

# Special Council Meeting

20 November 2019

## Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website [www.kwinana.wa.gov.au](http://www.kwinana.wa.gov.au)

## Vision Statement

### **Kwinana 2030**

*Rich in spirit, alive with opportunities, surrounded by nature – it's all here!*



## Mission

*Strengthen community spirit, lead exciting growth, respect the environment  
- create great places to live.*

We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

## Values

We will demonstrate and be defined by our core values, which are:

*Lead from where you stand – Leadership is within us all. | Act with compassion – Show that you care. | Make it fun – Seize the opportunity to have fun. | Stand Strong, stand true – Have the courage to do what is right. | Trust and be trusted – Value the message, value the messenger. | Why not yes? – Ideas can grow with a yes.*

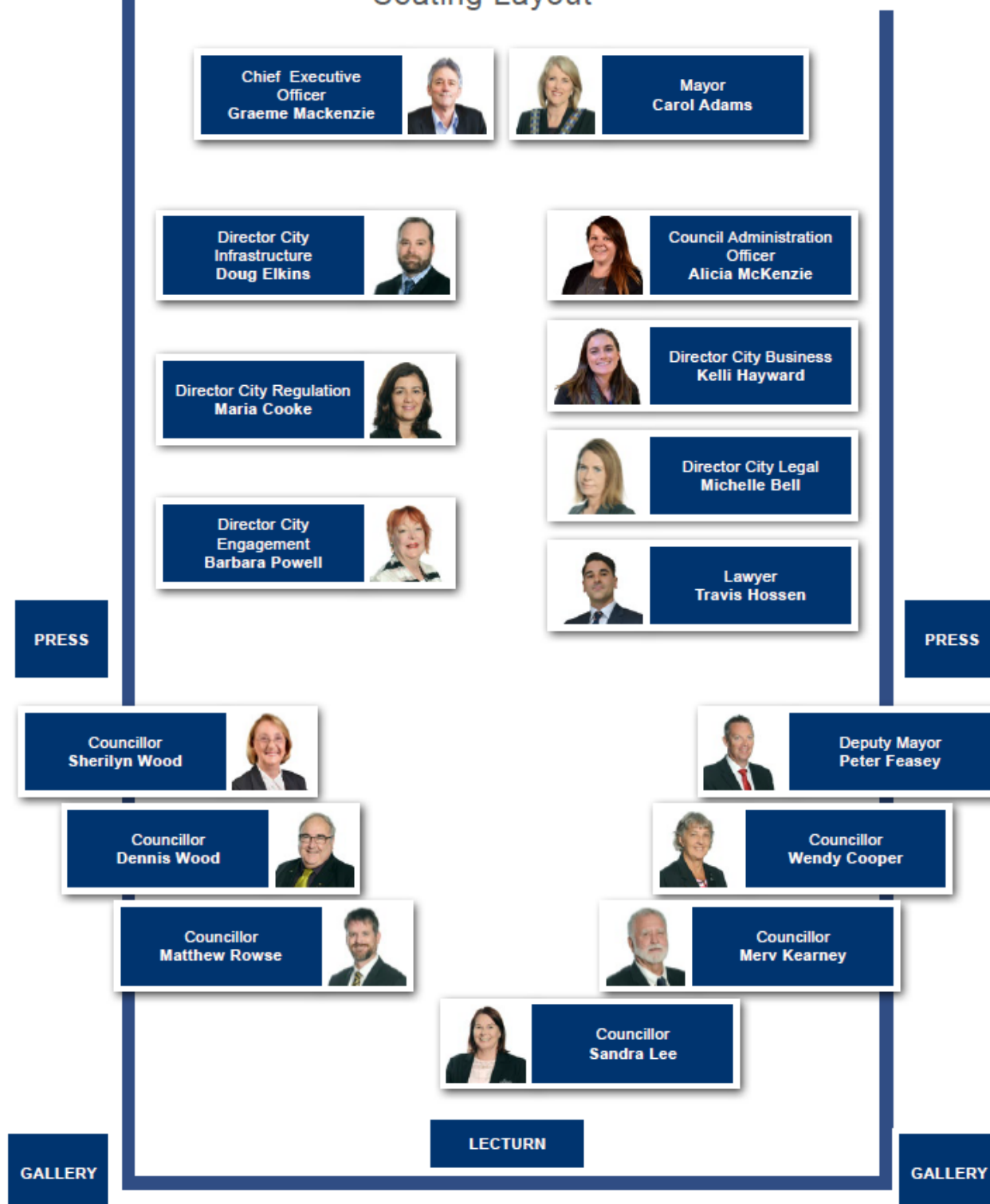






# Council Chambers

## Seating Layout



# EMERGENCY GUIDE

## Council Chambers

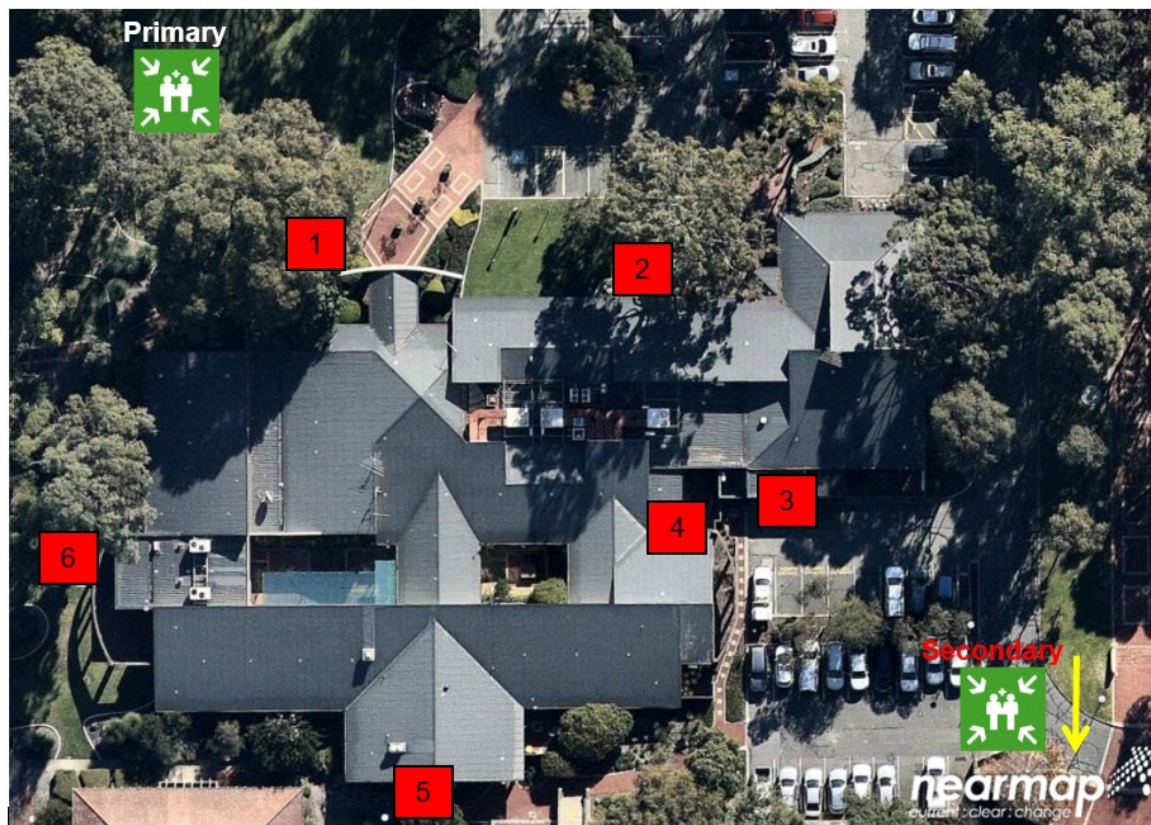


**The City of Kwinana values the health and safety of its employees, contractors and visitors. Please ensure you are familiar with the emergency procedures in place at the City of Kwinana to ensure your safe evacuation.**

### Fire Alarm

On hearing the fire alarm, if you are instructed to evacuate, all individuals must:

- remain calm;
- pay attention to the responsible officer (in charge);
- when instructed to evacuate, leave via the appropriate emergency exit as directed;
- assemble at the designated Muster Point; and
- await the arrival Emergency Services. You must not re-enter the building until the all clear has been given by Emergency Services.



**Administration Centre – Access, Egress (Red) and Assembly Points (Green)**

Assembly Points:

- ▶ Primary - North-west of the main entrance near Gilmore Avenue.
- ▶ Secondary - South-east of the facility on grass area near Koorliny Arts Centre.

# Special Council Meeting

## Recruitment Process for new Chief Executive Officer

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## **Present:**

MAYOR C ADAMS

CR W COOPER

CR M KEARNEY - Arrived at 6:15pm

CR S LEE

CR M ROWSE

CR D WOOD

CR S WOOD

MR P CASEY - Beilby Downing Teal

MR G MACKENZIE - Chief Executive Officer

MRS S WILTSHIRE - Manager Human Resources

Members of the Press 0

Members of the Public 0

## **1 Opening and announcement of visitors**

*Presiding Member declared the meeting open at 6:00pm and welcomed Councillors, City Officers and the gallery in attendance.*

## **2 Acknowledgement of country**

*Presiding Member read the Acknowledgement of country*

*"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."*

## **3 Dedication**

*Presiding Member read the dedication*

*"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.*

*May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."*

## **4 Attendance, apologies, Leave(s) of absence (previously approved)**

### **Apologies**

Deputy Mayor Peter Feasey

### **Leave(s) of Absence (previously approved):**

Nil

## **5 Public Question Time**

Nil

## **6 Receiving of petitions, presentations and deputations:**

### **6.1 Petitions:**

Nil

### **6.2 Presentations:**

Nil

### **6.3 Deputations:**

Nil

## **7 Declarations of Interest (financial, proximity, impartiality – both real and perceived) by Members and City Officers**

Elected members asked if the CEO could clarify whether declarations of interest were required if they know a candidate.

The CEO explained that it is likely Elected Members will know one or more applicants because of professional contact through their local government activities and memberships such as the South West Group, SMRC or WALGA Zone representation, but unless the relationship with the applicant would influence their decision making in this matter, there was no requirement to declare an interest.

On that basis there were no declarations of interest made.

## **8 Requests for leave of absence**

Nil

## **9 Reports**

Nil

## **10 Reports of Elected Members**

Nil

## **11 Mayoral Announcements**

Nil

## 12 Confidential items

### COUNCIL DECISION

016

MOVED CR M ROWSE

SECONDED CR D WOOD

That in accordance with Sections 5.23(2)(a) of the *Local Government Act 1995*, Council move behind closed doors to allow discussion of the Confidential item.

CARRIED  
6/0

*The Council Chambers doors were closed at 6:04pm.*

### COUNCIL DECISION

017

MOVED CR S LEE

SECONDED CR M ROWSE

That Council suspend Standing Orders at 6:05pm.

CARRIED  
6/0

### COUNCIL DECISION

018

MOVED CR D WOOD

SECONDED CR W COOPER

That Council reinstate Standing Orders at 7:03pm.

CARRIED  
7/0

## 12.1 Recruitment Process for new Chief Executive Officer

### COUNCIL DECISION

019

MOVED CR W COOPER

SECONDED CR M ROWSE

That Council endorse the Executive Appraisal Committee to undertake the recruitment process with the appointed recruitment agent.

CARRIED  
7/0

### COUNCIL DECISION

020

MOVED CR S WOOD

SECONDED CR D WOOD

That Council approves for first round interviews by the recruitment agent candidates numbered 3, 4, 12, 15, 18, 26, 31, 32, 40, 47, 50, 52 and 53, as detailed in the Confidential Attachment.

CARRIED  
7/0

NOTE – That the Officers recommendation has been amended to deal with the original two points as separate resolutions of Council and reworded for clarity.



12 CONFIDENTIAL ITEMS

**COUNCIL DECISION**

**021**

**MOVED CR W COOPER**

**SECONDED CR S LEE**

**That Council return from Behind Closed Doors.**

**CARRIED  
7/0**

*The Council Chambers doors were reopened at 7:07pm.*

## **13 Close of meeting**

The Mayor declared the meeting closed at 7:08pm.