

Ordinary Council Meeting

25 September 2019

Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

Kwinana 2030

Rich in spirit, alive with opportunities, surrounded by nature – it's all here!



Mission

*Strengthen community spirit, lead exciting growth, respect the environment
- create great places to live.*

We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

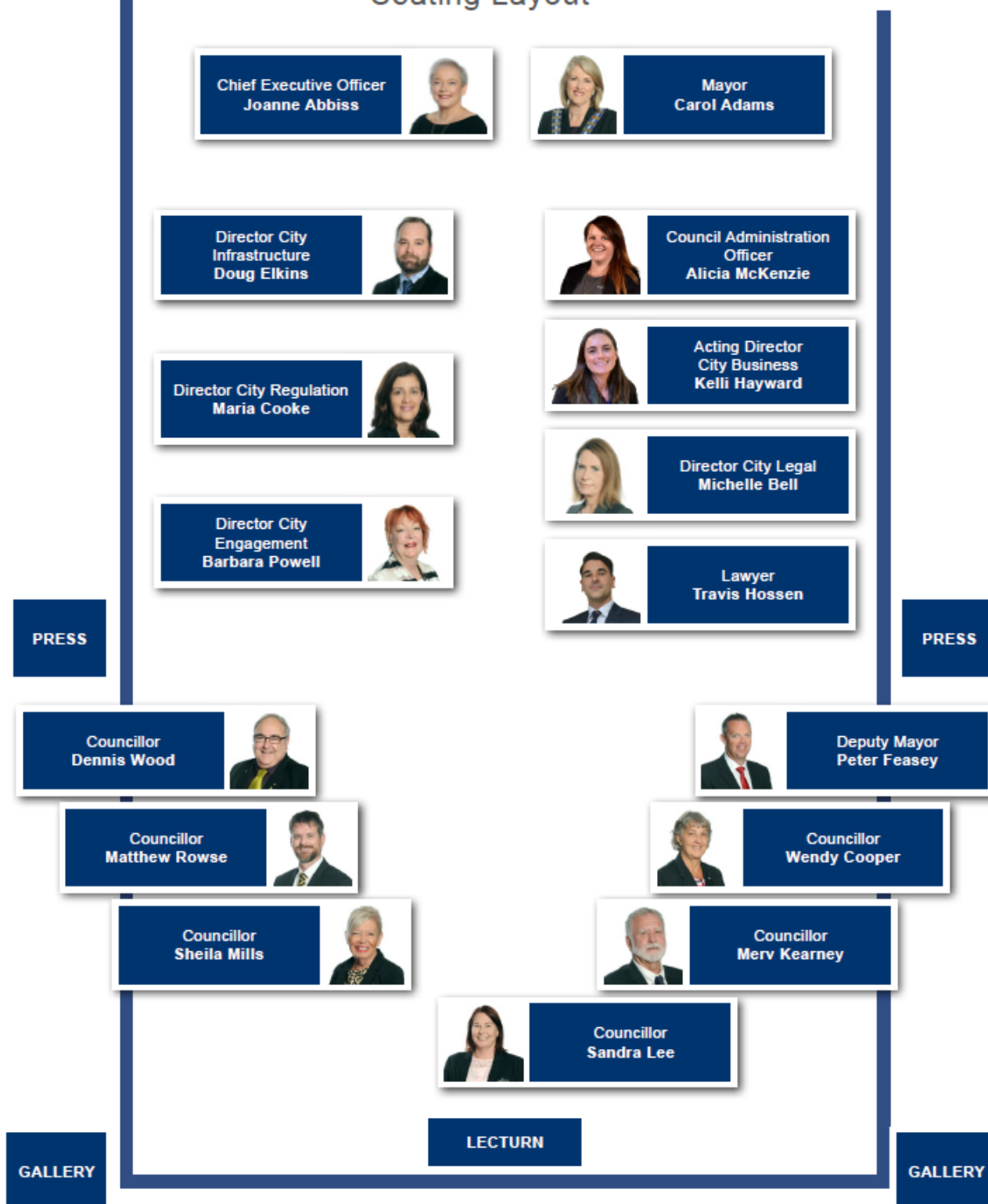
Lead from where you stand – Leadership is within us all. | Act with compassion – Show that you care. | Make it fun – Seize the opportunity to have fun. | Stand Strong, stand true – Have the courage to do what is right. | Trust and be trusted – Value the message, value the messenger. | Why not yes? – Ideas can grow with a yes.





Council Chambers

Seating Layout



EMERGENCY GUIDE

Council Chambers

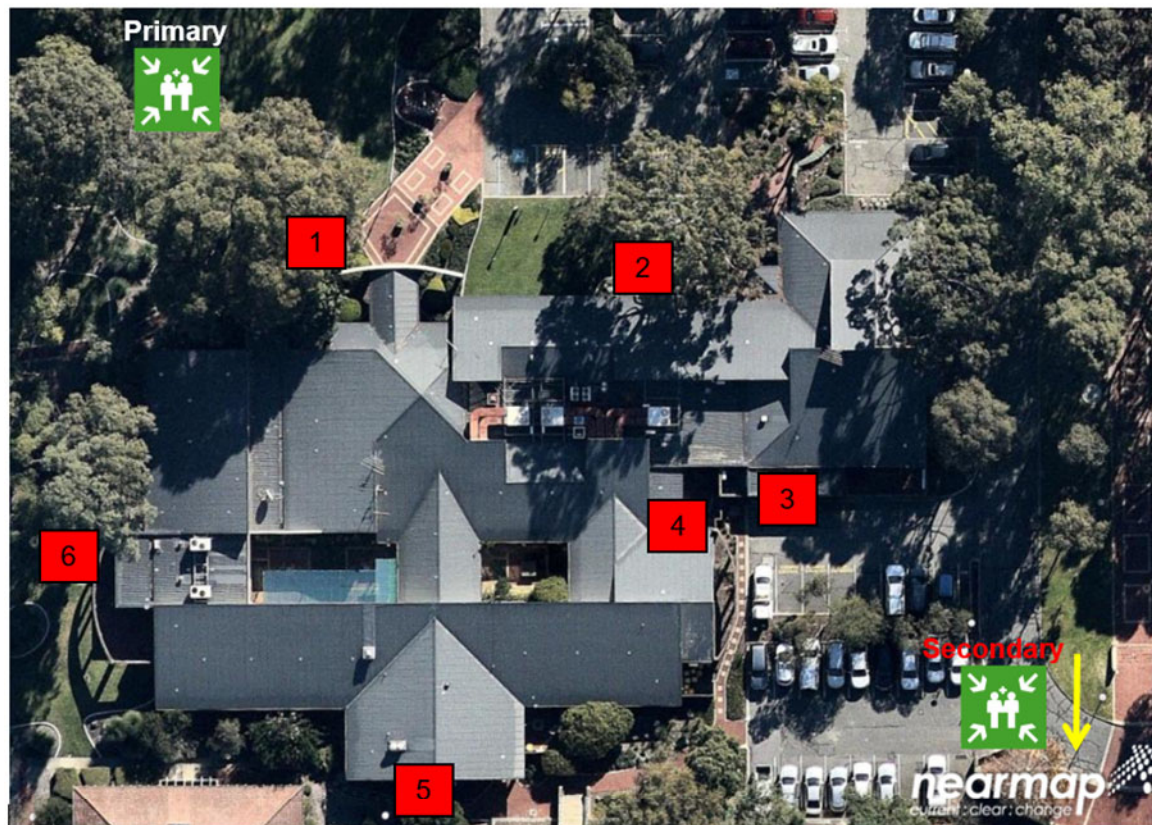


The City of Kwinana values the health and safety of its employees, contractors and visitors. Please ensure you are familiar with the emergency procedures in place at the City of Kwinana to ensure your safe evacuation.

Fire Alarm

On hearing the fire alarm, if you are instructed to evacuate, all individuals must:

- remain calm;
- pay attention to the responsible officer (in charge);
- when instructed to evacuate, leave via the appropriate emergency exit as directed;
- assemble at the designated Muster Point; and
- await the arrival Emergency Services. You must not re-enter the building until the all clear has been given by Emergency Services.



Administration Centre – Access, Egress (Red) and Assembly Points (Green)

Assembly Points:

- ▶ Primary - North-west of the main entrance near Gilmore Avenue.
- ▶ Secondary - South-east of the facility on grass area near Koorliny Arts Centre.

TABLE OF CONTENTS

1	Declaration of Opening:	7
2	Prayer:.....	7
3	Apologies/Leave(s) of absence (previously approved).....	7
4	Public Question Time:	8
5	Applications for Leave of Absence:	8
6	Declarations of Interest by Members and City Officers:	8
7	Community Submissions:.....	8
7.1	Mr Christopher Oughton on behalf of Kwinana Industries Council (KIC) regarding item 15.3, Adoption of Amended Local Development Plan – Albero Estate – Lots 2 and 3 Anketell Road, Anketell North	8
8	Minutes to be Confirmed:.....	12
8.1	Ordinary Meeting of Council held on 11 September 2019:	12
8.2	Audit Committee Meeting held on 16 September 2019:	12
9	Referred Standing / Occasional / Management /Committee Meeting Reports:	12
10	Petitions:.....	12
11	Notices of Motion:.....	12
12	Reports - Community.....	13
12.1	Objection unless Specified Conditions are met – Fireworks Event Notice – Perth Motorplex, Kwinana Beach, Kwinana Motorplex Fireworks Display, Saturday, 28 December 2019 and Saturday, 22 February 2020	13
13	Reports – Economic	18
13.1	Submission – Draft Local Government Waste Plans.....	18
14	Reports – Natural Environment	27
15	Reports – Built Infrastructure	28
15.1	Local Planning Strategy - Community Consultation and Engagement Program	28
15.2	Proposed Road Names for Lot 503 Berthold Street, Orelia	45
15.3	Adoption of Amended Local Development Plan – Albero Estate – Lots 2 and 3 Anketell Road, Anketell North.....	48
16	Reports – Civic Leadership.....	57
16.1	Amendment to the City’s 2019/2020 Schedule of Fees and Charges	57
16.2	Budget Variations	66
16.3	Accounts for payment for the month ended 31 August 2019	69
16.4	Charitable Rate Exemption – Christian City Church Fremantle	73
16.5	Monthly Financial Report July 2019	77
16.6	Annual Review of Delegated Authority and Council Appointment of Officers	80
17	Urgent Business.....	87
18	Councillor Reports.....	87
18.1	Deputy Mayor Peter Feasey	87
18.2	Councillor Wendy Cooper	87
18.3	Councillor Sandra Lee	87
18.4	Councillor Sheila Mills	87
18.5	Councillor Matthew Rowse	87

19	Response to Previous Questions	87
20	Mayoral Announcements (without discussion)	88
21	Matters Behind Closed Doors	89
21.1	Contract Discussions – RFQ 132/18.....	89
22	Meeting Closure	90

Present:

MAYOR CAROL ADAMS
DEPUTY MAYOR PETER FEASEY
CR W COOPER
CR S LEE
CR S MILLS
CR M ROWSE

MS J ABBISS	-	Chief Executive Officer
MRS M COOKE	-	Director City Regulation
MRS S WILTSHIRE	-	Acting Director City Business
MR D ELKINS	-	Director City Infrastructure
MRS B POWELL	-	Director City Engagement
MS M BELL	-	Director City Legal
MR T HOSSEN	-	Lawyer
MS A MCKENZIE	-	Council Administration Officer

Members of the Press	1
Members of the Public	2

1 Declaration of Opening:

Presiding Member declared the meeting open at 7:00pm and welcomed Councillors, City Officers and gallery in attendance and read the Welcome.

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PD19/53073 PEOPLE”

2 Prayer:

Councillor Wendy Cooper read the Prayer

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

3 Apologies/Leave(s) of absence (previously approved)

Apologies

Nil

Leave(s) of Absence (previously approved):

Councillor Merv Kearney from 14 September 2019 to 10 October 2019 inclusive.
Councillor Dennis Wood from 12 September 2019 to 2 October 2019 inclusive.

4 Public Question Time:

Nil

5 Applications for Leave of Absence:

Nil

6 Declarations of Interest by Members and City Officers:

Mayor Carol Adams declared an impartiality interest in item 15.3, Adoption of Amended Local Development Plan – Albero Estate – Lots 2 and 3 Anketell Road, Anketell North due to her husband making a Community Submission regarding the item.

Mayor Carol Adams declared an impartiality interest in item 16.3, Accounts for payment for the month ended 31 August 2019 due to her husband's employer receiving payments.

7 Community Submissions:

7.1 Mr Christopher Oughton on behalf of Kwinana Industries Council (KIC) regarding item 15.3, Adoption of Amended Local Development Plan – Albero Estate – Lots 2 and 3 Anketell Road, Anketell North

Thank you for the opportunity to make this submission to the Council.

This Council has been a great promoter and supporter of the new Port in Kwinana and is to be commended for its contribution to getting this project on the State's agenda. The importance of your Indian Ocean Gateway report as a catalyst in the debate cannot be underestimated. And certainly, KIC has also been in there strongly supporting the new port in Kwinana.

The IOG report identified Rowley Road and Anketell Road as the freight gateways into the new port, as did the State's Directions 31 report and also the Department of Transport's Perth Freight Strategy report.

It has become clear through the progress of the Westport planning process that the Rowley Road entry to the new port, the northern entry has become, in essence, invalidated due to sensitive land use encroachment on the identified route. Indeed, Westport now says for the Rowley Road option to work, some 140 relatively new homes have to be demolished.

How these encroachments were approved is beyond my comprehension, and I am certainly not getting straight answers in response to my formal questioning around how it was approved through the local and State government planning processes. The fact is that it has happened, and the port options have been compromised, severely.

7.1 MR CHRISTOPHER OUGHTON ON BEHALF OF KWINANA INDUSTRIES COUNCIL (KIC) REGARDING ITEM 15.3, ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

The same appears to be in progress for the only remaining heavy freight opportunity into the new port – Anketell Road. Tonight, this Council is considering a subdivision plan that introduces a constraint on this freight route, and there are others, including a commercial centre, in the pipeline. I acknowledge that the structure planning for this development and for the broader Anketell area is well advanced, but I wonder how well consulted was it when it was in the public submissions phase. Why is this at this late stage such a problematic surprise.

Before getting to the actual report on your agenda, I will provide a little more context. The new port in Kwinana will obviously create and add to the growing heavy freight movement in to and out of the industrial area and port. It is noted in the officer's report that traffic volumes are anticipated to rise from around 6,000 per day to around 17,000 per day. I wish to challenge the accuracy of these numbers, based on the following points.

- Heavy traffic on Thomas Road, currently the dangerous goods route, will be redirected northwards to Anketell once it becomes the main freight route to the port. Have these numbers been factored in? It has long been the City's intention to move the DG route to Anketell once it is upgraded, and this gets the dangerous goods-laden trucks away from the built up areas of Medina, Orelia, and Windsor Hills. This is logical.
- The industrial area is experiencing a wave of interest and growth. This means many more large trucks into and out from the area. Thousands per year more than is current, and there are increasing numbers of triples. A good proportion of this new heavy traffic will be directed in and out through Anketell, have these numbers been factored in?
- Westport is referring to Anketell as the freeway into the new port
- The numbers of containers through the port is foreseeable, indeed Westport is citing numbers now.
 - There are lots of variables, so I will use very broad numbers erring a long way on the conservative side so that the number crunchers won't be able to prove me wrong.
 - Some assumptions:
 - Trucks servicing the port will run 24 hours a day, 7 days a week – they won't of course, the real numbers will be approaching half of these 8,760 hours, as they do now in the inner harbour, but I am being conservative
 - The inner harbour numbers are approaching 800,000 twenty-foot equivalent container movements per annum now. The new port is being planned for 3.8 million.
 - Containers to rail is approaching 30%, and this seems like the maximum possible capacity, so around 270,000 containers by rail, and this can't grow much due to rail constraints
 - Taking the railed containers out of the figuring, when we get to 1 million containers by road, we have around 70 units per hour
 - 2 million TEUs equates to 190 per hour, and 3 million equates to 285 per hour.

7.1 MR CHRISTOPHER OUGHTON ON BEHALF OF KWINANA INDUSTRIES COUNCIL (KIC) REGARDING ITEM 15.3, ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

- Now the number crunchers who will want to challenge these numbers are reminded that they are based on 8,760 hours a year – a 24/7 cycle.
- When they say “but there will be multiple containers on a truck, I’ll say true, and I am counting in only one-way movements, so I’ve halved the movements to get to my numbers, again being very conservative. And don’t forget that Thomas road will cease to be the DG route, and probably ceases to be a freight route full stop.
- You can see that my conservatism is in using very broad high-level numbers.
- Further, the new Port may not ultimately be rail served. This is due to the technology associated with automatic, clean energy heavy vehicles that can provide both the line haul function of a train as well as the door to door service of a delivery van. This (very real) prospect further demonstrates the need to protect the freight corridor and do everything possible to separate freight from passenger vehicles

So, now to the purpose of the report.

The report must not be seen in isolation to the other structure plans that relate to this area. To do so is to engage in incremental planning and decision making.

This subdivision proposes a ‘left in, left out’ connection with Anketell Road, as do others in the pipeline, and in fact there was even consideration of a roundabout, which has subsequently changed to a set of traffic traffic lights. Don’t get me wrong, this isn’t good. The addition of extra traffic light-controlled intersections is a terrible outcome to the freight task. There is a commercial centre planned for the north side in the future as well – how on earth will this gain access to Anketell Road?

So here is a metaphor, in real life, for Council to consider, it will give you some context for your decision in respect to the report’s recommendations. Imagine the western extent of Armadale Road in Cockburn, where there is residential development on the south side, and a major commercial area on the north. Bunnings and many other superstores are located there. Its busy, right? Really congested, right? It’s two lanes in each direction, and has traffic lights and left in, left out connections to the main thoroughfare. It is a good example of planned chaos and congestion, but what else could they do? Right? Ok, now add thousands of freight trucks, and included in their mix are dangerous good laden trucks. It would be common to see a large truck load of ammonium nitrate or nitrogen-based fertilizer parked next to a diesel tanker at the lights. Quite possibly that ammonium nitrate truck could be a 36.5m triple road train. Think about it. B-Double trucks with two forty foot containers, and all in both directions. In the future this mix will likely include ‘heavy platooned vehicles (or HPVs) as perhaps automated triples or even larger.

This casserole of trucks are massive version of the ones you already see on Stock Road going up to the inner harbour – but that’s probably going to be closed to freight movements.

Now add the thousands of new annual truck movements bringing in the raw materials for Tianqi and Covalent, and many others are coming to add to this. You can also add to this chaos, the possibility of a dual direction freight railway line running through the middle of Anketell Road (like with the freeway)s to service the port because that’s what we need to get the containers out of the new port in Kwinana north to Kewdale and to the south west. Not fanciful.

7.1 MR CHRISTOPHER OUGHTON ON BEHALF OF KWINANA INDUSTRIES COUNCIL (KIC) REGARDING ITEM 15.3, ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

The section of west Armadale Road in this scenario is utter chaos under these circumstances. Of course, it would be in all respects impossible for it to work. And we would all acknowledge that if the State's engineers and planners knew it was coming, they wouldn't have done it.

Well with Anketell Road, we know what is coming. It looks to me to be very similar to the nightmare I've just described for Armadale Road. And yet here we are, considering whether to approve a residential subdivision with access into what is probably going to be the State's most important long-term heavy freight route road, and possibly rail and remotely controlled platooned heavy road trains.

We're seeing in this report an acknowledgement of noise as the identified risk for the residents. It is correct to do so, but I ask has the noise modelling considered the large number of truck movements, big trucks, triples; bigger, heavily-laden, starting and stopping at lights 24/7? I doubt it. If you approve the counter noise measures in the report, and they prove inadequate, which they will, who compensates the residents, because it will inevitably become political.

There are other, far greater risks. Consider the parent running late for a school drop-off, squeezing in front of a B-Double or road train, not allowing enough room for it to pull up, legally exiting the subdivision through a left-out intersection. This behaviour is often reported by truckies using Leach Highway, and its been on television lately. And then there is the fact that Anketell will be the Dangerous Goods route. Petroleum-based tankers close to fertilizer or blasting chemical laden trucks, with many little cars in the gaps, all trying to get past more quickly than the flow of traffic.

There is no mention of the societal risk contours at all in the report. This is in essence the fatality contours for catastrophic events. This is the biggest, most destructive of human life, plausible risk associated with the future Perth Freight Link (PFL V. 2.0), that being Anketell Road –. Consider also the Pm 10 and Pm 2.5 particulate emissions from the diesel trucks. The smaller particle is known to be carcinogenic. Particulate concentrations rise dramatically where trucks are starting and stopping.

This matter before you is too important to the State to be determined at the local government level, it must be elevated, it is the responsible thing to do. Your consideration of this matter must be deferred and must be referred to the WAPC for advice. Industry's views must be expressed through that process. The Project Director at Westport is aware of industry's concerns and is, and I quote "horrified at the prospect of this development on Anketell Road".

Approving these subdivisions and commercial centres without a plan of accommodating the major freight route into the new port will knowingly create the Armadale Road scenario that I set out earlier in this submission. Councillors, please, take a stand on this. The State's future economic wellbeing, and the wellbeing of the future residents in the Anketell far outweigh the profit motives of residential property developers, who, once profits are made and subdivisions finished, then go on to other projects, leaving the local governments, the State government, and in this case industry to manage the mess property developers pushed for the creation of.

Please, defer resolution of this matter and sent it up to the WAPC and to the State Government planning decision makers for their consideration in the context of the Westport development.

8 Minutes to be Confirmed:

8.1 Ordinary Meeting of Council held on 11 September 2019:

COUNCIL DECISION

554

MOVED CR S MILLS

SECONDED CR P FEASEY

That the Minutes of the Ordinary Meeting of Council held on 11 September 2019 be confirmed as a true and correct record of the meeting.

**CARRIED
6/0**

8.2 Audit Committee Meeting held on 16 September 2019:

COUNCIL DECISION

555

MOVED CR S LEE

SECONDED CR S MILLS

That the Minutes of the Audit Committee Meeting held on 16 September 2019 be confirmed as a true and correct record of the meeting.

**CARRIED
6/0**

9 Referred Standing / Occasional / Management /Committee Meeting Reports:

Nil

10 Petitions:

Nil

11 Notices of Motion:

Nil

12 Reports - Community

12.1 Objection unless Specified Conditions are met – Fireworks Event Notice – Perth Motorplex, Kwinana Beach, Kwinana Motorplex Fireworks Display, Saturday, 28 December 2019 and Saturday, 22 February 2020

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

Applications to hold two separate fireworks displays at Perth Motorplex, Kwinana Beach were received on 20 August 2019 from Cardile International Fireworks Pty Ltd. There are two main motor racing events taking place on Saturday, 28 December 2019 and Saturday, 22 February 2020. These will be supported by fireworks from 10:00pm to 10:30pm, which is outside the 'preferred hours' specified in the Fireworks Event Notice.

The applicant is seeking acknowledgement from the local government to hold the fireworks display events as part of the requirement under the *Dangerous Goods Safety Act 2004* (the Act) and its subsidiary regulations in order to lodge an application with the Department of Mines, Industry Regulation and Safety (DMIRS) – the approving agency.

The applications are referred to Council given that is a power that cannot be delegated.

It is being recommended that the events be objected to unless specified conditions as outlined in Attachment B are met, as per the requirements of S148(6)(b) of the Act.

OFFICER RECOMMENDATION:

That Council:

1. Authorise the Chief Executive Officer to sign the Fireworks Event Notices as detailed in confidential Attachment A from Cardile International Fireworks Pty Ltd for the Kwinana Motorplex Fireworks Displays on Saturday, 28 December 2019 and Saturday, 22 February 2020 on behalf of the City of Kwinana (the Local Government) with objection unless specified conditions are met.
2. Authorise the Chief Executive Officer to sign the letter of objection unless specified conditions are met as detailed in Attachment B to Cardile International Fireworks Pty Ltd for the Kwinana Motorplex Fireworks Displays on Saturday, 28 December 2019 and Saturday, 22 February 2020 on behalf of the City of Kwinana (the Local Government).
3. Authorise the Chief Executive Officer to sign the Fireworks Event Notices as detailed in confidential Attachment A, from Cardile International Fireworks Pty Ltd for the Kwinana Motorplex Fireworks Displays, on behalf of the City of Kwinana (the Local Government) and the letter of objection unless specified conditions are met as per Attachment B on behalf of the City of Kwinana (the Local Government) where the event is rescheduled to another date and time due to inclement weather.

12.1 OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET – FIREWORKS EVENT NOTICE – PERTH MOTORPLEX, KWINANA BEACH, KWINANA MOTORPLEX FIREWORKS DISPLAY, SATURDAY, 28 DECEMBER 2019 AND SATURDAY, 22 FEBRUARY 2020

DISCUSSION:

The Perth Motorplex venue generally holds up to five approved fireworks events each motor racing season between October and April. There have been no reported incidences of impact on spectators or surrounding properties from previously approved fireworks events. The previous fireworks events have been contracted to various licensed fireworks contractors including the current applicant. As such, fireworks displays are considered to be well managed.

The DMIRS prescribed form – Fireworks Event Notice (Attachment A) submitted by the applicant does not seek approval from the local government but an acknowledgement or objection. Part 3 of this form requests an authorised delegate or the Chief Executive Officer of the local government to acknowledge or state an objection to the fireworks event.

Based on legal advice provided there is no provision within the *Dangerous Goods Safety Act 2004*, subsidiary Regulations or the *Local Government Act 1995* for local government to provide this acknowledgement or objection to the event under delegation. Therefore, a report is prepared to Council for consideration.

The City of Kwinana is objecting to the application in accordance with the explicit terminology of *S148(6)(b)* of the Act to ensure the City's specified conditions are met as part of the City's formal response (Attachment B).

LEGAL/POLICY IMPLICATIONS:

For the purposes of Councillors considering a financial or impartiality interest only, the proponent is Robert Cardile of Cardile International Fireworks Pty Ltd and the current owner is WA Sports Centre Trust.

Relevant legislation applicable to this item.

The *Dangerous Goods Safety (Explosives) Regulations 2007 S148(2)(c)* states that:

Before the holder of a fireworks contractor licence can apply for a fireworks event permit, the holder must sign a fireworks event notice and give it to the following –

(c) *the local government of the district in which the event will occur;*

The *Dangerous Goods Safety (Explosives) Regulations 2007 S148(6)* states that:

(6) *On receiving a fireworks event notice, a local government may give the holder a written response that –*

(a) *agrees to the proposed event; or*

(b) *objects to it unless certain conditions specified in the response are met; or*

12.1 OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET – FIREWORKS EVENT NOTICE – PERTH MOTORPLEX, KWINANA BEACH, KWINANA MOTORPLEX FIREWORKS DISPLAY, SATURDAY, 28 DECEMBER 2019 AND SATURDAY, 22 FEBRUARY 2020

- (c) *objects to it on the grounds that the local government considers the event -*
- (i) *is not in the public interest; or*
- (ii) *will cause danger to the public or unintended damage to any property or to the environment.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications associated with this report.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

The fireworks displays are to be conducted in accordance with Safe Use of Outdoor Fireworks in Western Australia Code of Practice.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Regulatory and Legal	6.8 - Provide services and advice to the community and all stakeholders to comply with statutory obligations to achieve a healthy community and environment

COMMUNITY ENGAGEMENT:

Community Engagement was not required for this report.

PUBLIC HEALTH IMPLICATIONS:

The decision to object to the fireworks event notice unless specified conditions are met has the potential to:

- contribute to a negative impact on the following determinants of health and factors—
 - Built Environment – Environmental Quality and Neighbourhood Amenity; and

12.1 OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET – FIREWORKS EVENT NOTICE – PERTH MOTORPLEX, KWINANA BEACH, KWINANA MOTORPLEX FIREWORKS DISPLAY, SATURDAY, 28 DECEMBER 2019 AND SATURDAY, 22 FEBRUARY 2020

- help improve the following determinants of health and factors –
 - Health Behaviours – Participation;
 - Socio-economics – Employment and Community Safety.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Potential harm to persons, environment and property
Risk Theme	Ineffective management of facilities/venues/events
Risk Effect/Impact	People/Health
Risk Assessment Context	Operational
Consequence	Major
Likelihood	Possible
Rating (before treatment)	High
Risk Treatment in place	Reduce - mitigate risk Prepare Contingent Plans - in event risk occurs
Response to risk treatment required/in place	Strict adherence to Fireworks Display Risk Assessment Checklist and Emergency Management Plan submitted by Cardile International Fireworks Pty Ltd as per confidential Attachment A and the Western Australian Outdoor Fireworks Code of Practice shall minimise any risk exposure to operational staff, spectators, properties and environment in general.
Rating (after treatment)	Low

COUNCIL DECISION

556

MOVED CR W COOPER

SECONDED CR M ROWSE

That Council:

1. **Authorise the Chief Executive Officer to sign the Fireworks Event Notices as detailed in confidential Attachment A from Cardile International Fireworks Pty Ltd for the Kwinana Motorplex Fireworks Displays on Saturday, 28 December 2019 and Saturday, 22 February 2020 on behalf of the City of Kwinana (the Local Government) with objection unless specified conditions are met.**
2. **Authorise the Chief Executive Officer to sign the letter of objection unless specified conditions are met as detailed in Attachment B to Cardile International Fireworks Pty Ltd for the Kwinana Motorplex Fireworks Displays on Saturday, 28 December 2019 and Saturday, 22 February 2020 on behalf of the City of Kwinana (the Local Government).**

12.1 OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET – FIREWORKS EVENT NOTICE – PERTH MOTORPLEX, KWINANA BEACH, KWINANA MOTORPLEX FIREWORKS DISPLAY, SATURDAY, 28 DECEMBER 2019 AND SATURDAY, 22 FEBRUARY 2020

- 3. Authorise the Chief Executive Officer to sign the Fireworks Event Notices as detailed in confidential Attachment A, from Cardile International Fireworks Pty Ltd for the Kwinana Motorplex Fireworks Displays, on behalf of the City of Kwinana (the Local Government) and the letter of objection unless specified conditions are met as per Attachment B on behalf of the City of Kwinana (the Local Government) where the event is rescheduled to another date and time due to inclement weather.**

**CARRIED
6/0**

25 September 2019

Ref No: 80.2018.547.1

Doc No: D19/51575

Officer: JPG

Cardile International Fireworks Pty Ltd
Attn: Robert Cardile
15 Bushey Road
WEMBLEY DOWNS WA 6019

Dear Robert

**CITY OF KWINANA OBJECTION UNLESS SPECIFIED CONDITIONS ARE MET:
FIREWORKS EVENT NOTICES FOR THE KWINANA MOTORPLEX FIREWORKS
DISPLAYS LOCATED AT PERTH MOTORPLEX, KWINANA BEACH.**

Thank you for your application to display fireworks at Perth Motorplex events 'Kwinana Motorplex Fireworks Display' scheduled for Saturday, 28 December 2019 and Saturday, 22 February 2020 between the hours of 10:00pm to 10:30pm. Your application has gone before the Ordinary Council Meeting on 25 September 2019 with Council's decision as follows:

As per requirements of the *Dangerous Goods Safety (Explosives) Regulations 2007* Section 148(6)(b), Council objects to the application for Fireworks Event Notice from Cardile International Fireworks Pty Ltd for the fireworks display events named 'Kwinana Motorplex Fireworks Display' to be held at Perth Motorplex, Kwinana Beach on Saturday, 28 December 2019 and Saturday, 22 February 2020 from 10pm to 10:30pm respectively, unless the following specified conditions are met:

- a. That the fireworks display complies with the Safe Use of Outdoor Fireworks in Western Australia Code of Practice;
- b. That the submitted Fireworks Display Risk Assessment Checklist and Emergency Management Plan is strictly adhered to;
- c. That the prescribed separation distances between buildings and patrons are strictly in accordance with the Australian Standard 2187-4:1998 Explosives-Storage,

City of Kwinana Administration

Corner Gilmore Avenue and Sulphur Road, Kwinana WA 6167

PO Box 21, Kwinana WA 6966 | **Telephone** 08 9439 0200 | **NRS** 133 677 (hearing/speech impaired)

Email customer@kwinana.wa.gov.au | **Website** kwinana.wa.gov.au



Transport and Use Part 4 Pyrotechnics-Outdoor Displays and shall be adhered to at all times;

- d. That the separation between spectators including the general public be marked off as a 'No Entry' area and be properly supervised by personnel to ensure no person is exposed to undue risk and potential harm from projectiles;
- e. That the 'Fall Out' zone is a non contact area and there is no risk of harm from pyrotechnic residue to spectators, general public or temporary and permanent structures and buildings area;
- f. That noise sensitive premises within 500 metres of the event are notified, giving details of date, time and duration seven (7) days prior to the event;
- g. That during the period of fireworks display (10:00pm to 10:30pm) a minimum of 500 litres of water for fire fighting purposes shall be available on site on a mobile fire fighting vehicle;
- h. That a thorough inspection must be conducted at first light the following day to check that no unfired fireworks, hazardous debris or rubbish remain; and
- i. That any verbal or written directions of a Department of Fire and Emergency Services Officer, a Police Officer or an Environmental Health Officer are forthwith adhered to in the interests of public health and safety.

Should you require further information on this matter please contact Environmental Health Officer, Jarod Griffiths, on 9439 0286.

Yours sincerely

Joanne Abbiss

CHIEF EXECUTIVE OFFICER

13 Reports – Economic

13.1 Submission – Draft Local Government Waste Plans

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

As a follow-up from the release of the Waste Avoidance and Resource Recovery Strategy 2030 (WARR Strategy), the Department of Water and Environmental Regulation (DWER) has released the draft Local Government Waste Plans Guidance Document (Attachment B) and Template (Attachment C) for comment. Submissions are due by 26 September 2019.

As per Division 3 of the *Waste Avoidance and Resource Recovery Act 2007* (the WARR Act), it is intended that Waste Plans will form part of local government Plans for the Future and will be reviewed in line with the integrated planning framework along with the long-term budgeting requirements.

The purpose of the Waste Plan is for each local government to outline how their waste services will be managed to ensure consistency with the WARR Strategy.

The draft Local Government Waste Plans Guidance Document and Template (draft Guidance Document and Template) fail to recognise that the City of Kwinana and other local governments already have adopted Waste Management Strategies and Waste Education Plans and are bound by existing contractual obligations. The compulsory requirement for all local governments to complete the Waste Plan template will result in unnecessary duplication and will remove flexibility from the local government integrated planning process.

Should the City be required to complete a Waste Plan in the current form of the draft Guidance Document and Template, the City could resolve to bring forward the review of the Waste Management Strategy. The review would inform the City's waste management approach in the context of the WARR Strategy, current contractual obligations and short and long term financial plans. However, the City has budgeted to do this in 2020/2021 within the Long Term Financial Plan.

It is recommended that Council endorse the attached draft submission to DWER as per Attachment A..

It is also important to note that the approach adopted by DWER has had limited regard to previous local government submissions and the State is seeking to expedite the Waste Plans within a very short timeframe. Given the potential impact of the mandatory approach proposed on the community, and more particularly the impact on the City's current waste charge to residents, it is proposed that the City seek to advocate to relevant stakeholders in relation to Local Government's role in determining how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations. Furthermore, a community awareness and action campaign is recommended to ensure that the community understands the implications of the WARR Strategy and the draft Guidance Statement and Template and have the opportunity to provide feedback to the State Government accordingly.

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS

Finally, the tight timeframes associated with the release of the Draft Guidance Document and Template have provided little opportunity for the City to consider the extent of the City's statutory obligations and the potential implications of non-compliance, or the scope of the State's powers in respect to the Waste Plan and the City's existing contracts. It is recommended that the City obtain urgent legal advice in this regard.

OFFICER RECOMMENDATION:

That Council:

1. Endorse the Submission to the Department of Water and Environmental Regulation (DWER) at Attachment A in response to the draft Local Government Waste Plans Guidance Document and Template.
2. Seek urgent legal advice regarding the extent of the City's statutory obligations and potential implications of non-compliance and the scope of the State's powers in respect to Waste Plans and existing contracts.
3. Authorise the Mayor and the Chief Executive Officer to advocate and lobby relevant stakeholders in relation to Local Government's role in determining how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations.
4. Authorise the Chief Executive Officer to draft a community awareness and action campaign to support retaining the City's ability to determine how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations.

DISCUSSION:

One of the eight headline strategies of the WARR Strategy is the implementation of local government Waste Plans, which align local government waste planning processes with the WARR Strategy. The WARR Act provides the power for the DWER CEO to issue a notice to a local government requiring the creation of a Waste Plan or the modification of a Waste Plan, as detailed in the Legal/Policy Implications section of this report.

Another significant headline in the WARR Strategy for the City of Kwinana is, 'A consistent three bin kerbside collection system, which includes separation of food organics and garden organics from other waste categories, to be provided by all local governments in the Perth and Peel region by 2025 and supported by State Government through the application of financial mechanisms'. This strategy is a feature of the Waste Plan documents.

Despite past submissions made by the City highlighting that a two bin system to waste to energy was the most socially, environmentally and economically sustainable solution for our community, a three-bin food organics and garden organics (FOGO) kerbside collection service remains the focus of the State's Waste Strategy (Submission point 1).

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS

The City maintains its contention that Local Government should have the ability to implement an approach that is generally consistent with the principles of the State's Waste Strategy whilst having regard to local conditions. In Kwinana, any changes to our waste management service, beyond what has been adopted through a comprehensive multi criteria analysis, will put more financial stress on an already stressed and disadvantaged community where every dollar counts. It is on this basis that City Officers recommend that Council resolve to advocate to all relevant stakeholders on behalf of the community the need for local government to manage its waste management service to meet its local needs.

The other issue of significance for consideration is the timeline indicating that the City will need to complete the Waste Plan this financial year. Despite an adopted and active Waste Management Strategy, which expires in 2021/22 and a Waste Education Plan recently adopted in December 2018 and expiring in 2020, it appears that the City will need to complete all the information in the Waste Plan Template and have it endorsed by Council by the end of the 2019/20 financial year.

The tight timelines provided to respond to the draft Guidance Document and the Template has not enabled City Officers to obtain advice on the City's statutory obligations and any implications of non-compliance with respect to the Waste Plans and the scope of the State's powers in respect to Waste Plans and existing contracts.

As per the point made above, it appears that the State government has not considered the submissions made by Local Government in response to the Waste Strategy. Instead, the State is seeking to pursue a mandatory framework with a view to achieving consistency across the Perth metropolitan area without proper consideration and understanding of what this means for each Local Government. For the City of Kwinana, the financial implications associated with preparing and implementing a Waste Plan that is consistent with the recently adopted Waste Strategy, would have a significant financial impact on the community, and as such the community should be made aware of the financial implications and have the opportunity to respond accordingly.

To ensure that the community's interests are prioritised, it is recommended that the City's existing Waste Management Strategy and Waste Education Plan should be able to be submitted to meet the initial requirements until such time as these documents expire (Submission point 4 and 7). It is also recommended that the City prepare a community awareness and action campaign to support the City retaining the ability to determine how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations. This would include advising the community of the estimated costs associated with a 2 bin service that is delivering waste to a waste to energy facility as compared to a 3 bin FOGO service.

This brings attention to the next point in relation to timing. The draft Key Dates from the draft Guidance Document are as below. It appears that DWER may have not left sufficient time to review submissions and feedback provided on the draft Guidance Document and Template (Submission point 9).

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS

Requirement	Timeframe
• Consultation with local government and government stakeholders on waste plans resource kit	June–September 2019
• CEO provides written notice to local governments to prepare waste plans (with waste plan templates, guidance and self assessments checklist)	October/November 2019
• Workshops to assist local governments to develop waste plans	November/December 2019
• Local governments develop waste plans (with option to submit draft waste plan to the department for comment prior to finalisation)	Oct/Nov 2019–April 2020
• Councillor consultation on CBP, annual budget and informing strategies (including waste plans)	April–May 2020
• Annual budgets and waste plans adopted by Council	July–August 2020
• Local governments submit final waste plan (with self-assessment checklist) to the CEO	August–September 2020
• Start of waste plan implementation	2020–21 financial year
• Local governments annual progress reports on waste plans (incorporated into mandatory reporting of data via online reporting)	1 October annually (report due 1 October 2021 for the 2020–21 financial year)
• Major review of waste plans and waste plan templates	Approximately every 5 years (following review of the Waste Strategy)

The Waste Plans are intended to be one of the local government Plans for the Future. However, the initial data to be recorded in Part 1 of the document does not give any consideration to the current costs of managing the waste services, or compare the running costs across the State (Submission point 2).

Other issues raised in the submission include the fact that the draft Guidance Document and the Template covers a lot of information. However, some of the information is unnecessary for the purpose of the Waste Plans and complicates the documents. Combined with the manner in which the draft Guidance Document cross-references with parts of the Template, which have been numbered differently, makes it extremely difficult to navigate between the two documents. It has been recommended that the Guidance notes be merged into one template for Waste Plans (Submission points 5 and 6).

The submission also includes the following recommendations:

- That DWER develop protocols to verify data from other sources to ensure accuracy of data reported. (Submission point 3).
- In relation to local governments self-assessing available data, it is recommended that DWER remove parts of the section that will not add value to the process, as local governments use the same data sets to complete the annual mandatory Waste Census (Submission point 8).

All the matters raised in this report have been covered in more detail in the draft submission.

LEGAL/POLICY IMPLICATIONS:

Division 3 of the *Waste Avoidance and Resource Recovery Act 2007* below provides legislative requirements in relation to local government waste plans.

40. Waste plans

(1) In this section —

plan for the future means a plan made under the Local Government Act 1995 section 5.56.

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS

- (2) *A local government may include within its plan for the future a waste plan outlining how, in order to protect human health and the environment, waste services provided by the local government in the relevant district will be managed to achieve consistency with the waste strategy.*
- (3) *The waste plan may include —*
 - (a) *population and development profiles for the district;*
 - (b) *an assessment of significant sources and generators of waste received by the local government;*
 - (c) *an assessment of the quantities and classes of waste received by the local government;*
 - (d) *an assessment of the services, markets and facilities for waste received by the local government;*
 - (e) *an assessment of the options for reduction, management and disposal of waste received by the local government;*
 - (f) *proposed strategies and targets for managing and reducing waste received by the local government;*
 - (g) *proposed strategies and targets for the efficient disposal of waste received by the local government that cannot be recovered, reused or recycled;*
 - (h) *an implementation programme that identifies the required action, timeframes, resources and responsibilities for achieving these strategies and targets;*
 - (i) *such other matters as may be prescribed by the regulations.*
- (4) *The CEO may by written notice require a local government to include within its plan for the future a waste plan outlining how, in order to protect human health and the environment, waste services provided by the local government will be managed to achieve consistency with the waste strategy.*
- (5) *The notice may specify a reasonable period within which the waste plan must be included in the plan for the future.*
- (6) *The CEO may, on the request of a local government and at the expense of that local government, prepare a draft waste plan for that local government.*

41. CEO's powers in relation to waste plan

- (1) *If the CEO is of the opinion that a waste plan should, but does not, include a matter referred to in section 40(3), the CEO may, by written notice, require the local government to modify the waste plan to include that matter.*
- (2) *Before giving a notice to a local government under subsection (1) the CEO —*
 - (a) *must consult with the local government and have regard to its views; and*
 - (b) *if the local government so requests, must consult with the Waste Authority and have regard to its views.*
- (3) *A local government must comply with the notice as soon as is practicable.*
- (4) *If the local government does not comply with the notice issued under section 40(4) or under subsection (1), the CEO may serve notice in writing on the local government —*
 - (a) *specifying the relevant notice and the manner in which the local government has failed to comply with it; and*
 - (b) *advising the local government that the CEO intends to deal with the matter under section 42.*
- (5) *A local government aggrieved by a notice given to the local government under subsection (4) may apply to the State Administrative Tribunal for a review of the notice.*

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS

42. CEO may prepare or modify waste plan

- (1) *When a notice has been served on a local government under section 41(4), the CEO may, after consulting and having regard to the views of the Waste Authority and the local government, take all such steps and prepare all such documents as are necessary to ensure compliance with the notice referred to in section 40(4) or 41(1), as the case requires, as if the CEO were the local government.*
- (2) *A waste plan, or modification of a waste plan, for a local government prepared under this section has effect as if it were part of a plan for the future made by the local government.*
- (3) *All costs, charges and expenses incurred by the CEO in the exercise of any powers conferred by subsection (1) may be recovered from the local government as a debt due to the Crown or may be deducted from any moneys payable by the Crown to the local government.*
- (4) *A local government aggrieved by a waste plan, or modification of a waste plan, prepared under this section may apply to the State Administrative Tribunal for a review of the plan or modification.*

43. Effect of waste plan

- (1) *The CEO must have regard to the waste plan of a local government when exercising a function under this Act or any other Act that affects the operation of the waste plan.*
- (2) *A local government must perform its functions in respect of waste management in accordance with its waste plan as existing from time to time.*

44. Report on waste plan

- (1) *The CEO may require a local government to submit a report to the CEO on the implementation of its waste plan.*
- (2) *The CEO may require the local government to include in the report information about any or all of the following matters —*
 - (a) *the quantities of waste of each of the classes identified in the waste plan —*
 - (i) *collected or otherwise received by the local government and its contractors; or*
 - (ii) *reused or recycled by the local government or transferred to other parties for reuse or recycling; or*
 - (iii) *held in stockpiles; or*
 - (iv) *disposed of to landfill;*
 - (b) *the number of premises serviced;*
 - (c) *changes made during the reporting period to the nature of the waste services provided;*
 - (d) *complaints lodged with the local government under section 71 and actions taken by the local government in response;*
 - (e) *any other matters specified in the waste plan;*
 - (f) *such other matters as the local government considers appropriate.*
- (3) *A local government aggrieved by a requirement under this section may apply to the State Administrative Tribunal for a review of the requirement.*

Whilst it appears from the legislative requirements outlined above that the City is required to prepare a Waste Plan that is consistent with the Waste Strategy, City Officers will seek urgent legal advice to confirm the extent of the City's statutory obligations and potential implications of non-compliance and the scope of the State's powers in respect to Waste Plans and existing contracts.

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS**FINANCIAL/BUDGET IMPLICATIONS:**

If the City is required to complete a Waste Plan as outlined in the draft Guidance Document and Template it would result in a significant financial impact on the community through an increased waste charge. City Officers are in the process of preparing a financial impact analysis to confirm the impact to the City's waste charge when comparing the 2 bin service delivered to waste to energy and a 3 bin FOGO service. .

The City's Waste Management Strategy is currently budgeted for review in the LTFP in 2020/2021.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications directly related to the submission and report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Community Services	6.1 Encourage waste minimisation, recovery and recycling as well as ensure appropriate disposal and reuse

COMMUNITY ENGAGEMENT:

Due to the tight timeframes afforded to the City to respond to the draft Guidance Document and Template, community engagement has not been undertaken.

Given the significant financial impact that may arise from the Waste Plans should they be imposed on the City, it is considered that the community should be made aware of the proposal, understand the impact to the City's waste charge arising from the change, and be provided an opportunity to feedback their concerns to the State government as appropriate, prior to the CEO DWER issuing notice to Local Governments

It is recommended that a community awareness and action campaign be prepared to support retaining the City's ability to determine how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations.

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS**PUBLIC HEALTH IMPLICATIONS**

The submission on the draft Waste Plans documents, seeks to ensure the maintenance of the following determinant of health factors:

Built Environment - Sanitation and Neighbourhood Amenity.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The requirement for a three-bin food organics and gardens organics kerbside collection system is forced upon the City of Kwinana.
Risk Theme	Inadequate supplier/contract management Inadequate environmental management
Risk Effect/Impact	Financial
Risk Assessment Context	Operational
Consequence	Major
Likelihood	Almost certain
Rating (before treatment)	Extreme
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Through the submission on the draft Local Government Waste Plans Guidance Document and Template, advocate for flexibility with how the City is able to achieve the Avoid, Recover and Protect targets of the state waste strategy.
Rating (after treatment)	High

COUNCIL DECISION

557

MOVED CR S MILLS**SECONDED CR S LEE**

That Council:

- 1. Endorse the Submission to the Department of Water and Environmental Regulation (DWER) at Attachment A in response to the draft Local Government Waste Plans Guidance Document and Template.**
- 2. Seek urgent legal advice regarding the extent of the City's statutory obligations and potential implications of non-compliance and the scope of the State's powers in respect to Waste Plans and existing contracts.**
- 3. Authorise the Mayor and the Chief Executive Officer to advocate and lobby relevant stakeholders in relation to Local Government's role in determining how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations.**

13.1 SUBMISSION – DRAFT LOCAL GOVERNMENT WASTE PLANS

- 4. Authorise the Chief Executive Officer to draft a community awareness and action campaign to support retaining the City's ability to determine how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations.**

**CARRIED
6/0**

Draft Submission – Draft Local Government Waste Plans – Guidance Document and Template

Closing Date: 26 September 2019

Introduction

The City of Kwinana (the City) welcomes the opportunity to respond to the draft Local Government Waste Plans Guidance Document (the Guidance Document) and Local Government Waste Plans Template (the Template).

This Submission from the City covers some background information and then details issues and concerns in relation to the Guidance Document and the Template for the proposed Waste Plans.

For clarification on any matters in this submission, please feel free to contact the City's Manager Environmental Health on (08) 9439 0200 or by email: customer@kwinana.wa.gov.au.

Background

The City of Kwinana Waste Management Strategy

The City of Kwinana adopted the City's Waste Management Strategy (KWS) in April 2017. The KWS lists actions for the City to complete until June 2021 and was developed within the framework of, and having regard for, the 'WA Waste Strategy 2012: Creating the Right Environment' waste diversion targets, including the 2020 MSW diversion target of 65%.

The KWS was prepared by the MRA Consulting Group and involved an extensive multi-criteria analysis, which considered Social, Governance, Environmental and Economic factors. The analysis rated the 2-bin system with residual waste to the Waste to Energy (WtE) plant planned in Kwinana as the best option for the City.

The City of Kwinana entered into a Waste Supply Agreement (WSA) with the current Avertas WtE facility. The minimum tonnage of waste required to be supplied by the City under the WSA was based on supplying residual waste from the current 2-bin system. Once constructed and operational (2021), the City is likely to be able to achieve over 75% MSW waste diversion in 2021/22.

The new State Waste Strategy

Earlier in 2019, the Waste Authority adopted the Waste Avoidance and Resource Recovery Strategy 2030 (WARR Strategy), which disregards the Waste Diversion targets and replaces them with Recovery targets, along with changes to the definition of residual waste.

Most significantly, the WARR Strategy lists a strategy for all local governments in the Perth and Peel region to provide a consistent three-bin kerbside collection system, which includes separation of food organics and garden organics (FOGO) by 2025 and the preparation of local government waste plans.

The City has been vocal about its objection to a three-bin FOGO kerbside collection system (FOGO system) as it has no regard to the individual needs and requirements for waste management in each local government area. In addition, the introduction of a consistent FOGO system is premature due to a number of issues that have not yet been addressed, including:

- The set-up and on-going costs of a FOGO system.
- The on-going education requirements.
- The high-levels of contamination experienced.
- The difficulties of introducing the system consistently to multi-unit dwellings.
- The lack of useful compost and therefore end markets for the use of the compost.
- The negative environmental impacts in relation to the composting process and more importantly additional transportation requirements.

However, despite these issues, the draft Waste Plan Guidance Document and Template have maintained their focus on all metropolitan local governments working towards a consistent FOGO system by 2025.

The City therefore feels that the draft Guidance Document and Template prepared by the Department of Water and Environmental Regulation (DWER) have been prematurely introduced to achieve uniformity and compliance within Local Government without the necessary infrastructure in place to support a vision for waste in the Perth metropolitan area. In effect, the State government continues to progress a fanciful and ill-conceived ideal, without any regard for a community's capacity to pay or what is truly the most sustainable solution when all of the social, environmental and economic factors are assessed. The City maintains its contention that Local Government should have the ability to implement an approach that is generally consistent with the principles of the State's Waste Strategy whilst having regard to local conditions. In Kwinana, any changes to our waste management service, beyond what has been adopted through a comprehensive multi criteria analysis, will put more financial stress on an already stressed and disadvantaged community where every dollar counts.

The City is seeking legal advice regarding the scope of the State's powers in respect to Waste Plans and in particular what are the implications for the State from existing contracts entered into by local governments on the basis of the previous Waste Strategy,

Furthermore, although Avoidance is higher on the waste hierarchy, the focus of the Waste Plans appears to be on Recovery.

To explain this further, the City, has in a recent submission to DWER on the Better Bins Kerbside Collections Guideline review, highlighted how the City could use a three-bin garden organics (GO) system in combination with Bokashi buckets/compost bins and/or worm farms, to achieve better Waste Avoidance results. Such a system would also eliminate the issues with the FOGO system mentioned above.

It is important to note that the City of Kwinana in its most recent annual Waste Census has reported a 20kg per household waste generation. This is much less than the 17/18 State average of 26kg per household.

If local governments are to be truly permitted flexibility to achieve the Avoid, Recover and Protect targets of the WARR Strategy, the requirement for a consistent FOGO system needs to be removed not only from the draft Guidance Document and Template but also the WARR Strategy.

Issues with Recommendations - Guidance Document and Template

The City provides the following points in relation to improvements for DWER to consider.

1. Requirement to plan for a consistent FOGO system

As covered above in the background, it is felt that the requirement for a consistent three-bin kerbside collection system that includes a FOGO system by 2025 should be removed. This will allow local government the flexibility to choose the best method to achieve the Avoid, Recover and Protect targets, while giving due consideration for the needs of its residents. The requirement conflicts with the statement in the draft Guidance Document on page 12 that there is no expectation that there will be a 'one size fits all' approach to Waste Plans.

It is also inconsistent with the integrated planning approach outlined on page 10 and 11 of the draft Guidance Document. Each local government is unique in its circumstances and the City's Strategic Community Plan, Corporate Business Plan and most importantly its Long Term Financial Plan provide the key drivers for local needs and priorities as outlined further in this submission.

2. Consideration of financials in waste plans

Local governments across the State are being required to cut budgets and spending in consideration of the toll of increased rates on ratepayers. The Guidance Document suggests that Waste Plans will form part of the integrated planning process and be included as one of the local government Plans for the Future. However, the draft Guidance Document and Template fail to consider the current operating costs or comparisons with the State average in relation to the overall costs of waste management operations. This is compounded by the absence of any commitment by the Waste Authority to fund additional expenditure required by the local government in attempting to achieve targets in line with the WARR Strategy.

It is therefore recommended that the draft Guidance Document and Template include a section that assists the local government in identifying the current waste operations costs and compares them with an average for like Councils.

3. Data used for completing the Waste Plans

From the understanding gained from reading the draft Guidance Document and Template, the City will receive a partially completed Waste Plan from DWER as per Table 3: Key Dates in October/November 2019.

It is also understood that the pre-filled data will be completed using data supplied by the same local government in the Waste Census due at the end of September.

Therefore, it appears that DWER will be solely relying on the data provided by the local government. It is suggested that DWER develop protocols to periodically audit data to ensure accuracy of data reported.

4. Failure to appropriately consider existing waste plans and strategies

The adopted Kwinana Waste Strategy (KWS) is valid until June 2021.

Under Section 2. Planning and Reporting on page 12, the draft Guidance Document states that existing local government plans and strategies may be integrated into the Waste Plan process if the requirements of the self-assessment checklist (Appendix B) are met.

It is recommended that DWER amend the draft Guidance Document to provide local governments with existing plans and strategies the option to submit these to DWER and defer the requirement for such local governments to submit Waste Plans as per the Template until existing plans and strategies expire.

Furthermore, for the City of Kwinana, the financial implications associated with preparing and implementing a Waste Plan that is consistent with the recently adopted Waste Strategy, would have a significant financial impact on the community, and as such the community should be made aware of the financial implications and have the opportunity to respond accordingly.

To ensure that the community is aware and understands the implications of what appears to be a mandatory framework, the City will be seeking to undertake a community awareness and action campaign to support the City's ability to determine how it best meets its waste management obligations in the context of the community's capacity to pay and other relevant considerations. This would include advising the community of the estimated costs associated with a 2 bin service that is delivering waste to a waste to energy facility as compared to a 3 bin FOGO service.

5. Verboseness of the Guidance Document

The Guidance Document contains a lot of unnecessary background information, which has been adequately covered in the WARR Strategy and to some extent in the Template. It is recommended that information in the Guidance Document be limited to that required to complete the Waste Plan.

6. Complicated process using the Guidance Document and Errors

In preparing this submission, having to cross-reference the Guidance notes with the Tables in the Template were found to be an unnecessarily complicated exercise. The Template adequately covers the information required from local government. It is therefore recommended that after removing unnecessary information as above, guidance notes are included with each table in the Template to form one merged document.

Where merging the two documents is not considered, note that cross-referencing between the documents was also complicated by the use of word 'Tables' in both documents. A prefix for the Guidance Document tables in the form 'GD Table X' would assist with this. It is also suggested that the first column of each row of the Tables in the Template be numbered. This would assist in being able to reference a particular row of any table easily.

In relation to cross-references, there are some incorrect table references:

- In Section 3.2 of the draft Guidance Document on page 18, Figure 1 should be replaced with Table 3.
- In Section 3.4.5 of the draft Guidance Document on page 23, Table 21 should be replaced with Table 20.
- In Section 3.5 of the draft Guidance Document on page 23, Table 22 should be replaced with Table 21.

7. Repetition of actions

In 2018, the City of Kwinana, in addition to and in support of the requirements of the KWS, adopted a Waste Education Plan (WEP). The WEP lists 29 different actions in addition to those in the KWS.

An annual review of the WEP is to be undertaken at the end of 2019 to evaluate performance and effectiveness of the education program in place.

If the City were required to complete the Waste Plan including Section 6.4 of the Template, there would be an unnecessary duplication of the actions listed in these plans. As above, it is recommended that DWER hold off on the requirement for local governments with existing plans and strategies to have to complete the Waste Plans as per the Template.

8. Assessment of Waste Data

The completion of Part 1 of the Waste Plan Template is predicated on the availability of data that is pre-filled into the Template using the data completed by the local government in the mandatory annual Waste Census. If the local government does not have the relevant data to complete the Waste Plans, they would not be able to comply with the annual reporting requirements.

Further, without the availability of the data, a local government would not be able to appropriately plan, report or assess performance.

9. Lack of sufficient time to consider submissions and feedback on the draft Guidance Document and Template

The Table 3: Key Dates table on page 14 of the draft Guidance Document indicates that there are up to two months to consider feedback and submissions on the draft Guidance Document and Template. If the feedback provided in the City's submission (being significant) is to be appropriately considered and the documents amended accordingly, it is anticipated that two months are unlikely to be sufficient.

It is therefore recommended that DWER communicate and amend the Key Dates allowing more time to adequately consider the feedback from the submissions in relation to the Guidance Document and the Template.

Closing Note

For local governments that have no adopted Waste Strategy or Waste Plan, the Template provides a good starting point to collate relevant information and assist with planning for priority areas of action.

However, for local governments with existing plans, strategies and contractual commitments DWER needs to consider the issues raised in this submission. The submission highlights the need for a rethink of the approach being applied in the implementation of the WARR Strategy . It is requested that DWER critically review the need for Waste Plans to be prepared in the context of local government Waste Management Strategies, Plans and contracts that have been lawfully adopted to comply with the requirements of the previous State Waste Strategy and are still current. These considerations are essential to ensure that local governments are able to make their own decisions on how to achieve the Avoid, Recover and Protect targets of the WARR Strategy.

Darrell Monteiro
Manager Environmental Health



Government of **Western Australia**
Department of **Water and Environmental Regulation**

*We're working for
Western Australia.*



Department of Water and Environmental Regulation

Prime House, 8 Davidson Terrace
Joondalup Western Australia 6027

Telephone +61 8 6364 7000
Facsimile +61 8 6364 7001
National Relay Service 13 36 77

dwer.wa.gov.au

© Government of Western Australia
February 2019

This work is copyright. You may download, display, print and reproduce this material in unaltered form only (retaining this notice) for your personal, non-commercial use or use within your organisation. Apart from any use as permitted under the Copyright Act 1968, all other rights are reserved. Requests and inquiries concerning reproduction and rights should be addressed to the Department of Water and Environmental Regulation. Acknowledgements

Disclaimer

This document has been published by the Department of Water and Environmental Regulation. Any representation, statement, opinion or advice expressed or implied in this publication is made in good faith and on the basis that the Department of Water and Environmental Regulation and its employees are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be in respect of any representation, statement, opinion or advice referred to herein. Professional advice should be obtained before applying the information contained in this document to particular circumstances.

The Department of Water and Environmental Regulation was established by the Government of Western Australia on 1 July 2017. It is a result of the amalgamation of the Department of Environment Regulation, Department of Water and the Office of the Environmental Protection Authority. This publication may contain references to previous government departments and programs.

Please email the Department of Water and Environmental Regulation to clarify any specific information.

This publication is available at our website or for those with special needs it can be made available in alternative formats such as audio, large print, or Braille

Photo:
Cover:
Inside cover,
Back cover,



Content

DRAFT

1.0 Introduction	5
1.1 Purpose of guideline	5
1.2 Waste Avoidance and Resource Recovery Strategy 2030	6
1.3 Local government waste management activities	10
1.4 Integrated planning and reporting	10
2.0 Planning and reporting	12
2.1 Initial development of waste plans	12
2.2 Annual reporting requirements	15
2.3 Major review of waste plan requirements	15
3.0 How to complete Part 1 – services and performance	17
3.1 Integrated planning and reporting	17
3.2 Avoid	18
3.2 Recover	18
3.3 Protect	19
3.4 Local government waste management activities	20
3.5 Summary	23

4.0 How to complete Part 2 – implementation plan	25
4.1 Waste services	29
4.2 Waste infrastructure	33
4.3 Policies and procurement	34
4.4 Data	35
4.5 Behaviour change programs and initiatives	36
5.0 Self-assessment checklist	37
6.0 Glossary	38
Appendix A: Local government waste plan categories	41
Appendix B: Local government waste plan templates	44
Appendix C: Annual progress report template	45



1.0 Introduction

DRAFT

The *Waste Avoidance and Resource Recovery Strategy 2030* (Waste Strategy) was released on 10 February 2019, and sets ambitious targets for Western Australia to become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste. The Waste Strategy is available at www.wasteauthority.wa.gov.au.

The Waste Strategy includes the following headline strategy:

Implement local government waste plans, which align local government waste planning processes with the *Waste and Resource Recovery Strategy 2030*.

Local governments have an important contribution to make to the Waste Strategy vision for the state. Waste plans will provide a link between the Waste Strategy and local government waste management activities. Local governments will determine the most appropriate waste management solutions for their local communities but will be required, through waste plans, to demonstrate how these waste services align with the Waste Strategy and contribute to its objectives and targets.

Section 40(4) of the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act) gives the Chief Executive Officer (CEO) of the Department of Water and Environmental Regulation (the department) powers to require local governments to prepare and report on a waste plan outlining how waste services provided by the local government will be managed to achieve consistency with the Waste Strategy in the protection of human health and the environment.

Aligning waste services through a waste plan consistent with the Waste Strategy provides a mechanism for local governments to contribute to, and achieve the targets and objectives of the Waste Strategy, and to increase consistency in waste planning across local government.

Waste plans will form part of local government plans for the future. Waste plans will inform and be informed by the strategic planning activities which local governments undertake under the requirements of the *Local Government Act 1995* (LG Act) (s.1.4).

1.1 Purpose of guideline

This guideline is to assist local governments to prepare and report on waste plans consistent with the requirements of the department's CEO. It provides waste plan templates and guidance for completion, and timelines for implementation, reporting and review of waste plans.

1.2 Waste Avoidance and Resource Recovery Strategy 2030

The objectives of the Waste Strategy are to generate less waste, recover more value and resources from waste, and protect the environment by managing waste responsibly (Table 1).

The waste hierarchy and circular economy

The waste hierarchy and circular economy are central to the Waste Strategy. The waste hierarchy ranks waste management options in order of their general environmental desirability. A circular economy complements the waste hierarchy – it aims to keep materials and energy circulating in the economy for as long as possible. Consistent with the waste hierarchy and circular economy, the strategy recognises that material recovery is preferable to energy recovery, and energy recovery is preferable to landfill.

The waste management activities included in waste plans should be consistent with waste hierarchy and circular economy principles.

Local government: waste generators and waste managers

The Waste Strategy recognises the roles that different individuals and organisations have in generating and managing waste. Local governments are both generators of waste (waste resulting from services local government provides to the community), and managers of waste (providing household waste collection and recycling services, operating waste facilities, and delivering education and awareness programs).

Many of the targets, objectives and strategies of the Waste Strategy are relevant to the waste management activities of local government, and a number of the targets relate specifically to municipal solid waste (MSW) (Table 1).



Green (Food) Waste Bin



Fruit



Vegetables

Table 1: Waste Strategy vision, objectives and targets

Vision: Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste

Objectives	Avoid Western Australians generate less waste	Recover Western Australians recover more value and resources from waste	Protect Western Australians protect the environment by managing waste responsibly
State targets	<ul style="list-style-type: none"> 2025: 10% reduction in waste generation per capita 2030: 20% reduction in waste generation per capita 	<ul style="list-style-type: none"> 2025: Increase material recovery to 70% 2025: All local governments in the Perth and Peel regions provide consistent three-bin kerbside collection systems that include separation of Food Organics and Garden Organics (FOGO) from other waste categories 2030: Increase material recovery to 75% From 2020: Recover energy only from residual waste 	<ul style="list-style-type: none"> 2030: No more than 15% of Perth and Peel regions' waste is disposed to landfill 2030: All waste is managed by and/or disposed to better practice facilities
	Community		
Targets for waste generators	<ul style="list-style-type: none"> 2025: Reduction in MSW generation per capita by 5% 2030: Reduction in MSW generation per capita by 10% 	<ul style="list-style-type: none"> 2020: Increase MSW material recovery to 65% in the Perth and Peel regions, 50% in major regional centres 2025: Increase MSW recovery to 67% in the Perth and Peel regions, 55% in major regional centres 2030: Increase MSW material recovery to 70% in the Perth and Peel regions, 60% in major regional centres 	<ul style="list-style-type: none"> 2030: Move towards zero illegal dumping 2030: Move towards zero littering

Objectives	Avoid Western Australians generate less waste	Recover Western Australians recover more value and resources from waste	Protect Western Australians protect the environment by managing waste responsibly
	Government and industry		
	<ul style="list-style-type: none"> Reduction in construction and demolition (C&D) waste generation per capita by 15% by 2025, 30% by 2030 Reduction in commercial and industrial (C&I) waste generation per capita by 5% by 2025, 10% by 2030 	<ul style="list-style-type: none"> C&D sector: Increase material recovery to 75% by 2020, 77% by 2025, 80% by 2030 C&I sector: Increase material recovery to 70% by 2020, 75% by 2025, 80% by 2030 	<ul style="list-style-type: none"> 2030: Move towards zero illegal dumping
	Waste industry		
	<ul style="list-style-type: none"> 2030: All waste is managed and/or disposed using better practice approaches 	<ul style="list-style-type: none"> 2030: All waste facilities adopt resource recovery better practice 	<ul style="list-style-type: none"> 2030: No more than 15% of Perth and Peel regions' waste is disposed to landfill 2030: All waste facilities adopt environmental protection better practice

1.3 Local government waste management activities

Waste plans are the mechanism through which local governments can strategically work towards achieving consistency with the objectives and targets of the Waste Strategy.

There are a number of waste management activities that local governments undertake which may be employed to avoid waste generation, recover more materials from waste, and protect human health and the environment from the impacts of waste. Waste plans are structured around these activities (see sections 3.0 and 4.0):

- waste services
- waste infrastructure
- behaviour change programs and initiatives
- policies and procurement
- data collection.

1.4 Integrated planning and reporting

Integrated planning and reporting (IPR) gives local governments a framework for establishing local priorities, and linking them with operational functions.

All local governments are required to plan for the future of their district under s.5.56 (1) of the LG Act. The plan for the future includes the development of:

- **Strategic Community Plan (SCP):** the local government's principal ten-year strategy and planning document, which outlines the local government's vision and long/medium-term priorities.

- **Corporate Business Plan (CBP):** a four-year delivery program, aligned to the SCB, and accompanied by four-year financial projections.
- **Informing strategies:** these inform, and are informed by, the SCP and CBP. They provide more specific and detailed guidance on strategic direction, and in some cases actions, and include long-term financial plans, asset management plans, workforce plans and issue- or area-specific plans (e.g. information and communication technology plan, recreation strategy, arts and culture plan, economic development strategy, youth plan, local area plan).

Waste plans fit within local government IPR as an issue-specific informing strategy (Figure 1).

As part of a local government's plan for the future, waste plans should inform, and be informed by, the SCP and CBP.

Waste plans should be included in local government strategic reviews of the IPR suite of documents. New expenditure required to implement waste plan actions should also be incorporated into the CBP, Long Term Financial Plan, and annual budgets as appropriate. The timing of waste plans (Section 2.1) has been designed to coincide with local government IPR budgeting and strategic planning processes.

More information is available in the [Integrated Planning and Reporting Framework and Guidelines – September 2016](#).

Figure 1: Integrated planning and reporting framework (Source: Integrated Planning and Reporting Framework and Guidelines – September 2016).



2.0 Planning and reporting

In this initial phase of the roll-out of waste plans, local governments and regional councils in the Perth, Peel and major regional centres (Table 2, Appendix A) are required to develop waste plans by completing parts 1, 2 and 3 of the local government waste plan templates (Appendix B):

- Part 1 – services and performance
- Part 2 – implementation plan
- Part 3 – self-assessment checklist

Table 2: Waste plan requirements

Local governments and regional councils in Perth, Peel & major regional centres	All other local governments and regional councils	
Required to develop waste plans for 2020–21 financial year	Not required to develop waste plans, but may choose to do so	Phase 1 of waste plans roll out
Waste plans will be in place, and will be in the process of being implemented	May be required to develop waste plans, date of implementation to be determined	Phase 2 of waste plans roll out

Some local governments may already have other waste management plans or strategies in place, and these may be integrated into the waste plan process if the requirements of the self-assessment checklist (Appendix B) are met. In the longer term, as existing waste strategies expire, all local governments will transition to using the waste plan templates provided by the department.

2.1 Initial development of waste plans

Given the differing needs, resources and capabilities of local governments, there is no expectation that there will be a ‘one size fits all’ approach to waste plans. The level of detail and number/ types of actions in waste plans can be adapted if the plan meets the requirements outlined in the self-assessment checklist (Appendix B).

Waste plans should include short-, medium- and long-term actions, and should at a minimum cover a five-year period. Consistent with the *Waste Avoidance and Resource Recovery Strategy 2030 Action Plan* (Action Plan), these timeframes are defined as:

- ongoing: activities currently under way and/or which will be continuously undertaken
- short term: activities to commence within the next 1–2 years
- medium term: activities to commence within the next 3–5 years
- long term: activities to commence in more than five years.

Progress of the implementation of waste plans will be reported on annually (Section 2.2), and they may be modified and updated during their period of implementation. A major review of waste plan guidance, templates and the waste plans themselves, will occur following the next review of the Waste Strategy (Table 3).

A local government waste plan will consist of three parts, as outlined in the templates provided in Appendix B:

- Part 1 – services and performance
- Part 2 – implementation plan
- Part 3 – self-assessment checklist

The aim of the templates is to ensure consistency, and to allow flexibility. Once parts 1 and 2 are complete, local governments must use the self-assessment checklist (Part 3) to ensure all key information is included in the waste plans. Parts 1, 2 and 3 are then submitted to the department's CEO.

After local governments have received notification (including the finalised templates) from the department's CEO of the requirement to develop waste plans, the department will run workshops on how to develop waste plans, to assist local governments to meet their waste plan requirements. Local governments will also have the option of submitting draft waste plans to the department for comment before they are finalised.

Waste plans should be included in councillor consultation processes for the CBP, annual budget and informing strategies, undertaken in April/May 2020. Once annual budgets and waste plans have been adopted by Council, the waste plan will be submitted to the department's CEO for assessment (Table 3).

The department's CEO will approve each waste plan once it has been assessed as meeting the minimum requirements as specified in the self-assessment checklist (Part 3 in Appendix B). If the waste plan is assessed as not meeting these requirements, the department will formally advise the local government of the reason for this and the proposed resolution, which will differ on a case-by-case basis.

Table 3: Key dates

Requirement	Timeframe
• Consultation on draft waste plan resource kit	4 July – 26 September 2019
• Waste plan resource kit is finalised	October 2019
• CEO provides written notice to local governments	November 2019
• Training workshops to assist waste plan development	November/December 2019
• Local governments develop waste plans (option to submit draft to DWER for comment)	November 2019 – April 2020
• Local government processes: CBP, budgets, councillor consultation, waste plans adopted by council	April – August 2020
• Local governments submit final, endorsed waste plan to the CEO	September 2020
• Annual report on waste plan implementation (for the previous financial year)	1 October 2021 (annually)
• Major review of waste plans and waste plan templates	Following review of waste strategy

2.2 Annual reporting requirements

Progress reports are a useful tool for communicating the results of monitoring and evaluation and for sharing successes and lessons learnt.

In the first phase of waste plan implementation, local governments in Perth, Peel and major regional centres will be required to prepare waste plans which include a 5+ year implementation plan. Implementation will begin 1 July 2020. Local governments will report on the implementation of waste plans annually. The annual report will be due to the department by **1 October** each year, beginning in October 2021 (reporting on activities undertaken in the 2020–21 financial year). A draft template for annual reporting is provided in Appendix C.

To reduce the reporting burden on local government, it is proposed that annual waste plan reports form part of the annual mandatory data reporting local governments will be required to do from 2019, under amendments to the *Waste Avoidance and Resource Recovery Regulations 2008*. The department is developing an online reporting system for this purpose. It is anticipated that this reporting will be in a similar format to the annual Local Government Waste and Recycling Census, with some additional sections/questions related to waste plans.

2.3 Major review of waste plan requirements

To ensure consistency with the Waste Strategy, major reviews of waste plans will occur following the review and release of each Waste Strategy. Waste Strategy reviews are initiated five years after release, however the time taken to complete reviews varies. Major waste plan reviews will therefore occur approximately every five years.





3.0 How to complete Part 1 - services and performance

Part 1 of the waste plan template describes each local government's current waste management performance. It also includes a review of the waste management activities that local governments can undertake to work towards achieving the Waste Strategy targets, including: waste services, infrastructure, behavior change programs and initiatives, policy and procurement and data collection.

Part 1 should be read in conjunction with Appendix B.

The aim of Part 1 is to:

- identify how the local government is performing in relation to the three objectives of the Waste Strategy
- identify the major waste management challenges for the local government
- identify strategic waste and resource recovery infrastructure needs
- establish an evidence base to inform decision-making and target setting when developing the implementation plan (Part 2)
- provide a baseline to compare progress when annually reviewing and updating waste plans.

Please note that the Part 1 template includes data pre-filled by the department. This should be reviewed and updated if necessary by the local government. There are also spaces for local governments to fill in data and provide additional comments.

3.1 Integrated planning and reporting

Table	Instructions
Part 1 – Table 1: <i>Links between plan for the future and waste management</i>	Please complete. Add additional comments if necessary

Waste plans form part of local government integrated planning and reporting as an issue-specific informing strategy (Figure 1). Table 1 provides space for local governments to outline any waste-related targets, priorities etc. which form part of the current SCP and CBP.

3.2 Avoid

Table	Instructions
Part 1 – Figure 1: <i>City of XXX waste generation compared with state averages and targets for 2025 and 2030</i>	Please review. Add additional comments if necessary.
Part 1 – Table 2: <i>City of XXX population, households and waste generation compared with state averages and targets for 2025 and 2030</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.

Avoidance of waste generation is the preferred waste management option in the waste hierarchy. This section looks at waste generation rates and the reduction required to contribute to the state's 2025 and 2030 waste generation reduction targets.

Reviewing this data is a critical element of waste planning as it can show how waste generation has changed, identify potential reasons for changes and indicate areas to target in Part 2 – implementation plan (Appendix B).

3.2 Recover

Table	Instructions
Part 1 – Figure 1: <i>City of XXX population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.

In the waste hierarchy, if waste generation cannot be avoided, recovery is preferred to disposal of waste. Recovery includes a number of waste management options, including (in order from most preferred to least preferred):

1. reuse
2. reprocessing
3. recycling
4. energy recovery.

Part 1 – Table 3 gives the overall recovery rate for the local government compared to waste strategy targets and the state average. This is broken down into the proportion of the recovery which was materials recovery (reuse, reprocessing or recycling) or energy recovery. The Waste Strategy includes a target that from 2020, energy should only be recovered from residual waste (see Waste Strategy for more information – Table 1).

3.3 Protect

Table	Instructions
Part 1 – Table 4: <i>Better practice approaches and programs adopted by the City of XXX</i>	Please complete. Add additional comments if necessary.
Part 1 – Table 5: <i>20XX/XX litter data</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.
Part 1 – Table 6: <i>Additional litter information</i>	Please complete. Add additional comments if necessary.
Part 1 – Table 7: <i>20XX/XX illegal dumping data</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.
Part 1 – Table 8: <i>Additional illegal dumping information</i>	Please complete. Add additional comments if necessary.
Part 1 – Table 9: <i>Illegal dumping data collection</i>	Please complete if data is available. Add additional comments if necessary.

Objective 3 of the Waste Strategy is to protect the environment by managing waste responsibly, with a focus on litter and illegal dumping, adoption of better practice at all waste facilities, and reducing the proportion of waste generated in Perth and Peel which is disposed to landfill (Table 1).

Adoption of better practice approaches to waste management is an important way in which local government can better protect the environment for the impacts of waste, and contribute to achievement of the targets under objective 3 of the Waste Strategy.

A key strategy of the Waste Strategy is the implementation of the [Litter Prevention Strategy for Western Australia](#) (Litter Strategy) to reduce littering and illegal dumping and manage their impacts. There are a number of actions in the Litter Strategy which local governments contribute to:

- local government litter strategies developed and promoted
- increased numbers of local government officers undergoing training on littering and illegal dumping prevention actions
- report on litter and illegal dumping using the Keep Australia Beautiful Council template
- increased level of expertise in enforcement of local government officers.

3.4 Local government waste management activities

3.4.1 Waste services

Table	Instructions
Part 1 – Table 10: <i>Significant sources and generators of waste received by the City in 20XX/XX</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.
Part 1 – Table 11: <i>Compositional audit data for kerbside waste services</i>	Please complete if data is available. Add additional comments if necessary.
Part 1 – Table 12: <i>Household hazardous waste drop-off locations within local government authority (LGA) boundary 20XX/XX</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.

Local governments are responsible for a range of MSW services, which includes waste generated by households and through local government operations (see Glossary). The majority of MSW is collected by kerbside, vergeside and drop-off services. These services will be the subject of better practice guidance produced by the Waste Authority.

Local government data relating to the waste collected, recovered and landfilled through each of these services is presented in Part 1 – Table 10. This data is used to calculate the recovery rates and measure progress against the Waste Strategy targets. It is important to review this data when developing Part 2 – the implementation plan (Appendix B), as it can:

- provide an understanding of how different systems are performing (e.g. recovery levels)
- highlight the need for any new collection systems or infrastructure
- identify the timing and capacity of any new collection systems or facilities required to meet the changing needs of local governments.

In working towards alignment with the Waste Strategy, the city should focus on the materials/ resources with the greatest potential to support the objectives and targets of the Waste Strategy.

Local governments are encouraged to review their entire waste services offering. Data will be important in any review; for example, bin audits (Part 1 – Table 11) could help a local government understand the material composition in kerbside bins; highlight where additional efforts are required to increase performance (e.g. areas of low participation or high contamination); and assist in planning for future service options such as food organics and garden organics (FOGO) collection.

The [Household Hazardous Waste](http://www.wasteauthority.wa.gov.au/programs/funded-programs/household-hazardous-waste/) (HHW) Program is funded by the Waste Authority through the Waste Avoidance and Resource Recovery Account. HHW facilities and temporary collection days may be accessed by all community members, not just those living within the local government areas where they are located. Permanent HHW collection facilities are located in 13 local governments and all local governments are also potentially eligible to host a temporary HHW collection day (www.wasteauthority.wa.gov.au/programs/funded-programs/household-hazardous-waste/).

3.4.2 Waste infrastructure

Table	Instructions
Part 1 – Table 13: <i>Current waste and resource recovery infrastructure operated by the local govt.</i>	Please review pre-filled data and amend/update if necessary. Add additional comments if necessary.
Part 1 – Table 14: <i>Planned waste and resource recovery infrastructure</i>	Please complete. Add additional comments if necessary.

This section summarises current and planned local government operated waste and recycling facilities (**note:** not relevant to local governments that do not own/operate waste facilities).

3.4.3 Policy and procurement

Table	Instructions
Part 1 – Table 15: <i>Existing waste management contracts</i>	Please complete. Add additional comments if necessary.
Part 1 – Table 16: <i>Existing waste-related local laws, strategies and policies</i>	Please complete. Add additional comments if necessary.
Part 1 – Table 17: <i>Existing waste-related land use planning instruments related to waste management</i>	Please complete. Add additional comments if necessary.
Part 1 – Table 18: <i>Existing sustainable procurement policies and practices</i>	Please complete. Add additional comments if necessary.

Contracts (Part 1 – 6.3.1, Table 15): This section is for local governments to review their waste and recycling collection, processing and disposal contracts. This can help identify the timing of new initiatives (e.g. FOGO) and opportunities for regional collaboration, whilst allowing sufficient time to plan future procurement processes for infrastructure and collection services.

Local waste laws and policies (Part 1 – 6.3.2, Table 16):

Documents/strategies related to regulating, managing and planning for MSW. For example:

- existing strategic waste management plans
- contingency plans for waste management following natural disasters or disruption to waste services/facilities
- local laws (e.g. litter local laws, waste local laws)
- guidelines.

Land use planning instruments (Part 1 – 6.3.3, Table 17):

Documents/strategies related to the incorporation of waste management issues into the local government land use planning system. Includes (but not limited to) the local planning strategy, scheme and policies.

Sustainable procurement (Part 1 – 6.3.4, Table 18): Local governments can be significant consumers whose purchasing decisions and procurement policies can have positive impacts. This section reviews activities relating to procurement of infrastructure, goods and services that avoid waste, promote resource recovery or encourage greater use of recyclable and recycled products.

3.4.4 Behaviour change programs and initiatives

Table	Instructions
Part 1 – Table 19: <i>Behaviour change programs and initiatives (including Waste Authority programs and other local government initiatives)</i>	Please complete. Add additional comments if necessary.

Communication and engagement with waste generators and managers underpin many local government waste management activities, and are vital in driving behaviour change needed to achieve the objectives and targets of the Waste Strategy.

Behaviour change programs and initiatives refers to activities that increase awareness, skills and knowledge; provide consistent messaging; help people to use waste infrastructure; and encourage the adoption of specific, positive waste behaviours and attitudes.

Community engagement and education underpin a number of strategies in the Waste Strategy, and the first action of the Waste Strategy Action Plan is to:

Develop state-wide communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.

The state government is working on a range of programs to support behaviour change, and local governments are encouraged to leverage off these initiatives (e.g. WasteSorted).

Most local governments have existing behaviour change programs and initiatives and it is important to evaluate their effectiveness. This section includes an opportunity for a high-level qualitative assessment process to understand what has worked and what has not. The results can be used to inform actions development for Part 2 – implementation plan.

3.4.5 Data collection

3.5 Summary

Table	Instructions
Part 1 – Table 21: <i>Assessment of waste data</i>	Please complete. Add additional comments if necessary.

Accurate and timely data is essential for delivery of the Waste Strategy, the provision of quality information and to inform effective decision making. The Waste Strategy includes commitments to support improved waste data collection. Waste plans will form part of the baseline data which can be used by both local and state governments to design and assess policy and programs, make resourcing decisions and measure progress towards Waste Strategy targets and objectives.

The collection and reporting of waste data is undertaken by local governments to:

- inform decision making and planning for the future
- enable the measurement and evaluation of waste management programs and initiatives
- track progress towards achievement of Waste Strategy targets and objectives
- comply with WARR Regulations and licence conditions.

Part 1 – Table 21 provides an opportunity to assess existing waste data practices, identify strengths and gaps and consider the kinds of data activities which could be included in the Part 2 – implementation plan to improve the local government's waste data. It should be completed based on the data/information covered in Part 1, as well as the individual experience of the officer/s responsible for collecting and using waste data.

Table	Instructions
Part 1 – Table 22: <i>Assessment of waste management performance and prioritisation of future actions</i>	Please complete. Add additional comments if necessary.

The purpose of Part 1 of the waste plan is to consolidate information about current waste management practices, to enable the local government to assess and identify:

- current waste management performance
- alignment between current waste management practices and the Waste Strategy
- strengths and successes, as well as gaps and opportunities for improvement.

Part 1 – Table 22 provides space to analyse the data and information presented in Part 1, and should be used to determine waste management priorities for the short, medium and long term, and translate these priorities into actions in Part 2 – implementation plan.



4.0 How to complete Part 2 - implementation plan

Part 2 of the required waste plan consists of an implementation plan that outlines the actions which the local government will take to contribute to the achievement of relevant Waste Strategy targets and objectives. It is where the priorities described in Part 1 – Table 22 are translated into actions. The Part 2 template is provided in Appendix B.

Implementation plans should include both existing/ongoing waste policies and programs, and new actions. Each local government should determine what kinds of actions best suit their local circumstances and needs, noting that all actions should be undertaken in alignment with the Waste Strategy, and contribute to the achievement of Waste Strategy targets and objectives. Actions should be SMART: specific, measurable, attainable, realistic and time-bound.

The implementation plan template encourages local governments to consider how Waste Strategy targets and objectives can be best met using the waste management tools at their disposal (as outlined in section 3.4 above). There is also space provided for ‘other’ types of actions, which do not fit within these five categories.

Better practice

The Waste Strategy defines better practice as the practices and approaches that are considered by the Waste Authority to be outcomes-focused, effective and high performing, which have been identified based on evidence and benchmarking against comparable jurisdictions. In consultation with relevant stakeholders, the Waste Authority will identify better practice priorities, develop better practice guidance documents and encourage their adoption.

The achievement of better practice forms part of the targets for all three objectives of the Waste Strategy (Table 1). A number of Waste Authority better practice guidelines already exist, and the Waste Strategy highlights a number of others which will be developed (Table 6).

To align local government waste management with the Waste Strategy, the actions included in Part 2 of the waste plan should take into account/incorporate the relevant Waste Authority better practice guidelines. As waste managers, local governments can recover more resources from waste, and better protect the environment, through the adoption of better practice approaches.

Table 6: Waste Authority better practice guidelines

Status	Subject of guidance	Document title and link
Existing Waste Authority better practice guidelines	Kerbside waste services	Better bins kerbside collection guidelines 2016 NOTE: these guidelines are currently being updated to incorporate better practice three-bin FOGO collection systems in Perth and Peel.
	Behaviour change programs and initiatives	Communications Guidelines WasteSorted communications toolkit NOTE: these guidelines will be built on to reflect changes in waste policy and programs, e.g. implementation of three bin FOGO collection systems.
To be developed by the Waste Authority	Drop-off facilities and services	Currently under development (anticipated release late 2019)
	Vergeside waste services	Currently under development (anticipated release late 2019)
	Household hazardous waste	Currently under development (anticipated release early 2020)
	Waste-derived products	To be developed

Table 7: Description and examples of the information required to complete the waste plan Part 2 implementation plan template

Table 7 explains the table headings for Part 2 - implementation plan (Table 22), and provides some examples of the kinds of responses that would be expected when completing this part of the waste plan.

Template heading	Explanation	Example responses
Action	Title of the action, brief description of what will be achieved	<ul style="list-style-type: none"> • Introduction of FOGO bins to kerbside collection service • Adoption of the City of XXX Waste Local Law • Develop a waste communications and engagement strategy which incorporates ongoing activities and new initiatives
Measurement of success	This will be used in the annual reports to review the implementation of the waste plan	<ul style="list-style-type: none"> • 80% of residents will have access to FOGO services • Five-year communications plan for the city endorsed by council by December 2020 • 30% reduction in waste to landfill by 2025 • 100% recovery of local government-generated green waste through mulching

Template heading	Explanation	Example responses
Detailed actions (AND/OR link to existing local government plan/document that details this activity)	<p>Detail the steps which will be undertaken to complete the action in the waste plan template</p> <p>AND/OR</p> <p>If an existing plan, strategy or other document details this action, provide link and page number</p>	<p>1.1 Undertake analysis to determine cost of on demand system, and investigate processing options for waste.</p> <p>1.2 Establish 12-month trial of on-demand service covering 2 000 residents in three locations within the city.</p> <p>1.3 Evaluate trial to determine whether service meets objectives, pros and cons, feedback from users, feasibility of roll-out over entire city.</p> <p>2.1 Engage a consultant to review effectiveness of current waste communications strategy; identify gaps in public awareness; develop a new 5 year communications strategy based on Waste Authority guidelines which incorporates ongoing activities and new initiatives</p> <p>2.2 Annual implementation of communications strategy</p> <p>2.3 Undertake an assessment and review of effectiveness of communications strategy</p> <p>AND/OR</p> <ul style="list-style-type: none"> Link: City of XXX Strategic Waste Plan 2019-2029 Section 3.2 page 15
Timeline for implementation (completion date)	Month and year of anticipated completion (or 'ongoing' if action is continuous)	<ul style="list-style-type: none"> March 2022 Ongoing To be completed annually in October
Responsibility for implementation	Branch, team or officer title within the local government responsible for implementing the action (not the names of individual officers)	<p>May include (but is not limited to):</p> <ul style="list-style-type: none"> Local government communications, waste, planning or environmental health teams/officers Operation manager at landfill, transfer station, etc. Consultant

Table 8: Guidance and programs related to local government waste services

	Waste Authority better practice guidelines	Other guidance	WARR Account-funded programme
Drop-off facilities and services	Currently under development	-	-
Kerbside waste services	Better bins kerbside collection guidelines	Waste Authority Position Statement on Source Separation	Better Bins Program
Vergeside waste services	Currently under development	Waste Authority Position Statement on Source Separation	-
Commercial waste services Local government waste management	Better bins kerbside collection guidelines	Waste Authority Position Statement on Source Separation	Better Bins Program
Public place & special event waste services	-	Waste Authority Position Statement on Source Separation	-
Litter	-	Keep Australia Beautiful WA KAB Litter Report Scheme Litter Prevention Strategy for Western Australia 2015-2020 Waste Wise Schools WWS Litter Fact Sheet WALGA Helium Balloon Litter Background Paper	-

Table 8: Guidance and programs related to local government waste services (cont.)

	Waste Authority better practice guidelines	Other guidance	WARR Account-funded programme
Illegal dumping	-	DWER illegal dumping program and pollution watch hotline WALGA Better Practice Charity Bin Management WALGA Better Practice Optical Surveillance Devices WALGA Shopping Trolley Background Paper	-

What is required in Part 2 – implementation plan

It is expected that the implementation plan will:

- include actions that aim to improve MSW recovery rates, which will contribute to Waste Strategy recovery targets for 2020, 2025 and 2030
- demonstrate a clear path to implementing better practice kerbside collection systems that include FOGO (as per the guidelines) by 2025 (**note:** Perth and Peel regions only)
- include actions encouraging avoidance of generation of litter
- include actions encouraging avoidance of illegally dumped waste
- take into account better practice guidelines, and other available guidance (Table 8).

Local governments should also consider the following when developing implementation plan actions:

- obtaining support for actions through WARR Account-funded programs (e.g. Better Bins)
- participation in product stewardship schemes; for example, for televisions and computers (National Computer and Television Recycling Scheme), mobile phones (MobileMuster), paint (PaintBack), tyres (Tyre Stewardship Australia), and Container Deposit Scheme
- alternatives to landfill for disposal of residual waste
- the feasibility and potential benefits of implementing the waste services listed in Table 8, if they are not currently offered by the

local government

- litter: consider activities which could improve litter data, and help target actions to where they are most needed, for example: where are the main litter hotspots? What are the most common materials littered? Does littering happen more at certain times of the year? Are there alternatives to landfill for disposal of litter?
- illegal dumping: consider activities which could improve illegal dumping data, and help target actions to where they are most needed, for example: Where are the main illegal dumping hotspots? What are the most common materials dumped? Does dumping happen more at certain times of the year? Are there alternatives to landfill for illegally dumped waste?



4.2 Waste infrastructure

This section of the implementation plan is only applicable to local governments that operate waste facilities, such as landfills (registered or licenced), transfer stations and HHW facilities.

Alignment with Waste Strategy objectives and targets

Local governments should consider the following when developing actions related to waste infrastructure, to align waste management practices with the Waste Strategy:

- **better practice:** waste facilities operated by a local government should be moving towards better practice (as per guidelines, where available)

- **increased recovery:** waste facilities should be managed in a way which increases recovery, and decreases contamination
- **residual waste:** waste facilities should be managed in a way which aims to reduce the amount of residual waste that they generate and the amount of residual waste disposed of to land-fill; energy from residual waste only.

Ensuring all waste facilities adopt better practice by 2030 is a target of the Waste Strategy, and this should be reflected in local government waste plans (where better practice guidelines are available).

Potential participation in WARR Account-funded programs should also be considered (Table 9).

Table 9: Guidance and programs related to local government waste infrastructure

	Waste Authority better practice guidelines	Other guidance	WARR Account-funded programme
HHW facilities	To be developed	-	HHW Program
Other waste infrastructure	-	WALGA Better Practice Reuse Shop Guidelines	-

What is required in Part 2 – implementation plan

It is expected that the implementation plan will take into account better practice guidelines and other available guidance (Table 9).

Local governments should also consider the following when developing implementation plan actions:

- A desktop audit of current local government waste facilities (type, capacity, location, expected lifespan etc.) and a future infrastructure needs assessment (waste facilities required to cater for population size and density changes, and work towards Waste Strategy targets).
- Options for proactively and strategically planning for reducing generation of residual waste, and the disposal of residual waste to landfill, to extend the lifespan of existing landfills.

4.3 Policies and procurement

Alignment with Waste Strategy objectives and targets

To align waste management practices with the Waste Strategy, local governments should consider the following when developing actions related to policies and procurement:

- **Better practice:** waste local laws should be developed using better practice guidance (WALGA [template](#) waste local law); local governments should aim to engage contractors which demonstrate better practice approaches (as per guidelines, where available).

- **Increased recovery:** local governments should aim to engage contractors that increase recovery and decrease contamination.
- **Residual waste:** local governments should aim to engage contractors which reduce the amount of residual waste that they generate, and recover energy only from residual waste.

There are a number of guidelines which should be considered when developing actions aimed at improving local government waste policy and procurement (Table 10).

Table 10: Guidance and programs related to local government policies and procurement

	Waste Authority better practice guidelines	Other guidance	WARR Account-funded programme
Local waste laws and policies	-	WALGA template waste local law & guidance Model Local Planning Policy: WARR - Development Applications Guidelines for Waste Management Plans	-
Contingency plans	-	WALGA Local Waste Management Arrangements for Emergency Events	-

What is required in Part 2 – implementation plan

It is expected that the implementation plan will:

- include the development and adoption of a waste local law (based on WALGA template waste local law), if the local government does not already have a waste local law in place
- take into account better practice guidelines, and other available guidance (Table 10).

Local governments should also consider the following when developing implementation plan actions:

- adoption/implementation of WALGA [Guidelines for Waste Management Plans](#)
- updating local planning schemes to reflect the *Planning and Development (Local Planning Schemes) Regulations 2015*
- sustainable procurement options, to encourage greater use of recycled products and support local market development
- development of waste contingency plans in case of disruption or disaster, which aim to avoid waste generation; reduce the risk of illegal dumping; consider better practice options for managing waste; increase recovery; and decrease contamination and residual waste
- opportunities which may arise from the expiry of waste service contracts; for example, does the expiry of contracts give the local government an opportunity to seek higher performance standards, collaborate with other local governments in the procurement of services, and/or ensure service providers meet better practice standards?
- policy/strategy gaps which could be addressed to improve the local government's waste management performance.

4.4 Data

Alignment with Waste Strategy objectives and targets

To align waste management practices with the Waste Strategy, local governments should consider the following when developing actions related to waste data:

- **Better practice:** local government waste data collection and reporting should be consistent with better practice (mandatory reporting requirements).
- **Avoid, recover, protect:** waste data collection, reporting and analysis should aim to support and contribute to all of the objectives of the Waste Strategy.

What is required in Part 2 – implementation plan

The implementation plan should include actions to review waste data collection and reporting to ensure that the local government, and contracted service providers, collect the data required to comply with licence conditions and mandatory data reporting requirements.

4.5 Behaviour change programs and initiatives

Alignment with Waste Strategy objectives and targets

To align waste management practices with the Waste Strategy, local governments should consider the following when developing actions related to behaviour change programs and initiatives:

- **Better practice:** local government behaviour change programs and initiatives should be consistent with better practice (as per guidelines, where available)
- **Avoid, recover, protect:** behaviour change programs and initiatives should aim to support and contribute to all of the objectives of the waste strategy.

There are a number of better practice and other guidelines which should be considered when developing actions aimed at improving local government behaviour change programs and initiatives. Potential participation in WARR Account-funded programs should also be considered (Table 12).

Table 12: Guidance and programs related to local government behaviour change programs and initiatives

	Waste Authority better practice guidelines	Other guidance	WARR Account-funded programme
Local waste laws and policies	Communications Guidelines WasteSorted communications toolkit	WALGA Bin Tagging Program KAB Litter Campaigns	Waste Wise Schools WasteSorted Engagement in Action⁽¹⁾

(1) The Engagement in Action program provides funding for organisations to deliver behaviour change initiatives to encourage Western Australians to avoid waste and reuse materials. In 2019, Engagement in Action provided funding to deliver Garage Sale Trail and Plastic Free Foundation.

What is required in Part 2 – implementation plan

It is expected that the implementation plan will demonstrate that behaviour change programs and initiatives are consistent with guidelines (Table 12) and Waste Strategy objectives.

Local governments should also consider reviewing the effectiveness of current behaviour change programs and initiatives.

5.0

Self-assessment checklist

A self-assessment checklist (Appendix B) will enable local governments to make sure all key information is included in their waste plans. The checklist is to be filled out by the local government and included with the submission of its waste plan to the department's CEO.

Parts 1 and 2 require responses of YES, NO or NOT APPLICABLE. If a NO or NOT APPLICABLE response is given in Part 2, further information/explanation is required. A NO response in either Part 1 or Part 2 does not necessarily mean that the waste plan is incomplete or invalid. Each waste plan will be assessed by the department's CEO on a case-by-case basis.



6.0 Glossary

Commercial waste services	<ul style="list-style-type: none">• Refers to drop-off, kerbside, vergeside or other waste services provided by the local government to commercial premises.• Discretionary service, not offered by all local governments	
Drop-off facilities and services	<ul style="list-style-type: none">• Refers to drop-off facilities provided by the local government for specific waste or recyclable materials.• May be temporary or permanent standalone drop-off points for one or more materials, or may form part of other waste facilities (such as landfills or transfer stations).• Note: this does not include HHW drop-off points	
Household hazardous waste facility	<ul style="list-style-type: none">• Refers to facilities for the drop-off and storage of household hazardous waste• Includes consideration of the drop-off and storage procedures and infrastructure, staffing and resourcing, layout, operation and management HHW facilities, etc.	
Illegal Dumping	The distinction between illegal dumping and littering depends on a number of factors (see litter), but may have some of the following attributes:	
	Volume	> 1 cubic metre
	Environmental impact	Contains items/substances that are potentially noxious or hazardous; potential for environmental harm if material leaks, spreads or degrades
	Type of waste	Commercial or industrial waste; larger-scale household waste
	Reason for offence	Premeditated decision; commercial benefit or avoidance of fee
	Mode of deposition	Deposited using a vehicle

Kerbside waste services	<ul style="list-style-type: none"> Refers to kerbside waste services provided to residents for the collection of MSW Includes mobile garbage bins or other receptacles provided for the collection of waste/recyclables Includes waste and/or recyclable materials that may be mixed or separated at the source. 	
Landfill	<ul style="list-style-type: none"> Refers to inert or putrescible, registered or licenced landfills Activities related to the layout, operation, management and post closure of a landfill. Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services at the landfill site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.) 	
Litter	The distinction between littering and illegal dumping depends on a number of factors (see illegal dumping), but may have some of the following attributes:	
	Volume	< 1 cubic metre
	Environmental impact	Nil or minor actual or potential environmental impact
	Type of waste	Personal litter
	Reason for offence	Unpremeditated, convenient disposal
	Mode of deposition	Deposited by hand (includes dropping by hand from a vehicle)
Local government waste management	<ul style="list-style-type: none"> Refers to waste generated by a local government in performing its functions Includes materials such as construction and demolition waste from road and footpath building and maintenance; greenwaste from parks maintenance; waste generated at local government offices, depots, and facilities 	
Public place and special event waste services	<ul style="list-style-type: none"> Public place waste services refers to permanent bins provided by local government in public places. Special event waste management refers to temporary bins and/or waste collection services provided by local government to manage waste generated at events such as fireworks displays, music festivals, sports events, markets etc. 	

Transfer station	<ul style="list-style-type: none">• Refers to facilities which undertake large scale consolidation of waste or recyclable materials for transfer to another facility for processing or disposal• Activities related to the layout, operation and management of a transfer station• Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services available at the site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.)
Vergeside waste services	<ul style="list-style-type: none">• Refers to vergeside waste and recycling services provided to residents• May be scheduled or on demand• Includes skip bins or placement of materials on verges by residents• Includes waste and/or recyclable materials that may be mixed or separated and the source.

A APPENDIX A: Local government waste plan categories

Local governments and regional councils in Perth, Peel & major regional centres		All other local governments and regional councils outside Perth, Peel & major regional centres	
Required to develop waste plans: Part 1 and Part 2 to be completed		No current requirement to develop waste plans	
Eastern Metropolitan Regional Council	Peppermint Grove	Sandstone	Cunderdin
	Boddington	Murchison	Gnowangerup
Mindarie Regional Council	Waroon	Nungarin	Nannup
	East Fremantle	Upper Gascoyne	Laverton
Rivers Regional Council	Cottesloe	Westonia	Lake Grace
	Mosman Park	Cue	Christmas Island
Southern Metropolitan Regional Council	Claremont	Trayning	Meekatharra
	Bassendean	Tammin	Ngaanyatjarraku
Western Metropolitan Regional Council	Murray	Menzies	Beverley
	Subiaco	Woodanilling	Wongan-Ballidu
Bunbury Harvey Regional Council	Perth	Koorda	Yilgarn
	Serpentine-Jarrahdale	Wandering	Boyup Brook
	Nedlands	Yalgoo	Wagin
	Cambridge	Mount Marshall	Kojonup
	Fremantle	Mingenew	Ravensthorpe
	Bunbury	Mukinbudin	Moora
	Kalgoorlie-Boulder	Wyalkatchem	Exmouth
	Busselton	Kent	Leonora
	Albany	Carnamah	Merredin

Local governments and regional councils in Perth, Peel & major regional centres		All other local governments and regional councils outside Perth, Peel & major regional centres	
Required to develop waste plans: Part 1 and Part 2 to be completed		No current requirement to develop waste plans	
	Kwinana	Cocos	Dandaragan
	Vincent	Dumbleyung	Northampton
	Victoria Park	Three Springs	York
	Mundaring	Dowerin	Irwin
	Greater Geraldton	Mount Magnet	Halls Creek
	Belmont	Wickepin	Coolgardie
	South Perth	Narembeen	Katanning
	Kalamunda	Kulin	Bridgetown-Greenbushes
	Bayswater	Cuballing	Toodyay
	Armadale	West Arthur	Chittering
	Mandurah	Morawa	Plantagenet
	Canning	Victoria Plains	Gingin
	Melville	Perenjori	Narrogin
	Cockburn	Shark Bay	Denmark
	Gosnells	Williams	Donnybrook-Balingup
	Rockingham	Goomalling	Carnarvon
	Swan	Brookton	Wyndham East Kimberley
	Joondalup	Bruce Rock	Manjimup
	Wanneroo	Kondinin	Collie
	Stirling	Coorow	Derby-West Kimberley
		Jerramungup	Ashburton
		Quairading	Northam
		Corrigin	East Pilbara
		Cranbrook	Augusta-Margaret River

Local governments and regional councils in Perth, Peel & major regional centres		All other local governments and regional councils outside Perth, Peel & major regional centres	
Required to develop waste plans: Part 1 and Part 2 to be completed		No current requirement to develop waste plans	
		Broomehill-Tambellup	Dardanup
		Dundas	Esperance
		Pingelly	Capel
		Chapman Valley	Port Hedland
		Kellerberrin	Broome
		Wiluna	Karratha
		Dalwallinu	Harvey
		Pilbara Regional Council	



APPENDIX B:

Local government waste plan templates

SEE SEPARATE APPENDIX B DOCUMENT

- Part 1 – services and performance
- Part 2 – implementation plan template
- Part 3 – self-assessment checklist



Annual progress report template

Local governments will report to the department annually on the implementation of their waste plans.

The annual progress report on delivering the previous financial year's implementation plan will be due to the department by **1 October** each year, beginning in October 2021 (reporting for the 2020/2021 financial year). Reporting on waste plans will be combined with the required waste data reporting through the online reporting system currently being developed by the department.

As the online reporting tool will be under development throughout 2019–20, the exact form it will take cannot yet be confirmed. It is anticipated that the information required to be reported on waste plan implementation is likely to include:

- list of waste plan actions
- planned timeline for implementation (completion date) for actions
- indication of whether the actions:
 - have been completed as per implementation date given in waste plan
 - are on track to being completed as per implementation date given in waste plan
 - have not or cannot be completed as per implementation date given in waste plan (with information about why this is the case).

Example of what the annual reporting template may look like:

Action	Timeline for implementation (completion date)	Responsibility for implementation	Status	Comment

List all actions in waste plan As per waste plan

As per waste plan – refers to branch, team or officer title within the local government responsible for implementing the action (not the names of individual officers)

Please indicate whether this action is:

- Completed
- In progress
- Not completed

Please provide information about this action, e.g.

- If in progress, is the action on track to be completed by the due date?
- Are there factors causing the delay of this action?
- Does the action need to be modified or removed from the waste plan? If so how/ why?

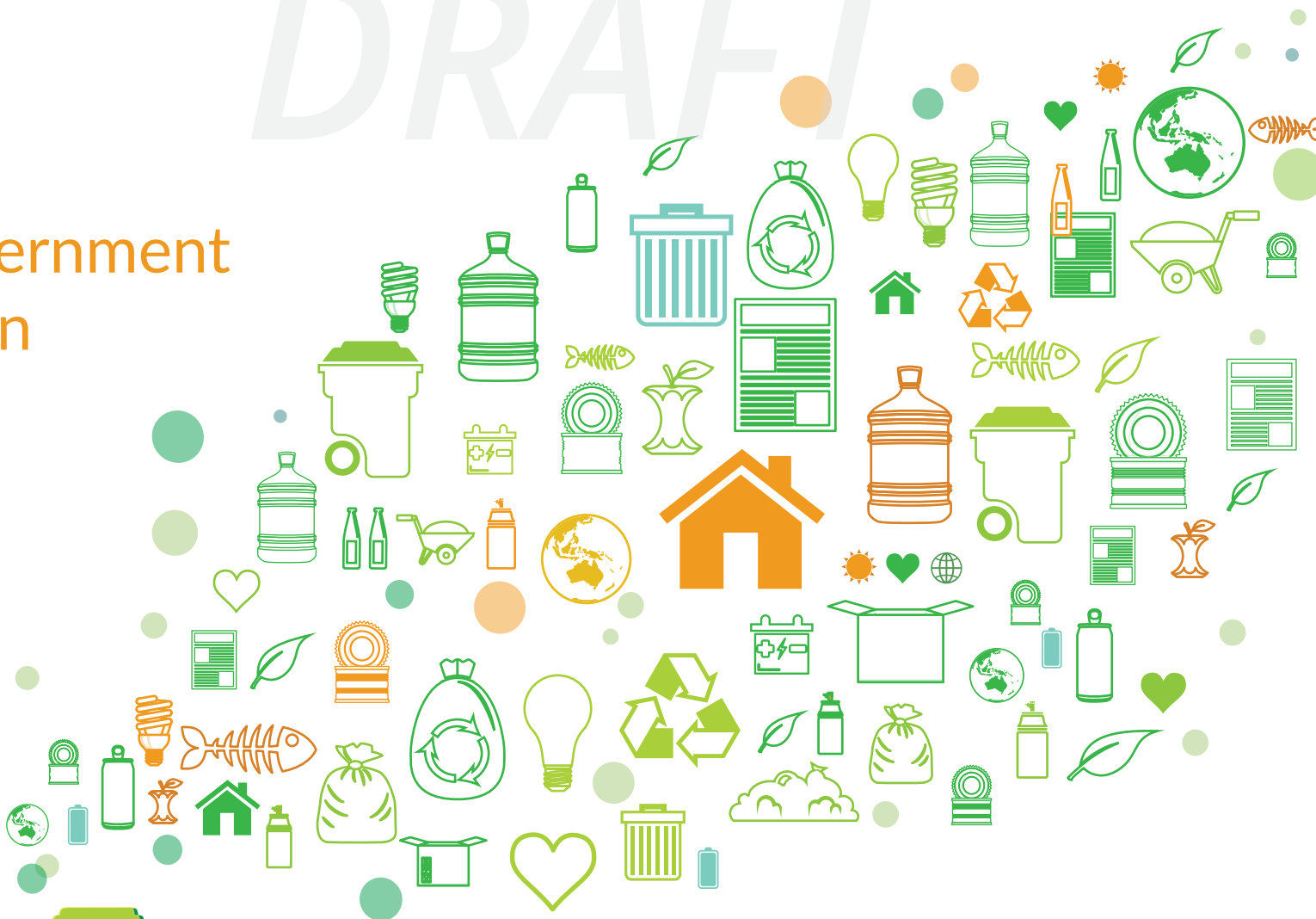


DRAFT

APPENDIX B:

Local government waste plan

City of XXX



Department of Water and Environmental Regulation

Prime House, 8 Davidson Terrace
Joondalup Western Australia 6027

Telephone +61 8 6364 7000
Facsimile +61 8 6364 7001
National Relay Service 13 36 77

dwer.wa.gov.au

© Government of Western Australia
February 2019

This work is copyright. You may download, display, print and reproduce this material in unaltered form only (retaining this notice) for your personal, non-commercial use or use within your organisation. Apart from any use as permitted under the Copyright Act 1968, all other rights are reserved. Requests and inquiries concerning reproduction and rights should be addressed to the Department of Water and Environmental Regulation. Acknowledgements

Disclaimer

This document has been published by the Department of Water and Environmental Regulation. Any representation, statement, opinion or advice expressed or implied in this publication is made in good faith and on the basis that the Department of Water and Environmental Regulation and its employees are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be in respect of any representation, statement, opinion or advice referred to herein. Professional advice should be obtained before applying the information contained in this document to particular circumstances.

The Department of Water and Environmental Regulation was established by the Government of Western Australia on 1 July 2017. It is a result of the amalgamation of the Department of Environment Regulation, Department of Water and the Office of the Environmental Protection Authority. This publication may contain references to previous government departments and programs.

Please email the Department of Water and Environmental Regulation to clarify any specific information.

This publication is available at our website or for those with special needs it can be made available in alternative formats such as audio, large print, or Braille

Photo:
Cover:
Inside cover,
Back cover,



Content

DRAFT

Part 1 – services and performance	5
1.0 Introduction	5
1.1 Purpose of guideline	5
1.2 Waste Avoidance and Resource Recovery Strategy 2030	6
1.3 Local government waste management activities	10
1.4 Integrated planning and reporting	10
2.0 Integrated planning and reporting	12
2.1 Initial development of waste plans	12
2.2 Annual reporting requirements	15
2.3 Major review of waste plan requirements	15
3.0 Avoid	17
3.1 Integrated planning and reporting	17
3.2 Avoid	18
3.2 Recover	18
3.3 Protect	19
3.4 Local government waste management activities	20
3.5 Summary	23
4.0 Recover	25

5.0 Protect	37
5.1 Better practice	29
5.2 Litter	33
5.3 Illegal dumping	34
6.0 Local government waste management activities	38
6.1 Waste services	29
6.2 Waste infrastructure	33
6.3 Policy and procurement	33
6.3.1 Contracts	10
6.3.2 Waste local laws and policies	10
6.3.3 Land use planning instruments	11
6.3.4 Sustainable procurement	12
6.4 Behaviour change programs and initiatives	33
6.5 Data	33
7.0 Summary	38
Part 2 – implementation plan	29
Part 3 – self-assessment checklist	33

Part 1 – services and performance

1.0 Introduction

Part 1 of the City of XXX waste plan establishes the city's waste profile and baseline information in relation to the objectives and targets set out in the *Waste Avoidance and Resource Recovery Strategy 2030* (Waste Strategy):

- **Avoid** – Western Australians generate less waste.
- **Recover** – Western Australians recover more value and resources from waste.
- **Protect** – Western Australians protect the environment by managing waste responsibly.

Where data was available, the Department of Water and Environmental Regulation (the department) has pre-filled sections of Part 1. If any of the pre-filled information is incorrect, please amend accordingly.

2.0 Integrated planning and reporting

All local governments plan for the future through the development of strategic community plans and corporate business plans. Table 1 outlines the priorities, objectives, actions etc. within these plans which relate to waste management.

Table 1: Links between plan for the future and waste management *(complete the table as necessary)*

Strategic Community Plan	
Title:	City of XXX 2030 Community Strategic Plan
Came into force:	2017
Date of next review:	2021
Waste-related priorities:	Includes priority objective 3.3.2: <i>Deliver a sustainable and progressive approach to waste management including collaboration with neighbouring local governments</i>
Corporate Business Plan	
Title:	2017-2021 Corporate Business plan
Came into force:	2017
Date of next review:	2021
Waste-related priorities:	Waste comes under strategic objective 3.3 <i>To identify and deliver improvements in sustainability within the City and wider community</i>

3.0 Avoid

Avoidance of waste generation is the preferred waste management option of the waste hierarchy. The Waste Strategy aims to avoid waste generation and sets a target to reduce per capita waste generation (Table 2) to achieve a rate that is consistent with the 2014-15 national average.

Figure 1 and Table 2 show the city's waste generation rates, compared to the state average. Waste data is sourced from the data submitted to the department by the city as part of the local government waste and recycling census.

Figure 1: City of XXX waste generation compared with state averages and targets for 2025 and 2030 (dashed lines indicate state targets for 2030)

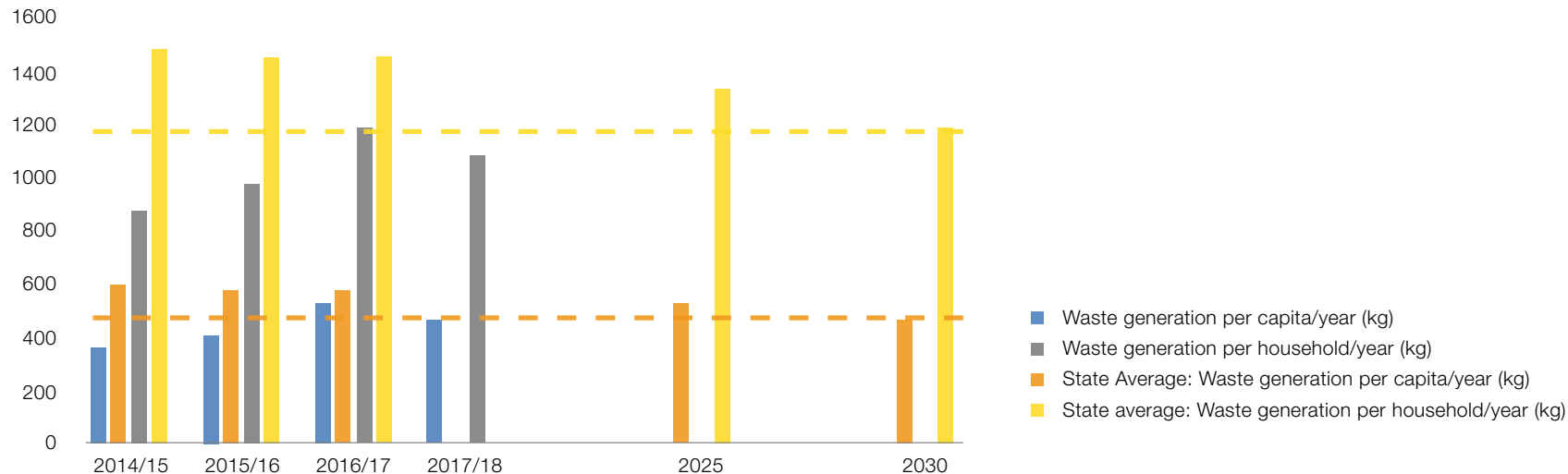


Table 2: City of XXX population, households and waste generation compared with state averages and targets for 2025 and 2030

	Actual				Forecast/Target		
	2014-15	2015-16	2016-17	2017-18	2018-19	2024-25	2029-30
<i>Population ⁽¹⁾</i>	39 100	39 600	40 200	40 700	41 200	42 900	43 400
<i>Households ⁽¹⁾</i>	14 563	16 600	16 900	17 200	17 400	18 200	18 500
<i>Waste generation per capita/year ⁽²⁾</i>	364kg	416kg	520kg	468kg	-	-	-
<i>State Average: Waste generation per capita/year ⁽³⁾</i>	598kg	580kg	576kg	Data not available	-	538 kg (target)	478 kg (target)
<i>Waste generation per household/year ⁽²⁾</i>	884kg	988kg	1196kg	1092kg	-	-	-
<i>State average: Waste generation per household/year ⁽²⁾</i>	1491kg	1461kg	1454kg	Data not available	-	1342 kg (target)	1193 kg (target)

(1) Source: Western Australia Tomorrow Population Report No. 11 <https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts>

(2) Source: Local Government Census data 20XX/XX

(3) Source: Waste Authority data fact sheets <http://www.wasteauthority.wa.gov.au/programs/data/data-fact-sheets/>

Additional comments (local government to insert any additional comments that may be applicable)

4.0 Recover

Where waste generation is unavoidable, efforts should be made to maintain the circulation of materials within the economy. Table 3 outlines the **City of XXX's** resource recovery rate compared to the targets set in objective 2 of the Waste Strategy.

Table 3: City of XXX population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030

	Actual				Target		
	2014-15	2015-16	2016-17	2017-18	2020	2025	2030
<i>Population</i> ⁽¹⁾	39 100	39 600	40 200	40 700	41 200	44 400	Data not available
<i>Households</i> ⁽¹⁾	14 563	16 600	16 900	17 200	17 400	19 100	Data not available
<i>Overall recovery (%)</i> ⁽²⁾	33%	37%	30%	34%	50%	55%	60%
<i>Materials recovery</i>	100%	100%	100%	100%	>80%	>80%	>80%
<i>Energy recovery</i>	0%	0%	0%	0%	<20%	<20%	<20%
<i>State Average</i> ⁽³⁾	32%	34%	36%	Data not available	-	-	-

(1) Source: Western Australia Tomorrow Population Report No. 11 <https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts>

(2) Source: Local Government Census data 20XX/XX

(3) Source: Waste Authority data fact sheets <http://www.wasteauthority.wa.gov.au/programs/data/data-fact-sheets/>

DRAFT

Additional comments *(local government to insert any additional comments that may be applicable)*



5.0 Protect

Objective 3 of the Waste Strategy is to protect the environment by managing waste responsibly, with targets based on better practice, litter and illegal dumping.

5.1 Better practice

Table 4: Better practice approaches and programs adopted by the City of XXX

Waste management activity/service	Waste Authority better practice guideline or program	Date of adoption/implementation	Comment
Kerbside waste collection	Better bins	Funding received 2017	Currently 3 bin system does not include FOGO
Behaviour change programs and initiatives	WasteSorted	2017 – present day	WasteSorted toolkit used to introduce 3 bin system
Drop-off facilities and services	N/A (guideline yet to be developed)	N/A (guideline yet to be developed)	Planned redesign of transfer station and drop-off facilities in 2020 in line with guidelines

5.2 Litter

The data in Table 5 was reported by the City of XXX in the 20XX-XX local government census. Additional information to be provided by the local government in Table 6 if available.

Table 5: 20XX-XX litter data

	Response and comments
Littering complaints received in 2017-18	110
Infringement notices issued in 2017-18 for littering	1
Litter hotspot used on a regular basis for littering in 2017-18	
What are the main items littered at these hotspots?	
Current measures aimed at preventing littering	CCTV recording
Programs and/or campaigns aimed at preventing littering	Nil
Estimated cost of cleanup (due to collection, disposal, education, infrastructure and enforcement)	

Source: local government census data 20XX/XX

Table 6: Additional litter information *(complete the table if data is available)*

	Response and comments
Is littering increasing or decreasing in your local government authority?	
How were the costs associated with cleaning up litter calculated? Employee time? Dollar value? Both?	
Does the city have a litter strategy? If not, what is the ETA for completing one?	
Have any of the city's compliance and waste education officers undergone training on litter prevention? If so, what training?	
What current policies and guidelines does your council enact to prevent litter? E.g. Event planning guidelines on the use of balloons in council facilities and the release of helium balloons; no cigarettes on the beach; no single use plastics at events.	
How does your local government measure the effectiveness and impact of programs designed to reduce littering and illegal dumping?	
Which division/unit/section of your organisation is responsible for litter management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure?	
How important is litter management to your organisation? (1 - Not at all important; 5 - Highly important).	

Additional comments <i>(local government to insert any additional comments that may be applicable)</i>

5.3 Illegal dumping

The data in Table 7 was reported by the **City of XXX** in the 20XX-XX local government census. Additional information to be provided by the local government in Table 8 if available.

Table 7: 20XX-XX illegal dumping data

	Response and comments
Illegal dumping complaints received in 2017-18	110
Cost of cleaning up illegally dumped waste during 2017-18	Records are not kept for cleaning up illegal dumping.
Sites used on a regular basis for illegal dumping in 2017-18. Where possible, please provide site address/es	6
What are the main items dumped at these sites?	
Current measures aimed at preventing illegal dumping	CCTV recording
Programs and/or strategies aimed at preventing illegal dumping	

Source: local government census data 20XX-XX

Table 8: Additional illegal dumping information *(complete the table if data is available)*

	Response and comments
Is illegal dumping increasing or decreasing in your local government authority?	
How does your local government measure the effectiveness and impact of programs designed to reduce illegal dumping?	
Which division/unit/section of your organisation is responsible for illegal dumping management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure?	

Additional comments <i>(local government to insert any additional comments that may be applicable)</i>

Table 9 indicates the type of data local governments may collect to enable better targeted monitoring and enforcement. Please provide this information here, if available.

Table 9: Illegal dumping data collection by the City of XXX *(complete the table if data is available)*

Date of data collection:

Waste Type	# of incidents	Total approximate Weight (tonnes)	Change from previous year	Regulatory notices issued
C&I				
C&D				
E-waste				
Household waste				
Mulch & green waste				
Scrap metal				
Soil & excavated material				
Hazardous/problem waste				
Other				
TOTAL				
Cleaned up by	% of total incidents		Cleanup costs (\$)	
Local government				
Land owner				
Offender				
TOTAL				



6.0 Local government waste management activities

6.1 Waste services

Table 10 provides information on the city's current waste and resource recovery systems, sourced from the most recent local government census data (20XX-XX).

Table 10: Significant sources and generators of waste in 20XX-XX

	Service/Sources	Tonnes collected	Tonnes recovered	Recovery rate	Better Practice rate	Target rate 2025	Target rate 2030
Kerbside	mixed waste	6 934	0	33%	%	55% major regional centres	60% major regional centres
	comingled recyclables	3 269	2 289				
	green waste	1 633	1 633				
	FOGO	0	0				
Vergeside	green waste	495	495	68%	%	67% Perth and Peel	70% Perth and Peel
	hard waste	820	400				

	Service/Sources	Tonnes collected	Tonnes recovered	Recovery rate	Better Practice rate	Target rate 2025	Target rate 2030						
Drop-off	mixed waste	3 583	0	29%	%	55% major regional centres	60% major regional centres						
	dry recyclables	365	350										
	green waste	1 001	1 001										
	hard waste	202	126										
Public place	mixed waste	311	0	0%	%			67% Perth and Peel	70% Perth and Peel				
	comingled recyclables	0	0										
Special event	mixed waste	0	0	0%	%					67% Perth and Peel	70% Perth and Peel		
	comingled recyclables	0	0										
Commercial	mixed waste	0	0	n/a	n/a							67% Perth and Peel	70% Perth and Peel
	comingled recyclables	0	0										
	paper/cardboard	0	0										
Local government waste	Illegal dumping clean up			0%	%	67% Perth and Peel	70% Perth and Peel						
	street sweepings	1 484	0										
	roadworks	2 183	0										
	other C&D activities	714	44										
	roadside pruning	158	158										
	other												
TOTAL		23 152	6 496	34%									

Source: local government census data 20XX-XX

Table 11 provides space for the city to include bin audit information for kerbside waste services, if available.

Table 11: Compositional audit data for kerbside waste services *(complete table if data is available)*

General waste bin	
Yield per household (kg/hhl/week)	
Per capita (kg/per capita/week)	
Audit year	
Composition	Total %
Food waste	
Recyclable paper and containers	
Garden organics	
E-waste	
Miscellaneous (nappies, textiles etc.)	
Mixed waste (plastic film & bags, contaminated paper, dirt, dust, steel packaging, misc., etc.)	

Recycling bin	
Yield per household (kg/hhl/week)	
Per capita (kg/per capita/week)	
Audit year	
Composition	Total %
Paper and cardboard	
Containers (glass, steel, aluminium and plastic)	
Contamination (non-recyclable plastics, containerised food/liquid, textiles, etc.)	
E-waste	
Recyclable material placed in plastic bags	

Garden organics or FOGO bin	
Yield per household (kg/hhl/week)	
Per capita (kg/per capita/week)	
Audit year	
Composition	Total %
Recyclable vegetation that can be composted and reused	
Food waste	
Contamination (timber, ceramics, containerised food/liquid, food scraps, plastic film, etc.)	

Table 12: Household hazardous waste drop-off locations (permanent and temporary) within local government authority boundary 20XX-XX

Permanent/ temporary	Location	Ad hoc drop-off or date of scheduled event	Total HHW collected	Total cost of collection, transport and disposal of HHW
Permanent	City of XXX Waste Facility	Ad hoc drop-off	10 265kg	\$45 209
Temporary	City of XXX library carpark	5 May 20XX	2 950kg	\$12 372

Additional comments *(local government to insert any additional comments that may be applicable)*

6.2 Waste infrastructure

The number, type, capacity and location of key existing local government owned and/or operated waste and resource recovery infrastructure is required to understand the future need for different facility types. The range of infrastructure used by City of XXX to manage municipal solid waste (MSW) is detailed in Table 13.

Table 13: Current waste and resource recovery infrastructure operated by the local government (*amend table as necessary to identify existing waste infrastructure*)

Facility name (and licence number if applicable)	Facility Type	Location	Managed by	Licence category and approved production or design capacity	Material type	Service/activity	Remaining Capacity (if applicable)	Anticipated Closure (year)
City of XXX Waste Minimisation Facility (L1234/5678/9)	Landfill and solid waste depot	100 Jones Street, XXX WA 6000	City of XXX	64 - Class II or III putrescible landfill site (100 000 tonnes 62 - Solid waste depot (30 050 tonnes)	Putrescible	Drop-off and landfill	<i>Local govt to fill</i>	<i>Local govt to fill</i>
					Inert	Drop-off and landfill		
					HHW	Drop-off and storage prior to recycling/ disposal		
					Green waste	Drop-off, mulching and storage		
					Comingled recyclables	Drop-off and storage prior to recycling		
					Other recyclables: • paper and cardboard			

Facility name (and licence number if applicable)	Facility Type	Location	Managed by	Licence category and approved production or design capacity	Material type	Service/activity	Remaining Capacity (if applicable)	Anticipated Closure (year)
					Problem wastes: • tyres • mattresses • e-waste	Drop-off and storage prior to recycling		
					Asbestos	Drop-off and landfill		
					Items for reuse	Sold at Tip Shop		
Smith Street Waste Facility (L1234/5678/9)	Landfill	100 Smith Street, XXX WA 6000	City of XXX	64 - Class II putrescible landfill site (50,000 tonnes)	Putrescible	Drop-off and landfill	Local govt to fill	Local govt to fill
					Inert	Drop-off and landfill		
					Green waste	Drop-off, mulching, storage		
					Comingled recyclables	Drop-off and storage prior to recycling		
					Asbestos	Drop-off and landfill		
South XXX Transfer Station	Transfer station	100 Short Street, XXX WA 6000	Cleanaway on behalf of City of XXX	n/a	Mixed waste	Drop-off and transfer station (transferred to City of XXX Waste Minimisation Facility)	n/a	Local govt to fill
					Dry recyclables			
Other (local govt to fill)								

Table 14: Planned waste and resource recovery infrastructure *(complete the table as necessary)*

Location	Managed by	Licence category and approved production or design capacity (if known)	Waste type	Service/activity	Estimated operation start date

Additional comments <i>(local government to insert any additional comments that may be applicable)</i>

6.3 Policy and procurement

6.3.1 Contracts

Information on the **City of XXX's** existing waste contracts should be detailed in Table 15. When reviewing services, it is a good opportunity to evaluate how they are performing, opportunities for regional collaboration and to identify any opportunities for review or renegotiation.

Table 15: Existing waste management contracts *(complete the table as necessary to identify the details of existing contracts)*

Contractor	Services		Contract commencement and expiry	Notes/ comments
Cleanaway	Kerbside collection	Mixed waste	Contract commenced July 2015. Due to expire 30 June 2020. Option to extend for a further 12 months.	
		Co-mingled dry recycling		
		Green waste		
Cleanaway	Vergeside collection	Green waste		
		Hard waste		
Cleanaway	Management of XXX Transfer Station			

6.3.2 Waste local laws and policies

Information on the **City of XXX's** existing policies that may complement/support this waste plan and contribute to the Waste Strategy objectives should be detailed in Table 16.

Table 16: Existing waste-related local laws, strategies and policies *(complete the table as necessary to identify existing waste-related plans and policies)*

Type of policy	Name of policy	Came into force	Due for review	Comments
Waste local law	City of XXX Waste Local Law 2017	2017	n/a	n/a
Strategic waste minimisation plan	North Western Group of Councils: regional waste strategic plan	2014	2018	no longer valid
<i>Other (local govt to fill)</i>	<i>e.g. contingency plans, guidelines</i>			

6.3.3 Land use planning instruments

Information on the **City of XXX's** existing local planning instruments which contribute to the management of waste should be detailed in Table 17.

Table 17: Existing waste-related land use planning instruments related to waste management (complete the table as necessary to identify existing waste-related land use planning instruments)

Local planning strategy	TITLE:	City of XXX Local Planning Strategy	
	ENDORSED BY WAPC:	2010	
	NEXT REVIEW DUE:		
	Are the objectives of the waste strategy (avoid, recover, protect) reflected in the local planning strategy?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
	Please provide comments below: STRATEGIC OBJECTIVE 8.2: <ul style="list-style-type: none"> • Provide for and encourage the sustainable and timely delivery of essential utility infrastructure to accommodate appropriate urban and rural settlement: <i>Any encroaching land use (particularly residential) to the Waste Disposal Site is required to assess its impacts on the landfill site, ensuring the landfill site's continued operations.</i> • Support the principles of the State Sustainability Strategy (2003): <i>Settlements need to reduce their ecological footprint (fewer material and energy demands and reduction in waste) while improving their quality of life.</i> • Include numerous actions to ensure that development does not cause discharges of waste that would degrade the coastal environment. 		
Local planning scheme	TITLE:	City of XXX Local Planning Scheme No. 1 (Amended 2018)	
	GAZETTED:	2014	
	NEXT REVIEW DUE:	2019	
	Are resource recovery facilities, waste disposal facility and waste storage facility defined as land uses and included in the zoning table (as per Planning and Development (Local Planning Schemes) Regulations 2015)?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
	Please provide comments below:		

Local planning policies	Does the local government have any local policies which relate to the objectives of the waste strategy (reduce generation, increase recovery, protect the environment)?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	Please provide comments below:		
	TITLE:		
	ADOPTED BY COUNCIL:		
Other	RELATIONSHIP TO WASTE STRATEGY OBJECTIVES:		
	TITLE:		
	ADOPTED BY COUNCIL:		
	RELATIONSHIP TO WASTE STRATEGY OBJECTIVES:		

6.3.4 Sustainable procurement

Information on the **City of XXX's** existing sustainable procurement policies or practices that may contribute to the Waste Strategy objectives should be detailed in Table 18 (*amend the table as necessary to identify sustainable procurement policies or practices*).

Table 18: Existing sustainable procurement policies and practices (*complete the table as necessary to identify existing sustainable procurement activities*)

Sustainable procurement policy or practice	Date adopted by council	Actions implemented <i>e.g. switching to recycled printer paper</i>	Alignment with Waste Strategy targets, objectives or focus materials

Additional comments (<i>local government to insert any additional comments that may be applicable</i>)

6.4 Behaviour change programs and initiatives

Information on the **City of XXX's** existing waste behaviour change programs or initiatives should be detailed in Table 19. This may include participation in Waste Authority funded programs, or programs/initiatives run by the **City of XXX** (*fill the tables to identify behaviour change programs or initiatives*).

Table 19: Behaviour change programs and initiatives (*including Waste Authority programs and other local government initiatives - complete the table as necessary*)

Local government program/initiative	Description	Details of evaluation method <i>e.g. qualitative/quantitative assessment</i>	What's worked/not worked	Suggested improvements
Waste education	Local government waste officer undertakes an annual program of outreach education with primary schools			
Waste education	Annual waste and recycling calendar			
WasteSorted	See Table 4			

Additional comments (*local government to insert any additional comments that may be applicable*)


6.5 Data


The comments and information provided in Table 20 are based on the data/information covered in Part 1, as well as the individual experience of the officer/s responsible for collecting and using waste data.

Where 'no', please comment on:

- the kinds of data that is missing, where data gaps exist
- barriers to collecting or accessing adequate data
- the kinds of data collection, analysis or reporting practices that are not currently in place which would assist local government waste management functions.

Table 20: Assessment of waste data *(complete the table as necessary)*

	Please 		Comment
	YES	NO	
Does the local government have access to adequate waste data to complete Part 1 of the waste plan?			
Does the local government use waste data when undertaking planning activities for waste projects/programs?			
Does the local government have access to adequate waste data for this purpose?			
Does the local government use waste data when monitoring or assessing waste projects/programs?			
Does the local government have access to adequate waste data for this purpose?			
Does the local government use adequate waste data to measure progress toward the targets and objectives of the Waste Strategy?			
Does the local government have access to adequate waste data for this purpose?			

	Please 		Comment
	YES	NO	
Does the local government have access to adequate waste data to fulfil mandatory data reporting obligations?			
Are there any types of waste data that the local government does not currently collect or have access to that would be helpful/useful?			
Are there any ways which local government waste data collection, storage or use could be improved?			
Is the data collected by the local government accurate? Are any new strategies needed to improve accuracy?			
Any additional comments?			



7.0 Summary

The data and information contained in Part 1 of the waste plan can be used to summarise and assess the current state of waste management by the **City of XXX**, and identify future priorities for action (Table 21).

Table 21: Assessment of waste management performance and prioritisation of future actions *(complete the table as necessary)*

Strengths, successes, achievement of Waste Strategy targets or objectives	
Gaps, opportunities for improvement, areas where Waste Strategy targets or objectives are not being met	
Priority areas for action in Part 2 – implementation plan	Ongoing (activities currently under way and/or continuously undertaken)
	Short term (within the next 1-2 years)
	Medium term (within the next 3-5 years)
	Long term (more than five years)

Part 2 – implementation plan

DRAFT

Table 22: Implementation plan

	Action	Measurement of success	Detailed actions (OR link to existing local government plan/document that details this activity)	Timeline for implementation (completion date)	Cost of implementation incorporated into annual budget? Y/N	Responsibility for implementation (branch, team or officer title, not the names of individual officers)
Waste services						
Waste infrastructure						
Policies and procurement						
Data						
Behaviour change programs and initiatives						
Other						

Part 3 – self-assessment checklist

Table 23: Self-assessment checklist

CHECKLIST PART 1		Table	Reviewed <i>Pre-filled data checked and updated if necessary</i> Y or N	Completed <i>Data has been provided by local govt</i> Y or N	Additional comments <i>Local govt has included comments</i> Y or N
Integrated planning and reporting		Table 1: Links between plan for the future and waste management	N/A		N/A
Avoid		Figure 1: City of XXX waste generation compared with state averages and targets for 2025 and 2030		N/A	
		Table 2: City of XXX population, households and waste generation compared with state averages and targets for 2025 and 2030		N/A	
Recover		Table 3: City of XXX population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030		N/A	
Protect	Better practice	Table 4: Better practice approaches and programs adopted by the City of XXX	N/A		
	Litter	Table 5: 20XX/XX litter data		N/A	
		Table 6: Additional litter information	N/A		
	Illegal dumping	Table 7: 20XX/XX illegal dumping data		N/A	
		Table 8: Additional illegal dumping information	N/A		
		Table 9: Illegal dumping data collection by the City of XXX	N/A		

Table 23: Self-assessment checklist (cont)

CHECKLIST PART 1		Table	Reviewed <i>Pre-filled data checked and updated if necessary</i> Y or N	Completed <i>Data has been provided by local govt</i> Y or N	Additional comments <i>Local govt has included comments</i> Y or N
Waste services		Table 10: Significant sources and generators of waste received in 20XX/XX		N/A	
		Table 11: Compositional audit data for kerbside waste services	N/A		
		Table 12: HHW drop-off locations within LGA boundary 20XX/XX		N/A	
Waste infrastructure		Table 13: Current waste and resource recovery infrastructure operated by the local government			
		Table 14: Planned waste and resource recovery infrastructure	N/A		
Policy and procurement	Contracts	Table 15: Existing waste management contracts	N/A		
	Waste local laws & policies	Table 16: Existing waste-related local laws, strategies and policies	N/A		
	Land use planning instruments	Table 17: Existing waste-related land use planning instruments related to waste management	N/A		
	Sustainable procurement	Table 18: Existing sustainable procurement policies and practices	N/A		
Behaviour change programs and initiatives		Table 19: Behaviour change programs and initiatives (including Waste Authority programs and other local government initiatives)	N/A		
Data		Table 20: Assessment of waste data	N/A		N/A
Summary		Table 21: Assessment of waste management performance and prioritisation of future actions	N/A		N/A

CHECKLIST PART 2

	Minimum requirements	Waste plan template completed Y or N or N/A	If N or N/A, please provide additional comments
Avoid	Waste plan describes ongoing and/or new actions which aim to contribute to reducing the local government per capita waste generation rate		
Recover	Waste plan describes ongoing and/or new actions which aim to contribute to increasing the local government material recovery rate		
	Waste plan describes ongoing and/or new actions which aim to provide consistent three-bin kerbside collection systems that include FOGO (Perth and Peel regions only)		
	If the waste plan includes waste to energy, the actions demonstrate that energy is recovered only from residual waste from 2020		
Protect	Waste plan describes ongoing and/or new actions which aim to contribute to state targets to move towards zero illegal dumping by 2030		
	Waste plan describes ongoing and/or new actions which aim to contribute to state targets to move towards zero littering by 2030		
	Waste plan describes ongoing and/or new actions which aim to contribute to state target for no more than 15% of Perth and Peel regions' waste disposed to landfill by 2030 (Perth and Peel regions only)		
	All new actions in waste plan are consistent with Waste Authority better practice approaches (where a better practice guideline exists)		
General requirements	<p>The implementation plan has been completed. The description of each action includes:</p> <ul style="list-style-type: none"> • Indication of whether the action is existing/ongoing or a new action • Intended outcome or measurement of success • Detailed actions OR link to existing plan/document that details the activity • Timeline for implementation (completion date) • Indication of whether the cost of implementation has been incorporated into annual budget • Responsibility for implementation 		

DRAFT

The waste plan has been approved/adopted by council:

YES ☐ or NO ☐

If YES please provide date: _____

If NO when will it go to council for adoption/approval?

Please provide date: _____

City of XXX CEO

Name: _____

Signature: _____

Date: _____

14 Reports – Natural Environment

Nil

15 Reports – Built Infrastructure

15.1 Local Planning Strategy - Community Consultation and Engagement Program

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

Stage One of the Local Planning Strategy (LPS) has now been completed with the undertaking of a comprehensive community engagement program during April and May 2019 which focused on five key topics: housing, transportation, employment and the economy, natural biodiversity and rural land use.

This report outlines the process undertaken as part of the Community Consultation and Engagement Program (CCE Program) for the preparation of the LPS.

It also provides a summary of the outcomes and findings generated from the engagement initiatives. Full details of the community workshops, the survey questionnaires and focus group sessions are available, including the range of responses to each topic in Attachment A: Stage One – Community Engagement Outcomes Report (Outcomes Report). Whilst a summary is offered for brevity, they do not do full justice to the extent of 246 responses received for each of the topics.

The following summation of findings under each of these topics is as follows:

Housing and Population

The community reflected that they would support increased densities in locations that would generate and allow for increased activity, for example, activity centres and around major transport routes and destinations. Many comments were conditionally supportive of higher density dwellings and would only support high density in the City if it were well designed. Some of the design concerns were about encouraging safer environments and ensuring amenity is not reduced.

A common value that emerged from the CCE Program was a general concern for the natural environment and aversion to the mass clearing of bushland to accommodate housing. The loss of natural habitat resulting from the development of new estates was of concern and the need to retain trees as part of new developments was encouraged by the community.

The requirement for a greater diversity of housing stock was also a common theme. Larger lots are valued in the City, and housing mix was important to accommodate an ageing population. Sustainable, affordable, and efficient housing options are valued.

Integrated Landuse and Transport

The availability of public transport was the most common land use and transport concern participants submitted to the City.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

The results identify that public transport frequency, availability, routes and destinations are currently not meeting the desires of the community. A majority of respondents stated that they would like to use more integrated (public and active) transport modes to travel but they did not feel the system provided the right service.

Lack of infrastructure and road design was seen as the biggest barrier to pedestrian and cycle users, along with perception of safety and cleanliness of footpaths.

Employment and Economic Development

The results suggest that there is a strong desire within the community for a greater variety of local small businesses in the City. The majority of participants viewed this as their highest priority for this topic.

Generally, the community feel that there is a greater need for retail, commercial, entertainment and 'white collar' jobs.

Local Biodiversity

Overall, the community consensus is that the City should take a firmer regulatory approach to protect the City's natural environment. There was a popular view that the City should also engage and educate the community more about the significance of the biodiversity in the region and provide incentives to community members to improve the environmental biodiversity of the City.

The CCE Program revealed overwhelming support toward protecting environmental values within the community. It was clear to City Officers that the community feels very passionately on this issue. Many residents stated that they chose to live in Kwinana because of the environment that was available.

A common idea raised by residents was that they would rather see infill and higher density development in established areas to accommodate increased residential growth so as to reduce the need for further clearing of bushland.

Rural Land Use

There was concern expressed about land use and management, particularly over-grazing and illegal dumping within rural areas. There was a view that the City should avoid over regulation of rural areas and keep flexibility around home business and that buffers between residential areas and rural land uses are important.

It was also noted that a number of attendees at the Community Workshops had a view that the proposed Planning Investigation Area identified by the Western Australian Planning Commission in its South Metropolitan Peel Sub-regional Planning Framework 2018 for north east Wellard (East) and south-eastern Casuarina areas be retained as rural.

The responses from the CCE Program will now feed directly into Stage Two of the Local Planning Strategy which focuses on the development of a draft Local Planning Strategy and its sub strategies.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

OFFICER RECOMMENDATION:

That Council:

1. Endorse the outcomes of the Community Consultation and Engagement Program conducted for the preparation of the Local Planning Strategy as detailed in the Stage One: Community Engagement Outcomes Report (Attachment A); and
2. Instruct City Officers to consider the outcomes of the Community Consultation and Engagement Program for Stage 2 of the Local Planning Strategy which includes the preparation of the Housing Strategy, Integrated Landuse and Transport Strategy, Employment and Economic Development Strategy, Local Biodiversity Strategy and Rural Lands Strategy.

DISCUSSION:

Background

Regulation 65 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations 2015) stipulates that a local government must review its Local Planning Scheme(s) within a given timeframe. In accordance with Regulation 66 of the Regulations 2015, Council resolved to approve the Reports of Review in the context of Local Planning Schemes 2 (LPS2) and 3 (LPS3) at its Ordinary Council held on 11 April 2018.

On 29 August 2018, the Western Australian Planning Commission (WAPC) advised that it had considered the Council's recommendation in relation to the Reports of Review and agreed with the recommendation. The recommendation was that the preparation of a new Local Planning Scheme be undertaken and that, upon gazettal of the new Planning Scheme, LPS2 and LPS3 be repealed.

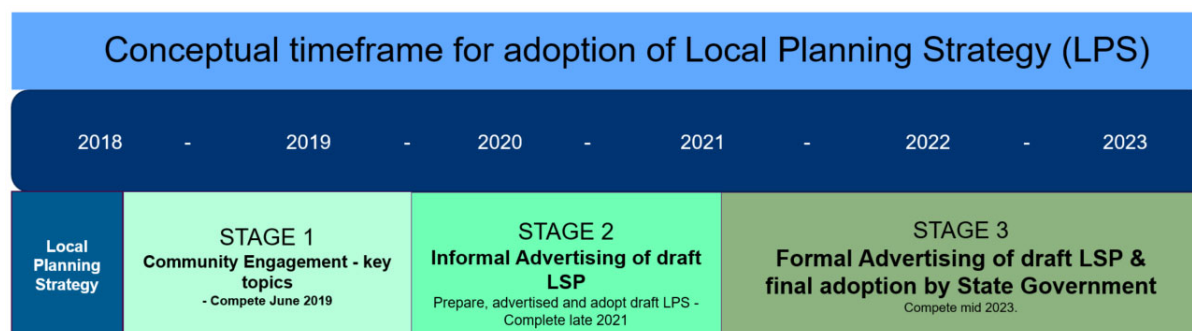
The Local Planning Strategy "Tomorrow's Kwinana" provides the strategic basis for the development of a new Local Planning Scheme for the City and provides a 'road map' for how the City may drive future growth and change. It provides the rationale for new zones and zoning change. The preparation of a LPS is also a requirement of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Details

City Officers briefed Councillors at an Elected Members Forum held in October 2018 about the staged process intended to be applied for the adoption of the LPS. A conceptual timeframe was proposed to complete the process by the City acknowledging that the LPS ultimately requires the endorsement of the WAPC. The stage process and anticipated timeframes is shown below in Figure 1.

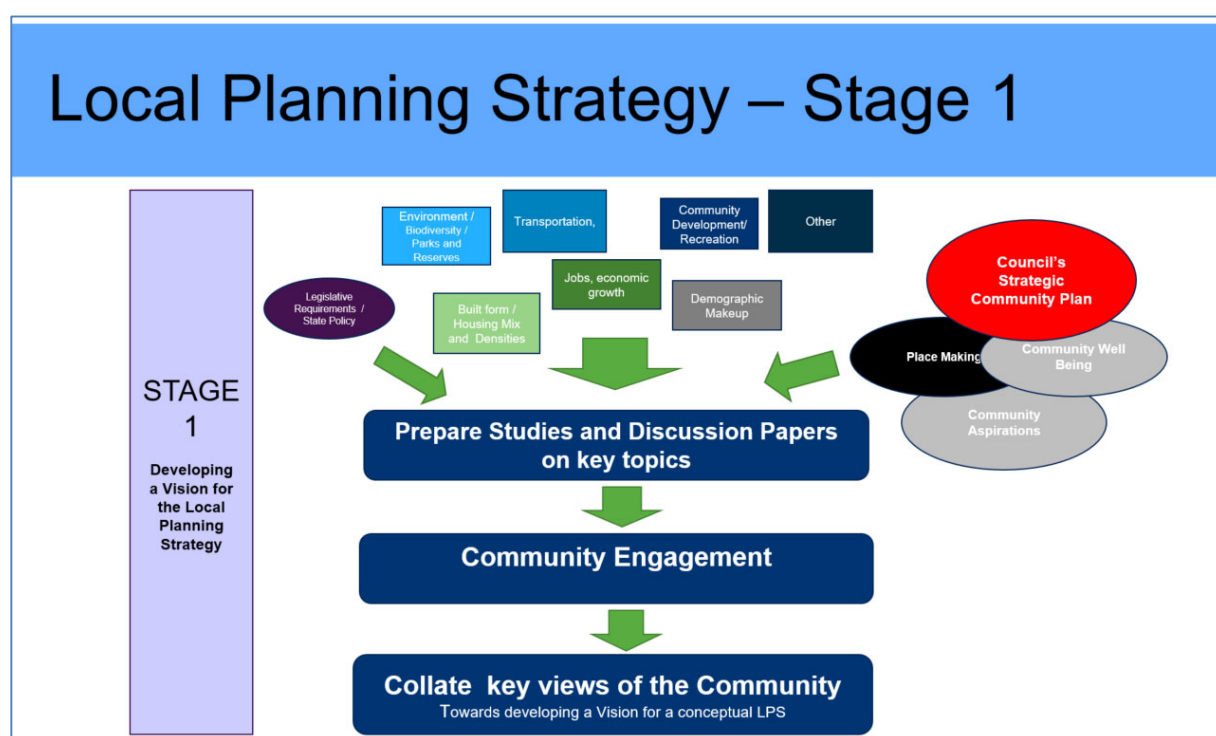
15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

Figure 1: Conceptual timeframe for the LPS and stages



The Stage 1 process is more fully detailed in Figure 2 below. It included the preparation of five land use studies and associated discussion papers, which formed the conceptual basis for Stage 1 of the community engagement.

Figure 2: Stage 1 of the preparation of the LPS



Community Consultation and Engagement Plan

The City developed a Community Consultation and Engagement Plan (CCE Plan), which outlined the need to inform, consult, involve, and collaborate with the community in order to solicit its views on key strategic land use planning issues and its responses to finding solutions. It also identified key messages, project milestones, and set out how and when consultation/engagement will occur.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

The CCE Plan reflected the City's commitment to delivering open and transparent communication with its residents, ratepayers, and interested stakeholder groups. Moreover, capturing the ideas and input of the community, prior to and during the preparation of the LPS is important to the City and will ensure the outcomes consider the views and aspirations of the community and stakeholders. The CCE Plan was thus designed as an integrated approach to build community and stakeholder awareness and participation with the intention to draw upon local knowledge and expertise.

The LPS project was promoted under the tagline "Tomorrow's Kwinana". This tagline has been consistently used in all the promotional materials used during the CCE Program. The City has also used the banner "Effective planning today, helps to shape the Kwinana of tomorrow" in order to encourage the community to participate in the workshops and questionnaire survey.

Objectives and Methods of Communication

The City's objectives for community participation during the preparation of the LPS were:

1. Actively and consistently communicate key project messages;
2. Create opportunities for open and honest dialogue with the community and provide transparency;
3. Gather feedback and responses to the findings of the Planning Studies;
4. Provide an opportunity to the community to develop a strong understanding of the City's land use issues and opportunities;
5. Engage key stakeholder groups to understand their strategic planning program for providing service infrastructure to the City; and
6. Generate excitement and interest among the community in creating a long-term land use planning program for the City.

In regards to the engagement activities scheduled for the CCE Program, the City put in place the following methods of communication:

1. Created a stand-alone webpage about the Local Planning Strategy on the City's website with the tagline "Tomorrow's Kwinana".
2. Introduced "Tomorrow's Kwinana" on the City's Facebook page.
3. Sent Postcards to all Kwinana residents through Australia Post inviting them to attend the engagement programs and its schedule.
4. Advertised four times in the local newspapers – Kwinana Courier and Sound Telegraph.
5. Two Mayoral press releases.
6. Letters sent to various Stakeholder groups, and Community Residents Groups.
7. Letters sent to Educational (Colleges and TAFE) Institutions and the City's Youth Advisory Council inviting youths to attend a focus group session.
8. Invitation sent to the Aboriginal Community Group encouraging them to attend a focus group session.

Planning Studies and Discussion Papers

The City prepared five land-use planning studies to inform the discussion around where we are now and raise questions around key issues and opportunities for the future. The studies assisted City Officers to structure the workshops, information sessions and focus group sessions as well as frame the questions in the survey.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

1. A Kwinana Housing Study: The focus of this study was recognising the land-use impacts of the City's growing and changing demographic and population growth. This study identified changing residential and lifestyle requirements in the community. City Officers addressed this study by starting conversations with the community around the following housing related topic issues: density and zoning, diversity in housing typology and design of the built form.
2. An Integrated Landuse and Transport Study (Transport Study): This examined the land-use synergy and the City's connectivity, focussing on integrated transport accessibility (all modes), vehicle traffic, community travel routes and destinations, and parking requirements of the community now and in the future.
3. An Employment and Economic Development Analysis (Economic Study): This study focused on analysing the local economy, and identified the relationship between population and industry, employment deficits and opportunities for economic growth and additional employment.
4. A Local Biodiversity Study: This study examined the extent and protection of the City's natural bushland and wetland biodiversity.
5. A Rural Lands Study: The purpose of this study was to examine the stock of rural lands and identify competing contemporary land use and environmental challenges.

External consultants prepared the Transport and Economic Studies whilst the other studies were prepared 'in-house' by City Officers.

Following the completion of the studies, discussion papers for each topic were distributed and made available to the community and stakeholders. The discussion papers provided a concise description of the topic and broke them down into key themes, issues and opportunities. These themes were then the focus of the community and stakeholder engagement at the community workshops and stakeholder groups.

Engagement Program

Engagement with the community and stakeholder groups included:

1. Preparing and making available draft Planning Studies and related Discussion Papers on the City's LPS webpage, including printed copies of the Discussion Papers.
2. Survey Questionnaire prepared and made available at the City's Administration Office, Library, and electronically on the City's webpage and Facebook page.
3. Facilitation of –
 - Four workshop sessions for the general community;
 - Two information sessions for the Stakeholder Groups;
 - A focus group session with the Aboriginal Community Group;
 - A focus group session with the Youth Group; and
 - A focus group session with the City's Management Team.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

Outcomes of the Community Engagement

In all, 246 people participated in the process in total, either by attendance at the workshops, the stakeholder focus groups, submitting completed surveys or by making written submissions. Of the 246 participants, 55 people attended the four workshop and focus sessions, 187 completed the surveys, and four written submissions were received.

The engagement outcomes were analysed and presented below by grouping the outcomes into the five topic areas (land use studies) that guided the CCE Project, and included a further area for future planning – general comments:

1. Housing and Population
2. Integrated Landuse and Transport
3. Employment and Economic Development
4. Local Biodiversity
5. Rural Land Use
6. Future Planning – General Comments

1. Housing and Population

The key themes for this focused discussion on this topic were:

- Towards a better mix and diversity of dwelling types
- Activity Centre opportunities
- Housing opportunities along transport nodes and corridors
- Quality and type of built form
- Opportunities to renew housing stock

Community workshops

Whilst there were a considerable number of views expressed, City Officers have consolidated these into three points:-

- There was support for higher density development but that this should occur around train stations, activity centres (such as the City Centre) and along important public transport routes;
- A preference for the retention of natural bushland and significant trees as part of development in older suburbs and new areas, or no clearing of bushland and locating new development on already cleared lands; and
- Future residential development does need to consider the changing nature of the City's demographic (e.g. ageing population).

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- The need to consider housing for the homeless;
- The need to consider cultural matters, e.g. family visiting (number of bedrooms, large housing types); and
- Accommodation facilities in the City needed (for visiting families and friends).

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

The Youth Focus Group Session discussed:

- The need for pet friendly apartments;
- The possibility of mini sustainable villages – affordability, small carbon footprint, and village housing type can provide people with a feeling of belonging; and
- Making a place for homeless.

City Management Team discussed:

- Sustainability of housing energy and efficiency;
- Variety of dwelling options to allow for flexibility and choice to accommodate for different stages of the life cycle;
- Infill developments and amalgamating lots for group development and providing incentives for tree retention; and
- Encourage diversity in lot sizes in new subdivisions.

Written Submissions

- Limited comment on this topic with those made being consistent with the above points and included the need for quality built form as part of new development.

Survey Responses

An analysis of the survey responses revealed common key ideas, concepts and community values. These were:

- A concern about safety, security and cleanliness in general;
- Strong desire for environmental protection and bushland retention (and not clearing bush for new development);
- The retention of rural-residential character in rural areas; and
- A desire for a variety of family friendly facilities and amenities.

Analysis

The community reflected that they would support increased densities in locations that would generate and allow for increased activity, for example, activity centres and around major transport routes and destinations. Many comments were conditionally supportive of higher density dwellings but on the basis that it was well designed. The design related comments sought to encourage safer environments, ensure surrounding amenity is improved and not reduced, and aimed to achieve sustainable, high quality and aesthetic design.

A common value that emerged from the CCE Program was a general concern for the natural environment and aversion to the mass clearing of bushland to accommodate housing. The development of new estates have been criticised for the destruction of natural habitats, and lack of innovative design and sustainability outcomes contributing to the sprawl of Perth. The retention of significant trees as part of any new development, in older and newer suburbs is the majority view.

The requirement for a greater diversity of housing stock was also a common theme. Larger lots are valued in the City, and the retention of large houses for aboriginal residents and larger families to allow for extended families to live together was highlighted. However, it was commonly identified that the City does not have enough housing stock to accommodate an ageing population. Sustainable, affordable, and efficient housing options are valued.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

2. Integrated Landuse and Transport

The key themes for this topic were:-

- Traffic congestion and safety
- Public transport
- Cycling
- Walking
- Parking

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into three findings:

- Current Public Transport system does not fully meet the needs of commuters and residents:
 - Size of the bus vs. number of users,
 - Trip frequency, and
 - Destination is not effectively considered in the current bus route programs;
- Need connected, safer, better maintained and well-lit walking and cycling paths; and
- At times, there is not enough parking available at the Kwinana train station.

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Car parking issues in the City Centre (near the Recquatic and The Local);
- ACROD bays, numbers meet standard but more bays are actually needed; and
- Bus routes need review; need to go through suburbs, Wandi, etc.

The Youth Focus Group Session discussed:

- A need for welcoming/clean/nicely designed bus shelters;
- More frequent buses after hours and to schools during peak times; and
- Safety and tree cover would improve walkability.

City Management Team discussed:

- Better design for cyclists – more bi-directional off road cycle paths required that are designed for all users ... not just commuter cyclists (kids riding to school, etc.), that are linked;
- High frequency shuttle bus to Kwinana City Centre from Train Stations (electric bus); and
- Design for people and not cars – linkages, accessible shops, shaded streets, and street trees.

Written Submissions

Main Roads advised that it would require a Transport Impact Assessment should development of bulky retailers adjacent to the Kwinana Freeway on ramps at Thomas Road, Rowley Road, Anketell Road and Mortimer Road be proposed.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

Survey Responses

An analysis of the survey responses revealed common key ideas, concepts and community values. These were:

- Improved integrated (public and active) transport network;
- More public transport linkages to train stations and other points of interest;
- Better walking and cycling amenity; and
- Advocate for an increase in public transport (bus) services, and better linkages to facilities, e.g. shopping centres, schools and train stations, particularly in newer estates and rural areas.

Analysis

The availability of public transport was the most common land use and transport concern participants submitted to the City, particularly east of the freeway. The results identify that public transport frequency, availability, routes and destinations are currently not meeting the desires of the community. A majority of respondents stated that they would like to use more integrated (public and active) transport modes to travel but they did not currently. Lack of infrastructure and the road design were the biggest barriers to pedestrians and cyclists and there were concerns also about the perception of safety and cleanliness of paths.

3. Employment and Economic Development

The key themes for this topic were:-

- Employment
- Western Trade Coast development
- Kwinana City Centre
- Activity Centres for commercial and office opportunity

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into key findings:

- Support for bulky goods precinct at strategic locations, like the freeway interchanges;
- Make Kwinana City Centre more attractive/appealing to local residents;
- Support higher density, mixed use development in Activity Centres;
- Attract secondary industry based initiatives and jobs to support current/existing industries, for example warehouses; and
- Create synergies between job creation and education/training facilities.

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Job agencies need to be more accountable in regards to local workers and opportunities;
- Need traineeships/education/training opportunities locally – workforce should reflect community;
- Perception of Kwinana and the need to make Kwinana more attractive; and
- More art fresco opportunities in the City Centre.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

The Youth Focus Group Session discussed:

- Cafes and pop up food/business/restaurants around Public Open Space;
- Night markets during summer – with live music performances, markets, community events etc.; and
- Council supporting youths for obtaining employment/jobs by organising:
 - One class per week in-school training for 10/11/12 year class students, which equip them to learn life skills, help to access jobs, prepare job applications online, and link to job providers (Coles, Woolworth etc.).
 - Workshops/Group meeting for young to show benefits of saving.
 - Stand-alone youth employment organisations/agencies/areas for seeking information.

City Management Team discussed:

- The City Centre needs: entertainment options, variety of stores, similar to “Syren Street” (Rockingham) or blocked off street for dining, al fresco, second floor on the Market Place;
- Retention of employment generating land, and ensure other uses do not encroach; and
- Training opportunities for youth in the form of traineeships – through government agencies, Council, and industry.

Written Submissions

- It was suggested that the Employment and Economic Development Study lacks evidence to support the need for designating land toward industrial development.
- Promote less red tape to support Home Occupations/Business in residence.

Survey Responses

An analysis of the survey responses revealed common key ideas, concepts and community values. These were: -

- Explore employment opportunities that require minimal skills and training that could provide employment for unskilled workers e.g. youth and older populations.

Analysis

The results suggest that there is a strong desire within the community for a greater variety of local, small businesses in the City. The majority of participants viewed this as their highest priority for this topic. Generally, the community feel that there is a greater need for retail, commercial, entertainment and ‘white collar’ jobs, with a lesser focus on increasing industrial lands.

4. Local Biodiversity

The key themes for this topic were:-

- SW Australia a biodiversity hotspot
- Biodiversity in Kwinana and threats
- Local Government's direct influence on biodiversity
- Local Government's indirect influence on biodiversity

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into key findings:

- Priority should be given to protecting most of the existing bushland, wetlands and green spaces, and green buffers to industry;
- City support protecting biodiversity values by advocating and providing incentives;
- Purchase valuable land for conservation purposes;
- Take a strong regulatory approach; and
- Weed control and pest management.

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Education of the community about the importance of biodiversity.

The Youth Focus Group Session discussed:

- Fridge magnets;
- Educational signs about the flora and fauna around the City; and
- Get youth involved ... *"better out there and cleaning up rather than sitting in class rooms"*.

City Management Team discussed:

- The potential for the State to 'buy back' land to protect biodiversity;
- Possible larger lots with restrictions on the use of current land, including conditions for protection of biodiversity; and
- Linkages are very important for fauna movement, genetic viability, people, and connectivity.

Written Submissions

- General support for natural bushland retention.

Survey Responses

An analysis of the survey responses revealed common key ideas, concepts and community values. These were:

- Majority of the respondents regarded the natural environment as their highest priority for protection;
- Support for the protection of biodiversity values by taking a strong regulatory approach;
- Purchase valuable land for conservation purposes, and improve weed control and pest management; and
- More community engagement and education programs to assist private owners maintain and improve the biodiversity of their land and practice environmentally sustainable behaviour.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

Analysis

Overall, the community consensus is that the City should take a firmer regulatory approach to protect the City's natural environment. There was a popular view that the City should also engage and educate the community more about the significance of the biodiversity in the region and provide incentives to community members to improve the environmental biodiversity of the City.

It was clear to City Officers that the community feels very passionately about the protection of the remaining bush. Many community members believe that the City should prioritise environmental biodiversity and sustainability. Many residents stated that they chose to live in Kwinana because of the amount of untouched bushland that was available.

A common idea raised amongst residents was to not clear any more bushland to accommodate development. Many residents identified that there was 'enough cleared land' in the Metropolitan Region to accommodate residential growth. Many residents felt that they would rather increase infill and higher density development to accommodate increased residential growth and reduce the need for further clearing of bush.

5. Rural Land Use

The key themes for this topic were:-

- Future land use
- Managing water quality
- Grazing and over clearing
- Rural interfaces and buffers
- Bush fire management

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into key findings:

- Land management issues - incremental clearing; over-grazing; illegal dumping; dwellings under power lines; soil is poor and not good for agriculture;
- Planning Investigation Area – strong view expressed to “keep the area as rural”; and
- Future land use –
 - Apply enforcement effectively.
 - Avoid over regulation of rural areas.
 - Flexibility around home business.
 - Keep larger lots / 2 acre blocks.
 - Keep buffer (~400m) between urban and rural.
 - Council offers service to manage bushfire.
 - Bushfire ready – City should specify the capacity of water storage tanks, and ensure that they are installed.

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Important to retain bushland and rural area

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

The Youth Focus Group Session discussed:

- Have 'Fun farms' which allow people to feed animals, and thereby develop strong community links in rural areas; and
- Increase the contact and the awareness in-school, and while employed.

City Management Team discussed:

- Special Rural Zone to be retained for groundwater protection;
- Resources for "enforcement" of any licences for rural properties; and
- New special rural uses should not be created and endorsed.

Written Submissions

- No specific comment about rural land use.

Survey Responses

A number of survey responses addressed rural land uses with concerns about biodiversity protection in particular, being especially relevant. In this respect, the continued protection of bushland areas and wetlands in rural areas was of concern given problems of land clearing and degradation. Ideas such as better education about land management, and conservation incentives for land in Special Rural and Rural areas were suggested.

It was evident that many respondents placed a high value on the protection of Special Rural Zoned land and were not in favour of change in the character of these areas. This seemed to partly reflect environmental values but was also a desire to maintain the lifestyle offered in such locations.

Analysis

Significant comment focused on appropriate land use and management, particularly over grazing and illegal dumping within rural areas. There was a view expressed by some at the community workshops that the City should avoid over regulation of rural areas and keep flexibility around home business.

Ensuring adequate buffers between residential areas and rural land uses was seen as important for future planning.

A number of attendees at the community workshops had a view that the proposed Planning Investigation Area identified by the Western Australian Planning Commission in its South Metropolitan Peel Sub-regional Planning Framework 2018 should be retained as rural.

6. Future Planning – General Comments

The survey included three questions that queried respondents on their general thoughts about future planning in Kwinana. The resulting information is of value to the City and can assist in the prioritisation of future City projects, and provide an overall higher understanding of community values.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

To the question “what do you like about Kwinana that should be maintained or improved as the City grows?”, the respondents provided a real mix of views about what people like to see in the City and this is a reflection of a variety of community values. The diverse range of interests suggests that moving forward the City should accommodate a variety of experiences that support a diverse range of needs, interests and values, representative of the diversity within the population.

To the question “what are the areas for improvement in Kwinana?”, the responses related to land use and development matters; concerns of safety; active transport network (walkability and cycling); and revitalisation/urban renewal.

To the question “what is needed in Kwinana that we would need to plan for?”, a diverse range of responses were provided, which include planning for more localised neighbourhood retail/cafés; more high schools, including vocational training facilities; increased densities in major transport hubs; affordable housing; and amenities and activities to improve quality of life.

It should be noted that as part of its written submission, the Department of Health suggested that the City needs to include the aim in the strategy ‘enhancing public health of the community’. This is noted and in this regard, the City is separately progressing its own Public Health and Wellbeing Plan. The Satterley Property Group, in its written submission, expressed concern that in its view, the City is giving priority to economic and environmental objectives at the expense of social objectives e.g. affordable, diverse, and attractive housing.

Scope of the Submissions

All of the views expressed by the community and stakeholders are noted and will be considered further in Stage Two of the Local Planning Strategy.

The comments received from the community and stakeholder groups during the CCE Program were varied and were not limited to strategic land use planning issues *per se*. Other comments received during the workshops require consideration from various Departments within the City.

LEGAL/POLICY IMPLICATIONS:

The following legislation and policies were considered as part of Stage One of the LPS:-

Planning and Development (Local Planning Schemes) Regulations, 2015

City of Kwinana Policy Community Engagement Policy

FINANCIAL/BUDGET IMPLICATIONS:

There are no specific financial implications as a result of this report.

ASSET MANAGEMENT IMPLICATIONS:

There are no specific asset management implications as a result of this report.

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM**ENVIRONMENTAL IMPLICATIONS:**

While there are no specific environmental implications as a result of this report, the Local Planning Strategy and new Local Planning Scheme will be critical documents to provide directions for City's environment in the future. The LPS will include a wide range of matters including biodiversity, tree and bushland protection, environmental management in the City's rural areas, coastal areas and urban amenity.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan 2017-2027.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City	4.4: Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity

COMMUNITY ENGAGEMENT:

A comprehensive Community Engagement Program was undertaken for this Stage One of the Local Planning Strategy as detailed in this report. It included a suite of communication techniques and a wide range of opportunities for the community to get involved. Overall, 246 people directly contributed via the surveys, written submissions or attendances at community workshops or focus group sessions. This is a significant contribution from the community.

PUBLIC HEALTH IMPLICATIONS

While there are no specific public health implications as a result of this report, the Local Planning Strategy will have a direct influence on the health and wellbeing of the community by way of the types of residential development and associated neighbourhood amenities created in the future.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Not engaging with the community at the early stages of strategic land use planning may result in the preparation of an LPS that is not responsive to community aspirations for the City's land use framework.
Risk Theme	Inadequate engagement practices

15.1 LOCAL PLANNING STRATEGY - COMMUNITY CONSULTATION AND ENGAGEMENT PROGRAM

Risk Effect/Impact	Reputation
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Almost certain
Rating (before treatment)	High
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	A comprehensive community engagement program has been undertaken to best ensure that community views on the various aspects of the local planning strategy have been discussed and considered in the preparation of the LPS.
Rating (after treatment)	Low

COUNCIL DECISION

558

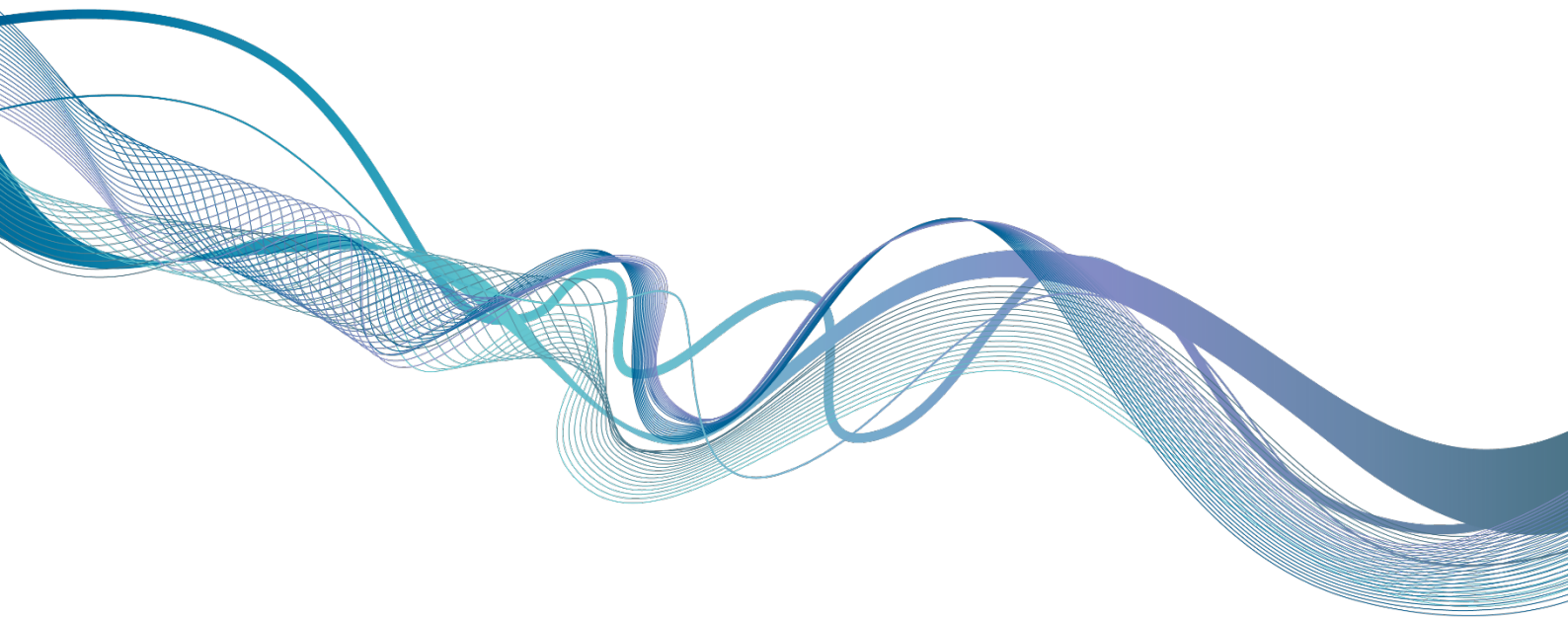
MOVED CR P FEASEY**SECONDED CR S LEE****That Council:**

- 1. Endorse the outcomes of the Community Consultation and Engagement Program conducted for the preparation of the Local Planning Strategy as detailed in the Stage One: Community Engagement Outcomes Report (Attachment A); and**
- 2. Instruct City Officers to consider the outcomes of the Community Consultation and Engagement Program for Stage 2 of the Local Planning Strategy which includes the preparation of the Housing Strategy, Integrated Landuse and Transport Strategy, Employment and Economic Development Strategy, Local Biodiversity Strategy and Rural Lands Strategy.**

CARRIED
6/0



Local Planning Strategy



Stage One Community Engagement Outcomes Report

Contents

Executive Summary	3
A staged process for the preparation and adoption of a Local Planning Strategy	5
Community Engagement Methodology	6
Community Engagement Participant Profile	8
Housing and Population	11
Integrated Landuse and Transport	15
Employment and Economic Development	17
Local Biodiversity	20
Rural Lands	23
Future Planning – General Comments	25

Executive Summary

Stage One of the preparation of the City's Local Planning Strategy (LPS) is now complete with the undertaking of a comprehensive community engagement program during April and May 2019 with the community. The engagement focused on five key topics relating to the strategy - housing, transportation, employment and the economy, natural biodiversity and rural land use.

In total, 246 responses were received from community and stakeholders. Of these, 55 people attended the Community Workshops and Focus Group Sessions, 187 people completed the Survey Questionnaire, and four written submissions.

Community members were enthusiastic in their participation in the various forums and a wide range of ideas, views and responses were received relating to a broad range of issues. The responses were varied and multilayered relating to a wide range of issues. Full details of these responses can be seen in Appendices 2 to 5 of this outcomes report.

Whilst a summary is provided in this report about the community engagement, it does not do full justice to the extent of 246 responses received for each of the topics and the reader is encouraged to review the Appendices for more detail if they have an interest in a particular topic.

A brief summation of findings under each topic is provided as follows.

Housing and Population

The community reflected that they would support increased housing densities in locations that would generate and allow for increased activity, for example, activity centres and around major transport routes and destinations. Many comments were conditionally supportive of higher density dwellings and would only support high density in the City if it were well designed. Some of the design concerns were about encouraging safer environments and ensuring amenity is not reduced.

A common value that emerged from the CCE Program was a general concern for the natural environment and an aversion to the mass clearing of bushland to accommodate housing. The need to retain significant trees as part of any new development was raised.

The requirement for a greater diversity of housing stock was also a common theme. Larger lots are valued in the City, and housing mix was important to accommodate an ageing population. Sustainable, affordable, efficient housing options are valued.

Integrated Landuse and Transport

The availability of public transport was the most common land use and transport concern participants submitted to the City.

The results identify that public transport frequency, availability, routes and destinations are currently not meeting the desires of the community. A majority of respondents stated that they would like to use more integrated (public and active) transport modes to travel but they did not feel the system provided the right service.

Lack of infrastructure and road design was seen as the biggest barrier to pedestrian and cycle users, along with a poor perception of safety and the cleanliness of paths.

Employment and Economic Development

The results suggest that there is a strong desire within the community for a greater variety of local, small businesses in the City. The majority of participants viewed this as their highest priority for this topic.

Generally, the community feel that there is a greater need for retail, commercial, entertainment and 'white collar' jobs.

Local Biodiversity

Overall, the community consensus is that the City should take a firmer regulatory approach to protect the City's natural environment. There was a popular view that the City should also engage and educate the community more about the significance of the biodiversity in the region and provide incentives to community members to improve the environmental biodiversity of the City.

The CCE Program revealed overwhelming support toward protecting environmental values within the community. It was clear to City Officers that the community feels very passionately on this issue. Many residents stated that they chose to live in Kwinana because of the environment that was available.

Residents expressed a preference for infill and higher density development to accommodate increased residential growth rather than reduce bush.

Rural Land Use

There was concern expressed about land use and management, particularly over grazing and illegal dumping within rural areas. There was a view that the City should avoid over regulation of rural areas and keep flexibility around home business and that buffers between residential areas and rural land uses are important.

It was also noted that a number of those attendees at the Community Workshops had a view that the proposed Planning Investigation Area identified by the Western Australian Planning Commission in its South Metropolitan Peel – Sub Regional Planning Framework 2018 should be retained as rural.

The responses from the CCE Program will now feed directly into Stage Two of the Local Planning Strategy which focuses on the development of a draft Local Planning Strategy and its sub strategies.

A staged process for the preparation and adoption of a Local Planning Strategy

Local Governments are required under the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations 2015) to review their town planning schemes regularly and when a scheme becomes too old, to replace it with a new planning scheme which takes account of current town planning practice and policy as well as community aspirations.

In April 2018, Council determined that it needed a new local planning scheme and in August 2018, the Western Australian Planning Commission (WAPC) advised that it agreed with the Council's position and supported this process.

A Local Planning Strategy (LPS) is the strategic basis for the development of a Local Planning Scheme and provides a 'road map' of the future growth of the City. An LPS aims to provide a vision to assist strategic decision making and a set of principles by which co-ordinated, sustainable development will be implemented over time. It provides the rationale for new zones and zoning change. The preparation of a LPS is also a requirement of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The City of Kwinana has identified a conceptual timeframe for the adoption of a final LPS. This is shown below on Figure 1. Stage 1 of this process has now been completed and has involved a comprehensive community engagement around some key topics which are critical to the LPS.

Figure 1: Conceptual timeframe for the LPS and stages



The Stage 1 process is more fully detailed in Figure 2 below. It included the preparation of five land use studies and associated discussion papers, which formed the conceptual basis for community engagement.

Figure 2: Stage 1 of the preparation of the LPS

Local Planning Strategy – Stage 1

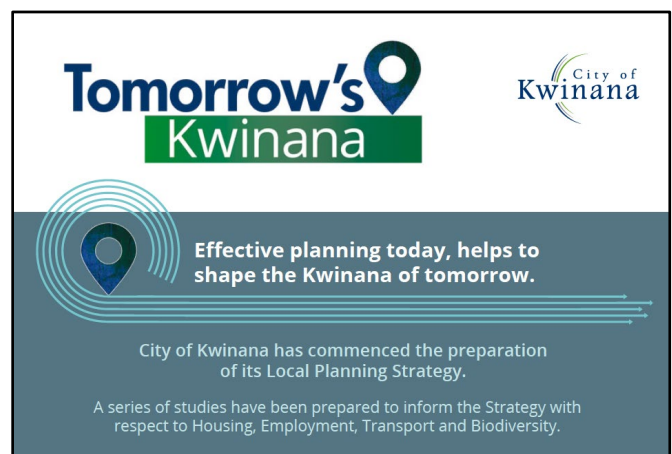


Community Engagement Methodology

The City developed a Community Consultation and Engagement Plan (CCE Plan), which outlined the ways in which the City would inform, consult, involve, and collaborate with the community in order to solicit its views on key strategic land use planning issues and its responses to finding solutions. The CCE Plan is provided in Attachment 1.

Under the CCE Plan, the City put in place the following methods of communication:

1. A stand-alone webpage about the Local Planning Strategy on the City's website with the tagline "Tomorrow's Kwinana".
2. Introduced "Tomorrow's Kwinana" on the City's Facebook page.
3. Sent Postcards to all Kwinana residents through Australia Post inviting them to attend the engagement programs and its schedule.
4. Advertised four times in the local newspapers – Kwinana Courier and Sound Telegraph.
5. Two Mayoral press releases.
6. Letters sent to various Stakeholder groups, and Community Residents Groups.
7. Letters sent to Educational (Colleges and TAFE) Institutions and the City's Youth Action Council inviting youths to attend a Focus Group Session (workshop).
8. Invitation sent to the Aboriginal Community Group encouraging them to attend a Focus Group Session.



Planning Studies and Discussion Papers

A key initiative was the preparation of key planning studies that focused on five important elements of a Local Planning Strategy. These were

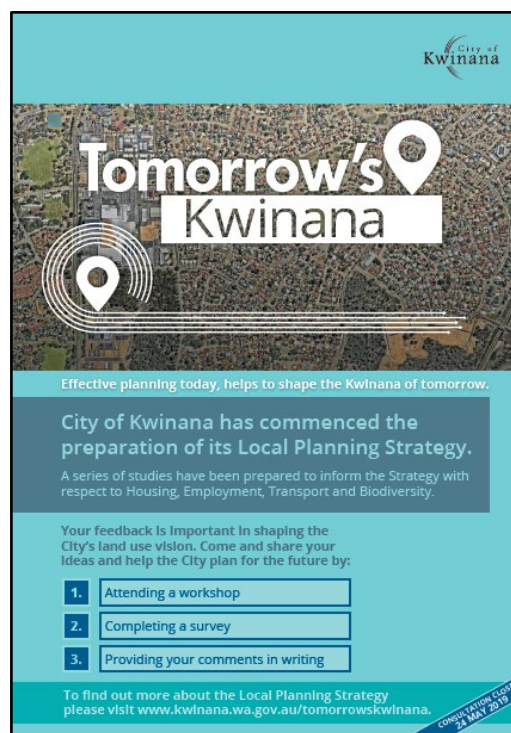
- **A Kwinana Housing Study:** The focus of this study was to recognise the land-use impacts of the City's growing and changing demographic and population growth. This study identified changing residential and lifestyle requirements in the community.
- **An Integrated Landuse and Transport Study (Transport Study):** This examined the land-use synergy and the City's connectivity, focussing on integrated transport accessibility (all modes), vehicle traffic, community travel routes and destinations, and parking requirements of the community now and in the future.
- **An Employment and Economic Development Analysis (Economic Study):** This study focused on analysing the local economy, and identified the relationship between population and industry, employment deficits and opportunities for economic growth and additional employment.
- **A Local Biodiversity Study:** This study examined the extent and protection of the City's natural bushland and wetland biodiversity.
- **A Rural Lands Study:** This study examined the stock of rural lands and identified competing contemporary land-use and environmental challenges.

Short, concise Discussion Papers were prepared for each of the above topics and the Discussion Papers broke down each of the elements into themes for consideration by the community. These themes were a point of discussion at the community workshops, and focus group sessions and stakeholder meetings.

Engagement

The engagement with the community and stakeholder groups included:

1. Making available draft planning studies and related Discussion Papers on the City's LPS webpage, including printed copies of the Discussion Papers.
2. A Survey Questionnaire was made available at the City's Administration Office, Library, and electronically on the City's webpage and Facebook page. The Survey Questionnaire focused on the key topics raised in the above studies as well as raising some broader questions about the community's planning vision for Kwinana.
3. Organised and conducted –
 - Four workshops for the general community held at a variety of locations across the City at differing times so as to provide interested persons with an opportunity to attend;



- Two information sessions for the Stakeholder Groups;
- A Focus group session with an Aboriginal Community Group;
- A Focus group session with a Youth Group; and
- A Focus group session with the City's Senior Management Team.
- A "Getting to Know Your Community Event" held at the Market Place on 22 May 2019.

Community Workshops and Focus Group Sessions

These engagement sessions were structured around the following five broad strategic planning issues and sought responses from the community and stakeholder groups:

- Housing and Population: Responding to the changing residential and lifestyle needs of the community and population growth by addressing housing issues such as density, diversity, built form, and residential character;
- Supporting local employment and the economy and considering the land use requirements associated with opportunities for economic growth and additional employment;
- The synergy between the transport, traffic, travel, and parking requirements of the community now and in the future;
- The protection of the City's environment (including biodiversity and heritage); and
- Effective use of rural lands in the context of competing, contemporary environmental issues and challenges.

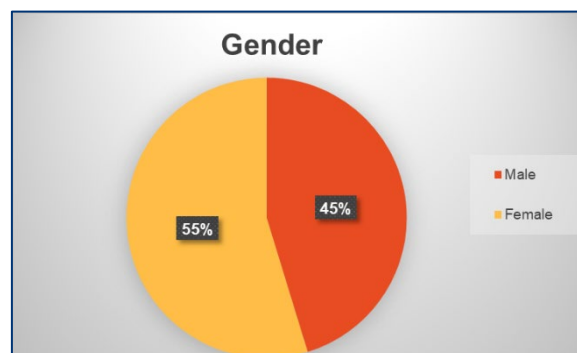
Community Engagement Participant Profile

In total, 246 people participated in the Community Engagement process, either by attendance at one of the four workshops, the three stakeholder focus group sessions or by submitting a completed survey. There were also four written submissions received.

Of the 246 participants, 55 people attended the four community workshops and focus group sessions and 187 completed the survey.

In summary, for those participants at the workshops, the focus group sessions or those who completed the community survey, 55% were female and 45% male (see Figure 1 below).

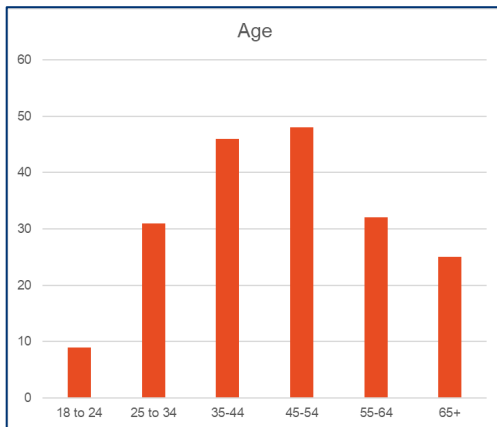
Figure 1; Gender of Workshop, Focused Sessions and Survey Questionnaire.



Age and property ownership of Survey Respondents

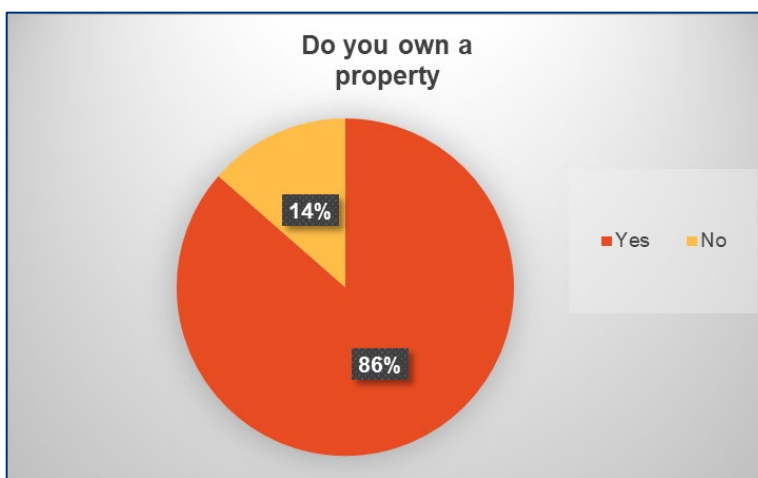
The following details are only available for the respondents to the Survey Questionnaire.

Figure 2: Age of Survey Respondents



The most common age group of participants of survey respondents was between 35 to 54 years of age. City Officers were of the view that the age of those participants at the four workshops held were similar, from about 40 plus to 75 years.

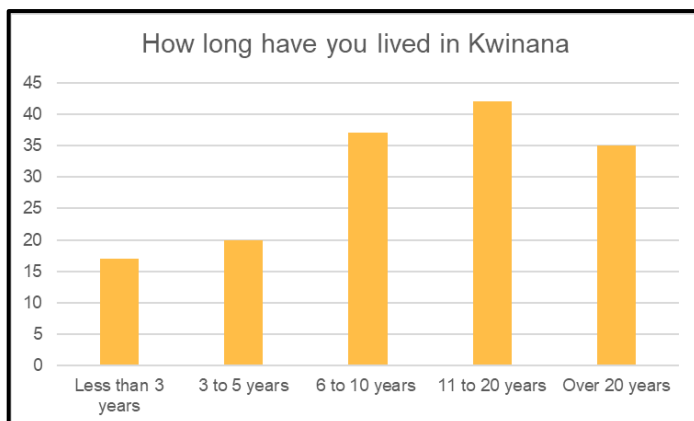
Figure 3: Property Ownership of Survey Respondents



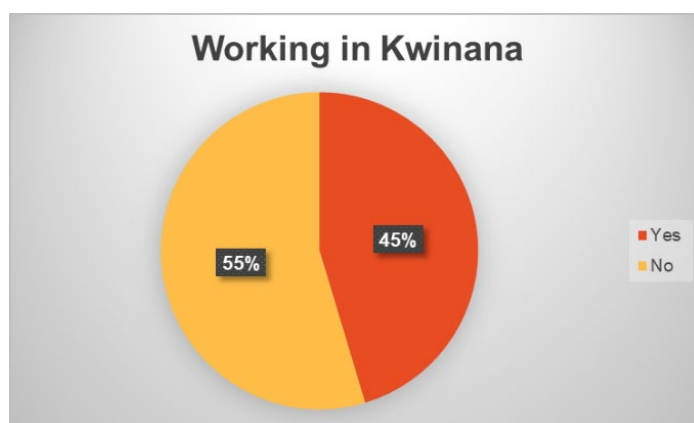
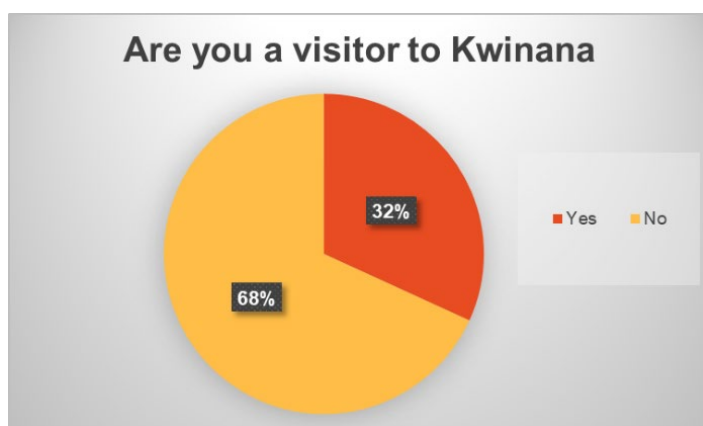
A surprisingly high number (86%) of survey participants owned property in the City. This is higher than the property ownership rate for the City at 66.4%, and reflects a desire from property owners to shape the future planning direction of the City.

Living, Working or Visiting the City

Of the 151 who responded about their length of living in the City, 42 (27.8%) revealed that they have been living Kwinana for more than 10 years and 35 (23%) over 20 years.



Thirty two per cent of the survey respondents indicated that they were visitors to Kwinana, whilst 55 per cent indicated that they work in the City of Kwinana.



Housing and Population

Summary of Findings

The key themes discussed on this topic were:-

- Towards a better mix and diversity of dwelling types
- Activity Centre opportunities
- Housing opportunities along transport nodes and corridors
- Quality and type of built form
- Opportunities to renew housing stock

An additional theme emerged as a result of the community engagement:

- Bushland and Tree Retention as part of housing development

The community reflected that they would support increased densities in locations that would generate and allow for increased activity, for example, activity centres and around major transport routes and destinations. Many comments were conditionally supportive of high-density dwellings but that such development should be designed well.

The following design related comments were raised; encouraging safer environments, ensuring surrounding amenity is improved and not reduced, sustainable design, high quality and aesthetic design.

An additional theme that emerged from the community engagement was a general concern for the natural environment and aversion to the mass clearing of bushland to accommodate housing. The development of new estates were criticised for the clearing of natural habitats, lack innovative design and sustainability outcomes, and contributing to the sprawl of Perth. The retention of significant trees as part of any new development, in older and newer suburbs was presented as a majority view.

The requirement for a greater diversity of housing stock was also a common theme. Larger lots are valued in the City. It is important to retain large houses for aboriginal residents and larger families. However, it was commonly identified that the City does not have the right type of housing stock to accommodate an ageing population. Sustainable, affordable, efficient housing options are valued.

Key Findings	Relevant Themes
Support for increased densities in locations that would generate and allow for increased activity, for example, activity centres and around major transport routes and destinations	<i>Towards a better mix and diversity of dwelling types</i> <i>Activity Centre opportunities</i> <i>Housing opportunities along transport nodes and corridors</i>
Linked to the above, there was support for high density in the City if it was well designed. Desire for new development encouraging safer environments, ensuring surrounding amenity is improved and not reduced, and sustainable, high quality and aesthetic design.	<i>Quality and type of built form</i> <i>Towards a better mix and diversity of dwelling types</i>

	<i>Opportunities to renew housing stock</i>
General concern for the natural environment and aversion to the mass clearing of bushland to accommodate housing. The retention of significant trees as part of any new development, in older and newer suburbs a majority view	<i>Activity Centre opportunities</i> <i>Opportunities to renew housing stock</i> <i>Additional theme - Bushland and Tree Retention as part of housing development</i>
Greater diversity of housing stock. Larger lots are valued in the City. Provision of large houses for aboriginal residents and larger families is required. City does not have the right type of housing stock to accommodate an ageing population. Sustainable, affordable, efficient housing options are valued.	<i>Towards a better mix and diversity of dwelling types</i> <i>Opportunities to renew housing stock</i>

The findings:

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have consolidated these into three points:-

- There was support for higher density development but that this should occur around train stations, activity centres (such as the City Centre) and along important public transport routes;
- A preference for the retention of natural bushland and significant trees as part of development in older suburbs and new areas. New development on already cleared lands and clearing of bushland for new development should not be supported; and
- A range of comments that future residential development does need to consider the changing nature of the City's demographic (e.g. ageing population).



Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- The need to consider housing for the homeless;
- The need to consider cultural matters, e.g. family visiting (no. of bedrooms, large housing types); and
- Accommodation facilities are needed in the City (for families and friends visiting).

The Youth Group Session discussed:

- The need for pet friendly apartments;
- The possibilities of mini sustainable villages – affordability, small carbon footprint, and village housing type can provide people with a feeling of belonging; and
- Making a place for homeless.

The City Management Team discussed:

- Sustainability of housing energy and efficiency;
- Variety of dwelling options to allow for flexibility and choice to accommodate for different stages of the life cycle;
- Infill developments – amalgamating lots for group development and provision of incentives for tree retention; and
- Encouraging diversity in lot sizes in new subdivisions.

Written Submissions

- Limited comment on this topic with comments made consistent with the above points raised about the need for quality built form.

Survey Responses

An analysis of the survey responses revealed common key ideas, concepts and community values. These were: -

- A concern about safety, security and cleanliness in general;
- Strong desire for environmental protection and bushland retention (and not clearing bush for new development);
- The retention of rural character in rural areas; and,
- A desire for a variety of family friendly facilities and amenities.

Specific responses from Survey relating to housing

A breakdown and analysis of responses related to housing is provided below.

Question 11: How would you like to see the future housing in Kwinana developed?

There were 168 responses to this question.

- Majority of the respondents support for higher density development around Activity Centres, train stations, and along transit routes.
- Strong preference for new residential development to be located on existing cleared lands, and strong objection against mass clearing of bushland.
- A preference against the development of smaller 300-400m² lots and more support for larger lots (700m²).

- 76 of the respondents commented on matters of zoning and density:
 - Of these, 19 respondents expressed support for infill development and many referred to new residential dwellings being located on lands that have already been cleared;
 - Many of these respondents also argued for no 'blanket' density increases but rather, sought increases in medium/higher densities in centres and along transport routes;
 - A number of respondents sought good design outcomes so as not to result in lower amenity/privacy of adjoining properties with high-density development; and
 - 19 respondents advised that they wished to retain larger lots (some said family sized residential lots and some said rural lots) rather than smaller residential lots.
- 38 survey respondents commented on sustainability:
 - People are supportive of, and prefer an increase in density and are even accepting of 'high density' apartments so long as it results in less clearing of bush for sprawling development. There was overwhelming support for the retention of bush.
- 23 survey respondents commented on design:
 - Preference given to better designs rather than generic, monotonous design.
- 23 survey respondents commented on housing typology/stock:
 - People want greater housing diversity. People like the 'village' feel and would like greater housing diversity to support diverse household types (affordability and aged housing).
- Eight survey respondents commented on population:
 - Safety concerns with the population.

Question 12: Would you support three to four storey residential development occurring in your neighbourhood? If so, where?

There were 154 responses to this question.

- 83 responses said 'yes', 62 responses said 'no', Eight responses were unsure.
- General support for higher density development around shopping centres, town centres, train stations, transit routes/nodes in all suburbs.
- Comments were supportive of 3 or 4 storey development so long as it was designed to not reduce amenity or privacy of adjoining properties and designed to be aesthetically pleasing in keeping with the surroundings.
- Strong opposition to three to four storey residential development in Rural/Special Rural zones.
- There is a common perception that high density attracts crime.

Question 13: What would you like to see developed in your neighbourhood for accessing your day-to-day household needs? Identify a street or a street intersection?

There were 154 responses to this question.

- The majority of respondents stated that they would like a more integrated transport network, focussing on a more connected public and active transport network.
- A high percentage (29%) of respondents said they would like a variety of local retail options.
- A high percentage (29%) of respondents identified a range of community facility and services, many of these answers were program ideas such as solar sharing

systems, recycling, events and markets. Other ideas that were mentioned in the submissions were a high school, play/fitness equipment to enhance public open spaces with a strong focus centred on the 'family friendly' value.

- Some of the respondents stated that they are satisfied with the way their neighbourhood is now.

Integrated Landuse and Transport

Summary of Findings

The key themes discussed on this topic were:

- Traffic congestion and safety
- Public transport
- Cycling
- Walking
- Parking

The availability of public transport was the most common land use and transport concern of participants that submitted to the City, particularly to the east of the freeway.

The results identify that public transport frequency, availability, routes and destinations are currently not meeting the expectations of the community. A majority of respondents stated that they would like to use more integrated (public and active) transport modes to travel but they did not currently. Lack of infrastructure and road design was the biggest barrier to users, along with a poor perception of safety and the cleanliness of footpaths.

Key Findings	Relevant Themes
The accessibility of public transport (frequency, availability, routes and destinations)	Public transport
More integrated (public and active) transport modes to travel than present	Public transport Cycling Parking
Lack of infrastructure and road design was the biggest barrier to pedestrian movement, cyclists along with perception of safety and cleanliness of paths	Cycling Walking
The perception of safety and cleanliness of paths barriers to pedestrian movement, cyclists	Cycling Walking

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into three findings:-

- The current public transport system does not fully meet the needs of commuters and residents in terms of,
 - Size of the bus vs. number of users,
 - Trip frequency and
 - Destination is not effectively considered in the current bus route programs;
- There is a need for connected, safer, better maintained and well-lit walking and cycling paths; and
- At times, there is not enough parking available at train stations.

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Car parking issues in the City Centre (near Recquatic and The Local);
- ACROD bays, numbers meet standard but more are needed; and
- Bus routes need review; need to go through suburbs, Wandi, etc..

The Youth Focus Group Session discussed:-

- Welcoming/clean/nicely designed bus shelters;
- Need more frequent buses after hours and to schools during peak; and
- Safety and tree cover would improve walkability.

City Management Team discussed:

- Better design for cyclists – more bi-directional off road cycle paths required that are designed for all users ... not just commuter cyclists (kids riding to school, etc.), that are linked;
- High frequency shuttle bus to Kwinana City Centre from Train Stations (electric bus); and
- Design for people and not cars – linkages, accessible shops, shaded streets, and street trees.

Written Submissions

- Main Roads advised that it would require a Transport Impact Assessment should development of bulky retailers adjacent to the Kwinana Freeway on ramps at Thomas Road, Rowley Road, Anketell Road and Mortimer Road be proposed.
- Main Roads prefers increased residential density to be focussed on Activity Centres, rather than Primary Regional Road Reservation or Other Regional Road Reservation.



Survey responses

Question 23: Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

- The City received such a diverse range of specific answers that generalisation of answers may distort the value of the question however, a common theme of many of the answers was the need for an improved integrated (public and active) transport network.

Question 24: What in your neighbourhood are the biggest barriers to walking, cycling or using mobility vehicles?

There were 117 responses to this question.

- Design/Infrastructure - 57 responses (49%) indicated that the quality of urban transport design, and the current infrastructure for walking and cycling is a barrier.
- Safety – 47 responses (40%) said that safety, and a fear of anti-social behaviour was a barrier.
- Maintenance – 16 responses (14%) identified the quality and cleanliness of footpaths not being maintained was a barrier.
- Other – 17 responses (15%) discussed other issues.

Question 25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future ...

- a) What type of sustainable travel options would you be actively seeking for your daily commute, including going to train stations, schools, or shopping centres?

There were 118 responses to this question.

- 36 responses (30%) related to transport services and infrastructure. The majority of these responses commented that they would like a more integrated transport network. A breakdown of these 36 responses is provided below.
 - 12 responses – Public transport;
 - 12 responses – Active transport;
 - 9 responses – Road design, the majority of responses focus on improving lighting, increasing the safety and amenity of roads for all users; and
 - 3 – Parking.

b) What can the city do to facilitate your preferred modes of travel?

- Charging stations for electric vehicles;
- Advocate for better public transport, bus, connectivity;
- Cycle paths and end of trip facilities;
- Better/secure parking facilities.

Employment and Economic Development

Summary of Findings

The key themes for this topic were:-

- Employment
- Western Trade Coast development
- Kwinana City Centre
- Activity Centres for commercial and office opportunity

There was a wide range of views on this topic with the survey results in particular being broad in scope. The reader is referred to Appendix 4 for a closer examination of the responses for the relevant survey questions.

A strong theme however was a desire within the community for a greater variety of local, small businesses in the City. The majority of participants viewed this as their highest priority for this topic. Generally, the community feel that there is a greater need for retail, commercial, entertainment and 'white collar' jobs, with a lesser focus on increasing industrial lands.

Significant concern was raised about the need for more activity such as restaurants, businesses and cafes and entertainment in the Kwinana City Centre. It was considered that the Kwinana City Centre should be more attractive/appealing to local residents. There were suggestions for night markets during summer and pop up food business in the Kwinana City Centre and at parks and reserves.

In the Youth and Aboriginal Focus Group Sessions, there was seen to be the need for stronger links between local employers and local people. At both the workshops and focus group sessions, the need to create close synergies between job creation and education/training facilities was raised.

At the workshops, there was support for bulky goods precincts at strategic locations, like the freeway interchanges and higher density, mixed use development in Activity Centres. Suggestions were also made about attracting secondary industry based initiatives and jobs to support current/existing industries, for example warehouses.

Key Findings	Relevant Themes
Desire within the community for a greater variety of local, small businesses in the City. Support for bulky goods precinct at strategic locations, like the freeway interchanges and higher density, mixed use development in Activity Centres.	Employment Activity Centres for commercial and office opportunity Kwinana City Centre
Need for more activity (businesses, cafes and entertainment) in the Kwinana City Centre. The Kwinana City Centre should be more attractive/appealing to local residents.	Kwinana City Centre Activity Centres for commercial and office opportunity
The need for stronger links between local employers and local people. The need to create synergies between job creation and education/training facilities.	Employment
Attracting secondary industry based initiatives and jobs to support current/existing industries, for example warehouses.	Western Trade Coast development

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into the following findings:-

- Support for bulky goods precinct at strategic locations, like the freeway interchanges;
- Make Kwinana City Centre more attractive/appealing to local residents;
- Support higher density, mixed use development in Activity centres;
- Attract secondary industry based initiatives and jobs to support current/existing industries, for example warehouses; and
- Create synergies between job creation and education/training facilities.



Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Job agencies need to be more accountable (re local workers and opportunities);
- Need traineeships/education/training opportunities locally – Workforce should reflect community;
- Perception of Kwinana and the need to make Kwinana more attractive; and
- More art fresco opportunities in the City Centre.

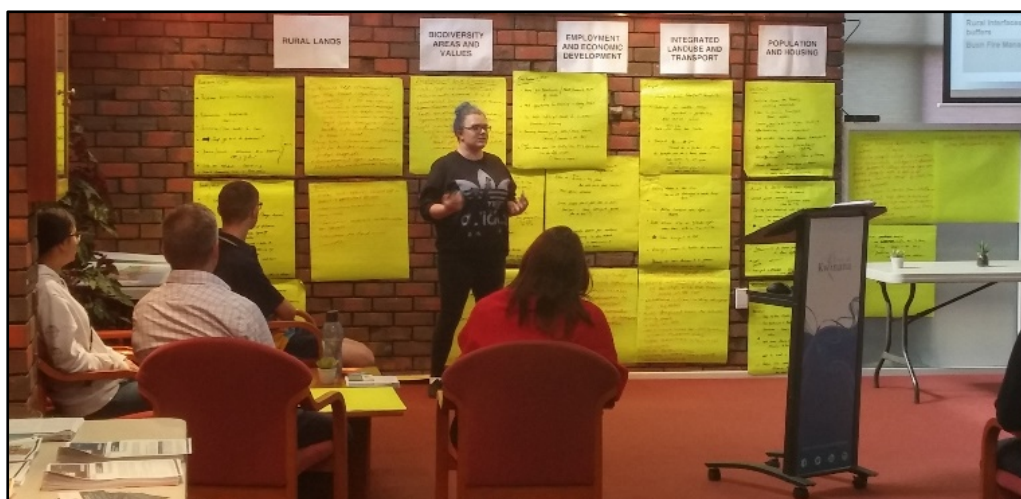
The Youth Focus Group Session discussed:

- Cafes and pop up food/business/restaurants around POS;
- Night markets during summer – with live music performance, markets, community events etc.; and
- Seeking help from the City to create employment/jobs for youths:

- One class per week in-school training for 10/11/12 year class students, which equip them to learn life skills, help to access jobs, prepare job applications online, and link to job providers (Coles, Woolworth etc..).
- Workshops/Group meeting for young to show benefits of saving.
- Stand-alone youth employment organisations/agencies/areas for seeking information.

City Management Team discussed:

- The City Centre needs: entertainment facilities, variety of stores, similar to “Syren Street” (Rockingham) or blocked off street for dining, al fresco, second floor on the Market Place;
- Retention of employment generating land, and ensure other uses do not encroach; and
- Training opportunities for youth in the form of traineeships – through government agencies, Council, and industry.

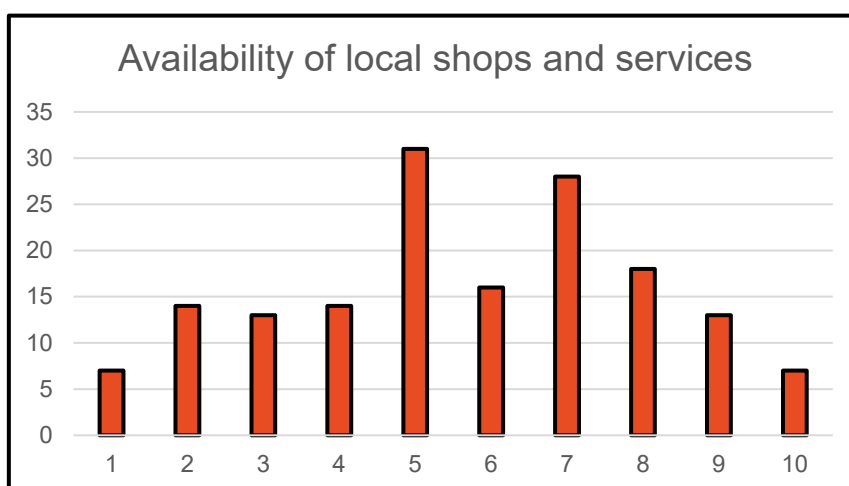


Written Submissions

- It was suggested that the Employment and Economic Development Study lacks evidence to support the need for designating land toward industrial development.
- Comment that an increase in industrial land does not equate to the creation of more jobs.
- Promote less red tape to support Home Occupations/Business in residence.

Survey Responses

Question 18: On a scale of 1 to 10 (1 being low and 10 being high), how do you rate the availability of local shops and services (other than that available in the Kwinana City Centre) in Kwinana?



This response indicates mixed views on this question with many taking the view that availability of shops is average outside the City Centre.

Question 19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
I like – The City received such a diverse range of specific answers to this question that a summary is not readily apparent and may distort the value of the responses, however the apparent likes were:

- Darius Wells Centre (Library, Dome café and surroundings);
- Chisham Avenue; variety within walking distance - shopping experience; and
- Parking.

Question 20 - What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

Areas for Improvement – The City received such a diverse range of specific answers to this question that a summary is not readily apparent and may distort the value of the responses, however the apparent areas for improvement were:

- main street is really lacking, needs smaller shopfronts, local unique shops that spill onto the pavement to enable greater public gathering and socialising opportunities
- Anti-social behaviour/security patrolling
- Better play areas for children that are interactive and educational. To have more comfortable seats around the shopping centre and more art throughout the shopping centre from local artists to display their work

Question 21: What employment opportunities would you like to see more of in Kwinana?

There were 105 responses to this question.

- 37 responded 'Minimal training required jobs', i.e. this meaning jobs that require minimal skills and training that could provide employment for unskilled workers e.g. youth and elder populations.
- 24 responded 'Commercial/White collar jobs'.
- 11 people responded more Industrial jobs.

Question 22: What do you consider to be the niche business development opportunities for creating 'diversity in employment' for Kwinana? Provide three suggestions.

- The City received such a diverse range of specific answers to this question that a summary is not readily apparent and may distort the value of the responses. The reader is referred to Appendix 4 for the responses to this question.

Local Biodiversity

Summary of Findings

The key themes for this topic were:-

- SW Australia a biodiversity hotspot
- Biodiversity in Kwinana and threats
- Local Government's direct influence on biodiversity
- Local Government's indirect influence on biodiversity

It was clear to City Officers that the community feels very passionately about the protection of remaining bush. This is evident in the response to Question 14 of the Survey which sought to gauge levels of support for biodiversity in future planning. Many community members believe that the City should prioritise environmental biodiversity and sustainability. A number of residents stated that they chose to live in Kwinana because of the amount of untouched bushland that was available.



Overall, the community consensus is that the City should take a firmer regulatory approach to protect the City's natural environment. There was a popular view that the City should also engage and educate the community more about the significance of the biodiversity in the region and provide incentives to community members to improve the environmental biodiversity of the City.

A common response raised was to not clear any more bushland to accommodate development. Many residents identified that there was 'enough cleared land' in the Metropolitan Region to accommodate residential growth. Many residents felt that they would

rather increase infill and density development to accommodate for increased residential growth and reduce clearing of bush.

Key Findings	Relevant Themes
Overwhelming support for environmental values within the community. It was clear to City Officers that the community feels very passionately about the protection of remaining bush.	<i>SW Australia a Biodiversity Hotspot</i>
The City should take a firmer regulatory approach to protect the City's natural environment. The City should also engage and educate the community more about the significance of the biodiversity in the region and provide incentives to community.	<i>Local Government's direct influence on biodiversity</i> <i>SW Australia a Biodiversity Hotspot</i>
Further clearing of bushland to accommodate development should not be supported. Many residents would rather increase infill and density development to accommodate for increased residential growth and reduce clearing of bush.	<i>SW Australia a Biodiversity Hotspot</i> <i>Biodiversity in Kwinana and threats</i> <i>Local Government's direct influence on biodiversity</i> <i>Local Government's indirect influence on biodiversity</i>

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into key findings:-

- Priority should be given to protecting most of the existing bushland, wetlands and green spaces, and green buffers to industry;
- City support protecting biodiversity values by advocating and providing incentives;
- Purchase valuable land for conservation purposes;
- Take a strong regulatory approach; and
- Weed control and pest management.

Focus Group Sessions

The Aboriginal Focus Group Session raised the following:

- Education of the community about the importance of biodiversity.

The Youth Focus Group Session discussed:

- Fridge magnets;
- Educational signs about the flora and fauna around the City; and
- Get youth involved ... *"better out there and cleaning up rather than sitting in class rooms"*.

City Management Team discussed:

- The potential for the State to ‘buy back’ land to protect biodiversity;
- Possible larger lots with restrictions on the use of current land, including conditions for protection of biodiversity; and
- Linkages are very important for fauna movement, genetic viability, people, and connectivity.

Written Submissions

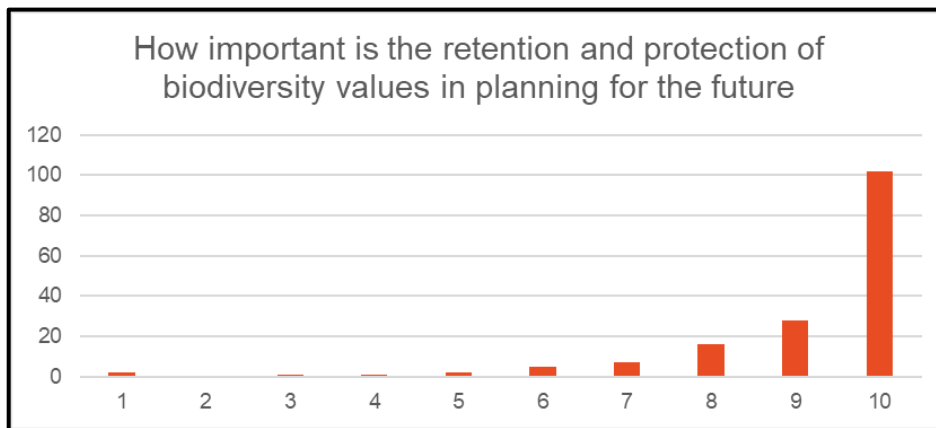
- General support for natural bushland retention.

Survey Responses

Question 14: On a scale of 1 to 10 (1 being low and 10 being high), how important is the retention and protection of biodiversity areas and values in planning for the future.

There were 164 responses to this question.

146 responses (89%), i.e. from the scale 8 and above, are of the view that biodiversity retention and protection is important when planning for the future.



Question 15: What locations, sites or values should be given priority when considering retention and protection from development?

- 83% of responses to this question regarded the natural environment as their highest priority for protection;
- 10% of responses highlighted culturally significant sites; and
- 2% of respondents answered rural land should be given priority.

Question 16: How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings?

There were 107 responses to this question.

- 50 responses (46%) suggest the City take a strong regulatory approach.
- 15 responses (14%) suggest the City should engage more with the public to provide education about respecting flora and fauna.
- 13 responses (12%) suggest that the City can provide rebates, suggest free or discounted natural seedlings, and provide rate discounts for landowners that

actively protect the natural environment, and/or provide individual advice/assistance to rural landowners.

- Other comments include the City regulate/control landowners less; The City should purchase valuable biodiverse land; the City should improve weed control and pest management; the City should advocate/lobby to state authorities; the City should reduce rates; and the City engage formal research. It can be noted that formal research has already been undertaken by the City as the initial task of this project.

Question 17: What are the key biodiversity issues that need to be considered when planning for the future?

There were 99 responses to this question.

- 48 responses (48%) said clearing of bushland as the major issue, of these 20 responses specifically mentioned maintaining wildlife corridors.
- 18 responses (18%) mentioned pollution/contamination concerns such as illegal dumping, weed management, littering, feral dogs and cats, pesticide contamination, and industrial pollution.
- 11 responses (11%) suggested street trees to reduce urban heat island effect in urban areas.
- 10 suggestions (10%) related to wetland and water management, soil erosion.
- 5 responses (5.05%) related to general sustainable maintenance.
- 5 responses (5.05%) recommended more community engagement and education programs to assist private owners maintain and improve the biodiversity of their land and practice environmentally sustainable behaviour.
- Other comments were for the City to provide nesting boxes, allow for bigger lot sizes, and reduce traffic volumes and proximity to significant biodiversity habitats.

Rural Lands

Summary of Findings

The key themes for this topic were:-

- Future Land Use
- Managing Water Quality
- Grazing and Over clearing
- Rural Interfaces and Buffers
- Bush Fire Management

There was concern expressed about land use and management, particularly over-grazing and illegal dumping within rural areas.

There was support for the retention of the City's Special Rural areas and the protection of bushland. There was a view that the City should avoid over regulation of rural areas and maintain flexibility around home business.

Buffers between residential areas and rural land uses were seen as important. In respect to bush fire risk, it was suggested that the City could offer an advisory service but also apply enforcement effectively.

It was also noted that a number of those attendees at the community workshops had a view that the proposed Planning Investigation Area identified by the Western Australian Planning Commission in its South Metropolitan Peel Sub-regional Planning Framework 2018 should be retained as rural.

Key Findings	Relevant Themes
Concern about land use and management, particularly over grazing and illegal dumping within rural areas.	Grazing and Over clearing
Avoid over regulation of rural areas and maintain flexibility around home business.	Future Land Use
Special rural land uses are valued as is the bushland on these areas.	Future Land Use
Buffers between residential areas and rural land uses were seen as important.	Rural Interfaces and Buffers
Bush fire risk was of concern with the view that the City could offer a bush fire service but should also enforce requirements.	Bush Fire Management
The proposed Planning Investigation Area identified by the Western Australian Planning Commission in its South Metropolitan Peel Sub-regional Planning Framework 2018 should be retained as rural.	Future Land Use

Community Workshops

Whilst there were a considerable number of views expressed, City Officers have sought to consolidate the matters raised into three findings:-

- Land issues and management - Incremental clearing; Over grazing; Illegal dumping; Dwellings under power lines; Soil is poor and not good for agriculture;
- Planning Investigation Area – Strong view of “keep the area as rural”; and
- Future land use
 - Avoid over regulation of rural areas
 - Flexibility around home business
 - Keep larger lots / 2 acre blocks
 - Keep buffer (~400m) between urban and rural
 - Council offers service to manage bushfire
 - Apply enforcement effectively
 - Bushfire ready – City should specify the capacity of water storage tanks, and ensure that they are installed.

Focused Sessions

The Aboriginal Focus Group Session raised the following:-

- Important to retain bushland and rural area

The Youth Focus Group Session discussed:

- Have ‘Fun farms’ which allow people to feed animals – and thereby develop strong community links in Rural Areas; and

- Up the contact, up the awareness in-school, and on the job.

The City Management Team discussed the following:-

- Special Rural Zone to be retained – groundwater protection;
- Resources for “enforcement” of any licences for rural properties; and,
- New special rural uses should not be endorsed.

Written Submissions

- Broad support for natural bushland retention although a concern expressed about the emphasis on biodiversity protection over residential growth.

Survey Responses

A number of survey responses addressed rural land uses with concerns about biodiversity protection in particular, being especially relevant. In this respect, the continued protection of bushland areas and wetlands in rural areas was of concern given problems of land clearing and degradation. Ideas such as better education about land management, and conservation incentives for land in Special Rural and Rural areas were suggested.

It was evident that many respondents placed a high value on the protection of Special Rural Zoned land and were not in favour of change in the character of these areas. This seemed to partly reflect environmental values but was also a desire to maintain the lifestyle offered in such locations

Future Planning – General Comments

The survey included three questions that asked respondents to provide their general thoughts about future planning in Kwinana. The resulting information is of value to the City and can assist in the prioritisation of future City growth direction and projects, and provide an overall higher understanding of community values.

The questions and community’s responses are detailed below.

Question 26: What do you like about Kwinana that should be maintained or improved as the City grows?

There was a real mix of views about what people like to see in the City and this is a reflection of a variety of community values. The diverse range of interests suggests that moving forward; the City should accommodate a variety of experiences that support a diverse range of needs, interests and values, representative of the diversity within the population. Responses to this question have been analysed and simplified below.

There were 118 responses to this question.

- 70 people commented that they enjoyed the variety of amenities.
- 33 people commented that they liked the marketplace redevelopment and of this, 10 people commented that they liked the pedestrian oriented scale/design, and the walkability of the Kwinana City Centre.
- 22 people commented that they liked the availability of parking.

- 21 people commented that they liked landscaped public recreational areas in the Kwinana City Centre, in which 11 people referred to enjoying the family friendly aspect of the community.
- 7 people identified an enjoyment of 'localised' businesses and activities. This signifies an element of pride members of the community have for their area and a desire to support local business and activities that strengthen the local identity of Kwinana.
- 6 people liked the accessibility of the Kwinana City Centre and some of these identified that further improvements can be made to improve the place for all users.
- 2 people wrote that they enjoyed events hosted by the City.
- 2 people commented that they thought there was good public transport access to and from the Kwinana City Centre.
- 1 person commented that they liked and would like to see more revitalisation of older buildings.

Question 27: What are the areas for improvement in Kwinana?

For this question, the responses relate to land use and development matters; concerns of safety; active transport network (walkability and cycling); and revitalisation/urban renewal.

There were 113 responses to this question.

- 59 of the responses related to land use matters.
 - Of this, 41 responses (69% of land use related answers) identified unique entertainment shops/cafes
 - Of this, 5 (8% of land use related answers) responses identified variety
 - Of this, 5 (8% of land use related answers) responses identified healthier food options
 - Of this, 4 (7% of land use related answers) responses identified events
- 37 of the responses related to safety concern.
- 11 of the responses suggested improvements to the active transport network (walkability and cyclability).
- 9 of the responses suggested improvements to car parking availability, design and options.
- 5 responses related to traffic management/control.
- 22 of the responses related to a whole range of design related improvements, such as more landscaping, street trees, restaurants alfresco, revitalisation/urban renewal, and enhanced accessibility for all users.

Question 28: What is needed in Kwinana that we would need to plan for?

To this question, a diverse range of responses were provided, which include planning for more localised neighbourhood retail/café's; more High Schools, including vocational training facilities; increase densities in major transport hubs; affordable housing; and amenities and activities to improve quality of life.

The range of responses to this question have been simplified below:

Transport/Access related -

- Improved public transport and parking

Shopping/Entertainment related -

- Localised neighbourhood retail/café – takes pressure off Kwinana City Centre and also create jobs
- Cinema
- Music venue

Education/Employment/Economic development related -

- More high schools, including vocational training facilities
- Health services – medical centre, hospital, aged care
- More industry
- Stronger creative avenues
- Commercial opportunities along the freeway

Design related –

- Street trees
- Increase densities in major transport hubs
- Sewer in special residential and rural zones

Housing -

- Affordable housing
- High quality design
- Maintain character

Other –

- Amenities and activities to improve quality of life
- Environmental sustainability and protection
- Family friendly places
- Improve safety and security

Appendices

Appendix 1

Tomorrow's Kwinana

Community Consultation and Engagement Plan

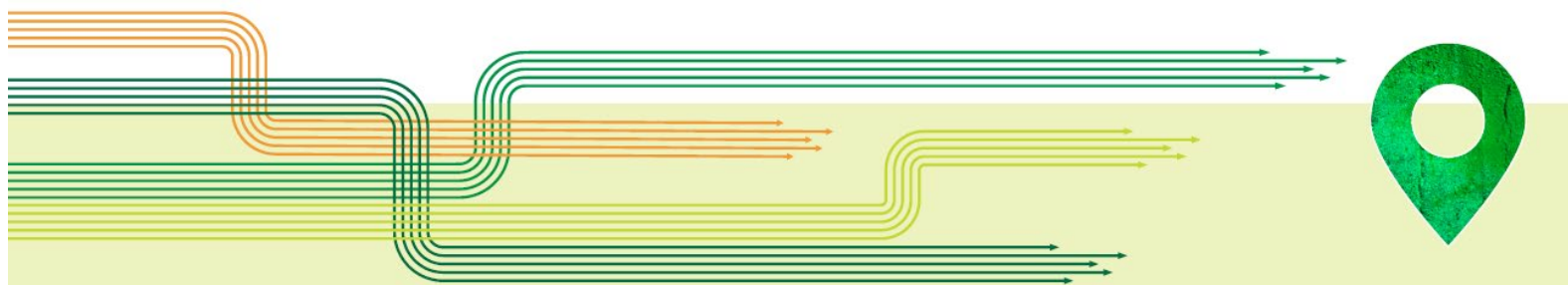


Table of Contents

1.0	Introduction
2.0	LPS Project Planning to-date
3.0	Objectives
4.0	Level of Engagement
4.1	Intended Period of Engagement
5.0	Consultation and Engagement Strategy
6.0	Key Stakeholders
6.1	External Stakeholders
6.2	Internal Stakeholders
7.0	Consultation Plan
7.1	Marketing Stage
7.2	Communication Stage
8.0	Engagement Schedule
9.0	Implementation Schedule
10.0	Consultation/Engagement Facilities and Program Schedule

1.0 Introduction

The purpose of this Community Consultation and Engagement Plan (CCE Plan) is to establish the process and methods to be used when engaging with the community during Stage 1 of the Local Planning Strategy (LPS). Involving the community and raising awareness of the LPS process is critical in developing a successful land use planning strategy that reflects a shared community vision and set of aspirations for the future generation of Kwinana.

The CCE Plan identifies key messages, project milestones, and sets out how and when consultation/engagement will occur. It is a living document and will be updated regularly to reflect outcomes from the internal stakeholder and community workshops. This plan reflects the City's commitment to open and transparent communication with its residents, ratepayers, and interested stakeholder groups.

A wide range of communication initiatives will be implemented and will provide opportunities for people to get involved and have a say. These initiatives include:

- Establishment of a dedicated webpage on the City website, displaying clear and easy to understand information about the LPS and how to have a say;
- Development of landuse theme based Discussion Papers to provide the community with information about the intent of the LPS;
- Advertisements in local community newspapers highlighting opportunities for Kwinana community to get involved in the LPS process;
- Development of a series of regular media releases with key messages for publication in the local community newspapers;
- Production and distribution of a community survey printed copies and online;
- Letters and emails to stakeholder and interested groups; and
- Establishment of a social media forum to encourage broader community input.

All communication materials will be prepared in accordance with the City's Style Guide.

2.0 LPS Project Planning to-date

The LPS project has already commenced and the outcomes from the Project Board and Project Reference Group meetings have confirmed the focus of planning issues to be explored with the community. During Stage 1, which will be completed by the end of June 2019, the initial consultation and engagement with the community will be undertaken.

The *Planning and Development (Local Planning Schemes) Regulations 2015* prescribes for formal advertisement of the Council-adopted LPS up on certification by the Western Australian Planning Commission (WAPC) for public comment, however community engagement as such is not mandatory during the preparation of a LPS. The CCE program thus can be considered as a litmus test for engaging with the Kwinana community for preparing the City's first LPS.

3.0 Objectives

The engagement initiatives provide Council an opportunity to better understand the community's likes and dislikes, and concerns and expectations; identify their preferences and aspirations; and seek their perspectives on existing and emerging land use issues. It enables the Kwinana community to come together to openly discuss land use planning issues. Thus, the objectives of the community consultation and engagement are:

- Actively and consistently communicate key project messages;
- Create opportunities for open and honest dialogue with the community and provide transparency;
- Gather feedback and responses to the findings of the Planning Studies;
- Provide an opportunity to the community to develop a strong understanding of the City's land use issues and opportunities;
- Engage key stakeholder groups to understand their strategic planning program for providing service infrastructure to the City; and
- Generate excitement and interest among the community in creating a long-term land use planning program for the City.

4.0 Level of Engagement

The City's Community Engagement Policy prescribes guidelines for engaging with the community and stakeholder groups. The level of engagement therefore will vary depending on the topic, the level of social, economic and environmental impact, and the number of persons potentially affected by the topic. The LPS affects the entire community and therefore it is appropriate to adopt "inform, consult, involve, and collaborate" levels of engagement to seek their feedback on the City's land use planning issues.

Inform - This level of engagement provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions. This level will:

- Raise awareness about the LPS project;
- Establish communication links with the community;
- Encourage active participation;
- Build trust and confidence between the City and the community; and
- Foster community pride.

Consult – This level of engagement obtains public feedback on analysis, alternatives and/or decisions. In addition to the outcomes listed in the *Inform* level, this level of engagement will:

- Collect views, opinions and ideas; and
- Foster community support.

Involve – This level of engagement work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered. In addition to the outcomes listed in the *Inform* and *Consult* levels, this level of engagement will:

- Encourage active participation; and
- Foster community ownership.

Collaborate - This level of engagement partner with the public in each aspect of the decision including development of alternatives and the identification of the preferred solution. In addition to the outcomes listed in the three levels above, this level of engagement will:

- Seek advice and views on alternatives

4.1 Intended Period of Engagement

April and May 2019

5.0 Consultation and Engagement Strategy

Strategy	Methods
Communication	<ul style="list-style-type: none"> • Dedicated webpage • (https://www.kwinana.wa.gov.au/our-services/planning-services/local-planning-strategy/Pages/default.aspx) • Postcard • Letters and emails (invites) • Posters • Media release • Newspaper advertisement • Social Media • Video animation (Optional) <p>Managed by the Strategic Planning Team in collaboration with Marketing and Communication Team to ensure that information conveyed is easily understood and accurate.</p>
Consultation	<ul style="list-style-type: none"> • Survey (Online and Hard Copy) • Workshops • Focus Group Meetings <p>Managed by the Strategic Planning Team in collaboration with Marketing and Communication.</p>
Sharing Knowledge and Information	<ul style="list-style-type: none"> • Discussion Papers covering key planning focus areas • Survey Questionnaire in hard copy and online • Regular updates to the dedicated webpage to maintain momentum of project • Regular updates to Social Media • Media releases regarding progress of the project
Creating interest and encourage participation	<ul style="list-style-type: none"> • Posters prominently displayed at key community facilities, for example Library • Invitation to key community and stakeholder groups

	<ul style="list-style-type: none"> Disseminate advertising material through community groups, schools, and volunteer organisations
--	---

6.0 Key Stakeholders

6.1 External Stakeholders

Community Groups	
Medina Aboriginal Cultural Community	13 Leasham Way, Medina WA 6167 (08) 9419 7214
Casuarina Wellard Progress Association Inc.	Stephen Sturgeon, President stevesturgeon@live.com.au Email: cwprogressinfo@gmail.com
Homestead Ridge Progress Association (HRPA)	Email: hrpa.wellard@gmail.com Mobile: 0400 234 982
Honeywood Residents Association	Jo Leggerini, President jo@leggerini.com.au Mobile: 0413 287 708
Medina Residents Group	Vale Di Candia, Secretary medinaresidents@gmail.com
The Village at Wellard Residents Association	Claire Cardew, President claire.cardew@wellard.net.au
Wandi Progress Association	Wayne Tentori President wayne120@iinet.net.au

Stakeholder Groups		
Housing Providers		
ACCESS Housing	Housing Services	P O Box 1334 Fremantle, WA 6959. Phone: (08) 9430 0900 Email: info@accesshousing.org.au
Housing Authority	Housing Services	2 Stidworthy Way, Kwinana, WA 6167 Phone: (08) 9411 9500 Email: kwinana@housingwa.gov.au
Activ Foundation	Housing Services	Phone: (08) 9387 0555 Email: customerengagement@activ.asn.au
Media		
Kwinana Courier	Media	34 Stirling Street, Perth, WA 6000 Tel: (08) 9237 1000
Sound Telegraph	Media	Unit 2, Cnr. Ennis Avenue & Dixon Road Rockingham

		Tel: (08) 9592 0200
Youth		
The Kings College Attn: Michael McCoy	Educational Institutions	PO Box 450, Kwinana, WA 6966 Phone: (08) 9411 4100 Email: info@thekingscollege.wa.edu.au
Gilmore College	Educational Institutions	Dargin Pl, Orelia, WA 6167 Telephone: +61 8 9411 1811 Email: Gilmore.College@education.wa.edu.au
South Metropolitan TAFE	Educational Institutions	Gilmore Ave &, Sulphur Rd, Kwinana Town Centre, WA 6167 Phone: 1800 001 001
Kwinana Youth Advisory Council	Youth development projects	The Zone, Youth Space, 189 Gilmore Ave, Kwinana, WA 6167 Phone: (08) 9236 4550

Special Interest Groups		
South West Group Attn: Mick McCarthy	Voluntary regional organisation of councils in the South West Metropolitan Region	director@southwestgroup.com.au
Kwinana Industries Council Attn: Mr Chris Oughton	Business associated with the Kwinana Industrial Area (KIA)	PO Box 649, Kwinana, WA 6966 Phone: (08) 9419 1855
Landcorp	Western Australian Government's land and development agency	Locked Bag 5 Perth Business Centre Perth WA 6849 Tel: (08) 9482 7499 Email: landcorp@landcorp.com.au
Urban Development Institute of Australia	Peak body representing Development Industry	Unit 26/Level 1, 3 Wexford Street Subiaco WA 6008

Key Land Developers and Infrastructure Providers		
Satterley Property Group	Developer	PO Box 1346 West Perth, WA 6872 Attn: Mr Ray Stokes
Qube Property Group	Developer	Suite 3/Level 1, 437 Roberts Road Subiaco WA 6008

		Attn: Mr Mark Hector
Eastcourt Property Group	Developer	756 Canning Hwy, Applecross WA 6153
Amex Corporation	Developer	Suite 5, Level 1/437 Roberts Rd, Subiaco WA 6008
Aigle Royal Group	Developer	225 St Georges Terrace, Perth WA 6000
Telstra	Infrastructure	Locked bag 2525, Perth WA 6001
APA Group Attn: Bill Ivory	Infrastructure	233 Adelaide Terrace, Level 5, Eastpoint Plaza, Perth WA 6000 (bill.ivory@apa.com.au)

Adjacent Local Government Authorities

City of Cockburn	Local Government	9 Coleville Cres, Spearwood, WA 6163 Phone: (08) 9411 3444
City of Rockingham	Local Government	Civic Boulevard, Rockingham, WA 6168 Phone: (08) 9528 0333
Shire of Serpentine Jarrahdale	Local Government	6 Paterson Street Mundijong, WA 6123 Phone: (08) 9526 1111

Government Departments

Agency	Major Function	Address
Department of Planning, Lands and Heritage		Locked Bag 2506, Perth, WA 6001 info@dph.wa.gov.au Tel: (08) 6551 8002
Department of Local Government and Communities	Local Government Regulation and Support	GPO Box R1250 Perth, WA 6844
Department of Education	Stephen Muldoon/ Richard Bloor	151 Royal Street East Perth, WA 6004
Department of Health	Land Use Planning	PO Box 8172 Perth Business Centre, WA 6849
Department of Transport	Land Use Planning / Development Assessment	GPO Box C102 Perth, WA 6839

Mains Roads WA	Land Use Planning	Electronic consultation only: planninginfo@mainroads.wa.gov.au
Public Transport Authority	Land Use Planning	PO Box 8125 Perth Business Centre, WA 6849
Department of Biodiversity, Conservation and Attractions	Parks and Wildlife Service	Electronic consultation only: swanregionlanduseplanning@dbca.wa.gov.au
Department of Housing	Housing	99 Plain Street, East Perth, WA 6004 Tel: (08) 9222 4666 generalenquiries@housing.wa.gov.au
Environmental Protection Authority	Environmental Assessment	Locked Bag 33, Cloister Square Perth, WA 6850 Tel: (08) 6364 7000 info.epa@dwer.wa.gov.au
Public Transport Authority	Public Transport	PO Box 8125, Perth Business Centre, WA 6849 (08) 9326 2000 enquiries@pta.wa.gov.au Tel: 131385
Water Corporation	Development Services Branch : Steve Hillier	PO Box 100, Leederville, WA 6902
Western Power	State Planning and Development Assessment Officer	Locked Bag 2520, Perth, WA 6001
Department of Indigenous Affairs	Land Use Planning / Development Assessment	PO Box 3153, East Perth, WA 6892

6.2 City's 'Absolutely Freaking Awesome Team'

Council Staff

--

7.0 Consultation Plan					
Methods	Description	Date	Quantity	Responsibility	Comments
7.1 Marketing Stage					
Webpage	Develop dedicated webpage to launch the LPS Project, and Community Consultation and Engagement programme with a tagline "Tomorrow's Kwinana" Establishment of webpage: https://www.kwinana.wa.gov.au/our-services/planning-services/local-planning-strategy/Pages/default.aspx with initial FAQs.	December 2018		Marketing and Communication Team (MCT); Strategic Planning Team (SPT)	Published on 17 December 2018
Marketing and Communication Plan	Develop an all-encompassing action plan to attract the residents, ratepayers and interested stakeholder groups for actively participating in the Consultation and Engagement programme.			MCT; SPT	
Stakeholder Database	List of External and Internal Stakeholder groups, and Special Interest groups.			SPT	Prepared as part of this CCE Plan
<i>Spirit of Kwinana</i>	Article to introduce Local Planning Strategy, and the Consultation and Engagement programme.	March 2019		SPT; MCT	
Video Animation (Optional)	A comprehensive 'story-telling' video about the City's demography, housing, natural heritage, and land use opportunities.			MCT; SPT	Put on hold for the LPS 2 nd Stage
Advertisement – <i>Kwinana Courier</i>	Advertisement inviting the broader community to get involved and attend community workshops	at least two weeks prior to the first community workshop - April 2019		SPT; MCT	

Advertisement - <i>Sound Telegraph</i>	Advertisement inviting the broader community to get involved and attend community workshops	at least two weeks prior to the first community workshop - April 2019		SPT; MCT	
Staff News Letter	Draft article to introduce Local Planning Strategy, and the Community Consultation and Engagement programme.	January 2019; ongoing till June 2019		SPT; MCT	
Social Media	<ul style="list-style-type: none"> • Ongoing updates • Events notification • Survey Monkey 	April/May/June 2019		SPT; MCT	
Mayor's Media Release	Media Release #1 to announce consultation and engagement.	April 2019		SPT; MCT	
TV Screen (Admn. Building Front Counter and Library)	Display includes: <ol style="list-style-type: none"> 1. Opportunity to participate in the Consultation and Engagement programme; 2. Workshops dates and times; and 3. Venues 	April/May 2019		SPT; MCT	

7.2 Communication Stage					
Postcard	<p>Develop postcard having 'logo and branding', and opportunities to get involved; venue and date of workshops for distribution to residents and ratepayers.</p> <p>Dispatch postcards to 'Council ratepayers' (database) and circulate to key community venues (libraries, council office)</p>	April 2019	16,000+ postcards – External agency	SPT; MCT	Professionally designed and branded as "tagline" Postcards, in keeping with advertising and the webpage style.
Discussion Papers	<p>Planning themes, for example, Population and Housing, Heritage and Environment, Employment and Economic Development, and Community Facilities and Wellbeing to provide the community with helpful information to aid comments on the LPS issues.</p> <p>Design and print Discussion Papers for distribution at the Library; and Workshop Venues.</p> <p>Upload PDF Discussion Papers to webpage.</p>	April 2019	Printed in-house	SPT; MCT	Professionally designed and branded as "tagline" Discussion Papers, in keeping with advertising and the webpage style.
Posters	Develop posters having 'logo and branding', and opportunities to get involved; venue and date/time of workshops.	April 2019	Printed in-house	SPT; MCT	Displayed at Council facilities prominently.
Letter to Community Resident Groups	LPS process and highlight opportunities to get involved.	April 2019		SPT	
Letter to External Stakeholder Groups	LPS process and highlight opportunities to get involved	April 2019		SPT	

Online Survey (Survey Monkey)	Draft questions for online survey Develop survey using Survey Monkey Establish online survey as link to the webpage (https://www.surveymonkey.com/r/N3YRDPY)	April/May 2019		SPT; MCT	
Advertisement – <i>Kwinana Courier</i> (2 nd)	Advertisement inviting the broader community to get involved and attend community workshops	May 2019		SPT; MCT	
Advertisement – <i>Sound Telegraph</i> (2 nd)	Advertisement inviting the broader community to get involved and attend community workshops	May 2019		SPT; MCT	
Mayor's Media Release (2 nd)	Media Release #2 to encourage people to attend workshops; and also about participating in the survey. Approval and dispatch to media outlets	May 2019		SPT; MCT	
<i>Spirit of Kwinana</i>	Article to update the progress made in the Consultation and Engagement programme.	June 2019		SPT; MCT	

8.0 Engagement Schedule

Items	Date & Time	Venue	Facilitated by	Consultation Materials	Other Items to carry	Comments
Information Session – External Stakeholder Groups 1 LGAs/Govt. Agencies/Special Interest Groups	Thursday, 02 May 2019 - 10am to 11am	Council Lounge	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Information Session – External Stakeholder Groups 2 Key Land/Property Developers; Housing Providers; Media Representatives	Thursday, 02 May 2019 - 2pm to 3pm	Council Lounge	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Workshop 1 – Public and Community Groups	Tuesday, 30 April 2019 – 6 to 8 pm	John Wellard Community Centre	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Workshop 2 – Public and Community Groups	Saturday, 4 May 2019 – 10am to 12 noon	Darius Wells Library and Resource Centre (Town Centre)	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Workshop 3 – Public and Community Groups	Thursday, 9 May 2019 – 2 to 4pm	Darius Wells Library and Resource Centre (Town Centre)	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Workshop 4 - Public and Community Groups	Wednesday, 15 May 2019 – 6 to 8 pm	Wandi Community Hall	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	

Focus Group Workshop 5 – Youth/Students Engagement	Monday, 06 May 2019 – 10am to 12 pm	Council Lounge	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	Invited - <ul style="list-style-type: none"> • The Kings College • Gilmore College • South Metropolitan TAFE • Kwinana Youth Advisory Council
Focus Group Workshop 6 - Aboriginal Community Group	Monday, 13 May 2019 – 10am to 12pm	Alf Lydon and Frank Baker Meeting Rooms, Darius Wells Centre	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Focus Group Workshop 7 – City Management Team	Tuesday, 21 May 2019 – 10.30am to 12.30pm	Council Lounge	Council Staff	<ul style="list-style-type: none"> • Discussion Papers • Posters • Maps 	<ul style="list-style-type: none"> • Attendance register • Pens • 3M stickers • A0 Sheets 	
Dedicated Station for Online Survey	April and May 2019	Darius Wells Library and Resource Centre	Council Staff	<ul style="list-style-type: none"> • Dedicated Computers (Questionnaires - Survey Monkey) • TV Screen display (CCE Program) • Display Wall (Posters) • Discussion Papers (Stand) 	<ul style="list-style-type: none"> • Tables • Chairs • Drop boxes (for collecting printed questionnaire) 	

9.0 Implementation Schedule

Item	Programs	Draft by	Review by	Project Board Endorsement by	Final	Comments
1	Community Consultation and Engagement Plan	November 2018	Director City Regulation (DCR)	April 2019		Live document ...
2	Marketing and Communication Plan	November 2018	DCR/Marketing Manager (MM)	December 2018	December 2018	
	Webpage	Dec '2018	DCR		Dec '2018	Done
	Printing Postcards	March 2019	DCR		April 2019	Done
	Printing Posters	April 2019	DCR		April 2019	Done
	Printing Discussion Papers	April 2019	DCR		April 2019	Done
	Newspaper Advertisement	April and May 2019	DCR		April 2019	Done
	Mayor' Media Release	April and May 2019	DCR/MM Planning Manager		April and May 2019	Done
	Admn building and Library TV Screen	Postcard Contents			April 2019	
	Social Media	April and May 2019				
3	Community Engagement Program	Completed by ...				
	Booking Venues	March 2018				
	Distributing Discussion Papers	April/May 2019				
	Distributing Postcards	April 2019				To reach the community before 15 April 2019
	Sending Letters to Stakeholder Groups	April 2019				To reach the 'groups' before 15 April 2019
	Conducting Survey and getting feedback	23 April to 24 May 2019				
	Conducting Workshops	30 April to 21 May 2019				

10.0 Consultation/Engagement Facilities and Program Schedule

Venue	Facility Name	Location	Number of persons	Seating	Features	Booked on	Type of Engagement Program
Darius Wells Library and Resource Centre (Town Centre)	Ken Jackman Hall	Ground Floor	<ul style="list-style-type: none"> • 250 people theatre style • 150 people seated at tables 	<ul style="list-style-type: none"> • 15 round tables (180cm dia.) • 15 trestle tables • 250 chairs 	<ul style="list-style-type: none"> • Commercial kitchen plus kitchenette • Audio-visual equipment • 	<ul style="list-style-type: none"> • 4 May 2019 – 10 to 12noon • 9 May 2017 – 2 to 4 pm 	<ul style="list-style-type: none"> • Workshop with Public and Community Centre Groups
Darius Wells Library and Resource Centre (Town Centre)	Alf Lydon and Frank Baker Meeting Rooms,	First Floor	<ul style="list-style-type: none"> • 16-20 people seated at tables 	<ul style="list-style-type: none"> • 2 trestle tables 	<ul style="list-style-type: none"> • Audio-visual equipment 	<ul style="list-style-type: none"> • 13 May 2019 – 10am to 12pm 	<ul style="list-style-type: none"> • Workshop with Aboriginal Community Group
John Wellard Community Centre	Boronia Room	First Floor	<ul style="list-style-type: none"> • 134 people (whole room) - 47 (in one divided room) 87 people (in second divided room) 	<ul style="list-style-type: none"> • 10 tables • 112 chairs 	<ul style="list-style-type: none"> • AV System • Projector • Bi-fold doors to separate function rooms 	<ul style="list-style-type: none"> • 30 April 2019 – 6 to 8 pm 	<ul style="list-style-type: none"> • Workshop with Public and Community Centre Groups
Wandi Hall	Isabella Corker Wing	Ground Floor	<ul style="list-style-type: none"> • 150 people 	<ul style="list-style-type: none"> • 25 tables • 150 chairs 	<ul style="list-style-type: none"> • Basic kitchen 	<ul style="list-style-type: none"> • 15 May 2019 – 6 to 8 pm 	<ul style="list-style-type: none"> • Workshop with Public and Community Centre Groups
Council Administration Building	Council Lounge	Ground Floor	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Audio-visual equipment • 	<ul style="list-style-type: none"> • Thursday, 02 May 2019 - 10am to 11am • Thursday, 02 May 2019 - 2pm to 3pm • Monday, 06 May 2019 – 10am to 12 pm • Tuesday, 21 May 2019 – 10.30am to 12.30pm 	<p>Workshops/Information Sessions for:</p> <ul style="list-style-type: none"> • External Stakeholder Groups • Youths and Students • City Management Team Group

Appendix 2: Notes taken at the Community Workshops

LPS Workshop Notes – 30 April 2019 – Boronia Hall, Wellard Community Centre

Housing and Population

Residential development around Train Stations

- Housing near Kwinana Train station
- More housing around the freeway – both sides – Wellard Road heading north up to Cockburn – diversity/density
- Cockburn type of development – but better quality built standard may work – more imagination height
- Development around the Train station at Anketell Road and link to Motorplex

Residential development around Activity Centres

- Activity Hub – density around the hub along Parmelia Avenue
- Supportive of housing diversity close to shops
- Need a more diverse housing stock in every residential town centre
- Apartments/higher densities around shops in Medina, Calista and Orelia
- Concerned about high density residential so close to commercial – restricts future commercial growth
- Better mix – close to public transport

Tree retention in established residential Areas

- Do not want to get rid of trees in older/established areas
- Retention of trees important to character of Medina and single storey
- Keeping tree canopy
-

Housing/Living for Senior Groups

- Horizontal housing for older populations
- Quality, ambience, security, privacy for age homes

General feedback

- Why redevelopment of Medina didn't take off – Ridley Green
- Similar to industrial area
- Cycle ways, bus stops (bays) needed
- Underground power
- Blocks with heritage significance character – represent the old character
- No housing diversity in rural areas
- New Estates: do not like the small street sizes and block sizes, nowhere to park car = messy streetscape – higher densities, high car ownership

Transport

Parking at train stations

- Parking around train station
- Not enough parking for Train
- Connectivity/conflicts between transport types (e.g. lack of overpasses/links across train lines)

Cycling and Cycle ways

- Interconnectivity of cycle ways
- Water fountains/fuelling stops on cycle ways
- Cycling connectivity/Cycling track in Spectacles/Drink Fountains/Freeway
- Well catered in City
- Parking at Kwinana and Wellard Train Station – Limestone on verge?
- Avoid Thomas Road in peak

Parking, in general

- Parking on street an issues in new estates – narrow streets
- Pittworth Street – parking is a problem, recommend a permit
- School Parking an issue

Public Transport issues/options

- Why not have smaller buses/more manoeuvrable?
- Bus down Mandogalup Road
- Not enough buses in rural areas
- Electric and driverless/drones
-

Walking

- Walking OK in City/Urban?

Travel behaviour

- No option not to drive
- Work away from home
- Shopping centres around pedestrian only spaces – pedestrian mall
- Local trips, walk or car or train
- Limited connectivity/ease between transport types (train/buses/destination)
- Safety in Rural Areas/Lighting/Concrete not paved
-

General feedback

-
- Why not drop train lines or have level crossings where possible?

- Roe 8/9
- No problem at present

Employment and Economic Development

Bulky goods precinct

- Office uses/training/defence near train station
- Technology centre on Thomas Road

Kwinana City Centre

- Cafes/Restaurants/other entertainment – more in City Centre
- More appealing alfresco businesses
- Kwinana is safer than Fremantle
- Comfortable transition for new business (assistance/business)
- Rules/Regulations prohibitive
- Grey dollar rather than young dollar

Activity Centres for Commercial and Office

- Aged Care facilities
- Older people homes
- Denser development
- Want to enjoy service and atmosphere, not just take away

Exploring other opportunities

- Logistics/Freight Industries
- No entertainment locally
- Would like to see more opportunities for smaller industries/business – asked about light industry in Medina
- Western Trade Coast - Capitalise on secondary industries to lithium industry – Project Ready – Latitude 32
- Latitude 32 Critical/Pivotal
- Why isn't industry coming here but going elsewhere? Hitachi

LPS Workshop Notes – 04 May 2019 – Ken Jackman Hall, Darius Wells Resource Centre

Housing and Population

Residential development around Activity Centres

- More Centres – Apartments/Smaller houses near the Centres – fill-out the gaps in Centres (e.g. City Centre)
- Medina centre a second hub with apartments – another hot spot for people
- Smaller lots are not Kwinana – Concentrate housing development in Centre

Tree retention in established residential Areas

- More parks/wildlife because that's what Kwinana is famous for.
- Cul-de-sacs – do a lot more tree planting

Built Outcomes

- Intergenerational – ability to transfer across/time
- More flexibility with the R-Codes to allow more apartments
- Kwinana is about larger blocks so don't necessarily subdivide them, focus on centres
- More young people are moving in so smaller dwellings are appropriate
- Cassia glades – huge streets – double storey houses – for low volumes – mandate
- Indoor play areas – 5-10 year olds – Jungle Gym
- Families can live in the hot spot (Medina)
- Apartments for younger people

Council and Community

- Council should promote more of what is planned so that people can have input
- Need to let people know what is coming up – employment
- Not much here for younger people
- Good schooling, infrastructure will attract different community cultures – not the lot sizes/dwellings
- Preferably public schools

General comments

- Green Island Kwinana – where people feel like it's a big family
- Big improvement one the park few years in City Centre
- Non-conforming use – Homestead Ridge – Hobbies or not – Business

Transport

Parking/Access at train stations

- Train station parking is an issue – people coming from elsewhere
- Wellard Community struggling for access to the train station

Parking, in general

- Parking – differences between different places
- Parking at the front of the library can be difficult/Recreation Centre is difficult

Walking

- No footpath in front of Djilba Avenue – children use the path
- Lighting in Winter in particular
- Security concerns about young people walking
- Recommend crossings where there is only single walkways

- When dark – illuminate poles – can be damaged/rough drivers
- Families and baby/Seniors find it too far to walk to Darius Wells in City Centre

Public Transport

- Public Transport is very important – not everyone can afford a car
- Kwinana 'Clipper'
- Bus No 541 is pretty quick
- Public Transport/waiting half an hour
 - i) Intervals are too great
 - ii) Busy times for public transport
 - iii) Should do a survey
- Berlin noted – 2 ½ minutes bus frequencies

General comments

- Walking within 1k to train
- 80% of all people travel by cars
- Footpaths and bike paths needed in every suburb

Employment and Economic Development

Exploring other opportunities

- Big/more shops close to the freeway – was popular
- Bouncy Castle
- Small and medium suppliers for the big business – attractive place for small business to invest
- Need an anchor – e.g. Lithium Plant
- Missing Emergency/X-Ray/Day Surgery/Health Services can be near shops
- Use our own people – upskilling
 - i) Schools
 - ii) Link to industry

Kwinana City Centre

- Different league – Rockingham/Cockburn
- Need to stay in our boundaries
- There is a good range of shops – halal friendly

General feedback

- City Centre – Rents for shops too high, shops closing, more concerned with short term profit
- Encourage/Support local business
- Wider range of shopping (clothes in Rockingham)

Biodiversity

Whether to retain and protect?

- Biodiversity is very important – need to educate

What City should do to protect biodiversity, including in private land?

- Local government should consider its legislative power to protect biodiversity
- Organise Community clean-up of bushland areas
- Council buy bushland
- Controlled burns – doesn't this impact adversely on fauna/flora?
- Lesser bushland areas should be regularly cut so no burn needed

How City can support

- Broken chains/materials – is there somewhere to dump rubbish – Local residents should have free passes
- Provide support to residents to plant local species
- Discount all native plants for people to place in nursery at home
- Concern about access and taking some wood from the reserves

General feedback

- People plant local native trees in their yards – local nursery – residential lots/native areas
- Tree planting
- Awareness/education to community – to go through schools
- Cooling down the land in summer by people planting native veg on their properties

Rural Lands

Rural land protection

- Weed control is important to attract rodents
- Palms should be banned
- Need to keep the rural areas for generations
- Balance important

Future rural uses/development

- Rural – all housing?
- Focus amenity in National Parks/Regional Parks – otherwise let it go to urban
- Agriculture in rural/urban areas will pollute so the quality of agriculture is compromised anyway

General feedback

- Focus the metro areas on housing
- Allow the market gardens/agriculture to be outside the metro areas
- Need buyers between rural and residential
- Soil in Kwinana is poor so no good for agriculture

- Expense of veggies
- Need to ensure children can see rural uses

LPS Workshop Notes – 09 May 2019 – Ken Jackman Hall, Darius Wells Resource Centre

Residential development around Train Stations

- Railway stations/multi-storey housing

Built outcomes

- Mix of housing types, yes but not in the same place
- Built form – block of four buildings (2 Storeys) owned by the City and people can get assistance to purchase the property over a period of time – people take pride in their own properties, example in Ridley Way
- Wellard village being an example of built form – 2 – 3 storey apartments
- Currently a good mix of housing types

Tree retention in established residential Areas

- Loss of trees – need concrete built form to retain trees and cooling
- Need more greenery as part of new estate – retain the old trees

General feedback

- Niche housing scum of the future
- Slow down on private development – should be more government invested
- Apartments/flats create problems
- Parking at apartments can be a problem, need to ensure parking is achieved
- Distribution of demographics
- Doubling of population – implications for home care, etc.. – where from?
- Need to be mindful of life 20 years from now – technology/computer usage
- Community services availability (including voluntary care, etc..)
- Retirement villages – increasingly under pressure (provision)
- Affordability – Kwinana one of the most affordable
- Job Security
- Kwinana's reputation – changing
- What are the demographics? Socially/Culturally?

Transport

Parking at train stations

- Issues with parking at stations
- Multi Storey car parks at train stations 9:30-10 – No parking

Cycling and Cycle ways

- Great to have freeway cycle but need to have dedicated cycle paths
- Need more bike cages at stations, market place etc.
- Friends park – bike was stolen
- Cycling – where to leave your bikes?
- Safety for Cycling/Walking
- More bikeways and street lights
- All gofers should be identifiable/should be licensed
-

Public Transport options

- Encouraging use of smaller buses (20) seater
- Downgrading speed limits to Wellard Road and Gilmore Ave (50km)

Walking

- Maintenance of footpaths – involve rate payers more
- Difficulty of encouraging walking – very spread out
- Parks need more lighting – street lighting

General feedback

- Traffic control – Gilmore Ave roundabout potential to assist with Traffic calming
- Gofers/Mobility scooters – all the pathways are lumps of concrete – damages the machines – tarmac is smooth
- Promote public transport – need to make it work – the lack of services affect use – lack of trains = train line – drive or ride – problems with parking
- Smaller roads have gravel – need for consistency – bitumen
- Parking – common sense – City Assist and not fine people – cars on verges in city centre
- Housing mix with Cars/Public Transport/Private in City Centre
- No congestion issues really evident
- Challenger ave station?

Employment and Economic Development

Bulky goods precinct

- Bertram Road and Mortimer Road – Bunnings and Harvey Norman
- Hotel/Motel Accommodation/Caravan type facilities
- Bulky goods OK along the freeway (affordability, etc..)

Kwinana City Centre

- Shops – Gym – City Centre – More public transport
- Rent at Market Place
- More shops – Kmart – more speciality shops – House, Kitchen Warehouse so there is no need to go to Rockingham
- Banks – ANZ – Nearest bank is in Baldivis

Exploring other opportunities

- Need to encourage education and training facilities into the area
- Warehousing as an attractor
- Hope is missing – apathy, lack of hope for future – from Youth – Kwinana’s reputation
- Youth related industry – push bikes – industry around that type
- WTC – Public transport re: jobs – Jobs for the existing and future (local) population – Call aspects of processing, etc..
- Good to look to the future, however, need to ensure current situation is economically sustainable (chicken and the egg situation)
- Issue of job creation locally
- Northern part of E26 for office/government department, etc..
- More corner delis – milk bottle test – bring it home

Future challenges

- What are the jobs of the future? Contribution of youth in food/retail (online retail implications) retail floor space implications
- Technological change/working from home
- Need to better promote Kwinana as a good place to be
- Delineation of Kwinana Industry vs. Kwinana Community
- Enable Kwinana to become a thriving place

General feedback

- Preference to local residents when employing people
- Chinese investment in outer harbour can be an issue for security
- One belt – One road – military compound – String of Pearls
- Trees in the City Centre so that you get away from the parks
- Service industry still doing well
- Central to transport routes (freight, etc..)
- Need community gathering places
- Nature parks
- Be proud of green nature of Kwinana

Biodiversity

What City should do to protect biodiversity, including in private land?

- Education is of community benefit
- Involve community groups more and incentivise
- Designating areas at various stages of planning
- Plants on reserves and native trees
- Community gardens – organically grown
- Endemic locals bush medicine/fruits which work with aboriginals
- Incentives for tidy gardens and tide verges
- Park or community garden

- Encourage and support verges to be planted with fruit trees, veggies

General feedback

- Maintain green areas we've got properly
- Priorities – LG to actually care about the environment
- Smaller lots around the parks
- Western fruit
- Local plants
- Behaviour – renters will not look after gardens and local verges

Rural Lands

Rural issues

- Concerned about dwellings under power lines
- Bore Water/Ground water has dropped and it affects the Jandakot Groundwater Mound

Planning Investigation Area

- Planning Investigation Area could become urbanised
- Favour to retain special rural

Bushfire management

- Slow burns – Bushfire Management
- Maintenance of bushfire prone western ridge (Leda) area
- Tanks are also bushfire mitigation in rural area
- Bushfires – local fire brigade have knowledge – supporting and encouraging them
- Chemical affects to fire risks and fuel load
- Chemicals sit on leaves
- Climate change
- Industry needs to be responsible/accountable in regard to chemical release

Future rural uses/development

- Keep our larger rural lots
- Bollard Bullrush urban development
- More agriculture and veggies

General feedback

- Lifestyle choice for people and most do the right thing
- Sell veggies on the roadside would be good to do
- Water storage tanks – need to ensure that they are provided – every new house must have one – City should specify the capacity of the tanks

LPS Workshop Notes – 15 May 2019 – Wandi Community Hall, Wandi

Housing and Population

Higher density residential development

- focus higher density housing near shops/bus/train
- Keep higher density focused around transport routes and City Centre
- Parmelia has capacity to go higher density and Calista and Orelia
- Pockets of bush necessary to increase density and other open space e.g. Wellard/TOD
- Locate density near train stations
- Density around train stations and Kwinana town centre
- Near train stations/Health facilities – higher density
- Identify areas for higher density development – transit route
- Railway line – higher density
- Does high density need to be tall buildings? Don't want taller buildings
- Higher density along the freeway
- Higher density around train stations to encourage use of public transport

Built Outcomes

- Get rid of Fibro – need quality design – requires massive upgrade
- Keep rural “feel” in suburban location i.e. keep bush in amongst,
- Small lots/Strata titles
- If going up in height, then in new urban areas

Seniors living

- Senior citizen – facilities for people who are elderly
- Retirement facilities/villages – more
- High care facilities/reasonable cost
- Elderly close to shopping centres
-
-

General comments

- More train stations needed
- Blocks too small for 2 cars
- Smaller buses
- Isolated suburbs
- Height is not supported in Wandi
- Community facilities development based on housing development

- Not rural (no high density in rural areas)

Transport

Parking at train stations

- Not enough parking at all train stations
- More parking in Kwinana Train Station
- Not enough park n ride at stations
- Not enough parking at Kwinana station
- Parking has not been an issue except at the train station in Kwinana
- Improve safety around train station and perception of safety

Cycling and Cycle ways

- More cycle ways separated from the road – safety
- Put cycle ways around the Spectacles to provide passive surveillance

Public Transport issues/options

- Improve public transport – buses to train station
- Takes too long on public transport
- High frequency buses
- Hard to use public transport with baggage
- Perth is so spread out so hard to use public transport
- Smaller buses – through the suburban streets to feed into bigger routes
- More train stations required in the Kwinana area
- Regular bus service to train station
- Smaller buses
- Secondary road parallel to Hammond road, for managing traffic which gets onto the freeway
- Size of buses – buses often empty – why not have smaller buses along some routes
- Honeywood people can't get a bus into Kwinana City Centre
- Light rail to train station
- Possible station at Anketell Road

Walking

- Walk ways to encourage walking
- Walking not attractive as areas are not nice and clean
- Footpaths with canopies to promote shade encourage walking
- Nice and well-kept parks encourage walking e.g. Wellard Village, Honeywood vs. Medina
- Well-designed paths to cater for the elderly
- Great to place walk around Wandi/Spectacles
- Walking – need a destination – nowhere in Honeywood to walk to!
- People on large blocks don't require walking

- No paths on the major roads

General comments

- Development so far is car based
- Traffic congestion gets worse as time goes on
- Mandogalup road 'rat-run'
- Kwinana Freeway is congested all day
- Sprawl and extending the freeway is causing car reliance
- Honeywood drive very narrow with no bus lanes/pull in areas so it affects car movement
- Honeywood bus now goes to Aubin Grove station

Employment and Economic Development

Bulky goods precinct

- Support bulky goods along Kwinana Freeway
- Office precinct in Thomas Road – good as it can be created
- Mixed business near freeway interchanges
- Good locations along freeway for commercial/Bulky goods as it doesn't affect people
- Westport?

Kwinana City Centre

- Kwinana City Centre – Keep the trees
- City Centre offices/commercial

Activity Centres

- One or two reasonably functioning centres – not next door to people
- Thomas road hub – may increase traffic in Thomas/Anketell Road

Exploring other opportunities

- Aged care (over 55s) facilities – close to hospitals – create jobs in aged care services, e.g. Silver Chain
- More entertainment precincts – more hospitality jobs
- Tourism – ecotourism with Aboriginal culture – e.g. the Spectacles
- Areas to be designated for Navy Technology business – training hub needed
- Professional employment – attract them
- Strategise for jobs
- More health services in Anketell Centre
- Co-working spaces within bush spaces/areas

General comments

- Doctors
- Automotive Services

- Child Care
- Office
- Hope Valley/Wattleup is ready to go for industry
- Food economy needs other employment \$\$
- Harvey Norman, etc.. will be years away
- Shopping centres may be disrupted by online – there was disagreement about this
- Established before houses are around
- Keep bridal trails
- Mix with cafes – near the entertainment areas
- Distribution centres – employ more truck drivers

Biodiversity

Whether to retain and protect?

- Very important

What are the challenges?

- Banksia dying? Decrease in things growing over last few years?
- Vital that we keep endangered animals/plants
- Swans/ducks vanished because of poor water management
- Ecological corridors are deteriorating

What City should do to protect biodiversity, including in private land?

- Council should fight more for biodiversity
- Keep the green corridors
- Encourage private property owners to plant the native species
- More awareness (public) about Kwinana Biodiversity
- Encourage buildings (duplex) to keep more trees – Council introduce criteria in place to keep trees
- Improve the Spectacles so they are more appealing(ecotourism) – more cycle ways, signage to encourage more people
- Specify criteria on private land to protect trees – create balance between use of land and biodiversity
- Landowners pay rates on Bush forever blocks – there needs to be concession to save bush
- Buy the land to protect biodiversity – keep it bush forever sites
- Manage weeds in private, verge and Council property also by Council – employment generation
- Ecological corridors between bush areas
- Incentives can work
- Education?
- Smaller lots that someone can look after
- People already manage weed control on verges
- Water management in lakes/drains
- New persons coming to the rural area needs better education about biodiversity

- Proportionately higher investment to protect biodiversity

General comments

- Council refusing to rezone to urban
- Council to consider different building options which are more suitable to Kwinana
- The environment is why people live in Kwinana
- Honeywood urban corridors not working?
- Not sure how to address the issue?

Rural Lands

Rural issues

- Loss of Banksia woodlands
- Cumulative impact of incremental clearing
- Retain pristine bush area
- Wiping out bush
- Lack of public transport
- Suburban sprawl

Planning Investigation Area

- Planning Investigation Area (stay as it is)
- No sand mine in Investigation area
- Market gardens – keep it rural/special rural
- Lifestyle blocks
- High value – keep it – protect Planning Investigation area
- What is happening in SJP – adjacent boundary

Future rural uses/development

- Organic-biodynamic gardening – less impact on groundwater

Bushfire management

- Residential areas backing onto bush is a risk. New owners are unaware
- Buffer/Interfaces between residential/special rural
- Training – chainsaws, tools, mowers
- Need buffer between urban and rural – a rural buffer – 400m buffer or larger blocks between urban and rural
- Minimum clearing around the house
- Council to help with disposing of undergrowth or trees removed for bushfire
- Council offer service to prepare property/manage bush fire
- Handouts to new residents
- Set an example - prosecute
- Enforcement not managed correctly by the City

- Bushfire management – more education needed
- Separation around houses/prescribed burns for reserves

Rural lands management

- Special rural first timers need education before buying
- Rural keep rural
- Some people do really good work maintaining rural lands
- Educate about pasture management
- Feed horses properly!
- Restrict number of horses
- No market gardens – current special rural restrictions
- Encourage local produce
- Special rural zones good way to protect the mound

General feedback

- Older areas need to be redeveloped first
- Buffers – Lyon Road, Wandri hasn't worked – Tapper road is an example of a buffer – houses back on – shrubs/camouflage
- Focus on older suburbs for density (hubs)

Appendix 3: Notes taken at the Focus Group Sessions

Youth Focus Group Session held at Council Lounge on 06 May 2019

Housing and Population

Housing type/Built form

- Smaller housing – Larger Housing (more)
- Open plan living – Kitchen/Lounge/Together – less walls
- Less apartments – more like a home
- External features – sometimes very bland
- Miniature brick houses
- Lively appeal – individuality
- Wellard good example – compounded style, close to shops
- Side by Side housing not appealing
- Garden/No Garden? Big area back yard?
- Pets – so many people want pets in their apartments – pet friendly – rent perspective
- Redevelopment
 1. Keep to the style
 2. New apartments in Medina Avenue – don't fit character – needs to look like the area
 3. Add some flexibility to allow for character to be achieved
 4. Wall to wall in Medina
 5. Public link roads – Hub
 6. Gilmore avenue apartments should be adequate heavily (unfinished)
- Apartment heights
 1. No higher than two storeys
 2. Privacy – height is an issue
 3. Disabilities – how do you address?
- Retaining canopy cover in urban/residential areas

Residential development, in general

- Housing closer to shops – walking distance
- Near to public transport – good access
- Higher housing densities in town centres (2 or 3 storeys)
- Mini sustainable villages – affordability, small footprint, village housing type can provide people with a feeling of belonging. Separate 'groups' by roads and other design elements
- Higher than 6 storeys than Wellard
- Commercial high density around Bertram station – high density residential

- Elderly people close to centres
- Retaining old character in housing style in Medina
- Keep elderly and families together
- Living on public transport route beneficial
- Higher densities around people attractors
- Affordability vs. Important
- Lifestyle – Housing link
- Make a place for homeless
- Educate people to de-stigmatise homeless, decrease problem

Transport

Public Transport/Travel issues/options

- Coverage for weather really important – particularly given waiting periods
- TransPerth App – Good – should be a system in place for people who don't have data
- Push button to tell you arrival time – vision impaired people who don't have time
- Waiting times a real issue – can we use technology to make things easier?
- No public transport after 6pm in Medina
- Buses should stop at 9/10pm rather than 6:30/7:30pm – ish
- Public Transport should lower costs
- Transport in Medina – 6pm train station and every hour
- Problems in Medina for public transport
- Have buses do more rounds
- More advertising of buses e.g. buses with the times and route on the post
- Welcoming/clean/nicely designed bus shelters
- More frequent buses to schools during peak
- Safety on Public Transport
- Designated buses for designated school students only
- More buses in rural areas
- Social media/education to promote active transport
- Some people don't feel safe in public transport – more TransPerth guards on a bus
- Medina – seems to be a lot more bus shelters
- Job access links into public transport
- Access to social events – closeness to events

Parking in General

- Parking at train stations is a problem – multi storeys would be helpful
- Parking at hub is an issue and adventure playground

- Either or more parking in key places but also more public transport

Walking and Cycling

- Encouraging people is better for environment
- Most options are possible
- Need to provide choices for walking/cycling so you don't have to walk on front lawns
- Bus stops
- Safety and tree cover would improve walkability
- Main footpaths/cycle ways, street trees, visible sightlines, cleanliness/remove needles

Employment and Economic Development

Business/Employment development

- Cafes and pop up food/business/restaurants around POS
- Commercial business around Kwinana Train Station
- Night markets during summer – flexible space to be used for atmosphere (i.e. Live Music performance, Markets, Community events)

What the City can do to create employment/jobs for youths?

- Youth employment organisations/agencies/areas for information
- More job opportunities/skills/training out of school
- More opportunity for training – entry level
- City helps 10/11/12 yrs Schools for in-school excursions/training
- Training reserves/care letters/mock interview training/learning to do tax
- Schools don't teach you life skills/City bring opportunity to do life skills (1 class p/w)
- Access to jobs, job applications online, better link to the job providers (Coles, Woolworths, etc..)
- Show a sign on a window – Help wanted!
- People who don't have access to computers need to walk to library – some people don't have WiFi at home
- Access to printers/data can be limited to Kwinana Residents
- Strategic Employment for Youth – try to push % of Kwinana Residents – Targeted – Local people who have the skills
- Education towards jobs – have to save money – need to be taught that you can't spend money
- Workshops/Group meeting for young to show benefits of saving
- Give them a sense of why it's beneficial to save and think about money better
- Commonwealth Bank – Online piggy bank – allow you to save

Biodiversity/Rural

What City should do to protect biodiversity, including in private land?

- Preserve the natural land
- Intergenerational connections to land
- Retain the vegetation in the larger rural lots
- Protect the larger sanctuaries (larger reserves)
- Clean Up Australia Day – good initiative – Continue these types of activities
- Get youth involved and better out there and cleaning up rather than sitting in class room
- Biodiversity in streets
- Education – biodiversity – trees
- Sanctuaries/Safe haven for bush
- Staff go out to landowners?
- Dinner/Lunch to educate on biodiversity/clearing of land
- Link into networks – radio
- Information sessions to educate on species
- Induction to land owners
- Schools
- Educate the community on the value/significance of biodiversity and bushfire management
- Facebook – a consistent message
- More natural areas – parks to build relationship to nature
- Prescribed burns – bushfire risk plants
- Fridge magnets
- Educational signs about the flora and fauna around the City
- Love the trees in Medina Avenue
- Make bush reserves closed off to public and prominent fences

Future rural uses/development

- Fun farm – people have areas to enjoy rural activities
- 2050 – People to maintain their property
- Have an example fun farm which allows people to feed animals – live rural
- Strong community links in Rural Areas
- Infrastructure to protect rural
- Stay rural
- Induction to people who buy rural land/community information night/invite everyone and food trucks, a few different sessions to keep it local
- Up contact, up awareness
- In-school – on the job – as well as sitting in classroom
- Long term information, informational signs for bushfire management

General feedback

- Up urban density in new or old areas

- Up density in rural with most areas free

Aboriginal Community Group Focus Session held at Darius Well Centre (Alf Lydon Hall) on 13 May 2019

Housing and Population

Housing specific to Aboriginal Community

- Need to consider housing for homeless
- Consider location of housing types (appropriate housing locations)
- Need for ages housing for aboriginal people
- 2 bedrooms still needed for single/lone person households
- Need to consider cultural matters such as family visiting (number of bedrooms, housing types, 4/5 beds, etc..)
- Case management and support re housing
- Accommodation facilities in the City needed (for families, friends visiting, urgent accommodation services)
-

Transport

- Car parking issues in the City Centre (near Recquatic and Tavern)
- ACROD bays, numbers meet standard but not number actually needed
- Bus routes need review) need to go through suburbs, Wandi, etc..
- Need to review accessibility along paths (hindrances, bollards, etc..)

Employment and Economic Development

- Job agencies need to be more accountable (re local workers and opportunities)
- Need traineeships/education/training opportunities locally – City of Kwinana – Workforce should reflect community
- Perception of Kwinana
- Need to make Kwinana more attractive
- City Centre roads very congested – road planning, etc..
- More al fresco opportunities in the City Centre

Biodiversity/Rural

- Education
- Important to retain bushland and rural areas

City of Kwinana Senior Management Team Workshop held at Council Lounge on 21 May 2019

Housing and Population

Transit Oriented Development

- Transit orientated development connecting to train stations – density along these routes – mini buses?
- More commercial office space near rail way
- Public transport, Doctors, Chemists, Shops, Community Centres, etc.. – Higher density mix of affordable and other
- Density around the train stations

Residential development/Built Form

- Sustainability of houses – energy, efficiency
- Alternative housing options – allowing for flexibility
- Group dwelling developments – more interactive, less segregated
- Encourage diversity in lot sizes in new subdivisions
- “Fremantle alternative” policy
- Developments that maintain green cover
- Increased green space around high density
- Communal spaces for recreation
- Require green walls
- Facilitates engagement with neighbours
- Encouraging granny flats – intergenerational
- Flexible living over stages of life
- What about affordability? and Cost?
- Not cheap and nasty – Quality = Attractive
- Because Kwinana is undulating - split levels – mixing can help with the retention of land
- Green spring in Vic Park – About good design that keeps the trees
- Hills are hills – keep – affordability

Higher density development options

- Re-zoning around the golf course
- Parmelia, Orelia, Medina – change R-Codes
- Neighbourhoods with central hubs (more)

Housing/Living for Senior Groups

- Elderly living – valuable part of the community
- Salt and pepper elderly living

Infill issues/options

- Infill developments – cash/rebates – incentives for tree retention
- Amalgamating lots in older residential areas for group dwelling developments (diagram on Post-it Note)
- Increase mix around the existing centres – City Centre
- Potential for infill redevelopment in Medina/Calista

- Is the increase in density/mix near shops really the answer to the woes of those shops?
- In centres units or high rises (2 storeys may be 3 storeys) – affordability?

General comments

- Distance and access (safe) – footpaths, bike paths, crossing major roads.
- But don't forget new areas are attractive too
- Question population numbers for a start – will it really happen? Link to mining
- Approvals down across the board

Transport

Parking at train stations

- Limit car parking at train stations
- Time/paid parking?
- Using valuable space around train stations for parking – could it be located slightly further away?
- Density and activities around train stations – underground, stacked

Cycling and Cycle ways

- A coastal principal cycle path
- Hire bikes at the hubs
- 'Designing out Crime' to encourage walking and cycling
- Dedicated bike lanes
- End of journey facilities – bike racks, etc..
- Better design for cyclists – more bi-directional off road cycle paths, design for all users – not just commuter cyclists (kids riding to school, etc..), linkages
- Experience on journeys – make it attractive to walk/cycle, rest stops, activities along the way – safe streets – active streets, interpretation, artwork, encourage people to get out – attractive spaces
- Cycling and walking – lack of linkage (bike and walk plan)

Public Transport issues/options

- CAT buses/Driverless vehicles
- High frequency shuttle bus to City Centre from Train Stations (electric bus)
- Benefits to City Centre from high frequency shuttle bus
- Safe to wait for bus/safety at bus and train stops
- CAT bus or shuttle services
- More cycle paths
- Secure bike nodes
- Reduce road speeds (Sulphur and Challenger roads)
- Poor east-west public transport links (which may connect these areas better)
- Better bus linkages to train stations

Walking

- Walking –need well lit areas, on main roads and visible nature walks, but accessible to elderly

Travel behaviour

- Carpooling
- 2030-36 – Autonomous vehicle/car sharing – impacts?
- Travel smart behaviour change to assist behaviour change

General Comments

- Network of hubs that connect to the rail network ('express road' between hubs)
- Flexibility around reducing garage space
- Underground trains
- Design for people-not cars – linkages, accessible shops, shaded streets – street trees
- Ensure plans/strategies are integrated – cycling, strategic routes
- Driverless and electric cars – how to incorporate into design

Employment and Economic Development

Kwinana City Centre

- Establish office space in the City – retail underneath
- Location of City Centre in the context of ongoing growth
- City Centre – Connectivity and Journey to shops – more residential development in City Centre – more people to support businesses
- City Centre needs: movie theatre, variety of stores, "Syren Street" (Rockingham) or blocked off street for dining, alfresco, second floor on the market place

KIC vs Employment opportunities

- WTC lack of traffic/trade connections – issues with Rowley road, need more linkages, transport link will assist opening WTC
- WTC – attract 'other' viable industries
- Latitude 32 with large lots
- No intermodal in Kwinana
- Retention of employment generating land – ensure other uses do not encroach

Business locations

- Bulky goods – near freeway, not train stations
- Office space – near train stations and City Centre
- Office space at the rail hubs

Challenges

- Question – do we allow retail uses to occur at freeway locations – laissez-faire and not try to artificially suppress
- Need to be careful about taking traffic/people away from centres
- Big business vs. Small business – job creation – profits and jobs in support services – big business doesn't support local Economy
- Where to actively target and attract services?

What the City need to do

- Help businesses with understanding their market/customers to provide services/goods the community wants
- Industry based training centre (supported by the scheme)
- Training opportunities for youth – traineeships – through government agencies, City, Industry

Rural Lands and Biodiversity

- Planning for East-West Railway link to Armadale

How to protect biodiversity, including in private land?

-
- State should buy back land to protect biodiversity
- Possible larger lots with restrictions/use of current land, conditions for protection of biodiversity
- Linkages are very important – fauna movement, genetic viability, people, connectivity
- Casuarina cell – retain linkages – wider road reserves for bushland interface, Bushfire protection
- Landholders – education
- Promote better understanding/education to prevent blanket clearing/incentives
- Stronger compliance under scheme/building act
- Retrospective application of Bush Fire Rating – if rating changes then
- Additional walking trails – community appreciation
- Stop clearing

Future rural uses/development

- Group undecided about development of rural land
- Building approvals to take BAL/Location of existing vegetation (trees) into account
- Resources for “enforcement” of any licences for rural properties
- Alternatives for bulk waste disposal and hazardous waste disposal
- Special Rural Zone to be retained – groundwater protection
- Developments need to be built with bushfire management in mind
- Climate change – bushfire risk, Insurance (liability), biodiversity – political
- New special rural uses shouldn't be endorsed
- Future – more boutique agriculture? Rates?

Appendix 4: Community Survey Responses

The following is a consolidated summary of both the on-line and written responses to the Survey questionnaire with the exception of a number of questions which specifically asked the respondent to numerically rank their views on a matter or provide specific details to the City. These latter responses have already been detailed above in the Community Engagement Outcome Report under the section Community Engagement Participant Profile.

As can be seen below, on a number of questions, the City has sought to analyse a variety of responses by aligning the responses into categories.

Q11. *How would you like to see the future housing in Kwinana developed? (168 responses)*

Design

Submissions
Greater quality of design, more context of the house (not just developer cookie cutter cheap design), I see a lot of housing applications that are not very energy efficient because the windows are facing the wrong way etc.. This is then costing the owner more in the long run to maintain and use. more housing design diversity
Definitely not like dog boxes and stuck together
Some double stories houses
Like to see more area specific guidelines to preserve and/or create character for each of the City's villages. One size does not fit all
Higher housing standards, more maintenance on facilities provided and security provided for these area
To incorporate more sustainable & environmental housing with a consideration for quality architecture
Eco friendly, modern and economical
More interesting and varied construction, less a sea of houses. Wellard Village is well done, Bertram and Honeywood lack imagination and variety. East Wellard (sunrise, Woolcot rd, Millar rd, etc..) are all worse than Bertram or Honeywood as far as design is concerned. Medina, and Orelia have interesting planning, sparse high density building, interesting shop and commercial areas spread through the area
Better quality housing
More respect for heritage, keep trees
Thoughtfully
Housing that is aircraft noise proof
Redevelopment of existing older style areas to rejuvenate the area. And more higher density housing
Clean up all the old areas
Redevelopment of existing older style areas to rejuvenate the area.
Like to see more area specific guidelines to preserve and/or create character for each of the City's villages. One size does not fit all

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Design

Some double stories houses
Family Friendly dwellings
In a similar vein to the early stages of Wellard village housing.
To be environmentally sustainable.
In consultation with the community and in a manner that will enhance livability in the City of Kwinana, making sure that health and amenity impacts are addressed in the process
I would like character of the established suburbs kept. Medina, Orelia etc.. are beautiful suburbs and are the reason we bought here. I would like to see less subdivision. They make estates that look like car parks. Victoria Park, Peppermint Grove look amazing because they protected the historical houses and maintained the character and feel of the suburbs
More options for power generating and self sufficient power supply houses

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Zoning/Density

Submissions
City In-fill; Sensitive residential bush developments
No more clearing of bush lands to create new housing estates. It is removing the very heart of the suburb.
Only on brownfield/previously developed sites, no more bush should be bulldozed. we need to protect the woodland/bush that we still have in Kwinana
(future housing development) Only on brownfield/previously developed sites, no more bush should be bulldozed. We need to protect the woodland/bush that we still have in Kwinana
Consideration of keeping the 'village' feel. Kwinana is uniquely placed, surround by a green belt. It would be great to preserve this. Each of the areas within Kwinana tell a story. It would be awesome to enhance these stories. Need to find areas to focus density increases to preserve some lower density. Reduce the blanket medium density sprawl outcome.
I would like to see in-fill sites being used before any native bushland is destroyed for new housing developments
Better guidelines for in-fill developments - focus not only being placed on new subdivisions
More higher density housing
More infill
Subdivision of older blocks
Would like to see outer limits near freeway developed e.g.: Anketell
High Density housing maintaining as much native vegetation as possible

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Zoning/Density

Mandogalup east of Mandogalup Road to be utilized for the provision of housing. It will add to current residential areas in Wandi and Anketell to give a critical mass of residents to make it more viable to provide amenities such as public transport and retail
Medium density with some dual purpose
Density limits
Concentrate housing development east of the freeway away from heavy industry and between five main arterial roads Kwinana freeway Tonkin highway .Anketell road, Thomas Road and Mundijong road
More high density
Kwinana is going to be overdeveloped when present plans are complete.
Less density. Cut fewer trees when building new houses. Create family-oriented atmosphere and more pedestrian paths throughout the city.
Residential housing should also be extended to Rural Areas, including water management areas, where located in specific areas where development is already occurring, land has been cleared or denigrated, there is and will not be any water being taken from bores and such development will not have any affect on sub aquifers. Close to proposed Urban development, Transport (rail etc..), Shopping and light commercial areas. I am detailing approximately 100Ha of Rural (Water protected?) land in the Battersby Rd, Anketell area
Infill and redevelopment of existing properties.
More housing lots either side of freeway.
Higher density in the city centre and close to train stations. Leave the rural areas as they are
Less housing developments that require the clearing of land. The natural bush surrounds and interior bush areas of Kwinana are what makes the area so special
More affordable housing, building up, instead of across to save the land
High density, saving what is left of local bushland.
I would like to see in-fill sites being used before any native bushland is destroyed for new housing developments
Better guidelines for in-fill developments - focus not only being placed on new subdivisions
Use up more of the vacant land for housing, currently being used as bush reserves/rubbish dumping grounds and motocross circuits.
Lower square meter-age to R-codes to allow for subdivision to take place
Less compact housing.
More infill
Dwellings of small size that have minimum impact on green environment.
infill and redevelopment of existing properties
Much more sustainable with less bush cleared and much more environmental considerations made.
Rezoning of established lots to create subdivisions

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Zoning/Density

Increase R codes to allow subdivision of smaller blocks and create more affordable housing
Higher density but with less blocks being squished together keeping more trees.
Mix of both low and medium level housing.
Higher density in the city centre. And close to train stations. Leave the rural areas as they are.
Much tighter planning controls on multiple dwellings and design outcomes
High Density housing maintaining as much native vegetation as possible
Higher density but with less blocks being squished together keeping more trees.
More mixed medium / high density - more town houses, unit developments. More double story development- many 'cottage' style lots are essentially apartments laid flat. Suburbs need a greater variation in housing types, lot sizes etc.. to avoid the monotony of the industry standard suburban development. Would prefer to see innovative infill with the older suburbs of Kwinana, rather than sprawl and destruction of bushland
Rezoning of established lots to create subdivisions
High density, saving what's left of local bushland
High Density housing maintaining as much native vegetation as possible
Higher density but with less blocks being squished together keeping more trees.
Medium density with some dual purpose
Dwellings of small size that have minimum impact on green environment
More high density
Increase R codes to allow subdivision of smaller blocks and create more affordable housing
Medium density
Various styles are ok, my concerns are around higher density development that have limited vehicle access for essential services, more space is required to allow provision of services such as waste collections.
Concentrate housing development east of the freeway away from heavy industry and between five main arterial roads Kwinana freeway, Tonkin highway, Anketell road, Thomas Road and Mundijong road.
More medium density town house lots around reserves or multi use areas, and transport hubs. Less single lots in the Centre of Kwinana
Higher density housing in the city centre and surrounds, residential further out, but developed from the inside out so as to not sprawl the residential areas out unnecessarily.

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Larger Lot Size

Larger blocks

Q11. *How would you like to see the future housing in Kwinana developed?* (168 responses)

Larger Lot Size

Developed with different land plot sizes up to about 1000 sqm. This gives a variety for those who don't all want to live like battery hens and have some room for trees for shade and wildlife.
Bigger block sizes, 600sqm min
Less "little boxes", bigger blocks without clearing the land
Larger blocks
Larger blocks 700 plus
Larger urban blocks so that children can enjoy their home
Bigger blocks
Larger lots
Slightly bigger blocks than the Niche Living model on Medina Avenue
Bigger lots available for everyone
Bigger blocks
Larger urban blocks so that children can enjoy their home
Bigger blocks
Larger lots
slightly bigger blocks than the niche living model on Medina avenue
Larger blocks (minimum of 600sqm blocks be made available for sale at a reasonable price) Developers tend to come in, sell off tiny blocks (ie 300sqm), make a huge profit and wipe their hands of the upkeep of each area developed. Rather they should be made to sell a portion of much larger blocks per developed area. Giving each area an average park space is not suffice just because the blocks have virtually zero backyard space now.
Bigger lots available for everyone
Bigger blocks

Q11. *How would you like to see the future housing in Kwinana developed?* (168 responses)

Typology

Submissions
Larger retirement units; Tiny house area
Larger retirement groups
Larger retirement units; Tiny house area
Bigger backyards also; a tiny house village
More apartment for couples or single people
More affordable housing, building up, instead of across to save the land

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Typology

More low cost units for single older people.
High-rise. Wish not to clean the land to make space for housing
A wider selection of housing to allow everyone access to the sort of property they want. Townhouses and flats in the right areas for lower cost properties and also 1-2 acre lots for those who want space and all in between. Not everyone wants 400sqm lots
Provide diverse housing choice for people; retain open space and vegetation
More family dwellings; 4-5 bed properties
Affordable housing
More mixed medium / high density - more town houses, unit developments. More double story development- many 'cottage' style lots are essentially apartments laid flat. Suburbs need a greater variation in housing types, lot sizes etc.. to avoid the monotony of the industry standard suburban development. Would prefer to see innovative infill with the older suburbs of Kwinana, rather than sprawl and destruction of bushland
Family Friendly dwellings
More low cost units for single older people.
More variety of housing, higher density near the transport hubs, more sustainable housing, less car dependent, people friendly choices leading to creation of interactive communities
Flats, apartments.
High-rise. Wish not to clean the land to make space for housing
A wider selection of housing to allow everyone access to the sort of property they want. Townhouses and flats in the right areas for lower cost properties and also 1-2 acre lots for those who want space and all in between. Not everyone wants 400sqm lots
Less public housing
Housing that supports all different type of peoples with economic backgrounds
Good use of land; stop the urban sprawl. Consider mixed use residential
More interesting and varied construction, less a sea of houses. Wellard Village is well done, Bertram and Honeywood lack imagination and variety. East Wellard (sunrise, Woolcoot rd, Millar rd, etc..) are all worse than Bertram or Honeywood as far as design is concerned. Medina, and Orelia have interesting planning, sparse high density building, interesting shop and commercial areas spread through the area

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Sustainability

I would like to keep the bushland and parks as they are in most areas like where the Cassia Glades development is now. That should have been left as bushland as it is a buffer from Gilmore avenue and adds some natural areas to keep for tomorrow.
More thoughts to young families, local parks with BBQ, toilets and creation of outdoor play spaces, which are maintained for the community. Fruit trees planted around parks and Community gardens. Especially given the smaller block sizes

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Sustainability

Council should adopt a policy whereby developers are required to make every new Estate fit the criteria of the Wellard Village. Trees should be preserved and the development should not diminish the landscape to such a degree that every tree is cleared and every new Estate becomes a urban wasteland trapping and radiating heat. Protect the local wildlife by not destroying their habitat.
We do not want it developed. We moved here because of all the green spaces, trees and grasses or native bush areas however over the past 10 years a lot of this has been demolished to make way for housing.
Leaving precious bushland untouched
I would like to keep the bushland and parks as they are in most areas like where the Cassia Glades development is now. That should have been left as bushland as it is a buffer from Gilmore avenue and adds some natural areas to keep for tomorrow
Responsibly, and sustainable with care for the person in their environment as top priority; Attention to safety and ecological housing.
Less destruction of trees and bushland. Kwinana has been well known for retaining trees and bushland, but current development has seen the destruction of bushland into stark and bland urban heat sinks
With a greater regard to keeping existing natural bushland elements and not just mowing it all down to create a heat sink and loss of habitat for natural wildlife. Cassia Glades - What a wasted opportunity to create something amazing. And the Village at Wellard, you can see they have tried hard to integrate the bush and the housing in their design. We have this wonderful opportunity in Kwinana to celebrate our bushland and unique tree stock and be that 'tree change' that people are searching for to call home
Do not keep removing natural bush land for housing.
Keep bushland and rural areas. It is what makes Kwinana a lovely place to live. Avoid too much around train stations as elsewhere in the world, high population density near train stations is thought to cause crime and we already have enough of that. You do not want to look like a ghetto.
Environmentally friendly Keeping of trees and nature Lots of parks
Better planning street names after residents
As long as the bush land protecting our communities are left as much as possible especially around our buffer zone
In consultation with the community and in a manner that will enhance livability in the City of Kwinana, making sure that health and amenity impacts are addressed in the process.
I prefer us not to become a Mandurah were they are overfilled with duplex, triplex that just breed crime. I would like to see areas created like Wellard with central business area and plenty of parks. I believe Baldivis were forced to have that central park way due to the gas pipeline but it is such a nice thing to see endless parks
It is very sad to cut down our bush and trees that make Kwinana so beautiful and loss of homes for the animals!!!!
Maintain green reserves and large natural areas
Keeping the natural bushland just the way it is, and stop mowing down trees to make profit, I moved to Bertram as a lot of it still had a lot of bushland around to admire, that is unfortunately fast dwindling and I can't see myself sticking around if this continues
I think it is currently developing well. Just ensure nature and old trees are kept.

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Sustainability

Larger rural style housing with more large parks and recreational grounds.
Areas for kids and adults to feel safe walking and playing. Backyards are tiny. Even playing out the front these days is considered dangerous and it's sad.
With a sustainable plan and focus on green living and open developments
I would not like to see it in any more bush parks.
Environmentally friendly Keeping of trees and nature Lots of parks
To be environmentally sustainable
Needs to be more sustainable & eco-friendly, with more thought given to retention of trees & canopy cover
More options for power generating and self-sufficient power supply houses
With consideration for bush blocks
Keep bushland and rural areas. It's what makes Kwinana a lovely place to live. Avoid too much around train stations as elsewhere in the world, high population density near train stations is thought to cause crime and we already have enough of that. You don't want to look like a ghetto
Less devastation of bush land - I'd like to see better use of space, retention of what makes Kwinana attractive which was the feeling that we were close to bush
We don't want it developed. We moved here because of all the green spaces, trees and grasses or native bush areas however over the past 10 years a lot of this has been demolished to make way for housing.
Less destruction of trees and bushland. Kwinana has been well known for retaining trees and bushland, but current development has seen the destruction of bushland into stark and bland urban heat sinks
More walking trails and large park spaces scattered throughout city and new developments.
Needs to be more sustainable & eco-friendly, with more thought given to retention of trees & canopy cover.
More parks, playgrounds and private estates
Estate development with an emphasis on maintaining natural bush/trees.
more community activity space e.g.: Dog parks, parking at parks.

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Population

Infrastructure and security shall develop in line with the household numbers
Keep the rig raf out; Set a reasonable price of homes compared to income to keep undesirables out
Not too fast .
Try to keep it from being over populated
Look after existing suburbs first, NBN for Rural Wellard/ Casuarina. All the developments keep pushing this back
Living in rural area so not applicable

Q11. How would you like to see the future housing in Kwinana developed? (168 responses)

Population

The question should be...do we need the increase in population? Your thinking is short sighted in failing to answer this part of the question.
Larger areas released to increase the inflow of the population growth

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

Yes/No/ Unsure	Comment
Yes	Yes. Redevelopment of Medina shops with quality residential upper stories
Yes	I would support this as long as they are grouped and not disturbing the privacy of single story residents
Yes	Close to central hub area
Yes	Yes near the hub
Yes	Yes, near shops, transport, high volume traffic areas, but well designed to complement surrounding and existing housing types
Yes	High density within walking distance of commercial and transport hubs
Yes	-
Yes	yes, along main transit routes/nodes and in precincts around shops
Yes	absolutely, within walking distances of transport hubs and city centre
Yes	near shopping centres and train line
Yes	-
Yes	Yes, near centers of transit, the train stations and the bus station near the shops.
Yes	Yes, Medina, Calista
Yes	On the north side of hill tops so as not to take away views and sunlight from single story homes
Yes	I don't live here. However, I think this could be achievable around the town center, however needs to carefully consider the wider mixture of land uses, employment opportunities within the town center and transport integration.
Yes	Yes, close to commercial centres and around train stations
Yes	Close to main roads
Yes	-
Yes	Yes, they would have a smaller footprint. Close to local shopping complexes and public transport.
Yes	Yes, around transport hubs such as Wellard and Kwinana train station and around shopping centres.
Yes	Close to Train line & infrastructure
Yes	Only near train stations or city centre
Yes	-

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

Yes	Not in special rural. Only in the town centre or close to railway stations. Everywhere else people have to drive to public transport so it defeats the purpose of high density development
Yes	Yes, as it would have a smaller footprint. Any areas that have easy access to transport and local shops/restaurants.
Yes	There are already properties like that in the Wellard Village Centre. The only other places like that are the old flats in the suburbs of Orelia, Calista Medina and Parmelia. They should be aesthetically pleasing and enhance/blend in with the natural surroundings as much as possible
Yes	Yes Leda
Yes	Three story would suite many people.
Yes	Around transport hubs and the commercial centre.
Yes	I'm in Wellard, so only around areas where there are already units/townhouses
Yes	Yes, close to schools and shops
Yes	Near the train stations as this will appeal and support those needing to commute to the city for work
Yes	yes because it is higher density with less land use
Yes	Yes. Near train stations, around town center areas.
Yes	Wellard
Yes	Yes. In the Kwinana townsite as well in the urban development area on Anketell Rd (& Treeby Rd) immediately east of the Kwinana freeway.
Yes	Near the hub would be the most justified place, but otherwise not really supportive. Don't turn into a ghetto!
Yes	-
Yes	-
Yes	Yes. Near train station and shops
Yes	Yes as close as practicable to Transport hubs and railways ideally with mini marts incorporated and a micro grid solar power sharing and production using best practice guiding principals such as hebel bricks LED lighting and CCTV all in at time of building
Yes	Yes, mostly near the train station.
Yes	Yes I support three to four storey residential development. Close to shopping areas and close to the train line.
Yes	Yes, however only near railway/public transport zones which already exists in Bertram. Unfortunately, "high-rise residential" usually attracts unwelcome residents/tenants to the area, and with that brings high theft to the area. Why should property owners that have paid bigger bucks, have to put up with a large influx of cheap housing?
Yes	yes, around train stations and shopping centre
Yes	yes village at Wellard
Yes	Yes but far away from me
Yes	Yes. On corner blocks to provide an improved architectural response to street corners
Yes	3 storey
Yes	Already have this type of buildings here.
Yes	yes around train station only

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

Yes	In the newer estates, but not in establish areas
Yes	near a train station or shopping precinct is acceptable
Yes	101 Johnson road has a block that was earmarked for a possible apartment block. It never eventuated, I would have thought this was due to a lack of interest or investment. This would be an ideal spot or possibly over near the train station on Sulphur rd
Yes	Yes close to the train stations
Yes	-
Yes	If it is done as a green coop type with lots more greenery space and less other housing it could be good but if it's done with more land clearing housing then it's just an eyesore and not helping the environment
Yes	Yes , anywhere deemed appropriate
Yes	yes, town centre only
Yes	around the town centre
Yes	yes. Near transport.
Yes	Yes, in inner suburbs like Bertram
Yes	Yes dependent on integration with local environment and topography
Yes	Yes, but on other side of Kwinana freeway
Yes	High density needs to have good access to public transport so around bus station and train stations ideally but should also have great access to shops. Not everyone in a unit or flat would have a car
Yes	Yes, only near train stations though
Yes	Yes around the freeway entry points and around Kwinana train station i.e. Cockburn central
Yes	Yes. Around ovals or new areas.
Yes	around the town centre
Yes	Yes - near to public transport - train/bus stations
Yes	yes anywhere in the city, with smaller size blocks this should be allowed to best maximize our living space on our blocks.
Yes	Yes, anywhere
Yes	Closer to train station could be considered. Two storey townhouse elsewhere
Yes	Nearer the commercial centres
Yes	Provided they don't impinge on others
Yes	Yes; Dowling Place, Orelia (unit development exists)
Yes	Yes, close to shops; open to any location ideas.
Yes	Away from where we live i.e. Holyrood Close
Yes	New areas, not any pre-existing
Yes	There already stand 2 lots of flats in Orelia. Probably near to colleges and TAFE for students, so that they don't have to travel too far.
Yes	Yes, along the Freeway

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

Yes	There already stand 2 lots of flats in Orelia. Probably near to colleges and TAFE for students, so that they don't have to travel too far.
Yes	Yes, along the Freeway.
Yes	No objections.
TOTAL YES:	83

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

No	No - this is the bush
No	No. In this country, that is ridiculous. Whilst it may mean shorter roads and sewage pipes, quality of life and less congestion is worth the cost
No	-
No	No. This brings trouble and looks terrible
No	-
No	No, But I would support aged community homes/ villages for over 55 single story/easy to maintain blocks that may free up existing properties for first home buyer etc....
No	No... I live in a semi rural area, it should stay that way and multi storey developments would not fit in this area.
No	-
No	-
No	-
No	No, Kwinana said years ago "no more flats" changing the name doesn't mean they are not flats
No	No I don't think they are in keeping with the current feel of Kwinana
No	-
No	-
No	No definitely not
No	-
No	No, we are semi-rural
No	Not really
No	-
No	-
No	Not in Special Rural
No	-

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

No	-
No	-
No	No. There are enough empty houses around, we don't need any more developments
No	Not in Wandi
No	-
No	-
No	-
No	-
No	-
No	-
No	No in a rural location
No	-
No	-
No	-
No	-
No	-
No	-
No	-
No	-
No	NO! Cockburn. It already looks ugly. Some more wont make it worse
No	-
No	-
No	-
No	No, not I my area
No	-
No	No, they are not necessary in Kwinana. although if some of the deteriorating existing multi- residential buildings were demolished I would support these being rebuild in a similar form
No	Prefer not anywhere in the area

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

No	No way!
No	-
No	-
No	-
No	-
No	-
No	Not really suitable in older areas, will end up as slums, Kwinana is just shaking this reputation, please don't go back there.
No	No, will cause anti-social behaviour
No	-
No	-
No	-
No	-
No	No, not appropriate on the coastal area of Challenger Beach.
No	No. I moved to Kwinana because of the lower density, space and zoning rules. There would be no point to living here if it were higher density. I may as well live in the city of Melville or South Perth. I don't understand why councils are so determined to raise their populations. The city of Stirling or Swan are not doing better because of their massive size.
TOTAL NO:	62

Q12. Would you support three to four storey residential development occurring in your neighbourhood?

Neutral	N/A
Neutral	Not applicable - I'm in semi-rural
Neutral	I suppose. Flats always seem to become rundown and outdated faster. If there is security and suitable for families? More than two rooms?
Neutral	Again they tend to be hotbeds for crime.
Neutral	I would prefer single storey or 2 storey developments
Neutral	Does anyone remember the flats of the 70's? I do. They were horrible and still are.
Neutral	I am fully supportive of future type population density as that is where we are all headed for the future. I would like some sort of population density map that is thoughtful of the area and help lift house prices as we are stuck in a poverty stricken housing cycle here in Kwinana
Neutral	Two storeys, more than that is a haven for anti-social behaviour
Neutral	Managing complexes and tenants are very difficult with high levels of anti-social behaviour

Q12. *Would you support three to four storey residential development occurring in your neighbourhood?*

TOTAL NEUTRAL:	8
-------------------	---

Q13. What would you like to see developed in your neighbourhood for accessing your day-to-day household needs? Identify a street or a street intersection? (118 responses)

Commercial/Shops

Shops in Pace Road
Mortimer Rd. I would like a grocery store
Small convenient retail/food hub somewhere central to Wandi like Morwell Entrance. Maybe a petrol station with a convenience type (7 eleven) on Lyon Rd/Rowley Rd.
Upgrade to Orelia shopping centre. Orelia ave Hennessy Ave
shops, restaurants, sporting facilities, look at strategic locations along distributor roads where easy access is available
More Business
Retail Shopping like in Cockburn and Rockingham - Clothes and Shoe Stores - Butcher - Quality Food Hall
Supermarket on Woolcoot rd
Some form of supermarket Arundel drive
Redevelopment of pace rd shopping precinct
Shopping centre Woolcoot rd
Completion of the proposed Shopping Centre on Anketell Rd immediately east of the Kwinana Freeway
Maybe the Orelia shops, corner Orelia Ave & Hennessy. Attract more people to shop there
Shopping centre Anketell Road
Corner store and/or petrol station (and train station if possible) near Mortimer/Wellard road to service providence/emerald park and Oakebella estates
Petrol station, at Wellard
To develop Medina and pace road shops to turn it into a hub
Better shopping facilities. the strand
Petrol station and shops, corner Anketell and freeway
Shopping centre and service station cnr Mortimer rd and Kwinana freeway
I would like to see some more stores in the Orelia ave- Christmas ave intersection
Mortimer road/Woolcoot road shopping centre
Shops at Orelia Ave and Hennessy developed
Aquila Drive – shops
Pengilly Road, Orelia – Deli/small shops within 5-10 min walk
Redevelopment of existing centres; Cnr Hennessey Av/Orelia Av
No more shops in Bertram please!
Medina shops. Would like to see cleaned up.
Kmart, Target, Sport Centre, Cinema, Restaurants

Q13. What would you like to see developed in your neighbourhood for accessing your day-to-day household needs? Identify a street or a street intersection? (118 responses)

Community Facilities and services

Indigo bend, I would like to see more bbq areas that are regularly maintained, natural park areas with walking trails and exercise equipment that is also regularly maintained
solar sharing,
more recycling collections
Raised safety concerns about Cawdor Lane, Nunney Road, Dunster Way and Holyrood Close
Need more things for youth to have their own space and won't cause anti-social behaviour; Also homeless accommodation for the night
School at Wellard
Gas line direct to home, no bottles
Soft plastics recycle bin at local shops/community centre/school
Block off bush reserve access so illegal off road vehicles cannot use them as race tracks
Develop the partly vacant land between Gilmore Ave and Meares Ave with Challenger Ave to the north and Wellard Rd to the south
Alleyways blocked off at the top of both sides of Pepperell Crescent as these contribute to anti - social behaviour and affect the quiet enjoyment of my property
Something to help get small children off the street, corner of Hampshire gardens and Sandford grove
I'd love to see some of the council rates delegated to the rural areas and some "rural appropriate" facilities and services for all our rates
High school. It's costing me over 10k a year
I would like to see more facilities for walking dogs such as rubbish bins with eco-friendly bags to collect dog waste
Larger park area for flying model aircraft, walking, and playing with children. Maybe near Leda reserve
Water and toilets in Homestead Park, formerly called Wellard Park
Corner of Sulphur Rd and Orelia Ave is a large, dead parkland which is pretty much a wasted space. Would love that to be redeveloped into a weekend market venue to bring people back from going to Fremantle, Baldivis or Rockingham for the markets there
Children's playgrounds within walking distance of Parmelia Ave/Hampshire Gardens, Parmelia
More parks
More walkways and areas for kids to play other than the road
Local School within Wellard Village
Parmelia Dog Park could be expanded. How about a pedestrian pass crossing Gilmore Ave to get to the playground from Sulphur Ave
Need footpath, more lights in nearby park, fitness equipment in park
Sulphur Rd better bus stops bins for litter
Mortimer road/Woolcoot road schools
More walking/running trails and paths - for dog walking and fitness in the area. The trail located on The Village Green in Wellard is excellent (and shaded) and I would love for more developments such as Cassia Glades (which was a beautiful wooded area) to include large walking spaces like this for the community
Aquila Drive - shops, high school
Develop more parks; gathering places for community; more spaces for families to come together; areas for kids to play

Q13. What would you like to see developed in your neighbourhood for accessing your day-to-day household needs? Identify a street or a street intersection? (118 responses)

Transport Related

Public transport for Eastern side of freeway
No more islands down the middle of roads.
Bus going down Johnson road to assist past emerald park estate
Cycle paths and walk ways that are isolated from road traffic
Footpaths to walk/ride bike safely on, a huge reduction in speed on local streets (currently streets are 70/80kph), more pruning to be undertaken on main corners where vision is inspired to traffic such as Barker Rd/Mortimer Road crest
Footpath or cycle way on Mortimer road
TransPerth bus service
Road safety features (Speed bumpers), cleaner streets and
Footpaths/Bike paths along Mortimer Road, Woolcoot Road and McKeig Drive
Lambeth Circle, Wellard. Buses should operate all along the whole of this street east of Runnymede Gate and not just terminate at the train station. At present, there is no service to the newer part of Wellard that backs onto Homestead Ridge and down to Leda Boulevard
A 50 k speed limit sign to every third junction
More parking in Wellard around the Square. Safer roads near Peter Carnley. Specifically Abingdon Crescent
I live in Providence estate. There is no TransPerth bus service that runs through or near the estate. I have to drive to the train station and pay \$2 a day for parking. If there was an available bus service I would utilise it
More bus access for primary school kids. Circle route? Every 10 or so minutes i.e. before school
Cycleway along Anketell Road to allow better and safer access to other cycle networks
Better street lights and a footpath would be nice Oakley south rd
More cycle paths and foot paths along streets
60/70 Wanstead vista with direct links to Sicklemore/Warner rd via a new road bridge over train line. To create more direct link to Kwinana town centre
Better footpaths
Sicklemore road, the footpath is in desperate need of replacement its not wide enough and has many trip hazards. I would also like to see roundabout's or traffic calming measures as the traffic always speeds along the road
More street lighting as very dark along major roads such as near Henley reserve and on Parmelia road
Slow islands or speed bumps on Nottingham Price parkway as cars speed around it. It is very dangerous for local traffic and children trying to cross the road to go to the park
Better street lighting very sparse in some back streets Matson Street
Reduce the levels of parking within the laneways accessing people's homes (Bunbury Lane in Wellard). There are times especially on weekends and evenings whereby it is difficult to access your garage parking due to the numbers of vehicles parked within the lane
More street lamps down Christmas avenue
I would like to see an overpass on Gilmore Avenue adjacent to the bus port so that the senior/elderly residents can cross safely.
Public bus service into sunrise estate, they say not enough people but i see empty buses in fully developed areas
Public Transport in the evenings; CAT Bus on weekends
Like to have a TransPerth bus service across Lambeth Circle to the Wellard Train Station

Q13. What would you like to see developed in your neighbourhood for accessing your day-to-day household needs? Identify a street or a street intersection? (118 responses)

Transport Related

Cycleway/Pathway along Thomas Road; edge of the road dangerous.
More parking around Kwinana and Wellard train stations
Powell Court needs a footpath
Greater frequency of public transport at weekends with buses stopping at Sutton Road / Cockburn Road.
Turning lanes into Cassia glades.
The traffic lights on Gilmore Ave, change them to roundabouts. they are constantly changing for one car, particularly frustrating in the morning
Better encouragement to use public transport, may be a free 'bus' to shops at certain times of the day from any suburbs in the area

Q13. What would you like to see developed in your neighbourhood for accessing your day-to-day household needs? Identify a street or a street intersection? (118 responses)

Other

Wellard is very well planned for housing development
Would like to see no shopping trolleys in Wellard Village streets
My neighbourhood is good as it is.
Our needs are currently met
No
Nothing. Happy to keep it special rural and travel to existing facilities as needed. I do not believe any commercial development is needed in my area. I enjoy to peace and quiet and can travel to more populated areas to access these things
I'm happy with what rural Wandi has and with the residential developments has come services that would be here otherwise
UNSURE
None at this time
Its fine as it is
I love my neighbourhood as it is
I am ok at the moment
Love to see something done with the land owned by Dept of Housing and Water Corporation along Colchester Ave. We are constantly having sand blown across the road, rubbish dumped across the road blowing onto our property, cars racing down the street, cars racing up the hill into the bush, it provides cover for thieves . Even developed like the Rotary wildflower walk down the road would be better
Make Henley reserve bush forever

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Environmental

Bushland West of Medina, Calista & Leda, also bushland North of Thomas Road.
The Spectacles, The Kwinana Trail, Sloans Cottage area
Cockburn Sound - no port! the list is endless Mandogalup bush - flora & fauna
Honeywoods Bushland parks
Swamp areas. Retain our trees and tree buffers
All current reserves that are bushland sites - area near challenger beach dunes ecosystem absolutely must be retained.
Our wetlands need to be left alone and our rural areas should be kept separate by the bushland to keep it just that. Rural
Larger reserves with good connectivity to other reserves, linkages for people and fauna, genetic diversity of plants. All Banksia Woodlands, which are highly diverse compared to wetlands.
Threatened ecological communities Sites with declared rare flora Wetlands and swamps
Nature reserves, places of heritage value, places with significant vegetation and trees, places that should be protected for future
The spectacles, Casuarina
Spectacles East of Freeway - lots of significant flora and fauna here
The Banksia Rd nature reserve and adjacent wetlands. All areas that are high in biodiversity and good examples of the native habitat for the area.
bushland, coastal areas and parks
The existing parks and reserves
Bushland south of the HUB be cancelled as development for housing. .
surrounding barriers between industry and Kwinana and parklands within the city neighborhood plus parts of natural swampland.
Preserving the green belt surrounding Kwinana. Anecdotaly this provides so much value to why people choose to live here. In addition, the Kwinana wetlands are relatively unique to the area, and again provide huge social benefits, need to preserve and enhance at all costs.
Natural Forrest Areas surrounding Kwinana
mature vegetation
the Spectacles and the Bullrush area off Wellard road
natural bush
All bushland
parks, ovals, bush land reserves, Orelia wild flower reserve, spectacles
Historical sites, ie bush around Sloan's Reserve. Large bush land along the Kwinana Loop trail, which encourages visitors to the city and also an active population. Small areas of bush among housing that helps residents connect with the environment.

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Environmental

Ongoing management to ensure that illegal dumping and clearing is minimized. Maintenance of drainage systems within bush reserves to minimise the inputs for the management of mosquito breeding, utilise installations of walkways ,raised paths ,living streams design to assist in the management of wetlands for mosquito control. Pathways should also be dual use where possible as high quality cycle paths.
I find this question hilarious. We purchased our rural property next to a Nature Reserve in 2017 only to find out its ACTUALLY an approved mine site since 2011. What a joke. Yes the council has been doing a bit to fight this but they should have known about this LONG AGO and they shouldn't have allowed house sales to go through without full disclosure of what we were buying into.
Bush forever Rifle range full of flies and fauna
Clumps of natural trees/forest housing endangered flora and fauna.
Bird population areas, bandicoot
The bush area around Kwinana is what attracted us to the area please hold onto those bush areas
Banksia Rd
Banksia wetlands
Beach
All of the current rural and special rural areas east of the freeway including the old rifle range. Any increased development in this area will impact already threatened ecological species and fauna. Any other large reserves in the city of Kwinana should also be retained. Too much bushland has already been cleared and wetlands have been disregarded (Bullrush) for the sake of housing that is sprawling everywhere.
Wandi rural is on the water mound this area needs to be protected along with the bush habitat for many of the local animal and plant species being destroyed by residential development.
The remaining area should be protected as much as possible. If some development is to occur then Council should require developers to maintain a healthy amount of vegetation like they did in Wellard Village
existing bush land should be protected and managed back to original state, but still with public access
The natural bushland and trees! Every suburb needs more trees, i don't want to be staring at apartment buildings!
Rural, Special Rural, wetlands, protection of natural flora and fauna
Reserves and areas where rare animals, tree, plants, insects etc.. should be protected
All Banksia woodland & all wetland should have a protective area around it.
Retention of as much natural character as possible.
environmental impacts and visual impact
Ridley Green, the trees along Thomas Road and the entrances to Orelia, Gilmore and Medina Avenues. The buffer zone that protects Kwinana from the Kwinana Strip. The areas that are the Kwinana Link Trail goes through.
Any areas that have vulnerable species of flora and fauna and at least some areas within each new estate not just bulldozing everything within the estate boundaries.
Spectacles

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Environmental

All currently listed identified biodiversity sites
The trees. It's beautiful driving into Kwinana and seeing the tree canopy
Large pockets of bush should be protected
Medina buffer zone. Spectacles area
Existing green belts and development of or extension of green sites in conjunction with strategic residential developments such as the approx. 100Ha of land on the Battersby Rd, Anketell area.
City centre and natural breeding grounds
Spectacles
Swamp near providence, Leda reserve.
Nice area Henley in Wellard. Area with old tall trees. Fine to build houses but, I moved here because I liked the big trees I.e. Runnymede but, the newer estates get rid of the trees and plant shrubs. Centre of Kwinana, Wellard, Leda need them. Not concrete city. Gorgeous strand summer and autumn etc.. but uninviting in Winter.
Reserves and parks within residential areas.
All the bushland that are left. Kwinana has until recently been prolific with trees. It has been devastating to see all the clearing going on.
All the bush from Thomas oval and along gentle rd and back through to the bunkers on Wellard rd and the bush on the outskirts of the whole of Wellard and through Leda and the bush around the spectacles. It is also important to keep the bush in the smaller parks as the birds and bees rely on these to
Native bushland areas such as Sloan's Reserve, Henley Bushland and Leda Nature reserve.
The large area in the middle of Sulphur Road, Johnson Road, Price Parkway and Millbrook Avenue, Bertram. This should be left untouched particularly because of the wildlife, and being a buffer to the nearby train station which is noisy, plus it divides the housing located right near the train station to the rest of the area.
Leda nature reserve - being encroached by housing leading to rubbish, damage, cats
pockets of land for birds etc.. made into parks and storm drains
Bushland
Tuart trees at end of our street protected against residential development
Areas of habitat significance (i.e. black cockatoo habitats), wetlands, and biodiversity corridors, so local species are able to move between areas without danger
Bushland, open space should reflect the culture of the community
Block off access to illegal off road vehicles permanently. these vandals strike day and night constantly and nothing is being done to stop them.
not sure
Our beautiful bushland
Quality and protection of waterways
The Spectacles
All of the existing Kwinana walk trail sites. And native bush land sites such as the spectacles

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Environmental

Sloans, areas all along NGP and buffer areas including Hope Valley
No repeats of the recent Parmelia Ave housing construction.
All the current bush land should be maintained the best option is redevelopment and infill lots.
Bush lands
All wetland areas in particular and any bush area. Too much is being destroyed
All of the reserves are lovely
Wellard, town centre bush area which is already devastated by the recent development. It's really terrible what is happening in our town - the city recognises the value of biodiversity and protecting bushland yet it keeps developing it - when will it stop????
The Spectacles, all natural bush areas and grass areas and parks.
Sloans reserve, bushland off of Sutherland parade
Wet lands and any area that supports endangered species
Sloans reserve, spectacles, the area between Leda and the miller road dump. It has lovely big Tuarts and few people know about it.
Bushland and trees
Any areas previously undeveloped. When developing protecting as many trees as possible... i.e. keeping trees in plans.... for example street trees completely cleared with development of The Wedge estate on Mortimer Road....
All the green space we currently have left
Each part of the city considering retention and protection. In last 4 years since I moved in to the city a huge part of the land has been cleared to make spaces for new dwelling. Not much effort has been put to create alternative land to sustain the biodiversity of this land. I hope so whatever left that stays as it is.
With higher density living there is a greater need for parks and open spaces and biodiversity can be considered in these spaces much like the adventure park has. More of the unused land in Kwinana should be maintained better
Existing natural areas in good to excellent condition
All areas of bush park remaining within the town.
industrial buffer zones
Sloane spectacles bushland near train
As said earlier the Cassia Glades development next to the Kwinana hub should have been left as natural bushland as it adds a buffer from Gilmore Avenue. That's all I know so far.
Spectacles, bushland around Parmelia, Leda, Wellard and keep buffer zone to heavy industry.
Bollard swamps, The Spectacles and Sloans reserve
There needs to be a level of natural bushland retained as well as land developed for parks and playgrounds. It appears that parks and bushland are being cleared in a push for more housing.

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Environmental

All areas of Kwinana, particularly those closer to the thermal waste to energy plant being developed, are major environmental concerns for me. Challenger Beach is heavily polluted with emissions and there have been times where there has been mass starfish/jellyfish/fish death on the shoreline which is shocking. Kwinana already has such a high level of industrial byproduct accumulation it is disappointing to see a thermal waste to energy plant being constructed in Kwinana (or WA) which will add to this burden and make protection and retention of natural areas more difficult. The impact on human health within the area due to greater emissions is also highly worrisome.
Mature trees should be seen as an asset and retained wherever possible (like in the Village at Wellard). It is so sad to see bushland cleared to be replaced with rows of houses and then planted with street trees - keep as many native mature trees as possible. Planting of parks, verge strips etc.. should occur with native endemic plants to encourage local fauna.
Wells park, all beach and surrounding areas
Buffer zones between the industrial area and Medina Calista and Leda.
wildlife should be looked after
Take a holistic approach. Invite scientific/expert participation.
Henley reserve, Sloan's reserve, Leda nature reserve
Parks
All native vegetation should be given priority consideration in terms of protection or mitigation when considering development opportunities

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Cultural

The Spectacles, The Kwinana Trail, Sloans Cottage area
Aboriginal sites AND values should be the foremost consideration. Consider a long term (10+ years and without forceful evictions) program of purchasing existing property and redeveloping existing residential zones.
Historical sites, i.e. bush around Sloan's Reserve. Large bush land along the Kwinana Loop trail, which encourages visitors to the city and also an active population. Small areas of bush among housing that helps residents connect with the environment.
old historical buildings, native tree areas
Sloan's reserve
Sacred sites to the Aboriginal people. Clean up litter and pollution.
Sites of Indigenous Australian cultural significance
Sloans, areas all along NGP and buffer areas including Hope Valley
Sloans reserve, spectacles, the area between Leda and the miller road dump. It has lovely big Tuarts and few people know about it.
Bollard swamps, The Spectacles and Sloans reserve

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Rural

All of the current rural and special rural areas east of the freeway including the old rifle range. Any increased development in this area will impact already threatened ecological species and fauna. Any other large reserves in the city of Kwinana should also be retained. Too much bushland has already been cleared and wetlands have been disregarded (Bullrush) for the sake of housing that is sprawling everywhere.
Current rural areas

Q15. What locations, sites or values should be given priority when considering retention and protection from development? (121 responses)

Other

all of the LGA we have buggered it already
Current sites protected under state laws. Consideration should be given to private land holders who own land deemed to be required for protection.
They are just beacons for morons to light bushfires. I prefer to see more houses and parkland over dead bushland.
The existing ones where people chose to live because of it
all of them
not sure??
All of it
I don't know
Bertram

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Regulatory

Put in place applicable Local Laws & Regulations that send a strong message that the Native Vegetation is not to be used for 4 wds & off-road motor bikes, nor for the dumping of rubbish
Inform everyone on the need and rules for maintaining this.
Through existing schemes - plant subsidy schemes. Utilise environment team knowledge. Also, would be good to have biodiversity grants for landholders as they do in Cockburn. Further education programs to assist private landholders to protect their patches.
Firstly I think engaging/informing the community more about the significant biodiversity of the area. I think there should be an educational centre in the spectacles that is touristy in its nature in a sense that it attracts people there like a tourist destination would (e.g.: City of Canning) and provides an educational experience to appeal to not only the local but also the wider community – Kwinana's biodiversity IS significant and can be a regional destination to enjoy by all. I think more can be done to retain street trees -especially in new development areas. Developers need to be retaining trees with the view they are assets e.g.: Wellard Village. That level of tree retention should be the City's standard for all new growth areas. If we need more statutory weight to achieve this we should make the necessary amendments to the scheme, as this should be a priority for all new development areas.
Stop agreeing to allow mining companies to mine in nature reserves and in areas of high biodiversity, Don't allow developers to buy this type of land for residential etc.. developments either... then look at educating people and encouraging a change in peoples behaviour towards the environment around them.
Development approvals to consider sensitive sites on land holdings of requested developments

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Regulatory

Perhaps different zoning for these areas could help protect the natural state of the land, similar to Homestead Ridge. Don't allow the change of zoning for large areas of biodiverse land for the use of residential subdivision.
No housing development around there
Leave as much nature untouched.
prevent natural bush areas demolished for new developments
Keep bush areas as bush areas
Stop proposed sand mine. Harder regulation for approvals
Retain existing trees
Possibly by allowing development on degraded and already cleared land within the shire boundary first.
Keep laws in place that protect the environment especially where threatened species are concerned.
Prosecute violations of local by laws
Ask for government rezoning it can be done.
By formulation policies that support best practice.
Stop being led by KIC and developers would be a start
By establishing development guidelines on particular areas and not overdeveloping them
Make it more difficult for developers to clear land for housing. Community education programs, incentives for developers and builders who retain bushland and trees
Introduce laws that forbid and/ or heavily penalise the destruction / disruption of said biodiversity
Caveat on properties
Maintain and ensuring appropriate barrier protections are in place
increase the % of vegetation in any new developments, and developers have to plant 10% more trees than what they remove in other areas of Kwinana.
Set rules
Stop selling the land off Recycle land knock down old houses on big blocks and build units instead like how they did with the old St Vincents school in Medina years ago; Tougher penalties for clearing
Fencing, patrols, security cameras, residents participating in reporting threatening situations (could be something as simple as Council supply an email address on a fridge magnet with an email address, website address, telephone number to report to).
introduce cat curfew actually enforce cat registration laws
stop in getting ripped out by developers
Reduce residential lots
Conditions which require landowners to retain areas of significant vegetation (i.e. large trees)

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Regulatory

Reserve space where diverse flora and fauna are present or threatened, put on place protection processes and systems, hire more rashers for patrols. Restrict the access of cats in the area, same as dogs.
Block off access to illegal off road vehicles permanently. These vandals strike day and night constantly and nothing is being done to stop them.
Keep a space for these areas maybe a children's park
Frequent testing of water quality to homes. I am worried about leaching of toxins from aircraft operations fire retardant foam and also all the unused agent orange chemicals that was dumped at Kwinana Beach after world war two in the fifties.
No building or other development in the protected areas would be great.
Implement stronger planning approval on the clearing on land OR implement the regeneration post development.
be smart with development, more bush in developments
Don't allow subdivisions. Keep land plots to a reasonable size (600 sqm and bigger). Don't allow too may buildings on the land
Stop clearing the land whatever left. Find alternative solution to accommodate more people.
Protect these areas from development, create protected reserves.
Providing very clear guidelines around what protection there is for protecting trees, providing incentives for trees to be protected and enforcing infringements when compliance is not achieved.
Develop a plan similar to the protection of old buildings whereby it is not possible for developers to alter the natural vegetation or develop a site.
Decrease the industrial burden in the area Don't build a thermal waste to energy plant
Bring in new policies & regulations.
By not extending the industrial zoning or by building the outer harbour

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Engagement

Education about these areas
Better education Highlight the "custodians of rare things" in city media e.g. this is JOHN....his property has a rare community of Kwinana peacock spiders the city helps him to keep them from extinction ... your grandkids will thank him be like John
Develop and strength relationships with these landowners to promote the value of trees. Translate this into their language (e.g. a 25 year old tree takes xx time to grow and has xxx dollar value). The preservation will actually be a selling point for them.
Greater consultations with local residents, how about visiting
Respect wildlife and locals options
Educate owners of their responsibilities. Many people buy special rural properties and don't realise they cant just clear whatever they like or have whatever animals they like. Also provide education on how to revegetate/rehabilitate old farmlands and help owners understand what is threatened in their local area and what they can do to attract wildlife and what to plant.

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Engagement

Support to the landowners through not only education but also for performing the required tasks. some of us are getting old and find it difficult to maintain and uphold biodiversity values
setting standards and encourage property owners to support changes
Ask them if they will allow plantings/volunteer groups to go in and care for the land.
by completing a specific study to positively identify what vegetation is threatened and to be preserved, where this is and educate and assist landowners to comply. This should not apply to land that is already degraded.
By encouraging residents to use the native bushland, by encouraging residents to plant native species in their gardens instead of lawn, by holding community planting days of native species.
Providing pamphlets to affected areas as well as support to protect and nurture these areas
Partner with ratepayers with advice/funding for maintenance/growth
Offer training and information packages
Educate the community

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Incentivise

By purchasing the land back from the landholders, or, reducing the rates of the property, providing the owners adhere to the biodiversity conditions.
Subsidised rates for those who are assisting in protecting biodiversity on private land or grants. People get to care more about money
Provide free native seedlings and mulch to people in semi rural areas to maintain existing bush land
Provide assistance to those land holders by way of additional plants to plant to boost the numbers.
provide native verges
Off we to replant these elsewhere or provide discounts to rates as an incentive for people for retain the vegetation and look after it. Provide advice to private landowners.
Free natives to encourage native gardens, free mulch delivery and advice on water wise gardens. Support to help get gardens flourishing, encourage and assist with verge gardens and rebates for environmental initiatives such as rainwater tanks, solar panels, native gardens etc..
Provide incentives to owners to keep vegetation well maintained.
Purchase the areas if possible?
Benefits in place to encourage protection
incentives / rebates
grants incentives to provide protection
By offering smaller bushes and trees to replace removed dangerous trees

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)

Other

Not sure
Forget the port in Cockburn Sound. Keep Mandogalup as residential.
Make cats say inside, lower speed limits, re-plant, study and document animals and plants. Make native street trees more available.

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Other

Ensure that beach ecosystems in Kwinana are protected
not clearing land completely for new development. Allowing animal thoroughfares, bands for their protection
give all the help they need
like question 15
Environmental team are doing great things with reserves so further support to them
I don't know
I don't understand this question
don't know
Unsure what this means.

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Less Regulation

Make private owners responsible for their lot.
Private land is private land. Can you stop people from clearing it if they own it? Maybe make sure that people want to protect the biodiversity that exists prior to ownership.
other than places a wall there really is nothing you can do unless you did a Caversham of the south that would benefit not only the local population, business, environment but the native animals
That would depend if it's so important why do they need to enforce it on private landholders.
Nope no nope definitely not. We have purchased 5 acres. We paid the full price yet We own it only in theory! We are told where we can build what we can build how many horses or sheep we have. We are not allowed to touch the flora outside our building envelope as it is already!! If you're saying to stop developers from coming in and mowing down every tree in sight then YES definitely, but we already are restricted enough about what we can and can't do on our own properties.
You can't tell people what to do their property

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Advocacy

Discourage developments in areas that should be protected, lobby state government to stand up against developers and limit the urban sprawl where possible, quarantine land of high biodiversity value
Encourage State or Federal Government to use taxes raised from the general population to purchase the land holdings for the enjoyment of the general population. Because a private land holder is in possession of environmentally valuable land they should not be penalised for purchasing the land when it was not deemed to be environmentally valuable.
Protect bushland from being cleared and move towards more high density housing perhaps
Stop the casuarinas sand mine

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Maintenance

Restoring damaged habitats Reduce use of pesticides etc.. Clean up illegal dumping
--

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Maintenance

By installation of fencing or barriers that prevent access of vehicle, prevent illegal dumping. Use onsite displays that incorporate public/street art to educate about fauna ,flora and local indigenous knowledge and history for the areas conserved.
Environmental team are doing great things with reserves so further support to them

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Reduced rates

Lower council rates for properties that retain endangered vegetation
Reduce our rates instead of increasing them as rural land owners protect the vegetation on our lots

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Research

Ensure that there is someone employed who has the experience and knowledge of protecting biodiversity & one who has to be consulted with every stage of development
Getting research involved via access between universities, TAFEs and landowners and subsidising this. I'm sorry but there is no free way around protection.

Q16. How can the City support protecting biodiversity values, for example threatened vegetation, existing in private land holdings? (107 responses)
Other

I don't know
I don't understand this question
don't know
Unsure what this means.
don't know

Q17. What are the key biodiversity issues that need to be considered when planning for the future? (99 responses)

To maintain wildlife corridors & protect the native Tuart, Jarrah & diverse native species.
not sure
Cockburn Sound
Litter, cats, rabbits, foxes, protection of wetlands, planting of native flora, looking after existing fauna.
preserve wetlands. Don't fill them in and don't pour rubbish and effluent into them.
Land clearing and industrialisation along with pest control. Ensure that wildlife and threatened species are better protected.
How much time do you have? Human sprawl Loss of connectivity of populations Weeds and pest insects and vertebrates Dieback Peri-Urbanisation - more rubbish is dumped near areas of urbanisation than in the urban areas - rangers who have authority and intent to enforce said authority
sustainability, ground and surface water management, tree canopy, pollution control, access, maintenance

Q17. What are the key biodiversity issues that need to be considered when planning for the future? (99 responses)

identify local species of flora & fauna and protect their habitat
Urban forest Maintaining a 'green corridor' - connecting bushland through the metro areas and bush forever land - instead of unconnected pockets in metro/urban areas
Corridors are not enough, we need to keep large areas of bushland to support populations for the future. Land area is the issue, if CoK is serious about keeping biodiversity then it needs to preserve land.
environmentally
pollution and contamination. Endangered fauna (ie: red-tailed cockatoos)
Natural habitat, Green space
Like question 15
allowing places for native animals to cross busy roads to the next vegetated area. also make series of connected parks in new suburbs.
Preserving the green belt surrounding Kwinana, the wetlands, and where possible the preservation of bush land through development.
Damage to native inhabitants Climate change
Yes
water and air quality. Local animal
Avoiding further destruction of the City's bushland and trees
Habitat loss and invasive species.
Ongoing management of reserves for mosquito breeding, incorporation of drainage controls for wetlands, prevention of illegal dumping and littering, control the impact that household pets such as dogs and cats have on reserves.
Does it matter? We have endangered species on our doorstep and it didn't stop a mining company from coming in without anyone stopping them?! This is meant to comfort those to think they actually have a say.
More Bush forever regions. Bigger lot sizes
Cut to many trees down , where do the birds live ?
Local endangered animals
Wildlife protection
Flora & Fauna
Not sure
Threatened Banksia woodlands, wetlands and impacts on fauna such as bandicoots and cockatoos. Impacts of cumulative clearing for housing and industry.
Protection banksia woodland and the pollution of our ground water from industry and other development.

Q17. What are the key biodiversity issues that need to be considered when planning for the future? (99 responses)

Natural native vegetation should be protected. The many mature trees and bushland is home to lots of birds and mammals so they should be protected. Developers should not be able to destroy habitats at will and Council needs to scrutinise/decline applications that do not measure up where this is concerned.
maintenance of area's
Trees and wildlife
flora, fauna, fire protection, water protection
If the land cannot be purchased work with the land owners to education them and provide
That no human activities should impact on what is left of our local environment.
boosting ecosystem productivity and visually blending the surroundings
All
Keep the trees - they are invaluable.
I cannot answer this question
Vulnerable species The image and identity of Kwinana
Habitat loss / degradation, soil/water pollution
retention of bushland
urban over heating from land made buildings and materials.
Tree retention
Identification and protection. Water protected zones need to be reassessed as current boundaries are overextended and totally inappropriate given the identified aquifers are not suitable for potable water in any mix, have never had a litre of water extracted, identified bores in the Anketell area south of Anketell Rd have NEVER been established and most likely never will. Residential development is seen as a practical solution to some already degraded area (such as Battersby Rd area) as there would be less contamination.
DO not destroy native fauna natural habitat
Flora and fauna e.g. the wildflowers on walking trails are an attraction
Spread of weeds & fire hazards. i.e. maintain or enhance existing reserves and areas. Maybe make them more accessible i.e. botanical parks?
Keep bird nesting areas and plant natives
Heat Island created by developer building methodologies, store storm water run off for redistribution to area requirement to plant local species of flora only and or site levels and alignment to promote such No more MINI green spaces
Purchasing of environmentally sensitive land in private ownership.
Save what bushland that's left!
Bushfires

Q17. What are the key biodiversity issues that need to be considered when planning for the future? (99 responses)

Retaining native bushland and corridors for animal species to use, such as cockatoos.
Plan for more regular clean-ups in the area, provide more bins (inclusive of general waste and recycle bins). At the moment, I have not found a park that has this option. Perhaps take note from the Fremantle (City) area.
water recycling control rubbish dumping, for example by tradesmen around new estates - surely easy to monitor
Retaining trees and bushland
Protect what we have & encourage native wildlife to stay where they are.
Protection of endemic flora and fauna species
Significance of the species and its importance to the local area and heritage.
Block off access to illegal off road vehicles permanently. These vandals strike day and night constantly and nothing is being done to stop them.
Habitat for our birds and native animals to our area
Toxic waste , littering and pollution
No sure
Proximity to traffic/roads that will impact on the native wildlife
Land management and increasing effects of climate change
manage tree populations to assist in continuation of attracting native fauna and management of this moving forward
Industry expansion along the industrial strip.
preservation of wild life
Bush corridors maintained. Bush areas maintained and increased water saving, increasing native shrubs and trees, zero waste initiatives to help promote better living methods and reduce littering etc.. May be even a cash for recycling initiative too. Could help the homeless or unemployed to help the environment plus earn some money
don't know
Stop developing bush!!!!
Pant more natives
Retention of these areas and education for local residents.
they need to be connected to each other
Ensure they are there for our future generations.
What is NOT key? It is vital. Not just fluffy animals that gain our attention but everything.
Trees
Native wildlife, existing trees

Q17. What are the key biodiversity issues that need to be considered when planning for the future? (99 responses)

Not bulldozing and building houses on green spaces. Promoting LNAs as public spaces for walking and biking trails. Banning dirt bikes
Need to protect the local plant species and bush land areas. Planning should be in place to do the dwelling away from bush land.
Preserving areas of bushland to be bushland but also creating corridors to link them. Providing nesting sites for wildlife and ensuring that sites are protected from motorbikes and car traffic
Breaking up vegetation with major freight routes
Habitats and food supply for cockatoos.
Developers identify areas to be set aside for recreational use. ie large old growth treed areas. Street drainage. Solar street lights. Design streets so residents can maximise solar panel outputs.
Keep natural habitat not just bulldoze all the trees
Ask the experts
Birds ,rare trees, soil erosion, underground water.
Trees to remain or bird life
More natural vegetation left In newly developed estates leave large areas of natural vegetation Decrease the industrial burden placed on the Kwinana region
Canopy cover, retention of bushland, planting of endemic flora, the heat island effect, loss of natural habitat for local fauna.
Proximity of industry to housing and recreational areas
Air pollution
pest control and better cat laws (same as dog keep on your own property)
areas of woodland and wetland must be protected.
Key considerations are the key habitat corridors, and linkages

Q19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

I like – I like (118 responses)

The recent development was a big positive. Improvements could be made to older dwellings near Darius Wells Centre
The Darius Wells Centre with the grassed area out the front leading up to the Dome. I like the children's parks
I actually don't shop at city of Kwinana I travel to Cockburn and Baldivis shops I also avoid my local iga . I would like to see improvement on the quality of shops lower rents to support local shop owners A local growers market once a week were we can support local businesses More community based feel in and around shop a mini Freo would be nice
The new playground, the zone, rec centre, library, skate park all being central gives it a family friendly feel
Dome Cafe culture Reasonable Shops Evident community amongst the old-timers

Q19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
I like – I like (118 responses)

Great green spaces
Corner block old pool land
Lots of access to neighbourhood level shops and good amenity
Kwinana has come along way with more family friendly dining etc..
the open area near Darius wells with shade and places for people to sit
Parking
variety of food and shops available
pedestrian friendly, accessible, diversity safety, recreation, it looks half finished encourage development of existing vacant land
walking area on Chisham Avenue, variety of shops in a large shopping centre
- looks like the beginning of a "main street" coming through - some good pavement details - shelter for pedestrians in built form - street trees -lots of car parking - like how the library and the recreation centre are there -like how there is some medium density, low-income/affordable housing within walking radius
I like the recquatic centre, there is lots of parking around and good public transport
community services in one central area
Need more Business area
Adventure park/skate park/oval; Recquatic Centre; Library and resource centre
Small industrial business opportunities
Library, rec centre and skate park
Water playground, library, Aquatic centre, Dog Park, Shopping centre with transport close by.
Elements of the public domain around the Darius. The connection with the public bus station. The separation of land uses which pulls people across the site.
parking range of shops
Shops
The Trees. The lay out. The Dome/Library area
Big retailers have branches in Kwinana.
Chisham Ave as the main street, the Darius Wells development
range of shops and cafes
Enough parking bays provided. The area around Dome is well manicured.
The greenery and attractions of Calista Oval and adventure playground so near to the town centre. The ease of transport and parking around the area. Diversity of attractions in the centre, ie shopping, cultural (at the knowledge centre and zone),sporting and dining, socialising at the tavern or open spaces in the area.

Q19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
I like – I like (118 responses)

The shops there
More bulky warehouse stores Aldi
More money spent on rec centre
Supermarket's of choice Pharmacy Hair and beauty outlets
Big W
The size of the shopping centre not to big
The town centre has everything that is needed. The library and recquatic are great facilities. So is the adventure park and tennis club.
Closeness of shops - walking distance from each other Ease of access and parking Play areas ovals, etc..
I don't go to the City Centre often. It doesn't appeal to me as a meeting place. It is just a place that provides supermarket shopping and a central bus station, which is important, so I guess that is a positive.
Available Parking Public transport locations Access to area's
Revitalisation of the Hub to a modern marketplace
Layout, redevelopment looks great
The library and dome are great
I like shopping in Kwinana but it would be helpful if there were more sustainable and low - medium cost shops to purchase items
The present situation is ample.
That all the services are centrally located.
garden beds around the centre
Layout of shops Amount of parking Security within the Centre
The Kwinana Library/youth zone/adventure playground/Dome Coffee shop/sense of green spaces around it all/parks near it/ trees flanking Gilmore Avenue
The small town feel
Parking is always available at the marketplace There is public space with the potential to be activated well you can walk to everything
Grocery retailers (Aldi, Coles, Woolworths), general retailers (Big W, reject shop), food vendors (subway, sushi, kebabs)
Chisham Ave raised pavement
I like the variety of shops How easy it is to get around on foot
Layout and design is good
lots of parking

Q19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
I like – I like (118 responses)

Diversity
I rarely use the City Centre and cannot comment
Darius Wells Centre Parklands Adventure Park
Dome Coles Woolworths
Everything is in walking distance Lots of services Parks
Not having to leave Kwinana to buy an outfit, having shops nearby
Food options, Near the library is nice to wander.
The shopping centre has Coles, Woolworths, BigW & Dan Murphy's. The pool/rec centre Library
Library Dome Big W
Variety of shops cafes and amenities
access to covered parking However additional covered parking must be solar generators tied to community use even if battery storage must be provided and small Darrius wind turbines that feed into Swiss for rebs
Shopping area has necessities of life without having to walk through miles of shopping malls. Adequate and safe parking with good access.
The hub.
Dome, the new expansion to shopping centre and the parking at both
Calista oval The rec centre Darius wells centre
I like the accessibility to the shops and the range of shops. I would like to see more outdoor spaces for pedestrians and cyclists to gather and move around. Perhaps on Sunday afternoon close off part of Chisham Ave between Gilmore Ave and Meares Ave to traffic and set up food stalls during the summer months. Plant more native shrubs and trees around the parking lots.
There being at least 1 department store. Woolworths and Coles have to compete with pricing given they occupy the same shopping centre. Accessibility.
shops, services, transport
open, trees, parking
community centre Library
Most facilities are close together
Everything you need being there & accessible by all
Convenience of location
Access and parking, needs more disabled basis as the population ages
Sufficient car parking available at Kwinana Hub. Good variety of shopping available. Good bus service available at Kwinana Hub.

Q19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
I like – I like (118 responses)

Good variety of shops
That we have a rail station on our door step (2) Doctors Dentist x-ray Physio near by other thinks for our population Love our Dome use this place every week
Good range of retailers
The adventure park, recreation and aquatic centre and the golf course
Variety within walking distance Shopping hours Library hours
The range of services that have been attracted to Kwinana over the past 3/4 years
The parking spots are very good at the hub
Have some good shops and services here already. I like that it's quieter and friendlier than Rockingham or Mandurah shops or Baldivis too
Market Place vast improvement on the Hub Verges etc.. along Gilmour Ave very well kept, a nice environment
The hub and also the diversity of grocery stores
That we have two supermarkets to choose from, a variety of Op shops and Big W.
We don't shop there. .
Like sense of community that most things needed are in close proximity, that there isn't a feeling of feeling unsafe in the area generally.
The 7 days a week access to the shops. The new general shopping auto shops pet shops etc.. The choice of fast food shops.
The facilitates at the Hub Are fine. Please note, I call it the Hub because that is the real name for these shops. It is disrespectful to my culture to change the name of a place that was chosen in 1973.
Access to major retailers... Big W, Coles, Woolworths
The shops and easy parking
More Parking. Not enough parking near Darius Well Resource Centre especially morning time.
The area around the dome/library The adventure park Convenience of having Coles and Woolworths back
Diversity of shops, facilities and the playground
The Aboriginal Art pieces at the Market Place and the range of shops.
Food drink entertainment shopping banks and bus service are all together
Cinema Restaurant's better parking
Open spaces, cleanliness, and facilities.
The planned outlook will be good when completed
Ease of access to shops as well as businesses

Q19: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
I like – I like (118 responses)

The Darius Wells Library and Resource Centre is a well-designed and beautiful building, which is a real asset to the community. The development of new commercial buildings in the town centre which are modern and easily accessible. The shaded parking available at the Kwinana Marketplace. The Adventure Park developed at Calista Oval.
1. Good variety of shops 2. Dome Cafe & Library 3. Adventure Park / Skate Park
I like the mixture of retailers
The existing parklands, skate park, Kwinana Adventure Park
central public transport range of choice
Recreational areas, Edge skate park and Adventure Playground are awesome. Library (and Dome) being close to the centre.
Location and range
the city centre is good, much improved over the last few years
Free movie nights Community projects -opera in park Water park
Walkable and friendly

Q20: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:
Areas for Improvement (113 responses)

Inclusion of CCTV cameras to monitor vandals.
Need more specialty stores. Need more restaurants and cafes
Crime rates Security patrol
More cafes and shops outside the main shopping centre would be good! Also more focus on moving on homeless people to make the area feel safer as there has been an increasing number of people loitering around the hub
Parking Woollies side skew-if, bad for shopping trolleys Not enough shade.
No public transport access to Kwinana from Wandl.
As above
More choice
Problem children and families. We have a great skate park etc.. however; most families in the area have used it once or twice and do not go back due to the anti-social behaviour of the local kids and families. Nothing is done about it and the families who should be rewarded in the area and able to have pride in Kwinana don't get to take our kids there because of the threats and violence that occurs. Extremely bad look for Kwinana
Connectivity with marketplace and Darrius/recquatic
Crime,

Q20: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

Areas for Improvement (113 responses)

Too much fast food?
activate development within the city centre, improve the socio-economic profile, create jobs for locals, improve security
traffic on Chisham Avenue- at times difficult to cross
- encourage more restaurants with street furniture to face onto the street - slower speed limits
There are very few cafes and restaurants. Security & safety is a big issue.
Walkability, bike paths and more pedestrian friendly roads
City areas
Traffic in the area, perhaps create a pedestrian-only mall; more outdoor -maybe sheltered- hang-out places
Youth unemployment
nil
RV friendly parking available in the city centre.
Far to car dominated, and far too fragmented. There are pockets of good; however, as an overall site, it is a difficult experience to walk. Needs more greenery and more focus on making it a destination for more than just shopping. I think there is only one building (Kwinana Pub) which supports a night economy.
amenity activation
More events and promotions
Unsure
More alive and good looking shopping centres. Higher security for visitors
More street trees, more trees within private lots (especially car parks). Chisham Ave could be further improved - still designed around the car and not an inviting place for pedestrians to interact with the street - more attractive tenants would help with this.
traffic slowing down through Chisham ave
utilise the smaller unused lands in the town centre, ie the corner of Challenger Ave and Gilmore Ave. develop the lands north of the knowledge centre. Possibly reduce the gradients of the topography to assist pedestrian movement. If high-density housing is developed in these areas special controls to build in security, car parking and noise proofing is needed, without turning the area into a stark -fortress like installations. Possibly a mix of low key commercial on ground level and residential in upper floors could achieve these aims. (if well designed with security, noise impacts in mind).
Security and police presence! We should not feel threatened when we go there!
The low life's that hang around the city centre x 3 Get rid of the low lives and you will improve the number of customers at the shops. I will drive to Baldivis or Cockburn purely due to the low lives at K town.
Fashion Restaurant
parking, would support a two storey carpark in city centre, free Youth facilities
It needs more individual shop not the same old franchises needs something different to bring people in

Q20: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

Areas for Improvement (113 responses)

The shopping centre is constantly losing tenants It is difficult to suggest new facilities because I am not sure the local community would be able to financially support them. (E.g. restaurant or cinema). I think there are still a lot of social/behavioural issues especially near the bus station side.
Kwinana has to be careful not to use all the vacant land for housing and not allow for future expansion of business in it City Centre, I feel this has happened already with residential developments south of the Market Place
Need an indigenous cultural area with a large area for benches, parkland, trees and a nice big water feature. Somewhere that is peaceful and relaxing.
Security around shops and parks City promotion signage Further youth engagement
Vacant area near The Local could be developed Vacant area near Library could be utilised more say a public open space
More cafes / lunch and dinner spots
Better, play areas for children that are interactive and educational. To have more comfortable seats around the shopping centre and more art throughout the shopping centre from local artists to display their work
Parking is getting hard.
Making the area or pedestrian and bike friendly.
landscaping
More range of shops in the Hub Parking areas to be under more surveillance Litter
Safety and security, too many undesirables hanging around
Not activated well enough More variety of shops I don't like the strip of shops where the TAB is, that could be much nicer
Inclusion of more vendors (even though this has happened recently with the extension of the KMP), stricter punishment for misconduct within the centre (although I think the judicial laws are generally state and federal, and our council would have little say in these?)
More walking/slow traffic zones
Traffic planning needs review - Chisham Avenue is poorly designed. The accesses in and out of the market place are too many, and poorly up kept. Some actual restaurants would be nice (aside from fast food), They would need help to be established and eventually bring the culture up in the area.
Increase in activated areas within the CBD to be used an addressing the anti-social behaviour content that occurs outside normal business hours
Road between carpark near the Local and Darius Wells should be one way or foot traffic only.
Pace rd precinct
as for 19 above
Garden maintenance at shopping centre. Parking for the elderly
I would like to see a nice restaurant area like at the Rockingham shops. I do not feel safe at the hub.
Security around the shopping centre/bus station Vegetation around the shopping centre Healthier food outlets, currently focus is on fast foods
Unsavory characters hanging around near shops, retaining decent retailers e.g. jeanswest

Q20: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

Areas for Improvement (113 responses)

Car parks?
Library and safety (often trouble there where security cannot do much either). Violence thieves I.e. parking bikes is advised against.
Encourage larger stores and support individual retailers
Energy use water harvesting PARKING at or near transport hubs lots more CCTV
Planning for the provision of infrastructure for the next big thing, electric vehicles.
We need kwuby back.
I did look at opening a business but there is nothing around for new shops unless you want your money as well as all your blood to be paid to the large corporations. Would love an area that just a collection of artsy stores.
Get rid of the fast food it's not fair on the local people and their health More affordable shops at the market place More security at night in town centre especially near the bp servo
More green spaces. Line the streets with trees.
Security - move on troublemakers asap. Reduce rent costs to shop owners, thus attract better shops, facilities, etc.. Change up the food options, to include healthier eating. Unfortunately, Kwinana does not have the greatest reputation for top BMI's, providing healthier options and perhaps reducing the unhealthier options would help.
more shops
shopping centre
Lack of parking for the Darius Wells centre. The recquatic and tavern take up a lot of the parking spaces
More security
Greater range of specialized stores, and fresh food and meat produce stores
Support for more small businesses, maybe an area for subsidized rents for initial two year period
More security to prevent anti-social behaviour at Kwinana Hub. More security patrols at night in surrounding areas.
decrease anti social behaviour
more retailers in our shopping centre make sure there will be a enough age care facilities for our aged if required.
To gain entry to the shopping centre it should be a condition that you have to wear shoes
The areas around KFC is a traffic nightmare, perhaps some better traffic management here? The limestone track between challenger av and Sulphur rd along train line should be sealed and made into a public access walk area. Kwinana train station needs more parking and better security as well as the residents of this area better police/security patrols to combat anti-social activities as well as crime in this area
Less fast food outlets More pedestrian walkways Wheelock type shopping trollies so they cannot leave the car parks
Reassign/rebuild older run down areas to attract new bespoke businesses
Security ant the anti-social behaviour.

Q20: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

Areas for Improvement (113 responses)

More small business specialty shops would be good, different restaurants and shoe shop as we don't have one
Too much anti-social behaviour still Not enough diversity in Market Place, too many empty shops
lower rent allowing more interesting and smaller businesses to thrive. There is no secret we have lost a Priceline, a physiotherapist and a major news agency because of the rent in Wellard. Kwinana could support more unique businesses, arts and culture. I would love to see more local designers being able to offer their wares locally. See the initiative of Myer building re-use in Fremantle - more of this!
more variety of cafes and restaurants
Lower rent in city centre to retain more shops. .Look at the variety of other shops in other suburban malls.
most of it Somewhere that
Areas for improvement might be things like hardware and garden resources being more easily available, more acrod parking available, and more disability access.
Food hall in the market place needs more variety. Additional restaurants to go out to eat at. More clothing stores.
Orelia shopping centre
Better transparency on the approval of similar shops/business that will enable businesses to flourish not go broke. IE: 4 x motor vehicle parts/service businesses (sorry 1 x went broke) within 100m of each other.
Cleanliness and security of centre....ensuring customers feel safe, better monitoring of shops to ensure that theft is kept to a minimum.... we've lost so many small shops
More/better cafes/restaurants available outside the shopping centre.
Security
Retaining more shops within the marketplace. I suspect Midland has a similar income/population diversity yet they have one of the biggest shopping centres I have seen with hardly any vacancy. Makes marketplace and Rockingham city look vacant
Minimise state housing
Litter, litter, junkies.
More niche restaurants. i.e. Smokey bbq house or a food court on the weekends
Council planning process
Security, antisocial behaviour, less public housing.
Try to retain small businesses, high prices forcing many to close
Better, care of new planting - in the Kwinana Marketplace carpark there are many newly planted eucalypts, which are bent and left to grow without care. Development of a household hardware store within the area. More local entertainment venues e.g.. cinema complex
In general, the shops/cafes need to be trendier. Need to encourage quirky hole-in-the-wall type places etc..
improve security and measures to deter loitering and anti-social behaviour
More maintenance on older established gardens/roadside a few examples, Wellard Road, Gilmore Ave verge East side of Callistemon units. NO tree planting in centre of both major and minor roads.

Q20: What do you like about the Kwinana City Centre? Where are the areas for improvement in regards to the Kwinana City Centre? Provide three examples each:

Areas for Improvement (113 responses)

update and development cinema more parking
Traffic lights Woolworths petrol
Crime
It is a shame the redevelopment of shopping centre in Leda resulted in so few new shops, a small IGA sized grocery store would have been great.
Restaurants
main street is really lacking, needs smaller shopfronts, local unique shops that spill onto the pavement to enable greater public gathering and socialising opportunities.

Q21. What employment opportunities would you like to see more of in Kwinana? (105 responses)

More cafes & restaurants opening up in smaller shopping centres like Medina.
Retail
Opportunity for full time employment
No specifics - people are pretty good at creating there own businesses
More opportunities on the industrial strip with minerals, gas, petroleum, manufacturing, and refining.
Industrial 1970 you had a path way to the industrial area Nothing now
Trades, services and light industry.
Retail and tourism
Employment of local residents.
Employment for younger ones. I think they need to have direction unfortunately the ones who need it won't work in the 1st place
Existing state government entities positively discriminating toward Kwinana locals for employment.
Transport distribution hub - mail order packaging and fulfilment, warehousing, More family friendly/part time jobs -job sharing
Technology, industry focused education, service sector
Community based employment
Retail/hospitality/entertainment/music business/administration/commercial
Opportunities for youth
Shipping areas
Youth services; gardens and landscaping; naturopathy and wellness; bookshops and "library cafes", tourism
Industrial, Cottage business

Q21. What employment opportunities would you like to see more of in Kwinana? (105 responses)

More police as cost of living too high causing more crime.
Tough question. Not sure.
Professional services
Event organisers, day care, teachers, doctors and pathology
For Youth to decrease crime
Opportunities for young people
More office and commercial, generally any increase in a diverse range of employment opportunities would be good, in particular I believe this would have a positive affect on the Kwinana psyche if K town was more than a dormitory suburb. To be surrounded successful and innovative business in the town center would encourage some sectors of the community to be more involved in business and employment.
More work for my 16 year old daughter however I won't allow her to work at Kwinana hub
Employment for young
Youth, engagement
Any employment opportunities would be good
Given a lot of the large mining and oil and gas companies have facilities on the industrial strip, perhaps a corporate office in the town centre or near one of the train stations would be good. This would bring more professionals to the city of Kwinana and help support retailers.
Professional practices
Council must take advantage of the lithium/battery demand that is only going to increase in the coming years. It is an environmentally better practice than the short-sighted waste to energy burners that have been backed by both the Rockingham and Kwinana Councils. They should not go ahead!
Supported opportunities for local employers to employ and develop local residents
Investment in some bigger business such as Bunnings etc. to provide a diverse range of opportunities
I would like to see more government and business offices set up in Kwinana so that people don't need to travel into the city
I think the opportunities are good as is.
More local employment where possible.
Apprenticeships or traineeships.
More available for youth still in schools More advertising and better City of Kwinana website Advertising within schools
I Don't know, but something other than industrial.
Youth employment opportunities but not by building more fast food shops
I think that there is a wide range of employment opportunities already present in Kwinana. I can't think of anything that isn't already offered.
Further development of the existing industrial area

Q21. What employment opportunities would you like to see more of in Kwinana? (105 responses)

Everything seems to be base on manual labour type jobs, in mining/processing, or light industrial type jobs. There doesn't seem to be a lot of white collar work positions or companies in the area, there is a lot of area here, close to transport. Can you find a way to encourage this?
Nil
Opportunities for younger people.
High tech companies, design engineering, subsea technology,
Health and Education in line with the expected growth.
Apprenticeships
More refinery jobs
Any. We need it.
Science & technology orientated jobs. (akin to Curtin's technology park?)
School your jobs that aren't takeaway places or baristas
Care facilities
Local Kwinana centric dedicated labour hire under the oversight of council and local thought leaders revolving work experience for all age groups and demographics buy local policies by Council etc. Community engagement with EVERY uni and tafe
We are currently focused on the Industrial Area. Whilst we should not discount industry as an employment provider a plan B is needed. Kwinana is next to a freeway and rail line. The provision and encouragement of service industries should be pursued. The wealthiest class of Australians will be retired Australians with superannuation. Consideration should be made on how to capitalise on the grey dollar, whether they be grey nomads, requiring aged care facilities and everything in between.
More indestructible to help close the gap for aboriginal people.
Office work. Why can't we have office building here that could move workers out of the CBD
Apprenticeships for our youth in trades More community services employers
Manufacturing
Industry
Apprenticeships
More jobs for youth & disadvantaged
Support local business (smes) a start ups to foster more employment growth at a grass roots level
In the area of sustainability. For example in waste reduction and recycling. Public housing and community building. Tree planting. Rubbish collection. More activities in the community centres. Public transport such as light rail and more bus routes. After school recreational activities. Collection and distribution of food, furniture and clothing for needy people. More community gardens and workshops to teach people how to grow food. Encouraging people to attend the Living Smart program where they can learn to save money. Repair cafes where people learn skills such as sewing and how to fix everyday items.
More part-time roles. More apprenticeships for young people and also work experience. More opportunity for people that actually live in the suburb to work at the community centre/s.

Q21. What employment opportunities would you like to see more of in Kwinana? (105 responses)

More police on patrol at night in surrounding areas. Private security patrols an option.
More council worker to improve residential verges
More chances for kids to get different experience before they leave school so they have a chance to get work
Cleaning of commercial premises
Build Australia's first plastic recycling centre catering to all types of plastics and creating thousands of jobs by accepting all of Australia's plastic waste for recycling
Anything for young people that pays them a proper wage Development of the outer harbour will bring more jobs More financial and city encouragement for recycling facilities
Office space opportunities for NGO
Need more youth employment
Things for the youth based around looking after our environment as two fold can help them help Kwinana and help the future
A small business incubator precinct. Support for small business (non chain store), both financial and infrastructure.
More for young people
For more middle age/older people that are ready for a career change.
Somewhere that trains and employs indigenous people. Indigenous art
Retail for younger people. Manufacturing giving preference to people who live local. Perhaps some reduction in rates based on the % of local employees. Education.
Introduction of large technical, R&D business centre on land in middle of city centre. Oh sorry that was sold off to land developers.
More jobs for people of all ages, backgrounds & experience. Supporting people who are returning to work after many years of absence
Trades. Building. Electrical. Plumbing. Painters. Mechanical
For young people there is not much opportunities to work. Local Government employees discriminate that there family members will not be consider to work within local government whereas they employees staff outside the city. Rents are so high and security is so bad that restrict the companies to open the shops and provide employment opportunities to local people
We have a lot of industry on the strip so possibly more professional services like financial planners, lawyers, accountants and of course retail as mentioned previously
Need more business first
Building
Work with council that is not just casual
More before and after school care.
Manufacturing and Retail opportunities
Local tradesmen, more entertainment venues and employment opportunities for youth, environmental planning, nurses, doctors, police.
Childcare, teaching, trades and retail opportunities

Q21. What employment opportunities would you like to see more of in Kwinana? (105 responses)

Actively pursue the development of Latitude 33 / Wattleup area for light industrial.
Whatever is best for our city residents
Renewable energy
Office
The new power station and the lithium processing plant should bring some new jobs. Not sure what else could be offered in the city
Have to go to Rockingham for diverse eating. Kwinana okay for fast food not an evening out
Office based uses, more health services and more cafes/restaurants that are not fast food.

Q22. What do you consider to be the niche business development opportunities for creating 'diversity in employment' for Kwinana? Provide three suggestions)

Suggestion 1	Suggestion 2	Suggestion 3
Cafes	Artisan Bakers	Restaurants
Retail	Food	Entertainment
Hospitality	Retail	IT / Web stuff
Helping druggies etc. get employment	Doggy-Day-Care	Mental health
Development of clean energy industrial areas	Small retail Cafe/restaurant hubs	Hospitality
Industry	Retail	education
Food production.	recreation	Aged care
Tourism - environmental	Retail	Local cinema or similar, more outdoor movies in summer
small business - encouragement, facilitation, support	very little nice restaurants in Kwinana, going out of an evening	Recycling
Service	Light manufacturing	research
industry focused education	technology	Target
auto repair	large chains of clothing stores	Entertainment
Live music	Commercial	Food Area
workforce education and training for industry	shop spaces for makers and crafts people to sell their wares	sport and recreation
More Draining Area	More Research Area	Recreation Facilities
natural wellness	guided tourism around nature and heritage of Kwinana	Culture events

Q22. What do you consider to be the niche business development opportunities for creating 'diversity in employment' for Kwinana? Provide three suggestions)

Training Facilities	Value adding industries	Health and service industry sectors
Rates too high to consider small business	Bit random but and small scale but cycling/exercise/adventure/marathon.	Shoe stores
Shipping/logistics.	Sports	Clothing Repairs
Community service Area	The area can have better education facilities	Any clean energy companies should get priority for development on the industrial strip. Scale back big polluters!
Kwinana can be the WA international food hub	Art and digital media businesses	Warehousing
Office space	Clothing stores	Tourism ideas to attract people to the area, or a gaming arcade for youth, mini comicon conference
Restaurants	Car Wash	cultural and education businesses
Skate board workshop	Indigenous Culture/Arts Centre/Heritage Sights	large industry
Technology based	Industrial strip - apprenticeships/trades	Commercial
Lithium/Battery Storage	Small business training courses, invite google, amazon, tesla etc. to teach others regarding start up programs, workshops, motivational speakers, invite Hugh Jackman to inspire acting he studied in Perth, technology centre	Health specialist centre, with emergency department for basic medical emergency
unsure	self help and support services	Education
Bunnings - Warehousing/retail	small industry	Hardware
More training centres for youth, adults, people with disabilities	Retail	Large retail park
Cleaning-Mobile food delivery-mobile car servicing.	solar or wind specialist services company	Various CRC's Community research centres that can quickly switch as events change
encourage more local businesses	Prototype industry	The Spectacles wetlands could be a Kings Park type tourism opportunity.
I don't understand the question.	Health. New hospital and associated services	a Caversham on the south
Hotel or accommodation opportunities	Software	Street markets on Saturday nights at the market place in town
automotive technology	Ikea store	Education in repairing household items.
Heavy Industry	Aqua culture and maritime using Batavia maritime institute as the example	Provide the right training and incentives to employers within the area to attract the right local candidates instead of outsiders

Q22. What do you consider to be the niche business development opportunities for creating 'diversity in employment' for Kwinana? Provide three suggestions)

garbage designer - perfecting up-cycling	Community	naval / sea
Design Engineering	a version of Fremantle markets	Large scale investors in capital development
Science and Technology aligned to industry drivers	Community service providers for domestic violence and drug and alcohol abuse	Green waste recycling.
Web	Growing your own food	small business
Costco store	Lower rents and rates to attract the right businesses into Kwinana	more intern jobs
information Technology hub with Uni Tafe and Business eg DEll & Telstra	cafes/bars /restaurants for wave park/adventure playground	Restaurants
Aged Care	service	Specialised sport training arena similar to the ARC in Cockburn
Industry	Niche manufacturing	Recycling
A hot desk office building	Recycling of plastics, glass and rubber tyres into useful products.	High quality eateries
Aboriginal cultural tours involving the youth to create pride and wellbeing	retail	Electric vehicle construction
Low cost housing	more place to help people to get employment	Bulk food store ie wasteless pantry
Target apprenticeships, especially given the amount of people with trades whom reside in Kwinana	Fuel Vendor/ 24 hour	lower rent/ availability of rental properties for business
small scale manufacturing - clothes, food, drinks	Plastic recycling centres	Restaurant
manufacturing	Recycling	Teaching town planners the importance of not overpopulated communities
Unsure	Leisure/sport to maximise open space/ovals	Increase recycling opportunities
Home business	Plastic recycling facility	Fishing tackle shop
Limestone block manufacture.	Restaurants	Sport
Industrial	Arts / Crafts	Music centre
more retailers	business incubator precinct	Trades people
Banking Industry	seniors gopher racing track	Refineries, Mining
Information Technology	Medical centres	Household and hardware store
Recycling	Showing future generations what wildlife used to be	public services
Fresh food other than large Co`s	More cafes/restaurants	Arts

Q22. What do you consider to be the niche business development opportunities for creating 'diversity in employment' for Kwinana? Provide three suggestions)

Small brewery	Support small businesses	industrial research and development
Bookshop cafe....though if I win lotto I'd like to run that	Can/bottle recycling 2020	
Indigenous people need to be engaged , maybe along the lines of developing and promoting their culture	Entertainment	
local designer business - self employment and small staff opportunities	Restaurants	
Indigenous artwork outlet	Child care	
Manufacturing	Hotels, Motels	
Training population forecasters in environmental management	Hospital	
Technical, Engineering, R&D business centre	Apprenticeships for plumbing, electricians, etc.	
Increase disability/old age care	main roads upgrades	
Indoor play area for children	Shared workplaces	
Plastic free/bulk food shop	Environmental conservation and management niche	
Food		
Cinema		
Aged care		
Cafes, Restaurants		
Cinema complex		
Light industries/ apprenticeships		
port development		
Office space		
that's very tricky question, diversity in employment needs a mixture of people, places and things, niche BD opportunity implies a very focused operation and so unless you are going to specifically target a diverse range of business opportunities then there is no real answer. The correct question is how should we encourage diversity in employment? the answer is by supporting and fostering small		

Q22. What do you consider to be the niche business development opportunities for creating 'diversity in employment' for Kwinana? Provide three suggestions)

businesses and business ideas and helping people establish themselves and their businesses in Kwinana		
Restaurant		
health and wellbeing centre (specialist services)		

Q23. Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

Need bus stops in Wellard. Need bike paths too
Make public transport areas safer, I don't trust leaving my car at trains stations
More buses that service a wider area, eg eastern side of freeway. Or more capacity for parking at the train station. Or both.
I live in the bush, take my dogs to the beach, & go myriad places public transport would not cater for
Better public transport from Wandi all the way through Kwinana. Better bike tracks and lanes. More local retail/cafe hubs walking distance from homes, another train station.
Bus service To and from train station Every 1/2 hour
Better bus network
Better access to train
Better linking of transport services.
More efficiency in bus services between train station and the hub, eg. peak times an express service, that only stops at a few spots between Kwinana centre and train stations. Highlight walking options, if only doing small shops eg. Wellard, Medina, Bertram. Good planning like Margaret Feilman pedestrian friendly suburbs. 15 min between any house and main services.
Availability of services that can be done online Work from home Better public transport network
education, promotion of public transport so people change their approach to public transport and use it more often
more frequent bus services to and from shops and public transport hubs
increase density on major transport routes/roads and near train stations

Q23. Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

More buses or shuttle services as Kwinana is very spread out. More parking at Bus and train facilities.
Bike paths and bike friendly parking, trial hire bikes. Consider future parking needs for train stations. Car recharge stations for electric cars and autonomous car trials (driver less car).
increase public transport: more, diverse bus routes and more services throughout the day. Perhaps provide a free Cat Circle Route service. Create different destinations (ie: Armadale).
24 hr Public Transport
lower rates to shopping centres IF and only IF they lower renting prices. That way more small business and state companies can afford to set up shop. This will allow for more local employment. Been here most of my life and have never seen every shop full in the hub.
Better well lit walk paths to transport hubs
Lots of things working together. Public awareness. Revitalising town and neighbourhood centres to be more people focused. Pop ups/ trial projects. Support the development of jobs locally. Improved public transport to cater for different people not working 9-5 (e.g. shift and night workers). Transport links to the industrial area.
Safety
More buses in the new areas in Wellard
More bus routes. Bigger, free and more secure parking facilities at train stations(Wellard and Kwinana)
Mini public transport buses, more off road cycle paths, discourage suburbs sprawling outwards and build density in the inner suburbs. This may support and activate neighborhood centres which people can walk to
better more direct bus links to train stations and city centre
Dependency on cars will be extremely hard to break due to the extreme convenience they provide. Potentially a platform where people could find car pooling options could help.
Better quality and more extensive dual cycle and walk paths connecting as diverse attractions as possible, ie path that leads to transport hubs ,shops and schools, parks and bushland reserves on the way. More parking options around train stations .Increase retail development around rail and bus stations or terminus's. Higher density residential around train stations ,bus terminals and shopping centers.
More buses more frequent trains! I catch the train every day and they don't come often enough in peak hour
Extend bus service to fringe of semi rural area
More bike paths
Greater access to outlying area
Provide public transport to Rural section
Busses in rural areas
Better public transport options. I lived in Frankston 40 years ago and it had a better public transport system

Q23. Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

Build higher density living near the train stations. This has not been done enough.
Have a local free passenger bus service, running in a loop servicing the common places local residents need to frequent, eg shops, bank, medical, sporting, etc.
more frequent bus services
There must be more frequent public transport for buses that run on a Sunday and Public Holidays. Also, the first service needs to start at an earlier time - say around 6am. Safer and more cycle paths.
education and advertisement of available services, possibly introduce a city loop bus service for seniors
shuttle services around the area - create business opportunity and employment - low cost fare or free (like city cat) another is recently in Sydney and noticed bikes available to be used at a fee but these placed around the city
City shuttle service to the town centre local bus service like Perth City Cat
More availability for buses
train stations at Rowley and Anketell Roads and more bus stops.
Better public road transport--the rail is good.
More frequent and interconnected public transport options. Encouragement to use bicycles, including dedicated bicycle paths on most roads.
cheaper fares
More frequent buses and trains.
Unfortunately, I need my car to commute to work as it is the fastest way to get there and I am often running late. A bus or train just would not cut it for me.
People Don't want to use the buses as there is too many unpleasant incidents. Likewise, in and around the town centre you do not feel safe to walk or ride. Perhaps provide a shuttle bus from a remote parking station to and from the train stations.
make it safer for people to cycle. Have incentives to get people to cycle Improve public transport
Increase the frequency of busses (again, I think this may be out of the CoK's control as public transport is managed by TransPerth), encourage people to use public transport
more bike paths, not just footpaths
Stop spreading out houses everywhere. it's a 30 minute walk to the nearest train station from my house - with no bus alternatives - We are a time poor society by design very few people have a spare hour day, when you can drive in 5 minutes
Increase in the accessibility and use of public transport
work with TransPerth to realign bus routes and frequency
More local buses, community share transport
Unless a more efficient bus service is created and more employment opportunities are created on a local level I do not consider things can change to any great extent as a majority of people I think work outside of the area.

Q23. Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

More parking and security at train stations
Investing in footpaths in the rural areas. There are no shoulders or footpaths so it's very unsafe to ride/walk. More TransPerth bus options linking in to train stations especially West of the freeway.
Shuttle bus between train stations to the hub
Free public transport
Bus services from new housing estates to the train station. I live in Providence Estate Wellard and there are no buses that run through or walking distance to the estate.
More reg busses, lower cost, more parking
Better bus services to new estates
Multi story secure car parks promoted by volunteer or emplacement groups for catering vehicle detailing /cleaning. Incentives for ride sharing programs. And all volunteer pick up drop odd clubs sort of uber but to comply with laws and insurance risk MUST all be members of a club or co-op
Encourage as many as possible services within walking distance or cycling distance. To achieve this in Anketell we need more residential areas to provide critical mass of population to make it commercially viable to provide services.
Public transport.
A bus being followed by a security car is a deterrent not to use public transport. We need to be able to drive to the train station to commute into Perth i am not going to risk my life to get on a bus that needs escorted. Not much you can do, if you were to put paid or limited parking in they i would drive the extra to Baldivis or Rockingham
Have a free cat circle bus doing trips around Kwinana
Provide light rail. Provide more parking spaces at the train stations and security for the cars. Provide more footpaths. Provide more cycle paths making it safer for children to cycle to school. Provide more bus routes.
Work with TransPerth to provide better timeslots for public transport to run. Engage "Eyes on the Street" to work with Railway Patrol/Security. Provide school buses for all children
Perth's problem - large areas, low population. difficult to increase public transport.
busses through communities
provide more parking at train stations and another station between Kwinana and Aubin grove
Better transport. There is no bus stop close to my home. I have to walk a fair distance to get to one
Cheaper transport options - eg tram / shuttle buses
Greater opportunity for local 'corner' stores
Multi storey car parks accent to rail centres. Small coaches to act as feeders to shops and rail centres

Q23. Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

Shuttle bus to and from Rockingham City. More parking bays to made available at Kwinana Hub designated for motorcycles only. Heavier security presence at Kwinana Bus port.
free shuttle buses into the town centre
It depends where the need to go I use public transport when going north of the river people want to have transport close to there destination otherwise they will drive
A second train station at providence estate to service Bertram and east Wellard
Better run times for public transport. TransPerth does not service the common times that industry works around the area. A spur train line running from Kwinana eastbound to airport/Thornlie etc.
More pedestrian walkways and safe bike paths. TransPerth to introduce smaller more frequent buses
Subsidised/free local area transport (CAT Bus) Improved/identified cycle/electric scooter paths Increase employment options within local area other than retail services
Smaller buses more often and more coverage. more parking at the train stations, after 8am its impossible to get parking.
Tram
Encourage public transport through discounted tickets or rebates on rates, Security at night for buses and in early evening, more buses
More and safer options
more buses, driverless vehicles (buses - se Curtin University's campus bus which is driverless).
smaller buses to ferry people more frequently to the train stations
A bus direct from Bertram to Wellard.
security; No point having a bike if they keep getting stolen.
Have better easier more convenient access to public transport available! Perhaps something like the cat buses that currently run in Perth city, to make it easier to get to train and bus stations.
More bus routes and frequency to local areas inc Rockingham shops and foreshore to train station but also providing security personel as people don't feel safe using public transport. Increase penalties for offenders
Community education
Better public transport that does not focus on profit but rather the provision of the service at breakeven costs. TransPerth trains that have the last carriage as a bicycle carriage where commuters can hang their bikes and sit during transport to work, then they use the bike to finish journey to work.
Better security on public transport, better routes to reduce length of time on buses. Reduced bus fares

Q23. Almost 83 per cent of Kwinana residents currently use private vehicles for transport. What are your suggestions to reduce the community's dependency on cars?

Don't know. We are a fair way away from the rest of Perth. Many of us work outside Kwinana. Public transport would have to improve across Perth to decrease the use of cars. I work in Mosman park. To not use my car I would catch a bus to the train station. Train to Perth. Then a train out. Then another bus. I can get to work in 45 mins. I cant do that by public transport.
More bus stops and buses
More security at train and bus stations so it's safe to leave your car and wait for transport and more regular bus service during peak times between suburbs and train station. People don't want to extend a 15 minutes car ride to 30+ minutes via public transport. Apart from going to Perth I Don't bother with it, it's just not convenient enough
More buses, the closest bus stop to me is a couple of kilometers away
Improve bus stops and reduce anti-social behaviour. Offer free fares to locals within Kwinana.
Higher density living . Smaller and more frequent shuttle bus services to train stations and centre of town. Kwinana train station seems to be in the middle of no where not like Wellard. The train service should go all the way down the freeway to Mandurah opening up all the land along the freeway.
More bus services.
Better run public transport get federal services like Centrelink in Kwinana better transport to industrial areas
Don't have to just get electric cars to be more affordable then you will be good.
'Free community bus' to shops for example.
Increased secure parking, better pull in and out bays for local bus routes
Car pooling
Better developed road sidewalks Greater bus network More areas of bush land to walk or cycle through
Design suburbs around the train station like in Wellard. It makes perfect sense and was a large factor as to why I bought my house there. Shops within walking distance, train within walking distance.
Additional bus routes, improve security and safety and additional parking at train stations
More cycle ways.
better public transport service more areas
High density living. Programs that encourage cycling. A shopping bus route that figure 8s through the suburbs with Kwinana Hub at the centre.
Train station in Wandj, better bus routes, school bus service
free public transport within the city. so if you jump on a bus to the station its free.
More parking at train station.
Local jobs

Q24. *What, in your neighbourhood, are the biggest barriers to walking, cycling or using mobility vehicles? (117 responses)*

Hoons & off road motor bikes
Having to cross the freeway and no bus stops
Cars parked on footpaths
The traffic on Mandogalup Road!
Cars parking across footpaths, inconsiderate car drivers toward cyclists, lack of bike paths/lanes, better lighting in parks at night, better nature walking paths in wetlands that don't flood in winter.
Nothing - Our paths system are great
narrow streets and lack of safe areas for these pursuits
Need safe active streets
Making sure the smaller hubs have sufficient diversity of services and shopping, to be able to walk. That transport plans are pedestrian/cycle centric, not car-centric.
Crime and uptake by residents In Kwinana- the car isn't just king, it's a fully sick Monaro with nitrous and a sub-woofer mate"
safety
connectivity
no continuous cycle path around schools, housing estates towards shops, parks, etc.
not enough tree canopy, feeling unsafe, poor quality of footpaths, uninteresting/unappealing housing designs (ugly houses = i Don't like looking at them)
Absolutely no foot paths within the area.
Town centre is very car centric. More bike parking areas.
Maintenance of footpaths (hard to use a mobility vehicles on a litter of honky nuts). Hilly landscape is hard for elderly people
Distance
gangs and crime increase
hill's and lack of footpaths
Commercial centres are car dominates and promote for real pedestrian experience/ interface. People are too dominated on cars, and are already in them coming from work.
Destination too far from home
Safety
Missing footpaths along Bertram road near kings college
the main street does not have a dividing middle line. It is pretty steep street but no car bumps have been considered and many use the street for speeding. The streets are not clean enough and therefore are unsafe for walking or cycling.

Q24. What, in your neighbourhood, are the biggest barriers to walking, cycling or using mobility vehicles? (117 responses)

lack of dedicated cycle paths, lack of shade
feeling safe when walking to and from work, don't like to ride on the road so more bike paths required, secure place to lock my bike, old pathways would be hazardous for mobility aid users, dangerous road crossings on pathways.
I do a lot of walking with no issues, however many pathways around the Parmelia area are in a terrible state. I wouldn't ride on them.
Lack of extensive well constructed cycle path network, security issues. The hills-gradients in some parts of the town are quite severe for pedestrians .I am not suggesting that a flat landscape is the aim, but more gentle gradients would help pedestrians in some Kwinana suburbs such as Leda, Parmelia and Orelia
For us rural people, there are NO SIDEWALKS, no street lights, bushy shrubs on council verges that create huge blind spots on roads which means I would NEVER trust my kids or even an adult to ride a bike or walk along our roads! I fact it's a head on collision waiting to happen.
No footpaths. People speed down Mortimer rd. I won't even walk the dog. I drive elsewhere to walk dog and purchased a treadmill for me to walk as too dangerous
Speed of vehicles & no footpaths
Poor lighting
Distance
There are absolutely no footpaths which makes it impossible to go on safe bike rides with young children. Rural Wellard
No footpaths Mack trucks and open gates so dogs come out and attack you
There are no footpaths.
No footpaths or cycle ways especially on main roads where these roads are being used as rat runs for commuters
Nothing for me personally, but my partner could not get to work on a Sunday/Public Holiday without me driving her because their is no public service before 7am.
nil
not enough cycle paths within neighborhood - those with less vehicular movements that do not meet policy
Non maintained footpaths, parks and footpaths are barely maintained in Leda extremely poor
Not enough paths
in Wandi there are not bike lanes or walking paths
People with mobility problems do not live in my area for obvious reasons.
Difficult to get around due to hills whilst using mobility aids
bumpy footpaths

Q24. What, in your neighbourhood, are the biggest barriers to walking, cycling or using mobility vehicles? (117 responses)

Security
Lack of safe cycling paths
The notion that juvenile delinquents and drugged up criminals will jump you (especially at night, as there is limited street lighting around where I live)
distance to city centre, outer shopping area
Time.
Safety and security and well lit access ways and routes to public transport hubs
safety
Goons, illegal dirt bikes, cars parked on footpath
I am in a rural area and do not have any footpaths thus mobility vehicles out of the question. OK for walking and cycling.
Security & Hills
Lack of footpaths. Lack of shoulders on roads. Unsafe intersections (very narrow)
Distance & having to carry shopping loads
Nothing, Wellard village was designed around a walkable community philosophy
dedicated bike lanes
The blocks of land are very small. People don't have enough space to park their cars. They often park on the footpath. Need to make sure new housing has adequate driveway space when plans are being approved by the council. And have adequate street parking.
Time, occ parking and cost
Roads without footpaths or cycle ways
crime and to a lesser extent some areas footpaths and lighting (see renewables and battery storage to power LED street lights)
Safe cycle ways.
The footpaths are not too bad but lots of people are scared of the cars/trucks when cycling on roadsides.
I work from home and i have an alleyway that runs next to my house. At least 3 times a day i hear an argument, fight or just delinquent behaviour that i question safety.
Bad street lighting at night Foot paths in poor condition Increased chance of being mugged
Lack of foot paths and cycle paths.
The distance to certain places. The lead-foot drivers in the area. The lack of regular transport timeslots. Safety in parts of Bertram, certain households are uncomfortable for people to walk near.
lack of footpaths rubbish in parks dirt bikes in parks

Q24. *What, in your neighbourhood, are the biggest barriers to walking, cycling or using mobility vehicles? (117 responses)*

none - just lazy
no footpaths dangerous traffic on Anketell road not within walking distance of anything
No barriers - I cycle in the area
Other road users - I Don't feel safe letting my kid (2yr old) ride around on the road when there are idiots hooning around.
Condition of footpath, and feeling of safety if walking alone
Lack of adequate side walks, lack of seating, with shelter for mobile people with a disability
Irresponsible lunatics riding illegal off road trail bikes on foot paths, through residential streets and nature reserves unchecked at all hours of the day and night.
staying safe
For there are hills but in saying that I can go down instead of up I think if you want to do some exercise there are many things to do
None except the constant irritation of aircraft noise and car hoons
Theft of bicycles, traffic not respecting bicycles sharing roads. Non-adequate bicycle lanes along Cockburn rd to Henderson. Walking distances to any amenities within area is too far, exercise is not an issue, mobility vehicles are more of a danger to the user than anything else
Poor footpaths....Calista avenue is a walking nightmare...quite literally
sharing with motor vehicles at many points
the footpath is unusable along Sicklemore road and we don't have bike lanes.
nothing
Poor street lighting, minimal bins for dog waste in reserve areas, cars
Roaming groups of teenagers
Lack of tree coverage in harsh weather, distance between services and facilities
Safety both on the road and overall.
Attacks and theft.
The distance, the unevenness of roads and footpaths, the risk of being mugged while walking (again) and very dark areas after sunset due to poor or no street lighting
Fear of getting attacked.
Crossing Gilmore ave with school aged children. It is awfully dangerous without bike paths. le Meares ave.
People with large and threatening dogs that are allowed to roam. Lack of pathways that lead to logical locations.
Safety concerns, lack of footpaths

Q24. What, in your neighbourhood, are the biggest barriers to walking, cycling or using mobility vehicles? (117 responses)

Need a dedicated cycling path. Most bikes are on the roads, which has always been a bad idea. Bike paths can also be used for mobility vehicles. Better/more footpaths. I work with disabled clients. I wouldn't really bring them into my suburb as there is not enough footpaths. My street doesn't have any. Most of the walking laneways have been closed making a trip to the shops much longer.
Lack of footpath
Safety. I have to walk along stretches of undeveloped bush from Colchester Ave to the train station and don't feel safe doing so, sometimes even during the day.
All roads are major roads with cars and trucks doing 80+ kmh
Antisocial behaviour
Distance
The condition of the paths cracks never fixed roundabouts all over the place
Head crash helmets when riding on quiet suburban roads. most people won't have anything to do with them and most people won't ever require them to save their heads anyway. please get rid of this rule now and forever. thanks.
As an example Sicklemore road foot paths.
No foot paths, unrestrained dogs and high traffic, trucks
Peoples willingness to exercise.
Traffic
Anti social and threatening behavior
Footpaths too narrow.
cars parking on footpaths
Hills Weather Where's the bike shop?
Shade, too hot in summer
laziness
Safety
not a resident

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

a) What type of sustainable travel options would you be actively seeking for your daily commute, including going to train station, school, or shopping centres?

Unknown
Bus
I don't commute daily.
Cycling
Bus

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

a) What type of sustainable travel options would you be actively seeking for you daily commute, including going to train station, school, or shopping centres?

buses, driverless cars/buses
Walking cycling using circle route bus
Walking, bike
Express buses to train station, to centre and to hubs eg Medina, Wellard, Bertram, Leda
Electric shuttle buses
school buses
walking, bike riding
another train station
vast
Good linking transport to the train station.
bus, bicycle or walking
more public transport hour
car
Scooter and or bus
Public transport and increased use of smaller electric vehicles which allow for connection fo commute to public transport.
Need a new public high school near new Wellard area
walking, cycling
electric scooters (lime or byrd etc.)
bikes
Safe good quality dual walk and Cycle paths. At least on the major routes a public bus service that follows the same dual pathway routes to provided aback up to pedestrians /cyclist that need to access train stations
Buses from rural areas
Bus
Somewhere safe to store bikes at the train station
Bus service around Marri Park
Buses
Bike and Bus
Buses more often
I would walk or ride if the roads were safe. I would use a bus if there was one.
Bus to train, bus to shops
Battery powered light rail that runs up the centre of Gilmore Avenue and links the bus station and two train stations.
unsure
Ride share bicycles
Public transport if it's safe
same as my answers above

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

a) What type of sustainable travel options would you be actively seeking for you daily commute, including going to train station, school, or shopping centres?

I think population control would solve this
Anything that does not take significantly more time for commuting.
have no idea
More frequent public transport
Bus, Train
cycling and train
I mean, motorbikes are slightly more sustainable than cars.
N/A - Work vehicle
In 20 years you probably won't have a car, transport could be a communal thing rather than everyone have a car and use it for <60 minutes a day
Bicycle and walk paths
smaller more frequent buses in the residential areas, not just major roads
Cycle paths
New train station at Anketell to accommodate planned urban development in the immediate area. Fast Train service to Bunbury for locals and tourism. More integrated bus services
riding
Nothing
train
More bus services
Cost
New bus routes and encourage use of electric cars
Community ride sharing Co -op I started same in USA Finland and Thailand
Electric automobile
I already cycle, catch buses & trains.
Well more parking spaces now for starters and maybe starting on a multi level carpark. As be modernise technology in cars we have to reduce the speed limit as people don't look where they are going. I expect in 20 yrs time we will have someone walking in front of the car to warn on coming pedestrians
Free bus service
Light rail. More cycle paths, more secure parking bays at the train stations, more footpaths, more bus routes. More trains per hour.
Regular bus timeslots, a bus that goes into Fremantle and the Perth City without having to change buses/transport aside from using the train.
more/smaller shuttle buses to trains
electric car
bus service to train stations
Electric buses and more stops that take you to the train stations
Automated driverless vehicles

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

a) What type of sustainable travel options would you be actively seeking for you daily commute, including going to train station, school, or shopping centres?

Autonomous electric vehicles
none still using my car
That the trains and buses are still running in our city
train
Electric vehicles,
Small gas/electric powered buses
Free local bus services
I would use the train if the bus service picked up before 5am also more amenities at the stations even a coffee shop would be good. I also think an express train to the city would be a good idea
Buses , trams
Maybe a shuttle bus service
driverless buses (small buses), scooter, walking
more frequent small buses
Mini buses and lots of them
Cat buses route as previously mentioned
Electric powered cars or busses
Bike ride
TransPerth trains that have the last carriage as a bicycle carriage where commuters can hang their bikes and sit during transport to work
I will be using a car. I already use a diesel car. But the distances and time maintenance make other forms transport unworkable. A five-minute trip to the shops becomes an hour in travel time not counting carrying the shopping.
Bicycle, tricycle
Private bus to the schools. When I went to John Curtin many years ago normal buses would come to the school and run common routes stopping at normal bus stops but only dropping off not picking up. If this was available I might consider letting my daughter catch a bus to school but at the moment she would have to interchange at the bus port at the shops which I don't feel is safe given the issues down there
Bus
I would ride a bike or walk.
Car
Less wait time for public transport
electric cars
Sort of 'cat bus'
Bus routes East of freeway
I am lucky because the location of my home allows me to walk to either trains, buses or to local shops
More bus routes and better parking at train stations
Electrical or hydrogen fueled mobility scooters.
light rail

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

a) What type of sustainable travel options would you be actively seeking for you daily commute, including going to train station, school, or shopping centres?

Options now are good.
Train station, Cycle
how about electric buses?
Cat bus
Looking for greater car share schemes

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

b) What can the City do to facilitate your preferred modes of travel?

Unknown
Provide close bus stops
Get traffic off Mandogalup Road
Better cycling paths/lanes, another closer train station on the Kwinana Freeway maybe at Anketell rd
Looking at a bus service to the train station from the hub / marketplace
Plan and research the above
Better infrastructure more community development programs
Electric Vehicle charging stations; good cycling infrastructure, well connected cycle paths and pedestrian access
Bike paths through green spaces rather than along roads
Provision of connected and suitable infrastructure for walking and bike riding
Petition transport authority, government, town planning
Well-designed cycle ways
More buses. More shelters in case of rain (ie: bus stop shelters)
Lobby state government
Maintain without modifying roads as enough stupid modifications have been done already.
Wider footpaths
Investigate, trial, promote and incorporate into designing. Designing for architecture leads to architectural outcomes, designing for people leads to people focused outcomes.
No comment
More bus routes
Provide safer and better-cared streets
Be open to innovation and new ideas
More bike paths, secure places to lock your bike
Design the dual pathway network in conjunction with public transport providers to ensures some routes are covered by public transport.
Add us to the bus routes! We live here too!!!

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

b) What can the City do to facilitate your preferred modes of travel?

Extend bus services
Provide it
Build footpaths in rural Wellard
Make so we don't have to use a car
Build footpaths and lobby for a bus service. Consider a smaller local bus service rather than the large buses TransPerth use now
Encourage bus stops to be placed in more usable locations, facilitate a secure parking area for cars and people using these areas.
Prepare a strategic plan.
Unsure
Bicycle lanes
A local bus service with smaller vehicles.
Advocate for improved public transport.
Not sure as don't live in Kwinana
More parking in Wellard
Get rid of the rif raff in the area and make it more secure
Make it safer to cycle, change roads to give priority to cycle and walk, take a look at what Bogata have done with their cycling priority programs
Look beyond what exists now, cars are on the way out, don't plan to stay the same for the next 20 years it wont happen
Build the necessary infrastructure for this too occur
Negotiate with TransPerth, pilot project
Build paths
Concentrate on areas of urban development in the whole shire and ensure these are fully developed to make expanded bus routes etc. viable.
More footpaths
Not a great deal.
Electric car recharge facilities
Speak with me
Electric charging stations
Educate more people to use public transport, to increase the demand and it's availability.
Approve the changes and not delay them
Fund free busses
Lobby the state government to build light rail.
Work with TransPerth to provide more regular timeslots and also have public transport run to and fro Fremantle and Perth City's everyday.
More buses and bus stops at stations
Nill

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

b) What can the City do to facilitate your preferred modes of travel?

Provide a bus service to Anketell
Push for more bus services locally
Investment and forward thinking
Get rid of irresponsible lunatics riding illegal trail bikes on our roads day and night.
Nothing
Just keep them going here
An additional train station
Charging stations
Encourage TransPerth
Factor cost into rates
Provide more parking at the train stations and more buses to and from the shopping centres
More train stations towards Mandurah
Make it safe and it will be used
More parking for train stations, more street trees, more facilities and services such as buses running more often (perhaps reducing the footprint -0 do we really need big buses for local travel in non peak periods?)
More parking at the hub
Plan bus stops.
As above
Provide power refueling stations
Bike paths
Lobby State Government
Keep the quality of roads
Improvement and more Bike tracks.
Work more closely with the schools and PTA to ease the congestion at drop off and pick up around the schools.
Add buses to the semi rural areas
They could buy me a bike.
Car parks
Better design public transport in new communities
Lobby state government and get electric car subsidy
Honestly, as is is suitable for me when using my own transport.
Better plan or busses to have pull in/out bays
Maintain footpaths in good condition.
Improve parking at the train stations
Increase and widen footpaths.

Q25. In another two decades, the City's population is forecast to double to 85,000. Looking into the future.

b) What can the City do to facilitate your preferred modes of travel?

Explore the option
Maintain bus services, upgrade stops, increase frequency
Cycle storage
Kwinana, first in WA to have electric buses!!!
Don't know

Q26- What do you like about Kwinana that should be maintained or improved as the City grows? (114 responses)

The native bush land & large Tuarts.
The parks and bush land
The natural park areas in the newer areas are great these should be maintained.
All the trees everywhere. One of my favourite things that drew me to the area was the greenery and all the trees!!
In-theory respect for the amazing bush & coastline we treasure
More outdoor hubs for kids, great parks, dog parks, graffiti removal, litter maintenance in bushland.
Being a friendly place Not to focus to industry We have to move on No more Industrial land Use what KIA has Review in 30 years if our new outer harbour ever happens
Less dense living.
Less industry and more community focus
The trees and forests
keep parks and public spaces maintained as they are currently nice and new but will get older.
trees and bush reserves
large trees in Medina. Better looking estates - more thought to their appearance and access to shops, etc.
Parks and reserves
Community programs and involvement are great, CoK's assisting community groups with funding and education.
Beautiful trees in Medina and harsh native raw bushland (e.g. spectacles)
The green landscape and the trees. The unique outlook and quiet of the streets. The availability of parks and playgrounds
I like the City's old areas and large street trees and reserves
Pockets of bushland developers aren't allow to touch and turn into "coronation street" living.
The trees. The parklands. The beach access.
Village feel, proximity to nature, community sentiment.
Industrial powerhouse

Q26- What do you like about Kwinana that should be maintained or improved as the City grows? (114 responses)

Safety
Walking tracks
Lower living expenses compare to other areas
Trees and greenery, bushland
greenery, trees, gardens, parks and ovals
How green it is (was). I love the natural bush land in and around the city. You are able to escape the urban landscape in these larger bush areas which is great for mental and physical well being. It would be extremely sad to see more of these areas lost to housing developments. I also love that there are so many great places to take my dog both on lead and off lead!
Being able to live on a special rural property so close to community amenities, schools and work options. Please do not bring suburbia any closer. The sporting facilities and parks are excellent and well funded
Open green and cultural spaces. Suburbs to the east of the freeway need more shopping/cultural support centers. I believe that there should be more low key traffic bridges across the freeway to connect the eastern suburbs to the western suburbs and services and provide an alternative routes to major roads such as Thomas or Wellard Rd, my suggestion would be for a local traffic bridge across the freeway connecting Orton Road and in the vicinity of Holden close.
Open to suggestions
The space of where I live
Trees and parks
Diversity
Adventure Playground is great.
I love the open spaces the huge trees in Medina don't lose the open spaces the likes are getting way to small and the kids have no where to play. Plus the smaller blocks seem to call problems with barking dogs it does make sense that I can have two dogs on 2+ac and a 180 Sumter block can as well. And from what I read on Kwinana chat barking dogs are annoying people
Plenty of green trees and bush, larger blocks so people don't have to live on top of each other like what happens in the newly designed areas. there is a place for these but not every new development. Small block mean council has to provide more services for residents for recreation, play, party, etc..
Trees
The environment - natural vegetation and habitat. Don't let it become like other new Estates that clear every tree!
links to its heritage and rural ties
Pockets of Natural areas
Parks, footpaths and security. CCTV should be installed on entrances into suburbs
Natural state of the land needs to be maintained and not bulldozed for housing
Open areas. Trees. less development
The tree canopy cover. Buffers between the industrial and commercial zones.

Q26- What do you like about Kwinana that should be maintained or improved as the City grows? (114 responses)

easy accessibility, programs for the youth to keep them engaged and out of trouble.
The community-focused activities
Ridley Green space/ mature trees/natural bushland elements/ Pace Road Medina shops/the library/playgrounds/ Wellard Village/the Kwinana Loop trail/the unique housing stock in Medina
The high level of vegetation
The small town feeling The identity The sense of community
Youth facilities, aesthetic of the CBD and the village of Wellard
Retention of bush and parks
Natural landscapes
The trees, and the village feel.
Mature trees, heritage buildings
I see Kwinana as a hub to both the South West and to the West Coast. It needs better health and education facilities, varied industries and hospitality industries. Development need to be encouraged early to accommodate the planned growth.
Lots of natural parklands
The recquatic centre, library and dome are good.
The new parks & retaining existing trees etc. in Wellard is great. Verge tree planting in Bertram is great
Bushland, small town feel
library is nice, so is the adventure park for children.
The parks and outdoor areas for young kids. Support services to the youth. Giving the kids things to do, reduces vandalism and crime around the area as they aren't board.
More inclusion of indigenous cultures and perspective, history
Large reserve areas
City trees along Medina Avenue and other city streets. Sporting and recreational facilities for over 30s.
The native bushland.
our parkland
The natural bushland and parks and habitats for the animals The skate park and adventure play ground Our heritage buildings sloans cottage etc. Local shops in each suburb e.g. Dr chemist LGA delis
Improve Tree canopy reduce increasing heat island effect .Which is a untapped promotional resource for both Tourism and residents Reward incentives via rate bonus as example for more workmanlike community engagement for all demographic indicators Culinary training school for SOR as an example and of Course COMMUNICATION much like this survey
The native bushlands.

Q26- What do you like about Kwinana that should be maintained or improved as the City grows? (114 responses)

Current balance of industry, retail growth and housing development
The Kwinana Adventure Park is fantastic! Current amenities at shopping centres within Kwinana are ok, however needs improvement.
open space
the community feel of Kwinana
Trees and nature. Retain the trees and not allow high rise buildings
There are so many community activities available to every stage of life.
Large amount of existing and mature trees
Nature reserves that are not cris-crossed by damage caused by illegal trail bike riders vandalizing them constantly.
The continual improvements of roads and development in & around the town centre
Our beautiful bushland we are very lucky to have this Make sure we keep as much as possible
Parks and reserves such as Wellard oval
The public open spaces, more recreation/parkland areas around Bertram specifically (sport ovals and parks)
Encourage sense of community and especially encourage people to shop locally
Green spaces/bush setting/easy to navigate/appropriate level of road controls/wildlife. Improvements/pressure/assistance to improve outdated building infrastructure to attract new business.
The sense of community and helping each other out we have here
The trees and green zones are great, the lack of a rubbish tip sucks. The rubbish pick up should be stopped it turns the town into a big dump people have stuff out the verge for months.
Green lands.
I like the trees and green spaces and the quiet feel of Wellard shops in particular. if it got too busy I would want to leave
Its a very pretty place
Trees. Cultural centre.
I like most things east of the line... not much on the west side.
I like all the green parks and mature trees. Most are kept well but some could be improved and additional BBQ facilities and kids playgrounds.
Parks, trees open areas bike paths
Trees and parks
Love the Adventure park... more parks like this would be great, maintain the existing rural blocks... love the rural feel

Q26- What do you like about Kwinana that should be maintained or improved as the City grows? (114 responses)

The green spaces and size of house lots. Some of the things that attracted my wife and I to buy here was the parks and green spaces. The size of house plots. The suburb (Medina) felt very family friendly and was somewhere we were happy to raise a family. We have seen families move into our street. Their kids play in the yards. Gardens are planted. Make stuff better without demolishing that which makes our suburb great. Example the kids adventure playground. No unnecessary trees were demolished. It fit in an unused space.
Bush land areas, parks, ovals, sustainability practices
Council services are good!
I love having established trees in parks and undeveloped land. I would love to see these integrated into open spaces during development. Eg don't level an area then plant grass and a twig, look at the land and level building areas of required and keep the rest.
The bush! The beach!
Kwinana has the best street scape ever very green and shady from the hot sun .Would love to see a entry statement on the Kwinana freeway around Thomas Rd and Mortimer Rd .landscaping and beautification
Parks, Bush land... (open spaces)
Kwinana has lost its small town feel council too interested in looking big cancelled fair and provided something that is not a social event
good roads
Keep the 'Town feeling' no pretentious of a big city
I believe it is really important to maintain and protect the natural environment remaining in and around our city, once its gone its gone forever. i had friends visit recently, from Perth, and they commented 'Oh there are places which still have trees left' i think this is an important message, the areas of woodland and bush around the city really make a difference, let's keep them for future generations.
The large amount of open space/parks for people and children to walk due to the small sizes of properties now
The beautiful parks and natural trees.
As much native bushland and mature trees and parklands should be maintained and improved as possible. All the amenities e.g. Recquatic / skate park / adventure park / Dome & Library, should be maintained.
Lots of trees High density housing
Tress and green outlook
I like the mature trees and public open space
The large open spaces and small number of traffic lights improving traffic flow
Sense of community, Green spaces and significant trees

Q27 What are the areas for improvement in Kwinana? (109 responses)

Definitely a serious crack down on drug houses, hoons, verge dumping, bush rubbish dumping & enforcing of aesthetic considerations for house maintenance.

Q27 What are the areas for improvement in Kwinana? (109 responses)

Retail stores and eateries
Events, quality local cafes, public high schools
More things to do, more places to go that are local. A local outdoor pool or lagoon! More events/ more night life, restaurants etc..
No port
Retail/cafe/community hubs. Sporting facilities. Access to petrol stations. Another train station, more covered bus stops
The old parts Medina ,Calista, Parmelia & Orelia They have been forgotten
I want to see less pollution and odour from the refinery,
Cookie cutter houses in Wellard and Bertram, need better design for land area. More town houses looking over parks, no more single dwellings within a certain radius of hubs and centres. Encourage mixed commercial retail in hubs and centres.
Urban renewal of old areas Less antisocial stuff - graffiti etc.
built infrastructure including pedestrian and cycling facilities, residential housing diversity and quality, sporting facilities
recycling, housing, traffic management in certain areas, sewerage to casuarina
quality of design mixture of housing stock more entertainment facilities/arts more trees in new growth area more design diversity in new growth area
Security & safety & more services to the semi rural & residential areas east of the freeway
some areas away from the Town Centre could do with more facilities the like of lawns, parks, treed areas, benches and shelters. More public toilets. Public transport
General street appeal
Rates need to be halved, working class area paying on par with upper class councils.
More wheelchair parking at the beach and access to the water.
Reduce number of burglary
Security Schools Transportation
Less cheap housing
Social disadvantage and making places more people centered (taking into consideration our specific population). We need to understand how to support the marginalised in our grow, to develop them, which will then start to change the negative stories/notations about Kwinana.
Neighborhood centres (both appearance and service provision), design of new suburbs
lighting, safety and security, more job opportunities, more access to shops and services
As above more services for the eastern suburbs and more local connections between east and western suburbs.

Q27 What are the areas for improvement in Kwinana? (109 responses)

Rates and tip passes and more consideration of the rural sector of your council
Town centre
More community events
theft
Playgrounds and parks in rural Wellard
Maybe sort out the crime the car breakings house breakings
There are lots of areas used as a dumping ground for all kind of waste. It is a shame to see this in such a beautiful town and potentially funds could be used to clean up these areas. Although I love the whitegoods collection it would be good to see the council be a lot more strict on how long rubbish can be on the verge. Without a formal complaint from someone, which is not a move I would make, certainly City Switch could still action notices to households putting out rubbish months ahead of time as they drive through the town. It really makes the place look terrible.
The shopping centres. They need stable tenancies.
Home security for the rate payers to feel safe in their local area.
A peaceful City Centre park area - should have been where Cassia Estate is!
neighborhood program's to develop neighbor relationships
CCTV on suburb street entrances and roundabouts
A ranger service that is available 24/7
Safety and security.
reputation
More involvement between schools (specifically Peter Carnley ACS) and the wider community
Protecting the Kwinana loop trail that skirts Thomas Oval
No comment
Reputation: particularly regarding youth. Whilst the reputation is becoming more positive, there is still a stigma present.
reducing anti social behaviour
Safety and security (Lightning and CCTV in public open space areas and commuter routes
Safety. more positive stories from Kwinana to reduce stereotyping
Cycle paths
as above
Security

Q27 What are the areas for improvement in Kwinana? (109 responses)

Nice restaurants I.e. healthy options not pizza, Indian and fast food.
Revitalisation of older areas & local shopping centres e.g. Leda & Orelia
Give feedback to landlords about unsavoury characters. Move them elsewhere.
bigger open grassed spaces would be nice. less rules and regulations. i.e. less red tape.
Homelessness Help for low income families (when unavoidable or stuck) and not through drugs, alcohol. Although of course, support for situations to aid rehab etc.
Control of youth crime
Roads
Security and system to involve the younger Idle hands that stray towards trouble sort of Younger mens sheds mini training schools etc. funded by Business and the KIC state & federal grants
Renewal of older areas.
More help for aboriginal people, better designated roadsides for bikes and mobility scooters.
Road limits to be increased again with the new technologies in cars. Education of road safety needs to be the deterrent. I would like to see the police station opened at night and weekends. I would like to see a hospital built here if our population is to grow
More activities and support organisations for teens Less alcohol outlets and fast food Free local transport on busses Improved street lighting Better and more visually present local security
security
Public transport and green spaces for people, less for cars.
The upkeep of the Parks in general throughout Kwinana need to be maintained, however is good. The roads leading in/out of Kwinana, particularly Mortimer and Thomas from the Kwinana Freeway need to perhaps have a few more traffic lights now to keep up with the amount of traffic and the flow. Roundabouts are not the answer at major/accident-prone intersections. Retain the nature reserves. Promote the area and its offerings to Kwinana residents and also nearby areas. Advertise program offerings to households more regularly. Council to work in conjunction with nearby Councils to provide tip/rubbish passes to either Cockburn or Rockingham Waste Centres. These verge junk collections are an embarrassment every quarter - they only provide a theft site to each area within Kwinana. It attracts kerb crawlers and the area/s look like Waste Disposal Bins. In general, the junk is usually put out too early, children pinch items and leave them lying around the local parks and amenities.
focus on central development in centre and stations, not clearing huge areas of bush
more business - new harbour
Better places to shop but I doubt council can improve that situation. I travel to Rockingham or Cockburn as there is not enough variety here.
Getting youth more involved in activities out there to prevent them going astray. More education providers for youth, which create job opportunities.
Green waste collections and food composting opportunities
Bugger zones between industry and urban living could be utilized as open space and flora and fauna protection

Q27 What are the areas for improvement in Kwinana? (109 responses)

Block off access by illegal trail bike riders to nature reserves permanently. These vandals strike day and night constantly and nothing is being done to stop them.
More police on the roads
More retailers so people will shop in our city Parkland in new areas for children and adults to enjoy with trees
Evict troublemaking residents. Lower crime rates, more police presence
Less time/money wasted on city assist programme. They appear to only harass people who look after their animals welfare, ie sitting in their vehicles with motors running early in the morning to 'nab' dog walkers. The one time we called for assistance with an obviously pregnant stray cat which took up residence in neighbours yard they were of no help at all. I appreciate they need to monitor areas, however the vast majority of people who choose to walk their dogs off lead in designated areas ie Sloans, are responsible, you make the majority suffer for the few . idiots out there. Would also be nice if Kwinana had a beach that could be used for dog running.....ie southern end of Challenger from Alcoa to old SEC site.
Assist with new business opportunities in the local/micro/suburban areas.
The rubbish pick up should be stopped it turns the town into a big dump people have stuff out the verge for months.
Employment opportunities, and religious building like mosques.
Environmental sustainability is a must
Crime and anti social behaviour
develop the older shops in other suburbs
Disability access and street lighting
Less clearing and raping of the land by land developers.
Culture is a HUGE one. There is a lack of support for artists here. And small business, rent is too high and innovation is not really encouraged - only chain stores can have a shop in Kwinana and surrounds. Another area is rubbish collection. This is just terrible here. We need tip passes not verge collection. I should be able to determine when I need to dispose of hard rubbish, not council.
Dealing with crime. In particular squatters and there are also a group going around empty houses and stripping all of the electrical wiring and copper pipes off the houses making them uninhabitable and the cost to fix at around \$6,000 to \$8,000 deters investors from investing in the area and increases insurance costs also a deterrent for investors. Perhaps the council should employ full time security patrols with the power to detain until the police get there.
Save the bush
Road maintenance, property maintenance, hastening development of property that is owned by city... ie 2 empty blocks on Moombaki Avenue.... have been sitting for years with no development... poorly maintained, grass only cut when reminded it's in need of care, dumping ground for junk
Parmelia. Needs some loving. Don't allow any more niche living in
Parks, bus land areas, sustainable lighting in parks and street, improve verges
Very expensive rates for state of the area. Melville way cheaper and in my opinion better serviced
Tidy up the old areas

Q27 What are the areas for improvement in Kwinana? (109 responses)

Antisocial behaviour, police response times.
Dumped rubbish to be quickly picked up by council
Councillors stop focusing on getting elected to state or federal parliament get things like cinemas restaurants in the town entertainment other than pubs
the old flats near Thomas road are a blight on our area and make us all look like poverty stricken people.
Less public housing
Focus on attracting more small business for greater job opportunities
Level of vehicle hooning by certain sectors of the community. 'The rubber on the road is both unsightly and leaves a poor first impression of our area.
Less industrial burden Inclusion of large areas of natural bush land (with paths) within new developments More entertainment venues
Needs to be trendier and have more character instead of everything being that "cookie-cutter" look - I'm talking the houses as well as the shops.
Security! Sick of all the break ins and groups of people loitering around the car parks at night smashing bottles and throwing rocks at cars
Pace Road shopping centre precinct requires upgrade. Litter in gutter/ footpaths outside some shops.
upgraded emergency services to areas with housing.
Keep the 4wds out of dirt bike area
Work opportunity nearby
we need a grater police presence, too much antisocial behaviour, drug use, hooning and unlicensed dirt bikes. they will keep doing it unless they are properly dealt with and they are dragging the reputation of the city/community down.
Safety at night Older houses & subdivision
Improvement to building design and attracting key uses and complimentary uses into the centres so that they become more vibrant.

.Q28 - What is needed in Kwinana that we would need to plan for? (99 responses)

Light transport system throughout Kwinana such as Skyways transport systems.
Shopping centre upgrade
Public high school,
Lots of beach access, from Rockingham to Cockburn, for everybody to enjoy
More local retail/cafe/community small hubs
Older people We look after. 0 to 16 & 55 to 100 No support for 25 to 45 Adventure play ground Seniors citizen
To give back more public open space along the beaches to the community

Design around trees and nature. Utilise ideas such as Fremantle Alternative plan to retain trees and streetscapes in older areas. Learn from infill mistakes in other areas where there has been massive loss of urban tree canopy, prepare for this with strategy before it occurs. Avoid developing rural lots, as it will create great problems for existing vegetation and fauna, as they have nowhere to go (eg. the culling Kangaroos in Baldivis developments). Instead increase densities in existing areas around major transport hubs.
A manufacturing industry - rather than just a materials processing one
amenities to improve quality of life, creation of interactive communities, connectivity between people and environment
better sanitation infrastructure for Casuarina, homestead ridge.
medium density housing aged housing music venue :)
Cinemas, a bigger shopping centre, café/restaurant strip
public transport
increased crime
Public transport to our Kwinana Beach
Social disadvantage and making places more people centered (taking into consideration our specific population). We need to understand how to support the marginalised in our grow, to develop them, which will then start to change the negative stories/connnotations about Kwinana.
Unaffordable housing - too much first homebuyer stuff
Safety plan
Buses and high school in Wellard
Better security. more police/neighborhood watch/better neighbor protection laws/better schools and educational facilities/bus routes.
encourage participation in sports and community activities - not just in new suburbs (remember the old suburbs of Orelia, Calista, Parmelia - who don't have residents groups).
If we are to double the population we would need more access to smaller shopping complexes like those in Bertram or Wellard.
More things for kids to do. Tougher security or police that are able to actually intervene in situations if they need to.
Transport options for East of freeway
better youth facilities, that are accessible and free
All age groups
A new high school. Maybe an extended TAFE facility, other vocational training facilities.
Recreation space in the form of buildings for clubs and other social activities.
Lithium battery production on the industrial strip and light rail up the centre of Gilmore Avenue and Sulphur Road that links the bus station, train stations and City Centre.
access to industrial area away from residential area's
Family friendly dwelling (not multi storey properties)

CCTV and footpath/park maintenance
Clean play areas. hall that can be available to suburbs that do not have an indoor meeting place.
Methods of ensuring a strong community spirit.
recreational activities
More activities for children 8-12 years More activities to join different age groups
I am very happy with what we have/we live in Medina in a Qld style house we love with space to breathe and trees all around us . I feel like we live a country lifestyle with a great community spirit and with access to a city life a train ride away. Please keep planning to include that sense of space and greenery and force the development companies to include the bushland into their housing plans so we retain that uniqueness.
Better parking facilities for the train stations, either at the station or remotely with a shuttle bus
Not Kwinana but more of a Regional thing - More activity around the University Level long term (Murdoch Rockingham Campus) etc..
Population growth, Transport and Public Conveniences
A state of the art medical specialist centre. Which in turn would attract professionals to the area.
Lighting on the road to chalk hill
Health and Education
Safety in homes and property
population doubles. facilities need to possibly be expanded.
Economic and financial strain Pay day and everything is gone when in a low socio situation. I.e single mother and studying. Sometimes don't have schrapnel to get to uni! Then study online and loose social interaction and support
A cinema
Obviously Climate change, Increase education opportunities via zealous community engagement initiatives .Transport and more resident involvement in every matter or thing
A wealthier greying population.
I think Kwinana is great! Make the most of our nature areas with revegetation and protection, promote Angela Jacobs. Make the most of the industrial area to create jobs.
The demographic of the population growth. The average family with both parents working are having less kids. The families that are on Centrelink and not working are having more and on occasions the child is having kids before the mother has finished her family. I come from this demographic. I would love to see a limit of homewest houses in the area.
Local cinema Under cover skate park Hand car wash Multi storey car parks at the rec centre and market place
More development along the train lines and shopping precincts.

Attracting better businesses, better residents, and once Tonkin Highway comes through Mundijong, better access/traffic flow in/out of Kwinana to attract people to the area.
footpaths and bus lanes for high density future development
more business and commerce
Better transport around the suburbs. Retain parks and green spaces
More job prospects
Population density and an aging population need to be kept in balance as a diverse mix and not foster enclaves being created
A police station that is manned 24/7 with roving patrols to curb anti-social behaviour and illegal trail bike riders vandalising the neighborhood day and night.
more police on our roads
not sure will leave that to you councilors
Wider range of retail to augment existing services
Hospital availability and possible alternative state high schools nearer to Bertram
A hospice, palliative care facility.....happy to help fundraise. At the moment most palliative care involves travel for relatives and loved ones.
Localised services to take pressure off of Central , and opportunities for a vibrant evening out.
A bunnings store and Ikea
Mosques.
Promote zero waste lifestyle
All these extra people are going to demand much more / better services
A stronger arts and culture community. Better small business infrastructure. Rubbish collection. Parking. Preservation of bush areas - no more levelling of what makes our town nice to live in.
increase number of outdoor restaurants and cafes to create jobs and encourage people to dine-in Kwinana
making better use (commercially) and recreationally of the coast
Entertainment area cinema theater public swimming pool water park.
Understanding of natural environment
More activity parks as less land become available due to land development and properties become smaller and smaller
More parks & facilities for youth, activities to keep local youth occupied, increased cost of living, mire people without food.... community meals or food swaps, community gardens to access basic food,
People will want to demolish houses and build multiple in there place. If this happens Kwinana will look like other suburbs in Perth. People love East vic park because of its charm. How do we keep our charm whilst growing. Fremantle has.

funding for new house owners to set rain tanks in their houses, promote community gardens, more parking in city centre, employment opportunities for young people
A bigger rec centre or additional pool at the existing one (maybe even an outdoor pool) a couple of restaurants rather than pubs for an evening meal.
Need to transition the area between industrial and residential areas
Cinema
Development along the freeway not just houses but shops and services that attract employment opportunities
none
Safety. Removal of certain characters that contribute to the anti social behaviour, encourage or inform hi school students to get involved.
More land to be released for development to increase population growth at a faster rate
Continued police presence
Less industrial burden Inclusion of large areas of natural bush land (with paths) within new developments More entertainment venues
More trees, native plants, eco-friendly design of houses / buildings. I hope Kwinana can lead the way with eco-conscious & environmentally friendly policies.
Added lighting, massively increase police presence around the city centre and work with the local businesses to decrease loitering
All of the above.
Renewable energy projects
High school for Wandi Attracting new business Community facilities
medical centre like the walk-in medical centre in Rockingham.
Need to plan for localised planning to ensure that we develop a unique collection of villages that reflect current and future needs.

Appendix 5: Written Submissions

Four written submissions were received and main points are presented below:

Satterley Property Group –

- Concerned that the City is adopting a silo approach, giving precedence to economic and environmental objectives at the expense of social objectives e.g. affordable, diverse, attractive housing.
- Criticised the City for the report for its lack of evidence to support the need for designating land toward industrial development.
- Points out that an increase in industrial land does not equate to the creation of more jobs.
- Suggested that Kwinana's push for Industrial land is at the detriment of residential growth
- Suggested UrbanSurf or a big shopping mall to assist in youth unemployment and provide a nice place for people to work live and play

Department of Health -

- Identifies that the City needs to include the aim in the strategy 'enhancing public health of the community'
- The strategy needs to consider issues for disaster preparedness
- Include 'evidence supporting the creation of environments that encourage healthy active living'

Resident Ratepayer -

- Mix/diversity in dwellings
- Transport nodes and corridors
- Quality/type of built form
- Natural environment
- Makes a strong argument for less red tape to support Home Occupations/Business in Residence. Presents an idea for adopting a zoning commercial/business in residence

Main Roads WA -

- Main Roads is unable to support development of bulky retailers adjacent to the freeway on ramps at Thomas Road, Rowley Road, Anketell Road and Mortimer Road at this point in time in the absence of a robust Transport Impact Assessment.
- Main Roads prefers density not to focus on the Primary Regional Road Reservation or Other Regional Road Reservation, but rather adjacent in areas which have place values and that are well connected to the existing transport network, for example areas adjacent to the Kwinana Town Centre and Kwinana Train Station.

15.2 Proposed Road Names for Lot 503 Berthold Street, Orelia

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

Land Surveys, the surveyor for the developer of Lot 503 Berthold Street, Orelia, has submitted details of the proposed road names for the development at Lot 503 Berthold Street, Orelia, as indicated in Attachment A. Land Surveys are now seeking Council approval of the proposed road names for the initial stages of the development.

Geographic Names has granted 'in principle approval' for the use of these road names, via passing preliminary validation on their 'request road name' web page. The listed alternative road names, also noted on the attachment (A) will be used as a substitute for any proposed road names that are not approved by the Geographic Names Committee. The naming theme for the roads in this subdivision is 'English Castles'. The information regarding the origin of the proposed road names is contained in Attachment B.

OFFICER RECOMMENDATION:

That Council approve the following road names for use within Lot 503 Berthold Street, as shown in Attachment A.

Proposed Names:	Alternative Names:
Aydon Lane	Cliffe
Boston Loop	Sandal
Enmore Lane	
Knepp Lane	
Newark Lane	
Pirton Loop	

DISCUSSION:

Before the developer of a subdivision can lodge survey diagrams for clearance, all road names need to be approved and indicated on the survey diagram. The process for naming roads must adhere to the Geographic Names Committee guidelines to ensure no duplication of road names occurs within the surrounding areas.

Geographic Names has granted 'in principle approval' for the use of these road names via passing preliminary validation on Landgate's 'request road name' web page. The naming theme for the roads in this subdivision is 'English Castles'.

Two road names are proposed as alternative road names for use in the event that the proposed names are not approved by the Geographic Names' formal approval process. The origin information for these road names can be found in Attachment B.

15.2 PROPOSED ROAD NAMES FOR LOT 503 BERTHOLD STREET, ORELIA

The proposed road names for Lot 503 Berthold Street, Orelia are:

Proposed Names:	Alternative Names:
Aydon Lane	Cliffe
Boston Loop	Sandal
Enmore Lane	
Knepp Lane	
Newark Lane	
Pirton Loop	

LEGAL/POLICY IMPLICATIONS:

The approval process is in compliance with the Geographic Names Committee Guidelines, and Council Policy – Street Naming.

FINANCIAL/BUDGET IMPLICATIONS:

No financial/budget implications have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

No strategic/social implications have been identified as a result of this report or recommendation.

RISK IMPLICATIONS:

Risk Event	The approval of the road names is required for titles to be issued for the lots within the subdivision. Should Council or Geographic Names not approve these road names, clearances may be delayed which will have implications for the developer and the owners of these lots.
Risk Theme	Errors omissions delays
Risk Effect/Impact	Service delivery

15.2 PROPOSED ROAD NAMES FOR LOT 503 BERTHOLD STREET, ORELIA

Risk Assessment Context	Operational
Consequence	Insignificant
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Work instructions in place for Geographic Names approvals and sufficient information and alternative names for Council approvals.
Rating (after treatment)	Low

COUNCIL DECISION

559

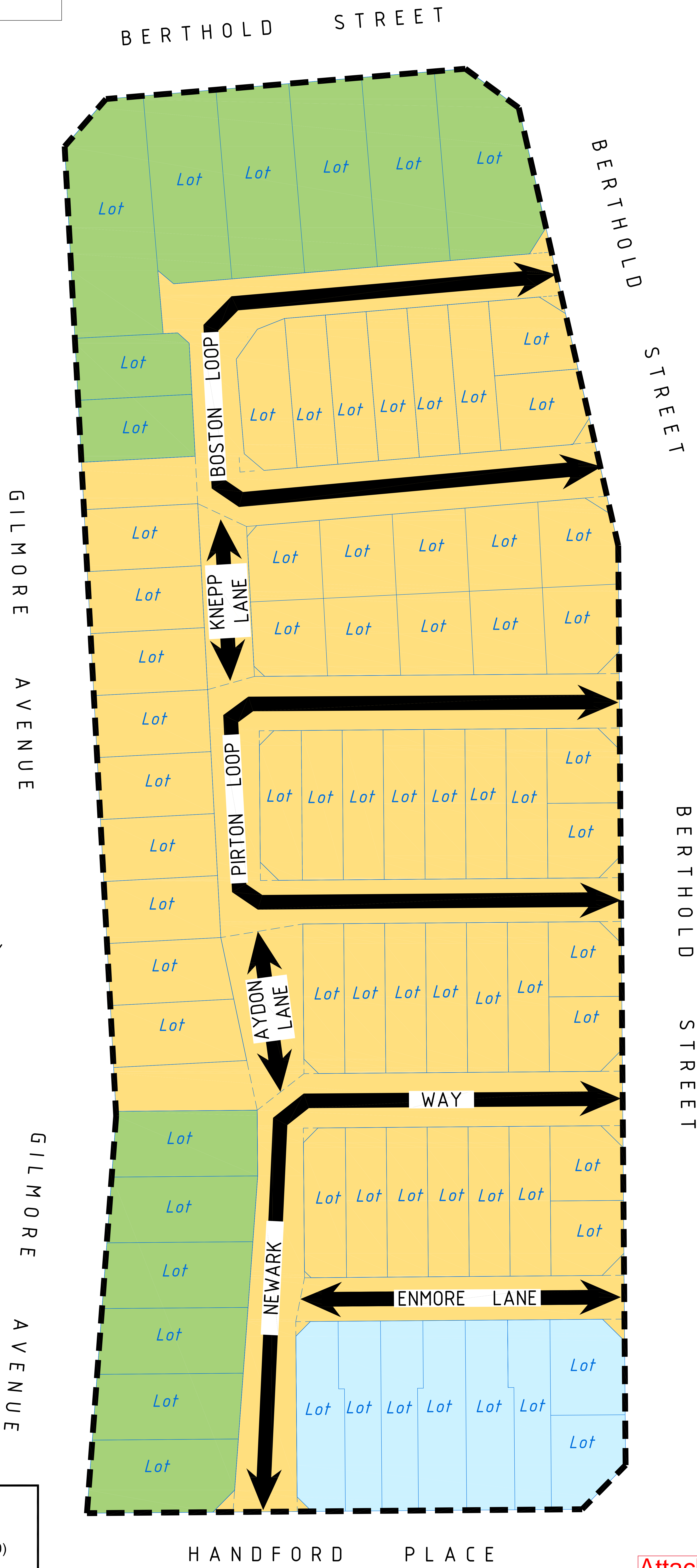
MOVED CR S MILLS**SECONDED CR S LEE**

That Council approve the following road names for use within Lot 503 Berthold Street, as shown in Attachment A.

Proposed Names:	Alternative Names:
Aydon Lane	Cliffe
Boston Loop	Sandal
Enmore Lane	
Knepp Lane	
Newark Lane	
Pirton Loop	

**CARRIED
6/0**

ROAD NAME APPLICATION PLAN



*NOTE:
ALL PROPOSED ROADS ARE COMMON PROPERTY
WITH PUBLIC ACCESS EASEMENTS

LEGEND

- GREEN TITLE LOTS (WAPC REF 155140)
- SURVEY STRATA LOTS (WAPC REF 1293-18)
- SURVEY STRATA LOTS (WAPC REF 424-17)
- APPLICATION BOUNDARY

Attachment A

LOT : 503 (W 2) BERTHOLD STREET	DEPOSITED PLAN 66459	CLIENT : GOLDEN GATEWAY DEVELOPMENT Pty Ltd
SUBURB : ORELLA	C/T : LR 3159 / 766	BUILDER :
MAP REF : 552 21 66	LANDGATE STREET BROWLY TAILWAY GOLDEN GATEWAY STREET LANDSCAPE	AUTHORITY : KWINANA
BUILTERS / CLIENTS		
BITE SURVEY : 101. The information shown on this plan is correct as at the date of survey. Boundary information, easements etc. is for reference from the Certificate of Title, Plan Diagram or a Boundary Map. Boundary position is approximate only. Location of boundary poles or fences is relative to the boundary line and not guaranteed. Owner: Strategic use only for commercial purposes. Information is for reference only. Contact information is for reference only. Please contact the Surveyor for further information.		
SCALE : 1:200	10 5 2.5 0	JOB No: 1701289
PLAN: GNC	DRO: 001	REV: D
SHEET: 1	OF: 1	

Land Surveys

Unit 3, 78 Petherbridge Road
Tel: (08) 9477 4477
Fax: (08) 9477 4499
admin@landsurveys.com.au

8 July 2019

Our Ref: 1701289

City of Kwinana

PO Box 21
Kwinana WA 6966

Dear Planner

ROAD NAME APPLICATION – WAPC 155140

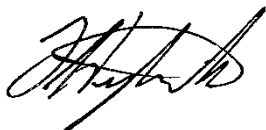
LOCATION: LOT 503 (#2) BERTHOLD STREET, ORELIA

This staged development which will be a mix of green title lots and survey-strata lots will create a common property road network which will also be encumbered with public access easements. The road network will consist of new roads to provide access to the proposed lots. The developer wishes to allocate street names to these roads to aid emergency services locating lots, for mail delivery and general servicing.

The theme chosen for the developments road naming is English Castles, below are the chosen names, definition and validation results for each name. Also attached is a sketch to support the names.

Please have a look over the proposal and let me know if the naming can be supported by the council and proceed for final GNC approval.

Yours sincerely,



Tony Hylands
Senior Land Development Coordinator
Thylands@landsurveys.net.au

Attachment B

Road 1 - Aydon Lane

Aydon Castle is a superb example of a fortified 13th-century manor house. The castle was constructed as a simple manor, but almost immediately fortified in the light of escalating conflict between Scots and English in modern Northumberland. The fortifications did not stop the Scots from sacking Aydon in 1315 and the castle changed hands several times over subsequent years.

Road 2 – Knepp Lane

Knepp Castle is located to the west of the village near the A24. It was a motte and bailey castle and first built in the 12th century by William de Braose. In 1214 the castle was refortified with the addition of a stone keep on top of the motte. Some remains of the keep still stand. The modern Knepp Castle nearby is a castellated mansion by John Nash.

Road 3 – Pirton Loop

Pirton Castle is an eyecatcher and belvedere designed by James Wyatt and built by William Stephens in 1797 as an ivy-clad Gothic ruin. The watercolour design, signed by James Wyatt in 1801, survives.

Road 4 – Boston Loop

Built in the 18th century, Clifton House houses Clifton Park Museum. The remains of the 16th-century College of Jesus are in the town centre. Boston Castle, in the grounds of Boston Park, was built as a hunting lodge by Thomas Howard, 3rd Earl of Effingham between 1773 and 1774 to mark his opposition to British attempts to crush the Americans in their war for independence. It is named after Boston, Massachusetts, the scene of the Boston Tea Party.

Road 5 – Newark Way

Newark Castle, in Newark-on-Trent, in the English county of Nottinghamshire was founded in the mid 12th century by Alexander, Bishop of Lincoln. Originally a timber castle, it was rebuilt in stone towards the end of the century. Dismantled in the 17th century after the English Civil War, the castle was restored in the 19th century, first by Anthony Salvin in the 1840s and then by the corporation of Newark who bought the site in 1889. The Gilstrap Heritage Centre is a free-admission museum in the castle grounds about the history of the town of Newark.

Road 6 – Enmore Lane

Enmore was the seat of the family of William Malet who built a great house, although the original date of construction is uncertain. The house passed to Elizabeth Malet who married John Wilmot, 2nd Earl of Rochester. In 1664 it included a hall, chapel and 20 hearths. The building was still standing in 1727.

Alternate Name 1 – Sandal Loop

Sandal Castle is a motte and baily fortification on the outskirts of Wakefield, Yorkshire. The castle was probably erected early years of the 12th century. Its moment in the spotlight of history came in 1460, during the Wars of the Roses, when the Battle of Wakefield was fought nearby.

Alternate Name 2 – Cliffe Lane

Cliffe Castle Museum, Keighley, West Yorkshire, England, is a local heritage museum which opened in the grand, Victorian, neo-Gothic Cliffe Castle in 1959. Originating as Cliffe Hall in 1828, the museum is the successor to Keighley Museum which opened in Eastwood House, Keighley, in c. 1892. There is a series of galleries dedicated to various aspects of local heritage, and to displaying the house itself, which is a Grade II listed building. Entrance to the museum is free of charge.

Proposed Road Names

You can submit up to 20 road names per request.

Request	Road Name	Type	Availability
New	Boston	Loop	Passed Preliminary Validation
New	Pirton	Loop	Passed Preliminary Validation
New	Aydon	Lane	Passed Preliminary Validation
New	Newark	Way	Passed Preliminary Validation
New	Enmore	Lane	Passed Preliminary Validation
New	Cliffe	Lane	Passed Preliminary Validation
New	Knepp	Lane	Passed Preliminary Validation
New	Sandal	Loop	Passed Preliminary Validation

15.3 Adoption of Amended Local Development Plan – Albero Estate – Lots 2 and 3 Anketell Road, Anketell North

DECLARATION OF INTEREST:

Mayor Carol Adams declared an impartiality interest due to her husband making a Community Submission regarding the item.

SUMMARY:

A request to amend the Local Development Plan (LDP) for Lots 2 and 3 Anketell Road, Anketell (Albero Estate) within the Anketell North Local Structure Plan (LSP) area has been received for consideration under the City of Kwinana's Local Planning Scheme No. 2 (LPS2) (refer to Attachments A, B and C). The original LDP was approved by Council at its Ordinary Council Meeting held on the 23 August 2017 (refer to Attachments D and E).

The approved LDP included lots that were R-coded R30, R40 and R60. As a result of an amendment to the LSP, approved on 23 April 2019, the R60 coding has been removed. The LDP has been updated to reflect this change. Additionally, front setback provisions have been modified to be consistent with front setback provisions approved for other LDPs within the City of Kwinana.

Subdivision approvals, references S155343 and S157791 (refer to Attachments F and G), were approved by the Western Australian Planning Commission (WAPC) on 18 April 2019. These subdivisions resulted in variations to boundaries and additional lots being created. The LDP has been updated to reflect the additional lots, new boundary alignments and updated lot numbers. Furthermore, the inclusion of the new lots has resulted in alterations to lots requiring noise attenuation, which has also been updated on the LDP. Some provisions have required rewording or deletion, and specific Bushfire Attack Levels (BALs) and invalid provisions regarding bushfire management have been removed from the LDP.

City officers considered the proposed amendments to the LDP and are satisfied that the amended LDP can be supported.

It should be noted that since the adoption of the existing LDP, two lots within the LDP area have been sold and are now in private ownership. One property has completed construction and the other property has had planning approval issued. The proposed amendment will not affect these dwellings and only applies to future development on lots that are still in the ownership of the developer.

OFFICER RECOMMENDATION:

That Council approves the amended Local Development Plan for Albero Estate, Lots 2 and 3 Anketell Road, Anketell North (as per Attachments B and C), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

DISCUSSION:

Land Status

Local Planning Scheme No. 2:
Metropolitan Region Scheme:

Residential R30 and R40
Urban

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

Background

A request to amend the LDP for Lots 2 and 3 Anketell Road, Anketell (Albero Estate) within the Anketell North LSP area has been received for consideration under LPS2 (refer to Attachments A, B and C). The original LDP was approved by Council at its Ordinary Council Meeting held on the 23 August 2017 (refer to Attachment D and E).

The applicant has requested the amendments to the LDP as a result of amendments to the adopted LSP and subsequent subdivision approvals issued by the WAPC.

Anketell North Local Structure Plan Amendments

Amendments No.1 and No.2 to the Anketell North LSP (refer to Attachments I – K), which varied the R-coding for the subdivision area and included the Service Commercial lots, were approved by the WAPC on 23 April 2019 and 10 July 2019 respectively. The approved LDP initially included R-codes of R30, R40 and R60. As a result of Amendment No.1 and No.2, the R60 coding was removed and all lots within the LDP area are coded either R30 or R40.

Subdivisions

Subdivision approvals were issued by the WAPC for S155343 and S157791 (refer to Attachments F and G) on 18 April 2019. Subdivision S155343 (refer to Attachment F) included Lots 101 to 105, 133 to 135 and 160 and a variation to the road layout. As a result of the approval of Amendment No.1 to the LSP, this subdivision was approved and subsequently these lots and road layout have now been included on this amended LDP. Subdivision S157791 (refer to Attachment G) was undertaken to realign the boundaries of Lots 156 to 159 to allow better utilisation of the lots and provide a mix of lot products. The LDP has been updated to reflect the new boundary alignments for the lots and the lot numbers have been updated to Lots 256 to 259.

It should be noted that the subdivision approval for Lot 9002 (WAPC reference number S158005), to the north of the LDP area, has been granted and development of this site is underway with a planned completion timeframe of mid-2020. Sewer lines have been laid for this subdivision area and the applicant will be submitting a draft LDP in the coming months for approval as part of the subdivision clearance process of S158005. This is important to note, as this subdivision will include an acoustic noise wall, which will provide added protection from noise impacts originating from Anketell Road.

Noise Attenuation

Noise impacts are an important issue for lots being included in this LDP. In this regard an Acoustic Assessment report (refer to Attachment M) was prepared at the subdivision stage which is to apply to this LDP. This Acoustic Assessment was reviewed and supported by City Officers.

With the inclusion of Lots 101 to 105, 133 to 135 and Lot 160, noise attenuation requirements have changed and Lots 256 to 259 (formerly Lots 156 to 159) now no longer require noise attenuation measures. Lots 133 to 135 will form a noise barrier for Lots 257 to 259 and Lot 160. As a result, Lots 133 to 135 are now required to include noise attenuation measures, which is consistent with the Acoustic Assessment report.

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

Lots 101 to 105 will have a noise wall built along the rear of the lots on the Service Commercial land to the north as indicated on the amended LDP. The construction of the noise wall has been identified as a mitigation measure in the Acoustic Assessment report. The noise wall will reduce noise impacts from Anketell Road and the future service commercial uses to the north of the residential lots. Only Lots 101 and 102 will require noise attenuation measures as the noise wall will only form part of the noise mitigation measures for these lots, due to the close proximity to Anketell Road and the thoroughfare to the west.

However, City Officers raised concerns with the applicant regarding noise impacts on Lots 147 to 155 and Lot 256, as these lots are currently exposed to noise but are not identified as requiring noise mitigation. This is a result of the staging of the subdivision for the proposed lots to the north, which will provide a noise barrier, but have not been constructed yet. Noise modelling undertaken as part of the Acoustic Assessment indicates that the noise modelling carried out for the subdivision is based on traffic volumes that are not expected until approximately 2031 (70,000 vpd) and the current 2019 traffic volumes (6,155 vpd) are much lower than the numbers that have been used in the modelling.

The current traffic volumes will not produce the noise levels modelled in the Acoustic Assessment report. Current traffic volumes combined with the setback of Lots 147 to 155 and Lot 256 from Anketell Road, will not trigger the requirement for noise mitigation measures for future dwellings. Additionally, the solid rear boundary fences, which will be built with the construction of the dwellings on Lots 147 to 155 and Lot 256, while not acoustic walls, will offer added protection from noise generated by the current traffic volumes along Anketell Road (refer to Attachment L).

Furthermore, the exposed façade of the dwellings on Lots 147 to 155 and Lot 256 will be facing south away from the noise source on Anketell Road. It is considered that imposing noise mitigation on Lots 147 to 155 and Lot 256 would be unreasonable due to the current staging of development and proposed future development of Lot 9002, to the north. The City's Environmental Health Officers have reviewed the Acoustic Assessment report and the consultant's comments and agree with this approach.

Additionally, City Officers have confirmed with the applicant that the subdivision of Lot 9002 is underway and has an estimated completion timeframe of mid-2020. As previously stated, this site will include an acoustic noise wall adding to the noise mitigation measures for the area (refer to Attachment L).

Bushfire Management

The applicant seeks to amend the bushfire management requirements of the LDP and have removed specified Bushfire Attack Levels (BALs) and updated the provisions in this regard.

Due to uncertainty regarding bushfire management in the past, local governments tended to take a precautionary approach to ensure that bushfire management was addressed and required BALs to be shown on LDPs, and included prescriptive provisions relating to bushfire risks requiring planning approval to vary BALs. There has however been changes to legislation, which mean that this process is no longer valid.

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

In December 2015, State Planning Policy No 3.7 – Planning in Bushfire Prone Areas (SPP3.7) and revised Guidelines for Planning in Bushfire Prone Areas were introduced and these superseded the Planning for Bushfire Protection Guidelines 2010, Ed.2.

SPP3.7 and the guidelines states that:

“Single houses and ancillary dwellings built on lots less than 1,100m² are exempt from the requirements of SPP3.7 and do not require planning approval to vary BALs.”

At the time, this requirement did not align with the initial version of the *Planning and Development (Local Planning Schemes) Regulations 2015* (2015 Regulations) which were silent on Bushfire Risk Management. This did not assist to clarify the uncertainty that surrounded Planning Approval requirements when addressing bushfire risk and LDPs continued to address bushfire risks with the same precautionary approach.

In July 2016, the 2015 Regulations were amended to include Part 10A — Bushfire risk management (Part 10A) under Schedule 2, which states:

- “(1) This Part does not apply to development unless the development is —
- (a) the construction or use, or construction and use, of a single house or ancillary dwelling on a lot or lots with a total area of 1100m² or more.”

With the addition of Part 10A, the Regulations, SPP3.7 and the Guidelines were aligned. To clarify further, in October 2016, Planning Bulletin 111/2016 Planning in Bushfire Prone Areas stated that *“single houses and ancillary dwellings built on lots less than 1,100m² do not require planning approval to vary a BAL.”*

While local governments still varied in approaches, it was generally regarded that LDPs for lots under 1100m² no longer should identify specific BALs on LDPs but instead identify lots affected by Bushfire Management Plans (BMPs) and any provisions become advisory and direct the landowners/applicants to the approved BMP.

The Department of Planning Lands and Heritage has supported this approach to LDPs and has advised City Officers that with the introduction of the 2015 Regulations, provisions requiring planning approval for variations to BALs are considered invalid and cannot be enforced and therefore should not be included on LDPs. SPP3.7 and the Guidelines also states:

“Where lots of less than 1,100m² have already been created, the application of the appropriate construction standard at the building permit stage is the instrument used to reduce the bushfire risk”

The *Building Act 2011* requires the submission of a BAL assessment at the building permit stage. This is required for all lots that are identified either in a BMP or on the Department of Fire and Emergency Services Bushfire Prone Mapping as “Bushfire Prone” and this information is reviewed as part of the building permit process

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

As a result of the change in legislation Provision No.16 of the approved LDP which read:

16. *A proposed reduction to nominated BAL rating for any development will require a planning application for consideration. The submission is to include the detailed method for determining Bushfire Attack Level Method 2 from AS3959 supporting the lower rating demonstrating compliance with AS3959, WAPC Guidelines for Bushfire Protection Policy.*

has been deleted in line with SPP3.7 and the amended 2015 Regulations and the specified BALs for properties identified within the LDP have been removed.

Additionally, Provision No.15 has been amended to advise that the lots are located within a bushfire prone area, are subject to a BMP and require a BAL assessment to be undertaken prior to the construction of a dwelling. There is no necessity for the LDP to state that all properties are subject to compliance with the approved BMP as the BMP is a requirement of LPS2 and compliance is mandatory. Also, there is no necessity for the LDP to state that the properties located within 100m of bushland are to be built to the Australian Standard as this is addressed through the formulation of the BMP. Finally, the BMP does not stipulate that variations to boundary setbacks will require a reassessment of the BAL and therefore a provision has not been included in this regard.

The proposed wording for Provision No.15 is as follows:

15. *The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.*

This amendment is supported by City Officers as it provides information to the landowner about the need to consider the BMP when considering building construction.

Other LDP Provisions

Provisions regarding front setbacks have been modified to be consistent with front setback provisions approved on other LDPs within the City of Kwinana and are consistent with the City's Local Planning Policies.

Additionally, because of LSP Amendments No.1 and No.2 (refer to Attachments H – J), the R60 coding has been removed from the subdivision area and all lots within the LDP area are coded either R30 or R40. This has been undertaken to reflect the market demand for the Anketell locality. Therefore, references to R60 coding have been removed.

The provisions on the approved LDP read as follows:

1. *a) A 2.5m minimum and 5m maximum primary street setback applies to all lots with a depth less than 28 metres (no average), except for R60 Lots.*
b) A 2m minimum and 4m maximum primary street setback applies to all lots with depths equal to or less than 24 metres (no average) and for R60 lots.

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

As a result of the amendments the provisions now read as follows:

1. a) *A 2m minimum and 5m maximum primary street setback applies to all lots with a depth less than 28 metre (no average).*

b) *A 2m minimum and 4m maximum primary street setback applies to all lots with depths equal to or less than 24 metres (no average).*

All the other provisions on the approved LDP remain unchanged.

Local Planning Policies

The following policies were considered as part of the original LDP approval:

1. Local Planning Policy No. 1 – Landscape Feature and Tree Retention;
2. Local Planning Policy No. 2 – Streetscapes;
3. Local Planning Policy No. 7 – Uniform Fencing; and
4. Local Planning Policy No. 8 – Designing Out Crime.

The requirements of these policies are still reflected in the amended LDP and any changes to provisions have been considered against these policies and are compliant with the requirements.

Conclusion

City Officers have assessed the amendments to the LDP and are supportive on the basis that the LDP is consistent with LDPs approved within the City.

LEGAL/POLICY IMPLICATIONS:

For the purposes of Councillors considering a declaration of interest, the landowners are Sanctum Holdings Pty Ltd and Turnstone Nominees Pty Ltd and the applicant is Veris Town Planning.

The following strategic and policy based documents were considered in assessing the application;

Legislation

Planning and Development (Local Planning Schemes) Regulations 2015

Schemes

Metropolitan Region Scheme;
City of Kwinana Local Planning Scheme No.2; and
Anketell North Local Structure Plan.

Local Planning Policies

Local Planning Policy No. 1 – Landscape Feature and Tree Retention;
Local Planning Policy No. 2 – Streetscapes;
Local Planning Policy No. 7 – Uniform Fencing; and
Local Planning Policy No. 8 – Designing Out Crime.

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

State Government Policies

State Planning Policy 7.3 – Residential Design Codes - Volume 1 (Formerly SPP 3.1 Residential Design Codes of Western Australia);
 State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas;
 State Planning Policy No. 5.4 – Road and Rail Noise; and
 Liveable Neighbourhoods Operational Policy.

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this application. Quiet house design provisions are included in the amended LDP.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	A well planned City	4.4 Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity.

COMMUNITY ENGAGEMENT:

With the exception of two privately owned lots, the majority of the lots within the LDP are still in the ownership of the developer. A dwelling has been constructed on one of the privately owned lots and the other has had planning approval issued. The proposed changes to the LDP did not warrant advertising to these owners, as the amendment is of no consequence.

With regard to bushfire risk, future landowners will be required to address this through the BALs identified within the approved BMP at the building permit stage. There are no applications for a building permit in with the City at this time.

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

PUBLIC HEALTH IMPLICATIONS

The amended LDP has the potential to improve neighbourhood amenity through noise mitigation measures being identified on affected lots and provision of acoustic walls to help reduce noise impacts from Anketell Road.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The Statutory process may not be met in respect to timeframes for the amendment and there may be an appeal to SAT of Council's decision on the proposed amended LDP.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements. Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. Consideration of the application within the statutory timeframes. Compliance of the proposal with Local Planning Scheme No.2, Anketell North Local Structure Plan and Amendments, R-Codes, Bushfire Guidelines and relevant Policies. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

Risk Event	Bushfire risk to future landowners.
Risk Theme	Providing inaccurate advice/ insufficient information that may result in human danger or property damage.
Risk Effect/Impact	Reputation Health and Safety
Risk Assessment Context	Strategic

15.3 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – ALBERO ESTATE – LOTS 2 AND 3 ANKETELL ROAD, ANKETELL NORTH

Consequence	Major
Likelihood	Possible
Rating (before treatment)	Moderate
Response to risk treatment required/in place	Providing appropriate information in LDPs in accordance with legislative requirements. Compliance of the proposal with Local Planning Scheme No.2, <i>Building Act 2011</i> , Bushfire Guidelines and relevant Policies.
Rating (after treatment)	Low

COUNCIL DECISION

560

MOVED CR W COOPER

SECONDED CR S MILLS

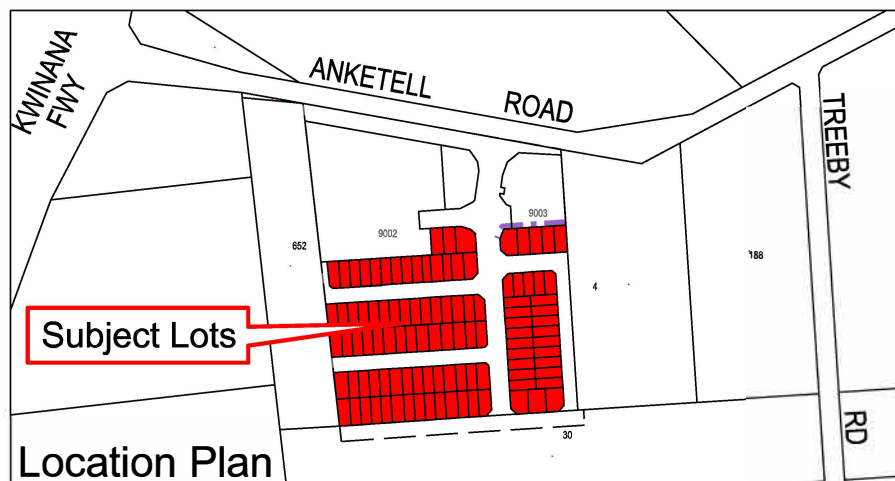
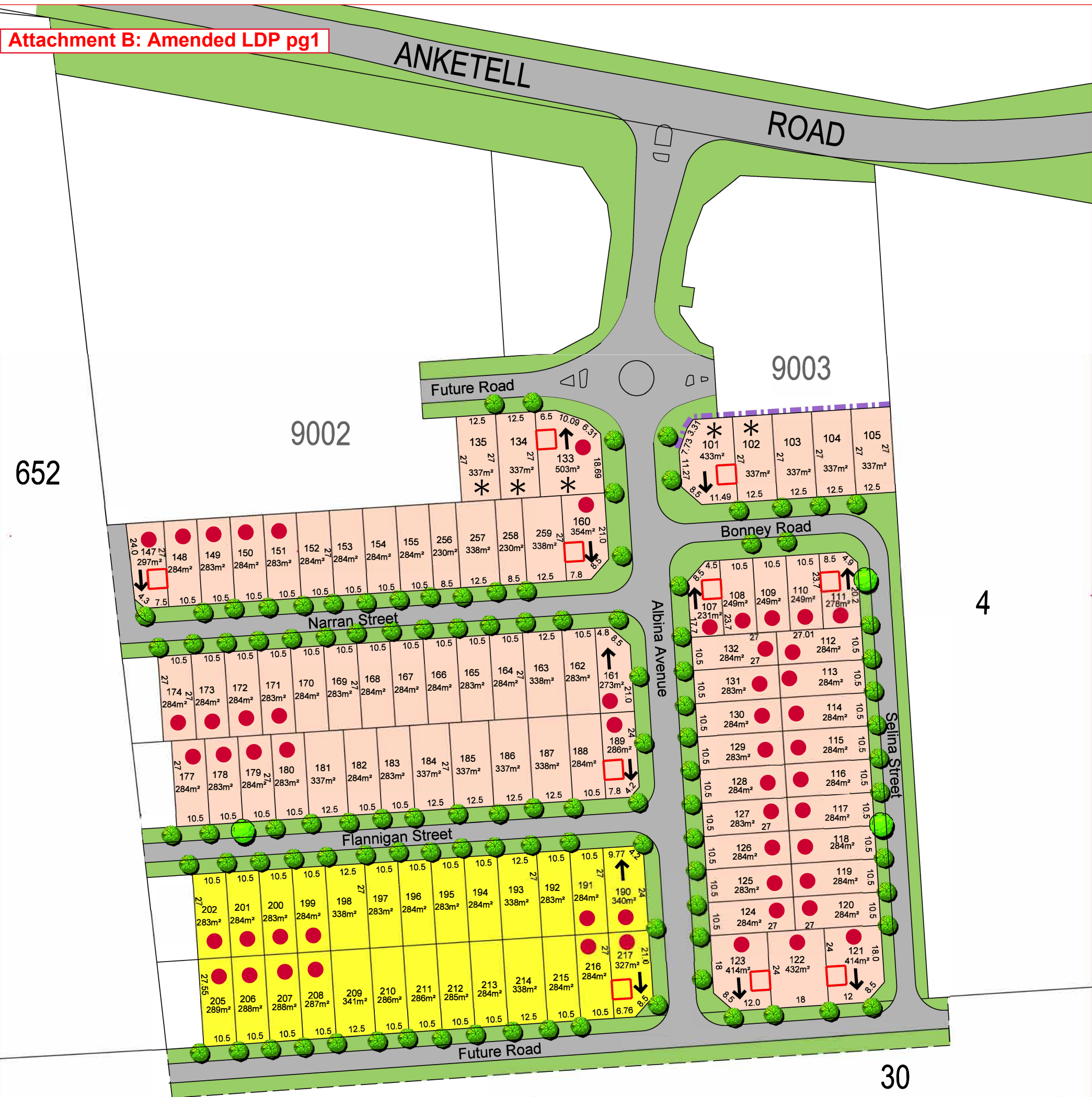
That Council

- 1. approves the amended Local Development Plan for Albero Estate, Lots 2 and 3 Anketell Road, Anketell North (as per Attachments B and C), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 2. authorises the Mayor and Chief Executive Officer to work in conjunction with the Kwinana Industries Council to lobby the Minister for Planning and the Chair of the West Australian Planning Commission to expedite the implementation of a Statutory Planning Instrument to give effect to the protection of the Freight Corridor width and alignment identified through the Westport Taskforce process.**

**CARRIED
5/1**

Attachment A: Location Plan





LEGEND

- R30
- R40
- Uniform acoustic fence by developer
- Preferred location of garage
- Primary orientation of dwelling
- Lots subject to bushfire BAL construction standard
- Lots subject to Noise Attenuation
- Street Tree - New planting
- Street Tree - retained existing tree

(All street tree locations shown are approximate only.
Street trees are not to be removed or relocated by landowners)

This Local Development Plan has been approved by council under the provisions of the City of Kwinana Town Planning Scheme No. 2

Principal Planner _____ Date _____

LOCAL DEVELOPMENT PLAN VARIATIONS TO THE RESIDENTIAL DESIGN CODES

The provisions outlined in this Local Development Plan (LDP) constitute variations to the requirements of the Residential Design Codes (R-Codes) and City of Kwinana Town Planning Scheme No. 2 (TPS 2). The requirements of the R-Codes and TPS 2 shall be satisfied in all other matters. Consultation with neighbouring and/or nearby landowners to achieve a variation to the R-Codes in accordance with the provisions of this LDP will not be required.

Setbacks

- 1 a) A 2m minimum and 5m maximum primary street setback applies to all lots with a lot depth less than 28 metres (no average).
b) A 2m minimum and 4m maximum primary street setback applies to all lots with a lot depth equal to or less than 24 metres (no average).
- 2 Secondary street setback minimum 1.0m.
- 3 For lots with a frontage of 10.5m or less or where otherwise designated on this LDP, nil setbacks are permitted to both side boundaries behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 4 For lots with a frontage of more than 10.5m or where otherwise designated on this LDP, a nil setback is permissible to one side boundary behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 5 Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
- 6 A porch, balcony, verandah or the equivalent may project not more than 1m into the primary street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.

Garages

- 7 Minimum primary street setback may be reduced to 4.0m, provided the garage is in line with or behind the dwelling alignment and where a footpath is setback 0.5m or greater from the lot boundary. For Lots 121-132 and 205-217, where the footpath is 0.3m setback from the lot street boundary, the minimum garage primary street setback is 4.2m, in order to achieve a minimum separation distance of 4.5m from the garage to the footpath.
- 8 Where a lot(s) have a frontage of 12m or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
- 9 Where a garage exceeds 50% of the primary lot frontage, it shall comply with the following:
 - a) A clear indication of the dwelling entrance;
 - b) The dwelling entrance shall be the dominant feature of the front elevation and shall include a projecting portico or verandah with a minimum depth of 1.5m; and
 - c) Garages are to be setback at least 0.5m behind the dwelling alignment with the exception of two storey dwellings.
- 10 All garages are to have doors to enclose them.
- 11 Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling subject to a 4m setback being achieved for the garage.
- 12 Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
 - a) The garage alignment complies with the primary street setback;
 - b) A balcony with a minimum depth of 1.5m is provided to the front façade of the dwelling; and
 - c) A verandah or portico feature is provided to the front façade of the dwelling which extends in front of the garage.

Open Space

- 13 Site cover may be increased to 65% (for lots with depth less than 28m) subject to the provision of 20m² of outdoor living area with a minimum dimension of 4m, two thirds of this area uncovered and located behind the street setback area.
- 14 Site cover may be increased to 70% (for Lots 147 - 155, 161 - 174, 187 - 189, 256 - 259 & 107 - 132 inclusive) subject to the provision of 16m² outdoor living area with a minimum dimension of 4m.

Bushfire Management

- 15 The land subject to this LDP is within a bushfire prone area, as designated by the Department of Fire and Emergency Services. Those lots identified on this LDP as being subject to a Bushfire Management Plan require a Bushfire Attack Level Assessment and certification prior to construction, in accordance with Australian Standard 3959.

Fencing

- 16 Front fences within the primary street setback shall be visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
- 17 For secondary street boundaries, fencing shall be visually permeable above 1.2m behind the primary street setback, for a length of up to 3m behind the truncation with a habitable room addressing the street.

Design Elements

- 18 Dwellings shall provide a high quality design interface with the surrounding streetscape by incorporating at least three of the following architectural design features:
 - (i) Articulation in dwelling façade (i.e. varied wall setbacks);
 - (ii) A minimum of two building materials, colours and/or finishes (e.g. render, brick, cladding);
 - (iii) Major habitable room openings incorporating large windows to provide surveillance;
 - (iv) Roof forms that incorporate gables;
 - (v) A balcony, portico or verandah; or
 - (vi) A built in planter box

Streetscape

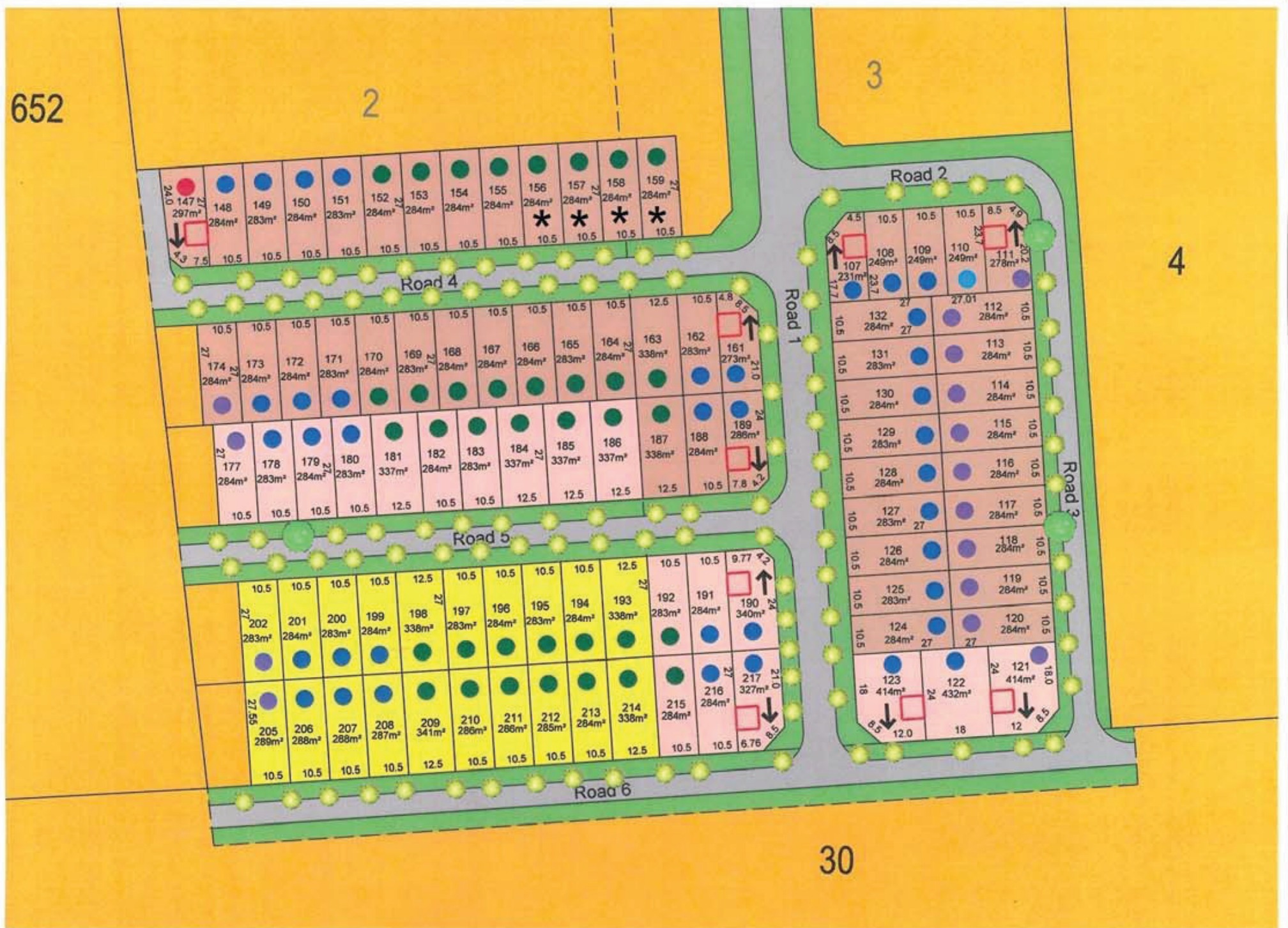
- 19 In accordance with the City's Policy, a minimum of one street tree per lot and three street trees for corner lots is required. Street trees will be provided by the developer within the road verge, and maintained for a minimum of two years until established. Street trees are to be generally located as shown on this Local Development Plan, subject to detailed landscape design. Street trees are not to be relocated or removed by landowners.

Noise Attenuation

- 20 For lots shown in this LDP as subject to noise attenuation, dwelling design is to address Western Australian Planning Commission Statement of Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning (SPP 5.4) 'Quiet House Design Package' to achieve an acceptable level of noise mitigation.

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town Planning Scheme No. 2.

Signed: _____ Date: _____



LEGEND

- R30
 - R40
 - R60
 - Preferred location of garage
 - Primary orientation of dwelling
 - BAL assessment at development approval
 - BAL-29
 - BAL-19
 - BAL-12.5
 - BAL-Low
 - Lots subject to Noise Attenuation
 - Street Tree - new planting
 - Street Tree - retained existing tree
- (All street trees locations shown are approximate only. Street trees are not to be removed or relocated by landowners)

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town Planning Scheme No. 2.

Principal Planner  Date 31/08/2017

LOCAL DEVELOPMENT PLAN VARIATIONS TO THE RESIDENTIAL DESIGN CODES

The provisions outlined in this Local Development Plan (LDP) constitute variations to the requirements of the Residential Design Codes (R-Codes) and City of Kwinana Town Planning Scheme No. 2 (TPS 2). The requirements of the R-Codes and TPS 2 shall be satisfied in all other matters. Consultation with neighbouring and/or nearby landowners to achieve a variation to the R-Codes in accordance with the provisions of this LDP will not be required.

Setbacks

- 1 a) A 2.5m minimum and 5m maximum primary street setback applies to all lots with a lot depth less than 28 metres (no average), except for R60 lots.
b) A 2m minimum and 4m maximum primary street setback applies to all lots with a lot depth equal to or less than 24 metres (no average) and for R60 lots.
- 2 Secondary street setback minimum 1.0m.
- 3 For lots with a frontage of 10.5m or less or where otherwise designated on this LDP, nil setbacks are permitted to both side boundaries behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 4 For lots with a frontage of more than 10.5m or where otherwise designated on this LDP, a nil setback is permissible to one side boundary behind the primary street setback line to a minimum of 4m from the rear boundary for a wall height of 3.5m or less. Where possible, nil setbacks should be positioned on the boundary that maximises solar access to the dwelling.
- 5 Garages are permitted to have a nil side setback to one boundary. The garage nil side setback is not required to be on the same nil side setback boundary as the dwelling.
- 6 A porch, balcony, verandah or the equivalent may project not more than 1m into the primary street setback area, provided that the total of such projections does not exceed 50% of the frontage at any level.

Garages

- 7 Minimum primary street setback may be reduced to 4.0m, provided the garage is in line or behind the dwelling alignment and where a footpath is setback 0.5m or greater from the lot boundary. For Lots 121 - 132 & 205 - 217, where the footpath is 0.3m setback from the lot street boundary, the minimum garage primary street setback is 4.2m, in order to achieve a minimum separation distance of 4.5m from the garage to the footpath.
- 8 Where a lot(s) have a frontage of 12m or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.
- 9 Where a garage exceeds 50% of the primary lot frontage, it shall comply with the following:
 - a) A clear indication of the dwelling entrance;
 - b) The dwelling entrance shall be the dominant feature of the front elevation and shall include a projecting portico or verandah with a minimum depth of 1.5m; and
 - c) Garages are to be setback at least 0.5m behind the dwelling alignment with the exception of two storey dwellings.
- 10 All garages are to have doors to enclose them.
- 11 Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling subject to a 4m setback being achieved for the garage.
- 12 Garages may be forward of the dwelling alignment to a maximum of 1m for two storey dwellings where the following requirements are met:
 - a) The garage alignment complies with the primary street setback;
 - b) A balcony with a minimum depth of 1.5m is provided to the front façade of the dwelling; and
 - c) A verandah or portico feature is provided to the front façade of the dwelling which extends in front of the garage.

Open Space

- 13 Site cover may be increased to 65% (for lots with depth less than 28m) subject to the provision of 20m² of outdoor living area with a minimum dimension of 4m, two thirds of this area uncovered and located behind the street setback area.
- 14 Site cover may be increased to 70% (for R60 lots and Lots 107-111 and 121-123 inclusive) subject to the provision of 16m² of outdoor living area with a minimum dimension of 4m.

Bushfire Management

- 15 All lots are subject to compliance with the approved Bushfire Management Plan, which shall be read in conjunction with this LDP. Dwellings constructed on lots identified as being within a Bushfire Prone Area or within 100m of any bushland equal or greater than 1 hectare in area, shall be constructed in accordance with the applicable BAL standards as specified under AS3959.
- 16 A proposed reduction to the nominated BAL rating for any development will require a planning application for consideration. The submission is to include the detailed method for determining Bushfire Attack Level Method 2 from AS3959 supporting the lower rating demonstrating compliance with AS3959, WAPC Guidelines for Bushfire Protection Policy.

Fencing

- 17 Front fences within the primary street setback shall be visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
- 18 For secondary street boundaries, fencing shall be visually permeable above 1.2m behind the primary street setback, for a length of up to 3m behind the truncation with a habitable room addressing the street.

Design Elements

- 19 Dwellings shall provide a high quality design interface with the surrounding streetscape by incorporating at least three of the following architectural design features;
 - (i) Articulation in dwelling façade (i.e. varied wall setbacks);
 - (ii) A minimum of two building materials, colours and/or finishes (e.g. render, brick, cladding);
 - (iii) Major habitable room openings incorporating large windows to provide surveillance;
 - (iv) Roof forms that incorporate gables;
 - (v) A balcony, portico or verandah; or
 - (vi) A built in planter box.

Streetscape

- 20 In accordance with the City's Policy, a minimum of one street per lot and three street trees for corner lots is required. Street trees will be provided by the developer within the road verge, and maintained for a minimum of two years until established. Street trees are to be generally located as shown on this Local Development Plan, subject to detailed landscape design. Street trees are not to be relocated or removed by landowners.

Noise Attenuation

- 21 For Lots 156 - 159 (inclusive), dwelling design is to address Western Australian Planning Commission Statement of Planning Policy 5.4 - Road and Rail Transport Noise and Freight Considerations in Land Use Planning (SPP 5.4) 'Quiet House Design Package' to achieve an acceptable level of noise mitigation.

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town Planning Scheme No. 2.

Principal Planner  Date 31/08/2017



**Attachment F: S155343
Subdivision Plan**

ANKETELL ROAD

2

652

WAPC 153398

30

Original Lot Areas
Lot 2 - 3.98ha
Lot 3 - 3.06ha

DEPARTMENT OF PLANNING, LANDS AND HERITAGE
DATE 07-Mar-2019
FILE 155343

Annotations:
- Lots 50 & 51 to be created as separate (unserved) lots pending acquisition by relevant authority for future upgrading of Ankettell Road (by others)
- Final road reserve area subject to engineer design

Lot Details:
- Lot 50: 2386m²
- Lot 51: 2303m²
- Lot 219: 1974m²
- Lot 220: 4254m²
- Lot 135: 337m²
- Lot 134: 337m²
- Lot 133: 503m²
- Lot 160: 354m²
- Lot 101: 433m²
- Lot 102: 337m²
- Lot 103: 337m²
- Lot 104: 337m²
- Lot 105: 337m²

Road Details:
- Road 1: 24.4m road reserve
- Road 2: 17.9m road reserve
- Road 3: 17.9m road reserve
- Road 4: 15.4m road reserve

DATE	FILE
07-Mar-2019	155343

veris

Attachment G: S157791
Subdivision Plan

DATE	FILE
25-Feb-2019	157791

FILE
157791

ALBINA AVENUE


NARRAN STREET

Existing	
Lot 156	- 284m ²
Lot 157	- 284m ²
Lot 158	- 284m ²
Lot 159	- 284m ²
TOTAL	- 1136m ²
Proposed	
Lot A	- 230m ²
Lot B	- 338m ²
Lot C	- 230m ²
Lot D	- 338m ²
TOTAL	- 1136m ²
Existing No. Lots 4	
Proposed No. Lots 4	

Plan No. : 620932
Revision : REV.0
Scale : 1:500 @ A4



LEGEND

-  Application Area
 Proposed Lot Boundary
 Existing Lot Boundaries
 Existing Contours
-  Sewer
 Telstra
 Water
 Electrical
 Gas

SUBDIVISION PLAN
LOTS 156-159 NARRAN STREET
ANKETELL

veris


 OHS Management
 AS 4801
 Quality Management
 ISO 9001
 Environmental Management
 ISO 14001
 GlobalMark.com.au

© This plan must not be reproduced without the permission of VERIS
 All dimensions and areas are subject to survey

Level 10, 3 Hasler Road Osborne Park WA 6017 www.veris.com.au

DATE DRAWN: 19/02/2019
DRAWN BY: SPT
CHECKED BY: JP

FILE: 190219 subdivision Lots 156-159 Narran Street_Anketell
V DATUM: AHD
H DATUM: MGA94 (50)

Attachment H: S158005 Subdivision Plan

Existing Lots 50 & 51 set aside for future acquisition for road widening with existing easements granting restricted access to Lot 9002 & 9003

Proposed easement for reciprocal right of carriageway (RROW) as per approved Anketell North Structure Plan

ANKETELL

ROAD

WAPC 155343

9002

652

4

Proposed 15.4m wide road reserve (extension of Narran St)

Proposed 17.9m road

Bonney Road

Narran Street

WAPC 153398

BALANCE LOT 9004

1.3204ha

Flannigan Street

Avenue

Selina Street

30

Original Lot Areas
Lot 9003 3.22ha

Plan No.: 20932-13

Revision: REV.5

Scale: 1:1500@A3



This plan must not be reproduced without the permission of VERIS
All dimensions and areas are subject to survey

LEGEND

- 135 Contours
- Proposed Lots
- Easement in Gross (Right of Carriageway)
- Proposed Balance Lot 9004
- Water
- Sewer
- Power (overhead)

SUBDIVISION PLAN LOT 9003 ANKETELL ROAD ANKETELL

veris

DATE DRAWN: 15/4/2019
DRAWN BY: SPT
CHECKED BY: JP
Note: Plan modified by JP (15 April 2019)
FILE: 190411 Anketell Road Lot 1-VER 5.dgn
V DATUM: AHD
H DATUM: PC084

Although all care has been taken on the compilation of this document Rowe Group and all parties associated with its preparation disclaim any responsibility for any errors or omissions. The right is reserved to change the document at any time. This document does not constitute an invitation, agreement or contract for any part thereof of any kind, whether or not it is signed, stamped or otherwise acknowledged. Liability is expressly disclaimed by Rowe Group for any loss or damage which may be sustained by any person acting on any visual impression gained from this document. This document is and remains the property of Rowe Group and may not be reproduced or transmitted, in whole or in part, without the written consent of Rowe Group. All areas and dimensions are subject to survey.

Attachment I:
Approved Local
Structure Plan

LDP Location

Kwinana Freeway

Kwinana Freeway

Anketell

Honeywood Avenue Extension

Road

Treeby Road

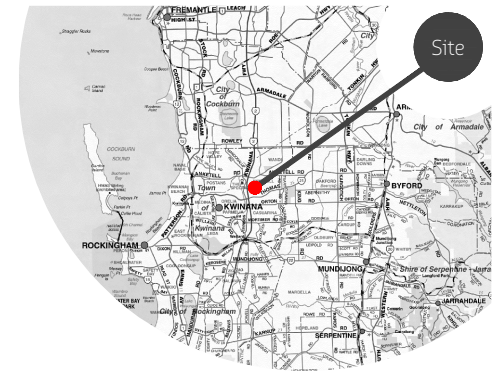
Western Power Easement

Western Power Easement

CF

PS

Planning Design Delivery



LEGEND

LOCAL SCHEME

LOCAL SCHEME RESERVES

- Park Recreation & Drainage

PUBLIC PURPOSES

- CF Community Facility
- PS Educational/Institutional
- PS Primary School

ZONES

- Residential - R10
- Residential - R25
- Residential - R30
- Residential - R40
- Residential - R60

OTHER

- District Distributor Integrator A
- District Distributor Integrator B
- Neighbourhood Connector A
- Neighbourhood Connector B
- Access Street B
- Structure Plan Boundary
- Western Power Easement

① The portion of LSP area which is most likely affected by noise is excluded from the LSP area until matters raised by the WAPC have been addressed to the satisfaction of the WAPC, including addressing the requirements of *SPP 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning*, inclusive of the appropriate land uses and the necessary noise mitigation strategy via a noise management plan.

0 150 300 Metres

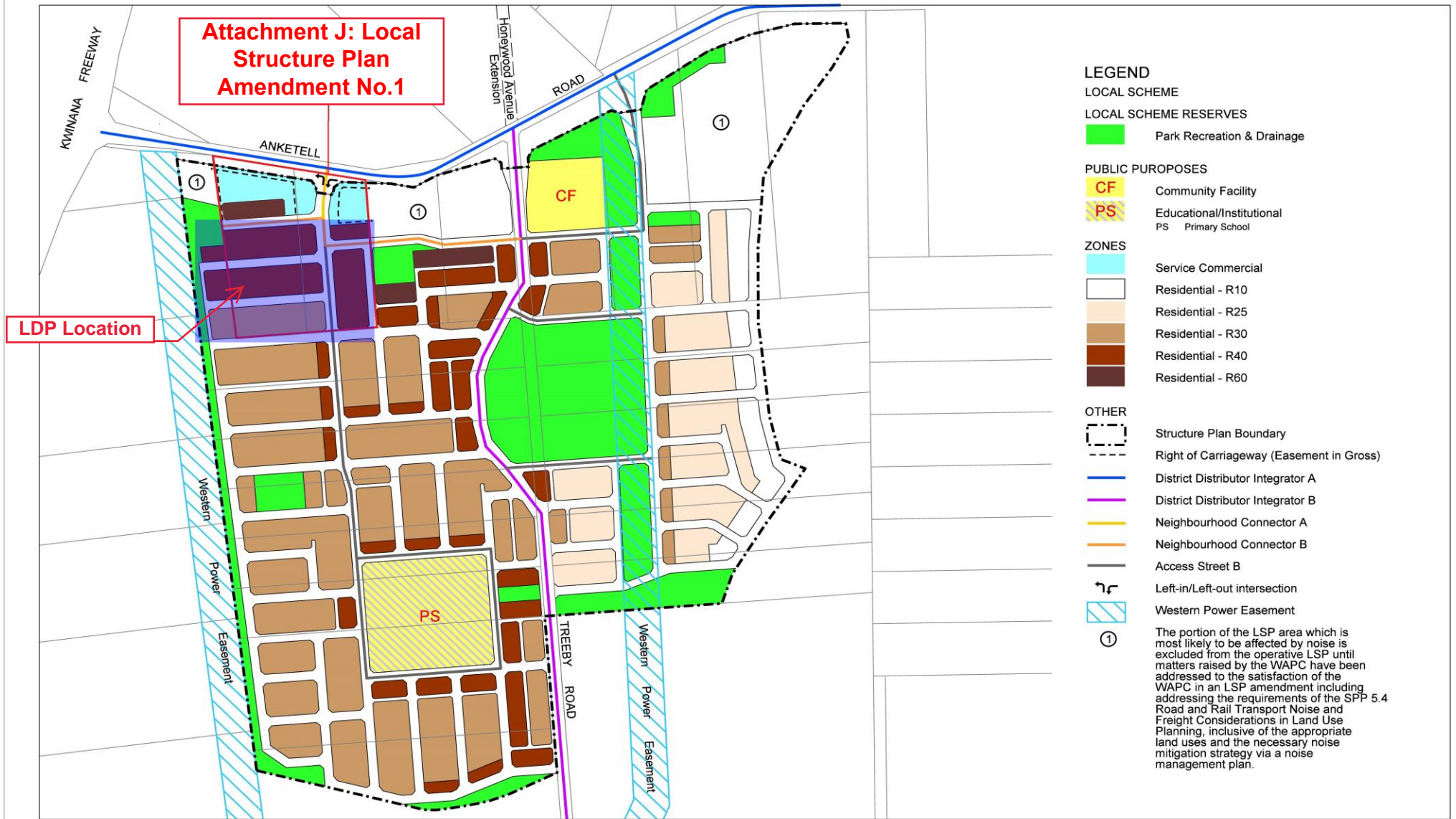


w: www.rowegroup.com.au
e: info@rowegroup.com.au
p: 08 9221 1991

Date Drawn: 2014-02-20
Job Ref: 4583
Scale: 1:6,000 @ A3
Client: Mammoth Nominees
Designer: P. Fitzgerald
Drawn: K. Trenberth
Projection: MGA50 GDA94
Plan ID: 4583-LSP-04-P

Anketell North Local Structure Plan Map

City of Kwinana



Plan No.: 20932-7
Revision: REV.9
Scale: 1:6000@A3



Level 10, 3 Hasler Road, Osborne Park WA 6017 www.veris.com.au

ANKETELL NORTH LOCAL STRUCTURE PLAN

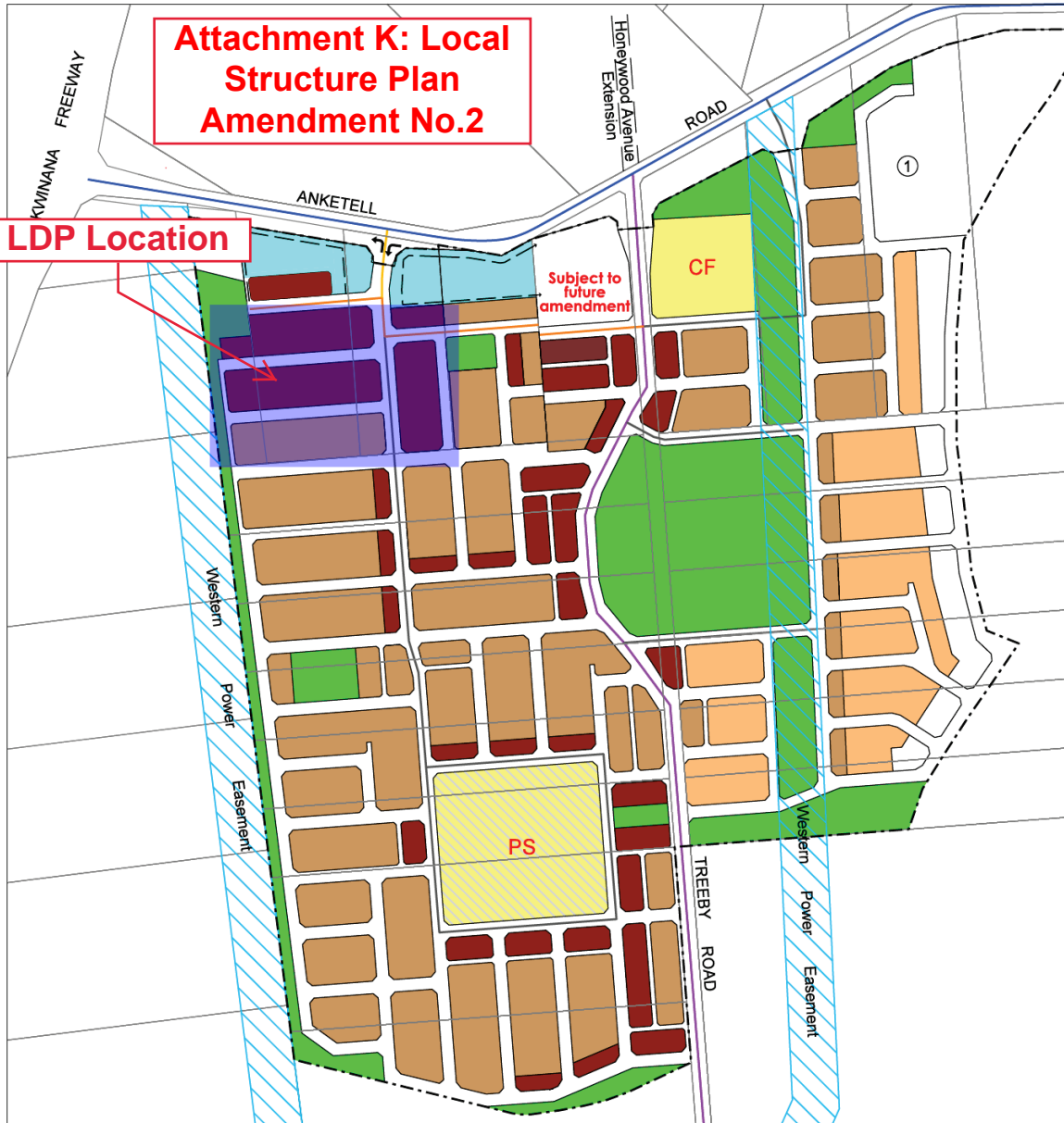
veris

DATE DRAWN: 19/9/18
DRAWN BY: CdeLRM
CHECKED BY: JP

FILE: 190114 Anketell North Local Structure plan amc1 rev9.dgn
V DATUM: AHD
H DATUM: MAGDA (50)

Attachment K: Local Structure Plan Amendment No.2

LDP Location



LEGEND

LOCAL SCHEME

LOCAL SCHEME RESERVES

Park Recreation & Drainage

PUBLIC PURPOSES

Community Facility

Educational/Institutional
PS Primary School

ZONES

Service Commercial

Residential - R10

Residential - R25

Residential - R30

Residential - R40

Residential - R60

OTHER

Structure Plan Boundary

Right of Carriageway (Easement in Gross)

District Distributor Integrator A

District Distributor Integrator B

Neighbourhood Connector A

Neighbourhood Connector B

Access Street B

Left-in/Left-out intersection

Western Power Easement

①
The portion of the LSP area which is most likely to be affected by noise is excluded from the operative LSP until matters raised by the WAPC have been addressed to the satisfaction of the WAPC in an LSP amendment including addressing the requirements of the SPP 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning, inclusive of the appropriate land uses and the necessary noise mitigation strategy via a noise management plan.

Source: VERIS, 190424 Anketell North Local Structure plan amd5 rev10.dwg

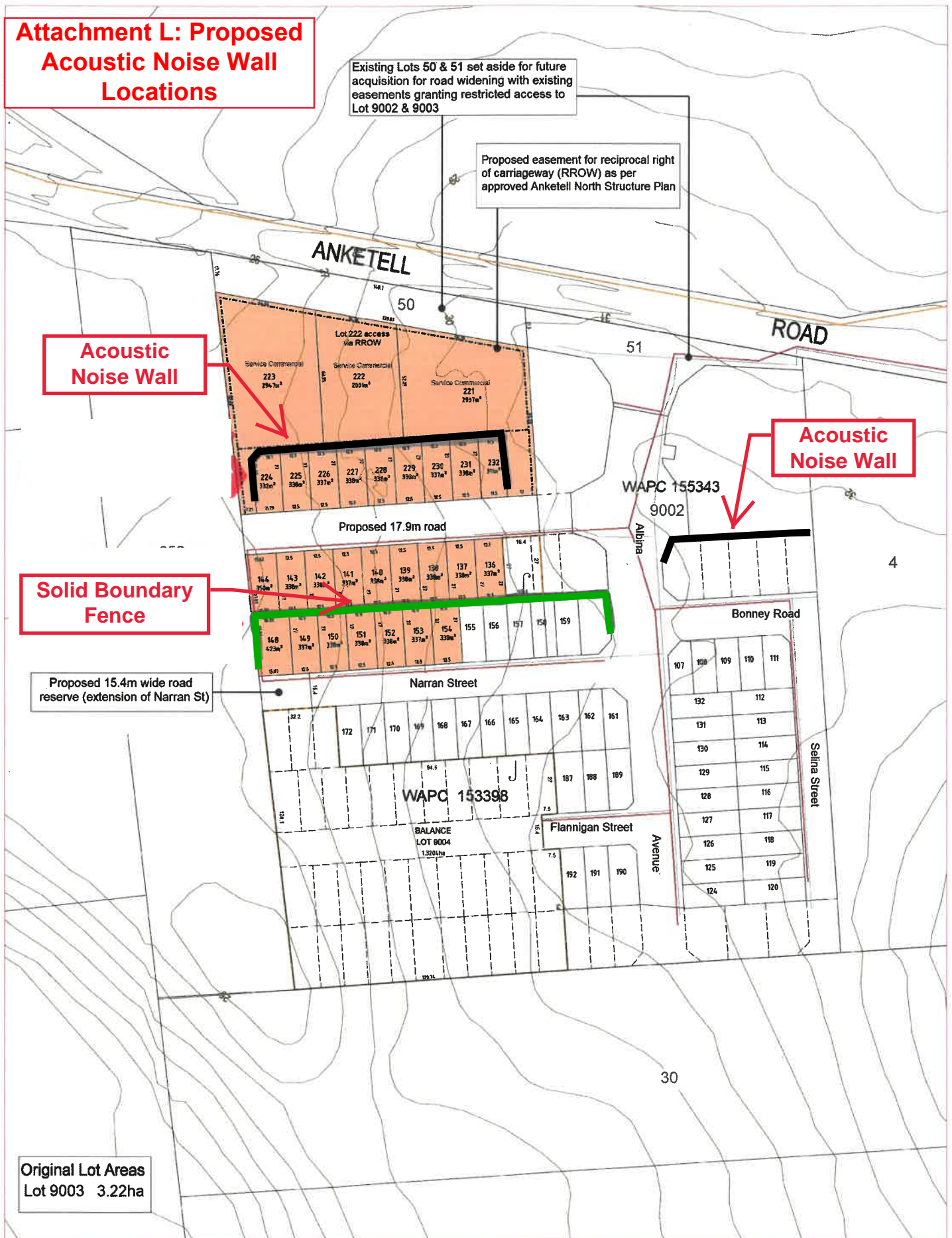
ANKETELL NORTH LOCAL STRUCTURE PLAN

0m 50 100m
s: 1:6000@A3
d: 29 May 2019
p: 17/052/0078

Taylor Curran Barnett
Taylor Curran Barnett Town Planning and Design
Level 7, 160 St Georges Terrace, Perth WA 6000
p: (08) 9226 4276 f: (08) 9322 7879
e: admin@tcbplanning.com.au

Copyright Taylor Curran Barnett. All rights reserved. No part of this document may be reproduced or stored in a retrieval system without prior written permission from Taylor Curran Barnett. All areas and dimensions depicted are subject to final survey.

Attachment L: Proposed Acoustic Noise Wall Locations



Plan No.: 20932-13
Revision: REV.5
Scale: 1:1500@A3



LEGEND

- 135 — Contours
- Proposed Lots
- Easement In Gross (Right of Carriageway)
- Proposed Balance Lot 9004
- Water
- Sewer
- Power (overhead)

SUBDIVISION PLAN LOT 9003 ANKETELL ROAD ANKETELL

veris

DATE DRAWN: 15/02/2019
DRAWN BY: SPT
CHECKED BY: JP
Note: Plan modified by JP (16 April 2019)

FILE: 10011 Anketell Road Lot 4-VER 5.dgn
V D:\DATA\ANG
N D:\DATA\PC004



LOTS 2 & 3 ANKETELL ROAD, ANKETELL

SUBDIVISION ACOUSTIC ASSESSMENT

FOR

TERRANOVIS

OCTOBER 2018

OUR REFERENCE: 23699-1-16150-05



DOCUMENT CONTROL PAGE

ACOUSTIC ASSESSMENT
LOTS 2 & 3 ANKETELL ROAD,
ANKETELL

Job No: 16150-05
Document Reference: 23699-1-16150-05

FOR

TERRANOVIS

DOCUMENT INFORMATION				
Author:	Paul Daly	Checked By:	Tim Reynolds	
Date of Issue :	26 October 2018			
REVISION HISTORY				
Revision	Description	Date	Author	Checked
DOCUMENT DISTRIBUTION				
Copy No.	Version No.	Destination	Hard Copy	Electronic Copy
1	1	Terranovis – Lorraine Spencer lorraine@terrano-vis.com.au		✓

CONTENTS

1.	INTRODUCTION	1
2.	CRITERIA	1
3.	NOISE MONITORING	4
4.	MODELLING	4
5.	TRAFFIC NOISE ASSESSMENT	5

APPENDICIES

A	Figure A1 – Site Layout Figure A2 – Site Location
B	Noise Contour Plot
C	Quiet House Design Guidelines
D	Monitoring Results

EXECUTIVE SUMMARY

Herring Storer Acoustics was commissioned by Terranovis to undertake an acoustical assessment of noise that would be received at the proposed residential development located at Lots 2 and 3 Anketell Road, Anketell from road traffic noise associated with the future Anketell Road.

Under the Western Australian Planning Commission (WAPC) Planning Policy 5.4 “Road and Rail Transport Noise and Freight Considerations in Land Use Planning” (SPP 5.4), the appropriate criteria for assessment for this development are:

EXTERNAL

$L_{Aeq(Day)}$ of 60 dB(A);
 $L_{Aeq(Night)}$ of 55 dB(A).

INTERNAL

$L_{Aeq(Day)}$ of 40 dB(A) in living and work areas; and
 $L_{Aeq(Night)}$ of 35 dB(A) in bedrooms.

Additional to the above, noise received at an outdoor area should also be reduced as far as practicable, with an aim of achieving an L_{Aeq} of 50 dB(A) during the night period.

From information provided, we understand that Anketell Road may, in the future, undergo a re-alignment, which would affect noise levels onto the development. Therefore, this report considers noise level associated with the proposed future road alignment.

The modification to Anketell Road would be considered as major upgrade and hence the infrastructure provided is obliged to achieve compliance with the “Noise Limits” at the ground floor. This normally requires the infrastructure provider to construct the barrier walls. However, in this case, as outlined in the policy under Section 5.3.2 where a major road project is to be constructed in the vicinity of a future noise sensitive land use, the infrastructure provider and developer are both responsible for ensuring that the objectives of this policy are achieved. Similarly, for an upgrade to Anketell Road, the infrastructure provider would be responsible for achieving compliance with the “Noise Limits”, which in this case would be the use of a dense graded asphalt road surface. However, once again, discussions should take place between the infrastructure provider and the developer to ensure that a mutually beneficial noise management plan is developed and implemented.

The results of the acoustic assessment indicate that without any noise amelioration, noise received at the residences in the future would exceed the “Noise Limits” as outlined in the Western Australian Planning Commission (WAPC) Planning Policy 5.4 “Road and Rail Transport Noise and Freight Considerations in Land Use Planning”.

For residential developments, the possible noise amelioration options that are normally considered are:

- Noise bunds and / or barriers; and
- “Quiet House” design applied to the first row of residences.

For this proposal, the first row of Lots located adjacent to Anketell Road are to contain commercial uses. These buildings would provide a significant barrier to the residential lots behind, hence reducing the requirement for noise amelioration.

Individual noise control in the form of “Quiet House” design has been developed for individual lots with the details contained within this report. Alternative construction would be possible if a suitably qualified acoustical consultant assessed the individual building requirements at the time of building licence approval.

1. INTRODUCTION

Herring Storer Acoustics were commissioned by Terranovis to carry out an acoustical assessment of noise received at the subdivisional stage of the residential development located at Lot 2 and 3 Anketell Road, Anketell.

Lots 2 and 3 Anketell Road are identified in the Anketell North Local Structure Plan (LSP) as being commercial land use. Application under a scheme amendment is being sought to sub divide these lots as both commercial and residential. This acoustic study has been undertaken to assess the suitability of residential premises in these lots and provide recommendations in regard to noise amelioration.

As part of the study, the following was carried out:

- Measure existing noise levels at the proposed development site, from noise associated with the current Anketell Road traffic.
- Determine by noise modelling, the noise that would be received at proposed residences within this stage of the scheme amendment from vehicles travelling on the roadway (Anketell Road) for the future road alignment.
- Assess the predicted noise levels for compliance with the appropriate criteria.
- Provide detailed information as to noise control requirements such as quiet house design, noise walls and notification on titles.

2. CRITERIA

The WAPC released on 22 September 2009 State Planning Policy 5.4 *“Road and Rail Transport Noise and Freight Considerations In Land Use Planning”*. Section 5.3 – Noise Criteria, which outlines the acoustic criteria, states:

“5.3 - NOISE CRITERIA

Table 1 sets out the outdoor noise criteria that apply to proposals for new noise-sensitive development or new major roads and railways assessed under this policy.

These criteria do not apply to—

- *proposals for redevelopment of existing major roads or railways, which are dealt with by a separate approach as described in section 5.4.1; and*
- *proposals for new freight handling facilities, for which a separate approach is described in section 5.4.2.*

The outdoor noise criteria set out in Table 1 apply to the emission of road and rail transport noise as received at a noise-sensitive land use. These noise levels apply at the following locations —

- *for new road or rail infrastructure proposals, at 1 m from the most exposed, habitable façade of the building receiving the noise, at ground floor level only; and*
- *for new noise-sensitive development proposals, at 1 m from the most exposed, habitable façade of the proposed building, at each floor level, and within at least one outdoor living area on each residential lot.*

Further information is provided in the guidelines.

Table 1: Outdoor Noise Criteria

Time of day	Noise Target	Noise Limit
Day (6 am–10 pm)	$L_{Aeq(Day)} = 55 \text{ dB(A)}$	$L_{Aeq(Day)} = 60 \text{ dB(A)}$
Night (10 pm–6 am)	$L_{Aeq(Night)} = 50 \text{ dB(A)}$	$L_{Aeq(Night)} = 55 \text{ dB(A)}$

The 5 dB difference between the outdoor noise target and the outdoor noise limit, as prescribed in Table 1, represents an acceptable margin for compliance. In most situations in which either the noise-sensitive land use or the major road or railway already exists, it should be practicable to achieve outdoor noise levels within this acceptable margin. In relation to the sites, however, there is an expectation that the design of the proposal will be consistent with the target ultimately being achieved.

Because the range of noise amelioration measures available for implementation is dependent upon the type of proposal being considered, the application of the noise criteria will vary slightly for each different type. Policy interpretation of the criteria for each type of proposal is outlined in sections 5.3.1 and 5.3.2.

The noise criteria were developed after consideration of road and rail transport noise criteria in Australia and overseas, and after a series of case studies to assess whether the levels were practicable. The noise criteria take into account the considerable body of research into the effects of noise on humans, particularly community annoyance, sleep disturbance, long-term effects on cardiovascular health, effects on children's learning performance, and impacts on vulnerable groups such as children and the elderly. Reference is made to the World Health Organization (WHO) recommendations for noise policies in their publications on community noise and the Night Noise Guidelines for Europe. See the policy guidelines for suggested further reading.

5.3.1 Interpretation and application for noise-sensitive development proposals

In the application of these outdoor noise criteria to new noise-sensitive developments, the objective of this policy is to achieve –

- acceptable indoor noise levels in noise-sensitive areas (for example, bedrooms and living rooms of houses, and school classrooms); and
- a reasonable degree of acoustic amenity in at least one outdoor living area on each residential lot¹.

If a noise-sensitive development takes place in an area where outdoor noise levels will meet the noise target, no further measures are required under this policy.

In areas where the noise target is likely to be exceeded, but noise levels are likely to be within the 5dB margin, mitigation measures should be implemented by the developer with a view to achieving the target levels in a least one outdoor living area on each residential lot¹. Where indoor spaces are planned to be facing any outdoor area in the margin, noise mitigation measures should be implemented to achieve acceptable indoor noise levels in those spaces. In this case, compliance with this policy can be achieved for residential buildings through implementation of the deemed-to-comply measures detailed in the guidelines.

¹ For non residential noise-sensitive developments, (e.g. schools and child care centres) consideration should be given to providing a suitable outdoor area that achieves the noise target, where this is appropriate to the type of use.

In areas where the outdoor noise limit is likely to be exceeded (i.e. above $L_{Aeq(Day)}$ of 60 dB(A) or $L_{Aeq(Night)}$ of 55 dB(A)), a detailed noise assessment in accordance with the guidelines should be undertaken by the developer. Customised noise mitigation measures should be implemented with a view to achieving the noise target in at least one outdoor living or recreation area on each noise-sensitive lot or, if this is not practicable, within the margin. Where indoor spaces will face outdoor areas that are above the noise limit, mitigation measures should be implemented to achieve acceptable indoor noise levels in those spaces, as specified in the following paragraphs.

For residential buildings, acceptable indoor noise levels are $L_{Aeq(Day)}$ of 40 dB(A) in living and work areas and $L_{Aeq(Night)}$ of 35 dB(A) in bedrooms². For all other noise-sensitive buildings, acceptable indoor noise levels under this policy comprise noise levels that meet the recommended design sound levels in Table 1 of Australian Standard AS 2107:2000 Acoustics—Recommended design sound levels and reverberation times for building interiors.

These requirements also apply in the case of new noise-sensitive developments in the vicinity of a major transport corridor where there is no existing railway or major road (bearing in mind the policy's 15-20 year planning horizon). In these instances, the developer should engage in dialogue with the relevant infrastructure provider to develop a noise management plan to ascertain individual responsibilities, cost sharing arrangements and construction time frame.

If the policy objectives for noise-sensitive developments are not achievable, best practicable measures should be implemented, having regard to section 5.8 and the guidelines."

The Policy, under Section 5.7, also provides the following information regarding "Notifications on Titles" :

"5.7 - NOTIFICATION ON TITLE

If the measures outlined previously cannot practicably achieve the target noise levels for new noise-sensitive developments, this should be notified on the certificate of title.

Notifications on certificates of title and/or advice to prospective purchasers advising of the potential for noise impacts from major road and rail corridors can be effective in warning people who are sensitive to the potential impacts of transport noise. Such advice can also bring to the attention of prospective developers the need to reduce the impact of noise through sensitive design and construction of buildings and the location of outdoor living areas.

The notification is to ensure that prospective purchasers are advised of –

- the potential for transport noise impacts; and*
- the potential for quiet house design requirements to minimise noise intrusion through house layout and noise insulation (see the guidelines).*

² For residential buildings, indoor noise levels are not set for utility spaces such as bathrooms. This policy encourages effective "quiet house" design, which positions these non-sensitive spaces to shield the more sensitive spaces from transport noise (see guidelines for further information).

Notification should be provided to prospective purchasers and be required as a condition of subdivision (including strata subdivision) for the purposes of noise-sensitive development as well as planning approval involving noise-sensitive development, where noise levels are forecast or estimated to exceed the target outdoor noise criteria, regardless of proposed noise attenuation measures. The requirement for notification as a condition of subdivision and the land area over which the notification requirement applies, should be identified in the noise management plan in accordance with the guidelines.

An example of a standard form of wording for notifications is presented in the guidelines.”

3. NOISE MONITORING

Noise monitoring was undertaken at the boundary of the proposed development between the 27th June and the 4th July 2016. From these measurements, the noise received at the development from vehicles travelling along Anketell Road was determined.

The results of the noise data logging are summarised in Table 3.1 with the graphical data contained in Appendix D.

TABLE 3.1 – DETERMINATION OF TRANSPORTATION NOISE AT LOGGERS, dB(A)

Location	L _{A10 18hr}	L _{Aeq(day)}	L _{Aeq(night)}
Boundary of Development (7 metres from the road edge)	71.0	69.2	62.2

Based on the noise monitoring, the calculated difference between the L_{A10,18hour} and L_{Aeq,8hour}, and the L_{Aeq10,18hr} and L_{Aeq,16 hr} is -8.8 and -1.8 dB respectively. As the difference between day and night L_{Aeq} noise levels is greater than 5 dB(A) (i.e. 7 dB(A)), hence, the day period is the critical period for compliance.

4. MODELLING

To determine the requirements of any noise amelioration, acoustic modelling was carried out using the computer program ‘SoundPlan’. Acoustic modelling was carried out for road traffic flows 20 years in the future.

TABLE 4.1 - NOISE MODELLING INPUT DATA

Parameter	Current Anketell Road (2016)	Future Anketell Road (2031)
Traffic flows	*7,226 vpd	#20,000 vpd
Heavy Vehicles (%)	19.6%	19.6%
Speed Limit (km/hr)	80/110	80/110
Road Surface	Chip Seal	Chip Seal
Façade Correction	+2.5 dB(A)	+2.5 dB(A)

*as per Transcore traffic report ref t10.007.mr.r01f.doc

As provided by City of Kwinana and Dept of Planning

Noise modelling was carried out for noise received within the development for current traffic volumes and road alignment to calibrate the noise model.

Advice has been provided by WAPC, MRWA and City of Kwinana that there is to be a major upgrade of Anketell Road in the future. This upgrade will likely align the road closer to the development boundary. Advice was also sought on the projected future traffic volumes, with the values shown in Table 4.1 above.

Based on the above information the following scenarios have been considered:

Scenario 1 – Future road alignment with future traffic volumes, no noise control (Appendix B Figure B1).

Scenario 2 – Future road alignment with future traffic volumes, with a 1.8 metre noise wall (minimum of 15kg/m² surface density) at the boundary of the residential Lots (Appendix B Figure B2).

Scenario 3 -Future road alignment with future traffic volumes, with a 1.8 metre wall (minimum of 15kg/m² surface density) at the boundary of the residential Lots commercial buildings in Lot 2 & 3 (Appendix B Figure B3).

Whilst there is no detail or design on the future alignment general information has been provided, with the proposed future roadway noted on the City of Kwinana's Indian Ocean Gateway.

5. TRAFFIC NOISE ASSESSMENT

Under the WAPC State Planning Policy 5.4, for this development, the Noise Limits as listed in Table 1 are the appropriate noise levels to be achieved. Based on the noise monitoring, the difference between the $L_{Aeq(16hr)}$ and the $L_{Aeq(8hr)}$ would be greater than 5 dB(A). Therefore, if compliance with the day period noise limit is achieved, then compliance with the night period noise limits would also be achieved. The policy states that the outdoor criteria applies to the ground floor level only, however, it also states that noise mitigation measures should be implemented with a view to achieving the target levels in least one outdoor living area.

For residential premises, the Policy states that residence should be designed to meet the following acceptable internal noise levels:

Living and Work Areas	$L_{Aeq(Day)}$ of 40 dB(A)
Bedrooms	$L_{Aeq(Night)}$ of 35 dB(A)

The results of the acoustic assessment indicate that noise received at the proposed residential lots located adjacent to the future Anketell Road, without any commercial development, could exceed the above acoustic criteria. In the worst case location, the level of exceedance would be approximately 7 dB(A).

Therefore, predictive noise modelling was conducted with the inclusion of the built-form commercial buildings to assess the barrier of these façade structures. Table 5.1 details the noise level for each proposed residential Lot.

TABLE 5.1 – DEVELOPMENT NOISE LEVELS (GROUND FLOOR)

Scenario 2: Future Traffic Volumes – Future Road Alignment with Noise Wall and Future Residential and Commercial Building								
Location	L_{AeqDay}	Requirements	Location	L_{AeqDay}	Requirements	Location	L_{AeqDay}	Requirements
Lot 101	57	A,N	Lot 142	53	Nil	Lot 222	53	Nil
Lot 102	57	N	Lot 143	53	Nil	Lot 223	53	Nil
Lot 103	50	Nil	Lot 144	53	Nil	Lot 224	54	Nil
Lot 104	50	Nil	Lot 145	53	Nil	Lot 225	53	Nil
Lot 105	50	Nil	Lot 146	53	Nil	Lot 226	53	Nil
Lot 106	51	Nil	Lot 147	51	Nil	Lot 227	55	N
Lot 107	53	Nil	Lot 148	51	Nil	Lot 228	53	Nil
Lot 108	53	Nil	Lot 149	51	Nil	Lot 229	54	Nil
Lot 109	53	Nil	Lot 150	51	Nil	Lot 230	57	N
Lot 110	53	Nil	Lot 151	51	Nil			
Lot 111	53	Nil	Lot 152	51	Nil			
Lot 133	60	A,N	Lot 153	51	Nil			
Lot 134	60	A,N	Lot 154	51	Nil			
Lot 135	59	N	Lot 155	51	Nil			
Lot 136	58	N	Lot 156	51	Nil			
Lot 137	55	N	Lot 157	51	Nil			
Lot 138	54	Nil	Lot 158	51	Nil			
Lot 139	54	Nil	Lot 159	51	Nil			
Lot 140	53	Nil	Lot 160	52	Nil			
Lot 141	53	Nil	Lot 221	55	A,N			

Note: Nil No Requirements
N Notification on Title
A Package A Quiet House Design
B Package B Quiet House Design
C Package C Quiet House Design

Hence, to comply with the Policy, the following options have been provided:

- Rear Lots – Combination of Quiet House Design and Notification on Titles

As the first row of lots located adjacent to the Anketell Road are to contain multi storey commercial, these buildings would provide a significant barrier to the residential lots behind, hence negating the requirement for any further noise amelioration.

Rear lots are protected by the façade commercial buildings at the entrance. These lots generally only require treatment on the eastern and western boundaries and where noted, require notification on titles.

The modification to Anketell Road would be considered as major upgrade and hence the infrastructure provided is obliged to achieve compliance with the “Noise Limits” at the ground floor. This normally requires the infrastructure provider to construct the barrier walls. However, in this case as, as outlined in the policy under Section 5.3.2 where a major road project is to be constructed in the vicinity of a future noise sensitive land use, the infrastructure provider and developer are both responsible for ensuring that the objectives of this policy are achieved. Similarly, for an upgrade to Anketell Road, the infrastructure provider would be responsible for achieving compliance with the “Noise Limits”, which in this case would be the use of a dense graded asphalt road surface. However, once again, discussions should take place between the infrastructure provider and the developer to ensure that a mutually beneficial noise management plan is developed and implemented.

Individual noise control in the form of “Quiet House” design has been developed for individual lots with the details contained in Appendix C. Alternative construction would be possible if a suitably qualified acoustical consultant assessed the individual building requirements at the time of building licence approval.

APPENDIX A

FIGURE A1 – SITE LAYOUT

FIGURE A1 – SITE LAYOUT

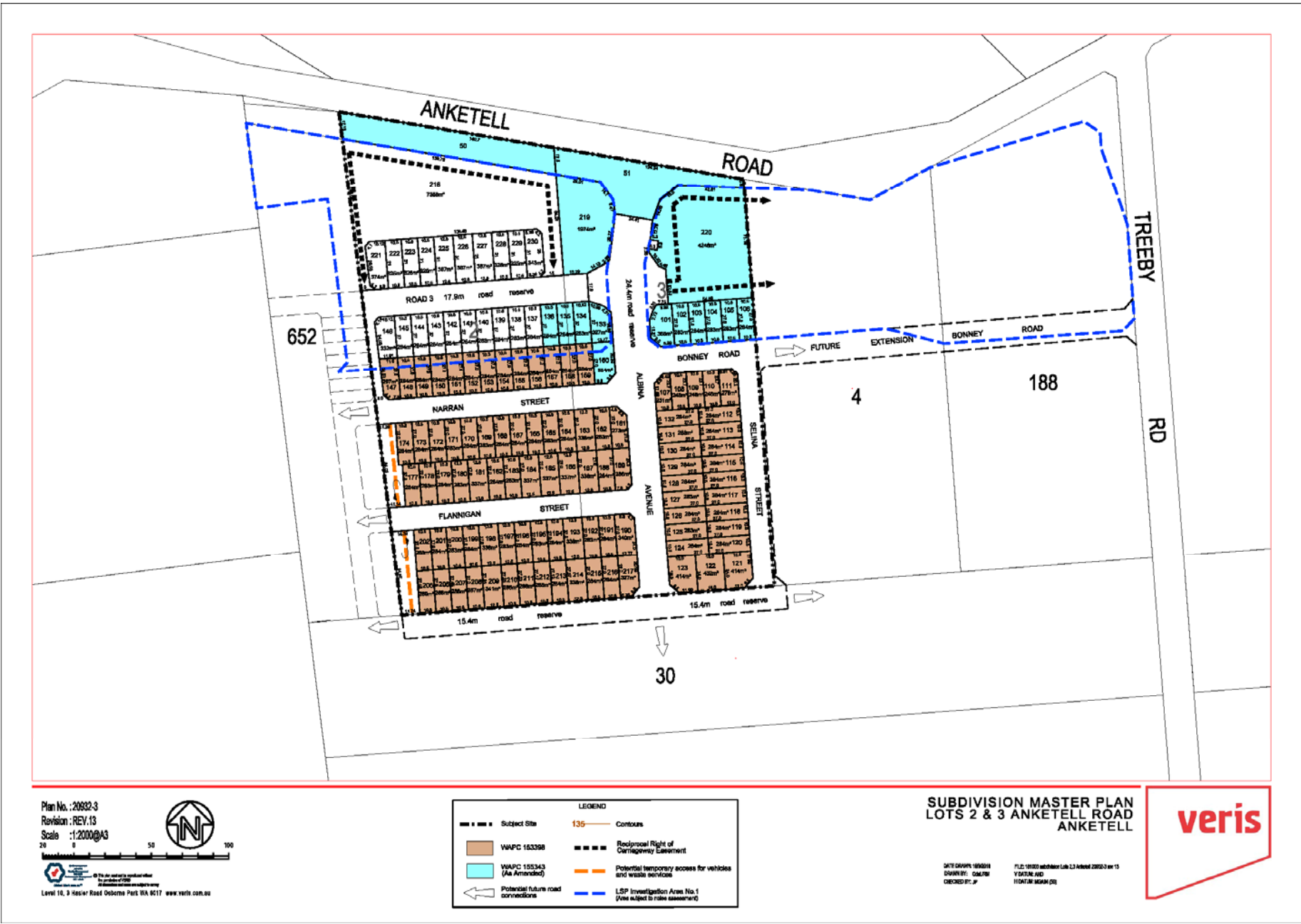
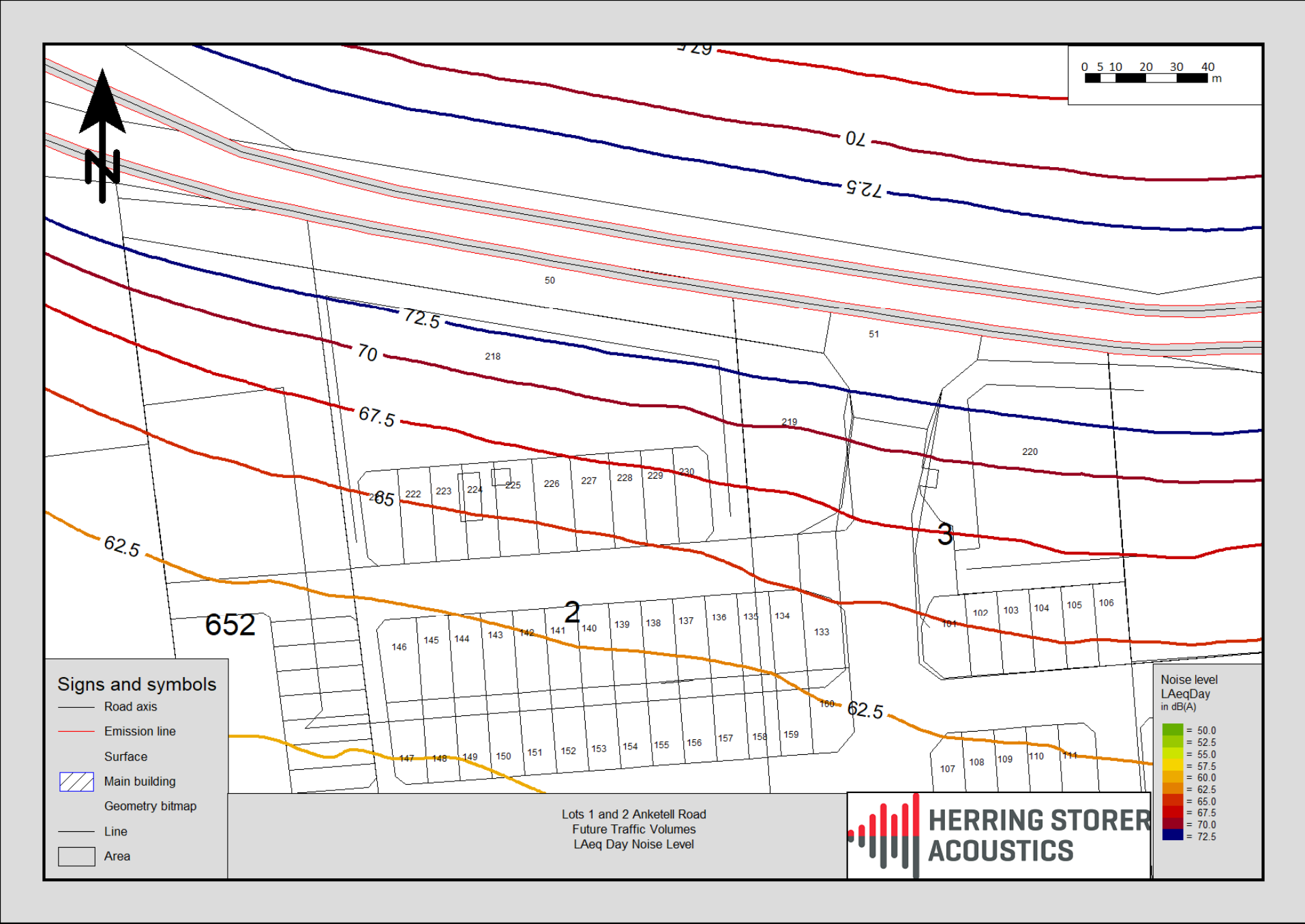


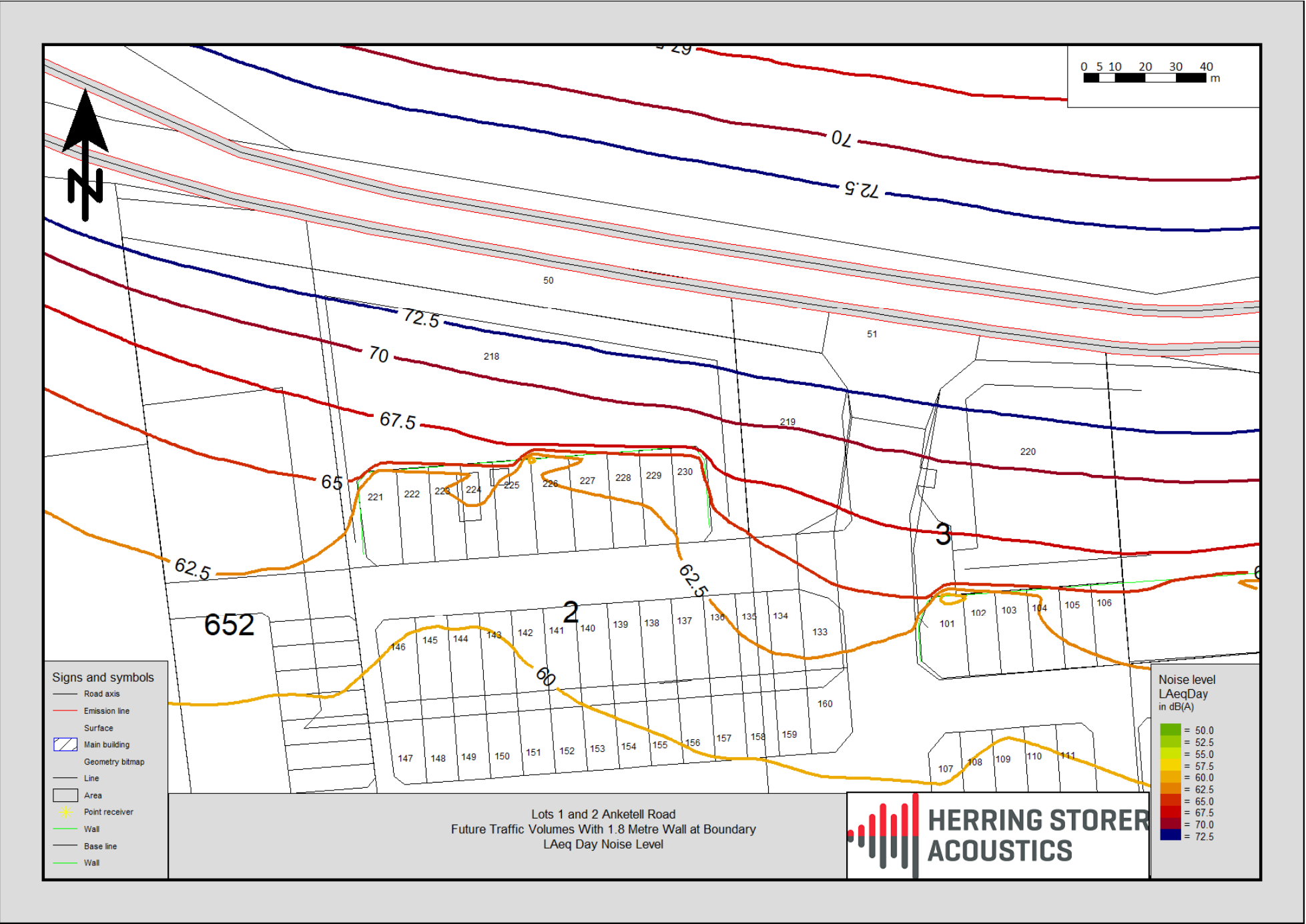
FIGURE A2 – SITE LAYOUT



APPENDIX B

NOISE CONTOURS PLOT



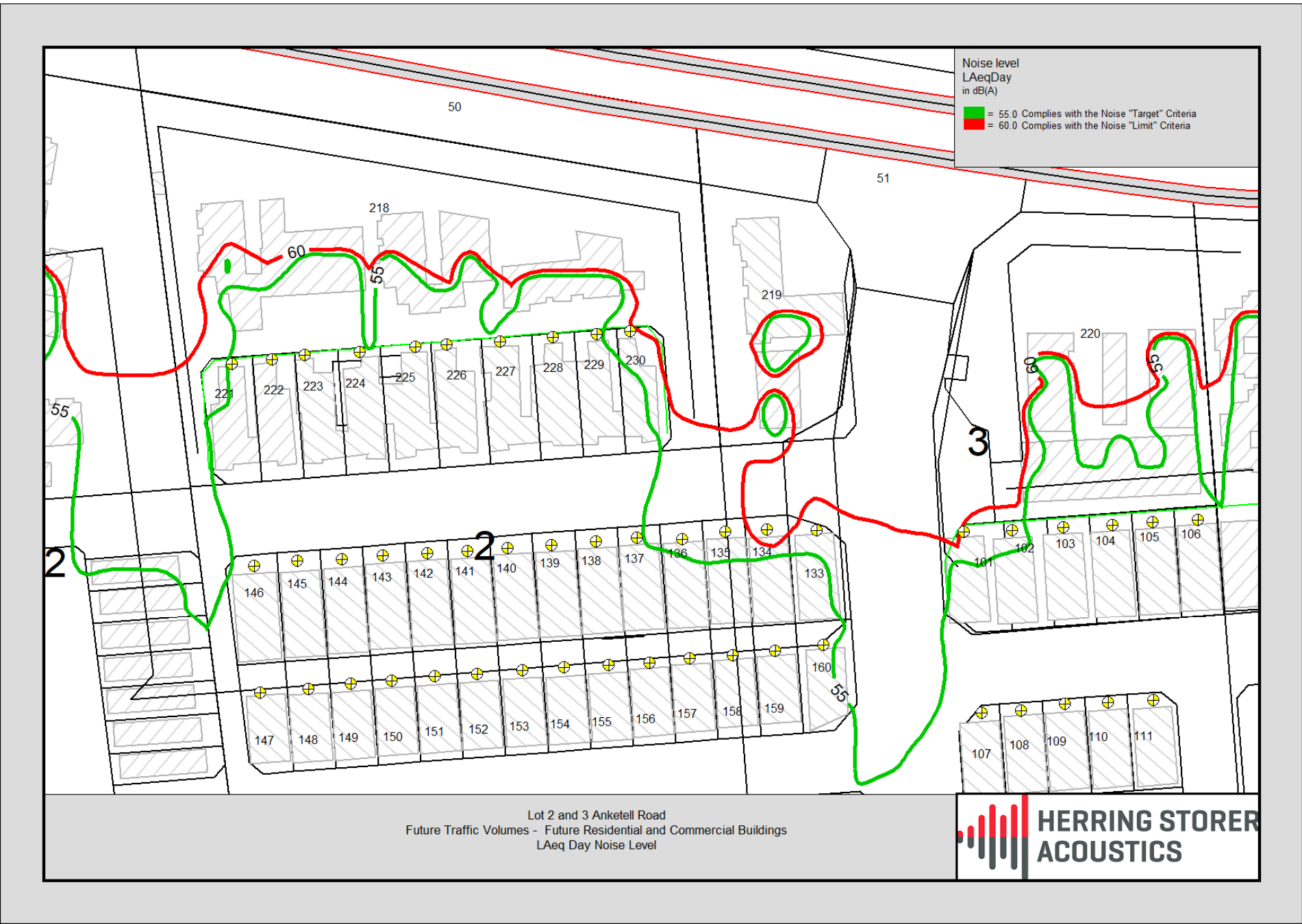






APPENDIX C

QUIET HOUSE DESIGN GUIDELINES





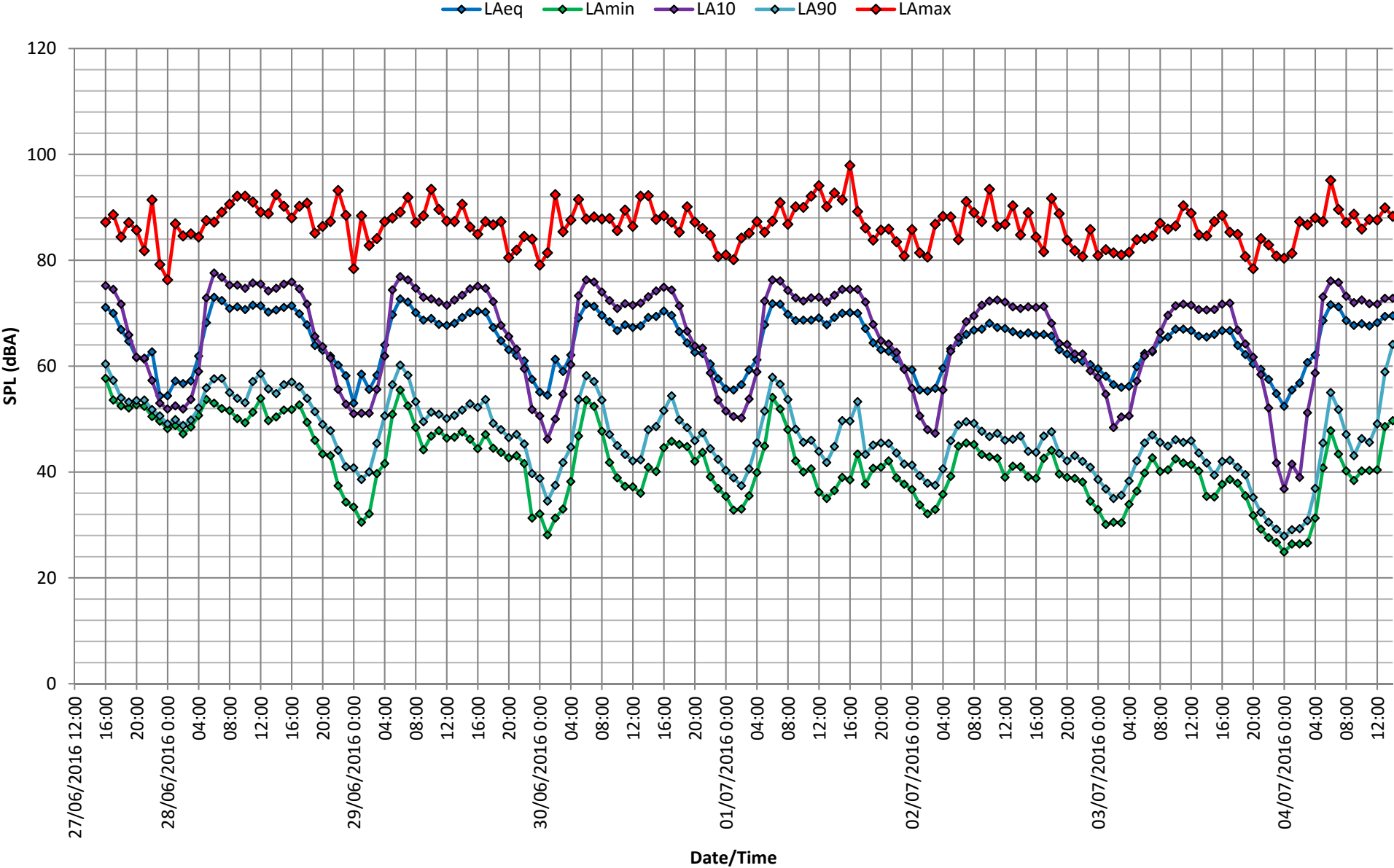
Area	Orientation to road or rail corridor	Package A L _{Aeq} ,Day up to 60dB L _{Aeq} ,Night up to 55dB	Package B L _{Aeq} ,Day up to 63dB L _{Aeq} ,Night up to 58dB	Package C L _{Aeq} ,Day up to 65dB L _{Aeq} ,Night up to 60dB
Bedrooms	Facing	<ul style="list-style-type: none"> Walls to R_w+C_{tr} 45dB Windows and external door systems: Minimum R_w+C_{tr} 28dB (Table 6.4), total glazing area up to 40% of room floor area. [if R_w+C_{tr} 31dB: 60%] [if R_w+C_{tr} 34dB: 80%] Roof and ceiling to R_w+C_{tr} 35dB (1 layer 10mm plasterboard) Mechanical ventilation as per Section 6.3.1 	<ul style="list-style-type: none"> Walls to R_w+C_{tr} 50dB Windows and external door systems: Minimum R_w+C_{tr} 31dB (Table 6.4), total glazing area up to 40% of room floor area. [if R_w+C_{tr} 34dB: 60%] Roof and ceiling to R_w+C_{tr} 35dB (1 layer 10mm plasterboard) Mechanical ventilation as per Section 6.3.1 	<ul style="list-style-type: none"> Walls to R_w+C_{tr} 50dB Windows and external door systems: Minimum R_w+C_{tr} 34dB (Table 6.4), total glazing area limited to 40% of room floor area [if 20% of floor area or less, R_w+C_{tr} 31dB] Roof and ceiling to R_w+C_{tr} 40dB (2 layers 10mm plasterboard) Mechanical ventilation as per Section 6.3.1
	Side-on	•As above, except glazing R _w +C _{tr} values for each package may be 3dB less, or max % area increased by 20%		
	Opposite	<ul style="list-style-type: none"> No requirements As per Package A 'Side On' As per Package A 'Facing' 	<ul style="list-style-type: none"> No requirements As per Package A 'Side On' As per Package A 'Facing' 	<ul style="list-style-type: none"> No requirements As per Package A 'Side On' As per Package A 'Facing'
Indoor living and work Areas	Facing	<ul style="list-style-type: none"> Walls to R_w+C_{tr} 45dB Windows and external door systems: Minimum R_w+C_{tr} 25dB (Table 6.4), total glazing area limited to 40% of room floor area. [if R_w+C_{tr} 28dB: 60%] [if R_w+C_{tr} 31dB: 80%] External doors other than glass doors to R_w+C_{tr} 26dB (Table 6.4) Mechanical ventilation as per Section 6.3.1 	<ul style="list-style-type: none"> Walls to R_w+C_{tr} 50dB Windows and external door systems: Minimum R_w+C_{tr} 28dB (Table 6.4), total glazing area up to 40% of room floor area. [if R_w+C_{tr} 31dB: 60%] [if R_w+C_{tr} 34dB: 80%] External doors other than glass doors to R_w+C_{tr} 26dB (Table 6.4) Mechanical ventilation as per Section 6.3.1 	<ul style="list-style-type: none"> Walls to R_w+C_{tr} 50dB Windows and external door systems: Minimum R_w+C_{tr} 31dB (Table 6.4), total glazing area up to 40% of room floor area. [if R_w+C_{tr} 34dB: 60%] External doors other than glass doors to R_w+C_{tr} 30dB (Table 6.4) Mechanical ventilation as per Section 6.3.1
	Side-on	• As above, except the glazing R _w +C _{tr} values for each package may be 3dB less, or max % area increased by 20%		
	Opposite	• No requirements	• As per Package A 'Side On'	• As per Package A 'Facing'
Other indoor areas	Any	• No requirements	• No requirements	• No requirements
Outdoor living areas	Any (Section 6.2.3)	<ul style="list-style-type: none"> As per Package C, and/or At least one ground level outdoor living area screened using a solid continuous fence or other structure of minimum 2 metres height above ground level 	<ul style="list-style-type: none"> As per Package C, and/or At least one ground level outdoor living area screened using a solid continuous fence or other structure of minimum 2.4 metres height above ground level 	<ul style="list-style-type: none"> At least one outdoor living area located on the opposite side of the building from the transport corridor

Table C1 – Quiet House Design “Deemed to Satisfy” Construction Guidelines

APPENDIX D

NOISE MONITORING RESULTS

Noise Logging, Ankettel Road



16 Reports – Civic Leadership

16.1 Amendment to the City's 2019/2020 Schedule of Fees and Charges

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The purpose of this report is to obtain Council approval to amend the following fees and charges in the City's 2019/2020 Schedule of Fees and Charges as detailed in this report.

OFFICER RECOMMENDATION:

That Council:

1. Amend the City's 2019/2020 Schedule of Fees and Charges, as outlined below, effective immediately.

- a. Fee Pricing Amendments:

Fee and Charge Description	Adopted Fee \$	Proposed Amended Fee \$
Building – Pool Inspections		
Provision of an inspection certificate for a swimming pool barrier	\$104.00	\$105.00

- b. Fee and Charge Description Amendment:

Adopted Fee and Charge Description	Proposed Fee and Charge Description
Environmental Health – Annual Fees Food Business	
FSANZ tool for classification of Food Businesses; "the Priority Classification System for Food Business" as shown in the WA Food Regulation: Food Business Risk Profiling Version 1.0 is used for base classifications. The Manager Environmental Health may re-classify businesses based on maintenance of good food hygiene standards.	WA Department of Health 'Food Business Risk Profiling' Version 1.0 is used to classify food businesses by risk. The Manager Environmental Health may re-classify businesses based on maintenance/non-maintenance of good food hygiene standards.
Environmental Health – Food Act Fees & Charges	
Initial application lodgement fee for classification, assessment & approval of a Food Business upon lodgement of a set of detailed plans and specifications Sec 110(3)(c).	Initial application lodgement fee for classification, assessment and approval of a medium and high risk Food Business upon lodgement of a set of detailed plans and specifications.

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

c. Explanatory Comments Amendment:

Fee and Charge Description	Adopted Explanatory Comment	Proposed Explanatory Comment
Building - General		
Application to vary a component/s of an already approved Building Permit	Based on the change in contract value, but not less than \$97.70	Based on the change in contract value, but not less than \$105.00
Conduct a site inspection	1 hour max	Per hour
Building – Verge Permit Fees		
Application to deposit building materials and/or a bulk bin on a road verge	Includes 2 inspections at \$84.50, and is non refundable	Includes 2 inspections at \$86.50, and is non refundable
Building - Building Permit Fees (Building Act 2011)		
Extension of time during which a building permit has affect		As per s32(3)f of the <i>Building Act 2011</i>
Un-Certified Building Permit Class	0.32% of estimated building works value but not less than \$97.70	0.32% of estimated building works value but not less than \$105.00
Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$97.70	0.19% of estimated building works value but not less than \$105.00
Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$97.70	0.09% of estimated building works value but not less than \$105.00
Building - Demolition Licences - DEMO (Building Act 2011)		
Extension of time during which a demolition permit has affect		As per s32(3)f of the <i>Building Act 2011</i>
Demolition Permit Class 2 to 9	\$97.70 for each storey of the building	\$105.00 for each storey of the building
Building - Building Approval Certificate - BAC (Building Act 2011)		
Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value but not less than \$97.70 minimum	0.38% of construction value but not less than \$105.00 minimum
Building - Occupancy Permits (Building Act 2011)		
Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$10.80 each unit covered by the application but not less than \$107.70	\$11.60 each unit covered by the application but not less than \$115.00
Building - Building/Certification Fees - (Refer Building Act 2011)		
Certificate of Construction Compliance	\$203 - 2 hours officer time or part thereof. Excess of 2 hours - \$102 per hour thereafter.	\$210 - 2 hours officer time or part thereof. Excess of 2 hours - \$105 per hour thereafter.

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

Certificate of Building Compliance	\$203 - 2 hours officer time or part thereof. Excess of 2 hours - \$102 per hour thereafter.	\$210 - 2 hours officer time or part thereof. Excess of 2 hours - \$105 per hour thereafter.
Certificate of Design Compliance - Class 1 & 10 Buildings	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$102	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$105
Certificate of Design Compliance - Class 2 - 9 Buildings	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$102	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$105
Compile an alternative solution for class 1 and 10	Min \$198 first two hours or part thereof. Then \$99 per hour thereafter.	Min \$210 first two hours or part thereof. Then \$105 per hour thereafter.

2. Authorise the publication of a local public notice stating the intention to amend the City's 2019/2020 Schedule of Fees and Charges effective 21 days from the date of the local public notice for the following new fees:

Fee and Charge Description and explanatory comment	Statutory Fee Indicator	GST Indicator	Proposed New Fee
Environmental Health – Annual Fees Food Business			
Description: Initial application lodgement fee for classification, assessment and approval of a low risk food business upon lodgement of a set of detailed plans and specifications. Explanatory Comment: Includes one site inspection if required, classification, assessment and approval of plans and assessment with and without conditions approval.	No	No	\$146.00
Description: Very Low Risk Food Business – Premises/ Vehicle, Explanatory Comment: Very low risk food businesses are exempt from registration but are still required to notify. This category covers businesses that sell only packaged low risk foods.	No	No	No Charge
Waste Management			
Description: Bokashi starter kit. Explanatory Comment: Bokashi starter kits for non-residents of the City of Kwinana. Includes Bokashi bucket and 2 x 1kg Bokashi Mix packets.	No	Yes	\$100.00
Description: Bokashi starter kit – Subsidised. Explanatory Comment: Bokashi starter kits for residents. Includes Bokashi bucket and 2 x 1kg Bokashi Mix packets.	No	Yes	\$50.00

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

DISCUSSION:

The City's 2019/2020 Schedule of Fees and Charges was adopted by Council at the Ordinary Council Meeting held on 26 June 2019. A review of the adopted fees and charges has highlighted some errors and/or omissions presented at the time of adoption. The majority of the changes are related to ensuring that the description used to explain these fees and charges is accurate and consistent. Additionally there are four new fees proposed as part of this report.

Building Services: Fee Pricing Amendment

Building - Pool inspections

The fee for the provision of an inspection certificate for a swimming pool barrier was adopted as \$104.00 but should be \$105.00 to be consistent with other Building adopted fees and charges relating to inspections.

Building Services: Explanatory Comments Amendments

The 2019/2020 Fees and Charges adopted by the City included an increase to a number of existing statutory building fees. This report does not propose to change the Fees and Charges adopted by Council but rather ensure that the explanatory comments provided against each fee are correct.

For example the 2019/2020 Fees and Charges adopted the fee of 0.32% or \$105.00 for the Un-Certified Building Permit Class (see below) but the adopted explanatory comment refers to *0.32% of estimated building works value but not less than \$97.70*. To ensure that there is alignment between the adopted fee and the explanatory comment, the proposed explanatory comment in this case is proposed to be amended to read *0.32% of estimated building works but not less than \$105.00*. The proposed explanatory comment for each of the Fees and Charges is provided in the above recommendation.

Environmental Health: Amendments and New Fees and Charges

Environmental Health - Annual Fees for Food Businesses

The Fees and Charges adopted for the initial application lodgement for classification, assessment and approval of a Food Business was adopted as part of the 19/20 Fees and Charges schedule. The profiling of Food Businesses has since changed with the release of the WA Department of Health 'Food Business Risk Profiling' version 1.0 which is used to classify food businesses by risk. This change in approach is now reflected in the Environmental Health – Annual Fees Food Business explanation and is consistent with the City's neighbouring local governments and the majority of metropolitan local governments.

This has also resulted in a change to the existing Environmental Health - Fees and Charges as follows:

- The current Fee is \$365 for all Food Business applications regardless of the risk associated with the food business. The explanation has been amended so that this fee applies only to the medium and high risk Food Businesses;

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

- New Fees are proposed to ensure that the Fees and Charges in place are commensurate with the "Food Business Risk Profiling":
 - Low Risk Food Business Applications - \$146.00
 - Very Low Risk Food Business Application - No Charge (as there are no specific compliance requirements as there is no food handling involved)

Waste Management New Fees and Charges***Sale of Bokashi starter kit***

Although the budget for the purchase of Bokashi starter kits was approved within the 2019/2020 financial year, the fee for the provision of the starter kits could not be determined at the time of the adoption of the Fees and Charges. Quotes and an understanding of the mix required in the starter kit was needed prior to determining the level of fee to set.

The proposed new fee is \$50.00 for residents and \$100.00 for non residents of the City of Kwinana and the starter kit includes the Bokashi bucket and 2 x 1kg Bokashi Mix packets.

LEGAL/POLICY IMPLICATIONS:

Local Government Act 1995 states:

Section 6.16. Imposition of fees and charges

(3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) *imposed* during a financial year; and*
- (b) *amended* from time to time during a financial year.*

** Absolute majority required*

Section 6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

FINANCIAL/BUDGET IMPLICATIONS:

Adopting the changes to the 2019/2020 Schedule of Fees and Charges will not materially impact the City's budgeted income and expected financial position.

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not amend the fees and charges
Risk Theme	Errors omissions delays
Risk Effect/Impact	Compliance
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Amend the fees and charges for 2019/2020
Rating (after treatment)	Low

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

COUNCIL DECISION

561

MOVED CR M ROWSE**SECONDED CR S MILLS****That Council:**

1. **Amend the City's 2019/2020 Schedule of Fees and Charges, as outlined below, effective immediately.**

- a. **Fee Pricing Amendments:**

Fee and Charge Description	Adopted Fee \$	Proposed Amended Fee \$
Building – Pool Inspections		
Provision of an inspection certificate for a swimming pool barrier	\$104.00	\$105.00

- b. **Fee and Charge Description Amendment:**

Adopted Fee and Charge Description	Proposed Fee and Charge Description
Environmental Health – Annual Fees Food Business	
FSANZ tool for classification of Food Businesses; "the Priority Classification System for Food Business" as shown in the WA Food Regulation: Food Business Risk Profiling Version 1.0 is used for base classifications. The Manager Environmental Health may re-classify businesses based on maintenance of good food hygiene standards.	WA Department of Health 'Food Business Risk Profiling' Version 1.0 is used to classify food businesses by risk. The Manager Environmental Health may re-classify businesses based on maintenance/non-maintenance of good food hygiene standards.
Environmental Health – Food Act Fees & Charges	
Initial application lodgement fee for classification, assessment & approval of a Food Business upon lodgement of a set of detailed plans and specifications Sec 110(3)(c).	Initial application lodgement fee for classification, assessment and approval of a medium and high risk Food Business upon lodgement of a set of detailed plans and specifications.

- c. **Explanatory Comments Amendment:**

Fee and Charge Description	Adopted Explanatory Comment	Proposed Explanatory Comment
Building - General		
Application to vary a component/s of an already approved Building Permit	Based on the change in contract value, but not less than \$97.70	Based on the change in contract value, but not less than \$105.00
Conduct a site inspection	1 hour max	Per hour

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

Building – Verge Permit Fees		
Application to deposit building materials and/or a bulk bin on a road verge	Includes 2 inspections at \$84.50, and is non refundable	Includes 2 inspections at \$86.50, and is non refundable
Building - Building Permit Fees (Building Act 2011)		
Extension of time during which a building permit has affect		As per s32(3)f of the <i>Building Act 2011</i>
Un-Certified Building Permit Class	0.32% of estimated building works value but not less than \$97.70	0.32% of estimated building works value but not less than \$105.00
Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$97.70	0.19% of estimated building works value but not less than \$105.00
Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$97.70	0.09% of estimated building works value but not less than \$105.00
Building - Demolition Licences - DEMO (Building Act 2011)		
Extension of time during which a demolition permit has affect		As per s32(3)f of the <i>Building Act 2011</i>
Demolition Permit Class 2 to 9	\$97.70 for each storey of the building	\$105.00 for each storey of the building
Building - Building Approval Certificate - BAC (Building Act 2011)		
Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value but not less than \$97.70 minimum	0.38% of construction value but not less than \$105.00 minimum
Building - Occupancy Permits (Building Act 2011)		
Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$10.80 each unit covered by the application but not less than \$107.70	\$11.60 each unit covered by the application but not less than \$115.00
Building - Building/Certification Fees - (Refer Building Act 2011)		
Certificate of Construction Compliance	\$203 - 2 hours officer time or part thereof. Excess of 2 hours - \$102 per hour thereafter.	\$210 - 2 hours officer time or part thereof. Excess of 2 hours - \$105 per hour thereafter.
Certificate of Building Compliance	\$203 - 2 hours officer time or part thereof. Excess of 2 hours - \$102 per hour thereafter.	\$210 - 2 hours officer time or part thereof. Excess of 2 hours - \$105 per hour thereafter.
Certificate of Design Compliance - Class 1 & 10 Buildings	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$102	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$105
Certificate of Design Compliance - Class 2 - 9 Buildings	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$102	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$105
Compile an alternative solution for class 1 and 10	Min \$198 first two hours or part thereof. Then \$99 per hour thereafter.	Min \$210 first two hours or part thereof. Then \$105 per hour thereafter.

16.1 AMENDMENT TO THE CITY'S 2019/2020 SCHEDULE OF FEES AND CHARGES

2. Authorise the publication of a local public notice stating the intention to amend the City's 2019/2020 Schedule of Fees and Charges effective 21 days from the date of the local public notice for the following new fees:

Fee and Charge Description and explanatory comment	Statutory Fee Indicator	GST Indicator	Proposed New Fee
Environmental Health – Annual Fees Food Business			
Description: Initial application lodgement fee for classification, assessment and approval of a low risk food business upon lodgement of a set of detailed plans and specifications. Explanatory Comment: Includes one site inspection if required, classification, assessment and approval of plans and assessment with and without conditions approval.	No	No	\$146.00
Description: Very Low Risk Food Business – Premises/ Vehicle, Explanatory Comment: Very low risk food businesses are exempt from registration but are still required to notify. This category covers businesses that sell only packaged low risk foods.	No	No	No Charge
Waste Management			
Description: Bokashi starter kit. Explanatory Comment: Bokashi starter kits for non-residents of the City of Kwinana. Includes Bokashi bucket and 2 x 1kg Bokashi Mix packets.	No	Yes	\$100.00
Description: Bokashi starter kit – Subsidised. Explanatory Comment: Bokashi starter kits for residents. Includes Bokashi bucket and 2 x 1kg Bokashi Mix packets.	No	Yes	\$50.00

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL
6/0

16.2 Budget Variations

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

To amend the 2019/2020 budget to reflect various adjustments to the General Ledger with nil effect to the overall budget as detailed below. Due to the nature of these variations, they fall outside the annual budget review.

OFFICER RECOMMENDATION:

That Council approves the required budget variations to the Adopted Budget for 2019/2020 as outlined in the report.

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Building – Recreation and Culture Facility – Medina Hall floor replacement	Nil	(60,000)	(60,000)
	Reserve Transfer – Building - Recreation and Culture Facility – Medina Hall building – Asset Management Reserve	Nil	60,000	60,000

The floor in the Medina Hall building has been deemed not fit for use and requires replacement. It is proposed that Asset Management Reserve funds that were transferred to reserve for this purpose in the 2018/2019 financial year (Ordinary Council Meeting 12 June 2019 Resolution #470) are used for this asset renewal project.

LEGAL/POLICY IMPLICATIONS:

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

*requires an absolute majority of Council.

16.2 BUDGET VARIATIONS**FINANCIAL/BUDGET IMPLICATIONS:**

The financial implications are detailed in this report.

ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading and purchase of City assets will be included in the City's Asset Management Strategy.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not manage its finances adequately and allows budget expenditure to exceed allocation and the City then finds itself unable to fund its services that have been approved through the budget process
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Moderate

16.2 BUDGET VARIATIONS

Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate risk)
Response to risk treatment required/in place	Submit budget variation requests to Council as they arise, identifying financial implications and ensuring there is nil effect on the budget adopted
Rating (after treatment)	Low

COUNCIL DECISION**562****MOVED CR P FEASEY****SECONDED CR M ROWSE**

That Council approves the required budget variations to the Adopted Budget for 2019/2020 as outlined in the report.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

6/0

16.3 Accounts for payment for the month ended 31 August 2019

DECLARATION OF INTEREST:

Mayor Carol Adams declared an impartiality interest due to her husband's employer receiving payments.

SUMMARY:

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 31 August 2019, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the list of accounts, totalling \$7,525,724.86, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 August 2019, as contained within Attachment A.
2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 August 2019, as contained within Attachment B.

DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$ 51,920.86
Cheque Payments - #200968 to #200970	\$ 1,423.85
EFT Payments - #3914 to 3933	\$ 6,129,932.43
Payroll Payments – 11/08/19 and 25/08/19 Interim Payroll Payments – 07/08/19, 14/08/19 and 26/08/19	\$ 1,342,447.72
Total Attachment A	\$ 7,525,724.86

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 31 August 2019. This amount is included within the total payments, listed above.

16.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 AUGUST 2019**LEGAL/POLICY IMPLICATIONS:**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications that have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications that have been identified as a result of this report or recommendation.

16.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 AUGUST 2019**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications that have been identified as a result of this report or recommendation.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not accept the payments
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce – mitigate risk
Response to risk treatment required/in place	Officers provide a full detailed listing of payments made in a timely manner
Rating (after treatment)	Low

16.3 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 AUGUST 2019

COUNCIL DECISION

563

MOVED CR S LEE

SECONDED CR W COOPER

That Council:

1. **Accepts the list of accounts, totalling \$7,525,724.86, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 August 2019, as contained within Attachment A.**
2. **Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 August 2019, as contained within Attachment B.**

**CARRIED
6/0**

Cheque Listing
Payments made between
01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Automatic Deductions								
35566	01/08/2019	Go Go On-Hold Pty Ltd	264.00	INV	01/08/2019	00035566	On hold phone message system August 2019	264.00
1773606	21/08/2019	Caltex Australia Petroleum Pty Ltd	9,252.02	INV	21/08/2019	0301773606	Fleet Fuel 010719 to 310719	9,252.02
20819	05/08/2019	Commonwealth Bank	8.00	INV	05/08/2019	020819A	Credit Card Chief Executive Officer to 020819	8.00
20819	05/08/2019	Commonwealth Bank	259.99	INV	05/08/2019	020819B	Credit Card Functions Officer to 020819	259.99
20819	05/08/2019	Commonwealth Bank	35.00	INV	05/08/2019	020819C	Credit Card Director City Legal to 020819	35.00
20819	05/08/2019	Commonwealth Bank	3,487.77	INV	05/08/2019	020819D	Credit Card Executive Assistant to 020819	3,487.77
20819	05/08/2019	Commonwealth Bank	29.69	INV	05/08/2019	020819E	Credit Card Director City Regulation to 020819	29.69
20819	05/08/2019	Commonwealth Bank	4.00	INV	05/08/2019	020819F	Credit Card Director City Infrastructure to 020819	4.00
20819	05/08/2019	Commonwealth Bank	5,710.16	INV	05/08/2019	020819G	Credit Card Director City Strategy to 020819	5,710.16
20819	05/08/2019	Commonwealth Bank	427.70	INV	05/08/2019	020819H	Credit Card Director City Engagement to 020819	427.70
20819	05/08/2019	Commonwealth Bank	8,736.32	INV	05/08/2019	020819I	Credit Card Manager Human Resources to 020819	8,736.32
10720073	21/08/2019	BP Australia Pty Ltd	17,365.51	INV	21/08/2019	10720073	Fleet Fuel 010719 to 310719	17,365.51
11295660	20/08/2019	iinet Technologies Pty Ltd	715.59	INV	20/08/2019	112956603	Monthly internet charges 08/19 various locations	715.59
1641911	20/08/2019	Fleet Partners	1,294.70	INV	20/08/2019	LATO01641911A	August 2019 monthly lease fee KWN700	1,294.70
24481986	05/08/2019	Fines Enforcement Registry	70.00	INV	05/08/2019	24481986	Lodgement fee for unpaid infringements	70.00
24517258	12/08/2019	Fines Enforcement Registry	1,050.00	INV	12/08/2019	24517258	Lodgement fee for unpaid infringements	1,050.00
24542742	15/08/2019	Fines Enforcement Registry	700.00	INV	15/08/2019	24542742	Lodgement fee for unpaid infringements	700.00
24586613	26/08/2019	Fines Enforcement Registry	350.00	INV	26/08/2019	24586613	Lodgement fee for unpaid infringements	350.00
45	21/08/2019	Wright Express Australia Pty Ltd	866.36	INV	21/08/2019	45A	Fleet Fuel 010719 to 310719	866.36
699186	29/08/2019	Toyota Financial Services	1,194.07	INV	29/08/2019	699186	Fleet management fees 1EWZ823/1EYT548	1,194.07
0	05/08/2019	TPG Internet Pty Ltd	49.99	INV	05/08/2019	I211118687	Kwinana South Station internet connection	49.99
0	05/08/2019	TPG Internet Pty Ltd	49.99	INV	05/08/2019	I211120061	Mandogalup Station internet connection	49.99
Total Automatic Deductions			51,920.86					

Cheque Listing

Payments made between
01/08/2019 to 31/08/2019



Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
Cheques								
200968	01/08/2019	City Of Kwinana - Pay Cash	508.55	INV	31/07/2019	290719-Lib	Petty cash recoup to 290719 Library	66.25
				INV	01/08/2019	31/07/2019-Admin	Petty cash recoup to 310719 Admin	442.30
200969	14/08/2019	City Of Kwinana - Pay Cash	371.95	INV	13/08/2019	05/08/2019-Lib	Petty cash recoup to 050819 Library	136.45
				INV	13/08/2019	01/8/2019-FDC	Petty cash recoup to 010819 Family Day Care	132.40
				INV	14/08/2019	12/08/19-Lib	Petty cash recoup to 120819 Library	103.10
200970	28/08/2019	City Of Kwinana - Pay Cash	543.35	INV	27/08/2019	100719-CommCen	Petty cash recoup to 090819 Community Centres	17.50
				INV	27/08/2019	26/08/19-Library	Petty cash recoup to 260819 Library	148.50
				INV	28/08/2019	28/08/2019-Admin	Petty cash recoup to 280819 Admin	377.35
Total Cheques			1,423.85					
EFT								
3914	02/08/2019	EFT TRANSFER: - 02/08/2019	303,194.62					
3914.151-01		Australian Services Union	821.64	INV	30/06/2019	PY01-01-Aust Ser	Payroll Deduction	212.04
				INV	30/06/2019	PY01-01-Aust Ser	Payroll Deduction	47.80
				INV	14/07/2019	PY01-02-Aust Ser	Payroll Deduction	233.10
				INV	14/07/2019	PY01-02-Aust Ser	Payroll Deduction	47.80
				INV	28/07/2019	PY01-03-Aust Ser	Payroll Deduction	233.10
				INV	28/07/2019	PY01-03-Aust Ser	Payroll Deduction	47.80
3914.153-01		Australian Taxation Office	280,828.00	INV	28/07/2019	PY01-03-Australi	Payroll Deduction	280,828.00
3914.2853-01		Maxxia Pty Ltd	3,972.93	INV	28/07/2019	PY01-03-Maxxia P	Payroll Deduction	1,938.28
				INV	28/07/2019	PY01-03-Maxxia P	Payroll Deduction	2,034.65
3914.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	28/07/2019	PY01-03-Health I	Payroll Deduction	1,115.50
3914.3719-01		City of Kwinana - Xmas fund	7,830.00	INV	28/07/2019	PY01-03-TOK Chri	Payroll Deduction	7,830.00
3914.487-01		Child Support Agency	5,355.57	INV	28/07/2019	PY01-03-Child Su	Payroll Deduction	1,786.37
				INV	14/07/2019	PY01-02-Child Su	Payroll Deduction	1,784.60
				INV	30/06/2019	PY01-01-Child Su	Payroll Deduction	1,784.60
3914.530-01		Easifleet	2,021.73	INV	01/08/2019	126179	Novated lease for July 2019	2,021.73

2/09/2019

Page:2

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3914.892-01		LGRCEU	1,249.25	INV	30/06/2019	PY01-01-LGREC U	Payroll Deduction	398.47
				INV	30/06/2019	PY01-01-LGREC U	Payroll Deduction	10.26
				INV	14/07/2019	PY01-02-LGREC U	Payroll Deduction	410.00
				INV	14/07/2019	PY01-02-LGREC U	Payroll Deduction	10.26
				INV	28/07/2019	PY01-03-LGREC U	Payroll Deduction	410.00
				INV	28/07/2019	PY01-03-LGREC U	Payroll Deduction	10.26
3915	02/08/2019	EFT TRANSFER: - 02/08/2019	501,316.20					
3915.10179-01		Coogee Chemicals Pty Ltd	147.00	INV	26/07/2019	DA9446	Refund of payment for DA9446	147.00
3915.10311-01		Go Doors Pty Ltd	374.00	INV	26/07/2019	82654	Service hydro pool door Recquatic	187.00
				INV	26/07/2019	82653	Service auto doors William Bertram	187.00
3915.1033-01		Nilfisk Pty Ltd	1,333.20	INV	30/07/2019	PRI0001989	The Zone/Recquatic monthly service charge	1,333.20
3915.10373-01		Green Willows Industrial Cleaning a	200.00	INV	31/07/2019	18	Clubhouse and office cleaning	200.00
3915.1042-01		NVMS Pty Ltd	902.00	INV	25/07/2019	1000-2375-2019	Hardware for hand switch for Matron	902.00
3915.10670-01		Wheelie Clean	596.20	INV	26/07/2019	5482	Bin cleaning Darius Wells July 2019	349.25
				INV	26/07/2019	5483	Bin cleaning Admin July 2019	246.95
3915.10916-01		Alison Bannister Career Consulting	545.50	INV	26/07/2019	CWJW003	Workshop Introduction to LinkedIn	545.50
3915.10918-01		All Ages First Aid Training	266.00	INV	26/07/2019	500141665	First aid training 2 x staff 140819	266.00
3915.11087-01		CD & P Pty Ltd	684.20	INV	01/08/2019	5479	SAT planning mediation	684.20
3915.11142-01		Oban Group Pty Ltd	20,148.70	INV	29/07/2019	19660	Replace & paint ceilings Little Rascals Child Care	20,148.70
3915.11204-01		ATC Work Smart	46.75	INV	26/07/2019	GT14645	School based trainee	46.75
3915.11243-01		GPC Asia Pacific Pty Ltd	127.39	INV	29/07/2019	1650122251	Assorted parts	127.39
3915.11293-01		United Voice	200.00	RFD	30/07/2019	1507073	Refund bond hall hire 270719	200.00
3915.1130-01		Port Printing Works	312.40	INV	30/07/2019	INV040806	Kwinana Recquatic fitness challenge flyers	44.00
				INV	26/07/2019	INV040700	Flyers for Living Green	71.50
				INV	26/07/2019	INV040266	Library fridge magnets	196.90
3915.11328-01		Agedcare 101 Pty Ltd	2,035.00	INV	26/07/2019	DCMI-0597	2019 Membership Village Management	2,035.00
3915.11353-01		Georgie Carey	500.00	INV	30/07/2019	INV0001	Keynote speaker LyriK Awards	500.00
3915.11365-01		Kate Woodall	112.50	INV	31/07/2019	01	Workshop 180719 Darius Wells	112.50

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3915.11372-01		Australian Institute of Business Pt	5,450.00	INV	29/07/2019	66212560983	Study fees stage 1 MBA	5,450.00
3915.11373-01		Geoffrey Copley	402.00	INV	29/07/2019	25thJuly2019	Reimbursement of security licence fee	402.00
3915.11375-01		David Ball	679.74	INV	30/07/2019	2.0	Rates refund	679.74
3915.11376-01		Anthony John Preston	2,252.47	INV	30/07/2019	2.0	Rates refund	2,252.47
3915.11377-01		Andrew Peter Lutz	1,400.00	INV	30/07/2019	2.0	Rates refund	1,400.00
3915.11378-01		Leonardo Mempin De Guzman	1,750.00	INV	30/07/2019	2.0	Rates refund	1,750.00
3915.11379-01		Tobias Westmeier	1,832.71	INV	30/07/2019	2.0	Rates refund	1,832.71
3915.11380-01		Kristy Bent	100.00	RFD	30/07/2019	1497845	Refund bond Patio hire 270719	100.00
3915.11381-01		Wellard Community Church Inc.	2,000.00	RFD	30/07/2019	1497979	Refund bond hall hire 270719	2,000.00
3915.11382-01		Foundations Care	260.53	RFD	30/07/2019	1505353	Refund bond hall hire 310719	200.00
				INV	30/07/2019	29thJuly2019	Refund cancelled room hire 310719	60.53
3915.11383-01		Claire Wuff	139.00	INV	30/07/2019	29thJuly2019	Refund of cancelled Patio hire 101119	39.00
				RFD	30/07/2019	1505722	Refund bond Patio hire 101119	100.00
3915.11384-01		Diabetes WA	200.00	RFD	30/07/2019	1382219	Refund bond room hire 150319	200.00
3915.11385-01		Victor John Little	2,047.87	INV	31/07/2019	30thJuly2019	Payment of principal and interest Christmas saver	2,047.87
3915.11387-01		Sabrechief Pty Ltd	250.00	RFD	31/07/2019	61714	Refund demolition bond L15 Mandurah Road	250.00
3915.11388-01		Rebecca Lychelle Johns	360.00	INV	31/07/2019	A/N23833	Crossover subsidy rebate	360.00
3915.1166-01		RAC Motoring Pty Ltd t/a RAC Busine	57.35	INV	30/07/2019	309208	RAC roadside assists	57.35
3915.1178-01		Holcim (Australia) Pty Ltd	1,208.24	INV	30/07/2019	9406436529	2.8m3 concrete	751.96
				INV	30/07/2019	9406432676	14m3 concrete	456.28
3915.1227-01		Rockingham Holden	195,910.58	INV	31/07/2019	50277	New vehicle KWN2108	38,795.22
				INV	31/07/2019	50283	New vehicle KWN2111	37,028.39
				INV	31/07/2019	50282	New vehicle KWN2109	38,078.05
				INV	31/07/2019	50284	New vehicle KWN2110	41,004.46
				INV	31/07/2019	50281	New vehicle KWN2106	41,004.46
3915.1276-01		Satellite Security Services	8,025.75	INV	30/07/2019	IV006077	Recquatic issues with fire panel activation	309.67
				INV	29/07/2019	IV005855	Monitoring various locations	7,525.30
				INV	30/07/2019	IV006090	The Zone battery changes	190.78
3915.1290-01		Shane McMaster Surveys	330.00	INV	29/07/2019	KWIN298	Set out boundary alignment Scolley Road	330.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3915.1360-01		St John Ambulance Australia (WA) In	128.00	INV	26/07/2019	FAINV00210867	Provide first aid training 170719	128.00
3915.1393-01		Sunny Sign Company Pty Ltd	217.09	INV	29/07/2019	413466	Signs	148.50
				INV	30/07/2019	414033	Sign parts	68.59
3915.1423-01		Telstra	46.05	INV	31/07/2019	P180365332-6	Banksia Park to 090719	46.05
3915.1516-01		Trisley's Hydraulic Services Pty Lt	1,694.00	INV	30/07/2019	80203304	Service of pool pump Recquatic 180719	1,694.00
3915.1528-01		Twights Plumbing Pty Ltd	3,430.90	INV	29/07/2019	G1206	Service hot water at Dome 290619	3,430.90
3915.1530-01		Wormald Australia Pty Ltd	6,322.80	INV	29/07/2019	8011475	Check fire alarm Recquatic	253.00
				INV	29/07/2019	8017970	Replace fire extinguisher Calista Tennis Club	321.20
				INV	29/07/2019	8017958	Replace fire extinguisher Depot	1,199.00
				INV	29/07/2019	8017912	Service fire hydrant heads Fiona Harris Pavilion	3,643.20
				INV	29/07/2019	8017962	Replace fire extinguishers William Bertram	906.40
3915.1589-01		Waste Stream Management Pty Ltd	264.00	INV	30/07/2019	00423549	Tipping fees to 090719	264.00
3915.1592-01		Water Corporation of Western Austra	3,862.27	INV	30/07/2019	9019159709Jul19	Trade waste permit Thomas Kelly Pavilion	372.86
				INV	30/07/2019	9018587808Jul19	Trade waste permit Darius Library/Resource Centre	350.90
				INV	30/07/2019	9022182969Jul19	Trade waste permit Walgreen public toilet	237.10
				INV	30/07/2019	9021870858Jul19	1U McWhirter Oval drink fountain	2.46
				INV	30/07/2019	9011593586Jul19	Trade waste permit Recquatic	445.42
				INV	30/07/2019	9017376507Jul19	Trade waste permit Fiona Harris Pavilion	341.26
				INV	30/07/2019	9018600726Jul19	21U Wellard Community Centre	1,590.98
				INV	30/07/2019	9014096921Jul19	14U Wellard Pavilion	499.17
				INV	30/07/2019	9017125687Jul19	1U Malden Park	2.46
				INV	30/07/2019	9021923200Jul19	5U Aurora Park drink fountain	12.29
				INV	30/07/2019	9018171503Jul19	3U Rushbrooke Park drink fountain	7.37
3915.1614-01		Westbooks	470.92	INV	31/07/2019	308091	Popular adult novels	51.79
				INV	31/07/2019	308090	Adult requests	196.77
				INV	31/07/2019	308095	Junior requests	121.24
				INV	31/07/2019	308093	Books	20.50
				INV	31/07/2019	308092	Books	41.42
				INV	31/07/2019	308094	Books	20.71
				INV	26/07/2019	307701	Library items	18.49
3915.1856-01		Cornerstone Legal	492.80	INV	25/07/2019	16247	Legal fee matter 004881	492.80

Cheque Listing

Payments made between
01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3915.19-01		Absolute Painting Services	308.00	INV	31/07/2019	INV-1018	Repaint ceiling and walls Callistemon Court U74	308.00
3915.2097-01		Beaver Tree Services Aust Pty Ltd	15,712.40	INV	29/07/2019	69773	Vegetation clearance Lambeth Circle	473.00
				INV	29/07/2019	69774	Tree removal & stump grinding Brantwood Turn	267.30
				INV	29/07/2019	69776	Tree removal & stump grinding Leda Blvd	880.00
				INV	29/07/2019	69792	Tree services Beauchamp Loop	2,497.00
				INV	29/07/2019	69793	Tree removal & stump grinding Labbatt Gdns	267.30
				INV	29/07/2019	69769	Tree removal and stump grinding Brantwood Turn	267.30
				INV	29/07/2019	69772	Tree pruning Pagham Court and Wittering Road	665.50
				INV	30/07/2019	69763	Vegetation clearance various locations	10,395.00
3915.2197-01		Lock Joint Australia	627.00	INV	30/07/2019	SI-00014909	Bitumen fibre joint	627.00
3915.2224-01		Prestige Catering & Event Hire	469.90	INV	31/07/2019	00024842	Catering 240719	469.90
3915.248-01		Bunnings Building Supplies	3,424.59	INV	30/07/2019	2163/01160204	Hardware items Depot	107.76
				INV	30/07/2019	2163/01160206	Batteries and pegs Depot	23.88
				INV	29/07/2019	2163/01696437	Trestle tables x 10 Thomas Kelly	590.00
				INV	29/07/2019	2163/01696386	Trestle tables x 10 Thomas Kelly	590.00
				INV	29/07/2019	2163/01078876	Hardware items Coleford and Maldon Parks	1,350.14
				INV	29/07/2019	2163/01083332	Lock box	53.20
				INV	29/07/2019	2163/01565214	Trestle tables x 10 Thomas Kelly	590.00
				INV	29/07/2019	2163/01697275	Bathroom accessories	119.61
3915.2507-01		Ixom Operations Pty Ltd	1,008.68	INV	31/07/2019	6134209	Supply of chlorine gas Recquatic	1,008.68
3915.2646-01		Neverfail Springwater	45.30	INV	30/07/2019	995766	Bottled water Admin	45.30
3915.2697-01		Smoke and Mirrors Audio Visual	132.00	INV	31/07/2019	INV-30014	Service of audio equipment Recquatic	132.00
3915.2820-01		AITPM Inc	750.00	INV	29/07/2019	2792	Corporate subscription	750.00
3915.3338-01		AAA Blinds Port Kennedy	840.00	INV	31/07/2019	7209	Repair blinds Darius Wells	125.00
				INV	31/07/2019	7212	Callistemon Court 33 complete blind replacement	715.00
3915.335-01		City of Rockingham	1,754.90	INV	30/07/2019	106232	Tip fees to 120719	1,754.90
3915.339-01		Civica Pty Ltd	15,044.89	INV	31/07/2019	M/LG012473	License support & maintenance September 19	8,717.81

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	01/08/2019	M/LG012389	Excel integration license support & maintenance	6,327.08
3915.357-01		BullAnt Security Pty	60.00	INV	30/07/2019	10,189,749	1 x MK13 master Key	30.00
				INV	30/07/2019	10,189,636	Cut and supply 1 x 20.3 key	30.00
3915.358-01		Coastline Mowers	127.90	INV	29/07/2019	20836#5	Repair mower throttle cable	99.90
				INV	29/07/2019	20820#12	Parts	28.00
3915.3607-01		Hays Specialist Recruitment Pty Ltd	4,589.18	INV	31/07/2019	8494007	Temp staff week ending 210719	1,554.40
				INV	31/07/2019	8481056	Temp staff week ending 070719	3,034.78
3915.3671-01		Floorguard	7,180.80	INV	31/07/2019	2707	Resurfacing of sports floors Recquatic	7,180.80
3915.3877-01		Schweppes Australia Pty Ltd	521.61	INV	31/07/2019	0808891622	Items for cafe Recquatic	521.61
3915.3914-01		Bladon WA Pty Ltd	370.21	INV	30/07/2019	BWA141560	Promotional tablecloth to fit 6ft trestle table	370.21
3915.4003-01		Infiniti Group	82.94	INV	31/07/2019	465444	Gloves and hand sanitisers Recquatic	82.94
3915.4179-01		Australian Office Leading Brands	201.76	INV	26/07/2019	96180870	DL envelopes	51.08
				INV	26/07/2019	96180869	DL envelopes	150.68
3915.4190-01		AC Cooling Services	210.00	INV	31/07/2019	3822	Service air conditioner Callistemon Court U29	210.00
3915.4203-01		Ann Margaret Nicholas	409.30	RFD	30/07/2019	546180	Refund bond Callistemon Court U6	409.30
3915.4245-01		ED Property Services	13,750.00	INV	31/07/2019	00001297	Various repairs Callistemon Court 74	3,300.00
				INV	31/07/2019	00001302	Callistemon Court 74 kitchen renewal	5,720.00
				INV	31/07/2019	00001301	Callistemon Court 74 wardrobe renewal	3,080.00
				INV	30/07/2019	00001295	Callistemon Court 28 install fence	1,650.00
3915.4256-01		Rockingham Skylights	160.00	INV	31/07/2019	12091	Replace grid skylights Callistemon Court U5 & 33	160.00
3915.4382-01		Stonehenge Ceramics	3,345.50	INV	31/07/2019	D0023	Retiling of floors and walls Callistemon Court U7	3,345.50
3915.4477-01		Trophy Express	20.00	INV	31/07/2019	11065	Soccer plaques Recquatic	20.00
3915.4627-01		Sara Natasha Urban	180.00	INV	29/07/2019	1	Mash Up class school holiday program Darius Wells	180.00
3915.4719-01		Complete Office Supplies Pty Ltd	533.17	INV	30/07/2019	08470966	Stationery Depot	401.22
				INV	30/07/2019	08470259	Stationery Depot	131.95
3915.4800-01		Web In A Box	30.00	INV	01/08/2019	50163	Domain Registration for nyoongarart.org	30.00
3915.483-01		Landgate	2,006.96	INV	31/07/2019	348280-10001098	GRV chargeable schedule G2019/10 040519 to 170519	1,864.90

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	26/07/2019	349736-10001098	GRV chargeable schedule No G2019/14	142.06
3915.4861-01	Big W		338.43	INV	26/07/2019	953897	Items for school holiday program John Wellard Centre	52.00
				INV	25/07/2019	953900	Young adult picture frames and travelling notebook	37.43
				INV	25/07/2019	953903	Microwave for the upstairs kitchen at Zone	189.00
				INV	25/07/2019	953902	Junior books popular titles	60.00
3915.4920-01	Irrigation Australia Ltd		1,072.50	INV	29/07/2019	6436	Irrigation Expo x 2 staff 140819	1,072.50
3915.4926-01	Aussie Clotheslines		450.00	INV	31/07/2019	14348-3	Install clothesline Banksia Park U34	450.00
3915.4993-01	Australian Barbell Company Pty Ltd		805.78	INV	01/08/2019	00101438	Gym equipment Recquatic	805.78
3915.5035-01	Quell Cleen		150.00	INV	31/07/2019	00051868	Callistemon Court U33 vacate clean	150.00
3915.5247-01	Abraham Pattiselanno		81.00	INV	01/08/2019	25thJuly2019	Reimbursement of Lyrik Award expenses	81.00
3915.5520-01	Master Lock Service		450.00	INV	31/07/2019	00006172	Replace security door lock Banksia Park U40	180.00
				INV	31/07/2019	00006173	Rekey gate lock Callistemon Court U28	155.00
				INV	26/07/2019	00006163	Repair entry door lock William Bertram Centre	115.00
3915.5528-01	Alvin Peter Frost		350.00	INV	31/07/2019	22ndJuly2019	Financial assistance x 2	350.00
3915.5823-01	Accord Security Pty Ltd		5,888.63	INV	26/07/2019	00023768	Security services for period ending 210719	5,888.63
3915.583-01	Flexi Staff Pty Ltd		9,122.40	INV	31/07/2019	209891	Temp staff week ending 210719	1,547.70
				INV	31/07/2019	209688	Temp staff week ending 140719	1,263.96
				INV	30/07/2019	209703	Temp staff week ending 140719	1,492.43
				INV	30/07/2019	209385	Temp staff week ending 300619	1,446.53
				INV	29/07/2019	209921	Temp staff week ending 210719	1,868.30
				INV	29/07/2019	209511	Temp staff week ending 070719	1,503.48
3915.5996-01	CMS Engineering Pty Ltd		21,387.30	INV	29/07/2019	33265	Relocate ducting and wall sensors Admin	6,065.40
				INV	29/07/2019	33127	Service air conditioner 050719 Darius Wells	1,167.10
				INV	29/07/2019	33263	Relocate ducting and wall sensors Admin	3,845.60
				INV	29/07/2019	33267	Service air conditioner Recquatic 110719	798.60
				INV	29/07/2019	33266	Recommission air conditioner units Admin 240619	4,582.60
				INV	29/07/2019	33126	Replace ductwork Out of School Care 090719	4,928.00
3915.6018-01	ALSCO Pty Ltd		96.87	INV	31/07/2019	CPER1958429	Linen for catering	24.18

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	31/07/2019	CPER1958555	Linen for catering	72.69
3915.6224-01		The Grant Finder	720.00	INV	31/07/2019	00146	School holiday program event July 19 Darius Wells	315.00
				INV	31/07/2019	00147	Facilitate class 290719	405.00
3915.6267-01		Woolworths Group Limited	1,454.89	INV	31/07/2019	3663767	Food and supplies for Mooditj Kulungars/FDC	137.42
				INV	31/07/2019	37856016	Admin items	206.79
				INV	31/07/2019	37446550	Admin items	156.33
				INV	31/07/2019	37446922	Admin items	165.96
				INV	31/07/2019	37646560	Admin items	152.67
				INV	30/07/2019	3663760	Food for Drop In Term 3	92.91
				INV	30/07/2019	3663758	Cafe supplies	116.23
				INV	30/07/2019	3648739	City Operations morning tea supplies	123.10
				INV	30/07/2019	3663754	City Operations morning tea supplies	134.50
				INV	26/07/2019	3592858	Items for John Wellard	14.00
				INV	26/07/2019	3663752	Items for Master Chef Term 3 Zone	33.98
				INV	26/07/2019	3648748	Items for Mooditj Kulungars	100.25
				INV	26/07/2019	3648740	Items for The Zone	14.15
				INV	26/07/2019	3663757	Milk for The Zone	6.60
3915.6370-01		Elexacom	6,297.56	INV	29/07/2019	26856	Service switch board Wells Park 040719	233.56
				INV	29/07/2019	26859	Service hot water system Admin 100719	863.31
				INV	29/07/2019	26849	Service lights Recquatic 010719	290.60
				INV	29/07/2019	26850	Service emergency light Darius Wells 010719	397.82
				INV	29/07/2019	26862	Install power points Darius Wells 030719	999.02
				INV	29/07/2019	26853	Electricity testing Incubator 020719	118.17
				INV	29/07/2019	26855	Repair BBQ at Wells Park 080719	118.17
				INV	29/07/2019	26861	Repair lights Darius Wells 030719	477.26
				INV	29/07/2019	26860	Electrical service Bertram Oval 170619	149.23
				INV	30/07/2019	26854	Callistemon Court 56 install double GPO	442.23
				INV	30/07/2019	26938	Thomas Oval Pavilion lighting repairs	197.56
				INV	30/07/2019	26939	Adventure Park BBQ RCD reset	187.68
				INV	30/07/2019	26943	Fiona Harris Oval lighting repairs	160.11
				INV	30/07/2019	26937	Mandogalup Fire Station lighting repairs	189.98
				INV	30/07/2019	26924	Bright Futures emergency and exit lighting testing	189.07
				INV	30/07/2019	26923	Bright Futures heater repair/investigation	155.71

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	31/07/2019	26851	Service lighting 010719 Callistemon Court U10	146.53
				INV	31/07/2019	26978	Callistemon Court 7 replace exhaust fan kitchen	131.22
				INV	31/07/2019	26848	Install external GPO Callistemon Court U74	620.95
				INV	31/07/2019	26336	RCD replacement for dolphin pool cleaner Recquatic	229.38
3915.6489-01		M & B Sales Pty Ltd	44.62	INV	29/07/2019	1270348A	Shelving item William Bertram Centre	44.62
3915.6832-01		Hobart Food Equipment	654.73	INV	26/07/2019	346144	Service dishwasher Fiona Harris Pavilion	654.73
3915.69-01		Alinta Gas	1,028.00	INV	30/07/2019	474997486Jul19	28U Darius Library/Resource Centre	1,028.00
3915.7-01		AAA Windscreens & Tinting	868.18	INV	30/07/2019	INV-44413	Supply and fit tinted film Darius Wells	868.18
3915.7042-01		Quantum Building Services	6,920.82	INV	29/07/2019	00002680	Gutter repairs Wirrpanda building	4,928.99
				INV	26/07/2019	00002640	Checker plates Depot	633.33
				INV	31/07/2019	00002692	Service roof leak Darius Wells	429.00
				INV	31/07/2019	00002693	Repair roof leaks Margaret Feilman building	929.50
3915.7053-01		Shaun Davey	200.00	INV	30/07/2019	2.0	Rates refund	200.00
3915.7054-01		Melanie More	175.00	INV	31/07/2019	22ndJuly2019	Financial assistance rugby competition	175.00
3915.7388-01		Morris Jacobs	155.00	INV	31/07/2019	82	Facilitate art event 300719 Darius Wells	155.00
3915.7575-01		Pickles Auctions	121.00	INV	31/07/2019	DI000138251	Vehicle impound fee	121.00
3915.7604-01		Tanya Halliday	50.00	INV	26/07/2019	19thJuly2019	Reimbursement of birth certificate for Zone	50.00
3915.762-01		Blackwood & Sons Ltd	1,201.71	INV	30/07/2019	PE8422TP	Convex mirror	40.00
				INV	30/07/2019	KW1318TO	Work jacket Depot	20.00
				INV	30/07/2019	KW3740TM	Jacket and work boots Depot	73.68
				INV	30/07/2019	KW8354TN	Chair mat	221.61
				INV	30/07/2019	KW4694TM	Work boots Depot	48.73
				INV	30/07/2019	KW0317TP	Fellowes back support item	90.40
				INV	01/08/2019	KW5466SP	Lanyards Building	574.40
				INV	30/07/2019	KW7881TM	Pants and vest Depot	79.00
				INV	31/07/2019	KW9799RQ	Parts Fiona Harris Pavilion	14.29
				INV	31/07/2019	KW6036RQ	Parts Fiona Harris Pavilion	39.60
3915.7625-01		Flex Industries Pty Ltd	12,746.03	INV	30/07/2019	2061051	Service KWN704P	6,537.15

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	29/07/2019	2060666	Investigate and conduct repairs KWN704	3,420.83
				INV	29/07/2019	2061298	Service brake lights KWN005P	1,214.76
				INV	29/07/2019	2061279	Service KWN2007	284.90
				INV	29/07/2019	2061346	Service KWN005P	1,288.39
3915.7809-01		Frontline Fire and Rescue Equipment	315.04	INV	26/07/2019	64723	Assorted parts	315.04
3915.7812-01		Starbucks Flooring	3,380.00	INV	31/07/2019	INV-000605	Install carpet Callistemon Court U33	1,690.00
				INV	31/07/2019	INV-000606	Replace flooring Callistemon Court U7	1,690.00
3915.7847-01		Strata Specialists	2,194.00	INV	31/07/2019	01072019	Strata levies 010719 - 300919 U24 Meares Ave	2,194.00
3915.8055-01		The Green Barista Coffee	134.00	INV	31/07/2019	19211	Catering National Planting Day at Sloans Reserve	134.00
3915.8060-01		Jenny Elizabeth Hartley	2,000.00	INV	30/07/2019	2.0	Rates refund	2,000.00
3915.8099-01		Total Tools Rockingham	274.00	INV	29/07/2019	69820AA	Sabre saw	229.00
				INV	30/07/2019	70690AA	Concrete grinder strip brush	45.00
3915.81-01		Fesa Direct Brigade Alarm	11,045.58	INV	29/07/2019	50947	Annual monitoring 2019/2020 Darius Wells	1,840.93
				INV	29/07/2019	51080	Annual monitoring 2019/2020 Recquatic	1,840.93
				INV	29/07/2019	50942	Annual monitoring 2019/2020 Orelia Sports Pavilion	1,840.93
				INV	29/07/2019	50948	Annual monitoring 2019/2020 The Zone	1,840.93
				INV	29/07/2019	50949	Annual monitoring 2019/2020 Wellard Community Centre	1,840.93
				INV	29/07/2019	51079	Annual monitoring 2019/2020 Administration	1,840.93
3915.822-01		Kone Elevators Pty Ltd	1,482.76	INV	26/07/2019	193457575	Lift service 010719 to 300919 Darius Wells	1,482.76
3915.8319-01		Poolwerx Spearwood	1,977.90	INV	29/07/2019	113884-1	Water testing Adventure Park	1,977.90
3915.8346-01		Skateboarding WA	412.50	INV	30/07/2019	INV-0610	Skateboarding coaching 130719	412.50
3915.8504-01		DDL5 Australia Pty Ltd	4,070.00	INV	26/07/2019	INV134969-SOC2C	Training Certificate in IT Service Management x 2	4,070.00
3915.8610-01		John Scarfe	900.00	INV	31/07/2019	77	Handcrafted pens for Citizenship ceremonies	900.00
3915.867-01		Lamp Replacements	495.00	INV	26/07/2019	IN1022548	Assorted globes	495.00
3915.883-01		ABCorp Australasia Pty Ltd	467.50	INV	31/07/2019	29598	5000 stock item barcodes	467.50
3915.8899-01		Majestic Plumbing	9,113.77	INV	31/07/2019	233910	Banksia Park U34 oven and tap install	1,225.05

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	26/07/2019	233721	Plumbing service Wellard Pavilion	3,202.74
				INV	29/07/2019	233826	Service hot water tap Administration 160719	463.90
				INV	29/07/2019	233825	Service grease trap Wellard Pavilion	594.00
				INV	30/07/2019	233852	Callistemon Court U7 plumbing for laundry	1,978.48
				INV	30/07/2019	233892	Recquatic drink fountain repair	184.49
				INV	30/07/2019	233851	Thomas Oval Pavilion water leak repair	1,007.18
				INV	30/07/2019	233890	Rushbrooke Park repair leaking water fountain	197.69
				INV	30/07/2019	233891	Leda Hall Little Rascals gas heater repair	260.24
3915.8992-01		Owners of Braemer Mews	200.00	RFD	30/07/2019	1497845	Refund bond hall hire 220719	200.00
3915.8998-01		McLeods	1,588.95	INV	31/07/2019	109025	Legal fees matter 42801	1,588.95
3915.9019-01		Kearns Garden Supplies	33.75	INV	29/07/2019	66	Hardware item Building	33.75
3915.903-01		Lo-Go Appointments	5,737.01	INV	01/08/2019	00420186	Temp staff week ending 130719	1,115.27
				INV	01/08/2019	00420140	Temp staff week ending 060719	1,495.77
				INV	01/08/2019	00420237	Temp staff week ending 200719	1,495.77
				INV	26/07/2019	00420139	Temp staff week ending 060719	1,630.20
3915.905-01		Local Government Professionals	2,874.00	INV	26/07/2019	11540	2019-2020 membership subscription	2,343.00
				INV	26/07/2019	11728	2019-2020 membership subscription	531.00
3915.9076-01		Charles Service Company	10,442.09	INV	29/07/2019	00031944	Additional cleaning 13 and 14 July 2019	680.63
				INV	29/07/2019	00031946	Additional cleaning 20 and 21 July 2019	763.13
				INV	29/07/2019	00031945	High pressure cleaning Parmelia House 190719	107.25
				INV	29/07/2019	00031943	Carpet and vinyl cleaning 210619	8,891.08
3915.9083-01		WA Library Supplies	202.70	INV	25/07/2019	00119624	Spine labels	154.90
				INV	31/07/2019	BO119624	10 x senior genre spine labels	47.80
3915.9117-01		Gaye McMath	1,980.00	INV	26/07/2019	8	Independent audit committee member fee 010719	1,980.00
3915.926-01		Main Roads Western Australia	4,362.44	INV	26/07/2019	8008899	Signing and pavement markings at Gilmore Avenue	4,362.44
3915.9431-01		Perth Energy	7,441.73	INV	30/07/2019	110130618	1142.22U New Thomas Oval Pavilion	117.15
				INV	30/07/2019	110130619	147209.17U Recquatic	7,260.70
				INV	30/07/2019	110130620	52.78U Orelia Sports Pavilion	63.88
3915.9432-01		Forms Express Pty Ltd	8,663.71	INV	26/07/2019	223710	Printing direct debit dates for 2019/2020	1,277.21

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	26/07/2019	223711	Printing budget and rates booklet 2019/2020	7,386.50
3915.9438-01		Suzy Tether	100.00	RFD	30/07/2019	1499602	Refund bond Patio hire 270719	100.00
3915.9572-01		Aaron Thomas	650.00	INV	01/08/2019	119	Open Mic event 250719	650.00
3915.9669-01		Mosaic Community Care Inc	300.00	RFD	30/07/2019	1505063	Refund bond hall hire 280619	300.00
3915.978-01		Microcom Pty Ltd trading as MetroCo	775.50	INV	29/07/2019	INV027580	Field traffic parts	775.50
3915.9962-01		LWP Wellard Pty Ltd	608.92	INV	31/07/2019	26thJuly19	Interest on monies held in trust	608.92
3915	07/08/2019	EFT TRANSFER: - 02/08/2019	-250.00				Payment reversal creditor #11386	
3916	02/08/2019	EFT TRANSFER: - 02/08/2019	109,964.74					
3916.565-01		Bright Futures Family Day Care - Pa	109,964.74	INV	31/07/2019	150719 to 280719	FDC Payroll 150719 to 280719	109,964.74
3917	01/08/2019	EFT TRANSFER: - 02/08/2019	21,119.41					
3917.568-01		Bright Futures In Home Care - Payro	21,119.41	INV	31/07/2019	150719 to 280719	IHC Payroll 150719 to 280719	20,717.39
				INV	01/08/2019	150719 to 280719	IHC Payroll 150719 to 280719	402.02
3918	07/08/2019	EFT TRANSFER: - 08/08/2019	474,040.47					
3918.1002-01		LGIS Insurance Broking	18,460.20	INV	06/08/2019	062-205515	2019/2020 contingency (events) insurance renewal	18,460.20
3918.10168-01		Cherryl Rubio Pantorillo	1,000.00	RFD	07/08/2019	1483392	Refund bond hall hire 210519	1,000.00
3918.10373-01		Green Willows Industrial Cleaning a	200.00	INV	07/08/2019	19	Clubhouse and office cleaning	200.00
3918.10492-01		Dorothy Evans	8.00	INV	07/08/2019	Refund	Refund overpayment	8.00
3918.10649-01		Alex Krsnik	20,409.07	INV	07/08/2019	SQ190001	Landscape maintenance Hope Valley Road July 19	700.70
				INV	07/08/2019	SQ190002	City Centre litter collection July 19	3,942.95
				INV	07/08/2019	SQ190004	Rural Road litter collection July 19	8,976.77
				INV	07/08/2019	SQ190003	General litter collection urban areas July 19	6,788.65
3918.1078-01		Parks And Leisure Australia	297.00	INV	30/07/2019	13710	Membership renewal 2019/2020	297.00
3918.10908-01		Inspire 20	269.00	INV	07/08/2019	02August2019	Refund cancelled bookings	69.00
				RFD	07/08/2019	1423335	Refund bond hall hire 160719	200.00
3918.11020-01		Kambarang Services	2,200.00	INV	05/08/2019	INV-250719	Cultural awareness group training 250719	2,200.00
3918.11049-01		QTM Pty Ltd	15,385.45	INV	06/08/2019	INV-2361	Traffic management 100719 Beacham Crescent	859.55
				INV	06/08/2019	INV-2466	Traffic management 120719 Beacham Crescent	669.16

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	06/08/2019	INV-2511	Traffic management 220719 Gilmore Avenue	645.37
				INV	06/08/2019	INV-2572	Traffic management 110719 Calista Avenue	3,559.62
				INV	06/08/2019	INV-2571	Traffic management 100719 Beacham Crescent	1,761.09
				INV	06/08/2019	INV-2450	Traffic management 090719 Beacham Crescent	761.55
				INV	06/08/2019	INV-2349	Traffic management Rockingham Road	2,603.28
				INV	06/08/2019	INV-2556	Traffic management 160719 Sulphur Road	1,322.87
				INV	06/08/2019	INV-2362	Traffic management 120719 Wellard Road	632.74
				INV	06/08/2019	INV-2558	Traffic management 180719 Beacham Crescent	764.36
				INV	06/08/2019	INV-2559	Traffic management 180719 The Horseshoe	737.76
				INV	06/08/2019	INV-2557	Traffic management 170719 Wellard Road	1,068.10
3918.11143-01		M Watts Legal	331.10	INV	06/08/2019	1585	Solicitor representation letter	331.10
3918.11243-01		GPC Asia Pacific Pty Ltd	34.58	INV	06/08/2019	1650123603	Car mirrors	34.58
3918.11300-01		Strategic DCP Consulting	7,495.64	INV	07/08/2019	001	Consulting services for DCP as per contract	7,495.64
3918.1130-01		Port Printing Works	1,651.10	INV	06/08/2019	INV041005	Recquatic Term 3 newsletters	427.90
				INV	06/08/2019	INV041308	Reprint of sports expo flyers	44.00
				INV	05/08/2019	INV041057	200 DL flyers for the marketplace sports expo	44.00
				INV	05/08/2019	INV040985	Printing of the Customer Services charter x 1000	1,135.20
3918.11374-01		Foote and Flame	100.00	INV	06/08/2019	INV-2508	Citizenship ceremonies gifts	100.00
3918.11386-01		Jennifer Mary Kish	250.00	INV	31/07/2019	22ndJuly2019	Financial assistance Floorball Open Tournament	250.00
3918.11390-01		Shane Anthony Batger	431.03	INV	06/08/2019	2.3	Rates refund	431.03
3918.11391-01		John Vipu	60.30	INV	06/08/2019	2ndAugust2019	Partial refund for Toy Library membership	60.30
3918.11394-01		Sindi Alyce Felton	399.17	INV	07/08/2019	2.3	Rates refund	399.17
3918.11395-01		Aida Aryaputri	139.00	INV	07/08/2019	29thJuly2019	Refund cancelled booking 151219	39.00
				RFD	07/08/2019	1506492	Refund bond Patio hire 150219	100.00
3918.11396-01		Homeschooling Rocks	254.90	RFD	07/08/2019	1370909	Refund hall hire 021118	254.90
3918.11397-01		Focused Supports	200.00	RFD	07/08/2019	1504879	Refund bond hall hire 010819	200.00
3918.11398-01		Rebekah Stewart	100.00	RFD	07/08/2019	1506492	Refund bond Patio hire 030819	100.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.11399-01		Charmaine Scollary	1,000.00	RFD	07/08/2019	1506653	Refund bond hall hire 160719	1,000.00
3918.11400-01		Sasa Camer	100.00	RFD	07/08/2019	1507765	Refund bond Patio hire 240719	100.00
3918.11401-01		Amanda Walsh	100.00	RFD	07/08/2019	1508231	Refund bond Patio hire 250719	100.00
3918.11403-01		Ashleigh Lauren Rossi	50.00	INV	07/08/2019	5thAugust2019	Refund 360L recycle bin upgrade fee	50.00
3918.1178-01		Holcim (Australia) Pty Ltd	1,835.35	INV	07/08/2019	9406457729	2m3 concrete Summerton Road	587.40
				INV	06/08/2019	9406462031	1.4m3 concrete 210719 Varris Way	463.98
				INV	06/08/2019	9406450203	0.6m3 concrete Disney Road	319.99
				INV	06/08/2019	9406447834	1.4m3 concrete Meares Avenue	463.98
3918.1186-01		Red Dot	30.00	INV	06/08/2019	02000168	Supplies for John Wellard Centre	30.00
3918.1205-01		Ridleys Towing & Transport	232.50	INV	07/08/2019	3369	Bus service 010719	75.00
				INV	07/08/2019	3370	Bus service 020719	87.50
				INV	07/08/2019	3371	Bus service 180719	30.00
				INV	07/08/2019	3372	Bus cleaning July 2019	40.00
3918.1223-01		Rockingham Betta Electrical & Gas	1,899.00	INV	07/08/2019	32410000472	Supply of gas oven Callistemon Court	1,899.00
3918.134-01		Australia Post	1,071.71	INV	06/08/2019	1008759161	Commission for period ending 310719	1,071.71
3918.1369-01		Premier & Cabinet Department of	105.70	INV	06/08/2019	162576	Advertising for Rates 260719	105.70
3918.1393-01		Sunny Sign Company Pty Ltd	74.25	INV	06/08/2019	414693	Road sign	74.25
3918.1423-01		Telstra	41,928.11	INV	06/08/2019	1355246271Jul19	Mobiles/devices for whole organisation to 270719	9,479.52
				INV	06/08/2019	1170168000Jul19	Usage to 160719 corporate phone account	32,325.30
				INV	07/08/2019	1213298000Aug19	Mandogalup group calling to 170819	123.29
3918.1530-01		Wormald Australia Pty Ltd	1,578.39	INV	07/08/2019	8022084	Service alarm The Zone	522.50
				INV	05/08/2019	8006774	Routine inspection and testing July 2019	1,055.89
3918.1592-01		Water Corporation of Western Austra	36.86	INV	07/08/2019	9021511329Aug19	15U Boyne Park drink fountain	36.86
3918.1760-01		Hanson Construction Materials Pty L	82.00	INV	07/08/2019	2.3	Rates refund	82.00
3918.1762-01		Officeworks BusinessDirect	486.95	INV	07/08/2019	44141983	Whiteboard for OHS training	486.95
3918.1830-01		Biffa Bins	985.00	INV	07/08/2019	0859351	Supply skip bins Banksia Park	985.00
3918.1833-01		Host Direct	466.18	INV	06/08/2019	1216556	Catering items	466.18
3918.1856-01		Cornerstone Legal	5,560.00	INV	06/08/2019	16440	Legal fee matter No 004835	5,560.00
3918.19-01		Absolute Painting Services	1,243.00	INV	07/08/2019	INV-1021	Paint guttering U59 & 60 Callistemon Court	99.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	07/08/2019	INV-1020	Painting services U7 Callistemon Court	1,144.00
3918.194-01		Benara Nurseries	1,528.16	INV	06/08/2019	530494	Plants for Bertram	1,528.16
3918.2048-01		Palm Lakes Gardens & Landscape Serv	670.00	INV	07/08/2019	0223	Assorted repairs U33 Callistemon Court	450.00
				INV	07/08/2019	0222	Service pavers U8 Banksia Park	220.00
3918.2097-01		Beaver Tree Services Aust Pty Ltd	18,727.50	INV	06/08/2019	69893	Tree removal Nursling Chase Wellard	1,441.00
				INV	06/08/2019	69822	Tree pruning Sloan Drive Leda	436.70
				INV	06/08/2019	69821	Tree pruning Hope Valley Road Naval Base	1,746.80
				INV	06/08/2019	69853	Tree removal Wellard Road	880.00
				INV	06/08/2019	69851	Weekly tree maintenance various locations	10,395.00
				INV	06/08/2019	69852	Tree removal Slip Road Gilmore Ave Calista	305.80
				INV	06/08/2019	69798	Tree pruning Western Power active list	743.60
				INV	06/08/2019	69806	Tree pruning Harley Way Medina	1,937.10
				INV	06/08/2019	69794	Tree removal Runnymede Gate Wellard	841.50
3918.2125-01		Synergy	44,487.70	INV	07/08/2019	135567600Aug19	43971.62U Darius Library/Resource Centre	11,708.85
				INV	07/08/2019	258360080Aug19	2926U Kwinana Adventure Park	781.90
				INV	07/08/2019	422268910Aug19	6210U Depot	1,752.65
				INV	07/08/2019	107029100Aug19	5119U Wellard Community Centre	1,292.70
				INV	07/08/2019	179469390Aug19	5451U Bertram Community Centre	1,641.40
				INV	07/08/2019	693987550Jul19	369U Challenger Beach	208.40
				INV	07/08/2019	856518550Aug19	Street lights decorative lighting	2,588.20
				INV	07/08/2019	141057240Aug19	11600U The Zone	3,263.50
				INV	07/08/2019	149872970Aug19	4289U Incubator	1,208.15
				INV	07/08/2019	177581220Aug19	78199.95U Recquatic	18,894.80
				INV	07/08/2019	118367820Aug19	4449U New Thomas Oval Pavilion	1,147.15
3918.2224-01		Prestige Catering & Event Hire	774.70	INV	07/08/2019	00024871	Catering 050819	385.30
				INV	06/08/2019	00024861	Catering 290719	389.40
3918.225-01		Boral Construction Materials Group	497.32	INV	06/08/2019	WA14612000	1.5 tonne asphalt 180719	248.66
				INV	06/08/2019	WA14611999	1.5 tonne asphalt 100719	248.66
3918.248-01		Bunnings Building Supplies	360.13	INV	05/08/2019	2163/01699471	Silicone and gap filler for Admin	109.83
				INV	07/08/2019	2163/01383814	Plants Callistemon Court	199.68
				INV	07/08/2019	2163/01568229	Door stops Thomas Oval Pavilion	43.04
				INV	07/08/2019	2163/01568231	Hardware items	7.58
3918.2507-01		Ixom Operations Pty Ltd	126.85	INV	06/08/2019	6137226	Supply chlorine gas Recquatic	126.85

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.2546-01		Sigma Chemicals	559.50	INV	08/08/2019	130408/01	Pool chemicals Recquatic	473.00
				INV	08/08/2019	130083/01	Items for Swim School Recquatic	86.50
3918.2565-01		Ausco Modular Pty Ltd	1,471.80	INV	07/08/2019	7184311	Demountable hire August 2019	1,471.80
3918.2652-01		Modern Teaching Aids Pty Ltd	1,504.14	INV	06/08/2019	43709430	Activity mats	945.92
				INV	06/08/2019	43709429	Items for Toy Library	285.88
				INV	06/08/2019	43705443	Items for Family Day Care	272.34
3918.2698-01		Wilson Security Pty Ltd	873.90	INV	07/08/2019	W00245288	Mobile security Callistemon Court July 19	873.90
3918.275-01		Cannon Hygiene Australia Pty Ltd	1,553.74	INV	06/08/2019	96432046	Service sanitary unit Recquatic	9.27
				INV	06/08/2019	96432047	Service sanitary unit Recquatic	13.26
				INV	06/08/2019	96334821	Darius Wells hygiene services 140319 to 050419	5.47
				INV	06/08/2019	96365786	Recquatic hygiene services 140319 to 050419	11.92
				INV	06/08/2019	96416091	Hygiene services various location 060819 to 050919	11.00
				INV	06/08/2019	96334822	Darius Wells hygiene services 060419 to 050519	7.46
				INV	06/08/2019	96363665	Recquatic hygiene services 080519 to 050619	19.40
				INV	06/08/2019	96343222	Hygiene services various location 060519 to 050619	1,459.10
				INV	06/08/2019	96409937	Darius Wells hygiene service 260619 to 050719	16.86
3918.2852-01		Downer EDI Works Pty Ltd	483.08	INV	06/08/2019	5009172	1 tonne asphalt 030719	138.52
				INV	06/08/2019	5009173	1 tonne asphalt 090719	149.20
				INV	06/08/2019	5009286	1.5 tonne asphalt 120719	195.36
3918.3155-01		PFD Food Services Pty Ltd	199.70	INV	06/08/2019	KQ374178	Items for Recquatic cafe	199.70
3918.3212-01		Marketforce Pty Ltd	589.52	INV	07/08/2019	28757	Advertising 100719	331.64
				INV	07/08/2019	28758	Advertising 170719	257.88
3918.3423-01		Andrea Harold	367.00	INV	07/08/2019	2ndAugust2019	Survey Monkey subscription	312.00
				INV	07/08/2019	2ndAugust2019	Reimbursement of items for Red Nose Day	55.00
3918.3607-01		Hays Specialist Recruitment Pty Ltd	5,834.93	INV	06/08/2019	8519414	Temp staff week ending 280719	2,837.15
				INV	06/08/2019	8481057	Temp staff week ending 140719	2,997.78
3918.3878-01		Risk Managment Technologies Pty Ltd	1,958.00	INV	06/08/2019	97290	ChemAlert group training 160719	1,958.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.3977-01		MRP Osborne Park-General Pest/Termi	150.00	INV	05/08/2019	83319	Litchfield Park termite spot treatment	150.00
3918.4022-01		Rockingham Hyundai	614.00	INV	06/08/2019	HYCS88359	Supply and code key KWN1994	614.00
3918.407-01		Winc Australia Pty Ltd	292.53	INV	06/08/2019	9027222307	Stationery City Assist	17.56
				INV	06/08/2019	9027178378	Stationery City Assist	195.27
				INV	06/08/2019	9027180077	Stationery City Assist	11.70
				INV	06/08/2019	9027334471	Stationery City Assist	68.00
3918.4112-01		Cleverpatch Pty Ltd	186.37	INV	05/08/2019	336544	Halloween Craft Supplies for Library	129.72
				INV	05/08/2019	336283	Cleverpatch wooden cars for science Library	56.65
3918.4125-01		LD Total	100,418.24	INV	06/08/2019	100231	Landscape maintenance services July 19 various	7,332.08
				INV	06/08/2019	100218	Landscape maintenance services July 19 various	2,050.55
				INV	06/08/2019	100216	Landscape maintenance services July 19 various	1,131.08
				INV	06/08/2019	100220	Landscape maintenance services July 19 various	4,745.32
				INV	06/08/2019	100229	Landscape maintenance services July 19 various	688.48
				INV	06/08/2019	100227	Landscape maintenance services July 19 various	2,813.78
				INV	06/08/2019	100235	Landscape maintenance services July 19 various	352.15
				INV	06/08/2019	100222	Landscape maintenance services July 19 Honeywood	653.57
				INV	06/08/2019	100233	Landscape maintenance services July 19 various	371.26
				INV	06/08/2019	100225	Landscape maintenance services July 19 various	232.86
				INV	06/08/2019	100232	Landscape maintenance services July 19 various	31,185.47
				INV	06/08/2019	100219	Landscape maintenance services July 19 various	6,733.10
				INV	06/08/2019	100217	Landscape maintenance services July 19 various	5,078.39
				INV	06/08/2019	100221	Landscape maintenance services July 19 various	15,981.61
				INV	06/08/2019	100230	Landscape maintenance services July 19 various	2,587.54

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	06/08/2019	100228	Landscape maintenance services July 19 various	9,370.17
				INV	06/08/2019	100236	Landscape maintenance services July 19 various	1,986.75
				INV	06/08/2019	100223	Landscape maintenance services July 19 Honeywood	2,561.38
				INV	06/08/2019	100226	Landscape maintenance services July 19 various	817.84
				INV	06/08/2019	100234	Landscape maintenance services July 19 various	989.38
				INV	06/08/2019	100224	Landscape maintenance services July 19 Latitude 32	2,755.48
3918.4245-01		ED Property Services	187.00	INV	07/08/2019	00001303	Replace tiles U10 Banksia Park	132.00
				INV	07/08/2019	00001304	Service sliding doors U40 Banksia Park	55.00
3918.4350-01		T J Depiazzi & Sons	6,519.70	INV	05/08/2019	101159	Supply and deliver 50m3 of pinebark mulch to Depot	3,259.85
				INV	06/08/2019	101431	Supply 50m3 of pinebark mulch to Depot	3,259.85
3918.4387-01		Kott Gunning	226.60	INV	07/08/2019	242357	Audit reports	226.60
3918.4551-01		Jaycar Pty Ltd	71.95	INV	06/08/2019	45122205524	Headphones with bluetooth Depot	29.95
				INV	06/08/2019	45122205523	Mini USB lead	42.00
3918.4719-01		Complete Office Supplies Pty Ltd	159.35	INV	06/08/2019	08502283	Stationery Depot	159.35
3918.4861-01		Big W	187.15	INV	06/08/2019	953909	Animal food for animal pound	65.50
				INV	06/08/2019	953907	Items for Harry Potter Quiz Night	96.65
				INV	06/08/2019	953908	Items for Zone	25.00
3918.4927-01		Essential First Choice Homes Pty Lt	13,036.00	RFD	06/08/2019	250316	Refund footpath and kerbing bond	1,400.00
				RFD	06/08/2019	265112	Refund footpath and kerbing bond	1,400.00
				RFD	06/08/2019	469017	Refund footpath and kerbing bond	1,500.00
				RFD	06/08/2019	690710	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	698099	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	736596	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	798356	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	805231	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	810625	Refund footpath and kerbing bond	1,456.00
3918.5033-01		Baileys Fertilisers	1,198.85	INV	06/08/2019	7610	Liquid fertiliser 20 litres	119.20
				INV	06/08/2019	8258	1 tonne sulphate	1,079.65

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.5102-01		Breast Cancer Care WA	163.75	INV	07/08/2019	5thAugust2019	Staff donations towards Purple Bra Day	163.75
3918.5520-01		Master Lock Service	535.00	INV	07/08/2019	00006145	Repair and replace keys Callistemon Court	400.00
				INV	05/08/2019	0006175	Edge Skate Park replace lock on electrical box	135.00
3918.5645-01		Name Badge World	64.03	INV	05/08/2019	BW2070	Staff name badges	64.03
3918.5823-01		Accord Security Pty Ltd	660.00	INV	06/08/2019	00023831	Cash handling services July 2019	660.00
3918.583-01		Flexi Staff Pty Ltd	751.74	INV	07/08/2019	210022	Temp staff week ending 280719	751.74
3918.6018-01		ALSCO Pty Ltd	140.83	INV	06/08/2019	CPER1961101	Linen for catering	68.13
				INV	06/08/2019	CPER1960903	Linen for catering	72.70
3918.6267-01		Woolworths Group Limited	459.23	INV	06/08/2019	38006532	Admin items	186.14
				INV	06/08/2019	38037504	Admin items	201.42
				INV	06/08/2019	3663772	Items for Zone	8.78
				INV	07/08/2019	3663781	City Operations items	62.89
3918.6289-01		Clockwork Print	209.00	INV	06/08/2019	INV-0059008	Corflute sign	209.00
3918.6370-01		Elexacom	13,213.73	INV	06/08/2019	26925	Repair lighting Pace Road	1,384.93
				INV	06/08/2019	26700	Disconnect roof mounted speaker in Council Chamber	116.78
				INV	05/08/2019	26857	Margaret Fielman Centre HWS water leak repair	235.36
				INV	05/08/2019	26975	Kwinana Tennis Club preventative maintenance	141.80
				INV	05/08/2019	26976	Leda Hall preventative maintenance	181.40
				INV	05/08/2019	26977	Thomas Oval changerooms preventative maintenance	165.44
				INV	07/08/2019	27014	Test emergency and exit lights Admin	236.34
				INV	07/08/2019	27012	Test emergency and exit lights Darius Wells	389.27
				INV	07/08/2019	27013	Test emergency and exit lights Out of School Care	467.12
				INV	07/08/2019	27011	Test emergency and exit lights The Zone	350.34
				INV	07/08/2019	27024	Various electrical services Out of School Care	5,718.90
				INV	07/08/2019	26940	Service hot water system Darius Wells 290619	211.23
				INV	07/08/2019	27019	Service light switch U26 Callistemon Court	156.70
				INV	07/08/2019	27017	Various electrical services Callistemon Court	1,698.19
				INV	08/08/2019	26791	Medina Oval replace two broken pits	1,759.93

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.6566-01		Isentia Pty Limited	2,607.00	INV	07/08/2019	MN0773492	Channel 7 footage of Kwinana Knights	99.00
				INV	07/08/2019	MN0770750	Media services fee July 2019	1,254.00
				INV	07/08/2019	MN0773491	Media services fee August 2019	1,254.00
3918.6567-01		Poolegrave Signs	330.00	INV	06/08/2019	00013201	Entry fee sign Recquatic	330.00
3918.665-01		Gregs Glass	850.00	INV	07/08/2019	7538-19	Install pivot door U74 Callistemon Court	850.00
3918.6700-01		Sprayking WA Pty Ltd	18,066.78	INV	07/08/2019	00001738	Treatment of weeds on hardstand July 19	12,891.70
				INV	06/08/2019	00001735	Treatment of streetscape weeds July 19	3,306.75
				INV	06/08/2019	00001734	Treatment of weeds in culverts July 19	1,868.33
3918.6735-01		BSI Group ANZ Pty Ltd	5,870.00	INV	06/08/2019	95310304	Public training course 050819 to 080819	5,870.00
3918.6791-01		Alison Barbara Scott	120.00	INV	06/08/2019	2ndAugust2019	Reimbursement of bags for Children's Day	120.00
3918.69-01		Alinta Gas	645.05	INV	07/08/2019	152876670Aug19	10U Village office	19.50
				INV	07/08/2019	449998994Aug19	11U Peace Park BBQ	21.80
				INV	07/08/2019	765774910Aug19	83U Family Day Care	37.65
				INV	07/08/2019	474997486Aug19	2957U Darius Library/Resource Centre	368.50
				INV	07/08/2019	282999778Aug19	156U Leda Hall	42.45
				INV	07/08/2019	113003464Aug19	948U Little Rascals	155.15
3918.7-01		AAA Windscreens & Tinting	86.82	INV	05/08/2019	INV-44413	Tinted film Darius Wells	86.82
3918.7388-01		Morris Jacobs	287.50	INV	07/08/2019	83	Facilitation service 310719	132.50
				INV	07/08/2019	84	Facilitation service 060819	155.00
3918.7502-01		Redox Pty Ltd	1,293.60	INV	06/08/2019	4661995	Items for pool Recquatic	1,293.60
3918.7557-01		Sheila Mills	50.26	INV	07/08/2019	July2019	Reimbursement of travel expenses July 2019	50.26
3918.7605-01		Flying Canape	2,724.00	INV	06/08/2019	11508	Catering 250719	299.00
				INV	06/08/2019	11507	Catering 300619	2,425.00
3918.762-01		Blackwood & Sons Ltd	217.14	INV	05/08/2019	KWO883TR	Coveralls x 15	217.14
3918.7625-01		Flex Industries Pty Ltd	1,291.81	INV	06/08/2019	2061290	Service KWN702	1,291.81
3918.7879-01		MBA Residenital	8,736.00	RFD	06/08/2019	730793	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	730793	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	791466	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	791466	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	840568	Refund footpath and kerbing bond	1,456.00
				RFD	06/08/2019	840568	Refund footpath and kerbing bond	1,456.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.8156-01		Perth Tactiles Pty Ltd	4,368.00	INV	06/08/2019	1281	Removal of tiles Mortimer Road roundabout	4,368.00
3918.8302-01		Chris Kershaw Photography	440.00	INV	06/08/2019	L2532	Photography services 300719	440.00
3918.8319-01		Poolwerx Spearwood	319.00	INV	06/08/2019	115517-1	Supply and install UV globe at Adventure Park	319.00
3918.8899-01		Majestic Plumbing	1,346.45	INV	07/08/2019	233946	Service kitchen sink U42 Callistemon Court	250.49
				INV	07/08/2019	233909	Service hot water unit U33 Banksia Park	11.00
				INV	07/08/2019	233944	Service shower taps U60 Banksia Park	86.75
				INV	07/08/2019	233977	Service water leak Boyne Park 300719	184.49
				INV	07/08/2019	233975	Service water fountain Darius Wells 180719	282.24
				INV	07/08/2019	233976	Service hot water unit John Wellard Centre	86.75
				INV	07/08/2019	233945	Service shower leaks Recquatic 250719	444.73
3918.8996-01		Fridgair Industries Pty Ltd	1,152.38	INV	07/08/2019	33153	Service ice machine Admin 040719	1,152.38
3918.9013-01		Department of Mines, Industry	11,345.56	INV	06/08/2019	July2019	Building Services Levy July 2019	11,345.56
3918.9019-01		Kearns Garden Supplies	63.00	INV	06/08/2019	02/08/2019	1m3 white sand	63.00
3918.902-01		Leisure Institute of WA (Aquatics)	717.00	INV	05/08/2019	3003	LIWA conference plus re-accreditation	717.00
3918.9030-01		Air Liquide Australia	131.98	INV	07/08/2019	VU9205	Hire of medical oxygen Recquatic	63.26
				INV	07/08/2019	VS8957	Hire of medical oxygen Recquatic	68.72
3918.903-01		Lo-Go Appointments	3,147.98	INV	06/08/2019	00420187	Temp staff week ending 130719	3,147.98
3918.9041-01		Planning Institute of Australia Pty	632.00	INV	31/07/2019	101678	Annual renewal membership fee	632.00
3918.9044-01		TenderLink	402.60	INV	06/08/2019	AU-285375	TenderLink services July 19	402.60
3918.9076-01		Charles Service Company	47,656.66	INV	05/08/2019	00031949	Kwinana Out of School Care builders clean	150.00
				INV	05/08/2019	00031948	Additional cleaning services various locations	855.94
				INV	07/08/2019	00031950	Cleaning consumables July 19	3,960.06
				INV	07/08/2019	00031942	Cleaning services various locations July 19	42,690.66
3918.928-01		Major Motors	3,483.46	INV	06/08/2019	788107	Service 1ERM600	3,483.46
3918.9431-01		Perth Energy	3,856.24	INV	07/08/2019	110132269	63.33U Wellard Pavilion	154.14
				INV	07/08/2019	110132292	0U Orelia Sports Pavilion	28.46
				INV	07/08/2019	110132295	0U Feilman Building	153.23
				INV	07/08/2019	110132301	67066.94U Recquatic	3,308.44
				INV	07/08/2019	110132306	327.78U Medina Oval changerooms	156.13
				INV	07/08/2019	110132307	559.72U New Thomas Oval Pavilion	55.84

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3918.9712-01		Gem Property Sales & Management	1,248.94	INV	06/08/2019	2.3	Rates refund	352.55
				INV	06/08/2019	2.3	Rates refund	395.28
				INV	06/08/2019	2.3	Rates refund	501.11
3919	07/08/2019	EFT TRANSFER: - 08/08/2019	1,708.79					
3919.568-01		Bright Futures In Home Care - Payro	1,708.79	INV	07/08/2019	290719 to 110719	IHC Payroll 290719 to 110719	1,708.79
3920	14/08/2019	EFT TRANSFER: - 14/08/2019	1,083.83					
3920.10413-01		Bryce Alexander Law	1,083.83	INV	14/08/2019	9thAugust2019	Payment of principal and interest Christmas Saver	1,083.83
3921	14/08/2019	EFT TRANSFER: - 16/08/2019	1,031,578.83					
3921.10146-01		Legal Practice Board of WA	1,250.00	INV	13/08/2019	Russell Mark	Practising certificate Governance Services Coordinator	1,250.00
3921.10164-01		Willplay Pty Ltd	341.00	INV	14/08/2019	00002101	Spare parts for carousel Adventure Park	341.00
3921.1034-01		North Lake Electrical Pty Ltd	2,018.50	INV	08/08/2019	54258	Supply/replace auto transmission Wellard Park	2,018.50
3921.10373-01		Green Willows Industrial Cleaning a	200.00	INV	15/08/2019	20	Clubhouse and office cleaning	200.00
3921.10376-01		Fulvio Monaco	250.00	INV	14/08/2019	7thAugust2019	Senior security subsidy scheme 2019/2020	250.00
3921.10468-01		S.S Malayalam Community	2,236.10	INV	13/08/2019	12thAugust19	Refund cancelled booking 140919	236.10
				RFD	13/08/2019	1470285	Refund bond hall hire 260419	2,000.00
3921.10506-01		Shred-X Pty Ltd	68.42	INV	08/08/2019	01304819	Shredding of confidential information July 2019	68.42
3921.10571-01		Brolly	5,266.80	INV	13/08/2019	INV-1604	Annual subscription 010719 to 300620	5,266.80
3921.1059-01		Vodafone Messaging	176.00	INV	15/08/2019	11238886	Pager network access fee August 2019	176.00
3921.10756-01		Retech Rubber	478.50	INV	13/08/2019	00002908	Millbrook Park repair holes (x2) in soft fall	478.50
3921.11049-01		QTM Pty Ltd	1,096.66	INV	15/08/2019	INV-2585	Traffic management 240719 Depot	737.76
				INV	15/08/2019	INV-2831	Provision of traffic management Parmelia Ave	358.90
3921.11101-01		Atwork Australia	2,839.00	INV	13/08/2019	8thAugust19	Refund cancelled bookings for August 19	2,839.00
3921.11204-01		ATC Work Smart	187.00	INV	13/08/2019	GT14752	Traineeship fortnight ending 270719	187.00
3921.11243-01		GPC Asia Pacific Pty Ltd	2,453.45	INV	13/08/2019	1650123924	Air filter	16.45
				INV	13/08/2019	1650123852	Assorted filters	68.03
				INV	08/08/2019	1650122588	Filters for 1GDA257	72.62
				INV	08/08/2019	1650122600	Filters for KWN1981	313.40
				INV	08/08/2019	1650122590	Filters for KWN1994	77.13

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	08/08/2019	1650122611	Filters for 1GIL472	87.38
				INV	08/08/2019	1650122599	Filters for KWN2027	127.39
				INV	08/08/2019	1650122610	Filters for 1GQU726	46.21
				INV	08/08/2019	1650122609	Filters for 1GFP948	79.42
				INV	08/08/2019	1650122605	Filters for 1GOM950	45.65
				INV	08/08/2019	1650122598	Filters for KWN2003	84.65
				INV	08/08/2019	1650122594	Filters for 1GJD112	119.83
				INV	08/08/2019	1650122608	Filters for KWN2077	162.15
				INV	08/08/2019	1650122618	Filters for KWN1947	82.60
				INV	08/08/2019	1650122612	Filters for KWN2025	127.39
				INV	08/08/2019	1650122607	Filters for KWN2028	127.39
				INV	08/08/2019	1650122603	Filters for KWN700	141.83
				INV	08/08/2019	1650122602	Filters for KWN1896	164.37
				INV	08/08/2019	1650122593	Filters for KWN2029	127.39
				INV	08/08/2019	1650122616	Filters for KWN1954	99.34
				INV	08/08/2019	1650122604	Filters for KWN2023	39.22
				INV	08/08/2019	1650122651	Filters for KWN2023	28.05
				INV	08/08/2019	1650122619	Filters for KWN2023	38.12
				INV	08/08/2019	1650122652	Filters for KWN2052	50.05
				INV	08/08/2019	1650122591	Filters for KWN2027	127.39
3921.11287-01		Centrepieces HQ	294.00	INV	15/08/2019	0619-071	Sports Awards Dinner Table crystal cups	294.00
3921.11288-01		Emerge Associates	2,068.00	INV	15/08/2019	8809	Professional service petrol filling station	2,068.00
3921.1130-01		Port Printing Works	414.70	INV	13/08/2019	INV039621	Kwinana Swim School SAIL program certificates	243.10
				INV	13/08/2019	INV041503	Photo competition posters	36.30
				INV	13/08/2019	INV041507	Birthday party flyers	86.90
				INV	13/08/2019	INV041505	Business cards	48.40
3921.11407-01		Palassis Architects	5,720.00	INV	12/08/2019	INV-0115	Works on Smirk and Sloan Cottage	5,720.00
3921.11408-01		Matthew David Frankel	156.36	INV	12/08/2019	2.6	Rates refund	156.36
3921.11409-01		Bruce Evan Day	2,134.84	INV	12/08/2019	2.6	Rates refund	2,134.84
3921.11410-01		Sara Anne McCallum	4,268.40	INV	12/08/2019	2.6	Rates refund	4,268.40
3921.11411-01		Ramoh Kokalis	100.00	RFD	13/08/2019	1475723	Refund bond Patio hire 020519	100.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3921.11413-01		OneMusic Australia	3,482.11	INV	13/08/2019	000126	Annual licence for facilities and events 2019-2020	3,482.11
3921.11414-01		I Am Woman NPCO	266.17	RFD	14/08/2019	1505120	Refund bond hall hire 280619	266.17
3921.11415-01		Tae-Arna Thomas	100.00	RFD	13/08/2019	1505870	Refund bond Patio hire 090719	100.00
3921.11416-01		Hannah Timmins	100.00	RFD	13/08/2019	1507073	Refund bond Patio hire 110819	100.00
3921.11417-01		Jean Hallion	100.00	RFD	13/08/2019	1507193	Refund bond Patio hire 100819	100.00
3921.11418-01		Jade Shani	100.00	RFD	14/08/2019	1507559	Refund bond Patio hire 100819	100.00
3921.11419-01		Mary Fe Gako Brookes	0.70	INV	14/08/2019	9thAugust19	Overpayment of booking L4652	0.70
3921.11421-01		Kai Best	250.00	INV	14/08/2019	8thAugust2019	Lyrik Inspiration Award round 24	250.00
3921.11422-01		Rachel McCloy	13.90	INV	14/08/2019	Refund	Refund duplicate payment	13.90
3921.11423-01		Gail Johnson	250.00	INV	14/08/2019	7thAugust2019	Senior security subsidy scheme 2019/2020	250.00
3921.11424-01		Aarunya Hemendra Dave	540.00	INV	14/08/2019	A/N23310	Crossover subsidy rebate	540.00
3921.11425-01		Reynaldo Arevalo Atienza	360.00	INV	14/08/2019	A/N23830	Crossover subsidy rebate	360.00
3921.11426-01		Lisa Geary	540.00	INV	14/08/2019	A/N23624	Crossover subsidy rebate	540.00
3921.11427-01		Mary Anne Ilao Murcia	540.00	INV	14/08/2019	A/N21051	Crossover subsidy rebate	540.00
3921.11429-01		Jade Southworth	139.00	INV	15/08/2019	13thAugust2019	Refund cancellation Patio hire 240819	39.00
				RFD	15/08/2019	1508231	Refund bond Patio hire 250719	100.00
3921.1168-01		Raeco International Pty Ltd	297.00	INV	13/08/2019	542038	Label stickers Library	297.00
3921.1249-01		Royal Life Saving Society	3,168.00	INV	08/08/2019	101240	Inspect swimming pool barriers July 2019	3,168.00
3921.1317-01		Bullivants Pty Ltd	479.82	INV	15/08/2019	DMI400914356	Annual lifting gear inspection Depot	479.82
3921.1357-01		Sportsworld Of WA	1,540.55	INV	08/08/2019	137632	Assorted goggles for Pro Shop	1,540.55
3921.1367-01		Star Trophies	221.10	INV	14/08/2019	00015460	Engraving of sports awards trophies	221.10
3921.1369-01		Premier & Cabinet Department of	105.70	INV	14/08/2019	162602	Advertising 060819	105.70
3921.1423-01		Telstra	2,491.62	INV	15/08/2019	9385375010Aug19	Internet and data to 240819	2,491.62
3921.1530-01		Wormald Australia Pty Ltd	653.20	INV	12/08/2019	8017912	Additional hydrant services	653.20
3921.1572-01		Western Australian Local Government	2,593.80	INV	15/08/2019	I3077728	Developer Contributions project	2,395.80
				INV	08/08/2019	I3077588	Building Positive Partnerships 060819	99.00
				INV	08/08/2019	I3077587	Building Positive Partnerships 060819	99.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3921.1589-01		Waste Stream Management Pty Ltd	495.00	INV	15/08/2019	00423689	Tipping fees July 2019	495.00
3921.1592-01		Water Corporation of Western Austra	574.94	INV	14/08/2019	908197324Aug19	234U Honeywood Park drink fountain	574.94
3921.1614-01		Westbooks	1,260.13	INV	13/08/2019	308259	Popular adult novels	111.67
				INV	13/08/2019	308257	Adult book requests	18.50
				INV	13/08/2019	308258	Junior book requests	14.79
				INV	13/08/2019	308255	Junior items for collection	990.18
				INV	13/08/2019	308256	Junior items for collection	124.99
3921.1629-01		Weston Road Systems	495.00	INV	13/08/2019	GB05	Spotting & marking Westbrook Street & Blay Road	495.00
3921.1726-01		Kyocera Document Solutions Australi	4,734.98	INV	14/08/2019	2852432893	Copy cost Zone Staff July 19	56.51
				INV	14/08/2019	2852432899	Copy cost Recquatic July 19	443.16
				INV	14/08/2019	2852432905	Copy cost Zone Reception July 19	82.86
				INV	14/08/2019	2852432888	Copy cost Depot Demountable July 19	205.67
				INV	14/08/2019	2852432894	Copy cost Admin Planning July 19	714.06
				INV	14/08/2019	2852432900	Copy cost Library Public July 19	61.24
				INV	14/08/2019	2852432906	Copy cost Bertram Community Centre July 19	37.28
				INV	14/08/2019	2852432889	Copy cost City Leadership Team July 19	196.51
				INV	14/08/2019	2852432895	Copy cost Admin Governance July 19	405.26
				INV	14/08/2019	2852432901	Copy cost Admin CSO July 19	109.32
				INV	14/08/2019	2852432907	Copy cost Banksia Park July 19	212.00
				INV	14/08/2019	2852432890	Copy cost Business Incubator July 19	209.69
				INV	14/08/2019	2852432896	Copy cost Admin Finance	153.88
				INV	14/08/2019	2852432902	Copy cost Wellard Community Centre July 19	463.70
				INV	14/08/2019	2852432891	Copy cost Community Centre Team July 19	246.90
				INV	14/08/2019	2852432897	Copy cost Family Day Care July 19	239.11
				INV	14/08/2019	2852432903	Copy cost Admin Records July 19	597.85
				INV	14/08/2019	2852432892	Copy cost Library Staff July 19	104.87
				INV	14/08/2019	2852432898	Copy cost Depot Admin July 19	80.73
				INV	14/08/2019	2852432904	Copy cost Darius Downstairs July 19	114.38
3921.1767-01		Construction Training Fund	7,180.22	INV	14/08/2019	July19	CTF Levy for July 2019	7,180.22
3921.1826-01		Arteil	486.20	INV	12/08/2019	00072531	Office stools for front counter staff	486.20
3921.188-01		Beaurepaires Tyres Kwinana	533.74	INV	15/08/2019	U548353118	Wheel balance and alignment 1GJC832	76.49
				INV	15/08/2019	U548353165	Tyres and fittings KWN2058	397.63

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	15/08/2019	U548352990	Puncture repair KWN1761	59.62
3921.19-01		Absolute Painting Services	2,640.00	INV	15/08/2019	INV-1043	Callistemon Court U74 complete repaint	2,640.00
3921.194-01		Benara Nurseries	1,644.31	INV	08/08/2019	532167	Plants for Chisham Square	1,644.31
3921.2048-01		Palm Lakes Gardens & Landscape Serv	1,650.00	INV	12/08/2019	02225	Banksia Park 34 supply and deliver brick paving	1,650.00
3921.2097-01		Beaver Tree Services Aust Pty Ltd	76,393.90	INV	13/08/2019	69875	Tree pruning Zone 1 Orelia area	76,393.90
3921.2125-01		Synergy	120,872.60	INV	13/08/2019	294428370Aug19	44U Mornington Park	120.80
				INV	13/08/2019	830669340Aug19	8U Wandi Drive fire pump	105.70
				INV	13/08/2019	259587970Aug19	32U Honeywood Ave retic	117.50
				INV	13/08/2019	294827290Aug19	15U Darling Park art sculpture	111.00
				INV	13/08/2019	290833680Aug19	26U BBQ/Lights Honeywood Park	114.05
				INV	13/08/2019	214467920Aug19	68U Honeywood Park/Bruny Meander BBQ/lights	125.50
				INV	13/08/2019	198511040Aug19	126U Bore/BBQ/lights Bruny Meander	141.30
				INV	14/08/2019	129764890Aug19	4628U Lambeth Park POS	1,191.60
				INV	14/08/2019	144372270Aug19	129U Thomas Oval retic	126.65
				INV	14/08/2019	566370150Aug19	3741U Chipperton Park	1,419.85
				INV	14/08/2019	958335710Aug19	8112U Orelia Oval	2,615.45
				INV	13/08/2019	264244690Aug19	20U Gecko Park bore pump	114.25
				INV	12/08/2019	327257960Aug19	52U Callistemon Court U33	47.05
				INV	15/08/2019	114826720Aug19	13U Bore industrial streetscapes Naval Base	107.30
				INV	15/08/2019	314938770Aug19	0U Woko Park bore	107.05
				INV	15/08/2019	295922660Aug19	87U Willandra Park	130.80
				INV	15/08/2019	657514270Aug19	0U Wandi oval power supply	102.05
				INV	15/08/2019	938812910Aug19	3164U Wandi Reserve	1,133.10
				INV	15/08/2019	201813230Aug19	1366U Mandogalup Station/reserve bore	477.55
				INV	08/08/2019	792417950Aug19	Street Lighting	112,464.05
3921.219-01		BOC Limited	1,233.01	INV	08/08/2019	5004608208	Annual container service charge 010819 to 310720	1,233.01
3921.2224-01		Prestige Catering & Event Hire	10,669.00	INV	15/08/2019	00024918	Sports Awards dinner 9 August 2019	9,923.00
				INV	15/08/2019	00024919	Catering for worm farm workshop 100819	446.00
				INV	15/08/2019	00024867	Deposit Seniors Christmas lunch 101219	100.00
				INV	15/08/2019	00024870	Deposit Seniors Christmas lunch 121219	100.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	15/08/2019	00024869	Deposit Seniors Christmas lunch 111219	100.00
3921.225-01		Boral Construction Materials Group	497.32	INV	15/08/2019	WA14636976	1.5 tonne concrete 260719	248.66
				INV	15/08/2019	WA14636975	1.5 tonne concrete 240719	248.66
3921.2256-01		GlobalX Information Services Pty Lt	63.47	INV	08/08/2019	PSI0142333	Legal names searches 010719 to 310719	63.47
3921.2339-01		ZircoData Pty Ltd	708.18	INV	08/08/2019	ZDW0086085	Secure offsite storage pick up and retrieval	708.18
3921.248-01		Bunnings Building Supplies	354.58	INV	15/08/2019	2163/01003611	Varris Way playground paint and tools	183.69
				INV	13/08/2019	2163/01601599	John Wellard gaffer tape to repair pipes	50.87
				INV	13/08/2019	2163/01568852	Administration light bulbs	51.12
				INV	14/08/2019	21638/01569362	Swivel wheels	68.90
3921.2646-01		Neverfail Springwater	67.95	INV	13/08/2019	125723	Bottled water Admin	67.95
3921.2749-01		Rebel Sport Ltd	313.96	INV	13/08/2019	066102079422	Staff Uniform	313.96
3921.2852-01		Downer EDI Works Pty Ltd	928.06	INV	15/08/2019	5008834	1.10 tonne asphalt	160.71
				INV	08/08/2019	9310519	Emulsion Hope Valley Road maintenance	161.57
				INV	08/08/2019	6007385	July 2019 asphalt supply	149.20
				INV	08/08/2019	5009414	July 2019 asphalt supply	156.66
				INV	08/08/2019	5009415	July 2019 asphalt supply	212.63
				INV	08/08/2019	5009413	July 2019 asphalt supply	87.29
3921.3105-01		Poly Pipe Traders	2,489.73	INV	08/08/2019	00099079	Dual frequency cable locator	1,453.41
				INV	13/08/2019	00098881	Reticulation items	1,036.32
3921.3155-01		PFD Food Services Pty Ltd	155.20	INV	12/08/2019	KQ417020	Cafe food	155.20
3921.3212-01		Marketforce Pty Ltd	5,615.98	INV	14/08/2019	28755	Advertising 100719 and 240719	2,761.00
				INV	13/08/2019	28765	SEEK advertisement	225.50
				INV	13/08/2019	28763	SEEK advertisement	225.50
				INV	13/08/2019	28762	SEEK advertisement	225.50
				INV	13/08/2019	28756	SEEK advertisement	185.36
				INV	13/08/2019	28759	SEEK advertisement	225.50
				INV	13/08/2019	28761	SEEK advertisement	225.50
				INV	13/08/2019	28760	SEEK advertisement	225.50
				INV	13/08/2019	28768	Advertising 130719	732.61
				INV	13/08/2019	28767	Advertising 060719	584.01

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3921.3243-01		Grant Thornton Audit Pty Ltd	2,337.50	INV	14/08/2019	1405097	Interim fee Developer Contributions audit 2018	2,337.50
3921.3338-01		AAA Blinds Port Kennedy	150.00	INV	12/08/2019	7216	Banksia Park U34 replace blinds to kitchen window	150.00
3921.335-01		City of Rockingham	1,371.72	INV	13/08/2019	106558	Tip fees to 260719	1,371.72
3921.3452-01		Western Maze Pty Ltd	14,361.59	INV	15/08/2019	00000082	Greenwaste collection area 1	14,361.59
3921.3686-01		KAJ Installations & Services	116.00	INV	13/08/2019	00005601	Callistemon Court U19 garage door repair	116.00
3921.3966-01		The Butcher Shop	62.95	INV	13/08/2019	FRM-I-44325	Assorted paint for Zone	62.95
3921.3999-01		Wizard Training Solutions	6,820.00	INV	13/08/2019	WTS03	Delivery of course 310719	3,410.00
				INV	13/08/2019	WTS02	Delivery of course 240719	3,410.00
3921.4003-01		Infiniti Group	992.31	INV	14/08/2019	464867	Consumables Recquatic	992.31
3921.4057-01		Kelyn Training Services	190.00	INV	15/08/2019	00028224	Traffic control training 151019	190.00
3921.4059-01		Wai Kei Vicky Chui	279.00	INV	13/08/2019	9thAugust2019	Reimbursement for food samplings	279.00
3921.407-01		Winc Australia Pty Ltd	210.86	INV	13/08/2019	9028003763	Stationery HR	210.86
3921.4125-01		LD Total	1,937.36	INV	08/08/2019	100358	Supply/ install 10m3 mulch various locations July	1,665.40
				INV	08/08/2019	100314	July additional irrigation repair works various	203.94
				INV	08/08/2019	100315	July additional irrigation repair works various	68.02
3921.4245-01		ED Property Services	1,353.00	INV	15/08/2019	0001308	Painting services Callistemon Court U5 & 7	396.00
				INV	15/08/2019	00001307	Painting of kitchen ceiling Banksia Park U28	77.00
				INV	12/08/2019	00001305	Callistemon Court U74 retaining wall and paving	880.00
3921.4350-01		T J Depiazzi & Sons	3,042.05	INV	08/08/2019	101476	Supply/deliver pine chip Kwinana Adventure Park	3,042.05
3921.4664-01		AMPAC Debt Recovery (WA) Pty Ltd	11.36	INV	08/08/2019	57251	Payment for debt recovery services Library July 2019	11.36
3921.4692-01		Elliotts Irrigation Pty Ltd	1,614.80	INV	13/08/2019	B14544	Service iron filters July 2019	1,614.80
3921.4719-01		Complete Office Supplies Pty Ltd	244.25	INV	12/08/2019	08503889	Recquatic stationery July 2019	150.47
				INV	12/08/2019	08451020	Recquatic stationery July 2019	93.78
3921.483-01		Landgate	532.88	INV	13/08/2019	350115-10001098	GRV chargeables 130719 to 260719	532.88
3921.4861-01		Big W	67.00	INV	13/08/2019	953911	Board games and card games for Zone	67.00
3921.4867-01		Patrick Alan Rose	247.96	INV	12/08/2019	12thAugust2019	Reimbursement of fuel KWN1941	247.96

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3921.4926-01		Aussie Clotheslines	395.00	INV	15/08/2019	14408-1	Callistemon Court U48 replace clothesline	395.00
3921.5000-01		Compact Mobile Entertainment	750.00	INV	15/08/2019	2659	Bush fire dinner 24 August 2019 DJ	750.00
3921.5035-01		Quell Cleen	180.00	INV	15/08/2019	00051872	Callistemon Court U7 vacate clean	180.00
3921.5147-01		Perth Audiovisual	231.00	INV	13/08/2019	00207015	Repair lectern in Ken Jackman Hall Darius Wells	231.00
3921.5193-01		Estate of Flo Wray	132.69	INV	28/06/2019	BP2017/18	BP refund 17/18	132.69
3921.5520-01		Master Lock Service	461.00	INV	13/08/2019	00006146	Thomas Kelly Pavilion keys for display cabinets	36.00
				INV	13/08/2019	00006183	Repair locks Medina Hall	110.00
				INV	14/08/2019	00006177	Re key padlock to Edge Skate Park	135.00
				INV	13/08/2019	00006097	Banksia Park U55 repair front security door	180.00
3921.5581-01		Totally Workwear Rockingham	590.70	INV	13/08/2019	RK10371-D1	Uniforms City Assist	590.70
3921.572-01		Fire & Emergency Services, Dept of	401,027.92	INV	13/08/2019	1stAugust2019	ESL collection for July 2019 Option A	401,027.92
3921.5750-01		Kev's Wheelie Kleen	913.00	INV	14/08/2019	5247	Bin cleaning 200619 Bertram Community Centre	121.00
				INV	14/08/2019	5283	Bin cleaning 260619 John Wellard Centre	110.00
				INV	14/08/2019	5359	Bin cleaning 040719 William Bertram Centre	110.00
				INV	14/08/2019	5535	Bin cleaning 180719 William Bertram Centre	121.00
				INV	14/08/2019	5536	Bin cleaning 240719 John Wellard Centre	99.00
				INV	14/08/2019	5687	Bin cleaning 090719 John Wellard Centre	242.00
				INV	14/08/2019	5628	Bin cleaning 010819 William Bertram Centre	110.00
3921.5754-01		Talis Consultants Pty Ltd	4,103.00	INV	15/08/2019	19078	Consultancy services Project No TE19063	4,103.00
3921.5823-01		Accord Security Pty Ltd	2,856.44	INV	13/08/2019	00023480	Security service period ending 040819 Darius Wells	2,570.79
				INV	13/08/2019	00023841	Security service period ending 040819 Darius Wells	285.65
3921.583-01		Flexi Staff Pty Ltd	4,391.28	INV	15/08/2019	210301	Temp staff week ending 040819	2,195.64
				INV	08/08/2019	210113	Environment staff w/e 280719	2,195.64
3921.5859-01		HK Calibration Technologies Pty Ltd	192.50	INV	13/08/2019	57906	Calibration of lux meter	192.50
3921.5996-01		CMS Engineering Pty Ltd	5,982.57	INV	13/08/2019	33386	Margaret Feilman investigate airconditioning	258.50
				INV	14/08/2019	33276	Air conditioner maintenance various locations July	3,093.22

Cheque Listing

Payments made between
01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	14/08/2019	33277	Airconditioning maintenance various locations July	1,570.21
				INV	14/08/2019	33278	Airconditioning maintenance various locations July	1,060.64
3921.6091-01		Plants & Garden Rentals	110.00	INV	12/08/2019	00013802	Plant hire August 2019	110.00
3921.6267-01		Woolworths Group Limited	1,143.54	INV	13/08/2019	3663796	Milk for the Zone	7.32
				INV	08/08/2019	3663784	Cafe supplies	107.74
				INV	08/08/2019	3663774	Cafe supplies	65.09
				INV	08/08/2019	3663785	Recquatic staff supplies	176.13
				INV	12/08/2019	3663790	Assorted sundries for Be Connected program	44.00
				INV	12/08/2019	3606551	Cafe supplies	90.68
				INV	13/08/2019	3663782	Food for Drop In Term 3	59.08
				INV	13/08/2019	3663791	Items for Mooditj Kulungars and Family Day Care	138.63
				INV	13/08/2019	38105731	Admin items	230.06
				INV	14/08/2019	3606557	Items for Worm Farm workshop	11.19
				INV	14/08/2019	38299947	Admin items	205.62
				INV	14/08/2019	3606565	Items for Boredom Busters class	8.00
3921.6368-01		ATI-Mirage Pty Ltd	3,740.00	INV	08/08/2019	00037712	Prince2 training Director City Regulation 5-9 August 19	3,740.00
3921.6370-01		Elexacom	4,507.23	INV	14/08/2019	27052	Service BBQ Lambeth Park 220719	118.64
				INV	14/08/2019	27055	Repair BBQ Harry McGuigan Park 080719	1,130.50
				INV	15/08/2019	27083	Replace lights and fittings Banksia Park U61	523.74
				INV	15/08/2019	27057	Senior Citizens front light repair	1,144.08
				INV	15/08/2019	27080	Edge Skate Park repair lighting	158.18
				INV	15/08/2019	27085	Banksia Park U34 electrical work	324.73
				INV	15/08/2019	27081	Electrical services Darius Wells	1,107.36
3921.6625-01		Dera Sacha Sauda Australia Limited	200.00	INV	13/08/2019	20190001	Catering for coastal planting day 290619	200.00
3921.665-01		Gregs Glass	300.00	INV	15/08/2019	7699-19	Banksia Park U12 repair to rear flyscreen door	150.00
				INV	15/08/2019	7667-19	Callistemon U7 replace rollers rear glass door	150.00
3921.682-01		Harmony Software	2,948.00	INV	13/08/2019	13-311	Educator subscriptions July 2019	1,135.20
				INV	13/08/2019	00021748	Annual subscription for FDC and IHC	1,812.80
3921.7168-01		Exit Waste	2,007.50	INV	13/08/2019	1217CK	Grease trap servicing various locations	2,007.50

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3921.72-01		All Lines & Signs	2,970.00	INV	08/08/2019	I0600819	Linemarking to Wandi Community Centre	2,970.00
3921.7285-01		Bolinda Digital Pty Ltd	396.25	INV	13/08/2019	48147	Selected Borrowbox e-audio titles	396.25
3921.7315-01		Foxtel Cable Television Pty Ltd	270.00	INV	14/08/2019	335110557	Foxtel subscription August 2019	270.00
3921.7388-01		Morris Jacobs	287.50	INV	14/08/2019	86	Facilitate Tuesday art 130819	155.00
				INV	14/08/2019	85	Facilitate Tuesday art 070819	132.50
3921.7523-01		Housing Authority	19,988.63	INV	08/08/2019	2.2	Rates refund	19,988.63
3921.7601-01		Focus Networks	3,523.85	INV	14/08/2019	INV-8373Ga	Video conference device	3,523.85
3921.762-01		Blackwood & Sons Ltd	674.82	INV	08/08/2019	PE5770TR	New scissor mop for Recquatic courts	283.25
				INV	08/08/2019	KW8355TL	Depot uniforms	288.54
				INV	08/08/2019	PE8967TR	Coppertop D batteries x 10	21.23
				INV	12/08/2019	KW1729RE	Polo shirts Depot	81.80
3921.7625-01		Flex Industries Pty Ltd	9,318.19	INV	15/08/2019	2061430	Service KWN005P	259.27
				INV	08/08/2019	2061441	1GGJ940 service and repairs	3,415.28
				INV	08/08/2019	2061520	KWN1835 Mitsubishi inspect vehicle	258.50
				INV	08/08/2019	2061458	KWN2035 bus annual service	1,062.44
				INV	08/08/2019	2061320	KWN702 repairs to vehicle	4,322.70
3921.7808-01		EEO Specialists	7,150.00	INV	13/08/2019	1009	Workshop 060819	7,150.00
3921.7812-01		Starbucks Flooring	2,580.00	INV	15/08/2019	INV-000613	Banksia 34 Replace flooring in living and bedrooms	2,580.00
3921.7847-01		Strata Specialists	2,633.00	INV	14/08/2019	3421023-July19	Quarterly levies 010719 to 300919	2,633.00
3921.8125-01		Xpresso Delight Midland	550.00	INV	14/08/2019	INV-0195	Coffee machine service 290619 to 020819	550.00
3921.828-01		Koorliny Arts Centre	111,983.29	INV	15/08/2019	00003997	Operating subsidy fees for quarter 1 2019/2020 Koorliny Arts Centre	111,983.29
3921.8325-01		Envirosweep	6,190.25	INV	13/08/2019	70869	Individual road sweeping 310719	3,014.00
				INV	13/08/2019	71096	Extra car park sweeping July 19	1,179.75
				INV	13/08/2019	70868	Footpath sweeping 310719	1,996.50
3921.8595-01		Purearth	1,706.28	INV	13/08/2019	00001299	Tipping fees 160719	1,706.28
3921.867-01		Lamp Replacements	309.10	INV	15/08/2019	IN1022869	Lights for various locations	309.10
3921.8756-01		Ohura Consulting	8,514.00	INV	08/08/2019	530	Extension of Stage 3 of PD project final invoice	4,529.25
				INV	08/08/2019	531	Position description reclassification stage 4	3,984.75

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3921.8841-01		Links Modular Solutions	34,043.90	INV	14/08/2019	21650	Links support & upgrades annual fee	34,043.90
3921.8894-01		Landscape and Maintenance Solutions	12,062.09	INV	13/08/2019	INV-1246	Passive & streetscape mowing July 19	10,183.53
				INV	13/08/2019	INV-1245	Mowing services Rockingham/Patterson Rd 220719	1,878.56
3921.8899-01		Majestic Plumbing	2,711.62	INV	13/08/2019	234025	Depot repair toilet	221.91
				INV	13/08/2019	234024	Callistemon Court U5 vanity installation/supply	2,132.08
				INV	14/08/2019	234050	Plumbing service 020819 Fiona Harris Pavilion	220.00
				INV	15/08/2019	234087	Callistemon Court U71 repair toilet	137.63
3921.8979-01		Vocus Communications	1,694.00	INV	13/08/2019	P449826	Monthly internet service August 19	1,694.00
3921.8998-01		McLeods	12,548.91	INV	13/08/2019	109422	Legal fees matter No 43450	808.96
				INV	13/08/2019	109405	Legal fees matter No 43449	864.90
				INV	13/08/2019	109404	Legal fees matter No 43448	286.00
				INV	13/08/2019	109602	Legal fees matter No 42801	1,930.50
				INV	15/08/2019	109551	Legal fees matter No 43446	175.13
				INV	15/08/2019	109552	Legal fees matter No 44209	3,668.44
				INV	15/08/2019	109024	Legal fees matter No 42164	142.45
				INV	15/08/2019	109550	Legal fees matter No 41519	171.60
				INV	15/08/2019	109600	Legal fees matter No 44645	2,602.22
				INV	15/08/2019	109553	Legal fees matter No 44598	1,898.71
3921.902-01		Leisure Institute of WA (Aquatics)	2,019.00	INV	13/08/2019	3044	LIWA conference & seminars 070819	1,755.00
				INV	13/08/2019	3045	Aquatics memberships and accreditation fee	264.00
3921.903-01		Lo-Go Appointments	5,602.06	INV	13/08/2019	00420292	Temp staff week ending 270719	2,610.52
				INV	15/08/2019	00420345	Temp staff week ending 030819	1,495.77
				INV	08/08/2019	00420291	Developer contributions staff we 270719	1,495.77
3921.9041-01		Planning Institute of Australia Pty	495.00	INV	13/08/2019	ED190708	Advertising on PIA website 040719	495.00
3921.9074-01		Natsales Advertising Pty Ltd	1,732.50	INV	14/08/2019	00341953	Advertising litter bin housing	1,732.50
3921.9133-01		People Solutions Australasia Pty Lt	715.00	INV	14/08/2019	00013344	Psychometric testing	715.00
3921.9325-01		Manfred Surveys	2,475.00	INV	13/08/2019	01335	Surveying Wellard Road stage 2	2,475.00
3921.9326-01		Gymcare	329.67	INV	14/08/2019	4550	Service seat pads Recquatic	329.67
3921.9345-01		Accidental Health & Safety Perth	270.23	INV	13/08/2019	617273	Top up of first aid	270.23
3921.9410-01		Urban Habitat Real Estate	488.37	INV	12/08/2019	2.6	Rates refund	488.37

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
3921.9572-01		Aaron Thomas	650.00	INV	14/08/2019	120	Open mic event 080819	650.00
3921.9590-01		My Media Intelligence Pty Ltd	130.00	INV	14/08/2019	INV-0909	Additional cost for audio clip 020818	130.00
3921.9762-01		Native Plants WA	3,248.20	INV	13/08/2019	INV-0164	Native plants for Tronox partnership	1,818.00
				INV	13/08/2019	INV-0165	Native plants for Kleenheat projects	1,430.20
3921.9797-01		Naveen Kumar Masilamani	1,112.80	INV	14/08/2019	13thAugust2019	Refund cancelled room hire 210919	112.80
				RFD	15/08/2019	1508231	Refund bond hall hire 250719	1,000.00
3921.9870-01		The Worm Shed	2,425.00	INV	15/08/2019	00005250	Worm farm workshop and cafe 100819	2,425.00
3921	20/08/2019	EFT TRANSFER: - 16/08/2019	-67.50				Payment reversal creditor #4166	
3921	20/08/2019	EFT TRANSFER: - 16/08/2019	-199.00				Payment reversal creditor #7493	
3922	15/08/2019	EFT TRANSFER: - 16/08/2019	215,467.13					
3922.153-01		Australian Taxation Office	202,368.00	INV	11/08/2019	PY01-04-Australi	PAYG tax withheld	202,368.00
3922.2853-01		Maxxia Pty Ltd	4,213.63	INV	11/08/2019	PY01-04-Maxxia P	Payroll Deduction	1,938.28
				INV	11/08/2019	PY01-04-Maxxia P	Payroll Deduction	2,034.65
				INV	15/08/2019	July2019	Being employee Net ITC for period July 2019	240.70
3922.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	11/08/2019	PY01-04-Health I	Payroll Deduction	1,115.50
3922.3719-01		City of Kwinana - Xmas fund	7,770.00	INV	11/08/2019	PY01-04-TOK Chri	Payroll Deduction	7,770.00
3923	14/08/2019	EFT TRANSFER: - 16/08/2019	108,371.10					
3923.565-01		Bright Futures Family Day Care - Pa	108,371.10	INV	14/08/2019	290719 to 110819	FDC Payroll 290719 to 110819	108,371.10
3924	14/08/2019	EFT TRANSFER: - 16/08/2019	22,035.26					
3924.568-01		Bright Futures In Home Care - Payro	22,035.26	INV	14/08/2019	290819 to 110819	IHC Payroll 290819 to 110819	22,035.26
3925	15/08/2019	EFT TRANSFER: - 16/08/2019	2,668.40					
3925.568-01		Bright Futures In Home Care - Payro	2,668.40	INV	15/08/2019	290719 to 110819	IHC Payroll 290719 to 110819	2,668.40
3926	16/08/2019	EFT TRANSFER: - 16/08/2019	402,845.71					
3926.10152-01		SuperChoice	402,845.71	INV	31/07/2019	July2019*-01	Superannuation-July2019*-01	285,232.53
				INV	31/07/2019	July2019*-03	Superannuation-July2019*-03	11,750.74
				INV	31/07/2019	July2019*-06	Superannuation-July2019*-06	4,466.70
				INV	31/07/2019	July2019*-07	Superannuation-July2019*-07	5,352.86
				INV	31/07/2019	July2019*-13	Superannuation-July2019*-13	2,843.82
				INV	31/07/2019	July2019*-14	Superannuation-July2019*-14	14,246.63
				INV	31/07/2019	July2019*-16	Superannuation-July2019*-16	1,933.10
				INV	31/07/2019	July2019*-17	Superannuation-July2019*-17	23,842.70

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	31/07/2019	July2019*-18	Superannuation-July2019*-18	3,567.52
				INV	31/07/2019	July2019*-21	Superannuation-July2019*-21	1,572.45
				INV	31/07/2019	July2019*-22	Superannuation-July2019*-22	590.56
				INV	31/07/2019	July2019*-24	Superannuation-July2019*-24	1,115.06
				INV	31/07/2019	July2019*-28	Superannuation-July2019*-28	247.64
				INV	31/07/2019	July2019*-29	Superannuation-July2019*-29	854.98
				INV	31/07/2019	July2019*-30	Superannuation-July2019*-30	1,600.04
				INV	31/07/2019	July2019*-37	Superannuation-July2019*-37	2,799.71
				INV	31/07/2019	July2019*-41	Superannuation-July2019*-41	85.58
				INV	31/07/2019	July2019*-43	Superannuation-July2019*-43	342.02
				INV	31/07/2019	July2019*-46	Superannuation-July2019*-46	2,191.56
				INV	31/07/2019	July2019*-48	Superannuation-July2019*-48	1,846.33
				INV	31/07/2019	July2019*-50	Superannuation-July2019*-50	3,081.74
				INV	31/07/2019	July2019*-54	Superannuation-July2019*-54	2,311.11
				INV	31/07/2019	July2019*-55	Superannuation-July2019*-55	4,672.11
				INV	31/07/2019	July2019*-56	Superannuation-July2019*-56	1,801.88
				INV	31/07/2019	July2019*-58	Superannuation-July2019*-58	951.62
				INV	31/07/2019	July2019*-59	Superannuation-July2019*-59	3,486.14
				INV	31/07/2019	July2019*-60	Superannuation-July2019*-60	1,896.19
				INV	31/07/2019	July2019*-63	Superannuation-July2019*-63	559.68
				INV	31/07/2019	July2019*-64	Superannuation-July2019*-64	1,249.37
				INV	31/07/2019	July2019*-65	Superannuation-July2019*-65	1,031.89
				INV	31/07/2019	July2019*-66	Superannuation-July2019*-66	797.69
				INV	31/07/2019	July2019*-70	Superannuation-July2019*-70	1,036.86
				INV	31/07/2019	July2019*-72	Superannuation-July2019*-72	1,599.93
				INV	31/07/2019	July2019*-73	Superannuation-July2019*-73	2,101.21
				INV	31/07/2019	July2019*-75	Superannuation-July2019*-75	427.31
				INV	31/07/2019	July2019*-76	Superannuation-July2019*-76	138.45
				INV	31/07/2019	July2019*-79	Superannuation-July2019*-79	1,821.62
				INV	31/07/2019	July2019*-80	Superannuation-July2019*-80	2,775.46
				INV	31/07/2019	July2019*-81	Superannuation-July2019*-81	902.30
				INV	31/07/2019	July2019*-82	Superannuation-July2019*-82	203.11
				INV	31/07/2019	July2019*-83	Superannuation-July2019*-83	688.27
				INV	31/07/2019	July2019*-84	Superannuation-July2019*-84	309.18
				INV	31/07/2019	July2019*-85	Superannuation-July2019*-85	630.67
				INV	31/07/2019	July2019*-86	Superannuation-July2019*-86	858.73

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	31/07/2019	July2019*-87	Superannuation-July2019*-87	1,030.66
3927	21/08/2019	EFT TRANSFER: - 22/08/2019	641,569.66					
3927.10118-01		DJ MacCormick Property Group Pty Lt	255.35	INV	20/08/2019	222392	Electricity recovery Boyne Park 230219 to 290419	255.35
3927.10373-01		Green Willows Industrial Cleaning a	200.00	INV	21/08/2019	21	Clubhouse and office cleaning	200.00
3927.10544-01		Timothy Marc Molnar-Hammond	700.00	INV	20/08/2019	2.9	Rates refund	700.00
3927.10555-01		Bruce Carl Mentz	201.00	INV	20/08/2019	19thAugust19	Reimbursement of security licence	201.00
3927.1072-01		Paint Industries	907.50	INV	19/08/2019	60639	Paint	907.50
3927.10916-01		Alison Bannister Career Coaching	273.90	INV	19/08/2019	CWJW003	Workshops Parents as Career Coaches	273.90
3927.11049-01		QTM Pty Ltd	6,185.60	INV	20/08/2019	INV-2800	Traffic management 030819 Naval Base	2,060.60
				INV	20/08/2019	INV-2775	Traffic management 010819 Chiswick Parade	1,004.58
				INV	21/08/2019	INV-2928	Traffic management 080819 Beacham Crescent	1,713.50
				INV	21/08/2019	INV-2869	Traffic management 080819 Beacham Crescent	594.97
				INV	21/08/2019	INV-2868	Traffic management 060819 Beacham Crescent	811.95
3927.11204-01		ATC Work Smart	93.50	INV	20/08/2019	GT14869	Traineeship for fortnight ending 100819	93.50
3927.11243-01		GPC Asia Pacific Pty Ltd	393.52	INV	19/08/2019	1650124644	Oil and fuel filters	119.09
				INV	19/08/2019	1650124514	Hydraulic filter	60.07
				INV	19/08/2019	1650125067	Filter kit	86.30
				INV	19/08/2019	1650124747	Filter kit and fuel	128.06
3927.11256-01		Hoffman Architecture	27,720.00	INV	19/08/2019	00002790	Architecture fees for fire stations	27,720.00
3927.11300-01		Strategic DCP Consulting	6,715.53	INV	20/08/2019	002	Consulting services for DCP as per contract	6,715.53
3927.11405-01		Matchbox Mandurah	139.00	INV	21/08/2019	498551	Kitchen items for John Wellard Centre	139.00
3927.11430-01		Baycorp	74.80	INV	19/08/2019	0819-065	Process serving fees for debt recovery 216103	55.00
				INV	19/08/2019	0819-042	Process serving fees for debt recovery 216089	19.80
3927.11434-01		Hyunmi Ko	114.00	INV	19/08/2019	7thAugust2019	Refund of cancelled swimming lessons Recquatic	114.00
3927.11435-01		Patricia May Lewis	75.00	INV	19/08/2019	29124	Refund of dog registration	75.00
3927.11436-01		Vanessa Louise Minervini	75.00	INV	19/08/2019	29260	Refund of dog registration	75.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3927.11438-01		Myrto Robert	100.00	RFD	19/08/2019	1505722	Refund bond patio hire 180819	100.00
3927.11439-01		Sharon Conti	100.00	RFD	19/08/2019	1506492	Refund bond Patio hire 180819	100.00
3927.11440-01		Paul Lockey	100.00	RFD	19/08/2019	1506861	Refund bond Patio hire 170819	100.00
3927.11441-01		Mubeen UI Hassan	100.00	RFD	19/08/2019	1511408	Refund bond Patio hire 120819	100.00
3927.11442-01		Putting Health at the Top	300.00	RFD	19/08/2019	1511455	Refund bond hall hire 070819	300.00
3927.11443-01		Kelly Turner	100.00	RFD	19/08/2019	1483073	Refund bond Patio hire 160519	100.00
3927.11444-01		My House Property Settlements	215.10	INV	21/08/2019	20thAugust2019	Rate EAS enquiry and orders/ requisitions	215.10
3927.11445-01		Maxwell John Daly	1,677.02	INV	21/08/2019	3.0	Rates refund	1,677.02
3927.1159-01		SoundPack Solutions Pty Ltd	805.78	INV	19/08/2019	INV-12147	DVD and CD cases Library	805.78
3927.1178-01		Holcim (Australia) Pty Ltd	763.40	INV	19/08/2019	9406474414	1m3 concrete Gellibrand Road	763.40
3927.1186-01		Red Dot	43.00	INV	19/08/2019	42078659	Items for John Wellard Centre	43.00
3927.1276-01		Satellite Security Services	571.60	INV	20/08/2019	IV006209	Replace panel batteries Thomas Oval Pavilion	571.60
3927.1516-01		Trisley's Hydraulic Services Pty Lt	2,462.68	INV	19/08/2019	80203311	Replacement chlorine gas sensor	979.00
				INV	19/08/2019	80203320	Service to backwash pumps	212.52
				INV	19/08/2019	80203315	Service of pool water treatment plant	776.16
				INV	19/08/2019	80203319	Foot valves service of spa	165.00
				INV	19/08/2019	80203318	Modifications to hydro pipework	330.00
3927.1558-01		Volunteering Western Australia	660.00	INV	19/08/2019	00003751	Workshop presenter fee 310719	660.00
3927.1589-01		Waste Stream Management Pty Ltd	396.00	INV	21/08/2019	00423817	Tipping fees August 2019	396.00
3927.1592-01		Water Corporation of Western Austra	12.47	INV	19/08/2019	9021976142Aug19	10U Darling Park drink fountain	12.47
3927.1614-01		Westbooks	529.96	INV	20/08/2019	308535	Popular adult novels	14.79
				INV	20/08/2019	308539	Junior items for collection	367.92
				INV	20/08/2019	308536	Books for story time	43.60
				INV	20/08/2019	308538	Junior book requests	35.61
				INV	20/08/2019	308534	Junior item	18.49
				INV	20/08/2019	308537	Books for kits	36.98
				INV	20/08/2019	308533	Junior items for requests	12.57
3927.1617-01		Australian Medical Supplies	321.30	INV	19/08/2019	80932	Wrist bands Recquatic	321.30

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3927.1674-01		Inkwell Cartridges & Toner	330.00	INV	19/08/2019	71653	Black toner	165.00
				INV	20/08/2019	71594	Kyocera toner	165.00
3927.1684-01		Ergolink	314.24	INV	19/08/2019	SI-00066987	Dual monitor arm for desk John Wellard Centre	314.24
3927.1820-01		Cardno (WA) Pty Ltd	15,345.00	INV	20/08/2019	ICW193259	Professional services period ending 260419	15,345.00
3927.1833-01		Host Direct	202.40	INV	19/08/2019	I217528	Banksia Park 3 tier trolley and bins	202.40
3927.188-01		Beaurepaires Tyres Kwinana	1,018.72	INV	19/08/2019	U548352939	Replace tyres and balancing KWN2073	1,018.72
3927.19-01		Absolute Painting Services	2,277.00	INV	21/08/2019	INV-1053	Painting service Callistemon Court U5	1,342.00
				INV	21/08/2019	INV-1054	External painting Callistemon Court U74	935.00
3927.1948-01		Maia Financial Pty Ltd	5,245.31	INV	20/08/2019	KP0580	Extension rental E6N0157980	5,245.31
3927.203-01		Big Brews Liquor	1,900.00	INV	19/08/2019	1615	Sports Awards Dinner Friday 9 August 2019 refreshments	1,900.00
3927.2048-01		Palm Lakes Gardens & Landscape Serv	5,156.00	INV	19/08/2019	2226	Banksia U34 install brick paving and soakwell	2,010.00
				INV	20/08/2019	0224	Repair paving Pimlico Gardens Wellard	3,146.00
3927.2068-01		Echelon Australia Pty Ltd	1,760.00	INV	20/08/2019	156-019347	Liability in procurement training 300719	1,760.00
3927.2097-01		Beaver Tree Services Aust Pty Ltd	109,357.82	INV	20/08/2019	69916	Tree removal and grinding Yeovil Way	880.00
				INV	20/08/2019	69944	Tree removal and grinding Runnymede Gate	4,968.70
				INV	20/08/2019	69943	Vegetation clearance Bertram Road	1,248.72
				INV	20/08/2019	69983	Weekly tree maintenance to 310719	10,395.00
				INV	19/08/2019	69917	Vegetation clearance Chisham Oval	1,254.00
				INV	19/08/2019	69927	Collection and mulching of green waste 250719	1,650.00
				INV	19/08/2019	69985	Tree pruning zone 2 Parmelia	88,961.40
3927.2121-01		Suez	316,083.33	INV	19/08/2019	33135446	General waste dry July 2019	1,514.15
				INV	19/08/2019	33092749	Mixed waste July 2019	164,452.79
				INV	19/08/2019	164668	Commercial recycle waste July 2019	150,116.39
3927.2125-01		Synergy	12,218.95	INV	19/08/2019	198694990Aug19	46543U Admin/Arts/Parmelia	12,118.65
				INV	21/08/2019	327257820Aug19	91U Callistemon Court	100.30
3927.2219-01		The Distributors Perth	202.40	INV	19/08/2019	518831	Cafe confectionery Recquatic	202.40
3927.2224-01		Prestige Catering & Event Hire	3,759.15	INV	19/08/2019	00024917	Sporting clubs dual workshop night catering	421.50
				INV	20/08/2019	00024981	Catering 140819	489.80

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	20/08/2019	00024980	Catering 140819	410.00
				INV	20/08/2019	00024979	Catering 130819	1,859.10
				INV	20/08/2019	00024982	Catering 150819	209.00
				INV	20/08/2019	00024983	Catering 150819	369.75
3927.2247-01		Rankine Mosquito Management	1,193.50	INV	20/08/2019	KWI-01-01	Mosquito monitoring program July 19	1,193.50
3927.2460-01		Allcom Communications	964.37	INV	19/08/2019	28929	Install and supply radio antenna and parts	964.37
3927.248-01		Bunnings Building Supplies	1,053.95	INV	19/08/2019	2163/01601730	Painting items	94.83
				INV	19/08/2019	2163/99803967	Callistemon Court supply shaving cabinets x 4	376.20
				INV	19/08/2019	2163/01570970	Callistemon Court various hardware	352.23
				INV	20/08/2019	2163/01571013	Wall plugs	22.32
				INV	20/08/2019	2163/01603603	Door handles for Fiona Harris Pavilion	42.58
				INV	20/08/2019	2163/01603360	Hardware items for Smirks Cottage	135.39
				INV	20/08/2019	2163/01603358	Brooms for Administration Building	30.40
3927.2507-01		Ixom Operations Pty Ltd	1,008.68	INV	19/08/2019	6140662	Supply of chlorine gas	1,008.68
3927.2546-01		Sigma Chemicals	795.85	INV	19/08/2019	130621/01	Pool chemicals	795.85
3927.29-01		Acurix Networks Pty Ltd	100.10	INV	19/08/2019	00002274	NBN service William Bertram Centre August 2019	100.10
3927.2903-01		Connect CCS	2,572.58	INV	20/08/2019	00097961	After hours monitoring July 19	2,572.58
3927.3105-01		Poly Pipe Traders	48.90	INV	20/08/2019	00098749	Reticulation items	48.90
3927.3212-01		Marketforce Pty Ltd	665.50	INV	20/08/2019	28764	Advertising 120719	225.50
				INV	20/08/2019	28766	Advertising for Library 010719	440.00
3927.329-01		City of Canning	700.00	INV	21/08/2019	124287	Innovation Masterclass attendance fee x 2	700.00
3927.335-01		City of Rockingham	25,473.42	INV	21/08/2019	106085	Tip fees to 030719	25,473.42
3927.357-01		BullAnt Security Pty	298.80	INV	20/08/2019	10190472	Key for Fiona Harris Pavilion	30.00
				INV	20/08/2019	10190291	Padlocks	232.00
				INV	19/08/2019	10190334	Supply of keys	36.80
3927.3607-01		Hays Specialist Recruitment Pty Ltd	5,999.99	INV	21/08/2019	8552343	Temp staff week ending 110819	2,962.96
				INV	21/08/2019	8539581	Temp staff week ending 040819	3,037.03
3927.3608-01		Foreshore Rehabilitation & Fencing	2,978.80	INV	19/08/2019	INV-4484	Replace damaged gate at Mandogalup Fire Station	2,978.80
3927.3916-01		Kwinana Industries Council	572.16	INV	20/08/2019	00011991	Traineeship fortnight ending 020819	289.70

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	20/08/2019	00011990	Traineeship to fortnight ending 020819	282.46
3927.3977-01		MRP Osborne Park-General Pest/Termi	4,443.36	INV	20/08/2019	83610	Pest control The Zone	217.00
				INV	20/08/2019	83609	Pest control Darius Wells	793.10
				INV	20/08/2019	83608	Pest control Wheatfield/Taskers Cottage	366.00
				INV	20/08/2019	83607	Pest control Sloan Cottage	493.37
				INV	20/08/2019	83606	Pest control Fiona Harris Pavilion	235.66
				INV	20/08/2019	83605	Pest control Wellard Pavilion	226.60
				INV	20/08/2019	83604	Pest control Leda Hall	377.49
				INV	20/08/2019	83603	Pest control Old St John building	107.07
				INV	20/08/2019	83600	Pest control Bright Futures Family Day Care	242.05
				INV	20/08/2019	83599	Pest control Sloan 1950's House	257.50
				INV	20/08/2019	83598	Pest control Medina Hall	289.97
				INV	20/08/2019	83596	Pest control Thomas Oval Pavilion	235.66
				INV	20/08/2019	83595	Pest control Kwinana Girl Guides	105.06
				INV	20/08/2019	83597	Pest control Administration Building	138.12
				INV	20/08/2019	83601	Pest control Senior Citizens Centre	197.00
				INV	20/08/2019	83602	Pest control Smirk Cottage	161.71
3927.3999-01		Wizard Training Solutions	3,410.00	INV	20/08/2019	WTS06	Training course 150819	3,410.00
3927.407-01		Winc Australia Pty Ltd	1,128.80	INV	20/08/2019	9027962140	Stationery	100.94
				INV	21/08/2019	9028181775	Stationery August stock Administration building	674.94
				INV	21/08/2019	9027822504	Stationery Family Day Care	170.95
				INV	21/08/2019	9027820042	Stationery Family Day Care	77.94
				INV	19/08/2019	9028001392	Outdoor brochure holder	104.03
3927.4166-01		Alison Dymond	67.50	INV	14/08/2019	12thAugust2019	Reimbursement of travel expenses BSI Training	67.50
3927.4245-01		ED Property Services	2,046.00	INV	19/08/2019	00001310	Callistemon U7 & U74 install retaining wall	220.00
				INV	19/08/2019	00001311	Callistemon U46 supply and install a new fence	1,650.00
				INV	21/08/2019	00001318	Service leaking roof Callistemon Court U10	176.00
3927.4279-01		Data #3 Limited	2,693.63	INV	20/08/2019	01853708	Deep freeze enterprise maintenance 3 years	2,693.63
3927.4382-01		Stonehenge Ceramics	4,840.50	INV	21/08/2019	D0141	Install tiles Callistemon Court U74	1,495.00
				INV	21/08/2019	D0114	Service tiles Callistemon Court U5	3,345.50
3927.4477-01		Trophy Express	22.00	INV	19/08/2019	11106	Engraving MVP netball trophies Recquatic	22.00
3927.480-01		Department of Transport	61.20	INV	20/08/2019	4119434	Disclosure of information fees	61.20

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3927.483-01		Landgate	34.00	INV	19/08/2019	65607367	Interim schedules identification of land parcels	34.00
3927.4861-01		Big W	242.25	INV	21/08/2019	953914	Decorations for Expo John Wellard Centre 100819	147.25
				INV	21/08/2019	953929	Frames for Banksia Park	95.00
3927.5035-01		Quell Clean	450.00	INV	21/08/2019	00051931	Vacate clean Callistemon Court U74	150.00
				INV	21/08/2019	00051942	Vacate clean Callistemon Court U32	120.00
				INV	19/08/2019	00051930	Banksia Park U34 vacate clean	180.00
3927.5381-01		Centrecare	1,026.66	INV	20/08/2019	21392	EAP Annual registration and management fee July 19	1,026.66
3927.5449-01		Garreth Williams	2,080.10	INV	21/08/2019	2.9	Rates refund	2,080.10
3927.5520-01		Master Lock Service	1,355.00	INV	20/08/2019	00006196	Rekey of padlocks Chalk Hill	210.00
				INV	20/08/2019	00006194	Install digital lock in gym Recquatic	655.00
				INV	21/08/2019	00006203	Service gate lock Callistemon Court	250.00
				INV	21/08/2019	00006216	Repair gate lock Banksia Park U35	240.00
3927.5644-01		Inclusive Building Consultants	275.00	INV	19/08/2019	00002442	Certificate design compliance Sloan Reserve toilet	275.00
3927.5645-01		Name Badge World	20.30	INV	19/08/2019	BW2239	Name badges	20.30
3927.5858-01		Vizcom Technologies	159.50	INV	20/08/2019	21019	Call out fee for Ken Jackman Hall	159.50
3927.5996-01		CMS Engineering Pty Ltd	5,145.80	INV	20/08/2019	33535	Darius Wells repair gas leak	1,130.80
				INV	20/08/2019	33537	Administration aircon repairs Building Assets area	947.10
				INV	20/08/2019	33538	Koorliny Arts Centre supply and install air damper	660.00
				INV	20/08/2019	33536	Administration replace timeclock/AC-4 upgrade	1,331.00
				INV	20/08/2019	33534	Administration Building disconnect 2 x fan motors	1,076.90
3927.6018-01		ALSCO Pty Ltd	145.38	INV	20/08/2019	CPER1964210	Linen for catering	72.16
				INV	20/08/2019	CPER1965509	Linen for catering	73.22
3927.6267-01		Woolworths Group Limited	1,007.69	INV	20/08/2019	3606575	Items for staff farewell celebration	50.00
				INV	20/08/2019	3606577	Milk for Zone	8.87
				INV	20/08/2019	3606576	Food for Drop In Term 3 Zone	52.75
				INV	21/08/2019	3606585	Items for Depot	38.28

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	19/08/2019	3663786	Snacks and items for LyriK excursion 040819	49.33
				INV	19/08/2019	3606571	Food for Master Chef Term 3	32.74
				INV	19/08/2019	3606563	Food and supplies for Mooditj Kulungars/FDC	115.10
				INV	19/08/2019	3606573	Cafe supplies Recquatic	73.05
				INV	21/08/2019	3592870	Items for workshop John Wellard Centre	59.70
				INV	21/08/2019	3592869	Items for Expo 100819 John Wellard Centre	180.20
				INV	21/08/2019	3592871	Items for Expo John Wellard Centre 100819	18.50
				INV	19/08/2019	3663789	Items for Depot	99.00
				INV	19/08/2019	3606561	Items for Depot	123.49
				INV	19/08/2019	38419213	Catering supplies	106.68
3927.6289-01		Clockwork Print	594.00	INV	19/08/2019	INV-0059154	Supply stickers for bookcase	594.00
3927.6370-01		Elexacom	2,844.88	INV	19/08/2019	27119	Electrical services for NBN Medina Hall 220719	908.66
				INV	20/08/2019	27084	Koorliny Arts Centre investigate power issue	604.09
				INV	20/08/2019	27086	Replace faulty HDMI cable Medina Hall	856.08
				INV	21/08/2019	27134	Assorted electrical services Callistemon Court	476.05
3927.6510-01		South Beach Eco Trust	660.00	INV	20/08/2019	182019	Seminar solar passive house design	660.00
3927.6700-01		Sprayking WA Pty Ltd	3,508.27	INV	20/08/2019	00001714	Treatment of weeds streetscape gardens May 19	3,068.27
				INV	20/08/2019	00001739	Additional spray works at Daintree Park July 19	440.00
3927.6749-01		Australia Post	15,796.73	INV	21/08/2019	1008780924	Postage for period ending 310719	15,796.73
3927.7248-01		Riteshkumar Ambalal Patel	800.00	RFD	19/08/2019	1506585	Refund bond hall hire 150719	800.00
3927.7252-01		Michelle Marie Bell	500.00	INV	21/08/2019	20thAugust2019	Reimbursement of professional membership	500.00
3927.7384-01		S J Rural Supplies	799.60	INV	21/08/2019	94298	Hardware item	457.60
				INV	21/08/2019	94293	Hardware item	342.00
3927.7388-01		Morris Jacobs	132.50	INV	20/08/2019	87	Facilitate art for kids 140819	132.50
3927.7493-01		Encore Property Group	199.00	INV	13/08/2019	23-40Meares	Online advertising on commercial realestate.com	199.00
3927.762-01		Blackwood & Sons Ltd	1,069.15	INV	19/08/2019	KW1339TT	Cooler jug with tap Depot	243.32
				INV	19/08/2019	KW9436TR	Convex mirror	314.40
				INV	20/08/2019	PE4479SY	Gloves	103.76
				INV	21/08/2019	GS3281TR	Work jacket x 2 Depot	49.90

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	21/08/2019	KW0258TV	Batteries	44.62
				INV	21/08/2019	KW7612TQ	Gloves and trousers	272.82
				INV	21/08/2019	KW1516TR	Gloves	40.33
3927.7676-01		Challenger Veterinary Hospital	305.00	INV	20/08/2019	61666	Animal services	305.00
3927.7833-01		Kwinana Veterinary Hospital Pty Ltd	489.00	INV	20/08/2019	55193	Animal microchip	65.00
				INV	20/08/2019	55696	Animal microchip	65.00
				INV	20/08/2019	55712	Animal microchip	65.00
				INV	20/08/2019	56287	Animal microchip	65.00
				INV	20/08/2019	56758	Animal microchip and vaccination	164.00
				INV	20/08/2019	57149	Animal microchip	65.00
3927.8119-01		The Smart Security Company P/L	165.00	INV	19/08/2019	66726	Banksia Park U27 Replace battery to duress unit	165.00
3927.8302-01		Chris Kershaw Photography	550.00	INV	21/08/2019	L2540	Sports award dinner photography 090819	550.00
3927.8325-01		Envirosweep	3,625.60	INV	20/08/2019	70871	Road sweeping 310719 Treeby Park	111.10
				INV	20/08/2019	70870	Carpark sweeping 310719 July 19	3,514.50
3927.8884-01		Coffee Works	1,296.68	INV	20/08/2019	2973	Coffee machine servicing July 19	463.10
				INV	20/08/2019	2904	Coffee machine servicing May 2019	463.10
				INV	20/08/2019	2939	Coffee machine servicing June 19	370.48
3927.9019-01		Kearns Garden Supplies	412.79	INV	19/08/2019	3-31/07/2019	Hardware items Callistemon Court	158.24
				INV	19/08/2019	24-31/07/2019	Assorted hardware items Depot	254.55
3927.905-01		Local Government Professionals	270.00	INV	20/08/2019	12,116	Finance Professionals PD Day 230819	90.00
				INV	20/08/2019	12,117	Finance Professionals PD Day 230819	90.00
				INV	22/08/2019	12,115	Finance Professionals PD Day 230819	90.00
3927.9095-01		TheComputerSchool.Net	660.00	INV	20/08/2019	618842643	Annual site licence for TheComputerSchool.net	660.00
3927.9096-01		Whimsical Wonders Hight Tea & Party	45.00	INV	19/08/2019	JWCC010	Frames for Befriend John Wellard Centre	45.00
3927.9345-01		Accidental Health & Safety Perth	268.13	INV	21/08/2019	618143	First aid supplies Darius Wells	268.13
3927.9590-01		My Media Intelligence Pty Ltd	721.73	INV	19/08/2019	INV-1187	12 month media monitoring coverage	721.73
3927.9764-01		Datacom Systems (AU) Pty Ltd - WA	1,903.00	INV	19/08/2019	INV0014081	Monthly SaaS fee sphere website July 19	1,903.00
3927.9899-01		Creative Minds	320.00	INV	19/08/2019	1	Facilitate holiday program John Wellard Centre	320.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3928	28/08/2019	EFT TRANSFER: - 29/08/2019	347,309.87					
3928.10239-01		Culture Counts Pty Ltd	2,200.00	INV	27/08/2019	INV-0756	Annual subscription 2019-2020	2,200.00
3928.10323-01		Stormbox	539.00	INV	22/08/2019	INV-1427	Web site hosting August 2019 to 2020	539.00
3928.10373-01		Green Willows Industrial Cleaning a	200.00	INV	27/08/2019	22	Clubhouse and office cleaning	200.00
3928.10455-01		Amina Spahich	100.00	RFD	28/08/2019	1506859	Refund bond Patio hire 170719	100.00
3928.1046-01		OCE Australia Ltd	245.48	INV	26/08/2019	1479622	Monthly charges for ColorWave 550 July 19	245.48
3928.10508-01		FE Technologies Pty Ltd	1,226.50	INV	22/08/2019	1007332	Library tags	1,226.50
3928.10670-01		Wheelie Clean	596.20	INV	26/08/2019	5584	Bin cleaning to 140819 Darius Wells	349.25
				INV	26/08/2019	5585	Bin cleaning to 140819 Admin	246.95
3928.10756-01		Retech Rubber	401.50	INV	26/08/2019	00002928	Repair soft fall rubber Orelia Pavilion playground	401.50
3928.11049-01		QTM Pty Ltd	404.58	INV	27/08/2019	INV-2580	Traffic management Bertram Road 240719	404.58
3928.11087-01		CD & P Pty Ltd	1,358.50	INV	27/08/2019	5408	SAT planning mediations	1,358.50
3928.11243-01		GPC Asia Pacific Pty Ltd	1,780.94	INV	27/08/2019	1650125918	Wiper blades	209.97
				INV	27/08/2019	1650126007	Parts	232.39
				INV	27/08/2019	1650126027	Workshop consumable items	984.71
				INV	27/08/2019	1650126013	Parts	70.40
				INV	27/08/2019	1650126068	Parts	59.25
				INV	27/08/2019	1650125820	Parts	104.98
				INV	26/08/2019	4330141961	V belts	87.45
				INV	26/08/2019	4330139903	Fibreglass repair kit	31.79
3928.11244-01		Netstar Australia Pty Ltd	1,313.40	INV	22/08/2019	76372	EZ subscription advanced website fee	1,313.40
3928.11258-01		Karla Hooper	416.00	INV	27/08/2019	21	Beeswax wrap presentation for library 240819	416.00
3928.11300-01		Strategic DCP Consulting	6,461.14	INV	27/08/2019	003	Consulting services for DCP as per contract	6,461.14
3928.1130-01		Port Printing Works	116.60	INV	26/08/2019	INV041506	Leaflets for photography competition	116.60
3928.11406-01		Leaf Bean Machine Pty Ltd	1,258.35	INV	27/08/2019	00067909	Coffee items Recquatic	1,258.35
3928.11419-01		Mary Fe Gako Brookes	1,000.00	RFD	28/08/2019	1511408	Refund bond hall hire 240819	1,000.00
3928.1142-01		Sonic Health Plus	198.00	INV	26/08/2019	1848261	Pre employment medical 020819	198.00
3928.11437-01		Hannah Cox	300.00	INV	27/08/2019	19August2019	Artwork for the Zone Youth Space	300.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3928.11446-01		Ritz Party Hire	537.50	INV	27/08/2019	1244604121	Catering equipment hire LG Professionals PD Day	537.50
3928.11451-01		Alicia Ellen Forsyth	175.00	INV	27/08/2019	16thAugust2019	Financial assistance soccer competition	175.00
3928.11452-01		Godfrey Gomba	175.00	INV	27/08/2019	16thAugust2019	Financial assistance soccer competition	175.00
3928.11453-01		Giuliano Rossi	104.55	INV	27/08/2019	19thAugust2019	Refund vacation care fees	104.55
3928.11454-01		Li Hoon Lim	2,068.93	INV	28/08/2019	3.2	Rates refund	2,068.93
3928.11455-01		Catherine Van Beek	1,947.49	INV	28/08/2019	3.2	Rates refund	1,947.49
3928.11456-01		Amanda Majella Devenny	2,000.00	INV	28/08/2019	3.2	Rates refund	2,000.00
3928.11457-01		Minghua Zhu	2,134.81	INV	28/08/2019	3.2	Rates refund	2,134.81
3928.11458-01		Graeme Norman Menzies	1,356.96	INV	28/08/2019	3.2	Rates refund	1,356.96
3928.11459-01		Amandeep Kaur	100.00	RFD	28/08/2019	1509781	Refund bond Patio hire 250819	100.00
3928.11460-01		Brabbs Bamber	100.00	RFD	28/08/2019	1508636	Refund bond Patio hire 260719	100.00
3928.11461-01		The Wirrpanda Foundation Ltd	100.00	RFD	28/08/2019	1268076	Refund bond hall hire 130318	100.00
3928.11462-01		Christopher Michael Durant	54.00	INV	28/08/2019	26thAugust2019	Reimbursement of USB for security cameras	54.00
3928.11463-01		Qamar Sharif	360.00	INV	28/08/2019	A/N23446	Crossover subsidy rebate	360.00
3928.11465-01		Colin Veurink	46.66	INV	28/08/2019	3.2	Rates refund	46.66
3928.11466-01		Ian Peter Whalen	2,000.00	INV	28/08/2019	3.2	Rates refund	2,000.00
3928.11468-01		Barry Steel	3,238.36	INV	28/08/2019	3.2	Rates refund	3,238.36
3928.1166-01		RAC Motoring Pty Ltd t/a RAC Busine	518.00	INV	27/08/2019	1866724	Replace battery on KWN704	518.00
3928.1178-01		Holcim (Australia) Pty Ltd	300.52	INV	22/08/2019	9406494207	Cnr Preston and Warner Rd 0.6 M3 concrete	300.52
3928.1227-01		Rockingham Holden	42,876.33	INV	28/08/2019	50278	Holden Colorado KWN2107	41,776.33
				INV	27/08/2019	KWN1947	Supply and fit roof bar & LED lights KWN1947	1,100.00
3928.1249-01		Royal Life Saving Society	1,620.00	INV	23/08/2019	101553	Swimming certificates Recquatic	1,620.00
3928.1272-01		Sanity Music Stores Pty Limited	94.99	INV	27/08/2019	51253	DVD requests for library	94.99
3928.1276-01		Satellite Security Services	225.01	INV	26/08/2019	IV006210	Replace panel battery Sloan Cottage	225.01
3928.1313-01		Daimler Trucks Perth	5,814.45	INV	27/08/2019	DFCRD259768	Replacement of transmission 1EFA503	5,814.45
3928.1360-01		St John Ambulance Australia (WA) In	128.00	INV	23/08/2019	FAINV00215976	Provide first aid training 090819	128.00

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3928.1370-01		State Library of Western Australia	6,050.00	INV	27/08/2019	RI024123	Annual invoice for lost and damaged items	6,050.00
3928.1423-01		Telstra	246.80	INV	27/08/2019	1548725500Aug19	Feilman Building alarm to 130919	19.25
				INV	27/08/2019	1197198700Aug19	Mandogalup Fire Station to 161119	181.90
				INV	27/08/2019	0335568200Aug19	Usage to 090819 Banksia Park	45.65
3928.1516-01		Trisley's Hydraulic Services Pty Lt	143.00	INV	23/08/2019	80203306	Repair pool recirculating pump foot valve	143.00
3928.1528-01		Twights Plumbing Pty Ltd	322.30	INV	27/08/2019	G1537	Replaced hot water valve to U27 Banksia Park	322.30
3928.1614-01		Westbooks	623.44	INV	27/08/2019	308697	Library items	108.70
				INV	27/08/2019	308692	Library items	80.60
				INV	27/08/2019	308694	Library items	123.51
				INV	27/08/2019	308691	Library items	61.39
				INV	27/08/2019	308690	Library items	11.83
				INV	27/08/2019	308696	Library items	237.41
3928.1649-01		Dennis Cleve Wood	2,931.50	INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.1689-01		Sandra Elizabeth Lee	2,931.50	INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.1826-01		Arteil	486.20	INV	27/08/2019	00072832	Office stool	486.20
3928.1869-01		United Cinemas Rockingham	358.00	INV	27/08/2019	August 4 2019	Excursion School Holiday Program Recquatic 081019	358.00
3928.1948-01		Maia Financial Pty Ltd	5,224.08	INV	28/08/2019	E6N0154959	Payment for Contract E6N0154959 010719 to 311019	3,261.98
				INV	28/08/2019	E6N0162560-PD	Dell memory upgrade for period 240719 to 300919	1,962.10
3928.2021-01		Subway Kwinana	66.90	INV	23/08/2019	91	Catering for recycling workshop	66.90
3928.203-01		Big Brews Liquor	2,946.00	INV	27/08/2019	1640	Refreshments for bush fire brigades awards dinner	2,946.00
3928.2048-01		Palm Lakes Gardens & Landscape Serv	4,785.00	INV	27/08/2019	227	Paving services Sawyer Road	3,245.00
				INV	27/08/2019	228	Paving services Banksia Park clubhouse	1,540.00
3928.2097-01		Beaver Tree Services Aust Pty Ltd	1,540.00	INV	23/08/2019	70026	Install root barriers Brookes Way	1,540.00
3928.2125-01		Synergy	4,071.98	INV	27/08/2019	846031050Aug19	1553U Street Lights The Strand	533.79
				INV	27/08/2019	821437900Aug19	3U Public open space lighting near Wellard Village	108.64

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	27/08/2019	151027420Aug19	1U Brandon Mews Reserve	106.45
				INV	27/08/2019	228715140Aug19	84U Streetscapes Wellard Village/Pimlico Gardens	86.97
				INV	27/08/2019	809178030Aug19	16U Warner Road sump	112.29
				INV	27/08/2019	521814530Aug19	2338U Wellard Pavilion	642.57
				INV	27/08/2019	144348440Aug19	17U Sutherland Pde bore	112.56
				INV	27/08/2019	661366430Aug19	672U Leda Hall and bore	358.66
				INV	27/08/2019	705629830Aug19	71U Bournan Heights Reserve	125.73
				INV	27/08/2019	963532150Aug19	17U Town Centre Park	79.22
				INV	27/08/2019	704953470Aug19	28U Barney Court	113.88
				INV	27/08/2019	829280210Aug19	1573U Street Lights	514.75
				INV	27/08/2019	200144210Aug19	146U Sloan Caretakers Cottage	104.79
				INV	27/08/2019	479742820Aug19	0U Bore on Parmelia verge	107.88
				INV	27/08/2019	488212530Aug19	30U Chisham Oval	213.29
				INV	27/08/2019	786264020Aug19	25U Bore Sutherland/Chisham Ave	211.39
				INV	27/08/2019	166216150Aug19	20U Sloan Reserve bore pump 3	113.32
				INV	27/08/2019	618835230Aug19	0U Sloan Caretakers Cottage old bore	107.81
				INV	27/08/2019	958312220Aug19	75U Djilba View	210.05
				INV	27/08/2019	558638440Aug19	0U Challenger/Bertram Entry Statement	107.94
3928.2224-01		Prestige Catering & Event Hire	12,655.80	INV	27/08/2019	00025012	Catering 220819	360.00
				INV	27/08/2019	00024985	Catering 190819	373.50
				INV	28/08/2019	00025016	Catering for event 310819	744.00
				INV	28/08/2019	00025014	Catering Fire Brigade Awards Dinner 240819	11,178.30
3928.2410-01		ABCO Products	1,538.57	INV	26/08/2019	441603	Cleaning items	1,538.57
3928.248-01		Bunnings Building Supplies	818.07	INV	26/08/2019	2163/01605495	Hardware items	81.42
				INV	26/08/2019	2163/01604876	Hardware items	39.76
				INV	28/08/2019	2163/01390964	Banksia Park plants for renewal	590.83
				INV	27/08/2019	2163/01571362	Yates zero weeding herbicide applicator and gel	73.01
				INV	27/08/2019	2163/00217940	Items for girls group activity	33.05
3928.2494-01		Park Motor Body Builders (WA) Pty L	270.00	INV	23/08/2019	8707	Supply power tarp nylon blocks	270.00
3928.2558-01		Education Department of	1,616.61	INV	27/08/2019	Trust Interest	Interest on monies held in Trust	1,616.61
3928.2586-01		Peet Southern JV Pty Ltd	2,248.13	INV	23/08/2019	IN-845-00000052	50% share costing supply and install of new bores	2,248.13

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3928.2652-01		Modern Teaching Aids Pty Ltd	311.74	INV	27/08/2019	43730775	Items for September 2019 school holidays	311.74
3928.2852-01		Downer EDI Works Pty Ltd	440.78	INV	27/08/2019	5009532	3 tonne concrete 020819	440.78
3928.2981-01		Peter Edward Feasey	4,801.33	INV	20/08/2019	DEPMAYFEE19/20	Deputy Mayoral allowance	1,869.83
				INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.30-01		Carol Elizabeth Adams	11,730.76	INV	20/08/2019	ICTALLOW19/20	ICT Allowance	291.67
				INV	20/08/2019	MAYALLOW19/20	Mayoral allowance	7,479.42
				INV	20/08/2019	MEETING19/20	Meeting fees	3,959.67
3928.3155-01		PFD Food Services Pty Ltd	638.05	INV	27/08/2019	KQ572113	Items for Kwinana Recquatic cafe	457.25
				INV	27/08/2019	KQ648515	Items for Kwinana Recquatic cafe	180.80
3928.3357-01		BGC Residential Pty Ltd	336.00	INV	27/08/2019	22ndAugust2019	Refund cancelled permit VP2019/47	120.00
				INV	27/08/2019	22August19	Refund cancelled permits VP2019/33	216.00
3928.337-01		City of Swan	4,584.66	INV	26/08/2019	No:51346	Long service leave liability	4,584.66
3928.3452-01		Western Maze Pty Ltd	13,809.00	INV	26/08/2019	00000119	Greenwaste collection area 1	13,809.00
3928.357-01		BullAnt Security Pty	30.00	INV	26/08/2019	10189919	Master key for Medina Hall	30.00
3928.3577-01		Impact Communications Pty Ltd	300.00	RFD	28/08/2019	1512646	Refund hall hire 120819	300.00
3928.3607-01		Hays Specialist Recruitment Pty Ltd	2,981.48	INV	27/08/2019	8570624	Temp staff week ending 180819	2,981.48
3928.3833-01		Norman Jorgensen Bookseller	357.50	INV	28/08/2019	2408KW	Book week author talk 210819	357.50
3928.3914-01		Bladon WA Pty Ltd	2,035.00	INV	23/08/2019	BWA141855	Assorted promotional items Library	2,035.00
3928.3977-01		MRP Osborne Park-General Pest/Termi	3,127.29	INV	26/08/2019	83757	Pest control William Bertram	217.00
				INV	26/08/2019	83756	Pest control John Wellard Centre	217.00
				INV	26/08/2019	83661	Pest control Thomas Kelly Pavilion	257.08
				INV	26/08/2019	83735	Pest control Senior Citizens Centre	155.94
				INV	26/08/2019	83753	Pest control Business Incubator	195.00
				INV	26/08/2019	83734	Pest control Casuarina Hall	121.54
				INV	26/08/2019	83751	Pest control Casuarina Fire Station	121.54
				INV	26/08/2019	83754	Pest control Depot	155.94
				INV	26/08/2019	83659	Pest control Depot	217.00
				INV	26/08/2019	83755	Pest control Wandi Hall	264.71
				INV	26/08/2019	83736	Pest control Darius Wells	197.00
				INV	26/08/2019	83752	Pest control Recquatic	362.25
				INV	26/08/2019	83658	Pest control Admin	387.79

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	26/08/2019	83660	Pest control Smirk Cottage	257.50
3928.4003-01		Infiniti Group	975.87	INV	28/08/2019	467557	Consumable items Recquatic	975.87
3928.4007-01		Digitales	2,019.60	INV	27/08/2019	SINV-15256	Subscription to online resource for library	658.90
				INV	27/08/2019	SINV-15257	Subscription to online resource for Library	548.90
				INV	27/08/2019	SINV-15220	Road to IELTS academic and general training	811.80
3928.407-01		Winc Australia Pty Ltd	150.51	INV	27/08/2019	9028180586	Stationery Darius Wells	150.51
3928.4103-01		Local Government Planners Associati	170.00	INV	27/08/2019	4446	Legal update event x 2 on 100919	170.00
3928.4112-01		Cleverpatch Pty Ltd	229.82	INV	27/08/2019	339913	Items for October 2019 school holidays	229.82
3928.4190-01		AC Cooling Services	1,846.90	INV	27/08/2019	3889	Install new air conditioner Callistemon Court	1,846.90
3928.4205-01		David Mario Boccuzzi	42.40	INV	28/08/2019	26thAugust2019	Refreshments for Perth Parks Managers meeting	42.40
3928.4245-01		ED Property Services	440.00	INV	27/08/2019	00001320	Repair wall cracks U19 Callistemon Court	440.00
3928.4477-01		Trophy Express	29.25	INV	22/08/2019	11142	Engraving for Friday netball trophies	29.25
3928.4719-01		Complete Office Supplies Pty Ltd	217.20	INV	27/08/2019	08544995	Stationery items for Library	217.20
3928.4808-01		Simply Headsets	352.00	INV	26/08/2019	INV-24887	Wireless headset	352.00
3928.483-01		Landgate	700.06	INV	28/08/2019	350658-10001098	GRV chargeable Schedule G2019/16 to 090819	700.06
3928.4861-01		Big W	373.92	INV	27/08/2019	176552	Balloons for the Lyrik awards ceremony	162.00
				INV	27/08/2019	953906	Items for John Wellard sensory play	211.92
3928.5143-01		Wendy Gaye Cooper	2,931.50	INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.5453-01		Kirby Swim Equip Pty Ltd	1,865.60	INV	27/08/2019	INV-0917	Swim teaching bench	1,865.60
3928.5520-01		Master Lock Service	272.50	INV	26/08/2019	00006215	Repair lock on door Thomas Oval Pavilion	120.00
				INV	26/08/2019	00006221	Replace adaptor Koorliny Art Centre	152.50
3928.572-01		Fire & Emergency Services, Dept of	25,830.80	INV	27/08/2019	149399	2018/19 ESL income option B	25,830.80
3928.5743-01		Programmed Maintenance Services Ltd	10,017.52	INV	27/08/2019	SINV560645	Village garden & turf maintenance August 19	10,017.52
3928.5823-01		Accord Security Pty Ltd	3,032.21	INV	27/08/2019	00023860	Security service period ending 180819 Darius Wells	3,032.21
3928.583-01		Flexi Staff Pty Ltd	3,508.12	INV	27/08/2019	210684	Temp staff week ending 180819	1,754.06
				INV	27/08/2019	210486	Temp staff week ending 110819	1,754.06

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3928.5996-01		CMS Engineering Pty Ltd	8,800.00	INV	26/08/2019	33600	Replace water treatment parts Recquatic	594.00
				INV	26/08/2019	33599	Service air conditioner	440.00
				INV	26/08/2019	33601	Service air conditioner Fiona Harris Pavilion	7,766.00
3928.6018-01		ALSCO Pty Ltd	84.25	INV	28/08/2019	CPER1966680	Linen for catering	84.25
3928.6091-01		Plants & Garden Rentals	110.00	INV	27/08/2019	00013949	Planter hire September 2019	110.00
3928.6112-01		Wendy Binks	660.00	INV	22/08/2019	3056	Wendy Binks author talk book week 2019	660.00
3928.6267-01		Woolworths Group Limited	2,573.10	INV	22/08/2019	3606588	Food and Supplies for Mooditj Kulungars and FDC	149.96
				INV	23/08/2019	38606323	Items for cafe Recquatic	86.54
				INV	23/08/2019	3606591	Gift vouchers for emergency relief	500.00
				INV	27/08/2019	3295608	Cafe supplies Recquatic	41.50
				INV	27/08/2019	3606595	Food for Master Chef Term 3	27.82
				INV	28/08/2019	3295607	Supplies for Family Day Care	122.11
				INV	28/08/2019	38545357	Catering for event held 230819	1,059.43
				INV	28/08/2019	38759518	Catering items for Admin	152.80
				INV	28/08/2019	38691901	Catering items for Admin	129.88
				INV	28/08/2019	38545512	Catering items for Admin	104.33
				INV	28/08/2019	38453565	Catering items for Admin	94.24
				INV	27/08/2019	38844861	Supplies for Admin catering	104.49
3928.6335-01		Ideal Homes Pty Ltd	14,500.00	RFD	22/08/2019	200250	Refund footpath and kerbing bond	1,400.00
				RFD	22/08/2019	207308	Refund footpath and kerbing bond	1,400.00
				RFD	22/08/2019	207309	Refund footpath and kerbing bond	1,400.00
				RFD	22/08/2019	207310	Refund footpath and kerbing bond	1,400.00
				RFD	22/08/2019	242405	Refund footpath and kerbing bond	1,400.00
				RFD	22/08/2019	547494	Refund footpath and kerbing bond	1,500.00
				RFD	22/08/2019	673051	Refund footpath and kerbing bond	1,500.00
				RFD	22/08/2019	715165	Refund footpath and kerbing bond	1,500.00
				RFD	22/08/2019	726510	Refund footpath and kerbing bond	1,500.00
				RFD	22/08/2019	736437	Refund footpath and kerbing bond	1,500.00
3928.6370-01		Ellexacom	12,584.61	INV	27/08/2019	27243	Replace light and fan combo U7 Callistemon Court	684.66
				INV	27/08/2019	27241	Replace power points and fan U74 Callistemon Court	235.09
				INV	26/08/2019	27206	Repair faulty data point Adventure Park 090819	263.67

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	26/08/2019	27158	RCD testing Adventure Park	144.07
				INV	26/08/2019	27152	RCD testing Casuarina Fire Station	72.03
				INV	26/08/2019	27157	RCD testing Medina Girl Guides Hall	79.09
				INV	26/08/2019	27162	Test emergency and exit lights Kwinana Scouts Hall	316.36
				INV	26/08/2019	27156	RCD testing Kwinana Scouts Hall	72.03
				INV	26/08/2019	27161	Test emergency & exit lights Mandogalup Fire Station	276.82
				INV	26/08/2019	27155	RCD testing Mandogalup Fire Station	144.07
				INV	26/08/2019	27160	Test emergency and exit lights The Pavilion	276.82
				INV	26/08/2019	27159	Test emergency & exit lights The Resource Centre	192.08
				INV	26/08/2019	27154	RCD testing Wellard Pavilion	120.05
				INV	26/08/2019	27163	Test emergency & exit lights Casuarina Hall	276.82
				INV	26/08/2019	27188	Pest control Cavendish Park Providence	728.79
				INV	26/08/2019	27082	Replace broken pit lid	256.59
				INV	26/08/2019	27237	Electrical works Sloan Reserve toilets	6,676.87
				INV	26/08/2019	27185	Install timer on kitchen fans Admin	1,445.16
				INV	26/08/2019	27153	Investigate hot water system John Wellard Centre	83.44
				INV	26/08/2019	27186	Service porch lights Senior Citizen Centre	240.10
3928.6418-01		Home Group WA Pty Ltd	5,868.00	RFD	22/08/2019	671429	Refund footpath and kerbing bond	1,500.00
				RFD	22/08/2019	705212	Refund footpath and kerbing bond	1,456.00
				RFD	22/08/2019	724966	Refund footpath and kerbing bond	1,456.00
				RFD	22/08/2019	838642	Refund footpath and kerbing bond	1,456.00
3928.665-01		Gregs Glass	340.00	INV	26/08/2019	7773-19	Reglaze glass window Thomas Oval Pavilion	340.00
3928.6692-01		John Phillips Consulting	3,300.00	INV	27/08/2019	00000223	2019 CEO annual appraisal	3,300.00
3928.6703-01		Lucor Pty Ltd	1,650.00	INV	28/08/2019	INV-003719	Deposit Catering for Christmas function 141219	1,650.00
3928.6812-01		Australian Grown	192.15	INV	23/08/2019	SI25649	T shirts Mooditj Kulungars playgroup	192.15
3928.6872-01		Schindler Lifts Australia Pty Ltd	808.50	INV	26/08/2019	4688129941A	Lift maintenance 190219 John Wellard Centre	808.50
3928.7014-01		Professionals Freeway South	501.11	INV	28/08/2019	.32	Rates refund	501.11
3928.7064-01		Sean Avery	700.00	INV	28/08/2019	19/20.0003	Book Week Author talk 2019	700.00
3928.708-01		Kevin Robert Howard	70.10	INV	26/08/2019	23rdAugust2019	Reimbursement of HR driver's licence	70.10

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3928.7236-01		Wheelers Book Club Ltd	3,000.00	INV	28/08/2019	1760781	ePlatform annual collection plan	3,000.00
3928.7285-01		Bolinda Digital Pty Ltd	270.93	INV	27/08/2019	48506	eAudiobooks Library	270.93
3928.7431-01		Shane Andrew Wright	175.00	INV	27/08/2019	16thAugust2019	Financial assistance AFL competition	175.00
3928.7557-01		Sheila Mills	2,931.50	INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.7601-01		Focus Networks	3,523.85	INV	27/08/2019	INV-8373Gb	Training devices	3,523.85
3928.762-01		Blackwood & Sons Ltd	557.97	INV	27/08/2019	KW8084TW	Lubricant aerosol sprays for depot	110.88
				INV	27/08/2019	KW8083TW	Safety glasses for Depot	259.78
				INV	27/08/2019	PE8085TW	Klondike smoke lens specs and gloves for Depot	187.31
3928.7625-01		Flex Industries Pty Ltd	544.78	INV	27/08/2019	2061600	Call out for KWN2101 to repair lights not working	544.78
3928.7809-01		Frontline Fire and Rescue Equipment	3,484.80	INV	28/08/2019	64983	Forestry foam 20L drums	3,484.80
3928.7812-01		Starbucks Flooring	2,050.00	INV	27/08/2019	INV-000615	Carpet services U10 Callistemon Court	2,050.00
3928.7881-01		Australian Assoc for Enviornmental	845.00	INV	22/08/2019	INV-0288	Educator workshop Introduction to Sustainability	750.00
				INV	23/08/2019	INV-0289	Subscription for 2019/2020 Family Day Care	95.00
3928.805-01		Mervyn Thomas Kearney	2,931.50	INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.8099-01		Total Tools Rockingham	70.00	INV	23/08/2019	76456	Concrete edgers	70.00
3928.835-01		Kwinana Golf Club Inc	475.00	INV	27/08/2019	176353	Catering and venue hire for volunteering workshop	475.00
3928.8610-01		John Scarfe	675.00	INV	28/08/2019	78	Handcrafted pens for Citizenship ceremonies	675.00
3928.8899-01		Majestic Plumbing	1,097.38	INV	26/08/2019	234195	Service hot water unit Darius Wells	1,097.38
3928.8998-01		McLeods	7,370.41	INV	23/08/2019	109450	Legal fees matter No 42542	223.10
				INV	23/08/2019	109451	Legal fees matter No 42543	528.82
				INV	23/08/2019	109452	Legal fees matter No 42544	1,766.65
				INV	23/08/2019	109456	Legal fees matter No 42545	374.21
				INV	23/08/2019	109457	Legal fees matter No 42546	460.41
				INV	23/08/2019	109458	Legal fees matter No 42547	344.05
				INV	23/08/2019	109441	Legal fees matter No 42550	1,202.10
				INV	23/08/2019	109442	Legal fees matter No 44443	244.80

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	23/08/2019	109443	Legal fees matter No 44450	208.02
				INV	23/08/2019	109446	Legal fees matter No 44457	420.90
				INV	27/08/2019	108071	Legal fees matter No 42818	1,365.80
				INV	27/08/2019	108301	Legal fees matter No 43446	231.55
3928.9019-01		Kearns Garden Supplies	190.00	INV	27/08/2019	68	Humiclay soil conditioner for Kelly Park	190.00
3928.903-01		Lo-Go Appointments	2,991.54	INV	27/08/2019	00420396	Temp staff week ending 100819	1,495.77
				INV	27/08/2019	00420446	Temp staff week ending 170819	1,495.77
3928.9042-01		Signarama Rockingham	740.52	INV	27/08/2019	INV-10513	Unisex Accessible toilet sign	323.40
				INV	27/08/2019	INV-10514	Security Alarmed Area sign	88.00
				INV	27/08/2019	INV-10570	Unisex Accessible toilet sign	329.12
3928.9070-01		Simon Roger Chant	45.50	INV	26/08/2019	23rdAugust19	Reimbursement of MR driver's licence	45.50
3928.9076-01		Charles Service Company	1,371.57	INV	26/08/2019	00031959	Additional cleaning services for pavilions	608.44
				INV	26/08/2019	00031958	Additional cleaning services various	763.13
3928.9102-01		Sanyati Property Services	478.50	INV	22/08/2019	00061662	Library cleaning of electronic equipment	478.50
3928.926-01		Main Roads Western Australia	4,091.22	INV	27/08/2019	8008957	Install signage & pavement markings Orelia Avenue	4,091.22
3928.928-01		Major Motors	559.12	INV	27/08/2019	801038	Exhaust system repairs to P443	559.12
3928.9313-01		Dept of Local Government, Sport and	1,164.16	INV	27/08/2019	RI024048	Local Government Standards Panel fees 2018/2019	1,164.16
3928.9405-01		Matthew James Rowse	2,931.50	INV	20/08/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/08/2019	MEETINGFEES19/	Meeting fees	2,639.83
3928.9551-01		Double Decker Game Bus	660.00	INV	27/08/2019	15388TW	School holiday program Recquatic 031019	660.00
3928.9762-01		Native Plants WA	4,090.30	INV	28/08/2019	INV-0180	Native plants for KIC partnership	1,563.90
				INV	23/08/2019	INV-0163	Plants for Challenger Beach restoration	2,526.40
3928.9875-01		Kylie Marie Ruston	175.00	INV	27/08/2019	16thAugust2019	Financial assistance for Calisthenics competition	175.00
3928.9899-01		Creative Minds	160.00	INV	28/08/2019	2-16/08/2019	Facilitate holiday program William Bertram Centre	160.00
3928	30/08/2019	EFT TRANSFER: - 29/08/2019	-360.00				Payment reversal creditor #11464	
3929	29/08/2019	EFT TRANSFER: - 29/08/2019	223,543.49					
3929.151-01		Australian Services Union	547.76	INV	25/08/2019	PY01-05-Aust Ser	Payroll Deduction	233.10
				INV	25/08/2019	PY01-05-Aust Ser	Payroll Deduction	33.76

Cheque Listing

Payments made between

01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	11/08/2019	PY01-04-Aust Ser	Payroll Deduction	233.10
				INV	11/08/2019	PY01-04-Aust Ser	Payroll Deduction	47.80
3929.153-01		Australian Taxation Office	203,757.00	INV	25/08/2019	PY01-05-Australi	PAYG tax withheld	203,757.00
3929.2853-01		Maxxia Pty Ltd	3,972.93	INV	25/08/2019	PY01-05-Maxxia P	Payroll Deduction	1,938.28
				INV	25/08/2019	PY01-05-Maxxia P	Payroll Deduction	2,034.65
3929.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	25/08/2019	PY01-05-Health I	Payroll Deduction	1,115.50
3929.3719-01		City of Kwinana - Xmas fund	7,650.00	INV	25/08/2019	PY01-05-TOK Chri	Payroll Deduction	7,650.00
3929.487-01		Child Support Agency	3,659.06	INV	25/08/2019	PY01-05-Child Su	Payroll Deduction	1,829.53
				INV	11/08/2019	PY01-04-Child Su	Payroll Deduction	1,829.53
3929.530-01		Easifleet	2,021.73	INV	29/08/2019	127041	Novated lease for August 2019	2,021.73
3929.892-01		LGRCEU	819.51	INV	25/08/2019	PY01-05-LGREC U	Payroll Deduction	388.99
				INV	25/08/2019	PY01-05-LGREC U	Payroll Deduction	10.26
				INV	11/08/2019	PY01-04-LGREC U	Payroll Deduction	410.00
				INV	11/08/2019	PY01-04-LGREC U	Payroll Deduction	10.26
3930	29/08/2019	EFT TRANSFER: - 30/08/2019	2,106.94					
3930.11474-01		Gerard Adrianus De Klerk	1,534.63	INV	29/08/2019	27thAugust2019	Payment of principal and interest Christmas Saver	1,534.63
3930.9798-01		Jennifer Lee Hammington	572.31	INV	29/08/2019	27thAugust2019	Payment of principal and interest Christmas Saver	572.31
3931	28/08/2019	EFT TRANSFER: - 30/08/2019	108,156.12					
3931.565-01		Bright Futures Family Day Care - Pa	108,156.12	INV	28/08/2019	120819 to 250819	FDC Payroll 120819 to 250819	108,156.12
3932	28/08/2019	EFT TRANSFER: - 30/08/2019	24,492.55					
3932.568-01		Bright Futures In Home Care - Payro	24,492.55	INV	28/08/2019	120819 to 250819	IHC Payroll 120819 to 250819	24,492.55
3933	30/08/2019	EFT TRANSFER: - 30/08/2019	1,588,235.81					
3933.6852-01		Cedar Woods Wellard Ltd	1,588,235.81	INV	30/08/2019	30/08/19-DCA1	Refund of DCA 1 cost contribution	1,588,235.81
Total EFT			6,129,932.43					

Payroll

PY99-01	07/08/2019	Payroll - Interim	1,392.25
PY01-04	11/08/2019	Payroll	613,263.64
PY99-02	14/08/2019	Payroll - Interim	30,445.60

Cheque Listing

Payments made between
01/08/2019 to 31/08/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
PY99-03	26/08/2019	Payroll - Interim	79,479.75					
PY01-05	25/08/2019	Payroll	617,866.48					
Total Payroll			1,342,447.72					
Grand Total			-7,525,724.86					

Credit Card Transactions

1/08/2019 to 31/08/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit Card Chief Executive Officer to 020819				\$8.00	
4479475	Invoice	020819A	02/08/2019	\$7.27	Parking to attend GAPP meeting
4479475	GST	020819A	02/08/2019	\$0.73	GST
Credit Card Functions Officer to 020819				\$259.99	
4479478	Invoice	020819B	02/08/2019	\$4.00	Debt collection training catering
4479478	Invoice	020819B	02/08/2019	\$11.36	Table decorations Bushfire Brigade Award Dinner
4479478	Invoice	020819B	02/08/2019	\$33.09	Picture frames Bushfire Brigade Award Dinner
4479478	Invoice	020819B	02/08/2019	\$38.82	Trophy Bushfire Brigade Award Dinner
4479478	Invoice	020819B	02/08/2019	\$67.27	Sacral cushion following ergonomic assessment
4479478	Invoice	020819B	02/08/2019	\$81.81	Wooden plank for internal catering
4479478	GST	020819B	02/08/2019	\$23.64	GST
Credit Card Executive Assistant to 020819				\$3,487.77	
4479487	Invoice	020819D	02/08/2019	\$-20.00	Refund of overpayment for NGAA Congress
4479487	Invoice	020819D	02/08/2019	\$9.08	Stationery
4479487	Invoice	020819D	02/08/2019	\$20.13	Stationery
4479487	Invoice	020819D	02/08/2019	\$63.64	Flowers for staff member
4479487	Invoice	020819D	02/08/2019	\$74.50	Flowers for elected member
4479487	Invoice	020819D	02/08/2019	\$120.45	Elected member attendance NGAA Congress
4479487	Invoice	020819D	02/08/2019	\$2,902.90	Staff attendance International Public Works Conference
4479487	GST	020819D	02/08/2019	\$317.07	GST
Credit Card Director City Infrastructure to 020819				\$4.00	
4479489	Invoice	020819F	02/08/2019	\$3.64	Parking for WALGA meeting
4479489	GST	020819F	02/08/2019	\$0.36	GST
Credit Card Director City Engagement to 020819				\$427.70	
4479492	Invoice	020819H	02/08/2019	\$52.73	Refreshments for Community Awards interview panel
4479492	Invoice	020819H	02/08/2019	\$67.00	Fuel for loan car
4479492	Invoice	020819H	02/08/2019	\$96.00	Facebook poll app subscription Kids Festival
4479492	Invoice	020819H	02/08/2019	\$200.00	Facebook advertising Youth team
4479492	GST	020819H	02/08/2019	\$11.97	GST

Credit Card Transactions

1/08/2019 to 31/08/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit Card Manager Human Resources to 020819				\$8,736.32	
4479497	Invoice	020819I	02/08/2019	\$62.91	Flowers for staff member
4479497	Invoice	020819I	02/08/2019	\$72.14	Flowers for staff member
4479497	Invoice	020819I	02/08/2019	\$72.14	Flowers for staff member
4479497	Invoice	020819I	02/08/2019	\$74.50	Flowers for staff member
4479497	Invoice	020819I	02/08/2019	\$75.14	Flowers for staff member
4479497	Invoice	020819I	02/08/2019	\$90.91	Place Agency Symposium x 5 staff
4479497	Invoice	020819I	02/08/2019	\$181.82	Bridges out of Poverty conference
4479497	Invoice	020819I	02/08/2019	\$181.82	Bridges out of Poverty conference
4479497	Invoice	020819I	02/08/2019	\$182.27	Creating Collections for Future Communities Conference
4479497	Invoice	020819I	02/08/2019	\$341.69	Online HIITSTEP instructor course
4479497	Invoice	020819I	02/08/2019	\$417.15	Flights for NEDC 2019 Economic Development Manager
4479497	Invoice	020819I	02/08/2019	\$469.24	Various job advertisements LinkedIn
4479497	Invoice	020819I	02/08/2019	\$682.32	A4 certificate frames x 102
4479497	Invoice	020819I	02/08/2019	\$750.74	Various job advertisements LinkedIn
4479497	Invoice	020819I	02/08/2019	\$791.21	Flights IPWEA Conference Manager Engineering
4479497	Invoice	020819I	02/08/2019	\$818.18	Accommodation for NDEC 2019 Economic Development Manager
4479497	Invoice	020819I	02/08/2019	\$1,298.08	NEDC 2019 Registration Economic Development Manager
4479497	Invoice	020819I	02/08/2019	\$1,517.85	Service vouchers for 2 x staff
4479497	GST	020819I	02/08/2019	\$656.21	GST
Credit Card Director City Legal to 020819				\$35.00	
4480729	Invoice	020819C	02/08/2019	\$9.00	Company information extract
4480729	Invoice	020819C	02/08/2019	\$26.00	Property extract
Credit Card Director City Regulation to 020819				\$29.69	
4480781	Invoice	020819E	02/08/2019	\$8.81	Parking for Local Structure Plan meeting
4480781	Invoice	020819E	02/08/2019	\$18.18	Smart rider top up
4480781	GST	020819E	02/08/2019	\$2.70	GST
Credit Card Director City Strategy 020819G				\$5,710.16	
4480871	Invoice	020819G	02/08/2019	\$0.39	International transaction fee

Credit Card Transactions

1/08/2019 to 31/08/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4480871	Invoice	020819G	02/08/2019	\$0.71	International transaction fee
4480871	Invoice	020819G	02/08/2019	\$1.02	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$1.14	International transaction fee
4480871	Invoice	020819G	02/08/2019	\$1.80	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$2.86	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$3.84	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$6.14	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$8.02	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$9.36	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$15.67	JIRA project management software
4480871	Invoice	020819G	02/08/2019	\$15.79	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$19.44	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$28.49	License to move between web apps automatically
4480871	Invoice	020819G	02/08/2019	\$29.92	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$30.01	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$30.56	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$41.91	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$43.86	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$49.88	Typeform subscription youth programs
4480871	Invoice	020819G	02/08/2019	\$58.20	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$60.97	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$70.08	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$76.53	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$93.84	Google AdWords
4480871	Invoice	020819G	02/08/2019	\$121.97	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$123.09	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$145.04	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$154.14	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$174.49	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$178.62	Facebook advertising

Credit Card Transactions

1/08/2019 to 31/08/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4480871	Invoice	020819G	02/08/2019	\$203.80	Burst SMS credit recharge
4480871	Invoice	020819G	02/08/2019	\$205.13	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$260.77	Mailchimp email marketing software
4480871	Invoice	020819G	02/08/2019	\$263.64	Wirrpanda Foundation ticket Cr Lee
4480871	Invoice	020819G	02/08/2019	\$263.64	Wirrpanda Foundation ticket Cr Lee
4480871	Invoice	020819G	02/08/2019	\$265.88	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$298.08	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$370.28	Facebook advertising
4480871	Invoice	020819G	02/08/2019	\$373.98	GoDaddy SSL Certificate Skype for Business
4480871	Invoice	020819G	02/08/2019	\$374.55	WALGA Conference accommodation Cr Lee
4480871	Invoice	020819G	02/08/2019	\$494.98	GoDaddy SSL Certificate Skype for Business
4480871	Invoice	020819G	02/08/2019	\$637.99	GoDaddy SSL Certificate Wildcard
4480871	GST	020819G	02/08/2019	\$99.66	GST
Grand Total:				\$18,698.63	

16.4 Charitable Rate Exemption – Christian City Church Fremantle

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

An application for a charitable rates exemption as contained within Confidential Attachment A, has been received by the City and assessed under Council Policy - Charitable Rate Exemptions.

OFFICER RECOMMENDATION:

That Council, pursuant to section 6.26(2)(d) of the *Local Government Act 1995* grant an exemption to Christian City Church Fremantle Inc. for assessment 6488 as contained within Confidential Attachment A.

DISCUSSION:

Under section 6.26(2)(d) of the *Local Government Act 1995*, an organisation may apply for a Charitable Rate Exemption for land used exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or mastery, or occupied exclusively by a religious brotherhood or sisterhood. Council Policy Charitable Rate Exemptions is to be used as guidelines for Council when considering the approval of such exemptions.

Christian City Church Fremantle Inc. has applied for a charitable rate exemption under section 6.26(2)(d) of the *Local Government Act 1995*. The property is being used as a place of worship and complies with section 6.26(2)(d) of the *Local Government Act 1995* and the Charitable Rate Exemption Policy.

Christian City Church Fremantle Inc. is eligible under section 6.26(2)(d) of the *Local Government Act 1995* to receive an exemption from payment of rates only. Confidential Attachment A contains supporting documentation for their application. The full year rates income for the 2019/2020 financial year for this property is \$3,295.00 and the exemption will be proportionate to the date that Council grants the exemption.

LEGAL/POLICY IMPLICATIONS:

For the purpose of Elected Members considering a financial or impartiality interest only, the proponents are Christian City Church Fremantle Inc.

Local Government Act 1995 section 6.26 states:

6.26. Rateable land

- (1) *Except as provided in this section all land within a district is rateable land.*
- (2) *The following land is not rateable land —*
 - (a) *land which is the property of the Crown and —*
 - (i) *is being used or held for a public purpose; or*

16.4 CHARITABLE RATE EXEMPTION – CHRISTIAN CITY CHURCH FREMANTLE

- (ii) *is unoccupied, except —*
 - (I) *where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or*
 - (II) *where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;*
- and*
- (b) *land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and*
- (c) *land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and*
- (d) *land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and*
- (e) *land used exclusively by a religious body as a school for the religious instruction of children; and*
- (f) *land used exclusively as a non-government school within the meaning of the School Education Act 1999; and*
- (g) *land used exclusively for charitable purposes; and*
- (h) *land vested in trustees for agricultural or horticultural show purposes; and*
- (i) *land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and*
- (j) *land which is exempt from rates under any other written law; and*
- (k) *land which is declared by the Minister to be exempt from rates.*
- (3) *If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.*
- (4) *The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.*
- (5) *Notice of any declaration made under subsection (4) is to be published in the Gazette.*

16.4 CHARITABLE RATE EXEMPTION – CHRISTIAN CITY CHURCH FREMANTLE

- (6) *Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.*

FINANCIAL/BUDGET IMPLICATIONS:

The full year cost of the exemption based on the 2019/2020 rates is \$3,295. As the exemption is applied from the date of Council approval, the estimated exemption for the 2019/2020 year is \$2,518.64. This amount is proposed to be funded from the Interim Rates budget.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Applicant may apply to the State Administrative Tribunal for rate exemption
Risk Theme	Failure to fulfil statutory regulations or compliance requirements

16.4 CHARITABLE RATE EXEMPTION – CHRISTIAN CITY CHURCH FREMANTLE

Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Review every application on its own merit against adopted policy and legislative requirements for exemption
Rating (after treatment)	Low

COUNCIL DECISION**564****MOVED CR P FEASEY****SECONDED CR S LEE**

That Council, pursuant to section 6.26(2)(d) of the *Local Government Act 1995* grant an exemption to Christian City Church Fremantle Inc. for assessment 6488 as contained within Confidential Attachment A.

**CARRIED
6/0**

16.5 Monthly Financial Report July 2019

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 31 July 2019 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the Monthly Statements of Financial Activity for the period ended 31 July 2019, contained within Attachment A; and
2. Accepts the explanations for material variances for the period ended 31 July 2019, contained within Attachment A.

DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

The period of review is July 2019. The municipal surplus for this period is \$44,037,371 compared to a budget position of \$42,702,343. This is considered a satisfactory result for the City as it is maintaining a healthy budget surplus position.

Income for the July 2019 period year to date is \$46,994,514. This is made up of \$46,301,627 in operating revenues and \$692,887 in non-operating grants, contributions and subsidies received. The budget estimated \$47,340,788 would be received for the same period. The variance to budget is (\$346,274). Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the July 2019 period year to date is \$4,552,200. This is made up of \$4,278,692 in operating expenditure and \$273,508 in capital expenditure. The budget estimated \$7,126,359 would be spent for the same period. The variance to budget is \$2,574,159. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

16.5 MONTHLY FINANCIAL REPORT JULY 2019**FINANCIAL/BUDGET IMPLICATIONS:**

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance

16.5 MONTHLY FINANCIAL REPORT JULY 2019

Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

COUNCIL DECISION

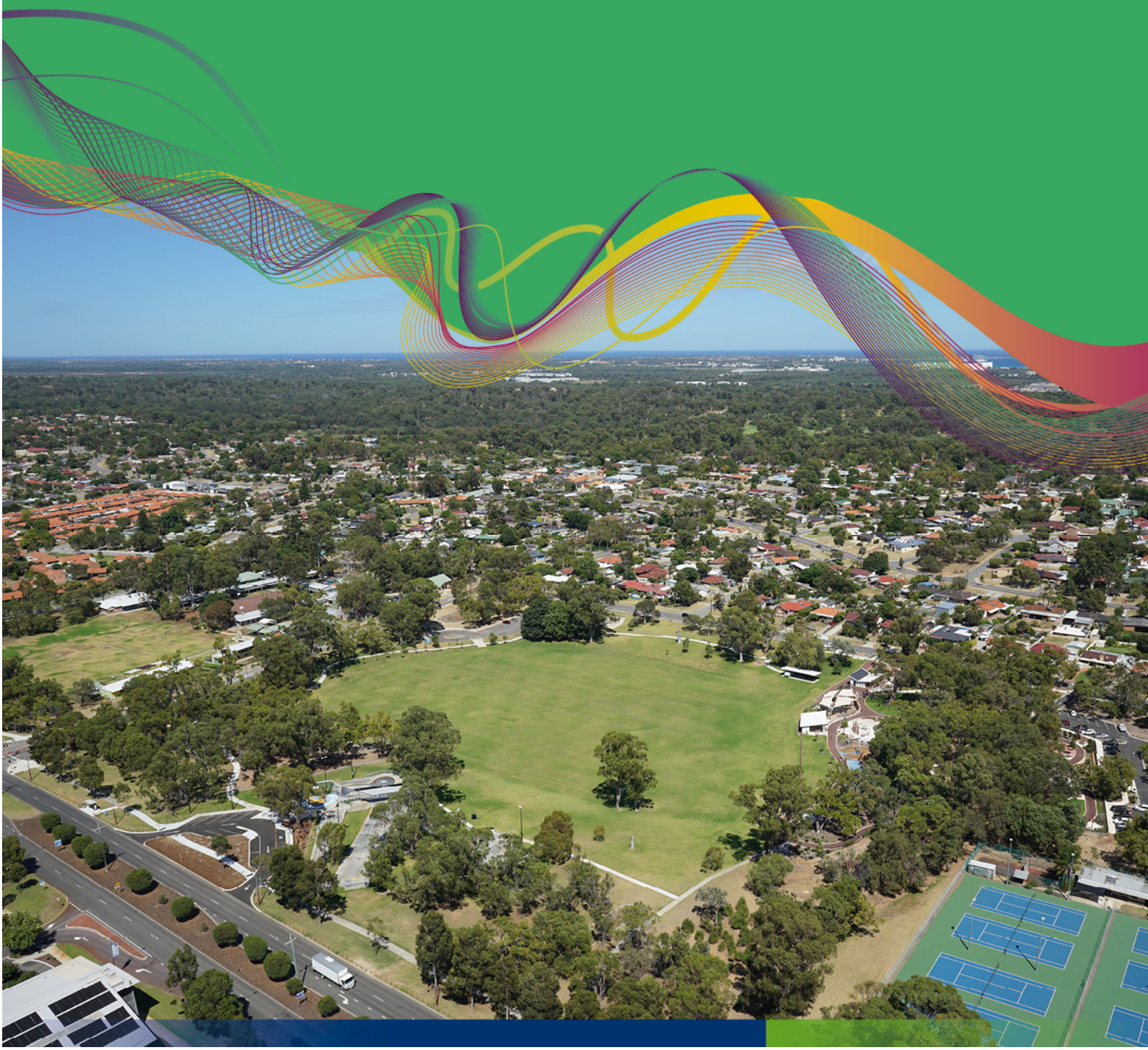
565

MOVED CR S MILLS**SECONDED CR M ROWSE****That Council:**

- 1. Accepts the Monthly Statements of Financial Activity for the period ended 31 July 2019, contained within Attachment A; and**
- 2. Accepts the explanations for material variances for the period ended 31 July 2019, contained within Attachment A.**

CARRIED
6/0

Monthly Financial Report



CITY OF KWINANA

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 July 2019

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Statement of Capital Acquisitions and Capital Funding	5
Note 1 Explanation of Material Variances	6 - 7
Note 2 Net Current Funding Position	8
Note 3 Cash and Investments	9 - 10
Note 4 Budget Amendments	11
Note 5(a) Receivables - Rates	12
Note 5(b) Receivables - General	13
Note 6 Cash Backed Reserves	14
Note 7 Capital Disposals	15
Note 8 Rating Information	16
Note 9 Information on Borrowings	17
Note 10 Trust	18
Note 11 Details of Capital Acquisitions	19 - 22
Note 12 Grants, Subsidies & Contributions	23 - 24

CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2019

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)	2	1,504,912	1,504,912	1,504,912	1,592,295	87,383	6%
Revenue from operating activities							
Governance		37,438	37,438	266	52,617	52,351	19681%
General Purpose Funding - Rates	8	39,802,378	39,802,378	39,802,378	39,440,213	(362,165)	(1%)
General Purpose Funding - Other		3,932,577	3,932,577	159,263	195,603	36,340	23%
Law, Order and Public Safety		357,487	357,487	8,046	30,274	22,228	276%
Health		166,229	166,229	120,213	110,606	(9,607)	(8%)
Education and Welfare		8,408,713	8,408,713	724,899	585,141	(139,758)	(19%)
Community Amenities		6,081,141	6,081,141	5,479,964	5,297,369	(182,595)	(3%)
Recreation and Culture		2,983,042	2,983,042	318,860	382,289	63,429	20%
Transport		324,478	324,478	0	0	0	0%
Economic Services		1,261,187	1,261,187	171,250	166,770	(4,480)	(3%)
Other Property and Services		490,540	490,540	306,597	40,746	(265,851)	(87%)
		63,845,210	63,845,210	47,091,736	46,301,627	(790,109)	(2%)
Expenditure from operating activities							
Governance		(4,795,486)	(4,866,799)	(438,439)	(358,671)	79,769	18%
General Purpose Funding		(1,099,586)	(1,099,586)	(85,684)	(81,221)	4,463	5%
Law, Order and Public Safety		(3,318,431)	(3,318,431)	(325,353)	(284,888)	40,465	12%
Health		(949,882)	(949,882)	(107,259)	(87,381)	19,878	19%
Education and Welfare		(12,735,451)	(12,664,138)	(1,134,801)	(937,907)	196,894	17%
Community Amenities		(10,423,143)	(10,423,143)	(968,877)	(382,540)	586,337	61%
Recreation and Culture		(22,904,017)	(22,904,017)	(1,884,766)	(1,240,272)	644,494	34%
Transport		(15,076,180)	(15,076,180)	(1,034,459)	(333,434)	701,025	68%
Economic Services		(1,742,856)	(1,742,856)	(164,816)	(107,679)	57,137	35%
Other Property and Services		(4,293,260)	(4,293,260)	(597,865)	(464,700)	133,165	22%
		(77,338,292)	(77,338,292)	(6,742,319)	(4,278,692)	2,463,627	37%
Operating activities excluded from budget							
Add back Depreciation		14,269,092	14,269,092	1,189,091	0	(1,189,091)	(100%)
Adjust (Profit)/Loss on Asset Disposal	7	59,063	59,063	0	0	0	
Movement in deferred pensioner rates		0	0	0	0	0	
Amount attributable to operating activities		835,073	835,073	41,538,508	42,022,935	484,427	1%
Investing Activities							
Non-operating Grants, Subsidies and Contributions		10,936,569	10,936,569	249,052	692,887	443,835	(178%)
Proceeds from Disposal of Assets	7	334,500	347,100	0	0	0	0%
Land and Buildings	11	(5,309,694)	(5,309,694)	(24,242)	(58,586)	(34,344)	(142%)
Plant, Furniture and Equipment	11	(2,788,666)	(2,845,166)	(47,024)	(214,922)	(167,898)	(357%)
Infrastructure Assets - Roads	11	(4,135,562)	(4,135,562)	(226,290)	0	226,290	100%
Infrastructure Assets - Parks and Reserves	11	(1,832,291)	(1,832,291)	(38,344)	0	38,344	100%
Infrastructure Assets - Footpaths	11	(215,000)	(215,000)	(19,545)	0	19,545	100%
Infrastructure Assets - Drainage	11	(5,737,961)	(5,737,961)	(23,068)	0	23,068	100%
Infrastructure Assets - Street Lighting	11	(251,000)	(251,000)	0	0	0	0%
Infrastructure Assets - Bus Shelters	11	(19,800)	(19,800)	(1,800)	0	1,800	100%
Infrastructure Assets - Car Parks	11	(41,000)	(41,000)	(3,727)	0	3,727	100%
Infrastructure Assets - Other Structures	11	(10,000)	(10,000)	0	0	0	0%
Amount attributable to investing activities		(9,069,905)	(9,113,805)	(134,988)	419,379	554,367	(411%)
Financing Activities							
Proceeds from New Debentures	9	2,268,000	2,268,000	0	0	0	0%
Self-Supporting Loan Principal		16,709	16,709	1,392	2,762	1,370	98%
Transfer from Reserves	6	21,765,512	21,822,012	387,647	0	(387,647)	(100%)
Repayment of Debentures	9	(1,451,093)	(1,451,093)	0	0	0	0%
Transfer to Reserves	6	(15,869,208)	(15,881,808)	(595,128)	0	595,128	100%
Amount attributable to financing activities		6,729,920	6,773,820	(206,089)	2,762	208,851	(101%)
Closing Funding Surplus(Deficit)	2	0	0	42,702,343	44,037,371	1,335,028	3%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1.

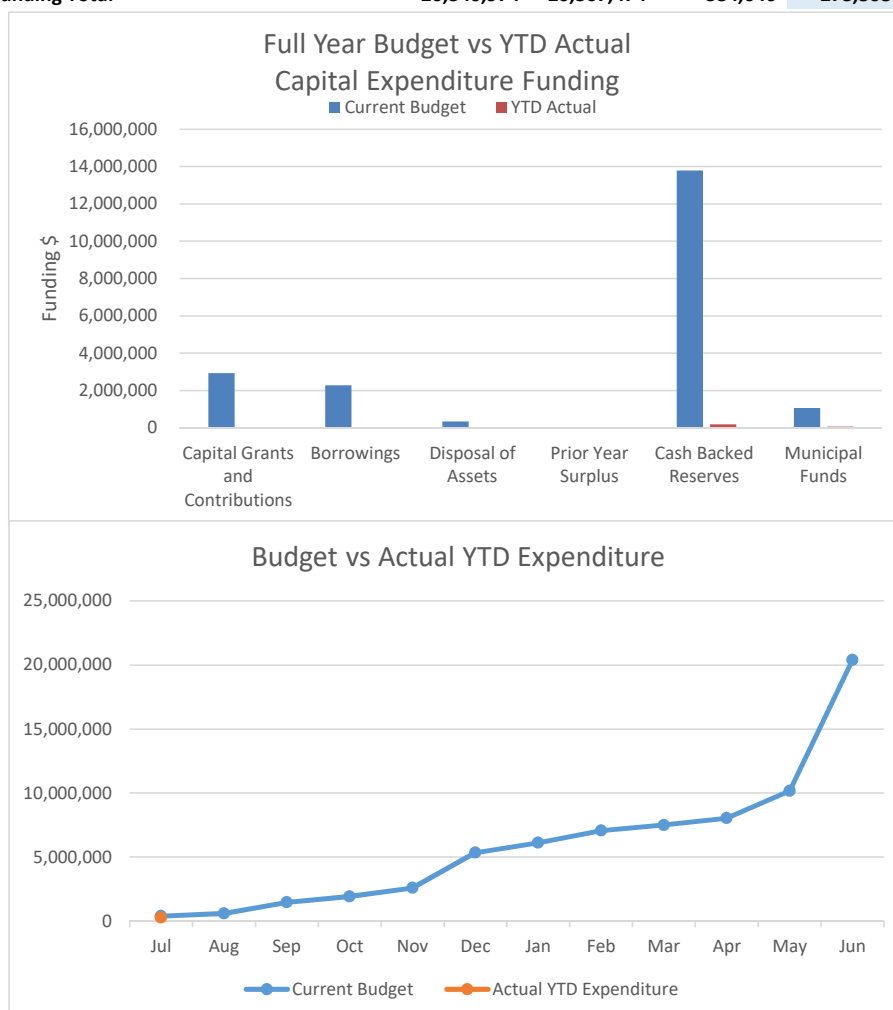
CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2019

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	2	1,504,912	1,504,912	1,504,912	1,592,295	87,383	6%
Revenue from operating activities							
Rates	8	39,802,378	39,802,378	39,802,378	39,440,213	(362,165)	(1%)
Operating Grants, Subsidies and Contributions		8,971,318	8,971,318	641,712	491,833	(149,879)	(23%)
Fees and Charges		12,254,403	12,254,403	6,178,856	6,109,776	(69,080)	(1%)
Interest Earnings		2,088,408	2,088,408	149,450	156,656	7,206	5%
Other Revenue		685,839	685,839	319,340	103,149	(216,191)	(68%)
Profit on Disposal of Assets	7	42,863	42,863	0	0	0	
		63,845,209	63,845,209	47,091,736	46,301,627	(790,109)	(2%)
Expenditure from operating activities							
Employee Costs		(29,800,091)	(29,800,091)	(2,464,523)	(2,406,010)	58,513	2%
Materials and Contracts		(29,036,680)	(29,036,680)	(2,566,203)	(1,276,568)	1,289,635	50%
Utility Charges		(2,377,800)	(2,377,800)	(171,911)	(206,251)	(34,340)	(20%)
Depreciation on Non-Current Assets		(14,269,092)	(14,269,092)	(1,189,091)	0	1,189,091	100%
Interest Expenses		(1,054,610)	(1,054,610)	0	0	0	0%
Insurance Expenses		(575,863)	(575,863)	(340,422)	(384,616)	(44,194)	(13%)
Other Expenditure		(122,229)	(122,229)	(10,169)	(5,248)	4,921	48%
Loss on Disposal of Assets	7	(101,926)	(101,926)	0	0	0	
		(77,338,291)	(77,338,291)	(6,742,319)	(4,278,692)	2,463,627	37%
Operating activities excluded from budget							
Add back Depreciation		14,269,092	14,269,092	1,189,091	0	(1,189,091)	(100%)
Adjust (Profit)/Loss on Asset Disposal	7	59,063	59,063	0	0	0	
Movement in deferred pensioner rates		0	0	0	0	0	
Amount attributable to operating activities		835,073	835,073	41,538,508	42,022,935	484,427	1%
Investing activities							
Grants, Subsidies and Contributions		10,936,569	10,936,569	249,052	692,887	443,835	(178%)
Proceeds from Disposal of Assets	7	334,500	347,100	0	0	0	0%
Land and Buildings	11	(5,309,694)	(5,309,694)	(24,242)	(58,586)	(34,344)	(142%)
Plant, Furniture and Equipment	11	(2,788,666)	(2,845,166)	(47,024)	(214,922)	(167,898)	(357%)
Infrastructure Assets - Roads	11	(4,135,562)	(4,135,562)	(226,290)	0	226,290	100%
Infrastructure Assets - Parks and Reserves	11	(1,832,291)	(1,832,291)	(38,344)	0	38,344	100%
Infrastructure Assets - Footpaths	11	(215,000)	(215,000)	(19,545)	0	19,545	100%
Infrastructure Assets - Drainage	11	(5,737,961)	(5,737,961)	(23,068)	0	23,068	100%
Infrastructure Assets - Street Lighting	11	(251,000)	(251,000)	0	0	0	0%
Infrastructure Assets - Bus Shelters	11	(19,800)	(19,800)	(1,800)	0	1,800	100%
Infrastructure Assets - Car Parks	11	(41,000)	(41,000)	(3,727)	0	3,727	100%
Infrastructure Assets - Other Structures	11	(10,000)	(10,000)	0	0	0	0%
Amount attributable to investing activities		(9,069,905)	(9,113,805)	(134,988)	419,379	554,367	(411%)
Financing Activities							
Proceeds from New Debentures	9	2,268,000	2,268,000	0	0	0	
Self-Supporting Loan Principal		16,709	16,709	1,392	2,762	1,370	98%
Transfer from Reserves	6	21,765,512	21,822,012	387,647	0	(387,647)	(100%)
Repayment of Debentures	9	(1,451,093)	(1,451,093)	0	0	0	
Transfer to Reserves	6	(15,869,208)	(15,881,808)	(595,128)	0	595,128	100%
Amount attributable to financing activities		6,729,920	6,773,820	(206,089)	2,762	208,851	(101%)
Closing Funding Surplus (Deficit)	2	0	0	42,702,343	44,037,371	1,335,028	3%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1.

CITY OF KWINANA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 July 2019

Capital Acquisitions	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual Total (b)	Variance (a) - (b)
		\$	\$	\$	\$	\$
Land and Buildings	11	5,309,694	5,309,694	24,242	58,586	(34,344)
Plant, Furniture and Equipment	11	2,788,666	2,845,166	47,024	214,922	(167,898)
Infrastructure Assets - Roads	11	4,135,562	4,135,562	226,290	0	226,290
Infrastructure Assets - Parks and Reserves	11	1,832,291	1,832,291	38,344	0	38,344
Infrastructure Assets - Footpaths	11	215,000	215,000	19,545	0	19,545
Infrastructure Assets - Drainage	11	5,737,961	5,737,961	23,068	0	23,068
Infrastructure Assets - Street Lighting	11	251,000	251,000	0	0	0
Infrastructure Assets - Bus Shelters	11	19,800	19,800	1,800	0	1,800
Infrastructure Assets - Car Parks	11	41,000	41,000	3,727	0	3,727
Infrastructure Assets - Other Structures	11	10,000	10,000	0	0	0
Capital Expenditure Totals		20,340,974	20,397,474	384,040	273,508	110,532
Capital acquisitions funded by:						
Capital Grants and Contributions		1,423,989	2,921,555	0	20,980	(20,980)
Borrowings		2,268,000	2,268,000	0	0	0
Disposal of Assets		334,500	334,500	334,500	0	334,500
Prior Year Surplus		550,934	0	0	0	0
Cash Backed Reserves		8,133,427	13,792,189	0	184,213	(184,213)
Municipal Funds		7,630,124	1,051,230	49,540	68,315	(18,775)
Capital Funding Total		20,340,974	20,367,474	384,040	273,508	110,532



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Rates	(362,165)	(1%)		No Material Variance	
Operating Grants, Subsidies and Contributions	(149,879)	(23%)	M	Timing	Childcare benefit subsidies received were less than that expected as at the end of July. These subsidies are directly offset by payments to care providers so that there is no overall impact on surplus. Levies associated with this income have not been significantly affected.
Fees and Charges	(69,080)	(1%)		No Material Variance	
Interest Earnings	7,206	5%		No Material Variance	
Other Revenue	(216,191)	(68%)	M	Timing	Project management fees have not yet been journalled to Infrastructure Management overheads for capital works projects.
Profit on Disposal of Assets	0			No Material Variance	
Operating Expense					
Employee Costs	58,513	2%		No Material Variance	
Materials and Contracts	1,289,635	50%	M	Timing	Costs have been budgeted to be spent over 12 months. Each month, a number of invoices are not received until after period end processing has finished, resulting in the expenditure reported in these statements not reflecting the actual cost in the month the expense was incurred.
Utility Charges	(34,340)	(20%)		No Material Variance	
Depreciation on Non-Current Assets	1,189,091	100%	M	Timing	Timing variance as depreciation will be calculated after the annual financial report has been audited.
Interest Expenses	0	0%		No Material Variance	
Insurance Expenses	(44,194)	(13%)		No Material Variance	
Other Expenditure	4,921	48%		No Material Variance	
Loss on Disposal of Assets	0	0%		No Material Variance	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

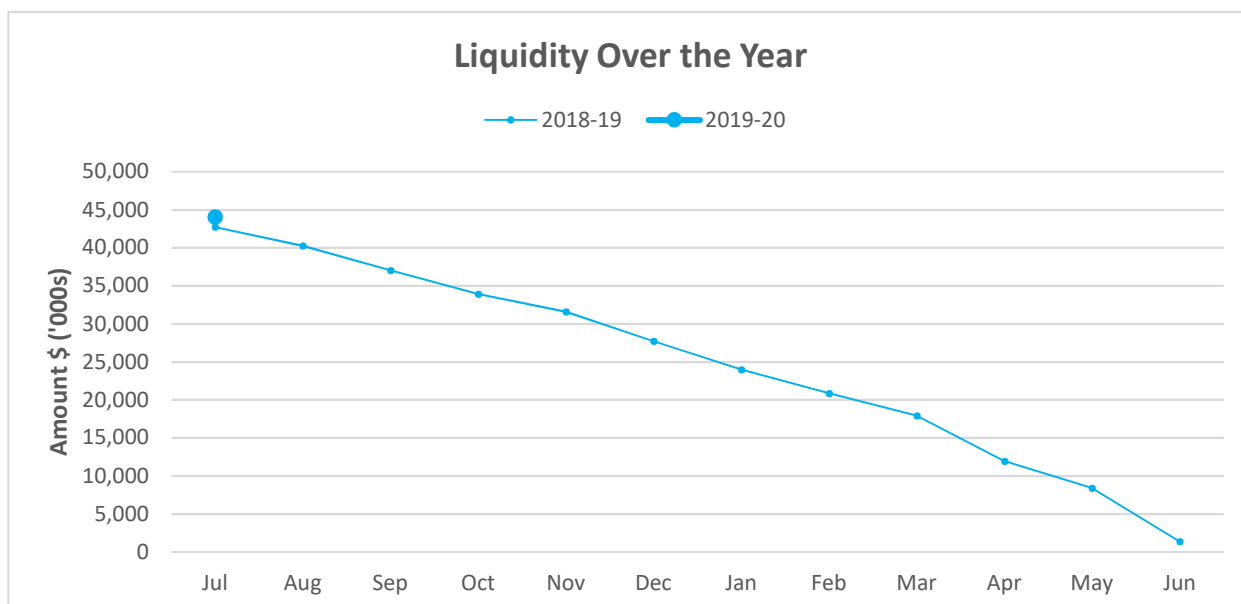
The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Revenues					
Grants, Subsidies and Contributions	443,835	(178%)	M	Timing	Developer contributions were budgeted to be received. Timing of contributions is difficult to estimate due to the unknown timing of subdivisions.
Proceeds from Disposal of Assets	0	0%		No Material Variance	
Capital Expenses					
Land and Buildings	(34,344)	(142%)	M	Timing	Projects are progressing ahead of budgeted timeframes.
Plant, Furniture & Equipment	(167,898)	(357%)	M	Timing	Five fleet vehicles were purchased in July which was earlier than anticipated.
Infrastructure - Roads	226,290	100%	M	Timing	Invoices have not been received for any roads capital expenditure in July.
Infrastructure Assets - Parks and Reserves	38,344	100%		No Material Variance	
Infrastructure Assets - Footpaths	19,545	100%		No Material Variance	
Infrastructure Assets - Drainage	23,068	100%		No Material Variance	
Infrastructure Assets - Street Lighting	0	0%		No Material Variance	
Infrastructure Assets - Bus Shelters	1,800	100%		No Material Variance	
Infrastructure Assets - Car Parks	0	0%		No Material Variance	
Financing					
Proceeds from New Debentures	0	0%		No Material Variance	
Self-Supporting Loan Principal	1,370	98%		No Material Variance	
Transfer from Reserves	(387,647)	(100%)	M	Timing	Reserve Transfers have not been processed in July.
Advances to Community Groups	0	0%		No Material Variance	
Repayment of Debentures	0	0%		No Material Variance	
Transfer to Reserves	595,128	100%	M	Timing	Reserve Transfers have not been processed in July.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 2: Net Current Funding Position

		Last Years Closing	This Time Last Year	Current
	Note	30 Jun 2019	31 Jul 2018	31 Jul 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted		560,382	(635,613)	(1,642,946)
Cash Restricted - Reserves	6	56,676,161	51,097,256	56,676,161
Receivables - Rates	5(a)	3,865,053	49,318,947	49,408,187
Receivables - Sundry Debtors	5(b)	375,339	1,661,271	844,363
Other Current Assets		329,703	277,558	1,753,967
Accrued Income		627,699	0	0
Inventories		32,920	31,861	31,742
		62,467,257	101,751,280	107,071,474
Less: Current Liabilities		(4,198,801)	(7,917,989)	(6,357,942)
Less: Cash Reserves	6	(56,676,161)	(51,097,256)	(56,676,161)
Net Current Funding Position - Surplus/(Deficit)		1,592,295	42,736,035	44,037,371



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 3(a): Cash and Investments

	Total Amount	Interest Rate	Calculated Interest Earnings	Institution	S&P Rating	Deposit Date	Maturity Date	Term Days
	\$	%	\$					
CBA Municipal Bank Account	9,544,421	Variable	N/A	CBA	AA	N/A	N/A	N/A
CBA Trust Bank Account	446,133	Variable	N/A	CBA	AA	N/A	N/A	N/A
Cash On Hand - Petty Cash	4,570	N/A	N/A	PC	N/A	N/A	N/A	N/A
Sub-total Cash Deposits	9,995,125							
 (b) Term Deposits - Investments								
BWA - TD4854203	2,000,000	1.80%	3,156	BWA	AA	18/07/2019	19/08/2019	32
Sub-total - Term Deposits - Investments	2,000,000		3,156					
 Reserve Funds Investments (Cash Backed Reserves)								
Aged Persons Units Reserve - TD36-866-8236	764,526	2.60%	9,857	NAB	AA	01/03/2019	29/08/2019	181
Asset Management Reserve - TD36-842-8945	497,865	2.60%	6,419	NAB	AA	01/03/2019	29/08/2019	181
Asset Replacement Reserve - TD42-972-1062	601,650	2.60%	7,800	NAB	AA	05/03/2019	03/09/2019	182
Banksia Park DMF Reserve - TD42-997-1790	118,009	2.60%	1,530	NAB	AA	05/03/2019	03/09/2019	182
Community Services & Emergency Relief Reserve - TD43-069-3230	88,101	2.60%	1,142	NAB	AA	05/03/2019	03/09/2019	182
CLAG Reserve - TD32-591-0424	284,781	2.60%	3,692	NAB	AA	05/03/2019	03/09/2019	182
Workers Compensation Reserve - TD69-136-9789	140,284	2.60%	1,819	NAB	AA	07/03/2019	05/09/2019	182
Settlement Agreement Reserve - TD68-951-1678	163,535	2.60%	2,120	NAB	AA	07/03/2019	05/09/2019	182
Infrastructure Reserve - TD68-832-2429	345,231	2.60%	4,476	NAB	AA	07/03/2019	05/09/2019	182
Golf Course Cottage Reserve - TD68-730-8350	28,652	2.60%	371	NAB	AA	07/03/2019	05/09/2019	182
Employee Leave Reserve - TD76-099-7157	2,135,837	2.65%	5,793	NAB	AA	24/06/2019	23/08/2019	60
Refuse Reserve - TD80-618-4101	2,232,687	2.60%	28,945	NAB	AA	28/02/2019	29/08/2019	182
Refuse Reserve - TD4770589	3,224,544	2.50%	40,196	BWA	AA	28/02/2019	29/08/2019	182
Information Technology Reserve - TD2922164	1,290,959	2.50%	13,529	BEN	AA	21/03/2019	21/08/2019	153
Sub-total - Term Deposits - (Cash Backed Reserves)	11,916,660		127,690					
 Reserve Funds Investments (Developer Contributions)								
DCA - 1 Hard Infrastructure - Bertram - TD2921869	1,934,055	2.50%	20,268	BEN	AA	21/03/2019	21/08/2019	153
DCA - 2 Hard Infrastructure - Wellard - TD2921865	2,556,858	2.50%	26,794	BEN	A	21/03/2019	21/08/2019	153
DCA 5 - Hard Infrastructure - Wandii - TD74-094-8075	1,194,349	2.50%	12,598	NAB	AA	26/03/2018	27/08/2019	154
DCA - 7 Hard Infrastructure - Mandogalup (West) - TD27-609-7675	20,032	2.42%	159	NAB	AA	16/04/2019	14/08/2019	120
DCA - 9 Soft Infrastructure - Wandii/Anketell - TD97-154-6348	11,667,615	2.60%	151,263	NAB	AA	26/02/2019	27/08/2019	182
DCA - 10 Soft Infrastructure - Casuarina/Anketell - TD27-453-1941	232,037	2.42%	1,846	NAB	AA	16/04/2019	14/08/2019	120
DCA - 11 Soft Infrastructure - Wellard East - TD2921872	6,045,331	2.50%	63,352	BEN	AA	21/03/2019	21/08/2019	153
DCA - 12 Soft Infrastructure - Wellard West - TD2900814	6,838,948	2.60%	88,176	BEN	AA	28/02/2019	28/08/2019	181
DCA - 13 Soft Infrastructure - Bertram - TD27-521-3013	289,796	2.42%	2,306	NAB	AA	16/04/2019	14/08/2019	120
DCA - 14 Soft Infrastructure - Wellard/Leda - TD27-496-1706	619,115	2.42%	4,926	NAB	AA	16/04/2019	14/08/2019	120
DCA - 15 Soft Infrastructure - Townsite - TD27-479-8398	169,427	2.42%	1,348	NAB	AA	16/04/2019	14/08/2019	120
Sub-total - Reserve Funds Investments (Developer Contributions)	31,567,563		373,036					
Total	55,479,348		503,882					
Less Trust Bank	(446,133)							
Total Municipal Controlled Funds	55,033,215		503,882					

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 3(b): Cash and Investments - Compliance with Investment Policy

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	2,556,858	6%	100%	✓
AA	52,917,920	94%	100%	✓
A	-	0%	60%	✓
BBB	-	0%	20%	✓
Unrated	-	0%	20%	✓

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
BEN (AAA)	18,666,151	6%	45%	✓
BWA (AA)	5,224,544	29%	45%	✓
CBA (AA)	9,990,555	24%	45%	✓
NAB (AA)	21,593,528	41%	45%	✓

Comments - Investment Policy Compliance

The City's investments are invested in line with Council Policy - Investments. The above tables exclude the total of petty cash (\$4,570) held by the City. Interest received on the City's investments year to date is \$112,624.

5.5.1 Portfolio Credit Framework

To control the credit quality on the investment portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	100%
AA	A-1+	100%
A	A-1	60%
BBB	A-2	20%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

5.5.2 Counterparty Credit Framework

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	45%
AA	A-1+	45%
A	A-1	25%
BBB	A-2	10%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

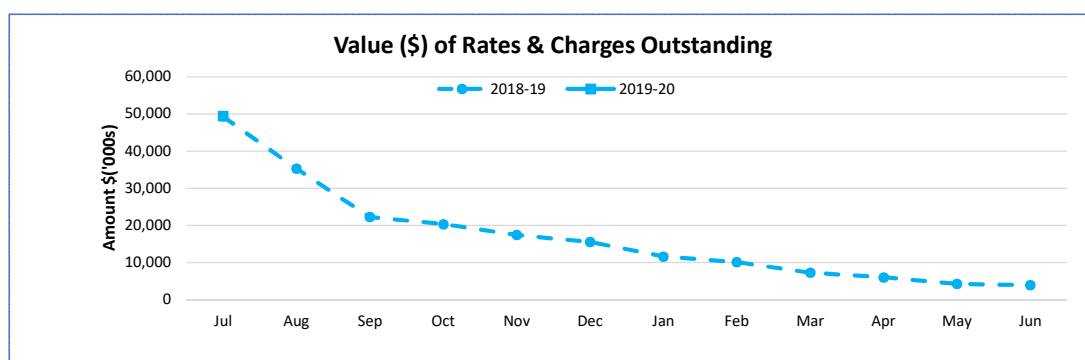
Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
		\$	\$
26/06/2019 Annual Budget Adoption			0
<u>Items not requiring Council Approval as per OCM 26/06/2019 Council Decision 480</u>			
Transfer of budget in business unit to cover additional costs of advertising full local laws.			
400053.1106.60	Operating Expense - Governance (City Legal) - Advertising & Promotions	(10,000)	
400053.1830.60	Operating Expense - Governance (City Legal) - Land Administration	10,000	
		0	0
Correction of salary and superannuation to correct business units.			
400087.1031.50	Operating Expense - Events & Stakeholder Management - Salaries	(476,682)	
400087.1035.50	Operating Expense - Events & Stakeholder Management - Superannuation	(57,200)	
400092.1031.50	Operating Expense - Community Engagement & Place - Salaries	476,682	
400092.1035.50	Operating Expense - Events & Stakeholder Management - Superannuation	57,200	
		0	0
<u>Items approved by Council falling outside Council Decision 480</u>			
24/07/2019 Purchase of new vehicle to replace vehicle that was written off in previous financial year. Insurance reimbursement was received in 2018/2019 and transferred to reserve for purchase in 2019/2020.			
600012.1000.60	Capital Expense - Plant and Equipment - Law Order & Public Safety	(56,500)	
700006.1006.06	Reserve Transfer - Law Order & Public Safety - Plant and Equipment Replacement Reserve	56,500	
		0	0
14/08/2019 Transfer of sale proceeds to reserve for fleet vehicle that will not be replaced.			
800044.1006.07	Reserve Transfer - Computing Infrastructure - Plant and Equipment Replacement Reserve	(12,600)	
500024.1488.05	Capital Revenue - Computing Infrastructure - Asset Sale - Sale of Vehicle	12,600	
		0	0
Amended Budget Surplus / (Deficit)			0

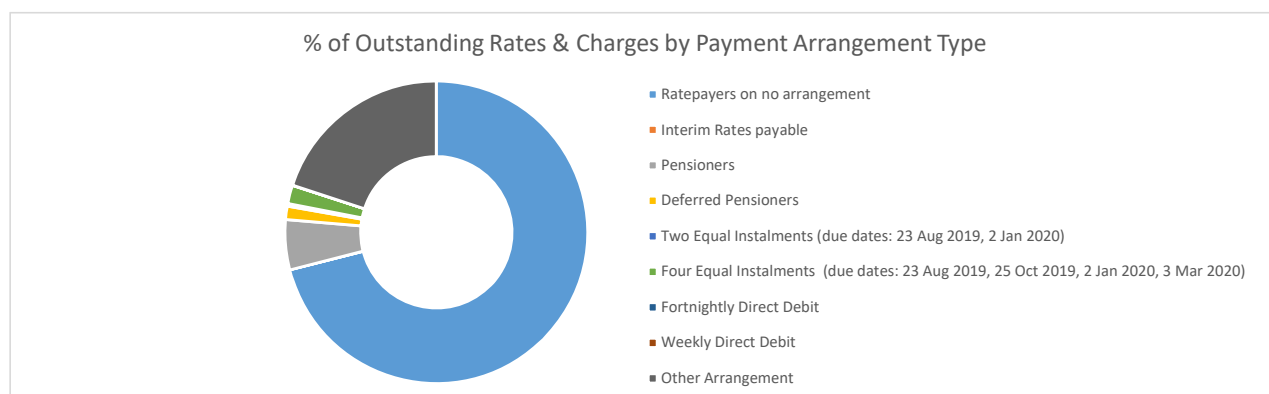
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 5(a): Receivables - Rates & Charges

Receivables - Rates & Charges Receivable	30 June 2019	31 Jul 2018	31 Jul 2019
	\$		\$
Opening Arrears Previous Years	4,275,903	3,476,504	4,576,703
Levied this year	49,944,562	48,298,403	50,738,401
Rates & Charges to be collected	54,220,465	51,774,907	55,315,105
<u>Less</u> Collections to date	(48,738,815)	(1,034,750)	(4,295,162)
<u>Less</u> Excess Rates received	(904,842)	(743,805)	(904,842)
<u>Less</u> Pensioner Deferred Rates	(711,755)	(677,405)	(706,913)
Net Rates & Charges Collectable	3,865,053	49,318,947	49,408,187
% Outstanding	7.13%	95.26%	89.32%



Outstanding Rates & Charges by Payment Arrangement Type	Number of Assessments	Balance Outstanding	
		\$	%
Ratepayers on no arrangement	10,530	35,083,060	71.01%
Interim Rates payable	0	0	0.00%
Pensioners	1,938	2,635,202	5.33%
Deferred Pensioners	216	706,913	1.43%
Two Equal Instalments (due dates: 23 Aug 2019, 2 Jan 2020)	99	132,246	0.27%
Four Equal Instalments (due dates: 23 Aug 2019, 25 Oct 2019, 2 Jan 2020, 3 Mar 2020)	588	981,332	1.99%
Fortnightly Direct Debit	4	7,327	0.01%
Weekly Direct Debit	2	4,232	0.01%
Other Arrangement	4,339	9,857,876	19.95%
	17,716	49,408,187	100.00%



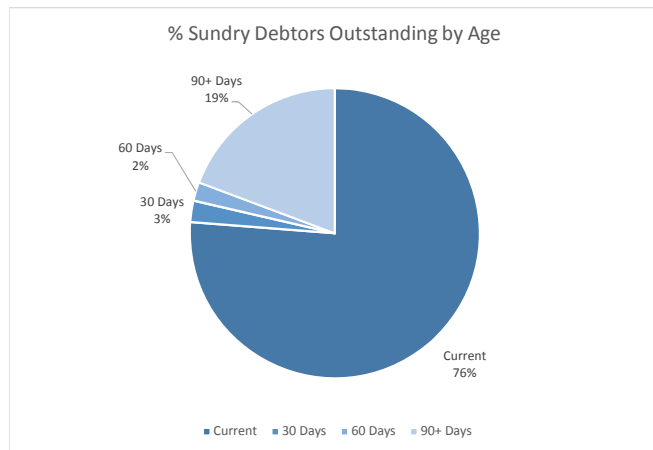
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 5(b): Receivables - General

Receivables - General

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Debtors	517,122	16,106	14,057	130,883	678,169
Infringements Register					166,194
Total Receivables General Outstanding					844,363

Amounts shown above include GST (where applicable)



Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000

Debtor #	Description	Status	\$
Debts with Fines Enforcement Registry (FER)			
1825.07	Prosecution Local Law Fencing	Registered with FER. Payments are being received.	1,933
2442.07	Prosecution Dog Act 1976	Registered with FER. No payments received.	5,732
3321.07	Prosecution and Infringement Dog Act 1976	Registered with FER. Regular fortnightly payments.	1,735
3909.07	Prosecution Local Government Act 1995	Registered with FER.	3,652
3936.07	Prosecution Building Act 2011 and Planning and	Registered with FER. Regular fortnightly payments.	5,552
3953.07	Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	Registered with FER. Regular fortnightly payments.	1,473
4060.07	Prosecution Littering Act 1979	Payment Arrangement by direct debit fortnightly.	1,312
4131.07	Prosecution Dog Act 1976 Dangerous Dog	Registered with FER. Debtor is making payments to FER. City yet to receive payments due to quantum of fines outstanding.	4,654
4233.07	Prosecution Local Law Fencing	Registered with FER.	2,500
4274.07	Prosecution Dog Act 1976	Registered with FER.	9,037
4275.07	Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	Registered with FER.	14,350
Other Sundry Debtors			
145.03	Hazard Reduction costs	Assorted Properties (17) - applying for Administration fee exemption.	5,045
897.04	Deed of Settlement	Review of Deed of Settlement Council meeting 27 June 2019.	50,000
2864.07	Rugby hire & tenancy costs	Payment arrangement in place as approved by Director City Strategy.	1,085
3418.04	Seasonal Tenancy Fees	Payment arrangement in place as approved by Director City Strategy.	1,685
3884.03	Local Government Act 1995 abandoned vehicle	Payment arrangement in place as approved by Director City Strategy.	1,195
3922.03	Local Government Act 1995 verge clean up works	Refer decision Ordinary Council Meeting #520 14 August 2019.	1,090
4162.04	Facility / Community Centre hire fees	Refer decision Ordinary Council Meeting #520 14 August 2019.	1,768
Total Debtors 90+ days > \$1,000			113,799

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 6: Cash Backed Reserves

Reserve	Adopted Budget				Current Budget				Actual					Variance
	Opening Balance	Transfers In (incl Interest)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (incl Interest)	Transfers Out (-)	Current Budget Closing Balance	Opening Balance	Transfers In (+)	Interest Earned (+)	Transfers Out (-)	YTD Closing Balance	Actual vs Current Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Municipal Reserves														
Aged Persons Units Reserve	721,244	176,770	(190,000)	708,014	721,244	176,770	(190,000)	708,014	807,623	0	0	0	807,623	99,609
Asset Management Reserve	637,921	5,028,582	(1,952,609)	3,713,894	637,921	5,028,582	(1,952,609)	3,713,894	762,988	0	0	0	762,988	(2,950,906)
Banksia Park Reserve	120,249	21,268	(90,000)	51,517	120,249	21,268	(90,000)	51,517	190,418	0	0	0	190,418	138,901
City Assist Initiative Reserve	15,083	194	(15,000)	277	15,083	194	(15,000)	277	0	0	0	0	0	(277)
City Infrastructure Reserve	0	1,547,468	(930,511)	616,957	0	1,547,468	(930,511)	616,957	0	0	0	0	0	(616,957)
Community Services & Emergency Relief Reserve	88,063	1,134	0	89,197	88,063	1,134	0	89,197	88,836	0	0	0	88,836	(361)
Contiguous Local Authorities Group Reserve	278,100	13,862	(29,000)	262,962	278,100	13,862	(29,000)	262,962	275,223	0	0	0	275,223	12,261
Employee Leave Reserve	3,729,783	0	(2,119,426)	1,610,357	3,729,783	0	(2,119,426)	1,610,357	4,033,993	0	0	0	4,033,993	2,423,636
Family Day Care Reserve	1,400,660	18,036	(246,171)	1,172,525	1,400,660	18,036	(246,171)	1,172,525	1,489,179	0	0	0	1,489,179	316,654
Future Community Infrastructure Reserve	1,032,565	0	(1,032,565)	0	1,032,565	0	(1,032,565)	0	1,067,201	0	0	0	1,067,201	1,067,201
Golf Course Cottage Reserve	28,635	369	0	29,004	28,635	369	0	29,004	28,887	0	0	0	28,887	(117)
Information Technology Reserve	2,145,970	27,633	(974,433)	1,199,170	2,145,970	27,633	(974,433)	1,199,170	2,068,659	0	0	0	2,068,659	869,489
Infrastructure Reserve	345,032	198	(345,230)	0	345,032	198	(345,230)	0	348,076	0	0	0	348,076	348,076
Plant and Equipment Replacement Reserve	588,784	514,020	(812,600)	290,204	588,784	526,620	(869,100)	246,304	579,628	0	0	0	579,628	333,324
Refuse Reserve	8,928,629	0	(3,242,000)	5,686,629	8,928,629	0	(3,242,000)	5,686,629	8,844,888	0	0	0	8,844,888	3,158,259
Renewable Energy Efficiency Reserve	60,058	773	(25,000)	35,831	60,058	773	(25,000)	35,831	62,008	0	0	0	62,008	26,177
Restricted Grants & Contributions Reserve	1,573,326	0	(1,530,326)	43,000	1,573,326	0	(1,530,326)	43,000	4,107,851	0	0	0	4,107,851	4,064,851
Settlement Agreement Reserve	163,440	2,105	0	165,545	163,440	2,105	0	165,545	164,874	0	0	0	164,874	(671)
Workers Compensation Reserve	138,404	1,782	0	140,186	138,404	1,782	0	140,186	141,443	0	0	0	141,443	1,257
Youth Engagement Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total Municipal Reserves	21,995,946	7,354,194	(13,534,871.0)	15,815,269	21,995,946	7,366,794	(13,591,371)	15,771,369	25,061,775	0	0	0	25,061,775	9,290,406
Developer Contribution Reserves														
DCA 1 - Hard Infrastructure - Bertram	2,131,883	32,766	(695,753)	1,468,896	2,131,883	32,766	(695,753)	1,468,896	228,688	0	0	0	228,688	(1,240,208)
DCA 2 - Hard Infrastructure - Wellard	2,574,546	3,940,205	(2,279,000)	4,235,751	2,574,546	3,940,205	(2,279,000)	4,235,751	2,435,413	0	0	0	2,435,413	(1,800,338)
DCA 3 - Hard Infrastructure - Casuarina	0	2,747,378	(2,747,378)	0	0	2,747,378	(2,747,378)	0	0	0	0	0	0	0
DCA 4 - Hard Infrastructure - Anketell	633,006	9,729	0	642,735	633,006	9,729	0	642,735	533,009	0	0	0	533,009	(109,726)
DCA 5 - Hard Infrastructure - Wandii	1,232,061	1,030,936	(1,453,795)	809,202	1,232,061	1,030,936	(1,453,795)	809,202	1,073,049	0	0	0	1,073,049	263,847
DCA 7 - Hard Infrastructure - Mandogalup West	23,918	368	0	24,286	23,918	368	0	24,286	2,989	0	0	0	2,989	(21,297)
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	0	0	0	0	471,270	0	0	0	471,270	471,270
DCA 9 - Soft Infrastructure - Wandii/Anketell	11,770,673	180,905	(1,004,445)	10,947,133	11,770,673	180,905	(1,004,445)	10,947,133	11,762,971	0	0	0	11,762,971	815,838
DCA 10 - Soft Infrastructure - Casuarina/Anketell	233,191	3,584	(4,545)	232,230	233,191	3,584	(4,545)	232,230	225,488	0	0	0	225,488	(6,742)
DCA 11 - Soft Infrastructure - Wellard East	5,642,461	86,721	(4,545)	5,724,637	5,642,461	86,721	(4,545)	5,724,637	6,079,450	0	0	0	6,079,450	354,813
DCA 12 - Soft Infrastructure - Wellard West	7,206,957	110,766	(4,545)	7,313,178	7,206,957	110,766	(4,545)	7,313,178	7,741,470	0	0	0	7,741,470	428,292
DCA 13 - Soft Infrastructure - Bertram	291,237	4,476	(4,545)	291,168	291,237	4,476	(4,545)	291,168	283,533	0	0	0	283,533	(7,635)
DCA 14 - Soft Infrastructure - Wellard/Leda	622,193	9,563	(16,045)	615,711	622,193	9,563	(16,045)	615,711	614,490	0	0	0	614,490	(1,221)
DCA 15 - Soft Infrastructure - City Site	170,270	357,617	(16,045)	511,842	170,270	357,617	(16,045)	511,842	162,566	0	0	0	162,566	(349,276)
Sub-Total Developer Contribution Reserves	32,532,396	8,515,014	(8,230,641)	32,816,769	32,532,396	8,515,014	(8,230,641)	32,816,769	31,614,386	0	0	0	31,614,386	(1,202,383)
Total Reserves	54,528,342	15,869,208	(21,765,512)	48,632,038	54,528,342	15,881,808	(21,822,012)	48,588,138	56,676,161	0	0	0	56,676,161	8,088,023

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 7: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Motor Vehicles								
5603	Plant Replacement - P429 KWN1956					19,777	13,500		(6,277)
5830	Plant Replacement - P456 KWN1986					24,291	15,500		(8,791)
5837	Plant Replacement - P454 1EWO610					24,291	17,500		(6,791)
5873	Plant Replacement - P452 KWN2023					21,554	16,500		(5,054)
6069	Plant Replacement - P482 1GDA257					9,550	10,000	450	
5903	Plant Replacement - P450 KWN2063					15,997	22,500	6,503	
5882	Plant Replacement - P451 KWN2025					12,058	16,000	3,942	
5905	Plant Replacement - P480 KWN2027					12,610	16,000	3,390	
5059	Plant Replacement - P409 KWN1896					18,750	12,500		(6,250)
6145	Plant Replacement - P520 KWN2049					19,545	19,500		(45)
5978	Plant Replacement - P491 1GCH843					11,784	14,000	2,216	
6068	Plant Replacement - P486 KWN2067					14,329	17,500	3,171	
6018	Plant Replacement - P496 1GDR926					15,848	21,500	5,652	
5869	Plant Replacement - P453 KWN1989					23,666	18,000		(5,666)
5931	Plant Replacement - P449 KWN2061					10,961	16,500	5,539	
5870	Plant Replacement - P458 KWN1991					26,443	17,500		(8,943)
5053	Plant Replacement - P408 KWN1899					20,000	10,500		(9,500)
5629	Plant Replacement - P431 KWN1982					26,610	14,000		(12,610)
5628	Plant Replacement - P434 KWN1981					26,610	13,500		(13,110)
5876	Plant Replacement - P457 KWN1981					12,600	12,600		
	Plant & Equipment								
3842	Plant Replacement - P333 KWN1835 Signage Truck					28,250	15,000		(13,250)
2452	Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor					0	10,000	10,000	
2850	Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle					0	1,000	1,000	
3724	Plant Replacement - P325 1TLL524 Flat Top Trailer					2,390	2,000		(390)
3130	Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer					1,000	2,000	1,000	
3723	Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew					2,284	2,000		(284)
6153	Plant Replacement - P530 1GJU179 Toro Ground Master Ride On Mower					2,482	0		(2,482)
6154	Plant Replacement - P532 1GJU178 Toro Ground Master Mower					2,482	0		(2,482)
		0	0	0	0	406,162	347,100	42,863	(101,926)
	Net Profit/(Loss)				0				(59,063)

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 8: Rating Information	YTD Actual							Budget					
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$		\$	\$	\$	\$	\$
Differential General Rate													
Gross Rental Value (GRV)													
Improved Residential	0.08199	13,959	241,837,544	19,718,902	109,360	17,396	19,845,658	13,885	240,503,744	19,718,902	500,000	0	20,218,903
Improved Special Residential	0.07518	826	19,715,471	1,477,596	4,613	23	1,482,232	824	19,654,111	1,477,596	0	0	1,477,596
Improved Commercial and Industrial	0.09269	516	108,492,248	10,017,187	38,959	30,101	10,086,247	512	108,071,932	10,017,187	0	0	10,017,187
Vacant Residential	0.17249	375	7,531,150	1,324,927	(25,879)	(4,492)	1,294,556	387	7,681,180	1,324,927	0	0	1,324,927
Vacant Non Residential	0.12193	38	2,573,000	353,095	(39,369)	(33,270)	280,457	43	2,895,880	353,095	0	0	353,095
Unimproved Value (UV)													
General Industrial	0.01803	3	121,200,000	2,185,236	0	0	2,185,236	3	121,200,000	2,185,236	0	0	2,185,236
Mining & Industrial	0.00868	25	39,960,000	346,853	0	0	346,853	25	39,960,000	346,853	0	0	346,853
Rural	0.00518	141	237,557,000	1,260,537	(25,227)	(7,435)	1,227,875	144	243,347,000	1,260,537	0	0	1,260,537
Sub-Totals		15,883	778,866,413	36,684,333	62,458	2,323	36,749,114	15,823	783,313,847	36,684,333	500,000	0	37,184,334
Minimum Payment	Minimum												
Gross Rental Value (GRV)	\$												
Improved Residential	\$1,062	1,432	16,962,648	1,520,784	0	0	1,520,784	1,432	16,962,648	1,520,784	0	0	1,520,784
Improved Special Residential	\$1,062	4	54,600	4,248	0	0	4,248	4	54,600	4,248	0	0	4,248
Improved Commercial and Industrial	\$1,382	61	588,183	84,302	0	0	84,302	61	588,183	84,302	0	0	84,302
Vacant Residential	\$1,062	876	4,522,113	917,568	12,744	2,572	932,884	864	4,463,193	917,568	0	0	917,568
Vacant Non Residential	\$1,062	3	4,770	3,186	0	0	3,186	3	4,770	3,186	0	0	3,186
Unimproved Value (UV)													
Mining & Industrial	\$1,382	1	156,000	22,112	0	0	22,112	16	187,173	22,112	0	0	22,112
Rural	\$1,062	103	14,514,600	65,844	43,542	14,197	123,583	62	8,872,600	65,844	0	0	65,844
Sub-Totals		2,480	36,802,914	2,618,044	56,286	16,769	2,691,099	2,442	31,133,167	2,618,044	0	0	2,618,044
		18,363	815,669,327	39,302,377	118,744	19,092	39,440,213	18,265	814,447,014	39,302,377	500,000	0	39,802,378
Concession							-						-
Amount from General Rates							39,440,213						39,802,378
Ex-Gratia Rates							-						-
Specified Area Rates							-						-
Totals							39,440,213						39,802,378

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 9: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
		\$		\$	\$	\$	\$	\$	\$
Governance									
Loan 99 - Administration Office Renovations	671,799	0	0	0	95,471	671,799	576,328	0	45,130
Loan 107 - Administration / Chambers Building Refurbishment	0	0	2,268,000	0	0	0	2,268,000	0	0
Education & Welfare									
Loan 96 - Youth Specific Space	122,474	0	0	0	27,312	122,474	95,162	0	9,555
Loan 100 - Youth Specific Space	1,398,797	0	0	0	128,303	1,398,797	1,270,494	0	73,138
Recreation and Culture									
Loan 94 - Wellard Sports Pavilion	158,337	0	0	0	49,501	158,337	108,836	0	10,406
Loan 95 - Orelia Oval Pavilion	293,937	0	0	0	65,549	293,937	228,388	0	22,933
Loan 97 - Orelia Oval Pavilion Extension	1,486,493	0	0	0	211,250	1,486,493	1,275,243	0	99,859
Loan 102 - Library & Resource Centre	7,421,567	0	0	0	601,391	7,421,567	6,820,176	0	379,164
Loan 104 - Recquatic Refurbishment	3,350,000	0	0	0	0	3,350,000	3,350,000	0	159,190
Loan 105 - Bertram Community Centre	1,296,840	0	0	0	27,568	1,296,840	1,269,272	0	50,846
Loan 106 - Destination Park - Calista	1,420,421	0	0	0	99,153	1,420,421	1,321,268	0	53,613
Transport									
Loan 98 - Streetscape Beautification	906,930	0	0	0	128,886	906,930	778,044	0	60,927
Loan 101 - City Centre Redevelopment	2,500,000	0	0	0	0	2,500,000	2,500,000	0	79,298
Self Supporting Loans									
Recreation and Culture									
Loan 103B - Golf Club Refurbishment	266,682	0	0	0	16,709	266,682	249,973	0	10,551
	21,294,277	0	2,268,000	0	1,451,093	21,294,277	22,111,184	0	1,054,610

(b) New Debentures

No new debentures were raised during the reporting period.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019






























Note 10: Trust Fund

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Jul 2019
	\$	\$	\$	\$
APU Security Bonds	15,591		(423)	15,168
DCA Contingency Bonds	223,133			223,133
Contiguous Local Authorities Group (CLAG)	3,594			3,594
Public Open Space Cash In Lieu	204,239			204,239
	446,556	0	(423)	446,133

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 11: Capital Acquisitions

Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
	\$	\$		\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.						
Buildings						
 Administration Building & Civic Centre Refurbishment	0	2,268,000	2,268,000	0	0	
 Arts & Cultural Centre Upgrade - Stage 2 of 3 Works Studio 1 & 2, MA studio and training room, maintenance work, upgrade little theatre	0	92,700	92,700	2,700	2,700	
 Budden Way carpet replacement	0	8,800	8,800	0	0	
 Budden Way ceiling replacement	0	25,000	25,000	0	0	
 Building Contingency	22,797	102,000	102,000	3,060	(19,737)	
 Building Upgrade CCTV - Administration Building	0	15,000	15,000	0	0	
 Building Upgrades - Medina Centre - CCTV and lighting improvements	0	100,000	100,000	0	0	
 DCA 9 - Local Sports Ground Clubroom - Honeywood Primary School Oval Pavilion 1% City 99% DCA Funded	0	1,010,000	1,010,000	0	0	
 DCA 9 - Local Sports Ground Clubroom (Clubroom construction cost)	4,973	88,411	88,411	0	(4,973)	
 District C Sporting Ground (Medina Oval Extension/Upgrade) - Changeroom Development	0	326,166	326,166	9,500	9,500	
 District C Sporting Ground (Medina Oval Extension/Upgrade) - Masterplan	0	100,000	100,000	0	0	
 Installation of water / energy monitoring equipment	0	9,000	9,000	0	0	
 Kwinana Tennis Club Ablutions	0	15,000	15,000	0	0	
 Kwinana South VBFB Station Extensions - Meeting / Training Room, kitchen, office, store and ablutions	11,840	356,000	356,000	0	(11,840)	
 Kwinana South VBFB Station Upgrade	0	30,000	30,000	0	0	
 Mandogalup VBFB Station Extensions - Ablutions	9,140	275,000	275,000	0	(9,140)	
 Mandogalup VBFB Station Upgrade	0	25,000	25,000	7,062	7,062	
 Recquatic Centre - Stadium Re-roof	0	242,462	242,462	0	0	
 Recquatic Front Counter - Automated Gates	0	90,000	90,000	0	0	
 Recquatic Pool Hall Window Tinting	0	14,935	14,935	0	0	
 Sloan Heritage Cottage - internal paint	0	7,210	7,210	210	210	
 Sloan Reserve ablutions - Renovation of existing toilet block to cater for DDA compliance	740	52,530	52,530	1,530	790	
 Smirks Heritage Artefacts Shed	2,568	20,000	20,000	0	(2,568)	
 Wandl Resource Centre - Installation of a UV water filter for potable water supply	0	6,180	6,180	180	180	
 Wellard Pavilion Solar Panels	0	15,000	15,000	0	0	
 William Bertram Auto Door Conversion	0	10,300	10,300	0	0	
 Works Depot - new PA system	0	5,000	5,000	0	0	
 Kwinana Recquatic - Strip and Seal Stadium Flooring	6,528	0	0	0	(6,528)	
Buildings Total	58,586	5,309,694	5,309,694	24,242	(34,344)	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 11: Capital Acquisitions

Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Plant, Furniture and Equipment						
Furniture and Equipment						
Design and Replacement of Mayoral Chains	0	8,000	8,000	0	0	
Library - self returns shelves	0	20,000	20,000	0	0	
Removal of Library Circulation Desk	0	55,000	55,000	0	0	
Library - Self Check Touchscreen Computer & Workstation	0	7,000	7,000	0	0	
Computing Equipment						
City Website Redevelopment	13,265	193,000	193,000	29,683	16,418	
Computing Equipment - Various purchases as per ICT / City Requirements	0	23,000	23,000	0	0	
Corporate Business System Renewal - Implementation	24,985	1,298,566	1,298,566	17,341	(7,644)	
Plant and Equipment						
Recquatic - Hydro pool cleaner replacement, upgrade to pool solar system heating	0	25,000	25,000	0	0	
Recquatic - Pool plant renewals	0	11,600	11,600	0	0	
Recquatic - Scoreboard installation and replacement	0	10,000	10,000	0	0	
Sound Level Meter for Environmental Health Team	0	12,000	12,000	0	0	
Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor	0	0	0	0	0	
Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle (New Plant 554)	0	17,000	17,000	0	0	
Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer (New Plant 562)	0	18,000	18,000	0	0	
Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew (New Plant 583)	0	18,000	18,000	0	0	
Plant Replacement - P325 1TLL524 Flat Top Trailer (New Plant 584)	0	18,000	18,000	0	0	
Plant Replacement - P333 KWN1835 Signage Truck (New Plant 585)	0	120,000	120,000	0	0	Not expected to be replaced in 19/20.
Plant Replacement Program - Mitsubishi Canter Tip Truck - Infra - P333 (New Plant 559)	0	120,000	120,000	0	0	
Motor Vehicles						
Plant Replacement - P408 KWN1899	34,984	38,500	38,500	0	(34,984)	
Plant Replacement - P409 KWN1896	0	54,000	54,000	0	0	
Plant Replacement - P429 KWN1956	0	45,000	45,000	0	0	
Plant Replacement - P431 KWN1982	0	54,000	54,000	0	0	
Plant Replacement - P434 KWN1981	0	54,000	54,000	0	0	
Plant Replacement - P449 KWN2061	0	56,500	56,500	0	0	
Plant Replacement - P450 KWN2063	0	56,500	56,500	0	0	
Plant Replacement - P451 KWN2025	0	38,500	38,500	0	0	
Plant Replacement - P452 KWN2023	36,993	38,500	38,500	0	(36,993)	
Plant Replacement - P453 KWN1989	36,993	38,500	38,500	0	(36,993)	
Plant Replacement - P454 1EWO610	0	41,500	41,500	0	0	
Plant Replacement - P456 KWN1986	33,374	35,500	35,500	0	(33,374)	
Plant Replacement - P458 KWN1991	34,329	36,500	36,500	0	(34,329)	
Plant Replacement - P480 KWN2027	0	45,000	45,000	0	0	
Plant Replacement - P482 1GDA257	0	25,500	25,500	0	0	
Plant Replacement - P486 KWN2067	0	42,000	42,000	0	0	
Plant Replacement - P491 1GCH843	0	25,500	25,500	0	0	
Plant Replacement - P496 1GDR926	0	54,000	54,000	0	0	
Plant Replacement - P520 KWN2049	0	35,000	35,000	0	0	
Plant Replacement - P525 1GJN991	0	0	56,500	0	0	Budget Variation OCM 24 July 2019. Insurance claim vehicle reimbursement.
Plant , Furniture and Equipment Total	214,922	2,788,666	2,845,166	47,024	(167,898)	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 11: Capital Acquisitions

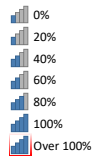
Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Park and Reserves						
■ Bertram Street Tree Planting Program	0	110,000	110,000	10,000	10,000	
■ KIA Street Tree Planting Program	0	76,000	76,000	0	0	
■ Kwinana Loop Trail	0	80,000	80,000	0	0	
■ Parks for People Strategy - Upgrade of Harrison Park, Calista	0	81,000	81,000	8,364	8,364	
■ Parks for People Strategy - Upgrade of Morritt Park, Parmelia	0	81,000	81,000	8,364	8,364	
■ POS / Parks & Reserves Renewals - Bores	0	94,000	94,000	0	0	
■ POS / Parks & Reserves Renewals - Fencing, Gates & Bollards	0	73,200	73,200	0	0	
■ POS / Parks & Reserves Renewals - Infield Irrigation	0	222,200	222,200	0	0	
■ Ridley Green Disconnect Power and reconnect at Hewison Reserve for BBQ	0	14,000	14,000	0	0	
■ Sporting Infrastructure - Wandii Playing Fields (Honeywood)	0	89,100	89,100	0	0	
■ Streetscape Upgrade - Orelia Avenue	0	124,933	124,933	11,358	11,358	
■ Thomas Oval Lighting	0	495,000	495,000	0	0	
■ POS / Parks & Reserves Renewals - Wells Park Sports Shelter	0	8,858	8,858	258	258	
■ DCA 5 - Wandii Public Open Space	0	283,000	283,000	0	0	
Parks and Reserves Total	0	1,832,291	1,832,291	38,344	38,344	
Roads						
Urban Road Grant Construction						
■ Anketell Road - MRRG - resurface Abercrombie to McLaughlan	0	410,300	410,300	37,300	37,300	
■ Gilmore Avenue SB(1) - MRRG - SB carriageway 380m north Runnymede Gate to 30m north Runnymede Gate	0	258,940	258,940	23,540	23,540	
■ Gilmore Avenue SB(2) - MRRG - SB carriageway Runnymede Gate to 380m north of Runnymede Gate	0	201,850	201,850	18,350	18,350	
■ Gilmore Avenue SB(3) - MRRG - SB carriageway Sulphur Road to Chisham Ave	0	206,140	206,140	18,740	18,740	
■ Gilmore Avenue SB(4) - MRRG - SB carriageway south of Thomas Road to south of Pengilly Road	0	285,780	285,780	25,980	25,980	
■ Wellard Road Duplication Project MRRG / DCA Funded	0	880,125	880,125	0	0	
Roads to Recovery Grant Construction						
■ Gilmore Service Road D - R2R - road resurfacing, kerbing and footpath renewal from Leasham Way to Brownell Crescent	0	330,177	330,177	30,016	30,016	
■ Pace Road - R2R - road resurfacing, kerbing, geometric improvements and drainage	0	275,000	275,000	25,000	25,000	
DCA Funded Construction						
■ Roads - DCA 1 - Wellard Road Upgrade – Bertram Road to Millar Road (Item J)	0	40,000	40,000	40,000	40,000	
■ Roads - DCA 5 - Lyon Road - Cassowary to Kenby (Satterleys)	0	437,250	437,250	0	0	
■ DCA 5 Lyon Road - Developer to complete	0	729,000	729,000	0	0	
Municipal Road Construction						
■ Traffic Management - Abingdon Crescent pedestrian crossing	0	15,000	15,000	1,364	1,364	
■ Traffic Management - Breccia Parade speed calming	0	12,000	12,000	1,091	1,091	
■ Traffic Management - Bronzite Lane	0	23,000	23,000	2,091	2,091	
■ Traffic Management - Moombaki Avenue between Mangart Road and Price Parkway	0	31,000	31,000	2,818	2,818	
■	0				0	
Roads Total	0	4,135,562	4,135,562	226,290	226,290	
Street Lighting						
■ Street Lighting - New - Leath Road	0	223,000	223,000	0	0	
■ Street Lighting - Upgrade - Reactive work street light requests during the year	0	28,000	28,000	0	0	
Street Lighting Total	0	251,000	251,000	0	0	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 11: Capital Acquisitions

Assets	Total YTD Actual	Budget		YTD Budget	YTD Variance	Comment
		Adopted Annual Budget	Current Annual Budget			
Bus Shelter Construction						
Bus Shelters	0	19,800	19,800	1,800	1,800	
Bus Shelter Construction Total	0	19,800	19,800	1,800	1,800	
Footpath Construction						
Footpath - New - Clark Way - install new 1.5m concrete footpath and kerbing, 10 percent slab replacement	0	105,000	105,000	9,545	9,545	
Footpath - New - Perham Crescent - install new 2m concrete path and adjust service lids as required	0	110,000	110,000	10,000	10,000	
Footpath Construction Total	0	215,000	215,000	19,545	19,545	
Drainage Construction						
Drainage - New - Spinner Lane eliminate run off from verge into properties	0	200,000	200,000	18,182	18,182	
Drainage - Upgrade - Drainage Nets x 3	0	53,750	53,750	4,886	4,886	
DCA 1 Stormwater Management (nutrient stripping basin)	0	457,833	457,833	0	0	
Drainage - DCA 2 Peel Sub N Drain - Lot 64 Woolcoot Road & Lot 379 Millar, 27 & 201 Mortimer Road	0	1,945,000	1,945,000	0	0	
Drainage - DCA 2 - Peel Sub N Drain - Lot 64 Woolcoot Rd & Lot 379 Millar, 27 & 201 Mortimer Roads	0	334,000	334,000	0	0	
DCA 3 Peel Sub P Drain (Developer Aigle Royal)	0	1,430,453	1,430,453	0	0	
DCA 3 Peel Sub P1 drain (Developer Aigle Royal)	0	1,316,925	1,316,925	0	0	
Drainage Construction Total	0	5,737,961	5,737,961	23,068	23,068	
Car Park Construction						
Carpark - Peace Park (Parmelia Ave) disabled car parking bays	0	41,000	41,000	3,727	3,727	
Car Park Construction Total	0	41,000	41,000	3,727	3,727	
Other Infrastructure						
Illuminated Street Sign	0	10,000	10,000	0	0	
Other Infrastructure Total	0	10,000	10,000	0	0	
Capital Expenditure Total	273,508	20,340,974	20,397,474	384,040	110,532	

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 12: Schedule of Grants, Subsidies & Contributions

Description	Current Annual Budget	YTD Actual	Comments
Operating Grants, Subsidies & Contributions			
Community Amenities			
PTA Bus Shelter Subsidy	7,000	-	
SMCC - KIC Coastcare in the KIA	10,000	-	
SMCC - BP Coastcare	10,000	-	
SMCC - Perth Region NRM Kleenheat Project	50,000	-	
SMCC - Tronox Adopt a Beach	5,000	-	
SMCC - Suez/ProAlliance Adopt a Beach	5,000	-	
Alcoa - Challenger Beach Rehabilitation	20,000	-	
Education and Welfare			
Banksia Park Operating Cost Contribution	346,320	27,750	Monthly rental income to be fully received by June.
Family Daycare - Mainstream Childcare Benefit Subsidy	4,200,000	280,830	Government contributions, fully offset by payments to Care Providers.
Family Daycare - Subsidy Other	45,675	3,301	Government contributions, fully offset by payments to Care Providers.
Family Daycare - Inclusion Subsidy Scheme	5,075	-	Government contributions, fully offset by payments to Care Providers.
CCB Subsidy	1,522,500	58,726	Government contributions, fully offset by payments to Care Providers.
Subsidy Other	10,150	-	Government contributions, fully offset by payments to Care Providers.
NGALA My Time Program	10,658	2,640	
Operational Subsidy - Aboriginal Resource Worker	30,958	-	
Youth Social Justice Program	175,149	47,669	
Youth Incentive Sponsorship - Lyrik	30,000	-	
Skate Park Activation Grant	5,000	-	
Good Spirit Learning Program Grant	20,000	-	
Youth Wellbeing Benchmark Survey Grant	5,000	-	
General Purpose Funding			
Local Government General Purpose Grant	737,676	-	
Local Government General Purpose Grant - Roads	669,912	-	
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline	172,550	-	
Health			
Mosquito Management Contributions (CLAG)	10,150	819	
Department of Health - Larvicide	2,000	-	
Law Order & Public Safety			
Department Fire and Emergency Services - ESL	163,650	-	
Recreation & Culture			
Arts - Harmony & Reconciliation	5,000	-	
Sponsorship - Big Concert	80,000	-	
Childrens Festival	35,000	-	
Youth Festival	50,000	-	
Music in the Schools/Community	5,000	-	
Metro Every Club Funding	15,000	-	
Library Contributions & Donations	5,000	13	
Shared Use Agreements	101,320	58,494	
Recquatic Holiday Program DEDU payments	79,597	11,590	
Volunteer Centre - Thank a Volunteer Event	1,500	-	
Transport			
Main Roads Annual Direct Grant	189,478	-	
Main Roads Street Light Subsidy	5,000	-	
Main Roads Maintenance Contribution	130,000	-	
Total Operating Grants, Subsidies & Contributions	8,971,318	491,833	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 12: Schedule of Grants, Subsidies & Contributions

Description	Current Annual Budget	YTD Actual	Comments
Non-Operating Grants, Subsidies & Contributions			
Community Amenities			
DCA 1 - Hard Infrastructure - Bertram	-	99,680	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 2 - Hard Infrastructure - Wellard	3,900,636	-	
DCA 3 - Hard Infrastructure - Casuarina	2,747,378	-	
DCA 4 - Hard Infrastructure - Anketell	-	-	
DCA 5 - Hard Infrastructure - Wandl	1,012,000	-	
DCA 6 - Hard Infrastructure - Mandogalup	-	396,542	
DCA 7 - Hard Infrastructure - Mandogalup (west)	-	1,030	
DCA 8 - Soft Infrastructure - Mandogalup	-	-	
DCA 9 - Soft Infrastructure - Wandl / Anketell	-	-	
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	-	
DCA 11 - Soft Infrastructure - Wellard East	-	-	
DCA 12 - Soft Infrastructure - Wellard West	-	179,705	
DCA 14 - Soft Infrastructure - Wellard / Leda	-	-	
DCA 15 - Soft Infrastructure - Townsite	355,000	15,931	
Economic Services			
Medina CCTV Grant	100,000	-	
Law Order & Public Safety			
Department Fire and Emergency Services - Kwinana South extensions	356,000	-	
Department Fire and Emergency Services - Mandogalup extensions	275,000	-	
Recreation & Culture			
Medina Oval Extension/Upgrade - Changeroom Development	66,666	-	
Department of Education - Wandl Playing Fields	25,500	-	
Lotterywest - Kwinana Loop Trail	37,670	-	
Department of Infrastructure - Thomas Oval Lighting	150,000	-	
Transport			
Roads to Recovery - Gilmore Service Road D	222,903	-	
Roads to Recovery - Pace Road	275,000	-	
State Road Grant - Anketell Road	248,667	-	
State Road Grant - Gilmore Avenue SB (1)	156,933	-	
State Road Grant - Gilmore Avenue SB (2)	122,333	-	
State Road Grant - Gilmore Avenue SB (3)	124,933	-	
State Road Grant - Gilmore Avenue SB (4)	173,200	-	
State Road Grant - Wellard Road duplication	586,750	-	
Total Non-Operating Grants, Subsidies & Contributions	10,936,569	692,887	

16.6 Annual Review of Delegated Authority and Council Appointment of Officers

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The *Local Government Act 1995* ('the Act') requires Council to undertake a review of delegations each financial year. All delegations have been reviewed to ensure that the Chief Executive Officer ('CEO'), Officers and Committees have the discretion to exercise delegated authority under the relevant legislation. These delegations are reflected in the '*Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2019*', as detailed in **Attachment A**.

A local government is authorised to exercise powers and duties under various Acts and Regulations, whereby they must appoint particular officers to carry out the duties of the local government. These appointments are reflected in the document '*Council Appointment of Officers – Local Government to Officers 2019*', as detailed in **Attachment B**.

OFFICER RECOMMENDATION:

That Council:

1. Revoke the 2018 register of delegations at Attachment C, entitled '*Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2018*'.
2. Revoke the 2018 appointment register at Attachment D, entitled '*Council Appointment of Officers – Local Government to Officers 2018*'.
3. Approve the 2019 register of delegated authority entitled '*Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2019*' at Attachment A.
4. Approve the 2019 register of appointments entitled '*Council Appointment of Officers – Local Government to Officers 2019*' at Attachment B.

NOTE – AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

Sections 5.42 and 5.44 of the Act prescribes that Council may delegate certain powers that they would ordinarily exercise to the CEO and other Officers. The CEO may then delegate such power to persons (or classes of persons) to exercise, either with or without conditions. The City has established a Delegated Authority Register for the purpose of complying with its record keeping obligation with respect to such delegations under the Act, as well as to improve the timeliness and efficiency of decision making for stakeholders.

16.6 ANNUAL REVIEW OF DELEGATED AUTHORITY AND COUNCIL APPOINTMENT OF OFFICERS

Section 5.43 of the Act prescribes the limitations on the powers that a local government can delegate to the CEO. Additionally, there are powers and duties that the CEO could have been delegated authority to perform, however due to the sensitivity of the matters, such powers and duties have not been recommended for inclusion in the delegations and are detailed below:

Section of Local Government Act 1995	Function of Local Government
s.3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management
s.3.54(1)	A local government may do anything it could do under the Parks and Reserves Act 1895 if it were a Board appointed under the Act, to control and manage any land reserved under the control and management of the local government
s.5.27(2)	Discretion on calling (i.e. setting date) of the General Meeting of electors in accordance with section 5.27(2)
s.5.37(1)	A local government may designate employees to be senior employees
s.5.50(1)	A local government must prepare a policy in relation to employees whose employment with the local government is finishing setting out the circumstances in which additional payments to any amount which the employee is entitled to under a contract or award relates
s.6.26(3)	If Co-operative Bulk Handling Ltd and a local government cannot reach an agreement under section 6.26(2)(i), the local government may refer the matter to the Minister for determination
s.2.2 sch.2.2, cl.4(1)	A local government must consider any submission about ward changes made under clause 3
s.2.2 sch.2.2 6	A local government which is not divided into wards may carry out reviews as to whether the district should be divided into wards and if so boundaries and number of councillors for each ward

Regulation in Local Government (Administration) Regulations 1996	Function of Local Government
reg.19C(6)	A local government may modify its strategic community plan, including extending the period the plan is made in respect of
reg.29A(2)	Information that is confidential but that, under section 5.95(7), may be available for inspection if a local government so resolves

Section 26 of the Health (Miscellaneous Provisions) Act 1911 prescribes that Council may delegate certain powers that they would ordinarily exercise to an Authorised Officer. However, there are powers and duties an Authorised Officers could have been delegated authority to perform, however due to the sensitivity of the matters, such powers and duties have not been recommended for inclusion in the delegations and are detailed below:

16.6 ANNUAL REVIEW OF DELEGATED AUTHORITY AND COUNCIL APPOINTMENT OF OFFICERS

Section in Health (Miscellaneous Provisions) Act 1911	Function of the Local Government
Part 15 Section 353	A power to take possession of and lease land or premises on which expenses are due

Section 5.16 of the Act prescribes that Council may delegate to a Committee any of its powers and duties other than the power of delegation. Sections 5.16 and 7.1B allows the delegation to the Audit Committee of select powers and duties other than a power of delegation. A review of Committee delegations will be reported to Council at a future meeting.

Changes to the Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2019

Since the *Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2018* was adopted by Council on 13 June 2018, some amendments were adopted by Council to reflect changes in legislation and/or processes and procedures of City Officers. The delegations that Council adopted are incorporated in the Register at Attachment A.

A summary of the delegations by resolution of Council is as follows:

1) Delegated Authority 1.12 – Manager Environmental Health

Pursuant to Council Resolution number 422 of 27 March 2019, authority is delegated to the Manager Environmental Health to determine applications pursuant to the requirements of the Community Funding Policy, Section 2.0 Feral Pigeon Control Subsidy Scheme. The legislative power for this delegation arises under section 6.7 of the Act.

It is recommended that the following conditions be imposed with respect to the exercising of this delegated power:

- 1) Where Council have delegated the funding opportunity to the Manager Environmental Health, the approval is to be:
 - a. in accordance with the relevant funding opportunity as specified in Council's Community Funding Policy; and
 - b. within budget allocation.

2) Delegated Authority 3.6 – Planning Officers

Pursuant to Council Resolution number 444 of 8 May 2019, authority is delegated to Planning Officers to determine applications for developments on or abutting land that is reserved in the Metropolitan Region Scheme for the purpose of a regional road. The legislative power for this delegation arises under the *Planning and Development Act 2005*, Part 2, Division 2.

16.6 ANNUAL REVIEW OF DELEGATED AUTHORITY AND COUNCIL APPOINTMENT OF OFFICERS

Conditions imposed by Council with respect the exercising of this delegated power are as follows:

- 1) This delegation is not to be used for applications relating to large format digital signage in accordance with the provisions of Delegation 2017/02 Powers of Local Governments and Development of Transport, Metropolitan Regional Scheme, Delegation of certain powers and functions of the Western Australian Planning Commission relating to the Metropolitan Region Scheme published in the Government Gazette on 30 May 2017.

Other changes to the delegations include:

1) Title changes

It is recommended that role titles be amended to reflect the directorate name change of City Strategy to City Business.

2) Write off, grant a concession or authorise a waiver for monies owing

Delegation 2.8 authorises the CEO to write off, grant a concession or authorise a waiver of money, which is owed to the Local Government. This legislative power for this delegation arises under section 6.12 of the Act.

It is recommended that the condition be amended to increase the maximum value of write offs with respect to a debt not being due to administrative errors from \$1,000 to \$1,500 and similarly increase the grant of concession or waiver from \$1,000 to \$1,500.

3) Actions, notices, and withdrawals – Any other written law

Delegation 1.11 authorises the taking of any action, or withdrawal of a notice or otherwise on behalf of the City of Kwinana in relation to a prescribed offence of a written law other than the Act. The legislative power for this delegation incorrectly includes a reference to the power to subdelegate arising under section 5.44 of the Act.

It is recommended that that this authorisation be amended to exclude this reference.

No changes are recommended to *the Council Appointment of Officers – Local Government to Officers 2018*.

LEGAL/POLICY IMPLICATIONS:

The Act provides as follows:

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the Planning and Development Act 2005 section 214(2), (3) or (5).

* Absolute majority required.

16.6 ANNUAL REVIEW OF DELEGATED AUTHORITY AND COUNCIL APPOINTMENT OF OFFICERS**5.43. Limits on delegations to CEO**

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;*
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) appointing an auditor;*
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) borrowing money on behalf of the local government;*
- (g) hearing or determining an objection of a kind referred to in section 9.5;*
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;*
- (h) any power or duty that requires the approval of the Minister or the Governor;*
- (i) such other powers or duties as may be prescribed.*

s5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no direct financial implications related to this report.

ASSET MANAGEMENT IMPLICATIONS:

There are no direct asset management implications related to this report.

ENVIRONMENTAL IMPLICATIONS:

There are no direct environmental implications related to this report.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

16.6 ANNUAL REVIEW OF DELEGATED AUTHORITY AND COUNCIL APPOINTMENT OF OFFICERS**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan:

Plan	Outcome	Objective
Corporate Business Plan 2017 - 2022	Business Performance	5.8 Apply best practice principles and processes to maximise efficiencies and quality.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Officers not appointed or provided with delegated authority to undertake certain functions.
Risk Theme	Failure to fulfil statutory or compliance requirements.
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Moderate
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Ensure officers are appointed or delegated in accordance with the relevant legislation.
Rating (after treatment)	Low

16.6 ANNUAL REVIEW OF DELEGATED AUTHORITY AND COUNCIL APPOINTMENT OF OFFICERS

COUNCIL DECISION

566

MOVED CR S LEE

SECONDED CR P FEASEY

That Council:

1. **Revoke the 2018 register of delegations at Attachment C, entitled '*Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2018*'.**
2. **Revoke the 2018 appointment register at Attachment D, entitled '*Council Appointment of Officers – Local Government to Officers 2018*'.**
3. **Approve the 2019 register of delegated authority entitled '*Register of Delegated Authority – Local Government to Chief Executive Officer, Officers and Committees 2019*' at Attachment A.**
4. **Approve the 2019 register of appointments entitled '*Council Appointment of Officers – Local Government to Officers 2019*' at Attachment B.**

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

6/0



Register of Delegated Authority

Local Government to Chief Executive Officer, Officers and Committees

20198



[D19/51553](#)

Introduction

Purpose of Delegating Authority

The aim of delegating is to appoint another person to exercise a power or discharge a duty to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation.

Where a person has been granted a delegation, any exercising of a power and discharging of a duty must be recorded in the Delegation Register. The Delegation Register record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than Council or Committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty (*Local Government (Administration) Regulations* 1996 Regulation 19).

Teams responsible for a work process are to ensure that data is captured and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

This Delegated Authority Register will be reviewed in accordance with the Act on an annual basis. The coordination of the review will be performed through the Governance area.

Legislation

The Local Government Act 1995 (the Act) allows for a local government (Council) to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in section 5.43. All delegations made by the Council must be by absolute majority decision (s5.42(1)).

Associated Legislation

Delegations or authorisations may occur under legislation other than the Local Government Act, its regulations and the local government's local laws including:

- Planning and Development Act 2005 including regulations;
- Dog Act 1976 and regulations;
- Bush Fires Act 1954, regulations and local law created under that Act;
- Litter Act 1979 and regulations
- Local Government (Miscellaneous Provisions) 1960 as amended;
- Caravan Parks and Camping Grounds Act 1995;
- Control of Vehicles (Off-Road Areas) Act 1978 and regulations;

NB – This is not an exhaustive list.

Matters which cannot be Delegated

The following cannot be delegated by Council to the Chief Executive Officer under the *Local Government Act 1995* (section 5.43);

- any power or duty that requires a decision of an absolute majority or special (75%) majority of the local government;
- accepting a tender which exceeds an amount determined by the local government;
- appointing an auditor;
- acquiring or disposing of any property valued at an amount determined by the local government;
- any of the local government's powers under [Sections 5.98, 5.98A, 5.99A, 5.99 and 5.100](#) of the Act;
- borrowing money on behalf of the local government;
- hearing or determining an objection of any kind referred to in [Section-section 9.5](#);
- any power or duty that requires the approval of the Minister or Governor; or
- such other duties or powers that may be prescribed by the Act.

Delegation by the Chief Executive Officer

The Act allows for the Chief Executive Officer to delegate powers to another employee (s5.44 (4)). This must be done in writing and, if desired, the delegation can be subject to conditions. There is no power for a person other than the Chief Executive Officer to delegate a power. When an employee is "acting" in a position they are deemed to be authorised under those delegations relevant to that position.

Acting through another Person

Where a person has no discretion in carrying out a function, then that function may be undertaken through the "acting through" concept (s5.45(2)). Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for a person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the City and acting through another person to undertake a function on behalf of the City where no discretion exists is reinforced by Section 56 of the *Interpretation Act 1984* which states –

56. "May" imports discretion, "shall" is imperative

- (1) *Where in a written law the word "**may**" is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.*
- (2) *Where in a written law the word "**shall**" is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.*

Powers under the Act that could have been delegated

The following sections of the Act allow for the function to be delegated to another person, however functions are not recommended to be delegated as due to their significance it is considered that they are most appropriately exercised by the Council:

Section in Local Government Act 1995	Function of the Local Government
3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management
3.54(1)	A local government may do anything it could do under the Parks and Reserves Act 1895 if it were a Board appointed under the Act, to control and manage any land reserved under the control and management of the local government
5.27(2)	Discretion on calling (i.e. setting date) of the General Meeting of electors in accordance with section 5.27(2)
5.37(1)	A local government may designate employees to be senior employees
6.26(3)	If Co-operative Bulk Handling Ltd and a local government cannot reach an agreement under section 6.26(2)(i), the local government may refer the matter to the Minister for determination
Section 2.2 Schedule 2.2 4(1)	A local government must consider any submission about ward changes made under clause 3
Section 2.2 Schedule 2.2 6	A local government which is not divided into wards may carry out reviews as to whether the district should be divided into wards and if so boundaries and number of councillors for each ward

Formatted Table

Section in Regulations	Function of the Local Government
Local Government (Administration) Regulations 1996 19C(6)	A local government may modify its strategic community plan, including extending the period the plan is made in respect of
Local Government (Administration) Regulations 1996 29A(2)	Information that is confidential but that, under section 5.95(7), may be available for inspection if a local government so resolves

Formatted Table

Delegations from other Agencies and Instruments of Delegation or other Acts

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers, no delegation is required from the local government for example: *the Environmental Protection Act allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.*

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

The details of these delegations are set out below and updated from time to time.

Department / Legislation	Notice Details & Conditions (If Any)
<p>Department of Environment</p> <p>Environmental Protection Act 1986</p> <p>Environmental Protection (Noise) Regulations 1997</p> <p><i>Pursuant to section 20 Environmental Protection Act 1986 to the holder of the offices listed.</i></p>	<p>Government Gazette WA dated 16 May 2014 Delegation Number: 119 EV405*</p> <p>Delegation to:</p> <ul style="list-style-type: none"> a) CEO under Local Government Act; and b) Employee of local government, appointed as Authorised Person under s87 of the Act <p>All powers and duties in relation to noise management plans under Regulation 13 of <i>Environmental Protection (Noise) Regulations 1997</i></p> <p><i>*other than power of delegation</i></p>
<p>Department of Environment</p> <p>Environmental Protection Act 1986</p> <p><i>Environmental Protection (Noise) Regulations 1997</i></p> <p><i>Pursuant to section 20 Environmental Protection Act 1986 to the holder of the offices listed.</i></p>	<p>Government Gazette WA dated 20 December 2013 2 June 2007 Delegation Number: 112 EV402*</p> <p>Delegation to the CEO under <i>Local Government Act</i>:</p> <p>Powers and duties under the Environmental Protection (Noise) Regulations 1997, other than this power of delegation, in relation to—</p> <ul style="list-style-type: none"> (a) waste collection and other works—noise management plans relating to specified works under regulation 14A or 14B; (b) bellringing or amplified calls to worship—the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi); (c) community activities—noise control notices in respect of community noise under regulation 16; (d) motor sport venues—noise management plans in relation to motor sport venues under Part 2 Division 3; (e) shooting venues—noise management plans in relation to shooting venues under Part 2 Division 4; (f) calibration results—requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;

Formatted Table

Department / Legislation	Notice Details / Conditions (If Any)
	<p>(g) sporting, cultural and entertainment events— approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation—</p> <p>(i) Subregulation 18(13)(b) is not delegated. Powers and duties under the Environmental Protection (Noise) Regulations 1997, other than this power of delegation, in relation to— (a) waste collection and other works— noise management plans relating to specified works under regulation 14A or 14B; (b) bellringing or amplified calls to worship— the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi); community activities— noise control notices in respect of community noise under regulation 16; (d) motor sport venues— noise management plans in relation to motor sport venues under Part 2 Division 3; (e) shooting venues— noise management plans in relation to shooting venues under Part 2 Division 4; (f) calibration results— requesting, under regulation 23(b), details of calibration results undertaken obtained under Schedule 4; (g) sporting, cultural and entertainment events— approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation— (i) Subregulation 18(13)(b) is not delegated. Powers and duties in relation to noise management plans under Regulation 13 of Environmental Protection (Noise) Regulations 1997 in relation to:</p> <p>Waste collection and other works— noise management plans related to specified works Under regulation 14A or 14B</p> <p>bellringing or amplified calls to worship— the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);</p> <p>community activities— noise control notices in respect of community noise under regulation 16;</p> <p>motor sport venues— noise management plans in relation to motor sport venues under Part 2 Division 3;</p> <p>shooting venues— noise management plans in relation to shooting venues under Part 2 Division 4;</p> <p>calibration results— requesting under regulation 23(b), details of calibration results undertaken and Obtained under Schedule 4;</p> <p>sporting, cultural and entertainment events— approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation—</p> <p>(i) Subregulation 18(13)(b) is not delegated.</p>

Formatted Table

Formatted: Indent: Left: -0.63 cm

Department / Legislation	Notice Details & Conditions (If Any)
<p>Planning and Development Act 2005</p> <p><i>In accordance with section 16 of the Planning and Development Act 2005, by Resolution of the WA Planning Commission (WAPC), any function may be delegated to a local government, or an employee of the local government</i></p>	<p>Government Gazette WA dated 4 February 2011 Delegation Number: 2011/01 - PL408*</p> <p><i>Powers of Local Governments (Hope Valley-Wattleup Redevelopment Act 2000 and Master Plan)</i></p> <p>Powers and functions in accordance with the Instrument of Delegation – Schedule 1</p> <ul style="list-style-type: none"> ▪ Council of Town of Kwinana ▪ Chief Executive Officer ▪ Director of Operational and Technical Services ▪ Manager of Planning and Development
<p>Western Australian Planning Commission</p> <p>Planning and Development Act 2005</p> <p>Pursuant to section 16 of the Act (delegation) WAPC resolved on 26 May 2009 –</p>	<p>Government Gazette WA dated 9 June 2009 Delegation Number: DEL 2009/03 - PL409*</p> <p>Strata Titles Act 1985</p> <p>a) To delegate to local governments, and to members and officers of those local governments, its powers and functions under section 25 of the Strata Titles Act 1985 as set out in clause 1 of Schedule, within their respective districts, subject to the conditions set out in clause 2 of Schedule 1.</p>
<p>Western Australian Planning Commission</p> <p>Planning and Development Act 2005</p> <p>Pursuant to section 16 of the Act (delegation) WAPC Resolved on 15 December 2015 –</p>	<p>Government Gazette WA dated 18 December 2015 Delegation Number: DEL 2015/02 - PL403</p> <p>a) Delegate to local governments, and to members and officers of those local governments, its functions in respect of the determination, in accordance with Part IV of the Metropolitan Region Scheme, of applications for approval to commence and carry out development specified in clauses 1 and 2 of Section A, within their respective districts, subject to the conditions set out in clauses 1 to 4 of Section B;</p> <p>b) Revoke its delegation of powers and functions to local governments as detailed in the notice entitled "DEL 2011/02 Powers of local governments (MRS)" published in the Government Gazette on 10 June 2014, to give effect to this delegation.</p>

Formatted Table

Department / Legislation	Notice Details / Conditions (If Any)
<p>Western Australian Planning Commission</p> <p>Planning and Development Act 2005</p> <p>Pursuant to section 16 of the Act (delegation) WAPC Resolved on 24 May 2017 -</p>	<p>Government Gazette WA dated 30 May 2017 Delegation Number: DEL 2017/02</p> <p>a) To delegate to local governments, and to members and officers of those local governments, its functions in respect of the determination, in accordance with Part IV of the Metropolitan Region Scheme, of applications for approval to commence and carry out development specified in clauses 1 and 2 of Section A, within their respective districts, subject to the conditions set out in clauses 1 to 4 of Section B.</p> <p>To be read in conjunction Delegation 3.6.</p>
<p>Biosecurity and Agriculture Management Act 2007</p> <p>Pursuant to Section-section 162(2) and (4) – Appointment of Inspectors</p>	<p>To be appointed an Inspector for the purpose of the Biosecurity and Agriculture Management (Stable Fly) Management Plan 2013 in the local government district of Kwinana</p> <p>s162(2) The Director General may, by instrument in writing, appoint a person as an inspector.</p> <p>s162(4) The appointment of an inspector may to specify that the appointment is subject conditions or restrictions relating to – (a) the functions that may be performed by the inspector: or (b) when, where and in what circumstances the inspector may perform the functions of an inspector.</p>
<p>Freedom of Information Act 1992</p> <p>Pursuant to Section-section 100 - Who in agency makes its decisions</p>	<p>Glossary 1. Terms used principal officer -of an agency means — (c) in relation to a local government — the chief executive officer of the local government;</p> <p>s100(1) Decisions made under this Act by an agency are to be made by — (a) the principal officer of the agency; or (b) an officer of the agency directed by the principal officer, for that purpose, either generally or in a particular case.</p>
Litter Act 1979	

Formatted Table

Department / Legislation	Notice Details & Conditions (If Any)
Pursuant to Section section 26 – Authorised officers, appointment and jurisdiction of etc.	<p>s26(1) For the purposes of this Act an authorised person is –</p> <p>(c)(ii) an employee of the local government</p> <p>s26(3) A person holding office as an authorised officer by virtue of subsection (1)(c) —</p> <p>which (a) has within the district in respect of he holds office the duties of and powers of an authorised officer under this Act, and may exercise those powers within that district;</p> <p>(b) may exercise the powers conferred on him by this Act in relation to any person whom he has reason to believe is concerned in a contravention of this Act notwithstanding that such person is not then within the district in respect of he holds office if that person was pursued from that district or is known to have been in that district at the time of the contravention.</p> <p>which</p>

Formatted Table

Council Appointment of Officers

The Local Government has been authorised to exercise powers and duties under the relevant Acts and Regulations.

This section is a summary of the appointments - Council Appointment of Officers – Local Government to Officers 2019⁷. The details of these appointments are set out below and updated from time to time.

Appointment No Description	Notice Details ¹⁸ & Conditions (If Any)
1.1 Public Health Act 2016 – designation of authorised officers	<p>Function: To designate classes of persons as authorised officers for the purposes of s312(1)(b) of the Public Health Act 2016 and authorise to issue infringement notices under regulation 15D of the (Asbestos) Regulations 1992.</p> <p>Health</p> <p>Authority: Public Health Act 2016 s24-(1) Designation of authorised _____ officers</p> <p>Health (Asbestos) Regulations 1992 15D(5)- Infringement notices</p> <p>Appointment of: Environmental health officers as a class of persons-</p>
1.2 Caravan Parks and Camping Grounds Act 1995 – Appointment of authorised persons	<p>Function: Appointment of such persons to be Authorised Persons for the purposes of this Act.</p> <p>Authority: Caravan Parks and Camping Grounds Act 1995 s17(1) Appointment of Authorised _____ Persons</p> <p>Appointment of: For the purposes of Division 1 of Part 2 and Ssections 22, 23(3), 23(5) and 23(7) of the Caravan Parks and Camping Grounds Act 1995: Director City Regulation Manager Building Services Manager Environmental Health Manager Essential Services.</p> <p>For the purposes of section 23(2) of the Caravan Parks and Camping Grounds Act 1995: Coordinator Environmental Health and Waste Services</p>

Formatted Table

Appointment No Description	Notice Details & Conditions (If Any)
	<p>Coordinator Environmental Health (Health and Food Safety)</p> <p>All Environmental Health Officers</p> <p>All Building Surveyors</p> <p>Building Technician</p> <p>Coordinator City Assist</p> <p>Senior City Assist Officer</p> <p>All City Assist Officers</p>
1.3 Control of Vehicles (Off-Road Areas) Act 1978-Appointment of authorised officers	<p>Function: Appointment of such persons to be Authorised Persons for the purposes of this Act.</p> <p>Authority: Control of Vehicles (Off-Road Areas) Act 1978 s38(3)(a) employees of Local Government</p> <p>Chief Executive Officer Director City Legal Manager Essential Services Coordinator City Assist All City Assist Officers</p>
<p><u>1.4 Library Board of Western Australia Act 1951 – Appointment of Librarian and Delegates</u></p> <p><u>Library Board of Western Australia Act 1951 – Appointment of Librarian and delegates</u></p>	<p>Function: Appointment of such person to be the Librarian and delegates for the purposes of this Act.</p> <p>Authority: Library Board (Registered Public Libraries) Regulations 1985</p> <p>Appointment of:</p> <ol style="list-style-type: none"> 1. Appointment of Librarian <u>Manager Library Services Operations Co-ordinator</u> 2. Appointment of delegates of Librarian <u>Library Technician Operations Team Leader</u> <u>E-Services Librarian</u> <u>Library Clerk</u> <u>Library Clerk</u>

Formatted Table

CITY OF KWINANA DELEGATED AUTHORITY REGISTER

Local Government to Chief Executive Officer, Officers and Committees 2019

Contents

Introduction	2
PART 1	15
GOVERNANCE AND ADMINISTRATION	15
1.1 Appointment of authorised persons – Local Government Act 1995.....	15
1.2 Execution of documents	16
1.3 Approval of the cash advance for reimbursement of expenses	17
1.4 Authorisation of legal expenses in an emergency – elected members and officers.....	18
1.5 Action, notices, proceedings, prosecutions and withdrawals – Local Government Act 1995	19
1.6 Scrutiny of the affairs of local government.....	20
1.7 Administration of leases– Banksia Park Retirement Estate	21
1.8 Appointment of proxies – strata meetings.....	22
1.9 Appointment of proxies – meeting of creditors.....	23
1.10 Sponsorship and grant applications, agreements and acquittals	24
1.11 Action, notices, proceedings, prosecutions and withdrawals – any other written law	26
1.12 Authorisation of community funding.....	27
2.4 Administration of local laws	29
1.14 Administration of hire agreements– Promotional Street Banners on Gilmore Avenue.....	30
1.15 Administration of agreements – Illuminated Street Name Signs	31
1.16 Approval or refusal of Restricted Access Vehicles on local government roads.....	32
1.17 Administration of Leases – providing consent and authority to execute documents in relation to any assignment or sublease where there is request by a lessee operating under a lease agreement that Council has approved.....	33
1.18 Administration of Tenancy Agreements – Callistemon Court Aged Persons Villas	34
1.19 Authorised to enter into, make variations and execute documents in relation to the administration of a Corporate Discount Agreement on behalf of the City of Kwinana.....	35
1.20 Make variations and execute legal agreements on behalf of the City of Kwinana in accordance with Local Planning Policy (LPP) No 2 - Streetscapes	36
1.21 Authorised to sign Memorandums of Understanding	37
1.22 Authorised to enter into an agreement on behalf of the City of Kwinana, with any successful applicants of a Local Commercial and Activity Centre Improvement Grant	38
1.23 Appointment of Acting Chief Executive Officer	39
PART 2	40
CORPORATE AND FINANCE.....	40
2.1 Objections to the rates record.....	40
2.2 Recovery of rates and services charges from lessee.....	42
2.3 Recovery and actions against land where rates or service charges are unpaid	43
2.4 Payments from municipal and trust funds.....	44
2.5 Power to invest	45

2.6	Expressions of interest and tenders for supply of goods and services	46
2.7	Disposing of property	48
2.8	Write off, grant a concession or authorise a waiver for monies owing	50
2.9	Signing of a Memorandum of Consent Order on behalf of the Local Government 52	
2.10	Make alternative arrangement for payment of rates and services charges	53
	PART 3	54
	BUILDING AND DEVELOPMENT	54
3.1	Building Act 2011 – powers and duties	54
3.2	Subdivision and development control	55
3.3	Entering into legal agreements in accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans	63
3.4	Planning, building and other development related applications where the City is the applicant	64
3.5	Determine applications pursuant to the requirements of Local Planning Policy (LLP) No 5 – Development Contribution towards Public Art	65
3.6	Determine development applications on or abutting land reserved in the in the MRS for regional road	66
	PART 4	6769
	HEALTH	6769
4.1	Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts	6769
4.2	Not in use	6971
4.3	Food Act 2008 – Appointment of authorised officers	7072
4.4	Food Act 2008 – Appointment of designated officers	7173
4.5	Food Act 2008 – Functions of enforcement agency	7274
	PART 5	7476
	ENGINEERING AND PROPERTY	7476
5.1	Road closures	7476
5.2	Notices requiring certain things to be done by property owner/occupier	7678
5.3	Particular things local government can do on land that is not local government property	7779
5.4	Crossing from public thoroughfare to private land or private thoroughfare	7880
5.5	Requirement to construct and repair crossing	7981
5.6	Private works, on, over or under public places	8082
5.7	Local Government Act 1995 - Power of entry	8183
5.8	Road Traffic Administration Act 2008 – Damage to road infrastructure	8284
5.9	Dampier to Bunbury Pipeline Act 1997 – Deed of indemnity	8486
	PART 6	8587
	PUBLIC SAFETY	8587
6.1	Bush Fires Act 1954 – Functions of a local government	8587
6.2	Bush Fires Act 1954 - Restricted and prohibited burning times	8789
6.3	Local Government (Miscellaneous Provisions) Act 1960 - Appointment of Pound Keepers and Rangers	8890
6.4	Dog Act 1976 - Appointment of authorised persons and registration officers	8991
6.5	Cat Act 2011 – Administration and enforcement	9092
6.6	Litter Act 1979 - Appointment of persons authorised to withdraw infringement notices	9193
6.7	Disposal of sick or injured animals	9294
6.8	Firearms Act 1973	9395
6.9	Graffiti Vandalism Act 2016 – Administration and Enforcement	9597
6.10	Dog Act 1976 - Power or duty of the local government under any provision of this Act	9698
	COUNCIL TO EXECUTIVE COMMITTEES	9799

7.1	Executive Appraisal Committee	9799
7.2	Audit Committee.....	98400

PART 1

GOVERNANCE AND ADMINISTRATION

1.1 Appointment of authorised persons – Local Government Act 1995	
Function to be performed:	The authority to appoint persons or classes of persons to be authorised for the purpose of performing particular functions pursuant to the <i>Local Government Act 1995</i> and to issue a certificate to persons so appointed that states that the person is authorised for that purpose.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 2 s9.10 Appointment of authorised persons Local Government Act 1995 - Part 3, Division 3 s3.24 Authorising persons under this Subdivision s3.39 Power to remove and impound s3.40A Abandoned vehicle wreck may be taken s3.42(1) Impounded non-perishable goods s3.48 Power to recover expenses incurred (s3.39) when offender convicted
Legislative Power to Delegate:	Local Government Act 1995 —s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	1. A Certificate of Authorisation is to be issued to each authorised person stating the authority that has been granted; 2. The circumstances in which the authority can be exercised or discharged; and 3. The Certificate of Authorisation is to be produced by the authorised person as required.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. A copy of the Certificate of Authorisation for each authorised person to be retained by the City; and 3. Each Certificate of Authorisation is to be reviewed and updated annually.

Formatted Table

Formatted: Indent: Left: 0.63 cm, Hanging: 0.63 cm, Right: 0 cm, Tab stops: Not at 1.27 cm

Formatted Table

1.2 Execution of documents	
Function to be performed:	Authorised to sign documents on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.3 Approval of the cash advance for reimbursement of expenses	
Function to be performed:	Approve payment to a person as a cash advance for an expense that the person is entitled to be reimbursed for.
Legislative power or duty delegated:	Local Government Act 1995 - Part 5, Division 3 s5.98 Fees etc. for council members; s5.101 Payments for employee committee members; s5.102 Expense may be funded before actually incurred; Local Government (Administration) Regulations 1996 – Part 8 r32 Expenses that can be approved for reimbursement
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	1. The expenses incurred are in respect to an expense for which the person is entitled to be reimbursed, subject to Part 5, Division 8 of the <i>Local Government Act 1995</i> ; and 2. The payment request is submitted and authorised in accordance with the City's policies and work procedures.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

1.4 Authorisation of legal expenses in an emergency – elected members and officers	
Function to be performed:	To authorise an application for financial assistance for legal expenses by Elected Members and Officers in an emergency.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.7 Municipal Fund
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The delegation is only applicable where a delay in the approval of an application would be detrimental to the legal rights of the applicant; 2. The amount approved is to a maximum of \$10,000 in respect of each application; 3. All approved applications are to be presented to the next Ordinary Council Meeting; and 4. The delegation is exercised in conjunction with Council's current policy regarding legal representation for Elected Members and Officers.
Statutory Power to sub-delegate:	This authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The approved application to be reported at the next Ordinary Council Meeting.

Formatted Table

1.5 Action, notices, proceedings, prosecutions and withdrawals – Local Government Act 1995	
Function to be performed:	The taking of any action, serving of notice or otherwise, commencement of legal proceedings or prosecution on behalf of the City of Kwinana.
Legislative power or duty delegated:	The exercise of any powers, the enforcement of any statutory provisions or the protection of any legal interests under the Local Government Act 1995 and Regulations and the City of Kwinana Local Laws.
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

1.6 Scrutiny of the affairs of local government	
Function to be performed:	Authority to provide information to the Minister, give advice of what actions the local government has or will do to comply with an enquiry from the Minister, a person authorised by the Minister or to comply with an Inquiry Panel's report within the specified timeframes.
Legislative power or duty delegated:	Local Government Act 1995 – Part 8, Division 1 s8.2(2); s8.14(3) and s8.23(4) - Inquiries by the Minister or an authorised person
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

1.7 Administration of leases– Banksia Park Retirement Estate	
Function to be performed:	Authorised to sign documents in relation to the administration of leases for Banksia Park Retirement Estate on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	The CEO is authorised to sign lease documents for Banksia Park Retirement Estate which includes new leases and Deeds of Surrender.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.8 Appointment of proxies – strata meetings	
Function to be performed:	Authorised to nominate City of Kwinana employees as Proxies when required to attend strata meetings and vote on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 5, Division 4 s5.41(i) Functions of CEO
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Appoint proxies to vote on behalf of the City of Kwinana when required to attend strata meetings. 2. Proxies must vote in a manner that is consistent with any existing Council decision and must not vote in favour of motions that are outside the budget allocation. 3. If the matter exceeds the budget allocated, then this must be referred to Council for a decision.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.9 Appointment of proxies – meeting of creditors	
Function to be performed:	Authorised to nominate City of Kwinana employees as Proxies when required to attend Meetings of Creditors and vote on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 5, Division 4 s5.41(i) Functions of CEO
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Appoint proxies to vote on behalf of the City of Kwinana when required to attend Meetings of Creditors. 2. Proxies must vote in a manner that is consistent with any existing Council decision and must not vote in favour of motions that are outside the budget allocation. 3. If the matter exceeds the budget allocated, then this must be referred to Council for a decision.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.10 Sponsorship and grant applications, agreements and acquittals	
Function to be performed:	Authorised to sign sponsorship or grant applications, agreements and acquittals on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The CEO is authorised to apply for and execute sponsorship and grant agreements where the City's contribution component falls within budget, or is consistent with a Council resolution to consider a budget allocation in a future budget, or relates to a future project that forms part of a forward works program; or 2. If such a sponsorship or grant is opportunistic in nature, not in current plans but has a clear benefit to the community. 3. Any additional contribution funds required in excess of the City's budget amount will require a budget variation to be approved by Council before the CEO can exercise this delegation.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

|

|

1.11 Action, notices, proceedings, prosecutions and withdrawals – any other written law									
Function to be performed:	The taking of any action, serving or withdrawal of a notice or otherwise, commencement of legal proceedings or prosecution on behalf of the City of Kwinana.								
Legislative power or duty delegated:	The exercise of any powers, the enforcement of any statutory provisions or the protection of any legal interests under any other written law (other than the Local Government Act 1995 and Regulations and the City of Kwinana Local Laws which is covered by a separate delegation) for which the local government has responsibility.								
Legislative Power to Delegate:	As determined by the Act under which the function is to be performed.								
Date Delegation made or reviewed:	<table> <tr> <td>10 June 2015</td><td>Council Resolution #485</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	10 June 2015	Council Resolution #485	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
10 June 2015	Council Resolution #485								
10 February 2016	D16/1283								
14 June 2017	Council Resolution #513								
13 June 2018	Council Resolution #196								
Delegation to:	Chief Executive Officer								
Conditions and Exceptions:	<p>As determined by the Act under which the function is to be performed.</p> <p>A memorandum to Elected Members in the event of intention to enter into prosecution if the amount is over \$50,000.</p>								
Statutory Power to sub-delegate:	<p>Local Government Act 1995 s5.44 – CEO may delegate some powers and duties to other employees.</p> <p>As determined by the Act under which the function is to be performed.</p>								
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.								

Formatted Table

Formatted: Indent: Left: 0.63 cm, Hanging: 1.37 cm

1.12 Authorisation of community funding	
Function to be performed:	To approve an application for funding under the Community Funding Policy.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.7 Municipal Fund
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	16 December 2015 Council resolution #084 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196 17 June 2019 Council Resolution #422
Delegation to:	Chief Executive Officer Selection Panel Allocations Panel Manager of Environmental Health
Conditions and Exceptions:	<p>Council have delegated specified in the Community Funding Policy that a funding opportunity is to be determined by the Chief Executive Officer or delegated officer, and that exercise of delegation is to be that:</p> <ol style="list-style-type: none"> 1. in accordance with the relevant funding opportunity as specified in Council's Community Funding Policy; and 2. <u>within budget allocation.</u> <p>Council have specified in the Community Funding Policy that a funding opportunity is to be determined by the Selection Panel or Allocations Panel, and that exercise of delegation is to be:</p> <ol style="list-style-type: none"> 1. in accordance with the relevant funding opportunity as specified in Council's Community Funding Policy; and 2. within budget allocation. <p>Council have specified in the Community Funding Policy that a funding opportunity is to be determined by the Manager of Environmental Health, and that exercise of delegation is to be:</p> <ol style="list-style-type: none"> 1. in accordance with the relevant funding opportunity as specified in Council's Community Funding Policy; and 2. within budget allocation.

Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

4.132.4 Administration of local laws

Function to be performed:	<p>Authorised to:</p> <p>Administer the City of Kwinana's local laws and do things required by those local laws that are necessary or convenient to be done for, or in connection with, performing its functions under the Local Government Act 1995.</p>
Legislative power or duty delegated:	<p>Local Government Act 1995 s3.18 Performing executive functions</p>
Legislative Power to Delegate:	<p>Local Government Act 1995 s5.42 Delegation of some powers to the CEO</p>
Date Delegation made or reviewed:	<p>24 February 2016 Council Resolution #125 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196</p>
Delegation to:	<p>Chief Executive Officer</p>
Conditions and Exceptions:	<p>Nil</p>
Statutory Power to sub-delegate:	<p>Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees</p>
Reporting Requirements:	<p>Any exercise of this delegation is to be recorded in the Delegated Authority Register.</p>

Formatted: Indent: Left: 0 cm, Right: 0 cm

Formatted Table

Formatted Table

1.14 Administration of hire agreements– Promotional Street Banners on Gilmore Avenue	
Function to be performed:	Authorised to enter into and administer hire agreements for advertising on promotional street banners in Gilmore Avenue on behalf of the City of Kwinana, including determining whether the requests is from a not-for-profit or community group or where the use is primarily a social or community benefit.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	11 May 2016 Council Resolution #197 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	The CEO is authorised to enter into and administer hire agreements for advertising on promotional street banners in Gilmore Avenue on behalf of the City of Kwinana in accordance with the Council Policy 'Promotional Street Banners on Gilmore Avenue'.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.15 Administration of agreements – Illuminated Street Name Signs	
Function to be performed:	Authorised to enter into and administer agreements for illuminated street name signs on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	11 May 2016 Council Resolution #196 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	The CEO is authorised to enter into and administer agreements for illuminated street name signs on behalf of the City of Kwinana as permitted by Council's Policy – Advertising and Directional Signage in Thoroughfares and on Local Government Property.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.16 Approval or refusal of Restricted Access Vehicles on local government roads	
Function to be performed:	Authorised to approve, refuse and/or impose conditions onto an operator of a Restricted Access Vehicle access to roads controlled by the City of Kwinana under the RAV Network.
Legislative power or duty delegated:	Main Roads WA – Framework for Local Government Approval on the RAV Network - Condition CA07.
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	22 June 2016 Council Resolution #245 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	While a local government has discretion, it must ensure equity, i.e. if the road is already approved by Main Roads and included on the RAV Network, then justification to decline access or only provide access to certain operators must be provided.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Approval to be provided to the applicant in the form required by Main Roads.

Formatted Table

Formatted Table

1.17 Administration of Leases – providing consent and authority to execute documents in relation to any assignment or sublease where there is request by a lessee operating under a lease agreement that Council has approved.	
Function to be performed:	Authorised to provide consent and execute documents in relation to any assignment or sublease where there is a request by a lessee operating under a lease agreement that Council has approved.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 August 2016 Council Resolution #290 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The sublease must be consistent with the use of the premise permitted by the lease as well as other conditions relating to assignment and sub-letting approved between the City of Kwinana and the lessee. 2. Obtain consent from other parties required under the terms of the lease or at law. 3. Terms of the sub lease must be consistent with the lease approved by Council.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.18 Administration of Tenancy Agreements – Callistemon Court Aged Persons Villas	
Function to be performed:	Authorised to sign documents in relation to the administration of tenancy agreements for Callistemon Court Aged Persons Villas.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	For housing within the Callistemon Court Aged Persons Villas in accordance with the: <ol style="list-style-type: none"> 1. Department of Housing's eligibility requirements; and 2. City's Aged Persons Rental Accommodation Policy.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

Formatted Table

1.19 Authorised to enter into, make variations and execute documents in relation to the administration of a Corporate Discount Agreement on behalf of the City of Kwinana.	
Function to be performed:	Authorised to enter into, make variations and execute documents in relation to the administration of a Corporate Discount Agreement on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	24 August 2016 Council Resolution #304 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. No cost to the City of Kwinana 2. Aligns with the Health Lifestyles Council Policy where relevant. 3. Requires adequate consideration to be provided by the employee
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.20	Make variations and execute legal agreements on behalf of the City of Kwinana in accordance with Local Planning Policy (LPP) No 2 - Streetscapes.	
Function to be performed:	Authorised to make variations and execute legal agreements on behalf of the City of Kwinana in accordance with Local Planning Policy (LPP) No 2 - Streetscapes.	
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents	
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO	
Date Delegation made or reviewed:	26 April 2017 14 June 2017 13 June 2018	Council Resolution #480 Council Resolution #513 Council Resolution #196
Delegation to:	Chief Executive Officer	
Conditions and Exceptions:	Any variations can be delegated to the Chief Executive Officer if the variation is consistent with the overall intent of LPP No 2 and achieves good amenity in the area.	
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.	
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures. 	

Formatted Table

1.21 Authorised to sign Memorandums of Understanding	
Function to be performed:	Authorised to sign Memorandums of Understanding.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>Authorised to sign Memorandums of Understanding (MOU) if they satisfy the following conditions –</p> <ul style="list-style-type: none"> • Formalises an existing working relationship between the City and a government agency/ies, department/s or other government/s; • There is no additional financial contribution in excess of existing budgets required to give effect to the City's obligations under the MOU; and • The usage of City assets or human resources in order to give effect to the City's obligations under the MOU will not unreasonably interfere with the expected provision of services to the community.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.22 Authorised to enter into an agreement on behalf of the City of Kwinana, with any successful applicants of a Local Commercial and Activity Centre Improvement Grant.	
Function to be performed:	Authorised to enter into an agreement on behalf of the City of Kwinana, with any successful applicants of a Local Commercial and Activity Centre Improvement Grant.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	12 July 2017 Council Resolution #541 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with the requirements of the Local Commercial and Activity Centre Improvement Grant Funding Policy.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

1.23 Appointment of Acting Chief Executive Officer	
Function to be performed:	Authorised to appoint an Acting Chief Executive Officer for a period not exceeding eight weeks.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 5.36. Local government employees (1) A local government is to employ — (a) a person to be the CEO of the local government.
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	9 August 2017 Council Resolution #562 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>Local Government Act 1995 5.36. Local government employees (1) A local government is to employ — (a) a person to be the CEO of the local government.</p> <p>(2) A person is not to be employed in the position of CEO unless the council — (a) believes that the person is suitably qualified for the position.</p> <p>To satisfy the requirement of sub-clause 5.36(2)(a), Council considers those persons employed in the following positions suitable -</p> <ul style="list-style-type: none"> • Director City StrategyBusiness • Director City Engagement • Director City Infrastructure • Director City Regulation • Director City Legal <p>The Chief Executive Officer may appoint one or more of the those Officers listed above to the role of Acting Chief Executive Officer either singularly or consecutively for a period not exceeding eight weeks at his or her discretion, to ensure and provide for best business continuity during the required period(s).</p>
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

PART 2
CORPORATE AND FINANCE

2.1 Objections to the rates record	
Function to be performed:	Authority to make decisions regarding objections to the rates record including extending the time for a person to make an objection and following consideration, make a decision whether to allow or disallow the objection, either wholly or in part.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 s6.76(4),(5) Grounds of objection
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 8 March 2015 D15/8358[v2] Council Resolution #429 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	1. Objection to be received within the required timeframe identifying all relevant information as required by s6.76(2), unless an application for extension has been granted (4); 2. Objection is to be considered promptly; 3. Written notice of the decision, including a statement of the reasons for the decision to be promptly served on the person who has made the objection; and 4. Objections that are allowed must not exceed \$50,000 in lost revenue per property per financial year. Amounts greater than this must be referred to Council for determination. 5. Amendments to the rate record must be within budget. 6. Amendments to the rate record must not exceed \$50,000 in lost or increased revenue per property. Amounts greater than this must be referred to Council for determination.
	Local Government Act 1995

Formatted Table

Statutory Power to sub-delegate:	s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. The full details of the decision made under this delegation are to be recorded in the rate record; and 3. Notice to be provided to the person of the decision made.

Formatted Table

2.2 Recovery of rates and services charges from lessee	
Function to be performed:	Authorises the recovery of rent to offset an unpaid rate or service charge from the lessee of land.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 Rates and service charges s6.56(1) Rates or service charges recoverable in court s6.60 Local government may require lessee to pay rent
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Recovery action is in accordance with sSection 6.60 of the Local Government Act 1995; 2. Recovery action is in accordance with the City's policies and work procedures.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the decision and actions taken under this delegation to be recorded on the rate record.

Formatted Table

2.3 Recovery and actions against land where rates or service charges are unpaid	
Function to be performed:	Authorised to recover outstanding rates or services charges, as well as the cost of proceedings for recovery in Court or any action against the land that is required.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 Rates and service charges s6.56 Rates or service charges recoverable in court s6.64 Actions to be taken
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The recovery action is taken in accordance with sections 6.64(3), 6.69(2), 6.71(1) (subject to conditions set out in the disposal of property delegations limits), and 6.74 of the Local Government Act 1995; 2. The recovery action is taken in accordance with the regulation 77(3) of the Local Government (Financial Management) Regulations 1996; and 3. Recovery and actions is in accordance with the City's policies and work procedures.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the decision made under this delegation are to be recorded in the rate record.

Formatted Table

2.4 Payments from municipal and trust funds	
Function to be performed:	To make payments from the municipal fund or the trust fund.
Legislative power or duty delegated:	Local Government (Financial Management) Regulations 1996 r12(1)(a) Payments from municipal fund or trust fund Local Government Act 1995 - Part 6, Division 4 s6.9(4) Trust Fund
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	1. Ensure efficient systems and procedures record the accounts and records of transactions in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996; and 2. May transfer money held in trust for 10 years to its municipal fund. Authorised to approve to repay it to a person who establishes a right to the repayment, together with any interest earned on the investment - 6.9(4) Trust Fund.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. A list of accounts paid by the CEO from the municipal fund and trust fund under this delegation is to be presented to Council each month.

Formatted Table

2.5 Power to invest	
Function to be performed:	Authority to invest money in the municipal fund or the trust fund that is not for the time being, required.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.14(1) Power to invest
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Must establish, document and adhere to internal control procedures and the relevant Council policies to ensure control over investments; 2. In accordance with Regulation 19 of the Local Government (Financial Management) Regulations 1996; and 3. In accordance with section 20 of the Trustees Act 1962.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. An investment report must be presented to each monthly Council meeting including the details of investments in accordance with the investment control procedures that have been established.

Formatted Table

2.6 Expressions of interest and tenders for supply of goods and services	
Function to be performed:	<ol style="list-style-type: none"> 1. Authority to establish criteria for, invite, consider, seek clarification on and determine expressions of interest and tenders for the supply of goods and services; and 2. Authority to negotiate and execute related contracts including minor variations and extensions.
Legislative power or duty delegated:	<p>Local Government Act 1995 Part 3, Division 3 s3.57 Tenders for providing goods or services</p> <p>Local Government (Functions and General) Regulations 1996 r11 When tenders have to be publicly invited r13 Requirements when local government invites tenders though not required to do so r14(2a) & (5) Requirements for publicly inviting tenders r18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r20 Variation of requirements before entry into contract r21 Procedure for limiting who can tender r23 Rejecting and accepting expressions of interest to be an acceptable tenderer</p>
Legislative Power to Delegate:	<p>Local Government Act 1995 s5.42 Delegation of some powers to the CEO</p>
Date Delegation made or reviewed:	<p>November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 24 June 2015 Council Resolution #503 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196</p>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Where there is a budget provision up to a value of \$1,000,000; or 2. Where a multiple year contract (including extension thereof) up to a total value of \$1,875,000; and 3. In accordance with the requirements of the <ul style="list-style-type: none"> - Local Government Act 1995; - Local Government (Financial Management) Regulations 1996; and - Council's policies and work procedures. 4. Where the budget has not been adopted, the Chief Executive Officer can perform all functions outlined in this delegation with

	the exception of determining a tender, so long as in the specifications of the invitation to tender, it includes a provision that states that this tender will only be awarded subject to the budget being adopted by Council.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Details recorded in the Tender Register.

Formatted Table

2.7 Disposing of property	
Function to be performed:	Dispose of property by public auction, public tender or in accordance with other methods deemed acceptable under the <i>Local Government Act 1995</i> and <i>Local Government (Functions and General) Regulations 1996</i> .
Legislative power or duty delegated:	Local Government Act 1995 - Part 3, Division 3 s3.58 Disposing of property s3.47 Disposal of confiscated or uncollected goods
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The disposal is included in the City's Annual Budget or by Council Resolution. 2. The disposal must be in accordance with section 3.58 of the Local Government Act 1995. 3. The disposal must be in accordance with regulation 30 of the Local Government (Functions and General) Regulations 1996. 4. In the case of disposal of land, the intended sale price being greater than or equal to the valuation; 5. For the purposes of the administration of leases, exercise any option(s) available under the lease for established leases. 6. Plant and equipment, not identified in the City's Annual Budget, with a written down value of less than \$10,000 that has been lost, or is no longer used or serves no other purpose, may be removed from the asset register and disposed of.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and

	2. Details of any tender to be recorded and maintained in the Tender Register and available for public inspection.
--	--

Formatted Table

2.8 Write off, grant a concession or authorise a waiver for monies owing	
Function to be performed:	To write off, grant a concession or authorise a waiver in relation to any amount of money that it is owed to the local government
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.12(1)(b) waive or grant concessions in relation to any amount of money; or s6.12 (1)(c) write off any amount of money, which is owed to the Local Government s6.12(3) the grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	This delegation is subject to section 6.12(2) of the Local Government Act 1995, which specifies that a local government cannot grant a waiver or concession for a rate or service charge. The CEO's delegated authority is subject to the following limitations: 1. A write off of the debt incurred as a result of an administrative error on behalf of the City not exceeding \$10,000; 2. Any grant of concession or waiver not exceeding \$1,000-500 per occurrence; and 3. Any write off of a debt, not being due to an administrative error, for debts not exceeding \$1,000-500.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees

Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the waiver, concession or write off to be recorded on the appropriate financial record.
--------------------------------	---

Formatted Table

2.9 Signing of a Memorandum of Consent Order on behalf of the Local Government	
Function to be performed:	Authorised to sign a Memorandum of Consent Order on behalf of the local government in relation to court proceedings for recovery of rates in arrears.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 Rates and service charges s6.56 Rates or service charges recoverable in court s6.64 Actions to be taken
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	13 December 2017 Council Resolution #054 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	A Memorandum of Consent Order on behalf of the local government may be signed to dismiss a claim - 1. If there was an administration error and claim was invalid, or 2. Payment of all outstanding amounts were paid in full and the fee, as set out in the City's Fees and Charges, has been paid for a Notice of Discontinuance.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the decision made under this delegation are to be recorded in the rate record.

Formatted Table

2.10 Make alternative arrangement for payment of rates and services charges	
Function to be performed:	To make alternative arrangement for payment of rates and services charges.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 s6.49 Agreement as to payment of rates and service charges
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	13 December 2017 Council Resolution #054 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>This delegation is subject to section 6.47 of the Local Government Act 1995.</p> <p>The CEO's delegated authority is subject to the following limitations:</p> <ol style="list-style-type: none"> 1. Make arrangements with ratepayers wishing to make application for alternative instalment arrangements and extensions which will be completed within the current financial year; 2. Allow extended instalment arrangements, which will be finalised outside the current financial year; 3. Subject to Rates and Charges (Rebates and Deferments) Act 1992; 4. Must comply with relevant Council policies.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the payment arrangement to be recorded on the appropriate financial record.

PART 3

BUILDING AND DEVELOPMENT

3.1 Building Act 2011 – powers and duties	
Function to be performed:	Authorised to exercise and discharge all or any of the powers and duties of the local government as a permit authority under the <i>Building Act 2011</i> .
Legislative power or duty delegated:	All powers and duties exercised by the Local Government as a permit authority under the <i>Building Act 2011</i> .
Legislative Power to Delegate:	Building Act 2011 s127 A special permit authority or a local government may delegate any of its powers or duties as a permit authority under another provision of this Act.
Date Delegation made or reviewed:	November 14 2012 Council Resolution #234 December 12 2012 Council Resolution #258 February 2015 D15/8358 May 2015 Council Resolution #475 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Building Act 2011, s127(6A) The CEO of a local government may delegate to any other local government employee a power or duty of the local government that has been delegated to the CEO under this section.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

Formatted Table

3.2 Subdivision and development control																	
Function to be performed:	<p>Authority to:</p> <ol style="list-style-type: none"> 1 Determine applications for Planning Approval in regards to development including change of use and variations to development standards; 2 Make objections or recommendations in respect of Subdivision Applications to the West Australian Planning Commission, including recommendations for the imposition of subdivision conditions; 3 Make recommendations for approval or refusal of development within Planning Control Areas; and 4 Determine applications for variations to previously approved Planning Applications 5 Give a written direction in accordance with section 214 of the Planning and Development act 2005 to the owner or any other person undertaking a development. 																
Legislative power or duty delegated:	<p>Town of Kwinana Town Planning Scheme No. 2 Town of Kwinana Town Planning Scheme No. 3</p> <p>Planning & Development Act 2005</p> <table> <tr> <td>Part 7</td><td>Planning Control Areas</td></tr> <tr> <td>Part 8</td><td>Improvement Plans and Schemes</td></tr> <tr> <td>Part 13</td><td>Enforcement and Legal Proceedings</td></tr> </table>	Part 7	Planning Control Areas	Part 8	Improvement Plans and Schemes	Part 13	Enforcement and Legal Proceedings										
Part 7	Planning Control Areas																
Part 8	Improvement Plans and Schemes																
Part 13	Enforcement and Legal Proceedings																
Legislative Power to Delegate:	<p>Planning and Development (Local Planning Schemes) Regulations 2015</p> <table> <tr> <td>Schedule 2 – Part 10 - Clause 82(1)</td><td>Delegations by local government</td></tr> </table>	Schedule 2 – Part 10 - Clause 82(1)	Delegations by local government														
Schedule 2 – Part 10 - Clause 82(1)	Delegations by local government																
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>August 2015</td><td>Council Resolution #551</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>24 February 2016</td><td>Council Resolution #125</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	August 2015	Council Resolution #551	10 February 2016	D16/1283	24 February 2016	Council Resolution #125	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
November 2011	D11/90333																
December 2012	D12/77148																
February 2015	D15/8358																
August 2015	Council Resolution #551																
10 February 2016	D16/1283																
24 February 2016	Council Resolution #125																
14 June 2017	Council Resolution #513																
13 June 2018	Council Resolution #196																
Delegation to:	Chief Executive Officer																
Conditions and Exceptions:	Conditions:																

	<ol style="list-style-type: none"> 1. The authority is only to be exercised for those uses or other applications specified in: Table 1 - Use Classes; and Table 1A Use Classes for Other Applications. (attached) 2. May determine variations to Planning Applications including Planning Applications previously approved by resolution of Council, that are of a minor nature and if amended, would not substantially change the development approved and for which no objection has been received during advertising (if applicable). 3. Prosecutions The authority to proceed with any prosecution under the Planning and Development Act 2005 must be approved by the Chief Executive Officer prior to commencement. <p>Exceptions: Excluding variations to Planning Applications as stated in Condition (2) above, this delegation does not include the following:</p> <ul style="list-style-type: none"> • The acceptance of mediated outcomes or determinations of s31 reconsiderations for appeals lodged with the State Administrative Tribunal • Local Development Plans • Local Planning Policies including amendments • Major development within the Town Centre
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 2. In relation to Condition (2) above, any variation to a planning approval for which a prior resolution by Council applies, must be preceded by a memo to Council prior to any determination being made.

Table 1. – Use classes

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Aged/Dependent Persons Dwelling	D	D					D					D	
Ancillary Accommodation	D						D		D	D		D	Provided Compliance With LPP 3.3.30
Amenity Building	D	D	D	D	D	D	D	D				D	
Amusement Centre		D	D	D			D					D	
Aqua Culture							D						
Boat Sales			D	D	D	D							
Boatel					D	D							
Bus Station					D								
Car Park	D	D	D		D	D	D	D				D	
Caravan park						D	D	D					
Caretakers House/Flat	D	D	D	D	D	D	D	D					Where Incidental to Existing Use
Chicken farm							D						
Child Care Centre	D	D										D	
Civic Building		D	D	D		D						D	
Club		D	D									D	
Commercial Hall		D	D	D								D	
Consultation Rooms		D	D			D						D	
Dog Kennels						D	D						
Drive-in Takeaway Food Shop		D				D						D	
Drive-In Theatre						D						D	
Dry Cleaning Premises		D	D	D		D							
Eating House	D	D	D		D	D						D	Where no objection received during advertising

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Educational Establishment	D	D			D	D	D					D	
Equestrian uses							D			D			Provided No Clearing of vegetation is required Outside Building Envelopes and consistent with scheme TPS 2
Extractive Industry					D	D	D	D					
Factory Units				D	D	D							
Family Day Care centre	D	D	D		D	D	D	D				D	
Fish Shop		D	D									D	
Forestry (selective)							D	D					
Fuel Depot			D		D	D		D					
Funeral parlour		D	D	D	D	D	D					D	
General Industry					D			D					
Grouped Dwelling	D	D											
Hazardous Industry					D								Where no objection received during advertising
Health Centre		D	D		D	D							
Health Studio	D	D	D		D	D						D	
Holiday Accommodation				D		D	D	D					
Home Occupation	D	D					D		D	D		D	
Hospital	D	D	D	D		D	D	D				D	Where no objection received

	D	D	D	D	D	D	D	D	D	D	D	during advertising
Hotel	D	D	D	D	D	D	D	D	D	D	D	Where no objection received during advertising
Intensive Agriculture	D	D	D	D	D	D	D	D	D	D	D	
Laundry (Industrial)	D	D	D	D	D	D	D	D	D	D	D	
Laundrette	D	D	D	D	D	D	D	D	D	D	D	
Licensed Restaurant	D	D	D	D	D	D	D	D	D	D	D	Where no objection received during advertising

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS	
Light Industry					D	D		D						
Liquor Sore		D	D	D								D		
Local Shop	D	D	D	D	D	D	D					D	Where no objection received during advertising	
Lodging House	D	D				D						D		
Marina					D	D								
Medical Clinic	D	D	D	D		D	D					D	Where no objection received during advertising	
Motel	D	D	D	D									Where no objection received during advertising	
Motor Racing Track			D		D		D							
Motor Repair Station		D	D		D	D						D		
Multiple Dwelling	D	D										D		
Museum	D	D	D									D		
Non-residential Health Centre	D	D	D	D	D	D						D	Where no objection received during advertising	

Noxious Industry					D									Where no objection received during advertising
Office		D	D	D	D	D							D	
Open Air Display		D	D	D	D	D							D	
Open Air Storage Yard				D	D	D								
Petrol Filling Station		D	D	D	D	D		D					D	
Piggery					D		D							Where no objection received during advertising
Private Hotel		D	D	D									D	
Private Recreation		D	D	D		D	D						D	
Private Utility	D	D	D	D	D	D	D	D					D	
Professional Office		D	D	D									D	
Public Amusement	D	D	D	D			D	D					D	Where no objection received during advertising

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Public Assembly – Place of	D	D	D	D	D	D	D					D	Where no objection received during advertising
Public Recreation	D	D	D	D	D	D	D	D				D	
Public Utility	D	D	D	D	D	D	D	D	D	D	D	D	
Public Worship	D	D	D	D	D	D	D	D				D	Where no objection received during advertising
Recreation facilities	D	D	D	D	D	D	D	D				D	
Residential Building	D						D		D	D		D	
Restricted Premises		D	D	D		D						D	Where no objection received during advertising

Retail Plant Nurseries		D	D	D		D	D							Where no objection received during advertising
Rural Industry					D	D	D	D						
Rural Produce Stall							D							
Service Industry		D	D	D	D	D							D	Where no objection received during advertising
Service Station		D	D	D	D	D							D	
Shop		D		D									D	
Showroom,		D	D	D	D	D							D	
Single House	D	D	D		D	D	D		D	D	D	D		
Stables							D	D		D				
Tailing Ponds								D						
Tavern		D	D	D									D	
Telecommunication Infrastructure	D	D	D	D	D	D	D	D					D	Where no objection received during advertising
Trade Display		D	D	D	D	D							D	
Transport Depot				D	D	D		D						
Vehicles Sales		D	D	D		D							D	

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Vehicle Wreckers					D	D							
Veterinary Clinic	D	D	D	D	D	D	D					D	Where no objection received during advertising
Veterinary Hospital			D	D	D	D	D					D	
Warehouse		D	D	D	D	D						D	

Table 1A
Use classes for other applications

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Other Applications													
Amalgamation	D	D	D	D	D	D	D	D	D	D	D	D	
Antennae (attached to building <5m height)	D	D	D	D	D	D	D	D	D	D	D	D	
Building Envelope Variations									D	D			In accordance with TPS No. 2
Satellite Dishes	D	D	D		D	D	D	D	D	D	D	D	In accordance with TPS No.2
Second Storey Addition	D						D		D	D			
Setback Variation		D	D		D	D						D	
Signs	D	D	D	D	D	D	D	D	D	D		D	Provided compliance with Local Law
Subdivision (Freehold/Strata)	D	D	D	D	D	D	D	D	D	D		D	
Vegetation removal (Diseased or Dangerous)							D		D	D			
Verandahs (within road reserves)		D										D	

Formatted Table

3.3 Entering into legal agreements in accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans	
Function to be performed:	Authorised to enter into legal agreements on behalf of the City of Kwinana, in accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans.
Legislative power or duty delegated:	Local Government Act 1995 – Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	27 May 2015 Council Resolution #474 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

3.4 Planning, building and other development related applications where the City is the applicant	
Function to be performed:	Authorised to sign planning, building and other development related applications where the City is the applicant.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Must be in accordance with works identified in the budget.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

3.5 Determine applications pursuant to the requirements of Local Planning Policy (LLP) No 5 – Development Contribution towards Public Art	
Function to be performed:	Authorised to determine applications pursuant to the requirements of Local Planning Policy (LLP) No 5 – Development Contribution towards Public Art.
Legislative power or duty delegated:	<p>Planning and Development (Local Planning Scheme) Regulations 2015.</p> <p>Schedule 2 – Part 2 – Division 2 – Local planning policies</p> <p>3. Local planning policies</p> <p>(5) In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.</p>
Legislative Power to Delegate:	<p>Planning and Development (Local Planning Scheme) Regulations 2015.</p> <p>Schedule 2 – Part 10 – Division 2 – Delegations</p> <p>82. Delegations by local government</p> <p>(5) The local government may, by resolution, delegate to a committee or to the local government CEO the exercise of any of the local government's duties under this Scheme other than this power of delegation.</p>
Date Delegation made or reviewed:	<p>14 February 2018 Council Resolution #080</p> <p>13 June 2018 Council Resolution #196</p>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with Local Planning Policy (LLP) No 5 - Development Contribution Towards Public Art including consideration of the recommendation of the Review Panel.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

Formatted: Right: 0 cm, Tab stops: 3.68 cm, Left

<u>3.6 Determine development applications on or abutting land reserved in the in the MRS for regional road</u>	
<u>Function to be performed:</u>	<u>Determine applications for developments on or abutting land that are reserved in the Metropolitan Region Scheme for the purpose of a regional road.</u>
<u>Legislative power or duty delegated:</u>	<u>Planning and Development Act 2005, Part 2, Division 2</u> <u>s16 Delegation by Commission</u> <u>WAPC resolved on 24 May 2017 (Instrument of Delegation 2017/02)</u>
<u>Legislative Power to Delegate:</u>	<u>Planning and Development Act 2005, Part 2, Division 2</u> <u>s16 Delegation by Commission</u> <u>WAPC resolved on 24 May 2017 (Instrument of Delegation 2017/02)</u>
<u>Date Delegation made or reviewed:</u>	<u>8 May 2019</u> <u>Council Resolution #444</u>
<u>Delegation to:</u>	<u>Planning Officers</u>
<u>Conditions and Exceptions:</u>	<u>This delegation is subject to the amendments contained in Government Gazette on 18 December 2018 No. PL402</u>
<u>Statutory Power to sub-delegate:</u>	<u>This Authority is not to be sub-delegated.</u>
<u>Reporting Requirements:</u>	<u>Any exercise of this delegation is to be recorded in the</u> <u>Delegated Authority Register.</u>

PART 4
HEALTH

4.1 Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts	
Function to be performed:	To authorise the Manager Environmental Health to exercise and discharge all or any of the powers and functions of the local government (enforcement agency).
Legislative power or duty delegated:	All powers exercisable by the Local Government under the Public Health Act 2016, the Health (Miscellaneous Provisions) Act 1911 and Regulations made there under; and the City's Health Local Laws.
Legislative Power to Delegate:	Public Health Act 2016 s21(1)(c) Enforcement agency may delegate Health (Miscellaneous Provisions) Act 1911 s26 Powers of Local Government
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Manager Environmental Health
Conditions and Exceptions:	<ol style="list-style-type: none"> Public Health Act 2016 s20. Conditions on performance of functions by enforcement agencies <ol style="list-style-type: none"> The Chief Health Officer, after consultation with another enforcement agency, may, in writing, impose conditions or restrictions on the performance of functions under this Act by the enforcement agency. The performance by an enforcement agency of functions under this Act is subject to any conditions or restrictions imposed under subsection (1). Not to expend funds for the carrying out of works in default of a notice served under this Act without separate budget approval by Council.

Formatted Table

Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

4.2

Not in use

Formatted Table

4.3 Food Act 2008 – Appointment of authorised officers																	
Function to be performed:	To appoint such persons to be Authorised Officers for the purposes of this Act.																
Legislative power or duty delegated:	Food Act 2008 s122(1)(a)& (b) Appointment of Authorised Officers																
Legislative Power to Delegate:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency)																
Date Delegation made or reviewed:	<table> <tr> <td>13 October 2010</td><td>Council Resolution #199</td></tr> <tr> <td>23 November 2011</td><td>Council Resolution #31</td></tr> <tr> <td>12 December 2012</td><td>Council Resolution #258</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>August 2015</td><td>Council Resolution #535</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	13 October 2010	Council Resolution #199	23 November 2011	Council Resolution #31	12 December 2012	Council Resolution #258	February 2015	D15/8358	August 2015	Council Resolution #535	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
13 October 2010	Council Resolution #199																
23 November 2011	Council Resolution #31																
12 December 2012	Council Resolution #258																
February 2015	D15/8358																
August 2015	Council Resolution #535																
10 February 2016	D16/1283																
14 June 2017	Council Resolution #513																
13 June 2018	Council Resolution #196																
Delegation to:	Chief Executive Officer																
Conditions and Exceptions:	A certificate of authority must be issued in accordance with section 123 of the Food Act 2008.																
Statutory Power to sub-delegate:	Food Act 2008 s118(2)(b) Functions of enforcement agencies and delegation																
Reporting Requirements:	<ol style="list-style-type: none"> Each enforcement agency must prepare and maintain a list of authorised officers appointed by the agency in accordance with s122(3) of the Food Act 2008. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 																

Formatted Table

4.4 Food Act 2008 – Appointment of designated officers	
Function to be performed:	To appoint officers to be Designated Officers for the purposes of this Act for either issuing infringements or extending, withdrawing or accepting payment for infringements.
Legislative power or duty delegated:	Food Act 2008 s126 (13) Infringements - Appointment of Designated Officers
Legislative Power to Delegate:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency) may delegate a function conferred on it.
Date Delegation made or reviewed:	13 October 2010 Council Resolution #199 23 November 2011 Council Resolution #31 12 December 2012 Council Resolution #258 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with section 126 of the Food Act 2008 Infringement Notices. The Local Government can designate authorised officers to be designated officers for the purposes of section 126 of the Food Act 2008 subsection (2), (3), (6) or (7) or for the purposes of 2 or more of those subsections, but a person who is a designated officer for the purposes of giving infringement notices under subsection (2) is not eligible to be a designated officer for the purposes of any of the other subsections.
Statutory Power to sub-delegate:	Food Act 2008 s118 (2)(b) Functions of enforcement agencies and delegation
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

4.5 Food Act 2008 – Functions of enforcement agency															
Function to be performed:	<ol style="list-style-type: none"> (1) Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008. (2) Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008. (3) Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008. (4) Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008. (5) Institute proceedings for an offence under the Food Act 2008 in accordance with s125 of the Food Act 2008. 														
Legislative power or duty delegated:	<table> <tr> <td>Food Act 2008</td><td></td></tr> <tr> <td>s65(1)</td><td>Prohibition orders</td></tr> <tr> <td>s66</td><td>Certificate of clearance to be given in certain circumstances</td></tr> <tr> <td>s67(4)</td><td>Request for re-inspection</td></tr> <tr> <td>s110</td><td>Registration of food businesses</td></tr> <tr> <td>s112</td><td>Variation of conditions or cancellation of registration of food businesses</td></tr> <tr> <td>s125</td><td>Institution of proceedings</td></tr> </table>	Food Act 2008		s65(1)	Prohibition orders	s66	Certificate of clearance to be given in certain circumstances	s67(4)	Request for re-inspection	s110	Registration of food businesses	s112	Variation of conditions or cancellation of registration of food businesses	s125	Institution of proceedings
Food Act 2008															
s65(1)	Prohibition orders														
s66	Certificate of clearance to be given in certain circumstances														
s67(4)	Request for re-inspection														
s110	Registration of food businesses														
s112	Variation of conditions or cancellation of registration of food businesses														
s125	Institution of proceedings														
Legislative Power to Delegate:	<table> <tr> <td>Food Act 2008</td><td></td></tr> <tr> <td>s118(2)(b)</td><td>Local Government (Enforcement Agency)</td></tr> </table>	Food Act 2008		s118(2)(b)	Local Government (Enforcement Agency)										
Food Act 2008															
s118(2)(b)	Local Government (Enforcement Agency)														
Date Delegation made or reviewed:	<table> <tr> <td>9 March 2016</td><td>Council Resolution #129</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	9 March 2016	Council Resolution #129	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196								
9 March 2016	Council Resolution #129														
14 June 2017	Council Resolution #513														
13 June 2018	Council Resolution #196														
Delegation to:	<p>Chief Executive Officer</p> <ul style="list-style-type: none"> Institute proceedings for an offence under the Food Act 2008 in accordance with s125 of the Food Act 2008. <p>Manager Environmental Health</p> <ul style="list-style-type: none"> Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008. 														

	<ul style="list-style-type: none"> • Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a Certificate of Clearance after an inspection in accordance with s67 of the Food Act 2008. • Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008. <p>Coordinator Environmental Health (Health and Food Safety)</p> <ul style="list-style-type: none"> • Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008. • Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008. • Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008.
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. In accordance with the requirements of the sections under which the function is to be performed. 2. Any proceedings of an offence must be reported in accordance with s121(2) of the Food Act 2008.
Statutory Power to sub-delegate:	Food Act 2008 s118(4) Sub-delegation only permissible if expressly provided in Regulations.
Reporting Requirements:	<p>Food Act 2008</p> <ol style="list-style-type: none"> 1. s121 Reports by and about enforcement agencies <ol style="list-style-type: none"> (1) An enforcement agency (other than the CEO) must report to the CEO, at the intervals that the CEO requires, on the performance of functions under this Act by persons employed or engaged by the agency. (2) In addition to any report required under subsection (1), an enforcement agency must forward to the CEO details of any proceedings for an offence under this Act taken by an officer of the agency within one month after the proceedings have been finally dealt with. 2. Any exercise of this delegation is to be recorded in the Delegated Authority Register.

PART 5
ENGINEERING AND PROPERTY

5.1 Road closures									
Function to be performed:	<ol style="list-style-type: none"> 1. Authorised to close, revoke or vary the closure, of a thoroughfare to vehicles, wholly or partially, to vehicles for a period not exceeding 4 weeks; and 2. For periods exceeding 4 weeks, after considering any submissions that are received, having given local public notice of the proposed closure of the thoroughfare; 3. Authorised to give notice of the fixing, altering, alignment or draining of a public thoroughfare or other public place. 								
Legislative power or duty delegated:	<p>Local Government Act 1995 – Part 3, Division 3</p> <p>Certain Provisions about thoroughfares</p> <p>s3.50 Closing certain thoroughfares to vehicles</p> <p>s3.50A Partial closure of thoroughfares for repairs or maintenance</p> <p>s3.51 Affected owners to be notified of certain proposals</p>								
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>								
Date Delegation made or reviewed:	<table> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
February 2015	D15/8358								
10 February 2016	D16/1283								
14 June 2017	Council Resolution #513								
13 June 2018	Council Resolution #196								
Delegation to:	Chief Executive Officer								
Conditions and Exceptions:	<p>3.50A exception to local public notice</p> <p>3.50(4) before it makes an order, wholly or partially closing a thoroughfare, exceeding 4 weeks give local public notice: including location, where, when and why and inviting submissions; and give written notice to each person who is prescribed for the purposes or owns land that is prescribed for the purposes of this section; and allow a reasonable time for submissions to be made; and consider any submissions made.</p> <p>3.51(3) affected owners to be notified of certain proposals</p>								

Formatted Table

Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

5.2 Notices requiring certain things to be done by property owner/occupier													
Function to be performed:	<p>Authorised to:</p> <ol style="list-style-type: none"> 1. Serve notices requiring certain things to be done, including but not restricted to the removal of overgrown vegetation, rubbish or disused material from land considered untidy 2. Recover the cost of anything the City has done to achieve the purpose for which notice is given as a debt due from the person who failed to comply with the notice 												
Legislative power or duty delegated:	<p>Local Government Act 1995, Part 3, Division 3</p> <p>s3.25 Notices requiring things to be done by owner or occupier of land</p> <p>s3.26 Additional powers when giving notices</p>												
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>												
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
November 2011	D11/90333												
December 2012	D12/77148												
February 2015	D15/8358												
10 February 2016	D16/1283												
14 June 2017	Council Resolution #513												
13 June 2018	Council Resolution #196												
Delegation to:	Chief Executive Officer												
Conditions and Exceptions:	Schedule 3.1 of the Local Government Act 1995.												
Statutory Power to sub-delegate:	<p>Local Government Act 1995</p> <p>s5.44 CEO may delegate some powers and duties to other employees</p>												
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.												

5.3 Particular things local government can do on land that is not local government property	
Function to be performed:	Authorised to do any of the things prescribed in Schedule 3.2 of the Local Government Act 1995 on land which is not local government property.
Legislative power or duty delegated:	Local Government Act 1995, Part 3, Division 3 s3.27 Particular things local governments can do on land that is not local government property
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Schedule 3.2 of the Local Government Act 1995.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

5.4 Crossing from public thoroughfare to private land or private thoroughfare	
Function to be performed:	Upon application, approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Legislative power or duty delegated:	Local Government (Uniform Local Provisions) Regulations 1996 r12(1) Crossing from public thoroughfare
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Conditions: Approvals are subject to: Local Government (Uniform Local Provisions) Regulations 1996 r12(2) crossing from public thoroughfare to private land or private thoroughfare r14(2)(a) Role of Commissioner of Main Roads in some cases
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

Formatted Table

5.5 Requirement to construct and repair crossing													
Function to be performed:	<ol style="list-style-type: none"> 1. Give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. 2. Construct or repair the crossing and recover 50% of the cost if the person fails to comply with the notice. 												
Legislative power or duty delegated:	Local Government (Uniform Local Provisions) Regulations 1996 r13(1) and (2) Requirement to construct or repair crossover												
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO												
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
November 2011	D11/90333												
December 2012	D12/77148												
February 2015	D15/8358												
10 February 2016	D16/1283												
14 June 2017	Council Resolution #513												
13 June 2018	Council Resolution #196												
Delegation to:	Chief Executive Officer												
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Local Government (Uniform Local Provisions) Regulations 1996 r14(2)(b) Role of Commissioner of Main Roads 2. That due process be followed for the issuing of a notice under section 3.25 of the <i>Local Government Act 1995</i> for a notice served under Regulation 14(3) 												
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees												
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.												

Formatted Table

5.6 Private works, on, over or under public places	
Function to be performed:	Grant permission or conditional permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Legislative power or duty delegated:	Local Government (Uniform Local Provisions) Regulations 1996 r17(4) & (5) Private works on, over, or under public places r17(5) Imposition of conditions
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

5.7 Local Government Act 1995 - Power of entry													
Function to be performed:	<ol style="list-style-type: none"> 1. Give a notice of entry 2. Execute an entry in an emergency 3. Give notice and execute the opening of a fence 4. The power of entry conferred, may be used for performing any function that a local government has under this Act if entry is required for the performance of the function or in any other case in which entry is authorised by this Act other than by a local law. 												
Legislative power or duty delegated:	Local Government Act 1995, Part 3, Division 3 s3.28 When the subdivision applies s3.32 Notice of entry s3.34 Entry in an Emergency s3.36 Opening Fences												
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO												
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
November 2011	D11/90333												
December 2012	D12/77148												
February 2015	D15/8358												
10 February 2016	D16/1283												
14 June 2017	Council Resolution #513												
13 June 2018	Council Resolution #196												
Delegation to:	Chief Executive Officer												
Conditions and Exceptions:	<table> <tr> <td>3.31(1)(a)</td><td>consent obtained from the owner or occupier;</td></tr> <tr> <td>3.31(1)(b)</td><td>notice has been given under 3.32</td></tr> <tr> <td>3.34(2)</td><td>Entry in emergency</td></tr> <tr> <td>3.36 (3)</td><td>Opening fences</td></tr> </table>	3.31(1)(a)	consent obtained from the owner or occupier;	3.31(1)(b)	notice has been given under 3.32	3.34(2)	Entry in emergency	3.36 (3)	Opening fences				
3.31(1)(a)	consent obtained from the owner or occupier;												
3.31(1)(b)	notice has been given under 3.32												
3.34(2)	Entry in emergency												
3.36 (3)	Opening fences												
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees												
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.												

Formatted Table

5.8 Road Traffic Administration Act 2008 – Damage to road infrastructure	
Function to be performed:	<ol style="list-style-type: none"> 1. Recover by proceedings in a court of competent jurisdiction damage caused to road infrastructure due to an MLDR offence (Mass, Dimensions, or Loading Requirements). 2. Service any certificate(s) as detailed in section 125 in regard to the local government's authority to maintain the road and the estimating of road values and repairs. 3. Recover expenses of damage caused by heavy traffic.
Legislative power or duty delegated:	<p>Road Traffic Administration Act 2008</p> <p>s124(2) A compensation order may be made on the application of the prosecutor, the road authority or the CEO.</p> <p>s126(2) Service of certificates - If a road authority proposes to use a certificate, the road authority must serve a copy of the certificate on the accused at least 28 days before the day on which the matter is set down for hearing.</p> <p>s132(2) Where it appears to the road authority that has functions in relation to the repair of road infrastructure that, having regard to the average expense of repairing road infrastructure in the vicinity, extraordinary expenses have been incurred by the road authority in repairing the road infrastructure because of damage caused by heavy traffic, the road authority may recover the amount of the expenses as may be proved to the satisfaction of the court to have been incurred by the road authority because of damage caused by heavy traffic.</p>
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>
Date Delegation made or reviewed:	<p>10 February 2016 D16/1283</p> <p>14 June 2017 Council Resolution #513</p> <p>13 June 2018 Council Resolution #196</p>
Delegation to:	Chief Executive Officer

Conditions and Exceptions:	<p>Compensation orders made under section 124 may only be made for an MDLR offence as defined in section 28 of the Act.</p> <p>All proceedings for the recovery of expenses or compensation for damage to be made in accordance with Part 7 of the Act.</p>
Statutory Power to sub-delegate:	<p>Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees</p>
Reporting Requirements:	<p>Any exercise of this delegation is to be recorded in the Delegated Authority Register.</p>

5.9 Dampier to Bunbury Pipeline Act 1997 – Deed of indemnity	
Function to be performed:	Authorised to execute any deed of indemnity between the City of Kwinana and the DBNGP Land Access Minister in respect to works undertaken in the Dampier to Bunbury Natural Gas Pipeline (DBNGP) corridor.
Legislative power or duty delegated:	Local Government Act 1995 – Part 9, Division 3 s49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	A deed of indemnity to be executed in accordance with section 41 of the Dampier to Bunbury Pipeline Act 1997.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register. Where the common seal is affixed, the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

Formatted Table

PART 6
PUBLIC SAFETY

6.1 Bush Fires Act 1954 – Functions of a local government	
Function to be performed:	Perform any of the functions of a local government for the purposes of the Bush Fires Act 1954.
Legislative power or duty delegated:	Bush Fires Act 1954 s48(1) Delegation by Local Government
Legislative Power to Delegate:	Bush Fires Act 1954 s48(1) Delegation by Local Government
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 9 August 2017 Council Resolution #564 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Bush Fires Act 1954 s48(4) Nothing in s48 is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business. This delegation excludes powers and duties that: <ol style="list-style-type: none"> are prescribed in the Act with the requirement for a resolution by the local government; are prescribed in the Act for performance by appointed Officers; are subject to separate delegated authority within this register; or s33(5a) – making of local laws.
Statutory Power to sub-delegate:	Bush Fires Act 1954 s48 (3) No power provided to sub-delegate.
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority.

Formatted Table

	<ol style="list-style-type: none"> 2. Records to be maintained in accordance with section 50 of the Bush Fire Act. 3. Notice of an appointment made under the provisions of subsection (1), shall be published at least once in a newspaper circulating in its district in accordance with 38(2A).
--	--

Formatted Table

6.2 Bush Fires Act 1954 - Restricted and prohibited burning times	
Function to be performed:	After consultation with an authorised CALM Act Officer if forest land is situated in the district, vary the prohibited and restricted burning times in respect of that year in the district or a part of the district.
Legislative power or duty delegated:	<p>Bush Fires Act 1954</p> <p>s17(7)(a) shortening, extending, suspending or reimposing a period of prohibited burning times</p> <p>s17(7)(b) impose a further period of prohibited burning times</p> <p>s17(8) give notice of any variation</p> <p>s18(5)(a)(i) shortening, extending, suspending or reimposing a period of restricted burning times;</p> <p>s18(5)(a)(ii) imposing a further period of restricted burning times;</p> <p>s18(5)(b) vary the prescribed conditions by modifying or suspending all or any of those conditions</p>
Legislative Power to Delegate:	<p>Bush Fires Act 1954</p> <p>s17(10) Delegation by Local Government</p>
Date Delegation made or reviewed:	<p>November 2011 D11/90333</p> <p>December 2012 D12/77148</p> <p>February 2015 D15/8358</p> <p>10 February 2016 D16/1283</p> <p>14 June 2017 Council Resolution #513</p> <p>13 June 2018 Council Resolution #196</p>
Delegation to:	<p>Chief Bush Fire Control Officer</p> <p>Mayor and Chief Bush Fire Control Officer to act jointly</p>
Conditions and Exceptions:	Vary prohibited and restricted burning times in accordance with Section 17(7)(b) , Section 17(8) and section 18(5B), 18(5C) of the Bush Fires Act 1954
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register. Any variations to be recorded

6.3 Local Government (Miscellaneous Provisions) Act 1960 - Appointment of Pound Keepers and Rangers	
Functions to be performed	To appoint fit and proper persons to be pound keepers and rangers of the City of Kwinana.
Legislative power or duty delegated:	Local Government (Miscellaneous Provisions) Act 1960 s449 Appointment of Pound keepers and Rangers
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Local Public notice of the appointment / removal of fit and proper persons to be pound keepers and rangers of the City of Kwinana.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

Formatted Table

6.4 Dog Act 1976 - Appointment of authorised persons and registration officers	
Function to be performed:	To appoint authorised persons and registration officers.
Legislative power or duty delegated:	Dog Act 1976 s29(1) Appointment of authorised persons s11(1) Appointment of registration officers
Legislative Power to Delegate:	Dog Act 1976 s10AA(1) Delegation to CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Dog Act 1976 s11(3) A person who is authorised by a local government to exercise any power under this Act shall be furnished with a certificate in the prescribed form evidencing his appointment and shall provide that certificate on being required so to do by a person in respect of any power he exercises, has exercised or is about to exercise. s29(1) A local government shall, in writing, appoint persons to exercise on behalf of the local government the powers conferred on an authorised person by this Act.
Statutory Power to sub-delegate:	Not to be sub-delegated
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 2. Any actions taken or notices issued are to be recorded on the appropriate file or record

Formatted Table

6.5 Cat Act 2011 – Administration and enforcement											
Function to be performed:	<p>Authorised to:</p> <ol style="list-style-type: none"> 1. Exercise any of the City's powers or the discharge of any of its duties under the Cat Act 2011 2. Appoint such persons to be Authorised Persons for performing particular functions under this Act 										
Legislative power or duty delegated:	Cat Act 2011 s48(1) Authorised Persons										
Legislative Power to Delegate:	Cat Act 2011 s44(1) Delegation by local government										
Date Delegation made or reviewed:	<table> <tr> <td>November 2013</td><td>D13/89678</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	November 2013	D13/89678	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196
November 2013	D13/89678										
February 2015	D15/8358										
10 February 2016	D16/1283										
14 June 2017	Council Resolution #513										
13 June 2018	Council Resolution #196										
Delegation to:	Chief Executive Officer										
Conditions and Exceptions:	Cat Act 2011 s48(2) A person who is not an employee of a local government cannot be appointed to be an authorised person for the purposes of s62 (Infringement notices)										
Statutory Power to sub-delegate:	<p>Cat Act 2011 s45 Delegation by CEO of local government</p> <p>Note: s45(6) A power or duty under section 63, 64 or 65 cannot be delegated to an authorised person.</p>										
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. Any actions taken or notices issued are to be recorded on the appropriate file or record 										

Formatted Table

6.6 Litter Act 1979 - Appointment of persons authorised to withdraw infringement notices	
Function to be performed:	To approve the withdrawal of infringement notices issued under the Litter Act 1979
Legislative power or duty delegated:	Litter Act 1979 s30(4) Withdrawal of infringement notice
Legislative Power to Delegate:	Litter Act 1979 s30(4a) Appointed Person
Date Delegation made or reviewed:	October 13 2010 Council Resolution #199 November 23 2011 Council Resolution #31 December 12 2012 Council Resolution #258 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer Director City Regulation Manager Essential Services
Conditions and Exceptions:	Litter Act 1979 s30(4a) Withdrawal notice sent under s30(4) shall be signed by a person appointed in writing to withdraw infringement notices.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority. 2. Withdrawals of notices are to be retained on the appropriate file or record

6.7 Disposal of sick or injured animals	
Function to be performed:	Authorised to humanely destroy an impounded animal where it is determined to be too ill or injured to be treated.
Legislative power or duty delegated:	Local Government Act 1995, Part 3, Division 3 s3.47A Dispose of sick or injured animals
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	s3.47 (2)(3)
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Register Delegation of Authority.

Formatted Table

Formatted Table

6.8 Firearms Act 1973													
Function to be performed:	<p>Authorised to:</p> <ol style="list-style-type: none"> 1. Exercise any of the City's powers or the discharge of any of its duties under the Firearms Act 1973 2. Appoint such persons to be authorised to possess, carry or use a firearm in accordance with the licence and for performing particular functions under this Act. 												
Legislative power or duty delegated:	<p>Firearms Act 1973</p> <table> <tr> <td>s9A(4)</td><td>Duration and renewal of licence</td></tr> <tr> <td>s16(2)(a)</td><td>Authorisation of employees</td></tr> <tr> <td>s30A</td><td>Sale and disposal of firearms</td></tr> <tr> <td>s30B</td><td>Loss, theft, destruction, or disposal out of State to be reported</td></tr> <tr> <td>s31(2)</td><td>Records</td></tr> </table> <p>Firearms Regulations 1974</p> <table> <tr> <td>r11A</td><td>Storage security requirements</td></tr> </table>	s9A(4)	Duration and renewal of licence	s16(2)(a)	Authorisation of employees	s30A	Sale and disposal of firearms	s30B	Loss, theft, destruction, or disposal out of State to be reported	s31(2)	Records	r11A	Storage security requirements
s9A(4)	Duration and renewal of licence												
s16(2)(a)	Authorisation of employees												
s30A	Sale and disposal of firearms												
s30B	Loss, theft, destruction, or disposal out of State to be reported												
s31(2)	Records												
r11A	Storage security requirements												
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>												
Date Delegation made or reviewed:	<table> <tr> <td>16 December 2015</td><td>Council resolution #077</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> <tr> <td>13 June 2018</td><td>Council Resolution #196</td></tr> </table>	16 December 2015	Council resolution #077	10 February 2016	D16/1283	14 June 2017	Council Resolution #513	13 June 2018	Council Resolution #196				
16 December 2015	Council resolution #077												
10 February 2016	D16/1283												
14 June 2017	Council Resolution #513												
13 June 2018	Council Resolution #196												
Delegation to:	Chief Executive Officer												
Conditions and Exceptions:	<p>Firearms Act 1973</p> <p>This delegation is subject to:</p> <ol style="list-style-type: none"> 1. Annual renewal of the corporate firearm licence as permitted by Section 16(1)(c). 2. Authorisation of employees to possess, carry or use a firearm in accordance with the licence. Authorisation only to be given to persons employed by the City and approved by the Chief Executive Officer. 3. Sale or disposal of firearms to comply with section 30A and section 3.58 of the <i>Local Government Act 1995</i>. 4. Any loss, theft, destruction, or disposal out of State, to be reported to the Commissioner. 5. Compile, maintain and furnish records in such manner as is prescribed. 												

	Firearms Regulations 1974 6. Ensure that firearms and ammunition are stored in accordance with regulation 11A.
Statutory Power to sub-delegate:	This delegation cannot be sub-delegated.
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Compile, maintain and furnish records in such manner as is prescribed by the Firearms Act 1973 and subsidiary legislation.

6.9 Graffiti Vandalism Act 2016 – Administration and Enforcement	
Function to be performed:	Authorised to exercise any of the City's powers or the discharge of any of its duties under the Graffiti Vandalism Act 2016.
Legislative power or duty delegated:	Graffiti Vandalism Act 2016 Part 3 Powers of local government
Legislative Power to Delegate:	Graffiti Vandalism Act 2016 s16 Delegation by local government
Date Delegation made or reviewed:	28 September 2016 Council Resolution #334 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Must be in accordance with the Graffiti and Vandalism Policy
Statutory Power to sub-delegate:	Graffiti Vandalism Act 2016 s17 Delegation by CEO of local government
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

Formatted Table

Formatted Table

6.10 Dog Act 1976 - Power or duty of the local government under any provision of this Act.	
Function to be performed:	Any power or duty of the local government under any provision of this Act.
Legislative power or duty delegated:	Dog Act 1976 s10AA(1) Delegation to CEO
Legislative Power to Delegate:	Dog Act 1976 s10AA(1) Delegation to CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>Dog Act 1976 s10AA(4) A local government's Chief Executive Officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms of the delegation unless the contrary is shown.</p> <p>s10AA(5) Nothing in this section limits the ability of a local government's Chief Executive Officer to perform a function through an officer or agent.</p>
Statutory Power to sub-delegate:	Dog Act 1976 s10(AA)(3) The delegation may expressly authorise the delegate to further delegate the power or duty
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register. Any actions taken or notices issued are to be recorded on the appropriate file or record

PART 7

COUNCIL TO EXECUTIVE COMMITTEES

7.1 Executive Appraisal Committee	
Function to be performed:	To undertake a review of the Chief Executive Officer's performance and appoint a suitably qualified independent reviewer to assist with the review process.
Legislative power or duty delegated:	Local Government Act 1995 s5.38 Annual review of certain employees' performance
Legislative Power to Delegate:	Local Government Act 1995 – Part 5 Division 2 s5.16 Delegation of some powers and duties to certain committees
Date Delegation made or reviewed:	13 October 2010 Council Resolution #199 November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 13 June 2018 Council Resolution #196
Delegation to:	Executive Appraisal Committee
Conditions and Exceptions:	The Executive Appraisal Committee will recommend the proposed remuneration and key performance indicators for the proceeding 12 months to Council for approval.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority; and 2. Recorded in the Register of delegations to committees

Formatted Table

Formatted Table

7.2 Audit Committee	
Function to be performed:	<ol style="list-style-type: none"> 1. Authority to terminate the appointment of an Auditor; 2. Meet with the City's Auditor at least once per year; 3. Examine the report of the auditor prepared under section 7.9(1) of the Local Government Act 1995, and any report prepared under section 7.9(3) under that Act and forwarded to the local government; and 4. Have a report prepared on any actions under subsection 7.12 (3) of the Local Government Act 1995 in respect of an audit conducted in respect of a financial year; and have a copy forwarded to the Minister,
Legislative power or duty delegated:	<p>Local Government Act 1995</p> <p>s7.6(2)(f) Term of office of an auditor</p> <p>s7.12A(2) Meet with the auditor of the local government</p> <p>s7.12A(3) Examine the report of an auditor</p> <p>s7.12A(4) Prepare a report on actions in respect to an audit and forward it to the Minister.</p>
Legislative Power to Delegate:	<p>Local Government Act 1995 – Part 5 Division 2</p> <p>s5.16 Delegation of some powers and duties to certain committees</p>
Date Delegation made or reviewed:	<p>10 February 2016 D16/1283</p> <p>14 June 2017 Council Resolution #513</p> <p>13 June 2018 Council Resolution #196</p>
Delegation to:	Audit Committee
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. If the Audit Committee have resolved to terminate the employment of an Auditor under s7.6(2)(f), an information bulletin is to be provided to Council on the matter. 2. When examining the report of an auditor under s7.12(A)(3) in respect to audits under s7.9(1) and s 7.9(3), the Audit Committee is to have a report prepared by the Chief Executive Officer, determine any matters raised by the auditors report and ensure that appropriate action is taken in respect to those matters. 3. the Audit Committee is to have a report on any actions under clause 7.12A(3) prepared by the Chief Executive Officer and have that report forwarded to the Minister by the end of the next financial year, or 6 months after the last report prepared

	<p>under s7.9 is received by the local government, whichever is the latest in time.</p> <p>4. The Audit Committee is to report and provide appropriate advice and recommendations to Council on matters relevant to its Term of Reference in order to facilitate informed decision making by Council in respect to audits of the local government.</p>
Statutory Power to sub-delegate:	This Authority cannot be sub-delegated
Reporting Requirements:	<p>1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority; and</p> <p>2. Recorded in the Register of delegations to committees</p>



Council Appointment of Officers Local Government to Officers 20198

Formatted: Indent: Left: 2.19 cm



Introduction

Purpose of Appointment of Officers

The Local Government has been authorised to exercise powers and duties under the relevant Acts and Regulations.

COUNCIL APPOINTMENT OF OFFICERS

CONTENTS

Introduction	2
1.1 Public Health Act 2016 – Designation of authorised officers.....	4
1.2 Caravan Parks and Camping Grounds Act 1995 – Appointment of authorised persons.....	6
1.3 Control of Vehicles (Off-Road Areas) Act 1978- Appointment of authorised officers	7
1.4 Library Board of Western Australia Act 1951 - Appointment of Librarian and delegates	8

1.1 Public Health Act 2016 – Designation of authorised officers	
Function to be performed:	To designate environmental health officers as a class of persons to be authorised officers for the purposes of s312(1)(b) of the Public Health Act 2016 and authorised to issue infringement notices under regulation 15D of the Health (Asbestos) Regulations 1992.
Power to appoint:	Public Health Act 2016 s24 (1) Designation of authorised officers
Date of Appointment:	14 June 2017 Resolution #513
Appointment of:	Public Health Act 2016 s24(3) Designation of authorised persons Environmental health officers as a class of persons.
Special Requirements:	<p>Persons to be appointed as authorised environmental health officers must satisfy the criteria published in Government Gazette No 22 of 24 January 2017 - Public Health Act 2016 – Guidelines on the Designation of Authorised Officer.</p> <p>Copy of Government Gazette notice attached at Annexure 1.1 (TRIM Ref: D17/36111)</p> <p>Public Health Act 2016</p> <p>s18. Chief Health Officer to approve qualifications and experience required by environmental health officers</p> <p>(1) The Chief Health Officer must, by notice published in the Gazette, approve the qualifications and experience that persons to be appointed as environmental health officers must have.</p> <p>s29. Chief Health Officer may issue guidelines about qualifications and experience of authorised officers</p> <p>The Chief Health Officer may issue guidelines in relation to the appropriate qualifications and experience for a person or class of persons to be designated as authorised officers.</p> <p>s30. Certificates of authority</p> <p>(1) An enforcement agency must issue to each person who is an authorised officer by virtue of a designation by the agency a certificate of authority as an authorised officer.</p>

	<p>s312 Environmental health officers to be authorised officers for certain purposes</p> <p>(1)(b) to have been so designated for the purposes of —</p> <ul style="list-style-type: none"> (i) Parts 8, 9, 14 and 16; and (ii) the Health Act sections 145(1), 157(2), 173 (paragraph (a) of the definition of authorised person), 181, 183, 184(1), 227(1), 228(1), 234(1), 257, 262(3), 265(1), 267(1)(c), 268(a), 277(1)(b) and (3), 280(2), 349(1), 351(1), (2) and (5), 352(1) and (2), 358(2) and 375; and (iii) the Tobacco Products Control Act 2006; and (v) the Food Act 2008. <p>NOTE: This designation does not include the;</p> <ul style="list-style-type: none"> • Cat Act 2011; or • Dog Act 1976 <p>Health (Asbestos) Regulations 1992</p> <p>15D. Infringement notices</p> <ul style="list-style-type: none"> (5) A local government may, in writing, appoint persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2. (6) Each local government that appoints a person as an authorised officer under subregulation (5) must issue to the officer a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices.
--	--

1.2 Caravan Parks and Camping Grounds Act 1995 – Appointment of authorised persons	
Function to be performed:	Appointment of such persons to be Authorised Persons for the purposes of this Act.
Power to appoint:	Caravan Parks and Camping Grounds Act 1995 s17(1) Appointment of Authorised Persons
Date of Appointment:	25 February 2015 D15/8364[v2] 10 February 2016 D16/1305 13 July 2016 Resolution #267 14 June 2017 Resolution #513
Appointment of:	<p>For the purposes of Division 1 of Part 2 and Sections 22, 23(3), 23(5) and 23(7) of the Caravan Parks and Camping Grounds Act 1995:</p> <p>Director City Regulation Manager Building Services Manager Environmental Health Manager Essential Services.</p> <p>For the purposes of section 23(2) of the Caravan Parks and Camping Grounds Act 1995:</p> <p>Coordinator Environmental Health and Waste Services Coordinator Environmental Health (Health and Food Safety) All Environmental Health Officers All Building Surveyors Building Technician Coordinator City Assist Senior City Assist Officer All City Assist Officers</p>
Special Requirements:	<p>Caravan Parks and Camping Grounds Act 1995: s17(2) authorised person is to produce the identity card whenever required to do so.</p> <p>Caravan Parks and Camping Grounds Regulations 1997 Regulation 68 ; Schedule 1, Division 1 Identity Card to be in prescribed form - Form 5</p>

1.3 Control of Vehicles (Off-Road Areas) Act 1978- Appointment of authorised officers	
Function to be performed:	Appointment of such persons to be Authorised Persons for the purposes of this Act.
Power to appoint:	Control of Vehicles (Off-Road Areas) Act 1978 s38(3)(a) employees of Local Government
Date of Appointment:	<div> <div> 24 June 2015 10 February 2016 13 April 2016 14 December 2016 14 June 2017 26 July 2017 08 November 2017 14 February 2018 </div> <div> Resolution #500 D16/1305 Resolution #158 Resolution #408 Resolution #513 Resolution #552 Resolution #020 Resolution #088 </div> </div>
Appointment of:	Chief Executive Officer Director City Legal Manager Essential Services Coordinator City Assist All City Assist Officers
Special Requirements:	Control of Vehicles (Off-Road Areas) Act 1978 s38(4) A person who is appointed as an authorised officer pursuant to subsection (2) or subsection (3) — (d) shall be issued with a certificate of his appointment as an authorised officer in the prescribed form, evidencing the area of jurisdiction entrusted to him under this Act, which he shall, on reasonable demand, produce for inspection by any person.

1.4 Library Board of Western Australia Act 1951 - Appointment of Librarian and delegates	
Function to be performed:	Appointment of such person to be the Librarian or their delegates for the purposes of this Act.
Power to appoint:	Library Board (Registered Public Libraries) Regulations 1985
Date of Appointment:	14 June 2017 Resolution #513
Appointment of:	<p>1. <u> </u> Appointment of Librarian</p> <p><u> </u> Library Operations Co-ordinator</p> <p>1. <u> </u> Manager Library Services</p> <p>2. <u> </u> Appointment of delegates of Librarian Library</p> <p><u> </u> Librarian Library Operations Team Leader</p> <p>2. <u> </u> Technician</p> <p>E-Services Librarian All Library Clerks</p>
Special Requirements:	<p>Library Board (Registered Public Libraries) Regulations 1985</p> <ol style="list-style-type: none"> 1. Librarian appointed for the purposes of Regulation 28 – Librarian's general authority. 2. Delegates appointed for the purposes of undertaking certain functions of a librarian under the Regulations, as directed by the Librarian.

Formatted: Right: 1.1 cm, Space Before: 0.05 pt, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.19 cm + Indent at: 1.46 cm, Tab stops: 1.46 cm, Left + 1.46 cm, Left

Formatted: Indent: Left: 1.46 cm

Formatted: No bullets or numbering

Formatted: Right: 1.1 cm, Space Before: 0.05 pt, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.19 cm + Indent at: 1.46 cm, Tab stops: 1.46 cm, Left + 1.46 cm, Left + Not at: 0.73 cm

Formatted: Not Expanded by / Condensed by

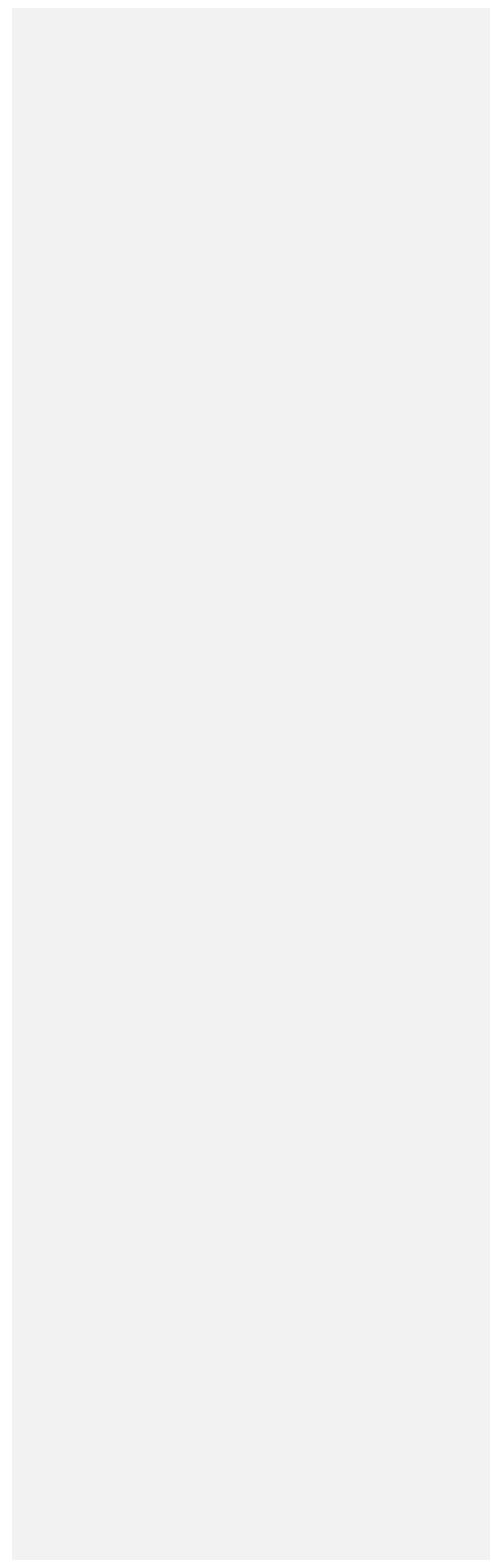
Formatted: Indent: Left: 1.46 cm, Right: 1.1 cm, Space Before: 0.05 pt, No bullets or numbering, Tab stops: 1.46 cm, Left + 1.46 cm, Left + Not at: 0.73 cm

Formatted: Right: 1.1 cm, Tab stops: 1.46 cm, Left + 1.46 cm, Left

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.19 cm + Indent at: 1.46 cm

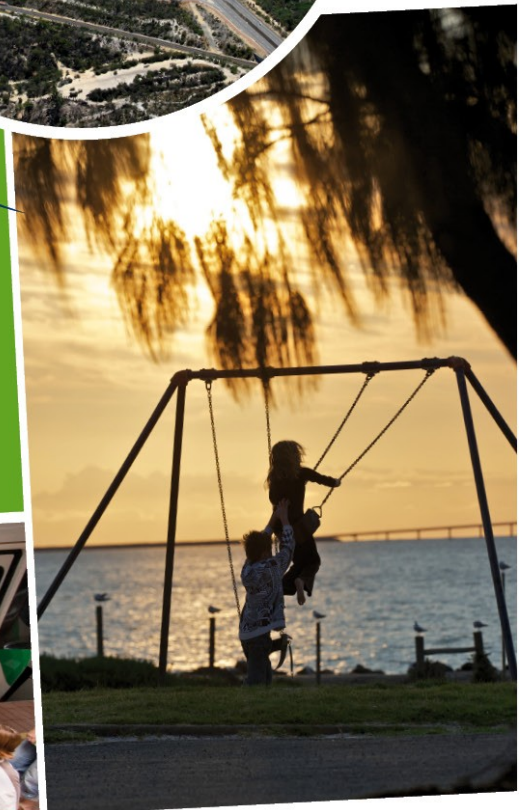
Formatted: Indent: Hanging: 1.27 cm, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.19 cm + Indent at: 1.46 cm

|



Register of Delegated Authority

Local Government to Chief Executive Officer, Officers and Committees 2018



Introduction

Purpose of Delegating Authority

The aim of delegating is to appoint another person to exercise a power or discharge a duty to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation.

Where a person has been granted a delegation, any exercising of a power and discharging of a duty must be recorded in the Delegation Register. The Delegation Register record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than Council or Committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty (*Local Government (Administration) Regulations* 1996 Regulation 19).

Teams responsible for a work process are to ensure that data is captured and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

This Delegated Authority Register will be reviewed in accordance with the Act on an annual basis. The coordination of the review will be performed through the Governance area.

Legislation

The Local Government Act 1995 (the Act) allows for a local government (Council) to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in section 5.43. All delegations made by the Council must be by absolute majority decision (s5.42(1)).

Associated Legislation

Delegations or authorisations may occur under legislation other than the Local Government Act, its regulations and the local government's local laws including:

- Planning and Development Act 2005 including regulations;
- Dog Act 1976 and regulations;
- Bush Fires Act 1954, regulations and local law created under that Act;
- Litter Act 1979 and regulations
- Local Government (Miscellaneous Provisions) 1960 as amended;
- Caravan Parks and Camping Grounds Act 1995;
- Control of Vehicles (Off-Road Areas) Act 1978 and regulations;

NB – This is not an exhaustive list.

Matters which cannot be Delegated

The following cannot be delegated by Council to the Chief Executive Officer under the *Local Government Act 1995* (section 5.43);

- any power or duty that requires a decision of an absolute majority or special (75%) majority of the local government;
- accepting a tender which exceeds an amount determined by the local government;
- appointing an auditor;
- acquiring or disposing of any property valued at an amount determined by the local government;
- any of the local government's powers under Sections 5.98, 5.98A, 5.99A, 5.99 and 5.100 of the Act;
- borrowing money on behalf of the local government;
- hearing or determining an objection of any kind referred to in Section 9.5;
- any power or duty that requires the approval of the Minister or Governor; or
- such other duties or powers that may be prescribed by the Act.

Delegation by the Chief Executive Officer

The Act allows for the Chief Executive Officer to delegate powers to another employee (s5.44 (4)). This must be done in writing and, if desired, the delegation can be subject to conditions. There is no power for a person other than the Chief Executive Officer to delegate a power. When an employee is "acting" in a position they are deemed to be authorised under those delegations relevant to that position.

Acting through another Person

Where a person has no discretion in carrying out a function, then that function may be undertaken through the "acting through" concept (s5.45(2)). Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for a person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the City and acting through another person to undertake a function on behalf of the City where no discretion exists is reinforced by Section 56 of the *Interpretation Act 1984* which states –

56. "May" imports discretion, "shall" is imperative

- (1) *Where in a written law the word "**may**" is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.*
- (2) *Where in a written law the word "**shall**" is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.*

Powers under the Act that could have been delegated

The following sections of the Act allow for the function to be delegated to another person, however functions are not recommended to be delegated as due to their significance it is considered that they are most appropriately exercised by the Council:

Section in Local Government Act 1995	Function of the Local Government
3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management
3.54(1)	A local government may do anything it could do under the Parks and Reserves Act 1895 if it were a Board appointed under the Act, to control and manage any land reserved under the control and management of the local government
5.27(2)	Discretion on calling (i.e. setting date) of the General Meeting of electors in accordance with section 5.27(2)
5.37(1)	A local government may designate employees to be senior employees
6.26(3)	If Co-operative Bulk Handling Ltd and a local government cannot reach an agreement under section 6.26(2)(i), the local government may refer the matter to the Minister for determination
Section 2.2 Schedule 2.2 4(1)	A local government must consider any submission about ward changes made under clause 3
Section 2.2 Schedule 2.2 6	A local government which is not divided into wards may carry out reviews as to whether the district should be divided into wards and if so boundaries and number of councillors for each ward

Section in Regulations	Function of the Local Government
Local Government (Administration) Regulations 1996 19C(6)	A local government may modify its strategic community plan, including extending the period the plan is made in respect of
Local Government (Administration) Regulations 1996 29A(2)	Information that is confidential but that, under section 5.95(7), may be available for inspection if a local government so resolves

Delegations from other Agencies and Instruments of Delegation or other Acts

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers, no delegation is required from the local government for example: *the Environmental Protection Act allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.*

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

The details of these delegations are set out below and updated from time to time.

Department - Legislation	Notice Details / Conditions If Any
<p>Department of Environment</p> <p><i>Environmental Protection Act 1986</i></p> <p><i>Environmental Protection (Noise) Regulations 1997</i></p> <p><i>Pursuant to section 20 Environmental Protection Act 1986 to the holder of the offices listed.</i></p>	<p>Government Gazette WA dated 16 May 2014 Delegation Number: 119 EV405*</p> <p>Delegation to:</p> <ul style="list-style-type: none"> a) CEO under Local Government Act; and b) Employee of local government, appointed as Authorised Person under s87 of the Act <p>All powers and duties in relation to noise management plans under Regulation 13 of <i>Environmental Protection (Noise) Regulations 1997</i> * other than power of delegation</p>
<p>Department of Environment</p> <p><i>Environmental Protection Act 1986</i></p> <p><i>Environmental Protection (Noise) Regulations 1997</i></p> <p><i>Pursuant to section 20 Environmental Protection Act 1986 to the holder of the offices listed.</i></p>	<p>Government Gazette WA dated 22 June 2007 Delegation Number: 112 EV402*</p> <p>Delegation to the CEO under <i>Local Government Act</i>;</p> <p>Powers and duties in relation to noise management plans under Regulation 13 of <i>Environmental Protection (Noise) Regulations 1997</i> in relation to:</p> <ul style="list-style-type: none"> a) Waste collection and other works – noise management plans related to specified works Under regulation 14A or 14B b) bellringing or amplified calls to worship – the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi); c) community activities – noise control notices in respect of community noise under regulation 16; d) motor sport venues – noise management plans in relation to motor sport venues under Part 2 Division 3; e) shooting venues – noise management plans in relation to shooting venues under Part 2 Division 4; f) calibration results – requesting under regulation 23(b), details of calibration results undertaken and

Department - Legislation	Notice Details / Conditions If Any
	<p>Obtained under Schedule 4;</p> <p>g) sporting, cultural and entertainment events – approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation –</p> <p>(i) Subregulation 18(13)(b) is not delegated.</p>
<p><i>Planning and Development Act 2005</i></p> <p><i>In accordance with section 16 Planning and Development Act 2005</i></p> <p><i>By Resolution of WA Planning Commission (WAPC) any function may be delegated to a local government, or an employee of the local government</i></p>	<p>Government Gazette WA dated 4 February 2011 Delegation Number: 2011/01 - PL408*</p> <p><i>Powers of Local Governments (Hope Valley-Wattleup Redevelopment Act 2000 and Master Plan)</i></p> <p>Powers and functions in accordance with the Instrument of Delegation – Schedule 1</p> <ul style="list-style-type: none"> ▪ Council of Town of Kwinana ▪ Chief Executive Officer ▪ Director of Operational and Technical Services ▪ Manager of Planning and Development
<p>Western Australian Planning Commission</p> <p><i>Planning and Development Act 2005</i></p> <p>Pursuant to section 16 of the Act (delegation) WAPC resolved on 26 May 2009 –</p>	<p>Government Gazette WA dated 9 June 2009 Delegation Number: DEL 2009/03 - PL409*</p> <p><i>Strata Titles Act 1985</i></p> <p>a) To delegate to local governments, and to members and officers of those local governments, its powers and functions under section 25 of the Strata Titles Act 1985 as set out in clause 1 of Schedule, within their respective districts, subject to the conditions set out in clause 2 of Schedule 1.</p>
<p>Western Australian Planning Commission</p> <p><i>Planning and Development Act 2005</i></p> <p>Pursuant to section 16 of the Act (delegation) WAPC Resolved on 15 December 2015 –</p>	<p>Government Gazette WA dated 18 December 2015 Delegation Number: DEL 2015/02 - PL403</p> <p>a) Delegate to local governments, and to members and officers of those local governments, its functions in respect of the determination, in accordance with Part IV of the Metropolitan Region Scheme, of applications for approval to commence and carry out development specified in clauses 1 and 2 of Section A, within their respective districts, subject to the conditions set out in clauses 1 to 4 of Section B;</p> <p>b) Revoke its delegation of powers and functions to local governments as detailed in the notice</p>

Department - Legislation	Notice Details / Conditions If Any
	entitled "DEL 2011/02 Powers of local governments (MRS)" published in the Government Gazette on 10 June 2014, to give effect to this delegation.
<p>Biosecurity and Agriculture Management Act 2007</p> <p>Pursuant to Section 162(2) and (4) – Appointment of Inspectors</p>	<p>To be appointed an Inspector for the purpose of the Biosecurity and Agriculture Management (Stable Fly) Management Plan 2013 in the local government district of Kwinana</p> <p>s162(2) The Director General may, by instrument in writing, appoint a person as an inspector.</p> <p>s162(4) The appointment of an inspector may specify that the appointment is subject to conditions or restrictions relating to –</p> <ul style="list-style-type: none"> (a) the functions that may be performed by the inspector: or (b) when, where and in what circumstances the inspector may perform the functions of an inspector.
<p>Freedom of Information Act 1992</p> <p>Pursuant to Section 100 - Who in agency makes its decisions</p>	<p>Glossary 1. Terms used principal officer of an agency means —</p> <p>(c) in relation to a local government — the chief executive officer of the local government;</p> <p>s100(1) Decisions made under this Act by an agency are to be made by —</p> <ul style="list-style-type: none"> (a) the principal officer of the agency; or (b) an officer of the agency directed by the principal officer, <p>for that purpose, either generally or in a particular case.</p>
<p>Litter Act 1979</p> <p>Pursuant to Section 26 – Authorised officers, appointment and jurisdiction of etc.</p>	<p>s26(1) For the purposes of this Act an authorised person is –</p> <ul style="list-style-type: none"> (c)(ii) an employee of the local government <p>s26(3) A person holding office as an authorised officer by virtue of subsection (1)(c) —</p>

Department - Legislation	Notice Details / Conditions If Any
	<p>(a) has within the district in respect of which he holds office the duties of and powers of an authorised officer under this Act, and may exercise those powers within that district;</p> <p>(b) may exercise the powers conferred on him by this Act in relation to any person whom he has reason to believe is concerned in a contravention of this Act notwithstanding that such person is not then within the district in respect of which he holds office if that person was pursued from that district or is known to have been in that district at the time of the contravention.</p>

Council Appointment of Officers

The Local Government has been authorised to exercise powers and duties under the relevant Acts and Regulations.

This section is a summary of the appointments - Council Appointment of Officers – Local Government to Officers 2017. The details of these appointments are set out below and updated from time to time.

Appointment No Description	Notice Details / Conditions If Any
1.1 Public Health Act 2016 – designation of authorised officers	<p>Function: To designate classes of persons as authorised officers for the purposes of s312(1)(b) of the Public Health Act 2016 and authorise to issue infringement notices under regulation 15D of the Health (Asbestos) Regulations 1992.</p> <p>Authority: Public Health Act 2016 s24 (1) Designation of authorised officers</p> <p>Health (Asbestos) Regulations 1992 15D(5). Infringement notices</p> <p>Appointment of: Environmental health officers as a class of persons.</p>
1.2 Caravan Parks and Camping Grounds Act 1995 – Appointment of authorised persons	<p>Function: Appointment of such persons to be Authorised Persons for the purposes of this Act.</p> <p>Authority: Caravan Parks and Camping Grounds Act 1995 s17(1) Appointment of Authorised Persons</p> <p>Appointment of: For the purposes of Division 1 of Part 2 and Sections 22, 23(3), 23(5) and 23(7) of the Caravan Parks and Camping Grounds Act 1995: Director City Regulation Manager Building Services Manager Environmental Health Manager Essential Services.</p> <p>For the purposes of section 23(2) of the Caravan Parks and Camping Grounds Act 1995: Coordinator Environmental Health and Waste Services Coordinator Environmental Health (Health and</p>

Appointment No Description	Notice Details / Conditions If Any
	Food Safety) All Environmental Health Officers All Building Surveyors Building Technician Coordinator City Assist Senior City Assist Officer All City Assist Officers
1.3 Control of Vehicles (Off-Road Areas) Act 1978- Appointment of authorised officers	Function: Appointment of such persons to be Authorised Persons for the purposes of this Act. Authority: Control of Vehicles (Off-Road Areas) Act 1978 s38(3)(a) employees of Local Government Chief Executive Officer Director City Legal Manager Essential Services Coordinator City Assist All City Assist Officers
1.4 Library Board of Western Australia Act 1951 – Appointment of Librarian and delegates	Function: Appointment of such person to be the Librarian and delegates for the purposes of this Act. Authority: Library Board (Registered Public Libraries) Regulations 1985 Appointment of: 1. Appointment of Librarian Manager Library Services 2. Appointment of delegates of Librarian Library Technician E-Services Librarian Library Clerk Library Clerk

CITY OF KWINANA DELEGATED AUTHORITY REGISTER

Local Government to Chief Executive Officer, Officers and Committees 2018

Contents

Introduction	2
PART 1	14
GOVERNANCE AND ADMINISTRATION	14
1.1 Appointment of authorised persons – Local Government Act 1995	14
1.2 Execution of documents.....	15
1.3 Approval of the cash advance for reimbursement of expenses	16
1.4 Authorisation of legal expenses in an emergency – elected members and officers	17
1.5 Action, notices, proceedings, prosecutions and withdrawals – Local Government Act 1995	18
1.6 Scrutiny of the affairs of local government	19
1.7 Administration of leases– Banksia Park Retirement Estate.....	20
1.8 Appointment of proxies – strata meetings.....	21
1.9 Appointment of proxies – meeting of creditors.....	22
1.10 Sponsorship and grant applications, agreements and acquittals	23
1.11 Action, notices, proceedings, prosecutions and withdrawals – any other written law.....	24
1.12 Authorisation of community funding	25
1.13 Administration of local laws.....	26
1.14 Administration of hire agreements– Promotional Street Banners on Gilmore Avenue	27
1.15 Administration of agreements– Illuminated Street Name Signs.....	28
1.16 Approval or refusal of Restricted Access Vehicles on local government roads	29
1.17 Administration of Leases – providing consent and authority to execute documents in relation to any assignment or sublease where there is request by a lessee operating under a lease agreement that Council has approved.....	30
1.18 Administration of Tenancy Agreements – Callistemon Court Aged Persons Villas	31
1.19 Authorised to enter into, make variations and execute documents in relation to the administration of a Corporate Discount Agreement on behalf of the City of Kwinana.....	32
1.20 Make variations and execute legal agreements on behalf of the City of Kwinana in accordance with Local Planning Policy (LPP) No 2 - Streetscapes.	33
1.21 Authorised to sign Memorandums of Understanding.....	34
1.22 Authorised to enter into an agreement on behalf of the City of Kwinana, with any successful applicants of a Local Commercial and Activity Centre Improvement Grant	35
1.23 Appointment of Acting Chief Executive Officer	36
PART 2	38
CORPORATE AND FINANCE	38
2.1 Objections to the rates record	38
2.2 Recovery of rates and services charges from lessee.....	40
2.3 Recovery and actions against land where rates or service charges are unpaid	41

2.4	Payments from municipal and trust funds.....	42
2.5	Power to invest.....	43
2.6	Expressions of interest and tenders for supply of goods and services	44
2.7	Disposing of property	46
2.8	Write off, grant a concession or authorise a waiver for monies owing.....	48
2.9	Signing of a Memorandum of Consent Order on behalf of the Local Government	50
2.10	Make alternative arrangement for payment of rates and services charges	51
PART 3		52
BUILDING AND DEVELOPMENT.....		52
3.1	Building Act 2011 – powers and duties.....	52
3.2	Subdivision and development control	53
3.3	Entering into legal agreements in accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans.	61
3.4	Planning, building and other development related applications where the City is the applicant	62
3.5	Determine applications pursuant to the requirements of Local Planning Policy (LLP) No 5 – Development Contribution Towards Public Art.....	63
PART 4		64
HEALTH		64
4.1	Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts.....	64
4.2	Not in use	66
4.3	Food Act 2008 – Appointment of authorised officers	67
4.4	Food Act 2008 – Appointment of designated officers	68
4.5	Food Act 2008 – Functions of enforcement agency	69
PART 5		71
ENGINEERING AND PROPERTY		71
5.1	Road closures.....	71
5.2	Notices requiring certain things to be done by property owner/occupier	73
5.3	Particular things local government can do on land that is not local government property.....	74
5.4	Crossing from public thoroughfare to private land or private thoroughfare....	75
5.5	Requirement to construct and repair crossing	76
5.6	Private works, on, over or under public places.....	77
5.7	Local Government Act 1995 - Power of entry	78
5.8	Road Traffic Administration Act 2008 – Damage to road infrastructure	79
5.9	Dampier to Bunbury Pipeline Act 1997 – Deed of indemnity	81
PART 6		82
PUBLIC SAFETY		82
6.1	Bush Fires Act 1954 – Functions of a local government.....	82
6.2	Bush Fires Act 1954 - Restricted and prohibited burning times.....	84
6.3	Local Government (Miscellaneous Provisions) Act 1960 - Appointment of Pound Keepers and Rangers	85
6.4	Dog Act 1976 - Appointment of authorised persons and registration officers ..	86
6.5	Cat Act 2011 – Administration and enforcement.....	87
6.6	Litter Act 1979 - Appointment of persons authorised to withdraw infringement notices.....	88
6.7	Disposal of sick or injured animals	89
6.8	Firearms Act 1973	90
6.9	Graffiti Vandalism Act 2016 – Administration and Enforcement	92
6.10	Dog Act 1976 - Power or duty of the local government under any provision of this Act.....	93

COUNCIL TO EXECUTIVE COMMITTEES	94
7.1 Executive Appraisal Committee.....	94
7.2 Audit Committee.....	95

PART 1

GOVERNANCE AND ADMINISTRATION

1.1 Appointment of authorised persons – Local Government Act 1995	
Function to be performed:	The authority to appoint persons or classes of persons to be authorised for the purpose of performing particular functions pursuant to the <i>Local Government Act 1995</i> and to issue a certificate to persons so appointed that states that the person is authorised for that purpose.
Legislative power or duty delegated:	<p>Local Government Act 1995 - Part 9, Division 2 s9.10 Appointment of authorised persons</p> <p>Local Government Act 1995 - Part 3, Division 3 s3.24 Authorising persons under this Subdivision s3.39 Power to remove and impound s3.40A Abandoned vehicle wreck may be taken s3.42(1) Impounded non-perishable goods s3.48 Power to recover expenses incurred (s3.39) when offender convicted</p>
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	<p>February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513</p>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. A Certificate of Authorisation is to be issued to each authorised person stating the authority that has been granted; 2. The circumstances in which the authority can be exercised or discharged; and 3. The Certificate of Authorisation is to be produced by the authorised person as required.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. A copy of the Certificate of Authorisation for each authorised person to be retained by the City; and 3. Each Certificate of Authorisation is to be reviewed and updated annually.

1.2 Execution of documents	
Function to be performed:	Authorised to sign documents on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.3 Approval of the cash advance for reimbursement of expenses	
Function to be performed:	Approve payment to a person as a cash advance for an expense that the person is entitled to be reimbursed for.
Legislative power or duty delegated:	Local Government Act 1995 - Part 5, Division 3 s5.98 Fees etc. for council members; s5.101 Payments for employee committee members; s5.102 Expense may be funded before actually incurred; Local Government (Administration) Regulations 1996 – Part 8 r32 Expenses that can be approved for reimbursement
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The expenses incurred are in respect to an expense for which the person is entitled to be reimbursed, subject to Part 5, Division 8 of the <i>Local Government Act 1995</i>; and 2. The payment request is submitted and authorised in accordance with the City's policies and work procedures.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.4 Authorisation of legal expenses in an emergency – elected members and officers	
Function to be performed:	To authorise an application for financial assistance for legal expenses by Elected Members and Officers in an emergency.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.7 Municipal Fund
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The delegation is only applicable where a delay in the approval of an application would be detrimental to the legal rights of the applicant; 2. The amount approved is to a maximum of \$10,000 in respect of each application; 3. All approved applications are to be presented to the next Ordinary Council Meeting; and 4. The delegation is exercised in conjunction with Council's current policy regarding legal representation for Elected Members and Officers.
Statutory Power to sub-delegate:	This authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The approved application to be reported at the next Ordinary Council Meeting.

1.5 Action, notices, proceedings, prosecutions and withdrawals – Local Government Act 1995	
Function to be performed:	The taking of any action, serving of notice or otherwise, commencement of legal proceedings or prosecution on behalf of the City of Kwinana.
Legislative power or duty delegated:	The exercise of any powers, the enforcement of any statutory provisions or the protection of any legal interests under the Local Government Act 1995 and Regulations and the City of Kwinana Local Laws.
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.6 Scrutiny of the affairs of local government	
Function to be performed:	Authority to provide information to the Minister, give advice of what actions the local government has or will do to comply with an enquiry from the Minister, a person authorised by the Minister or to comply with an Inquiry Panel's report within the specified timeframes.
Legislative power or duty delegated:	Local Government Act 1995 – Part 8, Division 1 s8.2(2); s8.14(3) and s8.23(4) - Inquiries by the Minister or an authorised person
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.7 Administration of leases– Banksia Park Retirement Estate	
Function to be performed:	Authorised to sign documents in relation to the administration of leases for Banksia Park Retirement Estate on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	The CEO is authorised to sign lease documents for Banksia Park Retirement Estate which includes new leases and Deeds of Surrender.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.8 Appointment of proxies – strata meetings	
Function to be performed:	Authorised to nominate City of Kwinana employees as Proxies when required to attend strata meetings and vote on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 5, Division 4 s5.41(i) Functions of CEO
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Appoint proxies to vote on behalf of the City of Kwinana when required to attend strata meetings. 2. Proxies must vote in a manner that is consistent with any existing Council decision and must not vote in favour of motions that are outside the budget allocation. 3. If the matter exceeds the budget allocated, then this must be referred to Council for a decision.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.9 Appointment of proxies – meeting of creditors	
Function to be performed:	Authorised to nominate City of Kwinana employees as Proxies when required to attend Meetings of Creditors and vote on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 5, Division 4 s5.41(i) Functions of CEO
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Resolution #485 10 February 2016 D16/1283 14 June 2017 Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Appoint proxies to vote on behalf of the City of Kwinana when required to attend Meetings of Creditors. 2. Proxies must vote in a manner that is consistent with any existing Council decision and must not vote in favour of motions that are outside the budget allocation. 3. If the matter exceeds the budget allocated, then this must be referred to Council for a decision.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.10 Sponsorship and grant applications, agreements and acquittals	
Function to be performed:	Authorised to sign sponsorship or grant applications, agreements and acquittals on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The CEO is authorised to apply for and execute sponsorship and grant agreements where the City's contribution component falls within budget, or is consistent with a Council resolution to consider a budget allocation in a future budget, or relates to a future project that forms part of a forward works program; or 2. If such a sponsorship or grant is opportunistic in nature, not in current plans but has a clear benefit to the community. 3. Any additional contribution funds required in excess of the City's budget amount will require a budget variation to be approved by Council before the CEO can exercise this delegation.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.11 Action, notices, proceedings, prosecutions and withdrawals – any other written law	
Function to be performed:	The taking of any action, serving or withdrawal of a notice or otherwise, commencement of legal proceedings or prosecution on behalf of the City of Kwinana.
Legislative power or duty delegated:	The exercise of any powers, the enforcement of any statutory provisions or the protection of any legal interests under any other written law (other than the Local Government Act 1995 and Regulations and the City of Kwinana Local Laws which is covered by a separate delegation) for which the local government has responsibility.
Legislative Power to Delegate:	As determined by the Act under which the function is to be performed.
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	As determined by the Act under which the function is to be performed. A memorandum to Elected Members in the event of intention to enter into prosecution if the amount is over \$50,000.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees. As determined by the Act under which the function is to be performed.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.12 Authorisation of community funding	
Function to be performed:	To approve an application for funding under the Community Funding Policy.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.7 Municipal Fund
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	16 December 2015 Council resolution #084 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Where Council have delegated the funding opportunity to the Chief Executive Officer or delegated officer, that the approval is to a be: <ol style="list-style-type: none"> 1. in accordance with the relevant funding opportunity as specified in Council's Community Funding Policy; and 2. within budget allocation.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.13 Administration of local laws	
Function to be performed:	<p>Authorised to:</p> <p>Administer the City of Kwinana's local laws and do things required by those local laws that are necessary or convenient to be done for, or in connection with, performing its functions under the Local Government Act 1995.</p>
Legislative power or duty delegated:	<p>Local Government Act 1995 s3.18 Performing executive functions</p>
Legislative Power to Delegate:	<p>Local Government Act 1995 s5.42 Delegation of some powers to the CEO</p>
Date Delegation made or reviewed:	<p>24 February 2016 Council Resolution #125 14 June 2017 Council Resolution #513</p>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	<p>Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees</p>
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.14 Administration of hire agreements– Promotional Street Banners on Gilmore Avenue	
Function to be performed:	Authorised to enter into and administer hire agreements for advertising on promotional street banners in Gilmore Avenue on behalf of the City of Kwinana, including determining whether the requests is from a not-for-profit or community group or where the use is primarily a social or community benefit.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	11 May 2016 Council Resolution #197 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	The CEO is authorised to enter into and administer hire agreements for advertising on promotional street banners in Gilmore Avenue on behalf of the City of Kwinana in accordance with the Council Policy 'Promotional Street Banners on Gilmore Avenue'.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.15 Administration of agreements– Illuminated Street Name Signs	
Function to be performed:	Authorised to enter into and administer agreements for illuminated street name signs on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	11 May 2016 Council Resolution #196 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	The CEO is authorised to enter into and administer agreements for illuminated street name signs on behalf of the City of Kwinana as permitted by Council's Policy – Advertising and Directional Signage in Thoroughfares and on Local Government Property.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.16 Approval or refusal of Restricted Access Vehicles on local government roads	
Function to be performed:	Authorised to approve, refuse and/or impose conditions onto an operator of a Restricted Access Vehicle access to roads controlled by the City of Kwinana under the RAV Network.
Legislative power or duty delegated:	Main Roads WA – Framework for Local Government Approval on the RAV Network - Condition CA07.
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	22 June 2016 Council Resolution #245 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	While a local government has discretion, it must ensure equity, i.e. if the road is already approved by Main Roads and included on the RAV Network, then justification to decline access or only provide access to certain operators must be provided.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Approval to be provided to the applicant in the form required by Main Roads.

1.17	Administration of Leases – providing consent and authority to execute documents in relation to any assignment or sublease where there is request by a lessee operating under a lease agreement that Council has approved.
Function to be performed:	Authorised to provide consent and execute documents in relation to any assignment or sublease where there is a request by a lessee operating under a lease agreement that Council has approved.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 August 2016 Council Resolution #290 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The sublease must be consistent with the use of the premise permitted by the lease as well as other conditions relating to assignment and sub-letting approved between the City of Kwinana and the lessee. 2. Obtain consent from other parties required under the terms of the lease or at law. 3. Terms of the sub lease must be consistent with the lease approved by Council.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.18 Administration of Tenancy Agreements – Callistemon Court Aged Persons Villas	
Function to be performed:	Authorised to sign documents in relation to the administration of tenancy agreements for Callistemon Court Aged Persons Villas.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	For housing within the Callistemon Court Aged Persons Villas in accordance with the: <ol style="list-style-type: none"> 1. Department of Housing's eligibility requirements; and 2. City's Aged Persons Rental Accommodation Policy.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

1.19 Authorised to enter into, make variations and execute documents in relation to the administration of a Corporate Discount Agreement on behalf of the City of Kwinana.	
Function to be performed:	Authorised to enter into, make variations and execute documents in relation to the administration of a Corporate Discount Agreement on behalf of the City of Kwinana.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	24 August 2016 Council Resolution #304 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. No cost to the City of Kwinana 2. Aligns with the Health Lifestyles Council Policy where relevant. 3. Requires adequate consideration to be provided by the employee
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.20 Make variations and execute legal agreements on behalf of the City of Kwinana in accordance with Local Planning Policy (LPP) No 2 - Streetscapes.	
Function to be performed:	Authorised to make variations and execute legal agreements on behalf of the City of Kwinana in accordance with Local Planning Policy (LPP) No 2 - Streetscapes.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	26 April 2017 Council Resolution #480 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Any variations can be delegated to the Chief Executive Officer if the variation is consistent with the overall intent of LPP No 2 and achieves good amenity in the area.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.21 Authorised to sign Memorandums of Understanding.	
Function to be performed:	Authorised to sign Memorandums of Understanding.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>Authorised to sign Memorandums of Understanding (MOU) if they satisfy the following conditions –</p> <ul style="list-style-type: none"> • Formalises an existing working relationship between the City and a government agency/ies, department/s or other government/s; • There is no additional financial contribution in excess of existing budgets required to give effect to the City's obligations under the MOU; and • The usage of City assets or human resources in order to give effect to the City's obligations under the MOU will not unreasonably interfere with the expected provision of services to the community.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.22 Authorised to enter into an agreement on behalf of the City of Kwinana, with any successful applicants of a Local Commercial and Activity Centre Improvement Grant.	
Function to be performed:	Authorised to enter into an agreement on behalf of the City of Kwinana, with any successful applicants of a Local Commercial and Activity Centre Improvement Grant.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	12 July 2017 Council Resolution #541
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with the requirements of the Local Commercial and Activity Centre Improvement Grant Funding Policy.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

1.23 Appointment of Acting Chief Executive Officer.	
Function to be performed:	Authorised to appoint an Acting Chief Executive Officer for a period not exceeding eight weeks.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 5.36. Local government employees (1) A local government is to employ — (a) a person to be the CEO of the local government.
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	9 August 2017 Council Resolution #562
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>Local Government Act 1995 5.36. Local government employees (1) A local government is to employ — (a) a person to be the CEO of the local government.</p> <p>(2) A person is not to be employed in the position of CEO unless the council — (a) believes that the person is suitably qualified for the position.</p> <p>To satisfy the requirement of sub-clause 5.36(2)(a), Council considers those persons employed in the following positions suitable -</p> <ul style="list-style-type: none"> • Director City Strategy • Director City Engagement • Director City Infrastructure • Director City Regulation • Director City Legal <p>The Chief Executive Officer may appoint one or more of the those Officers listed above to the role of Acting Chief Executive Officer either singularly or consecutively for a period not exceeding eight weeks at his or her discretion, to ensure and provide for best business continuity during the required period(s).</p>

Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

PART 2

CORPORATE AND FINANCE

2.1 Objections to the rates record	
Function to be performed:	Authority to make decisions regarding objections to the rates record including extending the time for a person to make an objection and following consideration, make a decision whether to allow or disallow the objection, either wholly or in part.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 s6.76(4),(5) Grounds of objection
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 8 March 2015 D15/8358[v2] Council Resolution #429 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none">1. Objection to be received within the required timeframe identifying all relevant information as required by s6.76(2), unless an application for extension has been granted (4);2. Objection is to be considered promptly;3. Written notice of the decision, including a statement of the reasons for the decision to be promptly served on the person who has made the objection; and4. Objections that are allowed must not exceed \$50,000 in lost revenue per property per financial year. Amounts greater than this must be referred to Council for determination.5. Amendments to the rate record must be within budget.6. Amendments to the rate record must not exceed \$50,000 in lost or increased revenue per property. Amounts greater than this must be referred to Council for determination.

Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. The full details of the decision made under this delegation are to be recorded in the rate record; and 3. Notice to be provided to the person of the decision made.

2.2 Recovery of rates and services charges from lessee	
Function to be performed:	Authorises the recovery of rent to offset an unpaid rate or service charge from the lessee of land.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 Rates and service charges s6.56(1) Rates or service charges recoverable in court s6.60 Local government may require lessee to pay rent
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Recovery action is in accordance with Section 6.60 of the Local Government Act 1995; 2. Recovery action is in accordance with the City's policies and work procedures.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the decision and actions taken under this delegation to be recorded on the rate record.

2.3 Recovery and actions against land where rates or service charges are unpaid	
Function to be performed:	Authorised to recover outstanding rates or services charges, as well as the cost of proceedings for recovery in Court or any action against the land that is required.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 Rates and service charges s6.56 Rates or service charges recoverable in court s6.64 Actions to be taken
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The recovery action is taken in accordance with sections 6.64(3), 6.69(2), 6.71(1) (subject to conditions set out in the disposal of property delegations limits), and 6.74 of the Local Government Act 1995; 2. The recovery action is taken in accordance with the regulation 77(3) of the Local Government (Financial Management) Regulations 1996; and 3. Recovery and actions is in accordance with the City's policies and work procedures.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the decision made under this delegation are to be recorded in the rate record.

2.4 Payments from municipal and trust funds	
Function to be performed:	To make payments from the municipal fund or the trust fund.
Legislative power or duty delegated:	Local Government (Financial Management) Regulations 1996 r12(1)(a) Payments from municipal fund or trust fund Local Government Act 1995 - Part 6, Division 4 s6.9(4) Trust Fund
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Ensure efficient systems and procedures record the accounts and records of transactions in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996; and 2. May transfer money held in trust for 10 years to its municipal fund. Authorised to approve to repay it to a person who establishes a right to the repayment, together with any interest earned on the investment - 6.9(4) Trust Fund.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. A list of accounts paid by the CEO from the municipal fund and trust fund under this delegation is to be presented to Council each month.

2.5 Power to invest	
Function to be performed:	Authority to invest money in the municipal fund or the trust fund that is not for the time being, required.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.14(1) Power to invest
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Must establish, document and adhere to internal control procedures and the relevant Council policies to ensure control over investments; 2. In accordance with Regulation 19 of the Local Government (Financial Management) Regulations 1996; and 3. In accordance with section 20 of the Trustees Act 1962.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. An investment report must be presented to each monthly Council meeting including the details of investments in accordance with the investment control procedures that have been established.

2.6 Expressions of interest and tenders for supply of goods and services	
Function to be performed:	<ol style="list-style-type: none"> 1. Authority to establish criteria for, invite, consider, seek clarification on and determine expressions of interest and tenders for the supply of goods and services; and 2. Authority to negotiate and execute related contracts including minor variations and extensions.
Legislative power or duty delegated:	<p>Local Government Act 1995 Part 3, Division 3 s3.57 Tenders for providing goods or services</p> <p>Local Government (Functions and General) Regulations 1996 r11 When tenders have to be publicly invited r13 Requirements when local government invites tenders though not required to do so r14(2a) & (5) Requirements for publicly inviting tenders r18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r20 Variation of requirements before entry into contract r21 Procedure for limiting who can tender r23 Rejecting and accepting expressions of interest to be an acceptable tenderer</p>
Legislative Power to Delegate:	<p>Local Government Act 1995 s5.42 Delegation of some powers to the CEO</p>
Date Delegation made or reviewed:	<p>November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 24 June 2015 Resolution #503 10 February 2016 D16/1283 14 June 2017 Council Resolution #513</p>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Where there is a budget provision up to a value of \$1,000,000; or 2. Where a multiple year contract (including extension thereof) up to a total value of \$1,875,000; and 3. In accordance with the requirements of the <ul style="list-style-type: none"> - Local Government Act 1995; - Local Government (Financial Management) Regulations 1996; and - Council's policies and work procedures. 4. Where the budget has not been adopted, the Chief Executive Officer can perform all functions outlined in this delegation with

	the exception of determining a tender, so long as in the specifications of the invitation to tender, it includes a provision that states that this tender will only be awarded subject to the budget being adopted by Council.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Details recorded in the Tender Register.

2.7 Disposing of property	
Function to be performed:	Dispose of property by public auction, public tender or in accordance with other methods deemed acceptable under the <i>Local Government Act 1995</i> and <i>Local Government (Functions and General) Regulations 1996</i> .
Legislative power or duty delegated:	Local Government Act 1995 - Part 3, Division 3 s3.58 Disposing of property s3.47 Disposal of confiscated or uncollected goods
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. The disposal is included in the City's Annual Budget or by Council Resolution. 2. The disposal must be in accordance with section 3.58 of the Local Government Act 1995. 3. The disposal must be in accordance with regulation 30 of the Local Government (Functions and General) Regulations 1996. 4. In the case of disposal of land, the intended sale price being greater than or equal to the valuation; 5. For the purposes of the administration of leases, exercise any option(s) available under the lease for established leases. 6. Plant and equipment, not identified in the City's Annual Budget, with a written down value of less than \$10,000 that has been lost, or is no longer used or serves no other purpose, may be removed from the asset register and disposed of.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and

	2. Details of any tender to be recorded and maintained in the Tender Register and available for public inspection.
--	--

2.8 Write off, grant a concession or authorise a waiver for monies owing	
Function to be performed:	To write off, grant a concession or authorise a waiver in relation to any amount of money that it is owed to the local government
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 4 s6.12(1)(b) waive or grant concessions in relation to any amount of money; or s6.12 (1)(c) write off any amount of money, which is owed to the Local Government s6.12(3) the grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	This delegation is subject to section 6.12(2) of the Local Government Act 1995, which specifies that a local government cannot grant a waiver or concession for a rate or service charge. The CEO's delegated authority is subject to the following limitations: 1. A write off of the debt incurred as a result of an administrative error on behalf of the City not exceeding \$10,000; 2. Any grant of concession or waiver not exceeding \$1,000 per occurrence; and 3. Any write off of a debt, not being due to an administrative error, for debts not exceeding \$1,000.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees

Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the waiver, concession or write off to be recorded on the appropriate financial record.
--------------------------------	---

2.9 Signing of a Memorandum of Consent Order on behalf of the Local Government	
Function to be performed:	Authorised to sign a Memorandum of Consent Order on behalf of the local government in relation to court proceedings for recovery of rates in arrears.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 Rates and service charges s6.56 Rates or service charges recoverable in court s6.64 Actions to be taken
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	13 December 2017 Council Resolution #054
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	A Memorandum of Consent Order on behalf of the local government may be signed to dismiss a claim - 1. If there was an administration error and claim was invalid, or 2. Payment of all outstanding amounts were paid in full and the fee, as set out in the City's Fees and Charges, has been paid for a Notice of Discontinuance.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the decision made under this delegation are to be recorded in the rate record.

2.10 Make alternative arrangement for payment of rates and services charges	
Function to be performed:	To make alternative arrangement for payment of rates and services charges.
Legislative power or duty delegated:	Local Government Act 1995 – Part 6, Division 6 s6.49 Agreement as to payment of rates and service charges
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	13 December 2017 Council Resolution #054
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>This delegation is subject to section 6.47 of the Local Government Act 1995.</p> <p>The CEO's delegated authority is subject to the following limitations:</p> <ol style="list-style-type: none"> 1. Make arrangements with ratepayers wishing to make application for alternative instalment arrangements and extensions which will be completed within the current financial year; 2. Allow extended instalment arrangements, which will be finalised outside the current financial year; 3. Subject to Rates and Charges (Rebates and Deferments) Act 1992; 4. Must comply with relevant Council policies.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. The full details of the payment arrangement to be recorded on the appropriate financial record.

PART 3

BUILDING AND DEVELOPMENT

3.1 Building Act 2011 – powers and duties															
Function to be performed:	Authorised to exercise and discharge all or any of the powers and duties of the local government as a permit authority under the <i>Building Act 2011</i> .														
Legislative power or duty delegated:	All powers and duties exercised by the Local Government as a permit authority under the <i>Building Act 2011</i> .														
Legislative Power to Delegate:	Building Act 2011 s127 A special permit authority or a local government may delegate any of its powers or duties as a permit authority under another provision of this Act.														
Date Delegation made or reviewed:	<table> <tr> <td>November 14 2012</td><td>Council Resolution #234</td></tr> <tr> <td>December 12 2012</td><td>Council Resolution #258</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>May 2015</td><td>Council Resolution #475</td></tr> <tr> <td>August 2015</td><td>Council Resolution #551</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	November 14 2012	Council Resolution #234	December 12 2012	Council Resolution #258	February 2015	D15/8358	May 2015	Council Resolution #475	August 2015	Council Resolution #551	10 February 2016	D16/1283	14 June 2017	Council Resolution #513
November 14 2012	Council Resolution #234														
December 12 2012	Council Resolution #258														
February 2015	D15/8358														
May 2015	Council Resolution #475														
August 2015	Council Resolution #551														
10 February 2016	D16/1283														
14 June 2017	Council Resolution #513														
Delegation to:	Chief Executive Officer														
Conditions and Exceptions:	Nil														
Statutory Power to sub-delegate:	Building Act 2011, s127(6A) The CEO of a local government may delegate to any other local government employee a power or duty of the local government that has been delegated to the CEO under this section.														
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.														

3.2 Subdivision and development control															
Function to be performed:	<p>Authority to:</p> <ol style="list-style-type: none"> 1 Determine applications for Planning Approval in regards to development including change of use and variations to development standards; 2 Make objections or recommendations in respect of Subdivision Applications to the West Australian Planning Commission, including recommendations for the imposition of subdivision conditions; 3 Make recommendations for approval or refusal of development within Planning Control Areas; and 4 Determine applications for variations to previously approved Planning Applications 5 Give a written direction in accordance with section 214 of the Planning and Development act 2005 to the owner or any other person undertaking a development. 														
Legislative power or duty delegated:	<p>Town of Kwinana Town Planning Scheme No. 2 Town of Kwinana Town Planning Scheme No. 3</p> <p>Planning & Development Act 2005</p> <table> <tr> <td>Part 7</td><td>Planning Control Areas</td></tr> <tr> <td>Part 8</td><td>Improvement Plans and Schemes</td></tr> <tr> <td>Part 13</td><td>Enforcement and Legal Proceedings</td></tr> </table>	Part 7	Planning Control Areas	Part 8	Improvement Plans and Schemes	Part 13	Enforcement and Legal Proceedings								
Part 7	Planning Control Areas														
Part 8	Improvement Plans and Schemes														
Part 13	Enforcement and Legal Proceedings														
Legislative Power to Delegate:	<p>Planning and Development (Local Planning Schemes) Regulations 2015</p> <table> <tr> <td>Schedule 2 – Part 10 - Clause 82(1)</td><td>Delegations by local government</td></tr> </table>	Schedule 2 – Part 10 - Clause 82(1)	Delegations by local government												
Schedule 2 – Part 10 - Clause 82(1)	Delegations by local government														
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>August 2015</td><td>Council Resolution #551</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>24 February 2016</td><td>Council Resolution #125</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	August 2015	Council Resolution #551	10 February 2016	D16/1283	24 February 2016	Council Resolution #125	14 June 2017	Council Resolution #513
November 2011	D11/90333														
December 2012	D12/77148														
February 2015	D15/8358														
August 2015	Council Resolution #551														
10 February 2016	D16/1283														
24 February 2016	Council Resolution #125														
14 June 2017	Council Resolution #513														
Delegation to:	Chief Executive Officer														
Conditions and Exceptions:	<p>Conditions:</p> <ol style="list-style-type: none"> 1. The authority is only to be exercised for those uses or other applications specified in: 														

	<p>Table 1 - Use Classes; and Table 1A Use Classes for Other Applications. (attached)</p> <p>2. May determine variations to Planning Applications including Planning Applications previously approved by resolution of Council, that are of a minor nature and if amended, would not substantially change the development approved and for which no objection has been received during advertising (if applicable).</p> <p>3. Prosecutions The authority to proceed with any prosecution under the Planning and Development Act 2005 must be approved by the Chief Executive Officer prior to commencement.</p> <p>Exceptions: Excluding <u>variations</u> to Planning Applications as stated in Condition (2) above, this delegation does not include the following:</p> <ul style="list-style-type: none"> • The acceptance of mediated outcomes or determinations of s31 reconsiderations for appeals lodged with the State Administrative Tribunal • Local Development Plans • Local Planning Policies including amendments • Major development within the Town Centre
Reporting Requirements:	<p>1. Any exercise of this delegation is to be recorded in the Delegated Authority Register.</p> <p>2. In relation to Condition (2) above, any variation to a planning approval for which a prior resolution by Council applies, must be preceded by a memo to Council prior to any determination being made.</p>

Table 1. – Use classes

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Aged/Dependent Persons Dwelling	D	D					D					D	
Ancillary Accommodation	D						D		D	D		D	Provided Compliance With LPP 3.3.30
Amenity Building	D	D	D	D	D	D	D	D				D	
Amusement Centre		D	D	D			D					D	
Aqua Culture							D						
Boat Sales			D	D	D	D							
Boatel					D	D							
Bus Station					D								
Car Park	D	D	D		D	D	D	D				D	
Caravan park						D	D	D					
Caretakers House/Flat	D	D	D	D	D	D	D	D					Where Incidental to Existing Use
Chicken farm							D						
Child Care Centre	D	D										D	
Civic Building		D	D	D		D						D	
Club		D	D									D	
Commercial Hall		D	D	D								D	
Consultation Rooms		D	D			D						D	
Dog Kennels						D	D						
Drive-in Takeaway Food Shop		D				D						D	
Drive-In Theatre						D						D	
Dry Cleaning Premises		D	D	D		D							
Eating House	D	D	D		D	D						D	Where no objection received during advertising

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Educational Establishment	D	D			D	D	D					D	
Equestrian uses							D			D			Provided No Clearing of vegetation is required Outside Building Envelopes and consistent with scheme TPS 2
Extractive Industry					D	D	D	D					
Factory Units				D	D	D							
Family Day Care centre	D	D	D		D	D	D	D				D	
Fish Shop		D	D									D	
Forestry (selective)							D	D					
Fuel Depot			D		D	D		D					
Funeral parlour		D	D	D	D	D	D					D	
General Industry					D			D					
Grouped Dwelling	D	D											
Hazardous Industry					D								Where no objection received during advertising
Health Centre		D	D		D	D							
Health Studio	D	D	D		D	D						D	
Holiday Accommodation				D		D	D	D					
Home Occupation	D	D					D		D	D		D	
Hospital	D	D	D	D		D	D	D				D	Where no objection received during advertising
Hotel		D		D								D	Where no objection

													received during advertising
Intensive Agriculture							D						
Laundry (Industrial)			D	D	D	D							
Laundrette		D	D	D		D						D	
Licensed Restaurant	D	D	D			D						D	Where no objection received during advertising

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Light Industry					D	D		D					
Liquor Sore		D	D	D								D	
Local Shop	D	D	D	D	D	D	D					D	Where no objection received during advertising
Lodging House	D	D				D						D	
Marina					D	D							
Medical Clinic	D	D	D	D		D	D					D	Where no objection received during advertising
Motel	D	D	D	D									Where no objection received during advertising
Motor Racing Track			D		D		D						
Motor Repair Station		D	D		D	D						D	
Multiple Dwelling	D	D										D	
Museum	D	D	D									D	
Non-residential Health Centre	D	D	D	D	D	D						D	Where no objection received during advertising
Noxious Industry					D								Where no objection received during advertising
Office		D	D	D	D	D						D	
Open Air Display		D	D	D	D	D						D	

Open Air Storage Yard				D	D	D							
Petrol Filling Station		D	D	D	D	D		D				D	
Piggery					D		D						Where no objection received during advertising
Private Hotel		D	D	D								D	
Private Recreation		D	D	D		D	D					D	
Private Utility	D	D	D	D	D	D	D	D				D	
Professional Office		D	D	D								D	
Public Amusement	D	D	D	D			D	D				D	Where no objection received during advertising

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Public Assembly – Place of	D	D	D	D	D	D	D					D	Where no objection received during advertising
Public Recreation	D	D	D	D	D	D	D	D				D	
Public Utility	D	D	D	D	D	D	D	D	D	D	D	D	
Public Worship	D	D	D	D	D	D	D	D				D	Where no objection received during advertising
Recreation facilities	D	D	D	D	D	D	D	D				D	
Residential Building	D						D		D	D		D	
Restricted Premises		D	D	D		D						D	Where no objection received during advertising
Retail Plant Nurseries		D	D	D		D	D						Where no objection received during advertising
Rural Industry					D	D	D	D					

Rural Produce Stall							D						
Service Industry		D	D	D	D	D						D	Where no objection received during advertising
Service Station		D	D	D	D	D						D	
Shop		D		D								D	
Showroom,		D	D	D	D	D						D	
Single House	D	D	D		D	D	D		D	D	D	D	
Stables							D	D		D			
Tailing Ponds								D					
Tavern		D	D	D								D	
Telecommunication Infrastructure	D	D	D	D	D	D	D	D				D	Where no objection received during advertising
Trade Display		D	D	D	D	D						D	
Transport Depot				D	D	D		D					
Vehicles Sales		D	D	D		D						D	

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Vehicle Wreckers					D	D							
Veterinary Clinic	D	D	D	D	D	D	D					D	Where no objection received during advertising
Veterinary Hospital			D	D	D	D	D					D	
Warehouse		D	D	D	D	D						D	

Table 1A
Use classes for other applications

USE CLASS	Residential	Commercial	Service Commercial	Mixed Business 1	General Industry	Light Industry	Rural A	Rural B	Special Residential	Special Rural	Special use	Town centre	COMMENTS
Other Applications													
Amalgamation	D	D	D	D	D	D	D	D	D	D	D	D	
Antennae (attached to building <5m height)	D	D	D	D	D	D	D	D	D	D	D	D	
Building Envelope Variations									D	D			In accordance with TPS No. 2
Satellite Dishes	D	D	D		D	D	D	D	D	D	D	D	In accordance with TPS No.2
Second Storey Addition	D						D		D	D			
Setback Variation		D	D		D	D						D	
Signs	D	D	D	D	D	D	D	D	D	D		D	Provided compliance with Local Law
Subdivision (Freehold/Strata)	D	D	D	D	D	D	D	D	D	D		D	
Vegetation removal (Diseased or Dangerous)							D		D	D			
Verandahs (within road reserves)		D										D	

3.3 Entering into legal agreements in accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans.	
Function to be performed:	Authorised to enter into legal agreements on behalf of the City of Kwinana, in accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans.
Legislative power or duty delegated:	Local Government Act 1995 – Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	27 May 2015 Council Resolution #474 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with Local Planning Policy (LLP) No 4 - Administration of development contribution plans.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Delegated Authority Register; and Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

3.4 Planning, building and other development related applications where the City is the applicant	
Function to be performed:	Authorised to sign planning, building and other development related applications where the City is the applicant.
Legislative power or duty delegated:	Local Government Act 1995 - Part 9, Division 3 s9.49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	10 June 2015 Council Resolution #485 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Must be in accordance with works identified in the budget.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Where the common seal is affixed the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

3.5 Determine applications pursuant to the requirements of Local Planning Policy (LLP) No 5 – Development Contribution towards Public Art	
Function to be performed:	Authorised to determine applications pursuant to the requirements of Local Planning Policy (LLP) No 5 – Development Contribution towards Public Art.
Legislative power or duty delegated:	<p>Planning and Development (Local Planning Scheme) Regulations 2015.</p> <p>Schedule 2 – Part 2 – Division 2 – Local planning policies</p> <p>3. Local planning policies</p> <p>(5) In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.</p>
Legislative Power to Delegate:	<p>Planning and Development (Local Planning Scheme) Regulations 2015.</p> <p>Schedule 2 – Part 10 – Division 2 – Delegations</p> <p>82. Delegations by local government</p> <p>(5) The local government may, by resolution, delegate to a committee or to the local government CEO the exercise of any of the local government's duties under this Scheme other than this power of delegation.</p>
Date Delegation made or reviewed:	14 February 2018 #080
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with Local Planning Policy (LLP) No 5 - Development Contribution Towards Public Art including consideration of the recommendation of the Review Panel.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

PART 4
HEALTH

4.1 Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts.	
Function to be performed:	To authorise the Manager Environmental Health to exercise and discharge all or any of the powers and functions of the local government (enforcement agency).
Legislative power or duty delegated:	All powers exercisable by the Local Government under the Public Health Act 2016, the Health (Miscellaneous Provisions) Act 1911 and Regulations made there under; and the City's Health Local Laws.
Legislative Power to Delegate:	Public Health Act 2016 s21(1)(c) Enforcement agency may delegate Health (Miscellaneous Provisions) Act 1911 s26 Powers of Local Government
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513
Delegation to:	Manager Environmental Health
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Public Health Act 2016 s20. Conditions on performance of functions by enforcement agencies <ol style="list-style-type: none"> (a) The Chief Health Officer, after consultation with another enforcement agency, may, in writing, impose conditions or restrictions on the performance of functions under this Act by the enforcement agency. (b) The performance by an enforcement agency of functions under this Act is subject to any conditions or restrictions imposed under subsection (1). 2. Not to expend funds for the carrying out of works in default of a notice served under this Act without separate budget approval by Council.

Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

4.2	Not in use
------------	-------------------

4.3 Food Act 2008 – Appointment of authorised officers	
Function to be performed:	To appoint such persons to be Authorised Officers for the purposes of this Act.
Legislative power or duty delegated:	Food Act 2008 s122(1)(a)& (b) Appointment of Authorised Officers
Legislative Power to Delegate:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency)
Date Delegation made or reviewed:	<div> <div>13 October 2010</div> <div>Council Resolution #199</div> </div> <div> <div>23 November 2011</div> <div>Council Resolution #31</div> </div> <div> <div>12 December 2012</div> <div>Council Resolution #258</div> </div> <div> <div>February 2015</div> <div>D15/8358</div> </div> <div> <div>August 2015</div> <div>Council Resolution #535</div> </div> <div> <div>10 February 2016</div> <div>D16/1283</div> </div> <div> <div>14 June 2017</div> <div>Council Resolution #513</div> </div>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	A certificate of authority must be issued in accordance with section 123 of the Food Act 2008.
Statutory Power to sub-delegate:	Food Act 2008 s118(2)(b) Functions of enforcement agencies and delegation
Reporting Requirements:	<ol style="list-style-type: none"> 1. Each enforcement agency must prepare and maintain a list of authorised officers appointed by the agency in accordance with s122(3) of the Food Act 2008. 2. Any exercise of this delegation is to be recorded in the Delegated Authority Register.

4.4 Food Act 2008 – Appointment of designated officers	
Function to be performed:	To appoint officers to be Designated Officers for the purposes of this Act for either issuing infringements or extending, withdrawing or accepting payment for infringements.
Legislative power or duty delegated:	Food Act 2008 s126 (13) Infringements - Appointment of Designated Officers
Legislative Power to Delegate:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency) may delegate a function conferred on it.
Date Delegation made or reviewed:	13 October 2010 Council Resolution #199 23 November 2011 Council Resolution #31 12 December 2012 Council Resolution #258 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	In accordance with section 126 of the Food Act 2008 Infringement Notices. The Local Government can designate authorised officers to be designated officers for the purposes of section 126 of the Food Act 2008 subsection (2), (3), (6) or (7) or for the purposes of 2 or more of those subsections, but a person who is a designated officer for the purposes of giving infringement notices under subsection (2) is not eligible to be a designated officer for the purposes of any of the other subsections.
Statutory Power to sub-delegate:	Food Act 2008 s118 (2)(b) Functions of enforcement agencies and delegation
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

4.5 Food Act 2008 – Functions of enforcement agency	
Function to be performed:	<ol style="list-style-type: none"> (1) Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008. (2) Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008. (3) Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008. (4) Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008. (5) Institute proceedings for an offence under the Food Act 2008 in accordance with s125 of the Food Act 2008.
Legislative power or duty delegated:	<p>Food Act 2008</p> <ul style="list-style-type: none"> s65(1) Prohibition orders s66 Certificate of clearance to be given in certain circumstances s67(4) Request for re-inspection s110 Registration of food businesses s112 Variation of conditions or cancellation of registration of food businesses s125 Institution of proceedings
Legislative Power to Delegate:	<p>Food Act 2008</p> <p>s118(2)(b) Local Government (Enforcement Agency)</p>
Date Delegation made or reviewed:	<p>9 March 2016 Council Resolution #129</p> <p>14 June 2017 Council Resolution #513</p>
Delegation to:	<p>Chief Executive Officer</p> <ul style="list-style-type: none"> • Institute proceedings for an offence under the Food Act 2008 in accordance with s125 of the Food Act 2008. <p>Manager Environmental Health</p> <ul style="list-style-type: none"> • Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008. • Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008. • Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision

	<p>not to give a Certificate of Clearance after an inspection in accordance with s67 of the Food Act 2008.</p> <ul style="list-style-type: none"> Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008. <p>Coordinator Environmental Health (Health and Food Safety)</p> <ul style="list-style-type: none"> Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008.
Conditions and Exceptions:	<ol style="list-style-type: none"> In accordance with the requirements of the sections under which the function is to be performed. Any proceedings of an offence must be reported in accordance with s121(2) of the Food Act 2008.
Statutory Power to sub-delegate:	<p>Food Act 2008 s118(4) Sub-delegation only permissible if expressly provided in Regulations.</p>
Reporting Requirements:	<p>Food Act 2008</p> <ol style="list-style-type: none"> s121 Reports by and about enforcement agencies <ol style="list-style-type: none"> An enforcement agency (other than the CEO) must report to the CEO, at the intervals that the CEO requires, on the performance of functions under this Act by persons employed or engaged by the agency. In addition to any report required under subsection (1), an enforcement agency must forward to the CEO details of any proceedings for an offence under this Act taken by an officer of the agency within one month after the proceedings have been finally dealt with. Any exercise of this delegation is to be recorded in the Delegated Authority Register.

PART 5

ENGINEERING AND PROPERTY

5.1 Road closures	
Function to be performed:	<ol style="list-style-type: none">1. Authorised to close, revoke or vary the closure, of a thoroughfare to vehicles, wholly or partially, to vehicles for a period not exceeding 4 weeks; and2. For periods exceeding 4 weeks, after considering any submissions that are received, having given local public notice of the proposed closure of the thoroughfare;3. Authorised to give notice of the fixing, altering, alignment or draining of a public thoroughfare or other public place.
Legislative power or duty delegated:	Local Government Act 1995 – Part 3, Division 3 Certain Provisions about thoroughfares s3.50 Closing certain thoroughfares to vehicles s3.50A Partial closure of thoroughfares for repairs or maintenance s3.51 Affected owners to be notified of certain proposals
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	3.50A exception to local public notice 3.50(4) before it makes an order, wholly or partially closing a thoroughfare, exceeding 4 weeks give local public notice: including location, where, when and why and inviting submissions; and give written notice to each person who is prescribed for the purposes or owns land that is prescribed for the purposes of this section; and allow a reasonable time for submissions to be made; and consider any submissions made. 3.51(3) affected owners to be notified of certain proposals

Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

5.2 Notices requiring certain things to be done by property owner/occupier											
Function to be performed:	<p>Authorised to:</p> <ol style="list-style-type: none"> 1. Serve notices requiring certain things to be done, including but not restricted to the removal of overgrown vegetation, rubbish or disused material from land considered untidy 2. Recover the cost of anything the City has done to achieve the purpose for which notice is given as a debt due from the person who failed to comply with the notice 										
Legislative power or duty delegated:	<p>Local Government Act 1995, Part 3, Division 3</p> <p>s3.25 Notices requiring things to be done by owner or occupier of land</p> <p>s3.26 Additional powers when giving notices</p>										
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>										
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513
November 2011	D11/90333										
December 2012	D12/77148										
February 2015	D15/8358										
10 February 2016	D16/1283										
14 June 2017	Council Resolution #513										
Delegation to:	Chief Executive Officer										
Conditions and Exceptions:	Schedule 3.1 of the Local Government Act 1995.										
Statutory Power to sub-delegate:	<p>Local Government Act 1995</p> <p>s5.44 CEO may delegate some powers and duties to other employees</p>										
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.										

5.3 Particular things local government can do on land that is not local government property	
Function to be performed:	Authorised to do any of the things prescribed in Schedule 3.2 of the Local Government Act 1995 on land which is not local government property.
Legislative power or duty delegated:	Local Government Act 1995, Part 3, Division 3 s3.27 Particular things local governments can do on land that is not local government property
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Schedule 3.2 of the Local Government Act 1995.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

5.4 Crossing from public thoroughfare to private land or private thoroughfare	
Function to be performed:	Upon application, approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Legislative power or duty delegated:	Local Government (Uniform Local Provisions) Regulations 1996 r12(1) Crossing from public thoroughfare
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Conditions: Approvals are subject to: Local Government (Uniform Local Provisions) Regulations 1996 r12(2) crossing from public thoroughfare to private land or private thoroughfare r14(2)(a) Role of Commissioner of Main Roads in some cases
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

5.5 Requirement to construct and repair crossing	
Function to be performed:	<ol style="list-style-type: none"> 1. Give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. 2. Construct or repair the crossing and recover 50% of the cost if the person fails to comply with the notice.
Legislative power or duty delegated:	Local Government (Uniform Local Provisions) Regulations 1996 r13(1) and (2) Requirement to construct or repair crossover
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. Local Government (Uniform Local Provisions) Regulations 1996 r14(2)(b) Role of Commissioner of Main Roads 2. That due process be followed for the issuing of a notice under section 3.25 of the <i>Local Government Act 1995</i> for a notice served under Regulation 14(3)
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

5.6 Private works, on, over or under public places	
Function to be performed:	Grant permission or conditional permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Legislative power or duty delegated:	Local Government (Uniform Local Provisions) Regulations 1996 r17(4) & (5) Private works on, over, or under public places r17(5) Imposition of conditions
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Nil
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

5.7 Local Government Act 1995 - Power of entry											
Function to be performed:	<ol style="list-style-type: none"> 1. Give a notice of entry 2. Execute an entry in an emergency 3. Give notice and execute the opening of a fence 4. The power of entry conferred, may be used for performing any function that a local government has under this Act if entry is required for the performance of the function or in any other case in which entry is authorised by this Act other than by a local law. 										
Legislative power or duty delegated:	Local Government Act 1995, Part 3, Division 3 s3.28 When the subdivision applies s3.32 Notice of entry s3.34 Entry in an Emergency s3.36 Opening Fences										
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO										
Date Delegation made or reviewed:	<table> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513
November 2011	D11/90333										
December 2012	D12/77148										
February 2015	D15/8358										
10 February 2016	D16/1283										
14 June 2017	Council Resolution #513										
Delegation to:	Chief Executive Officer										
Conditions and Exceptions:	<table> <tr> <td>3.31(1)(a)</td><td>consent obtained from the owner or occupier;</td></tr> <tr> <td>3.31(1)(b)</td><td>notice has been given under 3.32</td></tr> <tr> <td>3.34(2)</td><td>Entry in emergency</td></tr> <tr> <td>3.36 (3)</td><td>Opening fences</td></tr> </table>	3.31(1)(a)	consent obtained from the owner or occupier;	3.31(1)(b)	notice has been given under 3.32	3.34(2)	Entry in emergency	3.36 (3)	Opening fences		
3.31(1)(a)	consent obtained from the owner or occupier;										
3.31(1)(b)	notice has been given under 3.32										
3.34(2)	Entry in emergency										
3.36 (3)	Opening fences										
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees										
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.										

5.8 Road Traffic Administration Act 2008 – Damage to road infrastructure	
Function to be performed:	<ol style="list-style-type: none"> 1. Recover by proceedings in a court of competent jurisdiction damage caused to road infrastructure due to an MLDR offence (Mass, Dimensions, or Loading Requirements). 2. Service any certificate(s) as detailed in section 125 in regard to the local government's authority to maintain the road and the estimating of road values and repairs. 3. Recover expenses of damage caused by heavy traffic.
Legislative power or duty delegated:	<p>Road Traffic Administration Act 2008</p> <p>s124(2) A compensation order may be made on the application of the prosecutor, the road authority or the CEO.</p> <p>s126(2) Service of certificates - If a road authority proposes to use a certificate, the road authority must serve a copy of the certificate on the accused at least 28 days before the day on which the matter is set down for hearing.</p> <p>s132(2) Where it appears to the road authority that has functions in relation to the repair of road infrastructure that, having regard to the average expense of repairing road infrastructure in the vicinity, extraordinary expenses have been incurred by the road authority in repairing the road infrastructure because of damage caused by heavy traffic, the road authority may recover the amount of the expenses as may be proved to the satisfaction of the court to have been incurred by the road authority because of damage caused by heavy traffic.</p>
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>
Date Delegation made or reviewed:	<p>10 February 2016 D16/1283</p> <p>14 June 2017 Council Resolution #513</p>
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Compensation orders made under section 124 may only be made for an MDLR offence as defined in section 28 of the Act.

	All proceedings for the recovery of expenses or compensation for damage to be made in accordance with Part 7 of the Act.
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

5.9 Dampier to Bunbury Pipeline Act 1997 – Deed of indemnity	
Function to be performed:	Authorised to execute any deed of indemnity between the City of Kwinana and the DBNGP Land Access Minister in respect to works undertaken in the Dampier to Bunbury Natural Gas Pipeline (DBNGP) corridor.
Legislative power or duty delegated:	Local Government Act 1995 – Part 9, Division 3 s49A(4) Execution of documents
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	A deed of indemnity to be executed in accordance with section 41 of the Dampier to Bunbury Pipeline Act 1997.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 2. Where the common seal is affixed, the details are to be recorded in the common seal register in accordance with the City's policies and work procedures.

PART 6
PUBLIC SAFETY

6.1 Bush Fires Act 1954 – Functions of a local government	
Function to be performed:	Perform any of the functions of a local government for the purposes of the Bush Fires Act 1954.
Legislative power or duty delegated:	Bush Fires Act 1954 s48(1) Delegation by Local Government
Legislative Power to Delegate:	Bush Fires Act 1954 s48(1) Delegation by Local Government
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513 9 August 2017 Council Resolution #564
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	<p>Bush Fires Act 1954 s48(4) Nothing in s48 is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.</p> <p>This delegation excludes powers and duties that:</p> <ol style="list-style-type: none"> are prescribed in the Act with the requirement for a resolution by the local government; are prescribed in the Act for performance by appointed Officers; are subject to separate delegated authority within this register; or s33(5a) – making of local laws.
Statutory Power to sub-delegate:	Bush Fires Act 1954 s48 (3) No power provided to sub-delegate.
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority.

	<ol style="list-style-type: none"> 2. Records to be maintained in accordance with section 50 of the Bush Fire Act. 3. Notice of an appointment made under the provisions of subsection (1), shall be published at least once in a newspaper circulating in its district in accordance with 38(2A).
--	--

6.2 Bush Fires Act 1954 - Restricted and prohibited burning times	
Function to be performed:	After consultation with an authorised CALM Act Officer if forest land is situated in the district, vary the prohibited and restricted burning times in respect of that year in the district or a part of the district.
Legislative power or duty delegated:	Bush Fires Act 1954 s17(7)(a) shortening, extending, suspending or reimposing a period of prohibited burning times s17(7)(b) impose a further period of prohibited burning times s17(8) give notice of any variation s18(5)(a)(i) shortening, extending, suspending or reimposing a period of restricted burning times; s18(5)(a)(ii) imposing a further period of restricted burning times; s18(5)(b) vary the prescribed conditions by modifying or suspending all or any of those conditions
Legislative Power to Delegate:	Bush Fires Act 1954 s17(10) Delegation by Local Government
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Bush Fire Control Officer Mayor and Chief Bush Fire Control Officer to act jointly
Conditions and Exceptions:	Vary prohibited and restricted burning times in accordance with Section 17(7)(b), Section 17(8) and section 18(5B), 18(5C) of the Bush Fires Act 1954
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 2. Any variations to be recorded

6.3 Local Government (Miscellaneous Provisions) Act 1960 - Appointment of Pound Keepers and Rangers	
Functions to be performed	To appoint fit and proper persons to be pound keepers and rangers of the City of Kwinana.
Legislative power or duty delegated:	Local Government (Miscellaneous Provisions) Act 1960 s449 Appointment of Pound keepers and Rangers
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Local Public notice of the appointment / removal of fit and proper persons to be pound keepers and rangers of the City of Kwinana.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

6.4 Dog Act 1976 - Appointment of authorised persons and registration officers	
Function to be performed:	To appoint authorised persons and registration officers.
Legislative power or duty delegated:	Dog Act 1976 s29(1) Appointment of authorised persons s11(1) Appointment of registration officers
Legislative Power to Delegate:	Dog Act 1976 s10AA(1) Delegation to CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Dog Act 1976 s11(3) A person who is authorised by a local government to exercise any power under this Act shall be furnished with a certificate in the prescribed form evidencing his appointment and shall provide that certificate on being required so to do by a person in respect of any power he exercises, has exercised or is about to exercise. s29(1) A local government shall, in writing, appoint persons to exercise on behalf of the local government the powers conferred on an authorised person by this Act.
Statutory Power to sub-delegate:	Not to be sub-delegated
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 2. Any actions taken or notices issued are to be recorded on the appropriate file or record

6.5 Cat Act 2011 – Administration and enforcement									
Function to be performed:	<p>Authorised to:</p> <ol style="list-style-type: none"> 1. Exercise any of the City's powers or the discharge of any of its duties under the Cat Act 2011 2. Appoint such persons to be Authorised Persons for performing particular functions under this Act 								
Legislative power or duty delegated:	Cat Act 2011 s48(1) Authorised Persons								
Legislative Power to Delegate:	Cat Act 2011 s44(1) Delegation by local government								
Date Delegation made or reviewed:	<table> <tr> <td>November 2013</td><td>D13/89678</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	November 2013	D13/89678	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513
November 2013	D13/89678								
February 2015	D15/8358								
10 February 2016	D16/1283								
14 June 2017	Council Resolution #513								
Delegation to:	Chief Executive Officer								
Conditions and Exceptions:	Cat Act 2011 s48(2) A person who is not an employee of a local government cannot be appointed to be an authorised person for the purposes of s62 (Infringement notices)								
Statutory Power to sub-delegate:	<p>Cat Act 2011 s45 Delegation by CEO of local government</p> <p>Note: s45(6) A power or duty under section 63, 64 or 65 cannot be delegated to an authorised person.</p>								
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; 2. Any actions taken or notices issued are to be recorded on the appropriate file or record 								

6.6 Litter Act 1979 - Appointment of persons authorised to withdraw infringement notices	
Function to be performed:	To approve the withdrawal of infringement notices issued under the Litter Act 1979
Legislative power or duty delegated:	Litter Act 1979 s30(4) Withdrawal of infringement notice
Legislative Power to Delegate:	Litter Act 1979 s30(4a) Appointed Person
Date Delegation made or reviewed:	October 13 2010 Council Resolution #199 November 23 2011 Council Resolution #31 December 12 2012 Council Resolution #258 February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer Director City Regulation Manager Essential Services
Conditions and Exceptions:	Litter Act 1979 s30(4a) Withdrawal notice sent under s30(4) shall be signed by a person appointed in writing to withdraw infringement notices.
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority. 2. Withdrawals of notices are to be retained on the appropriate file or record

6.7 Disposal of sick or injured animals	
Function to be performed:	Authorised to humanely destroy an impounded animal where it is determined to be too ill or injured to be treated.
Legislative power or duty delegated:	Local Government Act 1995, Part 3, Division 3 s3.47A Dispose of sick or injured animals
Legislative Power to Delegate:	Local Government Act 1995 s5.42 Delegation of some powers to the CEO
Date Delegation made or reviewed:	February 2015 D15/8358 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	s3.47 (2)(3)
Statutory Power to sub-delegate:	Local Government Act 1995 s5.44 CEO may delegate some powers and duties to other employees
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Register Delegation of Authority.

6.8 Firearms Act 1973													
Function to be performed:	<p>Authorised to:</p> <ol style="list-style-type: none"> 1. Exercise any of the City's powers or the discharge of any of its duties under the Firearms Act 1973 2. Appoint such persons to be authorised to possess, carry or use a firearm in accordance with the licence and for performing particular functions under this Act. 												
Legislative power or duty delegated:	<p>Firearms Act 1973</p> <table border="0"> <tr> <td>s9A(4)</td><td>Duration and renewal of licence</td></tr> <tr> <td>s16(2)(a)</td><td>Authorisation of employees</td></tr> <tr> <td>s30A</td><td>Sale and disposal of firearms</td></tr> <tr> <td>s30B</td><td>Loss, theft, destruction, or disposal out of State to be reported</td></tr> <tr> <td>s31(2)</td><td>Records</td></tr> </table> <p>Firearms Regulations 1974</p> <table border="0"> <tr> <td>r11A</td><td>Storage security requirements</td></tr> </table>	s9A(4)	Duration and renewal of licence	s16(2)(a)	Authorisation of employees	s30A	Sale and disposal of firearms	s30B	Loss, theft, destruction, or disposal out of State to be reported	s31(2)	Records	r11A	Storage security requirements
s9A(4)	Duration and renewal of licence												
s16(2)(a)	Authorisation of employees												
s30A	Sale and disposal of firearms												
s30B	Loss, theft, destruction, or disposal out of State to be reported												
s31(2)	Records												
r11A	Storage security requirements												
Legislative Power to Delegate:	<p>Local Government Act 1995</p> <p>s5.42 Delegation of some powers to the CEO</p>												
Date Delegation made or reviewed:	<table border="0"> <tr> <td>16 December 2015</td><td>Council resolution #077</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	16 December 2015	Council resolution #077	10 February 2016	D16/1283	14 June 2017	Council Resolution #513						
16 December 2015	Council resolution #077												
10 February 2016	D16/1283												
14 June 2017	Council Resolution #513												
Delegation to:	Chief Executive Officer												
Conditions and Exceptions:	<p>Firearms Act 1973</p> <p>This delegation is subject to:</p> <ol style="list-style-type: none"> 1. Annual renewal of the corporate firearm licence as permitted by Section 16(1)(c). 2. Authorisation of employees to possess, carry or use a firearm in accordance with the licence. Authorisation only to be given to persons employed by the City and approved by the Chief Executive Officer. 3. Sale or disposal of firearms to comply with section 30A and section 3.58 of the <i>Local Government Act 1995</i>. 4. Any loss, theft, destruction, or disposal out of State, to be reported to the Commissioner. 5. Compile, maintain and furnish records in such manner as is prescribed. <p>Firearms Regulations 1974</p> <ol style="list-style-type: none"> 6. Ensure that firearms and ammunition are stored in accordance with regulation 11A. 												

Statutory Power to sub-delegate:	This delegation cannot be sub-delegated.
Reporting Requirements:	<ol style="list-style-type: none"> 1. Any exercise of this delegation is to be recorded in the Delegated Authority Register; and 2. Compile, maintain and furnish records in such manner as is prescribed by the Firearms Act 1973 and subsidiary legislation.

6.9 Graffiti Vandalism Act 2016 – Administration and Enforcement.	
Function to be performed:	Authorised to exercise any of the City's powers or the discharge of any of its duties under the Graffiti Vandalism Act 2016.
Legislative power or duty delegated:	Graffiti Vandalism Act 2016 Part 3 Powers of local government
Legislative Power to Delegate:	Graffiti Vandalism Act 2016 s16 Delegation by local government
Date Delegation made or reviewed:	28 September 2016 Council Resolution #334 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Must be in accordance with the Graffiti and Vandalism Policy
Statutory Power to sub-delegate:	Graffiti Vandalism Act 2016 s17 Delegation by CEO of local government
Reporting Requirements:	Any exercise of this delegation is to be recorded in the Delegated Authority Register.

6.10 Dog Act 1976 - Power or duty of the local government under any provision of this Act.	
Function to be performed:	Any power or duty of the local government under any provision of this Act.
Legislative power or duty delegated:	Dog Act 1976 s10AA(1) Delegation to CEO
Legislative Power to Delegate:	Dog Act 1976 s10AA(1) Delegation to CEO
Date Delegation made or reviewed:	November 2011 D11/90333 December 2012 D12/77148 February 2015 D15/8358 August 2015 Council Resolution #551 10 February 2016 D16/1283 14 June 2017 Council Resolution #513
Delegation to:	Chief Executive Officer
Conditions and Exceptions:	Dog Act 1976 s10AA(4) A local government's Chief Executive Officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms of the delegation unless the contrary is shown. s10AA(5) Nothing in this section limits the ability of a local government's Chief Executive Officer to perform a function through an officer or agent.
Statutory Power to sub-delegate:	Dog Act 1976 s10(AA)(3) The delegation may expressly authorise the delegate to further delegate the power or duty
Reporting Requirements:	1. Any exercise of this delegation is to be recorded in the Delegated Authority Register. 2. Any actions taken or notices issued are to be recorded on the appropriate file or record

PART 7

COUNCIL TO EXECUTIVE COMMITTEES

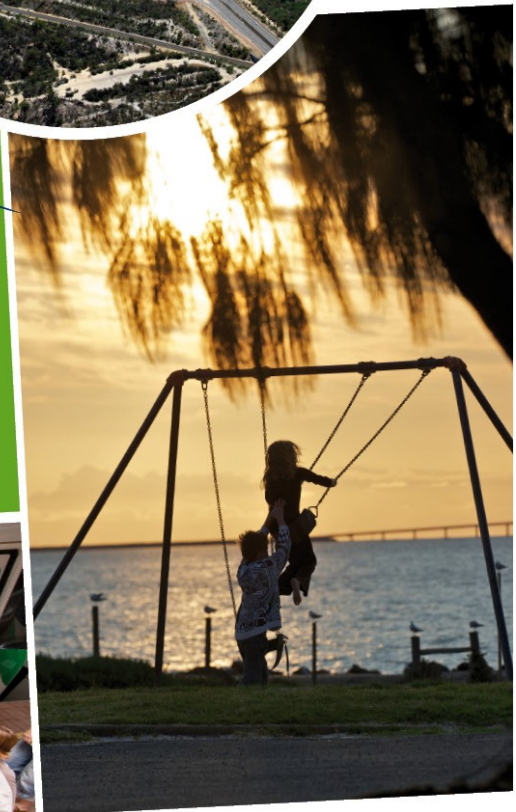
7.1 Executive Appraisal Committee													
Function to be performed:	To undertake a review of the Chief Executive Officer's performance and appoint a suitably qualified independent reviewer to assist with the review process.												
Legislative power or duty delegated:	Local Government Act 1995 s5.38 Annual review of certain employees' performance												
Legislative Power to Delegate:	Local Government Act 1995 – Part 5 Division 2 s5.16 Delegation of some powers and duties to certain committees												
Date Delegation made or reviewed:	<table> <tr> <td>13 October 2010</td><td>Council Resolution #199</td></tr> <tr> <td>November 2011</td><td>D11/90333</td></tr> <tr> <td>December 2012</td><td>D12/77148</td></tr> <tr> <td>February 2015</td><td>D15/8358</td></tr> <tr> <td>10 February 2016</td><td>D16/1283</td></tr> <tr> <td>14 June 2017</td><td>Council Resolution #513</td></tr> </table>	13 October 2010	Council Resolution #199	November 2011	D11/90333	December 2012	D12/77148	February 2015	D15/8358	10 February 2016	D16/1283	14 June 2017	Council Resolution #513
13 October 2010	Council Resolution #199												
November 2011	D11/90333												
December 2012	D12/77148												
February 2015	D15/8358												
10 February 2016	D16/1283												
14 June 2017	Council Resolution #513												
Delegation to:	Executive Appraisal Committee												
Conditions and Exceptions:	The Executive Appraisal Committee will recommend the proposed remuneration and key performance indicators for the proceeding 12 months to Council for approval.												
Statutory Power to sub-delegate:	This Authority is not to be sub-delegated												
Reporting Requirements:	<ol style="list-style-type: none"> Any exercise of this delegation is to be recorded in the Register Delegation of Authority; and Recorded in the Register of delegations to committees 												

7.2 Audit Committee	
Function to be performed:	<ol style="list-style-type: none"> 1. Authority to terminate the appointment of an Auditor; 2. Meet with the City's Auditor at least once per year; 3. Examine the report of the auditor prepared under section 7.9(1) of the Local Government Act 1995, and any report prepared under section 7.9(3) under that Act and forwarded to the local government; and 4. Have a report prepared on any actions under subsection 7.12 (3) of the Local Government Act 1995 in respect of an audit conducted in respect of a financial year; and have a copy forwarded to the Minister,
Legislative power or duty delegated:	<p>Local Government Act 1995</p> <p>s7.6(2)(f) Term of office of an auditor</p> <p>s7.12A(2) Meet with the auditor of the local government</p> <p>s7.12A(3) Examine the report of an auditor</p> <p>s7.12A(4) Prepare a report on actions in respect to an audit and forward it to the Minister.</p>
Legislative Power to Delegate:	<p>Local Government Act 1995 – Part 5 Division 2</p> <p>s5.16 Delegation of some powers and duties to certain committees</p>
Date Delegation made or reviewed:	<p>10 February 2016 D16/1283</p> <p>14 June 2017 Council Resolution #513</p>
Delegation to:	Audit Committee
Conditions and Exceptions:	<ol style="list-style-type: none"> 1. If the Audit Committee have resolved to terminate the employment of an Auditor under s7.6(2)(f), an information bulletin is to be provided to Council on the matter. 2. When examining the report of an auditor under s7.12(A)(3) in respect to audits under s7.9(1) and s 7.9(3), the Audit Committee is to have a report prepared by the Chief Executive Officer, determine any matters raised by the auditors report and ensure that appropriate action is taken in respect to those matters. 3. the Audit Committee is to have a report on any actions under clause 7.12A(3) prepared by the Chief Executive Officer and have that report forwarded to the Minister by the end of the next financial year, or 6 months after the last report prepared under s7.9 is received by the local government, whichever is the latest in time.

	<p>4. The Audit Committee is to report and provide appropriate advice and recommendations to Council on matters relevant to its Term of Reference in order to facilitate informed decision making by Council in respect to audits of the local government.</p>
Statutory Power to sub-delegate:	This Authority cannot be sub-delegated
Reporting Requirements:	<p>1. Any exercise of this delegation is to be recorded in the Register Delegation of Authority; and</p> <p>2. Recorded in the Register of delegations to committees</p>

Council Appointment of Officers

Local Government to Officers 2018



Introduction

Purpose of Appointment of Officers

The Local Government has been authorised to exercise powers and duties under the relevant Acts and Regulations.

COUNCIL APPOINTMENT OF OFFICERS

CONTENTS

Introduction	2
1.1 Public Health Act 2016 – Designation of authorised officers.....	4
1.2 Caravan Parks and Camping Grounds Act 1995 – Appointment of authorised persons.....	6
1.3 Control of Vehicles (Off-Road Areas) Act 1978- Appointment of authorised officers	7
1.4 Library Board of Western Australia Act 1951 - Appointment of Librarian and delegates	8

1.1 Public Health Act 2016 – Designation of authorised officers	
Function to be performed:	To designate environmental health officers as a class of persons to be authorised officers for the purposes of s312(1)(b) of the Public Health Act 2016 and authorised to issue infringement notices under regulation 15D of the Health (Asbestos) Regulations 1992.
Power to appoint:	Public Health Act 2016 s24 (1) Designation of authorised officers
Date of Appointment:	14 June 2017 Resolution #513
Appointment of:	Public Health Act 2016 s24(3) Designation of authorised persons Environmental health officers as a class of persons.
Special Requirements:	<p>Persons to be appointed as authorised environmental health officers must satisfy the criteria published in Government Gazette No 22 of 24 January 2017 - Public Health Act 2016 – Guidelines on the Designation of Authorised Officer.</p> <p>Copy of Government Gazette notice attached at Annexure 1.1 (TRIM Ref: D17/36111)</p> <p>Public Health Act 2016</p> <p>s18. Chief Health Officer to approve qualifications and experience required by environmental health officers</p> <p>(1) The Chief Health Officer must, by notice published in the Gazette, approve the qualifications and experience that persons to be appointed as environmental health officers must have.</p> <p>s29. Chief Health Officer may issue guidelines about qualifications and experience of authorised officers</p> <p>The Chief Health Officer may issue guidelines in relation to the appropriate qualifications and experience for a person or class of persons to be designated as authorised officers.</p> <p>s30. Certificates of authority</p> <p>(1) An enforcement agency must issue to each person who is an authorised officer by virtue of a designation by the agency a certificate of authority as an authorised officer.</p>

	<p>s312 Environmental health officers to be authorised officers for certain purposes</p> <p>(1)(b) to have been so designated for the purposes of —</p> <ul style="list-style-type: none"> (i) Parts 8, 9, 14 and 16; and (ii) the Health Act sections 145(1), 157(2), 173 (paragraph (a) of the definition of authorised person), 181, 183, 184(1), 227(1), 228(1), 234(1), 257, 262(3), 265(1), 267(1)(c), 268(a), 277(1)(b) and (3), 280(2), 349(1), 351(1), (2) and (5), 352(1) and (2), 358(2) and 375; and (iii) the Tobacco Products Control Act 2006; and (v) the Food Act 2008. <p>NOTE: This designation does not include the;</p> <ul style="list-style-type: none"> • Cat Act 2011; or • Dog Act 1976 <p>Health (Asbestos) Regulations 1992</p> <p>15D. Infringement notices</p> <ul style="list-style-type: none"> (5) A local government may, in writing, appoint persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2. (6) Each local government that appoints a person as an authorised officer under subregulation (5) must issue to the officer a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices.
--	--

1.2 Caravan Parks and Camping Grounds Act 1995 – Appointment of authorised persons	
Function to be performed:	Appointment of such persons to be Authorised Persons for the purposes of this Act.
Power to appoint:	Caravan Parks and Camping Grounds Act 1995 s17(1) Appointment of Authorised Persons
Date of Appointment:	25 February 2015 D15/8364[v2] 10 February 2016 D16/1305 13 July 2016 Resolution #267 14 June 2017 Resolution #513
Appointment of:	<p>For the purposes of Division 1 of Part 2 and Sections 22, 23(3), 23(5) and 23(7) of the Caravan Parks and Camping Grounds Act 1995:</p> <p>Director City Regulation Manager Building Services Manager Environmental Health Manager Essential Services.</p> <p>For the purposes of section 23(2) of the Caravan Parks and Camping Grounds Act 1995:</p> <p>Coordinator Environmental Health and Waste Services Coordinator Environmental Health (Health and Food Safety) All Environmental Health Officers All Building Surveyors Building Technician Coordinator City Assist Senior City Assist Officer All City Assist Officers</p>
Special Requirements:	<p>Caravan Parks and Camping Grounds Act 1995: s17(2) authorised person is to produce the identity card whenever required to do so.</p> <p>Caravan Parks and Camping Grounds Regulations 1997 Regulation 68 ; Schedule 1, Division 1 Identity Card to be in prescribed form - Form 5</p>

1.3 Control of Vehicles (Off-Road Areas) Act 1978- Appointment of authorised officers	
Function to be performed:	Appointment of such persons to be Authorised Persons for the purposes of this Act.
Power to appoint:	Control of Vehicles (Off-Road Areas) Act 1978 s38(3)(a) employees of Local Government
Date of Appointment:	24 June 2015 Resolution #500 10 February 2016 D16/1305 13 April 2016 Resolution #158 14 December 2016 Resolution #408 14 June 2017 Resolution #513 26 July 2017 Resolution #552 08 November 2017 Resolution #020 14 February 2018 Resolution #088
Appointment of:	Chief Executive Officer Director City Legal Manager Essential Services Coordinator City Assist All City Assist Officers
Special Requirements:	Control of Vehicles (Off-Road Areas) Act 1978 s38(4) A person who is appointed as an authorised officer pursuant to subsection (2) or subsection (3) — (d) shall be issued with a certificate of his appointment as an authorised officer in the prescribed form, evidencing the area of jurisdiction entrusted to him under this Act, which he shall, on reasonable demand, produce for inspection by any person.

1.4 Library Board of Western Australia Act 1951 - Appointment of Librarian and delegates	
Function to be performed:	Appointment of such person to be the Librarian or their delegates for the purposes of this Act.
Power to appoint:	Library Board (Registered Public Libraries) Regulations 1985
Date of Appointment:	14 June 2017 Resolution #513
Appointment of:	<ol style="list-style-type: none"> 1. Appointment of Librarian Manager Library Services 2. Appointment of delegates of Librarian Library Technician E-Services Librarian All Library Clerks
Special Requirements:	<p>Library Board (Registered Public Libraries) Regulations 1985</p> <ol style="list-style-type: none"> 1. Librarian appointed for the purposes of Regulation 28 – Librarian's general authority. 2. Delegates appointed for the purposes of undertaking certain functions of a librarian under the Regulations, as directed by the Librarian.

17 Urgent Business

Nil

18 Councillor Reports

18.1 Deputy Mayor Peter Feasey

Deputy Mayor Peter Feasey passed on his thanks to the Chief Executive Officer and wished her well at your new position at the City of Armadale.

18.2 Councillor Wendy Cooper

Councillor Wendy Cooper gave her best wishes to the Chief Executive Officer on her new adventure and she hopes it is all she wishes it to be.

18.3 Councillor Sandra Lee

Councillor Sandra Lee reported that she had attended the Koorliny Arts Centre and Kwinana Industries Council (KIC) 2020 Performance Season Launch and that there are many exciting productions planned for next year.

Councillor Lee advised that she had attended the City of Kwinana Citizenship Ceremony where 50 new Australians were welcomed.

Councillor Lee passed on her thanks and appreciation to the Chief Executive Officer and added that it had been a pleasure working together, that she will be greatly missed and Councillor Lee wished her all the best with her new position.

18.4 Councillor Sheila Mills

Councillor Sheila Mills passed on her thanks to the Chief Executive Officer and stated it had been a pleasure and a privilege working together and that she was sorry she was leaving and wished her all the best in her new position.

18.5 Councillor Matthew Rowse

Councillor Matthew Rowse reported that he had attended the Kwinana Golf Club 60th Anniversary and Presentation Night where he presented a speech and gift on behalf of the City.

Councillor Rowse thanked the Chief Executive Officer for her support over the last two years and wished her all the best for her new position.

19 Response to Previous Questions

Nil

20 Mayoral Announcements (without discussion)

Mayor Carol Adams reported that she had attended the Margaret Court Community Outreach Spring Charity Lunch. The Mayor advised that the organisation provides much needed resources for its centres in Kwinana, Forrestfield and Osborne Park.

The Mayor advised that she had attended the Koorliny Arts Centre and KIC 2020 Performance Season Launch.

The Mayor mentioned meetings of note are:

- Outer Harbour Advocacy
 - Mr Reece Whitby MLA, Member for Baldivis
 - Mayor Barry Sammels and Chief Executive Officer Michael Parker, City of Rockingham
 - President Michelle Rich and Acting Chief Executive Officer Helen Sarcich, Shire of Serpentine Jarrahdale
- Youth Advisory Council President, Keaton Sinclair
- Representatives from “The Art of Living” Foundation
- Department of Communities Assistant Director General, Mr Brad Jolly
- Kwinana Early Years’ Service Inc. Board meeting
- Meeting with Principal, Architect and key personnel from Peter Carnley Anglican Community School in relation to the School Chappel Project
- National Citizenship Ceremony
- Mandurah Policing District – National Police Remembrance Day Ceremony
- Westport Reference Group workshop with Local Governments

The Mayor reported upcoming meetings of note are:

- Meeting with the Honourable Sue Ellery
- Official farewell to our Chief Executive Officer, Joanne Abbiss.

The Mayor passed on her sincere thanks to the Chief Executive Officer and wished her well for the future.

21 Matters Behind Closed Doors

COUNCIL DECISION

567

MOVED CR P FEASEY

SECONDED CR W COOPER

That in accordance with Sections 5.23(2)(c) of the *Local Government Act 1995*, Council move behind closed doors to allow discussion of the Matters Behind Closed Doors items.

CARRIED
6/0

The gallery exited and the Council Chambers and the doors were closed at 8:08pm.

21.1 Contract Discussions – RFQ 132/18

COUNCIL DECISION

568

MOVED CR P FEASEY

SECONDED CR M ROWSE

That Council authorise the Chief Executive Officer to execute any documentation to give effect to Option A.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL
6/0

COUNCIL DECISION

569

MOVED CR P FEASEY

SECONDED CR W COOPER

That Council return from Behind Closed Doors.

CARRIED
6/0

The Council Chambers doors were reopened and one member of the gallery returned at 8:09pm.

22 Meeting Closure

The Mayor declared the meeting closed at 8:11pm.