

Ordinary Council Meeting

27 November 2019

Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

Kwinana 2030

Rich in spirit, alive with opportunities, surrounded by nature – it's all here!



Mission

*Strengthen community spirit, lead exciting growth, respect the environment
- create great places to live.*

We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

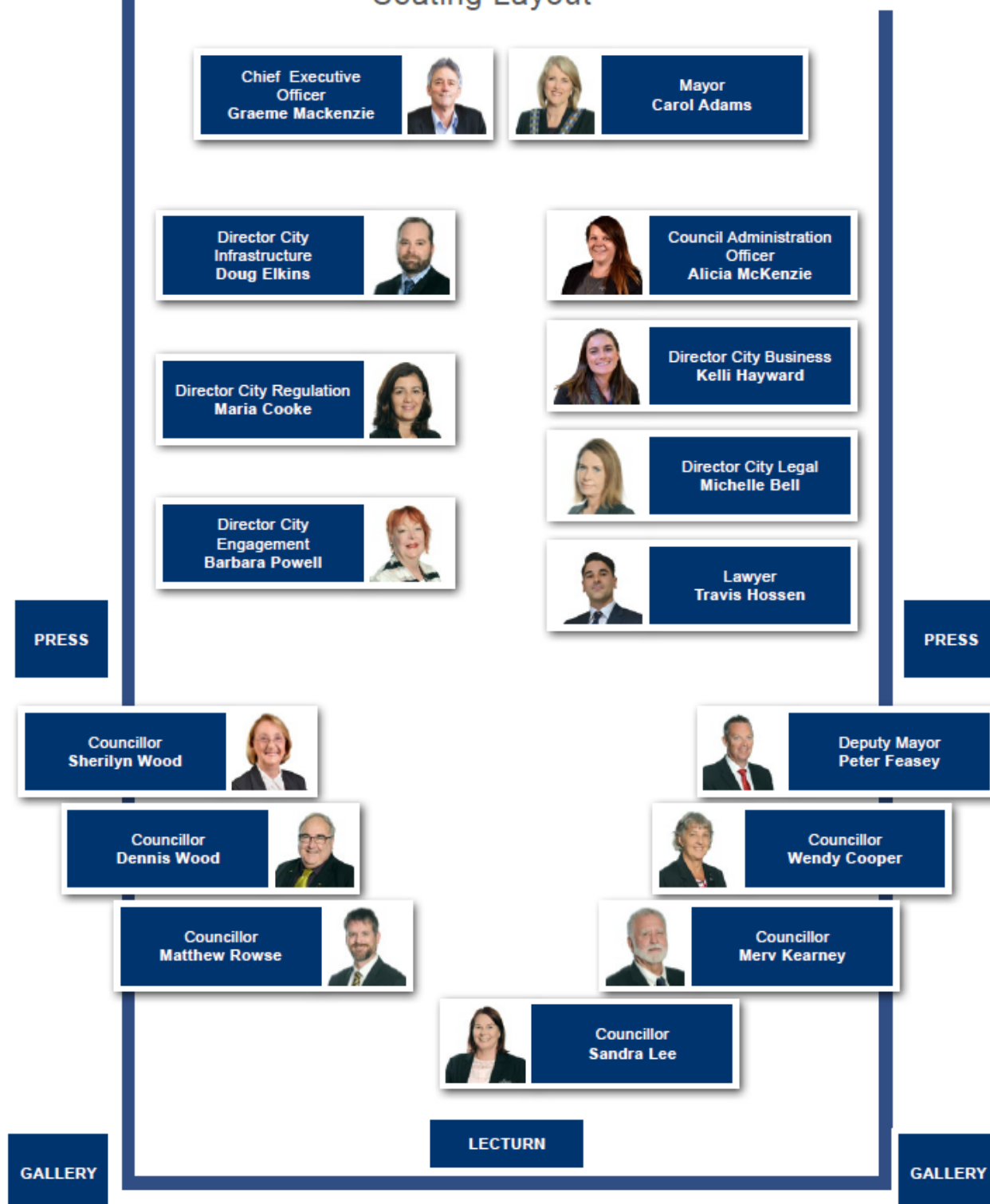
Lead from where you stand – Leadership is within us all. | Act with compassion – Show that you care. | Make it fun – Seize the opportunity to have fun. | Stand Strong, stand true – Have the courage to do what is right. | Trust and be trusted – Value the message, value the messenger. | Why not yes? – Ideas can grow with a yes.





Council Chambers

Seating Layout



EMERGENCY GUIDE

Council Chambers



The City of Kwinana values the health and safety of its employees, contractors and visitors. Please ensure you are familiar with the emergency procedures in place at the City of Kwinana to ensure your safe evacuation.

Fire Alarm

On hearing the fire alarm, if you are instructed to evacuate, all individuals must:

- remain calm;
- pay attention to the responsible officer (in charge);
- when instructed to evacuate, leave via the appropriate emergency exit as directed;
- assemble at the designated Muster Point; and
- await the arrival Emergency Services. You must not re-enter the building until the all clear has been given by Emergency Services.



Administration Centre – Access, Egress (Red) and Assembly Points (Green)

Assembly Points:

- ▶ Primary - North-west of the main entrance near Gilmore Avenue.
- ▶ Secondary - South-east of the facility on grass area near Koorliny Arts Centre.

TABLE OF CONTENTS

1	Opening and announcement of visitors	7
2	Acknowledgement of country	7
3	Dedication.....	7
4	Attendance, apologies, Leave(s) of absence (previously approved).....	7
5	Public Question Time.....	8
6	Receiving of petitions, presentations and deputations:.....	8
6.1	Petitions:.....	8
6.2	Presentations:	8
6.3	Deputations:	8
7	Confirmation of minutes	8
7.1	Ordinary Meeting of Council held on 13 November 2019:	8
7.2	Special Council Meeting held on 20 November 2019:.....	8
8	Declarations of Interest (financial, proximity, impartiality – both real and perceived) by Members and City Officers	9
9	Requests for leave of absence	9
10	Items brought forward for the convenience of those in the public gallery	9
11	Any business left over from previous meeting	9
12	Recommendations of committees	9
13	Enbloc reports:.....	9
14	Reports - Community	9
15	Reports – Economic.....	9
16	Reports – Natural Environment.....	10
16.1	City of Kwinana response to the Climate Change in Western Australia Issues Paper (Department of Water and Environmental Regulation September 2019)	10
17	Reports – Built Infrastructure	15
18	Reports – Civic Leadership	16
18.1	Ordinary Council Meeting Dates for the year 2020.....	16
18.2	LGIS 2018/19 Surplus Distribution	20
18.3	Budget Variations	24
18.4	Accounts for payment for the month ended 31 October 2019	28
18.5	Monthly Financial Report October 2019.....	31
18.6	Adoption of Public Health Plan 2019 - 2023.....	34
19	Notices of motions of which previous notice has been given	41
20	Notices of motions for consideration at the following meeting if given during the meeting	41
20.1	Notice of Motion received from Deputy Mayor Peter Feasey regarding the development of a City of Kwinana Pioneers Recognition Street Name Policy	41
21	Late and urgent Business.....	41

22	Reports of Elected Members	41
22.1	Councillor Wendy Cooper.....	41
22.2	Councillor Sandra Lee.....	42
22.3	Councillor Matthew Rowse	43
22.4	Councillor Dennis Wood	43
22.5	Councillor Sherilyn Wood	43
23	Answers to questions which were taken on notice	43
24	Mayoral Announcements	44
25	Confidential items	45
26	Close of meeting	46

Present:

MAYOR CAROL ADAMS
 DEPUTY MAYOR PETER FEASEY
 CR W COOPER
 CR M KEARNEY
 CR S LEE
 CR M ROWSE
 CR D WOOD
 CR S WOOD

MR G MACKENZIE	-	Chief Executive Officer
MRS K HAYWARD	-	Director City Business
MRS B POWELL	-	Director City Engagement
MR D ELKINS	-	Director City Infrastructure
MR P NEILSON	-	Acting Director City Regulation
MR T HOSSEN	-	Lawyer
MS A MCKENZIE	-	Council Administration Officer

Members of the Press	1
Members of the Public	1

1 Opening and announcement of visitors

Presiding Member declared the meeting open at 7:00pm and welcomed Councillors, City Officers and the gallery in attendance.

2 Acknowledgement of country

Presiding Member read the Acknowledgement of country

"It gives me great pleasure to welcome you all here and before commencing the proceedings, I would like to acknowledge that we come together tonight on the traditional land of the Noongar people and we pay our respects to their Elders past and present."

3 Dedication

Presiding Member read the dedication

"May we, the Elected Members of the City of Kwinana, have the wisdom to consider all matters before us with due consideration, integrity and respect for the Council Chamber.

May the decisions made be in good faith and always in the best interest of the greater Kwinana community that we serve."

4 Attendance, apologies, Leave(s) of absence (previously approved)

Apologies

Nil

Leave(s) of Absence (previously approved):

Nil

5 Public Question Time

Nil

6 Receiving of petitions, presentations and deputations:

6.1 Petitions:

Nil

6.2 Presentations:

Nil

6.3 Deputations:

Nil

7 Confirmation of minutes

7.1 Ordinary Meeting of Council held on 13 November 2019:

COUNCIL DECISION

016

MOVED CR S LEE

SECONDED CR W COOPER

That the Minutes of the Ordinary Meeting of Council held on 13 November 2019 be confirmed as a true and correct record of the meeting.

CARRIED
8/0

7.2 Special Council Meeting held on 20 November 2019:

COUNCIL DECISION

017

MOVED CR W COOPER

SECONDED CR M KEARNEY

That the Minutes of the Special Council Meeting held on 20 November 2019 be confirmed as a true and correct record of the meeting.

CARRIED
8/0

8 Declarations of Interest (financial, proximity, impartiality – both real and perceived) by Members and City Officers

Nil

9 Requests for leave of absence

COUNCIL DECISION

018

MOVED CR S LEE

SECONDED CR M ROWSE

That the Deputy Mayor Peter Feasey be granted a leave of absence from 16 December 2019 to 11 January 2020 inclusive.

That Councillor Dennis Wood be granted a leave of absence on 2 december 2019.

**CARRIED
8/0**

10 Items brought forward for the convenience of those in the public gallery

Nil

11 Any business left over from previous meeting

Nil

12 Recommendations of committees

Nil

13 Enbloc reports:

Nil

14 Reports - Community

Nil

15 Reports – Economic

Nil

16 Reports – Natural Environment

16.1 City of Kwinana response to the Climate Change in Western Australia Issues Paper (Department of Water and Environmental Regulation September 2019)

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The Department of Water and Environmental Regulation has released a Climate Change in Western Australia Issues Paper and is seeking public comment to inform development of its State Climate Change Policy. The City of Kwinana has prepared a response based on the City's Climate Change Mitigation and Adaptation Plan.

OFFICER RECOMMENDATION:

That Council adopt the City of Kwinana response as detailed in Attachment A.

DISCUSSION:

The City of Kwinana adopted its own Climate Change Mitigation and Adaptation Plan (CCMAP) in 2015, and reviewed and updated it in 2018. The CCMAP accepts that climate change has been scientifically proven. It states that there is a clear need for Local Governments to enable mitigation efforts through the reduction in greenhouse gas emissions, and to respond in ways that adapt to the local consequences of climate change. The major climate change risks identified by the City of Kwinana that are relevant to its operations are temperature change, reduced rainfall, rising sea levels and extreme weather events. The City's adoption of its own Climate Change Mitigation and Adaptation Plan demonstrates our organisation's commitment to climate change. The Department of Water and Environmental Regulation has set an ambitious target of zero net emissions by 2050, however this will only be made possible through the combined cooperation of all emissions contributing sectors.

LEGAL/POLICY IMPLICATIONS:

There is no relevant legislation associated with this recommendation.

FINANCIAL/BUDGET IMPLICATIONS:

There are no budget implications directly associated with this recommendation. The response is primarily based on the City of Kwinana Climate Change Mitigation and Adaptation Plan, which contains its own budget implications.

16.1 CITY OF KWINANA RESPONSE TO THE CLIMATE CHANGE IN WESTERN AUSTRALIA ISSUES PAPER (DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION SEPTEMBER 2019)

ASSET MANAGEMENT IMPLICATIONS:

Climate change will affect City of Kwinana assets and their management where they may be affected by increased temperatures and temperature extremes, bushfires, erosion along coastal areas, increased pressure on drainage systems and inundation of low lying areas during severe storm events and natural areas affected by drought conditions. Taking action to adapt to climate change will help to minimise effects on City of Kwinana assets.

ENVIRONMENTAL IMPLICATIONS:

The implications on the natural environment from climate change include:

- Increases in average annual temperatures, leading to an increase in the number and severity of heatwaves and an increase in the number of high fire risk days and potential severe bushfires;
- Reductions in average annual rainfall, causing environmental stress and potential death of native vegetation;
- Sea level rise, with increased erosion along coastal areas and potential inundation of low lying coastal areas during severe storm events.
- Changes in the frequency and severity of storm events with a predicted trend for an increase in extreme events.

STRATEGIC/SOCIAL IMPLICATIONS:

This recommendation will support the achievement of the following outcomes and objectives detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan	An energy efficient City	3.3 Promote the use of renewable energy with the City of Kwinana and reduce energy use where possible.
Strategic Community Plan	A City adapted to climate change	3.5 Understand the impacts of climate change and take a risk management approach to addressing these effects in future planning.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

The recommendation of this report has the potential to help improve the following determinants of health:

- Built Environment – Environmental Quality; Neighbourhood Amenities.

16.1 CITY OF KWINANA RESPONSE TO THE CLIMATE CHANGE IN WESTERN AUSTRALIA ISSUES PAPER (DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION SEPTEMBER 2019)

RISK IMPLICATIONS:

The risk implications in relation to the City's submission on climate change are as follows:

Risk Event	Increased average temperatures – increased bushfire frequency and severity
Risk Theme	Business and community disruption Ineffective management of facilities/venues/events Inadequate environmental management
Risk Effect/Impact	Service Delivery People/Health Environment Property
Risk Assessment Context	Operational
Consequence	Major
Likelihood	Likely
Rating (before treatment)	Moderate
Risk Treatment in place	Reduce - mitigate the risk
Response to risk treatment required/in place	City Essential Services to continue to respond to help mitigate against bushfire risk factors.
Rating (after treatment)	Moderate

Risk Event	Increased average temperatures – increased urban heat
Risk Theme	Ineffective management of facilities/venues/events Inadequate environmental management
Risk Effect/Impact	Service Delivery Environment
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Likely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate the risk
Response to risk treatment required/in place	City to continue to action the street tree planting program to mitigate against urban heat. City to consider including further design principles that help to alleviate urban heat in the built environment.
Rating (after treatment)	Low

16.1 CITY OF KWINANA RESPONSE TO THE CLIMATE CHANGE IN WESTERN AUSTRALIA ISSUES PAPER (DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION SEPTEMBER 2019)

Risk Event	Reduced rainfall
Risk Theme	Inadequate asset sustainability practices Ineffective management of facilities/venues/events Inadequate environmental management
Risk Effect/Impact	Service Delivery Environment
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Likely
Rating (before treatment)	Moderate
Risk Treatment in place	Reduce - mitigate the risk
Response to risk treatment required/in place	Continue to improve water efficiency across all Council operations. Explore other fit-for-purpose sources of water. Explore water reuse.
Rating (after treatment)	Low

Risk Event	Rising sea levels
Risk Theme	Ineffective management of facilities/venues/events Inadequate environmental management
Risk Effect/Impact	Service Delivery Environment Property
Risk Assessment Context	Operational
Consequence	Major
Likelihood	Almost certain
Rating (before treatment)	Moderate
Risk Treatment in place	Reduce - mitigate the risk
Response to risk treatment required/in place	Either implement staged retreat of facilities or implement interim protection measures dependent on asset concerned.
Rating (after treatment)	Moderate

Risk Event	Increased frequency of severe storm events
Risk Theme	Ineffective management of facilities/venues/events Inadequate environmental management
Risk Effect/Impact	People/Health Environment Property
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Likely

16.1 CITY OF KWINANA RESPONSE TO THE CLIMATE CHANGE IN WESTERN AUSTRALIA ISSUES PAPER (DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION SEPTEMBER 2019)

Rating (before treatment)	Moderate
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	<p>Develop and/or adapt policies and procedures to minimise outdoor exposure during times of destructive winds, large hail, electrical storms and areas subject to potential storm surge inundation. Some teams already informally adjust their work tasks and work days in response to forecast storm conditions.</p> <p>Review tree management programs to ensure that high risk trees are regularly pruned to minimise limb loss or tree failure at times of severe weather events</p> <p>The design of new or the upgrading of older City facilities, to have regard to impacts of severe storm events.</p> <p>Asset management programs to consider severe storm impacts of infrastructure when preparing asset renewal programs.</p>
Rating (after treatment)	Low

COUNCIL DECISION

019

MOVED CR P FEASEY

SECONDED CR S LEE

That Council adopt the City of Kwinana response as detailed in Attachment A.

**CARRIED
8/0**

City of Kwinana response to the Department of Water and Environmental Regulation Climate Change in Western Australia Issues Paper

The City of Kwinana (the City) adopted its Climate Change Mitigation and Adaptation Plan (CCMAP) in 2015. This plan was reviewed and updated in 2018 to reflect the City's progress on the actions within the plan, as well as new learnings and advances in technology. The City's response to the DWER Climate Change in Western Australia Issues Paper will be primarily based on the City's updated CCMAP. The CCMAP is attached to this submission for your consideration.

The City agrees with the Department of Water and Environmental Regulation (DWER)'s stance that climate change is currently occurring, and that significant work must be undertaken by all levels of government to mitigate further carbon emissions as well as adapt to the continually changing climate. As stated in our CCMAP, the City has committed to taking a risk management approach to addressing the effects of climate change in our future planning.

The City notes that the Government of Western Australia has committed to achieve net zero emissions by 2050. Based on our own emissions data over time, we understand both how ambitious this goal is, as well as the significant challenges that will need to be overcome in order to achieve this target. However, it is important that all sectors understand that they all have a role to play in working toward net zero emissions, therefore the City supports this overall long term goal but would like to see a suite of strategies lead by the State that seek to work toward this goal, which would then enable local government to respond accordingly as appropriate at the grass roots level. In the CCMAP, the City's carbon reduction goal was set as a 10% reduction per capita below 2009/10 levels by 2020 in carbon dioxide equivalent emissions from our own facilities. Based on the latest emissions data, the City is on track to achieve this target.

1 Transforming energy generation

What are the main challenges for decarbonising Western Australia's electricity supply while ensuring adequate generation capacity, security and reliability?

The City believes that the main challenge for decarbonising Western Australia's electricity supply is the cost difference in sourcing electricity from fossil fuels as opposed to from renewable sources. As a local government authority serving its ratepayer community, the City must consider all of its decisions in terms of best value for money. We also anticipate that as technology advances, the financial difference will reduce, making renewable powered electricity more cost-effective.

Renewable powered electricity without energy storage eg. Batteries, does not have the capacity to respond readily to fluctuations in electricity demand like fossil fuel powered

electricity generation. The City understands that this represents an opportunity for the electricity generation sector to investigate technology that can store excess renewable powered energy to assist in the real-time responsive supply of electricity, and reduce its reliance on fossil fuels.

The City is also concerned there is a reluctance by parts of Government to pursue and prioritise alternatives to fossil fuels for power generation. As an example, a number of local government authorities in Western Australia are pursuing Waste to Energy plants. This power solution substitutes for fossil fuels while resolving the issue of disposing waste to landfill. Waste to Energy prevents the creation of methane in landfill, and is partially fueled using plant based materials, which have a short carbon dioxide recapture time.

What are the most effective ways to overcome these challenges by 2030?

The expansion of the number of customers with smart metering through the electricity network would enable the electricity supply sector to better understand electricity usage patterns. This may reduce the capacity needed of fossil fuel powered back up sources of electricity within the network, as well as better inform planning for the transition toward a greater proportion of renewable powered electricity into the network.

The City agrees that increasing the number of large capacity energy storage units installed throughout the South West Interconnected System (SWIS) that can store excess electricity generated by renewable sources would also assist the network to respond to fluctuations in electricity demand, and peak usage times, while reducing the need for fossil fuel powered back up electricity supply.

Should the electricity sector make a pro - rata (or greater) contribution to Australia's national greenhouse gas emission targets?

The electricity sector serves almost every other sector in Western Australia. Therefore, any reduction in emissions made by the electricity sector will result in a lower emissions economy wherever electricity is used. The sector should therefore at the very least reduce its emissions in line with any overall emissions reduction targets.

How fast do you think the transition of the electricity sector should occur?

Because of its unique position of supplying so many other sectors with energy, the electricity sector has the potential to significantly influence Western Australia's overall emissions. This opportunity should be taken advantage of as fast as practicable, through increased government and corporate investment in renewable powered electricity generation, in conjunction with increasing energy storage capacity.

There should be consideration made by the electricity sector into the potential of other non-fossil fuel sources of energy in the generation of electricity, such as utilising waste to energy. This would address both the issue of the ongoing pressure of waste going to landfill and the need for electricity that doesn't rely on fossil fuels.

As the proportion of electricity generated through solar photovoltaic systems increases, an opportunity could arise that enables lower electricity tariffs during maximum energy output times of the day, eg. 10am to 3pm.

2 Industry Innovation

What measures have been implemented by your business to lower energy use or emissions?

The City currently monitors its annual electricity, gas and fuel consumption and associated carbon emissions to enable the City to track our ongoing emissions, having set our own emissions reduction target of 10% per capita below 2009/10 levels by 2020 (in the 2015 CCMAP). To assist in our achievement of a reduction in our operational emissions, the City has installed photovoltaic panels on seven of our facilities and is in the process of preparing business cases for the installation of photovoltaic panels on further facilities.

The City has been conducting energy audits at four of its facilities to determine how best to improve energy efficiency at each site. A Building Management System has been installed at the Darius Wells Library and Resource Centre to enable the altering of air conditioning system timers. This has resulted in a significant reduction in annual energy costs as well as a reduction in ongoing maintenance costs.

The City has adopted a Green Building Policy to ensure that any new City owned facilities comply with energy efficient standards.

The City has an ongoing annual tree planting program that will help to offset our operational emissions (the City does not currently undertake any offset calculations. Our focus is on physical emissions reductions).

The City is investigating the retrofit of streetlighting to energy efficient LED types now that they have become available through Western Power as it represents the second highest area of energy use.

Have you assessed the implications of the low - carbon transition for your business or sector? How are these risks disclosed to stakeholders?

Within the CCMAP, the City identified that there would be significant up-front financial costs associated with implementing recommended actions. However, it was also demonstrated that these upfront costs would be recouped and actually return more value than had been invested over the lifetime of each action. The City also identified a number of major risks that could impact on our operations and community if no efforts were made to mitigate or adapt to the changing climate.

How can the Government of Western Australia foster clean industries and technologies?

The Government of Western Australia requires stronger legislation and policy to make the use of fossil fuel powered energy an undesirable or financially unviable option for industry. At the same time, it needs to promote and invest in research and design of new technologies, and the implementation of energy efficiency measures across all sectors. There is still a significant level of complacency within many sectors and businesses, and the state government needs to ensure that relevant data is available to support better informed energy decisions.

The Government needs to prioritise greener fuel sources, and provide a mandate to all departments to facilitate the success of non-fossil fuel based power generation. As an example, a number of local governments in Western Australia are pursuing Waste to Energy solutions for municipal waste. Conflicting with this alternative to fossil fuel based power generation, the State has recently adopted a Waste Strategy, which seeks to implement a three-bin system with the intent of removing the most sustainable fuel source from the Waste to Energy fuel supply. Green waste and food waste has a short carbon dioxide recapture time, and is a replaceable fuel source. Green waste and food waste are ideal substitutes for fossil fuel based power. Removing green waste and food waste from the Waste to Energy fuel source results in the same carbon dioxide release from the waste, without the benefit of offsetting fossil fuels.

To be serious about emission reduction, the Government needs to pursue easy wins within its direct control. As an example, the Government should be proactively pursuing a program of streetlight replacements. Western Power already have available (within their supply contracts) LED smart lights, which provide the opportunity to dim later at night, and to operate with motion sensors. Pursuit of LED smart light technology can rapidly reduce the State's carbon footprint, while demonstrating to the Western Australian community, the genuine desire of the State Government to take action on climate change, while avoiding programs that could be otherwise politically contentious or difficult.

3 Future Mobility

What are the barriers to purchasing a low - emissions vehicle for your household or business?

The City of Kwinana runs a modern fleet of efficient petrol and modern turbo-diesel vehicles. Improvements in sustainability could be achieved through the State Government mandating carbon dioxide limits, or fuel efficiency limits, to drive innovation in the motor vehicle and plant industries.

What can be done to facilitate the uptake of electric and other low - emission vehicles in Western Australia?

Modern fleets are already low-emission vehicles, without the need to mandate hybrid technology or electric vehicles (which rely on fossil fuel based power networks for recharge). Accordingly, the goal of Government should not be to increase the uptake of a specific vehicle type. Instead, the Government should consider carbon dioxide emission limits or fuel economy limits on all new cars, to drive innovation in the vehicle and plant industries. This approach will also remove vehicles from the market that are unnecessarily inefficient.

The Government should also be investing in research into alternative fuel sources, such as bio-diesel and hydrogen (as examples), as fuel substitutes for the existing fleet. Consideration should also be given to funding research into high-efficiency engines and high-efficiency hybrids. The research should be funded within Western Australia, to provide opportunity for jobs and longer-term industries.

The State Government should consider opportunities to remove older vehicles from the State fleet. In particular, heavy diesel powered vehicles should be phased out, to be replaced with Euro standard vehicles. Older light diesels should be required to be retrofitted with technologies to remove particulates and noxious gases (e.g. diesel particulate filters). Consideration should also be given to increasing the registration costs of vehicles based on fuel economy.

How can we further encourage use of public transport and active transport, such as walking and cycling?

A limit should be set on the urban expansion of Perth, ideally to its current limits, with all future development to be in the form of urban infill. Limiting the further expansion of Perth will reduce the size of the road and public transport networks and will result in increased economies of scale for public transport.

The City of Kwinana population is growing at double the average national rate, making it a growth area council. Consequently, the implementation of infrastructure needed to effectively support the community has lagged behind, leading to a higher dependence on the use of private vehicles for transport. Unfortunately, once residents initially rely on cars to serve their transport needs, this can set up a cycle where even if public transport options improve over time, they are less likely to utilise them.

As discussed in more detail later in the submission, there is a need to ensure that public transport options are considered and designed in at the time of planning for new communities as part of any urban renewal projects. This will ensure that alternative transport modes are considered in addition to roads. In the meantime, there is an opportunity to investigate and optimise the usage efficiency of public transport schedules. Time considerations are a significant factor in influencing peoples' decision to use private vehicles, so linking and syncing trains with bus services will help to address this issue.

An easy and popular win for the State Government is to increase funding for local government to construct footpaths and dual use paths. A current barrier to cycling and walking is safe routes to key destinations.

The State Government should seriously consider reducing the threshold required for a bus service, and accept a bigger loss on the public transport network. This could be funded through a reduction in major road construction and congestion charging. A significant barrier to public transport use, is an inefficient, and in many cases, non-existent public transport system. Future plans for Perth's rail network should include light rail connections (this could be rapid bus in the shorter term) across the City. The Perth centric rail network is not suited to east-west travel.

How can we ensure that Western Australia isn't left behind in the transition to cleaner transportation?

Prioritise access to public transport and infrastructure that supports active transport in all levels of urban planning. Ensure that public transport systems adequately support new developed areas as well as existing areas to maximise uptake by residents. Consider implementation of congestion charges at specific times of the day for highly congested traffic routes, to discourage excessive traffic congestion and encourage alternative modes of transport. This is particularly relevant for the City of Perth, which is well serviced by a Perth centric public transport network. Consideration should also be given to reducing availability of car parking within the CBD, or restricting parking to three hours within the CBD on weekdays.

4 Regional Prosperity

How can we support the agricultural sector to participate in the low - carbon transition?

Promote and invest in research and development into agricultural methods that minimise the release of carbon. Investigate the viability of carbon offset opportunities for farmers where projected cropping or grazing outputs are limited due to climate related or other factors.

What opportunities do carbon offset markets present for Western Australian land managers, including Aboriginal groups?

Areas of agricultural land that are becoming marginal should be considered as carbon offset opportunities. Species selection must be appropriate for the conditions at each site.

What matters should the State Government take into account in developing a strategy for carbon farming in Western Australia?

Legislation must be developed that ensures the permanency of carbon farming areas. Methods for calculation of offset amounts must be accurate and explicit to prevent potential abuse.

5 Waste Reduction

What areas can we target to further reduce greenhouse gas emissions from waste?

Investigate a single-use plastic tariff that targets manufacturers to discourage products from being supplied in single-use and/or non-recyclable packaging. If these costs end up being passed onto consumers, this may influence end-user purchasing decisions, which would encourage manufacturers to adapt. At the same time, investigate methods to encourage the packaging of products using recyclable materials (glass, aluminium, steel etc.) instead of plastic. This may also involve the consideration of legislation involving acceptable environmental standards for packaging materials.

The State Government should invest in and subsidise recycling facilities to allow for processing of each material type within the Perth region, rather than require the carting of materials to the East Coast or overseas. The State Government should set a minimum standard for glass containers (bottles and jars) to ensure they are fit for cleaning and reusing, and over time, remove plastic liquid containers from shelves through regulation (other than required for chemicals).

What can households, businesses and government do to reduce their waste and compost more?

The end goal should be to keep green waste and food waste out of landfill, rather than a sole focus on compost. Although compost can provide a resource, it does result in the release of carbon into the atmosphere, as the green waste and food scraps break down. There is also a risk that large-scale composting of residential green waste and food waste, could result in an oversupply of compost, resulting in cost increases and limited environmental benefit. The use of green waste and food waste as a fuel source in a Waste to Energy plant should be ranked higher than composting, as it is a renewable and sustainable substitution for fossil fuel based power.

Councils should replace standard sized verge collected wheelie bins with smaller ones for general waste, while increasing the capacity of their collection of recyclable or reusable waste streams. City of Kwinana enables residents to swap their standard 240L recycling bin for a 360L bin for no additional cost. Any additional waste bins for a property are charged at differing rates to discourage waste to landfill and encourage waste to recycling, where an additional general waste bin will cost residents \$238 per year while an additional recycling bin is only charged at \$59.

Consideration can be made to the promotion and subsidising of composting resources for residents to encourage on-site reuse of waste, which is an energy efficient way to reduce the impact of household waste. It is unlikely that all households would be willing to compost their food waste, however any reduction in the amount of food waste being disposed of in landfill would be beneficial. The City of Kwinana provides subsidised composting, worm farm and bokashi bins to its residents to discourage the disposal of food waste in general waste bins.

City of Kwinana adopted a Waste Education Plan 2019-2020 as a recommendation of its Waste Management Strategy 2017. The Waste Education Plan aims to increase community awareness and understanding of current waste management practices, maximise waste diversion from current waste collection systems, minimise contamination in kerbside collection bins, minimise waste generation and increase community awareness of sustainable waste practices and initiatives. The City's Waste Team hold periodic "Q and A Recycling" Workshops to educate residents on how to recycle effectively. Another strategy that the City has utilised successfully is an annual bin tagging audit. This is a method of providing direct feedback to residents on the content of their waste and recycling bins by placing a tag on each bin to indicate if the contents are appropriate. The tags provide specific feedback on the bin contents as well as general guidance on what should and should not be placed in each bin. The first bin tagging program audited around 2000 properties over a four fortnight period. During this time, the rate of correct recycling improved, the level of overall contamination decreased and the amount of recycling in the general waste bin reduced. A follow-up audit on a proportion of those original properties the

following year demonstrated that a majority of the households were still recycling correctly. The City implemented a new round of bin tagging, again resulting in improved rates of correct recycling, and it plans to continue to run this program in the future.

There should be better education of the community on choosing to purchase goods packaged in more readily recyclable materials, for example glass, steel or aluminium rather than plastic. Many people are unaware of the very low rate of plastic recycling in Australia, and mistakenly assume that they are making the most environmentally responsible choice by purchasing plastic packaged goods and disposing of them in their recycling bin.

6 Safe and Healthy Communities

What are the main climate risks for your household or your community? What can be done to manage these risks?

The three major threats identified by the City of Kwinana in the CCMAP are rising sea levels, reduced water availability and temperature change (heat waves and bushfire risk).

Being a coastal community, the City of Kwinana is susceptible to the effects of sea level rise. Sea level rise will progressively increase the effects of erosion on coastal assets and infrastructure, and lead to potential inundation of low lying areas during severe storm events.

Reduced water availability will be the result of a reduction in average rainfall over time, in combination with the increasing water needs of a growing population. Some groundwater resources within the City of Kwinana area are currently over allocated. This will further drive the need to continually improve on the efficiency in which the City and community uses and reuses water. The City has recently updated its Sustainable Water Management Plan, and set water use reduction targets for both scheme and groundwater use.

Increases in temperature extremes could lead to accelerated aging of infrastructure and buildings, and the potential for the sudden or unexpected death of native plant and animal species. There have already been observed occurrences of tree deaths at elevated locations in the landscape in the City of Kwinana following prolonged periods of hot weather. Disease and pest activity among native plant species has also become increasingly prevalent over time as average temperatures increase and rainfall decreases.

An increase in average temperatures will likely have a greater impact on vulnerable or disadvantaged community members, who often live in housing that lacks adequate insulation and air cooling systems. These people experience greater discomfort than others during hot weather. In particular, houses that remain uncomfortably warm overnight reduce the quality of sleep for occupants, negatively affecting their ability to function effectively or safely during the day. This is a complex issue that will need to be addressed through a cooperative multi-agency approach. The City is contributing toward heat mitigation in residential and industrial areas by increasing canopy cover through its ongoing street tree planting program.

Longer periods of warmer temperatures will also increase the number of high fire risk days, and a corresponding increase in the frequency and severity of bushfires. The City's Essential

Services team responds to bushfire risks, and the City also takes action to reduce the fuel load in its managed reserves.

Another consequence of climate change is an increase in the frequency of severe storm events. These events can involve destructive winds, large hail, intense rainfall events causing flooding, and storm surge-caused inundation. They have the potential to damage both privately owned and Government owned infrastructure and assets, and injure City staff and members of our community. They also have the potential to damage trees throughout the landscape, creating the risk of branches or entire trees falling and impacting on people and infrastructure. The ongoing cost of responding to the damage caused by severe storms must be considered by all levels of Government as a factor in future planning.

The increasing risk to infrastructure and the potential impact to City operations from severe storm events means that City tree management programs are reviewed to ensure that high risk trees are regularly pruned to minimise limb loss or tree failure at times of severe weather events. In addition, the design of new or the upgrading of older City facilities, require further planning and design consideration to be more resilient to damage from severe storm events.

The City's asset management programs also seek to consider severe storm impacts of infrastructure when preparing asset renewal programs.

These considerations significantly affect the City's operational and capital works programs. This is particularly an issue for the City of Kwinana where there is a limited capacity for the community to pay for increasing costs.

What are your biggest concerns about Western Australia's future climate?

Reduced rainfall will result in a reduction in groundwater aquifer recharge rates over time, and a reduction in the opportunity for the community to capture and use rainfall. At the same time, the need for water by the community will increase as the population grows. Desalination sourced scheme water is an energy intensive method, and does not align well with the WA government's aspiration to work towards zero emissions by 2050. Consequently, there will need to be well planned action taken to address how to best serve the water needs of the future while respecting the carbon emissions target.

Higher average temperatures could lead to a self-perpetuating cycle of more frequent use of indoor space cooling appliances, resulting in an increase in energy use and associated energy use emissions.

Changes in our climate over time will result in some agricultural areas becoming less productive and viable over time. This could have significant impacts on our food security unless there are steps taken to adapt to these changes, such as the diversification of food production.

What could be done to ensure your community is better prepared for possible climate impacts?

All stages of urban planning must prioritise the minimisation of urban heat, as well as access to public transport and active transport.

Passive house and building design should be considered as a legislated requirement in the building approvals process, to minimise the need for mechanical heating, cooling and ventilation. Currently, all new houses in Australia must meet a minimum Nationwide House Energy Rating Scheme (NatHERS) rating of six stars. However, this is a minimum standard, and to be able to better adapt to our changing climate, new houses should aim higher. In comparison, NatHERS ten star rated houses do not require any mechanical heating, cooling or ventilation to retain a comfortable indoor environment, and there are now a number of demonstration houses that have achieved this rating. Best practice research and information to support passive design in new buildings must be made available to Councils and the community to support implementation. It is essential that building owners understand that an initial investment in energy and water efficient building design does not only lead to a reduction in emissions and environmental impact, but also results in cost savings over the life of the building from reduced energy and water usage.

The incorporation of other climate change mitigation and adaptation measures such as rainwater tanks plumbed into toilets, bathrooms and laundries to reduce household reliance on scheme water, as well as the installation of solar photovoltaic panels to minimise the need for SWIS sourced electricity should also be considered as minimum standards for new homes.

7 Water Security

What can we do to encourage Western Australians to use water more efficiently and adapt to a drying climate?

There needs to be a combination of incentives to encourage the community to become more water efficient, and disincentives to discourage irresponsible water use. There is a need for the better provision of education to the community on why water should be used in a responsible manner, so that they understand that it can't be viewed as an infinite, guaranteed resource.

Are there policies adopted in other jurisdictions we should consider for Western Australia?

Western Australia must continue to investigate further opportunities to utilise treated wastewater for fit-for-purpose use. To date, this resource remains a very much under-utilised option. Often, potential end users must pay for all of the infrastructure to access treated wastewater, which can be financially prohibitive. Water Corporation needs to assess where there may be opportunities to co-fund infrastructure to enable better access to the resource.

Current regulations regarding acceptable biological and chemical parameters of treated wastewater re-use are very stringent, and can prevent this resource from being made available, even for uses that are appropriately fit-for-purpose. These regulations, often based on unrealistic worst case scenarios, should be reviewed to more appropriately reflect each water use situation. For example, allowing treated wastewater to be used for subsurface irrigation rather than above ground spray irrigation, rather than preventing the water from being used for irrigation altogether.

What are the best management options to deal with the water security implications of climate change for our agricultural sector?

Research and development into more water efficient land management practices, such as regenerative agriculture, must continue to assist land managers in their decisions and practices. Heading into a future where rainfall will continue to decline, only practices that require low water inputs will remain viable over time. It is imperative that this nationally significant industry remains innovative to adapt to reductions in available water.

8 Liveable Towns and Cities

What are the key barriers to improved energy efficiency for our built environment?

Whilst the planning frameworks seek to encourage orientation of design to maximise sunlight during winter times and extend eaves to encourage greater shade protection, new homes and building designs are continuing to be approved and built that have little regard to climate change and the increasing need to be resilient. Instead the development industry seeks to reinforce what is the most economical build to provide “affordable housing” at purchase but disregards the rising ongoing social and economic costs associated with poor design. There needs to be a new set of building standards developed that better suit Australian conditions and a changing climate. Information on the financial and environmental benefits of passive design in building are generally not actively promoted by local government, state government, builders or developers. This represents a significant opportunity for these agencies and industries to assist in the promotion of energy efficient building design. There are no incentives for community and business to implement energy and water efficiency, apart from cost savings in terms of less energy and water use if they independently choose to implement an efficient building. Inaccurate perceived costs of energy and water efficiency components of building design, as well as a lack of understanding of the potential ongoing cost savings in terms of reduced energy and water use, can prevent owners choosing to implement passive design principles.

What information or tools do you require to improve energy efficiency in your household or workplace?

The State Government should better promote information on the financial and environmental benefits of energy and water efficiency to business and the community. Many people remain unaware of these benefits, and also on the many ways in which they can achieve them.

This could be achieved through a focused state wide campaign that is supported by a grants program that local government can support through its businesses and developers. The expansion of smart metering into more homes and businesses would facilitate better awareness of household or building energy use patterns and enable people to make changes that could be easily measured. The consideration of real time water metering for interested end users would provide even more information to assist in identifying leaks and inefficiencies, and assist behaviour change to improve water efficiency.

What energy efficiency standards or disclosure measures do you support for our homes and offices and the appliances we use in them?

Minimum mandatory home energy ratings must be increased to require homes to perform better when subjected to fluctuating temperatures. Mechanical heating and cooling use accounts for a large part of the community's energy use and subsequent emissions, and improving building efficiency will lead to a reduced need for this.

Better regulation of energy and water efficiency should be implemented in appliances made available in Australia. While it is beneficial to require energy ratings and water efficiency ratings to be displayed on appliances, the next step should be mandatory minimum efficiency standards on appliances. This would require manufacturers to adapt to comply with efficiency standards for them to be able to sell their appliances in Australia.

How do you think climate change will affect the liveability of your neighbourhood or region?

The City of Kwinana is the most socio-economically disadvantaged local government in the Perth metropolitan area, based on the Socio-Economic Indexes for Areas (SEIFA) scoring system. This system summarises a number of social and economic variables such as income, educational attainment, employment and number of unskilled workers. In particular, unemployment rates and rates of students leaving at Year 10 or below from school are higher than the state average. There is a significant amount of households experiencing housing stress, where they pay more than 30% of their income toward housing costs. Many public health issues within the community are also higher than the state average, such as unhealthy eating habits, lack of physical activity and the prevalence of smoking. The proportion of the community with mental health conditions and psychological distress is higher than the state average. Those in the community who are already experiencing disadvantage are more likely to be adversely affected by the effects of climate change due to their economic position and the state of their health. This is a significant factor that must be considered in any climate change mitigation and adaptation planning.

Higher average temperatures will result in an increase in the number of days per year that are uncomfortably hot in our temperate climate of Perth. A reduction in average annual rainfall has already impacted some trees and vegetation, leading to unexpected tree deaths and increased environmental stress on both native and introduced plants. As rainfall continues to decline, parks and gardens will either require higher levels of watering to retain the same level of health and amenity, or decisions will need to be made to prioritise some parks and gardens for watering while leaving other areas dry. This will affect the amenity and liveability of our neighbourhood and region as "green" spaces may become smaller and more isolated in the landscape, and this would negatively affect urban heat.

How can we improve the retention of vegetation, particularly tree canopy, in our cities and suburbs?

State and Federal regulations for the retention of remnant native vegetation in new developments must be reviewed and amended to prioritise these areas. State and Federal Government must resource the enforcement of regulations for native vegetation retention to

deter developers from excess clearing, and encouraging the design of communities to have regard to existing landscape features, native vegetation and drainage lines. This not only seeks to create a community identity and place but significantly improves the environmental efficiency. Consideration should be made into how developers can be encouraged to retain native vegetation and trees in the landscape.

The planting of water efficient street trees should be encouraged by local government to improve the level of shade throughout the community, which mitigates urban heat, improves amenity, liveability and comfort of active transport. Further opportunities to introduce waterwise trees through the landscape, on both Government and private land, should be identified. Impermeable surfaces should be limited to areas needed to accommodate transport, and planting of water efficient vegetation expanded to further mitigate urban heat.

9 Resilient Infrastructure and Businesses

What are the key climate risks for the primary industry or resources sectors?

Declining rainfall will impact on how much water is available to support primary industry and resource industry operations as it will influence the volume of water available through water licensing over time.

More frequent high temperature days may potentially accelerate plant and vehicle wear and tear, leading to a rise in maintenance costs over the life of machinery. An increase in total fire ban days and harvest and vehicle movement ban days may decrease the number of days per year where primary industries and the resources sector are able to operate. This will negatively affect productivity and income.

Do you currently assess the impact of physical climate risks on your business, assets or infrastructure?

The City of Kwinana adopted its Climate Change Mitigation and Adaptation Plan in 2015. This plan identifies the risks and impact that climate change will have on our operations and community and uses those to influence our forward planning and decision making. Major risks identified included temperature change, reduced rainfall, rising sea level and extreme weather events.

Is there information which would assist you to do this better?

Accurate climate prediction and sea level data would enable us to better understand the rate at which average temperatures and rainfall may change over time, and increasing erosion and inundation experienced at our coastal facilities. These factors will influence how we manage decisions related to, for example, irrigation of our open spaces and heating and cooling needs (and subsequent energy use) of our various facilities, and infrastructure protection or planned retreat along coastal areas.

There are still some members of the Australian community and business sector who remain sceptical of the fact that rapid climate change has been proven to be occurring and that mitigation and adaptation actions are required. The provision and promotion of information

that supports these facts, in a way that enables people to understand and act, is important to help facilitate a whole of community approach.

What are the best ways to enhance the resilience of public and private infrastructure?

Mandatory building standards need be amended to increase the minimum standard for energy and water efficiency in new buildings. They should also consider projected changes in the local climate over time so that they remain relevant to these conditions. Utilising energy efficiency best practice in new building design, as well as using building materials that are resilient to increased average temperatures, should be implemented from the design stage forwards in planning new buildings. Any retrofit or refurbishment works should also prioritise these principles. Retention of existing trees and water efficient vegetation, as well as the introduction of new water efficient plants will help to mitigate against urban heat.

10 Protecting Biodiversity

Can existing land use and biodiversity management practices be modified to reduce vulnerability and improve resilience?

There are various regulatory protections for the conservation of biodiversity set at both Federal and State Government levels. Unfortunately, due to a lack of communication and resources at and between different levels of government, many of these protections are not currently enforced. This results in an excess loss of biodiversity in areas that are being newly developed, as well as within infill development areas. A priority to better resource Federal and State environmental approval departments and explicitly defining the necessary consultation of these departments within the development approvals process would help to prevent these oversights continuing to occur.

Are there opportunities for new collaborations with landholders or communities to address climate risks and improve biodiversity outcomes?

Areas of native biodiversity naturally sequester carbon. When the vegetation is cleared, not only is carbon released into the atmosphere through the process of grading the area, but any ongoing carbon sequestration potential is lost. In areas where land has previously been cleared and is not required for other land uses, opportunities for carbon sequestration could be investigated, using native plant species. The most effective way to implement this would be planting native vegetation in areas that create and connect ecological corridors throughout the landscape.

11 Strengthening Adaptive Capacity

Are there gaps in the availability of adaptation knowledge, climate information or skills for your community, organisation or sector? How can these be addressed?

There are many ways in which the community can improve the resilience of their home and other buildings' indoor and outdoor spaces to our changing climate, even when their building

is initially relatively inefficient. The State Government could assist through the provision of information and other resources to encourage the community to adapt their own spaces to enhance their quality of life despite the changing climate.

As average temperatures continue to rise, the number of high risk fire days per year, number of bushfires, and intensity of bushfires will also increase. Bushfires and urban fires are often caused by humans interacting with the environment either intentionally (via arson) or unintentionally, via actions such as carelessly discarded cigarette butts or the use of spark-generating machinery. These fires can and do cause widespread loss of property, infrastructure, animals and human life. There is some awareness among the community involving bushfires, although it is generally limited to those who live in areas directly at risk. There needs to be a better understanding of the factors causing and influencing the spread of bushfires among the wider community, and how people can either increase or decrease the risk of fires through their actions.

What are the main barriers to the adoption of effective climate change adaptation?

The biggest single barrier to addressing climate change is political will. A program of Government funded education and marketing campaigns should be rolled out to de-risk political discussions about actions to address climate change. In the meantime, the Government should pursue low-risk easy wins, such as LED smart light retrofit of streetlights, investment into research into alternative fuels and fuel efficiency, whole of Government pursuit of alternative power generation, such as Waste to Energy, increased investment into the public transport network, and phasing out plastic bottles and packaging.

The perceived costs of taking action to adapt to the effects of climate change, often do not consider the long-term cost savings associated with changes that improve energy and water use efficiency. In some cases, efficiency adaptation actions can lead to ongoing cost savings that pay back the initial cost within a few years. It is essential that the costs are calculated in conjunction with any predicted cost savings over the life of a project.

17 Reports – Built Infrastructure

Nil

18 Reports – Civic Leadership

18.1 Ordinary Council Meeting Dates for the year 2020

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

In accordance with the *Local Government Act 1995*, Council is required to resolve each year the days and times when Ordinary Council Meetings will be held. Meeting dates, including the time and location, are then advertised to provide the Kwinana community and its stakeholders with the opportunity to attend a meeting should they wish to.

It is a requirement of the *Local Government Act 1995* to advertise the meetings that are open to the public in the next 12 months, at least once a year.

OFFICER RECOMMENDATION:

That Council

1. Approve the schedule of the Ordinary Council Meeting dates and commencement times for 2020, with each meeting being held in the City of Kwinana Council Chambers, as follows:

Date	Location	Commencement Time
29 January 2020	Council Chambers	7:00pm
12 February 2020	Council Chambers	7:00pm
26 February 2020	Council Chambers	7:00pm
11 March 2020	Council Chambers	7:00pm
25 March 2020	Council Chambers	7:00pm
8 April 2020	Council Chambers	7:00pm
22 April 2020	Council Chambers	7:00pm
13 May 2020	Council Chambers	7:00pm
27 May 2020	Council Chambers	7:00pm
10 June 2020	Council Chambers	7:00pm
24 June 2020	Council Chambers	7:00pm
8 July 2020	Council Chambers	7:00pm
22 July 2020	Council Chambers	7:00pm
12 August 2020	Council Chambers	7:00pm
26 August 2020	Council Chambers	7:00pm
9 September 2020	Council Chambers	7:00pm
23 September 2020	Council Chambers	7:00pm
14 October 2020	Council Chambers	7:00pm
28 October 2020	Council Chambers	7:00pm
11 November 2020	Council Chambers	7:00pm
25 November 2020	Council Chambers	7:00pm
16 December 2020	Council Chambers	7:00pm

18.1 ORDINARY COUNCIL MEETING DATES FOR THE YEAR 2020

2. Provide local public notice for the 2020 Ordinary Council Meetings dates and times.

DISCUSSION:

In accordance with Section 5.25(1)(g) of the *Local Government Act 1995*, Council is required to advertise the Council meeting dates for the following year. Regulation 12(1) of the *Local Government (Administration) Regulations 1996* states that a local government is to give public notice of the dates, time and place of each Council Meeting which are to be held in the next 12 months.

The City of Kwinana traditionally holds Ordinary Council Meetings on the second and fourth Wednesdays of each month, except in December and January. In past years, Council has held a single Ordinary meeting in December and January, as the rate of new development applications and items for the agenda slows during these months.

Agendas and Minutes for all meetings will be made available online at www.kwinana.wa.gov.au. Advertising of the Ordinary Council Meetings will occur via a local newspaper, the City's website and social media.

Should, for some reason, the Ordinary Council Meeting dates change during the year, a report to Council will be prepared and if approved by Council, an advertisement will be placed in local newspapers and notices will be placed on City notice boards, social media pages and website.

LEGAL/POLICY IMPLICATIONS:

Section 5.25(1)(g) of the *Local Government Act 1995* states that regulations may make provision in relation to *the giving of public notice of the date and agenda for Council or Committee meetings*.

Regulation 12(1) of the *Local Government (Administration) Regulations 1996* states:

12. (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
 - (a) *the ordinary council meetings; and*
 - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*

FINANCIAL/BUDGET IMPLICATIONS:

Cost of advertising in local papers is approximately \$600 and has been provided for in the Governance Advertising and Promotions budget.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

18.1 ORDINARY COUNCIL MEETING DATES FOR THE YEAR 2020**ENVIRONMENTAL IMPLICATIONS:**

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Civic Leadership	5.1 An active and engaged Local Government, focussed on achieving the community's vision

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

Risk Event	If Council does not set these dates then any meeting held after the last Ordinary meeting as previously approved, would be in contravention of the <i>Local Government Act 1995</i> and the <i>City of Kwinana Standing Orders Local Law 2019</i> .
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Avoid - remove cause of risk

18.1 ORDINARY COUNCIL MEETING DATES FOR THE YEAR 2020

Response to risk treatment required/in place	City Officers have prepared a Council Report, to ensure the City sets, approves and advertises Council and Committee Meeting dates as required by the <i>Local Government Act 1995</i> and the <i>City of Kwinana Standing Orders Local Law 2019</i> .
Rating (after treatment)	Low

COUNCIL DECISION

020

MOVED CR P FEASEY**SECONDED CR W COOPER**

That Council

1. Approve the schedule of the Ordinary Council Meeting dates and commencement times for 2020, with each meeting being held in the City of Kwinana Council Chambers, as follows:

Date	Location	Commencement Time
29 January 2020	Council Chambers	7:00pm
12 February 2020	Council Chambers	7:00pm
26 February 2020	Council Chambers	7:00pm
11 March 2020	Council Chambers	7:00pm
25 March 2020	Council Chambers	7:00pm
8 April 2020	Council Chambers	7:00pm
22 April 2020	Council Chambers	7:00pm
13 May 2020	Council Chambers	7:00pm
27 May 2020	Council Chambers	7:00pm
10 June 2020	Council Chambers	7:00pm
24 June 2020	Council Chambers	7:00pm
8 July 2020	Council Chambers	7:00pm
22 July 2020	Council Chambers	7:00pm
12 August 2020	Council Chambers	7:00pm
26 August 2020	Council Chambers	7:00pm
9 September 2020	Council Chambers	7:00pm
23 September 2020	Council Chambers	7:00pm
14 October 2020	Council Chambers	7:00pm
28 October 2020	Council Chambers	7:00pm
11 November 2020	Council Chambers	7:00pm
25 November 2020	Council Chambers	7:00pm
16 December 2020	Council Chambers	7:00pm

2. Provide local public notice for the 2020 Ordinary Council Meetings dates and times.

CARRIED
8/0

18.2 LGIS 2018/19 Surplus Distribution

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

LGIS is seeking instruction on how the City of Kwinana wishes to receive its share of the 2018/19 surplus distribution of \$77,599.

LGIS is a WALGA service established in 1995, providing a range of risk and governance services tailored to local government. LGIS is a not-for-profit, industry based self-insurance scheme owned by over 145 Western Australian Local Governments, pooling together to benefit from economies of scale and avoid the volatility of the traditional insurance market.

As a mutual scheme limited to Local Governments, the performance of LGIS is underwritten by the annual contributions of its member councils. Due to a lower than anticipated number of claims, better than expected performance in investments and a reduced capital requirement needed to be carried by the scheme, the initial contributions were in excess of that ultimately required by the Scheme. As a mutual fund, the LGIS has capacity to return any surplus to its members rather than retaining such funds as profit.

The purpose of this report is for the Council to determine how the City would like to receive its surplus distribution of \$77,599.

OFFICER RECOMMENDATION:

1. That Council agrees to receive its share of the surplus distribution as an immediate refund with the allocation of funds to be determined during the mid-year Budget Review.
2. That Council approve the budget variation to the Adopted Budget for 2019/20 as outlined in the report.

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

LGIS has advised that the 2018/19 results are now finalised and that a surplus distribution is available to Member Local Governments.

The 2018/19 surplus was generated as a consequence of; a lower than anticipated number of claims in Property and Workcare; a better than expected performance in investments; and a reduced requirement of the capital needed to be carried by the Scheme. While the LGIS Scheme has achieved a surplus this year, there is no assurance it will continue to be the outcome in future years given the vagaries in estimating and funding requirements.

Each member's share of the surplus is assessed on a formula reflecting their respective contributions and incurred claims costs over a four-year time horizon. The City of Kwinana's share of the 2018/19 surplus is \$77,599.

18.2 LGIS 2018/19 SURPLUS DISTRIBUTION

It was the decision of the LGIS Board, endorsed by State Council, that each Local Government decide on how they wish to apply their surplus share by determination at an ordinary council meeting to ensure that all elected members were involved in the process. The City must advise LGIS once a Council decision has been formalised.

The City can choose to receive its surplus distribution:

- as an immediate refund via electronic transfer;
- opt for LGIS to retain funds to offset next year's contribution; or
- for LGIS to hold the amounts in trust for risk mitigation activities.

It is recommended that the surplus funds be returned to the City as an immediate refund. These funds can be used to cover any unbudgeted shortfall or other proposed projects with the exact application of funds to be identified as part of the mid-year Budget Review.

LEGAL/POLICY IMPLICATIONS:

Surplus funds of \$77,599 to be allocated during the statutory mid-year budget review. Adoption of the budget review is undertaken in accordance with the *Local Government Act 1995* and Regulation 33 of the *Local Government (Financial Management) Regulations 1996*

FINANCIAL/BUDGET IMPLICATIONS:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Operating Revenue – Other Reimbursements - Governance	22,986	77,599	100,585
2	Increase in Surplus	0	(77,599)	(77,599)

The LGIS Distribution Surplus is to be receipted as a reimbursement of prior scheme contributions. This will result in the budgeted operating surplus of \$77,599 to be reviewed during the mid-year Budget Review process.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications associated with this report.

18.2 LGIS 2018/19 SURPLUS DISTRIBUTION**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information
Risk Effect/Impact	Financial Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Submit budget review to Council to adopt recommended allocation of funds.
Rating (after treatment)	Low

18.2 LGIS 2018/19 SURPLUS DISTRIBUTION

COUNCIL DECISION

021

MOVED CR D WOOD

SECONDED CR P FEASEY

1. That Council agrees to receive its share of the surplus distribution as an immediate refund with the allocation of funds to be determined during the mid-year Budget Review.
2. That Council approve the budget variation to the Adopted Budget for 2019/20 as outlined in the report.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

8/0

18.3 Budget Variations

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

To amend the 2019/2020 budget to reflect various adjustments to the General Ledger with nil effect to the overall budget as detailed below. Due to the nature of these variations, they fall outside the annual budget review.

OFFICER RECOMMENDATION:

That Council approves the required budget variations to the Adopted Budget for 2019/2020 as outlined in the report.

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

ITEM #	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	Capital Expense – Roads – Black Spot - Gilmore Avenue Pedestrian Crossing	Nil	(310,000)	(310,000)
	Capital Revenue - Roads – Black Spot Funding - Gilmore Avenue Pedestrian Crossing	Nil	206,667	206,667
	Reserve Transfer – Asset Management Reserve	Nil	103,333	103,333
<p>The Gilmore Avenue pedestrian crossing project was originally included as part of the 2020/2021 budget and Long Term Financial Plan, however Main Roads has approved the project earlier, funding two third's through Black Spot funding for the 2019/2020 financial year. The proposal is to fund the City's one third contribution from the Asset Management Reserve, and return the funds in the 2020/2021 financial year, in accordance with the Long Term Financial Plan.</p>				
2	Capital Expense – Computing Infrastructure – City website redevelopment	(193,000)	(65,000)	(258,000)
	Operating Expense - Computing Infrastructure - Corporate Applications	(1,151,489)	35,000	(1,116,489)
	Operating Expense - Marketing & Communications - Community Public Relations / Contractors	(224,000)	30,000	(194,000)

Being for the transfer of operating budget for the City's website redevelopment project to capital for asset capitalisation purposes.

18.3 BUDGET VARIATIONS

3	Capital Expense -	(356,000)	(20,000)	(376,00)
	Operating Expense - Fire & Emergency Management - Leases	(14,124)	11,700	(2,424)
	Operating Expense - Governance - Salaries	(403,126)	8,300	(394,826)

A need has been identified to obtain a quantity survey report for the viability of building a new volunteer bush fire station for the Kwinana South Volunteer Fire Brigade as opposed to the refurbishment currently being considered. It is proposed that this survey is funded by City Legal salary savings due to vacancies, and lease savings from a returned lease vehicle that is no longer required.

4	Operating Expense - Recquatic Dry Programs - Equipment Repairs & Maintenance	(508)	(3,700)	(4,208)
	Operating Expense - Recquatic Dry Programs - Expendable Equipment	Nil	(2,100)	(2,100)
	Operating Expense - Recquatic Dry Programs - Netball - General Expenses	(4,415)	(2,100)	(6,515)
	Operating Expense - Recquatic Dry Programs - Soccer - General Expenses	(2,132)	(2,100)	(4,232)
	Capital Expense – Plant and Equipment - Recquatic - Scoreboard installation and replacement	(10,000)	10,000	Nil

The scoreboards purchased for the Recquatic stadium were portable instead of wall mounted bringing the total expenditure under the asset capitalisation threshold. It is proposed that the savings are used to purchase padding for the poles in the stadium, maintenance of the basketball blackboard and soccer goals and the purchase of software for sports competition fixtures and ladders.

LEGAL/POLICY IMPLICATIONS:

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

*requires an absolute majority of Council.

18.3 BUDGET VARIATIONS

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications are detailed in this report.

ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading and purchase of City assets will be included in the City's Asset Management Strategy.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not manage its finances adequately and allows budget expenditure to exceed allocation and the City then finds itself unable to fund its services that have been approved through the budget process
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Moderate

18.3 BUDGET VARIATIONS

Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate risk)
Response to risk treatment required/in place	Submit budget variation requests to Council as they arise, identifying financial implications and ensuring there is nil effect on the budget adopted
Rating (after treatment)	Low

COUNCIL DECISION**022****MOVED CR S LEE****SECONDED CR W COOPER**

That Council approves the required budget variations to the Adopted Budget for 2019/2020 as outlined in the report.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

8/0

18.4 Accounts for payment for the month ended 31 October 2019

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 31 October 2019, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the list of accounts, totalling \$6,153,611.42, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 October 2019, as contained within Attachment A.
2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 October 2019, as contained within Attachment B.

DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$ 55,058.90
Cheque Payments #200980 to #200986	\$ 2,538.30
EFT Payments #3945 to #3957	\$ 4,798,931.74
Payroll Payments 8/10/19 to 20/10/19	\$ 1,297,082.48
Total Attachment A	\$ 6,153,611.42

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 31 October 2019. This amount is included within the total payments, listed above.

LEGAL/POLICY IMPLICATIONS:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

18.4 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 OCTOBER 2019

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications that have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications that have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

18.4 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 OCTOBER 2019**COMMUNITY ENGAGEMENT:**

There are no community engagement implications that have been identified as a result of this report or recommendation.

PUBLIC HEALTH IMPLICATIONS

There are no implications on any determinants of health as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not accept the payments
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce – mitigate risk
Response to risk treatment required/in place	Officers provide a full detailed listing of payments made in a timely manner
Rating (after treatment)	Low

COUNCIL DECISION

023

MOVED CR D WOOD**SECONDED CR M ROWSE**

That Council:

- 1. Accepts the list of accounts, totalling \$6,153,611.42, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 October 2019, as contained within Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 October 2019, as contained within Attachment B.**

CARRIED
8/0

Cheque Listing
Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Automatic Deductions								
36692	01/10/2019	Go Go On-Hold Pty Ltd	132.00	INV	01/10/2019	00036692	On hold phone message system October 2019	132.00
1791300	21/10/2019	Caltex Australia Petroleum Pty Ltd	8,974.16	INV	21/10/2019	0301791300	Fleet Fuel 010919 to 300919	8,974.16
31019	04/10/2019	Commonwealth Bank	37.46	INV	04/10/2019	031029A	Credit Card Chief Executive Officer to 031019	37.46
31019	04/10/2019	Commonwealth Bank	193.33	INV	04/10/2019	031019B	Credit Card Functions Officer to 031019	193.33
31019	04/10/2019	Commonwealth Bank	83.89	INV	04/10/2019	031019C	Credit Card Director City Legal to 031019	83.89
31019	04/10/2019	Commonwealth Bank	1,367.82	INV	04/10/2019	031019D	Credit Card Executive Assistant to 031019	1,367.82
31019	04/10/2019	Commonwealth Bank	274.08	INV	04/10/2019	031019E	Credit Card Director City Regulation to 031019	274.08
31019	04/10/2019	Commonwealth Bank	1,589.70	INV	04/10/2019	031019F	Credit Card Manager Corporate Communications to 031019	1,589.70
31019	04/10/2019	Commonwealth Bank	514.12	INV	04/10/2019	031019G	Credit Card Director City Infrastructure to 031019	514.12
31019	04/10/2019	Commonwealth Bank	7,620.59	INV	04/10/2019	031019H	Credit Card Director City Engagement to 031019	7,620.59
31019	04/10/2019	Commonwealth Bank	5,481.65	INV	04/10/2019	031019I	Credit Card Manager Human Resources to 031019	5,481.65
10804209	21/10/2019	BP Australia Pty Ltd	16,365.43	INV	21/10/2019	10804209	Fleet Fuel 010919 to 300919	16,365.43
11448419	20/10/2019	iinet Technologies Pty Ltd	500.52	INV	20/10/2019	114484198	Monthly internet charges various locations Oct19	500.52
14887	16/10/2019	Sprout Social	6,980.28	INV	16/10/2019	INV_SS_14887	Social Media 12 Month Plan Sept 2019 to Sept 2020	6,980.28
201019	20/10/2019	Fleet Partners	0.00					
201019	20/10/2019	Fleet Partners	1,895.43	INV	20/10/2019	LATO01641912A	KWN700 end of lease incidental costs	1,895.43
24757787	01/10/2019	Fines Enforcement Registry	210.00	INV	01/10/2019	24757787	Lodgement fee for unpaid infringements	210.00
24837375	16/10/2019	Fines Enforcement Registry	490.00	INV	16/10/2019	24837375	Lodgement fee for unpaid infringements	490.00
47	21/10/2019	Wright Express Australia Pty Ltd	954.39	INV	21/10/2019	47	Fleet Fuel 010919 to 300919	954.39
714838	29/10/2019	Toyota Financial Services	1,194.07	INV	29/10/2019	714838	Fleet management services October 2019	1,194.07
0	03/10/2019	TPG Internet Pty Ltd	49.99	INV	03/10/2019	I216034748	Kwinana South Station internet connection	49.99
0	03/10/2019	TPG Internet Pty Ltd	49.99	INV	03/10/2019	I216036028	Mandogalup Station internet connection	49.99
0	14/10/2019	Public Transport Authority of Weste	100.00	INV	14/10/2019	SR036242246	Smartertrider autoloader	100.00

Cheque Listing
Payments made between
01/10/2019 to 31/10/2019



Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
Total Automatic Deductions			-55,058.90					
Cheques								
200980	02/10/2019	City Of Kwinana - Pay Cash	107.40	INV	02/10/2019	24/09/19-Library	Petty cash recoup to 240919 Library	107.40
200981	09/10/2019	City Of Kwinana - Pay Cash	497.25	INV	08/10/2019	03/10/2019-Lib	Petty cash recoup to 031019 Library	78.60
				INV	09/10/2019	09/10/19-Admin	Petty cash recoup to 091019 Admin	418.65
200982	16/10/2019	Australian Institute of Building	625.00	INV	14/10/2019	20351	2019 AIBS conference 251018	625.00
200983	16/10/2019	City Of Kwinana - Pay Cash	272.55	INV	15/10/2019	10/10/19-FDC	Petty cash recoup to 101019 Bright Futures	257.75
				INV	16/10/2019	15/10/19-Library	Petty cash recoup to 151019 Library	14.80
200984	23/10/2019	Australian Institute of Building	870.00	INV	21/10/2019	20418	WA chapter conference 2019 251019	870.00
200985	23/10/2019	City Of Kwinana - Pay Cash	131.95	INV	22/10/2019	25/10/19-Village	Petty cash recoup to 021019 Village	131.95
200986	30/10/2019	City Of Kwinana - Pay Cash	34.15	INV	29/10/2019	23/10/19-Library	Petty cash recoup to 231019 Library	34.15
Total Cheques			-2,538.30					
EFT								
3945	03/10/2019	EFT TRANSFER: - 03/10/2019	670,817.23					
3945.10085-01		Games World	174.98	INV	02/10/2019	291723	Board games for Library	174.98
3945.10260-01		Engineering Technology Consultants	1,468.50	INV	01/10/2019	00023619	Stage 1 Thomas oval redevelopment progress claim	1,468.50
3945.1033-01		Nilfisk Pty Ltd	1,333.20	INV	02/10/2019	PRI0002195	Rental for September 19 Zone	1,333.20
3945.10373-01		Green Willows Industrial Cleaning a	200.00	INV	01/10/2019	27-26/09/2019	Clubhouse and office cleaning Banksia Park	200.00
3945.1072-01		Paint Industries	907.50	INV	01/10/2019	60815	Graffiti remover	907.50
3945.10756-01		Retech Rubber	357.50	INV	02/10/2019	00002943	Install soft fall rubber Lambeth Park	357.50
3945.10892-01		Chloe Joy Louise Bosveld	154.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11300-01		Strategic DCP Consulting	4,765.33	INV	01/10/2019	005	Consulting services	4,765.33
3945.1130-01		Port Printing Works	321.20	INV	01/10/2019	INV043948	Business cards	39.60
				INV	01/10/2019	INV043941	NCR books permit to set fire to bushland	281.60

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3945.11367-01		Meta Maya Group	4,823.50	INV	01/10/2019	G42001781	Asbestos survey and analysis	4,823.50
3945.1142-01		Sonic Health Plus	584.10	INV	01/10/2019	1885511	Pre employment medical 180919	198.00
				INV	01/10/2019	1880377	Pre employment medical 120919	386.10
3945.11421-01		Kai Best	11.00	INV	01/10/2019	1stOctober2019	Reimbursement of working with children check	11.00
3945.11470-01		Gavin Wade Scott	3,096.50	INV	02/10/2019	0003	Trailer services Depot	2,309.00
				INV	02/10/2019	0001	Repairs to body tray	637.50
				INV	02/10/2019	0002	Repairs to front bumper	150.00
3945.11502-01		Family History WA	100.00	INV	01/10/2019	2019/20	Annual membership for WA Genealogical Society	100.00
3945.11536-01		Quantum Library Supplies	232.00	INV	01/10/2019	00097047	Servicing of controlled access chute	232.00
3945.11557-01		Travis Hayto Photography	275.00	INV	01/10/2019	00001422	Videography Bright Futures Children's Services	275.00
3945.11567-01		Warren Roth	154.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11585-01		Scottevy3 Pty Ltd	154.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11586-01		Julie Marie Smith	3.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	3.00
3945.11587-01		Chicken N Fish System Pty Ltd T/As	154.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11588-01		Christine Margaret Adams	3.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	3.00
3945.11589-01		Graham-B Enterprises Australia Pty	154.00	INV	27/09/2019	refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11590-01		Quyen Khac Dang	154.00	INV	27/09/2019	refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11591-01		Devianee Nawosah	3.00	INV	27/09/2019	refund	Difference of incorrect annual fee raised 2019/20	3.00
3945.11592-01		Easyfit Meals	154.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	154.00
3945.11596-01		Lacey Dietsch	1,000.00	RFD	02/10/2019	1492539	Refund bond hall hire 100619	1,000.00
3945.11597-01		John Calvin Christian College	100.00	RFD	02/10/2019	1513865	Refund bond patio hire 260919	100.00
3945.11599-01		Devinder Kumar	100.00	RFD	02/10/2019	1511408	Refund bond patio hire 280919	100.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3945.11600-01		Brendan Derek Mullins	100.00	RFD	02/10/2019	1505063	Refund bond patio hrie 280619	100.00
3945.11601-01		Nora Marahia Peakman	100.00	RFD	02/10/2019	1542007	Refund bond patio hire 190919	100.00
3945.11602-01		Hannah Sterrett	100.00	RFD	02/10/2019	1483381	Refund bond patio hire 290919	100.00
3945.11603-01		Smarter Websites	300.00	RFD	02/10/2019	1542365	Refund bond hall hire 230919	300.00
3945.11604-01		Maria Fe Lanie Pregoner	1,700.30	RFD	02/10/2019	1524670	Refund bond hall hire 210919	1,700.30
3945.11605-01		Micah Walker	300.00	INV	02/10/2019	1stOctober2019	Incentive and donation Lyrik Awards round 24	300.00
3945.11606-01		Kim Diane Brown	1,000.00	INV	02/10/2019	26thSeptember19	Rates incentive prize winner	1,000.00
3945.11607-01		R U Ok? Limited	788.90	INV	02/10/2019	26thSeptember19	Staff donation 1st quarter July to Sept 2019	788.90
3945.11608-01		John Hilton	175.00	INV	02/10/2019	24thSept2019	Financial assistance Eight Ball National Titles	175.00
3945.11609-01		Krishalaine Kee	175.00	INV	02/10/2019	24thSept2019	Financial assistance UniSport Nationals Futsal	175.00
3945.1178-01		Holcim (Australia) Pty Ltd	783.97	INV	01/10/2019	9406549656	1.5m3 concrete Nye Way	484.55
				INV	01/10/2019	9406551740	.60m3 concrete Chisham Avenue	299.42
3945.1223-01		Rockingham Betta Electrical & Gas	150.00	INV	01/10/2019	32410002267	Service washing machine at Creche Darius Wells	150.00
3945.1227-01		Rockingham Holden	1,342.80	INV	01/10/2019	KWN2112	Supply and fit kingsley side steps KWN2112	598.50
				INV	02/10/2019	GMFS262634	Service of KWN2026	334.40
				INV	27/09/2019	50278A	Registration of Holden Colarado KWN2107	409.90
3945.1249-01		Royal Life Saving Society	99.00	INV	02/10/2019	106351	First aid training 260919	99.00
3945.1265-01		Sai Global Ltd	2,995.30	INV	01/10/2019	SAIG11S-977194	Subscription renewal for building team	2,995.30
3945.1360-01		St John Ambulance Australia (WA) In	159.00	INV	01/10/2019	FAINV00222318	Provide first aid training 090919	159.00
3945.1366-01		Star Communications	169.50	INV	01/10/2019	D224	Service exhaust fan Callistemon Court U9	72.50
				INV	01/10/2019	D223	Re-connect phone points Callistemon Court U40	97.00
3945.1393-01		Sunny Sign Company Pty Ltd	148.50	INV	01/10/2019	418508	Signs x 2	148.50
3945.1423-01		Telstra	46.05	INV	01/10/2019	0335568200Sept19	Usage to 090919 Banksia Park	46.05
3945.1614-01		Westbooks	1,707.72	INV	01/10/2019	309354	Books for Library requests	101.33
				INV	26/09/2019	309353	Books for story time	31.06
				INV	26/09/2019	309360	Books for kits	30.32

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	26/09/2019	309361	Adult books for Library	709.24
				INV	26/09/2019	309362	Junior items for Library	584.17
				INV	26/09/2019	309359	Junior items for Library	143.33
				INV	26/09/2019	309356	Junior items for requests	37.72
				INV	26/09/2019	309355	Adult books for requests	11.09
				INV	26/09/2019	309358	Adult books	28.40
				INV	26/09/2019	309357	Junior request items	31.06
3945.1856-01		Cornerstone Legal	1,804.00	INV	01/10/2019	16594	Legal fees matter No 004947	519.20
				INV	01/10/2019	16595	Legal fees matter No 004953	572.00
				INV	01/10/2019	16543	Legal fees matter No 004954	712.80
3945.19-01		Absolute Painting Services	429.00	INV	01/10/2019	INV-115	Painting services Callistemon Court	429.00
3945.2048-01		Palm Lakes Gardens & Landscape Serv	836.00	INV	01/10/2019	02231	Paving services Callistemon Court U65	836.00
3945.2051-01		Kwinana Medical Centre	3,300.00	INV	01/10/2019	16thSeptember19	Local Commercial Activity Centre grant funding	3,300.00
3945.2097-01		Beaver Tree Services Aust Pty Ltd	102,899.76	INV	01/10/2019	70300	Planting of agonis trees at various locations	1,518.07
				INV	01/10/2019	70311	Winter tree replacement at various locations	100,247.31
				INV	01/10/2019	70301	Supply and install agonis tree and removal of tree	1,134.38
3945.2224-01		Prestige Catering & Event Hire	2,257.70	INV	01/10/2019	INV-0205	Catering 250919	488.00
				INV	01/10/2019	INV-0207	Catering 260919	1,542.50
				INV	01/10/2019	INV-0156	Catering 230919	227.20
3945.2245-01		Jean Marie Heedes	221.69	INV	27/09/2019	6.3	Rates refund	221.69
3945.2247-01		Rankine Mosquito Management	2,387.00	INV	01/10/2019	KWI-01-03	Mosquito monitoring program September19	2,387.00
3945.2339-01		ZircoData Pty Ltd	651.71	INV	01/10/2019	ZDW0093241	Secure offsite storage 260819 to 250919	651.71
3945.2652-01		Modern Teaching Aids Pty Ltd	1,897.84	INV	01/10/2019	43758737	Creche equipment & resources Darius Wells	1,897.84
3945.3061-01		WA Boiler Spares & Service	308.00	INV	01/10/2019	12038	Repair of 25m boiler at Recquatic	308.00
3945.3320-01		Arbor Logic	2,079.00	INV	01/10/2019	00004189	Assessment of fig trees Medina Avenue	2,079.00
3945.3452-01		Western Maze Pty Ltd	40,595.79	INV	01/10/2019	00000226	Hard waste collection Area 1	40,595.79
3945.358-01		Coastline Mowers	2,488.00	INV	02/10/2019	21376#5	Crommelins generator 2800W	2,488.00
3945.3607-01		Hays Specialist Recruitment Pty Ltd	2,974.14	INV	01/10/2019	8633623	Temp staff week ending 080919	2,974.14
3945.3805-01		Officeworks Superstores Pty Ltd	949.95	INV	01/10/2019	620	30 chairs for the birthday party area at Recquatic	949.95

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3945.3920-01		Sports Master Athletic Internationa	647.70	INV	01/10/2019	M9929	Additional equipment for Recquatic	647.70
3945.407-01		Winc Australia Pty Ltd	355.39	INV	01/10/2019	9028593024	Stationery	168.03
				INV	01/10/2019	9028623566	Stationery	153.27
				INV	01/10/2019	9028550734	Stationery	13.83
				INV	01/10/2019	9028568618	Stationery	20.26
3945.4350-01		T J Depiazzi & Sons	3,259.85	INV	02/10/2019	102421	50m3 mulch Depot	3,259.85
3945.4412-01		JB Hi-Fi Rockingham	169.00	INV	01/10/2019	302911303-100	Set top box for the Zone lounge	169.00
3945.4551-01		Jaycar Pty Ltd	29.95	INV	01/10/2019	1127409	Mains adaptor	29.95
3945.4719-01		Complete Office Supplies Pty Ltd	701.16	INV	01/10/2019	08629496	Stationery Recquatic	251.81
				INV	01/10/2019	08645093	Stationery Depot	449.35
3945.483-01		Landgate	1,131.59	INV	01/10/2019	351562-10001098	GRV chargeable schedule G2019/19 070919 to 200919	1,131.59
3945.504-01		Domino's Pizza - Kwinana Market Pla	42.65	INV	01/10/2019	98276-23/09/2019	Pizza for end of year dinner Unique As	42.65
3945.5581-01		Totally Workwear Rockingham	75.18	INV	01/10/2019	RK49657	Uniforms for City Assist Team	75.18
3945.560-01		Goodchild Enterprises	146.30	INV	01/10/2019	422846	Battery KWN702	146.30
3945.5627-01		Tyrecycle Pty Ltd	346.60	INV	01/10/2019	805668	Tyre collection	346.60
3945.5743-01		Programmed Maintenance Services Ltd	10,017.52	INV	01/10/2019	SINV563060	Garden and turf maintenance September 19	10,017.52
3945.5823-01		Accord Security Pty Ltd	583.00	INV	01/10/2019	00024001	Cash handling services September 19	583.00
3945.583-01		Flexi Staff Pty Ltd	3,275.97	INV	01/10/2019	211293	Temp staff week ending 080919	2,140.99
				INV	01/10/2019	211602	Temp staff week ending 220919	1,134.98
3945.6224-01		The Grant Finder	294.45	INV	02/10/2019	00150	Facilitate school holiday program event 011019	294.45
3945.6251-01		Melville Subaru	28,163.37	INV	02/10/2019	96590	New vehicle Subaru G-5X	28,163.37
3945.6267-01		Woolworths Group Limited	1,316.55	INV	01/10/2019	39796346	Admin items	216.19
				INV	01/10/2019	39726124	Admin items	302.76
				INV	01/10/2019	39174475	Admin items	341.30
				INV	01/10/2019	3606590	Items for event Superhero Disco	58.50
				INV	01/10/2019	3648735	Items for event Superhero Disco	30.02
				INV	01/10/2019	3738956	Milk for Zone	7.17
				INV	01/10/2019	3738953	Items for Recquatic Cafe	17.20
				INV	01/10/2019	3738957	Items for Recquatic Cafe	83.08

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	01/10/2019	3606649	Items for Mooditj Kulungars and Bright Futures	107.49
				INV	01/10/2019	39575097	Items for Admin	112.84
				INV	01/10/2019	3738952	Food for UA program	40.00
3945.6370-01		Ellexacom	7,844.48	INV	01/10/2019	27598	Replace GPOs Callistemon Court U7	90.79
				INV	01/10/2019	27600	Repair lights Callistemon Court U42	174.91
				INV	01/10/2019	27602	Smoke detectors Callistemon Court office	1,838.61
				INV	01/10/2019	27530	Replaced emergency lights broken at the Zone	2,708.35
				INV	01/10/2019	27584	Service statement lights Thomas Road	1,553.84
				INV	01/10/2019	27528	Repairs to BBQs at Kwinana Adventure Park	408.18
				INV	01/10/2019	27531	BBQ maintenance at Kwinana Adventure Park	233.56
				INV	01/10/2019	27540	Repairs to external lighting at Orelia Oval	258.68
				INV	01/10/2019	27527	Repairs to pit lid at Thomas Kelly Pavilion	455.59
				INV	01/10/2019	27539	Repairs to lights in multi purpose training room	121.97
3945.6700-01		Sprayking WA Pty Ltd	10,856.61	INV	01/10/2019	00001760	Treatment of weeds for streetscape gardens	3,306.75
				INV	01/10/2019	00001759	Treatment of weeds at streetscape gardens	3,446.18
				INV	01/10/2019	00001756	Treatment of weeds in sumps	4,103.68
3945.7031-01		Eastcourt Properties Pty Ltd	181,019.41	INV	01/10/2019	DCA1	Finalisation of DCA1 cost contribution	181,019.41
3945.7168-01		Exit Waste	1,303.50	INV	01/10/2019	2477A	Service grease traps Dome and Thomas Kelly Oval	1,303.50
3945.7488-01		Caroline Helen Henning	250.00	INV	01/10/2019	25September19	Reimbursement as per contract	250.00
3945.7557-01		Sheila Mills	61.43	INV	01/10/2019	Sept19	Reimbursement of travel expenses Sept 19	61.43
3945.7604-01		Tanya Halliday	40.00	INV	01/10/2019	18September19	Purchase of wool for Youth Work WA week program	40.00
3945.762-01		Blackwood & Sons Ltd	403.53	INV	01/10/2019	PE3195UF	Safety shoes	142.41
				INV	01/10/2019	KW5463UC	Hand cleaner	68.84
				INV	01/10/2019	KW2482UB	Sanitiser	23.52
				INV	01/10/2019	KW5475UC	Sanitiser	47.04
				INV	01/10/2019	PE2483UB	Safety glasses	108.68
				INV	01/10/2019	KW6536UD	Bandage	13.04
3945.7625-01		Flex Industries Pty Ltd	4,276.32	INV	02/10/2019	2061783	Service KWN2101	838.78

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	02/10/2019	2061775	Service KWN2044	838.78
				INV	02/10/2019	2061711	Service KWN2063	1,128.60
				INV	02/10/2019	2061791	Service KWN2007	1,470.16
3945.7732-01		Griffin Civil	31,078.21	INV	01/10/2019	00001007	Minor civil works for footpath on Clark Way	31,078.21
3945.828-01		Koorliny Arts Centre	3.00	INV	27/09/2019	Refund	Difference of incorrect annual fee raised 2019/20	3.00
3945.8290-01		Leda Education Support Centre	100.00	RFD	02/10/2019	1423335	Refund bond patio hire 120219	100.00
3945.8302-01		Chris Kershaw Photography	440.00	INV	01/10/2019	L2560	Citizenship ceremony photography 170919	440.00
3945.8763-01		Chamindi Abeysinghe	100.00	RFD	02/10/2019	1511455	Refund bond patio hire 070819	100.00
3945.888-01		Les Mills Australia	991.48	INV	02/10/2019	1015903	Licence fee for September 19	991.48
3945.8899-01		Majestic Plumbing	6,330.68	INV	01/10/2019	234261	Repairs to disabled toilet at Out of School Care	467.76
				INV	01/10/2019	234257	Repairs to toilet at Kwinana Adventure Park	423.39
				INV	01/10/2019	234260	Replace faulty hot water system at Smirk Cottage	826.23
				INV	01/10/2019	234520	Replacement of backflow device at Wellard Pavilion	3,038.10
				INV	01/10/2019	234521	Service hot water unit Callistemon Court U20	99.13
				INV	01/10/2019	234522	Service toilet Callistemon Court U4	132.13
				INV	01/10/2019	234565	Service hot water unit Banksia Park U2	88.13
				INV	01/10/2019	234523	Service laundry trough Callistemon Court U18	112.33
				INV	01/10/2019	234566	Service toilet Banksia Park U10	132.13
				INV	01/10/2019	234564	Install shower rails Callistemon Court U25	181.74
				INV	01/10/2019	234568	Service toilet Callistemon Court U16	115.63
				INV	01/10/2019	234560	Service laundry sink Callistemon Court U17	393.18
				INV	01/10/2019	234561	Service laundry trough Callistemon Court U21	194.17
				INV	01/10/2019	234562	Service kitchen sink Callistemon Court U23	126.63
3945.8998-01		McLeods	4,852.59	INV	01/10/2019	110080	Legal fee matter No 44209	2,032.74
				INV	01/10/2019	108302	Legal fee matter No 44209	2,819.85
3945.902-01		Leisure Institute of WA (Aquatics)	580.00	INV	02/10/2019	3052	Conference 120819 for 2 staff	580.00
3945.9076-01		Charles Service Company	46,730.26	INV	01/10/2019	00032043	Cleaning services September 19	42,160.98
				INV	01/10/2019	00032041	Additional cleaning 150919	866.26

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	01/10/2019	00032113	Additional cleaning 210919 and 220919	866.26
				INV	01/10/2019	00032039	Additional cleaning 170819 and 180819	763.13
				INV	01/10/2019	00032040	Additional cleaning 070919 and 080919	680.63
				INV	01/10/2019	00032112	Carpet spot cleaning 170919 Darius Wells	150.00
				INV	01/10/2019	00032042	Shampoo cleaning 080819 Darius Wells	1,243.00
3945.9325-01		Manfred Surveys	198.00	INV	01/10/2019	01343	Surveying of Abingdon Crescent Wellard	198.00
3945.9345-01		Accidental Health & Safety Perth	76.06	INV	01/10/2019	617971	First aid stock William Bertram Centre	76.06
3945.9432-01		Forms Express Pty Ltd	1,105.51	INV	01/10/2019	224888	Printing and issuing of 2nd instalment notice	1,105.51
3945.9512-01		Perth Symphony Orchestra	121,000.00	INV	01/10/2019	S191201C	Event for 2019 Community Concert 071219	99,000.00
				INV	01/10/2019	S191201D	Event for 2019 Community Concert 071219	22,000.00
3945.9572-01		Aaron Thomas	650.00	INV	01/10/2019	123	Open mic event 190919	650.00
3945	03/10/2019	EFT TRANSFER: - 03/10/2019	-612.00				Payment reversal creditor 11593	-612.00
3946	09/10/2019	EFT TRANSFER: - 09/10/2019	109,800.02					
3946.565-01		Bright Futures Family Day Care - Pa	109,800.02	INV	09/10/2019	230919 to 061019	FDC Payroll 230919 to 061019	109,800.02
3947	09/10/2019	EFT TRANSFER: - 09/10/2019	21,480.08					
3947.568-01		Bright Futures In Home Care - Payro	21,480.08	INV	09/10/2019	230919 to 061019	IHC Payroll 230919 to 061019	21,480.08
3948	10/10/2019	EFT TRANSFER: - 10/10/2019	631,250.42					
3948.10103-01		David Benjamin Dugan-Baldrey	50.00	INV	09/10/2019	993200	Refund 360L bin upgrade fee	50.00
3948.1033-01		Nilfisk Pty Ltd	966.85	INV	08/10/2019	PSVI012388	Maintenance on Nilfisk FocusII	966.85
3948.10373-01		Green Willows Industrial Cleaning a	200.00	INV	09/10/2019	28	Banksia Park clubhouse and office cleaning	200.00
3948.10506-01		Shred-X Pty Ltd	60.72	INV	07/10/2019	01331403	Exchange and destroy secure document bins	60.72
3948.10649-01		Alex Krsnik	27,120.54	INV	08/10/2019	SQ190015	Green waste collection various locations	352.00
				INV	08/10/2019	SQ190014	Green waste collection Tiliqua Crescent	902.00
				INV	08/10/2019	SQ190013	Spray and slash verge on Harlow Road	110.00
				INV	08/10/2019	SQ190026	Roundabout maintenance September 2019	3,469.77
				INV	08/10/2019	SQ190025	Rural road verge litter collection	8,976.77
				INV	08/10/2019	SQ190024	Streetscapes/verge litter collection urban areas	6,788.65
				INV	08/10/2019	SQ190023	City centre litter collection September 2019	3,942.95
				INV	08/10/2019	SQ190022	Landscape maintenance Hope Valley Road	700.70
				INV	08/10/2019	SQ190021	Litter pick up along Anketell Road	293.70

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	08/10/2019	SQ190020	Slash spray and litter collection Fugo Lane Leda	143.00
				INV	08/10/2019	SQ190019	Removal of rubbish at Partridge Park	550.00
				INV	08/10/2019	SQ190018	Green waste collection corner	121.00
							Fareham Crescent and Lymington Lane	
				INV	08/10/2019	SQ190017	Spray and slash Banksia Park sump	385.00
				INV	08/10/2019	SQ190016	Spray/slash Johnson Rd verge	385.00
3948.10728-01		Sheena Dessent	100.00	RFD	08/10/2019	1512646	Refund bond hall hire 120819	100.00
3948.10775-01		Urban Asset Solutions Pty Ltd	38,005.00	INV	07/10/2019	INV-0525	Drainage nets	38,005.00
3948.10776-01		Tehillah Praise Church	625.75	RFD	08/10/2019	1507297	Refund bond hall hire 240819	625.75
3948.10916-01		Alison Bannister Career Coaching	544.50	INV	08/10/2019	CWJW004	Facilitate career workshop	544.50
3948.1104-01		Perth Zoo	294.00	INV	09/10/2019	30004613	Excursion 011019	294.00
3948.11049-01		QTM Pty Ltd	21,423.49	INV	08/10/2019	INV-3720	Traffic management 200919 Clark Way	8,449.85
				INV	08/10/2019	INV-3643	Traffic management 230919 Parmelia Avenue	307.95
				INV	09/10/2019	INV3654	Traffic management 260919 Crabtree Way	1,004.58
				INV	09/10/2019	INV-3719	Traffic management 200919 Mandogalup Road	7,225.23
				INV	07/10/2019	INV-3519	Traffic management Gilmore Avenue	2,328.27
				INV	07/10/2019	INV-3704	Traffic management Gilmore Avenue	2,107.61
3948.11056-01		Stoneham and Associates	4,360.00	INV	07/10/2019	Four	Professional fees for public health plan	4,360.00
3948.11204-01		ATC Work Smart	187.00	INV	08/10/2019	GT15239	School based traineeship fortnight ending 210919	93.50
				INV	08/10/2019	GT15238	School based traineeship fortnight ending 070919	93.50
3948.11243-01		GPC Asia Pacific Pty Ltd	113.38	INV	04/10/2019	1380003640	Rotary pump	113.38
3948.11256-01		Hoffman Architecture	10,395.00	INV	09/10/2019	00002796	Architecture fees	10,395.00
3948.11299-01		Expo Signage and Digital Pty Ltd	733.70	INV	04/10/2019	502439	Pull up banners	416.90
				INV	04/10/2019	502440	Vinyl banner	316.80
3948.1130-01		Port Printing Works	42.90	INV	09/10/2019	INV042905	Business cards	42.90
3948.11309-01		Gail Catherine Dyke	500.00	INV	08/10/2019	6.6	Rates refund	500.00
3948.11389-01		Skills Training and Engineering Ser	3,200.00	INV	08/10/2019	STES24423	Loader training 011019 for 3 staff	1,600.00
				INV	08/10/2019	STES24401	Loader training for 4 staff	1,600.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3948.11420-01		Kleenheat	8,009.55	INV	09/10/2019	2576887Oct19	Monthly gas charges various locations October 2019	8,009.55
3948.11490-01		Creative Marquees	1,732.50	INV	07/10/2019	INV-0435	Deposit marquees Alcoa Children's Festival 070320	1,732.50
3948.11595-01		Chalk Property	484.92	INV	07/10/2019	2ndOctober2019	Refund of incorrect payment made to City of Kwinana	484.92
3948.11598-01		Perth Timber Floors	13,700.00	INV	07/10/2019	133	Install timber floor Medina Hall project	13,700.00
3948.11610-01		Chanthira Sekar Suppiah	112.50	INV	09/10/2019	002	Facilitation of cartooning for kids at Darius Wells	112.50
3948.11612-01		Kieran East	100.00	RFD	08/10/2019	1508159	Refund bond patio hire 061019	100.00
3948.11613-01		Eucalypt Association	100.00	RFD	08/10/2019	1533917	Refund bond hall hire 090919	100.00
3948.11614-01		Samantha Murphy	100.00	RFD	08/10/2019	1534051	Refund bond patio hire 051019	100.00
3948.11615-01		Monique Tolic	100.00	RFD	08/10/2019	1508231	Refund bond patio hire 250719	100.00
3948.11616-01		Jaylene Walsh	100.00	RFD	08/10/2019	1506653	Refund bond patio hire 160719	100.00
3948.11617-01		Mundarda Child Care Centre	100.00	RFD	08/10/2019	1533546	Refund bond patio hire 031019	100.00
3948.11618-01		Engela Maritz	100.00	RFD	08/10/2019	1527518	Refund bond patio hire 011019	100.00
3948.11619-01		Scott Silverlock	200.00	RFD	08/10/2019	1410621	Refund bond hall hire 090119	200.00
3948.11620-01		Tina Ewen	300.00	RFD	08/10/2019	1536041	Refund bond hall hire 130919	300.00
3948.11622-01		Mark Glen Barlow	548.10	INV	09/10/2019	A/N23654	Crossover subsidy rebate	548.10
3948.11623-01		Magda Olivier	548.10	INV	09/10/2019	A/N22874	Crossover subsidy rebate	548.10
3948.11624-01		Bradley Paul Casserly	50.00	INV	09/10/2019	876604	Refund 360L recycle bin upgrade fee	50.00
3948.1187-01		Red Sand Supplies Pty Ltd	246.40	INV	08/10/2019	00012315	Concrete Tipping 040919 Parmelia Avenue	246.40
3948.1249-01		Royal Life Saving Society	99.00	INV	08/10/2019	106549	First aid training 260919	99.00
3948.1265-01		Sai Global Ltd	222.62	INV	07/10/2019	SAIG11S-982480	Spray painting items	222.62
3948.1276-01		Satellite Security Services	50.00	INV	04/10/2019	IV006547	Remote downloading services Darius Wells	50.00
3948.134-01		Australia Post	589.16	INV	08/10/2019	1008940723	Agency commission fees for period ending 300919	589.16
3948.1360-01		St John Ambulance Australia (WA) In	128.00	INV	08/10/2019	FAINV00227171	Provide first aid training 270919	128.00
3948.1423-01		Telstra	11,077.75	INV	09/10/2019	9385375010Oct19	Internet and data to 241019	2,491.62
				INV	08/10/2019	1355246271Sept19	Mobile/devices charges September 2019	8,586.13

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3948.1474-01		Toll Transport Pty Ltd	36.86	INV	08/10/2019	1051836	Courier charges 180919	36.86
3948.1516-01		Trisley's Hydraulic Services Pty Lt	946.00	INV	09/10/2019	80203341	Vacuum breaker for solar heating Recquatic	946.00
3948.1561-01		WA Limestone Co	1,858.90	INV	08/10/2019	ML6161	Supply of road base to the Depot	1,858.90
3948.1592-01		Water Corporation of Western Austra	2,180.82	INV	07/10/2019	9021511329Oct19	1U Boyne Park drink fountain	2.52
				INV	07/10/2019	9018171503Oct19	12U Rushbrooke Park drink fountain	30.22
				INV	07/10/2019	9017125687Oct19	1U Malden Park	2.52
				INV	07/10/2019	9014096921Oct19	36U Wellard Pavilion	547.92
				INV	07/10/2019	9018600726Oct19	28U Wellard Community Centre	1,585.05
				INV	07/10/2019	9021923200Sep19	5U Aurora Park drink fountain	12.59
3948.1614-01		Westbooks	1,375.46	INV	04/10/2019	309473	Library items	511.61
				INV	04/10/2019	309630	Library items	119.90
				INV	04/10/2019	309475	Library items	22.19
				INV	04/10/2019	309472	Library items	362.34
				INV	04/10/2019	309476	Library items	359.42
3948.1635-01		WH Locations Services Pty Ltd	15,489.49	INV	04/10/2019	SIN007624	Locate service Clark Way 110919	1,394.36
				INV	04/10/2019	SIN007625	High pressure gas locating Parmelia Avenue	1,472.63
				INV	08/10/2019	SIN007705	Surveying service Leath Road	12,622.50
3948.1726-01		Kyocera Document Solutions Australi	4,267.08	INV	07/10/2019	2852446744	Copy cost City Leadership Team September 19	325.66
				INV	07/10/2019	2852446749	Copy cost Admin Planning September 19	512.70
				INV	07/10/2019	2852446754	Copy cost Recquatic September 19	409.49
				INV	07/10/2019	2852446759	Copy cost Admin Records September 19	660.52
				INV	07/10/2019	2852446745	Copy cost Incubator September 19	232.98
				INV	07/10/2019	2852446750	Copy cost Admin Governance September 19	375.28
				INV	07/10/2019	2852446755	Copy cost Library Public September 19	64.12
				INV	07/10/2019	2852446760	Copy cost Darius Downstairs Reception September 19	61.33
				INV	07/10/2019	2852446746	Copy cost Community Centre Team September 19	193.71
				INV	07/10/2019	2852446751	Copy cost Admin Finance September 19	207.53
				INV	07/10/2019	2852446756	Copy cost Admin CSO September 19	97.55
				INV	07/10/2019	2852446761	Copy cost Zone Reception September 19	89.28
				INV	07/10/2019	2852446747	Copy cost Library Staff September 19	109.09
				INV	07/10/2019	2852446752	Copy cost Bright Futures September 19	303.67
				INV	07/10/2019	2852446757	Copy cost Depot Demountable September 19	116.14

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	07/10/2019	2852446762	Copy cost Bertram Community Centre September 19	36.41
				INV	07/10/2019	117131	Copy cost Zone Staff September 19	60.31
				INV	07/10/2019	2852446753	Copy cost Depot Admin September 19	95.96
				INV	07/10/2019	2852446758	Copy cost Wellard Community Centre September 19	177.32
				INV	07/10/2019	2852446763	Copy cost Banksia Park September 19	138.03
3948.1767-01		Construction Training Fund	9,617.76	INV	04/10/2019	September2019	CTF Levy for September 2019	9,617.76
3948.1826-01		Arteil	4,155.80	INV	09/10/2019	00072952	5 x high back office chairs Darius Wells	2,211.00
				INV	09/10/2019	00073121	4 x high back office chairs Asset Management	1,944.80
3948.1830-01		Biffa Bins	310.00	INV	09/10/2019	0859371	Callistemon Court skip bin	310.00
3948.1832-01		Southern Districts BMX Raceway	5,000.00	INV	08/10/2019	2ndOctober2019	Community event funding program 2019/2020	5,000.00
3948.1856-01		Cornerstone Legal	1,850.20	INV	08/10/2019	16652	Legal fees matter No 004955	728.20
				INV	07/10/2019	16630	Legal fees matter No 004670	1,122.00
3948.19-01		Absolute Painting Services	4,367.00	INV	07/10/2019	INV-1117	Painting at Koorliny Community Arts Centre	3,333.00
				INV	04/10/2019	INV-1116	Wall painting at Recquatic	1,034.00
3948.2048-01		Palm Lakes Gardens & Landscape Serv	5,215.00	INV	09/10/2019	3334	Callistemon Court concrete footpaths	3,265.00
				INV	09/10/2019	3336	Callistemon Court paving U65	1,950.00
3948.2097-01		Beaver Tree Services Aust Pty Ltd	62,062.00	INV	08/10/2019	70322	Tree pruning Johnson Road and Breccia Parade	524.70
				INV	08/10/2019	70289	Anketell Road vegetation clearance/traffic management	37,169.00
				INV	08/10/2019	70323	Weekly tree maintenace various locations Kwinana	6,930.00
				INV	08/10/2019	70324	Adventure Park bee nest treatments tree pruning	1,716.00
				INV	08/10/2019	70282	Aldham Court Wellard	436.70
				INV	08/10/2019	70284	Tree pruning Barron Way Orelia	711.70
				INV	08/10/2019	70283	Tree pruning Harrison Way Calista	3,988.60
				INV	08/10/2019	70285	Tree pruning Richard Place Orelia	190.30
				INV	08/10/2019	70286	Weekly tree maintenance various locations	10,395.00
3948.2125-01		Synergy	41,200.40	INV	07/10/2019	179469390Oct19	3148U Bertram Community Centre	931.62
				INV	07/10/2019	422268910Oct19	5146U Depot	1,440.26
				INV	07/10/2019	118367820Oct19	4276U New Thomas Oval Pavilion	1,026.43
				INV	07/10/2019	141057240Oct19	11614U The Zone	3,290.21
				INV	07/10/2019	149872970Oct19	3284U Business Incubator	882.93

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	07/10/2019	258360080Oct19	3306U Kwinana Adventure Park	861.66
				INV	07/10/2019	177581220Oct19	78813.5U Recquatic	18,780.40
				INV	07/10/2019	135567600Oct19	38492U Darius Library/Resource Centre	10,256.10
				INV	07/10/2019	856518550Oct19	Decorative lighting	2,679.62
				INV	07/10/2019	693987550Sep19	285U Challenger Beach	180.29
				INV	07/10/2019	107029100Oct19	3412 Wellard Community Centre	870.88
3948.248-01		Bunnings Building Supplies	644.93	INV	07/10/2019	2163/01617918	Hardware items for Margaret Feilman Centre	46.57
				INV	08/10/2019	2163/01615978	Various hardware	153.78
				INV	08/10/2019	2163/01023418	OZtrail 3 x 6m gazebo replacement canopy	155.00
				INV	09/10/2019	2163/01579359	Callistemon court purchase of various hardware	238.43
				INV	04/10/2019	2163/01616030	Hardware items for Darius Wells	51.15
3948.2507-01		Ixom Operations Pty Ltd	1,128.71	INV	08/10/2019	6160426	Chlorine gas Recquatic	120.03
				INV	08/10/2019	6159139	Chlorine gas Recquatic	1,008.68
3948.2565-01		Ausco Modular Pty Ltd	1,471.80	INV	04/10/2019	71963612	Demountable hire October 19	1,471.80
3948.2698-01		Wilson Security Pty Ltd	854.76	INV	09/10/2019	W00248148	Callistemon Court security patrols September 2019	854.76
3948.2852-01		Downer EDI Works Pty Ltd	299.85	INV	08/10/2019	6007523	.50 tonne asphalt	71.69
				INV	08/10/2019	6007522	1.05m3 asphalt	152.52
				INV	09/10/2019	6007554	.50 tonne asphalt	75.64
3948.2877-01		Cleanaway Co Pty Ltd	4,834.56	INV	04/10/2019	0358495	Annual removal of diatomaceous earth Recquatic	4,834.56
3948.302-01		Chadson Engineering	315.15	INV	08/10/2019	A0084055	Calibration of pool tester	315.15
3948.303-01		Challenge Chemicals Australia	304.92	INV	08/10/2019	100314	Pool chemicals Recquatic	304.92
3948.3212-01		Marketforce Pty Ltd	2,672.10	INV	08/10/2019	29784	Advertising 250919	507.10
				INV	08/10/2019	29786	Advertising 180919	422.68
				INV	08/10/2019	29787	Advertising 180919	495.40
				INV	07/10/2019	29789	Advertising 280919	631.07
				INV	07/10/2019	29785	Advertising 070919	615.85
3948.3293-01		Signaltech	165.00	INV	09/10/2019	3567	Banksia Park U38 repair to TV reception	165.00
3948.3312-01		Daniels Printing Craftsmen	1,463.00	INV	08/10/2019	62859	Recquatic newsletter Term 4	1,463.00
3948.3358-01		Homebuyers Centre Pty Ltd	949.00	INV	07/10/2019	2ndOctober2019	Refund building application BP2019/577	949.00
3948.3447-01		Chefmaster Australia	3,040.80	INV	04/10/2019	00036248	Litter bags	3,040.80

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3948.3452-01		Western Maze Pty Ltd	241.83	INV	09/10/2019	00000242	E-waste collection October 2019	241.83
3948.3565-01		St Vincent's School	50.00	INV	07/10/2019	2ndOctober2019	Donation for book prize for graduation ceremony	50.00
3948.358-01		Coastline Mowers	247.60	INV	09/10/2019	21425#5	Lid for water tank	30.00
				INV	08/10/2019	21372#5	4 x Stihl FS260C brushcutter heads	217.60
3948.3595-01		Garrards Pty Ltd	3,627.60	INV	08/10/2019	PEI-1052173	Items for Health	3,627.60
3948.3632-01		Eclipse Soils Pty Ltd	4,466.00	INV	07/10/2019	KWIN01R043424	General waste tipping Clark Way	4,466.00
3948.3805-01		Officeworks Superstores Pty Ltd	27.41	INV	07/10/2019	614033300	Stationery for John Wellard Centre	27.41
3948.3977-01		MRP Osborne Park-General Pest/Termi	195.00	INV	04/10/2019	84744	Pest control Admin	195.00
3948.4003-01		Infiniti Group	355.91	INV	08/10/2019	470960	Consumable items Recquatic	355.91
3948.4057-01		Kelyn Training Services	3,400.00	INV	08/10/2019	00028417	Work Safely & Follow WHS Policies training 240919	3,400.00
3948.407-01		Winc Australia Pty Ltd	382.32	INV	08/10/2019	9028778115	Stationery	2.53
				INV	08/10/2019	9028782233	Stationery	9.14
				INV	07/10/2019	9028728267	Stationery	29.17
				INV	07/10/2019	9028519175	Stationery	85.34
				INV	07/10/2019	9028772154	Stationery	54.67
				INV	08/10/2019	9028732701	Stationery	22.11
				INV	07/10/2019	9028661609	Stationery	5.89
				INV	07/10/2019	9028657757	Stationery	17.60
				INV	07/10/2019	9028155826	Stationery	45.76
				INV	07/10/2019	9028630207	Stationery	13.61
				INV	07/10/2019	9028625137	Stationery	96.50
3948.4125-01		LD Total	90,279.46	INV	09/10/2019	101153	Additional work Honeywood September 19	1,359.51
				INV	09/10/2019	101168	Additional work Honeywood September 19	350.12
				INV	09/10/2019	101169	Additional work Whistling Grove September 19	269.08
				INV	09/10/2019	101244	Additional work Belgravia September 19	255.87
				INV	09/10/2019	101167	Additional work Wellard September 19	3,677.81
				INV	08/10/2019	101418	Landscape maintenance services September 19 various locations	1,441.10
				INV	08/10/2019	101421	Landscape maintenance services September 19 various locations	232.86

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	08/10/2019	101423	Landscape maintenance services Sept 19 various	2,813.78
				INV	08/10/2019	101425	Landscape maintenance services Sept 19 various	688.48
				INV	08/10/2019	101427	Landscape maintenance services Sept 19 various	371.26
				INV	08/10/2019	101429	Landscape maintenance services Sept 19 various	7,332.08
				INV	08/10/2019	101431	Landscape maintenance services Sept 19 various	352.15
				INV	08/10/2019	101417	Landscape maintenance services Sept 19 various	15,981.61
				INV	08/10/2019	101419	Landscape maintenance services Sept 19 various	5,461.12
				INV	08/10/2019	101420	Landscape maintenance services Sept 19 various	2,755.48
				INV	08/10/2019	101422	Landscape maintenance services Sept 19 various	817.84
				INV	08/10/2019	101424	Landscape maintenance services Sept 19 various	9,370.17
				INV	08/10/2019	101426	Landscape maintenance services Sept 19 various	2,587.54
				INV	08/10/2019	101428	Landscape maintenance services Sept 19 various	989.38
				INV	08/10/2019	101430	Landscape maintenance services Sept 19 various	31,185.47
				INV	08/10/2019	101432	Landscape maintenance services Sept 19 various	1,986.75
3948.4146-01		Peter Carnley Anglican Community Sc	100.00	INV	07/10/2019	2ndOctober2019	Donation book prize junior & senior school award	100.00
3948.4190-01		AC Cooling Services	1,923.90	INV	09/10/2019	3921	Callistemon Court U32 supply and install A/C	1,923.90
3948.4279-01		Data #3 Limited	12,920.46	INV	07/10/2019	01865965	Adobe creative cloud subscription renewals	12,920.46
3948.4719-01		Complete Office Supplies Pty Ltd	429.04	INV	08/10/2019	08504942	Stationery Recquatic	429.04
3948.483-01		Landgate	52.40	INV	08/10/2019	959542	Title searches September 2019	52.40
3948.4861-01		Big W	538.50	INV	07/10/2019	953953	Cordless vacuum cleaner John Wellard Centre	399.00
				INV	08/10/2019	953974	Power board for Vacation Care	16.00
				INV	08/10/2019	953975	Assorted goods for Recquatic staff room	123.50
3948.5147-01		Perth Audiovisual	231.00	INV	07/10/2019	00207057	Repair faulty HDMI cable	231.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3948.5387-01		Woodlands Distributors & Agencies	1,155.00	INV	09/10/2019	KWA1-014	Degradable dog waste bags 10 cartons	1,155.00
3948.5389-01		Shaw Grading & Contracting Pty Ltd	23,375.00	INV	09/10/2019	1903	Grader hire with operator 24-27 September 2019	4,812.50
				INV	09/10/2019	1901	Grader hire 10-13 September 2019	5,197.50
				INV	09/10/2019	1900	Mobilization and grader hire 2-6 September 2019	6,858.50
				INV	09/10/2019	1902	Grader hire with operator 16-20 September 2019	6,506.50
3948.5581-01		Totally Workwear Rockingham	65.05	INV	07/10/2019	RK13354.D1	Uniforms City Assist	65.05
3948.5652-01		Put On A Happy Face	540.00	INV	09/10/2019	925	Face painting for event William Bertram Centre	540.00
3948.583-01		Flexi Staff Pty Ltd	7,892.16	INV	09/10/2019	211847	Temp staff week ending 290919	1,868.30
				INV	08/10/2019	211615	Temp staff week ending 220919	1,359.77
				INV	08/10/2019	211623	Temp staff week ending 220919	1,437.15
				INV	08/10/2019	211605	Temp staff week ending 220919	1,214.57
				INV	08/10/2019	211672	Temp staff week ending 220919	2,012.37
3948.5882-01		Promotions Only	598.40	INV	08/10/2019	798796904	Sports twill hats x 50	598.40
3948.5996-01		CMS Engineering Pty Ltd	12,449.67	INV	04/10/2019	33905	Service air conditioner Darius Wells 120919	1,533.27
				INV	04/10/2019	33903	Service air conditioner Darius Wells 160919	2,038.30
				INV	04/10/2019	33898	Service air conditioner Recquatic 160919	941.60
				INV	04/10/2019	33897	Service air conditioner Admin	7,936.50
3948.6018-01		ALSCO Pty Ltd	164.74	INV	08/10/2019	CPER1978971	Linen for catering	92.58
				INV	08/10/2019	CPER1975970	Linen for catering	72.16
3948.6267-01		Woolworths Group Limited	731.07	INV	09/10/2019	40000217	Catering supplies	237.20
				INV	08/10/2019	3738973	Assorted nappy sizes for Proshop	195.30
				INV	08/10/2019	3738955	Items for Zone	16.07
				INV	08/10/2019	3738962	Items for Zone	73.92
				INV	04/10/2019	3738963	City Operations morning tea supplies	100.78
				INV	04/10/2019	3606624	Supplies for reading hour gift bags	107.80
3948.6336-01		Print and Design Online Pty Ltd	150.00	INV	07/10/2019	16888	Service What's On website	150.00
3948.6368-01		ATI-Mirage Pty Ltd	369.00	INV	04/10/2019	00038011	Excel intermediate training 270919	369.00
3948.6370-01		Elexacom	12,375.42	INV	04/10/2019	27532	Maintenance check Depot 190819 & 090919	803.11
				INV	04/10/2019	27538	Test emergency and exit lights Incubator 290819	276.82

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	04/10/2019	27543	6 monthly electrical testing Leda Hall	48.02
				INV	04/10/2019	27534	6 monthly electrical testing Wandi Pavilion	96.04
				INV	04/10/2019	27537	6 monthly electrical testing Wandi Hall	72.03
				INV	04/10/2019	27536	6 monthly electrical testing Resource Centre	48.02
				INV	04/10/2019	27535	6 monthly electrical testing The Shed	48.02
				INV	04/10/2019	27533	6 monthly electrical testing Childcare/Clubroom	48.02
				INV	04/10/2019	27542	Test emergency and exit lights Medina Hall	197.73
				INV	04/10/2019	27541	Test emergency and exit lights Medina Oval	197.73
				INV	04/10/2019	27595	6 monthly electrical testing William Bertram Centre	206.21
				INV	04/10/2019	27581	6 monthly electrical testing Koorliny Arts Centre	158.18
				INV	04/10/2019	27582	6 monthly electrical testing Out of School Care	48.02
				INV	04/10/2019	27591	Test emergency and exit lights Wandi Hall	72.03
				INV	04/10/2019	27592	Test emergency and exit lights The shed	72.03
				INV	04/10/2019	27590	Test emergency and exit lights Childcare/Clubroom	72.03
				INV	04/10/2019	27594	Test emergency and exit lights Magenup Equestrian	48.02
				INV	04/10/2019	27625	6 monthly electrical testing Magenup Equestrian	168.07
				INV	04/10/2019	27596	6 monthly electrical testing Fiona Harris Pavilion	175.13
				INV	04/10/2019	27604	6 monthly electrical testing Senior Citizen Centre	168.07
				INV	04/10/2019	27626	6 monthly electrical testing Trade Centre	48.02
				INV	04/10/2019	27627	6 monthly electrical testing John Wellard Centre	480.21
				INV	04/10/2019	27605	6 monthly electrical testing Wheatfield Cottage	120.05
				INV	04/10/2019	27606	Service roof switch board Margaret Feilman Centre	281.83
				INV	04/10/2019	27589	Test emergency and exit lights Resource Centre	72.03
				INV	04/10/2019	27636	6 monthly electrical testing The Zone	312.14
				INV	04/10/2019	27593	Test emergency and exit lights The Pavilion	144.07

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	04/10/2019	27597	Change fluoro lights Medina Oval 060919	478.86
				INV	04/10/2019	27612	Service lights Sandringham Park 100919	1,406.09
				INV	04/10/2019	27601	Electrical service Department of Housing 110919	359.25
				INV	04/10/2019	27623	6 monthly electrical testing Tennis Club 190919	72.03
				INV	04/10/2019	27486	Service pit lid Orelia Oval	620.62
				INV	04/10/2019	27503	Maintenance repairs Boy Scouts Hall	405.85
				INV	04/10/2019	27624	Electrical testing Recquatic 240919	1,157.97
				INV	04/10/2019	27635	Electrical repairs Admin 120919	278.23
				INV	04/10/2019	27583	Electrical works Recquatic	2,308.74
				INV	04/10/2019	27633	Service GPOs Thomas Model Railway	212.91
				INV	09/10/2019	27682	Callistemon Court U9 electrical repairs	143.50
				INV	09/10/2019	27678	Callistemon Court various electrical repairs	119.74
				INV	09/10/2019	27676	Callistemon Court U40 install an external GPO	329.95
3948.6457-01		Total Green Recycling	701.58	INV	08/10/2019	INV6515	E waste recycling	701.58
3948.6566-01		Isentia Pty Limited	1,353.00	INV	08/10/2019	MN0778793	Broadcast on Channel 9 news 170819	99.00
				INV	08/10/2019	MN0778792	Media monitoring for October 19	1,254.00
3948.664-01		StrataGreen	96.13	INV	08/10/2019	113978	Quadruple nozzle broom	96.13
3948.665-01		Gregs Glass	1,080.00	INV	09/10/2019	8038-19	Callistemon Court U40 replace broken window panel	200.00
				INV	09/10/2019	7993-19	Callistemon Court U40 install new door	880.00
3948.6700-01		Sprayking WA Pty Ltd	12,891.70	INV	08/10/2019	00001763	Treatment of weeds hardstand surfaces September 19	12,891.70
3948.762-01		Blackwood & Sons Ltd	606.40	INV	08/10/2019	KW0956UF	Gloves Depot	84.52
				INV	08/10/2019	PE0957UF	Safety glasses Depot	27.98
				INV	09/10/2019	KW2998UH	Toilet roll dispenser	43.27
				INV	04/10/2019	KW7766UF	Safety pins and scissors	35.09
				INV	04/10/2019	KW2481UB	Safety glasses and gloves	415.54
3948.7732-01		Griffin Civil	1,650.00	INV	09/10/2019	00001010	Additional earthworks services Oakley Road reserve	1,650.00
3948.7812-01		Starbucks Flooring	1,360.00	INV	09/10/2019	INV-000623	Callistemon Court U40 new flooring	1,360.00
3948.7847-01		Strata Specialists	4,837.00	INV	09/10/2019	130919	Quarterly levies for Unit 23 40 Meares Avenue	2,638.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	09/10/2019	130919	Quarterly levies for Unit 24 40 Meares Avenue	2,199.00
3948.7937-01		Kerb Direct Kerbing Pty Ltd	7,896.30	INV	09/10/2019	15184	Install kerbing Parmelia Avenue	1,415.10
				INV	08/10/2019	15193	Install mountable kerbs	6,481.20
3948.795-01		K Mart	62.50	INV	08/10/2019	208430	Items for girls group activities The Zone	62.50
3948.8119-01		The Smart Security Company P/L	5,189.80	INV	09/10/2019	9444	Banksia Park medi minder monitoring Oct-Dec 2019	5,189.80
3948.8224-01		Axiis Contracting	3,697.39	INV	08/10/2019	4835	Construct footpath Parmelia Avenue	3,697.39
3948.8235-01		David Keith Sims	44.05	INV	09/10/2019	7thOctober2019	Reimbursement of MR licence	44.05
3948.8319-01		Poolwerx Spearwood	2,200.20	INV	09/10/2019	115792-1	Water testing and maintenance Kwinana Adventure Park	2,200.20
3948.8320-01		ASB Marketing Pty Ltd	3,426.50	INV	08/10/2019	228144	Promotional items	3,426.50
3948.8337-01		Cancer Council WA	2,415.60	INV	07/10/2019	2ndOctober19	Community event funding program 2019/2020	2,415.60
3948.850-01		Gilmore College	50.00	INV	10/10/2019	2ndOctober2019	Donation book prize Year 12 valedictory ceremony	50.00
3948.851-01		Kwinana Signs & Engraving	198.00	INV	09/10/2019	00013905	4 x irrigation signs 600mm x 450mm	198.00
3948.853-01		Kwinana South Bush Fire Brigade	1,234.36	INV	09/10/2019	7thOctober19	DFES ESL recoup to September 2019	1,234.36
3948.8623-01		Irrigation West	1,254.00	INV	08/10/2019	IV00000000895	Signal data coils	1,254.00
3948.8787-01		Vicinity Real Estate Licence P/L	220.00	INV	08/10/2019	CL207771	Casual information stall lease 111019	220.00
3948.888-01		Les Mills Australia	967.30	INV	09/10/2019	1024418	Les Mills licensee fee October 2019	967.30
3948.8894-01		Landscape and Maintenance Solutions	26,925.28	INV	09/10/2019	INV-1327	Mowing services 200919	1,878.56
				INV	09/10/2019	INV-1247	Broadacre mowing of sportsgrounds July 2019	10,241.07
				INV	09/10/2019	INV-1328	Passive and streetscape mowing September 2019	8,813.76
				INV	09/10/2019	INV-1329	Broadacre mowing of sportsgrounds September 19	5,991.89
3948.8899-01		Majestic Plumbing	11,400.69	INV	07/10/2019	234623	Service hot water system Bright Futures	894.17
				INV	09/10/2019	234519	Callistemon Court U40 replace HWS	732.31
				INV	04/10/2019	234609	Repair leaking toilet Recquatic 130919 and 250919	3,384.36
				INV	04/10/2019	234563	Service garden tap Thomas Oval Pavilion	403.96

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	04/10/2019	234534	Service septic tank & drains Thomas Oval Netball Club	3,828.13
				INV	04/10/2019	234567	Service toilets Thomas Oval Pavilion 210919	2,157.76
3948.8998-01		McLeods	9,502.17	INV	08/10/2019	110395	Legal fees matter No 42801	522.04
				INV	08/10/2019	110408	Legal fees matter No 42374	983.07
				INV	08/10/2019	110448	Legal fees matter No 44452	826.18
				INV	08/10/2019	110446	Legal fees matter No 44447	439.23
				INV	08/10/2019	110464	Legal fees matter No 44446	514.38
				INV	08/10/2019	110463	Legal fees matter No 42550	473.63
				INV	08/10/2019	110462	Legal fees matter No 42546	436.98
				INV	08/10/2019	110445	Legal fees matter No 42545	2,551.36
				INV	08/10/2019	110443	Legal fees matter No 42543	1,897.12
				INV	08/10/2019	110447	Legal fees matter No 44448	381.08
				INV	08/10/2019	110444	Legal fees matter No 42544	477.10
3948.9013-01		Department of Mines, Industry	13,801.35	INV	04/10/2019	3rdOctober2019	Building services levy September 2019	13,801.35
3948.9030-01		Air Liquide Australia	61.22	INV	08/10/2019	VY9615	Hire of medical oxygen and air industrial	61.22
3948.903-01		Lo-Go Appointments	2,039.32	INV	09/10/2019	00420759	Temp staff week ending 280919	2,039.32
3948.9044-01		TenderLink	805.20	INV	07/10/2019	AU-292653	Tenderlink services September 19	805.20
3948.9117-01		Gaye McMath	1,980.00	INV	07/10/2019	9	Independent audit committee member fee 160919	1,980.00
3948.934-01		Mandogalup Volunteer Fire Brigade	819.71	INV	09/10/2019	3rdOctober2019	DFES ESL recoup July 19 to September 19	819.71
3948.9466-01		Colleen Joy Williams	11.00	INV	08/10/2019	3rdOctober19	Reimbursement working with children check	11.00
3948.9513-01		Jade Cutler	50.00	INV	08/10/2019	961101	Refund 360L bin upgrade fee	50.00
3948.9601-01		Ian Murray Abel	386.95	INV	08/10/2019	3rdOctober2019	Reimbursement of security licence renewal	226.95
				INV	07/10/2019	25thSeptember19	Reimbursement for first aid training 050919	160.00
3948.9622-01		B & M Automotove Service Centre	3,000.00	INV	07/10/2019	2ndOctober2019	Local commercial activity grant funding	3,000.00
3948.9764-01		Datacom Systems (AU) Pty Ltd - WA	1,903.00	INV	07/10/2019	INV0014187	Monthly Saas fee sphere website September 19	1,903.00
3949	10/10/2019	EFT TRANSFER: - 10/10/2019	218,384.34					
3949.153-01		Australian Taxation Office	205,161.00	INV	06/10/2019	PY01-08-Australi	PAYG Tax Withheld	205,161.00
3949.2853-01		Maxxia Pty Ltd	4,457.84	INV	06/10/2019	PY01-08-Maxxia P	Payroll Deduction	1,938.28
				INV	06/10/2019	PY01-08-Maxxia P	Payroll Deduction	2,034.65

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	10/10/2019	September19	Being employee Net ITC for period September 2019	484.91
3949.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	06/10/2019	PY01-08-Health I	Payroll Deduction	1,115.50
3949.3719-01		City of Kwinana - Xmas fund	7,650.00	INV	06/10/2019	PY01-08-TOK Chri	Payroll Deduction	7,650.00
3950	14/10/2019	EFT TRANSFER: - 14/10/2019	251,353.18					
3950.10152-01		SuperChoice	251,353.18	INV	30/09/2019	Sept2019*-01	Superannuation-Sept2019*-01	178,184.46
				INV	30/09/2019	Sept2019*-03	Superannuation-Sept2019*-03	7,181.18
				INV	30/09/2019	Sept2019*-06	Superannuation-Sept2019*-06	2,238.55
				INV	30/09/2019	Sept2019*-07	Superannuation-Sept2019*-07	3,230.09
				INV	30/09/2019	Sept2019*-13	Superannuation-Sept2019*-13	2,022.68
				INV	30/09/2019	Sept2019*-14	Superannuation-Sept2019*-14	7,762.37
				INV	30/09/2019	Sept2019*-16	Superannuation-Sept2019*-16	1,208.49
				INV	30/09/2019	Sept2019*-17	Superannuation-Sept2019*-17	16,874.79
				INV	30/09/2019	Sept2019*-18	Superannuation-Sept2019*-18	1,813.59
				INV	30/09/2019	Sept2019*-21	Superannuation-Sept2019*-21	964.15
				INV	30/09/2019	Sept2019*-22	Superannuation-Sept2019*-22	564.64
				INV	30/09/2019	Sept2019*-24	Superannuation-Sept2019*-24	682.90
				INV	30/09/2019	Sept2019*-28	Superannuation-Sept2019*-28	236.33
				INV	30/09/2019	Sept2019*-29	Superannuation-Sept2019*-29	490.72
				INV	30/09/2019	Sept2019*-30	Superannuation-Sept2019*-30	1,070.76
				INV	30/09/2019	Sept2019*-41	Superannuation-Sept2019*-41	59.30
				INV	30/09/2019	Sept2019*-43	Superannuation-Sept2019*-43	181.78
				INV	30/09/2019	Sept2019*-46	Superannuation-Sept2019*-46	1,466.64
				INV	30/09/2019	Sept2019*-48	Superannuation-Sept2019*-48	1,096.13
				INV	30/09/2019	Sept2019*-50	Superannuation-Sept2019*-50	1,694.63
				INV	30/09/2019	Sept2019*-54	Superannuation-Sept2019*-54	1,435.06
				INV	30/09/2019	Sept2019*-55	Superannuation-Sept2019*-55	2,973.55
				INV	30/09/2019	Sept2019*-56	Superannuation-Sept2019*-56	1,083.76
				INV	30/09/2019	Sept2019*-58	Superannuation-Sept2019*-58	904.55
				INV	30/09/2019	Sept2019*-59	Superannuation-Sept2019*-59	2,167.78
				INV	30/09/2019	Sept2019*-60	Superannuation-Sept2019*-60	1,131.51
				INV	30/09/2019	Sept2019*-63	Superannuation-Sept2019*-63	295.40
				INV	30/09/2019	Sept2019*-64	Superannuation-Sept2019*-64	765.26
				INV	30/09/2019	Sept2019*-65	Superannuation-Sept2019*-65	632.18
				INV	30/09/2019	Sept2019*-66	Superannuation-Sept2019*-66	461.26

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	30/09/2019	Sept2019*-70	Superannuation-Sept2019*-70	659.18
				INV	30/09/2019	Sept2019*-72	Superannuation-Sept2019*-72	974.74
				INV	30/09/2019	Sept2019*-73	Superannuation-Sept2019*-73	1,349.72
				INV	30/09/2019	Sept2019*-74	Superannuation-Sept2019*-74	57.13
				INV	30/09/2019	Sept2019*-75	Superannuation-Sept2019*-75	334.06
				INV	30/09/2019	Sept2019*-76	Superannuation-Sept2019*-76	91.57
				INV	30/09/2019	Sept2019*-79	Superannuation-Sept2019*-79	1,110.56
				INV	30/09/2019	Sept2019*-80	Superannuation-Sept2019*-80	1,790.78
				INV	30/09/2019	Sept2019*-81	Superannuation-Sept2019*-81	558.30
				INV	30/09/2019	Sept2019*-83	Superannuation-Sept2019*-83	420.20
				INV	30/09/2019	Sept2019*-84	Superannuation-Sept2019*-84	199.84
				INV	30/09/2019	Sept2019*-85	Superannuation-Sept2019*-85	541.28
				INV	30/09/2019	Sept2019*-86	Superannuation-Sept2019*-86	526.47
				INV	30/09/2019	Sept2019*-88	Superannuation-Sept2019*-88	1,181.96
				INV	30/09/2019	Sept2019*-89	Superannuation-Sept2019*-89	682.90
3951	16/10/2019	EFT TRANSFER: - 17/10/2019	1,036,609.38					
3951.10065-01		Gay Merioles	1,000.00	RFD	15/10/2019	1527583	Refund bond hall hire 131019	1,000.00
3951.10355-01		John Ozimek	19.85	INV	14/10/2019	8thOctober2019	Interest on monies held in trust 11-45	19.85
3951.10373-01		Green Willows Industrial Cleaning a	200.00	INV	15/10/2019	29	Clubhouse and office cleaning Banksia Park	200.00
3951.1046-01		OCE Australia Ltd	245.48	INV	15/10/2019	1483836	ColorWave printer charges October 19	245.48
3951.10525-01		Spiritual Development Centre	294.60	RFD	15/10/2019	1280605	Refund bond hall hire 050518	294.60
3951.10954-01		Nintex Pty Ltd	24,453.00	INV	15/10/2019	INV16983	Promapp process manager renewal to 301020	24,453.00
3951.11049-01		QTM Pty Ltd	16,771.62	INV	15/10/2019	INV-3851	Traffic management for road shouldering Mandogalup	5,602.45
				INV	15/10/2019	INV-3852	Traffic management for footpath repairs Pace Road	3,046.22
				INV	15/10/2019	INV-3761	Traffic management for traffic counters 011019	856.75
				INV	15/10/2019	INV-3712	Traffic management 200919 Beacham Crescent	1,618.30
				INV	14/10/2019	INV-3723	Traffic management Gilmore Avenue	2,768.27
				INV	14/10/2019	INV-3718	Traffic Management 200919 Pace Road	2,879.63
3951.11056-01		Stoneham and Associates	1,453.00	INV	15/10/2019	FIVE	Input and reformulating final Public Health Plan	1,453.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.11172-01		McGees Property	3,025.00	INV	15/10/2019	26698	Market rental valuation for Parmelia House	3,025.00
3951.11204-01		ATC Work Smart	93.50	INV	15/10/2019	GT15356	School based traineeship fortnight ending 051019	93.50
3951.11243-01		GPC Asia Pacific Pty Ltd	1,137.49	INV	15/10/2019	1380004303	Tyre shine spray	128.71
				INV	15/10/2019	1380004335	Window cleaner	58.30
				INV	14/10/2019	1380003810	LED quad flash strobe lights	145.20
				INV	14/10/2019	1380003783	Strobe lights and rotary pump	403.78
				INV	14/10/2019	1380003766	Ratchet tie down straps	401.50
3951.11300-01		Strategic DCP Consulting	3,917.37	INV	15/10/2019	006	Consulting services	3,917.37
3951.1130-01		Port Printing Works	237.60	INV	15/10/2019	INV044660	Kwinana swim school 2020 calendars	237.60
3951.11326-01		Breast Cancer Research Centre WA	50.00	INV	15/10/2019	14thOctober2019	Incentive Lyrik Awards round 24 donation	50.00
3951.11333-01		Luke's Bees	300.00	INV	14/10/2019	0063	School holiday program incursion 041019 Library	300.00
3951.11550-01		State Swim Kwinana	3.00	INV	16/10/2019	Refund	Refund difference incorrect annual fee raised 2019/20	3.00
3951.11593-01		Coles Express	612.00	INV	27/09/2019	Refund	Refund difference of incorrect annual fee raised 2019/20	308.00
				INV	27/09/2019	Refund	Refund difference of incorrect annual fee raised 2019/20	304.00
3951.11594-01		Beilby Downing Teal	14,135.00	INV	15/10/2019	INV-1293	Recruitment advertising costs	5,335.00
				INV	15/10/2019	INV-1292	Charges for recruitment services	8,800.00
3951.11625-01		Beau Strickland-Munro	1,116.90	INV	11/10/2019	6.8	Rates refund	1,116.90
3951.11626-01		Steven Ronald Sutton	435.89	INV	11/10/2019	6.8	Rates refund	435.89
3951.11627-01		Kerstin Heike Woosnam	566.80	INV	11/10/2019	6.8	Rates refund	566.80
3951.11631-01		Zhaohui Shen	154.00	INV	14/10/2019	refund	Refund difference incorrect annual fee raised 2019/20	154.00
3951.11632-01		Theresa Vaz	3.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 2019/20	3.00
3951.11633-01		Vindhiya Sujeewa Pathirana	3.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 2019/20	3.00
3951.11634-01		Dorothea Teresa Peterson	3.00	INV	16/10/2019	Refund	Refund Difference incorrect annual fee 2019/20	3.00
3951.11635-01		Chinese Canton Kwinana	154.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 2019/20	154.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.11637-01		Tamarah Anne Janine Peters	3.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 2019/20	3.00
3951.11638-01		Camp Australia Pty Ltd T/As Camp	154.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 2019/20	154.00
3951.11639-01		Raquel Hapel	100.00	RFD	15/10/2019	1463155	Refund bond patio hire 121019	100.00
3951.11640-01		Amy Caroline Draper	100.00	RFD	15/10/2019	1490633	Refund bond patio hire 121019	100.00
3951.11641-01		Nevan Chako Varughese	2,000.00	RFD	15/10/2019	1506492	Refund bond hall hire 121019	2,000.00
3951.11642-01		Renae Parsons	100.00	RFD	15/10/2019	1513706	Refund bond patio hire 121019	100.00
3951.11643-01		Bi-Qing For	100.00	RFD	15/10/2019	1514913	Refund bond patio hire 190819	100.00
3951.11644-01		Belinda Nicholas	100.00	RFD	15/10/2019	1524670	Refund bond patio hire 111019	100.00
3951.11645-01		Renee Dell	100.00	RFD	15/10/2019	1533546	Refund bond patio hire 141019	100.00
3951.11646-01		Brooke McKellar	100.00	RFD	15/10/2019	1534051	Refund bond patio hire 111019	100.00
3951.11647-01		Meridian One	300.00	RFD	15/10/2019	1536249	Refund bond hall hire 071019	300.00
3951.11648-01		Tiarna Chrystle Hicks	100.00	RFD	15/10/2019	1542355	Refund bond patio hire 091019	100.00
3951.11649-01		Naomi Lockhart	100.00	RFD	15/10/2019	1553147	Refund bond patio hire 101019	100.00
3951.11650-01		Barbara Shepherd	139.00	RFD	15/10/2019	1527221	Refund bond patio hire 171119	100.00
				INV	15/10/2019	14thOctober19	Refund cancelled booking 171119	39.00
3951.11651-01		Reynan Secorsecon Braga	360.00	INV	15/10/2019	A/N23827	Crossover subsidy rebate	360.00
3951.11652-01		Matthew James Walsh	57.00	INV	15/10/2019	14thOctober2019	Incentive Lyrik Awards round 24	57.00
3951.11653-01		Natalie Walker	264.10	INV	15/10/2019	10thOctober2019	Refund cancelled swimming lessons	264.10
3951.11654-01		Amy Evans	55.40	INV	15/10/2019	8thOctober2019	Partial refund for toy library membership	55.40
3951.11655-01		Nicki Marree Tollarzo	68.62	INV	16/10/2019	10thOctober2019	Reimbursement of fuel 1GDA257	68.62
3951.11656-01		Colin Stephen Fawkes	40.65	INV	16/10/2019	10thOctober19	Feral pigeon control subsidy	40.65
3951.11657-01		Direct Appliances	1,404.15	INV	16/10/2019	11thSeptember201	Local government activity grant funding	1,404.15
3951.11658-01		Ikram Kebabs	154.00	INV	16/10/2019	Refund	Refund difference incorrect annual fee 2019/20	154.00
3951.11659-01		Cater Care Australia	154.00	INV	16/10/2019	Refund	Refund difference incorrect annual fee 2019/20	154.00
3951.1178-01		Holcim (Australia) Pty Ltd	2,118.16	INV	14/10/2019	9406573006	3.6m3 concrete for Medina Avenue	916.52
				INV	15/10/2019	9406583723	0.8m3 of concrete for Brougham Crescent	344.96
				INV	14/10/2019	9406569219	3.4m3 concrete Medina Avenue ramps	856.68

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.1192-01		Reface Industries	388.41	INV	16/10/2019	00030766	Annual service including inspection	388.41
3951.1205-01		Ridleys Towing & Transport	202.50	INV	15/10/2019	3379	Bus driver from Leda Primary to Canning Vale	87.50
				INV	15/10/2019	3380	Bus driver from Recquatic to Canning Vale	75.00
				INV	15/10/2019	3381	Cleaning of bus for month of September 2019	40.00
3951.1223-01		Rockingham Betta Electrical & Gas	1,888.00	INV	15/10/2019	32410002609	Elevated oven Callistemon Court U56	1,888.00
3951.1227-01		Rockingham Holden	39,079.33	INV	15/10/2019	50576	New vehicle Trailblazer 1GWL818	38,741.33
				INV	15/10/2019	GMCS262614	Service 1EWO610	338.00
3951.1249-01		Royal Life Saving Society	2,524.00	INV	15/10/2019	107062	Pool lifeguard requalification enrolment fee	159.00
				INV	15/10/2019	106981	Pool operations training enrolment fee	2,365.00
3951.1370-01		State Library of Western Australia	4,405.50	INV	16/10/2019	RI024532	Better Beginnings program 2019/2020	4,405.50
3951.1474-01		Toll Transport Pty Ltd	52.36	INV	15/10/2019	1052234	Courier charge 230919	52.36
3951.1517-01		Trophy Specialists	65.00	INV	15/10/2019	0012985	Name plates	65.00
3951.1533-01		Udia (WA)	360.00	INV	14/10/2019	00030988	UDIA Industry Luncheon 171019	360.00
3951.1561-01		WA Limestone Co	20,067.22	INV	14/10/2019	ML6162	Road base for Mandogalup	8,436.85
				INV	14/10/2019	ML6163	Road base for Mandogalup	4,784.71
				INV	14/10/2019	ML6160	Road base for Wandi	6,845.66
3951.1589-01		Waste Stream Management Pty Ltd	1,914.00	INV	14/10/2019	00424210	Tipping fees to 260919	1,551.00
				INV	14/10/2019	00423946	Tipping fees 200819-280819	363.00
3951.1592-01		Water Corporation of Western Austr	75.54	INV	16/10/2019	9018197324Oct19	30U Drink fountain Honeywood Park	75.54
3951.160-01		Rubek Automatic Doors	242.00	INV	16/10/2019	00024396	Service hydrotherapy pool door Recquatic	242.00
3951.1614-01		Westbooks	676.20	INV	16/10/2019	309747	Library items	388.76
				INV	16/10/2019	309754	Library items	27.36
				INV	16/10/2019	309753	Library items	20.31
				INV	16/10/2019	309752	Library items	14.79
				INV	16/10/2019	309751	Library items	9.61
				INV	16/10/2019	309750	Library items	27.36
				INV	16/10/2019	309748	Library items	188.01
3951.1726-01		Kyocera Document Solutions Australi	122.10	INV	15/10/2019	2811585564	1 packet of SH-10 staples for Taskalfa 5052ci	122.10
3951.1832-01		Southern Districts BMX Raceway	2,000.00	RFD	15/10/2019	1527221	Refund bond hall hire 101019	2,000.00
3951.1856-01		Cornerstone Legal	1,923.40	INV	14/10/2019	16500	Legal fees matter No 004947	1,923.40

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.188-01		Beaurepaires Tyres Kwinana	1,377.76	INV	15/10/2019	6410884305	Tyres and balancing KWN2040	785.38
				INV	15/10/2019	6410797269	Tyres and balancing KWN2072	592.38
3951.2024-01		Institute of Public Works Engineeri	715.00	INV	14/10/2019	R38087	2019 Annual parks seminar 201119	715.00
3951.2092-01		Sterlings Office National	122.67	INV	15/10/2019	203785	2 Executive year planners for City Operations	122.67
3951.2097-01		Beaver Tree Services Aust Pty Ltd	15,869.59	INV	15/10/2019	70453	Tree maintenance 3 person crew City Centre	10,395.00
				INV	15/10/2019	70450	Termite treatment at Sunstone Drive Wellard	440.00
				INV	15/10/2019	70356	EWP works at Calista Avenue Calista	1,517.12
				INV	15/10/2019	70404	Emergency call out for bee hive treatment	715.00
				INV	15/10/2019	70420	Removal and stump grinding Surbiton Appch Wellard	2,802.47
3951.2121-01		Suez	170,268.66	INV	15/10/2019	34014689	Mixed waste September 19	167,997.57
				INV	15/10/2019	34055536	General waste September 19	1,641.42
				INV	14/10/2019	34023534	Green waste tipping 130919	629.67
3951.2125-01		Synergy	135,098.46	INV	16/10/2019	958335710Oct19	5854U Orelia Oval	1,430.09
				INV	16/10/2019	566370150Oct19	3254U Chipperton Park	1,190.97
				INV	16/10/2019	295922660Oct19	131U Willandra Park	139.45
				INV	16/10/2019	314938770Oct19	0U Woko Park bore	103.18
				INV	16/10/2019	144372270Oct19	1049U Thomas Oval retic	247.45
				INV	16/10/2019	129764890Oct19	5724U Lambeth Park POS	1,351.26
				INV	16/10/2019	201813230Oct19	1567U Mandogalup Station and reserve bore	542.30
				INV	16/10/2019	657514270Oct19	0U Wandi three phase power supply	106.73
				INV	16/10/2019	938812910Oct19	5907U Wandi Reserve	1,484.04
				INV	16/10/2019	114826720Oct19	59U Industrial streetscapes Naval Base	123.07
				INV	16/10/2019	198694990Sept19	42026U Admin/Arts/Parmelia	11,614.25
				INV	10/10/2019	792417950Oct19	Street lighting	115,768.19
				INV	09/10/2019	198511040Oct19	202U Bruny Meander Bore/BBQ/Lights	159.09
				INV	09/10/2019	290833680Oct19	29U BBQ/Lights Honeywood Park	111.21
				INV	09/10/2019	294428370Oct19	60U Mornington Park	116.23
				INV	09/10/2019	294827290Oct19	13U Darling Park Art Sculpture	106.78
				INV	09/10/2019	830669340Oct19	8U Fire Pump Wandi	114.28
				INV	09/10/2019	259587970Oct19	134U Honeywood Ave retic	136.71
				INV	09/10/2019	214467920Oct19	73U Honeywood Park/Bruny Meander BBQ/lights	123.39
				INV	09/10/2019	264244690Oct19	109U Gecko Park bore pump	129.79
3951.218-01		Bob Jane T-Mart	1,050.00	INV	15/10/2019	143623	Tyres and alignment KWN1942	1,050.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
3951.2224-01		Prestige Catering & Event Hire	854.80	INV	15/10/2019	INV-0258	Catering 091019	436.60
				INV	16/10/2019	INV-0263	Catering OCM Dinners 141019	418.20
3951.248-01		Bunnings Building Supplies	823.44	INV	15/10/2019	2163/01115162	Hozelock 5L killaspray garden sprayer	75.40
				INV	15/10/2019	2163/01119892	Items for youth engagement activity at Health Expo	101.06
				INV	15/10/2019	2163/01053442	Annual planting at William Bertram Centre	478.40
				INV	14/10/2019	2163/01578862	Supplies for Halloween event The Zone	168.58
3951.2646-01		Neverfail Springwater	358.13	INV	16/10/2019	233205	Bottled water	155.04
				INV	16/10/2019	233198	Bottled water	109.25
				INV	16/10/2019	233883	Bottled water	67.95
				INV	01/10/2019	205379	Bottled water	25.89
3951.2652-01		Modern Teaching Aids Pty Ltd	79.22	INV	15/10/2019	43773343	Supplies for holiday program at John Wellard Community Centre	79.22
3951.2903-01		Connect CCS	2,769.20	INV	16/10/2019	00098737	After hours monitoring September 19	2,769.20
3951.3212-01		Marketforce Pty Ltd	4,469.04	INV	14/10/2019	29788	Advertising 180919	1,002.54
				INV	15/10/2019	29775	Advertising 040919	352.75
				INV	15/10/2019	29782	Advertising 180919	352.75
				INV	16/10/2019	29774	Advertising 040919 and 180919	2,761.00
3951.3338-01		AAA Blinds Port Kennedy	858.00	INV	15/10/2019	7276	Replace blinds and tracks Callistemon Court U40	710.00
				INV	14/10/2019	7273	Refit blinds Callistemon Court U65	148.00
3951.3447-01		Chefmaster Australia	1,491.84	INV	15/10/2019	00036554	Drum liner	1,491.84
3951.3452-01		Western Maze Pty Ltd	40,890.26	INV	15/10/2019	00000243	Hard waste collection from Area 2	40,890.26
3951.358-01		Coastline Mowers	202.80	INV	15/10/2019	21470#5	Small reel of Brushcutter cord	195.20
				INV	15/10/2019	21481#10	Parts	7.60
3951.3608-01		Foreshore Rehabilitation & Fencing	808.50	INV	14/10/2019	INV-4529	Modifications to Orelia Oval fence 081019	808.50
3951.3815-01		Susan Michelle Bickley	3.00	INV	16/10/2019	Refund	Refund difference incorrect annual fee 2019/20	3.00
3951.4059-01		Wai Kei Vicky Chui	63.00	INV	14/10/2019	9thOctober2019	Food sampling reimbursements	63.00
3951.407-01		Winc Australia Pty Ltd	354.22	INV	14/10/2019	9028744090	Stationery HR	186.01
				INV	14/10/2019	9028747066	Stationery HR	156.77
				INV	15/10/2019	9028828079	Stationery HR	11.44

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.4112-01		Cleverpatch Pty Ltd	122.05	INV	15/10/2019	343836	Annual event supplies for Bertram Community Centre	122.05
3951.4125-01		LD Total	2,964.50	INV	14/10/2019	101165	20m3 bark mulch Wellard Village September 19	2,964.50
3951.4234-01		Vegie Bandits Pty Ltd	3.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 19/20	3.00
3951.4382-01		Stonehenge Ceramics	3,345.50	INV	15/10/2019	D0292	Install walls and floors Callistemon Court U40	3,345.50
3951.4520-01		Daniels Health Services Pty Ltd	369.34	INV	14/10/2019	1793593	Disposable sharps container	369.34
3951.4674-01		Groundwater Consulting Services Pty	2,200.00	INV	14/10/2019	2096	Groundwater consulting services September 19	2,200.00
3951.473-01		Justice Department of	154.00	INV	14/10/2019	Refund	Refund food business fees	154.00
3951.4790-01		Spotlight Pty Ltd	110.97	INV	15/10/2019	01/10/2019	Mad Hatter Garden Party supplies	110.97
3951.4861-01		Big W	429.50	INV	14/10/2019	953981	Items for school holiday program at Library	40.00
				INV	15/10/2019	953973	Food for animal care facility	62.50
				INV	15/10/2019	953957	Mad Hatter Garden Party supplies	172.00
				INV	15/10/2019	953972	Mad Hatter Garden Party supplies	155.00
3951.4891-01		Display Me	464.21	INV	14/10/2019	N0126915	Birthday party barriers for Recquatic	464.21
3951.50-01		Dept of Primary Industries & Region	530.25	INV	14/10/2019	7193433	Skeleton weed control 2019	530.25
3951.5035-01		Quell Cleen	180.00	INV	15/10/2019	00051855	Vacate clean 111019 Callistemon Court U40	180.00
3951.5149-01		L J Hooker Leeming	475.17	INV	11/10/2019	6.8	Rates refund	475.17
3951.5358-01		Fairway Cabinets	1,459.70	INV	16/10/2019	11thSeptember19	Local government activity grant funding	1,459.70
3951.5520-01		Master Lock Service	340.00	INV	16/10/2019	00006325	Install door closers and service Darius Wells	340.00
3951.5627-01		Tyrecycle Pty Ltd	304.28	INV	14/10/2019	798210	Tyre collection 210819	304.28
3951.572-01		Fire & Emergency Services, Dept of	364,847.40	INV	16/10/2019	4thOctober2019	ESL collections for September 2019	364,847.40
3951.5750-01		Kev's Wheelie Kleen	451.00	INV	15/10/2019	5928	Bin cleaning 030919 John Wellard Centre	99.00
				INV	15/10/2019	5869	Bin cleaning 290819 William Bertram Centre	110.00
				INV	15/10/2019	6192	Bin cleaning 011019 John Wellard Centre	132.00
				INV	15/10/2019	6136	Bin cleaning 250919 William Bertram Centre	110.00
3951.5823-01		Accord Security Pty Ltd	2,878.40	INV	15/10/2019	00023743	Security services period ending 070719	2,878.40
3951.583-01		Flexi Staff Pty Ltd	6,313.51	INV	15/10/2019	211953	Temp staff week ending 061019	1,754.06
				INV	15/10/2019	211789	Temp staff week ending 290919	1,315.55
				INV	14/10/2019	211821	Temp staff week ending 29/09/2019	1,621.95

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	14/10/2019	211820	Temp staff week ending 290919	1,621.95
3951.5841-01		Mandurah Volkswagen	774.40	INV	15/10/2019	VWCSM19940	Repairs to KWN2061	774.40
3951.5982-01		Mahomad Arif Satar	58.08	INV	14/10/2019	26thSeptember19	Reimbursement of materials for workshop by Jane Li	58.08
3951.5995-01		Zenien Pty Ltd T/as ATFT Astuta Tru	3,385.86	INV	14/10/2019	I6852	Install security cameras Thomas Oval Pavilion	3,385.86
3951.5996-01		CMS Engineering Pty Ltd	10,406.36	INV	16/10/2019	34104	Air conditioning services 190919 Recquatic	3,588.20
				INV	16/10/2019	34060	Air conditioning services September 19	3,155.09
				INV	16/10/2019	34105	Service boiler Recquatic 200919	272.31
				INV	16/10/2019	34103	Air conditioner repairs Recquatic 190919	707.30
				INV	17/10/2019	34061	Service air conditioning September 19	1,601.61
				INV	16/10/2019	34062	Service air conditioning September 19	1,081.85
3951.6018-01		ALSCO Pty Ltd	72.69	INV	15/10/2019	CPER1981734	Linen for catering	72.69
3951.6251-01		Melville Subaru	28,425.62	INV	15/10/2019	96894	New vehicle Subaru G-5X Hatchback 1GWO590	28,425.62
3951.6267-01		Woolworths Group Limited	950.72	INV	15/10/2019	3738990	Food for drop in at Zone	132.68
				INV	15/10/2019	3738987	Food and assorted items for holiday program	16.00
				INV	15/10/2019	3738992	Operations depot morning tea supplies	102.01
				INV	15/10/2019	3738977	Food for drop in at Zone	98.52
				INV	15/10/2019	3738982	Mad Hatter Garden Party supplies	281.62
				INV	15/10/2019	3606644	Mad Hatter Garden Party supplies	83.50
				INV	14/10/2019	3738978	Depot morning tea supplies	55.58
				INV	14/10/2019	3606645	Depot morning tea supplies	180.81
3951.6368-01		ATI-Mirage Pty Ltd	913.50	INV	14/10/2019	00038121	Training business process improvement 141019	544.50
				INV	14/10/2019	00038087	Excel introduction training 111019	369.00
3951.6460-01		Artistralia	605.00	INV	15/10/2019	00010587	Copyright for screening of movie 091119	605.00
3951.6567-01		Poolegrave Signs	1,265.00	INV	14/10/2019	00013564	Birthday party signage at Recquatic	1,265.00
3951.6576-01		Kylie Ilana Jesus	720.00	INV	15/10/2019	18-06/10/2019	Art and drama term 3 Bertram Community Centre	720.00
3951.662-01		Green Skills Inc / Ecojobs	886.24	INV	15/10/2019	P1669	Personnel hire for weed control at Squires Reserve	886.24

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.665-01		Gregs Glass	620.00	INV	15/10/2019	7992-19	Install a new pivot door Callistemon Court U40	620.00
3951.6749-01		Australia Post	6,130.28	INV	15/10/2019	1008951742	Postage for period ending 300919	6,130.28
3951.682-01		Harmony Software	1,409.10	INV	15/10/2019	I3-360	Educator subscription September 19	1,409.10
3951.7042-01		Quantum Building Services	6,965.75	INV	15/10/2019	00002829	Remove and replace gutter at Sloan toilet block	1,972.30
				INV	15/10/2019	00002832	Replace roof at Sloan toilet block	4,993.45
3951.7601-01		Focus Networks	4,651.90	INV	15/10/2019	INV-8372GB	Lifesize cloud premium 10 renewal	4,651.90
3951.7605-01		Flying Canape	2,512.50	INV	16/10/2019	11513	Catering citizenship ceremonies	2,512.50
3951.7689-01		VARIDESK	550.00	INV	14/10/2019	IVC-2-1300134	2 x office chairs	550.00
3951.7833-01		Kwinana Veterinary Hospital Pty Ltd	550.40	INV	16/10/2019	60979	Microchipping fee	195.00
				INV	16/10/2019	61312	Animal services	45.00
				INV	16/10/2019	61652	Animal services	65.00
				INV	16/10/2019	62157	Microchipping fee	65.00
				INV	15/10/2019	60840	Animal disposal bags	180.40
3951.7937-01		Kerb Direct Kerbing Pty Ltd	4,876.30	INV	15/10/2019	15198	Kerbing repairs at various locations	4,876.30
3951.8134-01		Ecospill Pty Ltd	127.19	INV	15/10/2019	INV00773878E	Service and replenish spill kits	127.19
3951.8302-01		Chris Kershaw Photography	880.00	INV	16/10/2019	L2569	Citizenship photography 081019	440.00
				INV	14/10/2019	L2555	Photography at Mad Hatters Tea Party 061019	440.00
3951.8319-01		Poolwerx Spearwood	2,773.92	INV	16/10/2019	117108-1	Splashpad Adventure Park	2,383.92
				INV	14/10/2019	118631-1	Pumps service kit for Adventure Park	390.00
3951.8325-01		Envirosweep	2,308.63	INV	15/10/2019	72375	Footpath sweeping 251019	2,308.63
3951.8336-01		Lynne Brooke	87.00	INV	15/10/2019	03/10/19	Reimbursement working with children check renewal	87.00
3951.8337-01		Cancer Council WA	1,000.00	RFD	15/10/2019	1550811	Refund bond hall hire 031019	1,000.00
3951.8582-01		Bushfire Prone Planning	1,287.00	INV	14/10/2019	BPP-19211	Consulting L3 Mandogalup East Residential Estate	858.00
				INV	14/10/2019	BPP-19193	Consulting L3 report review	429.00
3951.8595-01		Purearth	5,339.88	INV	14/10/2019	00001388	Tipping fees for road sweeping	5,339.88
3951.867-01		Lamp Replacements	77.00	INV	16/10/2019	IN1024065	Parts	77.00
3951.8756-01		Ohura Consulting	3,140.50	INV	14/10/2019	INV-0551	Consultancy services Stage 4	3,140.50

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3951.8899-01		Majestic Plumbing	2,354.26	INV	15/10/2019	234687	Install hot water system Callistmon Court U20	1,703.90
				INV	15/10/2019	234688	Service stormwater pump 071019 Banksia Park	176.26
				INV	16/10/2019	234622	Replace tap filter Recquatic	474.10
3951.8979-01		Vocus Communications	55.00	INV	15/10/2019	P469889	Additional public IP addresses October 2019	55.00
3951.8998-01		McLeods	928.54	INV	14/10/2019	110555	Legal fees matter No 44458	375.35
				INV	14/10/2019	110350	Legal fees matter No 44760	553.19
3951.9019-01		Kearns Garden Supplies	180.00	INV	14/10/2019	47	Soil conditioner for Bertram Community Centre	180.00
3951.903-01		Lo-Go Appointments	9,357.73	INV	14/10/2019	00420713	Temp staff week ending 210919	1,629.05
				INV	14/10/2019	00420714	Temp staff week ending 210919	3,147.98
				INV	15/10/2019	00420801	Temp staff week ending 051019	1,228.48
				INV	14/10/2019	00420760	Temp staff week ending 280919	3,352.22
3951.9100-01		Ray White Jones & Associates	488.37	INV	10/10/2019	6.8	Rates refund	488.37
3951.928-01		Major Motors	1,118.98	INV	15/10/2019	821784	Assorted filters	1,118.98
3951.9341-01		A Plus Training Solutions Pty Ltd	275.00	INV	15/10/2019	02360	Quick cut saw safety training 041119	275.00
3951.9491-01		Espresso Essential WA	1,023.62	INV	15/10/2019	131350/01	Full service to coffee machine including parts	625.33
				INV	14/10/2019	130974/01	Supplies for coffee machine	398.29
3951.9493-01		Supersonic Science	300.00	RFD	15/10/2019	1550793	Refund bond hall hire 021019	300.00
3951.9572-01		Aaron Thomas	650.00	INV	15/10/2019	124	Open Mic event 031019 Darius Wells	650.00
3951.9678-01		Advanced Water Waste Systems Pty Lt	1,399.20	INV	16/10/2019	INV-3550	Pump for Adventure Park	1,399.20
3951.9810-01		XLR8 Fitness (WA) Pty Ltd	57.75	INV	15/10/2019	687	XLR8 excursion balance due October Zone	57.75
3951.9859-01		BP Australia Pty Ltd	154.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 2019/20	154.00
3951.9902-01		Relay for Life Kwinana	3,300.00	INV	16/10/2019	2ndOctober2019	Community event funding program 2019/20	3,300.00
3951.9924-01		The Owners of Nicheliving Kwinana 3	200.00	RFD	15/10/2019	1535862	Refund bond hall hire 071019	200.00
3951	16/10/2019	EFT TRANSFER: - 17/10/2019	-3.00				Payment reversal creditor 11636	-3.00
3952	18/10/2019	EFT TRANSFER: - 18/10/2019	500.00					
3952.11665-01		Caliesha Shae Edney	500.00	INV	18/10/2019	18thOctober2019	Incentive Lyrik Awards round 24	500.00
3953	23/10/2019	EFT TRANSFER: - 23/10/2019	114,701.32					
3953.565-01		Bright Futures Family Day Care - Pa	114,701.32	INV	23/10/2019	071019 to 201019	FDC Payroll 071019 to 201019	114,701.32

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3954	23/10/2019	EFT TRANSFER: - 23/10/2019	20,176.20					
3954.568-01		Bright Futures In Home Care - Payro	20,176.20	INV	23/10/2019	071019 to 201019	IHC Payroll 071019 to 201019	20,176.20
3955	24/10/2019	EFT TRANSFER: - 24/10/2019	868,829.19					
3955.10229-01		Eureka 4WD Training Pty Ltd	4,560.00	INV	22/10/2019	00028191	Quad bike training 091019 and 101019	4,560.00
3955.10257-01		Scanner Angel OZ	335.00	INV	22/10/2019	4142	Purchase of two microchip scanners	335.00
3955.10310-01		Threadneedle Design Studio	724.00	INV	22/10/2019	INV0000059/2019	Sewing machine service	724.00
3955.10311-01		Go Doors Pty Ltd	3,201.00	INV	22/10/2019	83811	Scheduled maintenance various locations	3,201.00
3955.1033-01		Nilfisk Pty Ltd	1,333.20	INV	18/10/2019	PRI0002287	Rental for October 2019 Zone	1,333.20
3955.10373-01		Green Willows Industrial Cleaning a	250.00	INV	22/10/2019	30	Callistemon Court U40 spot clean carpet	50.00
				INV	22/10/2019	31	Banksia Park clubhouse cleaning and office cleaning	200.00
3955.1059-01		Vodafone Messaging	176.00	INV	22/10/2019	11243882	Pager network access fee October 2019	176.00
3955.10621-01		Anthea Hirschi	100.00	RFD	22/10/2019	1505751	Refund bond patio hire 191019	100.00
3955.10670-01		Wheelie Clean	596.20	INV	22/10/2019	5762	Bin cleaning to 091019 Darius Wells	349.25
				INV	22/10/2019	5763	Bin cleaning to 091019 Admin	246.95
3955.10756-01		Retech Rubber	1,072.50	INV	22/10/2019	00002968	Replaced soft fall rubber at Emerald Park	1,072.50
3955.10916-01		Alison Bannister Career Coaching	819.40	INV	21/10/2019	CWDW03	Career workshop resume & cover Letter	545.50
				INV	22/10/2019	CWJW005	Career workshops 161019	273.90
3955.11037-01		Rachel Mortimer	175.00	INV	23/10/2019	18thOctober2019	Financial asistance Follow Your Dreams competition	175.00
3955.11049-01		QTM Pty Ltd	841.04	INV	22/10/2019	INV-3512	Traffic management Community Concert	841.04
3955.11243-01		GPC Asia Pacific Pty Ltd	202.01	INV	21/10/2019	1380005147	Parts	85.36
				INV	21/10/2019	1380005226	Splice joiner	116.65
3955.11299-01		Expo Signage and Digital Pty Ltd	735.00	INV	22/10/2019	502677	Corflute signs	567.00
				INV	22/10/2019	502679	Adventure Park closure signs	168.00
3955.1130-01		Port Printing Works	83.60	INV	21/10/2019	INV044721	Business cards	42.90
				INV	22/10/2019	INV044706	Lolly run posters	40.70
3955.11366-01		Outback Handyman	440.00	INV	22/10/2019	2377	Callistemon Court U33-34 replace store room door	440.00
3955.11412-01		Ecoburbia	6,070.90	INV	22/10/2019	9thAugust2019	Living Smart course	6,070.90

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3955.11431-01		United Scanning Services Pty Ltd	7,700.00	INV	22/10/2019	190911_3	Postans Road service location for drain upgrade	7,700.00
3955.11442-01		Putting Health at the Top	200.00	RFD	22/10/2019	1544938	Refund bond hall hire 270919	200.00
3955.11449-01		Wilder Rowe	700.00	INV	22/10/2019	001	Videography services at event for YACtivate 2019	700.00
3955.11469-01		Microanalysis Australia Pty Ltd	229.90	INV	22/10/2019	19_1535_001	SEM general ID	229.90
3955.11488-01		AAI Limited GIO Insurance	408.00	INV	21/10/2019	5thSeptember2019	Refund claim #G672719G duplicate payment Inv55626	408.00
3955.11661-01		Black Label Events	1,755.00	INV	22/10/2019	INV-2045 Deposit	Community Concert VIP furniture 071219	1,755.00
3955.11668-01		Soon Young Chung	100.00	RFD	22/10/2019	1498014	Refund bond patio hire 201019	100.00
3955.11669-01		Tanya Van Der Merwe	100.00	RFD	22/10/2019	1514160	Refund bond patio hire 160819	100.00
3955.11670-01		Jasmine Scott	100.00	RFD	22/10/2019	1515333	Refund bond patio hire 191019	100.00
3955.11671-01		Jordyn Willshire	100.00	RFD	22/10/2019	1527358	Refund bond patio hire 290819	100.00
3955.11672-01		Jackie Ucat	1,000.00	RFD	22/10/2019	1533775	Refund bond hall hire 181019	1,000.00
3955.11673-01		Sarah Cooper	100.00	RFD	22/10/2019	1535862	Refund bond patio hire 201019	100.00
3955.11674-01		Ronaldo De Guzman Macaraig	2,000.00	RFD	22/10/2019	1553826	Refund bond hall hire 151019	2,000.00
3955.11683-01		Turnstone Nominees Pty Ltd	33,531.03	RFD	23/10/2019	1317253	Refund security bond L 2 & 3 Anketell Rd	33,531.03
3955.11684-01		Wellard Lane Pty Ltd	13,594.55	RFD	23/10/2019	1207562	Refund security bond L601 Millar Road	13,594.55
3955.11686-01		Judith Pickett	250.00	INV	23/10/2019	18thOctober2019	Financial assistance Basketball Youth Cup 2019	250.00
3955.11687-01		Karyn Katrina Stafford	50.00	INV	23/10/2019	876754	Refund 360L recycle bin upgrade fee	50.00
3955.11688-01		Douglas Victor Jones	50.00	INV	23/10/2019	22October19	Dog registration refund	50.00
3955.1223-01		Rockingham Betta Electrical & Gas	1,999.00	INV	22/10/2019	32410002846	Callistemon Court U21 replace unserviceable oven	1,999.00
3955.1227-01		Rockingham Holden	43,627.48	INV	21/10/2019	50610	Holden Acadia AWD 1GWW680	43,627.48
3955.1266-01		Salmat Targeted Media Pty Ltd	768.92	INV	22/10/2019	1000678880	Term 4 newsletter distribution	768.92
3955.1276-01		Satellite Security Services	2,234.82	INV	18/10/2019	IV006643	Install blue strobe lights Depot	1,599.81
				INV	18/10/2019	IV006630	Test duress buttons Darius Wells 170919	310.00
				INV	22/10/2019	IV006063	Repairs to tamper alarm at Adventure Playground	325.01
3955.1357-01		Sportsworld Of WA	1,800.15	INV	23/10/2019	137807	Assorted goggles for Proshop Recquatic	1,800.15

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3955.1375-01		Stewart & Heaton Clothing Co Pty Lt	57.97	INV	22/10/2019	SIN-3117111	Purchase of WABFB badges for emergency services	57.97
3955.1423-01		Telstra	45.65	INV	22/10/2019	P346257242-5	Banksia Park clubhouse to 091019	45.65
3955.1444-01		The Good Guys	2,917.00	INV	21/10/2019	D0921437568	Assorted equipment for Darius Wells	2,917.00
3955.1530-01		Wormald Australia Pty Ltd	1,259.50	INV	18/10/2019	8068887	Service hydrant Medina Hall	1,259.50
3955.1558-01		Volunteering Western Australia	935.00	INV	21/10/2019	00003804	National volunteering conference 2020 registration	935.00
3955.1614-01		Westbooks	346.92	INV	21/10/2019	309755	Library items	209.37
				INV	21/10/2019	309749	Library items	137.55
3955.1635-01		WH Locations Services Pty Ltd	1,089.00	INV	21/10/2019	SIN007781	Service locating Gilmore Avenue	1,089.00
3955.1856-01		Cornerstone Legal	2,791.80	INV	22/10/2019	16687	Legal fee matter No 004955	2,791.80
3955.2024-01		Institute of Public Works Engineeri	544.50	INV	22/10/2019	R38243	Plant & vehicle management workshop 151119	544.50
3955.2048-01		Palm Lakes Gardens & Landscape Serv	2,395.00	INV	22/10/2019	1489	Callistemon Court U70 remove slabs and lay pavers	385.00
				INV	22/10/2019	2451	Repair rear paving Callistemon Court U65	2,010.00
3955.2121-01		Suez	136,577.59	INV	22/10/2019	164758	Commercial recycle September 2019	136,577.59
3955.2219-01		The Distributors Perth	144.05	INV	22/10/2019	529070	Assorted items for Cafe Splash	144.05
3955.2224-01		Prestige Catering & Event Hire	1,772.00	INV	22/10/2019	INV-0313	Catering 211019	358.50
				INV	22/10/2019	INV-0316	Catering 221019	440.00
				INV	22/10/2019	INV-0310	Catering 181019	973.50
3955.2410-01		ABCO Products	1,683.90	INV	22/10/2019	462129	Cleaning products for various facilities	229.80
				INV	22/10/2019	461040	Cleaning products for various facilities	1,454.10
3955.248-01		Bunnings Building Supplies	2,307.06	INV	22/10/2019	2163/01621449	Tools for Orelia Oval park furniture	79.10
				INV	22/10/2019	2163/01582976	Handle for Recquatic	39.14
				INV	22/10/2019	2163/01622199	Hose reels for City Operation Depot	34.00
				INV	22/10/2019	2163/016235859	Clear silicon for Bertram Community Centre	30.96
				INV	22/10/2019	2163/01621980	Clips for electrical cable at Sloan Cottage	11.55
				INV	21/10/2019	2163/01582017	Hardware items	72.12
				INV	21/10/2019	2163/01620167	Hardware items	291.42
				INV	21/10/2019	2163/01618318	Gift voucher prizes for competition	60.00
				INV	18/10/2019	2163/01621192	Lift off hinges for Darius Wells	39.92
				INV	18/10/2019	2163/1066082	Hardware items	1,575.91

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	18/10/2019	2163/01621359	Hardware items	72.94
3955.2678-01		Natural Area Holdings P/L t/as Natu	51,499.80	INV	22/10/2019	00011843	Grass weed control July and August 2019	51,499.80
3955.2852-01		Downer EDI Works Pty Ltd	2,250.93	INV	22/10/2019	6007470	5 tonne asphalt	2,250.93
3955.3155-01		PFD Food Services Pty Ltd	769.70	INV	22/10/2019	KR382003	Items for Cafe Splash	769.70
3955.3212-01		Marketforce Pty Ltd	1,498.49	INV	22/10/2019	29776	SEEK advertising 300819	145.49
				INV	22/10/2019	29781	SEEK advertising 130919	225.50
				INV	22/10/2019	29783	SEEK advertising 160919	225.50
				INV	22/10/2019	29777	SEEK advertising 020919	225.50
				INV	22/10/2019	29779	SEEK advertising 100919	225.50
				INV	22/10/2019	29780	SEEK advertising 120919	225.50
				INV	22/10/2019	29778	SEEK advertising 100919	225.50
3955.3358-01		Homebuyers Centre Pty Ltd	336.00	INV	22/10/2019	14thOctober2019	Refund verge material usage fee VP2019/54	336.00
3955.3391-01		Ventura Home Group Pty Ltd T/As Aus	288.00	INV	22/10/2019	14thOctober2019	Refund verge material usage fee VP2018/279	288.00
3955.3450-01		West Coast Shade	7,260.00	INV	21/10/2019	00009950	Install shade sails at various locations	7,260.00
3955.357-01		BullAnt Security Pty	1,076.90	INV	21/10/2019	10192311	Key cut for Leda Hall Little Rascals	303.40
				INV	21/10/2019	10192526	Cut and engrave keys	120.00
				INV	18/10/2019	10192009	Keys and padlocks	412.50
				INV	22/10/2019	10192134	Supply 20 "A" padlock keys	151.00
				INV	22/10/2019	10192580	Supply and cut 3 x 6.13 keys for Thomas Pavilion	90.00
3955.358-01		Coastline Mowers	2,054.15	INV	21/10/2019	21549#1	Parts	489.75
				INV	21/10/2019	21511#12	Assorted parts	1,499.40
				INV	21/10/2019	21548#1	Fuel pump repairs for mower	65.00
3955.3632-01		Eclipse Soils Pty Ltd	1,562.00	INV	22/10/2019	KWIN01R043739	General and green waste tipping charges	1,562.00
3955.3877-01		Schweppes Australia Pty Ltd	665.80	INV	22/10/2019	0809047429	Assorted drinks for Cafe Splash	665.80
3955.3977-01		MRP Osborne Park-General Pest/Termi	555.00	INV	22/10/2019	85326	Treatment of bees at Wellard Oval	360.00
				INV	21/10/2019	85086	Pest control Depot	195.00
3955.407-01		Winc Australia Pty Ltd	156.01	INV	21/10/2019	9028885461	Stationery	44.13
				INV	21/10/2019	9028825787	Stationery	33.95
				INV	22/10/2019	9028796976	Stationery	43.26
				INV	22/10/2019	9028905672	Stationery	19.40

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	22/10/2019	9028894975	Stationery	15.27
3955.4245-01		ED Property Services	770.00	INV	22/10/2019	00001348	Repair rear gutter Banksia Park U33	770.00
3955.4692-01		Elliotts Irrigation Pty Ltd	279.40	INV	21/10/2019	B15363	Service iron filter Sunrise Estate	279.40
3955.480-01		Department of Transport	95.20	INV	22/10/2019	4122644	Disclosure of information fees September 2019	95.20
3955.483-01		Landgate	1,343.20	INV	21/10/2019	65907597	Aerial imagery service fee August 19	563.20
				INV	22/10/2019	351971-10001098	GRV chargeable schedule G2019/20	780.00
3955.4861-01		Big W	40.00	INV	23/10/2019	953996	Supplies for Boredom Busters class	40.00
3955.4995-01		LGISWA	301,066.11	INV	18/10/2019	100-136097	2019/2020 Workcare Workers Compensation Renewal 2nd instalment	139,536.32
				INV	17/10/2019	100-136255	2019/2020 Public Liability Insurance Renewal	80,036.20
				INV	17/10/2019	100-135993	2019/2020 LG Special Risks Property Insurance 2nd instalment	81,493.59
3955.5035-01		Quell Clean	500.00	INV	22/10/2019	00052086	Banksia Park U61 vacate clean	500.00
3955.5259-01		Buswest	764.50	INV	22/10/2019	106554	Bus hire for term 3 Recquatic holiday program	764.50
3955.5279-01		OCP Sales	220.00	INV	22/10/2019	00052911	Repair of 4 UHF radios	220.00
3955.5520-01		Master Lock Service	1,815.00	INV	22/10/2019	00006376	Supply 25 x E Keys	150.00
				INV	22/10/2019	00006334	Supply and install 20 x B keys	120.00
				INV	22/10/2019	00006372	Fit new lock Callistemon Court U5 and U6	240.00
				INV	22/10/2019	00006345	Repair lock Callistemon Court U50	50.00
				INV	22/10/2019	00006344	Repair lock Callistemon Court U43	40.00
				INV	22/10/2019	00006343	Banksia Park U59 Repair to deadlock	115.00
				INV	18/10/2019	00006296	Keys	120.00
				INV	18/10/2019	00006361	Padlocks	760.00
				INV	18/10/2019	00006329	Replace broken lock toilets Adventure Park	220.00
3955.5652-01		Put On A Happy Face	270.00	INV	21/10/2019	926	Face painting Bertram Show 131019	270.00
3955.572-01		Fire & Emergency Services, Dept of	88,271.89	INV	23/10/2019	149708	2019/20 ESL income part 6A	88,271.89
3955.583-01		Flexi Staff Pty Ltd	1,116.56	INV	21/10/2019	211936	Temp staff week ending 061019	1,116.56
3955.5996-01		CMS Engineering Pty Ltd	2,417.80	INV	18/10/2019	34160	Air conditioning service Darius Wells	2,417.80
3955.6018-01		ALSCO Pty Ltd	72.16	INV	22/10/2019	CPER1982903	Linen for catering	72.16

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3955.6050-01		HiTech Sports Pty Ltd	1205.05	INV	22/10/2019	2712	Safety audit of equipment in multipurpose court	1,205.05
3955.6267-01		Woolworths Group Limited	650.12	INV	22/10/2019	3738991	Milk for Zone	5.98
				INV	21/10/2019	40209460	Admin items	147.13
				INV	22/10/2019	3739000	Catering for Recquatic	48.73
				INV	22/10/2019	3784608	Assorted catering for YAC event 211019	90.60
				INV	22/10/2019	3784602	Items for Cafe Splash	85.36
				INV	22/10/2019	3738971	Items for Cafe Splash	60.29
				INV	22/10/2019	3738976	Items for Cafe Splash	63.59
				INV	22/10/2019	3738979	Items for Cafe Splash	14.00
				INV	22/10/2019	3738988	Items for Cafe Splash	38.05
				INV	22/10/2019	3738984	Items for Cafe Splash	96.39
3955.6370-01		Elexacom	13,380.70	INV	22/10/2019	27707	Adjusted hot water system in store room at Admin	24.01
				INV	22/10/2019	27716	Repairs to C-Bus system lighting above pool	2,722.42
				INV	22/10/2019	27723	Set Adventure Park lights to come on as directed	159.28
				INV	22/10/2019	27709	Banksia Park U29 replace exhaust fan	159.16
				INV	22/10/2019	27736	Banksia Park U1 replace smoke detector	39.55
				INV	22/10/2019	27745	Replace faulty RCBOs at Senior Citizens Centre	634.32
				INV	22/10/2019	27746	Replaced exit lights at Wandi Pavilion	325.73
				INV	22/10/2019	27733	Repaired light switch at Koorliny Art Centre	79.40
				INV	22/10/2019	27760	Repair network cable Recquatic	171.27
				INV	23/10/2019	27756	Electrical inspection of Sloan Cottage	418.00
				INV	18/10/2019	27719	Install power points and clock Recquatic	962.17
				INV	21/10/2019	27681	Light repairs Kwinana Tennis Club	142.24
				INV	21/10/2019	27718	Install street lights Pace Road shops	6,524.99
				INV	21/10/2019	27677	Install dummy camera on power poles Depot	104.50
				INV	22/10/2019	27738	Callistemon Court U45 replace smoke detector	39.55
				INV	22/10/2019	27674	Banksia Park U25 electrical repairs	333.31
				INV	22/10/2019	27735	Banksia Park U34 replace smoke detector	39.55
				INV	22/10/2019	27734	Banksia Park U61 replace smoke detector	39.55
				INV	22/10/2019	27737	Callistemon Court U10 replace GPO	153.62
				INV	22/10/2019	27721	Callistemon Court U20 replace GPO	224.73
				INV	22/10/2019	27739	Callistemon Court U8 replace GPO	83.35

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3955.6382-01		Zip Heaters	1,181.50	INV	22/10/2019	3278234	Replaced pump to hydro tap unit at Wellard Community Centre	296.00
				INV	22/10/2019	3271788	Zip hydrocare agreement 011019 to 300920	885.50
3955.6457-01		Total Green Recycling	641.85	INV	21/10/2019	INV6598	E waste recycling	641.85
3955.664-01		StrataGreen	1,711.12	INV	21/10/2019	113452	Plants	1,711.12
3955.665-01		Gregs Glass	1,140.00	INV	18/10/2019	8022-19	Install cabinet door at Thomas Oval Pavilion	540.00
				INV	22/10/2019	8153-19	Callistemon Court U44 reseal bottom shower screen	150.00
				INV	22/10/2019	8154-19	Supply cut 4.5mm perspex for Darius Wells Library	450.00
3955.7-01		AAA Windscreens & Tinting	10,339.51	INV	21/10/2019	INV-45241	Tinting of window panes Recquatic	10,339.51
3955.7042-01		Quantum Building Services	1,714.63	INV	18/10/2019	00002831	Door closers	159.50
				INV	18/10/2019	00002830	Works to retaining wall Smirks Cottage	1,555.13
3955.714-01		HP Financial Services Pty Ltd	18,150.00	INV	22/10/2019	100001140931	Monthly payments contract 5389066248AUS2 Dec 19	15,933.50
				INV	22/10/2019	100001141725	Monthly payments contract 5389066248AUS1 Dec 19	2,216.50
3955.7147-01		Katherine Rose Falcon Justiniani	1,000.00	RFD	22/10/2019	1533775	Refund bond hall hire 191019	1,000.00
3955.7388-01		Morris Jacobs	155.00	INV	23/10/2019	3-22/10/19	Facilitation of Tuesday art 221019	155.00
3955.7407-01		Sanjeeda Faruque	1,000.00	RFD	22/10/2019	1512928	Refund bond hall hire 130819	1,000.00
3955.7503-01		Priceless Discount Kwinana	27.00	INV	23/10/2019	21	Items for Boredom Busters class	27.00
3955.7522-01		GPS Linemarking	2,579.50	INV	21/10/2019	INV-001236	Cricket boundary line marking at Orelia Oval	2,579.50
3955.7605-01		Flying Canape	827.00	INV	22/10/2019	11514	Catering 191019	827.00
3955.7620-01		Perth Parkour Inc	810.00	INV	22/10/2019	INV-0069	Term 3 parkour program for youth	810.00
3955.762-01		Blackwood & Sons Ltd	89.66	INV	22/10/2019	PE2360UK	Consumable items for Recquatic	20.88
				INV	22/10/2019	PE5010UI	Consumable items for Recquatic	48.14
				INV	22/10/2019	KW4640UI	Consumable items for Recquatic	20.64
3955.7693-01		All Type Auto Electrical	1,295.80	INV	21/10/2019	00003184	Electrical repairs to Fuso Canter truck KWN2101	1,295.80
3955.7732-01		Griffin Civil	4,995.17	INV	22/10/2019	00001012	Supply and install SEP and soakwell Gilmore Avenue	4,995.17
3955.7751-01		Adtech Holdings Pty Ltd	249.00	INV	22/10/2019	64263	Repairs to damaged screen of iPhone 7	249.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3955.7780-01		Moore Stephens (WA) Pty Ltd	850.00	INV	22/10/2019	724	2019 Nuts and Bolts Workshop 291119	850.00
3955.7808-01		EEO Specialists	7,150.00	INV	22/10/2019	1025	Developing productive working relationships 161019	7,150.00
3955.7809-01		Frontline Fire and Rescue Equipment	451.17	INV	21/10/2019	65475	Assorted items for Kwinana Fire Brigade	451.17
3955.8099-01		Total Tools Rockingham	350.00	INV	18/10/2019	80323	Tools for Kwinana Adventure Park	350.00
3955.8130-01		Armana Holdings Pty Ltd	16,187.49	RFD	23/10/2019	1300798	Refund security bond Stage 8B Wellard	16,187.49
3955.8610-01		John Scarfe	1,200.00	INV	22/10/2019	80	Hand crafted pens for citizenship ceremonies	600.00
				INV	22/10/2019	81	Hand crafted pens for citizenship ceremonies	600.00
3955.8899-01		Majestic Plumbing	8,761.85	INV	22/10/2019	234815	Repairs to toilets at Adventure Playground	220.26
				INV	22/10/2019	234786	Repaired drinking fountain at Rushbrooke Park	187.26
				INV	22/10/2019	234787	Investigated flashing light on septic at Bowling Club	88.13
				INV	22/10/2019	234746	New filter to zip unit at Wellard Community Centre	421.29
				INV	22/10/2019	234745	Repairs to crib room toilets at Depot	88.13
				INV	22/10/2019	234750	Replaced hot water system Banksia Park U2	1,132.12
				INV	22/10/2019	234744	Plumbing work Callistemon Court U63	409.63
				INV	22/10/2019	234749	Plumbing work Callistemon Court U53	388.85
				INV	22/10/2019	234748	Plumbing works Callistemon Court U68	154.13
				INV	22/10/2019	234747	Plumbing work Callistemon Court U56	333.85
				INV	22/10/2019	234785	Plumbing works Callistemon Court U69	496.50
				INV	22/10/2019	234743	Plumbing works Callistemon Court U40	1,214.46
				INV	22/10/2019	234681	Plumbing works Callistemon Court U22	1,585.13
				INV	22/10/2019	234721	Plumbing work Callistemon Court U15	242.26
				INV	18/10/2019	234720	Service showers Recquatic 051019	539.97
				INV	18/10/2019	234719	Service taps and pipes Incubator	391.53
				INV	18/10/2019	234690	Plumbing service Wells Park Ablutions	286.26
				INV	18/10/2019	234682	Service shower Adventure Park	328.83
				INV	18/10/2019	234680	Service toilet Darius Wells 011019	253.26
3955.8984-01		Baldivis Transport Pty Ltd	175.00	INV	22/10/2019	1948	Bulk water supply for Casuarina Hall 260919	175.00
3955.8998-01		McLeods	915.20	INV	22/10/2019	108329	Legal fees matter No 44312	915.20

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3955.9019-01		Kearns Garden Supplies	88.44	INV	22/10/2019	3	Callistemon Court purchase of various hardware	49.69
				INV	22/10/2019	4	Banksia Park hardware	38.75
3955.903-01		Lo-Go Appointments	6,007.86	INV	21/10/2019	00420842	Temp staff week ending 121019	3,147.98
				INV	21/10/2019	00420802	Temp staff week ending 051019	820.56
				INV	21/10/2019	00420841	Temp staff week ending 121019	2,039.32
3955.9326-01		Gymcare	348.15	INV	22/10/2019	5119	Service to all weighted equipment in Gym	348.15
3955.9345-01		Accidental Health & Safety Perth	338.38	INV	22/10/2019	618241	Heartstart adult smart pads	150.50
				INV	22/10/2019	618828	Animal care disinfectant	187.88
3955.9572-01		Aaron Thomas	650.00	INV	23/10/2019	125	Open Mic event Darius Wells 171019	650.00
3955.9623-01		Sustainaspace	1,540.00	INV	22/10/2019	19-025	Architectural service Medina Oval	550.00
				INV	22/10/2019	22	Certificate for Medina Oval	440.00
				INV	22/10/2019	21	Engineering certification	550.00
3955.9892-01		LF Media	2,674.80	INV	22/10/2019	22853	Lamp post wraps	2,674.80
3955	28/10/2019	EFT TRANSFER: - 24/10/2019	-3.00				Payment reversal creditor 11636	-3.00
3956	23/10/2019	EFT TRANSFER: - 24/10/2019	236,927.50					
3956.151-01		Australian Services Union	547.76	INV	20/10/2019	PY01-09-Aust Ser	Payroll Deduction	233.10
				INV	20/10/2019	PY01-09-Aust Ser	Payroll Deduction	47.80
				INV	06/10/2019	PY01-08-Aust Ser	Payroll Deduction	233.10
				INV	06/10/2019	PY01-08-Aust Ser	Payroll Deduction	33.76
3956.153-01		Australian Taxation Office	219,158.00	INV	20/10/2019	PY01-09-Australi	PAYG Tax Withheld	219,158.00
3956.2853-01		Maxxia Pty Ltd	3,972.93	INV	20/10/2019	PY01-09-Maxxia P	Payroll Deduction	1,938.28
				INV	20/10/2019	PY01-09-Maxxia P	Payroll Deduction	2,034.65
3956.3376-01		Health Insurance Fund of WA (HIF)	1,115.50	INV	20/10/2019	PY01-09-Health I	Payroll Deduction	1,115.50
3956.3719-01		City of Kwinana - Xmas fund	7,650.00	INV	20/10/2019	PY01-09-TOK Chri	Payroll Deduction	7,650.00
3956.487-01		Child Support Agency	3,663.80	INV	20/10/2019	PY01-09-Child Su	Payroll Deduction	1,831.90
				INV	06/10/2019	PY01-08-Child Su	Payroll Deduction	1,831.90
3956.892-01		LGRCEU	819.51	INV	06/10/2019	PY01-08-LGREC U	Payroll Deduction	388.99
				INV	06/10/2019	PY01-08-LGREC U	Payroll Deduction	10.26
				INV	20/10/2019	PY01-09-LGREC U	Payroll Deduction	410.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	20/10/2019	PY01-09-LGREC U	Payroll Deduction	10.26
3957	31/10/2019	EFT TRANSFER: - 31/10/2019	618,720.88					
3957.10373-01		Green Willows Industrial Cleaning a	200.00	INV	29/10/2019	32	Clubhouse and Office cleaning	200.00
3957.10409-01		Bon Leisure	15,679.00	INV	28/10/2019	1044	Consulting contract instalment to 111119	4,704.00
				INV	28/10/2019	1045	Management contract instalment 121019 to 111119	10,975.00
3957.10507-01		David Wills and Associates	3,520.00	INV	29/10/2019	00030054	Engineering services Margaret Feilman Centre	704.00
				INV	29/10/2019	00030052	Services for Margaret Feilman Centre roof project	2,816.00
3957.10636-01		Natasha Hoffman	100.00	RFD	29/10/2019	1513146	Refund bond patio hire 140819	100.00
3957.10640-01		Perth Aquatic, Seed and Ecological	605.00	INV	29/10/2019	00004056	Surface algae removal at Chipperton Road	605.00
3957.10705-01		Malissa Kelly	100.00	RFD	29/10/2019	1507073	Refund bond patio hire 271019	100.00
3957.1072-01		Paint Industries	907.50	INV	29/10/2019	60924	Eco graffiti remover 25Lt x 2	907.50
3957.11049-01		QTM Pty Ltd	7,998.86	INV	28/10/2019	INV-3850	Traffic management 270919 Clark Way	4,697.95
				INV	28/10/2019	INV-4103	Traffic management 081019 Clark Way	2,444.16
				INV	28/10/2019	INV-3997	Traffic management 101019 Christmas Avenue	856.75
3957.11214-01		Perth Party Time	400.00	INV	28/10/2019	23102019	Chisham Square activation childrens week afternoon	400.00
3957.11244-01		Netstar Australia Pty Ltd	525.36	INV	29/10/2019	81121	Annual EZ standard subscription and SIM access	525.36
3957.1130-01		Port Printing Works	350.90	INV	28/10/2019	INV044877	Bushfire infringement books	308.00
				INV	28/10/2019	INV045114	Business cards	42.90
3957.11369-01		Paterson Personal Styling	200.00	INV	28/10/2019	0007	Facilitation of personal styling workshops	200.00
3957.11413-01		OneMusic Australia	17,528.47	INV	30/10/2019	009099	Group fitness music licence Recquatic 2019/20	17,528.47
3957.1142-01		Sonic Health Plus	3,018.40	INV	29/10/2019	1913213	Pre employment medical 221019	198.00
				INV	29/10/2019	1908417	Pre employment medical 161019	198.00
				INV	29/10/2019	1910890	Pre employment medical 141019	209.00
				INV	28/10/2019	1899823	Pre employment medicals 071019	198.00
				INV	25/10/2019	1862388	Pre employment medical 200819	198.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	25/10/2019	1866573	Pre employment medical 230819	523.60
				INV	25/10/2019	1869970	Pre employment medical 300819	386.10
				INV	25/10/2019	1868364	Pre employment medical 280819	198.00
				INV	25/10/2019	1874239	Pre employment medical 040919	386.10
				INV	25/10/2019	1888797	Pre employment medical 230919	198.00
				INV	25/10/2019	1894311	Pre employment medical 011019	325.60
3957.11433-01		Kwinana Men's Shed Inc	650.00	INV	30/10/2019	001	Giant wooden games	650.00
3957.11450-01		William Buck Audit (WA) Pty Ltd	4,800.00	INV	29/10/2019	3403	Professional services	4,800.00
3957.11582-01		EcoBox Solution	5,280.00	INV	29/10/2019	2019-1020	Waste management consultancy	5,280.00
3957.11598-01		Perth Timber Floors	16,295.00	INV	28/10/2019	139	Install timber flooring Medina Hall	16,295.00
3957.11636-01		Melissa Joy Hill	3.00	INV	14/10/2019	Refund	Refund difference incorrect annual fee 19/20	3.00
3957.11666-01		JBS & G Australia Pty Ltd	332.75	INV	30/10/2019	76795	Bushfire management advice	332.75
3957.11685-01		Paul Richard Cornwell	175.00	INV	30/10/2019	18thOctober2019	Financial assistance Olympic Finn Gold Cup	175.00
3957.11704-01		Bertram Supermarket Pty Ltd	154.00	INV	24/10/2019	Refund	Refund difference of incorrect fee 19/20	154.00
3957.11705-01		Si Yu Ma	154.00	INV	24/10/2019	Refund	Refund difference incorrect annual fee 19/20	154.00
3957.11706-01		Suki	154.00	INV	24/10/2019	Refund	Refund difference incorrect annual fee 19/20	154.00
3957.11708-01		P & D Golf	350.00	INV	28/10/2019	00008233	Golf clinic Kwinana Social Club	350.00
3957.11710-01		Christopher Duke	80.00	RFD	30/10/2019	1534145	Refund candidate nomination fee	80.00
3957.11711-01		Anne Elizabeth Gates	87.44	INV	28/10/2019	7.0	Rates refund	87.44
3957.11712-01		Taneeka Law	100.00	RFD	29/10/2019	1512734	Refund bond patio hire 261019	100.00
3957.11713-01		Christian Khuana	139.00	RFD	29/10/2019	1534051	Refund bond patio hire 091119	100.00
				INV	29/10/2019	25thOctober2019	Refund cancelled booking hire 091119	39.00
3957.11714-01		Cassandra Hayward	100.00	RFD	29/10/2019	1535832	Refund bond hall hire 120919	100.00
3957.11715-01		Azma Fiora	100.00	RFD	29/10/2019	1536191	Refund bond patio hire 261019	100.00
3957.11716-01		Casiano Gereale Cantal	2,000.00	RFD	29/10/2019	1544913	Refund bond hall hire 261019	2,000.00
3957.11717-01		Enable WA	200.00	RFD	29/10/2019	1554073	Refund bond room hire 231019	200.00
3957.11718-01		Billy Boyd	250.00	INV	29/10/2019	22ndOctober2019	Round 24 Lyrik Award	250.00
3957.11720-01		Lisa Theresa Vos	50.00	INV	29/10/2019	1097438	Refund 360L recycle bin upgrade fee	50.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3957.11721-01		Geoffrey Alan Hovey	50.00	INV	29/10/2019	982763	Refund 360L recycle bin upgrade fee	50.00
3957.11724-01		Mark Geoffrey Wyatt	80.00	RFD	30/10/2019	1533916	Refund candidate nomination fee	80.00
3957.1178-01		Holcim (Australia) Pty Ltd	763.40	INV	29/10/2019	9406585707	1.4m3 concrete for Ancroft Road, Wellard	463.98
				INV	29/10/2019	9406595239	.60m3 concrete for Medina Avenue, Medina	299.42
3957.1227-01		Rockingham Holden	60,826.24	INV	29/10/2019	50208	New Holden Colorado KWN2134	60,826.24
3957.1360-01		St John Ambulance Australia (WA) In	22.52	INV	29/10/2019	STKINV00016023	Supplies for mechanics wall mounted first aid kit	22.52
3957.1423-01		Telstra	19.25	INV	29/10/2019	1548725500OCT19	Feilman Building charges to 131119	19.25
3957.1474-01		Toll Transport Pty Ltd	75.68	INV	28/10/2019	1052943	Toll courier to 111019	75.68
3957.1516-01		Trisley's Hydraulic Services Pty Lt	627.00	INV	28/10/2019	80203348	Replacement spa solenoid valve	627.00
3957.1530-01		Wormald Australia Pty Ltd	1,040.57	INV	29/10/2019	8078061	Inspection and testing of alarms at various sites	1,040.57
3957.1572-01		Western Australian Local Government	198.00	INV	29/10/2019	I3079486	Multicultural communities forum 211019	99.00
				INV	29/10/2019	I3079485	Multicultural communities forum 211019	99.00
3957.1592-01		Water Corporation of Western Austra	5,438.34	INV	29/10/2019	9000354002Oct19	38U BMX track amenities	187.13
				INV	29/10/2019	9000354133Oct19	84U New Thomas Oval Pavilion/Tucker St Reserve	1,674.76
				INV	29/10/2019	9000358337Oct19	2U Boy Scouts Hall	5.04
				INV	29/10/2019	9000358839Oct19	7U Medina Hall	565.96
				INV	29/10/2019	9000358310Oct19	103U Medina Oval	1,036.32
				INV	29/10/2019	9000358329Oct19	2U Girl Guides Hall	5.04
				INV	29/10/2019	9000358855Oct19	63U Kwinana Senior Citizens Centre	524.05
				INV	29/10/2019	9000343469Oct19	0U Old St John Ambulance	91.45
				INV	29/10/2019	9000348470Oct19	240U Depot	1,061.20
				INV	29/10/2019	9021976142Oct19	3U Darling Park drink fountain	5.48
3957.1614-01		Westbooks	2,148.25	INV	29/10/2019	9000343688Oct19	3U Little Rascals	281.91
				INV	28/10/2019	310017	Library items	119.64
				INV	28/10/2019	309837	Library items	40.68
				INV	28/10/2019	309836	Library items	161.94
				INV	28/10/2019	309833	Library items	9.61
				INV	28/10/2019	310004	Junior requests	471.15
				INV	28/10/2019	310012	Junior requests	32.35
				INV	28/10/2019	310013	Junior requests	22.73

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	28/10/2019	310006	Books for storytime	29.21
				INV	28/10/2019	310008	Library books for requests	101.44
				INV	28/10/2019	310007	Books for kits	81.48
				INV	28/10/2019	310014	Library books requests	78.07
				INV	28/10/2019	310009	Junior items for requests	98.03
				INV	28/10/2019	310003	Popular library items	410.80
				INV	28/10/2019	309839	Purchase of local stock books	144.24
				INV	28/10/2019	309840	Purchase of local stock books	24.41
				INV	28/10/2019	309834	Junior items for collection	18.49
				INV	28/10/2019	309838	Books for Holden Sheppard event	147.90
				INV	28/10/2019	309835	Adult book requests	156.08
3957.1621-01		Western Australian Treasury Corpora	29,412.85	INV	28/10/2019	Loan#94-041119	Loan #94 due 041119 capital and interest	29,412.85
3957.1629-01		Weston Road Systems	495.00	INV	29/10/2019	PR71	Pavement marking Parmelia Avenue ACROD Bay	495.00
3957.1649-01		Dennis Cleve Wood	2,931.50	INV	20/10/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/10/2019	MEETINGFEES19/	Meeting fees	2,639.83
3957.1670-01		Zurich	500.00	INV	29/10/2019	6006103	Excess payment for claim #6006103 1GIL472	500.00
3957.1688-01		Sherilyn Wood	1,240.21	INV	28/10/2019	25thOctober2019	Meeting fees and ICT allowance October 2019 11 days	1,040.21
				INV	30/10/2019	30thOctober2019	Reimbursement of office items	200.00
3957.1689-01		Sandra Elizabeth Lee	2,931.50	INV	20/10/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/10/2019	MEETINGFEES19/	Meeting fees	2,639.83
3957.188-01		Beaurepaires Tyres Kwinana	1,112.44	INV	29/10/2019	U548353717	Install tyres KWN2072	1,112.44
3957.2048-01		Palm Lakes Gardens & Landscape Serv	3,382.50	INV	29/10/2019	0094	Service parts for Adventure Park	3,382.50
3957.2097-01		Beaver Tree Services Aust Pty Ltd	8,177.40	INV	29/10/2019	70554	Tree pruning various locations	8,177.40
3957.2125-01		Synergy	7,646.89	INV	29/10/2019	330243080Oct19	48U Callistemon Court	103.43
				INV	29/10/2019	704953470Oct19	34U Barney Court	114.37
				INV	29/10/2019	882174540Oct10	2U The Strand POS lighting	103.73
				INV	29/10/2019	546496270Oct19	314U Skottowe Park	190.10
				INV	29/10/2019	151880770Oct19	405U carpark lighting Stidworthy Way	273.17
				INV	29/10/2019	126641430Oct19	938U carpark lighting Robbos Way	364.34
				INV	29/10/2019	705629830Oct19	151U Bournan Height Reserve	144.98
				INV	29/10/2019	824098750Oct19	77U Thomas Road entry	126.27

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	29/10/2019	963532150Oct19	555U Town Centre Park	255.04
				INV	29/10/2019	187992920Oct19	29U Bertram Road bore	93.41
				INV	29/10/2019	450583710Oct19	277U Bertram Oval	225.95
				INV	29/10/2019	479742820Oct19	25U Bore Parmelia verge	108.32
				INV	29/10/2019	661366430Oct19	808U Leda Community Hall and bore	356.07
				INV	29/10/2019	488212530Oct19	335U Chisham Oval	231.72
				INV	29/10/2019	558638440Oct19	6U Challenger/Bertram entry statement	110.18
				INV	29/10/2019	201352990Oct19	97U Newstead Park	207.90
				INV	29/10/2019	473346610Oct19	616U Wellard Park smart meter	274.23
				INV	29/10/2019	821437900Oct19	2U POS Lighting near Wellard Village	103.73
				INV	29/10/2019	114826050Oct19	569U Kwinana Beach industrial streetscapes	288.30
				INV	29/10/2019	544003140Oct19	42U Wellard Road verge	206.77
				INV	29/10/2019	829280210Oct19	1836U Street lights Chisham Ave	572.58
				INV	29/10/2019	2056791337Oct19	174U Sloan Caretakers Cottage	110.08
				INV	29/10/2019	166216150Oct19	153U Sloan Reserve bore pump 3	145.53
				INV	29/10/2019	151027420Oct19	28U Brandon Mews Reserve	109.15
				INV	29/10/2019	254890650Oct19	30U Malden Park BBQs	111.49
				INV	29/10/2019	504616220Oct19	148U Rogan Park	189.51
				INV	29/10/2019	254890320Oct19	12U Rushbrooke Park BBQs	106.50
				INV	29/10/2019	618835230Oct19	0U Sloan Caretakers Cottage old bore	103.18
				INV	29/10/2019	521814530Oct19	3910U Wellard Pavilion	799.92
				INV	29/10/2019	144348440Oct19	65U Bore Sutherland Parade	119.39
				INV	29/10/2019	690941950Oct19	69U Gabor Park	122.28
				INV	29/10/2019	958312220Oct19	394U Djilba view	252.69
				INV	29/10/2019	786264020Oct19	562U Bore Sutherland Parade/Chisham Ave	266.19
				INV	29/10/2019	228715140Oct19	468U Streetscapes Wellard Village/Pimlico Gardens	194.82
				INV	29/10/2019	846031050Oct19	1250U The Strand streetlights	447.43
				INV	29/10/2019	809178030Oct19	46U Warner Road sump	114.14
3957.218-01		Bob Jane T-Mart Kwinana	725.00	INV	29/10/2019	144058	Tyres and alignment 1GEO392	725.00
3957.2224-01		Prestige Catering & Event Hire	2,521.00	INV	28/10/2019	INV-0209	CEO leaving catering Friday 270919	1,971.00
				INV	29/10/2019	INV-0316A	Biodegradable boxes for worm farm workshop 221019	12.00
				INV	29/10/2019	INV-0340	Catering 231019	538.00
3957.2410-01		ABCO Products	484.10	INV	29/10/2019	464986	Cleaning stock for various locations	484.10

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3957.248-01	Bunnings Building Supplies		336.12	INV	29/10/2019	2163/01626106	Strap for table Fiona Harris Pavilion	12.50
				INV	29/10/2019	2163/00250797	Door handles for Recquatic staff room and holders for staff room	65.37
				INV	29/10/2019	2163/01625090	Anti slip tape for Fiona Harris Pavilion	102.39
				INV	28/10/2019	2163/01624340	Hardware items	88.48
				INV	28/10/2019	2163/01624963	Recquatic no more gaps	7.74
				INV	28/10/2019	2163/01130081	Supplies for Grow it Local display	59.64
3957.2646-01	Neverfail Springwater		116.00	INV	29/10/2019	151861	Bottled water	30.20
				INV	28/10/2019	261502	Bottled water Admin	85.80
3957.2675-01	Serco Australia Pty Ltd		1,026.00	INV	28/10/2019	91621184	Purchase 190 x 24hr Smartriders for the Zone	1,026.00
3957.2981-01	Peter Edward Feasey		4,801.33	INV	20/10/2019	DEPMAYFEE19/20	Deputy Mayoral allowance	1,869.83
				INV	20/10/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/10/2019	MEETINGFEES19/	Meeting fees	2,639.83
3957.30-01	Carol Elizabeth Adams		11,730.76	INV	20/10/2019	ICTALLOW19/20	ICT Allowance	291.67
				INV	20/10/2019	MAYALLOW19/20	Mayoral allowance	7,479.42
				INV	20/10/2019	MEETING19/20	Meeting fees	3,959.67
3957.3105-01	Poly Pipe Traders		2,128.03	INV	29/10/2019	00100239	Reticulation items	2,128.03
3957.3155-01	PFD Food Services Pty Ltd		599.30	INV	30/10/2019	KR461820	Items for Cafe Splash Recquatic	599.30
3957.3212-01	Marketforce Pty Ltd		812.94	INV	25/10/2019	116812	Advertising 12102019	812.94
3957.3320-01	Arbor Logic		1,771.00	INV	29/10/2019	00004214	Arbor reports for trees at various locations	1,771.00
3957.3334-01	Bertram Primary School		300.00	RFD	29/10/2019	1512928	Refund bond hall hire 130819	300.00
3957.3338-01	AAA Blinds Port Kennedy		2,186.00	INV	29/10/2019	7291	Install vertical blinds Callistemon Court U22	765.00
				INV	29/10/2019	7290	Install vertical blinds Callistemon Court U61	300.00
				INV	29/10/2019	7292	Install blinds Callistemon Court U7 and U8	1,121.00
3957.3358-01	Homebuyers Centre Pty Ltd		444.00	INV	30/10/2019	refund	Refund duplicate verge material fee VP2019/182	444.00
3957.339-01	Civica Pty Ltd		14,464.21	INV	29/10/2019	M/LG013324	Online apps for Authority	3,766.40
				INV	28/10/2019	C/LA015779	One day on-site Spydus training Library	1,980.00
				INV	28/10/2019	M/LG013326	License support maintenance 011219 to 311219	8,717.81
3957.3452-01	Western Maze Pty Ltd		51,065.19	INV	28/10/2019	00000264	Hard waste for Area 3	51,065.19
3957.357-01	BullAnt Security Pty		645.91	INV	29/10/2019	10193037	1 GMK key supplied	30.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	29/10/2019	10191436	Scar plates for doors at Casuarina Fire Station	615.91
3957.3608-01		Foreshore Rehabilitation & Fencing	143.00	INV	29/10/2019	INV-4537	Repairs to hole in the Tennis Club fence	143.00
3957.3805-01		Officeworks Superstores Pty Ltd	36.66	INV	29/10/2019	620727010	Stationery	36.66
3957.3877-01		Schweppes Australia Pty Ltd	694.77	INV	30/10/2019	0809104581	Drinks for Cafe Splash Recquatic	694.77
3957.3991-01		Hitachi Construction Machinery Aust	267.85	INV	29/10/2019	SI0319469	Supply set of service filters for mini excavator	267.85
3957.4059-01		Wai Kei Vicky Chui	72.99	INV	28/10/2019	23rdOctober2019	Reimbursement of food sampling	72.99
3957.407-01		Winc Australia Pty Ltd	238.09	INV	29/10/2019	9028946926	Stationery for Library	43.26
				INV	29/10/2019	9028868916	Stationery for Library	137.15
				INV	29/10/2019	9028969364	Stationery for Admin	57.68
3957.4112-01		Cleverpatch Pty Ltd	370.58	INV	29/10/2019	345591	Items for activation event	370.58
3957.4125-01		LD Total	19,738.44	INV	29/10/2019	101414	Landscape maintenance services Sept 19 various	2,050.55
				INV	29/10/2019	101412	Landscape maintenance services Sept 19 various	1,131.08
				INV	29/10/2019	101416	Landscape maintenance services Sept 19 various	4,745.32
				INV	29/10/2019	101413	Landscape maintenance services Sept 19 various	5,078.39
				INV	29/10/2019	101415	Landscape maintenance services Sept 19 various	6,733.10
3957.4245-01		ED Property Services	242.00	INV	29/10/2019	00001349	Repair bedroom wall Callistemon Court U50	242.00
3957.4256-01		Rockingham Skylights	995.00	INV	29/10/2019	12159	Service sliding door Banksia Park U61	275.00
				INV	29/10/2019	12162	Replace skylights Callistemon Court U42	25.00
				INV	29/10/2019	12161	Repair skylights Callistemon Court	695.00
3957.483-01		Landgate	5,190.97	INV	29/10/2019	352138-10001098	GRV chargeable schedule G2019/21	555.97
				INV	30/10/2019	65956408	Annual subscription services charge	4,635.00
3957.4861-01		Big W	417.00	INV	29/10/2019	176617	Animal food for the pound	72.50
				INV	30/10/2019	176619	Microwave for Darius Wells	149.00
				INV	29/10/2019	953995	Items for pool birthday and general use	99.50
				INV	28/10/2019	953990	Items for the Halloween event Zone	96.00
3957.5071-01		JB HiFi Commercial Division	432.35	INV	28/10/2019	DE001-7243475-94	5 Apple USB cables	143.50
				INV	28/10/2019	DE001/7243475-17	Various Apple cables and power adaptors	288.85

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3957.5143-01		Wendy Gaye Cooper	2,931.50	INV	20/10/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/10/2019	MEETINGFEES19/	Meeting fees	2,639.83
3957.5291-01		Business Foundations	1,083.00	INV	29/10/2019	28thOctober2019	Refund cancelled booking hire 041119-191119	783.00
				RFD	29/10/2019	1506492	Refund bond hall hire 041119	300.00
3957.5381-01		Centrecare	1,026.66	INV	28/10/2019	21750	EAP annual registration and management fee	1,026.66
3957.5387-01		Woodlands Distributors & Agencies	41,330.30	INV	29/10/2019	KWA1-016	10 x Woodlands double litter receptacles 240L	39,586.80
				INV	28/10/2019	KWA1-015	5 x 300 bag dog waste bag dispensers	1,743.50
3957.5546-01		4 Signs Pty Ltd	4,191.00	INV	29/10/2019	00010765	Supply and fit decals to City Assist vehicles	4,191.00
3957.5581-01		Totally Workwear Rockingham	236.74	INV	29/10/2019	RK14224.D1	Uniforms City Assist	236.74
3957.5645-01		Name Badge World	288.05	INV	29/10/2019	BW5028	Name badges	33.77
				INV	29/10/2019	BW4850	Name badges	22.22
				INV	29/10/2019	BW4668	Name badges	232.06
3957.5743-01		Programmed Maintenance Services Ltd	10,017.52	INV	29/10/2019	SINV565248	Garden and turf maintenance October 19	10,017.52
3957.5823-01		Accord Security Pty Ltd	5,856.18	INV	28/10/2019	00024049	Security service period ending 131019 Darius Wells	2,164.80
				INV	28/10/2019	00024048	Security service period ending 131019	3,691.38
3957.583-01		Flexi Staff Pty Ltd	1,868.30	INV	29/10/2019	212203	Temp staff week ending 131019	1,868.30
3957.5996-01		CMS Engineering Pty Ltd	6,300.80	INV	29/10/2019	34266	Service air conditioner Library 151019	2,409.00
				INV	29/10/2019	34268	Repaired drain overflowing at Incubator	848.10
				INV	29/10/2019	34267	Works to apac ac unit at Margaret Feilman Centre	3,043.70
3957.6018-01		ALSCO Pty Ltd	72.16	INV	29/10/2019	CPER01984081	Linen for catering	72.16
3957.6091-01		Plants & Garden Rentals	110.00	INV	28/10/2019	00014224	Darius Wells plant hire	110.00
3957.6267-01		Woolworths Group Limited	4,136.39	INV	29/10/2019	40573303	Items for various events	236.29
				INV	29/10/2019	3784627	Gift card prizes for photography competition	1,589.25
				INV	29/10/2019	3784614	Items for City Operations	42.41
				INV	28/10/2019	3784616	Items for Halloween haunted house Zone	141.41
				INV	28/10/2019	3784609	Items for Zone	10.07
				INV	28/10/2019	3784635	Tea and milk supplies Depot	49.43
				INV	28/10/2019	3784638	40 gift cards The Zone	700.00
				INV	28/10/2019	40437239	Admin items	216.76

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	28/10/2019	40436304	Admin items	107.11
				INV	29/10/2019	3784621	Items for Recquatic	309.49
				INV	29/10/2019	3784601	Items for Bright Futures and Mooditj Kulungars	168.03
				INV	29/10/2019	3784618	Items for Bright Futures and Mooditj Kulungars	238.31
				INV	29/10/2019	3592882	Refreshments for Volunteer Network Meeting 180919	96.73
				INV	29/10/2019	3784610	Items for Cafe Splash	41.85
				INV	29/10/2019	3784637	Items for Cafe Splash	115.25
				INV	29/10/2019	3592885	Items for Wellard Community Centre	74.00
3957.6370-01		Elexacom	10,316.54	INV	29/10/2019	27758	Repair reticulation controller Banksia Park	349.15
				INV	29/10/2019	27608	Install two data points in offices at Recquatic	1,634.68
				INV	29/10/2019	27790	Preventative maintenance repairs at Darius Wells	723.12
				INV	29/10/2019	27802	Emergency & exit light testing at William Bertram	316.36
				INV	29/10/2019	27792	Tested and tagged electrical at Adventure Park	350.46
				INV	29/10/2019	27803	Emergency & exit light testing Margaret Feilman Centre	197.73
				INV	29/10/2019	27793	RCD testing Margaret Feilman Centre	192.08
				INV	29/10/2019	27795	Emergency & exit light testing at Arts Centre	327.67
				INV	29/10/2019	27800	Emergency & exit light testing at Recquatic	355.91
				INV	29/10/2019	27797	RCD testing at Thomas Oval	79.09
				INV	29/10/2019	27798	RCD testing at Thomas netball changerooms	118.64
				INV	29/10/2019	27801	Emergency & exit light testing John Wellard Centre	276.82
				INV	29/10/2019	27799	Emergency & exit light testing at Senior Citizens	355.91
				INV	29/10/2019	27794	RCD testing at Thomas Kelly Pavilion	197.73
				INV	29/10/2019	27740	Service lights Sloan Reserve toilets 250919	556.83
				INV	29/10/2019	27796	Emergency & exit light testing Thomas Oval Pavilion	158.18
				INV	30/10/2019	27391	Repairs to street lights in the Town Centre	2,136.53
				INV	28/10/2019	27441	Electrical installation Recquatic	777.15
				INV	28/10/2019	27724	Electrical service Callistemon Court U1	100.47
				INV	28/10/2019	27708	Replace lights & remove fan Callistemon Court U16	585.78

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	28/10/2019	27710	Electrical service Callistemon Court U29	65.56
				INV	28/10/2019	27712	Replace smoke detector Cslistemon Court U12	39.55
				INV	28/10/2019	27711	Service smoke alarm Callistemon Court U22	79.09
				INV	28/10/2019	27715	Electrcial services Callistemon Court U11	138.81
				INV	28/10/2019	27714	Replaced switch in toilet Callistemon Court U16	56.77
				INV	28/10/2019	27759	Service lights Darius Wells 031019	146.47
3957.6395-01		Purpose Built Pty Ltd	360.00	INV	28/10/2019	INV-170627	4 x Term 3 Tech Q & A sessions at the Library	360.00
3957.665-01		Gregs Glass	578.00	INV	29/10/2019	7990-19	Window reglazing Incubator	398.00
				INV	29/10/2019	8190-19	Replace rollers Callistemon Court U31	180.00
3957.6700-01		Sprayking WA Pty Ltd	440.00	INV	29/10/2019	00001768	Additional spray works at Daintree Park	440.00
3957.684-01		Hart Sport	239.90	INV	30/10/2019	10046302	T ball set Recquatic	239.90
3957.6876-01		Flora Plant	1,155.00	INV	29/10/2019	20194043	Plant gifts for local orgs function 291119	1,155.00
3957.7042-01		Quantum Building Services	27,709.28	INV	29/10/2019	00002840	Works on Smirk Cottage tractor shed	21,587.78
				INV	29/10/2019	00002841	Variation works Smirk Cottage tractor shed	6,121.50
3957.7388-01		Morris Jacobs	265.00	INV	30/10/2019	4-29/10/19	Facilitate Tuesday art 291019	265.00
3957.7503-01		Priceless Discount Kwinana	23.50	INV	29/10/2019	22	Materials for Boredom Busters class term 4	23.50
3957.7523-01		Housing Authority	11,584.01	INV	24/10/2019	6.9	Rates refund	3,181.74
				INV	24/10/2019	6.9	Rates refund	6,932.32
				INV	24/10/2019	6.9	Rates refund	1,469.95
3957.7557-01		Sheila Mills	1,891.28	INV	28/10/2019	25thOctober2019	Meeting fees and ICT allowance October 2019 20 days	1,891.28
3957.762-01		Blackwood & Sons Ltd	520.14	INV	28/10/2019	PE4810UL	Consumables for Recquatic	105.23
				INV	29/10/2019	KW6637UJ	Paint dymark spray and mark 350gm Blue	127.51
				INV	29/10/2019	KW7423UJ	Paint dymark spray and mark 350GM various colours	239.09
				INV	29/10/2019	KW6702UJ	Earmuffs for City Operations	48.31
3957.7625-01		Flex Industries Pty Ltd	1,575.92	INV	29/10/2019	2061983	Service KWN2035	207.26
				INV	29/10/2019	2061862	Service 1EFA503	1,368.66
3957.7732-01		Griffin Civil	3,550.00	INV	28/10/2019	00001015	Drainage works Perham Crescent	3,550.00

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3957.7780-01		Moore Stephens (WA) Pty Ltd	85.00	INV	25/10/2019	724	2019 Nuts and Bolts workshop 291119 GST portion	85.00
3957.7818-01		Barry Christopher Green	80.00	RFD	30/10/2019	1533343	Refund candidate nomination fee	80.00
3957.795-01		K Mart	238.00	INV	29/10/2019	212879	Assorted items for Recquatic staff room.	200.00
				INV	29/10/2019	213190	Assorted items for Recquatic staff room.	38.00
3957.805-01		Mervyn Thomas Kearney	2,931.50	INV	20/10/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/10/2019	MEETINGFEES19/	Meeting fees	2,639.83
3957.8099-01		Total Tools Rockingham	63.00	INV	29/10/2019	81926	Planner knife and saw blade for building mtce	63.00
3957.828-01		Koorliny Arts Centre	111,983.29	INV	30/10/2019	00004120	Operating subsidy for quarter 2 2019/20	111,983.29
3957.8478-01		Honeywood Residents Group Inc.	5,500.00	INV	29/10/2019	2019-Carols	Community event funding Carols by Candlelight 2019	5,500.00
3957.853-01		Kwinana South Bush Fire Brigade	954.55	INV	29/10/2019	25thOctober2019	Hazard reduction burns	954.55
3957.867-01		Lamp Replacements	82.94	INV	29/10/2019	IN1024501	Led lighting for administration building	82.94
3957.8899-01		Majestic Plumbing	4,976.61	INV	29/10/2019	234895	Service toilet Callistemon Court U62	232.93
				INV	29/10/2019	234852	Service sink Callistemon Court U50	293.41
				INV	29/10/2019	234834	Service bathroom basin Callistemon Court U43	285.93
				INV	29/10/2019	234854	Plumbing service Callistemon Court U60	166.93
				INV	29/10/2019	234873	Install oven Callistemon Court U21	807.13
				INV	29/10/2019	224853	Service toilet Callistemon Court U55	183.43
				INV	29/10/2019	234872	Service toilet Banksia Park U 61	258.76
				INV	29/10/2019	234913	Replaced filters to City Operations dispenser	268.11
				INV	29/10/2019	234896	Repairs to toilet at John Wellard Community Centre	88.13
				INV	28/10/2019	234254	Install hot water unit Darius Wells 260819	363.53
				INV	28/10/2019	234684	Plumbing service Callistemon Court U31	154.13
				INV	28/10/2019	234683	Service laundry Callistemon Court U26	138.73
				INV	28/10/2019	234685	Service toilet Callistemon Court U34	822.29
				INV	28/10/2019	234686	Service laundry Callistemon Court U67	379.76
				INV	28/10/2019	234689	Service kitchen sink Callistemon Court U 73	269.01
				INV	28/10/2019	234833	Service pumps Wandi Pavilion 181019	264.40
3957.8998-01		McLeods	3,196.09	INV	28/10/2019	109610	Legal advice matter 44484	3,196.09
3957.9019-01		Kearns Garden Supplies	139.23	INV	29/10/2019	24-30/09/2019	Hardware items for Depot	139.23

Cheque Listing

Payments made between
01/10/2019 to 31/10/2019



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3957.9081-01		Kwinana Smash Repairs	1,000.00	INV	30/10/2019	15,597	Insurance excess 1GCH843	500.00
				INV	30/10/2019	15,601	Insurance excess KWN2063	500.00
3957.9133-01		People Solutions Australasia Pty Lt	715.00	INV	28/10/2019	00013486	Psychometric testing	715.00
3957.9330-01		Tahlia Warren	100.00	RFD	29/10/2019	1527518	Refund bond patio hire 271019	100.00
3957.934-01		Mandogalup Volunteer Fire Brigade	792.00	INV	29/10/2019	25thOctober2019	Hazard reduction burns	792.00
3957.9344-01		Critical Room Solutions Pty Ltd	393.80	INV	28/10/2019	00000382	Signagelive license	393.80
3957.9345-01		Accidental Health & Safety Perth	324.39	INV	28/10/2019	618927	Annual servicing of two medical oxygen regulators	324.39
3957.9405-01		Matthew James Rowse	2,931.50	INV	20/10/2019	ICTALLOW19/20	ICT allowance	291.67
				INV	20/10/2019	MEETINGFEES19/	Meeting fees	2,639.83
3957.9462-01		Yvonne Marie Ellis	3.00	INV	24/10/2019	Refund	Refund difference incorrect annual fee 19/20	3.00
3957.9762-01		Native Plants WA	1,280.00	INV	29/10/2019	INV-0200	Supply of mixed colour plants for KAP	1,280.00
3957.9865-01		Amazing Clean Rockingham	275.00	INV	29/10/2019	C9956	Curtain and valance cleaning Banksia Park U61	275.00
3957.9870-01		The Worm Shed	2,555.00	INV	29/10/2019	00005328	Purchase of 9 worm farms for residents	2,555.00
3957.987-01		Miracle Recreation Equipment	1,760.00	INV	29/10/2019	39382	Supply and install 4.2m boom gate at Orelia Oval	1,760.00

Total EFT -4,798,931.74

Payroll

PY99-04	08/10/2019	Payroll - Interim	28,682.20
PY01-08	06/10/2019	Payroll	615,968.95
PY01-09	20/10/2019	Payroll	652,431.33

Total Payroll -1,297,082.48

Grand Total -6,153,611.42

Credit Card Transactions

1/10/2019 to 31/10/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit Card Chief Executive Officer to 031019				\$37.46	
4568453	Invoice	031029A	03/10/2019	\$34.05	Parking for Westport meeting
4568453	GST	031029A	03/10/2019	\$3.41	GST
Credit Card Functions Officer to 031019				\$193.33	
4568455	Invoice	031019B	03/10/2019	\$21.36	Catering for lolly run
4568455	Invoice	031019B	03/10/2019	\$48.00	Catering for Volunteer Resource Centre network meeting
4568455	Invoice	031019B	03/10/2019	\$56.88	Catering for lolly run
4568455	Invoice	031019B	03/10/2019	\$59.05	Silicone wrap
4568455	GST	031019B	03/10/2019	\$8.04	GST
Credit Card Director City Legal to 031019				\$83.89	
4568460	Invoice	031019C	03/10/2019	\$3.85	Parking for public information session
4568460	Invoice	031019C	03/10/2019	\$13.76	Parking Law Society of WA event
4568460	Invoice	031019C	03/10/2019	\$19.55	Parking Information Law for Government event
4568460	Invoice	031019C	03/10/2019	\$43.00	ASIC company search
4568460	GST	031019C	03/10/2019	\$3.73	GST
Credit Card Executive Assistant to 031019				\$1,367.82	
4568646	Invoice	031019D	03/10/2019	\$3.64	Gift vouchers for staff recognition
4568646	Invoice	031019D	03/10/2019	\$4.54	Stationery
4568646	Invoice	031019D	03/10/2019	\$97.14	Wreath for Police Remembrance Day ceremony
4568646	Invoice	031019D	03/10/2019	\$256.36	Accommodation Containers for Change conference
4568646	Invoice	031019D	03/10/2019	\$292.80	Gift vouchers for staff recognition
4568646	Invoice	031019D	03/10/2019	\$615.62	Flight staff member Containers for Change conference
4568646	GST	031019D	03/10/2019	\$97.72	GST
Credit Card Director City Regulation to 031019				\$274.08	
4568649	Invoice	031019E	03/10/2019	\$13.76	Parking Local Planning Strategy meeting
4568649	Invoice	031019E	03/10/2019	\$14.91	Catering Local Structure Plan debriefing session
4568649	Invoice	031019E	03/10/2019	\$37.04	Catering Local Structure Plan debriefing session
4568649	Invoice	031019E	03/10/2019	\$186.82	Environment team building
4568649	GST	031019E	03/10/2019	\$21.55	GST

Credit Card Transactions

1/10/2019 to 31/10/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
Credit Card Manager Corporate Comm to 031019				\$1,589.70	
4568656	Invoice	031019F	03/10/2019	\$0.73	Zapier international transaction fee
4568656	Invoice	031019F	03/10/2019	\$1.29	Typeform international transaction fee
4568656	Invoice	031019F	03/10/2019	\$29.15	Zapier licence auto move information between apps
4568656	Invoice	031019F	03/10/2019	\$51.51	Typeform subscription advanced form module
4568656	Invoice	031019F	03/10/2019	\$99.82	Facebook advertising
4568656	Invoice	031019F	03/10/2019	\$150.00	Facebook advertising
4568656	Invoice	031019F	03/10/2019	\$185.27	Burst SMS corporate SMS system
4568656	Invoice	031019F	03/10/2019	\$222.83	Facebook advertising
4568656	Invoice	031019F	03/10/2019	\$262.48	Mailchimp email marketing software
4568656	Invoice	031019F	03/10/2019	\$265.33	Facebook advertising
4568656	Invoice	031019F	03/10/2019	\$276.51	Facebook advertising
4568656	GST	031019F	03/10/2019	\$44.78	GST
Credit Card Director City Infrastructure to 031019				\$514.12	
4568802	Invoice	031019G	03/10/2019	\$14.73	Parking Landcorp meeting
4568802	Invoice	031019G	03/10/2019	\$452.65	Western Power street light design fee McKean Way
4568802	GST	031019G	03/10/2019	\$46.74	GST
Credit Card Director City Engagement to 031019				\$7,620.59	
4568808	Invoice	031019H	03/10/2019	\$30.00	Catering youth working group meeting
4568808	Invoice	031019H	03/10/2019	\$42.14	National Police check
4568808	Invoice	031019H	03/10/2019	\$228.30	Building permits for upcoming events
4568808	Invoice	031019H	03/10/2019	\$228.30	Building permits for upcoming events
4568808	Invoice	031019H	03/10/2019	\$228.30	Building permits for upcoming events
4568808	Invoice	031019H	03/10/2019	\$228.30	Building permits for upcoming events
4568808	Invoice	031019H	03/10/2019	\$417.72	Payment for incursion school holiday program
4568808	Invoice	031019H	03/10/2019	\$5,611.60	Lollies for 2019 Lolly Run
4568808	GST	031019H	03/10/2019	\$605.93	GST
Credit Card Manager Human Resources to 031019				\$5,481.65	
4568812	Invoice	031019I	03/10/2019	\$10.82	Gift voucher for staff member 15 years service

Credit Card Transactions

1/10/2019 to 31/10/2019

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4568812	Invoice	031019I	03/10/2019	\$40.87	Fire Daemon perpetual software licence
4568812	Invoice	031019I	03/10/2019	\$65.00	Fleet vehicles webinar
4568812	Invoice	031019I	03/10/2019	\$72.41	Flowers for staff member
4568812	Invoice	031019I	03/10/2019	\$73.64	Cash drawer for Recquatic
4568812	Invoice	031019I	03/10/2019	\$76.45	Flowers for staff member
4568812	Invoice	031019I	03/10/2019	\$150.00	Advertising for Supervisor Parks position
4568812	Invoice	031019I	03/10/2019	\$176.08	Replacement projector lamp Frank Konecny room
4568812	Invoice	031019I	03/10/2019	\$180.00	Reconnecting Lives training
4568812	Invoice	031019I	03/10/2019	\$737.25	Waste and Recycle Conference September 2019 Advertising
4568812	Invoice	031019I	03/10/2019	\$743.52	LinkedIn various positions
4568812	Invoice	031019I	03/10/2019	\$800.00	Gift vouchers x 4 for service awards
4568812	Invoice	031019I	03/10/2019	\$1,000.00	Gift voucher for staff member 15 years service National
4568812	Invoice	031019I	03/10/2019	\$1,020.91	Growth Areas Alliance Congress 2019
4568812	GST	031019I	03/10/2019	\$334.70	GST
Grand Total:				\$17,162.64	

18.5 Monthly Financial Report October 2019

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 31 October 2019 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council:

1. Accepts the Monthly Statements of Financial Activity for the period ended 31 October 2019, contained within Attachment A; and
2. Accepts the explanations for material variances for the period ended 31 October 2019, contained within Attachment A.

DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

The period of review is October 2019. The municipal surplus for this period is \$33,607,828 compared to a budget position of \$31,870,398. This is considered a satisfactory result for the City as it is maintaining a healthy budget surplus position.

Income for the October 2019 period year to date is \$53,882,462. This is made up of \$51,577,075 in operating revenues and \$2,305,387 in non-operating grants, contributions and subsidies received. The budget estimated \$53,258,122 would be received for the same period. The variance to budget is \$624,340. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the October 2019 period year to date is \$21,797,552. This is made up of \$17,888,758 in operating expenditure and \$3,908,794 in capital expenditure. The budget estimated \$27,513,986 would be spent for the same period. The variance to budget is \$5,716,434. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

18.5 MONTHLY FINANCIAL REPORT OCTOBER 2019**FINANCIAL/BUDGET IMPLICATIONS:**

Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

PUBLIC HEALTH IMPLICATIONS

There are no public health implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational

18.5 MONTHLY FINANCIAL REPORT OCTOBER 2019

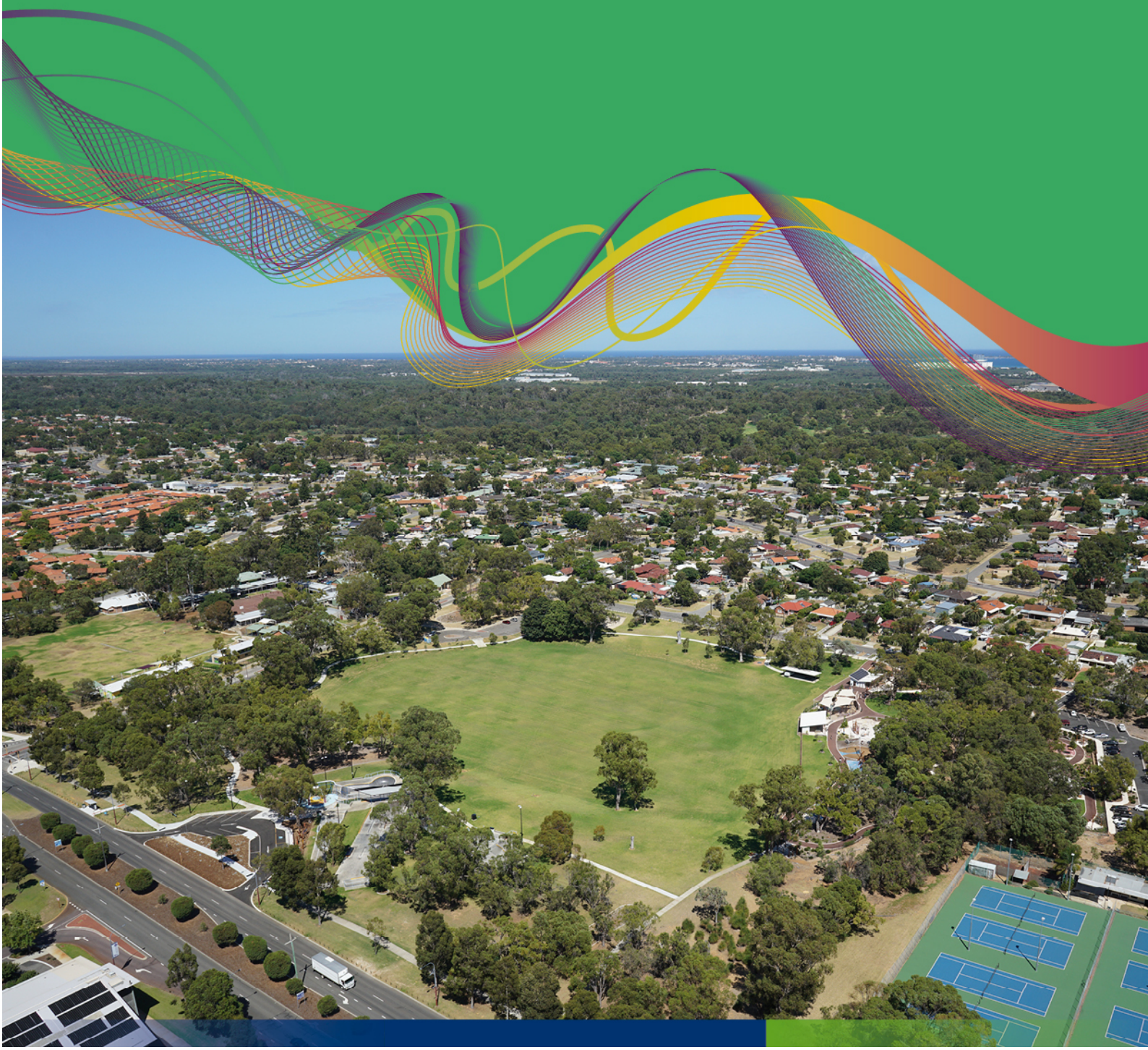
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

COUNCIL DECISION**024****MOVED CR S WOOD****SECONDED CR M ROWSE****That Council:**

- 1. Accepts the Monthly Statements of Financial Activity for the period ended 31 October 2019, contained within Attachment A; and**
- 2. Accepts the explanations for material variances for the period ended 31 October 2019, contained within Attachment A.**

CARRIED
8/0

Monthly Financial Report



CITY OF KWINANA

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 October 2019

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Statement of Capital Acquisitions and Capital Funding	5
Note 1 Explanation of Material Variances	6 - 7
Note 2 Net Current Funding Position	8
Note 3 Cash and Investments	9 - 10
Note 4 Budget Amendments	11 - 12
Note 5(a) Receivables - Rates	13
Note 5(b) Receivables - General	14
Note 6 Cash Backed Reserves	15
Note 7 Capital Disposals	16
Note 8 Rating Information	17
Note 9 Information on Borrowings	18
Note 10 Trust	19
Note 11 Details of Capital Acquisitions	20 - 23
Note 12 Grants, Subsidies & Contributions	24 - 25

CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2019

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)	2	1,504,912	1,504,912	1,504,912	1,532,553	27,641	2%
Revenue from operating activities							
Governance		37,438	75,758	27,230	168,420	141,190	519%
General Purpose Funding - Rates	8	39,802,378	39,802,378	39,802,378	39,465,951	(336,427)	(1%)
General Purpose Funding - Other		3,932,577	3,932,577	1,429,977	1,631,990	202,013	14%
Law, Order and Public Safety		357,487	357,487	102,320	179,883	77,563	76%
Health		166,229	166,229	132,216	117,500	(14,716)	(11%)
Education and Welfare		8,408,713	8,408,713	2,778,467	2,278,926	(499,541)	(18%)
Community Amenities		6,081,141	6,081,141	5,674,512	5,445,013	(229,499)	(4%)
Recreation and Culture		2,983,042	2,983,042	982,170	1,158,417	176,247	18%
Transport		324,478	324,478	189,478	209,298	19,820	10%
Economic Services		1,261,187	1,261,187	466,918	468,452	1,534	0%
Other Property and Services		490,540	490,540	345,282	453,226	107,944	31%
		63,845,209	63,883,529	51,930,948	51,577,075	(353,873)	(1%)
Expenditure from operating activities							
Governance		(4,795,486)	(4,866,799)	(1,617,687)	(1,289,276)	328,411	20%
General Purpose Funding		(1,099,586)	(1,099,586)	(316,813)	(319,937)	(3,124)	(1%)
Law, Order and Public Safety		(3,318,431)	(3,318,431)	(1,119,988)	(994,453)	125,535	11%
Health		(949,882)	(949,882)	(323,163)	(285,788)	37,375	12%
Education and Welfare		(12,735,451)	(12,664,138)	(4,317,562)	(3,233,855)	1,083,707	25%
Community Amenities		(10,423,143)	(10,423,143)	(3,641,084)	(2,521,417)	1,119,667	31%
Recreation and Culture		(22,904,017)	(22,904,017)	(7,097,028)	(5,305,431)	1,791,597	25%
Transport		(15,076,180)	(15,076,180)	(4,943,602)	(2,115,037)	2,828,565	57%
Economic Services		(1,742,856)	(1,742,856)	(572,585)	(425,171)	147,414	26%
Other Property and Services		(4,293,260)	(4,293,260)	(1,587,504)	(1,398,393)	189,111	12%
		(77,338,291)	(77,338,291)	(25,537,016)	(17,888,758)	7,648,258	30%
Operating activities excluded from budget							
Add back Depreciation		14,269,092	14,269,092	4,756,364	0	(4,756,364)	(100%)
Adjust (Profit)/Loss on Asset Disposal	7	59,063	59,063	29,003	(2,836)	(31,839)	(110%)
Movement in deferred pensioner rates		0	0	0	4,571	4,571	
Amount attributable to operating activities		835,073	873,393	31,179,299	33,690,051	2,510,752	8%
Investing Activities							
Non-operating Grants, Subsidies and Contributions	12	10,936,569	10,936,569	1,327,174	2,305,387	978,213	(74%)
Proceeds from Disposal of Assets	7	334,500	347,100	206,000	191,819	(14,181)	7%
Refund of Developer Contributions		0	0	0	(2,654,846)	(2,654,846)	
Land and Buildings	11	(5,309,694)	(5,514,694)	(358,603)	(227,183)	131,420	37%
Plant, Furniture and Equipment	11	(2,788,666)	(2,845,166)	(1,053,517)	(537,188)	516,329	49%
Infrastructure Assets - Roads	11	(6,882,940)	(4,135,562)	(250,835)	(268,164)	(17,329)	(7%)
Infrastructure Assets - Parks and Reserves	11	(1,832,291)	(1,832,291)	(171,011)	(36,977)	134,034	78%
Infrastructure Assets - Footpaths	11	(215,000)	(215,000)	(19,545)	(83,434)	(63,889)	(327%)
Infrastructure Assets - Drainage	11	(2,990,583)	(5,737,961)	(71,932)	(62,232)	9,700	13%
Infrastructure Assets - Street Lighting	11	(251,000)	(251,000)	(28,000)	(11,928)	16,072	57%
Infrastructure Assets - Bus Shelters	11	(19,800)	(19,800)	(19,800)	(1,800)	18,000	91%
Infrastructure Assets - Car Parks	11	(41,000)	(41,000)	(3,727)	(25,042)	(21,315)	(572%)
Infrastructure Assets - Other Structures	11	(10,000)	(10,000)	0	0	0	0%
Amount attributable to investing activities		(9,069,905)	(9,318,805)	(443,796)	(1,411,587)	(967,791)	218%
Financing Activities							
Proceeds from New Debentures	9	2,268,000	2,268,000	0	0	0	0%
Self-Supporting Loan Principal		16,709	16,709	5,568	6,905	1,337	24%
Transfer from Reserves	6	21,765,512	22,027,012	6,635,342	6,780,100	144,758	2%
Repayment of Debentures	9	(1,451,093)	(1,451,093)	0	(24,362)	(24,362)	0%
Transfer to Reserves	6	(15,869,208)	(15,920,128)	(7,010,927)	(6,965,832)	45,095	1%
Amount attributable to financing activities		6,729,920	6,940,500	(370,017)	(203,189)	166,828	(45%)
Closing Funding Surplus(Deficit)	2	0	0	31,870,398	33,607,828	1,737,430	5%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1.

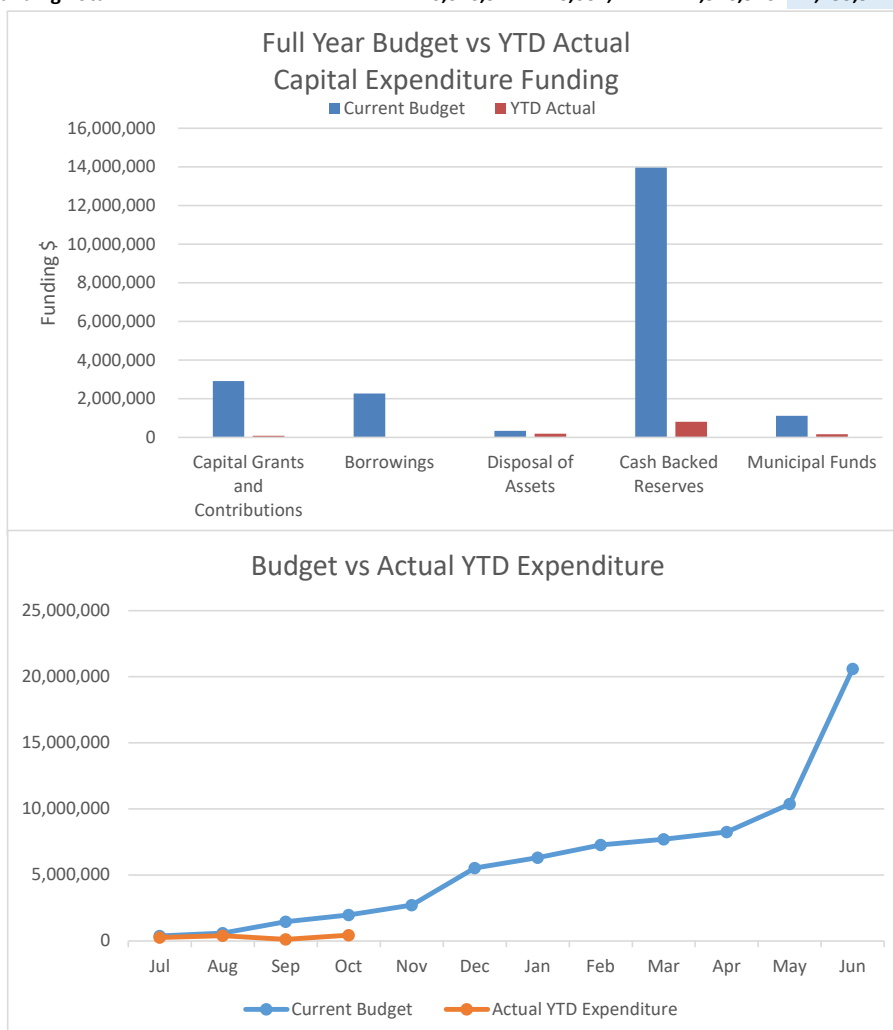
CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	2	1,504,912	1,504,912	1,504,912	1,532,553	27,641	2%
Revenue from operating activities							
Rates	8	39,802,378	39,802,378	39,802,378	39,465,951	(336,427)	(1%)
Operating Grants, Subsidies and Contributions	12	8,971,318	8,971,318	2,883,855	2,255,666	(628,189)	(22%)
Fees and Charges		12,254,403	12,254,403	7,884,091	8,111,294	227,203	3%
Interest Earnings		2,088,408	2,088,408	892,800	986,872	94,072	11%
Other Revenue		685,839	724,159	450,368	737,410	287,042	64%
Profit on Disposal of Assets	7	42,863	42,863	17,456	19,882	2,426	14%
		63,845,209	63,883,529	51,930,948	51,577,075	(353,873)	(1%)
Expenditure from operating activities							
Employee Costs		(29,800,091)	(29,740,091)	(9,358,911)	(8,864,168)	494,743	5%
Materials and Contracts		(29,036,680)	(29,096,680)	(9,958,955)	(7,628,392)	2,330,563	23%
Utility Charges		(2,377,800)	(2,377,800)	(754,103)	(795,377)	(41,274)	(5%)
Depreciation on Non-Current Assets		(14,269,092)	(14,269,092)	(4,756,364)	0	4,756,364	100%
Interest Expenses		(1,054,610)	(1,054,610)	(45,685)	(14,168)	31,517	69%
Insurance Expenses		(575,863)	(575,863)	(575,863)	(557,478)	18,385	3%
Other Expenditure		(122,229)	(122,229)	(40,676)	(12,130)	28,546	70%
Loss on Disposal of Assets	7	(101,926)	(101,926)	(46,459)	(17,046)	29,413	63%
		(77,338,291)	(77,338,291)	(25,537,016)	(17,888,758)	7,648,258	30%
Operating activities excluded from budget							
Add back Depreciation		14,269,092	14,269,092	4,756,364	0	(4,756,364)	(100%)
Adjust (Profit)/Loss on Asset Disposal	7	59,063	59,063	29,003	(2,836)	(31,839)	(110%)
Movement in deferred pensioner rates		0	0	0	4,571	4,571	
Amount attributable to operating activities		835,073	873,393	31,179,299	33,690,051	2,510,752	8%
Investing activities							
Grants, Subsidies and Contributions	12	10,936,569	10,936,569	1,327,174	2,305,387	978,213	(74%)
Proceeds from Disposal of Assets	7	334,500	347,100	206,000	191,819	(14,181)	7%
Refund of Developer Contributions		0	0	0	(2,654,846)	(2,654,846)	
Land and Buildings	11	(5,309,694)	(5,514,694)	(358,603)	(227,183)	131,420	37%
Plant, Furniture and Equipment	11	(2,788,666)	(2,845,166)	(1,053,517)	(537,188)	516,329	49%
Infrastructure Assets - Roads	11	(6,882,940)	(4,135,562)	(250,835)	(268,164)	(17,329)	(7%)
Infrastructure Assets - Parks and Reserves	11	(1,832,291)	(1,832,291)	(171,011)	(36,977)	134,034	78%
Infrastructure Assets - Footpaths	11	(215,000)	(215,000)	(19,545)	(83,434)	(63,889)	(327%)
Infrastructure Assets - Drainage	11	(2,990,583)	(5,737,961)	(71,932)	(62,232)	9,700	13%
Infrastructure Assets - Street Lighting	11	(251,000)	(251,000)	(28,000)	(11,928)	16,072	57%
Infrastructure Assets - Bus Shelters	11	(19,800)	(19,800)	(19,800)	(1,800)	18,000	91%
Infrastructure Assets - Car Parks	11	(41,000)	(41,000)	(3,727)	(25,042)	(21,315)	(572%)
Infrastructure Assets - Other Structures	11	(10,000)	(10,000)	0	0	0	0%
Amount attributable to investing activities		(9,069,905)	(9,318,805)	(443,796)	(1,411,587)	(967,791)	218%
Financing Activities							
Proceeds from New Debentures	9	2,268,000	2,268,000	0	0	0	
Self-Supporting Loan Principal		16,709	16,709	5,568	6,905	1,337	24%
Transfer from Reserves	6	21,765,512	22,027,012	6,635,342	6,780,100	144,758	2%
Repayment of Debentures	9	(1,451,093)	(1,451,093)	0	(24,362)	(24,362)	
Transfer to Reserves	6	(15,869,208)	(15,920,128)	(7,010,927)	(6,965,832)	45,095	1%
Amount attributable to financing activities		6,729,920	6,940,500	(370,017)	(203,189)	166,828	(45%)
Closing Funding Surplus (Deficit)	2	0	0	31,870,398	33,607,828	1,737,430	5%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1.

CITY OF KWINANA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2019

Capital Acquisitions	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual Total (b)	Variance (a) - (b)
		\$	\$	\$	\$	\$
Land and Buildings	11	5,309,694	5,514,694	358,603	227,183	131,420
Plant, Furniture and Equipment	11	2,788,666	2,845,166	1,053,517	537,188	516,329
Infrastructure Assets - Roads	11	4,135,562	4,135,562	250,835	268,164	(17,329)
Infrastructure Assets - Parks and Reserves	11	1,832,291	1,832,291	171,011	36,977	134,034
Infrastructure Assets - Footpaths	11	215,000	215,000	19,545	83,434	(63,889)
Infrastructure Assets - Drainage	11	5,737,961	5,737,961	71,932	62,232	9,700
Infrastructure Assets - Street Lighting	11	251,000	251,000	28,000	11,928	16,072
Infrastructure Assets - Bus Shelters	11	19,800	19,800	19,800	1,800	18,000
Infrastructure Assets - Car Parks	11	41,000	41,000	3,727	25,042	(21,315)
Infrastructure Assets - Other Structures	11	10,000	10,000	0	0	0
Capital Expenditure Totals		20,340,974	20,602,474	1,976,970	1,253,947	723,023
Capital acquisitions funded by:						
Capital Grants and Contributions		1,423,989	2,921,555	330,966	87,811	243,155
Borrowings		2,268,000	2,268,000	0	0	0
Disposal of Assets		334,500	334,500	46,500	191,819	(145,319)
Cash Backed Reserves		8,684,361	13,957,189	0	807,852	(807,852)
Municipal Funds		7,630,124	1,121,230	1,599,504	166,466	1,433,038
Capital Funding Total		20,340,974	20,602,474	1,976,970	1,253,947	723,023



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Rates	(336,427)	(1%)		No Material Variance	
Operating Grants, Subsidies and Contributions	(628,189)	(22%)	M	Permanent	Childcare subsidies received were less than that expected at the end of October. These subsidies are directly offset by payments to care providers so that there is no overall impact on surplus. Levies associated with this income have not been significantly affected. An initial payment of the Financial Assistance Grants was received in June 2019 of \$946k, thereby reducing the remaining quarterly payments to \$189k.
Fees and Charges	227,203	3%		No Material Variance	
Interest Earnings	94,072	11%	M	Permanent	Interest earned from rate paying options is higher than expected due to the increase of ratepayers electing to pay via arrangements other than in full.
Other Revenue	287,042	64%	M	Permanent/Timing	\$66k Project management fees for capital works. \$38k insurance proceeds for a written off vehicle that will not be replaced. \$52k credit from LGIS (insurance provider). \$28k received for the sale of Small Scale Technology Certificates. \$24k reimbursement of legal expenses charged on outstanding rates. \$22k reimbursement paid parental leave. \$17k workers compensation reimbursement. \$16k reimbursement from developer handover of street trees. \$14k recoup of private works. \$12k reimbursement of long service leave.
Profit on Disposal of Assets	2,426	14%		No Material Variance	
Operating Expense					
Employee Costs	494,743	5%	M	Permanent	Salary savings due to vacancies in budgeted positions.
Materials and Contracts	2,330,563	23%	M	Timing	Costs have been budgeted to be spent over 12 months. Each month, a number of invoices are not received until after period end processing has finished, resulting in the expenditure reported in these statements not reflecting the actual cost in the month the expense was incurred. Major variances include; \$573k City Operations. \$551k Corporate Business System fees - will be deferred until 20/21. \$373k Childcare payments offset by decrease in subsidies received.
Utility Charges	(41,274)	(5%)		No Material Variance	
Depreciation on Non-Current Assets	4,756,364	100%	M	Timing	Timing variance as depreciation will be calculated after the audit of the Annual Financial Report has been finalised.
Interest Expenses	31,517	69%		No Material Variance	
Insurance Expenses	18,385	3%		No Material Variance	
Other Expenditure	28,546	70%		No Material Variance	
Loss on Disposal of Assets	29,413	63%		No Material Variance	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 1: Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

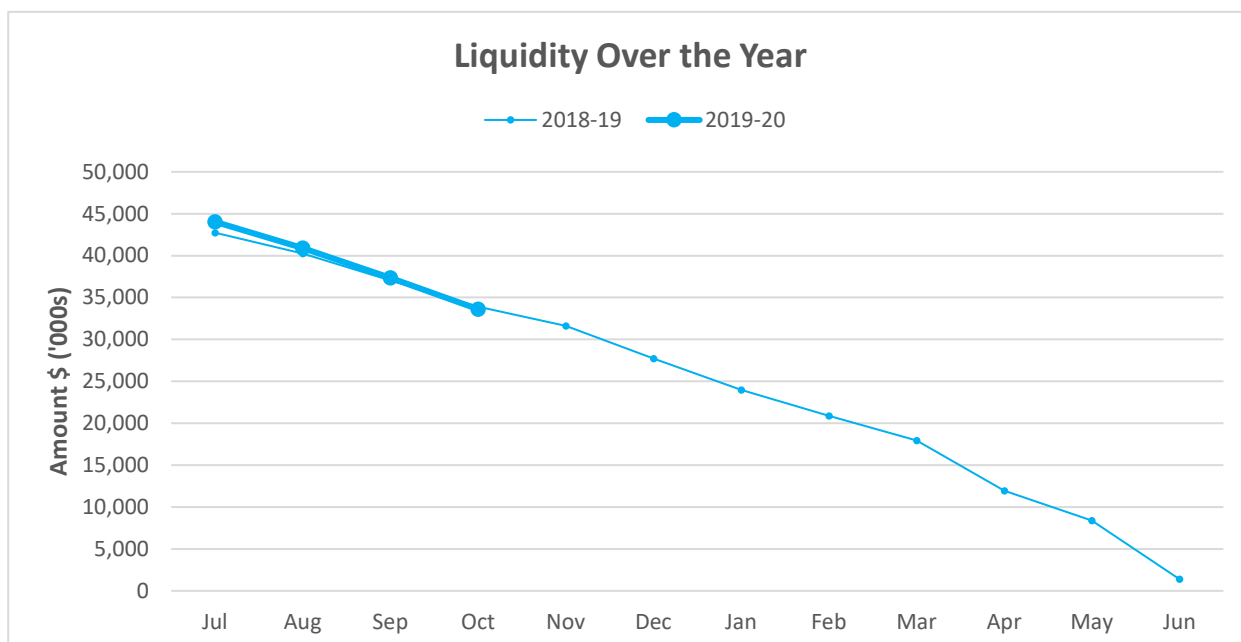
The material variance adopted by Council for the 2019/20 year is the greater of \$50,000 or 5%.

Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Revenues					
Grants, Subsidies and Contributions	978,213	(74%)	M	Timing	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
Proceeds from Disposal of Assets	(14,181)	7%		No Material Variance	
Refund of Developer Contributions	(2,654,846)	0%	M	Permanent	Developer Contribution reimbursements have been made following the latest update of the Cost Apportionment Schedules.
Capital Expenses					
Land and Buildings	131,420	37%	M	Timing	Projects are progressing - see Note 11 for detail.
Plant, Furniture & Equipment	516,329	49%	M	Timing	Purchase of one truck and four fleet vehicles will occur at a later date than originally budgeted.
Infrastructure - Roads	(17,329)	(7%)		No Material Variance	
Infrastructure Assets - Parks and Reserves	134,034	78%	M	Timing	Parks and reserves renewal projects have not yet commenced.
Infrastructure Assets - Footpaths	(63,889)	(327%)	M	Timing	Projects have been completed, awaiting outstanding invoices.
Infrastructure Assets - Drainage	9,700	13%		No Material Variance	
Infrastructure Assets - Street Lighting	16,072	57%		No Material Variance	
Infrastructure Assets - Bus Shelters	18,000	91%		No Material Variance	
Infrastructure Assets - Car Parks	0	0%		No Material Variance	
Financing					
Proceeds from New Debentures	0	0%		No Material Variance	
Self-Supporting Loan Principal	1,337	24%		No Material Variance	
Transfer from Reserves	144,758	2%		No Material Variance	
Advances to Community Groups	0	0%		No Material Variance	
Repayment of Debentures	(24,362)	0%		No Material Variance	
Transfer to Reserves	45,095	1%		No Material Variance	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 2: Net Current Funding Position

		Last Years Closing	This Time Last Year	Current
	Note	30 Jun 2019	31 Oct 2018	31 Oct 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted		560,382	15,664,941	15,078,831
Cash Restricted - Reserves	6	56,676,161	52,390,897	56,861,892
Receivables - Rates	5(a)	3,865,053	20,318,044	19,662,374
Receivables - Sundry Debtors	5(b)	363,079	464,607	583,049
Other Current Assets		312,998	205,141	1,320,158
Accrued Income / Prepayments		656,144	0	0
Inventories		32,920	40,687	29,450
		62,466,737	89,084,317	93,535,754
Less: Current Liabilities				
		(4,258,023)	(2,800,695)	(3,066,033)
Less: Cash Reserves	6	(56,676,161)	(52,390,897)	(56,861,892)
Net Current Funding Position - Surplus/(Deficit)		1,532,553	33,892,724	33,607,828



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3(a): Cash and Investments

	Total Amount	Interest Rate	Calculated Interest Earnings	Institution	S&P Rating	Deposit Date	Maturity Date	Term Days
	\$	%	\$					
CBA Municipal Bank Account	5,414,113	Variable	N/A	CBA	AA	N/A	N/A	N/A
CBA Trust Bank Account	479,075	Variable	N/A	CBA	AA	N/A	N/A	N/A
Cash On Hand - Petty Cash	4,570	N/A	N/A	PC	N/A	N/A	N/A	N/A
Sub-total Cash Deposits	5,897,759							
(b) Term Deposits - Investments								
CBA - TD35732709.117	2,000,000	1.69%	7,299	CBA	AA	22/10/2019	20/01/2020	90
CBA - TD35732709.117	4,000,000	1.69%	38,893	CBA	AA	22/08/2019	19/03/2020	210
CBA - TD35732709.117	2,000,000	1.62%	24,145	CBA	AA	22/08/2019	20/05/2020	272
BWA - TD4854203	2,000,000	1.63%	5,448	BWA	AA	5/09/2019	5/11/2019	60
NAB - TD40-051-5636	2,000,000	1.70%	11,178	NAB	AA	20/08/2019	18/12/2019	120
NAB - TD40-044-5690	2,000,000	1.70%	16,953	NAB	AA	20/08/2019	18/02/2020	182
Sub-total - Term Deposits - Investments	14,000,000		103,916					
Reserve Funds Investments (Cash Backed Reserves)								
Aged Persons Units Reserve - TD36-866-8236	807,623	1.65%	6,645	NAB	AA	29/08/2019	27/02/2020	182
Asset Management Reserve - TD36-842-8945	5,432,414	1.68%	22,754	NAB	AA	29/08/2019	28/11/2019	91
Plant and Equipment Replacement Reserve - TD42-972-1062	1,033,358	1.68%	4,328	NAB	AA	3/09/2019	3/12/2019	91
Banksia Park DMF Reserve - TD42-997-1790	190,418	1.65%	1,575	NAB	AA	3/09/2019	4/03/2020	183
City Infrastructure Reserve - TD4864023	1,565,277	1.60%	6,313	BWA	AA	19/08/2019	19/11/2019	92
Community Services & Emergency Relief Reserve - TD43-069-3230	88,836	1.65%	735	NAB	AA	3/09/2019	4/03/2020	183
CLAG Reserve - TD32-591-0424	275,223	1.65%	2,277	NAB	AA	3/09/2019	4/03/2020	183
Workers Compensation Reserve - TD69-136-9789	141,443	1.70%	1,199	NAB	AA	5/09/2019	5/03/2020	182
Settlement Agreement Reserve - TD68-951-1678	164,874	1.70%	1,398	NAB	AA	5/09/2019	5/03/2020	182
Golf Course Cottage Reserve - TD68-730-8350	28,887	1.70%	245	NAB	AA	5/09/2019	5/03/2020	182
Family Day Care Reserve - TD4864028	1,489,179	1.65%	12,319	BWA	AA	19/08/2019	18/02/2020	183
Employee Leave Reserve - TD76-099-7157	1,914,567	1.70%	8,025	NAB	AA	23/08/2019	21/11/2019	90
Refuse Reserve - DEAL	5,644,888	1.68%	23,644	NAB	AA	29/08/2019	28/11/2019	91
Renewable Energy Efficiency Reserve - TD4864024	62,008	1.65%	513	BWA	AA	19/08/2019	18/02/2020	183
Information Technology Reserve - TD3088380	2,068,659	1.60%	8,343	BEN	A	21/08/2019	21/11/2019	92
Sub-total - Term Deposits - (Cash Backed Reserves)	20,907,654		100,312					
Reserve Funds Investments (Developer Contributions)								
DCA - 1 Hard Infrastructure - Bertram - TD3088370	228,688	1.60%	1,835	BEN	A	21/08/2019	20/02/2020	183
DCA - 2 Hard Infrastructure - Wellard - TD3088375	2,435,413	1.60%	19,537	BEN	A	21/08/2019	20/02/2020	183
DCA - 4 Hard Infrastructure - Anketell TD4864026	533,009	1.65%	4,409	BWA	AA	19/08/2019	18/02/2020	183
DCA 5 - Hard Infrastructure - Wandl - TD74-094-8075	1,076,038	1.67%	8,960	NAB	AA	27/08/2019	25/02/2020	182
DCA - 8 Soft Infrastructure - Mandogalup - TD4864027	471,270	1.65%	3,899	BWA	AA	19/08/2019	18/02/2020	183
DCA - 9 Soft Infrastructure - Wandl/Anketell - TD97-154-6348	11,762,971	1.67%	97,952	NAB	AA	27/08/2019	25/02/2020	182
DCA - 10 Soft Infrastructure - Casuarina/Anketell - TD27-453-1941	225,488	1.75%	1,978	NAB	AA	14/08/2019	13/02/2020	183
DCA - 11 Soft Infrastructure - Wellard East - TD3088365	6,079,450	1.60%	48,769	BEN	A	21/08/2019	20/02/2020	183
DCA - 12 Soft Infrastructure - Wellard West - TD3096135	7,741,470	1.60%	61,762	BEN	A	28/08/2019	26/02/2020	182
DCA - 13 Soft Infrastructure - Bertram - TD27-521-3013	283,533	1.75%	2,488	NAB	AA	14/08/2019	13/02/2020	183
DCA - 14 Soft Infrastructure - Wellard/Leda - TD27-496-1706	614,490	1.75%	5,392	NAB	AA	14/08/2019	13/02/2020	183
DCA - 15 Soft Infrastructure - Townsite - TD27-479-8398	162,566	1.75%	1,426	NAB	AA	14/08/2019	13/02/2020	183
Sub-total - Reserve Funds Investments (Developer Contributions)	31,614,386		258,406					
Total	72,419,799		462,634					
Less Trust Bank	(479,075)							
Total Municipal Controlled Funds	71,940,723		462,634					

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3(b): Cash and Investments - Compliance with Investment Policy

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	18,553,680	6%	100%	✓
AA	53,861,549	94%	100%	✓
A	-	0%	60%	✓
BBB	-	0%	20%	✓
Unrated	-	0%	20%	✓

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
BEN (AAA)	18,553,680	6%	45%	✓
BWA (AA)	6,120,743	29%	45%	✓
CBA (AA)	13,893,189	24%	45%	✓
NAB (AA)	33,847,617	41%	45%	✓

Comments - Investment Policy Compliance

The City's investments are invested in line with Council Policy - Investments. The above tables exclude the total of petty cash (\$4,570) held by the City. Interest received on the City's investments year to date is \$219,742.

5.5.1 Portfolio Credit Framework

To control the credit quality on the investment portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	100%
AA	A-1+	100%
A	A-1	60%
BBB	A-2	20%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

5.5.2 Counterparty Credit Framework

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	45%
AA	A-1+	45%
A	A-1	25%
BBB	A-2	10%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
		\$	\$
26/06/2019 Annual Budget Adoption			
			0
<u>Items not requiring Council Approval as per OCM 26/06/2019 Council Decision 480</u>			
Transfer of budget in business unit to cover additional costs of advertising full local laws.			
400053.1106.60	Operating Expense - Governance (City Legal) - Advertising & Promotions	(10,000)	
400053.1830.60	Operating Expense - Governance (City Legal) - Land Administration	10,000	
		0	0
Correction of salary and superannuation to correct business units.			
400087.1031.50	Operating Expense - Events & Stakeholder Management - Salaries	(476,682)	
400087.1035.50	Operating Expense - Events & Stakeholder Management - Superannuation	(57,200)	
400092.1031.50	Operating Expense - Community Engagement & Place - Salaries	476,682	
400092.1035.50	Operating Expense - Community Engagement & Place - Superannuation	57,200	
		0	0
Transfer of salary savings due to vacant position to obtain pavement design work consultancy.			
400461.1125.60	Operating Expense - Infrastructure Management Overheads - Consultancy	(60,000)	
400460.1031.50	Operating Expense - Infrastructure Management Overheads - Salaries	60,000	
		0	0
<u>Items approved by Council falling outside Council Decision 480</u>			
24/07/2019 Purchase of new vehicle to replace vehicle that was written off in previous financial year. Insurance reimbursement was received in 2018/2019 and transferred to reserve for purchase in 2019/2020.			
600012.1000.60	Capital Expense - Plant and Equipment - Law Order & Public Safety	(56,500)	
700006.1006.06	Reserve Transfer - Law Order & Public Safety - Plant and Equipment Replacement Reserve	56,500	
		0	0
14/08/2019 Transfer of sale proceeds to reserve for fleet vehicle that will not be replaced.			
800044.1006.07	Reserve Transfer - Computing Infrastructure - Plant and Equipment Replacement Reserve	(12,600)	
500024.1488.05	Capital Revenue - Computing Infrastructure - Asset Sale - Sale of Vehicle	12,600	
		0	0
11/09/2019 Transfer from Asset Management Reserve to fix leaking roof at Margaret Feilman building.			
600020.1002.60	Capital Expense - Economic Services Facility - Building Construction	(145,000)	
700032.1898.06	Reserve Transfer - Economic Services Facility - Asset Management Reserve	145,000	
		0	0
11/09/2019 Transfer of insurance claim proceeds from written off vehicle to Plant and Equipment Replacement Reserve.			
800019.1006.07	Reserve Transfer - Executive Management - Plant and Equipment Replacement Reserve	(38,320)	
300159.1000.23	Capital Revenue - Executive Management - Plant and Equipment - Insurance Reimbursement	38,320	
		0	0
25/09/2019 Transfer from Asset Management Reserve to repair Medina Hall floor.			
600019.1002.60	Capital Expense - Recreation & Culture Facility - Building Construction	(60,000)	
700013.1012.06	Reserve Transfer - Recreation & Culture Facility - Asset Management Reserve	60,000	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

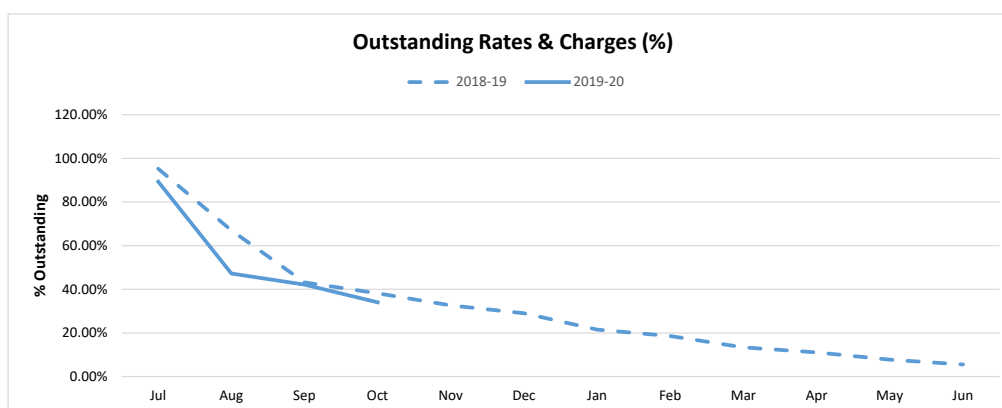
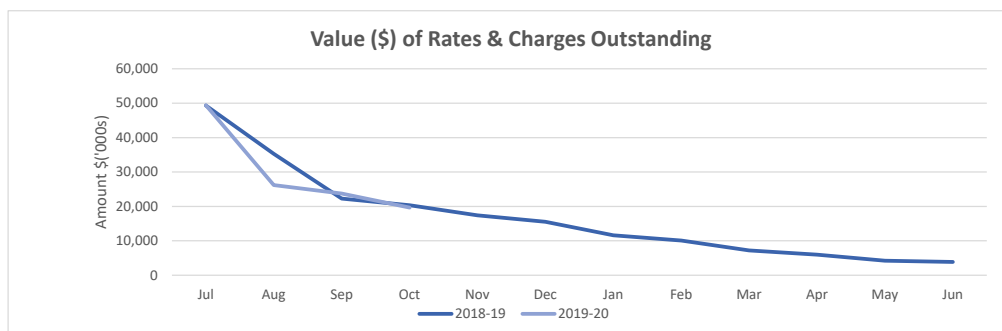
Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
9/10/2019 Reallocation of Roads to Recovery funding from Pace Road to Budden Way. Pace Road works to be postponed until 2020/2021 financial year to coincide with drainage upgrade works.			
600007.1561.60	Capital Expense - Transport Development - Roads to Recovery	(275,000)	
300137.1003.16	Grants - Roads to Recovery - Budden Way	275,000	
600007.1561.60	Capital Expense - Transport Development - Roads to Recovery	275,000	
300137.1003.16	Grants - Roads to Recovery - Pace Road	(275,000)	
		0	0
Amended Budget Surplus / (Deficit)			0

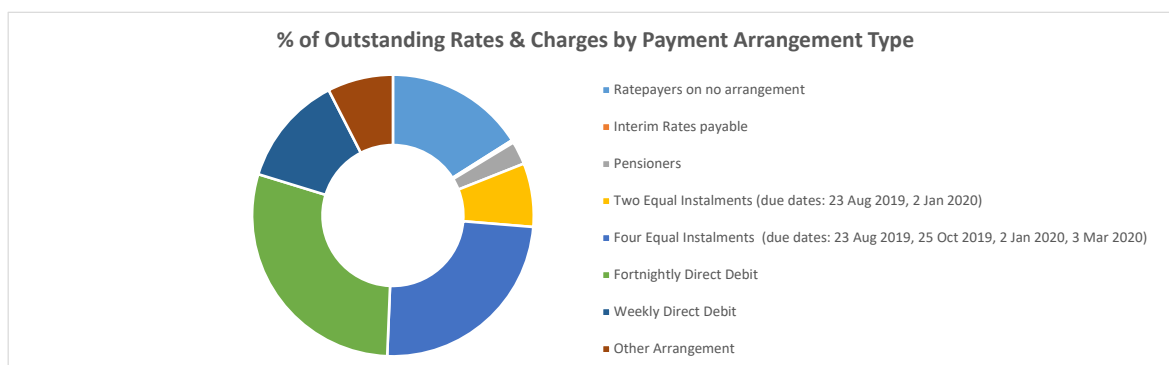
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 5(a): Receivables - Rates & Charges

Receivables - Rates & Charges Receivable	30 June 2019	31 Oct 2018	31 Oct 2019
	\$		\$
Opening Arrears Previous Years	4,275,903	4,275,903	4,576,831
Levied this year	49,841,706	48,936,234	51,869,069
Rates & Charges to be collected	54,117,609	53,212,137	56,445,900
Less Collections to date	(48,635,958)	(31,428,693)	(35,642,565)
Less Excess Rates received	(904,842)	(799,399)	(433,778)
Less Pensioner Deferred Rates	(711,755)	(666,001)	(707,184)
Net Rates & Charges Collectable	3,865,054	20,318,044	19,662,374
% Outstanding	7.14%	38.18%	34.83%



Outstanding Rates & Charges by Payment Arrangement Type	Number of Assessments	Balance Outstanding	
		\$	%
Ratepayers on no arrangement	1312	3,151,894	16.03%
Interim Rates payable	165	59,459	0.30%
Pensioners	308	524,100	2.67%
Two Equal Instalments (due dates: 23 Aug 2019, 2 Jan 2020)	1142	1,436,150	7.30%
Four Equal Instalments (due dates: 23 Aug 2019, 25 Oct 2019, 2 Jan 2020, 3 Mar 2020)	3673	4,787,433	24.35%
Fortnightly Direct Debit	3814	5,719,565	29.09%
Weekly Direct Debit	1432	2,501,573	12.72%
Other Arrangement	218	1,482,200	7.54%
	12,064	19,662,374	100.00%



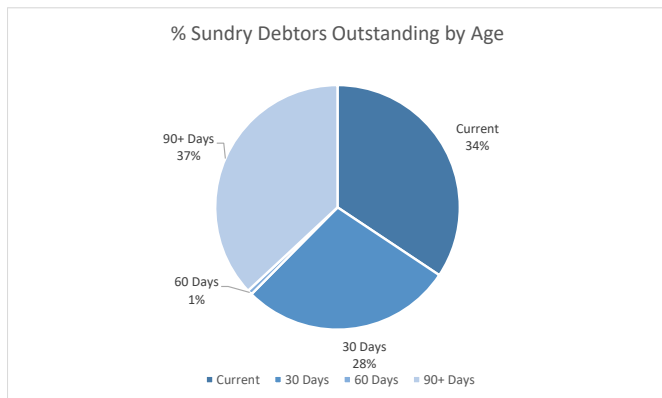
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 5(b): Receivables - General

Receivables - General

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Debtors	140,139	114,525	2,610	150,659	407,932
Infringements Register					175,117
Total Receivables General Outstanding					583,049

Amounts shown above include GST (where applicable)



Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000

Debtor #	Description	Status	\$
Debts with Fines Enforcement Registry (FER)			
1825.07	Prosecution Local Law Fencing	Registered with FER. Payments are being received.	1,688
2442.07	Prosecution Dog Act 1976	Unregistered with FER. City Assist investigating.	5,732
3321.07	Prosecution and Infringement Dog Act 1976	Registered with FER. Regular fortnightly payments.	1,585
3909.07	Prosecution Local Government Act 1995	Registered with FER.	3,652
3936.07	Prosecution Building Act 2011 and Planning and Development Act 2005	Registered with FER. Regular fortnightly payments.	4,652
3953.07	Prosecution Local Law Urban Environment Nuisance - Disrepair Vehicle	Registered with FER. Regular fortnightly payments.	1,204
4131.07	Prosecution Dog Act 1976 Dangerous Dog	Registered with FER. Debtor is making payments to FER. City yet to receive payments due to quantum of fines outstanding.	4,654
4233.07	Prosecution Local Law Fencing	Registered with FER.	2,500
4274.07	Prosecution Dog Act 1976	Registered with FER.	8,407
4275.07	Prosecution Local Law Urban Environment Nuisance -	Registered with FER.	14,350
4387.07	Prosecution Dog Act	Registered with FER.	10,200
4465.07	Prosecution Dog Act 1976	Registered with FER.	7,600
4467.07	Prosecution Planning & Development Act	Registered with FER.	21,035
Other Sundry Debtors			
897.04	Deed of Settlement	Review of Deed of Settlement Council meeting 27 June 2019.	25,000
1552.11	Banksia Park Unit 61	Maintenance invoices to be cleared upon sale of property.	1,416
2258.14	Health Licenses	Multiple health licences for assorted business within the complex.	8,425
3884.03	Local Government Act 1995 abandoned vehicle	Payment arrangement in place as approved by Director.	1,115
Total Debtors 90+ days > \$1,000			123,215

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 6: Cash Backed Reserves

	Adopted Budget				Current Budget				Actual					Variance
	Opening Balance	Transfers In (incl Interest)	Transfers Out	Closing Balance	Opening Balance	Transfers In (incl Interest)	Transfers Out	Current Budget Closing Balance	Opening Balance	Transfers In	Interest Earned	Transfers Out	YTD Closing Balance	Actual vs Current Budget
Reserve	\$	(+)	(-)	\$	\$	(+)	(-)	\$	\$	(+)	(+)	(-)	\$	\$
Municipal Reserves														
Aged Persons Units Reserve	721,244	176,770	(190,000)	708,014	721,244	176,770	(190,000)	708,014	807,623	0	3,268	0	810,891	102,877
Asset Management Reserve	637,921	5,028,582	(1,952,609)	3,713,894	637,921	5,028,582	(2,157,609)	3,508,894	762,988	4,729,426	2,128	0	5,494,542	1,985,648
Banksia Park Reserve	120,249	21,268	(90,000)	51,517	120,249	21,268	(90,000)	51,517	190,418	0	546	0	190,964	139,447
City Assist Initiative Reserve	15,083	194	(15,000)	277	15,083	194	(15,000)	277	0	0	0	0	0	(277)
City Infrastructure Reserve	0	1,547,468	(930,511)	616,957	0	1,547,468	(930,511)	616,957	0	1,566,924	0	0	1,566,924	949,967
Community Services & Emergency Relief Reserve	88,063	1,134	0	89,197	88,063	1,134	0	89,197	88,836	0	408	0	89,244	47
Contiguous Local Authorities Group Reserve	278,100	13,862	(29,000)	262,962	278,100	13,862	(29,000)	262,962	275,223	0	1,319	0	276,542	13,580
Employee Leave Reserve	3,729,783	0	(2,119,426)	1,610,357	3,729,783	0	(2,119,426)	1,610,357	4,033,993	0	5,214	(2,119,426)	1,919,781	309,424
Family Day Care Reserve	1,400,660	18,036	(246,171)	1,172,525	1,400,660	18,036	(246,171)	1,172,525	1,489,179	0	0	0	1,489,179	316,654
Future Community Infrastructure Reserve	1,032,565	0	(1,032,565)	0	1,032,565	0	(1,032,565)	0	1,067,201	0	0	(1,067,201)	0	0
Golf Course Cottage Reserve	28,635	369	0	29,004	28,635	369	0	29,004	28,887	0	137	0	29,024	20
Information Technology Reserve	2,145,970	27,633	(974,433)	1,199,170	2,145,970	27,633	(974,433)	1,199,170	2,068,659	0	4,598	0	2,073,257	874,087
Infrastructure Reserve	345,032	198	(345,230)	0	345,032	198	(345,230)	0	348,076	0	1,648	(349,724)	(0)	(0)
Plant and Equipment Replacement Reserve	588,784	514,020	(812,600)	290,204	588,784	564,940	(869,100)	284,624	579,628	500,000	2,786	0	1,082,414	797,790
Refuse Reserve	8,928,629	0	(3,242,000)	5,686,629	8,928,629	0	(3,242,000)	5,686,629	8,844,888	0	22,794	(3,200,000)	5,667,682	(18,947)
Renewable Energy Efficiency Reserve	60,058	773	(25,000)	35,831	60,058	773	(25,000)	35,831	62,008	0	0	0	62,008	26,177
Restricted Grants & Contributions Reserve	1,573,326	0	(1,530,326)	43,000	1,573,326	0	(1,530,326)	43,000	4,007,851	0	0	(43,750)	4,064,101	4,021,101
Settlement Agreement Reserve	163,440	2,105	0	165,545	163,440	2,105	0	165,545	164,874	0	780	0	165,654	109
Workers Compensation Reserve	138,404	1,782	0	140,186	138,404	1,782	0	140,186	141,443	0	670	0	142,113	1,927
Youth Engagement Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total Municipal Reserves	21,995,946	7,354,194	(13,534,871.0)	15,815,269	21,995,946	7,405,114	(13,796,371)	15,604,689	25,061,775	6,796,350	46,294	(6,780,100)	25,124,319	9,519,630
Developer Contribution Reserves														
DCA 1 - Hard Infrastructure - Bertram	2,131,883	32,766	(695,753)	1,468,896	2,131,883	32,766	(695,753)	1,468,896	228,688	0	6,888	0	235,576	(1,233,320)
DCA 2 - Hard Infrastructure - Wellard	2,574,546	3,940,205	(2,279,000)	4,235,751	2,574,546	3,940,205	(2,279,000)	4,235,751	2,435,413	0	9,107	0	2,444,520	(1,791,231)
DCA 3 - Hard Infrastructure - Casuarina	0	2,747,378	(2,747,378)	0	0	2,747,378	(2,747,378)	0	0	0	0	0	0	0
DCA 4 - Hard Infrastructure - Anketell	633,006	9,729	0	642,735	633,006	9,729	0	642,735	533,009	0	4,745	0	537,753	(104,982)
DCA 5 - Hard Infrastructure - Wandii	1,232,061	1,030,936	(1,453,795)	809,202	1,232,061	1,030,936	(1,453,795)	809,202	1,073,049	0	60	0	1,073,108	263,906
DCA 7 - Hard Infrastructure - Mandogalup West	23,918	368	0	24,286	23,918	368	0	24,286	2,989	0	0	0	2,989	(21,297)
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	0	0	0	0	471,270	0	0	0	471,270	471,270
DCA 9 - Soft Infrastructure - Wandii/Anketell	11,770,673	180,905	(1,004,445)	10,947,133	11,770,673	180,905	(1,004,445)	10,947,133	11,762,971	0	48,205	0	11,811,176	864,043
DCA 10 - Soft Infrastructure - Casuarina/Anketell	233,191	3,584	(4,545)	232,230	233,191	3,584	(4,545)	232,230	225,488	0	692	0	226,180	(6,050)
DCA 11 - Soft Infrastructure - Wellard East	5,642,461	86,721	(4,545)	5,724,637	5,642,461	86,721	(4,545)	5,724,637	6,079,450	0	21,531	0	6,100,981	376,344
DCA 12 - Soft Infrastructure - Wellard West	7,206,957	110,766	(4,545)	7,313,178	7,206,957	110,766	(4,545)	7,313,178	7,741,470	0	28,742	0	7,770,213	457,035
DCA 13 - Soft Infrastructure - Bertram	291,237	4,476	(4,545)	291,168	291,237	4,476	(4,545)	291,168	283,533	0	865	0	284,398	(6,770)
DCA 14 - Soft Infrastructure - Wellard/Leda	622,193	9,563	(16,045)	615,711	622,193	9,563	(16,045)	615,711	614,490	0	1,847	0	616,338	627
DCA 15 - Soft Infrastructure - City Site	170,270	357,617	(16,045)	511,842	170,270	357,617	(16,045)	511,842	162,566	0	506	0	163,072	(348,771)
Sub-Total Developer Contribution Reserves	32,532,396	8,515,014	(8,230,641)	32,816,769	32,532,396	8,515,014	(8,230,641)	32,816,769	31,614,386	0	123,188	0	31,737,573	(1,079,196)
Total Reserves	54,528,342	15,869,208	(21,765,512)	48,632,038	54,528,342	15,920,128	(22,027,012)	48,421,458	56,676,161	6,796,350	169,482	(6,780,100)	56,861,892	8,440,434

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 7: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Motor Vehicles									
5603	Plant Replacement - P429 KWN1956					19,777	13,500		(6,277)
5830	Plant Replacement - P456 KWN1986					24,291	15,500		(8,791)
5837	Plant Replacement - P454 1EWO610					24,291	17,500		(6,791)
5873	Plant Replacement - P452 KWN2023	22,000	19,145		(2,855)	21,554	16,500		(5,054)
6069	Plant Replacement - P482 1GDA257	10,284	11,496	1,212		9,550	10,000	450	
5903	Plant Replacement - P450 KWN2063					15,997	22,500	6,503	
5882	Plant Replacement - P451 KWN2025	19,732	20,509	777		12,058	16,000	3,942	
5905	Plant Replacement - P480 KWN2027					12,610	16,000	3,390	
5059	Plant Replacement - P409 KWN1896	20,000	16,418		(3,582)	18,750	12,500		(6,250)
6145	Plant Replacement - P520 KWN2049	21,265	25,509	4,244		19,545	19,500		(45)
5978	Plant Replacement - P491 1GCH843					11,784	14,000	2,216	
6068	Plant Replacement - P486 KWN2067					14,329	17,500	3,171	
6018	Plant Replacement - P496 1GDR926	18,440	25,282	6,842		15,848	21,500	5,652	
5869	Plant Replacement - P453 KWN1989	24,500	21,873		(2,627)	23,666	18,000		(5,666)
5931	Plant Replacement - P449 KWN2061					10,961	16,500	5,539	
5870	Plant Replacement - P458 KWN1991	27,000	21,191		(5,809)	26,443	17,500		(8,943)
5053	Plant Replacement - P408 KWN1899	22,000	19,827		(2,173)	20,000	10,500		(9,500)
5629	Plant Replacement - P431 KWN1982					26,610	14,000		(12,610)
5628	Plant Replacement - P434 KWN1981					26,610	13,500		(13,110)
5876	Plant Replacement - P457 KWN1981					12,600	12,600		
Plant & Equipment									
3842	Plant Replacement - P333 KWN1835 Signage Truck					28,250	15,000		(13,250)
2452	Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor					0	10,000	10,000	
2850	Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle					0	1,000	1,000	
3724	Plant Replacement - P325 1TLL524 Flat Top Trailer	2,763	5,285	2,522		2,390	2,000		(390)
3130	Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer	1,000	5,285	4,285		1,000	2,000	1,000	
3723	Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew					2,284	2,000		(284)
6153	Plant Replacement - P530 1GJU179 Toro Ground Master Ride On Mower					2,482	0		(2,482)
6154	Plant Replacement - P532 1GJU178 Toro Ground Master Mower					2,482	0		(2,482)
		188,983	191,819	19,882	(17,046)	406,162	347,100	42,863	(101,926)
		Net Profit/(Loss)				(59,063)			

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 8: Rating Information	YTD Actual							Budget					
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$		\$	\$	\$	\$	\$
Differential General Rate													
Gross Rental Value (GRV)													
Improved Residential	0.08199	13,977	242,166,184	19,718,902	135,292	19,190	19,873,385	13,885	240,503,744	19,718,902	500,000	0	20,218,903
Improved Special Residential	0.07518	824	19,652,811	1,477,596	(98)	(1,514)	1,475,984	824	19,654,111	1,477,596	0	0	1,477,596
Improved Commercial and Industrial	0.09269	514	108,412,009	10,017,187	32,557	30,101	10,079,845	512	108,071,932	10,017,187	0	0	10,017,187
Vacant Residential	0.17249	376	7,493,060	1,324,927	(32,256)	(4,089)	1,288,582	387	7,681,180	1,324,927	0	0	1,324,927
Vacant Non Residential	0.12193	38	2,573,000	353,095	(39,369)	(33,270)	280,457	43	2,895,880	353,095	0	0	353,095
Unimproved Value (UV)													
General Industrial	0.01803	3	121,200,000	2,185,236	0	0	2,185,236	3	121,200,000	2,185,236	0	0	2,185,236
Mining & Industrial	0.00868	25	39,960,000	346,853	0	0	346,853	25	39,960,000	346,853	0	0	346,853
Rural	0.00518	169	240,449,000	1,260,537	(10,246)	10,913	1,261,203	144	243,347,000	1,260,537	0	0	1,260,537
Sub-Totals		15,926	781,906,064	36,684,333	85,881	21,331	36,791,545	15,823	783,313,847	36,684,333	500,000	0	37,184,334
Minimum Payment	\$												
Gross Rental Value (GRV)													
Improved Residential	\$1,062	1,432	16,962,648	1,520,784	0	0	1,520,784	1,432	16,962,648	1,520,784	0	0	1,520,784
Improved Special Residential	\$1,062	4	54,600	4,248	0	0	4,248	4	54,600	4,248	0	0	4,248
Improved Commercial and Industrial	\$1,382	61	588,183	84,302	0	0	84,302	61	588,183	84,302	0	0	84,302
Vacant Residential	\$1,062	860	4,433,643	917,568	(3,708)	2,330	916,190	864	4,463,193	917,568	0	0	917,568
Vacant Non Residential	\$1,062	3	4,770	3,186	0	0	3,186	3	4,770	3,186	0	0	3,186
Unimproved Value (UV)													
Mining & Industrial	\$1,382	1	156,000	22,112	0	0	22,112	16	187,173	22,112	0	0	22,112
Rural	\$1,062	103	14,514,600	65,844	43,542	14,197	123,583	62	8,872,600	65,844	0	0	65,844
Sub-Totals		2,464	36,714,444	2,618,044	39,834	16,528	2,674,406	2,442	31,133,167	2,618,044	0	0	2,618,044
		18,390	818,620,508	39,302,377	125,715	37,859	39,465,951	18,265	814,447,014	39,302,377	500,000	0	39,802,378
Concession							0						0
Amount from General Rates							39,465,951						39,802,378
Ex-Gratia Rates							0						0
Specified Area Rates							0						0
Totals							39,465,951						39,802,378

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: Information on Borrowings

(a) Debenture Repayments

Particulars	Finalisation of Loan	01 Jul 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
			\$		\$	\$	\$	\$	\$	\$
Governance										
Loan 99 - Administration Office Renovations	2024/25	671,799	0	0	0	95,471	671,799	576,328	(688)	45,130
Loan 107 - Administration / Chambers Building Refurbishment	TBA	0	0	2,268,000	0	0	0	2,268,000	0	0
Education & Welfare										
Loan 96 - Youth Specific Space	2022/23	122,474	0	0	0	27,312	122,474	95,162	(328)	9,555
Loan 100 - Youth Specific Space	2027/28	1,398,797	0	0	0	128,303	1,398,797	1,270,494	(1,071)	73,138
Recreation and Culture										
Loan 94 - Wellard Sports Pavilion	2021/22	158,337	0	0	24,362	49,501	133,975	108,836	3,459	10,406
Loan 95 - Orelia Oval Pavilion	2022/23	293,937	0	0	0	65,549	293,937	228,388	(786)	22,933
Loan 97 - Orelia Oval Pavilion Extension	2024/25	1,486,493	0	0	0	211,250	1,486,493	1,275,243	(1,523)	99,859
Loan 102 - Library & Resource Centre	2028/29	7,421,567	0	0	0	601,391	7,421,567	6,820,176	(5,524)	379,164
Loan 104 - Recquatic Refurbishment	2029/30	3,350,000	0	0	0	0	3,350,000	3,350,000	(1,853)	159,190
Loan 105 - Bertram Community Centre	2029/30	1,296,840	0	0	0	27,568	1,296,840	1,269,272	10,079	50,846
Loan 106 - Destination Park - Calista	2030/31	1,420,421	0	0	0	99,153	1,420,421	1,321,268	(853)	53,613
Transport										
Loan 98 - Streetscape Beautification	2024/25	906,930	0	0	0	128,886	906,930	778,044	(929)	60,927
Loan 101 - City Centre Redevelopment	2021/22*	2,500,000	0	0	0	0	2,500,000	2,500,000	14,766	79,298
Self Supporting Loans										
Recreation and Culture										
Loan 103B - Golf Club Refurbishment	2031/32	266,682	0	0	0	16,709	266,682	249,973	(581)	10,551
		21,294,277	0	2,268,000	24,362	1,451,093	21,269,915	22,111,184	14,168	1,054,610

*City Centre Redevelopment loan to be refinanced upon maturity in 2021/22 for 20 years

(b) New Debentures

No new debentures were raised during the reporting period.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

































Note 10: Trust Fund

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Oct 2019
	\$	\$	\$	\$
APU Security Bonds	15,591	1,770	(423)	16,938
DCA Contingency Bonds	223,133			223,133
Contiguous Local Authorities Group (CLAG)	3,594			3,594
Public Open Space Cash In Lieu	204,239	31,172		235,411
	446,556	32,942	(423)	479,075

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: Capital Acquisitions

Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
	\$	\$		\$	\$	
 <i>Level of completion indicator, please see table at the end of this note for further detail.</i>						
Buildings						
 Administration Building & Civic Centre Refurbishment	849	2,268,000	2,268,000	0	(849)	Contract awarded for architectural services.
 Arts & Cultural Centre Upgrade - Stage 2 of 3 Works Studio 1 & 2, MA studio and training room, maintenance work, upgrade little theatre	5,730	92,700	92,700	42,700	36,970	Shade sails installation is in progress.
 Budden Way carpet replacement	2,568	8,800	8,800	8,800	6,232	Completed, awaiting outstanding invoices.
 Budden Way ceiling replacement	27,996	25,000	25,000	25,000	(2,996)	Completed, awaiting outstanding invoices.
 Building Contingency	18,792	102,000	102,000	30,960	12,168	Reactive building works.
 Building Upgrade CCTV - Administration Building	0	15,000	15,000	15,000	15,000	
 Building Upgrades - Medina Centre - CCTV and lighting improvements	5,932	100,000	100,000	0	(5,932)	
 DCA 9 - Local Sports Ground Clubroom - Honeywood Primary School Oval Pavilion 1% City 99% DCA Funded	0	1,010,000	1,010,000	0	0	Tenders are being evaluated.
 DCA 9 - Local Sports Ground Clubroom (Clubroom construction cost)	5,540	88,411	88,411	88,411	82,871	Architectural services tender closed October 2019.
 District C Sporting Ground (Medina Oval Extension/Upgrade) - Changeroom Development	11,600	326,166	326,166	9,500	(2,100)	Tender has been requested.
 District C Sporting Ground (Medina Oval Extension/Upgrade) - Masterplan	0	100,000	100,000	50,000	50,000	
 Installation of water / energy monitoring equipment	0	9,000	9,000	0	0	
 Kwinana Tennis Club Ablutions	536	15,000	15,000	0	(536)	Contract has been awarded.
 Kwinana South VBFB Station Extensions - Meeting / Training Room, kitchen, office, store and ablutions	31,640	356,000	356,000	0	(31,640)	Tender package review in progress.
 Kwinana South VBFB Station Upgrade	0	30,000	30,000	0	0	Tender package review in progress.
 Mandogalup VBFB Station Extensions - Ablutions	25,239	275,000	275,000	0	(25,239)	Tender package review in progress.
 Mandogalup VBFB Station Upgrade	0	25,000	25,000	7,062	7,062	Tender package review in progress.
 Recquatic Centre - Stadium Re-roof	7,062	242,462	242,462	0	(7,062)	To be installed February 2020.
 Recquatic Front Counter - Automated Gates	0	90,000	90,000	0	0	
 Recquatic Pool Hall Window Tinting	9,400	14,935	14,935	0	(9,400)	
 Sloan Heritage Cottage - internal paint	210	7,210	7,210	7,210	7,000	
 Sloan Reserve ablutions - Renovation of existing toilet block to cater for DDA compliance	14,922	52,530	52,530	1,530	(13,392)	Contract has been awarded.
 Smirks Heritage Artefacts Shed	25,190	20,000	20,000	0	(25,190)	Project completed.
 Wandl Resource Centre - Installation of a UV water filter for potable water supply	180	6,180	6,180	6,180	6,000	
 Wellard Pavilion Solar Panels	0	15,000	15,000	0	0	
 William Bertram Auto Door Conversion	0	10,300	10,300	0	0	
 Works Depot - new PA system	0	5,000	5,000	0	0	
 Kwinana Recquatic - Strip and Seal Stadium Flooring	6,528	0	0	0	(6,528)	
 Margaret Feilman Building - Roof Replacement	0	0	145,000	36,250	36,250	Budget Variation OCM 11 September 2019.
 Medina Hall - Floor Replacement	27,268	0	60,000	30,000	2,732	Budget Variation OCM 25 September 2019. Project expected to be completed by November 2019.
 Buildings Total	227,183	5,309,694	5,514,694	358,603	131,420	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: Capital Acquisitions

Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Plant, Furniture and Equipment						
Furniture and Equipment						
Design and Replacement of Mayoral Chains	0	8,000	8,000	8,000	8,000	
Library - self returns shelves	0	20,000	20,000	3,333	3,333	
Removal of Library Circulation Desk	0	55,000	55,000	6,000	6,000	
Library - Self Check Touchscreen Computer & Workstation	0	7,000	7,000	7,000	7,000	
Computing Equipment						
City Website Redevelopment	11,613	193,000	193,000	50,000	38,387	
Computing Equipment - Various purchases as per ICT / City Requirements	5,628	23,000	23,000	10,000	4,372	
Corporate Business System Renewal - Implementation	40,215	1,298,566	1,298,566	163,584	123,369	Project has been delayed.
Plant and Equipment						
Recquatic - Hydro pool cleaner replacement, upgrade to pool solar system heating	0	25,000	25,000	5,000	5,000	
Recquatic - Pool plant renewals	0	11,600	11,600	11,600	11,600	
Recquatic - Scoreboard installation and replacement	2,051	10,000	10,000	10,000	7,949	Under asset capitalisation threshold. Awaiting budget variation to operating.
Sound Level Meter for Environmental Health Team	0	12,000	12,000	0	0	
Plant Disposal Only - P51 KWN650 Massey Ferguson 362 Tractor	0	0	0	0	0	
Plant Replacement - P208 3 PTL Hyd Drive Road Broom Hyd Angle (New Plant 554)	0	17,000	17,000	0	0	Purchase expected to be completed by December 2019.
Plant Replacement - P235 1TJO798 Mowing Dovetail Trailer (New Plant 562)	0	18,000	18,000	0	0	
Plant Replacement - P323 1TLN489 Mowing Trailer Industrial Crew (New Plant 583)	17,230	18,000	18,000	0	(17,230)	Purchase completed.
Plant Replacement - P325 1TLL524 Flat Top Trailer (New Plant 584)	17,230	18,000	18,000	0	(17,230)	Purchase completed.
Plant Replacement - P333 KWN1835 Signage Truck (New Plant 585)	0	120,000	120,000	120,000	120,000	Cancelled.
Plant Replacement Program - Mitsubishi Canter Tip Truck - Infra - P333 (New Plant 559)	0	120,000	120,000	120,000	120,000	Purchase expected to be completed by November 2019.
Motor Vehicles						
Plant Replacement - P408 KWN1899	34,984	38,500	38,500	0	(34,984)	Purchase completed.
Plant Replacement - P409 KWN1896	47,576	54,000	54,000	54,000	6,424	Purchase completed.
Plant Replacement - P429 KWN1956	0	45,000	45,000	45,000	45,000	Purchase expected to be completed by November 2019.
Plant Replacement - P431 KWN1982	0	54,000	54,000	0	0	Purchase expected to be completed by December 2019.
Plant Replacement - P434 KWN1981	0	54,000	54,000	0	0	Purchase expected to be completed by December 2019.
Plant Replacement - P449 KWN2061	1,270	56,500	56,500	0	(1,270)	Purchase expected to be completed by November 2019.
Plant Replacement - P450 KWN2063	55,784	56,500	56,500	56,500	716	Purchase completed.
Plant Replacement - P451 KWN2025	37,751	38,500	38,500	38,500	749	Purchase completed.
Plant Replacement - P452 KWN2023	36,993	38,500	38,500	38,500	1,507	Purchase completed.
Plant Replacement - P453 KWN1989	36,993	38,500	38,500	0	(36,993)	Purchase completed.
Plant Replacement - P454 1EWO610	39,121	41,500	41,500	41,500	2,379	Purchase completed.
Plant Replacement - P456 KWN1986	33,374	35,500	35,500	35,500	2,126	Purchase completed.
Plant Replacement - P458 KWN1991	34,329	36,500	36,500	0	(34,329)	Purchase completed.
Plant Replacement - P480 KWN2027	0	45,000	45,000	45,000	45,000	Purchase expected to be completed by November 2019.
Plant Replacement - P482 1GDA257	25,077	25,500	25,500	25,500	423	Purchase completed.
Plant Replacement - P486 KWN2067	0	42,000	42,000	42,000	42,000	Purchase on hold pending new employment contract.
Plant Replacement - P491 1GCH843	25,341	25,500	25,500	25,500	159	Purchase completed.
Plant Replacement - P496 1GDR926	0	54,000	54,000	0	0	Will not be replaced, sale of vehicle only. Budget to be amended at Budget Review.
Plant Replacement - P520 KWN2049	34,628	35,000	35,000	35,000	372	Purchase completed.
Plant Replacement - P525 1GJN991	0	0	56,500	56,500	56,500	Budget Variation OCM 24 July 2019. Insurance claim vehicle reimbursement. Purchase expected to be completed by November 2019.
Plant, Furniture and Equipment Total	537,188	2,788,666	2,845,166	1,053,517	516,329	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: Capital Acquisitions

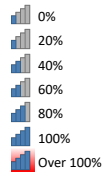
Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Park and Reserves						
■ Bertram Street Tree Planting Program	10,000	110,000	110,000	10,000	0	Design completed.
■ KIA Street Tree Planting Program	0	76,000	76,000	0	0	Design completed.
■ Kwinana Loop Trail	0	80,000	80,000	0	0	
■ Parks for People Strategy - Upgrade of Harrison Park, Calista	7,364	81,000	81,000	8,364	1,000	Concept due for completion November 2019.
■ Parks for People Strategy - Upgrade of Morritt Park, Parmelia	7,364	81,000	81,000	8,364	1,000	Concept due for completion November 2019.
■ POS / Parks & Reserves Renewals - Bores	0	94,000	94,000	31,333	31,333	
■ POS / Parks & Reserves Renewals - Fencing, Gates & Bollards	0	73,200	73,200	24,400	24,400	
■ POS / Parks & Reserves Renewals - Infield Irrigation	0	222,200	222,200	74,067	74,067	
■ Ridley Green Disconnect Power and reconnect at Hewison Reserve for BBQ	0	14,000	14,000	0	0	
■ Sporting Infrastructure - Wandii Playing Fields (Honeywood)	0	89,100	89,100	0	0	
■ Streetscape Upgrade - Orelia Avenue	11,358	124,933	124,933	11,358	0	Design due for completion November 2019.
■ Thomas Oval Lighting	633	495,000	495,000	0	(633)	Tenders are being evaluated.
■ POS / Parks & Reserves Renewals - Wells Park Sports Shelter	258	8,858	8,858	3,125	2,867	
■ DCA 5 - Wandii Public Open Space	0	283,000	283,000	0	0	
Parks and Reserves Total	36,977	1,832,291	1,832,291	171,011	134,034	
Roads						
Urban Road Grant Construction						
■ Anketell Road - MRRG - resurface Abercrombie to McLaughlan	38,517	410,300	410,300	37,300	(1,217)	Construction estimated to commence November 2019.
■ Gilmore Avenue SB(1) - MRRG - SB carriageway 380m north Runnymede Gate to 30m north Runnymede Gate	26,057	258,940	258,940	23,540	(2,517)	Construction estimated to commence November 2019.
■ Gilmore Avenue SB(2) - MRRG - SB carriageway Runnymede Gate to 380m north of Runnymede Gate	18,350	201,850	201,850	18,350	0	Construction estimated to commence November 2019.
■ Gilmore Avenue SB(3) - MRRG - SB carriageway Sulphur Road to Chisham Ave	20,857	206,140	206,140	18,740	(2,117)	Construction estimated to commence January 2020.
■ Gilmore Avenue SB(4) - MRRG - SB carriageway south of Thomas Road to south of Pengilly Road	33,956	285,780	285,780	25,980	(7,976)	Construction estimated to commence November 2019.
■ Wellard Road Duplication Project MRRG / DCA Funded	0	880,125	880,125	0	0	Design in progress.
Roads to Recovery Grant Construction						
■ Gilmore Service Road D - R2R - road resurfacing, kerbing and footpath renewal from Leasham Way to Brownell Crescent	30,016	330,177	330,177	30,016	0	Construction estimated to commence January 2020.
■ Pace Road - R2R - road resurfacing, kerbing, geometric improvements and drainage	0	275,000	0	0	0	Budget Variation OCM 9 October 2019. Project to be moved to 2020/2021 and budget to be moved to Budden Way.
■ Budden Way (Medina Avenue to Atkinson Road) - R2R - Resurfacing works, formalising and increasing roadside car parking bays and installing a new shared path and drainage infrastructure.	25,000	0	275,000	25,000	0	Budget Variation OCM 9 October 2019. Transfer from Pace Road Roads to Recovery project.
DCA Funded Construction						
■ Roads - DCA 1 - Wellard Road Upgrade – Bertram Road to Millar Road (Item J)	68,048	40,000	40,000	40,000	(28,048)	
■ Roads - DCA 5 - Lyon Road - Cassowary to Kenby (Satterleys)	0	437,250	437,250	0	0	
■ DCA 5 Lyon Road - Developer to complete	0	729,000	729,000	0	0	
Municipal Road Construction						
■ Traffic Management - Abingdon Crescent pedestrian crossing	1,364	15,000	15,000	15,000	13,636	Design in progress. Construction estimated to commence November 2019.
■ Traffic Management - Breccia Parade speed calming	1,091	12,000	12,000	12,000	10,909	Design in progress.
■ Traffic Management - Bronzite Lane	2,091	23,000	23,000	2,091	0	Design in progress. Construction estimated to commence November 2019.
■ Traffic Management - Moombaki Avenue between Mangart Road and Price Parkway	2,818	31,000	31,000	2,818	0	Design in progress. Construction estimated to commence November 2019.
Roads Total	268,164	4,135,562	4,135,562	250,835	(17,329)	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: Capital Acquisitions

Assets	Budget					Comment
	Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Street Lighting						
Street Lighting - New - Leath Road	11,475	223,000	223,000	0	(11,475)	Electrical consultant to review the design based on service location.
Street Lighting - Upgrade - Reactive work street light requests during the year	453	28,000	28,000	28,000	27,547	Reactive street lighting.
Street Lighting Total	11,928	251,000	251,000	28,000	16,072	
Bus Shelter Construction						
Bus Shelters	1,800	19,800	19,800	19,800	18,000	Construction completion due December 2019.
Bus Shelter Construction Total	1,800	19,800	19,800	19,800	18,000	
Footpath Construction						
Footpath - New - Clark Way - install new 1.5m concrete footpath and kerbing, 10 percent slab replacement	69,347	105,000	105,000	9,545	(59,802)	Project completed, awaiting outstanding invoices.
Footpath - New - Perham Crescent - install new 2m concrete path and adjust service lids as required	14,087	110,000	110,000	10,000	(4,087)	Project completed, awaiting outstanding invoices.
Footpath Construction Total	83,434	215,000	215,000	19,545	(63,889)	
Drainage Construction						
Drainage - New - Spinner Lane eliminate run off from verge into properties	18,182	200,000	200,000	18,182	0	Estimated commencement date March 2019.
Drainage - Upgrade - Drainage Nets x 3	44,050	53,750	53,750	53,750	9,700	Project completed, awaiting outstanding invoices.
DCA 1 Stormwater Management (nutrient stripping basin)	0	457,833	457,833	0	0	Legal agreement in progress.
Drainage - DCA 2 Peel Sub N Drain - Lot 64 Woolcot Road & Lot 379 Millar, 27 & 201 Mortimer Road	0	1,945,000	1,945,000	0	0	
Drainage - DCA 2 - Peel Sub N Drain - Lot 64 Woolcot Rd & Lot 379 Millar, 27 & 201 Mortimer Roads	0	334,000	334,000	0	0	
DCA 3 Peel Sub P Drain (Developer Aigle Royal)	0	1,430,453	1,430,453	0	0	
DCA 3 Peel Sub P1 drain (Developer Aigle Royal)	0	1,316,925	1,316,925	0	0	
Drainage Construction Total	62,232	5,737,961	5,737,961	71,932	9,700	
Car Park Construction						
Carpark - Peace Park (Parmelia Ave) disabled car parking bays	25,042	41,000	41,000	3,727	(21,315)	Line marking and tactile pavers to be completed.
Car Park Construction Total	25,042	41,000	41,000	3,727	(21,315)	
Other Infrastructure						
Illuminated Street Sign	0	10,000	10,000	0	0	
Other Infrastructure Total	0	10,000	10,000	0	0	
Capital Expenditure Total	1,253,947	20,340,974	20,602,474	1,976,970	723,023	

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 12: Schedule of Grants, Subsidies & Contributions

Description	Current Annual Budget	YTD Actual	Comments
Operating Grants, Subsidies & Contributions			
Community Amenities			
PTA Bus Shelter Subsidy	7,000	-	Expected June 2020
SMCC - KIC Coastcare in the KIA	10,000	10,000	
SMCC - BP Coastcare	10,000	-	Expected June 2020
SMCC - Perth Region NRM Kleenheat Project	50,000	-	Expected October 2019
SMCC - Tronox Adopt a Beach	5,000	5,000	
SMCC - Suez/ProAlliance Adopt a Beach	5,000	5,000	
Alcoa - Challenger Beach Rehabilitation	20,000	-	Expected June 2020
Education and Welfare			
Banksia Park Operating Cost Contribution	346,320	115,440	Monthly rental income to be fully received by June.
Bright Futures - Mainstream Childcare Subsidy	4,200,000	1,217,410	Government contributions, fully offset by payments to Care Providers.
Bright Futures - Subsidy Other	45,675	13,863	Government contributions, fully offset by payments to Care Providers.
Bright Futures - Inclusion Subsidy Scheme	5,075	-	Government contributions, fully offset by payments to Care Providers.
Bright Futures - Childcare Subsidy	1,522,500	252,340	Government contributions, fully offset by payments to Care Providers.
Subsidy Other	10,150	-	Government contributions, fully offset by payments to Care Providers.
NGALA My Time Program	10,658	5,280	Payments received quarterly.
Operational Subsidy - Aboriginal Resource Worker	30,958	16,783	
Youth Social Justice Program	175,149	86,639	Payments received quarterly.
Youth Incentive Sponsorship - Lyrik	30,000	-	
Skate Park Activation Grant	5,000	-	
Good Spirit Learning Program Grant	20,000	-	
Youth Wellbeing Benchmark Survey Grant	5,000	-	
General Purpose Funding			
Local Government General Purpose Grant	737,676	105,385	Payments received quarterly.
Local Government General Purpose Grant - Roads	669,912	84,452	Payments received quarterly.
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	172,550	-	
Health			
Mosquito Management Contributions (CLAG)	10,150	4,284	
Department of Health - Larvicide	2,000	-	
Law Order & Public Safety			
Department Fire and Emergency Services - ESL	163,650	53,949	
Recreation & Culture			
Arts - Harmony & Reconciliation	5,000	-	
Sponsorship - Big Concert	80,000	10,500	Budget variation pending OCM 13 November 2019, reduction in budget.
Childrens Festival	35,000	-	
Youth Festival	50,000	-	
Music in the Schools/Community	5,000	-	
Metro Every Club Funding	15,000	-	
Library Contributions & Donations	5,000	802	
Shared Use Agreements	101,320	58,494	
Recquatic Holiday Program DEDU payments	79,597	20,568	
Volunteer Centre - Thank a Volunteer Event	1,500	-	
Transport			
Main Roads Annual Direct Grant	189,478	189,478	
Main Roads Street Light Subsidy	5,000	-	
Main Roads Maintenance Contribution	130,000	-	
Total Operating Grants, Subsidies & Contributions	8,971,318	2,255,666	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 12: Schedule of Grants, Subsidies & Contributions

Description	Current Annual Budget	YTD Actual	Comments
Non-Operating Grants, Subsidies & Contributions			
Community Amenities			
DCA 1 - Hard Infrastructure - Bertram	-	432,112	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 2 - Hard Infrastructure - Wellard	3,900,636	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 3 - Hard Infrastructure - Casuarina	2,747,378	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 4 - Hard Infrastructure - Anketell	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 5 - Hard Infrastructure - Wandl	1,012,000	150,000	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 6 - Hard Infrastructure - Mandogalup	-	396,542	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 7 - Hard Infrastructure - Mandogalup (west)	-	6,418	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 8 - Soft Infrastructure - Mandogalup	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 9 - Soft Infrastructure - Wandl / Anketell	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 11 - Soft Infrastructure - Wellard East	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 12 - Soft Infrastructure - Wellard West	-	397,317	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 14 - Soft Infrastructure - Wellard / Leda	-	-	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
DCA 15 - Soft Infrastructure - Townsite	355,000	72,287	Developer Contributions are estimated at budget, but actual receipts rely on the timing of subdivisions.
Economic Services			
Medina CCTV Grant	100,000	100,000	
Law Order & Public Safety			
Department Fire and Emergency Services - Kwinana South extensions	356,000	-	
Department Fire and Emergency Services - Mandogalup extensions	275,000	-	
Recreation & Culture			
Medina Oval Extension/Upgrade - Changeroom Development	66,666	-	
Department of Education - Wandl Playing Fields	25,500	-	
Lotterywest - Kwinana Loop Trail	37,670	-	
Department of Infrastructure - Thomas Oval Lighting	150,000	-	
Transport			
Roads to Recovery - Gilmore Service Road	222,903	-	
Roads to Recovery - Pace Road	275,000	-	
State Road Grant - Anketell Road	248,667	99,467	Initial 40% of grant claimed.
State Road Grant - Gilmore Avenue SB (1)	156,933	62,773	Initial 40% of grant claimed.
State Road Grant - Gilmore Avenue SB (2)	122,333	48,933	Initial 40% of grant claimed.
State Road Grant - Gilmore Avenue SB (3)	124,933	49,973	Initial 40% of grant claimed.
State Road Grant - Gilmore Avenue SB (4)	173,200	69,280	Initial 40% of grant claimed.
State Road Grant - Wellard Road duplication	586,750	234,700	Initial 40% of grant claimed.
Department of Education - McWhirter Promenade and Johnson Road landscaping	-	185,585	Budget variation pending OCM 13 November 2019.
Total Non-Operating Grants, Subsidies & Contributions	10,936,569	2,305,387	

18.6 Adoption of Public Health Plan 2019 - 2023

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

Local Government Public Health Plans form part of the City of Kwinana Integrated Planning Framework as an informing plan.

The City of Kwinana Public Health Plan 2019 – 2023 (the Public Health Plan), at Attachment A, has been completed as per the requirements of Section 45 of the *Public Health Act 2016* and will be reviewed annually. As part of the Public Health Plan development, the project team also prepared the City of Kwinana Population, Health and Wellbeing Profile (the Profile), which forms Appendix A of the Public Health Plan and is included at Attachment C.

The identified actions arising from the Priorities, Aspirations, Objectives and Strategies of the Public Health Plan have been tabled in the Public Health Plan 2019 – 2023 Action Plan (the Action Plan), which forms Appendix B of the Public Health Plan and is included at Attachment B.

These three documents are being presented to Council for endorsement.

OFFICER RECOMMENDATION:

That Council endorse the City of Kwinana Public Health Plan 2019 -2023 at Attachment A, the Public Health Plan 2019 – 2023 Action Plan at Attachment B and the City of Kwinana Population, Health and Wellbeing Profile at Attachment C.

DISCUSSION:

Background –

The Healthy Lifestyles Plan 2015 – 2018, which formed the City of Kwinana's first Public Health Plan, expired in 2018.

Since the preparation of the former Plan, the *Public Health Act 2016* (the Act) has been introduced, which sets specific requirements in relation to local public health plans. These requirements have been specified in the Legal Implications section of this report and have been used to prepare the City's new Public Health Plan.

The Western Australia Department of Health (WADoH) also introduced the State Public Health Plan (State Public Health Plan) in July this year, following the Draft First State Interim Public Health Plan and the Public Health Planning Guide for Local Government (the Guide). These documents along with Public Health Plans prepared by other local governments provided background information to inform the preparation of the City's Public Health Plan.

The Project Team –

The preparation of the Public Health Plan was underpinned by the City's project management framework.

18.6 ADOPTION OF PUBLIC HEALTH PLAN 2019 - 2023

A Project Team was formed, with the project coordinated by the Manager Environmental Health as Project Manager (PM). The Project Board included the Chief Executive Officer and Directors of City Regulation and City Engagement.

The PM was supported by the Project Team, which included the Managers for Community Engagement and Community Services, the Coordinators for Environmental Health (Health and Food Safety) and Community Engagement and Place and the Community Development Officer - Recreation and Inclusion and included contributions from many other staff within the organisation.

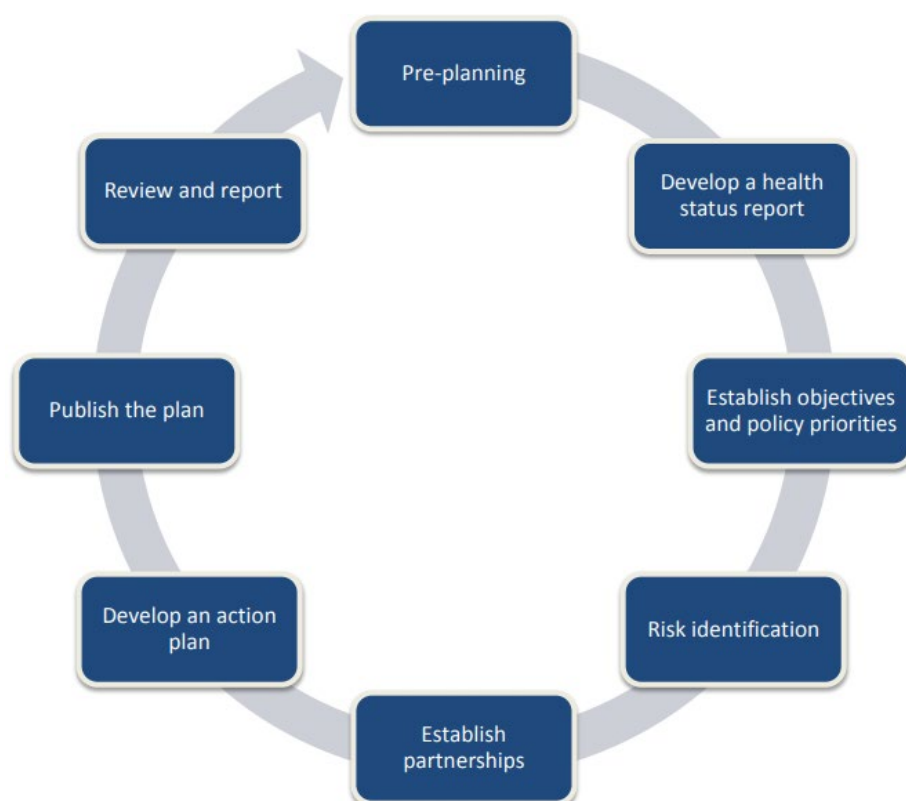
External Stakeholders and Support –

The South Metropolitan Health Services (SMHS) provided on-going support during the project and collated health and wellbeing information that was used to prepare the Profile, which in-turn informed the Public Health Plan. The SMHS have also committed to on-going support in the form of a Health Promotion Officer working at 0.2 full-time equivalent capacity to support the City with facilitating the introduction of State-based programs in Kwinana. These programs will assist the City in completing actions listed in the Action Plan.

The City also contracted the services of Stoneham and Associates to assist with community consultation, priority setting and drafting of the framework for the Public Health Plan. The consultants worked closely with the team through the process and provided valuable expertise in developing the Public Health Plan.

The Process Diagram –

The following process steps as per the Guide were followed in preparing the Public Health Plan:



18.6 ADOPTION OF PUBLIC HEALTH PLAN 2019 - 2023

The Population, Health and Wellbeing Profile –

The Project Team prepared the Profile by analysing:

- Census data compiled by id Consulting ©
- The City of Kwinana Health and Wellbeing Profile provided by the SMHS
- The 2016 and 2018 MARKYT Community and Wellbeing Scorecards © prepared by CATALYSE®
- Internally collated Environmental Health statistics.

The Recommendations of the Profile were as follows:

There are differences in the population dynamics, socio-economics and assumed public health needs in different suburbs and place based areas. Given that localised incidence rates for health risk factors and chronic disease could not be obtained from the local population health unit, to better cater for and address the local public health needs as part of the City's new Public Health Plan, the City needs to seek further localised health and wellbeing information, where practicable.

It is recommended that the City of Kwinana as part of the development of the Public Health Plan consult the community to –

- *confirm the data/survey results outlined in this paper in terms of health and wellbeing data and public health needs;*
- *identify new information that may be available to contribute to the profile;*
- *confirm service availability and access to such services for the City; and*
- *identify opportunities to address the areas of concern.*

In addition, it is proposed that a focus group take place in each of the following areas or suburbs to explore specific needs:

1. *Kwinana Central*
2. *Kwinana North*
3. *Leda*
4. *Wellard*

These focus groups will seek to explore local access to health services and facilities, probe the high risk behaviours and tease out specific health needs particularly in regards to groups with specific needs people who are socio-economically disadvantaged, Aboriginal and Torres Strait Islander People; and children who are developmentally vulnerable.

Community Consultation for the Public Health Plan –

Community consultation formed an important part of the process. It was essential to identify local needs and risks. This was completed using:

- An internal staff survey
- An external stakeholder survey
- Council briefings
- Community engagement forums
- A key stakeholder priority setting workshop

18.6 ADOPTION OF PUBLIC HEALTH PLAN 2019 - 2023

The Priorities of the Public Health Plan –

Based on the information from the Profile and the data collated through the community consultation process, the six established Priorities of the Public Health Plan are:

- Employment (facilitation);
- Social connectedness and improved mental health;
- Education (supporting pathways to education and promoting healthy lifestyle messages);
- Obesity (improving access to fresh food, increasing access to environments that promote physical activity);
- Smoking and alcohol (reduction of harm from); and
- Environmental health protection.

Aspirations, Objectives and Strategies of the Public Health Plan –

The Project Team identified three Aspirations that relate to the Strategic Community Plan to focus the Objectives, Strategies and Actions of the Public Health Plan. The Aspirations are:

1. A Healthy and Active Community
2. Enhanced Community Capacity and Resilience
3. A Sense of Belonging

The underlying Objectives and Strategies for each Aspiration have been detailed in the Public Health Plan and the supporting Action Plan.

It is to be noted that completed Actions sitting under Objectives and Strategies have the potential to have a positive impact on more than one of the Public Health Plan Priorities. The interconnectedness highlights that responsibility for the achievement of public health improvements to the Kwinana community are spread across many different departments of the City of Kwinana.

Public Health Plan Actions –

In preparing the Public Health Plan, it was identified that the work being undertaken by a number of internal departments contributes to the determinants of health and the Public Health Plan Priorities. These actions have been included in the Action Plan as existing actions. Where gaps were identified in the service provision, new actions have been identified and included in the Action Plan.

Each identified and listed action has been assigned to a position and business unit, with consideration for the applicable role of the City (undertake, partner, advocate, align, communicate, promote), measures, timelines, budgets and required resources.

Measuring successes of the Public Health Plan –

The Public Health Plan will measure success through changes in health across the population. A detailed list of measures as in the Public Health Plan will be used to assess the success of the Plan over time. Several actions can have an impact on a particular measure and similarly an action can have an impact on several measures. The Action Plan indicates the relationship between actions and measures.

Systems are already in place to measure performance and changes to the specified measures / indicators over time.

18.6 ADOPTION OF PUBLIC HEALTH PLAN 2019 - 2023

Governance –

Section 10.0 of the Public Health Plan specifies that:

Improving health and wellbeing is a shared responsibility across all levels of society and is beyond the scope of one agency or level of government. Managing or solving complex public health challenges requires broad, collaborative and innovative approaches that may require societal level change. The City is committed to a Health in All Policy approach ensuring programs are planned, implemented and evaluated using a health lens.

A number of networks and governance groups exist that align with the goals within the Plan and the City will work alongside these partners and the community to achieve a happier and healthier Kwinana.

Final Word –

The City of Kwinana Public Health Plan 2019 – 2023 is compliant with the requirements of the Act and has been compiled following due process, thorough research, inclusive community consultation and having regard for the City's available and limited resources.

Through an understanding of the complex public health challenges, the City has identified the need to prioritise the determinants of health – Education and Employment. Improvements in these priority areas as with other Priorities will be slow but will lay further foundations of long-term benefits for the City of Kwinana community.

LEGAL/POLICY IMPLICATIONS:**Public Health Act 2016****45. Local public health plans**

- (1) *A local government must prepare a public health plan (a local public health plan) that applies to its local government district.*
- (2) *A local public health plan must be consistent with the State public health plan.*
- (3) *A local public health plan may be prepared in conjunction with a plan for the future of the local government district prepared under the Local Government Act 1995 section 5.56.*
- (4) *A local public health plan must —*
 - (a) *identify the public health needs of the local government district; and*
 - (b) *include an examination of data relating to health status and health determinants in the local government district; and*
 - (c) *establish objectives and policy priorities for —*
 - (i) *the promotion, improvement and protection of public health in the local government district; and*
 - (ii) *the development and delivery of public health services in the local government district; and*
 - (d) *identify how, based on available evidence, the objectives and policy priorities referred to in paragraph (c) are proposed to be achieved; and*
 - (e) *describe how the local government proposes to work with the Chief Health Officer and other bodies undertaking public health initiatives, projects and programmes to achieve the objectives and policy priorities referred to in paragraph (c); and*
 - (f) *include a strategic framework for the identification, evaluation and management of public health risks in the local government district and any other matters relating to public health risks in the local government district —*

18.6 ADOPTION OF PUBLIC HEALTH PLAN 2019 - 2023

- (i) *that the local government considers appropriate to include in the plan; or*
- (ii) *that are required to be included in the plan by the Chief Health Officer or the regulations; and*
- (g) *include a report, in accordance with the regulations, on the performance by the local government of its functions under this Act.*
- (5) *A local government must review its local public health plan each year and may amend or replace it at any time.*
- (6) *Unless it is sooner replaced, a local public health plan must be replaced at the end of the period of 5 years after it was prepared.*
- (7) *A local government must prepare its first local public health plan not later than 2 years after this section comes into operation.*

FINANCIAL/BUDGET IMPLICATIONS:

Completion of some new actions listed in the Action Plan, may need to be supported through amended budgets in the financial years in which they are due for completion, and will be subject to approval.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of the recommendations of this report.

ENVIRONMENTAL IMPLICATIONS:

Completion of some actions listed in the Public Health Plan may have a beneficial impact on the environment.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Regulatory and Legal	6.8 Provide services and advice to the community and all stakeholders to comply with statutory obligations to achieve a healthy community and environment.

COMMUNITY ENGAGEMENT:

Community Engagement has taken place in the following forms:

1. An internal staff survey
2. An external stakeholder survey
3. Council briefings
4. Community engagement forums
5. A key stakeholder priority setting workshop

18.6 ADOPTION OF PUBLIC HEALTH PLAN 2019 - 2023

A total of 189 residents, community group members, elected members and staff either participated in the workshops or responded to the surveys.

PUBLIC HEALTH IMPLICATIONS

Implementation of the Public Health Plan has the potential to -

- cause a significant improvement to; and
- help improve;

the following determinants of health –

- Built Environment – Sanitation; Environmental Quality; Neighbourhood Amenity; Disease Prevention;
- Health Behaviours – Smoking; Diet and Exercise; Alcohol use; Participation
- Socio-economic Factors – Education; Employment; Income; Family and Social Support; Community Safety
- Clinical Care – Access to Care; Quality of Care

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Failure to introduce a Public Health Plan
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	People/Health
Risk Assessment Context	Strategic
Consequence	Major
Likelihood	Likely
Rating (before treatment)	High
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Prepare a comprehensive Public Health Plan for the City of Kwinana that facilitates improvements to the health and wellbeing of the Kwinana community.
Rating (after treatment)	Moderate

COUNCIL DECISION

026

MOVED CR W COOPER

SECONDED CR S WOOD

That Council endorse the City of Kwinana Public Health Plan 2019 -2023 at Attachment A, the Public Health Plan 2019 – 2023 Action Plan at Attachment B and the City of Kwinana Population, Health and Wellbeing Profile at Attachment C.

**CARRIED
8/0**

Public Health Plan **2019-23**





Contents Page

Message from the Mayor	4
Introduction	5
Policy Alignment	6
Community Profile	7
Public Health in Kwinana	10
How the Plan was Developed	16
Public Health Priorities	18
City of Kwinana Public Health Plan Structure	20
Monitoring and Evaluation	21
Governance	22

1.0 Message from the Mayor

It is with great pleasure that I present the City of Kwinana Public Health Plan 2019 – 2023, which will serve as the guiding document for health and wellbeing improvements in the City of Kwinana over the next four years.

The City of Kwinana is a unique community, currently undergoing rapid growth in population, investment and industrial expansion.

Historically, the City has been recognised as one of the most disadvantaged communities in the Perth metropolitan area. Over the past 15 years, the City has worked hard to improve the community profile and despite a renewed focus on economic development, increased residential growth, improved community facilities and programs, the quality of life for some of our residents has remained unchanged.

While we acknowledge there are significant differences in population dynamics, socio-economics and the public health needs in different suburbs and place based areas of Kwinana, research¹ suggests that people who live in areas with better socio-economic conditions tend to have better health than people from other areas resulting in 'place-based health inequity'. This is further supported by Kwinana's high levels of incidence of health risk factors and chronic disease.

Of particular concern for the City, are results² which outlined that an estimated 42 percent of high school students left school at year 10 or below compared to the WA average 33 percent in 2011.

The education drop-out levels combined with unemployment rates, which have increased across the City of Kwinana considerably from 5.8 percent in 2006 to 10.8 percent in 2016, particularly since 2011. These rates are well above the Western Australian (total) of 7.8%. The City has therefore chosen to include the determinants of health, education and employment as priorities in the Public Health Plan.

In setting the other priorities for the City's Public Health Plan, the City took into consideration the State Public Health Plan priorities, the health and well-being statistics collated by the South Metro Health Service and the feedback provided by the community during the extensive community consultation process.

It is with this knowledge and anticipation of some significant improvements over the long term to the public health and wellbeing of the community, that I present the City of Kwinana Public Health Plan 2019-2023.

¹ http://www.publicschoolsnsw.schools.nsw.edu.au/documents/44382095/44382561/Place-Based_Issues_Paper_V1.0.pdf

² https://www.wapha.org.au/wp-content/uploads/2016/08/WAPHA_Population-Health-Needs-Assessment_PHN-South-1.1.pdf

2.0 Introduction

The City of Kwinana believes that the health and wellbeing of its community is paramount. The City takes a holistic view of health, which is influenced by the interconnections between our social, cultural, economic, built and natural environments. Within these environments the City, often in partnership with the community and other agencies, can create and maintain positive health and wellbeing outcomes.

The vision for the Public Health Plan (the Plan) aligns with the City of Kwinana Strategic Community Plan (SCP), being:

- Rich in spirit (community);
- Alive with opportunities (economic);
- Surrounded by nature (environment); and
- Ensuring that It's all here (infrastructure).

The Plan also ensures that community health and wellbeing becomes an integral part of the City's work. As the City has been providing infrastructure, services and information that promotes and ensures the health and wellbeing of its community for many years, this Plan recognises these efforts and builds upon this strong foundation, forging internal and external partnerships as a priority.



3.0 Policy Alignment

The Plan also aligns with a number of the SCP key objectives, being to create and ensure:

A sense of belonging;

- Vibrant and engaging community activities and events;
- Community safety;
- A healthy and active community;
- Building community capacity; and
- An accessible community.

The City has reassessed many of the existing outputs and outcomes under each of these objectives using a health lens, and modified language to ensure an interconnected approach towards creating a healthy and happy community.

The Plan has been guided by the guidance of the *Public Health Act 2016* and the State Public Health Plan for Western Australia (the State PHP). The State PHP has identified the public health needs of WA by examining available data on the health status and health determinants of the population.

The *WA Public Health Act 2016* suggests that local governments should align, where possible, with the public health objectives and priorities of the State PHP. The Plan aligns with the State PHP by ensuring the following:

- A focus on prevention and the promotion of healthy lifestyle choices and the creation of health-promoting environments to reduce the future impact of chronic disease; and
- The delivery of a suite of essential services and regulatory programs including regulation of food safety, waste-water management, infectious disease surveillance and outbreak response, control of disease vectors such as mosquitoes and disaster management.
- The promotion of Aboriginal health and wellbeing, culturally secure initiatives and accessible and equitable partnerships with the Aboriginal community.

The alignment with the State PHP has occurred where the local data, including community, stakeholder and staff views, have identified similar priorities to the State's public health aims.

4.0 Community Profile

The profile of the Kwinana community (from the 2016 Census Data) has been summarised below. A detailed version, Appendix A – City of Kwinana Population Profile was prepared to support the Plan.

4.1 Population Overview

The City of Kwinana is the second fastest growing local government in Western Australia (WA). In 2018, there were 43,511 people living in Kwinana and in 2036 it is estimated that the population will increase to 85,158. The population has been increasing in both established and newer suburbs. However, the greatest proportion of the population growth has taken place in the newer areas of Wellard and Bertram.

4.2 Age Structure

The age structure of the City of Kwinana reflects the changing nature of the City with a comparatively younger average age of 32 years (36 years for WA). Parents (35-49 years) account for the largest group, with 22% of the City's population in this life stage. Combined with the young workforce (25-34 years), people aged between 25-49 years make up 42% of the City's population.

4.3 Cultural Diversity

In the past decade, there has been a decrease in the proportion of people of English and Australian ancestry and a notable increase in the proportion of people of Filipino (4.9%), Indian (4%) and Chinese (2.4%) ancestry, particularly in the newer suburbs. At 3.6% of the population, the City of Kwinana has a higher than Perth average (1%) of the population who identify as Aboriginal and Torres Strait Islanders.

4.4 Employment

The unemployment rate across the City of Kwinana has increased considerably from 5.8% in 2006 to 10.8% in 2016. This is well above the unemployment rate of 7.8% for WA. The Kwinana suburbs with a lower unemployment rate than that of WA are Wandi, Mandogalup, Anketell and Casuarina.

4.5 Education

The level of educational attainment has increased considerably with the proportion of residents with a Bachelor or Higher Degree increasing from 5.0% in 2006 to 14.3% in 2016. In general, it is the newer suburbs that reach higher levels of education. However, almost all suburbs have lower levels of educational attainment compared to WA.

The Population Health Needs Assessment – Perth South Primary Health Network (November 2016) estimated 42.4% of high school students left school at Year 10 or below (WA average 32.8%) in 2011, and full time participation in secondary school education at age 16 years in Kwinana (60.9%) was the lowest in the Perth South Primary Health Network (PHN). There are exceptions where higher participation rates occur in the newer areas of Wandi and Wellard.

4.6 Socio-economic Status

The Socio-Economic Indexes for Areas (SEIFA) scores are made up of four indices, which summarise a variety of social and economic variables such as income, educational attainment, employment and the number of unskilled workers. SEIFA scores are based on a national average of 1002 and areas with the lowest scores are the most disadvantaged. The City of Kwinana's SEIFA Index of Disadvantage score is 972, making it the most disadvantaged local government in the metropolitan area, with a higher level of disadvantage than WA and Australia.

Table 1: Relative Socio-Economic Disadvantage Scores and population base

Relative Socio-Economic Disadvantage 2016	Score	Population 2016
Medina	851	2,372
Calista	879	1,993
Orelia	901	4,700
Parmelia - Kwinana Town Centre	917	6,262
Leda	933	3,292
City of Kwinana	972	38,918
Australia	1,002	23,401,892
Bertram	1,005	6,215
Western Australia	1,015	2,474,410
Greater Perth	1,026	1,958,912
Anketell - Casuarina	1,029	1,980
Wellard (West)	1,044	7,806
Wellard (East)	1,058	1,290
Wandi - Mandogalup	1,087	2,996



4.7 Household types

In Kwinana, there is a higher proportion of couple families with children (33.5%) as well as a higher proportion of one-parent families (12.8%) when compared to Greater Perth (32.2% and 9.8% respective).

4.8 Housing Status

The newer areas in Kwinana have the highest proportion of mortgaged property. However, households in housing stress that tend to be paying more than 30% of their income in housing costs³, are concentrated in the established suburbs around the Kwinana City Centre. This is similar for households with rental stress.

³ AHURI (2019). Understanding the 30:40 indicator of housing affordability stress. Available from <https://www.ahuri.edu.au/policy/ahuri-briefs/3040-indicator>

5.0 Public Health in Kwinana

This Public Health Plan aims to improve the health of the local community. All Australians, including Kwinana residents, are increasingly living with chronic diseases and their risk factors, which are related to our ageing population as well as to lifestyles and health habits. In general, Australians are living 25 years longer on average than a century ago, so that a male born today can expect to live to 79.9 years, and a female can expect to live to 84.3 years.

5.1 Lifestyle Risk Factors

Chronic diseases are the leading cause of illness, disability and death in Australia. The prevention of chronic disease is a major health priority for the City and this Public Health Plan outlines the investment in time and resources the City is prepared to make to improve healthy lifestyle behaviours, such as increasing physical activity and improving diet, as well as reducing risky behaviours, such as smoking and excess body weight. The following section outlines the risk factors for chronic disease and provides insights into their prevalence. It examines the most common combinations of risk factors in the community, and provides the evidence of the need to focus on lifestyle behaviour changes as a trigger to health gains for individuals and the population.

5.1.1 Eating habits

Adults in Kwinana eat less fruit and vegetables when compared with the WA averages. 51.2% and 94.4% of adults in Kwinana eat less than two serves of fruit and less than five serves or more of vegetables daily. These are higher than the WA averages of 49.2% and 89.3% respectively.

Significantly higher is the proportion of Kwinana residents who eat fast food weekly (35%) compared to WA (27.9%).

5.1.2 Physical activity

A significantly higher proportion (42.8%) of Kwinana residents report insufficient levels of physical activity as compared to 36.5% for WA.

5.1.3 Smoking

The smoking prevalence rate for the City of Kwinana (21.2%) is almost double the WA prevalence levels of 12.4%.

5.1.4 Alcohol consumption

The rate of harmful levels of alcohol consumption in Kwinana adults is lower than the WA average (28.4%). The consumption levels reduced significantly from the 2013 (40.6%) to 2017 (27.2%).

5.1.5 Injury levels

The injury levels in Kwinana are lower at 19.3% compared to WA (23.1%).

An illustration of the key risk factors for chronic disease in Kwinana as discussed in section 5.1 appear in Table 2. Comparisons between the City, the Health District and the state appear in this Table. The red text indicates a higher than WA prevalence, with the green text indicating a lower than WA prevalence.

Table 2: Prevalence of lifestyle risk factors for adults (aged 16 years and over), Kwinana LGA, South Metropolitan District & WA, 2013-2017

Lifestyle Risk Factor	2013 SMHS Kwinana Community Health Profile	2017 SMHS Kwinana Community Health Profile	% Change	2017 South Metropolitan Average	WA Average
% obese	38.5	35.3	▼ 3.2%	26.7	32.1
% overweight or obese	68.3	66.8	▼ 1.5%	66.7	69
% who smoke	23.8	23.0	▼ 0.8%	12.0	12.3
% who eat less than 2 serves of fruit daily	56.9	51.2	▼ 5.7%	49.5	49.2
% who eat less than 5 serves of vegetables daily	89.7	94.4	▲ 4.7%	89.5	89.3
% not active enough for health benefits	60.7	45.4	▼ 15.3%	35.6	36.5
% adults who drink alcohol at levels that put them at high risk of long-term harm	40.6	27.2	▼ 13.4%	30.0	28.4
% adults that eat fast food weekly	NA	35	NA	NA	27.9
Risky/high risk drinking for long term harm (a)	NA	23.4	NA	NA	28.4
Injury	NA	19.3	NA	NA	23.1

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Notes:

* Prevalence estimate has a relative standard error between 25 per cent and 50 per cent and should be used with caution.

(a) As a proportion of all adult respondents 16 years and over. Drinks more than 2 standard drinks on any day. Any alcohol consumption by persons 16 or 17 years classified as high risk.

(b) As a proportion of all adult respondents 16 years and over. Drinks more than 4 standard drinks on any day. Any alcohol consumption by persons 16 or 17 years classified as high risk.

(c) Completes less than 150 minutes of physical activity per week (adults 18+ years)

(d) Injury in the last 12 months requiring treatment from a health professional.

5.2 Physiological Risk Factors

Physiological risk factors are those relating to an individual's body or biology. They may be influenced by a combination of genetic, lifestyle and other broad factors. An overview of these in Kwinana are discussed below and summarised in Table 3.

The proportion of Kwinana residents self-reported to have fair or poor self assessed health status (17.4%) was significantly higher than the WA and Australian averages in 2011-2013 (PHIDU, 2016).

5.2.1 Blood pressure

At 15.7%, the proportion of City of Kwinana residents with high blood pressure levels is lower than the WA average.

5.2.2 Cholesterol level

The cholesterol levels of City of Kwinana residents are lower than the WA average of 17.9%.

5.2.3 Body weight and obesity

The proportion of Kwinana residents who are overweight (31.6%) is significantly lower than the WA proportion (38.7%). However, over a third of the City's adult population is obese; 35.2% for Kwinana compared to 27.9% for WA.

Table 3: Prevalence of physiological risk factors for adults (aged 16 years and over), Kwinana LGA, SMHS & WA, 2012-2016

Risk factors	Kwinana LGA		WA
	Persons (%)	Estimated population	Persons (%)
Current high blood pressure	15.7	4423	16.3
Current high cholesterol	16.5	4664	17.9
Overweight (a)	31.6	8906	38.7
Obese (a)	35.2	9939	27.9

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Notes:

(a) BMI of 25 to < 30 = overweight; BMI of 30+ = obese. Self-reported height and weight have been adjusted for under-reporting (i.e. over-estimating of height and under-estimating of weight).

When you consider both the lifestyle and the physiological risk factors, it is not surprising that the City is one of the Local Governments within the Perth South Region that has a high number of reported chronic conditions during 2011-2013. Within the Perth South Primary Health Network⁴, which includes Kwinana, the most prevalent chronic conditions are:

- circulatory system disease (17.9%)
- diabetes (6.3%)
- respiratory system (29%)
- musculoskeletal system (29%)

5.3 Mental Health and Psychosocial Risk Factors

According to the World Health Organisation, mental health is “a state of well-being in which every individual realises his or her own potential, can cope with the normal stresses of life, can work productively and fruitfully, and is able to make a contribution to her or his community.”⁵

5.3.1 Mental health

Mental health is often used as a substitute for mental health conditions – such as depression, anxiety conditions, schizophrenia, and others. When looking at data, much of what is reported are the conditions rather than looking at what is going well. Although the following provides an overview of the mental health conditions in Kwinana, the Public Health Plan will aim to achieve ‘good mental health’, ‘positive mental health’, ‘mental wellbeing’ and even ‘happiness’ to emphasise that mental health is about wellness rather than illness and to ensure that what is in our plan is achievable within the City’s remit.

5.3.2 Mental health conditions

The mental health problem diagnosis levels (combination of stress, depression, anxiety and other) in the City of Kwinana (21.5% of population) is much higher than the WA average of 14.5%.

5.3.3 Psychological distress and lack of control

Just under 1 in 10 adults in Kwinana (9.7%) self-report high/very high levels of psychological distress compared to 8.0% for WA.

4 Primary health networks (PHNs) were set up to improve patient care and to make health care in Australia more efficient and effective. PHNs conduct assessments of the health needs of their region. The assessments help identify groups of people who need more resources, programs and services. The information helps PHNs to tailor health services to meet the community's needs.

5 www.who.int/mental_health/en/

The levels of stress (13.8%), anxiety (12.7%) and depression (14.0%) are all significantly higher in the City of Kwinana when compared to the WA percentages of 9.2%, 8.3% and 8.3% respectively.

This data is illustrated in Table 4 and demonstrates that in all measures, Kwinana is above the WA average.

Table 4: Prevalence of psychosocial risk factors for adults (aged 16 years and over), Kwinana LGA & WA, 2012-16

Risk factors	Kwinana LGA		WA
	Persons (%)	Estimated population	Persons (%)
High/very high psychological distress	9.7	2,730	8.0
Mental health problem (b)	21.5	6,065	14.5
Stress related problem (c)	13.8	3,882	9.2
Anxiety (c)	12.7	3,571	8.3
Depression (c)	14.0	3,952	8.3

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Notes:

* Prevalence estimate has a relative standard error between 25 per cent and 50 per cent and should be used with caution.

(a) Often or always feels a lack of control over life in general.

(b) Diagnosed by a doctor with a stress related problem, depression, anxiety or any other mental health problem in the last 12 months.

(c) Diagnosed by a doctor in the last 12 months.

5.4 Notifiable Diseases

A notifiable disease is any disease that is required by law to be reported to government authorities. The collation of information allows the authorities to monitor the disease, and provides early warning of possible outbreaks.

5.4.1 Enteric diseases

Enteric diseases are caused by an intestinal infection. All enteric pathogens enter the body through the mouth, usually via contaminated food, water, or hands. The prevalence of Enteric Disease (including food borne illness) notifications per 100 000 persons is higher in Kwinana (182.2) compared to both the Perth metropolitan area (167.9) and WA (179.6).

5.4.2 Vector borne disease

Vector-borne diseases are human illnesses caused by parasites, viruses and bacteria that are transmitted by mosquitoes, sandflies, ticks, tsetse flies, mites, snails and lice. Vector borne disease (including Ross River Virus) notification proportions per 100 000 persons were higher in Kwinana (80.5) compared to the Perth metropolitan area (76.6).

5.4.3 Sexually transmittable infection (STI) Notifications

STI notifications (such as HIV) per 100 000 persons were significantly higher in Kwinana (592.7) compared to both the Perth metropolitan area (482.5) and WA (541.6) incidence rates.

5.4.4 Vaccine preventable diseases

The most common and serious vaccine-preventable diseases those we vaccinate our children against. Some of the more common ones include diphtheria, haemophilus influenzae serotype b infection, hepatitis B, measles, meningitis, mumps, pertussis, poliomyelitis and rubella. The incidence of vaccine preventable disease notifications (including meningococcal disease) per 100,000 persons in Kwinana (375.3) were lower than both the Perth metropolitan area (386.3) and WA (397.2) averages.

This data is illustrated in Table 5 and provides a comparison with the South Metropolitan Health District and WA.

Table 5: Notifiable diseases (per 100,000 persons, 2011-2015)

Disease Type	Kwinana	South Metropolitan Average	WA Average
Enteric disease	182.2	167.9	179.6
Vector borne diseases	80.5	76.6	87.8
STI's	592.7	482.5	541.6
Vaccine preventable diseases	375.3	386.3	397.2

WA Notifiable Infectious Diseases Database, Public Health Division, Western Australian Department of Health.



6.0 How the Plan was Developed

The City understands that it is best able to influence the health and wellbeing of the community through leadership, advocacy, provision of public infrastructure, service delivery, partnerships and collaboration and health promotion.

This Plan will enable the City to respond to emerging trends and issues or changes to policy and legislation in the public health arena.

The development of this Plan has included:

- Analysis of health, community and safety data and the local policy environment;
- Development of a community profile;
- Research and consultation with the community; through discussion groups and surveys;
- Consultation with City staff and Elected Members;
- Consultation with key stakeholders; and
- A priority setting workshop with staff, Elected Members and stakeholders.



6.1 What the Community Said

Community members, partners of the City of Kwinana, City staff and Elected Members were consulted during the development of this Plan. The following provides a summary of key messages:

6.1.1 Staff and Elected Members

Over 100 City of Kwinana staff and Elected Members identified the following top three priority public health risks:

- Drug and alcohol misuse
- Poor mental health
- High rates of obesity and overweight


6.1.2 Partners of the City

A total of 26 people from 24 different organisations provided data on the type of public health priorities that could be addressed in the Plan. The aggregate responses identified the following needs:

- Developing positive mental health
- Reducing drug and alcohol harm
- Reducing obesity
- Promoting healthy messages to the community

6.1.3 Community members

Community members had their say at community meetings, Council events and via an online platform. When asked what one thing the City could do to improve health and wellbeing, the aggregate responses were:

- Improve communication and improve the narrative around what the Council is doing
 - Provide greater accessibility to home support services
 - Improve access to social housing
 - Support for community leaders and place based initiatives
- 

7.0 Public Health Priorities

Through this process, six key priority action areas have been developed that will guide the City, local service providers, community organisations and businesses and will provide a framework for health planning. The public health priorities for the City of Kwinana are:

- Employment (facilitation);
- Social connectedness and improved mental health;
- Education (supporting pathways to education and promoting healthy lifestyle messages);
- Obesity (improving access to fresh food, increasing access to environments that promote physical activity);
- Smoking and alcohol (reduction of harm from); and
- Environmental health protection.

Weaving through these six priority areas will be a focus on planning strategies for vulnerable groups throughout the community. The term community within the Plan refers to all community members including those who are most vulnerable.

How the City will address the Priorities

The City recognises that it is not possible to address every actual or potential public health issue affecting a local government area. However, efforts will be more effective through successful partnerships and by addressing areas of greatest need through setting priorities, goals and strategies. Strong leadership in the health and wellbeing of the City's population will be demonstrated by:

- Adopting a leadership and advocacy role in population health planning;
- Having a whole-of-City approach to delivering health and wellbeing initiatives;
- Developing active partnerships with external organisations/groups;
- Re-assessing existing outcomes and outputs through a health lens; and
- Ensuring an alignment with State and local based health messages and campaigns.

Vision

To plan for a community that is rich in spirit, alive with opportunities, surrounded by a supportive environment and accessible facilities that promote health and happiness.

Aspirations

Based on the vision the following three Aspirations have been selected for the Plan:

1. A Healthy and Active Community
2. Enhanced Community Capacity and Resilience
3. A Sense of Belonging

Structure

The structure of the City of Kwinana Public Health Plan as presented on the next page provides an overview of the Strategic Vision, the Plan's aspirations and strategies and the measures applicable to each aspiration.



8.0 City of Kwinana Public Health Plan Structure

Vision – To plan for a community that is rich in spirit, alive with opportunities, surrounded by a supportive environment and accessible facilities that promote health and happiness.

Priorities – Employment, Mental Health and Connectedness, Education, Environmental Health Protection, Reduced Obesity, Smoking and Alcohol

Aspirations

1. A healthy and active community

2. Enhanced community capacity and resilience

3. A sense of belonging

Objectives and Strategies

1.1 Implement Environmental health protection

- 1.1.1 Maintaining and Improving Implementation of Regulatory Functions
- 1.1.2 Supporting Improvements to Environmental Health Policy and Legislation
- 1.1.3 Enabling Safe and Healthy Environments

1.2 Reduce alcohol and tobacco harm

- 1.2.1 Reducing Alcohol Harm
- 1.2.2 Reducing Tobacco Harm
- 1.2.3 Promoting Alcohol and Smoke Free Environments

1.3 Promote healthy eating

- 1.3.1 Creating Supportive Environments
- 1.3.2 Increasing Awareness and Skills

1.4 Promote an active community

- 1.4.1 Increasing Awareness
- 1.4.2 Increasing Active Lifestyles

1.5 A well planned and maintained City

- 1.5.1 Planning for healthy and active communities
- 1.5.2 Maintaining City infrastructure and assets to support an active community.

2.1 Support inclusive employment

- 2.1.1 Creating Options
- 2.2 Promote educational attainment
 - 2.2.1 Encouraging Improved Education and Literacy Levels
- 2.3 Promote positive wellbeing
 - 2.3.1 Connecting Communities
 - 2.3.2 Improving Mental Health

3.1 Support inclusive communities

- 3.2.1 Supporting our People
- 3.2 Building community harmony
 - 3.2.1 Encouraging and supporting inclusive community activities and events
 - 3.2.2 Hosting a range of Community Activities and Events
- 3.3 Community Connection
 - 3.3.1 Building Capacity and Awareness

9.0 Monitoring and Evaluation

The Plan outlines a range of goals and strategies that will be undertaken over the next four years. A detailed action plan accompanies this Plan.

The actions include work to be undertaken by City staff in partnership with health and community partners.

This strategic Public Health Plan will aim to contribute to improvements in health across the population through completion of the actions identified. The following list of measures will be used to assess the success of the Plan over time. Several actions can have an impact on a particular measure and similarly an action can have an impact on several measures. The Action Plan indicates the relationship between actions and measures.

- Environmental health key performance indicators (KPIs)
- Mandatory annual reports
- Smoking levels
- Alcohol consumption levels
- Overweight and obesity levels
- Proportion of adults who meet the recommended physical activity guidelines
- Number of smoke and alcohol free public places
- Built community infrastructure
- Health and wellbeing indicators
- Employment rate
- Australian Early-years Development Census (AEDC) rates for Kwinana
- Proportion of the adult population who have completed year 12, a Bachelor degree or higher, or a vocational qualification
- Socio-economic Indices for Areas (SEIFA) Scores
- Number of small businesses
- Proportion of population with improved financial situation
- Proportion of people who feel valued in the City
- Participation rates
- Quality of life rating
- Proportion of people who feel safe in the community
- Proportion of people who feel a strong community connection
- Number of inclusive community events facilitated by the City
- Number of partnering organisations
- Level of community pride
- Level of satisfaction with activities and events
- Actions completed

It is acknowledged that the improvement of the Community's health and wellbeing extends beyond the scope of a local public health plan.

10.0 Governance

Improving health and wellbeing is a shared responsibility and is beyond the scope of one agency or level of government. Managing or solving complex public health challenges requires broad, collaborative and innovative approaches that may require societal level change. The City is committed to ensuring programs are planned, implemented and evaluated using a health lens.

A number of networks and governance groups exist that align with the goals within the Plan and the City will work alongside these partners and the community to achieve a happier and healthier Kwinana.





ADMINISTRATION

Cnr Gilmore Ave and Sulphur Rd,
Kwinana WA 6167
PO Box 21, Kwinana WA 6966

Telephone 08 9439 0200

customer@kwinana.wa.gov.au

www.kwinana.wa.gov.au



Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.1 Maintaining Regulatory Functions	Continue to meet all requirements under the Public Health Act in order to protect, promote and enhance the health and wellbeing of the community and reduce environmental health risks in the community.	1.1.1(i) Implement the actions of the Environmental Health Business Plan.	Existing	Manager Environmental Health	Environmental Health	Environmental Health Team Business Plan	Undertake	Ongoing	Environmental Health Key Performance Indicators (KPIs)	√	√	√	√	EH staff	Operating
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.2 Supporting Improvements to Policy and Legislation	Advocate for and support external stakeholders with improvements to legislative framework.	1.1.2(i) Develop a food safety education program to provide food proprietors with 'best practice' food safety management techniques.	New	Coordinator Environmental Health	Environmental Health	Public Health Plan	Communicate	Jan-20	a) Environmental Health Food Safety KPIs b) Annual report to the WA Dept of Health (DoH) under the Food Act 2008	√	√	√	√	EH staff	Operating
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.2 Supporting Improvements to Policy and Legislation	Advocate for and support external stakeholders with improvements to legislative framework.	1.1.2(ii) Prepare submissions to Department of Health (DOH) Regulatory Review Program including new regulations to be adopted under the <i>Public Health Act 2016</i> .	New	Manager Environmental Health	Environmental Health	Public Health Plan	Advocate	Jan-20	Number of submissions made to the DoH.	√	√	√	√	EH staff	Operating
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.3 Enabling Safe and Healthy Environments	Build and use strategic assessment tools to identify and evaluate public health and environmental risks and benefits for strategic decision making.	1.1.3(i) Review the City of Kwinana health policies and procedures as a result of the introduction of the Public Health Plan and any associated delegations or authorisations.	Existing	Manager Environmental Health	Environmental Health	Corporate Business Plan Action - 6.8.04	Undertake Align	Upon introduction of legislative changes	Outputs - Reviewed policies and procedures with public health implications considered	√	√	√	√	EH staff	Operating
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.3 Enabling Safe and Healthy Environments	Build and use strategic assessment tools to identify and evaluate public health and environmental risks and benefits for strategic decision making.	1.1.3(ii) Investigate the feasibility of implementing integrated health impact assessment process into the assessment of development applications	New	Manager Environmental Health	Environmental Health Planning	Public Health Plan	Undertake Align	Dec-21	Quality of Life Health and Wellbeing Indicators	√	√	√		EH team with Planning and Building teams	Operating
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.3 Enabling Safe and Healthy Environments	Build and use strategic assessment tools to identify and evaluate public health and environmental risks and benefits for strategic decision making.	1.1.3(iii) Investigate the possibility of undertaking air quality monitoring projects to collect baseline data to inform future air quality management and planning decisions.	New	Coordinator Environmental Health	Environmental Health Planning	Public Health Plan	Promote	Jul-21	Health and wellbeing indicators	√	√	√		EH staff	Operating
1. A Healthy and Active Community	1.1 Implement Environmental Health Protection	1.1.3 Enabling Safe and Healthy Environments	Build and use strategic assessment tools to identify and evaluate public health and environmental risks and benefits for strategic decision making.	1.1.3(iv) Develop tools and guidelines to assess public health implications in all reports and policy, against the determinants to health.	New	Executive Team	All teams	Public Health Plan	Undertake	Ongoing	Quality of Life Health and Wellbeing Indicators	√	√	√	√	Existing staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.1 Reducing Alcohol Harm	Utilise existing evidence based alcohol consumption and harm reduction programs and partner with external stakeholders to reduce poor health related outcomes in the Kwinana community.	1.2.1(i) Link with existing statewide Alcohol Think Again campaign to localise key messages.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Partner Align Communicate Promote	Jul-21	Proportion of adults who do not drink at levels that cause short or long term harm	√		√		Existing CE staff Partners	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.1 Reducing Alcohol Harm	Utilise existing evidence based alcohol consumption and harm reduction programs and partner with external stakeholders to reduce poor health related outcomes in the Kwinana community.	1.2.1(ii) Develop an alcohol minimisation and management policy to prevent and reduce harm associated with the sale, supply and consumption of alcohol.	New	Manager Environmental Health	Environmental Health Community Engagement	Public Health Plan	Undertake Align	Jul-21	Output - Completion of Policy	√		√		EH Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.2 Reducing Tobacco Harm	Adopt smoking cessation programs, tools, communication and methods and partner with external stakeholders to improve health outcomes in the Kwinana community.	1.2.2(i) Link with existing statewide Make Smoking History campaign to localise key messages	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Partner Align	Jul-20	Smoking Levels Quality of Life Rating	√		√		CE staff Partners	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.2 Reducing Tobacco Harm	Adopt smoking cessation programs, tools, communication and methods and partner with external stakeholders to improve health outcomes in the Kwinana community.	1.2.2(ii) Develop relationship with Australian Council on Smoking and Health (ACOSH) and utilise available resources.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Undertake Partner	Jul-20	Smoking Levels Quality of Life Rating	√		√		CE staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.2 Reducing Tobacco Harm	Adopt smoking cessation programs, tools, communication and methods and partner with external stakeholders to improve health outcomes in the Kwinana community.	1.2.2(iii) Complete the Smokefree Workplace project.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Undertake	Jul-20	Smoking Levels Quality of Life Rating	√	√	√		Existing staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.2 Reducing Tobacco Harm	Adopt smoking cessation programs, tools, communication and methods and partner with external stakeholders to improve health outcomes in the Kwinana community.	1.2.2(iv) Provide staff with QUIT programs annually.	New	Manager Human Resources	Human Resources	Public Health Plan	Undertake	Jul-20	Smoking Levels Quality of Life Rating	√	√	√		Existing staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.3 Promoting Alcohol, Drugs and Smoke Free Environments	Support and introduce plans, policy and initiatives that encourage alcohol, drug and smoke free environments.	1.2.3(i) Continue to support the Kwinana / Rockingham Local Drug Action Group	Existing	Youth and Community Wellbeing Manager	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.18	Undertake	Ongoing	# of initiatives supported % change in related health indicators		√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.3 Promoting Alcohol, Drugs and Smoke Free Environments	Support and introduce plans, policy and initiatives that encourage alcohol, drug and smoke free environments.	1.2.3(ii) Advocate for alcohol and smoke free environments to be extended to other public areas such as beaches and outside shopping centres.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Advocate	Jul-21	Number of smoke and alcohol free public places	√	√	√		CE Staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.3 Promoting Alcohol, Drugs and Smoke Free Environments	Support and introduce plans, policy and initiatives that encourage alcohol, drug and smoke free environments.	1.2.3(iii) Support sporting and community groups to develop smoke and alcohol free policies that extends to include no unhealthy sponsorship.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan Club Programs	Advocate	Jul-21	Number of smoke and alcohol free public places	√	√	√		CE Staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.3 Promoting Alcohol, Drugs and Smoke Free Environments	Support and introduce plans, policy and initiatives that encourage alcohol, drug and smoke free environments.	1.2.3(iv) Develop a section on the City website that lists and promotes local services that reduce tobacco and alcohol harm.	New	Community Development Officer – Recreation and Inclusion	Community Engagement Marketing and Communications	Public Health Plan	Undertake Communicate Promote	Jul-21	List of services available on website	√	√	√		CE Staff	Operating
1. A Healthy and Active Community	1.2 Reduce Alcohol and Tobacco Harm	1.2.3 Promoting Alcohol, Drugs and Smoke Free Environments	Support and introduce plans, policy and initiatives that encourage alcohol, drug and smoke free environments.	1.2.3(v) Plan to make all City run and supported events and programs smoke and alcohol free.	New	Events and Stakeholder Management Specialist	Community Engagement	Public Health Plan	Undertake Partner	Jul-20	# and % of smoke and alcohol free events Participation rates Health and wellbeing indicators	√	√	√		CE Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.1 Creating Supportive Environments	Develop new and enhance existing environments in the City that support and encourage the community to make healthier lifestyle choices.	1.3.1(i) Support community groups to establish places that encourage community participation/ involvement. Eg. community gardens	Existing	Coordinator Community Engagement and Place	Community Engagement	Community Engagement Corporate Business Plan Action - 4.2.10	Partner Promote Undertake	Ongoing	Outputs - New established facilities % Sense of belonging	√	√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.1 Creating Supportive Environments	Develop new and enhance existing environments in the City that support and encourage the community to make healthier lifestyle choices.	1.3.1(ii) Form partnerships with local community groups to promote healthy environments i.e. healthy canteens.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement	Community Engagement Corporate Business Plan Action - 1.5.03	Partner	Ongoing	Partnerships in place with key agencies % change in related health indicators	√	√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.1 Creating Supportive Environments	Develop new and enhance existing environments in the City that support and encourage the community to make healthier lifestyle choices.	1.3.1(iii) Encourage the supply, sale, advertising and promotion of healthy food and drink options in the City.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Promote Advocate Undertake	Jul-20	# promotions undertaken % change in related health indicators		√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.1 Creating Supportive Environments	Develop new and enhance existing environments in the City that support and encourage the community to make healthier lifestyle choices.	1.3.1(iv) Limit or reduce soft drink and junk food sales at City owned facilities.	Existing	Manager Community Services	Community Services	Healthier Places to Work Plan	Undertake	Jul-21	# new environments # of enhanced existing			√	√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.1 Creating Supportive Environments	Develop new and enhance existing environments in the City that support and encourage the community to make healthier lifestyle choices.	1.3.1(v) Implement the actions of the Safe Kwinana Communities 2018 - 2022 Strategy.	Existing	Community Development Officer - Community Safety	Community Engagement	Safe Kwinana Communities 2018 - 2022	Undertake	Ongoing	Proportion of people who feel safe in the community.	√	√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.2 Increasing Awareness and Skills	Support existing programs and create campaigns in partnership with external stakeholders to increase fruit and vegetable consumption and develop personal skills to grow, purchase, store and prepare health meals and snacks.	1.3.2(i) Help residents to develop skills to grow, purchase, store and prepare healthy foods in partnership with local organisations (e.g. Foodbank, Stephanie Alexander Garden Kitchen Foundation (Schools) Live Lighter, Crunch & Sip).	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Partner Promote	Jul-21	# initiatives undertaken Increase in healthy eating initiatives % change in related health indicators		√		√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.2 Increasing Awareness and Skills	Support existing programs and create campaigns in partnership with external stakeholders to increase fruit and vegetable consumption and develop personal skills to grow, purchase, store and prepare health meals and snacks.	1.3.2(ii) Develop a targeted social marketing campaign to increase the consumption of fruit and vegetables by City of Kwinana children.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Undertake	Jul-20	Increase in healthy eating initiatives % change in related health indicators		√		√	CE Staff	Operating
1. A Healthy and Active Community	1.3 Promoting Healthy Eating	1.3.2 Increasing Awareness and Skills	Support existing programs and create campaigns in partnership with external stakeholders to increase fruit and vegetable consumption and develop personal skills to grow, purchase, store and prepare health meals and snacks.	1.3.2(iii) Link with the LiveLighter campaign to localise key messages.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Undertake	Jul-20	Increase in healthy eating initiatives % change in related health indicators		√		√	CE Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.1 Increasing Awareness	Develop and maintain media and engagement strategies in partnership with internal and external stakeholders to promote awareness and the benefits of active lifestyle along with events and facilities available to the community.	1.4.1(i) Promote and implement the Department of Transport's active transport program 'Your Move'.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Promote Undertake Partner Align	Jul-20	# of schools involved in program # of Your Move initiatives hosted internally Increased use of active transport options		√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.1 Increasing Awareness	Develop and maintain media and engagement strategies in partnership with internal and external stakeholders to promote awareness and the benefits of active lifestyle along with events and facilities available to the community.	1.4.1(ii) Start walking groups for all ages and capabilities at locations across the City.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan, Corporate Business Plan 1.4.4	Undertake Promote	Nov-19	# of established walking groups. #staff involved in internal walking group # of walking app users in the City	√	√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.1 Increasing Awareness	Develop and maintain media and engagement strategies in partnership with internal and external stakeholders to promote awareness and the benefits of active lifestyle along with events and facilities available to the community.	1.4.1(iii) Promote the benefits of an active life to residents on a regular basis and through various mediums.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement Marketing and Communications	Public Health Plan, Corporate Business Plan Action - 1.4.4	Promote Communicate	Ongoing	# materials developed # of promotions Increase in awareness of available opportunities		√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.1 Increasing Awareness	Develop and maintain media and engagement strategies in partnership with internal and external stakeholders to promote awareness and the benefits of active lifestyle along with events and facilities available to the community.	1.4.1(iv) Recquatic to have dedicated social media and marketing strategies focused on promoting Requatic programs and facilities to increase membership and visitation to the center.	New	Business Development Specialist	Community Engagement	Public Health Plan	Undertake Communicate	Ongoing	Increased membership and visitation Participation rates		√	√	√	CE Staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(i) Advocate for the development of a policy that supports and addresses barriers for local and new businesses offering health promoting services, such as personal trainers in public open spaces.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement	Community Engagement Corporate Business Plan Action - 2.5.04	Advocate	Ongoing	Output - New policy developed. Quality of life rating Health and Wellbeing Indicators	√	√	√	√	Existing staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(ii) Implement the actions of the Recquatic Team Business Plan.	Existing	Manager Recquatic	Community Services	Requatic Team Business Plan	Undertake	Ongoing	Quality of life rating Health and Wellbeing Indicators	√	√	√	√	Existing staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(iii) Conduct guided activities (e.g. bushwalks, nightstalks, bird walks and wildflower tours).	Existing	Bush Care Officer	Environment	Environment Corporate Business Plan Action - 3.1.29	Undertake	Ongoing	Number of nature guided activities.	√	√	√	√	Existing Staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(v) Using the Kwinana Recquatic Centre and Community Centres, deliver activities and programs that support healthy lifestyle behaviour change.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement	Corporate Business Plan Action - 1.4.04	Promote Partner Align	Ongoing	# of activities provided # of participants Participant satisfaction rates	√	√	√	√	Existing staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(vi) Enable Recquatic to liaise directly with schools to promote programs to students.	New	Business Development Specialist	Community Services	Public Health Plan	Undertake Partner	Jul-21	Quality of life rating Health and Wellbeing Indicators			√	√	Existing staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(vii) Continue to implement the actions of the Bike and Walk Plan 2018 - 2023.	Existing	Manager Engineering Services	Engineering	Bike and Walk Plan	Undertake	Ongoing	# of cycling grants applications # of bike and walk paths installed / upgrade	√	√	√	√	Engineering staff CE Staff	Operating
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(viii) Encourage cycling and walking by improving connectivity of paths, improved safety and amenity.	New	Manager Engineering Services	City Operations	Public Health Plan	Undertake	Jan-20	Output - Completion of budgeted bike and walk path projects Quality of Life	√	√	√	√	Existing staff	Capital
1. A Healthy and Active Community	1.4 Promoting an Active Community	1.4.2 Increasing Active Lifestyles	Support the development of innovative programs that encourage greater and more inclusive participation in active lifestyles.	1.4.2(ix) Encourage the use of cycling, walking and public transport for commuting and to travel to and from community events and programs.	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Advocate Promote	Jul-21	Your Move program outcomes # people, active transport Increase in physical activity indicators			√	√	Existing staff	Operating
1. A Healthy and Active Community	1.5 A well planned and maintained City	1.5.1 Planning ahead for healthy and active communities	Apply the Healthy Active by Design Principles.	1.5.1(i) Make provisions for the development of diverse dwelling types which enable flexibility and choice to accommodate for different stages of an individual's life cycle as well as for different households.	New	Manager Planning and Development	Planning and Development	Public Health Plan	Undertake Promote	Sep-22	Quality of Life Rating, Health and wellbeing indicators			√	√	TBA	Operating
1. A Healthy and Active Community	1.5 A well planned and maintained City	1.5.1 Planning ahead for healthy and active communities	Apply the Healthy Active by Design Principles.	1.5.1(ii) Promote higher density residential development in and around Activity Centres (with the aim to renew/revitalise/redevelop the Centres) so that residents are able to access their daily/weekly needs by walking to the Centre.	New	Manager Planning and Development	Planning and Development	Public Health Plan	Undertake Promote	Sep-22	Quality of Life Rating, Proportion of adults who meet recommended			√	√	TBA	Operating
1. A Healthy and Active Community	1.5 A well planned and maintained City	1.5.2 Maintaining City infrastructure and assets to support an active community	Facilitate an annual review of forward works programs.	1.5.2(i) Undertake works as identified in the forward works programs for infrastructure assets in accordance with LTFP funding allocations.	Existing	Manager Asset Management Services	Asset Management	Asset Management Plans	Undertake	Ongoing	Quality of Life Rating, Proportion of adults who meet recommended	√	√	√	√	Contractors	Capital
1. A Healthy and Active Community	1.5 A well planned and maintained City	1.5.2 Maintaining City infrastructure and assets to support an active community	Develop and implement forward works programmes to upgrade and enhance civil infrastructure functionality.	1.5.2(ii) Design and construct new and upgraded roads, drainage, shared walk and bike paths and street lighting projects as per approved budgets.	New	Manager Engineering Services	Engineering Services	Forward Works Plans	Undertake	Ongoing	Outputs - Completion of budgeted infrastructure projects Quality of Life Rating	√	√	√	√	Budgeted funds (capital) and staff time	Capital
1. A Healthy and Active Community	1.5 A well planned and maintained City	1.5.2 Maintaining City infrastructure and assets to support an active community	Develop and implement forward works programmes to plant trees in areas where there is a lack of tree canopy.	1.5.2(iii) Undertake street tree planting in identified areas.	New	Landscape Architect	Engineering Services	Streetscape Upgrade Strategy 2018 - 2028	Undertake	Ongoing	Outputs - Completion of budgeted infrastructure projects Quality of Life Rating	√	√	√	√	Budgeted funds (capital) and staff time	Capital

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(i) Ensure young people have access to good quality local education and employment opportunities and are 'ready' to enter employment and/or pursue economic success.	Existing	Youth and Community Wellbeing Manager	Community Engagement	Corporate Business Plan Action - 1.1.21	Align Promote Partner Advocate Communicate	Ongoing	Proportion of the adult population who have completed year 12, a Bachelor degree or higher, or a vocational qualification Increase sense of purpose Local employment rate	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(ii) Facilitate the provision of life skills workshops (financial counselling, health, parenting skills etc.)	Existing	Youth and Community Wellbeing Manager	Community Engagement	Corporate Business Plan Action - 1.1.22	Partner Advocate Align Promote	Ongoing	# of workshops facilitated Improved sense of purpose Quality of Life Employment rate	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(iii) Implement the Local Employment Solutions Council Policy.	Existing	Economic Development and Advocacy Manager	Economic Development	Economic Development Corporate Business Plan Action - 2.1.01	Undertake	Ongoing	Proportion of people who feel they have improved their financial situation Employment rate	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(iv) Develop a CaLD employment strategy.	Existing	Economic Development and Advocacy Manager	Economic Development	Human Resources Corporate Business Plan Action - 2.1.03	Undertake	Jul-20	Proportion of people who feel they have improved their financial situation		√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(v) Reassess policies that cover home based businesses, the Activity Centre Strategy and Industrial land use policies, to identify areas of influence to generate local employment.	New	Manager Planning and Development	Planning and Development	Public Health Plan	Undertake	Jan-20	Number of small businesses	√			√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(vi) Develop an investment prospectus that includes videos, pamphlets and has an online presence to create new employment opportunities.	New	Economic Development and Advocacy Manager	Economic Development	Public Health Plan	Undertake	Jul-20	Ouputs - Investment prospectus developed and implemented Proportion of populatuon with improved financial situation Outputs - Staff attendance at business functions		√		√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(vii) Continue to engage with stakeholders to encourage economic development in Kwinana.	Existing	Economic Development and Advocacy Manager	Economic Development	Corporate Business Plan Action - 5.7.2	Partner Promote	Ongoing	Proportion of populatuon with improved financial situation	√	√	√	√	Existing Staff/Additional staff required to expand engagement	Operating
2. Enhanced Community Capacity and Resilience	2.1 Support Inclusive Employment	2.1.1 Creating options	Facilitate and improve opportunities and partnerships for locals to improve skills and gain employment and other income opportunities.	2.1.1(viii) Continue to identify opportunities to engage Indigenous students to undertake work experience and complete in-house traineeships, and source external funding where/when available.	New	Manager Human Resources	Human Resources	Public Health Plan	Partner Undertake Promote	Jul-19	Proportion of populatuon with improved financial situation. Quality of Life	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.2 Promote Educational Attainment	2.2.1 Encouraging Improved Education and Literacy Levels	Investigate how to work better with the Education sector to increase engagement in education and training.	2.2.1(i) Provide a range of scholarships.	Existing	Youth and Community Wellbeing Manager	Community Engagement	Economic Development Corporate Business Plan Action - 2.2.03	Undertake Partner Promote	Ongoing	Australian Early Development Census (AEDC) Improvements School participation rates SEIFA Index Scores	√	√	√	√	Existing Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
2. Enhanced Community Capacity and Resilience	2.2 Promote Educational Attainment	2.2.1 Encouraging Improved Education and Literacy Levels	Investigate how to work better with the Education sector to increase engagement in education and training.	2.2.1(ii) Further develop lifelong learning programs and seek potential grant funding for the provision of literacy and learning across all sectors of the community.	Existing	Community Programming Team Leader	Community Resource Centres	Library Corporate Business Plan Actions - 6.4.02 and 6.4.05	Partner	Ongoing	Quality of Life Proportion of population with improved financial situation SEIFA Index Scores	√	√	√	√	Existing staff	Operating
2. Enhanced Community Capacity and Resilience	2.2 Promote Educational Attainment	2.2.1 Encouraging Improved Education and Literacy Levels	Investigate how to work better with the Education sector to increase engagement in education and training.	2.2.1(iii) Continue to collaborate and support the provision of alternative education programs at the Zone Youth Space.	Existing	Youth and Community Wellbeing Manager	Community Engagement	Youth Strategy	Undertake Partner Promote	Ongoing	Australian Early Development Census (AEDC) Improvements School participation rates SEIFA Index Scores	√	√	√	√	Existing staff	Operating
2. Enhanced Community Capacity and Resilience	2.2 Promote Educational Attainment	2.2.1 Encouraging Improved Education and Literacy Levels	Investigate how to work better with the Education sector to increase engagement in education and training.	2.2.1(iv) Seek opportunities to collaborate and develop youth mentoring and leadership programs	New	Youth and Community Wellbeing Manager	Community Engagement	Public Health Plan	Undertake Partner Promote	Jul-21	Australian Early Development Census (AEDC) Improvements School participation rates SEIFA Index Scores			√	√	Existing staff	Operating
2. Enhanced Community Capacity and Resilience	2.2 Promote Educational Attainment	2.2.1 Encouraging Improved Education and Literacy Levels	Investigate how to work better with the Education sector to increase engagement in education and training.	2.2.1(v) Seek partnerships to provide a range of low-cost employment readiness courses and workshops.	New	Youth and Community Wellbeing Manager	Community Engagement	Public Health Plan	Undertake Partner Promote	Jul-21	Australian Early Development Census (AEDC) Improvements School participation rates SEIFA Index Scores			√	√	Existing staff	Operating
2. Enhanced Community Capacity and Resilience	2.2 Promote Educational Attainment	2.2.1 Encouraging Improved Education and Literacy Levels	Investigate how to work better with the Education sector to increase engagement in education and training.	2.2.1(vi) Investigate opportunities to provide youth work experience and traineeship opportunities within the City of Kwinana workforce.	New	All Managers	All teams	Public Health Plan	Undertake Partner Promote Advocate	Jul-20	Outputs - Traineeships SEIFA Index Scores	√	√	√		Existing staff	Operating
2. Enhanced Community Capacity and Resilience	2.3 Promote Positive Wellbeing	2.3.1 Improving Mental Health	Collaborate with local and national mental health programs and initiatives to develop mental health literacy in the community, increase awareness of referral pathways and knowledge of systems of support for those with mental health conditions.	2.3.1(i) Support healthy lifestyle opportunities that build understanding of the importance of good physical and mental wellbeing.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.03	Partner Advocate Promote	Ongoing	Positive Health and Wellbeing Indicators Proportion of people who feel a strong community cohesion Quality of Life rating Proportion of adults not experiencing mental health issues # programs implemented	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.3 Promote Positive Wellbeing	2.3.1 Improving Mental Health	Collaborate with local and national mental health programs and initiatives to develop mental health literacy in the community, increase awareness of referral pathways and knowledge of systems of support for those with mental health conditions.	2.3.1(ii) Maintain an up to date list of mental health programs and services available to the Kwinana community.	New	Manager Community Services	Community Engagement	Public Health Plan	Undertake Advocate Promote	Jan-20	Proportion of people who feel they have access to health information and support	√	√	√	√	Existing staff	Operating
2. Enhanced Community Capacity and Resilience	2.3 Promote Positive Wellbeing	2.3.1 Improving Mental Health	Collaborate with local and national mental health programs and initiatives to develop mental health literacy in the community, increase awareness of referral pathways and knowledge of systems of support for those with mental health conditions.	2.3.1(iii) Investigate opportunities to partner with Mentally Healthy WA (e.g. Act, Belong, Commit).	New	Community Development Officer – Recreation and Inclusion	Community Engagement	Public Health Plan	Advocate Promote Partner	Jul-20	# of partnerships # of programs, events aligned to partnerships Improved mental health and well-being indicators		√	√	√	Existing Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
2. Enhanced Community Capacity and Resilience	2.3 Promote Positive Wellbeing	2.3.1 Improving Mental Health	Collaborate with local and national mental health programs and initiatives to develop mental health literacy in the community, increase awareness of referral pathways and knowledge of systems of support for those with mental health conditions.	2.3.1(iv) Develop a 'hot topics for youth' social media campaign aimed at raising awareness about including mental health, education, and employment, physical activity, parenting skills and sexual health.	Existing	Youth and Community Wellbeing Manager	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.22	Undertake Advocate Partner Communicate	Ongoing	Increased awareness of related topics Increased sense of well-being	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.3 Promote Positive Wellbeing	2.3.1 Improving Mental Health	Collaborate with local and national mental health programs and initiatives to develop mental health literacy in the community, increase awareness of referral pathways and knowledge of systems of support for those with mental health conditions.	2.3.1(v) Continue to implement the actions in the Community Safety and Crime Prevention Plan 2018 -2022. - Early intervention and prevention programs about family violence. - Anti-bullying and anti-violence social media campaign.	Existing	Community Development Officer – Community Safety	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.22	Undertake Partner Align Advocate Communicate	Ongoing	Proportion of people who feel safe in the community Decrease in level of family and domestic violence assaults	√	√	√	√	Existing Staff	Operating
2. Enhanced Community Capacity and Resilience	2.3 Promote Positive Wellbeing	2.3.1 Improving Mental Health	Collaborate with local and national mental health programs and initiatives to develop mental health literacy in the community, increase awareness of referral pathways and knowledge of systems of support for those with mental health conditions.	2.3.1(vi) Continue to deliver a range of low-cost, inclusive programs, which build confidence, self-esteem and general wellbeing.	Existing	Community Development Officer – Recreation and Inclusion	Community Engagement	Corporate Business Plan Action - 1.4.13	Undertake Partner Communicate Promote	Ongoing	Number and type of programs delivered. Increase sense of belonging Increase sense of community connection Increase in quality of life	√	√	√	√	Existing staff	Operating
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(i) Complete high priority actions within the Multicultural Action Plan 2017-2020. - Establish multicultural social club. Facilitate workshops and culture sharing activities.	Existing	Community Development Officer - Diversity	Community Engagement	Community Engagement Corporate Business Plan Action - 1.1.09 – 1.1.11	Undertake Partner Advocate Communicate	Ongoing	Proportion of people who feel socially included in the community # workshops/cultural activities % multicultural employment	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation. Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(ii) Complete actions within the Conciliation Action Plan. - Support and maintain a Conciliation Advisory Group - Build internal and external relationships.	Existing	Community Development Officer – Diversity	Community Engagement	Community Engagement Corporate Business Plan Actions - 1.1.12 – 1.1.15	Undertake Advocate Partner Communicate	Ongoing	Proportion of people who feel socially included in the community % Aboriginal employment	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation. Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(iii) Develop youth activation plans for key community facilities and spaces	Existing	Community Development Officer - Youth	Community Engagement	Community Engagement Corporate Business Plan Action - 1.3.32	Undertake Partner Communicate Promote	Ongoing	Increase in satisfaction of participants Number of locations for activities	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation. Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(iv) Create an Active Ageing Strategy	Existing	Manager Community Engagement	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.07	Undertake Partner Align Communicate	Jul-20	Output - Completion of the plan	√				Existing Consultant for engagement	Operating
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(v) Provide opportunities to adults for social inclusion and connectedness through services delivered	Existing	Community Programming Team Leader	Community Resource Centres	Community Resource Centres Corporate Business Plan	Undertake Promote	Ongoing	Participations Rates Quality of Life Rating	√	√	√	√	Existing Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation. Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(vi) Continue to implement the actions of the Disability Access and Inclusion Plan (DAIP) 2019-2021.	Existing	Community Development Officer - Diversity	Community Engagement	Disability Access and Inclusion Plan	Undertake Align Partner Communicate	Ongoing	# Actions from DAIP achieved on time and to standard % satisfaction with accessibility within the City	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.1 Support Inclusive Communities	3.1.1 Supporting our People	Lead and collaborate with external stakeholders to provide support to sports and recreation clubs, people with disabilities, people of different age groups to develop innovative programs, which encourage greater and more inclusive participation.	3.1.1(viii) Continue to promote active volunteering opportunities in the natural environment.	Existing	Bush Care Officer	Environment	Environment Education Strategy	Undertake	Ongoing	Health and Wellbeing Indicators Participation rates	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.2 Build Community Harmony	3.2.1 Encouraging and Supporting Community Activities and Events	Develop and improve policy and practice across the organisation in collaboration with external stakeholders to promote a range of inclusive community activities and events.	3.2.1(i) Provide a Community Event Funding Program for local community groups to host local events in their communities.	Existing	Coordinator Community Engagement and Place	Community Engagement	Community Engagement Corporate Business Plan Action - 1.2.06	Undertake Promote Align Communicate	Ongoing	Level of community pride # of grants provided # of events Increased level of community connection	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.2 Build Community Harmony	3.2.1 Encouraging and Supporting Community Activities and Events	Develop and improve policy and practice across the organisation in collaboration with external stakeholders to promote a range of inclusive community activities and events.	3.2.1(ii) Ensure all City provided events and activities are inclusive of cultural groups.	Existing	Community Development Officer - Diversity	Community Engagement	Community Engagement Corporate Business Plan Action - 1.2.07	Undertake Promote Align Communicate	Ongoing	Number of inclusive community events facilitated by the City Increased level of community connection	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.2 Build Community Harmony	3.2.1 Encouraging and Supporting Community Activities and Events	Develop and improve policy and practice across the organisation in collaboration with external stakeholders to promote a range of inclusive community activities and events.	3.2.1(iii) Support community events that promote community inclusion and involvement.	Existing	Coordinator Community Engagement and Place	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.02	Undertake Promote Align Communicate	Ongoing	Level of satisfaction with activities and events #events Increased level of community connection	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.2 Build Community Harmony	3.2.1 Encouraging and Supporting Community Activities and Events	Develop and improve policy and practice across the organisation in collaboration with external stakeholders to promote a range of inclusive community activities and events.	3.2.1(iv) In partnership with non-government organisations ensure the provision of community events and activities.	Existing	Youth and Community Wellbeing Manager	Community Engagement	Community Engagement Corporate Business Plan Action - 1.4.19	Undertake Promote Communicate Partner	Ongoing	# of events community pride Increased level of community connection	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(i) Create and implement Wellard District, Bertram District and Kwinana Central Place Plans.	Existing	Place Leaders	Community Engagement	Community Engagement Corporate Business Plan Actions - 1.1.01 – 1.1.07	Undertake Partner Communicate	Ongoing	Proportion of people who feel connected in the community Sense of civic pride Level of volunteerism	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(ii) Develop and implement the Connected Neighbourhood initiative.	Existing	Coordinator Community Engagement and Place	Community Engagement	Community Engagement Corporate Business Plan Action - 1.1.08	Undertake Partner Advocate Communicate	Ongoing	Proportion of people who feel connected in the community Level of volunteerism Sense of civic pride # initiatives supported	√	√	√	√	Existing Staff	Operating
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(iii) Advertise and administer community grants to support local community events or programs that support increased social connections.	New	Events & Stakeholder Management Specialist	Community Engagement	Public Health Plan	Undertake Partner Promote Communicate	Ongoing	Proportion of people who feel connected in the community Level of volunteerism	√	√	√	√	Existing Staff	Operating

Public Health Plan 2019-23 Action Plan

Aspiration	Objective	Strategy	Strategy Description	Action Name	New/ Existing Action	Position Title Responsible	Business Unit	Source Plan/ Policy/ Strategy	City's Role (undertake, partner, advocate, align, communicate, promote)	Start Date	Measures	2019/20	2020/21	2021/22	2022/23	Resources	Budget
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(iv) Enable Recquatic to be a meeting place for community groups , noting ancillary facilities including meeting rooms, multi-purpose spaces and the café.	New	Kwinana Recquatic Manager	Community Services	Public Health Plan	Undertake Partner Promote Communicate	Jul-21	Quality of life rating Health and Wellbeing Indicators			√	√	Existing Staff	Operating
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(v) Continue to implement the Community Infrastructure Plan 2011-2031.	Existing	Manager Community Engagement	Community Engagement	Community Engagement Corporate Business Plan Actions - 1.1.01 – 1.1.07	Undertake Partner Align	Ongoing	Community infrastructure projects delivered on time and budget Satisfaction related to access to services and facilities Number of parks, playgrounds, ovals and walks trails activated	√	√	√	√	Existing consultants	Developer Contributions LTFP Grants
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(vii) Facilitate community led activation of local parks, playgrounds, ovals and walk trails e.g. meet up groups.	Existing	Coordinator Community Engagement and Place	Community Engagement	Community Engagement Corporate Business Plan Action - 4.1.10	Undertake Promote Partner	Ongoing	Level of community participation Increase in community connections Increase in sense of belonging Increased quality of life	√	√	√	√	Existing CE Staff	Operating
3. A Sense of Belonging	3.3 Build Community Connection	3.3.1 Increasing Awareness	Provide and actively promote access to facilities where local community members can meet to socialise and participate in community activities.	3.3.1(viii) Implement the Parks for People Strategy and activating parks, ovals, walking trails through place making as per the Parks Renewal and Upgrade Strategy.	Existing	Landscape Architect	Engineering Services Community Engagement	Community Engagement Corporate Business Plan Actions - 4.2.11 and 1.4.01	Undertake Partner Promote	Ongoing	Outputs - Number of Parks for People parks projects delivered per financial year Increase in community connections # activation or placemaking initiatives Quality of Life Rating	√	√	√	√	Existing CE Staff	CI Operating

City of Kwinana Population, Health and Wellbeing Profile



Contents

1.0	Executive Summary	3
2.0	Population Overview	4
2.1	Age Structure	5
2.2	Cultural Diversity	7
2.3	Employment	9
2.4	Education	10
2.5	Socio-economic status	10
2.6	Household types	13
2.7	Housing Status	15
3.0	City of Kwinana Health and Wellbeing Data	17
3.1	Life expectancy	17
3.2	Lifestyle risk factors	17
3.3	Physiological risk factors	20
3.4	Mental Health and Psychosocial risk factors	21
3.5	Notifiable diseases	23
3.6	Chronic Conditions	23
3.7	Comparison of Kwinana Community Health Profile statistics	24
3.8	Service Gaps	26
3.9	Health and Wellbeing Snapshot: City of Kwinana	25
4.0	Local Community Profile and Health and Wellbeing Data	27
4.1	Public Health needs summary – Calista / Medina	28
4.2	Public Health needs summary – Orelia	34
4.3	Public Health needs summary – Parmelia / Kwinana Town Centre	38
4.4	Public Health needs summary – Leda	42
4.5	Public Health needs summary – Wellard (West)	47
4.6	Public Health needs summary – Wellard (East) / Casuarina	52
4.7	Public Health needs summary – Wandi - Mandogalup Employment Area ..	59
4.8	Public Health needs summary – Bertram	64
5.0	Place based public health needs analysis	68
5.1	Kwinana Central	68
5.2	Kwinana South	69
5.3	Kwinana North	69
6.0	Conclusion	70
	APPENDIX 1 – City of Kwinana Place Management Areas	72

1.0 Executive Summary

The City of Kwinana is a unique community with a mix of (old and new) urban, rural and industrial properties, set among extensive native bushland and public open space. The City is currently undergoing rapid growth in population, investment and industrial expansion and includes Western Australia's premier heavy industry zone - the Kwinana Industrial Area.

The City is one of the most disadvantaged communities in the Perth metropolitan area. New land release areas and housing development, particularly in Wellard (West), Bertram and Wandi has started to change this community profile somewhat over the last ten years. However, the City of Kwinana, as a whole, remains a relatively disadvantaged area in comparison with Perth, Western Australia and Australia.

Information from the Place-Based Approaches to Health and Wellbeing Issues Paper suggests that people who live in areas with poorer socio-economic conditions tend to have worse health than people from other areas resulting in 'place-based health inequity'. This is further supported by statistics indicating that until 2013 the City of Kwinana had very high or the highest levels of incidence of health risk factors and chronic disease. Whereas, the same levels decreased in 2017.

The South Metropolitan Health Service has provided Health and Wellbeing Surveillance System (HWSS) data for the City of Kwinana as a whole. Unfortunately health and well-being data is not available by suburb or district area level.

The City of Kwinana has compiled relevant localised population data from the 2016 ABS Census prepared by id. Consulting, MARKYT Community and Wellbeing Scorecards and the local Environmental Health services statistics to develop an understanding of local public health issues. Data has also been combined where possible to analyse the local public health needs according to the placed based areas including Kwinana Central (Medina, Orelia, Calista, Kwinana Town Centre and Parmelia), Kwinana North (Mandogalup, Wandi, Anketell, Bertram and Casuarina) and Kwinana South (Leda and Wellard). It is important to note that the Census areas and Catalyse survey areas in some instances differed.

Some trends are clear from the available data, whereas other assumptions need to be tested. The data highlights the need to further consult the community to test the localised assumptions and to further investigate new trends, programs and possible solutions that will assist in the development and on-going success of the Public Health Plan initiatives.

2.0 Population Overview

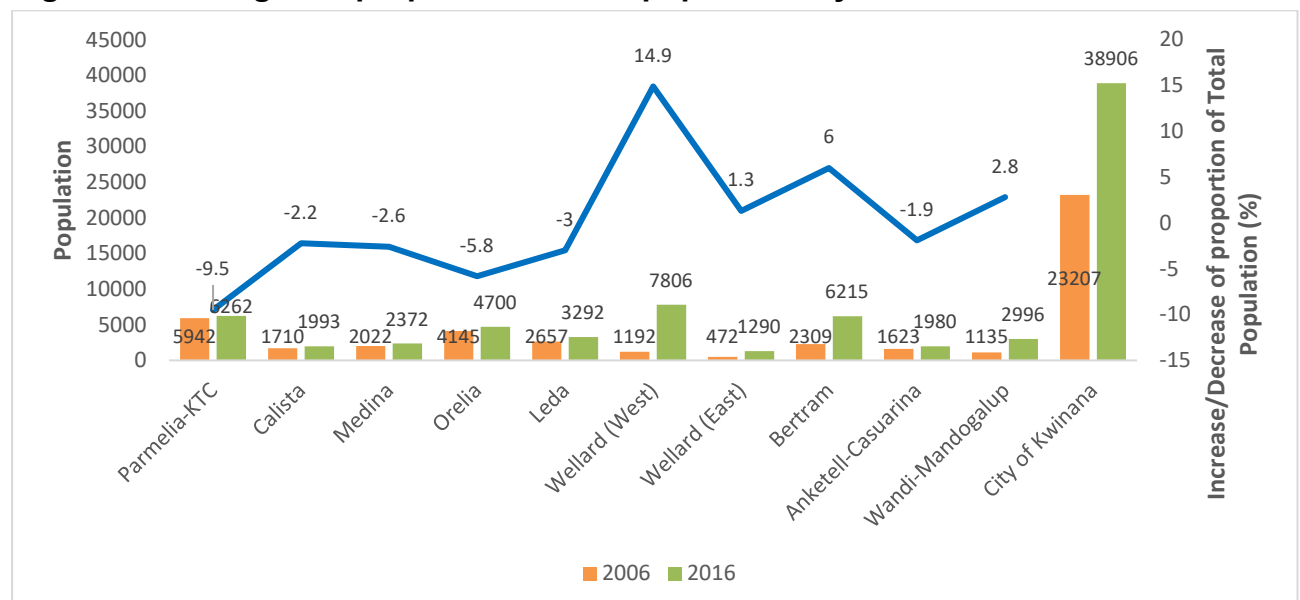
The City of Kwinana is situated in the south west of the Perth Metropolitan Region, approximately 30km from the Perth CBD. It is a unique community, set among extensive native bushland and public open space. The City is currently undergoing rapid growth in population, investment and industrial expansion. Western Australia's premier heavy industry zone, the Kwinana Industrial Area, generates billions each year for the State's economy.

The City of Kwinana is experiencing rapid population growth that is set to continue for at least the next 20 years, with the most recent population forecasts indicating that in 2031 the City's population is forecast to reach 75,270. Based on the ABS 2017 Estimated Residential Population of 41,866, this represents an increase of 33,404, or a 80% increase in population.

There has been a major shift in the proportion of residents living in the older and newer suburbs. In 2006, the population in the older suburbs accounted for 71% of the City's population, reducing to 48% in 2016, with the proportion of residents in the newer suburbs increasing from 29% in 2006 to 52% in 2016.

This may suggest that the population in older areas has declined, but as shown in Figure 1 below, the population has increased in older and newer suburbs. However, the greatest proportion of the population growth has taken place in newer areas.

Figure 1 – Changes to proportion of total population by suburb



ABS Census 2006, 2011, 2016
Source: id Consulting

2.1 Age Structure

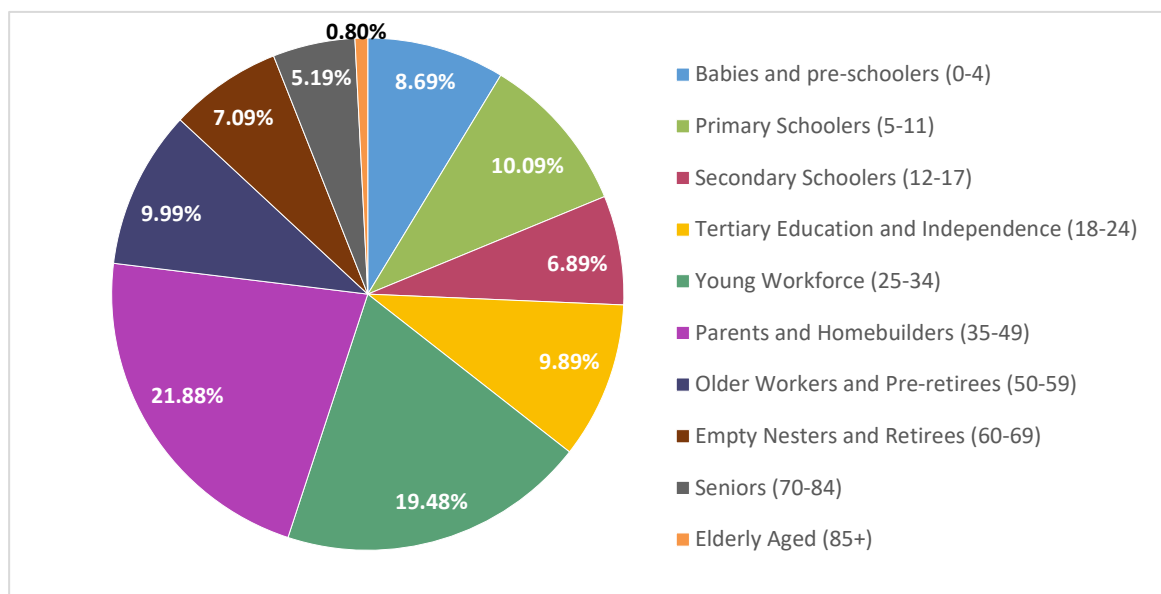
The major differences, when comparing the age structure of the City of Kwinana and Greater Perth, the City of Kwinana has:

- A larger percentage of 'Young workforce' (19.5% compared to 15.8%)
- A smaller percentage of 'Empty nesters and retirees' (7.1% compared to 9.7%)
- A smaller percentage of 'Seniors' (5.2% compared to 7.5%)
- A smaller percentage of 'Older workers & pre-retirees' (10.0% compared to 12.2%)

As outlined in Figure 3, the number of people in **the younger age groups has increased considerably**, effectively reflecting the younger age profile of the newer suburbs, with the more established suburbs generally having an older age profile.

Parents and homebuilders (35-49) account for the largest service age grouping, with 22% of the City's population in this life stage. Combined with the Young workforce (25-34), it makes up 42% of the City's population.

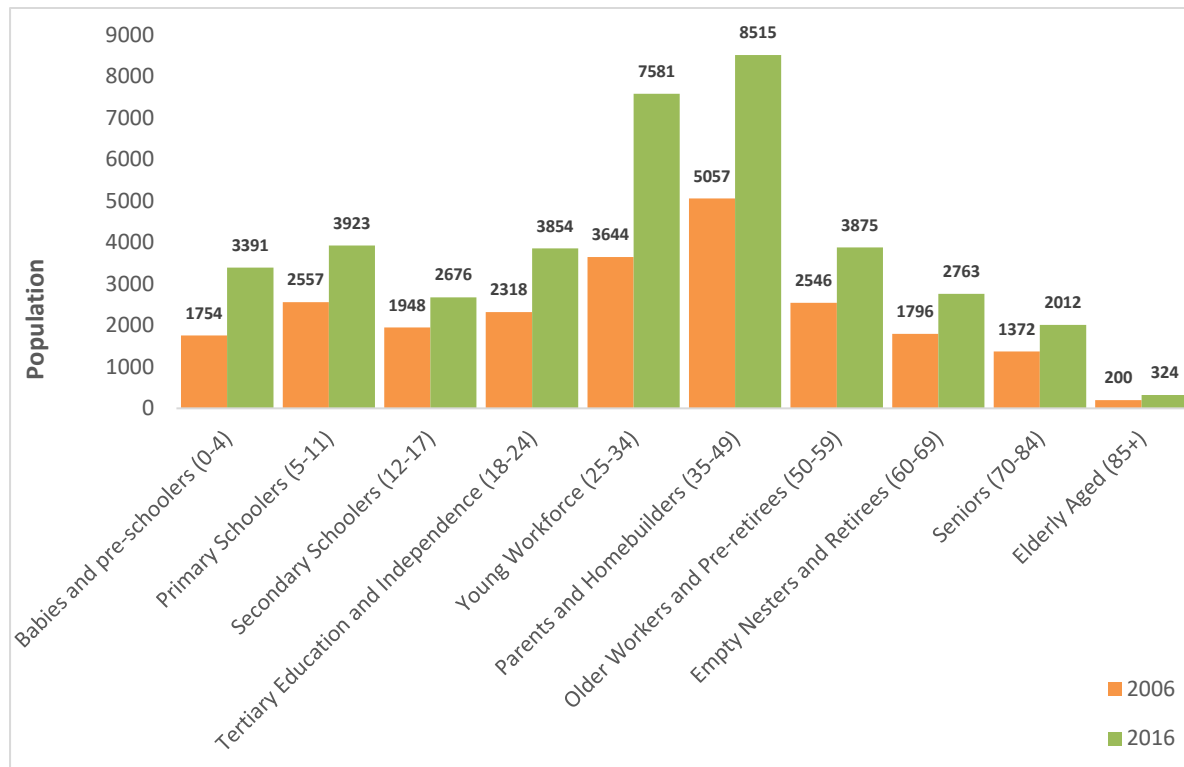
Figure 2 - City of Kwinana - Age Structure 2016



ABS Census 2016
Source: id Consulting

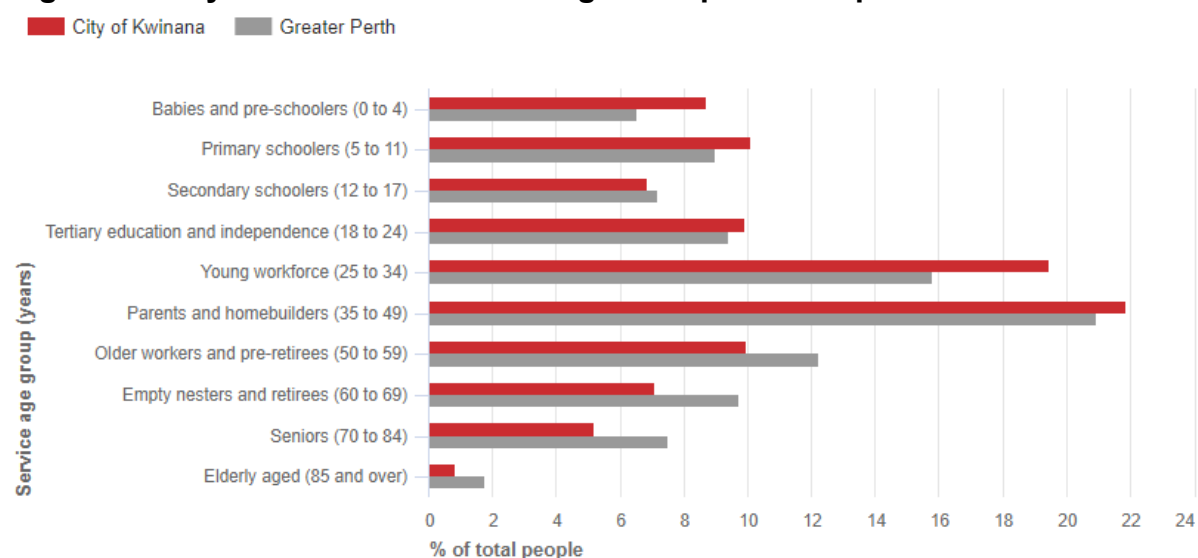
Figure 3 below indicates the change in the age structure in the City of Kwinana from 2006 to 2016, with the greatest increase being in the Young Workforce and Parents and Homebuilders' life stages. Figure 4 shows a comparison of City of Kwinana Service Age Groups with the Greater Perth area.

Figure 3 - City of Kwinana – Service Age Groups 2006 - 2016



ABS Census 2006, 2011, 2016
Source: id Consulting

Figure 4 - City of Kwinana - Service Age Groups in Comparison with WA 2016



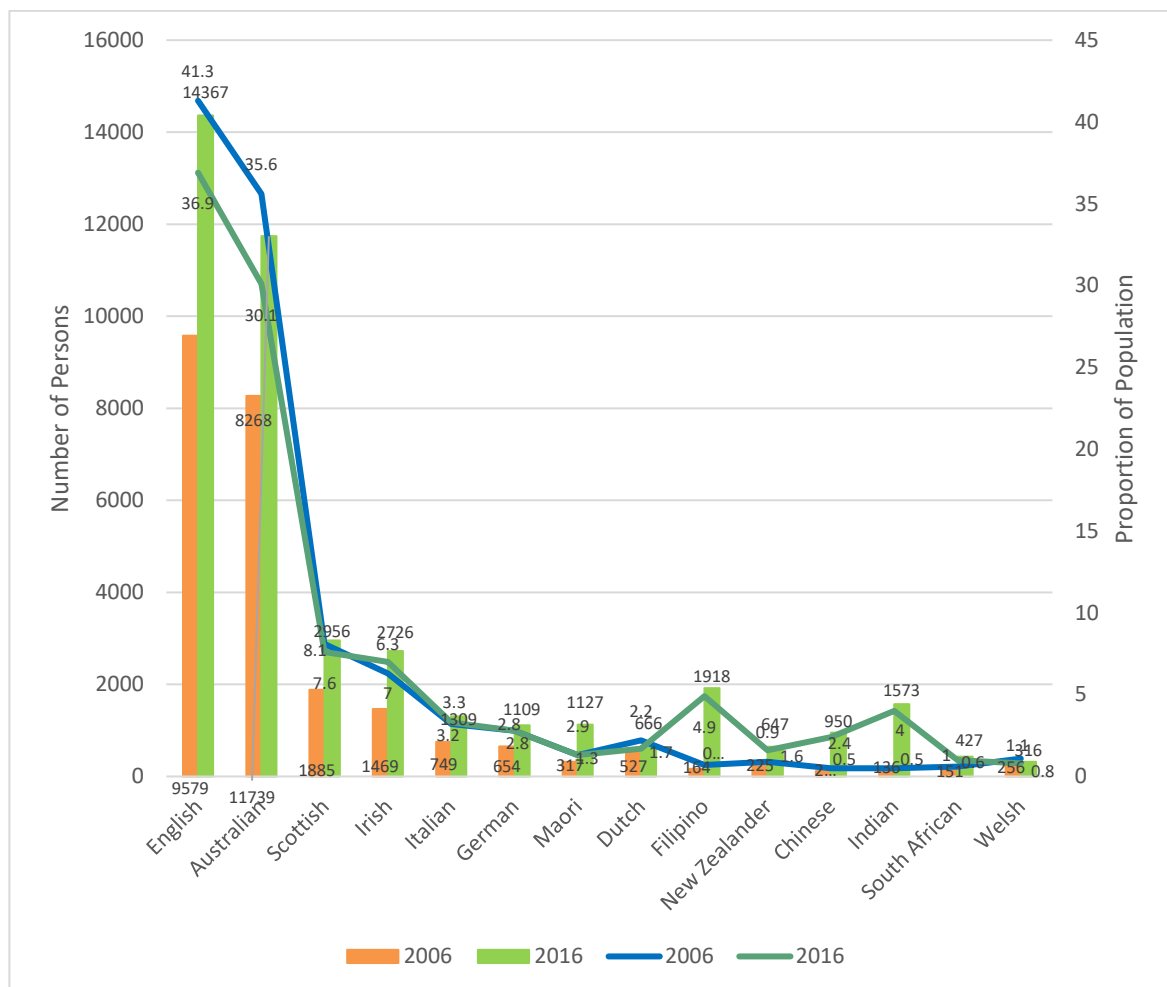
ABS Census 2016
Source: id Consulting

2.2 Cultural Diversity

The City of Kwinana comprises 67% of people of English and Australian ancestry. This is slightly lower than the WA average. There has been a decrease in the proportion of people of English and Australian ancestry and a notable increase in the proportion of people of Filipino (4.9%), Indian (4%) and Chinese (2.4%) ancestry, particularly in the new suburbs from 2006 to 2016. The numbers of each ancestry type however have increased.

Further details of population ancestry by suburb/area has been summarised in Section 4 of this document.

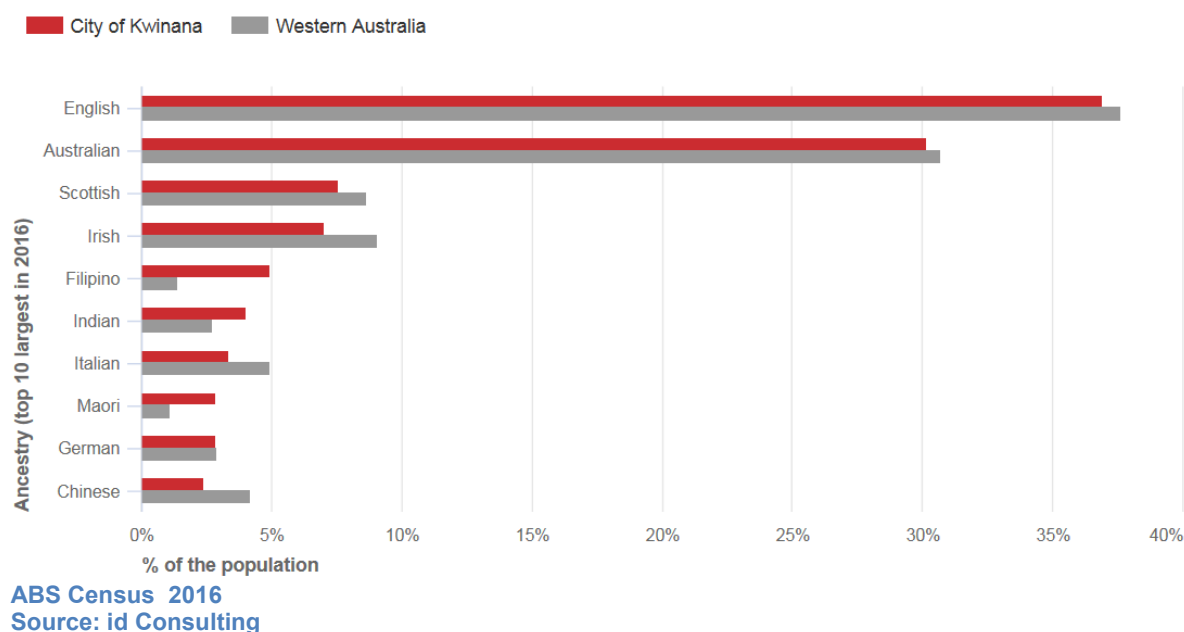
Figure 5 - City of Kwinana - Ancestry 2006 – 2016



ABS Census 2006, 2011, 2016
Source: id Consulting

The major differences between the top 10 ancestries of the population in the City of Kwinana compared with WA are highlighted in the following figure.

Figure 6 - City of Kwinana Ancestry in Comparison with WA 2016



The City of Kwinana comprises higher proportions of Filipino, Indian and Maori populations compared to WA.

When considering ancestry at the suburb level in section 4, it is evident that there are significant differences in the cultural makeup of the population across the City of Kwinana and this has implications for community infrastructure provision and management of communications to ensure that non-English speaking residents are included.

The City of Kwinana Community Infrastructure Plan states that the use of community facilities, activities and programs tends to be higher amongst the English and Australian ancestry groups and lower for non-English speaking groups. This highlights the importance of ensuring community facilities and programs are inclusive of all cultural groups. This is of particular importance given new migrants often lack social and extended family networks.

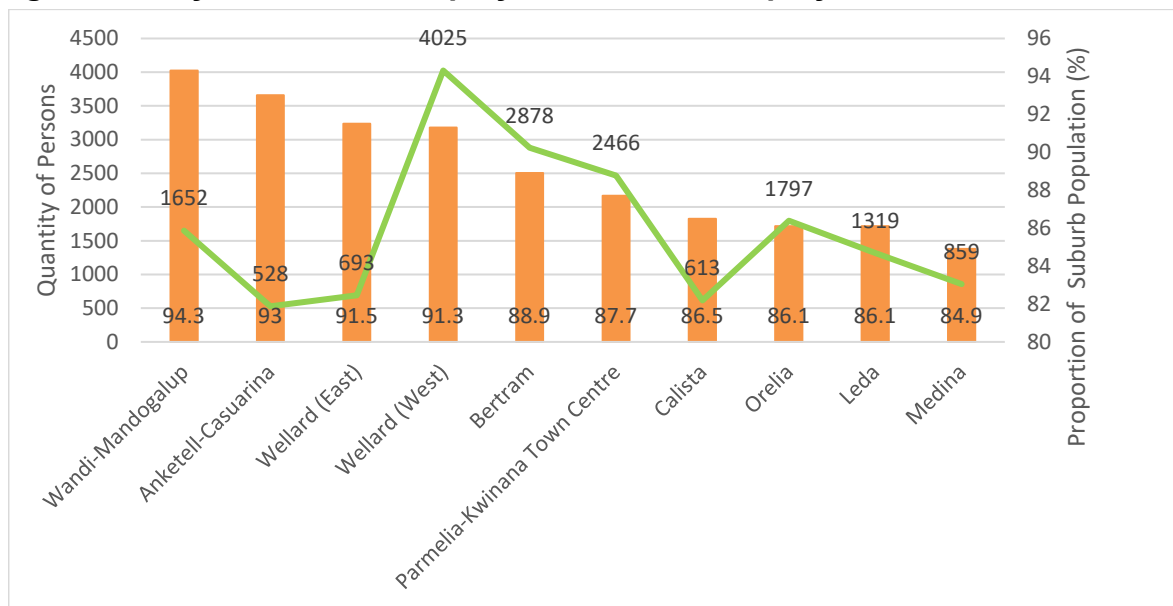
Populations not fluent in English are mainly found on the Eastern parts of Kwinana, especially in rural areas.

Further details by suburb/area has been summarised in Section 4 of this document.

2.3 Employment

The unemployment rate across the City of Kwinana has increased considerably from 5.8% in 2006 to 10.8% in 2016, particularly since 2011. This is well above the unemployment rate of 7.8% for Western Australia (total). The only suburbs with a lower unemployment rate than Western Australia (total) are Wandi, Mandogalup, Anketell and Casuarina.

Figure 7 - City of Kwinana Employment Status: Employed - Suburb 2016



ABS Census 2016
Source: id Consulting

While the proportion of people who are employed in the City of Kwinana is 89.2% (92.2% for WA), the suburbs with the highest proportion of employed persons are Wandi – Mandogalup with 94.3% and Anketell – Casuarina with 93.0%.

The suburbs with the lowest proportion of employed persons are Leda with 86.1% and Medina with 84.9%.

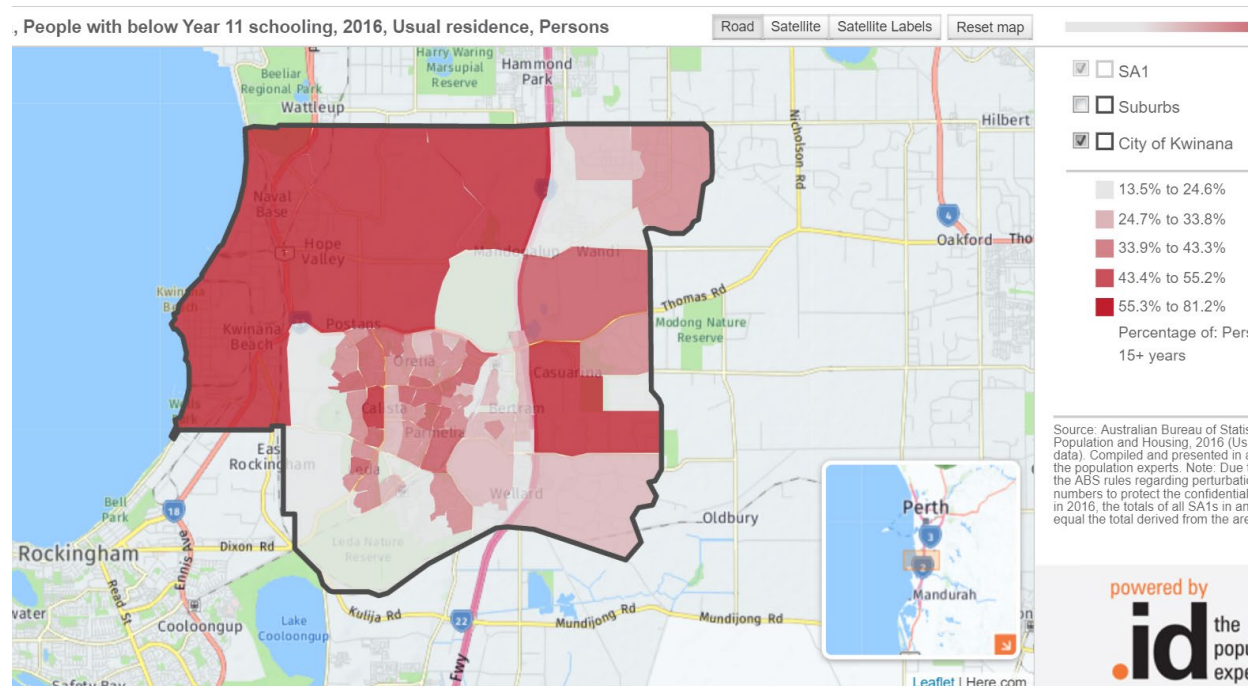
The proportion of 'Technicians and Trades Workers', 'Labourers' and 'Machinery Operators and Drivers' has decreased but still remains much higher than Western Australia (total). While the number of 'Professionals' and 'Managers' has increased, compared to Western Australia (total) in newer areas such as Wandi, the proportion of residents in these occupations remains much lower than for Western Australia (total). People employed as managers and professionals are spread across the City.

When considering employment levels and the nature of employment at the suburb level in Section 4, it is evident that there are significant differences across the City of Kwinana.

2.4 Education

The level of educational attainment has increased considerably with the proportion of residents with a Bachelor or Higher Degree increasing from 5.0% in 2006 to 14.3% in 2016, with the newer suburbs generally having higher levels of education. However, almost all suburbs have lower levels of educational attainment compared to Western Australia (total).

Figure 8 – People with below Year 11 schooling, 2016



The Population Health Needs Assessment – Perth South Primary Health Network (November 2016) outlines that an estimated 42.4% of high school students left school at year 10 or below (WA average 32.8%) in 2011, and full time participation in secondary school education at age 16 years in Kwinana (60.9%) was the lowest in the Perth South Primary Health Network (PHN). Whilst this is the case for the City as a whole, there are exceptions in the newer areas of Wandoo and Wellard.

2.5 Socio-economic status

Although the overall health and wellbeing of Australians is relatively high compared with other countries, there are significant disparities in the health outcomes of different populations within Australia. In particular, people who live in areas with poorer socio-economic conditions tend to have worse health than people from other areas. Disadvantaged Australians have higher levels of disease risk factors and lower use of preventative health services than those who experience socio-economic advantage (ABS, 2016)

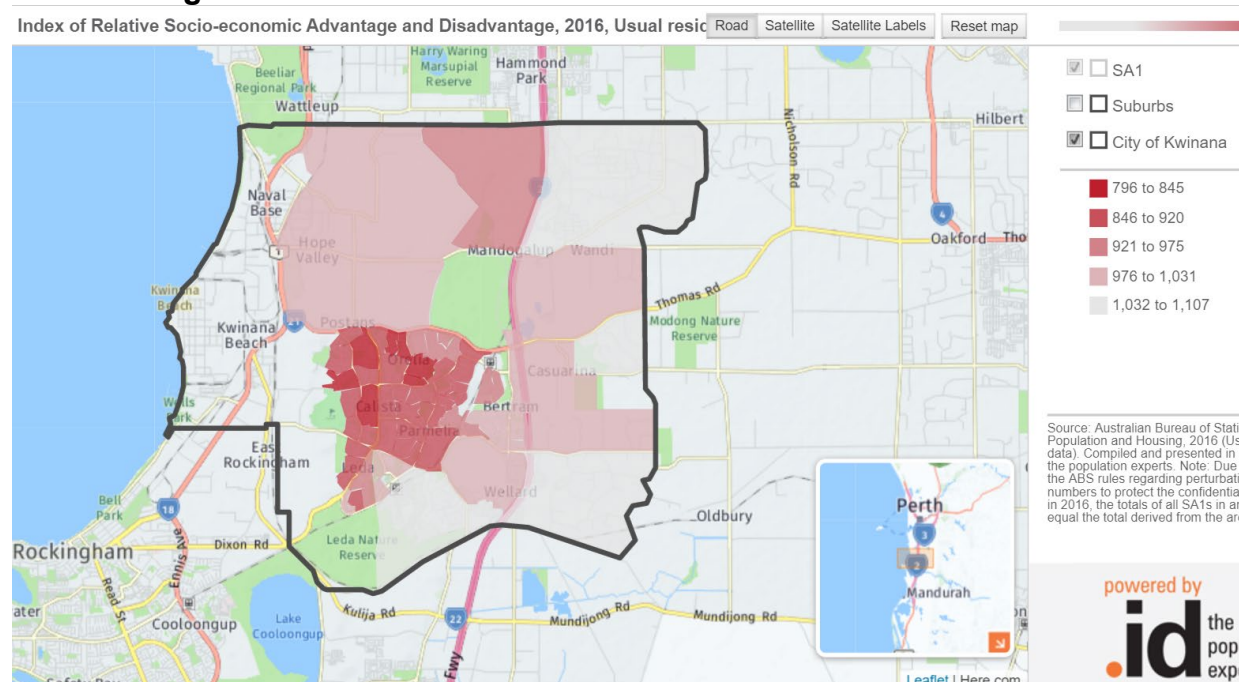
Through circumstance and as a consequence of government policy of the day, a high proportion of socially and economically disenfranchised people came to live in Kwinana, resulting in the City becoming one of the most disadvantaged communities in the metropolitan area.

However, while new land release areas and housing development, particularly in Wellard (West), Bertram and Wandi has started to change this community profile somewhat over the last ten years, the City of Kwinana, as a whole, remains a disadvantaged area in comparison with Perth, Western Australia and Australia.

The Socio-Economic Indexes for Areas (SEIFA) scores are made up of four indices, which summarise a variety of social and economic variables such as income, educational attainment, employment and number of unskilled workers. SEIFA scores are based on a national average of 1,002 and areas with the lowest scores are the most disadvantaged.

The City of Kwinana's SEIFA Index of Disadvantage score is 972, making it the most disadvantaged LGA in the metropolitan area, with a higher level of disadvantage than WA and Australia.

Figure 9 – Map of areas of Relative Socio-economic Advantage and Disadvantage



At a suburb level, Medina has the highest level of disadvantage followed by Calista, Orelia, Parmelia and Leda, all falling below the average for the City of Kwinana. The only suburbs with a lower level of disadvantage than Perth and WA are Anketell – Casuarina, Wellard (West and East) and Wandi – Mandogalup. Although Bertram has a lower level of disadvantage than the City of Kwinana as a whole, the level of disadvantage in Bertram is higher than for Perth and WA.

Table 1 – Relative Socio-Economic Disadvantage Scores and population base

Relative Socio-Economic Disadvantage 2016	Score	Population 2016
Medina	851	2,372
Calista	879	1,993
Orelia	901	4,700
Parmelia - Kwinana Town Centre	917	6,262
Leda	933	3,292
City of Kwinana	972	38,918
Australia	1,002	23,401,892
Bertram	1,005	6,215
Western Australia	1,015	2,474,410
Greater Perth	1,026	1,958,912
Anketell - Casuarina	1,029	1,980
Wellard (West)	1,044	7,806
Wellard (East)	1,058	1,290
Wandi - Mandogalup	1,087	2,996

ABS Census 2016

Source: id Consulting

The proportion of households with higher incomes has increased by 5.5% since 2006, while the proportion of households with low incomes has decreased by 6.2%. However, in comparison with Western Australia (total), the City of Kwinana still has a much higher proportion of lower income households, particularly in the older suburbs.

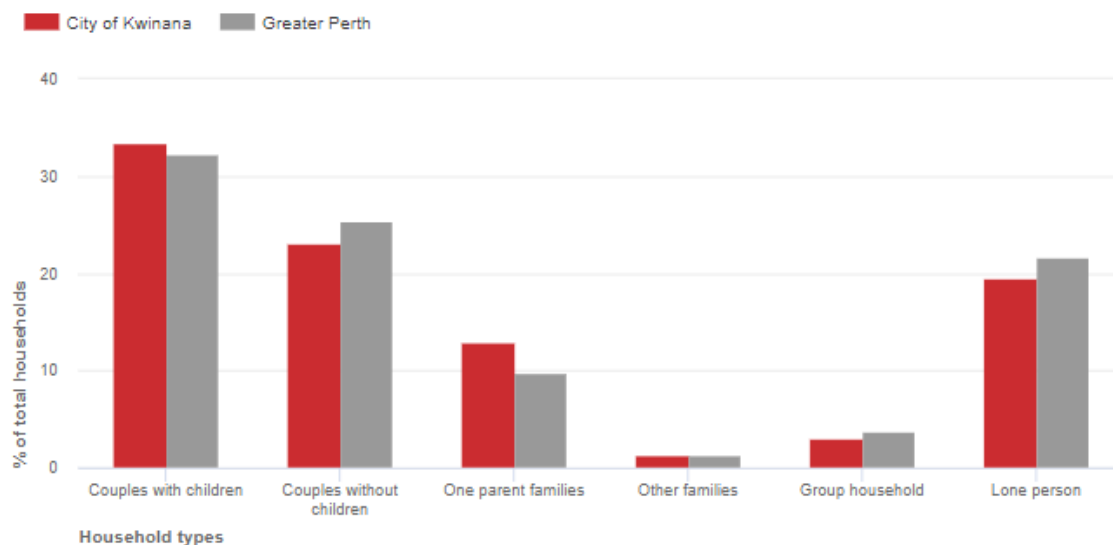
Household incomes in and around the Kwinana City Centre have the lowest household incomes. One part of Calista shows over 37% of households (101 of 271 households) earning less than \$650 per week.

Highest household incomes of over \$2,500 per week have been reported in pockets of the newer areas of Wandi and Wellard.

2.6 Household types

Analysis of the household / family types in the City of Kwinana in 2016 compared to Greater Perth shows that there was a higher proportion of couple families with child(ren) as well as a higher proportion of one-parent families. Overall, 33.5% of total families were couple families with child(ren), and 12.8% were one-parent families, compared with 32.3% and 9.8% respectively for Greater Perth.

Figure 10 - Typical household types in the City of Kwinana

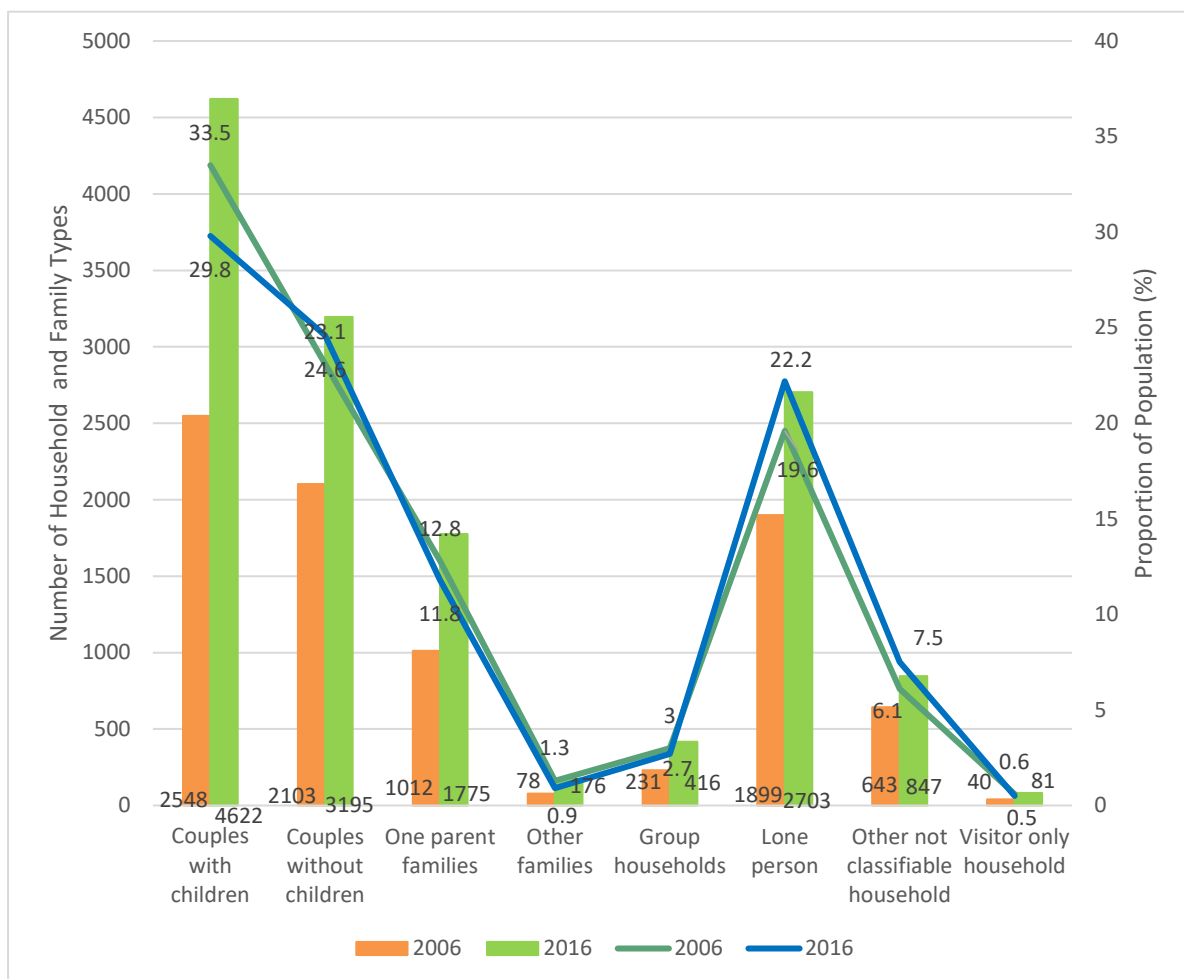


Source: Australian Bureau of Statistics, Census of Population and Housing, 2016 (Enumerated data). Compiled and presented in profile.id by .id, the population experts.

It was reported in June 2014 that 28% of children under 16 years of age live in low income, welfare dependent families (PHIDU, 2016).

From 2006 to 2016, the largest changes in family / household types in the City of Kwinana were couples with children, increasing by 2,074 households and couples without children, increasing by 1,092 households. Interestingly though, while the numbers in each grouping increased, the actual composition of households did not shift significantly.

Figure 11 - City of Kwinana Household and Family Type 2006 – 2016



ABS Census 2006, 2011, 2016
Source: id Consulting

With couples with children the dominant household type in the City of Kwinana, facilities and services that support the needs of families will be of increasing importance, particularly for one parent families where income levels are typically lower.

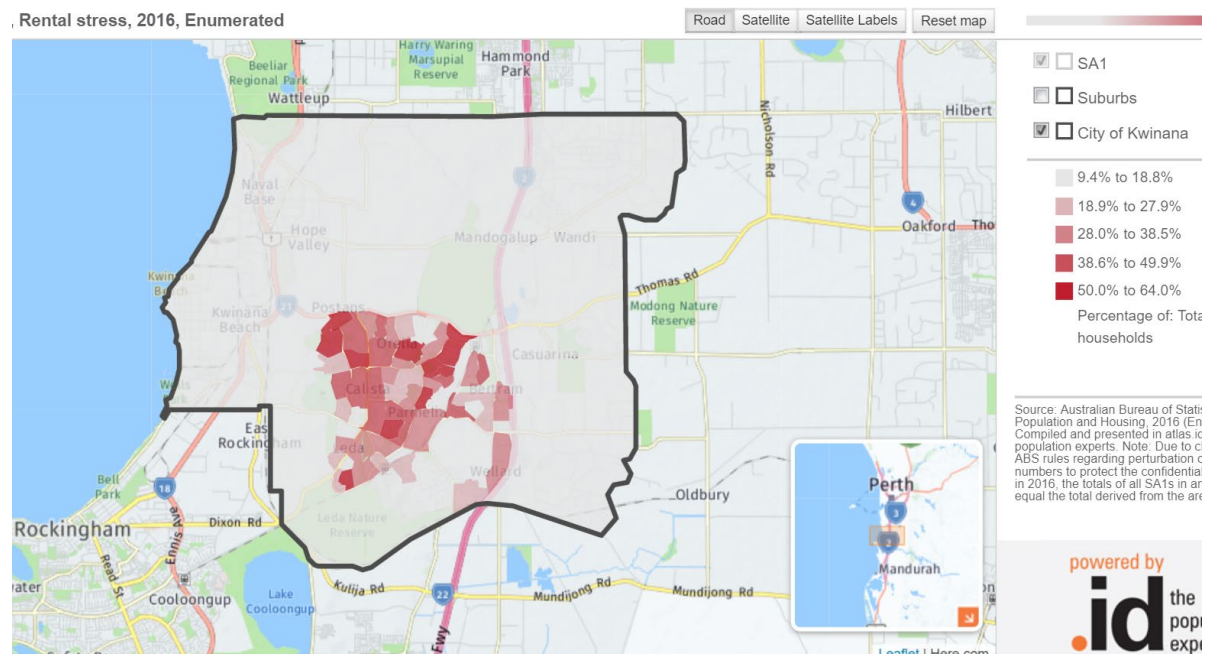
With one in five households being Lone person households, social isolation can be high in this group.

As with other demographical information variations in the proportion of household and family types by suburb is summarised in Section 4.

2.7 Housing Status

Households renting from social housing is only prevalent in older areas around the Kwinana City Centre. The newer areas have the highest proportion of mortgaged property. However, households in housing stress are concentrated in the older suburbs around the Kwinana City Centre. This is similar for households with rental stress.

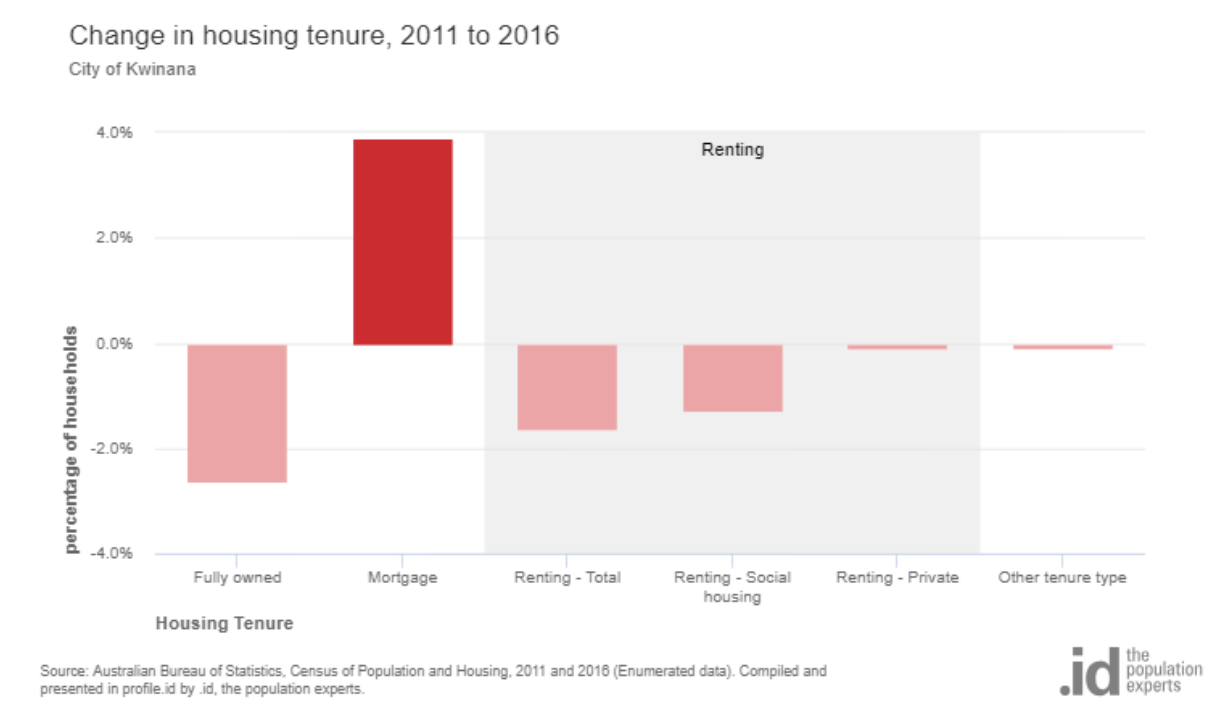
Figure 12 – Percentage of total households experiencing rental stress



Significant trends and differences between that housing status of different areas has been identified in Section 4.

Figure 13 below highlights the shift in housing tenure that has occurred over a 5 year period. Whilst it demonstrates a drop in home ownership and renting, there has been a shift towards mortgages.

Figure 13 – Percentage change in Housing Tenure, 2011-16



3.0 City of Kwinana Health and Wellbeing Data

Data from the WA Health and Wellbeing Surveillance System (HWSS), ABS Census and AEDC are presented as the proportion of the population (or prevalence) reporting a particular attribute. Data from Census (ABS and AEDC) reports point prevalence. This represents the proportion of the population who have a condition at the time of the survey. Data from the HWSS reports period prevalence. This measures the proportion of the population who have a condition within a specified period of time. The South Metropolitan Health Service (SMHS) has provided the information.

3.1 Life expectancy

Life expectancy at birth (2013-2015) (Table 2) for residents in the Kwinana LGA is lower than WA State for both males and females, 80.9 years and 84.2 years respectively.

Table 2: Life expectancy at Birth for the Kwinana (C) LGA, 2013-2015.

Population	Male	Female	Total
City of Kwinana LGA	80.9	84.2	82.5
WA State	81.3	85.8	83.6

Source: Epidemiology Branch, Public and Aboriginal Health Division. Life expectancy of selected Local Government Authorities in South Metropolitan areas of Western Australia, 2013-2015. Department of Health, Western Australia

3.2 Lifestyle risk factors

The data for lifestyle risk factors shown in Tables 3 and 4, is based on responses to HWSS from adults (aged 16 years and older) in the Kwinana LGA, and adults within the state, who were surveyed over the period January 2012 to December 2016. This data is weighted to compensate for oversampling in the rural and remote areas of WA and then adjusted to the age and sex distribution of the WA population using the 2015 Estimated Resident Population.

3.2.1 Healthy eating

Eating fruit and vegetables is important for health and protects against the risk of various diseases, including coronary heart disease, type 2 diabetes, stroke and digestive system cancers. It is recommended that Australian adults aged 18 years and over eat two serves of fruit and five serves of vegetables, while three serves of fruit and four serves of vegetables are recommended for those aged 16 to 18 years.

As per Table 3 below, the proportion of Kwinana's population that eat less than two serves of fruit and five serves of vegetables a day is slightly higher than the WA average of 51.7% and 93.7% respectively. Significantly higher is the proportion of Kwinana residents (35%) compared to the WA (27.9%) who eat fast food weekly.

3.2.2 A more active community

Physical inactivity is associated with several chronic health conditions, including coronary heart disease, stroke and diabetes. Being physically active reduces the risk of developing such conditions and improves general physical and mental wellbeing. The Australian Physical Activity and Sedentary Guidelines for adults aged 18 to 64 years recommend accumulating 150 to 300 minutes of moderate intensity physical activity or 75 to 150 minutes of vigorous intensity physical activity, or an equivalent combination of both moderate and vigorous activities, each week.

Table 3 indicates that at 42.8%, a significantly higher proportion of Kwinana residents compared to 36.5% of WA reported insufficient levels of physical activity.

3.2.3 Making smoking history

Smoking increases the risk of developing a number of health conditions, including respiratory disease, coronary heart disease, stroke and several cancers, such as lung and mouth cancers. Respondents were asked about their smoking status (including cigarettes, cigars and pipes). Current smoking status was re-categorised into those who smoke (daily or occasionally), ex-smokers and those who have never smoked regularly. Respondents who had tried cigarettes and had smoked 100 or more cigarettes in their lifetime were classified as ex-smokers, while those who had smoked less than 100 cigarettes were classified as having never smoked.

The smoking prevalence rates for the City of Kwinana at 21.2% is almost double the WA prevalence levels of 12.4%.

3.2.4 Reducing harmful levels of alcohol use

Excessive alcohol consumption increases the risk of some health conditions, including coronary heart disease, some cancers, stroke, blood pressure, liver and pancreatic disease. It also increases the risk of accidents and mental illness.

Respondents were asked about their alcohol drinking habits, including how many days a week they usually drink and how many drinks they usually have. The information was categorised into risk levels based on the 2009 National Health and Medical Research Council guidelines (which categorise any drinking by children and young people under 18 years of age as risky drinking).

Lifetime risky drinking is the potential for alcohol-related harm over a lifetime of drinking. For healthy men and women drinking no more than two standard drinks on any day reduces the lifetime risk of harm from alcohol related disease or injury.

Single-occasion risky drinking is the risk of harm due to a single occasion of drinking and for healthy men and women, drinking no more than four standard drinks on a single occasion reduces the risk of alcohol-related injury arising from that occasion. For women who are pregnant, planning a pregnancy or breastfeeding not drinking is the safest option. (National Health and Medical Research Council, 2009).

Table 3 overleaf indicates that the levels of harmful levels of alcohol consumption are lower than the WA averages.

3.2.5 Preventing injury and promoting safer communities

Injuries are often described as unintentional and intentional. Unintentional injuries include most transport, poisoning, falls, drowning, and fire and burn injuries. Intentional injuries include interpersonal violence, suicide and self-harm. In some cases it may not be possible to determine whether an injury has been intentional or unintentional.

Community injuries are those that are typically sustained in places such as the home, workplace or street. They do not include injuries due to complications of medical or surgical care, or other unclassified injuries.

The Injury levels in Kwinana appear to be lower at 19.3% compared to WA (23.1%).

Table 3: Prevalence of lifestyle risk factors for adults (aged 16 years and over), Kwinana LGA & WA, 2012-2016

Risk factors	Kwinana LGA		WA
	Prevalence Estimate	Estimated population	Prevalence Estimate
Currently smokes	21.2	5970	12.3
Eats less than 2 serves of fruit daily	51.7	14597	49.2
Eats less than 5 serves of vegetables daily	93.7	26454	89.3
Eats fast food weekly	35.0	9866	27.9
Risky/high risk drinking for long term harm (a)	23.4	6611	28.4
Risky/high risk drinking for short term harm (b)	10.5	2956	11.1
Spends 21+ hours per week in sedentary leisure time	33.3	9395	33.0
Insufficient physical activity (c)	42.8	11689	36.5
Injury (d)	19.3	5452	23.1

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Notes:

* Prevalence estimate has a relative standard error between 25 per cent and 50 per cent and should be used with caution.

(a) As a proportion of all adult respondents 16 years and over. Drinks more than 2 standard drinks on any day. Any alcohol consumption by persons 16 or 17 years classified as high risk.

(b) As a proportion of all adult respondents 16 years and over. Drinks more than 4 standard drinks on any day. Any alcohol consumption by persons 16 or 17 years classified as high risk.

(c) Completes less than 150 minutes of physical activity per week (adults 18+ years)

(d) Injury in the last 12 months requiring treatment from a health professional.

3.3 Physiological risk factors

Physiological risk factors such as high cholesterol, high blood pressure, and overweight or obesity can be major contributors to ill health and chronic disease. These risk factors are expressed through physical changes in the body and are highly interrelated (Australian Institute of Health and Welfare, 2016). They can be managed through a combination of medications, population-based interventions and modification of lifestyle behaviours.

The proportion of Kwinana residents self-reported to have fair or poor self assessed health status (17.4%) was significantly higher than the WA and Australian averages in 2011-2013 (PHIDU, 2016).

3.3.1 Blood pressure

High blood pressure is a major risk factor for the development of coronary artery disease, stroke and renal failure.

At 15.7% as shown in Table 4, the proportion of Kwinana residents with high blood pressure levels is lower than the WA average.

3.3.2 Cholesterol level

Cholesterol is a fatty substance produced by the liver and carried by the blood to the rest of the body. Its natural function is to supply material for cell walls and hormones, but high blood cholesterol can form plaque that clogs the blood vessels supplying the heart and certain other parts of the body. High blood cholesterol can be a major risk factor for coronary heart disease, ischaemic stroke and peripheral vascular disease (Australian Institute of Health and Welfare, 2016).

Table 4 indicates that the cholesterol levels for the City of Kwinana are lower than the WA average of 17.9%.

3.3.3 Body weight

Being overweight or obese can contribute to the development of chronic conditions, such as cardiovascular disease, type 2 diabetes, osteoarthritis, some cancers and sleep apnoea. Excess body weight increases the risk of chronic disease and mortality exponentially (Hruby et al 2016). Respondents were asked how tall they are and how much they weigh. A body mass index (BMI) was derived from these figures by dividing weight in kilograms by height in metres squared, after adjustment for errors in the self-reported height and weight. The BMIs were then categorised. Adults with a BMI greater than 25kg/m² are considered to be overweight, and those with a BMI greater than 30kg/m² obese. BMI may not be a suitable measure for athletes who have a muscular build, older people and some ethnic groups.

As per Table 4, the proportion of Kwinana residents who are overweight (31.6%) is significantly lower than the WA proportion (38.7%). However, it appears that a large part of the population has moved up into the proportion of residents that are obese; 35.2% for Kwinana compared to 27.9% for WA.

3.3.4 Obesity

Obesity is the result of many complex systems, these include food supply, transport, urban design, business, socio-cultural, marketing, communications, education, health, trade, legal, economic, and governance systems (World Obesity Federation, 2015). Rates of overweight and obesity among adults have increased over time, driven by a general increase in Body Mass Index (BMI). Since 2002, there has been a significant increase in the mean BMI for both men and women (Tomlin et al, 2015).

Table 4 - Prevalence of physiological risk factors for adults (aged 16 years and over), Kwinana LGA, SMHS & WA, 2012-2016

Risk factors	Kwinana LGA		WA
	Persons (%)	Estimated population	Persons (%)
Current high blood pressure	15.7	4423	16.3
Current high cholesterol	16.5	4664	17.9
Overweight (a)	31.6	8906	38.7
Obese (a)	35.2	9939	27.9

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Notes:

(a) BMI of 25 to < 30 = overweight; BMI of 30+ = obese. Self-reported height and weight have been adjusted for under-reporting (i.e. over-estimating of height and under-estimating of weight).

3.4 Mental Health and Psychosocial risk factors

3.4.1 Mental health

Mental health conditions include short-term conditions, such as depression and anxiety, and long-term conditions, such as chronic depression and schizophrenia. Mental health problems are associated with higher rates of death, poorer physical health and increased exposure to health risk factors.

Mental health involves the capacity to interact with people and the environment and refers to the ability to negotiate the social interactions and challenges of life without experiencing undue emotional or behavioural incapacity. Mental health is also referred to as psychosocial health, as it involves aspects of both social and psychological behaviour.

A range of different psychosocial risk factors have been identified as potential contributors to ill health and health inequalities. Psychosocial risk factors can include factors such as stress, hostility, depression, hopelessness, and job control and are associated with physical health - particularly heart disease as well as general social disadvantage.

As per Table 5 overleaf, the prevalence of psychological risk factors are significantly higher in Kwinana than the WA average.

3.4.2 Psychological distress

Psychological distress may be determined in ways other than having been diagnosed or treated for a mental health condition. The Kessler 10 (K10) is a standardised instrument that measures psychological distress by asking ten questions about levels of anxiety and depressive symptoms experienced in the past four weeks. Each item on the K10 is scored and then summed, resulting in a range of possible scores from 10 to 50. These are then categorised into low, moderate, high and very high levels of psychological distress. Low level psychological distress is regarded as not requiring any intervention, moderate and high levels require self-help, and high and very high levels require professional help.

Table 5 above indicates a 9.7% prevalence for Kwinana for high/very high levels of psychological distress compared to 8.0% for WA.

3.4.3 Feeling lack of control

Perceptions of control relate to an individual's belief as to whether outcomes are determined by external events outside their control or by their own actions. Feelings of lack of control have been found to have adverse effects on health and to increase the risk of mortality.

The levels of stress, anxiety and depression are all significantly higher in Kwinana compared to the WA percentages.

Table 5 - Prevalence of psychosocial risk factors for adults (aged 16 years and over), Kwinana LGA & WA, 2012-16

Risk factors	Kwinana LGA		WA
	Persons (%)	Estimated population	Persons (%)
High/very high psychological distress	9.7	2730	8.0
Mental health problem (b)	21.5	6065	14.5
Stress related problem (c)	13.8	3882	9.2
Anxiety (c)	12.7	3571	8.3
Depression (c)	14.0	3952	8.3

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Notes:

* Prevalence estimate has a relative standard error between 25 per cent and 50 per cent and should be used with caution.

(a) Often or always feels a lack of control over life in general.

(b) Diagnosed by a doctor with a stress related problem, depression, anxiety or any other mental health problem in the last 12 months.

(c) Diagnosed by a doctor in the last 12 months.

3.5 Notifiable diseases

Under the Western Australian *Health (Miscellaneous Provisions) Act 1911* and following the recent enactment of the *Public Health Act 2016* (Part 9), any medical practitioner or nurse practitioner attending a patient who is known, or suspected, to have a notifiable disease has a legal obligation to report it to the WA Department of Health (DOH). In addition, laboratory notification is mandatory for all notifiable diseases.

Notifiable diseases are entered into the Western Australian Notifiable Infectious Diseases Database (WANIDD) and cross-checked for duplication. Some diseases, including suspected meningococcal disease and measles, require the practitioner to notify the DOH urgently by telephone and these are marked on the notification form. Communicable disease notifications are used to inform public health interventions and enhance the prevention and control of these diseases. The data for notifiable diseases are shown in Table 6.

Table 6 below reflects that:

- The prevalence of Enteric Disease (including food borne illness) notifications is higher in Kwinana compared to both the Perth metro area and the State.
- Vector borne disease (including Ross River Virus) notification proportions were higher in Kwinana than the Perth metropolitan area but lower than the State.
- STI notifications (such as HIV) were significantly higher in Kwinana compared to both the Metro and State incidence rates.
- The incidence of vaccine preventable disease notifications (including meningococcal disease) are lower than both the Metro and State averages.

Table 6 - Notifiable diseases (per 100,000 persons, 2011-2015)

Disease Type	Kwinana, LGA	Metro	WA State
Enteric disease	182.2	167.9	179.6
Vector borne diseases	80.5	76.6	87.8
STI's	592.7	482.5	541.6
Vaccine preventable diseases	375.3	386.3	397.2

WA Notifiable Infectious Diseases Database, Public Health Division, Western Australian Department of Health.

3.6 Chronic Conditions

The prevalence of Circulatory system disease (17.9%) and diabetes (6.3%) was higher than the WA and Australian averages during the same period. Respiratory system (29%) and musculoskeletal (29%) system diseases are the most prevalent chronic conditions with the Perth South Primary Health Network (PHN). Cancer and circulatory system diseases are the most frequent cause of death in the Perth South PHN and Australia. Kwinana was one of the LGAs with a high number of chronic conditions in 2011-2013.

3.7 Comparison of Kwinana Community Health Profile statistics

The City of Kwinana Public Health Plan 2015 – 2018 Evaluation Report compared Lifestyle Risk Factor data from 2013 and 2017 as below:

Table 7 - Kwinana Community Health Profile Statistics for 2013 and 2017 (adult population data)

Lifestyle Risk Factor	2013 SMHS Kwinana Community Health Profile	2017 SMHS Kwinana Community Health Profile	% Change	2017 South Metropolitan Average
% obese	38.5	35.3	↓ 3.2%	26.7
% overweight or obese	68.3	66.8	↓ 1.5%	66.7
% who smoke	23.8	23.0	↓ 0.8%	12.0
% who eat less than 2 serves of fruit daily	56.9	51.2	↓ 5.7%	49.5
% who eat less than 5 serves of vegetables daily	89.7	94.4	↑ 4.7%	89.5
% not active enough for health benefits	60.7	45.4	↓ 15.3%	35.6
% adults who drink alcohol at levels that put them at high risk of long-term harm	40.6	27.2	↓ 13.4%	30.0

Note - It is important to recognise limitations of the data provided. For example, the proportion of the obese adult population reported as 38.5% in 2013 and 35.3% in 2017. This decrease may be due to the increase in City's population (from 29,228 in 2013 to 42,147 in 2017), particularly the growth that has taken place in less disadvantaged suburbs such as Honeywood Estate (Wandi). Unfortunately data is not granular enough to determine changes in localised areas over time.

For this reason, further localised population health data has been collated using the 2016 Census results and the Catalyse surveys from 2018 and 2016 in Section 4.

3.8 Health and Wellbeing Snapshot: City of Kwinana

Table 8 – City of Kwinana Health and Wellbeing Snapshot

35.2%↑ adults are obese	31.6%↓ adults are overweight	67.3%↔ adults are overweight or obese
51.7%↑ adults eat less than two serves of fruit daily	23.4%↓ adults drink alcohol at risky/high risk levels for long term harm	93.7%↑↑ adults eat less than five serves of vegetables daily
21.2 %↑↑↑ adults currently smoke	City of Kwinana Health Profile	42.8%↑↑ adults are not active enough
82.5 Years↓ Life Expectancy at birth 2013-2015	21.5%↑↑ adults have a mental health problem	13.8%↑↑ adults have a stress related problem
35.0%↑↑ Adults eat meals from fast food outlets at least weekly	15.7%↓ adults have current high blood pressure	16.5%↓ adults have current high cholesterol

Source: Western Australian Health and Wellbeing Surveillance System, WA Department of Health: City of Kwinana self-reported measures of health and wellbeing for adults 2012-16.

Note – The colour and direction of arrows indicate the relationship of Kwinana prevalence in comparison with the State. More arrows indicate that there is a significant difference.

When compared to WA statistics the areas of most significance for Kwinana that require the most intervention are:

- High levels of smoking
- Mental health and stress related problems
- Food consumption
- Obesity; and
- Chronic Disease.

This suggests a need to reduce the percentage of people engaging in health risk behaviours, increasing the level of primary health care for people living with chronic disease, and opportunities to increase the early detection and timely management of acute infections.

3.9 Service Gaps

The Perth South PHN - Population Needs Assessment 2016-17 outlines the major service issue in Kwinana to be early intervention for deteriorating health conditions, health literacy and supported self management of chronic conditions for some of the socio-economically disadvantaged population groups in Perth's south.

Evidence of delayed presentation and intervention is indicated by relatively high utilisation of semi-urgent emergency department presentations and highest rates of potentially preventable hospitalisations (PPH) across multiple conditions.

There were 889 PPHs in Kwinana in 2013-14, and the average length of stay was 3.5 days. This is the highest rate per 100,000 population in Perth South PHN and the Australian rate.

Kwinana also has the highest PPH rates among local government areas in Perth North PHN due to diabetes complications, congestive heart failure, iron deficiency anaemia and kidney and urinary tract infections.

The registered clinician to population ratio in Kwinana is lower than the State and National averages for GPs, nurses, pharmacists, dental professionals, psychologists, podiatrist and physiotherapists

4.0 Local Community Profile and Health and Wellbeing Data

Data has been collated from the following sources.

Community Profile

An on-going understanding of the profile of the City of Kwinana is essential to planning and providing improvements in public health because the makeup of any place, including its history, culture and population, has a major impact on determining the types of facilities, initiatives and services that will be required.

The City of Kwinana engaged id Consulting®, a company of demographers, housing analysts and forecasters to prepare the data for the community profile based on the ABS Census counts for 2006, 2011 and 2016, as well as population forecasts to the year 2036, which were updated in December 2017.

Community Perspectives has analysed this data to determine how the population has changed from 2006 to 2016.

Community and Wellbeing Scorecards

The City engaged CATALYSE® Pty Ltd (CATALYSE) in 2016 and more recently in 2018 to conduct the MARKYT Community and Wellbeing Scorecards ©. CATALYSE survey of a randomised, representative sample of the City's population by area.

The survey seeks to assess the Community's levels of health and wellbeing and rating of various services provided by the City of Kwinana. The results are compared to previous years and against other local governments in WA and interstate, providing an understanding of how the City is fairing in comparison with the Industry Standard and the Industry High. In relation to public health, the Scorecards broadly compare scores and averages in respect to a number of criteria and statements the provide an understanding of residents perceptions based on a number of factors including place of residence.

The Scorecards also highlight scores provided by each area, indicating how each criteria and service has been scored by respondents from the area. Please note the guidance slide as Appendix 2 which has been used to interpret the scorecards.

Environmental Health Statistics

The City of Kwinana's Environmental Health team provides preventative health services and keeps registers of registered businesses such as food premises and records of all Environmental Health customer requests received.

The records and registers provide some insight into the type of matters that are more or less prominent by area.

4.1 Public Health needs summary – Calista / Medina

- Large proportion of older population groups with larger proportions requiring assistance - Access to **aged care senior and disability services**.
- The higher percentage of low or no qualifications, higher unemployment rates, lower incomes results in higher levels of disadvantage – Need for access to a range of **employment** opportunities and on-going **education**.
- Possible needs from the Catalyse Survey results where services or sentiments were rated lower than average –
 - Education on **physical activity and lifestyle risk factors**.
 - Information on **cultural awareness and integration**.
 - **Safety and security**.
- Local Environmental Health service demands are high overall compared to other areas with resourcing required for –
 - Inspections – **Food** premises and **public buildings**
 - Compliance matters – **Housing, noise** and **general**
 - Approvals – **Events and traders permits** and **demolition** applications

Community Profile - Calista

The major differences between the age structure of Calista and City of Kwinana were:

- A larger percentage of 'Seniors' (19.0% compared to 5.2%)
- A larger percentage of 'Frail aged' (6.4% compared to 0.8%)
- A smaller percentage of 'Young workforce' (12.2% compared to 19.5%)
- A smaller percentage of 'Parents and homebuilders' (17.1% compared to 21.9%)

The major differences between the ancestries of the population in Calista and City of Kwinana were:

- A larger percentage of people with English ancestry (46.3% compared to 36.9%)
- A larger percentage of people with Australian ancestry (34.1% compared to 30.2%)
- A larger percentage of people with Scottish ancestry (10.2% compared to 7.6%)
- A smaller percentage of people with Indian ancestry (0.8% compared to 4.0%)

The major differences between qualifications held by the population of Calista and City of Kwinana were:

- A larger percentage of persons with No qualifications (50.2% compared to 41.2%)
- A smaller percentage of persons with Bachelor or Higher degrees (7.0% compared to 14.3%)
- A smaller percentage of persons with Advanced Diploma or Diplomas (5.5% compared to 7.7%)
- A smaller percentage of persons with Vocational qualifications (21.8% compared to 23.0%)

The major differences in the age groups reporting a need for assistance in Calista and City of Kwinana were:

- A larger percentage of persons aged 80 to 84 (39.4% compared to 28.0%)
- A larger percentage of persons aged 85 and over (62.3% compared to 51.3%)
- A larger percentage of persons aged 65 to 69 (14.9% compared to 9.5%)
- A smaller percentage of persons aged 70 to 74 (7.6% compared to 11.6%)

Analysis of the labour force participation rate of the population in Calista in 2016 shows that there was a lower proportion in the labour force (42.4%) compared with City of Kwinana (62.3%).

Overall, 26.5% of the population owned their dwelling; 29.3% were purchasing, and 31.8% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana. 11.5% were renting Social housing in Calista compared to 4% for the City of Kwinana.

Calista 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 45 ▼ (-1) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 3.2% ↔ (0.4%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 18% ▲ (2.3%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 12% ↔ (-0.1%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 39% ▲ (1.7%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 31% ▲ (17.8%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$839 ▲ (\$110) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$337 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$267 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 32% ↔ (0.2%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 29% ▲ (2.9%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 33% ▼ (-1%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 9% ▲ (1.2%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 2% ↔ (0%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 7% ▲ (0.7%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 22% ▲ (1.7%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 13.5% ▲ (6.3%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 42% ▲ (3.4%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 11% ▼ (-0.9%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 879 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

Community Profile - Medina

The major differences between the age structure of Medina and City of Kwinana were:

- A larger percentage of 'Empty nesters and retirees' (10.3% compared to 7.1%)
- A larger percentage of 'Seniors' (8.0% compared to 5.2%)
- A larger percentage of 'Older workers & pre-retirees' (12.6% compared to 10.0%)
- A smaller percentage of 'Young workforce' (12.7% compared to 19.5%)

The major differences between the ancestries of the population in Medina and City of Kwinana were:

- A larger percentage of people with English ancestry (42.9% compared to 36.9%)
- A larger percentage of people with Australian ancestry (35.1% compared to 30.2%)
- A smaller percentage of people with Indian ancestry (1.2% compared to 4.0%)
- A smaller percentage of people with Chinese ancestry (0.5% compared to 2.4%)

The major differences between qualifications held by the population of Medina and City of Kwinana were:

- A larger percentage of persons with No qualifications (46.6% compared to 41.2%)
- A smaller percentage of persons with Bachelor or Higher degrees (8.4% compared to 14.3%)
- A smaller percentage of persons with Advanced Diploma or Diplomas (6.3% compared to 7.7%)

The major differences in the age groups reporting a need for assistance in Medina and City of Kwinana were:

- A larger percentage of persons aged 60 to 64 (11.0% compared to 7.3%)
- A larger percentage of persons aged 70 to 74 (14.5% compared to 11.6%)
- A smaller percentage of persons aged 85 and over (25.0% compared to 51.3%)
- A smaller percentage of persons aged 80 to 84 (24.5% compared to 28.0%)

Analysis of the labour force participation rate of the population in Medina in 2016 shows that there was a lower proportion in the labour force (52.9%) compared with City of Kwinana (62.3%).

Overall, 20.6% of the population owned their dwelling; 38.2% were purchasing, and 28.0% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Medina 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 37 ↔ (0) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 3.5% ▼ (-0.8%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 16% ▼ (-1.6%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 6% ▼ (-0.9%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 32% ↔ (0.1%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 9% ▲ (2.5%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$934 ▲ (\$101) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$300 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$297 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 28% ▼ (-4%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 38% ▲ (2.8%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 27% ▲ (0.7%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 10% ▲ (3.2%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 3% ▲ (1%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 8% ▲ (2.8%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 23% ▲ (3.1%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 15.1% ▲ (1%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 53% ▲ (3.1%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 8% ▲ (0.5%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 851 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

MARKYT Community and Wellbeing Scorecards Data - Calista / Medina

The respondents of Calista / Medina rated the City **services** and their sentiments the highest, higher or equal to the average compared to respondents of other areas. The ratings were also **positive** in 2016. Respondents from Calista / Medina felt:

- Most valued and appreciated by others
- Had a stronger life purpose
- Pride for area.
- A belonging to local community.
- A strong community spirit.

Of concern however for Calista / Medina with **lower** than average Scores are:

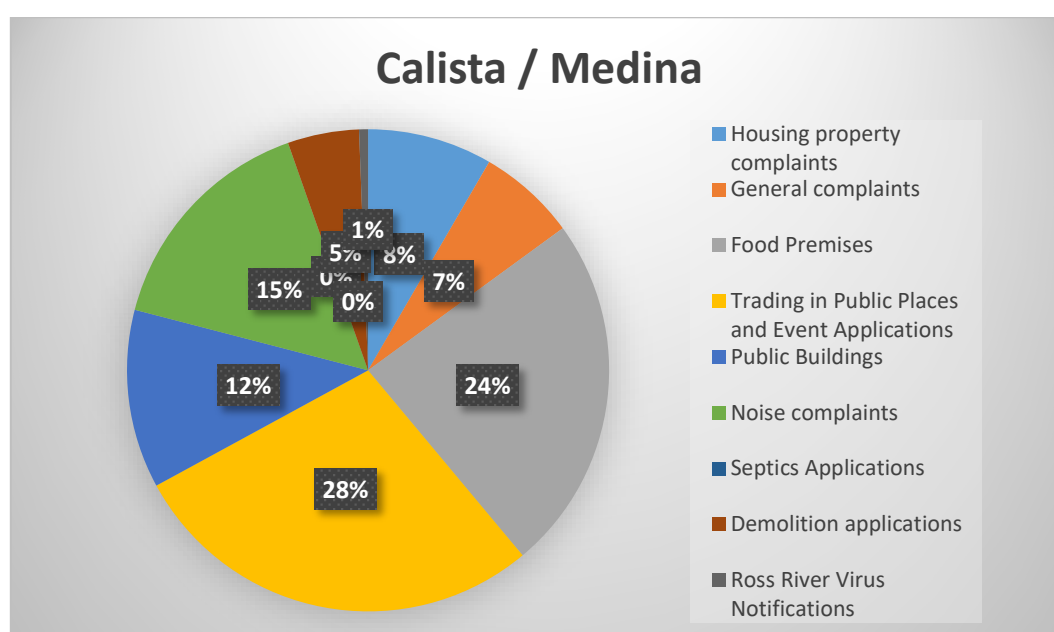
- General health
- Not wanting to get involved with more clubs, groups or associations.
- Preference for a community that attracts people from different cultures and ethnic backgrounds.

Summary of Environmental Health statistics - Calista / Medina:

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
32	25	92	108	46	60	0	18	2	0	383

Figure 14 – Environmental Health workload – Calista / Medina



4.2 Public Health needs summary – Orelia

- Large proportion of older population groups. Need for access to **aged care and senior services**.
- The higher percentage of low or no qualifications, higher unemployment rates, lower incomes results in higher levels of disadvantage. – Need for **employment** opportunities and on-going **education**.
- From the Catalyse Survey results –
 - Education on **physical activity and lifestyle risk factors**.
 - Information on **cultural awareness and integration**.
 - **Safety and security**.
 - **Mental health support**.
- Local Environmental Health service demands are average overall compared to other areas with resourcing required for –
 - Inspections - **Food premises**
 - Compliance matters – **Housing, noise** and **general**

Community Profile - Orelia:

The major differences between the age structure of Orelia and City of Kwinana were:

- A larger percentage of 'Seniors' (8.4% compared to 5.2%)
- A larger percentage of 'Empty nesters and retirees' (9.7% compared to 7.1%)
- A smaller percentage of 'Young workforce' (14.4% compared to 19.5%)
- A smaller percentage of 'Babies and pre-schoolers' (6.4% compared to 8.7%)

The major differences between the ancestries of the population in Orelia and City of Kwinana were:

- A larger percentage of people with English ancestry (41.3% compared to 36.9%)
- A larger percentage of people with Australian ancestry (33.1% compared to 30.2%)
- A larger percentage of people with Scottish ancestry (9.1% compared to 7.6%)
- A smaller percentage of people with Indian ancestry (1.5% compared to 4.0%)

The major differences between qualifications held by the population of Orelia and City of Kwinana were:

- A larger percentage of persons with No qualifications (48.6% compared to 41.2%)
- A smaller percentage of persons with Bachelor or Higher degrees (7.4% compared to 14.3%)
- A smaller percentage of persons with Advanced Diploma or Diplomas (6.2% compared to 7.7%)

The major differences in the age groups reporting a need for assistance in Orelia and City of Kwinana were:

- A smaller percentage of persons aged 70 to 74 (4.1% compared to 11.6%)
- A smaller percentage of persons aged 85 and over (44.1% compared to 51.3%)
- A smaller percentage of persons aged 80 to 84 (21.8% compared to 28.0%)
- A smaller percentage of persons aged 75 to 79 (14.3% compared to 16.9%)

Analysis of the labour force participation rate of the population in Orelia in 2016 shows that there was a lower proportion in the labour force (55.7%) compared with City of Kwinana (62.3%).

Overall, 12.1% of the population owned their dwelling; 54.8% were purchasing, and 24.6% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana. 7% were renting social housing compared to 4% for the City of Kwinana.

Orelia 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 36 ▲ (4) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 3.7% ↔ (0%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 26% ▼ (-1.7%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 9% ▲ (1.6%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 25% ↔ (-0.3%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 22% ↔ (-0.1%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$1,149 ▲ (\$61) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$345 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$275 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 29% ↔ (0.2%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 42% ▼ (-1.6%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 29% ▲ (1.3%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 13% ▲ (3.9%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 2% ↔ (0.3%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 7% ▲ (3.2%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 24% ▲ (1.4%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 13.9% ▲ (5.9%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 56% ▼ (-3.3%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 10% ▼ (-1.6%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 901 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

MARKYT Community and Wellbeing Scorecards Data - Orelia:

The respondents of Orelia provided the second most number of **positive responses**. The issues of **roads, traffic, footpaths and housing** were all scored higher than 2016, however, on average with other respondents.

Of concern however with **lower or lowest** ratings for Orelia are:

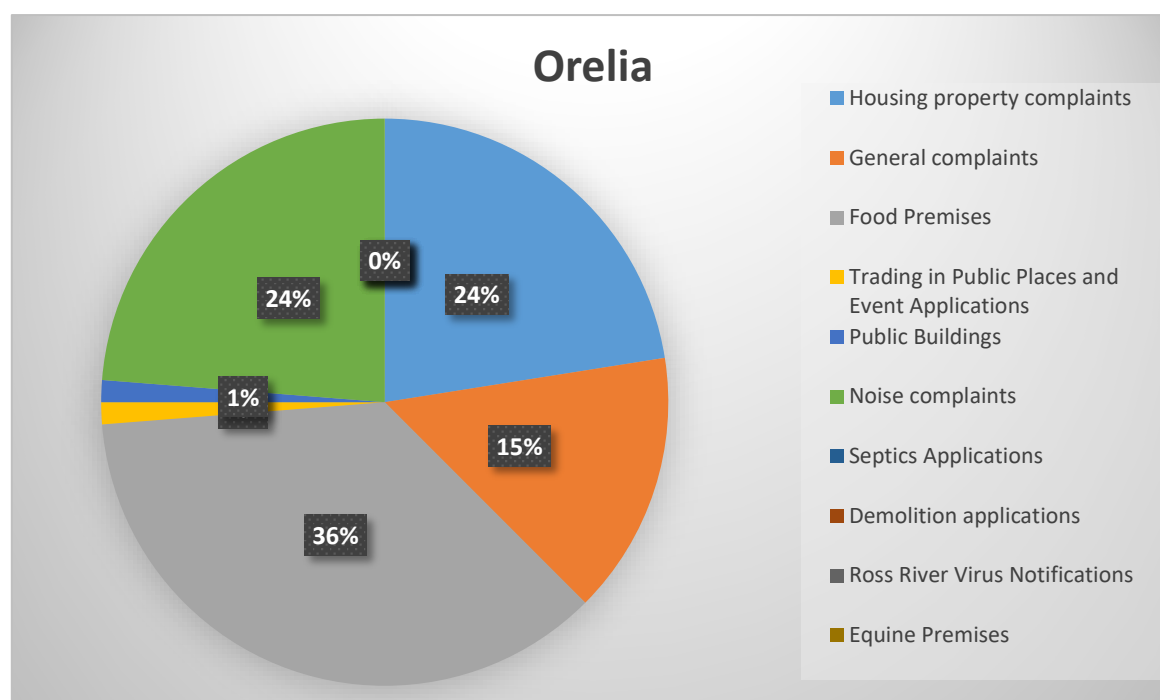
- The self-reported levels of physical activity (Lowest)
- General health (Lowest)
- Not wanting to get involved with more clubs, groups or associations.
- Lower preference for a community that attracts people from different cultures and ethnic backgrounds.
- Feeling of safety out in public.
- Access to support and health when needed.
- The feeling of being valued and appreciated by others.
- Feeling of sense of life purpose.

Summary of Environmental Health statistics - Orelia

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
38	26	62	2	2	40	0	0	0	0	170

Figure 15 – Environmental Health workload – Orelia



4.3 Public Health needs summary – Parmelia / Kwinana Town Centre

- Large proportion of older population groups. Need for access to **aged care and senior services**.
- The higher percentage of low or no qualifications, higher unemployment rates, lower incomes results in higher levels of disadvantage. – Need for **employment** opportunities and on-going **education**.
- From the Catalyse Survey results –
 - Education on **physical activity and lifestyle risk factors**.
 - Information on **cultural awareness and integration**.
 - **Safety and security**.
 - **Mental health support**.
- Local Environmental Health service demands are high overall compared to other areas with resourcing required for –
 - Inspections – **Food premises** and **public buildings**
 - Compliance matters – **Housing** and **general**, and some noise issues.
 - Approvals – **Events and traders permits**

Community Profile - Parmelia and Kwinana Town Centre

The major differences between the age structure of Parmelia - Kwinana Town Centre and City of Kwinana were:

- A larger percentage of 'Empty nesters and retirees' (10.1% compared to 7.1%)
- A larger percentage of 'Seniors' (7.4% compared to 5.2%)
- A larger percentage of 'Older workers & pre-retirees' (12.1% compared to 10.0%)
- A smaller percentage of 'Young workforce' (15.3% compared to 19.5%)

The major differences between the ancestries of the population in Parmelia - Kwinana Town Centre and City of Kwinana were:

- A larger percentage of people with English ancestry (41.0% compared to 36.9%)
- A larger percentage of people with Australian ancestry (33.2% compared to 30.2%)
- A smaller percentage of people with Indian ancestry (2.1% compared to 4.0%)
- A smaller percentage of people with Chinese ancestry (1.4% compared to 2.4%)

The major differences between qualifications held by the population of Parmelia - Kwinana Town Centre and City of Kwinana were:

- A larger percentage of persons with No qualifications (49.4% compared to 41.2%)
- A smaller percentage of persons with Bachelor or Higher degrees (7.9% compared to 14.3%)
- A smaller percentage of persons with Advanced Diploma or Diplomas (6.1% compared to 7.7%)

The major differences in the age groups reporting a need for assistance in Parmelia - Kwinana Town Centre and City of Kwinana were:

- A larger percentage of persons aged 70 to 74 (17.1% compared to 11.6%)
- A smaller percentage of persons aged 80 to 84 (19.5% compared to 28.0%)
- A smaller percentage of persons aged 75 to 79 (13.5% compared to 16.9%)
- A smaller percentage of persons aged 85 and over (48.1% compared to 51.3%)

Analysis of the labour force participation rate of the population in Parmelia - Kwinana Town Centre in 2016 shows that there was a lower proportion in the labour force (56.4%) compared with City of Kwinana (62.3%).

Overall, 21.1% of the population owned their dwelling; 42.6% were purchasing, and 25.9% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Parmelia - Kwinana Town Centre 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 35 ▲ (2) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 4.1% ↔ (-0.3%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 27% ↔ (0.1%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 7% ↔ (-0.2%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 24% ▲ (1.6%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 7% ↔ (0.4%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$1,150 ▲ (\$91) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$327 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$305 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 26% ▼ (-3.5%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 43% ▲ (0.9%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 30% ▲ (2.8%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 13% ▲ (4.3%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 3% ▲ (0.7%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 8% ▲ (3.3%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 23% ▲ (1.1%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 12.3% ▲ (2.5%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 56% ▼ (-2.2%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 11% ▲ (1.2%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 917 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

Community and Wellbeing Scorecards Data - Kwinana / Parmelia

Respondents from Kwinana / Parmelia provided mostly average ratings, similar to 2016.

Low ratings were provided for:

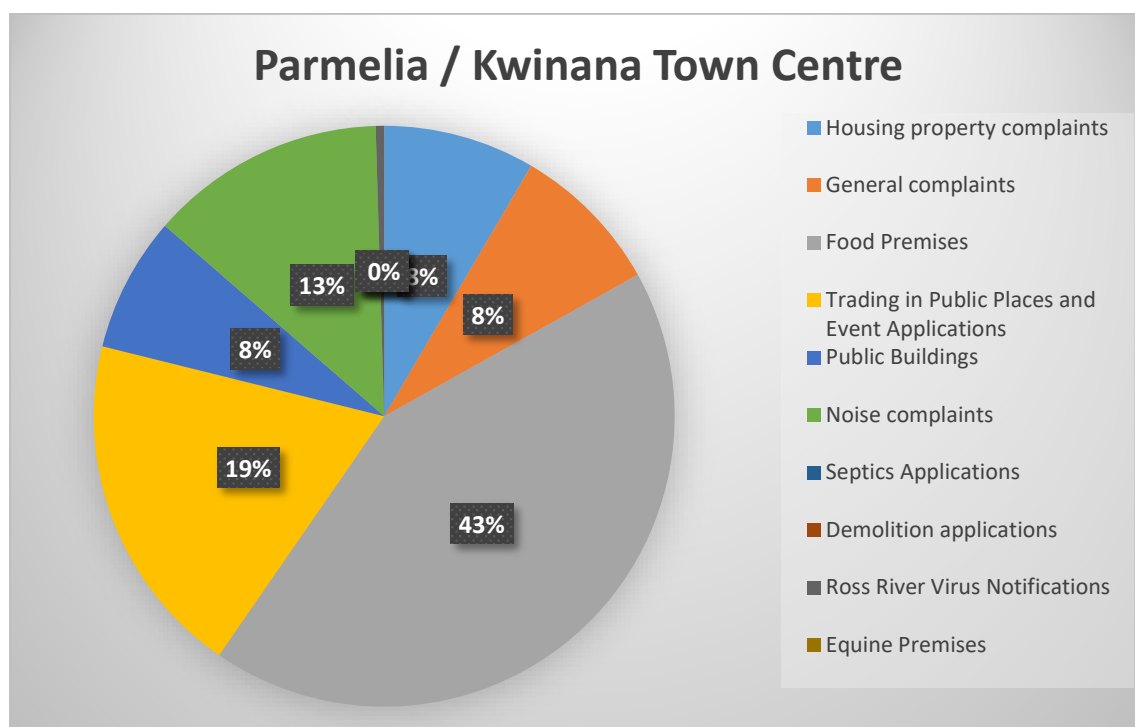
- Conservation and Environment services.
- Getting involved with more clubs, groups or associations. Note – Higher numbers for those currently involved.
- Levels of household expenditure (high).
- Feeling of safety out in public.
- Feeling of sense of life purpose.
- Pride for area.
- Feeling of belonging to local community.

Summary of Environmental Health statistics - Kwinana Town Centre / Parmelia

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
29	29	145	66	26	45	0	0	2	0	340

Figure 16 – Environmental Health workload – Kwinana Town Centre / Parmelia



4.4 Public Health needs summary – Leda

- Large number of primary schoolers, secondary and tertiary schoolers – Need for sufficient **schools and childcare**.
- The larger percentage of younger residents and older workers and retirees, smaller percentage of residents with higher qualifications and the lower employment rate could be as a result of:
 - Insufficient access to or utilisation of quality education facilities. – Need for **education**.
- From the Catalyse Survey results –
 - **Mental Health support.**
 - **Financial support.**
 - Access to **childcare**.
 - Access to **physical activity**.
 - Improved **infrastructure**.
 - **Safety and security**
 - **Social Inclusion/Cohesion**
- Local Environmental Health service demands are low for Leda, with number of complaints and applications generally the lowest.

Community Profile - Leda

The major differences between the age structure of Leda and City of Kwinana were:

- A larger percentage of 'Primary schoolers' (12.4% compared to 10.1%)
- A smaller percentage of 'Young workforce' (17.2% compared to 19.5%)
- A smaller percentage of 'Seniors' (3.4% compared to 5.2%)
- A smaller percentage of 'Parents and homebuilders' (20.1% compared to 21.9%)

The major differences between the ancestries of the population in Leda and City of Kwinana were:

- A larger percentage of people with Australian ancestry (36.5% compared to 30.2%)
- A larger percentage of people with English ancestry (40.6% compared to 36.9%)
- A smaller percentage of people with Indian ancestry (1.7% compared to 4.0%)
- A smaller percentage of people with Chinese ancestry (0.5% compared to 2.4%)

The major differences between qualifications held by the population of Leda and City of Kwinana were:

- A larger percentage of persons with No qualifications (45.6% compared to 41.2%)
- A larger percentage of persons with Vocational qualifications (25.7% compared to 23.0%)
- A smaller percentage of persons with Bachelor or Higher degrees (9.8% compared to 14.3%)

The major differences in the age groups reporting a need for assistance in Leda and City of Kwinana were:

- No persons aged 85 and over (0.0% compared to 51.3%)
- A smaller percentage of persons aged 80 to 84 (23.1% compared to 28.0%)
- A smaller percentage of persons aged 70 to 74 (7.0% compared to 11.6%)
- A smaller percentage of persons aged 75 to 79 (12.5% compared to 16.9%)

Analysis of the labour force participation rate of the population in Leda in 2016 shows that there was a higher proportion in the labour force (63.6%) compared with City of Kwinana (62.3%).

Overall, 12.1% of the population owned their dwelling; 54.8% were purchasing, and 24.6% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Leda 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 29 ▲ (2) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 4.3% ▲ (1.4%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 37% ▼ (-2.8%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 4% ▲ (1.7%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 16% ▲ (2.2%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 2% ▼ (-18.4%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$1,436 ▲ (\$49) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$382 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$329 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 25% ▼ (-4.3%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 55% ▲ (3.3%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 29% ▲ (3.3%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 14% ▲ (4.3%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 3% ▲ (1.8%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 10% ▲ (3.3%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 26% ▲ (4.5%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 13.9% ▲ (5.1%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 64% ▼ (-0.8%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 12% ▼ (-1.4%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 933 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

Community and Wellbeing Scorecards Data - Leda

The respondents of Leda for most measures, rated the services the lowest, lower than or on average compared to the rest of the respondents. It appears to have gone worse since the last survey in 2016.

The areas rated particularly **low or the lowest** were:

• Mental Health Support	• Lower preference for a community that attracts people from different cultures and ethnic backgrounds.
• Character and Identity	• Feeling of safety out in public.
• Physical activity opportunities	• Feeling of sense of life purpose.
• Safety and Security	• Pride for area.
• Economic Development	• Feeling of belonging to local community.
• Education and Training	• Strong community spirit.
• Local High Schools	• Roads
• Food, health, noise and pollution	• Footpaths and Cycleways

The silver lining for Leda with a more **positive** rating was:

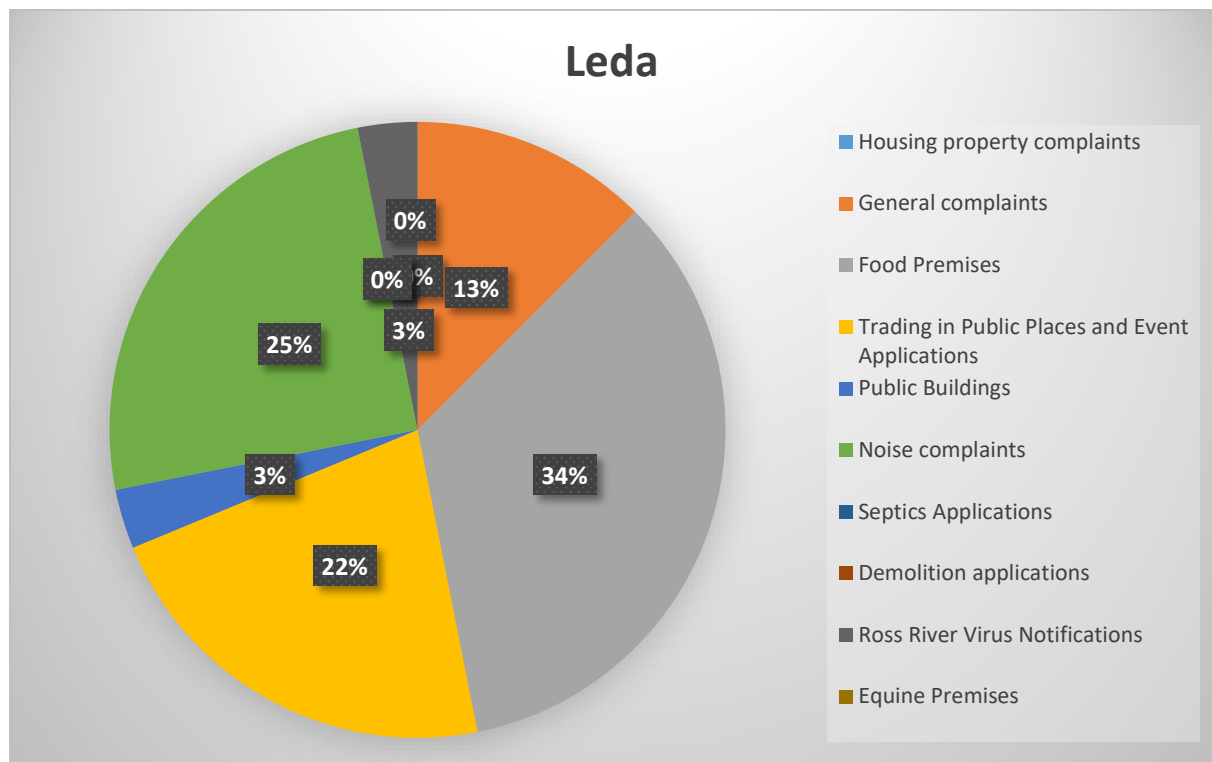
- Own Levels of physical activity

Summary of Environmental Health statistics - Leda

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
0	12	33	21	3	24	0	0	3	0	97

Figure 17 – Environmental Health workload – Leda



4.5 Public Health needs summary – Wellard (West)

- Larger number of young workforce, parents and home-builders and babies and pre-schoolers. – Need for **recreational space** and **child care** facilities.
- Larger number of migrants and non-English speaking residents (3.2%) – Possible need for **tailored communications**.
- From the Catalyse Survey results –
 - Need for **facilities** – youth, recreation, education and **services** – library, disability, clubs, groups, health.
 - **Infrastructure** – Schools, public transport, library.
 - **Safety and security**.
 - **Social Inclusion/cohesion**.
- Local Environmental Health service demands are average compared to other areas with some resourcing required for –
 - Inspections - **Food premises** and **public buildings**
 - Compliance matters – **Noise** predominantly
 - Approvals – **Events and traders permits**

Community Profile - Wellard (West)

The major differences between the age structure of Wellard (West) and City of Kwinana were:

- A larger percentage of 'Young workforce' (25.1% compared to 19.5%)
- A larger percentage of 'Babies and pre-schoolers' (10.6% compared to 8.7%)
- A smaller percentage of 'Empty nesters and retirees' (4.1% compared to 7.1%)
- A smaller percentage of 'Seniors' (2.5% compared to 5.2%)

The major differences between the ancestries of the population in Wellard (West) and City of Kwinana were:

- A larger percentage of people with Indian ancestry (8.6% compared to 4.0%)
- A larger percentage of people with Filipino ancestry (8.1% compared to 4.9%)
- A smaller percentage of people with Australian ancestry (23.6% compared to 30.2%)
- A smaller percentage of people with English ancestry (32.4% compared to 36.9%)

The major differences between qualifications held by the population of Wellard (West) and City of Kwinana were:

- A larger percentage of persons with Bachelor or Higher degrees (25.7% compared to 14.3%)
- A larger percentage of persons with Advanced Diploma or Diplomas (9.7% compared to 7.7%)
- A smaller percentage of persons with No qualifications (33.6% compared to 41.2%)

The major differences in the age groups reporting a need for assistance in Wellard (West) and City of Kwinana were:

- A smaller percentage of persons aged 80 to 84 (0.0% compared to 28.0%)
- A smaller percentage of persons aged 85 and over (25.0% compared to 51.3%)
- A smaller percentage of persons aged 65 to 69 (0.0% compared to 9.5%)
- A smaller percentage of persons aged 60 to 64 (0.0% compared to 7.3%)

Analysis of the labour force participation rate of the population in Wellard (West) in 2016 shows that there was a higher proportion in the labour force (74.0%) compared with City of Kwinana (62.3%).

Overall, 8.8% of the population owned their dwelling; 62.6% were purchasing, and 22.2% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana. Further, 62.4% of people spoke English only, and 3.2% spoke another language and English not well or not at all, compared with 71.5% and 2.2% respectively for City of Kwinana.

Wellard (West) 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age

30 ↔ (0)

City of Kwinana	32 ↔
Greater Perth	36 ↔
Western Australia	36 ↔

Aboriginal and Torres Strait Islander Population

2.0% ▲ (0.8%)

City of Kwinana	3.6% ↔
Greater Perth	1.6% ↔
Western Australia	3.1% ↔

Couples with children

41% ▲ (2.8%)

City of Kwinana	33% ▲
Greater Perth	32% ▲
Western Australia	31% ↔

Older couples without children

4% ▼ (-3.1%)

City of Kwinana	6% ▼
Greater Perth	9% ▲
Western Australia	9% ▲

Lone person households

13% ↔ (0%)

City of Kwinana	20% ▼
Greater Perth	22% ▼
Western Australia	22% ↔

Medium and high density Housing

7% ▲ (4.8%)

City of Kwinana	10% ▲
Greater Perth	25% ▲
Western Australia	21% ▲

Median weekly household income

\$1,867 ▲ (\$116)

City of Kwinana	\$1,467 ▲
Greater Perth	\$1,636 ▲
Western Australia	\$1,582 ▲

Median weekly mortgage repayment

\$490

City of Kwinana	\$422 ▲
Greater Perth	\$467 ▲
Western Australia	\$457 ▲

Median weekly rent

\$375

City of Kwinana	\$331 ▲
Greater Perth	\$372 ▲
Western Australia	\$348 ▲

Households renting

22% ↔ (-0.3%)

City of Kwinana	25% ▼
Greater Perth	26% ▼
Western Australia	27% ▼

Households with a mortgage

63% ▲ (6.7%)

City of Kwinana	51% ▲
Greater Perth	40% ▲
Western Australia	37% ▲

Overseas born

46% ▲ (10.6%)

City of Kwinana	34% ▲
Greater Perth	36% ▲
Western Australia	32% ▲

Language at home other than English

32% ▲ (19.7%)

City of Kwinana	19% ▲
Greater Perth	20% ▲
Western Australia	18% ▲

University attendance

5% ▲ (1.6%)

City of Kwinana	3% ▲
Greater Perth	5% ↔
Western Australia	4% ↔

University qualification

26% ▲ (10.8%)

City of Kwinana	14% ▲
Greater Perth	23% ▲
Western Australia	21% ▲

Trade qualification (certificate)

23% ▼ (-3.3%)

City of Kwinana	23% ▲
Greater Perth	19% ▲
Western Australia	20% ▲

Unemployment rate

8.7% ▲ (4.4%)

City of Kwinana	10.8% ▲
Greater Perth	8.1% ▲
Western Australia	7.8% ▲

Participation rate (population in labour force)

74% ↔ (0.3%)

City of Kwinana	62% ▲
Greater Perth	64% ▼
Western Australia	63% ▼

Public transport (to work)

21% ▲ (3.8%)

City of Kwinana	14% ▲
Greater Perth	10% ↔
Western Australia	9% ↔

SEIFA index of disadvantage 2016

1044

City of Kwinana	972 ▲
Greater Perth	1026 ▲
Western Australia	1015 ▲

MARKYT Community and Wellbeing Scorecards Data - Wellard / Wellard (West)

The respondents of Wellard /Wellard West is second on the list for most measures rated lower than or on average compared to the rest of the respondents. This is in stark contrast to the 2016 survey when respondents from the area provided more positive ratings. The areas of particular concern, rated **lower** by residents are:

• Youth facilities	• Public Transport
• Library and information	• Sport and recreation, playgrounds
• Physical activity opportunities	• Access to services and facilities for people with a disability
• Festivals, events and culture	• Household spending
• Safety and security	• Level of participation in clubs, groups or associations
• Education and Training	• Feeling of safety out in public.
• Local Primary and High Schools	• Access to support and health when needed.

The residents of Wellard / Wellard (West) had **higher** ratings for:

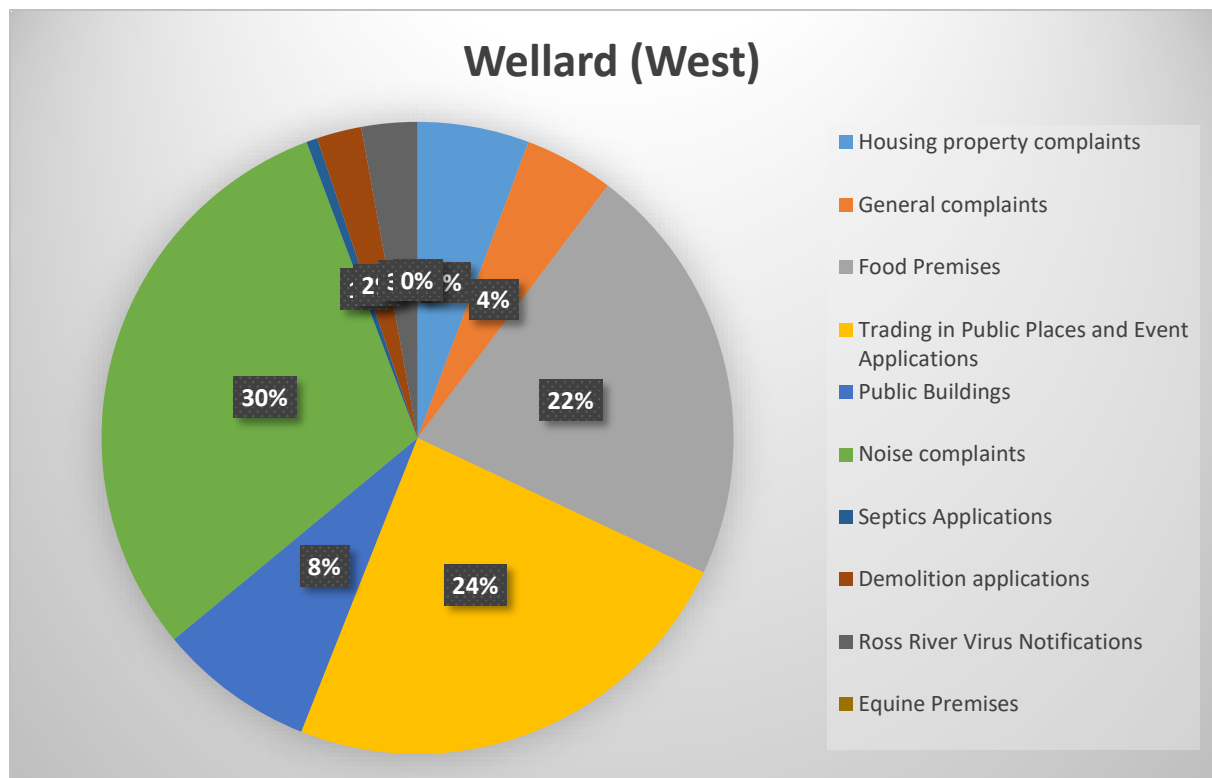
- Getting involved with more clubs, groups or associations.
- A community that attracts people from different cultures and ethnic backgrounds.
- Feeling of sense of life purpose.

Summary of Environmental Health statistics - Wellard (West)

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
13	10	49	54	18	68	1	5	6	0	224

Figure 18 – Environmental Health workload – Wellard (West)



4.6 Public Health needs summary – Wellard (East) / Casuarina

- Larger number of young workforce, tertiary and independence group and babies and pre-schoolers. – Need for **recreational space** and **child care** facilities.
- From the Catalyse Survey results –
 - **Infrastructure** – Schools, public transport, roads, footpaths and cycleways, parks, reserves and recreational facilities.
 - **Wellbeing information.**
- Local Environmental Health service demands are average compared to other areas with some resourcing required for –
 - Inspections - **Food premises** (mainly family day care)
 - Approvals – **Events and traders permits**
 - **Ross River Virus** Notifications

Community Profile - Wellard (East):

The major differences between the age structure of Wellard (East) and City of Kwinana were:

- A larger percentage of 'Young workforce' (25.1% compared to 19.5%)
- A larger percentage of 'Tertiary education & independence' (13.0% compared to 9.9%)
- A smaller percentage of 'Seniors' (2.3% compared to 5.2%)
- A smaller percentage of 'Parents and homebuilders' (19.0% compared to 21.9%)

The major differences between the ancestries of the population in Wellard (East) and City of Kwinana were:

- A larger percentage of people with Indian ancestry (7.1% compared to 4.0%)
- A larger percentage of people with Italian ancestry (4.7% compared to 3.4%)
- A smaller percentage of people with Maori ancestry (0.8% compared to 2.9%)
- A smaller percentage of people with English ancestry (35.5% compared to 36.9%)

The major differences between qualifications held by the population of Wellard (East) and City of Kwinana were:

- A larger percentage of persons with Vocational qualifications (29.1% compared to 23.0%)
- A larger percentage of persons with Bachelor or Higher degrees (18.0% compared to 14.3%)
- A larger percentage of persons with Advanced Diploma or Diplomas (10.1% compared to 7.7%)
- A smaller percentage of persons with No qualifications (36.1% compared to 41.2%)

The major differences in the age groups reporting a need for assistance in Wellard (East) and City of Kwinana were:

- A smaller percentage of persons aged 85 and over (0.0% compared to 51.3%)
- A smaller percentage of persons aged 80 to 84 (0.0% compared to 28.0%)
- A smaller percentage of persons aged 75 to 79 (0.0% compared to 16.9%)
- A smaller percentage of persons aged 65 to 69 (0.0% compared to 9.5%)

Analysis of the labour force participation rate of the population in Wellard (East) in 2016 shows that there was a higher proportion in the labour force (74.9%) compared with City of Kwinana (62.3%).

Overall, 11.6% of the population owned their dwelling; 70.5% were purchasing, and 12.3% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Wellard (East) 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 29 ▼ (-9) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 2.2% ▲ (0.9%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 42% ▼ (-11.9%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 4% ▼ (-4%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 13% ▲ (5.7%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 1% ▲ (0.6%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$2,030 ▼ (\$-242) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$498 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$384 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 12% ▲ (4.7%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 71% ▲ (3.7%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 36% ▲ (12.5%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 22% ▲ (18.7%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 4% ▲ (1.6%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 18% ▲ (6.6%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 29% ▲ (3.9%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 8.5% ▲ (4.2%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 75% ▲ (1.8%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 12% ▲ (6.8%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 1058 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

MARKYT Community and Wellbeing Scorecards Data - Casuarina / Wellard East

In 2016 the respondents of Casuarina / Wellard (East) provided average and lower scores. In 2018, the respondents from Casuarina / Wellard (East) provided:

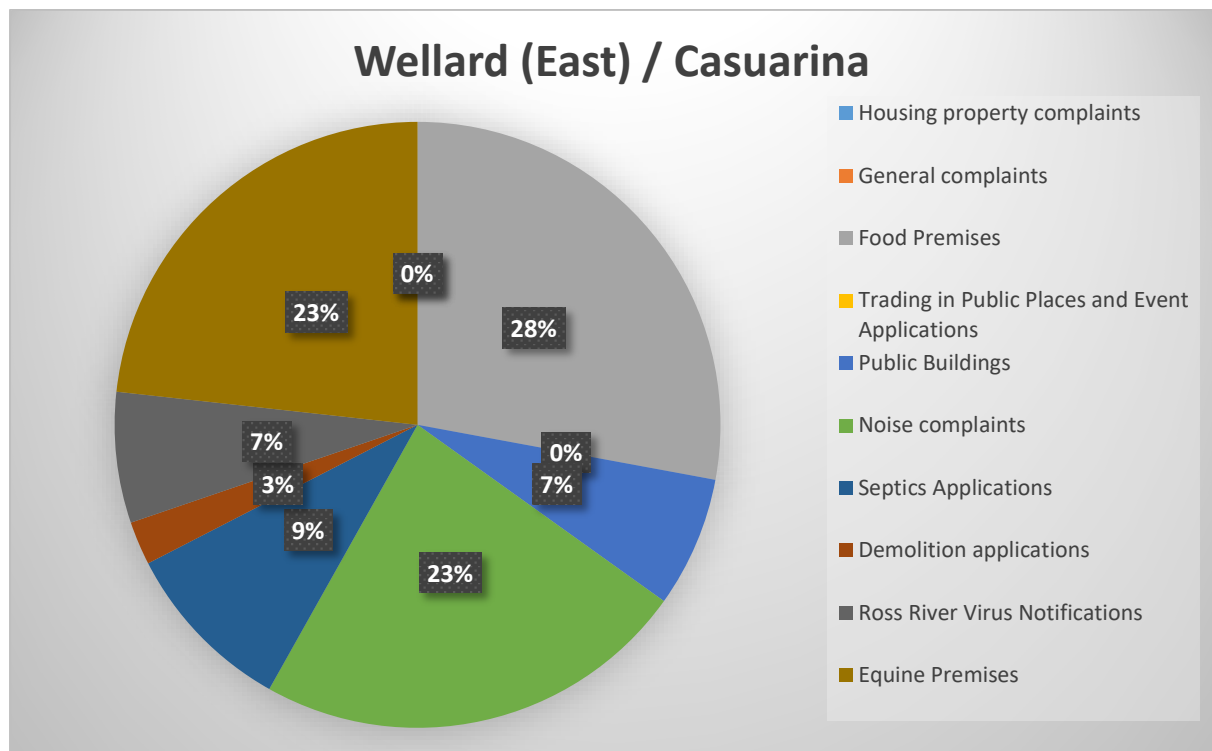
Higher Scores for:	Lower Scores for:
Seniors	Waste services
Lifelong learning	Roads
Safety and security	Traffic
Economic development	Footpaths and cycleways
Local High Schools	Public transport
Animal and Pest Control	Own levels of physical activity
General health	
Getting involved with more clubs, groups or associations and being involved.	
Being valued and appreciated by others	
Sense of life purpose	

Summary of Environmental Health statistics - Casuarina / Wellard (East)

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
0	0	40	0	10	33	13	3	10	33	142

Figure 19 – Environmental Health workload – Wellard (East) / Casuarina



Community Profile - Anketell – Casuarina:

The major differences between the age structure of Anketell - Casuarina and City of Kwinana were:

- A larger percentage of 'Tertiary education & independence' (15.7% compared to 9.9%)
- A larger percentage of 'Parents and homebuilders' (26.5% compared to 21.9%)
- A smaller percentage of 'Babies and pre-schoolers' (2.2% compared to 8.7%)
- A smaller percentage of 'Primary schoolers' (4.1% compared to 10.1%)

The major differences between the ancestries of the population in Anketell - Casuarina and City of Kwinana were:

- A smaller percentage of people with English ancestry (24.2% compared to 36.9%)
- A smaller percentage of people with Australian ancestry (22.7% compared to 30.2%)
- A smaller percentage of people with Irish ancestry (3.3% compared to 7.0%)
- A smaller percentage of people with Scottish ancestry (4.5% compared to 7.6%)

The major differences between qualifications held by the population of Anketell - Casuarina and City of Kwinana were:

- A smaller percentage of persons with No qualifications (22.1% compared to 41.2%)
- A smaller percentage of persons with Vocational qualifications (13.6% compared to 23.0%)
- A smaller percentage of persons with Bachelor or Higher degrees (4.9% compared to 14.3%)
- A smaller percentage of persons with Advanced Diploma or Diplomas (2.8% compared to 7.7%)

There are no persons aged 65 and over reporting a need for assistance in Anketell - Casuarina

Analysis of the labour force participation rate of the population in Anketell - Casuarina in 2016 shows that there was a lower proportion in the labour force (31.5%) compared with City of Kwinana (62.3%).

Overall, 34.3% of the population owned their dwelling; 48.4% were purchasing, and 11.6% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Anketell - Casuarina 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 34 ▼ (-3) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 17.3% ▲ (0.9%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 42% ▼ (-0.9%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 9% ▲ (2%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 14% ▲ (2.7%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 0% ↔ (0%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$1,835 ▲ (\$46) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,562 ▲	Median weekly mortgage repayment \$490 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$414 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 12% ▼ (-2.1%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 48% ▲ (3.8%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 19% ▲ (0.7%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 3% ▼ (-0.7%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 1% ↔ (0.1%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 5% ▲ (0.8%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 14% ▼ (-0.7%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 7.0% ▲ (6.2%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 32% ▼ (-7.4%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 4% ↔ (-0.2%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 1029 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

4.7 Public Health needs summary – Wandí - Mandogalup Employment Area

- Larger number of young workforce and parents and homebuilders – Need for **recreational space** and **child care** facilities.
- Proportionate numbers of primary and secondary schoolers and tertiary education and independence seeking groups. – Adequate access to **schools and education**.
- From the Catalyse Survey results –
 - **Infrastructure** – Schools, public transport, roads, footpaths and cycleways, parks, reserves and recreational facilities, community centres.
 - **Services** – Medical, cafes, Library and information services.
 - **Wellbeing information**.
- Local Environmental Health service demands are high compared to other areas with resourcing required for –
 - Inspections – **Equine** and **food premises** (mainly homebased)
 - Approvals – **Events, traders** and **demolition** permits

MARKYT Community and Wellbeing Scorecards Data - Wandí – Mandogalup – Employment Area

The major differences between the age structure of Wandí - Mandogalup - Employment Area and City of Kwinana were:

- A larger percentage of 'Young workforce' (26.1% compared to 19.5%)
- A smaller percentage of 'Parents and homebuilders' (19.8% compared to 21.9%)
- A smaller percentage of 'Seniors' (3.6% compared to 5.2%)
- A smaller percentage of 'Primary schoolers' (8.8% compared to 10.1%)

The major differences between the ancestries of the population in Wandí - Mandogalup - Employment Area and City of Kwinana were:

- A larger percentage of people with Italian ancestry (6.1% compared to 3.4%)
- A larger percentage of people with Indian ancestry (5.4% compared to 4.0%)
- A larger percentage of people with Chinese ancestry (3.6% compared to 2.4%)
- A smaller percentage of people with Filipino ancestry (2.3% compared to 4.9%)

The major differences between qualifications held by the population of Wandí - Mandogalup - Employment Area and City of Kwinana were:

- A larger percentage of persons with Bachelor or Higher degrees (23.3% compared to 14.3%)
- A larger percentage of persons with Vocational qualifications (24.7% compared to 23.0%)
- A larger percentage of persons with Advanced Diploma or Diplomas (9.0% compared to 7.7%)
- A smaller percentage of persons with No qualifications (33.9% compared to 41.2%)

The major differences in the age groups reporting a need for assistance in Wandí - Mandogalup - Employment Area and City of Kwinana were that there were:

- No persons aged 85 and over, 75 to 79, 70 to 74 and 60 to 64.
- Smaller percentages of persons aged 65 to 69 and 80 to 84 were present.

Analysis of the labour force participation rate of the population in Wandí - Mandogalup - Employment Area in 2016 shows that there was a higher proportion in the labour force (73.0%) compared with City of Kwinana (62.3%).

Overall, 14.6% of the population owned their dwelling; 59.3% were purchasing, and 18.7% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Wandi - Mandogalup - Employment Area 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 31 ▼ (-10) City of Kwinana 32 ↔ Greater Perth 36 ↔ Western Australia 36 ↔	Aboriginal and Torres Strait Islander Population 1.0% ▼ (-0.5%) City of Kwinana 3.6% ↔ Greater Perth 1.6% ↔ Western Australia 3.1% ↔	Couples with children 36% ▼ (-8%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ↔
Older couples without children 5% ▼ (-5.1%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 12% ▲ (1.1%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ↔	Medium and high density Housing 12% ▲ (12.2%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$2,061 ▲ (\$271) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$534 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$412 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 19% ▲ (1.4%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 59% ▲ (20.8%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 36% ▲ (14.7%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 20% ▲ (13.3%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 4% ▼ (-0.6%) City of Kwinana 3% ▲ Greater Perth 5% ↔ Western Australia 4% ↔	University qualification 23% ▲ (11.5%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 25% ↔ (0.2%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 5.7% ▲ (3.3%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 73% ▲ (5.4%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 12% ▲ (4.9%) City of Kwinana 14% ▲ Greater Perth 10% ↔ Western Australia 9% ↔	SEIFA index of disadvantage 2016 1088 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

MARKYT Community and Wellbeing Scorecards Data - Anketell / Wandl

The respondents from Anketell / Wandl provided low Scores for most services in 2016. In 2018, the respondents from Anketell / Wandl provided:

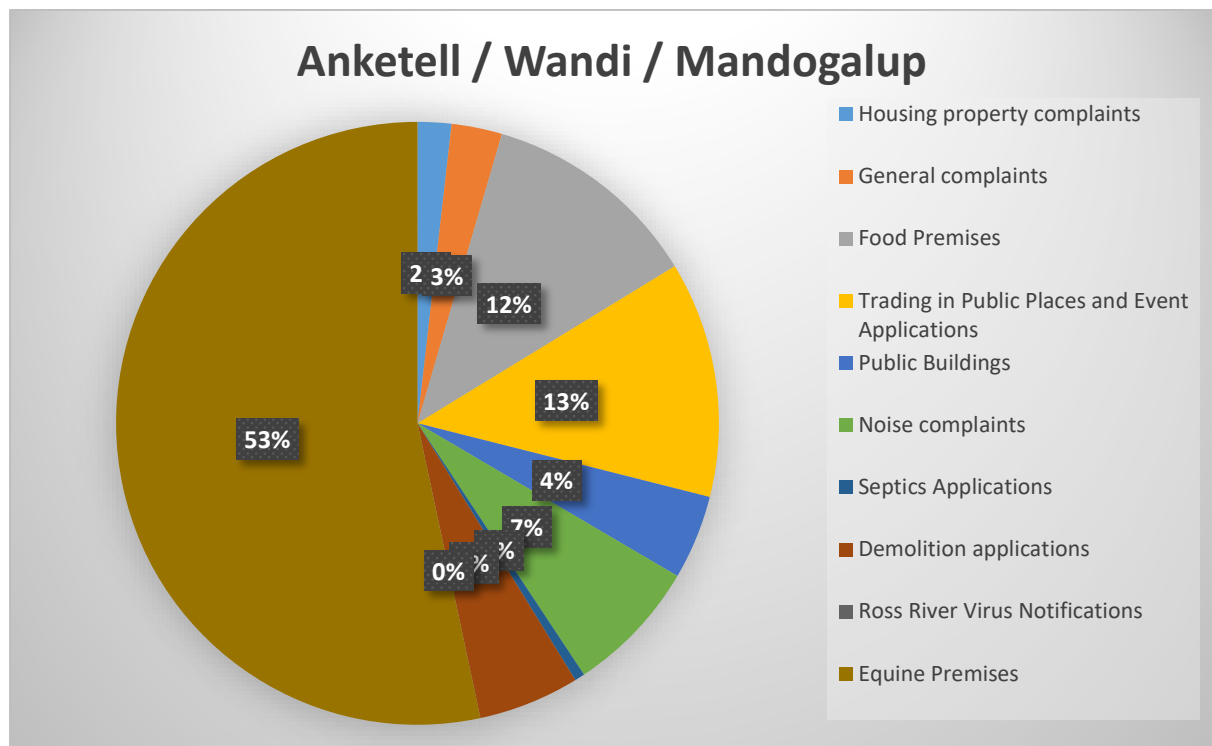
Higher Scores for:	Lower Scores for:
Multiculturalism and Aboriginal reconciliation	Lower preference for a community that attracts people from different cultures and ethnic backgrounds.
Education and primary schools	Seniors
Conservation and Environment	Library and information services
Playgrounds	Access to goods and services, Access to support and health.
Getting involved with more clubs, groups or associations	Cafes and restaurants
Feeling of safety	Waste services
Sense of life purpose	Roads and public transport
Pride for area.	Community centres, halls and toilets
Feeling of belonging to local community.	
A strong community spirit	

Summary of Environmental Health statistics - Anketell / Wandl / Mandogalup

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
6	10	41	44	16	25	2	19	0	187	350

Figure 20 – Environmental Health workload – Anketell / Wandi / Mandogalup



4.8 Public Health needs summary – Bertram

- Large number of primary schoolers – Need for sufficient **primary schools** and childcare – Education and Built Environment.
- Larger number of migrants and non-English speaking residents – Need for **tailored communications**.
- The larger percentage of Couples with children, larger percentage of residents with higher qualifications and lower employment rate could be as a result of:
 - A larger proportion of stay at home parents. – Need for **social inclusion / cohesion**.
 - Insufficient local experience and language barriers required to secure jobs. – Need for **up-skilling opportunities**.
- Health needs from the Catalyse survey ratings:
 - Access to **housing**.
 - **Facilities** – Playgrounds, parks and reserves
 - **Services** – Health, mental, social inclusion, clubs, groups and associations.
- Local Environmental Health service demands are low when compared to other areas, minor resourcing is required for–
 - Compliance – **Noise**
 - Approvals – **Events**

Community Profile - Bertram

The major differences between the age structure of Bertram and City of Kwinana were:

- A larger percentage of 'Primary schoolers' (14.4% compared to 10.1%)
- A smaller percentage of 'Older workers & pre-retirees' (6.3% compared to 10.0%)
- A smaller percentage of 'Seniors' (1.6% compared to 5.2%)
- A smaller percentage of 'Empty nesters and retirees' (3.8% compared to 7.1%) – A younger population profile

The major differences between the ancestries of the population in Bertram and City of Kwinana were:

- A larger percentage of people with Filipino ancestry (7.8% compared to 4.9%)
- A larger percentage of people with Chinese ancestry (4.4% compared to 2.4%)
- A larger percentage of people with Indian ancestry (5.8% compared to 4.0%)
- A smaller percentage of people with English ancestry (32.8% compared to 36.9%)

Overall, 68.6% of people spoke English only, and 3.6% spoke another language and English not well or not at all, compared with 71.5% and 2.2% respectively for City of Kwinana.

The major differences between qualifications held by the population of Bertram and City of Kwinana were:

- A larger percentage of persons with Bachelor or Higher degrees (17.6% compared to 14.3%)
- A larger percentage of persons with Advanced Diploma or Diplomas (10.0% compared to 7.7%)

The major differences in the age groups reporting a need for assistance in Bertram and City of Kwinana were:

- A larger percentage of persons aged 70 to 74 (22.2% compared to 11.6%)
- No persons aged 85 and over (0.0% compared to 51.3%)
- No persons aged 80 to 84 (0.0% compared to 28.0%)
- No persons aged 75 to 79 (0.0% compared to 16.9%)

Analysis of the labour force participation rate of the population in Bertram in 2016 shows that there was a higher proportion in the labour force (74.5%) compared with City of Kwinana (62.3%).

Overall, 12.1% of the population owned their dwelling; 54.8% were purchasing, and 24.6% were renting, compared with 15.2%, 50.7% and 25.0% respectively for City of Kwinana.

Bertram 2016

➡ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

Median age 28 ▲ (1) City of Kwinana 32 ➡ Greater Perth 36 ➡ Western Australia 36 ➡	Aboriginal and Torres Strait Islander Population 2.1% ➡ (-0.2%) City of Kwinana 3.6% ➡ Greater Perth 1.6% ➡ Western Australia 3.1% ➡	Couples with children 48% ▲ (5.2%) City of Kwinana 33% ▲ Greater Perth 32% ▲ Western Australia 31% ➡
Older couples without children 2% ➡ (-0.2%) City of Kwinana 6% ▼ Greater Perth 9% ▲ Western Australia 9% ▲	Lone person households 14% ➡ (0.1%) City of Kwinana 20% ▼ Greater Perth 22% ▼ Western Australia 22% ➡	Medium and high density Housing 3% ▲ (2.8%) City of Kwinana 10% ▲ Greater Perth 25% ▲ Western Australia 21% ▲
Median weekly household income \$1,737 ▲ (\$25) City of Kwinana \$1,467 ▲ Greater Perth \$1,636 ▲ Western Australia \$1,582 ▲	Median weekly mortgage repayment \$439 City of Kwinana \$422 ▲ Greater Perth \$467 ▲ Western Australia \$457 ▲	Median weekly rent \$376 City of Kwinana \$331 ▲ Greater Perth \$372 ▲ Western Australia \$348 ▲
Households renting 26% ▲ (1.4%) City of Kwinana 25% ▼ Greater Perth 26% ▼ Western Australia 27% ▼	Households with a mortgage 61% ▼ (-3.4%) City of Kwinana 51% ▲ Greater Perth 40% ▲ Western Australia 37% ▲	Overseas born 38% ▲ (8.5%) City of Kwinana 34% ▲ Greater Perth 36% ▲ Western Australia 32% ▲
Language at home other than English 26% ▲ (11.8%) City of Kwinana 19% ▲ Greater Perth 20% ▲ Western Australia 18% ▲	University attendance 3% ▲ (0.6%) City of Kwinana 3% ▲ Greater Perth 5% ➡ Western Australia 4% ➡	University qualification 18% ▲ (5.3%) City of Kwinana 14% ▲ Greater Perth 23% ▲ Western Australia 21% ▲
Trade qualification (certificate) 24% ▼ (-0.9%) City of Kwinana 23% ▲ Greater Perth 19% ▲ Western Australia 20% ▲	Unemployment rate 11.1% ▲ (5.2%) City of Kwinana 10.8% ▲ Greater Perth 8.1% ▲ Western Australia 7.8% ▲	Participation rate (population in labour force) 75% ➡ (-0.3%) City of Kwinana 62% ▲ Greater Perth 64% ▼ Western Australia 63% ▼
Public transport (to work) 14% ▲ (1.5%) City of Kwinana 14% ▲ Greater Perth 10% ➡ Western Australia 9% ➡	SEIFA index of disadvantage 2016 1005 City of Kwinana 972 ▲ Greater Perth 1026 ▲ Western Australia 1015 ▲	

MARKYT Community and Wellbeing Scorecards Data - Bertram

The respondents from Bertram provided the third most number of positive responses. The **Scores** show an **increase** in most areas compared to 2016 and the respondents felt safer being out in public in the local area.

The areas rated **lower** in Bertram are:

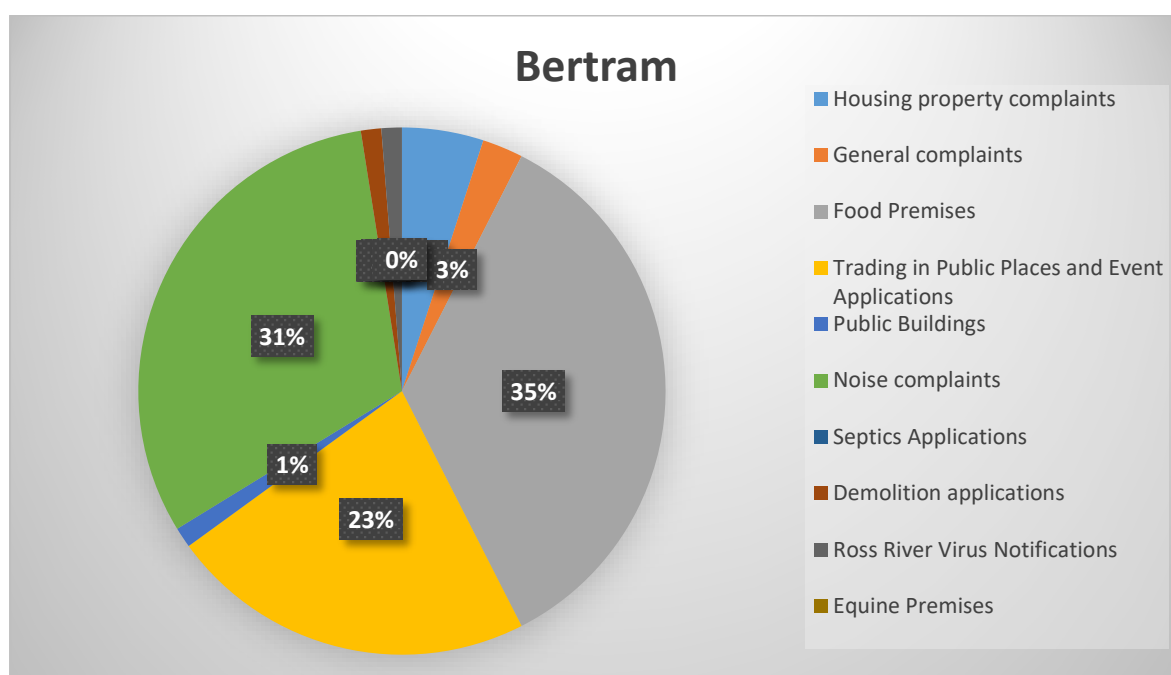
- Access to housing
- Playgrounds – Exercise
- Parks and reserves
- General Health
- Level of participation in clubs, groups or associations.
- The feeling of being valued and appreciated by others.
- Feeling of sense of life purpose.
- Feeling of belonging to local community.

Summary of Environmental Health statistics - Bertram

2017/18 customer requests (CRs), premises (prems) and applications (apps) standardised per 10,000 persons:

Housing property CRs	Gen CRs	Food prems	Trader apps	Public bldgs	Noise CRs	Septic apps	Demo apps	RRV notes	Equine prems	Total
6	3	45	29	2	40	0	2	0	0	129

Figure 21 – Environmental Health workload – Bertram



5.0 Place based public health needs analysis

The City of Kwinana has been divided into four geographical, place based areas as per the map included in Appendix 1.

Kwinana Industrial Area (KIA) is broadly industrial and there was insufficient localised census data or through the Health and Wellbeing Scorecards. Therefore, localised public health needs analysis has not been completed for KIA.

5.1 Kwinana Central

Composition – Medina, Orelia, Calista, Kwinana Town Centre and Parmelia

Population – 15,325 – 39.4%

Average SEIFA score - 887

Public Health needs summary - Kwinana Central

- Large proportion of older population groups with a higher proportion than the City of Kwinana requiring assistance. - Possible need for access to **aged care senior and disability services**.
- The higher percentage of low or no qualifications, higher unemployment rates, lower incomes results in higher levels of disadvantage. – Possible need for **employment** opportunities and on-going **education**.
- From the Catalyse Survey results –
 - Education on **physical activity and lifestyle risk factors**.
 - Information on **cultural awareness and integration**.
 - **Safety and security**.
 - **Mental Health Support**
- Local Environmental Health service demands–
 - Inspections - **Food premises** and **public buildings**
 - Compliance – **Housing, noise, animal and pests**
 - Approvals – **Events and traders permits**

5.2 Kwinana South

Composition – Leda, Wellard (West and East)

Population – 12,393 – 31.8%

Average SEIFA score – 1,011

Common Public Health needs for Kwinana South are:

- **Improved infrastructure** – Schools, public transport libraries.
- **Recreational facilities** – Parks, reserves and built form.
- **Safety and security**

Note – Put together, Leda and Wellard (West) provided the lowest scores in the Catalyse Survey 2018. The population profiles and public health needs for the three suburbs are a hybrid of Kwinana Central and Kwinana North. The individual local needs for these areas needs further consideration.

5.3 Kwinana North

Composition - Mandogalup, Wandi, Anketell, Bertram and Casuarina

Population – 11,112 – 28.6%

Average SEIFA score – 1014

Health needs summary - Kwinana North

- Larger number of young workforce and parents and homebuilders – Possible need for **recreational space** and **child care** and **health** facilities.
- Proportionate numbers of primary and secondary schoolers and tertiary education and independence seeking age groups – Possible need for adequate access to **schools and education**.
- From the Catalyse Survey results –
 - **Infrastructure** – Schools, public transport, roads, footpaths and cycleways, parks, reserves and recreational facilities, community centres.
 - **Services** – Medical, health, cafes and restaurants, library and information services, social inclusion opportunities.
 - **Wellbeing information.**
- Local Environmental Health service demands are
 - low when compared to other areas, minor resourcing is required in Bertram for–
 - Compliance – **Noise**
 - Approvals – **Events and development controls**

6.0 Conclusion

A review of the ABS Census data compiled by id. Consulting demonstrates that the City is one of the most disadvantaged communities in the Perth metro area with a SEIFA Relative Socio-Economic Disadvantage Score of 972, compared to 1,026 for Greater Perth and 1,002 for Australia.

Research indicates that people who live in areas with poorer socio-economic conditions tend to have worse health than people from other areas. This is further supported by WA Health and Wellbeing Surveillance System (HWSS) data indicating that until 2013 the City of Kwinana had very high or the highest levels of incidence of health risk factors (in particular the levels of obesity, the percentage of persons smoking, not getting enough physical activity and alcohol consumption) and chronic diseases (in particular – chronic obstructive pulmonary disease, mental health disorders, diabetes and osteoporosis).

New land release areas and housing development, particularly in Wellard (West), Bertram and Wandi have diluted the level of disadvantage somewhat over the last 10 years and in 2017 the health and wellbeing indicators have also improved. This further substantiates the need for increased education and employment.

The City of Kwinana, remains a relatively disadvantaged area in comparison with Perth, Western Australia and Australia and similarly the health statistics, while improving are still in need of attention when compared to the rest of WA, as summarised in Table 7.

When compared to WA statistics, Kwinana is a location of high health need and poorer self-assessed health status. The rates of smoking, food consumption, obesity risky alcohol consumption, mental health and stress related problems avoidable deaths from cancer and chronic disease conditions were among the highest in Perth's South.

Within the City of Kwinana, there are multiple stories emerging. The summaries show that the socio-economics, public health needs, infrastructure provision or access to services and facilities and the community's self-assessment and rating of their health needs are very different for -

- Kwinana Central (Medina, Orelia, Calista, Kwinana Town Centre and Parmelia) – These areas are older, more established and more socially disadvantaged areas with an ageing population. The public health needs appear to be aged care and disability services, mental health support, education, employment, health promotion, safety and security and Environmental Health controls for housing, pests and animals compliance, routine inspections for food premises and public buildings and event approvals.

- Kwinana North (Mandogalup, Wandi, Anketell, Bertram and Casuarina) –
The areas are a combination of rural and newly developed areas with less social disadvantage and a younger population. The public health needs appear to be child care facilities and clinics, recreational spaces, events and social inclusion, improved services for food, public transport and a library and Environmental Health controls for new developments, mosquito management, equine premises and events.
- Kwinana South (Leda, Wellard East and Wellard West) –
These areas appear to have a combination of needs and concerns as the three suburbs are inherently different and have a complex mix of old, new, urban, high-density, semi-rural and developing residential uses. The public health needs for Kwinana South are likely to be more suburb specific. However, the clearer common needs appear to be Infrastructure – schools, public transport, libraries, recreational facilities – parks, reserves and built form and safety and security.

Recommendation -

There are differences in the population dynamics, socio-economics and assumed public health needs in different suburbs and place based areas. Given that localised incidence rates for health risk factors and chronic disease could not be obtained from the local population health unit, to better cater for and address the local public health needs as part of the City's new Public Health Plan, the City needs to seek further localised health and wellbeing information, where practicable.

It is recommended that the City of Kwinana as part of the development of the Public Health Plan consult the community to –

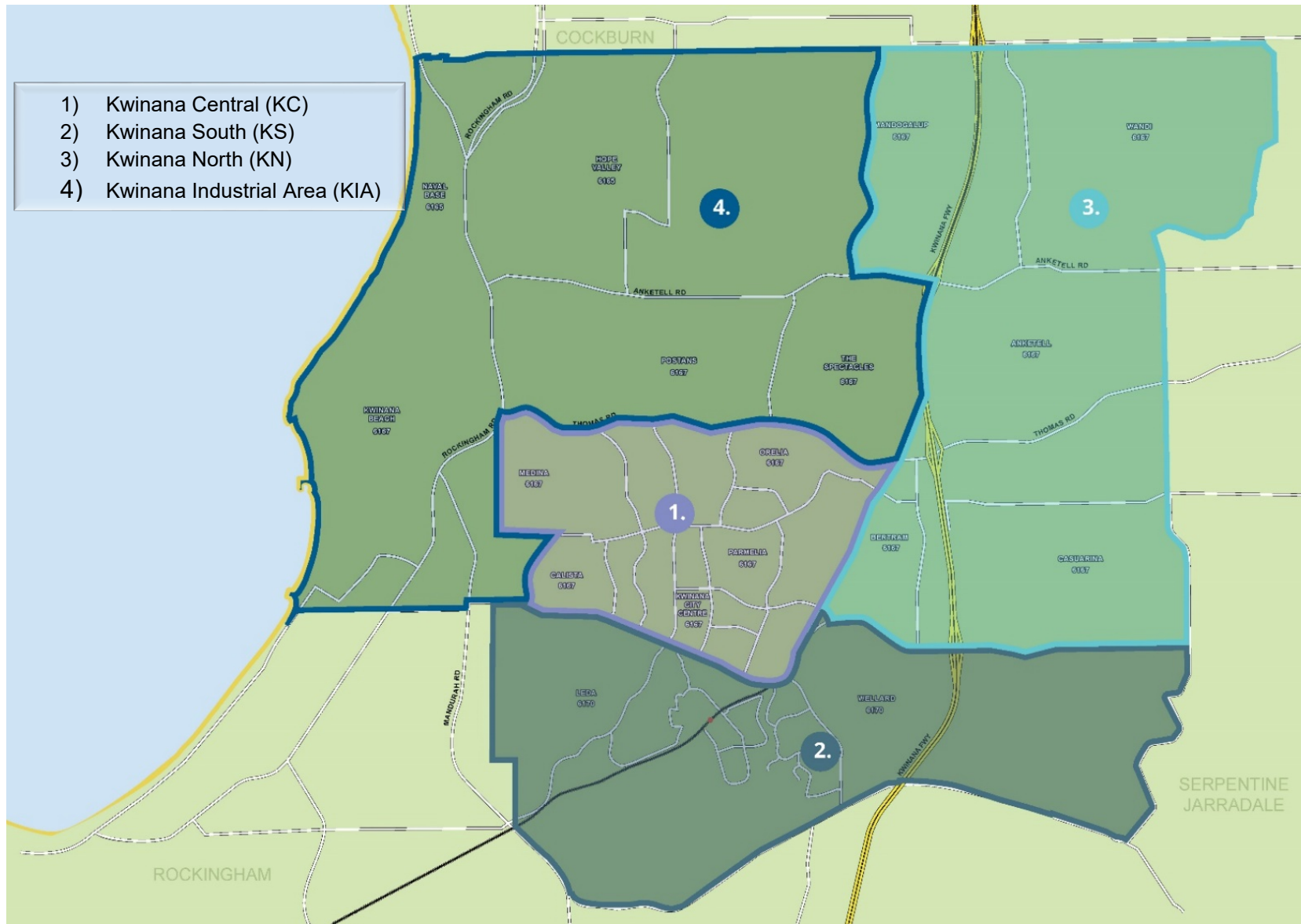
- confirm the data/survey results outlined in this paper in terms of health and wellbeing data and public health needs;
- identify new information that may be available to contribute to the profile;
- confirm service availability and access to such services for the City; and
- identify opportunities to address the areas of concern.

In addition, it is proposed that a focus group take place in each of the following areas or suburbs to explore specific needs:

1. Kwinana Central
2. Kwinana North
3. Leda
4. Wellard

These focus groups will seek to explore local access to health services and facilities, probe the high risk behaviours and tease out specific health needs particularly in regards to groups with specific needs people who are socio-economically disadvantaged, Aboriginal and Torres Strait Islander People; and children who are developmentally vulnerable.

APPENDIX 1 – City of Kwinana Place Management Areas



19 Notices of motions of which previous notice has been given

Nil

20 Notices of motions for consideration at the following meeting if given during the meeting

20.1 Notice of Motion received from Deputy Mayor Peter Feasey regarding the development of a City of Kwinana Pioneers Recognition Street Name Policy

That City Officers investigate and develop a Policy to acknowledge City of Kwinana Pioneers that have passed for the naming of streets within the City.

21 Late and urgent Business

Nil

22 Reports of Elected Members

22.1 Councillor Wendy Cooper

Councillor Wendy Cooper reported that she had attended the Kwinana Industries Council (KIC) 2019 iDiversity Project Presentation.

Councillor Cooper advised that she had attended the City of Kwinana Citizenship Ceremony.

Councillor Cooper mentioned that she had attended the Community Leaders Meeting at the Returned and Services League (RSL).

Councillor Cooper reported that she had assessed the LYRIK Award nominations.

Councillor Cooper advised that she had attended two City of Kwinana Elected Member Briefing Sessions.

Council Cooper mentioned that she had attended a City of Kwinana Special Council Meeting.

Council Cooper reported that she had attended a Mayoral Chain Design Meeting.

Councillor Cooper advised that she had attended the City of Kwinana Civic Recognition Event which acknowledged the retirement and commencement of Elected Members Mills and Woods

Councillor Cooper mentioned that she had attended the performance at Koorliny Arts Centre of "The Lion, The Witch and the Wardrobe" which was so well executed, with the inclusion of puppetry.

22 REPORTS OF ELECTED MEMBERS

Councillor Cooper reported that she had completed the LYRIK Award judging at The Zone.

Councillor Cooper advised that she had attended the Community Awards Selection Panel Meeting to select the next wave of award winners.

Councillor Cooper advised that she had attended the Rockingham Chamber of Commerce Breakfast to hear more about how people with a disability may be included in the workforce.

22.2 Councillor Sandra Lee

Councillor Sandra Lee reported that she had attended the Beeliar Regional Park Meeting, where they had a presentation from Nicole Lockwood regarding the new potential Port possibly to be located in Cockburn Sound. Councillor Lee added that they also had a discussion about the Wetland turtles and the threat of loss of habitat and breeding capability. Councillor Lee further added that the Bollard Bullrush Wetland area was highlighted due to the increased residential development taking place.

Councillor Lee advised that she had attended two City of Kwinana Citizenship Ceremonies, one being the biggest one to date that the City has held, which was at Medina Hall, where approximately 250 people became Australian Citizens. Councillor Lee further advised that one was held at the Ken Jackman Hall, where approximately 50 people became Australian Citizens.

Councillor Lee mentioned that she had attended the Civic Recognition Event and that it was good to see the City's neighbouring Mayors from Rockingham and Cockburn in attendance.

Councillor Lee reported that she had watched the performance of the Lion, the Witch and the Wardrobe, held at the Koorliny Arts Centre. Councillor Lee added that once again the calibre of the actors and the stage were first class and that it was a truly enjoyable performance.

Councillor Lee advised that she had attended the WA Local Government Association Civic Service which was held at St Georges Cathedral, in Perth. Councillor Lee explained that it was held to acknowledge and recognise the dedication and commitment of all who work in Local Government.

Councillor Lee mentioned that she had attended the South Metropolitan Zone Meeting, where many items were discussed, including the extra cost imposed on Local Governments to be audited twice, as per the State Government recommendation. Councillor Lee passed on her congratulations to Mayor Carol Adams for continuing as a State Councillor. Councillor Lee announced that she was pleased to say that she was voted in as a Deputy Councillor on the State Council.

Councillor Lee reported that she had been part of the selection panel for the City's Community Awards and that as always it is heartening to know that so many people are contributing to our community in positive ways.

22 REPORTS OF ELECTED MEMBERS

22.3 Councillor Matthew Rowse

Councillor Matthew Rowse reported that he had attended the Kwinana Industries Council (KIC) 2019 iDiversity Project Presentation and that it had been a very inspiring group and he passed on his best wishes for their future journeys.

Councillor Rowse advised that he had attended the Conciliation Action Group Meeting and that the team are now looking to innovate the next stage of the Conciliation Action Plan (CAP) which is a very important part and we hope it brings a lot of positive changes in the community.

Councillor Rowse mentioned that he had attended the South Metro Zone Meeting and passed on his thanks to his fellow Elected Members for letting him be a part of it.

Councillor Rowse passed on his congratulations to Councillor Sandra Lee on becoming a Deputy State Councillor.

22.4 Councillor Dennis Wood

Councillor Dennis Wood reported that he had attended the City of Kwinana Citizenship Ceremony.

Councillor Wood advised that he had attended the Alcoa Stakeholder Reference Group – Kwinana Long Term Residue Management Strategy.

Councillor Wood mentioned that he had attended an RSL Meeting.

Councillor Wood reported that he had attended the South West Corridor Development and Employment Foundation (SWCDeF) Meeting and Annual IGenral Meeting (AGM).

22.5 Councillor Sherilyn Wood

Councillor Sherilyn Wood reported that she had attended two City of Kwinana Citizenship Ceremonies which was very pleasant.

Councillor Wood advised that she had attended the City of Kwinana Attain Training.

Councillor Wood mentioned that she had attended the City of Kwinana Civic Recognition Event.

Councillor Wood reported that she had attended the SWCDeF Meeting and AGM.

Councillor Wood advised that she had attended the Environmental Improvement Plan Advisory Board Meeting at Alcoa.

23 Answers to questions which were taken on notice

Nil

24 Mayoral Announcements

Mayor Carol Adams reported that she had attended the Australian Leaders Forum, hosted by the Spanish Australian Council Foundation which was held between the 11 – 14 November 2019. The Mayor explained that she had been invited to participate in the Australian Leaders Program being hosted by the Spain Australian Council Foundation (SACF), a not for profit private institution whose aim is to foster mutual understanding between Australia and Spain.

The Mayor explained that the SACF Board consists of over twenty Spanish public government authorities and companies and is coordinated by the Ministry of Foreign Affairs and Cooperation of Spain.

The Mayor further explained that this was the fifth year that the SACF had held the Australian Leaders Program and that the 2019 program focussed on “*Waste Management and the Circular Economy*”. The participants were:

- Mayor Carol Adams, - City of Kwinana
- Charles Casuscelli, CEO Western Sydney Regional Organisation of Councils (WESROC)
- Professor Damien Giurco, Institute for Sustainable Futures
- Ms Arabella Rothwell, Investment Director, Victorian Government Trade and Investment Office, London.

The Mayor advised that SACF covered the costs of airfare, accommodation, transport and meals and we visited various facilities and held meetings in Madrid, Logrono and Bilbao (Northern Coast). The Mayor added that it was a very high-level agenda, tailored to the specific group of attendees, focussing on the topic of Waste Management and the Circular Economy. The ultimate objective of the SACF is to work in close collaboration with a number of Spanish government departments and companies to enhance bilateral relationships and set up valuable networks between the two countries. The SACF has similar relationships with Japan, China and India.

The Mayor advised that events and functions that she had attended were:

- Rockingham Beach Cup
The Mayor passed on her congratulations to the City of Rockingham for another successful Rockingham Beach Cup event.
- City of Kwinana Citizenship Ceremony
- City of Kwinana Civic Recognition Event
The Mayor explained that the event was to officially farewell former Councillor Sheila Mills, who moves on after four years on Council following the recent Local Government Election and to welcome our incoming Councillor, Sherilyn Wood.
- The WA Symphony Orchestra “Crescendo 2019 End of Year Concert” at North Parmelia Primary School
- Turning on of the Christmas Lights and announcement of City’s photographic competition. The Mayor passed on her congratulations to Karen Waigana (adult category), Venessa Figueiro (teenage category) and Claire Walters (Junior Category)

24 MAYORAL ANNOUNCEMENTS

- Perth Motorplex – City of Kwinana Cup.

The Mayor advised that the Perth Motorplex is entering its 20th Season, having first established, in the then, Town of Kwinana in 2000. The Mayor added that the venue attracts over 250,000 patrons annually and the events are broadcast worldwide. The Mayor stated that this is the first occasion that the City has been a sponsor for a Motorplex event.

The Mayor advised meeting of note were:

- Citizens Advice Bureau
- Special Council Meeting
- AGC Ausgroup Industries, in company with Mr Roger Cook MLA, were invited to conduct a site visit of AGC, a Kwinana based construction and manufacturing company in Beach Street, Kwinana. The Mayor added that AGC had built the worlds' largest reclaimer (designed by Thyssen Krupp) for the purpose of mine work in the north of the State. The reclaimer was transported to AMC on Saturday night and this was an enormous logistical operation on a scale not seen in the Kwinana Industrial Area.
- Meeting with Ms Libby Mettam MLA, Shadow Minister for Transport
 - General briefing on the outer harbour project and the overall benefits to the State, the City and the south region of Perth and Peel.
- South Metro Zone Meeting
 - The Mayor advised that she was re-elected as a delegate to State Council for a further two years.
 - The Mayor congratulated Councillor Sandra Lee on being elected as a Deputy Member to State Council.
 - The Mayor stated that all City of Kwinana amendments were accepted.
- KEYS (Kwinana Early Years' Service Inc.) Board Meeting and AGM
 - The Mayor passed on her congratulations to Jane Davies who was re-elected as Chairperson.
 - The Mayor nominated and was elected as Vice Chairperson for a further term.
 - KEYS are seeking more Board members after several retirements. KEYS was first established under the banner of "Kid Link" in 1993 and is an early intervention and prevention service that helps build stronger families.

25 Confidential items

Nil

26 Close of meeting

The Mayor declared the meeting closed at 7:31pm.