,436,793)	(2,436,793)	<b>(2,393,668)</b>	43,125	1.8%	
Depreciation on non-current assets		(14,269,092)	(14,255,647)	(14,255,647)	<b>(13,155,330)</b>	1,100,317	7.7%	▲
Interest expenses		(1,054,610)	(1,054,608)	(1,054,608)	<b>(1,058,626)</b>	(4,018)	(0.4%)	
Insurance expenses		(575,863)	(574,494)	(574,494)	<b>(574,494)</b>	0	0.0%	
Other expenditure		(122,229)	(1,747,291)	(1,747,291)	<b>(1,709,575)</b>	37,716	2.2%	
Loss on disposal of assets	5	(101,926)	(130,113)	(130,113)	<b>(165,466)</b>	(35,353)	(27.2%)	
		<b>(77,338,291)</b>	<b>(72,925,367)</b>	<b>(72,925,367)</b>	<b>(70,453,685)</b>	2,471,682		
Non-cash amounts excluded from operating activities	2	14,328,155	14,300,852	14,300,852	<b>12,068,108</b>	(2,232,744)	(15.6%)	▼
<b>Amount attributable to operating activities</b>		<b>835,073</b>	<b>2,451,376</b>	<b>2,451,376</b>	<b>3,722,734</b>	1,271,358		
<b>Investing activities</b>								
Grants, Subsidies and Contributions	10	10,936,569	8,729,772	8,729,772	<b>13,662,912</b>	4,933,140	56.5%	
Reimbursement of Developer Contributions		0	(2,668,701)	(2,668,701)	<b>(2,668,701)</b>	0	0.0%	
Proceeds from disposal of assets	5	334,500	692,013	692,013	<b>696,834</b>	4,821	0.7%	
Self-Supporting Loan Principal Received	7	16,709	16,709	16,709	<b>16,709</b>	0	0.0%	
Self-Supporting Loan Principal Paid		(16,709)	(16,709)	(16,709)	<b>(16,709)</b>			
Payments for property, plant and equipment	6	(20,340,974)	(10,310,732)	(10,310,732)	<b>(7,471,824)</b>	2,838,908	27.5%	▲
<b>Amount attributable to investing activities</b>		<b>(9,069,905)</b>	<b>(3,557,648)</b>	<b>(3,557,648)</b>	<b>4,219,220</b>	7,776,868		
<b>Financing Activities</b>								
Proceeds from new debentures	7	2,268,000	0	0	<b>0</b>	0	0.0%	
Repayment of debentures	7	(1,434,384)	(1,434,384)	(1,434,384)	<b>(1,434,384)</b>	0	0.0%	
Payments for principal portion of lease liabilities		0	0	0	<b>(116,017)</b>	(116,017)	0.0%	▼
Transfer from reserves	8	21,765,512	16,408,185	16,408,185	<b>13,557,583</b>	(2,850,602)	17.4%	
Transfer to reserves	8	(15,869,208)	(15,845,875)	(15,845,875)	<b>(13,338,706)</b>	2,507,169	15.8%	▲
<b>Amount attributable to financing activities</b>		<b>6,729,920</b>	<b>(872,074)</b>	<b>(872,074)</b>	<b>(1,331,523)</b>	(459,450)		
Non-cash amounts excluded from non-operating activities (Contributed Assets)	0	0	0	0	<b>(7,538,175)</b>	(7,538,175)	0.0%	
<b>Closing funding surplus / (deficit)</b>		<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>1,550,603</b>	1,050,602		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 JUNE 2020**

	NOTE	Closing 30 June 2019 \$	Current Month 30 June 2020 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	8	11,888,157	25,471,026
Trade and other receivables <i>(incl. allowance for impairment)</i>	4	4,541,131	4,438,511
Other financial assets - Term Deposits		45,348,386	33,787,559
Other financial assets - Banksia Park Deferred Mgmt Fees		297,819	319,490
Other financial assets - Self Supporting Loans		16,709	17,269
Inventories		32,920	37,323
Other assets		656,144	429,033
<b>TOTAL CURRENT ASSETS</b>		<b>62,781,266</b>	<b>64,500,211</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		711,755	760,126
Other financial assets - Banksia Park Deferred Mgmt Fees		3,095,583	3,184,673
Other financial assets - Local Govt House Trust		122,620	124,637
Other financial assets - Self Supporting Loans		249,972	232,704
Investment in associate (SMRC)		319,244	319,244
Property, plant and equipment		150,484,396	147,479,201
Infrastructure		362,312,960	366,434,601
Intangible assets		308,673	308,673
Right of use assets		0	303,682.32
<b>TOTAL NON-CURRENT ASSETS</b>		<b>517,605,203</b>	<b>519,147,541</b>
<b>TOTAL ASSETS</b>		<b>580,386,469</b>	<b>583,647,752</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables		4,258,025	7,101,361
Banksia Park Unit Contributions		17,133,425	16,975,350
Contract liabilities		0	47,043
Lease liabilities		0	114,357
Borrowings	7	1,451,093	1,889,259
Employee related provisions		4,902,379	4,950,795
<b>TOTAL CURRENT LIABILITIES</b>		<b>27,744,922</b>	<b>31,078,165</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities		0	77,148
Borrowings	7	20,101,305	18,212,046
Employee related provisions		469,604	469,604
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>20,570,909</b>	<b>18,758,798</b>
<b>TOTAL LIABILITIES</b>		<b>48,315,831</b>	<b>49,836,963</b>
<b>NET ASSETS</b>		<b>532,070,638</b>	<b>533,810,788</b>
<b>EQUITY</b>			
Retained surplus		244,608,437	246,567,465
Reserves - cash/financial asset backed	8	55,730,366	55,511,489
Revaluation surplus		231,731,835	231,731,835
<b>TOTAL EQUITY</b>		<b>532,070,638</b>	<b>533,810,788</b>

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 1  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019-20 year is \$50,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Rates	(216,952)	(1%)	▲ No Material Variance	
Operating Grants, Subsidies and Contributions	907,712	14%	▲ Permanent	Refer note 9. 20/21 Financial Assistance Grant received in May 2020 \$860,609.
Fees and Charges	36,927	0%	No Material Variance	
Interest Earnings	9,780	1%	No Material Variance	
Other Revenue	291,505	21%	▲ Permanent	\$268k end of year Fair Value adjustments to Banksia Park unit contributions and deferred management funds receivable (non-cash).
Profit on Disposal of Assets	3,446	3%	No Material Variance	
<b>Expenditure from operating activities</b>				
Employee Costs	(178,465)	(1%)	▲ No Material Variance	
Materials and Contracts	1,508,360	6%	▲ Permanent	\$1.5m Contractors under budget (\$272k Governance, \$206k Parks & Reserve Maintenance, \$188k Main Stream Waste, \$156k Building Services, \$142k Other Development, \$83k Family Day Care, \$63k Executive Management, \$55k Strategic Planning, \$35k Recquatic, \$32k Natural Environment). Partially offset by some Lease expenses being reclassified to Financing Activities (\$116k).
Utility Charges	43,125	2%	No Material Variance	
Depreciation on Non-Current Assets	1,100,317	8%	▲ Timing	June 20 depreciation yet to be posted due to year end process.
Interest Expenses	(4,018)	(0%)	No Material Variance	
Insurance Expenses	0	0%	No Material Variance	
Other Expenditure	37,716	2%	No Material Variance	
Loss on Disposal of Assets	(35,353)	(27%)	No Material Variance	
<b>Investing activities</b>				
Non-Operating Grants, Subsidies and Contributions	4,933,140	57%	▲ Permanent	Refer note 10. Predominantly due to timing of Developer Contributions and year end contributed assets.
Reimbursement of Developer Contributions	0	0%	No Material Variance	
Proceeds from disposal of assets	4,821	1%	No Material Variance	
Self-Supporting Loan Principal	0	0%	No Material Variance	
Payments for property, plant and equipment	2,838,908	28%	▲ Timing	Refer note 6.
<b>Financing activities</b>				
Proceeds from new debentures	0	0%	No Material Variance	
Repayment of debentures	0	0%	No Material Variance	
Payments for principal portion of lease liabilities	(116,017)	0%	▼ No Material Variance	Principal portion of lease payments reallocated from Materials and Contracts expenses - adjustment made for year end reporting in accordance with AASB16.
Transfer from reserves	(2,850,602)	17%	▲ Permanent	(\$2.77m) DCA Reserves due to timing of Development expenditure. (\$418k) Restricted Grants & Contributions Reserve due to carried forward projects. \$300k Information Technology Reserve due to recommencement of the Corporate Business System Implementation project.
Transfer to reserves	2,507,169	16%	▲ Permanent	\$2.7m DCA Reserves due to timing of Developer Contributions partially offset by carried forward Grants and Contributions.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 2  
NET CURRENT FUNDING POSITION**

	Notes	Last Years Closing 30 June 2019	This Time Last Year 30 June 2019	YTD Actual 30 June 2020
		\$	\$	\$

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

**Non-cash items excluded from operating activities**

**Adjustments to operating activities**

Less: Profit on asset disposals	5	(6,178)	(6,178)	(124,076)
Less: Movement in pensioner deferred rates (non-current)		(32,973)	(32,973)	(48,371)
Movement in employee benefit provisions		297,645	297,645	48,416
Add: Loss on asset disposals		152,265	152,265	165,466
Add: Mvmt in Local Govt House Trust		-	-	(2,017)
Add: Change in accounting policies		-	-	(904,842)
Add: Depreciation on assets		15,359,581	15,359,581	13,155,330
Add: Mvmt in operating contract liabilities associated with restricted cash		-	-	47,043
Movement in Banksia Park deferred management fund receivable		610,100	610,100	(110,761)
Movement in Banksia Park valuation of unit contribution		(2,090,575)	(2,090,575)	(158,075)
<b>Total non-cash items excluded from operating activities</b>		<b>14,289,865</b>	<b>14,289,865</b>	<b>12,068,108</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

**Adjustments to net current assets**

Less: Reserves - restricted cash	(55,730,366)	(55,730,366)	(55,511,489)
Less: - Financial assets at amortised cost - self supporting loans	(16,709)	(16,709)	(17,269)
Less: Banksia Park DMF Recievable	(297,819)	(297,819)	(319,490)
Add: Borrowings	1,451,093	1,451,093	1,889,259
Add: Provisions - employee	4,902,379	4,902,379	4,950,795
Add: Current portion of contract liability held in reserve	-	-	47,043
Add: Lease liabilities	-	-	114,357
Add: Banksia Park Unit Contributions	17,133,425	17,133,425	16,975,350
<b>Total adjustments to net current assets</b>	<b>(32,557,997)</b>	<b>(32,557,997)</b>	<b>(31,871,443)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>	62,781,266	62,781,266	64,500,211
<b>Less: Current liabilities</b>	(27,744,922)	(27,744,922)	(31,078,165)
<b>Less: Total adjustments to net current assets</b>	<b>(32,557,997)</b>	<b>(32,557,997)</b>	<b>(31,871,443)</b>
<b>Closing funding surplus / (deficit)</b>	<b>2,478,347</b>	<b>2,478,347</b>	<b>1,550,602</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Unrestricted	Restricted	Trust	Total Cash	Interest Rate	Institution	S&P Rating	Maturity Date	Days
	\$	\$	\$	\$					
Cash on hand									
CBA Municipal Bank Account	1,204,833	1,070,649		2,275,482	Variable	CBA	AA		
CBA Reserve Bank Account	1,467,094	21,723,930		23,191,024	0.66%	CBA	AA		
CBA Trust Bank Account			305,376	305,376	N/A	CBA	AA		
Cash On Hand - Petty Cash	4,520			4,520	N/A	PC	N/A		
Reserve Funds Investments (Cash Backed Reserves)									
Community Services & Emergency Relief Reserve		89,961		89,961	0.85%	NAB	AA	Sep 2020	92
CLAG Reserve		248,820		248,820	0.85%	NAB	AA	Sep 2020	92
Workers Compensation Reserve		143,259		143,259	0.85%	NAB	AA	Sep 2020	92
Settlement Agreement Reserve		166,990		166,990	0.85%	NAB	AA	Sep 2020	92
Reserve Funds Investments (Developer Contributions)									
DCA - 4 Hard Infrastructure - Anketell		540,134		540,134	0.90%	NAB	AA	Oct 2020	119
DCA 5 - Hard Infrastructure - Wandi		447,073		447,073	0.90%	NAB	AA	Oct 2020	120
DCA 7 - Hard Infra Mandogalup		18,140		18,140	0.90%	NAB	AA	Oct 2020	120
DCA - 8 Soft Infrastructure - Mandogalup		477,570		477,570	0.90%	NAB	AA	Oct 2020	119
DCA - 9 Soft Infrastructure - Wandi/Anketell		11,963,942		11,963,942	0.90%	NAB	AA	Oct 2020	120
DCA - 10 Soft Infrastructure - Casuarina/Anketell		229,360		229,360	0.90%	NAB	AA	Oct 2020	120
DCA - 13 Soft Infrastructure - Bertram		288,396		288,396	0.90%	NAB	AA	Oct 2020	120
DCA - 14 Soft Infrastructure - Wellard/Leda		735,437		735,437	0.90%	NAB	AA	Oct 2020	120
DCA - 15 Soft Infrastructure - Townsite		263,335		263,335	0.90%	NAB	AA	Oct 2020	120
DCA - 1 Hard Infrastructure - Bertram		629,856		629,856	0.60%	BEN	AAA	Sep 2020	91
DCA - 2 Hard Infrastructure - Wellard - TD3088375		2,475,398		2,475,398	0.60%	BEN	AAA	Sep 2020	91
DCA 6 - Hard Infrastructure - Mandogalup		398,133		398,133	0.60%	BEN	AAA	Sep 2020	91
DCA - 11 Soft Infrastructure - Wellard East - TD3088365		6,178,056		6,178,056	0.60%	BEN	AAA	Sep 2020	91
DCA - 12 Soft Infrastructure - Wellard West		8,493,698		8,493,698	0.60%	BEN	AAA	Sep 2020	91
Total	2,676,447	56,582,137	305,376	59,563,960					
	4%	95%	0.5%						
Comprising									
Cash and cash equivalents (Exclude Trust)	2,676,447	22,794,579	0	25,471,026					
Financial assets at amortised cost	0	33,787,559	0	33,787,559					
	2,676,447	56,582,137	0	59,258,585					

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Note 3(b): Cash and Investments - Compliance with Investment Policy

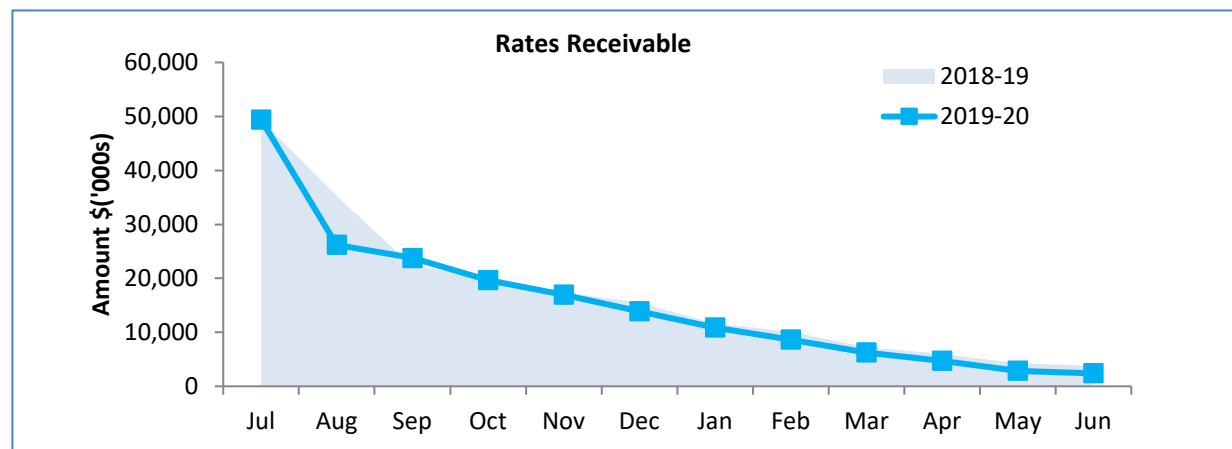
Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	18,175,141	31%	100%	✓
AA	41,384,300	69%	100%	✓
A	-	0%	60%	✓
BBB	-	0%	20%	✓
Unrated	4,520	0%	20%	✓

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
BEN (AAA)	18,175,141	31%	45%	✓
NAB (AA)	15,612,418	26%	45%	✓
CBA (AA)	25,771,882	43%	45%	✓
SUN (A)	-	0%	45%	✓

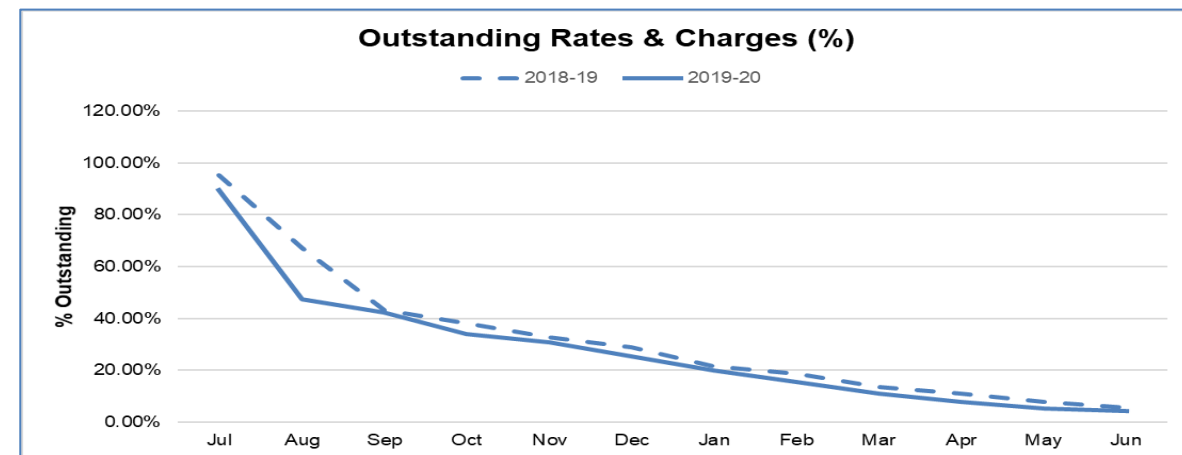
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES

Rates receivable	30 June 2019	30 Jun 2019	30 Jun 2020
	\$		\$
Opening arrears previous years	4,275,903	4,275,903	4,576,831
Levied this year	49,841,706	49,841,706	51,941,047
<b>Rates &amp; Charges to be collected</b>	<b>54,117,609</b>	<b>54,117,609</b>	<b>56,517,879</b>
<u>Less</u> Collections to date	(48,635,958)	(48,635,958)	(52,185,034)
<u>Less</u> Pensioner Deferred Rates	(711,755)	(711,755)	(760,126)
<b>Net Rates &amp; Charges Collectable</b>	<b>4,769,896</b>	<b>4,769,896</b>	<b>3,572,719</b>
% Outstanding	8.81%	8.81%	6.32%
<u>Prepaid</u> Rates received (not included above)	(904,842)	(904,842)	(1,182,587)
			4.23%



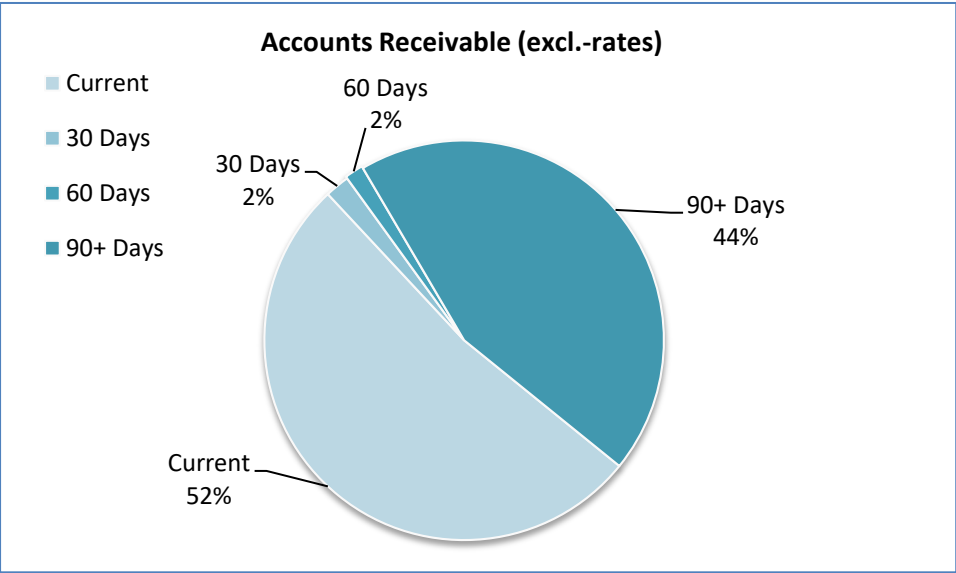
Outstanding Rates & Charges by Payment Arrangement Type	30 Jun 2020		
	No. of Assessments	\$	%
Ratepayers on no arrangement	1287	1,528,683	42.8%
Interim Rates payable	0	0	0.0%
Pensioners	162	316,468	8.9%
Weekly/Fortnightly Direct Debit	0	0	0.0%
Pensioner Deferred Rates	195	0	0.0%
Other Arrangement	233	967,444	27.1%
	<b>1,673</b>	<b>2,812,594</b>	<b>79%</b>
Pensioner Deferred Rates	195	760,126	21.3%
	<b>1,664</b>	<b>3,572,719</b>	<b>100%</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES

Receivables - general	Current	30 Days	60 Days	90+ Days	Total
Amounts shown below include GST (where applicable)	\$	\$	\$	\$	\$
Sundry receivable	375,744	9,134	5,819	115,198	505,895
Infringements Register	3,450	5,236	5,135	206,431	220,253
<b>Total general receivables outstanding</b>	<b>379,194</b>	<b>14,371</b>	<b>10,954</b>	<b>321,629</b>	<b>726,148</b>
	52%	2%	2%	44%	



KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000

Debtor #	Description	Status	\$
<b>Debts with Fines Enforcement Registry (FER)</b>			
1825.07	Prosecution Local Law Fencing	Registered with FER. Payments are being received.	1,092
2442.07	Prosecution Dog Act 1976	Registered with FER. Request sent to commence collection of outstanding debt.	5,732
3321.07	Prosecution and Infringement Dog Act 1976	Registered with FER. Regular fortnightly payments.	1,160
3909.07	Prosecution Local Government Act 1995	Registered with FER.	3,652
3936.07	Prosecution Building Act 2011 and Planning and Development Act 2005	Registered with FER. Regular payments being received.	1,741
4131.07	Prosecution Dog Act 1976 Dangerous Dog	Registered with FER. Debtor is making payments to FER. City yet to receive payments due to quantum of fines outstanding.	4,654
4233.07	Prosecution Local Law Fencing	Registered with FER.	2,500
4274.07	Prosecution Dog Act 1976	Registered with FER. Fortnightly payment of \$105 being received.	6,622
4275.07	Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	Registered with FER. Request sent to commence collection of outstanding debt	14,350
4387.07	Prosecution Dog Act 1976	Registered with FER.	10,200
4465.07	Prosecution Dog Act 1976	Registered with FER. Regular payments being received.	6,825
4467.07	Prosecution Planning & Development Act	Registered with FER. Regular payments being received.	17,265
4545.07	Prosecution Dog Act 1976	Registered with FER. Regular payments being received.	1,520
4741.07	Prosecution Dog Act 1976	Registered with FER.	5,500
			<b>82,814</b>
<b>Other Sundry Debtors</b>			
303.16	Principal & Interest payments - Loan	Payment has been received in July.	6,829
854.16	Lease & Outgoings	Payment has been received in July.	4,666
1151.16	Rent	Waiting on rental assessment waiver Covid-19.	1,991
1573.10	Aged Persons Units # 40	Payment has been received in July.	1,175
2463.16	Rent	Waiting on rental assessment waiver Covid-19.	2,290
3418.04	2019 Seasonal Tenancy Summer & Winter	Payment arrangement in place as approved by Director City Business.	1,067
3884.03	Local Government Act 1995 abandoned vehicle	Payment arrangement in place as approved by Director City Business.	1,155
4355.03	Hazard reduction costs	To be transferred to Property.	1,168
<b>Total Debtors 90+ days &gt; \$1,000</b>			<b>103,155</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES  
NOTE 5  
DISPOSAL OF ASSETS




































Asset Ref.	Asset description	Current Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Motor Vehicles</b>								
5603	Plant Replacement - P429 KWN1956	20,000	15,055	0	(4,945)	20,000	15,055	0	(4,945)
5830	Plant Replacement - P456 KWN1986	0	0	0	0	22,434	15,736	0	(6,698)
5837	Plant Replacement - P454 1EWO610	23,390	18,918	0	(4,472)	23,390	18,918	0	(4,472)
5873	Plant Replacement - P452 KWN2023	22,000	19,145	0	(2,855)	22,000	19,145	0	(2,855)
6069	Plant Replacement - P482 1GDA257	9,088	11,496	2,408	0	9,088	11,496	2,408	0
5903	Plant Replacement - P450 KWN2063	13,089	21,873	8,784	0	13,089	21,873	8,784	0
5882	Plant Replacement - P451 KWN2025	11,879	20,509	8,630	0	11,879	20,509	8,630	0
5905	Plant Replacement - P480 KWN2027	10,318	18,691	8,372	0	10,318	18,691	8,372	0
5059	Plant Replacement - P409 KWN1896	20,000	16,418	0	(3,582)	20,000	16,418	0	(3,582)
6145	Plant Replacement - P520 KWN2049	19,264	25,509	6,245	0	19,264	25,509	6,245	0
5978	Plant Replacement - P491 1GCH843	11,175	13,964	2,789	0	11,175	13,964	2,789	0
6068	Plant Replacement - P486 KWN2067	11,996	25,055	13,059	0	11,996	25,055	13,059	0
6018	Disposal Only - P496 1GDR926	16,178	25,282	9,104	0	16,178	25,282	9,104	0
5869	Plant Replacement - P453 KWN1989	24,203	21,873	0	(2,330)	24,203	21,873	0	(2,330)
5931	Plant Replacement - P449 KWN2061	9,866	16,873	7,007	0	9,866	16,873	7,007	0
5932	K9 Kube Dog Catcher System - attached to KWN2061	23,757	0	0	(23,757)	23,757	0.00	0	(23,757)
5870	Plant Replacement - P458 KWN1991	26,802	21,191	0	(5,611)	26,802	21,191	0	(5,611)
5053	Plant Replacement - P408 KWN1899	22,000	19,827	0	(2,173)	22,000	19,827	0	(2,173)
5629	Plant Replacement - P431 KWN1982	26,610	14,000	0	(12,610)	28,000	21,645	0	(6,355)
5628	Plant Replacement - P434 KWN1981	28,000	20,282	0	(7,718)	28,000	20,282	0	(7,718)
5876	Plant Disposal Only - P457 KWN1981	8,616	12,600	3,984	0	6,082	14,600	8,518	0
6148	Plant Disposal Only - P513 1GIW674	21,289	38,320	17,031	0	23,874	38,321	14,446	0
6160	Plant Disposal Only - P526 1GJD112	27,782	27,782	0	0	28,763	27,782	0	(981)
	<b>Plant &amp; Equipment</b>								
2452	Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor	0	5,000	5,000	0	0	8,300	8,300	0
2850	Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle	0	1,000	1,000	0	0	1,000	1,000	0
3130	Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer	1,000	5,285	4,285	0	1,000	5,285	4,285	0
3287	Plant Disposal Only - P252 KWN1761	55,556	65,000	9,444	0	52,480	60,475	7,995	0
3408	Plant Disposal Only - P265 Footpath grinder	800	420	0	(380)	800	420	0	(380)
3522	Plant Disposal Only - P306 1TKU712 Boxtop trailer	1,131	656	0	(475)	1,131	656	0	(475)
3722	Plant Disposal Only - P324 KWN1833 Hino 300 Series 816 Crew Cab	32,993	20,379	0	(12,614)	32,993	20,379	0	(12,614)
3723	Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew	2,548	5,285	2,736	0	2,548	5,285	2,736	0
3724	Plant Replacement - P325 1TLL524 Flat Top Trailer	2,596	5,285	2,688	0	2,596	5,285	2,688	0
3842	Plant Replacement - P333 KWN1835 Signage Truck	27,850	8,511	0	(19,340)	27,850	8,511	0	(19,340)
5810	Plant Replacement - P473 Piglet Mower - Environment	2,900	4,000	1,100	0	2,890	3,636	746	0
5981	Plant Disposal Only - P530 1GJU179 Toro Ground Master Ride On Mower	142,289	120,000	0	(22,289)	137,825	101,028	0	(36,797)
6153	Plant Replacement - P530 1GJU179 Toro Ground Master Ride On Mower	2,482	0	0	(2,482)	0	0	0	0
6154	Plant Replacement - P532 1GJU178 Toro Ground Master Mower	2,482	0	0	(2,482)	0	0	0	0
6163	Plant Replacement - P534 Trailer - Transportable Radar Speed Display Trailer	19,566	26,530	6,964	0	19,566	26,530	6,964	0
Various	Various minor furniture & equipment written off during fair value review	0	0	0	0	24,385	0	0	(24,385)
		<b>701,495</b>	<b>692,013</b>	<b>120,630</b>	<b>(130,113)</b>	<b>738,223</b>	<b>696,834</b>	<b>124,076</b>	<b>(165,466)</b>
				<b>Net Profit/(Loss)</b>	<b>(9,483)</b>			<b>Net Profit/(Loss)</b>	<b>(41,389)</b>












































Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land and Buildings	5,309,694	1,473,614	1,473,614	1,413,355	(60,260)
Plant, Furniture and Equipment	2,788,666	1,731,665	1,731,665	1,505,614	(226,051)
Infrastructure - Roads	4,135,562	2,941,602	2,941,602	2,202,920	(738,682)
Infrastructure - Parks & Reserves	1,832,291	1,671,541	1,671,541	1,324,349	(347,192)
Infrastructure - Footpaths	215,000	206,845	206,845	204,297	(2,548)
Infrastructure - Car Parks	5,737,961	23,442	23,442	23,442	(0)
Infrastructure - Drainage	251,000	2,189,989	2,189,989	724,027	(1,465,962)
Infrastructure - Bus Shelters	19,800	15,397	15,397	15,397	(0)
Infrastructure - Street Lights	41,000	56,637	56,637	58,424	1,787
Infrastructure - Other	10,000	0	0	0	0
<b>Payments for Capital Acquisitions</b>	<b>20,340,974</b>	<b>10,310,732</b>	<b>10,310,732</b>	<b>7,471,824</b>	<b>(2,838,908)</b>
Right of use assets	0	0	0	303,682	303,682
Contributed Assets	0	0	0	7,538,175	7,538,175
<b>Total Capital Acquisitions</b>	<b>20,340,974</b>	<b>10,310,732</b>	<b>10,310,732</b>	<b>15,313,682</b>	<b>5,002,950</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,423,989	2,452,756	2,452,756	2,463,753	10,997
Borrowings	2,268,000	0	0	0	0
Lease liabilities	0	0	0	303,682	303,682
Disposal of Assets	334,500	376,572	376,572	399,590	23,018
Cash Backed Reserves	8,684,361	6,677,690	6,677,690	3,921,934	(2,755,756)
Municipal Funds	7,630,124	803,714	803,714	382,865	(420,849)
<b>Capital funding total</b>	<b>20,340,974</b>	<b>10,310,732</b>	<b>10,310,732</b>	<b>7,471,824</b>	<b>(2,838,908)</b>




































#### SIGNIFICANT ACCOUNTING POLICIES















All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



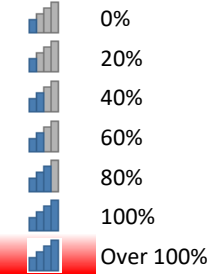
Capital Expenditure			Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
			\$	\$	\$	\$	\$	
<b>Buildings</b>								
	13239	Administration & Civic Centre Refurbishment	2,268,000	65,854	65,854	65,854	0	Project paused, YTD expense funded from Muni, no loan drawdown.
	13240	Arts & Cultural Centre Upgrade - Stage 2	92,700	92,700	92,700	87,565	(5,135)	Project complete.
	13241	Budden Way carpet replacement	8,800	2,568	2,568	2,568	0	Project complete.
	13242	Budden Way ceiling replacement	25,000	27,996	27,996	27,996	0	Project complete.
	13243	Building Contingency	102,000	102,000	102,000	73,880	(28,120)	Reactive building works.
	13238	Administration Building - CCTV	15,000	0	0	0	0	Project completed prior year.
	13237	Medina Centre - CCTV and lighting improvements	100,000	100,000	100,000	89,993	(10,007)	Project to carry forward \$10k to FY20/21.
	13244	DCA 9 Local Sports Ground Clubroom - Honeywood Primary School Oval Pavillion	1,010,000	61,790	61,790	5,540	(56,250)	Project detailed design will carry forward to FY20/21, Reserve funded.
	13236	DCA 9 Local Sports Ground Clubroom Feasibility	88,411	0	0	0	0	Project budget consolidated above.
	13245	District C Sporting Ground - Changeroom Development	326,166	203,835	203,835	202,699	(1,137)	Project complete. Reserve and Grant funded.
	13246	District C Sporting Ground - Masterplan	100,000	0	0	0	0	Project to carry forward to FY20/21, possibly later. Reserve funded.
	13247	Water / energy monitoring equipment	9,000	7,023	7,023	6,607	(416)	Project completed.
	13248	Kwinana Tennis Club Ablutions	15,000	17,916	17,916	17,916	0	Project completed.
	13249	Kwinana South VBFB Station Extensions	356,000	54,800	54,800	54,800	0	Project onhold subject to negotiations with DFES. Grant funded.
	13264	Kwinana South VBFB Station Upgrade	30,000	0	0	0	0	Project onhold subject to negotiations with DFES. Reserve funded.
	13265	Mandogalup VBFB Station Extensions	275,000	228,278	228,278	248,896	20,618	Project to carry forward to FY20/21. Claim 50% Grant this financial year.
	13266	Mandogalup VBFB Station Upgrade	25,000	25,000	25,000	11,849	(13,151)	Project to carry forward to FY20/21. Reserve funded.
	13267	Recquatic Centre - Stadium Re-roof	242,462	202,919	202,919	223,209	20,290	Project complete. Reserve funded.
	13611	Recquatic Centre - Creche roof repairs	0	20,000	20,000	32,050	12,050	Budget Review project brought forward from FY21.
	13235	Recquatic Front Counter - Automated Gates	90,000	0	0	0	0	Project to carry forward to FY20/21. Reserve funded.
	13268	Recquatic Pool Hall Window Tinting	14,935	9,400	9,400	9,400	(0)	Project completed.
	13270	Sloan Heritage Cottage - internal paint	7,210	6,530	6,530	6,530	0	Project completed.
	13271	Sloan Reserve ablutions	52,530	39,601	39,601	39,601	(0)	Project completed.
	13272	Smirks Heritage Artefacts Shed	20,000	25,190	25,190	25,190	0	Project completed.
	13273	Wandi Resource Centre - UV water filter	6,180	6,180	6,180	6,299	119	Project completed.
	13274	Wellard Pavilion Solar Panels	15,000	10,298	10,298	10,388	90	Project complete. Reserve funded.
	13275	William Bertram Auto Door Conversion	10,300	8,750	8,750	8,750	0	Project complete.
	13276	Works Depot - new PA system	5,000	0	0	0	0	Project complete. Transferred to operating budget, <\$5,000.
	13466	Kwinana Recquatic - Strip and Seal Stadium Floor	0	6,528	6,528	6,528	0	Project complete.
	13469	Margaret Feilman Building - Roof Replacement	0	51,700	51,700	60,934	9,234	Project complete.
	13473	Medina Hall - Floor Replacement	0	51,407	51,407	51,407	0	Project complete.
	13489	Family Day Care kitchen replacement	0	20,000	20,000	19,125	(875)	Project complete.
	13490	Fiona Harris Pavilion Solar Panels	0	12,421	12,421	12,421	(0)	Project complete. Reserve funded.
	13593	Sloans Heritage Cottage Electrical work	0	12,929	12,929	5,525	(7,404)	Project complete with outstanding invoices.
	<b>Buildings Total</b>		<b>5,309,694</b>	<b>1,473,615</b>	<b>1,473,615</b>	<b>1,413,521</b>	<b>(60,094)</b>	

Capital Expenditure				Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
				\$	\$	\$	\$	\$	
<b>Plant, Furniture and Equipment</b>									
<b>Furniture and Equipment</b>									
	13286	Design and Replacement of Mayoral Chains		8,000	11,500	11,500	960	(10,540)	Project to carry forward to FY20/21. Reserve funded.
	13288	Library - self returns shelves		20,000	24,660	24,660	12,305	(12,356)	Project to carry forward to FY20/21.
	13289	Removal of Library Circulation Desk		55,000	55,000	55,000	56,251	1,251	Purchase completed.
	13290	Library - Self Check Touchscreen Computer & Workstation		7,000	7,046	7,046	0	(7,046)	Project to carry forward to FY20/21.
<b>Computing Equipment</b>									
	13292	City Website Redevelopment		193,000	258,000	258,000	172,157	(85,843)	In progress.
	13295	Computing Equipment - Various purchases as per ICT / City Requirements		23,000	23,000	23,000	0	(23,000)	Items under capitalisation threshold.
	13297	Corporate Business System Renewal - Implementation		1,298,566	161,779	161,779	137,171	(24,608)	Project to carry forward to FY20/21. Reserve funded.
<b>Plant and Equipment</b>									
	13299	Recquatic - Hydro pool cleaner replacement, upgrade to pool solar system heating		25,000	25,000	25,000	0	(25,000)	Recquatic pool upgrades to be carried forward to FY21.
	13300	Recquatic - Pool plant renewals		11,600	6,000	6,000	0	(6,000)	Under capitalisation threshold.
	13301	Recquatic - Scoreboard installation and replacement		10,000	0	0	0	0	Under capitalisation threshold.
	13304	Sound Level Meter for Environmental Health Team		12,000	20,680	20,680	20,681	1	Purchase completed.
	13306	Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle (New Plant 554)		17,000	15,874	15,875	15,874	(1)	Purchase completed.
	13307	Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer (New Plant 562)		18,000	17,230	17,230	17,230	0	Purchase completed.
	13308	Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew (New Plant 583)		18,000	17,230	17,230	17,230	0	Purchase completed.
	13309	Plant Replacement - P325 1TLL524 Flat Top Trailer (New Plant 584)		18,000	17,230	17,230	17,230	0	Purchase completed.
	13310	Plant Replacement - P333 KWN1835 Signage Truck (New Plant 585)		120,000	0	0	0	0	Cancelled.
	13313	Plant Replacement Program - Mitsubishi Canter Tip Truck - Infra - P333 (New Plant 559)		120,000	136,020	136,020	136,020	0	Purchase completed.
	13498	Speed Alert Mobile Trailer for Driver Speed Education		0	27,030	27,030	0	(27,030)	Carry forward of funds for speed calming equipment.
	13592	Plant Replacement - P473 Piglet Mower - Environment		0	25,046	25,046	22,769	(2,277)	Purchase completed.
	13595	Plant Purchase - 4.5T Plant Trailer		0	25,000	25,000	19,441	(5,559)	Purchase completed.
	13607	Advanced speed alert electronic traffic calming signs		0	20,000	20,000	21,321	1,321	Purchase completed.
<b>Motor Vehicles</b>									
	13321	Plant Replacement - P408 KWN1899		38,500	34,984	34,984	34,984	0	Purchase completed.
	13323	Plant Replacement - P409 KWN1896		54,000	47,576	47,576	47,576	(0)	Purchase completed.
	13330	Plant Replacement - P429 KWN1956		45,000	42,913	42,913	42,913	0	Purchase completed.
	13324	Plant Replacement - P431 KWN1982		54,000	48,373	48,373	48,373	0	Purchase completed.
	13325	Plant Replacement - P434 KWN1981		54,000	48,284	48,284	48,284	(0)	Purchase completed.
	13332	Plant Replacement - P449 KWN2061		56,500	55,814	55,814	55,814	(0)	Purchase completed.
	13334	Plant Replacement - P450 KWN2063		56,500	55,784	55,784	55,784	0	Purchase completed.
	13326	Plant Replacement - P451 KWN2025		38,500	37,751	37,750	37,751	1	Purchase completed.
	13327	Plant Replacement - P452 KWN2023		38,500	36,993	36,992	36,993	1	Purchase completed.
	13328	Plant Replacement - P453 KWN1989		38,500	36,993	36,993	36,993	(0)	Purchase completed.
	13337	Plant Replacement - P454 1EWO610		41,500	39,121	39,121	39,121	0	Purchase completed.
	13338	Plant Replacement - P456 KWN1986		35,500	33,374	33,374	33,374	0	Purchase completed.
	13340	Plant Replacement - P458 KWN1991		36,500	34,329	34,330	34,329	(2)	Purchase completed.
	13341	Plant Replacement - P480 KWN2027		45,000	42,913	42,913	42,913	0	Purchase completed.
	13344	Plant Replacement - P482 1GDA257		25,500	25,077	25,077	25,077	(0)	Purchase completed.
	13342	Plant Replacement - P486 KWN2067		42,000	36,338	36,338	36,338	(0)	Purchase completed.
	13346	Plant Replacement - P491 1GCH843		25,500	25,341	25,341	25,341	0	Purchase completed.
	13347	Plant Replacement - P496 1GDR926		54,000	0	0	0	0	Disposal only - not being replaced.
	13339	Plant Replacement - P520 KWN2049		35,000	34,628	34,628	34,628	0	Purchase completed.
	13391	Plant Replacement - P525 1GJN991		0	54,514	54,514	54,514	0	Purchase completed.
	13594	New Facility Maintenance Vehicle		0	39,707	39,707	39,298	(409)	Purchase completed.
	13597	New Facility Maintenance Vehicle		0	27,533	27,533	28,577	1,044	Purchase completed.
<b>Plant , Furniture and Equipment Total</b>				<b>2,788,666</b>	<b>1,731,665</b>	<b>1,731,665</b>	<b>1,505,614</b>	<b>(226,051)</b>	

Capital Expenditure				Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
				\$	\$	\$	\$	\$	
<b>Park and Reserves</b>									
	13355	Bertram Street Tree Planting Program		110,000	110,000	110,000	102,534	(7,466)	Project completed.
	13348	KIA Street Tree Planting Program		76,000	76,000	76,000	56,478	(19,522)	Project completed.
	13349	Kwinana Loop Trail		80,000	80,000	80,000	56,872	(23,128)	Project to carry forward \$10k to FY20/21.
	13357	Parks for People Strategy - Upgrade of Harrison Park, Calista		81,000	81,000	81,000	75,988	(5,012)	Project completed.
	13358	Parks for People Strategy - Upgrade of Morritt Park, Parmelia		81,000	81,000	81,000	77,111	(3,889)	Project completed.
	13359	POS / Parks & Reserves Renewals - Bores		94,000	118,240	118,240	117,960	(280)	Project completed.
	13360	POS / Parks & Reserves Renewals - Fencing, Gates & Bollards		73,200	75,027	75,027	75,547	520	Project completed.
	13361	POS / Parks & Reserves Renewals - Infield Irrigation		222,200	197,960	197,960	178,301	(19,659)	Project completed.
	13351	Ridley Green Disconnect Power and reconnect at Hewison Reserve for BBQ		14,000	8,837	8,837	8,837	0	Project complete.
	13353	Sporting Infrastructure - Wandii Playing Fields (Honeywood)		89,100	89,100	89,100	90,412	1,312	Project to carry forward to FY20/21. Reserve and Muni funded.
	13356	Streetscape Upgrade - Orelia Avenue		124,933	124,933	124,933	121,964	(2,969)	Project completed.
	13354	Thomas Oval Lighting		495,000	495,000	495,000	248,751	(246,249)	Project completed.
	13392	POS / Parks & Reserves Renewals - Wells Park Sports Shelter		8,858	8,858	8,858	0	(8,858)	Project has not progressed.
	13393	DCA 5 - Wandii Public Open Space		283,000	0	0	0	0	Project to carry forward to FY20/21. Reserve funded.
	13481	McWhirter Promenade and Johnson Road landscaping		0	125,585	125,585	104,922	(20,663)	Project completed.
	13243	Edge Skate Park - Installation of BBQ at Park		0	0	0	8,672	8,672	Funded from building contingency.
<b>Parks and Reserves Total</b>				<b>1,832,291</b>	<b>1,671,541</b>	<b>1,671,541</b>	<b>1,324,349</b>	<b>(347,192)</b>	
<b>Roads</b>									
<b>Urban Road Grant Construction</b>									
	13366	Anketell Road - MRRG - resurface Abercrombie to McLaughlan		410,300	370,408	370,408	371,587	1,179	Project completed.
	13367	Gilmore Avenue SB(1) - MRRG		258,940	206,710	206,710	206,921	211	Project completed.
	13368	Gilmore Avenue SB(2) - MRRG		201,850	192,966	192,966	193,176	210	Project completed.
	13369	Gilmore Avenue SB(3) - MRRG		206,140	216,571	216,571	215,496	(1,075)	Project completed.
	13370	Gilmore Avenue SB(4) - MRRG		285,780	302,854	302,854	303,064	210	Project completed.
	13371	Wellard Road Duplication Project MRRG / DCA Funded		880,125	112,671	112,671	129,524	16,853	Project to carry forward to FY20/21. Grant and Reserve funded.
<b>Black Spot Grant Construction</b>									
	13487	Gilmore Avenue Pedestrian Crossing		0	66,134	66,134	51,687	(14,447)	Carry forward 80% of works and grant funding.
<b>Roads to Recovery Grant Construction</b>									
	13372	Gilmore Service Road D - R2R		330,177	318,794	318,794	313,110	(5,684)	Project complete.
	13373	Pace Road - R2R		275,000	0	0	0	0	Project postponed to 20/21 and funding reallocated to Budden Way.
	13479	Budden Way (Medina Avenue to Atkinson Road) - R2R		0	282,580	282,580	283,749	1,169	Project completed.
<b>DCA Funded Construction</b>									
	13374	Roads - DCA 1 - Wellard Road Upgrade – Bertram Road to Millar Road (Item J)		40,000	0	0	0	0	Budget consolidated to Wellard Road duplication project.
	13375	Roads - DCA 5 - Lyon Road - Cassowary to Kenby (Satterleys)		437,250	0	0	0	0	Project to carry forward to FY20/21. Reserve funded.
	13376	DCA 5 Lyon Road - Developer to complete		729,000	729,000	729,000	0	(729,000)	Developer to complete works.
<b>Municipal Road Construction</b>									
	13362	Traffic Management - Abingdon Crescent pedestrian crossing		15,000	14,097	14,097	14,097	0	Project complete.
	13363	Traffic Management - Breccia Parade speed calming		12,000	19,700	19,700	14,075	(5,625)	Project complete.
	13364	Traffic Management - Bronzite Lane		23,000	14,357	14,357	14,357	0	Project complete.
	13365	Traffic Management - Moombaki Ave between Mangart Road and Price Parkway		31,000	20,543	20,543	20,543	0	Project complete.
	13502	Anketell Road - resurface Mandogalup Road to McLaughlin Road		0	55,126	55,126	55,621	495	Project complete.
	13608	Illuminated Street Sign		10,000	19,091	19,091	15,914	(3,177)	Project complete.
<b>Roads Total</b>				<b>4,145,562</b>	<b>2,941,602</b>	<b>2,941,602</b>	<b>2,202,920</b>	<b>(738,682)</b>	

Capital Expenditure			Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance	Comments
			\$	\$	\$	\$	\$	
Street Lighting								
	13377	Street Lighting - New - Leath Road	223,000	14,475	14,475	21,824	7,349	Project to carry forward to FY20/21. Reserve funded.
	13378	Street Lighting - Upgrade - Reactive work street light requests during the year	28,000	28,000	28,000	28,301	301	Reactive street lighting.
	13491	Replacement of damaged streetlight on Gilmore Avenue	0	14,162	14,162	8,299	(5,863)	Insurance claim.
Street Lighting Total			251,000	56,637	56,637	58,424	1,787	
Bus Shelter Construction								
	13379	Bus Shelters	19,800	15,397	15,397	15,397	(0)	Project completed.
Bus Shelter Construction Total			19,800	15,397	15,397	15,397	(0)	
Footpath Construction								
	13380	Footpath - New - Clark Way	105,000	104,744	104,744	104,744	0	Project complete.
	13381	Footpath - New - Perham Crescent	110,000	77,101	77,101	77,101	0	Project complete.
	13605	Footpath - New - Breccia Parade footpath to improve pedestrian facilities	0	25,000	25,000	22,453	(2,547)	Project complete.
Footpath Construction Total			215,000	206,845	206,845	204,297	(2,547)	
Drainage Construction								
	13382	Drainage - New - Spinner Lane eliminate run off from verge into properties	200,000	196,362	196,362	187,848	(8,513)	Project completed.
	13383	Drainage - Upgrade - Drainage Nets x 3	53,750	48,627	48,627	48,627	0	Project completed.
	13384	DCA 1 Stormwater Management (nutrient stripping basin)	457,833	0	0	0	0	Legal agreement in progress, carry forward to FY21. Reserve funded.
	13385	Drainage - DCA 2 Peel Sub N Drain	1,945,000	1,945,000	1,945,000	487,551	(1,457,449)	In progress. Developer to complete works.
	13386	Drainage - DCA 2 - Peel Sub N1 Drain	334,000	0	0	0	0	Project to carry forward to FY20/21. Reserve funded.
	13387	DCA 3 Peel Sub P Drain (Developer Aigle Royal)	1,430,453	0	0	0	0	Project to carry forward to FY20/21. Reserve funded.
	13388	DCA 3 Peel Sub P1 drain (Developer Aigle Royal)	1,316,925	0	0	0	0	Project to carry forward to FY20/21. Reserve funded.
Drainage Construction Total			5,737,961	2,189,989	2,189,989	724,027	(1,465,962)	
Car Park Construction								
	13389	Carpark - Peace Park (Parmelia Ave) disabled car parking bays	41,000	23,442	23,442	23,442	(0)	Project complete.
Car Park Construction Total			41,000	23,442	23,442	23,442	(0)	
Capital Expenditure Total			20,340,974	10,310,732	10,310,733	7,471,990	(2,838,742)	

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

**Information on borrowings**

Particulars	Finalisation of Loan	1 July 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
Loan 99 - Administration Building Renovations	2024/25	671,799	0	0	95,471	95,471	576,327.77	576,328	45,032	45,130
<b>Education and welfare</b>										
Loan 96 - Youth Specific Space	2022/23	122,474	0	0	27,312	27,312	95,162.19	95,162	9,482	9,556
Loan 100 - Youth Specific Space	2027/28	1,398,797	0	0	128,303	128,303	1,270,493.50	1,270,494	73,040	73,138
<b>Recreation and culture</b>										
Loan 94 - Wellard Sports Pavilion	2021/22	158,337	0	0	49,501	49,501	108,835.56	108,836	9,908	10,405
Loan 95 - Orelia Oval Pavilion	2022/23	293,938	0	0	65,548	65,549	228,389.40	228,389	22,757	22,932
Loan 97 - Orelia Oval Pavilion Extension	2024/25	1,486,497	0	0	211,250	211,250	1,275,246.86	1,275,247	99,643	99,859
Loan 102 - Library & Resource Centre	2028/29	7,421,567	0	0	601,391	601,391	6,820,175.85	6,820,176	378,716	379,163
Loan 104 - Recquatic Refurbishment	2029/30	3,350,000	0	0	0	0	3,350,000.00	3,350,000	159,189	159,190
Loan 105 - Bertram Community Centre	2029/30	1,296,840	0	0	27,568	27,568	1,269,272.16	1,269,272	50,840	50,847
Loan 106 - Destination Park - Calista	2030/31	1,420,420	0	0	99,153	99,153	1,321,266.60	1,321,267	53,554	53,612
<b>Transport</b>										
Loan 98 - Streetscape Beautification	2024/25	906,929	0	0	128,886	128,886	778,042.61	778,043	60,793	60,926
Loan 101 - City Centre Redevelopment	2021/22*	2,500,000	0	0	0	0	2,500,000	2,500,000	79,298	79,298
<b>B/Fwd Balance</b>		21,027,596	0	0	1,434,384	1,434,384	19,593,213	19,593,212	1,042,251	1,044,056
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
Loan 103B - Golf Club Refurbishment	2031/32	266,682	0	0	16,709	16,709	249,972.37	249,973	10,516	10,552
		266,682	0	0	16,709	16,709	249,972	249,973	10,516	10,552
**Share of SMRC Loan		258,120	0	0	0	0	258,120.00	258,120	0	0
<b>Total</b>		21,552,398	0	0	1,451,093	1,451,093	20,101,305	20,101,305	1,052,767	1,054,608
Current borrowings		1,451,093					1,889,259.30			
Non-current borrowings		20,101,305					18,212,045.57			
		21,552,398					20,101,305			

\*City Centre Redevelopment loan expected to be refinanced upon maturity in 2021/22, as the City awaits reimbursement from the State Government.

\*\* Non-current portion of borrowings includes \$258,120, which represents the City's share of the Southern Metropolitan Regional Council (SMRC) Administration Building loan with the WATC.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**OPERATING ACTIVITIES  
NOTE 8  
CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
<b>Municipal Reserves</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Aged Persons Units Reserve	807,624	13,319	13,496	194,479	194,587	(231,686)	(274,663)	783,736	741,044
Asset Management Reserve	762,988	188,422	183,659	5,909,463	5,867,464	(1,717,314)	(1,658,496)	5,143,559	5,155,615
Banksia Park Reserve	190,418	2,759	2,830	0	0	(110,245)	(169,251)	82,932	23,997
City Infrastructure Reserve	0	19,415	19,451	1,566,924	1,573,479	(611,323)	(597,675)	975,016	995,255
Community Services & Emergency Relief Reserve	88,835	1,533	2,160	250,000	250,000	0	0	340,368	340,995
Contiguous Local Authorities Group Reserve	275,223	4,805	4,805	10,915	14,703	(27,942)	(28,813)	263,001	265,918
Employee Leave Reserve	4,033,993	0	7,632	0	0	(2,119,426)	(2,119,426)	1,914,567	1,922,199
Employee Vacancy Reserve	0	0	233	500,000	500,000	0	0	500,000	500,233
Family Day Care Reserve	1,489,179	19,906	20,247	0	0	(353,224)	(279,523)	1,155,861	1,229,903
Future Community Infrastructure Reserve	1,067,201	0	0	0	0	(1,067,201)	(1,067,201)	(0)	0
Golf Course Cottage Reserve	28,887	508	509	0	0	0	0	29,395	29,396
Golf Club Maintenance Reserve	0	0	4	8,842	8,842	0	0	8,842	8,846
Information Technology Reserve	2,068,659	31,733	31,826	957,987	957,987	(161,780)	(461,304)	2,896,599	2,597,169
Infrastructure Reserve	348,075	1,648	1,648	0	0	(349,723)	(349,723)	0	0
Plant and Equipment Replacement Reserve	579,628	11,051	11,097	624,081	598,299	(764,004)	(758,125)	450,756	430,899
Refuse Reserve	8,844,888	0	0	0	0	(3,242,000)	(3,200,000)	5,602,888	5,644,888
Renewable Energy Efficiency Reserve	53,983	829	836	8,025	8,025	(28,582)	(28,672)	34,255	34,172
Restricted Grants & Contributions Reserve	3,170,082	0	0	1,373,828	1,582,614	(2,852,580)	(2,564,711)	1,691,330	2,187,985
Settlement Agreement Reserve	164,874	2,897	2,897	0	0	0	0	167,771	167,771
Workers Compensation Reserve	141,443	2,485	2,485	0	0	0	0	143,928	143,928
<b>Sub-Total Municipal Reserves</b>	<b>24,115,981</b>	<b>301,310</b>	<b>305,815</b>	<b>11,404,544</b>	<b>11,556,000</b>	<b>(13,637,030)</b>	<b>(13,557,583)</b>	<b>22,184,805</b>	<b>22,420,212</b>
<b>Developer Contribution Reserves</b>									
DCA 1 - Hard Infrastructure - Bertram	228,688	11,672	11,786	389,495	389,495	(4,545)	0	625,310	629,970
DCA 2 - Hard Infrastructure - Wellard	2,435,413	39,985	40,432	1,945,000	0	(1,945,000)	0	2,475,398	2,475,845
DCA 3 - Hard Infrastructure - Casuarina	0	0	0	0	0	0	0	0	0
DCA 4 - Hard Infrastructure - Anketell	533,009	7,125	7,298	0	0	0	0	540,134	540,307
DCA 5 - Hard Infrastructure - Wandi	1,073,049	15,755	15,909	87,244	(641,756)	(733,545)	0	442,503	447,202
DCA 6 - Hard Infrastructure - Mandogalup	0	1,439	1,663	396,542	396,542	0	0	397,981	398,205
DCA 7 - Hard Infrastructure - Wellard West	2,988	168	174	15,009	15,009	0	0	18,165	18,172
DCA 8 - Soft Infrastructure - Mandogalup	471,270	6,300	6,453	0	0	0	0	477,570	477,723
DCA 9 - Soft Infrastructure - Wandi/Anketell	11,762,971	200,971	205,101	0	0	(60,795)	0	11,903,147	11,968,072
DCA 10 - Soft Infrastructure - Casuarina/Anketell	225,488	3,872	3,951	0	0	(4,545)	0	224,815	229,439
DCA 11 - Soft Infrastructure - Wellard East	6,079,450	98,606	99,723	0	0	(4,545)	0	6,173,511	6,179,173
DCA 12 - Soft Infrastructure - Wellard West	7,741,470	126,961	128,497	625,268	625,267	(4,545)	0	8,489,154	8,495,234
DCA 13 - Soft Infrastructure - Bertram	283,533	4,863	4,963	0	0	(4,545)	0	283,851	288,496
DCA 14 - Soft Infrastructure - Wellard/Leda	614,490	10,799	11,053	54,468	54,468	(4,545)	0	675,212	680,012
DCA 15 - Soft Infrastructure - City Site	162,567	3,191	3,282	95,288	97,579	(4,545)	0	256,501	263,427
<b>Sub-Total Developer Contribution Reserves</b>	<b>31,614,386</b>	<b>531,707</b>	<b>540,286</b>	<b>3,608,314</b>	<b>936,606</b>	<b>(2,771,155)</b>	<b>0</b>	<b>32,983,252</b>	<b>33,091,277</b>
<b>Total Reserves</b>	<b>55,730,366</b>	<b>833,017</b>	<b>846,100</b>	<b>15,012,858</b>	<b>12,492,605</b>	<b>(16,408,185)</b>	<b>(13,557,583)</b>	<b>55,168,056</b>	<b>55,511,489</b>

Operating grants, subsidies and contributions revenue				
Provider	Current Budget Receivable	Current Budget Revenue	YTD Revenue Actual	Comments
<b>Operating grants, subsidies and contributions</b>	\$	\$	\$	
<b>General purpose funding</b>				
Local Government General Purpose Grant	421,538	421,538	421,538.0	
Local Government General Purpose Grant - Roads	337,806	337,806	337,806.0	
Local Government General Purpose Grant FY21	0	0	441,684	20/21 Grant part received this year.
Local Government General Purpose Grant - Roads FY21	0	0	418,925	20/21 Grant part received this year.
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	176,922	176,922	176,923	
<b>Law, order, public safety</b>				
Department Fire and Emergency Services - ESL	157,304	157,304	157,304	\$47,043 FY21 Grant received June 20.
Neighbourhood Watch	0	0	1,858	
Mosquito Management Contributions (CLAG)	10,915	10,915	14,703	
<b>Education and welfare</b>				
Banksia Park Operating Cost Contribution	346,320	346,320	346,320	
Family Daycare - Subsidy Other	642,062	642,062	563,976	Business Continuity Subsidy in lieu of Childcare Benefit.
In-Home Care - CCB Subsidy	574,452	574,452	574,452	Reduced income offset by reduced expenditure.
In-Home Care - Subsidy - Department of Communities	82,800	82,800	168,979	Business Continuity Subsidy in lieu of Childcare Benefit
Family Day Care Sustainability Grant	80,904	80,904	80,904	Grant received November & March.
NGALA My Time Program	11,060	11,060	11,560	
Operational Subsidy - Aboriginal Resource Worker	27,463	27,463	27,463	
<b>Community amenities</b>				
PTA Bus Shelter Subsidy	7,000	7,000	12,554	Expected June 2020.
SMCC - BP Coastcare	10,000	10,000	10,000	
SMCC - Suez/ProAlliance Adopt a Beach	5,000	5,000	5,000	
Water Corporation - Waterwise Greening Scheme	0	0	2,000	
Bin Tagging Funding	0	0	5,600	
Metro Every Club Funding	15,000	15,000	15,000	
Library Contributions & Donations	925	925	938	
Recquatic Holiday Program DEDU payments	59,065	59,065	59,065	Child Care Benefit Contribution.
Stay on Your Feet Program - Injury Matters	3,230	3,230	3,230	
<b>Transport</b>				
Main Roads Annual Direct Grant	189,478	189,478	189,478	
<b>TOTALS</b>	<b>6,549,793</b>	<b>6,549,793</b>	<b>7,457,505</b>	

Provider	Non operating grants, subsidies and contributions revenue			Comments
	Current Budget Receivable	Current Budget Revenue	Actual YTD Revenue	
Non-operating grants, subsidies and contributions	\$	\$	\$	
Law, order, public safety				
Department Fire and Emergency Services - Kwinana South extensions	54,800	54,800	0	Remainder to be claimed after works are complete.
Department Fire and Emergency Services - Mandogalup extensions	228,278	228,278	269,790	
Recreation and culture				
Medina Oval Extension/Upgrade - Changeroom Development	72,160	72,160	63,506	
Lotterywest - Kwinana Loop Trail	37,670	37,670	0	\$38k to be received 20/21 once project completed.
Department of Infrastructure - Thomas Oval Lighting	150,000	150,000	112,500	25% to be received 20/21.
Department of Education - McWhirter Promenade and Johnson Road landscaping	160,585	160,585	160,585	
Department of Education - Breccia Parade Footpath	25,000	25,000	25,000	
Transport				
Roads to Recovery - Gilmore Service Road	222,903	222,903	214,154	
Roads to Recovery - Budden Way	275,000	275,000	283,749	
State Road Grant - Anketell Road	248,667	248,667	247,725	
State Road Grant - Gilmore Avenue SB (1)	156,933	156,933	137,947	
State Road Grant - Gilmore Avenue SB (2)	122,333	122,333	128,784	
State Road Grant - Gilmore Avenue SB (3)	124,933	124,933	137,426	
State Road Grant - Gilmore Avenue SB (4)	172,660	172,660	190,520	
State Road Grant - Wellard Road duplication	234,700	234,700	309,400	
Black Spot - Gilmore Avenue Pedestrian Crossing	66,134	66,134	82,667	
Developer Contributed Assets FY20	0	0	7,538,175	End of year reconciliation of contributed assets (non-cash)
Economic services				
Medina CCTV Grant	100,000	100,000	100,000	
Community amenities				
DCA 1 - Hard Infrastructure - Bertram	2,266,441	2,266,441	2,266,441	
DCA 2 - Hard Infrastructure - Wellard	1,945,000	1,945,000	0	
DCA 5 - Hard Infrastructure - Wandi	879,000	879,000	150,000	
DCA 6 - Hard Infrastructure - Mandogalup	396,542	396,542	396,542	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 7 - Hard Infrastructure - Mandogalup (west)	15,009	15,009	15,009	
DCA 12 - Soft Infrastructure - Wellard West	625,268	625,268	625,268	
DCA 14 - Soft Infrastructure - Wellard / Leda	54,468	54,468	110,147	
DCA 15 - Soft Infrastructure - Townsite	95,288	95,288	97,578	
TOTALS	8,729,772	8,729,772	13,662,912	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 11  
TRUST FUND**

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 30 Jun 2020
	\$	\$	\$	\$
APU Security Bonds	15,591	4,020	(1,677)	<b>17,934</b>
Contiguous Local Authorities Group (CLAG)	3,594	0	0	<b>3,594</b>
Public Open Space Cash In Lieu	204,239	79,609	0	<b>283,848</b>
	<b>223,424</b>	<b>83,629</b>	<b>(1,677)</b>	<b>305,376</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 12  
BUDGET VARIATIONS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
<b>26/06/2019 Annual Budget adoption</b>			<b>0</b>
<b><u>Items not requiring Council Approval as per OCM 26/06/2019 Council Decision 480</u></b>			
<b>Transfer of budget in business unit to cover additional costs of advertising full local laws.</b>			
	Governance (City Legal) - Advertising & Promotions	(10,000)	
	Governance (City Legal) - Land Administration	10,000	
		<b>0</b>	<b>0</b>
<b>Correction of salary and superannuation to correct business units.</b>			
		(476,682)	
	Operating Expense - Events & Stakeholder Management - Salaries	(57,200)	
	Operating Expense - Events & Stakeholder Management - Superannuation	476,682	
	Operating Expense - Community Engagement & Place - Salaries	57,200	
	Operating Expense - Community Engagement & Place - Superannuation	<b>0</b>	<b>0</b>
<b>Transfer of salary savings in Infrastructure Management due to vacant position to obtain pavement design work consultancy.</b>			
	Operating Expense - Infrastructure Management Overheads - Consultancy	(60,000)	
	Operating Expense - Infrastructure Management Overheads - Salaries	60,000	
		<b>0</b>	<b>0</b>
<b>Transfer of salary savings in Building Control due to vacant positions to obtain a swimming pool inspector and a compliance officer contractor.</b>			
	Operating Expense - Building Control/Approvals - Salaries Contract	(39,116)	
	Operating Expense - Building Control/Approvals - Salaries	39,116	
	Operating Expense - Building Control/Approvals - Salaries Contract	(40,418)	
	Operating Expense - Building Control/Approvals - Salaries Contract	40,418	
		<b>0</b>	<b>0</b>
<b>Grant approval received from Injury Matters for the Stay on Your Feet program.</b>			
	Operating Expense - Community Engagement & Place Projects - Contractors	(3,230)	
	Operating Revenue - Community Engagement & Place Projects - Grants	3,230	
		<b>0</b>	<b>0</b>
<b><u>Items approved by Council falling outside Council Decision 480</u></b>			
<b>24/07/2019 Purchase of new vehicle to replace vehicle that was written off in previous financial year. Insurance reimbursement was received in 2018/2019 and transferred to reserve for purchase in 2019/2020.</b>			
	Capital Expense - Plant and Equipment - Law Order & Public Safety	(56,500)	
	Reserve Transfer - Law Order & Public Safety - Plant and Equipment Replacement Reserve	56,500	
		<b>0</b>	<b>0</b>
<b>14/08/2019 Transfer of sale proceeds to reserve for fleet vehicle that will not be replaced.</b>			
	Reserve Transfer - Computing Infrastructure - Plant and Equipment Replacement Reserve	(12,600)	
	Capital Revenue - Computing Infrastructure - Asset Sale - Sale of Vehicle	12,600	
		<b>0</b>	<b>0</b>
<b>11/09/2019 Transfer from Asset Management Reserve to fix leaking roof at Margaret Feilman building.</b>			
	Capital Expense - Economic Services Facility - Building Construction	(145,000)	
	Reserve Transfer - Economic Services Facility - Asset Management Reserve	145,000	
		<b>0</b>	<b>0</b>
<b>11/09/2019 Transfer of insurance claim proceeds from written off vehicle to Plant and Equipment Replacement Reserve.</b>			
	Reserve Transfer - Executive Management - Plant and Equipment Replacement Reserve	(38,320)	
	Capital Revenue - Executive Management - Plant and Equipment - Insurance Reimbursement	38,320	
		<b>0</b>	<b>0</b>
<b>25/09/2019 Transfer from Asset Management Reserve to repair Medina Hall floor.</b>			
	Capital Expense - Recreation & Culture Facility - Building Construction	(60,000)	
	Reserve Transfer - Recreation & Culture Facility - Asset Management Reserve	60,000	
		<b>0</b>	<b>0</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 12  
BUDGET VARIATIONS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
<b>9/10/2019 Reallocation of Roads to Recovery funding from Pace Road to Budden Way. Pace Road works to be postponed until 2020/2021 financial year to coincide with drainage upgrade works.</b>			
	Capital Expense - Transport Development - Roads to Recovery	(275,000)	
	Grants - Roads to Recovery - Budden Way	275,000	
	Capital Expense - Transport Development - Roads to Recovery	275,000	
	Grants - Roads to Recovery - Pace Road	(275,000)	
		0	0
<b>13/11/2019 Contribution to be received from the Department of Education for Johnson Road/McWhirter Promenade landscaping works.</b>			
	Capital Expense - Infrastructure - Parks & Ovals - Transport Grounds	(185,585)	
	Contribution - Department of Education - Infrastructure - Parks & Ovals - Transport Grounds	185,585	
		0	0
<b>13/11/2019 The City was unable to secure budgeted sponsorship for the 2019 Community Concert. The shortfall will be made up of identified savings due to vacant positions at the Zone.</b>			
	Grant - Events and Stakeholder Management - Concert	(50,000)	
	Operating Expense - Youth Centre - Salaries	50,000	
		0	0
<b>13/11/2019 Transfer to Plant and Equipment Replacement Reserve of sale proceeds of truck that was originally budgeted to be sold in 2018/2019.</b>			
	Reserve Transfer - Depot Operating Overheads - Plant and Equipment Replacement Reserve	(5,000)	
	Capital Revenue - Depot Operating Overheads - Asset Sale - Sale of Vehicle	5,000	
		0	0
<b>27/11/2019 LGIS distribution surplus is to be receipted as a reimbursement and will be surplus funds to be allocated at mid year budget review.</b>			
	Operating Revenue - Governance - Other Reimbursements	77,599	
		77,599	77,599
<b>27/11/2019 Main Roads have approved Black Spot funding for the Gilmore Avenue pedestrian crossing project. The remainder is to be funded from the Asset Management Reserve.</b>			
	Capital Expense - Infrastructure - Roads - Transport Development	(310,000)	
	Grant - Infrastructure - Revenue - Transport Development - Black Spot	206,667	
	Reserve Transfer - Transport Development - Asset Management Reserve	103,333	
		0	77,599
<b>27/11/2019 Transfer of operating budget for the City's website redevelopment project to capital for asset capitalisation purposes.</b>			
	Capital Expense - Computing Infrastructure - Furniture and Equipment	(65,000)	
	Operating Expense - Computing Infrastructure - Corporate Applications	35,000	
	Operating Expense - Marketing & Communications - Community Public Relations	30,000	
		0	77,599
<b>27/11/2019 Savings from City Legal salary vacancies and return of lease vehicle to be used towards quantity survey report for the viability of building a new bush fire station.</b>			
	Capital Expense - Building Construction - Law Order & Public Safety Facility	(20,000)	
	Operating Expense - Governance - Salaries	8,300	
	Operating Expense - Fire & Emergency Management - Lease Vehicles	11,700	
		0	77,599
<b>27/11/2019 Scoreboards that were purchased for the Recquatic stadium were portable and under capitalisation threshold. Savings to be used to purchase additional Recquatic operating items for stadium.</b>			
	Operating Expense - Recquatic Dry Programs - Equipment Repairs	(3,700)	
	Operating Expense - Recquatic Dry Programs - Netball - General Expenses	(2,100)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 12  
BUDGET VARIATIONS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
	Operating Expense - Recquatic Dry Programs - Soccer - General Expenses	(2,100)	
	Operating Expense - Recquatic Dry Programs - Expendable Equipment	(2,100)	
	Capital Expense - Plant and Equipment - Recquatic Admin	10,000	
		0	77,599
<b>11/12/2019 The City successfully appealed and achieved a reassessment and increase to the original grant allocation of the Department of Fire and Emergency Services annual operating grant. Expenditure accounts have been increased to reflect this increase in funding.</b>			
	Operating Expense - FESA ESL - Kwinana South - Vehicle Operating Expenses	(3,240)	
	Operating Expense - FESA ESL - Kwinana South - Clothing & Accessories	(1,000)	
	Operating Expense - FESA ESL - Kwinana South - Maintenance of Plant & Equipment	(3,000)	
	Operating Expense - FESA ESL - Kwinana South - Other Goods & Services	(1,000)	
	Operating Expense - FESA ESL - Kwinana South - Plant & Equipment Purchases \$1.2k - \$5k	(5,197)	
	Operating Expense - FESA ESL - Kwinana South - Utilities, Rates & Taxes	(2,071)	
	Operating Expense - FESA ESL - Mandogalup - Vehicle Operating Expenses	(2,240)	
	Operating Expense - FESA ESL - Mandogalup - Clothing & Accessories	(1,000)	
	Operating Expense - FESA ESL - Mandogalup - Maintenance of Plant & Equipment	(3,000)	
	Operating Expense - FESA ESL - Mandogalup - Other Goods & Services	(1,000)	
	Operating Expense - FESA ESL - Mandogalup - Plant & Equipment Purchases \$1200 - \$5k	(8,560)	
	Operating Expense - FESA ESL - Mandogalup - Utilities, Rates & Taxes	(2,071)	
	Operating Revenue - FESA ESL Grant - Govt Grant State	33,379	
<b>11/12/2019 The first quarter payment of the Department of Fire and Emergency Services grant for 2019/2020 was received in June 2019 and transferred to the Restricted Grants and Contributions Reserve. Funds to be transferred from this reserve to allow for use in the 2019/2020 financial year.</b>			
	Operating Revenue - FESA ESL Grant - Govt Grant State	(43,750)	
	Reserve Transfer -FESA ESL Grant - From Res Op - Restricted Grants & Contributions Reserve	43,750	
		0	77,599
<b>11/12/2019 Replacement of the Bright Futures Family Day Care kitchen in the playgroup building to be funded from the Family Day Care Reserve.</b>			
	Capital Expense - Family Day Care General - Building Construction	(20,000)	
	Reserve Transfer - Family Day Care General - Family Day Care Reserve	20,000	
		0	77,599
<b>11/12/2019 Installation of solar panels and battery system at the Fiona Harris Pavilion to be funded from the Renewable Energy Efficiency Reserve.</b>			
	Capital Expense - Recreation & Culture Facility - Building Construction	(20,000)	
	Reserve Transfer - Recreation & Culture Facility - Renewable Energy Efficiency Reserve	20,000	
		0	77,599
<b>29/01/2020 Anketell Road priority capital works have been identified. The works are to be funded from identified savings in other capital infrastructure projects, and the remainder from the Infrastructure Management consultancy budget.</b>			
	Capital Expense - Transport Development - Infrastructure - Roads	(55,000)	
	Capital Expense - Recreation & Culture Development - Infrastructure - Car Parks	17,600	
	Capital Expense - Transport Development - Infrastructure - Footpaths	15,400	
	Operating Expense - Infrastructure Management Overheads Consultancy	22,000	
		0	77,599
<b>29/01/2020 New speed alert trailer is to be purchased from insurance proceeds relating to the theft and damage of the City's existing speed alert trailer. The difference (due to insurance excess) to be funded from the trailer's plant operating budget.</b>			
	Capital Expense - Depot Operating Overheads - Plant & Equipment	(27,030)	
	Capital Revenue - Depot Operating Overheads - Plant & Equipment Reimbursements	26,530	
	Operating Expense - Plant Operating Costs - Contractors	500	
		0	77,599
<b>26/02/2020 As per Budget Review Report</b>			
	Increase in Opening Funding Surplus	(1,051,034)	
	Operating Activities	329,798	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 12  
BUDGET VARIATIONS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
	Increase in Non-operating Grants, Subsidies and Contributions	(2,979,725)	
	Increase in Proceeds from Disposal of Assets	(277,825)	
	Reimbursement of Developer Contributions	2,654,846	
	Decrease in Capital Expenditure	(743,459)	
	Decrease in Financing Activities	3,687,839	
		<b>1,620,439</b>	<b>1,698,038</b>
<b>26/02/2020 As per Budget Review resolution allocation of surplus</b>			
	Operating Expense - Depot upgrade design work	(15,000)	
	Operating Revenue - Youth Festival funding shortfall	(45,000)	
	Transfer to Reserve - Asset Management Reserve (depot upgrade)	(500,000)	
	Transfer to Reserve - Employee Vacancy Reserve	(500,000)	
	Transfer to Reserve - Asset Management Reserve	(638,038)	
		<b>(1,698,038)</b>	<b>0</b>
<b>26/02/2020 Increase in the scope of works for the Breccia Parade speed calming capital project. Additional costs to be funded from the Asset Management Reserve from savings in the Gilmore Avenue SB 1 capital project.</b>			
	Capital Expense - Transport Development - Infrastructure - Roads	(7,700)	
	Capital Expense - Transport Development - Infrastructure - Roads	7,700	
	Reserve Transfer - Transport Development - Asset Management Reserve	7,700	
	Reserve Transfer - Transport Development - Asset Management Reserve	(7,700)	
		<b>0</b>	<b>0</b>
<b>26/02/2020 The price for the Library self-return shelves has increased since the original quote. Additional costs to be transferred from identified savings in the online library collections budget.</b>			
	Capital Expense - Library - Furniture & Equipment	(4,660)	
	Operating Expense - Library - Online Library Collection	4,660	
		<b>0</b>	<b>0</b>
<b>11/03/2020 Additional funding to be received by Department of Fire and Emergency Services for the Mandogalup Fire Station extensions.</b>			
	Capital Expense - Building Construction - Law Order & Public Safety Facility	(84,270)	
	Grant - Building Construction - Law Order & Public Safety Facility	84,270	
		<b>0</b>	<b>0</b>
<b>25/03/2020 Transfer between Parks and Reserves renewals capital projects from infield irrigation to bores for replacement iron filter compounds.</b>			
	Capital Expense - Reserve Development - Recreation & Culture Grounds	(24,240)	
	Capital Expense - Reserve Development - Recreation & Culture Grounds	24,240	
		<b>0</b>	<b>0</b>
<b>08/04/2020 Sound level meter for the Environmental Health team needs to be issued with conformity certificates. Additional cost to be funded from savings in the Environmental Health legal expenses budget.</b>			
	Capital Expense - Plant & Equipment - Public Health	(8,641)	
	Operating Expense - Public Health - Legal Expenses	8,641	
		<b>0</b>	<b>0</b>
<b>08/04/2020 Purpose built trailer to be purchased to accomodate the new Razorback mower. Additional cost to be funded from savings in the purchase of a heavy duty 4.5T trailer.</b>			
	Operating Expense - Depot Operating Overheads - Expendable Equipment	(4,950)	
	Capital Expense - Plant & Equipment - Depot Operating Overheads	4,950	
		<b>0</b>	<b>0</b>
<b>27/05/2020 As per Budget Review Report April 2020</b>			
	Operating Activities	1,913,509	
	Decrease in Non-operating Grants, Subsidies and Contributions	(5,271,242)	
	Decrease in Proceeds from Disposal of Assets	(12,945)	
	Reimbursement of Developer Contributions	(13,855)	
	Decrease in Capital Expenditure	9,408,945	
	Increase in Financing Activities	(4,179,641)	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 12  
BUDGET VARIATIONS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Increase / (Decrease) to Net Surplus	Amended Budget Running Balance
		\$	\$
		1,844,771	1,844,771
27/05/2020 As per Budget Review April 2020 resolution allocation of surplus			
	Transfer to Reserve - Restricted Grants and Contributions (Covid-19 Recovery)	(250,000)	
	Transfer to Reserve - Community Serv. & Emergency Relief (Covid-19 contingency)	(1,094,771)	
		(1,344,771)	500,000
27/5/2020 Sale of P526 that was surplus to requirements. Proceeds to be transferred to Reserve			
	Sale Proceeds from sale of P526	27,782	
	Transfer to Reserve - Plant & Equipment Replacement Reserve	(27,782)	
		0	500,000
27/5/2020 Transfer Expenditure and DoE contribution towards McWhirter landscaping to Breccia Parade footpaths.			
	Capital Expense - Infrastructure Footpath	(25,000)	
	Capital Expense - Public Open Space, Streetscapes	25,000	
	Grants - Department of Education & Training - Breccia Parade Footpath	25,000	
	Grants - Department of Education & Training - McWhirter Promenade	(25,000)	
		0	500,000
27/5/2020 Purchase of advanced speed alert traffic calming funded from savings in Consulting			
	Capital Expense - Plant & Equipment	(20,000)	
	Operating Expense - Engineering Services - Consultants	20,000	
		0	500,000
27/5/2020 Illuminated Street sign moved to correct asset classification with additional \$9k funded from sign rental			
	Capital Expense - Infrastructure Roads	(19,091)	
	Capital Expense - Other Infrastructure	10,000	
	Operating Income - sign rental	9,091	
		0	500,000
		500,000	500,000

KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 JUNE 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



### 18.3 Accounts for payment for the month ended 31 July 2020

#### DECLARATION OF INTEREST:

There were no declarations of interest declared.

#### SUMMARY:

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 31 July 2020, as required by the *Local Government (Financial Management) Regulations 1996*.

#### OFFICER RECOMMENDATION:

That Council:

1. Accepts the list of accounts, totalling \$6,833,649.28, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 July 2020, as contained within Attachment A.
2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 July 2020, as contained within Attachment B.

#### DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$ 34,668.56
Cheque Payments #201014 to #201021	\$ 37,564.26
EFT Payments #4058 to #4072	\$ 5,520,642.57
Payroll Payments 12/07/20 and 26/07/20 and Interim Payroll Payments 15/07/20 and 26/07/20	\$ 1,240,773.89
<b>Total Attachment A</b>	<b>\$ 6,833,649.28</b>

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 31 July 2020. This amount is included within the total payments, listed above.

**18.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JULY 2020****LEGAL/POLICY IMPLICATIONS:**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name; and*
  - (b) *the amount of the payment; and*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
  - (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee's name; and*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;*  
*and*
  - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
  - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial implications that have been identified as a result of this report or recommendation.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications that have been identified as a result of this report or recommendation.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications that have been identified as a result of this report or recommendation.

**18.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JULY 2020****STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications that have been identified as a result of this report or recommendation.

**PUBLIC HEALTH IMPLICATIONS**

There are no implications on any determinants of health as a result of this report.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not accept the payments
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce – mitigate risk
Response to risk treatment required/in place	Officers provide a full detailed listing of payments made in a timely manner
Rating (after treatment)	Low

18.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JULY 2020

**COUNCIL DECISION**

**238**

**MOVED CR M ROWSE**

**SECONDED CR W COOPER**

**That Council:**

- 1. Accepts the list of accounts, totalling \$6,833,649.28, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 July 2020, as contained within Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 July 2020, as contained within Attachment B.**

**CARRIED  
7/0**

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
<b>Automatic Deductions</b>			
Go Go On-Hold Pty Ltd	00041911	On hold phone message system July 2020	198.00
Commonwealth Bank	020720A	Credit card Functions Officer to 020720	932.29
Commonwealth Bank	020720B	Credit card Director City Development and Sustainability to 020720	2,061.69
Commonwealth Bank	020720C	Credit card Manager Customer and Communications to 020720	2,794.46
Commonwealth Bank	020720D	Credit card Director City Infrastructure to 020720	3,500.00
Commonwealth Bank	020720E	Credit card Chief Executive Officer to 020720	756.26
Commonwealth Bank	020720F	Credit card Director City Engagement to 020720	700.00
Commonwealth Bank	020720G	Credit card Manager Human Resources to 020720	563.39
BP Australia Pty Ltd	11123699	Fleet Fuel 01062020 to 30062020	12,557.96
iinet Technologies Pty Ltd	120700366	Monthly internet charges July 2020	589.93
Windcave Pty Ltd	1530065	Monthly service fees June 2020	55.00
Caltex Australia Petroleum Pty Ltd	0301866454	Fleet Fuel 01062020 to 30062020	6,123.92
TPG Internet Pty Ltd	I236785237	Mandogalup Station internet connection July 2020 includes credit	33.33
Fines Enforcement Registry	26091730	Lodgement fee for unpaid infringements	1,120.00
Fines Enforcement Registry	26181143	Lodgement fee for unpaid infringements	140.00
Fines Enforcement Registry	26181752	Lodgement fee for unpaid infringements	140.00
Fines Enforcement Registry	26126435	Lodgement fee for unpaid infringements	490.00
Wright Express Australia Pty Ltd	56	Fleet Fuel 27052020 to 30062020	573.28
Toyota Fleet Management	798704	Fleet management services July 2020	1,194.07
TPG Internet Pty Ltd	I236428081	Kwinana South Station internet connection July 20	25.00
TPG Internet Pty Ltd	I238259967	Kwinana South Station internet connection July 20	59.99
TPG Internet Pty Ltd	I238666496	Mandogalup Station internet connection July 2020	59.99
<b>Total Automatic Deductions</b>			<b>-34,668.56</b>
<b>Cheques</b>			
City Of Kwinana - Pay Cash	260620-CommCnte	Petty cash recoup to 260620 Community Centres	73.90
Commissioner of State Revenue	29Jun20	Refund of rates claimed incorrectly	1,046.96
City Of Kwinana - Pay Cash	300620 - Library	Petty cash recoup to 300620 Library	82.90
	300620 - Admin	Petty cash recoup to 300620 Admin	67.55
City Of Kwinana - Pay Cash	300620 - Village	Petty cash recoup to 300620 Retirement Village	26.00
	300620 - Rec	Petty cash recoup to 300620 Recquatic	764.35
Department of Communities	INV-170796-J5Z7P	Bright Futures annual fee 2020/2021	420.00
Transport Department of	B9816-20/21	Annual fleet registration to 31 July 2021	35,013.15
City Of Kwinana - Pay Cash	170720 - Library	Petty cash recoup to 170720 Library	69.45
<b>Total Cheques</b>			<b>-37,564.26</b>
<b>EFT</b>			
EFT TRANSFER: - 01/07/2020			48,825.15
Bright Futures Family Day Care - Pa	220620 to 280620	FDC Payroll 220620 to 280620	37,643.60
Bright Futures In Home Care - Payro	220620 to 280620	IHC Payroll 220620 to 280620	11,181.55
EFT TRANSFER: - 03/07/2020			221,415.92



# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Australian Services Union	PY01-01-Aust Ser	Payroll Deduction	301.24
	PY01-01-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY99-20-Australi	Payroll Deduction	3,089.00
	PY01-01-Australi	Payroll Deduction	201,228.00
Maxxia Pty Ltd	PY01-01-Maxxia P	Payroll Deduction	1,484.06
	PY01-01-Maxxia P	Payroll Deduction	1,436.52
Health Insurance Fund of WA (HIF)	PY01-01-Health I	Payroll Deduction	1,106.55
City of Kwinana - Xmas fund	PY01-01-TOK Chri	Payroll Deduction	7,390.00
Child Support Agency	PY01-01-Child Su	Payroll Deduction	999.99
Easifleet	136000	Novated lease for June 20	3,919.09
LGRCEU	PY01-01-LGREC U	Payroll Deduction	379.51
	PY01-01-LGREC U	Payroll Deduction	10.26
EFT TRANSFER: - 03/07/2020			1,134,672.72

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Bunnings Group Limited	2685/99809683	Handy 240L red wheelie bin	110.20
Tutt Bryant Hire Pty Ltd	5075277	Hire of vibrating plate compactor	150.81
Nilfisk Pty Ltd	PRI0003015	Rental of battery floor scrubber at Recquatic Dec 20	660.00
	PRI0003016	Rental of battery floor scrubber at Recquatic Jan 20	660.00
	PRI0003017	Rental of battery floor scrubber at Recquatic Feb 20	660.00
	PRI0003018	Rental of battery floor scrubber at Recquatic Mar 20	660.00
	PRI0003019	Rental of battery floor scrubber at Recquatic Apr 20	660.00
	PRI0003020	Rental of battery floor scrubber at Recquatic May 20	660.00
	PRI0003021	Rental of battery floor scrubber at Recquatic Jun 20	660.00
Green Willows Industrial Cleaning a	20-240620	Retirement Village Clubhouse and office cleaning	200.00
Sunbather WA	INV-2315	Install new temperature sensor for leisure pool	330.00
Brolly	INV-1641	Annual renewal Maven Plan 010720 to 300621	5,266.80
Emerg Solutions Pty Ltd	INV-1222	Subscription 011119 to 311020 Mandogalup Fire Brigade	100.00
Wheelie Clean	6780	Rubbish bin clean for Darius Wells	359.48
	6781	Rubbish bin clean for Administration	256.52
Couples for Christ Australia	1695892	Refund bond Medina Hall	200.00
Alison Bannister Career Coaching	CWDWR5	Career coaching sessions	295.00
Living Turf	49236/01	Soil analysis testing at various locations	2,695.00
AJ Clothing Alterations	30June20	Local commercial support grant funding	990.00
Oban Group Pty Ltd	23795	Repairs to offices at The Zone	3,930.30
KM Spatial	00287	Hoyle Rd feature survey	1,988.20
	00289	Medina Ave feature survey	5,900.00
PTE Group	INV-8976	Steel transportable stackable pallets	2,970.00
	INV-8970	Custom plant trailer 4.5T and pallet	21,384.77
Vikki Louise Lauritsen	15June20	ICAA NZ membership fees	735.00
Strategic DCP Consulting	023	DCP consulting services for DCA's	2,594.65
	024	DCP consulting services for DCA's	1,068.37
Port Printing Works	INV054181	Staff business cards	69.30
	INV054486	Loop trail brochures	838.48
Agedcare 101 Pty Ltd	DCMI-0747	Village professional training and development	2,035.00
Ningi Ventures WA	0016	Career Corner Conversations Online Program 250620	230.00
Quantum Library Supplies	00099263	Split level height adjustable desk and fixed height desk	9,825.00
Travis Hayto Photography	00001645	Night stalk videography 24 Apr 20	570.00
Terrestrial Ecosystems	00001339	Provision of animal control services	3,850.00
Hydroquip Pumps	INV-41557	Repair bore in Admin grounds	1,529.00
	INV-41558	Ridley Green bore and repairs	4,929.10
Holcim (Australia) Pty Ltd	9406992499	Supply .6m3 of concrete to Wellard	381.70
Julia Kay Wallis	2019-2020-003	Oral history interviewing	519.12
Sean Morris Roofing & Maintenance	INV-0439	Koorliny Community Arts Centre verandah roof	22,770.00
	INV-0440	Kwinana Recquatic Centre Creche roof	35,255.00
	INV-0438	Roof repair to Margaret Feilman Centre	10,165.00
Alexander James Bridge Cultural &	25058	Resources for library	136.90
Epoch Training	20189	Money Wellness webinar 270620	250.00
Midstream Hardware	12239436	Dust masks with valve	60.82
	12239397	Dust masks with valve	304.11
Marindust Sales	00020669	Supply rugby tapered goals	2,819.85
Insight Electrical Technology Pty L	30352	Installation of lighting towers to Thomas Oval	183,823.76
Landmark Products Pty Ltd	123954	K631 roof shelter with posts	12,193.50

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	124163	Woodgrove seats with armrests	2,728.00
KTown Productions	15June20	Performance at Library 090620	150.00
David Castelanelli Pty Ltd	INV-0041	Educational books for The Zone	100.00
PAV Sales & Installations	00207678	Portable PA and speaker set	2,019.00
Jenoptik Australia Pty Ltd	5070	Radar speed display signs with solar	23,453.10
The Bike Place Pty Ltd	INV-0875	18x Bike helmets for the Safe Cycle Program	701.82
Erik Postmus Quantity Surveyor	2472	Operations Centre upgrade	2,640.00
Onetemp Pty Ltd	121997	Hobo MX RH logger and data management	343.20
Perfmet Engineering	00001532	Supply sheets with artwork progress claim	6,981.67
Ainslie Gatt Art Consultancy	IV000022575	Art collection management	1,833.33
ADS Automation Pty Ltd	6285	Supply auto sliding gate at Depot	12,353.00
Ellie Buswell	24June20	Refund of swimming lessons due to closure of pool	43.20
Katelyn Dohrman & Daniel Anthony Do	29June20	Refund hire of the Wellard Pavilion 260320	35.10
	1640263	Refund bond Wellard Pavilion	200.00
Harvey Norman Port Kennedy	998213	Apple ipad	529.00
	999012	Breville toast and melt sandwich press	89.00
Bradley Davy	1694967	Refund bond The Patio	100.00
Marianne MacKay	1695957	Refund bond Medina Hall	1,000.00
Josie Osborne	1696853	Refund bond The Patio	100.00
Singing Ukes	26June20	Cancellation of Boronia room hire June 20	112.80
Margaret Carroll	14.3	Rates Refund	256.81
Evangeline Laugher	30June20	Photo competition youth category winner	500.00
Stacey Knock	30Jun20	Photo competition junior category winner	300.00
Wellard SQ News and Gifts Newpower	30June20	Local commercial support grant funding	1,000.00
Shantilla Piazzola	30June20	Adult category winner of photography competition	500.00
Royal Life Saving Society	114422	Pool Lifeguard training	159.00
Satellite Security Services	IV008684	Repair keypad at John Wellard Centre	188.65
	IV008683	Repair siren tamper at Recquatic	135.00
	IV008694	Repair alarm at Koorliny Community Arts Centre	220.00
Shane McMaster Surveys	Kwin305	Leath Rd re alignment of light poles	1,100.00
Sunny Sign Company Pty Ltd	436264	Street sign Magnetic Way	74.25
Toll Transport Pty Ltd	1082460	Transport services food water sampling analysis	21.90
	1083120	Transport services food water sampling analysis	58.76
Total Eden Pty Ltd	410566989	Solid roof section and concrete	64,218.00
Trisley's Hydraulic Services Pty Lt	100203223	Annual pool pump filtration service	3,472.21
Wormald Australia Pty Ltd	8242317	Replace batteries and loop at The Zone	1,796.74
	8209272	Repair to fire panel equipment in Admin Building	4,489.76
	8185094	Dry chem testing 6 monthly	61.60
Water Corporation of Western Austra	9000345691Jun20	13U Waste Stream	32.73
	9000343688Jun20	2U Little Rascals	279.40
	9000348470Jun20	255U Depot	1,098.97
	9000354002Jun20	28U BMX Track amenities	161.95
	9000357641Jun20	24U Orelia Oval	974.57
	9000343469Jun20	0U Old St John Ambulance	91.45
	9000354133Jun20	27U New Thomas Oval Pavilion/Tucker St Reserve	1,531.24
	9000358310Jun20	11U Medina Oval	804.67
	9000358839Jun20	5U Medina Hall	560.92
	9000356366Jun20	15U Bright Futures	220.68

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	9000358855Jun20	58U Kwinana Senior Citizens	511.46
Wattleup Tractors	0162646	Repair to service tractor	1,076.85
	0162647	Repairs KWN2095 Tractor	1,512.25
Westbooks	314654	Library junior books	65.24
	314658	Library junior books	25.09
	314655	Library junior books	14.79
	314648	Library junior books	20.42
	314653	Library junior books	82.28
	314651	Replace damaged books	32.62
	314657	Adult books for Library	22.19
	314650	Adult Library books	46.60
	314649	Library junior books	62.51
Absolute Painting Services	INV-1500	Banksia Clubhouse Gym touch up wall paint	88.00
	INV-1499	Painting throughout U69 Callistemon Crt	1,848.00
Benara Nurseries	232902	Supply and deliver stock to Depot	541.75
Institute of Public Works Engineeri	84178-NP0620	Subscription fee 010720 to 300621	1,650.00
Palm Lakes Gardens & Landscape Serv	3598	Supply weed matting to Callistemon Crt units	360.00
Beaver Tree Services Aust Pty Ltd	73307	Verge tree watering various locations	4,228.58
	73310	Verge tree watering various locations	4,228.58
	73311	Verge tree watering various locations	4,228.58
	73312	Verge tree watering various locations	4,228.58
	73586	Verge tree watering various locations	1,740.42
	73583	Verge tree watering Orelia	3,045.74
	73309	Verge tree watering various locations	4,228.58
	73585	Verge tree watering various locations	174.04
	73584	Verge tree watering Kwinana industrial areas	2,820.13
	73308	Verge tree watering various locations	4,228.58
Synergy	516172020Jun20	417U Pump 1 near Thomas Rd	263.60
	382919470Jun20	72U Medina Centre Reserve	133.78
	618835230Jun20	0U Sloan Caretakers Cottage old bore	110.29
	2028980010Jun20	5U Feilman Building (DFES)	1,448.17
	127609840Jun20	682U Feilman Building top floor	237.36
	151880770Jun20	467U Stidworthy Way car park lighting	288.51
	8241098750Jun20	760U Thomas Road entry	320.67
	201352990Jun20	159U Newstead Park	232.64
	829280210Jun20	1722U Chisham Ave street lights	547.51
	521814530Jun20	1839U Wellard Pavilion	487.21
	126641430Jun20	1044U Lights Robbos Place car park	388.36
	963532150Jun20	494U Town Centre Park	248.82
	676621320Jun20	4951U Feilman Building lift and security lighting	1,480.83
	970964040Jun20	1398U Feilman Building ground floor	497.29
	705629830Jun20	135U Bournan Heights Reserve	149.44
	473346610Jun20	266U Wellard Park smart meter	238.91
	334678810Jun20	1U Shop 23/40 Meares Ave	110.56
	882174540Jun20	2U The Strand POS lighting	112.62
	254890320Jun20	5U Rushbrooke Park BBQs	111.67
	254890650Jun20	9U Malden Park BBQs	114.55
	704953470Jun20	77U Barney Court	133.39
	334820750Jun20	740U Shop 24/40 Meares Ave	55.75
	544003140Jun20	436U Wellard Rd verge	205.18
	546496270Jun20	217U Skottowe Park	170.36
	114826050Jun20	395U Industrial s/scapes Kwinana Beach	270.58
	558638440Jun20	24U Challenger/Bertram entry statement	116.93
	958312220Jun20	392U Djilba View	266.51
	479742820Jun20	16U Parmelia Ave bore	116.50

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	786264020Jun20	304U Bore Sutherland Pde/Chisham Ave	251.14
	488212530Jun20	230U Chisham Ave	240.19
	846031050Jun20	1302U Street Lights The Strand	472.49
	228715140Jun20	476U S/scapes Wellard Village/Pimlico Gdns	202.29
	809178030Jun20	55U Warner Rd sump	127.29
	151027420Jun20	58U Brandon Mews Reserve	128.13
	200144210Jun20	168U Sloan Caretakers Cottage	112.49
	166216150Jun20	124U Sloan Reserve bore pump 3	144.62
	144348440Jun20	65U Sutherland Pde bore	130.06
	821437900Jun20	2U POS lighting near Wellard Village	112.62
	256732610Jun20	167U Hoyle Rd Park	160.08
	526240500Jun20	356U Thomas Rd Pump 2	257.93
	819683070Jun20	1308U Harley Way car park lighting	475.94
	832505320Jun20	166U Ascot Park	159.81
	332324250Jun20	170U Hewison Park BBQ	160.91
	113658350Jun20	74U Hennessy Park	134.33
	543072120Jun20	126U Pump 2 near Thomas Rd	253.42
	272150100Jun20	114U Prince Regent Gate Reserve	230.04
	861503150Jun20	1209U Medina Oval	374.53
Prestige Catering & Event Hire	INV-1506	WALGA dinner catering 220620	1,295.30
	INV-1507	OCM dinner 240620	310.00
Rankine Mosquito Management	KWI-01-12	Mosquito monitoring program June 2020	1,193.50
ZircoData Pty Ltd	ZDW0129799	Secure off site storage pick up and retrieval	1,372.76
ABCO Products	570104	Cleaning products for staff kitchen	188.78
	559319	Toilet dispensers for Challenger Beach Toilets	872.85
	566131	Hand sanitiser gel	172.70
	553336	Hand sanitiser gel	648.91
Bullet Sign Shop	00022975	Assorted posts with blades and graphics for Loop Trail	3,696.00
Bunnings Building Supplies	2163/01631842	Hardware for Darius Wells	127.50
Yakka Pty Ltd	12306427	Staff uniforms for Admin	245.65
	12304018	Staff uniforms for Admin	245.65
	12244479	Staff uniforms for Admin	81.60
	12254215	Staff uniforms for Admin	330.65
	12238908	Staff uniforms for Admin	384.19
	12239206	Staff uniforms for Admin	198.90
	12241874	Staff uniforms for Admin	200.60
	12237398	Staff uniforms for Admin	349.35
	12238704	Staff uniforms for Admin	52.70
	12241971	Staff uniforms for Admin	99.45
Modern Teaching Aids Pty Ltd	44001105	Book sets for Library	65.95
	43994096	Assorted book sets for Library	364.82
Natural Area Holdings P/L t/as Natu	00013513	McWhirter landscape works progress claim 1	39,104.89
	00013518	Peel sub and drain landscaping progress claim 4	151,905.46
	00013509	Peel sub and drain landscaping progress claim 1	153.93
Wilson Security Pty Ltd	W00262672	Callistemon Court security patrols June 2020	873.90
Downer EDI Works Pty Ltd	6008958	Asphalt 10mm gran June 20	190.61
	6008959	Asphalt 7mm gran June 20	152.02
Bolinda Publishing Pty Ltd	198660	Library adult audio books	79.16
	199245	Library adult books	704.88
	199246	Library large print books	113.81
Poly Pipe Traders	00105955	Retic items	48.05
Charles Kickett	52	Welcome to Country meet and greet	500.00
City of Canning	126664	Long service leave liability	206.72



# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Arbor Logic	00004416	Tree risk assessment at various playgrounds	1,012.00
Civica Pty Ltd	M/LG015773	Licence support & maintenance 010820 to 310820	9,005.49
Western Maze Pty Ltd	00000817	Greenwaste area 2 collection	26,506.47
BullAnt Security Pty	10199775	Re-key locks to The Zone	243.34
KLMedia Pty Ltd	1145330	DVDs and board games for Library	182.32
Hays Specialist Recruitment Pty Ltd	9346585	Temp staff week ending 210620	3,842.42
KAJ Installations & Services	00006489	Callistemon U30 & 36 fit new battery backups	175.00
Bladon WA Pty Ltd	BWA145062	Promotional merchandise	2,196.15
MRP Osborne Park-General Pest/Termi	91707	Deodorise Business Incubator	139.70
Winc Australia Pty Ltd	9032950338	Stationery Administration building	1.16
	9032613845	Stationery for Family Day Care	29.63
	9032615270	Stationery for Family Day Care	101.00
	9032912760	Staples for Library	3.52
	9032800027	Items for Library	15.38
Advanced Traffic Management (WA) Pt	00137185	Traffic management for asphalt repairs Mandogalup	1,216.05
LD Total	106249	Supply and install 50m3 pine bark mulch Runnymede	8,415.00
	106250	Supply and install 50m3 pine bark mulch Abingdon	8,415.00
	106248	Supply and install 15m3 mulch at Honeywood	2,524.50
	106956	Landscape maintenance various locations June 20	6,733.10
	106954	Landscape maintenance various locations June 20	5,078.39
	106960	Landscape maintenance various locations June 20	10,085.75
	106958	Landscape maintenance various locations June 20	15,981.61
	106963	Landscape maintenance various locations June 20	817.84
	106973	Landscape maintenance various locations June 20	1,986.75
	106969	Landscape maintenance various locations June 20	1,171.42
	106970	Landscape maintenance various locations June 20	32,759.53
	106965	Landscape maintenance various locations June 20	9,370.17
	106967	Landscape maintenance various locations June 20	2,587.54
	106961	Landscape maintenance various locations June 20	2,755.48
ED Property Services	0001525	Repair painting inside to V60 Banksia Park	572.00
	00001521	Repair to shower at V65 Banksia Park	473.00
	00001523	Repairs to leaks at U10 Callistemon Crt	550.00
Industrial Roadpavers (WA) Pty Ltd	RET-18	Funds held in retention for Wellard realignment	10,000.00
Data #3 Limited	01929536	Production support for processor	1,415.13
T J Depiazzi & Sons	107994	Supply and deliver pinebark mulch to Depot	3,259.85
JB Hi-Fi Rockingham	103055111-100	Multimedia items for Youth Development programming	2,948.00
Elliotts Irrigation Pty Ltd	B18416	Inspect and report on Wellard iron filters	209.00
Complete Office Supplies Pty Ltd	09312650	Items for City Operations Team	677.05
	09312432	Items for City Operations Team	17.46
	09341535	Stationery for the Zone	452.62
Boffins Bookshop Pty Ltd	INV0133762	Book That Was My Home by Denise Cook	79.93
Landgate	357139-10001098	GRV chargeable schedule No G2020/11	499.67
Big W	176807	New financial diary for duty officer	15.00
	176813	Girls group assorted games and consumables	109.20
	176808	Banksia Clubhouse picture frames	37.00
	176814	Food for animal services	82.50
Rockingham Foam Supplies	4723	Re-upholstering of 9 large fabric ottomans at The Zone	2,450.13
Lasi Controls	2697	Replace Mini PCs and remove existing database	1,199.00
JB HiFi Commercial Division	BD0170746	7 x Apple Iphones and cases	5,243.00
	507852652-29	Webcam	25.00

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Let It Shine Oven Cleaning	00001592	Maintenance of oven at U28 Callistemon Crt	265.00
EJ's Mini Excavator	13489	Repairs drain damage at Gemstone Park	2,900.00
Rodney John Molyneux	23JUne20	AlBS membership renewal	600.00
Totally Workwear Rockingham	RK25743.D2	Essential Services uniforms with logo	231.17
Flexi Staff Pty Ltd	218041	Temp staff week ending 210620	1,512.84
Guitar World	T13083	Refurbishment of Zone guitars	455.00
Zenien Pty Ltd T/as ATFT Astuta Tru	17651	Illuminators for night time monitoring	2,975.93
	17655	Replace 2 x cameras at Medina Town Hall	1,502.71
	17659	CCTV maintenance cameras offline	1,335.40
CMS Engineering Pty Ltd	38014	Install AC to Administration Office	5,170.00
	37970	Repair AC to Darius Wells Library	6,707.80
ALSCO Pty Ltd	CPER2046722	Tea towels	30.05
Plants & Garden Rentals	00015269	Plant hire Darius Wells June 20	165.00
Imagesource Digital Solutions	452243	Signage and noticeboard for Recquatic	3,402.30
	452415	Garage sail trail PVC banner	561.00
	452416	Grow it Local PVC banners	575.30
	452455	Library welcome stickers	722.70
	452467	Choose to refuse posters	135.30
	452434	Bin stickers and signs including installation	2,383.70
Woolworths Group Limited	452239	Kwinana Loop trail signage	20,439.10
	49787510	Tea and coffee supplies	75.84
	49547219	Items for Admin	156.86
	49864604	Supplies for the City Operations Team	313.84
	4045049	Items for Recquatic	81.90
	4045042	Items Mooditj Kulungars and FDC	94.68
	4104105	Gift cards for Emergency Relief fund x 24	480.00
	4104106	Items for Unique As	24.69
	4045050	Items for The Zone	107.19
	4104104	Food and Supplies for Mooditj Kulungars	47.78
Elexacom	4104103	Items for conciliation morning tea	120.06
	29937	Replace GPO in laundry at U28 Callistemon Crt	69.41
	29945	Repair RCD box to U32 Callistemon Crt	79.09
	29952	Install data points at Civic Admin	2,219.58
	29905	Darius Wells power data logging	3,259.08
	29856	Maintenance repairs to Thomas Kelly Pavilion	1,260.66
	29943	RCD testing at Bright Futures Day Care	48.02
	29944	PAT testing Bright Futures Day Care	174.87
	29950	Replacement of flat lights at Recquatic Centre	2,109.26
	29901	Repair to Recquatic Creche store room light	450.23
	29906	Repairs to court lights at The Zone	24.01
	29935	RCD testing Business Incubator	144.07
	29939	Repair cool room light at Fiona Harris Pavilion	326.06
	29884	Repairs to flickering lights at Civic Admin	188.21
	29885	Repair toilet exhaust fan at Darius	299.92
	29886	Repairs to lights at The Zone	695.02
	29896	Repair to gym lights at Recquatic Centre	1,125.94
	29900	Replace smoke detector at Magenup Equestrian	124.11
	29878	Repair to alarm at Old Thomas Oval Pavilion	79.09
	29879	Service lights at Wandl Hall	95.54
Green Skills Inc / Ecojobs	29880	Repair flickering light in Civic Admin	139.81
	29881	Repairs to plant room and HWS at Recquatic	281.22
	29790	Repairs to security lights at Civic Administration	830.45
	29903	Repair Kwinana street solar lights	1,845.04
	P2040	12 days labour assistance for prep and planting	3,514.50

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Gregs Glass	9316-19	Supply and install security screen cage Wandl Hall	770.00
Sprayking WA Pty Ltd	00001872	Weed control in streetscapes various locations	3,977.26
	00001870	Weed control various locations	4,271.40
	00001873	Weed control on various hardstand surfaces	9,262.70
Slimline warehouse	330569	A-frame chalk board	151.67
Harmony Software	00022393	Annual online enrolment module	440.00
Heatley Sales Pty Ltd	C936045	Uniforms for City Operations	318.40
	C935412	Uniforms for City Operations	180.87
	C934460	Uniforms for City Operations	322.32
AAA Windscreens & Tinting	INV-47835	Reseal leaking canopy KWN2031	132.00
	INV-47813	Windscreen repair to 1GPL242	88.00
GPS Linemarking	INV-001512	Re-set hockey pitch line marking	825.00
Blackwood & Sons Ltd	PE4578WT	Chain regular link 6mm for sign	90.09
	KW4562WT	Cut resistant gloves	154.21
	PE7672WS	Cut resistant gloves	83.69
	KW0235WT	PPE for new building surveyor	248.84
	KW0017WS	Hand sanitiser for Community Events and Team	82.52
VARIDESK	IVC-2-1502747	Monitor arm	1,377.50
Leederville Cameras	480618	Multimedia items for youth development programming	477.95
Frontline Fire and Rescue Equipment	67900	Purchase of straps and hoses for fire equipment	6,544.95
	67902	PPE for Mandogalup Fire Station	6,438.58
	67906	PPE equipment for Kwinana Sth Fire Brigade	6,638.60
	67901	Purchase of fire equipment Kwinana Sth	3,302.11
Intranet Solutions	INV-0177	Annual intranet support July 20 to June 21	5,834.95
Aaron Leigh McClennan	16June20	Reimbursement of MR drivers licence	99.30
Kwinana South Bush Fire Brigade	24Jun2020	DFES ESL recoup to May 20	771.89
John Scarfe	89	Pens as gifts at citizenship ceremonies	1,050.00
Compac Marketing Australia	56950	Illuminated street name advertising pylon sign	16,533.00
Warwick McKim Carter	29June20	Reimbursement for annual registration Planning Institute of Australia	500.00
Majestic Plumbing	237258	Repair to HWS valve U27 Bright Road	384.16
	237324	Repair leaking basin at U44 Callistemon Crt	221.91
McLeods	113569	Legal fees matter 45237	1,066.04
	113570	Legal fees matter 45238	290.65
	113571	Legal fees matter 45241	1,023.79
	113572	Legal fees matter 45242	609.46
	113573	Legal fees matter 45243	1,089.69
	113597	Legal fees matter 45310	246.90
	113574	Legal fees matter 45358	1,670.59
	113589	Legal fees matter 45753	914.29
Kearns Garden Supplies	03June20	Hardware items for Banksia Park	81.76
	30June20	Hardware items for Banksia Park	82.57
Lo-Go Appointments	00422033	Temp staff week ending 200620	2,518.73
	00422058	Temp staff week ending 270620	1,737.08
	00422034	Temp staff week ending 200620	1,228.48
	00422035	Temp staff week ending 200620	2,039.32
Charles Service Company	00032810	Carpet cleaning for City Operations Depot	79.75
	00032811	Window cleaning at Admin Building	1,351.35
	00032809	Toilet cleaning at Kwinana Adventure Park	165.00
	00032808	Cleaning of City Operations Depot offices	1,039.50
	00032807	Cleaning of Thomas Kelly Pavilion	103.13
	00032806	Cleaning of Darius Wells Resource Centre	9,794.62

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	00032805	Emergency clean at Fiona Harris Pavilion	189.86
	00032804	Cleaning services at various locations	459.53
	00032812	Floor cleaning at various locations	10,577.27
	00032803	Upholstery clean at Darius Wells	198.00
	00032879	Cleaning at various locations	304.84
WA Library Supplies	00122207	History spine labels	147.10
Outdoor World Rockingham	00008717	Install patio to Banksia Park Clubhouse	4,338.00
Manfred Surveys	01433	As constructed feature surveys	7,040.00
Mandogalup Volunteer Fire Brigade	22June2020	Hazard reduction burn	220.00
Forms Express Pty Ltd	228961	Annual licence fee for eNotices 010720 to 300621	2,744.50
KM Coffee 2 You	0018	Hot refreshments for Admin Building x 50	250.00
	30June20	Local commercial support grant funding	1,000.00
Ian Murray Abel	26June20	Transfer costs of vehicle number plate KWN650	80.50
Mosaic Community Care Inc	30June2020	Cancellation of dates due to Covid 19	297.25
Metro Filters	00159768	Cleaning of range hood in Cafe at Recquatic	487.50
Native Plants WA	INV-0248	Native seedlings Henley Reserve	785.20
	INV-0249	Native seedlings Orelia Ave	264.00
	INV-0250	Native seedlings Chisham Oval	336.40
	INV-0251	Native seedlings Bertram Sanctuary	472.00
EFT TRANSFER: - 08/07/2020			243,454.24

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
SuperChoice	June2020*-01	Superannuation-June2020*-01	172,501.10
	June2020*-03	Superannuation-June2020*-03	3,724.28
	June2020*-06	Superannuation-June2020*-06	1,110.55
	June2020*-07	Superannuation-June2020*-07	3,021.25
	June2020*-13	Superannuation-June2020*-13	1,338.62
	June2020*-14	Superannuation-June2020*-14	8,940.16
	June2020*-16	Superannuation-June2020*-16	558.30
	June2020*-17	Superannuation-June2020*-17	15,372.11
	June2020*-18	Superannuation-June2020*-18	3,099.14
	June2020*-21	Superannuation-June2020*-21	1,028.75
	June2020*-22	Superannuation-June2020*-22	183.94
	June2020*-24	Superannuation-June2020*-24	682.90
	June2020*-30	Superannuation-June2020*-30	1,079.32
	June2020*-32	Superannuation-June2020*-32	883.79
	June2020*-48	Superannuation-June2020*-48	445.78
	June2020*-49	Superannuation-June2020*-49	1,203.60
	June2020*-50	Superannuation-June2020*-50	1,689.06
	June2020*-54	Superannuation-June2020*-54	1,812.62
	June2020*-55	Superannuation-June2020*-55	4,294.69
	June2020*-56	Superannuation-June2020*-56	1,165.55
	June2020*-58	Superannuation-June2020*-58	954.38
	June2020*-59	Superannuation-June2020*-59	2,178.24
	June2020*-60	Superannuation-June2020*-60	989.56
	June2020*-61	Superannuation-June2020*-61	504.28
	June2020*-63	Superannuation-June2020*-63	274.42
	June2020*-64	Superannuation-June2020*-64	1,430.74
	June2020*-66	Superannuation-June2020*-66	461.28
	June2020*-70	Superannuation-June2020*-70	549.30
	June2020*-72	Superannuation-June2020*-72	974.74
	June2020*-73	Superannuation-June2020*-73	309.85
	June2020*-75	Superannuation-June2020*-75	211.16
	June2020*-79	Superannuation-June2020*-79	1,110.56
	June2020*-81	Superannuation-June2020*-81	558.30
	June2020*-83	Superannuation-June2020*-83	1,054.02
	June2020*-85	Superannuation-June2020*-85	693.74
	June2020*-89	Superannuation-June2020*-89	936.56
	June2020*-90	Superannuation-June2020*-90	594.73
	June2020*-91	Superannuation-June2020*-91	867.21
	June2020*-92	Superannuation-June2020*-92	1,659.74
	June2020*-93	Superannuation-June2020*-93	461.80
	June2020*-94	Superannuation-June2020*-94	2,195.64
	June2020B*-13	Superannuation-June2020B*-13	348.48
EFT TRANSFER: - 08/07/2020			51,714.09
Bright Futures Family Day Care - Pa	290620 to 050720	FDC Payroll 290620 to 050720	39,469.69
Bright Futures In Home Care - Payro	290620 to 050720	IHC Payroll 290620 to 050720	12,244.40
EFT TRANSFER: - 09/07/2020			884,292.99



# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Child and Adolescent Health Service	03July20	Cancelled dates due to Covid 19	174.75
Spydus Users Network Inc	SPUNMEM20	Annual membership to Spydus Users Network 20/21	200.00
From Left Field	331	Facilitation of Strategic Planning session 210520	2,680.50
Bunnings Group Limited	2685/99809109	Various items for Library	232.14
Eureka 4WD Training Pty Ltd	00031262	Quad bike training	850.00
Green Willows Industrial Cleaning a	21-300620	Retirement Village clubhouse and office cleaning	200.00
Abuzar Gharibyar	29Jun2020	Photo shoot for Aboriginal smoking ceremony	192.50
Canon Production Printing Australia	1501776	Various Colorwave toner delivered to Admin	1,122.00
	1501920	Colorwave 3500 scanner charges June 20	275.00
Shred-X Pty Ltd	01459242	Exchange and destroy secure document bins	70.84
Stacey Janine Hobbins	06Juy20	Reimbursement of membership as per contract	500.00
Paul Gravett	06July20	Reimbursement for team culture challenge	50.00
Netstar Australia Pty Ltd	95188	EZ subscription advanced website fee	6,829.68
Seniors Housing Online Pty Ltd	3851	Banksia Park online advertising of vacant villas	1,760.00
Port Printing Works	INV053937	Disability Access and Inclusion plan printing	398.98
Foote and Flame	Inv-3357	Citizenship ceremony gifts	200.00
Sonic Health Plus	2085842	Pre-employment medical assessment 190620	198.00
Kwinana Men's Shed Inc	6	Purchase of wooden bench	120.00
EcoBox Solution	INV-00039	Rigid plastic bags 75ltr	649.00
	INV-00040	Rigid plastic bags 75ltr	649.00
JBS & G Australia Pty Ltd	81450	Bushfire management review Kwinana Beach	165.00
Susan Edwards	01Jul20	Payment of savings and interest Christmas saver	270.30
Holcim (Australia) Pty Ltd	9407003785	Supply 2.4M3 14mm concrete to Orelia	422.84
	9406995201	Supply 1.1M3 14mm concrete to Orelia	365.20
Ecoscape (Australia) Pty Ltd	I000800	Consultation for landscape design of Wellard Road	3,113.00
KTown Productions	30June20	Music performance Medina Saturday Markets	200.00
PAV Sales & Installations	00207686	Music system for Recquatic gym	4,967.49
	00207685	Romwod installation accessories	4,460.64
Datacom Solutions (AU) Pty Ltd	EXT00158006	Monthly website licence June 20	1,870.00
Stuart Michael Willem Schokker	INV0001	Live music for Kwinana Library	99.00
	INV0003	Music performance for Medina Markets	198.00
Nightlife Music Pty Ltd	525048	Single zone audio and video player Recquatic	8,800.00
	525047	Subscription for music at Recquatic	517.00
Chalk Art Magic	1144	Chalkboard artwork for Cafe Splash	510.00
James Wilson T/As Big Noise Product	BN01881	Neighbourhood street performance	330.00
Scanning Pens Pty Ltd	INVSPAU241	C Pen reader for library	366.50
Barefoot Property Services	30June20	Local commercial support grant funding	1,100.00
Chloe Louise Johnston	29Jun20	Annual PIA registration as per contract	500.00
Rafael Dayot Constantinopla	A/N23838	Crossover subsidy rebate	365.40
KPC Investments Pty Ltd	30June20	Local commercial support grant funding	1,100.00
Danielle Critchell	1695892	Refund bond on The Patio	100.00
Sai Global Ltd	SAIG1IS-1048284	Online select additions AS ISO/IEC	106.65
Satellite Security Services	IV008695	Security works at various locations	28,126.20
Australia Post	1009710291	City of Kwinana agency commission fees for rates	46.23
Southern Metropolitan Regional Coun	14779	Domestic waste audit Parmelia	20,205.90
Sports Turf Technology	INC-2950	Catch cup test analysis report	4,950.00

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Trisley's Hydraulic Services Pty Lt	100203224	Replace Recquatic pool line sample pump	220.00
	100203225	Annual service to Recquatic pool gas system	5,843.93
	100203226	Install valve to chlorine line at Recquatic	286.00
Twights Plumbing Pty Ltd	G3477	Supply and install wall hung trough at Depot	4,041.99
Waste Stream Management Pty Ltd	00426411	Tipping fees 190620 to 240620	132.00
Westbooks	314652	Adult Library books	50.74
Western Power Corporation	CORPB0499178	Supply and install streetlight Calista Avenue	5,511.00
Kyocera Document Solutions Australi	90010290	Copy costs June Depot Demountable	83.16
	90010291	Copy costs June Library public	26.79
	90010292	Copy costs June Banksia Park	248.79
	90010293	Copy costs June The Zone Reception	16.21
	90010294	Copy costs June Records	341.40
	90010295	Copy costs June Volunteer Centre	18.62
	90010289	Copy costs June Admin CSO	35.44
	90010288	Copy costs June Depot Admin	31.59
	90010296	Copy costs June Front Counter	12.61
	90010283	Copy costs June Admin Finance	128.29
	90010284	Copy costs June Admin Governance	217.11
	90010285	Copy costs June Admin Planning	330.80
	90010286	Copy costs June Recquatic	221.32
	90010287	Copy costs June Family Day Care	774.73
	90008783	Copy costs June Creche	47.89
	90010277	Copy costs June City Leadership Team	111.10
	90010278	Copy costs June IT	129.64
	90010279	Copy costs June Library staff	54.96
	90010280	Copy costs June Knowledge Centre	27.39
	90010281	Copy costs June The Zone staff	54.55
	90010282	Copy costs June The Zone	19.04
Construction Training Fund	INV-47314-Z2F5V4	CTF Levy for June 20	3,074.92
Absolute Painting Services	INV-1509	Removal of wallpaper and touch up work Admin Bldg	858.00
Beaver Tree Services Aust Pty Ltd	73865	General vegetation clearance Kwinana Beach	2,021.58
	73876	Pavement lift and root grind Medina Bottlemart	2,230.89
	73877	General vegetation clearance various areas	1,808.19
	73830	Verge tree watering various locations	973.76
	73829	Install 8 x liquid amber trees for Chisham Avenue	3,895.06
	73713	General vegetation clearance various areas	3,465.00
	73714	Tree pruning Medina Bottlemart	220.13
	73792	Emergency clean up work to Runnymede Gate	1,808.19
	73727	Verge tree watering various locations	74,096.12
	73733	Tree removal and stump grind Chisham Ave	3,894.11
	73676	Tree planting McWhirter Promenade	38,497.00
Synergy	345523120Jul20	18U Vacant U69 Callistemon Court	103.06
	277773560Jul20	Banksia Park outside lighting and bore	1,123.34
	884861450Jul20	Callistemon Court outside lighting and bore	1,279.07
	130957780Jul20	437U Retirement Village office	188.99
	346533490Jul20	49U Vacant U16 Callistemon	84.44
	792417950Jul20	Street lighting	117,310.11
	504616220Jul	199U Rogan Park	267.80
	285940430Jul	1756U Rhodes Park	560.95
	185126570Jul	59U Borthwick Park	121.43
	700373810Jul20	39U Rutherford Park	115.90
	151880770Jul20	268U Carpark Lighting city centre	209.68
	566336000Jul	1U Millar Rd fire pump	103.85
	191359550Jul20	444U Ridley Park	266.01
	845563650Jul20	9U BBQ Apex Park	114.55

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	165493420Jul20	169U Depot	158.85
	856518550Jul20	Decorative lighting	2,679.62
	118367820Jul20	3979U New Thomas Oval Pavilion	957.83
	258360080Jul20	2146U Kwinana Adventure Park	582.38
	223615720Jul20	846U Banksia Park Clubhouse	342.71
	098975100Jul20	307U Sandringham Park	292.41
	149872970Jul20	4028U Incubator	973.13
	882732750Jul20	0U Harrison Way	110.36
	177581220Jul20	70544.37U Recquatic	15,628.51
	422268910Jul20	6084U Depot	1,514.07
	141057240Jul20	11036U The Zone	2,821.38
	685078510Jul20	68U Gawler Way	129.21
	135567600Jul20	38203U Darius Library/Resource Centre	9,076.57
	925767370Jul20	67U Gilmore Ave retic	224.36
	219451010Jul20	155U Millbrooke Ave bore	153.20
	412205870Jul20	63U Oakley Hollow	112.07
	224882670Jul20	847U Little Rascals	346.53
	652922630Jul20	86U Model Railways changerooms	135.87
	219451580Jul20	64U Price Parkway bore pump	129.79
	219451200Jul20	59U Sulphur Rd bore pump	126.62
	221037310Jul20	1832U Thomas Oval Pavilion	619.21
	766868640Jul20	804U Smirks Cottage	334.63
	168917550Jul20	1356U Wells Park toilets	430.60
	192738060Jul20	62U Price Parkway floodlights	110.29
	157165580Jul20	1496U Thomas Oval Pavilion lights	526.20
	023172940Jul20	109U Bertram Park POS	142.24
	187992920Jun30	79U Bertram Rd bore	132.15
	169026580Jun20	755U Johnson/Gemstone Pde	319.29
	169027190Jun20	0U Johnson Rd entry statement lighting	64.06
	169027380Jun20	0U Entry statement lighting Gemstone	110.29
	316580380Jun20	1676U Medina Oval lighting	560.79
	450583710Jun20	345U Bertram Oval	268.93
	331026880Jun20	153U Daybreak Park bore	159.75
	312758410Jun20	146U Epidote/Emerald Park	157.82
	461218120Jun20	729U Nye Way	298.67
	282690350Jun20	4104U Casuarina/Wellard Station/hall/bore	1,241.03
Bristol Cleaning Services	0620-0	Callistemon U10 clean windows and sliding doors	40.00
	0620-1	Callistemon U28 clean all windows and glass door	90.00
	0620-2	Callistemon U30 clean windows and glass doors	90.00
	0620-3	Callistemon U69 clean windows	90.00
ABCO Products	564639	Hand sanitiser gel for Darius Wells	288.64
	569669	600ml refillable soap dispensers	256.73
Bunnings Building Supplies	2163/01548563	Items for Thomas Kelly Pavilion & Wellard Pavilion	226.10
Ixom Operations Pty Ltd	626143	Chlorine gas supply for Recquatic	120.03
Technology One Limited	192291	Intramaps subscription plan 240920 to 230921	24,945.80
	192100	OneCouncil implementation fees	26,262.50
Neverfail Springwater	674492	6 x 15L water bottles for Facilities Team	46.80
Modern Teaching Aids Pty Ltd	43990908	Items for Toy Library	3,210.89
Acurix Networks Pty Ltd	00002695	William Bertram NBN July 20	100.10
Family Day Care WA Inc	2003	Annual membership Jan to Dec 2020 FDC	440.00
Marketforce Pty Ltd	33772	Advertising 100620	286.68
	33777	Advertising 200620	408.84
	33773	Advertising 170620	848.24
	33771	Advertising 200620	2,101.00
	33774	Advertising 120620	225.50

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	33775	Advertising 170620	225.50
	33776	Advertising 180620	225.50
Western Maze Pty Ltd	00000823	Green waste collection area 3	32,098.37
Hays Specialist Recruitment Pty Ltd	9363433	Temp staff week ending 280620	291.90
Foreshore Rehabilitation & Fencing	INV-4727	Repairs to cricket storage Fiona Harris Pavilion	143.00
Eclipse Soils Pty Ltd	KWIN01R044012	Turf renovation thatch Gilmore Hockey	330.00
Rawlinsons Publishing	15363	2020 Australian Construction Handbook	450.00
Bladon WA Pty Ltd	BWA145095	Staff uniforms for events	1,339.16
	BWA145091	City of Kwinana various merchandise	509.30
	BWA145125	City of Kwinana various merchandise	509.30
Kwinana Industries Council	00012097	School based trainee fortnight ending 030720	289.70
	00012098	School based trainee fortnight ending 030720	289.70
Infiniti Group	494229	Paper towel for Recquatic Centre	771.87
Envision Ware Pty Ltd	INV-AU-4922	Replacement cost for upgrade kit	495.00
Winc Australia Pty Ltd	9032979171	Office equipment for Admin	318.45
	9032977879	Office equipment for Admin	159.23
	9032837718	Nappy bags for Bright Futures	23.14
	9033006174	Office equipment for Admin	199.63
LD Total	106230	Landscape maintenance various locations June 20	4,297.38
	106242	Landscape maintenance various locations June 20	5,313.30
	106233	Landscape maintenance various locations June 20	1,824.02
	106234	Landscape maintenance various locations June 20	935.41
	106741	Landscape maintenance various locations June 20	472.14
	106740	Landscape maintenance various locations June 20	1,003.92
	106953	Irrigation maintenance various locations June 20	1,131.08
	106955	Irrigation maintenance various locations June 20	2,050.55
	106957	Irrigation maintenance various locations June 20	4,745.32
	106959	Irrigation maintenance various locations June 20	3,214.44
	106962	Irrigation maintenance various locations June 20	232.86
	106964	Irrigation maintenance various locations June 20	2,813.79
	106966	Irrigation maintenance various locations June 20	688.48
	106968	Irrigation maintenance various locations June 20	417.40
	106971	Irrigation maintenance various locations June 20	7,621.39
	106972	Irrigation maintenance various locations June 20	352.17
David Mario Boccuzzi	06Jul20	Reimbursement of study fees	2,997.00
Complete Office Supplies Pty Ltd	09350985	Notebooks for the Zone	30.23
Big W	176818	Food for animal services	66.00
	176812	Canon IXUS185 camera and SD card	144.00
Quell Clean	0052712	Vacate clean for U69 Callistemon Crt	310.00
Perth Audiovisual	00207687	Repair Extron DVS605 scaler/switcher	1,363.64
Abraham Pattiselanno	29Jun2020	Kwinana Youth Advisory Council	98.00
Totally Workwear Rockingham	RK27486.D1	City Assist uniforms	192.68
Accord Security Pty Ltd	00024884	Cash handling services for June 20	643.50
	00024891	Alarm security for various locations June 20	621.50
Flexi Staff Pty Ltd	I0000075	Temp staff week ending 280620	1,893.88
Zenien Pty Ltd T/as ATFT Astuta Tru	I7713	Replace and repair Peel Row camera and wireless	3,037.40
CMS Engineering Pty Ltd	38079	Disconnect and move condensing units at Recquatic	6,556.00
ALSCO Pty Ltd	CPER2049171	OCM dinners linen hire	50.94
Imagesource Digital Solutions	452327	Decal printing and installation for Library	1,303.50
	452430	Wall vinyl for Romwod room at Recquatic	2,469.50

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	452355	Printed marquee with bench seat	4,142.05
Ana Behrendt	07July20	Refreshments reimbursement	53.00
Woolworths Group Limited	50608365	Items for Admin	198.65
	4104115	Koorliny survey prize gift cards	50.00
	4104117	Items for the Zone	105.24
	4104101	Items for Girls Group program at the Zone	46.88
Drainflow Services Pty Ltd	00005650	Gully eduction works in Leda June20	7,040.00
Elexacom	29974	Works for library refurbishment project	15,856.80
	29965	Fault finding Medina tower lights	2,310.00
	29966	Reset circuit breaker at Darius Wells first floor	96.04
	29967	Move wi-fi access point at Recquatic	104.84
	29969	Moved isolator on the BBQ at Rushbrooke Park	99.87
	29971	Repair works to light posts at Peace Park	1,712.01
	29975	Installed new light in kitchen of Incubator	462.24
	29976	Repair lights south side 25m main pool hall	319.19
	29977	Repair lighting emergency exit stairs at Darius	1,018.61
	29932	Make safe exposed cabling at Koorliny Art Centre	171.38
	29940	Install double power point & repair light at Depot	526.88
	29941	Remove and make safe power from wall at Zone	283.91
	29946	Replace arcing light switch in Admin building	111.96
	29947	Reinstate skate park lights and set timer	144.07
	29957	Install power to UV filtration system Wandi Centre	575.09
	29964	PAT testing at Medina Hall 260620	320.02
	29968	Changeover LED lights at Banksia Clubhouse	1,017.24
	29751	Repair street lights at Brownell Place	636.57
Green Skills Inc / Ecojobs	P2063	12 days labour assistance for prep and planting	4,920.30
	P2076	12 days labour assistance for prep and planting	1,405.80
StrataGreen	124301	Weeding supplies and equipment	7,173.95
Gregs Glass	9285-19	Callistemon U69 install a shower door and panel	860.00
	9583-19	Re-glaze window training room at Koorliny Art Ctre	195.00
	9621-19	Re-glaze window at Fiona Harris Pavilion	220.00
Angela Maria Jakob	30June20	Reimbursement for working with children check	87.00
Alyka Pty Ltd	INV-27623	Website design and development	31,342.58
Harmony Software	3-607	In Home Care Educator subscription June 20	231.00
	3-593	Educator electronic subscription June	838.20
Quantum Building Services	00003300	Remove Darius Wells counter	5,760.98
	00003301	Shelving works to Darius Wells	2,007.50
	00003302	Modifications to floor at Darius Wells	2,450.25
Bliss Momos Cafe & Restaurant Pty L	30June20	Local commercial support grant funding	990.00
Flex Industries Pty Ltd	1004419	Plug and brakes fitted to 1ERM600	1,907.85
Challenger Veterinary Hospital	79004	Animal services 170520	65.00
Frontline Fire and Rescue Equipment	68132	PPE for Mandogalup Fire Station	3,291.10
	68131	PPE for Kwinana Sth Volunteer Brigade	4,998.60
	68130	Plant equipment for Mandogalup Fire Station	2,782.96
Diversity Sustainable Development	23	Sim card hosting for outpost loggers	2,904.00
RAMM Software Pty Ltd	RSL-16999	RAMM annual support maintenance fee 20 to 21	10,639.57
The Smart Security Company P/L	68578	Banksia Park U25 replace battery to medi alarm	165.00
Glen Flood Group Pty Ltd	INV-1274	Professional service and analysis	16,383.03
Poolwerx Spearwood	129991-1	Splash pad water quality test Adventure Park June	1,724.35
GISSA International	0047992	A-Spec administration fee for 2020 to 2021	2,987.60
Coffee Works	3335	Coffee machine servicing April 20	370.48



# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	3362	Coffee machine servicing May 20	370.48
	3383	Coffee machine servicing June 20	370.48
Landscape and Maintenance Solutions	INV-1676	Passive and streetscape mowing various locations	8,813.76
	INV-1677	Mowing maintenance various locations	1,878.56
	INV-1678	Broadacre mowing of sportsgrounds June 20	7,950.62
Majestic Plumbing	237310	Repair leak at Challenger Beach toilets	88.13
	237395	Callistemon U69 install a new oven combo	523.33
	237418	Banksia Park V19 fit gas bayonet	115.63
	237397	Callistemon U43 repaired leaking kitchen taps	281.64
	237295	Callistemon U69 works for bathroom renewal	3,232.68
Vocus Communications	P586690	Monthly internet services July 20	1,694.00
McLeods	114336	Legal fees matter 44887	985.26
	114337	Legal fees matter 45199	983.06
	114348	Legal fees matter 39792	867.39
	114447	Legal fees matter 45243	167.90
	114442	Legal fees matter 44455	428.74
	114450	Legal fees matter 44457	954.07
	114451	Legal fees matter 45358	443.58
	114457	Legal fees matter 44445	960.30
	114456	Legal fees matter 44443	454.15
	114462	Legal fees matter 44400	6,372.59
	114445	Legal fees matter 45239	1,166.11
Department of Mines, Industry	June20	Building Services Levy June 20	10,715.03
Kearns Garden Supplies	24-300620	Hardware items for City Operations	123.93
Air Liquide Australia	WQ6516	Hire of medical oxygen Recquatic	70.22
Lo-Go Appointments	00422057	Temp staff week ending 270620	2,600.73
	00422082	Temp staff week ending 040720	2,618.31
	00422060	Temp staff week ending 270620	1,629.05
	00422059	Temp staff week ending 270620	2,073.06
TenderLink	AU-340806	Upload of tender documents	201.30
Natsales Advertising Pty Ltd	00343769	Advertising litter bin housing	1,732.50
Charles Service Company	00032880	Cleaning of toilets at Business Incubator	94.93
	00032683	Cleaning services at various locations	42,811.31
Plantrite	00031680	Plant supply for McWhirter Promenade	16,918.44
Major Motors	920659	Service and repairs KWN704	8,904.23
Accidental Health & Safety Perth	1921	Viraclean disinfectant Animal Management Facility	214.28
	1895	First aid equipment for Mandogalup Fire Brigade	375.55
	1896	First aid equipment for Kwinana South Fire Brigade	258.90
Apace Aid (Inc)	00011949	Native seedlings Bertram Sanctuary Reserve	1,082.40
	00011950	Native seedlings for Henley Reserve	3,796.32
	00011977	Native Seedlings Wildflower Reserve	470.80
	00011947	Native seedlings for Orelia	618.42
	00011885	Native Seedlings Sloans Reserve	1,924.56
	00011946	Native Seedlings Sloans Reserve	61.60
	00011948	Native Seedlings Belgravia Reserve	187.00
	00011951	Native seedlings for Homestead Ridge	215.60
	00011906	Native seedlings for Homestead Ridge	1,589.50
	00011976	Native seedlings for Chisham Oval bushland	1,460.69
LyPa Pty Ltd	000493	Harrison Park landscaping	20,410.83
EFT TRANSFER: - 13/07/2020			1,196.90
Australian Taxation Office	Super-K Lansdell	Additional super guarantee payment	1,196.90
EFT TRANSFER: - 15/07/2020			62,883.94

# Payment Listing



Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Bright Futures Family Day Care - Pa	060720 to 120720	FDC Payroll 060720 to 120720	48,418.64
Bright Futures In Home Care - Payro	060720 to 120720	IHC Payroll 060720 to 120720	14,465.30
EFT TRANSFER: - 16/07/2020			1,127,174.95

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Stormbox	INV-1904	Website changes to hosting	462.00
Playmaster Pty Ltd	INV-0839	Replacement balls for panel at Prince Regent Park	214.50
Green Willows Industrial Cleaning a	23-080720	Retirement Village Clubhouse and office cleaning	200.00
Q2 Online	0620-007	Document accessibility Local Laws	2,400.00
Rhiannon Lynch	13July20	Payment of savings and interest Christmas Saver	960.59
Sunbather WA	INV-2318	Repair sensor valve on Leisure Pool at Recquatic	330.00
Retech Rubber	00003170	Repairs to soft fall at Adventure Park	275.00
Orbit Fitness	WC174889	Replace keypad on gym bikes at Recquatic	1,597.95
ABA Automatic Gates	IN087828	Repairs to Depot boom gate	714.86
The Salvation Army WA Division	30June20	Staff donation 4th quarter April to June 20	763.60
M Watts Legal	2032	Legal matters no 0135	236.50
Port Printing Works	INV054674	Participation certificates for Basketball clinic	92.40
Chorus Australia Ltd	C1055440	Mowing services at Bright Futures June 20	266.80
Ecoburbia	010620	Living smart course online with 7 presentations	5,610.00
Kleenheat	3541581	Monthly gas charges various locations July 2020	6,920.90
Hydroquip Pumps	INV-41556	Bore and pump inspection reports	31,900.00
Chinese Canton Kwinana	Refund	Duplicate payment	105.00
JBS & G Australia Pty Ltd	81445	Bushfire management review Thomas Road	550.00
Holcim (Australia) Pty Ltd	9407013021	Supply 1.2M3 14mm concrete to Wandl	365.20
	9407010540	Supply 1.9M3 14mm concrete to Parmelia	496.32
Monitor WA Pty Ltd	INV-00017782	PVC member cards for Library	401.50
Landmark Products Pty Ltd	123960	Install seating at parks in Calista and Parmelia	35,838.00
	124172	Install seating at parks in Calista and Parmelia	7,013.60
Kissane & Co	INV-200063	Skip trace and service of minor case claim	150.00
	INV-200064	Skip trace and service of minor case claim	150.00
	INV-2000034	Minor case claims affidavit of attempted service	385.00
	INV-200035	Skip trace and service of minor case claim	300.00
	INV-200052	Skip trace and service of minor case claim	750.00
David Castelanelli Pty Ltd	INV-0042	Online leadership peak program	1,200.00
CT Leescott Pty Ltd	00003800	Service locating & survey of results various	12,507.00
Nisbets Australia Pty Ltd	1037627	Hobart ECOMAX PLUS F503 dishwasher	5,787.00
Urbaqua Ltd	INV-02802	GSG research funding in shallow groundwater	3,300.00
Frankland Sand Supplies	Refund	Extractive Industry licence fee part refund	532.31
Clarice Beryl Tenardi	1.1	Rates Refund	270.66
Premier & Cabinet Department of	09July20	Cancellation of Ken Jackman Hall hire 010920	90.20
	1629295	Refund bond Ken Jackman Hall	200.00
Vladislav Bychkov	16June20	Refund for cancelled memberships	683.80
Peter Stanley Olds	947956	Refund 360L recycle bin upgrade fee	50.00
Imogen Valenti	1697635	Refund bond for The Patio	100.00
Anaz Jordan	1697559	Refund bond for The Patio	100.00
Jasminene Smedley	1695323	Refund bond for The Patio	100.00
Jakub Skut	1697400	Refund bond for The Patio	100.00
Layne Armstrong	1697928	Refund bond for The Patio	100.00
Shaun Porteous	1695323	Refund bond for The Patio	100.00
Satellite Security Services	IV008725	Darius Wells door sticking	110.00
	IV008724	Service call for main door at Darius Wells	110.00

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	IV008839	Replace emergency break glass at Recquatic	243.10
	IV008717	Security works at various locations July 20	7,245.22
	IV008638	Replace smoke detectors at the Business Incubator	1,984.40
Shenton Enterprises Pty Ltd	174147	Pool cleaner bags for Recquatic	247.50
Southern Metropolitan Regional Coun	14833	Installation of recycle hub	1,171.50
	14854	Waste and recycling guides	3,069.00
St John Ambulance Australia (WA) In	FAINV00420249	CPR training Recquatic staff	39.00
	FAINV00420281	First Aid training	128.00
Telstra	1355246271Jun20	Mobile/devices whole organisation June 20	12,266.76
	9385375010Jul20	Internet and data charges to 200720	2,491.62
Toll Transport Pty Ltd	0397-T221490	Courier charges 260620	13.84
	1084459	Courier charges 300620	21.90
Trisley's Hydraulic Services Pty Lt	100203231	Replace air release valve to hydro pool at Recquatic	572.00
	100203230	Replace Butterfly filter on 25mtr pool at Recquatic	1,001.00
	100203229	Replace air release valve on 25mtr pool at Recquatic	869.00
Wormald Australia Pty Ltd	8224855	Replace fire hydrant at Koorliny Community Ctr	4,392.87
	8236389	Routine inspection and testing various locations	1,040.57
Western Australian Local Government	13082790	Coastal Hazard Planning issues	1,650.00
Water Corporation of Western Austra	9000295305Jul20	92U Sloan's Cottage	231.66
	9000334597Jul20	Services charges Feilman Building	334.38
	9000374062Jul20	27U Wells Park toilets	67.99
	9022182969Jul20	Trade waste permit Calista public toilets	241.84
	9000294409Jul20	7U Leda Hall	318.90
Wattleup Tractors	1264496	Full tractor service kit	995.10
Western Australian Treasury Corpora	GFEEJUN20	Government guarantee fee period ending 300620	70,837.73
Qualcon Laboratories Pty Ltd	00027302	Wellard Rd dual carriageway maintenance	5,835.50
	00027301	Wellard Rd dual carriageway stage 2	5,423.00
Taylor Tyres Pty Ltd	21373	Wheel alignment KWN2133	88.00
Absolute Painting Services	INV-1522	Repaint William Bertram inside walls	400.00
	INV-1516	Painting of new Planning and Building area	572.00
Beaver Tree Services Aust Pty Ltd	73678	Verge tree watering various locations	4,228.58
	73677	Verge tree watering various locations	4,228.58
Suez	38097119	Green waste tipping fees June 20	2,244.40
	38125212	General waste dry June 20	1,438.42
	38088167	Mixed waste June 20	170,851.70
	165146	Mixed waste June 20	143,852.20
Synergy	107029100Jul20	2557U Wellard Community Centre	614.31
	179469390Jul20	3575U Bertram Community Centre	898.00
Bob Jane Corporation Pty Ltd	0096142723	Puncture repair KWN2128	26.40
Prestige Catering & Event Hire	INV-1521	Deposit for catering for 041220	100.00
	INV-1556	OCM Dinner 080720	326.00
GlobalX Information Services Pty Lt	PSI0167330	Legal name search April 20	86.24
ABCO Products	571874	Nilfisk scrubbing pads for Recquatic	124.92
	573094	Soap dispensers for Recquatic toilets	1,032.07
Lindsay Calyun	5329June20	Smoking ceremony and greeting	300.00
Bunnings Building Supplies	2163/01635509	Extension lead and grout	24.65
	2163/01079656	Wood filler and corking for Litchfield Park	100.24
	2163/01635434	Grout removing tools and accessories	62.08
	2163/01534455	Hardware for storage racks at Depot	235.88
	2163/01534460	Pine boards for storage racks at Depot	67.84

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Sigma Chemicals	140610/01	Chemical order Recquatic	259.38
Ausco Modular Pty Ltd	7232699	Demountable hire July 20	1,471.80
Neverfail Springwater	756756	Bottled water Facilities Team	39.00
Natural Area Holdings P/L t/as Natu	00013598	McWhirter landscape works progress claim 1	15,149.42
Downer EDI Works Pty Ltd	6009059	Asphalt 7mm gran June 20	66.41
	6009022	Asphalt 7mm gran June 20	152.02
	6009021	Asphalt 7mm gran June 20	144.78
	6009020	Asphalt 7mm gran June 20	217.17
	6009060	Asphalt 10mm gran June 20	129.23
Cleanaway Co Pty Ltd	1914493	Collect and safely remove chemicals from Depot	308.00
Family Day Care Australia	SA000197	Annual membership to 300621 Bright Futures	199.00
Bolinda Publishing Pty Ltd	200056	Audio books for Library	98.96
	199922	Audio books for Library	79.16
Challenge Chemicals Australia	104354	Various disinfectants for Recquatic	191.29
Hudson Global Resources (Aust) Pty	AU1089411	Temp staff week ending 120720	2,008.05
City of Rockingham	111758	Tip fees to 300620	39,735.79
BullAnt Security Pty	10200617	Supply and duplicate keys	15.58
	10200944	Cut 5 x keys for Darius Wells Resource Ctre	161.40
HECS Fire	69110	Replace smoke detectors in Admin Building	1,188.00
Coastline Mowers	23938#12	C/Loop Picco Micro	237.30
	24137#5	Stihl BT131 earth auger	1,627.85
	24138#5	Stihl HT 103 pole saw	899.25
	24139#5	Stihl HT133 pole saw	899.25
	24140#5	Stihl BR700 backpack blower	599.25
	24143#5	Stihl HS56 double sided hedger	449.25
	24144#5	Stihl FS240 Z clearing saw	1,195.25
	24237#5	Edger LH cutting Honda	1,217.00
	24238#5	Crommelins pump sing impeller	802.10
	24263#5	Stihl BT45 wood drill	1,592.70
ADH Fencing	00005438	Supply inline insulators to Depot	77.00
	00005429	Repairs to Depot fence 290520	385.00
Hays Specialist Recruitment Pty Ltd	9363434	Temp staff week ending 280620	3,041.98
Community Arts Network (WA)	00003813	Organisation membership for Community Arts Network	200.00
Bladon WA Pty Ltd	BWA145192	Merchandise with Zone logo	748.00
MRP Osborne Park-General Pest/Termi	91920	Pest control Facilities Maintenance building	139.70
Winc Australia Pty Ltd	9033039693	Stationery items for Admin Building	33.13
LD Total	107063	Landscape maintenance Orelia Ave	36,642.78
	107253	Tree planting for Harrison Park	36,203.59
Peter Carnley Anglican Community Sc	COFK06/2020	Lyrik Surf Online Safety subsidy	300.00
Data #3 Limited	01928752	Dell docking station USB	2,921.16
	01931119	Dell wireless keyboards	616.55
Stonehenge Ceramics	D1357	Re-grout toilets upstairs at Recquatic	1,600.00
	D1356	Re-sealing Recquatic showers	2,240.00
Jaycar Pty Ltd	451 3 3104813	Aircon temperature equipment for John Wellard	162.95
Boffins Bookshop Pty Ltd	INV0134611	Adult Library books	30.56
Simply Headsets	INV-37487	Batteries for Rates team headsets	65.00
Landgate	356066-10001098	Rating interim schedules	1,870.77
	355753-10001098	GRV chargeable schedule No G2020/8	1,032.25
	356270-10001098	GRV Revaluation roll 2020	262.25



# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Display Me	N0135548	Counter sanitiser and stand	252.73
Department of Planning -DAP	200520	DAP2001785 Risely Road Navel Base	10,486.00
	DAP/20/01811	DA9627 Lot 9002 Anketell Rd Anketell	5,603.00
JB HiFi Commercial Division	BD0171590	Apple Iphones x 6	4,494.00
	BD0182551	Apple Iphones cases	138.00
	BD0181742	Apple Iphones cases	322.00
Master Lock Service	00007009	Purchase Lockwood padlock with keys	59.55
Talis Consultants Pty Ltd	20840	Groundwater monitoring at Depot	4,079.59
	20843	Groundwater monitoring Banksia Road	10,569.06
Flexi Staff Pty Ltd	10000209	Temp staff week ending 050720	1,143.05
CMS Engineering Pty Ltd	38003	Air conditioning maintenance various sites June 20	1,601.61
	38002	Air conditioning maintenance various sites June 20	3,155.09
	38004	Air conditioning maintenance various sites June 20	1,081.85
	38137	Replace exhaust fan at Koorliny Community Cntr	1,173.70
	38136	Service ECO damper at Recquatic	1,107.70
	38135	Service AC in Recquatic fishbowl	456.50
Adventure 4 x 4 Pty Ltd	102667	Supply Anderson plug unit to trailer hitch	419.00
ALSCO Pty Ltd	CPER2052151	Linen hire	30.05
	CPER2045713	Tea towels	30.05
Cat Haven	00070627	Animal service fee for June 2020	66.00
Woolworths Group Limited	4104129	Items for Bright Futures	70.78
	4104127	Items for the Zone	12.90
	4104126	Items for the Zone	61.45
	53770810	Depot admin supplies	129.58
	4104122	Items for Admin	25.45
	3779048	Cafe Splash items	78.00
	57256060	Items for Depot	126.90
	49441408	Cleaning products for Fiona Harris Pavilion	81.90
Elexacom	29904	Lighting audit as per specifications	22,756.80
	29970	Replace distribution board at Depot	7,386.40
	110282	Replace globes on car park lights at Incubator	1,234.89
	110280	Reconnect phase 3 cables at Recquatic	358.18
	29958	Install power board to Challenger Beach toilets	6,378.60
	110279	Replace lighting at U8 Callistemon Crt	476.73
Total Green Recycling	INV7982	E waste recycling	410.85
Cadgroup Australia	P-54943.A	Annual subscription to 2021	14,663.00
Shelford Constructions Pty Ltd	76MAN/3	Mandogalup Fire Station extension claim 3	104,282.00
Schindler Lifts Australia Pty Ltd	4678781085	Telealarm monitoring at the Zone	232.86
	4678777710	Lift maintenance service Margaret Feilman Centre	2,351.50
Exit Waste	4165	Clean grease trap at Darius Wells and Thomas Kelly	869.00
Pickles Auctions	D1000191917	Towing pickup and delivery Bertram to Bibra Lake	372.00
Flex Industries Pty Ltd	1004860	Repairs to clutch on vehicle 1GMX033	2,021.69
	1004863	Annual bus inspection	187.75
Frontline Fire and Rescue Equipment	67598	Handlelok Kwinana South Fire Station	83.55
Starbucks Flooring	INV-000702	Install carpet in U10 Callistemon Court	2,113.00
Koorliny Arts Centre	0004240	Operating subsidy for quarter 1 2020/2021	111,983.29
Envirosweep	78968	Footpath sweeping various locations June 20	3,652.00
	78967	Road sweeping Wellard for June 20	4,280.00
	78966	Road sweeping various locations for June 20	4,097.50
	78965	Car park sweeping for June 20	2,502.50
Bushfire Prone Planning	BPP-19683	Bushfire Management Planning advice	858.00

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Purearth	INV-0599	Road sweeping and tip fees	14,075.06
Lamp Replacements	IN1029471	Lamp for Building Services	321.20
Majestic Plumbing	237396	Reset HWS at V27 Banksia Park	404.10
	237426	Repair tempering valves in bathroom at Recquatic	1,149.53
	237424	Repair cracked filter housing on tap at Depot	462.40
	237398	Kwinana Bowling Club reset pump flashing	88.13
McLeods	114440	Legal fees matter 42544	987.46
	114441	Legal fees matter 42550	582.34
	114443	Legal fees matter 45235	281.35
	114444	Legal fees matter 45237	212.35
	114446	Legal fees matter 45241	265.77
	114517	Legal fees matter 45240	350.88
	114439	Legal fees matter 16209	341.55
	114357	Legal fees matter 37933	1,543.02
	114335	Legal fees matter 44065	2,169.01
Lo-Go Appointments	00422079	Temp staff week ending 040720	1,612.38
	00422080	Temp staff week ending 040720	1,556.64
	00422081	Temp staff week ending 040720	2,174.57
	00422102	Temp staff week ending 110720	2,676.87
Local Government Professionals	17959	Silver Local Government Membership 2020 to 2021	2,200.00
Charles Service Company	00032893	Additional cleaning services at various locations	206.26
	00032889	Cleaning services at various locations	521.41
	00032890	Additional cleaning services at various locations	206.26
	00032814	Cleaning consumables for various locations	3,189.47
Mandogalup Volunteer Fire Brigade	30June20	DFES ESL recoup April 20 to June 20	5,509.92
Accidental Health & Safety Perth	1900	Replace defibrillator battery at Recquatic	314.50
	1426	Paediatric pads for Kwinana South Fire Station	125.50
Deanna Lyn Ham	09July20	Cancelled booking of Tuat Room 050920	272.05
Forms Express Pty Ltd	229586	Artwork change for rate notices	214.50
Monsido Pty Ltd	INV-1204	Annual web accessibility compliance 0620 to 0521	3,520.00
EFT TRANSFER: - 16/07/2020			224,038.88
Australian Services Union	PY01-02-Aust Ser	Payroll Deduction	275.98
	PY01-02-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY01-02-Australi	Payroll Deduction	210,540.00
Maxxia Pty Ltd	100329020200630	Net ITC 010620 to 300620	284.31
	PY01-02-Maxxia P	Payroll Deduction	1,484.06
	PY01-02-Maxxia P	Payroll Deduction	1,436.52
Health Insurance Fund of WA (HIF)	PY01-02-Health I	Payroll Deduction	1,106.55
City of Kwinana - Xmas fund	PY01-02-TOK Chri	Payroll Deduction	7,450.00
Child Support Agency	PY01-02-Child Su	Payroll Deduction	999.99
LGRCEU	PY01-02-LGREC UI	Payroll Deduction	379.51
	PY01-02-LGREC UI	Payroll Deduction	10.26
EFT TRANSFER: - 22/07/2020			62,334.80
Bright Futures Family Day Care - Pa	130720 to 190720	FDC Payroll 130720 to 190720	45,896.61
Bright Futures In Home Care - Payro	130720 to 190720	IHC Payroll 130720 to 190720	16,438.19
EFT TRANSFER: - 23/07/2020			310,953.65

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Green Willows Industrial Cleaning a	24200720	Retirement Village Clubhouse and office cleaning	200.00
Wheelie Clean	#6882	Rubbish bin clean for Darius Wells	369.38
	#6883	Rubbish bin clean for Admin Building	267.52
Sheena Dessent	1697928	Refund bond on The Patio	100.00
Studio Orange	INV-0932	Waste & recycling animations TPO050 package	25,212.00
Eleighsha May Shearer	1698223	Refund bond on Ken Jackman Hall 180720	1,000.00
Port Printing Works	INV054842	Staff business cards	94.60
	INV054720	New residents pack	155.94
	INV055168	Aug/Sept program information	201.25
	INV054721	Laminated poster for the basketball comp	74.80
	INV054802	Staff business cards	123.20
Sonic Health Plus	2104413	Pre-employment medical assessment 150720	198.00
	2099377	Pre-employment medical assessment 070720	198.00
Turf Care WA Pty Ltd	INV-0740	Weed spray treatments at various grounds	2,961.73
	INV-0741	Weed spray treatments at various grounds	7,953.18
	INV-0742	Weed spray treatments at various grounds	3,730.39
	INV-0743	Weed spray treatments at various grounds	4,915.89
	INV-0718	Weed spray treatments at various grounds	10,227.25
Julia Kay Wallis	2020-2021-001	Transcript of interview	167.50
Omac Enterprises Pty LTD t/as Total	875410	Staff uniform	167.20
	877623	Staff uniform	269.50
Repco (GPC Asia Pacific)	4330183136	Tie downs and ratchets	120.45
Rockingham Betta Electrical & Gas	32410013949	Replace TV at Banksia Clubhouse	2,430.00
D1 Store Pty Ltd	7804	Phantom backpack GPC DJI	429.00
Tony Pankiw	159 20	Re-install bronze artwork at Wellard Village	1,661.00
Rockingham Holden	41917	Nut wheel covers for vehicle	192.98
BAC Systems Pty Ltd	73412	Plan storage cabinet	4,893.90
Kym Margaret Amen	14.2	Rates Refund	157.87
Oral History Australia SA/NT	32	Oral history handbook	41.00
Burson Automotive Pty Ltd	106195324	Assorted cleaning equipment and tools for Depot	3,072.84
	106262627	Letter and number stamp set	166.95
Playground Safety Inspectors Austra	00000118	Routine playground inspector training	1,980.00
Matthew Robert Bouwman	A/N1867	Crossover subsidy rebate	730.80
Andrew David Carroll	16July20	Refund cancelled swimming lessons at Recquatic	116.64
Ranjit Chumber	20July20	Cancellation of booking Boronia Room 230920	180.60
	1698281	Refund bond for Boronia Room	1,000.00
Aleesha Hicks	1695705	Refund bond on The Patio	100.00
Lisa Ayre	1697400	Refund bond on The Patio	100.00
Sarah Landers	1698137	Refund bond on The Patio	100.00
Rosemarie Abarientos Limbo	1698137	Refund bond on Ken Jackman Hall 170720	1,800.00
Pindan Homes Pty Ltd	BP2019/352	Refund of CTF & BSL levies and commissions	712.76
Sai Global Ltd	SAIG11S-1052090	Online select additions AS ISO	132.52
Satellite Security Services	IV008881	Recable siren box at Recquatic	584.36
Bullivants Pty Ltd	DMI401007907	Inspect lifting gear at Depot	550.00
	DMI401008285	Replacement equipment	243.84
Sportsworld Of WA	138657	Goggles for purchase at Recquatic	1,429.45
Thomson Reuters (Professional)	842538846	E-Recruitment July 20 to July 21	32,777.88

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Trisley's Hydraulic Services Pty Lt	100203232	Repair to fault with gas on Leisure Pool	275.00
	100203233	Install sample line to Leisure Pool at Recquatic	220.00
Trophy Specialists	0014619	Council Chamber name plates	65.00
Twights Plumbing Pty Ltd	G3773	Repair leaking sink U10 Callistemon Crt	267.00
Western Australian Local Government	I3082948	Association membership fees 20 to 21	61,318.64
	I3083117	GAPP 20 to 21 subscription fee	1,100.00
Water Corporation of Western Austra	9000323724Jul20	16U Frank Konecny	326.90
	9000313235Jul20	3U Peace Park	7.55
	9000319469Jul20	116U Chisham Oval toilets	292.09
	9014051352Jul20	8U Bertram Community Centre	592.97
	9014249617Jul20	1U Bertram Oval Club Facility	575.74
	9000341914Jul20	Service charges Shop 23/40 Meares Ave	157.90
	9013156996Jul20	263U Darius Wells Library/Resource Centre	2,190.43
	9012573982Jul20	14U Incubator	321.47
	9012543409Jul20	114U Admin/Arts/Parmelia	2,292.94
	9000340559Jul20	103U Calista Tennis Club/Adventure Park toilet	259.35
	9000342570Jul20	8U Rhodes Park	211.22
	9000341201Jul20	1036U Banksia Park	4,427.19
	9000340874Jul20	825U Callistemon Court	3,680.39
	9000334589Jul20	8U Feilman Building	736.27
	9000341922Jul20	Service charges Shop 24/40 Meares Ave	157.90
	9000339427Jul20	24U Victory for Life	203.73
	9000341578Jul20	1182U Recquatic/Zone	6,701.85
Taylor Tyres Pty Ltd	21376	Puncture repair	66.00
	21375	Puncture repair	44.00
	21479	Puncture repair	88.00
Synergy	2056987079	33643U Admin/Arts/Parmelia	7,943.33
	144372270Jul20	266U Thomas Oval retic	135.05
	566370150Jul20	1655U Chipperton Park	626.05
	958335710Jul20	4251U Orelia Oval	1,190.00
	345523120Jul20	22U Vacant U69 Callistemon Court	121.79
	129764890Jul20	4105U Lambeth Park POS	353.89
ABCO Products	571924	Sanitiser dispenser for Calistemon Court	722.48
	578133	Cleaning products for various facilities	1,352.21
	578264	Gloves	149.82
Bunnings Building Supplies	2163/01637672	Shed for wash down bay at Depot	360.82
	2163/01638612	Administration silicon for wet side repairs	108.21
Yakka Pty Ltd	12306884	Staff uniforms	218.60
	12306422	Staff uniforms	131.75
	12332126	Staff uniforms	532.25
	12315597	Staff uniforms	168.30
	12333029	Staff uniforms	147.90
	12334909	Staff uniforms	69.00
Konnect	17637748	High tensile hex sample bolts	2.63
City of Whittlesea	1876639	Annual NGAA Membership 20 to 21	13,200.00
Downer EDI Works Pty Ltd	6008905	Asphalt 7mm	135.54
	6009103	Asphalt 10mm	186.46
	6009104	Asphalt 7mm	143.89
	6009102	Asphalt 7mm	66.41
Connect CCS	00102198	After hours monitoring over calls June 20	1,324.18
Poly Pipe Traders	00105990	PVC Pipe 25mm	43.55
AAA Blinds Port Kennedy	7543	Repair blind track at U16 Callistemon Crt	108.00
Gholam Reza Najafzadeh Abriz	21072020	Fuel for 1GIL472 21620 to 010720	668.20

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Civica Pty Ltd	M/LG016020	Licence support & maintenance 010920 to 310920	9,005.49
	M/LG016008	Licence support & maintenance 010920 to 310920	6,554.86
Clever Designs	21794	Sample uniforms	100.45
Coastline Mowers	24529	Repair blower trigger switch	83.25
	24528#1	Hedge trimmer and BF86 blower	603.45
	24465#5	Assorted parts for garden equipment	400.00
	24491#12	Nylon line and chain for equipment at Depot	1,130.40
Hays Specialist Recruitment Pty Ltd	9394996	Temp staff week ending 120720	3,793.58
Foreshore Rehabilitation & Fencing	INV-4737	Install goals and sleeves for Rhodes Park Oval	2,398.00
KAJ Installations & Services	0006561	Reprogram remotes U10 Callistemon Crt	105.00
Infiniti Group	495483	Paper towel dispenser for Recquatic	90.20
Winc Australia Pty Ltd	9033155667	Stationery items for Admin Building	765.93
Advanced Traffic Management (WA) Pt	00137858	Traffic management for Mortimer Rd	827.75
ED Property Services	00001539	Repair rear fence at V16 Banksia Park	55.00
	00001540	Install front door U30 Callistemon Crt	605.00
Rockingham Skylights	12388	Repair leaking skylight U28 Callistemon Crt	110.00
T J Depiazzi & Sons	108480	Supply and deliver pinebark mulch to Depot	3,259.85
	108251	Supply and deliver pinebark mulch to Depot	3,259.85
JB Hi-Fi Rockingham	607938539-141	Navman	390.00
Complete Office Supplies Pty Ltd	09384191	Depot stationery July 2020	127.04
	09377876	Items for City Operations Team	411.09
Landgate	357767-100001098	GRV chargeable schedule No G2020/12	237.23
	1023640	Landgate title search fees	78.60
Quell Clean	00052769	Vacate clean U33 Callistemon Crt	195.00
Master Lock Service	00007047	Repair flyscreen at U33 Callistemon Crt	120.00
	00006987	Callout fee to Wandi	90.00
	00007024	Repair window lock at V66 Banksia Park	135.00
Goodchild Enterprises	438847	12V Batteries for Depot	396.00
Name Badge World	BW11609	Employee name badges	65.95
	BW11648	Employee name badges	45.32
Flexi Staff Pty Ltd	10000345	Temp staff week ending 120720	1,512.68
	10000345	Short payment of invoice 10000345	0.18
Promotions Only	7987110738	Hats for induction bags	558.80
Zenien Pty Ltd T/as ATFT Astuta Tru	17724	Purchase of IR light for camera at Skate Park	814.88
Adventure 4 x 4 Pty Ltd	102922	Gas struts for rear canopy	72.60
ALSCO Pty Ltd	CPER2053261	OCM dinners linen hire	123.56
Imagesource Digital Solutions	452677	Notice board update at Recquatic Centre	55.00
Woolworths Group Limited	55568019	Recquatic Cafe drinks	407.40
	56548484	Items for Admin	103.30
	4104136	Items for The Zone	29.47
	52682038	Items for staff leaving	95.95
	4104138	Items for The Zone	50.87
	60361355	Items for Admin	111.00
	53229001	Items for Admin	214.12
	48556451	Items for Admin	90.35
	61202310	Items for Depot	131.19
	4104142	Items for Mooditj Kulungars and Gov Tea	51.38
Drainflow Services Pty Ltd	00005667	Gully education works in Medina July 20	2,376.00
Elexacom	110329	Repair blown lights at Koorliny Arts Centre	233.06



# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
	110331	Assess power outage at Incubator Building	48.02
	110334	Replace light globes at Margaret Feilman Centre	1,302.90
	110335	Replace GPO's and lights at Fiona Harris Pavilion	1,275.64
Isentia Pty Limited	MN0799902	Media monitoring 2020 to 2021	989.45
Gregs Glass	9705-19	Repair shower door at U33 Callistemon Crt	150.00
Labourforce Impex Personnel Pty Ltd	165335	Temp staff week ending 190720	2,384.37
Australia Post	1009722419	Postage for period ending 300620	1,082.60
Advance Scanning Services	20165091	Scanning tech and gear for Rhodes Park toilets	495.00
Forward Learning Pty Ltd (World Boo	INV0030354	World Book and Early Learning online subscription	2,442.00
HP Financial Services Pty Ltd	100001217054	Monthly instalments for printer leasing	2,216.50
GPS Linemarking	INV-001533	Line marking at various ovals	2,200.00
Pickles Auctions	DI000193751	Towing pickup and delivery Wellard to Bibra Lake	121.00
Blackwood & Sons Ltd	KW7895WX	Insect spray for Depot	76.82
	PE7896WX	Earmuffs and sealant for Depot	218.48
	KW7894WX	Gloves for Depot	110.60
Flex Industries Pty Ltd	1004861	Repair hydraulic leak on tank	194.32
	1004761	Service KWN2035	648.53
JB Hi-Fi Group Pty Ltd	407822743-226	Navman	840.00
Kwinana Veterinary Hospital Pty Ltd	93652	Animal Services	65.00
	96966	Animal Services	50.00
	96965	Animal Services	65.00
Cancer Council WA	1316754	Refund bond on public open space	100.00
Alinea Inc	INV7397	Metropolitan Library courier service 20-21	6,426.42
SmartsensorTechnologies Pty Ltd	INV-011433	Big belly solar compactor 12v battery	218.90
Kearns Garden Supplies	45	Repair sink at Casuarina Fire Station	69.70
Leisure Institute of WA (Aquatics)	3243	Accreditation for Recquatic staff	132.00
Lo-Go Appointments	00422103	Temp staff week ending 110720	1,604.91
	00422130	Temp staff week ending 180720	2,174.57
	00422128	Temp staff week ending 180720	772.04
Local Health Authority Analytical	MA2020 070	Analytical services 2020/2021	5,655.79
Little Rascals Childcare Centre	1698235	Refund bond on Thomas Kelly Pavilion	300.00
Datacom Systems (AU) Pty Ltd - WA	INV0014342	Monthly Saas Fee Sphere Website February 20	1,903.00
Microcom Pty Ltd trading as MetroCo	INV028711	100mm Premium rubber road tube	1,067.00
EFT TRANSFER: - 29/07/2020			60,400.99
Bright Futures Family Day Care - Pa	200720 to 260720	FDC Payroll 200720 to 260720	42,735.23
Bright Futures In Home Care - Payro	200720 to 260720	IHC Payroll 200720 to 260720	17,665.76
EFT TRANSFER: - 30/07/2020			905,922.23

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
LGIS Insurance Broking	23July20	Marine Cargo Insurance 20 to 21	220.00
Green Willows Industrial Cleaning a	25 230720	Retirement Village Clubhouse and office cleaning	200.00
Apple Pty Ltd	AC27106284	Apple ipad with cover	1,078.00
Retech Rubber	00003168	Repairs to softfall at Everglades Park	742.50
Parks And Leisure Australia	22July20	Membership renewal 2020 to 2021	297.00
Alison Bannister Career Coaching	CWDWR6	Career coaching session	295.00
Orbit Fitness	WC171786	Pumpset and rack for gym	4,608.02
Port Printing Works	INV055329	Staff business cards	39.60
	INV054817	Membership flyers for Recquatic	218.90
OneMusic Australia	046417	Annual licence for facilities and events 20 to 21	4,643.71
Gavin Wade Scott	0024	Cut manhole Patterson Road	420.00
Holcim (Australia) Pty Ltd	9407033803	Supply concrete to Kwinana Beach	1,166.00
Rhys Walters	17Jul2020	Dungeons and Dragons program for The Zone	1,100.00
Julia Kay Wallis	2020-2021-002	Transcript of interview	410.00
Donovan Payne Architects	0961	Honeywood Sporting Clubrooms tender	80,135.00
Virsa Club	27July20	Cancellation of booking Wisteria Room	219.80
	1631946	Refund bond on Wisteria Room	300.00
Marindust Sales	00020681	Supply rugby tapered goals balance	939.95
Red Oxygen Pty Ltd	CI00206490-4888	Licence and message charges 270520 to 260620	45.32
	CI00206490-48537	Licence and message charges 270420 to 260520	45.32
Moore Australia (WA) Pty Ltd	1294	WALGA fuel tax webinar	242.00
Rosemarie Abarientos Limbo	1698235	Refund bond on Ken Jackman Hall	100.00
Lucky Charm Bertram	17July20	Local commercial support grant funding	990.00
STATS Australia	723E2222	FWD testing of roads in Kwinana	3,665.20
Hannah Jade Jones & Rhys Andrew Sou	A/N23214	Crossover subsidy rebate	365.40
Alexander Myles Macfarlane	1.3	Rates Refund	100.00
Bethany Morris	1696611	Refund bond on The Patio	100.00
Roselle Viray Villaluz	1697566	Refund bond for hall hire	1,000.00
Kurt Thomas Edmonds	1699035	Refund bond on meeting room hire	200.00
Pramod Chakravarthi Bhogadi	1699035	Refund bond for public open space	100.00
Marie-Es Rosqueta Calvadores	1699585	Refund bond on The Patio	100.00
Royal Life Saving Society	117944	Home pool barrier inspections 010520 to 310520	6,512.00
	117945	Home pool barrier inspections 010620 to 300620	13,992.00
Sunny Sign Company Pty Ltd	437439	Street sign for Warner Road	74.25
	437438	Street sign for various streets	222.75
Telstra	1548725500Jul20	Feilman Building to 130820	19.25
Toll Transport Pty Ltd	1086321	Transport services food water sampling analysis	73.72
Toolmart Australia Pty Ltd	RH-157398	Break cleaner fluid spray bottles	119.00
Total Eden Pty Ltd	410592268	Reticulation stock	936.88
Trisley's Hydraulic Services Pty Lt	100203235	Chlorine gas lead washers for Recquatic	71.50
Western Australian Local Government	I3083174	Short course booking	475.00
Water Corporation of Western Austra	9017376507Jul20	Trade waste permit Fiona Harris Pavilion	348.09
	9019159709Jul20	Trade waste permit Thomas Kelly Pavilion	380.29
	9018587808Jul20	Trade waste permit Darius Wells	357.90
	9022521254Jul20	4U Pocket Park	10.32
Rubek Automatic Doors	00025929	Investigate open button on hydrotherapy door	355.30

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Westbooks	315233	Library adult and junior books	73.68
	315240	Library books for junior kits	25.88
	315238	Library books for collection	70.26
	315237	Library junior popular books for collection	180.45
	315236	Library adult books	78.39
Dennis Cleve Wood	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
Sherilyn Wood	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
Sandra Elizabeth Lee	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
Taylor Tyres Pty Ltd	21311	Tyre replacement 1TUP408	147.40
	21312	Tyre replacement KWN3030	602.80
	21313	Tyre replacement ITUP290	199.10
	21314	Tyre replacement 1CJV180	100.10
Absolute Painting Services	INV-1532	Touch up paint at U33 Callistemon Crt	198.00
Bob Jane Corporation Pty Ltd	0096282840	Supply and fit tyre to KWN1994	235.00
Prestige Catering & Event Hire	INV-1568	Catering for OCM dinners 220720	409.70
Rankine Mosquito Management	KWI-02-01	Integrated strategic mosquito & midge management plan	4,840.00
Bunnings Building Supplies	2163/01643167	Rails grabs and safety glasses for Recquatic	119.00
	2163/01149424	Paint pads for Honeywood Park	64.95
	2163/01636463	Polyturf tarpaulin 3.0 x 3.6m	70.30
	2163/01554659	Sleeper ends and posts	586.59
	2163/01640509	Equipment for sink repairs	139.58
	2163/01640515	Globes for Admin Building	30.04
	2163/01640512	GL Stick led Osram	75.10
	2163/01640709	Items for Fiona Harris Pavilion	103.75
Ixom Operations Pty Ltd	6271033	Chlorine gas supply for Recquatic	1,035.89
Sigma Chemicals	140931/01	Chemical order for Recquatic	594.00
Neverfail Springwater	702803	Water for Admin Building	62.40
	702116	Water for Admin Building	31.20
Modern Teaching Aids Pty Ltd	44035476	Items for junior kits	462.72
Cannon Hygiene Australia Pty Ltd	96776203	Hygiene services 060820 to 050920	1,519.46
Peter Edward Feasey	DEPMAYFEE20/21	Deputy Mayoral allowance	1,869.87
	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
Carol Elizabeth Adams	ICTALLOW20/21	ICT allowance	291.63
	MAYALLOW20/21	Mayoral allowance	7,479.38
	MEETING20/21	Meeting fees	3,959.63
Austswim Limited	INV-2226	Gold recognition for Recquatic swim school	207.00
Hudson Global Resources (Aust) Pty	AU1093526	Temp staff week ending 260720	2,008.05
City of Rockingham	112495	Tip fees to 130720	1,056.63
Civica Pty Ltd	C/LA018334	Licence support & maintenance 050720 to 040721	41,387.50
Western Maze Pty Ltd	00000865	Removal of rubbish Solaris Street	438.63
Coates Hire Operations Pty Ltd	19560517	Hire of concrete vibrator	72.23
Hays Specialist Recruitment Pty Ltd	9410280	Temp staff week ending 190720	2,897.13
	9379862	Temp staff week ending 050720	3,828.34
Foreshore Rehabilitation & Fencing	INV-4736	Repair holes in wall and roof of Hockey compound	143.00
KAJ Installations & Services	00006581	Replaced garage motor at U30 Callistemon Crt	89.00
Bladon WA Pty Ltd	BWA145287	Backpacks for junior Library kits	420.20

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
MRP Osborne Park-General Pest/Termi	92274	Investigate smell in Francis Gilmore Room	139.70
	92141	Pest control of ants in Admin Building	234.70
Advanced Traffic Management (WA) Pt	00138062	Traffic management for Henley Blvd	478.50
	00138013	Traffic management for Patterson Rd	545.60
	00138012	Traffic management for Mortimer Rd	2,257.20
	00138010	Traffic management for Orton Rd	1,384.35
Kennards Hire Rockingham - Generato	21688345	Hire of hydraulic platform	380.00
Data #3 Limited	01937371	Laptop covers for Drop Tech series	510.01
JB Hi-Fi Rockingham	103067327-100	Equipment for gym area at Recquatic	136.75
	503065311-100	Canon camera for Recquatic	699.00
	503065306-100	Apple TV for gym at Recquatic	209.00
Elliotts Irrigation Pty Ltd	B18662	Iron filter servicing for July	2,673.00
Complete Office Supplies Pty Ltd	09398633	Depot stationery July 2020	92.33
Web In A Box	56536	Domain registration	30.00
Landgate	351349-10001098	GRV chargeable schedule No G2019/18	751.23
LGISWA	100-139038	2020/2021 Workcare Workers Compensation	90,922.58
	100-139031	2020/2021 Property Insurance	86,570.34
	100-138870	2020/2021 Public Liability Insurance Renewal	111,801.25
	4995	2020/2021 Bush Fire Insurance Renewal	9,817.50
	100-139024	2020/2021 Commercial Crime & Cyber Liability	24,407.38
	100-139032	2020/2021 Management Liability	42,153.11
	100-139035	2020/2021 Personal Accident	467.50
	100-139036	2020/2021 Corporate Travel	825.00
	100-139033	2020/2021 Motor Vehicle and Plant Renewal	124,989.66
Tony Aveling & Associates Pty Ltd	I0034895	Safety & Health rep course	990.00
Wendy Gaye Cooper	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
PAV Sales & Installations	00207727	Wall bracket and cabling for gym area	1,072.50
Centrecare	23042	EAP individual counselling service	154.00
	23138	EAP annual registration and management fee	1,026.66
Master Lock Service	00007030	Repair barrel on cleaner cupboard William Bertram	115.00
	00007042	Replace barrel and supply keys at crib room	220.00
Programmed Maintenance Services Ltd	SINV584776	BP and APU gardening and lawn mowing July 20	10,257.86
CMS Engineering Pty Ltd	38184	Service of AC at Koorliny Community Arts Centre	803.00
ALSCO Pty Ltd	CPER2054273	Linen hire for OCM Dinners	88.04
Isubcribe	INV-39075	Magazine subscription renewal 20-21	894.90
Imagesource Digital Solutions	452688	Photo exhibition printing	1,541.10
Woolworths Group Limited	3719007	Staff sundries	13.55
	64813594	Staff sundries for Depot	92.59
Priority 1 Fire & Safety Pty Ltd	2021-110	Breathing apparatus refresher course	962.50
Drainflow Services Pty Ltd	00005733	Gully education works Patterson Rd	1,452.00
Elexacom	110385	Repair light at 29 Bright Rd	130.85
	110379	Reposition power point at The Zone	39.55
	110382	Check timers on lights at The Edge Skate Park	405.46
StrataGreen	125412	Various items for Depot	1,333.62
Gregs Glass	9683-19	Replace broken window in Admin staff room	798.00
Sprayking WA Pty Ltd	00001878	Weed control various locations	1,898.23
Labourforce Impex Personnel Pty Ltd	165493	Temp staff week ending 260720	2,343.25
Shane Anthony Russon	1.3	Rates Refund	1,200.00

# Payment Listing

Payments made between 01/07/2020 and 31/07/2020

Payee	Invoice	Description	Amount
Australian Grown	SI29686	Staff uniforms for Bright Futures	921.64
Exit Waste	4329	Clean grease traps at various centres	1,743.50
Housing Authority	1.2	Rates Refund	92,995.48
Blackwood & Sons Ltd	PE7080WZ	Hand sanitisers for City Assist Team	50.75
	KW6347XA	Gaffer tape for Depot	140.71
Flex Industries Pty Ltd	1005268	Install toggle switch on trailer 1QTC896	287.36
Jason Signmakers	210140	Caution crossing signs for bandicoots	854.70
Mervyn Thomas Kearney	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
The Smart Security Company P/L	10786	Banksia Park medi minder monitoring	5,089.70
Kwinana Signs & Engraving	00014155	Double sided flip frames	1,078.00
Majestic Plumbing	237521	Repair sewer at Thomas Kelly Pavilion	1,132.78
	237474	Repair leaking taps at U44 Callistemon Crt	296.16
	237606	Repair disable toilet in Darius Wells Centre	98.03
	237604	Install backflow device on valve at Darius Wells	2,552.00
	237605	Replace temp valve at disable toilets at Recquatic	499.38
	237562	Business Incubator repairs to toilet cistern	454.15
McLeods	113772	Legal fees matter 45239	666.66
Local Government Professionals	17, 063	Induction to Local Government	350.00
Matthew James Rowse	ICTALLOW20/21	ICT allowance	291.63
	MEETINGFEES20/21	Meeting fees	2,639.87
EFT TRANSFER: - 30/07/2020			-39,643.45
EFT TRANSFER: - 30/07/2020			221,004.57
Australian Services Union	PY01-03-Aust Ser	Payroll Deduction	275.98
	PY01-03-Aust Ser	Payroll Deduction	71.70
Australian Taxation Office	PY99-01-Australi	Payroll Deduction	2,834.00
	PY01-03-Australi	Payroll Deduction	204,956.00
Maxxia Pty Ltd	PY01-03-Maxxia P	Payroll Deduction	1,484.06
	PY01-03-Maxxia P	Payroll Deduction	1,436.52
Health Insurance Fund of WA (HIF)	PY01-03-Health I	Payroll Deduction	1,106.55
City of Kwinana - Xmas fund	PY01-03-TOK Chri	Payroll Deduction	7,450.00
Child Support Agency	PY01-03-Child Su	Payroll Deduction	999.99
LGRCEU	PY01-03-LGREC UI	Payroll Deduction	379.51
	PY01-03-LGREC UI	Payroll Deduction	10.26
<b>Total EFT</b>			<b>-5,520,642.57</b>
<b>Cancelled Cheques</b>			
201012			0.00
201013			0.00
201020			0.00
<b>Total Cancelled Cheques</b>			<b>0.00</b>
<b>Payroll</b>			
Payroll			623,118.68
Payroll - Interim			8,715.37
Payroll			608,652.56
Payroll - Interim			287.28
<b>Total Payroll</b>			<b>-1,240,773.89</b>
<b>Grand Total</b>			<b>-6,833,649.28</b>



# Credit Card Transactions

1/07/2020 to 31/07/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
<b>Credit card Functions Officer to 020720</b>				<b>\$932.29</b>	
4842563	Invoice	020720A	02/07/2020	\$16.81	Catering items Elected Member Briefing Session
4842563	Invoice	020720A	02/07/2020	\$270.65	Name badges and gift bags Citizenship Ceremonies
4842563	Invoice	020720A	02/07/2020	\$561.60	Plates for Citizenship Ceremonies
4842563	GST	020720A	02/07/2020	\$83.23	GST
<b>Credit card Director City Development and Sustainability to 020720</b>				<b>\$2,061.69</b>	
4842582	Invoice	020720B	02/07/2020	\$3.50	International transaction fee
4842582	Invoice	020720B	02/07/2020	\$16.57	Parking Department of Planning meeting
4842582	Invoice	020720B	02/07/2020	\$45.45	Boxes for relocation of staff
4842582	Invoice	020720B	02/07/2020	\$139.96	Slidebean quarterly report software
4842582	Invoice	020720B	02/07/2020	\$1,681.82	Tipping fees Energy Waste Audit
4842582	GST	020720B	02/07/2020	\$174.39	GST
<b>Credit card Manager Customer and Communications to 020720</b>				<b>\$2,794.46</b>	
4842585	Invoice	020720C	02/07/2020	\$0.73	International transaction fee
4842585	Invoice	020720C	02/07/2020	\$1.27	International transaction fee
4842585	Invoice	020720C	02/07/2020	\$28.27	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$29.26	Zapier licence
4842585	Invoice	020720C	02/07/2020	\$50.00	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$50.85	Typeform subscription
4842585	Invoice	020720C	02/07/2020	\$71.73	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$90.77	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$100.00	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$127.63	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$129.99	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$149.87	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$159.17	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$166.31	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$185.27	Corporate SMS system auto recharge
4842585	Invoice	020720C	02/07/2020	\$190.81	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$264.75	Facebook advertising

# Credit Card Transactions

1/07/2020 to 31/07/2020

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4842585	Invoice	020720C	02/07/2020	\$278.13	Facebook advertising
4842585	Invoice	020720C	02/07/2020	\$333.04	Mailchimp marketing software
4842585	Invoice	020720C	02/07/2020	\$368.08	Facebook advertising
4842585	GST	020720C	02/07/2020	\$18.53	GST
<b>Credit card Director City Infrastructure to 020720</b>				<b>\$3,500.00</b>	
4842587	Invoice	020720D	02/07/2020	\$473.55	Social club vouchers
4842587	Invoice	020720D	02/07/2020	\$2,708.27	Court fees for means enquiries
4842587	GST	020720D	02/07/2020	\$318.18	GST
<b>Credit card Chief Executive Officer to 020720</b>				<b>\$756.26</b>	
4842589	Invoice	020720E	02/07/2020	\$19.33	Parking meeting with Defence West
4842589	Invoice	020720E	02/07/2020	\$668.18	Membership Chartered Accountants Australia and NZ
4842589	GST	020720E	02/07/2020	\$68.75	GST
<b>Credit card Director City Engagement to 020720</b>				<b>\$700.00</b>	
4842591	Invoice	020720F	02/07/2020	\$272.73	Donations 2 x food hampers
4842591	Invoice	020720F	02/07/2020	\$363.64	Fees for movie during Reconciliation Week
4842591	GST	020720F	02/07/2020	\$63.63	GST
<b>Credit card Manager Human Resources to 020720</b>				<b>\$563.39</b>	
4842593	Invoice	020720G	02/07/2020	\$30.00	Podcast from Television Education Network
4842593	Invoice	020720G	02/07/2020	\$68.18	Australian Institute Building Surveyors training
4842593	Invoice	020720G	02/07/2020	\$73.55	Flowers for staff member
4842593	Invoice	020720G	02/07/2020	\$154.55	Body esteem education training
4842593	Invoice	020720G	02/07/2020	\$185.90	LinkedIn advertising
4842593	GST	020720G	02/07/2020	\$51.21	GST
<b>Grand Total:</b>				<b>\$11,308.09</b>	

## 18.4 Pedestrian Access Way (PAW) closure request of the PAW between Leasham Court and Gilmore Avenue, Medina

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

The owner of 16 Leasham Court, Medina, Jacobus Rohlandt (**the Applicant**) contacted the City of Kwinana (**the City**) to request the closure of the Pedestrian Accessway adjacent to his land. The access way is situated between Leasham Court and Gilmore Avenue (the **PAW**), as shown in the photos at **Attachment A**. The PAW is owned by the State of Western Australia.

City Officers have liaised extensively with the Applicant and the State of Western Australia and now wish to proceed with the road closure process. This process is outlined in the *Land Administration Act 1997* (WA) (**the LAA**). The first step in this process is to obtain council resolution for the City to give public notice of the proposed road closure and give 35 days in which to receive submissions in support or objection to the proposed closure. The local government may then, by council resolution, request the Minister to close the road, having regard to any submissions. It should be noted that on 12 August 2020, the City inadvertently advertised the proposed road via the Regional Western Australia Sound Telegraph without council resolution. To ensure compliance with the process outlined above, the City will need to re-advertise the proposed road closure pending council's resolution.

Notably, in order to close the PAW, the land comprising the PAW will need to be amalgamated with the adjoining land. The amalgamation is not considered a subdivision and will follow the process as set out in section 87 of the LAA where deposited plans do not need WAPC consent as they are not created for the purpose of the *Planning and Development Act 2005*. Prior to the closure of any PAW, Council is to resolve to advertise the proposed PAW closure.

This report seeks Council to resolve to advertise by public notice, the proposed PAW closure.

### OFFICER RECOMMENDATION:

That Council, in accordance with section 58(3) *Land Administration Act 1997*, advertise by public notice, the proposed Pedestrian Access Way closure for a period of 35 days.

### DISCUSSION:

The Applicant paid the PAW closure fee of \$1,550 on 11 February 2016 and has met with City officers on many occasions to discuss the requirements and process that needed to be followed and interim mitigation steps. The City has liaised extensively with the Department of Planning, Lands and Heritage (**the Department**), surrounding property owners and the Water Corporation.

#### 18.4 PEDESTRIAN ACCESS WAY (PAW) CLOSURE REQUEST OF THE PAW BETWEEN LEASHAM COURT AND GILMORE AVENUE, MEDINA

The Applicant has suffered the effects of anti-social behaviour emanating from the PAW, in the form of people climbing the fence into his backyard and stealing items. The Applicant is a fly in – fly out worker with a young family. He has voiced his concerns about his young family being vulnerable to this anti-social behaviour, while he is at work. Other owners of properties in Leasham Court have also experienced theft and anti-social behaviour originating from the PAW. Complaints have been made to the Kwinana Police by surrounding home owners. The Applicant has received support from these surrounding land owners and they have also confirmed that they do not require the PAW for pedestrian access or at least favour its closure over the PAWs existence, due to the antisocial effect it has.

##### **Mitigation Steps**

The owner of 148 Gilmore Avenue has installed high fences in order to detract people from entering the property. The Applicant has also made the following improvements to his property in order to reduce the effect of antisocial behaviour on his property:

- planted bougainvillea's along the top side of the laneway where previous offenders have accessed the property;
- enclosed his patio with ziplock blinds to prevent visibility of items on the patio;
- attained a Jack Russell dog for the purpose of vigilance and "making noise";
- placed burglar bars and doors on all laneway facing windows and doors;
- installed roller shutters on all front facing doors and windows, including the main entrance;
- installed a motion alarm system;
- acquired a CCTV system;
- installed a garage size shed to ensure that no belongings are lying around the yard; and
- made complaints to the police for insurance purposes.

Despite the improvements, the Applicant and his family continue to experience antisocial behaviour.

##### **PAW Closure Procedure**

The Department will make the final decision on the closure and amalgamation of the PAW following advertising, consideration of public submissions and Council's request to the Minister to close the PAW.

The Department requires the adjacent land owners requesting the closure and amalgamation to provide confirmation that they will purchase the portion of PAW once closed so that it can be amalgamated with their land. The Department has offered the PAW land to the surrounding owners for a total of \$1,000. The City sent letters to the owners of 146 and 148 Gilmore Avenue, Medina requesting them to express their interest in purchasing a portion of the PAW to amalgamate with their land. The Applicant confirmed that he would purchase the land adjacent to his property. The owner of 148 Gilmore Avenue did not confirm any interest to purchase, however the owner of 146 Gilmore Avenue (the **Prospective Purchaser**) did provide confirmation of their intention to purchase the land (at **Attachment B**).

#### 18.4 PEDESTRIAN ACCESS WAY (PAW) CLOSURE REQUEST OF THE PAW BETWEEN LEASHAM COURT AND GILMORE AVENUE, MEDINA

The proposed PAW closure and amalgamation into the adjacent lots is illustrated in **Attachment C**. The proposed Public Notice is attached at **Attachment D**.

#### **Asset Relocation**

A Dial before you Dig enquiry confirmed that the Water Corporation have assets located within the PAW. The Water Corporation have confirmed the cost of the relocation of these assets to be \$7,662.66. The Applicant and the Prospective Purchaser have agreed to pay the cost of the relocation.

#### **LEGAL/POLICY IMPLICATIONS:**

Section 58(3) of the LAA requires that the proposed PAW closure be advertised for a minimum period of 35 days, prior to the request to the Minister to close the PAW.

#### **Land Administration Act 1997**

##### **58. Closing roads**

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

#### **Land Administration Regulations 1998**

##### **9. Local government request to close road permanently (Act s. 58(2)), requirements for**

*For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —*

- (a) *written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and*
- (b) *sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and*
- (c) *copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and*
- (d) *a copy of the relevant notice of motion referred to in paragraph (c); and*
- (e) *any other information the local government considers relevant to the Minister's consideration of the request; and*
- (f) *written confirmation that the local government has complied with section 58(2) and (3) of the Act.*



#### 18.4 PEDESTRIAN ACCESS WAY (PAW) CLOSURE REQUEST OF THE PAW BETWEEN LEASHAM COURT AND GILMORE AVENUE, MEDINA

##### **FINANCIAL/BUDGET IMPLICATIONS:**

The Applicant has paid the application fee of \$1,550 as required by the City's Schedule of Fees and Charges. The costs associated with the closure will be the responsibility of the purchasers of the PAW. Council are to pay for the advertising costs only.

Cost of advertising in local papers is estimated to be \$800 plus the nominal cost of signage is proposed to be funded from the GOVADV account.

##### **ASSET MANAGEMENT IMPLICATIONS:**

Asset management implications will be reduced as a result of this report due to there no longer being a requirement to manage or maintain the PAW which has been disposed of.

##### **ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications identified as a result of this report.

##### **STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A safe and welcoming place	1.3 Facilitate improved community safety and reduced crime levels

##### **COMMUNITY ENGAGEMENT:**

There is a high level of real or perceived impact or risk to one or more suburbs or user groups. It may include a change to a local or niche amenity or service.

The following community engagement is proposed to take place:

- Display advertisement at site;
- Media Release and website post;
- Notice in local newspaper and call for submissions; and
- Letter to residence surrounding the PAW (per the Western Australian Planning Commission's Procedure for the Closure of Pedestrian Access Ways Planning guide) (**Attachment E**)

##### **PUBLIC HEALTH IMPLICATIONS**

The recommendation/proposal has the potential to:

- Cause a significant improvement to;
  - Built Environment –Neighbourhood Amenity; and
- Help improve the following determinants of health and factors
  - Socio-economic Factors – Community Safety

#### 18.4 PEDESTRIAN ACCESS WAY (PAW) CLOSURE REQUEST OF THE PAW BETWEEN LEASHAM COURT AND GILMORE AVENUE, MEDINA

##### **RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not support the closure of the PAW between Leasham Court and Gilmore Avenue Kwinana and Applicant and others continue to suffer from anti-social behaviour
Risk Theme	Inadequate safety and security practices
Risk Effect/Impact	People/Health
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Possible
Rating (before treatment)	Moderate
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Continue monitoring and managing land
Rating (after treatment)	Low

##### **COUNCIL DECISION**

239

**MOVED CR S LEE**

**SECONDED CR M ROWSE**

**That Council, in accordance with section 58(3) *Land Administration Act 1997*, advertise by public notice, the proposed Pedestrian Access Way closure for a period of 35 days.**

**CARRIED  
7/0**

















# Comment Submission Form

**Subject:** Interest in purchasing a portion of Pedestrian Access Way – Unallocated Crown Land (Lot M1066), between Leasham Court and Gilmore Avenue, Medina.

Lot/Address: Lot 975, 146 Gilmore Avenue, Medina WA 6167

(Please select as required)

I/We wish to advise that I/we am/are:

(Please tick as required)

- ☒ interested in purchasing a portion of Lot M1066.
- ☐ not interested in purchasing a portion of Lot M1066.

Comments

WE ARE INTERESTED IN PURCHASING  
HALF OF LOT M1066.  
THE LOT DIVIDED INTO HALF TO SHARE  
WITH THE OWNER OF 16 LEASHAM CRT.

WILL NOT BE INTERESTED TO DIVIDE  
GILMORE AVENUE END TO SHARE WITH  
150 GILMORE

Name

FRANK DIGIORGIO

Signature







**NOTICE TO CLOSE PEDESTRIAN ACCESS WAY (PAW)  
BETWEEN LEASHAM COURT AND GILMORE AVENUE, MEDINA**

In accordance with the *Land Administration Act 1997 (WA)*, the City of Kwinana gives notice of its intent to close the PAW between Leasham Court and Gilmore Avenue, Medina.

Address: PAW between Leasham Court and Gilmore Avenue,  
Medina

Parcel Identifier: Lot M1066 on Deposited Plan 206196, comprised in  
Certificate of Crown Land Record Volume 3102 Folio  
106

For further information contact City Legal on (08) 9439 0278.

**Submissions** are required to be made in **writing** to PO Box 21, Kwinana, WA 6966, addressed to the **Chief Executive Officer** and to be received no later than 5pm 14 September 2020.

**WAYNE JACK**  
**CHIEF EXECUTIVE OFFICER**

13 August 2020

Our Ref.:

To the Resident  
12 Leasham Court  
Medina WA 6167

Dear Resident,

**NOTICE TO CLOSE PEDESTRIAN ACCESS WAY (PAW) BETWEEN LEASHAM COURT AND GILMORE AVENUE MEDINA**

In accordance with the *Land Administration Act 1997 (WA)*, the City of Kwinana gives notice of its intent to close the PAW between Leasham Court and Gilmore Avenue, Medina.

**Address:** PAW between Leasham Court and Gilmore Avenue, Medina.

**Parcel identifier:** Lot M1066 on Deposited Plan 206196, comprised in Certificate of Crown Land Record Volume 3102 Folio 106.

Submissions are required to be made in writing to PO Box 21, Kwinana, WA 6966, addressed to the Chief Executive Officer and to be received no later than 5pm on ### 2020.

For further information contact City Legal on (08) 9439 0278.

Yours sincerely

**Wayne Jack**  
Chief Executive Officer



## **19 Notices of motions of which previous notice has been given**

Nil

## **20 Notices of motions for consideration at the following meeting if given during the meeting**

Nil

## **21 Late and urgent Business**

Nil

## **22 Reports of Elected Members**

### **22.1 Councillor Wendy Cooper**

Councillor Wendy Cooper reported that she has participated in the filming Strategic Community Plan Visioning Video, which was an interesting experience.

Councillor Cooper advised that she had attended the City of Kwinana Strategic Community Plan Session.

Councillor Cooper mentioned that the Chief Executive Officer (CEO) Performance Appraisal for the Southern Metropolitan Regional Council (SMRC) was due in the past fortnight and she had attended the meeting to progress this duty.

Councillor Cooper reported that the Mandogalup Scenario Workshop was held at the Medina Hall which she attended and joined in the discussion groups for a short time. Councillor Cooper explained that the session was well presented and gave attendees a realistic view to the space amenities would take up. Councillor Cooper added that the attendees were able to manipulate facsimiles of major buildings and spaces to get the best outcome and to suit the community's desire.

Councillor Cooper advised that she had completed her final Mandatory Elected Member Training module throughout the week.

### **22.2 Councillor Sandra Lee**

Councillor Sandra Lee reported that she had attended the South West Reference Environmental Group Meeting. Councillor Lee added that the guest was Mr Garry Middle, who spoke about the 2021 State Election Advocacy Priority: Coastline and River Shore Management.

Councillor Lee further added that Garry expressed that a standard approach across all Councils would be beneficial. Councillor Lee advised that the City's Coastal and Marine Program Manager is the only Coast Care Officer in all of Australia and looks after all the Southern and Northern Beaches of Perth.

## 22 REPORTS OF ELECTED MEMBERS

Councillor Lee provided an update regarding the Fox Tracking Programme and that there are only four foxes being actively tracked and it is hoped when the data can be collected a better understanding of fox habits and movements can be understood.

Councillor Lee advised that she had attended the South Metropolitan Zone Meeting and the Local Government Review Panel Final Report was discussed at length and a number of new recommendations were put forward.

### 22.3 Councillor Matthew Rowse

Councillor Matthew Rowse reported that he had attended the South West Group Environmental Forum held at the City of East Fremantle. Councillor Rowse explained that the Cat Education Program was discussed.

Councillor Rowse advised that he had attended the South Metro Zone Meeting, held at the City of Melville.

### 22.4 Councillor Dennis Wood

Councillor Dennis Wood reported that he had attended Vietnam Veterans' Day and that he had laid a wreath on behalf of the City of Kwinana.

Councillor Dennis Wood advised that he had attended the Environmental Improvement Plan Advisory Board Meeting held at Alcoa.

Councillor Dennis Wood mentioned that he had attended the South West Corridor Development Foundation Incorporated (SWCDEF) Meeting which was held at the City of Melville. Councillor Wood explained that fox tracking and the Cat Education Program were items discussed.

### 22.5 Councillor Sherilyn Wood

Councillor Sherilyn Wood advised that on 21 September 2020 a short animated video, Happy At Home would be available. Councillor Sherilyn Wood added that a number of shorter videos regarding cat education would be released covering topics including keeping cats safe and the effect on wildlife, which will be interesting.

## 23 Answers to questions which were taken on notice

Nil

## 24 Mayoral Announcements

Mayor Carol Adams advised that media events she had participated in were:

- Filming of the 13 August 2020 Ordinary Council Meeting Wrap
- Filming of elected members as part of the Strategic Community Plan Visioning Video  
<https://www.kwinana.wa.gov.au/our-city/LoveMyKwinana/Pages/LoveMyKwinana.aspx>
- Media interview with WAMN News regarding the Outer Harbour

## 24 MAYORAL ANNOUNCEMENTS

The Mayor provided details regarding community meetings and events she had attended:

- Strategic Community Planning Session (Elected Members and Executive)
- South Metropolitan Education Department “Education Conversation”, every student, every classroom, every day, discussion on strategic directions for public schools 2020 - 2024
- Kwinana Local Recovery Coordination Committee Meeting
- Kwinana Early Years Board Meeting
- Kwinana Youth Advisory Council Meeting

The Mayor provided details regarding meetings relating to WA Local Government Association:

- WALGA Briefing on Local Government Act Review Panel Report (Mayor and CEO)
- Overview of Local Government Act Review with WALGA Director of Governance and South Metro Zone representatives for the City of Kwinana (Mayor, Councillor Rowse, Councillor Lee and CEO)
- WALGA South Metro Zone Meeting (Mayor, Councillor Rowse, Councillor Lee and CEO)

The Mayor provided details regarding online forums she has participated in:

- Mayors Smart City (on-line) Global Summit being held in Taipei, Taiwan  
The Mayor explained that she was invited to present on the City of Kwinana’s response to the Pandemic. The Mayor added that also presenting at this session was the Mayor of Palmerston North (NZ), Mayor of the City of Edinburgh, Vietnam, Deputy Mayor of Taipei, Mayor Logan Howlett Cockburn (WA) and a Director General from Nigeria.
- National Growth Areas Alliance webinar with Andrew Giles MP, Federal Shadow Minister for Cities and Urban Infrastructure (Mayor and CEO). The Mayor advised that she and the CEO and I asked question of Mr Giles, on training initiatives and Federal Funding stimulus funding previously not used for the now defunct Roe 8, to be redirected to the Outer Harbour project.
- Meeting with Mr Roger Cook MLA Member for Kwinana (Mayor and CEO)
- Participated in a webinar with the State Recovery Controller, Sharyn O’Neill and Minister for Local Government Mr David Templeman MLA re: State Recovery Plan and Local Government’s role in the recovery process.

The Mayor explained that many Councillors would know long time Wandi Progress Association (WPA) committee member, Debbie Tendori and further explained that the City had been advised of the heroic efforts of Debbie and her son Tristan Thompson (also a WPA member) who saved a man’s life in Fremantle last weekend. The Mayor added that she felt it appropriate to make special recognition of their efforts.

The Mayor mentioned that the City had been advised that Debbie and Tristan were at a wholesaler store in Fremantle and as they were placing their order; a woman asked if anyone had first aid training in CPR.

A man had fallen heavily to the ground and had suffered a heart attack.

Immediately Debbie and Tristan organised people and staff to call an ambulance whilst Debbie and Tristan checked the man’s vitals but they could not find a pulse and he was purple in the face and with blue lips.

## **24 MAYORAL ANNOUNCEMENTS**

Tristan commenced CPR with Debbie assisting by counting and monitoring for a pulse until the Ambulance arrived, at which time a defibrillator was applied three or four times to try and find a pulse. Eventually a pulse was detected and the 44 year old man was transported to hospital where he is now out of critical care but still recovering in a general ward.

In a twist, the man who the Debbie and Tristan saved is actually a member of a club that operates from the Wandi Community Centre. Debbie and Tristan have undertaken first aid training with their respective work places but you may recall that the WPA ran a first aid course with a City of Kwinana grant and I understand that they may have also attended that course.

The Mayor advised that this is a great story with the best possible outcome for the gentleman who had suffered the heart attack. It shows that everyday community members step up when they have to, and more importantly have had the necessary training to provide them with the confidence to do so when called upon. The City of Kwinana congratulates and thanks Debbie Tendori and Tristan Thompson for their heroic efforts in saving a strangers life.

## **25 Confidential items**

Nil

## **26 Close of meeting**

The Mayor declared the meeting closed at 6:36pm.