

Special Council Meeting

5 July 2017

Agenda



Notice is hereby given of the Special Meeting of Council to be held in the Council Chambers, City of Kwinana Administration Centre commencing at 7:00pm.

Joanne Abbiss
Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

Kwinana 2030

***Rich in spirit, alive with opportunities,
surrounded by nature – it's all here!***

Mission

**Strengthen community spirit, lead
exciting growth, respect the environment
- create great places to live.**



We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

- Lead from where you stand – Leadership is within us all.
- Act with compassion – Show that you care.
- Make it fun – Seize the opportunity to have fun.
- Stand Strong, stand true – Have the courage to do what is right.
- Trust and be trusted – Value the message, value the messenger.
- Why not yes? – Ideas can grow with a yes.

Special Council Meeting

To adopt the 2017/2018 Budget and to consider the Southern Metropolitan Regional Council (SMRC) - Agreement for Processing of Recyclable Materials

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1 Declaration of Opening:

Presiding Member to read the welcome

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE”

2 Prayer:

Councillor Bob Thompson to read the Prayer

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

3 Apologies/Leave(s) of Absence (previously approved)

Apologies

Leave(s) of Absence (previously approved):

Deputy Mayor Peter Feasey from 24 June 2017 to 10 July 2017 inclusive.
Councillor Sandra Lee from 3 July 2017 to 10 July 2017 inclusive.

4 Public Question Time:

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

5 Applications for Leave of Absence:

Moved Cr Seconded Cr..... that Cr be granted a leave of absence from to inclusive.

6 Declarations of Interest by Members and City Officers:

Section 5.65(1) of the Local Government Act 1995 states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Section 5.66 of the Local Government Act 1995 states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

- (a) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

7 Reports

7.1 Adoption of 2017/2018 Budget

SUMMARY:

To consider and adopt the proposed budget for Municipal, Trust and Reserve Funds for the 2017/2018 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of elected members fees for the year and other consequential matters arising from the budget papers.

The 2017/2018 draft budget has been prepared in accordance with the long term financial plan, detailed business cases, organisational service reviews and budget workshops held between December 2016 and May 2017. The presented budget for 2017/2018 is a balanced budget.

The proposed differential general rates and minimum payments for advertising for public submissions were approved by Council at the Ordinary Council Meeting on 10 May 2017. No submissions were received by 8 June 2017 when the public comment period closed. Council requested to the Minister to approve the proposed differential general rates and minimum payments at the Ordinary Council Meeting on 14 June 2017.

This Budget document has been prepared in accordance with the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

OFFICER RECOMMENDATION:

That Council approve:

1. **2017/2018 Budget:**

That the Statement of Comprehensive Income by Nature and Type, Statement of Comprehensive Income by Program, Statement of Cash Flows, Rate Setting Statement, supporting notes to and forming part of the Statutory Budget, Capital Expenditure Budget by project and Transfers to/from Reserve Funds for the City of Kwinana's Municipal, Reserve and Trust Funds for the year ending 30 June 2018 be adopted, as detailed in Attachment A.

2. **Differential rates:**

That differential rates based on zoning of the land and the purpose for which the land is held or used be adopted.

3. **Rating:**

That the imposition of the following rates in the dollar and minimum payments for the 2017/2018 financial year be adopted:

Rating Category	Minimum Payment	Rate in the dollar
GRV Rate Categories		
Improved Residential	\$971	0.07351
Vacant Residential	\$971	0.15769
Improved Special Residential	\$971	0.06515

7.1 ADOPTION OF 2017/2018 BUDGET

Light Industrial and Commercial	\$1,263	0.08719
General Industry and Service Commercial	\$1,263	0.08246
Large Scale General Industry and Service Commercial	\$1,263	0.08559
UV Rate Categories		
General Industrial	\$1,263	0.01696
Rural	\$971	0.00471
Mining	\$1,263	0.00817
Urban/Urban Deferred	\$1,263	0.00576

4. Refuse Services:

That pursuant to the provisions of the Waste Avoidance and Resource Recovery Act 2007 Part 6, Division 3, section 67:

- a) A charge of \$287 be levied in respect of the removal of the contents of two refuse bins from rateable property, one being weekly collection of 240L bin for general waste, and the other fortnightly collection of 240L or 360L bin for recyclable material ending 30 June 2018.
- b) A charge of \$287 be levied in respect of the removal of the contents of one 240L refuse bin each week for general waste and one 240L or 360L refuse bin fortnightly for recyclable material from non rateable property during the year ending 30 June 2018.

5. Environmental Levy

That pursuant to section 66 of the Waste Avoidance and Resource Recovery Act 2007 Part 6, Division 3 an Environmental Levy based on the following rates in the dollar and minimum payments:

- a) rate of 0.002840 cents in each dollar of the gross rental value properties with a minimum payment of \$63.00; and
- b) rate of 0.000031 cents in each dollar for unimproved value properties with a minimum payment of \$63.00;

be levied on each property for the year ending 30 June 2018.

6. Incentives:

That to be eligible to enter into the draw for the payment incentive of a:

- a) 5 x \$1,000 cash prizes from City of Kwinana;
- b) 5 x 3 month Gold Membership passes to the Kwinana Recquatic Centre valued at \$393 each;
- c) 2 x WA Symphony Orchestra (WASO) double passes to "Asher Fisch Conducts Schumann" on Saturday 18 November 2017 valued at \$182

rates accounts are to be paid in full by Friday 25 August 2017.

7.1 ADOPTION OF 2017/2018 BUDGET

7. Instalments:

That the due dates for payment of the instalment options are:

- a) two (2) instalment option – First instalment Friday 25 August 2017. Second instalment Friday 5 January 2018.**
- b) four (4) instalment option - First instalment Friday 25 August 2017. Second instalment Friday 27 October 2017. Third instalment Friday 5 January 2018. Fourth instalment Friday 9 March 2018.**
- c) twenty two (22) fortnightly instalments (for direct debits only) commencing on Friday 25 August 2017.**
- d) forty three (43) weekly instalments (for direct debits only) commencing on Friday 25 August 2017.**

8. Administration Charge:

- a) That pursuant to section 6.45(3) of the Local Government Act 1995 and regulation 67 the Local Government (Financial Management) Regulations 1996 Council impose an administration charge of:**
 - \$7.60 fixed for the 2 instalment plan;**
 - \$22.80 fixed for the 4 instalment plan;**
 - 28 cents per transaction for the 22 instalment plan; and**
 - 28 cents per transaction for the 43 instalment plan;**

on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the Rates and Charges (Rebates and Deferments) Act 1992.

- b) That in the case of ratepayers with whom alternative arrangements become necessary, a fixed administration charge of \$32.80 shall be imposed in respect of each arrangement.**

9. Instalment Interest:

That pursuant to section 6.45(4) (e) of the Local Government Act 1995 Council impose interest of five and a half percent (5.5%) as provided in regulation 68 of the Local Government (Financial Management) Regulations 1996 on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the Rates and Charges (Rebates and Deferments) Act 1992.

7.1 ADOPTION OF 2017/2018 BUDGET

10. Penalty Interest:

That pursuant to section 6.51(1) of the Local Government Act 1995 the Council impose an interest rate of eleven percent (11%) as provided in regulation 70 of the Local Government (Financial Management) Regulations 1996 and costs of proceedings to recover such charges on all rates and charges that remain unpaid after becoming due and payable; either unpaid due to no election being made to pay the rates by instalments; or, where an election has been made to pay rates and charges by instalments and an instalment remains unpaid after it is due and payable (other than rates and charges attributable to a property owned by an entitled pensioner/seniors under the Rates and Charges (Rebates and Deferments) Act 1992).

11. Sundry Debtor Interest:

That pursuant to section 6.13 of the Local Government Act 1995 the Council impose an interest rate of eleven percent (11%) as provided in regulation 19A of the Local Government (Financial Management) Regulations 1996 on all money owed to the local government (other than rates and service charges) that is outstanding for more than 35 days after the date of issue of invoice.

12. Swimming Pool Inspection Fees:

That mandatory swimming pool inspections, which are conducted every four years, be charged a fee of \$28 annually to partially cover the costs of inspections.

13. Elected Members' Fees and Allowances:

That Council note the review of fees has been released by the Salary and Tribunal Decision and adopt the following:

- a) Set the annual attendance fee at \$31,364 for 2017/2018 to be paid monthly in arrears to Councillors, or at such intervals as determined by individual Councillors, pursuant to section 5.99 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996.
- b) Set the annual attendance fee at \$47,046 for 2017/2018 to be paid monthly in arrears to the Mayor pursuant to section 5.99 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996.
- c) Set the annual Mayoral Allowance at \$88,864 for 2017/2018 to be paid monthly in arrears pursuant to section 5.98(5) of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7A and 7B in April 2017.
- d) Set the annual Deputy Mayoral Allowance at \$22,216 for 2017/2018 to be paid monthly in arrears pursuant to section 5.98A of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7A and 7B in April 2017.

7.1 ADOPTION OF 2017/2018 BUDGET

- e) Set an annual Information and Communications Technology Allowance of \$3,500 for 2017/2018 to be paid monthly in arrears pursuant to section 5.99A of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 section 7A and 7B in April 2017.**

14. Fees and Charges

That pursuant to section 6.16 of the Local Government Act 1995 Council adopts the fees and charges set out in the schedule attached to the 2017/2018 budget.

15. Material Variance for 2017/2018 financial year

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996 Council adopts the level to be used in the monthly statements of financial activity in 2017/2018 for reporting material variances shall be 10% or \$100,000, whichever is greater.

16. Reserve Funds

That pursuant to section 6.11 of the Local Government Act 1995, Council adopts to:

- a) Create a Street Tree Reserve for the purpose of achieving the objectives of Local Planning Policy 2: Streetscapes where replacement of street trees is required. Any excess funds that have not been spent from the budget allocated will be transferred to this reserve at the end of the respective financial year and when required these reserve funds will be used to plant street trees.**
- b) Use funds held in the Employee Leave Reserve, currently for the purpose of ensuring that adequate funds are available to finance employee leave entitlements for another purpose being the use of \$539,162 to reduce the need to increase the rates to fund the operating budget for 2017/2018.**
- c) Use funds held in the Refuse Reserve, currently for the purpose to provide funds for the costs and subsidy of Waste Management in the City, for another purpose being the use of \$1,667,704 to reduce the need to increase the rates to fund the operating budget for 2017/2018.**

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

The Long Term Financial Plan (LTFP) that was adopted in 2016, was the basis of the 2017/2018 draft budget. City Officer's reviewed all capital items and operating initiatives to ensure the costings were accurate and the service and program objectives continued to align to the City's Strategic Community Plan. The proposed budget includes capital works, operational income and expenditure, salaries, fees and charges and rates information.

7.1 ADOPTION OF 2017/2018 BUDGET

The City is estimated to generate \$35.24 million in rate income in the 2017/2018 financial year, an increase of \$840,000 on the 2016/2017 financial year. The rate income generated by the City for this budget comprises 52% of total revenue sources. In addition to rates revenue, funding is sourced from grants and contributions for operating (23%), fees and charges (20%), interest earnings (3%) and reimbursements (2%).

Total capital expenditure for 2017/2018 will be \$12.23m with \$1.7m being funded from grant funds. The balance of the funding for the capital works program is from sale of assets, reserve funds and loan borrowings.

The City will commence a review of the Long Term Financial Plan during the 2017/2018 financial year with the proposed 2017/2018 budget amounts being the base data that will be used for all assumptions. There is a number of significant items included in the Long Term Financial Plan that have enabled the City to keep the residential and industrial/commercial rate increase to a respectable 3% and these include:

- In an attempt to force efficiencies in the City's operating costs there have been limited increases in the operating costs. Utilities (power, water, gas) have only been increased marginally. As an example, the City is proactively addressing its power costs by progressively installing solar power infrastructure on its buildings. These installations effectively pay for themselves and deliver in the short term a measurable return on investment.
- Increase in salaries and wages has been forecast at 2% per annum.
- Additions to the City's workforce have been kept to a minimum. New appointments are generally limited to self funded positions or to service the new community infrastructure or improved services.
- The City's passenger and light commercial fleet strategy is for passenger vehicles to be retained for three years/60,000 kms and light commercials to be retained for four years/80,000 kms.
- Most of the City's roads program is part funded by a grant from either the State or Federal Governments. The City's Asset Management Plans will be reviewed in the 2017/2018 year to ensure there is substantial evidence behind proposing the respective road infrastructure program for each budget year.

The 2017/2018 capital budget includes funds for the completion of the Youth Outdoor Space, including public art and the car park. The Youth Outdoor Space includes elements that will suit all levels of skate boarders, from beginners to the most advanced exhibition skaters, scooter riders and BMXers, and spectators. The Youth Outdoor Space and the new Adventure Park will service families from Kwinana as well as drawing in people from surrounding suburbs.

The provision of Community Infrastructure remains a priority, with Council wishing to enhance facilities available to local communities. Public toilet facilities will be constructed at Bertram Oval, along with storage space for local groups to store sporting equipment. Similarly, construction of storage facilities to Wellard Pavilion will commence, enabling sporting groups using this facility to store their equipment in an expanded premises. Construction of both projects will be completed in the 2017/2018 financial year.

Progressive upgrading of parks within the City also continues to be a priority with the implementation of the City's Parks for People Strategy with an allocation of \$216,000 funded from rates. These works include an upgrade to the Rogan Park playground in Leda, installation of a small scale skate park in Bertram, shade sail installation in one Kwinana park and installation of exercise equipment in Honeywood. Medina Oval will see improvements in the carpark and entrance as well as oval lighting.

7.1 ADOPTION OF 2017/2018 BUDGET

The Thomas Oval netball courts will receive additional improvement works in relation to lighting, water fountain and shelters to complement the court resurfacing that occurred in the 2016/2017 financial year.

Other capital works includes commencement of a staged implementation of defibrillators in City facilities, fibre link to the Youth Outdoor Space and Adventure Park, Kwinana Industrial Area tree planting program, upgrading the fencing at the Kwinana tennis courts, installation of an air conditioner at Wellard Pavilion, significant capital road infrastructure program and installation of Street Trees for Bertram.

The City will continue to deliver a 24 hour seven days a week City Assist service and introduce a community liaison service which will see Officers liaising with community members at popular locations in the City Centre, such as the Darius Wells Library and Resource Centre, The Adventure Park, Youth Outdoor Space and the Marketplace and adjacent carpark area. The service will work to reduce the incidents of anti-social behaviour at these locations by defusing interactions between members of the community that have the potential to escalate, promoting harmonious community relations and linking disadvantaged community members with the support services they need.

The City will continue to invest in strategic planning studies that will ensure orderly planning occurs and improve the amenity of Kwinana. The City will invest in studies that relate to urban design, progression of the Indian Ocean Gateway, fire management plans, Bike Plan, Integrated Transport Plan and Local Planning Strategy including supplementary studies such as a Housing Strategy.

The City subscribes to many software providers by using technology to enhance performance and assist City Officers in their duties to improve efficiencies for decision making purposes. Some of the subscriptions forming part of the 2017/2018 budget include Intramaps, Nearmaps and id Forecasting.

The City will contribute to the Cockburn Sound Management Committee study into a comprehensive and critical assessment of the current and emerging driving forces and pressures on the Cockburn Sound marine area, the current condition, trends and the impacts on the Sound and current management responses. The City will undertake survey work and monitor the condition of the City's Natural Area Reserves for weed species, density and location and bushland condition and continue with the Natural Area Management service it provides to City Reserves.

The City will introduce economic development initiatives and support youth, home based businesses and local commercial and activity centre businesses. The City will support and promote the services that Business Foundations and the Rockingham Kwinana Chamber of Commerce (RKCC) provide to the Kwinana community by supporting and hosting networking functions and sponsoring the RKCC Small Business Awards.

The City will host quarterly stakeholder functions for Fire and Emergency Services volunteers, sporting and community groups, arts and culture volunteers, residents associations and seniors. The City will invite new teachers employed within the Kwinana area to an after hours event where they will network with City of Kwinana staff, Elected Members and other teachers, and be given a tour of Kwinana facilities. The City will host ten Citizenship ceremonies during the year.

The Local Government Elections will be held on 21 October 2017. This is estimated to cost \$98,000 and includes conducting a postal election and carrying out the necessary advertising required to ensure as many electors participate in voting as possible.

7.1 ADOPTION OF 2017/2018 BUDGET

The City will continue its lobbying and advocacy to relevant stakeholders. In some circumstances the City will have the same objectives as a group of other Local Governments and where this is the case the City will form alliances as a stronger voice can assist in achieving similar objectives. The City will be a member of the Western Australian Local Government Association, National Growth Area Alliance, Growth Areas Alliance Perth and Peel and the South West Group.

The City will develop a strategy for Kwinana heritage precincts which includes Sloans, Smirks and Wheatfield Cottages. A community needs assessment of Wells Park will be carried out which will include a review of the existing maritime infrastructure and a review of the Wells Park Master Plan.

Community funding opportunities are available for residents and groups in the areas of community development, sporting excellence, community capacity and administration of KidSport and SilverSport.

The City supports the Koorliny Arts Centre and provides a contribution of \$407,000 to fund their operations as well as other facilities and services including the Kwinana Recquatic. The Kwinana Library will increase its trading times to open Sundays between 9am to 12pm.

The City of Kwinana will invest \$280,000 to bring bigger and better events to the local community after a major review of its events strategy. Kwinana's annual calendar of events has been refreshed to meet the aspirations of the City's growing and changing community. At the heart of the City's annual events calendar will be a new, bigger than ever signature event unlike Kwinana has seen before. This major annual celebration will feature entertainment that will surprise and delight the diverse community. In its review of events, the popular Kwinana Children's Party, Kwinana Festival and "Freakfest" Youth Festival, will be reinvigorated, rebranded and expanded to become competitive on the Perth events' scene. As part of the recommended strategy, a Placed Based Events Fund will be introduced to offer financial support to community groups running events in Kwinana. During the festive season the Christmas Tree in the City Centre will be on display.

Proposed Rates

The valuation of rateable properties is undertaken by the State Government's Valuer General on a three yearly cycle for GRV rated properties and an annual basis for UV rated properties. The GRV and UV re-valuation applies to the 2017/2018 rates. In order to make the GRV and UV rate increases as equitable as possible across the various rating classifications the 2016/2017 rate in the dollar was reduced based on the average increase in property valuations for each category for the 2017/2018 year to determine a zero base. The rate in the dollar was then increased by 3% and the rate in the dollar was then applied to all ratepayers within the rating category. Where a ratepayer has the average increase in valuation for that rate category they will receive a 3% rate increase. However in some cases, this can result in considerable variation within individual ratepayers' accounts, due to varying valuation movements for individual properties, which is unavoidable.

The Long Term Financial Plan that was adopted by Council proposed a 3% rate increase for the 2017/2018 budget. Council endorsed at its meeting held on 10 May 2017 the advertising of the Statement of Objects and Reasons and the proposed differential rates and minimum payments for 2017/2018. City Officers have progressed with rates modelling based upon an increase of 3% in the residential rate in the dollar and minimum payments.

7.1 ADOPTION OF 2017/2018 BUDGET

An advertisement calling for public submissions was placed in The Sound Telegraph on 17 May 2017. The deadline for submissions was Thursday 8 June 2017. At the expiration of this statutory advertising period no submissions were received by Council. At its meeting held on 14 June 2017 Council authorised the Chief Executive Officer to proceed with ministerial approval of the advertised differential rates and minimum payments. Ministerial approval was received on 29 June 2017.

Throughout the differential rating process, the City has been committed to harmonising its rating structure by consolidating differentials to achieve best practice in relation to its implementation and administration of rates. Therefore, a key focus area continues to be reviewing the rate categories ensuring that properties are rated in a fair and equitable manner, having due regard to objectivity, consistency, transparency and administrative efficiency.

As part of the continuing rate harmonisation program, for 2017/2018 the City has continued to reduce the rates payable for 'General Industrial UV' ratepayer's to achieve greater parity with other industrial ratepayers (as per the LTFP).

To continue to achieve the rate harmonisation process, it is also proposed that there be a decrease in the rates payable for Light Industrial and Commercial (GRV) where this rate category and the General Industry and Service Commercial rate category will consolidate into one in the 2018/2019 year.

The proposed 2017/2018 rating structure and rates in the dollar are considered to be a consistent and sustainable financial approach. The proposed rates are imposed according to the purpose for which the land is zoned (section 6.33(1)(a) of the Local Government Act 1995) and/or the purpose for which the land is held or used as determined by the local government (section 6.33(1)(b) of the Local Government Act 1995).

The following rating categories and rates in the dollar for 2017/2018 are recommended for adoption:

Rating Category	2017/18 Rate in the dollar	2016/17 Rate in the dollar	% increase in average rate
GRV Rate Categories			
Improved Residential	0.07351	0.07303	3%
Vacant Residential	0.15769	0.17974	3%
Improved Special Residential	0.06515	0.06385	3%
Light Industrial and Commercial	0.08719	0.09082	-2.29%
General Industry and Service Commercial	0.08246	0.07961	3%
Large Scale General Industry and Service Commercial	0.08559	0.08260	3%
UV Rate Categories			
General Industrial	0.01696	0.02639	-37%
Rural	0.00471	0.00464	3%
Mining	0.00817	0.00793	3%
Urban/Deferred	0.00576	0.00612	3%

7.1 ADOPTION OF 2017/2018 BUDGET

In addition to reviewing the Rate in the Dollar, the minimum payment was increased by 3%. In accordance with section 6.35(3) of the Local Government Act 1995 the local government is to ensure the general minimum is imposed on not less than —

- (a) 50% of the total number of separately rated properties in the district; or
- (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.

The 2017/18 Vacant Residential differential rate category has more than 50% of vacant properties on the minimum payment, therefore Ministerial approval was sought. Ministerial approval was received on 29 June 2017.

Minimum payments recommended for consideration for each rate category are:

1. \$971 – an increase of \$28 (3%) for:
 - Improved Residential
 - Vacant Residential
 - Improved Special Residential
 - Rural
2. \$1,263 – an increase of \$37 (3%) for:
 - Light Industrial and Commercial
 - General Industry and Service Commercial
 - Large Scale General Industry and Service Commercial
 - General Industrial
 - Mining
 - Urban / Deferred

To provide the greatest practical level of flexibility to meet local government rates commitments, the City offers a choice of options to pay rates. The direct debit system can be utilised to pay rates, waste disposal fees and the State Government's Emergency Services Levy in weekly (43 payments) or fortnightly (22 payments) repayment options, with nominal administration costs.

Refuse Collection and Control and Environmental Levy

The rubbish collection charge and environmental levy for this year in total will be \$350 per household. This results in a reduction in charge of \$42 (10.7%) from last years total charge. The rubbish charge of \$287 per annum is levied to all ratepayers who receive a waste service and covers the cost of providing domestic refuse, refuse verge collection and recycling program services within the City. The minimum payment of \$63.00 for the environmental levy is levied on all rateable properties and covers other waste costs such as illegal dumping and litter pick up.

Swimming Pool Inspection Fee

The mandatory swimming pool inspection fee will increase from \$14.36 to \$28 in the 2017/2018 financial year. The City has reviewed the cost of the swimming pool inspection fee and on average it costs the City \$184 per inspection. A swimming pool is inspected once every four years. It is proposed that the fee will increase to reflect the actual cost over two years and in the 2018/2019 budget the fee will be proposed to be \$46.

LEGAL/POLICY IMPLICATIONS:

This Budget has been prepared in accordance with the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

Section 6.2 of the Local Government Act 1995 requires Council to prepare an annual budget.

7.1 ADOPTION OF 2017/2018 BUDGET**FINANCIAL/BUDGET IMPLICATIONS:**

All financial implications have been included in the budget report as detailed in Attachment A.

ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading, renewal and maintenance of existing City assets in the budget is in line with the Long Term Financial Plan which referenced Asset Management Plans as informing strategies.

ENVIRONMENTAL IMPLICATIONS:

Broad environmental implications are identified as a result of this Budget. No specific environmental implications exist as a result of this recommendation that have not otherwise been identified.

STRATEGIC/SOCIAL IMPLICATIONS:

This item is relevant to Council's approved Corporate Business Plan 2015-2020 actions:

- Ensure the financial sustainability of the City of Kwinana into the future.
- Prepare the Annual Budget for adoption.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not adopt the Statutory Budget within the statutory timeframes.
Risk Theme	Errors omissions delays
Risk Effect/Impact	Compliance
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	The City conduct workshops and budget papers to allow Elected Members to make an informed decision promptly to ensure programs can commence as close to the start of the new financial year as possible..
Rating (after treatment)	Low

CITY OF KWINANA
BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

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CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue				
Rates	8	35,239,983	34,395,425	34,922,115
Operating grants, subsidies and contributions	15	15,591,452	11,428,743	13,789,967
Fees and charges	14	13,612,832	13,220,703	13,725,456
Service charges	11	0	0	0
Interest earnings	2(a)	2,183,500	2,053,150	1,967,000
Other revenue	2(a)	589,101	843,443	536,982
		<u>67,216,868</u>	<u>61,941,464</u>	<u>64,941,520</u>
Expenses				
Employee costs		(28,531,268)	(24,324,235)	(27,361,605)
Materials and contracts		(27,092,856)	(26,375,255)	(24,351,197)
Utility charges		(2,527,669)	(2,256,536)	(2,564,418)
Depreciation on non-current assets	2(a)	(13,268,106)	(11,098,786)	(11,316,975)
Interest expenses	2(a)	(1,101,765)	(1,082,621)	(1,223,591)
Insurance expenses		(593,109)	(539,510)	(593,600)
Other expenditure		(170,153)	(147,011)	(840,107)
		<u>(73,284,926)</u>	<u>(65,823,954)</u>	<u>(68,251,493)</u>
		(6,068,058)	(3,882,490)	(3,309,973)
Non-operating grants, subsidies and contributions	15	1,707,484	3,794,644	3,881,987
Profit on asset disposals	6	6,746	43,484	214,497
Loss on asset disposals	6	(146,145)	(188,676)	(20,557)
Loss on revaluation of non current assets		0	0	0
		<u>1,568,085</u>	<u>3,649,452</u>	<u>4,075,927</u>
Net result		(4,499,973)	(233,038)	765,954
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		<u>(4,499,973)</u>	<u>(233,038)</u>	<u>765,954</u>

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue (refer notes 1,2,8,10 to 15)				
Governance		34,112	384,881	31,895
General purpose funding		39,360,031	39,084,358	38,834,295
Law, order, public safety		428,938	387,700	446,539
Health		232,333	200,713	384,632
Education and welfare		7,077,857	7,151,787	6,070,114
Housing		0	0	0
Community amenities		14,725,868	9,877,745	13,981,358
Recreation and culture		3,182,645	2,937,728	3,042,950
Transport		246,593	311,017	261,984
Economic services		1,656,713	1,317,861	1,564,439
Other property and services		271,778	287,674	323,314
		<u>67,216,868</u>	<u>61,941,464</u>	<u>64,941,520</u>
Expenses excluding finance costs (refer notes 1, 2 & 16)				
Governance		(5,657,452)	(5,757,803)	(5,012,497)
General purpose funding		(1,507,199)	(1,229,770)	(1,590,472)
Law, order, public safety		(3,274,281)	(2,414,589)	(2,914,573)
Health		(1,306,423)	(1,122,784)	(1,394,217)
Education and welfare		(9,709,305)	(9,233,660)	(8,754,118)
Housing		0	0	0
Community amenities		(11,077,159)	(8,764,834)	(10,575,604)
Recreation and culture		(19,202,442)	(16,153,601)	(17,845,900)
Transport		(14,147,394)	(14,601,276)	(12,879,280)
Economic services		(2,202,270)	(1,735,870)	(2,052,203)
Other property and services		(4,099,236)	(3,727,146)	(4,009,038)
		<u>(72,183,161)</u>	<u>(64,741,333)</u>	<u>(67,027,902)</u>
Finance costs (refer notes 2 & 7)				
Governance		(57,237)	(59,140)	(63,009)
Education and welfare		(94,856)	(89,779)	(96,765)
Recreation and culture		(810,652)	(801,990)	(886,255)
Transport		(139,020)	(131,712)	(177,562)
		<u>(1,101,765)</u>	<u>(1,082,621)</u>	<u>(1,223,591)</u>
		<u>(6,068,058)</u>	<u>(3,882,490)</u>	<u>(3,309,973)</u>
Non-operating grants, subsidies and contributions	15	1,707,484	3,794,644	3,881,987
Profit on disposal of assets	6	6,746	43,484	214,497
(Loss) on disposal of assets	6	(146,145)	(188,676)	(20,557)
Loss on revaluation of non current assets		0	0	0
		<u>1,568,085</u>	<u>3,649,452</u>	<u>4,075,927</u>
Net result		(4,499,973)	(233,038)	765,954
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		<u>(4,499,973)</u>	<u>(233,038)</u>	<u>765,954</u>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KWINANA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		34,182,784	33,925,475	35,272,115
Operating grants, subsidies and contributions		15,591,452	11,416,450	13,789,967
Fees and charges		13,612,832	13,220,703	13,675,456
Service charges		0	0	0
Interest earnings		2,183,500	2,053,150	1,967,000
Goods and services tax		0	554,076	0
Other revenue		589,101	843,443	536,982
		<u>66,159,669</u>	<u>62,013,297</u>	<u>65,241,520</u>
Payments				
Employee costs		(27,491,069)	(24,324,237)	(27,361,605)
Materials and contracts		(27,075,856)	(28,269,018)	(23,945,072)
Utility charges		(2,527,669)	(2,256,536)	(2,564,418)
Interest expenses		(1,101,765)	(1,085,938)	(1,223,591)
Insurance expenses		(593,109)	(539,510)	(593,600)
Goods and services tax		0	0	0
Other expenditure		(170,153)	(147,011)	(840,107)
		<u>(58,959,621)</u>	<u>(56,622,250)</u>	<u>(56,528,393)</u>
Net cash provided by (used in) operating activities	3(b)	<u>7,200,048</u>	<u>5,391,047</u>	<u>8,713,127</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for development of land held for resale	5	0	0	0
Payments for purchase of property, plant & equipment	5	(6,761,951)	(3,700,035)	(3,953,539)
Payments for construction of infrastructure	5	(5,470,454)	(9,107,577)	(7,350,951)
Non-operating grants, subsidies and contributions used for the development of assets		1,707,484	3,794,644	3,881,987
Proceeds from sale of plant & equipment	6	659,000	413,496	476,500
Net cash provided by (used in) investing activities		<u>(9,865,921)</u>	<u>(8,599,472)</u>	<u>(6,946,003)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7	(617,722)	(865,770)	(3,140,453)
Advances to community groups		0	0	0
Proceeds from self supporting loans		15,645	297,904	37,590
Proceeds from new borrowings	7	2,897,000	2,760,313	2,605,550
Net cash provided by (used in) financing activities		<u>2,294,923</u>	<u>2,192,447</u>	<u>(497,313)</u>
Net increase (decrease) in cash held		<u>(370,950)</u>	<u>(1,015,978)</u>	<u>1,269,811</u>
Cash at beginning of year		<u>54,341,736</u>	<u>55,357,714</u>	<u>48,135,005</u>
Cash and cash equivalents at the end of the year	3(a)	<u><u>53,970,786</u></u>	<u><u>54,341,736</u></u>	<u><u>49,404,816</u></u>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KWINANA
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Net current assets at start of financial year - surplus/(deficit)	4	1,534,059	2,844,089	1,000,000
		1,534,059	2,844,089	1,000,000
Revenue from operating activities (excluding rates)				
Governance		34,112	384,881	31,895
General purpose funding		4,120,048	4,688,933	3,912,180
Law, order, public safety		428,938	390,155	468,974
Health		232,333	200,713	401,275
Education and welfare		7,077,857	7,151,787	6,070,114
Community amenities		14,725,868	9,877,745	14,005,754
Recreation and culture		3,182,645	2,937,767	3,069,088
Transport		246,593	311,016	261,984
Economic services		1,656,713	1,317,861	1,621,623
Other property and services		278,524	328,664	391,015
		31,983,631	27,589,522	30,233,902
Expenditure from operating activities				
Governance		(5,740,233)	(5,821,256)	(5,083,085)
General purpose funding		(1,507,199)	(1,229,770)	(1,590,472)
Law, order, public safety		(3,285,871)	(2,452,622)	(2,914,573)
Health		(1,306,423)	(1,127,822)	(1,394,217)
Education and welfare		(9,804,161)	(9,323,440)	(8,850,883)
Community amenities		(11,083,382)	(8,770,635)	(10,575,604)
Recreation and culture		(20,013,094)	(17,010,474)	(18,732,155)
Transport		(14,313,868)	(14,732,987)	(13,056,842)
Economic services		(2,202,270)	(1,756,298)	(2,052,203)
Other property and services		(4,174,570)	(3,787,324)	(4,022,016)
		(73,431,071)	(66,012,629)	(68,272,050)
Operating activities excluded from budget				
(Profit) on asset disposals	6	(6,746)	(43,484)	(214,497)
Loss on disposal of assets	6	146,145	188,676	20,557
Depreciation on assets	2(a)	13,268,106	11,098,786	11,316,975
Movement in employee benefit provisions (non-current)		0	0	0
Amount attributable to operating activities		(26,505,876)	(24,335,040)	(25,915,113)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	15	1,707,484	3,794,644	3,881,987
Purchase land held for resale	5	0	0	0
Purchase property, plant and equipment	5	(6,761,951)	(3,700,035)	(3,953,539)
Purchase and construction of infrastructure	5	(5,470,454)	(9,107,577)	(7,350,951)
Proceeds from disposal of assets	6	659,000	413,496	476,500
Amount attributable to investing activities		(9,865,921)	(8,599,472)	(6,946,003)
FINANCING ACTIVITIES				
Repayment of borrowings	7	(617,722)	(865,770)	(3,140,453)
Proceeds from new borrowings	7	2,897,000	2,760,313	2,605,550
Proceeds from self supporting loans		15,645	297,904	37,590
Transfers to cash backed reserves (restricted assets)	9	(9,196,975)	(5,173,811)	(8,640,389)
Transfers from cash backed reserves (restricted assets)	9	8,033,866	3,054,510	7,076,703
Amount attributable to financing activities		1,131,814	73,146	(2,060,999)
Budgeted deficiency before general rates		(35,239,983)	(32,861,366)	(34,922,115)
Estimated amount to be raised from general rates	8	35,239,983	34,395,425	34,922,115
Net current assets at end of financial year - surplus/(deficit)		0	1,534,059	0

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The local government reporting entity

All funds through which the City of Kwinana controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 17 to the budget.

(b) 2016/17 actual balances

Balances shown in this budget as 2016/17 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) Rounding off figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Forecast fair value adjustments

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

(g) Rates, grants, donations and other contributions

Rates, grants, donations and other contributions are recognised as revenues when the City of Kwinana obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(h) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(i) Superannuation

The City of Kwinana contributes to a number of superannuation funds on behalf of employees.

All funds to which the City of Kwinana contributes are defined contribution plans.

(j) Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

(k) Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(m) Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the City of Kwinana commenced the process of adopting fair value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at fair value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the City of Kwinana revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City of Kwinana includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the fact *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Asset Class	Asset Description	Useful Life (Years)
Land	Land	Nil
	Vested Land	Nil
	Other Vested Land	Nil
Buildings	Fencing	20 to 50
	Building Structure	40 to 60
	Air Conditioning	10 to 30
	Soft Furnishings	10
	Fixtures	10
	Other	10 to 30
	Alarms	3 to 10
Plant & Equipment	Vehicles	5 to 10
	Major Plant	5 to 10
	Minor Plant & Equipment	3 to 10
Furniture & Equipment	Computing Equipment	2 to 7
	Office Furniture	7 to 13
	Office Equipment	3 to 10
	Audio Visual Equipment	3 to 10
	Specialised Equipment	7 to 13
	White Goods	7 to 13
	Art Works	Nil
Infrastructure Roads		50
Infrastructure - Footpaths		50
Infrastructure - Drainage	Drainage	75
	Sewerage	75
Infrastructure - Crossovers		50
Infrastructure - Car Parks		20 to 40
Infrastructure - Bus Shelters		20
Infrastructure - Street Lights	Street Lights	30
	Other Lights	30
Infrastructure - Parks & Ovals	Playground Equipment	5 to 15
	Bores/Pumps/Irrigation	8 to 20
	BBQ's	10 to 20
	Streetscapes	20 to 50
	Landscapes Surrounds	10 to 50
	Sportsgrounds - Reticulated	15 to 25
	Public Open Space Not Reticu	20 to 50
Infrastructure - Other Structures	Jetties	20 to 40
	Other Structures	20 to 50
	Tennis Courts	30 to 50

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities

When performing a revaluation, the City of Kwinana uses a mix of both independent and management valuations using the following as a guide:

Fair value is the price that the City of Kwinana would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The City of Kwinana selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the City of Kwinana are consistent with one or more of the following valuation approaches:

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities (continued)

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City of Kwinana gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(o) Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the City of Kwinana becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the City of Kwinana commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the City of Kwinana management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the City of Kwinana no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(p) Impairment of assets

In accordance with Australian Accounting Standards the City of Kwinana assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Impairment of assets (continued)

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(q) Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Kwinana becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(r) Employee benefits

Short-term employee benefits

Provision is made for the City of Kwinana's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Kwinana's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City of Kwinana's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City of Kwinana's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City of Kwinana does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(t) Provisions

Provisions are recognised when the City of Kwinana has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(u) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City of Kwinana, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(v) Investment in associates

An associate is an entity over which the City of Kwinana has significant influence.

Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City of Kwinana's share of net assets of the associate. In addition, the City of Kwinana's share of the profit or loss of the associate is included in the

The carrying amount of the investment includes, where applicable, goodwill relating to the associate.

Any discount on acquisition, whereby the City of Kwinana's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) Investment in associates (continued)

Profits and losses resulting from transactions between the City of Kwinana and the associate are eliminated to the extent of the City of Kwinana's interest in the associate.

When the City of Kwinana's share of losses in an associate equals or exceeds its interest in the associate, the City of Kwinana discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City of Kwinana will resume recognising its share of these profits once its share of the profits equals the share of the losses not recognised.

(x) Interests in joint arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City of Kwinana's interests, in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 20.

(y) Current and non-current classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City of Kwinana's operational cycle. In the case of liabilities where the City of Kwinana does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the City of Kwinana's intentions to

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
2. REVENUES AND EXPENSES			
(a) Net result			
The net result includes:			
Charging as an expense:			
Auditors remuneration			
Audit services	35,900	65,170	51,550
Other services	0	0	0
Depreciation by program			
Governance	502,904	412,820	177,599
Law, order, public safety	170,238	141,360	483,959
Health	15,310	12,730	20,620
Education and welfare	1,025,728	851,658	1,030,357
Community amenities	121,831	102,729	122,552
Recreation and culture	3,557,894	3,027,046	3,186,560
Transport	7,356,464	6,130,273	5,645,608
Economic services	25,618	20,945	45,412
Other property and services	492,119	399,226	604,308
	<u>13,268,106</u>	<u>11,098,786</u>	<u>11,316,975</u>
Depreciation by asset class			
Land and buildings	3,783,342	3,124,261	3,497,281
Furniture and equipment	356,596	384,169	336,837
Plant and equipment	764,344	626,916	918,523
Infrastructure	8,363,824	6,963,440	6,564,334
	<u>13,268,106</u>	<u>11,098,786</u>	<u>11,316,975</u>
Interest expenses (finance costs)			
- Borrowings (refer note 7(a))	1,101,765	1,082,621	1,223,591
Other	0	0	0
	<u>1,101,765</u>	<u>1,082,621</u>	<u>1,223,591</u>
Crediting as revenues:			
Interest earnings			
Investments			
- Reserve funds	1,000,000	1,049,502	800,000
- Other funds	644,000	382,418	657,000
Other interest revenue (refer note 12)	539,500	621,230	510,000
	<u>2,183,500</u>	<u>2,053,150</u>	<u>1,967,000</u>
Other revenue			
Reimbursements and recoveries	564,551	797,384	504,782
Other	24,550	46,059	32,200
	<u>589,101</u>	<u>843,443</u>	<u>536,982</u>

**CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

REVENUES AND EXPENSES (Continued)

(b) Statement of objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

"Kwinana 2030: Rich in spirit, alive with opportunities, surrounded by nature - it's all here!"

GENERAL PURPOSE FUNDING

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Members of Council & Governance (includes Audit & other costs associated with reporting to council).
Administration, Financial and Information Technology Services are included.

GOVERNANCE

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates Income and Expenditure, Grants Commission and Pensioner Deferred Rates interest and interest on investments.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision of various local laws, fire prevention and animal control.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Prevention and treatment of human illnesses, including inspection of premises/food control, immunisation and child health services.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Provision, management and support of services for families, children and the aged and disabled within the community; including pre-school playgroups, day and after school care, assistance to schools, senior citizens support groups and meals on wheels.

**CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

REVENUES AND EXPENSES (Continued)

(b) Statement of objective (Continued)

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

City planning and development, rubbish collection services, storm water drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts and the preservation of the national estate. This includes maintenance of halls, aquatic centre, recreation and community centres, parks, gardens, sports grounds and the operation of Libraries.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the City depot, including plant purchase and maintenance.

ECONOMIC SERVICES

Objective:

To help promote the City and it's economic wellbeing.

Activities:

Tourism and area promotion, rural services and pest control and the implementation of building controls.

OTHER PROPERTY & SERVICES

Objective:

To monitor and control council's overheads operating accounts.

Activities:

Private works, public works overheads, council plant operations, materials, salaries and wages. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all works and services undertaken by the City.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

NOTES TO THE STATEMENT OF CASH FLOWS

3(a). Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Cash - unrestricted	3,750,300	5,284,359	3,018,798
Cash - restricted	50,220,486	49,057,377	46,385,968
	<u>53,970,786</u>	<u>54,341,736</u>	<u>49,404,766</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Aged Persons Units Reserve	448,214	389,941	526,572
Asset Management Reserve	724,260	784,951	294,219
Asset Replacement Reserve	0	213,186	231,167
Banksia Park Reserve	0	107,650	369
Community Services & Emergency Relief Reserve	26,577	25,966	25,761
Contiguous Local Authorities Group Reserve	265,111	253,161	199,979
Employee Leave Reserve	3,561,691	4,100,853	3,695,958
Family Day Care Reserve	729,091	1,446,637	1,280,897
Future Community Infrastructure Reserve	1,541,486	2,013,802	365,300
Golf Course Cottage Reserve	27,806	27,167	26,926
Infrastructure Reserve	125,748	122,859	118,686
Rates Strategy Reserve	0	819,692	0
Refuse Reserve	7,140,770	8,606,073	6,093,823
Restricted Grants & Contributions Reserve	0	1,297,522	0
Settlement Agreement Reserve	157,743	157,743	0
Street Tree Replacement Reserve	0	0	0
Workers Compensation Reserve	52,632	342,176	0
Youth Engagement Reserve	0	270,000	0

Developer Contributions Reserves

DCA 1 - Hard Infrastructure - Bertram	1,814,052	1,738,315	1,283,770
DCA 2 - Hard Infrastructure - Wellard	2,440,819	1,953,717	2,398,609
DCA 4 - Hard Infrastructure - Anketell	0	0	305,103
DCA 5 - Hard Infrastructure - Wandi	5,741,903	3,079,247	2,695,836
DCA 7 - Hard Infrastructure - Mandogalup West	35,634	8,537	0
DCA 8 - Soft Infrastructure - Mandogalup	0	0	459,184
DCA 9 - Soft Infrastructure - Wandi/Anketell	11,300,121	9,893,320	10,237,279
DCA 10 - Soft Infrastructure - Casuarina/Anketell	659,492	0	337,960
DCA 11 - Soft Infrastructure - Wellard East	5,272,332	4,323,240	5,026,041
DCA 12 - Soft Infrastructure - Wellard West	7,173,414	6,274,935	6,171,489
DCA 13 - Soft Infrastructure - Bertram	293,833	287,083	496,710
DCA 14 - Soft Infrastructure - Wellard/Leda	470,176	359,161	358,394
DCA 15 - Soft Infrastructure - City Site	217,581	160,443	181,544

Other Restricted Cash

Restricted Creditors	0	0	3,500,000
Loan Funds Unspent	0	0	74,392
	<u>50,220,486</u>	<u>49,057,377</u>	<u>46,385,968</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

**(b) Reconciliation of net cash provided by
operating activities to net result**

Net result	(4,499,973)	(233,038)	765,954
Depreciation	13,268,106	11,098,786	11,316,975
(Profit)/loss on sale of asset	139,399	145,192	(193,940)
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	(1,057,199)	71,833	300,000
(Increase)/decrease in inventories	17,000	(10,105)	10,000
Increase/(decrease) in payables	1,040,199	(1,886,975)	396,125
Increase/(decrease) in employee provisions	0	(2)	0
Grants/contributions for the development of assets	(1,707,484)	(3,794,644)	(3,881,987)
Net cash from operating activities	<u><u>7,200,048</u></u>	<u><u>5,391,047</u></u>	<u><u>8,713,127</u></u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	71,000	71,000	100,000
Credit card balance at balance date	(13,000)	(17,315)	(15,000)
Total amount of credit unused	<u>58,000</u>	<u>53,685</u>	<u>85,000</u>
Loan facilities			
Loan facilities in use at balance date	<u>24,968,412</u>	<u>22,689,134</u>	<u>22,721,505</u>
Unused loan facilities at balance date	<u>0</u>	<u>0</u>	<u>74,392</u>
Other Facilities			
Direct Debit Authority Facility	<u>0</u>	<u>0</u>	<u>1,500,000</u>

	Note	2017/18 Budget \$	2016/17 Actual \$
4. NET CURRENT ASSETS			
Composition of estimated net current assets			
Current assets			
Cash - unrestricted	3(a)	3,750,297	5,284,359
Cash - restricted reserves	3(a)	50,220,486	49,057,377
Receivables		4,818,999	3,777,445
Inventories		19,267	36,267
		<u>58,809,049</u>	<u>58,155,448</u>
Less: current liabilities			
Trade and other payables		(8,386,596)	(7,346,397)
Long term borrowings		(7,279,278)	(5,000,000)
Provisions		(4,545,806)	(4,545,806)
		<u>(20,211,680)</u>	<u>(16,892,203)</u>
Unadjusted net current assets		38,597,369	41,263,245
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with <i>Local Government (Financial Management) Regulation 32</i> as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
Adjustments			
Less: Cash - restricted reserves	3(a)	(50,220,486)	(49,057,377)
Less: Land held for resale		0	0
Less: Current loans - clubs / institutions		(275,959)	(260,314)
Add: Current portion of borrowings		7,279,278	5,000,000
Add: Current liabilities not expected to be cleared at end of year		4,619,798	4,588,505
Adjusted net current assets - surplus/(deficit)		<u>0</u>	<u>1,534,059</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program							2017/18 Budget total \$	2016/17 Actual total \$
	Governance \$	Law, order, public safety \$	Education and welfare \$	Community amenities \$	Recreation and culture \$	Transport \$	Other property and services \$		
<u>Property, Plant and Equipment</u>									
Land and buildings	0	0	164,570	0	4,628,600	0	100,000	4,893,170	1,426,238
Furniture and equipment	250,000	0	5,000	0	69,000	0	0	324,000	711,242
Plant and equipment	104,000	91,091	0	117,000	100,400	1,091,000	41,290	1,544,781	1,562,556
	354,000	91,091	169,570	117,000	4,798,000	1,091,000	141,290	6,761,951	3,700,035
<u>Infrastructure</u>									
Roads	0	0	0	0	0	2,484,695	0	2,484,695	2,927,178
Footpaths	0	0	0	0	0	365,000	0	365,000	71,515
Drainage	0	0	0	0	0	140,000	0	140,000	335,338
Parks and ovals	0	0	106,069	0	1,627,943	481,500	0	2,215,512	5,535,461
Street Lights	0	0	0	0	0	42,436	0	42,436	31,228
Car Parks	0	0	0	0	30,000	141,311	0	171,311	155,727
Bus Shelters	0	0	0	51,500	0	0	0	51,500	51,130
Other	0	0	0	0	0	0	0	0	0
	0	0	106,069	51,500	1,657,943	3,654,942	0	5,470,454	9,107,577
<u>Land Held for Resale</u>									
Land held for resale	0	0	0	0	0	0	0	0	0
Total acquisitions	354,000	91,091	275,639	168,500	6,455,943	4,745,942	141,290	12,232,405	12,807,612

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net book value \$	Sale proceeds \$	2017/18 Budget		2016/17 Actual		2016/17 Budget	
			Profit \$	Loss \$	Profit \$	Loss \$	Profit \$	Loss \$
Governance	108,544	83,000	0	(25,544)	0	(4,314)	0	(7,579)
Law,order, public safety	31,590	20,000	0	(11,590)	2,455	(38,033)	22,435	0
Health	0	0	0	0	0	(5,039)	16,643	0
Community amemities	26,223	20,000	0	(6,223)	0	(5,800)	24,396	0
Recreation and culture	0	0	0	0	39	(54,884)	26,138	0
Transport	167,454	140,000	0	(27,454)	0	0	0	0
Economic services	0	0	0	0	0	(20,428)	57,184	0
Other property and services	464,588	396,000	6,746	(75,334)	40,990	(60,178)	67,701	(12,978)
	798,399	659,000	6,746	(146,145)	43,484	(188,676)	214,497	(20,557)

<u>By Class</u>	Net book value \$	Sale proceeds \$	2017/18 Budget		2016/17 Actual		2016/17 Budget	
			Profit \$	Loss \$	Profit \$	Loss \$	Profit \$	Loss \$
Land and buildings	0	0	0	0		(44,275)	0	0
Furniture and equipment	0	0	0	0	0	(4,647)	0	0
Plant and equipment	798,396	658,997	6,746	(146,145)	43,484	(139,754)	214,497	(20,557)
	798,396	658,997	6,746	(146,145)	43,484	(188,676)	214,497	(20,557)

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Principal 1-Jul-17	New loans	Principal repayments		Principal outstanding		Interest repayments	
			2017/18 Budget \$	2016/17 Actual \$	2017/18 Budget \$	2016/17 Actual \$	2017/18 Budget \$	2016/17 Actual \$
Governance								
Loan 99 - Administration Office Renovations	845,987	0	84,414	79,376	761,573	845,987	57,237	59,140
Loan 107 - Administration/Chambers Building Refurbishment	0	2,897,000	0	0	2,897,000	0	0	0
Education and Welfare								
Loan 96 - Youth Specific Space	171,398	0	23,558	21,880	147,840	171,398	13,606	14,366
Loan 100 - Youth Specific Space	1,521,312	0	0	0	1,521,312	1,521,312	81,250	75,413
Recreation and Culture								
Loan 94 - Wellard Sports Pavillion	248,482	0	43,658	41,000	204,824	248,482	16,802	15,896
Loan 95 - Orelia Oval Pavillion	411,355	0	56,540	52,512	354,815	411,355	32,655	34,478
Loan 97 - Orelia Oval Pavillion Extension	1,871,923	0	186,785	175,636	1,685,138	1,871,923	126,648	130,858
Loan 102 - Library & Resource Centre	7,421,567	0	0	0	7,421,567	7,421,567	386,720	358,372
Loan 104 - Requatic Refurbishment	3,350,000	0	0	0	3,350,000	3,350,000	135,675	146,022
Loan 105 - Bertram Community Centre	1,296,840	0	0	0	1,296,840	1,296,840	50,827	46,065
Loan 106 - Desitnation Park - Calista	1,609,695	0	93,163	90,305	1,516,532	1,609,695	49,819	57,673
Transport								
Loan 98 - Streetscape Beautification	1,142,081	0	113,959	107,157	1,028,122	1,142,081	77,270	79,838
Loan 101 - City Centre Redevelopment**	2,500,000	0	0	0	2,500,000	2,500,000	61,750	51,874
	22,390,640	2,897,000	602,077	567,866	24,685,563	22,390,640	1,090,259	1,069,995
Self Supporting Loans								
Recreation and Culture								
Loan 103 - Golf Club Refurbishment (Replaced by 103B)*	0	0		297,904	0	0	0	12,626
Loan 103B - Golf Club Refurbishment*	298,494	0	15,645	0	282,849	298,494	11,506	0
	298,494	0	15,645	297,904	282,849	298,494	11,506	12,626
	22,689,134	2,897,000	617,722	865,770	24,968,412	22,689,134	1,101,765	1,082,621

*Self supporting loan financed by payments from third parties.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

7. INFORMATION ON BORROWINGS (Continued)

(b) New borrowings - 2017/18

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate %	Amount borrowed budget \$	Total interest & charges (pa) \$	Amount used budget \$	Balance unspent \$
Loan 107 - Administration/Chambers Building Refurbishment	WATC	Debenture	10	3.65%	2,897,000	136,159	2,897,000	0
					<u>2,897,000</u>	<u>136,159</u>	<u>2,897,000</u>	<u>0</u>

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2017 nor is it expected to have unspent borrowing funds as at 30th June 2018.

(d) Overdraft

The City has no overdraft or short term loan facility proposed for 2017/2018.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of properties	Rateable value \$	2017/18 Budgeted rate revenue \$	2017/18 Budgeted interim rates \$	2017/18 Budgeted back rates \$	2017/18 Budgeted total revenue \$	2016/17 Actual \$
Differential general rate or general rate								
Gross Rental Value (GRV)								
Improved Residential	0.07351	12,635	220,699,968	16,223,658	850,000	0	17,073,658	14,479,599
Vacant Residential	0.15769	469	8,783,070	1,385,002	0	0	1,385,002	1,248,842
Improved Special Residential	0.06515	808	19,278,791	1,256,013	0	0	1,256,013	1,229,147
Light Industrial and Commercial	0.08719	145	23,225,553	2,025,036	0	0	2,025,036	2,046,541
General Industry and Service Commercial	0.08246	336	35,692,132	2,943,173	0	0	2,943,173	2,785,492
Large Scale General Industry and Service Commercial	0.08559	47	47,967,180	4,105,511	0	0	4,105,511	4,012,727
Unimproved Value (UV)								
General Industrial	0.01696	3	121,200,000	2,055,552	0	0	2,055,552	3,198,468
Rural	0.00471	79	97,651,000	459,936	0	0	459,936	493,505
Mining	0.00817	23	37,541,000	306,710	0	0	306,710	230,341
Urban / Urban Deferred	0.00576	63	150,829,000	868,775	0	0	868,775	852,640
Sub-Totals		14,608	762,867,694	31,629,367	850,000	0	32,479,367	30,577,302

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

8. RATING INFORMATION (cont.)

RATE TYPE	Minimum \$	Number of properties	Rateable value \$	2017/18 Budgeted rate revenue \$	2017/18 Budgeted interim rates \$	2017/18 Budgeted back rates \$	2017/18 Budgeted total revenue \$	2016/17 Actual \$
Minimum payment								
Gross Rental Value (GRV)								
Improved Residential	971	1,696	20,376,522	1,646,816	0	0	1,646,816	2,526,297
Vacant Residential	971	1,015	5,339,565	985,565	0	0	985,565	1,150,460
Improved Special Residential	971	6	84,900	5,826	0	0	5,826	4,715
Light Industrial and Commercial	1263	26	267,341	32,838	0	0	32,838	22,068
General Industry and Service Commercial	1263	37	318,902	46,731	0	0	46,731	45,362
Large Scale General Industry and Service Commercial	1263	0	0	0	0	0	0	0
Unimproved Value (UV)								
General Industrial	1263	0	0	0	0	0	0	0
Rural	971	9	1,071,000	8,739	0	0	8,739	10,373
Mining	1263	13	28,647	16,419	0	0	16,419	1,226
Urban / Urban Deferred	1263	14	2,051,600	17,682	0	0	17,682	57,622
Sub-Totals		2,816	29,538,477	2,760,616	0	0	2,760,616	3,818,123
		17,424	792,406,171	34,389,983	850,000	0	35,239,983	34,395,425
Discounts/concessions (Refer note 13)							0	0
Total amount raised from general rates							35,239,983	34,395,425
Specified area rates (Refer note 10)							0	0
Total rates							35,239,983	34,395,425

**CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

8(a). RATING INFORMATION

All land except exempt land in the City of Kwinana is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the City of Kwinana.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Objectives and reasons for differential rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reason
Improved Residential (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is Zoned for the purpose of: (a) Residential under Town Planning Scheme No 2 and is not vacant Land, excluding land held or used for Commercial purposes; or (b) Special Residential under Town Planning Scheme No 2 and is not vacant land; or (c) Town Centre Residential under Town Planning Scheme No 3 and is not vacant land; or (d) Kwinana Town Centre under Town Planning Scheme No 2 and is held or used for residential purposes or is residential under an approved Local Structure Plan and is not vacant land; or (e) Development under Town Planning Scheme No 2 and Residential under an approved Local Structure Plan and is not vacant land; or (f) Development under Town Planning Scheme No 2 and Mixed Use under an approved Local Structure Plan and is held or used for residential purposes and is not vacant land.	To apply a base differential general rate to land zoned and used for residential purposes and to act as the City's benchmark differential rate by which all other GRV rated properties are assessed.	To ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City. It is also lower than vacant land as the City is endeavouring to encourage landowners to develop vacant land.
Vacant Residential (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is Zoned for the purpose of: (a) Residential under Town Planning Scheme No 2 and is vacant land; or (b) Special Residential under Town Planning Scheme No 2 and is vacant land; or (c) Urban or Urban Deferred under the Metropolitan Region Scheme and is vacant land; or (d) Town Centre Residential under Town Planning Scheme No 3 and is vacant land; or (e) Special Rural under Town Planning Scheme No 2 and is vacant land; or (f) Kwinana Town Centre under Town Planning Scheme No 2 and is held or used for residential purposes or is residential under an approved Local Structure Plan and is vacant land.	To promote the development of vacant land within the City's district	To impose a higher differential general rate on vacant residential land that acts as a disincentive to persons who are land banking and not actively developing vacant land.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

8(a). RATING INFORMATION

Differential general rate (continued)

Description	Characteristics	Objects	Reason
Improved Special Residential (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is; (a) zoned for the purpose of: (i) Special Rural under Town Planning Scheme No. 2; or (ii) Urban or Urban Deferred under the Metropolitan Region Scheme and is not vacant land; or (iii) Rural A under Town Planning Scheme No 2 and is not vacant land; or (iv) Rural Water Resource under Town Planning Scheme No 2 and is not vacant land; or (v) Development under Town Planning Scheme No 2 and is not vacant; or (vi) Park, Recreation and Drainage under Town Planning Scheme No 2 and is not vacant; or (b) held or used for residential purposes under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000; and (c) held or used for residential purposes referred to in paragraphs (a) or (b).	To provide a lower differential rate for proposed characteristics under Improved Special Residential a) (i) to (vi) which is consistent with access to and provision of services to residential properties in a rural setting.	To reflect the lower demand on City resources, such as, lower impacts on transport infrastructure, when compared to the other GRV differential rating categories. It is also lower than vacant land as the City is endeavouring to encourage landowners to develop vacant land.
Light Industrial and Commercial (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is zoned for the purpose of; (a) Light Industry under Town Planning Scheme No 2; or (b) Commercial under Town Planning Scheme No 2; or (c) Kwinana Town Centre under Town Planning Scheme No 2 and held or used for Light Industrial or Commercial purposes; or (d) Mixed Business under Town Planning Scheme No 2; or (e) Special Use under Town Planning Scheme No 2; or (f) General Town Centre under Town Planning Scheme No 3; or (g) Shopping/Business under Town Planning Scheme No 3; or (h) Market Square under Town Planning Scheme No 3; or (i) Mixed Use under Town Planning Scheme No 2; or (j) Residential under Town Planning Scheme No 2 and held or used for Light Industrial or Commercial purposes; or (k) Development under the Town Planning Scheme No 2 and Mixed Use or any other purpose referred to in (a)(i)-(ix) under an approved Local Structure Plan.	To apply a higher differential rate so as to raise additional revenue to offset the increased costs associated with service provision to these properties.	A higher differential rate is required to meet the higher level of service costs associated with Light Industrial and Commercial properties and the localities within which they are situated, including costs of - (a) provision and maintenance of transport and streetscape infrastructure including car parking and traffic treatments; and (b) the management, administration and delivery of marketing activities aimed at enhancing the economic and social viability, and the general amenity of the Kwinana City Centre.
General Industry and Service Commercial (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is; (a) Zoned for the purpose of: (i) General Industry or Service Commercial under Town Planning Scheme No. 2; or (ii) Industrial use under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000, and (b) held or used for the purpose of General Industry and Service Commercial development, being an industrial or commercial use or development permissible under the zoning referred to in paragraph (a) and undertaken on land with a gross rental value of less than \$500,000.	To apply a differential rate to General Industry and Service Commercial properties (excluding properties within the Large Scale General Industry and Service Commercial differential rate category) in order to raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service associated with properties in this category.	The need to offset the higher level of costs incurred by the City in servicing properties in this category, including but not limited to the cost of transport infrastructure maintenance and provision and costs relating to monitoring of land use/environmental impacts.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

8(a). RATING INFORMATION

Differential general rate (continued)

Large Scale General Industry and Service Commercial (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is; (a) Zoned for the purpose of: (i) General Industry or Service Commercial under Town Planning Scheme No. 2; or (ii) industrial use under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000, and (b) is held or used for the purpose of Large Scale General Industry and Service Commercial development, being an industrial or commercial use or development permissible under the zoning referred to in paragraph (a) and undertaken on land with a gross rental value of \$500,000 or greater.	To raise additional revenue to offset the costs associated with increased maintenance and renewal / refurbishment of transport infrastructure, and higher levels of service associated with properties in this category.	The need to offset the higher level of costs incurred by the City in servicing properties in this category, including the substantial cost of transport infrastructure maintenance and renewal/refurbishment due to significant heavy vehicle movements, and costs relating to monitoring of land use/environmental impacts.
General Industrial (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is zoned for the purpose of General Industry under Town Planning Scheme No 2.	To raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to or associated with properties in this category.	To meet a significant proportion of the additional costs involved in servicing properties within this rate category, which include but are not limited to major outlays for transport infrastructure maintenance and renewal/refurbishment and significant costs relating to monitoring of land use and environmental impacts.
Rural (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is predominantly used or held for rural pursuits, rural industry or intensive agriculture, and is: - (a) zoned for the purposes of Rural A under Town Planning Scheme No 2; or (b) zoned for the purposes of Rural Water Resource under Town Planning Scheme No 2; or (c) zoned for the purpose of Urban or Urban Deferred under the Metropolitan Region Scheme and held or used as the owner's ordinary place of residence as determined by the City; or (d) zoned under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000.	To impose a differential rate commensurate with the rural use of land, which additionally is to act as the City's benchmark differential UV rate and is considered to be the base rate by which all other UV rated properties are assessed.	To ensure that all ratepayers on rural land make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
Mining (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is; (a) zoned for the purpose of Rural B under Town Planning Scheme No 2; or (b) held or used for industrial, extractive industry or quarrying purposes under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000.	To raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to properties in this category.	The need to offset the higher level of costs associated in servicing these properties, including the costs of transport infrastructure maintenance and renewal/refurbishment, and costs relating to monitoring of land use and environmental impacts.
Urban/Urban Deferred (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is zoned for the purpose of Urban or Urban Deferred under the Metropolitan Region Scheme and is not held or used as the owner's ordinary place of residence as determined by the City.	To raise additional revenue to offset the costs associated with future planning and provision of infrastructure.	To impose a higher differential general rate to meet the increased costs associated with planning and preparing for intensified residential development, including infrastructure provision gaps.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

9. CASH BACKED RESERVES

Reserve	2017/18 Budget Opening balance	2017/18 Budget Transfer to	2017/18 Budget Transfer (from)	2017/18 Budget Closing balance	2016/17 Actual Opening balance	2016/17 Actual Transfer to	2016/17 Actual Transfer (from)	2016/17 Actual Closing balance	2016/17 Budget Opening balance	2016/17 Budget Transfer to	2016/17 Budget Transfer (from)	2016/17 Budget Closing balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons Units Reserve	389,941	279,588	(221,315)	448,214	528,629	13,027	(151,715)	389,941	426,000	288,802	(188,230)	526,572
Asset Management Reserve	784,951	22,399	(83,090)	724,260	1,212,394	27,711	(455,154)	784,951	1,086,200	24,193	(816,174)	294,219
Asset Replacement Reserve	213,186	254,814	(468,000)	0	531,373	23,537	(341,724)	213,186	528,400	261,767	(559,000)	231,167
Banksia Park Reserve	107,650	735	(108,385)	0	72,480	80,318	(45,148)	107,650	83,900	1,869	(85,400)	369
Community Services & Emergency Relief Reserve	25,966	611	0	26,577	25,299	667	0	25,966	25,200	561	0	25,761
Contiguous Local Authorities Group Reserve	253,161	56,950	(45,000)	265,111	246,658	6,503	0	253,161	206,200	76,899	(83,120)	199,979
Employee Leave Reserve	4,100,853	0	(539,162)	3,561,691	4,100,853	0	0	4,100,853	3,695,958	0	0	3,695,958
Family Day Care Reserve	1,446,637	34,023	(751,569)	729,091	1,423,011	37,370	(13,744)	1,446,637	1,301,900	28,997	(50,000)	1,280,897
Future Community Infrastructure Reserve	2,013,802	54,784	(527,100)	1,541,486	2,571,524	63,316	(621,038)	2,013,802	1,515,400	552,381	(1,702,481)	365,300
Golf Course Cottage Reserve	27,167	639	0	27,806	26,469	698	0	27,167	26,349	577	0	26,926
Infrastructure Reserve	122,859	2,889	0	125,748	119,703	3,156	0	122,859	116,100	2,586	0	118,686
Rates Strategy Reserve	819,692	0	(819,692)	0	0	819,692	0	819,692	0	0	0	0
Refuse Reserve	8,606,073	202,401	(1,667,704)	7,140,770	8,385,016	221,057	0	8,606,073	6,655,700	148,242	(710,119)	6,093,823
Restricted Grants & Contributions Reserve	1,297,522	0	(1,297,522)	0	2,303,075	99,775	(1,105,328)	1,297,522	1,633,383	0	(1,633,383)	0
Settlement Agreement Reserve	157,743	0	0	157,743	157,743	0	0	157,743	0	0	0	0
Street Tree Replacement Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Workers Compensation Reserve	342,176	0	(289,544)	52,632	0	342,176	0	342,176	0	0	0	0
Youth Engagment Reserve	270,000	0	(270,000)	0	0	270,000	0	270,000	0	0	0	0
Subtotal Un-Restricted Reserves	20,979,379	909,833	(7,088,083)	14,801,129	21,704,227	2,009,003	(2,733,851)	20,979,379	17,300,690	1,386,874	(5,827,907)	12,859,657
DCA 1 - Hard Infrastructure - Bertram	1,738,315	489,830	(414,093)	1,814,052	1,483,289	298,438	(43,412)	1,738,315	1,255,800	27,970	0	1,283,770
DCA 2 - Hard Infrastructure - Wellard	1,953,717	487,102	0	2,440,819	1,530,683	423,034	0	1,953,717	1,538,600	860,009	0	2,398,609
DCA 4 - Hard Infrastructure - Anketell	0	0	0	0	0	0	0	0	0	305,103	0	305,103
DCA 5 - Hard Infrastructure - Wandí	3,079,247	2,662,656	0	5,741,903	2,846,531	232,716	0	3,079,247	2,637,100	58,736	0	2,695,836
DCA 7 - Hard Infrastructure - Mandogalup West	8,537	27,097	0	35,634	0	8,537	0	8,537	0	0	0	0
DCA 8 - Soft Infrastructure - Mandogalup	0	0	0	0	0	0	0	0	0	475,303	(16,119)	459,184
DCA 9 - Soft Infrastructure - Wandí/Anketell	9,893,320	1,895,119	(488,318)	11,300,121	9,116,394	840,459	(63,533)	9,893,320	8,623,100	1,926,023	(311,844)	10,237,279
DCA 10 - Soft Infrastructure - Casuarina/Anketell	0	666,609	(7,117)	659,492	0	0	0	0	0	362,462	(24,502)	337,960
DCA 11 - Soft Infrastructure - Wellard East	4,323,240	958,816	(9,724)	5,272,332	3,647,606	711,514	(35,880)	4,323,240	3,627,500	1,463,109	(64,568)	5,026,041
DCA 12 - Soft Infrastructure - Wellard West	6,274,935	914,116	(15,637)	7,173,414	5,779,219	503,797	(8,081)	6,274,935	5,513,900	964,891	(307,302)	6,171,489
DCA 13 - Soft Infrastructure - Bertram	287,083	6,750	0	293,833	286,381	7,440	(6,738)	287,083	295,400	287,758	(86,448)	496,710
DCA 14 - Soft Infrastructure - Wellard/Leda	359,161	117,719	(6,704)	470,176	406,289	22,826	(69,954)	359,161	326,400	198,553	(166,559)	358,394
DCA 15 - Soft Infrastructure - City Site	160,443	61,328	(4,190)	217,581	137,457	116,047	(93,061)	160,443	129,400	323,598	(271,454)	181,544
Subtotal Restricted Reserves - Developer Contributions	28,077,998	8,287,142	(945,783)	35,419,357	25,233,849	3,164,808	(320,659)	28,077,998	23,947,200	7,253,515	(1,248,796)	29,951,919
	49,057,377	9,196,975	(8,033,866)	50,220,486	46,938,076	5,173,811	(3,054,510)	49,057,377	41,247,890	8,640,389	(7,076,703)	42,811,576

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

9. CASH BACKED RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Aged Persons Units Reserve	Ongoing	to be used to provide funds for the capital acquisition and maintenance of the Aged Persons Units, Callistemon Court.
Asset Management Reserve	Ongoing	to be used to provide funds for renewal projects for the City's building and infrastructure assets, thereby extending the useful economic life of such assets.
Asset Replacement Reserve	Ongoing	to be used to replace existing fleet, plant and other City assets.
Banksia Park Reserve	Ongoing	to be used to provide funds for the capital acquisitions and maintenance of the Banksia Park Retirement Village.
Community Services & Emergency Relief Reserve	Ongoing	to be used to provide funding to alleviate the effect of any disaster within the City of Kwinana boundaries and to provide funds to develop community services.
Contiguous Local Authorities Group Reserve	Ongoing	to be used to restrict funds received for the prevention, control and education of mosquito management.
Employee Leave Reserve	Ongoing	to be used to ensure that adequate funds are available to finance employee leave entitlements.
Family Day Care Reserve	Ongoing	to be used to provide for the capital acquisitions and maintenance of this facility.
Future Community Infrastructure Reserve	Ongoing	to be used to accumulate the City's contributions for the capital funding of future community infrastructure in accordance with Town Planning Scheme #2.
Golf Course Cottage Reserve	Ongoing	to be used to provide funds for the maintenance of this building.
Infrastructure Reserve	Ongoing	to be used to provide funds to create new City assets or for the major upgrade of City assets to increase the service level provided by the asset.
Rates Strategy Reserve	Ongoing	to be used to assist in the future management of the City's rating strategy.

9. CASH BACKED RESERVES (Continued)

Reserve name	Anticipated date of use	Purpose of the reserve
Refuse Reserve	Ongoing	to be used to provide funds for the costs and subsidy of Waste Management in the City.
Restricted Grants & Contributions Reserve	Ongoing	to be used to restrict funds, being city funds, grants and contributions, required to complete projects from prior financial years.
Settlement Agreement Reserve	Ongoing	to be used to provide funds to account for future negotiated settlement agreement payments.
Street Tree Replacement Reserve	Ongoing	to be used to achieve the objectives of Local Planning Policy 2: Streetscapes where replacement of street trees is required. Any excess funds that have not been spent from the budget allocated will be transferred to this reserve and when required these reserve funds will be used to plant street trees.
Workers Compensation Reserve	Ongoing	to be used to fund workers compensation costs incurred by the City where the maximum contribution amount for a previous year has been reached and there is a claim which remains open and requires to City to pay costs relating to the open claims in the current and future years.
Youth Engagment Reserve	Ongoing	to be used to assist with youth engagement and diversion initiatives.
DCA 1 - Hard Infrastructure - Bertram	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 1 - Hard Infrastructure Bertram
DCA 2 - Hard Infrastructure - Wellard	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 2 - Hard Infrastructure Wellard
DCA 4 - Hard Infrastructure - Anketell	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandl
DCA 5 - Hard Infrastructure - Wandl	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandl
DCA 7 - Hard Infrastructure - Mandogalup West	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Mandogalup West
DCA 8 - Soft Infrastructure - Mandogalup	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 8 - Soft Infrastructure Mandogalup

9. CASH BACKED RESERVES (Continued)

Reserve name	Anticipated date of use	Purpose of the reserve
DCA 9 - Soft Infrastructure - Wandii/Anketell	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 9 - Soft Infrastructure Wandii/Anketell
DCA 10 - Soft Infrastructure - Casuarina/Anketell	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 10 - Soft Infrastructure Casuarina/Anketell
DCA 11 - Soft Infrastructure - Wellard East	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 11 - Soft Infrastructure Wellard East
DCA 12 - Soft Infrastructure - Wellard West	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 12 - Soft Infrastructure Wellard West
DCA 13 - Soft Infrastructure - Bertram	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 13 - Soft Infrastructure Bertram
DCA 14 - Soft Infrastructure - Wellard/Leda	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 14 - Soft Infrastructure Wellard/Leda
DCA 15 - Soft Infrastructure - City Site	Ongoing	to be used to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 15 - Soft Infrastructure City Site

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

10. SPECIFIED AREA RATE

The City of Kwinana has no Specified Area Rates for the year ended 30 June 2018.

11. SERVICE CHARGES

The City of Kwinana has no Service Charges for the year ended 30 June 2018.

12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge \$	Instalment plan interest rate %	Unpaid rates interest rates %
Option one - Single full payment		0	Nil	11.00%
Single full payment	25/08/2017			
Option two - Two equal instalments		\$ 7.60	5.50%	11.00%
First Instalment	25/08/2017			
Second Instalment	5/01/2018			
Option three - Four equal instalments		\$ 22.80	5.50%	11.00%
First Instalment	25/08/2017			
Second Instalment	27/10/2017			
Third Instalment	5/01/2018			
Fourth Instalment	9/03/2018			
Option four - Direct Debit				
Direct debit option is available on a weekly or fortnightly deduction cycle. Instalment plan administration charge is charged as a per deduction fee.				
		\$0.28	5.50%	11.00%

	2017/18 Budget revenue \$	2016/17 Actual \$
Instalment plan admin charge revenue	100,000	103,542
Instalment plan interest earned	270,000	273,818
Unpaid rates interest earned	254,000	332,052
Deferred Pensioner Interest	15,500	15,360
	<u>624,000</u>	<u>709,412</u>

13. PAYMENT DISCOUNTS, WAIVERS, CONCESSIONS AND INCENTIVES

a) Discounts, Waivers and Concessions

The City of Kwinana does not offer any discounts, waivers or concessions.

b) Incentives

Ratepayers who pay their rates in full by 4:00 pm, 25 August, 2016 (35 days from date of service are entered into a draw for the following incentive prizes:

City of Kwinana	5 x Cash - \$1,000
Kwinana Recquatic	5 x 3 month Gold Memberships Total Value \$393 each
WA Symphony Orchestra	2 x Double Passes to "Asher Fisch Conducts Scumann" on Saturday , 18th November 2017, valued at \$182

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

	2017/18 Budget \$	2016/17 Actual \$
14. FEES & CHARGES REVENUE		
Governance	34,112	39,791
General purpose funding	167,784	146,855
Law, order, public safety	167,760	163,339
Health	151,053	158,828
Education and welfare	1,848,808	1,782,570
Community amenities	6,963,785	7,078,472
Recreation and culture	2,588,818	2,424,570
Economic services	1,439,211	1,226,714
Other property and services	251,501	199,565
	<u>13,612,832</u>	<u>13,220,703</u>
15. GRANT REVENUE		
Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:		
By Program:		
Operating grants, subsidies and contributions		
General purpose funding	1,645,274	2,420,523
Law, order, public safety	225,578	185,748
Health	65,996	29,671
Education and welfare	5,215,049	5,340,076
Community amenities	7,716,283	2,779,603
Recreation and culture	476,679	367,992
Transport	246,593	304,131
Other property and services	0	1,000
	<u>15,591,452</u>	<u>11,428,743</u>
Non-operating grants, subsidies and contributions		
Law, order, public safety	0	129,479
Recreation and culture	299,650	1,702,988
Transport	1,407,834	1,935,886
Other property and services	0	26,290
	<u>1,707,484</u>	<u>3,794,644</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

	2017/18 Budget \$	2016/17 Actual \$
16. ELECTED MEMBERS REMUNERATION		
The following fees, expenses and allowances were paid to council members and/or the Mayor.		
Mayoral Allowance	88,864	88,864
Deputy Mayor Allowance	22,216	22,216
Meeting Fees	273,794	266,593
ICT Allowance	28,000	28,000
Taxi Charges	600	666
Travelling Expenses	8,000	2,289
	<u>421,474</u>	<u>408,629</u>

17. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-17 \$	Estimated amounts received \$	Estimated amounts paid (\$)	Estimated balance 30-Jun-18 \$
Nil	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**CITY OF KWINANA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

18. MAJOR LAND TRANSACTIONS

It is not anticipated than any major land transactions will occur in 2017/18.

19. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur in 2017/18.

20. INTERESTS IN JOINT ARRANGEMENTS

It is not anticipated the City will be party to any joint venture arrangements during 2017/18.

City of Kwinana

2017/18 Capital Works Detail

Assets by Class	Values					
	Capital Expenditure	Developer Contribution	Reserve Funds	Grant Funds	Proceeds (Sale)	Municipal Funds
1 Plant & Equipment	\$ 1,544,781		\$ 588,381		\$ 479,000	\$ 477,400
Depot - Minor Plant	\$ 25,000		\$ 25,000			\$ -
NAMS Tools	\$ 5,000					\$ 5,000
Recquatic - Aquatics - Pool inflatable device	\$ 15,000					\$ 15,000
Depot - Purchase of New Tip Truck	\$ 280,000		\$ 175,000		\$ 105,000	\$ -
Depot - Purchase of New Loader	\$ 270,000		\$ 190,000		\$ 80,000	\$ -
Depot - Purchase of New Ride on Mower	\$ 64,000		\$ 56,000		\$ 8,000	\$ -
Recquatic - Aquatics - Automatic pool cleaner (2)	\$ 5,000					\$ 5,000
Recquatic - Aquatics - Lane Ropes (10)	\$ 8,000					\$ 8,000
Recquatic - Swim School - Swim Platform Red/Blue (7)	\$ 2,400					\$ 2,400
Director City Living Vehicle - Purchase & Sale	\$ 56,000				\$ 15,000	\$ 41,000
Director Infrastructure Vehicle- Purchase & Sale	\$ 56,000				\$ 25,000	\$ 31,000
Director City Regulation Vehicle- Purchase	\$ 56,000					\$ 56,000
Manager Marketing Vehicle - Purchase & Sale	\$ 41,000				\$ 15,000	\$ 26,000
Manager Engineering Vehicle- Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Manager Works Depot Vehicle - Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Building Assets Coordinator Vehicle - Purchase & Sale	\$ 38,000				\$ 15,000	\$ 23,000
Compliance Officer Vehicle- Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Development Engineer Vehicle - Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Engineer Designer Vehicle- Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Project Coordinator Vehicle- Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Parks Supervisor Vehicle- Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Streetscape Maintenance Officer - Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Senior Essential Services Vehicle - Purchase & Sale	\$ 41,000				\$ 20,000	\$ 21,000
Depot - Purchase of New Out-front Ride on Mower	\$ 30,000		\$ 22,000		\$ 8,000	\$ -
Tree Officer Vehicle - Purchase	\$ 41,000					\$ 41,000
Chief Executive Officer Vehicle - Purchase & Sale	\$ 63,000				\$ 28,000	\$ 35,000
CFWD Soft Fall Tester	\$ 15,000		\$ 15,000			\$ -
CFWD Speed Alert Mobile Trailer for Driver Speed Education	\$ 26,290		\$ 26,290			\$ -
CFWD Vehicle Mounted Tablets	\$ 9,091		\$ 9,091			\$ -
CFWD Fixed Variable Community Notice Board	\$ 70,000		\$ 70,000			\$ -

City of Kwinana

2017/18 Capital Works Detail

Assets by Class	Values					
	Capital Expenditure	Developer Contribution	Reserve Funds	Grant Funds	Proceeds (Sale)	Municipal Funds
2 Furniture and Equipment	\$ 324,000		\$ 95,000			\$ 229,000
Banksia Park - Replacement of Clubroom furniture and equipment	\$ 5,000		\$ 5,000			\$ -
Darius Wells Library & Resource Centre - Furniture	\$ 1,000					\$ 1,000
iPhones	\$ 20,000					\$ 20,000
John Wellard Community Centre - Furniture	\$ 2,000					\$ 2,000
Library - Data projector & screen	\$ 5,000					\$ 5,000
Library - F & E Renewal	\$ 5,500					\$ 5,500
Office furniture	\$ 12,000					\$ 12,000
Recquatic - Administration - Office chairs	\$ 1,000					\$ 1,000
Recquatic - Administration - Staffroom fridge	\$ 1,000					\$ 1,000
Recquatic - Administration - Staffroom TV	\$ 500					\$ 500
Recquatic - Aquatics - Blanket buddy	\$ 8,000					\$ 8,000
Recquatic - Aquatics - Defibrillator	\$ 3,000					\$ 3,000
Recquatic - Café - Tables	\$ 2,000					\$ 2,000
Recquatic - Health and Fitness - New program equipment cost & replacement	\$ 2,500					\$ 2,500
Recquatic - Vacation Care/Crèche - Play equipment	\$ 2,000					\$ 2,000
Self Check Touchscreen Computer & Workstation	\$ 11,000					\$ 11,000
William Bertram Community Centre - Furniture	\$ 2,000					\$ 2,000
IT Strategic Plan implementation - Various ICT Equipment	\$ 100,000					\$ 100,000
Defibrillators for City Facilities	\$ 10,500					\$ 10,500
Fibre Link to the Skate Park and Adventure Playground	\$ 40,000					\$ 40,000
CFWD Various ICT Equipment	\$ 90,000		\$ 90,000			\$ -

City of Kwinana

2017/18 Capital Works Detail

Assets by Class	Values					
	Capital Expenditure	Developer Contribution	Reserve Funds	Grant Funds	Proceeds (Sale)	Municipal Funds
Buildings	\$ 4,893,170		\$ 1,726,670	\$ 8,000		\$ 3,158,500
Adventure Park - Calista Oval - Building Renewal	\$ 100,000		\$ 100,000			\$ -
Banksia Park - Chef Elevated Oven Replacements (3)	\$ 8,085		\$ 8,085			\$ -
Banksia Park - Bollard/Light replacement	\$ 6,400		\$ 6,400			\$ -
Banksia Park - Clubhouse - replace wooden framed door	\$ 2,500		\$ 2,500			\$ -
Banksia Park - Clubhouse kitchen - cabinet replacement	\$ 15,000		\$ 15,000			\$ -
Banksia Park - External Painting - 5 year program	\$ 20,000		\$ 20,000			\$ -
Banksia Park - Rinnai Continual Flow Hot Water Units (3)	\$ 10,500		\$ 10,500			\$ -
Bright Futures Family Day Care building	\$ 650,000		\$ 650,000			\$ -
Business Incubator - replacement of split system air conditioners	\$ 15,000		\$ 15,000			\$ -
Callistemon Court APU - carpet replacement annual program	\$ 10,000		\$ 10,000			\$ -
Callistemon Court APU - External Painting - 5 year program	\$ 20,000		\$ 20,000			\$ -
Callistemon Court APU - new garage block	\$ 40,000		\$ 40,000			\$ -
Callistemon Court APU - Rinnai continual flow Hot Water Units annual program (9)	\$ 14,000		\$ 14,000			\$ -
Contingency (covers unforeseen breakdowns and requests)	\$ 100,000		\$ 100,000			\$ -
Kwinana Bowling Club shed replacement	\$ 18,000			\$ 8,000		\$ 10,000
Kwinana Out of School Care - replace air conditioners	\$ 15,000		\$ 15,000			\$ -
Out of School Care - 2 Budden Way - Renewal of fence	\$ 20,000					\$ 20,000
Recquatic - Aquatics - Disability hoist 25 metre pool.	\$ 6,000					\$ 6,000
Recquatic - Multi purpose room - Mirrors	\$ 3,000					\$ 3,000
Revolving Energy Fund	\$ 35,000					\$ 35,000
Sloan Reserve Toilets	\$ 40,000					\$ 40,000
Sloan's Cottage - conservation works	\$ 5,000		\$ 5,000			\$ -
Smirks Complex - conservation works	\$ 5,000		\$ 5,000			\$ -
Wheatfield Cottage - conservation works	\$ 15,000		\$ 15,000			\$ -
Youth Centre - Zone - Lounge entrance renovation	\$ 10,000					\$ 10,000
Youth Outdoor Space - Art	\$ 26,500					\$ 26,500
Zone Youth Centre - repaint external walls	\$ 20,000		\$ 20,000			\$ -
Callistemon Court APU - Chef elevated oven replacement annual program (3)	\$ 8,085		\$ 8,085			\$ -
Wellard Pavilion Airconditioning	\$ 11,000					\$ 11,000
Administration Building	\$ 2,897,000					\$ 2,897,000
New Operations Centre	\$ 100,000					\$ 100,000
CFWD Dist B - DCA 13 - Local Sporting Ground with Community Sports Facility Building A - Bertram	\$ 385,350		\$ 385,350			\$ -
CFWD Dist C - DCA14 - Local Sporting Ground with pavilion extension (Wellard/Leda)	\$ 141,750		\$ 141,750			\$ -

City of Kwinana

2017/18 Capital Works Detail

Assets by Class	Values					
	Capital Expenditure	Developer Contribution	Reserve Funds	Grant Funds	Proceeds (Sale)	Municipal Funds
CFWD Update signage from Town to City	\$ 110,000		\$ 110,000			\$ -
CFWD Callistemon Court construction of letterboxes and brickworks	\$ 10,000		\$ 10,000			\$ -
Infrastructure - Bus Shelters	\$ 51,500					\$ 51,500
Bus Shelters	\$ 51,500					\$ 51,500
Infrastructure - Drainage	\$ 140,000					\$ 140,000
Lot 1 Challenger Avenue (Nutrient stripping basin)	\$ 120,000					\$ 120,000
Outfall Drainage nets at various stormwater outlet locations in Leda	\$ 20,000					\$ 20,000
Infrastructure - Park and Ovals	\$ 2,215,512	\$ 466,526	\$ 699,651	\$ 291,650		\$ 757,685
Banksia Park - Park Benches	\$ 4,500		\$ 4,500			\$ -
Bore - current condition 5 cubicle & pump replacement as per annual program	\$ 75,000		\$ 75,000			\$ -
Bore - Forward renewal/replacement as per annual program	\$ 105,000		\$ 105,000			\$ -
Bowling Club Green replacement	\$ 220,000		\$ 110,000	\$ 110,000		\$ -
Calista Oval - Fencing & Bollards replacement	\$ 60,000					\$ 60,000
Firebreak Construction - Dual Use Path - Limestone fire breaks	\$ 15,000					\$ 15,000
Goal post renewal	\$ 5,000					\$ 5,000
KIA Tree Planting Program	\$ 130,000					\$ 130,000
Kwinana Adventure Park - Bin Enclosure	\$ 40,000		\$ 40,000			\$ -
Park Furniture/Lights	\$ 6,000		\$ 6,000			\$ -
Playgrounds	\$ 70,000		\$ 70,000			\$ -
Street Tree Planting Program - Bertram Stage 1 - 45 L	\$ 120,000					\$ 120,000
Wells Beach Foreshore Upgrade (Park and Boating Facility)	\$ 466,526	\$ 466,526				\$ -
Installation of fencing in Council Reserves to prevent illegal dumping	\$ 50,000		\$ 50,000			\$ -
Mortimer Road Landscaping	\$ 51,500					\$ 51,500
Wellard Village Nature Play Park - BBQ	\$ 10,000			\$ 5,000		\$ 5,000
Kwinana Tennis Courts - fencing	\$ 80,000		\$ 53,350	\$ 26,650		\$ -
Rogan Park Leda playground upgrade, Bertram small scale Skate Park, Shade Sail on play equipment for one park, Honeywood Park Exercise Equipment	\$ 216,000					\$ 216,000
Kwinana Netball Courts - Lighting and Additions	\$ 155,185					\$ 155,185
Medina Oval - Lighting	\$ 150,000			\$ 150,000		\$ -
CFWD Adventure Park - Playground	\$ 42,232		\$ 42,232			\$ -
CFWD Kwinana Outdoor Youth Space KOYS - Skate Park	\$ 40,000		\$ 40,000			\$ -
CFWD Thomas Oval Netball Court Renewal	\$ 2,000		\$ 2,000			\$ -
CFWD Family Day Care - Playground Equipment and Landscaping behind office and in playground	\$ 101,569		\$ 101,569			\$ -

City of Kwinana

2017/18 Capital Works Detail

Assets by Class	Values					
	Capital Expenditure	Developer Contribution	Reserve Funds	Grant Funds	Proceeds (Sale)	Municipal Funds
Infrastructure - Roads	\$ 2,484,695		\$ 686,960	\$ 1,396,949		\$ 400,786
Anketell Road (a) - 230m to 430m West of McLaughlan Road	\$ 93,847			\$ 62,565		\$ 31,282
Anketell Road (b) - 200m west to 360m east of Abercrombie & west bound	\$ 275,283			\$ 183,522		\$ 91,761
Anketell Road (c) - 460m to 1000m east of Abercrombie Road	\$ 119,157			\$ 79,438		\$ 39,719
Anketell Road (d) - 300m west of Armstrong to 180m east of Armstrong	\$ 240,252			\$ 160,168		\$ 80,084
Beacham Place	\$ 95,000			\$ 95,000		\$ -
Beauchamp Loop, Wellard - Installation of Traffic Calming Devices	\$ 35,000					\$ 35,000
Bingfield Road West & Tucker Street Medina	\$ 40,000					\$ 40,000
Cockburn Road - Rockingham Road to 70m North West of Rockingham Road	\$ 75,348		\$ 25,116	\$ 50,232		\$ -
Cockman Way - Road resurfacing and upgrade including kerb and footpath	\$ 332,000			\$ 332,000		\$ -
Dalrymple Drive - resurfacing of various Roundabouts and chicane red laterite	\$ 85,000			\$ 85,000		\$ -
Gilmore Ave, Wellard Road to Sloan Drive North & South Bound lanes	\$ 222,008		\$ 74,003	\$ 148,005		\$ -
Minstrell Road Bertram-Removal of Slow Point	\$ 20,000					\$ 20,000
Ocean Street - Rockingham Road to 100 metres East	\$ 53,820			\$ 35,880		\$ 17,940
Partridge Street - Pavement rehabilitation including cul de sac upgrade	\$ 135,000			\$ 135,000		\$ -
Sulphur Road - Roundabout at intersection of Durrant Avenue	\$ 45,209		\$ 15,070	\$ 30,139		\$ -
The Strand & Runnymede Gate intersection-John Wellard Community Centre	\$ 20,000					\$ 20,000
Traffic Calming Devices Repair	\$ 25,000					\$ 25,000
CFWD Bertram Road Dual Carriageway	\$ 81,090		\$ 81,090			\$ -
CFWD Johnson Road realignment roadworks	\$ 491,681		\$ 491,681			\$ -
Infrastructure - Street Lights	\$ 42,436					\$ 42,436
Street lighting	\$ 42,436					\$ 42,436
Infrastructure - Footpaths	\$ 365,000			\$ 10,885		\$ 354,115
Bertram Road	\$ 87,500					\$ 87,500
Mortimer Road	\$ 92,500					\$ 92,500
Partridge Street	\$ 55,000			\$ 10,885		\$ 44,115
Footpath between Adventure Park and Gilmore Avenue	\$ 130,000					\$ 130,000
Infrastructure - Car Parks	\$ 171,311		\$ 30,000			\$ 141,311
Medina Oval - Bitumenise Entrance and Car Park	\$ 141,311					\$ 141,311
CFWD Construction of Carpark at the Skate Park	\$ 30,000		\$ 30,000			\$ -
Grand Total	\$ 12,232,405	\$ 466,526	\$ 3,826,662	\$ 1,707,484	\$ 479,000	\$ 5,752,733

CITY OF KWINANA FEES & CHARGES 2017/2018

All fees and charges imposed by the City are effective from 1 July, 2017

Any Statutory Fees are fees imposed by other government agencies and are subject to change without warning
Pensioners who qualify for the 50% rebate on their rates are also entitled to a 50% discount on fees and charges not included in their rates assessment notice. The fees & charges must be directly attributable to activities at their principle place of residence, which must also be their rateable property.

This discount does not apply to any legislative or statutory fees & charges or fees & charges not associated with the pensioners principal place of residence e.g. Hall Hire, Reserve Hire etc

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Rates				
Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (1 property)	No	No	\$16.40
Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (for 5 or more properties)	No	No	\$82.00
Property Ownership Details - Rate book/electoral roll enquiry	No charge for inspection at local government office			No Charge
Rate Enquiry		No	No	\$38.00
Copy of Certificate of Title	Standard	No	No	Actual Cost
Street Directory (Whole City) - Composite Electoral Roll	Electronic	No	No	\$349.00
Administration fee on rates instalments – 4 instalments	Instalment Plan	No	No	\$22.80
Administration fee on rates instalments – 2 instalments	Instalment Plan	No	No	\$7.60
Administration fee on rates instalments - Direct Debit Fortnightly (Option 4)	Instalment Plan - per transaction	No	No	\$0.28
Administration fee on rates instalments - Direct Debit Weekly (Option 5)	Instalment Plan - per transaction	No	No	\$0.28
Administration fee on special rates payment arrangements		No	No	\$32.80
Legal Fees	Actual legal fees incurred	No	No	Actual cost
Legal Fees - Title Search Fee	At Cost	No	No	Actual cost
Direct Debit Arrangement Cancellation Fee	Cancellation of Direct Debit after 3 dishonours due to non compliance	No	No	\$54.85
Adhoc Arrangement Cancellation Fee	Cancellation of Ad Hoc Arrangement due to non compliance	No	No	\$54.85
Notice of Discontinuance	Actual cost incurred	No	No	Actual cost
Debt Clearance Letter		No	No	\$26.40
Dishonoured Cheque / Direct Debit Dishonour Processing Fee	Actual cost incurred	No	No	Actual Cost

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Governance				
Administration				
Administration Photocopying - Black and White	Per double sided A4 page	No	Yes	\$0.40
Administration Photocopying - Black and White	Per double sided A3 page	No	Yes	\$0.60
Administration Photocopying - Colour	Per double sided A4 page	No	Yes	\$1.20
Administration Photocopying - Colour	Per double sided A3 page	No	Yes	\$2.30
Freedom of Information Act 1992 - Time taken to deal with the application (per hour)	Per hour	Yes	No	\$30.00
Freedom of Information Act 1992 - Application fee	Per hour	Yes	No	\$30.00
Photocopying for FOI Applications	Per A4 Page (25% discount in charges for financially disadvantaged or Health Benefit Cardholders)	Yes	No	\$0.20
Delivery, packaging and postage for FOI Applications	Actual cost of postage (25% discount in charges for financially disadvantaged or Health Benefit Cardholders)	No	No	Actual Cost
Council Minutes: Hard copy	Each	No	No	As per Administration Photocopying Charges
Council Agenda's or Minutes: Email	Per month	No	No	No Charge
City of Kwinana Calendar	By Donation	No	Yes	By donation
Kwinana Third Time Lucky History Book	By Donation	No	Yes	By donation
Copies of EFT Remittances		No	No	\$10.50 +\$1.10/copy
Professional Fees				
Professional Advice (Expert Witness Statement, Audit, Reports etc)				
Costs per hour for professional services provided by Officers:	Professional Level			
Professional Fees	Chief Executive Officer	No	Yes	\$277.00
Professional Fees	Director	No	Yes	\$221.00
Professional Fees	Corporate Lawyer (internal)	No	Yes	\$164.00
Professional Fees	Manager	No	Yes	\$164.00
Professional Fees	Senior Officer/Coordinator	No	Yes	\$113.00
Professional Fees	Technical Officer	No	Yes	\$93.00
Professional Fees	Administration Officer	No	Yes	\$82.00
Lease Administration Fees				
Lease administration fees for service providers may be less than indicated as determined on an individual basis by resolution of Council.				
Lease	Commercial Groups	No	Yes	\$697.00
Deed of Renewal	Commercial Groups	No	Yes	\$580.00
Deed of Variation	Commercial Groups	No	Yes	\$580.00
Deed of Assignment	Commercial Groups	No	Yes	\$467.00
Deed of Sub-Lease	Commercial Groups	No	Yes	\$580.00
Easement and other documents	Commercial Groups	No	Yes	\$175.00
Caveat lodgement and withdrawal	Commercial Groups	No	Yes	\$175.00
Landgate fees	Commercial Groups	No	Yes	Actual Cost
Legal fees	Commercial Groups	No	Yes	Actual Cost
Professional Valuation Fee (for Commercial Groups only)	Commercial Groups	No	Yes	Actual Cost
Lease (Includes Professional Valuation Report)	Sporting, Community & Service Groups	No	Yes	\$467.00
Deed of Renewal	Sporting, Community & Service Groups	No	Yes	\$349.00
Deed of Variation	Sporting, Community & Service Groups	No	Yes	\$349.00
Deed of Assignment	Sporting, Community & Service Groups	No	Yes	\$282.00
Deed of Sub-Lease	Sporting, Community & Service Groups	No	Yes	\$349.00
Easement and other documents	Sporting, Community & Service Groups	No	Yes	\$154.00
Caveat lodgement and withdrawal	Sporting, Community & Service Groups	No	Yes	\$154.00
Landgate fees	Sporting, Community & Service Groups	No	Yes	Actual Cost
Legal fees	Sporting, Community & Service Groups	No	Yes	Actual Cost
Peppercorn Rent	As per Policy - Leasing of Community Facilities	No	No	\$108.00
Promotional Street Banners - Gilmore Avenue				
Hire fees (per Banner Pole):	Costs per monthly period as stated	No	Yes	
Initial period (3 months)		No	Yes	\$923.00
3 month block		No	Yes	\$923.00
6 month block		No	Yes	\$1,538.00
12 month block		No	Yes	\$2,460.00
Month by month		No	Yes	\$308 per month
Hire Fee for not-for-profit or community groups or where it is deemed the use is primarily for a social or community benefit.		No	Yes	No Charge
Private Works				
Private Works	Includes Administration Fee (% is based on total cost of works carried out. GST Added after % calculated	No	Yes	Actual Cost + 30% admin fee

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Animal Control				
Animal Traps				
Bond for Animal Trap (any size)		No	No	\$106.00
Hire of Small Animal Trap	Per week	No	Yes	\$41.00
Hire of Large Animal Trap	Per week	No	Yes	\$41.00
Dogs				
Seizure/Impoundment of registered/ unregistered dog		No	No	\$119.00
Daily Sustenance of dog in pound	Per day	No	No	\$33.00
Destruction/disposal of dog		No	No	\$119.00
Sale of dog (excluding registration)		No	Yes	\$119.00
Kennel Licence: Establishment & Renewal fee - up to 20 dogs	Per annum	No	No	\$218.00
Kennel Licence: Each additional dog		No	No	\$6.00
Registration Fees: Unsterilized dog 1 Yr	For 1 year	Yes	No	\$50.00
Registration Fees: Unsterilized dog 3 Yrs	For 3 years	Yes	No	\$120.00
Registration Fees: Unsterilized dog Life	For the life of the animal	Yes	No	\$250.00
Registration Fees: Sterilized dog, 1 Yr	For 1 year	Yes	No	\$20.00
Registration Fees: Sterilized dog, 3 Yrs	For 3 years	Yes	No	\$42.50
Registration Fees: Sterilised dog, Life	For the life of the animal	Yes	No	\$100.00
Registration Concessions: Pensioner Concession Card holders	Half fee	Yes	No	50% of Full Registration
Dogs bona fide used for droving and tending livestock	Quarter Fee	Yes	No	25% of Full Registration
State Emergency Services Tracker Dogs	For 1 year	No	No	\$1.00
Section 26 Application	Application to keep up to 6 dogs permanently	No	No	\$228.00
Section 26 Temporary Accommodation Application	Application to keep an additional dog for no more than 3 months	No	No	\$67.00
Dog Microchipping Fee	When claimed from Pound.	No	No	\$67.00
Cats				
Cat Impound Fee		No	No	\$119.00
Daily Cat Sustenance Fee	Per day	No	No	\$33.00
Cat Surrender Fee		No	No	\$119.00
Sale of cat (Excluding registration)		No	Yes	\$119.00
Cat Registration 1 Yr	For 1 year only	Yes	No	\$20.00
Cat Registration 1 Yr (after 31st May) - Half Fee	Less than 6 months registration	Yes	No	50% of Full Registration
Cat Registration 3 Yrs	For 3 years	Yes	No	\$42.50
Cat Registration Life	For the life of the animal	Yes	No	\$100.00
Cat Registration Concessions: Pensioner Concession Card Holders - Half Fee	as per Cat Act 2011/Regulation 2012	Yes	No	50% of Full Registration
Application fee to grant or renewal of approval to breed cats (per cat)	as per Cat Act 2011/Regulation 2012	Yes	No	\$100.00
Cat Microchipping Fee	When claimed from Cat Facility. As per Cat Act 2011/Regulation 2012	No	No	\$67.00
City Assist Call Out Fee				
Applicable in cases of livestock wandering on roads, attacking dogs, injured animals and illegal burning off	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	No	No	\$325.00
Horses, mules, asses, camels, bulls or boars per head 6am - 6pm	The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of three kilometres.	No	No	\$119.00
Horses, mules, asses, camels, bulls or boars per head 6pm - 6am	Where the distance is more than three kilometres, additional charges apply. Where the animal owner is charged call out fees, City Assist fees will not apply	No	No	\$119.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head 6am - 6pm	" "	No	No	\$119.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head 6pm - 6am	" "	No	No	\$119.00
Wethers, ewes, lambs, goats 6am - 6pm	" "	No	No	\$119.00
Wethers, ewes, lambs, goats 6pm - 6am	" "	No	No	\$119.00
Horses, mules, asses, camels, bulls or boars above or apparently above the age of two years per head-First 24 hrs or part	" "	No	No	\$33.00
Horses, mules, asses, camels, bulls or boars above or apparently above the age of two years per head - Subsequent 24 hours or part	" "	No	No	\$23.00
Horses, mules, asses, camels, bulls or boars under the age of two years per head - First 24 hours or part	" "	No	No	\$33.00
Horses, mules, asses, camels, bulls or boars under the age of two years per head - Subsequent 24 hours or part	" "	No	No	\$23.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head - First 24 hours or part	" "	No	No	\$33.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head - Subsequent 24 hrs or part	" "	No	No	\$23.00
Wethers, ewes, lambs, goats per head - First 24 hrs or part	" "	No	No	\$11.00
Wethers, ewes, lambs, goats per head - Subsequent 24 hrs or part	" "	No	No	\$8.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Animal Control				
Charges for Sustenance of Cattle Impounded				
Horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers or calves per head - First 24 hours or part	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	No	No	\$33.00
Horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers or calves per head - Subsequent each 24 hours or part	" "	No	No	\$23.00
Pigs of any description per head - First 24 hours or part	" "	No	No	\$33.00
Pigs of any description per head - Subsequent each 24 hours or part	" "	No	No	\$23.00
Rams, wethers, ewes, lambs or goats per head - First 24 hours or part	" "	No	No	\$23.00
Rams, wethers, ewes, lambs or goats per head - Subsequent each 24 hours or part	" "	No	No	\$13.00
Damage by Trespass of Cattle				
Trespass in enclosed growing crop of any kind or garden or enclosure from which the crop has not been removed or in an enclosed public cemetery or sanitary site				
Horses, mares, geldings, fillies, colts, foals, bulls, oxen, steers, heifers, calves, asses, mules or camels per head	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	Yes	No	\$15.00
Pigs of any description per head	" "	Yes	No	\$15.00
Sheep of any description per head	" "	Yes	No	\$15.00
Goats per head	" "	Yes	No	\$15.00
Damage by Trespass of Cattle - Trespass in other enclosed land				
Horses, mares, geldings, fillies, colts, foals, bulls, oxen, steers, heifers, calves, asses, mules or camels per head	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	Yes	No	\$15.00
Pigs of any description per head	" "	Yes	No	\$15.00
Sheep of any description per head	" "	Yes	No	\$15.00
Goats per head	" "	Yes	No	\$15.00
Horses, mares, geldings, fillies, colts, foals, bulls, oxen, steers, heifers, calves, asses, mules or camels per head	" "	Yes	No	\$15.00
Pigs of any description per head	" "	Yes	No	\$15.00
Sheep of any description per head	" "	Yes	No	\$15.00
Goats per head	" "	Yes	No	\$15.00
Law, Order & Public Safety				
Abandoned Trolleys				
Shopping trolley removal	Each	No	No	\$119.00
Abandoned Vehicles				
Impounded vehicles - Penalty Fee	Per day	No	No	\$36.00
Impounded vehicles Admin Fee		No	No	\$239.00
Off Road Vehicles				
Administration Fee		No	No	\$218.00
Towing Fee - Vehicle		No	No	\$129.00
Towing Fee - Trail Bike		No	No	\$129.00
Illegal Signs				
Impounded illegal signs	This fee has been introduced to support the introduction of a new Local Law clause which will be implemented later this year (attached). The proposed clause addition – Clause 3.2(4) – allows for Officers authorised under the Local Law to seize and impound an advertising sign or portable sign which is not compliant with Clause 3.2; similar to how we would impound an abandoned vehicle under Clause 4.1 of the Local Law, hence the fees are the same.	No	No	\$119.00
Fire & Emergency Management				
Emergency Services Charges				
Deliberate False alarm	Per hour	No	No	\$271.00
Direct Brigade alarm - False alarm	Per hour	No	No	\$271.00
Call out to illegal burn	Per hour	No	No	\$318.00
Reconnaissance Vehicles	Per hour	No	No	\$62.00
Light tanker equivalent	Per hour	No	No	\$77.00
1.4 Equivalent	Per hour	No	No	\$119.00
2.4 Equivalent	Per hour	No	No	\$261.00
3.4 Equivalent	Per hour	No	No	\$315.00
Bulk Water Tanker Equivalent	Per hour	No	No	\$261.00
Specialist Equipment Equivalent	Per hour	No	No	\$542.00
Pumper Vehicles Equivalent	Per hour	No	No	\$542.00
Incident Control Vehicle Equivalent	Per hour	No	No	\$542.00
Air support equipment	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Earth moving and general equipment	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Any other equipment, personnel or items	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Fire Inspection				
Fire Inspection fee - Prescriptions		No	No	\$109.00

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
General Administration, Certification and Inspection Fees				
All completed applications are to be lodged allowing for 10 business days processing time				
Refusals, cancellations and withdrawals (in writing) - no refund of administrative fees will occur in the event of an application, referred to below, being refused, cancelled or withdrawn in writing, except where specified.				
Swimming Pool Fees for Health (Miscellaneous Provisions) Act Aquatic Facilities where an EHO conducts inspections and sampling for Health (Miscellaneous Provisions) Act, Regulation & Code of Practice compliance.	Inspection fee may include site audit, site inspection and may also include chemical and bacteriological sampling as required with delivery of samples to the Laboratories, each session, as specified by Dept of Health WA. Routine inspection allows for 1 hour inspection time @ \$142.00 per hour and additional time may be charged at the specified rate or part thereof after 1 hour via a Tax Invoice to the Strata Company or site owner.	No	No	\$142.00
Inspection Fee associated with a Public Pool Closure Notice, aquatic facility reopening assessment prior to rescinding a Notice and/or annual summer reopening assessment of a Swimming pool/aquatic facility carried out by an EHO. This may be in conjunction with the Office of Executive Director Public Health.	Inspection fee includes sampling and delivery of samples to Laboratories each session as specified by Dept of Health WA. Applicable to Public Pools and Aquatic facilities including strata Pools in complexes where more than 30 units are located and require compliance by EHO. Fee allows for maximum of 2 hours EHO Work and any additional work will be charged at \$142.00 per hour or part thereof via a tax Invoice.	No	No	\$283.00
Water samples on request: Bacteriological analysis		No	No	\$142.00
Water samples on request: Chemical analysis		No	Yes	\$465.00
Water samples on request: All other samples at cost charged to City, plus labour & transportation	Min charge/per hour or part thereof after the first hour plus sample costs and 30% administration fee	No	Yes	\$142.00 minimum charge per hour + cost of analysis per sample as quoted by laboratory + administration fee of 30% of the cost
Liquor Act Certification – Environmental Health	In addition to a food Business application or notification.	No	No	\$142.00
Gaming Act Certification – Public Building Health approval	Public Building Health approval	No	No	\$101.00
Pyrotechnics and Fireworks Permits	All pyrotechnic and fireworks permit requires Council acknowledgement. Application should be lodged 90 days before the event.	No	No	\$284.00
Health (Miscellaneous Provisions) Act and Food Act - Re-issue, replacement or issue of amended approval registration or other Documentation where not elsewhere specified.	Re-issue, replacement or issue amended Certificates of Licence, registration, transfer, variation or other approval documentation	No	No	\$71.00
Any type of Local Government Certification or Letter of Support / Permission of any application to an external Department, Agency or Approving Authority	for an Activity or Service being carried out within the City including Wildlife Carers or any type of voluntary or business operations.	No	No	\$71.00
Late applications - additional fee	excluding Statutory timeframes - see Noise Legislation	No	No	\$71.00
Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer	Per hour or part thereof after the first hour - minimum fee	No	No	\$142.00
Mosquito Management Contribution Fees & Charges				
Developer contribution per Lot including subsequent lots being subdivided or developed as strata lots where each allotment shall pay a contribution by the development prior to lot clearance.	To be paid prior to the signing of the approval of the subdivision plan	No	No	\$61.00
Land owner contribution per Lot to be paid where no fees have been paid at the time of subdivision. Tax Invoice to be raised and authorised by the Manager Environmental Health Services.	The fees shall be paid prior to granting a Building Licence for development on the Lot and interest is payable where not paid by the due date.	No	No	\$61.00
Fee for the provision of research data on mosquito species, disease and nuisance vectors, mosquito populations and other relevant information in relation to any locations within the City where information is requested for the preparation of development approvals Mosquito Midge Management Plans	Fee is per Location requested by applicant, shall be based on the Council's Report from Rankine Mosquito Management (RMM) and ongoing monitoring program by consultant and Council. The Fee shall be paid in full prior to the release of the information.	No	No	\$6,150.00
Mosquito Investigation Fees	Min charge/per hour or part thereof after the first two hours plus sample costs	No	No	\$142.00
Lodgement for approval of the Mosquito and Midge Management Plan and any ongoing or repeat assessment of written responses to the initial Assessment of Mosquito Midge Management Plan for each hour of assessment and site verification time to achieve final approval of the Plan.	Min charge/per hour or part thereof after the initial four hours plus any sample time costs, if applicable, to achieve final Plan approval.	No	No	Minimum fee of \$568 for 4 hours: Plus \$142.00 per hour or part thereof
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Properties and Premises Activities				
Property inspection on request or as result of a customer action request to resolve a nuisance, non-compliance or complaint under any statute administered by Council and its authorised officers: No report required or requested; Notices or directions may be issued by authorised officer and Tax Invoice to be authorised by the Manager Environmental Health Services.	Min charge/per hour or part thereof after the first hour	No	No	\$142.00
Detailed written report with recommendations	Min charge/per hour or part thereof after the first hour	No	No	\$142.00
Temporary Accommodation application fee where no caravan is provided on site (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 6 months.	No	No	\$142.00
Plus Inspection fee	Min charge/per hour or part thereof after the first hour	No	No	\$142.00
Renewal of Temporary Accommodation where no caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 6 months.	No	No	\$142.00
Plus Inspection fee	Min charge/per hour or part thereof after the first hour	No	No	\$142.00
Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 12 months.	No	No	\$142.00
Plus Inspection fee	For twelve (12) month period	No	No	\$284.00
Renewal of Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property)	For each period of 12 months.	No	No	\$142.00
Plus Inspection fee	For twelve (12) month period	No	No	\$284.00
Caravan & Camping (including Temporary Accommodation)				
Application for caravan and camping including temporary accommodation at approved events	Initial Application fee for 1 month or any period less than 1 month and includes one off or annual events approved by Manager Environmental Health Services (per event)	No	No	\$142.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days)	Initial Application fee for up to 3 months and each 3 month renewal thereafter. Under Regulation 11 (2) (a) of the Caravan Parks and Camping Grounds Regulations 1997.	No	No	\$142.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days)	Initial Application for up to 6 months and each 6 month renewal thereafter. Under Regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	\$282.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days)	Initial Application for up to 9months and each 9 month renewal thereafter. Under Regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	\$420.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days)	Initial Application for up to 12 months and each 12 renewal thereafter. Under Regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997	No	No	\$830.00
Plus inspection fee associated with application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days)	Per hour	No	No	\$142.00
Application for grant or renewal of Caravan Park and Camping Grounds Licence under Section 7(4) of Caravan Park and Camping Grounds Act 1995	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	minimum \$200 or cost of different category of camp sites by the maximum number of sites, whichever is the greater amount
Caravan Parks and Camping Ground Licence - Long stay sites (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	\$6.00
Caravan Parks and Camping Ground Licence - Short stay sites (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	\$6.00
Caravan Parks and Camping Ground Licence - Camp site (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	\$3.00
Caravan Parks and Camping Ground Licence - Overflow site (per site)	Annual fee under Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	\$1.50
Caravan Parks and Camping Ground Licence - Additional fee by way of penalty for renewal after expiry	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 45	Yes	No	\$20.00

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Caravan & Camping (including Temporary Accommodation) - continued				
Caravan Parks and Camping Ground Licence - Temporary licence (less than one year)	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 54 . Pro rata amount of the fee payable under annual licence for the period of time for which the licence is to be in force.	Yes	No	minimum \$100
Transfer of Caravan Parks and Camping Ground Licence	Caravan Parks and Camping Grounds Act 1995 and Regulations 1997 Schedule 3 - Regulation 55	Yes	No	\$100.00
Miscellaneous Applications				
Application for Skin Penetration Premises		No	No	\$142.00
Application for Family Day and Child Care		No	No	\$71.00
Application for Hairdressing Premises, including mobile hairdressing		No	No	\$142.00
Application for incinerator, pyrolysis or other process for the destruction of dead animals or any other waste matter.		No	No	\$284.00
Public Buildings				
<i>NOTE: Maximum Fee permitted for consideration of the application for approval</i>	<i>Max amount to be charged for the application & inspection fees</i>	Yes	No	\$871.00
Initial application for public building approval (no Building Licence)		No	No	\$399.00
Public Building inspection for approval certification, transfer & variation of uses		No	No	\$142.00
Variation to any existing Public Building and includes variation of approved uses		No	No	\$320.00
Public Building Inspection Fee				
Annual inspection fee for High Risk	2 inspections per year	No	No	\$414.00
Annual inspection fee for Low and Medium Risk	1 inspection per year	No	No	\$142.00
Public Building - Event Inspection Fee				
Based on the maximum numbers of persons on the Occupancy Certificate issued under the Health (Miscellaneous Provisions) Act. When any Public Building, defined in the Health (Miscellaneous Provisions) Act, is monitored during an event as determined by the Manager Health Services a service fee shall be charged.	Min. Fee is hourly rate or part thereof after the first hour during working hours. Min 3 hours on weekends and public holidays shall be charged plus penalty rates where applicable.	No	No	\$142.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
All Other Applications and Work Not Specified				
All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a Determination it will be costed at the hourly rate or part thereof.	Per hour or part thereof after the first hour - minimum fee	No	No	\$142.00
Where re-inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO.	Per hour or part thereof after the first hour - minimum fee	No	No	\$142.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Overdue & Expired Notices				
Ongoing inspection fee after a statutory Notice has expired more than 7 days and is not compliant.	Fee for each inspection per hour or part thereof for the EHO inspection and issued by Tax Invoice to the Owner or Occupier as the case requires.	No	No	\$142.00
Interest charge for overdue notices issued to property owner or occupier	Interest will apply as per Regulation 19A of the Local government (Financial) Regulations for any money owing after the due date for overdue amount on tax invoice on outstanding fees on non compliances with notices or service requests	Yes	No	Outstanding fee + interest
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Food Section				
FoodSafe [®] Training Program package Posted direct	EHA (WA) supplied training material.	No	Yes	Fee upon quotation
Foodsafe training provided as per written quotation on request based on rate per hour.	Minimum fee per hour or part thereof.	No	Yes	\$142.00
Analysis of food samples and other samples on request (rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) + 30% Administration fees	Fee includes sample collection, packaging, transport, analysis and reporting by a NATA accredited analyst - up to 2 hours officer time. Charges will be upon quotation + 30% administration cost.	No	Yes	\$284 minimum + analysis fee by quotation + administration cost 30%
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Food Act Fees and Charges				
Food Proprietor Notification Fee	Food Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113	No	No	\$71.00
Food Business Registration - Application Fee.	Registration requirements as per Section 110	No	No	\$71.00
Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant	Notification as per requirement under Regulation 40 of the Food Regulations 2009	No	No	\$71.00
Initial application lodgement fee for classification, assessment & approval of a Food Business upon lodgement of a set of detailed plans and specifications Sec 110(3)(c).	Includes two site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval.	No	No	\$355.00
Initial application lodgement fee for classification, assessment & approval of a retail pet meat shop or animal food processing plant upon lodgement of a set of detailed plans and specifications	Includes two site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval.	No	No	\$355.00
Site inspection fee for retail pet meat shop or animal food processing plant	Annual surveillance fee for notified retail pet meat shop or animal food processing plant	No	No	\$142.00
Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted.	Where more than the allocated 2 site visits by authorised Officer charges will be applied at the minimum hourly rate or part thereafter for each 15 minute in attendance.	No	No	\$142.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Annual Fees - Food Business				
(Payable prior to the commencement of or continued operation of a Food Business) letter of advice that the Annual Fee is due or by the 1st July each year and valid until the 30th June, as follows				
Note: Annual Inspection & Ongoing Surveillance Fees for any Registered Food Business paid after 31 December each year shall be at a whole of month fee based on a per calendar month from the date of application. For food businesses of continued operation, payment by due date of invoice + interest after due date. Refund of annual fees will be upon request and calculated on a pro-rata basis by the month.				
FSANZ tool for classification of Food Businesses; "the Priority Classification System for Food Business" as shown in the WA Food Regulation: Food Business Risk Profiling Version 1.0.				
High Risk Food Business /Food vehicle	Max Annual fee for registered Food Business. Annual Fee may be reduced for applications received after 31 Dec each year and be charged at the reduced rate rounded to the nearest whole month and to the nearest whole dollar for each remaining month or part thereof as determined by Manager Environmental Health Services	No	No	\$888.00
Medium Risk Food Business - Premises/vehicle	Above requirements apply	No	No	\$592.00
Low Risk Business-Premises/Vehicle	Above requirements apply	No	No	\$149.00
Medium and Low risk Food Business-Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream.	The annual fees levied on all medium and low risk food businesses conducted by community, charitable, sporting clubs and educational organisations may be waived at the discretion of the Manager Environmental Health Services in the interest of community development. The Fee value shall be reported and debited as a Donation of Services to the community and credited to the Health -Food Act fees from Community Services Donation Account.	No	No	No Charge

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Annual Fees - Food Business - continued				
Special Discretionary Food Business Fee: A proprietor of a food Business within any of the three risk categories above may seek a reduction in the registration fee based on a low volume business, extenuating social needs and valid community development circumstances. This reduced registration fee may apply at the discretion of Manager Environmental Health Service as a Council Delegated Officer of the Enforcement Agency under the Food Act 2008.	Special Discretionary Food Business Fee based on the annual written application. Applications may be lodged on the nominated form for any community based sporting clubs (with liquor license), community groups, service clubs, not for profit organisations, local registered Family Day Care operators and other home food services where the volume of turn over, the type of food prepared, number of customers and level of impact and consequence is likely to be minimal. The approval will be on an annual basis and shall be documented in writing and approved by the delegate of the Enforcement Agency.	No	No	\$149.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Per hour. Min fee one hour or part thereof after one hour consultation including site visits.	No	No	\$142.00
Exempt Food Businesses - Annual Inspection & Ongoing Surveillance Fees for Registered Food Business				
Not-For-Profit Organisations and Community Groups including School Canteens				
Food Business				
Note: Registration Fees paid after 31 December each year shall only pay a pro rata fee based on a per month or part thereof basis.				
Alterations & variations of conditions to Food Business. Section 112 Food Act	Alterations and variations of conditions.	No	No	\$276.00
Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer.	Per hour or part thereof after the first hour - minimum fee	No	No	\$142.00
Search for any Food Business notification, application or related documentation, labelling requirements, plans, conditions, Improvement Notices, Prohibition Notices, sample analysis reports, determinations or the like	Min fee per hour or part thereof after the first hour for each search requested in writing and includes copying and supply of the documentation	No	No	\$142.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Min fee one hour or part thereof after one hour consultation including site visits.	No	No	\$142.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries.	Desktop review per request per legislative enquiry without inspection per hour or part thereof	No	No	\$71.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries.	Desktop review per request per legislative enquiry with site, property or business inspection per hour or part thereof	No	No	\$213.00
Interest charge for overdue notices issued to Food Businesses	Interest will apply as per Regulation 19A of the Local government (Financial) Regulations for any money owing after the due date for overdue amount on tax invoice on outstanding food business inspection and surveillance fees	Yes	No	Outstanding fee + interest
The provisions of the Food Act provide for the recovery of annual Fees imposed overdue fees may result in the Food Business having the Registration cancelled and the Business being closed.				
Charitable Groups & Food Business Fee Exemptions - Food Act 2008 & Food Regulation 2009 Exemption				
All Charitable groups, not for profit groups, including all school canteens and community groups, shall be exempt from all the Food Act Fees and Charges. Note: This exemption does not confer or provide any exemption to any of the above mentioned groups from lodging notifications, applications, registrations and variations to a Food Business with plans and specifications or provide any exemption from compliance with the other statutory requirements and the Food Act 2008, Food Regulations 2009 and any provision of Food Standards Code.				

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Noise Management Plan Lodgement Fee				
Noise Management for non complying event at venues for sporting, entertainment purposes etc Environmental Protection (Noise) Regulation 1997	Non complying event Application Fee specified under Regulation 18 (6)(b) Lodged 60 days before event,	Yes	No	\$530.00
Noise Call Out After Hours Fee - Minimum (3 hours @1.5 x Hourly rate)	Minimum (3 hours @1.5 x \$142.00) payable where a Noise Abatement Direction is issued to an owner or occupier named in the written issued Noise Direction for unreasonable noise emission by a Department of Environment and Regulation(DER) authorised person	No	No	\$639.00
Assessment of Noise Management Plan more than specified assessment time	Min fee per hour or part thereof	No	No	\$142.00
Noise Investigation Fees- payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer.	Fee is payable for each subsequent visit to the owner or occupier of the premises of the noise source until it is resolved to be compliant with noise legislation	No	No	\$142.00
Application Fee for Approval of a Noise Management Plan applicable to an Occupier - Noise Management Plan Lodgement Fee	Construction Sites Reg 13 under Environmental Protection Noise Regulation 1997 from 5 December 13.	No	No	\$213.00
Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Waste Collection and Other Works Reg 14A Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	\$500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Motor Sports Venue Reg 16AA Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	\$500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Shooting Venue Reg 16BA Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 16BA (2)	Yes	No	\$500.00
Environmental Protection Noise Fees				
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is <u>lodged 60 days</u> before the event is proposed to commence.	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under reg18(6)	Yes	No	\$1,000.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is <u>lodged between 59 and 21 days</u> before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier a late fee is also payable equal to one quarter of the Application Fee .	Approved Sporting, Cultural or entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7A).	Yes	No	\$1,250.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is <u>lodged less than 21 days</u> before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee .	Approved Sporting, Cultural or entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(7B).	Yes	No	\$1,250.00
Noise Monitoring Fee for Sporting, Cultural or Entertainment Events	Fee to be specified by the CEO as per Reg 18(8) as condition of an approved Event.	Yes	No	Maximum of \$5,000

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Environmental Protection Noise Fees				
Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval).	Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events Reg 19(B) and after the application is made the CEO is to estimate the cost of assessing and processing the application under Reg19B(3) and paid by the applicant before the assessment commences. Environmental Protection Noise Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be lodged not later than 60 days before the event is proposed to commence.	Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12)(a) Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$5,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given between 59 and 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12)(a) where given less than 60 days. Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given less than 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12)(a) where less than 21 days and CEO is satisfied exceptional circumstances for the notice not being given earlier than within that period . Environmental Protection (Noise) Regulation 1997 from 5 December 2013. Late fee as specified under Reg 19D(3) and 19D(4).	Yes	No	\$500.00
Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation 19D(1)	Person must pay the CEO within the time specified by the CEO , any noise monitoring fee specified by the CEO for that Notifiable Event under reg 19D(8) . If not paid in time specified the venue is not approved venue for the purpose of that Event. The Monitoring Fee is based on the Event as determined by CEO.	Yes	No	Fee determined for each Notifiable Event at an approved venue
Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)				
Application for Approval – Local Government	For each septic application including any application to vary or amend an application	Yes	No	\$118.00
Application for Approval – EDPH - with Local Government report		Yes	No	\$46.50
Application for Approval – EDPH - without Local Government report		Yes	No	\$110.00
Application for Approval – EDPH - provision of Local Government Report by Council EHO Reg.4A		Yes	No	\$118.00
Issue of a "Permit to Use an Apparatus" by EHO	Issued when all work is completed and compliant	Yes	No	\$118.00
Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus.	Min fee per hour or part thereof after the first hour	No	No	\$142.00

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Landscape bonds for Septic apparatus				
Landscape refundable Bond where a Nutrient Retentive Effluent Disposal system (NRED) is installed which requires a landscaped area under the Guidelines for Alternative Treatment units November 2001	Refundable bond	No	No	\$986.00
<p>Note 1: The Landscape Bond may be used at the discretion of the Manager Environmental Health Services (MEHS) after 1 month from the date of approval and the Issue of a Permit to Use the Apparatus by an EHO to provide approved landscaping as required under the Code of Practice for the Installation of an ATU issued by the Department of Health. Council may charge an administrative fee of \$25.00 per reminder letter, notice or directions and deduct it from the Landscape Bond where the landscaping has not been completed satisfactorily. Any balance of the bond will be refunded to the applicant, where applicable.</p> <p>Note 2: A Landscape Bond will be fully refunded upon the Septic Apparatus being inspected and a Permit to Use the Apparatus is issued by an EHO when the landscaping is installed to the satisfaction of the Manager Environmental Health Services (MEHS).</p> <p>Note 3: Any Landscape Bond not used will only be refunded upon the expiry of the building application after two years where the septic apparatus has not been installed in accordance with the approval and the conditions and the building licence has lapsed.</p>				
Lodging Houses - Health (Miscellaneous Provision) Act				
Registration of lodging house each year	Approval fee payable by 1 July each year	Yes	No	\$320.00
Offensive Trades (set by Health Regulation)				
Slaughterhouses		Yes	No	\$298.00
Piggeries		Yes	No	\$298.00
Artificial Manure Depots		Yes	No	\$211.00
Bone Mills		Yes	No	\$171.00
Places for storing, drying or preserving bones		Yes	No	\$171.00
Fat melting, fat extracting or tallow melting establishments:	Butcher shops and similar	Yes	No	\$171.00
Fat melting, fat extracting or tallow melting establishments:	Larger establishments	Yes	No	\$298.00
Blood Drying		Yes	No	\$171.00
Gut scraping, preparation of sausage skins		Yes	No	\$171.00
Fellmongeries		Yes	No	\$171.00
Manure Works		Yes	No	\$211.00
Fish Curing establishments		Yes	No	\$211.00
Laundries, Dry-cleaning establishments		Yes	No	\$147.00
Bone Merchant premises		Yes	No	\$171.00
Flock Factories		Yes	No	\$171.00
Knackeries		Yes	No	\$298.00
Poultry Processing establishments		Yes	No	\$298.00
Poultry Farming		Yes	No	\$298.00
Rabbit Farming		Yes	No	\$298.00
Fish Processing establishments in which whole fish are cleaned and prepared		Yes	No	\$298.00
Shellfish & Crustacean processing est.		Yes	No	\$298.00
Any other Offensive Trade not specified		Yes	No	\$298.00
Equine Premises				
Initial application fee for approval, transfer or to vary an Equine Premises		No	No	\$142.00
Initial Equine Premises Registration Fee	per property	No	No	\$142.00
Renewal of Equine Premises Registration - 1 year	per property	No	No	\$96.00
Poultry and Pigeon Licence Fees				
Initial Application fee: up to 20 birds poultry or pigeons		No	No	No Charge
Initial Application for: 20 to 150 birds poultry or pigeons	With certificate from an accredited organisation.	No	No	\$34.00
Site inspection fee initial visit prior to approval for keeping birds	For over 20 birds	No	No	\$142.00
Site inspection fees after initial approval for annual inspection	For over 20 birds	No	No	\$71.00
Poultry and Pigeon Annual Registration Fee				
When Planning approval is granted in Rural Zone and special rural zone in excess of 20 poultry or pigeons and up to maximum of 150 birds not including young up to 3 months of age contained within pens and cages. Where not for commercial purposes.	With certificate from an accredited organisation.	No	No	\$60.00
Removal of pigeons based on quote in response to written request or Notice to remove issued by Manager Environmental Health Services.	Requires written quotation.	No	No	\$142.00 + Cost of Contractor + 30% administration fee
Bees				
Application for Permit to keep Bees		No	No	\$71.00
Site inspection fee		No	No	\$142.00
Permit Fee		No	No	\$71.00
Removal of bees based on quotation in response to written request or Notice to remove bees issued by Manager Environmental Health Services.	Requires written quotation and letter of agreement from owner or occupier. Any outstanding service Fees and charges remaining after the due date shall have imposed a late fee.	No	No	\$142.00 + Cost of Contractor + administration fee of 30% of the cost

Tax invoice shall be issued and authorised by the Manager Environmental Health Service

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Activities on Thoroughfares and Public Places and Trading				
All categories of Traders, Stall Holders and Service Providers are due 1 July for payment and Licence renewal with current Public Liability Insurance cover certificate to be provided with the application and be valid for the duration of the licence. Where an Insurance Certificate is not available by any Charitable or community Not For Profit organisations for a community event it shall be provided and be covered by a separate Public Liability Certificate held by the event co-ordinator and provided with the event application. For events with multiple traders and activities, one trading in public places application will cover the whole event subject to applicant providing all required documentations.				
Trading & Services Fees and Charges				
Trading Location Inspection fee payable on Initial and Renewals	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$71.00
Initial Application fee	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$34.00
Renewal Application fee	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$34.00
Plus Licence Fees: Daily fee	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$29.00
Plus Licence Fees: 1 week	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$114.00
Plus Licence Fees: 1 month	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$242.00
Plus Licence Fees: 3 months	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$360.00
Plus Licence Fees: 6 months	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$480.00
Plus Licence Fees: 1 year	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$921.00
Trading in Public Places - Outdoor Dining				
Initial Application or Variation Dining Area on Public Land	With plans & specifications	No	No	\$71.00
Outdoor Dining Area on Public Land Annual fee for renewal application		No	No	No fee
Outdoor Eating Area Fee per square metre of outdoor dining area allocated.	Note - introductory charge to encourage Alfresco dining application shall be lodged 10 days before change of proprietor.	No	No	No fee
Transfer application for Outdoor Dining Area on Public Land		No	No	\$71.00
Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non compliance of cleaning notice.	Per incident	No	No	\$175 + administration fee + 30% overheads
Provision of Alfresco Area boundary delineators (per Disk)	Per Disk	No	Yes	No fee

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Environmental Health				
Contaminated Sites & Environmental Management				
Application fee for Contaminated Site desk top audit with report based on 3 hours minimum officer time, then \$142 per additional hours.	Per Desk top Audit	No	No	\$426.00
Application fee for Contaminated Site audit with report (site inspection extra) site inspection fee based on a minimum hourly rate of \$142 per hour	Per site inspection based Audit	No	No	\$142.00
Site inspection fee (where requested)	Per site inspection based Audit	No	No	\$142.00
Any samples at client cost per hour or part thereof.	Per set of samples per hour or part thereof	No	No	\$142.00
All sample collection and analysis at client's cost plus transportation fees, all charged at cost of service/s plus GST based on confirmed written quotation/invoice.	As per agreed sampling requirements for site.	No	No	\$142.00 + Actual cost of sampling + admin cost 30%
Assessment of any Environmental Management Plans consisting of but not limited to the impacts from the following topics; Contaminated Sites, Dust, Acid Sulphate Soils, Odour emissions, Asbestos contamination, Lead or any other likely chemicals use or associated activity, Noise (excluding outside hours) and Vibration impacts, Light spill, handling and management of Waste and Resource Recycling, and any other potential impacts that may adversely affect the local or regional environment or the health comfort and amenity of the community.	Generally these Management Plans are imposed on development approvals or other licences and approvals to limit the impact of the development or activity. The minimum fee allows for 2 hours processing and any additional time is to be charged at \$142 per hour or part thereof plus any sampling/time costs.	No	Yes	Minimum fee of \$142 includes 1 hour assessment time, plus \$142 per hour or part thereof after the first hour. Plus actual cost of any expert referrals.
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Approval of Air Handling and Water Supply Systems				
Note: Does not apply to private dwellings				
Application for approval of the installation or modification of an air handling system or water supply system for air and or water based on plans submitted for approval.		No	No	\$142.00
Inspection of premises	Minimum fee per hour or part thereof after 1 hour	No	No	\$142.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Waste Management				
Rubbish & Recycling - Annual fees				
Waste Services Charge per property or tenement (pursuant to s67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007))	Includes Waste and Recycling 240L bins, bulk and green verge collections for residential properties and promotional and educational items. Annual Fee for all waste services provided excluding extra bins.	No	No	\$287.00
Additional bins - Waste 240 litre MGB additional bins	Annual Fee per extra bin	No	No	\$156.00
Additional Bins - Recycling 240 litre MRB	Annual Fee per extra bin	No	No	\$105.00
Additional Bins - Recycling 360 litre MRB	Annual Fee per extra bin	No	No	\$134.00
Changeover - Recycling 360 litre MRB bins (from 240L)	One off changeover fee	No	No	\$52.00
Environmental Levy				
Charge levied pursuant to s66 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007) and referred to as the Environmental Levy	Gross Rental Value (GRV) rate in the dollar of 0.002840 cents	No	No	\$0.002840
	Unimproved Capital Value (UV) rate in the dollar of 0.000031 cents	No	No	\$0.000031
	Minimum Payment per rateable property	No	No	\$63.00
Event Waste and Recycling Bins Provision, Collection and Disposal Services				
For provision of event WASTE AND RECYCLING services on weekdays, weekends & public holidays from 240 litre MGB's only to and from stock with bins delivered prior to the event during the preceding week by the contractor. Bins collected after the weekend on Monday, emptied, cleaned and returned to stock for reuse. Waste and recycling bin services must be requested a minimum of 10 days prior to the event				
Events - All 240 litre waste bins - for bin supply and waste collection and for processing of waste.	Per bin. This is a contracted service. Minimum 10 days notice applies to this service. Interest will apply where less than 10 days notice is provided and is subject to contractor acceptance of the service request	No	Yes	\$71.30
Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal.	Per bin. This is a contracted service.	No	Yes	\$57.80
Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services	Per bin. As determined by the Manager Environmental Health Services	No	Yes	\$93.30
Events - Supply of waste or recycling bin Radio Frequency Identification Tags (RFID) for 240 litre bin	Per bin.	No	Yes	\$6.20
New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties				
Supply and delivery of new or reusable waste and recycling for replacement of damaged or stolen bins	240 litre Waste or Recycling (per Bin)	No	No	\$93.00
Supply and delivery of new or reusable recycling for replacement of damaged or stolen bins	360 litre Recycling (per Bin)	No	No	\$121.00
Waste & Recycling Services Establishment fee	240L Waste and 240L Recycle bins delivered to new client - Price for 2 Bins	No	No	\$149.00
Waste & Recycling Services Establishment fee	240L Waste and 360L Recycle bins delivered to new client - Price for 2 Bins	No	No	\$200.00
Supply of waste or recycling bin Radio Frequency Identification Tags (RFID) for 240 litre bin for properties	Per bin.	No	No	\$6.20
Bulk Waste and Recycling bin services in excess of 360L. Customers requesting this shall submit their request in writing 10 days prior to the services commencement date and approved by the Manager Environmental Health Services	Bulk collection services for either waste or recycling shall be based on a written quotation from council and shall be carried out by the appointed contractor from an agreed commencement date. Tax invoice shall be paid within 30 days of commencement of services	No	No	Quote + 5% administration fee
Public Waste Collection Sheds/Bins/Containers Permit and Cleanup of Council Reserves, Streets or Public Places from Associated Littering or Illegal Dumping. Local Government Permit.				
Charitable organisations	Local Government Permit - Application to install and maintain Public Disposal Waste sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per shed/Bin /container with contact details, signage and designated number on each item.	Yes	No	No Charge for all the permits numbered 1 - 6
Commercial participant/businesses	1. Local Government Permit - Application to install and maintain Public Disposal Waste Sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/container with contact details, signage and designated number on each item per year expiring 30th June	Yes	No	\$533 per bin/shed/container per year

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Waste Management				
Public Waste Collection Sheds/Bins /Containers Permit and Cleanup of Council Reserves, Streets or Public Places from Associated Littering or illegal dumping. Local Government Permit - continued				
Commercial participant/businesses	2. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/container with contact details, signage and designated number on each item per six months.	Yes	No	\$307 per bin/shed/bulk container per six months
Commercial participant/businesses	3. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/Bulk container with contact details, signage and designated number on each item per three months.	Yes	No	\$180 per bin/shed/bulk container per three months
Commercial participant/businesses	4. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per bin with contact details, signage and designated number on each item per month	Yes	No	\$77 per bin/shed/bulk container per month
Commercial participant/businesses	5. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/bulk container with contact details, signage and designated number on each item per week.	Yes	No	\$26 per bin/shed/bulk container per week
Commercial participant/businesses	6. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/bulk container with contact details, signage and designated number on each item per day.	Yes	No	\$7.70 per bin/shed/bulk container per day
Application for a Permit under the Activities on Thoroughfares and Public Places Local Laws where not elsewhere specified in these Fees and Charges.	Application for a Permit to carry on any Activities on Thoroughfares and Public Places pursuant to the Local Law.	Yes	No	\$26 per prescribed activity per week to a maximum of \$1,000 per year
Unauthorised use of reserves, streets and street verges. Clean up fee for any residual matter, waste or unwanted materials including soils, tyres, oils, solid or liquid chemicals, household hazardous waste, asbestos, any light globe, chemicals of any nature, sand, vegetative materials, plastics, metals, furniture, bedding, clothing, household products, white goods, electronic products, cardboard, newspaper and magazines and any other product whatsoever left on any reserves, streets including verges, or other public places without approval of Council or is non complaint with a Notice shall be charged a fee for the full cost of a cleanup including treatment and any disposal costs. Does not preclude any other charges/penalties that may apply in accordance with other legislation.	Minimum Fee \$210 to cover the full cost of recovery and disposal based on staff and employees time and equipment to clean the site and treat and dispose of the matter as required. The minimum fee allows for 2 hours processing and any additional time is to be charged at \$138.00 per hour or part thereof plus any sampling/time costs. Any residual fee remaining will be credited to the Payee where a smaller fee is valid.	No	Yes	At Cost (\$210 Minimum Fee)
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Health Air handling and Water supply (systems) Application & Assessment fees	Health Regulatory requirement	Yes	No	\$400.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Family Day Care				
Family Day Care - General				
Books and materials for Educators	At cost price- reimbursement only	No	No	At Cost
Family Levy to part cover the cost of care in FDC		No	No	\$10 per week per child
Educator Levy to part cover the cost of care in FDC		No	No	90c per hour of care sold
New Educator Application Fee		No	Yes	\$200.00
Carers Training		No	No	At Cost
Family Day Care - In Home Care				
Educator Levy to part cover the cost of IHC		No	No	\$10 per week minimum or 1% of income
Family Home Safety Check		No	No	\$55.00
New Educator Application Fee		No	Yes	\$132.00
Training		No	No	At Cost
Family Levy to part cover the cost of IHC		No	No	\$10 per week per child plus 50c per hour to max of \$50 per family per week
Other Agencies				
Per child per placement	DCP and other agency placements	No	Yes	\$154.00
Callistemon Court Aged Persons Unit				
Rental Charges - Set by Council				
1 Bedroom unit	Per Fortnight - Fee set by Department of Housing & Works	Yes	No	\$290.00
2 Bedroom units	Per Fortnight - Fee set by Department of Housing & Works	Yes	No	\$342.00
Carports (enclosed)	Per fortnight	No	No	\$15.50
Banksia Park Retirement Estate				
Fees				
A deferred Management fee of 2.5% per annum for a maximum of 10 years is charged when the resident sells the lease to another person.	Subject to Market Value	No	No	Subject to Market Value
Maintenance fee charged per month	Total cost of maintenance is divided by the number of units. - 78 Units	No	No	\$340.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Community Services				
Bus Hire				
Bus Bond		No	No	\$500.00
Community Group Half Day Hire (4 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$74.75
Community Group Full Day Hire (8 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$111.47
Commercial/Private Use Half Day Hire (4 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$205.00
Commercial/Private Use Full Day Hire (8 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$307.50
Bus Km Rate		No	Yes	\$0.41
Additional Fuel Charge	Additional Charge if bus not returned with a full tank of fuel + cost of filling the bus with fuel	No	Yes	\$57.40
Hall Bonds and Permits				
Key Bond (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken	No	No	\$50.00
Meetings Bond - One Off Charge plus Hireage Fee		No	No	\$200.00
Activities Bond - One Off Charge plus Hireage Fee		No	No	\$300.00
Functions Bond - One Off Charge plus Hireage Fee	Amount depending on level of risk associated with hire	No	No	\$1000-\$2000
Liquor Permit Casual Hire (consumption only)	Permit fee only + Hireage fee	No	No	\$34.85
Liquor Permit - Seasonal Hire (consumption only)	Permit fee only	No	No	\$46.15
Community Halls and Centres Hire Fees & Charges				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$11.50
Community Meetings	Between 6pm - 1am. Hourly Rate.	No	Yes	\$17.40
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.40
Community Activities	Between 6pm - 1am. Hourly Rate.	No	Yes	\$23.00
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.10
Community Functions	Between 6pm - 1am. Hourly Rate.	No	Yes	\$45.90
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.40
Commercial Meetings	Between 6pm - 1am. Hourly Rate.	No	Yes	\$23.00
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.00
Commercial Activities	Between 6pm - 1am. Hourly Rate.	No	Yes	\$28.70
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$45.90
Commercial Functions	Between 6pm - 1am. Hourly Rate.	No	Yes	\$51.80
Emerging Group Special Rate	Hourly rate for an emerging group as they become established. To be approved by Manager Community Centres	No	Yes	\$0.00 - \$23.00
Other Fees & Charges				
Security Fee	Fee charged per call out	No	Yes	\$107.00
Cleaning Fee	Hourly Rate for cleaning fee if additional cleaning of facility is required. Minimum 2 hours charge	No	Yes	\$107.00
Change room Hire Only - All Facilities - Thomas Wellard Medina Orelia				
Community	Hourly Rate	No	Yes	\$12.60
Commercial	Hourly Rate	No	Yes	\$18.45
Seasonal Hire	Seasonal fee entitles hirer to 1 hire per week	No	Yes	\$287.00
Kiosk Hire				
Community User	Per hour	No	Yes	\$12.60
Commercial User	Per hour	No	Yes	\$18.45
Seasonal Hire	Per season	No	Yes	\$622.00
Sports Ground Hire - All venues - minimum hire 1 hour				
Community User: Activity	Per hour	No	Yes	No charge
Community User: Sport	Per hour	No	Yes	\$26.75
Commercial User: Hourly Rate	Per hour	No	Yes	\$49.10
Seasonal Hire		No	Yes	\$780.20
Outdoor Netball Court Hire				
Casual Hire	Per hour/Per court	No	Yes	\$8.20
Seasonal Hire	Per season/Per court	No	Yes	\$51.25
Public Open Space Bonds & Hire Fees				
Public Open Space General Bond		No	No	\$100.00
Public Open Space Special Event Bond		No	No	\$1000-\$2000
Public Open Space Community Hire Fee	Cost per hour	No	Yes	No Charge
Public Open Space Commercial Hire Fee	Cost per hour	No	Yes	\$28.70
Public Open Space Special Event Hire Fee	Cost per hour	No	Yes	\$34.45
Public Open Space Special Event Weekly Hire Fee	Cost per week	No	Yes	\$1,148.00
Public Open Space Personal Trainer Hire Fee	Cost per three month period	No	Yes	\$57.40
Storage - only available to Regular Users				
Regular User : Yearly Rate		No	Yes	\$57.40
Flood Lights				
Oval/Sporting Grounds/Outdoor courts	Per hour	No	Yes	\$11.50

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Community Services				
Annual Seasonal Fees				
Seasonal Tenant Seniors		No	Yes	As per Council Policy 10% of maintenance costs of facility, plus \$500 bond per club
Seasonal Tenant Junior		No	Yes	As per Council Policy 2% of maintenance costs of facility, plus \$500 bond per club
Note: Seasonal Fees are set as a percentage of this cost as per Council Oval Reserve Seasonal Hire Policy. 10% for senior (>18yrs)clubs and 2% for junior (18&U) clubs is set.				
Where a club has both juniors and seniors, they are charged each rate based on the percentage of juniors to seniors, i.e. if a club has 60% seniors (based on actual numbers not teams) and 40% juniors, workout the 10% maintenance cost (remembering to halve if only in the facility for 6months of the year) and 2% maintenance cost then divide each by 60% and 40% respectively.				
Kwinana Tennis Club		No	Yes	\$2,127.00
Magenup Equestrian Centre		No	Yes	\$3,187.00
Zone Youth Centre				
Bonds				
Meetings Bond - One Off Charge plus Hireage Fee		No	Yes	\$200.00
Activities Bond - One Off Charge plus Hireage Fee		No	Yes	\$300.00
Functions Bond - One Off Charge plus Hireage Fee - amount depending on level of risk associated with hire		No	Yes	\$1000-\$2000
Hire Fees				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Activity Room 1 Hire-entitles hirer to: Half of the Activity Space, tables, chairs, whiteboard & sink area.				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.30
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Activity Room 2 Hire-entitles hirer to Half of the Activity Space, tables, chairs, whiteboard				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.30
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Counsel Room 1-4 entitles hirer to: use of a counselling room, couches, whiteboard & coffee table.				
Community Counselling Room	Hourly Rate	No	Yes	\$12.20
Commercial Counselling Room	Hourly Rate	No	Yes	\$17.80
Meeting Room 1 Hire: entitles hirer to half of the meeting room space, table, chairs, whiteboard, projector.				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.30
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Meeting Room 2 Hire: entitles hirer to half of the meeting room space, table, chairs, whiteboard, projector.				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.30
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.30
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Zone Youth Centre				
Multipurpose Hall North Hire: entitles hirer to half (North Side) of the multipurpose hall, viewing gallery and Sport Lounge.				
Note: If two users book the court simultaneously use of the viewing gallery & sports lounge to be shared				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Multipurpose Hall South Hire: entitles hirer to half (South Side) of the multipurpose hall, viewing gallery and Sport Lounge.				
Note: If two users book the court simultaneously use of the viewing gallery & sports lounge to be shared				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Meeting Room G: entitles hirer to the meeting room space, table, chairs and whiteboard				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.30
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Multi Media Room: entitles hirer to 10 computers, chairs, projector and whiteboard				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Youth Lounge: entitles the hirer to lounges, Xboxes and pool tables				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.99
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Kitchen: entitles the hirer to use of the kitchen including stove, oven and dishwasher.				
Community	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.50
Commercial	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.50
Commercial	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Stage Rehearsal area : entitles the hirer to use of the projector and stage.				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.90
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$23.45
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.15
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$46.00
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.45
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$29.05
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$46.00
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$51.80
Stage Hire	Per day. Use of Portable Stage Only in Zone building	No	Yes	\$57.40
Other Fees and Charges				
Security Fee	Fee charged per call out	No	Yes	\$107.00
Cleaning Fee	Hourly rate for cleaning fee if additional cleaning of hired space required to bring space to original state. Minimum 2 hours charge	No	Yes	\$107.00
Storage	Cost per m ² per month	No	Yes	\$5.70
Tea & Coffee	Cost per person	No	Yes	\$3.00
Additional Equipment Hire	Hourly rate per piece of equipment	No	Yes	\$5.70
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.40
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.60
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.20
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.30
Conference Hire	Continuous Hire for 2 days or more will receive a 20% discount.			

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Zone Youth Centre				
Program, Activities and Events Fees and Charges				
School Holiday Program	Amount Depending on cost of delivery of the program activity	No	Yes	\$2.80-\$16.40
Youth Programs	Amount Depending on cost of delivery of the program activity	No	Yes	\$2.30-\$21.75
Youth Events	Amount Depending on cost of delivery of the event	No	Yes	\$5.55 -\$10.90
Community Centres				
Darius Wells Library and Resource Centre				
Bonds and Permits				
Meetings Bond - One Off Charge plus Hireage Fee		No	No	\$300.00
Activities Bond - One Off Charge plus Hireage Fee		No	No	\$400.00
Functions Bond - One Off Charge plus Hireage Fee - amount depending on level of risk associated with hire		No	No	\$1000-\$2000
Liquor Permit Casual Hire (consumption only)	Permit fee only + Hireage fee	No	No	\$34.85
Liquor Permit - Seasonal Hire (consumption only)	Permit fee only	No	No	\$46.15
Hire Fees				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Ken Jackman Hall				
Ken Jackman Hall Community Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$41.15
Ken Jackman Hall Community Half Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$20.60
Ken Jackman Hall Community Seminar Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$50.45
Ken Jackman Hall Community Seminar Half Room Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$31.55
Ken Jackman Hall Community Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$75.75
Ken Jackman Half Hall Community Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$53.65
Ken Jackman Hall Commercial Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$61.75
Ken Jackman Hall Commercial Half Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$30.85
Ken Jackman Hall Commercial Seminar Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$75.75
Ken Jackman Hall Commercial Seminar Half Room Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$37.90
Ken Jackman Hall Commercial Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$111.50
Ken Jackman Half Hall Commercial Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$55.75
IT Training Room				
John Slinger I.T. Training Room Community - Entitles hirer to: Computers, workstation, audio visual, software	Hourly rate	No	Yes	\$21.70
John Slinger I.T. Training Room Commercial - Entitles hirer to: Computers, workstation, audio visual, software	Hourly rate	No	Yes	\$32.50
Library Activity Room				
Library Activity Room Community - Entitles hirer to: tables, chairs, widescreen monitor	Hourly rate	No	Yes	\$21.70
Library Activity Room Commercial -Entitles hirer to: tables, chairs, widescreen monitor	Hourly rate	No	Yes	\$32.50
Meeting Rooms				
Alf Lydon Meeting Room Community - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$16.85
Frank Baker Meeting Room Community - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$16.85
Frank Konecny Meeting Room or Alf Lydon & Frank Baker Meeting Rooms combined Community - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$26.30
Alf Lydon Meeting Room Commercial - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$26.30
Frank Baker Meeting Room Commercial - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$26.30
Frank Konecny Meeting Room or Alf Lydon & Frank Baker Meeting Rooms combined Commercial - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$36.80
David Nelson Art & Design Room				
David Nelson Art & Design Room Community - Entitles hirer to: tables, chairs, whiteboard, projector, easels	Hourly rate	No	Yes	\$21.70
David Nelson Art & Design Room Commercial - Entitles hirer to: tables, chairs, whiteboard, projector, easels	Hourly rate	No	Yes	\$32.50
Exhibition Space Hire				
Exhibition Hire - Entitles hirer: to use of the Ken Jackman Hall half for up to 3 hours for the exhibition opening including set up and pack up.	Free to encourage local artists and community groups to book the exhibition space throughout the year	No	No	Free

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Darius Wells Library and Resource Centre				
Toddler Town Centre Crèche				
Community Toddler Town Room Hire for playgroups and crèche services	Cost per hour	No	Yes	\$16.25
Commercial Toddler Town Room Hire for playgroups and crèche services	Cost per hour	No	Yes	\$32.50
Toddler Town Crèche - 1st Child	Cost per hour	No	Yes	\$3.70
Toddler Town Crèche - Additional Child	Cost per hour	No	Yes	\$3.10
Toddler Town Crèche - After Hours Group Bookings	Minimum Charge	No	Yes	\$72 per hour depending on child/carer ratios
All Rooms				
All Community Rooms including crèche - Community	Cost per hour	No	Yes	\$158.00
All Rooms including crèche - Commercial	Cost per hour	No	Yes	\$242.00
Other Fees and Charges				
Security Fee	Fee charged per call out	No	Yes	\$107.00
Cleaning Fee	Hourly rate for cleaning fee if additional cleaning of hired space required to bring space to original state. Minimum 2 hours charge	No	Yes	\$107.00
Additional opening hours	Hourly rate if City of Kwinana staff member required to open facility for removal of equipment external to hired hours. Includes bookings that extend past the intended operating hours of the facility.	No	Yes	\$48.20
Set Up and Pack Up Assistance	Hourly Rate for City of Kwinana Staff to set up and pack up hall. Charge per staff member needed to assist.	No	Yes	\$48.20
Set Up and Pack Up	Hire charge applicable during hire set up and pack up times or hire fee which ever is the lesser will be charged.	No	Yes	\$36.90
Alcohol Surcharge	For all events involving alcohol - per hour	No	Yes	\$10.90
Tea & Coffee	Cost per person	No	Yes	\$3.00
Additional Equipment Hire	Hourly rate per piece of equipment	No	Yes	\$5.70
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.40
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.60
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.20
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.30
Conference Hire	Continuous Hire for 2 days or more will receive a 20% discount.	No	Yes	
Commercial Hotdesk	Hourly rate	No	Yes	\$11.00
Community Hotdesk	Hourly rate	No	Yes	\$7.00
Program, Activities and Events Fees and Charges				
Programs	Depending on cost of delivery of the program activity	No	Yes	\$0.00-\$27
John Wellard Community Centre and William Bertram Community Centre				
Bonds and Permits				
Meetings Bond- One Off Charge plus Hireage Fee		No	No	\$200.00
Activities Bond - One Off Charge plus Hireage Fee		No	No	\$300.00
Functions Bond - One Off Charge plus Hireage Fee - amount depending on level of risk associated with hire		No	No	\$1000-\$2000
Liquor Permit Casual Hire (consumption only)	Permit fee only + Hireage fee	No	No	\$34.85
Liquor Permit - Seasonal Hire (consumption only)	Permit fee only	No	No	\$46.15
Hire Fees				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$16.25
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$21.70
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$21.70
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$27.10
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$43.35
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$48.75
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$21.70
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$27.10
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$27.10
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$32.50
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$48.75
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$55.20
Crèche				
Community Crèche Room Hire	Cost per hour	No	Yes	\$16.25
Commercial Crèche Room Hire	Cost per hour	No	Yes	\$32.50
Crèche - 1st Child	Cost per hour	No	Yes	\$3.70
Crèche - Additional Child	Cost per hour	No	Yes	\$3.10
Crèche - Group Bookings	Minimum Charge	No	Yes	\$72 per hour depending on child/carer ratios

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
John Wellard Community Centre and William Bertram Community Centre				
Whole of Centre				
Whole of Centre - John Wellard Community Centre - Community	Between 8am - 6pm. Hourly Rate.	No	Yes	\$189.15
Whole of Centre - John Wellard Community Centre - Community	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$241.65
Whole of Centre - John Wellard Community Centre - Commercial	Between 8am - 6pm. Hourly Rate.	No	Yes	\$241.65
Whole of Centre - John Wellard Community Centre - Commercial	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$283.70
Whole of Centre - William Bertram Community Centre - Community	Between 8am - 6pm. Hourly Rate.	No	Yes	\$126.10
Whole of Centre - William Bertram Community Centre - Community	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$157.60
Whole of Centre - William Bertram Community Centre - Commercial	Between 8am - 6pm. Hourly Rate.	No	Yes	\$157.60
Whole of Centre - William Bertram Community Centre - Commercial	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$189.15
Other Fees and Charges				
Security Fee	Fee charged per call out	No	Yes	\$107.00
Cleaning Fee	Hourly rate for cleaning fee if additional cleaning of hired space required to bring space to original state. Minimum 2 hours charge	No	Yes	\$107.00
Key Bond (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken	No	No	\$50.00
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.40
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.60
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.20
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.30
Variable Tea and Coffee Rate for Community Centres	Fee for coin operated coffee machines and cost recovery for event and program hospitality	No	Yes	50c - \$3.00
Commercial Hotdesk	Hourly rate	No	Yes	\$11.00
Community Hotdesk	Hourly rate	No	Yes	\$7.00
Community Events and Activities				
Hire Fees				
Definitions: Kwinana Community Groups & Residents = Any Not for Profit and Charitable Groups or an Kwinana Home Based Small Business and Home made Arts & Crafts stalls.				
Other District Community Groups - Any Not for Profit and Charitable Groups from outside of Kwinana. Will collect a profit as a result of the promotion of business or sale of goods at the event.				
Commercial and All Other= Businesses, Government Departments, Agencies and Representatives or where individuals will collect profit as a result of the booking				
Public Liability Insurance				
Public Liability Insurance	Fee Charged per stall to provide Public Liability cover for a stall holder/ exhibitor	No	Yes	\$31.00
Stall Holder Power Charge - All Events				
2x 10 Amp	Fee charged per stall	No	Yes	\$34.50
2 x 15 Amp	Fee charged per stall	No	Yes	\$40.20
1 x3 Phase	Fee charged per stall	No	Yes	\$45.95
Stallholder Hire Fees - Level 1 Events				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	\$51.25
Other District Community Groups	Fee charged per stall	No	Yes	\$61.50
Commercial and All Other	Fee charged per stall	No	Yes	\$92.25
Stallholder Hire Fees - Level 2 Events				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	\$28.70
Other District Community Groups	Fee charged per stall	No	Yes	\$39.00
Commercial and All Other	Fee charged per stall	No	Yes	\$56.40
Stallholder Hire Fees - Level 3 Events				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	\$11.30
Other District Community Groups	Fee charged per stall	No	Yes	\$16.85
Commercial and All Other	Fee charged per stall	No	Yes	\$28.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Recquatic				
A 20% withdrawal fee applies to all Recquatic Services/ Courses/ Memberships				
Facility Hire				
Bond payable on confirmation of booking - Meeting	Per booking	No	No	\$200.00
Bond payable on confirmation of booking - Activity	Per booking	No	No	\$300.00
Bond payable on confirmation of booking - Function	Per booking	No	No	\$1000 - \$2,000
Cleaning Cost	Per hour	No	Yes	\$46.00
Crèche Staff	Per Staff per Hour (minimum 2 staff for 2 hours)	No	Yes	\$46.00
Promotional Activities	Centre Marketing Activities to encourage new memberships	No	Yes	0-100% Discount
Meeting Rooms				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$11.50
Community Meetings	Between 6pm - close. Hourly Rate	No	Yes	\$17.35
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.35
Community Activities	Between 6pm - close. Hourly Rate	No	Yes	\$23.00
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$40.00
Community Functions	Between 6pm - close. Hourly Rate	No	Yes	\$45.85
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.35
Commercial Meetings	Between 6pm - close. Hourly Rate	No	Yes	\$23.00
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$23.00
Commercial Activities	Between 6pm - close. Hourly Rate	No	Yes	\$28.60
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$45.85
Commercial Functions	Between 6pm - close. Hourly Rate	No	Yes	\$51.75
Gym				
Casual Gym Entry (No joining fee applicable)	Per person	No	Yes	\$14.60
Casual Gym Entry (with Concession)	Per person	No	Yes	\$12.30
Casual Gym/Swim/Spa	Per person	No	Yes	\$20.00
Casual Gym/Swim/Spa (with Concession)	Per person	No	Yes	\$16.95
Membership Joining Fee (Direct Debit)	Per person	No	Yes	\$54.85
Carer/Companion	per person	No	No	No Charge
Group Fitness				
Casual class (Step, Body Step, Pump, Combat, Aerobics, Aquarobics etc)	Per person	No	Yes	\$14.60
Revitalise Aquarobics class – seniors and disability pension holders	Per person	No	Yes	\$6.80
Living Longer/Revitalise GYM class – Seniors/Disability pension holders	Per person	No	Yes	\$6.80
Living Longer Living Stronger Assessment	Per person	Yes	Yes	\$55.00
Concession Group Fitness	Per person	No	Yes	\$12.30
Group Fitness 10 visit	Per purchase	No	Yes	\$131.40
Revitalise Aquarobics class – seniors and disability pension holders - 10 pass	Per purchase	No	Yes	\$61.20
Express	Per Session	No	Yes	\$6.80
45 min class	Per Session	No	Yes	\$10.90
Sunrise	Per 5 week block	No	Yes	\$162.00
Mums	Per 5 week block	No	Yes	\$162.00
Bronze Membership				
3 months includes administration fee	Per person	No	Yes	\$200.00
3 months (with Concession) includes administration fee	Per person	No	Yes	\$180.00
6 months includes administration fee	Per person	No	Yes	\$364.00
6 months (with Concession) includes administration fee	Per person	No	Yes	\$318.00
12 months includes administration fee and 25% off crèche fees.	Per person	No	Yes	\$615.00
12 months (with Concession) includes administration fee	Per person	No	Yes	\$539.00
(Minimum 12 month contract Direct Debit) Per fortnight plus \$45 joining fee.	Per person	No	Yes	\$30.25
(Minimum 12 month contract with concession Direct Debit) Per fortnight plus \$45 joining fee.	Per person	No	Yes	\$27.00
Replacement of Membership Card	Per card	No	Yes	\$13.35
Membership Suspension	Per Person	No	Yes	\$17.95
Silver Membership				
1 month includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	\$35.90
6 months, includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	\$210.00
Annual, includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	\$404.00
3 months, includes administration fee	Per Person	No	Yes	\$298.00
3 months (includes Concession) includes administration fee	Per Person	No	Yes	\$258.00
6 months, includes administration fee	Per Person	No	Yes	\$475.00
6 months – seniors and disability pension holders, administration fee	Per Person	No	Yes	\$415.00
12 months up-front, includes administration fee and includes 50% off crèche fees	Per Person	No	Yes	\$813.00
12 months - seniors and disability pension holders, includes administration fee	Per Person	No	Yes	\$713.00
(Minimum 12 month contract Direct Debit) Per fortnight plus \$42 joining fee	Per Person	No	Yes	\$36.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Recquatic				
Silver Membership - continued				
(Minimum 12 month contract Direct Debit) Per fortnight Senior's and Disability Pension Holders plus \$42 joining fee	Per Person	No	Yes	\$31.50
Replacement of Membership Card	Per card	No	Yes	\$13.35
Membership Suspension	Per Person	No	Yes	\$17.95
Gold Membership				
Includes gym, assessment & program,aerobics,aquarobics,indoor pools,spa,steam room,hydro pool & crèche				
1 month (no contract) includes administration fee	Per person	No	Yes	\$159.00
3 months, includes administration fee	Per Person	No	Yes	\$393.00
3 months (includes Concession) includes administration fee	Per Person	No	Yes	\$349.00
6 months, includes administration fee	Per Person	No	Yes	\$561.00
6 months – seniors and disability pension holders, includes administration fee	Per Person	No	Yes	\$490.00
12 months, includes administration fee	Per Person	No	Yes	\$921.00
12 months – seniors and disability pension holders, includes administration fee	Per Person	No	Yes	\$802.10
(Minimum 12 month contract Direct Debit) Per fortnight PLUS \$42 joining fee	Per Person	No	Yes	\$39.30
(Minimum 12 month contract Direct Debit) Per fortnight Senior's and Disability Pension Holders plus \$42 joining fee	Per Person	No	Yes	\$34.85
Replacement of Membership Card	Per card	No	Yes	\$13.35
Membership Suspension	Per Person	No	Yes	\$17.95
FIFO Gold Memberships (annual up front only)				
1 on 3 off	Per Person	No	Yes	\$687.00
2 on 2 off	Per Person	No	Yes	\$458.00
3 on 1 off	Per Person	No	Yes	\$230.00
4 on 1 off	Per Person	No	Yes	\$184.00
Corporate Memberships (Gold Membership 6 or 12 months)				
12 months (Full price normally \$898)				
6-15 Employees	15% discount off full price (Per Person)	No	Yes	\$783.00
16-39 Employees	20% discount off full price (Per Person)	No	Yes	\$737.00
40+ Employees	25% discount off full price (Per Person)	No	Yes	\$691.00
6 months (Full price normally \$547)				
6-15 Employees	15% discount off full price (Per Person)	No	Yes	\$477.00
16-39 Employees	20% discount off full price (Per Person)	No	Yes	\$449.00
40+ Employees	25% discount off full price (Per Person)	No	Yes	\$421.00
Family Memberships				
Couples				
Couples Gold Direct Debit (Per Fortnight) Membership (2 adults 16+, one payment) Per fortnight	10% off 2 gold memberships	No	Yes	\$71.00
Couples Gold Direct Debit (Per Fortnight) Membership - Concession (2 adults 16+, one payment) Per fortnight	10% off 2 gold concession memberships	No	Yes	\$63.00
Family Memberships				
Family Direct Debit (Per Fortnight) Membership (2 adults 16+ and up to 3 kids up to 16 years) Per fortnight	2 x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 2.2 x Gold Membership price	No	Yes	\$87.00
Single Parent Family Direct Debit (Per Fortnight) Membership (1 adult 16+ and up to 3 kids up to 16 years) Per fortnight	1x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 1.4 x Gold Membership price	No	Yes	\$54.95
Single Parent Family Direct Debit (Per Fortnight) Concession Membership (1 concession holder 16+ and up to 3 kids up to 16 years)	1x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 1.4 x Gold Concession Membership price	No	Yes	\$48.80
Junior Memberships				
Junior Direct Debit Membership (Per Fortnight) (12-16 years) Aquatics and Muscle Jam	Aquatics & Muscle Jam	No	Yes	\$18.45
Personal Training				
Block of 10 (one-hour) sessions (20% discount)	Per Person	No	Yes	\$664.20
Block of 5 (one-hour) sessions (10% discount)	Per Person	No	Yes	\$375.15
Block of 10 (30 minutes) sessions (20% discount)	Per Person	No	Yes	\$422.30
Block of 5 (30 minutes) sessions (10% discount)	Per Person	No	Yes	\$237.80
Casual 1 hour session	Per Person	No	Yes	\$83.00
Casual 30 minute session	Per Person	No	Yes	\$52.80
Group Personal Training				
Block 10 x 1 hour sessions				
2 People	base rate = \$324 per person	No	Yes	\$665.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$940.00
5-9 People	14-51% discount on per person base rate	No	Yes	\$1,296.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$1,944.00
Block 5 x 1 hour sessions				
2 People	base rate = \$182.25 per person	No	Yes	\$374.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$530.00
5-9 People	14-51% discount on per person base rate	No	Yes	\$730.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$1,095.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Recreation				
Group Personal Training - continued				
Block of 10 x 30 min sessions				
2 People	base rate = \$206 per person	No	Yes	\$423.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$595.00
5-9 People	14-51% discount on per person base rate	No	Yes	\$820.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$1,230.00
Block of 5 x 30 min sessions				
2 People	base rate = \$116 per person	No	Yes	\$238.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$335.00
5-9 People	14-51% discount on per person base rate	No	Yes	\$462.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$692.00
Rehabilitation				
Gold Membership	Per 3 months	No	Yes	\$404.00
Bronze Memberships	Per 3 months	No	Yes	\$318.00
Hydrotherapy Pool Pass (10 entry)	Per 10 entries	No	Yes	\$77.00
Not For Profit User Groups				
Casual Court Access	Per Session	No	Yes	\$3.40
Casual Gym	Per Session	No	Yes	\$6.80
Sports Stadium				
Full court – Non Peak period i.e. before 5.00pm Weekdays excl Public Holiday	Per hour	No	Yes	\$55.90
Half court – Non Peak period i.e. before 5.00pm Weekdays excl Public Holiday	Per hour	No	Yes	\$27.95
Full court – Peak period	Per hour	No	Yes	\$69.70
Half court – Peak period	Per hour	No	Yes	\$34.85
Badminton court – subject to availability	Per hour	No	Yes	\$19.00
Casual Court use Adults/Children per person i.e. Basketball Shoots	Per hour	No	Yes	\$4.50
Sports Equipment Hire per ball, racquet, mat etc	Per hour	No	Yes	\$3.40
Junior Sports - Term fee based on ten week term (one class per week – pro rata)				
Junior Sports Term fee - 1st child	Per person	No	Yes	\$65.60
Junior Sports Term fee - 2nd child	Per person (10% discount)	No	Yes	\$59.50
Junior Sports Term fee - 3rd child	Per person (20% discount)	No	Yes	\$52.50
Junior Sports Term fee - 4th child	Per person (100% discount)	No	Yes	No Charge
Junior Sports casual per session	Per person	No	Yes	\$9.00
KindyGym Term fee - 1st Child	Per person	No	Yes	\$65.60
KindyGym Term fee - 2nd Child	Per person (10% discount)	No	Yes	\$59.50
KindyGym Term fee - 3rd Child	Per person (20% discount)	No	Yes	\$52.50
KindyGym Term fee - 4th Child	Per person (100% discount)	No	Yes	No Charge
KindyGym casual per session	Per person	No	Yes	\$9.00
Junior Team Nomination fee (per team)	Per season	No	Yes	\$28.20
Junior Individual nomination fee	Per person	No	Yes	\$13.45
Game Fee – Junior Sports competition	Per person	No	Yes	\$8.30
Adult Team Sports				
Game Fee – Adult Sports (7 a side)	Per team	No	Yes	\$65.60
Game Fee – Adult Sports	Per team	No	Yes	\$58.95
Game Fee – 5 a side competition	Per team	No	Yes	\$58.95
Team Nomination fee - 7 a side	Per season	No	Yes	\$65.60
Team Nomination fee - 5 a side	Per season	No	Yes	\$58.95
Forfeit fine - 7 a side competition	Per forfeit	No	Yes	\$110.70
Forfeit fine - 5 a side competition	Per forfeit	No	Yes	\$110.70
Entry Fee - Adult single entry fee	Per person	No	Yes	\$8.50
Adult single entry fee - nomination	Per person / per season	No	Yes	\$13.55
Lifestyle Programs - Course Fee based on ten week term (one class per week – pro rata)				
Course Fee per term	Per person	No	Yes	\$155.00
Course Fee per term Senior/Disability	Per person	No	Yes	\$140.00
Casual Program per session	Per person	No	Yes	\$17.95
Casual Program per session Senior/Disability	Per person	No	Yes	\$14.70
Program 10 visit (1 visit free)	Per purchase	No	Yes	\$162.00
Program 10 visit Senior/Disability (1 visit free)	Per purchase	No	Yes	\$132.00
Kwinana Active Parenting	Per person	No	Yes	\$89.70
Programs				
Play and Learn per session	per person per session	No	Yes	\$12.50
Play and Learn (per term)	per person per 10 week term	No	Yes	\$112.50
Active Women casual per session	Per person	No	Yes	\$5.00
Active Women per term	Per person	No	Yes	\$50.00
Senior Sational casual per session	Per person	No	Yes	\$5.00
Muscle Jam casual entry	Per person	No	Yes	\$6.60

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Recquatic				
Aquatic Centre				
Adult entry	Per person	No	Yes	\$5.80
Child entry (5-15 years)	Per person	No	Yes	\$4.70
Seniors/Disability pension holders	Per person	No	Yes	\$4.70
School child entry (also swim club entry, excluding competitions and club nights)	Per person	No	Yes	\$3.20
Vacation Swim child entry	Per person	No	Yes	\$3.20
Spectators (one free adult with swim lesson child)	Per person	No	Yes	\$1.80
Family entry (1 adult and 3 children) or (2 Adults & 2 Children)	Per family	No	Yes	\$15.90
Adult book (1 entry free)	Per purchase	No	Yes	\$52.20
Children book (1 entry free)	Per purchase	No	Yes	\$42.30
Senior/Disability book (10 entries) with current pension card	Per purchase	No	Yes	\$42.30
Spa, Steam room and Swim (over 16 years only)	Per person	No	Yes	\$10.00
Spa, Steam room and Swim (senior/disability concession)	Per person	No	Yes	\$8.70
Lane Hire: Per hour - Not for Profit/Community Groups plus Normal Entry Fee	Subject to availability	No	Yes	\$12.55
Inflatable - child admission	Per person	No	Yes	\$6.80
Pool party each entry	Per person	No	Yes	\$7.40
Hydrotherapy Pool				
Adult entry	Per person	No	Yes	\$7.90
Child (5-15 years)	Per person	No	Yes	\$5.80
Seniors and disability pension holders (carer complimentary)	Per person	No	Yes	\$5.80
Hire (profit organisations)	Per hour	No	Yes	\$107.00
Hire (non-profit organisations)	Per hour	No	Yes	\$58.00
Book of 10 entries - Adults (1 entry free)	Per purchase	No	Yes	\$71.10
Book of 10 entries children (1 entry free)	Per purchase	No	Yes	\$52.20
Book of 10 entries seniors and disability pension holders 1 entry free)	Per purchase	No	Yes	\$52.20
Group Bookings				
School Carnival - Full Day (spectator fee inclusive)	Per session	No	Yes	\$602.00
School Carnival - Half Day (spectator fee inclusive)	Per session	No	Yes	\$301.00
Group Bookings - Pool (50 - 99 people)	Per hour lane hire, \$3.20 per entry. One additional lifeguard (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.20 per entry. \$12.50 per lane. \$51.25 lifeguard per hour. Inflatable as per charges below
Group Bookings - Pool (100 - 199 people)	Per hour lane hire, \$3.20 per entry. Two additional lifeguards (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.20 per entry. \$12.50 per lane. \$51.25 lifeguard per hour. Inflatable as per charges below
Group Bookings - Pool (200-250 people max)	Per hour lane hire, \$3.20 per entry. Three additional lifeguards (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.20 per entry. \$12.50 per lane. \$51.25 lifeguard per hour. Inflatable as per charges below
Pool Inflatable Hire (Minimum 2 hours)				
Hire - includes lifeguard	2 hours	No	Yes	\$65.60
Additional usage	Per hour	No	Yes	\$32.80
Birthday Parties				
Pool Parties	1.5 hours play + 30 mins café (inflatable hire extra) minimum 10 children - per child	No	Yes	\$17.95
Play and Games (dry) Party / Disco Party	1.5 hours play + 30 mins café - per child for first 20 children (minimum 10 children)	No	Yes	\$17.95
Dry Parties - additional children	First 20 children billed at full rate - additional children per child	No	Yes	\$12.85
Swim School - Term Fee based on ten week term (one class per week – pro rata)				
Private class (30 minute 1:1)	Per person	No	No	\$44.30
Private class (30 minute class) - Term Fee (10 visits)	Per person	No	No	\$443.00
SNAPPAR classes (30 min class) Term Fee (10 visits)	Per person	No	No	\$190.00
Child Term fee (30 minute class) – 1st child	Per person	No	No	\$137.50
Child Term fee (30 minute class) – 2nd child	Per person (10% discount)	No	No	\$123.70
Child Term fee (30 minute class) – 3rd child	Per person (20% discount)	No	No	\$110.00
Child Term fee (30 minute class) – 4th child	Per person (100% discount)	No	No	No Charge
Complimentary Pass with any 10 week term of swimming purchased and can only be used during this period of swimming lesson (10 weeks). No entry will be allowed for other programs. Only general swim and spectator allowed. No hydro entry	Max - family of 4	No	No	No Charge

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Recquatic				
Recreational Courses - Bronze Medallion				
Bronze Medallion		No	Yes	\$195.00
Bronze Medallion - Requal		No	Yes	\$93.00
Recreational Courses - Senior First Aid				
Senior First Aid		No	Yes	\$180.00
Senior First Aid Requal		No	Yes	\$121.00
Crèche				
Casual users	Per hour	No	Yes	\$4.00
Casual users 10 pass	Per hour	No	Yes	\$40.00
Gold Members Usage	Per hour	No	No	No Charge
Silver member usage	Per hour	No	Yes	\$2.00
Silver member - 10 pass	Per hour	No	Yes	\$20.00
Bronze member usage	Per hour	No	Yes	\$3.10
Bronze member - 10 pass	Per hour	No	Yes	\$30.75
Vacation Care - Holiday Program				
Holiday Program fee per day	Per person	No	Yes	\$66.65
Cafe				
Cafe Goods	Amount depending on supplier costs of goods and services available	No	Yes	\$0 - \$16.40

Library

General				
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.40
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.60
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.20
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.30
Pocket Laminating	Per card	No	Yes	\$3.30
Pocket Laminating	Per A4 sheet	No	Yes	\$6.60
Pocket Laminating	Per A3 sheet	No	Yes	\$10.90
A4 Sheet Protectors	Per A4 sheet	No	Yes	\$0.20
Cotton Library Bags	Per bag	No	Yes	\$3.60
Replacement Membership Cards	Per card	No	No	\$5.50
First Overdue Notice		No	No	\$5.50
Account Fee		No	No	\$10.90
Charges for lost books etc	Cost to Council plus account fee	No	No	At Cost
From the Limestone Up MP3/CD		No	Yes	\$16.30
Scanning/Emailing Documents	up to 10 pages	No	Yes	\$2.30
Kwinana Koorliny Together DVD	Per DVD	No	Yes	\$16.30
Toy Library Membership - 6 Months		No	No	\$44.00
Toy Library Membership - 1 Year		No	No	\$66.00
Toy Library Membership - 6 Months with Concession		No	No	\$33.00
Toy Library Membership - 1 Year with Concession		No	No	\$56.00
USB drive	Per USB	No	Yes	\$5.40
Earbud Earphones	Per set	No	Yes	\$1.30

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Planning Administration				
Large Maps/Plans	Per A1 size	No	No	\$19.00
Large Maps/Plans	Per A0 size	No	No	\$50.00
Zoning Certificate - Application Fee for Zoning Certificate	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection.	Yes	No	\$73.00
Written advice - Application Fee for Written Planning Advice	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection.	Yes	Yes	\$73.00
Subdivision Clearance (per lot)				
a) not more than 5 lots	Per lot	Yes	No	\$73.00
b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Yes	No	(\$73 x 5) + (\$35 x (Total no. - 5))
c) more than 195 lots		Yes	No	\$7,393.00
Development Application				
Development Cost <\$50,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$147.00
Development Cost \$50,000 - \$500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	.32% of estimated cost of development
Development Cost \$500,000 - \$2,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$1,700 + .257% for every \$1 in excess of \$500,000
Development Cost \$2,500,000 - \$5,000,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$7,161 + .206% for every \$1 in excess of \$2.5 million
Development Cost \$5,000,000 - \$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$12,633 + .123% for every \$1 in excess of \$5 million
Development Cost >\$21,500,000	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$34,196.00
Development Application Assessment	Amendments to and renewals of previously assessed and approved Development Application	No	No	50% of Original Application Fee or actual cost, whichever is the lesser. Note: Costs per hour for professional services provided by Officers (see Professional Fees) and/or actual costs for engaging external providers.
Development Application - Extractive Industry	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$739.00
Determining an application to amend or cancel development approval	5A in the Planning & Development Regulations 2009.	Yes	No	\$295.00
Advertising - Development Application	1 - 9 Letters	No	No	\$239.00
	10 - 50 Letters	No	No	\$358.00
	51 - 500 Letters	No	No	\$597.00
	501+ Letters	No	No	\$1,203.00
Single Residential (includes additions & incidental structures)	No charge except where planning approval required (fee as per Development Application costs)	Yes	No	No Charge
Change of Use/Continuation of Non-Conforming Use	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$295.00
Family Day Care Centres (7 children)		Yes	No	No Charge
Building Envelope Variation		No	No	\$257.00
Liquor Act Certification – Planning		No	No	\$308.00
Home Occupation				
Certified NIES Applicants & 'Business Address Only'.		Yes	No	No Charge
Initial Fee	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$222.00
Annual Renewal	Penalty: The fee plus by way of penalty, twice that fee (=3x fee in total)	Yes	No	\$73.00
PROPERTY CERTIFICATE				
Proforma circulated to Council's Planning, Building, Health and Engineering sections and involves a search of Council's records but with no site inspection. A Rates Enquiry is a separate fee. Fees from each department listed below				
All fees listed below to be paid.				
Planning Fee	As per Zoning Certificate above	Yes	No	\$73.00
Health Fee		No	No	\$72.00
Building Fee		No	No	\$28.00
	TOTAL			\$173.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Planning				
Strata Title Fees				
(a) For a certificate under section 5B (2) - 20 cents per square metre of the floor space of building or \$100.00 whichever is greater		Yes	No	\$0.20/m²
(b) For a certificate under section 8A (f) or 9 (3) - 20 cents per square metre of the floor space of building or \$100.00 whichever is greater		Yes	No	\$0.20/m²
Documents				
Town Planning Scheme 2 Text		No	No	\$66.00
Town Planning Scheme 3 Text		No	No	\$66.00
Other Council Reports/Structure Plans etc		No	No	\$66.00
Digital Information (e.g. Local Planning Strategy Reports on CD)		No	No	\$66.00
Maps		No	No	\$31.00
Development Assessment Panel (DAP) Applications				
Fees Payable where the estimated cost of the development is:				
Not less than \$2 million and less than \$7 million		Yes	No	\$3,609.00
Not less than \$7 million and less than \$10 million		Yes	No	\$5,572.00
Not less than \$10 million and less than \$12.5 million		Yes	No	\$6,062.00
Not less than \$12.5 million and less than \$15 million		Yes	No	\$6,235.00
Not less than \$15 million and less than \$17.5 million		Yes	No	\$6,408.00
Not less than \$17.5 million and less than \$20 million		Yes	No	\$6,582.00
\$20 million or more		Yes	No	\$6,754.00
Minor Amendment application		Yes	No	\$155.00
Local Development Plans				
Council Adoption of Local Development Plans		Yes	No	Actual Costs
Modification of Adopted Local Development Plans		Yes	No	Actual Costs
Expert Advice		No	Yes	Actual Costs
Scheme Amendments				
Major Amendment	Fees calculated & applied in accordance with Part 7 of the Planning & Development Regulations 2009.	Yes	No	Actual Costs
General Amendments	Fees to be paid prior to formal consideration by Council	Yes	No	Actual Costs
Minor Amendments		Yes	No	Actual Costs
Structure Plans				
New Local Structure Plan or Major Amendment to Local Structure Plan	Fees calculated & applied in accordance with Part 7 of the Planning & Development Regulations 2009.	Yes	No	Actual Costs
Amendment to previously adopted Local Structure Plan	Fees to be paid prior to formal consideration by Council	Yes	No	Actual Costs
Pedestrian Access Way and Road Closure				
Fees are not refundable regardless of whether the proposal is successful. Fees for closure of roads and pedestrian access ways remains the same whether permanent or temporary.				
Administration Fee		No	No	\$1,615.00
Advertising Fee		No	No	Actual Cost
Signage/gates/fencing		No	No	Actual Cost
Parking				
Parking Permit - Commercial Vehicle	Annual	No	No	\$211.00
Parking Permit Replacement		No	Yes	\$22.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Building				
General				
Monthly Building Approval Statistics	For 3 copies	No	No	\$369.00
Application to vary a component/s of an already approved Building Permit	based on the change in contract value, but not less than \$97.70	Yes	No	\$97.70
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission (on the above applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Verge Permit Fees				
Application to deposit building materials and/or a bulk bin on a road verge	Includes 2 inspections at \$84.50, and is non refundable	No	No	\$169.00
Depositing building materials and/or a bulk rubbish bin on a road verge	\$1 per month per m ² of area used in thoroughfare (Local Government [ULP]Reg 6 (8) 1996)	Yes	Yes	\$1 per month per m ²
Penalty for using the verge without approval	Modified penalty in accordance with Local Government [ULP] Reg Schedule 1	No	No	\$526.00
Storage Container Permit (including sea containers)	Verge permit for the placement of a storage container on a verge (duration of no more than 4 days), (includes 2 inspections)	No	No	\$169.00
Additional Verge Inspection	Verge permit for the placement of a storage container on a verge (duration of no more than 4 days), (includes 2 inspections)	No	No	\$84.50
Pool Inspections				
Mandatory Swimming Pool Inspection Levy	Inspection is every 4 years - inspections cost is included on the rates	Yes	No	\$28.00 per year
Additional inspections or other non-mandatory inspections	Each	No	No	\$102.00
Sign License Application Fee (By-Law relating to Signs & Bill Posting)				
A Pylon Sign - (will also require a building permit)	for each sign. Set by Local Law.	No	No	\$21.00
An Illuminated Sign - (will also require a building permit)	for each sign	No	No	\$16.00
Any other Sign - (may also require a building permit)	for each sign	No	No	\$11.00
Hoardings up to 22m ²	Per annum	No	No	\$52.00
Hoardings >22m ² up to 36m ²	Per annum	No	No	\$103.00
Annual Fee for Signs on Local Government Property and Road Reserves				
Illuminated Street Name Sign	for each sign. Per annum.	No	Yes	\$10,000 per annum + CPI All Groups Perth average over the 16/17 financial year quarters
Illuminated Street Name Sign - reduced rate	Reduced rate (for first five years) if constructed and installed by the advertiser at the commencement of the first five year agreement	No	Yes	\$7,500 per annum + CPI All Groups Perth average over the 16/17 financial year quarters
Illuminated Advertising Sign Application Assessment Fee		No	Yes	\$257.00
An Illuminated Sign	for each sign per annum	No	No	\$528.00
Any other Sign	for each sign per annum	No	No	\$211.00
Electrified or Razor Wire Fencing				
Licence for electrified or razor wire fencing	Set by Local Law	No	No	\$175.00
Transfer of Licence for electrified or razor wire fencing	Set by Local Law	No	No	\$175.00
Application to vary the conditions of an electric or razor wire fence		No	No	\$175.00
Building Record Search				
Building Search Fee (Payable on all requests at time of request)	(s129, s131 Act) - \$37, plus copying charges.	No	No	\$38 + copying charges
Copies of Commercial Plans - A4 to A0	Per set	No	No	\$37.00
Copies of Residential Plans - A4 to A3	Per set	No	No	\$17.00
Copies of Plans - Larger than A3	Single copy	No	No	\$12.00
Copies of Plans - A4 to A3	Single copy	No	No	\$6.50

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Building				
Building Permit Fees (Building Act 2011)				
Extension of time during which a building permit has affect		Yes	No	\$97.70
Un-Certified Building Permit Class	0.32% of estimated building works value but not less than \$97.70	Yes	No	0.32% or \$97.70
Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$97.70	Yes	No	0.19% or \$97.70
Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$97.70	Yes	No	0.09% or \$97.70
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission (on the above applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Application for approval of battery powered smoke alarms (r61(3) (b))		Yes	No	\$179.40
Demolition Licences - DEMO (Building Act 2011)				
Extension of time during which a demolition permit has affect		Yes	No	\$97.70
Demolition Permit Class 1 & 10	Flat Rate	Yes	No	\$97.70
Demolition Permit Class 2 to 9	\$97.70 for each storey of the building	Yes	No	\$97.70 per storey
Building Services Levy (BSL) (applicable on the above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Fee required on all applications where value of works is >\$20k	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Building Approval Certificate - BAC (Building Act 2011)				
Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value but not less than \$97.70 minimum	Yes	No	0.38% or \$97.70
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45k or \$123.30 minimum	Yes	No	0.274% where construction value >\$45k or \$123.30 minimum
BSL Commission (applicable on all applicable applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% of construction value where >\$20k (less \$8.25 commission)	Yes	No	0.2% of construction value where >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Building Approval Certificate for an existing building (no work has commenced or been done)	(s52(2))	Yes	No	\$97.70
Building Services Levy (BSL) (applicable on the above application)		Yes	No	\$61.65
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Fee required on above applications where value of works is \$20,000 or more	0.2% of construction value where >\$20k (less \$8.25 commission)	Yes	No	0.2% of construction value where >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Building				
Occupancy Permits (Building Act 2011)				
Occupancy Permit for a completed Building	with existing approval (s46)	Yes	No	\$97.70
Modification of Occupancy Permit for additional use on a temporary basis	(s48)	Yes	No	\$97.70
Application to extend the time for an occupancy permit or building approval certificate	(s65(3)a)	Yes	No	\$97.70
Temp Occupancy Permit for incomplete building	(s47)	Yes	No	\$97.70
Replacement Occupancy Permit for permanent change of building use	(s49)	Yes	No	\$97.70
Replacement Occupancy Permit for an existing building	(s52(1))	Yes	No	\$97.70
Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$10.80 each unit covered by the application but not less than \$107.70	Yes	No	\$10.80 each unit covered by the application but not less than \$107.70
Building Services Levy (BSL) (applicable on the above application except S46 & s48)		Yes	No	\$61.65
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Occupancy Permit for which unauthorised work has been done	(s51(2))	Yes	No	0.18% of construction value but not less than \$97.70
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45k or \$123.30 minimum (less \$5 commission)	Yes	No	0.274% where construction value >\$45k or \$123.30 minimum
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
R-Codes				
Fees for Codes approval pursuant to the Residential Design Codes	Up to 2 variations \$102	No	No	\$102.00
Fees for Codes approval pursuant to the Residential Design Codes	3 or more variations	No	No	\$201.00
Fees for Retrospective Codes Approvals	2 times the application fee for the "Fees for Codes Approval"	No	No	\$204 or \$408
Fees for codes approval - confirmation	Where confirmation is sought that the proposal complies with the "acceptable development" criteria	No	Yes	\$102.00
Building/Certification Fees - (Refer Building Act 2011)				
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)		Yes	No	\$2,160.15
Certificate of Construction Compliance	\$201 - 2 hours officer time or part thereof. Excess of 2 hours - \$101 per hour thereafter.	No	Yes	\$201.00
Certificate of Building Compliance	\$201 - 2 hours officer time or part thereof. Excess of 2 hours - \$101 per hour thereafter.	No	Yes	\$201.00
Certificate of Design Compliance - Class 1 & 10 Buildings	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$101	No	Yes	0.13% of the estimated value of building work but not less than \$100.50
Certificate of Design Compliance - Class 2 - 9 Buildings	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$101	No	Yes	0.09% of the estimated value of building work but not less than \$101.00
Provision of Information & Advice from Building Services	Per Hour	No	Yes	\$101.00
Request seeking Confirmation	that Planning, Environmental Health, Infrastructure etc requirements have been met	No	No	\$101.00
Compile a simple alternative solution for class 1 and 10	Min \$196 first two hours or part thereof. Then \$98 per hour thereafter.	No	No	\$196.00

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Engineering				
Infrastructure Inspection/Crossovers				
Infrastructure Inspection	For first and each subsequent inspection and administration of infrastructure asset inspection including inspection of footpath, kerb drainage etc, following completion of building construction (cost per inspection)	No	Yes	\$85.00
Crossover Rebate	The rebate in accordance with the Local Government [ULP] 1996 Reg 15 – 50% of the cost of a standard crossover	Yes	Yes	\$120 per linear metre of crossover
Developers Fees				
Supervision Fees - Developers (when Consulting Engineer has been engaged)	When Consulting Engineer has been engaged. Total cost of construction of the roads and drainage works. As per Planning & Development Act 2005 - section 158.	Yes	No	1.5% of GST Exclusive Total Cost
Supervision Fees - Developers (when Consulting Engineer has not been engaged)	When Consulting Engineer has not been engaged. Total cost of construction of the roads and drainage works. As per Planning & Development Act 2005 - section 158.	Yes	No	3.0% of GST Exclusive Total Cost
Subdivision Early Clearance Administration Fee	For when developers request early clearance of a stage of their development, prior to reaching practical completion of that stage and outstanding works are bonded.	No	Yes	\$580.00
Developer Contribution payment per street tree as part of subdivision works	Payment made prior to practical completion of civil works	No	Yes	\$800.00
Relocate or replace street trees as per Local Planning Policy 2 at the City's discretion	Where an applicant requests that a street tree be removed and planted in a different location on the verge	No	Yes	Actual Costs
Variation to Street Tree Council Policy	Assessment of application and preparation of variation recommendation to the City	No	Yes	Refer to Governance/Professional Fees
Variation to maintenance agreement in relation to street trees	Where an applicant requests change to the original maintenance agreement	No	Yes	Refer to Governance/Professional Fees and actual third party costs
Extractive Industry				
Accelerated Pavement Depreciation Fee due to Extractive Industry Operations'	Fee based on quantity of material extracted from the quarry and the distance travelled on the City of Kwinana roads	No	No	1.17 cents/km
Annual Licence Fee	Extraction of materials less than 50,000 cubic metres per annum	No	No	\$4,431.00
Annual Licence Fee	Extraction of materials greater than 50,000 cubic metres per annum	No	No	\$6,769.00
Extractive Industry Planning Fee - Development Application	Refer Planning Section Development Application section			
Concessional Mass Loads Permit				
Accelerated Pavement Depreciation Fee due to Concessional Mass Loads	Exact applicable fee from the variable fee range will be determined based on type of road used, type of transport vehicle used and total amount of material transported annually.	No	No	0.13 cents to 0.73 cents per tonne per annum per Km of City of Kwinana owned roads travelled.
Restricted Access Vehicle				
Restricted Access Vehicle permit	Permit for vehicles to travel on unauthorised roads within the City of Kwinana boundaries - to be granted in conjunction with Main Roads Permit. At Cost Admin Fee, \$103.00 for the first hour and \$51.50 per hour there after.	No	No	At Cost Administration Fee
Directional Signs				
Application fee	Application fee	No	No	\$27.50
Sign cost	Sign cost. Cost Fee, \$103.00 for the first hour and \$51.50 per hour there after for Administration Recoup, plus cost of sign	No	Yes	At Cost Administration Fee
Sign Assessment Fee	At cost fee to recoup administration costs associated with officers time spent assessing requests for directional signage. At Cost Admin Fee, \$103.00 for the first hour and \$51.50 per hour there after.	No	Yes	At Cost Administration Fee

CITY OF KWINANA FEES & CHARGES 2017/2018

Description	Comments	Statutory Fee Indicator	GST	2017/18 Fee
Engineering				
Traffic Services				
Collect New Traffic Count Data and Supply	At cost plus private works administration fee (refer Private Works section under Governance) - Non ratepayers	No	Yes	At Cost Administration Fee
Traffic Count Data Services -Supply Existing Data	\$103.00 for the first hour and \$51.50 per hour thereafter To External Parties (Non ratepayers)	No	Yes	\$103.00
Concessional Loading Fees	At cost fee to recoup administration costs of approving concessional loading applications including an onsite assessment of related locations	No	Yes	\$180.00
Engineering Drawings				
Supply "As Constructed Drawings "	Standard Charge - To External Parties (Non Rate Payers). \$103.00 for the first hour and \$51.50 per hour thereafter To External Parties (Non ratepayers)	No	Yes	\$103.00
Traffic Management				
Traffic Management Plan Review	Costs per hour (or pro-rata) for Officers to assess Traffic Management Plans including site visits and reports as required	No	Yes	Cost per hour (or pro-rata). Refer Governance - Professional Fees

8 Councillor Reports

9 Mayoral Announcements (without discussion)

10 Matters Behind Closed Doors

10.1 Southern Metropolitan Regional Council (SMRC) – Agreement for Processing of Recyclable Materials

11 Meeting Closure