

# Ordinary Council Meeting

22 August 2018

## Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website [www.kwinana.wa.gov.au](http://www.kwinana.wa.gov.au)

## **Vision Statement**

***Kwinana 2030  
Rich in spirit, alive with opportunities,  
surrounded by nature – it's all here!***

## **Mission**

**Strengthen community spirit, lead  
exciting growth, respect the environment  
- create great places to live.**



## **We will do this by –**

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

## **Values**

**We will demonstrate and be defined by our core values, which are:**

- Lead from where you stand – Leadership is within us all.
- Act with compassion – Show that you care.
- Make it fun – Seize the opportunity to have fun.
- Stand Strong, stand true – Have the courage to do what is right.
- Trust and be trusted – Value the message, value the messenger.
- Why not yes? – Ideas can grow with a yes.

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## **Present:**

DEPUTY MAYOR P FEASEY  
CR W COOPER  
CR M KEARNEY  
CR S LEE  
CR S MILLS  
CR M ROWSE  
CR D WOOD

MS J ABBISS	-	Chief Executive Officer
MS C MIHOVILOVICH	-	Director City Strategy
MRS B POWELL	-	Director City Engagement
MRS M COOKE	-	Director City Regulation
MR D ELKINS	-	Director City Infrastructure
MS M BELL	-	Director City Legal
MR T HOSSEN	-	Lawyer
MS A MCKENZIE	-	Council Administration Officer

Members of the Press	0
Members of the Public	0

## **1 Declaration of Opening:**

***Presiding Member declared the meeting open at 7:00pm and welcomed Councillors, City Officers and gallery in attendance and read the Welcome.***

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE”

## **2 Prayer:**

***Councillor Sandra Lee read the Prayer***

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

## **3 Apologies/Leave(s) of Absence (previously approved)**

### **Apologies**

Mayor Carol Adams

### **Leave(s) of Absence (previously approved):**

Nil



#### **4 Public Question Time:**

Nil

#### **5 Applications for Leave of Absence:**

##### **COUNCIL DECISION**

257

**MOVED CR W COOPER**

**SECONDED CR M ROWSE**

**That Deputy Mayor Peter Feasey be granted a leave of absence from 3 September 2018 to 6 September 2018 inclusive.**

**CARRIED  
7/0**

#### **6 Declarations of Interest by Members and City Officers:**

Nil

#### **7 Community Submissions:**

Nil

#### **8 Minutes to be Confirmed:**

##### **8.1 Ordinary Meeting of Council held on 8 August 2018:**

##### **COUNCIL DECISION**

258

**MOVED CR S MILLS**

**SECONDED CR D WOOD**

**That the Minutes of the Ordinary Meeting of Council held on 8 August 2018 be confirmed as a true and correct record of the meeting.**

**CARRIED  
7/0**

##### **8.2 Audit Committee Meeting held on 6 August 2018:**

##### **COUNCIL DECISION**

259

**MOVED CR S MILLS**

**SECONDED CR S LEE**

**That the Minutes of the Audit Committee Meeting held on 6 August 2018 be confirmed as a true and correct record of the meeting.**

**CARRIED  
7/0**

**9 Referred Standing / Occasional / Management /Committee Meeting Reports:**

Nil

**10 Petitions:**

Nil

**11 Notices of Motion:**

Nil

## 12 Reports – Community

### 12.1 Naming of public open spaces within Honeywood

#### **DECLARATION OF INTEREST:**

There were no declarations of interest declared.

#### **SUMMARY:**

The Naming of Parks, Places and Buildings Working Group is tasked with assessing and recommending new names for existing and new facilities within the City of Kwinana. The Working Group has recently met to assess potential names for three local parks in Honeywood, the new shared use sporting reserve adjacent to Honeywood Primary School, and the new shared use sporting reserve adjacent to Wellard Primary School (see Attachment A for location maps). The Naming of Parks, Places and Buildings Working Group recommendations are reflected in the Officer Recommendation below:

#### **OFFICER RECOMMENDATION:**

That Council adopt the recommendations of the Naming of Parks, Places and Buildings Working Group and submit the following proposals to Landgate for consideration:

1. The enclosed designated dog exercise area on Lot 8032 Darling Chase, Wandi be named Darling Dog Park;
2. The unfenced designated dog exercise area on Lot 8005 Honeywood Avenue, Wandi be named Davenport Park;
3. The local park containing the outdoor exercise area on Lot 8009 Honeywood Avenue, Wandi be named Bruny Park;
4. The shared use sporting reserve adjacent to Honeywood Primary School on Lot 8008 Lyon Road, Wandi be named Honeywood Oval; and
5. The shared use sporting reserve adjacent to Wellard Primary School (Reserve 52760 McWhirter Promenade, Wellard) be named McWhirter Oval.

#### **DISCUSSION:**

The Naming of Parks, Places and Buildings Working Group met recently to discuss and make recommendations on names for:

- The enclosed designated dog exercise area on Lot 8032 Darling Chase, Wandi;
- The unfenced designated dog exercise area on Lot 8005 Honeywood Avenue, Wandi;
- The local park containing the outdoor exercise area on Lot 8009 Honeywood Avenue, Wandi;
- The shared use sporting reserve adjacent to Honeywood Primary School (Lot 8008 Lyon Road, Wandi); and
- The shared use sporting reserve adjacent to Wellard Primary School (Reserve 52760 McWhirter Promenade, Wellard).

## 12.1 NAMING OF PUBLIC OPEN SPACES WITHIN HONEYWOOD

The Working Group also reviewed the City of Kwinana Naming of Streets, Parks, Places and Buildings Policy which guides the work of the Group, and examined the alignment of the Policy with Landgate guidelines and policy for the naming of public open space. The Working Group determined that some minor changes to the City's Policy are required in order to better align with Landgate's requirements. Review of the City's Policy in line with the recommendations of the Working Group will be undertaken by Officers and the revised Policy will be presented to Council for consideration in the near future.

Taking into consideration both the requirements under the City of Kwinana Naming of Streets, Parks, Places and Buildings Policy and Landgate requirements for the naming of public open space, the Working Group considered potential names for the five areas of public open space listed above, as follows:

### Darling Dog Park

Satterley Property Group (the developers of the Honeywood Estate) have requested Council approve a name for the enclosed dog exercise area located on Lot 8032 Darling Chase, Wandi so that appropriate signage can be erected at the site. The Working Group took into consideration Landgate's strong preference for facilities to be named after the adjoining street and recommends that Council adopt the name Darling Dog Park for the site.

### Davenport Park

The designated unfenced dog exercise area on Lot 8005 Honeywood Avenue, Wandi including the nature reserve is another area of public open space in the Honeywood Estate that is requiring a name. The Working Group recommends the name Davenport Park for the following reasons:

- the park adjoins both Davenport Approach and Honeywood Avenue. Honeywood Avenue has multiple parks adjoining it, thus making the name Honeywood Park unsuitable for any of these locations as it does not clearly define which park is being referred to; and
- on-street parking for the park is located on Davenport Approach, thus making this the most logical access point and most appropriate adjoining street after which to name the park.

### Bruny Park

The park opposite Davenport Park on the eastern side of Honeywood Avenue, Wandi (Lot 8009) is recommended to be named Bruny Park after one of its adjoining streets. As outlined above there are too many other areas of public open space adjoining Honeywood Avenue to consider naming this park Honeywood Park.

### Honeywood Oval

The sporting reserve adjacent to Honeywood Primary School (Lot 8008 Lyon Road, Wandi) is a shared use oval, being used by the local school children during school hours, and designated for sporting use by local clubs in the evenings and on the weekends. An official name needs to be determined before the sporting clubs begin using the facility so that the site is referred to correctly in any future fixtures or other publications. The Working Group recommends naming the reserve Honeywood Oval, given the shared use with Honeywood Primary School and that the school is located on Honeywood Avenue.

## 12.1 NAMING OF PUBLIC OPEN SPACES WITHIN HONEYWOOD

### McWhirter Oval

The sporting reserve (Reserve 52760) adjacent to Wellard Primary School (McWhirter Promenade, Wellard) is a shared use oval used by the local school children during school hours, and designated for sporting use by clubs in the evenings and on the weekends. An official name needs to be determined before the sporting clubs begin using the facility so that the site is referred to correctly in any future fixtures or other publications. Given that the name Wellard Oval is already assigned to the oval on Wellard Road, the Working Group recommends naming the site McWhirter Oval after the adjoining street, McWhirter Promenade.

### **LEGAL/POLICY IMPLICATIONS:**

Council approval of the names of facilities is not a legislative requirement, however Council has adopted a Policy "Naming of Streets, Parks, Places and Buildings" which states that the naming of all City of Kwinana streets, parks, places and buildings is to be determined by Council resolution.

### **FINANCIAL/BUDGET IMPLICATIONS:**

Satterley Property Group are providing the signage for the enclosed dog exercise area on Darling Chase, Wandi.

Council does not erect signage on local parks, however Council may choose to erect signage at the two sporting ovals to provide clear direction to sporting teams visiting the community from outside of the area.

Provision for the cost of manufacture and erection of signage will be made in the 2019/20 budget if deemed appropriate.

### **ASSET MANAGEMENT IMPLICATIONS:**

All new and existing facilities do require and will incur periodic maintenance expense. Provision for maintaining the parks and any signage has been factored into the Long Term Financial Plan.

### **ENVIRONMENTAL IMPLICATIONS:**

No environmental implications have been identified as a result of this report or its recommendations.

### **STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.



**12.1 NAMING OF PUBLIC OPEN SPACES WITHIN HONEYWOOD**

Plan	Outcome	Objective
Strategic Community Plan	Well-kept green spaces.	4.2 The community has easy access to well equipped, quality parks and public open spaces.

**COMMUNITY ENGAGEMENT:**

No community engagement was undertaken to determine the names of the public open space areas. The provisions of the City of Kwinana Naming of Streets, Parks, Places and Buildings were applied along with Landgate requirements for the naming of parks.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Community members not knowing which facility they are frequenting in case of emergency assistance being required.
Risk Theme	Emergency Management
Risk Effect/Impact	Reputation
Risk Assessment Context	Project
Consequence	Major
Likelihood	Possible
Rating (before treatment)	High
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Naming the facilities after the adjoining street to simplify identification of the site.
Rating (after treatment)	Low

**COUNCIL DECISION**

260

**MOVED CR W COOPER****SECONDED CR S LEE**

That Council adopt the recommendations of the Naming of Parks, Places and Buildings Working Group and submit the following proposals to Landgate for consideration:

1. The enclosed designated dog exercise area on Lot 8032 Darling Chase, Wandi be named Darling Dog Park;
2. The unfenced designated dog exercise area on Lot 8005 Honeywood Avenue, Wandi be named Davenport Park;
3. The local park containing the outdoor exercise area on Lot 8009 Honeywood Avenue, Wandi be named Bruny Park;

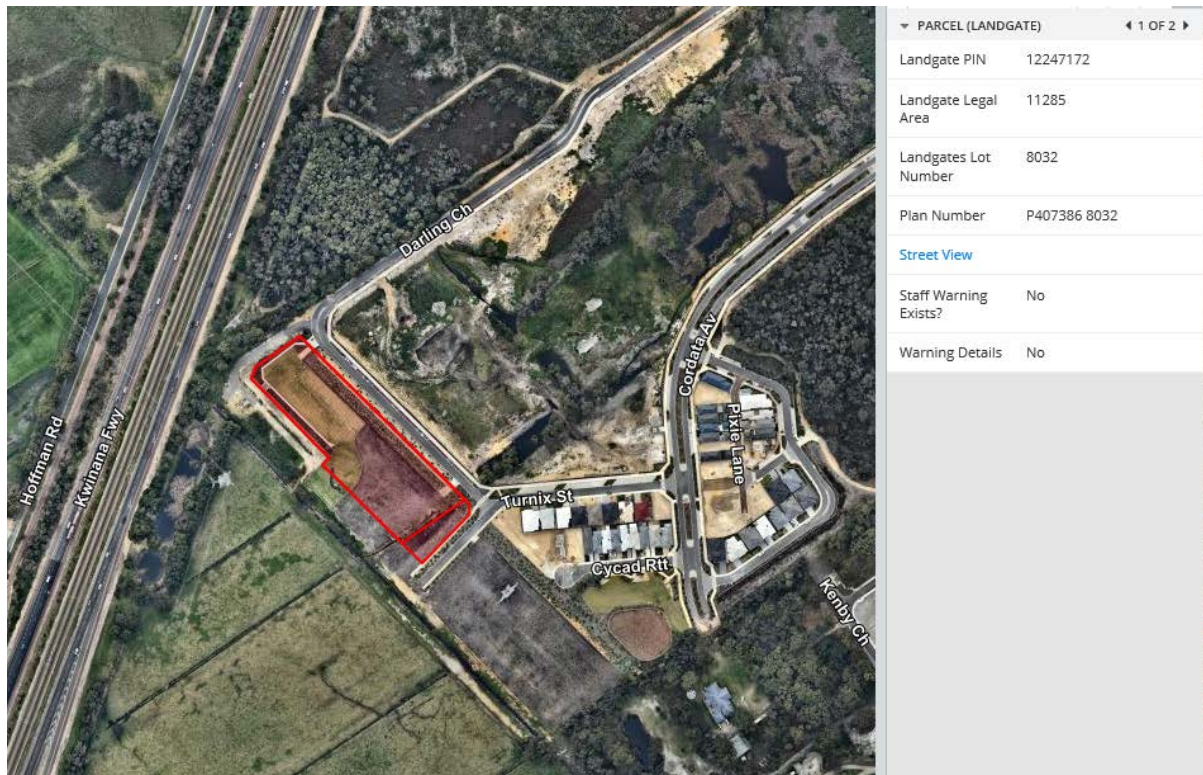
**12.1 NAMING OF PUBLIC OPEN SPACES WITHIN HONEYWOOD**

- 4. The shared use sporting reserve adjacent to Honeywood Primary School on Lot 8008 Lyon Road, Wandi be named Honeywood Oval; and**
- 5. The shared use sporting reserve adjacent to Wellard Primary School (Reserve 52760 McWhirter Promenade, Wellard) be named McWhirter Oval.**

**CARRIED  
7/0**

## Location of sites nominated for official naming 8 August 2018

Darling Dog Park, Wandi



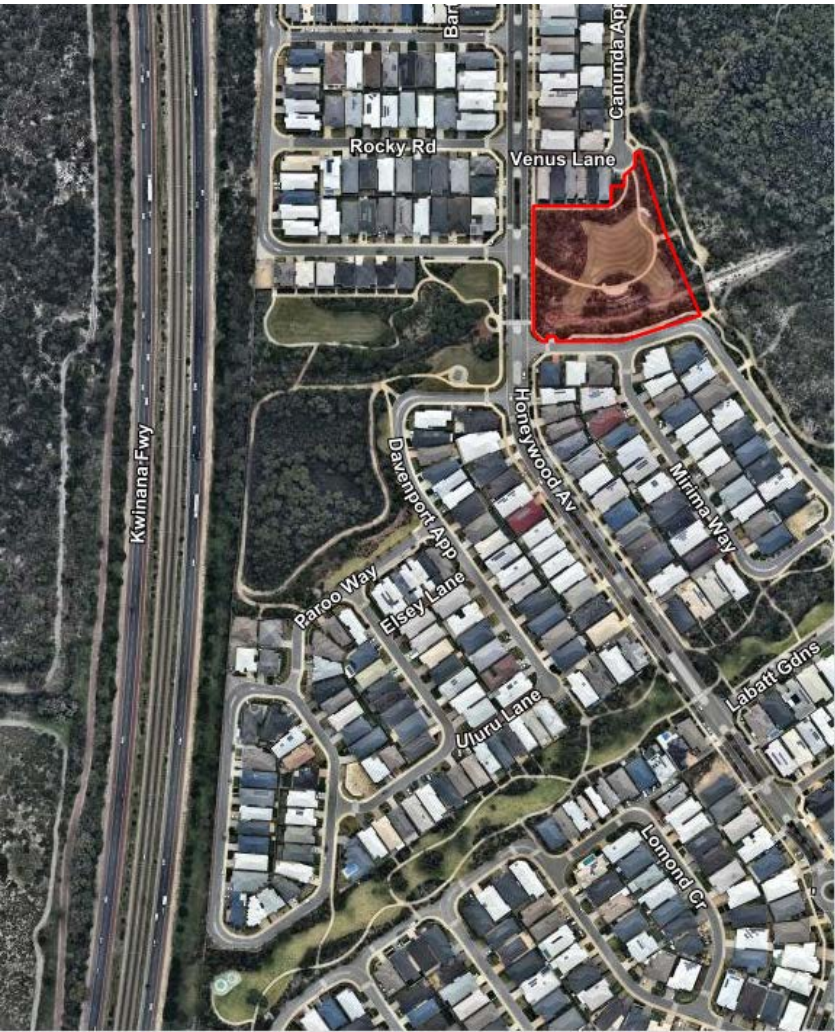
## Davenport Park, Wandl



PARCEL (LANDGATE) ◀ 1 OF 1 ▶	
Landgate PIN	12084805
Landgate Legal Area	28691
Landgates Lot Number	
Plan Number	R 51952
<a href="#">Street View</a>	
Staff Warning Exists?	No
Warning Details	No
AUTHORITY PROPERTY DATA ◀ 1 OF 1 ▶	
Parcel	15949
Assesment	19666
Lot and Plan	Lot: 8005 DP: 400200
property description	Reserve for Recreation
Address	Honeywood AVE
Suburb	WANDI
Rate Classification	NO
AUTHORITY OWNER DATA ◀ 1 OF 1 ▶	
Name	Wandi Anketell Holdings Pty Ltd
Address	C/- Satterley Property Group
Locality	Level 3, 27-31 Troode StreetWEST PERTH WA 6005



Bruny Park, Wandl



Kwinana Fwy

Rocky Rd

Venus Lane

Honeywood Ave

Paroo Way

Davenport App

Elsay Lane

Uru Lane

Labatt Gdns

Longford Cr

PARCEL (LANDGATE)1 OF 1

Landgate PIN12084806

Landgate Legal Area9847

Landgates Lot Number

Plan NumberR 51952

Street View

Staff Warning Exists?No

Warning DetailsNo

AUTHORITY PROPERTY DATA1 OF 1

Parcel15948

Assessment19667

Lot and PlanLot: 8009 DP: 400200

property descriptionReserve for Recreation

AddressHoneywood AVE

SuburbWANDI

Rate ClassificationNO

AUTHORITY OWNER DATA1 OF 1


NameWandi Anketell Holdings Pty Ltd

AddressC/- Satterley Property Group

LocalityLevel 3, 27-31 Troode StreetWEST PERTH WA 6005



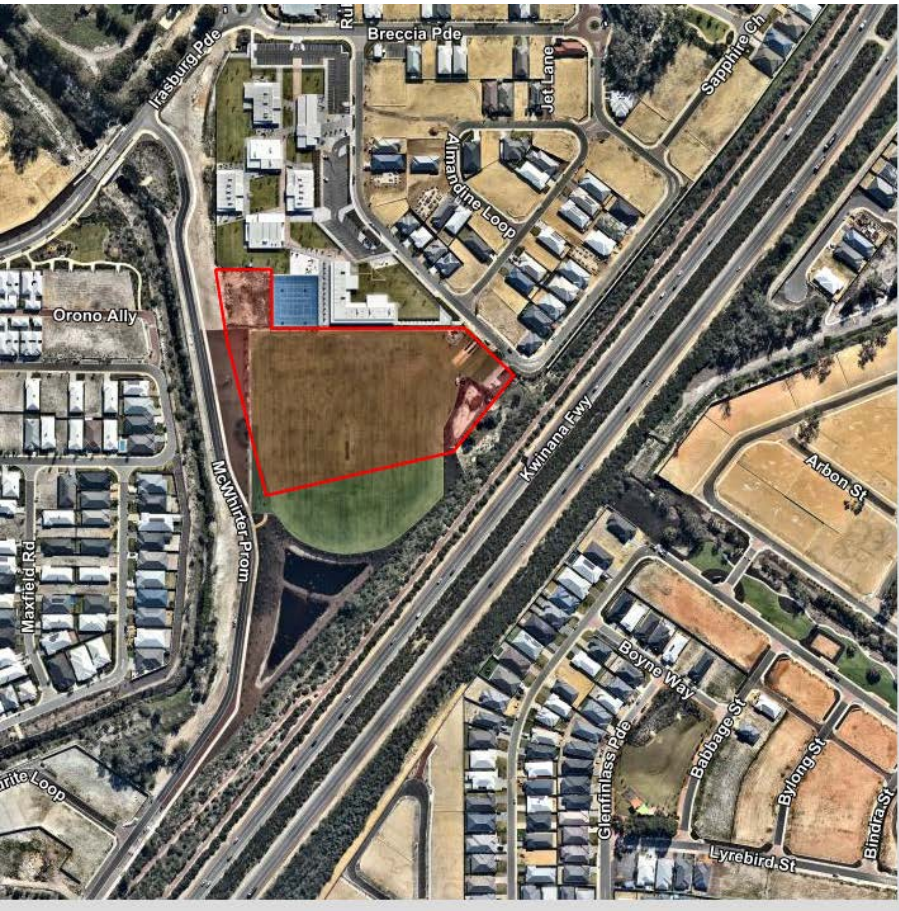
# Honeywood Oval, Wandí



▼ PARCEL (LANDGATE) ◀ 1 OF 1 ▶

Landgate PIN	12250281
Landgate Legal Area	35696
Landgates Lot Number	8008
Plan Number	P407769 8008
<a href="#">Street View</a>	
Staff Warning Exists?	No
Warning Details	No

# McWhirter Oval, Wellard



PARCEL (LANDGATE) ◀ 1 OF 1 ▶	
Landgate PIN	12242348
Landgate Legal Area	23881
Landgates Lot Number	
Plan Number	R 52760
<a href="#">Street View</a>	
Staff Warning Exists?	No
Warning Details	No
AUTHORITY PROPERTY DATA ◀ 1 OF 1 ▶	
Parcel	18868
Assesment	22492
Lot and Plan	Lot: 8007 DP: 408130
property description	Public Open Space
Address	Johnson RD
Suburb	WELLARD
Rate Classification	NO
AUTHORITY OWNER DATA ◀ 1 OF 1 ▶	
Name	Cedar Woods Wellard Ltd
Address	Residential Address Unknown
Locality	

### **13 Reports – Economic**

Nil

### **14 Reports – Natural Environment**

Nil



## 15 Reports – Built Infrastructure

### 15.1 Consideration to Initiate Local Planning Scheme No.2 Amendment No.156 to insert the land use definition of Bulky Goods Showroom

#### DECLARATION OF INTEREST:

There were no declarations of interest declared.

#### SUMMARY:

The City of Kwinana Local Planning Scheme No.2 (the Scheme) was gazetted in 1992. Whilst the Scheme has been amended since gazettal, the retail hierarchy does not reflect the changing landscape of commercial development in recent years. The purpose of this report is to introduce an additional land use into the Scheme definitions, which caters for a land use previously not considered.

The *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), has incorporated into Schedule 1 - Model Provisions for Local Planning Schemes (Model Provisions), on which all new planning schemes should be based. The Model Provisions (in part or total) may be inserted into existing schemes by way of a “basic amendment”, pursuant to the Regulations. This type of amendment does not require advertising as it is procedural in nature. The amendment is able to be approved by the Western Australian Planning Commission (WAPC) or its delegate, a function delegated from the Minister for Planning.

The Model Provisions include a range of land use definitions that can be inserted into a scheme, to create uniform use classes across the State. This amendment proposes to insert the land use definition of ‘*bulky goods showroom*’ from the Model Provisions into the Scheme. The definition will be discussed in the body of the report, but the use lends itself to ‘other retail’ uses that are very large format shops. Such uses would currently be difficult to define but would likely be a combination of the land uses *shop*, *showrooms* and *warehouse*.

#### OFFICER RECOMMENDATION:

That Council:

1. Resolves in its opinion that Amendment 156 is a ‘basic amendment’ pursuant to Part 5, Division 1, Regulation 35 (1), as it satisfies the basic amendment terms outlined in Regulation 34 (b), of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - (b) *an amendment to the scheme so that it is consistent with the model provisions in Schedule 1 or with another provision of the local planning scheme.*
2. Adopt Amendment No.156 to Local Planning Scheme No.2 pursuant to Part 5, Division 1 Regulation 35 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* by inserting the following definition into Appendix IV: *Bulky Goods Showroom - means premises –*
  - a) *used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –*
    - (i) *automotive parts and accessories;*

**15.1 CONSIDERATION TO INITIATE LOCAL PLANNING SCHEME NO.2 AMENDMENT NO.156 TO INSERT THE LAND USE DEFINITION OF BULKY GOODS SHOWROOM**

- (ii) *camping, outdoor and recreation goods;*
- (iii) *electric light fittings;*
- (iv) *animal supplies including equestrian and pet goods;*
- (v) *floor and window coverings;*
- (vi) *furniture, bedding, furnishings, fabrics, manchester and homewares;*
- (vii) *household appliances, electrical goods and home entertainment goods;*
- (viii) *party supplies;*
- (ix) *office equipment and supplies;*
- (x) *babies' and children's goods, including play equipment and accessories;*
- (xi) *sporting, cycling, leisure, fitness goods and accessories;*
- (xii) *swimming pools. or*
- (b) *used to sell goods and accessories by retail if –*
  - (i) *a large area is required for the handling, display or storage of the goods; or*
  - (ii) *vehicular access is required to the premises for the purpose of collection of purchased goods.*

3. Forward Amendment No.156 to the Western Australian Planning Commission for final determination.

**DISCUSSION:**

Since the gazettal of the Scheme in 1992, retailing in Western Australia has changed substantially. Despite major disruptors to the retailing sector in Western Australia, including the changes to trading hours, the advent of the hardware warehouse retail model in 1995, and the all but disappearance of the cornerstore, the planning framework has not been altered. The arrival of ALDI and the potential arrival of German grocery chain Kaufland mark a different retail offering not predicted or catered for by the Scheme. The aforementioned land uses involve traditional shop uses, but also offer a wider range of specialist goods, not typically found in a conventional grocery store. Further evolved is the hypermarket retail model, which originated in North America which sell a wide range of goods under one roof. These have begun operating in the eastern states and will likely operate in Western Australia soon.

The Scheme currently offers the following land uses, under which retailing is considered:

**Shop** - means any building wherein goods are kept exposed or offered for sale by retail, a receiving depot, a bank, a hairdresser's premises and an estate agency, but does not include a local shop, corner store, pet meat shop, pet shop, eating house, fuel depot, a market, service station, milk depot, marine store, timber yard, vehicle sales premises, or land and buildings used for any purpose falling within the definition of industry.



**15.1 CONSIDERATION TO INITIATE LOCAL PLANNING SCHEME NO.2 AMENDMENT NO.156 TO INSERT THE LAND USE DEFINITION OF BULKY GOODS SHOWROOM**

**Showrooms** - means any building or part of a building used or intended for use for the purposes of displaying or offering for sale by wholesale or retail, automotive spare parts, carpets, large electrical appliances, furniture, hardware or goods of a bulky nature.

**Warehouse** - means any building or enclosed land, or part of a building or enclosed land, used for, designed or adapted for use for the storage of goods whether or not commercial transactions involving the sale of such goods by wholesale are carried out in or on such building or land.

*In the case of the Mixed Business Zone No. 1 the land use comprises only those land use activities listed in Appendix 5 and the operational characteristics of such land use activities shall comply with the meaning afforded to Warehouse.*

While these definitions recognise many existing uses, they do not adequately address the use of a hypermarket. The definition proposed to be included in the Scheme is as follows:

**Bulky Goods Showroom** - means premises –

- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –
  - (i) automotive parts and accessories;
  - (ii) camping, outdoor and recreation goods;
  - (iii) electric light fittings;
  - (iv) animal supplies including equestrian and pet goods;
  - (v) floor and window coverings;
  - (vi) furniture, bedding, furnishings, fabrics, manchester and homewares;
  - (vii) household appliances, electrical goods and home entertainment goods;
  - (viii) party supplies;
  - (ix) office equipment and supplies;
  - (x) babies' and children's goods, including play equipment and accessories;
  - (xi) sporting, cycling, leisure, fitness goods and accessories;
  - (xii) swimming pools. or
- (b) used to sell goods and accessories by retail if –
  - (i) a large area is required for the handling, display or storage of the goods; or
  - (ii) vehicular access is required to the premises for the purpose of collection of purchased goods.

This new use varies from the existing definitions in that it allows for a mixture of warehousing, showroom and shop, without a requirement for wholesale. Of particular note is Part B of the definition that relates to sites that require a large area for the display of goods or require vehicular access to the premises due to the presumably high volume necessitating this type of collection.

At this stage, it is proposed to insert the use into the definitions only, as further analysis is required to understand which zones the use should be permissible in. This analysis will be the subject of work in the Local Planning Strategy. In the interim, the applications could be assessed by Council where a Special Use Zone is created by an amendment or considered as part of land use permissibility under a structure planning exercise.

**15.1 CONSIDERATION TO INITIATE LOCAL PLANNING SCHEME NO.2 AMENDMENT NO.156 TO INSERT THE LAND USE DEFINITION OF BULKY GOODS SHOWROOM**

When the Regulations were gazetted in 2015, all local planning schemes in the State automatically had the “Deemed Provisions” inserted. In addition to the Deemed Provisions, was the Model Provisions in Schedule 1 of the Regulations. The idea behind the Model Provisions was to introduce standardised scheme text wording that should be used in most instances, but could be varied with the permission of the WAPC (as opposed to the Deemed Provisions that cannot). To assist in standardising schemes throughout the State, the Regulations introduced different types of scheme amendments, with differing consultation requirements.

Amendments that insert provisions from the Model Provisions are deemed to be Basic Amendments. Basic Amendments include an amendment to the Scheme so that it is consistent with the Model Provisions in Schedule 1 of the Regulations. The process for a Basic Amendment is that upon adoption of the Amendment (by Local Government), it is referred to the Environmental Protection Authority (EPA) for comment. If there are no environmental issues raised by the EPA, the Amendment is forwarded to the WAPC for its recommendation to the Minister for final determination.

**LEGAL/POLICY IMPLICATIONS:**

*Local Planning Scheme No.2  
Planning and Development (Local Planning Scheme) Regulations 2015  
Planning and Development Act 2005*

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no anticipated additional costs associated with the amendment.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications as a result of this report.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Strategic Community Plan.

Plan	Outcome	Objective
Strategic Community Plan 2017-2027	Innovative Approval System	2.6 Provide a best practice development approval system that attracts and retains business investment in the area

**15.1 CONSIDERATION TO INITIATE LOCAL PLANNING SCHEME NO.2 AMENDMENT NO.156 TO INSERT THE LAND USE DEFINITION OF BULKY GOODS SHOWROOM**

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Council is unable to consider development applications as there are no contemporary retail definitions
Risk Theme	Business and community disruption
Risk Effect/Impact	Reputation
Risk Assessment Context	Strategic
Consequence	Major
Likelihood	Possible
Rating (before treatment)	High
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Amendment to the scheme will demonstrate that Council will consider new retailing opportunities and provide a pathway through structure planning or rezoning
Rating (after treatment)	Moderate

**COUNCIL DECISION**

261

**MOVED CR M ROWSE**

**SECONDED CR D WOOD**

**That Council:**

- 1. Resolves in its opinion that Amendment 156 is a 'basic amendment' pursuant to Part 5, Division 1, Regulation 35 (1), as it satisfies the basic amendment terms outlined in Regulation 34 (b), of the *Planning and Development (Local Planning Schemes) Regulations 2015*:**
  - (b) an amendment to the scheme so that it is consistent with the model provisions in Schedule 1 or with another provision of the local planning scheme.**
- 2. Adopt Amendment No.156 to Local Planning Scheme No.2 pursuant to Part 5, Division 1 Regulation 35 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* by inserting the following definition into Appendix IV:**

15.1 CONSIDERATION TO INITIATE LOCAL PLANNING SCHEME NO.2 AMENDMENT NO.156 TO INSERT THE LAND USE DEFINITION OF BULKY GOODS SHOWROOM

**Bulky Goods Showroom - means premises –**

- a) **used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –**
  - (i) **automotive parts and accessories;**
  - (ii) **camping, outdoor and recreation goods;**
  - (iii) **electric light fittings;**
  - (iv) **animal supplies including equestrian and pet goods;**
  - (v) **floor and window coverings;**
  - (vi) **furniture, bedding, furnishings, fabrics, manchester and homewares;**
  - (vii) **household appliances, electrical goods and home entertainment goods;**
  - (viii) **party supplies;**
  - (ix) **office equipment and supplies;**
  - (x) **babies' and children's goods, including play equipment and accessories;**
  - (xi) **sporting, cycling, leisure, fitness goods and accessories;**
  - (xii) **swimming pools. or**
- (b) **used to sell goods and accessories by retail if –**
  - (i) **a large area is required for the handling, display or storage of the goods; or**
  - (ii) **vehicular access is required to the premises for the purpose of collection of purchased goods.**

3. **Forward Amendment No.156 to the Western Australian Planning Commission for final determination.**

**CARRIED  
7/0**

**CITY OF KWINANA**  
**LOCAL PLANNING SCHEME NO. 2 AMENDMENT NO. 156**

Date Initiated By Council: 22 August 2018



*Planning and Development Act 2005*

**RESOLUTION TO ADOPT AMENDMENT TO  
LOCAL PLANNING SCHEME**

City of Kwinana Local Planning Scheme No.2

Amendment No. 156

Resolved that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by

Adding the following definition into Appendix IV – Interpretations:

***Bulky Goods Showroom*** - means premises –

- a) *used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –*
  - (i) *automotive parts and accessories;*
  - (ii) *camping, outdoor and recreation goods;*
  - (iii) *electric light fittings;*
  - (iv) *animal supplies including equestrian and pet goods;*
  - (v) *floor and window coverings;*
  - (vi) *furniture, bedding, furnishings, fabrics, manchester and homewares;*
  - (vii) *household appliances, electrical goods and home entertainment goods;*
  - (viii) *party supplies;*
  - (ix) *office equipment and supplies;*
  - (x) *babies' and children's goods, including play equipment and accessories;*
  - (xi) *sporting, cycling, leisure, fitness goods and accessories;*
  - (xii) *swimming pools. or*
- (b) *used to sell goods and accessories by retail if –*
  - (i) *a large area is required for the handling, display or storage of the goods; or*
  - (ii) *vehicular access is required to the premises for the purpose of collection of purchased goods.*

The Amendment is basic under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason:

The amendment is consistent with the Model Provisions in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Dated this..... day of..... 20.....

.....  
(Chief Executive Officer)

## REPORT – AMENDMENT NO.156

### PROPOSAL TO AMEND A TOWN PLANNING SCHEME

1. Local Government: City of Kwinana
2. Description of Scheme: City of Kwinana Local Planning Scheme No.2
3. Type of Scheme: District Planning Scheme
4. Serial Number: Amendment No. 156
5. Proposal:

Adding the following definition into Appendix IV – Interpretations:

***Bulky Goods Showroom*** - means premises –

  - a) *used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –*
    - (i) *automotive parts and accessories;*
    - (ii) *camping, outdoor and recreation goods;*
    - (iii) *electric light fittings;*
    - (iv) *animal supplies including equestrian and Pet goods;*
    - (v) *floor and window coverings;*
    - (vi) *furniture, bedding, furnishings, fabrics, manchester and homewares;*
    - (vii) *household appliances, electrical goods and home entertainment goods;*
    - (viii) *party supplies;*
    - (ix) *office equipment and supplies;*
    - (x) *babies' and children's goods, including play equipment and accessories;*
    - (xi) *sporting, cycling, leisure, fitness goods and accessories;*
    - (xii) *swimming pools. or*
  - (b) *used to sell goods and accessories by retail if –*
    - (i) *a large area is required for the handling, display or storage of the goods; or*
    - (ii) *vehicular access is required to the premises for the purpose of collection of purchased goods.*
6. Report by: City of Kwinana

# 1 Introduction

The City of Kwinana seeks the support of the Western Australian Planning Commission and the approval of the Minister for Planning for the proposed Scheme Amendment.

The amendment will insert a new definition into the Local Planning Scheme No.2 (the Scheme), to cover the use class of Bulky Goods Showroom. The definition covers a type of retailing currently inadequately defined in Local Planning Scheme No.2.

The definition comes from the Model Provisions as set out in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)*. As the amendment is inserting a Model Provision, it is deemed to be basic in nature in accordance with r.34(b).

## 2 Proposal

The City of Kwinana is preparing for new types of retail trade, not traditionally planned for in the Perth market. The arrival of hypermarkets on the east coast and the talk of them expanding to Western Australia, means that newer more contemporary definitions of use classes are required.

The “Bulky Goods Showroom” caters for a different land use class than is presently accounted for in the City’s Local Planning Scheme. Commercial uses which offer a wide range of goods, sold in bulk but for retail trade, does not fit comfortably within the definitions of shop, showroom or warehouse.

The inclusion of the definition in the Scheme will give greater clarity that such a use is separate to other retail. It is not intended to incorporate the land use into the zoning table at this stage, as further analysis will be required as to the appropriate areas for the land use. This is occurring as part of the Local Planning Strategy work. In the interim, the City will consider the use where a Special Use Zone is created by amendment or as part of a structure plan.

## 3 Conclusion

As the amendment inserts a provision from the Model Provisions, this amendment can be considered as a Basic Amendment under the Regulations. There are no anticipated impacts of this amendment on any particular properties or any environmental issues that may arise.

The inclusion of this definition will further guide planners and developers, by recognising that contemporary retail has changed significantly since the Scheme was originally adopted in 1992.

**SCHEME AMENDMENT NO,156**  
**PLANNING AND DEVELOPMENT ACT 2005**  
**CITY OF KWINANA**

The Council of the City of Kwinana, under and by virtue of the power conferred upon it by the *Planning and Development Act 2005* (as amended), hereby amends Local Planning Scheme No.2 by:

Adding the following definition into Appendix IV – Interpretations:

*Bulky Goods Showroom - means premises –*

- a) *used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –*
  - (i) *automotive parts and accessories;*
  - (ii) *camping, outdoor and recreation goods;*
  - (iii) *electric light fittings;*
  - (iv) *animal supplies including equestrian and pet goods;*
  - (v) *floor and window coverings;*
  - (vi) *furniture, bedding, furnishings, fabrics, manchester and homewares;*
  - (vii) *household appliances, electrical goods and home entertainment goods;*
  - (viii) *party supplies;*
  - (ix) *office equipment and supplies;*
  - (x) *babies' and children's goods, including play equipment and accessories;*
  - (xi) *sporting, cycling, leisure, fitness goods and accessories;*
  - (xii) *swimming pools. or*
- (b) *used to sell goods and accessories by retail if –*
  - (i) *a large area is required for the handling, display or storage of the goods; or*
  - (ii) *vehicular access is required to the premises for the purpose of collection of purchased goods.*

EVIDENCE OF ADOPTION

Adopted by resolution of the City of Kwinana at the Ordinary Meeting of the Council held on the 22 day of August 2018.

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

EVIDENCE OF ADOPTION OF  
FINAL APPROVAL

Adopted for final approval by resolution of the City of Kwinana at the Ordinary Meeting of the Council held on the 22 day of August 2018 and the Common Seal of the City of Kwinana was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
**MAYOR**

SEAL

\_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

RECOMMENDED/SUBMITTED  
FOR FINAL APPROVAL

\_\_\_\_\_  
**DELEGATED UNDER S.16 OF PD ACT 2005**

Date \_\_\_\_\_

FINAL APPROVAL GRANTED

\_\_\_\_\_  
**MINISTER FOR PLANNING**

Date \_\_\_\_\_



## **15.2 Local Public Notice of Proposed Road Closure of an Unsealed Road, Located between the Kwinana Freeway and Thomas Road, Casuarina**

### **DECLARATION OF INTEREST:**

There were no declarations of interest declared.

### **SUMMARY:**

At the Ordinary Meeting of Council of 27 June 2018, Council considered a request to close a portion of unsealed road. Council resolved (Decision 216):

*"That Council defer the item to provide further information regarding the heritage value of the road."*

This report to Council contains information related to the heritage value of the road reserve as well as the original recommendation regarding the closure of the unsealed road, which remains unchanged.

The City received a request from Aigle Royal Property (ARP) to initiate a formal application to permanently close an unsealed road, located between the Kwinana Freeway and Thomas Road, Casuarina.

ARP is seeking to redevelop portions of Lots 1199, 9011 and 9012 Thomas Road, Casuarina. The subject lots adjoin the unsealed road located between the Kwinana Freeway and Thomas Road, Casuarina (as detailed within Attachment A).

This report seeks Council approval to give local public notice of the proposed road closure of an unsealed road, located between the Kwinana Freeway and Thomas Road, Casuarina.

### **OFFICER RECOMMENDATION:**

That Council:

1. Note the heritage status of the road and that the applicant will be required to address heritage matters as part of a future development application over the land.
2. Give local public notice of the proposed road closure of an unsealed road, located between the Kwinana Freeway and Thomas Road, Casuarina, as detailed in Attachment A and in accordance with Section 58(3) of the *Land Administration Act 1997*.

### **DISCUSSION:**

The original Armadale Rockingham Road was realigned many years ago by the Kwinana Freeway extension beyond Thomas Road, with the termination of the unsealed road within the Kwinana Freeway on ramp. Accordingly, the unsealed road is no longer capable of serving its original purpose, as a connection between Thomas Road and Johnson Road. Aside from the possible use as a service corridor, the unsealed road now only services two land parcels, one being owned by the company requesting the consideration of the road closure, and another parcel, which has a long direct frontage to Thomas Road.

**15.2 LOCAL PUBLIC NOTICE OF PROPOSED ROAD CLOSURE OF AN UNSEALED ROAD, LOCATED BETWEEN THE KWINANA FREEWAY AND THOMAS ROAD, CASUARINA**

The City's Municipal Heritage Inventory (MHI) identifies the Old Armadale-Rockingham Road Reserve as a place of heritage value. In this regard the MHI lists the road reserve as Management Category 'B' – High level of protection for places of considerable cultural heritage significance to the City of Kwinana (the relevant excerpt of the MHI is included as Attachment B). Whilst the retention of this road has been somewhat limited in many parts in the City, the basic alignment and portions of the limestone pavement have been preserved with this portion of reserve.

The MHI suggests the following considerations with regard to this classification:

- *Provide maximum encouragement to the owner to conserve the significance of the place.*
- *Undertake a detailed Heritage Assessment and Heritage Impact Statement before any major redevelopment.*
- *Demolition would generally not be considered acceptable.*
- *Where demolition is approved, prepare an archival photographic record of the place.*
- *Recognise and interpret the cultural heritage significance of the place in either written or physical representations.*

City Officers have held extensive discussions with the applicant regarding the heritage status. Given the unsealed road is not a building as such, the preservation of the heritage value will need to be created through interpretation of the site. This could include landscaping features, alternative pavement materials and signage. This is consistent with other proposals to redevelop the road reserve in other areas of the City.

The applicant has undertaken to provide a heritage assessment and interpretation of the site as part of any future Development Application. The proposed closure of the unsealed road does not require any matters of the MHI to be addressed at this stage. It is important to note that the closure of the unsealed road in no way diminishes the requirements of the MHI and the road reserve will maintain its heritage status.

ARP acknowledges that some services are located within the unsealed road. These services include power, water and gas. Confirmation of these services will be determined through consultation with service providers. The details of any services will be included in the subsequent Council Meeting Report where Council will consider any submissions and determine whether to request the Minister for Planning, Lands and Heritage to close the subject road.

Providing the required consultation processes are followed, and careful consideration is given to any response, the possible road closure is considered positive. If the road is able to be closed, there will be the opportunity to rationalise the land, and create sensible and safe road and car park (in the case of commercial type development) layouts that better service future development of the area.

**15.2 LOCAL PUBLIC NOTICE OF PROPOSED ROAD CLOSURE OF AN UNSEALED ROAD, LOCATED BETWEEN THE KWINANA FREEWAY AND THOMAS ROAD, CASUARINA**

**LEGAL/POLICY IMPLICATIONS:**

*Land Administration Act 1997*

**58. Closing roads**

- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

**FINANCIAL/BUDGET IMPLICATIONS:**

There are financial/budget implications identified as a result of this report.

The City has received payment of the administration fee in the amount of \$1,615 from Aigle Royal Property to meet the costs for the initiation of the road closure process.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications identified because of this report.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications identified because of this report.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Regulatory and Legal	6.6 To implement the long term strategic land use planning for the social, economic and environmental wellbeing of the City

**COMMUNITY ENGAGEMENT:**

Community engagement for the proposed closure of an unsealed road, located between the Kwinana Freeway and Thomas Road, Casuarina will be carried out in accordance with the *Land Administration Act 1997* requirements, which includes publication in a newspaper circulating in the district giving notice of the Council resolution of the proposed closure, for a period of 35 days. At the expiry of the 35 days period, any objections made concerning the closure will be considered at a subsequent Ordinary Council Meeting.

**15.2 LOCAL PUBLIC NOTICE OF PROPOSED ROAD CLOSURE OF AN UNSEALED ROAD, LOCATED BETWEEN THE KWINANA FREEWAY AND THOMAS ROAD, CASUARINA**

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not give local public notice to close an unsealed redundant road, located between the Kwinana Freeway and Thomas Road, Casuarina in accordance with Section 58(3) of the <i>Land Administration Act 1997</i> . Should Council resolve not to give local public notice, as per Section 58 of the <i>Land Administration Act 1997</i> , the closure process cannot proceed.
Risk Theme	Inadequate engagement practices
Risk Effect/Impact	Service Delivery
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Avoid
Response to risk treatment required/in place	This report is in relation to giving local public notice of an unsealed road, located between the Kwinana Freeway and Thomas Road, Casuarina.
Rating (after treatment)	Low

**COUNCIL DECISION**

262

**MOVED CR W COOPER**

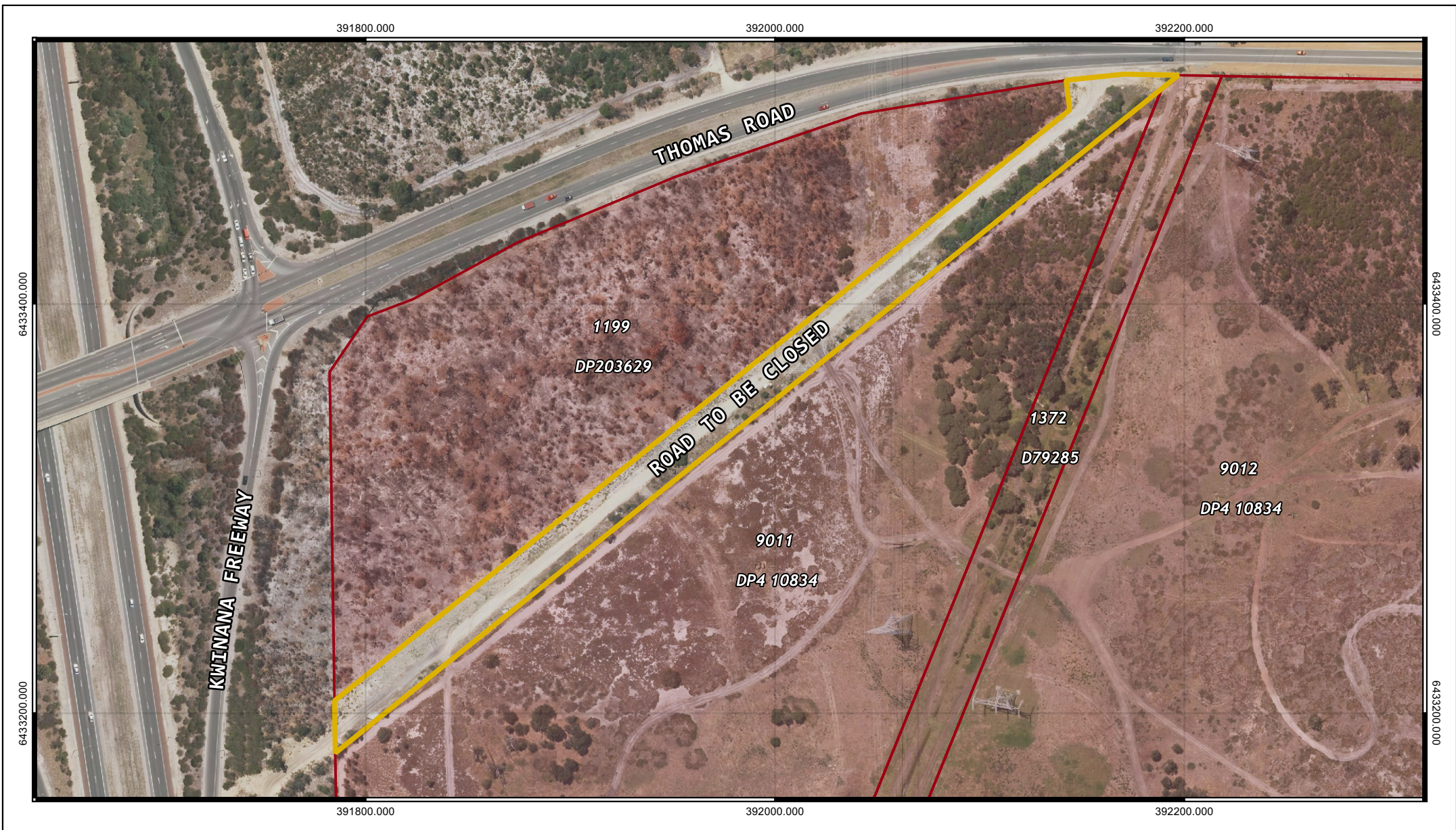
**SECONDED CR S MILLS**

**That Council:**

- 1. Note the heritage status of the road and that the applicant will be required to address heritage matters as part of a future development application over the land.**
- 2. Give local public notice of the proposed road closure of an unsealed road, located between the Kwinana Freeway and Thomas Road, Casuarina, as detailed in Attachment A and in accordance with Section 58(3) of the *Land Administration Act 1997*.**

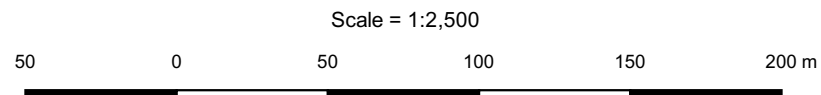
**CARRIED  
7/0**





## Attachment A:

PLAN SHOWING ROAD TO BE CLOSED  
CITY OF KWINANA







**OTHER NAMES**                      **Road reserve**

**PREVIOUS PLACE No.**    S19

**LOCATION**

Address                                      Portions remain on Gentle Road; within Reserve 24595 located on the north side of Sulphur Road; within Reserve 38747 and adjoining Crown Land northeast of Durrant Avenue; and extending east from Johnson Road to the north of the Drain Reserve.

Suburb                                      Medina, Orelia, Bertram

**LAND TITLE INFORMATION**

Reserve Number, Lot/Location Number, Plan/Diagram

**OWNERSHIP**

Crown Land

**DESCRIPTION**

Place Type                                      Historic Site

Construction Date                      c.1920s

Date Source                                      HCWA/2006 Nomination/

Construction Materials

Architectural Period



**USE**

Original Use	INDUSTRIAL / MANUFACTURING - Brickworks
Present Use	VACANT / UNUSED
Other Use	

**DESCRIPTION NOTES**

Condition	Fair
Integrity	Moderate
Authenticity	Moderate

Portions of the original Armadale-Rockingham Road are still extant in numerous locations, and are distinguished by the remains of limestone roadbase. A number of the sections are currently functioning as bushwalk trails or informal tracks.

**HISTORICAL NOTES**

A road between Armadale and Rockingham began as early as the 1850s, when a winding, sandy track beginning near Key Cottage connected the two districts, however the roadway was formalised in the 1920s, when a compacted limestone base was laid. Sam Dvoretzky, Chairman of the Rockingham Road Board at this time, consistently supported the advancement of the roads leading to Fremantle, Armadale and Serpentine, knowing that these were necessary for Rockingham to develop as a desirable beach resort. The roads were also valuable adjuncts to his properties in all these areas, which by this time included Key Cottage.

(Source: Nora Taggart, *Rockingham Looks Back*, 1984)

**SIGNIFICANCE**

<b>Historic Value:</b>	The place has historic value as the remains of the original road between Armadale and Rockingham, which was formalised in the 1920s to encourage the development of Rockingham as a beach resort.
------------------------	---

**LEVEL OF SIGNIFICANCE:** Considerable

**MANAGEMENT**

Management Category B: High level of protection

**ASSOCIATIONS**

The place has no significant associations.

**HERITAGE LISTINGS**

Town of Kwinana Municipal Heritage Inventory 1997

**OTHER IMAGES**

## 16 Reports – Civic Leadership

### 16.1 Amendment to the City's 2018/2019 Schedule of Fees and Charges

#### DECLARATION OF INTEREST:

There were no declarations of interest declared.

#### SUMMARY:

The purpose of this report is to obtain Council approval to amend the following fees and charges in the City's 2018/2019 Schedule of Fees and Charges:

- Property certificate fee;
- Building - sign licence application (*By-Law relating to Signs & Bill Posting*) fees;
- Application to vary a component/s of an already approved building permit fee;
- Application to vary the conditions of an electric or razor wire fence
- Recquatic – Aquatic Centre book entry fees;
- Event waste and recycling bins provision, collection and disposal services fees;
- New bins or replacement bins for waste or recycling services - supply and delivery for all properties fees;
- Engineering accelerated pavement depreciation due to Concessional Mass Loads fee;
- Darius Wells Library and Resource Centre – setup and pack up assistance fees; and
- Emergency Services – abandoned vehicle impound and towing fees.

#### OFFICER RECOMMENDATION:

That Council

1. Amend the City's 2018/19 Schedule of Fees and Charges, as outlined below, effective immediately.

#### a. Fee Pricing Amendments:

Fee and Charge Description	Adopted Fee \$	Proposed Amended Fee \$
Property Certificate		
Property Certificate – Planning Certificate	\$73.00	\$73.00
Property Certificate – Health Fee	\$72.50	\$72.50
Property Certificate – Building Fee	\$28.50	\$28.50
Total Property Certificate Fee	\$173.00	\$174.00
Building - Sign Licence Application Fee ( <i>By-Law Relating to Signs &amp; Bill Posting</i> )		
Hoardings up to 22m <sup>2</sup>	\$50.50	\$50.00
Hoardings >22m <sup>2</sup>	\$101.00	\$100.00
Building - General		
Application to vary a component/s of an already approved Building Permit	\$98.50	\$97.70
Building – Electrified or Razor Wire Fencing		

## 16.1 AMENDMENT TO THE CITY'S 2018/2019 SCHEDULE OF FEES AND CHARGES

Application to vary the conditions of an electric or razor wire fence	\$177.00	\$176.50
Recquatic – Aquatic Centre		
Adult book (1 entry free)	\$52.70	\$53.10
Children book (1 entry free)	\$42.70	\$43.20
Senior/Disability book (10 entries)	\$42.70	\$43.20
Waste Management - Event Waste and Recycling Bins Provision, Collection and Disposal Services		
Events - All 240 litre waste bins - for bin supply and waste collection and for disposal of waste	\$72.00	\$30.00
Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal	\$58.00	\$23.00
Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services	\$94.00	\$60.00
Waste Management - New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties		
Supply and delivery of new waste or recycling 240L bin for replacement when lost or stolen	\$53.00	\$30.00
Supply and delivery of new recycling 360L bin for replacement when lost or stolen	\$66.50	\$55.00
Law, Order and Public Safety – Abandoned Vehicles		
Impounded Vehicles – Penalty Fee	\$36.50	Remove Fee

**b. Explanatory Comments Amendment:**

Fee and Charge Description	Adopted Explanatory Comment	Proposed Explanatory Comment
Darius Wells Library and Resource Centre – Other Fees and Charges		
Set Up and Pack Up Assistance	Hourly Rate for City of Kwinana Staff to set up and pack up hall. Charge per staff member needed to assist.	Hourly Rate for City of Kwinana Staff to set up and pack up hall. Charge per staff member needed to assist. Minimum charge 2 hours.

2. Authorise the publication of a local public notice stating the intention to amend the City's 2018/19 Schedule of Fees and Charges effective 21 days from the date of the local public notice for the following new fee:

Fee and Charge Description	Statutory Fee Indicator	GST Indicator	Proposed New Fee
Law, Order and Public Safety – Abandoned Vehicles			
Towing Fee – Vehicle	No	No	\$130.50

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

**DISCUSSION:**

The City's 2018/2019 Schedule of Fees and Charges, as contained within Attachment A, was adopted by Council at the Ordinary Council Meeting held on 27 June 2018. A review of the adopted fees and charges has highlighted some errors and/or omissions presented at the time of adoption.

## 16.1 AMENDMENT TO THE CITY'S 2018/2019 SCHEDULE OF FEES AND CHARGES

### **Property Certificate**

The total property certificate fee is made up of the sum of the property certificate planning fee (\$73.00), health fee (\$72.50) and the building fee (\$28.50). Within the adopted fees and charges for 2018/2019, the "Total Property Certificate Fee" was presented as \$173.00, whereas the sum of the individual fees come to \$174.00.

### **Building - Sign Licence Application Fee (By-Law Relating to Signs & Bill Posting)**

Sign Licence Application Fees are outlined in the City's By-law *Relating to Signs & Bill Posting*. During preparation of the 2018/2019 Budget this fee was incorrectly identified as being a non-statutory fee and therefore the fees were reviewed and increased for the 2018/2019 year. The fees for Sign Licence Applications cannot be amended without amending the *By-law Relating to Signs & Bill Posting* and therefore the increase should not have occurred for the 2018/2019 Budget.

### **Building – General**

The adopted explanatory comment for the application to vary component/s of an already approved Building Permit fee, states "Based on the change in contract value but not less than \$97.70", it is proposed to amend the adopted fee of \$98.50 to be in-line with the intention of the explanatory comment and set the fee at \$97.70.

### **Building – Electrified or Razor Wire Fencing**

It is proposed to amend the application to vary the conditions of an electric or razor wire fence fee from \$177.00 to \$176.50 to bring it in-line with the two other fees in this area for a licence for electrified or razor wire fencing and transfer of licence for electrified or razor wire fencing which are both set at \$176.50.

### **Recquatic – Aquatic Centre**

The purchase of a book of ten entry fees at the Recquatic's Aquatic Centre for adults, children and seniors/disability is calculated as the sum of nine full priced entry fees for each category and the tenth visit is free. The individual entry fees in the 2018/2019 Schedule of Fees and Charges are \$5.90, \$4.80 and \$4.80 respectively. Calculated as a sum of nine sessions and one session free, means the book entry fee should have been adopted as \$53.10, \$43.20 and \$43.20 respectively.

### **Waste Management - Event Waste and Recycling Bins Provision, Collection and Disposal Services and New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties**

With the finalisation of the City's new waste contract, the costs to the City to provide these services have reduced. It is recommended that as the City's expenditure will reduce, the savings should also be passed on to the users of this service through the fees and charges applicable to the service, having no impact to the City's waste budget overall.

### **Darius Wells Library and Resource Centre – Other Fees and Charges**

Within the fees for the Darius Wells Library and Resource Centre – Other Fees and Charges, there is a fee to provide facility bookings with set up and pack up assistance. When this service is requested, a staff member is required to be rostered on for a minimum of two hours. The fee per hour is recommended to stay the same within the Schedule of Fees and Charges (\$48.70) however; it is proposed that the explanatory comment be updated to reflect the two-hour minimum charge to better reflect the practice of implementing this fee.

## 16.1 AMENDMENT TO THE CITY'S 2018/2019 SCHEDULE OF FEES AND CHARGES

### **Law, Order and Public Safety – Abandoned Vehicles**

Within the Law, Order and Public Safety – Abandoned Vehicles section of the 2018/2019 Schedule of Fees and Charges there are the following two fees listed:

- Impounded vehicles – Penalty Fee - \$36.50
- Daily Vehicle Impound Fee - \$30.00

City Officers have advised that these fees are a duplicate and propose that the “Impounded vehicles – Penalty Fee” be removed.

Additionally when reviewing the Abandoned Vehicles fees, it has been noted that there was an omission for a towing fee within this section. It is proposed that a new fee be adopted in respect of a Towing Fee – Vehicles within the Abandoned Vehicles fees, to be in-line with the Towing Fee – Vehicle (\$130.50) within the Off Road Vehicles section of the fees and charges. As this is considered a new fee that will be imposed after the adoption of the 2018/2019 Budget, section 6.16 of the *Local Government Act 1995* requires a local government to give local public notice of its intention to amend the City's 2018/2019 Schedule of Fees and Charges and the effective date from which it is proposed the fees or charges would be imposed.

### **LEGAL/POLICY IMPLICATIONS:**

*Local Government Act 1995* states:

Section 6.16. Imposition of fees and charges

(3) *Fees and charges are to be imposed when adopting the annual budget but may be*

- (a) imposed\* during a financial year; and*
- (b) amended\* from time to time during a financial year.*

*\* Absolute majority required*

Section 6.19. Local government to give notice of fees and charges

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —*

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees or charges will be imposed.*

### **FINANCIAL/BUDGET IMPLICATIONS:**

Adopting the changes to the 2018/2019 Schedule of Fees and Charges will not materially impact the City's budgeted income and expected financial position.

**16.1 AMENDMENT TO THE CITY'S 2018/2019 SCHEDULE OF FEES AND CHARGES****ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications as a result of this report.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not amend the fees and charges
Risk Theme	Errors omissions delays
Risk Effect/Impact	Compliance
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Amend the fees and charges for 2018/2019
Rating (after treatment)	Low



## 16.1 AMENDMENT TO THE CITY'S 2018/2019 SCHEDULE OF FEES AND CHARGES

**COUNCIL DECISION**

263

MOVED CR S LEE

SECONDED CR M ROWSE

That Council

1. Amend the City's 2018/19 Schedule of Fees and Charges, as outlined below, effective immediately.

- a. Fee Pricing Amendments:

Fee and Charge Description	Adopted Fee \$	Proposed Amended Fee \$
<b>Property Certificate</b>		
Property Certificate – Planning Certificate	\$73.00	\$73.00
Property Certificate – Health Fee	\$72.50	\$72.50
Property Certificate – Building Fee	\$28.50	\$28.50
Total Property Certificate Fee	\$173.00	\$174.00
<b>Building - Sign Licence Application Fee (By-Law Relating to Signs &amp; Bill Posting)</b>		
Hoardings up to 22m <sup>2</sup>	\$50.50	\$50.00
Hoardings >22m <sup>2</sup>	\$101.00	\$100.00
<b>Building - General</b>		
Application to vary a component/s of an already approved Building Permit	\$98.50	\$97.70
<b>Building – Electrified or Razor Wire Fencing</b>		
Application to vary the conditions of an electric or razor wire fence	\$177.00	\$176.50
<b>Recquatic – Aquatic Centre</b>		
Adult book (10 entries including 1 free entry)	\$52.70	\$53.10
Children book (10 entries including 1 free entry)	\$42.70	\$43.20
Senior/Disability book (10 entries including 1 free entry)	\$42.70	\$43.20
<b>Waste Management - Event Waste and Recycling Bins Provision, Collection and Disposal Services</b>		
Events - All 240 litre waste bins - for bin supply and waste collection and for disposal of waste	\$72.00	\$30.00
Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal	\$58.00	\$23.00
Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services	\$94.00	\$60.00
<b>Waste Management - New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties</b>		
Supply and delivery of new waste or recycling 240L bin for replacement when lost or stolen	\$53.00	\$30.00
Supply and delivery of new recycling 360L bin for replacement when lost or stolen	\$66.50	\$55.00
<b>Law, Order and Public Safety – Abandoned Vehicles</b>		
Impounded Vehicles – Penalty Fee	\$36.50	Remove Fee

## 16.1 AMENDMENT TO THE CITY'S 2018/2019 SCHEDULE OF FEES AND CHARGES

**b. Explanatory Comments Amendment:**

Fee and Charge Description	Adopted Explanatory Comment	Proposed Explanatory Comment
<b>Darius Wells Library and Resource Centre – Other Fees and Charges</b>		
Set Up and Pack Up Assistance	Hourly Rate for City of Kwinana Staff to set up and pack up hall. Charge per staff member needed to assist.	Hourly Rate for City of Kwinana Staff to set up and pack up hall. Charge per staff member needed to assist. Minimum charge 2 hours.

2. Authorise the publication of a local public notice stating the intention to amend the City's 2018/19 Schedule of Fees and Charges effective 21 days from the date of the local public notice for the following new fee:

Fee and Charge Description	Statutory Fee Indicator	GST Indicator	Proposed New Fee
<b>Law, Order and Public Safety – Abandoned Vehicles</b>			
Towing Fee – Vehicle	No	No	\$130.50

**CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**  
7/0

**NOTE – That the Officer Recommendation has been amended at point 1(a) within the Recquatic – Aquatic Centre section, to provide entry clarification for the descriptions of the Adult book, Children book and Senior/Disability book.**

# Fees and Charges 2018/19



**CITY OF KWINANA**  
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Pensioners who qualify for the 50% rebate on their rates are also entitled to a 50% discount on fees and charges not included in their rates assessment notice. The fees & charges must be directly attributable to activities at their principle place of residence, which must also be their rateable property.

Note: This discount does not apply to any legislative or statutory fees & charges or fees & charges not associated with the pensioners principal place of residence e.g. Hall Hire, Reserve Hire etc.

FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>ALL CITY SERVICES</b>				
<b>Photocopying</b>				
Photocopying - Black and White	Per A4 page	No	Yes	0.40
Photocopying - Black and White	Per A3 page	No	Yes	0.60
Photocopying - Colour	Per A4 page	No	Yes	1.20
Photocopying - Colour	Per A3 page	No	Yes	2.30
<b>Administration</b>				
Freedom of Information Act 1992 - Time taken to deal with the application (per hour)	Per hour	Yes	No	30.00
Freedom of Information Act 1992 - Application fee	Per hour	Yes	No	30.00
Photocopying for FOI Applications	Per A4 Page (25% discount in charges for financially disadvantaged or Health Benefit Cardholders)	Yes	No	0.20
Delivery, packaging and postage for FOI Applications	Actual cost of postage (25% discount in charges for financially disadvantaged or Health Benefit Cardholders)	No	No	Actual Cost
				As per Administration Photocopying Charges
Council Minutes: Hard copy	Each	No	No	No Charge
Council Agenda's or Minutes: Email	Per month	No	No	By donation
City of Kwinana Calendar	By Donation	No	Yes	By donation
Kwinana Third Time Lucky History Book	By Donation	No	Yes	By donation
<b>Professional Fees</b>				
Professional Advice (Expert Witness Statement, Audit, Reports etc.)				
Costs per hour for professional services provided by Officers:	Professional Level			
Professional Fees	Chief Executive Officer	No	Yes	280.00
Professional Fees	Director	No	Yes	223.00
Professional Fees	Corporate Lawyer (internal)	No	Yes	165.50
Professional Fees	Manager	No	Yes	165.50
Professional Fees	Senior Officer/Coordinator	No	Yes	114.00
Professional Fees	Technical Officer	No	Yes	94.00
Professional Fees	Administration Officer	No	Yes	83.00
<b>Lease Administration Fees</b>				
Lease administration fees for service providers may be less than indicated as determined on an individual basis by resolution of Council.				
Lease	Commercial Groups	No	Yes	704.00
Deed of Renewal	Commercial Groups	No	Yes	586.00
Deed of Variation	Commercial Groups	No	Yes	586.00
Deed of Assignment	Commercial Groups	No	Yes	471.50
Deed of Sub-Lease	Commercial Groups	No	Yes	586.00
Easement and other documents	Commercial Groups	No	Yes	176.50
Caveat lodgement and withdrawal	Commercial Groups	No	Yes	176.50
Landgate fees	Commercial Groups	No	Yes	Actual Cost
Legal fees	Commercial Groups	No	Yes	Actual Cost
Professional Valuation Fee (for Commercial Groups only)	Commercial Groups	No	Yes	Actual Cost
Lease (Includes Professional Valuation Report)	Sporting, Community & Service Groups	No	Yes	471.50
Deed of Renewal	Sporting, Community & Service Groups	No	Yes	352.50
Deed of Variation	Sporting, Community & Service Groups	No	Yes	352.50
Deed of Assignment	Sporting, Community & Service Groups	No	Yes	285.00
Deed of Sub-Lease	Sporting, Community & Service Groups	No	Yes	352.50
Easement and other documents	Sporting, Community & Service Groups	No	Yes	155.50
Caveat lodgement and withdrawal	Sporting, Community & Service Groups	No	Yes	155.50
Landgate fees	Sporting, Community & Service Groups	No	Yes	Actual Cost
Legal fees	Sporting, Community & Service Groups	No	Yes	Actual Cost
Peppercorn Rent	As per Policy - Leasing of Community Facilities	No	No	109.00
<b>Promotional Street Banners - Gilmore Avenue</b>				
Hire fees (per Banner Pole):	Costs per monthly period as stated	No	Yes	
Initial period (3 months)		No	Yes	932.00
3 month block		No	Yes	932.00
6 month block		No	Yes	1,553.50
12 month block		No	Yes	2,484.50
Month by month	Per month	No	Yes	311.00
Hire Fee for not-for-profit or community groups or where it is deemed the use is primarily for a social or community benefit.		No	Yes	No Charge
<b>Private Works</b>				
Private Works	Includes Administration Fee (% is based on total cost of works carried out. GST Added after % calculated)	No	Yes	Actual Cost + 30% admin fee
<b>Other</b>				
Dishonoured Cheque/ Direct Debit Processing Fee		No	Yes	15.00
<b>RATING SERVICES</b>				
Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (1 property)	No	No	16.50
Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (for 5 or more properties)	No	No	83.00
Property Ownership Details - Rate book/electoral roll enquiry	No charge for inspection at local government office			No Charge
Rate Enquiry		No	No	38.50
Copy of Certificate of Title	Standard	No	No	Actual Cost
Administration fee on rates instalments – 4 instalments	Instalment Plan	No	No	23.10
Administration fee on rates instalments – 2 instalments	Instalment Plan	No	No	7.70
Administration fee on rates instalments - Direct Debit Fortnightly (Option 4)	Instalment Plan - per transaction	No	No	0.30
Administration fee on rates instalments - Direct Debit Weekly (Option 5)	Instalment Plan - per transaction	No	No	0.30
Administration fee on special rates payment arrangements	Per year, per arrangement	No	No	50.00
Legal Fees	Actual legal fees incurred	No	No	Actual Cost
Legal Fees - Title Search Fee	At Cost	No	No	Actual Cost
Direct Debit Arrangement Cancellation Fee	Cancellation of Direct Debit after 3 dishonours due to non compliance	No	No	55.50
Adhoc Arrangement Cancellation Fee	Cancellation of Ad Hoc Arrangement due to non compliance	No	No	55.50
Notice of Discontinuance	Actual cost incurred	No	No	Actual Cost



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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY		2018/19 BUDGET (\$)
		FEE	GST	
Debt Clearance Letter		No	No	26.50
Attendance at Settlement	City Officer Attendance at Settlement (per Attendance)	No	Yes	285.00
<b>ANIMAL CONTROL</b>				
<b>Dogs</b>				
Dog Impound Fee	Per animal	No	No	80.00
Dog Surrender Fee	Per animal	No	No	90.00
Daily Sustenance of dog in pound	Per animal per day	No	No	25.00
Destruction/disposal of dog		No	No	90.00
Sale of dog (excluding registration)		No	Yes	70.00
Registration Fees: Unsterilized dog 1 Yr.	For 1 year	Yes	No	50.00
Registration Fees: Unsterilized dog 3 Yrs.	For 3 years	Yes	No	120.00
Registration Fees: Unsterilized dog Life	For the life of the animal	Yes	No	250.00
Registration Fees: Sterilized dog, 1 Yr.	For 1 year	Yes	No	20.00
Registration Fees: Sterilised dog, 3 Yrs.	For 3 years	Yes	No	42.50
Registration Fees: Sterilised dog, Life	For the life of the animal	Yes	No	100.00
Registration Concessions: Pensioner Concession Card holders	Half fee	Yes	No	50% of Full Registration
Dogs bona fide used for droving and tending livestock	Quarter Fee	Yes	No	25% of Full Registration
State Emergency Services Tracker Dogs	For 1 year	No	No	1.00
Section 26 Application 3 dog applications	Application to keep up to 6 dogs permanently	No	No	230.50
Dog Microchipping Fee	When claimed from Pound.	No	No	Actual Cost
Dangerous Dog Annual Declaration Fee	An annual fee placed on owners of dangerous dogs that needs to be paid annual for inspections by City's officers	No	No	50.00
<b>Cats</b>				
Cat Impound Fee	Per animal	No	No	50.00
Cat Surrender Fee	Per animal	No	No	60.00
Daily Cat Sustenance Fee	Per animal per day	No	No	15.00
Sale of cat (Excluding registration)		No	Yes	40.00
Cat Registration 1 Yr.	For 1 year only	Yes	No	20.00
Cat Registration 1 Yr. (after 31st May) - Half Fee	Less than 6 months registration	Yes	No	50% of Full Registration
Cat Registration 3 Yrs.	For 3 years	Yes	No	42.50
Cat Registration Life	For the life of the animal	Yes	No	100.00
Cat Registration Concessions: Pensioner Concession Card Holders - Half Fee	as per Cat Act 2011/Regulation 2012	Yes	No	50% of Full Registration
Application fee to grant or renewal of approval to breed cats (per cat)	as per Cat Act 2011/Regulation 2012	Yes	No	100.00
Cat Microchipping Fee	When claimed from Cat Facility. As per Cat Act 2011/Regulation 2012	No	No	Actual Cost
<b>Livestock</b>				
Roaming Livestock Attendance Fee	City Assist to attend to roaming livestock	No	No	328.50
Livestock Impound Fee	Per animal	No	No	80.00
Livestock Surrender Fee	Per animal	No	No	90.00
Livestock Impound Sustenance Fee	Per animal per day	No	No	25.00
Livestock Sale Fee		No	Yes	70.00
<b>City Assist Call Out Fee</b>				
Call out Fee to City's Facilities ( User Error )	May be imposed on users of Council facilities who set off City alarms due to neglect or without due care and attention at the discretion of Manager Essential Services	No	No	100.00
<b>LAW, ORDER AND PUBLIC SAFETY</b>				
<b>Abandoned Trolleys</b>				
Shopping trolley removal	Each	No	No	120.00
<b>Abandoned Vehicles</b>				
Impounded vehicles - Penalty Fee	Per day	No	No	36.50
Impounded vehicles Admin Fee		No	No	241.50
Daily Vehicle Impound Fee	Private	No	No	30.00
<b>Off Road Vehicles</b>				
Administration Fee		No	No	220.00
Towing Fee - Vehicle		No	No	130.50
Towing Fee - Trail Bike		No	No	130.50
Daily Vehicle Impound Fee - Off Road Vehicles	Private	No	No	30.00
<b>Illegal Signs</b>				
Impounded illegal signs		No	No	60.00
<b>FIRE AND EMERGENCY MANAGEMENT</b>				
<b>Emergency Services Charges</b>				
Deliberate False alarm	Per hour	No	No	273.50
Direct Brigade alarm - False alarm	Per hour	No	No	273.50
Call out to illegal burn	Per hour	No	No	321.00
Reconnaissance Vehicles	Per hour	No	No	62.50
Light tanker equivalent	Per hour	No	No	78.00
1.4 Equivalent	Per hour	No	No	120.00
2.4 Equivalent	Per hour	No	No	263.50
3.4 Equivalent	Per hour	No	No	318.00
Bulk Water Tanker Equivalent	Per hour	No	No	263.50
Specialist Equipment Equivalent	Per hour	No	No	547.50
Pumper Vehicles Equivalent	Per hour	No	No	547.50
Incident Control Vehicle Equivalent	Per hour	No	No	547.50

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Air support equipment	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Earth moving and general equipment	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Any other equipment, personnel or items	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
<b>Fire Inspection</b>				
Fire Inspection fee - Prescriptions		No	No	110.00
<b>ENVIRONMENTAL HEALTH</b>				
<b>General Administration, Certification and Inspection Fees</b>				
All completed applications are to be lodged allowing for 10 business days processing time. Refusals, cancellations and withdrawals (in writing) - no refund of administrative fees will occur in the event of an application, referred to below, being refused, cancelled or withdrawn in writing, except where specified.				
Swimming Pool Fees for Health (Miscellaneous Provisions) Act Aquatic Facilities where an EHO conducts inspections and sampling for Health (Miscellaneous Provisions) Act, Regulation & Code of Practice compliance.	Inspection fee may include site audit, site inspection and may also include chemical and bacteriological sampling as required with delivery of samples to the Laboratories, each session, as specified by Dept. of Health WA. Routine inspection allows for 1 hour inspection time @ \$146.00 per hour and additional time may be charged at the specified rate or part thereof after 1 hour via a Tax Invoice to the Strata Company or site owner. Inspection fee includes sampling and delivery of samples to Laboratories each session as specified by Dept. of Health WA . Applicable to Public Pools and Aquatic facilities including strata Pools in complexes where more than 30 units are located and require compliance by EHO. Fee allows for maximum of 2 hours EHO Work and any additional work will be charged at \$146.00 per hour or part thereof via a tax Invoice.	No	No	144.00
Inspection Fee associated with a Public Pool Closure Notice, aquatic facility reopening assessment prior to rescinding a Notice and/or annual summer reopening assessment of a Swimming pool/aquatic facility carried out by an EHO. This may be in conjunction with the Office of Executive Director Public Health.		No	No	287.00
Water samples on request: Bacteriological analysis		No	No	144.00
Water samples on request: Chemical analysis		No	Yes	472.00
Water samples on request: All other samples at cost charged to City, plus labour & transportation	Min charge/per hour or part thereof after the first hour plus sample costs and 30% administration fee	No	Yes	\$144 minimum charge per hour + cost of analysis per sample as quoted by laboratory + administration fee of 30% of the cost
Liquor Act Certification – Environmental Health	In addition to a food Business application or notification.	No	No	144.00
Gaming Act Certification – Public Building Health approval	Public Building Health approval	No	No	102.50
Pyrotechnics and Fireworks Permits	All pyrotechnic and fireworks permit requires Council acknowledgement. Application should be lodged 90 days before the event.	No	No	288.00
Health (Miscellaneous Provisions) Act and Food Act - Re-issue, replacement or issue of amended approval registration or other Documentation where not elsewhere specified.	Re-issue, replacement or issue amended Certificates of Licence, registration, transfer, variation or other approval documentation	No	No	72.00
Any type of Local Government Certification or Letter of Support / Permission of any application to an external Department, Agency or Approving Authority	for an Activity or Service being carried out within the City including Wildlife Carers or any type of voluntary or business operations. excluding Statutory timeframes - see Noise Legislation	No	No	72.00
Late applications - additional fee		No	No	72.00
Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer	Per hour or part thereof after the first hour - minimum fee	No	No	144.00
<b>Mosquito Management Contribution Fees &amp; Charges</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Developer contribution per Lot including subsequent lots being subdivided or developed as strata lots where each allotment shall pay a contribution by the development prior to lot clearance.	To be paid prior to the signing of the approval of the subdivision plan	No	No	62.00
Land owner contribution per Lot to be paid where no fees have been paid at the time of subdivision. Tax Invoice to be raised and authorised by the Manager Environmental Health Services .	The fees shall be paid prior to granting a Building Licence for development on the Lot and interest is payable where not paid by the due date.	No	No	62.00
Mosquito Investigation Fees	Min charge/per hour or part thereof after the first two hours plus sample costs	No	No	144.00
Lodgement for approval of the Mosquito and Midge Management Plan and any ongoing or repeat assessment of written responses to the initial Assessment of Mosquito Midge Management Plan for each hour of assessment and site verification time to achieve final approval of the Plan.	Min charge/per hour or part thereof after the initial four hours plus any sample time costs, if applicable, to achieve final Plan approval.	No	No	Minimum fee of \$574 for 4 hours: Plus \$144 per hour or part thereof
<b>Properties and Premises Activities</b>				
Property inspection on request or as result of a customer action request to resolve a nuisance, non-compliance or complaint under any statute administered by Council and its authorised officers: No report required or requested; Notices or directions may be issued by authorised officer and Tax Invoice to be authorised by the Manager Environmental Health Services.	Min charge/per hour or part thereof after the first hour	No	No	144.00
Detailed written report with recommendations	Min charge/per hour or part thereof after the first hour	No	No	144.00



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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Temporary Accommodation application fee where no caravan is provided on site (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 6 months.	No	No	144.00
Plus Inspection fee	Min charge/per hour or part thereof after the first hour	No	No	144.00
Renewal of Temporary Accommodation where no caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 6 months.	No	No	144.00
Plus Inspection fee	Min charge/per hour or part thereof after the first hour	No	No	144.00
Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 12 months.	No	No	144.00
Plus Inspection fee	For twelve (12) month period	No	No	288.00
Renewal of Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 12 months.	No	No	144.00
Plus Inspection fee	For twelve (12) month period	No	No	288.00
<b>Caravan &amp; Camping (including Temporary Accommodation)</b>				
Application for caravan and camping including temporary accommodation at approved events	Initial Application fee for 1 month or any period less than 1 month and includes one off or annual events approved by Manager Environmental Health Services (per event)	No	No	144.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days)	Initial Application fee for up to 3 months and each 3 month renewal thereafter. Under Regulation 11 (2) (a) of the Caravan Parks and Camping Grounds Regulations 1997.	No	No	144.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days)	Initial Application for up to 6 months and each 6 month renewal thereafter. Under Regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	289.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days)	Initial Application for up to 9 months and each 9 month renewal thereafter. Under Regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	426.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days)	Initial Application for up to 12 months and each 12 renewal thereafter. Under Regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	840.00
Plus inspection fee associated with application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days)	Per hour	No	No	144.00
Application for grant or renewal of Caravan Park and Camping Grounds Licence under Section 7(4) of Caravan Park and Camping Grounds Act 1995	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	minimum \$200 or cost of different category of camp sites by the maximum number of sites, whichever is the greater amount
Caravan Parks and Camping Ground Licence - Long stay sites (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	6.00
Caravan Parks and Camping Ground Licence - Short stay sites (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	6.00
Caravan Parks and Camping Ground Licence - Camp site (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	3.00
Caravan Parks and Camping Ground Licence - Overflow site (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	1.50
Caravan Parks and Camping Ground Licence - Additional fee by way of penalty for renewal after expiry	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	20.00
Caravan Parks and Camping Ground Licence - Temporary licence (less than one year)	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 54. Pro rata amount of the fee payable under annual licence for the period of time for which the licence is to be in force.	Yes	No	minimum \$100
Transfer of Caravan Parks and Camping Ground Licence	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 55	Yes	No	100.00
<b>Miscellaneous Applications</b>				
Application for Skin Penetration Premises		No	No	144.00
Application for Family Day and Child Care		No	No	72.00
Application for Hairdressing Premises, including mobile hairdressing		No	No	144.00
Application for incinerator, pyrolysis or other process for the destruction of dead animals or any other waste matter.		No	No	289.00
<b>Public Buildings - Fixed Structures</b>				
Maximum Fee permitted for consideration of the application for approval	Maximum amount to be charged for the application & inspection fees	Yes	No	871.00
Initial application for public building approval (no Building Licence)		No	No	405.00
Public Building inspection for approval certification, transfer & variation of uses		No	No	143.50
Variation to any existing Public Building and includes variation of approved uses		No	No	325.00
<b>Public Building - Events</b>				
Initial application for public building approval (markets and events)	Available at no cost. The completed event application form must be lodged with the City more than 10 working days prior to the event. Applications received between 4 - 10 working days prior to the event will be charged the standard rate. Applications received between 1-3 days will not be approved.	No	No	288.00
Initial application for public building approval (markets and events)- charitable, not-for-profit and community groups organising community events	Min. Fee is hourly rate or part thereof after the first hour during working hours. Min 3 hours on weekends and public holidays shall be charged plus penalty rates where applicable. No fee for charitable, not-for-profit and community groups organising community events.	No	No	No Charge
Based on the maximum numbers of persons on the Occupancy Certificate issued under the <i>Health (Miscellaneous Provisions) Act 1911</i> . When any Public Building, defined in the Act, is monitored during an event as determined by the Manager Environmental Health, a service fee shall be charged.		No	No	144.00
Issue of Certificate of Approval with maximum accommodation numbers for markets and events (include transfer and variation of uses)		No	No	143.50

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Issue of Certificate of Approval with maximum accommodation numbers for events - charitable, not-for-profit and community groups organising community events	Available at no cost. The completed event application form must be lodged with the City more than 10 working days prior to the event. Applications received between 4 - 10 working days prior to the event will be charged the standard rate. Applications received between 1-3 days will not be approved.	No	No	No Charge
Tax invoice shall be issued and authorised by the Manager Environmental Health				
<b>All Other Applications and Work Not Specified</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health				
All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a determination it will be costed at the hourly rate or part thereof.	Per hour or part thereof after the first hour - minimum fee	No	No	144.00
Where re-inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO.	Per hour or part thereof after the first hour - minimum fee	No	No	144.00
<b>Overdue &amp; Expired Notices</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health				
Ongoing inspection fee after a statutory Notice has expired more than 7 days and is not compliant.	Fee for each inspection per hour or part thereof for the EHO inspection and issued by Tax Invoice to the Owner or Occupier as the case requires.	No	No	144.00
Interest charge for overdue notices issued to property owner or occupier	Interest will apply as per Regulation 19A of the Local government (Financial) Regulations for any money owing after the due date for overdue amount on tax invoice on outstanding fees on non compliances with notices or service requests	Yes	No	Outstanding fee + interest
<b>Food Section</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
FoodSafe Training Program package Posted direct	EHA (WA) supplied training material.	No	Yes	Fee upon quotation
Food safe training provided as per written quotation on request based on rate per hour.	Minimum fee per hour or part thereof.	No	Yes	144.00 \$289 minimum + analysis fee by quotation + administration cost 30%
Analysis of food samples and other samples on request (rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) + 30% Administration fees	Fee includes sample collection, packaging, transport, analysis and reporting by a NATA accredited analyst - up to 2 hours officer time. Charges will be upon quotation + 30% administration cost.	No	Yes	30%
<b>Food Act Fees and Charges</b>				
Food Proprietor Notification Fee	Food Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113	No	No	72.00
Food Business Registration - Application Fee.	Registration requirements as per Section 110	No	No	72.00
Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant	Notification as per requirement under Regulation 40 of the Food Regulations 2009	No	No	72.00
Initial application lodgement fee for classification, assessment & approval of a Food Business upon lodgement of a set of detailed plans and specifications Sec 110(3)(c).	Includes two site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval.	No	No	360.00
Initial application lodgement fee for classification, assessment & approval of a retail pet meat shop or animal food processing plant upon lodgement of a set of detailed plans and specifications	Includes two site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval.	No	No	360.00
Site inspection fee for retail pet meat shop or animal food processing plant	Annual surveillance fee for notified retail pet meat shop or animal food processing plant	No	No	144.00
Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted.	Where more than the allocated 2 site visits by authorised Officer charges will be applied at the minimum hourly rate or part thereafter for each 15 minute in attendance.	No	No	144.00
Additional food business risk classification fee	For businesses with more than one classification under a Certificate of Registration issued to the same business owner.	No	No	144.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan	Above requirements apply	No	No	432.00
<b>Annual Fees - Food Business</b>				
(Payable prior to the commencement of or continued operation of a Food Business) Letter of advice that the Annual Fee is due or by the 1st July each year and valid until the 30th June, as follows				
FSANZ tool for classification of Food Businesses; "the Priority Classification System for Food Business" as shown in the WA Food Regulation: Food Business Risk Profiling Version 1.0 is used for base classifications. The Manager Environmental Health may re-classify businesses based on maintenance of good food hygiene standards	Annual Inspection & Ongoing Surveillance Fees for any Registered Food Business paid after 31 September each year shall be calculated on a pro-rata basis by the month. For food businesses of continued operation, payment by due date of invoice + interest after due date. Refund of annual fees will be upon request and calculated on a pro-rata basis by the month.			
High Risk Food Business /Food vehicle with no Food Safety Plan	Above requirements apply	No	No	576.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan	Above requirements apply	No	No	432.00
Medium Risk Food Business - Premises/vehicle	Above requirements apply	No	No	432.00
Low Risk Business-Premises/Vehicle	Above requirements apply	No	No	144.00
Medium and Low risk Food Business-Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream.	The annual fees levied on all medium and low risk food businesses conducted by community, charitable, sporting clubs and educational organisations may be waived at the discretion of the Manager Environmental Health Services in the interest of community development. The Fee value shall be reported and debited as a Donation of Services to the community and credited to the Health -Food Act fees from Community Services Donation Account.	No	No	No Charge

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval. <b>Not-For-Profit Organisations and Community Groups including School Canteens Food Business</b> Note: Registration Fees paid after 31 December each year shall only pay a pro rata fee based on a per month or part thereof basis.	Per hour. Min fee one hour or part thereof after one hour consultation including site visits.	No	No	144.00
Alterations & variations of conditions to Food Business. Section 112 Food Act Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer.	Alterations and variations of conditions.	No	No	280.00
Search for any Food Business notification, application or related documentation, labelling requirements, plans, conditions, Improvement Notices, Prohibition Notices, sample analysis reports, determinations or the like	Per hour or part thereof after the first hour - minimum fee	No	No	144.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Min fee per hour or part thereof after the first hour for each search requested in writing and includes copying and supply of the documentation	No	No	144.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries.	Min fee one hour or part thereof after one hour consultation including site visits.	No	No	144.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries.	Desktop review per request per legislative enquiry without inspection per hour or part thereof	No	No	72.00
Interest charge for overdue notices issued to Food Businesses The provisions of the Food Act provide for the recovery of annual Fees imposed overdue fees may result in the Food Business having the Registration cancelled and the Business being closed. <b>Charitable Groups &amp; Food Business Fee Exemptions - Food Act 2008 &amp; Food Regulation 2009 Exemption</b> All Charitable groups, not for profit groups, including all school canteens and community groups, shall be exempt from all the Food Act Fees and Charges. Note: This exemption does not confer or provide any exemption to any of the above mentioned groups from lodging notifications, applications, registrations and variations to a Food Business with plans and specifications or provide any exemption from compliance with the other statutory requirements and the Food Act 2008, Food Regulations 2009 and any provision of Food Standards Code. <b>Noise Management Plan Lodgement Fee</b> Noise Management for non complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997	Desktop review per request per legislative enquiry with site, property or business inspection per hour or part thereof Interest will apply as per Regulation 19A of the Local government (Financial) Regulations for any money owing after the due date for overdue amount on tax invoice on outstanding food business inspection and surveillance fees	No	No	216.00
Noise Call Out After Hours Fee - Minimum (3 hours@1.5 x Hourly rate )	Non complying event Application Fee specified under Regulation 18 (6)(b) Lodged 60 days before event, Minimum (3 hours@1.5 x \$144.00) payable where a Noise Abatement Direction is issued to an owner or occupier named in the written issued Noise Direction for unreasonable noise emission by a Department of Environment and Regulation(DER) authorised person	Yes	No	Outstanding fee + interest 530.00
Assessment of Noise Management Plan more than specified assessment time Noise Investigation Fees- payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer.	Min fee per hour or part thereof	No	No	648.00
Application Fee for Approval of a Noise Management Plan applicable to an Occupier - Noise Management Plan Lodgement Fee	Fee is payable for each subsequent visit to the owner or occupier of the premises of the noise source until it is resolved to be compliant with noise legislation	No	No	144.00
Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Construction Sites Reg 13 under Environmental Protection Noise Regulation 1997 from 5 December 13.	No	No	216.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Waste Collection and Other Works Reg 14A Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Motor Sports Venue Reg 16AA Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	500.00
<b>Environmental Protection Noise Fees</b>	Shooting Venue Reg 16BA Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 16BA (2)	Yes	No	500.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged 60 days before the event is proposed to commence.	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under req18(6) .	Yes	No	1,000.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged between 59 and 21 days before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier a late fee is also payable equal to one quarter of the Application Fee .	Approved Sporting, Cultural or entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable underReg18(7A).	Yes	No	1,250.00

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged less than 21 days before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee .	Approved Sporting, Cultural or entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7B). Fee to be specified by the CEO as per Reg 18(8) as condition of an approved Event.	Yes	No	1,250.00
Noise Monitoring Fee for Sporting, Cultural or Entertainment Events		Yes	No	Maximum of \$5,000
<b>Environmental Protection Noise Fees</b>				
Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval).	Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events Reg 19(B) and after the application is made the CEO is to estimate the cost of assessing and processing the application under Reg19B(3) and paid by the applicant before the assessment commences. Environmental Protection Noise Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be lodged not later than 60 days before the event is proposed to commence.	Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12(a) ) Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$5,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given between 59 and 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12(a) ) where given less than 60 days. Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given less than 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12(a) ) where less than 21 days and CEO is satisfied exceptional circumstances for the notice not being given earlier than within that period . Environmental Protection (Noise) Regulation 1997 from 5 December 2013. Late fee as specified under Reg 19D(3) and 19D(4).	Yes	No	500.00
Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation19D(1)	Person must pay the CEO within the time specified by the CEO , any noise monitoring fee specified by the CEO for that Notifiable Event under reg 19D(8) . If not paid in time specified the venue is not approved venue for the purpose of that Event. The Monitoring Fee is based on the Event as determined by CEO.	Yes	No	Fee determined for each Notifiable Event at an approved venue
Bond for noise meter used for monitoring events by community and not-for-profit groups	Refundable bond	No	No	250.00
<b>Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)</b>				
Application for Approval – Local Government	For each septic application including any application to vary or amend an application	Yes	No	118.00
Application for Approval – EDPH - with Local Government report		Yes	No	46.50
Application for Approval – EDPH - without Local Government report		Yes	No	110.00
Application for Approval – EDPH - provision of Local Government Report by Council EHO Reg.4A		Yes	No	118.00
Issue of a "Permit to Use an Apparatus" by EHO	Issued when all work is completed and compliant	Yes	No	118.00
Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus.	Min fee per hour or part thereof after the first hour	No	No	144.00
<b>Landscape bonds for Septic apparatus</b>				-
Landscape refundable Bond where a Nutrient Retentive Effluent Disposal system (NRED) is installed which requires a landscaped area under the Guidelines for Alternative Treatment units November 2001	Refundable bond	No	No	986.00
Note 1: The Landscape Bond may be used at the discretion of the Manager Environmental Health Services (MEHS) after 1 month from the date of approval and the Issue of a Permit to Use the Apparatus by an EHO to provide approved landscaping as required under the Code of Practice for the Installation of an ATU issued by the Department of Health. Council may charge an administrative fee of \$25.00 per reminder letter, notice or directions and deduct it from the Landscape Bond where the landscaping has not been completed satisfactorily. Any balance of the bond will be refunded to the applicant, where applicable.				
Note 2: A Landscape Bond will be fully refunded upon the Septic Apparatus being inspected and a Permit to Use the Apparatus is issued by an EHO when the landscaping is installed to the satisfaction of the Manager Environmental Health Services (MEHS).				
Note 3: Any Landscape Bond not used will only be refunded upon the expiry of the building application after two years where the septic apparatus has not been installed in accordance with the approval and the conditions and the building licence has lapsed.				
<b>Lodging Houses - Health (Miscellaneous Provision) Act</b>				
Registration of lodging house each year	Approval fee payable by 1 July each year	Yes	No	320.00
<b>Offensive Trades (set by Health Regulation)</b>				
Slaughterhouses		Yes	No	298.00
Piggeries		Yes	No	298.00
Artificial Manure Depots		Yes	No	211.00
Bone Mills		Yes	No	171.00
Places for storing, drying or preserving bones		Yes	No	171.00
Fat melting, fat extracting or tallow melting establishments	Butcher shops and similar	Yes	No	171.00
Fat melting, fat extracting or tallow melting establishments	Larger establishments	Yes	No	298.00
Blood Drying		Yes	No	171.00
Gut scraping, preparation of sausage skins		Yes	No	171.00
Fellmongeries		Yes	No	171.00
Manure Works		Yes	No	211.00

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		FEE	GST	
Fish Curing establishments		Yes	No	211.00
Laundries, Dry-cleaning establishments		Yes	No	147.00
Bone Merchant premises		Yes	No	171.00
Flock Factories		Yes	No	171.00
Knackeries		Yes	No	298.00
Poultry Processing establishments		Yes	No	298.00
Poultry Farming		Yes	No	298.00
Rabbit Farming		Yes	No	298.00
Fish Processing establishments in which whole fish are cleaned and prepared		Yes	No	298.00
Shellfish & Crustacean processing est.		Yes	No	298.00
Any other Offensive Trade not specified		Yes	No	298.00
<b>Equine Premises</b>				
Initial application fee for approval, transfer or to vary an Equine Premises		No	No	144.00
Initial Equine Premises Registration Fee	per property	No	No	144.00
Renewal of Equine Premises Registration - 1 year	per property	No	No	97.00
<b>Poultry and Pigeon Licence Fees</b>				
Initial Application fee: up to 20 birds poultry or pigeons		No	No	No Charge
Initial Application for: 20 to 150 birds poultry or pigeons	With certificate from an accredited organisation.	No	No	34.50
Site inspection fee initial visit prior to approval for keeping birds	For over 20 birds	No	No	144.00
Site inspection fees after initial approval for annual inspection	For over 20 birds	No	No	72.00
<b>Poultry and Pigeon Annual Registration Fee</b>				
When Planning approval is granted in Rural Zone and special rural zone in excess of 20 poultry or pigeons and up to maximum of 150 birds not including young up to 3 months of age contained within pens and cages. Where not for commercial purposes.	With certificate from an accredited organisation.	No	No	61.00
Removal of pigeons based on quote in response to written request or Notice to remove issued by Manager Environmental Health Services.	Requires written quotation.	No	No	\$144 + Cost of Contractor + administration fee of 30% of the cost
<b>Bees</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Application for Permit to keep Bees		No	No	72.00
Site inspection fee		No	No	144.00
Permit Fee		No	No	72.00
Removal of bees based on quotation in response to written request or Notice to remove bees issued by Manager Environmental Health Services.	Requires written quotation and letter of agreement from owner or occupier. Any outstanding service Fees and charges remaining after the due date shall have imposed a late fee.	No	No	\$144 + Cost of Contractor + administration fee of 30% of the cost
<b>Activities on Thoroughfares and Public Places and Trading</b>				
All categories of Traders, Stall Holders and Service Providers are due 1 July for payment and Licence renewal with current Public Liability				
<b>Trading &amp; Services Fees and Charges</b>				
Trading Location Inspection fee payable on Initial and Renewals	A. All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	72.00
Trading Location Inspection - no fee payable for Mobile Food Vendors (Designated Trading Area)		No	No	No Charge
Initial Application fee	B. All categories of Traders, Stall Holders and Service Providers with current public liability insurance cover certificate to be provided with application. Also applicable for Umbrella Trader's Permits and Mobile Food Vendors (Food Trucks) Permits for Designated Trading Area	No	No	34.50
Renewal Application fee	C. All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	34.50
Plus Licence Fees: Daily fee	D. All categories of Traders, Stall Holders and Service Providers for any day in a given financial year.	No	No	29.50
Plus Licence Fees: 1 week	E. All categories of Traders, Stall Holders and Service Providers for any week in a given financial year.	No	No	115.50
Plus Licence Fees: 1 month	F. All categories of Traders, Stall Holders and Service Providers for any month in a given financial year.	No	No	245.00
Plus Licence Fees: 3 months	G. All categories of Traders, Stall Holders and Service Providers for any three months in a given financial year.	No	No	365.00
Plus Licence Fees: 6 months	H. All categories of Traders, Stall Holders and Service Providers for any six months in a given financial year. May include designated trading area with no additional fee	No	No	486.00
Plus Licence Fees: 1 year	I. All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application. May include designated trading area with no additional fee	No	No	930.00
Plus Licence Fees - Mobile Food Vendors at Designated Trading Area - 6 months	Applies to mobile Food Vendors (Food Trucks) - exclusive to Designated Trading Area only	No	No	144.00
Plus Licence Fees - Mobile Food Vendors at Designated Trading Area - 1 year	Applies to mobile Food Vendors (Food Trucks) - exclusive to Designated Trading Area only	No	No	245.00
Charitable and not for profit organisations and community events available free of charge to the community.	Applies to all Categories A - J if completed applications are received at least 10 working days prior to the event or trading day.	NA	NA	No Charge
Charge per stall holder/trader trading under an Umbrella Trading Permit issued to the event organiser - 1 Year	J. Event organisers are to provide a list of all stall holders and traders trading at the event at least two weeks prior to the event.	No	No	10.00
Expedited Service Fee for applications received between 4-10 working days before the event or trading day	This fee applies to all late applications including from charitable and community organisations. Applications received between 1-3 working days before the event or trading day will not be approved.	No	No	144.00



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<b>Trading in Public Places - Outdoor Dining</b>				
Initial Application or Variation Dining Area on Public Land	With plans & specifications	No	No	72.00
Outdoor Dining Area on Public Land Annual fee for renewal application		No	No	No Charge
Outdoor Eating Area Fee per square metre of outdoor dining area allocated.	Note - introductory charge to encourage Alfresco dining	No	No	No Charge
Transfer application for Outdoor Dining Area on Public Land	application shall be lodged 10 days before change of proprietor.	No	No	72.00
Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non compliance of cleaning notice.	Per incident	No	No	\$177 + administration fee + 30% overheads
Provision of Alfresco Area boundary delineators (per Disk)	Per Disk	No	Yes	No Charge
<b>Contaminated Sites &amp; Environmental Management</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Application fee for Contaminated Site desk top audit with report based on 3 hours minimum officer time, then \$146 per additional hours.	Per Desk top Audit	No	No	432.00
Application fee for Contaminated Site audit with report (site inspection extra)	Per site inspection based Audit	No	No	144.00
Site inspection fee based on a minimum hourly rate of \$146 per hour	Per site inspection based Audit	No	No	144.00
Site inspection fee (where requested)	Per set of samples per hour or part thereof	No	No	144.00
Any samples at client cost per hour or part thereof.		No	No	144.00
All sample collection and analysis at client's cost plus transportation fees, all charged at cost of service/s plus GST based on confirmed written quotation/invoice.	As per agreed sampling requirements for site.	No	No	\$144 + Actual cost of sampling + admin cost 30%
Assessment of any Environmental Management Plans consisting of but not limited to the impacts from the following topics; Contaminated Sites, Dust, Acid Sulphate Soils, Odour emissions, Asbestos contamination, Lead or any other likely chemicals use or associated activity, Noise (excluding outside hours) and Vibration impacts, Light spill, handling and management of Waste and Resource Recycling, and any other potential impacts that may adversely affect the local or regional environment or the health comfort and amenity of the community.	Generally these Management Plans are imposed on development approvals or other licences and approvals to limit the impact of the development or activity. The minimum fee allows for 2 hours processing and any additional time is to be charged at \$142 per hour or part thereof plus any sampling/time costs.	No	Yes	Minimum fee of \$144 includes 1 hour assessment time, plus \$147 per hour or part thereof after the first hour. Plus actual cost of any expert referrals.
<b>Approval of Air Handling and Water Supply Systems</b>				
Note: Does not apply to private dwellings				
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Application for approval of the installation or modification of an air handling system or water supply system for air and or water based on plans submitted for approval.		No	No	144.00
Inspection of premises	Minimum fee per hour or part thereof after 1 hour	No	No	144.00
<b>WASTE MANAGEMENT</b>				
<b>Rubbish &amp; Recycling - Annual fees</b>				
Waste Services Charge per property or tenement (pursuant to s67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007)).	Includes Waste and Recycling 240L bins, bulk and green verge collections for residential properties and promotional and educational items. Annual Fee for all waste services provided excluding extra bins.	No	No	286.00
Additional bins - Waste 240 litre additional bins	Annual Fee per extra bin	No	No	232.00
Additional Bins - Recycling 240 litre bin	Annual Fee per extra bin	No	No	55.00
Additional Bins - Recycling 360 litre bin	Annual Fee per extra bin	No	No	55.00
Changeover - Recycling 360 litre bins (from 240L)	One off changeover fee	No	No	No Charge
<b>Event Waste and Recycling Bins Provision, Collection and Disposal Services</b>				
For provision of event WASTE AND RECYCLING services on weekdays, weekends & public holidays from 240 litre MGB's only to and from stock with bins delivered prior to the event during the preceding week by the contractor. Bins collected after the weekend on Monday, emptied, cleaned and returned to stock for reuse. Waste and recycling bin services must be requested a minimum of 10 days prior to the event				
Events - All 240 litre waste bins - for bin supply and waste collection and for disposal of waste.	Per bin. This is a contracted service. Minimum 10 days notice applies to this service. Interest will apply where less than 10 days notice is provided and is subject to contractor acceptance of the service request	No	Yes	72.00
Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal.	Per bin. This is a contracted service.	No	Yes	58.00
Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services	Per bin. As determined by the Manager Environmental Health Services	No	Yes	94.00
<b>New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties</b>				
Supply and delivery of new waste or recycling 240L bin for replacement when lost or stolen.	Half the cost of purchase and supply irrespective of fault.	No	No	53.00
Supply and delivery of used waste or recycling 240L bin for replacement when lost or stolen.	Reuse of older clean bins when available.	No	No	No charge
Supply and delivery of new recycling 360L bin for replacement when lost or stolen.	Half the cost of purchase and supply irrespective of fault.	No	No	66.50
Supply and delivery of used recycling 360L bin for replacement when damaged or stolen.	Reuse of older clean bins when available.	No	No	No charge
Supply and delivery of new waste or recycling 660L bin for replacement when lost or stolen.	New service	No	No	Actual Cost
Waste & Recycling Services Establishment fee	240L Waste and 240L Recycle bins delivered to new client - Price for 2 Bins	No	No	151.00
Waste & Recycling Services Establishment fee	240L Waste and 360L Recycle bins delivered to new client - Price for 2 Bins	No	No	151.00



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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Bulk Waste and Recycling bin services in excess of 360L. Customers requesting this shall submit their request in writing 10 days prior to the services commencement date and approved by the Manager Environmental Health	Bulk collection services for either waste or recycling shall be based on a written quotation from council and shall be carried out by the appointed contractor from an agreed commencement date. Tax invoice shall be paid within 30 days of commencement of services	No	No	Quote + 5% administration fee
<b>Public Waste Collection Sheds/Bins/Containers Permit and Clean up of Council Reserves, Streets or Public Places from Associated Littering or Illegal Dumping, Local Government Permit.</b>				
Tax invoice shall be issued and authorised by the Manager Environmental Health				
Charitable organisations	Local Government Permit -Application to install and maintain Public Disposal Waste Sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per shed/Bin /container with contact details, signage and designated number on each item.	Yes	No	No Charge for all the permits numbered 1 - 6
Commercial participant/businesses	1. Local Government Permit -Application to install and maintain Public Disposal Waste Sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/container with contact details, signage and designated number on each item per year expiring 30th June	Yes	No	\$533 per bin/ shed/ container per year
Commercial participant/businesses	2. Local Government Permit -Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/container with contact details, signage and designated number on each item per six months.	Yes	No	\$307 per bin/ shed/ bulk container per six months
Commercial participant/businesses	3. Local Government Permit -Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/Bulk container with contact details, signage and designated number on each item per three months.	Yes	No	\$180 per bin/shed/bulk container per three months
Commercial participant/businesses	4. Local Government Permit -Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per bin with contact details, signage and designated number on each item per month	Yes	No	\$77 per bin/shed/bulk container per month
Commercial participant/businesses	5. Local Government Permit -Application to install and maintain Disposal Waste Sheds/Bins /bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/bulk container with contact details, signage and designated number on each item per week.	Yes	No	\$26 per bin/shed/bulk container per week
Commercial participant/businesses	6. Local Government Permit -Application to install and maintain Disposal Waste Sheds/Bins /bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/bulk container with contact details, signage and designated number on each item per day.	Yes	No	\$7.70 per bin/shed/bulk container per day
Application for a Permit under the Activities on Thoroughfares and Public Places Local Laws where not elsewhere specified in these Fees and Charges. Unauthorised use of reserves, streets and street verges. Clean up fee for any residual matter, waste or unwanted materials including soils, tyres, oils, solid or liquid chemicals, household hazardous waste, asbestos, any light globe, chemicals of any nature, sand, vegetative materials, plastics, metals, furniture, bedding, clothing, household products, white goods, electronic products, cardboard, newspaper and magazines and any other product whatsoever left on any reserves, streets including verges, or other public places without approval of Council or is non complaint with a Notice shall be charged a fee for the full cost of a clean up including treatment and any disposal costs. Does not preclude any other charges/penalties that may apply in accordance with other legislation.	Application for a Permit to carry on any Activities on Thoroughfares and Public Places pursuant to the Local Law.	Yes	No	\$26 per prescribed activity per week to a maximum of \$1,000 per year
Health Air handling and Water supply (systems) Application & Assessment fees	Minimum Fee \$213 to cover the full cost of recovery and disposal based on staff and employees time and equipment to clean the site and treat and dispose of the matter as required. The minimum fee allows for 2 hours processing and any additional time is to be charged at \$138.00 per hour or part thereof plus any sampling/time costs. Any residual fee remaining will be credited to the Payee where a smaller fee is valid.	No	Yes	Actual Cost (\$213 Minimum Fee)
<b>FAMILY DAY CARE</b>	Health Regulatory requirement	Yes	No	400.00
<b>Family Day Care - General</b>				
Books and materials for Educators	At cost price- reimbursement only	No	No	Actual Cost \$10 per week per child
Family Levy to part cover the cost of care in FDC		No	No	
Educator Levy to part cover the cost of care in FDC	Per hour of care sold	No	No	1.00
New Educator Application Fee		No	Yes	202.00
Educator Training		No	No	Actual Cost
<b>Family Day Care - In Home Care</b>				
Educator Levy to cover the cost of IHC		No	No	\$2.00 per hour of care provided
New Educator Application Fee		No	Yes	202.00
Training		No	No	Actual Cost
<b>Other Agencies</b>				
<b>CALLISTEMON COURT AGED PERSONS UNIT</b>				
<b>Rental Charges - Set by Council</b>				
1 Bedroom unit	Per Fortnight - Fee set by Department of Housing & Works	Yes	No	290.00
2 Bedroom units	Per Fortnight - Fee set by Department of Housing & Works	Yes	No	342.00
Carports (enclosed)	Per fortnight	No	No	15.50

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>BANKSIA PARK RETIREMENT ESTATE</b>				
<b>Fees</b>				
A deferred Management fee of 2.5% per annum for a maximum of 10 years is charged when the resident sells the lease to another person.	Subject to Market Value	No	No	Subject to Market Value
Maintenance fee charged per month	Total cost of maintenance is divided by the number of units. - 78 Units	No	No	354.00
<b>COMMUNITY SERVICES</b>				
<b>Bus Hire</b>				
Bus Bond		No	No	500.00
Community Group Half Day Hire (4 hours)	Extra charge if bus not returned with a full tank	No	Yes	75.50
Community Group Full Day Hire (8 hours)	Extra charge if bus not returned with a full tank	No	Yes	112.50
Commercial/Private Use Half Day Hire (4 hours)	Extra charge if bus not returned with a full tank	No	Yes	207.00
Commercial/Private Use Full Day Hire (8 hours)	Extra charge if bus not returned with a full tank	No	Yes	310.50
Bus Km Rate	Charge per Km	No	Yes	0.45
Additional Fuel Charge	Additional Charge if bus not returned with a full tank of fuel + cost of filling the bus with fuel	No	Yes	57.95
<b>Hall Bonds and Permits</b>				
Key Bond (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken	No	No	50.00
Hireable Space Bond - One Off Charge plus Hire Fee	Amount depending on level of risk associated with hire	No	No	\$0-\$2000
Liquor Permit Casual Hire (consumption only)	Permit fee only + Hire fee	No	No	35.20
Liquor Permit - Seasonal Hire (consumption only)	Permit fee only	No	No	46.60
<b>Community Halls and Centres Hire Fees &amp; Charges</b>				
Definitions:	Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings. Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking Off Peak: 8am-6pm, Peak: 6pm-1am			
Regular Hire Change Administration Fee	Charge for making more than 6 changes to a regular hire booking. Charge for each additional change.			25.00
Regular Hirer Fee Change Discount (all facilities)	To ease the burden of increased fees resulting from changes to the fee structure introduced in 2018/2019, for regular hirers at 30 June 2018, where the regular hire fee rate increases by more than CPI, the fee increase will be no more than \$2.00 per hour.	No	Yes	0-100% Discount
<b>Other Fees &amp; Charges</b>				
Security Fee	Fee charged per call out	No	Yes	108.00
Cleaning Fee	Hourly Rate for cleaning fee if additional cleaning of facility is required. Minimum 2 hours charge	No	Yes	Actual Cost
<b>Change room Hire Only - All Facilities - Thomas Wellard Medina Orelia</b>				
Community	Hourly Rate	No	Yes	12.75
Commercial	Hourly Rate	No	Yes	18.65
Seasonal Hire	Seasonal fee entitles hirer to 1 hire per week	No	Yes	290.00
<b>Kiosk Hire</b>				
Community User	Per hour	No	Yes	12.75
Commercial User	Per hour	No	Yes	18.65
Seasonal Hire	Per season	No	Yes	628.00
<b>Sports Ground Hire - All venues - minimum hire 1 hour</b>				
Community User: Activity	Per hour	No	Yes	No Charge
Community User: Sport	Per hour	No	Yes	27.00
Commercial User: Hourly Rate	Per hour	No	Yes	49.60
Seasonal Hire		No	Yes	788.00
<b>Outdoor Netball Court Hire</b>				
Casual Hire	Per hour/Per court	No	Yes	8.30
Seasonal Hire	Per season/Per court	No	Yes	51.75
<b>Public Open Space Bonds &amp; Hire Fees</b>				
Public Open Space General Bond		No	No	100.00
Public Open Space Special Event Bond		No	No	\$1000-\$2000
Public Open Space Community Hire Fee	Cost per hour	No	Yes	No Charge
Public Open Space Commercial Hire Fee	Cost per hour	No	Yes	29.00
Public Open Space Special Event Hire Fee	Cost per hour	No	Yes	34.80
Public Open Space Special Event Weekly Hire Fee	Cost per week	No	Yes	1,159.50
Public Open Space Personal Trainer Hire Fee	Cost per three month period	No	Yes	57.95
<b>Storage - only available to Regular Users</b>				
Regular User : Yearly Rate		No	Yes	57.95
<b>Flood Lights</b>				
Oval/Sporting Grounds/Outdoor courts	Per hour	No	Yes	11.60
<b>Annual Seasonal Fees</b>				
Seasonal Tenant Seniors		No	Yes	As per Council Policy 10% of maintenance costs of facility, plus \$500 bond per club
Seasonal Tenant Junior		No	Yes	As per Council Policy 2% of maintenance costs of facility, plus \$500 bond per club

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Where a club has both juniors and seniors, they are charged each rate based on the percentage of juniors to seniors, i.e. if a club has 60% seniors (based on actual numbers not teams) and 40% juniors, workout the 10% maintenance cost (remembering to halve if only in the facility for 6months of the year) and 2% maintenance cost then divide each by 60% and 40% respectively.				
Kwinana Tennis Club		No	Yes	2,148.50
Magenup Equestrian Centre		No	Yes	3,219.00
<b>ZONE YOUTH CENTRE</b>				
<b>Hire Fees</b>				
Definitions:	Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings. Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking			
	Off Peak: 8am-6pm, Peak: 6pm-1am			
Zone Multi Purpose Hall (half north or south) Community	Peak, Per Hour.	No	Yes	17.40
Zone Multi purpose Hall (half north or south) Commercial	Peak, Per Hour.	No	Yes	23.00
Zone Multi Purpose Hall (half north or south) Community	Off Peak, Per Hour.	No	Yes	11.50
Zone Multi purpose Hall (half north or south) Commercial	Off Peak, Per Hour.	No	Yes	17.40
Zone Activity Room (1/2 Room) Community	Peak, Per Hour.	No	Yes	17.40
Zone Activity Room (1/2 Room) Commercial	Peak, Per Hour.	No	Yes	23.00
Zone Activity Room (1/2 Room) Community	Off Peak, Per Hour.	No	Yes	11.50
Zone Activity Room (1/2 Room) Commercial	Off Peak, Per Hour.	No	Yes	17.40
Zone Meeting Room Level 1 Community	Peak, Per Hour.	No	Yes	17.40
Zone Meeting Room Level 1 Commercial	Peak, Per Hour.	No	Yes	23.00
Zone Meeting Room Level 1 Community	Off Peak, Per Hour.	No	Yes	11.50
Zone Meeting Room Level 1 Commercial	Off Peak, Per Hour.	No	Yes	17.40
Zone Multi Media Room Community	Peak, Per Hour.	No	Yes	17.40
Zone Multi Media Room Commercial	Peak, Per Hour.	No	Yes	23.00
Zone Multi Media Room Community	Off Peak, Per Hour.	No	Yes	11.50
Zone Multi Media Room Commercial	Off Peak, Per Hour.	No	Yes	17.40
Zone Counselling Room Community	Peak, Per Hour.	No	Yes	17.40
Zone Counselling Room Commercial	Peak, Per Hour.	No	Yes	23.00
Zone Counselling Room Community	Off Peak, Per Hour.	No	Yes	11.50
Zone Counselling Room Commercial	Off Peak, Per Hour.	No	Yes	17.40
Zone Kitchen Community	Peak, Per Hour.	No	Yes	17.40
Zone Kitchen Commercial	Peak, Per Hour.	No	Yes	23.00
Zone Kitchen Community	Off Peak, Per Hour.	No	Yes	11.50
Zone Kitchen Commercial	Off Peak, Per Hour.	No	Yes	17.40
Zone Stage Rehearsal Area Community	Peak, Per Hour.	No	Yes	23.00
Zone Stage Rehearsal Area Commercial	Peak, Per Hour.	No	Yes	28.70
Zone Stage Rehearsal Area Community	Off Peak, Per Hour.	No	Yes	17.40
Zone Stage Rehearsal Area Commercial	Off Peak, Per Hour.	No	Yes	23.00
Zone Lounge Community	Peak, Per Hour.	No	Yes	23.00
Zone Lounge Commercial	Peak, Per Hour.	No	Yes	28.70
Zone Lounge Community	Off Peak, Per Hour.	No	Yes	17.40
Zone Lounge Commercial	Off Peak, Per Hour.	No	Yes	23.00
Stage Hire	Per day. Use of Portable Stage Only in Zone building	No	Yes	57.95
<b>Other Fees and Charges</b>				
Security Fee	Fee charged per call out	No	Yes	108.00
Storage	Cost per m <sup>2</sup> per month	No	Yes	5.75
Tea & Coffee	Cost per person	No	Yes	3.05
Additional Equipment Hire	Hourly rate per piece of equipment	No	Yes	5.75
Conference Hire	Continuous Hire for 2 days or more will receive a 20% discount.			
<b>Program, Activities and Events Fees and Charges</b>				
School Holiday Program	Amount Depending on cost of delivery of the program activity	No	Yes	\$2.80-\$16.40
Youth Programs	Amount Depending on cost of delivery of the program activity	No	Yes	\$2.30-\$21.75
Youth Events	Amount Depending on cost of delivery of the event	No	Yes	\$5.55-\$10.90
<b>DARIUS WELLS LIBRARY &amp; RESOURCE CENTRE</b>				
Ken Jackman Hall Whole - Community	Off Peak, Per Hour.	No	Yes	43.35
Ken Jackman Hall Whole Commercial	Off Peak, Per Hour.	No	Yes	48.75
Ken Jackman Hall Whole Community	Peak, Per Hour.	No	Yes	48.75
Ken Jackman Hall Whole Commercial	Peak, Per Hour.	No	Yes	55.20
Ken Jackman Hall Half (North or South) Community	Off Peak, Per Hour.	No	Yes	22.20
Ken Jackman Hall Half (North or South) Commercial	Off Peak, Per Hour.	No	Yes	27.80
Ken Jackman Hall Half (North or South) Community	Peak, Per Hour.	No	Yes	27.80
Ken Jackman Hall Half (North or South) Commercial	Peak, Per Hour.	No	Yes	33.30
John Slinger Community	Off Peak, Per Hour.	No	Yes	17.40
John Slinger Commercial	Off Peak, Per Hour.	No	Yes	23.00
John Slinger Community	Peak, Per Hour.	No	Yes	23.00
John Slinger Commercial	Peak, Per Hour.	No	Yes	28.70
David Nelson Community	Off Peak, Per Hour.	No	Yes	17.40
David Nelson Commercial	Off Peak, Per Hour.	No	Yes	23.00
David Nelson Community	Peak, Per Hour.	No	Yes	23.00
David Nelson Commercial	Peak, Per Hour.	No	Yes	28.70
Toddler Town Crèche Community	Off Peak, Per Hour.	No	Yes	17.40
Toddler Town Crèche Commercial	Off Peak, Per Hour.	No	Yes	23.00
Toddler Town Crèche Community	Peak, Per Hour.	No	Yes	23.00
Toddler Town Crèche Commercial	Peak, Per Hour.	No	Yes	28.70
Alf Lydon and Frank Baker Community	Off Peak, Per Hour.	No	Yes	11.50
Alf Lydon and Frank Baker Commercial	Off Peak, Per Hour.	No	Yes	17.40
Alf Lydon and Frank Baker Community	Peak, Per Hour.	No	Yes	17.40
Alf Lydon and Frank Baker Commercial	Peak, Per Hour.	No	Yes	23.00
Frank Baker Community	Off Peak, Per Hour.	No	Yes	11.50

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY		2018/19 BUDGET (\$)
		FEE	GST	
Frank Baker Commercial	Off Peak, Per Hour.	No	Yes	17.40
Frank Baker Community	Peak, Per Hour.	No	Yes	17.40
Frank Baker Commercial	Peak, Per Hour.	No	Yes	23.00
Alf Lydon Community	Off Peak, Per Hour.	No	Yes	11.50
Alf Lydon Commercial	Off Peak, Per Hour.	No	Yes	17.40
Alf Lydon Community	Peak, Per Hour.	No	Yes	17.40
Alf Lydon Commercial	Peak, Per Hour.	No	Yes	23.00
Frank Konecny Community	Off Peak, Per Hour.	No	Yes	11.50
Frank Konecny Commercial	Off Peak, Per Hour.	No	Yes	17.40
Frank Konecny Community	Peak, Per Hour.	No	Yes	17.40
Frank Konecny Commercial	Peak, Per Hour.	No	Yes	23.00
<b>Library Activity Room</b>				
Library Activity Room Community - Entitles hirer to: tables, chairs, widescreen monitor	Hourly rate	No	Yes	17.40
Library Activity Room Commercial -Entitles hirer to: tables, chairs, widescreen monitor	Hourly rate	No	Yes	23.00
<b>Exhibition Space Hire</b>				
Exhibition Hire - Entitles hirer: to use of the Ken Jackman Hall half for up to 3 hours for the exhibition opening including set up and pack up.	Free to encourage local artists and community groups to book the exhibition space throughout the year	No	No	No Charge
<b>Toddler Town Centre Crèche</b>				
Toddler Town Crèche - 1st Child	Cost per hour	No	Yes	3.75
Toddler Town Crèche - Additional Child	Cost per hour	No	Yes	3.15
Toddler Town Crèche - After Hours Group Bookings	Minimum Charge	No	Yes	\$72 per hour depending on child/carer ratios
<b>Other Fees and Charges</b>				
Additional opening hours	Hourly rate if City of Kwinana staff member required to open facility for removal of equipment external to hired hours. Includes bookings that extend past the intended operating hours of the facility.	No	Yes	48.70
Set Up and Pack Up Assistance	Hourly Rate for City of Kwinana Staff to set up and pack up hall.	No	Yes	48.70
Tea & Coffee	Charge per staff member needed to assist.	No	Yes	3.05
Additional Equipment Hire	Cost per person	No	Yes	5.75
Conference Hire	Hourly rate per piece of equipment	No	Yes	
Commercial Hotdesk	Continuous Hire for 2 days or more will receive a 20% discount.	No	Yes	
Community Hotdesk	Hourly rate	No	Yes	11.10
<b>Program, Activities and Events Fees and Charges</b>	Hourly rate	No	Yes	7.05
Programs	Depending on cost of delivery of the program activity	No	Yes	\$0.00-\$27
<b>JOHN WELLARD COMMUNITY CENTRE AND WILLIAM BERTRAM COMMUNITY CENTRE</b>				
Boronia Room Community	Off Peak, Per Hour.	No	Yes	22.20
Boronia Room Commercial	Off Peak, Per Hour.	No	Yes	27.80
Boronia Room Community	Peak, Per Hour.	No	Yes	27.80
Boronia Room Commercial	Peak, Per Hour.	No	Yes	33.30
Wisteria Community	Off Peak, Per Hour.	No	Yes	17.40
Wisteria Commercial	Off Peak, Per Hour.	No	Yes	23.00
Wisteria Community	Peak, Per Hour.	No	Yes	23.00
Wisteria Commercial	Peak, Per Hour.	No	Yes	28.70
Hovea Community	Off Peak, Per Hour.	No	Yes	17.40
Hovea Commercial	Off Peak, Per Hour.	No	Yes	23.00
Hovea Community	Peak, Per Hour.	No	Yes	23.00
Hovea Commercial	Peak, Per Hour.	No	Yes	28.70
Pixie Mops Community	Off Peak, Per Hour.	No	Yes	17.40
Pixie Mops Commercial	Off Peak, Per Hour.	No	Yes	23.00
Pixie Mops Community	Peak, Per Hour.	No	Yes	23.00
Pixie Mops Commercial	Peak, Per Hour.	No	Yes	28.70
Tuart Room Community	Off Peak, Per Hour.	No	Yes	22.20
Tuart Room Commercial	Off Peak, Per Hour.	No	Yes	27.80
Tuart Room Community	Peak, Per Hour.	No	Yes	27.80
Tuart Room Commercial	Peak, Per Hour.	No	Yes	33.30
Marri Room Community	Off Peak, Per Hour.	No	Yes	11.50
Marri Room Commercial	Off Peak, Per Hour.	No	Yes	17.40
Marri Room Community	Peak, Per Hour.	No	Yes	17.40
Marri Room Commercial	Peak, Per Hour.	No	Yes	23.00
Bertram Consult Room Community	Off Peak, Per Hour.	No	Yes	11.50
Bertram Consult Room Commercial	Off Peak, Per Hour.	No	Yes	17.40
Bertram Consult Room Community	Peak, Per Hour.	No	Yes	17.40
Bertram Consult Room Commercial	Peak, Per Hour.	No	Yes	23.00
<b>Crèche</b>				
Crèche - 1st Child	Cost per hour	No	Yes	3.75
Crèche - Additional Child	Cost per hour	No	Yes	3.15
Crèche - Group Bookings	Minimum Charge	No	Yes	\$73 per hour depending on child/carer ratios
<b>Other Fees and Charges</b>				
Variable Tea and Coffee Rate for Community Centres	Fee for coin operated coffee machines and cost recovery for event and program hospitality	No	Yes	50c - \$3.00
Commercial Hotdesk	Hourly rate	No	Yes	11.10
Community Hotdesk	Hourly rate	No	Yes	7.05
<b>OTHER HIREABLE SPACES</b>				
Fiona Harris Ground Floor Community	Off Peak, Per Hour.	No	Yes	17.40
Fiona Harris Ground Floor Commercial	Off Peak, Per Hour.	No	Yes	23.00

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY		2018/19 BUDGET (\$)
		FEE	GST	
Fiona Harris Ground Floor Community	Peak, Per Hour.	No	Yes	23.00
Fiona Harris Ground Floor Commercial	Peak, Per Hour.	No	Yes	28.70
Fiona Harris Level 1 Community	Off Peak, Per Hour.	No	Yes	22.20
Fiona Harris Level 1 Commercial	Off Peak, Per Hour.	No	Yes	27.80
Fiona Harris Level 1 Community	Peak, Per Hour.	No	Yes	27.80
Fiona Harris Level 1 Commercial	Peak, Per Hour.	No	Yes	33.30
Isabella Corker Community	Off Peak, Per Hour.	No	Yes	17.40
Isabella Corker Commercial	Off Peak, Per Hour.	No	Yes	23.00
Isabella Corker Community	Peak, Per Hour.	No	Yes	23.00
Isabella Corker Commercial	Peak, Per Hour.	No	Yes	28.70
Medina Hall Community	Off Peak, Per Hour.	No	Yes	22.20
Medina Hall Commercial	Off Peak, Per Hour.	No	Yes	27.80
Medina Hall Community	Peak, Per Hour.	No	Yes	27.80
Medina Hall Commercial	Peak, Per Hour.	No	Yes	33.30
Thomas Hall Community	Off Peak, Per Hour.	No	Yes	17.40
Thomas Hall Commercial	Off Peak, Per Hour.	No	Yes	23.00
Thomas Hall Community	Peak, Per Hour.	No	Yes	23.00
Thomas Hall Commercial	Peak, Per Hour.	No	Yes	28.70
Thomas Kelly Pavilion Community	Off Peak, Per Hour.	No	Yes	22.20
Thomas Kelly Pavilion Commercial	Off Peak, Per Hour.	No	Yes	27.80
Thomas Kelly Pavilion Community	Peak, Per Hour.	No	Yes	27.80
Thomas Kelly Pavilion Commercial	Peak, Per Hour.	No	Yes	33.30
Wellard Pavilion Community	Off Peak, Per Hour.	No	Yes	17.40
Wellard Pavilion Commercial	Off Peak, Per Hour.	No	Yes	23.00
Wellard Pavilion Community	Peak, Per Hour.	No	Yes	23.00
Wellard Pavilion Commercial	Peak, Per Hour.	No	Yes	28.70
<b>COMMUNITY EVENTS AND ACTIVITIES</b>				
<b>Hire Fees</b>				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings. Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
<b>Public Liability Insurance</b>				
Public Liability Insurance	Fee Charged per stall to provide Public Liability cover for a stall holder/ exhibitor	No	Yes	31.30
<b>Stall Holder Power Charge - All Events</b>				
2 x 10 Amp	Fee charged per stall	No	Yes	34.85
2 x 15 Amp	Fee charged per stall	No	Yes	40.60
1 x 3 Phase	Fee charged per stall	No	Yes	46.40
<b>Stallholder Hire Fees - Level 1 Events</b>				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	51.75
Other District Community Groups	Fee charged per stall	No	Yes	62.10
Commercial and All Other	Fee charged per stall	No	Yes	93.15
<b>Stallholder Hire Fees - Level 2 Events</b>				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	29.00
Other District Community Groups	Fee charged per stall	No	Yes	39.40
Commercial and All Other	Fee charged per stall	No	Yes	56.95
<b>Stallholder Hire Fees - Level 3 Events</b>				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	11.40
Other District Community Groups	Fee charged per stall	No	Yes	17.00
Commercial and All Other	Fee charged per stall	No	Yes	28.30
<b>RECQUATIC</b>				
A 20% withdrawal fee applies to all Recquatic Services/ Courses/ Memberships				
<b>Facility Hire</b>				
Cleaning Cost	Per hour	No	Yes	46.45
Crèche Staff	Per Staff per Hour (minimum 2 staff for 2 hours)	No	Yes	46.45
Promotional Activities	Centre Marketing Activities to encourage new memberships	No	Yes	0-100% Discount
Locker Use at Recquatic	Lockers take \$1.00 to operate	No	Yes	1.00
Hire of Staff	e.g. Swim instructor or Lifeguard	No	Yes	13.69 - 57.24
<b>Recquatic Hireable Spaces</b>				
Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings. Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Definitions:	Off Peak: 8am-6pm, Peak: 6pm-1am			17.40
Recquatic Hireable Spaces Community	Off peak	No	Yes	23.00
Recquatic Hireable Spaces Commercial	Peak	No	Yes	23.00
Recquatic Hireable Spaces Community	Off Peak	No	Yes	28.70
Recquatic Hireable Spaces Commercial	Peak	No	Yes	
<b>Gym</b>				
Casual Gym Entry (No joining fee applicable)	Per person	No	Yes	14.80
Casual Gym Entry (with Concession)	Per person	No	Yes	12.40
Casual Gym/Swim/Spa	Per person	No	Yes	20.20
Casual Gym/Swim/Spa (with Concession)	Per person	No	Yes	17.10
Membership Joining Fee (Direct Debit)	Per person	No	Yes	55.40
Carer/Companion	per person	No	No	No Charge
<b>Group Fitness</b>				
Casual class (Step, Body Step, Pump, Combat, Aerobics, Aquarobics etc.)	Per person	No	Yes	14.80
30 min Class	Per person	No	Yes	8.10
Revitalise Aquarobics class – seniors and disability pension holders	Per person	No	Yes	6.90
Living Longer/Revitalise GYM class – Seniors/Disability pension holders	Per person	No	Yes	6.90
Living Longer Living Stronger Assessment	Per person	Yes	Yes	55.00

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FEES AND CHARGES		EXPLANATORY COMMENT	STATUTORY		2018/19 BUDGET
			FEE	GST	(\$)
Concession Group Fitness	Per person		No	Yes	12.40
Group Fitness 10 visit	Per purchase		No	Yes	132.50
Revitalise Aquarobics class – seniors and disability pension holders - 10 pass	Per purchase		No	Yes	61.80
30 min concession	Per Session		No	Yes	6.90
45 min class	Per Session		No	Yes	12.00
Sunrise	Per 5 week block		No	Yes	163.50
Mums	Per 5 week block		No	Yes	163.50
Yoga Casual 1.5 hrs	Per person		No	Yes	18.10
Yoga Casual 1.5 hrs - Concession	Per person		No	Yes	14.80



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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>Bronze Membership</b>				
3 months includes administration fee	Per person	No	Yes	202.00
3 months (with Concession) includes administration fee	Per person	No	Yes	182.00
6 months includes administration fee	Per person	No	Yes	367.50
6 months (with Concession) includes administration fee	Per person	No	Yes	321.00
12 months includes administration fee and 25% off crèche fees.	Per person	No	Yes	621.00
12 months (with Concession) includes administration fee	Per person	No	Yes	544.50
(Minimum 12 month contract Direct Debit) Per fortnight plus \$45 joining fee.	Per person	No	Yes	30.55
(Minimum 12 month contract with concession Direct Debit) Per fortnight plus \$45 joining fee.	Per person	No	Yes	27.25
12 month Seniors Revitalise Aqua	Per person	No	Yes	350.00
Replacement of Membership Card/wristband	Per Item	No	Yes	13.50
Membership Suspension	Per Person	No	Yes	18.15
<b>Silver Membership</b>				
1 month includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	36.25
6 months, includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	212.00
Annual, includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	408.00
3 months, includes administration fee	Per Person	No	Yes	301.00
3 months (includes Concession) includes administration fee	Per Person	No	Yes	260.50
6 months, includes administration fee	Per Person	No	Yes	480.00
6 months – seniors and disability pension holders, administration fee	Per Person	No	Yes	419.00
12 months up-front, includes administration fee and includes 50% off crèche fees	Per Person	No	Yes	821.00
12 months - seniors and disability pension holders, includes administration fee	Per Person	No	Yes	720.00
(Minimum 12 month contract Direct Debit) Per fortnight plus \$42 joining fee	Per Person	No	Yes	36.35
(Minimum 12 month contract Direct Debit) Per fortnight Senior's and Disability Pension Holders plus \$42 joining fee	Per Person	No	Yes	31.80
Annual Off Peak - Concession -Gym/Aquatics	per person	No	Yes	200.00
Replacement of Membership Car/ Wristbands	Per item	No	Yes	13.50
Membership Suspension	Per Person	No	Yes	18.15
<b>Gold Membership</b>				
Includes gym, assessment & program, aerobics, aquarobics, indoor pools, spa, steam room, hydro pool & crèche				
1 month (no contract) includes administration fee	Per person	No	Yes	160.50
3 months, includes administration fee	Per Person	No	Yes	397.00
3 months (includes Concession) includes administration fee	Per Person	No	Yes	352.50
6 months, includes administration fee	Per Person	No	Yes	566.50
6 months – seniors and disability pension holders, includes administration fee	Per Person	No	Yes	495.00
12 months, includes administration fee	Per Person	No	Yes	930.00
12 months – seniors and disability pension holders, includes administration fee	Per Person	No	Yes	810.00
(Minimum 12 month contract Direct Debit) Per fortnight PLUS \$42 joining fee	Per Person	No	Yes	39.70
(Minimum 12 month contract Direct Debit) Per fortnight Senior's and Disability Pension Holders plus \$42 joining fee	Per Person	No	Yes	35.20
Replacement of Membership Card/Wristband	Per item	No	Yes	13.50
Membership Suspension	Per Person	No	Yes	18.15
<b>FIFO Gold Memberships (annual up front only)</b>				
1 on 3 off	Per Person	No	Yes	694.00
2 on 2 off	Per Person	No	Yes	462.50
3 on 1 off	Per Person	No	Yes	232.50
4 on 1 off	Per Person	No	Yes	186.00
<b>Corporate Memberships (Gold Membership 6 or 12 months)</b>				
<b>12 months (Full price normally \$930)</b>				
6-15 Employees	15% discount off full price (Per Person)	No	Yes	791.00
16-39 Employees	20% discount off full price (Per Person)	No	Yes	744.50
40+ Employees	25% discount off full price (Per Person)	No	Yes	698.00
<b>6 months (Full price normally \$566.50)</b>				
6-15 Employees	15% discount off full price (Per Person)	No	Yes	482.00
16-39 Employees	20% discount off full price (Per Person)	No	Yes	453.50
40+ Employees	25% discount off full price (Per Person)	No	Yes	425.00
<b>Family Memberships</b>				
<b>Couples</b>				
Couples Gold Direct Debit (Per Fortnight) Membership (2 adults 16+, one payment) Per fortnight	10% off 2 gold memberships	No	Yes	71.70
Couples Gold Direct Debit (Per Fortnight) Membership - Concession (2 adults 16+, one payment) Per fortnight	10% off 2 gold concession memberships	No	Yes	63.65
<b>Family Memberships</b>				
Family Direct Debit (Per Fortnight) Membership (2 adults 16+ and up to 3 kids up to 16 years) Per fortnight	2 x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 2.2 x Gold Membership price	No	Yes	87.85
Single Parent Family Direct Debit (Per Fortnight) Membership (1 adult 16+ and up to 3 kids up to 16 years) Per fortnight	1x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 1.4 x Gold Membership price	No	Yes	55.50
Single Parent Family Direct Debit (Per Fortnight) Concession Membership (1 concession holder 16+ and up to 3 kids up to 16 years)	1x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 1.4 x Gold Concession Membership price	No	Yes	49.30
<b>Junior Memberships</b>				
Junior Direct Debit Membership (Per Fortnight) (12-16 years) Aquatics and Muscle Jam	Aquatics & Muscle Jam	No	Yes	18.65
Junior Upfront Annual Membership (12-16 years) Aquatics and Muscle Jam	Aquatics & Muscle Jam	No	Yes	484.50

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<b>Personal Training</b>				
Block of 10 (one-hour) sessions ( 20% discount)	Per Person	No	Yes	671.00
Block of 5 (one-hour) sessions (10% discount)	Per Person	No	Yes	379.00
Block of 10 (30 minutes) sessions (20% discount)	Per Person	No	Yes	426.50
Block of 5 (30 minutes) sessions (10% discount)	Per Person	No	Yes	240.00
Casual 1 hour session	Per Person	No	Yes	83.85
Casual 30 minute session	Per Person	No	Yes	53.35
<b>Group Personal Training</b>				
Block 10 x 1 hour sessions				
2 People	base rate = \$336 per person	No	Yes	671.50
3-4 People	6-29% discount on per person base rate	No	Yes	949.50
5-9 People	14-51% discount on per person base rate	No	Yes	1,309.00
10-15 People max	25-50% discount on per person base rate	No	Yes	1,963.50
Block 5 x 1 hour sessions				
2 People	base rate = \$189.00 per person	No	Yes	377.50
3-4 People	6-29% discount on per person base rate	No	Yes	535.50
5-9 People	14-51% discount on per person base rate	No	Yes	737.50
10-15 People max	25-50% discount on per person base rate	No	Yes	1,106.00
Block of 10 x 30 min sessions				
2 People	base rate = \$206 per person	No	Yes	427.00
3-4 People	6-29% discount on per person base rate	No	Yes	601.00
5-9 People	14-51% discount on per person base rate	No	Yes	828.00
10-15 People max	25-50% discount on per person base rate	No	Yes	1,242.50
Block of 5 x 30 min sessions				
2 People	base rate = \$116 per person	No	Yes	240.50
3-4 People	6-29% discount on per person base rate	No	Yes	338.50
5-9 People	14-51% discount on per person base rate	No	Yes	466.50
10-15 People max	25-50% discount on per person base rate	No	Yes	699.00
<b>Rehabilitation</b>				
Gold Membership	Per 3 months	No	Yes	408.00
Bronze Memberships	Per 3 months	No	Yes	321.00
Hydrotherapy Pool Pass (10 entry)	Per 10 entries	No	Yes	77.75
<b>Not For Profit User Groups</b>				
Casual Court Access	Per hour	No	Yes	3.50
Casual Gym	Per hour	No	Yes	6.70
<b>Sports Stadium</b>				
Full court – Non Peak period i.e. before 5.00pm Weekdays excl Public Holiday	Per hour	No	Yes	56.45
Half court – Non Peak period i.e. before 5.00pm Weekdays excl Public				
Holiday	Per hour	No	Yes	28.25
Full court – Peak period	Per hour	No	Yes	70.40
Half court – Peak period	Per hour	No	Yes	35.20
Badminton court – subject to availability	Per hour	No	Yes	19.20
Casual Court use Adults/Children per person i.e. Basketball Shoots	Per hour	No	Yes	4.60
Sports Equipment Hire per ball, racquet, mat etc.	Per hour	No	Yes	3.50
<b>Junior Sports - Term fee based on ten week term (one class per week – pro rata)</b>				
Junior Sports Term fee - 1st child	Per person	No	Yes	7.00
Junior Sports Term fee - 2nd child	Per person (10% discount)	No	Yes	6.30
Junior Sports Term fee - 3rd child	Per person (20% discount)	No	Yes	5.60
Junior Sports Term fee - 4th child	Per person (100% discount)	No	Yes	No Charge
Junior Sports casual per session	Per person	No	Yes	9.10
KindyGym Term fee - 1st Child	Per person	No	Yes	7.00
KindyGym Term fee - 2nd Child	Per person (10% discount)	No	Yes	6.30
KindyGym Term fee - 3rd Child	Per person (20% discount)	No	Yes	5.60
KindyGym Term fee - 4th Child	Per person (100% discount)	No	Yes	No Charge
KindyGym casual per session	Per person	No	Yes	9.10
Junior Team Nomination fee (per team)	Per season	No	Yes	28.50
Junior Individual nomination fee	Per person	No	Yes	13.60
Game Fee – Junior Sports competition	Per person	No	Yes	8.40
<b>Adult Team Sports</b>				
Game Fee – Adult Sports (7 a side)	Per team	No	Yes	66.50
Game Fee – Adult Sports	Per team	No	Yes	59.60
Game Fee – 5 a side competition	Per team	No	Yes	59.60
Team Nomination fee - 7 a side	Per season	No	Yes	66.50
Team Nomination fee - 5 a side	Per season	No	Yes	59.60
Forfeit fine - 7 a side competition	Per forfeit	No	Yes	112.00
Forfeit fine - 5 a side competition	Per forfeit	No	Yes	112.00
Entry Fee - Adult single entry fee	Per person	No	Yes	8.60
Adult single entry fee - nomination	Per person / per season	No	Yes	13.70
<b>Lifestyle Programs - Course Fee based on ten week term (one class per week – pro rata)</b>				
Course Fee per term	Per person	No	Yes	156.50
Course Fee per term Senior/Disability	Per person	No	Yes	141.50
Casual Program per session	Per person	No	Yes	18.15
Casual Program per session Senior/Disability	Per person	No	Yes	14.85
Program 10 visit ( 1 visit free)	Per purchase	No	Yes	163.50
Program 10 visit Senior/Disability ( 1 visit free)	Per purchase	No	Yes	133.50
Kwinana Active Parenting	Per person	No	Yes	11.30
<b>Programs</b>				
Play and Learn per session	per person per session	No	Yes	12.65
Play and Learn (per term)	per person per 10 week term	No	Yes	11.35
Active Women casual per session	Per person	No	Yes	6.90
Active Women per term	Per person	No	Yes	60.00
Senior Sational casual per session	Per person	No	Yes	5.10
Muscle Jam casual entry	Per person	No	Yes	6.65

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<b>Aquatic Centre</b>				
Adult entry	Per person	No	Yes	5.90
Child entry (5-15 years)	Per person	No	Yes	4.80
Seniors/Disability pension holders	Per person	No	Yes	4.80
School child entry (also swim club entry, excluding competitions and club nights)	Per person	No	Yes	3.20
Vacation Swim child entry	Per person	No	Yes	3.20
Spectators (one free adult with swim lesson child)	Per person	No	Yes	1.80
Family entry (1 adult and 3 children) or (2 Adults & 2 Children)	Per family	No	Yes	16.05
Adult book (10 entries including 1 free entry)	Per purchase	No	Yes	52.70
Children book (10 entries including 1 free entry)	Per purchase	No	Yes	42.70
Senior/Disability book (10 entries including 1 free entry) with current pension card	Per purchase	No	Yes	42.70
Spa, Steam room and Swim (over 16 years only)	Per person	No	Yes	10.10
Spa, Steam room and Swim (senior/disability concession)	Per person	No	Yes	8.80
Lane Hire: Per hour - Not for Profit/Community Groups plus Normal Entry Fee	Subject to availability	No	Yes	12.70
Inflatable - child admission	Per person	No	Yes	6.90
Pool party each entry	Per person	No	Yes	7.50
<b>Hydrotherapy Pool</b>				
Adult entry	Per person	No	Yes	8.00
Child (5-15 years)	Per person	No	Yes	5.90
Seniors and disability pension holders (carer complimentary)	Per person	No	Yes	5.90
Hire (profit organisations)	Per hour	No	Yes	108.00
Hire (non-profit organisations)	Per hour	No	Yes	58.60
Book of 10 entries - Adults (1 entry free)	Per purchase	No	Yes	72.00
Book of 10 entries children (1 entry free)	Per purchase	No	Yes	53.10
Book of 10 entries seniors and disability pension holders 1 entry free)	Per purchase	No	Yes	53.10
<b>Group Bookings</b>				
School Carnival - Full Day (spectator fee inclusive)	Per session	No	Yes	608.00
School Carnival - Half Day (spectator fee inclusive)	Per session	No	Yes	304.00
Group Bookings - Pool (50 - 99 people)	Per hour lane hire, \$3.20 per entry. One additional lifeguard (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.20 per entry. \$12.50 per lane. \$51.25 lifeguard per hour. Inflatables as per charges below
Group Bookings - Pool (100 - 199 people)	Per hour lane hire, \$3.20 per entry. Two additional lifeguards (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.20 per entry. \$12.50 per lane. \$51.25 lifeguard per hour. Inflatables as per charges below
Group Bookings - Pool (200-250 people max)	Per hour lane hire, \$3.20 per entry. Three additional lifeguards (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.20 per entry. \$12.50 per lane. \$51.25 lifeguard per hour. Inflatables as per charges below
<b>Pool Inflatable Hire (Minimum 2 hours)</b>				
Hire - includes lifeguard	2 hours	No	Yes	66.25
Additional usage	Per hour	No	Yes	33.15
<b>Birthday Parties</b>				
Pool Parties	1.5 hours play + 30 mins café (inflatable hire extra) minimum 10 children - per child	No	Yes	18.15
Play and Games (dry) Party / Disco Party	1.5 hours play + 30 mins café - per child for first 20 children (minimum 10 children)	No	Yes	18.15
Dry Parties - additional children	First 20 children billed at full rate - additional children per child	No	Yes	13.00
<b>Swim School - Term Fee based on ten week term (one class per week – pro rata)</b>				
Private class (30 minute 1:1)	Per person	No	No	44.75
Private class (30 minute class) - Term Fee (10 visits)	Per person	No	No	447.50
SNAPPAR classes (30 min class) Term Fee ( 10 visits)	Per person	No	No	192.00
Child Term fee (30 minute class) – 1st child	Per person	No	No	139.00
Child Term fee (30 minute class) – 2nd child	Per person (10% discount)	No	No	125.10
Child Term fee (30 minute class) – 3rd child	Per person (20% discount)	No	No	111.20
Child Term fee (30 minute class) – 4th child	Per person (100% discount)	No	No	No Charge
Complimentary Pass with any 10 week term of swimming purchased and can only be used during this period of swimming lesson (10 weeks). No entry will be allowed for other programs. Only general swim and spectator allowed. No hydro entry	Max - family of 4	No	No	No Charge
<b>Recreational Courses - Bronze Medallion</b>				
Bronze Medallion		No	Yes	197.00
Bronze Medallion - Requal		No	Yes	93.95
<b>Recreational Courses - Senior First Aid</b>				
Senior First Aid		No	Yes	182.00
Senior First Aid Requal		No	Yes	122.00
<b>Crèche</b>				
Casual users	Per hour	No	Yes	4.10
Casual users 10 pass	Per hour	No	Yes	41.00
Gold Members Usage	Per hour	No	No	No Charge
Silver member usage	Per hour	No	Yes	2.05
Silver member - 10 pass	Per hour	No	Yes	20.50
Bronze member usage	Per hour	No	Yes	3.10
Bronze member - 10 pass	Per hour	No	Yes	31.00

**CITY OF KWINANA**  
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Note: This discount does not apply to any legislative or statutory fees & charges or fees & charges not associated with the pensioners principal place of residence e.g. Hall Hire, Reserve Hire etc.

FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>Vacation Care - Holiday Program</b>				
Holiday Program fee per day	Per person	No	Yes	67.30
<b>Cafe</b>				
Cafe Goods	Amount depending on supplier costs of goods and services available	No	Yes	\$0 - \$16.40
<b>LIBRARY</b>				
Pocket Laminating	Per card	No	Yes	3.40
Pocket Laminating	Per A4 sheet	No	Yes	6.70
Pocket Laminating	Per A3 sheet	No	Yes	11.00
A4 Sheet Protectors	Per A4 sheet	No	Yes	0.20
Cotton Library Bags	Per bag	No	Yes	3.70
Replacement Membership Cards	Per card	No	No	5.60
First Overdue Notice		No	No	5.60
Account Fee		No	No	11.00
Charges for lost books etc.	Cost to Council plus account fee	No	No	Actual Cost
From the Limestone Up MP3/CD		No	Yes	16.50
Scanning/Emailing Documents	up to 10 pages	No	Yes	2.30
Kwinana Koorliny Together DVD	Per DVD	No	Yes	16.50
Toy Library Membership - 6 Months		No	No	44.50
Toy Library Membership - 1 Year		No	No	66.70
Toy Library Membership - 6 Months with Concession		No	No	33.40
Toy Library Membership - 1 Year with Concession		No	No	56.60
USB drive	Per USB	No	Yes	5.50
Earbud Earphones	Per set	No	Yes	1.30
External inter-library loan charge	Charge for loans of items outside of the State Library system	No	Yes	16.50
<b>PLANNING</b>				
<b>Administration</b>				
Large Maps/Plans	Per A1 size	No	No	19.00
Large Maps/Plans	Per A0 size	No	No	50.50
Zoning Certificate - Application Fee for Zoning Certificate	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection.	Yes	No	73.00
Written advice - Application Fee for Written Planning Advice	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection.	Yes	Yes	73.00
<b>Subdivision Clearance (per lot)</b>				
a) not more than 5 lots	Per lot	Yes	No	73.00
b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Yes	No	(\$73 x 5) + (\$35 x (Total no. - 5))
c) more than 195 lots		Yes	No	7,393.00
<b>Development Application</b>				
Development Cost <\$50,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	147.00
Development Cost \$50,000 - \$500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	.32% of estimated cost of development
Development Cost \$500,000 - \$2,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$1,700 + .257% for every \$1 in excess of \$500,000
Development Cost \$2,500,000 - \$5,000,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$7,161 + .206% for every \$1 in excess of \$2.5 million
Development Cost \$5,000,000 - \$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$12,633 + .123% for every \$1 in excess of \$5 million
Development Cost >\$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	34,196.00
<b>50% of Original Application Fee to a maximum of \$295.00</b>				
Development Application Assessment	Amendments to and renewals of previously assessed and approved Development Application	No	No	\$295.00
Development Application - Extractive Industry	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	739.00
Determining an application to amend or cancel development approval	5A in the Planning & Development Regulations 2009.	Yes	No	295.00
Advertising - Development Application	1 - 9 Letters	No	No	241.50
	10 - 50 Letters	No	No	361.50
	51 - 500 Letters	No	No	603.00
	501+ Letters	No	No	1,215.00
Single Residential (includes additions & incidental structures)	No charge except where planning approval required (fee as per Development Application costs)	Yes	No	No Charge

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
Change of Use/Continuation of Non-Conforming Use	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	295.00
Family Day Care Centres (7 children)		Yes	No	No Charge
Building Envelope Variation		No	No	259.50
Liquor Act Certification – Planning		No	No	311.00
<b>Home Occupation</b>				
Certified NIES Applicants & 'Business Address Only'.		Yes	No	No Charge
Initial Fee	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	222.00
Annual Renewal	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	73.00
<b>Property Certificate</b>				
Proforma circulated to Council's Planning, Building, Health and Engineering sections and involves a search of Council's records but with no site inspection. A Rates Enquiry is a separate fee. Fees from each department listed below All fees listed below to be paid.				
Property Certificate - Planning Fee	As per Zoning Certificate above	Yes	No	73.00
Property Certificate - Health Fee		No	No	72.50
Property Certificate - Building Fee		No	No	28.50
	<b>TOTAL PLANNING, HEALTH &amp; BUILDING FEE</b>			<b>173.00</b>
<b>Strata Title Fees</b>				
(a) For a certificate under section 5B (2) - 20 cents per square metre of the floor space of building or \$100.00 whichever is greater		Yes	No	\$0.20/m²
(b) For a certificate under section 8A (f) or 9 (3) - 20 cents per square metre of the floor space of building or \$100.00 whichever is greater		Yes	No	\$0.20/m²
<b>Documents</b>				
Town Planning Scheme 2 Text		No	No	66.50
Town Planning Scheme 3 Text		No	No	66.50
Other Council Reports/Structure Plans etc.		No	No	66.50
Digital Information (e.g. Local Planning Strategy Reports on CD)		No	No	66.50
Maps		No	No	31.50
<b>Development Assessment Panel (DAP) Applications</b>				
Fees Payable where the estimated cost of the development is:				
Not less than \$2 million and less than \$7 million		Yes	No	5,603.00
Not less than \$7 million and less than \$10 million		Yes	No	8,650.00
Not less than \$10 million and less than \$12.5 million		Yes	No	9,411.00
Not less than \$12.5 million and less than \$15 million		Yes	No	9,680.00
Not less than \$15 million and less than \$17.5 million		Yes	No	9,948.00
Not less than \$17.5 million and less than \$20 million		Yes	No	10,218.00
\$20 million or more		Yes	No	10,486.00
An application under regulation 17	Minor Amendment application	Yes	No	241.00
<b>Local Development Plans</b>				
Council Adoption of Local Development Plans		Yes	No	Actual Cost
Modification of Adopted Local Development Plans		Yes	No	Actual Cost
Expert Advice		No	Yes	Actual Cost
<b>Scheme Amendments</b>				
Major Amendment	Fees calculated & applied in accordance with Part 7 of the Planning & Development Regulations 2009.	Yes	No	Actual Cost
General Amendments	Fees to be paid prior to formal consideration by Council	Yes	No	Actual Cost
Minor Amendments		Yes	No	Actual Cost
<b>Structure Plans</b>				
New Local Structure Plan or Major Amendment to Local Structure Plan	Fees calculated & applied in accordance with Part 7 of the Planning & Development Regulations 2009.	Yes	No	Actual Cost
Amendment to previously adopted Local Structure Plan	Fees to be paid prior to formal consideration by Council	Yes	No	Actual Cost
<b>Pedestrian Access Way and Road Closure</b>				
Fees are not refundable regardless of whether the proposal is successful. Fees for closure of roads and pedestrian access ways remains the same whether permanent or temporary.				
Administration Fee		No	No	1,631.00
Advertising Fee		No	No	Actual Cost
Signage/gates/fencing		No	No	Actual Cost
<b>Parking</b>				
Parking Permit - Commercial Vehicle	Annual	No	No	213.00
Parking Permit Replacement		No	Yes	22.00
<b>BUILDING</b>				
<b>General</b>				
Monthly Building Approval Statistics	For 3 copies	No	No	372.50
Application to vary a component/s of an already approved Building Permit	Based on the change in contract value, but not less than \$97.70	No	No	98.50
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45K or \$61.65min Administration fee retained by City of Kwinana for collection of BSL	Yes	No	0.137% or \$61.65min
BSL Commission (on the above applications)	Levy	Yes	No	5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Retained by City of Kwinana for collection of CTF Levy	Yes	No	8.25
Building Administration Fee	Single charge	No	Yes	97.70
Conduct a site inspection	1 hour max	No	Yes	102.00
Simple performance solution	Class 10a Verandah	No	Yes	99.00



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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>Verge Permit Fees</b>				
Application to deposit building materials and/or a bulk bin on a road verge	Includes 2 inspections at \$84.50, and is non refundable	No	No	170.50
Depositing building materials and/or a bulk rubbish bin on a road verge	\$1 per month per m <sup>2</sup> of area used in thoroughfare	Yes	Yes	\$1 per month per m <sup>2</sup>
Penalty for using the verge without approval	Modified penalty in accordance with Local Government [ULP] Reg Schedule 1	No	No	531.50
Storage Container Permit (including sea containers)	Verge permit for the placement of a storage container on a verge (duration of no more than 4 days), (includes 2 inspections)	No	No	170.50
Additional Verge Inspection	Verge permit for the placement of a storage container on a verge (duration of no more than 4 days), (includes 2 inspections)	No	No	85.50
<b>Pool Inspections</b>				
Mandatory Swimming Pool Inspection Levy	Inspection is every 4 years - inspections cost is included on the rates	Yes	No	\$46.00 per year
Additional inspections or other non-mandatory inspections	Each	No	No	103.00
<b>Sign License Application Fee (By-Law relating to Signs &amp; Bill Posting)</b>				
A Pylon Sign - (will also require a building permit)	for each sign. Set by Local Law.	No	No	20.00
An Illuminated Sign - (will also require a building permit)	for each sign	No	No	15.00
Any other Sign - (may also require a building permit)	for each sign	No	No	10.00
Hoardings up to 22m <sup>2</sup>	Per annum	No	No	50.50
Hoardings >22m <sup>2</sup> up to 36m <sup>2</sup>	Per annum	No	No	101.00
<b>Annual Fee for Signs on Local Government Property and Road Reserves</b>				
Illuminated Street Name Sign	for each sign. Per annum.	No	Yes	\$10,000 per annum + CPI All Groups Perth average over the 17/18 financial year quarters
Illuminated Street Name Sign - reduced rate	Reduced rate (for first five years) if constructed and installed by the advertiser at the commencement of the first five year agreement	No	Yes	\$7,575 per annum + CPI All Groups Perth average over the 17/18 financial year quarters
Illuminated Advertising Sign Application Assessment Fee		No	Yes	259.50
An Illuminated Sign	for each sign per annum	No	No	533.50
Any other Sign	for each sign per annum	No	No	213.00
<b>Electrified or Razor Wire Fencing</b>				
Licence for electrified or razor wire fencing	Set by Local Law	No	No	176.50
Transfer of Licence for electrified or razor wire fencing	Set by Local Law	No	No	176.50
Application to vary the conditions of an electric or razor wire fence		No	No	177.00
<b>Building Record Search</b>				
Building Search Fee (Payable on all requests at time of request)	(s129, s131 Act) - \$38.50, plus copying charges.	No	No	\$38.5 + copying charges
Copies of Commercial Plans - A4 to A0	Per set	No	No	37.50
Copies of Residential Plans - A4 to A3	Per set	No	No	17.00
Copies of Plans - Larger than A3	Single copy	No	No	12.00
Copies of Plans - A4 to A3	Single copy	No	No	6.50
<b>Building Permit Fees (Building Act 2011)</b>				
Extension of time during which a building permit has affect		Yes	No	97.70
Un-Certified Building Permit Class	0.32% of estimated building works value but not less than \$97.70	Yes	No	0.32% or \$97.70
Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$97.70	Yes	No	0.19% or \$97.70
Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$97.70	Yes	No	0.09% or \$97.70
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission (on the above applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Retained by City of Kwinana for collection of CTF Levy	Yes	No	8.25
Application for approval of battery powered smoke alarms (r61(3) (b))		Yes	No	179.40
<b>Demolition Licences - DEMO (Building Act 2011)</b>				
Extension of time during which a demolition permit has affect		Yes	No	97.70
Demolition Permit Class 1 & 10	Flat Rate	Yes	No	97.70
Demolition Permit Class 2 to 9	\$97.70 for each storey of the building	Yes	No	\$97.70 per storey
Building Services Levy (BSL) (applicable on the above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	5.00
Construction Training Fund (CTF) - Fee required on all applications where value of works is >\$20k	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	8.25

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>Building Approval Certificate - BAC (Building Act 2011)</b>				
Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value but not less than \$97.70 minimum	Yes	No	0.38% or \$97.70
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45k or \$123.30 minimum	Yes	No	0.274% where construction value >\$45k or \$123.30 minimum
BSL Commission (applicable on all applicable applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% of construction value where >\$20k (less \$8.25 commission)	Yes	No	0.2% of construction value where >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	8.25
Building Approval Certificate for an existing building (no work has commenced or been done )	(s52(2))	Yes	No	97.70
Building Services Levy (BSL) (applicable on the above application)		Yes	No	61.65
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	5.00
Construction Training Fund (CTF) - Fee required on above applications where value of works is \$20,000 or more	0.2% of construction value where >\$20k (less \$8.25 commission)	Yes	No	0.2% of construction value where >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	8.25
<b>Occupancy Permits (Building Act 2011)</b>				
Occupancy Permit for a completed Building	with existing approval (s46)	Yes	No	97.70
Modification of Occupancy Permit for additional use on a temporary basis	(s48)	Yes	No	97.70
Application to extend the time for an occupancy permit or building approval certificate	(s65(3)a)	Yes	No	97.70
Temp Occupancy Permit for incomplete building	(s47)	Yes	No	97.70
Replacement Occupancy Permit for permanent change of building use	(s49)	Yes	No	97.70
Replacement Occupancy Permit for an existing building	(s52(1))	Yes	No	97.70
Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$10.80 each unit covered by the application but not less than \$107.70	Yes	No	\$10.80 each unit covered by the application but not less than \$107.70
Building Services Levy (BSL) (applicable on the above application except S46 & s48)		Yes	No	61.65
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	5.00
Occupancy Permit for which unauthorised work has been done	(s51(2))	Yes	No	0.18% of construction value but not less than \$97.70
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45k or \$123.30 minimum (less \$5 commission)	Yes	No	0.274% where construction value >\$45k or \$123.30 minimum
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	5.00
<b>R-Codes</b>				
Fees for Codes approval pursuant to the Residential Design Codes	Up to 2 variations \$103	No	No	103.00
Fees for Codes approval pursuant to the Residential Design Codes	3 or more variations	No	No	203.00
Fees for Retrospective Codes Approvals	2 times the application fee for the "Fees for Codes Approval"	No	No	\$206 or \$412
Fees for codes approval - confirmation	Where confirmation is sought that the proposal complies with the "acceptable development" criteria	No	Yes	103.00
<b>Building/Certification Fees - (Refer Building Act 2011)</b>				
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)				
Certificate of Construction Compliance	\$203 - 2 hours officer time or part thereof. Excess of 2 hours - \$102 per hour thereafter.	Yes	No	2,160.15
Certificate of Building Compliance	\$203 - 2 hours officer time or part thereof. Excess of 2 hours - \$102 per hour thereafter.	No	Yes	203.00
Certificate of Design Compliance - Class 1 & 10 Buildings	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$102	No	Yes	0.13% of the estimated value of building work but not less than \$102
Certificate of Design Compliance - Class 2 - 9 Buildings	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$102	No	Yes	0.09% of the estimated value of building work but not less than \$102
Provision of Information & Advice from Building Services	Per Hour	No	Yes	102.00
Request seeking Confirmation	that Planning, Environmental Health, Infrastructure etc. requirements have been met	No	Yes	102.00
Compile an alternative solution for class 1 and 10	Min \$198 first two hours or part thereof. Then \$99 per hour thereafter.	No	Yes	198.00

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FEES AND CHARGES	EXPLANATORY COMMENT	STATUTORY FEE	GST	2018/19 BUDGET (\$)
<b>ENGINEERING</b>				
<b>Infrastructure Inspection/Crossovers</b>				
Infrastructure Inspection	For first and each subsequent inspection and administration of infrastructure asset inspection including inspection of footpath, kerb drainage etc., following completion of building construction (cost per inspection)	No	Yes	86.00
Crossover Rebate	The rebate in accordance with the Local Government [ULP] 1996 Req 15 – 50% of the cost of a standard crossover	Yes	Yes	\$120 per linear metre of crossover
<b>Developers Fees</b>				
Supervision Fees - Developers (when Consulting Engineer has been engaged)	When Consulting Engineer has been engaged. Total cost of construction of the roads and drainage works. As per Planning & Development Act 2005 - section 158.	Yes	No	1.5% of GST Exclusive Total Cost
Supervision Fees - Developers (when Consulting Engineer has not been engaged)	When Consulting Engineer has not been engaged. Total cost of construction of the roads and drainage works. As per Planning & Development Act 2005 - section 158.	Yes	No	3.0% of GST Exclusive Total Cost
Subdivision Early Clearance Administration Fee	For when developers request early clearance of a stage of their development, prior to reaching practical completion of that stage and outstanding works are bonded. Payment made prior to practical completion of civil works. Cost includes supply and installation of tree (including two years watering)	No	Yes	586.00
Cost for planting / replacement of 100L tree (including 2 year's watering)	Where an applicant requests that a street tree be removed and planted in a different location on the verge	No	Yes	808.00
Relocate or replace street trees as per Local Planning Policy 2 at the City's discretion	Assessment of application and preparation of variation recommendation to the City (Officer Time)	No	Yes	Refer to Governance/ Professional Fees
Variation to Street Tree Council Policy	Where an applicant requests change to the original maintenance agreement	No	Yes	Refer to Governance/ Professional Fees and actual third party costs
<b>Extractive Industry</b>				
Accelerated Pavement Depreciation Fee due to Extractive Industry Operations'	Fee calculated based on quantity of material extracted from the quarry and the distance travelled on the City of Kwinana roads (Cost/Ton/KM)	No	No	1.18 cents/km
Annual Licence Fee	Extraction of materials less than 50,000 cubic metres per annum	No	No	4,475.50
Annual Licence Fee	Extraction of materials greater than 50,000 cubic metres per annum	No	No	6,836.50
<b>Restricted Access Vehicle</b>				
Restricted Access Vehicle permit	Permit for vehicles to travel on unauthorised roads within the City of Kwinana boundaries - to be granted in conjunction with Main Roads Permit. At Cost Admin Fee, \$104.00 for the first hour and \$52.00 per hour there after for Officer time.	No	No	Administration Fee + Actual Cost
<b>Directional Signs</b>				
Application fee	Application fee	No	No	28.00
Sign cost	Administration Fee of \$104.00 for the first hour and \$52.00 per hour there after, plus cost of sign. At cost fee to recoup administration costs associated with officers time spent assessing requests for directional signage. At Cost Admin Fee, \$104.00 for the first hour and \$52.00 per hour there after.	No	Yes	Administration Fee + Actual Cost
Sign Assessment Fee		No	Yes	Administration Fee + Actual Cost
<b>Traffic Services</b>				
Collect New Traffic Count Data and Supply	At cost plus private works administration fee (refer Private Works section under Governance) - Non ratepayers	No	Yes	Administration Fee + Actual Cost
Traffic Count Data Services -Supply Existing Data	\$104.00 for the first hour and \$52.00 per hour thereafter To External Parties (Non ratepayers)	No	Yes	104.00
Concessional Loading Administration Fees	At cost fee to recoup administration costs of approving concessional loading applications including an onsite assessment of related locations	No	Yes	182.00
Accelerated Pavement Depreciation Fee due to Concessional Mass Loads	Subject to legal agreement	No	No	Subject to Legal Agreement
<b>Engineering Drawings</b>				
Supply "As Constructed Drawings "	Standard Charge - To External Parties (Non Rate Payers). \$104.00 for the first hour and \$52.00 per hour thereafter To External Parties (Non ratepayers)	No	Yes	104.00
<b>Traffic Management</b>				
Traffic Management Plan Review	Costs per hour (or pro-rata) for Officers to assess Traffic Management Plans including site visits and reports as required	No	Yes	Cost per hour (or pro-rata). Refer Governance - Professional Fees

## 16.2 Monthly Financial Report June 2018

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

The Monthly Financial Report, which includes the Monthly Statement of Financial Activity and explanation of material variances, for the period ended 30 June 2018 has been prepared for Council acceptance.

### OFFICER RECOMMENDATION:

That Council:

1. Accepts the Monthly Statements of Financial Activity for the period ended 30 June 2018, contained within Attachment A.
2. Accepts the explanations for material variances for the period ended 30 June 2018, contained within Attachment A.

### DISCUSSION:

The purpose of this report is to provide a monthly financial report, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995*.

This report is a summary of the financial activities of the City at the reporting date. End of financial year processing continues and adjustments are still being finalised to the June figures. The final report is to be presented to the Audit Committee in November once all processing is completed and the City's external auditors have completed their review.

The period of review is June 2018. Income for the June 2018 period, year to date is \$66,412,174. This is made up of \$60,170,521 in operating revenues and \$6,241,653 in non-operating grants, contributions and subsidies received. The budget estimated \$69,578,684 would be received for the same period. The variance to budget is (\$3,166,510). Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

Expenditure for the June 2018 period year to date is \$75,727,435. This is made up of \$68,462,703 in operating expenditure, and \$7,264,732 in capital expenditure. The budget estimated \$81,053,309 would be spent for the same period. The variance to budget is \$5,325,874. Details of all significant variances are provided in the notes to the Monthly Financial Report contained within Attachment A.

The municipal surplus for this period is \$854,636. For the 2018/2019 Annual Budget the forecasted opening municipal surplus is \$1,345,947. The variance to forecast is (\$491,311), this is a shortfall in the amount required to fund the 2018/2019 Annual Budget. Whilst end of year processing continues and a final position is yet to be confirmed, there has not been a need to transfer funds from the Employee Leave and the Refuse Reserve, as was budgeted, to fund the amount required for the City to have a balanced 2017/2018 end of year position (the reserve transfers were intended to fund the deficit projected for municipal projects in the 2017/2018 financial year).

**16.2 MONTHLY FINANCIAL REPORT JUNE 2018**

The 2017/2018 Annual Financial Statements will be finalised and audited by the City's auditors with presentation due to the Audit Committee at the meeting held in November 2018. At this time, the final 2017/2018 result will be determined and any impact on the 2018/2019 Annual Budget will be presented to Council for consideration.

Currently, the amount required to meet the budgeted opening surplus for 2018/2019 would be an amount of \$491,311 to be transferred from reserves.

**LEGAL/POLICY IMPLICATIONS:**

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial statement for the preceding year and other financial reports as are prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the local government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial implications relating to the preparation of the report. Any material variances that have an impact on the outcome of the budgeted closing surplus position are detailed in the Monthly Financial Report contained within Attachment A.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications associated with this report.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications associated with this report.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications as a result of this report.



## 16.2 MONTHLY FINANCIAL REPORT JUNE 2018

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

**COUNCIL DECISION**

264

**MOVED CR S MILLS****SECONDED CR D WOOD**

**That Council:**

- 1. Accepts the Monthly Statements of Financial Activity for the period ended 30 June 2018, contained within Attachment A.**
- 2. Accepts the explanations for material variances for the period ended 30 June 2018, contained within Attachment A.**

**CARRIED  
7/0**



A photograph of a park scene. In the foreground, a small stream flows over a bed of large, dark, mossy rocks. The water is clear and reflects the surrounding greenery. To the right of the stream, a paved path curves through a wooded area with many trees, some with thick trunks. The ground is covered with fallen leaves and mulch. In the background, a grassy area is visible under a bright sky with sunlight filtering through the trees.

# Monthly Financial Report



# **CITY OF KWINANA**

## **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 June 2018**

### **LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**CITY OF KWINANA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2018**

	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
<b>Opening Funding Surplus(Deficit)</b>	2	1,534,059	3,194,697	3,194,697	<b>3,194,697</b>	0	0%
<b>Revenue from operating activities</b>							
Governance		34,112	395,694	395,694	<b>518,239</b>	122,545	31%
General Purpose Funding - Rates	8	35,239,983	35,239,983	35,239,983	<b>35,057,664</b>	(182,319)	(1%)
General Purpose Funding - Other		4,120,048	4,000,834	4,000,834	<b>4,667,793</b>	666,959	17%
Law, Order and Public Safety		428,938	442,455	442,455	<b>423,460</b>	(18,995)	(4%)
Health		232,333	215,987	215,987	<b>198,151</b>	(17,836)	(8%)
Education and Welfare		7,077,857	7,089,185	7,089,185	<b>7,870,316</b>	781,131	11%
Community Amenities		14,725,868	7,049,403	7,049,403	<b>6,521,169</b>	(528,234)	(7%)
Recreation and Culture		3,182,645	2,906,252	2,906,252	<b>2,975,047</b>	68,795	2%
Transport		246,593	195,244	195,244	<b>421,207</b>	225,963	116%
Economic Services		1,656,713	1,445,838	1,445,838	<b>1,272,206</b>	(173,632)	(12%)
Other Property and Services		278,524	231,622	231,622	<b>245,268</b>	13,646	6%
		<b>67,223,614</b>	<b>59,212,497</b>	<b>59,212,497</b>	<b>60,170,521</b>	958,024	2%
<b>Expenditure from operating activities</b>							
Governance		(5,740,233)	(5,377,489)	(5,377,489)	<b>(5,121,008)</b>	256,481	5%
General Purpose Funding		(1,507,199)	(1,475,232)	(1,475,232)	<b>(1,224,620)</b>	250,612	17%
Law, Order and Public Safety		(3,285,871)	(3,260,092)	(3,260,092)	<b>(3,186,269)</b>	73,823	2%
Health		(1,306,423)	(1,224,367)	(1,224,367)	<b>(1,184,356)</b>	40,011	3%
Education and Welfare		(9,804,161)	(10,237,232)	(10,237,232)	<b>(10,729,940)</b>	(492,708)	(5%)
Community Amenities		(11,083,382)	(10,952,331)	(10,952,331)	<b>(9,464,974)</b>	1,487,357	14%
Recreation and Culture		(20,013,094)	(19,023,898)	(19,023,898)	<b>(18,665,224)</b>	358,674	2%
Transport		(14,313,868)	(13,118,537)	(13,118,537)	<b>(13,203,323)</b>	(84,786)	(1%)
Economic Services		(2,202,270)	(2,182,325)	(2,182,325)	<b>(1,885,867)</b>	296,458	14%
Other Property and Services		(4,174,570)	(3,848,988)	(3,848,988)	<b>(3,797,123)</b>	51,865	1%
		<b>(73,431,071)</b>	<b>(70,700,492)</b>	<b>(70,700,492)</b>	<b>(68,462,703)</b>	2,237,789	3%
<b>Operating activities excluded from budget</b>							
Add back Depreciation		13,268,106	11,305,586	11,305,586	<b>12,494,523</b>	1,188,937	11%
Adjust (Profit)/Loss on Asset Disposal	7	139,399	165,335	165,335	<b>168,625</b>	3,290	2%
<b>Amount attributable to operating activities</b>		<b>7,200,048</b>	<b>(17,074)</b>	<b>(17,074)</b>	<b>4,370,965</b>	4,388,039	(25700%)
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions		1,707,484	10,366,187	10,366,187	<b>6,241,653</b>	(4,124,534)	(40%)
Proceeds from Disposal of Assets	7	659,000	614,646	614,646	<b>531,347</b>	(83,299)	(14%)
Reimbursement of Developer Contributions		0	0	0	<b>(2,991,292)</b>	(2,991,292)	0%
Land and Buildings	11	(4,833,500)	(1,976,550)	(1,976,550)	<b>(752,090)</b>	1,224,460	62%
Plant, Furniture and Equipment	11	(1,932,951)	(1,682,288)	(1,682,288)	<b>(1,481,909)</b>	200,379	12%
Infrastructure Assets - Roads	11	(2,539,695)	(2,721,820)	(2,721,820)	<b>(2,641,776)</b>	80,044	3%
Infrastructure Assets - Parks and Reserves	11	(2,211,012)	(2,671,029)	(2,671,029)	<b>(1,615,728)</b>	1,055,301	40%
Infrastructure Assets - Footpaths	11	(310,000)	(415,000)	(415,000)	<b>(269,158)</b>	145,842	35%
Infrastructure Assets - Drainage	11	(140,000)	(175,000)	(175,000)	<b>(96,592)</b>	78,408	45%
Infrastructure Assets - Street Lighting	11	(42,436)	(301,868)	(301,868)	<b>(32,720)</b>	269,148	89%
Infrastructure Assets - Bus Shelters	11	(51,500)	(36,500)	(36,500)	<b>(33,522)</b>	2,978	8%
Infrastructure Assets - Car Parks	11	(171,311)	(372,762)	(372,762)	<b>(341,237)</b>	31,525	8%
<b>Amount attributable to investing activities</b>		<b>(9,865,921)</b>	<b>628,016</b>	<b>628,016</b>	<b>(3,483,024)</b>	(4,111,040)	(655%)
<b>Financing Activities</b>							
Proceeds from New Debentures	9	2,897,000	0	0	<b>0</b>	0	0%
Self-Supporting Loan Principal		15,645	15,645	15,645	<b>14,555</b>	(1,090)	(7%)
Transfer from Reserves	6	8,033,866	8,455,507	8,455,507	<b>7,318,118</b>	(1,137,389)	(13%)
Repayment of Debentures	9	(617,722)	(617,722)	(617,722)	<b>(617,722)</b>	(0)	0%
Transfer to Reserves	6	(9,196,975)	(11,659,069)	(11,659,069)	<b>(9,942,953)</b>	1,716,116	15%
<b>Amount attributable to financing activities</b>		<b>1,131,814</b>	<b>(3,805,639)</b>	<b>(3,805,639)</b>	<b>(3,228,003)</b>	577,636	(15%)
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>0</b>	<b>0</b>	<b>854,636</b>	854,636	

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1(a) & 1(b).

**CITY OF KWINANA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 March 2018**

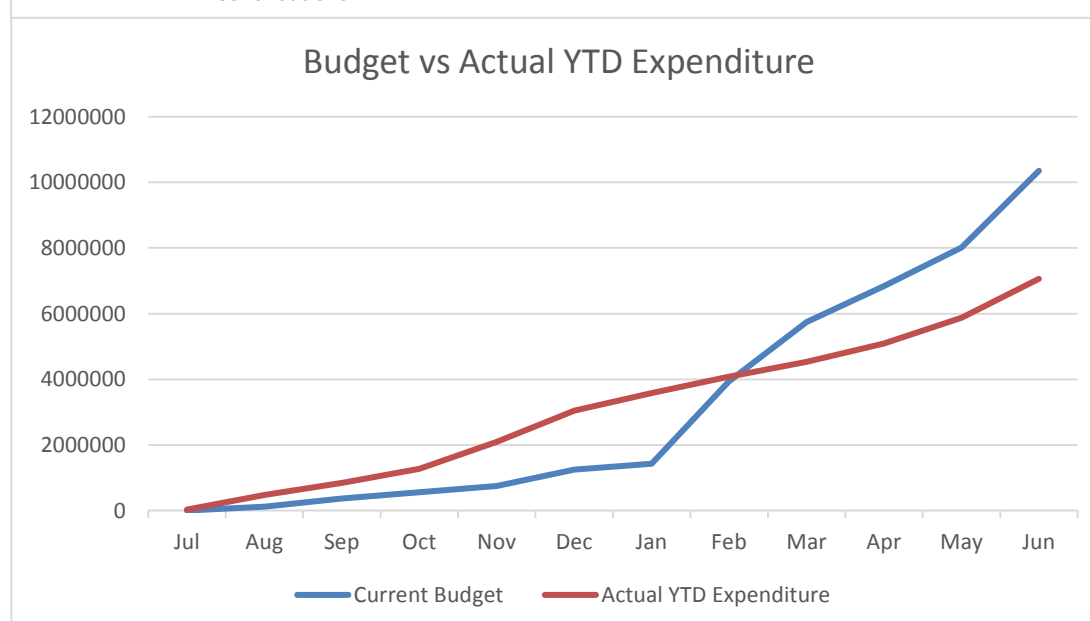
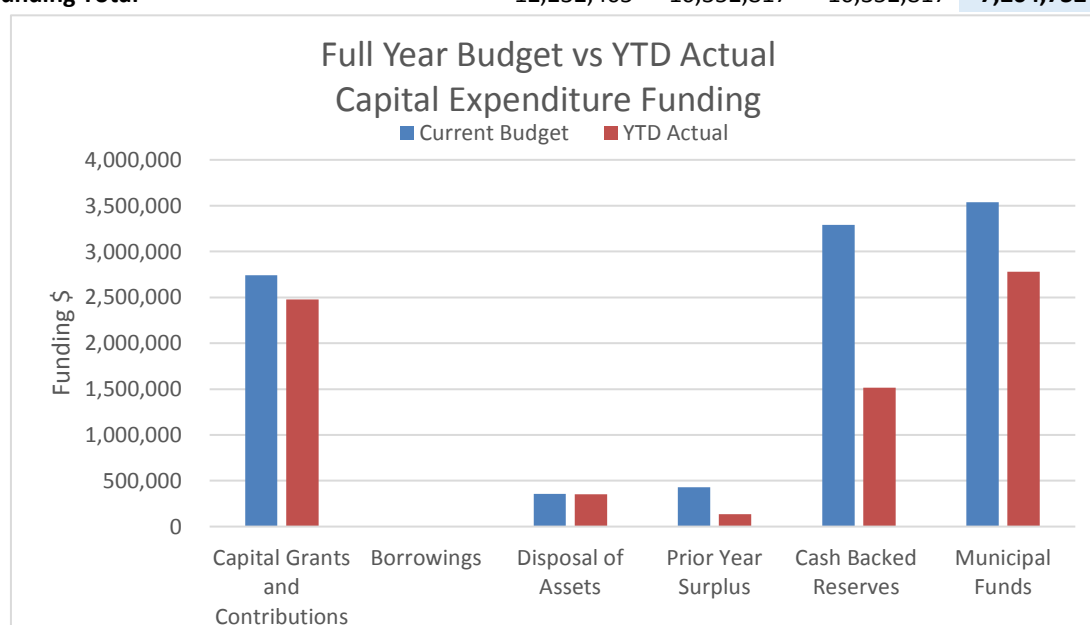
	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	\$	%
<b>Opening Funding Surplus (Deficit)</b>	2	1,534,059	3,194,697	3,194,697	<b>3,194,697</b>	0	0%
<b>Revenue from operating activities</b>							
Rates	8	35,239,983	35,239,983	35,239,983	<b>35,057,664</b>	(182,319)	(1%)
Operating Grants, Subsidies and Contributions		15,591,452	7,075,876	7,073,876	<b>8,431,466</b>	1,357,590	19%
Fees and Charges		13,612,832	13,047,583	13,049,583	<b>12,934,111</b>	(115,473)	(1%)
Interest Earnings		2,183,500	2,826,500	2,826,500	<b>2,805,372</b>	(21,128)	(1%)
Other Revenue		589,101	1,010,367	1,010,367	<b>929,681</b>	(80,686)	(8%)
Profit on Disposal of Assets	7	6,746	12,188	12,188	<b>12,226</b>	38	0%
		<b>67,223,614</b>	<b>59,212,497</b>	<b>59,212,497</b>	<b>60,170,521</b>	958,024	2%
<b>Expenditure from operating activities</b>							
Employee Costs		(28,531,268)	(27,427,838)	(27,427,838)	<b>(26,818,773)</b>	609,065	2%
Materials and Contracts		(27,092,856)	(27,437,262)	(27,437,262)	<b>(24,796,758)</b>	2,640,504	10%
Utility Charges		(2,527,669)	(2,527,669)	(2,527,669)	<b>(2,333,379)</b>	194,290	8%
Depreciation on Non-Current Assets		(13,268,106)	(11,305,586)	(11,305,586)	<b>(12,494,523)</b>	(1,188,937)	(11%)
Interest Expenses		(1,101,765)	(1,101,765)	(1,101,765)	<b>(1,119,405)</b>	(17,640)	(2%)
Insurance Expenses		(593,109)	(560,479)	(560,479)	<b>(558,909)</b>	1,570	0%
Other Expenditure		(170,153)	(162,370)	(162,370)	<b>(160,107)</b>	2,263	1%
Loss on Disposal of Assets	7	(146,145)	(177,523)	(177,523)	<b>(180,850)</b>	(3,327)	(2%)
		<b>(73,431,071)</b>	<b>(70,700,492)</b>	<b>(70,700,492)</b>	<b>(68,462,703)</b>	2,237,789	3%
<b>Operating activities excluded from budget</b>							
Add back Depreciation		13,268,106	11,305,586	11,305,586	<b>12,494,523</b>	1,188,937	11%
Adjust (Profit)/Loss on Asset Disposal	7	139,399	165,335	165,335	<b>168,625</b>	3,290	2%
<b>Amount attributable to operating activities</b>		<b>7,200,048</b>	<b>(17,074)</b>	<b>(17,074)</b>	<b>4,370,965</b>	4,388,039	(25700%)
<b>Investing activities</b>							
Grants, Subsidies and Contributions		1,707,484	10,366,187	10,366,187	<b>6,241,653</b>	(4,124,534)	(40%)
Proceeds from Disposal of Assets	7	659,000	614,646	614,646	<b>531,347</b>	(83,299)	(14%)
Reimbursement of Developer Contributions		0	0	0	<b>(2,991,292)</b>	(2,991,292)	
Land and Buildings	11	(4,833,500)	(1,976,550)	(1,976,550)	<b>(752,090)</b>	1,224,460	62%
Plant, Furniture and Equipment	11	(1,932,951)	(1,682,288)	(1,682,288)	<b>(1,481,909)</b>	200,379	12%
Infrastructure Assets - Roads	11	(2,539,695)	(2,721,820)	(2,721,820)	<b>(2,641,776)</b>	80,044	3%
Infrastructure Assets - Parks and Reserves	11	(2,211,012)	(2,671,029)	(2,671,029)	<b>(1,615,728)</b>	1,055,301	40%
Infrastructure Assets - Footpaths	11	(310,000)	(415,000)	(415,000)	<b>(269,158)</b>	145,842	35%
Infrastructure Assets - Drainage	11	(140,000)	(175,000)	(175,000)	<b>(96,592)</b>	78,408	45%
Infrastructure Assets - Street Lighting	11	(42,436)	(301,868)	(301,868)	<b>(32,720)</b>	269,148	89%
Infrastructure Assets - Bus Shelters	11	(51,500)	(36,500)	(36,500)	<b>(33,522)</b>	2,978	8%
Infrastructure Assets - Car Parks	11	(171,311)	(372,762)	(372,762)	<b>(341,237)</b>	31,525	8%
<b>Amount attributable to investing activities</b>		<b>(9,865,921)</b>	<b>628,016</b>	<b>628,016</b>	<b>(3,483,024)</b>	(4,111,040)	(655%)
<b>Financing Activities</b>							
Proceeds from New Debentures	9	2,897,000	0	0	<b>0</b>	0	
Self-Supporting Loan Principal		15,645	15,645	15,645	<b>14,555</b>	(1,090)	(7%)
Transfer from Reserves	6	8,033,866	8,455,507	8,455,507	<b>7,318,118</b>	(1,137,389)	(13%)
Repayment of Debentures	9	(617,722)	(617,722)	(617,722)	<b>(617,722)</b>	(0)	0%
Transfer to Reserves	6	(9,196,975)	(11,659,069)	(11,659,069)	<b>(9,942,953)</b>	1,716,116	15%
<b>Amount attributable to financing activities</b>		<b>1,131,814</b>	<b>(3,805,639)</b>	<b>(3,805,639)</b>	<b>(3,228,003)</b>	577,636	(15%)
<b>Closing Funding Surplus (Deficit)</b>	2	<b>0</b>	<b>0</b>	<b>0</b>	<b>854,636</b>	854,636	

This statement is to be read in conjunction with the accompanying Financial Statements and notes. All material variances are discussed in Note 1(a) & 1(b).



**CITY OF KWINANA**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
**For the Period Ended 30 June 2018**

Capital Acquisitions	Note	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual Total (b)	Variance (a) - (b)
		\$	\$	\$	\$	\$
Land and Buildings	11	4,833,500	1,976,550	1,976,550	752,090	1,224,460
Plant, Furniture and Equipment	11	1,932,951	1,682,288	1,682,288	1,481,909	200,379
Infrastructure Assets - Roads	11	2,539,695	2,721,820	2,721,820	2,641,776	80,044
Infrastructure Assets - Parks and Reserves	11	2,211,012	2,671,029	2,671,029	1,615,728	1,055,301
Infrastructure Assets - Footpaths	11	310,000	415,000	415,000	269,158	145,842
Infrastructure Assets - Drainage	11	140,000	175,000	175,000	96,592	78,408
Infrastructure Assets - Street Lighting	11	42,436	301,868	301,868	32,720	269,148
Infrastructure Assets - Bus Shelters	11	51,500	36,500	36,500	33,522	2,978
Infrastructure Assets - Car Parks	11	171,311	372,762	372,762	341,237	31,525
<b>Capital Expenditure Totals</b>		<b>12,232,405</b>	<b>10,352,817</b>	<b>10,352,817</b>	<b>7,264,732</b>	<b>3,088,085</b>
<b>Capital acquisitions funded by:</b>						
Capital Grants and Contributions		1,707,484	2,739,904	2,739,904	2,479,411	260,493
Borrowings		2,897,000	0	0	0	0
Disposal of Assets		659,000	356,911	356,911	352,456	4,455
Prior Year Surplus		0	430,732	430,732	136,009	294,723
Cash Backed Reserves		3,826,662	3,289,427	3,289,427	1,515,479	1,773,948
Municipal Funds		3,142,259	3,535,843	3,535,843	2,781,377	754,466
<b>Capital Funding Total</b>		<b>12,232,405</b>	<b>10,352,817</b>	<b>10,352,817</b>	<b>7,264,732</b>	<b>3,088,085</b>



**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1(a): Explanation of Material Variances by Reporting Program**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>					
Governance	122,545	31%	M	Permanent	\$58k funds retained for the 2005 Sulphur Bridge project recognised as Municipal income. Additional reimbursements \$40k from LGIS Workers Compensation; offset by salaries paid.
General Purpose Funding - Rates	(182,319)	(1%)		No Material Variance	
General Purpose Funding - Other	666,959	17%	M	Permanent	2018/19 Financial Assistance Grants \$803k received in June.
Law, Order and Public Safety	(18,995)	(4%)		No Material Variance	
Health	(17,836)	(8%)		No Material Variance	
Education and Welfare	781,131	11%	M	Permanent	Banksia Park \$133k additional income from sale of units - 6 units sold in 17/18. Family Day Care \$611k additional subsidies received, offset by additional payments made.
Community Amenities	(528,234)	(7%)		No Material Variance	
Recreation and Culture	68,795	2%		No Material Variance	
Transport	225,963	116%	M	Permanent	Debtor 897 has been invoiced for agreed settled amount.
Economic Services	(173,632)	(12%)	M	Permanent	Reimbursements for utilities from City owned properties (Parmelia House and Kwinana Commercial Centre Shop 23 & 24) are less than expected (168k). This is offset by under expenditure of utilities.
Other Property and Services	13,646	6%		No Material Variance	
<b>Operating Expense</b>					
Governance	256,481	5%		No Material Variance	
General Purpose Funding	250,612	17%	M	Permanent	Savings in overhead costs \$148k and legal expenses \$82k.
Law, Order and Public Safety	73,823	2%		No Material Variance	
Health	40,011	3%		No Material Variance	
Education and Welfare	(492,708)	(5%)		No Material Variance	
Community Amenities	1,487,357	14%	M	Permanent	Under expenditure Mainstream Waste; waste collection \$95k, bin delivery \$88k, waste and resource processing \$329k, verge collection \$67k. Offset by Waste income \$280k below budget. Under expenditure Natural Environment; Consultancy \$125k. Environmental projects (Greening Fund) \$99k. Under expenditure Strategic Planning; Salaries \$87k, Local planning strategy \$62k, Urban Design \$97k.
Recreation and Culture	358,674	2%		No Material Variance	
Transport	(84,786)	(1%)		No Material Variance	
Economic Services	296,458	14%	M	Permanent	Under expenditure in Economic Development business unit \$144k. Under expenditure in Facilities Management \$72k, operating and reactive maintenance expenses of leased buildings. Savings in overhead costs \$60k.
Other Property and Services	51,865	1%		No Material Variance	

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1(a): Explanation of Material Variances by Reporting Program**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(4,124,534)	(40%)	M	Permanent	Timing of the developer contributions are difficult to estimate. They have a nil effect on the final surplus as these are transferred to the DCA reserves to be used when DCA infrastructure items require funding.
Proceeds from Disposal of Assets	(83,299)	(14%)		No Material Variance	
<b>Capital Expenses</b>					
Reimbursement of Developer Contributions	(2,991,292)	0%	M	Permanent	Reimbursement of developer contributions as per the adopted Cost Apportionment Schedule for completed stages. Nil effect on the surplus as these are transferred from the DCA Reserves.
Land and Buildings	1,224,460	62%	M	Permanent	\$650k for Family Day Care Building Project on hold until feasibility completed and included in 18/19 budget (funded from reserve so does not impact the surplus). \$390k carried forward to 18/19 budget for the two DCA Sporting Pavilion projects (funded from reserve and does not impact the surplus). \$80k Adventure Park renewal not required in 17/18.
Plant, Furniture & Equipment	200,379	12%	M	Permanent	Projects postponed until 18/19; \$100k CCTV (Admin) project (funded from reserve and does not impact the surplus), Recquatic pool inflatables \$15k, \$9k Disability hoist for Recquatic. Budget items no longer required include; Softfall tester \$15k, Projector replacement \$30k.
Infrastructure - Roads	80,044	3%		No Material Variance	
Infrastructure Assets - Parks and Reserves	1,055,301	40%	M	Permanent	Projects carried forward to 18/19; \$101k for FDC Playground Project, \$300k Medina Oval lighting, \$23k Kwinana Tennis Courts - Fencing. \$466k Wells Beach Foreshore Upgrade deferred until study has been completed and Council decide on the future infrastructure for Wells Beach Foreshore.
Infrastructure Assets - Footpaths	145,842	35%	M	Permanent	Adventure Playground / Gilmore Avenue footpath \$138k carried forward to 18/19 budget.
Infrastructure Assets - Drainage	78,408	45%		No Material Variance	
Infrastructure Assets - Street Lighting	269,148	89%	M	Permanent	\$262k Latitude 32 lighting upgrade project to be carried forward to 18/19 budget.
Infrastructure Assets - Bus Shelters	2,978	8%		No Material Variance	
Infrastructure Assets - Car Parks	31,525	8%		No Material Variance	
<b>Financing</b>					
Proceeds from New Debentures	0	0%		No Material Variance	
Self-Supporting Loan Principal	(1,090)	(7%)		No Material Variance	
Transfer from Reserves	(1,137,389)	(13%)	M	Timing	The City has not transferred funds from the Refuse Reserve or Employee Leave Reserve to date.
Repayment of Debentures	(0)	0%		No Material Variance	
Transfer to Reserves	1,716,116	15%	M	Permanent	Lower than expected contributions from DCA.

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1(b): Explanation of Operating Revenue and Expenditure Material Variances by Nature and Type**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

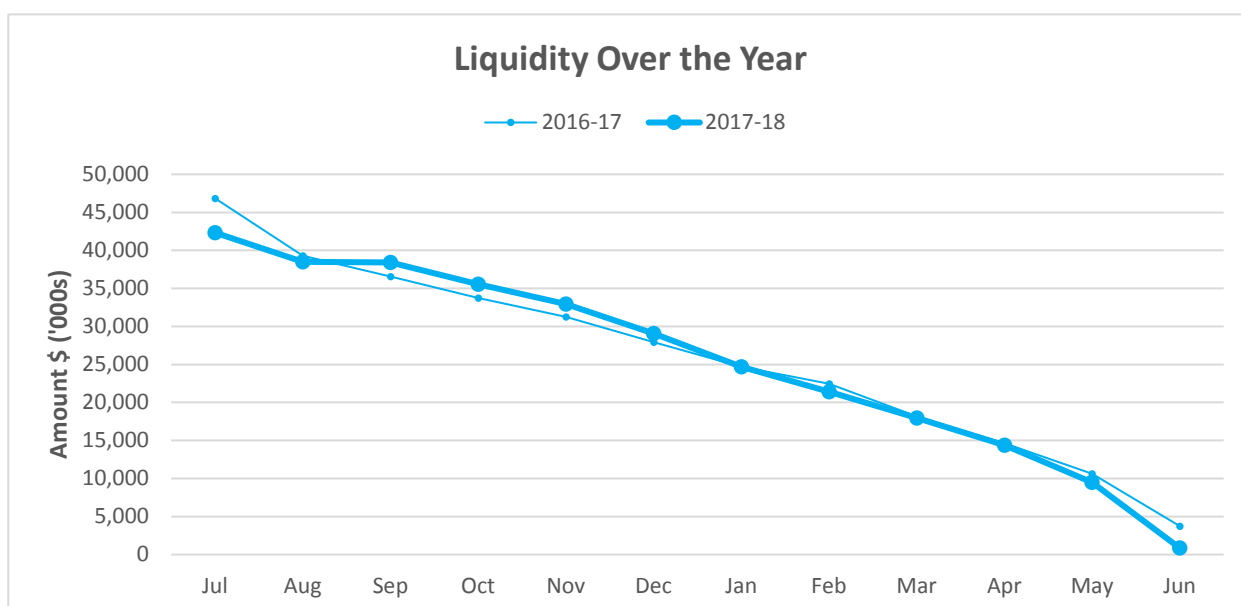
The material variance adopted by Council for the 2017/18 year is the greater of \$100,000 or 10%.

Nature and Type Category	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>					
Rates	(182,319)	(1%)		No Material Variance	
Operating Grants, Subsidies and Contributions	1,357,590	19%	M	Permanent	2018/19 Financial Assistance Grants \$803k received in June. Family Day Care \$611k additional subsidies received, offset by additional payments made.
Fees and Charges	(115,473)	(1%)		No Material Variance	
Interest Earnings	(21,128)	(1%)		No Material Variance	
Other Revenue	(80,686)	(8%)		No Material Variance	
Profit on Disposal of Assets	38	0%		No Material Variance	
<b>Operating Expense</b>					
Employee Costs	609,065	2%		No Material Variance	
Materials and Contracts	2,640,504	10%	M	Permanent	Under expenditure for; HR Contract Labour \$130k, Waste \$400k (reduced income also offsets this), Software/IT applications \$250k, Planning Consultants \$100k, Local Planning Strategy \$60k, Economic Development Programs and Promotions \$70k, Natural Environment Consultancy \$125k carried forward to 2018/19, Environmental projects (Greening Fund) \$100k carried forward to 2018/19, Legal fees across organisation \$120k, Executive Consultants \$100k, Facilities Management \$72k, operating and reactive maintenance expenses of leased buildings.
Utility Charges	194,290	8%		No Material Variance	
Depreciation on Non-Current Assets	(1,188,937)	(11%)	M	Timing	Non cash expenditure. Timing variance due to adjustments to depreciation rates to be made prior to finalising Financial Statements.
Interest Expenses	(17,640)	(2%)		No Material Variance	
Insurance Expenses	1,570	0%		No Material Variance	
Other Expenditure	2,263	1%		No Material Variance	
Loss on Disposal of Assets	(3,327)	(2%)		No Material Variance	

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 2: Net Current Funding Position**

		Last Years Closing	This Time Last Year	Current
	Note	30 Jun 2017	30 Jun 2017	30 Jun 2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	3,382,609	3,382,609	5,623,647
Cash Restricted - Reserves	6	50,343,659	50,343,659	47,273,260
Receivables - Rates	5(a)	2,761,590	2,761,590	2,839,893
Receivables - Sundry Debtors	5(b)	738,586	738,586	635,038
Other Current Assets		545,195	545,195	411,321
Inventories		36,203	36,203	34,180
		57,807,842	57,807,842	56,817,339
<b>Less: Current Liabilities</b>				
Payables		(4,269,486)	(4,269,486)	(8,689,443)
		(4,269,486)	(4,269,486)	(8,689,443)
Less: Cash Reserves	6	(50,343,659)	(50,343,659)	(47,273,260)
<b>Net Current Funding Position - Surplus/(Deficit)</b>		<b>3,194,697</b>	<b>3,194,697</b>	<b>854,636</b>





**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 3(a): Cash and Investments**

	Total Amount	Interest Rate	Calculated Interest Earnings	Institution	S&P Rating	Deposit Date	Maturity Date	Term Days
	\$	%	\$					
CBA Municipal Bank Account	2,618,997	Variable	N/A	CBA	AA	N/A	N/A	N/A
CBA Trust Bank Account	2,206,422	Variable	N/A	CBA	AA	N/A	N/A	N/A
Cash On Hand - Petty Cash	4,650	N/A	N/A	PC	N/A	N/A	N/A	N/A
<b>Sub-total Cash Deposits</b>	<b>4,830,069</b>		-					
<b>(b) Cash at Call - Investments</b>								
ANZ Call	992	Variable	N/A	ANZ	AA	N/A	N/A	N/A
<b>Sub-total Cash at Call Investments</b>	<b>992</b>		-					
<b>(c) Term Deposits - Investments</b>								
BWA - TD089-2575899-9	1,000,000	2.55%	25,500	BWA	AA	17/07/2017	17/07/2018	365
CBA - TD35732709 (2)	1,000,000	2.53%	24,676	CBA	AA	9/08/2017	31/07/2018	356
CBA - TD35732709 (3)	1,000,000	2.53%	25,231	CBA	AA	8/08/2017	7/08/2018	364
<b>Sub-total - Term Deposits - Investments</b>	<b>3,000,000</b>		<b>75,407</b>					
<b>Reserve Funds Investments (Cash Backed Reserves)</b>								
Aged Persons Units Reserve - TD36-866-8236	620,906	2.63%	4,116	NAB	AA	1/05/2018	1/08/2018	92
Asset Management Reserve - TD36-842-8945	584,686	2.63%	3,876	NAB	AA	1/05/2018	1/08/2018	92
Asset Replacement Reserve - TD42-972-1062	965,207	2.60%	6,325	NAB	AA	7/05/2018	7/08/2018	92
Banksia Park DMF Reserve - TD42-997-1790	74,536	2.60%	490	NAB	AA	7/05/2018	7/08/2018	92
Community Services & Emergency Relief Reserve - TD43-069-3230	84,017	2.60%	551	NAB	AA	7/05/2018	7/08/2018	92
CLAG Reserve - TD43-083-2341	261,550	2.60%	1,714	NAB	AA	7/05/2018	7/08/2018	92
Workers Compensation Reserve - TD69-136-9789	258,227	2.60%	1,702	NAB	AA	9/05/2018	9/08/2018	92
Settlement Agreement Reserve - TD68-951-1678	160,000	2.60%	1,049	NAB	AA	9/05/2018	9/08/2018	92
Infrastructure Reserve - TD68-832-2429	339,969	2.60%	2,228	NAB	AA	9/05/2018	9/08/2018	92
Golf Course Cottage Reserve - TD68-730-8350	28,033	2.60%	184	NAB	AA	9/05/2018	9/08/2018	92
Future Community Infrastructure Reserve - TD88-185-4822	1,604,541	2.60%	10,516	NAB	AA	15/05/2018	15/08/2018	92
Family Day Care Reserve - TD88-195-0531	1,443,580	2.60%	9,460	NAB	AA	15/05/2018	15/08/2018	92
Employee Leave Reserve - TD10534435	2,057,945	2.22%	3,630	NAB	AA	28/06/2018	27/07/2018	29
Employee Leave Reserve - TD44-453-4644	2,070,322	2.22%	3,652	NAB	AA	28/06/2018	27/07/2018	29
Refuse Reserve - TD80-618-4101	2,185,770	2.60%	14,324	NAB	AA	8/05/2018	8/08/2018	92
Refuse Reserve - TD4711334	4,353,899	2.65%	28,449	BWA	AA	4/05/2018	2/08/2018	90
Refuse Reserve - TD4697678	2,259,215	2.55%	18,940	BWA	AA	26/03/2018	24/07/2018	120
Information Technology Reserve - TD4697688	502,005	2.55%	4,209	BWA	AA	26/03/2018	24/07/2018	120
City Assist Initiative Reserve - TD4697689	100,401	2.55%	842	BWA	AA	26/03/2018	24/07/2018	120
Youth Engagement Strategy Reserve - TD4697690	229,626	2.55%	1,925	BWA	AA	26/03/2018	24/07/2018	120
<b>Sub-total - Term Deposits - (Cash Backed Reserves)</b>	<b>20,184,432</b>		<b>118,181</b>					
<b>Reserve Funds Investments (Developer Contributions)</b>								
DCA - 1 Hard Infrastructure - Bertram - TDB35732709.79	1,766,720	2.48%	14,645	CBA	AA	23/03/2018	23/07/2018	122
DCA - 2 Hard Infrastructure - Wellard - TD2625517	2,280,992	2.65%	15,236	BEN	AAA	23/05/2018	23/08/2018	92
DCA - 5 Hard Infrastructure - Wandi - TD10544137	1,297,892	2.25%	2,400	NAB	AA	26/06/2018	26/07/2018	30
DCA - 7 Hard Infrastructure - Mandogalup (West) - TD33-699-3763	8,636	2.55%	72	NAB	AA	14/03/2018	12/07/2018	120
DCA - 9 Soft Infrastructure - Wandj/Anketell - TD	3,372,131	2.22%	5,266	NAB	AA	29/06/2018	30/07/2018	31
DCA - 9 Soft Infrastructure - Wandj/Anketell - TD4728401	3,370,779	2.20%	6,095	BWA	AA	27/06/2018	27/07/2018	30
DCA - 9 Soft Infrastructure - Wandj/Anketell - TD97-154-6348	3,350,297	2.52%	28,220	NAB	AA	6/03/2018	6/07/2018	122
DCA - 11 Soft Infrastructure - Wellard East - TDB35732709.77	4,431,894	2.48%	36,737	CBA	AA	23/03/2018	23/07/2018	122
DCA - 12 Soft Infrastructure - Wellard West - TD4699823	6,385,595	2.55%	40,151	BWA	AA	43,193	2/07/2018	90
DCA - 13 Soft Infrastructure - Bertram - TD33-681-3398	290,429	2.55%	2,435	NAB	AA	14/03/2018	12/07/2018	120
DCA - 14 Soft Infrastructure - Wellard/Leda - TD33-715-8508	370,049	2.55%	3,102	NAB	AA	14/03/2018	12/07/2018	120
DCA - 15 Soft Infrastructure - Townsite - TD33-733-2692	162,422	2.55%	1,362	NAB	AA	14/03/2018	12/07/2018	120
<b>Sub-total - Reserve Funds Investments (Developer Contributions)</b>	<b>27,087,836</b>		<b>155,721</b>					
<b>Total</b>	<b>55,103,329</b>		<b>349,309</b>					
Less Trust Bank	(2,206,422)							
<b>Total Municipal Controlled Funds</b>	<b>52,896,908</b>		<b>349,309</b>					

Institution Key	
ANZ	ANZ Bank
BEN	Bendigo Bank
BWA	Bankwest
CBA	Commonwealth Bank
NAB	National Australia Bank
PC	Petty Cash
WBC	Westpac Bank

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 3(b): Cash and Investments - Compliance with Investment Policy**

Portfolio Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AAA & Bendigo Bank Kwinana Community Branch	2,280,992	4%	100%	✓
AA	52,817,687	96%	100%	✓
A	-	-	60%	✓
BBB	-	-	20%	✓
Unrated	-	-	20%	✓

Counterparty Credit Risk	Funds Held	Actual at Period End	Limit per Policy	
AMP (A)	-	0.00%	25%	✓
ANZ (AA)	992	0.01%	45%	✓
BEN (AAA)	2,280,992	4.00%	45%	✓
BWA (AA)	18,201,520	33.00%	45%	✓
CBA (AA)	13,024,032	24.00%	45%	✓
NAB (AA)	21,591,143	38.99%	45%	✓
PCU (UR)	-	0.00%	0%	✓
WBC (AA)	-	0.00%	45%	✓

**Comments - Investment Policy Compliance**

The City's investments are invested in line with Council Policy - Investments. The above tables exclude the total of petty cash (\$4,650) held by the City.  
Interest received on the City's investments year to date is \$2,027,132.

**5.5.1 Portfolio Credit Framework**

To control the credit quality on the investment portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	100%
AA	A-1+	100%
A	A-1	60%
BBB	A-2	20%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

**5.5.2 Counterparty Credit Framework**

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum for category %
AAA and Bendigo Bank Kwinana Community Branch	A-1+ and Bendigo Bank Kwinana Community Branch	45%
AA	A-1+	45%
A	A-1	25%
BBB	A-2	10%

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentages are no longer compliant with the Investment Policy, or there is a review of this policy, the investment will be divested as soon as practicable.

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 4: Budget Amendments**

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
		\$	\$
	<b>Budget Adoption</b>		<b>0</b>
	<b>09/08/2017 To account for the refund of changeover fees paid to upgrade to the 360L recycling bins.</b>		
400434.1600.60	Mainstream Waste - Project Expenditure - Refund of upgrade fees	(29,050)	
700007.1007.06	Mainstream Waste - Transfer from Refuse Reserve	29,050	
		<b>0</b>	<b>0</b>
	<b>09/08/2017 Second Stage of Local Sporting Ground Wellard Pavilion Extension and Bertram Building A.</b>		
600019.1002.60	Capital Project Expenditure - Bertram Building A	(348,650)	
600019.1002.60	Capital Project Expenditure - Wellard Pavilion	(128,250)	
700013.1917.06	Transfer from Future Community Infrastructure Reserve	348,650	
700013.1917.06	Transfer from Future Community Infrastructure Reserve	128,250	
		<b>0</b>	<b>0</b>
	<b>7/09/2017 Increase to Metropolitan Library Courier Service.</b>		
400104.1115.60	Library - Operating Expenditure - Cartage & Delivery	(2,585)	
400104.1106.60	Library - Operating Expenditure - Advertising & Promotions	2,585	
		<b>0</b>	<b>0</b>
	<b>13/09/2017 Change to Capital Buildings Expenditure from Sloan's Reserve Toilets to Smirks Cottage Accessible Toilets.</b>		
600019.1002.60	Capital Project Expenditure - Sloan's Reserve Toilets	(40,000)	
600019.1002.60	Capital Project Expenditure - Smirks Cottage Accessible Toilets	40,000	
		<b>0</b>	<b>0</b>
	<b>13/09/2017 Transfer savings in Facilities Management salaries to Darius Wells Reception Safety Modifications.</b>		
400481.1031.50	Facilities Management Overheads - Employee Expenses	5,000	
600019.1002.60	Capital Project Expenditure - Darius Wells Reception Safety Modifications	(5,000)	
		<b>0</b>	<b>0</b>
	<b>27/09/2017 Challenger Avenue Drainage Project cancelled due to being completed by Developer and savings in other Municipal funded projects to be allocated to next prioritised project; Rollings Crescent Drainage Upgrade.</b>		
600007.1563.60	Capital Project Expenditure - Rollings Crescent Drainage Upgrade	(155,000)	
600007.1563.60	Capital Project Expenditure - Challenger Avenue Drainage	120,000	
600007.1561.60	Capital Project Expenditure - Minstrell Road	9,000	
600007.1561.60	Capital Project Expenditure - Beauchamp Loop & Wellard	18,000	
600007.1561.60	Capital Project Expenditure - Bingfield Road West & Tucker Street, Medina	8,000	
		<b>0</b>	<b>0</b>
	<b>27/09/2017 To increase budget for Tip Truck replacement, funded from Asset Replacement Reserve.</b>		
600013.1000.60	Purchase of replacement Tip Truck	(27,000)	
700005.1006.06	Transfer from Asset Replacement Reserve	27,000	
		<b>0</b>	<b>0</b>
	<b>27/09/2017 - Hire of temporary office space to accommodate the Building Maintenance Team at the Depot. Funded from the Building Construction contingency budget.</b>		
400494.1004.60	Other Property & Services - Building Expenses - Depot	(14,000)	
600015.1002.60	Governance Facility - Capital Project - Contingencies	14,000	
		<b>0</b>	<b>0</b>
	<b>11/10/2017 To allocate the brought forward surplus from 2016/2017.</b>		
900024.0178.08	Surplus Brought Forward 01/07/2017	1,823,643	
400002.1125.60	Wells Park feasibility study	(35,000)	
400089.1600.60	Big Concert additional funds	(15,000)	
400089.1600.60	The Edge Skate Park grand opening - rescheduled	(36,000)	
400097.1031.50	Zone Drop-in Lounge - salaries	(71,800)	
400097.1035.50	Zone Drop-in Lounge - salaries	(6,812)	
400494.1004.60	Demountable building - Depot	(36,000)	
400499.1652.60	After hours monitoring	(30,000)	
400499.1797.60	Security guard at Darius Wells	(37,000)	
400499.1797.60	CCTV Maintenance	(22,100)	
400743.1600.60	Darius Wells Christmas Tree Decorations	(10,000)	
600004.1002.60	Recquatic ergonomic workstation refit	(30,000)	
600007.1562.60	Calista Tennis Club access	(20,000)	
600007.1562.60	Bertram Road drainage improvement	(30,000)	
600007.1567.60	Latitude 32 lighting change from solar	(286,050)	
600008.1568.60	Medina Oval Lighting	(150,000)	
600015.1002.60	Demountable building - Depot	(14,000)	
600019.1001.60	Darius Wells Christmas Tree	(10,000)	
600071.1001.60	Youth Zone - Lounge entrance renovation	(25,000)	
800068.2004.07	Transfer to Information Technology Reserve	(500,000)	
800068.2005.07	Transfer to City Assist Initiative Reserve	(100,000)	
		<b>358,881</b>	<b>358,881</b>

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 4: Budget Amendments**

GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
<b>22/11/17 Addition of Summerton Road intersection improvement project - funded by remaining 2016/17 Roads to Recovery grant and State Blackspot.</b>			
600007.1561.60	Capital Project Expenditure - Summerton Road	(99,000)	
700022.1813.06	Transfer from Restricted Grants Reserve (2016/17 Roads to Recovery funding)	33,000	
300137.1003.16	State Blackspot Grant	66,000	
		<b>0</b>	<b>358,881</b>
<b>22/11/2017 Received Grant from WA Police for the installation of CCTV.</b>			
600016.1002.60	Capital Project Expenditure - CCTV Wellard	(98,967)	
300178.1002.16	WA Police Grant - State CCTV Strategy	98,967	
		<b>0</b>	<b>358,881</b>
<b>22/11/2017 Savings made in Bertram Road Dual Carriageway project returned to Asset Management Reserve and subsequently reallocated to Johnson Road alignment project.</b>			
600007.1561.60	Capital Project Expenditure - Johnson Road alignment	(81,090)	
700022.1898.06	Transfer from Asset Management Reserve	81,090	
600007.1561.60	Capital Project Expenditure - Betram Road dual carriageway project	81,090	
700022.1898.06	Transfer to Asset Management Reserve	(81,090)	
		<b>0</b>	<b>358,881</b>
<b>22/11/2017 Roads to Recovery funds allocated to Freckleton Court.</b>			
600007.1561.60	Capital Project Expenditure - Freckleton Court	(35,000)	
700022.1813.06	Transfer from Restricted Grants Reserve (2016/17 Roads to Recovery funding)	35,000	
		<b>0</b>	<b>358,881</b>
<b>22/11/2017 Originally budgeted as capital project, the club now only seeking donation and will manage construction themselves.</b>			
400094.1600.60	Operating Expenditure - Contribution to Bowling Club	(18,000)	
600019.1002.60	Capital Project Expenditure - Bowling Club Shed	18,000	
300147.1002.60	Capital Revenue Contribution from Club	(8,000)	
300158.1600.15	Operating Revenue - Community Development	8,000	
		<b>0</b>	<b>358,881</b>
<b>22/11/2017 Reallocation of funding from Asset Management Reserve from Medina Netball Courts to Kwinana Netball Courts.</b>			
600008.1568.60	Capital Project Expenditure - Kwinana Netball Courts	(2,000)	
600008.1568.60	Capital Project Expenditure - Medina Netball Courts	2,000	
700019.1898.06	Transfer to Asset Management Reserve - Medina Netball Courts	(2,000)	
700019.1898.06	Transfer from Asset Management Reserve - Kwinana Netball Courts	2,000	
		<b>0</b>	<b>358,881</b>
<b>13/12/2017 Insurance claim received for the stolen batteries from street lights in Latitude 32.</b>			
600007.1567.60	Capital Project Expenditure - Replacement of street lights	96,424	
300137.1003.23	Capital Project Revenue - Insurance Claim Received	(96,424)	
		<b>0</b>	<b>358,881</b>
<b>17/01/2018 Change of Scope for Ocean Street. Funded from additional grant received and savings from the expected contribution payable to City of Rockingham.</b>			
600007.1561.60	Capital Project Expenditure - Ocean Street	(86,180)	
300137.1003.16	Metropolitan Regional Road Group Grant Funding	27,933	
400461.1976.81	Contribution to Dixon Road / Mandurah Road project	58,247	
		<b>0</b>	<b>358,881</b>
<b>17/01/2018 Additional grant funding received for Honeywood Park.</b>			
600008.1568.60	Capital Project Expenditure - Parks for People Strategy Honeywood	(20,000)	
300142.1003.16	Grant received - Department Industry for Stronger Communities	20,000	
		<b>0</b>	<b>358,881</b>
<b>17/01/2018 Transfer of capital budget to enable purchase of mobile disability hoist for Recquatic Centre.</b>			
600004.1001.60	Capital Project Expenditure - Disability Hoist	(3,000)	
600004.1001.60	Capital Project Expenditure - Blanket Buddy	3,000	
		<b>0</b>	<b>358,881</b>
<b>28/03/2018 As per Budget Review Report.</b>			
	Decrease in Opening Funding Surplus	(163,005)	
	Operating Activities	743,677	
	Increase in Non-Operating Grants, Subsidies & Contributions	715,758	
	Decrease in Proceeds from Disposal of Assets	(44,354)	
	Decrease in Capital Expenditure	3,327,447	
	Decrease in Financing Activities	(3,433,806)	
	Additional Reserve Transfer	(1,504,598)	
		<b>(358,881)</b>	<b>0</b>
<b>09/05/2018 Excess funds available in street lighting project used to fund change in scope for the construction of footpath along Walgreen Crescent.</b>			
600007.1562	Capital Expenditure - Footpaths Adventure Park & Gilmore Ave	(55,000)	
600007.1567	Capital Expenditure - Streetlights Latitude 32	55,000	
		<b>0</b>	<b>0</b>



**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 4: Budget Amendments**

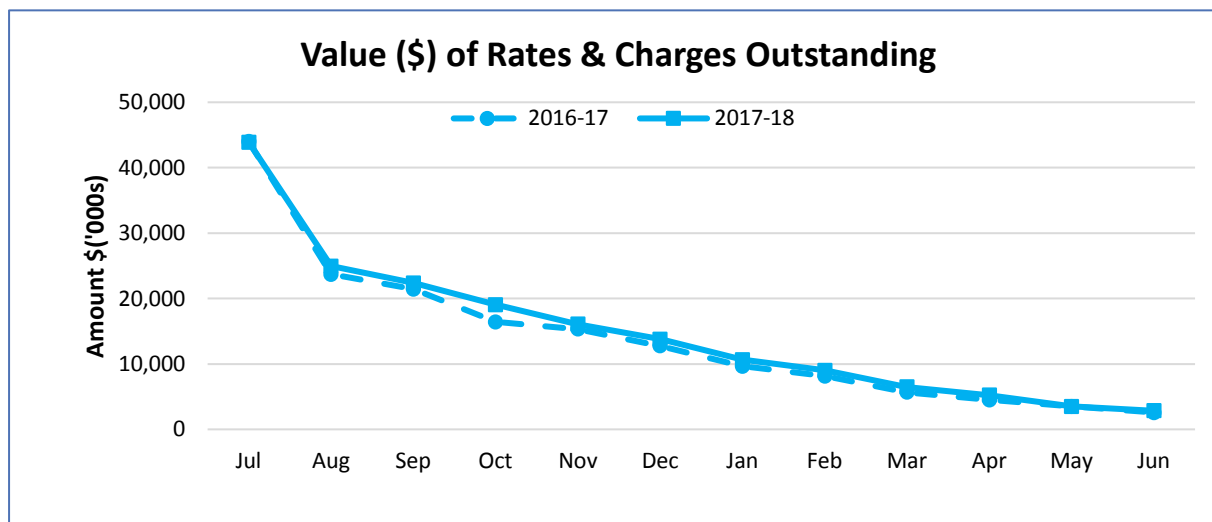
GL Code	Description	Increase / (Decrease) to Net Surplus Position	Amended Budget Surplus / (Deficit)
<b>09/05/2018 New traffic signal project. One third funded from City, two thirds funded from Main Roads.</b>			
	Capital Expenditure - Traffic signal project Gilmore Ave / Sulphur Rd / Summerton Rd	(15,472)	
600007.1561			
600007.1561	Capital Expenditure - Traffic calming device repair	5,157	
300137.1003	Grant received - Main Roads	10,315	
		<b>0</b>	<b>0</b>
<b>09/05/2018 Increase in Cockburn Road resurfacing project. Additional funding received from Main Roads. Remainder funded from savings identified in street lighting project.</b>			
600007.1561	Capital Expenditure - Cockburn Road to Rockingham Road resurfacing	(10,225)	
600007.1567	Capital Expenditure - Streetlights Latitude 32	5,202	
300137.1003	Grant Received - Urban Road grant	5,023	
		<b>0</b>	<b>0</b>
<b>09/05/2018 Additional costs in decommission of Smirks Cottage septic and sewer connection.</b>			
600019.1002	Capital Expenditure - Smirks Cottage Accessbile toilet facility	(6,919)	
600015.1002	Capital Expenditure - Building Contingency	6,919	
		<b>0</b>	<b>0</b>
<b>09/05/2018 New project proposal - Honeywood playing fields car park.</b>			
600023.1565	Capital Expenditure - Honeywood Playing Fields Carpark	(60,000)	
600007.1567	Capital Expenditure - Streetlights Latitude 32	60,000	
		<b>0</b>	<b>0</b>
<b>23/05/2018 Additional funds required Johnson Road realignment. Funded from reallocation of Roads to Recovery grant.</b>			
600007.1561	Capital Expenditure - Johnson Road realignment	(25,000)	
300137.1003	Grant reallocation - Roads to Recovery	25,000	
600007.1561	Capital Expenditure - Partridge Street pavement rehabilitation	25,000	
300137.1003	Grant reallocation - Roads to Recovery	(25,000)	
		<b>0</b>	<b>0</b>
<b>13/06/2018 Additional funds required for the Caretakers Shed at the Adventure Park to account for the connection of services.</b>			
600019.1002	Capital Expenditure - Adventure Park Caretakers Shed	(36,500)	
600008.1568	Capital Expenditure - Adventure Park Bin Enclosure	16,500	
600008.1568	Capital Expenditure - Adventure Park Building Renewal	20,000	
		<b>0</b>	<b>0</b>
<b>13/06/2018 Reallocation of minor equipment budget from Capital to Operating Expenditure as per the Revised Recognition of Assets Policy.</b>			
400467.1144	Operating Expenditure - Depot Expendable Equipment	(10,000)	
400508.2008	Operating Expenditure - Workshop Minor Plant	(15,000)	
600013.1000	Capital Expenditure - Minor Plant & Equipment	25,000	
		<b>0</b>	<b>0</b>
<b>13/06/2018 Grant funding approved for installation of beach emergency number signs.</b>			
400479.1004	Operating Expenditure - Beach Emergency Number Signs	(4,115)	
300233.1004	Operating Revenue - Grant funding BEN Program	4,115	
		<b>0</b>	<b>0</b>
<b>Amended Budget Surplus / (Deficit)</b>			<b>0</b>



**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

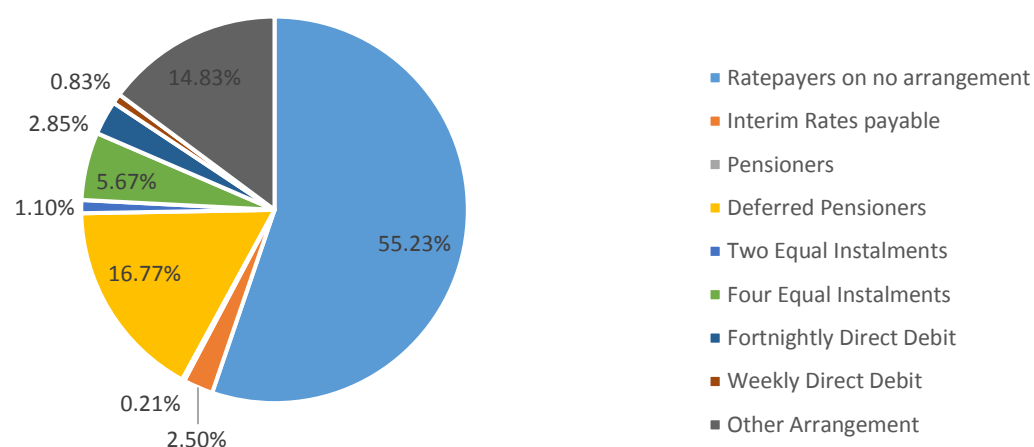
**Note 5(a): Receivables - Rates & Charges**

Receivables - Rates & Charges Receivable	30 Jun 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	2,162,393	2,179,452
Levied this year	47,501,349	46,344,239
<u>Less</u> Collections to date	(46,251,557)	(45,762,100)
<b>Rates &amp; Charges Collectable</b>	<b>3,412,185</b>	<b>2,761,590</b>
Less Pensioner Deferred Rates	(572,292)	(599,197)
<b>Net Rates &amp; Charges Collectable</b>	<b>2,839,893</b>	<b>2,162,393</b>
% Outstanding	5.72%	4.46%



Outstanding Rates & Charges by Payment Arrangement Type	30 Jun 2018	
	\$	%
Ratepayers on no arrangement	1,884,579	55.23%
Interim Rates payable	85,346	2.50%
Pensioners	7,317	0.21%
Deferred Pensioners	572,292	16.77%
Two Equal Instalments	37,456	1.10%
Four Equal Instalments	193,460	5.67%
Fortnightly Direct Debit	97,341	2.85%
Weekly Direct Debit	28,424	0.83%
Other Arrangement	505,971	14.83%
	<b>3,412,185</b>	<b>100.00%</b>

**% of Outstanding Rates & Charges by Payment Arrangement Type**



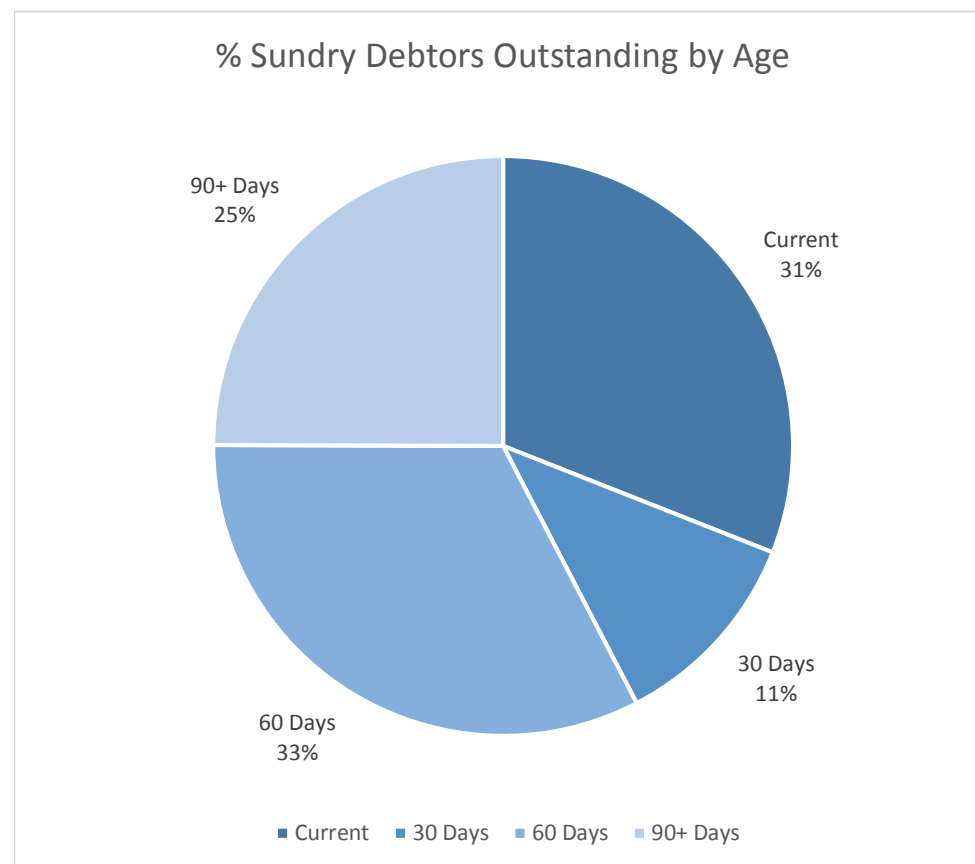
**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 5(b): Receivables - General**

**Receivables - General**

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Debtors	162,600	59,774	171,475	130,925	524,774
Infringements Register					110,264
<b>Total Receivables General Outstanding</b>					<b>635,038</b>

Amounts shown above include GST (where applicable)



**Sundry Debtors Outstanding Over 90 Days Exceeding \$1,000**

Debtor #	Description	Status	\$
<b>Banksia Park Management Fees to be recouped upon sale of unit</b>			
1497.11	Banksia Park Fees	Invoice to be paid upon sale of unit (14).	2,323
1512.11	Banksia Park Fees	Invoice to be paid upon sale of unit (34).	2,040
1526.11	Banksia Park Fees	Outstanding balance paid in July.	1,643
1970.11	Banksia Park Fees	Outstanding balance paid in July.	1,644
2428.11	Banksia Park Fees	Outstanding balance paid in July.	4,074
<b>Debts with Fines Enforcement Registry</b>			
1825.07	Court awarded fines and costs	With Fines Enforcement Registry. Payments are being received.	2,913
2442.07	Court imposed fine	No payments received. With Fines Enforcement Registry.	5,732
2535.07	Dog attack prosecution costs	Regular payments ceased in 2015; with Fines Enforcement Registry.	6,444
2726.07	Planning and Development Act prosecution	Regular payments ceased in December 2016. With Fines Enforcement Registry.	23,144
3321.07	Dog fines and prosecution costs	Regular payments of \$25 per fortnight via Fines Enforcement Registry.	2,460
3485.07	Food Act prosecutions	No payments received. With Fines Enforcement Registry.	13,524
3884.03	Removal of abandoned vehicle	Regular payments of \$40 per fortnight via Fines Enforcement Registry.	2,235
3909.07	Local Government Act prosecution	No payments received. With Fines Enforcement Registry.	3,652
3910.07	Local Government Act prosecution	Direct debit arrangement of \$30 per fortnight.	1,212
3936.07	Prosecution RO 706-709	Regular payments of \$150 per fortnight via Fines Enforcement Registry.	9,902
3953.07	Local Law prosecution	Regular payments of \$45 per fortnight via Fines Enforcement Registry.	2,779
4060.07	Littering Act Prosecution - Unlawful transport	Direct debit arrangement of \$50 per fortnight.	2,713
4131.07	Dangerous Dog Prosecution	No payments received. With Fines Enforcement Registry.	4,654
<b>Other Sundry Debtors</b>			
303.04	Structural Maintenance Fee / Loan	Debtor has committed to making payments in August.	9,430
854.04	Rent and Outgoings	Investigating dispute regarding CPI increase.	5,804
3418.04	2017 Winter seasonal tenancy fee	Regular weekly payments being received, \$30-\$50 per week.	1,023
3922.03	Verge clean up costs	Legal to advise. Debt has been linked to property.	1,090
3951.06	Developer Contributions - Fairhaven Estate	Waiting on Sub division prior to payment as per agreement.	3,786
4051.03	Costs associated with removal of furniture	No reply to correspondence. Debt has been linked to the property.	1,012
4123.07	Removal of Asbestos	No reply to correspondence. Debt has been linked to the property.	1,705
4162.04	Multiple hire Isabella Corker & Thomas Kelly	No reply to correspondence. Access to Community Centres has been cancelled.	1,034
4141.03	Hazard Reduction Braddock Rd Wellard	Follow up letter including direct debit arrangement form sent in June 2018.	2,048
<b>Total Debtors 90+ days &gt; \$1,000</b>			<b>120,018</b>

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 6: Cash Backed Reserves**

Reserve	Adopted Budget				Current Budget				Actual					Variance
	Opening Balance	Transfers In (incl Interest) (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (incl Interest) (+)	Transfers Out (-)	Current Budget Closing Balance	Opening Balance	Actual Transfers In (+)	Interest Earned (+)	Transfers Out (-)	YTD Closing Balance	Actual vs Current Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Municipal Reserves</b>														
Aged Persons Units Reserve	389,941	279,588	(221,315)	448,214	643,364	268,465	(221,315)	690,514	643,364	297,678	17,922	(210,236)	748,728	58,214
Asset Management Reserve	784,951	22,399	(83,090)	724,260	566,868	20,000	(83,090)	503,778	566,868	0	17,817	(83,090)	501,595	(2,183)
Asset Replacement Reserve	213,186	254,814	(468,000)	0	595,442	4,569	(135,310)	464,701	595,442	2,454	15,445	(115,219)	498,122	33,421
Banksia Park Reserve	107,650	735	(108,385)	0	107,840	2,000	(70,072)	39,768	107,840	110,023	2,952	(89,664)	131,151	91,383
City Assist Initiative Reserve	0	0	0	0	0	100,000	(100,000)	0	0	100,000	401	0	100,401	100,401
Community Services & Emergency Relief Reserve	25,966	611	0	26,577	26,059	57,827	0	83,886	26,059	57,216	742	0	84,017	131
Contiguous Local Authorities Group Reserve	253,161	56,950	(45,000)	265,111	239,215	56,950	(15,000)	281,165	239,215	24,028	6,854	(4,224)	265,873	(15,292)
Employee Leave Reserve	4,100,853	0	(539,162)	3,561,691	4,074,338	0	(539,162)	3,535,176	4,074,338	0	66,335	0	4,140,673	605,497
Family Day Care Reserve	1,446,637	34,023	(751,569)	729,091	1,383,878	53,769	(807,142)	630,505	1,383,878	80,068	22,857	0	1,486,803	856,298
Future Community Infrastructure Reserve	2,013,802	54,784	(527,100)	1,541,486	1,568,683	40,000	(620,000)	988,683	1,568,683	0	44,291	(231,074)	1,381,900	393,217
Golf Course Cottage Reserve	27,167	639	0	27,806	27,264	639	0	27,903	27,264	0	769	0	28,033	130
Information Technology Reserve	0	0	0	0	0	1,888,698	0	1,888,698	0	1,888,698	2,005	0	1,890,703	2,005
Infrastructure Reserve	122,859	2,889	0	125,748	128,213	211,023	0	339,236	128,213	208,138	3,617	0	339,968	732
Rates Strategy Reserve	819,692	0	(819,692)	0	819,692	0	(819,692)	0	819,692	0	0	(819,692)	0	0
Refuse Reserve	8,606,073	202,401	(1,667,704)	7,140,770	8,636,810	202,401	(1,708,577)	7,130,634	8,636,810	0	190,371	(90,524)	8,736,657	1,606,023
Restricted Grants & Contributions Reserve	1,297,522	0	(1,297,522)	0	2,644,457	360,000	(2,574,457)	430,000	2,644,457	2,251,932	0	(2,242,614)	2,653,776	2,223,776
Settlement Agreement Reserve	157,743	0	0	157,743	157,743	0	0	157,743	157,743	0	2,257	0	160,000	2,257
Workers Compensation Reserve	342,176	0	(289,544)	52,632	210,503	105,587	0	316,090	210,503	181,674	4,110	(76,018)	320,268	4,178
Youth Engagement Reserve	270,000	0	(270,000)	0	270,000	0	(230,000)	40,000	270,000	0	917	(126,267)	144,651	104,651
<b>Sub-Total Municipal Reserves</b>	<b>20,979,379</b>	<b>909,833</b>	<b>(7,088,083)</b>	<b>14,801,129</b>	<b>22,100,369</b>	<b>3,371,928</b>	<b>(7,923,817)</b>	<b>17,548,480</b>	<b>22,100,369</b>	<b>5,201,910</b>	<b>399,664</b>	<b>(4,088,623)</b>	<b>23,613,321</b>	<b>6,064,841</b>
<b>Developer Contribution Reserves</b>														
DCA 1 - Hard Infrastructure - Bertram	1,738,315	489,830	(414,093)	1,814,052	1,743,837	489,830	0	2,233,667	1,743,837	169,379	46,979	(72,645)	1,887,550	(346,117)
DCA 2 - Hard Infrastructure - Wellard	1,953,717	487,102	0	2,440,819	1,969,898	487,102	0	2,457,000	1,969,898	369,782	53,362	(515,518)	1,877,524	(579,476)
DCA 4 - Hard Infrastructure - Anketell	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCA 5 - Hard Infrastructure - Wandi	3,079,247	2,662,656	0	5,741,903	3,104,086	2,662,656	0	5,766,742	3,104,086	624,121	108,271	(2,527,156)	1,309,322	(4,457,420)
DCA 7 - Hard Infrastructure - Mandogalup West	8,537	27,097	0	35,634	8,567	27,097	0	35,664	8,567	15,139	187	(12,180)	11,713	(23,951)
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCA 9 - Soft Infrastructure - Wandi/Anketell	9,893,320	1,895,119	(488,318)	11,300,121	9,928,654	1,895,119	(488,318)	11,335,455	9,928,654	269,358	301,741	(12,180)	10,487,573	(847,882)
DCA 10 - Soft Infrastructure - Casuarina/Anketell	0	666,609	(7,117)	659,492	0	666,609	(7,117)	659,492	0	239,940	152	(12,180)	227,912	(431,580)
DCA 11 - Soft Infrastructure - Wellard East	4,323,240	958,816	(9,724)	5,272,332	4,374,577	958,816	(9,724)	5,323,669	4,374,577	1,465,083	118,463	(13,219)	5,944,904	621,235
DCA 12 - Soft Infrastructure - Wellard West	6,274,935	914,116	(15,637)	7,173,414	6,297,347	914,116	(15,637)	7,195,826	6,297,347	202,921	175,263	(12,180)	6,663,351	(532,475)
DCA 13 - Soft Infrastructure - Bertram	287,083	6,750	0	293,833	288,108	6,750	0	294,858	288,108	0	6,302	(12,180)	282,230	(12,628)
DCA 14 - Soft Infrastructure - Wellard/Leda	359,161	117,719	(6,704)	470,176	367,092	117,719	(6,704)	478,107	367,092	141,837	8,029	(12,180)	504,779	26,672
DCA 15 - Soft Infrastructure - City Site	160,443	61,328	(4,190)	217,581	161,124	61,328	(4,190)	218,262	161,124	21,533	3,537	(27,878)	158,315	(59,947)
<b>Sub-Total Developer Contribution Reserves</b>	<b>28,077,998</b>	<b>8,287,142</b>	<b>(945,783)</b>	<b>35,419,357</b>	<b>28,243,290</b>	<b>8,287,142</b>	<b>(531,690)</b>	<b>35,998,742</b>	<b>28,243,290</b>	<b>3,519,093</b>	<b>822,286</b>	<b>(3,229,495)</b>	<b>29,355,174</b>	<b>(6,643,568)</b>
<b>Total Reserves</b>	<b>49,057,377</b>	<b>9,196,975</b>	<b>(8,033,866)</b>	<b>50,220,486</b>	<b>50,343,659</b>	<b>11,659,070</b>	<b>(8,455,507)</b>	<b>53,547,222</b>	<b>50,343,659</b>	<b>8,721,003</b>	<b>1,221,950</b>	<b>(7,318,118)</b>	<b>52,968,494</b>	<b>(578,728)</b>

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 7: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Motor Vehicles</b>								
5596	Toyota Aurion Sportivo 3.5L Auto - Motor Vehicle - Dispose 1ENV377 (PL420)	26,484	13,464		(13,020)	26,484	13,464		(13,020)
5591	Holden Colorado LTZ 4x4 Auto - Motor Vehicle - Dispose 1EOB725 (PL421)	34,188	28,236		(5,952)	34,188	28,236		(5,952)
5827	Toyota Kluger AWD V6 - Motor Vehicle - 1EWF500 (PL466)	31,619	37,782	6,163		31,619	37,782	6,163	
5605	Holden VF Evoke V6 Sportswagon - Motor Vehicle - Dispose 1EOB748 (PL422)	17,937	14,145		(3,791)	17,937	14,146		(3,791)
5630	Holden Colorado 7 4x4 LTZ - Motor Vehicle - Dispose 1EOX941 (PL425)	26,699	22,555		(4,144)	26,699	22,555		(4,144)
5600	Holden Colorado 7 4x4 LTZ - Motor Vehicle - Dispose 1EOO657 (PL430)	26,950	25,055		(1,896)	26,950	25,055		(1,896)
5604	Toyota Camry Altise 2.5L Sedan - Motor Vehicle - Dispose 1ENM243 (PL423)	14,496	10,530		(3,966)	14,496	10,530		(3,966)
5601	Holden Colorado 4x4 Crew Cab - Motor Vehicle - Dispose KWN1955 (PL424)	26,899	20,964		(5,936)	26,899	20,964		(5,936)
5648	Ford Ranger 4x4 PU XL - Motor Vehicle - Dispose KWN1946 (PL426)	22,297	21,645		(651)	22,297	21,645		(651)
5602	Holden Colorado 4 x4 Crew Cab - Motor Vehicle - Dispose KWN1953 (PL427)	26,342	21,645		(4,697)	26,342	21,645		(4,697)
5592	Holden Colorado 4 x4 Crew Cab Ute - Motor Vehicle - Dispose KWN1952 (PL428)	26,393	20,509		(5,884)	26,393	20,509		(5,884)
5043	Ford Ranger PX XL 4x4 Dual Cab - Motor Vehicle - Dispose KWN1817 (PL410)	24,487	23,009		(1,478)	24,487	23,009		(1,478)
5598	Holden Colorado 4x4 Crew Cab - Motor Vehicle - Dispose KWN1958 (PL433)	26,699	20,509		(6,190)	26,699	20,509		(6,190)
5622	Volkswagen Amarok Tdi Dual Cab - Motor Vehicle - Dispose KWN2000 (PL436)	27,989	18,643		(9,346)	31,590	20,000		(11,590)
4616	Ford Ranger PX XL 4x4 Dual Cab - Motor Vehicle - Dispose KWN1820 (PL385)	20,932	23,691	2,759		20,932	23,691	2,759	
4600	Volkswagen Amarok Tdi Dual Cab - Motor Vehicle - Dispose KWN1893 (PL386)	27,562	16,825		(10,737)	27,562	16,825		(10,737)
4601	Volkswagen Amarok Tdi Dual Cab - Motor Vehicle - Dispose KWN1984	27,302	18,643		(8,659)	27,302	18,643		(8,659)
	<b>Furniture &amp; Equipment</b>								
4868	Single Seater Lounge - Solid Timber Frame (Library)	627	0		(627)	627	0		(627)
4869	Single Seater Lounge - Solid Timber Frame (Library)	627	0		(627)	627	0		(627)
5732	Laptop - Dell Latitude 3540	108	137	29		108	137	29	
6070	Apple iPad Pro 9.7	780	775		(5)	780	775		(5)
5730	Apple iPhone 6	112	150	38		0	0		0
	<b>Plant &amp; Equipment</b>								
5604	Isuzu Fire Truck 1AUF291	38,177	20,909		(17,268)	0	0		0
3287	2009 Hino 14T Tip Truck - Dispose KWN1761 (PL252)	0	0			102,737	72,426		(30,310)
3481	Mitsubishi Fuso Tip Truck - Dispose KWN1779 (PL289)	0	0			0	0		0
3075	Volvo L70F Loader - Dispose KWN624 (PL223)	0	0			0	0		0
5068	Mower Toro GM7200 - Dispose 1EJI080 (PL415)	16,339	6,000		(10,339)	16,339	6,000		(10,339)
4591	Mower Toro Zero Turn Grandmaster Ride on - Dispose 1EDW556 (PL390)	10,523	6,000		(4,523)	10,523	6,000		(4,523)
5624	Kubota Tractor 33HP & Slasher - Dispose 1EPN009 (PL441)	0	0			10,885	8,000		(2,885)
4602	Hino 500 Tip Truck 4x4 Truck - Dispose KWN1915 (PL391)	102,701	72,426		(30,274)	103,812	95,000		(8,812)
3187	Vermeer Wood Chipper - Dispose Sale 1TKV850 (PL253)	18,335	21,003	2,669		18,335	21,003	2,669	
2434	Volvo 710 Vhp Grader - Dispose KWN623 (PL49)	73,730	43,642		(30,088)	73,730	43,642		(30,088)
Various	Stihl Hedge trimmers x 6	748	1,000	289	(36)	748	1,000	252	
Various	Stihl Brushcutters x 6	812	1,091	279		775	1,091	316	
Various	Clearing Saw Hedge trimmers x 2	1,079	364		(716)	1,079	364		(716)
		<b>699,972</b>	<b>531,347</b>	<b>12,226</b>	<b>(180,850)</b>	<b>779,981</b>	<b>614,646</b>	<b>12,188</b>	<b>(177,523)</b>
	<b>Net Profit/(Loss)</b>				<b>(168,624)</b>				<b>(165,335)</b>

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

Note 8: Rating Information	YTD Actual							Budget					
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$		\$	\$	\$	\$	\$
<b>Differential General Rate</b>													
<b>Gross Rental Value (GRV)</b>													
Improved Residential	0.07351	13,272	232,167,136	16,223,658	701,533	47,854	16,973,045	12,635	220,699,968	16,223,658	850,000	-	17,073,658
Vacant Residential	0.15769	415	8,175,770	1,385,002	537,958	14,814	1,937,774	469	8,783,070	1,385,002	-	-	1,385,002
Improved Special Residential	0.06515	804	19,230,171	1,256,013	14,727	-	1,270,740	808	19,278,791	1,256,013	-	-	1,256,013
Light Industrial and Commercial	0.08719	137	23,436,443	2,025,036	260,402	9,949	2,295,387	145	23,225,553	2,025,036	-	-	2,025,036
General Industry and Service Commercial	0.08246	320	35,560,611	2,943,173	172,729	4,344	3,120,246	336	35,692,132	2,943,173	-	-	2,943,173
Large Scale General Industry and Service Commercial	0.08559	46	46,905,960	4,105,511	207,118	3,870	4,316,499	47	47,967,180	4,105,511	-	-	4,105,511
<b>Unimproved Value (UV)</b>													
General Industrial	0.01696	6	141,212,300	2,055,552	-	-	2,055,552	3	121,200,000	2,055,552	-	-	2,055,552
Rural	0.00471	151	247,492,300	459,936	-	-	459,936	79	97,651,000	459,936	-	-	459,936
Mining	0.00817	0	-	306,710	18,794	4,996	330,500	23	37,541,000	306,710	-	-	306,710
Urban/Urban Deferred	0.00576	0	-	868,775	244,074	36,031	1,148,880	63	150,829,000	868,775	-	-	868,775
<b>Sub-Totals</b>		<b>15,151</b>	<b>754,180,691</b>	<b>31,629,366</b>	<b>2,157,335</b>	<b>121,858</b>	<b>33,908,559</b>	<b>14,608</b>	<b>762,867,694</b>	<b>31,629,367</b>	<b>850,000</b>	<b>-</b>	<b>32,479,367</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>												
<b>Gross Rental Value (GRV)</b>													
Improved Residential	\$971	1,707	20,517,772	1,646,816	(77,456)	515	1,569,875	1,696	20,376,522	1,646,816	-	-	1,646,816
Vacant Residential	\$971	958	4,987,503	985,565	(665,379)	(46,858)	273,328	1,015	5,339,565	985,565	-	-	985,565
Improved Special Residential	\$971	6	84,640	5,826	(16,914)	0	(11,088)	6	84,900	5,826	-	-	5,826
Light Industrial and Commercial	\$1,263	24	260,141	32,838	(209,295)	(5,530)	(181,987)	26	267,341	32,838	-	-	32,838
General Industry and Service Commercial	\$1,263	34	299,022	46,731	(66,028)	(4,045)	(23,342)	37	318,902	46,731	-	-	46,731
Large Scale General Industry and Service Commercial	\$1,263	0	-	-	(290,787)	(4,183)	(294,970)	0	-	-	-	-	-
<b>Unimproved Value (UV)</b>													
General Industrial	\$1,263	0	-	-	0	0	0	0	-	-	-	-	-
Rural	\$971	263	16,161,767	8,739	(1,683)	5,168	12,224	9	1,071,000	8,739	-	-	8,739
Mining	\$1,263	0	-	16,419	(10,599)	0	5,820	13	28,647	16,419	-	-	16,419
Urban/Urban Deferred	\$1,263	0	-	17,682	(221,680)	3,243	(200,755)	14	2,051,600	17,682	-	-	17,682
<b>Sub-Totals</b>		<b>2,992</b>	<b>42,310,845</b>	<b>2,760,616</b>	<b>(1,559,821)</b>	<b>(51,690)</b>	<b>1,149,105</b>	<b>2,816</b>	<b>29,538,477</b>	<b>2,760,616</b>	<b>-</b>	<b>-</b>	<b>2,760,616</b>
		<b>18,143</b>	<b>796,491,536</b>	<b>34,389,982</b>	<b>597,514</b>	<b>70,168</b>	<b>35,057,664</b>	<b>17,424</b>	<b>792,406,171</b>	<b>34,389,983</b>	<b>850,000</b>	<b>-</b>	<b>35,239,983</b>
Concession							-						-
<b>Amount from General Rates</b>							<b>35,057,664</b>						<b>35,239,983</b>
Ex-Gratia Rates							-						-
Specified Area Rates							-						-
<b>Totals</b>							<b>35,057,664</b>						<b>35,239,983</b>



**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 9: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Current Budget	Actual	Current Budget	Actual	Current Budget	Actual	Current Budget
		\$		\$	\$	\$	\$	\$	\$
<b>Governance</b>									
Loan 99 - Administration Office Renovations	845,987	0	0	84,414	84,414	761,573	761,573	56,370	57,237
Loan 107 - Administration / Chambers Building Refurbishment	0	0	0	0	0	0	0	0	0
<b>Education &amp; Welfare</b>									
Loan 96 - Youth Specific Space	171,398	0	0	23,558	23,558	147,840	147,840	13,148	13,606
Loan 100 - Youth Specific Space	1,521,312	0	0	0	0	1,521,312	1,521,312	80,086	81,250
<b>Recreation and Culture</b>									
Loan 94 - Wellard Sports Pavilion	248,482	0	0	43,658	43,658	204,824	204,824	14,303	16,802
Loan 95 - Orelia Oval Pavilion	411,355	0	0	56,540	56,540	354,815	354,815	31,554	32,655
Loan 97 - Orelia Oval Pavilion Extension	1,871,923	0	0	186,785	186,785	1,685,138	1,685,138	124,730	126,648
Loan 102 - Library & Resource Centre	7,421,567	0	0	0	0	7,421,567	7,421,567	381,196	386,720
Loan 104 - Recquatic Refurbishment	3,350,000	0	0	0	0	3,350,000	3,350,000	157,272	135,675
Loan 105 - Bertram Community Centre	1,296,840	0	0	0	0	1,296,840	1,296,840	50,369	50,827
Loan 106 - Destination Park - Calista	1,609,695	0	0	93,163	93,163	1,516,532	1,516,532	59,950	49,819
<b>Transport</b>									
Loan 98 - Streetscape Beautification	1,142,081	0	0	113,959	113,959	1,028,122	1,028,122	76,099	77,270
Loan 101 - City Centre Redevelopment	2,500,000	0	0	0	0	2,500,000	2,500,000	63,141	61,750
<b><u>Self Supporting Loans</u></b>									
<b>Recreation and Culture</b>									
Loan 103B - Golf Club Refurbishment	298,494	0	0	15,644	15,645	282,850	282,849	11,187	11,506
	<b>22,689,134</b>	<b>0</b>	<b>0</b>	<b>617,722</b>	<b>617,722</b>	<b>22,071,412</b>	<b>22,071,412</b>	<b>1,119,405</b>	<b>1,101,765</b>

(b) New Debentures

No new debentures were raised during the reporting period.

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**



































**Note 10: Trust Fund**

Funds held at balance date over which the City has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Jun 2018
	\$	\$	\$	\$
Hall Security Bonds	55,341	92,200	(75,888)	71,653
Footpath & Kerbing Security Deposits	857,177	2,100	(447,897)	411,380
Sports Forfeiture Security Deposits	200	0	0	200
Bus Hire Security Deposits	3,000	2,500	(2,500)	3,000
Demolition Security Deposits	16,334	0	(13,983)	2,351
Miscellaneous Deposits	70,351	12,553	(481)	82,423
Footpath Construction Bonds	2,000	0	0	2,000
Land Subdivision Bonds	506,810	169,941	(88,540)	588,211
Road Maintenance Bonds	293,234	0	0	293,234
Landscaping Subdivision Bonds	125,315	13,472	0	138,787
Planning Advertising Bonds	250	0	(250)	0
Mortimer Road - Community Trust	10,421	0	0	10,421
ATU Landscaping Bonds	3,168	0	(790)	2,378
Landscaping Development Bonds	56,822	7,655	0	64,477
Subdivision Handrails	15,395	0	0	15,395
APU Security Bonds	16,462	1,264	(2,245)	15,481
Off Road Vehicles	0	1,510	0	1,510
Councillor Nomination Deposits	0	720	(720)	0
DCA Contingency Bonds	729,967	89,411	(553,642)	265,736
Contiguous Local Authorities Group (CLAG)	200	0	0	200
Retention Funds	0	48,901	(11,377)	37,524
Public Open Space Cash In Lieu	49,608	150,453	0	200,061
	<b>2,812,055</b>	<b>592,680</b>	<b>(1,198,313)</b>	<b>2,206,422</b>




































**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 11: Capital Acquisitions**

Assets	Total YTD Actual	Budget				Comment
		Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
	\$	\$		\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.						
<b>Buildings</b>						
 Adventure Park - Calista Oval - Building Renewal	0	100,000	80,000	80,000	80,000	Funds not required in 17/18.
 Sloan`s Cottage - conservation works	3,465	5,000	5,000	5,000	1,535	Project complete.
 Smirk`s Cottage - conservation works	5,859	5,000	5,000	5,000	(859)	Project complete.
 Wheatfield Cottage - conservation works	12,256	15,000	15,000	15,000	2,744	Project complete.
 Zone Youth Centre - repaint external walls	3,149	20,000	20,000	20,000	16,851	Project complete.
 Revolving Energy Fund	27,340	35,000	35,000	35,000	7,660	Project complete.
 Sloan Reserve Toilets	0	40,000	0	0	0	Funds reallocated to Smirks Cottage Accessible Reserve Toilets OCM 13/09/17
 Smirks Cottage Accessible Reserve Toilets	31,144	0	56,919	56,919	25,775	Project complete, waiting for final invoice to be accrued.
 Youth Outdoor Space - Public Art	26,663	26,500	26,500	26,500	(163)	Project complete.
 Kwinana Bowling Club shed replacement	17,160	18,000	18,000	18,000	840	Project complete.
 CFWD Dist B - DCA 13 - Local Sporting Ground with Community Sports	222,262	385,350	350,000	350,000	127,738	Project not complete. Funds to be carried forward. Funded from Future Community Infrastructure Reserve.
 CWFD Dist C - DCA14 - Local Sporting Ground with pavilion extension	8,810	141,750	270,000	270,000	261,190	Project not complete. Funds to be carried forward. Funded from Future Community Infrastructure Reserve.
 CFWD Signage - update signage from Town to City	97,508	110,000	110,000	110,000	12,492	Project not complete. Funds to be carried forward for program to continue in 18/19.
 Administration Building (existing) Building renewals	0	2,897,000	0	0	0	Project included in 18/19 budget.
 Banksia Park - Bollard/Light replacement	2,887	6,400	6,400	6,400	3,513	Project complete.
 Banksia Park - Clubhouse kitchen - cabinet replacement	0	15,000	0	0	0	Project included in 18/19 budget.
 Banksia Park - Clubhouse - replace wooden framed door	0	2,500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 Banksia Park - External Painting - 5 year program	19,960	20,000	20,000	20,000	40	Project complete.
 Banksia Park - Security Camera Installation	15,245	0	15,000	15,000	(245)	Project complete.
 Business Incubator - replacement of split system air conditioners	9,570	15,000	15,000	15,000	5,430	Project complete.
 Wellard Pavilion Air Conditioning	11,450	11,000	11,000	11,000	(450)	Project complete.
 Kwinana Out of School Care - replace air conditioners	3,572	15,000	15,000	15,000	11,428	Project complete.
 Contingency (covers all unforeseen breakdowns and requests)	78,390	100,000	83,081	83,081	4,691	Project complete.
 Callistemon Court APU - new garage block	37,625	40,000	40,000	40,000	2,375	Project complete.
 Callistemon Court APU - carpet replacement	0	10,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 Callistemon Court APU - External Painting - 5 year program	18,788	20,000	20,000	20,000	1,212	Project complete.
 CFWD Callistemon Court APU - Construction/installation of new footpath and letterboxes	9,020	10,000	10,000	10,000	980	Project complete.
 Out of School Care - 2 Budden Way - Renewal of fence	9,650	20,000	9,650	9,650	0	Project complete.
 New Operations Centre	0	100,000	0	0	0	Project cancelled, to be reviewed as part of the Long Term Financial Plan.
 Bright Futures Family Day Care building to replace playroom, kitchenette and toy library	0	650,000	650,000	650,000	650,000	Project carried forward to 18/19 budget.
 Darius Well Reception - Safety modifications	4,544	0	0	0	(4,544)	To be transferred to operating expenditure to align with Capitalisation Policy.
 Recquatic ergonomic workstation refit	75,773	0	90,000	90,000	14,227	Project not complete. Funds to be carried forward.
 <b>Buildings Total</b>	<b>752,090</b>	<b>4,833,500</b>	<b>1,976,550</b>	<b>1,976,550</b>	<b>1,224,460</b>	



































**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 11: Capital Acquisitions**

Assets		Budget				Comment	
		Total YTD Actual	Adopted Annual Budget	Current Annual Budget	YTD Budget		YTD Variance
Plant, Furniture and Equipment							
Furniture and Equipment							
	Banksia Park - replacement of furniture and equipment in the Clubrooms	0	5,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Banksia Park - 3 x Rinnai continual Flow HWU	0	10,500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Banksia Park - 3 x Chef Elevated Oven Replacements	0	8,085	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Banksia Park - Park Benches	0	4,500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Callistemon Court APU - Rinnai continual flow HWS	0	14,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Callistemon Court APU - Chef elevated oven replacement	0	8,085	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Darius Wells Library & Resource Centre - Furniture	0	1,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	John Wellard Community Centre - Furniture	0	2,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	William Bertram community Centre - Furniture	0	2,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Library - Data projector & screen	0	5,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Library - F & E Renewal	0	5,500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Office Furniture - furniture for new staff/staff relocations	0	12,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Administration - Office Chairs	0	1,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Administration - Staffroom fridge	0	1,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Administration - Staffroom TV	0	500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Aquatics - Blanket buddy	0	8,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Aquatics - Disability hoist 25 metre pool	0	6,000	9,000	9,000	9,000	Additional funds approved OCM 17/1/18. Postponed until next financial year.
	Recquatic - Aquatics - Defibrillator	0	3,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Multi Purpose room - Mirrors	0	3,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Cafe - Tables	0	2,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Health & Fitness - New program equipment cost & replacement	0	2,500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Recquatic - Vacation Care/Crèche - Play Equipment	0	2,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Youth Centre - Zone - Lounge entrance renovation	27,991	10,000	35,000	35,000	7,009	Project complete.
	Defibrillators for City Facilities - Thomas Kelly, Orelia & one TBC	0	10,500	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Diesel Generator for Computer Room	0	4,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Darius Wells Christmas Tree/Decorations	9,884	0	9,884	9,884	0	Project complete.
	CCTV for Wellard CBD - WA Police Grant State CCTV Strategy	96,836	0	98,967	98,967	2,131	Project complete.
	CCTV Upgrade - Administration Building	0	0	100,000	100,000	100,000	Postponed until 18/19.
Computing Equipment							
	iPhones	0	20,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	Self Check Touchscreen Computer & Workstation	7,350	11,000	11,000	11,000	3,650	Project complete.
	Fibre Link to the Skate Park and Adventure Park	38,178	40,000	38,178	38,178	0	Project complete.
	AV Equipment - Projector Replacement	0	30,000	30,000	30,000	30,000	Project cancelled due to administration refurbishment in 18/19.
	Backup/DR Software	0	3,750	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	VM Software	0	5,400	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
	CFWD Various ICT Equipment for Strategic Information Technology Plan	0	146,850	0	0	0	Funds transferred to ICT Reserve at Budget Review.

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**





























**Note 11: Capital Acquisitions**

Assets	Total YTD Actual	Budget				Comment
		Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
<b>Plant and Equipment</b>				0		
 Depot - Minor Plant	0	25,000	0	0	0	Budget moved to operating expenditure as per the Capitalisation Policy.
 Depot - Purchase of New Tip Truck - New Plant 527 - (Sale KWN1761)	0	195,000	0	0	0	Replacement cancelled.
 Depot - Purchase of New Tip Truck - New Plant 528 - (Sale KWN1779)	95,221	85,000	112,000	112,000	16,779	Additional funds approved OCM 27/9/17.
 Depot - Purchase of New Loader - New Plant 529 - (Sale KWN624)	0	270,000	0	0	0	Replacement cancelled.
 Depot - Purchase of New Ride on Mower - New Plant 530	30,312	32,000	30,312	30,312	0	Project complete.
 Depot - Purchase of New Ride on Mower - New Plant 532	30,312	32,000	30,312	30,312	0	Project complete.
 Depot - Purchase of New Out-front ride on Mower - New Plant 531	32,567	30,000	32,567	32,567	0	Project complete.
 NAMS Tools	0	5,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 Recquatic - Aquatics - Automatic pool cleaner	0	5,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 Recquatic - Aquatics - Lane Rope (10)	0	8,000	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 Recquatic - Aquatics - Pool Inflatable Device	0	15,000	15,000	15,000	15,000	Project carried forward to 18/19 budget.
 Recquatic - Swim School - Swim Platform	0	2,400	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 CFWD Facilities - Soft fall tester	0	15,000	15,000	15,000	15,000	No longer required.
 CFWD Speed Alert Mobile Trailer for Driver Speed Education	24,660	26,290	26,290	26,290	1,630	Project complete.
 Computer Mounting Systems for City Assist Vehicles (KWN2061, KWN 2063, KWN2000, KWN1893)	0	9,091	0	0	0	Budget transferred to operating to align with Capitalisation Policy.
 CFWD Fixed Variable Community Notice Board	0	70,000	0	0	0	Project carried forward to 18/19 budget.
 Transfer of Vehicle Isuzu FTS 3.4 Fire Tanker from DFES	500,293	0	500,293	500,293	0	Fire tanker fully funded by DFES.
<b>Motor Vehicles</b>						
 Director City Living - Purchase & Sale - Sale 1ENV377 PL420	38,884	56,000	38,884	38,884	0	Project complete.
 Director Infrastructure - Purchase & Sale - Sale 1EOB725 PL421	0	56,000	0	0	0	Vehicle no longer required.
 Manager Marketing - Purchase & Sale - Sale 1EOB748 PL422	38,584	41,000	38,584	38,584	0	Project complete.
 Manager Engineering - Purchase & Sale - Sale 1EOX941 PL425	40,504	41,000	40,504	40,504	0	Project complete.
 Manager Works Depot - Purchase & Sale - Sale 1EOO657 PL430	37,092	41,000	37,092	37,092	0	Project complete.
 Building Assets Coordinator - Purchase & Sale - Sale 1ENM243 PL423	32,546	38,000	32,546	32,546	0	Project complete.
 Compliance Officer - Purchase & Sale - Sale KWN1955 PL424	33,989	41,000	33,989	33,989	0	Project complete.
 Development Engineer - Purchase & Sale - Sale KWN1946 PL426	34,379	41,000	34,379	34,379	0	Project complete.
 Engineer Designer - Purchase & Sale - Sale KWN1953 PL427	39,534	41,000	39,534	39,534	0	Project complete.
 Project Coordinator - Purchase & Sale - Sale KWN1952 PL428	38,737	41,000	38,737	38,737	0	Project complete.
 Parks Supervisor - Purchase & Sale - Sale KWN1817 PL410	38,737	41,000	38,737	38,737	0	Project complete.
 Streetscape Maintenance Officer - Purchase & Sale - Sale KWN1958	34,498	41,000	34,498	34,498	0	Project complete.
 Senior Essential Services - Purchase & Sale - Sale KWN2000 PL436	39,461	41,000	39,461	39,461	0	Project complete.
 Chief Executive Officer - Purchase & Sale - Sale 1EWF500 P466	57,849	63,000	57,849	57,849	0	Project complete.
 Director City Regulation Vehicle - Purchase only - New Plant 511	48,150	56,000	48,150	48,150	0	Project complete.
 Tree Officer - Purchase only - New Plant 512	35,361	41,000	35,541	35,541	180	Project complete.
 <b>Plant , Furniture and Equipment Total</b>	<b>1,481,909</b>	<b>1,932,951</b>	<b>1,682,288</b>	<b>1,682,288</b>	<b>200,379</b>	

































**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 11: Capital Acquisitions**

Assets	Total YTD Actual	Budget				Comment
		Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Park and Reserves						
 Annual upgrade of parks as per Parks for People strategy - Rogan Park, Bertram small scale skate park, shade sail on play equipment, Honeywood park exercise equipment	163,423	216,000	164,000	164,000	577	Project complete.
 Annual upgrade of Parks as per Parks for People Strategy - Honeywood	55,753	0	55,000	55,000	(753)	Project complete.
 Annual upgrade of Parks as per Parks for People Strategy - Prince	37,528	0	35,000	35,000	(2,528)	Project complete.
 Annual upgrade of Parks as per Parks for People Strategy - Gawler	10,689	0	12,000	12,000	1,311	Project complete.
 Bore - current condition 5 cubicle & pump replacement	74,930	75,000	75,000	75,000	70	Project complete.
 Bore - Forward renewal/replacement as per annual program	106,298	105,000	105,000	105,000	(1,298)	Project complete.
 Bowling Club Green replacement	129,151	220,000	129,151	129,151	0	Project complete. Kwinana Bowling Club contributed 50% funding.
 Calista Oval - Fencing & Bollards replacement	55,819	60,000	60,000	60,000	4,181	Project complete.
 Sanctuary Drive - Firebreak Construction - Dual Use Path - Limestone	22,688	15,000	30,000	30,000	7,312	Project complete.
 Goal post renewal	0	5,000	5,000	5,000	5,000	Funds not required in 17/18.
 KIA Tree Planting Program	122,806	130,000	130,000	130,000	7,194	Project complete.
 Kwinana Adventure Park - Bin Enclosure	23,284	40,000	23,500	23,500	216	Project complete.
 Kwinana Tennis Courts - Fencing	0	80,000	80,000	80,000	80,000	Waiting initial invoice to be accrued in 17/18 and unspent funds of \$23k to be carried forward to 18/19 to complete the project.
 Park Furniture/Lights	0	6,000	6,000	6,000	6,000	Funds not required in 17/18.
 Street Tree Planting Program - Bertram Stage 1 - 45	110,130	120,000	120,000	120,000	9,870	Project complete.
 Wells Beach Foreshore Upgrade (Park and Boating Facility)	0	466,526	466,526	466,526	466,526	Postponed until Wells Beach feasibility study finalised.
 Installation of fencing in City Reserves to prevent illegal dumping	49,651	50,000	50,000	50,000	349	Project complete.
 Mortimer Road Landscaping	48,872	51,500	51,500	51,500	2,628	Project complete.
 Wellard Village Nature Play Park - BBQ	4,513	10,000	10,000	10,000	5,487	Project complete.
 Medina Oval - Lighting	5,625	150,000	300,000	300,000	294,375	Additional funds approved from prior year surplus distribution OCM 11/10/17. Tender closing 5 June. Evaluation panel meeting 18 June. Funds to be carried forward to 18/19 for completion of works.
 Kwinana Netball Courts - Lighting and Additions	161,903	155,185	167,185	167,185	5,282	Project complete.
 CFWD Thomas Oval Netball Court Renewal	0	2,000	0	0	0	Reallocation of funds to Kwinana Netball Courts as approved at OCM 22/11/17.
 Playground Renewal - Gawler Way POS	4,380	35,000	35,000	35,000	30,620	Project complete, waiting for final invoice to be accrued.
 Playground Renewal - Wells Park	0	35,000	35,000	35,000	35,000	Project complete, waiting for final invoice to be accrued.
 CFWD Calista Oval Destination Park - Adventure Playground	82,419	42,232	78,732	78,732	(3,687)	Project complete.
 CFWD Kwinana Outdoor Youth Space KOYS - Skate Park	345,866	40,000	345,866	345,866	0	Project complete.
 Family Day Care - Playground Equipment and Landscaping behind office	0	101,569	101,569	101,569	101,569	Family Day Care building feasibility study to be completed before project can commence. This project is funded from the Family Day Care Reserve.
 Parks and Reserves Total	1,615,728	2,211,012	2,671,029	2,671,029	1,055,301	














**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 11: Capital Acquisitions**

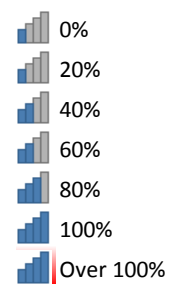
Assets	Total YTD Actual	Budget				Comment
		Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
<b>Roads</b>						
<b>Urban Road Grant Construction</b>						
 Anketell Road (a) - 230m to 430m West of McLaughlan Road	90,452	93,847	93,847	93,847	3,395	Project complete.
 Anketell Road (b) - 200m west to 360m east of Abercrombie & west bound	284,446	275,283	275,283	275,283	(9,163)	Project complete.
 Anketell Road (c) - 460m to 1000m east of Abercrombie Road	108,734	119,157	119,157	119,157	10,423	Project complete.
 Anketell Road (d) - 300m west of Armstrong to 180m east of Armstrong	226,281	240,252	240,252	240,252	13,971	Project complete.
 Cockburn Road - Rockingham to 70m North West of Rockingham Road	80,934	75,348	85,573	85,573	4,639	Project complete.
 Gilmore Ave & Wellard Rd to Sloan Drive North & South Bound	216,096	222,008	222,008	222,008	5,912	Project complete.
 Ocean Street - Rockingham Road to 100 metres East - Resurfacing	119,689	53,820	140,000	140,000	20,311	Project complete.
 Sulphur Road - Roundabout at intersection of Durrant Ave	41,165	45,209	45,209	45,209	4,044	Project complete.
<b>Roads to Recovery Grant Construction</b>				0		
 Beacham Place - Road Upgrade and formalise cul de sac	106,790	95,000	95,000	95,000	(11,790)	Project complete.
 Cockman Way - Road Resurfacing and upgrade including kerb & footpath	327,897	332,000	332,000	332,000	4,103	Project complete.
 Dalrymple Drive - resurfacing of various Roundabouts and chicane red laterite	82,165	85,000	85,000	85,000	2,835	Project complete.
 Partridge Street - Pavement rehabilitation including cul de sac & footpath	150,945	190,000	165,000	165,000	14,055	Project complete.
 Summerton Road - Intersection Improvement - Pre deflection Medina and Calista Avenues	90,346	0	99,000	99,000	8,654	Project complete.
 Freckleton Road - Cul de sac resealing	33,511	0	35,000	35,000	1,489	Project complete.
<b>Municipal Road Construction</b>						
 Minstrell Road Bertram - Removal of Slow Point	10,825	20,000	11,000	11,000	175	Project complete.
 The Strand & Runnymede Gate intersection - John Wellard Community Centre	20,837	20,000	20,000	20,000	(837)	Project complete.
 Beauchamp Loop & Wellard - Installation of Traffic Calming Devices	4,335	35,000	4,335	4,335	0	Project complete.
 Traffic Calming Devices Repair	14,750	25,000	19,843	19,843	5,093	Project complete.
 Traffic Signal Project - Signals Gilmore Ave / Sulphur Road / Summerton Road	14,065	0	15,472	15,472	1,407	Project complete.
 Bingfield Road West & Tucker Street Medina - Installation of Traffic Calming Devices	21,070	40,000	21,070	21,070	0	Project complete.
 CFWD Bertram Road Dual Carriageway	0	81,090	0	0	0	
 CFWD Johnson Road realignment roadworks	596,443	491,681	597,771	597,771	1,328	Project complete.
 <b>Roads Total</b>	<b>2,641,776</b>	<b>2,539,695</b>	<b>2,721,820</b>	<b>2,721,820</b>	<b>80,044</b>	
			0			
<b>Street Lighting</b>						
 Replacement of solar light damaged by third party - Insurance claim	1,415	0	1,415	1,415	0	Project complete.
 Replacement of solar light damaged by third party - Insurance claim	15,805	0	15,745	15,745	(60)	Project complete.
 Latitude 32 lighting change from solar	15,500	0	262,272	262,272	246,772	Additional funds approved OCM 11/10/17 & OCM 13/12/17. Tender advertising in progress. Funds to be carried forward to 18/19 to match the timing of works.
 Street Lighting	0	42,436	22,436	22,436	22,436	Project complete.
 <b>Street Lighting Total</b>	<b>32,720</b>	<b>42,436</b>	<b>301,868</b>	<b>301,868</b>	<b>269,148</b>	
<b>Bus Shelter Construction</b>						
 Bus Shelter Construction	33,522	51,500	36,500	36,500	2,978	Project complete.
 <b>Bus Shelter Construction Total</b>	<b>33,522</b>	<b>51,500</b>	<b>36,500</b>	<b>36,500</b>	<b>2,978</b>	

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 11: Capital Acquisitions**

Assets	Total YTD Actual	Budget				Comment
		Adopted Annual Budget	Current Annual Budget	YTD Budget	YTD Variance	
Footpath Construction						
 Footpath Construction - Mortimer Road	89,851	92,500	92,500	92,500	2,649	Project complete.
 Footpath Construction - Bertram Road	128,337	87,500	117,500	117,500	(10,837)	Project complete.
 Footpath Construction - between Adventure Park and Gilmore Avenue	50,970	130,000	205,000	205,000	154,030	Unspent funds to be included as carry forward in surplus allocation.
 Footpath Construction Total	269,158	310,000	415,000	415,000	145,842	
Drainage Construction						
 Lot 1 Challenger Ave (Nutrient Stripping Basin) - Transfer of land	0	120,000	0	0	0	Challenger Avenue drainage to be completed by Developer. Transfer of funds to Rollings Crescent drainage approved OCM 27/9/17.
 Rollings Crescent Drainage Upgrade	78,955	0	155,000	155,000	76,045	Unspent funds to be included as carry forward in surplus allocation. Additional funds approved OCM 27/9/17.
 Outfall Drainage nets at various stormwater outlet locations in Leda	17,637	20,000	20,000	20,000	2,363	Project complete.
 Drainage Construction Total	96,592	140,000	175,000	175,000	78,408	
Car Park Construction						
 Honeywood Playing Fields Carpark	47,350	0	60,000	60,000	12,650	Project complete.
 Medina Oval - Bituminise entrance & Carpark	122,436	141,311	141,311	141,311	18,875	Unspent funds to be included as carry forward in surplus allocation.
 CFWD Construction of Carpark at the Skate Park	171,451	30,000	171,451	171,451	0	Project complete.
 Car Park Construction Total	341,237	171,311	372,762	372,762	31,525	
 Capital Expenditure Total	7,264,732	12,232,405	10,352,817	10,352,817	3,088,085	

**Level of Completion Indicators (Percentage YTD Actual to Annual Budget)**



**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 12: Schedule of Grants, Subsidies & Contributions**

Description	Current Annual Budget	YTD Actual as at 30/06/18	Comments
<b>Operating Grants, Subsidies &amp; Contributions</b>			
<b>Community Amenities</b>			
PTA Bus Shelter Subsidy	-	13,108	
Keep Australia Beautiful Committee - Community Litter Grant	9,091	7,273	Milestone payment received
SMCC - Challenger Beach Coastal Rehab	16,000	16,000	South Metro Coast Care
SMCC - KIC Coastcare in the KIA	10,000	-	South Metro Coast Care
SMCC - BP Coastcare	10,000	-	South Metro Coast Care
SMCC - Perth Region NRM for SMCC	5,000	-	South Metro Coast Care
SMCC - Tronox Adopt a Beach	5,000	-	South Metro Coast Care
SMCC - Degremont Adopt a Beach	5,000	-	South Metro Coast Care
NATE - Seedling Subsidy Scheme	2,000	-	
NATE - Bushland Reserves Grass Weed Control Program	1,818	1,818	Armana Holdings - contribution for weed control in Sunrise Estate
National Australia Bank - Bushtucker Presentation	-	135	
Dept of Transport - Bike and Walk Plan	25,000	25,000	
<b>Education and Welfare</b>			
Banksia Park Management Fees	318,349	318,240	
Family Day Care Subsidy - Aboriginal Resource Worker	30,500	25,515	
Family Day Care - NGALA My Time Program	8,800	10,824	
Family Day Care - Mainstream Childcare Benefit Subsidy	3,000,000	3,697,253	Family Day Care \$611k additional subsidies received, offset by additional payments made.
Family Day Care - Subsidy Other	45,000	53,390	
Family Day Care - Inclusion Subsidy Scheme	12,500	20,662	
Operational Subsidy - General (F)	75,000	61,318	In Home Care Subsidy ends 30/6/17
CCB Subsidy (F)	1,500,000	1,408,106	
Subsidy Other	10,000	1,147	
Youth Social Justice Program (S)	174,400	172,561	Outreach Services annual grant paid quarterly
Youth Centre - LYRIK Program	35,000	50,000	Lyrik Program Sponsorship (includes 20k for 18/19)
Youth Centre - Youth Pathways Strategy	2,000	-	Not receiving 17/18
<b>General Purpose Funding</b>			
Local Government General Purpose Grant	368,838	764,325	Received first instalment for the 18/19 financial year in June
Local Government General Purpose Grant - Roads	334,956	742,892	Received first instalment for the 18/19 financial year in June
Non Rateable Property - Dampier to Bunbury Natural Gas Pipeline Corridor	191,000	168,410	
<b>Health</b>			
Contributions & Donations Other	15,000	24,028	
Department of Health	15,000	-	To be transferred to CLAG Reserve
<b>Law Order &amp; Public Safety</b>			
Department Fire and Emergency Services	157,800	159,971	DFES annual operating grant
Department Fire and Emergency Services	15,212	15,212	To cover shortfall in 2016/17 annual operating grant
Department Fire and Emergency Services	67,778	3,266	Memorandum of Understanding currently being reviewed
<b>Recreation &amp; Culture</b>			
Arts - Harmony & Reconciliation	5,000	-	
Tianqi Lithium Australia Sponsorship	5,000	5,000	Arts - New Initiatives - Music Program in Schools
International Power Australia Sponsorship of 2018 Youth Festival	-	1,870	
Alcoa of Australia	15,000	15,000	Arts - New Initiatives - Music Program in Schools
Rock Symphony - Healthway	15,000	15,000	
Rock Symphony - Fremantle Port Authority	10,000	20,000	
Rock Symphony - Wesfarmers Chemicals	10,000	10,000	
Lotterywest Sponsorship - Childrens Festival	20,000	20,000	
Alcoa of Australia Sponsorship - Childrens Festival	15,000	15,000	
Recreation - Club Development Officer	35,000	35,000	
Recreation - KidSport (Dept of Sport & Rec)	150,000	131,602	
Library Contributions & Donations	7,700	3,607	
Grounds - Bertram Oval	14,558	7,588	Dept of Education 50% contribution for use of Bertram Oval
Grounds - Gilmore Senior Oval	20,000	11,394	Dept of Education contribution for use of Gilmore College Senior Oval
Grounds - Gilmore Hockey Oval	12,000	7,181	Dept of Education contribution for use of Gilmore Hockey Senior Oval
Grounds - Wellard Oval & Pavilion	-	62,267	Anglican School's Commission
Beach Emergency Number Signs	4,115	4,115	Dept Sports & Recreation
Recquatic Holiday Program DEDU payments	78,421	71,446	
Volunteer Centre - Thank a Volunteer Event (May)	1,500	-	
<b>Transport</b>			
Main Roads Annual Direct Grant	99,749	99,749	
Main Roads Street Light Subsidy	5,000	4,763	
Main Roads Maintenance Contribution	78,391	122,030	For the maintenance of Perth/Bunbury Highway & Thomas Road Verge. \$10k extra received for pruning program.
Wandi Developments Contribution	8,400	8,400	Payment for remedial planting
<b>Total Operating Grants, Subsidies &amp; Contributions</b>	<b>7,075,876</b>	<b>8,431,466</b>	

**CITY OF KWINANA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 12: Schedule of Grants, Subsidies & Contributions**

Description	Current Annual Budget	YTD Actual as at 30/06/18	Comments
<b>Non-Operating Grants, Subsidies &amp; Contributions</b>			
<b>Community Amenities</b>			
DCA 1 - Hard Infrastructure - Bertram	447,959	169,379	DCA budget is an estimate. Contributions are only received when developer is seeking subdivision clearance.
DCA 2 - Hard Infrastructure - Wellard	441,662	369,782	
DCA 5 - Hard Infrastructure - Wandi	2,589,913	624,121	
DCA 7 - Hard Infrastructure - Mandogalup (west)	27,097	15,139	
DCA 9 - Soft Infrastructure - Wandi / Anketell	1,894,919	269,358	
DCA 10 - Soft Infrastructure - Casuarina/Anketell	433,934	239,940	
DCA 11 - Soft Infrastructure - Wellard East	857,478	1,465,083	
DCA 12 - Soft Infrastructure - Wellard West	766,540	202,921	
DCA 14 - Soft Infrastructure - Wellard / Leda	109,305	141,837	
DCA 15 - Soft Infrastructure - Townsite	57,476	21,533	
<b>Law Order &amp; Public Safety</b>			
WA Police Grant	98,967	98,967	CCTV in Wellard CBD
Department Fire & Emergency Services	500,293	500,293	DFES Fire Tanker 1GJJ940
<b>Recreation &amp; Culture</b>			
Kwinana Bowling Club - Shed	10,000	9,160	Kwinana Bowling Club managing project and contributing funds
Department of Infrastructure	20,000	20,000	Honeywood Park Exercise Equipment
Netball WA	10,000	10,000	Kwinana Netball Courts
Kwinana Bowling Club - Greens	64,576	64,575	Kwinana Bowling Club managing project and contributing funds (50%)
Wellard Village Park - BBQ	5,000	-	
CSRFF Funding	150,000	150,000	Medina Oval Lighting
Edge Skatepark - Lotterywest	203,624	203,624	Lotterywest funding
Edge Skatepark - DLGSCI	62,500	62,500	Dept Sport & Rec
<b>Transport</b>			
Anketell Road (a) - 230m to 430m West of McLaughlan Road	62,565	62,565	Urban Road Grant
Anketell Road (b) - 200m west to 360m east of Abercrombie & west bound - 100m east to 230m	183,522	197,362	Urban Road Grant
Anketell Road (c) - 460m to 1000m east of Abercrombie Road	79,438	74,402	Urban Road Grant
Anketell Road (d) - 300m west of Armstrong to 180m east of Armstrong	160,168	154,135	Urban Road Grant
Cockburn Road - Rockingham to 70m North West of Rockingham Road - Resurfacing	55,255	55,256	Urban Road Grant
Gilmore Ave, Wellard Rd to Sloan Drive North & South Bound lanes - Resurfacing	148,005	157,382	Urban Road Grant
Ocean Street - Rockingham Road to 100 metres East - Resurfacing	63,813	63,813	Urban Road Grant including additional grant received as per OCM 17/1/18
Sulphur Road - Roundabout at intersection of Durrant Ave - Resurfacing	30,139	30,139	Urban Road Grant
Beacham Place - Road Upgrade and formalise cul de sac	95,000	82,469	Roads to Recovery Funding
Cockman Way - Road Resurfacing and upgrade including kerb & footpath	332,000	332,000	Roads to Recovery Funding
Dalrymple Drive - resurfacing of various Roundabouts and chicane red laterite	85,000	85,000	Roads to Recovery Funding
Partridge Street - Pavement rehabilitation including cul de sac upgrade and footpaths	120,885	120,885	Roads to Recovery Funding
Johnson Road realignment	25,000	25,000	Roads to Recovery Funding
Traffic signal project - Gilmore / Sulphur / Summerton	10,315	-	Main Roads as per OCM 09/05/18
Summerton Road Intersection Improvement	66,000	65,194	Black Spot Grant as per OCM 22/11/17
Street light replacement	97,839	97,839	Insurance Claim for Solar lights to grid as per OCM 13/12/17
<b>Total Non-Operating Grants, Subsidies &amp; Contributions</b>	<b>10,366,187</b>	<b>6,241,653</b>	



### **16.3 Policy Review - Application to Keep Additional Dogs on Premises**

#### **DECLARATION OF INTEREST:**

There were no declarations of interest declared.

#### **SUMMARY:**

The City of Kwinana is responsible for the provision of compliance services to its community, including the administration of provisions under the *Dog Act 1976* (the Act). Included in these provisions is the power for the local government to limit the number of dogs that have reached the age of three months that can be kept at a premises, through the enactment of a local law.

The City of Kwinana has stated under clause 3.2 of the *Dogs Local Law 2010* (local law) that the limitation as to the number of dogs which may be kept upon any premises is two (2) dogs over the age of three months. Under section 26(3) of the Act, the City may provide conditions and guidelines for the assessment and approval of applications for an exemption as to the limitations imposed by the local law.

The reason for the review is to ensure that the policy is current and in accordance with legislation and that it provides a transparent process for the community to make an application to seek exemption from the limitations imposed by the Act.

#### **OFFICER RECOMMENDATION:**

That Council adopt the reviewed and renamed policy – ‘Application for exemption to Limitations on the Keeping of Dogs’ as detailed within Attachment A.

#### **DISCUSSION:**

A copy of the policy recommended for adoption is detailed in Attachment A, with the current policy contained within Attachment B.

The City of Kwinana is responsible for the provision of compliance services to its community, including the administration of provisions under the *Dog Act 1976* (the Act). Included in these provisions is the power for the local government to limit the number of dogs that have reached the age of three months that can be kept at a premises, through the enactment of a local law.

The City of Kwinana has stated under clause 3.2 of the *Dogs Local Law 2010* (local law) that the limitation as to the number of dogs which may be kept upon any premises is two (2) dogs over the age of three months. Under section 26(3) of the Act, the City may provide conditions and guidelines for the assessment and approval of applications for an exemption from the limitations imposed by the local law.

The reason for review is to ensure that the policy is current and in accordance with legislation and that it provides a transparent process for the community to seek exemption to the limitations posed by the Act.

**16.3 POLICY REVIEW - APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES**

The revised policy clarifies the City of Kwinana's procedures for processing applications for exemption under section 26(3) of the Act, by providing:

- clear and quantitative conditions for the approval of an exemption, and for when an exemption is granted;
- a set process for applying for an exemption;
- provisions for seeking variation to the conditions set; and
- provisions for the revocation, variation and review of the approvals and decisions relevant to the application for an exemption.

In addition, the policy has been renamed from 'Application to Keep Additional Dogs', to 'Applications for Exemption to Limitations on the Keeping of Dogs'. This renaming is to identify the reason why this policy is required. That is, to allow the City to permit an exemption from the limitation on the keeping of dogs under the Act and the Local Law and ensure that the policy does not conflict with other legislation or the City's Local Planning Scheme and Policies.

The benefit of the policy review is that the existing process will be streamlined and will improve the transparency of the assessment of applications and reduce any ambiguity of the existing conditions.

**LEGAL/POLICY IMPLICATIONS:***Local Government Act 1995***2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

*Dog Act 1976***Part V — The keeping of dogs****26. Limitation as to numbers**

- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*
  - (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and*
  - (b) *cannot authorise the keeping in or at those premises of —*
    - (i) *more than 6 dogs that have reached 3 months of age; or*
    - (ii) *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption; and*
  - (c) *may be revoked or varied at any time.*

**16.3 POLICY REVIEW - APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES****FINANCIAL/BUDGET IMPLICATIONS:**

There are no specific budget implications associated with this report.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no specific asset management implications associated with this report.

**ENVIRONMENTAL IMPLICATIONS:**

There are no specific environmental implications associated with this report.

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the City's Corporate Business Plan 2017 – 2022.

Plan	Outcome	Objective
Corporate Business Plan 2017 - 2022	Business Performance	5.1 An active and engaged Local Government, focussed on achieving the community's vision.

**COMMUNITY ENGAGEMENT:**

The following community engagement is proposed to take place:

- Publication on the City's website to advise that the Policy has been updated.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Residents aggrieved by the City not being able to allow exemptions from the restrictions imposed on the keeping of dogs under the <i>Dog Act 1976</i> .
Risk Theme	Inadequate engagement practices.
Risk Effect/Impact	People/Health
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Almost certain
Rating (before treatment)	High
Risk Treatment in place	Reduce - mitigate risk

**16.3 POLICY REVIEW - APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES**

Response to risk treatment required/in place	Provide an adequate policy detailing Council's requirements for residents seeking an exemption as to the limitations on the number of dogs that can be kept.
Rating (after treatment)	Low

**COUNCIL DECISION****265****MOVED CR M ROWSE****SECONDED CR W COOPER**

**That Council adopt the reviewed and renamed policy – 'Application for exemption to Limitations on the Keeping of Dogs' as detailed within Attachment A.**

**CARRIED  
7/0**



## Council Policy

### Applications for Exemption to Limitations on the Keeping of Dogs





# Council Policy

## Applications for Exemptions to Limitations on the Keeping of Dogs

D12/63009[v4]

1. **Title**  
Applications for Exemption to Limitations on the Keeping of Dogs.
2. **Purpose**  
To provide conditions and guidelines for the assessment and approval of applications made under s 26(3) of the *Dog Act 1976* (the Act); where an exemption is sought as to the limitations on the number of dogs to be kept upon a premises as specified by clause 3.2 of the *City of Kwinana Dogs Local Law 2010* (local law).
3. **Scope**  
The City of Kwinana will sustain its delivery of compliance services to the community, through processing requests initiated under provisions made by the Act; and through providing a process for assessing such requests in a manner which is compliant with current legislation. The limitations to this scope are dictated by the Act and the local law.
4. **Definitions**  
For the purpose of ensuring current legislative compliance, the definitions applicable to this policy are to be addressed by the relevant legislation. Any word which is not defined below is taken to have its dictionary definition.

### 4.1 General Definitions

**CEO** means the City of Kwinana's Chief Executive Officer

**local law** means the *City of Kwinana Dogs Local Law 2010* (as amended)

### 4.2 Definitions given by s 3(1) of the Act

**dangerous dog** means a dog that is –

- a) a dangerous dog (declared); or
- b) a dangerous dog (restricted breed); or
- c) a commercial security dog.

**effectively confined** means –

- a) in relation to keeping a dog in premises comprising a mobile home, means the mobile home is designed and constructed in a way that enables an occupant to prevent the dog from escaping the mobile home; and
- b) in relation to keeping a dog in or at other premises, or in any outdoor area of those premises, means the premises or area is bounded by a fence or barrier of a standard sufficient to prevent the dog from escaping.

**microchip** means an identification device of a prescribed type that –

- a) is capable of being implanted into a dog; and
- b) is designed to record information in a way that can be electronically retrieved.

**microchipped** means implanted with a microchip in a prescribed manner.

**mobile home** means caravan or campervan –

- a) that is ordinarily used for human habitation; and
- b) that is permanently or semi-permanently stationary in a single location.

**premises** shall, for the purpose of determining who is the occupier, be taken to refer to any land or building, or part of any land or building, that is or is intended to be occupied as a separate residence from any adjacent tenement, and includes a mobile home.

#### 4.3 Definitions given by clause 1.6 of the local law

**Act** means the *Dog Act 1976* (WA).

**authorised person** means a person authorised by the local government to perform all or any of the functions conferred on an authorised person under the local law and includes a person appointed under section 29(1) of the Act.

### 5. Policy Statement

#### 5.1 Empowerment of policy

Clause 3.2(2) of the local law provides that the maximum number of dogs that may be kept upon any premises is two (2) dogs over the age of three months.

Section 26(3) of the Act provides that where a local law is adopted by the local government that utilises the powers conferred by the Act to limit the number of dogs to be kept upon a premises; the local government may grant an exemption in respect of those premises.

The exemption may be subject to conditions specified by the local government and is subject to the relevant provisions of the Act and the local law. This policy shall specify those conditions, for the purposes of assessing s26(3) exemption applications received.

#### 5.2 Periods of approval sought

There shall be two (2) time periods for which an exemption may be sought by the applicant -

- a) a temporary exemption approval for a period of no longer than six (6) calendar months from the date of approval; or
- b) a permanent exemption approval.

#### 5.3 Method of application

Application for an exemption shall be made to the City of Kwinana via the approved application form. The application form must be completed in full with all declarations made, to be considered valid.

## 5.4 Conditions for approval of exemption

5.4.1 The applicant must not possess any prior criminal convictions, or more than two (2) substantiated complaints made against them under the –

- a) *Dog Act 1976* (WA);
- b) *Animal Welfare Act 2002* (WA); or
- c) *City of Kwinana Dogs Local Law 2010* (as amended).

A complaint is 'substantiated' if compliance action was taken and recorded by an authorised person (including the issuing of warnings).

5.4.2 The premises in which the dogs are to be kept must not be a mobile home.

5.4.3 The premises upon which the dogs are to be kept is capable of effectively confining the dogs at all times, and meets the following criteria:

- a) all gates, fences, barricades, walls, or otherwise which enclose the area of the premises in which the dogs are to be confined, are to comply with the *City of Kwinana Fencing Local Law 2016*; so that the fence is of a height equal to 1.8 metres or greater if permitted, have a ground clearance gap of no greater than 5 centimetres, and possess gaps of no greater than 5 centimetres between fencing panels;
- b) all gates or doors allowing access to the area of the premises which confines the dogs to be kept, possess at a minimum, a functioning latch style or key lock system and at least one functioning deadbolt lock (per access point);
- c) all boundaries surrounding the area of the premises which confines the dogs, to possess sufficient ground cover material to prevent digging. Sufficient ground cover may include;
  - natural or artificial turf;
  - brick, tile or similar paving material;
  - concrete or similar solid compounds; or
  - decking with no greater than 5 centimetres gap between decking boards; and
- d) the area in which the dogs are to be confined is to be of sufficient size, for the purposes of the dog's wellbeing.

Sufficient size is determined by the largest dog to be kept upon the property and is deemed to be:

- for the keeping of dogs under 40 centimetres (snout-tail); a confined area of no less than 20 meters squared; or

- for the keeping of dogs 40 centimetres (snout-tail) and over; a confined area of no less than 45 meters squared.

- 5.4.4 The applicant must provide a statement of intent outlining the reasons why an approval for exemption is sought.
- 5.4.5 Documentary proof must be provided that all dogs over the age of 3 months are microchipped and registered within the State of Western Australia.
- 5.4.6 The applicant must not keep any dangerous dogs, as defined by the Act, upon the premises.
- 5.4.7 The applicant must not intend to keep more than six (6) dogs upon the premises.
- 5.4.8 The exemption must not cause the breach of any provision of any existing legislation, including the City's Local Planning Schemes and policies<sup>1</sup>.
- 5.4.9 The applicant should give consent to public consultation being sought in regards to their application; including but not limited to the disclosure of the breed and quantity of dogs proposed to be kept, as well as the address in which the application applies to.

The consultation shall be conducted via written correspondence to nearby residences subject to the following criteria;

- a) a radius of 100 metres surrounding the applicable premises, when that premises is within a residential or special residential zone; or
- b) a radius of 200 metres surrounding the applicable premises, when that premises is within a special rural zone; and
- c) in respect to sub clauses (a) and (b); at a minimum every residence with cadastral boundaries abutting the boundaries of the applicable premises.

The public consultation period will accept submissions for a period of 21 days, commencing from the last date on which the written correspondence in this clause was issued. All submissions will be presented to the CEO for assessment, and the weighting that any submission has upon the decision is at the discretion of the CEO.

- 5.4.10 The applicant shall give express consent for an authorised person to inspect the premises and dogs to be kept; for the purpose of assessing the conditions of approval set by clauses 5.4.1 – 5.4.9.
- 5.4.11 Variations to any of the conditions for approval of exemption under clause 5.4 of this policy may be sought via written submission to the CEO and are subject to approval at the CEO's discretion.

## **5.5 Fees and charges**

The fees and charges pertaining to applications made for exemption are

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<sup>1</sup> i.e. See Schedule 1 – Special Residential Zones, Local Planning Scheme No 2.

determined annually by the City of Kwinana and are contained within the City of Kwinana's Schedule of Fees and Charges.

#### **5.6 Grant of approval**

The CEO may approve an application for exemption under section 26(3) of the Act to keep more than the prescribed number of dogs at a premises;

- (a) if all conditions stipulated by the policy; and
- (b) all requirements of the relevant legislation;

are met to the CEO's satisfaction.

#### **5.7 Granted approvals to be subject to conditions**

Any approval for exemption granted by the City of Kwinana shall be subject to the following conditions; noting that variation of conditions may be made at the discretion of the CEO;

- (a) the approval shall only apply to the premises and dogs specified in the notice of approval;
- (b) the approval for exemption of the number of dogs will be effectively reduced if any of the dogs specified in the approval are no longer housed at that premises;
- (c) if the applicant wishes to keep a subsequent dog which is not specified in the approval, or wishes to change address; a new application for exemption must be submitted with any new fees applicable;
- (d) approval for exemption under section 26 of the Act, may not be held concurrently with a license for an approved kennel establishment at the same premises; and
- (e) approval is subject to all conditions described at clause 5.4 being sustained for the entire duration that the exemption has been granted.

#### **5.8 Revocation and variation of approval**

The CEO possesses full discretionary power to revoke or vary the approval of exemption at any time consistent with this policy and relevant legislation.

#### **5.9 Review of decisions**

Under section 26(5) of the Act, any person who is aggrieved by the refusal or revocation of an exemption or, the conditions imposed by this policy; may apply to the local government for a review of the decision. This application for a review cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.

### **6. Financial/Budget Implications**

Minor revenue will be generated as a result of application fees and charges. Expenditure will be incurred through resources allocated to receiving and assessing applications made to the City.

### **7. Asset Management Implications**

No specific asset management implications have been identified.



## 8. Environmental Implications

No specific environmental implications have been identified.

## 9. Strategic/Social Implications

Plan	Outcome	Objective
Corporate Business Plan 2017 - 2022	Business Performance	5.1 An active and engaged Local Government, focussed on achieving the community's vision.

## 10. Occupational Safety and Health Implications

Authorised persons may be exposed to adverse conditions when conducting inspections of a premises and dogs for the purposes of assessing an application.

## 11. Risk Assessment

A risk assessment conducted as part of the policy review has indicated that the risk to the City by residents aggrieved by the City not being able to allow exemptions from the restrictions imposed on the keeping of dogs under the *Dog Act 1976* is high.

It is assessed that the risk rating following the implementation of this policy would result in a risk rating of low.

## 12. References

Name of Policy	Applications for Exemption as to Limitations on the Keeping of Dogs
Date of Adoption and resolution No	07/12/1979 #25
Review dates and resolution No #	27/09/2006 #519 28/04/2010 #105 11/07/2012 #163 26/08/2015 #552
New review date	26/08/2017
Legal Authority	<i>Dog Act 1976</i> Section 26 – Limitation as to numbers  <i>Local Government Act 1995</i> Section 2.7 – Role of Council
Directorate	Corporate and Engineering Services
Department	City Assist
Related documents	<b>Acts/Regulations</b> <i>Dog Act 1976</i> (WA)  <i>Animal Welfare Act 2002</i> (WA)  <b>Plans/Strategies</b> Corporate Business Plan 2017 – 2022  <b>Policies</b> Nil

	<p><b>Work Instructions</b> D14/25561[v3] – RS19 - Dog Control – Section 26 Application</p> <p><b>Other documents</b> <i>City of Kwinana Dogs Local Law 2010</i> (as amended 2016)</p> <p>City of Kwinana Town Planning Scheme No 2.</p> <p>D15/67618[v3] – CA Form 08 – Section 26 Application Form</p>
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**Note: Changes to References may be made without the need to take the Policy to Council for review.**



## POLICY

### APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES



## APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES

**To provide approval guidelines for additional dogs to be kept on property other than approved registered kennel, registered breeders' property or for bona fide agriculture animal husbandry.**

Adopted:	7/2/1979 #25
Last reviewed:	27/09/2006 #519 28/04/2010 #105 11/07/2012 #163 <b>26/08/2015 #552</b>
Legal Authority	Local Government Act Section 2.7 – Role of Council Dog Act 1976 Section 26(3)

### Policy:

As specified in clause 3.2(2) of the City of Kwinana Dogs Local Law 2010, unless a specific application is approved, no more than two (2) dogs over the age of three months and the young of those dogs under that age, may be kept on property within the City of Kwinana.

### Types of Applications

There shall be two types of applications:

1. Temporary approval for a period specified; or
2. Permanent approval.

The Chief Executive Officer may approve an application to keep more than two dogs on a property:

- if the applicant is an approved registered kennel or registered breeder's property, or for bona fide agricultural animal husbandry purposes without the need to follow the application process defined below;
- on a temporary basis for a period provided sufficient reason, as acceptable to the Chief Executive Officer, has been given in writing; or
- on a permanent basis.

### Revocation of Approval

The Chief Executive Officer has the discretion, in accordance with Section 26(3) of the *Dog Act 1976*, to revoke or vary at any time, an approval given to keep additional dogs on a property.

### Approval Criteria

The following criteria will be assessed when determining an application for residents requesting permission to keep more than two dogs in Kwinana:

- The area where the dogs are confined must be of a suitable size so as to provide sufficient area for the dogs to use, play and have adequate shelter;
- Dog's must be confined within the property;
- Houses built on stumps are to have sufficient materials attached under the house and secured into the ground so as to prevent dogs from getting through openings or digging under the house;

#### APPLICATION TO KEEP ADDITIONAL DOGS ON PREMISES

- Evidence of any previous complaints relevant to the applicant and the dogs in question;
- Results of any public consultation and investigations undertaken;
- Comments from the dog owner as to their responsibilities as dog owners;
- The condition of the dogs including veterinary evidence or certificates if required;
- Sterilisation is recommended on all dogs and will improve the likelihood of application being approved;
- The dog owner must provide sufficient reason for wanting to have more than two dogs on the property (applications will not be approved for simply wanting to have more than two dogs), to the satisfaction of the Chief Executive Officer; and
- All dogs must be and remain registered with the City of Kwinana.

#### **Public consultation and investigation**

On payment of the application fee by the applicant, the following public consultation is to occur before the City considers giving approval:

- Investigating Officer/Ranger is to visit the property to ensure it complies with the approval criteria;
- Notification in writing to be served on each occupier of every residence and landowner within;
  - a radius of 70 metres of the nominated property within the urban area;
  - within a radius of 200 metres of the nominated property within the rural area;
  - and at a minimum, every adjoining neighbour.

The above notifications are to include the total number and breed of dogs intended to be kept and shall invite submissions to be made to the City within 21 days of the date of notification.

#### **Fees and Charges**

Fees and charges associated with applications are determined annually in the City's Schedule of Fees and Charges.



## 16.4 Accounts for payment for the month ended 31 July 2018

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the month ended 31 July 2018, as required by the *Local Government (Financial Management) Regulations 1996*.

### OFFICER RECOMMENDATION:

That Council:

1. Accepts the list of accounts, totalling \$7,429,764.89, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 July 2018, as contained within Attachment A.
2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 July 2018.

### DISCUSSION:

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within Attachment A.

<b>Payment Type</b>	<b>Amount (\$)</b>
Automatic Payment Deductions	\$ 49,639.48
Cheque Payments - #200906 to 200912	\$ 73,440.93
EFT Payments - #3702 to 3725	\$5,395,942.29
Payroll Payments – 01/07/18, 15/07/18 and 29/07/2018	\$1,910,742.19
<b>Total</b>	<b>\$7,429,764.89</b>

Contained within Attachment B is a detailed transaction listing of credit card expenditure paid for the period ended 31 July 2018. The total amount expended through the use of credit cards for the period was \$16,823.42. This amount is included within the total payments, listed above.

## 16.4 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JULY 2018

**LEGAL/POLICY IMPLICATIONS:**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name; and*
  - (b) *the amount of the payment; and*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing*
  - (a) *for each account which requires council authorisation in that month —*
    - (i) *the payee's name; and*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction;*  
*and*
  - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
  - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no financial implications that have been identified as a result of this report or recommendation.

**ASSET MANAGEMENT IMPLICATIONS:**

There are no asset management implications that have been identified as a result of this report or recommendation.

**ENVIRONMENTAL IMPLICATIONS:**

There are no environmental implications that have been identified as a result of this report or recommendation.

## 16.4 ACCOUNTS FOR PAYMENT FOR THE MONTH ENDED 31 JULY 2018

**STRATEGIC/SOCIAL IMPLICATIONS:**

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

**COMMUNITY ENGAGEMENT:**

There are no community engagement implications that have been identified as a result of this report or recommendation.

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not accept the payments.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Officers provide a full detailed listing of payments made in a timely manner
Rating (after treatment)	Low

**COUNCIL DECISION**

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**MOVED CR S LEE****SECONDED CR S MILLS**

**That Council:**

- 1. Accepts the list of accounts, totalling \$7,429,764.89, paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 July 2018, as contained within Attachment A.**
- 2. Accepts the detailed transaction listing of credit card expenditure paid for the period ended 31 July 2018.**

**CARRIED**  
**7/0**

Cheque Listing  
Payments made between  
01/07/2018 to 31/07/2018



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
<b>Automatic Deductions</b>								
1361703	16/07/2018	iinet Technologies Pty Ltd	39.95	INV	16/07/2018	101361703	Monthly Internet Charges Kwinana Senior Citizens	39.95
1658743	23/07/2018	Caltex Australia Petroleum Pty Ltd	8,218.87	INV	23/07/2018	301658743	Fleet Fuel 010618 to 300618	8,218.87
1733172	12/07/2018	iinet Technologies Pty Ltd	59.95	INV	12/07/2018	101733172	Monthly Internet Charges Zone 120718 to 120818	59.95
1975182	20/07/2018	iinet Technologies Pty Ltd	39.95	INV	20/07/2018	101975182	IINet Kwinana Village 200718 to 200818	39.95
2137620	25/07/2018	iinet Technologies Pty Ltd	69.99	INV	25/07/2018	102137620	Monthly Internet Charges Wellard Centre	69.99
30718	04/07/2018	Commonwealth Bank	70.55	INV	04/07/2018	030718A	Credit Card CEO 050618 to 0307018	70.55
30718	04/07/2018	Commonwealth Bank	1,998.94	INV	04/07/2018	030718B	Credit Card Functions Officer 050618 to 030718	1,998.94
30718	04/07/2018	Commonwealth Bank	902.85	INV	04/07/2018	030718C	Credit Card City Legal 050618 to 030718	902.85
30718	04/07/2018	Commonwealth Bank	821.78	INV	04/07/2018	030718D	Credit Card Executive Assistant 050618 to 030718	821.78
30718	04/07/2018	Commonwealth Bank	971.62	INV	04/07/2018	030718E	Credit Card Director City Regulation	971.62
30718	04/07/2018	Commonwealth Bank	31.08	INV	04/07/2018	030718F	Credit Card Director City Infrastructure	31.08
30718	04/07/2018	Commonwealth Bank	158.70	INV	04/07/2018	030718G	Credit Card Executive Assistant 050618 to 030718	158.70
30718	04/07/2018	Commonwealth Bank	5,828.17	INV	04/07/2018	030718H	Credit Card Director City Strategy	5,828.17
30718	04/07/2018	Commonwealth Bank	1,579.21	INV	04/07/2018	030718I	Credit Card Human Resources 050618 to 030718	1,579.21
30718	04/07/2018	Commonwealth Bank	4,460.52	INV	04/07/2018	030718J	Credit Card Director City Engagement 0506 to 0307	4,460.52
1025996	23/07/2018	BP Australia Pty Ltd	20,296.36	INV	23/07/2018	1025996	Fleet Fuel 010618 to 300618	20,296.36
1641810	20/07/2018	Esanda	1,294.70	INV	20/07/2018	LATO01641810A	Monthly lease fees July KWN700	1,294.70
22589632	11/07/2018	Fines Enforcement Registry	127.00	INV	11/07/2018	22589632	Fines Enforcement Registration FER4287838 110718	127.00
22604370	13/07/2018	Fines Enforcement Registry	127.00	INV	13/07/2018	22604370	Lodgment fee for registering Infringements 130718	127.00
22647811	24/07/2018	Fines Enforcement Registry	127.00	INV	24/07/2018	22647811	Lodgement fee for FER registration 230718	127.00
32	23/07/2018	Wright Express Australia Pty Ltd	1,121.24	INV	23/07/2018	32	Fleet Fuel 310518 to 260618	1,121.24
597480	30/07/2018	Toyota Financial Services	1,194.07	INV	30/07/2018	597480	Monthly lease fees 1EWZ823 1EYT548 July 18	1,194.07

## Cheque Listing

Payments made between  
01/07/2018 to 31/07/2018



Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
80637909	03/07/2018	TPG Internet Pty Ltd	49.99	INV	03/07/2018	L180637909	Kwinana South Station Internet Connection	49.99
80639572	03/07/2018	TPG Internet Pty Ltd	49.99	INV	03/07/2018	L180639572	TPG Internet Mandogalup Bush Fire Brigade	49.99
Total Automatic Deductions			49,639.48					
Cheques								
200906	04/07/2018	City Of Kwinana - Pay Cash	334.10	INV	30/06/2018	26/06/-Recquatic	Petty cash recoup to 190618 Recquatic	72.85
				INV	30/06/2018	D/W-29/06/18	Petty cash recoup to 290618 Darius Wells	18.95
				INV	30/06/2018	290618-Health	Petty cash recoup to 290618 Health	55.45
				INV	30/06/2018	290618-FDC	Petty cash recoup to 290618 FDC	186.85
200907	04/07/2018	Western Australia Genealogical Soci	100.00	INV	30/06/2018	2018/19	Annual subscription	100.00
200908	11/07/2018	City Of Kwinana - Pay Cash	128.70	INV	30/06/2018	28/06/18-Village	Petty cash recoup to 270618 Village	120.75
				INV	10/07/2018	06/07/18-Recq	Petty cash recoup to 030718 Recquatic	7.95
200909	11/07/2018	Jardine Lloyd Thompson Pty Ltd	36,172.53	INV	11/07/2018	060-1179460	Industrial Special Risks Insurance 2018 to 2019	30,250.00
				INV	11/07/2018	060-1179461	Combined Liability Pack Insurance 2018 to 2019	5,390.13
				INV	11/07/2018	060-1179462	Banksia Park and Callistemon Court Personal Accident Insurance 2018 to 2019 Banksia Park and Callistemon Court	532.40
200910	18/07/2018	City Of Kwinana - Pay Cash	68.05	INV	30/06/2018	27/06/18-Library	Petty cash recoup to 270618 Library	35.50
				INV	13/07/2018	12/07/18-Library	Petty cash recoup to 120718 Library	32.55
200911	25/07/2018	City Of Kwinana - Pay Cash	283.70	INV	24/07/2018	240718 - Lib	Petty cash Recoup to 190718 Library	35.40
				INV	24/07/2018	04/07/18-FDC	Petty cash recoup to 040708 FDC	29.00
				INV	24/07/2018	250718-Admin	Petty cash recoup to 250718 Admin	219.30
200912	25/07/2018	Transport Department of	36,353.85	INV	18/07/2018	B9816-18/19	Fleet Registration annual to 31 July 2019	36,353.85
Total Cheques			73,440.93					
EFT								
3702	02/07/2018	EFT TRANSFER: - 28/06/2018	-250.00	Return Payment Supplier 10231				
3706	02/07/2018	EFT TRANSFER: - 02/07/2018	171,335.51					
3706.238-01		Alwyn Anthony Britto	171,335.51	INV	30/06/2018	27thJune2018	Tenure Sum Re-payment Villa 12 Banksia Park	171,335.51
3707	04/07/2018	EFT TRANSFER: - 05/07/2018	953,863.56					



## Cheque Listing

Payments made between  
01/07/2018 to 31/07/2018



<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
3707.10017-01		Remplan	1,100.00	INV	30/06/2018	2151	ABS Census Place of Work Data	1,100.00
3707.10022-01		BBB Advisory	28,510.15	INV	30/06/2018	INV-16171	Consultancy for Customer Experience Improvement	6,578.57
				INV	30/06/2018	INV-16170	Consultancy for Customer Experience Improvement	21,931.58
3707.10040-01		Foundations For A Better Tomorrow	500.00	INV	30/06/2018	180426ZYS	Zone Term 2 2018 Program Final Payment	500.00
3707.10079-01		Compu-Stor	6,639.93	INV	30/06/2018	00246154	Digitisation & book scanning	6,639.93
3707.10121-01		Business Base	1,503.00	INV	30/06/2018	INV-0516	Electric Complete Desk	1,503.00
3707.10128-01		Likhani Kokalis	100.00	RFD	15/05/2018	1273903	Refund bond Patio hire 280318	100.00
3707.10164-01		Willplay Pty Ltd	4,235.00	INV	30/06/2018	00001653	Parts to fix carousel at Adventure Playground	4,235.00
3707.10177-01		Safety and Rescue Equipment Pty Ltd	5,929.00	INV	30/06/2018	20585	Height Safety Inspections June 2018	5,929.00
3707.10231-01		Nikki Taylor	250.00	INV	27/06/2018	24thJune2018	Practitioner for Wellness Expo 240618	250.00
3707.10234-01		Australian Institute of Aboriginal	434.50	INV	30/06/2018	00016810	Aboriginal history texts	434.50
3707.10237-01		JEM Training Pty Ltd	695.00	INV	30/06/2018	507	Managing Meetings Workshop facilitation	695.00
3707.10239-01		Culture Counts Pty Ltd	3,300.00	INV	30/06/2018	inv-0473	Annual membership for Culture Counts	3,300.00
3707.10245-01		Industrial Yarns Pty Ltd	143.50	INV	30/06/2018	105101	Crochet and candlewick cotton	143.50
3707.10248-01		Charles Ernest Humfrey	496.93	INV	28/06/2018	50.5	Rates Refund	496.93
3707.10250-01		Reiki by Alison	200.00	INV	30/06/2018	28thJune2018	Practitioner for Wellness Expo 240618	200.00
3707.10256-01		Mindful & Meditation for Infinite	350.00	INV	30/06/2018	INVOICE 1	Mini Wellness Expo held 240618	350.00
3707.10257-01		Scanner Angel OZ	335.00	INV	30/06/2018	3545	Halo Microchip Scanners	335.00
3707.10275-01		Zanzara	331.60	INV	30/06/2018	011718	PP141 Motor units and PP131 Verandah only	331.60
3707.10286-01		InterFire Agencies	7,355.69	INV	30/06/2018	INV-01134	Various fire fighting equipment for Kwinana South	4,273.39
				INV	30/06/2018	INV-01135	EMS flare 4 Pack	337.25
				INV	30/06/2018	INV-01136	Firewalker W/C unlined for Mandogalup brigade	2,745.05
3707.10291-01		Margaret Berry	767.04	INV	28/06/2018	50.5	Rates Refund	767.04
3707.10292-01		Estate of Maureen Anne Hall	710.64	INV	28/06/2018	50.5	Rates Refund	710.64
3707.10293-01		Linda Jane Thomson	177.57	INV	28/06/2018	50.5	Rates Refund	177.57
3707.10294-01		Chas Hopkins Corporate Design	2,090.00	INV	29/06/2018	00004661	Essen office chairs x 4	2,090.00

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3707.10296-01		Nate Lansdell	400.00	INV	30/06/2018	378	Finally Fridays Music Series Performance	400.00
3707.10300-01		Gail Catherine Godfrey	500.00	INV	03/07/2018	1.1	Rates Refund	500.00
3707.10301-01		Burgess Rawson (WA) Pty Ltd	544.93	INV	03/07/2018	1.2	Rates Refund	544.93
3707.10302-01		Ruth Lody	50.00	INV	30/06/2018	1076691	Refund 360L recycle bin upgrade fee	50.00
3707.10303-01		McCauleys Orelia News	3,300.00	INV	30/06/2018	30thJune2018	Local Community Grant Funding	3,300.00
3707.10304-01		Isha Foundation Australia	400.00	RFD	27/06/2018	1314965	Refund bond Hall hire	400.00
3707.10305-01		Nicole Cole	100.00	RFD	12/06/2018	1310332	Refund bond Patio hire 120618	100.00
3707.10307-01		Karen Ann Hayes	100.00	RFD	30/06/2018	1315721	Refund bond Patio hire 220618	100.00
3707.1130-01		Port Printing Works	110.00	INV	30/06/2018	INV019676	Posters for new online catalogue	34.10
				INV	30/06/2018	INV019679	Posters for new online catalogue	33.00
				INV	30/06/2018	INV019646	Business cards	42.90
3707.115-01		AAA Asphalt Surfaces	1,100.00	INV	30/06/2018	00005944	Cold mix	1,100.00
3707.1178-01		Holcim (Australia) Pty Ltd	296.12	INV	30/06/2018	9403740212	.6m3 concrete	296.12
3707.1186-01		Red Dot	35.50	INV	30/06/2018	02000043	Assorted items for July SHP	35.50
3707.1245-01		Rotary Club of Kwinana Inc.	330.30	RFD	04/07/2018	1213279	Refund bond Bus hire	330.30
3707.1276-01		Satellite Security Services	16,910.75	INV	30/06/2018	IV003136	KAP Caretaker Shed Install alarm panel as quoted	2,848.38
				INV	30/06/2018	IV003131	John Wellard Communtiy Centre Event registered	150.00
				INV	30/06/2018	IV003130	GRPS Upgrades Various Centres	3,044.97
				INV	30/06/2018	IV003122	Migration of commander software	10,212.40
				INV	30/06/2018	IV003123	Wheatfield Cottage alarm activation	180.00
				INV	30/06/2018	IV003126	Recquatic System unable to be disarmed	120.00
				INV	30/06/2018	IV003124	Senior Citizens Fault on Alarm system	235.00
				INV	30/06/2018	IV003125	Adventure Park alarm will not re-set	120.00
3707.1335-01		Rockingham Kwinana Chamber of Comme	5,000.00	INV	30/06/2018	00010461	2018 Regional Business Awards	5,000.00
3707.1357-01		Sportsworld Of WA	321.75	INV	30/06/2018	135953	Assorted goggles for Recquatic	321.75
3707.1366-01		Star Communications	104.00	INV	30/06/2018	D168	Replace phone socket Banksia Park U12	104.00
3707.1423-01		Telstra	315.06	INV	30/06/2018	1548725500Jun18	Alarm for Feilman Building	73.25
				INV	30/06/2018	3752384000Jun18	Family Day Care to 210618	48.57
				INV	30/06/2018	3764775000Jun18	Depot burglar alarm to 210618	193.24

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3707.1456-01		The Salvation Army	4,300.00	INV	30/06/2018	28thJune2018	Community Funding Program	4,300.00
3707.1474-01		Toll Transport Pty Ltd	35.46	INV	30/06/2018	1023503	Courier service 200618	35.46
3707.1478-01		Toolmart Australia Pty Ltd	997.90	INV	30/06/2018	19061	Workshop tools table saw blade Opticut Framing	249.95
				INV	30/06/2018	19060	Workshop tools	747.95
3707.1520-01		Truck & Car Panel & Paint	1,862.68	INV	30/06/2018	00003987	Excess only 1EWO610	500.00
				INV	30/06/2018	00003988	Excess only KWN2077	500.00
				INV	30/06/2018	00003998	Excess only 1EWW269	862.68
3707.1530-01		Wormald Australia Pty Ltd	2,079.55	INV	30/06/2018	7747798	Service panel fault Fiona Harris Pavilion	253.00
				INV	30/06/2018	7747775	Service evacuation system Recquatic	891.00
				INV	30/06/2018	7748143	Routine inspection and testing	935.55
3707.1592-01		Water Corporation of Western Austra	5,738.31	INV	30/06/2018	9000358337Jun18	6U Boy Scout Hall	13.91
				INV	30/06/2018	9000358310Jun18	66U Medina Oval	870.07
				INV	30/06/2018	9000358839Jun18	14U Hall at Harley Way	538.52
				INV	30/06/2018	9000358855Jun18	43U Kwinana Senior Citizen	436.94
				INV	30/06/2018	9000356366Jun18	25U Family Day Care	226.76
				INV	30/06/2018	9000343469Jun18	0U Old St John Ambulance Depot	84.40
				INV	30/06/2018	9000345691Jun18	80U Waste Stream	185.44
				INV	30/06/2018	9000348470Jun18	185U Depot	850.50
				INV	30/06/2018	9000354002Jun18	4U BMX Track Amenities	93.67
				INV	30/06/2018	90003694614Jun18	1U Water Fountain Nottingham Parkway	0.55
				INV	30/06/2018	9000357641Jun18	47U Orelia Oval	952.64
				INV	30/06/2018	9000354133Jun18	58U Tucker St Reserve/Thomas Oval Pavilion	1,484.91
3707.1614-01		Westbooks	275.87	INV	30/06/2018	8974	Assorted titles for Library	107.17
				INV	30/06/2018	298045	Purchase of selected online titles	29.58
				INV	30/06/2018	298044	Purchase of selected online titles	48.16
				INV	30/06/2018	298043	Junior Books for WAYRBA and Book Week	90.96
3707.1649-01		Dennis Cleve Wood	683.95	INV	03/07/2018	June18	Reimbursement of work apparels	683.95
3707.1718-01		Qualcon Laboratories Pty Ltd	1,276.00	INV	30/06/2018	00024314	DUP Core Tests	1,276.00
3707.1767-01		Construction Training Fund	16,250.38	INV	30/06/2018	300618	Construction Training Fund June 2018	16,250.38
3707.1814-01		P Rond & Co	10,331.19	INV	30/06/2018	00000567	Redevelop bore No.1 Parmelia Avenue	5,627.45
				INV	30/06/2018	00000568	Redevelop bore at Wandii Equestrian Centre	4,703.74

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3707.1826-01		Arteil	1,663.20	INV	30/06/2018	00069577	Office chair x 4	1,663.20
3707.1856-01		Cornerstone Legal	11,000.00	INV	30/06/2018	15262	Prosecution Training	11,000.00
3707.19-01		Absolute Painting Services	11,330.00	INV	30/06/2018	INV-0515	Painting service Banksia Park	1,584.00
				INV	30/06/2018	INV-0514	Painting service Callistemon Courts U11 to U17	7,788.00
				INV	30/06/2018	INV-0516	Painting service Callistemon Court U66	1,815.00
				INV	30/06/2018	INV-0520	Repair bathroom door Callistemon U66	143.00
3707.2024-01		Institute of Public Works Engineeri	220.00	INV	30/06/2018	22588	Building Asset Intelligence Webinar	220.00
3707.2048-01		Palm Lakes Gardens & Landscape Serv	5,767.00	INV	30/06/2018	30-01/07/18	Supply and install cast iron box	297.00
				INV	30/06/2018	29-01/07/18	Paving services Unit 12 and 52	770.00
				INV	30/06/2018	28-01/07/18	Paving services at Callistemon Courts	4,700.00
3707.2097-01		Beaver Tree Services Aust Pty Ltd	264,242.53	INV	30/06/2018	66581	Various stump works	468.93
				INV	30/06/2018	66564	Roundabout pruning works to Ficus trees	6,537.49
				INV	30/06/2018	66577	Tree pruning plus plant at Beauchamp Loop	1,266.82
				INV	30/06/2018	66595	Mass tree planting program in the industrial area	104,494.50
				INV	30/06/2018	66579	General vegetation clearance Medina Oval	9,342.54
				INV	30/06/2018	66580	Tree pruning for HV power lines 60 day active list	1,109.90
				INV	30/06/2018	66598	Emergency call out to make safe on Thomas Road	1,666.67
				INV	30/06/2018	66604	Various stump removal and grinding works	4,636.26
				INV	30/06/2018	66600	Emergency works on Wellard Road	805.53
				INV	30/06/2018	66603	Stump grind of eight stumps in Varris Park	693.26
				INV	30/06/2018	66566	Install traffic island barriers	2,668.38
				INV	30/06/2018	66616	Hire of picker	1,066.66
				INV	30/06/2018	66563	Mass tree planting on Bertram streetscapes	95,837.50
				INV	30/06/2018	66602	Log cutting and transport	2,200.00
				INV	30/06/2018	66567	Additional tree planting on Bertram streetscapes	13,260.50
				INV	30/06/2018	66570	Tree pruning powerline clearance work	226.42
				INV	30/06/2018	66507	Pruning and climbing works at Adventure Playground	8,968.87
				INV	30/06/2018	66571	General vegetation clearance and emergency work	2,612.18
				INV	30/06/2018	66514	Tree pruning Woolcoot Road Wellard	640.13

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				INV	30/06/2018	66578	Tree pruning plus plant and equipment Coleford Rd	1,059.42
				INV	30/06/2018	66498	Tree removal and stump grind at Callistemon Court	4,680.57
3707.2125-01		Synergy	24,661.80	INV	30/06/2018	201352990Jun18	229U Newstead Park	157.75
				INV	30/06/2018	958312220Jun18	543U Djilba View	200.30
				INV	30/06/2018	661366430Jun18	594U Leda Hall	287.30
				INV	30/06/2018	618835230Jun18	0U Sloan Caretakers Cottage	32.00
				INV	30/06/2018	546496270Jun18	154U Skottowe Park	81.80
				INV	30/06/2018	786264020Jun18	339U Bore Sutherland Parade	169.70
				INV	30/06/2018	821437900Jun018	1253U POS Lighting new Wellard Village	449.90
				INV	30/06/2018	824098750Jun18	51U Thomas Road Entry Statement	47.45
				INV	30/06/2018	126641430Jun18	1458U Lights Tavern Carpark	378.30
				INV	30/06/2018	846031050Jun18	2395U Private Street Lights at The Strand	829.80
				INV	30/06/2018	521814530Jun18	3092U Wellard Pavilion	695.50
				INV	30/06/2018	272150100Jun18	716U Prince Regent Gate Reserve	217.65
				INV	30/06/2018	228715140Jun18	1033U Streetscapes Wellard Village/Pimlico Gardens	333.30
				INV	30/06/2018	254890650Jun18	18U Malden Park BBQs	35.95
				INV	30/06/2018	254890320Jun18	9U Rushbrooke Park BBQs	33.95
				INV	30/06/2018	829280210Jun18	1779U Street Lights	494.10
				INV	30/06/2018	963532150Jun18	373U Town Centre Park	156.90
				INV	30/06/2018	809178030Jun18	48U Sump	47.45
				INV	30/06/2018	114826050Jun18	473U Bore Industrial streetscapes	197.80
				INV	30/06/2018	151880770Jun18	164U Car Park Lighting	154.35
				INV	30/06/2018	544003140Jun18	345U Wellard Road Verge	173.00
				INV	30/06/2018	705629830Jun18	77U Bournan Heights Reserve	57.65
				INV	30/06/2018	558638440Jun18	2U Challenger Bertram Entry Statement	32.15
				INV	30/06/2018	151027420Jun18	23U Brandon Mews Reserve	39.15
				INV	30/06/2018	144348440Jun18	32U Bore Sutherland Parade	42.15
				INV	30/06/2018	479742820Jun18	17U Bore Parmelia Verges	37.15
				INV	30/06/2018	488212530Jun18	135U Chisham Oval	147.35
				INV	30/06/2018	882174540Jun18	1430U Public Open Space Lighting	508.95
				INV	30/06/2018	166216150Jun18	101U Sloan Reserve bore pump 3	65.65
				INV	30/06/2018	704953470Jun18	85U Barney Court	60.30
				INV	30/06/2018	113658350Jun18	22U Hennessey Park	37.80



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				INV	30/06/2018	765774910Jun18	1601U FDC	566.00
				INV	30/06/2018	256732610Jun18	137U Park Hoyle Road	75.65
				INV	30/06/2018	526240500Jun18	18U Thomas Road Pump 2	127.75
				INV	30/06/2018	187992920Jun18	159U Bertram Road Bore for Retic	83.50
				INV	30/06/2018	566370150Jun18	11878U Chipperton Park	4,397.40
				INV	30/06/2018	566336000Jun18	0U Fire Pump Water Tanker	30.45
				INV	30/06/2018	169026580Jun18	1010U Sump Johnson Rd and Gemstone Parade	368.35
				INV	30/06/2018	450583710Jun18	104U Bertram Oval	152.60
				INV	30/06/2018	832505320Jun18	137U Ascot Park	77.65
				INV	30/06/2018	382919470Jun18	49U Medina Centre Reserve	46.30
				INV	30/06/2018	861503150Jun18	1355U Brownell PI Medina	377.50
				INV	30/06/2018	516172020Jun18	177U Pump 1 Near Thomas	147.85
				INV	30/06/2018	884861450	4560U Callistemon Courts	1,263.20
				INV	30/06/2018	303074660Jun18	7U Banksia Park	96.40
				INV	30/06/2018	690941950Jun18	47U Gabor Park	47.15
				INV	30/06/2018	473346610Jun18	113U Wellard Park Smart Meter	146.35
				INV	30/06/2018	543072120Jun18	91U Pump 2 Near Thomas	136.30
				INV	30/06/2018	130957780Jun18	462U BP and APU	178.30
				INV	30/06/2018	277773560Jun18	4727U BP	1,606.60
				INV	30/06/2018	223615720Jun18	1030U BP Clubhouse	373.50
				INV	30/06/2018	129764890Jun18	5014U Lambeth Park POS	1,205.30
				INV	30/06/2018	958335710Jun18	8006U Orelia Oval	2,390.15
				INV	30/06/2018	114826720Jun18	54U Industrial streetscapes bore	50.00
				INV	30/06/2018	938812910Jun18	6573U Wandi Reserve	1,424.15
				INV	30/06/2018	295922660Jun18	415U Willandra Park	169.90
				INV	30/06/2018	201813230Jun18	2469U Mandogalup Fiire Station	855.00
				INV	30/06/2018	461218120Jun18	172U Nye Way Retic	145.00
				INV	30/06/2018	819683070Jun18	1420U Car Park Lighting	503.60
				INV	30/06/2018	282690350Jun18	4158U Casuarina & Wellard Fire Station	1,417.35
<hr/>								
3707.2224-01		Prestige Catering & Event Hire	4,153.65	INV	30/06/2018	00022658	Catering 270618 Library Event	915.80
				INV	30/06/2018	00022618	Catering 180618 OCM Dinner	378.40
				INV	30/06/2018	00022662	Catering 040718 City Regulations	513.30
				INV	30/06/2018	00022692	Catering 260618 Skills Developement Workshop	572.40
				INV	30/06/2018	00022695	Catering 270618 OCM dinner	424.80
				INV	30/06/2018	00022691	Catering 260618 Worm Farm Workshop	456.00

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				INV	30/06/2018	00022693	Catering 270618 Concessional Loading Workshop	892.95
3707.2429-01		Forestvale Trees	1,254.00	INV	30/06/2018	00013353	Supply of plants	1,254.00
3707.248-01		Bunnings Building Supplies	1,347.41	INV	30/06/2018	2163/01670067	Depot Dust masks and hi-vis vest	56.64
				INV	30/06/2018	2163/01670069	Koorliny Community Arts Centre silicone supplies	43.36
				INV	30/06/2018	2163/01501610	Supply kitchenette for the Kwinana Adventure Park	1,064.11
				INV	30/06/2018	2163/01669813	APU Purchase of various items	117.35
				INV	30/06/2018	2163/01138381	Glue gun with glue sticks	33.65
				INV	30/06/2018	2163/01668377	Hardware items	32.30
3707.2483-01		Picton Press	712.46	INV	30/06/2018	37103	500 bag ban notepads	712.46
3707.2586-01		Peet Southern JV Pty Ltd	7,373.47	INV	30/06/2018	IN-845-00000032	50% share bore electrical cable	2,409.72
				INV	30/06/2018	IN-845-00000034	Reimbursement for Barbeque installation	4,963.75
3707.2652-01		Modern Teaching Aids Pty Ltd	4,453.20	INV	30/06/2018	43383291	Assorted arts & crafts items	2,420.91
				INV	30/06/2018	43384891	Assorted craft items for Family Day Care	129.11
				INV	30/06/2018	43384161	Art supplies for William Bertram	227.51
				INV	30/06/2018	43383292	Butterfly Fun 123 ABC Carpet for Recquatic Creche	604.95
				INV	30/06/2018	43385549	Play resources for use in creche at Darius Wells	1,070.72
3707.2698-01		Wilson Security Pty Ltd	1,287.00	INV	30/06/2018	W00220734	Security patrols Banksia Park June 18	471.20
				INV	30/06/2018	W00220783	Security patrol Callistemon Courts June 18	815.80
3707.3105-01		Poly Pipe Traders	8.88	INV	30/06/2018	00092146	PVC cap 100 mm	8.88
3707.3338-01		AAA Blinds Port Kennedy	132.00	INV	30/06/2018	6789	Banksia Park U31 repair blinds	132.00
3707.3359-01		J Corp Pty Ltd	700.00	RFD	04/07/2018	2021	Refund security bond	700.00
3707.3452-01		Western Maze Pty Ltd	19,823.45	INV	30/06/2018	00015895	Greenwaste area 2	19,823.45
3707.358-01		Coastline Mowers	311.22	INV	30/06/2018	17474#5	BG86 Blower Serial No. 514447236	311.22
3707.3608-01		Foreshore Rehabilitation & Landscap	13,354.00	INV	30/06/2018	INV-4201	Installation of cable post fence and boom gates	9,999.00
				INV	30/06/2018	INV-4202	Install double boom gate Bertram Oval	3,355.00
3707.3730-01		Smith Family	2,200.00	INV	30/06/2018	30thJune18	Community funding grant	2,200.00
3707.3916-01		Kwinana Industries Council	387.23	INV	30/06/2018	00011801	Trainee for Community Centres	258.16

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<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	30/06/2018	00011802	Trainees for Community Centres	129.07
3707.3920-01		Sports Master Athletic Internationa	784.41	INV	30/06/2018	M4421	Sporting equipment for the Recquatic	784.41
3707.3941-01		Prestige Garden Kerbing	5,042.40	INV	30/06/2018	4054	Install kerbing	5,042.40
3707.3965-01		Fulton Hogan Industries Pty Ltd	12,589.77	INV	29/06/2018	11832467	Supply bitumen sealing	9,586.26
				INV	29/06/2018	11832506	Supply emulsion	3,003.50
				INV	30/06/2018	11832467	Additional to invoice 11832467	0.01
3707.3966-01		The Butcher Shop	461.22	INV	30/06/2018	FRM-I-36846	Art Materials for Community Art Project	461.22
3707.4033-01		Envision Ware Pty Ltd	385.00	INV	30/06/2018	INV-AU-4075	Onestop installation and training	385.00
3707.407-01		Winc Australia Pty Ltd	2,022.26	INV	30/06/2018	9024500294	Sharps collection and disposal equipment	111.33
				INV	30/06/2018	9024566729	Stationery	1,365.65
				INV	30/06/2018	9024605185	Stationery requirements for Family Day Care	545.28
3707.413-01		Covs Parts Pty Ltd	1,604.78	INV	30/06/2018	1650074092	Auto Parts	85.48
				INV	30/06/2018	1650074008	Auto Parts	748.15
				INV	30/06/2018	1650073445	Auto Parts	383.99
				INV	30/06/2018	1650073450	Auto Parts	70.25
				INV	30/06/2018	1650073550	Auto Parts	26.65
				INV	30/06/2018	1650073545	Auto Parts	39.59
				INV	30/06/2018	1650073446	Auto Parts	250.67
3707.4245-01		ED Property Services	1,265.00	INV	30/06/2018	00001120	Banksia Park U14 Repair bathroom	121.00
				INV	30/06/2018	00001119	Banksia Park U12 Repair bi fold doors	121.00
				INV	30/06/2018	00001122	Repairs Banksia Park U58	363.00
				INV	30/06/2018	00001121	Banksia Park U16 Repair to shower grout	660.00
3707.4246-01		Atom Supply	281.88	INV	30/06/2018	P472496	Work uniform with embroidery	281.88
3707.4412-01		JB Hi-Fi Rockingham	294.00	INV	30/06/2018	302705490-100	Assorted games for Library	294.00
3707.4587-01		The Eco Faeries	500.00	INV	30/06/2018	180603	Sustainable Sunday community engagement 240618	500.00
3707.4661-01		Envirolab Services (WA) Pty Ltd	885.50	INV	30/06/2018	PE607719	Water Analysis	885.50
3707.4719-01		Complete Office Supplies Pty Ltd	1,722.52	INV	30/06/2018	07537809	Stationary equipment for Darius Wells Centre	1,491.71
				INV	30/06/2018	07523158	Various stationery items for Library	85.07
				INV	30/06/2018	07538450	Various stationery items for John Wellard Centre	145.74
3707.483-01		Landgate	902.12	INV	30/06/2018	340878-10001098	GRV schedule U2018/3 to 310318	65.50

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				INV	30/06/2018	340859-10001098	GRV charge Schedule No.G2018/12	836.62
3707.4861-01		Big W	761.82	INV	30/06/2018	057693	Storage containers	20.00
				INV	30/06/2018	057688	Items for programs	6.82
				INV	30/06/2018	057692	Items for programs	252.00
				INV	30/06/2018	057687	Items for program	75.00
				INV	30/06/2018	057681	APU Purchase of various equipment	238.00
				INV	30/06/2018	057549-057550	Purchase kitchen utensils for use at workshops	80.00
				INV	30/06/2018	057691	Purchase of 3 MXM Golf Umbrellas	90.00
3707.4891-01		Display Me	645.40	INV	30/06/2018	N0108370	Various frames and display equipment	645.40
3707.5035-01		Quell Cleen	150.00	INV	30/06/2018	00050763	Vacate clean Banksia Park 12	150.00
3707.5071-01		JB HiFi Commercial Division	1,089.00	INV	30/06/2018	DE001-6499912-10	Apple iPhone 8 64GB Spacey Grey	1,089.00
3707.5247-01		Abraham Pattiselanno	71.90	INV	30/06/2018	26thJune2018	Reimbursement of items for Lyrik Awards Round 23	71.90
3707.5427-01		Phase 3 Landscape Construction Pty	53,758.95	INV	30/06/2018	2737	Progress claim for verge works on Mortimer Rd	53,758.95
3707.5443-01		TELF Products	1,336.50	INV	30/06/2018	00006048	Tote bags	1,336.50
3707.5520-01		Master Lock Service	1,047.00	INV	30/06/2018	00005197	Replace key to air con plant room	175.00
				INV	30/06/2018	00005198	Adventure Park supply 3 x 85/55CS high Security	375.00
				INV	30/06/2018	00005196	Administration supply dead bolt on twin system	302.00
				INV	30/06/2018	00005205	Banksia Park U12 Cut keys for sliding door	195.00
3707.5743-01		Programmed Maintenance Services Ltd	2,083.40	INV	30/06/2018	SINV4527035	APU Reticulation renewal	2,083.40
3707.5750-01		Kev's Wheelie Kleen	511.50	INV	30/06/2018	1767	Bin cleaning Darius Wells 270618	247.50
				INV	30/06/2018	1766	Bin cleaning Admin Building 270618	154.00
				INV	30/06/2018	1755	Bin cleaning John Wellard 260618	110.00
3707.5793-01		Supacool Refrigeration and Air	3,929.20	INV	30/06/2018	80827	Install air conditioner	3,929.20
3707.5971-01		Birdlife Australia WA	330.00	INV	30/06/2018	336	Bush Bird ID Workshop 120518	330.00
3707.5996-01		CMS Engineering Pty Ltd	18,009.20	INV	30/06/2018	29120	Install 2 x Daikin FTXS85L wall mounted split	12,595.00
				INV	30/06/2018	29087	The Zone Evaporative AC not working as required	1,205.60

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				INV	30/06/2018	29088	Recquatic Foyer AC	313.50
				INV	30/06/2018	29089	The Zone rectify toilet exhaust not working	729.30
				INV	30/06/2018	29090	Recquatic To clean heat recovery wheel	3,165.80
3707.6018-01		ALSCO Pty Ltd	99.74	INV	30/06/2018	CPER1842849	Linen Hire	99.74
3707.6110-01		Castrol Lubricants	35.23	INV	29/06/2018	24577040	Grease cartridges	35.23
3707.6180-01		High Pressure Water Technology	3,080.88	INV	30/06/2018	00006049	High pressure cleaning Wellard Village	3,080.88
3707.6267-01		Woolworths Group Limited	797.36	INV	30/06/2018	3193721	Items for Lyrik Awards Ceremony Round 23	515.98
				INV	30/06/2018	3193720	Food items for Drop in Term 2	41.77
				INV	30/06/2018	3193712	Glad bags for processing	44.66
				INV	30/06/2018	3193713	Purchase assorted items for Seniors Morning Tea	94.00
				INV	30/06/2018	3193702	Food and supplies for Family Day Care	20.00
				INV	30/06/2018	31493716	Depot morning tea supplies	80.95
3707.6289-01		Clockwork Print	3,301.10	INV	30/06/2018	INV-0052197	Kwinana Youth Services Banner Bug	445.50
				INV	30/06/2018	INV-0052199	Large waver flags for Darius Wells Resource Centre	2,653.20
				INV	30/06/2018	INV-0052198	Foamboard prints	202.40
3707.6370-01		Elexacom	44,931.58	INV	30/06/2018	23716	Replace exhaust fan Banksia Park U20	199.16
				INV	30/06/2018	23730	Install GPO Banksia Park U 25	462.57
				INV	30/06/2018	23693	Service pole lights Orelia Oval	2,105.18
				INV	30/06/2018	23719	Repair BBQ at Wells Park	1,008.92
				INV	30/06/2018	23721	Remove intercom at Incubator	84.43
				INV	30/06/2018	23647	Disconnect and reinstall data cabling	2,130.30
				INV	30/06/2018	23725	Service carpark lights Administration	491.26
				INV	30/06/2018	23703	Disconnection of feature light	562.93
				INV	30/06/2018	23732	Service power at Callistemon Court U66	330.09
				INV	30/06/2018	23723	Service sensor lights at Callistemon Courts	508.72
				INV	30/06/2018	23717	Install external lights	751.44
				INV	30/06/2018	23726	Replace zela light fixtures	2,149.40
				INV	30/06/2018	23712	Replacement of solar LED pole at Hope Valley Road	8,904.01
				INV	30/06/2018	23177	Callistemon Court U29 Replace kitchen light	186.78
				INV	30/06/2018	23183	Banksia Park U10 investigate no electricity	140.25
				INV	30/06/2018	23401	Move cable and conduit running to BBQ	4,001.94



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				INV	30/06/2018	23699	Provide power to the KAP Shed and install GPO's	10,025.40
				INV	30/06/2018	23671	Resource Centre Wandi PM Repairs	833.75
				INV	30/06/2018	23678	Business Incubator Relocation of access door	123.75
				INV	30/06/2018	23700	Building maintenance work shop electrical circuit	925.52
				INV	30/06/2018	23176	Callistemon Court U10 Office replace fluro light fitting	103.76
				INV	30/06/2018	23710	Sound Level Meter Matron Switch repair	159.50
				INV	30/06/2018	23666	Casuarina Hall Disabled toilet exhaust fan repair	267.69
				INV	30/06/2018	23656	Supply lighting and electrical to new garage block	8,474.83
3707.6371-01		DCM Services	10,527.00	INV	30/06/2018	45821	Replace ducted split system	10,527.00
3707.638-01		GHD Consultant Engineers	8,209.30	INV	30/06/2018	610049419	Site Validation Report	8,209.30
3707.6567-01		Poolegrave Signs	368.50	INV	30/06/2018	00010447	Mulch sign	126.50
				INV	30/06/2018	00010486	Updating of fees and charges board	242.00
3707.664-01		StrataGreen	4,835.51	INV	30/06/2018	96652	Solo battery sprayer and filters	1,435.72
				INV	30/06/2018	96798	Planting materials for Coastcare Planting	1,277.63
				INV	30/06/2018	96799	Materials for Coastcare Envirosoak liquid	1,553.90
				INV	30/06/2018	96609	Soil wetter	568.26
3707.684-01		Hart Sport	508.00	INV	30/06/2018	804773	Sporting items	508.00
3707.6860-01		Advance Scanning Services	4,683.25	INV	30/06/2018	20162548	Service location for McLaughlin Road fence install	1,295.25
				INV	30/06/2018	20162509	Underground utility scanning & survey	3,388.00
3707.69-01		Alinta Gas	1,287.10	INV	30/06/2018	282999778Jun18	125U Sloan Drive	54.10
				INV	30/06/2018	474997486Jun18	10524U Darius Wells Library	1,233.00
3707.6972-01		Go Doors Pty Ltd	900.90	INV	30/06/2018	407702	Service entry door The Zone	900.90
3707.7042-01		Quantum Building Services	25,612.62	INV	30/06/2018	00001990	Install bin at Calista Park	25,612.62
3707.7191-01		Shannon Maree Laing	1,000.00	INV	30/06/2018	3rdJuly2018	Financial assistance for Little Athletics	1,000.00
3707.72-01		All Lines & Signs	440.00	INV	30/06/2018	10810618	Keep Clear Linemarking	440.00
3707.7366-01		REDIMED Pty Ltd	143.00	INV	30/06/2018	1100264	Pre employment medical	143.00
3707.7436-01		Action Glass Pty Ltd	2,228.60	INV	30/06/2018	B16596	Install shower screen Banksia Park U14	1,114.30

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				INV	30/06/2018	B16521	Install shower screen Banksia Park U12	1,114.30
3707.7521-01		Strategen Environmental Consultants	165.00	INV	30/06/2018	17431	Fire Management Plan Reviews	165.00
3707.7523-01		Housing Authority	5,177.05	INV	29/06/2018	50.6	Rates Refund	4,831.44
				INV	29/06/2018	50.6	Rates Refund	345.61
3707.7557-01		Sheila Mills	82.65	INV	03/07/2018	June18	Reimbursement of travel expenses June 18	82.65
3707.762-01		Blackwood & Sons Ltd	38.28	INV	30/06/2018	PE1581PU	All thread rod	38.28
3707.770-01		Jason Signmakers	498.96	INV	30/06/2018	188306	Signs with galvanised posts	498.96
3707.7809-01		Frontline Fire and Rescue Equipment	6,896.08	INV	30/06/2018	60944	Annual Layflat Pressure Testing	2,557.50
				INV	30/06/2018	61020	Repairs to Kwinana South layflat hoses	2,538.65
				INV	30/06/2018	61019	Repairs to fire hoses for Mandogalup	1,799.93
3707.7812-01		Starbucks Flooring	1,310.00	INV	30/06/2018	INV-000415	Callistemon U66 replace carpet	1,310.00
3707.795-01		K Mart	902.00	INV	30/06/2018	107533	Items for Reward Box Recquatic	68.00
				INV	30/06/2018	136243	Delivery cost	50.00
				INV	30/06/2018	136227	Furniture for the Recquatic centre foyer area.	784.00
3707.8088-01		GTA Consultants (WA) Pty Ltd	15,290.00	INV	30/06/2018	111631	LINSIG analysis	15,290.00
3707.8099-01		Total Tools Rockingham	991.00	INV	30/06/2018	43198	Assorted hardware items	991.00
3707.8102-01		RAMM Software Pty Ltd	10,078.22	INV	03/07/2018	RSL-14937	RAMM Annual Support and Maintenance	10,078.22
3707.8133-01		Glen Flood Group Pty Ltd	1,905.48	INV	30/06/2018	INV-0734	Consultancy services 010618 to 300618	1,905.48
3707.8215-01		Bungaree Primary School	291.50	INV	30/06/2018	3642	Bus hire for Coastcare project tree planting	291.50
3707.8224-01		Axiis Contracting	8,917.82	INV	30/06/2018	3780	Supply and construction of footpath	6,051.04
				INV	30/06/2018	3782	Rollings Crescent Supply and install insitu concrete pedestrian ramp	1,085.55
				INV	30/06/2018	3781	Construct concrete footpath on Johnson Road	1,781.23
3707.8227-01		Emerald Gardens and Landscaping	660.00	INV	30/06/2018	24thJune18	Weed contol Pro Alliance Coastal Site	660.00
3707.8424-01		Lynette Kaye McLennan	420.00	INV	30/06/2018	Invoice five	Transcription of oral history interviews	420.00
3707.8425-01		Webson Services	9,562.30	INV	30/06/2018	2272	Painting service William Bertram Centre	7,872.70
				INV	30/06/2018	2287	Painting service at William Bertram	1,689.60
3707.8527-01		Jukebox Lady	175.00	INV	30/06/2018	18-06	Flashback show 270618 at Library	175.00
3707.8623-01		Irrigation West	10,268.26	INV	30/06/2018	IV00000000703	Supply irrigation items	10,268.26

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3707.8649-01		Ezy2c GPS Tracking	6,829.68	INV	30/06/2018	55334	12 month ezy2c website subscription	6,829.68
3707.8679-01		Mammoth Music	239.70	INV	30/06/2018	59471	Purchase of Mahalo Ukuleles	239.70
3707.8756-01		Ohura Consulting	23,293.77	INV	30/06/2018	415	Provision of Industrial Relations services	23,293.77
3707.8884-01		Coffee Works	370.48	INV	30/06/2018	2490	Coffee machine servicing for May 2018	370.48
3707.8899-01		Majestic Plumbing	13,723.49	INV	30/06/2018	211870	Casuarina Wellard Fire Station Toilet blocked	1,216.60
				INV	30/06/2018	211872	Recquatic Zip Tap filter in staff room	474.10
				INV	30/06/2018	211869	John Wellard Community Centre Filter on Zip tap	810.15
				INV	30/06/2018	211864	Repair sewer drains Callistemon Court	1,562.00
				INV	30/06/2018	211865	Banksia Park 20 Investigate water hammer	254.10
				INV	30/06/2018	211868	Replace gas bayonet U12 Banksia Park	315.04
				INV	30/06/2018	211867	Install HWS Banksia Park U25	1,461.90
				INV	30/06/2018	211866	Service HWS U25 Banksia Park	276.10
				INV	30/06/2018	211606	Run water and sewer services to the KAP Caretakers	7,353.50
3707.8905-01		Kelli Anne Hayward	710.00	INV	04/07/2018	1stJuly2018	Reimbursement of ICAA Annual Subscription	710.00
3707.8996-01		Fridgair Industries Pty Ltd	275.00	INV	30/06/2018	30238	Service fridge at Zone	275.00
3707.9013-01		Department of Mines, Industry	21,248.26	INV	30/06/2018	030618	Building Services Levy June 2018	21,248.26
3707.903-01		Lo-Go Appointments	1,614.69	INV	30/06/2018	00417889	Technical Officer Civil Infrastructure week ending 230618	1,614.69
3707.9083-01		WA Library Supplies	654.50	INV	30/06/2018	00116379	Purchase 1 UpSide sit stand desk	654.50
3707.9120-01		Outdoor World Rockingham	10,162.00	INV	30/06/2018	00008038	Install caretakers shed Final Payment	5,140.00
				INV	30/06/2018	00008077	Install 4 car garage Final Payment	5,022.00
3707.926-01		Main Roads Western Australia	7,790.29	INV	30/06/2018	8008094	Installation of signage and Pavement markings	6,272.28
				INV	29/06/2018	8008095	Install signage and markings	1,518.01
3707.9325-01		Manfred Surveys	3,300.00	INV	30/06/2018	01252	As constructed feature surveys various locations	3,080.00
				INV	30/06/2018	01250	Extra survey for Parsons Way Parmelia	220.00
3707.9352-01		Mobile Mouse	6,975.00	INV	30/06/2018	12182	Advanced Excel Digital Dashboards Training	2,625.00
				INV	30/06/2018	12129	Intermediate Excel Essentials Training	4,350.00
3707.9486-01		Youth Work WA	165.00	INV	30/06/2018	YW000114	Code of Ethics training	165.00

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3707.9489-01		Contemporary Image Photography Pty	1,941.50	INV	30/06/2018	971	Photographic services	1,941.50
3707.9511-01		Baldivis Childrens Forest	22.00	INV	30/06/2018	1071	Forrest Visit 300518	22.00
3707.9546-01		The Lost Quays	1,000.00	INV	30/06/2018	2017-12	Performance 15/11/2018	1,000.00
3707.9572-01		Aaron Thomas	1,300.00	INV	30/06/2018	004-28/06/2018	Open Mic Evening event	650.00
				INV	30/06/2018	003-14/06/2018	Open Mic Evening event	650.00
3707.96-01		Apace Aid (Inc)	495.00	INV	30/06/2018	00011147	Support for community events	495.00
3707.9762-01		Native Plants WA	6,143.95	INV	30/06/2018	INV-0081	Assorted plants for Coastcare	2,191.95
				INV	30/06/2018	INV-0080	Assorted plants	1,756.00
				INV	30/06/2018	INV-0079	Assorted plants	2,196.00
3707.9836-01		Gingerbeard Media	11,000.00	INV	30/06/2018	INV0000239	Kwinana Recquatic gym exercise videos	3,500.00
				INV	30/06/2018	INV0000240	Recruitment promotional video	7,500.00
3707.9858-01		Kompan Playscape	418.00	INV	30/06/2018	SI214107	Hammock at Lambeth Park	418.00
3707.9865-01		Amazing Clean Rockingham	129.50	INV	30/06/2018	00009199	Repair blinds Banksia Park U12	129.50
3707.9870-01		The Worm Shed	5,391.00	INV	30/06/2018	00004855	Purchase of 23 worm farms for residents	5,391.00
3707.9996-01		Oropesa Pty Ltd	13,200.00	INV	30/06/2018	00000038	Consultive Services	13,200.00
3707	04/07/2018	EFT TRANSFER: - 05/07/2018	-100.00				Returned Payment Supplier 10308	
3708	04/07/2018	EFT TRANSFER: - 05/07/2018	14,887.07					
3708.2853-01		Maxxia Pty Ltd	5,468.67	INV	27/06/2018	100329020180531	Being Employee Net ITC 010518 to 310518	506.61
				INV	01/07/2018	PY01-01-Maxxia P	Payroll Deduction	2,078.16
				INV	01/07/2018	PY01-01-Maxxia P	Payroll Deduction	2,449.87
				INV	30/06/2018	June2018	Being employee NET ITC for period June 2018	434.03
3708.3376-01		Health Insurance Fund of WA (HIF)	1,168.40	INV	01/07/2018	PY01-01-Health I	Payroll Deduction	1,168.40
3708.3719-01		City of Kwinana - Xmas fund	8,250.00	INV	01/07/2018	PY01-01-TOK Chri	Payroll Deduction	8,250.00
3709	06/07/2018	EFT TRANSFER: - 09/07/2018	132,514.14					
3709.565-01		Bright Futures Family Day Care - Pa	90,613.03	INV	05/07/2018	250618 to 010718	FDC Payroll 250618 to 010718	90,096.96
				INV	06/07/2018	180618 to 010718	FDC Interim payroll 180618 to 010718	516.07
3709.568-01		Bright Futures In Home Care - Payro	41,901.11	INV	04/07/2018	250618 to 010718	IHC Payroll 250618 to 010718	41,901.11
3710	10/07/2018	EFT TRANSFER: - 10/07/2018	168,596.00					
3710.4141-01		Doreen Newsome	168,596.00	INV	10/07/2018	5thJuly2018	Tenure Sum Re-payment for Villa 25 Banksia Park	168,596.00

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3711	09/07/2018	EFT TRANSFER: - 11/07/2018	214,349.00					
3711.153-01		Australian Taxation Office	214,349.00	INV	01/07/2018	PY01-01-Australi	Payroll Deduction	214,349.00
3712	11/07/2018	EFT TRANSFER: - 12/07/2018	244,950.62					
3712.10152-01		SuperChoice	244,950.62	INV	30/06/2018	June2018*-70	Superannuation-June2018*-70	550.65
				INV	30/06/2018	June2018*-72	Superannuation-June2018*-72	946.16
				INV	30/06/2018	June2018*-73	Superannuation-June2018*-73	1,277.29
				INV	30/06/2018	June2018*-75	Superannuation-June2018*-75	239.62
				INV	30/06/2018	June2018*-76	Superannuation-June2018*-76	267.60
				INV	30/06/2018	June2018*-77	Superannuation-June2018*-77	1,414.73
				INV	30/06/2018	June2018*-78	Superannuation-June2018*-78	533.19
				INV	30/06/2018	June2018*-79	Superannuation-June2018*-79	1,078.00
				INV	30/06/2018	June2018*-80	Superannuation-June2018*-80	928.55
				INV	30/06/2018	June2018*-01	Superannuation-June2018*-01	183,816.70
				INV	30/06/2018	June2018*-03	Superannuation-June2018*-03	4,466.95
				INV	30/06/2018	June2018*-06	Superannuation-June2018*-06	2,651.66
				INV	30/06/2018	June2018*-07	Superannuation-June2018*-07	2,584.43
				INV	30/06/2018	June2018*-13	Superannuation-June2018*-13	1,624.24
				INV	30/06/2018	June2018*-14	Superannuation-June2018*-14	5,653.98
				INV	30/06/2018	June2018*-16	Superannuation-June2018*-16	1,643.01
				INV	30/06/2018	June2018*-17	Superannuation-June2018*-17	11,344.94
				INV	30/06/2018	June2018*-18	Superannuation-June2018*-18	1,969.73
				INV	30/06/2018	June2018*-20	Superannuation-June2018*-20	410.58
				INV	30/06/2018	June2018*-21	Superannuation-June2018*-21	842.80
				INV	30/06/2018	June2018*-22	Superannuation-June2018*-22	446.21
				INV	30/06/2018	June2018*-24	Superannuation-June2018*-24	3,145.62
				INV	30/06/2018	June2018*-28	Superannuation-June2018*-28	96.59
				INV	30/06/2018	June2018*-29	Superannuation-June2018*-29	567.39
				INV	30/06/2018	June2018*-30	Superannuation-June2018*-30	1,050.18
				INV	30/06/2018	June2018*-37	Superannuation-June2018*-37	1,173.26
				INV	30/06/2018	June2018*-43	Superannuation-June2018*-43	178.75
				INV	30/06/2018	June2018*-46	Superannuation-June2018*-46	2,373.96
				INV	30/06/2018	June2018*-48	Superannuation-June2018*-48	1,115.59
				INV	30/06/2018	June2018*-50	Superannuation-June2018*-50	363.34
				INV	30/06/2018	June2018*-53	Superannuation-June2018*-53	1,225.01
				INV	30/06/2018	June2018*-54	Superannuation-June2018*-54	1,173.50



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				INV	30/06/2018	June2018*-55	Superannuation-June2018*-55	1,769.19
				INV	30/06/2018	June2018*-56	Superannuation-June2018*-56	1,131.33
				INV	30/06/2018	June2018*-58	Superannuation-June2018*-58	496.05
				INV	30/06/2018	June2018*-59	Superannuation-June2018*-59	1,478.35
				INV	30/06/2018	June2018*-60	Superannuation-June2018*-60	1,098.78
				INV	30/06/2018	June2018*-61	Superannuation-June2018*-61	489.48
				INV	30/06/2018	June2018*-63	Superannuation-June2018*-63	271.85
				INV	30/06/2018	June2018*-65	Superannuation-June2018*-65	613.64
				INV	30/06/2018	June2018*-66	Superannuation-June2018*-66	447.74
3713	11/07/2018	EFT TRANSFER: - 12/07/2018	1,388.76					
3713.7367-01		ClickSuper Pty Ltd	1,388.76	INV	30/06/2018	June2018*-67	Superannuation-June2018*-67	1,388.76
3714	11/07/2018	EFT TRANSFER: - 12/07/2018	732,703.49					
3714.10148-01		Lazer Blaze Port Kennedy	418.00	INV	11/07/2018	00000215	Lazer blaze all ages session entry x 9	418.00
3714.10202-01		TJS Services Group Pty Ltd	308.00	INV	30/06/2018	148228	Water extraction of admin building 240618	308.00
3714.10206-01		Pointform Pty Ltd	5,011.09	INV	10/07/2018	2.1	Rates Refund	5,011.09
3714.10216-01		Powerlyt	2,145.00	INV	30/06/2018	2021	Street lighting design	1,078.00
				INV	30/06/2018	2019	Street lighting design	1,067.00
3714.10253-01		Office Line	1,078.00	INV	30/06/2018	70037	3 seater sofa Darius Wells	1,078.00
3714.10278-01		Millie Jones	175.00	INV	30/06/2018	26thJune2018	Financial Assistance Girls U15 AFL Championship	175.00
3714.10308-01		The Food Bazaar	100.00	RFD	25/06/2018	1315721	Refund bond Hall hire	100.00
3714.10309-01		Valspar Paint Australia Pty Ltd	26.99	INV	10/07/2018	35811730	Fandeck for glazing strips	26.99
3714.10313-01		Ikea Pty Ltd	1,602.96	INV	30/06/2018	152168504	Assorted items for Recquatic	1,602.96
3714.10314-01		Harvey Norman	266.00	INV	30/06/2018	892718	Panasonic memory card Recquatic	266.00
3714.10315-01		Karen Bruzzese	1,000.00	RFD	11/07/2018	1316696	Refund bond Hall hire 020718	1,000.00
3714.10316-01		Rose Morgan	100.00	RFD	11/07/2018	1302473	Refund bond Patio hire 250518	100.00
3714.10317-01		Alice Townley	100.00	RFD	11/07/2018	1289437	Refund bond Hall hire 020518	100.00
3714.10318-01		Alison Robinson	100.00	RFD	11/07/2018	1288959	Refund bond Patio hire 240418	100.00
3714.10319-01		Jacqueline Cooper	100.00	RFD	11/07/2018	1317004	Refund bond Hall hire 050718	100.00
3714.10320-01		Carmelita Castaneda Rimas	200.00	RFD	11/07/2018	1315093	Refund bond Hall hire 150618	200.00

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3714.1033-01		Nilfisk Pty Ltd	1,333.20	INV	30/06/2018	PRI0000613	Rental service charge June 18	1,333.20
3714.1130-01		Port Printing Works	70.40	INV	30/06/2018	INV019984	Open Mic flyers	70.40
3714.1157-01		Quality Traffic Management Pty Ltd	8,090.89	INV	30/06/2018	25249	Traffic management for traffic counters 220618	776.82
				INV	30/06/2018	25234	Gilmore Avenue median traffic management	3,860.56
				INV	30/06/2018	25273	Traffic management Medina Oval	470.80
				INV	30/06/2018	25169	Variable message boards for traffic management	1,912.32
				INV	30/06/2018	25248	Traffic management 220618	1,070.39
3714.1168-01		Raeco International Pty Ltd	1,994.65	INV	30/06/2018	523157	Book trolleys	1,994.65
3714.1178-01		Holcim (Australia) Pty Ltd	506.88	INV	30/06/2018	9403744921	N25 14mm GP mini load concrete Sloans Drive	506.88
3714.1187-01		Red Sand Supplies Pty Ltd	124.85	INV	30/06/2018	00011595	Tipping fees	124.85
3714.1192-01		Reface Industries	316.97	INV	30/06/2018	29425	Annual service of VMI-2550i disc refacing machine	316.97
3714.1205-01		Ridleys Towing & Transport	632.50	INV	30/06/2018	2798	Driver 090618	82.50
				INV	30/06/2018	2799	Bus Cleaning June 18	100.00
				INV	30/06/2018	2793	Driver 060618	50.00
				INV	30/06/2018	2794	Driver 080618	100.00
				INV	30/06/2018	2795	Driver 190618	100.00
				INV	30/06/2018	2796	Driver 250618	100.00
				INV	30/06/2018	2797	Driver 260618	100.00
3714.1276-01		Satellite Security Services	815.01	INV	30/06/2018	IV003056	Replaced battery in DGP 6 Darius Wells	165.00
				INV	30/06/2018	IV003055	Replaced PIR at Darius Wells	650.01
3714.134-01		Australia Post	203.09	INV	30/06/2018	1007608943	Agency commission for period 300618	203.09
3714.1393-01		Sunny Sign Company Pty Ltd	222.75	INV	30/06/2018	389040	Street signs	222.75
3714.1516-01		Trisley's Hydraulic Services Pty Lt	923.63	INV	30/06/2018	198506	Pool chemicals Recquatic	923.63
3714.1520-01		Truck & Car Panel & Paint	900.89	INV	11/07/2018	00004008	Repairs to KWN1942	900.89
3714.1524-01		Turfmaster Facility Management	4,778.40	INV	30/06/2018	615633	Turf installation works Gawler and Hewison Parks	4,778.40
3714.1530-01		Wormald Australia Pty Ltd	459.25	INV	30/06/2018	7756899	Call out fee 300618	459.25
3714.1533-01		Udia (WA)	297.00	INV	30/06/2018	00028312	Registration Regional Frameworks & Structure Plans	297.00

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3714.1560-01		WA Bluemetal	4,708.54	INV	30/06/2018	BY1760/01	200 tonne road base	4,708.54
3714.1561-01		WA Limestone Co	5,226.61	INV	30/06/2018	SW1754/01	75mm Limestone delivered to Depot	2,841.50
				INV	30/06/2018	MI1755/01	Supply and deliver lawn sand to Depot	1,021.10
				INV	30/06/2018	SW1653/01	75mm limestone	1,364.01
3714.1589-01		Waste Stream Management Pty Ltd	231.00	INV	30/06/2018	00826920	Tipping fees June18	231.00
3714.1614-01		Westbooks	191.18	INV	30/06/2018	296069	Assorted books	21.08
				INV	30/06/2018	297464	Book for Library	22.16
				INV	30/06/2018	296238	Assorted books	123.53
				INV	30/06/2018	295289	Book for Library	24.41
3714.1726-01		Kyocera Document Solutions Australi	770.00	INV	30/06/2018	2811377782	Card Authentication Kit License	132.00
				INV	30/06/2018	2811194362	Call out fee	176.00
				INV	30/06/2018	2811213252	Call out fee	176.00
				INV	30/06/2018	2811137464	Replacement Bypass Keys	286.00
3714.1856-01		Cornerstone Legal	3,300.00	INV	30/06/2018	15303	Prosecution Training	3,300.00
3714.2024-01		Institute of Public Works Engineeri	1,375.00	INV	30/06/2018	84178-SP0618	IPWEA Fleet Subscription	1,375.00
3714.2097-01		Beaver Tree Services Aust Pty Ltd	93,363.32	INV	30/06/2018	66607	Various tree works around City as directed	26,458.17
				INV	30/06/2018	66505	Tree removal and stump grind Latitude 32	5,465.36
				INV	30/06/2018	66374	Root barrier supply and installation Wells Place	2,002.00
				INV	30/06/2018	66409	Emergency call out for removal of tree Cockman Way	14,013.96
				INV	30/06/2018	66504	Tree pruning Orelia Avenue	437.24
				INV	30/06/2018	66654	Tree pruning	12,208.90
				INV	30/06/2018	66375	Vegetation clearance at various locations	32,777.69
3714.2125-01		Synergy	36.75	INV	09/07/2018	185126570Jul18	212U Borthwick Park reticulation	36.75
3714.218-01		Bob Jane T-Mart	279.00	INV	11/07/2018	134247	Puncture repair kits for various Plants	150.00
				INV	11/07/2018	134248	Tyre repair for various Plants	99.00
				INV	11/07/2018	134389	Puncture repair to Plant 449	30.00
3714.2224-01		Prestige Catering & Event Hire	352.60	INV	09/07/2018	00022703	Catering 020718	352.60
3714.2256-01		GlobalX Information Services Pty Lt	117.92	INV	30/06/2018	PSI0103128	Legal Name Searches	117.92
3714.2339-01		ZircoData Pty Ltd	504.56	INV	30/06/2018	ZDI0024646	Offsite storage and retrieval	504.56
3714.2363-01		Ambrose Rent A Car	555.00	INV	11/07/2018	00043533	Hire car 230518 to 290518	360.00

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				INV	11/07/2018	00043632	Hire car 250618 to 270618	120.00
				INV	11/07/2018	00043626	Day hire of rental car on 110618	75.00
3714.2438-01		Business News Pty Ltd	825.00	INV	30/06/2018	TI-60554	Business Single User Subscription	825.00
3714.248-01		Bunnings Building Supplies	695.85	INV	11/07/2018	2163/01672904	Rake handles	97.74
				INV	11/07/2018	2163/01502219	Hardware supplies for Caretakers Shed	239.12
				INV	30/06/2018	2163/01669326	Storage shelving John Wellard Centre	358.99
3714.2507-01		Ixom Operations Pty Ltd	1,115.73	INV	30/06/2018	5975426	Chlorine 70kg Recquatic	126.85
				INV	30/06/2018	5977467	Chlorine gas 70kg Recquaitc	988.88
3714.2546-01		Sigma Chemicals	679.25	INV	10/07/2018	117714/01	Pool chemical items	679.25
3714.2646-01		Neverfail Springwater	257.38	INV	11/07/2018	276049	Bottled water and returns	105.98
				INV	11/07/2018	276047	Bottled water and returns	98.41
				INV	30/06/2018	262175	Bottled water and returns	52.99
3714.2652-01		Modern Teaching Aids Pty Ltd	2,213.78	INV	30/06/2018	43384465	Arts items for John Wellard program	252.19
				INV	30/06/2018	43391058	John Wellard Consumables	1,961.59
3714.2678-01		Natural Area Holdings P/L t/as Natu	50,590.98	INV	30/06/2018	00009632	Grass Weed Control May and June 2018	50,590.98
3714.2817-01		Medina Aboriginal Cultural Centre	5,000.00	INV	11/07/2018	3rdJuly2018	Community Funding Grant NAIDOC events	5,000.00
3714.2852-01		Downer EDI Works Pty Ltd	486.06	INV	30/06/2018	6004733	1.62 tonne asphalt	296.68
				INV	30/06/2018	6004688	1.04 tonne asphalt	189.38
3714.2903-01		Insight Call Centre Services	3,421.99	INV	30/06/2018	00092181	Overcalls fee for month of May 18	3,421.99
3714.3031-01		Specialised Security Shredding	20.24	INV	30/06/2018	00229575	GC Bin Exchange	20.24
3714.3105-01		Poly Pipe Traders	13.20	INV	30/06/2018	00091269	Reticulation items	13.20
3714.3212-01		Marketforce Pty Ltd	3,351.66	INV	30/06/2018	22234	Advertising 220618	287.85
				INV	30/06/2018	22231	Advertising Living Green in 2018	379.49
				INV	30/06/2018	22235	Advertising New Waste Service Provider	1,055.48
				INV	30/06/2018	22232	Advertising 080618	171.94
				INV	30/06/2018	22230	Advertising for Kwinana Recquatic 150618	1,023.74
				INV	30/06/2018	22236	Advertisements 110618	330.00
				INV	30/06/2018	22233	Advertisements 220618	103.16
3714.3312-01		Daniels Printing Craftsmen	1,172.60	INV	30/06/2018	53492	Facilities brochure	1,172.60
3714.3357-01		BGC Residential Pty Ltd	1,032.00	INV	10/07/2018	9thJuly2018	Refund verge permit VP2017/223	708.00
				INV	10/07/2018	9thJuly2018	Refund verge permit VP2017/236	324.00

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3714.339-01		Civica Pty Ltd	8,301.80	INV	10/07/2018	M/LG009340	License Support & Maintenance August 18	8,301.80
3714.3447-01		Chefmaster Australia	1,716.80	INV	30/06/2018	00027432	54ltr Orange roadside litter collection bags	1,716.80
3714.3452-01		Western Maze Pty Ltd	18,598.23	INV	30/06/2018	00015911	Green waste Area 3	18,598.23
3714.349-01		Clever Designs	1,897.40	INV	30/06/2018	15413	Polo tops for Recquatic	1,897.40
3714.358-01		Coastline Mowers	3,929.90	INV	11/07/2018	17500#5	Fire fighting pump	1,660.00
				INV	30/06/2018	17496#1	Chainsaws and parts	2,269.90
3714.3914-01		Bladon WA Pty Ltd	2,670.80	INV	30/06/2018	BWAI37762	Silicone bracelets with logo Library Centre	968.00
				INV	11/07/2018	BWAI37854	Merchandise with Darius Wells logo	1,702.80
3714.4003-01		Infiniti Group	1,891.18	INV	30/06/2018	433879	Cleaning products Recquatic	364.10
				INV	30/06/2018	435361	Cleaning products Recquatic	1,527.08
3714.4033-01		Envision Ware Pty Ltd	830.50	INV	30/06/2018	INV-AU-4057	MFD connectors for copy payment	830.50
3714.4057-01		Kelyn Training Services	3,025.00	INV	11/07/2018	00027034	Basic Worksite Traffic Management Training	3,025.00
3714.407-01		Winc Australia Pty Ltd	686.73	INV	09/07/2018	9024654021	Stationery Darius Wells	394.57
				INV	11/07/2018	9024690594	Stationery	292.16
3714.4073-01		Benestar Group Pty Ltd	6,099.50	INV	30/06/2018	P105127	Consulting services	4,961.00
				INV	30/06/2018	P105544	Professional serices	1,138.50
3714.4112-01		Cleverpatch Pty Ltd	324.28	INV	30/06/2018	296294	Craft items for John Wellard programs	324.28
3714.412-01		Courier Australia	92.06	INV	11/07/2018	0339	Courier charges	63.91
				INV	30/06/2018	0335	Courier charges	28.15
3714.413-01		Covs Parts Pty Ltd	126.50	INV	11/07/2018	1650073690	Kromex Bottle Jack 12 Tonne	126.50
3714.4280-01		Amanda Jaye Goulding	100.00	RFD	11/07/2018	1314793	Refund bond Patio hire130618	100.00
3714.4350-01		T J Depiazzi & Sons	9,556.80	INV	30/06/2018	94426	3 PB mulch	3,185.60
				INV	30/06/2018	94405	3 PB mulch	3,185.60
				INV	30/06/2018	94467	3 PB mulch	3,185.60
3714.4477-01		Trophy Express	478.60	INV	10/07/2018	9341	Engraving of plaques for Netball	478.60
3714.4696-01		Commercial Sewing (WA) Pty Ltd	286.00	INV	30/06/2018	15614	Snatch Strap ply 9 metres	286.00
3714.4719-01		Complete Office Supplies Pty Ltd	547.95	INV	30/06/2018	07538462	Fineliner pens in blue and black	88.15
				INV	30/06/2018	07545016	Rapid Screen Partition 750W x 1650H Grey	459.80
3714.4800-01		Web In A Box	60.00	INV	30/06/2018	43487	Mirror Package	30.00
				INV	30/06/2018	43488	Mirror Package	30.00



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3714.483-01		Landgate	137.02	INV	30/06/2018	341073-10001098	GRV chargeable Sch G2018/13 160618 to 290618	137.02
3714.4861-01		Big W	384.50	INV	11/07/2018	057704	Pet supplies for pound	86.00
				INV	30/06/2018	057689/057690	2018 LyriK Award Ceremony decorations	260.00
				INV	09/07/2018	057670/057655	Prizes for Master Chef	38.50
3714.50-01		Dept of Primary Industries & Region	2,644.00	INV	30/06/2018	3747089	Recoup of unspent funds Project 15073	2,644.00
3714.5062-01		Tony Aveling & Associates Pty Ltd	27,970.00	INV	09/07/2018	I0003161	Course Lead and Manage Teams	1,350.00
				INV	09/07/2018	I0003159	Course PRINCE2 Foundation	7,920.00
				INV	09/07/2018	I0003158	Course PRINCE2 Training	1,980.00
				INV	09/07/2018	I0003157	Course PRINCE2 Training	1,980.00
				INV	09/07/2018	I0003156	Course PRINCE2 Training	1,980.00
				INV	09/07/2018	I0003155	Course PRINCE2 Training	1,980.00
				INV	09/07/2018	I0003154	Course PRINCE2 Training	1,980.00
				INV	11/07/2018	I0003279	Course PRINCE2 Training	1,760.00
				INV	11/07/2018	I0003278	Course PRINCE2 Training	1,760.00
				INV	11/07/2018	I0003277	Course PRINCE2 Training	1,760.00
				INV	11/07/2018	I0003276	Course PRINCE2 Training	1,760.00
				INV	11/07/2018	I0003275	Course PRINCE2 Training	1,760.00
3714.5269-01		Karate For Life	330.00	INV	11/07/2018	KS024056	Kidsport vouchers x 2	330.00
3714.5301-01		Corporate Scorecard Pty Ltd	2,695.00	INV	30/06/2018	CSC89198	Advanced Financial Management	2,695.00
3714.5387-01		Woodlands Distributors & Agencies	25,194.84	INV	30/06/2018	KWA1-002	Woodlands customised dual litter receptacle	23,218.80
				INV	30/06/2018	KWA1-003	Custom 3M UV rated decals in 2 designs	1,976.04
3714.5410-01		Saints Netball Club	150.00	INV	11/07/2018	KS024038	Kidsport voucher x 1	150.00
3714.5455-01		Fremantle PCYC	330.00	INV	30/06/2018	KS023909	Kidsport voucher x 1	165.00
				INV	30/06/2018	KS024022	Kidsport voucher x 1	165.00
3714.5528-01		Alvin Peter Frost	350.00	INV	11/07/2018	03Jul018	Financial assistance Australian Ten Pin Bowling	175.00
				INV	11/07/2018	03Jul18	Financial assistance Australian Ten Pin Bowling	175.00
3714.5548-01		Fremantle Rugby League Club	125.00	INV	11/07/2018	KS024082	Kidsport voucher x 1	125.00
3714.5743-01		Programmed Maintenance Services Ltd	10,017.52	INV	30/06/2018	SINV525835	Banksia Park garden & turf maintenance June 18	10,017.52
3714.598-01		Forpark Australia Pty Ltd	57,602.60					

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				INV	30/06/2018	40976	Outdoor exercise equipment for Honeywood Parks	57,602.60
3714.5996-01		CMS Engineering Pty Ltd	4,829.00	INV	30/06/2018	29149	The Zone Replacement Compressor	3,652.00
				INV	30/06/2018	29148	Service temperature	1,177.00
3714.6091-01		Plants & Garden Rentals	110.00	INV	11/07/2018	00012033	Planter hire July 18	110.00
3714.6267-01		Woolworths Group Limited	1,353.26	INV	10/07/2018	3193735	Milk for Zone	7.00
				INV	30/06/2018	28294935	Catering items Administration	108.68
				INV	11/07/2018	3193726	Items for Recquatic	27.10
				INV	30/06/2018	3002741	Food items for John Wellard holiday program	297.00
				INV	10/07/2018	3193714	Items for July 18 holiday program event	39.65
				INV	10/07/2018	3193731	Items for July 18 holiday program event	61.40
				INV	30/06/2018	3193674	Items for Boredom Busters	49.99
				INV	30/06/2018	3193722	Master Chef items	85.20
				INV	30/06/2018	3193724	Inspired Future and Girls Group items	55.15
				INV	09/07/2018	3193728	Food for Master Chef	61.56
				INV	10/07/2018	3193729	SHP Program items	32.20
				INV	11/07/2018	28466774	Supplies for various catering requirements	103.95
				INV	11/07/2018	28353942	Various items for catering requirements	143.29
				INV	11/07/2018	3193730	Food for Drop In	40.91
				INV	11/07/2018	3002743	Food items for John Wellard programs	71.00
				INV	11/07/2018	3002744	Golden West ice 5kg	7.98
				INV	11/07/2018	3193727	Depot morning tea supplies	161.20
3714.6289-01		Clockwork Print	107.80	INV	30/06/2018	INV-0052283	Sign panel 'Staff Only' for admin door	107.80
3714.6332-01		Drainflow Services Pty Ltd	47,124.00	INV	30/06/2018	00002025	Gully educting	7,392.00
				INV	30/06/2018	00002026	Material removal for gully educting	21,912.00
				INV	30/06/2018	00001906	Gully educting	17,820.00
3714.6336-01		Print and Design Online Pty Ltd	440.00	INV	30/06/2018	14939	What's On Website Update	440.00
3714.6370-01		Elexacom	6,947.52	INV	30/06/2018	23713	Electrical works for phones at Depot	2,535.48
				INV	30/06/2018	23728	Supply and delivery of KVM Switch	1,786.85
				INV	30/06/2018	23731	Callistemon Court 70 Replace kitchen light fitting	179.19
				INV	30/06/2018	23718	Install power point and data points	2,119.40
				INV	30/06/2018	23722	Repair Medina Oval main switchboard	326.60

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3714.6561-01		Southern Lions Rugby Union Football	165.00	INV	11/07/2018	KS024079	Kidsport voucher x 1	165.00
3714.6567-01		Poolegrave Signs	605.00	INV	11/07/2018	00010498	Signs for Dog Pound	605.00
3714.6585-01		Baldivis Football Club	495.00	INV	11/07/2018	KS0024074	Kidsport vouchers x 3	495.00
3714.6617-01		Melanie Moore	175.00	INV	11/07/2018	02Jul18	Financial assistance Australian U18 Schoolboys	175.00
3714.662-01		Green Skills Inc / Ecojobs	17,533.55	INV	30/06/2018	P904	Install 7000 tube stock with TerraCottem at KAP	9,856.00
				INV	30/06/2018	P891	Tree Watering at various sites May 2018	2,075.36
				INV	30/06/2018	P938	Install tubestock with TerraCottem	5,602.19
3714.6659-01		Cadgroup Australia	13,739.00	INV	10/07/2018	P-48180	Autodesk Maintenance Renewal May 2018 to May 2019	13,739.00
3714.6675-01		Colliers International	6,600.00	INV	30/06/2018	V127336	Valuation advice developer contribution area 2 to 7	6,600.00
3714.6700-01		Sprayking WA Pty Ltd	2,532.64	INV	30/06/2018	00001591	Treatment for eradication of weeds June 18	2,532.64
3714.6707-01		Labourforce Impex Personnel Pty Ltd	5,712.72	INV	30/06/2018	1399837	Depot staff week ending 100618	1,756.76
				INV	30/06/2018	140430	Depot staff week ending 240618	2,199.20
				INV	30/06/2018	140171	Depot staff week ending 170618	1,756.76
3714.6764-01		Willagee Rugby League Football Club	110.00	INV	30/06/2018	KS023827	Kidsport voucher x 1	110.00
3714.6861-01		South Fremantle Womens Football Clu	150.00	INV	30/06/2018	KS024031	Kidsport voucher x 1	150.00
3714.7042-01		Quantum Building Services	3,811.83	INV	11/07/2018	00001997	Replace barge boards at Smirks Cottage	3,811.83
3714.714-01		HP Financial Services Pty Ltd	54,450.00	INV	30/06/2018	100001019168	Monthly payment IT hardware June 18	15,933.50
				INV	30/06/2018	100001019165	Monthly payment IT hardware June 18	2,216.50
				INV	09/07/2018	100001019169	Monthly payment IT hardware July 18	15,933.50
				INV	09/07/2018	100001019166	Monthly payment IT hardware July 18	2,216.50
				INV	09/07/2018	100001019205	Monthly payment IT hardware August 18	2,216.50
				INV	09/07/2018	100001019202	Monthly payment IT hardware August 18	15,933.50
3714.7151-01		AMNS Designs	720.00	INV	30/06/2018	049	Boredom Busters Facilitator Term 2 2018	720.00
3714.7285-01		Bolinda Digital Pty Ltd	1,587.88	INV	30/06/2018	34473	Assorted e-books & audio	1,587.88
3714.7445-01		Mustang Welding & Fabrication	7,634.50	INV	11/07/2018	173	Service and repairs to various plant items	929.50
				INV	11/07/2018	177	Modifications to mower trailer	660.00
				INV	11/07/2018	174	Modifications to mower trailer	2,692.50
				INV	11/07/2018	176	Modifications to mower trailer	660.00

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				INV	11/07/2018	175	Modification to mower trailer	2,692.50
3714.7451-01		Martin Georg Grimlinger	41.95	INV	10/07/2018	6thJuly18	Reimbursement of battery watering hand pump	41.95
3714.7523-01		Housing Authority	1,496.27	INV	06/07/2018	1.5	Rates Refund	1,496.27
3714.7575-01		Pickles Auctions	341.00	INV	10/07/2018	26011748	Call out Fee Toyota Seca 1BGC945	99.00
				INV	10/07/2018	26011722	Towing Charges	121.00
				INV	30/06/2018	26011299	Towing Pick up	121.00
3714.762-01		Blackwood & Sons Ltd	71.28	INV	11/07/2018	PE9418QD	Gloves	71.28
3714.7625-01		Flex Industries Pty Ltd	233.75	INV	30/06/2018	59420	Inspection of ABS fault	233.75
3714.7641-01		Jackson Kiet Wong	100.00	RFD	11/07/2018	1310332	Refund bond Patio hire 120618	100.00
3714.7780-01		Moore Stephens (WA) Pty Ltd	220.00	INV	11/07/2018	WEB018-072018-0	FBT and motor vehicles webinar	220.00
3714.7833-01		Kwinana Veterinary Hospital Pty Ltd	260.00	INV	30/06/2018	24052	Microchip	65.00
				INV	30/06/2018	24170	Microchip	65.00
				INV	30/06/2018	24737	Microchip	65.00
				INV	30/06/2018	25203	Microchip	65.00
3714.7898-01		Westcoast Power Equipment	2,487.60	INV	30/06/2018	2143	Repair spray rig	2,487.60
3714.8119-01		The Smart Security Company P/L	216.00	INV	11/07/2018	64442	Banksia Park U14 mediminder and batteries	216.00
3714.8192-01		Artlines Cutting Service	74.80	INV	30/06/2018	5613	Printed magnetic strips	74.80
3714.8224-01		Axiis Contracting	36,111.14	INV	30/06/2018	3800	Installation of concrete edge	22,357.50
				INV	30/06/2018	3799	Supply and install concrete crossover	7,373.64
				INV	30/06/2018	3796	Install limestone wall Adventure Park	6,380.00
3714.8319-01		Poolwerx Spearwood	1,856.10	INV	30/06/2018	101558-1	Daily water test and balance	1,856.10
3714.8325-01		Envirosweep	9,000.75	INV	30/06/2018	57489	Road sweeping 260618	332.75
				INV	30/06/2018	57086	Monthly carpark sweeping June 18	3,071.20
				INV	30/06/2018	57102	Individual Road sweeping June 18	2,799.50
				INV	30/06/2018	57087	Footpath sweeping June 18	1,950.30
				INV	30/06/2018	57213	Extra sweeping 070618	242.00
				INV	30/06/2018	57082	Sweeping services 020618	605.00
3714.853-01		Kwinana South Bush Fire Brigade	1,910.59	INV	30/06/2018	30thJune2018	DFES ESL Recoup to June 2018	1,910.59
3714.855-01		Kwinana Tigers Junior Hockey Club	75.00	INV	30/06/2018	KS023893	Kidsport voucher x 1	75.00
3714.87-01		Zone Bowling	248.75	INV	11/07/2018	22-00454729	Excursion on 030718 to Zone Bowling	248.75

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3714.8714-01		Warwick McKim Carter	500.00	INV	11/07/2018	6thJuly2018	Reimbursement of PIA membership	500.00
3714.8756-01		Ohura Consulting	2,273.36	INV	30/06/2018	416	Performance Management Consultation	2,273.36
3714.8845-01		GKR Karate WA Inc	150.00	INV	11/07/2018	KS024061	Kidsport voucher x 1	150.00
3714.8894-01		Landscape and Maintenance Solutions	27,207.92	INV	30/06/2018	INV-0706	Passive and streetscape mowing June 2018	8,734.48
				INV	30/06/2018	INV-0708	Mowing maintenance of dryland reserves June 2018	9,863.79
				INV	30/06/2018	INV-0705	Broadacre mowing of sportsgrounds	6,935.71
				INV	30/06/2018	INV-0707	Mowing maintenance Rockingham and Patterson Roads	1,673.94
3714.8899-01		Majestic Plumbing	20,961.60	INV	30/06/2018	211878	Reconnect tap wares Banksia Park U66	193.60
				INV	30/06/2018	211609	Water and sewer connections for new building	19,580.00
				INV	30/06/2018	00218726	Serviced blocked toilet	1,005.40
				INV	11/07/2018	00218730	Repair blocked disable toilet	182.60
3714.8998-01		McLeods	16,038.38	INV	30/06/2018	103676	Legal fee matter 42545	1,665.96
				INV	30/06/2018	103677	Legal fee matter 42547	1,797.54
				INV	30/06/2018	103678	Legal fee matter 42548	2,252.12
				INV	30/06/2018	103670	Legal fee matter 42550	921.55
				INV	30/06/2018	103673	Legal fee matter 42543	1,656.06
				INV	30/06/2018	103669	Legal fee matter 42541	1,707.38
				INV	30/06/2018	103668	Legal fee matter 42540	2,133.88
				INV	30/06/2018	103672	Legal fee matter 42542	1,680.81
				INV	30/06/2018	103675	Legal fee matter 42544	766.55
				INV	30/06/2018	103524	Legal fee Matter 42391	1,456.53
3714.902-01		Leisure Institute of WA (Aquatics)	360.00	INV	30/06/2018	2415	LIWA Aquatics Membership Accreditation fee	360.00
3714.903-01		Lo-Go Appointments	1,614.69	INV	30/06/2018	00417927	Temp staff week ending 300618	1,614.69
3714.9042-01		Signarama Rockingham	472.56	INV	30/06/2018	9658	Digital prints as per quote 10294. City of Kwinana	472.56
3714.9083-01		WA Library Supplies	104.10	INV	30/06/2018	00116352	Spine labels	104.10
3714.9121-01		Rebound Arena	286.00	INV	30/06/2018	9598193-23425	School Holiday Program excursion on 090718	286.00
3714.926-01		Main Roads Western Australia	2,718.55	INV	30/06/2018	8008096	Install signage and pavement marking	2,718.55
3714.934-01		Mandogalup Volunteer Fire Brigade	549.94	INV	30/06/2018	30thJune2018	DFES ESL Recoup April to June 2018	549.94



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3714.9352-01		Mobile Mouse	135.00	INV	09/07/2018	12194	Training Manuals Excel Essentials	135.00
3714.9590-01		My Media Intelligence Pty Ltd	785.39	INV	30/06/2018	INV-0861	Media monitoring service	785.39
3714.9671-01		Darrell Monteiro	512.46	INV	10/07/2018	2ndJuly2018	Reimbursement of expenses for Conference	512.46
3714.9729-01		Price Consulting Group Pty Ltd	6,243.60	INV	30/06/2018	00003600	Development of a new job classification system	6,243.60
3714.980-01		Midway Drycleaners	64.00	INV	30/06/2018	5479	Dry cleaning for Darius Wells Resource Centre	64.00
3714.9899-01		Creative Minds	1,298.15	INV	30/06/2018	1	Term 2 Craft Program John Wellard Centre	960.00
				INV	30/06/2018	2	Program items for John Wellard Centre	338.15
3714.9980-01		Site Planning & Design	13,310.00	INV	30/06/2018	0205	Consultancy services	13,310.00
3716	17/07/2018	EFT TRANSFER: - 17/07/2018	155,775.10					
3716.10328-01		Adrian Rawlings	77,887.55	INV	17/07/2018	10thJuly2018	Tenure Sum Re-payment for Villa 14 Banksia Park	77,887.55
3716.10329-01		Anita Bell	77,887.55	INV	17/07/2018	10thJuly2018	Tenure Sum Re-payment for Villa 14 Banksia Park	77,887.55
3717	18/07/2018	EFT TRANSFER: - 18/07/2018	13,556.43					
3717.2853-01		Maxxia Pty Ltd	4,528.03	INV	15/07/2018	PY01-02-Maxxia P	Payroll Deduction	2,078.16
				INV	15/07/2018	PY01-02-Maxxia P	Payroll Deduction	2,449.87
3717.3376-01		Health Insurance Fund of WA (HIF)	1,168.40	INV	15/07/2018	PY01-02-Health I	Payroll Deduction	1,168.40
3717.3719-01		City of Kwinana - Xmas fund	7,860.00	INV	15/07/2018	PY01-02-TOK Chri	Payroll Deduction	7,860.00
3718	18/07/2018	EFT TRANSFER: - 20/07/2018	1,637,546.26					
3718.1002-01		LGIS Insurance Broking	202,457.95	INV	17/07/2018	062-199835	Travel Insurance July 2018 to June 2019	825.00
				INV	17/07/2018	062-199833	Motor Vehicle and Plant Insurance July 2018 to June 2019	152,948.60
				INV	17/07/2018	062-199827	Contingency Insurance July 2018 to June 2019	16,478.55
				INV	17/07/2018	062-199828	Cyber Liability Insurance July 2018 to June 2019	6,050.00
				INV	17/07/2018	062-199830	Journey Insurance July 2018 to June 2019	110.00
				INV	17/07/2018	062-199831	Management Liability Insurance July 18 to June 19	25,358.30
				INV	17/07/2018	062-199832	Marine Cargo Insurance July 2018 to June 2019	220.00

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				INV	17/07/2018	062-199834	Personal Accident Insurance July 2018 to June 2019	467.50
3718.10023-01		Desmond Anthony Francis	250.00	INV	16/04/2018	26thMarch20183	Senior security subsidy scheme	250.00
3718.10067-01		Tangent Nominees Pty Ltd	289.94	INV	16/07/2018	050718	Refund CTF as paid directly to fund BP2018/428	289.94
3718.10121-01		Business Base	2,666.00	INV	16/07/2018	INV-0729	Industry standard desk adjustment	2,666.00
3718.10157-01		Neil Menezes	300.00	INV	13/07/2018	000008	Woodworking workshop at John Wellard Centre	300.00
3718.10158-01		Spydus Users Network Inc	150.00	INV	13/07/2018	SPUNMEM18	Annual Membership Spydus Users Network (SPUN)	150.00
3718.10159-01		Chargebar Pty Ltd	327.80	INV	30/06/2018	14597	Kippax Chargebar and Kippax Custom Artwork	327.80
3718.10230-01		Bliss Bean Bags	1,663.00	INV	30/06/2018	2331	Bean bags for activation of Chisham Square	1,663.00
3718.10238-01		Reel Tech Pty Ltd	770.00	INV	30/06/2018	0000009099-D01	4 x 915 MHz Antenna to suit reel tech reels as fit	770.00
3718.10252-01		The Byford Naturepath	360.00	INV	30/06/2018	2001321	Practitioner Wellness Expo 240618	360.00
3718.10253-01		Office Line	1,083.50	INV	30/06/2018	69976	Easy lift ergo cart to suit trestle tables	1,083.50
3718.10286-01		InterFire Agencies	337.25	INV	30/06/2018	INV-01161	EMS Eflare Pack AT730	337.25
3718.10321-01		Luus Industries Pty Ltd	31.90	INV	17/07/2018	40969	Fiona Harris Pavilion Knob 8mm to suit 20N2	31.90
3718.10325-01		Antony Henry Triscari	368.24	INV	16/07/2018	2.5	Rates Refund	368.24
3718.10326-01		Keystart Loans Ltd-MIP Administrati	80.13	INV	16/07/2018	2.4	Rates Refund	80.13
3718.10327-01		Woodland Grove Primary School	4,345.60	INV	17/07/2018	Refund	Refund duplicate payment Inv 51103 and Inv 51264	4,345.60
3718.10330-01		Kathryn Anne Willmott	15.00	INV	17/07/2018	4thJuly2018	Refund of late payment fee in error	15.00
3718.10331-01		Barbara May James	175.00	INV	17/07/2018	5thJuly2018	Financial Assistance Tenpin Bowling Championships	175.00
3718.10333-01		Elevated Soul with Nicky Clowry	200.00	RFD	17/07/2018	1316256	Refund bond Hall hire 270618	200.00
3718.10334-01		United Sikh Volunteers	1,000.00	RFD	17/07/2018	1314793	Refund bond Hall hire 130618	1,000.00
3718.10335-01		Manish Kumar Yadav	100.00	RFD	17/07/2018	1302649	Refund bond Patio hire	100.00
3718.10336-01		Mathew John De Vene	100.00	RFD	17/07/2018	1316754	Refund bond Patio hire 030718	100.00
3718.10337-01		Alina Marie Cox	2,000.00	RFD	17/07/2018	1315920	Refund bond Hall hire 260618	2,000.00

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3718.10338-01		Melanie Paraskivi Zaharopoulos	100.00	RFD	17/07/2018	1315721	Refund bond Patio hire 220618	100.00
3718.10339-01		Samantha Fowler	100.00	RFD	17/07/2018	1315207	Refund bond Hall hire 180618	100.00
3718.1034-01		North Lake Electrical Pty Ltd	437.03	INV	30/06/2018	51502	Inspect and assess electrics Gawler Way	437.03
3718.10341-01		Rachael Dobbs	100.00	RFD	17/07/2018	1282507	Refund bond Patio hire 170418	100.00
3718.1044-01		Oakford Agricultural & Garden Suppl	58.65	INV	30/06/2018	80528	Pulse penetrant	58.65
3718.1059-01		Vodafone Messaging	176.00	INV	16/07/2018	11204486	Pager Network Access Fee July 2018	176.00
3718.1142-01		Sonic Health Plus	133.10	INV	17/07/2018	1555046	Pre-Employment Medical	133.10
3718.1249-01		Royal Life Saving Society	990.00	INV	17/07/2018	91690	Pool Operations Group 1 training	990.00
3718.1276-01		Satellite Security Services	120.00	INV	30/06/2018	IV003132	Business Incubator External swipe not working	120.00
3718.1297-01		Shenton Enterprises Pty Ltd	1,815.00	INV	30/06/2018	161705	Replacement lid for spa step	1,815.00
3718.1393-01		Sunny Sign Company Pty Ltd	148.50	INV	13/07/2018	389856	Double sided sign for Koomba Rise	74.25
				INV	13/07/2018	389855	Double sided sign for Squires Ave	74.25
3718.1423-01		Telstra	13,054.19	INV	30/06/2018	9385375010Jun18	Internet and Data to 280618	2,491.62
				INV	30/06/2018	1355246271Jun18	Mobile phone for the whole organisation to 260618	10,562.57
3718.1485-01		T-Quip	24.40	INV	17/07/2018	76726#12	Strut Switch	24.40
3718.1516-01		Trisley's Hydraulic Services Pty Lt	220.00	INV	30/06/2018	80203052	Leisure UV maintenance	220.00
3718.1530-01		Wormald Australia Pty Ltd	1,091.20	INV	30/06/2018	7742683A	Supply and install 1 x 9L foam stored extinguisher	437.80
				INV	30/06/2018	7742682A	Supply and install 2.5kg fire extinguishers	653.40
3718.1569-01		WA Hino Sales & Service	63.25	INV	17/07/2018	HTCS115156	Amber Engine Warning Lamp	63.25
3718.1592-01		Water Corporation of Western Austra	23,418.85	INV	17/07/2018	9012573982Jul18	28U Business Incubator	337.31
				INV	17/07/2018	9013156996Jul18	319U Library Darius Wells	2,194.01
				INV	17/07/2018	9000341922Jul18	Shop 24/40 Meares Avenue Service Charges	150.28
				INV	17/07/2018	9000341914Jul18	Shop 23/40 Meares Avenue Service Charges	150.28
				INV	17/07/2018	9000341578Jul18	1255U Recquatic andZone	6,455.14
				INV	17/07/2018	900341201Jul18	1084U Banksia Park	4,243.65
				INV	17/07/2018	900339427Jul18	58U Calista Preschool	270.84
				INV	17/07/2018	9000334589Jul18	6U Feilman Building	1,625.07
				INV	17/07/2018	9000340559Jul18	383U Tennis Club and Toilets	887.79
				INV	17/07/2018	9012543409Jul18	312U Admin/Arts/Parmelia	2,632.46

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				INV	17/07/2018	9000340874Jul18	873U APU	3,549.43
				INV	16/07/2018	9000294409Jul18	16U Leda Hall	323.84
				INV	16/07/2018	9000295305Jul18	92U Sloans Cottage	213.26
				INV	16/07/2018	9000374062Jul18	29U Wells Park Toilets	67.22
				INV	16/07/2018	9000334597Jul18	Service Charges Feilman Building	318.27
3718.1595-01		Wattleup Tractors	438.75	INV	17/07/2018	1245669	Auto Parts Various	438.75
3718.1621-01		Western Australian Treasury Corpora	75,939.55	INV	30/06/2018	GFEE JUN18	Accrued loan guarantee fees for 300618	75,939.55
3718.1629-01		Weston Road Systems	3,971.00	INV	16/07/2018	PR61	Medina oval carpark linemarking	1,155.00
				INV	16/07/2018	PR62	Medina oval carpark supply and install 32 Wheel	2,816.00
3718.1665-01		Youth Affairs Council of WA	489.50	INV	17/07/2018	00002479	Membership Renewal 2018/19	275.00
				INV	30/06/2018	00003003	Audit of Youth Space	214.50
3718.1689-01		Sandra Elizabeth Lee	460.89	INV	30/06/2018	Mar-May18	Reimbursement of travel expenses	376.32
				INV	30/06/2018	30thJune2018	Reimbursement of travel expenses	84.57
3718.1726-01		Kyocera Document Solutions Australi	5,833.51	INV	30/06/2018	2852337404	Ecosys M6526cii	78.53
				INV	30/06/2018	2852337398	ECOSYS M6535CII Admin CSO area	296.62
				INV	30/06/2018	285237401	FS-C2626MFP Darius downstairs reception	117.68
				INV	30/06/2018	2852337400	Admin Records Taskalfa 7551ci	1,591.45
				INV	30/06/2018	2852337399	Taskalfa 4551ci John Wellard Centre	99.18
				INV	30/06/2018	2852337403	Taskalfa 4551ci William Bertram Centre	78.69
				INV	30/06/2018	2852344217	Taskalfa 5052ci Library ground floor	88.31
				INV	30/06/2018	2852344207	Taskalfa 5052ci CC Team upstairs	145.14
				INV	30/06/2018	2852344224	Ecosys M6526cii	337.56
				INV	30/06/2018	2852344209	Taskalfa 5052ci Zone upstairs	26.29
				INV	30/06/2018	2852344212	Admin GSS TASKalfa 8052CI	732.36
				INV	30/06/2018	2852344218	ECOSYS M6535CII Admin CSO area	141.69
				INV	30/06/2018	2852344220	Taskalfa 7551ci Admin area	457.52
				INV	13/07/2018	2852344210	Taskalfa 5052ci Zone upstairs	82.26
				INV	30/06/2018	2852344215	Taskalfa 5052ci Works Depot	71.27
				INV	30/06/2018	2852344221	FS-C2626MFP Darius downstairs reception	94.06
				INV	30/06/2018	2852344211	Admin Planning Taskalfa 8025ci	442.18
				INV	30/06/2018	2852344216	Taskalfa 5052ci Recquatic	440.23
				INV	13/07/2018	2852344219	Taskalfa 4551ci John Wellard Centre	107.70
				INV	30/06/2018	2852344208	Taskalfa 5052ci Library Staff	137.85

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				INV	30/06/2018	2852344214	Taskalfa 4550ci Family Day Care	230.53
				INV	30/06/2018	2852344223	Taskalfa 4551ci William Bertram Centre	36.41
3718.1830-01		Biffa Bins	210.00	INV	16/07/2018	0859249	Supply and deliver a skip bin for renewal work	210.00
3718.1853-01		Disability Services Commission	200.00	RFD	17/07/2018	1316700	Refund bond Hall hire 280618	200.00
3718.188-01		Beaurepaires Tyres Kwinana	605.82	INV	13/07/2018	U548350058	Replace front tyre of Plant 51	605.82
3718.1937-01		Coles Myer Ltd - Gift Card Accounti	2,994.85	INV	17/07/2018	170718	Gift Cards Celebration/Recognition Policy x 29	2,994.85
3718.2021-01		Subway Kwinana	135.00	INV	16/07/2018	23	Subway catering 110718	135.00
3718.2024-01		Institute of Public Works Engineeri	1,441.00	INV	30/06/2018	84178-NP0618	NAMS Plus Subscription Fee 010718 to 300619	1,441.00
3718.2048-01		Palm Lakes Gardens & Landscape Serv	1,628.00	INV	16/07/2018	23-10/07/18	Repair paving at Banksia Park	88.00
				INV	17/07/2018	30	APU entrance at wall to carpark	1,540.00
3718.2097-01		Beaver Tree Services Aust Pty Ltd	4,689.34	INV	30/06/2018	66373	APU 8 Barrick Road Remove big tree branch	1,345.34
				INV	30/06/2018	66565	Excavator hire at KIA	3,344.00
3718.2125-01		Synergy	54,811.20	INV	30/06/2018	219451580Jun18	59U Bore Pump POS	50.65
				INV	30/06/2018	157165580Jun18	2260U Thomas Oval Pavilion Lights	785.30
				INV	30/06/2018	685078510Jun18	0U Gawler Way	30.45
				INV	30/06/2018	219451010Jun18	281U Bore Pump POS	124.70
				INV	30/06/2018	845563650Jun18	7U BBQ Apex Park	33.30
				INV	30/06/2018	200144210Jun18	2592U Sloans Caretakers Cottage	746.00
				INV	30/06/2018	192738060Jun18	0U Flood Lights	30.95
				INV	30/06/2018	221037310Jun18	1413U Thomas Oval Pavilion	502.75
				INV	30/06/2018	023172940Jun18	36U Bertram Park POS	42.95
				INV	30/06/2018	652922630Jun18	222U Model Railways Changerooms	105.50
				INV	30/06/2018	219451200Jun18	145U Bore Pump POS	79.30
				INV	30/06/2018	925767370Jun18	184U Gilmore Ave Retic	158.30
				INV	30/06/2018	766868640Jun18	411U Smirks Cottage	168.05
				INV	30/06/2018	882732750Jun18	0U Harrison Way	30.45
				INV	30/06/2018	412205870Jun18	0U Oakley Hollow	30.95
				INV	30/06/2018	098975100Jun18	852U Sandringham Park	278.05
				INV	30/06/2018	168917550Jun18	1912U Wells Park	468.30
				INV	16/07/2018	179469390Jul18	4193U Bertram Community Centre	1,257.00
				INV	16/07/2018	107029100Jul18	5113U Wellard Community Centre	1,448.35



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				INV	16/07/2018	422268910Jul18	6932U Depot	1,902.80
				INV	16/07/2018	141057240Jul18	13427U Zone	3,908.60
				INV	16/07/2018	2100471545Jul18	76613U Recquatic	18,719.15
				INV	16/07/2018	258360080Jul18	3429U Adventure Park	802.10
				INV	16/07/2018	129764890Jul18	3522U Lambeth Park POS	898.70
				INV	16/07/2018	144372270Jul18	63U Thomas Oval Retic	87.45
				INV	30/06/2018	165493420Jun18	268U Smirks Museum	120.35
				INV	30/06/2018	224882670Jun18	918U Little Rascals	337.65
				INV	17/07/2018	118367820Jul18	4502U New Thomas Oval Pavilion	1,156.95
				INV	17/07/2018	149872970Jul18	5590U Incubator	1,517.85
				INV	17/07/2018	285940430Jul18	1214U Rhodes Park	283.60
				INV	17/07/2018	700373810Jul18	24U Rutherford Park	37.45
				INV	17/07/2018	856518550Jul18	Decorative Lighting	2,546.35
				INV	17/07/2018	135567600Jul18	41727U Library Resource Centre	11,873.40
				INV	17/07/2018	958335710Jul18	6277U Orelia Oval	1,939.70
				INV	17/07/2018	970964040Jul18	481U Conference Darius	191.90
				INV	17/07/2018	676621320Jul18	6056U Feilman Building	2,051.40
				INV	17/07/2018	127609840Jul18	99U Darius Top Floor	64.50
3718.2224-01		Prestige Catering & Event Hire	327.00	INV	13/07/2018	00022710	Catering 040718 Morning Tea	327.00
3718.2410-01		ABCO Products	1,546.23	INV	16/07/2018	349676	Cleaning items	1,546.23
3718.248-01		Bunnings Building Supplies	1,774.01	INV	17/07/2018	2163/01145162	Orelia Oval 10L of Gelimac Bore Stain Remover	82.53
				INV	17/07/2018	2163/01503936	Agi pipe and fittings	151.82
				INV	13/07/2018	2163/01014967	Squeegee and Black Board Paint for pound	35.16
				INV	30/06/2018	2163/01663299	Pool panel flat top fence and fitting panel	676.81
				INV	13/07/2018	2163/01674049	Hardware supplies for Adventure Park Kitchenette	801.29
				INV	13/07/2018	2163/01673766	Plaster manhold frame kit and screws	26.40
3718.2492-01		Yakka Pty Ltd	1,260.66	INV	30/06/2018	10545459	Uniforms	61.20
				INV	30/06/2018	10495834	Uniforms	126.66
				INV	30/06/2018	10469008	Uniforms	131.75
				INV	30/06/2018	10484112	Uniforms	145.35
				INV	30/06/2018	10436274	Uniforms	67.15
				INV	30/06/2018	10481986	Uniforms	67.15
				INV	30/06/2018	10433672	Uniforms	69.70

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				INV	30/06/2018	10440499	Uniforms	117.30
				INV	30/06/2018	10514581	Uniforms	84.15
				INV	30/06/2018	10505578	Uniforms	29.00
				INV	30/06/2018	10514580	Uniforms	84.15
				INV	30/06/2018	1055981	Uniforms	131.75
				INV	30/06/2018	10595240	Uniforms	145.35
3718.2507-01		Ixom Operations Pty Ltd	1,108.91	INV	30/06/2018	5985728	Chlorine gas 70kg Recquaitc	120.03
				INV	30/06/2018	5982090	Chlorine gas 70kg Recquaitc	988.88
3718.2544-01		QK Technologies Pty Ltd	1,260.00	INV	30/06/2018	00140888	QikKids web license for Recquatic vacation care	1,260.00
3718.2903-01		Insight Call Centre Services	2,652.65	INV	30/06/2018	00092558	Overcalls fee for period June 2018	2,652.65
3718.30-01		Carol Elizabeth Adams	337.14	INV	17/07/2018	July18	Reimbursement of travel and other expenses	337.14
3718.305-01		South Metropolitan TAFE	543.28	INV	13/07/2018	M144526	Study Fees for Student ID: M144526	543.28
3718.3212-01		Marketforce Pty Ltd	735.06	INV	30/06/2018	22438	Advertising of greenwaste verge collection	735.06
3718.3357-01		BGC Residential Pty Ltd	229.80	INV	16/07/2018	110718	Refund of cancelled application BP2018/45	229.80
3718.3380-01		Seton Australia	151.36	INV	16/07/2018	9337590373	2 x Custom Vinyl Signs	151.36
3718.3452-01		Western Maze Pty Ltd	1,801.80	INV	17/07/2018	00015919	Greenwaste Collection 05/07 and 06/07	1,801.80
3718.347-01		Cleanaway Pty Ltd	158,055.61	INV	30/06/2018	9807567	Service Skip Bins at Adventure Park	814.44
				INV	30/06/2018	9810781	Recycle Bins	1,089.28
				INV	30/06/2018	9811491	Buy Back of products due to contract completion	8,728.16
				INV	30/06/2018	9814136	Waste collection services June 2018	147,423.73
3718.3476-01		George Allan Gear & Jessica Gear	737.59	INV	12/07/2018	Refund	Additional payments for rent payments	737.59
3718.357-01		BullAnt Security Pty	219.05	INV	13/07/2018	10,173,614	Lockwood twin T24 restricteed key	31.05
				INV	17/07/2018	10,173,889	Service and/or repairs to padlocks	112.50
				INV	17/07/2018	10,174,241	"A" Key	75.50
3718.358-01		Coastline Mowers	1,357.40	INV	13/07/2018	17552#4	Starter motor Kawasaki FX600V	379.60
				INV	30/06/2018	17369	Repairs to chainsaw	55.00
				INV	13/07/2018	17536#5	Stihl bump head auto cut	105.60
				INV	13/07/2018	17535#5	Speedload comercial bump head	300.00
				INV	13/07/2018	17542#5	Various parts for plant 419	517.20

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3718.3686-01		KAJ Installations & Services	1,088.00	INV	16/07/2018	00004655	Various garage repairs	790.00
				INV	17/07/2018	00004676	Banksia Park U66 and Callistemon U23 Garage Doors	298.00
3718.3916-01		Kwinana Industries Council	258.16	INV	17/07/2018	00011814	Trainee Community Centres fortnight ending 060718	258.16
3718.3999-01		Wizard Training Solutions	3,247.20	INV	17/07/2018	WTZ01	Course Difficult Customers	3,247.20
3718.407-01		Winc Australia Pty Ltd	213.31	INV	13/07/2018	9024666868	Copy paper and paper towels	213.31
3718.412-01		Courier Australia	50.23	INV	30/06/2018	0340	Courier charges to 280618	50.23
3718.413-01		Covs Parts Pty Ltd	1,022.50	INV	17/07/2018	1650076062	Air Filter	39.59
				INV	17/07/2018	1650076036	Air Filter	39.59
				INV	17/07/2018	1650076026	Oil Filter	30.80
				INV	17/07/2018	1650075934	Oil and Cabin Filters	67.34
				INV	17/07/2018	1650075988	Oil Filter	39.18
				INV	13/07/2018	1650075262	Rechargeable head lamp	95.98
				INV	13/07/2018	1650075751	Bendix General CT Brake Pad Set	121.59
				INV	13/07/2018	1650075269	Rechargeable head lamp	95.98
3718.413-01		Covs Parts Pty Ltd	1,022.50	INV	13/07/2018	1650075270	Light bar and pliers	492.45
3718.4134-01		WA Independant Steel	316.80	INV	30/06/2018	8753	Sheet of F53 mesh and 3 galvanised pipe	316.80
3718.4190-01		AC Cooling Services	242.00	INV	17/07/2018	1791	Banksia Park 52 Service Air conditioner unit	121.00
				INV	17/07/2018	1809	APU 60 repair split system	121.00
3718.4245-01		ED Property Services	1,133.00	INV	17/07/2018	00001127	Banksia Park Villa 52 replace patio posts and investigate leak	968.00
				INV	16/07/2018	00001124	Investigate and repair to roof leak to unit	121.00
				INV	16/07/2018	00001125	Investigate roof leak of unit	44.00
3718.4251-01		Plunkett Homes (1903) Pty Ltd	56.65	INV	16/07/2018	110718	Refund incorrectly paid fee BP2018/439	56.65
3718.434-01		Curtin University	3,334.31	INV	13/07/2018	9451289	Study fees Student ID No: 15115740	3,334.31
3718.4350-01		T J Depiazzi & Sons	3,185.60	INV	30/06/2018	94540	Supply and Deliver 50m3 of Pinebark Mulch	3,185.60
3718.4719-01		Complete Office Supplies Pty Ltd	494.29	INV	16/07/2018	07538740	Stationery Darius Wells	90.09
				INV	13/07/2018	07557087	Various stationery supplies for works depot	404.20
3718.480-01		Department of Transport	43.55	INV	16/07/2018	409978	Vehicle search fees	43.55
3718.4861-01		Big W	67.61	INV	17/07/2018	057709	Items for Murder Mystery Zone program	10.00
				INV	16/07/2018	57699-57700	Items for community liaison service	57.61
3718.4947-01		Future Power WA Pty Ltd	7,873.80	INV	30/06/2018	00001410	Supply and install pure led controller	7,873.80

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3718.4995-01		LGISWA	328,619.47	INV	17/07/2018	100-130859	Property Insurance July 2018 to June 2019 1st installment	80,795.89
				INV	17/07/2018	100-130856	Bushfire Insurance July 2018 to June 2019	8,984.25
				INV	17/07/2018	100-130861	Workers Compensation Insurance July 18 to June 19	154,237.99
				INV	17/07/2018	100-131791	Public Liability July 18 to June 19 1st instalment	75,021.00
				INV	17/07/2018	100-130858	Crime Insurance July 2018 to June 2019	9,580.34
3718.5004-01		Liberal Party of Australia (WA	200.00	RFD	17/07/2018	1317610	Refund bond Hall hire 060718	200.00
3718.5035-01		Quell Cleen	405.00	INV	16/07/2018	00050817	General cleaning of Banksia Park Villa's	230.00
				INV	16/07/2018	00050820	Vacate clean of villa	175.00
3718.504-01		Domino's Pizza - Kwinana Market Pla	206.90	INV	30/06/2018	98276 290618	Lyrik Award Ceremony Catering Pizza	206.90
3718.5062-01		Tony Aveling & Associates Pty Ltd	1,800.00	INV	17/07/2018	I0003570	Diploma of Leadership and Management	1,800.00
3718.5188-01		The Lulus Pty Ltd	1,600.00	INV	16/07/2018	215	Entertainment 130718 SHP	1,600.00
3718.5247-01		Abraham Pattiselanno	128.50	INV	17/07/2018	020718	Reimbursement for expenses Lyrik Awards Rd 23	128.50
3718.5381-01		Centrecare	45.83	INV	30/06/2018	19211	Access Wellbeing EAP Fee	45.83
3718.5581-01		Totally Workwear Rockingham	1,709.27	INV	30/06/2018	RK4073.D1	Uniforms City Assist Essential Services	188.88
				INV	30/06/2018	RK4325.D1	Various work wear for Environment Team	1,460.39
				INV	13/07/2018	RK4435.D1	King Gee narrow tradie pant black	60.00
3718.5743-01		Programmed Maintenance Services Ltd	10,017.52	INV	17/07/2018	SINV528446	Gardening & Lawn mowing July 18	10,017.52
3718.5747-01		Bradley Holland	330.00	INV	13/07/2018	1840	Wildlife Display for school holidays	330.00
3718.5750-01		Kev's Wheelie Kleen	225.50	INV	16/07/2018	1934	Bin cleaning 110718	225.50
3718.5996-01		CMS Engineering Pty Ltd	5,529.34	INV	30/06/2018	29002	Routine air conditioning maintenance	3,035.55
				INV	30/06/2018	29003	Routine air conditioning maintenance	1,452.91
				INV	30/06/2018	29004	Routine air conditioning maintenance	1,040.88
3718.6018-01		ALSCO Pty Ltd	112.23	INV	13/07/2018	CPER1847499	Linen Hire	57.37
				INV	13/07/2018	CPER1844717	Linen Hire	54.86
3718.6251-01		Melville Subaru	45,144.73	INV	17/07/2018	91649	New Subaru Forrester 1GOM950	45,144.73
3718.6267-01		Woolworths Group Limited	362.61	INV	17/07/2018	3193750	Milk for Zone	8.00
				INV	17/07/2018	3193745	Items for Drop-In	34.62
				INV	17/07/2018	3193744	Items for Murder Mystery Zone Program	43.10

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				INV	13/07/2018	3193740	Food Zone school holiday program	39.00
				INV	13/07/2018	3193738	Food for Catering	99.04
				INV	30/06/2018	3193718	Supplies for Youth Intervention Sub Committee	48.97
				INV	13/07/2018	3193739	Depot morning tea supplies	89.88
3718.6370-01		Elexacom	5,555.74	INV	16/07/2018	23774	Generator Power to Council Depot 090718	3,190.00
				INV	30/06/2018	23720	Recquatic maintenance repairs	2,365.74
3718.638-01		GHD Consultant Engineers	23,295.80	INV	30/06/2018	9101598	Road maintenance cost Contribution Model	23,295.80
3718.6395-01		Purpose Built Pty Ltd	841.50	INV	30/06/2018	INV-170587	Facilitating of various programs at library	841.50
3718.6541-01		Strut Specialists WA	110.00	INV	17/07/2018	00057840	Gas Struts	110.00
3718.662-01		Green Skills Inc / Ecojobs	1,846.90	INV	30/06/2018	P914	Weed Control work and spraying along median strip	1,846.90
3718.664-01		StrataGreen	1,102.40	INV	13/07/2018	97030	Envirodye Red 20Lt and Pulse Penetrant 5Lt	1,102.40
3718.6660-01		Preplan Pty Ltd	2,392.50	INV	30/06/2018	00000286	Consultancy services	319.00
				INV	30/06/2018	00000287	Consultancy services	159.50
				INV	30/06/2018	00000284	Consultancy services	239.25
				INV	30/06/2018	00000283	Consultancy services	319.00
				INV	30/06/2018	00000285	Consultancy services	159.50
				INV	30/06/2018	00000281	Consultancy services	558.25
				INV	30/06/2018	00000282	Consultancy services	638.00
3718.6700-01		Sprayking WA Pty Ltd	8,689.84	INV	30/06/2018	00001590	Chemical weed control of hardstand surfaces June 2018	8,689.84
3718.6703-01		Lucor Pty Ltd	400.40	INV	17/07/2018	INV-002838	Catering OCM 110718	400.40
3718.6707-01		Labourforce Impex Personnel Pty Ltd	3,955.96	INV	17/07/2018	140855	Temp staff week ending 060718	2,199.20
				INV	30/06/2018	140706	Depot staff week ending 010718	1,756.76
3718.6735-01		BSI Group ANZ Pty Ltd	1,084.60	INV	30/06/2018	400609545	Annual Management Fee	1,084.60
3718.6749-01		Australia Post	13,083.08	INV	30/06/2018	1007529261	Postage to period 310518	10,299.29
				INV	30/06/2018	1007622605	Postage for period ending 300618	2,783.79
3718.682-01		Harmony Software	313.50	INV	13/07/2018	13-102	Harmony web educators subs	313.50
3718.6834-01		S & L Engineering	651.53	INV	13/07/2018	O0746	Service 2 workshop compressors	651.53
3718.6885-01		Forward Learning Pty Ltd (World Boo	2,255.00	INV	16/07/2018	INV0026269	World Book complete edition	2,255.00



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3718.7083-01		WOW Group (WA) Pty Ltd	704.28	RFD	02/05/2017	690394	Refund sec deposit L751 Rocky Rd	704.28
3718.7168-01		Exit Waste	528.00	INV	17/07/2018	3214	Greasetrap cleaning	528.00
3718.72-01		All Lines & Signs	440.00	INV	30/06/2018	10850618	Mark food van bays	440.00
3718.7436-01		Action Glass Pty Ltd	874.50	INV	16/07/2018	B16477	Supply and install new shower screen	874.50
3718.7445-01		Mustang Welding & Fabrication	1,763.30	INV	17/07/2018	177	1TGX701 6 month service and repair	820.05
				INV	17/07/2018	179	P275 replace wheel assembly P324 extend draw bar	621.50
				INV	17/07/2018	180	1THF093 Service and Repair	321.75
3718.7541-01		Tiffany Pearson	1,200.00	INV	30/06/2018	2	Art services for Rogan Park art project	1,200.00
3718.7605-01		Flying Canape	1,675.00	INV	17/07/2018	11472	Catering 170718	1,675.00
3718.762-01		Blackwood & Sons Ltd	562.74	INV	17/07/2018	KW7388QF	Vest Poly x 2	11.00
				INV	30/06/2018	KW5241PP	SR510 sundstrom filters and cotton gloves	434.44
				INV	30/06/2018	KW3417PQ	SR510 sundstrom filters	50.40
				INV	30/06/2018	KW5497PS	SR510 sundstrom filters	50.40
				INV	13/07/2018	KW6599QE	Poly xback vests	16.50
3718.7744-01		Allsortz Netball Club	150.00	INV	13/07/2018	KS022965	Kidsport voucher x 1	150.00
3718.7994-01		Rockingham Mazda	375.00	INV	13/07/2018	MZCS22900	Service of plant 526	375.00
3718.8062-01		Moncrieff Technology Solutions Pty	8,121.30	INV	30/06/2018	00028949	Webroot SecureAnywhere Business Endpoint Protection	8,121.30
3718.8224-01		Axiis Contracting	16,331.19	INV	30/06/2018	3707	Supply of insitu concrete footpaths Sanctuary Drive	16,331.19
3718.828-01		Koorliny Arts Centre	111,983.29	INV	30/06/2018	00003617	Quarter 4 operating subsidy April to June 2018	111,983.29
3718.8302-01		Chris Kershaw Photography	660.00	INV	30/06/2018	L2223	LyriK Awards Round 23 Ceremony	660.00
3718.8346-01		Skateboarding WA	825.00	INV	30/06/2018	INV-0435	SWA Clinics 9 and 16 June 2018	825.00
3718.837-01		Kwinana Heritage Group	2,500.00	INV	16/07/2018	Jul-Sep2018	Quarterly management payment July to September 18	2,500.00
3718.8423-01		Spine & Limb Foundation Inc	6,101.70	INV	13/07/2018	INV39083	Provision of metropolitan library courier service	6,101.70
3718.8474-01		Volunteer Task Force	268.76	INV	30/06/2018	SI001821	Regular mowing of garden and verge May 2018	268.76

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3718.8610-01	John Scarfe		1,575.00	INV	17/07/2018	63	Handcrafted pens for August 18	525.00
				INV	17/07/2018	64	Handcrafted pens for September 18	525.00
				INV	17/07/2018	62	Handcrafted pens	525.00
3718.8831-01	Roy Batts Sales		50.00	INV	13/07/2018	RBS4416	Additional masterswipes for staff at John Wellard	50.00
3718.888-01	Les Mills Australia		897.95	INV	13/07/2018	930460	Les Mills license fee for July 2018	454.52
				INV	30/06/2018	921893	Les Mills license fee for June 2018	443.43
3718.8899-01	Majestic Plumbing		61,668.70	INV	30/06/2018	211984	Bertram Oval water and sewer connection variation	45,167.08
				INV	30/06/2018	211995	Bertram Oval water and sewer connection variation	16,053.92
				INV	16/07/2018	00218731	Repair to hot water system	276.10
				INV	16/07/2018	00218744	Commissioned gas to property and relit HWS	171.60
3718.8979-01	Vocus Communications		1,694.00	INV	13/07/2018	P299041	Vocus business unlimited enhanced for July 2018	1,694.00
3718.8984-01	Baldivis Transport Pty Ltd		175.00	INV	30/06/2018	00001686	Bulk water supply for Casuarina Hall	175.00
3718.8996-01	Fridgair Industries Pty Ltd		206.80	INV	16/07/2018	30318	Service Zone fridge	206.80
3718.8998-01	McLeods		18,111.54	INV	30/06/2018	103778	Legal fees matter 42007	4,668.08
				INV	30/06/2018	103762	Legal fees matter 41321	953.51
				INV	30/06/2018	103722	Legal fees matter 42741	2,791.47
				INV	30/06/2018	103638	Legal fees matter 41488	1,053.41
				INV	30/06/2018	103826	Legal fees matter 42852	754.06
				INV	30/06/2018	103651	Legal fee matter 42801	2,662.44
				INV	30/06/2018	103723	Legal fee matter 42785	1,586.20
				INV	30/06/2018	103568	Legal fee matter 42742	658.57
				INV	30/06/2018	103607	Legal fee matter 41646	2,983.80
3718.9019-01	Kearns Garden Supplies		296.20	INV	30/06/2018	76	Hardware Depot/Building Maintenance	101.25
				INV	30/06/2018	53	APU Purchase of various hardware June 2018	46.57
				INV	30/06/2018	54	APU Purchase of various hardware June 2018	148.38
3718.903-01	Lo-Go Appointments		1,614.69	INV	13/07/2018	00417964	Technical Officer Civil Infrastructure we 070718	1,614.69
3718.9083-01	WA Library Supplies		2,084.56	INV	16/07/2018	00116189	Slatwalls and signage	2,084.56

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3718.9095-01		TheComputerSchool.Net	660.00	INV	13/07/2018	618842547	Site license for The Computer School.NET online	660.00
3718.9117-01		Gaye McMath	1,980.00	INV	13/07/2018	4	Independent Audit Committee Member sitting fee	1,980.00
3718.9431-01		Perth Energy	7,038.97	INV	30/06/2018	110096950	537.102U Recquatic	6,856.29
				INV	30/06/2018	110096951	3.715U New Thomas Oval Pavilion	114.82
				INV	30/06/2018	110096952	0U Orelia Sports Pavilion	67.86
3718.9487-01		Sport and Recreation Surfaces	8,734.00	INV	30/06/2018	INV-00649	Additional coating to surrounds of Medina Netball	6,050.00
				INV	30/06/2018	INV-00673	Repairs to damaged asphalt areas of netball courts	2,684.00
3718.9511-01		Baldivis Childrens Forest	363.00	INV	13/07/2018	1082	Aboriginal cultural tour x 2 hours	363.00
3718.9542-01		Rosie O Entertainment Pty Ltd	810.00	INV	30/06/2018	00007695	Face painter for holiday program at John Wellard	810.00
3718.9572-01		Aaron Thomas	650.00	INV	18/07/2018	#005	Open Mic Event	650.00
3718.9631-01		Entco Australia Pty Ltd	23,585.62	INV	30/06/2018	IAUSA36576	HP Trim support	23,585.62
3718.9783-01		Fleetwood Pty Ltd	275,584.42	INV	17/07/2018	SI27271	Construction of Bertram Oval Facility	145,013.02
				INV	17/07/2018	SI27133	Construction of Bertram Oval Facility	130,571.40
3718.9940-01		Combined Monitoring Centre Pty Ltd	991.65	INV	13/07/2018	27002	Installation of new security alarm system	991.65
3719	18/07/2018	EFT TRANSFER: - 19/07/2018	139,319.24					
3719.565-01		Bright Futures Family Day Care - Pa	118,023.54	INV	18/07/2018	020718 to 150718	FDC Payroll 020718 to 150718	118,023.54
3719.568-01		Bright Futures In Home Care - Payro	21,295.70	INV	18/07/2018	020718-180718	IHC Payroll 020718 to 180718	21,295.70
3720	20/07/2018	EFT TRANSFER: - 20/07/2018	154,793.69					
3720.3551-01		Estate of Mary Kukura	154,793.69	INV	20/07/2018	12thJuly2018	Tenure Sum Re-payment Villa 52 Banksia Park	154,793.69
3721	20/07/2018	EFT TRANSFER: - 23/07/2018	1,765.72					
3721.565-01		Bright Futures Family Day Care - Pa	1,765.72	INV	20/07/2018	020718-150718	FDC Payroll 020718 to 150718	1,765.72
3722	25/07/2018	EFT TRANSFER: - 27/07/2018	411,120.25					
3722.10147-01		Kuditj	899.25	INV	30/06/2018	KUD001419	Catering for Reconciliation Week Event	899.25
3722.10157-01		Neil Menezes	300.00	INV	19/07/2018	000007	Woodwork Workshop for SHP	300.00
3722.10202-01		TJS Services Group Pty Ltd	940.50	INV	30/06/2018	143780	Darius Wells Library Upholstery cleaning	940.50
3722.10205-01		Wendy Murray Management Consultant	960.00					

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				INV	24/07/2018	116	Preparation of Community Safety grant submission	960.00
3722.10236-01		Inspire Change Consulting Group	500.00	INV	23/07/2018	0002/18	Facilitation of Conciliation Advisory Group	500.00
3722.10298-01		Katherine Smith	1,150.00	INV	23/07/2018	108352	Development and delivery of 3 sessions	1,150.00
3722.10310-01		Threadneedle Design Studio	853.00	INV	23/07/2018	INV0000011/2018	John Wellard Servicing of Sewing Machines	853.00
3722.10311-01		Go Doors Pty Ltd	187.00	INV	19/07/2018	INV-0077	Repair entry door Margaret Feilman	187.00
3722.10323-01		Stormbox	9,273.00	INV	24/07/2018	INV-0728	New website development	9,273.00
3722.1034-01		North Lake Electrical Pty Ltd	200.42	INV	19/07/2018	51523	Repair cables Pump 1 Parmelia Avenue	200.42
3722.10342-01		Angel Droppers	1,716.00	INV	23/07/2018	INV-0212	Delivery of 3000 letters for Noise Management Plan	1,716.00
3722.10345-01		Armed For Life Pty Ltd	550.00	INV	30/06/2018	INV-5372	LyriK Awards Keynote Presentation Speaker	550.00
3722.10346-01		Ash Music	100.00	INV	24/07/2018	001	LyriK Awards Ceremony Round 23 Performance	100.00
3722.10347-01		LHD Visuals	600.00	INV	24/07/2018	1	2018 LyriK Awards Round 23 Video production	600.00
3722.10348-01		Andrea Christine Noordzy	250.00	INV	23/07/2018	17thJuly18	2018 Senior Security Subsidy Scheme	250.00
3722.10349-01		Keith Hugh Dodd	92.36	INV	23/07/2018	20180101	2018 Senior Security Subsidy Scheme	92.36
3722.10350-01		Sheila Lawrance	250.00	INV	23/07/2018	20180102	2018 Senior Security Subsidy Scheme	250.00
3722.10351-01		Playmaster Pty Ltd	26,125.00	INV	30/06/2018	INV-0304	Install junior playground at Hewison Park	26,125.00
3722.10353-01		Ishmael Ndula Openda	540.00	INV	24/07/2018	A/N22820	Crossover subsidy rebate	540.00
3722.10354-01		Robin Justin Williams	360.00	INV	24/07/2018	A/N21064	Crossover subsidy rebate	360.00
3722.10355-01		John Ozimek	720.00	INV	25/07/2018	A/N2579	Crossover subsidy rebate	720.00
3722.10356-01		Tiberio Martinez	360.00	INV	24/07/2018	A/N17481	Crossover subsidy rebate	360.00
3722.10357-01		Narrelle Van De Klashorst	175.00	INV	24/07/2018	17thJuly2018	Financial Assistance School Sports Hockey Championship	175.00
3722.10358-01		Shannon Gardiner	250.00	INV	24/07/2018	19thJuly2018	Financial Assistance IFMA Youth Championship	250.00
3722.10359-01		Treval Darrel Crawage	50.00	INV	24/07/2018	240718	Refund of Off Road Infringement #141879	50.00
3722.10360-01		New Sensation Homes Pty Ltd	170.50	INV	24/07/2018	9thJuly2018	Refund verge permit fee BP2018/434	170.50
3722.10361-01		Samantha Finnerty	100.00	RFD	24/07/2018	1317959	Refund bond Patio hire 170718	100.00

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3722.10362-01		Deanne De Boer	100.00	RFD	24/07/2018	1317004	Refund bond Hall hire 050718	100.00
3722.10363-01		Hunter Communications	300.00	RFD	24/07/2018	1315275	Refund bond Hall hire 190618	300.00
3722.10364-01		Rosalina Rey Dalida	1,000.00	RFD	24/07/2018	1302738	Refund bond Hall hire 300518	1,000.00
3722.1142-01		Sonic Health Plus	127.60	INV	24/07/2018	1560064	Medical Assessment Cancellation Fee	127.60
3722.1178-01		Holcim (Australia) Pty Ltd	1,072.37	INV	20/07/2018	9403771608	1.20m3 concrete	429.44
				INV	19/07/2018	9403766633	.60m3 concrete	642.93
3722.130-01		Australasian Performing Rights	1,951.71	INV	23/07/2018	00119956/00070	Recquatic Music Licence Agreements	1,951.71
3722.1393-01		Sunny Sign Company Pty Ltd	415.80	INV	19/07/2018	390120	Street signs	148.50
				INV	19/07/2018	390167	Signs and parts	267.30
3722.1423-01		Telstra	104.09	INV	23/07/2018	1548725500Jul18	Charges to 130718 Alarm Feilman Building	57.24
				INV	24/07/2018	0335568200Jul18	Charges to 090718 BP Clubhouse	46.85
3722.1474-01		Toll Transport Pty Ltd	40.38	INV	24/07/2018	1024341	Courier charges 040718	40.38
3722.1485-01		T-Quip	1,331.60	INV	20/07/2018	77394#12	Assorted parts	709.95
				INV	20/07/2018	77418#12	Assorted parts	145.30
				INV	20/07/2018	77445#12	Parts	171.25
				INV	19/07/2018	77393#12	Parts	305.10
3722.1516-01		Trisley's Hydraulic Services Pty Lt	1,018.63	INV	20/07/2018	80203059	Bi monthly pool water service treatment	776.16
				INV	23/07/2018	80203058	Repair soda ash suction line for the 25m pool	242.47
3722.1520-01		Truck & Car Panel & Paint	500.00	INV	24/07/2018	00004020	Excess for insurance repairs 1GDA257	500.00
3722.1589-01		Waste Stream Management Pty Ltd	165.00	INV	20/07/2018	00827094	Tipping fees July 2018	165.00
3722.1592-01		Water Corporation of Western Austra	212.00	INV	23/07/2018	9000342570Jul18	13U Rhodes Park	212.00
3722.1833-01		Host Direct	456.60	INV	23/07/2018	147618	Catering Supplies	456.60
3722.2048-01		Palm Lakes Gardens & Landscape Serv	2,475.00	INV	19/07/2018	33-17/07/18	Brick paving repairs Warner Road roundabout	2,475.00
3722.2115-01		Asbestos Masters WA	440.00	INV	19/07/2018	3011	Removal of asbestos Wellard Road	440.00
3722.2125-01		Synergy	117,222.75	INV	23/07/2018	169027190Jul18	0U Entry Statement Lighting Johnson Rd	56.95
				INV	23/07/2018	792417950Jul18	Street Lighting	115,512.65
				INV	23/07/2018	169027380Jul18	0U Entry Statement Lighting Gemstone and Johnson Rd	30.45
				INV	24/07/2018	303608210Jun18	1U APU Unit 30 one off payment vacant room	54.95

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				INV	24/07/2018	566370150Jul18	1337U Chipperton Park	511.30
				INV	24/07/2018	921049150Jul18	3073U Medina Hall	1,056.45
3722.248-01		Bunnings Building Supplies	783.52	INV	19/07/2018	2163/01268464	Ryobi power tool and blades	171.75
				INV	19/07/2018	2163/01504466	Hardware items	68.60
				INV	19/07/2018	2163/01504429	Hand tools	398.96
				INV	19/07/2018	2163/01675073	Lawn Seed Lawn Builder	29.92
				INV	19/07/2018	2163/01504515	Darius Wells Library Spray Packs for painting	45.52
				INV	19/07/2018	2163/01504517	Depot Dog Pound Paint utensils	28.90
				INV	24/07/2018	2163/01677131	Assorted hardware items	39.87
3722.2507-01		Ixom Operations Pty Ltd	988.88	INV	20/07/2018	5991200	Chlorine gas	988.88
3722.2512-01		Konnect	61.60	INV	30/06/2018	1639312144	Socket Button Screws	61.60
3722.264-01		Cabcharge Australia Ltd	639.90	INV	23/07/2018	00989066P1807	Cab charges 180618 to 150718	639.90
3722.2646-01		Neverfail Springwater	97.78	INV	24/07/2018	291680	Bottled water Admin	30.28
				INV	19/07/2018	291676	Bottled water Zone	67.50
3722.2698-01		Wilson Security Pty Ltd	271.07	INV	24/07/2018	W00221480	Emergency call out	271.07
3722.275-01		Cannon Hygiene Australia Pty Ltd	1,177.90	INV	23/07/2018	96147602	Sanitary Services July 2018	1,177.90
3722.2852-01		Downer EDI Works Pty Ltd	459.45	INV	20/07/2018	6004778	1.02 tonne concrete	136.94
				INV	20/07/2018	6004777	2.25 tonne asphalt	322.51
3722.3031-01		Specialised Security Shredding	30.36	INV	30/06/2018	00230194	GC Bin Exchange x 1	10.12
				INV	30/06/2018	00230193	GC Bin Exchange x 2	20.24
3722.3061-01		WA Boiler Spares & Service	775.50	INV	23/07/2018	10203	Service spa Recquatic	775.50
3722.3155-01		PFD Food Services Pty Ltd	477.55	INV	23/07/2018	KL361073	Assorted Cafe Supplies	477.55
3722.335-01		City of Rockingham	98,197.93	INV	23/07/2018	99501	Tip fees to 060718	98,197.93
3722.3357-01		BGC Residential Pty Ltd	50,074.00	INV	24/07/2018	23rdJuly2018	Refund verge fees VP2017/286	144.00
				INV	24/07/2018	23rdJuly2018	Refund verge fees VP2017/294	360.00
				RFD	23/07/2018	764	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	19689	Refund Security Deposit Bond	800.00
				RFD	23/07/2018	22753	Refund Security Deposit Bond	350.00
				RFD	23/07/2018	26525	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	27856	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	30007	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	32714	Refund Security Deposit Bond	350.00



## Cheque Listing

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<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				RFD	23/07/2018	32787	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	33812	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	35188	Refund Security Deposit Bond	450.00
				RFD	23/07/2018	35189	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	35311	Refund Security Deposit Bond	350.00
				RFD	23/07/2018	35750	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	37414	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	39159	Refund Security Deposit Bond	350.00
				RFD	23/07/2018	39371	Refund Security Deposit Bond	700.00
				RFD	23/07/2018	52751	Refund Security Deposit Bond	740.00
				RFD	23/07/2018	59864	Refund Security Deposit Bond	740.00
				RFD	23/07/2018	92457	Refund Security Deposit Bond	740.00
				RFD	23/07/2018	95162	Refund Security Deposit Bond	740.00
				RFD	23/07/2018	169914	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	170512	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	343440	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	376206	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	420873	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	456832	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	457692	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	457967	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	472570	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	507911	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	559946	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	563093	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	563402	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	563405	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	564685	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	569868	Refund Security Deposit Bond	1,400.00
				RFD	23/07/2018	590297	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	594292	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	599064	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	607391	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	618830	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	640136	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	682462	Refund Security Deposit Bond	1,456.00

## Cheque Listing

Payments made between  
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<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				RFD	23/07/2018	695338	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	697513	Refund Security Deposit Bond	1,456.00
				RFD	23/07/2018	752076	Refund Security Deposit Bond	1,456.00
3722.3390-01		SSB Pty Ltd T/A Content Living - Th	1,212.00	INV	24/07/2018	240718	VP2018/41 Cancellation of Permit	1,212.00
3722.342-01		CJD Equipment Pty Ltd	606.84	INV	19/07/2018	1719950	Service kit	606.84
3722.358-01		Coastline Mowers	131.80	INV	20/07/2018	17613#12	Steering boot	131.80
3722.3596-01		KLMedia Pty Ltd	12.89	INV	23/07/2018	1131016	Supply of CD	12.89
3722.3608-01		Foreshore Rehabilitation & Landscap	27,415.52	INV	19/07/2018	INV-4195	Replace perimeter and center dividing fence	27,415.52
3722.3632-01		Eclipse Soils Pty Ltd	4,620.00	INV	23/07/2018	KWIN01R043282	Disposal of materials from drainage works	4,620.00
3722.4057-01		Kelyn Training Services	430.00	INV	20/07/2018	00027098	Training 30 and 31 July 2018	430.00
3722.407-01		Winc Australia Pty Ltd	1,242.09	INV	24/07/2018	9024773822	Stationery	1,242.09
3722.412-01		Courier Australia	26.10	INV	19/07/2018	0341	Courier to 110718	26.10
3722.4190-01		AC Cooling Services	1,989.90	INV	24/07/2018	1815	Calistemon U60 Replace air conditioner unit	1,813.90
				INV	24/07/2018	1793	Banksia Park 14 Service air conditioner units	176.00
3722.4245-01		ED Property Services	825.00	INV	24/07/2018	00001129	Banksia Park U12 and U14 Install door stops	165.00
				INV	24/07/2018	00001128	Callistemon Court Install external grab rail to pathway	660.00
3722.4246-01		Atom Supply	123.75	INV	19/07/2018	P477154	Uniforms Depot	123.75
3722.4664-01		AMPAC Debt Recovery (WA) Pty Ltd	12.21	INV	30/06/2018	48183	Debt recovery fee June 2018 Library	12.21
3722.4692-01		Elliotts Irrigation Pty Ltd	1,661.00	INV	24/07/2018	B10384	Service iron filters July 2018	1,124.20
				INV	24/07/2018	B10385	Service iron filter for July 2018	536.80
3722.4719-01		Complete Office Supplies Pty Ltd	73.15	INV	19/07/2018	07562849	1 blue strapping roll and 1 box of buckles	73.15
3722.4800-01		Web In A Box	115.00	INV	23/07/2018	44097	Domain Registration	30.00
				INV	23/07/2018	44098	Domain Registration	30.00
				INV	23/07/2018	44099	Domain Registration	55.00
3722.480-01		Department of Transport	13.40	INV	25/07/2018	409823	Vehicle search fees	13.40
3722.483-01		Landgate	355.00	INV	23/07/2018	341356-10001098	Gross Rental Valuations Chargeable	355.00
3722.4861-01		Big W	36.00	INV	23/07/2018	057718	Darius Wells Storage Containers Games Program	36.00
3722.4891-01		Display Me	472.09	INV	24/07/2018	N0109852	A3 silver snap frames x15 and AI Silver Lockable	472.09

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3722.5188-01		The Lulus Pty Ltd	160.00	INV	24/07/2018	215	Entertainment Additional amount to invoice 215	160.00
3722.5279-01		OCP Sales	224.97	INV	24/07/2018	00048290	TACTILE Pro Pant Black 44/32	224.97
3722.5410-01		Saints Netball Club	1,590.00	INV	24/07/2018	KS019583	Kidsport voucher x 5	750.00
				INV	24/07/2018	KS017894	Kidsport voucher x 6	840.00
3722.5444-01		Fremantle Hockey Club Inc	165.00	INV	24/07/2018	KS024310	Kidsport voucher	165.00
3722.5520-01		Master Lock Service	1,405.50	INV	20/07/2018	00005222	Keys for Adventure Park	185.00
				INV	20/07/2018	00005223	Disarm lock at Thomas Kelly Pavilion	142.50
				INV	20/07/2018	00005232	Repair office lock at Recquatic	130.00
				INV	24/07/2018	00005233	Keys Cut	648.00
				INV	24/07/2018	00005231	Banksia Park U14 cut keys for window lock	110.00
				INV	24/07/2018	00005237	Banksia Park U56 repair to dead lock on front solid door	190.00
3722.5581-01		Totally Workwear Rockingham	120.01	INV	19/07/2018	RK4464.D1	Uniforms City Assist	120.01
3722.5858-01		Vizcom Technologies	280.50	INV	23/07/2018	19191	Replacement Globe and installation Darius Wells IT	280.50
3722.5996-01		CMS Engineering Pty Ltd	1,152.80	INV	19/07/2018	29226	Administration Building wash dirty coils/clean	1,152.80
3722.6000-01		Scott Printers Pty Ltd	601.70	INV	24/07/2018	123451	Design and printing for Pace Road Pick Up event	247.50
				INV	24/07/2018	123477	Design and printing for Pace Road Pick Up event	247.50
				INV	24/07/2018	123476	Design and printing for Pace Road Pick Up event	106.70
3722.6018-01		ALSCO Pty Ltd	109.72	INV	23/07/2018	CPER1850328	Linen Hire	54.86
				INV	23/07/2018	CPER1851726	Linen Hire	54.86
3722.6267-01		Woolworths Group Limited	1,551.10	INV	20/07/2018	28697428	Cafe items Recquatic	64.12
				INV	20/07/2018	3152407	Milk Depot	34.05
				INV	24/07/2018	28595699	Catering items for Admin	111.72
				INV	24/07/2018	28695816	Catering items for Admin	113.79
				INV	24/07/2018	3152402	Food and supplies Family Day Care	167.24
				INV	24/07/2018	3152417	Food and supplies Girls Group Christmas in July	100.64
				INV	24/07/2018	3152422	Food for Drop-In programs	17.00
				INV	24/07/2018	28714561	Catering Items	107.80
				INV	24/07/2018	28486429	Catering Items	167.18
				INV	23/07/2018	28644523	Items for Cafe Recquatic	108.86

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				INV	23/07/2018	28618926	Catering Items	104.80
				INV	23/07/2018	3152416	Milk for Zone	6.00
				INV	23/07/2018	3193732	Cafe and Food Supplies	107.13
				INV	23/07/2018	3152410	Darius Wells programs supplies	86.45
				INV	23/07/2018	3152409	Fiona Harris Pavilion Oven Cleaner	36.45
				INV	23/07/2018	3152412	Food for Drop-In Programs	43.41
				INV	23/07/2018	28752208	Catering supplies	174.46
3722.6332-01		Drainflow Services Pty Ltd	1,320.00	INV	19/07/2018	00002085	Gully educting Postans Road	1,320.00
3722.6370-01		Elexacom	7,983.55	INV	30/06/2018	23694	Orelia Oval Investigate and repair broken light	2,099.76
				INV	30/06/2018	23644	Replace shower control systems Thomas Kelly	3,536.50
				INV	20/07/2018	23844	Install cubicle	650.64
				INV	23/07/2018	23842	Zone Lights tripping in foyer	280.39
				INV	23/07/2018	23838	Wellard Pavilion repair switchboard cover	444.49
				INV	23/07/2018	23840	Repairs to damaged light pole at the Skate Park	101.86
				INV	23/07/2018	23837	Koorliny Arts Centre exhaust fan burnt out	716.90
				INV	24/07/2018	23841	BP 14 Replace broken fluoro light in kitchen	153.01
3722.6567-01		Poolegrave Signs	55.00	INV	20/07/2018	00010559	Upgrading of fees board Recquatic	55.00
3722.664-01		StrataGreen	1,166.26	INV	24/07/2018	97264	Assorted plants	1,166.26
3722.6707-01		Labourforce Impex Personnel Pty Ltd	1,756.76	INV	23/07/2018	141051	Depot Staff week ending 130718	1,756.76
3722.6972-01		Go Doors Pty Ltd	495.00	INV	24/07/2018	INV-0111	Airkey transmitter AKTX2	495.00
3722.7388-01		Morris Jacobs	155.00	INV	24/07/2018	18191	Facilitation service 240718	155.00
3722.7419-01		Saints Basketball Club	135.00	INV	24/07/2018	KS024312	Kidsport voucher	135.00
3722.762-01		Blackwood & Sons Ltd	448.80	INV	19/07/2018	KW9525QG	Tape Fatmax Long	57.84
				INV	19/07/2018	KW2515QG	Poly vest	5.50
				INV	20/07/2018	KW9417QD	Earplugs and lens cleaner	385.46
3722.8099-01		Total Tools Rockingham	392.15	INV	19/07/2018	44852	Power tools and hand tools	327.80
				INV	20/07/2018	44992	Tools	64.35
3722.8119-01		The Smart Security Company P/L	5,339.95	INV	24/07/2018	5958	24 hour monitoring of Medi Minder 1 July 18 to 30 September 18	5,339.95
3722.8438-01		GISSA International	2,830.30					

## Cheque Listing

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<u>Chq/Ref</u>	<u>Pmt Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tran</u>	<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
				INV	23/07/2018	00047753	A-SPEC subscription for 2018 to 2019 financial year	2,830.30
3722.8474-01		Volunteer Task Force	346.50	INV	30/06/2018	SI001965	Regular mowing of garden verge mowing	346.50
3722.8595-01		Purearth	2,970.44	INV	30/06/2018	00000696	Collection of road sweepings 34.4 tonne	2,970.44
3722.8905-01		Kelli Anne Hayward	234.00	INV	20/07/2018	18thJuly2018	Reimbursement End of Financial Year	234.00
3722.8958-01		Bertram Punjabi Club Inc	1,338.20	INV	24/07/2018	18thJuly18	Refund of cancelled room hire 040818	338.20
				RFD	24/07/2018	1250946	Refund bond Hall hire 070218	1,000.00
3722.902-01		Leisure Institute of WA (Aquatics)	1,890.00	INV	20/07/2018	2503	Membership Accreditation fees	1,890.00
3722.9030-01		Air Liquide Australia	105.63	INV	30/06/2018	UV2131	Cylinder Rental	105.63
3722.903-01		Lo-Go Appointments	1,614.69	INV	23/07/2018	00417998	Temp staff week ending 140718	1,614.69
3722.9323-01		Whirligig Designs	430.00	INV	23/07/2018	18/07/2018	Sports Awards Dinner Table Centrepieces	430.00
3722.9351-01		Skipper Transport Parts	331.98	INV	20/07/2018	2161466	Parts	331.98
3722.9540-01		Rock and Roll Mountain Biking Tours	405.00	INV	19/07/2018	985	July School Holiday Program Mountain Biking	405.00
3723	23/07/2018	EFT TRANSFER: - 26/07/2018	213,757.48					
3723.153-01		Australian Taxation Office	208,654.00	INV	15/07/2018	PY01-02-Australi	Payroll Deduction	208,654.00
3723.565-01		Bright Futures Family Day Care - Pa	2,047.48	INV	23/07/2018	020718-150718	FDC Additional Payroll	2,047.48
3723.568-01		Bright Futures In Home Care - Payro	3,056.00	INV	23/07/2018	020718-150718	IHC Additional Payroll 020718 to 150718	3,056.00
3724	27/07/2018	EFT TRANSFER: - 27/07/2018	33,805.97					
3724.1649-01		Dennis Cleve Wood	2,905.30	INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.1689-01		Sandra Elizabeth Lee	2,905.30	INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.2981-01		Peter Edward Feasey	4,756.67	INV	27/07/2018	DEPMAYFEES18/1	Deputy Mayoral Allowance	1,851.37
				INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.30-01		Carol Elizabeth Adams	11,617.50	INV	27/07/2018	MAYALLOW18/19	Mayoral Allowance	7,405.37
				INV	27/07/2018	MEETINGFEES18/	Meeting fees	3,920.50
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.5143-01		Wendy Gaye Cooper	2,905.30	INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67

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Chq/Ref	Pmt Date	Payee	Amount	Tran	Date	Invoice	Description	Amount
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.7557-01		Sheila Mills	2,905.30	INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.805-01		Mervyn Thomas Kearney	2,905.30	INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3724.9405-01		Matthew James Rowse	2,905.30	INV	27/07/2018	MEETINGFEES18/	Meeting Fees	2,613.67
				INV	27/07/2018	ICTALLOW18/19	ICT Allowance	291.63
3725	02/07/2018	EFT TRANSFER: - 01/08/2018	264.00					
3725.5223-01		Go Go On-Hold Pty Ltd	264.00	INV	02/07/2018	00028621	On hold message service July 2018	264.00
Total EFT			5,395,942.29					
Payroll								
PY01-01	01/07/2018	Payroll	650,186.22					
PY01-02	15/07/2018	Payroll	636,288.27					
PY01-03	29/07/2018	Payroll	624,267.70					
Total Payroll			1,910,742.19					
Grand Total			-7,429,764.89					



# Credit Card Transactions

1/07/2018 to 31/07/2018

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
<b>Credit Card CEO</b>				<b>\$70.55</b>	
4071493	Invoice	030718A	03/07/2018	\$9.16	Parking Kwinana Volunteer Fire Brigades award dinner
4071493	Invoice	030718A	03/07/2018	\$16.49	Parking Energy Revolution Closing the loop
4071493	Invoice	030718A	03/07/2018	\$38.48	Parking Westport Taskforce Group meeting
4071493	GST	030718A	03/07/2018	\$6.42	GST
<b>Credit Card Functions Officer</b>				<b>\$1,998.94</b>	
4071502	Invoice	030718B	03/07/2018	\$3.50	Police conference mints
4071502	Invoice	030718B	03/07/2018	\$5.36	Concessional loading conference mints
4071502	Invoice	030718B	03/07/2018	\$9.16	Parking Bushfire awards dinner
4071502	Invoice	030718B	03/07/2018	\$19.00	Citizenship photos
4071502	Invoice	030718B	03/07/2018	\$22.68	Bushfire awards dinner wrist bands
4071502	Invoice	030718B	03/07/2018	\$25.91	Citizenship photos
4071502	Invoice	030718B	03/07/2018	\$29.91	Ordinary Council Meeting dinner - catering
4071502	Invoice	030718B	03/07/2018	\$36.07	Bushfire Awards Dinner gifts
4071502	Invoice	030718B	03/07/2018	\$40.65	Bushfire Awards Dinner gifts
4071502	Invoice	030718B	03/07/2018	\$72.73	Bushfire Awards Dinner Trophies
4071502	Invoice	030718B	03/07/2018	\$100.80	Additional guest Bushfire Awards Dinner
4071502	Invoice	030718B	03/07/2018	\$109.03	Catering Stakeholder Meeting
4071502	Invoice	030718B	03/07/2018	\$1,352.00	i stock photos
4071502	GST	030718B	03/07/2018	\$172.14	GST
<b>Credit Card City Legal</b>				<b>\$902.85</b>	
4071509	Invoice	030718C	03/07/2018	\$30.79	Parking Meeting recovery exercise
4071509	Invoice	030718C	03/07/2018	\$61.34	Name Badges
4071509	Invoice	030718C	03/07/2018	\$728.65	Name Badges
4071509	GST	030718C	03/07/2018	\$82.07	GST
<b>Credit Card Executive Assistant</b>				<b>\$821.78</b>	
4071511	Invoice	030718D	03/07/2018	\$747.07	NGA Conference Mayor
4071511	GST	030718D	03/07/2018	\$74.71	GST

# Credit Card Transactions



1/07/2018 to 31/07/2018

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
<b>Credit Card Director City Regulation</b>				<b>\$971.62</b>	
4071644	Invoice	030718E	03/07/2018	\$8.39	Parking Independent Planning Reform meeting
4071644	Invoice	030718E	03/07/2018	\$11.81	Sundries Staff Quiz night
4071644	Invoice	030718E	03/07/2018	\$72.69	Catering and Prizes Staff Quiz night
4071644	Invoice	030718E	03/07/2018	\$150.00	Prizes Staff Quiz Night
4071644	Invoice	030718E	03/07/2018	\$330.70	Catering and Prizes Staff Quiz night
4071644	Invoice	030718E	03/07/2018	\$353.40	Refreshments Staff Quiz night
4071644	GST	030718E	03/07/2018	\$44.63	GST
<b>Credit Card Director City Infrastructure</b>				<b>\$31.08</b>	
4071647	Invoice	030718F	03/07/2018	\$8.80	Parking Department of Transport Bicycle meeting
4071647	Invoice	030718F	03/07/2018	\$19.45	Registration to align bulk licensing Fire Truck
4071647	GST	030718F	03/07/2018	\$2.83	GST
<b>Credit Card Executive Assistant</b>				<b>\$158.70</b>	
4071652	Invoice	030718G	03/07/2018	\$61.82	USB Council reports
4071652	Invoice	030718G	03/07/2018	\$82.45	Bereavement Flowers
4071652	GST	030718G	03/07/2018	\$14.43	GST
<b>Credit Card Director City Strategy</b>				<b>\$5,828.17</b>	
4071693	Invoice	030718H	03/07/2018	\$0.25	Google Adwords
4071693	Invoice	030718H	03/07/2018	\$14.42	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$27.53	Zapier licence
4071693	Invoice	030718H	03/07/2018	\$32.37	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$40.47	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$47.03	Subscription advanced form module Youth programs
4071693	Invoice	030718H	03/07/2018	\$49.53	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$72.39	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$81.82	Elected Member Agenda Briefing catering 14 pax
4071693	Invoice	030718H	03/07/2018	\$85.00	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$86.61	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$92.64	Burst SMS Australia Credit top up

# Credit Card Transactions



1/07/2018 to 31/07/2018

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4071693	Invoice	030718H	03/07/2018	\$98.14	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$100.00	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$127.36	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$186.93	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$198.58	Email marketing software
4071693	Invoice	030718H	03/07/2018	\$351.74	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$373.92	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$378.96	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$448.72	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$501.58	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$655.85	Sprout Social Media Management
4071693	Invoice	030718H	03/07/2018	\$752.10	Facebook advertising
4071693	Invoice	030718H	03/07/2018	\$915.24	Canberra accommodation Councillor Rowse 2018 National General Assembly of Local Government
4071693	GST	030718H	03/07/2018	\$108.99	GST

## Credit Card Human Resources **\$1,579.21**

4071700	Invoice	030718I	03/07/2018	\$25.00	New OSH Legislation WA Session
4071700	Invoice	030718I	03/07/2018	\$76.32	Easy Flowers
4071700	Invoice	030718I	03/07/2018	\$159.09	Pest Management Technicians License renewal
4071700	Invoice	030718I	03/07/2018	\$565.64	Taxation Employee salaries 2018-2019 seminar
4071700	Invoice	030718I	03/07/2018	\$609.60	Foundation skills Elite PA's & EA's
4071700	GST	030718I	03/07/2018	\$143.56	GST

## Credit Card Director City Engagement **\$4,460.52**

4072445	Invoice	030718J	03/07/2018	\$33.05	Facebook Youth team advertising
4072445	Invoice	030718J	03/07/2018	\$36.93	Facebook Youth Team advertising
4072445	Invoice	030718J	03/07/2018	\$40.69	Facebook Youth Team advertising
4072445	Invoice	030718J	03/07/2018	\$63.27	Facebook Youth Team advertising
4072445	Invoice	030718J	03/07/2018	\$85.07	Vista Print Invitations FDC 30th Anniversary
4072445	Invoice	030718J	03/07/2018	\$307.99	Vista Print YACtivate mugs YAC event

# Credit Card Transactions



1/07/2018 to 31/07/2018

Transaction No	Tran Type	Tran Reference	Invoice Date	Actual	Transaction Description
4072445	Invoice	030718J	03/07/2018	\$599.31	Facebook Youth team advertising
4072445	Invoice	030718J	03/07/2018	\$1,457.24	Ikea Furniture Recquatic reception upgrade
4072445	Invoice	030718J	03/07/2018	\$1,537.50	Reconciliation West Annual membership fees
4072445	GST	030718J	03/07/2018	\$299.47	GST

**Grand Total: \$16,823.42**

## 16.5 Budget Variations

### DECLARATION OF INTEREST:

There were no declarations of interest declared.

### SUMMARY:

To amend the 2018/2019 budget to reflect various adjustments to the General Ledger with nil effect to the overall budget as detailed below. Due to the nature of these variations, they fall outside the annual budget review.

### OFFICER RECOMMENDATION:

That Council approves the required budget variations to the Adopted Budget for 2018/2019 as outlined in the report.

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

### DISCUSSION:

ITEM #	LEDGER ACCOUNT	DESCRIPTION	CURRENT BUDGET	INCREASE/ DECREASE	REVISED BUDGET
1	600008.1568	Capital Expense – Infrastructure Parks & Ovals – Kwinana Tennis Courts - Fencing	Nil	(22,727)	(22,727)
	600023.1565	Capital Expense – Infrastructure Car Parks – Medina Oval - Bitumenise entrance & carpark	Nil	(7,000)	(7,000)
	600015.1002	Capital Expense – Building Construction - Contingency	(100,000)	29,727	(70,273)

**Reason:** The fencing for the Kwinana Tennis Courts and the bitumenising of the Medina Oval entrance and carpark were included as capital projects in the 2017/2018 Budget. These capital projects were unable to be completed by the end of the 2017/2018 and funds were not carried forward into the 2018/2019 Budget for completion. It is proposed that the funds for the projects are transferred from the capital contingency budget allocation under Building Construction. If funds become available upon the finalisation of the Annual Financial Statements or at Budget Review, Council may consider allocating funds back to the Building Contingency account.

## 16.5 BUDGET VARIATIONS

### LEGAL/POLICY IMPLICATIONS:

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution\*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

\*requires an absolute majority of Council.

### FINANCIAL/BUDGET IMPLICATIONS:

The financial implications are detailed in this report.

### ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading and renewal of existing City assets in the capital expenditure items is in line with the Asset Management Strategy and will reduce the current asset management gap.

### ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

### STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following outcome and objective detailed in the Corporate Business Plan.

Plan	Outcome	Objective
Corporate Business Plan	Business Performance	5.4 Ensure the financial sustainability of the City of Kwinana into the future

### COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report



## 16.5 BUDGET VARIATIONS

**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not manage its finances adequately and allows budget expenditure to exceed allocation and the City then finds itself unable to fund its services that have been approved through the budget process
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate risk)
Response to risk treatment required/in place	Submit budget variation requests to Council as they arise, identifying financial implications and ensuring there is nil effect on the budget adopted
Rating (after treatment)	Low

**COUNCIL DECISION**

267

**MOVED CR M ROWSE****SECONDED CR S LEE**

**That Council approves the required budget variations to the Adopted Budget for 2018/2019 as outlined in the report.**

**CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL****7/0**

## 17 Urgent Business

Nil

## 18 Councillor Reports

### 18.1 Councillor Dennis Wood

Councillor Dennis Wood reported that he had attended the Vietnam Veterans Day Service on Saturday and that it was nice event. Councillor Wood added that there was not many people in attendance and that he had discussions regarding other ways to advertise the event in future.

## 19 Response to Previous Questions

*Question taken on notice at the Ordinary Council Meeting held on 14 March 2018*

### 19.1 Mr Kevin Desmond, Parmelia

#### Question 7

Can the Council supply me with a list of all of the current job vacancies?, including how long the vacancies have been open? and also how much money has been saved this financial year by not filling vacancies properly?

#### Response

The Mayor referred the question to the Chief Executive Officer.

The Chief Executive Officer advised that it would take a significant amount of Council resources to provide that information and given the other priorities that our staff have it will be a significant amount of time before you receive a response regarding your question.

The Mayor took the question on notice.

#### Further response from the City of Kwinana

There were two current job vacancies as at 30 June 2018. The two positions have been vacant for under two months. The City does not record the amount saved by the vacancies during the financial year. However, the total salary savings (budget versus actuals) for the 2017/2018 financial year is estimated to be \$588,000. These savings have been transferred to the opening surplus for the 2018/2019 budget (which requires less rate revenue being raised).

## 20 Mayoral Announcements (without discussion)

Nil

## 21 Matters Behind Closed Doors

### COUNCIL DECISION

268

MOVED CR W COOPER

SECONDED CR M ROWSE

That in accordance with Sections 5.23(2)(c) of the Local Government Act 1995, Council move behind closed doors to allow discussion of the Matter Behind Closed Doors items.

CARRIED  
7/0

*The Council Chambers doors were closed at 7:09pm.*

### 21.1 Consent Deed – City of Kwinana Waste Supply Agreement

#### COUNCIL DECISION

269

MOVED CR W COOPER

SECONDED CR S MILLS

That Council:

Authorise the Mayor and Chief Executive Officer to execute the Consent Deed - City of Kwinana Waste Supply Agreement between City of Kwinana, Kwinana WTE Project Co Pty Ltd and BTA Institutional Services Australia Limited (as per Confidential Attachment A) on behalf of the City of Kwinana.

CARRIED  
6/1

AGAINST  
Councillor Merv Kearney

#### COUNCIL DECISION

270

MOVED CR W COOPER

SECONDED CR S MILLS

That Council return from Behind Closed Doors.

CARRIED  
7/0

*The Council Chambers doors were reopened at 7:15pm.*

## **22 Meeting Closure**

The Deputy Mayor declared the meeting closed at 7:16pm.