

Ordinary Council Meeting

28 March 2018

Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

***Kwinana 2030
Rich in spirit, alive with opportunities,
surrounded by nature – it's all here!***

Mission

**Strengthen community spirit, lead
exciting growth, respect the environment
- create great places to live.**



We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

- Lead from where you stand – Leadership is within us all.
- Act with compassion – Show that you care.
- Make it fun – Seize the opportunity to have fun.
- Stand Strong, stand true – Have the courage to do what is right.
- Trust and be trusted – Value the message, value the messenger.
- Why not yes? – Ideas can grow with a yes.

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Present:

HER WORSHIP MAYOR C ADAMS
DEPUTY MAYOR P FEASEY
CR W COOPER
CR M KEARNEY
CR S LEE
CR S MILLS
CR M ROWSE
CR D WOOD

MS J ABBISS	-	Chief Executive Officer
MS C MIHOVLOVICH	-	Director City Strategy
MRS B POWELL	-	Director City Engagement
MRS M COOKE	-	Director City Regulation
MR D ELKINS	-	Director City Infrastructure
MR T HOSSEN	-	Lawyer
MS A MCKENZIE	-	Council Administration Officer

Members of the Press	0
Members of the Public	5

1 Declaration of Opening:

Presiding Member declared the meeting open at 7:00pm and welcomed Councillors, City Officers and gallery in attendance and read the Welcome.

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE”

2 Prayer:

Councillor Dennis Wood read the Prayer

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

3 Apologies/Leave(s) of Absence (previously approved)

Apologies

Nil

Leave(s) of Absence (previously approved):

Nil

4 Public Question Time:

4.1 Kathleen Verrier, Wellard

Question 1

Why was my Community Submission omitted?

Response

The Mayor referred the question to the Director City Engagement.

The Director City Engagement advised that it was an administrative oversight.

Question 2

A Customer Service Charter, does that still exist? And what is considered a reasonable time to answer questions?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that the Customer Service Charter does still exist and the reasonable time to answer a query depends on the nature of the query and you should at least receive an acknowledgement within five days but it may take longer to actually answer your query as it might require further research.

Question 2 continued

Do you think six months is a reasonable time for not getting an answer? 19 September, I wrote to the Council about the naming of Wellard Park and Wellard Oval and I got a response on the 26 September saying *'Queries about naming are not very common so it got bounced around the organisation before I received it. I have begun investigating the matter and hope to have a response to you later this week but I wanted to assure you that we are looking into the matter'*.

I have heard nothing until the 6 March when this officer answered a different question about when the Naming Committee met, she has not kept me in the loop at all about what is happening because I brought up the fact that Wellard Park which has been in Homestead Ridge since 1987/1988 and has officially been named by the Geographic Naming Committee in 1995 and I go there quite regularly and I have found people who have gone to the wrong park and the park in Wellard Village which is variously called 'Eton Green' or 'Village Green' and actually does not have a name, but has been called Wellard Oval so people get confused because they are both in Wellard Road, Wellard. Even in Council events brochures it says Wellard Park, Wellard Road or Wellard Oval, Wellard Road so you can see the confusion there, so that is why I brought it up.

I did contact Councillor Rowse and Councillor Adams and I have been doing most of my things through there but I am very disappointed that the person at the Council didn't keep me in the loop, she said in September that she would let me know and still didn't. The answer that I got on the 6 March was to a question 'When is the Naming Committee going to meet?' and she said *'They met two weeks ago'* which didn't give me much of a chance to put in a submission to the Naming Committee did it?.

Question 3

Councillor Kearney I believe you are on the Naming Committee?

Response

Councillor Kearney answered yes.

4 PUBLIC QUESTION TIME

Question 4

You used to live in Homestead Ridge just up the road from me, is that correct?

Response

Councillor Kearney answered yes.

The Mayor reminded Mrs Verrier that all questions need to be addressed to the Chair.

Question 5

What years did Councillor Kearney live in Homestead Ridge?

Response

The Mayor referred the question to Councillor Kearney.

Councillor Kearney advised 1985 – 1996.

Question 6

Councillor Kearney would have known some of the people who were involved in the early days of creating Wellard Park and then getting it named by the Geographic Naming Committee, is that correct?

Response

The Mayor referred the question to Councillor Kearney.

Councillor Kearney advised that he was on one of the first Homestead Ridge Progress Association Committees.

Question 7

I was just wondering if Councillor Kearney having been on the Naming Committee if he thought to contact any of these people to seek their opinion on the proposal to change the name of the park?

Response

The Mayor referred the question to Councillor Kearney.

Councillor Kearney stated that when it came to the naming of the oval that the City had received an email from the Homestead Ridge Progress Association and that he believed that they spoke on behalf of the community.

The Mayor confirmed that the Homestead Ridge Progress Association did provide an email, which was forwarded to the Naming Committee.

Question 8

Mrs Verrier stated that she found that interesting because she did try contact some members of that Association and they are not representatives of the people of Homestead Ridge as most of us do not know who they are, as they have not published their list of office bearers since October last year, but I did see on their Facebook page on the 10 March *'For the record; The first HRPAs committee knew about any discussion concerning the renaming of Wellard Park or Wellard Oval, was less than a week before a naming committee meeting. We gave a response which clearly stated was personal views of our committee as we had not been given any time to consult HRPAs members. At this moment we have not heard any official report as to the results of that committee. All residents of Homestead Ridge need an opportunity to contribute to this decision, not only the financial members of the Homestead Ridge Progress Association.'*

4 PUBLIC QUESTION TIME

Was that along the lines of the email the Homestead Ridge Progress Association sent to you or was it something different?

Response

The Mayor took the question on notice, as she did not have a copy of the email with her.

Question 9

I did ask for the minutes of the Naming Committee and I was told they were not made public, are they private or are they public?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer explained that the minutes are generally not published to the public but certainly if a member of the public made a Freedom of Information (FOI) request for them, that they would be made available.

Question 10

Were the Homestead Ridge Progress Association strongly in support?

Response

The Mayor advised that she would have to refer to the Homestead Ridge Progress Association email as it was some time ago.

Question 11

Did the Naming Committee base their decision on what the Homestead Ridge Progress Association said?

Response

The Mayor explained that it was not based on what the Homestead Ridge Progress Association said that was additional information, which we found was important.

Question 12

What was the decision based on then? Community consultation?

Response

The Mayor stated no, that the decision was based on the information that was provided to the Naming Committee.

Question 13

By whom?

Response

The Mayor advised by City Officers and the email from the Homestead Ridge Progress Association.

4 PUBLIC QUESTION TIME

4.2 Kevin Desmond, Parmelia

Question 1

On 14 February, Councillor Adams declared a conflict of interest regarding Phoenix Energy, could she please tell me whom the person is referred to and which company this person is the Director / employer / investor of?

Response

The Mayor advised that the conflict of interest was in relation to the Director Peter Dyson, he is a personal friend of my spouse and therefore it was an impartiality interest not a financial interest.

Question 2

As such, when did you relay this information to the Chief Executive Officer? Because it appears the votes on Phoenix Energy, there has been two in the past, and you did not attend either of them, if you had attended would you have excused yourself both votes?

Response

The Mayor stated that she did not have to answer that question.

Question 3

Given this strong conflict of interest, of course you do not know whether your spouse has any money in there as we have already clarified that, did you refer this to the Chief Executive Officer that anything to do with Phoenix Energy you should exclude yourself, discussions that are not in this Chambers for instance?

Response

The Mayor advised that she has always declared her interest with Phoenix Energy.

Question 4

Can you tell us when you first declared this interest to the Chief Executive Officer?

Response

The Mayor stated that it was the former Chief Executive Officer.

Question 5

Can the Council confirm Phoenix Energy is still unable to finance the building of their facility?

Response

The Mayor advised that the City cannot confirm that.

Question 6

Aren't they asking for an extension?

Response

The Mayor stated that that does not mean that they cannot finance their building.

Question 7

Can you confirm that so far, Phoenix Energy is unable to finance the building of their facility and as such, they have asked for an extension?

4 PUBLIC QUESTION TIME

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that there is going to be an item coming before the Council in the future in terms of seeking an extension to the financial close date.

Question 8

Could the Council confirm that in this extension, Phoenix Energy will be asking the Council to sign a long term contract to buy electricity from them?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that she is not aware of any such request.

Question 9

Would it surprise you if this has already come up at other Councils?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that it would surprise her as she does not watch what comes up at other Councils as she is very busy looking after this Council.

Question 10

How recently have you spoken to Mr McNally at Rivers?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that she has not.

Question 11

You haven't spoken to him at all?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that you asked if I had spoken to him recently.

Question 12

What is recently, when was the last time you spoke to him? Isn't it unusual that you haven't spoken to him recently?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that no, it is not unusual, the City has no relationship with the Rivers Regional Council.

4 PUBLIC QUESTION TIME

Mr Desmond stated that when he was speaking with Mr McNally he referred to conversations with the Chief Executive Officer.

The Mayor asked did he say the date?

Mr Desmond stated the last time he spoke to Mr McNally was in December.

The Mayor asked if Mr McNally said the date that he spoke to the Chief Executive Officer?

Mr Desmond stated that Mr McNally stated recently.

The Mayor stated that it would have been some time ago.

Question 13

If the Council is going to enter into a long term agreement, let us just say theoretically, would it be proper that that contract would go to tender?

Response

The Mayor stated that the question is hypothetical.

Mr Desmond said that it is not hypothetical as it has been in front of other Councils already.

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that it is hypothetical as it has not been before this Council and that she is unable to answer that as it would depend on the quantum and how it sat with the Tender Regulations, whether they, as a supplier, were actually on the WALGA preferred panel in which case they would be exempt from the Tender Regulations so at this point in time I cannot answer your question.

Question 14

As Phoenix Energy is still unable to fill their contract, is it not time that this Council reviewed its waste policy to include a three bin system and a less restrictive contract?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that the Council has recently adopted, as of last year, their Waste Strategy and they were satisfied with the Waste Strategy at that time. The Chief Executive Officer added that she does not have it as a corporate business plan action to review that strategy in any short period of time.

Question 15

The final question here is, so the Council is happy for 50 percent of our waste that is organic to go to landfill rather than be processed into compost?

Response

The Mayor referred the question to the Chief Executive Officer.

4 PUBLIC QUESTION TIME

The Chief Executive Officer advised that the Council has adopted a Waste Strategy and , when all factors were considered, it was actually in the best interest of this community not to go to any other system but a Waste to Energy under a two bin system. It was actually the cheapest and most efficient system for this community and at this point in time the City is still under contract to deliver that to Pheonix Energy and the only extension that is being sought is to the date of financial close so at this point in time the answer is no.

Question 16

Why are they asking for an extension if the Council is still bound by the contract? Surely if they are asking for an extension, it implies that you could get out of the contract because they have failed to deliver on time.

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that the contract contains a clause, which sets a date for financial close, and they are seeking an extension on that particular clause.

Question 17

Has the Council looked at any other Waste to Energy System that may be available in the local area?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that there is no other Waste to Energy that has their environmental approvals in place at this point in time.

4.3 Phillip Cleaver, Orelia

Question 1

Does the budget allow for additional CCTV?

Question 2

If so, does that go back to a real time control room?

Question 3

How do you assess the priorities and identify where those CCTV should be placed?

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that the City has invested significantly in CCTV. There has been an investment in the installation of CCTV in the City Centre, the Adventure Park and the Youth Outdoor Space and the City received some grant funds to install CCTV in Wellard. The Chief Executive Officer added that the quality now for CCTV cameras is much improved and they do come back to screens that we can view 'live' and we also have the capability to send the footage to the Police.

4 PUBLIC QUESTION TIME

The Chief Executive Officer explained that within a matter of days of the Wellard CCTV being installed, an offender was seen coming out of the train station and committing crimes and the Police were able, with our footage charge the offender. The Chief Executive Officer further explained that the CCTV is in and already being used by City Assist and the Police and it is effective.

The Chief Executive Officer added that on tonight's 2017/18 Budget Review item there is also an additional amount of \$100,000 to replace some old CCTV cameras in City buildings such as the Darius Wells Library and Resource Centre and the Kwinana Recquatic.

The Chief Executive Officer explained that the Manager Essential Services is very keen to have a continued program and Council recently adopted a Crime Prevention and Safety Plan and within that it indicated the future CCTV roll out.

Question 2

Does the Council have a Buy Local Policy, if not when and how can the community help facilitate such?

Mr Cleaver said that he is receiving a lot of angst that people tender an example might be an electrician or pest controller that get what the tender is and has the ways and means to do that. Mr Cleaver stated that he is profoundly concerned why we have an electrician who is at Wangara, that costs an arm and a leg when have local electricians that are not getting the job. Mr Cleaver suggested that not always the lowest tender is accepted and have that in your documentation, as there does not appear to be any transparency. Mr Cleaver stated that when you complete a search of all the City's documentation you cannot find a Buy Local Policy.

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that the difficulty the City has, unlike regional local governments, is when we go out to tender we are not allowed to have a preference for local suppliers, if you are in a regional area the regulations allow you to do that. The Chief Executive Officer further advised that the City will be engaging with local businesses to assist them in terms of submitting tenders, as it is often the paperwork side of things that makes it harder for local suppliers.

The Chief Executive Officer confirmed that the City does not have a Buy Local Policy as for tenders the City is not able to do that by law, the law prohibits the City from giving preference to a local supplier when the City goes out to tender. The Chief Executive Officer advised that is why the City has to work with our local suppliers so that when they do put in for tenders they do not fall down in terms of not submitting the right paperwork, as that is sometimes what happens. The Chief Executive Officer further advised that in terms of the City's criteria it is not just on price, there is a set criteria that the City has to access every tender against, a panel of City Officers actually independently assess each tender and then make a recommendation to myself as the Chief Executive Officer as to whether that tender should get awarded.

Question 3

When you say independently assessed, by whom?

4 PUBLIC QUESTION TIME

Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that there will be a panel of staff, there will be a member of our Contracts Team and at least two Managers from the area that are seeking the tender. The Chief Executive Officer added that the three will sit as a panel and they will each form all of their own scores against each of the criteria for each of the applicants and then a table is produced and rankings as well as reference checks being completed. The Chief Executive Officer explained that a report goes with each tender that is provided on the assessment of that tender.

5 Applications for Leave of Absence:

Nil

6 Declarations of Interest by Members and City Officers:

Nil

7 Community Submissions:

7.1 Kathleen Verrier regarding item 12.3, Community Submission – Renaming of Wellard Park:

I ask the Councillors to rescind the decision taken at the Council meeting of 14th March, which rejected a motion to delay a decision on the renaming of Wellard Park in Homestead Ridge, so that more time could be given to allow the residents of that area to discuss the proposal.

The Naming Parks, Places and Buildings Working Group decided to change the name of Wellard Park in Homestead Ridge, after I contacted the Council and Councillors Rowse and Adams with concerns that the sports ground in Wellard Village (named Eton Green by the developers of the Estate) was being called Wellard Oval, even on Council documents.

I contacted Councillor Rowse via his Facebook page and asked if he would work towards giving the oval in Wellard Village an official name. He said he would look into it.

Councillor Adams' response to my first email to her was "I do actually agree that it would be a lot easier if the park in Homestead Ridge could be named Homestead Park, or something similar".

I am not sure whether the naming committee even discussed an alternative name for the park in Wellard Village, as my request to see the minutes of that meeting was denied.

Councillor Adams said that she had contacted the Homestead Ridge Progress Association, (HRPA) and the Naming Committee decided to rename the park in Homestead Ridge, with the belief that the local residents had agreed.

7 COMMUNITY SUBMISSIONS

Similarly, Councillors voted against delaying the renaming of the park, as they also believed that residents had agreed.

This is not the case.

On 10th March, the HRPAs posted on their Facebook page "The first the HRPAs committee knew about any discussion concerning the naming of Wellard Park or Wellard Oval was less than a week before a naming committee meeting. We gave a response which clearly indicated was personal views of our committee as we had not been given any time to consult HRPAs members. At the moment we have not had any official report as to the results of that committee.

All residents of Homestead Ridge need an opportunity to contribute to this discussion, not just financial members of the HRPAs".

The renaming of Wellard Park, or the official naming of Wellard Oval is NOT urgent.

Wellard Park has been in existence since the early 1990's, and officially named by the Geographic naming Committee in 1998.

The oval in Wellard Village (Eton Green) has existed for about 12 years, and has been incorrectly referred to as Wellard Oval for much of that time.

I contacted the Council in September 2017 with concerns about confusion caused by the similar names. Their response to date has been far from satisfactory (1 email).

The cost of providing a survey to Homestead Ridge residents has been estimated to be \$1,500.

In the interests of democracy, and open and transparent government, I ask you to rescind the motion to request the State Geographic Naming Committee to consider renaming Wellard Park, and to survey the residents of Homestead Ridge regarding this matter.

8 Minutes to be Confirmed:

8.1 Ordinary Meeting of Council held on 14 March 2018:

COUNCIL DECISION

118

MOVED CR S LEE

SECONDED CR M ROWSE

That the Minutes of the Ordinary Meeting of Council held on 14 March 2018 be confirmed as a true and correct record of the meeting.

CARRIED
8/0

8 MINUTES TO BE CONFIRMED

8.2 Audit Committee Meeting held on 19 March 2018:

COUNCIL DECISION

119

MOVED CR S MILLS

SECONDED CR S LEE

That the Minutes of the Audit Committee Meeting held on 19 March 2018 be confirmed as a true and correct record of the meeting.

**CARRIED
8/0**

9 Referred Standing / Occasional / Management /Committee Meeting Reports:

9.1 Submission for Comments on Draft Local Government (Financial Management) Regulations 1996 and Draft Local Government (Audit) Regulations 1996

SUMMARY:

The purpose of this report is to provide a submission, for endorsement by the Audit Committee, in respect to the draft amendments to the *Local Government (Financial Management) Regulations 1996* and the *Local Government (Audit) Regulations 1996* as proposed by the Department of Local Government, Sport and Cultural Industries.

OFFICER RECOMMENDATION:

That the Audit Committee:

Recommend that Council endorses the submission contained within Attachment A on the Draft *Local Government (Financial Management) Regulations 1996* and the Draft *Local Government (Audit) Regulations 1996*, and forward it to the Department of Local Government, Sport, and Cultural Industries.

COMMITTEE RECOMMENDATION:

Recommend that Council endorses the submission contained within Attachment A on the Draft *Local Government (Financial Management) Regulations 1996* and the Draft *Local Government (Audit) Regulations 1996*, and forward it to the Department of Local Government, Sport, and Cultural Industries with an amendment to Attachment A replacing “them to” to “each local government” in section 17A – Assets, Valuation of for financial reports etc. point three with the changes underlined as follows:

Proposed sub-regulation 17A(6) sets a value for assets acquired that are less than \$5,000 are to be excluded from a local government’s assets. Whilst the City of Kwinana has determined through its asset policy that this is a suitable limit for some of our categories of assets based on our size and scale; other local governments should be able to set the \$value threshold through their accounting policy enabling each local government to take into consideration their own size and scale.

DISCUSSION:

In September 2017 the State Government amended the *Local Government Act 1995* (“the Act”) to enable the Western Australian Auditor General to carry out the audit function of local governments.

9.1 SUBMISSION FOR COMMENTS ON DRAFT LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 AND DRAFT LOCAL GOVERNMENT (AUDIT) REGULATIONS 1999

The Department of Local Government, Sport and Cultural Industries has prepared draft amendments to the *Local Government (Financial Management) Regulations 1996*, contained within Attachment B, and the *Local Government (Audit Regulations) 1996*, contained within Attachment C, to support the amendments to the Act and is seeking comments from local governments by 29 March 2018.

City Officers have reviewed the draft amendments proposed by the Department of Local Government, Sport and Culture Industries and have prepared a submission for endorsement by the Audit Committee, contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

Local Government Act 1995 and related regulations, *Local Government Financial Management Regulations 1996* and *Local Government (Audit) Regulations 1996*.

FINANCIAL/BUDGET IMPLICATIONS:

There are no specific financial/budget implications as a result of this report.

ASSET MANAGEMENT IMPLICATIONS:

There are no specific asset management implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS:

There are no specific environmental implications as a result of this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan (D16/3339).

Plan	Objective
Corporate Business Plan	5.1 An active and engaged Local Government, focussed on achieving the community's vision

COMMUNITY ENGAGEMENT:

There is no community engagement required as a result of this report.

9.1 SUBMISSION FOR COMMENTS ON DRAFT LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 AND DRAFT LOCAL GOVERNMENT (AUDIT) REGULATIONS 1999

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not provide a submission in regard to the proposed amendments to the relevant regulations, forgoing the opportunity to assist in improving the legal framework that local governments are required to adhere to
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Reputation/Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Ensure the City responds to requests for submissions
Rating (after treatment)	Low

COUNCIL DECISION

120

MOVED CR M KEARNEY

SECONDED CR S MILLS

Recommend that Council endorses the submission contained within Attachment A on the Draft *Local Government (Financial Management) Regulations 1996* and the Draft *Local Government (Audit) Regulations 1996*, and forward it to the Department of Local Government, Sport, and Cultural Industries with an amendment to Attachment A replacing “them to” to “each local government” in section 17A – Assets, Valuation of for financial reports etc. point three with the changes underlined as follows:

Proposed sub-regulation 17A(6) sets a value for assets acquired that are less than \$5,000 are to be excluded from a local government’s assets. Whilst the City of Kwinana has determined through its asset policy that this is a suitable limit for some of our categories of assets based on our size and scale; other local governments should be able to set the \$value threshold through their accounting policy enabling each local government to take into consideration their own size and scale.

**CARRIED
8/0**

City of Kwinana – Draft Submission

Department of Local Government, Sport and Cultural Industries proposed amendments to the *Local Government (Financial Management) Regulations 1996* and the *Local Government (Audit) Regulations 1996*.

Proposed amendments to <i>Local Government (Financial Management) Regulations 1996</i>			
Regulation	Proposed Change	Supported / Not Supported	Submission Comments
5(2)(c) – CEO's duties as to financial management	<ul style="list-style-type: none"> Amending regulation to reduce the maximum timeframe between reviews of the appropriateness and effectiveness of the financial management systems and procedures by the CEO, from four (4) financial years to three (3) financial years. 	Supported.	<ul style="list-style-type: none"> As financial systems processes do not materially change frequently, reviewing the timeframe to every three (3) years ensures that the requirements under this regulation also aligns with the timing of the reviews as provided for in Audit Reg. 17.
17A – Assets, valuation of for financial reports etc.	<ul style="list-style-type: none"> Addition of a definition for “carrying amount” as defined in the <i>Australian Accounting Standards</i>. Deletion of current sub-regulations 17A(4) and 17A(5). Addition of new sub-regulations 17A(4)-(6). 	Partially Supported.	<ul style="list-style-type: none"> Support enabling local governments to determine asset revaluation review cycles as appropriate within 3-5 years. This is consistent with the intent of AASB 116, clause 31 and 34. Proposed sub-regulation 17A(4) and 17A(5) are not supported, as local governments are already required to be compliant with <i>Australian Accounting Standards</i> the inclusion of these sub-regulations may cause conflict should the standards change in the future. The proposed changes read as though the intent is to bring the regulations into line with the standards however by over-complicating the regulations the intent may not be realised when

			<p>amendments to the standards are made in the future.</p> <ul style="list-style-type: none"> Proposed sub-regulation 17A(6) sets a value for assets acquired that are less than \$5,000 are to be excluded from a local government's assets. Whilst the City of Kwinana has determined through its asset policy that this is a suitable limit for some of our categories of assets based on our size and scale; other local governments should be able to set the \$value threshold through their accounting policy enabling them to take into consideration their own size and scale.
17B – Register of excluded portable and attractive assets	<ul style="list-style-type: none"> Addition of new regulation 17B, requiring the CEO to keep a register of all assets that are non-consumable assets that are susceptible to theft or loss due to the assets portable nature and attractiveness for personal use or resale; and excluded from the assets of the local government under proposed regulation 17A(6). 	Not supported.	<ul style="list-style-type: none"> This proposed amendment is contrary to the intent of the proposed new sub-regulation 17A(6); expensing assets valued less than \$5,000. The amendment does not provide for a definition of "attractive". The cost of implementing this requirement may out way the actual cost of the 'lost' assets across the local government sector. As part as the CEO's requirement under Local Government (<i>Financial Management</i>) Regulations 1996 r. 5(2)(a), the CEO may still feel that a register of portable, low value items is required, however this should be at the discretion of the CEO of each

			local government, as they weight the cost vs benefit of such a register.
Schedule 2 Form 1 – Statement by CEO	<ul style="list-style-type: none"> Amendment to the Statement by CEO for the annual financial report to state: “The attached financial report..... in accordance with the <i>Local Government Act 1995</i> and, to the extent that they are not inconsistent with the Act, the <i>Australian Accounting Standards</i>.”, instead of “The attached financial report..... in accordance with the <i>Australian Accounting Standards</i> and comply with the provisions of the <i>Local Government Act 1995</i> and the regulations under the Act.”. 	Supported.	No comments.

Proposed amendments to <i>Local Government (Audit) Regulations 1996</i>			
Regulation	Proposed Change	Supported / Not Supported	Submission Comments
8 – Departmental CEO to be notified of termination of audit agreement	<ul style="list-style-type: none"> Text change from “Executive Director” to “Departmental CEO”. 	Supported.	Nil
9 – Performance of audit	<ul style="list-style-type: none"> Removal of sub-regulation 9(1) and replacement with a proposed sub-regulation 9(1) containing a definition of <i>Australian Accounting Standards</i>. 	Partially Supported.	<ul style="list-style-type: none"> Supported, subject to the definition contained within proposed new sub-regulation 9(1) to be consistent with <i>Local Government (Financial Management) Regulations 1996</i> r. 3. The removal of current sub-regulation 9(1) is supported.
9A – CEO to provide documents to Auditor General carrying out financial audit	<ul style="list-style-type: none"> Addition of new regulation 9A – CEO to provide documents to Auditor General carrying out financial audit. 	Not supported.	Section 7.10 of the <i>Local Government Act 1995</i> already enables the powers of an auditor to request documents of a local government to allow an audit to be conducted. Including this regulation and by further specifying the types of documents able to be requested conflicts with section 7.10 of the Act and may cause confusion as to the powers of an Auditor.
13 – Prescribed statutory requirements for which compliance audit needed	<ul style="list-style-type: none"> Inclusion of the following statutory requirements for which a Compliance Audit Return is required: <ul style="list-style-type: none"> s.5.89A of the <i>Local Government Act 1995</i>; and r.19C and r.19DA of the <i>Local Government (Administration) Regulations 1996</i>. 	Supported.	Nil.

15 – Certified copy of compliance audit return and other documents to be given to Departmental CEO	<ul style="list-style-type: none"> Text change from “Executive Director” to “Departmental CEO”. 	Supported.	Nil
16 – Functions of audit committee	<ul style="list-style-type: none"> A complete review of the wording of the whole of regulation 16 has been proposed. 	Partially Supported.	<ul style="list-style-type: none"> Sub-regulation 16(a) is not supported as it requires Audit Committee involvement in ‘<i>guiding and assisting</i>’ local governments in management administration roles such as to prepare budgets, financial reports, rates, etc. and therefore compromises the Committee’s objectivity and impartiality when undertaking the audit role. Proposed sub-regulation 16(d) requires an Audit Committee ‘<i>to guide and assist the CEO</i>’ in fulfilling administrative functions under <i>Local Government (Audit) Regulations 1996</i> r. 17 (review internal controls, legislative compliance and risk management) and under <i>Local Government (Financial Management) Regulations 1996</i> r. 5(2)(c) (review financial management systems and procedures). It is recommended a re-draft of sub-regulation 16(d) occur to require the Audit Committee to ‘<i>monitor and advise the CEO</i>’ rather than ‘<i>to assist and guide the CEO</i>’ as this will clarify the Audit Committee’s role and avoid involvement in the administration of the local government. Sub-regulations 16(d)(i) and (ii) are inconsistent with sub-regulation 16(c)

			and therefore should specify a requirement for the Audit Committee to provide the report to Council.
17 – CEO to review certain systems and procedures	<ul style="list-style-type: none"> Recommended change for review to be “not less than once in every three (3) financial years” instead of “at least once every two (2) calendar years”. 	Supported.	<ul style="list-style-type: none"> This change brings the reviews into alignment with the reviews required under <i>Local Government (Financial Management) Regulations</i> r. 5(2)(c); creating opportunities for efficiencies and effectiveness of the reviews.



Western Australia

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

As at AsAtDate

Version Suffix

Extract from www.slp.wa.gov.au, see that website for further information

Local Government (Financial Management) Regulations 1996

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Western Australia

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Part 1 — Introductory matters

1. Citation

These regulations may be cited as the *Local Government (Financial Management) Regulations 1996* ¹.

2. Commencement

These regulations come into operation on 1 July 1996.

3. Terms used

- (1) In these regulations, unless the contrary intention appears —

AAS means the Australian Accounting Standards made and amended from time to time by the Australian Accounting Standards Board;

Australian Accounting Standards Board means the body corporate of that name continued by the *Australian Securities and Investments Commission Act 2001* (Commonwealth);

back minimum payment or **back rate** means an amount imposed under section 6.40(1) after an amendment to the rate record under section 6.39(2)(b);

balance sheet means a balance sheet (or equivalent) that meets the requirements of the AAS for balance sheets;

cash flow statement means a cash flow statement (or equivalent) that meets the requirements of the AAS for cash flow statements;

class of assets means a category of assets having a similar nature or function in the operations of the local government;

Form, if followed by a number, means the form of that number in Schedule 2;

income statement means an income statement (or equivalent) that meets the requirements of the AAS for income statements;

interim minimum payment or ***interim rate*** means an amount imposed under section 6.40(1) after an amendment to the rate record under section 6.39(2)(a);

material variance means a variance that is material for the purposes of the AAS;

nature or type classification means a classification set forth in Part 2 of Schedule 1;

net current assets means the net difference between the total current assets and the total current liabilities at 30 June;

non-current asset means an asset that is not a current asset for the purposes of the AAS;

operating revenue means revenue that is operating revenue for the purposes of the AAS;

program means a program set forth in column 1 of Part 1 of Schedule 1;

rate includes a minimum payment imposed under section 6.35;

rate setting statement means the statement referred to in regulation 22(1)(d);

restricted asset, of a local government, means an asset the use of which is restricted, wholly or partly, by a law made or a requirement imposed outside of the control of the local government, where the restriction is relevant to assessing the performance, financial position or financing and investment of the local government;

section means section of the Act;

total assets means all current and non-current assets as shown in the balance sheet.

- (2) If a term is given a meaning in the AAS, it has the same meaning in these regulations unless the contrary intention appears.

[Regulation 3 amended in Gazette 20 Jun 1997 p. 2838; 31 Mar 2005 p. 1047; 20 Jun 2008 p. 2720-1; 20 Apr 2012 p. 1698.]

4. AAS, effect of

- (1) These regulations are in addition to and not in derogation of the requirements of the AAS.
- (2) If a provision of the AAS is inconsistent with a provision of these regulations, the provision of these regulations prevails to the extent of the inconsistency.
- (3) All words in the Act or these regulations that import revenue or expenditure are to be interpreted to permit compliance with the requirements of the AAS.

[Regulation 4 inserted in Gazette 20 Jun 2008 p. 2721-2.]

Part 2 — General financial management — s. 6.10

5A. Local governments to comply with AAS

Subject to regulation 4, the annual budget, annual financial report and other financial reports of a local government must comply with the AAS.

[Regulation 5A inserted in Gazette 20 Jun 2008 p. 2722.]

5. CEO's duties as to financial management

- (1) Efficient systems and procedures are to be established by the CEO of a local government —
 - (a) for the proper collection of all money owing to the local government; and
 - (b) for the safe custody and security of all money collected or held by the local government; and
 - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and
 - (d) to ensure proper accounting for municipal or trust —
 - (i) revenue received or receivable; and
 - (ii) expenses paid or payable; and
 - (iii) assets and liabilities; and
 - (e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and
 - (f) for the maintenance of payroll, stock control and costing records; and
 - (g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

(2) The CEO is to —

- (a) ensure that the resources of the local government are effectively and efficiently managed; and
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every ³4 financial years) and report to the local government the results of those reviews.

[Regulation 5 amended in Gazette 31 Mar 2005 p. 1047 and 1053.]

6. Audits and performance review of accounting staff etc., who may conduct

A local government is to ensure that an employee to whom is delegated responsibility for the day to day accounting or financial management operations of a local government is not also delegated the responsibility for —

- (a) conducting an internal audit; or
- (b) reviewing the discharge of duties by that employee,

or for managing, directing or supervising a person who carries out a function referred to in paragraph (a) or (b).

7. Separate ward accounts not to be kept etc.

A local government is to have regard to the needs of the inhabitants of the district as a whole and is not to —

- (a) keep separate ward accounts; or
- (b) determine expenditure on the basis of revenue from a ward.

[Regulation 7 amended in Gazette 31 Mar 2005 p. 1053.]

8. Separate bank etc. accounts required for some moneys

- (1) A local government is to maintain a separate account with a bank or other financial institution for each of the following purposes —
 - (a) money required to be held in the municipal fund (other than money for which an account is to be established under paragraph (c)); and
 - (b) money required to be held in the trust fund; and
 - (c) money required to be held in reserve accounts.
- (2) Money related to a purpose set forth in subregulation (1) is to be banked in the account maintained for that purpose.
- (3) Money from different accounts may be placed in a common investment authorised by the Act.

*[Regulation 8 amended in Gazette 20 Jun 1997 p. 2838;
31 Mar 2005 p. 1047-8; 20 Apr 2012 p. 1699.]*

9. Each trading undertaking and major land transaction to have separate financial records

Separate financial records are to be kept for each trading undertaking and each major land transaction.

10. Money received, how to be dealt with

Money received by a local government is to be paid into an account referred to in regulation 8.

11. Payments, procedures for making etc.

- (1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —
 - (a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and

- (b) petty cash systems.
- (2) A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.
- (3) Payments made by a local government —
 - (a) subject to subregulation (4), are not to be made in cash; and
 - (b) are to be made in a manner which allows identification of —
 - (i) the method of payment; and
 - (ii) the authority for the payment; and
 - (iii) the identity of the person who authorised the payment.
- (4) Nothing in subregulation (3)(a) prevents a local government from making payments in cash from a petty cash system.
[Regulation 11 amended in Gazette 31 Mar 2005 p. 1048.]

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.
[Regulation 12 inserted in Gazette 20 Jun 1997 p. 2838.]

**13. Payments from municipal fund or trust fund by CEO,
CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

*[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9;
amended in Gazette 31 Mar 2005 p. 1048.]*

14. Operating revenue and expenses, disclosing in annual budget etc.

If the AAS require operating revenue or expenses to be disclosed by nature or type classification, disclosure in accordance with those standards must be by means of notes to, or a separate statement accompanying, the annual budget and the annual financial report.

[Regulation 14 inserted in Gazette 20 Jun 2008 p. 2722.]

15. Rounding off figures in annual budget etc.

- (1) All figures shown in the annual budget and a financial report (other than a rate in the dollar) may be —
 - (a) rounded off to the nearest dollar; or
 - (b) if the total assets shown in the last audited annual financial report of the local government exceed \$10 000 000, rounded off to the nearest \$1 000.
- (2) If the amount to be rounded off under subregulation (1) is \$500 or a lesser amount, that amount may be shown as zero but the original amount, rounded off to the nearest dollar is to be shown in the notes to or accompanying the annual budget or the relevant financial report.
- (3) Where, under this regulation, a local government rounds off any figures —
 - (a) the basis of the rounding off is to be —
 - (i) shown in brief in the appropriate column headings in the annual budget and financial report; and
 - (ii) explained fully in the notes to or accompanying the budget or report;and
 - (b) any corresponding comparative amounts in —
 - (i) the annual budget for the previous financial year; or

r. 16

- (ii) the financial report for the relevant earlier financial period,
as the case requires, are to be rounded off using the same method.

[Regulation 15 amended in Gazette 20 Jun 1997 p. 2839.]

16. Land under local government's control, accounting for

The annual financial report of a local government —

- (a) is not to include as an asset —
 - (i) Crown land that is a public thoroughfare, the responsibility for managing which is vested in the local government; or
 - (ii) land that is not owned by the local government but which is under the control or management of the local government (whether that land is Crown land or is owned by another person, or not), unless it is a golf course, showground, racecourse or any other sporting or recreational facility of State, or regional, significance;
- and
- (b) is to include as an asset —
 - (i) a structure or any other improvement on land referred to in paragraph (a); and
 - (ii) an easement granted in favour of the local government over any land.

*[Regulation 16 inserted in Gazette 20 Apr 2012 p. 1699;
amended in Gazette 21 Jun 2013 p. 2450-1.]*

17A. Assets, valuation of for financial reports etc.

- (1) In this regulation —

carrying amount, in relation to an asset, means the carrying amount of the asset determined in accordance with the AAS;
fair value, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.

- (2) Subject to subregulation (3), the value of an asset shown in a local government's financial reports must be the fair value of the asset.
- (3) A local government must show in each financial report —
- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
 - (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government —
 - (i) that are plant and equipment; and
 - (ii) that are —
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

(4) A local government must revalue an asset of the local government whenever the local government is of the opinion that the fair value of the asset is likely to be materially different from its carrying amount when it was last valued or revalued.

(5) A local government must revalue an asset of the local government by the expiry of a period of 3 to 5 years after the day on which the asset was last valued or revalued.

(6) An asset is to be excluded from the assets of a local government for the purposes of subregulations (3), (4) and (5) if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.

~~(4) A local government must revalue all assets of the local government of the classes specified in column 1 of the Table to this subregulation —~~

~~(a) — by the day specified in column 2 of the Table; and~~

r. 17B

~~(b) by the expiry of each 3 yearly interval after that day.~~

Table

Class of asset	Day
Plant and equipment	30 June 2016
Land, buildings and infrastructure for which the fair value was shown in the local government's annual financial report for the financial year ending on 30 June 2014	30 June 2017
All other classes of asset	30 June 2018

~~(5) A revaluation under subregulation (4) must be based on the value of the asset as at a time that is as close as possible to the day by which the revaluation is due.~~

[Regulation 17A inserted in Gazette 20 Apr 2012 p. 1699-700; amended in Gazette 21 Jun 2013 p. 2451.]

17B. Register of excluded portable and attractive assets

(1) A CEO must keep a register of all assets that are —

- (a) non-consumable assets that are susceptible to theft or loss due to the assets portable nature and attractiveness for personal use or resale; and
- (b) excluded from the assets of the local government under regulation 17A(6).

(2) The register is to be in a form that sets out in relation to each asset, where applicable —

- (a) a description of the asset; and

- (b) the original cost of the asset, or the fair value of the asset as at the date of acquisition if acquired by the local government at no cost or for a nominal cost; and
- (c) the date of acquisition; and
- (d) the manufacturer's identification number; and
- (e) the agency identification number; and
- (f) the location.

17. Reserve accounts, title of etc.

- (1) A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.
- (2) In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to —
 - (a) in the information required by regulations 27(g) and 38, by its full title; and
 - (b) otherwise, by its full title or by an abbreviation of that title.

[Regulation 17 amended in Gazette 20 Jun 1997 p. 2839.]

18. When local public notice not required for change of use of money in reserve account (Act s. 6.11(3)(b))

A local government is not required to give local public notice of a proposed change of use of money in a reserve account —

- (a) where the money is to be used to meet expenditure authorised by the mayor or president under section 6.8(1)(c); or
- (b) where the total amount to be so used does not exceed \$5 000 in a financial year.

19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —

r. 19A

- (a) the nature and location of all investments; and
- (b) the transactions related to each investment.

19A. Maximum rate of interest prescribed (Act s. 6.13(3))

The maximum rate of interest to be imposed under section 6.13(1) is prescribed as 11%.

[Regulation 19A inserted in Gazette 28 Jun 1996 p. 3169; amended in Gazette 29 Jun 1999 p. 2854; 20 Apr 2012 p. 1700; 29 Jun 2012 p. 2953.]

19B. Interest on money owing, calculating (Act s. 6.13)

- (1) Interest on money that remains owing after the date determined in accordance with section 6.13(6) (the *due date*) is to be calculated on a simple interest basis for the number of days from the due date until the day before the day on which a payment is received by the local government.
- (2) The principal sum on which interest is calculated for a financial year may include interest accrued but not paid in a previous financial year but is not to include interest accrued in the current financial year.
- (3) If payment is received by the local government during the period from 1 July in a financial year until the annual budget for that financial year is adopted, interest referred to in subregulation (1) for that period is to be at the rate of interest imposed under section 6.13(1) for the previous financial year.
- (4) If under section 6.13 interest is to be imposed on money owing, a request for payment of that money is to include or be accompanied by a statement that interest is to accrue on money that remains owing after the due date and stating —
 - (a) the date from which interest will be imposed; and
 - (b) the rate of interest.

[Regulation 19B inserted in Gazette 28 Jun 1996 p. 3169-70.]

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 3 years;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

*[Regulation 19C inserted in Gazette 20 Apr 2012 p. 1701;
amended in Gazette 12 May 2017 p. 2469.]*

20. When local public notice not required for exercise of power to borrow (Act s. 6.20(2)(a))

- (1) A local government is not required to give local public notice of a proposal to exercise a power to borrow when the power is to be exercised to re-finance a loan or to continue other financial accommodation (whether with the same or another bank or financial institution) except where the re-financing or continuation is a major variation.

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(2) In this regulation —

major variation means a variation in the terms of a loan or other financial accommodation which is —

- (a) a capitalisation of interest accruals; or
- (b) an increase in the term of the loan or other financial accommodation;

re-finance in relation to a loan or other financial accommodation (the **existing loan**), means to borrow an amount (the **new loan**) which is, at the date of the new loan —

- (a) equal to the principal amount owing on the existing loan; or
- (b) not more than \$5 000 more or less than the principal amount owing on the existing loan,

for the principal purpose of paying out the existing loan or preserving the credit originally provided by the existing loan.

21. When local public notice not required for change of use of borrowed money (Act s. 6.20(4)(b))

A local government is not required to give local public notice of a proposed change of use of money borrowed where the amount to be used for a purpose other than the purpose for which it was borrowed —

- (a) does not exceed \$5 000 in a financial year; or
- (b) where the money proposed to be borrowed by the local government is to be used to meet expenditure authorised by the mayor or president under section 6.8(1)(c).

Part 3 — Annual budget — s. 6.2

22. Form and content of annual budget (Act s. 6.2(1))

- (1) The annual budget of a local government is to be in a form that includes the following —
- (a) an income statement;
 - (b) a cash flow statement;
 - [(c) deleted]*
 - (d) a rate setting statement showing details of —
 - (i) the revenue and expenditure that have been taken into account to determine the budget deficiency; and
 - (ii) the total amount of the general rates to be imposed; and
 - (iii) any deficit or surplus remaining after the imposition of the general rates;
 - (e) in relation to the rates proposed to be imposed by the local government, the information set forth in regulation 23;
 - (f) in relation to the service charges proposed to be imposed by the local government, the information set forth in regulation 24;
 - (g) in relation to the fees and charges proposed to be imposed by the local government, whether under the Act or under any other written law, the information set forth in regulation 25;
 - (h) in relation to —
 - (i) any discount or other incentive proposed to be granted for early payment of any amount of money; or
 - (ii) the proposed waiver or grant of a concession in relation to any amount of money; or

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- (iii) the proposed writing off of any amount of money,
the information set forth in regulation 26;
 - (i) notes containing the information set forth in regulation 27 and such other supporting notes, tables and other information as the local government considers will assist in the interpretation of the annual budget.
- (2) The financial information disclosed in the annual budget, other than the cash flow statement, is to be compiled on an accrual accounting basis.

*[Regulation 22 amended in Gazette 20 Jun 1997 p. 2839;
31 Mar 2005 p. 1048; 20 Jun 2008 p. 2722-3.]*

23. Rates information required

The annual budget is to include —

- (a) in relation to general rates —
 - (i) the objects of, and reasons for, any differential rates imposed under section 6.33 and any differential minimum payments imposed under section 6.35(6)(c); and
 - [(ii) deleted]*
 - (iii) for each general rate —
 - (I) the rate in the dollar;
 - (II) whether the basis for the rate is the gross rental value or the unimproved value of land;
 - (III) an estimate of the number of properties to which the rate will apply;
 - (IV) an estimate of the total rateable values of the properties referred to in item (III);

- (V) the amount it is estimated will be imposed by way of —
 - (A) the rate; and
 - (B) interim rates; and
 - (C) back rates;
- and
- (iv) for each differential general rate, the characteristics which form the basis for the imposition of the rate;
- and
- (b) if a differential general rate or minimum payment differs from the proposed rate or payment set forth in the local public notice given under section 6.36 —
 - (i) details of the rate or payment set forth in the public notice; and
 - (ii) reasons for the difference;
- and
- (c) in relation to each minimum payment —
 - [(i) deleted]*
 - (ii) the amount of the minimum payment; and
 - [(iii), (iv) deleted]*
 - (v) an estimate of the total rateable values of the properties to which the minimum payment is to apply; and
 - (vi) an estimate of the total number of properties to which each minimum payment is to apply; and
 - (vii) the amount it is estimated will be imposed by way of each —
 - (I) minimum payment; and
 - (II) interim minimum payment; and

- (III) back minimum payment;
- and
- (d) for each specified area rate —
 - (i) the purpose of the rate; and
 - (ii) the rate in the dollar; and
 - (iii) a brief description identifying the area within which the rate is to be imposed; and
 - (iv) whether the basis for the rate is the gross rental value or the unimproved value of land; and
 - (v) an estimate of the total rateable values of the properties rated on gross rental value or rated on unimproved value, as the case requires; and
 - (vi) the amount it is estimated will be imposed by way of —
 - (I) the rate; and
 - (II) interim rates; and
 - (III) back rates;
- and
- (vii) how the proceeds of the rate are to be applied, including an estimate of —
 - (I) the amount to be applied; and
 - (II) the amount to be set aside in a reserve account; and
 - (III) the amount to be applied from the reserve account.

[Regulation 23 amended in Gazette 20 Jun 1997 p. 2840.]

24. Service charges information required

In relation to each service charge, the annual budget is to include —

- (a) details of the nature of the service for which the service charge is imposed; and

- (b) the objects of, and reasons for, the service charge; and
- (c) the amount of the service charge; and
- (d) an estimate of the total amount to be imposed by way of the service charge; and
- (e) if the service charge is to be imposed on land in a defined part of the district, a brief description identifying the area within which the service charge is to be imposed; and
- (f) details of how the proceeds of the service charge are to be applied, including an estimate of —
 - (i) the amount to be applied; and
 - (ii) the amount to be set aside in a reserve account; and
 - (iii) the amount to be applied from the reserve account.

25. Revenue from fees and charges, estimate of required

In relation to fees and charges imposed under the Act or any other written law, the annual budget is to include an estimate of the total revenue from the fees or charges from each program.

26. Discounts for early payment etc., information about required

- (1) The annual budget is to include for each discount or other incentive proposed to be granted for early payment of any money and in respect of each waiver or concession proposed in relation to any money —
 - (a) in respect of a discount —
 - (i) the amount of the discount, or the percentage discount, to be allowed; and
 - (ii) the circumstances in which the discount will be granted;
- and

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[(b) deleted]

(c) in relation to a waiver or concession —

- (i) a brief description of the waiver or concession;
and
- (ii) a statement of the circumstances in which it will
be granted; and
- (iii) details of the persons or class of persons to
whom it is available; and
- (iv) the objects of, and reasons for, the waiver or
concession.

(2) The annual budget is to include, separately in relation to all
general rates, each specified area rate, each service charge and
all fees and charges imposed under the Act or any other written
law an estimate of —

- (a) the total amount of the discounts which may be granted;
and
- (b) the total cost to the local government of each incentive
scheme; and
- (c) the total cost, or reduction of revenue, to the local
government of a waiver or grant of a concession; and
- (d) the total amount of money to be written off.

[Regulation 26 amended in Gazette 20 Jun 1997 p. 2840.]

27. Notes to annual budget, when required

The annual budget is to include or be accompanied by notes
detailing —

- (a) if the local government is to charge interest for the late
payment of a rate or service charge —
 - (i) the rate of interest; and
 - (ii) an estimate of the total amount of revenue from
the imposition of the interest;
- and

- (b) if the local government is to charge interest under section 6.13 for the late payment of any amount of money —
 - (i) the rate of interest; and
 - (ii) an estimate of the total amount of revenue from the imposition of the interest;and
- (c) the instalment options of the local government under section 6.45 including —
 - (i) the due dates of each instalment under each option;and, where applicable —
 - (ii) the rate of interest; and
 - (iii) the additional charge; and
 - (iv) an estimate of the total amount of revenue from the imposition of the interest and additional charge;and
- (d) in relation to the disposal of a class of assets —
 - (i) the net book value of that class of assets; and
 - (ii) an estimate of the sale price of the class of assets; and
 - (iii) an estimate of the profit or loss on the sale of that class of assets;and
- (e) in relation to investment by the local government, the information set forth in regulation 28; and
- (f) in relation to the borrowings of the local government, the information set forth in regulation 29; and
- (g) in relation to each reserve account, an estimate of —

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- (i) the opening balance brought forward on 1 July;
and
 - (ii) the amount to be set aside during the financial year; and
 - (iii) the amount to be used during the financial year;
and
 - (iv) the closing balance at 30 June;
and
- (h) if all or part of the money in a reserve account is to be used or set aside for a purpose other than the purpose for which the account was established —
 - (i) the proposed purpose; and
 - (ii) an estimate of the amount to be used or set aside;
and
 - (iii) the objects of, and reasons for, the change of use or purpose;
and
- (i) separately, in relation to each trading undertaking —
 - (i) in the form of an income statement, projected revenue and expenditure; and
 - (ii) such other information as is necessary to provide full and complete information on the undertaking;
and
- (j) in relation to each major trading undertaking, all other estimated revenue and expenditure which is not included in the income statement referred to in paragraph (i)(i) but which has been used in the pricing structure for goods or services to be provided by the undertaking; and
- (k) separately, in relation to each major land transaction (according to nature or type classification) —
 - (i) an estimate of revenue and expenditure for the financial year; and

- (ii) where the transaction was initially entered into in a previous financial year, the estimated assets and liabilities at 1 July of the year for which the annual budget is prepared; and
 - (iii) such other information as is necessary to provide full and complete information on the transaction;
- and
- (l) in relation to fees, expenses or allowances proposed to be paid to council members, the mayor or the president —
 - (i) the nature of the fee, expense or allowance; and
 - (ii) an estimate of the total amount or value of each class of fee, expense or allowance;
- and
- (m) in relation to each program, the type of activities within the program; and
- (n) in relation to depreciation on non-current assets, an estimate of the depreciation for the financial year included in the operating expenditure for each program in the income statement.

[Regulation 27 amended in Gazette 20 Jun 1997 p. 2840; 31 Mar 2005 p. 1048 and 1053; 20 Jun 2008 p. 2723.]

28. Investment information required in notes

The notes to the annual budget are to include, in relation to money invested by the local government, an estimate of —

- (a) the amount to be earned from the investment of money held in reserve; and
- (b) the amount to be earned from the investment of other money; and
- (c) the total earnings from investments.

29. Borrowings information required in notes

The notes to the annual budget are to include —

- (a) details of the unspent balance of money borrowed in the previous financial year including —

- (i) an estimate of the amount brought forward on 1 July; and
- (ii) the purpose for which the money was borrowed; and
- (iii) the year in which the money was borrowed; and
- (iv) an estimate of the amount to be used during the financial year; and
- (v) an estimate of the amount which will remain unused at 30 June;

and

- (b) in relation to a principal amount carried forward by way of overdrawings on current account (the **overdraft**) from the previous financial year, details of the overdraft including —

- (i) an estimate of the amount brought forward on 1 July; and
- (ii) the purpose for which the overdraft was established; and
- (iii) the year in which the overdraft was first established; and
- (iv) an estimate of the amount by which the overdraft will be increased or decreased during the financial year; and
- (v) an estimate of the amount of overdraft which will remain at 30 June;

and

- (c) where, in the financial year to which the budget relates, it is proposed to apply all or part of any existing

borrowings to a purpose other than that for which the money was borrowed, details of —

- (i) the purpose for which the money was borrowed; and
- (ii) the purpose to which the money is to be applied; and
- (iii) the objects of, and reasons for, the application of the money to that purpose; and
- (iv) an estimate of the amount to be so applied; and

(d) where, in the financial year to which the budget relates, it is proposed to exercise the power to borrow under section 6.20, details of —

- (i) the purpose for which the money is to be borrowed; and
- (ii) an estimate of the amount to be borrowed; and
- (iii) the nature of the proposed financial accommodation; and
- (iv) an estimate of the term of the repayment; and
- (v) an estimate of the interest rate and other charges payable; and
- (vi) an estimate of the amount of the borrowings to be used during the financial year; and
- (vii) an estimate of the amount which will remain unused at 30 June;

and

(e) where, in the financial year to which the budget relates, it is proposed to exercise the power to borrow under section 6.20 for the purpose of re-financing an existing borrowing —

- (i) an estimate of the amount to be re-financed; and

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- (ii) where the principal sum under the new loan will be different from the principal sum under the existing loan, details of the amount of the difference and of the objects of, and reasons for, the re-financing; and
 - (iii) a brief summary of the changes to the original terms of the borrowing it is expected will result from the re-financing;
- and
- (f) in relation to the repayment of money borrowed, an estimate of —
 - (i) the principal liability brought forward on 1 July; and
 - (ii) the amount of interest and other charges due to the lender during the financial year; and
 - (iii) the amount of the reduction of the principal sum to be made during the financial year; and
 - (iv) the principal liability which will remain at 30 June; and
 - (v) the amount to be financed by revenue of the local government, other than fees and charges, derived directly for the purpose of reimbursing the local government (wholly or partially) for that repayment.

[Regulation 29 amended in Gazette 31 Mar 2005 p. 1053.]

30. Previous financial year figures to be shown for comparison

- (1) In the annual budget —
 - (a) the income statement for the previous financial year; and
 - [(b) deleted]*
 - (c) the rate setting statement for the previous financial year; and

- (d) the information referred to in regulation 27(g), 27(i)(i), 27(j), 27(k)(i), 27(k)(ii) and 29(f) for the previous financial year,

are to be prepared in a manner that clearly compares the estimates in the annual budget in respect of each statement or piece of information, as the case requires, with the equivalent financial results at 30 June of the previous financial year (*comparative figures*).

- (2) If at the time of preparation of the annual budget a financial result referred to in subregulation (1) is not known, an estimate of that result may, if it is disclosed as an estimate, be included in the annual budget.

[Regulation 30 amended in Gazette 20 Jun 1997 p. 2840; 20 Jun 2008 p. 2723.]

31. Net current assets at start of financial year to be shown

- (1) The annual budget is to include the net current assets carried forward from the previous financial year.
- (2) If at the time of preparation of the annual budget the net current assets is not known, an estimate of that figure may, if it is disclosed as an estimate, be included in the annual budget.
- (3) The annual budget is to include or be accompanied by notes containing —
 - (a) a summary explaining the composition of the net current assets; and
 - (b) if the net current assets differs from the figure used in the rate setting statement, a disclosure of the difference and a brief explanation of the reason for the difference.

[Regulation 31 amended in Gazette 20 Jun 1997 p. 2840-1.]

32. Amounts which may be excluded when calculating budget deficiency (Act s. 6.2(3))

A local government may exclude from the calculation of the budget deficiency —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year; and
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year; and
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year; and
- (d) any proposed amounts of depreciation of non-current assets; and
- (e) assets from grants or gifts or non-cash revenue or expenditure; and
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

33. Annual budget to be lodged with Department

A copy of the annual budget of a local government is to be submitted to the Departmental CEO within 30 days of its adoption by the local government.

[Regulation 33 amended in Gazette 20 Jun 2008 p. 2723.]

33A. Review of budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

*[Regulation 33A inserted in Gazette 31 Mar 2005 p. 1048-9;
amended in Gazette 20 Jun 2008 p. 2723-4.]*

Part 4 — Financial reports — s. 6.4

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

36. Annual financial report, content of (Act s. 6.4(2))

- (1) The annual financial report is to include —
 - (a) a statement setting out all movements of money to and from reserve accounts which has not been included in the income statement but which has been included in the rate setting statement; and
 - (b) if the net current assets carried forward from the previous financial year for the purpose of the budget of the financial year to which the report relates is different from the net current assets shown in the audited annual financial report for the previous financial year, the amount of that difference; and

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[(c), (d) deleted]

- (e) in relation to the disposal of a class of assets —
 - (i) the net book value of that class of assets; and
 - (ii) the sale price of that class of assets; and
 - (iii) the profit or loss on the sale of that class of assets;
 and
 - (f) notes or statements containing the information set forth in regulations 37 to 50.
- (2) The annual financial report is to include the following —
- (a) the rate setting statement included under regulation 22(1)(d) in the annual budget for the year to which the report relates;
 - (b) adjacent to each item in that rate setting statement that states an amount, the end-of-year amount for the item;
 - (c) adjacent to each item in the income statement that states an end-of-year amount, the original or amended budget estimate for the item;
 - (d) adjacent to each item that states an end-of-year amount required by a provision of these regulations listed in the Table to this subregulation, the original or amended budget estimate for the item.

Table

Provision	Provision	Provision
r. 36(1)(a)	r. 36(1)(e)	r. 38(1)(b)
r. 38(1)(c)	r. 38(1)(e)	r. 39(a)
r. 39(b)(v)	r. 39(d)(iv)	r. 39(e)(vi)
r. 39(e)(vii)	r. 40(d)	r. 40(e)
r. 42(2)	r. 43(a)(ii)	r. 43(b)(ii)
r. 43(c)(iv)	r. 44(b)	r. 45(a)(i)

Provision	Provision	Provision
r. 45(b)	r. 46(a)	r. 48(d)(i)
r. 48(d)(vii)	r. 48(f)(ii)-(v)	r. 49

[Regulation 36 amended in Gazette 20 Jun 1997 p. 2842; 19 Jun 1998 p. 3282; 31 Mar 2005 p. 1050-1; 20 Jun 2008 p. 2724-5.]

37. Trust fund, information about in annual financial report

In relation to the trust fund, the annual financial report is to include, separately for each class of trust, a statement of —

- (a) the amounts brought forward on 1 July; and
- (b) the amounts received during the financial year; and
- (c) the purpose for which the money was held or received; and
- (d) the amounts paid out during the financial year; and
- (e) the closing balance at 30 June.

38. Reserve accounts, information about in annual financial report

- (1) In relation to each reserve account, the annual financial report is to include details of —
 - (a) the purpose for which the money in the account is set aside; and
 - (b) the amount set aside during the financial year; and
 - (c) the amount used during the financial year; and
 - (d) the opening balance brought forward on 1 July; and
 - (e) the closing balance at 30 June; and
 - (f) if the money held in a financial institution or institutions is insufficient to match the corresponding asset account in the balance sheet —
 - (i) the extent of the insufficiency; and

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- (ii) the reason for the insufficiency; and
 - (iii) when the insufficiency is likely to be made up;
- and
- (g) when the local government anticipates the money in the account will be used; and
- (h) if the purpose of the account was changed or if money in the account was used for another purpose —
 - (i) the purpose for which the money was used; and
 - (ii) the amount changed or used; and
 - (iii) the objects of, and reasons for, the change or use.
- (2) In relation to an asset re-valuation reserve established in accordance with the AAS, the annual financial report is not to include the details set forth in subregulation (1).

[Regulation 38 amended in Gazette 20 Jun 2008 p. 2725.]

39. Rates, information about in annual financial report

The annual financial report is to include —

- (a) the total revenue from all general rates; and
- (b) for each general rate —
 - (i) the rate in the dollar;
 - (ii) whether the basis for the rate was the gross rental value or the unimproved value of land;
 - (iii) the number of properties to which the rate was applied;
 - (iv) the total rateable values of the properties referred to in subparagraph (iii);
 - (v) the amount of revenue from —
 - (I) the rate; and
 - (II) interim rates; and
 - (III) back rates;

and

- (c) for each differential general rate, the characteristics which formed the basis for the imposition of the rate; and
- (d) in relation to each minimum payment —
 - (i) the amount of the minimum payment; and
 - (ii) the total rateable values of the properties to which the minimum payment applied; and
 - (iii) the total number of properties to which the minimum payment applied; and
 - (iv) the amount of revenue from —
 - (I) the minimum payment; and
 - (II) interim minimum payments; and
 - (III) back minimum payments;and
- (e) for each specified area rate —
 - (i) the purpose of the rate; and
 - (ii) a brief description identifying the area within which the rate was imposed; and
 - (iii) the rate in the dollar; and
 - (iv) whether the basis for the rate was the gross rental value or the unimproved value of land; and
 - (v) the total rateable values of the properties referred to in subparagraph (iv); and
 - (vi) the amount of revenue from —
 - (I) the rate; and
 - (II) interim rates; and
 - (III) back rates;and
- (vii) how the proceeds of the rate were applied including —
 - (I) the amount applied; and

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- (II) the amount set aside in a reserve account; and
- (III) the application of money in the reserve account.

40. Service charges, information about in annual financial report

In relation to each service charge, the annual financial report is to include details of —

- (a) the nature of the service for which the service charge was imposed; and
- (b) if the service charge was imposed on land in a defined part of the district, a brief description identifying the area within which the service charge was imposed; and
- (c) the amount of each service charge; and
- (d) the total amount of revenue from the service charge; and
- (e) how the proceeds of the service charge were applied including —
 - (i) the amount applied; and
 - (ii) the amount set aside in a reserve account; and
 - (iii) the amount applied from the reserve account.

41. Fees and charges, information about in annual financial report

In relation to each program in respect of which fees or charges were imposed (whether under the Act or any other written law), the annual financial report is to include details of the total revenue received from the fees and charges from that program.

[Regulation 41 inserted in Gazette 20 Jun 1997 p. 2842.]

42. Discounts for early payment etc., information about in annual financial report

- (1) The annual financial report is to include for each discount or other incentive granted for early payment of any money and in

respect of each waiver or concession in relation to any money —

- (a) in respect of a discount —
 - (i) the amount of the discount, or the percentage discount, allowed; and
 - (ii) the circumstances in which the discount was granted;and
 - (b) in respect of an incentive other than a discount —
 - (i) a brief description of the incentive scheme; and
 - (ii) a statement of how that incentive was claimed;and
 - (c) in relation to a waiver or concession —
 - (i) a brief description of the waiver or concession; and
 - (ii) a statement of the circumstances in which it was granted; and
 - (iii) details of the persons or class of persons to whom it was available; and
 - (iv) the objects of, and reasons for, the waiver or concession.
- (2) The annual financial report is to include, separately in relation to all general rates, each specified area rate, each service charge and all fees and charges imposed under the Act or any other written law details of —
- (a) the total amount of the discounts granted; and
 - (b) the total cost to the local government of each incentive scheme; and
 - (c) the total cost, or reduction of revenue, to the local government of the waiver or grant of a concession; and
 - (d) the total amount of money written off.

43. Interest charges etc., information about in annual financial report

The annual financial report is to include in relation to —

- (a) interest charged for the late payment of a rate or service charge —
 - (i) the rate of interest; and
 - (ii) the amount of revenue from the imposition of the interest;
- and
- (b) interest under section 6.13 for the late payment of any amount of money —
 - (i) the rate of interest; and
 - (ii) the amount of revenue from the imposition of the interest;
- and
- (c) the instalment options of the local government under section 6.45 —
 - (i) a brief description of the options; and
 - (ii) the rate of interest; and
 - (iii) the additional charge; and
 - (iv) the total amount of revenue from the imposition of the interest and additional charge.

44. Fees etc. to council members, information about in annual financial report

In relation to fees, expenses or allowances paid to council members, the mayor or the president the annual financial report is to include —

- (a) the nature of the fee, expense or allowance; and
- (b) the total amount or value of each class of fee, expense or allowance.

45. Trading undertakings, information about in annual financial report

The annual financial report is to include the following —

- (a) separately, in relation to each trading undertaking —
 - (i) an income statement;
 - (ii) a balance sheet;
 - (iii) such other information as is necessary to provide full and complete information on the undertaking;
- (b) in relation to each major trading undertaking, in addition to the information required by paragraph (a), a statement setting out all other revenue and expenditure which is not included in the income statement referred to in paragraph (a)(i) but which has been used in the pricing structure for goods or services to be provided by the undertaking.

*[Regulation 45 amended in Gazette 31 Mar 2005 p. 1053;
20 Jun 2008 p. 2725.]*

46. Major land transactions, information about in annual financial report

The annual financial report is to include, separately in relation to each major land transaction (according to nature or type classification) —

- (a) all income and expenditure; and
- (b) details of assets and liabilities at 30 June; and
- (c) such other information as is necessary to provide full and complete information on the transaction; and
- (d) if the transaction is to span more than one financial year, a brief statement showing the cash flows expected during the term of the transaction or the period covered by the plan for the future, whichever is the lesser.

[Regulation 46 amended in Gazette 20 Jun 2008 p. 2726.]

47. Completed major land transactions, information about in annual financial report

When major land transactions which have spanned more than one financial year are completed during a financial year the annual financial report for that financial year is to —

- (a) disclose, separately in relation to each such transaction —
 - (i) details of the total income and expenditure for the transaction from the date of commencement to the date of completion; and
 - (ii) details of the amount or value of any surplus of money or assets distributed to the local government or a person other than the local government; and
 - (iii) the amount or value of any loss and the resources used to cover the loss;
- and
- (b) include —
 - (i) a comparison of the outcomes over the life of each transaction with expected outcomes in the business plan prepared for the transaction; and
 - (ii) an explanation of the benefits of each transaction to the local government and the community.

48. Borrowings, information about in annual financial report

The annual financial report is to include —

- (a) details of the unspent balance of money borrowed in a previous financial year including —
 - (i) the amount brought forward on 1 July; and
 - (ii) the purpose for which the money was borrowed; and

- (iii) the year in which the money was borrowed; and
 - (iv) the amount expended during the financial year; and
 - (v) the amount remaining unspent at 30 June;and
- (b) in relation to a principal amount carried forward by way of overdrawings on current account (the ***overdraft***) from the previous financial year, details of the overdraft including —
 - (i) the amount brought forward on 1 July; and
 - (ii) the purpose for which the overdraft was established; and
 - (iii) the year in which the overdraft was first established; and
 - (iv) the amount by which the overdraft was increased or decreased during the financial year; and
 - (v) the amount of overdraft remaining at 30 June;and
- (c) where, in the financial year to which the annual financial report relates, all or part of any existing borrowings were applied to a purpose other than that for which the money was borrowed, details of —
 - (i) the amount so applied; and
 - (ii) the purpose for which the money was borrowed; and
 - (iii) the purpose to which the money was applied; and
 - (iv) the objects of, and reasons for, the application of the money to that purpose;and
- (d) where, in the financial year to which the budget relates, the power to borrow under section 6.20 was exercised, details of —
 - (i) the amount borrowed; and

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- (ii) the purpose for which the money was borrowed;
and
 - (iii) the person from whom the money was borrowed;
and
 - (iv) the nature of the financial accommodation; and
 - (v) the term of the repayment; and
 - (vi) the interest and other charges payable; and
 - (vii) the amount of the borrowings used during the
financial year; and
 - (viii) the amount remaining unused at 30 June;
and
- (e) where, in the financial year to which the annual financial
report relates, the power to borrow under section 6.20
was exercised for the purpose of re-financing existing
borrowings, in lieu of the details set forth in
paragraph (d), details of —
 - (i) the amount re-financed; and
 - (ii) the person from whom the money was borrowed;
and
 - (iii) where the principal sum under the new loan will
be different from the principal sum under the
existing loan, details of the amount of the
difference and of the objects of, and reasons for,
the re-financing; and
 - (iv) the changes to the original terms of the
borrowing resulting from the re-financing;
and
- (f) in relation to the repayment of money borrowed, details,
by program, of —
 - (i) the unpaid principal sum brought forward on
1 July; and
 - (ii) the total interest and other charges incurred
during the financial year; and

- (iii) the total expense incurred in the reduction of the principal sum during the financial year; and
- (iv) the principal liability remaining at 30 June; and
- (v) the amount funded other than by revenue from general purpose grants, rates, service charges, fees or charges.

[Regulation 48 amended in Gazette 31 Mar 2005 p. 1051.]

49. Invested money, information about in annual financial report

The annual financial report is to include, in relation to money invested, details of —

- (a) the amount earned from the investment of money held in reserve; and
- (b) the amount earned from the investment of other money; and
- (c) the total earnings from investments.

50. Financial ratios to be included in annual financial report

- (1) The annual financial report is to include, for the financial year covered by the annual financial report and the 2 preceding financial years —
 - (a) the current ratio; and
 - (b) the asset consumption ratio; and
 - (c) the asset renewal funding ratio; and
 - (d) the asset sustainability ratio; and
 - (e) the debt service cover ratio; and
 - (f) the operating surplus ratio; and
 - (g) the own source revenue coverage ratio.

- (1aa) Despite subregulation (1), an annual financial report need not include the ratios referred to in subregulation (1)(b) or (c) for the financial years ending on 30 June 2011 or 30 June 2012.

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- (1a) The ratios referred to in subregulation (1) may also be expressed as percentages or factors of one.

- (2) In this regulation —

annual operating surplus before interest and depreciation

means operating revenue minus net operating expense;

asset consumption ratio means the ratio determined as follows —

$$\frac{\text{depreciated replacement cost of depreciable assets}}{\text{current replacement cost of depreciable assets;}}$$

asset renewal funding ratio means the ratio determined as follows —

$$\frac{\text{NPV of planned capital renewals over 10 years}}{\text{NPV of required capital expenditure over 10 years;}}$$

asset sustainability ratio means the ratio determined as follows —

$$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation;}}$$

capital renewal and replacement expenditure means expenditure to renew or replace existing assets;

current assets means the total current assets as shown in the balance sheet;

current liabilities means the total current liabilities as shown in the balance sheet;

current ratio means the ratio determined as follows —

$$\frac{(\text{current assets minus restricted assets})}{(\text{current liabilities minus liabilities associated with restricted assets});}$$

current replacement cost of depreciable assets means the cost of replacing assets at current prices;

debt service cover ratio means the ratio determined as follows —

$$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest;}}$$

depreciable assets has the meaning given in the AAS;

depreciated replacement cost of assets has the meaning given in the AAS;

depreciation has the meaning given in the AAS;

interest means interest expense for moneys borrowed, credit obtained or financial accommodation arranged under section 6.20;

liabilities associated with restricted assets means the lesser value of a current liability or the cash component of restricted assets held to fund that liability;

net operating expense means operating expense excluding interest and depreciation;

NPV means net present value;

operating expense means the expense that is operating expense for the purposes of the AAS;

operating revenue means the revenue that is operating revenue for the purposes of the AAS, excluding —

- (a) grants for the development or acquisition of assets; and
- (b) contributions for the development or acquisition of assets;

[(c) deleted]

operating surplus ratio means the ratio determined as follows —

$$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue;}}$$

other comprehensive income has the meaning given in the AAS;

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own source operating revenue means revenue from rates and service charges, fees and user charges, reimbursements and recoveries, interest income and profit on disposal of assets;

own source revenue coverage ratio means the ratio determined as follows —

$$\frac{\text{own source operating revenue}}{\text{operating expense;}}$$

planned capital renewals means capital renewal and replacement expenditure as estimated in the long-term financial plan;

principal and interest means all principal and interest for moneys borrowed, credit obtained or financial accommodation arranged under section 6.20;

required capital expenditure means capital renewal and replacement expenditure as estimated in the asset management plan.

[Regulation 50 amended in Gazette 20 Jun 1997 p. 2842; 31 Mar 2005 p. 1051-2; 20 Jun 2008 p. 2726; 20 Apr 2012 p. 1701-4; 21 Jun 2013 p. 2451-2.]

51. Annual financial report to be signed etc. by CEO and given to Department

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

[Regulation 51 amended in Gazette 18 Jun 1999 p. 2639; 20 Jun 2008 p. 2726.]

Part 5 — Rates and service charges

52A. Characteristics prescribed for differential general rates (Act s. 6.33)

- (1) In this regulation —

commencement day means the day on which the *Local Government (Financial Management) Amendment Regulations (No. 2) 2012* regulation 5 comes into operation¹;

relevant district means a district that —

- (a) is declared to be a district by an order made under section 2.1(1)(a) on or after commencement day; or
 - (b) has its boundaries changed by an order made under section 2.1(1)(b) on or after commencement day.
- (2) For the purposes of section 6.33(1)(d), the following characteristics are prescribed in relation to land in a relevant district, where not more than 5 years has elapsed since the district last became a relevant district —
- (a) whether or not the land is situated in a townsite as defined in the *Land Administration Act 1997* section 3(1);
 - (b) whether or not the land is situated in a particular part of the district of the local government.

[Regulation 52A inserted in Gazette 29 Jun 2012 p. 2953.]

52. Percentage prescribed for minimum payment (Act s. 6.35(4))

The percentage prescribed for the purposes of section 6.35(4) is 50%.

53. Amount prescribed for minimum payment (Act s. 6.35(4))

The amount prescribed for the purposes of section 6.35(4) is \$200.

**54. Works etc. prescribed for service charges on land
(Act s. 6.38(1))**

For the purposes of section 6.38(1), the following are prescribed as works, services and facilities —

- (a) property surveillance and security;
- (b) television and radio rebroadcasting;
- (c) underground electricity;
- (d) water.

[Regulation 54 inserted in Gazette 20 Apr 2012 p. 1704.]

55. Rate record, form of etc. (Act s. 6.39(1))

The rate record of a local government is to —

- (a) include particulars of —
 - (i) all rateable land in its district; and
 - (ii) all land in its district which is not rateable land but on which service charges are imposed;and
- (b) be in a form that sets out —
 - (i) the full name and postal address of the owner of the land; and
 - (ii) where a service charge is to be imposed on an occupier of land, the full name and postal address of the occupier of the land; and
 - (iii) a description of the land and its location; and
 - (iv) the valuation to be used for rating purposes; and
 - (v) where, under Schedule 6.1 of the Act a valuation is to be phased in —
 - (I) the former valuation of the land; and
 - (II) the new valuation of the land;and

- (vi) if differential general rates are imposed, the characteristics of the land upon which those rates are based; and
- (vii) if a minimum payment is imposed, the amount of the minimum payment; and
- (viii) if a specified area rate is imposed, the purpose for which it is imposed; and
- (ix) if a service charge is imposed, the purpose for which it is imposed and details as to whether the service charge is imposed on the owner or occupier of the land; and
- (x) full details of —
 - (I) the amount of the rates or service charges imposed on the land; and
 - (II) any discount, waiver, concession, interest or additional charge applicable to the rates or service charges; and
 - (III) amounts received in respect of the rates or service charges on the land; and
 - (IV) any amount written off in respect of the rates or service charges on the land; and
 - (V) the balance of the rates or service charges owing on the land.

56. Rate notice, content of etc. (Act s. 6.41)

- (1) A rate notice may include more than one property where those properties are in common ownership or occupation, as the case requires, if details in relation to each property are shown separately.
- (2) Where the same person is responsible for both the rates and service charges on land the rate notice for that land may include both rates and service charges if the detail of each rate and each service charge is shown separately.

- (3) A rate notice for land is to include —
- (a) the date the notice was issued; and
 - (b) in relation to the land the subject of the notice —
 - (i) a description of the land; and
 - (ii) unless the rate notice is for a service charge only, the valuation of the land recorded in the rate record;
- and
- (c) details (including the amount and, where applicable, the rate in the dollar) of every rate and service charge imposed on the land; and
 - (da) where, under the *Rates and Charges (Rebates and Deferments) Act 1992*, a rebate on a rate or service charge may be allowed, the amount of the probable rebate adjacent to the words “State Government Rebate”; and
 - (d) where a service charge is imposed on the land, the purpose, as specified in regulation 54, for which the service charge is imposed; and
 - (e) where a differential general rate is imposed on the land details of —
 - (i) the rate imposed; and
 - (ii) the characteristics of the land upon which the rate is based;
- and
- (f) where a specified area rate is imposed on the land —
 - (i) details of the rate imposed; and
 - (ii) the name of the rate, which must reflect the purpose for which the rate is imposed;
- and
- (g) where a minimum payment is imposed on the land, the amount of that minimum payment; and

- (h) brief details of the instalment options of the local government under section 6.45 and —
 - (i) the date for payment of each instalment under each option; and
 - (ii) the amount payable for each instalment of each option; and
 - (iii) the total amount payable under each option; and
 - [(i) deleted]*
 - (j) if a rate or service charge (or any part of a rate or service charge) remains unpaid from the previous financial year the amount of those arrears; and
 - (k) the date the rates or service charges become due and payable; and
 - (l) the place appointed for the receipt of rates or service charges and the hours during which payment may be made; and
 - (m) where the rate is the result of the amendment of the rate record for a preceding year under section 6.39(2)(b), in addition to the details specified in this subregulation, equivalent details for that year; and
 - (n) a brief summary of the objection and review rights under Subdivision 7 of Part 6 of the Act and under the *Valuation of Land Act 1978*.
- (4) The following information is to accompany or be included in the rate notice —
- (a) a brief statement of the objects and reasons for —
 - (i) any differential rates imposed by the local government under section 6.33; and
 - (ii) any differential minimum payments imposed by the local government under section 6.35(6)(c); and

- (iii) any service charges imposed by the local government;
- and
- (b) if a differential general rate or minimum payment differs from the proposed rate or payment set forth in the local public notice given under section 6.36, reasons for the difference; and
- (c) a statement that under section 6.49 an agreement as to the payment of a rate or service charge may be made with the local government; and
- (d) if interest is to be imposed on unpaid rates and service charges —
 - (i) the circumstances in which interest will be imposed; and
 - (ii) the rate of interest;
- and
- (e) if interest is accruing on unpaid rates or service charges, a statement that interest continues to accrue for each day until arrears are paid; and
- (f) any discount or other incentive available for early payment, a brief description of the discount or incentive scheme and a brief statement of how that discount or incentive may be claimed; and
- (g) a brief summary of —
 - (i) options for payment and entitlements under the *Rates and Charges (Rebates and Deferments) Act 1992*; and
 - (ii) any concession available under section 6.47 and the circumstances in which it is available;
- and
- (ha) a brief statement that rebates to pensioners and seniors under the *Rates and Charges (Rebates and Deferments)*

Act 1992 are funded by the Government of Western Australia; and

- (h) a brief statement of the consequences of default in payment of rates and service charges; and
- (i) a brief statement advising that payment of a rate or service charge on any land may not be made by instalments if at the date for payment of the first instalment any part of a rate or service charge imposed on that land in a previous financial year (or interest accrued thereon at the date of issue of the rate notice) remains unpaid.

[Regulation 56 amended in Gazette 20 Jun 1997 p. 2843; 30 Dec 2004 p. 7015; 31 Mar 2005 p. 1052; 20 Apr 2012 p. 1704-5.]

57. Rate notice where rates being paid by instalments, content of etc. (Act s. 6.41)

- (1) A notice for payment of an instalment under section 6.41(2)(b) is to include —
 - (a) the information required by regulation 56(3)(a), 56(3)(b) and 56(3)(l); and
 - (b) the balance payable for the current financial year; and
 - (c) the amount of the instalment due; and
 - (d) the due date of the instalment; and
 - (e) where a previously overdue instalment is overdue, the amount that is overdue and the amount of any interest payable; and
 - (f) details of the amount of —
 - (i) any interest accrued; and
 - (ii) any waiver or other concession allowed, since the previous notice issued in relation to the relevant rate or service charge.

- (2) The information required by regulation 56(4)(c), 56(4)(d) and 56(4)(h) is to accompany or be included in the notice under subregulation (1).

58. Instalments not available if land in arrears (Act s. 6.45)

Payment of a rate or service charge on any land may not be made by instalments if, at the date for payment of the first instalment, any part of a rate or service charge imposed on that land in a previous financial year (or interest accrued thereon at the date of issue of the rate notice) remains unpaid.

59. Instalments not available if total less than \$200 (Act s. 6.45)

Payment may not be made by instalments if the total amount shown in the rate notice as being payable to the local government for rates, service charges or minimum payments, other than amounts remaining unpaid from a previous financial year, is less than \$200.

[Regulation 59 amended in Gazette 20 Jun 1997 p. 2843.]

60. Instalments, manner of electing to pay by (Act s. 6.45)

For the purposes of section 6.45 an election to pay by instalments is made (whether a person indicates to the local government that payment will be made by instalments, or not) if, before the close of business on the due date of the first instalment under an option specified in the rate notice, the local government receives payment of the amount set forth in the rate notice as being payable for that instalment.

[Regulation 60 amended in Gazette 20 Jun 1997 p. 2843.]

61. Instalments, additional circumstance when rates may be paid by

Where a local government imposes rates after amending the rate record under section 6.39(2)(b) payment of the total amount of the rates may be made by the method of payment by instalments

set forth in the local government's annual budget for the financial year in which the rates are imposed.

62. Rates re-assessed under Act s. 6.40, when rates due etc.

- (1) Section 6.50(1) and (2) are to be applied to a rate notice given after a re-assessment of rates under section 6.40 (*interim notice*).
- (2) If —
 - (a) the person to whom an interim notice is given elects to make payment by instalments pursuant to section 6.45(2)(b); and
 - (b) the period between the payment of the initial instalment and the due date of the next instalment is less than 2 months,

the initial instalment is deemed to have been paid on the due date of the previous instalment as set forth in the local government's annual budget.

63. Instalments, effect on if land sold

If, after the date for making an election to pay by instalments in a financial year, land is sold or otherwise disposed of, the rates and service charges due on the land for that financial year are payable to the local government by a single payment.

64. Instalments, when to be paid

- (1) The due date for payment of the first instalment is to be the date a rate or service charge is due and payable if the payment is to be by a single payment.
- (2) When adopting its annual budget the local government is to determine, in accordance with the Act, the due date for payment of instalments after the first instalment.
- (3) In respect of the 4 instalment option referred to in section 6.45(1)(a), if the local government does not determine

the due date for payment of instalments after the first instalment in accordance with subregulation (2) the due date of each of those instalments is at intervals of 3 months from the due date of the first instalment.

65. Instalment due on public holiday, payment of

When the due date for payment of an instalment falls on a weekend or public holiday, payment of that instalment is to be received by the local government before the close of business on the first working day after the due date.

66. Instalments, when right to pay by ceases

- (1) Subject to subregulation (2), where an election has been made to pay a rate or service charge by instalments, payment may continue to be made by instalments notwithstanding that an instalment (other than the first instalment) remains unpaid after it is due and payable.
- (2) If an instalment remains unpaid after the day on which the next instalment becomes due and payable, the local government may revoke the ratepayer's right to pay by instalments.
- (3) Where the right to pay by instalments is revoked under subregulation (2) —
 - (a) the unpaid rate becomes due and payable on the day after the day of the revocation, or such later day as the local government decides; and
 - (b) the local government must, in writing, immediately notify the ratepayer of the revocation and give details of —
 - (i) the amount of the unpaid rate; and
 - (ii) the due date for payment of the unpaid rate; and
 - (iii) any interest accruing on the unpaid rate, or which will accrue if payment is not made by that date; and

- (iv) any right to impose interest on the cost of proceedings to recover any unpaid rate.

[(4) deleted]

- (5) In this regulation —

unpaid rate means the amount of the rate or service charge which is unpaid on the date of the revocation under subregulation (2) including —

- (a) any additional charge imposed under section 6.45(3) to the extent that it relates to instalments which were due before the date of the revocation; and
- (b) any interest imposed under section 6.51 on instalments which were overdue at the date of the revocation,

but not including any additional charge imposed under section 6.45(3) to the extent that it relates to instalments which, but for the revocation, would have become due after the date of the revocation.

*[Regulation 66 inserted in Gazette 20 Jun 1997 p. 2844;
amended in Gazette 31 Mar 2005 p. 1052.]*

67. Instalments, determining additional charge for payment by

For the purpose of determining the additional charge to be imposed where payment of a rate or service charge is made by instalments, the local government is to —

- (a) have regard to the additional costs of administration; and
- (b) consider the additional charge as a full or partial reimbursement of those costs and not a charge for the purpose of making a profit.

68. Maximum interest component prescribed (Act s. 6.45)

The maximum rate of interest to be imposed under section 6.45(3) is prescribed as 5.5%.

*[Regulation 68 amended in Gazette 18 Jun 1999 p. 2639;
20 Apr 2012 p. 1705; 29 Jun 2012 p. 2954.]*

69. Instalments, calculating interest for (Act s. 6.45(3))

Interest under section 6.45(3) is to be calculated on a simple interest basis by applying the rate of interest imposed by the local government to the amount of each instalment for the period between the due date of the first instalment and the due date of each subsequent instalment.

69A. When concession under Act s. 6.47 can not be granted

A local government is not to exercise a power to grant a concession in relation to a rate or service charge under section 6.47 of the Act in circumstances where the concession is based on whether or not, or the extent to which, the land in respect of which the rate or service charge is imposed is occupied by a person who owns the land.

[Regulation 69A inserted in Gazette 7 Jan 2005 p. 72.]

70. Maximum rate of interest prescribed (Act s. 6.51)

The maximum rate of interest to be imposed under section 6.51(1) is prescribed as 11%.

*[Regulation 70 amended in Gazette 18 Jun 1999 p. 2640;
20 Apr 2012 p. 1705; 29 Jun 2012 p. 2954.]*

71. Overdue rates and service charges, calculating interest on

- (1) Interest on rates and service charges, and the costs of any proceedings to recover such charges, that remain unpaid after the date of becoming due and payable (the **due date**) is to be calculated on a simple interest basis for the number of days from the due date until the day before the day on which a payment is received by the local government.
- (2) The principal sum on which interest is calculated for a financial year may include interest accrued but not paid in a previous

financial year but is not to include interest accrued in the current financial year.

- (3) If payment is received by the local government during the period from 1 July in a financial year until the annual budget for that financial year is adopted, interest referred to in subregulation (1) for that period is to be at the rate of interest imposed under section 6.51(1) for the previous financial year.

[Regulation 71 amended in Gazette 31 Mar 2005 p. 1052.]

72. Notification prescribed (Act s. 6.64(2))

For the purposes of section 6.64(2) the notification to be given by a local government on taking possession of land under that section is to be in the form of Form 2.

73. Form of notice prescribed (Act s. 6.64(2))

For the purposes of section 6.64(2) the notice to be affixed on land by a local government on taking possession of land under that section is to be in the form of Form 3.

74. Form prescribed (Act Sch. 6.3 cl. 1(2)(e))

For the purposes of clause 1(2)(e) of Schedule 6.3 of the Act a notice requiring payment of outstanding rates and service charges is to be in the form of Form 4.

75. Form prescribed (Act Sch. 6.3 cl. 2(1)(a))

For the purposes of clause 2(1)(a) of Schedule 6.3 of the Act a Statewide public notice of a sale of land is to be in the form of Form 5.

76. Local government to notify Registrar of Titles of payment (Act s. 6.69(3)); effect of notice

- (1) As soon as practicable after the payment in accordance with section 6.69 of outstanding rates, service charges, costs and expenses on any land the local government is to deliver to the

Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, a certificate signed and dated by the CEO certifying that all outstanding rates, service charges, costs and expenses have been paid.

- (2) Upon receipt of the certificate referred to in subregulation (1) the Registrar of Titles or the Registrar of Deeds and Transfers is to endorse a memorandum that the land has ceased to be bound by the memorial.

[Regulation 76 amended by No. 47 of 2011 s. 16.]

77. Application under Act s. 6.74, prerequisites to making

- (1) Before making an application under section 6.74 for the revestment of any land in the Crown a local government is to —
- (a) give notice of its intention to do so if the rates, service charges, costs and expenses are not paid by the date specified in the notice (being a date not less than 30 days from the date of service of the notice) to —
 - (i) the owner or owners of the land, sent to the last known address of the owner or owners; and
 - (ii) all persons who are noted on the certificate of title to the land as having an interest in the land whether by way of encumbrance or otherwise, sent to the last known address of those persons;
 - and
 - (b) cause a copy of the notice of intent to be published in the *Government Gazette*.
- (2) A notice of intent under subregulation (1) is to contain a statement that the person to whom the notice is issued may, within 30 days of the date of the notice, lodge an objection to the revestment.
- (3) The local government is to consider all objections received to the revestment under this regulation.

78. Form of application etc. prescribed (Act s. 6.74)

- (1) For the purposes of section 6.74(1), an application by a local government to have land revested in the Crown is to be in the form of Form 6.
- (2) For the purposes of section 6.74(2), the grant by the Minister of an application by a local government to have land revested in the Crown is to be in the form of Form 7.

Part 6 — Transitional matters

[Heading inserted in Gazette 20 Jun 2008 p. 2727.]

79. Local Government (Financial Management) Amendment Regulations 2012, provisions for

- (1) In this regulation —
amending regulations means the *Local Government (Financial Management) Amendment Regulations 2012*, other than regulations 1 and 2 of those regulations;
old law means these regulations as in force immediately before the amending regulations come into operation ¹.
- (2) This regulation does not affect the operation of the *Interpretation Act 1984* Part V unless the contrary intention appears.
- (3) Despite the amending regulations, the old law applies to and in respect of the financial reports and rate notices for, or relating to, the financial year ending on 30 June 2012.

*[Regulation 79 inserted in Gazette 20 Apr 2012 p. 1705;
amended in Gazette 29 Jun 2012 p. 2954.]*

Schedule 1

[reg. 3]

Part 1 — Local government program titles

Column 1	Column 2
Program titles	Sub-programs included within the program
Governance	Members of council Governance — general
General purpose funding	Rates Other general purpose funding
Law, order, public safety	Fire prevention Animal control Other law, order, public safety
Health	Maternal and infant health Preventive services <ul style="list-style-type: none"> — Immunisation — Meat inspection — Administration and inspection — Pest control — Other Other health
Education and Welfare	Pre-school Other education Care of families and children Aged and disabled <ul style="list-style-type: none"> — Senior citizens centres — Meals on wheels Other welfare
Housing	Staff housing Other housing
Community amenities	Sanitation <ul style="list-style-type: none"> — Household refuse — Other Sewerage Urban stormwater drainage Protection of environment Town planning and regional development Other community amenities

Local Government (Financial Management) Regulations 1996

Schedule 1

Part 2 Nature or type classifications

Column 1	Column 2
Program titles	Sub-programs included within the program
Recreation and culture	Public halls, Civic Centre Swimming areas and beaches Other recreation and sport Television and radio re-broadcasting Libraries Other culture
Transport	Streets, roads, bridges, depots — Construction (not capitalised) — Maintenance Road plant purchase (if not capitalised) Parking facilities Traffic control Aerodromes Water transport facilities
Economic services	Rural services Tourism and area promotion Building control Saleyards and markets Plant nursery Other economic services
Other property and services	Private works Public works overheads Plant operation Salaries and wages Unclassified Town Planning Schemes

[Part 1 amended in Gazette 20 Jun 1997 p. 2844.]

Part 2 — Nature or type classifications

[Heading inserted in Gazette 20 Jun 2008 p. 2727.]

Revenue

Rates
Operating grants, subsidies and contributions
Non-operating grants, subsidies and contributions
Profit on asset disposals
Fees and charges

Service charges

Interest earnings

Other revenue

Expenditure

Employee costs

Material and contracts

Utility charges (electricity, gas, water etc.)

Depreciation on non-current assets

Loss on asset disposal

Interest expenses

Insurance expenses

Other expenditure

[Part 2 inserted in Gazette 20 Jun 2008 p. 2727-8.]

Schedule 2

Form 1

[reg. 51]

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Statement by CEO

The attached financial report of the ⁽¹⁾ Shire/Town/City of ⁽²⁾
being the annual financial report and supporting notes and other information for
the financial year ended 30 June ⁽³⁾ are in my opinion properly drawn up to
present fairly the financial position of the ⁽¹⁾ Shire/Town/City of ⁽²⁾
at 30 June ⁽³⁾ and the results of the operations for the financial year then
ended in accordance with the *Local Government Act 1995* and, to the extent that
they are not inconsistent with the Act, the Australian Accounting Standards,~~the~~
~~*Australian Accounting Standards* and comply with the provisions of the *Local*~~
~~*Government Act 1995* and the regulations under that Act.~~

Signed on the ⁽⁴⁾ day of, 20.....

.....
CEO

.....
Name of CEO

- (1) delete the one that does not apply
- (2) insert name of local government
- (3) insert year
- (4) insert date

*[Form 1 amended in Gazette 18 Jun 1999 p. 2640; 20 Jun 2008
p. 2728.]*

Form 2

[reg. 72]

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Notification of taking possession of land under section 6.64 of the *Local Government Act 1995*

TO: ⁽¹⁾

Notice is hereby given that the sum of \$ ⁽²⁾ having been unpaid to the
⁽³⁾ Shire/Town/City of ⁽⁴⁾ for a period of 3 years for
⁽³⁾ rates/service charges in respect of the land situated at ⁽⁵⁾

.....
and being ⁽⁶⁾ the local government has taken
possession of the land pursuant to section 6.64 of the *Local Government*
Act 1995, and in accordance with that section intends to —

- ⁽³⁾ (a) lease the land;
⁽³⁾ (b) sell the land;
⁽³⁾ (c) cause the land to be transferred to the Crown;
⁽³⁾ (d) cause the land to be transferred to the local government.

Signed for and on behalf of the ⁽³⁾ Shire/Town/City of ⁽⁴⁾
this ⁽⁷⁾ day of, 20.....

.....
CEO

- (1) insert name of owner of land or “owner of (5)”
- (2) insert amount
- (3) delete the one that does not apply
- (4) insert name of local government
- (5) insert address or other details sufficient to identify land
- (6) insert title particulars of land
- (7) insert date

Form 3

[reg. 73]

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

**Notice to be affixed on land on taking possession under section 6.64 of the
*Local Government Act 1995***

TO: ⁽¹⁾

The ⁽²⁾ Shire/Town/City of ⁽³⁾ has taken possession of this
land situate at ⁽⁴⁾
and being ⁽⁵⁾

in accordance with section 6.64 of the *Local Government Act 1995*, and will in
accordance with that section —

- ⁽²⁾ (a) lease the land;
- ⁽²⁾ (b) sell the land;
- ⁽²⁾ (c) cause the land to be transferred to the Crown;
- ⁽²⁾ (d) cause the land to be transferred to the local government.

Signed for and on behalf of the ⁽²⁾ Shire/Town/City of ⁽³⁾
this ⁽⁶⁾ day of, 20.....

.....
CEO

- (1) insert name of owner of land or “owner of (4)”
- (2) delete the one that does not apply
- (3) insert name of local government
- (4) insert address or other details sufficient to identify land
- (5) insert title particulars of land
- (6) insert date

Form 4

[reg. 74]

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

**Notice pursuant to Schedule 6.3 of the *Local Government Act 1995*
requiring payment of outstanding rates or service charges**

TO: ⁽¹⁾

Notice is hereby given that the sum of \$ ⁽²⁾ has been owing to the
⁽³⁾ Shire/Town/City of ⁽⁴⁾ for a period of 3 years
for ⁽³⁾ rates/service charges in respect of the land described below and unless
payment is made of the sum of \$ ⁽²⁾ within 3 months from the date of
this notice the local government will, pursuant to section 6.64 of the *Local
Government Act 1995*, offer the land for sale by public auction at a time and
place appointed by the local government.

Signed for and on behalf of the ⁽³⁾ Shire/Town/City of ⁽⁴⁾
this ⁽⁵⁾ day of, 20.....

.....
CEO

Description of Land etc.

Names of owners and all other persons appearing to have an estate or interest in the land	Description of land referred to, including title references
⁽⁶⁾	⁽⁶⁾

- (1)
- (2) insert amount
- (3) delete the one that does not apply
- (4) insert name of local government
- (5) insert date
- (6) insert details

Form 5

[reg. 75]

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

**Notice pursuant to Schedule 6.3 of the *Local Government Act 1995* of sale of
land for non-payment of outstanding rates or service charges**

Notice is hereby given that, under section 6.64 of the *Local Government Act 1995*, as ⁽¹⁾ rates/service charges have been owing for a period of at least 3 years the ⁽¹⁾ Shire/Town/City of ⁽²⁾ is to offer for sale by public auction at ⁽³⁾ on the ⁽⁴⁾ day of, 20..... the land described below.

Signed for and on behalf of the ⁽¹⁾ Shire/Town/City of ⁽²⁾
this ⁽⁴⁾ day of, 20.....

.....
CEO

Description of Land etc.

Description of land and lot or location number	Plan or Diagram Number	Title reference	Area	Street	Description of improvements, if any	Name of Owner	Name of other persons appearing to have an estate or interest	Rates/ service charges outstanding	Other charges due on the land

- (1) delete the one that does not apply
(2) insert name of local government
(3) insert details
(4) insert date

Form 6

[reg. 78(1)]

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

**Application to the Minister for land to be
revested in the Crown**

Local Government Act 1995 — Application under s. 6.74

TO: The Hon. Minister

The ⁽¹⁾ Shire/Town/City of ⁽²⁾ requests that the Minister approve the revestment in the Crown of the land described below pursuant to section 6.74 of the *Local Government Act 1995*, by the reason that the land is —

- (a) rateable land;
- (b) vacant; and
- (c) land in respect of which ⁽¹⁾ rates/service charges have been unpaid for a period of at least 3 years.

I the undersigned certify that, in respect of the stated land —

- (d) 30 days' notice of intent was delivered to the last known address of the owner(s) of the land;
- (e) 30 days' notice of intent was issued to the last known address of all persons who are noted on the certificate of title to the land as having an interest in the land (by way of encumbrance or otherwise);
- (f) a copy of that notice was published on page of the *Government Gazette* of ⁽³⁾; and
- (g) after 30 days
 - ⁽¹⁾ no objections were received
 - ⁽¹⁾ objections were received from ⁽⁴⁾ people and duly considered by the local government. (Copies of the objections and associated council resolutions are attached).

Signed for and on behalf of the ⁽¹⁾ Shire/Town/City of ⁽²⁾
this ⁽³⁾ day of, 20.....

.....
CEO

- (1) delete the one that does not apply
- (2) insert name of local government

Local Government (Financial Management) Regulations 1996
Schedule 2

- (3) insert date
(4) insert number of persons

Description of Land etc.

Names of owners and all other persons appearing to have an estate or interest in the land	Description of land referred to, including title references
(1)	(1)

- (1) insert details

Form 7

[reg. 78(2)]

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

**Notification by Minister of grant of application for revestment of land
in the Crown**

***Local Government Act 1995* — Ministerial approval under s. 6.74**

I, being the Minister charged for the time being with
the administration of the *Local Government Act 1995*, grant the application
submitted by the ⁽¹⁾ Shire/Town/City of ⁽²⁾ on
the ⁽³⁾ day of 20....., and authorise the land
described below to be revested in the Crown.

.....
Minister

Date ⁽³⁾

Description of Land etc.

Names of owners and all other persons appearing to have an estate or interest in the land	Description of land referred to, including title references
⁽⁴⁾	⁽⁴⁾

- (1) delete the one that does not apply
- (2) insert name of local government
- (3) insert date
- (4) insert details

=====

Notes

- ¹ This compilation of the *Local Government (Financial Management) Regulations 1996* and includes the amendments made by the other written laws referred to in the following table. The table also contains information about any reprint.

Compilation table

Citation	Gazettal	Commencement
<i>Local Government (Financial Management) Regulations 1996</i>	24 Jun 1996 p. 2681-750	1 Jul 1996 (see r. 2)
<i>Local Government (Financial Management) Amendment Regulations 1996</i>	28 Jun 1996 p. 3169-70	1 Jul 1996 (see r. 3)
<i>Local Government (Financial Management) Amendment Regulations (No. 2) 1996</i>	30 Aug 1996 p. 4330-1	30 Aug 1996
<i>Local Government (Financial Management) Amendment Regulations 1997</i>	20 Jun 1997 p. 2837-45	1 Jul 1997 (see r. 2)
<i>Local Government (Financial Management) Amendment Regulations 1998</i>	19 Jun 1998 p. 3281-2	1 Jul 1998 (see r. 2)
<i>Local Government (Financial Management) Amendment Regulations 1999</i>	18 Jun 1999 p. 2639-40	1 Jul 1999 (see r. 2)
<i>Local Government (Financial Management) Amendment Regulations (No. 2) 1999</i>	29 Jun 1999 p. 2854	1 Jul 1999 (see r. 2)
Reprint of the <i>Local Government (Financial Management) Regulations 1996</i> as at 24 Mar 2000 (includes amendments listed above)		
<i>Local Government (Financial Management) Amendment Regulations 2000</i>	16 Jun 2000 p. 2950-1	1 Jul 2000 (see r. 2)
<i>Local Government (Financial Management) Amendment Regulations (No. 3) 2004</i>	30 Dec 2004 p. 7015	1 Jan 2005 (see r. 2 and <i>Gazette</i> 31 Dec 2004 p. 7130)
<i>Local Government (Financial Management) Amendment Regulations 2005</i>	7 Jan 2005 p. 71-2	7 Jan 2005

Citation	Gazettal	Commencement
<i>Local Government (Financial Management) Amendment Regulations (No. 2) 2005</i>	31 Mar 2005 p. 1047-53	1 Jul 2005 (see r. 2)
Reprint 2: The Local Government (Financial Management) Regulations 1996 as at 17 Feb 2006 (includes amendments listed above)		
<i>Local Government (Financial Management) Amendment Regulations 2008</i>	20 Jun 2008 p. 2720-8	r. 1 and 2: 20 Jun 2008 (see r. 2(a)); Regulations other than r. 1 and 2: 1 Jul 2008 (see r. 2(b))
<i>Statutes (Repeals and Minor Amendments) Act 2011</i> s. 16 assented to 25 Oct 2011		26 Oct 2011 (see s. 2(b))
<i>Local Government (Financial Management) Amendment Regulations 2012</i>	20 Apr 2012 p. 1698-705	r. 1 and 2: 20 Apr 2012 (see r. 2(a)); Regulations other than r. 1 and 2: 21 Apr 2012 (see r. 2(b) and <i>Gazette</i> 20 Apr 2012 p. 1695)
<i>Local Government (Financial Management) Amendment Regulations (No. 2) 2012</i>	29 Jun 2012 p. 2952-4	r. 1 and 2: 29 Jun 2012 (see r. 2(a)); Regulations other than r. 1 and 2: 30 Jun 2012 (see r. 2(b))
Reprint 3: The Local Government (Financial Management) Regulations 1996 as at 7 Dec 2012 (includes amendments listed above)		
<i>Local Government (Financial Management) Amendment Regulations 2013</i>	21 Jun 2013 p. 2450-2	r. 1 and 2: 21 Jun 2013 (see r. 2(a)); Regulations other than r. 1 and 2: 22 Jun 2013 (see r. 2(b))
<i>Local Government (Financial Management) Amendment Regulations 2017</i>	12 May 2017 p. 2469	r. 1 and 2: 12 May 2017 (see r. 2(a)); Regulations other than r. 1 and 2: 13 May 2017 (see r. 2(b))



Western Australia

Local Government Act 1995

Local Government (Audit) Regulations 1996

As at AsAtDate

Version Suffix

Extract from www.slp.wa.gov.au, see that website for further information

Local Government (Audit) Regulations 1996

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Defined terms

Local Government (Audit) Regulations 1996

1. Citation

These regulations may be cited as the *Local Government (Audit) Regulations 1996*¹.

2. Commencement

These regulations come into operation on 1 July 1996.

3. Terms used

In these regulations, unless the contrary intention appears —
audit committee means an audit committee established under section 7.1A;

~~***Australian Accounting Standards*** means the “Statements of Accounting Standards” issued by the Australian Accounting Research Foundation;~~

compliance audit means an audit of compliance with the statutory requirements prescribed by regulation 13;

section means section of the Act.

[Regulation 3 amended in Gazette 23 Apr 1999 p. 1722;
31 Mar 2005 p. 1042.]

4. Prescribed amount of debt which disqualifies person as auditor (Act s. 7.4(2)(b))

The amount prescribed for the purposes of section 7.4(2)(b) is \$5 000.

5. Prescribed entity, employment or membership of which disqualifies person as auditor (Act s. 7.4(2)(c))

The prescribed entities for the purposes of section 7.4(2)(c) are, in relation to a local government —

- (a) a regional local government in which the local government is a participant; and
- (b) an incorporated association which the local government has formed or taken part in forming under the *Associations Incorporation Act 2015*.

[Regulation 5 amended in Gazette 30 Dec 2016 p. 5969.]

6. Prescribed class of persons, membership of which disqualifies person as auditor (Act s. 7.4(2)(d))

- (1) The prescribed classes of persons for the purposes of section 7.4(2)(d) are —
 - (a) persons who are disqualified for membership of a council under section 2.22; and
 - (b) persons who are insolvents under administration within the meaning of the *Corporations Act 2001* of the Commonwealth; and
 - (c) persons who are closely associated with a relevant person.
- (2) For the purposes of subregulation (1)(c) a person is to be treated as being closely associated with a relevant person if the person —
 - (a) is in partnership with the relevant person; or
 - (b) is an employer of the relevant person; or
 - (c) is a beneficiary under a trust, or an object of a discretionary trust, of which the relevant person is a trustee; or
 - (d) is a body corporate —
 - (i) of which the relevant person is a director, secretary or executive officer; or

- (ii) in which the relevant person holds shares having a total value exceeding —
 - (I) the amount prescribed for the purposes of section 5.62; or
 - (II) the percentage of the total value of the issued share capital of the company prescribed for the purposes of section 5.62,whichever is less;
 - or
 - (e) is the spouse, de facto partner or child of the relevant person and is living with the relevant person; or
 - (f) has a relationship specified in any of paragraphs (a) to (d) in respect of the relevant person's spouse or de facto partner if the spouse or de facto partner is living with the relevant person.
- (3) In this regulation —
- relevant person** in relation to a local government, means a member of the council of the local government or an employee of the local government;
- value** has the meaning given by section 5.62(2).
- [Regulation 6 amended in Gazette 28 Sep 2001 p. 5357-8; 30 Jun 2003 p. 2615; 31 Mar 2005 p. 1042.]*

7. Agreements with auditors, contents of

An agreement between a local government and an auditor is to include —

- (a) the objectives of the audit; and
- (b) the scope of the audit; and
- (c) a plan for the audit; and
- (d) details of the remuneration and expenses to be paid to the auditor; and

- (e) the method to be used by the local government to communicate with, and supply information to, the auditor.

8. **Departmental CEO to be notified of termination of audit agreement**
~~Termination of audit agreement, Executive Director to be notified~~

- (1) Where an agreement between a local government and an auditor is terminated —
 - (a) the local government is to, within a period of 30 days from the termination, give to the Departmental CEO —
~~Executive Director~~
 - (i) notice of the termination; and
 - (ii) the reasons for the termination;and
 - (b) the auditor is to, within a period of 30 days from the termination, advise the Departmental CEO ~~Executive Director~~ of the termination.
- (2) Notwithstanding any provision of an agreement between a local government and an auditor to the contrary, an auditor is to be given notice in writing of the termination of his or her appointment.

9. **Performance of audit**

- (1) In this regulation —

Australian Accounting Standards means the standards made and amended from time to time by the Australian Accounting Standards Board continued under the *Australian Securities and Investments Commission Act 2001* (Commonwealth) section 261.

- (1A) An audit is to be carried out in accordance with the Australian Auditing Standards made or formulated and amended from time to time by the Auditing and Assurance Standards Board

established by the *Australian Securities and Investments Commission Act 2001* (Commonwealth) section 227A.

- ~~(1) An audit is to be carried out in accordance with the “Auditing Standards” and “Auditing Guidance Statements” adopted from time to time by the Australian Society of Certified Practising Accountants and The Institute of Chartered Accountants in Australia.~~
- (2) An auditor is to carry out such work as is necessary to form an opinion as to whether —
- (a) the accounts are properly kept; and
 - (b) the annual financial report —
 - (i) is prepared in accordance with the financial records; and
 - (ii) represents fairly the results of the operations of the local government and the financial position of the local government at 30 June in accordance with the Act and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.~~Australian Accounting Standards and the Act.~~

9A. CEO to provide documents to Auditor General carrying out financial audit

- (1) In this regulation —
- audit document* means any of the following —
- (a) the strategic community plan;
 - (b) the corporate business plan;
 - (c) any other plan or informing strategy specified by the auditor;
- corporate business plan* has the meaning given in the *Local Government (Administration) Regulations 1996* regulation 19BA;

strategic community plan has the meaning given in the *Local Government (Administration) Regulations 1996* regulation 19BA.

- (2) The CEO must provide a copy of an audit document to the Auditor General within 14 days after the Auditor General requests it for the purposes of a financial audit under Part 7 Division 3A of the Act.

10. Report by auditor

- (1) An auditor's report is to be forwarded to the persons specified in section 7.9(1) within 30 days of completing the audit.
- (2) The report is to give the auditor's opinion on —
 - (a) the financial position of the local government; and
 - (b) the results of the operations of the local government.
- (3) The report is to include —
 - (a) any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government; and
 - (b) any matters indicating non-compliance with Part 6 of the Act, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls in any other written law; and
 - (c) details of whether information and explanations were obtained by the auditor; and
 - (d) a report on the conduct of the audit; and
 - (e) the opinion of the auditor as to whether or not the following financial ratios included in the annual financial report are supported by verifiable information and reasonable assumptions —
 - (i) the asset consumption ratio; and
 - (ii) the asset renewal funding ratio.

- (4A) In subregulation (3)(e) —

asset consumption ratio has the meaning given in the *Local Government (Financial Management) Regulations 1996* regulation 50(2);

asset renewal funding ratio has the meaning given in the *Local Government (Financial Management) Regulations 1996* regulation 50(2).

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

[Regulation 10 amended in Gazette 21 Jun 2013 p. 2449-50.]

11. Hours and fees, auditor to give Minister statement of

An auditor is to provide to the Minister with the auditor's report a detailed statement of —

- (a) the hours worked on the audit; and
- (b) the remuneration and expenses due to the auditor by the local government.

12. Auditor's conflict of interest, auditor to report

An auditor is to report a possible conflict of interest to the Minister as soon as possible after the auditor becomes aware of the possible conflict of interest.

13. Prescribed statutory requirements for which compliance audit needed (Act s. 7.13(1)(i))

For the purposes of section 7.13(1)(i) the statutory requirements set forth in the Table to this regulation are prescribed.

Table

<i>Local Government Act 1995</i>

s. 3.57	s. 3.58(3) and (4)	s. 3.59(2), (4) and (5)
s. 5.16	s. 5.17	s. 5.18
s. 5.36(4)	s. 5.37(2) and (3)	s. 5.42
s. 5.43	s. 5.44(2)	s. 5.45(1)(b)
s. 5.46	s. 5.67	s. 5.68(2)
s. 5.70	s. 5.73	s. 5.75
s. 5.76	s. 5.77	s. 5.88
s. 5.89A	s. 5.103	s. 5.120
s. 5.121	s. 7.1A	s. 7.1B
s. 7.3	s. 7.6(3)	s. 7.9(1)
s. 7.12A		
<i>Local Government (Administration) Regulations 1996</i>		
r. 18A	r. 18C	r. 18E
r. 18F	r. 18G	r. 19
r. 19C	r. 19DA	r. 22
r. 23	r. 28	r. 34B
r. 34C		
<i>Local Government (Audit) Regulations 1996</i>		
r. 7	r. 10	
<i>Local Government (Elections) Regulations 1997</i>		
r. 30G		

Local Government (Functions and General) Regulations 1996		
r. 7	r. 9	r. 10
r. 11A	r. 11	r. 12
r. 14(1), (3) and (5)	r. 15	r. 16
r. 17	r. 18(1) and (4)	r. 19
r. 21	r. 22	r. 23
r. 24	r. 24AD(2), (4) and (6)	r. 24AE
r. 24AF	r. 24AG	r. 24AH(1) and (3)
r. 24AI	r. 24E	r. 24F
Local Government (Rules of Conduct) Regulations 2007		
r. 11		

[Regulation 13 inserted in Gazette 23 Apr 1999 p. 1722-4; amended in Gazette 1 Jun 2004 p. 1917; 31 Mar 2005 p. 1042-3; 30 Sep 2005 p. 4418-20; 21 Dec 2010 p. 6758-61; 30 Dec 2011 p. 5579-80; 18 Sep 2015 p. 3813.]

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

r. 15

- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
- (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

[Regulation 14 inserted in Gazette 23 Apr 1999 p. 1724-5; amended in Gazette 30 Dec 2011 p. 5580-1.]

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO ~~Compliance audit return, certified copy of etc. to be given to Executive Director~~

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,

is to be submitted to the Departmental CEO ~~Executive Director~~ by 31 March next following the period to which the return relates.

- (2) In this regulation —
- certified*** in relation to a compliance audit return means signed by —
- (a) the mayor or president; and
 - (b) the CEO.

[Regulation 15 inserted in Gazette 23 Apr 1999 p. 1725.]

16. Functions of audit committee

An audit committee has the following functions —

(a) to guide and assist the local government in carrying out —

(i) its functions under Part 6 of the Act; and

(ii) its functions relating to other audits and other matters related to financial management;

(b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;

(c) to review a report given to it by the CEO under regulation 17(3) (the *CEO's report*) and is to —

(i) report to the council the results of that review; and

(ii) give a copy of the CEO's report to the council;

(d) to guide and assist the CEO in —

(i) carrying out the CEO's functions in relation to a review under regulation 17(1); and

(ii) carrying out the CEO's functions in relation to a review under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);

(e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;

(f) to oversee the implementation of any action which the local government —

(i) is required to take by section 7.12A(3); and

(ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and

- ~~(iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and~~
- ~~(iv) has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);~~
- ~~(g) to perform any other function conferred on the audit committee by these regulations or another written law.~~

16. — Audit committee, functions of

~~An audit committee —~~

- ~~(a) is to provide guidance and assistance to the local government —~~
 - ~~(i) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and~~
 - ~~(ii) as to the development of a process to be used to select and appoint a person to be an auditor;~~
- ~~and~~
- ~~(b) may provide guidance and assistance to the local government as to —~~
 - ~~(i) matters to be audited; and~~
 - ~~(ii) the scope of audits; and~~
 - ~~(iii) its functions under Part 6 of the Act; and~~
 - ~~(iv) the carrying out of its functions relating to other audits and other matters related to financial management; and~~
- ~~(c) is to review a report given to it by the CEO under regulation 17(3) (the *CEO's report*) and is to —~~
 - ~~(i) report to the council the results of that review; and~~
 - ~~(ii) give a copy of the CEO's report to the council.~~

~~*[Regulation 16 inserted in Gazette 31 Mar 2005 p. 1043;
amended in Gazette 8 Feb 2013 p. 867.]*~~

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years. ~~at least once every 2 calendar years.~~
- (3) The CEO is to report to the audit committee the results of that review.

[Regulation 17 inserted in Gazette 8 Feb 2013 p. 868.]

Notes

- ¹ This is a compilation of the *Local Government (Audit) Regulations 1996* and includes the amendments made by the other written laws referred to in the following table. The table also contains information about any reprint.

Compilation table

Citation	Gazettal	Commencement
<i>Local Government (Audit) Regulations 1996</i>	24 Jun 1996 p. 2827-32	1 Jul 1996 (see r. 2)
<i>Local Government (Audit) Amendment Regulations 1999</i>	23 Apr 1999 p. 1722-5	23 Apr 1999
<i>Corporations (Consequential Amendments) Regulations 2001 Pt. 8</i>	28 Sep 2001 p. 5353-8	15 Jul 2001 (see r. 2 and Cwltb <i>Gazette</i> 13 Jul 2001 No. S285)
<i>Equality of Status Subsidiary Legislation Amendment Regulations 2003 Pt. 24</i>	30 Jun 2003 p. 2581-638	1 Jul 2003 (see r. 2 and <i>Gazette</i> 30 Jun 2003 p. 2579)
Reprint 1: The Local Government (Audit) Regulations 1996 as at 10 Oct 2003 (includes amendments listed above)		
<i>Local Government (Audit) Amendment Regulations 2004</i>	1 Jun 2004 p. 1917	1 Jun 2004
<i>Local Government (Audit) Amendment Regulations 2005</i>	31 Mar 2005 p. 1042-3	7 May 2005 (see r. 2)
<i>Local Government (Audit) Amendment Regulations (No. 2) 2005</i>	30 Sep 2005 p. 4418-20	30 Sep 2005
<i>Local Government (Audit) Amendment Regulations 2010</i>	21 Dec 2010 p. 6758-61	r. 1 and 2: 21 Dec 2010 (see r. 2(a)); Regulations other than r. 1 and 2: 22 Dec 2010 (see r. 2(b))
Reprint 2: The Local Government (Audit) Regulations 1996 as at 14 Oct 2011 (includes amendments listed above)		
<i>Local Government (Audit) Amendment Regulations 2011</i>	30 Dec 2011 p. 5579-81	r. 1 and 2: 30 Dec 2011 (see r. 2(a)); Regulations other than r. 1 and 2: 31 Dec 2011 (see r. 2(b))
<i>Local Government (Audit) Amendment Regulations 2013</i>	8 Feb 2013 p. 867-8	r. 1 and 2: 8 Feb 2013 (see r. 2(a)); Regulations other than r. 1 and 2: 9 Feb 2013 (see r. 2(b))
<i>Local Government (Audit) Amendment Regulations (No. 2) 2013</i>	21 Jun 2013 p. 2449-50	r. 1 and 2: 21 Jun 2013 (see r. 2(a));

Citation	Gazettal	Commencement
		Regulations other than r. 1 and 2: 22 Jun 2013 (see r. 2(b))
<i>Local Government (Functions and General) Amendment Regulations 2015 Pt. 3</i>	18 Sep 2015 p. 3804-13	1 Oct 2015 (see r. 2(b))
<i>Local Government Regulations Amendment (Associations Incorporation) Regulations 2016 Pt. 2</i>	30 Dec 2016 p. 5969-70	31 Dec 2016 (see r. 2(b))

9.2 Compliance Audit Return 2017

SUMMARY:

The Department of Local Government and Communities has circulated to all Western Australian Local Governments for completion its annual Compliance Audit Return, covering the review period 1 January 2017 to 31 December 2017. The return is a requirement of the Department of Local Government and Communities and monitors a local government's compliance with the *Local Government Act 1995* and its Regulations.

The function of the Audit Committee includes reviewing the effectiveness of the local government's systems in regard to risk management, internal control and legislative compliance which includes the Compliance Audit Return.

The Compliance Audit Return 2017 is included at Attachment A.

OFFICER RECOMMENDATION:

That the Audit Committee has reviewed the Compliance Audit Return 2017 and cause the results of that review to be presented to Council with the recommendation that it adopt the Compliance Audit Return 2017 as detailed in Attachment A.

COMMITTEE RECOMMENDATION:

That Council adopt the Compliance Audit Return 2017 as detailed in Attachment A.

DISCUSSION:

Each year Western Australian Local Governments are required to complete a Compliance Audit Return (CAR) for the Department of Local Government, Heritage; Culture and the Arts, in accordance with the *Local Government Act 1995*.

The Department of Local Government has circulated to all Western Australian Local Governments for completion its annual CAR, covering the review period 1 January 2017 to 31 December 2017. The return is a means of monitoring compliance with the requirements of the *Local Government Act 1995* and its Regulations and it is a statutory requirement that these returns are completed and submitted to the Department of Local Government, Heritage; Culture and the Arts no later than the 31 March each year.

Regulation 14 of the *Local Government (Audit) Regulations 1996*, requires that the Local Government's Audit Committee review the CAR and report the results of that review to the Council prior to its adoption by Council and submit to the Department of Local Government, Heritage; Culture and the Arts by the 31 March 2018.

Whilst a 100% CAR is an ideal outcome, the CAR must be considered as a means of internal audit, capable of identifying shortcomings and weaknesses in the system, which can then be improved or modified practices can be implemented, to resolve these issues.

The CAR is provided electronically through a secure internet portal and the CAR is divided into sections, each one dealing with a specific area of the *Local Government Act 1995*. These sections are then allocated to the relevant officer who 'signs in' electronically on the portal to complete each question.

9.2 COMPLIANCE AUDIT RETURN 2017

Officers are engaged prior to completing the CAR, at which time they are advised how to use the online system and how to internally audit their procedures to ensure that compliance is occurring. Where compliance is not occurring, officers are advised that an honest answer is required, so that procedural changes can be made to improve the City's compliance systems.

Once the audit has been completed, the City is required to:

- Present the Compliance Audit Return to the Audit Committee for review;
- Present the Compliance Audit Return to Council;
- Seek Council's adoption of the completed Compliance Audit Return; and
- Return the reviewed, adopted and certified Compliance Audit Return, along with a copy of the Council minutes, to the Department of Local Government, Heritage; Culture and the Arts by no later than 31 March 2018.

The particulars of any matters of concern raised by the Audit Committee's review relating to the CAR must be recorded in the minutes of this meeting.

Any person who is not satisfied with the manner in which the compliance assessment process has been undertaken by the City or believes there may be a discrepancy in the CAR, may bring the particular issue to the attention of the Department.

Council may also refer the completed CAR to its Auditor or other external inspection service for an independent assessment, if it is deemed necessary.

The actual compliance level during the 2017 period was excellent, with 91 of the 94 areas achieved and an overall a total compliance rate of 97%.

The areas in which the City did not provide a 'Yes' response were:

- Delegation of power/duty
 - s5.46(2) – Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2016/17 financial year.
 - Response – No, Ongoing changes to the City's corporate structure has resulted in not all delegations by the CEO under s5.44 being reviewed during the 2016/17 period.
- Disclosure of interest
 - s5.76(1) – Was an annual return lodged by all designated employees by 31 August 2017.
 - Response – No – one designated employee failed to lodge an annual return by 31 August 2017. The incident was report to the appropriate authority and the matter has since been resolved.
- Integrated Planning and Reporting
 - s5.56 – Has the local government adopted an Asset Management Plan.
 - Response – No – the City has prepared asset management plans for all major asset classes but these have yet to be formally adopted by Council. Council has adopted an Asset Management Policy.

9.2 COMPLIANCE AUDIT RETURN 2017

LEGAL/POLICY IMPLICATIONS:

Section 7.13(1) of the *Local Government Act 1995* contains provisions for the making of regulations requiring local governments to undertake an audit of compliance whether of a financial nature or not. The *Local Government (Audit) Regulations 1996* make completion and submission of the return mandatory.

Local Government Act 1995**7.13. Regulations as to audits**

- (1) *Regulations may make provision -*
 - (aa) *as to the functions of the CEO and the audit committee in relation to audits carried out under this Part and reports made on those audits;*
 - (ab) *as to the functions of audit committees, including the selection and recommendation of an auditor;*
 - (ac) *as to the procedure to be followed in selecting an auditor;*
 - (ad) *as to the contents of the annual report to be prepared by an audit committee;*
 - (ae) *as to monitoring action taken in respect of any matters raised in a report by an auditor;*
 - (a) *with respect to matters to be included in agreements between local governments and auditors;*
 - (b) *for notifications and reports to be given in relation to agreements between local governments and auditors, including any variations to, or termination of such agreements;*
 - (ba) *as to the copies of agreements between local governments and auditors being provided to the Department;*
 - (c) *as to the manner in which an application may be made to the Minister for approval as an auditor;*
 - (d) *in relation to approved auditors, for —*
 - (i) *reviews of, and reports on, the quality of audits conducted;*
 - (ii) *the withdrawal by the Minister of approval as an auditor;*
 - (iii) *applications to the State Administrative Tribunal for the review of decisions to withdraw approval;*
 - (e) *for the exercise or performance by auditors of their powers and duties under this Part;*
 - (f) *as to the matters to be addressed by auditors in their reports;*
 - (g) *requiring auditors to provide the Minister with such information as to audits carried out by them under this Part as is prescribed;*
 - (h) *prescribing the circumstances in which an auditor is to be considered to have a conflict of interest and requiring auditors to disclose in their reports such information as to a possible conflict of interest as is prescribed;*
 - (i) *requiring local governments to carry out, in the prescribed manner and in a form approved by the Minister, an audit of compliance with such statutory requirements as are prescribed whether those requirements are —*
 - (i) *of a financial nature or not; or*
 - (ii) *under this Act or another written law.*
- (2) *Regulations may also make any provision about audit committees that may be made under section 5.25 in relation to committees.*

9.2 COMPLIANCE AUDIT RETURN 2017

Local Government (Audit) Regulations 1996**13. Prescribed statutory requirements for which compliance audit needed (Act s7.13(1)(i))**

For the purposes of section 7.13(1)(i) the statutory requirements set forth in the Table to this regulation are prescribed.

Table

Local Government Act 1995		
s. 3.57	s. 3.58(3) and (4)	s. 3.59(2), (4) and (5)
s. 5.16	s. 5.17	s. 5.18
s. 5.36(4)	s. 5.37(2) and (3)	s. 5.42
s. 5.43	s. 5.44(2)	s. 5.45(1)(b)
s. 5.46	s. 5.67	s. 5.68(2)
s. 5.70	s. 5.73	s. 5.75
s. 5.76	s. 5.77	s. 5.88
s. 5.103	s. 5.120	s. 5.121
s. 7.1A	s. 7.1B	s. 7.3
s. 7.6(3)	s. 7.9(1)	s. 7.12A
Local Government (Administration) Regulations 1996		
r. 18A	r. 18C	r. 18E
r. 18F	r. 18G	r. 19
r. 22	r. 23	r. 28
r. 34B	r. 34C	
Local Government (Audit) Regulations 1996		
r. 7	r. 10	
Local Government (Elections) Regulations 1997		
r. 30G		
Local Government (Functions and General) Regulations 1996		
r. 7	r. 9	r. 10
r. 11A	r. 11	r. 12
r. 14(1), (3) and (5)	r. 15	r. 16
r. 17	r. 18(1) and (4)	r. 19
r. 21	r. 22	r. 23
r. 24	r. 24AD(2), (4) and (6)	r. 24AE
r. 24AF	r. 24AG	r. 24AH(1) and (3)
r. 24AI	R24E	r. 24F
Local Government (Rules of Conduct) Regulations 2007		
r. 11		

9.2 COMPLIANCE AUDIT RETURN 2017

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be -
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Compliance audit return, certified copy of etc. to be given to Executive Director

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with -
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation -
certified in relation to a compliance audit return means signed by —
 - (a) the mayor or president; and
 - (b) the CEO.

FINANCIAL/BUDGET IMPLICATIONS:

There were no financial implications identified as a consequence of this report.

ASSET MANAGEMENT IMPLICATIONS:

There were no asset management implications identified as a consequence of this report.

ENVIRONMENTAL IMPLICATIONS:

There were no environmental implications identified as a consequence of this report.

9.2 COMPLIANCE AUDIT RETURN 2017

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan:

Plan	Objective	Strategy
Corporate Business Plan 2017 - 2022	5.8 Apply best practice principles and processes to maximise efficiencies and quality	5.8.4 Implement the internal audit function and carry out audits as per the Internal Audit Plan

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Non compliance with the requirements of the Local Government Act 1995, Section 7.13(i) and Local Government (Audit) Regulations 1996, Regulations 13 – 15.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Moderate
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Ensure that the Compliance Return is completed annually.
Rating (after treatment)	Low

9.2 COMPLIANCE AUDIT RETURN 2017

COUNCIL DECISION

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MOVED CR S MILLS

SECONDED CR S LEE

That Council adopt the Compliance Audit Return 2017 as detailed in Attachment A.

**CARRIED
8/0**

ATTACHMENT A

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

Kwinana - Compliance Audit Return 2017

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2017.	N/A		Adam Vaughan-Williams
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2017.	N/A		Adam Vaughan-Williams
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2017.	N/A		Adam Vaughan-Williams
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2017.	N/A		Adam Vaughan-Williams
5	s3.59(5)	Did the Council, during 2017, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Adam Vaughan-Williams



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Adam Vaughan-Williams
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Adam Vaughan-Williams
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Adam Vaughan-Williams
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Adam Vaughan-Williams
5	s5.18	Has Council reviewed delegations to its committees in the 2016/2017 financial year.	Yes		Adam Vaughan-Williams
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Adam Vaughan-Williams
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Adam Vaughan-Williams
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Adam Vaughan-Williams
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Adam Vaughan-Williams
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Adam Vaughan-Williams
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Adam Vaughan-Williams
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2016/2017 financial year.	No	Ongoing changes to the City's corporate structure has resulted in not all delegations by the CEO under s5.44 being reviewed during the 2016/17 period.	Adam Vaughan-Williams
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Adam Vaughan-Williams

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Adam Vaughan-Williams



Department of
**Local Government, Sport
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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Adam Vaughan-Williams
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Adam Vaughan-Williams
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Adam Vaughan-Williams
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Adam Vaughan-Williams
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2017.	Yes		Adam Vaughan-Williams
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2017.	No	One designated employee failed to lodge an annual return by 31 August 2017. The incident was reported to the appropriate authority and the matter has since been resolved.	Adam Vaughan-Williams
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Adam Vaughan-Williams
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Adam Vaughan-Williams
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Adam Vaughan-Williams
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Adam Vaughan-Williams
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Adam Vaughan-Williams
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Adam Vaughan-Williams



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Adam Vaughan-Williams
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Adam Vaughan-Williams
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Adam Vaughan-Williams

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Adam Vaughan-Williams
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Adam Vaughan-Williams

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A	No 'disclosure of gifts' forms from candidates lodged with the CEO for the period.	Adam Vaughan-Williams

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Kelli Hayward
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Kelli Hayward



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Kelli Hayward
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Kelli Hayward
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government within 30 days of completion of the audit.	Yes		Kelli Hayward
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government by 31 December 2017.	Yes		Kelli Hayward
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Kelli Hayward
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Kelli Hayward
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Kelli Hayward
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Kelli Hayward
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Adam Vaughan-Williams
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Adam Vaughan-Williams
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Adam Vaughan-Williams
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Adam Vaughan-Williams



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Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	13 December 2017	Rhys Pryce
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Rhys Pryce
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	28 June 2017	Rhys Pryce
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	13 December 2017	Rhys Pryce
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	No	The City has prepared asset management plans for all major asset classes but these have not been formally adopted by Council. Council has formally adopted an Asset Management Policy.	Adam Vaughan-Williams
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	28 September 2016	Rhys Pryce
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	27 July 2016	Rhys Pryce



Department of
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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	CEO position not recruited for in this Audit Return period.	Sue Wiltshire
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A	No recruitment activity for CEO or other designated senior employees.	Sue Wiltshire
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A	No recruitment activity in this Audit Return period.	Sue Wiltshire
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A	No recruitment activity in this Audit Return period.	Sue Wiltshire
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A	Nil activity in this Audit Return period.	Sue Wiltshire



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Adam Vaughan-Williams
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Adam Vaughan-Williams
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Adam Vaughan-Williams
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Adam Vaughan-Williams
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Adam Vaughan-Williams
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Adam Vaughan-Williams

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Adam Vaughan-Williams
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Adam Vaughan-Williams
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Adam Vaughan-Williams
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Adam Vaughan-Williams



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Adam Vaughan-Williams
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Adam Vaughan-Williams
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Adam Vaughan-Williams
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Adam Vaughan-Williams
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Adam Vaughan-Williams
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Adam Vaughan-Williams
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Adam Vaughan-Williams
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Adam Vaughan-Williams
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Adam Vaughan-Williams
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Adam Vaughan-Williams
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	No		Adam Vaughan-Williams
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Adam Vaughan-Williams



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Adam Vaughan-Williams
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Adam Vaughan-Williams
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Adam Vaughan-Williams
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Adam Vaughan-Williams
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Adam Vaughan-Williams
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Adam Vaughan-Williams
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Adam Vaughan-Williams
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Adam Vaughan-Williams
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Adam Vaughan-Williams



I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Kwinana

Signed CEO, Kwinana

10 Petitions:

Nil

11 Notices of Motion:

Nil

12 Reports – Community

12.1 Kwinana Reconciliation Advisory Group

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

In 2017 the City of Kwinana commenced the development of a City of Kwinana Reconciliation Action Plan (RAP). It is proposed to adopt the Reconciliation Australia process and framework to develop a Reflect Reconciliation Action Plan and to establish a Kwinana Reconciliation Advisory Group (KRAG) to assist with the process.

This report outlines the Terms of Reference for the proposed KRAG.

OFFICER RECOMMENDATION:

That Council:

- 1) Establish a Kwinana Reconciliation Advisory Group to assist with the process of development of a City of Kwinana Reconciliation Action Plan;
- 2) Adopt the draft Terms of Reference of the proposed Kwinana Reconciliation Action Group at Attachment A; and
- 3) Cr_____ and Cr_____ be appointed to the Kwinana Reconciliation Action Group.

DISCUSSION:

A key action under the Rich In Spirit: A Unique Identity objective of the Strategic Community Plan 2017 – 2027 is the development of a Reconciliation Action Plan (RAP), together with Kwinana's Aboriginal and Torres Strait Islander (ATSI) communities.

Work on development of the Plan commenced early in 2017 when two community engagement sessions were held, attended by approximately 50 people from the ATSI communities. Issues that were raised by those present at the sessions included the importance of employment pathways, particularly for Kwinana's young ATSI people, the importance of recognition and celebration of the community's cultural heritage, being engaged and having an opportunity to be heard, and access to services including health care and parenting support.

Reconciliation Australia's RAP Framework has been adopted to progress the development of the Kwinana RAP. It provides organisations with a structured approach to advance reconciliation.

12.1 KWINANA RECONCILIATION ADVISORY GROUP

The RAP process is built on three pillars:

- Building and encouraging relationships between ATSI peoples, communities and organisations and the broader Australian community.
- Fostering and embedding mutual respect; and
- Developing opportunities within organisations or services to improve outcomes for ATSI peoples.

There are four types of RAP that an organisation can develop: Reflect, Innovate, Stretch, Elevate. Each type of RAP is designed to suit an organisation at different stages of their reconciliation journey. In terms of Kwinana's journey:

Stage 1 Reflect – Scoping reconciliation

A Reflect RAP clearly sets out the steps the City should take to prepare the organisation for reconciliation initiatives in successive RAPs. Committing to a Reflect RAP allows the City to spend time scoping and developing its relationship with Aboriginal and Torres Strait Islander stakeholders, deciding on the vision for reconciliation and exploring Council's sphere of influence, before committing to specific actions or initiatives. This process assists to produce future RAPs that are meaningful, mutually beneficial and sustainable.

Stage 2 Innovate – Implementing reconciliation

An Innovate RAP outlines actions that work towards the City achieving a unique vision for reconciliation. Commitments within this RAP will allow the City to be aspirational and innovative in order to assist the City to gain a deeper understanding of its sphere of influence, and establish the best approach to advance reconciliation. An Innovate RAP focuses on developing and strengthening relationships with Aboriginal and Torres Strait Islander peoples, engaging staff and stakeholders in reconciliation, developing and piloting innovative strategies to empower Aboriginal and Torres Strait Islander peoples.

Stage 3 Stretch – Embedding reconciliation

A Stretch RAP is appropriate when organisations have developed strategies, and established a strong approach towards advancing reconciliation internally and within the organisation's sphere of influence. This type of RAP is focused on implementing longer-term strategies, and working towards defined measurable targets and goals. The Stretch RAP requires organisations to embed reconciliation initiatives into business strategies to become 'business as usual'.

Stage 4 Elevate – Leadership in reconciliation

An Elevate RAP is for organisations that have a proven track record of embedding effective RAP initiatives in their organisation through their Stretch RAPs and are ready to take on a leadership position to advance national reconciliation. Elevate RAP organisations have a strong strategic relationship with Reconciliation Australia and actively champion initiatives to empower Aboriginal and Torres Strait Islander peoples and create societal change.

To commence the development and adoption of the City of Kwinana's Reflect RAP it is critical that engagement with the ATSI communities is maximised. A draft Terms of Reference has been developed for the establishment of a Kwinana Reconciliation Advisory Group (KRAG) to assist with the process.

12.1 KWINANA RECONCILIATION ADVISORY GROUP

The Statement of Purpose of the Krag is:

To develop a collaborative and coordinated approach to the development and implementation of the City of Kwinana RAP and to ensure that matters that are relevant to the local Aboriginal and Torres Strait Islander communities are addressed in the most appropriate way.

It is proposed that membership of the Krag is comprised of identified people who have a connection to the Aboriginal and Torres Strait Islander communities in Kwinana, as determined by the Group and that a minimum of four and a maximum of 12 members participate.

Members will include:

- Councillors of the City of Kwinana
- Staff of the City of Kwinana
- Youth female
- Youth male
- Elders
- Community members
- Key service providers or interested organisations as associate members (non-voting rights) for example, Relationships Australia and Department of Child Protection.

It is proposed that the Krag will be chaired jointly by two Chairpersons, one of the joint Chairpersons will be a Councillor from the City of Kwinana, the other will be a resident of the Kwinana/Rockingham area. Aboriginal people with connections to Kwinana live in and have family in both the Kwinana and Rockingham areas. It is therefore appropriate to allow for a Chairperson who may reside in Rockingham now, but who has strong connection to the Kwinana community.

It is proposed that in addition to the development of Kwinana's Reflect RAP, the Group will also assist with the development of a Cultural Protocols Policy for the City of Kwinana and a reconciliation event, to be held during Reconciliation Week, 27 May to 3 June 2018.

LEGAL/POLICY IMPLICATIONS:

By adopting Reconciliation Australia's framework to reconciliation a Reflect Reconciliation Action Plan will result, and it is proposed that a Cultural Protocols Policy will also be produced in due course.

FINANCIAL/BUDGET IMPLICATIONS:

Funds have been included in the 2017/18 budget for the development of the Kwinana Reconciliation Action Plan, and an event to be held during Reconciliation Week, May 2018.

12.1 KWINANA RECONCILIATION ADVISORY GROUP**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this report or it's recommendations.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this report or it's recommendations.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan.

Plan	Outcome	Objective
Strategic Community Plan	A unique identity	1.1 Develop and strengthen community identity to create as sense of belonging
	A City alive with activity	1.2 Inspire and strengthen community spirit through community activities and events
	Services for an active community	1.4 A healthy and active community with services for everyone's needs
	Strong community leaders	1.6 Actively work with the community to build local capacity
Corporate Business Plan	1.1 A unique identity	1.1.24 Develop a Reconciliation Action Plan

COMMUNITY ENGAGEMENT:

Two workshops were held with the local Aboriginal and Torres Strait Islander communities in April 2017 where a clear desire was expressed by those present to strengthen their relationship with the City of Kwinana.

This report proposes the formation of a Kwinana Reconciliation Advisory Group to advance the process of reconciliation.

A community barbeque was held on 10 March 2018 at Harry McGuigan Park where members of the Aboriginal community were invited to hear about the formation of the Kwinana Reconciliation Action Group and the process for the development of the Reconciliation Action Plan. Five nominations for membership to the Group were received on the day. Further advertising has been undertaken within the community to engage with other prospective nominees, including posters and flyers being displayed at the Medina Aboriginal Cultural Centre and Moorditj Koort Aboriginal Health and Wellness Centre. Consultants Codeswitch have also been engaged to assist with the recruitment process.

12.1 KWINANA RECONCILIATION ADVISORY GROUP

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	That no people with a connection to the Aboriginal and Torres Strait Islander communities nominate for the Kwinana Reconciliation Advisory Group.
Risk Theme	Inadequate engagement practice
Risk Effect/Impact	Reputation
Risk Assessment Context	Project
Consequence	Moderate
Likelihood	Possible
Rating (before treatment)	Moderate
Risk Treatment in place	Reduce - mitigate risk Prepare Contingent Plans - in event risk occurs
Response to risk treatment required/in place	Employment of Aboriginal consultancy to assist with nomination, selection and facilitation process.
Rating (after treatment)	Low

COUNCIL DECISION

122

MOVED CR P FEASEY**SECONDED CR D WOOD**

That Council:

- 1) Establish a Kwinana Reconciliation Advisory Group to assist with the process of development of a City of Kwinana Reconciliation Action Plan;**
- 2) Adopt the draft Terms of Reference of the proposed Kwinana Reconciliation Action Group at amended Attachment A with morning tea to be changed to refreshments; and**
- 3) Councillor Matthew Rowse and Mayor Carol Adams be appointed to the Kwinana Reconciliation Action Group.**

NOTE – That the Officer Recommendation has been amended at point two due to amendments being made to Attachment A at section 7.3, Frequency and Duration.

**CARRIED
8/0**



TERMS OF REFERENCE

City of Kwinana

Reconciliation Advisory Group

1. Introduction

The City of Kwinana's Reconciliation Action Plan (RAP) aims to optimise the way in which the City engages with Aboriginal and Torres Strait Islander peoples in Kwinana and places its focus on building relationships, fostering respect and developing opportunities.

The Kwinana Reconciliation Advisory Group was established to support the development and implementation of the City of Kwinana RAP.

2. Name

This group will be known as the Kwinana Reconciliation Advisory Group (KRAG).

3. Statement of Purpose

To develop a collaborative and coordinated approach to the development and implementation of the City of Kwinana RAP and to ensure that matters that are relevant to the local Aboriginal and Torres Strait Islander communities are addressed in the most appropriate way.

4. Objectives

The 3 key objectives for the Kwinana RAP and reconciliation activities are relationships, respect and opportunities. The Kwinana RAP will be developed using the "Innovate" template provided by Reconciliation Australia (www.reconciliation.org) which supports these aims. These include (but are not limited to) the following:

Relationships

- community ownership

Respect

- naming rights
- sharing cultural knowledge
- cultural awareness training
- cultural knowledge to move forward

Opportunities

- youth
- employment

5. Membership

Membership of the KRAG is comprised of identified people who have a connection to the Aboriginal and Torres Strait Islander communities in Kwinana, as determined by the Group.

The Group will be comprised of a minimum of 4 and a maximum of 12 members.

Members will include:

- Councillors of the City of Kwinana
- Staff of the City of Kwinana
- Youth female
- Youth male
- Elders
- Community members
- Key service providers or interested organisations as associate members (non-voting rights) for example, Relationships Australia and Department of Child Protection.

Review and possible cancellation of membership will be considered by the Group in circumstances of regular, unexplained non-attendance.

6. Chairperson

The KRAG will elect two joint Chairpersons for a three (3) year term. The Chairpersons' terms will commence at the first meeting of the KRAG.

One of the joint Chairpersons will be a Councillor from the City of Kwinana, the other will be a resident of the Kwinana/Rockingham area. Aboriginal people with connections to Kwinana live in and have family in both the Kwinana and Rockingham areas. It is therefore appropriate to allow for a Chairperson who may reside in Rockingham now, but who has strong connection to the Kwinana community.

The role of Chairpersons includes:

- Jointly fulfilling the role of Chair at KRAG meetings.
- Representing the KRAG and raising awareness about the role of the KRAG in the community.
- Liaison with City of Kwinana officers in relation to the KRAG, RAP and other matters that arise.

7. Meetings

The City of Kwinana will provide a secretariat to manage the arrangements for meetings.

7.1 Agendas

Any items for the agenda should be presented to the Secretariat at least two weeks prior to a scheduled meeting.

The agenda will be distributed to members at least one week prior to a scheduled meeting. This will be posted as hard copy or sent electronically via email as per the request of each member.

Any additional items for discussion raised at the meeting will be discussed under *Other Business* at the discretion of the Chairpersons.

7.2 Minutes

Minutes of the meeting will be taken by the Secretariat

The draft minutes of each meeting will be circulated by the Secretariat one week after the meeting has been held.

7.3 Frequency and Duration

Meetings will be held at a date, time and location convenient to members of the Group and will not fall during school holidays where possible.

Refreshments will be provided.

Meetings will be scheduled for 1.5 hour duration.

7.4 Cancellation or additional meetings

Members will be given appropriate notice if a meeting is cancelled or postponed.

Additional meetings can be called by members as business dictates, in which case members must be given appropriate notice of any additional meeting.

7.5 Quorum

At least four members must be in attendance at any meeting for actions to be endorsed, including a minimum of 50% of the Elders of the group.

8. Adoption and amendment of Terms of Reference

The Terms of Reference shall be reviewed by the KRAG every three (3) years; approximately half way through the term of the Chairpersons. The Terms of Reference shall only be altered with the approval of the KRAG, for endorsement by the City of Kwinana.



The Kwinana Reconciliation Advisory Group originally endorsed these Terms of Reference at the KRAG meeting held on 2018.

Subsequent revision dates:

DRAFT

12.2 Evaluation of Community Concert - Rock Symphony, 2 December, 2017

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

In May, 2017 Council resolved to adopt a new approach to community events, including the presentation of a large scale evening concert for community enjoyment.

The Perth Symphony Orchestra was subsequently engaged to perform for the community at Calista Oval on 2 December, 2017. The concert was an overwhelming success attracting an audience in excess of 5,000 people and generating significant community pride.

This report outlines the outcomes of the evaluation of the concert and presents the recommendations of the City Events Planning Working Group, for Council's consideration.

OFFICER RECOMMENDATION:

That Council:

- 1) Accept the Act-Belong-Commit Rock Symphony 2017 Evaluation Report (Attachment 1);
- 2) Accept the minutes of the meeting of the City Events Planning Working Group, held on 12 February, 2018 (Attachment 2);
- 3) Stage a large scale evening community concert in 2018 and engage the Perth Symphony Orchestra to perform at the event;
- 4) Give consideration to allocating an additional \$25,000 to the Community Events Program budget as part of the 2018/19 budget development process in order to allow for the increased infrastructure and risk management measures required to ensure a safe and accessible concert.

DISCUSSION:

In November 2016 Council considered and adopted the recommendations of an Events Discussion Paper. The Events Discussion Paper contained considerable data on the City's events obtained from a number of sources including feedback from the community, and dealt with a range of matters including:

- (1) the events programme;
- (2) event-related infrastructure;
- (3) inclusion, accessibility and movement;
- (4) economic benefits, administration and partnerships; and
- (5) communication and marketing.

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

In May, 2017 Council considered another report outlining the progress on implementation of the recommendations of the Events Discussion Paper and considered further the scope of the City of Kwinana future events programme, event planning criteria and process, and the number of events to be staged by the City.

At the 24 May, 2017 meeting the Council resolved to:

1. *“Adopt the recommended programme of City hosted community events, being:*
 - *Australia Day (2018)*
 - *Re-visioned Children’s Festival (2017)*
 - *Re-visioned Youth Festival (2017)*
 - *Re-visioned Big Event (2018)*
 - *Lolly Run (2017).*
2. *Adopt the recommended criteria for City hosted community events, being:*
 - *People should have a good time*
 - *The event should represent value for money*
 - *The event aligns with other programmes or leverages other programmes*
 - *The event has local importance and is relevant to the local community*
 - *There is an appropriate budget that includes a marketing component of 25%.*
3. *Adopt the Terms of Reference for the City Events Planning Working Group (Attachment 1) and advertise/invite members of the community to nominate for the Working Group.*
4. *Establish a City of Kwinana Place Based Community Events Funding Programme and adopt the Funding Programme Guidelines (Attachment 2).*
5. *Give consideration to allocating an additional \$100,000 to the City hosted Events Programme as part of the draft 2017/18 budget development process.*
6. *Give consideration to allocating \$50,000 in order to establish the City of Kwinana Place Based Community Events Funding Programme as part of the draft 2017/18 budget development process.*
7. *Require that every event be subject to evaluation and review, with an Annual Review Report to be provided to Council for Council to consider whether the events have achieved their intended outcomes, need to be rescoped or changed with a view to continuous improvement and continued relevance to the community.*
8. *Appoint Deputy Mayor Peter Feasey, Councillor Ruth Alexander and Councillor Sheila Mills to the Events Planning Working Group.*
9. *Appoint a panel comprised of Deputy Mayor Peter Feasey, Councillor Wendy Cooper, Councillor Dennis Wood, and two officers from the Community Development Department to assess requests for funding from the Place Based Community Events Fund against the stated criteria and notify applicants of the outcome of their application.”*

This report provides an evaluation of the “Re-visioned Big Event” which became the Rock Symphony 2017 and which was presented to the community on 2 December, 2017 at Calista Oval. It also provides the City Events Planning Working Group’s recommendations to Council for the 2018 “Big Event”.

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

Rock Concert 2017 Evaluation Report

The Act-Belong-Commit Rock Symphony 2017 – Evaluation Report is attached (Attachment 1). It examines a number of elements of the event including outcomes achieved and makes commentary on the performance and evaluation measures that were determined for the event.

In terms of the outcomes achieved the event:

- Provided access to a free and inclusive event for the Kwinana community.
- Enabled community engagement and participation in arts and cultural activities.
- Fostered a sense of community pride.
- Provided an opportunity for local businesses to engage with the community through sponsorship opportunities.
- Promoted the City of Kwinana as an events destination.
- Offered a unique event never seen in Kwinana before.

The event also delivered on the criteria for events as determined by Council at its May, 2017 meeting, that:

- People should have a good time.
- The event should represent value for money.
- The event aligns with other programmes or leverages other programmes.
- The event has local importance and is relevant to the local community.
- There is an appropriate budget that includes a marketing component of 25%.

With regard to the performance and evaluation measures the evaluation has found the following:

1. Attendance

The Act-Belong-Commit Rock Symphony attendance figures were above what was initially anticipated, with event planning needing to adjust to allow for higher event numbers as it became clear pre-event that audience numbers would likely exceed expectation. Based on observation and feedback from security personnel, Police on duty and event staff it was estimated that the Act-Belong-Commit Rock Symphony attracted between 5,000 and 6,000 people over the evening.

The complementary Community Engagement Program engaged over 2,000 community members overall. The Tianqi Lithium Pop-Ups delivered at the Pace Road, Medina shopping area, Kwinana Skate Park, Village at Wellard, Kwinana Marketplace, Honeywood Farmers Market, and the Alcoa refinery engaged approximately 550 community members.

The Alcoa School Discover Program delivered at Medina Primary, Calista Primary, Leda Primary, Leda Education Support and Bertram Primary School had approximately 1,762 local primary school students participate.

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

2. Public Engagement and Feedback

A high level of engagement from the community was evident through the many social media posts pre and post event and during the Tianqi Lithium Pop-Ups and Alcoa School Discover Program in November. The overwhelming number of positive emails, letters, phone calls, posts and survey responses from the community, demonstrated that the Act-Belong-Commit Rock Symphony and Community Engagement Program were appreciated and enjoyed by the Kwinana community.

Examples of comments from event attendees:

"The Orchestra was outstanding but for me, it was the atmosphere of total peace & harmony. I was the proudest resident in Kwinana on Saturday evening. We, as a community did our mayor & ourselves proud, well done Kwinana!"

"Fantastic organisation upfront Social media info advising location - great venue, lots of parking, BYO area, Food available, fabulous all-inclusive vibe to a wonderful symphony that played something for everyone – congratulations!"

"Well organised, convenient shuttle bus, superb Orchestra, brilliant soloists, stunning lighting effects. A truly wonderful evening. Grateful thanks to Kwinana council and all the sponsors bringing such high quality performances to local audiences for free!"

The Act-Belong-Commit Rock Symphony concert attendees were surveyed on the night and immediately post-event. The survey was completed by 348 people and found that 81.9% of attendees surveyed rated the event as "excellent" (compared to the industry average of 43.2%) and 13.51% as "very good". The results indicate that 95% of responses from those surveyed rated the event as excellent or very good, compared with the survey average of 81%.

3. Budget Management

The budget for the event was originally determined based on advice from the Perth Symphony Orchestra, modelled on their recent events of a similar nature. The original budget was \$160,000 with \$30,000 to be sourced from sponsorship, and 25% or \$40,000 allocated to marketing. An additional separate allocation of \$20,000 was made for the complementary pre-concert community engagement program.

After advice from the Orchestra that they were not able to source a partner with whom to cost share the cost of production, an additional \$35,000 was allocated to the budget - \$15,000 Council contribution and \$20,000 additional sponsorship, setting the budget at that point at \$215,000.

However due to increased infrastructure and risk management measures being required to ensure the event was safe and accessible for the ever increasing anticipated crowd numbers, the budget was extended again to \$252,000, of which \$197,000 was contributed by Council and \$55,000 contributed through sponsorships (including the \$20,000 for the pre-concert community engagement component).

Overall the cost per head Council contribution was \$32.80 per person for the estimated 5,000 - 6,000 audience at the concert.

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

Given the audience numbers attending the concert and the very positive feedback received from the community post event, it is recommended that should the event proceed in 2018 a budget in the order of \$250,000 be set for the event. It is anticipated that sponsorship in the order of \$60,000 could be sourced.

4. Marketing Campaign

The total expenditure for the Act-Belong-Commit Rock Symphony marketing campaign was \$40,000, this equates to 15% of the overall event budget and 20% of the Council contribution to the event (this was set originally at 25% of the original budget of \$160,000). It is widely considered that 15-20% of the total budget should be spent on marketing as a minimum to ensure a relevant and comprehensive event marketing campaign can be put into place to attract the required attendance numbers.

The marketing campaign included the following avenues that achieved a great awareness of the event and the community engagement program; post card mail-out to all of Kwinana and several surrounding suburbs, poster distributed to local centres/businesses, Spirit of Kwinana entry (to all of Kwinana households), lamp post wraps, e-newsletter (2000 subscribers), SMS (2276 subscribers), website feature, VMS boards, roadside banners, radio advertising and live event crosses, local newspaper advertising and a focused social media campaign.

Should the event proceed in 2018 it is recommended that event promotion commence at least 8 weeks prior to the event and that timely planning of the event occur so that questions around BYO status, food availability, support acts, the music list, pre concert activities and other important messages can be communicated to the community in a timely and co-ordinated manner.

5. Management of Sponsors

The Act-Belong-Commit Rock Symphony was sponsored by the following organisations:

- Healthway (Act-Belong-Commit)
- Wesfarmers/CSBP
- Fremantle Ports

The Act-Belong-Commit Community Engagement Program was sponsored by the following organisations:

- Alcoa (Alcoa School Discover Program)
- Tianqi Lithium (Tianqi Lithium Pop-Up Program)

The sponsoring organisations were offered a range of benefits including, but not limited to:

- Principle sponsor offered naming rights to the main event: the Act-Belong-Commit Rock Symphony sponsored by Healthway.
- Major and Principle Sponsors (Healthway, Wesfarmers/CSBP, Fremantle Ports and Alcoa) were acknowledged in all verbal announcements and interviews.
- Placement of up to 4 promotional flags or banners at strategic locations at the Act-Belong-Commit Rock Symphony Concert on 2 December 2017 for all sponsors.
- Placement of 1-2 promotional flags/banners at the Pop-Up Program (Tianqi Lithium only) or Discover School Workshops (Alcoa only).

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

- Print Media – acknowledgement of all sponsors logos on all advertising e.g. posters, flyers, editorials and advertisements.
- Social Media – acknowledgement of all sponsors logos in all advertising e.g. City's webpage, Facebook page, email and video.
- Exclusive access to Concert Stakeholder function for a minimum of 4 guests per sponsor.
- Opportunity to have a booth/stall space at the Act-Belong-Commit Rock Symphony on 2 December 2017.

Should the event be held again in 2018 it is recommended that a comprehensive and definitive Sponsorship Prospectus specific to the event be developed with clear sponsorship packages and benefits offered dependent on value of package. Potential packages to be Platinum, Gold, Silver, Bronze and Community Partners, with Platinum sponsor having sole naming rights.

6. Quality of Entertainment

The Act-Belong-Commit Rock Symphony and Community Engagement Program was presented in conjunction with the Perth Symphony Orchestra (PSO), a Perth based orchestra made up of world-class musicians who are known for their ability to engage a wide variety of audiences with contemporary as well as classical performances.

The quality of the concert was outstanding, with overwhelmingly positive feedback being received about the performers, their talent and their ability to engage with audiences. The community engagement program along with the Act-Belong-Commit Rock Symphony delivered a range of contemporary and classical music performed with lively and energetic passion by consummate professionals.

The Act-Belong-Commit Rock Symphony also hosted roaming entertainers in the period prior to the first support act taking to the stage. The stilt walkers and roaming musicians were enjoyed by families prior to the commencement of the concert which started with the first support act.

Future concerts could allow for increased pre-concert entertainment for families attending the event early (depending on time-frame of concert, budget and objectives). The provision of fireworks needs to be reviewed, given stage fireworks need a 3m exclusion zone, and with limited space this can be an issue.

7. Planning, Delivery and Logistics

The Act-Belong-Commit Rock Symphony is Kwinana's largest event to date, and experienced a myriad of challenges in the event planning and delivery stages. Many of the issues encountered in the lead up to the event can be attributed to it being an inaugural event, however many other issues can be resolved with a longer lead time and more clarity on event parameters. This would assist with all stakeholders being aware of their obligations and meeting their required deadlines in a timely manner, without the need to amend too much in the weeks before the event.

The Evaluation Report lists a number of areas where improvements could be made if the event proceeds with regard to planning, delivery and logistics.

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

Conclusion

While there are some recommended improvement areas to inform the implementation of future concerts, many stemming from the shortened timeframe and largely unknown scope of the event, the conclusion is that the event did deliver on the criteria adopted by Council in May 2017 for events and was an outstanding success.

The City Events Planning Working Group

The City Events Planning Working Group met after the Act-Belong-Commit Rock Symphony in order to contribute to the evaluation process. At its meeting on 12 February, 2018 the Group also considered the attached Evaluation Report, plus undertook a comparison between the 2017 concert style event and the community fair style event, as per the format of the previous Kwinana Festival. The minutes of that meeting are attached (Attachment 2).

The Group recommends that Council:

- retain the concert style event and plan its events on a 3 year event cycle to allow for adequate forward planning with respect to theming, sourcing of relevant entertainment, sponsors and obtaining approvals in a timely manner.
- engage the Perth Symphony Orchestra to perform for the community on 1 December, 2018 – theme of the concert to be discussed at the March, 2018 meeting of the City Events Planning Group meeting, where the format of the pre-concert community engagement program will also be discussed.
- through its Local Community Events Funding Program encourage community groups to collaborate to re-invent a Kwinana Festival style event, if interested.

Given the overwhelmingly positive response from the community to the Rock Symphony and the recommendations from the City Events Planning Working Group, it is recommended that the Perth Symphony Orchestra be engaged for the City of Kwinana Community Concert for 2018. The Orchestra have indicated they are available to perform on 1 December, 2018.

If the recommendation of the City Events Planning Working Group is supported by Council, it is proposed that a Concert Planning Workshop be held with the City Events Planning Working Group and all interested Councillors who are not members of the Working Group. The objective of the Workshop will be to work through the issues outlined in the Evaluation Report including decisions concerning consumption and/or sale of alcohol at the event, whether the venue should be ticketed and fenced, pre-concert entertainment, etc.

LEGAL/POLICY IMPLICATIONS:

The Events Discussion Paper previously adopted by Council in November, 2016 discusses and makes recommendations in relation to:

- (1) the events programme;
- (2) event-related infrastructure;
- (3) inclusion, accessibility and movement;

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

- (4) economic benefits, administration and partnerships; and
- (5) communication and marketing.

The recommendations contained in the Report considered by Council on 24 May, 2017 inform the City's work with respect to future event planning and the specifics of the events program with respect to City organised events and community based events. The report makes provision for annual evaluation of the events program.

FINANCIAL/BUDGET IMPLICATIONS

This report recommends consideration be given, when formulating the 2018/19 budget, to allocating an additional amount of \$25,000 to the City of Kwinana's Events Program budget so that an event of the scale of the 2017 Rock Concert can be replicated in 2018. This would result in expenditure of \$250,000 on the concert, offset by sponsorship income of \$60,000.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications as a result of this report or its recommendations.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications associated with this report or recommendations.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan.

Plan	Objective	Strategy
Strategic Community Plan Rich in Spirit	1.2 Inspire and strengthen community spirit	1.2.1 Support and provide a range of cultural and community development activities and events that recognise Kwinana's cultural identity, encourage civic participation, strengthen capacity and celebrate the City's diversity.
Corporate Business Plan	1.1 Protect and enhance community identity	1.1.2.3 Develop an annual calendar of events including the City of Kwinana and local community group events.

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

	1.2 Inspire and strengthen community spirit	1.2.1.1 Deliver City of Kwinana events in line with State and National Weeks of significance.
	1.2 Inspire and strengthen community spirit	1.2.1.4 Co-ordinate and promote the Live! Kwinana events series.
	1.2 Inspire and strengthen community spirit	1.2.1.7 Introduce new and improve existing events (Movie nights, Food, Music, Seniors, Entertainment, Free Kids Sports, Out of hours activities).

COMMUNITY ENGAGEMENT:

Stakeholder feedback was sought and collated as part of the Rock Symphony Evaluation process.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	This report makes recommendations to ensure the City of Kwinana Community Concert, if presented in 2018, is adequately funded to mitigate all risks associated with an event with an audience of 5,000 – 6,000 people.
Risk Theme	Ineffective management of facilities/venues/events
Risk Effect/Impact	Service Delivery Reputation
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Possible
Rating (before treatment)	Moderate
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Adequate funding provided to ensure risks are mitigated
Rating (after treatment)	Low

12.2 EVALUATION OF COMMUNITY CONCERT - ROCK SYMPHONY, 2 DECEMBER, 2017

COUNCIL DECISION

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That Council:

- 1) Accept the Act-Belong-Commit Rock Symphony 2017 Evaluation Report (Attachment 1);**
- 2) Accept the minutes of the meeting of the City Events Planning Working Group, held on 12 February, 2018 (Attachment 2);**
- 3) Stage a large scale evening community concert in 2018 and engage the Perth Symphony Orchestra to perform at the event;**
- 4) Give consideration to allocating an additional \$25,000 to the Community Events Program budget as part of the 2018/19 budget development process in order to allow for the increased infrastructure and risk management measures required to ensure a safe and accessible concert.**

**CARRIED
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Act-Belong-Commit Rock Symphony 2017 – Evaluation

Overview

The Act-Belong-Commit Rock Symphony was held on Calista Oval, Kwinana on Saturday December 2nd 2017, from 6.00pm to 10.00pm. The complementary Community Engagement Program including the Tianqi Lithium Pop-Ups and Alcoa School Discover Workshops were delivered over the month of November 2017 at a variety of community hubs and local primary schools throughout Kwinana.

The inaugural Act-Belong-Commit Rock Symphony and the Community Engagement Program provided Kwinana residents with a unique opportunity to experience contemporary orchestral music in their own back yard.

The Act-Belong-Commit Rock Symphony, and Community Engagement Program, were the culmination of many months of planning with concert partner the Perth Symphony Orchestra (PSO), who, like the City of Kwinana are passionate about inspiring and strengthening community spirit through accessible and inclusive events and programs. The Act-Belong-Commit Rock Symphony, Tianqi Lithium Pop-Ups and Alcoa School Discover Workshops brought the Kwinana community together like never before and were the perfect start to outdoor summer activities in Kwinana.

Outcomes Achieved

- Provide access to a free and inclusive event for the Kwinana community.
- Enable community engagement and participation in arts and cultural activities.
- Foster a sense of community pride.
- Provide an opportunity for local businesses to engage with the community through sponsorship opportunities.
- Promote the City of Kwinana as an events destination.
- Offer a unique event never seen in Kwinana before.

Performance & Evaluation Measures

1. Attendance numbers at event and Community Engagement Program
2. Public engagement and feedback (survey, social media, direct)
3. Budget management
4. Marketing campaign
5. Sponsor management
6. Quality of entertainment
7. Planning, delivery and logistics

1. Attendance

The Act-Belong-Commit Rock Symphony attendance figures were above what was initially anticipated, although the event planning did allow for high event numbers. Based on observation and feedback from security personnel, Police on duty and event staff it was estimated that the Act-Belong-Commit Rock Symphony attracted between 5,000 and 6,000 people over the evening.

The Community Engagement Program engaged over 2,000 community members overall. The Tianqi Lithium Pop-Ups delivered at the Pace Road, Medina shopping area, Kwinana Skate Park, Village at Wellard, Kwinana Marketplace, Honeywood Farmers Market, and the Alcoa refinery engaged approximately 550 community members.

The Alcoa School Discover Program delivered at Medina Primary, Calista Primary, Leda Primary, Leda Education Support and Bertram Primary School had approximately 1,762 local primary school students participate.

2. Public Engagement and Feedback (surveys, social media, direct)

A high level of engagement from the community was evident through the many social media posts pre and post event and during the Tianqi Lithium Pop-Ups and Alcoa School Discover Program in November. The overwhelming number of positive emails, letters, phone calls, posts and survey responses from the community, demonstrated that the Act-Belong-Commit Rock Symphony and Community Engagement Program were appreciated and enjoyed by the Kwinana community.

Examples of comments from event attendees:

"The Orchestra was outstanding but for me, it was the atmosphere of total peace & harmony. I was the proudest resident in Kwinana on Saturday evening. We, as a community did our mayor & ourselves proud, well done Kwinana!"

"Fantastic organisation upfront Social media info advising location - great venue, lots of parking, BYO area, Food available, fabulous all-inclusive vibe to a wonderful symphony that played something for everyone – congratulations!"

"Well organised, convenient shuttle bus, superb Orchestra, brilliant soloists, stunning lighting effects. A truly wonderful evening. Grateful thanks to Kwinana council and all the sponsors bringing such high quality performances to local audiences for free!"

The Act-Belong-Commit Rock Symphony concert attendees were surveyed on the night and immediately post-event. The survey was completed by 348 people and found that 81.9% of attendees surveyed rated the event as "excellent" (compared to the industry average of 43.2%) and 13.51% as "very good". The results indicate that 95% of responses from those surveyed rated the event as excellent or very good, compared with the survey average of 81%.

Survey results from the Act-Belong-Commit Rock Symphony are detailed in the Public Survey Summary document attached to this report.

3. Budget Management

The budget for the event was originally determined based on advice from the Perth Symphony Orchestra, modelled on their recent events of a similar nature. The original budget was \$160,000 with \$30,000 to be sourced from sponsorship, and 25% or \$40,000 allocated to marketing. An additional separate allocation of \$20,000 was made for the complementary pre-concert community engagement program. After advice from the Orchestra that they were not able to source a partner with whom to cost share the cost of production, an additional \$35,000 was allocated to the budget - \$15,000 Council contribution and \$20,000 additional sponsorship, setting the budget at that point at \$215,000.

However due to increased infrastructure and risk management measures being required to ensure the event was safe and accessible for the ever increasing anticipated crowd numbers, the budget was extended again to \$252,000, of which \$197,000 was contributed by Council and \$55,000 contributed through sponsorships (including \$20,000 for the pre concert community engagement component).

Overall the cost per head Council contribution was \$32.80 per person for the estimated 6,000 audience.

The grouped areas of expenditure were:

Perth Symphony Orchestra concert fee	\$115,000
Perth Symphony Orchestra community engagement fee	\$24,500
Marketing campaign	\$40,000
Stakeholder Function (catering & infrastructure)	\$19,000
Infrastructure, power and lighting, traffic management	\$30,000
Security	\$9,000
Miscellaneous (Greenroom catering, roving entertainers, firework cannons, traffic management)	\$6,000
Event insurance	<u>\$8,500</u>
Total	<u>\$252,000</u>

Budget Management: Areas for consideration in 2018

Initially it was anticipated that the audience would be in the order of 2,500 – 3,000. When it became clear that the marketing campaign was attracting wide interest in the event and anticipated audience numbers were revised upward, increased infrastructure, risk management measures, security, and parking provisions needed to be factored into the budget.

Similarly, Perth Symphony Orchestra not being successful in sourcing a cost share arrangement with another organization impacted the budget.

It is recommended that an audience of 6,000 be catered for in 2018 and that the performance costs be fixed much earlier in the planning cycle.

4. Marketing Campaign

The total expenditure for the Act-Belong-Commit Rock Symphony marketing campaign was \$40,000, this equates to 15% of the overall event budget and 20% of the Council contribution to the event (this was set originally at 25% of the original budget of \$160,000). It is widely considered that 15-20% of the total budget should be spent on marketing as a minimum to ensure a relevant and comprehensive event marketing campaign can be put in place to attract the required attendance numbers.

The marketing campaign included the following avenues that achieved a great awareness of the event and the community engagement program; post card mail-out to all of Kwinana and several surrounding suburbs, poster distributed to local centres/businesses, Spirit of Kwinana entry (to all of Kwinana households), lamp post wraps, e-newsletter (2000 subscribers), SMS (2276 subscribers), website feature, VMS boards, roadside banners, radio advertising and live event crosses, local newspaper advertising and a focused social media campaign.

The marketing results and reach for the Act-Belong-Commit Rock Symphony is detailed in the marketing campaign document attached.

Marketing: Areas for consideration and improvement in 2018:

- Event name confirmation and commencement of promotional campaign was late in 2017. The event needs to be promoted earlier – suggest 8 weeks pre-event. Recommendations by the Events Working Group and decisions from Council need to be finalised earlier.
- Need for improved communication and timely messaging internally and externally about BYO. The message needs to be clear and consistent from the start of the event planning, with no late changes. Public enquiries need to be answered clearly and directly and adequate risk management planning needs to be carried out.

- Clear and consistent communication about the timing of the event, who the support acts are and an accurate set-list needs to be provided in a timely manner. The time frame advertised needs to accurately reflect the actual concert and pre-concert activities time periods.
- The set-list and information on the proposed support acts/singers needs to be provided in a timely manner for promotional purposes.
- Sponsorship packages need to be negotiated in a timely manner to enable timely sponsor approval of promotional materials.
- Stakeholder Function invitations and promotional material needs to be clear and unchanging once commenced, particularly in relation to numbers of guests, and children.
- Sponsorship by a media organisation (radio, newspaper) would be helpful.
- More photos at the event and pre event engagement activities incorporating sponsors, sponsor signage and logos for use in acquittals and reporting would be helpful.

5. Sponsor Management

The Act-Belong-Commit Rock Symphony was sponsored by the following organisations:

- | | |
|---------------------------------|----------|
| • Healthway (Act-Belong Commit) | \$15,000 |
| • Wesfarmers/CSBP | \$10,000 |
| • Fremantle Ports | \$10,000 |

The Act-Belong-Commit Community Engagement Program was sponsored by the following organisations:

- | | |
|------------------|--|
| • Alcoa | \$15,000 (Alcoa School Discover Program) |
| • Tianqi Lithium | \$5,000 (Tianqi Lithium Pop-Up Program) |

The sponsoring organisations were offered a range of benefits including, but not limited to:

- Principle sponsor offered naming rights to the main event - the Act-Belong-Commit Rock Symphony sponsored by Healthway.
- Major and Principle Sponsors (Healthway, Wesfarmers/CSBP, Fremantle Ports and Alcoa) were acknowledged in all verbal announcements and interviews.
- Placement of up to 4 promotional flags or banners at strategic locations at the Act-Belong-Commit Rock Symphony Concert on December 2nd for all sponsors.

- Placement of 1-2 promotional flags/banners at the Pop-Up Program (Tianqi Lithium only) or Discover School Workshops (Alcoa Only), signs produced by the City of Kwinana.
- Print Media – acknowledgement of all sponsors logos on all advertising e.g. posters, flyers, editorials and advertisements.
- Social Media – acknowledgement of all sponsors logos in all advertising e.g. City's webpage, Facebook page, email and video.
- Exclusive access to Concert Stakeholder Function for a minimum of 4 guests per sponsor.
- Opportunity to have a booth/stall space at the Act-Belong-Commit Rock Symphony on December 2nd.

Sponsor Management: Areas for consideration and improvement in 2018:

- Develop comprehensive and definitive Sponsorship Prospectus with clear sponsorship packages and benefits offered dependent on value of package, early 2018 prior to approaching sponsors. Potential packages – Platinum, Gold, Silver, Bronze and Community Partners.
- Develop clear and consistent communication channels between potential sponsors and the City (relevant Event staff member and relevant Marketing staff member).
- Application to all potential sponsors to be made early in 2018 to allow sponsors adequate time to plan for funds allocation, sign off on promotional materials and value-add as agreed in a timely manner.
- Monthly Sponsor updates – these were carried out but could be improved with better lead times and organisation of resources.
- More photography at the Act-Belong-Commit Rock Symphony of sponsors and/or sponsor signage to include in the final sponsorship reports.
- Sourcing of increased sponsorship funds to support event delivery. Naming rights only offered for Platinum Package.

6. Quality of Entertainment

The Act-Belong-Commit Rock Symphony and Community Engagement Program was presented in conjunction with the Perth Symphony Orchestra (PSO), a Perth based orchestra made up of world-class musicians who are known for their ability to engage a wide variety of audiences with contemporary as well as classical performances.

There was overwhelmingly positive feedback about the performers, their talent and their ability to engage with audiences. The Community Engagement Program along

with the Act-Belong-Commit Rock Symphony delivered a range of contemporary and classical music performed with lively and energetic passion by consummate professionals.

The Act-Belong-Commit Rock Symphony also hosted roaming entertainers in the period prior to the first support act taking to the stage. The stilt walkers and roaming musicians were enjoyed by families prior to the commencement of the concert which started with the first support act.

Entertainment: Areas for consideration and improvement in 2018:

- Pre-concert entertainment could be increased for families attending the event early (depending on time-frame of concert, budget and objectives).
- Information on the details of all support acts to be provided to the City in advance in a timely manner to enable vetting of support acts by the City if required, and additional promotion activities to occur.
- Overall the quality of the orchestra was outstanding.
- Fireworks – streamer cannons were effective, stage fireworks needed a 3m exclusion zone, and with limited space this can be an issue. Review use of fireworks.

7. Planning, Delivery & Logistics

The Act-Belong-Commit Rock Symphony is Kwinana's largest event to date, and experienced a myriad of challenges in the event planning and delivery stages. Many of the issues encountered in the lead up to the event can be attributed to it being an inaugural event, however many other issues can be resolved with a longer lead time and more clarity on event parameters. This would assist with all stakeholders being aware of their obligations and meeting their required deadlines in a timely manner, without the need to amend too much in the weeks before the event.

The event planning required coordination between the Event Coordinator and the following other staff/agencies:

- Perth Symphony Orchestra (Community Program Staff, Stage Manager, Marketing Manager, Director)
- Stage Builders
- Roof Builder
- Surveyors and Engineers (to sign off on Building Permits)
- Lighting and Sound Technicians
- Power & Lighting Contractors x 2
- Marquee & Equipment Supplier
- Parking Stakeholders – Calista Primary School, Market Place

- Traffic Management Staff
- Pre-Concert Entertainers
- Toilet Supplier
- Catering Suppliers x 2
- Police
- Security
- Department of Liquor, Racing & Gaming
- Food Trucks x 12
- Water Tank Supplier
- First Aid Supplier
- Bus Company & Department of Transport
- Bump-in/Clean-up Contractors
- City of Kwinana – Event Staff, Councillors, Executive Staff, Marketing, Building, Health, Legal, Depot, Finance.

There were a number of documents produced and distributed to relevant stakeholders to ensure the smooth and safe delivery of the event. The documentation included, but was not limited to:

- Event Plan
- Bump-in & Bump-Out Schedule
- Contact List
- Risk Management Plan
- Security Management Plan
- Emergency Plan
- Noise Management Plan
- Traffic Management Plan
- Site Risk Plan
- Medical Plan
- Staff Schedule
- Site Plan
- Sponsorship Reports
- Health Compliance Forms
- Budget

Planning, Delivery & Logistics: Areas for consideration and improvement in 2018:

Perth Symphony Orchestra/City of Kwinana Planning:

- Pre-concert and pre-program communications between the City of Kwinana and the PSO need to be refined and improved. More clarity around expectations, timeframes and responsibilities for all elements of the event and program delivery.
- City to procure contractors to carry out relevant logistical arrangements on concert site for suppliers of power and lighting, marquees and furniture,

toilets and other infrastructure as required other than staging, stage roof, lighting, and sound that would be the full responsibility of the PSO.

- Contracts to be developed between the PSO and City of Kwinana, and signed off a minimum of 3 months pre-concert/program.
- Concert set-list developed and signed off on minimum of 6 weeks pre-concert.
- All concert support acts/performers to be confirmed 6 weeks pre-concert by PSO and agreed upon by the City of Kwinana.
- All stage and stage roof building compliance requirements and costs to be met by the PSO. The City of Kwinana will meet other compliance requirements and fees for marquees, food, security and policing, liquor licensing and other infrastructure as required.
- Clear communication between the PSO and the City of Kwinana about access to the site, timings, entry and exits, noise compliance, bump-in and bump-out requirements.
- Clear communication and updates to Council and Executive about event planning and actions – with a clear 4 week pre-concert cut off time for any changes,

Rock Symphony Concert Site and Community Engagement Program Sites

- Concert Venue – Calista Oval worked well as the venue for the event and was easy for the public to access.
- Pop-Up Venues – to be reviewed based on the need to do this again. Best sites were the busiest, shopping centre locations at peak times.
- School Venues – school program to be offered to different schools for future programs (note 2 new primary schools in Kwinana as of 2018).

Power and Lighting:

- Power and lighting contractor to be sourced and engaged by City of Kwinana only.
- PSO to confirm power and lighting needs with the City of Kwinana 2 months pre-concert.
- No electrical equipment to be brought onsite by the PSO or their subcontractors that is not tested and tagged with on-the-day sign off from a certified electrician.
- City of Kwinana to book onsite electrician for operations with costs divided between PSO and City of Kwinana based on use and requirement to be on site.
- More lighting required at Calista Oval – larger lighting towers with more heads that can be utilised if required.
- Any electrical incidents to be fully reported and investigated.

Toilets:

- Toilet numbers were sufficient once people worked out that they were positioned back-to back. This is to reduce the chances of having them tipped over prior to bump-out.
- Toilet contractor failed to fill 6 toilets with water at bump-in, thus causing those toilets to block. This was managed with phone calls on the night and resolved quickly.

Traffic Management & Parking:

- QTM were the contracted traffic management company – they were very efficient and worked well with instruction and the public, very smooth operation of traffic management. No complaints.
- Dedicated traffic management personnel in 3 locations along Gilmore Avenue for public crossings was effective.
- Shuttle buses – Shuttle buses were well utilised and would use again, possibly add an additional bus.
- Parking areas – Rhodes Park and Medina Oval parking areas were not utilised at all. Calista Primary School and the Marketplace were primary parking areas and well utilised. All areas had security, traffic management and lighting towers – would not include Rhodes Park and Medina Oval again.

Food Vendors and Activities

- Good selection of food vendors, but possibly for the numbers that attended there needs to be more savoury food, some vendors ran out of food. No complaints. Good location, tables and chairs well used, lighting could be better in this area.

Staffing

- Security staff were very good and engaged well with the public.
- Event staff – generally very good, on time and on task. Need to have more staff on bump-in as there was a lot of work to complete with limited staff, and it was very hot. All staff were finished by midnight and packed up very quickly.

Stakeholder Area

- This area needs some review – sponsor recognition could be achieved in a number of alternative ways.

BYO Area

- The area worked well, the public were mindful of the barriers and generally stayed within them when consuming alcohol, and security played an important role.
- Need to have bins placed inside the BYO barriers, not on the outside.
- Need to review size of area, potential for whole of park to be fenced or other licensing arrangements that may work for future events.
- The public were very good at cleaning up after themselves and there was very little litter to collect, no damage to the site and overall the site was left in very good condition.

Conclusion

While there are some recommended improvement areas to inform the organisation of future concerts, many stemming from the shortened timeframe and largely unknown scope of the event, the conclusion is that the event did deliver on the criteria adopted by Council in May 2017 for events:

- People should have a good time
- The event should represent value for money
- The event aligns with other programmes or leverages other programmes
- The event has local importance and is relevant to the local community
- There is an appropriate budget that includes a marketing component of 25%.

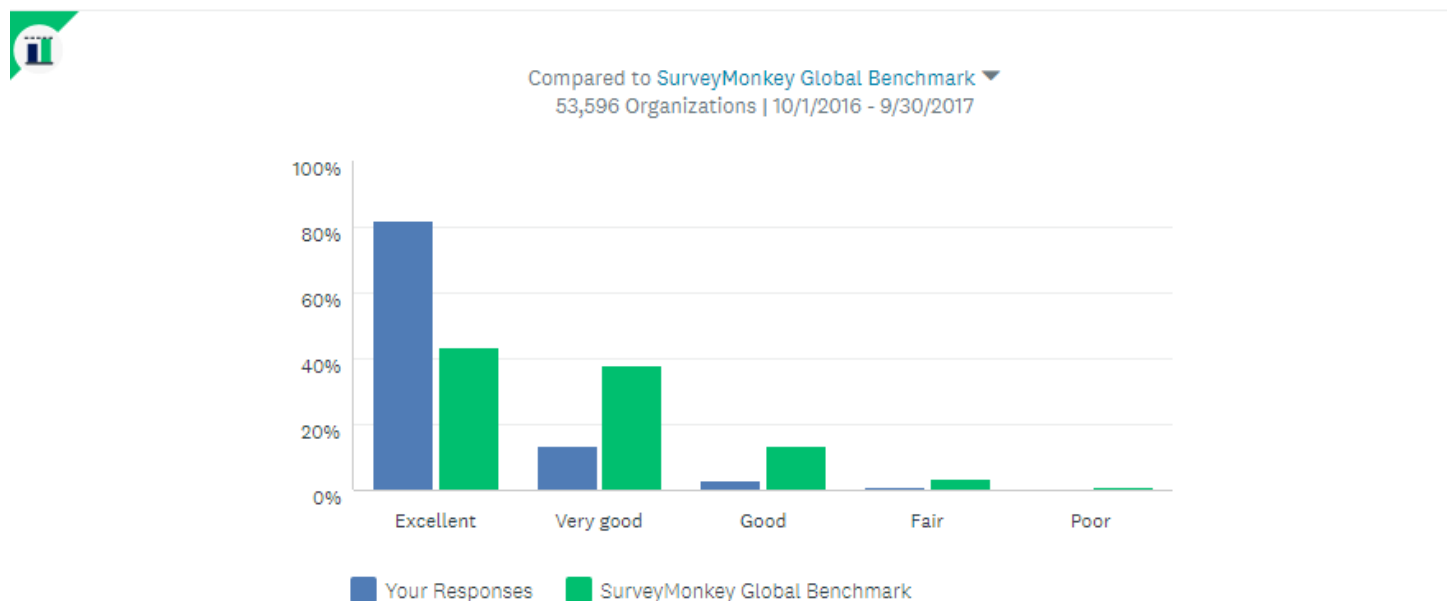
Public Survey Document

City of Kwinana 2017 Act-Belong-Commit Rock Symphony Feedback

The Act-Belong-Commit Rock Symphony Event was held on Saturday 2 December at Calista Oval.

Surveys were completed by 348 people. Below is a snapshot of the results. To see the results in detail please log on to Survey Monkey (survey title: Act-Belong-Commit Rock Symphony Feedback)

Overall, how would you rate Act-Belong-Commit Rock Symphony?



ANSWER CHOICES	YOUR RESPONSES	SURVEYMONKEY GLOBAL BENCHMARK 53,596 ORGANIZATIONS
Excellent	81.90% 285	43.68%
Very good	13.51% 47	38.09%
Good	2.87% 10	13.54%
Fair	1.15% 4	3.64%
Poor	0.57% 2	1.05%
Total	348	1,339,689

What did you like about Act-Belong-Commit Rock Symphony Event?

Very positive comments, including about the talented musicians, that it was free and that it was in Kwinana.

See full responses in [Appendix 1](#)

What did you dislike about Act-Belong-Commit Rock Symphony Event?

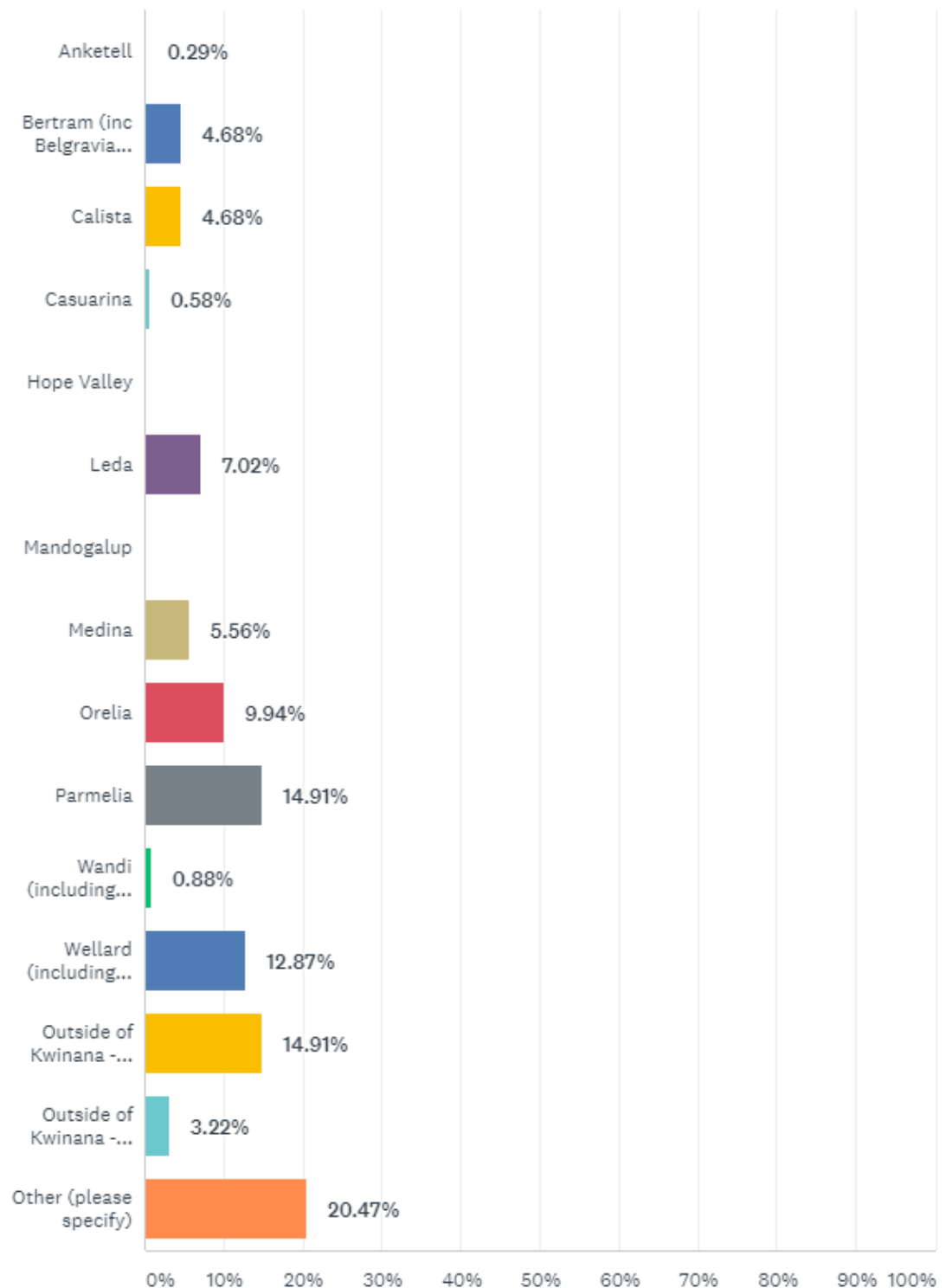
Things that people commented on the most were:

- Nothing
- The layout of the event (wanted a large screen)
- Food (wanted more variety, cheaper prices and shorter lines)
- The music and MC (too much talking, not enough Rock)
- Smoking (too many people smoking everywhere)
- Not enough toilets
- Late start/timing of the event
- Mosquitos
- The date clashed with other events
- Volume (some comments saying too loud, lots of comments saying to quiet)
- Parking (not enough)
- Other comments

See full responses and other comments in [Appendix 2](#)

Which suburb do you live in?

Answered: 342 Skipped: 6



Outside of Kwinana – Rockingham
Outside of Kwinana - Cockburn

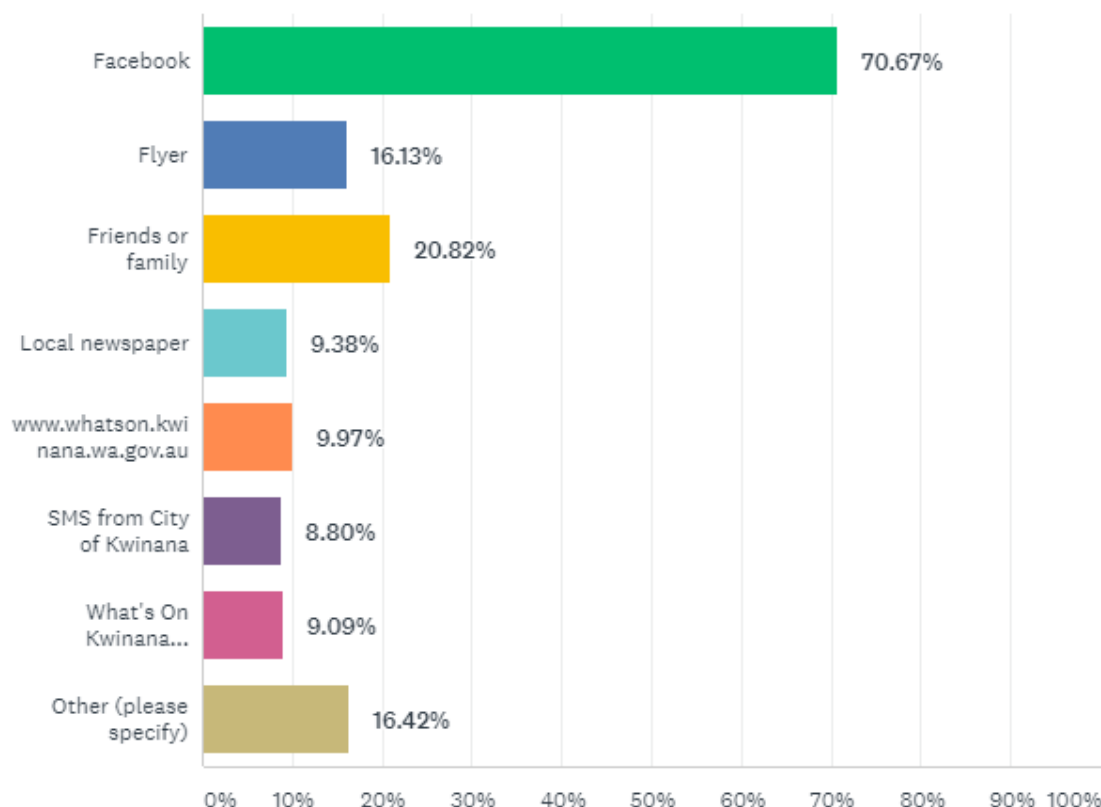
Other included:

Baldivis (4%), Kwinana Town Centre (1.5%), Rockingham (0.9%), Shoalwater (0.9%), Mandurah (0.9%), Warnbro (0.9%), Fremantle (0.6%), Roleystone (0.6%), Safety Bay (0.6%), Golden Bay (0.6%), Subiaco (0.3%), Atwell (0.3%), Palmyra (0.3%), Wellard Village (0.3%), Collie (0.3%), Ascot (0.3%), North Lake (0.3%), Tuart Hill (0.3%), Armadale (0.3%), Actually visitng close family

in Medina (0.3%), Mindarie (0.3%), Hilton (0.3%), Oldbury (0.3%), Bull Creek (0.3%), Canning Vale (0.3%), Pinjarra (0.3%), Hillarys (0.3%), Wembley (0.3%), Ferndale (0.3%), Thornline (0.3%), Como (0.3%), Gosnells (0.3%), Wannanup (0.3%), Kenwick (0.3%), Hope Valley (0.3%), Work for the City (0.3%), Waikiki (0.3%), Whitby (0.3%), Port Kennedy (0.3%), Falcon (0.3%), Bassendean (0.3%).

How did you hear about the event?

Answered: 341 Skipped: 7



Other included:

VSM light up sign (3.2%)

The light up sign on Gilmore Ave

The sign on Gilmore Ave

Flashing billboard/signs

Trailer e-signs

Electronic signs

Vms board on Gilmore Ave

The illuminated sign at Calista oval

Signage at the oval as near my son's school.

flashing billboards

The screen advertising next to the oval

Sign on Dixon Road

0.3% each:

2 Mums chatting in Woolworths

Saw the sign weeks ago when driving to see my grand daughter who lives in Medina

Drove past the day before the event and wondered what was happening at the oval and jumped on facebook to see and decided to come along.

Kwinana chat, Social media.

Work

Signs around town. Granddaughter also brought flyer home from Bertram Primary

Pop up Symphony at the Honeywood Farmers Market!

Signage around Kwinana

Perth Symphony Orchestra

PSO facebook page

Poster at local shopping centre

Signage

Letter from the council

Friends of pace road facebook was very active in its promotion

Council staff told me about it

School

Signs

Radio ads

I am a Support Worker and I brought a client for the evening.

My son (Adrian Biemmi) is a WAAPA student and was lucky enough to be asked (along with some other students) to play in the orchestra. Amazing opportunity for him and so great of PSO to give this opportunity to up and coming performers.

Received a letter in the mail.

Corflu sign on lamp post

Drove past the day before the event and saw every thing being set up so looked on fb page to see what the event was

Work CSBP

My mother and sister live in Parmelia & Orelia saw the sign locally

we also went to the wellard square for a performance and the flyers were given out there also.

Radio

The banner at the oval

Sign in shop window

Work in the area seen the sign

Through Alcoa employee communications.

Postcard in letter box

Calista primary school hand out

Sign on the side of the road

Councilor Cooper

Orelia Primary School

St Johns

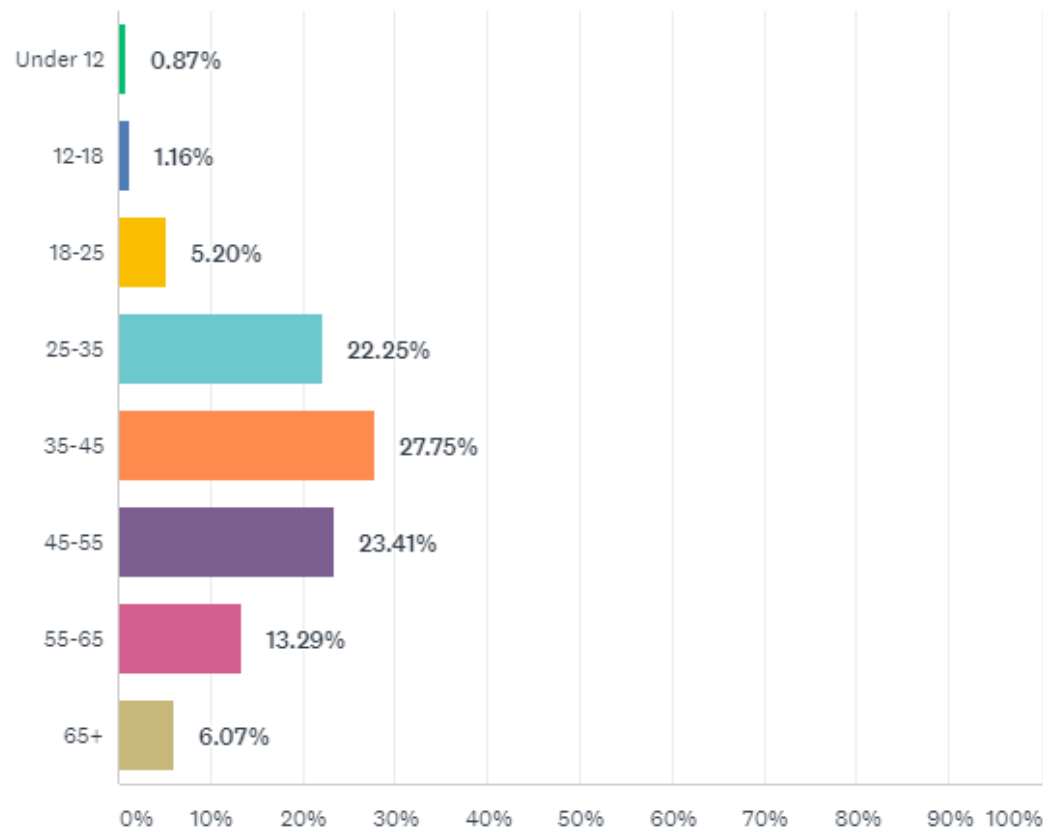
Facebook

Jacod soloman

Kwinana chat

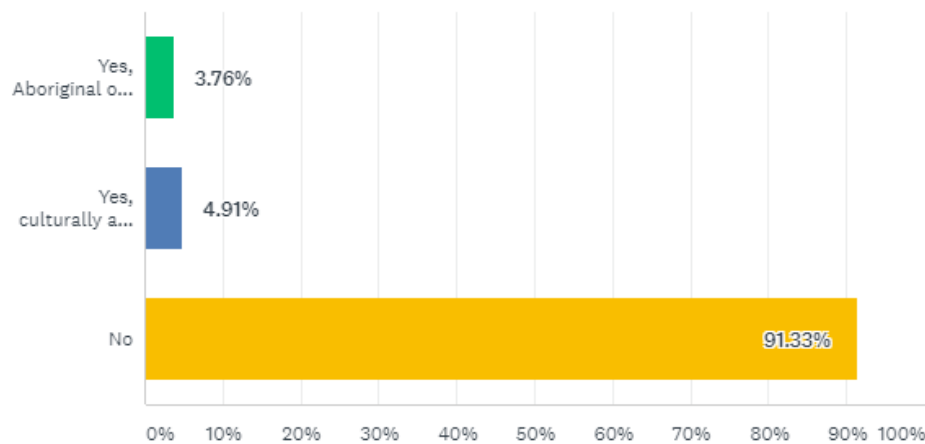
What is your age group?

Answered: 346 Skipped: 2



Do you identify as Aboriginal/Torres Strait Islander or from a culturally and linguistically diverse background?

Answered: 346 Skipped: 2



Appendix 1

What did you like about Act-Belong-Commit Rock Symphony Event?

Incredible in every way.

Laid back atmosphere. Very family oriented

The great atmosphere, the amount of families with young children, a high presence of security.

The venue, lots of parking available

good crowd

A great family event that was a wonderful opportunity for people to be exposed to such amazing art that they may not otherwise have been able to if it didn't come free to their doorsteps. Thank you.

The music was amazing, the weather was perfect and the crowd were really into it and very friendly.

It was family friendly & my grand daughter could dance happily without any issues. She isn't quite 3 years old but she absolutely loved it.

The community coming together to enjoy a brilliant show.. also the food trucks were fab!

Loved that it was open for everyone, the children up dancing and appreciating the music was great to see.

The huge effort to get the orchestra to us, and to see such a first class performance, with excellent lighting and sound, the guest artists were sooo good, the conductor so polished and fun, way beyond our expectations, our whole family went, aged from 16 to 72 and everyone really enjoyed it.

The professional production, the attention to detail (food vans, free water, lost child provisions, security,) all so well done.

Made me proud to be a Kwinana resident for so many years, and brought back happy memories to our sons who travelled to be with us.

The community spirit.

The music.

The food trucks.

The handsome singer with the white jacket and long hair ??

It was an event for the whole family in such a great location with skate park and play ground and then the stage on the oval with a b.y.o alcohol area. Great food trucks especially the one with hot dog, chips and \$2 drinks so you could have something basically there was a good choice of food for all to meet everyones income is what I'm trying to say.

Also I felt safe as there was plenty of security and saw police walking around as well as Saint John Ambulance tent. There was also plenty of traffic controller in place and lots of parking so u didnt have to walk to far with ezy, picnic blanket ect. I also notice V. I. P parking and assumed this was used for disable parking as well as V.I.P , like other events I have been to as there isnt always enough disabled parking. I really can't say enough at how impressed I was with the whole event. I hope there will be more free events like this to follow. Well done !!

Great music and versatility

Music!

Good people turn out and set up was good.

It was easily accessible, bright and entertaining, such a fantastic way to bring the community together!

The Orchestra was outstanding but for me, it was the atmosphere of total peace & harmony. I was the proudest resident in Kwinana on Saturday evening. We, as a community did our mayor & ourselves proud, well done Kwinana!

Absolutely everything.

Thier selection of music cateted for all tastes and i loved conductors narrative for those not familiar. And the range of vocals, my goodness Lani Melrose was spectacular

The entertainment and food for purchasing were the highlights for me. Security and police presence was great.

The music of course but also the ambience of the event. Everyone loved it from young to old.

Everything was amazing

it brought a lot of people together

The music

The Orchestra playing on their own.

Everything! The quality of the sound, the staging, and especially the choice of music...something for everyone!

Great atmosphere amazing to see so many people out enjoying themselves the food trucks and the boy area were all very well planned

Great music great atmosphere

Great size park, stage setup was very good, nice to have to option to have a drink

The performance was amazing. The facilities provided were great, was also excellent that someone was on hand to sort out the porta loos when they decided to stop working. The atmosphere created by the event was very enjoyable.

It was so well policed and lots of security which made it so much relaxing, this kids could play safely at the skatepark.

It was an awesome community event."

"Separation of alcohol to non drinking area - let's everyone be happy what ever side of the fence Your on!

Food vans - good choices

Area - fabulous for families with kids re skateboard area, great choice

Plenty of toilets

The orchestra of course!!!!!!

Being so close and playing music I know

Enjoyed the variety of music presented.

Family friendly, plenty of food options, police presence

The music, atmosphere, location

Very professional and sounded amazing.

Loved the byo option.

Can't wait for another event like this

It brought people together in a very positive and entertaining way. Perth Symphony Orchestra are absolutely amazing. Hope they come back.

Great orchestra, awesome conductor, and wonderful singers, creating a truly enjoyable evening.

Really good community spirit.

The excellent music, the conductor has fantastic energy and connection with the audience. It was a world class performance, put on completely for free! I would pay to see that show! It was great to include local acts as well for vocalists/support acts.

The mixture of genres. Rick pop and theme tunes.

Good variety of songs

It was free

Great family event

The orchestra were absolutely amazing

Plenty of police officers and security should something have gotten out of control

The community atmosphere was fantastic.

Great for all ages and families, lovely atmosphere. Great venue with the adventure park and skate park. Great music and it was free!

Awesome family friendly event.

The atmosphere, the music and the kids were happy

Talent of musicians. Organisation of parking etc and food trucks

Good music, event was very well set up, it was great to see an ambulance tent/police presence/security/portaloos. The designated byo area was a good idea.

Food truck variety was really good - loved the Tapi Truck!

It was a beautiful night out for my family of all ages, they all love the music and I really liked where you held the concert too

All very talented, and those that were engaging the audience were quite friendly.

The atmosphere, the byo area, the symphony

Everything.

Great music and venue, very well organized, and last but not least brought the community together,?so well done Town of Kwinana

It was an enjoyable evening out, but still feel Kwinana Fair would suit more people

Apart from the incredible musical talent of the orchestra, I loved that PSO were introducing orchestral music to so many!

It was up beat and appealed to all ages . Very refreshing and really stood up to being a great alternative to festival

I loved that an event of this scale and calibre of talent was held so close to our home. My partner and I love these events however in the past have had to travel into Perth to attend them, we feel very lucky to have it in Kwinana.

The venue; the sound quality; spectacular lighting; quality of entertainment including the very talented performers. The whole event had that relaxing family friendly feel about it. Being 'free' was a bonus.

It was all fantastic

the variety of acts

What an amazing night thank you City of Kwinana. I liked the way we could get a bus there and back. We should have more events in our city in the future well done people of Kwinana.

That it was a gr8 family friendly event with awesome music..

The lighting and the music was absolutely fantastic.

Amazing music

It was a fantastic evening. Very well done and enjoyed by all ages

The Orchestra, fresh air, facilities provided(including bus)and that there was free alcohol and BYO area.

Everything, was a great family night out

It was a well planned and executed event.

So much space for the kids to play, plenty of food vans so we didn't have to wait long,

The music was spectacular and the crowd was amazing.

It really brought the community together.

Everything.... very well organized.

Great music, relaxed, family friendly venue close to home.

Quality of entertainment

Everything! The show was fantastic and the crowd well behaved. I was in the BYO area and didn't see any bad behaviour at all.

The atmosphere!

The fact that that a symphony orchestra could keep a crowd of all ages fully entertained with a variety of rock and roll classics right through to Pavarotti.

Great organisation, well run event, Fabulous talent.

Great opportunity to get together with friends and family.

Loved the range of songs. PSO were amazing and conductor was an awesome MC too! Venue was perfect. Crowd was awesome with so many families.

Great organization leading to a very chilled and relaxing family orientated night.

The music was easy to hear from across the whole venue. Lighting brilliant. Like the controlled drinking area.

Loved all of it really.

Fantastic musical event with great talent

Amazing light show and fireworks

Well organized running of the show and placement of amenities

Good security

Clean portables

Well organized. Music and entertainers were brilliant.

Free

Terrific talent

World class performance

Appropriate venue

Family-friendly atmosphere

The opportunity to experience the Perth Symphony Orchestra with our Grandchildren, in company with our community; locals, City officials, businesses and sponsors.

The professionalism of how the entire event was run

The professionalism of how the entire event was run

Family friendly event. Bringing more togetherness to the community

Performers were amazing. Free. Byo allowed.

EVERYTHING! I loved the standard of the performers, the variety of music played, and the wonderful interaction with the audience.

The Perth Orchestra & the support from WAPA students. The variety of food trucks was great.

Well run event overall! Having the front section for low chairs only was perfect.

It was all inclusive and gave a big orchestra taste of many musical genres to a very appreciative audience. Calista Oval was a perfect location, the set up was very professional and the availability of food and drink was excellent.

mix of music genres. Excellent conductor Justine made it all come together. Thanks Perth Symphony and City of Kwinana for bringing music to the people.

Loved the variety of different genres (think that is how it is spelt). Variety of music. Sitting in the open air and able to have a glass of wine with cheese bikkies and nibbles on a balmy summer night. Loved how you had busses running to aid in less parking congestion.

It was for everyone and just a lovely event i saw familys older people teenager's everyone came out

Well done ktown

It was an event for all ages and great that is was free for all.

The music, the atmoshpere. Having the food trucks there was great.

It was well attended and had no trouble. I think the strong presence of security would have been a major contributor to this.

Wide repatoire suited to most tastes and like . Logistics was spot on and well managed as well as implemented . Parking and shuttles was a winner to be sure

The performances were amazing.

The wonderful music and the community coming together and enjoying the night!!

The wonderful setting, the great orchestra and that it was in Kwinana. Kwinana rocks.

It was free

Parking was close

I liked the combination of rock music with classical instruments, the singers were fantastic! I just loved the while event!

Music & the community gathered to enjoy something together.

Easy to access for everyone. Lots of engagement with the crowd. Great venue, well organised.

Excellent performances.

Everything. Absolutely amazing. So many families enjoying the night

Family friendly environment

The music the orchestra. Great family night out. Well organised.

Fantastic organization upfront Social media info advising location - great venue,lots of parking, BYO area, Food available, fabulous all inclusive vibe to a wonderful symphony that played something for everyone - congratulations

All of it! But especially the rock half

It was fun, light, lively and a great way to introduce classical instruments to some who may not be familiar with them.

The young conductor was great fun and full of energy.

I loved the light show and the ending was a spectacular.

The well-behaved crowd.

It gave the general public the opportunity to experience a Symphony Orchestra with a rock theme and contemporary songs that we all know, relate to and enjoy. The use of local Artists was fabulous and encouraged home grown talent. Lighting and sound just wonderful.

The out door setting was great. Family friendly with the open spaces and adventure activity areas, which ranged for all ages.

Food stalls for those that enjoy eating out or trying new tastes.

Parking facilities were great. Especially for the disabled. It was great to find a bay. But we did come early! The setting was enjoyable in the shade of the stage's shell style roof which made it very pleasant for the 2 hour wait for the show to start.

All in all a great night for all. Thank you City of Kwinana and Act - Belong - Commit for putting on this fabulous event.

Location was good. Easy access. Sound and lighting surpassed what I expected. Very well organised. Family friendly night. Lucky to have good weather. Perfect night all round.

I loved that it brought so many different people together in the community to share a drink / picnic and amazing music. The atmosphere was fantastic. The fact that it was free was a bonus !! I thoroughly enjoyed the evening.

Mix of music and my kids loved it! Close to home community feel

I loved the atmosphere and the orchestra were amazing.

Length of concert, venue, location of stage and facilities.

It was a perfect night, incredible venue, amazing music,, lights and sound and just seeing so many Kwinana residents show up was great. Fantastic performance by orchestra and singers - WOW what talent!!

The event was well organised with plenty of security so ocelot safe, and the atmosphere in the crowd was great and very family friendly. Best night out ever! Even better it was free!

The attention to detail when organising this event - thanks for creating a family friendly amazing evening!!

great all ages event..relaxed , well organised

Well organised, convenient shuttle bus, superb Orchestra, brilliant soloists, stunning lighting effects. A truly wonderful evening. Grateful thanks to Kwinana council and all the sponsors bringing such high quality performances to local audiences for free!

Well organised, everyone was on their best behaviour

Getting to listen to something i wouldn't normally go and see. Weather was perfect. Great atmosphere.

Everything, the sound, the visuals, the MC, the conductor, the singers and of course the musicians with their instruments, but also the venue. It was a lovely night that I shared with my three year old and for his ever first concert he loved it!!

Colourful, free, we'll patrolled by police and security so felt safe.

"The awesome venue and most of all the Community Spirit. The best was the music joining all people from all walks of life for the evening.

Thanks City of Kwinana for the great evening. "

The sense of community was amazing! I haven't lived in Kwinana for over 30 years so to come back to my 'home town' and experience an event like this (on the same oval I used to do Little Athletics on 40 years ago) and watch my son (who was part of the orchestra) with my family and our kids was amazing! Perth Symphony Orchestra gave us all more than a concert - it was an experience!! We hope this will be an annual event! Worth the hour's drive from Mindarie to be part of it all. Congratulations to the City of Kwinana and a huge thank you to the sponsors. Love Love Loved it!!

This was absolutely fantastic. The entertainment was 1st class. I can't believe it was free! The council was well organised with security and car parking. Food trucks and a community atmosphere everyone could enjoy. Thank you Kwinana for a wonderful production.

The sense of community. The great music.

The music was fantastic from beginning to end. It kept my family (age range 6-65) fully entertained the entire night.

The acts were very high quality, and the event seemed very well run.

The variety in music

A great atmosphere, excellent musicians and basically a very enjoyable evening.

love live music, great way to introduce our young kids to live music

good music!

The weather.

The company

The range of music

I took my 11 year old nieces and they knew some songs and we really enjoyed singing along
Nice community event under the stars on a balmy summer evening with no trouble,
Great family event. Something different. Was something for all ages/music tastes.

A good pick of songs

Quality and talent also how it gave people a chance to see something they may never normally
getting a chance to see especially being a free event

The separation of BYO audience. clean toilets.food trucks.security.

The music

Efficiency of the set up for parking, refreshments and seating. Great location for all ages. Very
professional performances

A new twist on classic songs

The mix of young, middle aged and elderly who attended. I'm guessing that it's probably the first
time that many of our young have had an opportunity to discover the wonders of an orchestra and
proper music!!! I would like to take this opportunity to congratulate the City of Kwinana for hosting
such a wonderful evening. Let's hope that there are many more. Must also say the the crowd
behaviour was splendid.

The atmosphere was good. There was no obvious sign of bad behaviour. And the kids had a blast
running around for hours chasing a giant beach ball on the grass.

It was put on by the city of kwinana at no cost to the public. Even folk who attended from
Roleystone. It was a brilliant night.

well set out, lots of security, a good variety of food and parking was a breeze and no hassles
getting away...overall a fantastic night and can not wait for next year :)

The symphony was awesome...a bit of everything for everyone, thoroughly enjoyed the
evening...my partner popped is symphony""cherry""...and he and I were blown away by the
singers who accompanied the orchestra :)

Excellent entertainment from beginning to the end!

The whole night was amazing. The musicians were outstanding. The event seemed to be so well
run and well advertised. The venue was excellent, loads of space. The amount of families there
was incredible. I went with my 7 and 10yr old kids and my Mum. We had a great time.

It was a great evening with friends - it was great to see so many people out!

Music and the community spirit.

All the song choices as there was something for everyone.

Music was sensational, the whole atmosphere was fun and friendly. There was no trouble and it all
ended with a bang, best time I've had in years at any event, well done kwinana.

I loved the awesome family atmosphere very well organized event. The interaction between the
conductor of the orchestra and the crowd was amazing. It was just a amazing awesome event job
well done.

FAMILY friendly event! Opportunity for the youth to experience orchestra in music they can relate.
And who would not enjoy music at its best!

Event for all family and FREE, as well byo.

The variety of music and the great atmosphere that was created!

I was very impressed with the event management. It was very well organised. Seating set up was
clear, BYO area great idea. Information provided prior to the event was good, useful and correct.
Variety of food trucks was good. Security staff were excellent when dealing with a drunk person

approaching my daughter. Park grounds were very clean and tidy. I even saw someone cleaning the toilets (amazing!).

Of course the PSO was fabulous as well. Great family entertainment.

Everything! Catered for all ages (we had three teenagers, two grandparents a four month old, myself and my partner and apart from the baby we all knew most of the music. The teenagers would never have been able to experience a symphony orchestra (without being dragged) and they had a blast.

Awesome entertainment, able to buy limited alcohol and it was a free community event for all

It was upbeat and talent was world class

Great community feel, great organisation, fantastic music and performances. Pretty much loved everything about this event!

The atmosphere, family friendly

Very inclusive. ...a good range of music

Everything it was brilliant

The overall talent, the set-up and how family friendly it was.

It was so well organised and was awesome!

Everything! Great atmosphere, great sound, family friendly and community spirited.

The music was spectacular - a rock symphony- absolutely unreal! The location was perfect - plenty of parking nearby loads of lovely grassy areas, shade and the weather/full moon topped it off?? so yes if you could do that next time too! The family-friendly event- brings everyone together & makes for a wonderful vibe. The people! Amazing conductor with so much positive energy & those rock star performances were captivating thankyou Justin! So much brilliance in that orchestra thankyou City of Kwinana - we will be back again for this!!!

Music, singing, lighting

How it was a community event and was very family friendly and lots of variety of old and new music

Great family friendly even

The range of music

Just the right amount of people to make it pleasant but not overcrowded. Songs kids could like as well as adults

A six pack BYO beer was allowed. Food trucks. Stage Lighting and the orchestra.

Setting and ppl's behavior

Everything! The music, the singing the atmosphere!

I loved the separate areas and fantastic food vans. It was also great to see security getting people to stop smoking ??

Everything - was an excellent event. Very well organised and had a great community feel. I felt that the set up (alcohol, no alcohol, rugs, chairs etc), worked incredibly well, and hope it is adopted in other events (nothing worse than getting stuck behind people on chairs!). The skill of the orchestra was phenomenal, and was the perfect mix of modern and classic to appeal to the audience. I loved that we could take our kids to see such a brilliant show - for free, just down the road. Really hope this becomes an annual event.

The atmosphere was simply electric, and the musicians were outstanding. Security and organisers also did a fantastic job with making sure people sat in the right area

The community out together in a great atmosphere. Free family outings are few and far between.

Great entertainment for the whole family. Talented people on stage who obviously enjoy what they do. Loved watching the crowd reaction On the night. Well done city of kwinana

Fantastic to see so many people from elsewhere coming to kwinana to see the symphony, I talked to a lot of people who said how beautiful kwinana was and were amazed at how many trees and nature reserves we still have.

I loved the variety of music that was performed. I love the extremely well done set-up of the stage/shell and lighting.

i love the songs and the fact a symphony orchestra could play those sorts of song. I also loved the enviroment around as many people where there and also fairly polite to others around them.

That it's was great for the whole family of all ages. Well planned out and set up.

It was incredible that the city hosted this event for free. The orchestra provided an evening of culture that normally would be too expensive for us to attend. The grounds were cleaned/maintained beautifully. The food available was excellent. The parking was easy. It was an all round excellent night.

It was a night out that was suitable for us to go as a family and take our toddler

I loved that it was different and the whole town still loved it.

Great vibe on the night, performance was excellent

Music and food

Shuttle service from train stations.

Only having the concert allowed focus on the orchestra, rather than many activities taking away focus.

Having the concert rather than the festival

Excellent orchestra

Combining the orchestra with the rock genre made it more appealing to the masses.

The variety of songs.

The music, the atmosphere, the different food vans available. Everything was great.

Amazing blend of local talent. The singers and orchestra were brilliant. Loved the orchestra playing popular music. Loved the closeness and interaction with the audience. Lead violinist was exceptional. Lighting and sound were perfectly done.

The variety af music styles the orchestra adapted to showcase their talents was simply amazing.

The community spirit was also on display and shone brightly.

Great music, that it was outside and free. A fun community event where you feel like you're all connected rather than just walking around markets separately.

A great family event

The atmosphere and the kwinana community spirit was overwhelming .

Fanastic music

"Event was Really well set up and run.

Orchestra was amazing"

Variety of the program. Professional singers & Orchestra was unbelievable. Planning was well thought of even down to water availability. This concert was very well planned with everything running smoothly. Oval was nice & clean with clear lane way through the crowd. Entertainment before the benning of the program was great & engaging with families.

Everything! It was very well organised, venue was great and the orchestra and support singers were sensationa

It was a great setup with vendors.. byo area and a bit of dance floor (which could of been a bit bigger considering alot of kids was present)

It was accomodating to everyone and the music was good

Family friendly, safe, great byo event.

Loved the special guest singers
 I enjoyed the broad diversity of music styles the orchestra covered
 The sound
 The size and sound was simply incredible, always loved an orchestra.
 Great entertainment
 How relaxed it all was, and being able to enjoy a beer with friends whilst listen some great music
 Was all fantastic. Location, setup, community, weather. Just awesome.
 Atmosphere
 Location
 Free
 Family friendly including security
 Community together
 The atmosphere and the impeccable organization.
 Everything
 Was a great night for all ages
 Everything! So well organised and my sister was staying from England which was a bonus, we thoroughly enjoyed the night and thankyou so much to all the sponsors.
 The orchestra,singers and lighting were amazing.
 Thankyou City of Kwinana!
 Really well organised event! I loved almost all of it. Great parking. Lots of security. Beautiful venue. Super clean. Family friendly.
 Great array of food options, plenty of public toilets, liked that there was a designated alcohol consumption area, lots of security roaming the venue and a visable police presence.
 And of course, Perth Symphony Orchestra, and the support acts were phenomenal."
 This was a family event. It showed people their is another musical experience that isn't mainstream but can be a wonderful experience. Attending a symphony performance is something both my young people have expressed they would like. This would ordinarily be out of budget. Act Belong Commit brought the Perth symphony to them!
 The wide variety of music. The fact there was a BYO area and shuttle busses to help people get home safely, nice touch that.
 The Atmosphere.
 It was a family orientated event... Loved the variety of food trucks. It was relaxed and fun. Being a free event enabled the entire comunity to come together. Im so proud of Kwinana.
 I loved the fact it was getting the symphony orchestra out in the community. I loved the organisation of the evening, being able to have a couple of beers with my friends
 Community atmosphere
 The amazing music
 Shuttle bus
 The whole show
 Some good songs played
 Completely loved the show. The music was fantastic and the orchestra blew us away with how fabulous the sounded. Walked away from the show feeling amazing :)
 The mix of musical styles, the atmosphere, the food
 Love that it was divided up into drinking/non drinking sections. Loved the entertainment that was walking around. Great variety of food vans.

Well for kwinana it was excellent we need more concerts like that. I loved the music and entertainment

Very well organized and FREE event!!

The production, the music, that it was something so impressive put on in kwinana showing we could do that here.

Some good music In first half

Great for the community.

Free, fun, great location. Watch some of the videos posted and it looked awesome. We also had a friend playing in the PSO.

Everything

The professionalism, skill and selection of music!

The orchestra was amazing!! The conductor kept our attention by explaining each song. The musician's were fantastic and extremely talented. The music chosen was a wonderful mix of songs that covered all ages. The range of food vans was excellent and covered all food choices. The separation of drinking and non drinking patrons was a great idea as was the different seating types. The location was ideal as the adventure playground nearby allowed us to go there early and give the kids a good run around before having to sit down for a while.

Everything

It was well organised and the performance was top notch.

It was a great atmosphere, it was just great to be able to go to an event so close to home and see so many people all enjoying the concert together.

The setting in Calista Oval. The Perth Symphony Orchestra were brilliant.

Loved every thing. Very well organised and run.

It was suited to all age groups

Great to see so many people come together and listen to an awesome performance.

The family environment ,Plenty to do for all ages

Overall it was well organised event. Felt safe and comfortable being there with my little daughter, with a lot of space, clearly pointed facilities and all security and police officers around. Although I didn't use it, I think separate BYO area was a brilliant idea. Last but not least whole show was just amazing!!!

I loved the relaxed atmosphere and the blend of two music genres.

The location at atmosphere

I loved the spirit it brought to the town and the fact That music brought so many people out.

How entertaining it was and woke the place up with excitement

The venue was great, I sat on the bank and enjoyed the show...

The sense of community

Everything very well presented.

Being a family event. Local and free.

A great free family event that appealed to a range of people.

Diversity of people and music

That it was community based and they played awesome music

It was an splendid family friendly event. Our children have been singing "we will rock you" the wheel time and they got interested in our musical instruments (piano and drums) usually they would not even look at them but they want to play them now!!

Very well organised not much ruckus and free is always great

It was much better than anticipated. The lighting the music and the community atmosphere was outstanding.

The orchestra were fantastic the conductor excellent as well as the MC and all of the guest singers I liked the set up and the music and lights just everything really was great.had my 1 year old grandson with me and he had a ball also .was a fun family night

The whole atmosphere was awsum.. the symphony were amaaaazing.. and the singers were great.. LOVE LOVE LOOOOOVED IT.

Good sound & relaxing atmosphere

Amazing show. Different genres of music that cater to all ages. Both my kids 9 and 1 enjoyed rocking along to the music right up to the very end. Fantastic family event with a great safe atmosphere for kids given BYO patrons.

I liked everything. It was very well managed, thought out and the atmosphere was fantastic. Such a diverse range of people attended. There was no trouble that I encountered. Everyone thoroughly enjoyed the show!

The solo artists added to the fantastic Symphony.

The venue was perfect.

the songs and signing

Byo, food vans , performances, security

Amazing music and community togetherness was great atmosphere

The range of music

Everything!! The orchestra was sensational. The singers were fantastic and the conductor was incredible.

A GREAT family event for all ages to enjoy!

Well organised, family friendly, relaxed awesome music!! Great venue!

Was a great family event the music was great and an overall enjoyable night

We loved the fact it was family event, close to home. The music was great.

The range of music was enjoyable for all age ranges as there was music we all knew from my dad who loved Led Zepplin to my 9 year old daughter who danced and sang along to happy :-). The singer's were amazing and accompanied the symphony beautifully. It was a memorable night.

Great community event for all ages

It was very family friendly

It was amazing night to sit at the park and relax and to listen to the wonderful music played by the rock symphony the kids had a ball

The family environment.

Everything was amazing. Good staff Kwinana.

Good to get out with all the family.

Love the sound, set up. Music was great.

Brilliant set up and surrounds. Unbelievable entertainment. Loved the personality of the Orchestra Conductor.

Absolutely excellent vibe, friendly atmosphere.

Excellent show. Thank you City of Kwinana for putting this on. Let's do it again next year.

Community spirit.

Lots of families, great music and relaxed atmosphere.

The great community feel and a really nice way to spend an evening dancing with my family.

Something different and very friendly vibe - love it.

Community focussed, different to usual.

Absolutely amazing, great stage set-up, good sound.
 Great - need more often
 Getting better the more I listen.
 Like the music.
 Everything
 The music. Great conductor, engagement and audience.
 quality of music and artists.
 Music
 Very organised.
 Everything. Great music. Great atmosphere. Great family time. Well done.
 I liked the whole night from the supporting artists thru to the Symphony Orchestra. Very well
 organised event that caters for everyone.
 Fantastic
 Brings cultures and community together.
 Great work.
 Nice, easy, relaxed evening. No trouble makers
 Family friendly.
 Great atmosphere.
 Not a fan, but loved the symphony.
 Singing was fantastic.
 Both the music and the singing.
 Very loud, colourful, inviting.
 The vibes it gave the community.
 Definitely different. Free, awesome, loved it. Rock - folk, all you could want. Organised - NOT
 unruly - XXXX
 The family friendly atmosphere
 Everything has been amazing.
 Everything.
 The music.
 Everything.
 Brings the community together.
 Nice and close.
 I like that it was a free community event for all.
 Well organised and alcohol/non-alcohol areas.
 Visible security walking around."
 Music
 The music, the staff are fun.
 Fiona and Alyce are awesome!
 Sound good. Able to hear all areas of park.
 Music was good.
 Churros - good.
 Music, activities for kids
 The setting, music, stalls.
 The music and community spirit were wonderful to see. Everyone came together for some fun.
 Great diversity of styles and various up and coming WA talent.
 Orchestra and food

Everything. The orchestra is brilliant, great selection of music and songs. The atmosphere is fantastic
Atmosphere
Community Spirit
Familiar songs.
Very entertaining.
Would go again. Great, great for families, great range of food. Can hear music from hill which is good. Sound is good.
A large family friendly event
Good facilities family friendly
Not bad, i hope the sound is bit louder
Nice music
Great music, good family atmosphere.

Appendix 2

What did you dislike about Act-Belong-Commit Rock Symphony Event?

Nothing/positive comments

Nothing
Nothing
Nothing
Nothing!
Nothing to dislike, it was AMAZING!
There was nothing to dislike.
Nothing
Nothing
nothing
Nothing
Didn't dislike anything about it
I really couldn't fault anything - even the siting of the stage to take advantage of the shade in the early evening. Everything seemed to have been considered.
Nothing bad to say about the event only positive. I hope more free events are held here as it is an assest to have such a beautiful family area.
Nothing....perfect
Nothing to dislike
Nothing
There was nothing I disliked. Loved every minute!!!
Nothing at all. Well maybe would have liked lots more??
It didn't go long enough!! - joking! It was a great length. I also dislike that at this point I can't see it again!!
Nothing. Was well done
Nothing

Nothing
Nothing
Nothing.
Absolute nothing
Nothing to dislike
nothing
Nothing really
Nothing, perfect.
Nothing!
Loved everything
nothing
Nothing
Can't think of anything.
Nothing ??
I could not think of anything to dislike about the event.
Nothing at all
Nothing
Nothing
Not a thing
Nothing.
There is nothing to dislike
Nothing to dislike
Nothing
Nothing. It was a perfect evening.
Nothing
Nothing
Not one thing
Not one thing
Absolutely nothing!
cannot think of anything that could be used as feedback
No dislikes what so ever.
Nothing ... i wanted more
Nothing.
I didn't want it to end!!
There was nothing to dislike.
Nothing
Nothing
Nothing...
Nothing, it was all good. The only thing would be that the no smoking wasnt very enforced.
Nothing. The whole event was a fantastic experience.
Nothing! We had a fabulous time. Thank you.
Nothing it was perfect
Nothing
Nothing
Nothing
No complaints!

Nothing

NA

No donut food truck..... Honestly nothing

There was nothing to dislike but everything to love.

Nothing

Nothing

None

Nothing

Nothing

Absolutely nothing!!

Nothing

nothing

Nothing that I can think of.

Nothing

Nothing

Nothing

Nothing

Nothing

Nothing

Nothing! !!

Nothing

Nothing

nothing.

Nothing it was amazing

Nothing

Nothing at all

Nothing

Nil

Nothing!

Nothing.

Nothing. Even parking was easy

Nothing

Nothing

N/A

Nothing at all

Nothing!

Can't say there was anything that disappointed me.

There went anything to dislike.

Loved everything about it.

Nothing...

Nothing

I Enjoyed every part though the people I attended with thought the support acts and the general introductions could have been a little shorter

Nothing . There was a very drunk guy who was annoying near the front but security and police were very fast to remove him

Nothing

Nothing
Nothing to dislike.
Nil.
Nothing
Nothing.
Nothing.
Nothing
Nothing.
Nothing.
Nothing.
Nothing.
All good.
Nothing particular.
Nil
No
Nothing
Nothing
No
None
Nothing.
Nothing.
Nothing, its just great.
Nothing
Nothing
I did not dislike anything.
N/a
Nothing.
Nothing.
Nothing. Looking forward to next years.
Nothing. Its all great.
All good.
Nothing.
Everything was great.
All was great.
Nothing.
Nothing!
Nothing..... We had a great time, had great parking, lots of room on the grassed area
Nothing really. The sun was a bother.
nothing
Nothing
Nothing
Nothing
Nothing, it was a great event.
There is absolutely nothing to dislike.
Nothing.
Nothing
Nothing
N/a

I didnt dislike anything
There was nothing to dislike.
Nothing
Nothing
Absolutely nothing!
Absolutely nothing at all.
Nothing it was so well done. Perhaps glow tape on markings on the ground for easy access to leave and more direction of crowd but thats just a minor problem. A lot of people did a great job.
None at all
Nothing! I would love this event to occur every year!
I don't have a bad word to say about the event - my whole family loved it.
Nothing surpassed what I expected.

The layout of the event

Licensed area too small for the amount of people attending.
The constant procession of people crossing between myself and the view of the Orchestra
I cant think of any negatives for the symphony just the set up of audience. the railings for alcohol area seemed larger and better viewing than non alcohol area.
The only negative I have is that we thought we had the best seat in the house about 10m from the stage, then the moshpit arrived and we couldn't see anything. Lucky we could still hear so that made up for it ??
Non alcohol section too off to the side.
Would have liked to have been able to see the whole orchestra.
That the people in front of us kept standing up and blocking the view, without any consideration for those sitting behind them. Perhaps there could be a designated standing area?
We sat too far back couldn't see much.
People who ignored the no smoking. A designated smoking area beyond the venue should be mentioned as a reminder to the public.
Maybe put the stage in the middle as we were really far from it in order to see anything.
Screens would have been good to see better.
It would be good to have a big screen up as well.
Ensure people do not sit in the picnic area with their chair in the way. More patrol.
Couldn't see the action from the back! The symphony started later than we expected so had to leave to take our little one home early and missed out on half of it
It would have been nice to have screens up so if you weren't at the very front were could see the orchestra.
Looking into the sun in afternoon next time have stage north/south
I would have specific designated areas for picnic blankets as we could not see over the people with chairs. If there was a designated area we could not find it.
With the fencing of the BYO area it was not clear how to get to the front "dance area". Better signage and fencing configuration would resolve this.
Not enough gated area for families with small children
People drinking in non designated area, and also smoking.
No big screen to see the people on the stage.
The fenced in Byo alcohol area. Its a famiky event- alcohol not neccessary. Disrupted the flow of sense of community.
People standing up the front made it hard for others to see.
Some screens for those of us at the back - just to be able to see the orchestra but otherwise there was no problem hearing the music.

The only dislike I would have would be people in front of us standing, but I'm sure that would be only us, and me starting to feel my old age! Lol
We couldn't see the stage from at the back could have done with a screen to look at people standing at the front blocked the view of everyone behind.

The music, MC etc

The advertisement of the show and what was performed were two different things... the first rock song acdc wasn't performed until 8.40... in which I left due to the opera music and the MC inappropriate comments.
not my kind of music
Lack of a theme in music, too short, lots of talking
The host did too much chatting. More music less chit chat.
The solo lady in the interval.
The solo lady at the beginning..
Could have started with the opening of Neil Diamond Hot August Night
The amount of talking between the songs, it made it drag on a bit too much.
Not enough of the heavy rock bands advertised.
And play some of the songs longer not just snippets of songs.
The very long breaks in between the performances. Too much talking between songs.
Little bit too much chatter from conductor.
I would have enjoyed local talent at the beginning before the PSO took the stage
Too much talking and very low volume of the music (especially in comparison to the Indian event a few weeks ago).
Less singing and more instrumentals
Nothing really however some appear to like just a tad more classical. SOUND . Perhaps some speaker up near the skate park not too loud just to enhance hearing and enjoyment
The conductor asking the audience repeatedly if anyone had seen an orchestra before. I felt it was patronising to the audience. ok ask once but not numerous times.
The warm up act at the beginning went on far too long, and was not to my taste. Also the act in the interval was in my view poor.
Would have loved more rock and less talking with the symphony.
Too much talking on microphone, seems more talking than playing music
After a good start to many songs that did not appeal to me and as that continued into 2 half everybody around me had left so I left a couple songs into 2 half
Could have played a bit more rock, but still enjoyed it.
The support acts could have been of a higher standard and a bit more up beat.
Way too much talking. Some songs weren't what I would consider rock. Eg Pirate Caribbean
Not enough rock songs. ??
Too much talking and not enough music
They did play rock while I was in the Event.
Too much talking between songs and should have gone longer.
It was marketed as a rock symphony to get people there, was not a rock symphony. A few rock songs surrounded by opera and other music is not a rock symphony. Bad marketing or just a bad ploy to get people there. And the cost of hiring the symphony was obscene, obviously someone on the council is a symphony fan and put their personal choice in play.
Would like to have heard other songs not so well known
It was advertised as rock symphony so expected rock music but I think that must have been in the second half after we left. Not a bad thing for me as I enjoy all genres but hubby commented on it.

The female singer

Too much narrative, Not enough flow of music as a result.

Would have liked more tunes without singer compliment. I felt the singers distracted away from the sound of the orchestra.

i was expecting the orchestra to be on the whole time but there were other artists playing (dont get me wrong they were brilliant).

Volume

It could have been louder .. I mean who was going to complain and if they did, to whom? ??

My 89 year old neighbour thought it was too loud!! So I took him home as his happiness is what's important to me ??

Wasn't loud enough and we were sitting inside the fenced area towards to back.

could of been louder

It needed to be louder.

Maybe next time the sound could be a bit better, at the back you could still hear the music well, but a bit more volume would have been perfect

The sound is to low, im expecting it to be lively and loud

Needed to be louder sitting back on the hill near the skate park

Only one minor comment being a drummer I would of liked the percussion to a bit be louder :)

Timing and the late start

Also, it was advertised to begin at 6pm & was almost an hour late to start.

Could have started the music at 6pm.

Start time said 6 but didn't start till later

That it start to late for people with young children. I had to leave at 9.00pm :(

Started late

Late starting.

Could have been a little earlier start due to the young kiddies getting tired...

The late start was disappointing as was the early finish. A briefer introduction by the mc and mayor would have been better since it was 45 mins late starting. The warm up and intermission acts might need to be vetted a little better as after the orchestra had played it was a bit of a let down. We had very young ones in our group. As the event event ran quite late they got grumpy & tired we had to leave early.

Took too long to start. Was supposed to start at 6, didnt start until 6.30ish and even then it wasn't the orchestra, it was someone singing her own music. It wasn't advertised that there would be an act beforehand. I thought the orchestra would be playing at 6pm.

It was advertised to start at 6pm and didn't really start until almost 7pm. Younger children around us were getting restless.

Starting act went for to long. Concert started later than advertised.

That it didn't start until 6 so it was hard to go with my two young children

could have been a little more louder for the people right up the back but that's just a tiny thing.

Not starting in time.

My only criticism is that it would have been great if it had started a little earlier in the night. That's just from someone with kids though.

I wish that the symphony orchestra music started earlier. I gather they were waiting for it to get dark, but for those of us with small children it would be great to have more for their entertainment before they go to sleep/we have to leave.

had to leave mid-way due to tired kids, would have been great if it started mid-arvo and finished earlier

Food

I would have liked to see some cheaper food options

The only negative would be to have more food options.

Could have done with a couple more coffee vans, one van for all those people was a bit unrealistic. The queue was so long on the occasions that I went to get a coffee that I gave up

Food truck choices

Price of food at vans. Not enough variety of food.

Potentially more choice on the food vans.

The price of food and ques for food.

Fish & chip van - burgers were burnt, cheese did not melt.

Jumplings - tasteless and expensive for what there was.

Some food vendors ran out.

Only one food vendor that catered to low budget families. Which was the only one apart from coffee vendor who had massive waiting line

Vendor prices. OMG chips should NOT cost \$7 for a small

Would have been nice to have more food truck selection

Did feel a little more food options could be available. but generally Fantastic community Event.

The only complaint would be that a bigger variety of food trucks would be good to reduce wait time for food. But that's only a minor detail, it was a great event!

The food from the trucks were expensive and there weren't a lot of selection.

The cost overall was ridiculous & food stalls not the best. Hot dog & chips had long line most of the night & the others not affordable or popular

Also could have a few less dessert trucks and more food food trucks. There were two identical ice cream trucks next to each other.

The food was quite expensive

Needs more food trucks with eftpos

Some of the food trucks ran out of food.

3 ice cream trucks (one of which was capable of serving coffee but wasn't) with no que , only 1 coffee truck with a massive que and wait time.

Smoking

Smokers blowing smoke in the air, maybe a smoking/non-smoking area next time?

Being really picky here..... but we could smell cigarette smoke and vape smoke during the night which wasn't nice in a beautiful night of music

The amount of marijuana was being smoked around the ground and in the toilets. It was very difficult to get my young kids away from it.

THAT THIS WAS NOT A SMOKE-FREE EVENT.

We would have loved to have seen this event be SMOKE FREE - the whole oval to be a non-smoking area.

You are promoting FAMILY FRIENDLY event and did the right thing by segregating the consumption of alcohol, why not cigarettes?

People being able to smoke

My young sons and I decided to sit up on the hill, near the skate park to watch the concert (we were close to toilets, food, and easy exit to leave) and we were very disappointed by the amount of adults smoking in a very close proximity not only to the skate park but to MANY children.

There were people smoking around the perimeter so we had to sit with the crowds, which was fine, it was just a bit loud especially for small children (Don't want to damage their hearing). So

would be great if it was either a bit quieter (we could still hear the music from streets away) or that there were security stopping people from smoking.

Rude people smoking around us, but they are everywhere and even ignored the Kwinana staff who told them not to smoke there

Not enough toilets

Few more toilets maybe

Not enough toilets

I can't think of anything I didn't like except maybe the toilet lineups.

More portable toilets please.

Toilets could have been positioned so people realised there were two rows (back to back people didn't realise there were toilets behind them)

Mosquitos

Mosquitoes

Mozzies

The mosquitos - but nothing you can do about that!

The mosquitoes.

The date clashed with other events

The date conflicts with the Christmas Pageant and half my family were there.

It was on the same night as the christmas pagent in perth.

Would also recommend an earlier event, eg. November, to avoid clashes with Christmas events.

Parking

I enjoyed it all only trouble was finding parking with a disabled person

Parking is little.

Parking was bad other than that there was nothing I didn't dislike

Parking close to viewing area distant n difficult access for acrod, food trucks also too far away

Other

Not enough of them

Not enough action for the smaller kids stalls were a bit pricey

The noise that the playing children made.

That I had to go at half way...

About 3 separate security guards kept telling us we were seated in the wrong area and we needed to move, we weren't and had this confirmed by organisers.

They stopped playing

45 min drive from home

Should have been no alcohol..

The interval entertainment can be improved.

The constant moving of BYO patrons walking across non BYO areas for toilets.

Forgot a chair.

No welcome to country. Disappointing for such a large and important event.

Please make it a regular annual event!!!! It was such a fantastic idea.

There were people who were drinking excessive amounts. These people kept running over our picnic blankets and standing on us and our belongings without so much as a glance back.

I would also prefer a completely family friendly event- ie NO alcohol. This is common in our home town in qld.

There weren't enough buses running throughout Kwinana. My husband couldn't make it so my 16mth old and I walked down to save parking. Due to safety concerns we walked back prior to dark (around 7.15pm). If more buses were running (there is a Transperth stop at the end of our street but only ran around 9.30pm and last one at 10.10pm) then we would have stayed longer.

The fences for the drop Blong area

It seemed like the beginning and introductions dragged out

That it wasn't in Rockingham (where we live)

The fact it's not a regular event!

A lot of people seemed not to have gone for the music which was a shame. Lots of kids running amuck.

That it was only on one night and it had to end!

My children were away and I would love to bring them next time! My youngest daughter particularly loves anything multicultural as she is hearing impaired and identifies herself with deaf culture. Her hearing is impaired at high pitch - she wears hearing aids and knows Auslan - but somehow music always speaks to her and particularly anything with this kind of passion she loves. We have music alarms for everything - Im sure she understands them better than English! Lol Had to move because one person was enjoying the sound of her own voice rather than the music.

The mess people leave after an event

Nirvana...:)

We were moved by security because they didn't know we were in an alcohol area next to the VIP area. We ended up way back.

For us aged in our 70's it got a bit cold but we will be better prepared the next time

We came in early and got a table and chairs at the adventure playground and waited for the show to start. Just before did, some people from 92.9fm showed up. Set up between us and the show and turned up their radio. We missed the first 20 minutes of the performance because we couldn't hear anything over the radio ads.

20 minutes in, we gave up and moved in much closer to the stage away from the radio crew.

I can't really say that I disliked anything about the event except that from where I was sitting there was one character who got a little out of hand but the security attended to him very quickly and it was defused. (well done security).

Not a real drama, but people who try to sit in the wrong area, for the type of chair they had. Most were moved on by security, some managed to stay, but an excellent evening had by all.

Inserts but nothing planned can do about that

More bins for rubbish could have been good and definitely more coffee trucks

probably needed more sanctioned kids entertainment

I disliked the small amount of food vendors that if you sat on the other side of the BYO section was a fair walk away

2017 Act-Belong-Commit Rock Symphony

Marketing Campaign



Social Media Coverage



City of Kwinana

Published by Sprout Social [?] · November 9 at 9:00am ·

Metallica | Nirvana | Led Zeppelin | ACDC | Queen | Pharrell Williams | Adele | George Michael | Michael Jackson
...hear these favourites and more performed by Perth Symphony Orchestra at the Act-Belong-Commit Rock Symphony on Saturday 2 December. No fuss – just raw, energetic music in a beautiful setting under the stars.

6pm to 10:30pm at Calista Oval

Join the event on Facebook: <http://kwin.city/2zO1V1X...> See More



- Sherry WS** Scotty Joe let's go
Like · Reply · Message · 1 · November 9 at 2:12pm
4 Replies
- Jojo Edwards** Shane Michael Cahir this is what I was talking about
Toby Martion this one
Like · Reply · Message · November 12 at 8:49pm
- Tarryn Seal** Draven Woodbridge-seal ?? 😊
Like · Reply · Message · 1 · November 9 at 9:19am
2 Replies
- Robyn Kyles** Luke Wood you should go and maybe take the kids
Like · Reply · Message · 1 · November 12 at 6:44pm
1 Reply
- Nicole Beckett** Kim Deanne could be fun with the kids
Like · Reply · Message · 1 · November 9 at 7:15pm
1 Reply



City of Kwinana shared their event.

Published by Kwin CityofKwinana [?] · October 25 at 3:25pm ·

Get ready for the biggest and loudest event Kwinana has ever seen. The Act-Belong-Commit Rock Symphony is your favourite rock and pop legends like you've never experienced them before – performed by the fully-fledged, 55-piece Perth Symphony Orchestra.

From Metallica and Nirvana to Pharrell and Adele, this is the ultimate high-energy music experience for all ages.

<http://kwin.city/2zO1V1X...> See More



DEC 2 **Act-Belong-Commit Rock Symphony**
Sat 6 PM · Calista Oval, Kwinana
You like City of Kwinana



Anne McKenzie

October 27 at 2:48am ·

Sounds good

Like · Comment · Share

Belle Fenicott Sherry



Write a comment...



Sharyn McCaskey

October 26 at 7:29am ·

THIS LOOKS AMAZING!!!!!!!!!!!!!!

Like · Comment · Share

Carol Adams, Belle Fenicott Sherry and Marlene Van Der Graaf



Write a comment...

Social Media Coverage

**City of Kwinana** ▶ **Act-Belong-Commit Rock Symphony**
Published by Kwin CityofKwinana [?] · December 2 at 2:33pm · 🌐

Not long now... 🙌👍

Check our pinned post for full event day info.

✅ BYO alcohol permitted in designated area (18+ only, limited to one bottle of wine or one six pack per adult)... See More



 Like  Comment  Share 

   Michelle Angela Jamola Duman-ag, Jakki Dont-inboxme Dodds and 95 others

17 Shares

View 26 more comments

**Rozy Williamson** Thanks so much... what a great night. Was wonderful to listen to and watch. Especially enjoyed watching the kids having a ball and dancing. Well done to all of the staff and the council for putting in such a well organised event! FABULOUS!
Like · Reply · Message · 🗨️ 2 · December 3 at 7:51am

**Carol Sua** A big thumbs up to kwinana council. 🍷👍👍 I think this was the best so far. Thanks for a great fun safe family night
Like · Reply · Message · December 3 at 12:16pm

**Liz Melrose** Great event!! Enjoyed it thoroughly!!! Thank you to ALL involved.
Like · Reply · Message · 🗨️ 1 · December 3 at 12:21pm

 Write a comment...    

**City of Kwinana**
Published by Sprout Social [?] · December 1 at 10:01am · 🌐

Get ready for the Act-Belong-Commit Rock Symphony this Saturday! Experience your favourite rock and pop legends like never before - performed by the 55-piece Perth Symphony Orchestra.

6pm to 10:30pm at Calista Oval
Join the event on Facebook for more information: <http://kwin.city/2zO1V1X>

This is a free event made possible thanks to generous sponsors Act-Belong-Commit, CSBP, Fremantle Ports, Alcoa and Tianqi Lithium.



 1,547 people reached 

 Like  Comment  Share 

 Daniel Kerr, Janelle Cugley and 26 others 

3 Shares

 Write a comment...    

**Michelle Owen** Great entertainment. Perth symphony orchestra were brilliant along with some great vocalists.. Well done for organizing this Carol Adams and councillors. A well organized and lovely evening.
Like · Reply · Message · December 2 at 11:07pm

**Gregory Melisa Farmer** I'm might be by the end of the night, lol I'm going to a rock concert tickets just near the hub tonight... Jennifer Kaeshagen
Like · Reply · Message · 🗨️ 2 · December 2 at 2:58pm

 1 Reply

Social Media Coverage

Album **Act-Belong-Commit Rock Symphony**

City of Kwinana added 84 new photos to the album: Act-Belong-Commit Rock Symphony — at [Calista Oval](#).
Published by Kwin CityofKwinana [?] · December 6 at 2:16pm ·

On 2 December 2017 Perth Symphony Orchestra rocked Kwinana with hits from Nirvana, ACDC, Star Wars, Bruno Mars and more. The Act-Belong-Commit Rock Symphony was made possible thanks to generous sponsors Act-Belong-Commit, CSBP, Fremantle Ports, Alcoa and Tianqi Lithium.



2,167 people reached

Boost Post

Like Comment Share



City of Kwinana was live.
December 2 at 9:58pm ·

The finale!



Your video is popular with women between the ages 35-44

Boost Post

6.2K Views

Like Comment Share



Chris Martinez, Louise Wilson and 306 others

Top Comments

89 Shares



Write a comment...



Carol Adams · 0:33 Soooo good, lets see if we can get them back next year!!!

Like · Reply · Message · 11 · December 2 at 11:25pm

1 Reply



Fred Nurk · 2:45 Great stuff but where is the bit with Nesum Doma that was a superb bit

Like · Reply · Message · 5 · December 2 at 10:01pm · Edited

2 Replies

View more comments

Social Media Coverage



City of Kwinana

Published by Kwin CityofKwinana [?] · November 28 at 5:03pm · 🌐

Perth Symphony Orchestra popped up at Wellard Square on Thursday evening.

Like what you heard? The Act-Belong-Commit Rock Symphony is happening this Saturday night, 2 December. Join the event on Facebook:
<http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium.



👤 6,560 people reached

Boost Post

3.4K Views

👍 Like 💬 Comment ➦ Share



👍 Sally Boorman, Wendy Gilbert and 15 others

Top Comments ▾



Write a comment...



Lynne Drysdale Craig Drysdale

Like · Reply · Message · November 28 at 7:08pm



City of Kwinana added 8 new photos — with Kathy Tseng and 3 others.

Published by Sprout Social [?] · November 27 at 11:01am · 🌐

Perth Symphony Orchestra popped up at Kwinana Marketplace and The Local Farmers Market Honeywood over the weekend.

Like what you heard? The Act-Belong-Commit Rock Symphony is happening this Saturday night, 2 December. Join the event on Facebook:
<http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium.



👤 3,618 people reached

Boost Post

👍 Like 💬 Comment ➦ Share



👍 Deb Barker, Gagaumalo Faletolu and 25 others

Top Comments ▾



Write a comment...



Social Media Coverage



City of Kwinana added 5 new photos.

Published by Sprout Social [?] · November 23 at 12:00pm ·

You might have noticed something a bit different at the Edge Skatepark Kwinana Grand Opening 2.0 on the weekend. Perth Symphony Orchestra popped up with a special guest rapper for a surprise performance.

Like what you heard? Join the Act-Belong-Commit Rock Symphony event on Facebook: <http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium.



3,504 people reached

Boost Post

Like **Comment** **Share**



Nilo Morilla, Ida Silulu-McCracken and 21 others

Top Comments



City of Kwinana

Published by Kwin CityofKwinana [?] · November 22 at 3:33pm ·

Perth Symphony Orchestra put on a fantastic performance at Medina Primary as part of the Act-Belong-Commit Rock Symphony School Program. The students were wide-eyed and excited to learn about the different string instruments that make up an orchestra. This program has been made possible thanks to Alcoa.

Join the Act-Belong-Commit Rock Symphony event:
<http://kwin.city/2zO1V1X>



7,491 people reached

Boost Post

4.7K Views

Like **Comment** **Share**



Angela Ronzitti, Janet Cockayne and 28 others

Top Comments

3 Shares



Write a comment...



Mike Barnett Great idea and project by the community. Huge thanks to Perth symphony Orchestra. Well done to all those involved.

Like · Reply · Message · 1 · November 24 at 7:49pm



Ronnhda Potter Playing one of my fav songs there

Like · Reply · Message · November 24 at 3:50pm

Social Media Coverage



City of Kwinana

Published by Sprout Social [?] · November 22 ·

Rock along while picking up your fresh produce at The Local Farmers Market Honeywood this Sunday. Perth Symphony Orchestra will be performing as part of the Act-Belong-Commit Rock Symphony Pop Up series. Be there at 10am – Littabella Ave, Wandl.

Like what you hear? Join the Rock Symphony event on Facebook: <http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium. Photo credit Richard Jefferson Photography.



3,072 people reached

Boost Post

Like Comment Share

Chris Allicoy Addon, Cooper Whitehead and 73 others

Top Comments

1 Share



Write a comment...



Tiff Pasini Ally Babeeh

Like · Reply · Message · November 26 at 6:46am



City of Kwinana added 6 new photos.

Published by Sprout Social [?] · November 22 at 3:00pm ·

Shoppers and diners at ThatPlace and The Green Barista - Cafe were treated to a surprise Perth Symphony Orchestra Pop Up performance on Saturday morning.

Like what you heard? Join the Act-Belong-Commit Rock Symphony event on Facebook: <http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium.



4,469 people reached

Boost Post

Like Comment Share

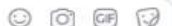
Kree Turner, Chez Sofoulis and 59 others

Top Comments

3 Shares



Write a comment...



Tolga Erok Looks cool... be good to sit there and chillax with a glass or 2 of wine or bourbon

Social Media Coverage



City of Kwinana

Published by Sprout Social [?] · November 21 · 🌐

Don't be surprised to find yourself dancing while you shop at [Kwinana Marketplace](#) this Saturday. The next Act-Belong-Commit Rock Symphony Pop Up performance by [Perth Symphony Orchestra](#) is on at 11am at the Marketplace.

Like what you hear? Join the Rock Symphony event on Facebook:
<http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor [Tianqi Lithium](#). Photo credit [Richard Jefferson Photography](#).



👤 5,314 people reached

Boost Post

👍 Like 💬 Comment ➦ Share



👍❤️ Bill Gallant, Sophie Lauren and 96 others

15 Shares



City of Kwinana

Published by Sprout Social [?] · November 20 · 🌐

There'll be music in your ears while you're out and about in Wellard Square this Thursday evening. [Perth Symphony Orchestra](#) will be performing as part of the Act-Belong-Commit Rock Symphony Pop Up series. Be there at 5:30pm to dance along.

Like what you hear? Join the Rock Symphony event on Facebook:
<http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor [Tianqi Lithium](#). Photo credit [Richard Jefferson Photography](#).



👤 8,508 people reached

Boost Post

👍 Like 💬 Comment ➦ Share



👍❤️👹 Bill Gallant, Sophie Lauren and 147 others

Top Comments ▾

23 Shares

Social Media Coverage



City of Kwinana added 3 new photos.

Published by Kwin CityofKwinana [?] · November 16 ·

Perth Symphony Orchestra put on a fantastic performance at Medina Primary today as part of the Act-Belong-Commit Rock Symphony School Program. The students were wide-eyed and excited to learn about the different string instruments that make up an orchestra. This program has been made possible thanks to Alcoa.

Join the Act-Belong-Commit Rock Symphony event:
<http://kwin.city/2zO1V1X>



4,891 people reached

Boost Post



City of Kwinana

Published by Sprout Social [?] · November 14 ·

Surprise! Perth Symphony Orchestra is popping up at the Pace Rd shops in Medina this Saturday morning at 9:30am. You will notice live music in all corners of Kwinana in the coming weeks as part of the Act-Belong-Commit Rock Symphony Pop Up series – keep an eye on Facebook.

Like what you hear? Join the Rock Symphony event on Facebook:
<http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium. Photo credit Richard Jefferson Photography.



7,619 people reached

Boost Post

Like Comment Share

Marty Gillett, Aza Hynes and 124 others

Top Comments

24 Shares



Write a comment...



Jean Irene Williams Can't wait to hear them x

Like · Reply · Message · November 14 at 2:37pm

Social Media Coverage



City of Kwinana shared their event.

Published by Kwin CityofKwinana [?] · October 25 ·

Get ready for the biggest and loudest event Kwinana has ever seen. The Act-Belong-Commit Rock Symphony is your favourite rock and pop legends like you've never experienced them before – performed by the fully-fledged, 55-piece Perth Symphony Orchestra.

From Metallica and Nirvana to Pharrell and Adele, this is the ultimate high-energy music experience for all ages.

<http://kwin.city/2zO1V1X...> See More



DEC

2

Act-Belong-Commit Rock Symphony

Sat 6 PM · Calista Oval · Kwinana
You shared this event

★ Interested

5,627 people reached

View Promotion

Like Comment

Lizette Brady, David Eldridge and 83 others

Top Comments



Write a comment...



Michele Legge Looks fantastic

Like · Reply · Message · 1 · October 25 at 5:38pm

2 Replies



City of Kwinana

Published by Sprout Social [?] · November 9 ·

Metallica | Nirvana | Led Zeppelin | ACDC | Queen | Pharrell Williams | Adele | George Michael | Michael Jackson

...hear these favourites and more performed by Perth Symphony Orchestra at the Act-Belong-Commit Rock Symphony on Saturday 2 December. No fuss – just raw, energetic music in a beautiful setting under the stars.

6pm to 10:30pm at Calista Oval

Join the event on Facebook: <http://kwin.city/2zO1V1X...> See More



City of Kwinana

Public & Government Service

Learn More

16,977 people reached

Boost Post

Press coverage

Rock given orchestral manoeuvres in the park

The sound of music will be heard from Calista Oval on December 2 when a 55-piece orchestra will take to the stage to entertain hundreds of people with a variety of much-loved tunes at the Act-Belong-Commit Rock Symphony.

Perth Symphony Orchestra will perform numbers by Metallica, Queen, Nirvana and Led Zeppelin.

The orchestra will also perform hits from Pharrell, Michael Jackson, ABBA, and Coldplay.

"It's really exciting ... I think it's one of the biggest events the City of Kwinana has put on," Kwinana Mayor Carol Adams said.

To get residents in the groove, Perth Symphony Orchestra will make appearances all over Kwinana over the next few months, with a

series of mini-concerts. The orchestra will also bring its interactive Play With Us program to schools in Kwinana.

Cr Adams said the symphony was not the Kwinana Festival's replacement but rather "a trial of something new".

The City announced earlier this year there would be no festival, with a new schedule to entertain the region's growing and changing community.

"We wanted to look at something alternative this year as part of our events strategy," Cr Adams said.

"We'll have orchestra this year and then reassess and have a debrief, which will involve the community and the new events committee, which is made up of community members."

The Act-Belong-Commit Rock Symphony is a free event and will be held on December 2 from 6pm to 10.30pm.



Perth Symphony Orchestra will perform at Calista Oval on December 2. Picture: Richard Jefferson

The West Australian

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< SOUND-SOUTHERN TELEGRAPH

Rock symphony set for Kwinana showcase

Gareth McKnight

Wednesday, 25 October 2017 2:14PM



The City of Kwinana will this week announce a 55-piece orchestra will perform at the Act-Belong-Commit Rock Symphony in December, replacing the Kwinana Festival, the *Telegraph* can reveal.

The City announced earlier this year the long-standing event would no longer happen, with a new schedule to meet the needs of the region's growing and changing community.

Perth Symphony Orchestra will play rock and pop hits by Metallica, Queen, Nirvana and Led Zeppelin in the new showcase.

Press coverage



Follow

@CityofKwinana has exciting plans as Act-Belong-Commit Rock Symphony to take place in December. #Kwinana



Rock symphony set for Kwinana showcase

City of Kwinana to announce 55-orchestra rock symphony, Telegraph can reveal.

soundtelegraph.com.au



Sound-Southern Telegraph

November 1 at 12:30pm · 🌐

Excitement builds ahead of City of Kwinana Rock Symphony next month at Calista Oval.



Rock given orchestral manoeuvres in the park

Anticipation grows ahead of the Act-Belong-Commit Rock Symphony in Kwinana.

SOUNDTELEGRAPH.COM.AU

Press coverage

Date: 24 November 2017
Source: Weekend Courier
Page Number: 30
Author: Staff
Circulation: 35,292



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Pop Ups hit a high note

KWINANA residents have been enjoying live performances in unexpected places this month as part of the Act Belong Commit Rock Symphony Pop Ups and School Program.

Perth Symphony Orchestra has hit the streets of Kwinana with surprise performances at cafes, schools and markets, and the grand opening of Edge Skatepark.

Program sponsor Tianqi Lithium organised a string quartet Pop Up performance for diners and shoppers in Medina last Saturday.

City of Kwinana Mayor Carol Adams said the Pop Up performances were building excitement for the Act Belong Commit Rock Symphony team.

"We're thrilled to bring something completely different to Kwinana this year," Cr Adams said.

"We've got such a diverse community here in Kwinana and it's been great to see people of all ages jump on board and embrace this unique musical experience."

Perth Symphony Orchestra is currently engaged in an education program in primary schools in the Kwinana area.

The School Program has visited six schools in Kwinana with an interactive musical program designed to educate children who may not have experienced classical instruments before.

Pop Up performances at Wellard Square, Kwinana Marketplace and the Honeywood Farmers Markets will take place up until November 26.

For more details visit the City of Kwinana Facebook page.

The Act-Belong-Commit Rock Symphony will perform a free concert at Calista Oval on December 2 from 6pm to 10.30pm.



Rock Symphony Pop Ups orchestra members Lucas O'Brien, Anna Sarcich, Teresa Vinci and Alix Hamilton.

Date: 29 November 2017
Source: Sound Telegraph
Page Number: 13
Author: Cecilia Allen
Circulation: 49,807

City of
Kwinana



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Pop-ups add fun to music

■ Cecilia Allen

The Kwinana community has been rocking out to a few surprise performances from Perth Symphony Orchestra this month.

The orchestra has made special appearances across Kwinana, including Medina Shops, the Edge Skate Park, Alcoa, Wellard, the Kwinana Marketplace and Honeywood Markets ahead of the Act-Belong-Commit Rock Symphony concert on December 2.

Bertram, Leda, Orelia, Medina, and Callista Primary Schools and Leda Education Support Centre were also visited by the musicians from the orchestra as part of the School Program sponsored by Alcoa.

Perth Symphony Orchestra's Bronwyn Ife said the School Program gave students an opportunity to learn about different instruments in the orchestra, engage with the musicians and hear a huge variety of music.

"These incursions are about offering the children of Kwinana more information about orchestral instruments, so rather than just listening to a concert, they get a chance to conduct, sing along and have fun," she said.

Western Australia Refining Operations Alcoa general manager and acting Kwinana Refinery manager Simon Pascoe said Alcoa was pleased to be involved in bringing this "exciting" initiative to the Kwinana community.

"Alcoa believes that everyone should have the opportunity to experience the creative arts," he said.

"We're happy to be supporting the City of Kwinana to bring the Perth Symphony Orchestra to Kwinana school students and the

broader community." City of Kwinana mayor Carol Adams said the pop-up performances were building excitement for the Act-Belong-Commit Rock Symphony. "We're thrilled to bring something completely different to Kwinana this year," she said.

The free Act-Belong-Commit Rock Symphony will be held at Calista Oval on Saturday, December 2, from 6-10.30pm.



Perth Symphony Orchestra percussionists Nicole Turner, Wynna O'Keeffe and Thomas Robertson rock out with Leda Primary School students Liberty Temata, 11, Elizabeth Woods, 10, Jarrod Mourish-Sifando, 11, and Charlie Boyle, 10.
Picture: Cecilia Allen

Press coverage

Date: 13 December 2017
Source: Southern Telegraph
Page Number: 9
Author: Letters
Circulation: 4,659



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Event a winner for all

Kwinana Council and councillors you did it again — not only did you lift the bar, you jumped right over it by providing something new, exciting, and an all-inclusive event which was very affordable for everyone.

The Perth Symphony Orchestra's performance, the West Australian talent and the playful rainbow of colours

and patterns that played on their marquee while entertaining us took my breath away and at times (left) a tear in my eyes.

We are so lucky to experience this in our own backyard. I kept looking around at everyone and watched the children, families, friends enjoying themselves at a venue that

has held so many wonderful festivals, concerts and events, but this was extra-special.

A perfect setting with the moon, clear skies, laughter, and squeals of excitement as the audience got swept up in the music, energy and fun of the evening. Thank you Perth Symphony Orchestra, thank you for the witty and relaxed

MC's, thank you for giving us an opportunity to hear the voices of magnificent singers.

Thank you for the variety of food vans, access to free water and the staff that organised this beautiful evening, which gave many of us an opportunity to be a part of such a memorable night. Thank you Kwinana Council.
Camilla Payne, Calista

Date: 06 December 2017
Source: Sound Telegraph
Page Number: 1
Author: Gareth McKnight
Circulation: 49,807



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'Biggest event the city has ever seen'

■ Gareth McKnight

The Kwinana community came out in force on Saturday night and descended on Calista Oval, with 5000 people enjoying the Act-Belong-Commit Rock Symphony.

In its inaugural year since the City of Kwinana reviewed its annual events earlier this year, the 55-piece orchestra regaled the audience with hits from Metallica, Nirvana, Led Zeppelin, Pharrell Williams and Adele, plus film classics including James Bond and Lion King.

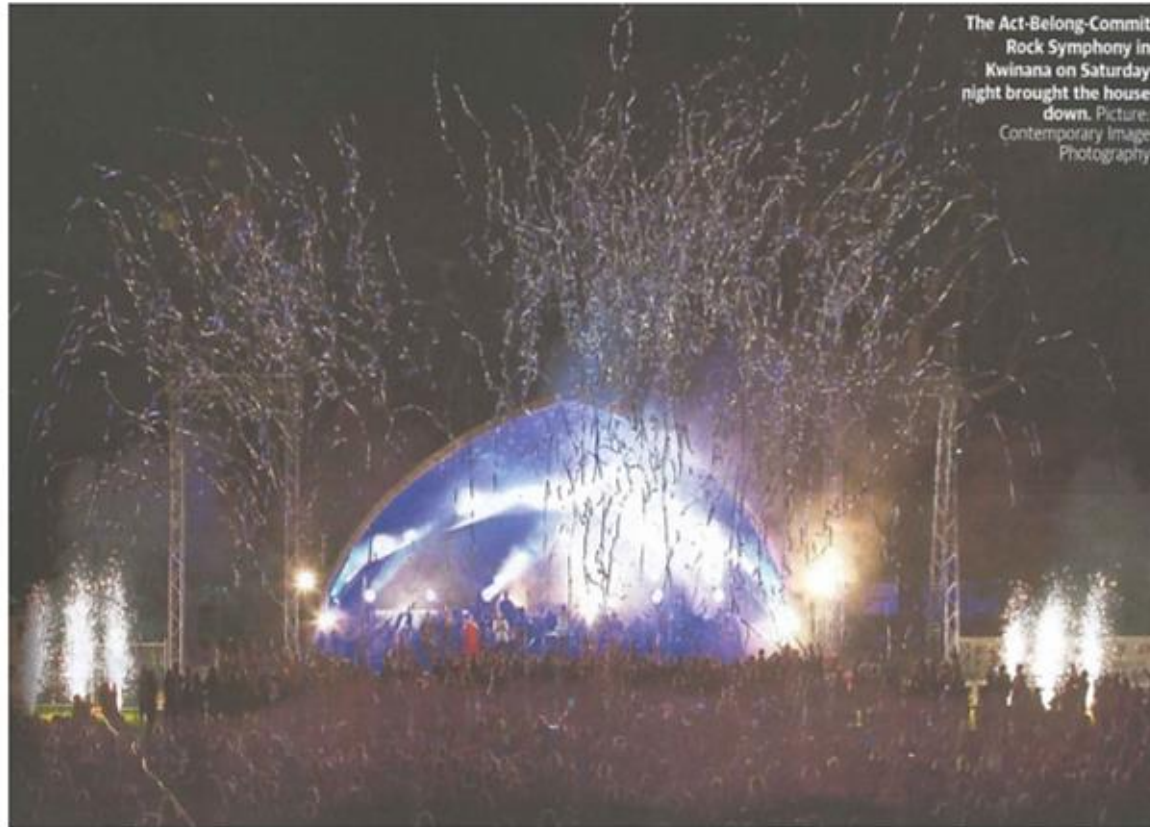
City of Kwinana Mayor Carol Adams said the event was the ultimate music experience.

"This was the biggest and most unique event we have ever seen in Kwinana," she said.

"It was great to see how the community embraced the event."

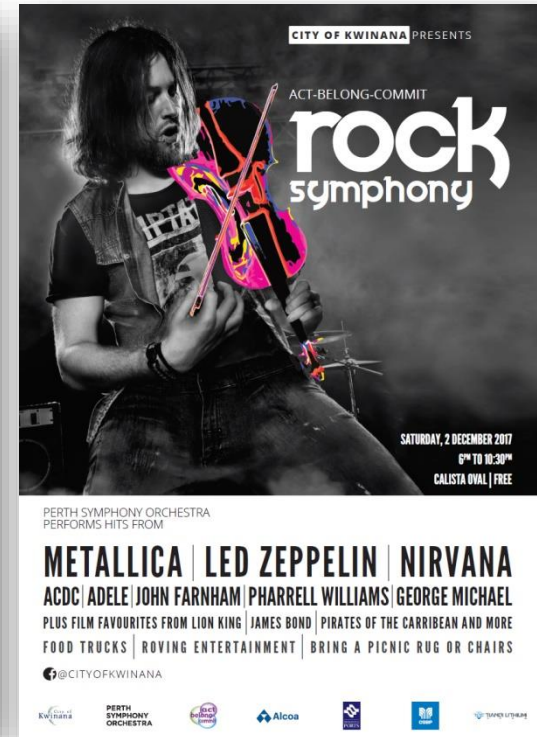
A recording of the event can be seen on the City's Facebook page.

Press coverage



The Act-Belong-Commit
Rock Symphony in
Kwinana on Saturday
night brought the house
down. Picture:
Contemporary Image
Photography

Posters



3 designs randomly distributed. Already at Skatepark and Adventure Park – Community Centres and local businesses.

Local Press Advertising



Series of four ads in Sound Telegraph and Kwinana Courier. Commenced 15 November.

what's ON KWINANA

Welcome to [What's On Kwinana's](#) newsletter. Here's a snapshot of this month's events and entertainment.

Act-Belong-Commit Rock Symphony



Get ready for the biggest and loudest event Kwinana has ever seen on 2 December! Bringing you sounds from your favourite rock and pop legends like you've never experienced them before, the Act-Belong-Commit Rock Symphony is an event not to be missed.

Performing hits from Metallica, Led Zeppelin, Nirvana, Pharrell Williams and Adele, plus film classics including James Bond and Lion King, you can enjoy a night under

A Rock Concert With a Difference

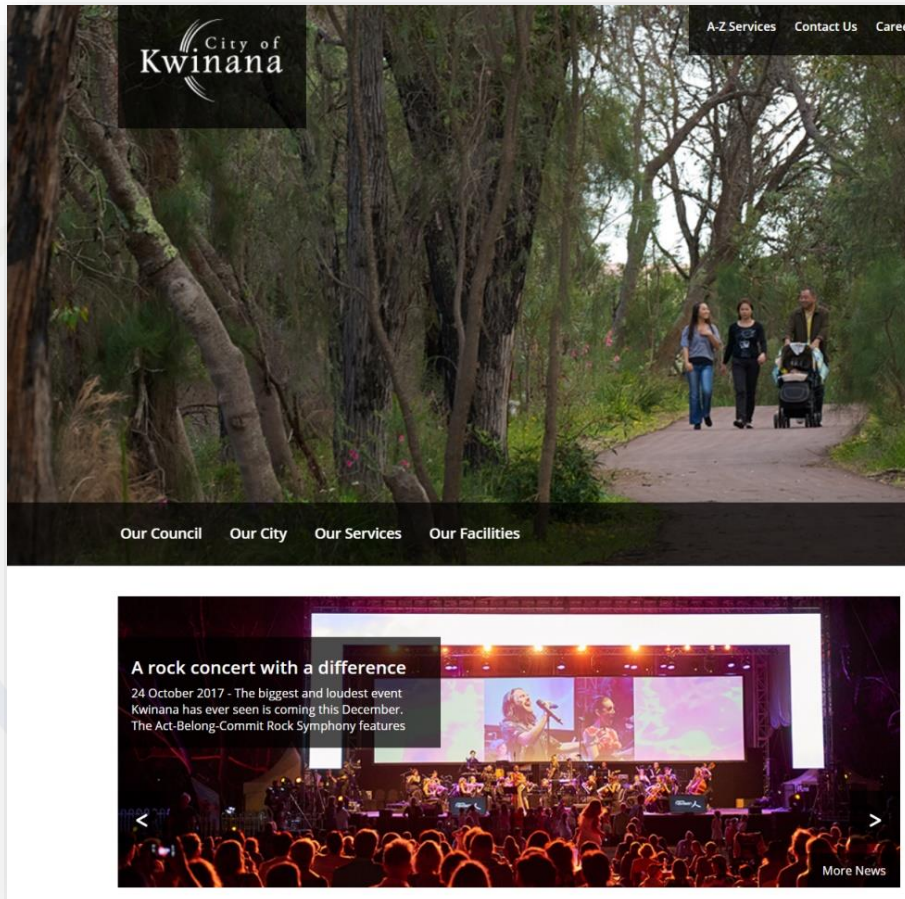


Get ready for the biggest and loudest event Kwinana has ever seen on Saturday, 2 December! Performed by the fully-fledged, 55-piece Perth Symphony Orchestra, the Act-Belong-Commit Rock Symphony will feature your favourite rock and pop legends like you've never experienced them before.

Performing hits from Metallica, Led Zeppelin, Nirvana, Pharrell Williams and Adele plus film classics from Pirates of the Caribbean, James Bond, Lion King and more, this is the ultimate music experience for all ages. Don't miss out on the action.

[Join the event on Facebook](#)

Website feature



Community Pop-Ups

Each Pop Up was announced on social media 3-4 days prior. Act Belong Commit Rock Symphony was promoted at all Pop Up performances and school Discover Workshops.

City of Kwinana
Published by Sprout Social [?] · 20 hrs · 🌐

Surprise! Perth Symphony Orchestra is popping up at the Pace Rd shops in Medina this Saturday morning at 9:30am. You will notice live music in all corners of Kwinana in the coming weeks as part of the Act-Belong-Commit Rock Symphony Pop Up series – keep an eye on Facebook.

Like what you hear? Join the Rock Symphony event on Facebook:
<http://kwin.city/2zO1V1X>

The Pop Up series is made possible thanks to sponsor Tianqi Lithium. Photo credit Richard Jefferson Photography.



- David A. Ryan** You will love it honey.
Like · Reply · Message · 12 hrs
- Jean Irene Williams** Can't wait to hear them x
Like · Reply · Message · 20 hrs
- Karen Sztor** John Broadhead
Like · Reply · Message · 1 · 15 hrs
- Elizabeth Abrahams** Sharon Bushby
Like · Reply · Message · 2 hrs
- Sasha Moyle** Shannon Puig
Like · Reply · Message · 18 hrs



Postcards were handed out at each Pop Up and at Schools

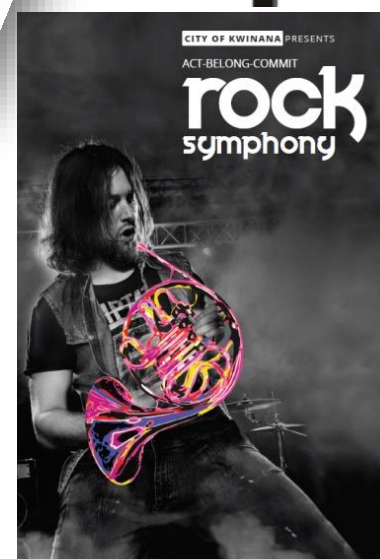
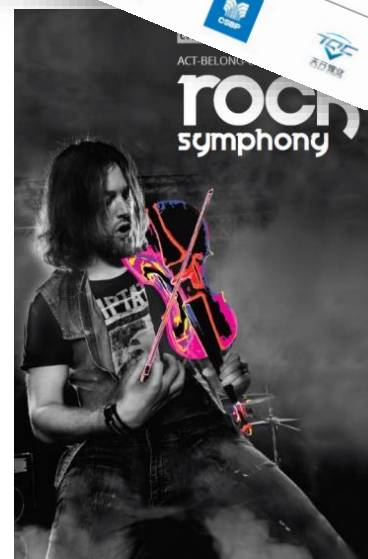


Pop-Up Signage

Postcard Mailout

In letterboxes 18 November

- Kwinana-wide
- Baldivis
- Aubin Grove
- Hammond Park
- Coogee
- Rockingham (suburb)
- Safety Bay
- Shoalwater



Three different designs distributed randomly

Radio Advertising Campaign

Commenced 19 November

- Radio ads - 60x 30sec commercials
- 92.9 To-Do List - 20x mentions on the To-Do List
- Live cross from event + Give-aways



Outdoor Advertising



- 4 x VMS
From 19 November
- Gilmore Ave
 - Mortimer Rd
 - Gilmore/Mandurah Rd intersection

Banners (Calista Oval and Council Green)
From 17 November

CITY OF KWINANA PRESENTS ACT-BELONG-COMMIT

rock symphony

SATURDAY, 2 DECEMBER 2017
6PM TO 10:30PM | CALISTA OVAL | FREE

@CITYOFKWINANA

PERTH SYMPHONY ORCHESTRA

ACDC ALCOS



Lamp post wraps
erected
From 17
November

CITY OF KWINANA PRESENTS

ACT-BELONG-COMMIT

rock symphony

SATURDAY,
2 DECEMBER 2017
6PM TO 10:30PM
CALISTA OVAL | FREE

PERTH SYMPHONY ORCHESTRA
PERFORMS HITS FROM

METALLICA LED ZEPPELIN NIRVANA

ACDC | ADELE | and more

@CITYOFKWINANA

PERTH SYMPHONY ORCHESTRA

ACDC ALCOS

Other Marketing

- Feature in Spirit of Kwinana 27 November (CoK wide distribution)
- SMS 22 November and 1 December (2276 subscribers)
- Photography and videography – on event day plus selected pop up events



Act-Belong-Commit Rock Symphony

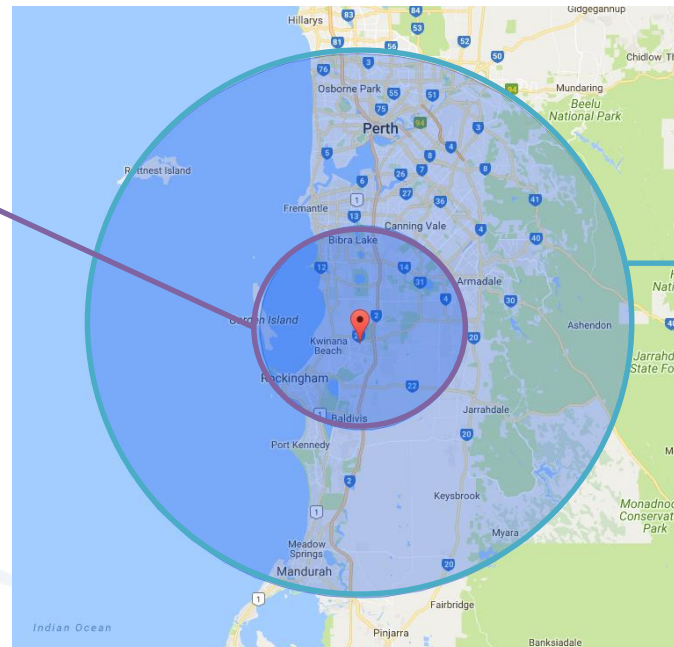
Target market

- 25 to 40 age group
- Young families and groups of friends

Primary target market

Kwinana area plus selected surrounding suburbs (e.g. Baldivis, Auburn Grove, Hammond Park).

People who would usually travel outside the area to attend music and food events.



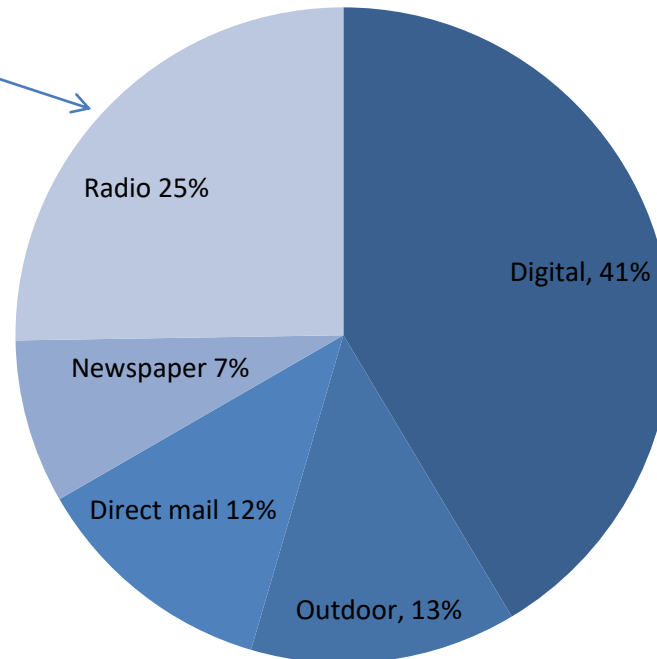
Secondary target market

Wider metro area.
Reached through radio and digital campaigns.

Act-Belong-Commit Rock Symphony

Marketing mix

Popular Perth radio stations such as 92.9 attract a large audience in the target market age range. Radio advertising is ideal to ensure a wide reach.



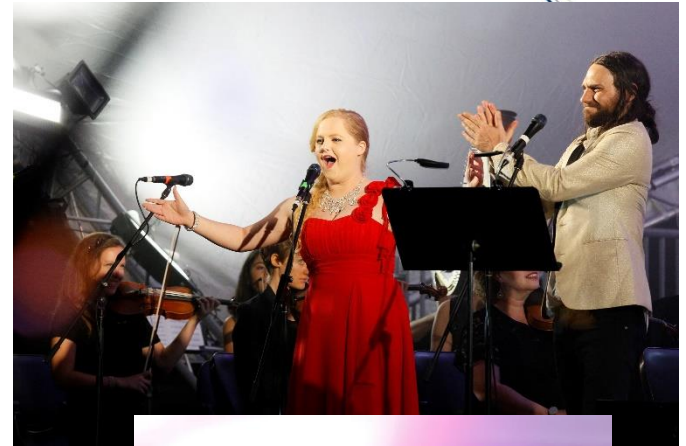
The target market are far more likely to find information about events and activities online than through any other medium.



Photos



Photos



Photos

A photograph of a man sitting in a white folding chair at an outdoor event at night. He is wearing a dark t-shirt and a black cap. He is looking towards the right side of the frame. In the background, there are other people sitting in chairs, some trees, and a building with lights. The scene is dimly lit, suggesting it is nighttime.





Events Planning Working Group Meeting
Francis Morgan Meeting Room
Monday, 12th February

NOTES

1. Welcome and apologies

Apologies from Councillor Feasey, Nigel Morrison and Jacqueline Homer

2. Confirmation of notes of meeting 6th November 2017

Confirmed

3. Act-Belong-Commit Rock Symphony – Event Review

Kate presented an evaluation of the Act-Belong-Commit Rock Symphony Concert and the Discover School Workshops. Relevant documents have been sent with these notes;

- Evaluation
- Evaluation Presentation
- Marketing Campaign
- Survey Results
- Comparison between Kwinana Festival and Rock Symphony

Overall the event was seen as a great success. There will be revision of whether or not the pop-ups and school program will go ahead again.

The group have agreed to a 3 year plan around an annual event of this nature, not reverting to a Kwinana Festival style event. There was discussion of community groups collaborating to re-invent the Kwinana Festival. This can be supported through the Community Events Funding opportunities and council staff, with the possibility of setting up a skills/workshop/networking evening for local interested community groups to get together and discuss this option.

It was agreed to lock in the PSO for 2018 only at this stage, pending discussion and further opportunities. The proposed date for 2018 is Saturday December 1st at Calista Oval. Concert theme discussion and planning will commence in March 2018.

Sponsorship packages will be developed to source sponsors for the 2018 Concert and other key events going forward from March 2018.

4. Australia Day

Alexi reviewed the Australia Day event, and it was considered a success. The Group agreed to host the 2019 event in the grounds of the Adventure Playground once again, however more shade is necessary, and some review of layout is required.

The Group discussed and confirmed the following;

- Award nominees are to sit at the front of the reserved seating area.
- The PA system needs to be improved to allow for all to hear the speeches and announcements, with some music played pre-event.

- The layout needs review with the large attractions turned to face the playground and Citizen's tent position reviewed.
- The animal petting is not a necessary attraction for this type of event so not necessary in 2019.

5. Children's Festival

Alexi updated plans for the new and improved Alcoa Children's Festival scheduled for Saturday March 17th, 11.00am to 3.00pm.

Planning is well underway with activities locked in, food trucks booked and infrastructure being booked. There is also the culmination of the STEAM project that Arif is running through local primary schools involving elements of environment, science, sustainability and art. Marketing materials have been produced and are being distributed.

It is looking like a great day with a range of community groups, activities, stalls and educational opportunities for children aged 0-12 years both on Calista Oval and within the Adventure Playground.

Key sponsors for the Children's Festival are Alcoa and Lotterywest.

6. Youth Event 2018

The 2018 Youth Event/Festival will take the place of the previous FreakFest event and the 2017 Skate Park Opening. It will be a collaboration between relevant staff and a Youth Working Group who will work together to plan and implement the event in late September, early October 2018.

The style of event will be determined through consultation and feedback from the youth of Kwinana, something the Youth team are currently working towards.

7. Other business

- Can our event evaluations consider using 'photo-voice' for those who are not able to use the current methods? – This will be discussed with Marketing going forward.
- Set up an Event Planning Workshop with Council/Working Group to establish a 3-year plan and required proposed budget for the major concert/event to allow for better timeframes, planning and sourcing of sponsors.

10. Date of next meeting:

Late March – date and time to be confirmed.

12.3 Community Submission – Renaming of Wellard Park

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

At the Council meeting held on 14 March 2018 Council considered the recommendations made by the Naming of Parks, Places and Buildings Working Group in relation to the renaming of Wellard Park to Homestead Park, and the naming of a newly constructed park in Whistling Grove, Wandi as Mornington Park.

Unfortunately a community submission requesting a delay in the decision making process so that further community consultation could be undertaken with the residents of Homestead Ridge on the proposal to rename Wellard Park was not presented to Council prior to Council considering the report and its recommendations.

The omitted information is presented here with Council having the option to either revoke or sustain the resolution made on 14 March 2018 in relation to renaming Wellard Park.

OFFICER RECOMMENDATION:

That Council sustain the following resolution made on 14 March 2018:

“That Council adopt the recommendations of the Naming of Parks, Places and Buildings Working Group and submit the following proposals to Landgate for consideration that:

- 1) Wellard Park be renamed Homestead Park; and
- 2) The newly constructed park on Mornington Crescent in Whistling Grove Estate, Wandi be named Mornington Park.”

DISCUSSION:

At the Council meeting held on 14 March 2018 Council considered the recommendations made by the Naming of Parks, Places and Buildings Working Group in relation to the renaming of Wellard Park to Homestead Park, and the naming of a newly constructed park in Whistling Grove, Wandi as Mornington Park.

After considering an alternate recommendation which was subsequently lost, Council considered and approved the Officer’s recommendation:

Alternate recommendation (lost):

“That Council accept the recommendations of the Naming of Parks, Places and Buildings Working Group and;

- 1) *Submit the proposal to Landgate to name the newly constructed park on Mornington Crescent in Whistling Grove Estate, Wandi “Mornington Park”, and*

12.3 COMMUNITY SUBMISSION – RENAMING OF WELLARD PARK

- 2) *Undertake further community consultation with the residents of Homestead Ridge on the proposal to rename Wellard Park. Feedback be sought from residents on the proposed names:*
 - *Homestead Park*
 - *Homestead Ridge Park, or*
 - *Retention of the name Wellard Park*
- 3) *A report on the outcome of the consultation to be presented to Council by the end of June, 2018.”*

Officers recommendation (approved):

“That Council adopt the recommendations of the Naming of Parks, Places and Buildings Working Group and submit the following proposals to Landgate for consideration that:

- 1) *Wellard Park be renamed Homestead Park; and*
- 2) *The newly constructed park on Mornington Crescent in Whistling Grove Estate, Wandi be named Mornington Park.”*

Unfortunately a community submission lodged by Ms Kathleen Verrier on 8 March 2018 in relation to the renaming of Wellard Park was not presented to Council at the meeting prior to the report and it's recommendations being considered by Council. Ms Verrier's submission has been provided to Councillors under separate cover. The submission by Ms Verrier requested that the decision to rename Wellard Park be delayed until further consultation could be undertaken with the residents of Homestead Ridge on the proposal.

No action has been taken yet with respect to implementing the resolution of 14 March 2018. In considering this matter Council could:

- 1) Revoke the decision made on 14 March 2018 in relation to the renaming of Wellard Park and resolve to undertake further community consultation on the matter; or
- 2) Resolve to sustain the decision made on 14 March 2018 in relation to the renaming of Wellard Park to Homestead Park.

LEGAL/POLICY IMPLICATIONS:

Council approval of the names of buildings is not a legislative requirement, however Council has a Policy “Naming of Parks, Places and Buildings” that states that the naming of all Council's Parks, Places and Buildings is to be determined by Council resolution.

FINANCIAL/BUDGET IMPLICATIONS:

Should Council opt to undertake further community consultation on the renaming of either Wellard Oval or Wellard Park, some advertising and direct mail costs would be incurred, in the order of \$1,500. This could be accommodated within the existing operating budget for community engagement.

12.3 COMMUNITY SUBMISSION – RENAMING OF WELLARD PARK**ASSET MANAGEMENT IMPLICATIONS:**

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

The recommendation will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan.

Plan	Objective	Strategy
Corporate Business Plan 2017 - 2027	5.2 Engage in meaningful consultation to understand and prioritise community needs	Community Engagement Strategy

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	
Risk Theme	Failure to provide all information
Risk Effect/Impact	Reputation
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Possible
Rating (before treatment)	Medium
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Provide all relevant information
Rating (after treatment)	Low

12.3 COMMUNITY SUBMISSION – RENAMING OF WELLARD PARK

COUNCIL DECISION

124

MOVED CR W COOPER

SECONDED CR M ROWSE

That Council sustain the following resolution made on 14 March 2018:

“That Council adopt the recommendations of the Naming of Parks, Places and Buildings Working Group and submit the following proposals to Landgate for consideration that:

- 1) Wellard Park be renamed Homestead Park; and**
- 2) The newly constructed park on Mornington Crescent in Whistling Grove Estate, Wandi be named Mornington Park.”**

**CARRIED / LOST
6/2**

13 Reports – Economic

Nil

14 Reports – Natural Environment

Nil

15 Reports – Built Infrastructure

Nil

16 Reports – Civic Leadership

16.1 Accounts for Payment for the month ended 28 February 2018

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The purpose of this report is to present to Council a list of accounts paid by the Chief Executive Officer under delegated authority for the month ended 28 February 2018, as required by the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION:

That Council note the list of accounts, totalling \$5,020,229.71, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 28 February 2018, as contained within Attachment A.

DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

Payment Type	Amount (\$)
Automatic Payment Deductions	\$46,609.88
Cheque Payments - #200873 to 200879	\$3,215.74
EFT Payments - #3628 to 3642	\$3,583,606.10
Payroll Payments – 14/02/2018, 28/02/2018, Interim 25/02/2018, Interim 28/02/18	\$1,386,797.99
Total	\$5,020,229.71

LEGAL/POLICY IMPLICATIONS:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

16.1 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 28 FEBRUARY 2018

- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications that have been identified as a result of this report or recommendation.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications that have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications that have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

Plan	Objective	Strategy
Corporate Business Plan	5.4 Ensure the financial stability of the City of Kwinana into the future	Long Term Financial Plan / Finance Team Business Plan

COMMUNITY ENGAGEMENT:

There are no community engagement implications that have been identified as a result of this report or recommendation.

16.1 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 28 FEBRUARY 2018

RISK IMPLICATIONS:

There are no risk implications that have been identified as a result of the report or recommendation.

COUNCIL DECISION

125

MOVED CR M ROWSE

SECONDED CR D WOOD

That Council note the list of accounts, totalling \$5,020,229.71, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 28 February 2018, as contained within Attachment A.

**CARRIED
8/2**



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Automatic Deductions								
26001	01/02/2018	Go Go On-Hold Pty Ltd	264.00	INV	01/02/2018	00026001	Monthly On hold Message Service February	264.00
1617796	21/02/2018	Caltex Australia Petroleum Pty Ltd	6,624.79	INV	21/02/2018	0301617796	Fleet fuel 1/1/18-31/1/18	6,624.79
20218	05/02/2018	Commonwealth Bank	6,612.42	INV	05/02/2018	040118-020218A	Credit Card Purchases S Wiltshire 4/1/18-2/2/18	6,612.42
20218	05/02/2018	Commonwealth Bank	2,531.22	INV	05/02/2018	040118-020218B	Credit Card Purchases D Bridson 4/1/18-2/2/18	2,531.22
20218	05/02/2018	Commonwealth Bank	538.40	INV	05/02/2018	040218-020218C	Credit Card Purchases M Bell 4/1/18-2/2/18	538.40
20218	05/02/2018	Commonwealth Bank	42.00	INV	05/02/2018	040118-020218D	Credit Card Purchases L Barker 4/1/18-2/2/18	42.00
20218	05/02/2018	Commonwealth Bank	5,119.11	INV	05/02/2018	040118-020218E	Credit Card Purchases C Mihovilovich 4/1/18-2/2/18	5,119.11
20218	05/02/2018	Commonwealth Bank	2,114.53	INV	05/02/2018	040118-020218F	Credit Card Purchases B Powell 4/1/18-2/2/18	2,114.53
10055209	21/02/2018	BP Australia Pty Ltd	18,351.73	INV	21/02/2018	10055209	Fleet fuel 1/1/18-31/1/18	18,351.73
150218	16/02/2018	Public Transport Authority of Western Aust	100.00	INV	16/02/2018	036242246 150218	Smartrider recharge to 16/02/18	100.00
1641805	20/02/2018	Esanda	1,294.70	INV	20/02/2018	LATO01641805A	Monthly lease fees KWN700 2/2-1/3/18	1,294.70
21811058	01/02/2018	Fines Enforcement Registry	413.00	INV	01/02/2018	21811058	1803UIN Lodgement fee	413.00
21858615	09/02/2018	Fines Enforcement Registry	295.00	INV	09/02/2018	21858615	1804UIN Lodgement fee	295.00
21920742	23/02/2018	Fines Enforcement Registry	177.00	INV	23/02/2018	21920742	18053UIN Lodgement fee	177.00
27	21/02/2018	Wright Express Australia Pty Ltd	1,772.16	INV	21/02/2018	27	Fleet fuel 2/1/18-30/1/18	1,772.16
270218	28/02/2018	Public Transport Authority of Western Aust	50.00	INV	28/02/2018	055925531 270218	Smartrider recharge to 27/02/18	50.00
69355697	05/02/2018	TPG Internet Pty Ltd	49.99	INV	05/02/2018	I169355697	Monthly Internet Kwinana South Station 10/2-9/3/18	49.99
69357552	05/02/2018	TPG Internet Pty Ltd	49.99	INV	05/02/2018	I169357552	Monthly Internet Mandogalup Station 10/2-9/3/18	49.99
96801714	14/02/2018	Ii Net Technologies Pty Ltd	39.95	INV	14/02/2018	96801714	Monthly Internet Senior Citizens 14/2-14/3/18	39.95
96885279	01/02/2018	Ii Net Technologies Pty Ltd	69.99	INV	01/02/2018	96885279	Internet Bertram Community Centre 1/2-1/3/18	69.99
97428625	20/02/2018	Ii Net Technologies Pty Ltd	39.95	INV	20/02/2018	97428625	Monthly Internet Kwinana Village 20/2-20/3/18	39.95
97598618	26/02/2018	Ii Net Technologies Pty Ltd	59.95	INV	26/02/2018	97598618	Internet Wellard Community Centre 25/2-25/3/18	59.95
Total Automatic Deductions			46,609.88					



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

Cheques								
Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
200873	14/02/2018	City Of Kwinana - Pay Cash	574.15	INV	13/02/2018	09/02/18-Lib	Petty cash recoup to 09/02/18	150.40
				INV	13/02/2018	14/02/2018-Admin	Petty cash recoup to 14/02/2018	423.75
200874	14/02/2018	Hazel Heatherly	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 Maintenance Fee Refund	396.59
200878	21/02/2018	City Of Kwinana - Pay Cash	245.00	INV	30/01/2018	19/01/18-Village	Petty cash recoup to 19/1/2018 Village	145.00
				INV	20/02/2018	080218	Increase to Recquatic front counter till x 2	100.00
200879	21/02/2018	Laling Miceli	2,000.00	RFD	20/02/2018	1238461	Refund bond Hall hire Receipt #1238461	2,000.00
Total Cheques			3,215.74					
EFT								
3596	14/02/2018	EFT TRANSFER: - 30/11/2017	-100.00	Payment Reversal Creditor #9555				
3626	01/02/2018	EFT TRANSFER: - 01/02/2018	14,889.73	Payroll Deductions				
3627	13/02/2018	EFT TRANSFER: - 01/02/2018	-100.00	Payment Reversal Creditor #9715				
3628	02/02/2018	EFT TRANSFER: - 05/02/2018	3,683.23					
3628.565-0'		Bright Futures Family Day Care - Payroll	3,440.46	INV	02/02/2018	150118-280118-1	FDC Payroll 15/1/18-28/1/18 File 1	3,440.46
3628.568-0'		Bright Futures In Home Care - Payroll	242.77	INV	02/02/2018	150118-280118-1	IHC Payroll 15/1/18-28/1/18 File 1	242.77
3629	06/02/2018	EFT TRANSFER: - 06/02/2018	500.00					
3629.9787-(Sandra Ruth Gossage	500.00	INV	06/02/2018	6thFeb2018	Payment of Recognition Service 19 years	500.00
3630	06/02/2018	EFT TRANSFER: - 07/02/2018	202,028.00					
3631	07/02/2018	EFT TRANSFER: - 08/02/2018	390,210.68					
3631.1072-(Paint Industries	907.50	INV	07/02/2018	58428	25L Eco Green Graffiti Remover	907.50
3631.1078-(Parks And Leisure Australia	176.00	INV	07/02/2018	10108	Play Spaces Central Technical Tour 22 March 2018	176.00
3631.1112-(Phonographic Performance Company of	538.20	INV	06/02/2018	3077948	Music fees for events	538.20
3631.1130-(Port Printing Works	620.40	INV	06/02/2018	INV009938	Kwinana Recquatic DL Open Day flyers	139.70
				INV	06/02/2018	INV010697	Business Cards	42.90
				INV	06/02/2018	INV011044	Printing of x50 A3 posters and x500 A5 flyers	182.60
				INV	05/02/2018	INV010632	Active Women Term 1 2018 DL Flyers	127.60
				INV	06/02/2018	INV009940	Kwinana Recquatic Open Day Mud Maps x500 150gsm	127.60
3631.1157-(Quality Traffic Management Pty Ltd	1,800.00	INV	07/02/2018	23910	Hire of 15 Lighting Towers 16/12/17	1,800.00
3631.1178-(Holcim (Australia) Pty Ltd	1,333.20	INV	06/02/2018	9403470551	N25 14mm GB Concrete Meares Ave/Wellard Rd	457.82



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	06/02/2018	9403476011	Cnr Wellard Rd & Westbrook St Calista 1.2 M3	417.56
				INV	07/02/2018	9403487520	1.4m3 concrete	457.82
3631.1249-(Royal Life Saving Society	1,260.00	INV	06/02/2018	86261	Pool Lifeguard Training 18 February 2018	140.00
				INV	07/02/2018	82885	Provide First Aid Training 18 October 2017	1,120.00
3631.1277-(Savage Garden Services	10,218.00	INV	06/02/2018	18	City Centre Litter Collection January 2018	3,900.00
				INV	06/02/2018	16	Re mulch roundabout on Summerton Rd and Medina Ave	270.00
				INV	06/02/2018	15	Major required clean up works of Latitude 32	6,048.00
3631.1282-(Sealanes (1985) Pty Ltd	709.27	INV	06/02/2018	F5492534	Assorted groceries	709.27
3631.134-0'		Australia Post	1,471.42	INV	06/02/2018	1007145480	Agency Commission Fees for Rates Receipts at Post	1,471.42
3631.1343-(Southern Metropolitan Regional Council	11,798.93	INV	07/02/2018	12940	MRF Gate Fees for January 2018	11,798.93
3631.1367-(Star Trophies	24.30	INV	06/02/2018	00013645	Engraving of Citizen of Year Trophies	24.30
3631.1369-(Premier & Cabinet Department of	87.90	INV	06/02/2018	160930	Advertising in Government Gazette 12/01/18	87.90
3631.1393-(Sunny Sign Company Pty Ltd	441.64	INV	06/02/2018	375652	Watch for entering traffic signage	144.64
				INV	07/02/2018	373669	Signs	222.75
				INV	07/02/2018	375248	Signs	74.25
3631.1456-(The Salvation Army	1,245.66	INV	02/02/2018	I000106419	Catering for Bushfire Incident	1,245.66
3631.1474-(Toll Transport Pty Ltd	135.07	INV	06/02/2018	1003910	Couriers service 18/10/2017	35.46
				INV	06/02/2018	1007064	Courier service 22/11/2017	35.46
				INV	06/02/2018	1009365	Courier service 11 & 15/12/2017	64.15
3631.1520-(Truck & Car Panel & Paint	500.00	INV	06/02/2018	00003848	Excess only KWN1949 Claim 633586617	500.00
3631.1524-(Turfmaster Facility Management	18,660.80	INV	07/02/2018	614995	Apply fertilisers at ovals	18,660.80
3631.1530-(Wormald Australia Pty Ltd	1,069.75	INV	06/02/2018	7643767	Routine Inspection and Testing January 2018	935.55
				INV	06/02/2018	7648507	Install signs/remount extinguishers Thomas Kelly	134.20
3631.1589-(Waste Stream Management Pty Ltd	693.00	INV	06/02/2018	00824778	Monthly tipping Class 1	396.00
				INV	07/02/2018	00825109	Monthly tipping Jan 18 class 1	297.00
3631.1592-(Water Corporation of Western Australia	3,258.58	INV	05/02/2018	9000294409Jan18	23U Leda Hall	310.74
				INV	05/02/2018	9000339427Jan18	129U Victory for Life	421.48



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	05/02/2018	9000295305Jan18	217U Sloans Cottage	503.01
				INV	05/02/2018	9000374062Jan18	71U Wells Park Toilets	27.82
				INV	07/02/2018	9021870831Jan18	1U Reserve at Amber Link Wellard	6.69
				INV	05/02/2018	9000313235Jan18	5U Sulphur Rd Parmelia	11.59
				INV	05/02/2018	9000340559Jan18	853U Calista Tennis Club/Toilet	1,977.25
3631.1609-(West Australian Newspapers Limited	47.19	INV	06/02/2018	262456	Newspaper subscription Library	47.19
3631.1614-(Westbooks	194.91	INV	06/02/2018	294240	Purchase 18 titles as selected online	194.91
3631.1726-(Kyocera Document Solutions Australia	3,204.93	INV	07/02/2018	2852305123	Wellard CC TASKalfa 4551CI	63.42
				INV	07/02/2018	2852305134	Admin (CSO) C2526 S/N NMK2900081	90.88
				INV	07/02/2018	2852305136	Admin (Finance) TASKalfa 7550CI	141.76
				INV	07/02/2018	2852305137	Admin (CEO) TASKalfa 4551CI S/N: L8E4900481	113.75
				INV	07/02/2018	2852305127	Library (Staff) TASKalfa 4550ci S/N N2F2900543	99.11
				INV	07/02/2018	2852305141	Zone (Upstairs Staff) TASKalfa 4551CI	225.74
				INV	07/02/2018	2852305140	Admin (Records) TASKalfa 7551CI	791.42
				INV	07/02/2018	2852305125	FDC TASKalfa 4550ci S/N: N2F2600404	223.86
				INV	07/02/2018	2852305126	Zone TASKalfa 3050ci S/N N2R2300847	20.32
				INV	07/02/2018	2852305133	Darius (Upstairs Staff) TASKalfa 4550ci	75.89
				INV	07/02/2018	2852305132	Depot TASKalfa 4551CI S/N L9E3500017	140.39
				INV	07/02/2018	2852305138	Recquatic TASKalfa 4551CI S/N: L8E4800438	236.43
				INV	07/02/2018	2852305130	Darius (Downstairs Reception) TASKalfa C2626	24.03
				INV	07/02/2018	2852305142	Bertram Community Centre TASKalfa 4551CI	34.42
				INV	07/02/2018	2852305124	GSS TASKalfa 7550CI S/N N4F3300120	465.32
				INV	07/02/2018	2852305129	BI (ICT) TASKalfa 4550CI S/N N2F2900527	367.23
				INV	07/02/2018	2852305131	Admin (Planning) TASKalfa 8000ci S/N n4R310009	41.46
				INV	07/02/2018	2852305139	Library (Public) TASKalfa 4550CI	49.50
3631.1760-(Hanson Construction Materials Pty Ltd	630.08	INV	06/02/2018	71047960	Sulphur Road/Crawford 1.2m3	630.08
3631.1762-(Officeworks BusinessDirect	259.79	INV	06/02/2018	37964370	William Bertram Centre Program Supplies Jan 2018	259.79
3631.1767-(Construction Training Fund	6,264.41	INV	06/02/2018	Jan2018	CTF Levy for month of January 2018	6,264.41



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3631.1830-(Biffa Bins	310.00	INV	06/02/2018	0859207	APU skip bin 09/01/2018	310.00
3631.1948-(Maia Financial Pty Ltd	4,033.34	INV	06/02/2018	E6N0160629-PD	Contract E6N0160629 10x Dell Latitude 5285	2,332.14
				INV	06/02/2018	E6N0160670-PD	Contract E6N0160670-4 x Dell Precision 7520 Laptop	1,701.20
3631.2097-(Beaver Tree Services Aust Pty Ltd	24,320.26	INV	06/02/2018	65179	Tree watering apply 60L/tree	1,046.32
				INV	06/02/2018	64998	601KWN16 Zone 5 street tree pruning	23,273.94
3631.2115-(Asbestos Masters WA	786.50	INV	06/02/2018	2708	Removal of asbestos from Dalrymple Drive & Thomas	786.50
3631.218-0'		Bob Jane T-Mart	1,557.00	INV	06/02/2018	130571	BJJ 245/70R16 113S J-TRAX A/T, ALIGNMENT	801.00
				INV	06/02/2018	130608	BJJ 245/70R16 113S J-TRAX A/T	756.00
3631.2339-(ZircoData Pty Ltd	228.98	INV	07/02/2018	83222	Off site Storage and Retrieval Costs 18 January	228.98
3631.248-0'		Bunnings Building Supplies	240.52	INV	06/02/2018	2163/01568372	Fabrication of frame for the storage of banners	42.73
				INV	06/02/2018	2163/01570138	John Wellard Community Centre Safety Tape	34.22
				INV	06/02/2018	2163/01570140	Rhodes Park Paint brushes	49.95
				INV	06/02/2018	2163/01570144	Building materials	47.48
				INV	06/02/2018	2163/01622824	Darius Wells Door Stops	32.40
				INV	06/02/2018	2163/01570142	Recquatic Screws and drill bits	33.74
3631.2510-(Technology One Limited	28,356.90	INV	06/02/2018	161430	Intramaps Subscription Plan Licence Fee	28,356.90
3631.264-0'		Cabcharge Australia Ltd	353.87	INV	07/02/2018	00989066P1801	Cab charges for Jan 2018	353.87
3631.2646-(Neverfail Springwater	154.00	INV	07/02/2018	618886	Annual Cooler rental 0905 945953	154.00
3631.2698-(Wilson Security Pty Ltd	1,653.05	INV	06/02/2018	W00213007	BP 5 x after hours call outs for medi alarm	250.00
				INV	06/02/2018	W00213621	APU Mobile Security Patrols Jan 18	815.80
				INV	06/02/2018	W00213391	BP 5 x after hours call outs	116.05
				INV	06/02/2018	W00213572	BP Mobile Security Patrols Jan 18	471.20
3631.3031-(Specialised Security Shredding	60.72	INV	06/02/2018	00222591	Specialised Security Shedding GC Bin Exchange x 2	20.24
				INV	06/02/2018	00218850	Specialised Security Shedding GC Bin Exchange x 2	20.24
				INV	06/02/2018	00223073	GC bin exchange	20.24
3631.3155-(PFD Food Services Pty Ltd	598.35	INV	07/02/2018	KI820087	Cafe Supplies	598.35



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3631.3212-(Marketforce Pty Ltd	729.93	INV	06/02/2018	18706	Public Notice Suspension of burning period	247.65
				INV	06/02/2018	18709	Weekend Courier Christmas closing hours	482.28
3631.3293-(Signaltech	594.00	INV	07/02/2018	3191	APU 8 & 9 TV reception	297.00
				INV	06/02/2018	3184	APU units 69 & 71 investigate and repair to TV	297.00
3631.335-0'		City of Rockingham	79,931.30	INV	06/02/2018	96611	Monthly tipping fee's January 2018	79,931.30
3631.339-0'		Civica Pty Ltd	10,514.61	INV	06/02/2018	M/LG008031	Licence Support & Maintenance 010317 290118	3,507.61
				INV	07/02/2018	C/LG010908	Authority V6.11 to V7 Upgrade LIVE	7,007.00
3631.3447-(Chefmaster Australia	1,491.84	INV	06/02/2018	00024083	240ltr N0094 Clear 240l drum liner	1,491.84
3631.349-0'		Clever Designs	694.40	INV	06/02/2018	14242	Screen Print & Embroidery of Merchandise	694.40
3631.3632-(Eclipse Soils Pty Ltd	2,040.50	INV	06/02/2018	KWIN01R043101	Grass & sand tipping at Bertram Road	2,040.50
3631.3805-(Officeworks Superstores Pty Ltd	145.35	INV	06/02/2018	37994326	SDCZ5032GB Sandisk Blade USB 32GB x10	145.35
3631.3999-(Wizard Training Solutions	3,025.00	INV	06/02/2018	WIZZ036	Dealing with Antisocial Behaviour training	3,025.00
3631.4033-(Envision Ware Pty Ltd	759.00	INV	06/02/2018	INV-AU-3871	3,000 ZDNU-RFID-TAG-A Rectangular (BL) EW-STD	759.00
3631.407-0'		Winc Australia Pty Ltd	295.22	INV	06/02/2018	9023333317	General stationery Library	27.26
				INV	06/02/2018	9023254322	General stationery Library	267.96
3631.412-0'		Courier Australia	12.68	INV	06/02/2018	0319	Courier Charges 170118	12.68
3631.4125-(LD Total	16,477.93	INV	06/02/2018	88540	Lake Pak Installation Dec 17	179.96
				INV	06/02/2018	88539	Supply and install 10m3 Pine Bark Mulch December	1,650.00
				INV	06/02/2018	89052	Honeywood Ave Upgrade works Morwell Entrance	11,049.50
				INV	06/02/2018	89046	Supply Wetting Agent application at Somerford POS	327.79
				INV	07/02/2018	89222	Maint service Honeywood Rise Jan 17	977.85
				INV	07/02/2018	89219	Maint service Whistling Grove Jan 17	345.22
				INV	07/02/2018	89220	Maint service Whistling Grove Jan 18	1,947.61
3631.413-0'		Covs Parts Pty Ltd	152.13	INV	06/02/2018	1650055500	Heat gun 1600W	152.13
3631.4233-(Wavesound Pty Ltd	1,194.60	INV	06/02/2018	119355	Purchase MP3 Audio Books	739.20
				INV	06/02/2018	119357	Purchase of CD Audio Titles	455.40



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3631.4245-(ED Property Services	7,359.00	INV	06/02/2018	00001035	BP 52 replace air vents	880.00
				INV	05/02/2018	00001037	APU unit 38 cover gap at the bottom of rear fence	154.00
				INV	05/02/2018	0001038	APU unit 17 cover gap at the bottom or rear fence	176.00
				INV	05/02/2018	00001041	APU unit 39 investigate leak through shower wall	176.00
				INV	05/02/2018	00001039	APU 22 install stainless steel grab rail	33.00
				INV	06/02/2018	00001033	APU unit 17 Wardrobe renewal	2,970.00
				INV	06/02/2018	00001042	APU 53 kitchen cabinet renewal	1,485.00
				INV	07/02/2018	00001034	Repairs to APU 29	550.00
				INV	07/02/2018	00001044	Various repairs to Villa 25	363.00
				INV	06/02/2018	00001043	APU 43, repair & paint damaged ceiling	110.00
				INV	05/02/2018	00001040	APU unit 43 investigate and repair to shower leak	462.00
3631.4246-(Atom Supply	57.27	INV	06/02/2018	H965777	90070005 Hat + Wrap Around Neck Flap Kalahari	57.27
3631.4719-(Complete Office Supplies Pty Ltd	271.61	INV	06/02/2018	07283681	Stationery order The Zone	271.61
3631.4790-(Spotlight Pty Ltd	120.42	INV	06/02/2018	0065020267925	Purchase Assorted Craft and Sewing goods	118.93
				INV	06/02/2018	0065020267932	Purchase Assorted Craft and Sewing goods	1.49
3631.483-0'		Landgate	1,259.28	INV	06/02/2018	336887-10001098	GRV Schedule No: G2018/2 13/01/18 to 26/01/18	1,259.28
3631.4861-(Big W	561.60	INV	06/02/2018	953712	Purchase x 1 Helium Balloon Kit Large	59.00
				INV	06/02/2018	953706	18kg Pedigree Vital Protection Adult - Beef x3	78.00
				INV	06/02/2018	953694	Australia Day Supplies	108.60
				INV	06/02/2018	953713	Catsan Ultra Clumping Cat Litter 15kg & Chalk	55.00
				INV	06/02/2018	953699	Storage boxes for the Dungeon	261.00
3631.4947-(Future Power WA Pty Ltd	6,567.55	INV	06/02/2018	00001373	RFQ 108/17 Medina netball court lights	6,567.55
3631.5279-(OCP Sales	224.97	INV	06/02/2018	00047188	Womens Taclite Pro Pant Black Size 18 Reg -5116 6	224.97
3631.5288-(West Oz Wildlife	764.50	INV	06/02/2018	1177	Native animals for Australia Day Event	764.50
3631.5444-(Fremantle Hockey Club Inc	220.00	INV	06/02/2018	KS016050	Kidsport Voucher	220.00
3631.5531-(Rodney John Molyneux	195.50	INV	06/02/2018	30Jan2018	Reimbursement for Team Milestone Building Team	195.50



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3631.5537-(Girl Guides WA Inc	150.00	INV	06/02/2018	KS016039	Kidsport Voucher	150.00
3631.5581-(Totally Workwear Rockingham	539.76	INV	06/02/2018	RK3527.D1	312102-BLA-10-5 Steel Blue Argyle TPU	364.82
				INV	06/02/2018	RK3529.D1	997-BI-A-10 Blundstone Water Res Upp Zip Ankle	174.94
3631.5750-(Kev's Wheelie Kleen	313.50	INV	06/02/2018	6502	Rubbish & Recycle Bin Clean Admin Bldg	77.00
				INV	06/02/2018	6501	Wheelie bin clean Darius Wells	236.50
3631.5823-(Accord Security Pty Ltd	351.56	INV	07/02/2018	00022262	2 Security Officers for Outdoor Movie 20/01/18	351.56
3631.6018-(ALSCO Pty Ltd	120.41	INV	06/02/2018	CPER1796237	Linen Hire for Council Dinners	52.92
				INV	06/02/2018	CPER1798819	Linen Hire for Council Dinners	67.49
3631.6091-(Plants & Garden Rentals	110.00	INV	06/02/2018	00011384	Darius Wells Library and Resource Centre Plants	110.00
3631.6267-(Woolworths Group Limited	1,700.29	INV	06/02/2018	3019479	John Wellard Consumables	78.29
				INV	06/02/2018	25137545	Supplies for Summer Splash School Holiday Program	149.57
				INV	07/02/2018	25496155	Grocery items for Admin	168.38
				INV	06/02/2018	3116266	Aus day 2018 Ice creams and Juice	348.40
				INV	06/02/2018	3116255	\$100 gift card survey prize Australia Day	100.00
				INV	06/02/2018	3019485	John Wellard Consumables	16.00
				INV	06/02/2018	3116268	3x \$100 Gift Cards for Australia Day	300.00
				INV	06/02/2018	3116257	Supplies for Australia Day	68.32
				INV	06/02/2018	3116273	Milk for Zone	4.00
				INV	06/02/2018	3116282	Zone Drop In Service - Food for Service	45.46
				INV	06/02/2018	25443961	Stock for Catering	156.34
				INV	06/02/2018	25380275	Catering Stock	163.98
				INV	07/02/2018	2557184	Groceries for Admin	101.55
3631.6289-(Clockwork Print	646.80	INV	06/02/2018	43426	Print and supply of 2x car magnets, 1x banner	193.60
				INV	06/02/2018	43307	Vinyl lettering for the staff honours board	72.60
				INV	06/02/2018	43425	Community Engagement Bow Flag	380.60
3631.6370-(Elexacom	2,200.18	INV	06/02/2018	22302	APU unit 23 replace exhaust fan	309.10
				INV	05/02/2018	22237	APU unit 20 replace light fitting	546.38
				INV	06/02/2018	22271	BP 64 replace light fitting in kitchen	174.46



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				INV	06/02/2018	22303	BP 19 Replace faulty smoke alarm	244.07
				INV	05/02/2018	22233	APU unit 17 install new external double GPO	460.08
				INV	05/02/2018	22234	APU unit 57 install external weatherproof GPO	466.09
3631.6653-(Zurich Australian Insurance Ltd	500.00	INV	06/02/2018	Claim#633591759	Insurance Excess Claim 633591759	500.00
3631.6688-(Rockingham Basketball and Recreation	220.00	INV	06/02/2018	KS016111	Kidsport Voucher	220.00
3631.6699-(Diamonds Netball Club WA Inc	150.00	INV	06/02/2018	KS016072	Kidsport Voucher	150.00
3631.6700-(Sprayking WA Pty Ltd	3,745.51	INV	06/02/2018	00001505	Treatment for eradication of weeds January 18	3,745.51
3631.6860-(Advance Scanning Services	1,337.60	INV	06/02/2018	20162037	Scanning services Pot Holing at Clementi Road	1,337.60
3631.69-01		Alinta Gas	48.40	INV	06/02/2018	972215970Jan18	250U Banksia Park	48.40
3631.7-01		AAA Windscreens & Tinting	265.00	INV	06/02/2018	INV-38756	KWN1946 Supply and fit windscreen	265.00
3631.7366-(REDIMED Pty Ltd	198.00	INV	07/02/2018	1023308	Pre Employment Medical	198.00
3631.7436-(Action Glass Pty Ltd	2,700.50	INV	06/02/2018	B12918	John Wellard Community Centre Broken glass	1,419.00
				INV	07/02/2018	B13332	Fit new vent lock	242.00
				INV	06/02/2018	B13210	John Wellard Community Centre - Crim safe screen	715.00
				INV	07/02/2018	B13331	Install rollers & Clean window track	324.50
3631.746-0'		Institute Of Public Works Engineering	5,250.00	INV	06/02/2018	M9N7FMQ9XW8	IPWEA State Conference 2018 21 to 23 March 2018	3,500.00
				INV	06/02/2018	HFNRZ6TWPCM	IPWEA State Conference 2018 21/03 to 23/03/18	1,750.00
3631.7521-(Strategen Environmental Consultants	198.00	INV	06/02/2018	16621	Professional Services to 31st January 2018	198.00
3631.7546-(Amna Awais	92.00	INV	07/02/2018	2ndFeb2018	Reimbursement of Sony IC Recorder	92.00
3631.7575-(Pickles Auctions	121.00	INV	06/02/2018	26008481	Call Out Fee Toyota Corolla TOK 014 1BBC 034	121.00
3631.7605-(Flying Canape	4,164.00	INV	06/02/2018	11447	Catering Australia Day	4,164.00
3631.762-0'		Blackwood & Sons Ltd	459.84	INV	06/02/2018	KWOA7393	Various Specs Pheos UvEs Lens	289.43
				INV	06/02/2018	KWB6312	Specs Pheos Uvex Lens	109.89
				INV	06/02/2018	KWOB6328	Specs Pheos Uvex Lens	43.23
				INV	06/02/2018	KWOB9443	Specs Pheos Uvex Lens	17.29



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3631.7671-(Clean Freaks Mobile Car Detailing	100.00	INV	06/02/2018	79	Detail and Clean Holden Calais 1GJC847	100.00
3631.7812-(Starbucks Flooring	320.00	INV	06/02/2018	000293	APU unit 45 re-stretch carpet in two bedrooms	320.00
3631.7854-(Shana James Visual Artist	1,200.00	INV	06/02/2018	30/01/2018	Materials & Prep for Alcoa Childrens Festival	1,200.00
3631.7937-(Kerb Direct Kerbing Pty Ltd	3,429.80	INV	06/02/2018	2653	Contract 606KWN16 Supply & Lay Extruded Concrete	3,429.80
3631.8099-(Total Tools Rockingham	121.85	INV	07/02/2018	33239	Edger	121.85
3631.8234-(Fire And Safety Australia Pty Ltd	750.00	INV	06/02/2018	40029102	Fire Extinguisher Training 31 January 2018	750.00
3631.8302-(Chris Kershaw Photography	660.00	INV	06/02/2018	L2164	Executive and Councillor photo shoot	660.00
3631.8325-(Envirosweep	2,728.00	INV	06/02/2018	53383	Road sweeping monthly	2,728.00
3631.837-0'		Kwinana Heritage Group	2,500.00	INV	06/02/2018	01/2018	Management fees for the Heritage facilities	2,500.00
3631.853-0'		Kwinana South Bush Fire Brigade	11,623.30	INV	07/02/2018	06Feb18-02	Mitigation Burn Rifle Range, Millar & Cooper Rd	3,809.10
				INV	07/02/2018	06Feb18-2	Mitigation Burn Casuarina Prison December 17	7,814.20
3631.8582-(Bushfire Prone Planning	1,122.00	INV	06/02/2018	BPP-17917	Reference 17011 Review Bushfire Mgmt Plan	1,122.00
3631.860-0'		Kwinana Volunteer Fire & Rescue Service	3,871.96	INV	07/02/2018	06Feb18-2	Mitigation Burn Rifle Range, Millar & Cooper Rds	1,246.96
				INV	07/02/2018	06Feb18-1	Mitigation Burn Casuarina Prison December 2017	2,625.00
3631.8643-(Kwinana in Transition	300.00	INV	06/02/2018	01January2018	William Bertram Term 4 2017 Green Cleaning	300.00
3631.8646-(Aubin Grove United Football Club	300.00	INV	06/02/2018	KS016486	Kidsport voucher x 2	300.00
3631.8697-(Karen Gray	175.00	INV	07/02/2018	05Feb18	Financial Assistance Program	175.00
3631.8758-(Spearwood Dalmatinac	165.00	INV	06/02/2018	KS015897	Kidsport Voucher	165.00
3631.8899-(Majestic Plumbing	511.50	INV	07/02/2018	210038	APU 70 Inspect gas smell	171.60
				INV	07/02/2018	210022	BP 3 repair leaking kitchen outlet	210.10
				INV	07/02/2018	310037	BP 23 garden taps	129.80
3631.8920-(The Rigging Shed	151.25	INV	06/02/2018	51131	100 x 6 mm aluminium ferrules	151.25
3631.8998-(McLeods	3,682.94	INV	06/02/2018	101606	Matter No 41760	3,682.94
3631.9013-(Department of Mines, Industry	10,161.18	INV	06/02/2018	January18	Building Services Levy January 2018	10,161.18



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3631.934-0		Mandogalup Volunteer Fire Brigade	3,526.53	INV	07/02/2018	06Feb18	Mitigation Burn Casuarina Prison December 2017	2,612.50
				INV	07/02/2018	06Feb18-1	Mitigation Burns Rifle Range, Millar Rd & Cooper	914.03
3631.9405-(Matthew James Rowse	49.00	INV	07/02/2018	Jan2018	Reimbursement of expenses at Lightsview Development	49.00
3631.9432-(Forms Express Pty Ltd	564.93	INV	06/02/2018	213004	Final Notice 201801190038	564.93
3631.9454-(Fencewright WA Pty Ltd	2,744.50	INV	05/02/2018	00000100	Install gate posts	2,744.50
3631.9572-(Aaron Thomas	450.00	INV	07/02/2018	002	Open Mic Night January 2018	450.00
3631.9590-(My Media Intelligence Pty Ltd	719.80	INV	06/02/2018	INV-0674	Media monitoring December 2017	719.80
3631.9622-(B & M Automotove Service Centre	3,300.00	INV	06/02/2018	30/01/2018	Local Commercial Activity Centre Improvement Grant	3,300.00
3631.9712-(Gem Property Sales & Management	2,050.00	INV	06/02/2018	31stJan2018	Grant funding for local commercial centre	2,050.00
3631.9727-(Complete Medical Solutions	330.00	INV	06/02/2018	6202-KC-3001	Provision of First Aid Post at Scooter competition	180.00
				INV	06/02/2018	6201-KC-2101	Provision of a First Aid Post at Skateboarding competition	150.00
3631.9729-(Price Consulting Group Pty Ltd	9,075.00	INV	07/02/2018	00003445	Development of a new job classification system	8,203.80
				INV	06/02/2018	00003438	Development of a new job classification system	871.20
3631.9754-(Ramandeep Singh Dosanjh	1,307.93	RFD	06/02/2018	1236476	Refund bond Hall hire 4/1/2018	1,307.93
3631.9763-(RC Sports (WA) P/L	1,152.80	INV	06/02/2018	201802	Attendance and travel Executive Conference	1,152.80
3631.9764-(Datacom Systems (AU) Pty Ltd - WA	1,870.00	INV	06/02/2018	INV0013213	Monthly Saas fee Sphere website Jan 18	1,870.00
3631.9765-(David S Eason	235.00	INV	06/02/2018	PR0017291	Reimbursement of Bushfire Claim	235.00
3631.9782-(LyPa Pty Ltd	2,178.00	INV	06/02/2018	222D	50% Deposit for L002000	2,178.00
3631.9786-(Encore Kids Parties	980.00	INV	05/02/2018	MS0118	Face painter 19/01/2018	980.00
3631.9788-(Bas Voordendag	50.00	INV	06/02/2018	1141269	Refund 360L recycle bin upgrade	50.00
3631.9789-(Catherine Mauger	50.00	INV	06/02/2018	1098049	Refund 360L recycle bin upgrade	50.00
3631.9790-(Classic Hire	919.60	INV	06/02/2018	69426-6	Toilet Hire for Australia Day 2018	919.60
3631.9791-(Sandra June Bagshaw	250.00	INV	06/02/2018	20170133	Senior Security Subsidy 2018	250.00
3631.9792-(Camilla Elizabeth Payne	250.00	INV	06/02/2018	20170132	Senior Security Subsidy 2018	250.00



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3631.9793-(John Stewart	250.00	INV	06/02/2018	20170131	Crossover Subsidy Rebate 2018	250.00
3631.9794-(Lelaine Mavis Simmonds	250.00	INV	06/02/2018	20170130	Senior Security Subsidy 2018	250.00
3631.9795-(Sharon Craig	250.00	INV	06/02/2018	20170134	Crossover Subsidy Rebate 2018	250.00
3631.9796-(Roman Stanley Karwacki	61.65	INV	06/02/2018	BP2015/26764.2	Refund BP2015/26764.2	61.65
3631.9797-(Naveen Kumar Masilamani	137.80	INV	06/02/2018	30/01/18	Refund cancelled patio booking 10/2/18	37.80
				RFD	06/02/2018	1214890	Refund bond-Patio hire 07/12/2017	100.00
3631.9798-(Jennifer Lee Hammington	33.00	INV	06/02/2018	5thFeb2018	Reimbursement of Transperth tickets for training	33.00
3631.9799-(Cindy Joanna Palermo	282.42	INV	07/02/2018	01Feb18	Educational Scholarship	282.42
3631.9800-(Pauline Sheila Lloyd	50.00	INV	06/02/2018	883072	Refund 360L recycle bin upgrade fee	50.00
3631.980-0'		Midway Drycleaners	3,300.00	INV	06/02/2018	01/02/18	Local Commercial Activity Centre Improvement Grant	3,300.00
3631.9801-(Elizabeth Skinner	700.00	RFD	06/02/2018	1213116	Refund bond Hall hire 30/11/17	700.00
3631.9802-(Carmelissa Cruz Manzano	540.00	INV	06/02/2018	A/N21296	Crossover subsidy rebate	540.00
3631.9803-(Tahnee Glenda Prentice	175.00	INV	06/02/2018	05Feb18	Financial Assistance Program	175.00
3631.9805-(Julia Daphne McGinn-Park	2,000.00	RFD	07/02/2018	1238668	Refund bond Hall hire 19/1/18	2,000.00
3631.9806-(Sian Musgrave	100.00	RFD	07/02/2018	1200689	Refund bond Patio hire 10/11/17	100.00
3631.9807-(Hasan Mirza	100.00	RFD	07/02/2018	1198176	Refund bond Hall hire 02/11/17	100.00
3631.9808-(Shari Maughan	100.00	RFD	07/02/2018	1169085	Refund bond Hall hire 12/9/2017	100.00
3632	07/02/2018	EFT TRANSFER: - 08/02/2018	366,364.34					
3633	08/02/2018	EFT TRANSFER: - 12/02/2018	1,119.79					
3633.565-0'		Bright Futures Family Day Care - Payroll	1,119.79	INV	08/02/2018	290118-110218-1	FDC Payroll 29/1/18-11/2/18 File 1	1,119.79
3634	12/02/2018	EFT TRANSFER: - 13/02/2018	13.65					
3634.727-0'		li Net Technologies Pty Ltd	13.65	INV	12/02/2018	97182685	Monthly Internet Zone Training 12/2-12/3/18	13.65
3635	14/02/2018	EFT TRANSFER: - 15/02/2018	152,434.33					
3635.565-0'		Bright Futures Family Day Care - Payroll	102,336.66	INV	14/02/2018	290118-110218	FDC Payroll 29/1/18-11/2/18	102,336.66
3635.568-0'		Bright Futures In Home Care - Payroll	50,097.67	INV	14/02/2018	290118-110218	IHC Payroll 29/1/18-11/2/18	50,097.67
3636	15/02/2018	EFT TRANSFER: - 15/02/2018	23,597.03					
3636.2853-(Maxxia Pty Ltd	5,663.64	INV	14/02/2018	PY01-17-Maxxia P	Payroll Deduction	2,256.62
				INV	14/02/2018	PY01-17-Maxxia P	Payroll Deduction	2,824.62



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				INV	06/02/2018	100329020180131	Being employee Net ITC for period 1/1 to 31/1/18	582.40
3636.3376-(Health Insurance Fund of WA (HIF)	1,132.45	INV	14/02/2018	PY01-17-Health I	Payroll Deduction	1,132.45
3636.3719-(City of Kwinana - Xmas fund	8,430.00	INV	14/02/2018	PY01-17-TOK Chri	Payroll Deduction	8,430.00
3637	14/02/2018	EFT TRANSFER: - 15/02/2018	1,045,798.65					
3637.1034-(North Lake Electrical Pty Ltd	1,042.71	INV	13/02/2018	50471	Centennial Park Bertram electrical reconnection	1,042.71
3637.1059-(Vodafone Messaging	176.73	INV	13/02/2018	11190440	Pager Network Access fee Feb 2017	176.73
3637.1072-(Paint Industries	2,617.34	INV	14/02/2018	58069	4L Vineyard Green Paint	121.88
				INV	13/02/2018	58582	Medina Oval Buildings Wilderness Green	226.71
				INV	14/02/2018	58538	Eco green x2	907.50
				INV	13/02/2018	58570	3 x 25L Eco Green	453.75
				INV	14/02/2018	58237	Eco green 25L x 2	907.50
3637.1130-(Port Printing Works	85.80	INV	12/02/2018	INV011046	Business Cards	42.90
				INV	12/02/2018	INV011411	Business Cards	42.90
3637.1157-(Quality Traffic Management Pty Ltd	10,974.49	INV	13/02/2018	23929	Traffic management Gilmore Ave Project 22829	495.00
				INV	12/02/2018	23981	Hire of 15 Lighting Towers 17/12/18	1,800.00
				INV	13/02/2018	23930	Project 22829 Gilmore Ave Traffic Control	8,679.49
3637.1227-(Rockingham Holden	450.78	INV	12/02/2018	GMFS243603	KWN1956 Supply & Fit Reverse camera	400.00
				INV	12/02/2018	34518	GM-95184994 Sensor ASM-WAT in Fuel Filter P#479	50.78
3637.1265-(Sai Global Ltd	9,378.00	INV	13/02/2018	SAIG1is-772970	Online Subscription Renewal	9,378.00
3637.1276-(Satellite Security Services	1,148.00	INV	12/02/2018	01801549	Install fire relay to four door	453.50
				INV	08/02/2018	01801529	Darius Wells Security System Repairs	180.00
				INV	08/02/2018	01801548	Wheatfield Cottage 01/12/2017 Fitted GPRS unit	514.50
3637.1277-(Savage Garden Services	864.00	INV	12/02/2018	19	4 Weeks Maintenance of Latitude 32 Streetscapes	864.00
3637.1375-(Stewart & Heaton Clothing Co Pty Lt	708.58	INV	13/02/2018	SIN-2821972	Uniform Various	638.00
				INV	13/02/2018	SIN-2819396	Uniform Various	70.58
3637.1393-(Sunny Sign Company Pty Ltd	1,276.00	INV	12/02/2018	378253	TDI Bracket C/W bolt & washer powder coated	1,127.50
				INV	13/02/2018	376907	MILVERTON LOOP x1, BULLICH LANE x1	148.50



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3637.1423-(Telstra	8,105.32	INV	13/02/2018	3752384000Jan18	FDC to 210118	22.67
				INV	12/02/2018	3764775000Jan18	Depot Direct Line/Alarm	159.24
				INV	14/02/2018	1355246271Dec17	Mobile phone to 27/12/2017	7,923.41
3637.1485-(T-Quip	1,767.25	INV	13/02/2018	73957#12	112-9586-03 No flute option for 72inch Rear	1,008.00
				INV	13/02/2018	73958#12	TOA30549 72 RD Completion Kit	697.85
				INV	12/02/2018	73860#12	TOP131-8345 a-arm	61.40
3637.1516-(Trisley's Hydraulic Services Pty Ltd	776.16	INV	12/02/2018	197730	Bi monthly pool treatment	776.16
3637.1520-(Truck & Car Panel & Paint	940.00	INV	13/02/2018	00003858	Vehicle buff and detailing KWN2025	440.00
				INV	13/02/2018	00003860	Excess only KWN2025 Quote reference 1630	500.00
3637.1524-(Turfmaster Facility Management	1,309.00	INV	12/02/2018	615086	Broadleaf weed control	1,309.00
3637.1528-(Twights Plumbing Pty Ltd	3,173.00	INV	13/02/2018	F7006	Kwinana Golf Club after hours call out burst pipe	1,298.00
				INV	08/02/2018	F7131	Install and supply drinking fountain Medina Netball Courts	1,875.00
3637.1530-(Wormald Australia Pty Ltd	412.50	INV	13/02/2018	7657603	Administration & Zone Inspection/Repairs	412.50
3637.1592-(Water Corporation of Western Australia	9,164.27	INV	12/02/2018	9000341578Jan18	1177U Recquatic/Zone	5,911.77
				INV	13/02/2018	9015846691Jan18	1U Drinking Fountain Twickenham Pde	2.32
				INV	13/02/2018	9000319469Jan18	17U Chisham Oval Toilets	39.41
				INV	12/02/2018	9017125687Jan18	4U Reserve Walden Street	9.27
				INV	12/02/2018	9018600726Jan18	15U Wellard Community Centre	1,386.72
				INV	12/02/2018	9014051352Jan18	14U Bertram Community Centre	521.92
				INV	13/02/2018	9000323724Jan18	263U Frank Konechy	854.54
				INV	13/02/2018	9013918698Jan18	1U Water Fountain Moombaki Reserve	2.32
				INV	13/02/2018	9014096921Jan18	10U Wellard Pavilion	431.36
				INV	13/02/2018	9018171503Jan18	2U Drink Fountain Beauchamp	4.64
3637.188-0'		Beaurepaires Tyres Kwinana	1,510.52	INV	12/02/2018	U548348882	Fitting, Balance and Rotation of Truck Tyres P324	1,510.52
3637.1900-(Mercury Firesafety Pty Ltd	93.50	INV	13/02/2018	00073834	Service/Test Protek 360 Nozzle	93.50
3637.2021-(Subway Kwinana	90.00	INV	14/02/2018	272275	Refreshments for JJ Service Meeting	90.00
3637.2048-(Palm Lakes Gardens & Landscape	220.00	INV	14/02/2018	13	BP Repair retic at villas 61-63 and verge	220.00
3637.2097-(Beaver Tree Services Aust Pty Ltd	165,373.15	INV	13/02/2018	65015	Tree Pruning	1,599.97
				INV	13/02/2018	65011	Tree removal and stump grind	303.33
				INV	13/02/2018	65258	General Vegetation Clearance Various	9,833.31

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				INV	13/02/2018	65260	Cut off and Grind Down Root towards Sprinkler	216.66
				INV	13/02/2018	65261	Cut Tops from Palm	377.78
				INV	13/02/2018	65268	Remove Dead Tree and Stump Grind	303.33
				INV	13/02/2018	65265	Remove Large Hanger in Nature Reserve	819.45
				INV	13/02/2018	65256	Tree Removal and Stump Grind	1,552.21
				INV	13/02/2018	65269	Remove Tree and Stump Grind	1,175.54
				INV	13/02/2018	65266	Remove and Stump Grind Dead Banksia	519.99
				INV	13/02/2018	65264	1 x Euc Remove and Stump Grind	1,422.21
				INV	14/02/2018	65192	Tender 601KWN16 Power Line Clearance Zone 6	92,335.09
				INV	13/02/2018	65013	Two stumps remove to ground level	1,169.98
				INV	13/02/2018	65267	Pace Rd Medina 12/1/2018 Emergency Clearance	1,666.67
				INV	13/02/2018	65263	Job No 96204 Remove and poison wattles & saplings	7,777.77
				INV	13/02/2018	65262	Clear Bridal Track for fire tender access	3,277.77
				INV	13/02/2018	65012	Remove declined Jarrah and Banksia	866.67
				INV	13/02/2018	65018	Removal of Dead Tree	1,218.88
				INV	13/02/2018	65017	6 x Euc Uplift off Footpath	666.67
				INV	13/02/2018	65019	Tree Pruning and Clearing	1,344.98
				INV	13/02/2018	65014	Tree Removal Due to car damage	519.99
				INV	13/02/2018	65259	General Vegetation Clearance Various	19,666.61
				INV	13/02/2018	65270	Total Clearance and Poison	13,111.08
				INV	13/02/2018	65016	Job no 49120 Emergency Call out Tuart Tree	3,627.21
3637.2121-(Suez	1,242.41	INV	14/02/2018	24520246	Green waste tipping 11 & 18/01/2018	1,242.41
3637.2125-(Synergy	149,401.10	INV	13/02/2018	2164453038Jan18	311U Challenger Beach	136.70
				INV	13/02/2018	107029100Feb18	10897U Wellard Community Centre	2,875.75
				INV	13/02/2018	179469390Feb18	4991U Bertram Community Centre	1,441.70
				INV	12/02/2018	830669340Feb18	8U Fire Pump	36.15
				INV	12/02/2018	792417950Jan18	Street Lighting	113,667.60
				INV	12/02/2018	856518550Feb18	Decorative Lighting	2,546.35
				INV	13/02/2018	129764890Feb18	5320U Lambeth Park POS	926.65
				INV	13/02/2018	958335710Feb18	8271U Orelia Oval	1,738.75
				INV	13/02/2018	264244690Feb18	3056U Bore Pump POS	1,052.30
				INV	13/02/2018	259587970Feb18	3890U Honeywood Irrigation	1,330.50
				INV	13/02/2018	141057240Feb18	14585U The Zone	4,559.25



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				INV	13/02/2018	135567600Feb18	42290U Darius Wells Library/Resource Centre	11,841.80
				INV	13/02/2018	214467920Feb18	23U Honeywood BBQ/Lights	40.65
				INV	13/02/2018	422268910Feb18	5748U Depot	1,411.55
				INV	13/02/2018	144372270Feb18	3759U Thomas Oval Retic	515.25
				INV	13/02/2018	118367820Feb18	4657U New Thomas Oval Pavilion	1,029.05
				INV	13/02/2018	258360080Feb18	4512U Adventure Park	925.20
				INV	13/02/2018	198511040Feb18	3272U Bore/BBQ/Lights Lyon Park	1,124.35
				INV	13/02/2018	149873970Feb18	8327U Incubator	2,201.55
3637.218-0'		Bob Jane T-Mart	3,061.90	INV	12/02/2018	129848	KWN1899 BST 245/70R16 1111S D689 Tyre & Align	515.00
				INV	12/02/2018	130524	KWN1899 Tyre BST 245/70R116 111S D689	233.00
				INV	12/02/2018	130897	Puncture repairs to various vehicles	1,063.00
				INV	12/02/2018	131003	PIR 245/70R16 113T SC-ATR OWL Tyre & Alignment	537.00
				INV	13/02/2018	131042	BST 265/70R16 117S D697 RBT TYRE	458.00
				INV	12/02/2018	128892	Various vehicle puncture repairs	255.90
3637.2224-(Prestige Catering & Event Hire	338.60	INV	12/02/2018	00021850	Catering 060218 Dinner	338.60
3637.225-0'		Boral Construction Materials Group	165.77	INV	12/02/2018	WA13380936	Supply dense grade 7MM IPWEA 50 Bow	165.77
3637.2256-(GlobalX Information Services Pty Lt	23.10	INV	13/02/2018	PSI0086856	Legal Name Searches	23.10
3637.2339-(ZircoData Pty Ltd	502.46	INV	14/02/2018	ZDI0010105	Offsite Storage 2612/17 to 25/1/18	502.46
3637.235-0'		Bristol Cleaning Services	580.00	INV	12/02/2018	1212-1	APU Clean Windows, Screens and tracks U70	90.00
				INV	12/02/2018	1217C	BP Clean Clubhouse Windows December 2017	120.00
				INV	12/02/2018	0218C	BP Clubhouse clean windows February 2018	120.00
				INV	12/02/2018	0118C	BP Clubhouse clean windows January 2018	120.00
				INV	12/02/2018	0118-1	APU Office Window Cleaning for January 2018	40.00
				INV	12/02/2018	1212-2	APU Clean Windows, Screens and Tracks U57	90.00
3637.2410-(ABCO Products	3,291.39	INV	13/02/2018	323554	Toiletries	3,291.39
3637.247-0'		Bullet Sign Shop	759.00	INV	13/02/2018	00020512	Advertising for Mandogalup Proposed LPP	759.00



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3637.248-0'		Bunnings Building Supplies	1,361.27	INV	08/02/2018	2163/01066574	Darius Wells restock equipment	31.50
				INV	12/02/2018	2163/01572165	Dust & pan/toilet seat	182.94
				INV	12/02/2018	2163/01626225	Various Tools & Equipment for Parks Team	210.50
				INV	13/02/2018	2163/01285242	Auto-Close Gate Hinge Set 75mm	96.35
				INV	12/02/2018	2163/01571283	Painting items	80.12
				INV	12/02/2018	2163/01571910	Drill bits	169.30
				INV	12/02/2018	2163/01571912	John Wellard Community Centre Hardware	105.30
				INV	13/02/2018	2163/01625585	Adventure Park 10Litre tin of Intergrain UltraDeck	241.28
				INV	12/02/2018	2163/01571908	Hardware items	243.98
3637.2546-(Sigma Chemicals	891.00	INV	12/02/2018	111387/01	Pool chemicals	891.00
3637.2565-(Ausco Modular Pty Ltd	17,774.85	INV	12/02/2018	7089996	Hire of modular office complex for Depot	16,339.35
				INV	12/02/2018	7104902	Demountable hire 010218 / 280218	1,435.50
3637.2646-(Neverfail Springwater	102.31	INV	13/02/2018	858824	4 x 15L Bottled Water	30.28
				INV	14/02/2018	886077	4 x 15L Bottled Water	30.28
				INV	13/02/2018	885458	Filtered Water for Zone	41.75
3637.2852-(Downer EDI Works Pty Ltd	625.59	INV	12/02/2018	6003506	1T of 7mm Gran AC50B	116.53
				INV	12/02/2018	6003497	7mm Gran AC50B 1.56T	285.69
				INV	12/02/2018	6003545	7mm Gran AC50B 1%OX	223.37
3637.3155-(PFD Food Services Pty Ltd	889.60	INV	13/02/2018	KJ279478	Cafe Supplies	889.60
3637.3212-(Marketforce Pty Ltd	6,187.58	INV	12/02/2018	19227	Kwn Recquatic EGN 20 x 4 advert in the W/Courier	1,023.74
				INV	12/02/2018	19231	19x4 ad in Sound Telegraph for Term 1 programs	979.95
				INV	13/02/2018	19241	Strategic Planning Advertising Courier 26/01	466.71
				INV	12/02/2018	19242	Green waste collection ad in Kwinana Courier	623.03
				INV	12/02/2018	19240	1 x advert in Sound Telegraph Library opening hr	749.97
				INV	12/02/2018	19234	Ads in Courier and Sound Telegraph Australia Day	795.42
				INV	14/02/2018	19246	Walga Contract C017/14 Advertisement	1,057.41
				INV	14/02/2018	19243	Walga Contract TPS0813 Advert Anketell Road	491.35
3637.335-0'		City of Rockingham	91,208.69	INV	14/02/2018	96934	Tip fees to 05/02/2018	91,208.69
3637.3358-(Homebuyers Centre Pty Ltd	627.66	INV	12/02/2018	7thFeb2018	Refund DA9127	627.66



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3637.342-0'		CJD Equipment Pty Ltd	30.14	INV	13/02/2018	1639590	1 x Key Part No. V14213581	15.07
				INV	13/02/2018	1640101	1 x Key Part No. V14213581	15.07
3637.3450-(West Coast Shade	1,067.00	INV	12/02/2018	00009009	Moombaki Park Playground Shade Sail repairs	550.00
				INV	12/02/2018	00009013	Everglades POS shade sail repairs	517.00
3637.3462-(Ann Beaman & Bernard Gordon Beaman	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3463-(Joyce Edmunds	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3466-(Shirley Stevenson	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3467-(Mavis Scothern	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3470-(Joseph Cecil Edwin Chipping	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.347-0'		Cleanaway Pty Ltd	193,709.38	INV	14/02/2018	9784376	Service Skip Bins at Adventure Park	870.54
				INV	12/02/2018	9787872	Waste collection service January 2018	192,838.84
3637.3471-(Bill Griffiths & Pat Griffiths	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3472-(Mary Annakin	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3479-(Edith Ellis	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3480-(Reginald John Belbin	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3481-(Elsie Frank	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3482-(Linda Mary Maddocks	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3483-(Glenys Sydney Gomez	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3484-(Kenneth Allcock	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3495-(Valerie Hookham	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3496-(Minna Ansic	189.06	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	189.06
3637.3497-(Lynette Truswell	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3499-(Rhonda Dawn McGee	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3502-(Patricia Clarke	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3504-(Paula Maria Josepha Geling	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3507-(Melody Alsop & Bernard Kearney	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3509-(Maureen Soady	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59



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3637.3511-(John Lewis	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3524-(John Whitton & Elsie Whitton	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3527-(Vivienne Anne Buckingham	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3529-(Ray Davis	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3533-(Maxine Ellis	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3534-(Ena Jeffrey	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3538-(Cornelia Troost	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3540-(Joan Butcher	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3541-(Shirley Ranger	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3542-(Ron Brooks & Gillian Brooks	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3543-(Elizabeth Hilton Livesey	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3549-(Thomas Marlow & Dorothy Marlow	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3550-(Margaret Beckett	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3552-(Cherry Hamilton	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.3556-(Jenny Binks	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.358-0'		Coastline Mowers	2,099.75	INV	12/02/2018	16230#12	Air Filter GX140 GX160 and Plug Cover	75.60
				INV	12/02/2018	16181#5	Honda GX	
				INV	12/02/2018	16181#5	RBP53472202000 Tyre Front 4x7	120.00
				INV	14/02/2018	16217	Mntce & Service of Engine only - Reel Mower	327.30
				INV	14/02/2018	16215	Repairs to Backpack Blower and maintenance	298.55
				INV	13/02/2018	15508#5	1 pr chainsaw chaps	217.70
				INV	12/02/2018	16250#5	RBP53472202000 TYRE FRONT 4X7, RBP53042205000	678.00
				INV	14/02/2018	16216	Mtce service & sharpening of blades Reel Mower	382.60
3637.3608-(Foreshore Rehabilitation & Landscape	792.00	INV	12/02/2018	INV-4108	Repairs to park fencing at Sloan Reserve	792.00
3637.3642-(Hodge Collard Preston Pty Ltd	8,938.88	INV	12/02/2018	1171703	Feasibility Study New Operations Centre - 75%	8,938.88
3637.3660-(Peggy Winifred Beckingham	66.28	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	66.28
3637.3805-(Officeworks Superstores Pty Ltd	68.00	INV	13/02/2018	38192732	INLOK400PB K400 Plus Keyboard Black	68.00
3637.3877-(Schweppes Australia Pty Ltd	141.92	INV	12/02/2018	0807658119	Cafe drinks	141.92



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3637.3914-(Bladon WA Pty Ltd	915.48	INV	13/02/2018	BWAI36749	Print and supply of 250x pens with laser engraving	662.75
				INV	13/02/2018	BWAI36699	White Can Shaped Mug x 25 Library	252.73
3637.3965-(Fulton Hogan Industries Pty Ltd	28,233.87	INV	13/02/2018	11401927	Contract 637KWN17 Supply Delivery & Application	14,262.55
				INV	13/02/2018	11401928	637KWN17 Supply & Spray Bituminous Surfacing	13,971.32
3637.3977-(MRP	2,541.73	INV	13/02/2018	70942	Darius Wells Spider Treatment	793.10
				INV	13/02/2018	70941	Sloan Cottage Cockroach/Rodent Treatment	257.50
				INV	13/02/2018	70940	Koorliny Community Arts Centre Termite Inspection	177.16
				INV	13/02/2018	70939	Smirk Cottage Pest Treatment/Inspection	419.21
				INV	13/02/2018	70938	Medina Hall Pest Inspection/Treatment	289.97
				INV	13/02/2018	70937	Administration Quarterly pest control	387.79
				INV	13/02/2018	70943	The Zone Quarterly pest control	217.00
3637.4077-(Commarine	1,260.20	INV	12/02/2018	00011540	Supply and install Bury System 8 Handsfree Kit	1,260.20
3637.4112-(Cleverpatch Pty Ltd	228.86	INV	13/02/2018	281953	Craft items for William Bertram Centre	228.86
3637.412-0'		Courier Australia	79.63	INV	13/02/2018	0320	Courier charges to 1/2/18	50.72
				INV	12/02/2018	0316	Courier charges to 12/12/17	28.91
3637.4125-(LD Total	8,324.86	INV	14/02/2018	88508	Maint Wellard Jan 2018	3,714.96
				INV	14/02/2018	89029	Maint Emerald Park Jan 2018	167.11
				INV	14/02/2018	88507	Maint Honeywood Jan 2018	3,875.67
				INV	14/02/2018	89030	Maint Belgravia Jan 2018	567.12
3637.413-0'		Covs Parts Pty Ltd	983.23	INV	12/02/2018	1650055925	CRC Contact Cleaner CO 350g	132.07
				INV	12/02/2018	1650056387	Connector Battery HD 50AMP	37.88
				INV	12/02/2018	1650056430	Various Parts for Plant 99 and 87	369.46
				INV	13/02/2018	1650055981	Silicone Spray and Lubricant for Plant	369.13
				INV	14/02/2018	1650054989	Distilled water and hose fuel emission 6.5MM	74.69
3637.4139-(Mary Monica Keep	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4141-(Doreen Newsome	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4203-(Ann Margaret Nicholas	45.00	INV	12/02/2018	8thFeb2018	Reimbursement for flowers	45.00
3637.4233-(Wavesound Pty Ltd	694.65	INV	12/02/2018	119573	Purchase replacement for damaged disc Audio Book	16.50



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				INV	13/02/2018	119356	Purchase of Playaway audio titles	678.15
3637.4245-(ED Property Services	4,752.00	INV	12/02/2018	00001048	BP villa 38 replace rollers and adjust laundry	1,100.00
				INV	12/02/2018	00001045	New Letterboxes for Barrick Rd Entry	3,520.00
				INV	14/02/2018	00001049	BP villa 6 re-fit and repair to bedroom wardrobe	132.00
3637.4246-(Atom Supply	430.65	INV	12/02/2018	H966501	Mens Permanent Press Trouser BP6123D Black	269.50
				INV	13/02/2018	104110	Boots Steel Toe Lace/Zip Up	161.15
3637.4256-(Rockingham Skylights	1,375.00	INV	12/02/2018	11761	APU units 6 & 19, install new skylights	850.00
				INV	12/02/2018	11763	BP villa 2 replace broken skylight	525.00
3637.4477-(Trophy Express	2,308.80	INV	12/02/2018	8651	Trophies	137.10
				INV	12/02/2018	8615	Assorted netball trophies	2,171.70
3637.4513-(Audrey Taylor & Gerald Ralph Taylor	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4514-(John Joachim Xavier	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4515-(Margaret Mary Robertson	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4516-(Peter Gerald Hanmer & Jeanette Hanm	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4633-(Shirley Elfrida Bull & Thomas James	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.4661-(EnviroLab Services (WA) Pty Ltd	155.10	INV	12/02/2018	PE601963	Road Soil Sample Testing Celestine Ave	155.10
3637.4664-(AMPAC Debt Recovery (WA) Pty Ltd	44.46	INV	14/02/2018	44074	Legal fees for Jan 2018	44.46
3637.469-0'		Department of Biodiversity,	3,400.00	INV	14/02/2018	1691	40 x 2018 Swan Emergency Services Directories	3,400.00
3637.483-0'		Landgate	50.60	INV	13/02/2018	826709	Online Transactions January18 -51 x Land Enquiries	50.60
3637.4861-(Big W	584.95	INV	08/02/2018	953722	Darius Wells restock equipment	187.50
				INV	13/02/2018	953717	Supplies for William Bertram	397.45
3637.4891-(Display Me	1,172.15	INV	13/02/2018	N0103290	Brochure Holders, Poster Fix and Display Boards	1,172.15
3637.4911-(Geoffrey Booth	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.5195-(Rosewitha Bywaters	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.5196-(Joan Hulme	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.5197-(Brenda Patricia Sawyers	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59



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3637.5199-(Henry Wink	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.5247-(Abraham Pattiselanno	29.68	INV	13/02/2018	120218	Reimbursement for catering expenses	29.68
3637.5259-(Buswest	2,079.00	INV	14/02/2018	86802	Bus Hire 2017/2018 Xmas School Holidays	2,079.00
3637.5279-(OCP Sales	224.97	INV	13/02/2018	00047375	Mens Taclite Pro Pant Black 34/32	224.97
3637.5520-(Master Lock Service	72.00	INV	13/02/2018	00004895	Library Installation of cupboard locks	72.00
3637.5581-(Totally Workwear Rockingham	289.89	INV	13/02/2018	RK3360.D1	Oliver Zip Boot Composite Scuff 9 Wheat	179.94
				INV	12/02/2018	RK3252.D1	King Gee Comptec G7 Women Sport Safety Shoe Black	109.95
3637.560-0'		Goodchild Enterprises	59.18	INV	12/02/2018	520923	RB9-B 12V Battery	59.18
3637.5701-(Ruth Long	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.5703-(Audrey Lillian Spooner	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.5750-(Kev's Wheelie Kleen	423.50	INV	13/02/2018	6711	Wheelie bin cleaning	176.00
				INV	13/02/2018	6712	Wheelie bin cleaning	247.50
3637.5823-(Accord Security Pty Ltd	2,131.34	INV	12/02/2018	00022312	Static guard Australia Day	1,252.44
				INV	12/02/2018	00022310	1x Security Officer at Edge Skate Park	878.90
3637.5995-(Zenien Pty Ltd	4,197.18	INV	12/02/2018	I5025	CCTV Systems John Wellard	1,821.18
				INV	12/02/2018	I5022	Security Installation & CCTV Systems	2,376.00
3637.5996-(CMS Engineering Pty Ltd	607.04	INV	08/02/2018	27254	Margaret Feilman Building A/C Repairs	234.85
				INV	08/02/2018	27253	Koorliny Art Centre A/C Repairs	372.19
3637.6000-(Scott Printers Pty Ltd	1,276.00	INV	12/02/2018	117211	QTYx200 copies of the strategic plan	1,276.00
3637.6007-(Adventure 4 x 4 Pty Ltd	81.70	INV	13/02/2018	3742#7	8000 Kg Snatch Strap	81.70
3637.6267-(Woolworths Group Limited	1,269.06	INV	13/02/2018	3116296	Purchase of food items for drop in	62.92
				INV	12/02/2018	3116291	Assorted items for Recquatic	85.40
				INV	12/02/2018	2982541	Morning tea supplies Depot	137.90
				INV	13/02/2018	3116301	Morning tea supplies Depot	29.00
				INV	14/02/2018	25476254	Exec Meeting 2 February 2018 Catering	101.37
				INV	13/02/2018	3116302	Catering for YActivate Planning	20.00
				INV	13/02/2018	25338478	Meeting Australia Day Drinks	314.80
				INV	12/02/2018	3116272	Cafe supplies	138.13
				INV	14/02/2018	25631498	Catering Groceries	214.48
				INV	12/02/2018	3116285	Supplies for Mooditj Kulungars	159.06



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				INV	12/02/2018	3116294	Milk for Zone Staff	6.00
3637.6370-(Elexacom	22,444.27	INV	08/02/2018	22294	Parmelia House Lighting Repairs	572.28
				INV	08/02/2018	22311	Darius Wells Electrical Testing	637.73
				INV	08/02/2018	22295	Darius Wells Install isolator	1,203.19
				INV	13/02/2018	22372	Darius Wells utility room ventilation/cooling	408.65
				INV	08/02/2018	22316	The Zone RCD Testing	187.00
				INV	08/02/2018	22296	Smirk Cottage Arcing light switch repairs	69.85
				INV	08/02/2018	22235	Centennial Park BBQ replace circuit breaker	132.59
				INV	08/02/2018	22315	Recquatic Centre Repairs to Lighting circuit	585.75
				INV	13/02/2018	22306	6mthly RCD test at FDC	231.00
				INV	08/02/2018	22300	Depot Mens toilet light in depot office check	163.08
				INV	08/02/2018	22313	Sandringham Park BBQ replace circuit breaker	216.12
				INV	08/02/2018	22312	Darius Wells Various Electrical Work	5,774.33
				INV	13/02/2018	22317	BP Clubhouse Check Lights & Exhaust Fan	1,548.27
				INV	08/02/2018	22307	139 Millar Road Replacement of Pump Switchboard	4,337.37
				INV	08/02/2018	22301	Recquatic Data Point repair	70.13
				INV	08/02/2018	22299	John Wellard Community Centre Replace two lights	81.07
				INV	08/02/2018	22297	Honeywood Estate BBQs Replace three faulty RCD's	248.60
				INV	12/02/2018	22314	Wheatfield Cottage Switchboard upgrade	3,414.26
				INV	08/02/2018	22308	Thomas Oval Changerooms Electrical Testing	231.00
				INV	08/02/2018	22304	Calista Tennis Club Electrical Testing	140.25
				INV	08/02/2018	22309	Darius Wells Electrical Testing/Maintenance	2,191.75
3637.6541-(Strut Specialists WA	39.60	INV	13/02/2018	00053801	U1956@150N C1 C1 STRUT	39.60
3637.6583-(ALS Library Services Pty Ltd	82.01	INV	12/02/2018	00052258	Purchase 1 Audio Title as selected online	82.01
3637.662-0'		Green Skills Inc / Ecojobs	11,817.70	INV	12/02/2018	P687	Personnel to undertake tree watering January 18	8,301.44
				INV	12/02/2018	P688	Blanket Spray watering to Tubestock	3,516.26
3637.664-0'		StrataGreen	259.33	INV	12/02/2018	91517	Landscape Rake and Solo Sprayer	259.33
3637.665-0'		Gregs Glass	440.00	INV	13/02/2018	4468-18	The Zone Make external door keyed inside and out	440.00



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3637.6700-(Spraying WA Pty Ltd	12,053.61	INV	12/02/2018	00001506	Chemical weed control of Hardstand Surfaces Jan18	12,053.61
3637.6707-(Labourforce Impex Personnel Pty Ltd	5,725.73	INV	12/02/2018	135629	Labour Week Ending 26/01/18	1,327.33
				INV	12/02/2018	135602	Labour Week Ending 19/01/18	2,199.20
				INV	14/02/2018	135912	Labour W/E 02/02/18	2,199.20
3637.6796-(Adelaide Betty Trent	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6797-(Norma Newland	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6798-(Elizabeth Lang	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6799-(Isobel Baldacci	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6800-(Walter & Mary Buczolich	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6801-(Mary Rafferty Harris	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6802-(Marjorie Watson	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6803-(Catherine Gardiner Hazeldean	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.6872-(Schindler Lifts Australia Pty Ltd	533.50	INV	13/02/2018	4688113789	John Wellard Community Centre Lift repair	533.50
3637.6878-(Charles Bryson Macaulay	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.69-01		Alinta Gas	1,242.60	INV	12/02/2018	474997486Jan18	10499U Darius Wells	1,242.60
3637.6971-(Irene Storey	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.7003-(Faye Linda Greenwood	107.44	INV	12/02/2018	1stFeb2018	Refund of SHP Term 4	107.44
3637.7-01		AAA Windscreens & Tinting	66.00	INV	13/02/2018	INV-39999	Windscreen stone chip repair	66.00
3637.708-0'		Kevin Robert Howard	181.29	INV	12/02/2018	09thFeb2018	Reimbursement of Refreshments	181.29
3637.7142-(Laura Margaret Shenfield	231.44	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	231.44
3637.7185-(Adolf Herbert Gaschk	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.7273-(Audrey Elizabeth Newman	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.7502-(Redox Pty Ltd	985.60	INV	12/02/2018	4196083	1 pallet of DE	985.60
3637.7605-(Flying Canape	1,436.60	INV	13/02/2018	11450	Catering 06/02/2017 Xmas Lolly Run Thank you	1,436.60
3637.7620-(Perth Parkour Inc	525.00	INV	13/02/2018	INV-0045	Edge Skatepark Grand Opening	525.00
3637.762-0'		Blackwood & Sons Ltd	566.40	INV	13/02/2018	KW3282OU	Safety Vest Cotton Drill WH MVE003 T or L Add-On	34.83



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				INV	13/02/2018	KW1724OS	06750265 SPECS KLONDIKE SMOKE LENS AF ASKD11	336.08
				INV	12/02/2018	PE3504OT	03080832 Socks H/Proof Explor Long S1136P BK 6-10	59.18
				INV	12/02/2018	PE6873OT	Mortein Fast Knockdown Aerosol	76.82
				INV	13/02/2018	KW2666OS	Steel toe reinforced gum boots	59.49
3637.7625-(Flex Industries Pty Ltd	2,333.50	INV	12/02/2018	58590	KWN702 Repair Aircon and Fire Water Leak	2,027.91
				INV	12/02/2018	58427	KWN704 Inspect and Adjust Clutch	305.59
3637.7827-(Joan Amelia Scott	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.7831-(Blackroll Australia	990.50	INV	12/02/2018	INV-1917	Black roll loop band set	990.50
3637.795-0'		K Mart	196.00	INV	13/02/2018	112772	Purchase of Basketball Ring	196.00
3637.8090-(John Philip Clark & Janice Lynette	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3637.8099-(Total Tools Rockingham	75.00	INV	14/02/2018	33239A	C2D Edger, Edger 10mm Radius 115x150x13mm SA/, etc	75.00
3637.8165-(Infinitive Health Wellness Centre	275.00	INV	15/02/2018	217	Massage services for Open Day	275.00
3637.8224-(Axiis Contracting	2,721.95	INV	12/02/2018	3447	Supply and install Telstra pit	2,721.95
3637.8319-(Poolwerx Spearwood	2,198.89	INV	14/02/2018	93903-1	Daily water test & balance	2,198.89
3637.8324-(Mae Meatchem	330.31	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	330.31
3637.8325-(Envirosweep	9,346.15	INV	13/02/2018	54330	Extra sweeping 30/01/2018	695.75
				INV	14/02/2018	54000	Footpath Sweeping Contract 609KWN16	2,121.90
				INV	14/02/2018	53991	Weekly Road Sweeping Contract 609KWN16	3,014.00
				INV	14/02/2018	53986	Weekly Carpark Sweeping Contract 609KWN16	3,514.50
3637.8519-(Lucie Marie Johanna Schokker	207.53	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	207.53
3637.8546-(Koori Mail	75.00	INV	14/02/2018	8907	1 year subscription to Koori Mail	75.00
3637.8579-(Margarita Agnes Nutt	165.16	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	165.16
3637.8582-(Bushfire Prone Planning	792.00	INV	13/02/2018	BPP-17945	Bushfire Management Plan Review	792.00
3637.8595-(Purearth	7,235.27	INV	12/02/2018	00000363	Road Sweeping / Tonne	4,558.42
				INV	14/02/2018	00000435	Collection of road sweepings - 31ton	2,676.85
3637.8761-(Xiuzhen Li	150.00	INV	12/02/2018	003	Chinese Calligraphy workshop	150.00



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3637.8844-(Pavement Management Services Pty Ltd	14,069.00	INV	13/02/2018	00008536	Phase 2 of Pavement analysis and reporting	14,069.00
3637.888-0'		Les Mills Australia	443.43	INV	13/02/2018	899070	Monthly licence fee February 2018	443.43
3637.8890-(Michelle Olaithe	400.00	RFD	13/02/2018	1214708	Refund bond Hall hire	400.00
3637.8894-(Landscape and Maintenance Solutions	23,289.79	INV	12/02/2018	INV-0544	Mowing Services as per Tender	1,859.95
				INV	12/02/2018	INV-0545	Passive and Streetscape mowing of as per tender	8,179.61
				INV	12/02/2018	INV-0546	Broadacre mowing of Sportsgrounds as per tender	13,250.23
3637.8899-(Majestic Plumbing	23,118.29	INV	12/02/2018	209721	Incubator S&P trap dried out in duct room	171.60
				INV	12/02/2018	209712	Water fountain leaking in the crib room at Depot	171.60
				INV	12/02/2018	209722	Thomas Kelly Pavilion Blocked female toilet	210.10
				INV	12/02/2018	210034	Wells Park blocked toilet	258.50
				INV	12/02/2018	209996	Depot Supply and install replacement water cooler	2,624.60
				INV	12/02/2018	210029	Darius Wells blocked toilet	210.10
				INV	12/02/2018	210033	Darius Wells blocked toilet	210.10
				INV	12/02/2018	210007	Leda Hall Little Rascals water hammer repair	284.79
				INV	12/02/2018	210025	Adventure Park Drinking fountain loose	171.60
				INV	12/02/2018	210027	Parmelia House sink blockage	248.60
				INV	12/02/2018	210017	Adventure Park leaking drinking fountain repairs	85.80
				INV	12/02/2018	320.365	Sloan Reserve Public Toilet repairs to tap	320.65
				INV	12/02/2018	210058	Adventure Park burst pipe repairs	455.68
				INV	12/02/2018	209714	Sloans Cottage possible leaks	429.00
				INV	12/02/2018	210002	Wells Park Ablutions coverplate replacement	473.66
				INV	12/02/2018	209717	APU unit 44 replace leaking kitchen outlet	210.10
				INV	12/02/2018	210028	APU 70 replace dripping outlet in kitchen	96.80
				INV	12/02/2018	210005	APU 16 shower rail and hand rail installation	303.60
				INV	15/02/2018	209723A	Additional to Invoice #209723	544.83
				INV	12/02/2018	210030	APU unit 54 kitchen tap outlet is leaking	273.35
				INV	12/02/2018	209716	APU unit 51 investigate HWS keeps going out	213.40
				INV	12/02/2018	209718	BP villa 15 replace bathroom tap	217.80
				INV	12/02/2018	209719	APU unit 73 replace toilet inlet valve	124.30
				INV	12/02/2018	210026	Depot Emergency eye wash shower leaking	110.55
				INV	12/02/2018	210011	Recquatic toilet reattach plug and waste	187.55



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				INV	12/02/2018	209715	Recquatic Wet side toilets cistern repair	237.60
				INV	12/02/2018	210021	Sloans Cottage burst pipe	394.19
				INV	12/02/2018	209995	APU unit 57 replace unserviceable HWS/waste	1,653.30
				INV	12/02/2018	210056	Casuarina Fire Station drinking water inspection	180.40
				INV	12/02/2018	210003	APU 16 remove shower head/not required	85.80
				INV	12/02/2018	210035	Darius Wells blocked toilet	258.50
				INV	12/02/2018	209724	BP villa 11 investigate & repair to leaking toilet	102.30
				INV	12/02/2018	210020	APU unit 45 toilet repairs	215.60
				INV	12/02/2018	210024	APU unit 52 replace shower head	182.60
				INV	12/02/2018	210031	APU 34 Replace kitchen outlet mixer	187.55
				INV	12/02/2018	210001	Thomas Kelly Pavilion Wall mounted urn repair	171.60
				INV	12/02/2018	209713	Administration Replacement of basin tapware	3,242.80
				INV	12/02/2018	210016	Thomas Kelly Pavilion Repair burst pipe	1,378.30
				INV	12/02/2018	210013	Darius Wells blocked toilet	124.30
				INV	12/02/2018	210051	Recquatic Centre shower tap leaking Medina	189.97
				INV	12/02/2018	210053	Oval investigate burst pipe/leak Dog Pound	508.20
				INV	12/02/2018	210054	Burst pipe/hose	321.27
				INV	12/02/2018	210059	FDC leaking kitchen spout	224.95
				INV	12/02/2018	209726	Recquatic toilet in hydrotherapy pool blockage	237.60
				INV	12/02/2018	209723	Water fountain at Maldon Park poppet replacement	468.00
				INV	12/02/2018	209725	Medina Hall After hours call out blocked toilet	368.50
				INV	12/02/2018	210019	APU 25 repair leaking toilet	210.10
				INV	12/02/2018	209720	BP villa 54 investigate and repair to water hammer	249.70
				INV	12/02/2018	209979	BP 53 Replace unserviceable taps	737.55
				INV	12/02/2018	210036	Kwinana Adventure Park faulty foot shower	395.45
				INV	12/02/2018	210008	Challenger Beach Public Toilets blockage	210.10
				INV	12/02/2018	210010	Medina Hall blocked toilet	210.10
				INV	12/02/2018	209997	APU unit 17 replace unserviceable HWS	1,461.90
				INV	12/02/2018	210018	BP 25 Repair kitchen leak	96.80
				INV	12/02/2018	210032	BP 13 Bright Rd replace rear garden tap	204.60
3637.8984-(Baldivis Transport Pty Ltd	175.00					



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				INV	12/02/2018	00001604	Casuarina/Wellard Hall Water delivery 19/1/2018	175.00
3637.8996-(Fridgair Industries Pty Ltd	192.50	INV	13/02/2018	29236	Depot leaking ice machine	192.50
3637.8998-(McLeods	14,844.41	INV	13/02/2018	101609	Legal fee Matter No.42164	1,897.42
				INV	13/02/2018	101474	Legal fees Matter No.42036	1,525.07
				INV	13/02/2018	101659	Legal fees Matter No.36946	293.70
				INV	13/02/2018	101733	Legal fee Matter No.42166	1,587.83
				INV	13/02/2018	101431	Legal fee Matter No.41646	696.72
				INV	13/02/2018	101615	Legal fee Matter No. 42196	658.68
				INV	13/02/2018	101661	Legal Fee Matter No. 42039	3,260.40
				INV	12/02/2018	101616	Legal fee Matter No.42197	494.01
				INV	12/02/2018	101614	Legal fee Matter No.42007	2,067.67
				INV	13/02/2018	101662	Legal fee Matter No.42082	1,362.35
				INV	12/02/2018	99724	Legal fee Matter No.39979	1,000.56
3637.9019-(Kearns Garden Supplies	644.27	INV	12/02/2018	53-APU-Jan18	APU purchase of various hardware January 18	64.35
				INV	12/02/2018	54-BP-Jan18	BP purchase of various hardware January 18	297.22
				INV	14/02/2018	76-Depot-Jan18	Supply of various materials for Depot	282.70
3637.9030-(Air Liquide Australia	109.16	INV	12/02/2018	UM1795	CO2 Industrial G Cylinder	109.16
3637.9076-(Charles Service Company	49,300.45	INV	13/02/2018	00030696	Additional Cleaning Services January 2018	8,829.70
				INV	13/02/2018	00030695	Monthly cleaning service January 18	40,470.75
3637.9273-(MDC Solutions Pty Ltd	605.00	INV	13/02/2018	MIN-120419	5 x Opticon C-37 CCD Scanner, USB, Black	605.00
3637.9431-(Perth Energy	4,745.97	INV	14/02/2018	110068537	233.33U Orelia Sports Pavilion	87.22
				INV	14/02/2018	110068701	0U Feilman Civic Building	76.61
				INV	14/02/2018	110068702	96396.94U Recquatic	4,462.71
				INV	14/02/2018	110068703	941.11U New Thomas Oval Pavilion	119.43
3637.9432-(Forms Express Pty Ltd	1,045.43	INV	13/02/2018	213289	Printing of rates notices 2017/18 - 4th Instalment	1,045.43
3637.9572-(Aaron Thomas	450.00	INV	13/02/2018	003	Open Mic Night February 2018	450.00
3637.9626-(Freedom Fairies	880.00	INV	12/02/2018	INV-0009	Face painting Recquatic Open Day	880.00
3637.9656-(Richmond Wellbeing	300.00	INV	15/02/2018	Receipt#1205797	Bond refund hire on 23/11/2017	300.00
3637.9678-(Advanced Water Waste Systems Pty Lt	1,260.06	INV	14/02/2018	INV-2977	New Pump with Float Switch for Adventure Park	1,260.06



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3637.9759-(A Splash of Glass	3,530.00	INV	13/02/2018	3034	Polished edge mirrors	3,530.00
3637.9809-(Samuel Megow	525.47	INV	08/02/2018	14.4	Rates Refund	525.47
3637.9812-(Coastal Firebreaks and Slashing	2,983.75	INV	08/02/2018	INV0726	Firebreak Reinstate	1,540.00
				INV	08/02/2018	INV0723	Reinstate Firebreak	288.75
				INV	08/02/2018	INV0725	Reinstate Firebreak	385.00
				INV	13/02/2018	INV0724	Reinstate Firebreak	770.00
3637.9815-(Eureka 4WD Training	350.00	INV	08/02/2018	00021648	Operate quad bikes 31/01/2018	350.00
3637.9816-(Errol McMahon	2,000.00	INV	13/02/2018	0154	Design & Create metal sculpture at Village	2,000.00
3637.9817-(Adventure Plus	352.00	INV	13/02/2018	27873	Adventure Park "S" Hook Pliers	352.00
3637.9820-(Kerry Gard	124.60	INV	12/02/2018	7thFeb2018	Refund of kindy gym Term 1 2018	124.60
3637.9821-(Jodi Lee Te Pairi	133.20	INV	12/02/2018	1stFeb2018	Refund of SHP	133.20
3637.9822-(Christopher Andrew Pullella	50.00	INV	12/02/2018	1034639	Refund 360L recycle bin upgrade fee	50.00
3637.9823-(Luka Alex Mallett	399.20	INV	12/02/2018	7thFeb18	2017 Lyrik Educational Scholarship	399.20
3637.9824-(Tanya Nicole Caratti	50.00	INV	13/02/2018	883044	Refund 360L recycle bin upgrade fee	50.00
3637.9825-(Andrew Christopher Kelly	8,431.18	RFD	13/02/2018	1017149	Refund bond Crossover bond	8,431.18
3637.9826-(Marinda Kerford	100.00	RFD	13/02/2018	1181828	Refund bond Patio hire	100.00
3637.9827-(Laura Fairclough	100.00	RFD	13/02/2018	1192776	Refund bond Patio hire	100.00
3637.9828-(Ruth Feza	100.00	RFD	13/02/2018	1245515	Refund bond Hall hire 31/1/18	100.00
3637.9829-(Tamika Pinkerton	100.00	RFD	13/02/2018	1213116	Refund bond Patio hire 30/11/17	100.00
3637.9830-(VetPartners Australia	200.00	INV	13/02/2018	1236473	Refund bond Hall hire 02/01/2018	200.00
3637.9831-(Kelly Nicole Bridle	200.00	INV	14/02/2018	7thFeb18	Refund due to change of Membership Type	200.00
3637	20/02/2018	EFT TRANSFER: - 15/02/2018	-100.00				Payment Reversal Creditor #9775	
3637	20/02/2018	EFT TRANSFER: - 15/02/2018	-239.80				Payment Reversal Creditor #3380	
3637	20/02/2018	EFT TRANSFER: - 15/02/2018	-396.59				Payment Reversal Creditor #3516	
3638	16/02/2018	EFT TRANSFER: - 19/02/2018	2,400.83					
3638.565-0'		Bright Futures Family Day Care - Pa	2,400.83	INV	16/02/2018	290118-110218-2	FDC Payroll 29/1/18-11/2/18 File 2	2,400.83
3639	20/02/2018	EFT TRANSFER: - 21/02/2018	207,194.00					
3639.153-0'		Australian Taxation Office	207,194.00	INV	14/02/2018	PY01-17-Australi	Payroll Deduction	207,194.00
3640	21/02/2018	EFT TRANSFER: - 22/02/2018	243,785.14					



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3640.1046-(OCE Australia Ltd	222.66	INV	20/02/2018	1438727	Charges for ColorWave 550 Scanner & Printer	222.66
3640.1072-(Paint Industries	68.37	INV	15/02/2018	58600	Weatheruff ACLS Dulux Vivid White	68.37
3640.1157-(Quality Traffic Management Pty Ltd	18,471.52	INV	19/02/2018	24028	608KWN16 - Traffic management plan Medium Impact	831.89
				INV	20/02/2018	24044	Contract 608KWN16 Traffic management	13,546.43
				INV	20/02/2018	24045	Contract 608KWN16 Traffic management	4,093.20
3640.1187-(Red Sand Supplies Pty Ltd	715.00	INV	20/02/2018	00011332	Tipping bitumen waste 13m3	356.40
				INV	20/02/2018	00011296	Tipping concrete 1,6,11/12/17	358.60
3640.1205-(Ridleys Towing & Transport	1,015.00	INV	20/02/2018	2745	Driver for Bus taken to Daimler for service	125.00
				INV	20/02/2018	2744	Driver for Senior Walkers	50.00
				INV	20/02/2018	2741	Bus Cleaning April 2017	240.00
				INV	20/02/2018	2746	Supply Driver Nightfields event	75.00
				INV	20/02/2018	2743	Call out fee - Bus request not cancelled	25.00
				INV	20/02/2018	2738	HR Tour of Kwinana 13/05/17	30.00
				INV	20/02/2018	2740	Bus Driver for Nightfields 24/03/17	125.00
				INV	20/02/2018	2737	Bus Driver for Nightfields 10/03/17	75.00
				INV	20/02/2018	2739	Bus Cleaning for March 2017	120.00
				INV	20/02/2018	2736	Bus driver for art evening 4/5 March 2017	150.00
3640.1277-(Savage Garden Services	1,288.00	INV	20/02/2018	23	Additional required clean up works of Latitude 32	1,288.00
3640.1313-(Daimler Trucks Perth	271.39	INV	19/02/2018	6131351D	MB025157 SHACKLE ASSY, MB025159 PLATE-SHACKLE	271.39
3640.1357-(Sportsworld Of WA	1,752.85	INV	20/02/2018	135062	Assorted goggles for proshop	481.80
				INV	20/02/2018	135061	Assorted goggles for proshop	373.45
				INV	20/02/2018	135123	Assorted goggles for proshop	422.40
				INV	20/02/2018	135191	Assorted goggles for proshop	145.20
				INV	20/02/2018	135114	Assorted goggles for proshop	330.00
3640.1366-(Star Communications	105.50	INV	19/02/2018	D151	BP villa 52 replace missing phone point	105.50
3640.1423-(Telstra	10,234.79	INV	19/02/2018	9385375010Jan18	Charges to 280118 Internet and Data	2,491.62
				INV	20/02/2018	1355246271Jan18	Mobile Phone Jan 2018	7,743.17
3640.1517-(Trophy Specialists	65.00	INV	19/02/2018	7116	Name plates Independent Audit Committee	65.00
3640.1600-(Jeffrey Carl Wegner	42.50	INV	20/02/2018	190218	HR Licence Reimbursement 1 year	42.50



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3640.1609-(West Australian Newspapers Limited	59.60	INV	20/02/2018	02624567	Newspaper subscription & delivery Library	59.60
3640.1629-(Weston Road Systems	4,091.78	INV	20/02/2018	PR54	Anketell Road Resurfacing (D)	1,155.00
				INV	20/02/2018	PR53	Sulphur Rd/Durrant Roundabout Resurfacing	572.00
				INV	20/02/2018	PR55	Anketell Road Resurfacing (D)	1,374.78
				INV	20/02/2018	PR56	Gilmore Avenue Resurfacing spotting and marking	990.00
3640.1674-(Inkwell Cartridges & Toner	1,374.00	INV	20/02/2018	68031	4x Black Toner	1,209.00
				INV	19/02/2018	67998	1x Lanier SP1000SF Toner for Records Fax	165.00
3640.1726-(Kyocera Document Solutions Australia	4,930.71	INV	20/02/2018	2852311242	Taskalfa 4551ci John Wellard Ctre	43.42
				INV	20/02/2018	2852311261	Ecosys M6526CII APU	174.87
				INV	20/02/2018	2852311260	Taskalfa 4551ci William Bertram	53.28
				INV	20/02/2018	2852311258	Taskalfa 7551ci Records area	1,067.96
				INV	20/02/2018	2852311245	Taskalfa 4550ci Library ground floor	156.00
				INV	20/02/2018	2852311247	Taskalfa 4550ci Incubator	155.66
				INV	20/02/2018	2852311248	FS-C2626MFP D/W Downstairs	118.69
				INV	20/02/2018	2852311250	Taskalfa 4551ci Depot	172.90
				INV	20/02/2018	2852311254	Taskalfa 4550ci Darius upstairs	179.35
				INV	20/02/2018	2852311249	Taskalfa 8000i Planning Area	51.98
				INV	20/02/2018	2852311252	FS-C2526MFP Admin	201.47
				INV	20/02/2018	2852311253	FS-C2526MFP Zone	63.43
				INV	20/02/2018	2852311254	Taskalfa 7550ci Finance area	233.69
				INV	20/02/2018	2852311255	Taskalfa 4551ci ICT	107.56
				INV	20/02/2018	2852311256	Admin (Records) TASKalfa 7551CI - S/N: L7X, etc	576.35
				INV	20/02/2018	2852311257	Taskalfa 4550ci Library Ground floor	84.36
				INV	20/02/2018	2852311259	Taskalfa 4551ci Zone	82.69
				INV	20/02/2018	2852311244	Taskalfa 4550ci FDC	657.04
				INV	20/02/2018	2852311243	Taskalfa 7550ci GSS	750.01
3640.188-0'		Beaurepaires Tyres Kwinana	4,899.84	INV	19/02/2018	U548348945	KWN005P Tyres	2,688.44
				INV	19/02/2018	U548348937	KWN1779 Tyres	2,211.40
3640.2048-(Palm Lakes Gardens & Landscape	2,046.00	INV	19/02/2018	25	Repair Sump Wall Hamshire Gardens	2,046.00
3640.2125-(Synergy	41,527.70	INV	15/02/2018	114826720Feb18	187U Industrial S/Scapes Naval Base	94.35
				INV	15/02/2018	198694990Feb18	50781U Admin/Parmelia/Arts	13,545.15
				INV	15/02/2018	201813230	368U Mandogalup Stn and Reserve Bore	1,260.75
				INV	15/02/2018	938812910Feb18	9985U Wandi Reserve	2,609.30



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				INV	15/02/2018	657514270Feb18	0U 3 phase power supply	32.50
				INV	15/02/2018	149872970Feb18	8169U Incubator revised invoice balance	121.85
				INV	20/02/2018	690941950	484U Gabor Park	193.90
				INV	20/02/2018	958312220Feb18	2024U Djilba View	372.45
				INV	21/02/2018	177581220Jan18	91957U Recquatic	23,297.45
3640.218-0'		Bob Jane T-Mart	911.00	INV	19/02/2018	131149	BST 185R14C 102S R623 TYRE BST	473.00
				INV	19/02/2018	131059	185R14C 102S KWN2000 - BST 245/70R16 113S D697 OWT (8)	438.00
3640.2224-(Prestige Catering & Event Hire	424.80	INV	19/02/2018	00021887	Catering 140218 Dinner	424.80
3640.2410-(ABCO Products	884.51	INV	19/02/2018	326129	Toilet Tissue Various Locations	884.51
3640.248-0'		Bunnings Building Supplies	338.31	INV	15/02/2018	2163/01573309	John Wellard Community Centre Hardware	49.40
				INV	15/02/2018	2163/01628074	Library Hardware	67.84
				INV	20/02/2018	2163/01628414	Paint and Supplies for the Creche	221.07
3640.2510-(Technology One Limited	1,804.00	INV	19/02/2018	161727	1 Day of Consultancy from Digital Mapping	1,804.00
3640.2512-(Konnect	22.53	INV	19/02/2018	16423458	16mm x 140mm dyna bolts	22.53
3640.2652-(Modern Teaching Aids Pty Ltd	209.33	INV	20/02/2018	43195628	Craft Items for Wellard	209.33
3640.2852-(Downer EDI Works Pty Ltd	838.77	INV	20/02/2018	6003606	06/02/18 Asphalt 7mm GRAN AC50B	282.03
				INV	20/02/2018	6003605	Asphalt 7mm GRAN AC50B 1.02T 02/02/18	186.80
				INV	20/02/2018	6003604	Asphalt 7mm gran AC50B 01/02/18	369.94
3640.29-01		Acurix Networks Pty Ltd	2,368.30	INV	19/02/2018	00001612	Public Wi-Fi Service February 2018	2,368.30
3640.30-01		Carol Elizabeth Adams	235.00	INV	20/02/2018	Jan2018	Member Expenses January 2018	235.00
3640.3031-(Specialised Security Shredding	10.12	INV	20/02/2018	00223508	GC Bin Exchange	10.12
3640.3212-(Marketforce Pty Ltd	17,068.37	INV	20/02/2018	19229	Local Public Notice Adoption of Minor Modification	226.86
				INV	20/02/2018	19230	Public notice Dog exercise area	503.27
				INV	20/02/2018	19228	Electors General Meeting Public Notice	319.00
				INV	15/02/2018	19236	Seek Advertising Technical Officer Parks	171.94
				INV	15/02/2018	19233	Advertising Seek Coordinator Strategic Planning	171.94
				INV	15/02/2018	19235	Advertising Seek Payroll Officer	171.94
				INV	15/02/2018	19232	Advertising Seek Building Technician	171.94
				INV	15/02/2018	19244	Advertising Manager Community Services	7,375.38



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				INV	15/02/2018	19238	Advertising Seek Manager Community Services	171.94
				INV	15/02/2018	19245	Advertising Manager Community Engagement	7,375.38
				INV	15/02/2018	19239	Advertising Seek Manager Community Engagement	171.94
				INV	15/02/2018	19237	Seek Template Creation	236.84
3640.3311-(FCT Surface Cleaning	3,300.00	INV	20/02/2018	00029205	Removal of graffiti from limestone walls	3,300.00
3640.3312-(Daniels Printing Craftsmen	701.80	INV	19/02/2018	50903	Printing of Children's Party DL flyers	701.80
3640.3380-(Seton Australia	239.80	INV	13/02/2018	9336202160	Expanding barrier	239.80
3640.3387-(Department of Child Protection	533.85	INV	20/02/2018	080218	Vacation Care Refund	526.23
				INV	20/02/2018	080218	Vacation Care Refund	7.62
3640.339-0'		Civica Pty Ltd	17,585.16	INV	20/02/2018	M/LG008180	Licence, Support and Maintenance-01/03 to 31/03/18	8,792.58
				INV	20/02/2018	M/LG008179	Licence, Support and Maintenance 01/02 to 28/02/18	8,792.58
3640.3447-(Chefmaster Australia	3,036.24	INV	19/02/2018	00024409	240ltr N0094 Clear 240l drum liner	1,491.84
				INV	19/02/2018	00024488	Supply and deliver orange litter bags (for Depot)	1,544.40
3640.3516-(Patricia Jones & Ray Jones	396.59	INV	14/02/2018	BP2016/2017	BP 2016/17 maintenance Fee Refund	396.59
3640.357-0'		BullAnt Security Pty	237.50	INV	15/02/2018	10,167,002	After hours Lock smith services on 3rd Feb 2018	237.50
3640.358-0'		Coastline Mowers	232.00	INV	19/02/2018	16269#12	BYP120-738 HYDRO OIL FILTER BOB, RGPkAW49065	168.00
				INV	19/02/2018	16278#12	Auto Cut Head	52.00
				INV	19/02/2018	16329#5	Pump Sprint	12.00
3640.3608-(Foreshore Rehabilitation & Landscaping	143.00	INV	15/02/2018	INV-4124	Adventure Park repairs to hole in fencing	143.00
3640.3794-(Rebecca Thomas	266.60	INV	20/02/2018	080218	Vacation Care Refund	266.60
3640.3805-(Officeworks Superstores Pty Ltd	189.78	INV	19/02/2018	620110452	Stationery Supplies for Community Workshop	189.78
3640.3900-(Rockingham Books	360.67	INV	20/02/2018	AR2624	Youth books	204.17
				INV	20/02/2018	AR2622	Youth books	156.50
3640.3977-(MRP Osborne Park	4,349.31	INV	19/02/2018	70978	Business Incubator & Depot Pest Control	577.54
				INV	19/02/2018	70988	Sloan Cottage Quarterly termite inspection	235.87
				INV	15/02/2018	70987	Thomas Kelly Pavilion Quarterly treatment	257.08

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				INV	15/02/2018	70986	Fiona Harris Pavilion Pavilion Quarterly treatment	235.66
				INV	15/02/2018	70984	Leda Hall Quarterly Treatment	283.25
				INV	15/02/2018	7989	William Bertram Quarterly treatment	217.00
				INV	15/02/2018	70974	Casuarina/Wellard Fire Station Six Monthly termite	121.54
				INV	15/02/2018	70975	Kwinana Girl Guides Six Monthly termite inspection	105.06
				INV	15/02/2018	70985	Wellard Pavilion - Quarterly treatment	226.60
				INV	15/02/2018	70983	Old St John Building 6 monthly treatment	107.07
				INV	15/02/2018	70981	Casuarina Hall Six Monthly termite inspection	121.54
				INV	15/02/2018	70982	Senior Citizens termite inspection/pest treatment	352.94
				INV	15/02/2018	70980	Bright Futures Childcare Centre inspection	242.05
				INV	15/02/2018	70979	Parmelia House Annual Termite Inspection	139.05
				INV	15/02/2018	70976	Recquatic Quarterly treatment/inspection	434.70
				INV	15/02/2018	70977	Thomas Oval Pavilion inspection/treatment	340.62
				INV	15/02/2018	71018	Sloan 1950's House Quarterly pest treatment	257.50
				INV	15/02/2018	71019	Leda Hall (Little Rascals Childcare) termite inspection	94.24
3640.3999-(Wizard Training Solutions	3,025.00	INV	20/02/2018	WIZZ041	Dealing with Antisocial Behaviour training	3,025.00
3640.407-0'		Winc Australia Pty Ltd	233.17	INV	20/02/2018	9023458026	Materials for programs & activation	219.53
				INV	20/02/2018	9022472814	Pencils for Boredom Busters Craft Supplies	13.64
3640.413-0'		Covs Parts Pty Ltd	8.32	INV	19/02/2018	1650056650	KT0821 Kromex Socket 21mm 1/2in Drive	8.32
3640.4245-(ED Property Services	121.00	INV	19/02/2018	00001052	BP 39 Adjust laundry door	121.00
3640.4246-(Atom Supply	754.53	INV	19/02/2018	H966776	Staff Uniform	476.85
				INV	19/02/2018	H967020	Bisley Jacket x 4	277.68
3640.4403-(Kodak Alaris Australia Pty Ltd	1,458.60	INV	20/02/2018	AUP000001487	Maintenance & Support: Kodak i1440 Scanner	1,458.60
3640.4527-(Riot Art and Craft Australia	1,617.97	INV	19/02/2018	3462	Purchase of items for ART Program	1,617.97
3640.4551-(Jaycar Pty Ltd	189.00	INV	19/02/2018	45122166756	USB Microscope for Enquiry and Educational purpose	189.00
3640.4719-(Complete Office Supplies Pty Ltd	600.42	INV	19/02/2018	07294025	Stationery Order	54.95
				INV	20/02/2018	07313765	Stationery order for the Kwinana Recquatic	291.74



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				INV	20/02/2018	07317503	Stationery Order Library	129.20
				INV	20/02/2018	07278417	Stationery items unavailable through WINCS	124.53
3640.483-0'		Landgate	6,440.01	INV	20/02/2018	337213-10001098	Gross Rental Valuations to 090218	1,688.01
				INV	19/02/2018	62232213	SLIP Subscription Services Annual Charge	4,752.00
3640.5062-(Tony Aveling & Associates Pty Ltd	990.00	INV	20/02/2018	00332042	Safety and Health Representative Training	990.00
3640.5071-(JB HiFi Commercial Division	582.86	INV	19/02/2018	DE001-6329819-10	329970 Apple iPad 128GB Wi-Fi (Gold)	582.86
3640.5259-(Buswest	319.00	INV	20/02/2018	84392	Bus services 10/11/17 Zone to Orelia Park	319.00
3640.5412-(Portner Press Pty Ltd	1,334.00	INV	21/02/2018	KPRE3175	Employment Law Pre Pay Offer	739.00
				INV	21/02/2018	KPRE3174	Health and Safety Pre Pay Offer	595.00
3640.5520-(Master Lock Service	435.00	INV	19/02/2018	00004906	APU perimeter fence gate lock repair	235.00
				INV	19/02/2018	00004907	APU 1 Replace broken snib on front fly screen door	90.00
				INV	19/02/2018	00004904	APU unit 73 repair to loose lock on rear glass	110.00
3640.560-0'		Goodchild Enterprises	196.90	INV	20/02/2018	521686	Bosch 60038-S4	196.90
3640.56-01		Aim	550.00	INV	19/02/2018	M1009-18	Corporate Bronze Subscription 1 April 2018	550.00
3640.572-0'		Fire & Emergency Services, Dept of	750.00	INV	20/02/2018	38138802	False Fire alarm attendance 23/1/2018	750.00
3640.583-0'		Flexi Staff Pty Ltd	1,816.92	INV	19/02/2018	185342	Building Maintenance - Leave Cover	1,816.92
3640.5958-(West Coast Profilers	11,169.73	INV	20/02/2018	18431	Contract 584KWN15 Supply of Profiling/Planning	11,169.73
3640.5996-(CMS Engineering Pty Ltd	7,670.60	INV	15/02/2018	27326	Administration Wall sensor repair	862.40
				INV	15/02/2018	484.55	Administration Directors office AC repair	484.55
				INV	15/02/2018	27327	The Zone AC repair	434.61
				INV	15/02/2018	27328	Business Incubator conference room AC repair	359.70
				INV	19/02/2018	27109	Routine AC Maintenance Various January 2018	1,452.91
				INV	19/02/2018	27108	Routine AC Maintenance Various January 2018	3,035.55
				INV	19/02/2018	27110	Routine AC Maintenance Various January 2018	1,040.88
3640.6110-(Castrol Lubricants	2,008.49	INV	19/02/2018	24494927	Grease cartridges Gear Oil Engine Oil	2,008.49
3640.6267-(Woolworths Group Limited	1,076.38	INV	19/02/2018	3116322	Food for girls group activity	27.64
				INV	19/02/2018	3116297	Grocery Items Creche	128.89

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				INV	19/02/2018	3116306	Cafe supplies	86.47
				INV	19/02/2018	3116317	Purchase of food items for Drop in	77.31
				INV	19/02/2018	3116320	Refreshments Community Liaison Service	40.00
				INV	19/02/2018	3116303	Food and supplies for Mooditj Kulungars playgroup	112.65
				INV	15/02/2018	3116308	Food for boxing program	17.34
				INV	15/02/2018	3116289	Food for boxing program	18.07
				INV	15/02/2018	3116314	Refreshments for morning tea Zone	60.00
				INV	15/02/2018	3116307	Refreshments for JJ service meeting	29.60
				INV	15/02/2018	3116287	Cafe supplies	93.05
				INV	20/02/2018	25255963	Catering Groceries	185.00
				INV	20/02/2018	3116327	Darius Wells tea room supplies	6.00
				INV	20/02/2018	25763602	Catering Groceries	194.36
3640.6289-(Clockwork Print	2,029.50	INV	19/02/2018	43724	Children's Party banner and lamppost wraps	2,029.50
3640.6370-(Elexacom	8,258.72	INV	19/02/2018	22445	APU unit 57 replace unserviceable light fitting	116.99
				INV	19/02/2018	22431	BP investigate pathway lights not working	906.27
				INV	15/02/2018	22432	Kwinana Trade Centre (Auto One) Preventative Maintenance	698.70
				INV	15/02/2018	22425	Thomas Netball Changerooms exit light repair	320.65
				INV	15/02/2018	22426	The Zone Preventative Maintenance Repairs	1,544.55
				INV	15/02/2018	22424	Kwinana Out of School Care exit light repair	354.40
				INV	15/02/2018	22423	William Bertram Community Centre External light	640.62
				INV	15/02/2018	22422	The Zone replace locks on switchboard door	379.95
				INV	15/02/2018	22421	Administration Preventative Maintenance Repairs	2,302.74
				INV	15/02/2018	22419	Depot Building Maintenance Tools tagging/testing	346.50
				INV	15/02/2018	22418	Depot Building Maintenance Workshop - PAT Testing	506.00
				INV	15/02/2018	22430	Darius Wells power circuit tripping	141.35
3640.6749-(Australia Post	2,438.79	INV	19/02/2018	1007157356	Postage to 31/01/18	2,438.79
3640.682-0'		Harmony Software	79.20	INV	19/02/2018	00019539	Harmony Web Educators Subs	79.20
3640.6972-(Go Doors Pty Ltd	1,904.32	INV	19/02/2018	406546	Service of Auto Doors Various Locations	1,904.32
3640.7315-(Foxtel Cable Television Pty Ltd	264.00					



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				INV	20/02/2018	280149054	Foxtel subscription period 15 Jan 18 - 14 Feb 18	264.00
3640.7366-(REDIMED Pty Ltd	198.00	INV	19/02/2018	1031282	Pre Employment Medical	198.00
3640.738-0'		OCLC (UK) Ltd	41.25	INV	20/02/2018	201870855	Contract cataloguing	41.25
3640.7388-(Morris Jacobs	310.00	INV	20/02/2018	100218	Facilitation of Tuesday art group 13/2 and 20/2	310.00
3640.7403-(Jasman Enterprises Pty Ltd	653.58	INV	19/02/2018	00022074	Supplies for Graffiti Truck Pressure Cleaner	653.58
3640.746-0'		Institute Of Public Works Engineering	1,850.00	INV	20/02/2018	VVNYFQZSCNW	IPWEA WA State Conference 2018	1,850.00
3640.7743-(Denise Walker	175.00	INV	20/02/2018	16thFebruary2018	Financial Assistance Cody Walker BMX Championship	175.00
3640.7812-(Starbucks Flooring	2,230.00	INV	19/02/2018	000325	APU unit 50 replace flooring in the unit	1,890.00
				INV	19/02/2018	000321	BP villa 52 vacant repair to damaged carpet	340.00
3640.7969-(The Baha'is of Kwinana	300.00	RFD	20/02/2018	1236926	Refund bond Hall hire 16/01/2018	300.00
3640.8234-(Fire And Safety Australia Pty Ltd	750.00	INV	19/02/2018	40029077	Fire Extinguisher Training 24 January 2018 to 2	750.00
3640.8325-(Envirosweep	4,007.30	INV	20/02/2018	54028	Road Sweeping Various 310118	4,007.30
3640.851-0'		Kwinana Signs & Engraving	275.00	INV	19/02/2018	00013459	Dogs prohibited signs	275.00
3640.8539-(Micromax Pty Ltd	333.30	INV	20/02/2018	N0429141	Road tube 100M	333.30
3640.8847-(Moddex Group	8,048.70	INV	19/02/2018	INV-20071	Kwinana Skate Park Supply and Install Fencing	8,048.70
3640.9032-(Tamara Mary-Louise Artemis	300.00	RFD	20/02/2018	942106	Refund bond-Hall hire 03/04/2016	300.00
3640.905-0'		Local Government Professionals	2,790.00	INV	20/02/2018	7,501	Finance Professional Conference	735.00
				INV	20/02/2018	7,502	Finance Professional Conference	735.00
				INV	20/02/2018	7,503	Finance Professional Conference	1,320.00
3640.9133-(People Solutions Australasia Pty Ltd	715.00	INV	20/02/2018	00012267	Psychometric Testing	715.00
3640.9325-(Manfred Surveys	1,210.00	INV	20/02/2018	1220	Feature Survey Clementi Road	1,210.00
3640.9547-(Retech Rubber	715.00	INV	19/02/2018	00002415	Thomas Oval Playground Repair 5 small holes	357.50
				INV	19/02/2018	00002416	Maldon Park Repair hole and edging	357.50
3640.9590-(My Media Intelligence Pty Ltd	808.53	INV	19/02/2018	INV-0709	Media monitoring	808.53
3640.978-0'		Microcom Pty Ltd	960.30	INV	19/02/2018	INV025903	3 x 10 pack figure 8 cleats	412.50



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				INV	19/02/2018	INV025901	Centre lane flaps 10 pack, Tube vent plugs 10	547.80
3640.9815-(Eureka 4WD Training	3,420.00	INV	19/02/2018	00021716	4 Wheel Drive Training	3,420.00
3640.9832-(Peter Crew	131.20	INV	20/02/2018	060218	Refund of Recquatic Membership	131.20
3640.9834-(Thomas Tsouris	500.00	INV	16/02/2018	14.6	Rates Refund	500.00
3640.9837-(Animal Care Equipment & Services	376.95	INV	19/02/2018	00028222	Animal Body Bags	376.95
3640.9838-(Ben Trager Homes Pty Ltd	1,456.00	RFD	20/02/2018	826532	Refund security deposit Footpath	1,456.00
3640.9839-(Sharon Anne Banks	423.00	INV	20/02/2018	140218	Reimbursement for Security Licence	423.00
3640.9840-(Fay Lorraine Simons	465.05	INV	20/02/2018	080218	Refund of Recquatic Membership	465.05
3640.9841-(Christy Chapman	50.00	INV	20/02/2018	1041619	360L Recycle Bin Upgrade Fee Refund	50.00
3640.9842-(Leith Harris	100.00	RFD	20/02/2018	1176156	Refund bond Patio hire 27/09/2017	100.00
3640.9843-(Diane Hanlon	100.00	RFD	20/02/2018	1213116	Refund bond Patio 30/11/2017	100.00
3640.9844-(Shubha Bohra	100.00	RFD	20/02/2018	1236484	Refund bond Patio hire 05/01/2018	100.00
3640.9845-(Destiny Lifestyles	300.00	RFD	20/02/2018	1238461	Refund bond Hall hire	300.00
3640.9846-(DMKL Property Group	300.00	RFD	20/02/2018	1245787	Refund bond Hall hire 06/02/2018	300.00
3640.9848-(Liz Nabwire Auko	1,000.00	RFD	20/02/2018	1250806	Refund bond Patio hire 9/02/2018	1,000.00
3640.9849-(Bonnie Darter	100.00	RFD	20/02/2018	1197947	Refund bond Patio hire 31/10/2017	100.00
3641	28/02/2018	EFT TRANSFER: - 28/02/2018	780,927.78					
3641.1033-(Nilfisk Pty Ltd	2,666.40	INV	26/02/2018	PRI0000024	The Zone/Recquatic Services Charges	1,333.20
				INV	26/02/2018	PRI0000131	The Zone/Recquatic Service Charges	1,333.20
3641.1034-(North Lake Electrical Pty Ltd	1,455.85	INV	21/02/2018	50504	Inspect fault Wandi Equestrian Ctre	1,065.90
				INV	22/02/2018	50045	Replace circuit breaker	188.32
				INV	22/02/2018	50405	Centennial Park Bertram power to pump repair	201.63
3641.1044-(Oakford Agricultural & Garden Supplies	128.05	INV	26/02/2018	79130	Hardware items	128.05
3641.1130-(Port Printing Works	299.23	INV	21/02/2018	INV012033	x500 Zone membership brochures	223.33
				INV	27/02/2018	INV011957	Business cards	75.90
3641.1157-(Quality Traffic Management Pty Ltd	1,585.61	INV	21/02/2018	24053	Traffic management	1,161.89
				INV	21/02/2018	24050	Traffic management 22/01/18	423.72
3641.1166-(RAC Motoring Pty Ltd t/a RAC Business	8,480.90	INV	21/02/2018	284267	RAC Absolute membership	8,480.90



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3641.1186-(Red Dot	58.30	INV	21/02/2018	Order#02000057	Items for reward box for Term 4	58.30
3641.1205-(Ridleys Towing & Transport	530.00	INV	21/02/2018	2742	Tow fee's from BP Kwinana	110.00
				INV	21/02/2018	2756	Tow fee's from BP Kwinana	250.00
				INV	26/02/2018	2763	Bus Service 190717	100.00
				INV	26/02/2018	2762	Driver for Recquatic 060717	50.00
				INV	26/02/2018	2764	Bus Cleaning July 2017	20.00
3641.1223-(Rockingham Betta Electrical & Gas	1,480.00	INV	22/02/2018	1000384511	APU 72 replace oven	1,480.00
3641.1245-(Rotary Club of Kwinana Inc.	4,900.00	INV	23/02/2018	00000316	700 x breakfasts Australia day 2018	4,900.00
3641.1252-(Running Bare Australia Pty Limited	881.65	INV	26/02/2018	001508628	Running bare clothing	881.65
3641.1282-(Sealanes (1985) Pty Ltd	1,125.05	INV	23/02/2018	F5499052	Assorted drinks	1,125.05
3641.1297-(Shenton Enterprises Pty Ltd	4,999.01	INV	21/02/2018	159230	Wave 100 automatic pool cleaner	4,999.01
3641.1313-(Daimler Trucks Perth	641.76	INV	27/02/2018	6131876D	Service & parts KWN1779	641.76
3641.1360-(Saint John Ambulance Australia (WA)	277.20	INV	23/02/2018	EHSINV00087901	First Aid officers for Australia Day Event	277.20
3641.1369-(Premier & Cabinet Department of	263.70	INV	27/02/2018	160995	Gazettal of Scheme Amendments	263.70
3641.1423-(Telstra	247.02	INV	27/02/2018	1197198700Feb18	Usage to 160218 Mandogalup Station	136.12
				INV	22/02/2018	0335568200Feb18	Usage to 9/02/2018 BP Club	46.05
				INV	22/02/2018	1548725500Feb18	Usage to 13/2/18 Feilman building	64.85
3641.1444-(The Good Guys	358.95	INV	22/02/2018	D0921299510	New microwave for village office	209.95
				INV	23/02/2018	D0921300655	Sharp microwave 1100W	149.00
3641.1530-(Wormald Australia Pty Ltd	1,845.25	INV	26/02/2018	7664304	Administration Fire alarm sounding 10/01/18	445.50
				INV	27/02/2018	7664726	Recquatic Evacuation system fault repair	253.00
				INV	27/02/2018	7666077	Recquatic Fire Alarm Fault Repair	316.25
				INV	27/02/2018	7666069	Darius Wells Fire Alarm 2 Zones Fault Repairs	412.50
				INV	27/02/2018	7664911	Administration Repairs to Fire Alarm Faults	418.00
3641.1589-(Waste Stream Management Pty Ltd	330.00	INV	21/02/2018	00825315	Tipping fee's February 18	330.00
3641.1592-(Water Corporation of Western Australia	6,479.03	INV	22/02/2018	9000357641Feb18	17U Orelia Oval	855.43
				INV	22/02/2018	9000345691Feb18	28U Waste Stream	64.90
				INV	22/02/2018	9000356366Feb18	24U FDC	218.90
				INV	22/02/2018	9000354002Feb18	98U BMX Track Amenities	308.80
				INV	22/02/2018	9000348470Feb18	354U Depot	1,228.40



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				INV	22/02/2018	9000354133Feb18	126U Thomas Oval Pavilion/Tucker St Reserve	1,598.25
				INV	22/02/2018	9000358310Feb18	93U Medina Oval	909.14
				INV	22/02/2018	9000358329Feb18	1U Girl Guides Hall	2.32
				INV	22/02/2018	9000358337Feb18	2U Boy Scouts Hall	4.64
				INV	22/02/2018	9000358839Feb18	16U Harley Way Medina	526.56
				INV	22/02/2018	9000358855Feb18	43U Kwinana Senior Citizens	425.87
				INV	22/02/2018	9000343688Feb18	4U Little Rascals	254.18
				INV	22/02/2018	9000343469Feb18	0U Old St John Ambulance	81.64
3641.1609-(West Australian Newspapers Limited	105.60	INV	26/02/2018	02379618	12 week subscription to The West Australian	105.60
3641.1623-(Western Irrigation Pty Ltd	7,526.52	INV	22/02/2018	P40725	Abingdon Lake Aerator Repairs	3,330.02
				INV	22/02/2018	P40724	Remove & inspect aerators	4,196.50
3641.1635-(WH Locations Services Pty Ltd	7,893.10	INV	26/02/2018	SIN003832	Service locating for Bertram tree planting	7,893.10
3641.1649-(Dennis Cleve Wood	2,905.33	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.67
				INV	24/02/2018	MEETINGFEE17/18	Meeting Fees	2,613.66
3641.1689-(Sandra Elizabeth Lee	2,905.33	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.67
				INV	24/02/2018	MEETINGFEES17/18	Meeting Fees	2,613.66
3641.1812-(1st Kwinana Scout Group	650.00	INV	27/02/2018	KS016912	Kidsport voucher	200.00
				INV	27/02/2018	KS017080	Kidsport vouchers x 3	450.00
3641.1832-(Southern Districts BMX Raceway	150.00	INV	27/02/2018	KS017561	Kidsport voucher	150.00
3641.19-01		Absolute Painting Services	3,245.00	INV	28/02/2018	INV-0238	Painting service APU & BP	517.00
				INV	26/02/2018	INV-0328	Medina Oval Goal posts rust repairs	2,728.00
3641.2048-(Palm Lakes Gardens & Landscape Services	2,200.00	INV	22/02/2018	26	APU 21 repave back yard	2,200.00
3641.2097-(Beaver Tree Services Aust Pty Ltd	1,046.32	INV	21/02/2018	65334	Tree watering February 2018	1,046.32
3641.2115-(Asbestos Masters WA	330.00	INV	22/02/2018	2720	Removal of asbestos from De Haer Road	330.00
3641.2125-(Synergy	13,957.00	INV	26/02/2018	254890650Feb18	30U Malden Park BBQs	42.00
				INV	26/02/2018	829280210Feb18	1505U Street Lights	438.80
				INV	26/02/2018	254890320Feb18	18U Rushbrooke Park BBQs	38.00
				INV	22/02/2018	290833680Feb18	83U BBQ/Lights Honeywood Park Wandl	136.60
				INV	22/02/2018	144348440Feb18	193U Bore Sutherland Pde	101.85
				INV	22/02/2018	963532150Feb18	2399U Town Centre Park	837.15
				INV	22/02/2018	809178030Feb18	271U Warner Rd Sump	122.85
				INV	22/02/2018	166216150Feb18	664U Sloan Reserve Pump 3	258.95



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				INV	22/02/2018	661336430Feb18	1481U Leda Community Hall and Bore	387.25
				INV	22/02/2018	618835230Feb18	0U Sloan Caretakers Cottage Old Bore	32.50
				INV	22/02/2018	821437900Feb18	1434U POS Lighting near Wellard Village	509.75
				INV	22/02/2018	786264020Feb18	2227U Bore Sutherland Pde/Chisham Ave	422.50
				INV	22/02/2018	479742820Feb18	154U Bore on Parmelia Verge	83.85
				INV	22/02/2018	228715140Feb18	168U S/scapes Wellard Village/Pimlico Gardens	108.30
				INV	22/02/2018	151027420Feb18	234U Brandon Mews Reserve	110.55
				INV	22/02/2018	882174540Feb18	1023U POS Lighting	372.70
				INV	22/02/2018	488212530Feb18	1736U Chisham Oval	341.55
				INV	22/02/2018	521814530Feb18	7258U Wellard Pavilion	1,256.30
				INV	22/02/2018	473346610Feb18	2200U Wellard Park Smart Meter	394.20
				INV	22/02/2018	704953470Feb18	677U Barney Court	263.80
				INV	22/02/2018	846031050Feb18	2550U Private Street Lights The Strand	882.50
				INV	22/02/2018	544003140Feb18	1359U Wellard Road Verge	299.85
				INV	22/02/2018	558638440Feb18	157U Challenger/Bertram Entry Statement	84.35
				INV	22/02/2018	546496270Feb18	1337U Skottowe Park	483.45
				INV	22/02/2018	705629830Feb18	621U Bournan Heights Reserve	244.10
				INV	22/02/2018	151880770Feb18	2U Car Park Lighting	132.30
				INV	22/02/2018	114826050Feb18	1022U Ind S/scapes Kwinana Beach	283.05
				INV	22/02/2018	126641430Feb18	1143U Lights at Tavern Carpark	316.50
				INV	22/02/2018	824098750Feb18	2133U Thomas Rd Entry	750.45
				INV	22/02/2018	201352990Feb18	326U Newstead Park Smart Meter	177.65
				INV	27/02/2018	861503150Feb18	5362U Medina Oval	813.65
				INV	27/02/2018	256732610Feb18	975U Hoyle Road Park	359.20
				INV	27/02/2018	461218120Feb18	1391U Nye Way Retic	300.30
				INV	27/02/2018	819683070Feb18	1131U Car Park Lighting Harley Way	411.25
				INV	27/02/2018	832505320Feb18	1321U Ascot Park	472.60
				INV	27/02/2018	272150100Feb18	1363U Prince Regent Gate Reserve	288.30
				INV	27/02/2018	382919470Feb18	426U Medina Centre Reserve	175.60
				INV	27/02/2018	113658350Feb18	310U Hennessy Park	136.90
				INV	27/02/2018	526240500Feb18	1558U Thomas Rd Pump 2	321.30
				INV	27/02/2018	543072120Feb18	1755U Pump 2 Near Thomas	343.20
				INV	27/02/2018	516172020Feb18	2383U Pump 1 Near Thomas/Gilmore	421.05
3641.2154-(Murdoch University Foundation	4,000.00	INV	27/02/2018	D-DONCKS-9706	Annual 2018 City of Kwinana Scholarship	4,000.00
3641.218-0'		Bob Jane T-Mart	677.00	INV	27/02/2018	131214	Tyre and alignment 1EWW253	677.00

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3641.2224-(Prestige Catering & Event Hire	638.00	INV	26/02/2018	00021959	Catering 21/02/2018	638.00
3641.248-0'		Bunnings Building Supplies	942.42	INV	26/02/2018	2163/01575402	Recquatic No More Gaps	39.34
				INV	26/02/2018	2163/01573534	Hardware items	259.38
				INV	27/02/2018	2163/01081892	Pressure garden sprayers	150.10
				INV	27/02/2018	2163/01081890	A23 Battery for boom gate remotes	13.80
				INV	27/02/2018	2163/01573511	Jarraah Stain Various POS	245.21
				INV	27/02/2018	2163/01084348	Hole Cutter for The Zone	25.63
				INV	27/02/2018	2163/01575409	Paint for Medina Hall	80.86
				INV	27/02/2018	2685/01110075	Supplies for Art Program	80.22
				INV	27/02/2018	2163/00192973	Supplies for Girls Group activities	47.88
3641.2507-(Ixom Operations Pty Ltd	2,123.71	INV	23/02/2018	5934753	Chlorine bottle 78L	988.88
				INV	21/02/2018	5926290	Chlorine bottle 70kg	988.88
				INV	21/02/2018	5926975	Chlorine bottle 70kg	145.95
3641.2646-(Neverfail Springwater	122.85	INV	23/02/2018	913385	Bottled water	122.85
3641.2652-(Modern Teaching Aids Pty Ltd	825.92	INV	21/02/2018	43249592	Windy Playground Sensory Set	188.02
				INV	28/02/2018	43247727	William Bertram Term 1 Supplies	637.90
3641.2852-(Downer EDI Works Pty Ltd	288,351.44	INV	27/02/2018	6003733	Contract 587KWN15 Supply and Delivery Asphalt	50,080.46
				INV	21/02/2018	6003639	331.58 tonne concrete	65,777.90
				INV	21/02/2018	6003640	Contract 587KWN15 Supply Delivery & Application	172,493.08
3641.2903-(Insight Call Centre Services	3,208.93	INV	23/02/2018	00090656	Overcall fee January 18	3,208.93
3641.2981-(Peter Edward Feasey	4,756.66	INV	24/02/2018	DEPMAYFEE17/18	Deputy Mayoral Allowance	1,851.33
				INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.67
				INV	24/02/2018	MEETINGFEES17/18	Meeting Fees	2,613.66
3641.30-01		Carol Elizabeth Adams	11,617.50	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.67
				INV	24/02/2018	MAYALLOW17/18	Mayoral Allowance	7,405.33
				INV	24/02/2018	MEETINGFEE17/18	Meeting Fees	3,920.50
3641.302-0'		Chadson Engineering	227.15	INV	21/02/2018	A0075626	Pool tablets	227.15
3641.3031-(Specialised Security Shredding	20.24	INV	21/02/2018	00223792	GC Bin exchange	20.24
3641.3105-(Poly Pipe Traders	2,810.72	INV	22/02/2018	00090274	Reticulation items	2,690.92
				INV	22/02/2018	00090019	Hansen Ball Valve	48.80
				INV	27/02/2018	00090035	Toro noz 10FT x 2	48.90



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				INV	27/02/2018	00090018	Tap saddle	22.10
3641.3142-(Family Day Care WA Inc	440.00	INV	26/02/2018	32018	Annual membership January 2018 to December 2018	440.00
3641.3358-(Homebuyers Centre Pty Ltd	816.00	INV	27/02/2018	VP2017/343	Refund material usage fee VP2017/343	816.00
3641.3359-(J Corp Pty Ltd	360.00	INV	26/02/2018	23rdFeb2018	Refund material usage fee VP2017/257	360.00
3641.3360-(Blueprint Homes (WA) Pty Ltd	85.00	INV	27/02/2018	BP2017/861	Refund of balance fee BP2017/861	85.00
3641.357-0'		BullAnt Security Pty	996.04	INV	27/02/2018	10,167,527	Darius Wells and Depot Keys Cutting	29.00
				INV	27/02/2018	10,167,552	Keys Various	376.00
				INV	26/02/2018	10,167,202	Service and/or repairs to padlocks	238.04
				INV	22/02/2018	10,165,771	Supply 3 x padlocks	353.00
3641.358-0'		Coastline Mowers	192.80	INV	27/02/2018	16353#5	Parts	192.80
3641.3583-(Altiform	13,703.80	INV	23/02/2018	01118099	Roof Shelter for Medina netball courts	13,703.80
3641.3632-(Eclipse Soils Pty Ltd	4,235.00	INV	22/02/2018	KWIN01R043132	Waste materials from drainage sumps.	4,235.00
3641.3977-(MRP Osborne Park	7,642.71	INV	22/02/2018	71020	Treatment #2 for Control of White Cedar Moth	6,500.00
				INV	27/02/2018	71167	John Wellard Community Centre Quarterly treatment	217.00
				INV	27/02/2018	71169	Magenup Equestrian Centre Annual Termite Inspect	217.00
				INV	27/02/2018	71170	Wandi Pavilion Annual termite inspection	247.00
				INV	27/02/2018	71168	Darius Wells quarterly pest control	197.00
				INV	27/02/2018	71166	Wandi Hall & School Hall Six monthly pest control	264.71
3641.407-0'		Winc Australia Pty Ltd	235.58	INV	27/02/2018	9023491456	First Aid Kit City Assist Vehicle	183.31
				INV	21/02/2018	9023021361	85415700 Klnx Exe 2PI Htwel Wht 75 Twel/Pk Ct	52.27
3641.4073-(Davidson Trahaire Corppsych Pty Ltd	253.00	INV	21/02/2018	P90299	Onsite Support Community Centres	253.00
3641.4074-(Tanks for Hire	957.00	INV	23/02/2018	5719	Hire of 2 tanks 26/01/2018	957.00
3641.412-0'		Courier Australia	27.39	INV	27/02/2018	0322	Courier charge to 12/02/18	27.39
3641.4121-(Training & Workforce Development	339.45	INV	27/02/2018	23rdFeb2018	Refund hire fee 9/03/2018	39.45
				RFD	28/02/2018	1252755	Refund bond Hall hire 15/2/2018	300.00
3641.4125-(LD Total	7,443.45	INV	26/02/2018	90011	Zone entry refurbishment	7,443.45
3641.413-0'		Covs Parts Pty Ltd	60.95	INV	27/02/2018	1650057466	Relay 12V 40amp	10.20



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				INV	27/02/2018	1650057426	Mini relay	27.94
				INV	27/02/2018	1650056686	Kromex Socket set	22.81
3641.4246-(Atom Supply	395.30	INV	27/02/2018	H967167	Uniforms Depot	260.55
				INV	27/02/2018	H967278	Pants Depot	134.75
3641.4251-(Plunkett Homes (1903) Pty Ltd	1,456.00	RFD	28/02/2018	831650	Refund security deposit	1,456.00
3641.4258-(Industrial Roadpavers (WA) Pty Ltd	26,604.02	INV	27/02/2018	00003204	Claim 4 Johnson Rd Wellard Realignment	26,604.02
3641.434-0'		Curtin University	1,344.00	INV	26/02/2018	9140624	Study fee Student ID No: 13710774	1,344.00
3641.435-0'		Custom Built Saunas	924.00	INV	23/02/2018	30457	Install 3 elements and maintenance	924.00
3641.4527-(Riot Art and Craft Australia	1,671.95	INV	27/02/2018	02/280627	Purchase of items for Art Program	1,617.97
				INV	27/02/2018	01/394555	Purchase of items for Art Program	53.98
3641.4692-(Elliotts Irrigation Pty Ltd	490.60	INV	21/02/2018	821581	Iron filter service Emerald Park	490.60
3641.4719-(Complete Office Supplies Pty Ltd	470.63	INV	21/02/2018	07291167	Stationery Depot	107.46
				INV	27/02/2018	07333975	Stationery Darius Wells	363.17
3641.4790-(Spotlight Pty Ltd	49.78	INV	27/02/2018	0065010325888	Supplies for Girls Group activity	49.78
3641.4800-(Web In A Box	270.00	INV	22/02/2018	41356	Standard Package (Web, Mail, DNS, MySQL, SSL)	270.00
3641.480-0'		Department of Transport	24.70	INV	23/02/2018	409213	Vehicle search fees	24.70
3641.4861-(Big W	457.00	INV	23/02/2018	953731	Resources for Inspired future programs	68.00
				INV	23/02/2018	953727	Cleaning product	75.00
				INV	27/02/2018	953774	Purchase Shoes for girls group activity	67.50
				INV	28/02/2018	953778	Bertram Term 1 Program Supplies	246.50
3641.5071-(JB HiFi Commercial Division	149.00	INV	27/02/2018	202654253-100	Bluetooth Speaker for programs and outreach	149.00
3641.5143-(Wendy Gaye Cooper	2,905.33	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.67
				INV	24/02/2018	MEETINGFEES17/	Meeting Fees	2,613.66
3641.5188-(The Lulus Pty Ltd	330.00	INV	27/02/2018	211	MC Facilitator for DAIP Workshop	330.00
3641.5269-(Karate For Life	825.00	INV	27/02/2018	KS017010	Kidsport vouchers x 4	660.00
				INV	27/02/2018	KS017009	Kidsport voucher	165.00
3641.5520-(Master Lock Service	250.00	INV	26/02/2018	00004903	The Zone Fit barrel to youth lounge entry door	250.00
3641.5670-(Tracey Jane Gooden	116.05	INV	23/02/2018	8thFeb2018	Reimburesment of expenses for activites	116.05



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3641.5743-(Programmed Maintenance Services Ltd	10,017.52	INV	22/02/2018	SINV516472	BP Gardening & Lawn mowing Feb 18	10,017.52
3641.5750-(Kev's Wheelie Kleen	335.50	INV	26/02/2018	6860	Darius Wells Bin/Water Fountain Cleaning	258.50
				INV	26/02/2018	6859	Administration Building Bin Cleaning	77.00
3641.5799-(Warnbro Netball Club	450.00	INV	27/02/2018	KS016648	Kidsport vouchers x 3	450.00
3641.5812-(My Safety Supply	241.19	INV	27/02/2018	20172	Khaki hats x15	241.19
3641.5823-(Accord Security Pty Ltd	7,437.80	INV	26/02/2018	00022311	1 x Security Officer at Darius Wells Library	3,032.26
				INV	22/02/2018	00022328	1 x Security Officer at Darius Wells Library	4,405.54
3641.5962-(Rockingham PCYC	418.00	INV	27/02/2018	KS016647	Kidsport vouchers x 2	253.00
				INV	27/02/2018	KS017254	Kidsport voucher	165.00
3641.5996-(CMS Engineering Pty Ltd	30,715.41	INV	26/02/2018	27406	The Zone L2 Airconditioner units repair	609.40
				INV	26/02/2018	27405	Fiona Harris Pavilion Toilet Exhaust Fan repair	788.70
				INV	26/02/2018	27408	Recquatic TEF repairs	1,059.41
				INV	26/02/2018	27407	Recquatic Chiller in fault mode repairs	3,067.90
				INV	21/02/2018	27385	Recquatic Foyer	25,190.00
3641.6007-(Adventure 4 x 4 Pty Ltd	16.00	INV	27/02/2018	3786#3	Roof rack mounting plates	16.00
3641.6018-(ALSCO Pty Ltd	108.57	INV	22/02/2018	CPER1803796	Linen Hire for Council Dinners	53.39
				INV	22/02/2018	CPER1802286	Linen Hire for Council Dinners	55.18
3641.6046-(Mundijong Centrals Junior Football	150.00	INV	27/02/2018	KS016866	Kidsport voucher	150.00
3641.6091-(Plants & Garden Rentals	110.00	INV	27/02/2018	00011518	Desktop planter hire D/W	110.00
3641.6181-(Expressions Painters and Decorators	506.00	INV	26/02/2018	B440	Administration Painting in the Harry McGuigan	506.00
3641.6267-(Woolworths Group Limited	1,466.56	INV	26/02/2018	3116339	Item for the multi cultural lunch	100.99
				INV	26/02/2018	3116343	Items for the multi cultural lunch	221.07
				INV	26/02/2018	3116300	Items for Recquatic	99.40
				INV	22/02/2018	3116326	Food and supplies for Mooditj Kulungars	97.63
				INV	22/02/2018	3116335	Sundries for staff room at Recquatic Centre	104.15
				INV	22/02/2018	2988615	Purchase of food items for Art Program	34.44
				INV	22/02/2018	3116334	Milk for Zone	8.00
				INV	22/02/2018	3116332	Food girl group and afternoon tea Zone	48.92
				INV	22/02/2018	3116324	Morning tea supplies Depot	72.35
				INV	22/02/2018	3116331	APU Office supplies/tea room supplies	56.70
				INV	21/02/2018	3116323	Morning tea items Recquatic	135.37



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				INV	27/02/2018	2982553	Catering/Groceries Community Development Meeting	29.61
				INV	27/02/2018	25897100	Items for Admin	160.40
				INV	27/02/2018	2982564	Purchase of items for Master Chef program	37.38
				INV	27/02/2018	3116344	Purchase of food items for drop in	53.15
				INV	27/02/2018	2982560	Milk for Zone	7.00
				INV	27/02/2018	3116338	Purchase of items for YOLO	100.00
				INV	27/02/2018	3116349	Gifts cards for emergency relief situations	100.00
3641.6289-(Clockwork Print	1,217.70	INV	27/02/2018	43893	FoamX board for Kwinana Marketplace	838.20
				INV	27/02/2018	43892	Zone pull up banner x1	379.50
3641.6370-(Elexacom	6,001.23	INV	27/02/2018	22538	Adventure Park Splash pad flooding Calista	116.88
				INV	27/02/2018	22494	Tennis Club after hours call out Koorliny Arts	548.02
				INV	27/02/2018	22489	Centre Various light repairs Darius Wells	1,455.59
				INV	27/02/2018	22540	Preventative Maintenance Repairs	1,329.88
				INV	21/02/2018	22427	Preventative Maintenance Repairs Zone	237.71
				INV	26/02/2018	22491	Recquatic Multi-purpose room remove outlets	107.53
				INV	26/02/2018	22501	Darius Wells Light Repairs	1,295.03
				INV	26/02/2018	22493	Recquatic Wirrpunda Room light globes	214.67
				INV	26/02/2018	22492	Recquatic LHS BBQ repairs	456.90
				INV	26/02/2018	21891	Entry Statement Lights repair corner Gilmore Ave	239.02
3641.6516-(Industrial Decontamination Services	57.49	INV	21/02/2018	INV-3711	Jacket & trousers	57.49
3641.6583-(ALS Library Services Pty Ltd	19.28	INV	22/02/2018	00052417	Purchase of title for Library	19.28
3641.6585-(Baldivis Football Club	495.00	INV	27/02/2018	KS016784	Kidsport voucher x 3	495.00
3641.664-0'		StrataGreen	1,710.06	INV	26/02/2018	91934	Tree Frame 1200mm sq for Bertram Road	1,710.06
3641.665-0'		Gregs Glass	310.00	INV	27/02/2018	4771-18	Materials perspex strips	310.00
3641.6697-(Vixens Netball Club	150.00	INV	27/02/2018	KS017226	Kidsport voucher	150.00
3641.6700-(Sprayking WA Pty Ltd	2,007.50	INV	21/02/2018	00001520	Treatment of eradication of weeds	2,007.50
3641.6707-(Labourforce Impex Personnel Pty Ltd	1,756.76	INV	21/02/2018	136128	Temp staff w/e 11/2/2018 Depot	1,756.76
3641.6724-(Kardinya Netball Club Inc	150.00	INV	27/02/2018	KS017591	Kidsport voucher	150.00
3641.6828-(South Coogee Junior Football Club	150.00	INV	27/02/2018	KS017575	Kidsport voucher	150.00



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3641.6860-(Advance Scanning Services	1,664.30	INV	22/02/2018	20162095	Service location	1,664.30
3641.69-01		Alinta Gas	26.80	INV	27/02/2018	449998994Feb18	0U Peace Park BBQ	26.80
3641.7043-(T.J's Gymsports	423.50	INV	27/02/2018	KS017193	Kidsport voucher	93.50
				INV	27/02/2018	KS017194	Kidsport voucher x 2	330.00
3641.7058-(Wallangarra Riding & Pony Club	150.00	INV	27/02/2018	KS016900	Kidsport voucher	150.00
3641.7168-(Exit Waste	1,138.50	INV	26/02/2018	2666	Grease trap cleaning Various Locations	1,138.50
3641.7276-(Rockingham Tennis Club Inc	330.00	INV	27/02/2018	KS016805	Kidsport vouchers x 2	330.00
3641.7366-(REDIMED Pty Ltd	407.00	INV	21/02/2018	1033566	Pre employment medical	407.00
3641.7369-(Specialised Tree Lopping	1,188.00	INV	22/02/2018	180123-5	Remove of two palm trees Banksia Park	1,188.00
3641.7388-(Morris Jacobs	155.00	INV	28/02/2018	27thFEB2018	Facilitation of art group 27/2/2018	155.00
3641.7436-(Action Glass Pty Ltd	191.95	INV	22/02/2018	B13672	Reseal window U53 BP	191.95
3641.7445-(Mustang Welding & Fabrication	2,392.50	INV	27/02/2018	149	6 monthly service	107.25
				INV	27/02/2018	147	Repair frame & install sign rack	1,925.00
				INV	27/02/2018	148	6mthly service x 3 vehicles	360.25
3641.7451-(Martin Georg Grimlinger	48.00	INV	28/02/2018	260218	High risk Licence Reimbursement	48.00
3641.7557-(Sheila Mills	2,905.33	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.67
				INV	24/02/2018	MEETINGFEE17/18	Meeting Fees	2,613.66
3641.7575-(Pickles Auctions	446.00	INV	27/02/2018	26010230	Towing pickup Load No.26067304	286.00
				INV	23/02/2018	6001815	Vehicle pickup 14/2/18	40.00
				INV	23/02/2018	26071370	Vehicle pickups 14/2/18	40.00
				INV	23/02/2018	26000112	Vehicle proceeds of sale	80.00
3641.7605-(Flying Canape	1,693.00	INV	23/02/2018	11452	Catering 20/02/2018	1,693.00
3641.762-0'		Blackwood & Sons Ltd	173.18	INV	21/02/2018	KW4572OX	Safety Boots	159.50
				INV	27/02/2018	KW7153OX	Eyewash saline	13.68
3641.7744-(Allsortz Netball Club	750.00	INV	27/02/2018	KS017535	Kidsport voucher	150.00
				INV	27/02/2018	KS017060	Kidsport voucher x 4	600.00
3641.7914-(Jandakot Jets Junior Football Club	560.00	INV	27/02/2018	KS017216	Kidsport voucher x 3	425.00
				INV	27/02/2018	KS017234	Kisport voucher	135.00
3641.7994-(Rockingham Mazda	296.45	INV	27/02/2018	MZCS20677	Service - 1GJD112	296.45
3641.805-0'		Mervyn Thomas Kearney	2,905.32	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.66



Cheque Listing

Payments made between

01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	24/02/2018	MEETINGFEES17/	Meeting Fees	2,613.66
3641.8066-(Photo Perth Wholesale Pty Ltd	335.25	INV	22/02/2018	L1882	40mm Binder & Cover x 5 plus page pockets	335.25
3641.8133-(Glen Flood Group Pty Ltd	2,942.78	INV	22/02/2018	INV-0637	Fleet Services Review	2,942.78
3641.8224-(Axiis Contracting	62,973.01	INV	22/02/2018	3448	Footpath construction	62,038.01
				INV	26/02/2018	3437	Install concrete	935.00
3641.8227-(Emerald Gardens and Landscaping	693.00	INV	26/02/2018	300118	Coastcare Project Fencing for Sutton Rd Reserve	693.00
3641.827-0'		Kwinana Bowling Club Inc	71,033.00	INV	21/02/2018	S055	Contribution New Synthetic Green 50%	71,033.00
3641.830-0'		Kwinana District Diamond Sports Ass	2,480.00	INV	27/02/2018	KS016888	Kidsport vouchers x 15	2,480.00
3641.841-0'		Kwinana Knights Junior Football Club	3,300.00	INV	27/02/2018	KS017175	Kidsport vouchers x 22	3,300.00
3641.8424-(Lynette Kaye McLennan	512.05	INV	27/02/2018	InvoiceFour	3 x oral history transcriptions	512.05
3641.8425-(Webson Services	5,343.70	INV	21/02/2018	2186	Painting service Fiona Harris	5,343.70
3641.8474-(Volunteer Task Force	96.25	INV	23/02/2018	SI001092	Mowing 8/01/2018	96.25
3641.848-0'		Kwinana Roller Hockey Club	50.00	INV	26/02/2018	240717	Youth Advisory Council team building	50.00
3641.8505-(Nutrition Nation	950.00	INV	21/02/2018	INV-0173	Cooking demonstration	950.00
3641.8582-(Bushfire Prone Planning	264.00	INV	27/02/2018	BPP-17985	Bushfire Management Plan Reviews and Advice	264.00
3641.859-0'		Kwinana United Junior Soccer	600.00	INV	27/02/2018	KS016836	Kidsport vouchers x 4	600.00
3641.8610-(John Scarfe	525.00	INV	22/02/2018	53	Citizenship Ceremony 5 December 2017	525.00
3641.8646-(Aubin Grove United Football Club	150.00	INV	27/02/2018	KS016983	Kidsport voucher	150.00
3641.8649-(Ezy2c GPS Tracking	6,854.21	INV	22/02/2018	17348/01	GPS Personal Tracking device	6,854.21
3641.867-0'		Lamp Replacements	77.00	INV	27/02/2018	IN1011253	OSR 9w tube	77.00
3641.8808-(Alice Cordy-Hedge	400.00	INV	26/02/2018	008	Photography at Australia Day event	400.00
3641.9003-(Roaming Technologies	14,631.10	INV	27/02/2018	00006999	Transfer of lights & electrics KWN2000	4,808.10
				INV	27/02/2018	00006686	Computer Mounting Systems	9,823.00
3641.9019-(Kearns Garden Supplies	967.57	INV	27/02/2018	12	Hardware Various	744.29
				INV	27/02/2018	13	Hardware Supplies Emerald Park/Adventure Park	201.28
				INV	26/02/2018	78	4x sandpit bags for Harmony Week	22.00
3641.9025-(IAP2	1,430.00	INV	21/02/2018	I1234520	Engagement Design Training 11 April 2018	1,430.00



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3641.9030-(Air Liquide Australia	53.60	INV	21/02/2018	EV4906	CO2 industrial G cylinder	53.60
3641.9054-(Adcraft Promotional Products & Move	731.50	INV	21/02/2018	00003778	K44350 Ladies 18 Chambrey L/S Shirt Green	108.90
				INV	21/02/2018	00003779	Uniform Various	622.60
3641.9076-(Charles Service Company	12,066.82	INV	26/02/2018	00030784	Cleaning Services Various to 040218	5,322.17
				INV	27/02/2018	00030785	Additional Cleaning Services February 2018	6,744.65
3641.9102-(Sanyati Property Services	469.70	INV	27/02/2018	00003744	Cleaning of 61 PCs including peripherals	469.70
3641.9271-(Melissa Jade Carter	390.21	INV	27/02/2018	15.3	Rates Refund	390.21
3641.9325-(Manfred Surveys	935.00	INV	26/02/2018	1221	Mortimer Road Path setout	935.00
3641.9405-(Matthew James Rowse	2,905.32	INV	24/02/2018	ICTALLOW17/18	ICT Allowance	291.66
				INV	24/02/2018	MEETINGFEES17/	Meeting fees	2,613.66
3641.9547-(Retech Rubber	825.00	INV	27/02/2018	00002418	Repair soft falls Sandringham Park	412.50
				INV	27/02/2018	00002383	Repair 3 holes Emerald Park	412.50
3641.9572-(Aaron Thomas	450.00	INV	26/02/2018	004	Open Mic Night event	450.00
3641.9728-(Talking It Up	400.00	INV	23/02/2018	25	MC Services for Open Day	400.00
3641.9761-(DS Grinding Pty Ltd	5,357.00	INV	22/02/2018	INV-1465	Speed Humps Flint Lane at Bertram	5,357.00
3641.9784-(Xtreme Bounce Party Hire	2,850.00	INV	23/02/2018	528	Inflatable water slide hire Australia Day	2,850.00
3641.9850-(Christopher Martin Rowlands	28.96	INV	21/02/2018	15.0	Rates Refund	28.96
3641.9852-(Justin John Hamill	100.00	INV	22/02/2018	15.1	Rates Refund	100.00
3641.9855-(African Oz Drum 'N' Dance	150.00	INV	26/02/2018	190	Deposit drumming circle at the 2018 Alcoa Festival	150.00
3641.9856-(World Class Entertainment	400.00	INV	26/02/2018	01	Drippy Dragon show at Alcoa Children's Festival	400.00
3641.9857-(Caitlyn Marie	150.00	INV	26/02/2018	22ndFeb2018	Donation Australia Day performance	150.00
3641.9860-(Chantelle Carr	375.00	INV	23/02/2018	19thFeb18	2017 Lyrik Educational Scholarship	375.00
3641.9861-(Ashley Margaret Woodford	119.35	INV	23/02/2018	20thFeb2018	Refund of Yoga classes	119.35
3641.9862-(Jane Lightfoot	170.50	INV	23/02/2018	20thFeb2018	Refund of Yoga classes	170.50
3641.9864-(Sculpting Sand	2,750.00	INV	27/02/2018	1	1st payment sand sculpture workshop	2,750.00
3641.9865-(Amazing Clean Rockingham	2,430.00	INV	26/02/2018	00008892	Curtain cleaning Medina Hall	2,430.00
3641.9867-(Paul Cheese	17.00	INV	26/02/2018	21stFeb2018	Refund photocopying fee for site plans	17.00



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
3641.9868-(Madeline Roe	98.75	INV	26/02/2018	20thFeb18	Refund of Swimming lessons	98.75
3641.9872-(John Anthony Sullivan	1,833.52	INV	27/02/2018	15.5	Rates Refund	1,833.52
3641.9873-(Pamela Jane Potter	1,814.00	INV	27/02/2018	15.6	Rates Refund	1,814.00
3641.9875-(Kylie Marie Ruston	175.00	INV	27/02/2018	27thFeb18	Financial Assistance	175.00
3641.9876-(Tracy Carmel Fleming	360.00	INV	28/02/2018	A/N20297	Crossover subsidy rebate	360.00
3641.9877-(Renae Stephanie Tomic	360.00	INV	28/02/2018	A/N22704	Crossover subsidy rebate	360.00
3641.9878-(Jared Matthew Oldfield	360.00	INV	28/02/2018	A/N21943	Crossover subsidy rebate	360.00
3641.9879-(Michael Joseph Magdaong	600.00	INV	27/02/2018	A/N22357	Crossover subsidy rebate	600.00
3641.9880-(Maria Farooq	360.00	INV	27/02/2018	A/N20171	Crossover subsidy rebate	360.00
3641.9881-(Akeemana Peduruge Rashmi Ayesha Per	360.00	INV	27/02/2018	A/N22181	Crossover subsidy rebate	360.00
3641.9882-(Vinoli Malshani Perera	540.00	INV	27/02/2018	A/N22197	Crossover subsidy rebate	540.00
3641.9883-(Cheryl Dsouza	100.00	RFD	28/02/2018	1169154	Refund bond Patio hire 15/9/2017	100.00
3641.9884-(Anja Turner	100.00	RFD	28/02/2018	1192473	Refund bond Patio hire 26/10/17	100.00
3641.9885-(Naidine Sewell	100.00	RFD	28/02/2018	1189696	Refund bond Patio hire 19/10/17	100.00
3641.9886-(Tracey Scott	100.00	RFD	28/02/2018	1198176	Refund bond Patio hire 2/11/17	100.00
3641.9887-(Kate Louise Hart	100.00	RFD	28/02/2018	1214890	Refund bond Patio hire 7/12/17	100.00
3641.9888-(Kelly Winfield-Heart	100.00	RFD	28/02/2018	1161244	Refund bond Patio hire	100.00
3641.9889-(Jackie Sporne	100.00	RFD	28/02/2018	1146055	Refund bond Patio hire 20/7/2017	100.00
3642	28/02/2018	EFT TRANSFER: - 01/03/2018	149,595.31					
3642.565-0'		Bright Futures Family Day Care - Payroll	103,215.61	INV	28/02/2018	120218-250218	FDC Payroll 12/2/18-25/2/18	103,215.61
3642.568-0'		Bright Futures In Home Care - Payroll	46,379.70	INV	28/02/2018	120218-250218	IHC Payroll 12/2/18-25/2/18	46,379.70
Total EFT			3,583,606.10					

Cancelled Cheques

200875	16/02/2018	City Of Kwinana - Pay Cash	0.00
200876	21/02/2018	City Of Kwinana - Pay Cash	0.00
200877	21/02/2018	Laling Miceli	0.00
200880	28/02/2018	BP Australia Pty Ltd	0.00
200881	28/02/2018	City Of Kwinana - Pay Cash	0.00



Cheque Listing

Payments made between
01/02/2018 to 28/02/2018

<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Total Cancelled Cheques			0.00					
Payroll								
PY01-17	14/02/2018	Payroll	764,419.34					
PY01-18	28/02/2018	Payroll	619,245.65					
PY99-18	28/02/2018	Payroll - Interim	1,501.07					
PY99-19	25/02/2018	Payroll - Interim	1,631.93					
Total Payroll			1,386,797.99					
Grand Total			-5,020,229.71					

16.2 Monthly Financial Report – January 2018

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 31 January 2018 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council accepts:

1. The Monthly Statements of Financial Activity for the period ended 31 January 2018, contained within Attachment A; and
2. The explanations for material variances for the period ended 31 January 2018, contained within Attachment A.

DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

The period of review is January 2018. The municipal surplus for this period is \$24,704,846 compared to a budget position of \$15,883,843. This is considered a satisfactory result for the City as the City is maintaining a healthy budget surplus position.

Income for the January 2018 period, year-to-date is \$55,866,799. This is made up of \$51,685,989 in operating revenues and \$4,180,810 in non-operating grants, contributions and subsidies received. The budget estimated \$57,736,430 would be received for the same period. The variance to budget is (\$1,869,631). Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the January 2018 period year-to-date is \$42,504,374. This is made up of \$38,921,215 in operating expenditure, and \$3,583,159 in capital expenditure. The budget estimated \$49,623,627 would be spent for the same period. The variance to budget is \$7,119,253. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

16.2 MONTHLY FINANCIAL REPORT – JANUARY 2018

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the local government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications relating to the preparation of the report. Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environment implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan.

Plan	Objective
Corporate Business Plan	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational

16.2 MONTHLY FINANCIAL REPORT – JANUARY 2018

Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

COUNCIL DECISION

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MOVED CR S LEE**SECONDED CR S MILLS****That Council accepts:**

- 1. The Monthly Statements of Financial Activity for the period ended 31 January 2018, contained within Attachment A; and**
- 2. The explanations for material variances for the period ended 31 January 2018, contained within Attachment A.**

CARRIED
8/0

A photograph of a park scene. In the foreground, a small stream flows over a bed of large, dark, mossy rocks. The water is clear and reflects the surrounding greenery. To the right of the stream, a paved path curves through a wooded area. The trees are tall with dense green foliage, and the ground is covered with fallen leaves and mulch. The sun is visible through the trees in the upper center, creating a bright spot and lens flare. The overall atmosphere is peaceful and natural.

Monthly Financial Report

CITY OF KWINANA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 January 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 January 2018

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Opening Funding Surplus(Deficit)	2	\$ 1,534,059	\$ 3,357,702	\$ 3,357,702	\$ 3,194,697	\$ (163,005)	% (5%)
Revenue from operating activities							
Governance		34,112	34,112	32,156	270,997	238,841	743%
General Purpose Funding - Rates	8	35,239,983	35,239,983	34,964,983	34,930,442	(34,541)	(0%)
General Purpose Funding - Other		4,120,048	4,120,048	2,413,880	2,370,867	(43,013)	(2%)
Law, Order and Public Safety		428,938	428,938	234,941	249,755	14,814	6%
Health		232,333	232,333	74,750	59,271	(15,479)	(21%)
Education and Welfare		7,077,857	7,077,857	4,129,341	4,714,837	585,496	14%
Community Amenities		14,725,868	7,099,585	6,631,215	6,290,223	(340,992)	(5%)
Recreation and Culture		3,182,645	3,190,645	1,961,409	1,770,269	(191,140)	(10%)
Transport		246,593	246,593	234,680	181,623	(53,057)	(23%)
Economic Services		1,656,713	1,656,713	965,373	733,299	(232,074)	(24%)
Other Property and Services		278,524	278,524	147,392	114,407	(32,985)	(22%)
		67,223,614	59,605,331	51,790,120	51,685,989	(104,131)	(0%)
Expenditure from operating activities							
Governance		(5,740,233)	(5,789,233)	(3,851,708)	(2,917,064)	934,644	24%
General Purpose Funding		(1,507,199)	(1,507,199)	(923,631)	(699,793)	223,838	24%
Law, Order and Public Safety		(3,285,871)	(3,374,971)	(2,037,079)	(1,707,938)	329,141	16%
Health		(1,306,423)	(1,306,424)	(786,238)	(685,146)	101,092	13%
Education and Welfare		(9,804,161)	(9,902,773)	(5,885,509)	(6,563,802)	(678,293)	(12%)
Community Amenities		(11,083,382)	(11,112,432)	(6,593,539)	(5,096,780)	1,496,759	23%
Recreation and Culture		(20,013,094)	(20,092,094)	(12,167,656)	(10,595,745)	1,571,911	13%
Transport		(14,313,868)	(14,313,868)	(8,200,562)	(7,561,535)	639,027	8%
Economic Services		(2,202,270)	(2,202,269)	(1,306,115)	(1,053,393)	252,722	19%
Other Property and Services		(4,174,570)	(4,147,323)	(2,585,682)	(2,040,018)	545,664	21%
		(73,431,071)	(73,748,586)	(44,337,719)	(38,921,215)	5,416,504	12%
Operating activities excluded from budget							
Add back Depreciation		13,268,106	13,268,106	7,739,760	7,937,360	197,600	3%
Adjust (Profit)/Loss on Asset Disposal	7	139,399	139,399	139,399	142,049	2,650	2%
Adjust Provisions and Accruals		0	0	0	0	0	0%
Amount attributable to operating activities		7,200,048	(735,750)	15,331,560	20,844,184	5,512,624	36%
Investing Activities							
Non-operating Grants, Subsidies and Contributions		1,707,484	9,635,091	5,946,310	4,180,810	(1,765,500)	(30%)
Proceeds from Disposal of Assets	7	659,000	659,000	474,000	491,645	17,645	4%
Land and Buildings	11	(4,833,500)	(5,327,400)	(668,298)	(100,517)	567,781	85%
Plant, Furniture and Equipment	11	(1,932,951)	(2,093,918)	(1,182,190)	(1,361,743)	(179,553)	(15%)
Infrastructure Assets - Roads	11	(2,539,695)	(2,724,875)	(1,507,788)	(1,281,562)	226,226	15%
Infrastructure Assets - Parks and Reserves	11	(2,211,012)	(2,361,012)	(1,137,158)	(606,451)	530,707	47%
Infrastructure Assets - Footpaths	11	(310,000)	(360,000)	(340,000)	(56,047)	283,953	84%
Infrastructure Assets - Drainage	11	(140,000)	(175,000)	(38,000)	0	38,000	100%
Infrastructure Assets - Street Lighting	11	(42,436)	(424,910)	(382,474)	(1,415)	381,059	100%
Infrastructure Assets - Bus Shelters	11	(51,500)	(51,500)	0	0	0	0%
Infrastructure Assets - Car Parks	11	(171,311)	(171,311)	(30,000)	(175,424)	(145,424)	(485%)
Amount attributable to investing activities		(9,865,921)	(3,395,835)	1,134,402	1,089,297	(45,105)	(4%)
Financing Activities							
Proceeds from New Debentures	9	2,897,000	2,897,000	0	0	0	0%
Self-Supporting Loan Principal		15,645	15,645	9,128	7,961	(1,167)	(13%)
Transfer from Reserves	6	8,033,866	8,634,816	1,789,352	2,024,167	234,815	13%
Repayment of Debentures	9	(617,722)	(617,722)	(304,389)	(304,389)	0	(0%)
Transfer to Reserves	6	(9,196,975)	(9,796,975)	(5,433,912)	(2,151,070)	3,282,842	60%
Amount attributable to financing activities		1,131,814	1,132,764	(3,939,821)	(423,331)	3,516,490	89%
Closing Funding Surplus(Deficit)	2	0	358,881	15,883,843	24,704,846	8,821,003	56%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1(a) & 1(b).

CITY OF KWINANA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2018

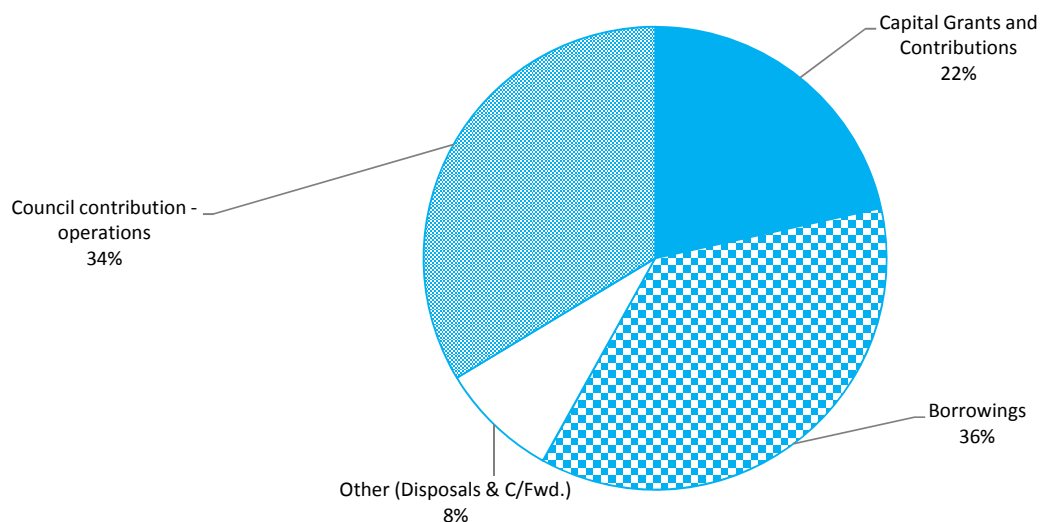
	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	2	1,534,059	3,357,702	3,357,702	3,194,697	(163,005)	(5%)
Revenue from operating activities							
Rates	8	35,239,983	35,239,983	34,964,983	34,930,442	(34,541)	(0%)
Operating Grants, Subsidies and Contributions		15,591,452	7,973,169	4,511,141	4,426,139	(85,002)	(2%)
Fees and Charges		13,612,832	13,612,832	10,497,383	9,994,857	(502,526)	(5%)
Interest Earnings		2,183,500	2,183,500	1,453,500	1,864,307	410,807	28%
Other Revenue		589,101	589,101	356,367	458,055	101,688	29%
Profit on Disposal of Assets	7	6,746	6,746	6,746	12,187	5,441	81%
		67,223,614	59,605,331	51,790,120	51,685,989	(104,131)	(0%)
Expenditure from operating activities							
Employee Costs		(28,531,268)	(28,604,880)	(17,495,557)	(15,186,296)	2,309,261	13%
Materials and Contracts		(27,092,856)	(27,336,759)	(16,327,761)	(13,277,221)	3,050,540	19%
Utility Charges		(2,527,669)	(2,527,669)	(1,408,338)	(1,280,753)	127,585	9%
Depreciation on Non-Current Assets		(13,268,106)	(13,268,106)	(7,739,760)	(7,937,360)	(197,600)	(3%)
Interest Expenses		(1,101,765)	(1,101,765)	(604,126)	(547,913)	56,213	9%
Insurance Expenses		(593,109)	(593,109)	(521,618)	(558,909)	(37,291)	(7%)
Other Expenditure		(170,153)	(170,153)	(94,414)	21,474	115,888	123%
Loss on Disposal of Assets	7	(146,145)	(146,145)	(146,145)	(154,237)	(8,092)	(6%)
		(73,431,071)	(73,748,586)	(44,337,719)	(38,921,215)	5,416,504	12%
Operating activities excluded from budget							
Add back Depreciation		13,268,106	13,268,106	7,739,760	7,937,360	197,600	3%
Adjust (Profit)/Loss on Asset Disposal	7	139,399	139,399	139,399	142,049	2,650	2%
Adjust Provisions and Accruals		0	0	0	0	0	0%
Amount attributable to operating activities		7,200,048	(735,750)	15,331,560	20,844,183	5,512,623	36%
Investing activities							
Grants, Subsidies and Contributions		1,707,484	9,635,091	5,946,310	4,180,810	(1,765,500)	(30%)
Proceeds from Disposal of Assets	7	659,000	659,000	474,000	491,645	17,645	4%
Land and Buildings	11	(4,833,500)	(5,327,400)	(668,298)	(100,517)	567,781	(85%)
Plant, Furniture and Equipment	11	(1,932,951)	(2,093,918)	(1,182,190)	(1,361,743)	(179,553)	15%
Infrastructure Assets - Roads	11	(2,539,695)	(2,724,875)	(1,507,788)	(1,281,562)	226,226	(15%)
Infrastructure Assets - Parks and Reserves	11	(2,211,012)	(2,361,012)	(1,137,158)	(606,451)	530,707	(47%)
Infrastructure Assets - Footpaths	11	(310,000)	(360,000)	(340,000)	(56,047)	283,953	(84%)
Infrastructure Assets - Drainage	11	(140,000)	(175,000)	(38,000)	0	38,000	(100%)
Infrastructure Assets - Street Lighting	11	(42,436)	(424,910)	(382,474)	(1,415)	381,059	(100%)
Infrastructure Assets - Bus Shelters	11	(51,500)	(51,500)	0	0	0	0%
Infrastructure Assets - Car Parks	11	(171,311)	(171,311)	(30,000)	(175,424)	(145,424)	485%
Amount attributable to investing activities		(9,865,921)	(3,395,835)	1,134,402	1,089,297	(45,105)	(4%)
Financing Activities							
Proceeds from New Debentures	9	2,897,000	2,897,000	0	0	0	0%
Self-Supporting Loan Principal		15,645	15,645	9,128	7,961	(1,167)	(13%)
Transfer from Reserves	6	8,033,866	8,634,816	1,789,352	2,024,167	234,815	13%
Repayment of Debentures	9	(617,722)	(617,722)	(304,389)	(304,389)	0	(0%)
Transfer to Reserves	6	(9,196,975)	(9,796,975)	(5,433,912)	(2,151,070)	3,282,842	60%
Amount attributable to financing activities		1,131,814	1,132,764	(3,939,821)	(423,331)	3,516,490	89%
Closing Funding Surplus (Deficit)	2	0	358,881	15,883,843	24,704,846	8,821,003	56%

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1(a) & 1(b).

CITY OF KWINANA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 January 2018

Capital Acquisitions	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual Total (b)	Variance (a) - (b)
		\$	\$	\$	\$	\$
Land and Buildings	11	4,833,500	5,327,400	668,298	100,517	567,781
Plant, Furniture and Equipment	11	1,932,951	2,093,918	1,182,190	1,361,743	(179,553)
Infrastructure Assets - Roads	11	2,539,695	2,724,875	1,507,788	1,281,562	226,226
Infrastructure Assets - Parks and Reserves	11	2,211,012	2,361,012	1,137,158	606,451	530,707
Infrastructure Assets - Footpaths	11	310,000	360,000	340,000	56,047	283,953
Infrastructure Assets - Drainage	11	140,000	175,000	38,000	0	38,000
Infrastructure Assets - Street Lighting	11	42,436	424,910	382,474	1,415	381,059
Infrastructure Assets - Bus Shelters	11	51,500	51,500	0	0	0
Infrastructure Assets - Car Parks	11	171,311	171,311	30,000	175,424	(145,424)
Capital Expenditure Totals		12,232,405	13,689,926	5,285,908	3,583,159	1,702,749
Capital acquisitions funded by:						
Capital Grants and Contributions		1,707,484	1,872,451	1,095,736	1,740,539	(644,803)
Borrowings		2,897,000	2,897,000	0	0	0
Other (Disposals & C/Fwd)		659,000	659,000	474,000	491,645	(17,645)
Council contribution - Cash Backed Reserves		3,826,662	3,894,662	1,789,352	139,026	1,650,326
Council contribution - operations		2,667,555	4,288,076	1,926,820	1,211,949	714,871
Capital Funding Total		12,232,405	13,689,926	5,285,908	3,583,159	1,702,749

Budgeted Capital Acquisitions Funding



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 1(a): Explanation of Material Variances by Reporting Program

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Governance	238,841	743%	M	Permanent	Variance includes insurance adjustments and discounts \$98k, unclaimed monies retrieved \$11k, long service leave costs reimbursed from other local governments, workers compensation and insurance claims.
General Purpose Funding - Rates	(34,541)	(0%)		No Material Variance	
General Purpose Funding - Other	(43,013)	(2%)		No Material Variance	
Law, Order and Public Safety	14,814	6%		No Material Variance	
Health	(15,479)	(21%)		No Material Variance	
Education and Welfare	585,496	14%	M	Timing	Family Day Care General Subsidies income has been spread evenly over 12 months, the City has received \$2.2m YTD vs a budgeted amount of \$1.75m. Other funding and contributions have been receipted ahead of budget.
Housing	0	0%		No Material Variance	
Community Amenities	(340,992)	(5%)		No Material Variance	
Recreation and Culture	(191,140)	(10%)		Permanent	Recquatic revenue is under budget expectations YTD (\$176k), increased competition in health and fitness centres has impacted memberships. Silversport funding has been cancelled.
Transport	(53,057)	(23%)		No Material Variance	
Economic Services	(232,074)	(24%)	M	Permanent	Applications for Building Licence fees less than budgeted, amendments will be made in the upcoming Budget Review to reflect reduced forecast revenue.
Other Property and Services	(32,985)	(22%)		No Material Variance	
Operating Expense					
Governance	934,644	24%	M	Permanent	Reversal of the 16/17 provision for doubtful debts expense (\$126k) not budgeted, savings in employee costs (\$642k) due to vacancies, lower workers compensation premiums, and training expenses less than budgeted. Any potential permanent savings will be identified throughout the Budget Review process.
General Purpose Funding	223,838	24%	M	Timing	Savings in overhead costs and legal expenses not yet spent to date.
Law, Order and Public Safety	329,141	16%	M	Permanent	\$336k due to savings in employee expenses due to vacancies within the City Assist team. Savings have been allocated to covering the vacancies with temporary staff and small restructure of the team.
Health	101,092	13%	M	Permanent	\$32k due to savings in employee expenses with the Environmental Health team. \$36k savings in overhead costs. Reduced expenditure on mosquito management \$26k YTD variance to budget.
Education and Welfare	(678,293)	(11.52%)	M	Timing	Family Daycare distributions higher than budgeted YTD, but offset against higher than budgeted income.
Housing	0	0%		No Material Variance	
Community Amenities	1,496,759	23%	M	Timing	Under expenditure due to current spread of budget not matching the timing of works for expenditure items such as mainstream waste collection \$766k, funds are expected to be expended in 17/18. \$248k in salary savings YTD. Natural Environment programs currently \$276k under budget expectations, programs are continuing and funds are expected to be expended in 17/18.
Recreation and Culture	1,571,911	13%	M	Timing	\$345k savings in employee expenses across the program, some of which will be expected to be spent by 30 June 2018 as the finalisation of the Community Engagement service review will result in positions being finalised. Contract expenses for maintenance on parks, reserves, buildings and other engagements are currently under budget 419k; works are expected to be completed prior to 30 June 2018.
Transport	639,027	8%		No Material Variance	
Economic Services	252,722	19%	M	Timing	\$109k savings in employee expenses due to vacancies, other under expenditure attributable to projects that have not yet begun, but expect to be finished by June.
Other Property and Services	545,664	21%	M	Permanent	\$225k in employee costs savings across the Infrastructure Management business unit. Savings are primarily due to the vacancies in the Asset Management team from July to November. Any surplus funds due to these savings will be reconsidered by Council during the Budget Review process. Other under expenditure relates to projects that are not yet complete, but expected to be finished by June.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 1(a): Explanation of Material Variances by Reporting Program

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Revenues					
Grants, Subsidies and Contributions	(1,765,500)	(30%)	M	Timing	Contributions expected from Developers (DCA) have been spread evenly over the year, the timing of these receipts is difficult to estimate due to the unknown timing of subdivisions.
Proceeds from Disposal of Assets	17,645	4%		No Material Variance	
Capital Expenses					
Land and Buildings	567,781	85%	M	Timing	Projects expected to begin in new year and completed by June 2018.
Plant, Furniture & Equipment	(179,553)	(15%)	M	Timing	Still waiting the purchase of new plant items (Tip Truck x 2 and Loader). This is offset by the unbudgeted receipt of Fire Tanker - fully funded by DFES. For more details refer to Note 12.
Infrastructure - Roads	226,226	15%	M	Timing	Majority of road construction projects expected to begin in March / April 2018
Infrastructure Assets - Parks and Reserves	530,707	47%	M	Timing	Timing of expenditure is currently different to expectations YTD. Adjustments will be made at budget review to recognise projects that will not be undertaken this financial year.
Infrastructure Assets - Footpaths	283,953	84%	M	Timing	Construction expected to be complete by April.
Infrastructure Assets - Drainage	38,000	100%		No Material Variance	
Infrastructure Assets - Street Lighting	381,059	100%	M	Timing	Timing of expenditure is currently different to expectations YTD.
Infrastructure Assets - Bus Shelters	0	0%		No Material Variance	
Infrastructure Assets - Car Parks	(145,424)	(485%)	M	Timing	Works to finalise the Edge Skatepark carpark have been completed in 17/18. Majority of works were expected to be completed in 16/17, funds have been carried forward as part of finalising the 16/17 Financial Statements to offset the timing of the works and a budget adjustment for this will occur during the Budget Review process.
Financing					
Proceeds from New Debentures	0	0%		No Material Variance	
Proceeds from Advances	0	0%		No Material Variance	
Self-Supporting Loan Principal	(1,167)	(13%)		No Material Variance	
Transfer from Reserves	234,815	13%	M	Timing	Timing of the reserve transfers is currently different to expectations YTD. Reserve transfers are expected per budget in 17/18 by June 2018.
Advances to Community Groups	0	0%		No Material Variance	
Repayment of Debentures	0	(0%)		No Material Variance	
Transfer to Reserves	3,282,842	60%	M	Timing	Developer Contribution reserve transfers are difficult to estimate and can only be transferred at the time they are received.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 1(b): Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

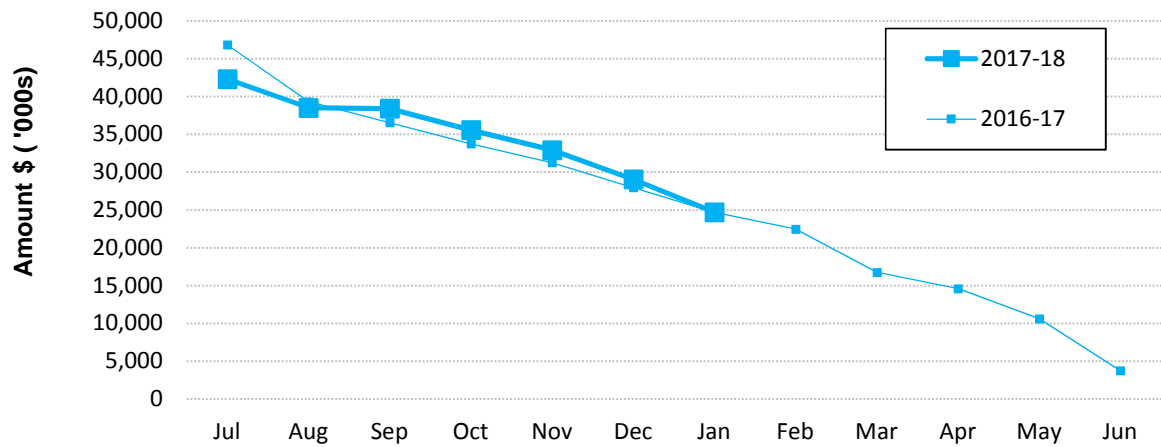
Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Rates	(34,541)	(0%)		No Material Variance	
Operating Grants, Subsidies and Contributions	(85,002)	(2%)		No Material Variance	
Fees and Charges	(502,526)	(5%)		No Material Variance	
Interest Earnings	410,807	28%	M	Timing	Interest on investments is \$312k above budget expectations for the year to date. As funds are expended over the year the available cash for investment will reduce and therefore interest earnings are not expected to continue at this rate to 30 June 2018. Interest received on Rates Instalments and Penalty Interest is \$100k above budget expectations for the year to date.
Other Revenue	101,688	29%	M	Permanent	Insurance and Workers Compensation reimbursements received.
Profit on Disposal of Assets	5,441	81%		No Material Variance	
Operating Expense					
Employee Costs	2,309,261	13%	M	Permanent	Vacancies in various budgeted positions have led to employee costs being under budget expectations year to date. Some positions are covered by temporary agency staff and the savings in the salaries will go towards funding these costs held within the Materials and Contracts nature and type category.
Materials and Contracts	3,050,540	19%	M	Timing	Timing variance due to budget spread. Funds expected to be expended in 17/18.
Utility Charges	127,585	9%		No Material Variance	
Depreciation on Non-Current Assets	(197,600)	(3%)		No Material Variance	
Interest Expenses	56,213	9%		No Material Variance	
Insurance Expenses	(37,291)	(7%)		No Material Variance	
Other Expenditure	115,888	123%	M	Permanent	Unbudgeted reversal of provision for bad debt expense (non-cash).
Loss on Disposal of Assets	(8,092)	(6%)		No Material Variance	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 2: Net Current Funding Position

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2018	31 Jan 2017	31 Jan 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	3,382,609	19,347,245	15,212,655
Cash Restricted - Reserves	4	50,343,659	48,148,611	50,470,562
Receivables - Rates	6	2,761,590	7,757,799	10,637,290
Receivables - Sundry Debtors	6	738,586	1,032,626	647,694
Other Current Assets		545,195	0	169,387
Inventories		36,203	56,243	38,637
		57,807,842	76,342,524	77,176,225
Less: Current Liabilities				
Payables		(4,269,486)	(3,519,428)	(2,000,817)
		(4,269,486)	(3,519,428)	(2,000,817)
Less: Cash Reserves	7	(50,343,659)	(48,148,611)	(50,470,562)
Net Current Funding Position - Surplus/(Deficit)		3,194,697	24,674,485	24,704,846

Note 3 - Liquidity Over the Year



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 3: Cash and Investments

	Total Amount	Interest Rate	Calculated Interest Earnings	Institution	S&P Rating	Deposit Date	Maturity Date	Term Days
	\$	%	\$					
(a) Cash Deposits								
CBA Municipal Bank Account	913,984	Variable	N/A	CBA	AA	N/A	N/A	N/A
CBA Reserves Bank Account	-	Variable	N/A	CBA	AA	N/A	N/A	N/A
CBA Trust Bank Account	2,991,790	Variable	N/A	CBA	AA	N/A	N/A	N/A
Cash On Hand - Petty Cash	5,050	N/A	N/A	PC	N/A	N/A	N/A	N/A
Sub-total Cash Deposits	3,910,825							
(b) Cash at Call - Investments								
ANZ Call	1,042	Variable	N/A	ANZ	AA	N/A	N/A	N/A
Sub-total Cash at Call Investments	1,042							
(c) Term Deposits - Investments								
AMP TD522215219-426436	1,000,000	2.70%	20,195	AMP	A	9/05/2017	6/02/2018	274
WPAC - TD51958557	2,000,000	2.60%	51,715	WBC	AA	21/02/2017	20/02/2018	365
PCU - TD71746	1,000,000	2.90%	27,967	PCU	UR	20/03/2017	6/03/2018	352
WPAC - TD023748	2,000,000	2.61%	51,771	WBC	AA	14/03/2017	13/03/2018	365
NAB - TD81-630-7734	1,000,000	2.60%	25,929	NAB	AA	2/05/2017	1/05/2018	365
CBA - TD35732709 (1)	1,000,000	2.50%	18,699	CBA	AA	9/08/2017	8/05/2018	273
NAB.TD 940895211	1,000,000	2.50%	20,205	NAB	AA	8/08/2017	29/05/2018	295
NAB.TD 884154944	1,000,000	2.50%	22,603	NAB	AA	11/07/2017	5/06/2018	330
NAB.TD 399386282	1,000,000	2.50%	22,534	NAB	AA	12/07/2017	5/06/2018	329
NAB - TD94-089-5211	1,000,000	2.48%	20,927	NAB	AA	8/08/2017	12/06/2018	309
NAB - TD72-824-2723	1,000,000	2.53%	23,290	NAB	AA	18/07/2017	19/06/2018	337
NAB - TD74-094-8075	1,000,000	2.52%	24,648	NAB	AA	4/07/2017	26/06/2018	358
BKW - TD089-2575899-9	1,000,000	2.55%	25,570	BWA	AA	17/07/2017	17/07/2018	366
CBA - TD35732709 (2)	1,000,000	2.53%	24,745	CBA	AA	9/08/2017	31/07/2018	357
CBA - TD35732709 (3)	1,000,000	2.53%	25,300	CBA	AA	8/08/2017	7/08/2018	365
Sub-total - Term Deposits - Investments	17,000,000		406,098					
Reserve Funds Investments (Cash Backed Reserves)								
Aged Persons Units Reserve - TD36-866-8236	643,367	2.52%	5,330	NAB	AA	4/10/2017	1/02/2018	121
Asset Management Reserve - TD36-842-8945	566,868	2.52%	4,696	NAB	AA	4/10/2017	1/02/2018	121
Asset Replacement Reserve - TD42-972-1062	595,442	2.50%	5,016	NAB	AA	5/10/2017	5/02/2018	124
Banksia Park DMF Reserve - TD42-997-1790	107,840	2.50%	909	NAB	AA	5/10/2017	5/02/2018	124
Community Services & Emergency Relief Reserve - TD43-069-3230	26,059	2.50%	220	NAB	AA	5/10/2017	5/02/2018	124
CLAG Reserve - TD43-083-2341	239,215	2.50%	2,015	NAB	AA	5/10/2017	5/02/2018	124
Workers Compensation Reserve - TD69-136-9789	210,503	2.50%	1,730	NAB	AA	11/10/2017	8/02/2018	120
Settlement Agreement Reserve - TD68-951-1678	157,743	2.50%	1,297	NAB	AA	11/10/2017	8/02/2018	120
Infrastructure Reserve - TD68-832-2429	128,213	2.50%	1,054	NAB	AA	11/10/2017	8/02/2018	120
Golf Course Cottage Reserve - TD68-730-8350	27,264	2.50%	224	NAB	AA	11/10/2017	8/02/2018	120
Future Community Infrastructure Reserve - TD88-185-4822	1,568,683	2.51%	12,945	NAB	AA	18/10/2017	14/02/2018	120
Family Day Care Reserve - TD88-195-0531	1,383,877	2.51%	11,420	NAB	AA	18/10/2017	14/02/2018	120
Employee Leave Reserve - TD27-157-0945	2,037,169	2.46%	16,476	NAB	AA	25/10/2017	22/02/2018	121
Employee Leave Reserve - TD44-453-4644	2,037,169	2.45%	16,409	NAB	AA	31/10/2017	28/02/2018	121
Refuse Reserve - TD80-618-4101	2,159,202	2.47%	13,443	NAB	AA	7/11/2017	7/02/2018	92
Refuse Reserve - TD4671154	4,318,405	2.50%	35,494	BWA	AA	4/01/2018	4/05/2018	120
Refuse Reserve - TD4677294	2,236,800	2.40%	8,972	BWA	AA	24/01/2018	26/03/2018	61
Information Technology Reserve - TD 4677295	500,000	2.40%	2,005	BWA	AA	24/01/2018	26/03/2018	61
City Assist Initiative Reserve - TD4677296	100,000	2.40%	401	BWA	AA	24/01/2018	26/03/2018	61
Youth Engagement Strategy Reserve - TD4677297	228,708	2.40%	917	BWA	AA	24/01/2018	26/03/2018	61
Sub-total - Term Deposits - (Cash Backed Reserves)	19,272,529		140,973					
Reserve Funds Investments (Developer Contributions)								
DCA - 1 Hard Infrastructure - Bertram - TDB35732709.43	1,760,382	2.19%	6,337	CBA	AA	22/01/2018	23/03/2018	60
DCA - 2 Hard Infrastructure - Wellard - TDB35732709.44	1,988,589	2.19%	7,159	CBA	AA	22/01/2018	23/03/2018	60
DCA - 5 Hard Infrastructure - Wandl - TDB35732709.45	3,133,538	2.19%	11,281	CBA	AA	22/01/2018	23/03/2018	60
DCA - 7 Hard Infrastructure - Mandogalup (West) - TD33-699-3763	8,567	2.45%	69	NAB	AA	14/11/2017	14/03/2018	120
DCA - 9 Soft Infrastructure - Wandl/Anketell - TD10504934	3,338,453	2.25%	12,142	NAB	AA	29/01/2018	29/03/2018	59
DCA - 9 Soft Infrastructure - Wandl/Anketell - TD2514874	3,339,192	1.95%	10,525	BEN	A	29/01/2018	29/03/2018	59
DCA - 9 Soft Infrastructure - Wandl/Anketell - TD97-154-6348	3,330,179	2.45%	20,118	NAB	AA	6/12/2017	6/03/2018	90
DCA - 11 Soft Infrastructure - Wellard East - TDB35732709.46	4,415,996	2.19%	15,898	CBA	AA	22/01/2018	23/03/2018	60
DCA - 12 Soft Infrastructure - Wellard West - TD4678455	6,359,391	2.35%	26,204	BWA	AA	29/01/2018	3/04/2018	64
DCA - 13 Soft Infrastructure - Bertram - TD33-681-3398	288,108	2.45%	2,321	NAB	AA	14/11/2017	14/03/2018	120
DCA - 14 Soft Infrastructure - Wellard/Leda - TD33-715-8508	367,092	2.45%	2,957	NAB	AA	14/11/2017	14/03/2018	120
DCA - 15 Soft Infrastructure - Townsite - TD33-733-2692	161,124	2.45%	1,298	NAB	AA	14/11/2017	14/03/2018	120
Sub-total - Reserve Funds Investments (Developer Contributions)	28,490,612		116,308					
Total	68,675,008		663,379					
Less Trust Bank	(2,991,790)							
Total Municipal Controlled Funds	65,683,217		663,379					

Institution Key	
AMP	AMP Bank
ANZ	ANZ Bank
BEN	Bendigo Bank
CBA	Commonwealth Bank
NAB	National Australia Bank
PC	Petty Cash
PC	Petty Cash
WBC	Westpac Bank

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 3(a): Cash and Investments - Compliance with Investment Policy

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy
AAA & Bendigo Bank Kwinana Community Branch	3,339,192	5%	100%
AA	59,991,574	87%	100%
A	4,339,192	6%	60%
BBB	-	0%	20%
Unrated	1,000,000	1%	20%
Petty Cash	5,050	0%	N/A

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy
AMP (A)	1,000,000	1%	25%
ANZ (AA)	1,042	0%	45%
BEN (AAA)	3,339,192	5%	45%
BWA (AA)	14,743,304	21%	45%
CBA (AA)	18,204,280	27%	45%
NAB (AA)	26,382,140	38%	45%
PC (UR)	5,050	0%	0%
PCU (UR)	1,000,000	1%	0%
WBC (AA)	4,000,000	6%	45%

Comments - Investment Policy Compliance

During January the City's investments were invested in line with Council Policy - Investments. With the recent review of the Council Policy, there is still one investment that is un-rated (UR) by the Standard and Poor's (S&P) and sits outside the new risk management framework, however when this investment matures in March 2018 it will be reinvested in accordance with the updated policy. The updated policy accounts for this transition period.

5.5.1 Portfolio Credit Framework

To control the credit quality on the investment portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	100%
AA	A-1+	100%
A	A-1	60%
BBB	A-2	20%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

5.5.2 Counterparty Credit Framework

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	45%
AA	A-1+	45%
A	A-1	25%
BBB	A-2	10%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
		\$	\$
	Budget Adoption		0
	09/08/2017 To account for the refund of changeover fees paid to upgrade to the 360L recycling bins		
400434.1600.60	Mainstream Waste - Project Expenditure - Refund of upgrade fees	(29,050)	
700007.1007.06	Mainstream Waste - Transfer from Refuse Reserve	29,050	
		0	0
	09/08/2017 Second Stage of Local Sporting Ground Wellard Pavilion Extension and Bertram Building A		
600019.1002.60	Capital Project Expenditure - Bertram Building A	(348,650)	
600019.1002.60	Capital Project Expenditure - Wellard Pavilion	(128,250)	
700013.1917.06	Transfer from Future Community Infrastructure Reserve	348,650	
700013.1917.06	Transfer from Future Community Infrastructure Reserve	128,250	
		0	0
	7/09/2017 Increase to Metropolitan Library Courier Service		
400104.1115.60	Library - Operating Expenditure - Cartage & Delivery	(2,585)	
400104.1106.60	Library - Operating Expenditure - Advertising & Promotions	2,585	
		0	0
	13/09/2017 Change to Capital Buildings Expenditure from Sloan's Reserve Toilets to Smirks Cottage Accessible Toilets		
600019.1002.60	Capital Project Expenditure - Sloan's Reserve Toilets	(40,000)	
600019.1002.60	Capital Project Expenditure - Smirks Cottage Accessible Toilets	40,000	
		0	0
	13/09/2017 Transfer savings in Facilities Management salaries to Darius Wells Reception Safety Modifications		
400481.1031.50	Facilities Management Overheads - Employee Expenses	5,000	
600019.1002.60	Capital Project Expenditure - Darius Wells Reception Safety Modifications	(5,000)	
		0	0
	27/09/2017 Challenger Avenue Drainage Project cancelled due to being completed by Developer and savings in other Municipal funded projects to be allocated to next prioritised project; Rollings Crescent Drainage Upgrade		
600007.1563.60	Capital Project Expenditure - Rollings Crescent Drainage Upgrade	(155,000)	
600007.1563.60	Capital Project Expenditure - Challenger Avenue Drainage	120,000	
600007.1561.60	Capital Project Expenditure - Minstrell Road	9,000	
600007.1561.60	Capital Project Expenditure - Beauchamp Loop & Wellard	18,000	
600007.1561.60	Capital Project Expenditure - Bingfield Road West & Tucker Street, Medina	8,000	
		0	0
	27/09/2017 To increase budget for Tip Truck replacement, funded from Asset Replacement Reserve		
600013.1000.60	Purchase of replacement Tip Truck	(27,000)	
700005.1006.06	Transfer from Asset Replacement Reserve	27,000	
		0	0
	27/09/2017 - Hire of temporary office space to accommodate the Building Maintenance Team at the Depot. Funded from the Building Construction contingency budget.		
400494.1004.60	Other Property & Services - Building Expenses - Depot	(14,000)	
600015.1002.60	Governance Facility - Capital Project - Contingencies	14,000	
		0	0
	11/10/2017 To allocate the brought forward surplus from 2016/2017		
900024.0178.08	Surplus Brought Forward 01/07/2017	1,823,643	
400002.1125.60	Wells Park feasibility study	(35,000)	
400089.1600.60	Big Concert additional funds	(15,000)	
400089.1600.60	The Edge Skate Park grand opening - rescheduled	(36,000)	
400097.1031.50	Zone Drop-in Lounge - salaries	(71,800)	
400097.1035.50	Zone Drop-in Lounge - salaries	(6,812)	
400494.1004.60	Demountable building - Depot	(36,000)	
400499.1652.60	After hours monitoring	(30,000)	
400499.1797.60	Security guard at Darius Wells	(37,000)	
400499.1797.60	CCTV Maintenance	(22,100)	
400743.1600.60	Darius Wells Christmas Tree Decorations	(10,000)	
600004.1002.60	Recquatic ergonomic workstation refit	(30,000)	
600007.1562.60	Calista Tennis Club access	(20,000)	
600007.1562.60	Bertram Road drainage improvement	(30,000)	
600007.1567.60	Latitude 32 lighting change from solar	(286,050)	
600008.1568.60	Medina Oval Lighting	(150,000)	
600015.1002.60	Demountable building - Depot	(14,000)	
600019.1001.60	Darius Wells Christmas Tree	(10,000)	
600071.1001.60	Youth Zone - Lounge entrance renovation	(25,000)	
800068.2004.07	Transfer to Information Technology Reserve	(500,000)	
800068.2005.07	Transfer to City Assist Initiative Reserve	(100,000)	
		358,881	358,881
	22/11/17 Addition of Summerton Road intersection improvement project - funded by remaining 2016/17 Roads to Recovery grant and State Blackspot		

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

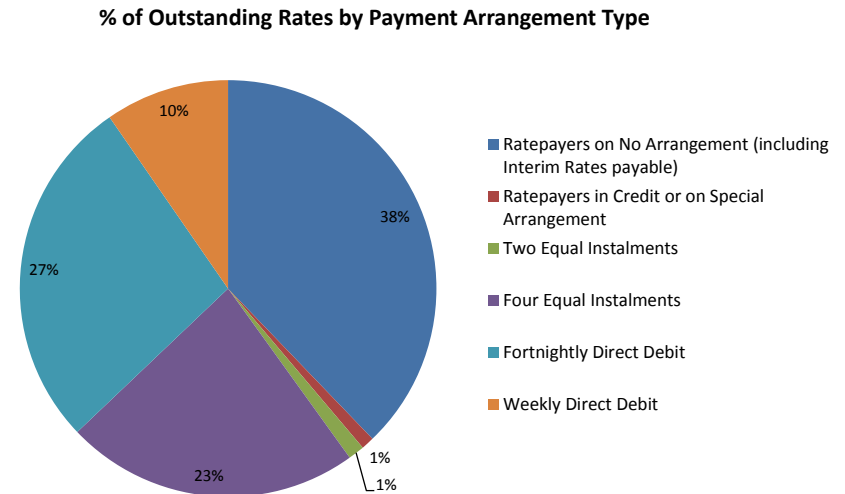
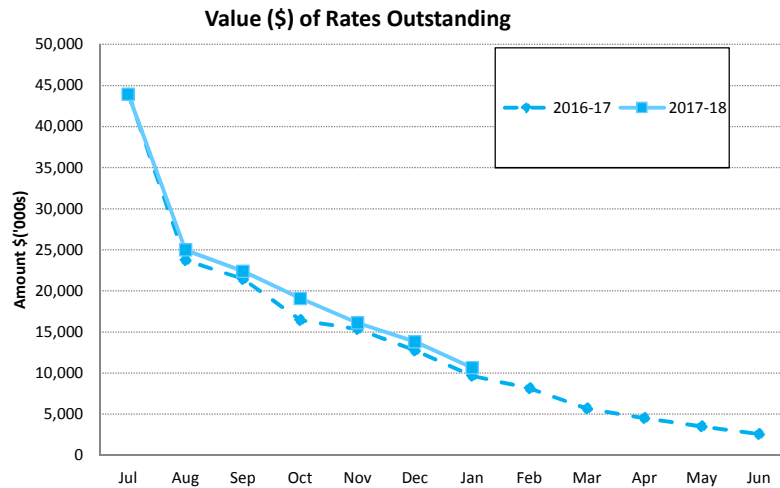
Note 4: Budget Amendments

GL Code	Description	Increase / (Decrease) to Net Surplus / Position	Amended Budget Surplus / (Deficit)
		\$	\$
600007.1561.60	Capital Project Expenditure - Summerton Road	(99,000)	
700022.1813.06	Transfer from Restricted Grants Reserve (2016/17 Roads to Recovery funding)	33,000	
300137.1003.16	State Blackspot Grant	66,000	
		0	358,881
22/11/2017 Received Grant from WA Police for the installation of CCTV			
600016.1002.60	Capital Project Expenditure - CCTV Wellard	(98,967)	
300178.1002.16	WA Police Grant - State CCTV Strategy	98,967	
		0	358,881
22/11/2017 Savings made in Bertram Road Dual Carriageway project returned to Asset Management Reserve and subsequently reallocated to Johnson Road alignment project			
600007.1561.60	Capital Project Expenditure - Johnson Road alignment	(81,090)	
700022.1898.06	Transfer from Asset Management Reserve	81,090	
600007.1561.60	Capital Project Expenditure - Bertram Road dual carriageway project	81,090	
700022.1898.06	Transfer to Asset Management Reserve	(81,090)	
		0	358,881
22/11/2017 Roads to Recovery funds allocated to Freckleton Court			
600007.1561.60	Capital Project Expenditure - Freckleton Court	(35,000)	
700022.1813.06	Transfer from Restricted Grants Reserve (2016/17 Roads to Recovery funding)	35,000	
		0	358,881
22/11/2017 Originally budgeted as capital project, the club now only seeking donation and will manage construction themselves			
400094.1600.60	Operating Expenditure - Contribution to Bowling Club	(18,000)	
600019.1002.60	Capital Project Expenditure - Bowling Club Shed	18,000	
300147.1002.60	Capital Revenue Contribution from Club	(8,000)	
300158.1600.15	Operating Revenue - Community Development	8,000	
		0	358,881
22/11/2017 Reallocation of funding from Asset Management Reserve from Medina Netball Courts to Kwinana Netball Courts			
600008.1568.60	Capital Project Expenditure - Kwinana Netball Courts	(2,000)	
600008.1568.60	Capital Project Expenditure - Medina Netball Courts	2,000	
700019.1898.06	Transfer to Asset Management Reserve - Medina Netball Courts	(2,000)	
700019.1898.06	Transfer from Asset Management Reserve - Kwinana Netball Courts	2,000	
		0	358,881
13/12/2017 Insurance claim received for the stolen batteries from street lights in Latitude 32			
600007.1567.60	Capital Project Expenditure - Replacement of street lights	96,424	
300137.1003.23	Capital Project Revenue - Insurance Claim Received	(96,424)	
		0	358,881
17/01/2018 Change of Scope for Ocean Street. Funded from additional grant received and savings from the expected contribution payable to City of Rockingham.			
600007.1561.60	Capital Project Expenditure - Ocean Street	(86,180)	
300137.1003.16	Metropolitan Regional Road Group Grant Funding	27,933	
400461.1976.81	Contribution to Dixon Road / Mandurah Road project	58,247	
		0	358,881
17/01/2018 Additional grant funding received for Honeywood Park			
600008.1568.60	Capital Project Expenditure - Parks for People Strategy Honeywood	(20,000)	
300142.1003.16	Grant received - Department Industry for Stronger Communities	20,000	
		0	358,881
17/01/2018 Transfer of capital budget to enable purchase of mobile disability hoist for Recquatic Centre			
600004.1001.60	Capital Project Expenditure - Disability Hoist	(3,000)	
600004.1001.60	Capital Project Expenditure - Blanket Buddy	3,000	
		0	358,881
Amended Budget Surplus / (Deficit)			358,881

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 5: Receivables - Rates & Charges

Receivables - Rates & Charges Receivable	31 Jan 2018	30 June 2017	Outstanding Rates & Charges by Payment Arrangement Type	31 Jan 2018	
	\$	\$		\$	%
Opening Arrears Previous Years	2,761,590	2,179,452	Ratepayers on No Arrangement (including Interim Rates payable)	4,024,608	37.83%
Levied this year	46,588,403	46,344,239	Ratepayers in Credit or on Special Arrangement	105,386	0.99%
Less Collections to date	(38,712,703)	(45,762,100)	Two Equal Instalments	135,291	1.27%
			Four Equal Instalments	2,425,592	22.80%
Equals Collectible Rates & Charges Outstanding	10,637,290	2,761,590	Fortnightly Direct Debit	2,920,627	27.46%
			Weekly Direct Debit	1,025,786	9.64%
Net Rates & Charges Collectable	10,637,290	2,761,590		10,637,290	100.00%
% Outstanding	21.55%	5.69%			



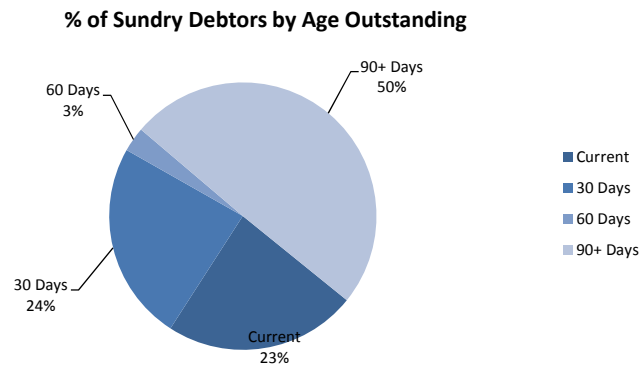
CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 5(a): Receivables - General

Receivables - General

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Debtors	113,144	117,012	14,594	240,921	485,672
Infringements Register					162,022
Total Receivables General Outstanding					647,694

Amounts shown above include GST (where applicable)



Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000

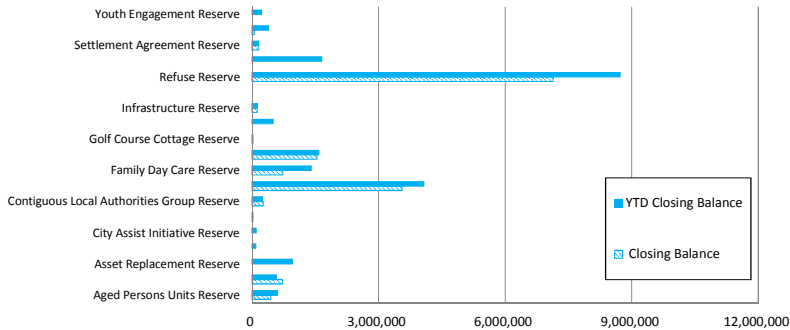
Debtor #	Description	Status	\$
240.01	Sponsorship 2017 Rock Symphony Event	Payable on the City's lodgement of sponsorship report, due 1st March.	1,650
553.04	Lease and Outgoings	Paid 7 February 2018.	9,159
854.04	Rent and Outgoings	Investigating dispute regarding CPI increase.	5,212
1497.11	Banksia Park Fees	Invoice to be paid upon sale of unit.	1,020
1703.11	Banksia Park Fees	Invoice to be paid upon sale of unit.	4,740
1825.07	Court awarded fines and costs	With Fines Enforcement Registry.	3,298
2428.11	Banksia Park Fees	Invoices to be paid upon sale of unit.	2,712
2442.07	Court imposed fine	No payments received. With Fines Enforcement Registry.	5,732
2535.07	Dog attack prosecution costs	Regular payments ceased in 2015; with Fines Enforcement Registry.	6,444
2549.07	Pool prosecution	No payments received. With Fines Enforcement Registry.	1,400
2726.07	Planning and Development Act prosecution	Regular payments ceased in December 2016. With Fines Enforcement	23,144
3274.07	Dog attack prosecution costs	Debtor making regular payments of \$20 via Fines Enforcement Registry.	1,072
3321.07	Dog fines and prosecution costs	Regular payments of \$25 per fortnight via Fines Enforcement Registry.	2,735
3485.07	Food Act prosecutions	No payments received. With Fines Enforcement Registry.	13,524
3884.03	Removal of abandoned vehicle	Regular payments of \$40 per fortnight via Fines Enforcement Registry.	2,675
3909.07	Local Government Act prosecution	No payments received. With Fines Enforcement Registry.	3,652
3910.07	Local Government Act prosecution	Direct debit arrangement of \$30 per fortnight.	1,542
3922.03	Verge clean up costs	10/11/17 Email sent to Legal regarding the next step due to financial hardship	1,090
3936.07	Prosecution RO 706-709	Regular payments of \$150 per fortnight via Fines Enforcement Registry.	11,552
3953.07	Local Law prosecution	Regular payments of \$45 per fortnight via Fines Enforcement Registry.	3,274
4060.07	Littering Act Prosecution - Unlawful transport	Direct debit arrangement of \$50 per fortnight.	3,262
897.04/06	Lease and Outgoings - Carpark	Liaison with Debtor in progress, with Legal.	112,183
Total Debtors 90+ days > \$1,000			221,070

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

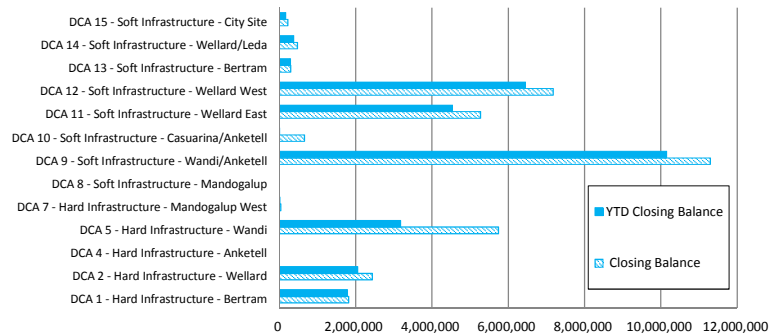
Note 6: Cash Backed Reserve

Reserve	Adopted Budget				Current Budget				Actual					Variance Actual vs Budget
	Opening Balance \$	Transfers In (incl Interest) (+) \$	Transfers Out (-) \$	Closing Balance \$	Opening Balance \$	Transfers In (incl Interest) (+) \$	Transfers Out (-) \$	Closing Balance \$	Opening Balance \$	Transfers In (+) \$	Interest Earned (+) \$	Transfers Out (-) \$	YTD Closing Balance \$	
Municipal Reserves														
Aged Persons Units Reserve	389,941	279,588	(221,315)	448,214	389,941	279,588	(221,315)	448,214	643,364	0	8,890	(40,383)	611,871	163,657
Asset Management Reserve	784,951	22,399	(83,090)	724,260	784,951	22,399	(83,090)	724,260	566,868	0	9,635	0	576,503	(147,757)
Asset Replacement Reserve	213,186	254,814	(468,000)	0	213,186	254,814	(495,000)	(27,000)	595,442	433,056	4,569	(78,737)	954,330	981,330
Banksia Park Reserve	107,650	735	(108,385)	0	107,650	735	(108,385)	0	107,840	0	1,490	(19,906)	89,424	89,424
City Assist Initiative Reserve	0	0	0	0	0	100,000	0	100,000	0	100,000	0	0	100,000	0
Community Services & Emergency Relief Reserve	25,966	611	0	26,577	25,966	611	0	26,577	26,059	0	360	0	26,419	(158)
Contiguous Local Authorities Group Reserve	253,161	56,950	(45,000)	265,111	253,161	56,950	(45,000)	265,111	239,215	10,210	3,305	(3,690)	249,040	(16,071)
Employee Leave Reserve	4,100,853	0	(539,162)	3,561,691	4,100,853	0	(539,162)	3,561,691	4,074,338	0	0	0	4,074,338	512,647
Family Day Care Reserve	1,446,637	34,023	(751,569)	729,091	1,446,637	34,023	(751,569)	729,091	1,383,878	0	19,988	0	1,403,866	674,775
Future Community Infrastructure Reserve	2,013,802	54,784	(527,100)	1,541,486	2,013,802	54,784	(1,004,000)	1,064,586	1,568,683	0	21,675	(2,495)	1,587,864	523,278
Golf Course Cottage Reserve	27,167	639	0	27,806	27,167	639	0	27,806	27,264	0	377	0	27,641	(165)
Information Technology Reserve	0	0	0	0	0	500,000	0	500,000	0	500,000	0	0	500,000	0
Infrastructure Reserve	122,859	2,889	0	125,748	122,859	2,889	0	125,748	128,213	0	1,772	0	129,985	4,237
Rates Strategy Reserve	819,692	0	(819,692)	0	819,692	0	(819,692)	0	819,692	0	0	(819,692)	0	0
Refuse Reserve	8,606,073	202,401	(1,667,704)	7,140,770	8,606,073	202,401	(1,696,754)	7,111,720	8,636,810	0	119,338	(28,298)	8,727,851	1,616,131
Restricted Grants & Contributions Reserve	1,297,522	0	(1,297,522)	0	1,297,522	0	(1,297,522)	0	2,644,457	0	0	(987,973)	1,656,484	1,656,484
Settlement Agreement Reserve	157,743	0	0	157,743	157,743	0	0	157,743	157,743	0	0	0	157,743	0
Workers Compensation Reserve	342,176	0	(289,544)	52,632	342,176	0	(289,544)	52,632	210,503	181,674	0	0	392,177	339,545
Youth Engagement Reserve	270,000	0	(270,000)	0	270,000	0	(270,000)	0	270,000	0	0	(41,292)	228,708	228,708
Sub-Total Municipal Reserves	20,979,379	909,833	(7,088,083)	14,801,129	20,979,379	1,509,833	(7,621,033)	14,868,179	22,100,369	1,224,940	191,398	(2,022,465)	21,494,241	6,626,062
Developer Contribution Reserves														
DCA 1 - Hard Infrastructure - Bertram	1,738,315	489,830	(414,093)	1,814,052	1,738,315	489,830	(414,093)	1,814,052	1,743,837	0	40,641	0	1,784,478	(29,574)
DCA 2 - Hard Infrastructure - Wellard	1,953,717	487,102	0	2,440,819	1,953,717	487,102	0	2,440,819	1,969,898	36,864	46,203	0	2,052,965	(387,854)
DCA 4 - Hard Infrastructure - Anketell	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCA 5 - Hard Infrastructure - Wandi	3,079,247	2,662,656	0	5,741,903	3,079,247	2,662,656	0	5,741,903	3,104,086	0	72,343	0	3,176,429	(2,565,474)
DCA 7 - Hard Infrastructure - Mandogalup West	8,537	27,097	0	35,634	8,537	27,097	0	35,634	8,567	0	118	0	8,685	(26,949)
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCA 9 - Soft Infrastructure - Wandi/Anketell	9,893,320	1,895,119	(488,318)	11,300,121	9,893,320	1,895,119	(488,318)	11,300,121	9,928,654	0	216,359	0	10,145,013	(1,155,108)
DCA 10 - Soft Infrastructure - Casuarina/Anketell	0	666,609	(7,117)	659,492	0	666,609	(7,117)	659,492	0	0	152	0	152	(659,340)
DCA 11 - Soft Infrastructure - Wellard East	4,323,240	958,816	(9,724)	5,272,332	4,323,240	958,816	(9,724)	5,272,332	4,374,577	59,136	102,566	(1,702)	4,534,577	(737,755)
DCA 12 - Soft Infrastructure - Wellard West	6,274,935	914,116	(15,637)	7,173,414	6,274,935	914,116	(15,637)	7,173,414	6,297,347	0	149,059	0	6,446,406	(727,008)
DCA 13 - Soft Infrastructure - Bertram	287,083	6,750	0	293,833	287,083	6,750	0	293,833	288,108	0	3,981	0	292,089	(1,744)
DCA 14 - Soft Infrastructure - Wellard/Leda	359,161	117,719	(6,704)	470,176	359,161	117,719	(6,704)	470,176	367,092	0	5,072	0	372,164	(98,012)
DCA 15 - Soft Infrastructure - City Site	160,443	61,328	(4,190)	217,581	160,443	61,328	(4,190)	217,581	161,124	0	2,239	0	163,363	(54,218)
Sub-Total Developer Contribution Reserves	28,077,998	8,287,142	(945,783)	35,419,357	28,077,998	8,287,142	(945,783)	35,419,357	28,243,290	96,000	638,732	(1,702)	28,976,321	(6,443,036)
Total Reserves	49,057,377	9,196,975	(8,033,866)	50,220,486	49,057,377	9,796,975	(8,566,816)	50,287,536	50,343,659	1,320,940	830,130	(2,024,167)	50,470,562	183,026

Municipal Reserves - Year To Date Reserve Balance to End of Year Estimate



Developer Contribution Reserves - Year To Date Reserve Balance to End of Year Estimate



CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 7: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Motor Vehicles									
5596	Toyota Aurion Sportivo 3.5L Auto - Motor Vehicle - Dispose 1ENV377 (PL420)	26,484	13,464		(13,020)	26,170	15,000	0	(11,170)
5591	Holden Colorado LTZ 4x4 Auto - Motor Vehicle - Dispose 1EOB725 (PL421)	34,188	28,236		(5,952)	33,279	25,000	0	(8,279)
5827	Toyota Kluger AWD V6 - Motor Vehicle - 1EWF500 (PL466)	31,619	37,782	6,163		31,459	28,000	0	(3,459)
5605	Holden VF Evoke V6 Sportswagon - Motor Vehicle - Dispose 1EOB748 (PL422)	17,937	14,145		(3,791)	17,639	15,000	0	(2,639)
5630	Holden Colorado 7 4x4 LTZ - Motor Vehicle - Dispose 1EOX941 (PL425)	26,699	22,555		(4,144)	26,223	20,000	0	(6,223)
5600	Holden Colorado 7 4x4 LTZ - Motor Vehicle - Dispose 1EOO657 (PL430)	26,950	25,055		(1,896)	26,223	20,000	0	(6,223)
5604	Toyota Camry Altise 2.5L Sedan - Motor Vehicle - Dispose 1ENM243 (PL423)	14,496	10,530		(3,966)	14,243	15,000	757	0
5601	Holden Colorado 4x4 Crew Cab - Motor Vehicle - Dispose KWN1955 (PL424)	26,899	20,964		(5,936)	26,223	20,000	0	(6,223)
5648	Ford Ranger 4x4 PU XL - Motor Vehicle - Dispose KWN1946 (PL426)	22,297	21,645		(651)	22,112	20,000	0	(2,112)
5602	Holden Colorado 4 x4 Crew Cab - Motor Vehicle - Dispose KWN1953 (PL427)	26,342	21,645		(4,697)	26,223	20,000	0	(6,223)
5592	Holden Colorado 4 x4 Crew Cab Ute - Motor Vehicle - Dispose KWN1952 (PL428)	26,393	20,509		(5,884)	26,223	20,000	0	(6,223)
5043	Ford Ranger PX XL 4x4 Dual Cab - Motor Vehicle - Dispose KWN1817 (PL410)	24,487	23,009		(1,478)	24,105	20,000	0	(4,105)
5598	Holden Colorado 4x4 Crew Cab - Motor Vehicle - Dispose KWN1958 (PL433)	26,699	20,509		(6,190)	26,223	20,000	0	(6,223)
5622	Volkswagen Amarok Tdi Dual Cab - Motor Vehicle - Dispose KWN2000 (PL436)	0	0			31,590	20,000	0	(11,590)
4616	Ford Ranger PX XL 4x4 Dual Cab - Motor Vehicle - Dispose KWN1820 (PL385)	20,932	23,691	2,759		0	0	0	0
4600	Volkswagen Amarok Tdi Dual Cab - Motor Vehicle - Dispose KWN1893 (PL386)	27,562	16,825		(10,737)	0	0	0	0
4601	Volkswagen Amarok Tdi Dual Cab - Motor Vehicle - Dispose KWN1984	27,302	18,643		(8,659)	0	0	0	0
Furniture & Equipment									
4868	Single Seater Lounge - Solid Timber Frame (Library)	627	0		(627)	0	0	0	0
4869	Single Seater Lounge - Solid Timber Frame (Library)	627	0		(627)	0	0	0	0
5732	Laptop - Dell Latitude 3540	108	137	29		0	0	0	0
6070	Apple iPad Pro 9.7	780	775		(5)	0	0	0	0
Plant & Equipment									
3287	2009 Hino 14T Tip Truck - Dispose KWN1761 (PL252)	0	0			81,808	80,000	0	(1,808)
3481	Mitsubishi Fuso Tip Truck - Dispose KWN1779 (PL289)	0	0			31,884	25,000	0	(6,884)
3075	Volvo L70F Loader - Dispose KWN624 (PL223)	0	0			92,795	80,000	0	(12,795)
5068	Mower Toro GM7200 - Dispose 1EJI080 (PL415)	16,339	6,000		(10,339)	16,112	4,000	0	(12,112)
4591	Mower Toro Zero Turn Grandmaster Ride on - Dispose 1EDW556 (PL390)	10,523	6,000		(4,523)	9,501	4,000	0	(5,501)
5624	Kubota Tractor 33HP & Slasher - Dispose 1EPN009 (PL441)	0	0			10,885	8,000	0	(2,885)
4602	Hino 500 Tip Truck 4x4 Truck - Dispose KWN1915 (PL391)	102,701	72,426		(30,274)	103,812	95,000	0	(8,812)
3187	Vermeer Wood Chipper - Dispose Sale 1TKV850 (PL253)	18,335	21,003	2,669		19,011	25,000	5,989	
2434	Volvo 710 Vhp Grader - Dispose KWN623 (PL49)	73,730	43,642		(30,088)	74,659	60,000	0	(14,659)
Various	Stihl Hedgetrimmers x 6	748	1,000	289	(36)	0	0	0	0
Various	Stihl Brushcutters x 6	812	1,091	279		0	0	0	0
Various	Clearing Saw Hedgetrimmers x 2	1,079	364		(716)	0	0	0	0
		633,695	491,645	12,187	(154,237)	798,399	659,000	6,746	(146,145)
Net Profit/(Loss)					(142,049)	(139,399)			

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 8: Rating Information	YTD Actual							Budget					
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$		\$	\$	\$	\$	\$
Differential General Rate													
Gross Rental Value (GRV)													
Improved Residential	0.07351	13,149	227,972,896	16,223,658	481,629	46,081	16,751,368	12,635	220,699,968	16,223,658	850,000	-	17,073,658
Vacant Residential	0.15769	750	8,317,710	1,385,002	(60,586)	(13,169)	1,311,247	469	8,783,070	1,385,002	-	-	1,385,002
Improved Special Residential	0.06515	832	19,243,171	1,256,013	(2,274)	-	1,253,739	808	19,278,791	1,256,013	-	-	1,256,013
Light Industrial and Commercial	0.08719	153	23,824,693	2,025,036	51,160	4,419	2,080,615	145	23,225,553	2,025,036	-	-	2,025,036
General Industry and Service Commercial	0.08246	349	36,590,832	2,943,173	63,146	299	3,006,618	336	35,692,132	2,943,173	-	-	2,943,173
Large Scale General Industry and Service Commercial	0.08559	52	47,159,680	4,105,511	(61,954)	(313)	4,043,244	47	47,967,180	4,105,511	-	-	4,105,511
Unimproved Value (UV)													
General Industrial	0.01696	3	121,200,000	2,055,552	-	-	2,055,552	3	121,200,000	2,055,552	-	-	2,055,552
Rural	0.00471	94	97,651,000	459,936	-	-	459,936	79	97,651,000	459,936	-	-	459,936
Mining	0.00817	27	38,616,000	306,710	7,603	4,996	319,309	23	37,541,000	306,710	-	-	306,710
Urban/Urban Deferred	0.00576	233	152,690,000	868,775	9,953	37,762	916,490	63	150,829,000	868,775	-	-	868,775
Sub-Totals		15,642	773,265,982	31,629,366	488,677	80,075	32,198,118	14,608	762,867,694	31,629,367	850,000	-	32,479,367
Minimum Payment	Minimum \$												
Gross Rental Value (GRV)													
Improved Residential	\$971	1,717	1,659,684	1,646,816	13,839	2,284	1,662,939	1,696	20,376,522	1,646,816	-	-	1,646,816
Vacant Residential	\$971	1,408	912,718	985,565	(72,847)	(18,876)	893,842	1,015	5,339,565	985,565	-	-	985,565
Improved Special Residential	\$971	7	6,552	5,826	726	-	6,552	6	84,900	5,826	-	-	5,826
Light Industrial and Commercial	\$1,263	26	32,838	32,838	-	-	32,838	26	267,341	32,838	-	-	32,838
General Industry and Service Commercial	\$1,263	38	47,994	46,731	-	-	46,731	37	318,902	46,731	-	-	46,731
Large Scale General Industry and Service Commercial	\$1,263	0	-	-	-	-	-	0	-	-	-	-	-
Unimproved Value (UV)													
General Industrial	\$1,263	0	-	-	-	-	-	0	-	-	-	-	-
Rural	\$971	9	8,739	8,739	-	-	8,739	9	1,071,000	8,739	-	-	8,739
Mining	\$1,263	15	16,419	16,419	-	-	16,419	13	28,647	16,419	-	-	16,419
Urban/Urban Deferred	\$1,263	111	62,752	17,682	45,070	1,512	64,264	14	2,051,600	17,682	-	-	17,682
Sub-Totals		3,331	2,747,696	2,760,616	(13,212)	(15,080)	2,732,324	2,816	29,538,477	2,760,616	-	-	2,760,616
		18,973	776,013,678	34,389,982	475,465	64,995	34,930,442	17,424	792,406,171	34,389,983	850,000	-	35,239,983
Concession							-						-
Amount from General Rates							34,930,442						35,239,983
Ex-Gratia Rates							-						-
Specified Area Rates							-						-
Totals							34,930,442						35,239,983

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 9: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
		\$		\$	\$	\$	\$	\$	\$
Governance									
Loan 99 - Administration Office Renovations	845,987	0		41,558	84,414	804,429	761,573	28,487	57,237
Loan 107 - Administration / Chambers Building Refurbishment	0	0	2,897,000	0	0	0	2,897,000	0	0
Education & Welfare									
Loan 96 - Youth Specific Space	171,398	0		11,562	23,558	159,836	147,840	6,584	13,606
Loan 100 - Youth Specific Space	1,521,312	0		0	0	1,521,312	1,521,312	39,502	81,250
Recreation and Culture									
Loan 94 - Wellard Sports Pavilion	248,482	0		21,486	43,658	226,996	204,824	6,285	16,802
Loan 95 - Orelia Oval Pavilion	411,355	0		27,748	56,540	383,607	354,815	15,802	32,655
Loan 97 - Orelia Oval Pavilion Extension	1,871,923	0		91,956	186,785	1,779,968	1,685,138	63,033	126,648
Loan 102 - Library & Resource Centre	7,421,567	0		0	0	7,421,567	7,421,567	188,041	386,720
Loan 104 - Recquatic Refurbishment	3,350,000	0		0	0	3,350,000	3,350,000	77,805	135,675
Loan 105 - Bertram Community Centre	1,296,840	0		0	0	1,296,840	1,296,840	24,991	50,827
Loan 106 - Destination Park - Calista	1,609,695	0		46,219	93,163	1,563,476	1,516,532	29,981	49,819
Transport									
Loan 98 - Streetscape Beautification	1,142,081	0		56,103	113,959	1,085,978	1,028,122	38,457	77,270
Loan 101 - City Centre Redevelopment	2,500,000	0		0	0	2,500,000	2,500,000	23,588	61,750
Self Supporting Loans									
Recreation and Culture									
Loan 103B - Golf Club Refurbishment	298,494	0		7,758	15,645	290,736	282,849	5,355	11,506
	22,689,134	0	2,897,000	304,389	617,722	22,384,745	24,968,412	547,913	1,101,765

(b) New Debentures

No new debentures were raised during the reporting period.

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 10: Trust Fund

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 31 Jan 2018
	\$	\$	\$	\$
Hall Security Bonds	55,341	16,400	(11,600)	60,141
Footpath & Kerbing Security Deposits	857,177		(31,456)	825,721
Sports Forfeiture Security Deposits	200			200
Bus Hire Security Deposits	3,000	2,500	(500)	5,000
Demolition Security Deposits	16,334		(3,256)	13,078
Miscellaneous Deposits	70,351	12,500		82,851
Footpath Construction Bonds	2,000			2,000
Land Subdivision Bonds	506,810	6,000	(79,108)	433,702
Road Maintenance Bonds	293,234			293,234
Landscaping Subdivision Bonds	125,315	13,473		138,787
Planning Advertising Bonds	250		(250)	0
Mortimer Road - Community Trust	10,421			10,421
ATU Landscaping Bonds	3,168		(790)	2,378
Landscaping Development Bonds	56,822	7,655		64,477
Subdivision Handrails	15,395			15,395
APU Security Bonds	16,462		(1,450)	15,012
Councillor Nomination Deposits	0	720		720
DCA Contingency Bonds	729,967	89,410		819,377
Contiguous Local Authorities Group (CLAG)	200			200
Retention Funds	0	13,180		13,180
Public Open Space Cash In Lieu	49,608	150,453		200,061
	2,812,054	312,292	(128,410)	2,995,936



































CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 11: Capital Acquisitions

Assets	Account	YTD Actual			Budget				Comment
		New/Upgrade	Renewal	Total YTD	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$		\$	\$	
<div><div></div>Level of completion indicator, please see table at the end of this note for further detail.</div>									
Buildings									
<div></div> Adventure Park - Calista Oval - Building Renewal	00012578	0	0	0	100,000	100,000	0	0	
<div></div> Sloan's Cottage - conservation works	00012511	0	0	0	5,000	5,000	0	0	
<div></div> Smirk's Cottage - conservation works	00012512	0	0	0	5,000	5,000	0	0	
<div></div> Wheatfield Cottage - conservation works	00012513	0	0	0	15,000	15,000	15,000	15,000	
<div></div> Zone Youth Centre - repaint external walls	00012514	0	0	0	20,000	20,000	0	0	
<div></div> Revolving Energy Fund	00012515	0	0	0	35,000	35,000	35,000	35,000	
<div></div> Sloan Reserve Toilets	00012516	0	0	0	40,000	0	0	0	Funds reallocated to Smirks Cottage Accessible Reserve Toilets.
<div></div> Smirks Cottage Accessible Reserve Toilets	00012516	0	0	0	0	40,000	0	0	
<div></div> Youth Outdoor Space - Public Art	00012517	22,923	0	22,923	26,500	26,500	26,500	3,577	
<div></div> Kwinana Bowling Club shed replacement	00012518	0	0	0	18,000	0	0	0	Funds were reallocated to operating as Council only provided a contribution towards the Shed.
<div></div> CFWD Dist B - DCA 13 - Local Sporting Ground with Community Sports	00012520	0	0	0	385,350	734,000	354,821	354,821	
<div></div> CWFD Dist C - DCA14 - Local Sporting Ground with pavilion extension	00012521	2,495	0	2,495	141,750	270,000	71,977	69,482	
<div></div> CFWD Signage - update signage from Town to City	00012522	0	0	0	110,000	110,000	0	0	
<div></div> Administration Building (existing) Building renewals	00012526	0	0	0	2,897,000	2,897,000	0	0	
<div></div> Banksia Park - Bollard/Light replacement	00012527	0	0	0	6,400	6,400	0	0	
<div></div> Banksia Park - Clubhouse kitchen - cabinet replacement	00012528	0	0	0	15,000	15,000	0	0	
<div></div> Banksia Park - Clubhouse - replace wooden framed door	00012529	0	0	0	2,500	2,500	0	0	
<div></div> Banksia Park - External Painting - 5 year program	00012530	0	0	0	20,000	20,000	0	0	
<div></div> Business Incubator - replacement of split system air conditioners	00012531	0	0	0	15,000	15,000	0	0	
<div></div> Wellard Pavilion Air Conditioning	00012519	0	0	0	11,000	11,000	0	0	
<div></div> Kwinana Out of School Care - replace air conditioners	00012532	0	0	0	15,000	15,000	0	0	
<div></div> Contingency (covers all unforeseen breakdowns and requests)	00012533	0	31,429	31,429	100,000	100,000	100,000	68,571	
<div></div> Callistemon Court APU - new garage block	00012534	0	0	0	40,000	40,000	0	0	
<div></div> Callistemon Court APU - carpet replacement	00012535	0	0	0	10,000	10,000	0	0	
<div></div> Callistemon Court APU - External Painting - 5 year program	00012536	0	0	0	20,000	20,000	0	0	
<div></div> CFWD Callistemon Court APU - Construction/installation of new footpath and letterboxes	00012537	0	5,500	5,500	10,000	10,000	10,000	4,500	
<div></div> Out of School Care - 2 Budden Way - Renewal of fence	00012538	0	9,650	9,650	20,000	20,000	20,000	10,350	
<div></div> New Operations Centre	00012539	0	0	0	100,000	100,000	0	0	
<div></div> Bright Futures Family Day Care building to replace playroom, kitchenette and toy library	00012540	0	0	0	650,000	650,000	0	0	
<div></div> Darius Well Reception - Safety modifications	00012721	4,544	0	4,544	0	5,000	5,000	456	
<div></div> Recquatic ergonomic workstation refit	00012756	23,976	0	23,976	0	30,000	30,000	6,024	
<div></div> Buildings Total		53,938	46,579	100,517	4,833,500	5,327,400	668,298	567,781	


































CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 11: Capital Acquisitions

Assets	Account	YTD Actual			Budget				Comment
		New/Upgrade	Renewal	Total YTD	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$		\$	\$	
Plant, Furniture and Equipment									
Furniture and Equipment									
 Banksia Park - replacement of furniture and equipment in the Clubrooms	00012443	0	0	0	5,000	5,000	0	0	
 Banksia Park - 3 x Rinnai continual Flow HWU	00012444	0	0	0	10,500	10,500	0	0	
 Banksia Park - 3 x Chef Elevated Oven Replacements	00012445	0	0	0	8,085	8,085	0	0	
 Banksia Park - Park Benches	00012446	0	0	0	4,500	4,500	0	0	
 Callistemon Court APU - Rinnai continual flow HWS	00012447	0	0	0	14,000	14,000	0	0	
 Callistemon Court APU - Chef elevated oven replacement	00012448	0	0	0	8,085	8,085	0	0	
 Darius Wells Library & Resource Centre - Furniture	00012449	0	0	0	1,000	1,000	0	0	
 John Wellard Community Centre - Furniture	00012450	0	0	0	2,000	2,000	0	0	
 William Bertram community Centre - Furniture	00012451	0	0	0	2,000	2,000	0	0	
 Library - Data projector & screen	00012452	0	0	0	5,000	5,000	0	0	
 Library - F & E Renewal	00012453	0	0	0	5,500	5,500	0	0	
 Office Furniture - furniture for new staff/staff relocations	00012454	0	0	0	12,000	12,000	0	0	
 Recquatic - Administration - Office Chairs	00012455	0	0	0	1,000	1,000	0	0	
 Recquatic - Administration - Staffroom fridge	00012456	0	0	0	1,000	1,000	0	0	
 Recquatic - Administration - Staffroom TV	00012457	0	0	0	500	500	0	0	
 Recquatic - Aquatics - Blanket buddy	00012458	0	0	0	8,000	5,000	0	0	
 Recquatic - Aquatics - Disability hoist 25 metre pool	00012459	0	0	0	6,000	9,000	9,000	9,000	
 Recquatic - Aquatics - Defibrillator	00012460	0	0	0	3,000	3,000	0	0	
 Recquatic - Multi Purpose room - Mirrors	00012461	0	0	0	3,000	3,000	0	0	
 Recquatic - Cafe - Tables	00012462	0	0	0	2,000	2,000	0	0	
 Recquatic - Health & Fitness - New program equipment cost & replacement	00012463	0	0	0	2,500	2,500	0	0	
 Recquatic - Vacation Care/Crèche - Play Equipment	00012464	0	0	0	2,000	2,000	0	0	
 Youth Centre - Zone - Lounge entrance renovation	00012465	10,216	0	10,216	10,000	35,000	35,000	24,784	
 Defibrillators for City Facilities - Thomas Kelly, Orelia & one TBC	00012466	0	0	0	10,500	10,500		0	
 Diesel Generator for Computer Room	00012490	0	0	0	4,000	4,000		0	
 Darius Wells Christmas Tree/Decorations	00012742	9,884	0	9,884	0	10,000	10,000	116	
 CCTV for Wellard CBD - WA Police Grant State CCTV Strategy	00012764	96,836	0	96,836	0	98,967	12,500	(84,336)	
Computing Equipment									
 iPhones	00012467	0	0	0	20,000	20,000	0	0	
 Self Check Touchscreen Computer & Workstation	00012468	0	0	0	11,000	11,000	11,000	11,000	
 Fibre Link to the Skate Park and Adventure Park	00012471	38,178	0	38,178	40,000	40,000	40,000	1,822	
 AV Equipment - Projector Replacement	00012469	0	0	0	30,000	30,000	30,000	30,000	
 Backup/DR Software	00012473	0	0	0	3,750	3,750	3,750	3,750	
 VM Software	00012474	0	0	0	5,400	5,400	5,400	5,400	
 CFWD Various ICT Equipment for Strategic Information Technology Plan	00012472	0	0	0	146,850	146,850	135,850	135,850	





























CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 11: Capital Acquisitions

Assets	Account	YTD Actual			Budget				Comment
		New/Upgrade	Renewal	Total YTD	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$		\$	\$	
Plant and Equipment									
 Depot - Minor Plant	00012475	0	0	0	25,000	25,000	17,000	17,000	
 Depot - Purchase of New Tip Truck - New Plant 527 - (Sale KWN1761)	00012476	0	0	0	195,000	195,000	0	0	
 Depot - Purchase of New Tip Truck - New Plant 528 - (Sale KWN1779)	00012477	0	0	0	85,000	112,000	0	0	
 Depot - Purchase of New Loader - New Plant 529 - (Sale KWN624)	00012478	0	0	0	270,000	270,000	0	0	
 Depot - Purchase of New Ride on Mower - New Plant 530	00012479	0	30,312	30,312	32,000	32,000	32,000	1,688	
 Depot - Purchase of New Ride on Mower - New Plant 532	00012480	0	30,312	30,312	32,000	32,000	32,000	1,688	
 Depot - Purchase of New Out-front ride on Mower - New Plant 531	00012481	32,567	0	32,567	30,000	30,000	30,000	(2,567)	
 NAMS Tools	00012485	0	0	0	5,000	5,000		0	
 Recquatic - Aquatics - Automatic pool cleaner	00012486	0	0	0	5,000	5,000		0	
 Recquatic - Aquatics - Lane Rope (10)	00012487	0	0	0	8,000	8,000	0	0	
 Recquatic - Aquatics - Pool Inflatable Device	00012488	0	0	0	15,000	15,000	15,000	15,000	
 Recquatic - Swim School - Swim Platform	00012489	0	0	0	2,400	2,400	2,400	2,400	
 CFWD Facilities - Soft fall tester	00012491	0	0	0	15,000	15,000	15,000	15,000	
 CFWD Speed Alert Mobile Trailer for Driver Speed Education	00012492	24,660	0	24,660	26,290	26,290	26,290	1,630	
 Computer Mounting Systems for City Assist Vehicles (KWN2061, KWN 2063, KWN2000, KWN1893)	00012493	0	0	0	9,091	9,091		0	
 CFWD Fixed Variable Community Notice Board	00012494	0	0	0	70,000	70,000	0	0	
 Transfer of Vehicle Isuzu FTS 3.4 Fire Tanker from DFES	00012767	500,293	0	500,293	0	0	0	(500,293)	
Motor Vehicles									
 Director City Living - Purchase & Sale - Sale 1ENV377 PL420	00012495	0	38,884	38,884	56,000	56,000	56,000	17,116	
 Director Infrastructure - Purchase & Sale - Sale 1EOB725 PL421	00012496	0	0	0	56,000	56,000	56,000	56,000	Not occuring as no longer required. Adjustment will be made during budget review process.
 Manager Marketing - Purchase & Sale - Sale 1EOB748 PL422	00012497	0	38,584	38,584	41,000	41,000	41,000	2,416	
 Manager Engineering - Purchase & Sale - Sale 1EOX941 PL425	00012498	0	40,504	40,504	41,000	41,000	41,000	496	
 Manager Works Depot - Purchase & Sale - Sale 1EOO657 PL430	00012499	0	37,092	37,092	41,000	41,000	41,000	3,908	
 Building Assets Coordinator - Purchase & Sale - Sale 1ENM243 PL423	00012500	0	32,546	32,546	38,000	38,000	38,000	5,454	
 Compliance Officer - Purchase & Sale - Sale KWN1955 PL424	00012501	0	33,989	33,989	41,000	41,000	41,000	7,011	
 Development Engineer - Purchase & Sale - Sale KWN1946 PL426	00012502	0	34,379	34,379	41,000	41,000	41,000	6,621	
 Engineer Designer - Purchase & Sale - Sale KWN1953 PL427	00012503	0	39,534	39,534	41,000	41,000	41,000	1,466	
 Project Coordinator - Purchase & Sale - Sale KWN1952 PL428	00012504	0	38,737	38,737	41,000	41,000	41,000	2,263	
 Parks Supervisor - Purchase & Sale - Sale KWN1817 PL410	00012505	0	38,737	38,737	41,000	41,000	41,000	2,263	
 Streetscape Maintenance Officer - Purchase & Sale - Sale KWN1958	00012506	0	34,498	34,498	41,000	41,000	41,000	6,502	
 Senior Essential Services - Purchase & Sale - Sale KWN2000 PL436	00012507	0	39,461	39,461	41,000	41,000	41,000	1,539	
 Chief Executive Officer - Purchase & Sale - Sale 1EWF500 P466	00012508	0	57,849	57,849	63,000	63,000	63,000	5,151	
 Director City Regulation Vehicle - Purchase only - New Plant 511	00012509	48,150	0	48,150	56,000	56,000	56,000	7,850	
 Tree Officer - Purchase only - New Plant 512	00012510	35,541	0	35,541	41,000	41,000	41,000	5,459	
Plant , Furniture and Equipment Total		796,325	565,418	1,361,743	1,932,951	2,093,918	1,182,190	(179,553)	



























CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 11: Capital Acquisitions

Assets	Account	YTD Actual			Budget				Comment
		New/Upgrade	Renewal	Total YTD	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$		\$	\$	
Park and Reserves									
 Annual upgrade of parks as per Parks for People strategy - Rogan Park, Bertram small scale skate park, shade sail on play equipment, Honeywood park exercise equipment	00012574	0	30,812	30,812	216,000	134,000	134,000	103,188	
 Bore - current condition 5 cubicle & pump replacement	00012575	0	65,595	65,595	75,000	75,000	75,000	9,405	
 Bore - Forward renewal/replacement as per annual program	00012576	0	57,359	57,359	105,000	105,000	105,000	47,641	
 Bowling Club Green replacement	00012577	0	0	0	220,000	220,000	0	0	
 Calista Oval - Fencing & Bollards replacement	00012579	0	55,819	55,819	60,000	60,000	60,000	4,181	
 Sanctuary Drive - Firebreak Construction - Dual Use Path - Limestone	00012580	0	0	0	15,000	15,000	0	0	
 Goal post renewal	00012581	0	0	0	5,000	5,000	0	0	
 KIA Tree Planting Program	00012582	0	0	0	130,000	130,000	0	0	
 Kwinana Adventure Park - Bin Enclosure	00012583	0	0	0	40,000	40,000	0	0	
 Kwinana Tennis Courts - Fencing	00012584	0	0	0	80,000	80,000	0	0	
 Park Furniture/Lights	00012585	0	0	0	6,000	6,000	6,000	6,000	
 Street Tree Planting Program - Bertram Stage 1 - 45	00012586	0	0	0	120,000	120,000	0	0	
 Wells Beach Foreshore Upgrade (Park and Boating Facility)	00012587	0	0	0	466,526	466,526	241,241	241,241	
 Installation of fencing in City Reserves to prevent illegal dumping	00012588	35,962	0	35,962	50,000	50,000	50,000	14,038	
 Mortimer Road Landscaping	00012589	0	0	0	51,500	51,500	51,500	51,500	
 Wellard Village Nature Play Park - BBQ	00012590	0	0	0	10,000	10,000	10,000	10,000	
 Medina Oval - Lighting	00012591	0	0	0	150,000	300,000	150,000	150,000	
 Kwinana Netball Courts - Lighting and Additions	00012592	8,951	0	8,951	155,185	157,185	157,185	148,234	
 CFWD Thomas Oval Netball Court Renewal	00012593	0	0	0	2,000	0	0	0	
 Playground Renewal - Gawler Way POS	00012569	0	1,407	1,407	35,000	35,000	35,000	33,593	
 Playground Renewal - Wells Park	00012570	0	0	0	35,000	35,000		0	
 CFWD Calista Oval Destination Park - Adventure Playground	00012571	5,757	0	5,757	42,232	42,232	42,232	36,475	
 CFWD Kwinana Outdoor Youth Space KOYS - Skate Park	00012572	342,289	0	342,289	40,000	20,000	20,000	(322,289)	
 Family Day Care - Playground Equipment and Landscaping behind office	00012573	0	0	0	101,569	101,569		0	
 Annual upgrade of Parks as per Parks for People Strategy - Honeywood	00012777	0	0	0	0	55,000	0	0	
 Annual upgrade of Parks as per Parks for People Strategy - Prince	00012778	1,500	0	1,500	0	35,000	0	(1,500)	
 Annual upgrade of Parks as per Parks for People Strategy - Gawler	00012779	1,000	0	1,000	0	12,000	0	(1,000)	
 Parks and Reserves Total		395,459	210,992	606,451	2,211,012	2,361,012	1,137,158	530,707	













CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 11: Capital Acquisitions

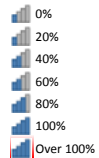
Assets	Account	YTD Actual			Budget				Comment	
		New/Upgrade	Renewal	Total YTD	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance		
		\$	\$	\$	\$		\$	\$		
Roads										
Urban Road Grant Construction										
	Anketell Road (a) - 230m to 430m West of McLaughlan Road	00012541	0	0	0	93,847	93,847	93,847	93,847	
	Anketell Road (b) - 200m west to 360m east of Abercrombie & west bound	00012542	0	6,294	6,294	275,283	275,283	275,283	268,989	
	Anketell Road (c) - 460m to 1000m east of Abercrombie Road	00012543	0	92,260	92,260	119,157	119,157	119,157	26,897	
	Anketell Road (d) - 300m west of Armstrong to 180m east of Armstrong	00012544	0	0	0	240,252	240,252	240,252	240,252	
	Cockburn Road - Rockingham to 70m North West of Rockingham Road	00012545	0	0	0	75,348	75,348	46,478	46,478	
	Gilmore Ave & Wellard Rd to Sloan Drive North & South Bound	00012546	0	74,225	74,225	222,008	222,008	0	(74,225)	
	Ocean Street - Rockingham Road to 100 metres East - Resurfacing	00012547	0	0	0	53,820	140,000	0	0	
	Sulphur Road - Roundabout at intersection of Durrant Ave	00012548	0	35,743	35,743	45,209	45,209	0	(35,743)	
Roads to Recovery Grant Construction										
	Beacham Place - Road Upgrade and formalise cul de sac	00012549	0	105,354	105,354	95,000	95,000	0	(105,354)	
	Cockman Way - Road Resurfacing and upgrade including kerb & footpath	00012550	0	326,345	326,345	332,000	332,000	55,000	(271,345)	
	Dalrymple Drive - resurfacing of various Roundabouts and chicane red laterite	00012551	0	79,311	79,311	85,000	85,000	0	(79,311)	
	Partridge Street - Pavement rehabilitation including cul de sac & footpath	00012552	0	144,426	144,426	190,000	190,000	0	(144,426)	
	Summerton Road - Intersection Improvement - Pre deflection Medina and Calista Avenues	00012761	0	0	0	0	99,000	0	0	
	Freckleton Road - Cul de sac resealing	00012762	0	0	0	0	35,000	0	0	
Municipal Road Construction										
	Minstrell Road Bertram - Removal of Slow Point	00012560	10,825	0	10,825	20,000	11,000	11,000	175	
	The Strand & Runnymede Gate intersection - John Wellard Community Centre	00012561	20,837	0	20,837	20,000	20,000	20,000	(837)	
	Beauchamp Loop & Wellard - Installation of Traffic Calming Devices	00012562	4,335	0	4,335	35,000	17,000	17,000	12,665	
	Traffic Calming Devices Repair	00012563	6,301	0	6,301	25,000	25,000	25,000	18,699	
	Bingfield Road West & Tucker Street Medina - Installation of Traffic Calming Devices	00012564	21,070	0	21,070	40,000	32,000	32,000	10,930	
	CFWD Bertram Road Dual Carriageway	00012565	0	0	0	81,090	0	0	0	Bertram Road dual carriageway project - completed 16/17; Western Power transformer not required.
	CFWD Johnson Road realignment roadworks	00012566	354,236	0	354,236	491,681	572,771	572,771	218,535	
Roads Total			417,604	863,958	1,281,562	2,539,695	2,724,875	1,507,788	226,226	
Street Lighting										
	Replacement of solar light damaged by third party - Insurance claim	00012317	0	1,415	1,415	0	0	0	(1,415)	
	Replacement of solar light damaged by third party - Insurance claim	00012318	0	0	0	0	0	0	0	
	Latitude 32 lighting change from solar	00012757	0	0	0	0	382,474	382,474	382,474	
	Street Lighting	00012554	0	0	0	42,436	42,436	0	0	
Street Lighting Total			0	1,415	1,415	42,436	424,910	382,474	381,059	
Bus Shelter Construction										
	Bus Shelter Construction	00012553	0	0	0	51,500	51,500	0	0	
Bus Shelter Construction Total			0	0	0	51,500	51,500	0	0	

CITY OF KWINANA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2018

Note 11: Capital Acquisitions

Assets	Account	YTD Actual			Budget				Comment
		New/Upgrade	Renewal	Total YTD	Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$		\$	\$	
Footpath Construction									
 Footpath Construction - Mortimer Road	00012555	0	0	0	92,500	92,500	72,500	72,500	
 Footpath Construction - Bertram Road	00012556	50,457	0	50,457	87,500	117,500	117,500	67,043	
 Footpath Construction - between Adventure Park and Gilmore Avenue	00012557	5,590	0	5,590	130,000	150,000	150,000	144,410	
 Footpath Construction Total		56,047	0	56,047	310,000	360,000	340,000	283,953	
Drainage Construction									
 Lot 1 Challenger Ave (Nutrient Stripping Basin) - Transfer of land	00012558	0	0	0	120,000	0	0	0	Challenger Avenue drainage to be completed by Developer.
 Rollings Crescent Drainage Upgrade	00012558	0	0	0	0	155,000	24,000	24,000	
 Outfall Drainage nets at various stormwater outlet locations in Leda	00012559	0	0	0	20,000	20,000	14,000	14,000	
 Drainage Construction Total		0	0	0	140,000	175,000	38,000	38,000	
Car Park Construction									
 Medina Oval - Bituminise entrance & Carpark	00012567	3,973	0	3,973	141,311	141,311	0	(3,973)	
 CFWD Construction of Carpark at the Skate Park	00012568	171,451	0	171,451	30,000	30,000	30,000	(141,451)	Works to finalise the Edge Skatepark carpark have been completed in 17/18. Majority of works were expected to be completed in 16/17, funds have been carried forward as part of finalising the 16/17 Financial Statements to offset the timing of the works. A budget adjustment for this will occur during the Budget Review process.
 Car Park Construction Total		175,424	0	175,424	171,311	171,311	30,000	(145,424)	
 Capital Expenditure Total		1,894,797	1,688,362	3,583,159	12,232,405	13,689,926	5,285,908	1,702,749	

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



16.3 Reschedule of Committee Meetings for 2018

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

At the Ordinary Council Meeting on 25 October 2017, Council approved the Committee Meeting Dates for 2018. Following this resolution of Council, City Officers advertised the Committee Meeting Dates for 2018 in a local public notice and on the City of Kwinana public notice boards.

Some Committee Members have advised City Officers that there are some instances where they are not available to attend Committee meetings that were advertised for 2018. It is recommended that Council approve the following proposed changes to the Committee meetings for 2018 and advertise the changes in a local public notice and City of Kwinana public notice boards:

Executive Appraisal Committee Meetings	
Advertised	Proposed
9 April 2018	4 April 2018 at 5:30pm
14 May 2018	No change
18 June 2018	2 July at 7pm

Audit Committee Meetings	
Advertised	Proposed
18 June 2018	2 July at 6pm
27 August 2018	6 August 2018 at 5:30pm
19 November 2018	No change

OFFICER RECOMMENDATION:

That Council,

1. Approve the reschedule of the following Executive Appraisal Committee Meetings:
 - a) From 9 April 2018 to 4 April 2018, commencing at 5:30pm.
 - b) From 18 June 2018 to 2 July 2018, commencing at 7pm
2. Approve the reschedule of the following Audit Committee Meetings:
 - a) From 18 June 2018 to 2 July 2018, commencing at 6pm
 - b) From 27 August 2018 to 6 August 2018, commencing at 5:30pm.
3. Provide local public notice and advertise the changes on the City of Kwinana public notice boards.

16.3 RESCHEDULE OF COMMITTEE MEETINGS FOR 2018

DISCUSSION:

Following the resolution of Council to approve the Council and Committee Meeting dates for 2018, some Elected Members who represent the Council on external boards and committees have now been advised that there are meetings scheduled at the same time. Other Elected Members have identified that they will be on leave during the time of the meeting.

The changes requested to the committee meetings held in 2018 are as follows:

- Executive Appraisal Committee Meeting – From advertised date of 9 April 2018 to proposed new date being 4 April 2018, commencing at 5:30pm. The Mayor will be on the South West Group Economic Tour on 9 April 2018.
- Executive Appraisal Committee Meeting – From advertised date of 18 June 2018 to proposed new date being 2 July 2018, commencing at 7pm. The Mayor may be attending the National General Assembly of Local Government - Australian Local Government Association in Canberra between 17 June to 20 June 2018
- Audit Committee Meeting – From advertised date of 18 June 2018 to proposed new date being 2 July 2018, commencing at 6pm. The Mayor may be attending the National General Assembly of Local Government - Australian Local Government Association in Canberra between 17 June to 20 June 2018.
- Audit Committee Meeting – From advertised date of 27 August 2018 to proposed new date being 6 August 2018, commencing at 5:30pm. Two Committee Members will be absent if the meeting was held on 27 August 2018.

LEGAL/POLICY IMPLICATIONS:

Section 5.25(1)(g) of the *Local Government Act 1995* states that regulations may make provision in relation to the giving of public notice of the date and agenda for Council or Committee meetings.

Regulation 12(1) of the *Local Government (Administration) Regulations 1996* states:

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
 - (a) *the ordinary council meetings; and*
 - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*

16.3 RESCHEDULE OF COMMITTEE MEETINGS FOR 2018

Section 5.19 of the *Local Government Act 1995* states:

5.19. Quorum for meetings

The quorum for a meeting of a council or committee is at least 50% of the number of offices (whether vacant or not) of member of the council or the committee.

FINANCIAL/BUDGET IMPLICATIONS:

Cost of advertising in local papers is allocated within the Marketing Advertising budget.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan 2017-2022	Civic leadership	5.1 An Active and engaged Local Government, focussed on achieving the community's vision

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Public notice is not given for changes to dates for Council and Committee Meetings
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance

16.3 RESCHEDULE OF COMMITTEE MEETINGS FOR 2018

Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Prepared Council Report to receive Council approval of the proposed reschedule of meetings. Arrangements for public notice will be made immediately following, as required by the <i>Local Government (Administration) Regulations 1996</i> .
Rating (after treatment)	Low

Risk Event	There will not be a quorum at the Executive Appraisal Committee or Audit Committee Meeting
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Prepared Council Report to receive Council approval of the proposed reschedule. Arrangements for public notice will be made immediately following Council resolution, as required by the <i>Local Government (Administration) Regulations 1996</i> .
Rating (after treatment)	Low

COUNCIL DECISION

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MOVED CR M ROWSE**SECONDED CR S MILLS****That Council,**

1. **Approve the reschedule of the following Executive Appraisal Committee Meetings:**
 - a) **From 9 April 2018 to 4 April 2018, commencing at 5:30pm.**
 - b) **From 18 June 2018 to 2 July 2018, commencing at 7pm**
2. **Approve the reschedule of the following Audit Committee Meetings:**
 - a) **From 18 June 2018 to 2 July 2018, commencing at 6pm**
 - b) **From 27 August 2018 to 6 August 2018, commencing at 5:30pm.**
3. **Provide local public notice and advertise the changes on the City of Kwinana public notice boards.**

CARRIED
8/0

16.4 2017/18 Budget Review

DECLARATION OF INTEREST:

There were no declarations of interest declared.

SUMMARY:

This report presents the statutory Budget Review of the 2017/18 Annual Budget. A number of budget variations are proposed as part of this review, which results in an overall favourable change of projected net current assets of \$1,504,598 as at 30 June 2018.

OFFICER RECOMMENDATION:

That Council:

1. Receives the 2017/18 Budget Review Report as per Attachment A and adopts the budget adjustments to the 2017/18 Statutory Budget;
2. Notes that the 2017/18 Budget Review results in a favourable improvement in the budget surplus as at 30 June 2018, with a forecast unallocated surplus of \$1,504,598;
3. Allocate \$1,000,000 of the unallocated surplus to the Information Technology Reserve; and
4. Request a workshop of priority projects (including associated costs, funding sources and scope) to be undertaken from the remaining unallocated surplus of \$504,598, with a report to be presented to the 24 April 2018 Ordinary Council Meeting.

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

The budget review is a statutory review that is undertaken in accordance with the *Local Government Act 1995* and Regulation 33 of the *Local Government (Financial Management) Regulations 1996*. The purpose of this review is to identify significant variations from the Annual Budget and to recommend any amendments that may be necessary.

Changes to the Annual Budget are required during the year as circumstances change from when the Annual Budget was adopted by Council at the beginning of the financial year. Amendments to the Annual Budget will ensure that tight fiscal control is maintained on the City's finances.

The Budget Review for 2017/18 includes a number of significant variations. The below table summarises the estimated closing surplus position as a result of this budget review and the variance to the original adopted budget.

16.4 2017/18 BUDGET REVIEW

	Adopted Budget	Revised Budget	Variance
Opening Surplus brought Forward	1,534,059	3,194,697	1,660,638
Revenue from Operating Activities	67,223,614	59,208,382	(8,015,232)
Expenditure from Operating Activities	(73,431,071)	(70,671,376)	2,759,695
Operating Activities Excluded from Budget	13,407,505	11,470,921	(1,936,584)
Investing Activities	(9,865,921)	603,016	10,468,937
Financing Activities	1,131,814	(2,301,042)	(3,432,856)
Closing Surplus	0	1,504,598	1,504,598

Provided below is a summary of the major variances to the Annual Budget as provided for within the Budget Review for 2017/18.

Operating Revenue

- Rates – Interim rates are tracking in line with original budget expectations
- Operating Grants, Subsidies & Contributions – decrease \$8,519,691
 - \$7.6m of Developer Contribution Arrangement (DCA) contributions were reclassified to Non-Operating Income
 - \$823k decrease in General Purpose and Road Grants. \$783k of this relates to Quarter 1 and Quarter 2 payments received early in 16/17, in addition to a revision of the grant funding by the Government
 - \$77.5k decrease due to the cancellation of Silversport funding (Department of Local Government Sport and Cultural Industries)
- Fees & Charges – decrease \$565,249
 - \$222k overall reduction in Recquatic Income
 - \$239k reduction in Building Licence Fees
 - \$40k reduction in Planning & Development Act Fines & Penalties
 - \$65k reduction in Engineering Service Fees
- Interest Earnings – increase \$643,000
 - Higher proportion of ratepayers electing to pay via direct debits or instalments - \$87k
 - \$550k increase expected on interest earned from investments
- Other Revenue – increase \$421,266
 - Primarily due to unbudgeted workers compensation and other insurance reimbursements

16.4 2017/18 BUDGET REVIEW

Operating Expenditure

- Employee Expenses – decrease \$1,103,430
 - Expected reduction in employee training budget - \$197k
 - \$629k savings in workers compensation premiums, although \$105k of these savings is required to be transferred to the Workers Compensation Reserve for open claims in prior years
 - Various staff vacancies
- Materials & Contracts – increase \$315,290
 - \$168k increase in contract/temp salaries, due to staff vacancies
 - \$139k increase in minor equipment purchases due to reclassifications as part of changes to in the Recognition of Assets council policy, this is offset by the corresponding reduction in capital expenditure

Investing Activities

- Non-Operating Grants, Subsidies & Contributions - increase \$8,643,365
 - \$7.6m of Developer Contribution Arrangement (DCA) contributions were reclassified from Operating Income
 - Unbudgeted in 17/18 were grants received for the Edge Skate Park - \$266k
 - Unbudgeted DFES contribution of a fire truck was received - \$500k
 - Unbudgeted WA Police CCTV Grant was received - \$100k
- Capital Expenditure – decrease \$3,583,159
 - Administration Building renovations have been postponed for consideration as part of the Long Term Financial Plan - \$2.9m
 - Plant & Equipment – Tip Truck and Loader purchases postponed (funds retained in reserve) - \$465k; minor equipment reclassified to operating expenditure; contributed fire truck from DFES - \$500k
 - Infrastructure – There have been no major changes that have not already been approved by Council as part of budget variation reports throughout the year, further details can be found in the 2017/18 Budget Review Report, as contained within Attachment A
 - New capital projects
 - Banksia Park CCTV funded from Clubhouse kitchen cabinet replacement being postponed - \$15k
 - CCTV upgrades to the Business Incubator, Administration Building and Recquatic - \$100k (recommended to be funded from the City Assist Initiative Reserve)

Financing Activities

- New loan funds – decrease \$2.9m, due to the Administration Building renovations being postponed for consideration as part of the Long Term Financial Plan
- Net Transfers to Reserves – increase 536k
 - Creation of Information Technology and City Assist Initiative Reserves
 - Purchase of the Tip truck and Loader postponed until the Plant Replacement Program review is finalised
 - DCA 1 – correction to the funding of Johnson Road – this is primarily a Council project not Developer Contribution Arrangement (DCA) funded (funds were held in the carry forward reserve and therefore has no effect on the estimated closing surplus)

16.4 2017/18 BUDGET REVIEW

- Carry forward projects not expected to be completed in this financial year:
 - Community Consultation Software - \$40k
 - Customer Service Call Centre Upgrade - \$20k
 - Depot Operations Centre - \$100k, to be considered as part of the Long Term Financial Plan
 - Variable Notice Board - \$70k
 - Youth Liaison Service \$40k, started in October for 12 months

Further detail on variances to the Annual Budget are provided in the 2017/18 Budget Review Report, as contained within Attachment A.

LEGAL/POLICY IMPLICATIONS:

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires that;

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must –*
 - (a) *Consider the local government's financial performance in the period beginning on the 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *Consider the local government's financial position as at the date of the review; and*
 - (c) *Review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required*

- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications related to this review are outlined in this report. No additional funds are required from these adjustments. Based on the review, there will be an unallocated budget surplus at 30 June 2018 of \$1,504,598.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications associated with this report.

16.4 2017/18 BUDGET REVIEW

ENVIRONMENTAL IMPLICATIONS:

There are no environment implications associated with this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan.

Plan	Objective
Corporate Business Plan	5.4 Ensure the financial sustainability of the City of Kwinana into the future

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

16.4 2017/18 BUDGET REVIEW

COUNCIL DECISION

128

MOVED CR P FEASEY

SECONDED CR W COOPER

That Council suspend Standing Orders.

**CARRIED
8/0**

COUNCIL DECISION

129

MOVED CR P FEASEY

SECONDED CR W COOPER

That Council reinstate Standing Orders.

**CARRIED
8/0**

COUNCIL DECISION

130

MOVED CR P FEASEY

SECONDED CR S MILLS

That Council:

- 1. Receives the 2017/18 Budget Review Report as per Attachment A and adopts the budget adjustments to the 2017/18 Statutory Budget;**
- 2. Notes that the 2017/18 Budget Review results in a favourable improvement in the budget surplus as at 30 June 2018, with a forecast unallocated surplus of \$1,504,598;**
- 3. Allocate \$1,304,598 of the unallocated surplus to the Information Technology Reserve; and**
- 4. Allocate \$200,000 to the Restricted Grants and Contributions Reserve for the Thomas Kelly Oval Lighting Project that has been identified as a project in the 2018/2019 proposed Budget.**

**CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL
6/2**

NOTE – That the Officer Recommendation has been amended as Council changed the amount allocated to the Information Technology Reserve in point 3 to \$1,304,598 and allocated \$200,000 to the Restricted Grants and Contribution Reserve towards the Thomas Kelly Oval Lighting Project that has been identified in the draft 2018/2019 Budget in point 4.

A photograph of a park scene. In the foreground, a small stream flows over a bed of large, dark grey rocks. The water is clear and reflects the surrounding greenery. To the right of the stream, a paved path curves through a wooded area. The trees have green leaves, and the ground is covered with fallen leaves and mulch. The sun is visible through the trees in the upper center, creating a bright spot and lens flare. The overall atmosphere is peaceful and natural.

2017 / 2018 Budget Review Report

CITY OF KWINANA
2017 / 18 BUDGET REVIEW

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CITY OF KWINANA
2017/18 BUDGET REVIEW
STATEMENT OF FINANCIAL ACTIVITY
BY STATUTORY REPORTING PROGRAM

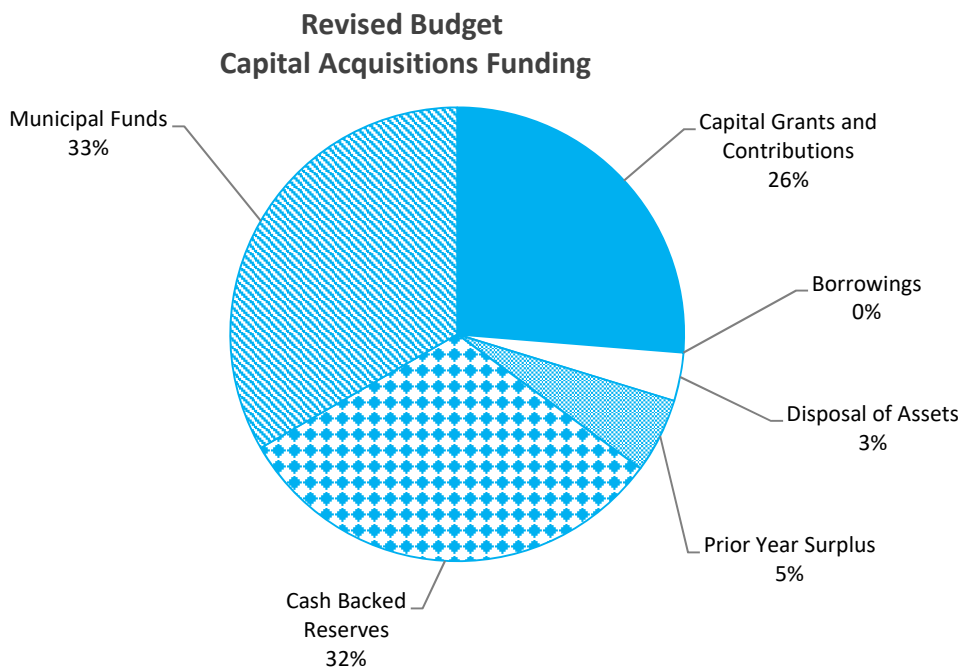
	Adopted Annual Budget (a) \$	Revised Budget 2017/18 (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Actual as at 31/1/2018 \$
Opening Funding Surplus(Deficit)	1,534,059	3,194,697	1,660,638	108%	3,194,697
Revenue from operating activities					
Governance	34,112	395,694	361,582	1060%	270,997
General Purpose Funding - Rates	35,239,983	35,239,983	0	0%	34,930,442
General Purpose Funding - Other	4,120,048	4,000,834	(119,214)	(3%)	2,370,867
Law, Order and Public Safety	428,938	442,455	13,517	3%	249,755
Health	232,333	215,987	(16,346)	(7%)	59,271
Education and Welfare	7,077,857	7,089,185	11,328	0%	4,714,837
Community Amenities	14,725,868	7,049,403	(7,676,465)	(52%)	6,290,223
Recreation and Culture	3,182,645	2,902,137	(280,508)	(9%)	1,770,269
Transport	246,593	195,244	(51,349)	(21%)	181,623
Economic Services	1,656,713	1,445,838	(210,875)	(13%)	733,299
Other Property and Services	278,524	231,622	(46,902)	(17%)	114,407
	67,223,614	59,208,382	(8,015,232)	(12%)	51,685,989
Expenditure from operating activities					
Governance	(5,740,233)	(5,377,489)	362,744	(6%)	(2,917,064)
General Purpose Funding	(1,507,199)	(1,475,231)	31,968	(2%)	(699,793)
Law, Order and Public Safety	(3,285,871)	(3,260,092)	25,779	(1%)	(1,707,938)
Health	(1,306,423)	(1,224,367)	82,056	(6%)	(685,146)
Education and Welfare	(9,804,161)	(10,237,232)	(433,071)	4%	(6,563,802)
Community Amenities	(11,083,382)	(10,952,331)	131,051	(1%)	(5,096,780)
Recreation and Culture	(20,013,094)	(19,019,783)	993,311	(5%)	(10,595,745)
Transport	(14,313,868)	(13,118,537)	1,195,331	(8%)	(7,561,535)
Economic Services	(2,202,270)	(2,182,325)	19,945	(1%)	(1,053,393)
Other Property and Services	(4,174,570)	(3,823,988)	350,582	(8%)	(2,040,018)
	(73,431,071)	(70,671,376)	2,759,695	(4%)	(38,921,215)
Operating activities excluded from budget					
Add back Depreciation	13,268,106	11,305,586	(1,962,520)	(15%)	7,937,360
Adjust (Profit)/Loss on Asset Disposal	139,399	165,335	25,936	19%	142,049
Amount attributable to operating activities	7,200,048	7,927	(7,192,121)	(100%)	20,844,184
Investing Activities					
Non-operating Grants, Subsidies and Contributions	1,707,484	10,350,849	8,643,365	506%	4,180,810
Proceeds from Disposal of Assets	659,000	614,646	(44,354)	(7%)	491,645
Land and Buildings	(4,833,500)	(1,996,550)	2,836,950	(59%)	(100,517)
Plant, Furniture and Equipment	(1,932,951)	(1,707,288)	225,663	(12%)	(1,361,743)
Infrastructure Assets - Roads	(2,539,695)	(2,701,280)	(161,585)	6%	(1,281,562)
Infrastructure Assets - Parks and Reserves	(2,211,012)	(2,651,029)	(440,017)	20%	(606,451)
Infrastructure Assets - Footpaths	(310,000)	(360,000)	(50,000)	16%	(56,047)
Infrastructure Assets - Drainage	(140,000)	(175,000)	(35,000)	25%	0
Infrastructure Assets - Street Lighting	(42,436)	(422,070)	(379,634)	895%	(1,415)
Infrastructure Assets - Bus Shelters	(51,500)	(36,500)	15,000	(29%)	0
Infrastructure Assets - Car Parks	(171,311)	(312,762)	(141,451)	83%	(175,424)
Amount attributable to investing activities	(9,865,921)	603,016	10,468,937	(106%)	1,089,297
Financing Activities					
Proceeds from New Debentures	2,897,000	0	(2,897,000)	(100%)	0
Self-Supporting Loan Principal	15,645	15,645	0	0%	7,961
Transfer from Reserves	8,033,866	8,455,507	421,641	5%	2,024,167
Repayment of Debentures	(617,722)	(617,722)	0	0%	(304,389)
Transfer to Reserves	(9,196,975)	(10,154,472)	(957,497)	10%	(2,151,070)
Amount attributable to financing activities	1,131,814	(2,301,042)	(3,432,856)	(303%)	(423,331)
Closing Funding Surplus(Deficit)	0	1,504,598	1,504,598		24,704,846

CITY OF KWINANA
2017/18 BUDGET REVIEW
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE

	Adopted Annual Budget	Revised Budget 2017/18 (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Actual as at 31/1/2018
	\$	\$			\$
Opening Funding Surplus (Deficit)	1,534,059	3,194,697	1,660,638	108%	3,194,697
Revenue from operating activities					
Rates	35,239,983	35,239,983	0	0%	34,930,442
Operating Grants, Subsidies and Contributions	15,591,452	7,071,761	(8,519,691)	(55%)	4,426,139
Fees and Charges	13,612,832	13,047,583	(565,249)	(4%)	9,994,857
Interest Earnings	2,183,500	2,826,500	643,000	29%	1,864,307
Other Revenue	589,101	1,010,367	421,266	72%	458,055
Profit on Disposal of Assets	6,746	12,188	5,442	81%	12,187
	67,223,614	59,208,382	(8,015,232)	(12%)	51,685,989
Expenditure from operating activities					
Employee Costs	(28,531,268)	(27,427,838)	1,103,430	(4%)	(15,186,296)
Materials and Contracts	(27,092,856)	(27,408,146)	(315,290)	1%	(13,277,221)
Utility Charges	(2,527,669)	(2,527,669)	0	0%	(1,280,753)
Depreciation on Non-Current Assets	(13,268,106)	(11,305,586)	1,962,520	(15%)	(7,937,360)
Interest Expenses	(1,101,765)	(1,101,765)	0	0%	(547,913)
Insurance Expenses	(593,109)	(560,479)	32,630	(6%)	(558,909)
Other Expenditure	(170,153)	(162,370)	7,783	(5%)	21,474
Loss on Disposal of Assets	(146,145)	(177,523)	(31,378)	21%	(154,237)
	(73,431,071)	(70,671,376)	2,759,695	(4%)	(38,921,215)
Operating activities excluded from budget					
Add back Depreciation	13,268,106	11,305,586	(1,962,520)	(15%)	7,937,360
Adjust (Profit)/Loss on Asset Disposal	139,399	165,335	25,936	19%	142,049
Amount attributable to operating activities	7,200,048	7,927	(7,192,121)	(100%)	20,844,183
Investing activities					
Grants, Subsidies and Contributions	1,707,484	10,350,849	8,643,365	506%	4,180,810
Proceeds from Disposal of Assets	659,000	614,646	(44,354)	(7%)	491,645
Land and Buildings	(4,833,500)	(1,996,550)	2,836,950	(59%)	(100,517)
Plant, Furniture and Equipment	(1,932,951)	(1,707,288)	225,663	(12%)	(1,361,743)
Infrastructure Assets - Roads	(2,539,695)	(2,701,280)	(161,585)	6%	(1,281,562)
Infrastructure Assets - Parks and Reserves	(2,211,012)	(2,651,029)	(440,017)	20%	(606,451)
Infrastructure Assets - Footpaths	(310,000)	(360,000)	(50,000)	16%	(56,047)
Infrastructure Assets - Drainage	(140,000)	(175,000)	(35,000)	25%	0
Infrastructure Assets - Street Lighting	(42,436)	(422,070)	(379,634)	895%	(1,415)
Infrastructure Assets - Bus Shelters	(51,500)	(36,500)	15,000	(29%)	0
Infrastructure Assets - Car Parks	(171,311)	(312,762)	(141,451)	83%	(175,424)
Amount attributable to investing activities	(9,865,921)	603,016	10,468,937	(106%)	1,089,297
Financing Activities					
Proceeds from New Debentures	2,897,000	0	(2,897,000)	(100%)	0
Self-Supporting Loan Principal	15,645	15,645	0	0%	7,961
Transfer from Reserves	8,033,866	8,455,507	421,641	5%	2,024,167
Repayment of Debentures	(617,722)	(617,722)	0	0%	(304,389)
Transfer to Reserves	(9,196,975)	(10,154,472)	(957,497)	10%	(2,151,070)
Amount attributable to financing activities	1,131,814	(2,301,042)	(3,432,856)	(303%)	(423,331)
Closing Funding Surplus (Deficit)	0	1,504,598	1,504,598		24,704,846

CITY OF KWINANA
2017/18 BUDGET REVIEW
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING

Capital Acquisitions	Adopted Annual Budget (a)	2017/18 Revised Budget (b)	Variance (a) - (b)	Actual as at 31/01/2018
	\$	\$	\$	\$
Land and Buildings	4,833,500	1,996,550	2,836,950	100,517
Plant, Furniture and Equipment	1,932,951	1,707,288	225,663	1,361,743
Infrastructure Assets - Roads	2,539,695	2,701,280	(161,585)	1,281,562
Infrastructure Assets - Parks and Reserves	2,211,012	2,651,029	(440,017)	606,451
Infrastructure Assets - Footpaths	310,000	360,000	(50,000)	56,047
Infrastructure Assets - Drainage	140,000	175,000	(35,000)	0
Infrastructure Assets - Street Lighting	42,436	422,070	(379,634)	1,415
Infrastructure Assets - Bus Shelters	51,500	36,500	15,000	0
Infrastructure Assets - Car Parks	171,311	312,762	(141,451)	175,424
Capital Expenditure Totals	12,232,405	10,362,479	1,869,926	3,583,159
			0	
Capital acquisitions funded by:			0	
Capital Grants and Contributions	1,707,484	2,724,566	(1,017,082)	1,228,141
Borrowings	2,897,000	0	2,897,000	0
Disposal of Assets	659,000	356,911	302,089	356,911
Prior Year Surplus	0	550,934	(550,934)	79,666
Cash Backed Reserves	3,826,662	3,275,472	551,190	607,052
Municipal Funds	3,142,259	3,454,596	(312,337)	1,311,389
Capital Funding Total	12,232,405	10,362,479	1,869,926	3,583,159



CITY OF KWINANA
2017/18 BUDGET REVIEW
VARIANCES BY REPORTING PROGRAM

Explanation of Material Variances by Reporting Program

The material variance thresholds are adopted annually by Council as an indicator of whether the revised budget expenditure or revenue varies from the original budget materially.

The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Reporting Program	Variance \$	Variance %	Variance Indicator	Material Variance	Explanation of Variance
Operating Revenues					
Governance	361,582	1060%	▲	M	Variance includes insurance adjustments and discounts \$108k, unclaimed monies retrieved \$11k, long service leave costs \$27k reimbursed from other local governments, workers compensation \$68k and insurance claims.
General Purpose Funding - Rates	0	0%			
General Purpose Funding - Other	(119,214)	(3%)	▼		Decrease in funding \$750k, due to these monies being prepaid in the last financial year and included in the carry forward surplus. Increase in expected interest earned on investments \$643k.
Law, Order and Public Safety	13,517	3%	▲		
Health	(16,346)	(7%)	▼		
Education and Welfare	11,328	0%	▲		
Housing	0	0%			
Community Amenities	(7,676,465)	(52%)	▼	M	Developer Contributions reclassified as Non-Operating Contribution \$7.6m. Town Planning Act Fines & Penalties reduced by \$40k.
Recreation and Culture	(280,508)	(9%)	▼		\$222k overall reduction in Recquatic income. Cancellation of Silversport funding \$77k.
Transport	(51,349)	(21%)	▼		Reduction in expected Direct Road Grant \$73k. Unbudgeted funding received for Thomas Road Maintenance \$10k.
Economic Services	(210,875)	(13%)	▼	M	Applications for Building Licence fees decreases in budget \$240k. The reduction in building fees is a direct result of the downturn in residential building applications being submitted. The decline in residential building applications is a reflection of the building industry across the state.
Other Property and Services	(46,902)	(17%)	▼		\$65k reduction in Engineering Service Fees. \$13k received for Private Works (with corresponding expenditure).
Operating Expense					
Governance	362,744	(6%)	▼		Reduction in employee costs \$487k due to vacancies, lower workers compensation premiums, and training expenses less than budgeted. \$50k increase in Consultant / Contract Staff (offsetting lower employee costs). Office furniture and other minor equipment now classified as operating (reducing capital expenditure).
General Purpose Funding	31,968	(2%)	▼		
Law, Order and Public Safety	25,779	(1%)	▼		
Health	82,056	(6%)	▼		
Education and Welfare	(433,071)	4%	▲		\$213k increase in depreciation expenses (non cash) - result of 2017 asset revaluations. \$180k increase for provision of Community Liaison Service; fully funded from Reserve fund established last financial year.
Housing	0		▲		
Community Amenities	131,051	(1%)	▼		
Recreation and Culture	993,311	(5%)	▼		\$811k decrease in depreciation expenses (non cash) - result of 2017 asset revaluations \$77k reduced expenditure due to cancellation of Silversport funding \$169k reduction in employee costs including workers compensation and salaries
Transport	1,195,331	(8%)	▼		\$1.2m decrease in depreciation expenses (non cash). Infrastructure asset depreciation rates have been reviewed since budget adoption. Assets being valued by independent source by 30 June 2018.
Economic Services	19,945	(1%)	▼		
Other Property and Services	350,582	(8%)	▼		\$75k decrease in employee costs. \$141k savings - contribution no longer required for City of Rockingham intersection works. \$80k decrease in budget of fuel costs due to low utilisation on various plant and potential over allocation of funds across entire Fleet when initially budgeted. \$44k reduction to registration and licensing to vehicles - State government cancelled plans to remove local government rebates.

CITY OF KWINANA
2017/18 BUDGET REVIEW
VARIANCES BY REPORTING PROGRAM

Explanation of Material Variances by Reporting Program

The material variance thresholds are adopted annually by Council as an indicator of whether the revised budget expenditure or revenue varies from the original budget materially. The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Reporting Program	Variance \$	Variance %	Variance Indicator	Material Variance	Explanation of Variance
Capital Revenues					
Grants, Subsidies and Contributions	8,643,365	506%	▲	M	Developer Contributions reclassified as Non-Operating Contribution \$7.6m. Grants received for Skate Park \$266k. DFES contribution of fire truck \$500k. WA Police Grant for CCTV \$100k.
Proceeds from Disposal of Assets	(44,354)	(7%)	▼		Based on actual sale of 21 vehicles / plant, with another 3 still budgeted to be disposed this financial year.
Capital Expenses					
Land and Buildings	2,836,950	(59%)	▼	M	Renovation of administration building postponed \$2.9m; for consideration as part of the LTFP.
Plant, Furniture & Equipment	225,663	(12%)	▼	M	Purchase of Tip Truck \$195k and Loader \$270k have been postponed, pending review of plant & equipment. Unbudgeted contribution of Fire Truck \$500k from DFES. Change in Recognition of Assets policy has seen originally budgeted asset of less than \$5k moved to operating budget.
Infrastructure - Roads	(161,585)	6%	▲		
Infrastructure Assets - Parks and Reserves	(440,017)	20%	▲	M	Increase in Edge Skate Park \$305k funded by grant and carry forward. Increase to Medina Oval Lighting project \$150k funded by carry forward.
Infrastructure Assets - Footpaths	(50,000)	16%	▲		
Infrastructure Assets - Drainage	(35,000)	25%	▲		
Infrastructure Assets - Street Lighting	(379,634)	895%	▲	M	Includes expenditure to offset insurance claims received \$97k and previously approved carry forward surplus distribution.
Infrastructure Assets - Bus Shelters	15,000	(29%)	▼		Remaining works have been postponed until next financial year in order for the City to receive maximum joint funding from PTA.
Infrastructure Assets - Car Parks	(141,451)	83%	▲	M	Works unfinished last year, funds were carried forward.
Financing					
Proceeds from New Debentures	(2,897,000)	(100%)	▼	M	Renovation of administration building postponed \$2.9m; for consideration as part of the LTFP.
Self-Supporting Loan Principal	0	0%			
Transfer from Reserves	421,641	5%	▲		Asset Replacement Reserve - Purchase of Tip Truck \$195k and Loader \$270k have been postponed. DCA1 Bertram - work on Johnson Road was included as part of carry forward projects \$414k.
Advances to Community Groups	0		▲		
Repayment of Debentures	0	0%			
Transfer to Reserves	(957,497)	10%	▲	M	Budget adjustment approved at OCM 11/10/17 for establishment of Information Technology Reserve \$500k and \$100k for City Assist Initiative Reserve.

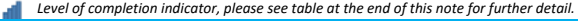


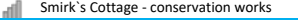
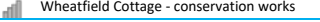
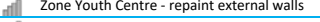

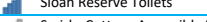
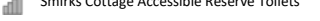




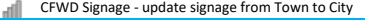
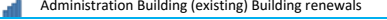

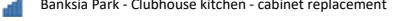

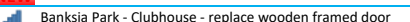









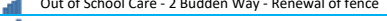
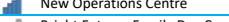
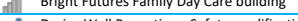
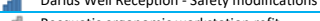
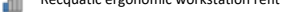

CITY OF KWINANA
2017/18 BUDGET REVIEW
VARIANCES BY NATURE OR TYPE

Explanation of Original vs Revised Budget Material Variances by Nature or Type





























The material variance thresholds are adopted annually by Council as an indicator of whether the revised budget expenditure or revenue varies from the original budget materially.
The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Nature or Type Category	Variance \$	Variance %	Variance Indicator	Material Variance	Explanation of Variance
Operating Revenues					
Rates	0	0%	▲		
Operating Grants, Subsidies and Contributions	(8,519,691)	(55%)	▼	M	\$7.6m relates to Developer Contributions reclassified as capital contributions. \$823k decrease to budgeted State and Federal General Purpose and road maintenance grants. \$783k of these grant monies were received in last financial year. \$77.5k cancellation of Silversport funding.
Fees and Charges	(565,249)	(4%)	▼		\$222k overall reduction in Recquatic income. \$239k reduction in Building Licence Fees. \$40k reduction in expected Town Planning & Development Act Fines & Penalties. \$65k reduction in Engineering Service Fees.
Service Charges	0		▲		
Interest Earnings	643,000	29%	▲	M	Higher proportion of ratepayers choosing to pay rates by instalment or other payment arrangement \$87k. Increase in interest earned on investments \$550k.
Other Revenue	421,266	72%	▲	M	Reimbursements received for insurance, workers compensation, long service leave from prior employers and parental leave.
Profit on Disposal of Assets	5,442	81%	▲		Based on actual sale of 21 vehicles / plant, with another 3 still budgeted to be disposed this financial year.
Operating Expense					
Employee Costs	1,103,430	(4%)	▼		\$197k reduction in Training Budget. \$629k savings in Workers Compensation premiums. Budget had allowed for 3.5% premium payable, but actually paid 1.45%. The City is performing well in relation to Workers Compensation claims paid, that the minimum rate is likely to be the amount required to be paid. Vacancies in various budgeted positions have led to employee costs being under budget expectations year to date. Some positions are covered by temporary agency staff and the savings in the salaries will go towards funding these costs held within the Materials and Contracts.
Materials and Contracts	(315,290)	1%	▲		\$168k increase in Contract Salaries. \$139k increase in minor equipment purchases due to the change in capital recognition threshold. These are offset by a reduction in capital expenditure.
Utility Charges	0	0%			
Depreciation on Non-Current Assets	1,962,520	(15%)	▼	M	Infrastructure depreciation rates were revised after original budget was adopted. No cash impact.
Interest Expenses	0	0%			
Insurance Expenses	32,630	(6%)	▼		Insurance premiums are now fully paid. Revised budget reflects actual 17/18 expenditure.
Other Expenditure	7,783	(5%)	▼		\$16k recognition of bad debt expense (Small Scale Technology Credits) OCM 13/12/17. \$25k reduction in expected crossover payments to be made, based on current rate of claims.
Loss on Disposal of Assets	(31,378)	21%	▲		Based on actual sale of 21 vehicles / plant, with another 3 still budgeted to be disposed this financial year.

CITY OF KWINANA
2017/18 BUDGET REVIEW
CAPITAL ACQUISITIONS

Description	Adopted Annual Budget	2017/18 Revised Budget	Proposed Variance to Original Budget	Actual YTD as at 31/01/2018	Comment	Municipal Funded	Reserve Funded	Sale of Asset / Prior Year Surplus	Grants Subsidies Contributions
	\$	\$	\$	\$					
									
Buildings									
 Adventure Park - Calista Oval - Building Renewal	100,000	100,000	0	0		100,000			
 Sloan's Cottage - conservation works	5,000	5,000	0	0		5,000			
 Smirk's Cottage - conservation works	5,000	5,000	0	0		5,000			
 Wheatfield Cottage - conservation works	15,000	15,000	0	0		15,000			
 Zone Youth Centre - repaint external walls	20,000	20,000	0	0		20,000			
 Revolving Energy Fund	35,000	35,000	0	0		35,000			
 Sloan Reserve Toilets	40,000	0	40,000	0	Funds reallocated to Smirks Cottage Accessible Reserve Toilets.				
 Smirks Cottage Accessible Reserve Toilets	0	50,000	(50,000)	0	Funds reallocated from Sloan Reserve Toilets. Additional \$10k to cover quotes received and extra cost associated with connecting to sewerage; funded from Building Contingency.	50,000			
 Youth Outdoor Space - Public Art	26,500	26,500	0	22,923		26,500			
 Kwinana Bowling Club shed replacement	18,000	18,000	0	0	Project to be managed by Kwinana Bowling Club.	8,000			10,000
 CFWD Dist B - DCA 13 - Local Sporting Ground with Community Sports	385,350	350,000	35,350	0	Funded from Future Community Infrastructure Review. Approved OCM 9/8/17.		350,000		
 CWFD Dist C - DCA14 - Local Sporting Ground with pavilion extension	141,750	270,000	(128,250)	2,495	Funded from Future Community Infrastructure Review. Approved OCM 9/8/17.		270,000		
 CFWD Signage - update signage from Town to City	110,000	110,000	0	0	Carry forward project from 16/17.		110,000		
 Administration Building (existing) Building renewals	2,897,000	0	2,897,000	0	Postponed. To be reconsidered as part of LTFP.				
 Banksia Park - Bollard/Light replacement	6,400	6,400	0	0			6,400		
 Banksia Park - Clubhouse kitchen - cabinet replacement	15,000	0	15,000	0	Clubhouse kitchen to be deferred to 18/19. Funds to be reallocated to fund the installation of CCTV.				
 NEW Banksia Park - CCTV	0	15,000	(15,000)	0	CCTV installation to replace clubhouse kitchen project for 17/18.		15,000		
 Banksia Park - Clubhouse - replace wooden framed door	2,500	0	2,500	0	Revised capitalisation threshold. Moved to operating budget.				
 Banksia Park - External Painting - 5 year program	20,000	20,000	0	0			20,000		
 Business Incubator - replacement of split system air conditioners	15,000	15,000	0	0		15,000			
 Wellard Pavilion Air Conditioning	11,000	11,000	0	0		11,000			
 Kwinana Out of School Care - replace air conditioners	15,000	15,000	0	0		15,000			
 Contingency (covers all unforeseen breakdowns and requests)	100,000	90,000	10,000	31,429	Reduction of budget to fund extra costs associated with Smirks Cottage project.	90,000			
 Callistemon Court APU - new garage block	40,000	40,000	0	0			40,000		
 Callistemon Court APU - carpet replacement	10,000	0	10,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Callistemon Court APU - External Painting - 5 year program	20,000	20,000	0	0			20,000		
 CFWD Callistemon Court APU - Construct & install footpath / letterboxes	10,000	10,000	0	5,500			10,000		
 Out of School Care - 2 Budden Way - Renewal of fence	20,000	9,650	10,350	9,650	Reduction of budget to match actual expenditure.	9,650			
 New Operations Centre	100,000	0	100,000	0	Carry forward to 18/19 budget.				
 Bright Futures Family Day Care building	650,000	650,000	0	0			650,000		
 Darius Well Reception - Safety modifications	0	0	0	4,544	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic ergonomic workstation refit	0	90,000	(90,000)	23,976	\$30k carry forward project. \$30k distribution from ICT Strategic Equipment (as part of Links upgrade). \$30k additional funds from prior year surplus OCM 11/10/17.		60,000	30,000	
 Buildings Total	4,833,500	1,996,550	2,836,950	100,517		405,150	1,551,400	30,000	10,000





























CITY OF KWINANA
2017/18 BUDGET REVIEW
CAPITAL ACQUISITIONS

Description	Adopted Annual Budget	2017/18 Revised Budget	Proposed Variance to Original Budget	Actual YTD as at 31/01/2018	Comment	Municipal Funded	Reserve Funded	Sale of Asset / Prior Year Surplus	Grants Subsidies Contributions
	\$	\$	\$	\$					
Plant, Furniture and Equipment									
Furniture and Equipment									
 Banksia Park - replacement of furniture and equipment in the Clubrooms	5,000	0	5,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Banksia Park - 3 x Rinnai continual Flow HWU	10,500	0	10,500	0	Revised capitalisation threshold. Moved to operating budget.				
 Banksia Park - 3 x Chef Elevated Oven Replacements	8,085	0	8,085	0	Revised capitalisation threshold. Moved to operating budget.				
 Banksia Park - Park Benches	4,500	0	4,500	0	Revised capitalisation threshold. Moved to operating budget.				
 Callistemon Court APU - Rinnai continual flow HWS	14,000	0	14,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Callistemon Court APU - Chef elevated oven replacement	8,085	0	8,085	0	Revised capitalisation threshold. Moved to operating budget.				
 Darius Wells Library & Resource Centre - Furniture	1,000	0	1,000	0	Revised capitalisation threshold. Moved to operating budget.				
 John Wellard Community Centre - Furniture	2,000	0	2,000	0	Revised capitalisation threshold. Moved to operating budget.				
 William Bertram community Centre - Furniture	2,000	0	2,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Library - Data projector & screen	5,000	0	5,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Library - F & E Renewal	5,500	0	5,500	0	Revised capitalisation threshold. Moved to operating budget.				
 Office Furniture - furniture for new staff/staff relocations	12,000	0	12,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Administration - Office Chairs	1,000	0	1,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Administration - Staffroom fridge	1,000	0	1,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Administration - Staffroom TV	500	0	500	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Aquatics - Blanket buddy	8,000	0	8,000	0	Blanket buddy is in good condition and does not need replacing.				
 Recquatic - Aquatics - Disability hoist 25 metre pool	6,000	9,000	(3,000)	0	Additional funds approved OCM 17/1/18.	9,000			
 Recquatic - Aquatics - Defibrillator	3,000	0	3,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Multi Purpose room - Mirrors	3,000	0	3,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Cafe - Tables	2,000	0	2,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Health & Fitness - New program equipment costs	2,500	0	2,500	0	Revised capitalisation threshold. Moved to operating budget.				
 Recquatic - Vacation Care/Crèche - Play Equipment	2,000	0	2,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Youth Centre - Zone - Lounge entrance renovation	10,000	35,000	(25,000)	10,216	Additional funds from prior year surplus approved OCM 11/10/17.	10,000		25,000	
 Defibrillators for City Facilities x 3	10,500	0	10,500	0	Revised capitalisation threshold. Moved to operating budget.				
 Diesel Generator for Computer Room	4,000	0	4,000	0	Revised capitalisation threshold. Moved to operating budget.				
 Darius Wells Christmas Tree/Decorations	0	9,884	(9,884)	9,884	Additional funds from prior year surplus approved OCM 11/10/17.			9,884	
 CCTV for Wellard CBD - WA Police Grant State CCTV Strategy	0	98,967	(98,967)	96,836	Grant received from WA Police. Approved at OCM 22/11/17.				98,967
 NEW CCTV upgrade	0	100,000	(100,000)	0	New capital item. To be funded from City Assist Reserve established from prior year surplus distribution OCM 11/10/17.		100,000		























CITY OF KWINANA
2017/18 BUDGET REVIEW
CAPITAL ACQUISITIONS

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	\$	\$	\$	\$					
Computing Equipment									
■ iPhones	20,000	0	20,000	0	Revised capitalisation threshold. Moved to operating budget.				
■ Self Check Touchscreen Computer & Workstation	11,000	11,000	0	0		11,000			
■ Fibre Link to the Skate Park and Adventure Park	40,000	38,178	1,822	38,178		38,178			
■ AV Equipment - Projector Replacement	30,000	30,000	0	0		30,000			
■ Backup/DR Software	3,750	0	3,750	0	Revised capitalisation threshold. Moved to operating budget.				
■ VM Software	5,400	0	5,400	0	Revised capitalisation threshold. Moved to operating budget.				
■ CFWD Various ICT Equipment for Strategic Information Technology Plan	146,850	0	146,850	0	To be redistributed; \$50k for website design. \$30k for Recquatic gates. Remaining \$66 to ICT Reserve.				
Plant and Equipment									
■ Depot - Minor Plant	25,000	25,000	0	0			22,545	2,455	
■ Depot - Purchase of New Tip Truck - New Plant 527 - (Sale KWN1761)	195,000	0	195,000	0	Further analysis required. May be included in 18/19 budget.				
■ Depot - Purchase of New Tip Truck - New Plant 528 - (Sale KWN1779)	85,000	112,000	(27,000)	0	Additional funds approved OCM 27/9/17.		39,574	72,426	
■ Depot - Purchase of New Loader - New Plant 529 - (Sale KWN624)	270,000	0	270,000	0	Further analysis required. May be included in 18/19 budget.				
■ Depot - Purchase of New Ride on Mower - New Plant 530	32,000	30,312	1,688	30,312			24,312	6,000	
■ Depot - Purchase of New Ride on Mower - New Plant 532	32,000	30,312	1,688	30,312			24,312	6,000	
■ Depot - Purchase of New Out-front ride on Mower - New Plant 531	30,000	32,567	(2,567)	32,567			24,567	8,000	
■ NAMS Tools	5,000	0	5,000	0	Revised capitalisation threshold. Moved to operating budget.				
■ Recquatic - Aquatics - Automatic pool cleaner	5,000	0	5,000	0	Revised capitalisation threshold. Moved to operating budget.				
■ Recquatic - Aquatics - Lane Rope (10)	8,000	0	8,000	0	Revised capitalisation threshold. Moved to operating budget.				
■ Recquatic - Aquatics - Pool Inflatable Device	15,000	15,000	0	0		15,000			
■ Recquatic - Swim School - Swim Platform	2,400	0	2,400	0	Revised capitalisation threshold. Moved to operating budget.				
■ CFWD Facilities - Soft fall tester	15,000	15,000	0	0			15,000		
■ CFWD Speed Alert Mobile Trailer for Driver Speed Education	26,290	26,290	0	24,660			26,290		
■ Computer Mounting Systems for City Assist Vehicles x 4	9,091	0	9,091	0	Revised capitalisation threshold. Moved to operating budget.				
■ CFWD Fixed Variable Community Notice Board	70,000	0	70,000	0	Carry forward to 18/19 budget.				
■ Transfer of Vehicle Isuzu FTS 3.4 Fire Tanker from DFES	0	500,293	(500,293)	500,293	Fire tanker fully funded by DFES.				500,293
Motor Vehicles									
■ Director City Living - Purchase & Sale - Sale 1ENV377 PL420	56,000	38,884	17,116	38,884		25,420		13,464	
■ Director Infrastructure - Purchase & Sale - Sale 1EOB725 PL421	56,000	0	56,000	0	Vehicle no longer required.				
■ Manager Marketing - Purchase & Sale - Sale 1EOB748 PL422	41,000	38,584	2,416	38,584		24,439		14,145	
■ Manager Engineering - Purchase & Sale - Sale 1EOX941 PL425	41,000	40,504	496	40,504		17,949		22,555	
■ Manager Works Depot - Purchase & Sale - Sale 1EOO657 PL430	41,000	37,092	3,908	37,092		12,037		25,055	
■ Building Assets Coordinator - Purchase & Sale - Sale 1ENM243 PL423	38,000	32,546	5,454	32,546		22,016		10,530	
■ Compliance Officer - Purchase & Sale - Sale KWN1955 PL424	41,000	33,989	7,011	33,989		13,025		20,964	
■ Development Engineer - Purchase & Sale - Sale KWN1946 PL426	41,000	34,379	6,621	34,379		12,734		21,645	
■ Engineer Designer - Purchase & Sale - Sale KWN1953 PL427	41,000	39,534	1,466	39,534		17,889		21,645	
■ Project Coordinator - Purchase & Sale - Sale KWN1952 PL428	41,000	38,737	2,263	38,737		18,228		20,509	
■ Parks Supervisor - Purchase & Sale - Sale KWN1817 PL410	41,000	38,737	2,263	38,737		15,728		23,009	
■ Streetscape Maintenance Officer - Purchase & Sale - Sale KWN1958	41,000	34,498	6,502	34,498		13,989		20,509	
■ Senior Essential Services - Purchase & Sale - Sale KWN2000 PL436	41,000	39,461	1,539	39,461		19,461		20,000	
■ Chief Executive Officer - Purchase & Sale - Sale 1EWF500 P466	63,000	57,849	5,151	57,849		29,849		28,000	
■ Director City Regulation Vehicle - Purchase only - New Plant 511	56,000	48,150	7,850	48,150		48,150			
■ Tree Officer - Purchase only - New Plant 512	41,000	35,541	5,459	35,541		35,541			
■ Plant , Furniture and Equipment Total	1,932,951	1,707,288	225,663	1,361,743		439,633	276,600	391,795	599,260




















CITY OF KWINANA
2017/18 BUDGET REVIEW
CAPITAL ACQUISITIONS

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	\$	\$	\$	\$					
Park and Reserves									
 Annual upgrade of parks as per Parks for People strategy - Rogan Park, Bertram small scale skate park, shade sail on play equipment, Honeywood park exercise	216,000	164,000	52,000	30,812	Project funds redistributed to Honeywood, Prince and Gawler. Also includes extra \$30k carry forward from prior year and \$20k grant received.	144,000			20,000
 Annual upgrade of Parks as per Parks for People Strategy - Honeywood	0	55,000	(55,000)	0	Funds distributed from Parks for People Strategy.	55,000			
 Annual upgrade of Parks as per Parks for People Strategy - Prince	0	35,000	(35,000)	1,500	Funds distributed from Parks for People Strategy.	35,000			
 Annual upgrade of Parks as per Parks for People Strategy - Gawler	0	12,000	(12,000)	1,000	Funds distributed from Parks for People Strategy.	12,000			
 Bore - current condition 5 cubicle & pump replacement	75,000	75,000	0	65,595		75,000			
 Bore - Forward renewal/replacement as per annual program	105,000	105,000	0	57,359		105,000			
 Bowling Club Green replacement	220,000	129,151	90,849	0	Actual cost incurred was lower than budgeted. Kwinana Bowling Club is contributing 50% funding towards this project.	64,575			64,576
 Calista Oval - Fencing & Bollards replacement	60,000	60,000	0	55,819		60,000			
 Sanctuary Drive - Firebreak Construction - Dual Use Path - Limestone	15,000	30,000	(15,000)	0	Additional funding to install concrete footpath that will also serve as a firebreak. The proposed bridge will allow emergency vehicle access.	30,000			
 Goal post renewal	5,000	5,000	0	0		5,000			
 KIA Tree Planting Program	130,000	130,000	0	0		130,000			
 Kwinana Adventure Park - Bin Enclosure	40,000	40,000	0	0		40,000			
 Kwinana Tennis Courts - Fencing	80,000	80,000	0	0		80,000			
 Park Furniture/Lights	6,000	6,000	0	0		6,000			
 Street Tree Planting Program - Bertram Stage 1 - 45	120,000	120,000	0	0		120,000			
 Wells Beach Foreshore Upgrade (Park and Boating Facility)	466,526	466,526	0	0			466,526		
 Installation of fencing in City Reserves to prevent illegal dumping	50,000	50,000	0	35,962			50,000		
 Mortimer Road Landscaping	51,500	51,500	0	0		51,500			
 Wellard Village Nature Play Park - BBQ	10,000	10,000	0	0		5,000			5,000
 Medina Oval - Lighting	150,000	300,000	(150,000)	0	Additional funds approved from prior year surplus distribution OCM 11/10/17.			150,000	150,000
 Kwinana Netball Courts - Lighting and Additions	155,185	167,185	(12,000)	8,951	Additional \$2k approved OCM 22/11/17. \$10k additional funded by grant from Netball WA.	155,185	2,000		10,000
 CFWD Thomas Oval Netball Court Renewal	2,000	0	2,000	0	Reallocation of funds to Kwinana Netball Courts as approved at OCM 22/11/17.				
 Playground Renewal - Gawler Way POS	35,000	35,000	0	1,407		35,000			
 Playground Renewal - Wells Park	35,000	35,000	0	0		35,000			
 CFWD Calista Oval Destination Park - Adventure Playground	42,232	42,232	0	5,757			42,232		
 CFWD Kwinana Outdoor Youth Space KOYS - Skate Park	40,000	345,866	(305,866)	342,289	Project now complete. Additional expenditure funded by 16/17 carry forward and grants received.		79,742		266,124
 Family Day Care - Playground Equipment and Landscaping behind office	101,569	101,569	0	0			101,569		
 Parks and Reserves Total	2,211,012	2,651,029	(440,017)	606,451		1,243,260	742,069	150,000	515,700

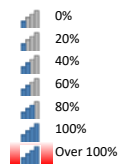
CITY OF KWINANA
2017/18 BUDGET REVIEW
CAPITAL ACQUISITIONS

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	\$	\$	\$	\$					
Roads									
Urban Road Grant Construction									
 Anketell Road (a) - 230m to 430m West of McLaughlan Road	93,847	93,847	0	0		31,282			62,565
 Anketell Road (b) - 200m west to 360m east of Abercrombie & west bound	275,283	275,283	0	6,294		91,761			183,522
 Anketell Road (c) - 460m to 1000m east of Abercrombie Road	119,157	119,157	0	92,260		39,719			79,438
 Anketell Road (d) - 300m west of Armstrong to 180m east of Armstrong	240,252	240,252	0	0		80,084			160,168
 Cockburn Road - Rockingham to 70m North West of Rockingham Road	75,348	75,348	0	0		25,116			50,232
 Gilmore Ave & Wellard Rd to Sloan Drive North & South Bound	222,008	222,008	0	74,225		74,003			148,005
 Ocean Street - Rockingham Road to 100 metres East - Resurfacing	53,820	140,000	(86,180)	0	Additional funds approved OCM 17/1/18.	76,187			63,813
 Sulphur Road - Roundabout at intersection of Durrant Ave	45,209	45,209	0	35,743		15,070			30,139
Roads to Recovery Grant Construction									
 Beacham Place - Road Upgrade and formalise cul de sac	95,000	95,000	0	105,354	Engineering will allocate future savings from other capital works towards this project.				95,000
 Cockman Way - Road Resurfacing and upgrade including kerb & footpath	332,000	332,000	0	326,345					332,000
 Dalrymple Drive - resurfacing of various Roundabouts	85,000	85,000	0	79,311					85,000
 Partridge Street - Pavement rehabilitation	190,000	190,000	0	144,426		31,051	13,064		145,885
 Summerton Road - Intersection Improvement - Pre deflection Medina and Calista	0	99,000	(99,000)	0	Additional funds approved OCM 22/11/17.		33,000		66,000
Avenues									
 Freckleton Road - Cul de sac resealing	0	35,000	(35,000)	0	Additional funds approved OCM 22/11/17.		35,000		
Municipal Road Construction									
 Minstrell Road Bertram - Removal of Slow Point	20,000	11,000	9,000	10,825	Transfer of funds approved OCM 27/9/17.	11,000			
 The Strand & Runnymede Gate intersection - John Wellard Community Centre	20,000	20,000	0	20,837	Project completed.	20,000			
 Beauchamp Loop & Wellard - Traffic Calming Devices	35,000	4,335	30,665	4,335	Transfer of funds approved OCM 27/9/17.	4,335			
 Traffic Calming Devices Repair	25,000	25,000	0	6,301		25,000			
 Bingfield Road West & Tucker Street Medina - Traffic Calming Devices	40,000	21,070	18,930	21,070	Transfer of funds approved OCM 27/9/17.	21,070			
 CFWD Bertram Road Dual Carriageway	81,090	0	81,090	0	Bertram Road dual carriageway project - completed 16/17; Western Power transformer not required.				
 CFWD Johnson Road realignment roadworks	491,681	572,771	(81,090)	354,236	Additional funds approved OCM 22/11/17.	77,588	495,183		
 Roads Total	2,539,695	2,701,280	(161,585)	1,281,562		623,266	576,247	0	1,501,767

CITY OF KWINANA
2017/18 BUDGET REVIEW
CAPITAL ACQUISITIONS

Description	Adopted Annual Budget	2017/18 Revised Budget	Proposed Variance to Original Budget	Actual YTD as at 31/01/2018	Comment	Municipal Funded	Reserve Funded	Sale of Asset / Prior Year Surplus	Grants Subsidies Contributions
	\$	\$	\$	\$					
Street Lighting									
 Replacement of solar light damaged by third party - Insurance claim	0	1,415	(1,415)	1,415	Additional funds to match reimbursement received from insurance.				1,415
 Replacement of solar light damaged by third party - Insurance claim	0	15,745	(15,745)	0	Additional funds to match reimbursement received (16/17) from insurance.	15,745			
 Latitude 32 lighting change from solar	0	382,474	(382,474)	0	Additional funds approved OCM 11/10/17 & OCM 13/12/17.			286,050	96,424
 Street Lighting	42,436	22,436	20,000	0	Reduction in budget to match expected expenditure.	22,436			
 Street Lighting Total	42,436	422,070	(379,634)	1,415		38,181	0	286,050	97,839
Bus Shelter Construction									
 Bus Shelter Construction	51,500	36,500	15,000	0	Projects postponed until 18/19 when the City can receive maximum funding from PTA.	36,500			
 Bus Shelter Construction Total	51,500	36,500	15,000	0		36,500	0	0	0
Footpath Construction									
 Footpath Construction - Mortimer Road	92,500	92,500	0	0		92,500			
 Footpath Construction - Bertram Road	87,500	117,500	(30,000)	50,457	Additional funds approved OCM 11/10/17.	87,500		30,000	
 Footpath Construction - between Adventure Park and Gilmore Avenue	130,000	150,000	(20,000)	5,590	Additional funds approved OCM 11/10/17.	130,000		20,000	
 Footpath Construction Total	310,000	360,000	(50,000)	56,047		310,000	0	50,000	0
Drainage Construction									
 Lot 1 Challenger Ave (Nutrient Stripping Basin) - Transfer of land	120,000	0	120,000	0	Challenger Avenue drainage to be completed by Developer. Transfer of funds to Rollings Crescent drainage approved OCM 27/9/17.				
 Rollings Crescent Drainage Upgrade	0	155,000	(155,000)	0	Additional funds approved OCM 27/9/17.	155,000			
 Outfall Drainage nets at various stormwater outlet locations in Leda	20,000	20,000	0	0		20,000			
 Drainage Construction Total	140,000	175,000	(35,000)	0		175,000	0	0	0
Car Park Construction									
 Medina Oval - Bituminise entrance & Carpark	141,311	141,311	0	3,973		141,311			
 CFWD Construction of Carpark at the Skate Park	30,000	171,451	(141,451)	171,451	Works to finalise the Edge Skatepark carpark have been completed in 17/18. Majority of works were expected to be completed in 16/17, funds were carried forward as part of finalising the 16/17 Financial Statements to offset the timing of the works.	42,295	129,156		
 Car Park Construction Total	171,311	312,762	(141,451)	175,424		183,606	129,156	0	0
 Capital Expenditure Total	12,232,405	10,362,479	1,869,926	3,583,159		3,454,596	3,275,472	907,845	2,724,566

Level of Completion Indicators (Percentage YTD Actual to Annual Budget)



CITY OF KWINANA
2017/18 BUDGET REVIEW
SCHEDULE OF GRANTS, SUBSIDIES & CONTRIBUTIONS

Description	Original Budget	Revised Budget	Proposed Variance to Original Budget	YTD Actual as at 31/01/2018	Comments
Operating Grants, Subsidies & Contributions					
Community Amenities					
DCA 1 - Hard Infrastructure - Bertram	447,959	-	(447,959)	-	Reclassified as capital contributions
DCA 2 - Hard Infrastructure - Wellard	441,662	-	(441,662)	-	Reclassified as capital contributions
DCA 5 - Hard Infrastructure - Wandii	2,589,913	-	(2,589,913)	-	Reclassified as capital contributions
DCA 7 - Hard Infrastructure - Mandogalup (West)	27,097	-	(27,097)	-	Reclassified as capital contributions
DCA 9 - Soft Infrastructure - Wandii / Anketell	1,894,919	-	(1,894,919)	-	Reclassified as capital contributions
DCA 10 - Soft Infrastructure - Casuarina/Anketell	433,934	-	(433,934)	-	Reclassified as capital contributions
DCA 11 - Soft Infrastructure - Wellard East	857,478	-	(857,478)	-	Reclassified as capital contributions
DCA 12 - Soft Infrastructure - Wellard West	766,540	-	(766,540)	-	Reclassified as capital contributions
DCA 14 - Soft Infrastructure - Wellard / Leda	109,305	-	(109,305)	-	Reclassified as capital contributions
DCA 15 - Soft Infrastructure - Townsite	57,476	-	(57,476)	-	Reclassified as capital contributions
PTA Bus Shelter Subsidy	12,000	-	(12,000)	-	Received 16/17
Keep Australia Beautiful Committee - Community Litter Grant	-	9,091	9,091	7,273	Milestone payment received
SMCC - Challenger Beach Coastal Rehab	16,000	16,000	-	-	South Metro Coast Care
SMCC - KIC Coastcare in the KIA	10,000	10,000	-	-	South Metro Coast Care
SMCC - BP Coastcare	10,000	10,000	-	-	South Metro Coast Care
SMCC - Perth Region NRM for SMCC	5,000	5,000	-	-	South Metro Coast Care
SMCC - Tronox Adopt a Beach	5,000	5,000	-	-	South Metro Coast Care
SMCC - Degremont Adopt a Beach	5,000	5,000	-	-	South Metro Coast Care
NATE - Seedling Subsidy Scheme	2,000	2,000	-	-	
NATE - Bushland Reserves Grass Weed Control Pgm	-	1,818	1,818	-	Armana Holdings - contribution for weed control in Sunrise Estate
National Australia Bank - Bushtucker Presentation	-	-	-	135	
Dept of Transport - Bike Plan	25,000	25,000	-	-	
Education and Welfare					
Banksia Park Management Fees	318,349	318,349	-	185,640	
Family Day Care Subsidy - Aboriginal Resource Worker	30,500	30,500	-	22,886	
Family Daycare - NGALA My Time Program	8,800	8,800	-	5,280	
Family Daycare - Mainstream Childcare Benefit Subsidy	3,000,000	3,000,000	-	2,216,734	
Family Daycare - Subsidy Other	45,000	45,000	-	20,912	
Family Daycare - Inclusion Subsidy Scheme	5,000	12,500	7,500	12,213	
Operational Subsidy - General (F)	75,000	75,000	-	41,554	In Home Care Subsidy ends 30/6/17
CCB Subsidy (F)	1,500,000	1,500,000	-	864,672	
Subsidy Other	10,000	10,000	-	941	
Youth Social Justice Program (S)	174,400	174,400	-	128,886	Outreach Services annual grant paid quarterly
Youth Centre - National Youth Week	1,000	-	(1,000)	-	Sponsorship not secured
Youth Centre - LYRIK Program	35,000	35,000	-	35,000	Lyrik Program Sponsorship
Youth Centre - Youth Pathways Strategy	2,000	2,000	-	-	
Youth Centre - Skate Park Activation & Festival	10,000	-	(10,000)	-	Sponsorship not secured
General Purpose Funding					
Local Government General Purpose Grant	741,738	368,838	(372,900)	184,419	Decrease in expected grant receivable in current year, as \$386k was received in last financial year (June 2017)
Local Government General Purpose Grant - Roads	712,536	334,956	(377,580)	167,478	Decrease in expected grant receivable in current year, as \$397k was prepaid in last financial year (June 2017)
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	191,000	191,000	-	-	

CITY OF KWINANA
2017/18 BUDGET REVIEW
SCHEDULE OF GRANTS, SUBSIDIES & CONTRIBUTIONS

Description	Original Budget	Revised Budget	Proposed Variance to Original Budget	YTD Actual as at 31/01/2018	Comments
Health					
Contributions & Donations Other	50,996	15,000	(35,996)	11,491	Developer Contributions for mosquito management less than expected. Decrease in corresponding expenditure.
Department of Health	15,000	15,000	-	-	Funding for mosquito management. To be transferred to CLAG Reserve when received.
Law Order & Public Safety					
Department Fire and Emergency Services	157,800	157,800	-	78,900	DFES annual operating grant
Department Fire and Emergency Services	-	15,212	15,212	-	To cover short fall in 2016/17 annual operating grant
Department Fire and Emergency Services	67,778	67,778	-	3,266	Memorandum of Understanding currently being reviewed
Recreation & Culture					
Arts - Harmony & Reconciliation	5,000	5,000	-	-	
Tianqi Lithium Australia Sponsorship	-	5,000	5,000	5,000	Arts - New Initiatives - Music Program in Schools
Alcoa of Australia	-	15,000	15,000	15,000	Arts - New Initiatives - Music Program in Schools
Rock Symphony - Healthway	15,000	15,000	-	15,000	
Rock Symphony - Fremantle Port Authority	5,000	10,000	5,000	10,000	
Rock Symphony - Wesfarmers Chemicals	10,000	10,000	-	10,000	
Lotterywest Sponsorship - Childrens Festival	20,000	20,000	-	-	
Alcoa of Australia Sponsorship - Childrens Festival	15,000	15,000	-	15,000	
Arts - Youth Festival - 18 November 2017	10,000	-	(10,000)	-	Sponsorship not secured
Recreation - Club Development Officer	35,000	35,000	-	35,000	
Recreation - KidSport (Dept of Sport & Rec)	150,000	150,000	-	75,000	
Recreation - Silversport (Dept of Sport & Rec)	77,500	-	(77,500)	-	Silversport program cancelled by Department Sports & Rec
Library Contributions & Donations	7,700	7,700	-	3,246	
Grounds - Bertram Oval	14,558	14,558	-	7,588	Dept of Education 50% contribution for use of Bertram Oval
Grounds - Gilmore Senior Oval	20,000	20,000	-	11,394	Dept of Education contribution for use of Gilmore College Senior Oval
Grounds - Gilmore Hockey Oval	12,000	12,000	-	7,181	Dept of Education contribution for use of Gilmore Hockey Senior Oval
Recquatic Holiday Program DEDU payments	78,421	78,421	-	51,132	
Volunteer Centre - Thank a Volunteer Event (May)	1,500	1,500	-	-	
Transport					
Main Roads Annual Direct Grant	173,202	99,749	(73,453)	99,749	Department scaled back grants in lieu of raising vehicle licensing and registration costs.
Main Roads Street Light Subsidy	5,000	5,000	-	-	
Main Roads Maintenance Contribution	68,391	78,391	10,000	69,770	For the maintenance of Perth/Bunbury Highway & Thomas Road Verge. \$10k extra received for pruning program.
Wandi Developments Contribution	-	8,400	8,400	8,400	Payment for remedial planting
Total Operating Grants, Subsidies & Contributions	15,591,452	7,071,761	(8,519,691)	4,426,140	

**CITY OF KWINANA
2017/18 BUDGET REVIEW
SCHEDULE OF GRANTS, SUBSIDIES & CONTRIBUTIONS**

Description	Original Budget	Revised Budget	Proposed Variance to Original Budget	YTD Actual as at 31/01/2018	Comments
Non-Operating Grants, Subsidies & Contributions					
Community Amenities					
DCA 1 - Hard Infrastructure - Bertram	-	447,959	447,959	127,890	Originally classified as operating contribution
DCA 2 - Hard Infrastructure - Wellard	-	441,662	441,662	257,732	Originally classified as operating contribution
DCA 5 - Hard Infrastructure - Wandii	-	2,589,913	2,589,913	624,121	Originally classified as operating contribution
DCA 7 - Hard Infrastructure - Mandogalup (west)	-	27,097	27,097	13,729	Originally classified as operating contribution
DCA 9 - Soft Infrastructure - Wandii / Anketell	-	1,894,919	1,894,919	190,224	Originally classified as operating contribution
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	433,934	433,934	239,940	Originally classified as operating contribution
DCA 11 - Soft Infrastructure - Wellard East	-	857,478	857,478	690,674	Originally classified as operating contribution
DCA 12 - Soft Infrastructure - Wellard West	-	766,540	766,540	160,201	Originally classified as operating contribution
DCA 14 - Soft Infrastructure - Wellard / Leda	-	109,305	109,305	116,219	Originally classified as operating contribution
DCA 15 - Soft Infrastructure - Townsite	-	57,476	57,476	19,542	Originally classified as operating contribution
Law Order & Public Safety					
WA Police Grant	-	98,967	98,967	98,967	CCTV in Wellard CBD
Department Fire & Emergency Services	-	500,293	500,293	500,293	DFES Fire Tanker 1GJJ940
Recreation & Culture					
Kwinana Bowling Club - Shed	8,000	10,000	2,000	-	Kwinana Bowling Club managing project and contributing funds.
Department of Infrastructure	-	20,000	20,000	20,000	Honeywood Park Exercise Equipment
Netball WA	-	10,000	10,000	-	Kwinana Netball Courts
Kwinana Bowling Club - Greens	110,000	64,576	(45,424)	-	Kwinana Bowling Club managing project and contributing funds (50%)
Kwinana Tennis Court Fencing	26,650	-	(26,650)	-	Grant application unsuccessful
Wellard Village Park - BBQ	5,000	5,000	-	-	
CSRFF Funding	150,000	150,000	-	-	Medina Oval Lighting
Edge Skatepark - Lotterywest	-	203,624	203,624	203,624	Lotterywest funding
Edge Skatepark - DLGSCI	-	62,500	62,500	62,500	Dept Sport & Rec
Transport					
Anketell Road (a) - 230m to 430m West of McLaughlan Road	62,565	62,565	-	25,026	Urban Road Grant
Anketell Road (b) - 200m west to 360m east of Abercrombie & west bound - 100m east to 230m	183,522	183,522	-	73,409	Urban Road Grant
Anketell Road (c) - 460m to 1000m east of Abercrombie Road	79,438	79,438	-	31,775	Urban Road Grant
Anketell Road (d) - 300m west of Armstrong to 180m east of Armstrong	160,168	160,168	-	64,067	Urban Road Grant
Cockburn Road - Rockingham to 70m North West of Rockingham Road - Resurfacing	50,232	50,232	-	20,093	Urban Road Grant
Gilmore Ave, Wellard Rd to Sloan Drive North & South Bound lanes -Resurfacing	148,005	148,005	-	59,202	Urban Road Grant
Ocean Street - Rockingham Road to 100 metres East - Resurfacing	35,880	63,813	27,933	14,352	Urban Road Grant including additional grant received as per OCM 17/1/18
Sulphur Road - Roundabout at intersection of Durrant Ave - Resurfacing	30,139	30,139	-	12,056	Urban Road Grant
Beacham Place - Road Upgrade and formalise cul de sac	95,000	95,000	-	-	Roads to Recovery Funding
Cockman Way - Road Resurfacing and upgrade including kerb & footpath	332,000	332,000	-	332,000	Roads to Recovery Funding
Dalrymple Drive - resurfacing of various Roundabouts and chicane red laterite	85,000	85,000	-	85,000	Roads to Recovery Funding
Partridge Street - Pavement rehabilitation including cul de sac upgrade and footpaths	145,885	145,885	-	13,936	Roads to Recovery Funding
Summerton Road Intersection Improvement	-	66,000	66,000	26,400	Black Spot Grant as per OCM 22/11/17
Street light replacement	-	97,839	97,839	97,839	Insurance Claim for Solar lights to grid as per OCM 13/12/17
Total Non-Operating Grants, Subsidies & Contributions	1,707,484	10,350,849	8,643,365	4,180,809	

CITY OF KWINANA
2017/18 BUDGET REVIEW
CASH BACKED RESERVES

Reserve	2017/18 Adopted Budget				2017/18 Revised Budget				Variance Revised vs Original Budget	Actual at 31 January 2018				
	Opening Balance	Transfers In (incl Interest)	Transfers Out	Original Closing Balance	Opening Balance	Transfers In (incl Interest)	Transfers Out	Revised Closing Balance		Opening Balance	Actual Transfers In	Interest Earned (+)	Transfers Out	YTD Closing Balance
	\$	(+)	(-)	\$	\$	(+)	(-)	\$	\$	\$	\$	\$	\$	\$
Municipal Reserves														
Aged Persons Units Reserve	389,941	279,588	(221,315)	448,214	643,364	268,465	(221,315)	690,514	242,300	643,364	0	8,890	(40,383)	611,871
Asset Management Reserve	784,951	22,399	(83,090)	724,260	566,868	20,000	(83,090)	503,778	(220,482)	566,868	0	9,635	0	576,503
Asset Replacement Reserve	213,186	254,814	(468,000)	0	595,442	4,569	(135,310)	464,701	464,701	595,442	433,056	4,569	(78,737)	954,330
Banksia Park Reserve	107,650	735	(108,385)	0	107,840	2,000	(70,072)	39,768	39,768	107,840	0	1,490	(19,906)	89,424
City Assist Initiative Reserve	0	0	0	0	0	100,000	(100,000)	0	0	0	100,000	0	0	100,000
Community Services & Emergency Relief Reserve	25,966	611	0	26,577	26,059	57,827	0	83,886	57,309	26,059	0	360	0	26,419
Contiguous Local Authorities Group Reserve	253,161	56,950	(45,000)	265,111	239,215	56,950	(15,000)	281,165	16,054	239,215	10,210	3,305	(3,690)	249,040
Employee Leave Reserve	4,100,853	0	(539,162)	3,561,691	4,074,338	0	(539,162)	3,535,176	(26,515)	4,074,338	0	0	0	4,074,338
Family Day Care Reserve	1,446,637	34,023	(751,569)	729,091	1,383,878	53,769	(807,142)	630,505	(98,587)	1,383,878	0	19,988	0	1,403,866
Future Community Infrastructure Reserve	2,013,802	54,784	(527,100)	1,541,486	1,568,683	40,000	(620,000)	988,683	(552,803)	1,568,683	0	21,675	(2,495)	1,587,864
Golf Course Cottage Reserve	27,167	639	0	27,806	27,264	639	0	27,903	97	27,264	0	377	0	27,641
Information Technology Reserve	0	0	0	0	0	584,100	0	584,100	584,100	0	500,000	0	0	500,000
Infrastructure Reserve	122,859	2,889	0	125,748	128,213	211,023	0	339,236	213,488	128,213	0	1,772	0	129,985
Public Art Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rates Strategy Reserve	819,692	0	(819,692)	0	819,692	0	(819,692)	0	0	819,692	0	0	(819,692)	0
Refuse Reserve	8,606,073	202,401	(1,667,704)	7,140,770	8,636,810	202,401	(1,708,577)	7,130,634	(10,136)	8,636,810	0	119,338	(28,298)	8,727,851
Restricted Grants & Contributions Reserve	1,297,522	0	(1,297,522)	0	2,644,457	160,000	(2,574,457)	230,000	230,000	2,644,457	0	0	(987,973)	1,656,484
Settlement Agreement Reserve	157,743	0	0	157,743	157,743	0	0	157,743	0	157,743	0	0	0	157,743
Workers Compensation Reserve	342,176	0	(289,544)	52,632	210,503	105,587	0	316,090	263,458	210,503	181,674	0	0	392,177
Youth Engagement Reserve	270,000	0	(270,000)	0	270,000	0	(230,000)	40,000	40,000	270,000	0	0	(41,292)	228,708
Sub-Total Municipal Reserves	20,979,379	909,833	(7,088,083)	14,801,129	22,100,369	1,867,330	(7,923,817)	16,043,882	1,242,753	22,100,369	1,224,940	191,398	(2,022,465)	21,494,241
Developer Contribution Reserves														
DCA 1 - Hard Infrastructure - Bertram	1,738,315	489,830	(414,093)	1,814,052	1,743,837	489,830	0	2,233,667	419,615	1,743,837	0	40,641	0	1,784,478
DCA 2 - Hard Infrastructure - Wellard	1,953,717	487,102	0	2,440,819	1,969,898	487,102	0	2,457,000	16,181	1,969,898	36,864	42,861	0	2,049,623
DCA 4 - Hard Infrastructure - Anketell	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCA 5 - Hard Infrastructure - Wandi	3,079,247	2,662,656	0	5,741,903	3,104,086	2,662,656	0	5,766,742	24,839	3,104,086	0	75,684	0	3,179,770
DCA 7 - Hard Infrastructure - Mandogalup West	8,537	27,097	0	35,634	8,567	27,097	0	35,664	30	8,567	0	118	0	8,685
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCA 9 - Soft Infrastructure - Wandi/Anketell	9,893,320	1,895,119	(488,318)	11,300,121	9,928,654	1,895,119	(488,318)	11,335,455	35,334	9,928,654	0	216,359	0	10,145,013
DCA 10 - Soft Infrastructure - Casuarina/Anketell	0	666,609	(7,117)	659,492	0	666,609	(7,117)	659,492	0	0	0	152	0	152
DCA 11 - Soft Infrastructure - Wellard East	4,323,240	958,816	(9,724)	5,272,332	4,374,577	958,816	(9,724)	5,323,669	51,337	4,374,577	59,136	102,566	(1,702)	4,534,577
DCA 12 - Soft Infrastructure - Wellard West	6,274,935	914,116	(15,637)	7,173,414	6,297,347	914,116	(15,637)	7,195,826	22,412	6,297,347	0	149,059	0	6,446,406
DCA 13 - Soft Infrastructure - Bertram	287,083	6,750	0	293,833	288,108	6,750	0	294,858	1,025	288,108	0	3,981	0	292,089
DCA 14 - Soft Infrastructure - Wellard/Leda	359,161	117,719	(6,704)	470,176	367,092	117,719	(6,704)	478,107	7,931	367,092	0	6,767	0	373,859
DCA 15 - Soft Infrastructure - City Site	160,443	61,328	(4,190)	217,581	161,124	61,328	(4,190)	218,262	681	161,124	0	544	0	161,668
Sub-Total Developer Contribution Reserves	28,077,998	8,287,142	(945,783)	35,419,357	28,243,290	8,287,142	(531,690)	35,998,742	579,385	28,243,290	96,000	638,732	(1,702)	28,976,321
Total Reserves	49,057,377	9,196,975	(8,033,866)	50,220,486	50,343,659	10,154,472	(8,455,507)	52,042,624	1,822,138	50,343,659	1,320,940	830,130	(2,024,167)	50,470,562

CITY OF KWINANA
2017/18 BUDGET REVIEW
INFORMATION ON BORROWINGS

Particulars	01 Jul 2017	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Original Budget	Revised Budget	Original Budget	Revised Budget	Original Budget	Revised Budget	Original Budget	Revised Budget
		\$		\$	\$	\$	\$	\$	\$
Governance									
Loan 99 - Administration Office Renovations	845,987	0	0	84,414	84,414	761,573	761,573	57,237	57,237
Loan 107 - Administration / Chambers Building Refurbishment	0	2,897,000	0	0	0	2,897,000	0	0	0
Education & Welfare									
Loan 96 - Youth Specific Space	171,398	0	0	23,558	23,558	147,840	147,840	13,606	13,606
Loan 100 - Youth Specific Space	1,521,312	0	0	0	0	1,521,312	1,521,312	81,250	81,250
Recreation and Culture									
Loan 94 - Wellard Sports Pavilion	248,482	0	0	43,658	43,658	204,824	204,824	16,802	16,802
Loan 95 - Orelia Oval Pavilion	411,355	0	0	56,540	56,540	354,815	354,815	32,655	32,655
Loan 97 - Orelia Oval Pavilion Extension	1,871,923	0	0	186,785	186,785	1,685,138	1,685,138	126,648	126,648
Loan 102 - Library & Resource Centre	7,421,567	0	0	0	0	7,421,567	7,421,567	386,720	386,720
Loan 104 - Recquatic Refurbishment	3,350,000	0	0	0	0	3,350,000	3,350,000	135,675	135,675
Loan 105 - Bertram Community Centre	1,296,840	0	0	0	0	1,296,840	1,296,840	50,827	50,827
Loan 106 - Destination Park - Calista	1,609,695	0	0	93,163	93,163	1,516,532	1,516,532	49,819	49,819
Transport									
Loan 98 - Streetscape Beautification	1,142,081	0	0	113,959	113,959	1,028,122	1,028,122	77,270	77,270
Loan 101 - City Centre Redevelopment	2,500,000	0	0	0	0	2,500,000	2,500,000	61,750	61,750
Self Supporting Loans									
Recreation and Culture									
Loan 103B - Golf Club Refurbishment	298,494	0	0	15,645	15,645	282,849	282,849	11,506	11,506
	22,689,134	2,897,000	0	617,722	617,722	24,968,412	22,071,412	1,101,765	1,101,765

17 Urgent Business

Nil

18 Councillor Reports

18.1 Councillor Wendy Cooper

Councillor Wendy Cooper reported that she had attended the City of Kwinana Emergency Services Stakeholder Function.

Councillor Cooper mentioned that she had attended the Official Opening of the East Fremantle Town Hall/Administration Centre.

Councillor Cooper advised that she had attended the Kwinana Wolves Carnival.

Councillor Cooper reported that she had attended the Neighbourhood Day events and that it was great to see communities come together.

Councillor Cooper mentioned that she had attended the City of Kwinana Citizenship Ceremony and that she felt there was a real acknowledgement that the new citizens were really proud to become an Australian.

18.1 Councillor Sandra Lee

Councillor Sandra Lee reported that she had attended the Alcoa Children's Festival, which was a wonderful event, and she passed on her congratulations to the City Engagement Team.

Councillor Lee mentioned that she had attended the City of Kwinana Emergency Services Stakeholder Function and it was lovely to have the opportunity to thank them for the wonderful work they do.

Councillor Lee advised that she had attended the Kwinana Small Business After 5 event and that it had been great to see many local businesses there as well as the City's Economic Development Specialist.

Councillor Lee mentioned that she had attended Neighbourhood Day events at Homestead Ridge, Wellard and Wandii.

Councillor Lee reported that she had attended the City of Kwinana Citizenship Ceremony which is always an enjoyable occasion.

18.2 Councillor Matthew Rowse

Councillor Matthew Rowse reported that he had attended the Alcoa Children's Festival.

Councillor Rowse advised that he had attended the City of Kwinana Citizenship Ceremony, which was a wonderful event.

18 COUNCILLOR REPORTS

Councillor Rowse mentioned that he had attended the Positive Vibes Youth Panel and passed on his thanks to the Youth Teams.

18.3 Councillor Dennis Wood

Councillor Dennis Wood reported that he had attended the Alcoa Children's Festival.

Councillor Wood advised that he had attended the City of Kwinana Emergency Services Stakeholder Function.

Councillor Wood mentioned that he had attended the City of Kwinana Citizenship Ceremony, which was really fantastic.

Councillor Wood reported that many local schools are planning their ANZAC Day Ceremony's.

19 Response to Previous Questions

Questions taken on notice at the Ordinary Council Meeting held on 14 March 2018

19.1 Mr Kevin Desmond, Parmelia

Question 3

Is the City of Kwinana proposing to take any of these memberships out? If so, at what level?

Response

The Mayor took the question on notice.

Further Response from the City of Kwinana

No proposal has been put before the Council for membership at this time.

Question 6

How much has the Council spent on promoting the outer harbour?

Response

The Mayor took the question on notice.

Further Response from the City of Kwinana

The Indian Ocean Gateway was launched in August 2015. Since this time the following paid Facebook advertising has occurred:

Date Range	Cost	Results
15 January 2018 to 29 January 2018	\$162.88	<ul style="list-style-type: none"> 89 event responses 6,979 people reached
13 March 2017 to 15 March 2017	\$20.00	<ul style="list-style-type: none"> 311 engagements 5,117 people reached

19 RESPONSE TO PREVIOUS QUESTIONS

24 August 2015 to 26 August 2015	\$200.00	<ul style="list-style-type: none"> • 30,821 people reached • 977 direct engagements
20 August 2015 to 23 August 2015	\$1,000.00	<ul style="list-style-type: none"> • 99,765 people reached • 2,739 direct engagements
TOTAL	\$1,382.88	<ul style="list-style-type: none"> • 89 Event responses • 4,027 Direct engagements • 142, 682 People reached

20 Mayoral Announcements (without discussion)

Mayor Carol Adams reported that she had attended the Westport Reference Group Meeting No. 2, which included a tour of the Kwinana Industrial Area.

The Mayor advised that she has attended the Official Blessing of the Peter Carnley Anglican Community School's Calista Campus by The Most Reverend Kay Goldsworthy AO, Archbishop of Perth.

The Mayor mentioned that she has attended the Bertram Primary School Fair.

The Mayor reported that she had attended the Koorliny Art Centre Performance, Rock of the Ages.

The Mayor advised that she had attended the Launch of the Community TAB partnership between Netball WA and the Aboriginal Grassroots Netball program.

The Mayor mentioned that she had attended the Alcoa Children's Festival on Calista Oval.

The Mayor reported that she had attended the Harmony Night at Gilmore College.

The Mayor advised that she had attended the Emergency Services Stakeholder Function and address on the Waroona Fires by our own Chief Bushfire Control Officer, David Gossage.

The Mayor mentioned that she had attended the Community Choir Visit, which is a 6 week community choir program in partnership between the City of Kwinana, The Kings College and the UWA Conservatorium of Music. The Mayor further mentioned that this will culminate in a free concert for family and friends at the end of the program, Tuesday 10 April commencing at 6:30pm at the Darius Wells Library and Resource Centre.

The Mayor reported that she has attended the City of Kwinana Citizenship Ceremony where we welcomed 40 new Australian Citizens.

The Mayor advised that the WALGA State Executive held a Strategic Planning Meeting earlier this afternoon at the City of Kwinana.

20 MAYORAL ANNOUNCEMENTS (WITHOUT DISCUSSION)

The Mayor mentioned that she had attended the Moorditj Koort Board Meeting this afternoon.

The Mayor wished Councillors, Officers and the community a happy and safe Easter holiday break.

21 Matters Behind Closed Doors

Nil

22 Meeting Closure

The Mayor declared the meeting closed at 8:04pm.