

Ordinary Council Meeting

26 July 2017

Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

***Kwinana 2030
Rich in spirit, alive with opportunities,
surrounded by nature – it's all here!***

Mission

Strengthen community spirit, lead exciting growth, respect the environment - create great places to live.



We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

- Lead from where you stand – Leadership is within us all.
- Act with compassion – Show that you care.
- Make it fun – Seize the opportunity to have fun.
- Stand Strong, stand true – Have the courage to do what is right.
- Trust and be trusted – Value the message, value the messenger.
- Why not yes? – Ideas can grow with a yes.

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Present:

HER WORSHIP MAYOR C ADAMS
DEPUTY MAYOR PETER FEASEY
CR R ALEXANDER
CR W COOPER
CR S LEE
CR S MILLS
CR B THOMPSON
CR D WOOD

MS J ABBISS	-	Chief Executive Officer
MS C MIHOVLOVICH	-	Director City Strategy
MS M BELL	-	Acting Director City Regulation
MRS B POWELL	-	Director City Engagement
MR R NAJAFZADEH	-	Acting Director City Infrastructure
Mr P NEILSON	-	Manager Planning
MS K HAYWARD	-	Manager Finance
MS A MCKENZIE	-	Council Administration Officer

Members of the Press	0
Members of the Public	0

1 Declaration of Opening:

Presiding Member declared the meeting open at 7:00pm and welcomed Councillors, City Officers and gallery in attendance and read the Welcome.

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE”

2 Prayer:

Councillor Dennis Wood read the Prayer

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

3 Apologies/Leave(s) of Absence (previously approved)

Apologies

Nil

Leave(s) of Absence (previously approved):

Nil

4 Public Question Time:

Nil

5 Applications for Leave of Absence:

COUNCIL DECISION

546

MOVED CR R ALEXANDER

SECONDED CR W COOPER

That Mayor Carol Adams be granted a leave of absence from 25 October 2017 to 7 November 2017 inclusive.

**CARRIED
8/0**

6 Declarations of Interest by Members and City Officers:

Nil

7 Community Submissions:

Nil

8 Minutes to be Confirmed:

8.1 Ordinary Meeting of Council held on 12 July 2017:

COUNCIL DECISION

547

MOVED CR S LEE

SECONDED CR P FEASEY

That the Minutes of the Ordinary Meeting of Council held on 12 July 2017 be confirmed as a true and correct record of the meeting.

**CARRIED
8/0**

9 Referred Standing / Occasional / Management /Committee Meeting:

Nil

10 Petitions:

Nil

11 Notices of Motion:

Nil

12 Reports – Community

12.1 Consideration Naming of the Kwinana Outdoor Youth Space (KOYS)

SUMMARY:

The Naming of Parks, Places and Buildings Working Group is tasked with assessing and recommending new names for existing and new facilities within the City. The working group has assessed the potential names for the Kwinana Outdoor Youth Space, currently under construction, and makes the following recommendation.

OFFICER RECOMMENDATION:

That Council endorse the name for the new Outdoor Youth Space, as recommended by the Naming of Parks, Places and Buildings Working Group, as “The Edge Skatepark”.

DISCUSSION:

As Councillors will recall, the Naming of Council Parks, Places and Buildings Working Group was tasked with recommending appropriate names for Council facilities. In recent months the Working Group have considered the naming of the Kwinana Outdoor Youth Space.

The Kwinana Outdoor Youth Space Project is a much anticipated new facility for the City and surrounding communities. In assessing options for the naming of this new facility, the Working Group had two guiding objectives:

1. Consideration of names suggested by community members as a result of a naming competition; and
2. Creating a name that would be universally accessible to all of the different forms of recreational activities to be undertaken at the site, whilst not being a name that will quickly date.

“The Edge Skatepark” is recommended, bearing with these objectives in mind.

This name has been chosen for the following reasons:

- The Edge is an age appropriate term that has no negative connotations.
- The term “Skatepark” is a universally accepted term for this style of facility.
- There are no facilities in Australia with the same or similar name to cause confusion.
- By not using the name Kwinana Skatepark the name suggests the venue has a wider regional audience, rather than being built and targeted to local residents only.

LEGAL/POLICY IMPLICATIONS:

Council approval of the names for buildings is not a legislative requirement, however Council has a Policy “Naming of Parks, Places and Buildings” that states that the naming of all Council’s Parks, Places and Buildings is to be determined by Council resolution.

12.1 CONSIDERATION NAMING OF THE KWINANA OUTDOOR YOUTH SPACE (KOYS)**FINANCIAL/BUDGET IMPLICATIONS:**

Provision for signage of the facility has been included within the contract for construction of the facility. As such there will be no additional financial implications for Council.

ASSET MANAGEMENT IMPLICATIONS:

All new facilities do require and will incur periodic maintenance expense. Provision for maintaining the Outdoor Youth Space has been factored into the long term financial plan.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or officer recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This facility will provide significant opportunity for local people to relax, recreate, gain knowledge and skills and access services from community focused service providers. It is very important that the name of the place is a name that will not lose relevance in a short space of time yet still reflect the vibrancy of our City.

The facility will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan.

Plan	Objective	Strategy
Strategic Community Plan	1.1: Protect and enhance community identity	1.1.2 Produce communications that celebrate the spirit of Kwinana.

COMMUNITY ENGAGEMENT:

1. Community Engagement has taken place in the following forms:

- Online survey was run to ask for suggestions for the new name. This was promoted through the City's social media, and the Youth and Zone social media accounts.
- Face to face workshop was held with the Youth Advisory Council (YAC) to solicit feedback on the shortlist of names.
- Employees from the administration building who fall into the "youth" age bracket were consulted on the suitability of the shortlisted names.

12.1 CONSIDERATION NAMING OF THE KWINANA OUTDOOR YOUTH SPACE (KOYS)

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	A poor name is chosen in the eyes of the community causing damage to the City's reputation
Risk Theme	Inadequate engagement practices
Risk Effect/Impact	Reputation
Risk Assessment Context	Project
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Community engagement undertaken with local young people and broader community
Rating (after treatment)	Low

COUNCIL DECISION

548

MOVED CR W COOPER

SECONDED CR R ALEXANDER

That Council endorse the name for the new Outdoor Youth Space, as recommended by the Naming of Parks, Places and Buildings Working Group, as "The Edge Skatepark".

CARRIED
8/0

13 Reports – Economic

Nil

14 Reports – Natural Environment

Nil

15 Reports – Built Infrastructure

15.1 Consideration to adopt a new recommendation to Amendment 144 to Town Planning Scheme No.2 to rezone Lot 54 Johnson Road and Lot 9001 Holden Close from Residential R20 to Residential R40, and, insert additional uses into Schedule VII of the Scheme

SUMMARY:

The planning for the development on Lots 54 Johnson Road and Lot 9001 Holden Close (See Attachment A) has been ongoing for some time. Council may recall the local structure planning which applied to these lots which was, for a period, affected by potential impacts of the Mushroom Farm.

At the request of the Western Australian Planning Commission (WAPC), Council initiated Town Planning Scheme Amendment 144 to replace the structure planning undertaken and to modify the density of the lots from R20 to R40, with additional provisions to allow for additional land uses, as well as density up to R60 where certain criteria area met.

At its meeting of 23 November 2016, Council resolved to initiate the amendment to progress to advertising. The amendment was subsequently advertised with 12 submissions received and the item was presented to Council on 26 April 2017. Council considered the submissions and resolved to support the amendment and to forward the amendment documentation to the WAPC with the recommendation to approve.

Prior to forwarding this, it has been noted by City Officers that there was an inadvertent error made in the mapping proposed in the amendment documents in so far as it removed the subject properties from the Developer Contribution Area (DCA). This would leave Council in an ambiguous position, should the Council seek to charge the developer for their share of the DCA.

The applicant has advised in writing that this was not the intent of the amendment and is supportive of the amendment plans being altered to show the area as being within the DCA area.

This report seeks Council's support for a new resolution, noting Council's support for the Amendment, on condition that the mapping, in the document, be altered to reflect the DCA being in force.

Should the Minister agree with this proposed change to the Amendment, the City will be directed to alter the Amendment Documentation pursuant to Section 87 of the Planning and Development Act 2005.

OFFICER RECOMMENDATION:

That the Council:

- 1) Notes that it resolved on 26 April 2017 to adopt proposed Amendment No.144 for final approval to the City of Kwinana Town Planning Scheme No.2, as initiated by Council at its meeting of 23 November, 2016, by:
 - i. Modifying the density coding of Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from R20 to R40;

15.1 CONSIDERATION TO ADOPT A NEW RECOMMENDATION TO AMENDMENT 144 TO TOWN PLANNING SCHEME NO.2 TO REZONE LOT 54 JOHNSON ROAD AND LOT 9001 HOLDEN CLOSE FROM RESIDENTIAL R20 TO RESIDENTIAL R40, AND, INSERT ADDITIONAL USES INTO SCHEDULE VII OF THE SCHEME

- ii. Adding Development Area 1a into Schedule IV – Development Areas of the Scheme;
- iii. Removing Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from Development Area No. 1 and including Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Development Area 1a;
- iv. Adding Additional Uses No. 3 - Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Schedule VII – Additional Uses of the Scheme;

No.	Land Particulars	Base Zone	Permitted Uses	Development Standards/Conditions
3.	Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram	Residential	Professional Office (AA)	<ul style="list-style-type: none"> 1. The development site directly abuts Johnson Road or Holden Close; and 2. The Professional Office land use is provided in a Mixed Use development as defined by the Residential Design Codes of Western Australia; and 3. The Professional Office land use is predominantly located on the ground floor level of the development; and 4. Vehicle access and parking is coordinated to minimise the number of vehicle crossovers to Johnson Road or Holden Close; and 5. Where the land use is not significantly detrimental to the amenity of adjoining properties.

- v. Amend the Scheme Map accordingly;
- vi. Add the following special provisions into Schedule IV – Development Area 1a – Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram:
 - 1. Notwithstanding the density coding of the Scheme map, Council may permit development up to a maximum residential density of R60 where:
 - a) The development site abuts Public Open Space, Johnson Road or Holden Close (except where the site directly abuts existing Residential R20 development); and
 - b) The development provides the following design elements:
 - i. a two-storey frontage to the Public Open Space, Johnson Road or Holden Close; and

15.1 CONSIDERATION TO ADOPT A NEW RECOMMENDATION TO AMENDMENT 144 TO TOWN PLANNING SCHEME NO.2 TO REZONE LOT 54 JOHNSON ROAD AND LOT 9001 HOLDEN CLOSE FROM RESIDENTIAL R20 TO RESIDENTIAL R40, AND, INSERT ADDITIONAL USES INTO SCHEDULE VII OF THE SCHEME

- c) The development minimises the visual impact of garage doors and driveways on the streetscape; and
 - d) The development is not significantly detrimental to the amenity of adjoining properties.
- 2. Subdivision of vacant land at a density greater than R40 will not be supported by the Council.
 - 3. Subdivision will not be supported by the Council unless the following requirements are satisfied:
 - i. Roads will be located and designed to integrate and connect with the adjoining road network, and to maximise connectivity through the site; and
 - ii. Public Open Space shall be centrally located within the site.
- 2) Resolves to forward the amendment documentation to the Western Australian Planning Commission with a request that the Hon. Minister for Planning approve its gazettal with the following modification:
 - i. The Scheme Map being altered to reflect the inclusion of the subject property within DCA 1
 - 3) Authorise the Chief Executive Officer to endorse changes to the Amendment Documentation, should the Minister direct the City to alter the amendment.

DISCUSSION:

Background

As discussed, the planning for the development on Lots 54 Johnson Road and Lot 9001 Holden Close has been ongoing for some time.

The City progressed a local structure plan for these lots during which time, the potential odour impacts associated with the Mushroom Farm in Casuarina delayed the process. While these concerns were resolved, in the interim, changes to the State's town planning legislation led the WAPC to advise the City that a scheme amendment was required to address the planning for the site.

Council, at its meeting of 23 November 2016, resolved to initiate an amendment to modify the density of the lots from R20 to R40, with additional provisions to allow for additional land uses, as well as density up to R60 where certain criteria are met. The amendment documentation is included in Attachment B.

The amendment was subsequently advertised with 12 submissions received (10 from Government Agencies and 2 from nearby land owners). On 26 April 2017, an item was then presented to Council which resolved to support the amendment and forward the amendment documentation to the WAPC with the recommendation to approve.

15.1 CONSIDERATION TO ADOPT A NEW RECOMMENDATION TO AMENDMENT 144 TO TOWN PLANNING SCHEME NO.2 TO REZONE LOT 54 JOHNSON ROAD AND LOT 9001 HOLDEN CLOSE FROM RESIDENTIAL R20 TO RESIDENTIAL R40, AND, INSERT ADDITIONAL USES INTO SCHEDULE VII OF THE SCHEME

Prior to the documents being forwarded to the WAPC, it was noted by City Officers that the zoning maps included in Amendment 144 incorrectly showed the two lots being removed from the DCA area. This matter had not been addressed in the amendment report or noted in any report to Council on the matter.

This matter was raised with the applicant, who confirmed that it was not the intention of the amendment, confirming City Officer's belief that it was an oversight.

Council Officers sought legal advice on the matter, resulting in this report to Council and recommendation herein.

If the Minister accepts the recommendation to alter the amendment, it is likely that City will be directed to make the changes to the documentation and forward the altered amendment to the Minister for Approval.

City Officers note that given that Council is not rescinding its previous resolution, there is no need to reconsider public submissions made, as the resolution of 26 April 2017 (Decision 472) already notes and responds to the matters raised.

City Officers will seek a deputation with the relevant committee of the WAPC when the matter is discussed, to give input to their recommendation to the Minister and address any queries that may arise, given the circumstances..

LEGAL/POLICY IMPLICATIONS:

For the purpose of Councillors considering a financial or impartiality interest only, the owner is Romano's Investment Holdings Pty Ltd.

Acts and Regulations:

Planning and Development Act 2005;
Planning and Development (Local Planning Schemes) Regulations 2015;

Schemes:

Town Planning Scheme No.2

FINANCIAL/BUDGET IMPLICATIONS:

If the proposed changes are not supported by the Minister, the developer contribution arrangements would need to be reviewed to reflect the changes in development area.

ENVIRONMENTAL IMPLICATIONS:

There is no difference in the environmental outcome, in respect to clearing, from the original R20 outcome.

15.1 CONSIDERATION TO ADOPT A NEW RECOMMENDATION TO AMENDMENT 144 TO TOWN PLANNING SCHEME NO.2 TO REZONE LOT 54 JOHNSON ROAD AND LOT 9001 HOLDEN CLOSE FROM RESIDENTIAL R20 TO RESIDENTIAL R40, AND, INSERT ADDITIONAL USES INTO SCHEDULE VII OF THE SCHEME

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan.

Plan	Objective	Strategy
Strategic Community Plan	4.4: Create diverse places and spaces where people can enjoy a variety of lifestyles with high levels of amenity	4.4.6 Ensure that an appropriate density of development is achieved that accommodates projected population growth and is balanced against community expectations.

The increase in density will allow for a range of housing types and further diversity in built form in the area. The increased density near to a train station will give a greater number of people convenient access to the infrastructure.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Analysis	Description
Risk Event	The Minister may choose to approve the amendment without the alteration.
Risk Theme	Providing inaccurate advice/information
Risk Effect/Impact	Property and Financial
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Rare
Rating (before treatment)	Low
Risk Treatment in place	Accept
Response to risk treatment required/in place	In addition to this new resolution, City Officers will brief Department of Planning Lands and Heritage Officers of the situation and seek to make deputations to the relevant WAPC committee.
Rating (after treatment)	Low

15.1 CONSIDERATION TO ADOPT A NEW RECOMMENDATION TO AMENDMENT 144 TO TOWN PLANNING SCHEME NO.2 TO REZONE LOT 54 JOHNSON ROAD AND LOT 9001 HOLDEN CLOSE FROM RESIDENTIAL R20 TO RESIDENTIAL R40, AND, INSERT ADDITIONAL USES INTO SCHEDULE VII OF THE SCHEME

COUNCIL DECISION

549

MOVED CR S MILLS

SECONDED CR S LEE

That the Council:

- 1) **Notes that it resolved on 26 April 2017 to adopt proposed Amendment No.144 for final approval to the City of Kwinana Town Planning Scheme No.2, as initiated by Council at its meeting of 23 November, 2016, by:**
 - i. **Modifying the density coding of Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from R20 to R40;**
 - ii. **Adding Development Area 1a into Schedule IV – Development Areas of the Scheme;**
 - iii. **Removing Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from Development Area No. 1 and including Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Development Area 1a;**
 - iv. **Adding Additional Uses No. 3 - Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Schedule VII – Additional Uses of the Scheme;**

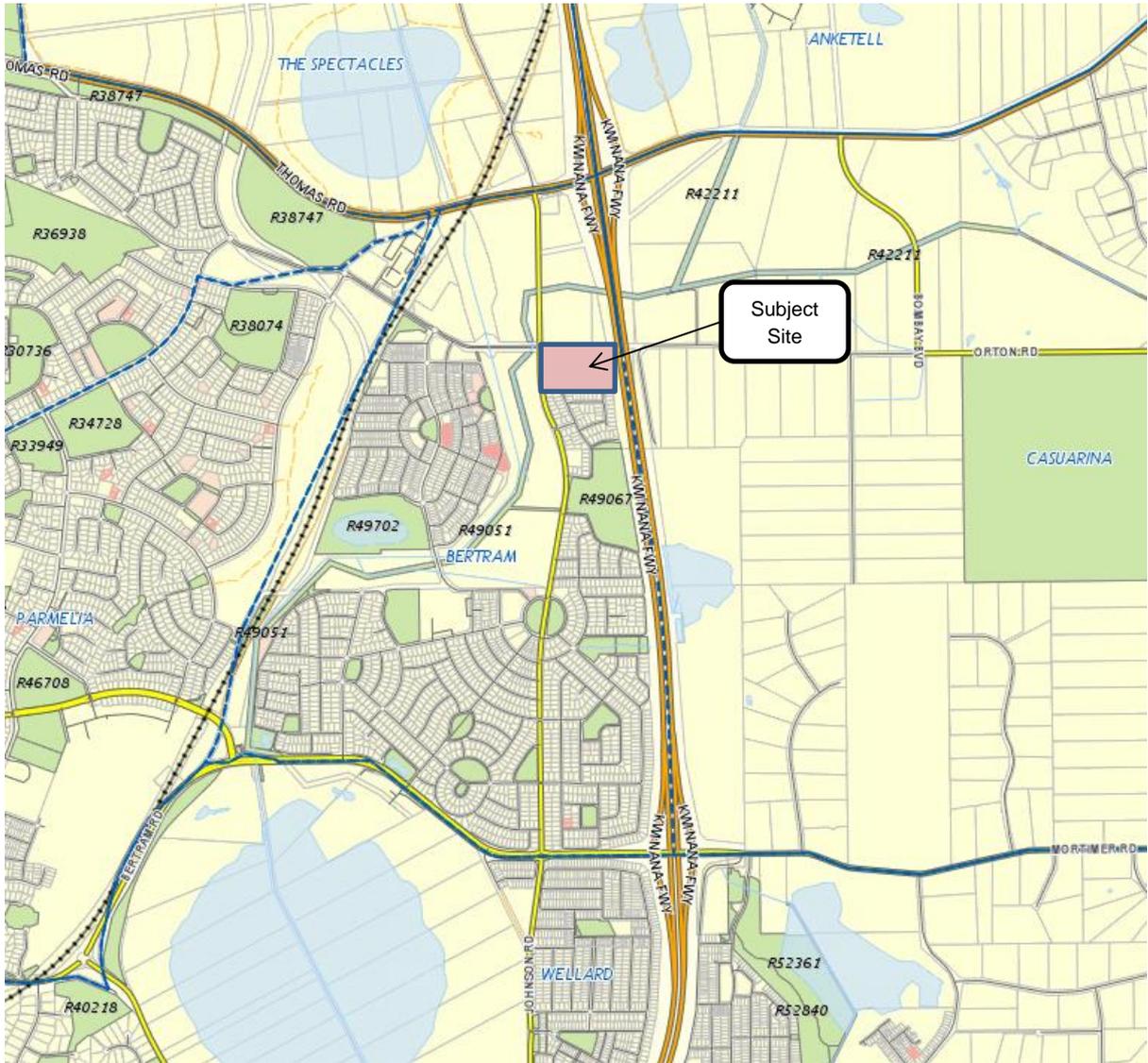
No.	Land Particulars	Base Zone	Permitted Uses	Development Standards/Conditions
3.	Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram	Residential	Professional Office (AA)	<ol style="list-style-type: none"> 1. The development site directly abuts Johnson Road or Holden Close; and 2. The Professional Office land use is provided in a Mixed Use development as defined by the Residential Design Codes of Western Australia; and 3. The Professional Office land use is predominantly located on the ground floor level of the development; and 4. Vehicle access and parking is coordinated to minimise the number of vehicle crossovers to Johnson Road or Holden Close; and 5. Where the land use is not significantly detrimental to the amenity of adjoining properties.

15.1 CONSIDERATION TO ADOPT A NEW RECOMMENDATION TO AMENDMENT 144 TO TOWN PLANNING SCHEME NO.2 TO REZONE LOT 54 JOHNSON ROAD AND LOT 9001 HOLDEN CLOSE FROM RESIDENTIAL R20 TO RESIDENTIAL R40, AND, INSERT ADDITIONAL USES INTO SCHEDULE VII OF THE SCHEME

- v. Amend the Scheme Map accordingly;**
- vi. Add the following special provisions into Schedule IV – Development Area 1a – Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram:**
 - 1. Notwithstanding the density coding of the Scheme map, Council may permit development up to a maximum residential density of R60 where:**
 - a) The development site abuts Public Open Space, Johnson Road or Holden Close (except where the site directly abuts existing Residential R20 development); and**
 - b) The development provides the following design elements:**
 - i. a two-storey frontage to the Public Open Space, Johnson Road or Holden Close; and**
 - c) The development minimises the visual impact of garage doors and driveways on the streetscape; and**
 - d) The development is not significantly detrimental to the amenity of adjoining properties.**
 - 2. Subdivision of vacant land at a density greater than R40 will not be supported by the Council.**
 - 3. Subdivision will not be supported by the Council unless the following requirements are satisfied:**
 - i. Roads will be located and designed to integrate and connect with the adjoining road network, and to maximise connectivity through the site; and**
 - ii. Public Open Space shall be centrally located within the site.**
- 2) Resolves to forward the amendment documentation to the Western Australian Planning Commission with a request that the Hon. Minister for Planning approve its gazettal with the following modification:**
 - i. The Scheme Map being altered to reflect the inclusion of the subject property within DCA 1**
- 3) Authorise the Chief Executive Officer to endorse changes to the Amendment Documentation, should the Minister direct the City to alter the amendment.**

**CARRIED
8/0**

Attachment A



CITY OF KWINANA
TOWN PLANNING SCHEME NO. 2
AMENDMENT NO. 144

**PREPARED BY: TUSCOM SUBDIVISION CONSULTANTS
PTY LTD**

**FOR ROMANO'S INVESTMENT HOLDINGS
28 OCTOBER 2016**

Planning and Development Act 2005

RESOLUTION DECIDING TO AMEND A TOWN PLANNING SCHEME

City of Kwinana

Town Planning Scheme No. 2

Amendment No. 144

RESOLVED that the Council, in pursuance of section 75 of the *Planning and Development Act 2005*, amend the above local planning scheme by:

1. Modifying the density coding of Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from “R20” to “R40”;
2. Adding “Development Area 1a” into Schedule IV – Development Areas of the Scheme;
3. Removing Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from Development Area No. 1 and including Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Development Area 1a;
4. Adding Additional Uses No. 3 - Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Schedule VII – Additional Uses of the Scheme

No.	Land Particulars	Base Zone	Permitted Uses	Development Standards/Conditions
3.	Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram	Residential	Professional Office (AA)	<ol style="list-style-type: none">1. The development site directly abuts Johnson Road or Holden Close; and2. The Professional Office land use is provided in a Mixed Use development as defined by the Residential Design Codes of Western Australia; and3. The Professional Office land use is predominantly located on the ground floor level of the development; and4. Vehicle access and parking is coordinated to minimise the number of vehicle crossovers to Johnson Road or Holden Close; and5. Where the land use is not significantly detrimental to the amenity of adjoining properties.

5. Amend the Scheme Map accordingly;
6. Add the following special provisions into Schedule IV – Development Area 1a – Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram:
 1. Notwithstanding the density coding of the Scheme map, Council may permit development up to a maximum residential density of R60 where:
 - i. The development site abuts Public Open Space, Johnson Road or Holden Close (except where the site directly abuts existing Residential R20 development); and
 - ii. The development provides the following design elements:
 - a. At least a two-storey frontage to the Public Open Space, Johnson Road or Holden Close; and
 - b. The development minimises the visual impact of garage doors and driveways on the streetscape; and
 - iii. The development is not significantly detrimental to the amenity of adjoining properties.
 2. Subdivision of vacant land at a density greater than R40 will not be supported by the Council.
 3. Subdivision will not be supported by the Council unless the following requirements are satisfied:
 - i. Roads will be located and designed to integrate and connect with the adjoining road network, and to maximise connectivity through the site.
 - ii. Public Open Space shall be centrally located within the site.

Dated this day of 20

.....
Chief Executive Officer

WAPC Ref:

1.0 PROPOSAL TO AMEND A TOWN PLANNING SCHEME

- 1.1 LOCAL AUTHORITY:** City of Kwinana
- 1.2 DESCRIPTION OF SCHEME:** Town Planning Scheme No. 2
- 1.3 TYPE OF SCHEME:** Local Planning Scheme
- 1.4 SERIAL NO. OF AMENDMENT:** Amendment No. 144

1.5 PROPOSAL:

1. To modify the density coding of Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from "R20" to "R40";
2. Adding a new Development Area into Schedule IV – Development Areas being "Development Area 1a";
3. Removing Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from Development Area No. 1 and including Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Development Area 1a;
4. Adding Additional Uses No. 3 - Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Schedule VII – Additional Uses of the Scheme

No.	Land Particulars	Base Zone	Permitted Uses	Development Standards/Conditions
3.	Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram	Residential	Professional Office (AA)	<ol style="list-style-type: none">1. The development site directly abuts Johnson Road or Holden Close; and2. The Professional Office land use is provided in a Mixed Use development as defined by the Residential Design Codes of Western Australia; and3. The Professional Office land use is predominantly located on the ground floor level of the development; and4. Vehicle access and parking is

				<p>coordinated to minimise the number of vehicle crossovers to Johnson Road or Holden Close; and</p> <p>5. Where the land use is not significantly detrimental to the amenity of adjoining properties.</p>
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5. Amend the Scheme Map accordingly;
6. Add the following special provisions into Schedule IV – Development Area 1a – Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram:
 1. Notwithstanding the density coding of the Scheme map, Council may permit development up to a maximum residential density of R60 where:
 - i. The development site abuts Public Open Space, Johnson Road or Holden Close (except where the site directly abuts existing Residential R20 development); and
 - ii. The development provides the following design elements:
 - a. At least a two-storey frontage to the Public Open Space, Johnson Road or Holden Close; and
 - b. The development minimises the visual impact of garage doors and driveways on the streetscape; and
 - iii. The development is not significantly detrimental to the amenity of adjoining properties.
 2. Subdivision of vacant land at a density greater than R40 will not be supported by the Council.
 3. Subdivision will not be supported by the Council unless the following requirements are satisfied:
 - i. Roads will be located and designed to integrate and connect with the adjoining road network, and to maximise connectivity through the site.
 - ii. Public Open Space shall be centrally located within the site.

REPORT ON SCHEME AMENDMENT NO. 144

TOWN PLANNING SCHEME NO. 2

CITY OF KWINANA

1.0 SUMMARY

2.0 SUBJECT SITE

- 2.1 Location**
- 2.2 Site Descriptions**
- 2.3 Existing Land Use**

3.0 BACKGROUND AND EXISTING ZONING AND POLICY

- 3.1 Mushroom Exchange on No. 45 Orton Road, Casuarina**
- 3.2 Metropolitan Region Scheme**
- 3.3 Directions 2031 and Beyond**
- 3.4 Jandakot Structure Plan**
- 3.5 Draft City of Kwinana Local Planning Strategy**
- 3.6 WAPC DC 2.2 Residential Subdivision**
- 3.7 Draft Local Commercial and Activity Centres**
- 3.8 Environmental and Conservation Issues**
- 3.9 Planning for Bushfire Projection Guidelines**

4.0 PROPOSED REZONING AND JUSTIFICATION

- 4.1 Proposed Zoning**
- 4.2 Land Use and Subdivision Requirements**
- 4.3 Justification for the Scheme Amendment**
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 - 4.3.2 Orderly and Proper Planning**
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 - 4.4.1 Element 1 (Community Design)**
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 - 4.4.3 Element 3 (Lot Layout)**
 - 4.4.4 Element 4 (Public Parkland)**
 - 4.4.5 Element 5 (Urban Water Management)**
 - 4.4.6 Element 6 (Utilities)**
 - 4.4.7 Element 7 (Activity Centres and Employment)**
 - 4.4.8 Element 8 (Schools)**

5.0 ENVIRONMENTAL ISSUES

- 5.1 Soils**
- 5.2 Acid Sulphate Soils**
- 5.3 Topography**
- 5.4 Aboriginal Heritage**
- 5.5 Public Transport**

- 5.6 Roads
- 5.7 Water
- 5.8 Sewerage
- 5.9 Power
- 5.10 Telecommunication
- 5.11 Gas

6.0 CONCLUSION

APPENDIX 1 CERTIFICATES OF TITLE

APPENDIX 2 TOWN PLANNING SCHEME NO.2 AMENDMENT 144 SCHEME MAP

APPENDIX 3 FLORA AND VEGETATION ASSESSMENT

APPENDIX 4 BUSHFIRE MANAGEMENT PLAN

1.0 SUMMARY

The proposed 'standard' Scheme Amendment has been prepared in order to facilitate a modification to the density coding of Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram ("herein referred to as the subject site") from Residential 'R20' to Residential 'R40'.

The proposed Scheme Amendment is consistent and compliant with the relevant statutory and strategic planning considerations.

In summary, it is considered the proposed amendment will benefit the wider community by:

- capitalising on the subject site's proximity to existing infrastructure such as the Kwinana Train Station and future employment precinct;
- Introducing a diverse mix of housing sizes and types within the area through the resulting 'R40/60' development;
- Integrating with the existing residential development to the south by adopting good planning principles by having R40 lots abutting the existing R20 lots; and
- Increasing visual surveillance of the Public Open Space (POS) to the west of the subject site by increasing the number of dwellings orientated towards the public open space.

The proposed density coding of the subject site will result in achieving more sustainable development outcomes for such and thus warrants the support of the City of Kwinana.

2.0 SUBJECT SITE

2.1 – LOCATION

The subject site is located within the municipality of the City of Kwinana, approximately 30 kilometres due south of the Perth Central Business District (CBD).

The subject site is located on the southern side of Holden Close and bordered on its western boundary by Johnson Road, in the locality of Bertram. It is located approximately 6.6km east of the Kwinana Secondary Centre and is adjacent to Johnson Road and Holden Close. Johnson Road is a Class B Distributor Road whilst Holden Close is an access road. The subject site is also located approximately 650m south- east of the Kwinana – Parmelia Train Station. The combined area of the two (2) sites is approximately 4.51 ha.

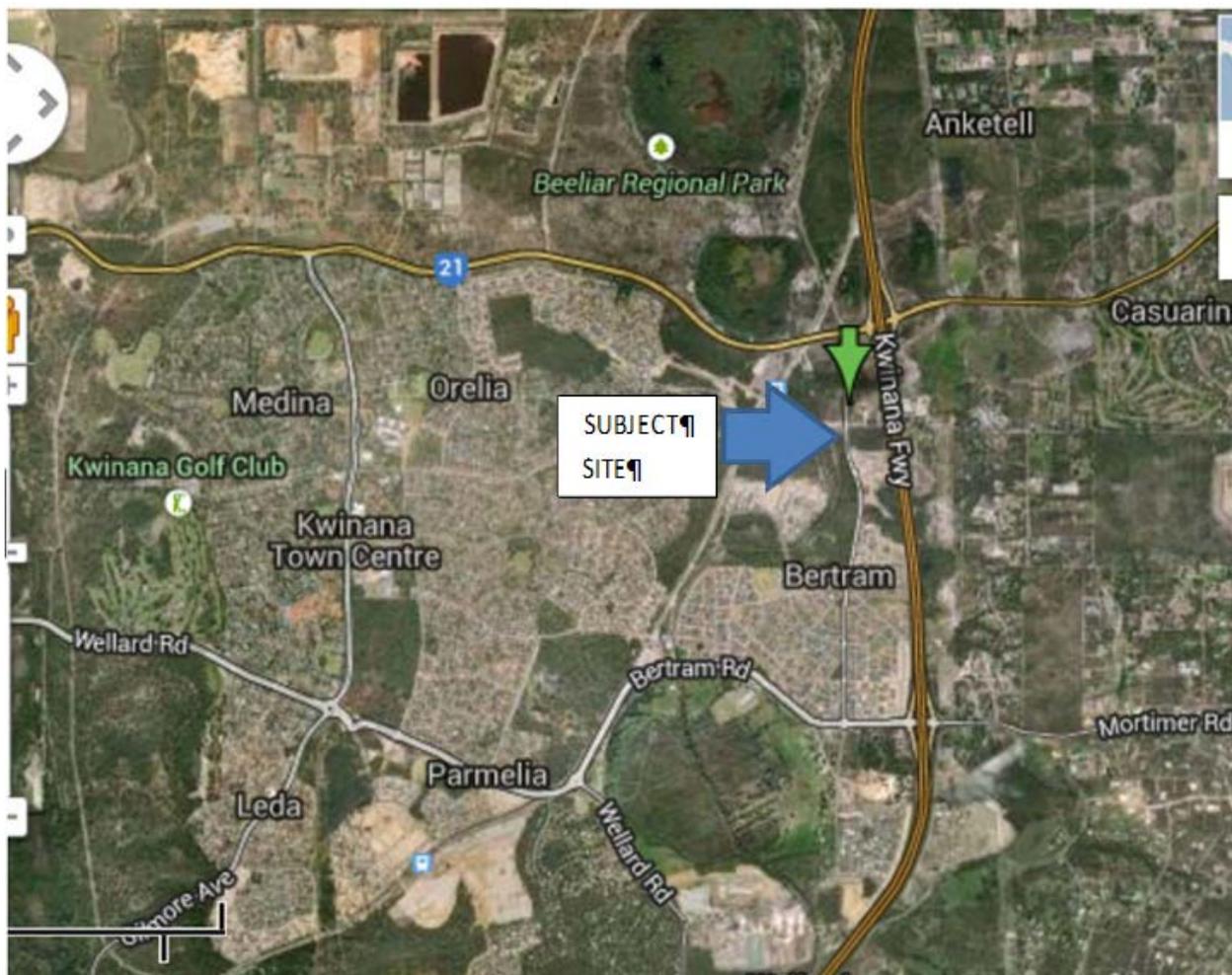


FIGURE 1 – LOCATION PLAN

2.2 – SITE DESCRIPTIONS

The cadastral lots comprising the subject site have an area of 4.51h hectares. The Certificate of Title details for the lots are summarized in Table 1.

Lot Details	Certificate of Title details	Lot area
Lot 54 Johnson Road, Bertram	Vol 81, Fol 62A on Plan 8390	4.1646 Ha
Lot 9001 Holden Close, Bertram	Vol 2690 Fol 356 on Plan 59406	3,508m ²
Subject Site Area (approx.)		4.51Ha

The above lots are all within a single ownership. An amalgamation process is proposed to combine Lot 9001 Holden Close with Lot 54 Johnson Road into a single lot.

2.3 – EXISTING LAND USE

The subject site is vacant and remnant native vegetation covers the majority of the site. Land to the south of the site has been developed for low density residential purposes whilst land to the west of, and abutting the major modification site is currently vacant and reserved under the Town Planning Scheme for 'Parks and Recreation'.

Directly north of the site (separated by Holden Close) is Ridley's Motor Museum (9 Holden Close). The museum was established in 1968 and houses a collection of vintage cars. The Kwinana Freeway abuts the eastern boundary of the major modification site. There are plans for redevelopment on No. 9 Holden Close, although a recent application for the construction of a Supermarket, Shops and "Speciality Tenancies" were refused by JDAP in February 2014.



FIGURE 2 – AERIAL PHOTO

3.0 BACKGROUND AND EXISTING ZONING AND POLICY

3.1 – MUSHROOM EXCHANGE ON NO. 45 ORTON ROAD, CASUARINA

A fully operational mushroom farm is located 100m from the subject site (refer to Figure 1), to the north-east of such. There is no prescribed buffer zone associated with the mushroom farm under the City's Scheme, accordingly, the proposed Amendment would not be unduly prejudiced by the existence of the farm. In early 2016 the City endorsed an Environmental Management Plan for the mushroom farm which shows revised odour contours which do not impact the subject site.



FIGURE 3 – MUSHROOM EXCHANGE ON NO. 45 ORTON ROAD, CASUARINA

3.2 – METROPOLITAN REGION SCHEME

The subject site is zoned 'Residential' with a designated coding of R20 under the provisions of the Scheme. An 'Urban' zoning is afforded under the Metropolitan Region Scheme (MRS).

This amendment to the Scheme would not require the current zoning to change under the MRS.

3.3 – DIRECTIONS 2031 AND BEYOND (WAPC 2010)

Directions 2031 and Beyond is an important planning document that provides decision makers a framework that promotes housing affordability over the long term. The main ethos of such is to provide the following (inter alia);

“Planning for adequate supply of housing and land in response to population growth and changing community needs;

Facilitating increased housing diversity, adaptability, affordability and choice...”

The proposed amendment is consistent with the abovementioned objectives, as an increase in residential density will create more opportunity for future development on the subject site to enable the provision of diverse housing types and sizes.

The *Delivery Directions Report Card 2013* provides a progress report to inform the Government and the wider community at large about the effectiveness of Directions 2031 and how the various Government agencies and private industry have implemented the various initiatives recommended by such.

The report card found several areas still required improvement, of particular relevance to the subject proposal is Measure 4.1 which recommends changes in the number of household types by the number of bedrooms. It was found that *“...since 2006 the trend has shown a general decrease in the percentage of one and two bedroom dwellings and an increase in the percentage of dwellings with four or more bedrooms”*.

Directions 2031 continues *“...to promote the benefits of a diversity of housing types and the provision of affordable housing across the metropolitan Perth and peel region.”* The increased residential density in particular for the R60 codes lots will allow various housing products to be made available to the community through the provision of multiple dwellings where single and two-bedroom units are envisaged.

Further to the above, a particularly pertinent objective of Directions 2031 and Beyond is applicable to the subject proposal as it states, where possible;

“Planning and developing key public transport corridors, urban corridors and transit oriented developments to accommodate increased housing needs and encourage reduced vehicle use.”

The proposed amendment is consistent with the abovementioned objective, as introducing a higher density for the subject site will improve public transport patronage and thus reduce private vehicle use.

In addition, given that the subject site is only a short two (2) minute walk to several high frequency bus routes and less than 800m walking distance to the Kwinana Rail Station, increased patronage of public transport will be achieved. Accordingly, the proposal promotes an improved sustainable development outcome by capitalising upon existing infrastructure.

3.4 – JANDAKOT STRUCTURE PLAN

The Jandakot Structure Plan recognises the subject site as unconstrained and thus appropriate for ‘short-term urban development’.

3.5 – DRAFT CITY OF KWINANA LOCAL PLANNING STRATEGY

The Draft City of Kwinana Local Planning Strategy, prepared by the City identifies the subject site as an area for Low to Medium density residential in the ‘long term’. The subject proposal is consistent with this designation in providing for medium density housing options for standard subdivision.

3.6 – WAPC DC 2.2 RESIDENTIAL SUBDIVISION

The overall objectives of the Western Australian Planning Commission Development Control Policy 2.2 Residential Subdivision (DC Policy 2.2) are outlined below (in part):

To adopt criteria for residential lots which will ensure that each lot is provided with a suitable level of amenity, services and access.

To facilitate the supply of residential lots of a wide range of sizes and shapes which reflect the statutory provisions of town planning schemes, the availability of reticulated sewerage and the need for frontage to public roads.

The proposed amendment to modify the density coding at the subject site is consistent with the abovementioned objectives of DC Policy 2.2, as the increased density will provide the ability to deliver a diversity of housing stock (i.e. single houses and grouped/multiple dwellings), all of which shall have suitable access to public transport and local community amenities and facilities.

3.7 –LOCAL COMMERCIAL AND ACTIVITY CENTRES STRATEGY (LCACS)

The City has adopted a Local Commercial and Activity Centres Strategy (LCACS) to ascertain the current commercial provisions within the City and also identify areas where future developments may occur, in order to accommodate the strong population growth. The LCACS has identified 31 centres within the City suitable for commercial development, including expansion of the Kwinana City Centre and Wandi District Centre.

The sites located directly north of the subject site (including the existing Ridley’s Motor Museum) are designated as Area 24 Thomas Road/ Holden Close – nominated for Mixed Business and Industrial use.

Table 3 of the LCACS identified retail floor space within the City will increase significantly by the year 2031. Specifically it identifies Area 24 – Thomas Road/ Holden Close as having a retail net lettable area of 20,000m² (NLA) by 2031 and Area 25 – Orton Road as 15,000m² (NLA). Orton Road Centre is located within 1km of the subject site, although physically separated by the Kwinana Freeway.

The proposal to increase the density of the subject site will enhance the economic viability of the proposed activity centres of various scales (especially small neighbourhood centres) by providing a higher resident population in the activity centre's immediate surrounds. Higher densities can also encourage the establishment and ongoing viability of small, diverse and human scale retail facilities servicing walkable catchments.

3.8 – ENVIRONMENTAL AND CONSERVATION ISSUES

A Flora and Vegetation Assessment was undertaken on behalf of the registered owners by Coffey Environments Australia Pty Ltd in January 2014. The Assessment was conducted to determine the condition of vegetation within the subject site, as well as identify vegetation worthy of retention for environmental purposes. The assessment indicated that no wetlands occur within the subject site, however three (3) Conservation Category Wetlands (CCW) are located within close proximity (specifically to the north, east and west). The assessment found any development on the subject site would not have any direct or indirect impact to these Conservation Category wetlands.

The Assessment concluded that the impact of the proposed development on the vegetation recorded within the survey area is considered to be low. Although the vegetation is in good to very good condition and has some linkage to remnant bushland, the connection is not significant and terrestrial fauna would still be required to traverse Johnson Road. If possible, the design of the development within the survey area should retain remnant native vegetation, *in situ*.

Recommendations were made following the Assessment; these recommendations can be carried out during the development phase of the subdivision. Significantly, the Assessment found '*...no threatened or priority listed flora were recorded from the survey area.*'

3.9 – PLANNING FOR BUSHFIRE PROTECTION GUIDELINES

A Bushfire Management Plan (BMP) has been prepared and assessed by the City in accordance with Clause 6.3 of *State Planning Policy 3.7 "Planning in Bushfire Prone Areas."*

The BMP concluded that "*the proposed development site does not exhibit physical features, weather conditions or historical incidence of bushfire that suggests the site is at an increased threat from potential bushfire activity compared to the surrounding area.*"

It further stipulates the proposed development will not be subject to an unacceptable level of radiant heat impact, hazard level or bushfire related risk.

4.0 PROPOSED REZONING AND JUSTIFICATION

4.1 – PROPOSED ZONING

The proposal is to rezone the subject site by:-

- Increasing the density from "R20" to "R40";

- Adding a new Development Area into schedule IV – Development Areas being Development Area 1a”;
- Removing the subject site from Development Area No. 1 and including such into Development Area 1a;
- Adding Additional Uses of Professional Offices for lots that directly abuts Johnson Road or Holden Close; and
- Where a site abuts a POS, Johnson Road or Holden Close (except where the site directly abuts existing Residential R20 development) a higher density of R60 may be permitted.

4.2 – LAND USE AND SUBDIVISION REQUIREMENTS

At the time of subdivision, the following conditions may be recommended, as applicable, requiring the preparation and/or implementation of the following strategies:

1. Local Water Management Strategy
2. Stormwater Management Plan
3. Fire Management Plan
4. Mosquito and Midge Management Plan
5. Acoustic Assessment

4.3 – JUSTIFICATION FOR THE SCHEME AMENDMENT

4.3.1 Demographic Changes

Demographic and lifestyle trends are changing and hence this is generating an increase in proportionate demand for higher density development. In general, the increase in these type of higher density products come from three (3) main sources; young adults (first home buyers), older adults (around the pre-retirement age group) seeking to downsize, and dissolved families, where the displaced partner seeks to downsize but still wanting to remain within close proximity to the rest of the family.

The proposed higher density residential development will provide greater diversity in dwelling products and meet demand generated by smaller households comprising of the abovementioned sources.

The City’s draft Local Housing Strategy stated that there is “...a dominance of single residences and deficiency of housing choice within Kwinana with the high percentage of separate dwellings. Change needs to occur through appropriate density coding and policy reforms to refocus housing type to suite demand.” (Page 21)

4.3.2 Orderly and Proper Planning

Orderly and proper planning principles require each development to be conducted in a logical manner, and are an efficient extension to the existing development. In addition, proposals are to be consistent with the future planning vision or intent of the area.

Importantly, proposals must not set an undesirable precedent. It is considered the subject proposal fully complies with the abovementioned principles in that:-

- The existing streetscape will be enhanced by providing viewing corridors from the building onto the street, thereby improving pedestrian enjoyment of the street;
- Efficient and Optimal use of the land;
- Within close proximity to compatible land uses, retail, commercial, civic and residential land uses;
- The provision of more intensive development within walking distance to local amenities and public transport; and
- The development of this site for medium density residential use is particularly appropriate given the State Government objective of accommodating additional dwelling numbers on Brownfield sites within existing urban areas.

4.3.3 Residential Density

Both *Directions 2031 and Liveable Neighbourhoods* specify that new urban land is to achieve a target of 15 dwellings per zoned urban hectare. Based on a total zoned area of just over 4.51ha, the subject site is required to achieve a total of 67 dwellings. Liveable Neighbourhood further stipulates an average residential density of 22 dwellings per site hectare to be achieved in new urban areas. Based on the Urban Density definition in Liveable Neighbourhoods, the Structure Plan is therefore required to be achieved 99 dwellings at a density of 22 dwellings per site hectare.

Mixed-use developments that combines multiple uses brings vitality to the local community, adds life and safety to the streets, particularly during the normal business hours when the majority of residents are away from their homes. Mixed use projects at a medium-rise urban scale can create opportunities which can be readily accessed by more residents, worker, students and visitors.

Continuing technological advancements in building designs incorporating efficient 'green' techniques provide options for innovative mixing of uses, creating a more interesting streetscape, a more populated vibrant City environment, and greater opportunities to maximise under-utilised lots.

The mixed-use development fronting onto Johnson Road will create a good visual corridor to the future commercial development to the north of the subject site and provide a smooth transition between the different uses.

4.4 – PROPOSED CONCEPT PLAN

A concept plan has been prepared to illustrate how the site may be developed under the proposed zoning. Please note, this is a conceptual plan and not a final design solution for the subject site. Notwithstanding, the plan illustrates compliance with the proposed Scheme provisions and has observed Liveable Neighbourhood principles. The following discusses each principle in further detail:-

4.4.1 Element 1 (Community Design)

The concept plan has been specifically designed to maximise the number of lots to achieve solar passive design principles, in particular for lots contained within the northern half of the site.

The design provides for continuous street frontage for safe, attractive and efficient circulation of pedestrians, cyclists and drivers with vehicular access to these lots provide from internal subdivision roads. The two (2) north-south roads are designed in continuation of the existing roads to the south. The location of the centrally located public open space is beneficial both for the future residents on the subject site given it provides an attractive outlook for a number of central properties, and is also located within walking distance for the existing residents living directly south of the subject site. The coding will allow for a variety of group and multi- housing sites amongst predominately single residential development, thereby providing a mix of housing choices.

4.4.2 Element 2 (Movement Network)

Entrance into the subdivision will be via both Johnson Road and Holden close. Lots will be fronting onto both of these roads.

There are no cul-de-sacs proposed in the design, instead the internal subdivisional roads have been designed to connect the existing residential development to the south with the proposed development. The proposal will also allow for the existing southern residents to have access to the proposed public open space (POS) that will be created as part of this proposal.

Public transport will not be traversing through the subdivision area, however access is available to Transperth bus route 543 along Johnson Road.

4.4.3 Element 3 (Lot Layout)

It is envisaged that there will be combinations of single residential, and potentially some elements of grouped housing, and given the density of R40/60, the option of multiple dwellings is also available.

The proposed concept plan will ensure regular shaped lots will be developed without the need for battleaxe designs or right-of-ways (ROWs). Prior to development, Local Development Plans (formerly Detailed Area Plans) will need to be prepared for:

- a. All lots abutting areas of POS;
- b. All lots with a site area of less than 260m²;
- c. All grouped/multiple dwelling sites;
- d. All lots subject to quiet house design requirements; and

e. All lots subject to BAL construction standard.

Local Development Plans will address, but are not limited to design aspects such as:

- access and garage location to ensure the streetscape is not dominated by garages and driveways;
- dwelling orientation and addressing POS, primary and secondary streets;
- provision of visually permeable fencing;
- open space;
- location of outdoor living areas to optimize solar orientation;
- Bushfire Attack Levels;
- Quiet House Design requirements;
- Design Guidelines for mixed use and split coded sites.

Design Guidelines are required to be included within LDPs to consider design requirements to allow for mixed use developments with both residential development and Professional Offices. Design Guidelines will also be required to address issues related to split coded R40/60 areas, including but not limited to dwellings at the R60 density presenting two storey frontages and minimizing the impact of garages and driveways.

The proposed POS will be provided with road frontages on all sides with several lots overlooking the space, which will provide passive surveillance to such.

4.4.4 Element 4 (Public Parkland)

Only one (1) POS is proposed in the concept plan. In accordance with WAPC Development Control Policy 2.3 – Public Open Space in Residential Areas, a 5,000m² of POS is proposed which is approximately 10% of the total site area.

Vegetation worthy of retention will be identified and retained on site, where suitable.

The concept plan shows residential dwellings will overlook the POS, thereby providing passive surveillance to such.

4.4.5 Element 5 (Urban Water Management)

Details of drainage related issues and urban water management will be provided during the subdivision stage. The soils existing on the property are sandy/limestone which is likely to have limited capacity to filter nutrients. A Local Water Management Strategy (in accordance with 'Better Urban Water

Management') will be prepared at subdivision stage.

4.4.6 Element 6 (Utilities)

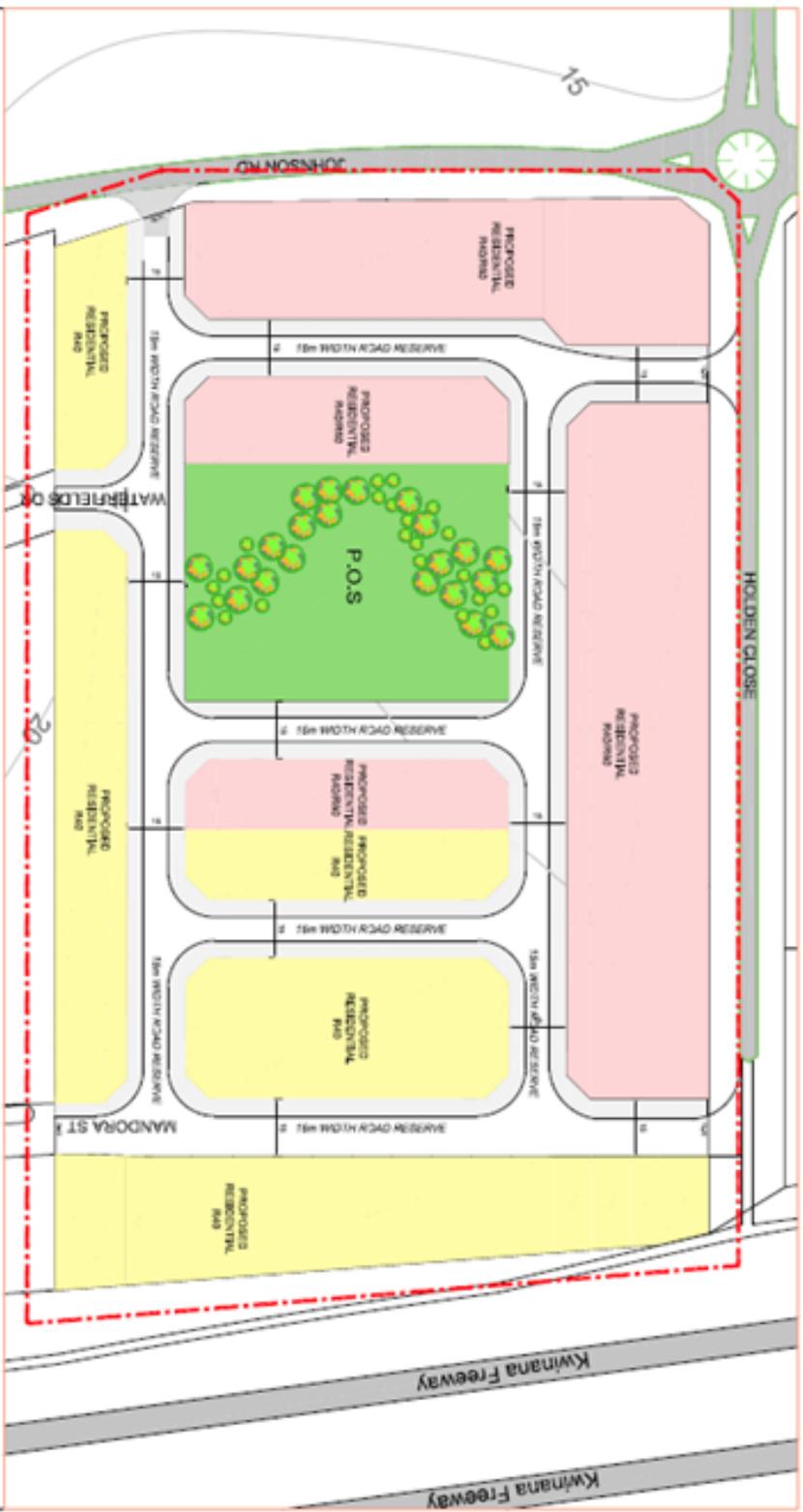
As discussed in Section 6 above, all basic utilities are available to the site and will be provided.

4.4.7 Element 7 (Activity Centres and Employment)

As discussed in Section 5.5 above, the subject site is situated within close proximity to future mixed business/industrial development. Please refer to Section 5.5 for benefits of increased density on commercial development.

4.4.8 Element 8 (Schools)

No schools are proposed on the subject site. The closest public school is located approximately 1.7km away, being Bertram Primary School. There are several other private schools located within close proximity to the subject site.



PROPOSED CONCEPT PLAN OF LOT 54 JOHNSON ROAD, BERTRAM.

TOTAL AREA
487m²

- NOTE
1. PERCENTAGE OF P.O.S. = 800mm² @ 11%
 2. DESIGN AS ZONE R40 / R40
 3. BOUNDARY SUBJECT TO SURVEY
 4. NUMBER OF LOTS = 119
 5. NUMBER OF LOTS PER HA = 119 @ 1.24 HA
 6. 24 LOTS/HA

LOCAL AUTHORITY: CITY OF KWINANA
 SCALE: 1:1000
 TUBSOOM SUBDIVISION CONSULTANTS PTY. LTD. (931660366)
 DATE: 10/04/2024
 DRAWN BY: JF

Legend:

- MOUND
- MOUND
- P.O.S.
- Public Open Space
- Show the Boundary

The survey job number of boundary page identified refers to the boundary plan.

0 5 10

N

5.0 ENVIRONMENTAL ISSUES

5.1 – SOILS

The subject site comprises sand derived from tamala limestone which is used extensively for landscaping and building purposes in Western Australia and well suited to urban development as is evidenced by the extensive residential development in the immediate area.

5.2 – ACID SULPHATE SOILS

Existing Acid Sulphate Soils (ASS) mapping identifies the site as having “*moderate risk of ASS occurring within 3m of natural soil surface*”. Given such, any ASS related issues will be manageable on site and it is likely a condition will be recommended on any subdivision approval for the preparation of an ASS management plan.

5.3 - TOPOGRAPHY

The subject site is generally flat with the majority of the land being in the vicinity of 10 to 11m AHD. The western end of the site is approximately 16m AHD and rises to approximately 18m AHD in the east.

The subject site is approximately the same level as the constructed Johnson Road and Holden Close.

5.4 – ABORIGINAL HERITAGE

No Aboriginal heritage sites specific to the major modification site were identified in a search of the Department of Indigenous Affairs ‘Register of Aboriginal Sites’, and as such, the major modification is not constrained in this regard.

5.5 – PUBLIC TRANSPORT

The subject site is located approximately 850m from the Kwinana Parmelia Train Station which is about 10 minutes walking distance. In addition, bus route 920 provides strong bus linkage to Fremantle and Rockingham and Bus Route 543 provides services between the Kwinana Town Centre and Kwinana Train Station. Bus Route 543 is available along Johnson and Sulphur Roads.



FIGURE 4 – MAP SHOWING PROXIMITY TO NEAREST TRAIN STATION

5.6 - ROADS

The subject site is bounded by Holden Close to the north and Johnson Road to the west. Hoden Close is not currently of a standard capable of carrying residential traffic and that Holden Close will be required to be upgraded and extended as part of the development of the subject site.

5.7 - WATER

Reticulated water is available to the site. Enquiries with the Water Corporation confirm that it is able to be serviced with water if rezoned and subdivided into residential lots.

5.8 - SEWERAGE

Reticulated sewerage is available to the site although it is not currently connected. The Water Corporation has confirmed that the site is capable of being serviced should residential development occur.

5.9 - POWER

Power is available to the site.

5.10 - TELECOMMUNICATIONS

Telstra is available to the site.

5.11 - GAS

Enquires with Atco Gas revealed that gas is available from Holden Close.

6.0 CONCLUSION

In light of the above, the proposed Scheme Amendment is considered appropriate and justified.

Specifically, the proposed change to the existing 'R20' to 'R40' is warranted based on the following grounds;

- Is consistent with the provisions of the Metropolitan Region Scheme;
- Is consistent with the objectives of Directions 2031 and Beyond;
- Is not expected to cause any detrimental impacts to the surrounding area and existing infrastructure;
- Provides an opportunity to facilitate the development of a diverse mix of housing types and size;
- Is consistent with the objectives of the City of Kwinana Town Planning Scheme No. 2;
- Provides an opportunity to facilitate the development of a diverse mix of housing types and sizes; and
- Is consistent in land use with the surrounding locality.

The proposed Scheme Amendment is considered a 'Standard Amendment' as it satisfies the following criteria of Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

An amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;

An amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;

An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment.

Planning and Development Act 2005

City of Kwinana

Town Planning Scheme No. 2

Amendment No. 144

The City of Kwinana under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005* hereby amends the above local planning scheme by:

1. Modifying the density coding of Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from "R20" to "R40";
2. Adding "Development Area 1a" into Schedule IV – Development Areas of the Scheme;
3. Removing Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram from Development Area No. 1 and including Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Development Area 1a;
4. Adding Additional Uses No. 3 - Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram into Schedule VII – Additional Uses of the Scheme

No.	Land Particulars	Base Zone	Permitted Uses	Development Standards/Conditions
3.	Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram	Residential	Professional Office (AA)	<ol style="list-style-type: none">1. The development site directly abuts Johnson Road or Holden Close; and2. The Professional Office land use is provided in a Mixed Use development as defined by the Residential Design Codes of Western Australia; and3. The Professional Office land use is predominantly located on the ground floor level of the development; and4. Vehicle access and parking is coordinated to minimise the number of vehicle crossovers to Johnson Road or Holden Close; and5. Where the land use is not significantly detrimental to the amenity of adjoining properties.

5. Amend the Scheme Map accordingly;

6. Add the following special provisions into Schedule IV – Development Area 1a – Lot 54 Johnson Road and Lot 9001 Holden Close, Bertram:
 1. Notwithstanding the density coding of the Scheme map, Council may permit development up to a maximum residential density of R60 where:
 - i. The development site abuts Public Open Space, Johnson Road or Holden Close (except where the site directly abuts existing Residential R20 development); and
 - ii. The development provides the following design elements:
 - a. At least a two-storey frontage to the Public Open Space, Johnson Road or Holden Close; and
 - b. The development minimises the visual impact of garage doors and driveways on the streetscape; and
 - iii. The development is not significantly detrimental to the amenity of adjoining properties.
 2. Subdivision of vacant land at a density greater than R40 will not be supported by the Council.
 3. Subdivision will not be supported by the Council unless the following requirements are satisfied:
 - iii. Roads will be located and designed to integrate and connect with the adjoining road network, and to maximise connectivity through the site.
 - iv. Public Open Space shall be centrally located within the site.

ADOPTION Regulation 13(1)

Adopted by resolution of the City of Kwinana at the Ordinary Meeting of the Council held on the day of 20 .

MAYOR

CHIEF EXECUTIVE OFFICER

EVIDENCE OF ADOPTION OF FINAL APPROVAL

Adopted for final approval by resolution of the City of Kwinana at the Ordinary Meeting of the Council held on the day of 20 and the Common Seal of the City of Kwinana was hereunto affixed by the authority of a resolution of the Council in the presence of:

MAYOR

CHIEF EXECUTIVE OFFICER

SEAL

RECOMMENDED/SUBMITTED FOR FINAL APPROVAL

DELEGATED UNDER S.16 OF PD ACT 2005

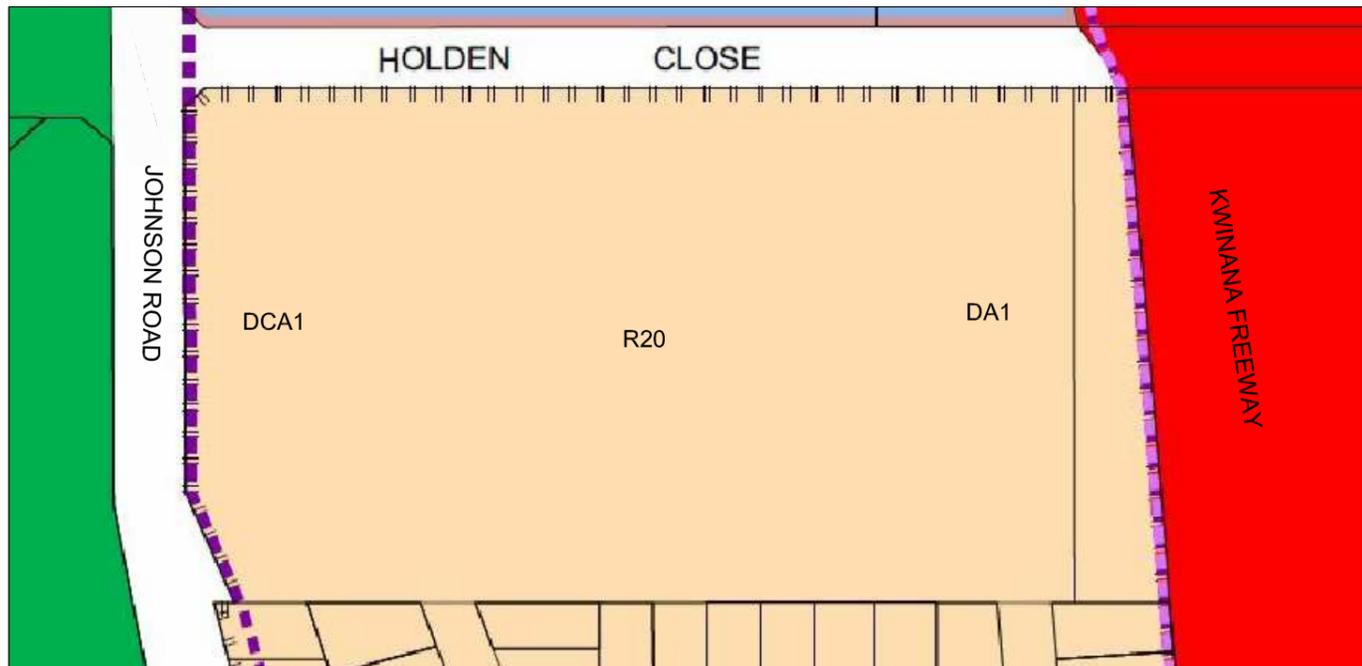
Date _____

FINAL APPROVAL GRANTED

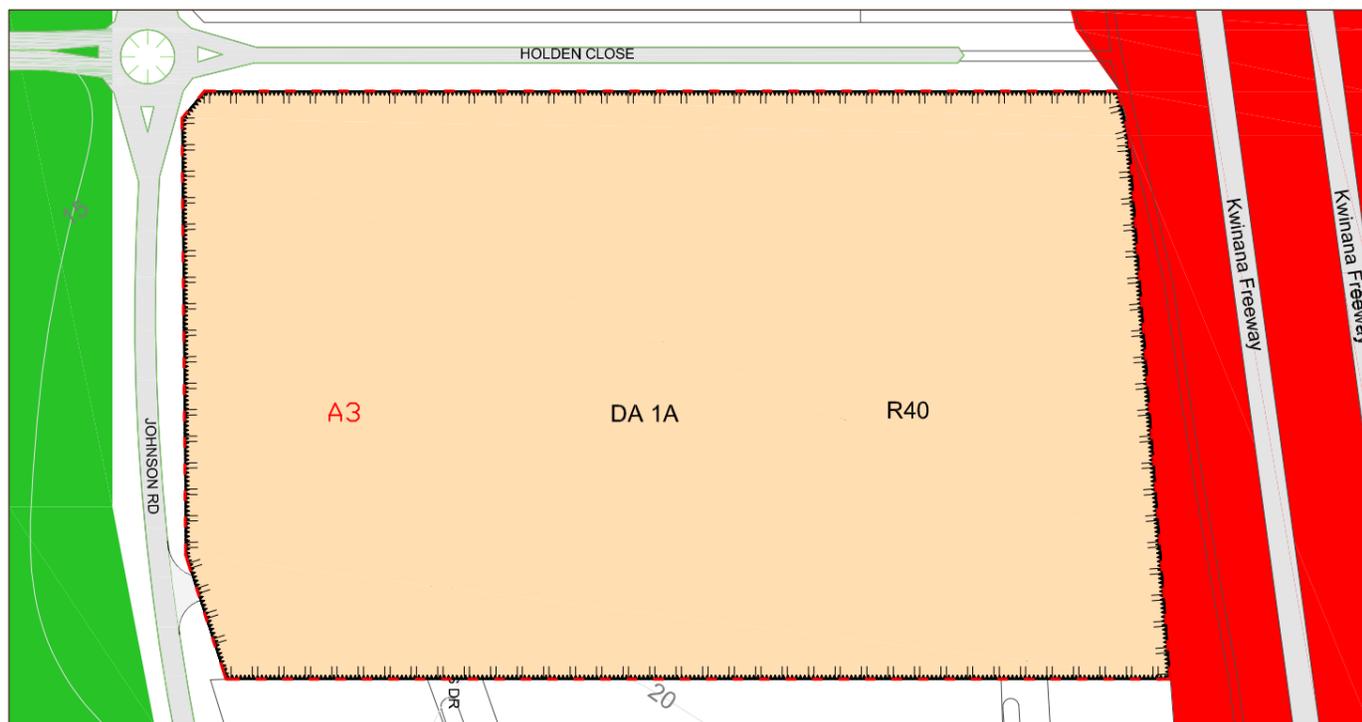
MINISTER FOR PLANNING

Date _____

CITY OF KWINANA
TOWN PLANNING SCHEME NO.2



EXISTING ZONING



PROPOSED ZONING

Legend:

REGION SCHEME RESERVE (MRS)

-  PRIMARY REGIONAL ROAD
-  PARK AND RECREATION

LOCAL SCHEME ZONES

-  RESIDENTIAL

OTHER CATEGORIES

-  R20 RESIDENTIAL CODE
-  DA1 DEVELOPMENT AREA
-  DCA1 DEVELOPMENT CONTRIBUTIOIN AREA

Legend:

LOCAL SCHEME ZONES

-  RESIDENTIAL

OTHER CATEGORIES

-  DA 1A DEVELOPMENT AREA
-  A3 ADDITIONAL USE
-  R40 RESIDENTIAL CODE



SCALE 1:2000

APPROVAL/ REFUSAL

ADOPTION [Regulation 35(1)]
ADOPTED by resolution of the Council of the
City of Kwinana at the Ordinary Meeting of the
Council held on the ___ day of ___ 2016

MAYOR

CHIEF EXECUTIVE OFFICER

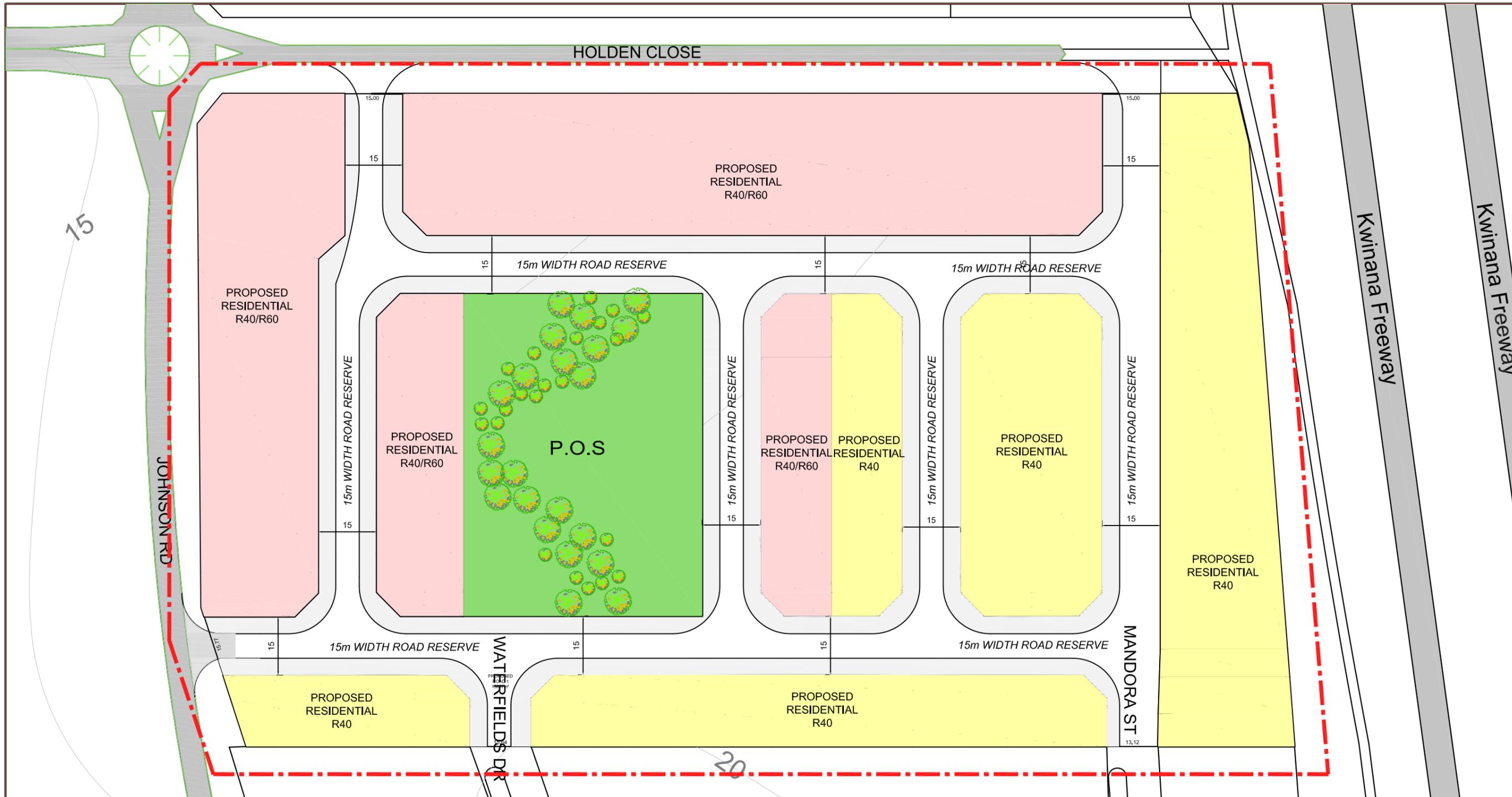
Meeting of Council held on the ___ day of ___ 2016.
The Common Seal of the City of Kwinana was hereunto
affixed by authority of a resolution of the Council in the
presence of:

MAYOR

CHIEF EXECUTIVE OFFICER

2. RECOMMENDED/ SUBMITTED FOR FINAL
APPROVAL:

3. FINAL APPROVAL GRANTED

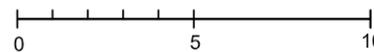


PROPOSED CONCEPT PLAN OF LOT 54 JOHNSON ROAD, BERTRAM.

TOTAL AREA
4.51ha

NOTE:

1. PERCENTAGE OF P.O.S. = $5000m^2/45100m^2 = 11\%$
2. DESIGN AS ZONE R40 / R60
3. BOUNDARY SUBJECT TO SURVEY
4. NUMBER OF LOT = 110
5. NUMBER OF LOT PER HA = $110/4.51 = 24$ LOT/HA



Legend:

- R40
- R40/60
- P.O.S Public Open Space
- Structure Plan Boundary



LOCAL AUTHORITY: CITY OF KWINANA

SCALE: 1:1000

DATE: 10/04/15

TUSCOM SUBDIVISION CONSULTANTS Pty. Ltd. (93168388)

DATUM: AHD(APPROX.)

Site survey only location of boundary pegs or fences in relation to the boundary is not guaranteed

DRAWN BY: JY

REV.7

16 Reports – Civic Leadership

16.1 Services over the Christmas and New Year Period 2017/18

SUMMARY:

The City Administration Building has closed over the Christmas and New Year period, with Councils' approval, in previous years and there have not been any negative consequences as a result, with vital and emergency services still being available over these time periods.

This year the Christmas public holidays fall on Monday 25 December 2017 and Tuesday 26 December 2017.

It is recommended that the City Administration Building, City Works Depot and Banksia Park Retirement Village Office close for the Christmas period from 5pm Friday 22 December 2017 until Monday 1 January 2018 (inclusive), with staff taking accrued leave entitlements for the three days that are not public holidays and that Council advertise the closure for this period. The City Administration Building, City Works Depot and Banksia Park Retirement Village Office would reopen on Tuesday 2 January 2018.

The City of Kwinana staff Christmas function is tentatively scheduled to take place on Friday 15 December 2017 and Council are requested to endorse the closure of all City of Kwinana Services and Service Centres from midday on the 15 December 2017.

OFFICER RECOMMENDATION:

That Council:

1. Approve the closure of the City Administration Building, City Works Depot and Banksia Park Retirement Village Office from 5pm Friday 22 December 2017 until Monday 1 January 2018 (inclusive), to be reopened on Tuesday 2 January 2018;
2. Approve the closure of all City of Kwinana Services and Service Centres from midday on 15 December, 2017; and
3. Notes that over the Christmas and New Year period it will be the responsibility of the Chief Executive Officer to ensure staff coverage is in place in the case of an emergency.

DISCUSSION:

The City has closed its Administration Building for the Christmas period since 2012. Prior to this, the City retained skeleton staff during this period, however, following a review of the relatively low customer access during these days, the City has had a 'full close-down' for the last five Christmas and New Year periods. The Christmas closure is popular with the staff and results in minimal impact on customers. It is proposed that the City again close for the Christmas period, with the Administration Building being open until 5:00pm, Friday 22 December 2017, allowing residents to complete any last minute business prior to the closure of the Christmas and New Year period.

16.1 SERVICES OVER THE CHRISTMAS AND NEW YEAR PERIOD 2017/18

It is not anticipated that customer service will be unduly impacted by the proposed closure as this period has historically been a quiet period of time.

Staff would use accrued rostered days off, annual leave, or leave without pay for those days other than specified public holidays. It is believed that this closure will be an active demonstration to staff of the family friendly workplace and recognition of their efforts.

The City Works Depot and Banksia Park Retirement Village Office will also close for the duration of the Christmas period.

Outstations including the Kwinana Recquatic, Kwinana Public Library and Bright Futures Family Daycare, will remain open at reduced hours over these days, but closed on the public holidays. The times and dates of these reduced hours will be made available to customers accessing these services.

Outstations including the John Wellard Community Centre, William Bertram Community Centre and Darius Wells Centre will remain open (but with restricted services) and closed on the public holidays.

The Zone Youth Centre will be closed between 25 to 26 December 2017 (inclusive) and reopen between 27 to 31 December 2017 (inclusive).

The City Assist team will also be working normal hours and available via the emergency after hours line on the public holidays.

The City of Kwinana staff Christmas function is tentatively scheduled to take place from midday on Friday 15 December, 2017 with the City Administration Building and Service Centres being closed.

Advertising will occur through the local newspapers and social media to inform the community of the times and dates each of the facilities will be open/closed during this period as well as information pertaining to the waste collection days changing (if required).

LEGAL/POLICY IMPLICATIONS:

No legal/policy implications have been identified as a result of this report or recommendation.

FINANCIAL/BUDGET IMPLICATIONS:

Cost of advertising in local papers is allocated within the Marketing Advertising budget.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

16.1 SERVICES OVER THE CHRISTMAS AND NEW YEAR PERIOD 2017/18

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

The City's Plan for the Future- 'Kwinana 2030' objective 7 of the Corporate Business Plan states:

Attract and retain a high quality, motivated and empowered workforce so as to position the organisation as an "Employer of Choice"

Plan	Objective	Strategy
Corporate Business Plan	7 Workforce Planning	7.1 Attract and retain a high quality, motivated and empowered workforce so as to position the organisation as an "Employer of Choice"
		7.5 Develop programs and processes to encourage and formally recognise good performance

The City of Kwinana has a strong emphasis on being an "Employer of Choice" and being a great place to work and in turn recognising that the City employees are one of our most important assets, as well as focuses on retaining the friendly and family feeling in the workplace.

RISK IMPLICATIONS:

Risk Event	Closure of the City Administration Building, City Works Depot and Banksia Park Retirement Village over the Christmas and New Year period
Risk Theme	Business and community disruption
Risk Effect/Impact	Service Delivery
Risk Assessment Context	Operational
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Moderate
Risk Treatment in place	Reduce, Mitigate
Response to risk treatment required/in place	CEO has ensured that there is appropriate coverage over the Christmas and new year period.
Rating (after treatment)	Low

16.1 SERVICES OVER THE CHRISTMAS AND NEW YEAR PERIOD 2017/18

COUNCIL DECISION

550

MOVED CR W COOPER

SECONDED CR B THOMPSON

That Council:

- 1. Approve the closure of the City Administration Building, City Works Depot and Banksia Park Retirement Village Office from 5pm Friday 22 December 2017 until Monday 1 January 2018 (inclusive), to be reopened on Tuesday 2 January 2018;**
- 2. Approve the closure of all City of Kwinana Services and Service Centres from midday on 15 December, 2017; and**
- 3. Notes that over the Christmas and New Year period it will be the responsibility of the Chief Executive Officer to ensure staff coverage is in place in the case of an emergency.**

**CARRIED
8/0**

16.2 Accounts for Payment up to 30 June 2017

SUMMARY:

This is a List of Accounts paid by the City of Kwinana for the period ended 30 June 2017.

OFFICER RECOMMENDATION:

That the List of Accounts paid for the period ended 30 June 2017 be noted.

DISCUSSION:

The following list of accounts summarises all cheques and electronic funds transfer (EFT) drawn for the period 30 June 2017. It is in agreement with the attached List of Accounts.

FUND	PAYMENT DETAILS	AMOUNT
Municipal Account	<i>Automatic Payment Deductions</i>	\$ 48,317.35
	<i>Cheque Payments</i> Cheque# 200538 to 200702	\$ 602,705.54
	<i>EFT Payments</i> EFT# 3473 to 3520	\$7,033,944.65
	<i>Payroll Payments</i> 07/06/2017, 21/06/17	\$1,163,514.26
	<i>Sub Total Municipal Account</i>	<i>\$8,848,481.80</i>
Trust Account	NIL	\$0
	<i>Sub Total Trust Account</i>	<i>\$0</i>
	<i>TOTAL PAID</i>	<i>\$8,848,481.80</i>

LEGAL/POLICY IMPLICATIONS:

In accordance with Local Government (Financial Management) Regulations 1996, Regulation 13 where the power has been delegated to the Chief Executive Officer (CEO), a list of accounts paid by the CEO is to be prepared and presented to Council each month. The list is to show each payment, payee's name, payment amount and date of payment and sufficient information to identify the transaction.

FINANCIAL/BUDGET IMPLICATIONS:

Various, but understood to be consistent with budget/budget review position and allowable variations therein.

16.2 ACCOUNTS FOR PAYMENT UP TO 30 JUNE 2017

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

Plan	Objective	Strategy
Corporate Business Plan	6.1 Ensure the financial sustainability of the City of Kwinana into the future.	6.1.2 Implement sound revenue and expenditure policies, seek additional revenue sources and optimise financial management systems.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report or recommendation.

RISK IMPLICATIONS:

There are no risk implications that have been identified as a result of the report or recommendation.

COUNCIL DECISION

551

MOVED CR S LEE**SECONDED CR R ALEXANDER**

That the List of Accounts paid for the period ended 30 June 2017 be noted.

**CARRIED
8/0**

Warrant Listing



Warrants between
1/06/2017 to 30/06/2017

TOK [LIVE]

3/07/2017 12:54:13PM

Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
Automatic Deductions					
00021805	07/06/2017	5223	Go Go On-Hold Pty Ltd	On-Hold Message Service - June 2017	\$264.00
050517D	01/06/2017	8212	Commonwealth Bank	Credit Card Purchases	\$3,463.57
050517E	08/06/2017	8212	Commonwealth Bank	Credit Card Purchases B Powell 05/04-04/05/	\$527.80
050517F	15/06/2017	8212	Commonwealth Bank	Credit Card Purchases J Abbiss 05/04-04/05/	\$189.36
050617	19/06/2017	8212	Commonwealth Bank	Credit Card Purchases A Dymond 05/05-02/0	\$96.40
050617A	19/06/2017	8212	Commonwealth Bank	Credit Card Purchases F Hodgson 05/05-02/C	\$85.60
050617B	20/06/2017	8212	Commonwealth Bank	Credit Card Purchases E Lawrence 05/05-02/	\$9,158.02
050617C	22/06/2017	8212	Commonwealth Bank	Credit Card Purchases L Baker 05/05-02/06/1	\$2,341.67
050617D	22/06/2017	8212	Commonwealth Bank	Credit Card Purchases S Wiltshire 05/05-02/0	\$2,390.80
050617E	21/06/2017	8212	Commonwealth Bank	Credit Card Purchases J Abbiss 05/05-02/06/	\$353.72
050617F	21/06/2017	8212	Commonwealth Bank	Credit Card Purchases B Powell 05/05-02/06/	\$604.15
050617G	22/06/2017	8212	Commonwealth Bank	Credit Card Purchases C Mihovilovich 05/05-(\$5,306.70
0559255	08/06/2017	1707	Public Transport Authority of Weste	Smartrider Recharge to 010617	\$50.00
05592553	08/06/2017	1707	Public Transport Authority of Weste	Smartrider recharge to 010617	\$50.00
090617	13/06/2017	1707	Public Transport Authority of Weste	Smartrider recharge to 090617	\$50.00
150617	19/06/2017	1707	Public Transport Authority of Weste	Smartrider recharge to 150617	\$50.00
19	21/06/2017	7690	Wright Express Australia Pty Ltd	Fleet Fuel 28/04/17-30/05/17	\$5,726.73
500941	29/06/2017	2765	Toyota Financial Services	Monthly Lease Fees 1EYT548/1EWZ823	\$1,194.07
53256333	29/06/2017	4805	TPG Internet Pty Ltd	Mandogalup Station internet 6/7-5/8/2017	\$49.99
89430507	15/06/2017	727	li Net Technologies Pty Ltd	Monthly Internet Charges Senior Citz to 1407	\$39.95
89521591	06/06/2017	727	li Net Technologies Pty Ltd	Monthly Internet Charges Bertram CC to 0107	\$59.95
89820853	13/06/2017	727	li Net Technologies Pty Ltd	Monthly Internet Charges Zone to 12/07/17	\$59.95
89820856	13/06/2017	727	li Net Technologies Pty Ltd	Monthly Internet Charges Darius to 120717	\$59.95
90068226	21/06/2017	727	li Net Technologies Pty Ltd	Monthly Internet Charges Village to 20/07/17	\$39.95
90243174	27/06/2017	727	li Net Technologies Pty Ltd	Monthly Internet Charges for Wellard CC to 21	\$59.95
9764369	21/06/2017	229	BP Australia Pty Ltd	Fleet Fuel May 2017	\$16,045.07

					\$48,317.35
Cheques					
00200538	30/06/2017	158	Austswim	Teacher of Infant and Preschool Training	\$280.00
00200539	30/06/2017	8743	Marnie Foreman	C/over subsidy rebate-L2255 Coomallo Blv	\$540.00
00200540	30/06/2017	837	Kwinana Heritage Group	Invoice for quarterly payment for April	\$2,500.00
00200541	30/06/2017	980	Midway Drycleaners	Drycleaning of tablecloths-D/W Resource	\$156.00
00200542	30/06/2017	8750	Dario Novak	C/over subsidy rebate-L2035 Needlewood L	\$540.00
00200543	30/06/2017	8740	Anthony John Parsonson	C/over subsidy rebate -L757 Dalrymple Dr	\$360.00
00200544	30/06/2017	1490	Town Of Kwinana - Pay Cash	Petty cash recoup to 22/3/17 - D/W Libra	\$179.50
00200545	30/06/2017	1984	Vital Packaging	300 x 4oz coffee cups for Blender Bike a	\$82.72
00200546	30/06/2017	1592	Water Corporation of Western Austra	Charges to 25/3/17 18KL - Wellard Pavili	\$437.51
00200547	30/06/2017	4871	Western Australia Genealogical Soci	Annual Associate Membership Subscription	\$100.00
00200659	07/06/2017	5109	Building Commission (Department of	Building Services Levy for month of May	\$11,380.06
00200660	07/06/2017	1767	Construction Training Fund	CTF fund for month of May 2017	\$17,928.28
00200661	07/06/2017	7523	Housing Authority	Refud bond-Cassia Rise Stage 1C	\$31,491.95
00200662	07/06/2017	4655	Natsync Environmental	Treatment and Removal of Bee nests from	\$2,275.00
00200663	07/06/2017	1490	Town Of Kwinana - Pay Cash	Petty cash recoup to 02/06/17 - Library	\$80.40
00200664	07/06/2017	1592	Water Corporation of Western Austra	Usage to 170517 Bertram Comm Cnt	\$946.37
00200665	07/06/2017		Marwiyah Duminy	Refund-cancelled swim lessons -\$25.00 admi	\$127.76
00200666	07/06/2017		Stephanie Lee	Refund bond-Patio hire 03/06/17	\$100.00
00200667	07/06/2017		Dave Mohan	Refund bond-Patio hire 03/06/17	\$100.00
00200668	07/06/2017		Emily Kate Nash	Refund bond-Patio hire 04/06/17	\$100.00
00200669	07/06/2017		Greta Armytage	Refund bond-Patio hire 4/6/17	\$100.00
00200670	14/06/2017	1487	City of Kwinana	Dorothy Hill #1512.11 - BP Unit 34	\$1,014.00

Warrant Listing



Warrants between
1/06/2017 to 30/06/2017

TOK [LIVE]

3/07/2017 12:54:56PM

Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
00200671	14/06/2017	8865	Concordia Dunn	C/over subsidy rebate-L1192 Melksham Way	\$360.00
00200672	14/06/2017	3227	Ozscot Horticulture	Supply and Deliver the following Tubesto	\$4,084.08
00200673	14/06/2017	3941	Prestige Garden Kerbing	Supply, prep and lay 20m of 150x100mm ke	\$528.00
00200674	14/06/2017	1592	Water Corporation of Western Austra	Usage to 260517 12KL Wellard Comm Cntr	\$2,143.06
00200675	14/06/2017		Vanessa Scrivens	Refund bond-patio hire 11/6/2017	\$100.00
00200676	14/06/2017		Annmari Cornell	Refund bond-patio hire 11/6/17	\$100.00
00200677	14/06/2017		Tamara Gorman	Refund bond-Patio hire 10/6/17	\$100.00
00200678	14/06/2017		Sarah Amador	Refund bond-Patio hire 10/6/2017	\$100.00
00200679	21/06/2017	3374	Commissioner of State Revenue	Refund of ESL Rebate - Assessment #7328	\$1,649.43
00200680	21/06/2017	480	Department of Transport	Registration - 1GBJ339	\$114.90
00200681	21/06/2017	686	Harvey Norman	1 x Fenton Display Cabinet - White to th	\$1,049.00
00200682	21/06/2017	7523	Housing Authority	Refund bond-Land Subdivision Cassia Glad	\$504,544.76
00200683	21/06/2017	980	Midway Drycleaners	Darius Wells Lib & Res Cnt - Dry Cleanin	\$144.00
00200684	21/06/2017	4251	Plunkett Homes (1903) Pty Ltd	Refund permit fees L618(26) Jasper Bend,	\$1,401.81
00200685	21/06/2017	1490	Town Of Kwinana - Pay Cash	Petty cash recoup to 16/6/17 - Depot	\$363.35
00200686	21/06/2017	1592	Water Corporation of Western Austra	Charges to 8/6/17 - Tafe Office	\$318.74
00200687	21/06/2017		Tsega Geleta	Refund for sewing program - Term 2, 4 sessic	\$30.00
00200688	21/06/2017		Veronica Foster	Refund of Dog sterilisation - Lulu ID#27295	\$75.00
00200689	21/06/2017		Breast Cancer Care WA	Payment of Staff Casual Dress donations	\$900.00
00200690	21/06/2017		Prostate Cancer Foundation of Austr	Payment of Staff Casual Dress donations	\$900.00
00200691	23/06/2017	3442	One Path - formerly ING Life Limite	Superannuation-May2017-24	\$5,288.04
00200692	28/06/2017	1490	City Of Kwinana - Pay Cash	Petty cash recoup to 28/06/17-Library	\$567.95
00200693	28/06/2017	3374	Commissioner of State Revenue	Refund of ESL Rebate- Assessment A6520	\$37.89
00200694	28/06/2017	7311	Department of Local Government &	Unspent Grant Funds - Cat Sterilisation	\$1,290.14
00200695	28/06/2017	2131	Kenelec Scientific	Part No - CAS NK 106 - dbAir Environment	\$3,789.50
00200696	28/06/2017	1592	Water Corporation of Western Austra	Charges to 16/6/17 - Tafe College	\$1,421.74
00200697	28/06/2017		Child Protection Department for	Kailey Harrison-Recquatic Swim lesson Inv 4	\$134.00
00200698	28/06/2017		Mr Adrian Collier	Senior Susidy Security	\$100.00
00200699	28/06/2017		Mr Raymond Hopkinson	Senior Security Subsidy	\$100.00
00200700	28/06/2017		Frankland Sand Supplies	Refund-O/payment of Extractive Industries Lic	\$109.00
00200701	28/06/2017		R J Vincent	Refund-Inspection fee BP2017/476	\$82.00
00200702	28/06/2017		Mallary Evarettz	Refund-cancellation of swimming lessons	\$59.60

					\$602,805.54

EFT

3473.1033-01	30/06/2017	1033	Nilfisk Pty Ltd	Recquatic - Focus II Rental Contract-06/	\$1,333.20
3473.1034-01	30/06/2017	1034	North Lake Electrical Pty Ltd	Thomas Rd No2 Bore - Connect water meter	\$203.50
3473.1042-01	30/06/2017	1042	NVMS Pty Ltd	As per quote 11003964, for the calibrati	\$803.00
3473.1044-01	30/06/2017	1044	Oakford Agricultural & Garden Suppl	1 x Bundle of RL4 Treated Pine Rails 3m	\$630.00
3473.1046-01	30/06/2017	1046	OCE Australia Ltd	Monthly Charges for ColorWave 550 - Scan	\$212.06
3473.1072-01	30/06/2017	1072	Paint Industries	PAINT SPRAY SPA	\$674.28
3473.1078-01	30/06/2017	1078	Parks And Leisure Australia	Parks Week 2017 - Magical Park: Rhodes C	\$250.00
3473.1092-01	30/06/2017	1092	Peerless Jal Pty Ltd	Red Scrubber Pads (40cm) for Nilfisk - p	\$126.06
3473.1130-01	30/06/2017	1130	Port Printing Works	2000 Generic Business Cards for Kwinana	\$4,345.08
3473.1157-01	30/06/2017	1157	Quality Traffic Management Pty Ltd	Traffic management for traffic counters	\$57,045.01
3473.1168-01	30/06/2017	1168	Raeco International Pty Ltd	Book covering	\$568.54
3473.1178-01	30/06/2017	1178	Holcim (Australia) Pty Ltd	Mlni Truck Request by customer	\$1,223.42
3473.1186-01	30/06/2017	1186	Red Dot	Easter supplies	\$141.00
3473.120-01	30/06/2017	120	Curtain Gallery	APU- unit 74, replace blinds and tracks	\$2,956.00
3473.1206-01	30/06/2017	1206	Ritz Party Hire	Medina Laneway Opening - hire of 100 cha	\$285.00
3473.1227-01	30/06/2017	1227	Rockingham Holden	94771600, PEDAL RUBBER	\$19.01
3473.1266-01	30/06/2017	1266	Salmat Targeted Media Pty Ltd	23,000 copies of Kwinana Recquatic Term	\$1,340.27

Warrant Listing

Warrants between

1/06/2017 to 30/06/2017



TOK [LIVE]

3/07/2017 12:54:56PM

Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3473.1276-01	30/06/2017	1276	Satellite Security Services	Mandogalup Fire Station - 13/3/17 Replac	\$983.80
3473.1277-01	30/06/2017	1277	Savage Garden Services	Prune back along footpath on Hope Valley	\$6,126.00
3473.1282-01	30/06/2017	1282	Sealanes (1985) Pty Ltd	P/C Coffee Stix.- 1 ctn, 1 ctn T.Bags,	\$226.39
3473.130-01	30/06/2017	130	Australasian Performing Rights	Music licensing fees 1/4/17 to 30/6/17-R	\$1,926.71
3473.1313-01	30/06/2017	1313	Daimler Trucks Perth	ME733629, FAN & MOTOR,A/C COND	\$1,210.90
3473.1330-01	30/06/2017	1330	Sound Business Equipment	Staff Values Board	\$98.00
3473.1338-01	30/06/2017	1338	South West Group	2016/2017 Contribution to NRM Facilitato	\$25,850.00
3473.1343-01	30/06/2017	1343	Southern Metropolitan Regional Coun	Overcompaction charge for March 2017	\$28,071.39
3473.1357-01	30/06/2017	1357	Sportsworld Of WA	assorted goggles for proshop	\$1,917.30
3473.1360-01	30/06/2017	1360	Saint John Ambulance Australia (WA)	First Aid Personnel for Harmony Week Eve	\$469.70
3473.1393-01	30/06/2017	1393	Sunny Sign Company Pty Ltd	CENTENNIAL AVENUE x1, PRINCE REGEN	\$879.58
3473.1444-01	30/06/2017	1444	The Good Guys	LG Mini System Stereo - CD 230W CM2360	\$229.00
3473.1485-01	30/06/2017	1485	T-Quip	Toro workman GTX - Supply and install on	\$2,823.75
3473.1505-01	30/06/2017	1505	Trailer Parts Pty Ltd	E0701 30" FLAT SPRING HORSE FLOAT, D	\$99.81
3473.1516-01	30/06/2017	1516	Trisley's Hydraulic Services Pty Lt	Spa Filter Service and Parts	\$1,766.05
3473.1528-01	30/06/2017	1528	Twights Plumbing Pty Ltd	APU - unit 62, Disconnect tap ware for I	\$29,887.05
3473.1561-01	30/06/2017	1561	WA Limestone Co	Supply & Install Road Base	\$15,462.40
3473.1569-01	30/06/2017	1569	WA Hino Sales & Service	All Filters as per Quote# 47787	\$365.83
3473.1572-01	30/06/2017	1572	Western Australian Local Government	Effective Supervision - Part 1 - 13 June	\$1,012.00
3473.1577-01	30/06/2017	1577	WA Rangers Association Inc	Clandestined Drug Labs (Clan Labs) Prese	\$75.00
3473.1595-01	30/06/2017	1595	Wattleup Tractors	4358348X1 - Low Press Hydraulic 60 micro	\$1,092.90
3473.1614-01	30/06/2017	1614	Westbooks	Purchase 27 titles to the value of \$616.	\$616.16
3473.1635-01	30/06/2017	1635	WH Locations Services Pty Ltd	HP Gas Supervision Barter Road	\$2,375.41
3473.1652-01	30/06/2017	1652	Woolworths Ltd	Various items for Science experience	\$484.66
3473.1660-01	30/06/2017	1660	Wurth Australia Pty Ltd	0893150032 P30 Plus anti-hologram polish	\$996.19
3473.1665-01	30/06/2017	1665	Youth Affairs Council of WA	Fee for 2 x Shout Out guest speakers for	\$200.00
3473.1674-01	30/06/2017	1674	Inkwell Cartridges & Toner	1x TK-134 Toner for Kyocera FS1350 Serie	\$160.00
3473.1726-01	30/06/2017	1726	Kyocera Document Solutions Australi	Knowledge Ctr - Taskalfa - N2F2900525	\$6,023.42
3473.1760-01	30/06/2017	1760	Hanson Construction Materials Pty L	1.8m - Bertram Road between Wellard and	\$1,767.92
3473.1762-01	30/06/2017	1762	Officeworks BusinessDirect	Feathers for JW After School Kids Club	\$43.92
3473.1814-01	30/06/2017	1814	P Rond & Co	Thomas Oval Jockey Pump - Redevelop bore	\$34,793.83
3473.188-01	30/06/2017	188	Beaupaires Tyres Kwinana	11Rx22.5 tyres SP431-148/145L Supply and	\$4,911.83
3473.19-01	30/06/2017	19	Absolute Painting Services	APU - unit 62, Complete repaint	\$2,530.00
3473.1937-01	30/06/2017	1937	Coles Myer Ltd - Gift Card Accounti	Gift Vouchers - significant years servic	\$3,299.85
3473.2021-01	30/06/2017	2021	Subway Kwinana	Catering-Aboriginal Community Planning	\$285.00
3473.2024-01	30/06/2017	2024	Institute of Public Works Engineeri	Using the IIMM to meet ISO 55001 Require	\$275.00
3473.2048-01	30/06/2017	2048	Palm Lakes Gardens & Landscape Serv	Repair paving at Aquatic Centre	\$110.00
3473.2097-01	30/06/2017	2097	Beaver Tree Services Aust Pty Ltd	Tree Pruning - Medina sports oval - entr	\$25,032.96
3473.21-01	30/06/2017	21	Accidental First Aid Supplies	1 x 5 Litre Viraclean for pick up	\$190.79
3473.2115-01	30/06/2017	2115	Asbestos Masters WA	Removal of asbestos from Anketell x3 loc	\$1,754.50
3473.2121-01	30/06/2017	2121	SITA Australia Pty Ltd	WALGA Contract C002/11 - Depot Greenwa	\$559.82
3473.2125-01	30/06/2017	2125	Synergy	Usage to 27/3/17 353U - Challenger Beach	\$877.85
3473.218-01	30/06/2017	218	Bob Jane T-Mart	DELI 15/6006 S365	\$1,395.00
3473.2208-01	30/06/2017	2208	Child Australia	Child Australia service bus tour	\$267.00
3473.2247-01	30/06/2017	2247	Rankine Mosquito Management	Mosquito monitoring for March 2017	\$4,059.00
3473.2339-01	30/06/2017	2339	ZircoData Pty Ltd	Monthly storage & retrieval costs - Marc	\$560.54
3473.24-01	30/06/2017	24	Accuonboard	Calibration for Volvo loader L70F, Calib	\$737.55
3473.2410-01	30/06/2017	2410	ABCO Products	Administration - Puregiene Superior Com	\$6,298.51
3473.2429-01	30/06/2017	2429	Forestvale Trees	Agonis Flexuosa x10	\$1,980.00
3473.248-01	30/06/2017	248	Bunnings Building Supplies	6 x dremel 4mm chain saw sharpening ston	\$3,485.09
3473.2492-01	30/06/2017	2492	Yakka Pty Ltd	Uniforms - A Dymond	\$656.61

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Warrants between

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Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3473.2507-01	30/06/2017	2507	Ixom Operations Pty Ltd	2 x 70KG Chlorine cylinders	\$1,967.29
3473.2546-01	30/06/2017	2546	Sigma Chemicals	Handheld manual pool vacuum - "Pool Blas	\$820.05
3473.2587-01	30/06/2017	2587	Westrac Equipment Pty Ltd	140-2469 Air Cleaner GP, Air Freight EX	\$216.39
3473.2646-01	30/06/2017	2646	Neverfail Springwater	Neverfail bottled water acc-Admin bldg.	\$345.85
3473.2652-01	30/06/2017	2652	Modern Teaching Aids Pty Ltd	DF66-4 Soft Fall Matt 1m x 2m x 5cm Set	\$2,086.41
3473.2655-01	30/06/2017	2655	Rockingham Motor Trimmers	Repair/Upholster Massey Tractor Operator	\$330.00
3473.2660-01	30/06/2017	2660	PlayRight Australia Pty Ltd	Millbrook Park - Two replacement ropes t	\$689.70
3473.2698-01	30/06/2017	2698	Wilson Security Pty Ltd	BP Mobile Security Patrols March 2017	\$1,296.88
3473.2703-01	30/06/2017	2703	Tree Watering Services	8 watering applications for Challenger B	\$448.00
3473.2749-01	30/06/2017	2749	Rebel Sport Ltd	Footballs and basketballs	\$180.00
3473.275-01	30/06/2017	275	Cannon Hygiene Australia Pty Ltd	Administration - Premier Aerosol Airfres	\$1,151.46
3473.2903-01	30/06/2017	2903	Insight Call Centre Services	Call Monitoring - February 2017	\$2,148.10
3473.303-01	30/06/2017	303	Challenge Chemicals Australia	3 x 25lt Spicesan for Animal Management	\$233.31
3473.3036-01	30/06/2017	3036	Freestyle Now	Shared payment of Freestyle Now skills c	\$3,905.00
3473.3105-01	30/06/2017	3105	Poly Pipe Traders	100mm Roll wire, 100/50mm Reducing coupl	\$9,817.75
3473.3106-01	30/06/2017	3106	Lochness Pty Ltd	Standing Order - Mowing maintenance of	\$24,711.68
3473.3155-01	30/06/2017	3155	PFD Food Services Pty Ltd	Assorted items- Cafe Splash	\$298.35
3473.3212-01	30/06/2017	3212	Marketforce Pty Ltd	Advert Lineage for Tender 630KWN17 - Pro	\$3,501.77
3473.3224-01	30/06/2017	3224	Retech Rubber	Repair the soft fall at Sandringham Park	\$275.00
3473.3312-01	30/06/2017	3312	Daniels Printing Craftsmen	23,000 copies of Kwinana Recquatic Term	\$4,533.10
3473.3320-01	30/06/2017	3320	Arbor Logic	Tree report at 65 Somerford Promenarde W	\$1,100.00
3473.342-01	30/06/2017	342	CJD Equipment Pty Ltd	Coolant Temp Switch 710A	\$1,241.09
3473.3452-01	30/06/2017	3452	WA Recycling Service	Contract 558KWN13 Green Waste Verge Co	\$50,288.08
3473.3560-01	30/06/2017	3560	Amazing Clean Rockingham	APU - unit 54, clean blind slats	\$212.00
3473.356-01	30/06/2017	356	Warnbro Community & Family Centre I	Hire of activity room 2 - Term 2 2017	\$773.10
3473.357-01	30/06/2017	357	BullAnt Security Pty	Supply of TWIN blanks to suit key 21.4 f	\$938.26
3473.3580-01	30/06/2017	3580	HECS Fire	Darius Wells Lib & Res Cnt-Alarm MOnthly	\$2,541.00
3473.358-01	30/06/2017	358	Coastline Mower World	Strip down Gearbox & Blade Ass-Sharpen b	\$8,476.90
3473.3584-01	30/06/2017	3584	CPG Research & Advisory Pty Ltd	Advisory Fee Payable to CPG for the quar	\$3,300.00
3473.359-01	30/06/2017	359	Coates Hire Operations Pty Ltd	Medina Activation - hire and delivery of	\$407.06
3473.3597-01	30/06/2017	3597	Rosie O Face Painters Extraordinair	Face Painting for Harmony Week Event	\$760.00
3473.36-01	30/06/2017	36	ADH Fencing	Depot - Repairs to electric security fen	\$302.50
3473.3608-01	30/06/2017	3608	Foreshore Rehabilitation & Landscap	Chicanes, Homestead Ridge as per quote Q	\$19,130.54
3473.3642-01	30/06/2017	3642	Hodge Collard Preston Pty Ltd	Recquatic issuance of final certificate	\$1,936.00
3473.3689-01	30/06/2017	3689	Commercial Aquatics Australia	Service Hydrotherapy Pool Filter 1 - as	\$1,565.30
3473.3877-01	30/06/2017	3877	Schweppes Australia Pty Ltd	Assorted drinks - Recquatic	\$410.18
3473.3900-01	30/06/2017	3900	Rockingham Books	Purchase ordered book titles	\$324.20
3473.3902-01	30/06/2017	3902	Frogmat Landscape Construction	Kwinana Requatic Landscaping Upgrade - I	\$6,664.90
3473.3914-01	30/06/2017	3914	Bladon WA Pty Ltd - Advertising &	White Omega Notebooks - City logo Navy	\$1,790.25
3473.3916-01	30/06/2017	3916	Kwinana Industries Council	Aerial images of Kwinana Industrial Area	\$950.00
3473.3919-01	30/06/2017	3919	Playmaster Pty Ltd	Wells Park - Replacement of a vandalisd	\$328.90
3473.3935-01	30/06/2017	3935	Saferoads Pty Ltd	4-30 W Decorative Solar Poles	\$17,116.00
3473.3977-01	30/06/2017	3977	MRP Osborne Park-General Pest/Termi	General Pest/Termite Division 4307	\$635.00
3473.3999-01	30/06/2017	3999	Wizard Training Solutions	Pre Mediation Conference 20 March 2017 -	\$3,533.20
3473.40-01	30/06/2017	40	Advanced Autologic Pty Ltd	205LT GREEN TOTAL COOLANT, TRUCK V	\$923.21
3473.4002-01	30/06/2017	4002	Savage Surveying	Set Out Survey Duckpond Road Extension	\$1,457.50
3473.4003-01	30/06/2017	4003	Infiniti Group	Detergent & Rinse Aid for Resource Ctre	\$874.06
3473.4033-01	30/06/2017	4033	Envision Ware Pty Ltd	CF7000 CBA 5-Tube Coin Changer [Australi	\$1,006.50
3473.4057-01	30/06/2017	4057	Kelyn Training Services	Group training on WHS201D & BWTM accred	\$3,965.00
3473.407-01	30/06/2017	407	Staples Australia	General stationery, Pouches for jigsaw p	\$2,550.86
3473.4077-01	30/06/2017	4077	Commarine	Commarine Job # 2676 Works Requested By	\$622.50

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3473.4112-01	30/06/2017	4112	Cleverpatch Pty Ltd	Craft supplies for storytime and after s	\$280.82
3473.412-01	30/06/2017	412	Courier Australia	Courier charge to 6/4/17	\$262.18
3473.4125-01	30/06/2017	4125	LD Total	March - Irrigation repairs	\$105,419.30
3473.413-01	30/06/2017	413	Covs Parts Pty Ltd	81034BL - Accessories Socket, STC12575 O	\$2,997.84
3473.4176-01	30/06/2017	4176	Banyan Creative	Medina Laneway Opening event - supply of	\$673.20
3473.4190-01	30/06/2017	4190	AC Cooling Services	APU - unit 54, inspect Air conditioner u	\$50.00
3473.4256-01	30/06/2017	4256	Rockingham Skylights	APU-unit 62, supply & fit new skylight t	\$400.00
3473.4308-01	30/06/2017	4308	Proficiency Group Pty Ltd T/as Sigm	HPE CM9 System Administrators Half Day T	\$2,640.00
3473.4350-01	30/06/2017	4350	T J Depiazzi & Sons	Supply and Deliver 40m3 of Pinebark Mulc	\$3,160.30
3473.435-01	30/06/2017	435	Custom Built Saunas	Replace internal sensor to steam generat	\$209.00
3473.4387-01	30/06/2017	4387	Kott Gunning	Account Ref 130387/LEJ - Invoice 230851	\$213.84
3473.4391-01	30/06/2017	4391	Air-Born Amusements	Medina Laneway Opening event - hire of v	\$600.00
3473.4412-01	30/06/2017	4412	JB Hi-Fi Rockingham	Apple iPod Touch 32gb.	\$338.00
3473.4424-01	30/06/2017	4424	Natsales Australia Pty Ltd	70 panels plus 10 spares for a total of	\$1,760.00
3473.4453-01	30/06/2017	4453	Carringtons WA	Update of traffic management plan for An	\$330.00
3473.4477-01	30/06/2017	4477	Trophy Express	Additional Soccer Trophies	\$19.80
3473.4527-01	30/06/2017	4527	Riot Art and Craft Australia	Supplies for Easter Egg Hunt - Plastic e	\$393.12
3473.4550-01	30/06/2017	4550	Bitumen Surfacing	Supply & Spray 7mm Emulsion Seal as per	\$22,017.33
3473.457-01	30/06/2017	457	Porter Consulting Engineers	MRRG inspections and submission	\$2,640.00
3473.4692-01	30/06/2017	4692	Elliotts Irrigation Pty Ltd	Standing order - Iron filer servicing fo	\$2,256.38
3473.4719-01	30/06/2017	4719	Complete Office Supplies Pty Ltd	General stationery for the month of Febr	\$730.29
3473.4743-01	30/06/2017	4743	Artcom Fabrication	Supply and install 1 x digital print and	\$1,793.00
3473.4790-01	30/06/2017	4790	Spotlight Pty Ltd	Top up glass paints Wellard Craft Suppli	\$62.41
3473.483-01	30/06/2017	483	Landgate	Compliance - Legal Name Searches - LdK	\$6,389.23
3473.4861-01	30/06/2017	4861	Big W	Flour & salt for play dough, pasta for c	\$1,253.81
3473.4891-01	30/06/2017	4891	Display Me	1 x acrylic suggestion box for Healthy L	\$121.00
3473.4918-01	30/06/2017	4918	Fairfax Digital Australia & NZ Pty	629KWN17 - Tenderlink upload of document	\$770.00
3473.4926-01	30/06/2017	4926	Aussie Clotheslines	APU-unit 62, supply & install groundmoun	\$570.00
3473.5015-01	30/06/2017	5015	Ellenby Tree Farm Pty Ltd	Planter Box Planting - Medina Laneway Pr	\$2,678.50
3473.5035-01	30/06/2017	5035	Quell Cleen	APU - unit 54, vacate clean	\$240.00
3473.5073-01	30/06/2017	5073	Badge-A-Minit	Badge making accessories	\$225.30
3473.5188-01	30/06/2017	5188	The Lulus Pty Ltd	Medina Laneway opening - MC 2 hours - 1A	\$825.00
3473.52-01	30/06/2017	52	Agrizzi Farm Machinery	Yoke Adapter (PTO 72" Slasher Bar), Yoke	\$370.00
3473.5277-01	30/06/2017	5277	Traffic Systems West	Supply and Install 8 meter wide black ru	\$7,436.00
3473.533-01	30/06/2017	533	Eclipse Resources	Inert Waste Tipping - Harlow Place Cul D	\$1,430.00
3473.5348-01	30/06/2017	5348	Nyoongar Wellbeing and Sports	Registration-Pippa Pursell-Rock & Water	\$104.50
3473.5373-01	30/06/2017	5373	Playrope Pty Ltd	McGuigan Park - Replacement basket swing	\$4,715.70
3473.5473-01	30/06/2017	5473	Information Proficiency	Administrator Training- 1 March 2017 and	\$11,880.00
3473.5520-01	30/06/2017	5520	Master Lock Service	Cut 5 x keys to suit downstairs internal	\$2,326.50
3473.5523-01	30/06/2017	5523	Yelakitj Moort Nyungar Assoc Inc	Welcome to Country for Harmony Week Even	\$600.00
3473.560-01	30/06/2017	560	Goodchild Enterprises	574068-S5 SM Mega Power Silver for KWN11	\$160.60
3473.56-01	30/06/2017	56	Aim	Adobe Acrobat Intermediate - 5/05/2017 -	\$1,420.00
3473.5692-01	30/06/2017	5692	Mad Dog Promotions	LGMA T-shirts	\$354.20
3473.5743-01	30/06/2017	5743	Programmed Maintenance Services Ltd	Monthly Gardening and Lawn Mowing March	\$10,017.52
3473.5750-01	30/06/2017	5750	Kev's Wheelie Kleen	Bin cleaning - D/W Lib & Res Ctre	\$951.50
3473.5752-01	30/06/2017	5752	Perdaman Advanced Energy Pty Ltd	Design, supply and install 100KW photovo	\$56,174.76
3473.5768-01	30/06/2017	5768	Findmypast Australasia Ltd	1 year subscription (from 19 April 2017)	\$1,095.00
3473.5823-01	30/06/2017	5823	Accord Security Pty Ltd	Medina Laneway Opening - event security	\$3,427.71
3473.5859-01	30/06/2017	5859	HK Calibration Technologies Pty Ltd	CALIBRATE AND CERTIFY 3/4 DR TORQUE	\$205.70
3473.6000-01	30/06/2017	6000	Scott Printers Pty Ltd	Printing of Youth Strategy documents - x	\$1,388.20
3473.60-01	30/06/2017	60	Air Liquide	March Oxygen/Compressed air fees	\$297.19

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3473.6007-01	30/06/2017	6007	Adventure 4 x 4 Pty Ltd	As per quote 3396#0 - 1 x ARPRK12 ARB re	\$471.35
3473.6016-01	30/06/2017	6016	Lindsey Karen Barker	Refund bond-Patio hire 10/4/17	\$100.00
3473.6018-01	30/06/2017	6018	ALSCO Pty Ltd	Yearly Linen Hire	\$375.89
3473.6089-01	30/06/2017	6089	Rockingham Avanti Plus	Bicycle accessories to repair bike polo	\$74.85
3473.6091-01	30/06/2017	6091	Kilo Holdings Pty Ltd	Darius Wells Library and Resource Centre	\$110.00
3473.6107-01	30/06/2017	6107	Vivid Promotions	100 calico shopping bags with Home Libra	\$532.13
3473.6116-01	30/06/2017	6116	World's Best Graffiti Removers	Graffiti safewipes: Econopac 30 canister	\$785.60
3473.614-01	30/06/2017	614	Fridgair Industries	Darius Wells Library and Resource Centre	\$717.75
3473.6224-01	30/06/2017	6224	The Grant Finder	After School Programs Facilitation Term	\$405.00
3473.6237-01	30/06/2017	6237	Creative Collaborations	Story telling drama session with Tiffany	\$200.00
3473.6261-01	30/06/2017	6261	Rebecca J Flanagan	Rhyme Time & Story Time - 02/03 to 30/03	\$1,000.00
3473.6289-01	30/06/2017	6289	Clockwork Print	Bin SAV Stickers 600x1000mm - 2 Kinds	\$1,080.75
3473.6370-01	30/06/2017	6370	Elexacom	Complete the following to ensure that th	\$28,911.37
3473.6371-01	30/06/2017	6371	KDAire Mechanical Services Pty Ltd	Administration - Admin areas too cold co	\$4,284.32
3473.6395-01	30/06/2017	6395	Web for Small Business	Home Work Club and IT Classes Facilitato	\$643.50
3473.640-01	30/06/2017	640	Gilden Tree Farm	RFQ 061/14 - Tree Planting Parmelia Aven	\$1,100.00
3473.6457-01	30/06/2017	6457	Total Green Recycling	E Waste Processing March 2017 - Transpor	\$308.00
3473.6534-01	30/06/2017	6534	Beacon Equipment	Rear Receiver Hitch BM23839, Draw Bar BM	\$309.25
3473.6541-01	30/06/2017	6541	Strut Specialists WA	18/8 x 275 x 290nm Strut & 8mm Metal Rod	\$77.00
3473.6576-01	30/06/2017	6576	Kylie Ilana Jesus	Facilitator Bertram Easter Egg Hunt 5/4/	\$135.00
3473.6604-01	30/06/2017	6604	Kaleidoscope Multicultural Arts	Final Payment of Twilight Summer Concert	\$1,650.00
3473.662-01	30/06/2017	662	Green Skills Inc / Ecojobs	Weed Control work and spraying along med	\$13,062.25
3473.6639-01	30/06/2017	6639	Multispare Ltd	Filter-Engine Breather	\$226.55
3473.664-01	30/06/2017	664	StrataGreen	EZI REACher Litter Picker	\$4,859.21
3473.665-01	30/06/2017	665	Gregs Glass	Darius wells 10 weather / draft pruff p	\$1,221.00
3473.6700-01	30/06/2017	6700	Spraying WA Pty Ltd	March - spraying of the following as per	\$14,840.07
3473.6703-01	30/06/2017	6703	Lucor Pty Ltd	Tuesday 4 April 2017 - Forum Dinner 8 p	\$633.00
3473.6760-01	30/06/2017	6760	Catalyst Environmental Solutions	Disposal of chemical waste - Works Depot	\$3,221.50
3473.6780-01	30/06/2017	6780	Street Cut WA	Asphalt Saw Cutting Lee Road Upgrading	\$2,354.00
3473.684-01	30/06/2017	684	Hart Sport	Hart Junior Soccer Set - code 9-881, Del	\$370.20
3473.6860-01	30/06/2017	6860	Advance Scanning Services	Survey work for Chisham Avenue Pedestria	\$1,419.00
3473.6872-01	30/06/2017	6872	Schindler Lifts Australia Pty Ltd	John Wellard Community Centre - 14/3/17	\$2,092.76
3473.69-01	30/06/2017	69	Alinta Gas	Usage to Mar 17 116U - Orelia Sports Pav	\$143.60
3473.6972-01	30/06/2017	6972	Go Doors Pty Ltd	Recquatic - Sports Stadium Entry Doors -	\$66.00
3473.6988-01	30/06/2017	6988	Game Vault	YOLO Program Kwinana Marketplace	\$1,240.00
3473.7-01	30/06/2017	7	AAA Windscreens & Tinting	Supply and install RHF door glass to NPR	\$316.00
3473.7059-01	30/06/2017	7059	Convic Pty Ltd	Kwinana Open Youth Skate Park	\$28,014.75
3473.7103-01	30/06/2017	7103	Antonina Lance	Additional facilitator (regular facilitator)	\$135.00
3473.7151-01	30/06/2017	7151	AMNS Designs	Facilitation of William Bertram Comm Ctr	\$2,148.75
3473.7168-01	30/06/2017	7168	Exit Waste	Darius Wells Lib & Res Cnt-Dome-Clean Gr	\$1,573.00
3473.720-01	30/06/2017	720	Hydramet Pty Ltd	Service repairs	\$3,030.80
3473.72-01	30/06/2017	72	All Lines & Signs	Linemarking IGA and chemist Area Pace Rd	\$2,970.00
3473.7357-01	30/06/2017	7357	Mobile Laser Quest	Incursion 13/04/17 - Live Laser Gaming	\$429.00
3473.7366-01	30/06/2017	7366	REDIMED Pty Ltd	Preemployment Medical Assess-Meryl Rober	\$49.50
3473.7368-01	30/06/2017	7368	Eosh Consulting Pty Ltd	Wheatfield Cottage - Labour, equip, mon	\$3,685.00
3473.7387-01	30/06/2017	7387	Farmtastic Party Hire	Animal Farm for 3 and half hours for the	\$320.00
3473.7398-01	30/06/2017	7398	AP Photography	1.5 hours photography at Celebrate Our S	\$640.00
3473.7401-01	30/06/2017	7401	As Clean As A Whistle	APU - unit 62, vacate clean	\$242.00
3473.7405-01	30/06/2017	7405	All Civils WA Pty Ltd	Barter road day works (Patrick)	\$46,739.03
3473.7436-01	30/06/2017	7436	Action Glass Pty Ltd	Margaret fielman . broken glass in door	\$5,710.39
3473.7445-01	30/06/2017	7445	Mustang Welding & Fabrication	1x New 7x4 Trailer - Environmental Team	\$6,497.70

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3473.7502-01	30/06/2017	7502	Redox Pty Ltd	D.E. Pallet + freight	\$985.60
3473.7522-01	30/06/2017	7522	GPS Linemarking	Soccer line marking - Rhodes Park, Socce	\$3,476.00
3473.7551-01	30/06/2017	7551	Vanessa Liebenberg	Wellard Activation: Artist fees for acti	\$600.00
3473.7576-01	30/06/2017	7576	Rochelle O'Reilly	Wellard Activation Performance - March	\$1,000.00
3473.7601-01	30/06/2017	7601	Focus Networks	Ruckus Wireless for Satellite Offices	\$4,468.20
3473.7605-01	30/06/2017	7605	Flying Canape	Stakeholder Function Date:	\$5,292.40
3473.762-01	30/06/2017	762	Blackwood & Sons Ltd	Earmuff Thunder	\$319.42
3473.7625-01	30/06/2017	7625	Flex Industries Pty Ltd	Carry out 5,000 Service KWN2058 Mitsubis	\$718.12
3473.7667-01	30/06/2017	7667	Havenesky Ventures	Kath Taylor -Term 1 programs 2017	\$759.00
3473.770-01	30/06/2017	770	Jason Signmakers	Keep clear sign - artwork provided 600 x	\$51.70
3473.7733-01	30/06/2017	7733	Clarity Communications	Facebook and Instagram Advertising Train	\$1,034.00
3473.7780-01	30/06/2017	7780	Moore Stephens (WA) Pty Ltd	Interim billing in respect of the audit	\$13,475.00
3473.7833-01	30/06/2017	7833	Kwinana Veterinary Hospital Pty Ltd	1 x Natural Balance Delicate Skin & Stom	\$44.00
3473.7858-01	30/06/2017	7858	Datacom systems (WA) Pty Ltd	Monthly Saas Fee Sphere Website - March,	\$1,870.00
3473.7937-01	30/06/2017	7937	Kerb Direct Kerbing Pty Ltd	Lee Road Contract - Supply & Lay Extrude	\$39,390.45
3473.7951-01	30/06/2017	7951	Azera Deidre Saipaia	To support Programs as needed for Term 1	\$562.50
3473.797-01	30/06/2017	797	Kanga & Associates Pty Ltd	4 compaction tests on road base Duckpond	\$1,573.00
3473.8002-01	30/06/2017	8002	Dial Before You Dig WA Ltd	Dial before you Dig Membership fees - Ja	\$110.00
3473.806-01	30/06/2017	806	Kearns Garden & Hardware Supplies	Assorted hardware items - Depot	\$732.59
3473.8064-01	30/06/2017	8064	Hannah - Rose Winter	Program Support as needed Term 1 and 2	\$140.00
3473.8088-01	30/06/2017	8088	GTA Consultants (WA) Pty Ltd	INV#105703 - Kwinana Cycling and Walking	\$6,173.75
3473.8099-01	30/06/2017	8099	Total Tools Rockingham	Topcon - Rotary Laser Level Combo Kit -	\$1,398.00
3473.8119-01	30/06/2017	8119	The Smart Security Company P/L	BP - 24/7 monitoring of medical alarms A	\$3,703.70
3473.8120-01	30/06/2017	8120	Jarrod Pennells	Medina Laneway Opening - magician and ju	\$700.00
3473.8125-01	30/06/2017	8125	Xpresso Delight Midland	Coffee machine service for period 1st to	\$440.00
3473.8133-01	30/06/2017	8133	Glen Flood Group Pty Ltd	City of Kwinana - Depot service delivery	\$1,838.39
3473.8217-01	30/06/2017	8217	Steelstruct Engineering	12M of steel pipe 220mm diameter cut int	\$1,342.00
3473.8224-01	30/06/2017	8224	Axis Contracting	611KWN16 - Supply & Construction of Conc	\$22,663.30
3473.8240-01	30/06/2017	8240	MRA Consulting Group Pty Ltd	Kwinana Waste Strategy	\$9,900.00
3473.8243-01	30/06/2017	8243	Brackson Construction Pty Ltd	Remove asbestos ceilings in the kitchen	\$10,488.23
3473.8302-01	30/06/2017	8302	Chris Kershaw Photography	3.5 hours photography at Neighbour Day	\$1,210.00
3473.8319-01	30/06/2017	8319	Poolwerx Spearwood	Daily water test and balance - Kwinana A	\$2,028.50
3473.8322-01	30/06/2017	8322	Anita McFadyen	Facilitator Crochet Classes Term 1	\$630.00
3473.8325-01	30/06/2017	8325	Envirosweep	Sweep debris - Patrick Vista Parmelia	\$15,783.90
3473.8394-01	30/06/2017	8394	Melissa Faye McVee	Mural Medina Laneway	\$30,244.50
3473.8474-01	30/06/2017	8474	Volunteer Task Force	Mowing of lawn at fdc premises	\$96.25
3473.8504-01	30/06/2017	8504	DDL5	MCSA - SQL Training - 20 February 2017,	\$16,225.00
3473.8541-01	30/06/2017	8541	MSC Fabrication	APU - unit 12&14, install new external r	\$26,422.00
3473.8566-01	30/06/2017	8566	Paragon Corporate Training	Certificate III Investigative Services -	\$3,990.00
3473.8580-01	30/06/2017	8580	FenceWright	Replace gates at Kwinana Adventure Park	\$3,883.00
3473.8596-01	30/06/2017	8596	Bop Till You Drop WA	Incursion 20/04/17 - Disco Karaoke party	\$320.00
3473.8608-01	30/06/2017	8608	WA Poultry Equipment	Fox trap; cage type 105cm long (38X38) f	\$250.00
3473.8610-01	30/06/2017	8610	John Scarfe	28 March 2017 Citizenship Ceremony Gift	\$525.00
3473.8616-01	30/06/2017	8616	Kelly Robertson	Refund of program fee-incorrect registra	\$30.00
3473.8623-01	30/06/2017	8623	Irrigation West	Supply and Install Irrigation at Town Pa	\$6,581.28
3473.8624-01	30/06/2017	8624	Aquatic Services WA Pty Ltd	Supply and install new mech seal for spa	\$1,261.70
3473.8630-01	30/06/2017	8630	Mezzanine Films	2 x author/actor performances	\$1,210.00
3473.8631-01	30/06/2017	8631	Imagination Play Pty Ltd	Supply & Installation of outdoor fitness	\$14,476.00
3473.8633-01	30/06/2017	8633	Survey Results	Survey pickups for Porter Garden Road Up	\$984.91
3473.8634-01	30/06/2017	8634	KD Cycles	Bicycle checks at Pop-Up Pedal Party (Fr	\$300.00
3473.8640-01	30/06/2017	8640	RedHead Communications	All Aspects of Health - Mental Health Cl	\$660.00

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Warrants between

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Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3473.8649-01	30/06/2017	8649	Ezy2c GPS Tracking	5 x P-3 GPRS GPS Personal Tracking Devic	\$2,979.90
3473.8652-01	30/06/2017	8652	Play Safety Training Group Pty Ltd	Australian Playground Routine Inspectors	\$1,540.00
3473.8653-01	30/06/2017	8653	Quedos Billiard Tables	Pool Tables Repair	\$1,155.00
3473.8658-01	30/06/2017	8658	DSF Literacy	Books, resources for outreach event as p	\$660.00
3473.867-01	30/06/2017	867	Lamp Replacements	Lamp - circular 4K base osram	\$776.60
3473.8671-01	30/06/2017	8671	Greenplay Australia	Matt Trolley (code S00676), Delivery, et	\$1,314.50
3473.8672-01	30/06/2017	8672	Belinda Gibson Photography	Photography for Migrant Stories Project,	\$770.00
3473.8677-01	30/06/2017	8677	Aussie Outdoor Cinemas	Outdoor cinema hire for Sunrise Neighbou	\$1,248.50
3473.8679-01	30/06/2017	8679	Mammoth Music	Repair of sound equipment	\$264.99
3473.8701-01	30/06/2017	8701	Know Your Nation	Migrant Stories Project, Migrant Stories	\$1,970.00
3473.8715-01	30/06/2017	8715	Codeswitch Pty Ltd	RAP 2017: Facilitation of workshop with	\$1,650.00
3473.8721-01	30/06/2017	8721	Way Back When	Medina Laneway Opening - band and PA equ	\$1,350.00
3473.8736-01	30/06/2017	8736	Brooke Baker	Refund bond-Patio hire 11/4/17	\$100.00
3473.8737-01	30/06/2017	8737	Kelli Rawinia Raharuhi	Refund bond-Patio hire 13/4/17	\$100.00
3473.8738-01	30/06/2017	8738	Nikkita Lambadgee	Refund bond-Patio hire 15/4/17	\$100.00
3473.8739-01	30/06/2017	8739	Andrew David Field	C/over subsidy rebate-L91 Clint Way, CAL	\$660.00
3473.8741-01	30/06/2017	8741	Andrew Allan Cooper	C/over subsidy rebate-L2078 Cassowary Ch	\$540.00
3473.8742-01	30/06/2017	8742	Corey Anthony Francis O'Brien	C/over subsidy rebate-L2252 Coomallo Blv	\$540.00
3473.8744-01	30/06/2017	8744	Anmol Bhalla	C/over subsidy rebate-L5 Sapphire Chase,	\$360.00
3473.8745-01	30/06/2017	8745	Amandeep Singh	C/over subsidy rebate-L753 Parmelia Ave,	\$840.00
3473.8746-01	30/06/2017	8746	Jose Arniel Tutor Consolacion	C/over subsidy rebate-L799 Meharry Rd.PA	\$540.00
3473.8747-01	30/06/2017	8747	Anandharaj Thangavelu	C/over subsidy rebate-L609 Maycock Place	\$660.00
3473.8748-01	30/06/2017	8748	Diana Michelle Hutchinson	C/over subsidy rebate-L1425 Nenagh Close	\$720.00
3473.8749-01	30/06/2017	8749	Amy Louise Darby	C/over subsidy rebate-L171 Sapphire Chas	\$540.00
3473.8751-01	30/06/2017	8751	Fidy Waty Kvaich	C/over subsidy reabate-L216 Burrowa App,	\$360.00
3473.8752-01	30/06/2017	8752	Dick Beng Teo	C/over subsidy rebate-L954 Littabella Av	\$360.00
3473.8753-01	30/06/2017	8753	Paul Mark Warburton	C/over subsidy rebate-L991 Littabella Av	\$540.00
3473.8755-01	30/06/2017	8755	MLV Real Estate	Rates Refund	\$3,029.54
3473.903-01	30/06/2017	903	Lo-Go Appointments	Temp staff w/e 8/4/17 - Tania Mylnarz	\$1,722.60
3473.926-01	30/06/2017	926	Main Roads Western Australia	To install tourist guide signs- Thomas R	\$8,484.71
3473.928-01	30/06/2017	928	Major Motors	Service - KWN2043	\$1,416.55
3473.959-01	30/06/2017	959	McLeods Barristers & Solicitors	Wandi Playing Grd-Advice acquisition sma	\$2,433.88
3473.96-01	30/06/2017	96	Apace Aid (Inc)	Native seedlings for SALP Grant at Lake	\$1,155.00
3473.974-01	30/06/2017	974	Metro Filters	Cleaning Canopy, Flue and Fan in cafe	\$487.50
3473.978-01	30/06/2017	978	Microcom Pty Ltd trading as MetroCo	Equipment for traffic counters - expendi	\$365.20
3505.4805-01	06/06/2017	4805	TPG Internet Pty Ltd	Kwinana South Station Internet Connectio	\$49.99
3506.1491-01	07/06/2017	1491	Works Social Club	Payroll Deduction	\$210.00
3506.151-01	07/06/2017	151	Australian Services Union	Payroll Deduction	\$552.91
3506.2853-01	07/06/2017	2853	Maxxia Pty Ltd	Payroll Deduction	\$4,750.27
3506.3376-01	07/06/2017	3376	Health Insurance Fund of WA (HIF)	Payroll Deduction	\$1,433.35
3506.3719-01	07/06/2017	3719	Town of Kwinana - Xmas fund	Payroll Deduction	\$7,800.00
3506.487-01	07/06/2017	487	Child Support Agency	Payroll Deduction	\$2,525.41
3506.892-01	07/06/2017	892	LGRCEU	Payroll Deduction	\$759.53
3507.565-01	07/06/2017	565	Bright Futures Family Day Care - Pa	FDC Payroll to 04/06/17	\$102,288.61
3507.568-01	07/06/2017	568	Bright Futures In Home Care - Payro	IHC Payroll to 04/06/17	\$53,719.72
3508.1002-01	07/06/2017	1002	LGIS Insurance Broking	Neighbourhood Day - 26 March 2017, addit	\$660.00
3508.1033-01	07/06/2017	1033	Nilfisk Pty Ltd	Recquatic - Rental Contract for period 0	\$1,333.20
3508.1078-01	07/06/2017	1078	Parks And Leisure Australia	Magical Park: Rhodes Park Calista	\$1,650.00
3508.1112-01	07/06/2017	1112	Phonographic Performance Company of	Background Music- Recq KPC Amusemt & Sv	\$239.31
3508.1157-01	07/06/2017	1157	Quality Traffic Management Pty Ltd	Peoparation & site visit-Rockingham Rd	\$712.80
3508.1186-01	07/06/2017	1186	Red Dot	Art & Craft items for July holiday progr	\$59.50

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3508.1276-01	07/06/2017	1276	Satellite Security Services	Duress button alarm showing on panel at	\$150.00
3508.1314-01	07/06/2017	1314	Skipper Trucks Belmont	2XM910413001 MAG3 TORCH, 2XM9106010	\$358.84
3508.1357-01	07/06/2017	1357	Sportsworld Of WA	Adult goggles for proshop	\$891.00
3508.1393-01	07/06/2017	1393	Sunny Sign Company Pty Ltd	SUTHERLAND PARADE X2	\$371.25
3508.1423-01	07/06/2017	1423	Telstra	Usage to 210517 Depot Burgular Alarm	\$771.24
3508.1528-01	07/06/2017	1528	Twights Plumbing Pty Ltd	Sloans Reserve - Cap off and seal gas li	\$489.75
3508.1614-01	07/06/2017	1614	Westbooks	Books - Library	\$624.97
3508.1621-01	07/06/2017	1621	Western Australian Treasury Corpora	Loan #96 due 19/6/17 Zone - Int & Princi	\$61,249.94
3508.1649-01	07/06/2017	1649	Dennis Cleve Wood	Meeting Fees	\$2,905.33
3508.1652-01	07/06/2017	1652	Woolworths Ltd	Hercules tough task gloves 75pk	\$57.18
3508.1681-01	07/06/2017	1681	Catalyse Pty Ltd	50% fees for 2017 Public Library Survey	\$7,073.00
3508.1689-01	07/06/2017	1689	Sandra Elizabeth Lee	ICT Allowance	\$2,905.33
3508.1762-01	07/06/2017	1762	Officeworks BusinessDirect	Stationary Supplies for John Wellard Com	\$95.22
3508.1814-01	07/06/2017	1814	P Rond & Co	Pump replacement and assembly as per pri	\$69,489.71
3508.194-01	07/06/2017	194	Benara Nurseries	9 x Advanced Trees (E.rudis) for Lake Ma	\$15,844.07
3508.2024-01	07/06/2017	2024	Institute of Public Works Engineeri	Aust Infrastructure Financial Managemrnt	\$1,002.82
3508.2048-01	07/06/2017	2048	Palm Lakes Gardens & Landscape Serv	Retaining wall at house #6, and landscap	\$3,366.00
3508.2097-01	07/06/2017	2097	Beaver Tree Services Aust Pty Ltd	Root Barrier- Adjacent to 12 Chipping Cr	\$15,765.18
3508.21-01	07/06/2017	21	Accidental First Aid Supplies	Restock First Aid Stations: First Aid Ro	\$1,195.16
3508.2125-01	07/06/2017	2125	Synergy	Usage to 030517 58256.95U 60% DW Lib 40'	\$76,141.60
3508.235-01	07/06/2017	235	Bristol Cleaning Services	APU - unit 3 & 35 window & tracks cleani	\$370.00
3508.2410-01	07/06/2017	2410	ABCO Products	Administration - PUREGIENE SOVEREIGN 3	\$5,444.53
3508.247-01	07/06/2017	247	Bullet Sign Shop	Advertising signage -Kenby Chase Wandi	\$677.60
3508.248-01	07/06/2017	248	Bunnings Building Supplies	one sheet of MDF 1200 X 2400	\$532.48
3508.2492-01	07/06/2017	2492	Yakka Pty Ltd	Uniforms - A Fryer	\$700.40
3508.2507-01	07/06/2017	2507	Ixom Operations Pty Ltd	Chlorine Gas Cylinder bottles for Recqua	\$942.68
3508.2652-01	07/06/2017	2652	Modern Teaching Aids Pty Ltd	Arts & crafts items - Recquatic	\$974.77
3508.2660-01	07/06/2017	2660	PlayRight Australia Pty Ltd	Wandi Hall Playground - Sway net and bol	\$1,776.50
3508.2725-01	07/06/2017	2725	Ausrecord	2017 labels for Personnal Files	\$24.20
3508.2852-01	07/06/2017	2852	Downer EDI Works Pty Ltd	Road resurfacing - Woodland Place - 18/5	\$11,781.43
3508.2931-01	07/06/2017	2931	Ruth Elizabeth Alexander	ICT Allowance	\$2,905.33
3508.2981-01	07/06/2017	2981	Peter Edward Feasey	Deputy Mayoral Allowance	\$4,756.66
3508.30-01	07/06/2017	30	Carol Elizabeth Adams	Mayoral Allowance	\$11,617.50
3508.303-01	07/06/2017	303	Challenge Chemicals Australia	750ml - Stainless Steel Polish, 25lt Con	\$225.83
3508.3106-01	07/06/2017	3106	Lochness Pty Ltd	Supply and install kykui stolans Parmeli	\$8,310.00
3508.3312-01	07/06/2017	3312	Daniels Printing Craftsmen	Printing of Living Green DL flyers	\$590.70
3508.339-01	07/06/2017	339	Civica Pty Ltd	BIS field view set up	\$27,597.10
3508.342-01	07/06/2017	342	CJD Equipment Pty Ltd	V20459961 SEALING RING, V20450736 THE	\$80.18
3508.357-01	07/06/2017	357	BullAnt Security Pty	Key cutting and engraved	\$60.20
3508.359-01	07/06/2017	359	Coates Hire Operations Pty Ltd	1 x day hire 1.4 tonne excavator	\$289.39
3508.3607-01	07/06/2017	3607	Hays Specialist Recruitment Pty Ltd	Temp staff w/e 21/5/17 - Yap Fai Wah	\$2,251.35
3508.3608-01	07/06/2017	3608	Foreshore Rehabilitation & Landscap	Chicanes for Sloans Reserve	\$3,520.00
3508.3663-01	07/06/2017	3663	Candor Training	Sponsorship Workshop - 26/04/2017	\$825.00
3508.3804-01	07/06/2017	3804	Manfred Surveys	Survey Pick ups - Perham Crescent, Leda	\$1,100.00
3508.3877-01	07/06/2017	3877	Schweppes Australia Pty Ltd	330ML X 12 TETRA CHARLIES COCONUT	\$438.49
3508.3919-01	07/06/2017	3919	Playmaster Pty Ltd	Supply & install p/ground equip limeston	\$33,000.00
3508.3977-01	07/06/2017	3977	MRP Osborne Park-General Pest/Termi	General Pest/Termite Division 4307	\$3,221.36
3508.4003-01	07/06/2017	4003	Infiniti Group	B18BR - Hand Towel - Opticore 31670, B17	\$518.76
3508.407-01	07/06/2017	407	Staples Australia	Stationery, Toilet rolls, Hand towels,et	\$2,144.01
3508.4125-01	07/06/2017	4125	LD Total	April-Irrigation Mainten-Daybreak Park S	\$1,383.05
3508.413-01	07/06/2017	413	Covs Parts Pty Ltd	Air filets and fuel filters	\$1,240.55

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3508.4166-01	07/06/2017	4166	Alison Dymond	Partial reimb of mobile telephone 13/4/1	\$50.00
3508.4233-01	07/06/2017	4233	Wavesound Pty Ltd	Children's Audio Books	\$640.20
3508.4245-01	07/06/2017	4245	ED Property Services	BP - Renewal of Gazebo paving area	\$3,938.00
3508.4279-01	07/06/2017	4279	Data #3 Limited	4x OptiPlex 7050 MFF (i5-7500/8GB Ram/12	\$34,167.20
3508.4424-01	07/06/2017	4424	Natsales Australia Pty Ltd	Requatic bin advertising 1 May to 1 Augu	\$2,970.00
3508.4653-01	07/06/2017	4653	Street Hassle Events	Equipment Hire for Petscapade	\$1,663.75
3508.4719-01	07/06/2017	4719	Complete Office Supplies Pty Ltd	Darius Wells Library and Resource Centre	\$1,383.02
3508.4743-01	07/06/2017	4743	Artcom Fabrication	Harmony Week 2017: Large scale print of	\$894.30
3508.483-01	07/06/2017	483	Landgate	GRV chargeable,Sch No:G2017/10 6/5/17 to	\$1,323.58
3508.4861-01	07/06/2017	4861	Big W	wireless mouse for B. Powell	\$130.00
3508.5071-01	07/06/2017	5071	JB HiFi Commercial Division	Headphones,ipod touch, monitor-D/W lib &	\$887.82
3508.5143-01	07/06/2017	5143	Wendy Gaye Cooper	ICT Allowance	\$2,905.33
3508.5188-01	07/06/2017	5188	The Lulus Pty Ltd	Petscapade MC Duties	\$495.00
3508.5234-01	07/06/2017	5234	Kolbe Catholic College	Refund bond-Hall hire 24/5/17	\$300.00
3508.5269-01	07/06/2017	5269	Karate For Life	Kidsport voucher - Jacob Walton	\$220.00
3508.5390-01	07/06/2017	5390	PGC Irrigation Contractors	Supply& reinstate exist irrigation on Pa	\$10,858.03
3508.5410-01	07/06/2017	5410	Saints Netball Club	Kidsport voucher - Micayla Garlett	\$600.00
3508.5520-01	07/06/2017	5520	Master Lock Service	APU 5 - rekey house after resident lost	\$2,900.00
3508.5670-01	07/06/2017	5670	Tracey Jane Gooden	Reimb of items for activities and emerge	\$124.89
3508.5823-01	07/06/2017	5823	Accord Security Pty Ltd	1 x Security Officer at Darius Wells Lib	\$5,097.62
3508.5872-01	07/06/2017	5872	Kwinana Junior Knights Football clu	Kidsport vouchers x 23	\$5,450.00
3508.5962-01	07/06/2017	5962	Rockingham PCYC	Kidsport voucher - Ella Robinson	\$440.00
3508.6001-01	07/06/2017	6001	Turf Growers Association of WA INC	WA Turf Seminar - 310517-Tony,Garry, And	\$660.00
3508.6018-01	07/06/2017	6018	ALSCO Pty Ltd	Linen Hire for dinners and events	\$85.64
3508.6032-01	07/06/2017	6032	Isubscribe	12months/4 issues subscription-Building	\$45.00
3508.6107-01	07/06/2017	6107	Vivid Promotions	1000 Balloons & Sticks	\$570.35
3508.6223-01	07/06/2017	6223	Robert Thompson	ICT Allowance	\$2,905.33
3508.6224-01	07/06/2017	6224	The Grant Finder	Facilitate April School Holiday, Facilit	\$1,130.00
3508.6370-01	07/06/2017	6370	Elexacom	BBQ not working at the Kwinana Adventure	\$6,621.69
3508.6371-01	07/06/2017	6371	KDAire Mechanical Services Pty Ltd	Fiona Harris Pavilion-May A/C Maintenanc	\$4,598.00
3508.638-01	07/06/2017	638	GHD Consultant Engineers	Peace Park SVR - Soil Sampling Component	\$18,517.40
3508.6395-01	07/06/2017	6395	Web for Small Business	IT Programs Term 2 2017	\$540.00
3508.640-01	07/06/2017	640	Gilden Tree Farm	Plant 100l tree's	\$3,300.00
3508.6561-01	07/06/2017	6561	Southern Lions Rugby Union Football	Kidsport voucher x 2-Kotchi Dixon & Tur	\$970.00
3508.664-01	07/06/2017	664	StrataGreen	Jarrah tree stakes & flat tree ties	\$5,439.90
3508.6697-01	07/06/2017	6697	Vixens Netball Club	Kidsport vouchers x 3	\$590.00
3508.6700-01	07/06/2017	6700	Spraying WA Pty Ltd	May - chemical weed control of Hardstand	\$10,115.39
3508.6770-01	07/06/2017	6770	Baldivis Veterinary Hospital	Cremation of disease dog	\$88.00
3508.6860-01	07/06/2017	6860	Advance Scanning Services	Underground Utility Scanning Donaldson R	\$4,235.00
3508.6861-01	07/06/2017	6861	South Fremantle Womens Football Clu	Kidsport voucher - Georgia Briggs	\$160.00
3508.69-01	07/06/2017	69	Alinta Gas	Usage to 240517 0U Peace Park BBQ	\$8,628.25
3508.6972-01	07/06/2017	6972	Go Doors Pty Ltd	Recquatic-Replace worn track wheels-refi	\$748.00
3508.7042-01	07/06/2017	7042	Quantum Building Services	Victory for Life - Replace 15 Lineal Mtr	\$3,475.18
3508.7103-01	07/06/2017	7103	Antonina Lance	Cover for absent facilitators	\$202.50
3508.7151-01	07/06/2017	7151	AMNS Designs	Pin It Made It demo activity- Open Day J	\$135.00
3508.7186-01	07/06/2017	7186	Kwinana Wolves Sports Club	Kidsport voucher - Bayley Kamura-Peri	\$200.00
3508.7193-01	07/06/2017	7193	Melville City Football Club	Kidsport voucher - Ryan Kosovich	\$220.00
3508.720-01	07/06/2017	720	Hydramet Pty Ltd	PRO1024611 - Membrane Cap (2xpcs) and E	\$1,445.62
3508.7368-01	07/06/2017	7368	Eosh Consulting Pty Ltd	Kwinana Golf Club - Asbestos Inspection	\$1,680.00
3508.7369-01	07/06/2017	7369	Specialised Tree Lopping	Callistemon Court - Unit 7 - prune tree,	\$1,056.00
3508.7420-01	07/06/2017	7420	Rockingham Football Sporting & Soci	Kidsport voucher x 2-Jordan Crudeli & Ha	\$1,000.00

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3508.7515-01	07/06/2017	7515	Replants.com	Transplanting and planting new grass tre	\$2,915.00
3508.7516-01	07/06/2017	7516	New Horizon Pro Wrestling	Refund bond-Hall hire 26/5/17	\$1,000.00
3508.7557-01	07/06/2017	7557	Sheila Mills	Meeting Fees	\$2,967.88
3508.762-01	07/06/2017	762	Blackwood & Sons Ltd	Boots - Size 10.5 Simon Chant	\$188.87
3508.770-01	07/06/2017	770	Jason Signmakers	Supply of blades and fingerboards	\$7,320.67
3508.7732-01	07/06/2017	7732	Griffin Civil	Release of retention - Sandringham Pk Dr	\$4,173.47
3508.7765-01	07/06/2017	7765	ArborCarbon Pty Ltd	Calista Oval - Tree Assesment (Extra PO)	\$1,520.20
3508.7780-01	07/06/2017	7780	Moore Stephens (WA) Pty Ltd	Financial Management Review as per Finan	\$6,611.21
3508.7812-01	07/06/2017	7812	Starbucks Flooring	APU - unit 74, replace worn carpet in li	\$777.00
3508.7859-01	07/06/2017	7859	HardHat Media & Communications	Installation & hire of time lapse camera	\$5,472.50
3508.806-01	07/06/2017	806	Kearns Garden & Hardware Supplies	TAP20BV-T, VALVE BALL HOSE COCK 20M	\$224.40
3508.8062-01	07/06/2017	8062	Moncrieff Technology Solutions Pty	Webroot SecureAnywhere Business Endpoint	\$6,186.84
3508.8099-01	07/06/2017	8099	Total Tools Rockingham	102260, G18DBALH5, GRINDER ANGLE 12°	\$289.00
3508.8209-01	07/06/2017	8209	Limitless Studios	Smirks Cottage Historical Stories videos	\$2,233.00
3508.8224-01	07/06/2017	8224	Axiis Contracting	Supply and Lay Concrete footpath-Sloans	\$35,350.13
3508.8302-01	07/06/2017	8302	Chris Kershaw Photography	Photography at Library storytime program	\$330.00
3508.8325-01	07/06/2017	8325	Envirosweep	Emergency Call-Out Sweeping-Woodland Pl,	\$544.50
3508.8403-01	07/06/2017	8403	Rockyora Netball Club	Kidsport voucher - Jordana Layton	\$150.00
3508.8404-01	07/06/2017	8404	Red Dog Tae Kwon Do	Kidsport voucher - Joshua Exeter	\$400.00
3508.855-01	07/06/2017	855	Kwinana Tigers Junior Hockey Club	Kidsport vouchers x 5	\$470.00
3508.859-01	07/06/2017	859	Kwinana United Junior Soccer	Kidsport voucher - Malikah Lamb	\$1,400.00
3508.8623-01	07/06/2017	8623	Irrigation West	Replace and lower existing main line for	\$7,450.45
3508.8683-01	07/06/2017	8683	Compac Marketing Australia	Fabr& install of Sutton Road entry 'Welc	\$27,983.07
3508.8715-01	07/06/2017	8715	Codeswitch Pty Ltd	RAP 2017: Development and Facilitation a	\$4,345.00
3508.8808-01	07/06/2017	8808	Alice Cordy-Hedge	2 hours photography at Our Heritage Even	\$500.00
3508.8810-01	07/06/2017	8810	Prepress Skills Centre Pty Ltd	Adobe InDesig Training - 12/7/2017 to 14	\$1,094.50
3508.8835-01	07/06/2017	8835	Crowdspot Pty Ltd (SGS Office	Bike and Walk Plan Project	\$7,040.00
3508.8842-01	07/06/2017	8842	Julia Kimberley Marr	Rates Refund	\$40.81
3508.8845-01	07/06/2017	8845	GKR Karate WA Inc	Kidsport voucher - Esay Ghebreab	\$200.00
3508.8846-01	07/06/2017	8846	Stellar Gymnastics	Kidsprt voucher - Libby Gledich	\$220.00
3508.8848-01	07/06/2017	8848	Victoria Sheehan	Refund bond-Hall hire 14/5/17	\$300.00
3508.8849-01	07/06/2017	8849	The Savvy Network	Refund bond-Hall hire 21/5/17	\$300.00
3508.8850-01	07/06/2017	8850	GoodStart Childcare Limited	Refund bond-Hall hire 14/3/17	\$300.00
3508.8851-01	07/06/2017	8851	Hine Tangi Haere Timoko	Financial assistance-Kingston Kahotea	\$175.00
3508.905-01	07/06/2017	905	Local Government Professionals	Rego-CDN Reconciliation Week Forum-F Car	\$160.00
3508.971-01	07/06/2017	971	Men Of The Trees Nursery	Native Seedlings for Planting at Homeste	\$1,266.20
3509.565-01	08/06/2017	565	Bright Futures Family Day Care - Pa	FDC Payroll to 040617	\$1,041.47
3510.1033-01	14/06/2017	1033	Niifisk Pty Ltd	Recquatic - Rental Contract 010417-30041	\$1,333.20
3510.1046-01	14/06/2017	1046	OCE Australia Ltd	Monthly chargers Colourwave 550 Scanner-	\$366.05
3510.1130-01	14/06/2017	1130	Port Printing Works	2 types A5 flyers for Kwinana Recquatic	\$1,071.16
3510.1157-01	14/06/2017	1157	Quality Traffic Management Pty Ltd	Traffic management for traffic counters	\$7,040.83
3510.1178-01	14/06/2017	1178	Holcim (Australia) Pty Ltd	2 Charing Crescent - 0.8m3, Concrete	\$1,263.68
3510.1186-01	14/06/2017	1186	Red Dot	Picture Frame	\$69.50
3510.1249-01	14/06/2017	1249	Royal Life Saving Society	Watch Around Water Bands - Box	\$132.00
3510.1266-01	14/06/2017	1266	Salmat Targeted Media Pty Ltd	Distribution of Hero Brochures to Wandi	\$1,392.60
3510.1272-01	14/06/2017	1272	Sanity Music Stores Pty Limited	Purchase of Music CD's for adult collect	\$1,595.60
3510.1314-01	14/06/2017	1314	Skipper Trucks Belmont	2XM910413001 MAG3 TORCH, 2XM910601C	\$140.80
3510.1335-01	14/06/2017	1335	Rockingham Kwinana Chamber of Comme	Annual Gold Level m/ship for Kwn Chamber	\$3,630.00
3510.134-01	14/06/2017	134	Australia Post	City of Kwinana agency commission fees f	\$211.13
3510.1343-01	14/06/2017	1343	Southern Metropolitan Regional Coun	MRF Gate fees for May 2017-Mixed Recycla	\$26,153.26
3510.1360-01	14/06/2017	1360	Saint John Ambulance Australia (WA)	Petscapade First Aid Provision	\$269.28

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Warrants between

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Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3510.1393-01	14/06/2017	1393	Sunny Sign Company Pty Ltd	ST13 Banding strap 13mm 30 meters	\$99.00
3510.1524-01	14/06/2017	1524	Turfmaster Facility Management	Supply and Spread Sulphate of Ammonia (2	\$5,664.51
3510.1528-01	14/06/2017	1528	Twights Plumbing Pty Ltd	Casuarina/Wellard Hall - Water delivery	\$192.50
3510.1561-01	14/06/2017	1561	WA Limestone Co	56 tonne 75mm limestone, 28 tonne roadba	\$4,637.68
3510.1569-01	14/06/2017	1569	WA Hino Sales & Service	HT-9099900224 BLANK KEY, HT-897423702	\$314.72
3510.1572-01	14/06/2017	1572	Western Australian Local Government	WALGA Event - 8 June 2017 - White Gum Va	\$655.00
3510.1589-01	14/06/2017	1589	Waste Stream Management Pty Ltd	Monthly tipping - Class 1 - 6m3, Monthly	\$198.00
3510.1635-01	14/06/2017	1635	WH Locations Services Pty Ltd	Service locate Anketell Road - motorplex	\$686.57
3510.1652-01	14/06/2017	1652	Woolworths Ltd	Food and supplies for Moodijt Kulungars,	\$1,184.31
3510.1726-01	14/06/2017	1726	Kyocera Document Solutions Australi	Umango License - Umango Extract Base Pro	\$22,399.52
3510.1932-01	14/06/2017	1932	Officeworks Superstores Pty Ltd	Carpet Sweeper	\$38.84
3510.194-01	14/06/2017	194	Benara Nurseries	Arctotis Cherry Velvet 13cm for Roundabo	\$1,395.02
3510.1948-01	14/06/2017	1948	Alleasing Pty Ltd	Contract E6N0160185 - 3x ELB Proline84	\$14,940.20
3510.1960-01	14/06/2017	1960	Frank Konecny Community Centre Inc.	Community funds for upcoming events	\$5,000.00
3510.2012-01	14/06/2017	2012	Dell Australia Pty Ltd	Additional Managed Computer Licences (24	\$2,098.80
3510.2024-01	14/06/2017	2024	Institute of Public Works Engineeri	IPWEA Practice note	\$336.00
3510.2097-01	14/06/2017	2097	Beaver Tree Services Aust Pty Ltd	Tree Pruning-7 & 21 Upwey Street Wellard	\$3,940.73
3510.2121-01	14/06/2017	2121	SITA Australia Pty Ltd	Depot Greenwaste & tipping	\$587.10
3510.2125-01	14/06/2017	2125	Synergy	Usage to 310517 46U Admin, Arts Cnt, Par	\$136,873.10
3510.2256-01	14/06/2017	2256	GlobalX Information Services Pty Lt	INV#PSI0060879 - Legal Name Searches - P	\$41.58
3510.2339-01	14/06/2017	2339	ZircoData Pty Ltd	Storage, retrieval and associated costs	\$650.93
3510.248-01	14/06/2017	248	Bunnings Building Supplies	Screws timber T17 with seal	\$738.72
3510.2507-01	14/06/2017	2507	Ixom Operations Pty Ltd	Service Fee - Chlorine Business 2030 Qty	\$145.95
3510.2544-01	14/06/2017	2544	QK Technologies Pty Ltd	QikKids Annual Renewal (Kwinana Recquati	\$880.00
3510.264-01	14/06/2017	264	Cabcharge Australia Ltd	Cab Vouchers used for the period 24.04.1	\$211.89
3510.2646-01	14/06/2017	2646	Neverfail Springwater	Standing /Open Purchase Order for Neverf	\$30.30
3510.2652-01	14/06/2017	2652	Modern Teaching Aids Pty Ltd	Grand four ways dolls house item number	\$535.52
3510.2698-01	14/06/2017	2698	Wilson Security Pty Ltd	BP - Mobile Security Patrol - May 2017	\$1,229.78
3510.270-01	14/06/2017	270	Caltex Australia Petroleum Pty Ltd	Part payment of invoice 0301552536	\$5,413.35
3510.275-01	14/06/2017	275	Cannon Hygiene Australia Pty Ltd	Administration - Premier Aerosol Airfres	\$1,151.46
3510.2852-01	14/06/2017	2852	Downer EDI Works Pty Ltd	7mm gran AC50B - 24/05/17 - 0.60 docket#	\$300.35
3510.3031-01	14/06/2017	3031	Specialised Security Shredding	Specialised Security Shredding - GC Bin	\$30.36
3510.3105-01	14/06/2017	3105	Poly Pipe Traders	80mm brass gate valve	\$2,825.16
3510.3106-01	14/06/2017	3106	Lochness Pty Ltd	Mowing maintenance of Dryland Reserve	\$35,837.03
3510.3152-01	14/06/2017	3152	Charles Service Company	BP - Clubhouse, cleaning, May 2017	\$57,034.42
3510.3155-01	14/06/2017	3155	PFD Food Services Pty Ltd	Standing order for Cafe	\$314.20
3510.3212-01	14/06/2017	3212	Marketforce Pty Ltd	Advertising of Scheme Amendments - Out f	\$1,965.95
3510.3311-01	14/06/2017	3311	FCT Surface Cleaning	Paint out graffiti on limestone wall beh	\$1,408.00
3510.335-01	14/06/2017	335	City of Rockingham	Portion Cost of Tour of Sydney-SW Group	\$86.67
3510.339-01	14/06/2017	339	Civica Pty Ltd	After Hours Upgrade for CM9-TRIM Upgrade	\$76,738.75
3510.347-01	14/06/2017	347	Cleanaway Pty Ltd	Contract RFQ 079 15 Waste, New Bins, Rec	\$151,876.24
3510.357-01	14/06/2017	357	BullAnt Security Pty	Cutting of key blanks to suit "E" Padlo	\$90.74
3510.358-01	14/06/2017	358	Coastline Mower World	Filters,drive belt,cutter belts	\$532.20
3510.3583-01	14/06/2017	3583	Altiform	Sloans Reserve - Parkline Range Table Se	\$18,639.50
3510.359-01	14/06/2017	359	Coates Hire Operations Pty Ltd	Hire of Variable Message Board Senior 22	\$608.96
3510.3597-01	14/06/2017	3597	Rosie O Face Painters Extraordinair	To dress as a fairy & provide activity,	\$330.00
3510.3607-01	14/06/2017	3607	Hays Specialist Recruitment Pty Ltd	Temp Placement of Yap Fai Wah Finance-WF	\$2,251.35
3510.3632-01	14/06/2017	3632	Eclipse Soils Pty Ltd	Grass Greenwast GW2 at Sloans Reserve (N	\$462.00
3510.3671-01	14/06/2017	3671	Floorguard	Annual resurface of the wooden floor in	\$6,881.60
3510.3688-01	14/06/2017	3688	BPA Engineering Civil & Structural	Sunrise Blvd realignment work as request	\$3,135.00
3510.3689-01	14/06/2017	3689	Commercial Aquatics Australia	Final Works to Filter 2 Hydro - Recquati	\$1,251.80

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Warrants between
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Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3510.3804-01	14/06/2017	3804	Manfred Surveys	Feature survey Pickup - Anketell road, M	\$1,155.00
3510.407-01	14/06/2017	407	Staples Australia	Stationery, Toilet rolls, Hand towels,et	\$103.97
3510.412-01	14/06/2017	412	Courier Australia	Courier charges for Depot & HR Depts	\$68.75
3510.4125-01	14/06/2017	4125	LD Total	May- Irrigation Maintenance Works for Da	\$85,305.24
3510.413-01	14/06/2017	413	Covs Parts Pty Ltd	TFB26H - Tridon Flexblade Wiper Blade Ho	\$276.07
3510.4134-01	14/06/2017	4134	WA Independant Steel	3.5M x 50mm x 25mm x 1.6mm Gal Tube	\$20.24
3510.4190-01	14/06/2017	4190	AC Cooling Services	APU - unit 35, replace unserviceable Ai	\$2,341.90
3510.4279-01	14/06/2017	4279	Data #3 Limited	30x Windows 10 Enterprise Licenses Upgra	\$77,799.32
3510.4382-01	14/06/2017	4382	Stonehenge Ceramics	APU - unit 75, complete renewal of tilin	\$3,454.25
3510.4412-01	14/06/2017	4412	JB Hi-Fi Rockingham	Xbox controller and games-The Zone	\$346.00
3510.4536-01	14/06/2017	4536	Matrix Productions Australia Pty Lt	Medina Laneway opening - stage hire - 4.	\$693.00
3510.4664-01	14/06/2017	4664	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery services up to the value o	\$571.48
3510.4719-01	14/06/2017	4719	Complete Office Supplies Pty Ltd	Lamp desk led - Depot	\$924.37
3510.4743-01	14/06/2017	4743	Artcom Fabrication	Print and supply of six dog park signs.	\$754.60
3510.483-01	14/06/2017	483	Landgate	2016/2017 Title searches Summary for May	\$1,965.60
3510.4853-01	14/06/2017	4853	Ashley Thomas Harding	Reimb of fuel (KWN2067) and SD Cards	\$111.39
3510.4861-01	14/06/2017	4861	Big W	Jaffle Makers	\$726.00
3510.4918-01	14/06/2017	4918	Fairfax Digital Australia & NZ Pty	624KWN17 - Tenderlink upload of document	\$192.50
3510.4995-01	14/06/2017	4995	LGISWA	Performance Based Adjustment LGIS Workcce	\$57,895.20
3510.5015-01	14/06/2017	5015	Ellenby Tree Farm Pty Ltd	500L Purple Jacarandas for Johnson Road	\$11,880.00
3510.540-01	14/06/2017	540	EJ's Mini Excavator	Clear vegetation - Thomas Road from Medi	\$7,240.00
3510.5466-01	14/06/2017	5466	Mahogany Creek Distributors	10 kg diced kangaroo plus delivery	\$140.00
3510.5520-01	14/06/2017	5520	Master Lock Service	Darius Wells Lib & Res Cnt-Resecure door	\$110.00
3510.560-01	14/06/2017	560	Goodchild Enterprises	574068-S5 SM Mega Power Silver for KWN2l	\$324.50
3510.56-01	14/06/2017	56	Aim	Word Advanced (A) 110517-Melaney Jeffery	\$432.00
3510.5678-01	14/06/2017	5678	Josephine's Edutainment	Facilitator Balloon Twisting Workshop	\$365.00
3510.572-01	14/06/2017	572	Fire & Emergency Services, Dept of	16/17 ESL Quarter 4 - Emergency Sevices	\$451,911.13
3510.5750-01	14/06/2017	5750	Kev's Wheelie Kleen	Administration - Rubbish & recycling bin	\$412.50
3510.583-01	14/06/2017	583	Flexi Staff Pty Ltd	Shaun Quinn w/e 29/05/17-Depot Temp	\$1,415.60
3510.5872-01	14/06/2017	5872	Kwinana Junior Knights Football clu	Grant - All Aspects of Health Workshop	\$300.00
3510.5957-01	14/06/2017	5957	Supersealing Pty Ltd	Crack sealing works of various locations	\$14,223.00
3510.5982-01	14/06/2017	5982	Mahomad Arif Satar	Reimb of items purchased for exhibition	\$276.24
3510.6000-01	14/06/2017	6000	Scott Printers Pty Ltd	Spirit Newsletter June 2017 - printing	\$4,725.00
3510.6018-01	14/06/2017	6018	ALSCO Pty Ltd	Linen Hire for dinners and events	\$222.94
3510.6090-01	14/06/2017	6090	Pirtek Fluid Transfer Solutions	1.120 MTR R2AT-06 Hose Assembly - P387 r	\$334.69
3510.6110-01	14/06/2017	6110	Castrol Lubricants	3377124 PREMIUM HEAVY DUTY 450GM, 3	\$5,047.12
3510.614-01	14/06/2017	614	Fridgair Industries	Thomas Kelly Pavilion - Right hand side	\$683.73
3510.6289-01	14/06/2017	6289	Clockwork Print	Banner Bug 850x2170mm Pull Up Banner for	\$445.50
3510.6370-01	14/06/2017	6370	Elexacom	Darius Wells Library & Res Cnt-Repair li	\$2,802.22
3510.6371-01	14/06/2017	6371	KDAire Mechanical Services Pty Ltd	Recquatic - "Fish Bowl" office AC5 - Rep	\$3,373.32
3510.640-01	14/06/2017	640	Gilden Tree Farm	Supply and plant 100l trees, Supply and	\$3,632.00
3510.664-01	14/06/2017	664	StrataGreen	Tools for the Coastcare Program.	\$976.17
3510.6649-01	14/06/2017	6649	Adcorp Australia Ltd	Executive and Management Opp - LG Direc	\$5,232.92
3510.6660-01	14/06/2017	6660	Preplan Pty Ltd	Fire Mgmt Plan Reviews Consult Reports-M	\$7,097.77
3510.6700-01	14/06/2017	6700	Sprayking WA Pty Ltd	May - spraying of the following-Thomas R	\$4,140.36
3510.6703-01	14/06/2017	6703	Lucor Pty Ltd	Catering for 19/06 - Dining Room	\$322.00
3510.684-01	14/06/2017	684	Hart Sport	Hart basketball numbered bibs (senior) s	\$405.80
3510.6872-01	14/06/2017	6872	Schindler Lifts Australia Pty Ltd	John Wellard Community Centre - needs a	\$516.46
3510.69-01	14/06/2017	69	Alinta Gas	Usage to 300517 83U FDC	\$137.60
3510.6972-01	14/06/2017	6972	Go Doors Pty Ltd	Administration - Service of 2 x Auto Doo	\$3,543.66
3510.7059-01	14/06/2017	7059	Convic Pty Ltd	Kwinana Open Youth Skate Park - Claim No	\$421,971.41

Warrant Listing



Warrants between
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Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3510.7110-01	14/06/2017	7110	Sherrin Rentals Pty Ltd	Hire of 7 tonne smooth drum roller, Deli	\$554.13
3510.72-01	14/06/2017	72	All Lines & Signs	Linemarking memorial carpark. Medina - P	\$2,420.00
3510.7258-01	14/06/2017	7258	T.J O'Donovan	Activation of Chisham Square 29th April	\$350.00
3510.738-01	14/06/2017	738	OCLC (UK) Ltd	Contract cataloging to the value of \$140	\$44.55
3510.7602-01	14/06/2017	7602	Prompt Engineering	KIA Treeplating - Stage 1 investigate co	\$9,537.00
3510.7605-01	14/06/2017	7605	Flying Canape	Catering for Citizensh Ceremony 060617	\$1,812.50
3510.762-01	14/06/2017	762	Blackwood & Sons Ltd	Safety Gumboots Chemgard	\$924.84
3510.7689-01	14/06/2017	7689	VARIDESK	1 Varidesk and Matt	\$7,192.50
3510.7780-01	14/06/2017	7780	Moore Stephens (WA) Pty Ltd	Community Development Grants - Kwinana A	\$3,300.00
3510.7808-01	14/06/2017	7808	EEO Specialists	X2 1/2 day Manager Training session 2 -	\$4,400.00
3510.7938-01	14/06/2017	7938	Franca Sala Tenna	As part of Confidential HR inquiry	\$12,400.00
3510.806-01	14/06/2017	806	Kearns Garden & Hardware Supplies	APU - purchase of hardware, May 2017	\$171.82
3510.8104-01	14/06/2017	8104	Vivian Plumbing	Lot 33 # 302 De Haer Road, Wandi - Bi-An	\$308.00
3510.8125-01	14/06/2017	8125	Xpresso Delight Midland	Coffee Machine Service 28 April - 1 J	\$550.00
3510.8133-01	14/06/2017	8133	Glen Flood Group Pty Ltd	City of Kwinana - Depot service delivery	\$12,713.69
3510.822-01	14/06/2017	822	Kone Elevators Pty Ltd	Darius Wells Lib & Res Cnt -Camera Insta	\$509.30
3510.8319-01	14/06/2017	8319	Poolwerx Spearwood	Daily water test and balance - Kwinana A	\$1,623.85
3510.8325-01	14/06/2017	8325	Envirosweep	Road Sweeping-Individual Rds - May 2017	\$11,867.90
3510.8348-01	14/06/2017	8348	Integrated Recycling	Evertuff Decking 190 x 55 x 3000mm charc	\$594.21
3510.853-01	14/06/2017	853	Kwinana South Bush Fire Brigade	Mitigation burn-Chalk Hill	\$1,225.00
3510.8597-01	14/06/2017	8597	SMS Broadcast Pty Ltd	Cost of dedicated number allocated to Ci	\$179.00
3510.8610-01	14/06/2017	8610	John Scarfe	Citizenship ceremony 60617- 35 handcraft	\$525.00
3510.8649-01	14/06/2017	8649	Ezy2c GPS Tracking	Supply Product code Z-4 GPS Tracking Dev	\$22,193.82
3510.8689-01	14/06/2017	8689	Delta T Technologies WA Pty Ltd	25M Heat Exchanger Service	\$4,280.10
3510.8756-01	14/06/2017	8756	Ohura Consulting	Consulting regarding industrial relation	\$980.38
3510.8765-01	14/06/2017	8765	Arborwest Tree Farm	Pyrus usseriensis `Manchurian Pear` 90L	\$13,464.00
3510.8787-01	14/06/2017	8787	Vicinity Real Estate Licence P/L	Kwn Recquatic Display @ Rockingham Shop	\$2,695.00
3510.8834-01	14/06/2017	8834	Sure Gro Treemax Aust Pty Ltd	Supply & Delivery Plastic Mesh Guards fo	\$2,200.00
3510.8854-01	14/06/2017	8854	Australian Taxation Office	Murdoch University study fees-Fee HELP -	\$5,820.00
3510.8856-01	14/06/2017	8856	Mojo Building (WA) Pty Ltd	Refund bond-Chisham Ave-Admiral Taven	\$25,000.00
3510.8857-01	14/06/2017	8857	Dianna Concetta Romano	C/over subsidy rebate-L918 Honeywood Ave	\$360.00
3510.8858-01	14/06/2017	8858	Anoop Vijayarajan	C/over subsidy rebate-L358 Aquinnah Way,	\$360.00
3510.8859-01	14/06/2017	8859	Owen Alvaran Magdaong	C/over subsidy rebate-L195 Wattlely Rd, W	\$360.00
3510.8860-01	14/06/2017	8860	Steve Gougoulis	C/over subsidy rebate-L2254 Coomallo Blv	\$540.00
3510.8861-01	14/06/2017	8861	Christopher Zodzi	C/over subsidy rebate-L814 Lazuli Rise,	\$540.00
3510.8862-01	14/06/2017	8862	Benjamin Edward Donald	C/ove subsidy rebate-L366 Aquinnah Way,W	\$540.00
3510.8863-01	14/06/2017	8863	Ainsley Elise Hewett	C/ove subsidy rebate-L894 Honeywood Ave,	\$540.00
3510.8864-01	14/06/2017	8864	Tomasz Andrzej Dobrzanski	C/over subsidy rebate-L1526 Bromsgrove S	\$1,260.00
3510.8866-01	14/06/2017	8866	Daniel Woodcock	C/over subsidy rebate-L82 Wattlely Rd,WEL	\$540.00
3510.8867-01	14/06/2017	8867	Rodolfo Ronald Linares Pena	C/over subsidy rebate-L129 Dolomite Ave,	\$360.00
3510.8868-01	14/06/2017	8868	Karen Grima	Refund-cancel of membership at Recquatic	\$463.36
3510.8869-01	14/06/2017	8869	Cecelia Strickland	Financial Assistance-NRL State Champions	\$175.00
3510.888-01	14/06/2017	888	Les Mills Australia	Lesmills monthly licensing fees June 201	\$435.63
3510.905-01	14/06/2017	905	Local Government Professionals	Reconciliation Week Forum - 1 June 2017	\$80.00
3510.934-01	14/06/2017	934	Mandogalup Volunteer Fire Brigade	Mitigation Burn - Chalk Hill 9/6/2017	\$600.00
3510.959-01	14/06/2017	959	McLeods Barristers & Solicitors	Australian Fast Food P/L - Chicken Treat	\$23,281.32
3510.971-01	14/06/2017	971	Men Of The Trees Nursery	PLants for the 2017 Coastcare planting p	\$3,944.00
3511.153-01	15/06/2017	153	Australian Taxation Office	Taxation	\$183,078.00
3512.549-01	21/06/2017	549	Esanda	June 2017 - lease fees for KWN700	\$1,294.70
3513.2853-01	21/06/2017	2853	Maxxia Pty Ltd	Being Employee NET OTc for period 1/5 to	\$5,197.79
3513.3376-01	21/06/2017	3376	Health Insurance Fund of WA (HIF)	Payroll Deduction	\$1,433.35

Warrant Listing

Warrants between

1/06/2017 to 30/06/2017



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Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3513.3719-01	21/06/2017	3719	Town of Kwinana - Xmas fund	Payroll Deduction	\$7,800.00
3514.565-01	21/06/2017	565	Bright Futures Family Day Care - Pa	FDC Payroll to 18/06/17	\$102,728.59
3514.568-01	21/06/2017	568	Bright Futures In Home Care - Payro	IHC Payroll to 18/06/17	\$41,672.23
3515.1042-01	21/06/2017	1042	NVMS Pty Ltd	BZ-5503-A-012 - Logging Module, 12 month	\$861.00
3515.1079-01	21/06/2017	1079	Parmelia Delivery Round	The West Australian newspaper - includin	\$47.20
3515.1130-01	21/06/2017	1130	Port Printing Works	printing 500 DL flyers for Living Green	\$389.40
3515.1157-01	21/06/2017	1157	Quality Traffic Management Pty Ltd	Traffic Management for Thomas Rd median	\$20,383.87
3515.1178-01	21/06/2017	1178	Holcim (Australia) Pty Ltd	126 Sulphur Rd Parmelia - 1.8 M3 concre	\$1,266.32
3515.1187-01	21/06/2017	1187	Red Sand Supplies Pty Ltd	Tipping concrete for Sloans reserve	\$531.30
3515.1223-01	21/06/2017	1223	Rockingham Betta Electrical & Gas	AP-U75 & BP Villa 58- supply elevated ov	\$3,856.00
3515.1227-01	21/06/2017	1227	Rockingham Holden	Replace RHF Brake Line	\$137.70
3515.1228-01	21/06/2017	1228	Rockingham Mower & Chainsaw Centre	Guard muffler x1, Base, air cleaner, etc	\$35.90
3515.1252-01	21/06/2017	1252	Running Bare Australia Pty Limited	Assorted clothing for staff and instruct	\$525.25
3515.1272-01	21/06/2017	1272	Sanity Music Stores Pty Limited	Collection Development of Children's DVD	\$580.86
3515.1277-01	21/06/2017	1277	Savage Garden Services	Standing Order Roundabout maintenance-Ma	\$3,648.50
3515.1313-01	21/06/2017	1313	Daimler Trucks Perth	MK645932 ANTENNA, MK645932 ANTENNA	\$296.87
3515.1393-01	21/06/2017	1393	Sunny Sign Company Pty Ltd	TD1 Brackets c/w bolt & washers	\$470.25
3515.1423-01	21/06/2017	1423	Telstra	Usage to 27/4/2017 - Mobile	\$11,181.57
3515.1481-01	21/06/2017	1481	Total Eden Pty Ltd	Retic items	\$158.95
3515.1485-01	21/06/2017	1485	T-Quip	Supply and Installation of 1 x Polly Ma	\$1,015.25
3515.1520-01	21/06/2017	1520	Truck & Car Panel & Paint	Insurance Excess only - 1EWO610 quote re	\$500.00
3515.1524-01	21/06/2017	1524	Turfmaster Facility Management	Supply and Apply GT Green Plus (50L/Ha)	\$3,946.80
3515.1528-01	21/06/2017	1528	Twights Plumbing Pty Ltd	Senior Citizens-Repair burst pipe	\$14,770.10
3515.1536-01	21/06/2017	1536	Ulverschroft Large Print Books	Purchase 33 LP titles from April - June	\$3,329.72
3515.1585-01	21/06/2017	1585	Wandi Progress Association Inc.	Funds to support Local Community project	\$5,000.00
3515.1614-01	21/06/2017	1614	Westbooks	Purchase 12 titles as selected - on-line	\$648.17
3515.1621-01	21/06/2017	1621	Western Australian Treasury Corpora	Loan #105 due 27/6/17-Bertram Comm Ctre-	\$688,766.79
3515.1652-01	21/06/2017	1652	Woolworths Ltd	Milk, coffee, tea, biscuits	\$503.95
3515.1674-01	21/06/2017	1674	Inkwell Cartridges & Toner	2x TK-3104 Toner for Kyocera FS-2100DN	\$310.00
3515.1762-01	21/06/2017	1762	Officeworks BusinessDirect	Consumables for John Wellard Community C	\$141.37
3515.188-01	21/06/2017	188	Beaurepaires Tyres Kwinana	FIT 4 TYRES TO GRADER POS, 3,4,5&6 . R	\$423.20
3515.1948-01	21/06/2017	1948	Alleasing Pty Ltd	Keiser M3 spin bikes, Gymcare signature	\$69,234.55
3515.2069-01	21/06/2017	2069	Davies Family Trust T/as Doug Davie	Internal Audit - Quality Management Syst	\$2,520.00
3515.2084-01	21/06/2017	2084	Snap Printing Rockingham	NCR A4 Books 100pp Duplicate, TC:White/P	\$1,970.00
3515.2097-01	21/06/2017	2097	Beaver Tree Services Aust Pty Ltd	Grind old stump - 30 Farmer Way Parmelia	\$429.00
3515.21-01	21/06/2017	21	Accidental First Aid Supplies	2x Authorised Employee Sign RESTR AREA	\$42.90
3515.2125-01	21/06/2017	2125	Synergy	Usage to 010617 1151U Bore, BBQ lights-B	\$22,526.15
3515.2144-01	21/06/2017	2144	Brain Ambulance Pty Ltd	FDC- IHC-Keeping Sane for In Home Care E	\$2,431.00
3515.218-01	21/06/2017	218	Bob Jane T-Mart	BST 185R14 102S R623, PL323 1TLN489, B	\$1,850.00
3515.2224-01	21/06/2017	2224	Prestige Catering & Event Hire	Catering OCM 140617	\$967.00
3515.228-01	21/06/2017	228	Boya Equipment	B2954 SEAL, 55625-03D COMPLETE ROTO	\$525.80
3515.235-01	21/06/2017	235	Bristol Cleaning Services	BP - Clubhouse, Window cleaning June 201	\$110.00
3515.248-01	21/06/2017	248	Bunnings Building Supplies	Various Hardware, APU - Various Hardware	\$435.33
3515.2495-01	21/06/2017	2495	Elite Pool & Spa Covers	Commercial Wheel Locking - Pool Blanket	\$95.00
3515.2507-01	21/06/2017	2507	Ixom Operations Pty Ltd	2 X 70KG CHLORINE CYLINDERS	\$942.68
3515.2546-01	21/06/2017	2546	Sigma Chemicals	SODA ASH 25KG, SOD BICA 25KG - Sodiur	\$541.20
3515.2613-01	21/06/2017	2613	Toys R Us	Lego Minecraft Boxes for Minecraft Activ	\$629.91
3515.2617-01	21/06/2017	2617	ID Consulting Pty Ltd	Revising Population Growth Forecast data	\$11,000.00
3515.2646-01	21/06/2017	2646	Neverfail Springwater	Filtered Water for ZONE Staff	\$55.25
3515.2652-01	21/06/2017	2652	Modern Teaching Aids Pty Ltd	10* 45cm Aurora Chairs, 5* 40cm Aurora C	\$1,085.26
3515.2678-01	21/06/2017	2678	Natural Area Holdings Pty Ltd t/as	616KWN16: Provision of Bushland Reserve	\$16,317.95

Warrant Listing



Warrants between
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Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3515.2732-01	21/06/2017	2732	KC & C Jack	Medium Lockers - including installation	\$2,728.00
3515.275-01	21/06/2017	275	Cannon Hygiene Australia Pty Ltd	Service to Public Build for Sanitary, Sa	\$1,151.46
3515.2852-01	21/06/2017	2852	Downer EDI Works Pty Ltd	01/06/17 - 7mm Gran AC50B docket#620327.	\$20,639.75
3515.3105-01	21/06/2017	3105	Poly Pipe Traders	Rain bird and other retic items	\$2,320.37
3515.3212-01	21/06/2017	3212	Marketforce Pty Ltd	Greenwaste Collection - Weekend Courier	\$5,361.02
3515.335-01	21/06/2017	335	City of Rockingham	Tip fees to 02/06/2017	\$82,311.30
3515.339-01	21/06/2017	339	Civica Pty Ltd	Onsite build - deshosting, UAT & go live	\$57,337.50
3515.342-01	21/06/2017	342	CJD Equipment Pty Ltd	V2808250 HEADLIGHT ASSEMBLY RH, QS:	\$581.96
3515.358-01	21/06/2017	358	Coastline Mower World	KU31107701, ENGINE CONTROL SWITCH,	\$86.50
3515.3584-01	21/06/2017	3584	CPG Research & Advisory Pty Ltd	Advisory Fee Payable to CPG for June qua	\$3,300.00
3515.3607-01	21/06/2017	3607	Hays Specialist Recruitment Pty Ltd	Temp Placement of Yap Fai Wah-Finance WE	\$1,801.07
3515.3677-01	21/06/2017	3677	TC Precast Pty Ltd	Stormwater cover insert	\$660.00
3515.3689-01	21/06/2017	3689	Commercial Aquatics Australia	To supply a complete set of EPDM O rings	\$5,332.25
3515.3805-01	21/06/2017	3805	Officeworks Superstores Pty Ltd	2 * Pack and Roll Trolley Cart 35kg. Eac	\$65.94
3515.3916-01	21/06/2017	3916	Kwinana Industries Council	KIC School Based Trainee - Carly Gshwend	\$499.92
3515.3977-01	21/06/2017	3977	MRP Osborne Park-General Pest/Termi	General Pest/Termite Division 4307	\$150.00
3515.4003-01	21/06/2017	4003	Infiniti Group	B18BR - Hand Towel - Opticore 31670, B17	\$300.41
3515.4007-01	21/06/2017	4007	Digitales	One year subscription to My Career Match	\$1,160.01
3515.4112-01	21/06/2017	4112	Cleverpatch Pty Ltd	Craft materials for outreach	\$1,087.49
3515.412-01	21/06/2017	412	Courier Australia	Cost of Courier for Depot - 07/06/17	\$41.25
3515.413-01	21/06/2017	413	Covs Parts Pty Ltd	66252919991 - Flexovit Reinforced Cut Of	\$708.62
3515.4245-01	21/06/2017	4245	ED Property Services	BP - villa 6, replacement of all doors a	\$10,285.00
3515.4246-01	21/06/2017	4246	Atom Supply	Caustic resistant boots - x2	\$161.57
3515.4256-01	21/06/2017	4256	Rockingham Skylights	APU - unit 75, renewal of two skylights	\$75.00
3515.4279-01	21/06/2017	4279	Data #3 Limited	2x Stacking Cable for Dell Networking N	\$215.23
3515.4345-01	21/06/2017	4345	Fence Hire WA	Temporary fence hire for Chisham Ave Ped	\$330.00
3515.4350-01	21/06/2017	4350	T J Depiazzi & Sons	Supply and Deliver 100m3 of Pinebark Mul	\$6,320.60
3515.4412-01	21/06/2017	4412	JB Hi-Fi Rockingham	9 x Uniden UH510 UHF 2-way Handheld Rad	\$531.00
3515.4441-01	21/06/2017	4441	FlexiPole Industries Pty Ltd	1800 x 90 x 90 square composite bollards	\$2,660.01
3515.4550-01	21/06/2017	4550	Bitumen Surfacing	Spray CRS170/60 emulsion - Chisham Ave	\$5,565.56
3515.4719-01	21/06/2017	4719	Complete Office Supplies Pty Ltd	AF SEMI-FLAMMABLE SPRAYDUSTER 400	\$79.15
3515.4758-01	21/06/2017	4758	Boffins Bookshop Pty Ltd	Plant Life of the Sandplains in Southwes	\$349.84
3515.483-01	21/06/2017	483	Landgate	GRV General Values - Revaluation 2017	\$147,283.32
3515.4861-01	21/06/2017	4861	Big W	Darius Wells Lib & Res Cnt-Caternrg iEqui	\$259.30
3515.5015-01	21/06/2017	5015	Ellenby Tree Farm Pty Ltd	Supply and Delivery of 4x 100L E.rudis a	\$1,474.00
3515.5058-01	21/06/2017	5058	Australian Plastic Card Company Pty	5000 library cards, Freight, etc	\$2,196.70
3515.5526-01	21/06/2017	5526	Urbanstone Pty Ltd	Urbanstone - Fleece 400x200x60 shot blas	\$13,068.00
3515.5619-01	21/06/2017	5619	Rynat Industries	3 x Horizontal Baby Changing Station - G	\$1,623.60
3515.5646-01	21/06/2017	5646	Bent Logic	500 x Kwinana Recquatic membership cards	\$341.00
3515.5663-01	21/06/2017	5663	Carroll & Richardson Flagworld	Australian/Aboriginal/Torre Islander des	\$299.19
3515.5743-01	21/06/2017	5743	Programmed Maintenance Services Ltd	Monthly Gardening and Lawn Mowing May 20	\$10,017.52
3515.5752-01	21/06/2017	5752	Perdaman Advanced Energy Pty Ltd	Design, supply and install 100KW photovo	\$5,269.00
3515.5958-01	21/06/2017	5958	West Coast Profilers	Profile truck & sweep - 18/5/17 Kwinana	\$4,831.75
3515.6000-01	21/06/2017	6000	Scott Printers Pty Ltd	100 staff values inserts for the noteboo	\$4,251.50
3515.60-01	21/06/2017	60	Air Liquide	Compressed Air	\$314.54
3515.6018-01	21/06/2017	6018	ALSCO Pty Ltd	Linen Hire for dinners and events	\$102.85
3515.614-01	21/06/2017	614	Fridgair Industries	The Zone - Fridge at site stopped workin	\$247.50
3515.6274-01	21/06/2017	6274	Priority 1 Fire & Safety Pty Ltd	SCBA Refresher - casual staff	\$990.00
3515.6370-01	21/06/2017	6370	Elexacom	Margaret Fielman Cnt- Replac Lights in O	\$6,699.39
3515.6371-01	21/06/2017	6371	KDAire Mechanical Services Pty Ltd	Administration Building - June A/C Maint	\$9,465.17
3515.6567-01	21/06/2017	6567	Poolegrave Signs	Fabricate & install 2x City of Kwinana E	\$4,653.00

Warrant Listing

 Warrants between
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Cheque/Ref	Date	Creditor	Payee	Description	Amount
3515.6581-01	21/06/2017	6581	BOUNCEinc	Bounce- School holiday Program July 2017	\$312.00
3515.6593-01	21/06/2017	6593	Lester Blades Pty Ltd	Advert fees for Director City Regulation	\$29,653.19
3515.6615-01	21/06/2017	6615	Andre Georgieff	Heritage Exhibition install support	\$250.00
3515.664-01	21/06/2017	664	StrataGreen	Supply & Deliver, 76 bundles of Bamboo C	\$3,844.24
3515.6700-01	21/06/2017	6700	Spraying WA Pty Ltd	June - 3 monthly work schedule C sprayin	\$469.51
3515.6735-01	21/06/2017	6735	BSI Group ANZ Pty Ltd	Annual Management Fee - 19/07/2017 to 30	\$1,042.80
3515.6749-01	21/06/2017	6749	Australia Post	Postage for period ending 31/05/2017	\$7,907.40
3515.6872-01	21/06/2017	6872	Schindler Lifts Australia Pty Ltd	John Wellard Community Centre - Lift ser	\$608.41
3515.69-01	21/06/2017	69	Alinta Gas	Usage to 090617 177U Sloan Dr	\$207.80
3515.6973-01	21/06/2017	6973	Invision Investigations & Consultin	Initial review of Recquatic staffing req	\$2,027.00
3515.7168-01	21/06/2017	7168	Exit Waste	Thomas Kelly Pav-Clean Greasetrap	\$434.50
3515.7240-01	21/06/2017	7240	Pirateman Michael Speranza-Atmosphe	1 x Library Storytime Performance 10 am	\$680.00
3515.7366-01	21/06/2017	7366	REDIMED Pty Ltd	Pre employment medicals - Lynette Chalwe	\$302.50
3515.7369-01	21/06/2017	7369	Specialised Tree Lopping	APU - Tree removal Banksia Park	\$2,805.00
3515.738-01	21/06/2017	738	OCLC (UK) Ltd	Syndetics Solutions Subscription - Conte	\$2,336.47
3515.7388-01	21/06/2017	7388	Morris Jacobs	Drawing lesons - 13/6/2017	\$305.00
3515.7401-01	21/06/2017	7401	As Clean As A Whistle	APU - unit 59, vacate clean incl. carpet	\$220.00
3515.7576-01	21/06/2017	7576	Rochelle O'Reilly	Musician for pop ups in the Square	\$350.00
3515.7601-01	21/06/2017	7601	Focus Networks	50% Deposit as per Tax Invoice #6961, Re	\$10,216.80
3515.762-01	21/06/2017	762	Blackwood & Sons Ltd	06845890 SPECS PRISM SMOKE LENS 161	\$1,001.67
3515.7811-01	21/06/2017	7811	Lindsay Miles	Wandi Living Smart Course covering the f	\$3,700.00
3515.7812-01	21/06/2017	7812	Starbucks Flooring	APU - unit 15, replace vinyl to kitchen	\$1,188.00
3515.7879-01	21/06/2017	7879	MBA Residental	Refund bond-L1752 Nathaniel Way, ORELIA	\$8,000.00
3515.7937-01	21/06/2017	7937	Kerb Direct Kerbing Pty Ltd	Supply & install kerb	\$5,201.90
3515.7951-01	21/06/2017	7951	Azera Deidre Saipaia	Casual cover for absent facilitator	\$337.50
3515.7960-01	21/06/2017	7960	Kerb 2 Kerb Concreting	Sulphur Road kerbing	\$660.00
3515.7994-01	21/06/2017	7994	Rockingham Mazda	Oil Filter, SH0114302A, Oil Filter, SH01	\$534.60
3515.8055-01	21/06/2017	8055	The Green Barista Coffee	Catering for Community Planting Sunday 1	\$240.00
3515.806-01	21/06/2017	806	Kearns Garden & Hardware Supplies	TAP20BV-T, VALVE BALL HOSE COCK 20M	\$453.23
3515.8088-01	21/06/2017	8088	GTA Consultants (WA) Pty Ltd	Kwinana Bike and Walk Plan - GWWC	\$6,294.75
3515.822-01	21/06/2017	822	Kone Elevators Pty Ltd	Darius Wells Lib & Res Cnt-Service Lift	\$1,412.14
3515.827-01	21/06/2017	827	Kwinana Bowling Club Inc	Silversport membership fees - L Gates &	\$395.00
3515.8302-01	21/06/2017	8302	Chris Kershaw Photography	Citizenship Photography 6 June 2017	\$1,540.00
3515.833-01	21/06/2017	833	Kwinana District Tennis Club Inc	Hire fees for period April to May 2017	\$72.00
3515.8474-01	21/06/2017	8474	Volunteer Task Force	Mowing of lawn at Family Day Care 220517	\$831.00
3515.8624-01	21/06/2017	8624	Aquatic Services WA Pty Ltd	Supply and Iinstall - Regulator - Compress	\$709.50
3515.8768-01	21/06/2017	8768	Joshua Davidson	3x hours facilitating Shock Absorbers st	\$200.00
3515.8783-01	21/06/2017	8783	GCG Health Safety & Hygiene	RFQ Number 102/17 - Stage 1 progress re	\$15,954.40
3515.8831-01	21/06/2017	8831	Roy Batts Sales	Service call out fee New Swipe Cards	\$440.00
3515.8852-01	21/06/2017	8852	Eco Eats Catering	Supply and Deliver of Catering for First	\$360.55
3515.8872-01	21/06/2017	8872	Jem Face Painting	Face painting at Sunrise Neighbour Day e	\$135.00
3515.8874-01	21/06/2017	8874	Jasinta Happe	Refund-patio hire 13/11/16	\$100.00
3515.8877-01	21/06/2017	8877	Avner Pancreatic Cancer Foundation	Payment of Staff Casual Dress donations	\$900.00
3515.8878-01	21/06/2017	8878	Vicki Lauritsen	Refund of swimming lessons - charged twi	\$254.60
3515.8879-01	21/06/2017	8879	Australian Printed Ribbon	Custom printed ribbons	\$342.10
3515.8880-01	21/06/2017	8880	John Curtin College of the Arts	Lyrik Educational Scholarship 2017-Sophi	\$300.00
3515.8881-01	21/06/2017	8881	Seth Ngaruhe-Lavylo	Financial Assistance - School Sports Cha	\$175.00
3515.8882-01	21/06/2017	8882	Charne Hayden	NAIDOC Night Fields food	\$300.00
3515.903-01	21/06/2017	903	Lo-Go Appointments	Temp Staff-Environmental Shelley Fedigan	\$3,898.33
3515.959-01	21/06/2017	959	McLeods Barristers & Solicitors	Legal Matters May/June17-Lease Lot 434 T	\$7,918.88
3515.96-01	21/06/2017	96	Apace Aid (Inc)	Seedlings for Community Planting 2017 -	\$1,209.78

Warrant Listing



Warrants between
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Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3516.565-01	22/06/2017	565	Bright Futures Family Day Care - Pa	FDC Payroll to 18/06/17	\$1,588.75
3516.568-01	22/06/2017	568	Bright Futures In Home Care - Payro	IHC Payroll to 18/06/17	\$4,165.25
3517.153-01	29/06/2017	153	Australian Taxation Office	Taxation	\$183,996.00
3518.1072-01	28/06/2017	1072	Paint Industries	Topdeck Eco Green - 25L, Topdeck Eco Gre	\$907.50
3518.1130-01	28/06/2017	1130	Port Printing Works	Term 3 brochures, Term 3 brochures, etc	\$871.77
3518.1141-01	28/06/2017	1141	Davidson Trahaire Corpsych	Follow up from previous support for staf	\$126.50
3518.1157-01	28/06/2017	1157	Quality Traffic Management Pty Ltd	126 Sulphur Rd Parmelia - Footpath & ker	\$2,312.75
3518.1168-01	28/06/2017	1168	Raeco International Pty Ltd	Quick Pick book display single sided, Qu	\$487.85
3518.1178-01	28/06/2017	1178	Holcim (Australia) Pty Ltd	GB Concrete & Delivery	\$774.40
3518.1186-01	28/06/2017	1186	Red Dot	Containers for programs at Wellard CC	\$61.50
3518.1192-01	28/06/2017	1192	Reface Industries	1 x VMI 2550i consumable pack, Freight	\$172.54
3518.120-01	28/06/2017	120	Curtain Gallery	APU - unit 26, repair to blinds/wand	\$762.00
3518.1249-01	28/06/2017	1249	Royal Life Saving Society	First Aid Course- Club Develop W/shop 13	\$2,442.50
3518.1277-01	28/06/2017	1277	Savage Garden Services	City Centre Litter Collection for June 2	\$4,272.00
3518.130-01	28/06/2017	130	Australasian Performing Rights	Music licences for Community Events, Lib	\$1,064.12
3518.1423-01	28/06/2017	1423	Telstra	Usage to 130617 - Alarm-Hutchins Cove	\$142.94
3518.1481-01	28/06/2017	1481	Total Eden Pty Ltd	BP - Various retic for stock replacement	\$463.84
3518.1485-01	28/06/2017	1485	T-Quip	TOP112-1690 SEAL-OIL, TOP131-8518 BRAKE	\$250.25
3518.1523-01	28/06/2017	1523	Tudor House	2 x Aboriginal Flag for Flagpole for NAI	\$503.00
3518.1528-01	28/06/2017	1528	Twights Plumbing Pty Ltd	Wells Park Ablutions/Kwn Bch-Water leak	\$8,994.00
3518.1533-01	28/06/2017	1533	Udia (WA)	UDIA WA LG Annual Membership for 010717-	\$2,120.00
3518.1585-01	28/06/2017	1585	Wandi Progress Association Inc.	Catering for Community Planting 25/6/17	\$99.65
3518.1589-01	28/06/2017	1589	Waste Stream Management Pty Ltd	Tipping fee's - June - 11m3, Tipping fee	\$429.00
3518.1629-01	28/06/2017	1629	Weston Road Systems	Parking bay's line marking-Mangart Rd	\$385.00
3518.1635-01	28/06/2017	1635	WH Locations Services Pty Ltd	Johnson Road Wellard Service location (K	\$7,162.20
3518.1652-01	28/06/2017	1652	Woolworths Ltd	food and soft drinks for the quiz night	\$2,342.32
3518.1676-01	28/06/2017	1676	Visimax Safety Products	Cat Trap Plate Release (Item No. 40208)	\$313.20
3518.1684-01	28/06/2017	1684	Ergolink	Keyboard large print backlit (Code 11LPK	\$68.95
3518.1718-01	28/06/2017	1718	Qualcon Laboratories Pty Ltd	Anketell Road / Abercrombie Road Roundab	\$2,357.30
3518.1726-01	28/06/2017	1726	Kyocera Document Solutions Australi	1x Workstation License for Umango	\$10,887.58
3518.1826-01	28/06/2017	1826	Arteil	Arteil Gryphon MK1, Sliding Seat, High B	\$4,752.00
3518.1948-01	28/06/2017	1948	Alleasing Pty Ltd	Contract E6N0160168 - Server/Storage/Ne	\$6,893.88
3518.1983-01	28/06/2017	1983	Conservation Volunteers Australia	Conservation Volunteers Australia Coastc	\$825.00
3518.2021-01	28/06/2017	2021	Subway Kwinana	Catering for Crew for Advanced Fire Figh	\$165.45
3518.2048-01	28/06/2017	2048	Palm Lakes Gardens & Landscape Serv	Chisham Avenue Pedestrian Crossing - Rem	\$13,288.50
3518.2097-01	28/06/2017	2097	Beaver Tree Services Aust Pty Ltd	Deadwooding - 81 Westbrook Street Calist	\$20,831.68
3518.2115-01	28/06/2017	2115	Asbestos Masters WA	Removal of Asbestos Wandi	\$484.00
3518.2125-01	28/06/2017	2125	Synergy	Usage to 160617 398U Chisham Oval	\$2,613.95
3518.2429-01	28/06/2017	2429	Forestvale Trees	Supply and Delivery of 9X 90 L Melaleuc	\$5,522.00
3518.247-01	28/06/2017	247	Bullet Sign Shop	Advertising Sign on Site - Amendment 154	\$379.50
3518.248-01	28/06/2017	248	Bunnings Building Supplies	Tools and equipment for the Coastcare Pr	\$926.02
3518.2492-01	28/06/2017	2492	Yakka Pty Ltd	Community Centres staff uniform tops	\$254.98
3518.2512-01	28/06/2017	2512	Konnect	bolt 14mm x 50mm x 1.5	\$66.00
3518.264-01	28/06/2017	264	Cabcharge Australia Ltd	Cab charge services, no vouchers used -	\$6.00
3518.2646-01	28/06/2017	2646	Neverfail Springwater	Standing /Open Purchase Order for Neverf	\$110.60
3518.2652-01	28/06/2017	2652	Modern Teaching Aids Pty Ltd	littleBits Gizmos & Gadgets Kit, littleB	\$1,310.60
3518.2744-01	28/06/2017	2744	Regen4 Environmental Services	Weed control	\$4,686.28
3518.2749-01	28/06/2017	2749	Rebel Sport Ltd	Spalding Highlight Outdoor Basketball x5	\$219.96
3518.2903-01	28/06/2017	2903	Insight Call Centre Services	Call Monitoring - May 2017 - WALGA Contr	\$2,344.08
3518.2971-01	28/06/2017	2971	Local Community Insurance Services	Inv 051-545814 Policy AT A172000 PLB - U	\$660.00
3518.3031-01	28/06/2017	3031	Specialised Security Shredding	Specialised Security Shredding - GC Bin	\$30.36

Warrant Listing



Warrants between
1/06/2017 to 30/06/2017

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3/07/2017
12:54:56PM

Minimum Amount: **\$0.00**

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3518.3105-01	28/06/2017	3105	Poly Pipe Traders	RB Valve Box, RB 12Ft 1/4 Nozzle, Hunter	\$3,098.59
3518.313-01	28/06/2017	313	Children's Book Council Of Australi	Merchandise for Children's Book Week 201	\$284.50
3518.3152-01	28/06/2017	3152	Charles Service Company	APU - Office, scrub clean office floor	\$41,332.74
3518.3224-01	28/06/2017	3224	Retech Rubber	Maldon Park - Repair two small holes in	\$660.00
3518.335-01	28/06/2017	335	City of Rockingham	Tip fees to 16/6/17	\$107,876.80
3518.339-01	28/06/2017	339	Civica Pty Ltd	MSP Monthly Service Fee - License, Suppo	\$53,221.15
3518.342-01	28/06/2017	342	CJD Equipment Pty Ltd	P387, KWN1902, L35B- Remove Cab & Repair	\$1,949.12
3518.349-01	28/06/2017	349	Clever Designs	Junior lifeguard t shirts for competitio	\$5,385.22
3518.358-01	28/06/2017	358	Coastline Mower World	STP42240071018, TANK KIT, STIHL QUICK	\$215.00
3518.3607-01	28/06/2017	3607	Hays Specialist Recruitment Pty Ltd	CU Temp Employment	\$18,262.47
3518.3608-01	28/06/2017	3608	Foreshore Rehabilitation & Landscap	610KWN16 - Install RR5 1.8 flat top boll	\$93,758.50
3518.3632-01	28/06/2017	3632	Eclipse Soils Pty Ltd	Tippling Class 1 inert fill for Walgreen	\$577.50
3518.3804-01	28/06/2017	3804	Manfred Surveys	Tanson Road Drainage Catchment Investiga	\$14,327.50
3518.3805-01	28/06/2017	3805	Officeworks Superstores Pty Ltd	Laminating of documents. 5 x A1 sheets.	\$60.00
3518.3863-01	28/06/2017	3863	Chamber Of Commerce & Industry	Safety Represen Refresh Train-A Vaughan-	\$385.00
3518.3900-01	28/06/2017	3900	Rockingham Books	Purchase of books for adult collection.	\$700.86
3518.3977-01	28/06/2017	3977	MRP Osborne Park-General Pest/Termi	General Pest/Termite Division 4307	\$930.00
3518.4057-01	28/06/2017	4057	Kelyn Training Services	Registration for group Training on WHS20	\$2,580.00
3518.407-01	28/06/2017	407	Staples Australia	Stationery, Toilet rolls, Hand towels,et	\$47.45
3518.4081-01	28/06/2017	4081	Rockingham Fitness Hire & Sales	BP Clubhouse - 1 x impetus IV500 exercis	\$899.00
3518.4103-01	28/06/2017	4103	Local Government Planners Associati	Planning for Freight, Logistics and Indu	\$160.00
3518.412-01	28/06/2017	412	Courier Australia	Courier Charges - Depot	\$13.75
3518.413-01	28/06/2017	413	Covs Parts Pty Ltd	47022 - KIT FRONT SPRING SHACKLE,	\$1,235.19
3518.4245-01	28/06/2017	4245	ED Property Services	47022 BP - villa 6, kitchen bench top	\$7,227.00
3518.4412-01	28/06/2017	4412	JB Hi-Fi Rockingham	replacem Purchase of CD's for Adult	\$1,555.81
3518.4477-01	28/06/2017	4477	Trophy Express	Collection. Assorted Netball Trophies	\$967.70
3518.4673-01	28/06/2017	4673	PAYPAC Payroll Services Pty Ltd	4x Payment summary paper	\$77.00
3518.475-01	28/06/2017	475	Transport Department of	Vehicle Ownership Search Fees - May 2017	\$26.40
3518.4790-01	28/06/2017	4790	Spotlight Pty Ltd	After School Craft Supplies	\$120.30
3518.4808-01	28/06/2017	4808	Simply Headsets	Jabra PRO 920 Wireless Headset S/NÂ: 9	\$1,072.97
3518.483-01	28/06/2017	483	Landgate	Extraction + Provision of Summer 2017 Ae	\$2,767.55
3518.4853-01	28/06/2017	4853	Ashley Thomas Harding	Team Milestone events x 11 staff - Envir	\$275.00
3518.4861-01	28/06/2017	4861	Big W	Darius Wells - purchase of books for sch	\$1,189.69
3518.5071-01	28/06/2017	5071	JB HiFi Commercial Division	2x Microsoft Surface Mouse, 2x Microsoft	\$823.08
3518.5147-01	28/06/2017	5147	Perth Audiovisual	Repair faulty pins of VGA points in AV C	\$231.00
3518.537-01	28/06/2017	537	Educational Art Supplies Co	Assorted stickers	\$206.99
3518.5427-01	28/06/2017	5427	Phase 3 Landscape Construction Pty	Johnson road tree planting (Dana)	\$32,345.44
3518.5520-01	28/06/2017	5520	Master Lock Service	BP - Clubhouse, replace gas strut to foy	\$415.00
3518.5531-01	28/06/2017	5531	Rodney John Molyneux	Reimb of AIBS Membership renewal	\$499.00
3518.5627-01	28/06/2017	5627	Tyrecycle Pty Ltd	Collection of illegally dumped tyres fro	\$432.12
3518.5670-01	28/06/2017	5670	Tracey Jane Gooden	Reimb - Working with Children	\$269.75
3518.5750-01	28/06/2017	5750	Kev's Wheelie Kleen	Darius Wells - Rubbish bin & recycling b	\$423.50
3518.5800-01	28/06/2017	5800	Western Australian Council of Socia	Diploma in Leadership and Mgmt - Andre	\$7,480.00
3518.5823-01	28/06/2017	5823	Accord Security Pty Ltd	1 x Security Officer-Darius Wells Lib PE	\$4,306.61
3518.583-01	28/06/2017	583	Flexi Staff Pty Ltd	Temp Employ-Depot Shaun Quinn w/e 10/06/	\$2,466.88
3518.5975-01	28/06/2017	5975	Shane Craig Beresford	Reimb Team milestone x 6 staff - ICT	\$150.00
3518.6000-01	28/06/2017	6000	Scott Printers Pty Ltd	SHP July 2017 Poster printing, SHP July	\$1,092.00
3518.6018-01	28/06/2017	6018	ALSCO Pty Ltd	Linen Hire for dinners and events	\$251.44
3518.6135-01	28/06/2017	6135	Slimline Warehouse Display Shop	Promostand table throws	\$504.67
3518.6224-01	28/06/2017	6224	The Grant Finder	Set Up/FacilGiant Games in Square-July S	\$675.00
3518.6261-01	28/06/2017	6261	Rebecca J Flanagan	Rhyme Time & Story Time 040517-220617-	\$1,600.00

Warrant Listing

Warrants between

1/06/2017 to 30/06/2017



TOK [LIVE]

3/07/2017 12:54:56PM

Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3518.6336-01	28/06/2017	6336	Print and Design Online Pty Ltd	25% milestone payment for Events Website	\$8,992.50
3518.6370-01	28/06/2017	6370	Elexacom	Oreia Oval - BBQ not working. Works car	\$9,088.81
3518.6371-01	28/06/2017	6371	KDAire Mechanical Services Pty Ltd	Dog Pound Office-May A/C Maintenance	\$3,408.68
3518.6593-01	28/06/2017	6593	Lester Blades Pty Ltd	Recruitment consult fees for Mgrs Financ	\$2,277.00
3518.6625-01	28/06/2017	6625	Dera Sacha Sauda Australia Limited	Catering for four Coastcare events in 20	\$800.00
3518.664-01	28/06/2017	664	StrataGreen	Bamboo canes for the Coastcare planting	\$2,275.69
3518.6703-01	28/06/2017	6703	Lucor Pty Ltd	Catering 190617 - Council Dining Room	\$343.00
3518.671-01	28/06/2017	671	Gym Care	Spin bikes servicing	\$74.25
3518.6756-01	28/06/2017	6756	Lombard The Paper People	Lyrik Award Ceremony Round 22 decoration	\$37.00
3518.6760-01	28/06/2017	6760	Veolia Environmental Services	Removal of empty drums from McLaughlin R	\$374.00
3518.684-01	28/06/2017	684	Hart Sport	Equipment for Healthy Lifestyles Trailer	\$918.80
3518.7096-01	28/06/2017	7096	Wandi Developments Pty Ltd T/As	Ref Subdivision bond-L241 Honeywood Ave	\$24,557.50
3518.7103-01	28/06/2017	7103	Antonina Lance	Replace absent facilitator-Set up & fac	\$90.00
3518.7151-01	28/06/2017	7151	AMNS Designs	TERM 1 Pin it Made it 2017, Facilitate p	\$1,440.00
3518.7366-01	28/06/2017	7366	REDIMED Pty Ltd	Pre employment medicals-Kelli Hayward	\$319.00
3518.7388-01	28/06/2017	7388	Morris Jacobs	Drawing Lessons - 230617	\$305.00
3518.7415-01	28/06/2017	7415	Hames Sharley Pty Ltd	Background Summary-Kwn Master Plan Revi	\$9,402.25
3518.7436-01	28/06/2017	7436	Action Glass Pty Ltd	BP- villa 35, re-fit shower screen and d	\$187.00
3518.7445-01	28/06/2017	7445	Mustang Welding & Fabrication	6 monthly service @\$65 per hour - P306,	\$2,676.19
3518.7544-01	28/06/2017	7544	Mantrac Pty Ltd	Mulching at Kwinana 3 x eight hour days	\$5,775.00
3518.7575-01	28/06/2017	7575	Pickles Auctions	Invoice#26007170 - Sale Fees for items s	\$385.00
3518.7605-01	28/06/2017	7605	Flying Canape	Catering for Community Event-220617	\$1,780.50
3518.762-01	28/06/2017	762	Blackwood & Sons Ltd	03230722 VEST X-BACK TAIL WH MVE018	\$434.62
3518.7625-01	28/06/2017	7625	Flex Industries Pty Ltd	Remove turbo & Refit new turbo-Cost of P	\$5,692.67
3518.7667-01	28/06/2017	7667	Havenesky Ventures	Facilitate Overlocker Program for Term 2	\$1,452.00
3518.7780-01	28/06/2017	7780	Moore Stephens (WA) Pty Ltd	Independent Auditor's Report - Parmelia	\$1,815.00
3518.7812-01	28/06/2017	7812	Starbucks Flooring	APU-unit 75, replace vinyl to living roo	\$1,417.00
3518.7833-01	28/06/2017	7833	Kwinana Veterinary Hospital Pty Ltd	Pound Cat - Impound # 545a & 546a	\$2,289.00
3518.7847-01	28/06/2017	7847	Strata Specialists	Quart Levies/Reserve Fund Kwin Trade0107	\$4,827.00
3518.7858-01	28/06/2017	7858	Datacom systems (WA) Pty Ltd	Monthly Saas Fee Sphere Website - June,	\$1,870.00
3518.795-01	28/06/2017	795	K Mart	50 x jacket/jumpers	\$400.00
3518.7961-01	28/06/2017	7961	Golden Bay Primary School	Bus hire for Golden Bay Primary Coastcar	\$150.00
3518.8055-01	28/06/2017	8055	The Green Barista Coffee	Catering for Community Planting Day 1806	\$120.00
3518.8099-01	28/06/2017	8099	Total Tools Rockingham	Supply 1x Item code# 106609 Cement Mixe	\$1,450.00
3518.8101-01	28/06/2017	8101	Elite Sporting Concepts	Sponsorship applications for 2017/18 eve	\$1,925.00
3518.8108-01	28/06/2017	8108	Cannings Purple	Consulting fees for September 2017	\$14,701.50
3518.8505-01	28/06/2017	8505	Nutrition Nation	3 x hours facilitating Chassis Check at	\$330.00
3518.855-01	28/06/2017	855	Kwinana Tigers Junior Hockey Club	Club Incentive for Pit Stop event - 1406	\$350.00
3518.867-01	28/06/2017	867	Lamp Replacements	Darius Wells Lib & Res Cnt-Tubepic & Tub	\$487.30
3518.8683-01	28/06/2017	8683	Compac Marketing Australia	Rockingham Rd- fabricate & Install Welco	\$17,648.62
3518.8841-01	28/06/2017	8841	Links Modular Solutions	First Milestone Payment for the Links In	\$36,025.00
3518.8852-01	28/06/2017	8852	Eco Eats Catering	Catering for Workshop 2 & 3 of Living Gr	\$200.55
3518.8871-01	28/06/2017	8871	Frederick William Penny	Naidoc 2017: Performance Fees-Fred Penny	\$300.00
3518.8889-01	28/06/2017	8889	Russell James Holliday	Refund bond-37 Rhodes Crts	\$4,740.00
3518.8890-01	28/06/2017	8890	Michelle Olaithe	Refund bond-Hall hire 25/5/17	\$300.00
3518.8891-01	28/06/2017	8891	Josephine Valencia Fabia	Refund bond-Hall hire 17/6/17	\$1,000.00
3518.903-01	28/06/2017	903	Lo-Go Appointments	Temp Staff - Env Health-Shelley Fedigan	\$1,568.56
3518.934-01	28/06/2017	934	Mandogalup Volunteer Fire Brigade	Mitigation Burn - Chalk Hill 9/6/2017 GS	\$60.00
3518.96-01	28/06/2017	96	Apace Aid (Inc)	Seedlings for Comm Planting 2017 - Lake	\$3,598.10
3518.971-01	28/06/2017	971	Men Of The Trees Nursery	Plants for the Coastcare planting progra	\$4,060.00
3519.5660-01	30/06/2017	5660	OverDrive, Inc	Content credit for the purchase of ebook	\$208.72

Warrant Listing



Warrants between
1/06/2017 to 30/06/2017

TOK [LIVE]

3/07/2017 12:54:56PM

Minimum Amount: **\$0.00**

<i>Cheque/Ref</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
3520.7367-01	30/06/2017	7367	ClickSuper Pty Ltd	Superannuation-June2017-03	\$218,985.25

					\$7,033,944.65

Total Non Payroll Payments 1,016 ----- **\$7,685,067.54**

Payroll

<i>Cheque/Ref</i>	<i>Date</i>	<i>Description</i>	<i>Amount</i>
PY01-25	7/06/2017	Payroll	581,723.89
PY01-26	21/06/2017	Payroll	581,790.37

Total Payroll			1,163,514.26
Grand Total			8,848,581.80
			=====

16.3 Amendment to Council Appointment of Officers – Local Government to Officers 2017

SUMMARY:

A local government is authorised to exercise powers and duties under various Acts and Regulations, whereby they must appoint particular Officers to carry out the duties of the local government. These appointments are reflected in the 'Council Appointment of Officers - Local Government to Officers 2017'.

At its 14 June 2017 meeting, Council resolved to appoint Officers as Authorised Officers to undertake functions of the Control of Vehicles (Off-road Areas) Act 1978, as detailed in Attachment A.

It is recommended that the current Council Appointment of Officers – Local Government to Officers be amended as listed below with the inclusion of Ms Michelle Bell, Mr Bruce Mentz and Mr Paul Lucas as detailed in the Attachment A:

- 1.3 Control of Vehicles (Off-road Areas) Act 1978 – Appointment of authorised officers

OFFICER RECOMMENDATION:

That Council amend the Appointment of Officers – Local Government to Officers 2017 to include Michelle Bell, Bruce Mentz and Paul Lucas as Authorised Officers for the purposes of the Control of Vehicles (Off-road Areas) Act 1978, as detailed in Attachment A.

NOTE – AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

Section 38(3)(a) of the Control of Vehicles (Off-road Areas) Act 1978 allows a local government to appoint Authorised Officers for the purposes of that Act. The Register titled Council Appointment of Officers – Local Government to Officers 2017 details the Acts and Regulations that require Council to make a direct appointment to a person or class of persons.

It is recommended that the following Officers be appointed as an Authorised Officer to undertake functions in respect to the Control of Vehicles (Off-road Areas) Act 1978 for the reasons indicated:

Name	Role	Reason for appointment
Michelle Bell	A/Director City Regulation	Acting in role
Bruce Mentz	Manager Essential Services	Newly appointed
Paul Lucas	City Assist Officer	Omitted from previous report

16.3 AMENDMENT TO COUNCIL APPOINTMENT OF OFFICERS – LOCAL GOVERNMENT TO OFFICERS 2017**LEGAL/POLICY IMPLICATIONS:****Control of Vehicles (Off-road Areas) Act 1978****38. Authorised officers, who are, functions of etc.**

- (3) A local government may by resolution appoint —
- (a) any employee of the local government;

to be an authorised officer for the purposes of this Act either in respect of the whole of its district or any part thereof defined in the appointment.

FINANCIAL/BUDGET IMPLICATIONS:

There are no direct financial implications related to this report.

ASSET MANAGEMENT IMPLICATIONS:

There are no direct asset management implications related to this report.

ENVIRONMENTAL IMPLICATIONS:

There are no direct environmental implications related to this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Corporate Business Plan 2016 - 2021.

Plan	Objective	Strategy
Corporate Business Plan 2016 - 2021	6.5 Apply best practice principles and processes to maximise efficiencies and quality.	6.5.1 Ensure internal organisational policies and procedures are aligned to the achievement of the community and corporate vision.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

16.3 AMENDMENT TO COUNCIL APPOINTMENT OF OFFICERS – LOCAL GOVERNMENT TO OFFICERS 2017**RISK IMPLICATIONS:**

The risk implications in relation to this proposal are as follows:

Risk Event	Officers undertaking functions for which they have not been lawfully appointed.
Risk Theme	Failure to fulfil statutory regs or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Likely
Rating (before treatment)	Moderate
Risk Treatment in place	Avoid - remove cause of risk
Response to risk treatment required/in place	Provide offices with appointments as required by legislation.
Rating (after treatment)	Low

COUNCIL DECISION

552

MOVED CR P FEASEY

SECONDED CR D WOOD

That Council amend the Appointment of Officers – Local Government to Officers 2017 to include Michelle Bell, Bruce Mentz and Paul Lucas as Authorised Officers for the purposes of the Control of Vehicles (Off-road Areas) Act 1978, as detailed in Attachment A.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

8/0

NOTE – That Attachment A was omitted from the agenda. Attachment A is a copy of the delegation that will be added to the Delegated Authority Register and included in the Ordinary Council Meeting minutes.

ATTACHMENT A

<p>1.3 Control of Vehicles (Off-Road Areas) Act 1978- Appointment of authorised officers</p>																							
<p>Function to be performed:</p>	<p>Appointment of such persons to be Authorised Officers for the purposes of this Act.</p>																						
<p>Power to appoint:</p>	<p>Control of Vehicles (Off-Road Areas) Act 1978 s38(3)(a) employees of Local Government</p>																						
<p>Date of Appointment:</p>	<p>24 June 2015 Resolution #500 10 February 2016 D16/1305 13 April 2016 Resolution #158 14 December 2016 Resolution #408 14 June 2017 Resolution #513</p>																						
<p>Appointment of:</p>	<table> <tr> <td>Joanne Abbiss</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Michelle Bell</td> <td>A/Director City Regulation</td> </tr> <tr> <td>Bruce Mentz</td> <td>Manager Essential Services</td> </tr> <tr> <td>Kieran Togher</td> <td>A/Senior City Assist Officer</td> </tr> <tr> <td>Christoph Matzen</td> <td>City Assist Officer</td> </tr> <tr> <td>Geoff Copley</td> <td>City Assist Officer</td> </tr> <tr> <td>Rodney De San Miguel</td> <td>City Assist Officer</td> </tr> <tr> <td>Trevor Jones</td> <td>City Assist Officer</td> </tr> <tr> <td>Ian Abel</td> <td>City Assist Officer</td> </tr> <tr> <td>Hayley Goodwin</td> <td>City Assist Officer</td> </tr> <tr> <td>Paul Lucas</td> <td>City Assist Officer</td> </tr> </table>	Joanne Abbiss	Chief Executive Officer	Michelle Bell	A/Director City Regulation	Bruce Mentz	Manager Essential Services	Kieran Togher	A/Senior City Assist Officer	Christoph Matzen	City Assist Officer	Geoff Copley	City Assist Officer	Rodney De San Miguel	City Assist Officer	Trevor Jones	City Assist Officer	Ian Abel	City Assist Officer	Hayley Goodwin	City Assist Officer	Paul Lucas	City Assist Officer
Joanne Abbiss	Chief Executive Officer																						
Michelle Bell	A/Director City Regulation																						
Bruce Mentz	Manager Essential Services																						
Kieran Togher	A/Senior City Assist Officer																						
Christoph Matzen	City Assist Officer																						
Geoff Copley	City Assist Officer																						
Rodney De San Miguel	City Assist Officer																						
Trevor Jones	City Assist Officer																						
Ian Abel	City Assist Officer																						
Hayley Goodwin	City Assist Officer																						
Paul Lucas	City Assist Officer																						
<p>Special Requirements:</p>	<p>Control of Vehicles (Off-Road Areas) Act 1978 s38(4) A person who is appointed as an authorised officer pursuant to subsection (2) or subsection (3) — (d) shall be issued with a certificate of his appointment as an authorised officer in the prescribed form, evidencing the area of jurisdiction entrusted to him under this Act, which he shall, on reasonable demand, produce for inspection by any person.</p>																						

16.4 Lease of Consultant Room No. 1, within 'William Bertram Community Centre': Lot 600 (1) Hero Crescent, Bertram (Reserve 47032) – Child and Adolescent Health Service

SUMMARY:

At the Ordinary Council Meeting held on 10 February 2016, Council resolved to give local public notice of the proposed disposition of Consultant Room No. 1, within the William Bertram Community Centre, to Child and Adolescent Health Service, as well as approve a 99% discount in the market rental value (the market rental value is \$7,020 per annum) and advertise the proposed rent to be \$105 per annum.

At the Ordinary Council Meeting held on 26 April 2017, Council resolved to note there have been no submissions received during the submission period, acknowledge the valuation undertaken on 13 December 2015 carried out more than 6 months before the proposed disposition is a true indication of the value at the time of the proposed disposition and authorise the Chief Executive Officer and Mayor to sign the lease agreement in relation to Consultant Room No. 1, within William Bertram Community Centre, described as Lot 600 (1) Hero Crescent, Bertram (Reserve 47032) between the City of Kwinana and Child and Adolescent Health Service.

Subsequent to the City's Mayor and Chief Executive Officer executing the lease agreement, Child and Adolescent Health Service advised that the liability clause in the lease needed to change in order for the lease to be executed. Child and Adolescent Health Service advised that the previous liability clause stated that the Lessee would absorb the liability if damage is caused by the City or any of the City's contractors. City Officers recommend that this clause be amended from the original lease agreement that was presented to Council at the Ordinary Council Meeting held on 26 April 2017.

The City of Kwinana has been granted approval by the Minister for Lands for the lease to Child and Adolescent Health Service with the amended terms. A copy of the approval is detailed in Attachment B. If Council approve the amended lease agreement a copy will be sent to the Department of Lands for their records. Approval has been given on the condition that the lease approved by Council is on the same terms as the lease detailed in Attachment A.

This report seeks Council approval to authorise the Chief Executive Officer and Mayor to execute the amended lease agreement, to reflect a more equitable liability clause in relation to Consultant Room No. 1, within William Bertram Community Centre, described as Lot 600 (1) Hero Crescent, Bertram (Reserve 47032) between the City of Kwinana and Child and Adolescent Health Service.

OFFICER RECOMMENDATION:

That Council authorise the Chief Executive Officer and Mayor to sign the amended lease agreement, to reflect a more equitable liability clause in relation to Consultant Room No. 1, within William Bertram Community Centre, described as Lot 600 (1) Hero Crescent, Bertram (Reserve 47032) between the City of Kwinana and Child and Adolescent Health Service, as detailed in Attachment A.

**16.4 LEASE OF CONSULTANT ROOM NO. 1, WITHIN 'WILLIAM BERTRAM COMMUNITY CENTRE':
LOT 600 (1) HERO CRESCENT, BERTRAM (RESERVE 47032) – CHILD AND ADOLESCENT HEALTH
SERVICE**

DISCUSSION:

Subsequent to the City's Mayor and Chief Executive Officer executing the lease agreement, Child and Adolescent Health Service advised that the liability clause in the lease needed to be changed. Child and Adolescent Health Service advised that the previous liability clause stated that they would be liable for any damage caused by the City or any of the City's contractors which this kind of release of liability unfairly exposes them to excessive liability.

The liability clause in the lease agreement endorsed by Council at the Ordinary Council Meeting held on 26 April 2017 stated the following:

9.1 *No liability for loss on Premises*

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring.

City Officers discussed possible wording with all relevant internal stakeholders, inclusive of the City's Corporate Lawyer and the following wording was suggested and accepted by Child and Adolescent Health Service's legal advisor:

9.1 *No liability for loss on Premises*

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises, except to the extent that such loss, damage or injury results from an act, omission or the negligence of the Lessor or its servants, agents, contractors or invitees.

LEGAL/POLICY IMPLICATIONS:

Section 18 of the Land Administration Act 1997 (LAA) state:

18. *Crown land transactions that need Minister's approval*
- (1) *A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.*
 - (2) *A person must not without authorisation under subsection (7) —*
 - (a) *grant a lease or licence under this Act, or a licence under the Local Government Act 1995, in respect of Crown land in a managed reserve;*
or
 - (b) *being the holder of such a lease or licence, grant a sublease or sublicence in respect of the whole or any part of that Crown land.*
 - (3) *A person must not without authorisation under subsection (7) mortgage a lease of Crown land.*

16.4 LEASE OF CONSULTANT ROOM NO. 1, WITHIN 'WILLIAM BERTRAM COMMUNITY CENTRE':
LOT 600 (1) HERO CRESCENT, BERTRAM (RESERVE 47032) – CHILD AND ADOLESCENT HEALTH
SERVICE

- (4) A lessee of Crown land must not without authorisation under subsection (7) sell, transfer or otherwise dispose of the lease in whole or in part.
- (5) The Minister may, before giving approval under this section, in writing require —
 - (a) an applicant for that approval to furnish the Minister with such information concerning the transaction for which that approval is sought as the Minister specifies in that requirement; and
 - (b) information furnished in compliance with a requirement under paragraph (a) to be verified by statutory declaration.
- (6) An act done in contravention of subsection (1), (2), (3) or (4) is void.
- (7) A person or lessee may make a transaction under subsection (1), (2), (3) or (4) —
 - (a) with the prior approval in writing of the Minister; or
 - (b) if the transaction is made in circumstances, and in accordance with any condition, prescribed for the purposes of this paragraph.
- (8) This section does not apply to a transaction relating to an interest in Crown land if —
 - (a) that land is set aside under, dedicated or vested for the purposes of an Act other than this Act, and the transaction is authorised under that Act; or
 - (b) that interest may be created, granted, transferred or otherwise dealt with under an Act other than —
 - (i) this Act; or
 - (ii) a prescribed Act;

or

 - (c) an agreement, ratified or approved by another Act, has the effect that consent to the transaction was not required under section 143 of the repealed Act; or
 - (d) the transaction is a lease, sublease or licence and the approval of the Minister is not required under section 46(3b).

[Section 18 amended by No. 59 of 2000 s. 8(1)-(5) 5.]

Section 46(3b) of the Land Administration Act 1997 (LAA)

Care, control and management of reserves

- (3b) The Minister's approval under section 18 is not required for the exercise of a power conferred under subsection (3)(a) unless —
 - (a) the person on whom the power is conferred is —
 - (i) a body corporate that is constituted for a public purpose under an enactment and is an agency of the Crown in right of the State; or
 - (ii) a person referred to in subsection (10)(b), and the order provides that the Minister's approval under section 18 is required;

or

 - (b) the person on whom the power is conferred is a person other than a person referred to in paragraph (a).

**16.4 LEASE OF CONSULTANT ROOM NO. 1, WITHIN 'WILLIAM BERTRAM COMMUNITY CENTRE':
LOT 600 (1) HERO CRESCENT, BERTRAM (RESERVE 47032) – CHILD AND ADOLESCENT HEALTH
SERVICE**

FINANCIAL/BUDGET IMPLICATIONS:

There are financial/budget implications identified as a result of this report.

If the peppercorn lease agreement is entered into, the City will lose \$6,915 per annum of potential lease revenue.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications identified as a result of this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications identified as a result of this report.

STRATEGIC/SOCIAL IMPLICATIONS:

Plan	Objective	Strategy
Corporate Business Plan	6.3 Maximise the value of the City's property assets	6.3.1 Develop the City's Land Asset Management Plan and acquire, manage and dispose of Council land assets on the basis of the adopted recommendations

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	That Council does not authorise the Chief Executive Officer and Mayor to sign the amended lease agreement in relation to Consultant Room No. 1, within William Bertram Community Centre, described as Lot 600 (1) Hero Crescent, Bertram (Reserve 47032) between the City of Kwinana and Child and Adolescent Health Service.
Risk Theme	Ineffective management of facilities/venues/events
Risk Effect/Impact	Reputation
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low

16.4 LEASE OF CONSULTANT ROOM NO. 1, WITHIN 'WILLIAM BERTRAM COMMUNITY CENTRE':
LOT 600 (1) HERO CRESCENT, BERTRAM (RESERVE 47032) – CHILD AND ADOLESCENT HEALTH
SERVICE

Risk Treatment in place	Avoid
Response to risk treatment required/in place	This report is in relation to the Chief Executive Officer and Mayor executing the lease agreement between the City of Kwinana and Child and Adolescent Health Service.
Rating (after treatment)	Low

COUNCIL DECISION

553

MOVED CR W COOPER

SECONDED CR S LEE

That Council authorise the Chief Executive Officer and Mayor to sign the amended lease agreement, to reflect a more equitable liability clause in relation to Consultant Room No. 1, within William Bertram Community Centre, described as Lot 600 (1) Hero Crescent, Bertram (Reserve 47032) between the City of Kwinana and Child and Adolescent Health Service, as detailed in Attachment A.

**CARRIED
8/0**

Community Lease – William Bertram Community Centre

Lease of Consultant Room
No. 1, within 'William Bertram
Community Centre': Lot 600
(1) Hero Crescent, Bertram

City of Kwinana

Child and Adolescent Health Service

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Details

Parties

City of Kwinana

of PO Box 21, Kwinana, Western Australia 6966
(Lessor)

Child and Adolescent Health Service a health service provider established under Section 32 of the Health Services Act 2016, pursuant to the Health Services (Health Service Providers) Order 2016 published in the Government Gazette on 17 June 2016

of East Point Plaza, Level 8
233 Adelaide Terrace, Perth WA 6000

(Lessee)

Background

- A The Lessor has the care, control and management of the Land pursuant to a management order.
- B Subject to the prior written approval of the Minister for Lands, the Lessor has agreed to lease and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.
- C On 12 June 2016 the Child and Adolescent Health Service was established pursuant to an order made under Section 32 of the Health Services Act 2016.
- D Pursuant to Section 41(7) of the Act the Chief Executive of the Child and Adolescent Health Service has been authorised to execute this Deed.

Agreed terms

1. Definitions

In this Lease, unless otherwise required by the context or subject matter:

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Authorised Person means:

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in paragraph (a);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

Commencement Date means the date of commencement of the Term specified in **Item 4** of the Schedule;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

DER means the Department of Environment Regulation of Western Australia;

Environmental Contamination has the same meaning as the word “contaminated” in the Contaminated Sites Act;

EPA means the Environment Protection Agency of Western Australia;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat;

Further Term means each further term specified in **Item 3** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described at **Item 1(a)** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee’s Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a);

Lessee's Covenants means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

Lessor's Covenants means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be observed and performed by the Lessor;

Management Order means the management order made under section 46 of the *Land Administration Act 1997*;

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Premises means the premises described at **Item 1(b)** of the Schedule;

Rent means the rent specified in **Item 5** of the Schedule;

Schedule means the Schedule to this Lease;

Term means the term of years specified in **Item 2** of the Schedule and any Further Term; and

Termination means expiry by effluxion of time or sooner determination of the Term or any period of holding over.

2. Interpretation

In this Lease, unless expressed to the contrary:

- (a) words importing:
 - (i) the singular includes the plural and vice versa; and
 - (ii) a gender or genders include each other gender;
- (b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;
- (c) a reference to:
 - (i) a natural person includes a body corporate or local government;
 - (ii) a body corporate or local government includes a natural person;
 - (iii) a professional body includes a successor to or substitute for that body;
 - (iv) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
 - (v) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
 - (vi) a right includes a benefit, remedy, discretion, authority or power;

- (vii) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
 - (viii) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to:
 - (ix) both express and implied provisions; and
 - (x) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
 - (xi) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
 - (xii) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
 - (xiii) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (d) the covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include:
- (i) covenants not to permit that act or thing to be done or omitted to be done by a Lessee's Agent; and
 - (ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;
- (e) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and
- (f) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

3. Approval of the Minister for Lands

This Lease is subject to and conditional on the prior approval of the Minister for Lands under section 18 of the *Land Administration Act 1997*.

4. Grant of lease

Subject to clause 3 of this Lease, the Lessor leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

5. Quiet enjoyment

Except as provided in the Lease, for so long as the Lessor is the management body of the Premises under the Management Order, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

6. Rent and other payments

The Lessee covenants with the Lessor:

6.1 Rent

To pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

6.2 Outgoings

- (1) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
 - (a) local government rates, specified area rates, taxes, service and other charges and including charges for rubbish and garbage removal;
 - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
 - (d) land tax and metropolitan regional improvement tax on a single ownership basis;
 - (e) premiums, excess and other costs arising from the insurance obtained by the Lessor pursuant to **clause 7.1**. For the avoidance of doubt, the parties agree:
 - (i) that if such premium or cost does not include a separate assessment or identification of the Premises or the Land, the Lessee must pay a proportionate part of such premium or cost determined by the Lessor acting reasonably; and
 - (ii) such insurance will include insurance for the full replacement value of buildings; and
 - (iii) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 6.2(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.
- (3) Reimbursements will be quarterly, based on actual costs, as a guide for future outgoings.

6.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 14 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

6.4 Costs

- (1) To pay to the Lessor on demand:
 - (a) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
 - (b) all registration fees in connection with this Lease; and
- (2) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
 - (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (b) any breach of covenant by the Lessee or the Lessee's Agents;
 - (c) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
 - (d) any work done at the Lessee's request; and
 - (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 6.4** or any matter arising out of this Lease.
- (3) Each of Lessor and the Lessee shall pay their own legal costs of and incidental to the negotiation and execution of this Lease.

7. Insurance

7.1 Insurance required

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interest in the Premises) for the time being:

- (a) adequate public liability insurance for a sum not less than the sum set out at **Item 7** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
- (b) insurance against all risks as the Lessor may require, of all plate glass windows, doors and display show cases forming part of or within the Premises for a sum which is not less than its full insurable value;
- (c) insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a Lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary;
- (d) employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in, about or on the Premises; and

- (e) any other policy of insurance which the Lessor may reasonably require or specify from time to time.

7.2 Building Insurance to be effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks and the Lessee will reimburse the Lessor for any premiums, excess or other costs arising therefrom.

7.3 Details and receipts

In respect of the insurances required by **clause 7.1** the Lessee must:

- (a) upon renewal of any insurance policy immediately forward to the Lessor copies of Certificates of Currency and details of the insurances as held by the Lessee;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Lessor immediately:
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

7.4 Payment of excess on insurance

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 7.1** and **clause 7.2**.

7.5 Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might:

- (a) render any insurance effected under **clause 7.1** and **clause 7.2** on the Premises, or any adjoining premises, void or voidable; or
- (b) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

7.6 Report

Each Party must report to the other promptly in writing and in an emergency verbally:

- (a) any damage to the Premises of which they are or might be aware; and
- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

7.7 Settlement of claim

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **clause 7.1** and **clause 7.2**.

7.8 Self Insure Exemption

The parties acknowledge that the Government self insures. Accordingly, while the Lessee is a Government Lessee, the Lessee is not required to effect or maintain any insurance.

8. Indemnity

8.1 Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

8.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor or the Minister for Lands, or brought, maintained or made against the Lessor, in respect of:

- (a) any loss whatsoever (including loss of use);
- (b) injury or damage of, or to, any kind of property or thing; and
- (c) the death of, or injury suffered by, any person,

caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:

- (d) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
- (e) any work carried out by or on behalf of the Lessee on the Premises;
- (f) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
- (g) the presence of any Contamination, Pollution or Environmental Harm in on or under the Premises or adjoining land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Agents;
- (h) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
- (i) an act or omission of the Lessee.

8.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 8.2** will be reduced by the extent of such payment;
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

8.4 No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

8.5 Release

(1) The Lessee:

- (a) agrees to occupy and use the Premises at the risk of the Lessee; and
- (b) releases to the full extent permitted by law, the Lessor and the Minister for Lands from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
 - (ii) loss of or damage to the Premises or personal property of the Lessee; and
 - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area,

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

(2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

9. Limit of Lessor's liability

9.1 No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises, except to the extent that such loss, damage or injury results from an act, omission or the negligence of the Lessor or its servants, agents, contractors or invitees.

9.2 Limit on liability for breach of Lessor's covenants

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is vested with care, control and management of the Land.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

10. Maintenance, repair and cleaning

10.1 Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's fixtures and fittings and any appurtenances) in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:
 - (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
 - (b) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing, repairing or cleaning:
 - (a) any electrical fittings and fixtures;
 - (b) any plumbing;
 - (c) any air-conditioning fittings and fixtures; and
 - (d) any gas fittings and fixtures,in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.
- (3) The Lessee must take such reasonable action as is necessary to:
 - (a) prevent, if it has occurred as a result of the Lessee's use of the Premises; and
 - (b) rectify or otherwise ameliorate,the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

10.2 Cleaning

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish.

10.3 Repair

Unless such damage is the Lessor's responsibility pursuant to the terms of the Lease, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor, any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

10.4 Responsibility for Securing the Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

10.5 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings, including but not limited to any flora, gardens, lawns, shrubs, hedges and trees.
- (2) The Lessee agrees that any pruning of trees must be undertaken by a qualified tree surgeon.
- (3) If any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (4) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (5) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

10.6 Lessor's Fixtures and Fittings

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.

10.7 Pest control

The Lessee must keep the Premises free of any pests and vermin and the cost of extermination will be borne by the Lessee.

10.8 Painting

- (1) The Lessee must on or before each repainting date as stated in **Item 8** of the Schedule paint with at least 2 coats of paint those parts of the Premises usually painted internally.
- (2) All painting carried out on the Premises must be carried out by a registered painting contractor and the registered painting contractor or other person engaged by the Lessee to paint the Premises must:
 - (a) do so in a proper manner using good quality materials;
 - (b) have the colour and quality of the materials approved in writing by the Lessor before the work commences;
 - (c) comply with all reasonable directions given or requests made by the Lessor; and
 - (d) be finished in a proper and workmanlike manner.

10.9 Drains

- (1) The Lessee must keep and maintain the waste pipes drains and conduits originating in the Premises or connected thereto in a clean clear and free flowing condition and must pay to the Lessor upon demand the cost to the Lessor of clearing any blockage which may occur in such waste pipes, drains and conduits between the external boundaries of the Premises and the point of entry thereof into any trunk drain unless such blockage has been caused without neglect or default on the part of the Lessee.

- (2) The Lessee must not permit the drains, toilets, grease traps (if any) and other sanitary appliances on the Premises to be used for any purpose other than that for which they were constructed and must not allow any foreign matter or substance to be thrown therein.

11. Use

11.1 Restrictions on use

(1) Generally

The Lessee must not and must not suffer or permit a person to:

- (a) use the Premises or any part of it for any purpose other than the Permitted Purpose; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

(2) No offensive or illegal acts

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

(3) No nuisance

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

(4) No dangerous substances

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions:

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

(5) No harm or stress

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

(6) No signs

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

(7) No smoking

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

(8) Consumption of alcohol

The Lessee must not suffer or permit a person to use or allow the Premises to be used for the consumption of alcohol without first obtaining the written consent of the Lessor.

(9) Sale of Alcohol

The Lessee will not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Licensing Regulations 1989* and any other relevant written laws that may be in force from time to time.

(10) Removal of rubbish

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

(11) No pollution

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

11.2 No warranty

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

11.3 Premises Subject to Restriction

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

11.4 Indemnity for Costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, reasonably incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 11**.

12. Alterations

12.1 Restriction

(1) The Lessee must not without prior written consent:

- (a)
 - (i) from the Lessor;
 - (ii) from any other person from whom consent is required under this Lease; or
 - (iii) as required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a local planning scheme of the Lessee;
- (b) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or

- (c) subject to the performance of the Lessee's obligations in **clause 10**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

12.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 12.1** the Lessor may:
 - (a) consent subject to conditions; and
 - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
 - (ii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
 - (b) if the Lessor consents to any matter referred to in clause 12.1:
 - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

12.3 Cost of Works

All works undertaken under this **clause 12** will be carried out at the Lessee's expense.

12.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (a) carry out those other works at the Lessee's expense; or
 - (b) permit the Lessor to carry out those other works at the Lessee's expense,
- in accordance with the Lessor's requirements.

13. Lessor's right of entry

13.1 Entry on Reasonable Notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:

- (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
- (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
- (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
- (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this **clause 1.1(b)(iv)** is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

13.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 1.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

14. Statutory obligations and notices

14.1 Comply with Statutes

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 11**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

14.2 Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor and the Minister for Lands against:

- (a) failing to perform, discharge or execute any of the items referred to in **clause 14.1**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 14.1**.

15. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;

- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

16. Default

16.1 Events of Default

A default occurs if:

- (a) any Amounts Payable remain unpaid for 14 days after a Notice has been given to the Lessee that an amount is outstanding;
- (b) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (c) the association is wound up whether voluntarily or otherwise;
- (d) the Lessee passes a special resolution under the *Associations Incorporation Act 1997* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (e) a mortgagee takes possession of the property of the Lessee under this Lease;
- (f) any execution or similar process is made against the Premises on the Lessee's property;
- (g) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the Permitted Purpose for six month period; or
- (h) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

16.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 16.1** the Lessor may:

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 17**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

16.3 Lessor may remedy breach

If the Lessee:

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

16.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

16.5 Essential Terms

Each of the Lessee's Covenants in **clauses 6** (Rent and Other Payments), **7** (Insurance), **9** (Limit of Lessor's liability), **10** (Maintenance, Repair and Cleaning), **11** (Use), **23** (Assignment, Subletting and Charging) and **28** (Goods and Services Tax), is an essential term of this Lease but this clause **16.5** does not mean or imply that there are no other essential terms in this Lease.

16.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined:
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 1.1(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 1.1(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and

- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

17. Damage or destruction of Premises

17.1 Abatement of Rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a proportionate part thereof (according to the nature and extent of the damage) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 1985* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award whereupon the Lessor will refund to the Lessee any Rent which according to the aware appears to have been overpaid.

17.2 Total Damage or Destruction

If the premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either party may be notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this lease. The term will terminate upon such notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

18. Option to renew

If the Lessee at least one month, but not earlier than 12 months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in:
 - (i) the payment of Amounts Payable; or
 - (ii) the performance or observance of the Lessee's Covenants,

the Lessor shall grant to the Lessee a lease for the Further Term at the Rent and on terms and conditions similar to this Lease other than this **clause 18** in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

19. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

20. Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease fair wear and tear excepted.

21. Yield up the premises

21.1 Peacefully surrender

On Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease;
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

21.2 Clause 21.1 to survive termination

The Lessee's obligation under **clause 21.1** will survive termination.

22. Removal of property from Premises

22.1 Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee which is not a fixture other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

22.2 Lessor can remove property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.

23. Assignment, Subletting and Charging

23.1 No assignment or sub-letting without consent

The Lessee must not assign the leasehold estate in the Premises nor Sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under the terms of this Lease or at law.

23.2 Lessor's Consent to Assignment and Sub-letting

Provided all parties whose consent is required, under this Lease or at law, to an assignment or Sub-letting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or Sub-letting of the leasehold estate created by this Lease if:

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by:
 - (i) the proposed assignee of a deed of assignment; or
 - (ii) the proposed sublessee of a deed of sublease,
 to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

23.3 Consents of Assignee Supplementary

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.

23.4 Property Law Act 1969

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

23.5 Costs for assignment and sub-letting

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to:

- (a) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
- (b) any consents required under this Lease or at law; and
- (c) all other matters relating to the proposed assignment or sub-letting,

whether or not the assignment or Sub-letting proceeds.

23.6 No mortgage or charge

The Lessee must not mortgage nor charge the Premises.

24. Disputes

24.1 Referral of Dispute: Phase 1

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**the Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of resolving the dispute (**the Original Meeting**).

24.2 Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 24.1** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and the President of the Lessee for the purpose of resolving the dispute.

24.3 Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 24.2** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

24.4 Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

25. Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the *Associations Incorporations Act 1987* without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

26. Provision of information

The Lessee agrees to provide to the Lessor:

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any information reasonably required by the Lessor.

27. Caveat

27.1 No absolute caveat

The Lessee nor any person on behalf of the Lessee will, not without the prior written consent of the Lessor and the Minister for Lands, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

28. Goods and Services Tax

28.1 Definitions

The following definitions apply for the purpose of this clause:

- (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;

- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

28.2 Lessee to pay GST

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (2) The Lessee must pay any increase referred to at **clause 28.2(1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

28.3 Consideration in Kind

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **clause 28.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

28.4 No Contribution from Lessor

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

28.5 Statement of GST paid is Conclusive

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

28.6 Tax Invoices

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

28.7 Reciprocity

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

29. No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits

having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

30. Additional Terms Covenants and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 9** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

31. Commercial Tenancy Act

If at any time and for so long as the *Commercial Tenancy (Retail Shops) Agreements Act 1985* applies to this Lease and a provision of that Act conflicts with a provision of this Lease, then each conflicting provision of this Lease is deemed to be amended to the extent necessary to comply with that Act.

32. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

33. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

34. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

35. Notice

35.1 Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by addressing it to East Point Plaza, Level 8, 233 Adelaide Terrace, Perth WA 6000.

35.2 Service of notice

A Notice to a Party is deemed to be given or made:

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 35.1(a)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 35.1(a)**, on the second business day following the date of posting of the Notice.

35.3 Signing of notice

A Notice to a Party may be signed:

- (a) if given by an individual, by the person giving the Notice;
- (b) if given by a corporation, by a director, secretary or manager of that corporation;
- (c) if given by a local government, by the CEO;
- (d) if given by an association incorporated under the *Associations Incorporation Act 1987*, by any person authorised to do so by the board or committee of management of the association; or
- (e) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

36. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

37. Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

38. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

39. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

40. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

41. Waiver

41.1 No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

41.2 Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

Schedule

Item 1 Land and Premises

(a) Land

Lot 600 on Deposited Plan 66854 being the whole of the land comprised in Certificate of Title Volume LR3159 Folio 995

(b) Premises

Consultant Room No. 1, alterations, additions and improvements in relation to Consultant Room No. 1 during the term.

Item 2 Term

5 years commencing on 27 April 2017 and expiring on 26 April 2022.

Item 3 Further Term

5 years commencing on 27 April 2022 and expiring on 26 April 2027.

Item 4 Commencement Date

27 April 2017.

Item 5 Rent

\$105.00 per annum (exclusive of GST and outgoings) paid annually in advance.

Item 6 Permitted purpose

Child and Adolescent Health Service for the purpose of child and community health services.

Item 7 Public liability insurance

Twenty million dollars (\$20,000,000.00).

Item 8 Repainting Dates

At the expiry of the option term or if required sooner as per Clause 10.1(1)(a).

Item 9 Additional terms and covenants

Signing page

EXECUTED

2017

THE COMMON SEAL of CITY OF KWINANA
is affixed in the presence of:

Mayor

(Print Full Name)

Chief Executive Officer

(Print Full Name)

Professor Frank Daly, Chief Executive, for
and on behalf of Child and Adolescent
Health Service in accordance with Section
41(7) of the Health Services Act 2016 in
the presence of:

Professor Frank Daly

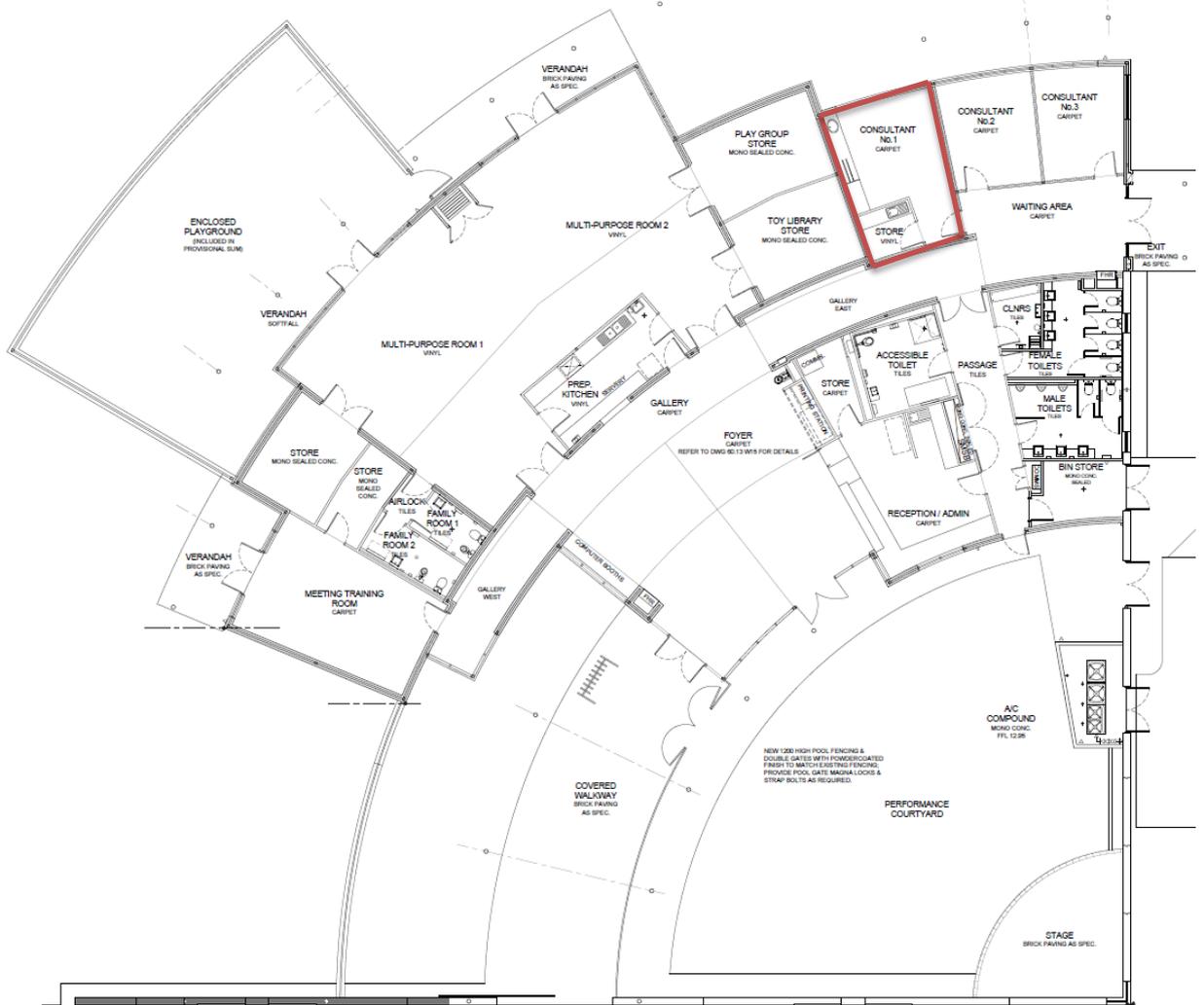
Witness Signature

Witness Name:

Witness Address:

Witness Occupation

Annexure 1 – Sketch of Premises



Annexure 2 - Maintenance Schedule

Maintenance Type	Lessor	Lessee
General		
All Structural Repairs	Yes	
Cleaning & Cobweb Removal (Hygienic & tidy condition at all times)		Yes
Supply of Sanitary Bins, Paper Towel, Soap & Dispenser and Toilet Paper.	Yes	
Vermin Control (Rats, Insects etc)		Yes
Vandalism / Graffiti	Yes (<i>external only</i>)*	Yes (<i>internal only</i>)*
Windows (Except malicious damage by patron)	Yes	
Emergency Exit Lighting & Doors, Public Safety & Compliance.		Yes (<i>Where found to be illegally locked, costs for reinstatement of access to be the Lessee's responsibility</i>)
Fire Extinguishers & Hoses	Maintenance & Replacement*	
Security Monitoring & Equipment	Yes	
Oven & Exhaust Vent	Yes	
Kitchen Appliances (i.e. Fridges, Toasters etc)	Yes	
Ceiling / Roof		
Ceiling		Yes (<i>excluding structural repairs</i>)
Roof (including leaks, broken tiles etc)	Yes	
Gutters & Downpipes	Yes	

Air-conditioning / Heating (Servicing)	Yes	
Air-conditioning Vents	Yes (repair only)	Yes (cleaning only)
Exhaust Fans	Yes (repair only)	Yes (cleaning only)
Walls		
Walls		Yes (painted as per lease agreement)
Window Cleaning		Yes (including tracks and flyscreens)
Security Screens	Yes (repair only)*	Yes (cleaning only)
Flyscreens	Yes (repair only)*	Yes (cleaning only)
Doors (external)	Yes*	Yes (cleaning only)
Doors (internal)		Yes
Locks		Yes
Replacement Keys		Yes
Internal Painting		Yes (touch ups and repairs as per lease agreement) <i>Additional painting by Lessee requires prior approval on location and colour choice by Lessor</i>
Cupboards	Yes (replacement)*	Yes (cleaning only)
Blinds / Curtains	Yes (replacement)*	Yes (cleaning only)
Mirrors		Yes
Honour Boards / Notice Boards		Yes
Annexure 2 – Maintenance Obligations (cont.)		

Maintenance Type	Lessor	Lessee
Floors		
Carpet**	Replacement if damaged under an insurable event	Dry clean when required
Tiled Floors	Replacement if damaged under an insurable event	Keep in clean condition
Electrical		
Fittings (i.e. lights, power points, switches)	Yes (<i>fittings only</i>)	
Replacement of Globes		Yes*
Costs for additional points		Yes*
Testing and Tagging		Yes*
Wiring (Excluding damage or use causing overloading).	Yes	Overloading
Residual-Current Device (RCD)	Yes	
<i>Electrical work undertaken by Lessee's electrical contractor must be approved by the City of Kwinana prior to works commencing.</i>		
Plumbing		
Replacement of Fixtures & Cisterns	Yes	
Hot Water System	Yes	
External		
Security Lighting	Yes	
Gardens	Yes	
Perimeter Fencing	Replacement or Repair (i.e. stand alone facilities surrounding residences) Replacement or repair*	

- * Any damage to the building internally by misuse or any replacements will be fixed by Lessee. If replacement is undertaken by Lessor, all costs will be charged to the Lessee.**
- ** If evidence cannot be presented to demonstrate that the Lessee has fulfilled their obligations contained under this condition then the responsibility to undertake the replacement will be that of the Lessee.**



Department of Planning,
Lands and Heritage

Attachment B

Our ref: 00400-2003 (Job No.171887)
Enquiries: Ph: (08) 6552 4585
Jan Pruyn Fax: (08) 6552 4417
Email: jan.pruyn@lands.wa.gov.au

City of Kwinana
PO Box 21
Kwinana WA 6966

Att: Tyrone Cannon (Property Management Officer)

Dear Tyrone

**MINISTERS CONSENT FOR LEASE OVER PT RESERVE 47032 WILLIAM BERTRAM
COMMUNITY CENTRE – ROOM 1**

BETWEEN CITY OF KWINANA & CHILD ADOLESCENT HEALTH SERVICE

Thank you for your correspondence seeking the permission of the Minister for Lands (Minister) for the lease being portion Lot 600 on Deposited Plan 66854 and being Reserve 47032 between the above mentioned parties.

In accordance with section 18 of the *Land Administration Act 1997* (LAA) the Minister's approval is granted to the proposed lease provided to Department of Lands (DoL) by email dated 26th June 2017 on condition that the lease is on the same terms as that provided to DoL with that email. If the final documents executed by the parties are not on the approved terms, then they may be void under section 18 LAA.

Please note that this approval is for the purposes of section 18 LAA only and does not constitute an endorsement as to the terms and effect of the documents. DoL cannot provide any advice in respect to the lease and recommends that each party obtain their own independent advice as to their rights and obligations under the lease.

This approval is subject to the registration requirements of the Transfer of Land Act 1893. You will need to provide a copy of this letter to Landgate if the documents are to be lodged for registration at Landgate.

Should you have any enquiries please contact me on (08) 6552 4585 quoting the above reference number.

Yours sincerely

JAN PRUYN
SENIOR STATE LAND OFFICER
CASE DELIVERY
LANDS DIVISION
5 July 2017

16.5 Related Party Disclosures

SUMMARY:

The purpose of this report is for Council to consider adopting a new policy in relation to completing Related Party Disclosures requirements in line with Australian Accounting Standard AASB 124 – Related Party Disclosures.

OFFICER RECOMMENDATION:

That Council:

1. Adopt Council Policy – Related Party Disclosure
2. Adopts the following transactions as ordinary citizen transactions to be applied in accordance with AASB 124 in determining disclosure requirements:
 - i. Paying rates and council fees and charges
 - ii. Fines on normal terms and conditions
 - iii. Use of the City of Kwinana owned facilities such as Recquatic, Civic Centre, library, parks, ovals and other public open spaces after paying the normal fee
 - iv. Attending council functions that are open to the public.

DISCUSSION:

In March 2015, the Scope of AASB 124 Related Party Disclosures was extended to include application by not-for-profit entities. The operative date for Local Government was 1 July 2016 (effectively for the year ended 30 June 2017). A policy has been drafted for Council consideration to outline the application to the City and the manner in which the City will identify related parties and capture the information required for disclosure in the annual financial statements in accordance with AASB 124 – Related Party Disclosures.

LEGAL/POLICY IMPLICATIONS:

Australian Accounting Standard AASB 124 – Related Party Disclosures outlines the application, objective and scope of this standard and its application to local government accounting and reporting.

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications applicable to this report.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications applicable to this report.

16.5 RELATED PARTY DISCLOSURES**ENVIRONMENTAL IMPLICATIONS:**

There are no environment implications applicable to this report.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan (D16/3339).

Plan	Objective	Strategy
Corporate Business Plan	6.5 Apply best practice principles and processes to maximise efficiencies and quality	6.5.1 Ensure internal organisational policies and procedures are aligned to the achievement of the community and corporate vision

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	Policy is not adopted and a non compliance point in made by the City's auditor
Risk Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Effect/Impact	Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Policy adopted
Rating (after treatment)	Low

16.5 RELATED PARTY DISCLOSURES

COUNCIL DECISION

554

MOVED CR B THOMPSON

SECONDED CR W COOPER

That Council:

- 1. Adopt Council Policy – Related Party Disclosure**
- 2. Adopts the following transactions as ordinary citizen transactions to be applied in accordance with AASB 124 in determining disclosure requirements:**
 - i. Paying rates and council fees and charges**
 - ii. Fines on normal terms and conditions**
 - iii. Use of the City of Kwinana owned facilities such as Recquatic, Civic Centre, library, parks, ovals and other public open spaces after paying the normal fee**
 - iv. Attending council functions that are open to the public.**

**CARRIED
8/0**

Council Policy

Related Party Disclosures



Council Policy	
Related Party Disclosures	D17/44327

1. Title
Related Party Disclosures

2. Purpose

The purpose of this policy is to ensure that the City's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties in line with the requirements of AASB 124 – Related Party Disclosures.

It is important to note that AASB 124 is not designed to detect and report fraud or misconduct. It is more so to enhance transparency and accountability of Council transactions.

3. Scope

To identify related parties and transactions, outstanding balances and the disclosure requirements in line with AASB 124 – Related Party Disclosures.

4. Definitions

Related Party:

A person or entity that is related to the local government that is preparing its financial statements (The City).

A person or a close member of that person's family is related if that person:

- a) Has significant influence over the reporting entity; or
- b) Is a member of the key management personnel of the reporting entity.

An entity is related if any of the following conditions applies:

- a) The entity and the reporting entity are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others); or
- b) A person is a member of the key management personnel of the entity.
- c) The entity is controlled or jointly controlled by a person identified above.

Key Management Personnel (KMP):

Those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity.

KMP for Local Government's would include Elected Members and Senior Staff (CEO and Directors).

Close Member of the Family of a Person

Those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity and include:

- a) that person's children and spouse or domestic partner;
- b) children of that person's spouse or domestic partner;
- c) dependants of that person or that person's spouse or domestic partner; and
- d) any other close family member.

Related Party Transactions:

A transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

5. Identification of Related Parties

AASB 124 provides that the City of Kwinana will be required to disclose in its Annual Financial reports, related party relationships, transactions and outstanding balances.

Related parties includes a person who has significant influence over the reporting entity, a member of the key management personnel (KMP) of the entity, or a close family member of that person who may be expected to influence that person.

KMP are defined as persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly.

For the purposes of determining the application of the standard, the City of Kwinana has identified the following persons as meeting the definition of *Related Party*:

- An Elected Member
- Key management personnel being a person employed under section 5.36 of the Local Government Act 1995 in the capacity of Chief Executive Officer or Director
- Close members of the family of any person listed above, including that person's child, spouse or domestic partner, children of a spouse or domestic partner, dependents of that person or person's spouse or domestic partner
- Entities that are controlled or jointly controlled by an Elected Member, KMP or their close family members. Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs.

The City of Kwinana will therefore be required to assess all transactions made with these persons or entities.

Identification of related party transactions

A related party transaction is a transfer of resources, services or obligations between the City of Kwinana (reporting entity) and the related party, regardless of whether a price is charged.

For the purposes of determining whether a related party transaction has occurred, the following transactions or provision of services have been identified as meeting this criteria:

- Paying rates
- Fines
- Use of City of Kwinana owned facilities such as [Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)]
- Attending council functions that are open to the public
- Employee compensation whether it is for KMP or close family members of KMP
- Application fees paid to the City of Kwinana for licences, approvals or permits

- Lease agreements for housing rental (whether for a City of Kwinana owned property or property sub-leased by the City of Kwinana through a Real Estate Agent)
- Lease agreements for commercial properties
- Monetary and non-monetary transactions between the City of Kwinana and any business or associated entity owned or controlled by the related party (including family) in exchange for goods and/or services provided by/to the City of Kwinana (trading arrangement)
- Sale or purchase of any motor vehicles, buildings or land owned by the City of Kwinana, to a person identified above
- Sale or purchase of any motor vehicles, buildings or land owned by a person identified above, to the City of Kwinana
- Loan Arrangements
- Contracts and agreements for construction, consultancy or services

Some of the transactions listed above, occur on terms and conditions no different to those applying to the general public and have been provided in the course of delivering public service objectives. These transactions are those that an ordinary citizen would undertake with Council and are referred to as an Ordinary Citizen Transaction (OCT). Where the City of Kwinana can determine that an OCT was provided at arm's length, and in similar terms and conditions to other members of the public and, that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.

Disclosure Requirements

For the purposes of determining relevant transactions, Elected Members and key management personnel as identified above, will be required to complete a *Related Party Disclosures - Declaration* form for submission to financial services.

Ordinary Citizen Transactions (OCTs)

Management will put forward a draft resolution to Council annually, declaring that in its opinion, based on the facts and circumstances, the following OCT's that are provided on terms and conditions no different to those applying to the general public and which have been provided in the course of delivering public service objectives, are unlikely to influence the decisions that users of the Council's financial statements make. As such no disclosure in the *Related Party Disclosures - Declaration* form will be required.

- Paying rates
- Fines
- Use of City of Kwinana owned facilities such as Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces
- Attending council functions that are open to the public
- Application fees paid to the City of Kwinana for licences, approvals or permits

Where these services were not provided at arm's length and under the same terms and conditions applying to the general public, Elected Members and KMP will be required to make a declaration in the *Related Party Disclosures - Declaration* form about the nature of any discount or special terms received.

All other transactions

For all other transactions, Elected Members and KMP will be required to make a declaration in the *Related Party Disclosures - Declaration* form.

Frequency of disclosures

Elected Council members and KMP will be required to complete a *Related Party Disclosures - Declaration* form annually.

All Councillors must make disclosures immediately prior to any ordinary or extraordinary election.

Disclosures must be made immediately prior to the termination of employment of/by a KMP.

Confidentiality

All information contained in a disclosure return, will be treated in confidence. Generally, related party disclosures in the annual financial reports are reported in aggregate and as such, individuals are not specifically identified. Notwithstanding, management is required to exercise judgement in determining the level of detail to be disclosed based on the nature of a transaction or collective transactions and the materiality. Individuals may be specifically identified, if the disclosure requirements of AASB 124 so demands.

Materiality

Management will apply professional judgement to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements.

In assessing materiality, management will consider both the size and nature of the transaction, individually and collectively.

6. Financial/Budget Implications

There are no financial or budget implications associated with this Policy.

7. Asset Management Implications

There are no asset management implications associated with this Policy.

8. Environmental Implications

There are no environmental implications associated with this Policy.

9. Strategic/Social Implications

This policy aligns with the following objectives from the Corporate Business Plan:

6.5	Apply best practice principles and processes to maximise efficiencies and quality.
6.5.1	Ensure internal organisational policies and procedures are aligned to the achievement of the community and corporate vision.

10. Occupational Safety and Health Implications

There are no OSH implications associated with this Policy.

12. References

Name of Policy	Related Party Disclosures
----------------	---------------------------

Date of Adoption and resolution No	Insert the date on which the Policy was first adopted by Council and the resolution No
Review dates and resolution No #	
New review date	June 2018
Legal Authority	Australian Accounting Standard – AASB 124 Related Party Disclosures Local Government Act 1995 Local Government (Financial Management) Regulations 1996
Directorate	City Strategy
Department	Finance
Related documents	Other documents Related Party Disclosure Form (D17/44460)

Note: Changes to References may be made without the need to take the Policy to Council for review.

3. RELATED PARTY TRANSACTIONS – NOT PROVIDED AT ARMS LENGTH

Did you or any member of your close family use facilities provided at a Recreation Centre, attend any event at the Civic Centre, or use any other council provided facility AND you received a discount or special terms that would not otherwise be offered to any other member of the public?

Name of person using the facility	Service/Facility used	Nature of transaction	Nature of discount or special conditions received.

4. LEASING AGREEMENTS - DOMESTIC RESIDENTIAL

Did you, a close family member or related entity, enter into a lease agreement with the City of Kwinana (either as lessee or lessor) for the provision of a domestic rental property (Includes properties owned by the City of Kwinana and privately owned properties sub-leased through the City of Kwinana from a real estate agent)? Did you receive or provide a discount or special terms that would not otherwise be offered to any other member of the public?

Name of Person party to the lease	Property Address	Term of Lease & Weekly rent	Detail of any non-arms length conditions

5. LEASING AGREEMENTS - COMMERCIAL

Did you, a close family member or related entity, enter into a commercial leasing agreement with the City of Kwinana for the provision of a commercial property? Did you receive a discount or special terms that would not otherwise be offered to any other member of the public?

Name of person party to the lease	Property Address	Term of Lease & Weekly rent	Detail of any non-arms length conditions

6. TRADING ARRANGEMENTS

Were you or a close family member (as defined above) the owner of any business (or in a position to substantially control the business) that provided goods or services to the City of Kwinana? Were those goods or services provided on the same terms and conditions as those available to any other customer? If not, please provide details of the specific terms provided to the City of Kwinana.

Business name	Goods or services provided	Approximate value for the reporting period	Terms & conditions

8. PURCHASE OF PROPERTY

Did you, a close family member or related entity, purchase any property or other assets from the City of Kwinana?(This may include vehicles or other plant items, land or buildings).

Was the purchase made at arms length (for example at public auction), and on terms and conditions available to any other member of the public? If not, please provide details of the specific terms provided to you.

Name of person or entity name	Property purchased	Value of the purchase	Terms & conditions

9. SALE OF PROPERTY

Did you, a close family member or related entity, sell any property or other assets to the City of Kwinana? (This may include vehicles or other plant items, land or buildings).

Was the sale made at arms length, and on terms and conditions available to any other member of the public? If not, please provide details of the specific terms provided.

Name of person or entity name	Property Sold	Value of the Sale	Terms & conditions

10. FEES & CHARGES FOR APPLICATIONS – NOT PROVIDED AT ARMS LENGTH

Did you, a close family member or related entity, make an application to the City for a trading, building, planning or development application, licence or approval, or any other type of permit or licence?

Name of person or entity name	Application type	Application and/or receipt number

11. SELF SUPPORTING LOANS

Did you, a close family member or related entity, enter into a loan agreement with the City of Kwinana?

For example a club for which you have control.

Name of person or entity name	Loan details	Value of the loan	Terms & conditions

12. OTHER AGREEMENTS

Please list any other agreement or arrangement you believe is a related party transaction and should be declared.

Name of person or business/company	Nature of agreement	Value of agreement	Terms & conditions

I declare that all information and details provided in this form are true and correct to the best of my knowledge and belief and that no known relevant information has been omitted.

I have made this declaration after reading the information supplied by Council which details the meaning of the definitions to which this declaration relates.

PLEASE RETURN TO THE MANAGER OF FINANCE ELECTRONICALLY – AN EMAIL SENT FROM THE PERSON MAKING THE DISCLOSURE WILL BE CONSIDERED SIGNED.

Signed: _____

Name: _____

Date: ____/____/____

16.6 Amendment to the City's 2017/18 Schedule of Fees and Charges

SUMMARY:

The purpose of this report is to obtain Council approval to amend the fees for

- Waste Management - Changeover – Recycling 360 litre MRB bins (from 240L); and
- Building - Sign Licence Application Fees (By-Law relating to Signs & Bill Posting); in the City's 2017/18 Schedule of Fees and Charges.

OFFICER RECOMMENDATION:

That Council amend the City's 2016/17 Schedule of Fees and Charges, as outlined below, effective immediately.

Fee and Charge Description	Previously Adopted Statutory Fee Indicator	Previously Adopted Fee \$	Proposed Amended Statutory Indicator	Proposed Amended Fee \$
Waste Management Changeover Fee				
Recycling 360 litre MRB bins (from 240L)	No	\$52.00	No	\$Nil
Building - Sign Licence Application Fee (By-Law relating to Signs & Bill Posting)				
A Pylon Sign – (will also require a building permit)	No	\$21.00	Yes	\$20.00
An illuminated Sign – (will also require a building permit)	No	\$16.00	Yes	\$15.00
Any other Sign – (may also require a building permit)	No	\$11.00	Yes	\$10.00
Hoardings up to 22m ²	No	\$52.00 per annum	Yes	\$50.00 per annum
Hoardings >22m ² and up to 36m ²	No	\$103.00 per annum	Yes	\$100.00 per annum

NOTE – AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

A review of the adopted fees and charges has highlighted two errors presented at the time of adoption.

The waste management fee relating to the changeover of a 240 litre recycling bin to a 360 litre MRB bin was intended by Council to be nil for the 2017/18 financial year. The budget has been prepared and adopted on the basis that this fee is nil, however the Schedule of Fees and Charges inadvertently still had this fee in at \$52.00.

16.6 AMENDMENT TO THE CITY'S 2017/18 SCHEDULE OF FEES AND CHARGES

Sign Licence Application Fees are outlined in the City's *By-law Relating to Signs and Bill Posting*. During preparation of the 2017/18 budget this statutory indicator was incorrectly stated and therefore the fees were reviewed and increased for the 2017/18 year. The fees for Sign Licence Applications can not be amended without amending the By-law relating to Signs and Bill Posting and therefore the increase should not have occurred for the 2017/18 budget adoption.

Council is requested to review the 2017/18 Schedule of Fees and Charges and adopt the following proposed amendments:

Fee and Charge Description	Previously Adopted Statutory Fee Indicator	Previously Adopted Fee \$	Proposed Amended Statutory Indicator	Proposed Amended Fee \$
Waste Management Changeover Fee				
Changeover – Recycling 360 litre MRB bins (from 240L)	No	\$52.00	No	\$Nil
Building - Sign Licence Application Fee (By-Law relating to Signs & Bill Posting)				
A Pylon Sign – (will also require a building permit)	No	\$21.00	Yes	\$20.00
An illuminated Sign – (will also require a building permit)	No	\$16.00	Yes	\$15.00
Any other Sign – (may also require a building permit)	No	\$11.00	Yes	\$10.00
Hoardings up to 22m ²	No	\$52.00 per annum	Yes	\$50.00 per annum
Hoardings >22m ²	No	\$103.00 per annum	Yes	\$100.00 per annum

LEGAL/POLICY IMPLICATIONS:**Local Government Act 1995****6.16. Imposition of fees and charges**

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- imposed* during a financial year; and
 - amended* from time to time during a financial year.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- its intention to do so; and
- the date from which it is proposed the fees or charges will be imposed.

16.6 AMENDMENT TO THE CITY'S 2017/18 SCHEDULE OF FEES AND CHARGES**FINANCIAL/BUDGET IMPLICATIONS:**

The budget was prepared on the basis that the changeover bin fee was nil and therefore will not have an impact on the financial position of the City.

The City has budgeted to receive \$2,240 from Sign Licence Fees, the reduction in the fees are not expected to materially effect the City's financial position.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This item is relevant to Council's approved Corporate Business Plan 2015-2020 actions:

- Ensure the financial sustainability of the City of Kwinana into the future.

RISK IMPLICATIONS:

The risk implications in relation to this proposal are as follows:

Risk Event	The City does not amend the changes to the fees and charges
Risk Theme	Errors omissions delays
Risk Effect/Impact	Compliance
Risk Assessment Context	Strategic
Consequence	Moderate
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Amend the fees and charges for 2017/18
Rating (after treatment)	Low

16.6 AMENDMENT TO THE CITY'S 2017/18 SCHEDULE OF FEES AND CHARGES

COUNCIL DECISION

555

MOVED CR B THOMPSON

SECONDED CR S LEE

That Council amend the City's 2016/17 Schedule of Fees and Charges, as outlined below, effective immediately.

Fee and Charge Description	Previously Adopted Statutory Fee Indicator	Previously Adopted Fee \$	Proposed Amended Statutory Indicator	Proposed Amended Fee \$
Waste Management Changeover Fee				
Recycling 360 litre MRB bins (from 240L)	No	\$52.00	No	\$Nil
Building - Sign Licence Application Fee (By-Law relating to Signs & Bill Posting)				
A Pylon Sign – (will also require a building permit)	No	\$21.00	Yes	\$20.00
An illuminated Sign – (will also require a building permit)	No	\$16.00	Yes	\$15.00
Any other Sign – (may also require a building permit)	No	\$11.00	Yes	\$10.00
Hoardings up to 22m ²	No	\$52.00 per annum	Yes	\$50.00 per annum
Hoardings >22m ² and up to 36m ²	No	\$103.00 per annum	Yes	\$100.00 per annum

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

8/0

16.7 Monthly Statement of Financial Activity for the Period Ending 31 May 2017

SUMMARY:

The Monthly Statement of Financial Activity and explanation of material variances for the period ending 31 May 2017 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council accepts:

1. The Monthly Statements of Financial Activity for the period ending 31 May 2017; and
2. The explanations for material variances for the period ending 31 May 2017.

DISCUSSION:

Variance percentages between budget estimates to the end of May and actual amounts to the end of May have been presented in the attached Statement of Financial Activity.

The material variances that are required to be reported on are:

Description	Actual	Y-T-D Budget		Variance (%)
Directorate City Development Expenditure	(2,948,077)	(3,659,669)	▼	19.44%
Contributions for the Development of Assets	3,233,600	3,908,966	▼	(17.28%)
Proceeds from Disposal of Assets	394,513	508,013	▼	(22.34%)
Purchase Transportation Vehicles	(428,321)	(600,600)	▼	28.68%
Purchase Land and Buildings	(733,925)	(1,742,310)	▼	57.88%
Purchase Reserve Development	(674,316)	(900,437)	▼	25.11%
Purchase Playground Equipment	(2,605,467)	(3,363,555)	▼	22.54%
Purchase Infrastructure – Roads to Recovery	(543,051)	(669,398)	▼	18.87%

16.7 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2017

Description	Actual	Y-T-D Budget		Variance (%)
Purchase Infrastructure – Car Parks	(60,994)	(255,000)	▼	76.08%
Transfers from Reserves	3,057,002	5,173,658	▼	40.91%

Note: A negative (%) variance indicates additional expenditure or reduced revenue than budgeted. A positive % variance indicates additional revenue or reduced expenditure than budgeted.

Directorate City Development Expenditure – 19.44%

This area shows reduced expenditure mainly due to the following areas:

- Planning and Building Services (*Building Control/Approvals*) – recruitment of vacant positions has been deferred and are dependant upon the outcome of a business case.
- Planning and Building Services (*Developer Contributions Administration*) – City contributions required under the Wellard Village Agreement are payable upon request for clearance by Developers, however no applications had been lodged at reporting date. In addition, recruitment of a vacant position has been deferred.
- Planning and Building Services (*Statutory Planning/Approvals*) – recruitment of the vacant Planning Compliance Technical position was deferred due to Officer secondment however is now dependant upon the outcome of a business case.
- Planning and Building Services (*Strategic Planning*) – recruitment of vacant positions has been deferred and are dependant upon the outcome of a business case.

Contributions for the Development of Assets – (17.28%)

Urban Road grant funds and the final payment for the Adventure Park were anticipated to have been received resulting in a timing variance.

Proceeds from Disposal of Assets – (22.34%)

Proceeds received from the disposal of assets has been lower than expectations for the year to date.

Purchase Transportation Vehicles – 28.68%

Purchase orders are in the system for remaining vehicle purchases and delivery is now expected.

Purchase Land and Buildings – 57.88%

Much of the budgeted expenditure at Callistemon Court and Banksia Park Retirement Village is contingent upon units becoming vacant or when repairs are required. Purchase orders are in the system for painting works; air conditioning projects are being combined for quote whilst other works are scheduled resulting in a timing variance. Pending the feasibility of the administration building, all administration building projects are on hold. Installation of the Darius Wells solar panels was completed during the month and invoices are expected. Projects associated with the Developer Contributions Scheme are multi year projects that will not be complete this financial year. Purchase orders are in the system for most year-to-date scheduled projects and invoices are expected. The signage project will not commence this financial year. Planning is underway and detailed design will be complete by July 2017.

16.7 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2017

Purchase Reserve Development – 25.11%

Various projects initially delayed including those relating to the Parks for People Strategy are now underway with purchase orders raised and construction commenced. Thomas Oval Netball Court renewal works are progressing however; this project is unlikely to be completed by end of June and will likely be carried forward.

Purchase Playground Equipment – 22.54%

The purchase of playground equipment and completion of landscaping at the Bright Futures Family Day Care Centre has been delayed. A forum will be conducted with educators in the following weeks and quotes will then need to be sourced. This is unlikely to be completed by the end of 30 June 2017. Purchase orders are in the system for the Kwinana Outdoor Youth Space Skate Park and works are underway.

Purchase Roads to Recovery – 18.87%

The majority of projects are complete and invoices are expected. Chisham Avenue pedestrian crossing works were due to commence in May and completed by end of June.

Purchase Car Parks – 76.08%

Construction of the Kwinana Outdoor Youth Space Car Park was due to commence in May however will not be completed in 16/17 and will be carried forward to 17/18 for completion.

Transfers from Reserves – 40.91%

Transfers from Reserves are processed monthly as costs are incurred.

Investment activity May 2017

- *Tier 1* – Investment rates available to the City were not favourable therefore no funds were invested in this tier.
- *Tier 2* – Funds were allocated in accordance with the guidelines of the Investment Policy.
- *Tier 3* – Funds were allocated in accordance with the guidelines of the Investment Policy.
- *Tier 4* – Funds were allocated in accordance with the guidelines of the Investment Policy however, subsequent maturities and the City's cash requirements resulted in non-compliance at reporting date. As total portfolio funds invested reduced, the funds invested with the Bananacoast Community Credit Union increased as a percentage of overall portfolio funds to 5.13%. The maximum limit to be invested with a single Tier 4 institution is 5%.

LEGAL/POLICY IMPLICATIONS:

Local Government (Financial Management) Regulations 1996 – Regulation 34

34 . Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

16.7 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2017

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

FINANCIAL/BUDGET IMPLICATIONS:

Implications to the budgeted closing position for the City has been outlined in the discussion. All material variances have been reported on.

16.7 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2017

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

Plan	Objective	Strategy
Corporate Business Plan	6.1 Ensure the financial sustainability of the City of Kwinana into the future.	6.1.2 Implement sound revenue and expenditure policies, seek additional revenue sources and optimise financial management systems.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

16.7 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2017

COUNCIL DECISION

556

MOVED CR S MILLS

SECONDED CR R ALEXANDER

That Council accepts:

- 1. The Monthly Statements of Financial Activity for the period ending 31 May 2017; and**
- 2. The explanations for material variances for the period ending 31 May 2017.**

**CARRIED
8/0**



CITY OF KWINANA
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

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CITY OF KWINANA
RATE SETTING STATEMENT by DIRECTORATE
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

	NOTE				Variance	
		May 2017 Actual \$	May 2017 Y-T-D Budget \$	2016/17 Revised Budget \$	YTD \$	Y-T-D %
Estimated Surplus/(Deficit) July 1 B/Fwd	7	2,844,089	2,844,089	2,844,089		
Revenues	1					
Directorate City Strategy		617,881	542,333	660,395		
Directorate Corporate & Engineering Services		4,982,767	4,894,297	5,258,833		
Directorate City Living		16,378,504	15,505,459	16,751,809		
Directorate City Development		3,511,053	3,418,816	5,030,872		
		<u>25,490,205</u>	<u>24,360,905</u>	<u>27,701,909</u>		
Expenses	1					
Directorate City Strategy		(3,875,924)	(3,923,389)	(4,583,839)		
Directorate Corporate & Engineering Services		(24,198,434)	(26,123,116)	(29,955,213)		
Directorate City Living		(24,304,894)	(26,974,624)	(29,625,453)		
Directorate City Development		(2,948,077)	(3,659,669)	(3,968,478)	▼	(711,592)
		<u>(55,327,329)</u>	<u>(60,680,798)</u>	<u>(68,132,983)</u>		19.44%
NET OPERATING RESULT EXCLUDING RATES		<u>(29,837,124)</u>	<u>(36,319,893)</u>	<u>(40,431,074)</u>		
Adjustments for Cash Budget Requirements:						
Non-Cash Expenditure and Revenue						
(Profit) on Asset Disposals	4	(42,900)	(214,497)	(214,497)		
Loss on Asset Disposals		130,773	20,557	20,557		
Movement in Deferred Pensioner Rates		41,344	-	-		
Movement in Employee Leave Provision		-	-	-		
Depreciation on Assets		9,983,091	10,373,930	11,316,975		
		<u>10,112,308</u>	<u>10,179,990</u>	<u>11,123,035</u>		
Capital Revenue						
Grants/Contributions for Development of Assets		3,233,600	3,908,966	4,120,973	▼	675,366
Proceeds from Disposal of Assets	4	394,513	508,013	513,013	▼	113,500
		<u>3,628,113</u>	<u>4,416,979</u>	<u>4,633,986</u>		17.28%
Capital Expenditure						
Purchase Furniture and Equipment	3	(86,238)	(112,956)	(122,956)		
Purchase Computing Equipment	3	(312,525)	(220,294)	(674,657)		
Purchase Plant and Machinery	3	(821,780)	(906,656)	(1,022,037)		
Purchase Transportation Vehicles	3	(428,321)	(600,600)	(600,600)	▼	(172,279)
Purchase Land and Buildings	3	(733,925)	(1,742,310)	(1,801,129)	▼	(1,008,385)
Purchase Reserve Development	3	(674,316)	(900,437)	(950,437)	▼	(226,121)
Purchase Playground Equipment	3	(2,605,467)	(3,363,555)	(3,823,555)	▼	(758,088)
Purchase Infrastructure - Urban Road Grant	3	(1,147,152)	(1,184,871)	(1,184,871)		
Purchase Infrastructure - Black Spot Grant	3	(24,238)	(22,000)	(22,000)		
Purchase Infrastructure - Roads to Recovery	3	(543,051)	(669,398)	(669,398)	▼	(126,347)
Purchase Infrastructure - Road Resurfacing	3	(176,203)	(202,000)	(202,000)		
Purchase Infrastructure - Street Lights	3	(2,159)	-	-		
Purchase Infrastructure - Bus Shelters	3	(29,134)	(50,000)	(50,000)		
Purchase Infrastructure - Footpaths	3	(24,203)	(103,866)	(103,866)		
Purchase Infrastructure - Drainage	3	(335,338)	(380,000)	(380,000)		
Purchase Infrastructure - Other Structures	3	-	-	-		
Purchase Infrastructure - Municipal Roadworks	3	(344,392)	(388,599)	(924,599)		
Purchase Infrastructure - Car Parks	3	(60,994)	(255,000)	(255,000)	▼	(194,006)
Purchase of Land held for resale	3	-	-	-		
		<u>(8,349,436)</u>	<u>(11,102,542)</u>	<u>(12,787,105)</u>		
Financing Expenditure & Revenue						
Repayment of Loans Principal	5	(319,214)	(319,413)	(605,151)		
Repayment of Liquidity Advance	5	(2,500,000)	(2,500,000)	(2,500,000)		
Proceeds from New Loan Borrowings	5	2,500,000	2,500,000	2,500,000		
Self-Supporting Loan Principal Revenue	5	34,426	34,457	37,590		
Transfer from Loan Fund for Capital	5	58,370	-	62,705		
Transfers to Reserves (Restricted Assets)	6	(4,980,879)	(2,725,406)	(6,925,212)		
Transfers from Reserves (Restricted Assets)	6	3,057,002	5,173,658	7,375,606	▼	2,116,656
		<u>(2,150,295)</u>	<u>2,163,296</u>	<u>(54,462)</u>		40.91%
Estimated Surplus/(Deficit) Year to Date	7	10,634,266	6,853,450	-		
Amount Required to be Raised from Rates	8	<u>(34,386,611)</u>	<u>(34,671,531)</u>	<u>(34,671,531)</u>		

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

	NOTE	May 2017 Actual \$	May 2017 Y-T-D Budget \$	2016/17 Revised Budget \$
Revenues	1			
General Purpose Funding		38,283,011	38,435,788	38,616,888
Governance		334,147	201,629	301,895
Law, Order, Public Safety		378,185	350,556	374,851
Health		190,640	155,131	245,832
Education and Welfare		6,606,190	6,142,980	6,859,614
Community Amenities		9,573,173	9,080,833	10,703,345
Recreation and Culture		2,688,461	2,538,998	2,943,608
Transport		311,016	229,151	304,157
Economic Services		1,224,475	1,425,559	1,494,439
Other Property and Services		<u>244,620</u>	<u>257,314</u>	<u>314,314</u>
		59,833,918	58,817,939	62,158,943
Expenses Excluding Finance Costs	1			
General Purpose Funding		(1,048,397)	(1,313,987)	(1,546,467)
Governance		(4,370,822)	(3,889,307)	(4,819,984)
Law, Order, Public Safety		(2,271,899)	(2,677,116)	(2,908,943)
Health		(1,047,395)	(1,166,451)	(1,260,741)
Education and Welfare		(8,457,122)	(8,558,793)	(9,537,684)
Community Amenities		(7,406,748)	(9,412,812)	(10,304,450)
Recreation & Culture		(14,566,783)	(16,219,842)	(17,564,654)
Transport		(10,443,416)	(11,154,331)	(12,440,680)
Economic Services		(1,638,728)	(1,882,512)	(2,079,829)
Other Property and Services		<u>(3,326,400)</u>	<u>(3,711,781)</u>	<u>(4,434,397)</u>
		(54,577,710)	(59,986,932)	(66,897,829)
Finance Costs	1			
General Purpose Funding		-	-	-
Governance		(31,443)	(35,313)	(63,009)
Law, Order, Public Safety		-	-	-
Health		-	-	-
Education and Welfare		(47,384)	(54,369)	(96,765)
Community Amenities		-	-	-
Recreation & Culture		(445,697)	(518,455)	(877,261)
Transport		(94,322)	(65,172)	(177,562)
Economic Services		-	-	-
Other Property and Services		<u>-</u>	<u>-</u>	<u>-</u>
		(618,846)	(673,309)	(1,214,597)
		<u>4,637,362</u>	<u>(1,842,302)</u>	<u>(5,953,483)</u>
Grants/Contributions for the Development of Assets		3,233,600	3,908,966	4,120,973
Profit on Disposal of Assets	4	42,900	214,497	214,497
(Loss) on Disposal of Assets	4	(130,773)	(20,557)	(20,557)
NET RESULT		<u>7,783,089</u>	<u>2,260,604</u>	<u>(1,638,570)</u>
Other Comprehensive Income		-	-	-
TOTAL COMPREHENSIVE INCOME		<u>7,783,089</u>	<u>2,260,604</u>	<u>(1,638,570)</u>

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

	NOTE	May 2017 Actual \$	May 2017 Y-T-D Budget \$	2016/17 Revised Budget \$
Revenues	1			
Rates	8	34,386,611	34,671,531	34,671,531
Operating Grants, Subsidies & Contributions		9,932,818	8,919,434	11,287,624
Reimbursements and Donations		717,214	602,105	744,982
Fines & Penalties		51,223	104,788	116,000
Fees and Charges		10,986,714	11,043,782	11,554,094
Interest Earnings		2,048,673	1,834,087	2,000,000
Income from Property		1,665,466	1,611,725	1,752,512
Other Revenue		45,199	30,487	32,200
		<u>59,833,918</u>	<u>58,817,939</u>	<u>62,158,943</u>
Expenses Excluding Finance Costs	1			
Employee Costs		(22,299,339)	(23,893,213)	(25,988,421)
Materials and Contracts		(19,112,648)	(22,077,836)	(25,247,729)
Utilities Charges (gas, electricity, water, etc)		(2,029,272)	(2,275,566)	(2,564,418)
Leases		(226,022)	(294,206)	(320,935)
Depreciation on Non-current Assets		(9,983,091)	(10,373,930)	(11,316,975)
Insurance Expenses		(538,910)	(560,427)	(573,600)
Other Expenditure		(388,428)	(511,754)	(885,751)
		<u>(54,577,710)</u>	<u>(59,986,932)</u>	<u>(66,897,829)</u>
Finance Costs				
Interest Expenses	5	(618,846)	(673,309)	(1,214,597)
		<u>4,637,362</u>	<u>(1,842,302)</u>	<u>(5,953,483)</u>
Grants/Contributions for the Development of Assets				
Non-operating Grants, Subsidies & Contributions		3,206,626	3,896,966	4,108,973
Non-operating Reimbursements & Donations		26,974	12,000	12,000
		<u>3,233,600</u>	<u>3,908,966</u>	<u>4,120,973</u>
Profit/(Loss) on Disposal of Assets	4			
Profit on Asset Disposals		42,900	214,497	214,497
Loss on Asset Disposals		(130,773)	(20,557)	(20,557)
		<u>(87,873)</u>	<u>193,940</u>	<u>193,940</u>
NET RESULT		<u>7,783,089</u>	<u>2,260,604</u>	<u>(1,638,570)</u>
Other Comprehensive Income		-	-	-
TOTAL COMPREHENSIVE INCOME		<u>7,783,089</u>	<u>2,260,604</u>	<u>(1,638,570)</u>

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the local government controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statement, but a separate statement of those monies appears at Note 9 to this budget.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or fair value less, where applicable, any accumulated depreciation or amortisation and any accumulated impairment balances.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

ASSET CLASS	ASSET DESCRIPTION	Economic Life	Depreciation Rate
Land	Land	Nil	
	Vested Land	Nil	
	Other Vested Land	Nil	
Buildings	Fencing	20 to 50	5% to 2%
	Building Structure	40 to 60	2.5% to 1.67%
	Air conditioning	10 to 30	10% to 3.33%
	Soft Furnishings	10	0.10%
	Fixtures	10	0.10%
	Other	10 to 30	10% to 3.33%
	Alarms	3 to 10	33.33% to 10%
	Plant & Equipment	Vehicles	5 to 10
Furniture & Equipment	Major Plant	5 to 10	20% to 10%
	Minor Plant & Equipment	3 to 10	33.33% to 10%
	Computing Equipment	2 to 7	50% to 14.29%
	Office Furniture	7 to 13	14.29% to 7.69%
	Office Equipment	3 to 10	33.33% to 10%
	Audio Visual Equipment	3 to 10	33.33% to 10%
	Specialised Equipment	7 to 13	14.29% to 7.69%
	White Goods	7 to 13	14.29% to 7.69%
	Art Works	Nil	
	Infrastructure - Roads		50
Infrastructure - Footpaths		50	0.02%
Infrastructure - Drainage	Drainage	75	0.0133%
	Sewerage	75	0.0133%
Infrastructure - Crossovers		50	0.02%
Infrastructure - Car Parks		20 to 40	5% to 2.5%
Infrastructure - Bus Shelters		20	0.05%
Infrastructure - Street Lights	Street Lights	30	0.0333%
	Other Lights	30	0.0333%
Infrastructure - Parks & Ovals	Playground Equipment	5 to 15	20% to 6.67%
	Bores/Pumps/Irrigation	8 to 20	12.5% to 5%
	BBQ's	10 to 20	10% to 5%
	Streetscapes	20 to 50	5% to 2%
	Landscape Surrounds	10 to 50	10% to 2%
	Sportsgrounds - Reticulated	15 to 25	6.67% to 4%
	Public Open Space Not Reticu	20 to 50	5% to 2%
	Infrastructure - Other Structures	Jetties	20 to 40
	Other Structures	20 to 50	5% to 2%
	Tennis Courts	30 to 50	3.33% to 2%

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Vision, and for each of its broad activities/programs.

CITY'S VISION

"Kwinana 2030: Rich in spirit, alive with opportunities, surrounded by nature - it's all here!"

City of Kwinana operations as disclosed in this budget encompass the following service orientated activities/programmes:

GENERAL PURPOSE FUNDING

Rates Income and Expenditure, Grants Commission and Pensioner Deferred Rates interest and interest on Investments. Principal and Interest payments on borrowing's.

GOVERNANCE

Members of Council and Governance (includes Audit and other costs associated with reporting to council). Administration, Financial and Computing Services are included.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention and animal control.

HEALTH

Prevention and treatment of human illness, including inspection of premises/food control, immunisation and child health services.

EDUCATION AND WELFARE

Provision, management and support of services for families, children and the aged and disabled within the community; including pre-school playgroups, day and after school care, assistance to schools, senior citizens support groups, meals on wheels provision and Aged Persons Units and Resident Funded Units.

COMMUNITY AMENITIES

City planning and development, rubbish collection services, stormwater drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.

RECREATION AND CULTURE

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts and the preservation of the national estate. This includes maintenance of halls, aquatic centre, recreation and community centres, parks, gardens, sports grounds and the operation of Libraries.

TRANSPORT

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the City depot, including plant purchase and maintenance.

ECONOMIC SERVICES

Rural services and pest control and the implementation of building controls.

OTHER PROPERTY & SERVICES

Private works, public works overheads, council plant operations, materials, salaries and wages. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all works and services undertaken by the council.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

3. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the period under review:

<u>By Directorate</u>	May 2017 Actual \$	2016/17 Revised Budget \$
City Strategy		
Furniture & Equipment	-	-
Transportation Vehicles	(38,855)	(39,000)
Land & Buildings	-	-
	(38,855)	(39,000)
Corporate & Engineering Services		
Furniture & Equipment	(4,870)	(7,000)
Computing Equipment	(312,525)	(674,657)
Plant & Equipment	(810,501)	(886,633)
Transportation Vehicles	(64,309)	(168,600)
Land & Buildings	-	-
Reserve Development	(674,316)	(950,437)
Playground Equipment	(2,605,467)	(3,703,555)
Urban Road Grant	(1,147,152)	(1,184,871)
Black Spot Grant	(24,238)	(22,000)
Roads to Recovery Grant	(543,051)	(669,398)
Road Resurfacing	(176,203)	(202,000)
Street Lighting	(2,159)	-
Bus Shelter Construction	(29,134)	(50,000)
Footpath Construction	(24,203)	(103,866)
Drainage Construction	(335,338)	(380,000)
Municipal Roadworks	(344,392)	(924,599)
Carpark Construction	(60,994)	(255,000)
	(7,158,852)	(10,182,616)
City Living		
Furniture & Equipment	(81,368)	(115,956)
Plant & Equipment	(11,279)	(132,695)
Transportation Vehicles	(158,341)	(193,000)
Land & Buildings	(733,925)	(1,801,129)
Playground Equipment	-	(120,000)
	(984,913)	(2,362,780)
City Development		
Plant & Equipment	-	(2,709)
Transportation Vehicles	(166,816)	(200,000)
	(166,816)	(202,709)
	<u>(8,349,436)</u>	<u>(12,787,105)</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

3. ACQUISITION OF ASSETS (Continued)

By Class	May 2017 Actual \$	2016/17 Revised Budget \$
Furniture and Equipment	(86,238)	(122,956)
Computing Equipment	(312,525)	(674,657)
Plant and Equipment	(1,250,101)	(1,622,637)
Land and Buildings	(733,925)	(1,801,129)
Infrastructure - Urban Road Grant	(1,147,152)	(1,184,871)
Infrastructure - Black Spot Grant	(24,238)	(22,000)
Infrastructure - Roads to Recovery	(543,051)	(669,398)
Infrastructure - Road Resurfacing	(176,203)	(202,000)
Infrastructure - Street Lights	(2,159)	-
Infrastructure - Bus Shelters	(29,134)	(50,000)
Infrastructure - Footpaths	(24,203)	(103,866)
Infrastructure - Drainage	(335,338)	(380,000)
Infrastructure - Municipal Roadworks	(344,392)	(924,599)
Infrastructure - Carpark	(60,994)	(255,000)
Infrastructure - Parks & Ovals	(3,279,783)	(4,773,992)
	<u>(8,349,436)</u>	<u>(12,787,105)</u>

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review;

By Class	Net Book Value	Sale Proceeds	Profit(Loss)
	May Actual \$	May Actual \$	May Actual \$
Furniture and Equipment	(10,808)	-	(10,808)
Plant and Equipment	(427,303)	394,513	(32,790)
Land and Buildings	(44,275)	-	(44,275)
Infrastructure - Parks & Ovals	-	-	-
Land	-	-	-
Other	-	-	-
	<u>(482,386)</u>	<u>394,513</u>	<u>(87,873)</u>

Summary

	May Actual \$
Profit on Asset Disposals	42,900
(Loss) on Asset Disposals	(130,773)
	<u>(87,873)</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

5. INFORMATION ON BORROWINGS

(a) Loan Repayments

Particulars	Principal 1-Jul-16	Interest Rate	Maturity Date	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					May-17 Actual \$	May-17 Actual \$	2016/17 Budget \$	May-17 Actual \$	2016/17 Budget \$	May-17 Actual \$
Governance										
Loan 99 - Administration Office Renovations	925,362	6.25%	25-Jun-25	-	39,077	79,376	886,285	845,986	31,443	63,009
Education & Welfare										
Loan 96 - Youth Specific Space	193,278	7.53%	19-Jun-23	-	10,738	21,880	182,540	171,398	7,493	15,486
Loan 100 - Youth Specific Space	1,521,312	4.67%	25-Jun-28	-	-	-	1,521,312	1,521,312	39,891	81,279
Recreation & Culture										
Loan 94 - Wellard Sports Pavilion	289,483	6.38%	04-May-22	-	41,000	41,000	248,483	248,483	15,896	19,836
Loan 95 - Orelia Oval Pavilion	463,867	7.53%	19-Jun-23	-	25,771	52,512	438,096	411,355	17,984	37,166
Loan 97 - Orelia Oval Pavilion Extension	2,047,558	6.25%	25-Jun-25	-	86,467	175,636	1,961,091	1,871,922	69,574	139,419
Loan 102 - Resource & Knowledge Centre	7,421,567	4.54%	28-Jun-29	-	-	-	7,421,567	7,421,567	189,902	386,856
Loan 103 - Kwinana Golf Club	297,904	4.07%	25-Jun-23	-	18,606	37,590	279,298	260,314	6,943	13,815
Loan 104 - Recquatic Upgrade	3,350,000	4.05%	26-Jun-30	-	-	-	3,350,000	3,350,000	78,184	159,318
Loan 105 - Bertram Community Centre	1,296,840	3.25%	27-Mar-30	-	-	-	1,296,840	1,296,840	35,528	50,851
Loan 106 - Calista Destination Park	1,700,000	3.14%	24-Jun-31	-	44,801	90,000	1,655,199	1,700,000	31,686	70,000
New - Darius Wells Building Solar Panels	-	-	-	-	-	-	-	-	-	-
Transport										
Loan 98 - Streetscape Beautification	1,249,239	6.25%	25-Jun-25	-	52,754	107,157	1,196,485	1,142,082	42,448	85,062
Loan 101 - City Centre Road Network**	2,500,000	2.18%	27-Sep-16	-	2,500,000	2,500,000	-	-	51,874	-
Loan 101 - City Centre Road Network	-	2.47%	27-Sep-21	2,500,000	-	-	2,500,000	2,500,000	-	92,500
	23,256,410			2,500,000	2,819,214	3,105,151	22,937,196	22,741,259	618,846	1,214,597

Principal Repayments - Debentures	298,392	640,453
Liquidity Advance Repayments	2,500,000	2,500,000
	<u>2,798,392</u>	<u>3,140,453</u>

(*) Self Supporting loan financed by payments from third parties

(**) Short Term Facility Loans

All loan repayments were financed by general purpose revenue.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
Loan 101 - City Centre Redevelopment	2,500,000	2,500,000	WA Treasury	Debenture	5	101,750	2.47% & 0.7%	2,500,000	2,500,000	-
	2,500,000	2,500,000				101,750		2,500,000	2,500,000	-

The City has a \$12,578,433 Short Term Loan Facility with Western Australian Treasury Corporation (WATC) that expires on 30 June 2017

(c) Unspent Debentures

Particulars	Date Borrowed	Balance 1-Jul-16 \$	Borrowed During Year \$	Expended During Year	Liquidity Repayment \$	Balance 31-May-17 \$
Loan 99 - Administration Office Renovations	25-Jun-10	62,705	-	58,370	-	4,335
		62,705	-	58,370	-	4,335

(d) Self Supporting Loan Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			May-17 Actual \$	2016/17 Budget \$	May-17 Actual \$	2016/17 Budget \$	May-17 Actual \$	2016/17 Budget \$
Recreation & Culture Loan 103 - Kwinana Golf Club	297,904	-	34,426	37,590	263,478	260,314	9,151	13,815
	297,904	-	34,426	37,590	263,478	260,314	9,151	13,815

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

6. RESERVES

Reserve Accounts Transactions

RESERVE FUND DETAILS	Opening Balance 1 July 2016	Transfers			Movements	Closing Balance 30 June 2017
		To Reserve	Interest	From Reserve		
Aged Persons Units Reserve	528,629	-	13,027	(151,715)	-	389,941
Asset Management Reserve	1,212,394	-	27,711	(455,154)	-	784,951
Asset Replacement Reserve	531,373	-	9,196	(341,724)	-	198,845
Banksia Park Reserve	72,480	-	1,502	(45,149)	-	28,833
CLAG Reserve	246,658	-	6,503	-	-	253,161
Community Services & Emergency Relief Reserve	25,299	-	667	-	-	25,966
Employee Leave Reserve	4,100,853	-	-	-	-	4,100,853
Family Day Care Reserve	1,423,011	-	37,370	(13,744)	-	1,446,637
Future Community Infrastructure Reserve	2,571,524	-	63,316	(621,038)	-	2,013,802
Golf Course Cottage Reserve	26,469	-	698	-	-	27,167
Infrastructure Reserve	119,703	-	3,156	-	-	122,859
Rates Strategy Reserve	-	819,692	-	-	-	819,692
Refuse Reserve	8,385,016	-	221,057	-	-	8,606,073
Restricted Grants & Contributions Reserve	2,303,075	-	-	(1,107,818)	-	1,195,257
Settlement Agreement Reserve	157,743	-	-	-	-	157,743
Workers Compensation Reserve	-	342,176	-	-	-	342,176
Youth Engagement Reserve	-	270,000	-	-	-	270,000
Un-Restricted Reserves Sub Total	21,704,227	1,431,868	384,203	(2,736,342)	-	20,783,956

RESERVE FUND DETAILS	Opening Balance 1 July 2016	Transfers			Movements	Closing Balance 30 June 2017
		To Reserve	Interest	From Reserve		
DCA 1 - Hard Infrastructure - Bertram	1,483,289	255,259	41,797	(43,412)	-	1,736,933
DCA 2 - Hard Infrastructure - Wellard East	1,530,683	362,962	47,662	-	-	1,941,307
DCA 5 - Hard Infrastructure - Wandi	2,846,531	169,019	77,489	-	-	3,093,039
DCA 7 - Hard Infrastructure - Mandogalup (West)	-	8,413	124	-	-	8,537
DCA 8 - Soft Infrastructure - Mandogalup	-	-	-	-	-	-
DCA 9 - Soft Infrastructure - Wandii/Anketell	9,116,394	592,619	247,840	(63,533)	-	9,893,320
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	-	-	-	-	-
DCA 11 - Soft Infrastructure - Wellard East	3,647,606	606,148	105,366	(35,880)	-	4,323,240
DCA 12 - Soft Infrastructure - Wellard West	5,779,219	346,166	157,631	(8,082)	-	6,274,934
DCA 13 - Soft Infrastructure - Bertram	286,381	-	7,440	(6,738)	-	287,083
DCA 14 - Soft Infrastructure - Wellard/Leda	406,289	12,980	9,846	(69,954)	-	359,161
DCA 15 - Soft Infrastructure - Townsite	137,457	112,253	3,794	(93,061)	-	160,443
Developer Contribution Reserves Sub Total	25,233,849	2,465,819	698,989	(320,660)	-	28,077,997
Reserves Total	46,938,076	3,897,687	1,083,192	(3,057,002)	-	48,861,953

All of the above reserve accounts are to be supported by money held in financial institutions.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

6. RESERVES

	May Actual \$	2016/17 Budget \$
Cash Backed Reserves		
(a) Aged Persons Units Reserve		
Opening Balance	528,629	528,629
Amount Set Aside / Transfer to Reserve	-	279,314
Interest Applied to Reserve	13,027	9,488
Amount Used / Transfer from Reserve	<u>(151,715)</u>	<u>(210,315)</u>
	<u>389,941</u>	<u>607,116</u>
(b) Asset Management Reserve		
Opening Balance	1,212,394	1,212,394
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	27,711	24,193
Amount Used / Transfer from Reserve	<u>(455,154)</u>	<u>(807,174)</u>
	<u>784,951</u>	<u>429,413</u>
(c) Asset Replacement Reserve		
Opening Balance	531,373	531,374
Amount Set Aside / Transfer to Reserve	-	250,000
Interest Applied to Reserve	9,196	11,767
Amount Used / Transfer from Reserve	<u>(341,724)</u>	<u>(539,200)</u>
	<u>198,845</u>	<u>253,941</u>
(d) Banksia Park DMF Reserve		
Opening Balance	72,480	72,479
Amount Set Aside / Transfer to Reserve	-	110,000
Interest Applied to Reserve	1,502	1,869
Amount Used / Transfer from Reserve	<u>(45,149)</u>	<u>(87,900)</u>
	<u>28,833</u>	<u>96,448</u>
(e) CLAG Reserve		
Opening Balance	246,658	246,658
Amount Set Aside / Transfer to Reserve	-	72,306
Interest Applied to Reserve	6,503	4,593
Amount Used / Transfer from Reserve	<u>-</u>	<u>(56,620)</u>
	<u>253,161</u>	<u>266,937</u>
(f) Community Services & Emergency Relief Reserve		
Opening Balance	25,299	25,299
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	667	561
Amount Used / Transfer from Reserve	<u>-</u>	<u>-</u>
	<u>25,966</u>	<u>25,860</u>
(g) Employee Leave Reserve		
Opening Balance	4,100,853	4,100,853
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	<u>-</u>	<u>-</u>
	<u>4,100,853</u>	<u>4,100,853</u>
(h) Family Day Care Reserve		
Opening Balance	1,423,011	1,423,011
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	37,370	28,997
Amount Used / Transfer from Reserve	<u>(13,744)</u>	<u>(170,570)</u>
	<u>1,446,637</u>	<u>1,281,438</u>
(i) Future Community Infrastructure Reserve		
Opening Balance	2,571,524	2,571,524
Amount Set Aside / Transfer to Reserve	-	197,396
Interest Applied to Reserve	63,316	33,752
Amount Used / Transfer from Reserve	<u>(621,038)</u>	<u>(1,600,449)</u>
	<u>2,013,802</u>	<u>1,202,223</u>
(j) Golf Course Cottage Reserve		
Opening Balance	26,469	26,469
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	698	577
Amount Used / Transfer from Reserve	<u>-</u>	<u>-</u>
	<u>27,167</u>	<u>27,046</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

6. RESERVES

	May Actual \$	2016/17 Budget \$
Cash Backed Reserves		
(k) Infrastructure Reserve		
Opening Balance	119,703	119,703
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	3,156	2,586
Amount Used / Transfer from Reserve	-	-
	<u>122,859</u>	<u>122,289</u>
(l) Rates Strategy Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	819,692	819,692
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>819,692</u>	<u>819,692</u>
(m) Refuse Reserve		
Opening Balance	8,385,016	8,385,016
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	221,057	148,242
Amount Used / Transfer from Reserve	-	(710,119)
	<u>8,606,073</u>	<u>7,823,139</u>
(n) Restricted Grants & Contributions Reserve		
Opening Balance	2,303,075	2,303,075
Amount Set Aside / Transfer to Reserve	-	241,890
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	(1,107,818)	(2,541,363)
	<u>1,195,257</u>	<u>3,602</u>
(o) Settlement Agreement Reserve		
Opening Balance	157,743	157,743
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>157,743</u>	<u>157,743</u>
(p) Workers Compensation Reserve		
Opening Balance	-	157,743
Amount Set Aside / Transfer to Reserve	342,176	-
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>342,176</u>	<u>157,743</u>
(q) Youth Engagement Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	270,000	270,000
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>270,000</u>	<u>270,000</u>
Un-Restricted Reserves Sub Total	<u>20,783,956</u>	<u>17,645,483</u>
Developer Contributions Reserve - DCA 1 - Hard		
(r) Infrastructure Bertram		
Opening Balance	1,483,289	1,483,289
Amount Set Aside / Transfer to Reserve	255,259	255,259
Interest Applied to Reserve	41,797	27,970
Amount Used / Transfer from Reserve	(43,412)	(54,000)
Movement	-	-
	<u>1,736,933</u>	<u>1,712,518</u>
Developer Contributions Reserve - DCA 2 - Hard		
(s) Infrastructure Wellard		
Opening Balance	1,530,683	1,530,683
Amount Set Aside / Transfer to Reserve	362,962	653,339
Interest Applied to Reserve	47,662	34,269
Amount Used / Transfer from Reserve	-	-
	<u>1,941,307</u>	<u>2,218,291</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

6. RESERVES

	May Actual \$	2016/17 Budget \$
Cash Backed Reserves		
Developer Contributions Reserve - DCA 5 - Hard		
(t) Infrastructure Wandii		
Opening Balance	2,846,531	2,846,531
Amount Set Aside / Transfer to Reserve	169,019	169,019
Interest Applied to Reserve	77,489	58,736
Amount Used / Transfer from Reserve	-	-
	<u>3,093,039</u>	<u>3,074,286</u>
Developer Contributions Reserve - DCA 7 - Hard		
(u) Infrastructure Mandogalup (West)		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	8,413	8,413
Interest Applied to Reserve	124	-
Amount Used / Transfer from Reserve	-	-
	<u>8,537</u>	<u>8,413</u>
Developer Contributions Reserve - DCA 9 -Soft		
(v) Infrastructure Wandii/Anketell		
Opening Balance	9,116,394	9,116,394
Amount Set Aside / Transfer to Reserve	592,619	585,303
Interest Applied to Reserve	247,840	192,062
Amount Used / Transfer from Reserve	(63,533)	(98,534)
	<u>9,893,320</u>	<u>9,795,225</u>
Developer Contributions Reserve - DCA 10 -Soft		
(w) Infrastructure Casuarina/Anketell		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	234,835
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	(15,875)
	<u>-</u>	<u>218,960</u>
Developer Contributions Reserve - DCA 11 -Soft		
(x) Infrastructure Wellard East		
Opening Balance	3,647,606	3,647,605
Amount Set Aside / Transfer to Reserve	606,148	1,064,455
Interest Applied to Reserve	105,366	80,796
Amount Used / Transfer from Reserve	(35,880)	(77,182)
	<u>4,323,240</u>	<u>4,715,674</u>
Developer Contributions Reserve - DCA 12 -Soft		
(y) Infrastructure Wellard West		
Opening Balance	5,779,219	5,779,218
Amount Set Aside / Transfer to Reserve	346,166	346,166
Interest Applied to Reserve	157,631	122,810
Amount Used / Transfer from Reserve	(8,082)	(45,102)
	<u>6,274,934</u>	<u>6,203,092</u>
Developer Contributions Reserve - DCA 13 -Soft		
(z) Infrastructure Bertram		
Opening Balance	286,381	286,381
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	7,440	6,580
Amount Used / Transfer from Reserve	(6,738)	(6,738)
	<u>287,083</u>	<u>286,223</u>
Developer Contributions Reserve - DCA 14 -Soft		
(aa) Infrastructure Wellard/Leda		
Opening Balance	406,289	406,290
Amount Set Aside / Transfer to Reserve	12,980	60,118
Interest Applied to Reserve	9,846	7,270
Amount Used / Transfer from Reserve	(69,954)	(132,816)
	<u>359,161</u>	<u>340,862</u>
Developer Contributions Reserve - DCA 15 -Soft		
(ab) Infrastructure Townsite		
Opening Balance	137,457	137,458
Amount Set Aside / Transfer to Reserve	112,253	165,531
Interest Applied to Reserve	3,794	2,882
Amount Used / Transfer from Reserve	(93,061)	(169,017)
	<u>160,443</u>	<u>136,854</u>
Developer Contributions Reserves Sub Total	<u>28,077,997</u>	<u>28,710,398</u>
Total Cash Backed Reserves	<u>48,861,953</u>	<u>46,198,138</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

6. RESERVES

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Persons Units Reserve

This Reserve has been established to provide funds for the capital acquisition and maintenance of the Aged Persons Units, Callistemon Court

Arts Centre Reserve

This Reserve was established to cover any increases in the cost of operations and maintenance for the Kwinana Arts Centre

Asset Management Reserve

This Reserve is utilised to provide funds for renewal projects for the City's building and infrastructure assets.

Asset Replacement Reserve

This Reserve is utilised to replace existing fleet, plant and other City assets

Banksia Park Reserve

This Reserve has been established to provide funds for the capital acquisition and maintenance of the Banksia Park Retirement Village

CLAG Reserve

This Reserve has been established to provide funds for the prevention and education of Mosquito management.

Community Services & Emergency Relief Reserve

This Reserve is established to provide funding to alleviate the effect of any disaster within the City of Kwinana boundaries and to provide funds to develop

Employee Leave Reserve

This Reserve is established for the purpose of ensuring that adequate funds are available to finance employee leave entitlements

Family Day Care Reserve

This Reserve provides for the capital acquisitions and maintenance of this facility

Future Community Infrastructure Reserve

This Reserve is established to accumulate the City's contributions for the capital funding of future community infrastructure in accordance with Town Planning Scheme #2

Golf Course Cottage Reserve

This Reserve was established to provide funds for the maintenance of this building

Infrastructure Reserve

This Reserve was established to be used to provide funds to create new City assets or for the major upgrade of City assets to increase the service level provided by the asset

Rates Strategy Reserve

This Reserve was established to provide funds to assist in the future management of the City's rating strategy

Refuse Reserve

This Reserve was established to provide funds for the costs and subsidy of Waste Management in the City

Restricted Grants & Contributions Reserve

The Reserve is utilised to restrict funds required to complete projects from prior financial years

Settlement Agreement Reserve

This Reserve was established to provide funds to account for future negotiated settlement agreement payments.

Workers Compensation Reserve

This Reserve was established to be used to fund workers compensation costs incurred by the City where the maximum contribution amount for a previous year has been reached and there is a claim which remains open and requires to City to pay costs relating to the open claims in the current and future years.

Youth Engagement Reserve

This Reserve was established to provide funds to assist with youth engagement and diversion initiatives

DCA 1 - Hard Infrastructure - Bertram

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 1 - Hard Infrastructure Bertram

DCA 2 - Hard Infrastructure - Wellard

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 2 - Hard Infrastructure Wellard

DCA 5 - Hard Infrastructure - Wandí

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandí

DCA 8 - Soft Infrastructure - Mandogalup

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 8 - Soft Infrastructure Mandogalup

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

6. RESERVES

DCA 9 - Soft Infrastructure - Wandii/Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 9 - Soft Infrastructure Wandii/Anketell

DCA 10 - Soft Infrastructure - Casuarina/Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 10 - Soft Infrastructure Casuarina/Anketell

DCA 11 - Soft Infrastructure - Wellard East

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 11 - Soft Infrastructure Wellard East

DCA 12 - Soft Infrastructure - Wellard West

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 12 - Soft Infrastructure Wellard West

DCA 13 - Soft Infrastructure - Bertram

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 13 - Soft Infrastructure Bertram

DCA 14 - Soft Infrastructure - Wellard/Leda

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 14 - Soft Infrastructure Wellard/Leda

DCA 15 - Soft Infrastructure - Townsite

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 15 - Soft Infrastructure Townsite

7. NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

	May 2017 Actual \$	Brought Forward 1-Jul \$
CURRENT ASSETS		
Cash - Unrestricted	11,218,316	8,356,933
Cash - Restricted (Reserves)	48,861,953	46,938,076
Cash - Restricted (Unspent Loan Funds)	4,335	62,705
Rates - Current	2,715,261	1,590,578
Sundry Debtors	782,747	1,139,001
GST Receivable	191,844	554,076
Accrued Receivables	-	410,710
Inventories	31,165	26,163
	<u>63,805,621</u>	<u>59,078,242</u>
LESS: CURRENT LIABILITIES		
Sundry Creditors	(1,262,477)	(4,674,862)
Bonds and Deposit Creditors	(3,042,590)	(3,408,346)
Accrued payables - Current	-	(1,150,164)
Current Borrowings	(605,457)	(3,105,457)
Provisions - Current	<u>(4,545,806)</u>	<u>(4,545,806)</u>
	(9,456,330)	(16,884,635)
Net Current Asset Position (Prior to Adjustment)	54,349,291	42,193,607
Less:		
Cash Restricted - (Unspent Loan Funds)	(4,335)	(62,705)
Cash Restricted - (Reserves)	<u>(48,861,953)</u>	<u>(46,938,076)</u>
	(48,866,288)	(47,000,781)
Add Back:		
Cash Backed Leave Reserve - Current	4,545,806	4,545,806
Current Loan Liability	<u>605,457</u>	<u>3,105,457</u>
	5,151,263	7,651,263
	<u>\$ 10,634,266</u>	<u>\$ 2,844,089</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Actual Rate Revenue \$	2016/17 Actual Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Total Budget \$
Differential General Rate								
Gross Rental Value (GRV)								
Improved Residential	0.07303	10,615	184,561,500	13,478,527	988,354	-	14,466,881	13,899,543
Vacant Residential	0.17974	555	8,674,147	1,559,091	(301,082)	-	1,258,009	1,559,091
Improved Special Residential	0.06385	716	16,868,756	1,077,070	152,329	-	1,229,399	1,077,070
Light Industrial and Commercial	0.09082	146	22,148,306	2,011,509	35,032	-	2,046,541	2,011,509
General Industry and Service Commercial	0.07961	318	33,469,413	2,664,500	113,942	-	2,778,442	2,664,500
Large Scale General Industry and Service Commercial	0.08260	48	52,329,591	4,322,424	(309,697)	-	4,012,727	4,322,424
Improved Value (UV)								
General Industrial	0.02639	3	121,200,000	3,198,468	-	-	3,198,468	3,198,468
Rural	0.00464	187	184,212,000	854,744	(361,239)	-	493,505	854,744
Mining	0.00793	13	27,291,000	216,418	13,923	-	230,341	216,418
Urban/Urban Deferred	0.00612	65	171,510,000	1,049,641	(195,466)	-	854,175	1,049,641
		12,666	822,264,713	30,432,392	136,096	-	30,568,488	30,853,408

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

8. RATING INFORMATION (Continued)

	Minimum \$	Number of Properties	Rateable Value \$	2016/17 Actual Rate Revenue \$	2016/17 Actual Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Total Budget \$
Minimum Payments								
Gross Rental Value (GRV)								
Improved Residential	943	2,679	31,546,688	2,526,297	-	-	2,526,297	2,526,297
Vacant Residential	943	1,220	5,290,264	1,150,460	-	-	1,150,460	1,150,460
Improved Special Residential	943	5	68,260	4,715	-	-	4,715	4,715
Light Industrial and Commercial	1226	18	168,008	22,068	-	-	22,068	22,068
General Industry and Service Commercial	1226	37	299,688	45,362	-	-	45,362	45,362
Large Scale General Industry and Service Commercial	1226	0	-	-	-	-	-	-
Improved Value (UV)								
General Industrial	1226	0	-	-	-	-	-	-
Rural	943	11	1,453,000	10,373	-	-	10,373	10,373
Mining	1226	1	15,000	1,226	-	-	1,226	1,226
Urban/Urban Deferred	1226	47	7,786,600	57,622	-	-	57,622	57,622
Sub-Totals		4,018	46,627,508	3,818,123	-	-	3,818,123	3,818,123
							34,386,611	34,671,531
Specified Area Rates							-	-
Totals	16,684	868,892,221	34,250,515	136,096	-	-	34,386,611	34,671,531

The City of Kwinana raises rates on all land within its boundaries, except exempt land, using a combination of dual rating and differential rating. Generally land within the urban area is rated at Gross Rental Value (GRV) and land within the rural area being rated with Unimproved Valuations (UV). Certain Town Planning zonings have attracted different rates so as to achieve greater equity within the urban and rural sectors.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 MAY 2017

9. TRUST FUNDS

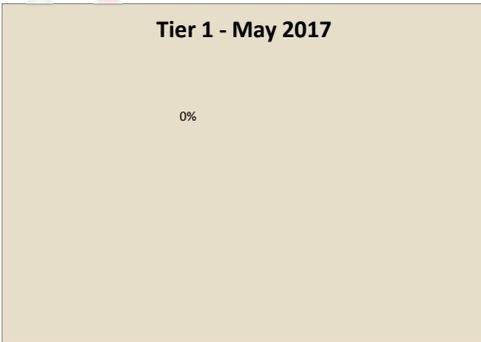
Funds held at balance date over which the Municipality has no control and which are not included in this financial statements are as follows:

	Balance 1-Jul-16 \$	Amounts Received \$	Amounts Paid \$	Balance 2016/17 \$
Contiguous Local Authorities Group CLAG	-	200	-	200
	<u>-</u>	<u>200</u>	<u>-</u>	<u>200</u>

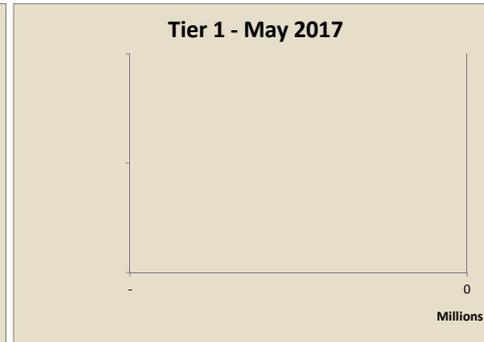
Rating Compliance Indicators

Tier 1 - AAA rated authorised institutions
Direct Investment Maximum 100%
Per Institution Maximum Limit 45% of Total Portfolio

AAA



Indicates the distribution of funds across Tier 1 by percentage

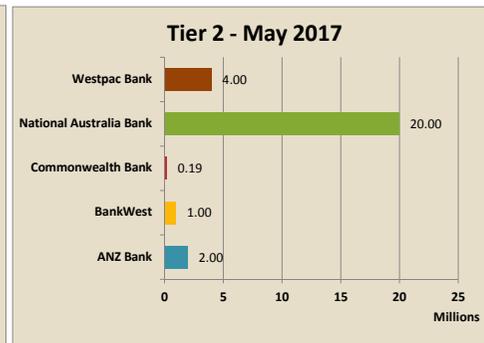
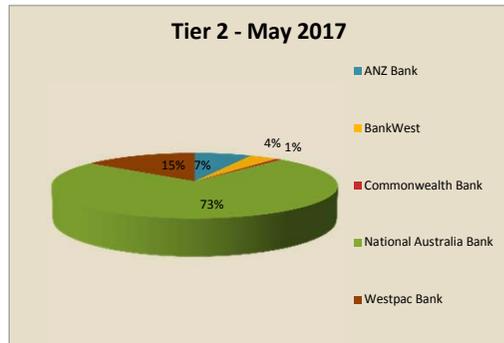


Indicates the distribution of funds across Tier 1 by dollar value

Comment: Tier 1 rates available to the City were not favourable and therefore no funds were invested in this tier.

Tier 2 - AA rated issuers that are incorporated in Australia
Direct Investment Maximum 100%
Per Institution Maximum Limit 35% of Total Portfolio

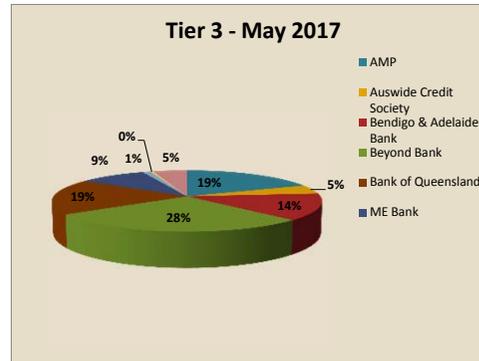
Issuer	Rating	Value	Percentage
ANZ Bank	AA-	2,001,083.24	3.42%
BankWest	AA-	1,000,000.00	1.71%
Commonwealth Bank	AA-	191,286.81	0.33%
National Australia Bank	AA-	20,000,000.00	34.18%
Westpac Bank	AA-	4,000,000.00	6.84%
Total		27,192,370.05	46.47%



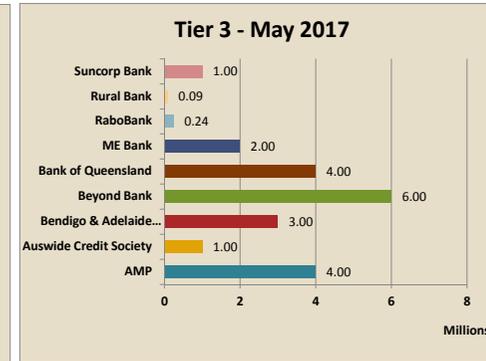
Comment: Funds were allocated in accordance with the guidelines of Investment Policy.

Tier 3 - other investment grade authorised institutions
Direct Investment Maximum 40%
Per Institution Maximum Limit 20% of Total Portfolio

Institution	Rating	Value	Percentage
AMP	A+	4,000,195.34	6.84%
Auswide Credit Society	BBB	1,000,000.00	1.71%
Bendigo & Adelaide Bank	A-	3,000,000.00	5.13%
Beyond Bank	BBB+	6,000,000.00	10.25%
Bank of Queensland	A-	4,000,000.00	6.84%
ME Bank	BBB+	2,000,000.00	3.42%
RaboBank	AA-	240,694.17	0.41%
Rural Bank	A-	86,209.07	0.15%
Suncorp Bank	A+	1,000,000.00	1.71%
Total		21,327,098.58	36.44%



Indicates the distribution of funds across Tier 3 by percentage

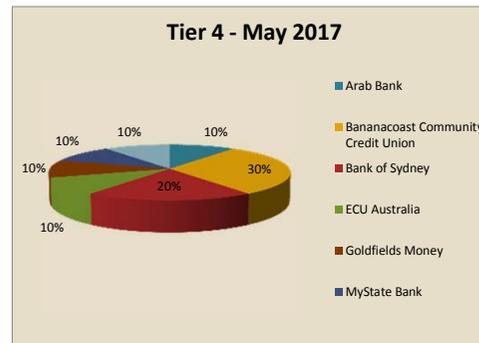


Indicates the distribution of funds across Tier 3 by dollar value

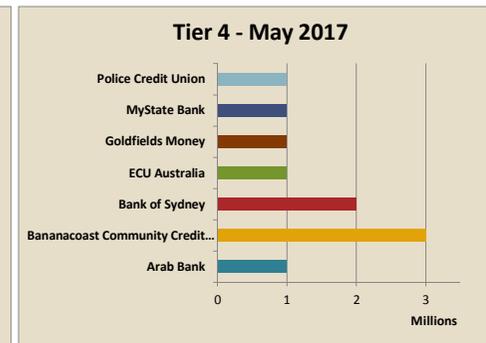
Comment: Funds were allocated in accordance with the guidelines of Investment Policy.

Tier 4 - other compliant authorised institutions
Direct Investment Maximum 30%
Per Institution Maximum Limit 5% of Total Portfolio

Institution	Rating	Value	Percentage
Arab Bank	BB+	1,000,000.00	1.71%
Bananacoast Community Credit Union	UR	3,000,000.00	5.13%
Bank of Sydney	UR	2,000,000.00	3.42%
ECU Australia	UR	1,000,000.00	1.71%
Goldfields Money	UR	1,000,000.00	1.71%
MyState Bank	BBB+	1,000,000.00	1.71%
Police Credit Union	UR	1,000,000.00	1.71%
Total		10,000,000.00	17.09%



Indicates the distribution of funds across Tier 4 by percentage

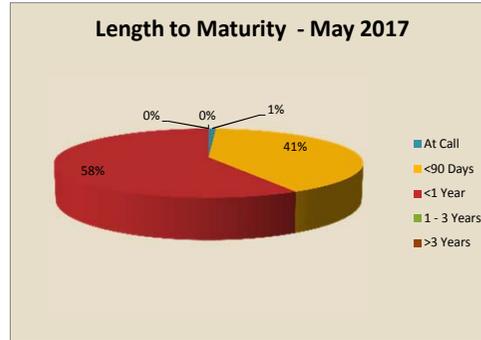


Indicates the distribution of funds across Tier 4 by dollar value

Comment: Funds were allocated in accordance with the guidelines of Investment Policy however, subsequent maturities and the City's cash requirements reduced the balance of total funds invested therefore increasing the funds held with the Bananacoast Community Credit Union as a percentage of the overall portfolio to 5.13%; resulting in a non-compliance at reporting date.

Total Value of Investments **\$ 58,519,468.63**

At Call	519,468.63	0.89%
<90 Days	24,000,000.00	41.01%
<1 Year	34,000,000.00	58.10%
1 - 3 Years	-	0.00%
>3 Years	-	0.00%
\$	58,519,468.63	100.00%



Portfolio Term to Maturity Limits

At Call investment

Compliance Indicator

Funds invested for 90 days or less
 100% (with 10% minimum) of Total Portfolio
 Compliance Indicator

Funds invested for between 90 days and up to 1 year
 100% (with 40% minimum) of Total Portfolio
 Compliance Indicator

Funds invested for between 1 and 3 years
 60% (Bonds Only) of Total Portfolio
 Compliance Indicator

For

	At Call	<90 Days	<1 Year
\$	519,468.63		
	0.89%		
	✓		
\$		24,000,000.00	
		41.01%	
		✓	
\$			34,000,000.00
			58.10%
			✓

Comment: Portfolio term to maturity limits are compliant with the Policy

Portfolio Credit Framework

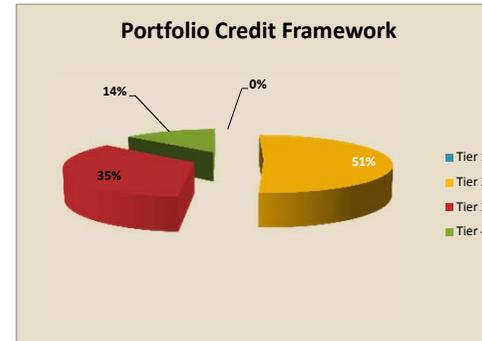
Direct Investment Maximum 100%
 Per Institution Maximum Limit 45% of Total Portfolio

Direct Investment Maximum 100%
 Per Institution Maximum Limit 35% of Total Portfolio

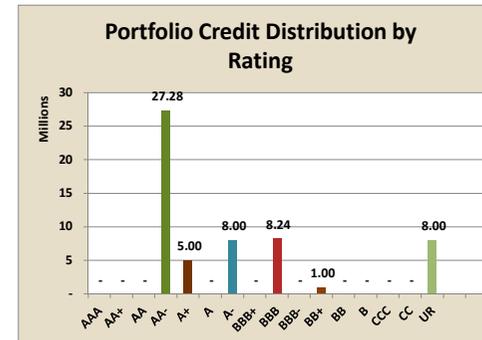
Direct Investment Maximum 40%
 Per Institution Maximum Limit 20% of Total Portfolio

Direct Investment Maximum 30%
 Per Institution Maximum Limit 5% of Total Portfolio

Tier 1	Tier 2	Tier 3	Tier 4
0.00% ✓			
	46.47% ✓		
		36.44% ✓	
			17.09% ✓

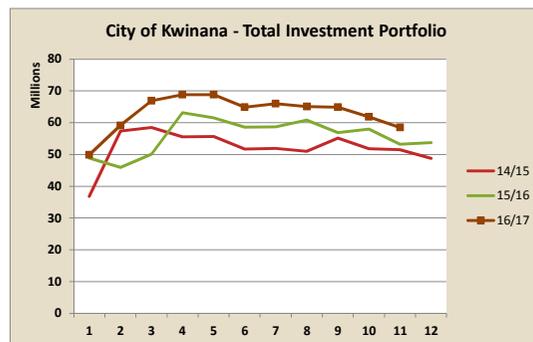


Indicates the distribution of funds across the 4 Tiers

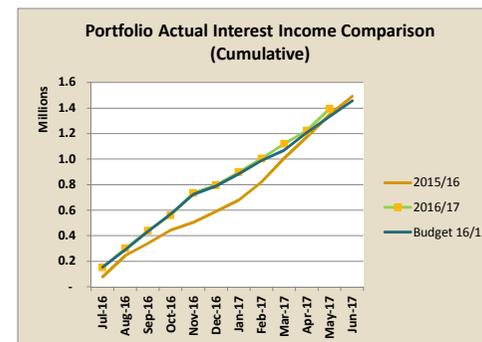


Indicates the distribution of funds by credit rating

Comment: Portfolio credit framework limits are compliant with the Policy



Indicates the total amount invested at the report date compared to prior years



Indicates the amount of interest earned on investments for the period to report date

17 Urgent Business

Nil

18 Councillor Reports

18.1 Councillor Wendy Cooper

Councillor Wendy Cooper reported that she attended the Homestead Ridge Progress Association meeting where they accepted a \$1000 grant from Bendigo Bank for revegetating the five drains along Wellard Park.

Councillor Cooper mentioned that she attended the Mundijong Police Station and had an extremely thorough look and that it is a delightful, complex centre.

18.2 Councillor Sandra Lee

Councillor Sandra Lee reported that she attended the Frank Konecny Community Centre Family Fun Day in the Park and that they did a magnificent job and that it was a well attended event.

Councillor Lee mentioned that she attended the Ladies Day Dance hosted by the Bertram Punjabi Club at Medina Hall and that it had been a very colourful and entertaining event.

Councillor Lee advised that she attended the Homestead Ridge Progress Association meeting where they accepted a \$1000 grant from Bendigo Bank and she hopes in a few years time the soaks will be flourishing and have lots of lovely native vegetation.

18.3 Councillor Bob Thompson

Councillor Bob Thompson reported that he attended the Frank Konecny Community Centre Family Fun Day in the Park and it was a very successful day, lovely to see all the activity and support that the centre is garnishing.

Councillor Thompson mentioned that he attended the Citizens Advice Bureau Meeting.

18.4 Councillor Dennis Wood

Councillor Dennis Wood reported that he attended the Returned and Services League (RSL) function.

19 Response to Previous Questions

Nil

20 Mayoral Announcements (without discussion)

Mayor Carol Adams reported that she had attended the Frank Konecny Centre Frank Konecny Community Centre Family Fun Day in the Park which was really great and there was lots to see.

The Mayor attended the Ladies Day Dance event hosted by the Bertram Punjabi Club.

The Mayor advised that she and the Chief Executive Officer met with former Local Government Minister Tony Simpson to officially thank him for his assistance provided to Kwinana during his time in Government.

The Mayor reported that she was the guest speaker at Rockingham Rotary Club and discussed the Indian Ocean Gateway.

The Mayor mentioned that she had met with AGC Pty Ltd, a Kwinana based company to discuss the Indian Ocean Gateway and she explained that this was a follow on after the Chief Executive Officer presented to the WA Major Projects Conference in June.

The Mayor advised that she had attended the Gilmore College Board Meeting and that it was great to see several students during the recent school holidays help build the Calista Primary School playground area. The Mayor further advised that Gilmore College now has its own defibrillator which will be housed at the gymnasium and explained that she raised this as it is important to know where the equipment is stored for those community groups who utilise the oval.

The Mayor reported that she had attended the Curtin University/Kwinana Industries Council/ Forum Event No. 2 in relation to the Outer Harbour. The Mayor further reported that there were three good presenters mainly on freight network requirements.

The Mayor mentioned that she attended, along with Mayor Barry Sammels from Rockingham Council, the Palm Beach of Rockingham Fundraiser for Cystic Fibrosis. The Mayor announced that the club raised over \$20,000 from the event.

The Mayor advised that she and the Chief Executive Officer attended the City of Kalamunda and met with its Mayor and Chief Executive Officer to understand their freight issues as part of our Indian Ocean Gateway broader post-election presentation.

The Mayor reported that she and Councillor Wendy Cooper attended the Mundijong Police Station and explained that it is a new \$9 million dollar state of the art facility which opened last December.

The Mayor mentioned that she was interviewed by the ABC News in relation to the Harbour project post-election and added that this is part of a broader story which will be aired next week.

21 Matters Behind Closed Doors

Nil

22 Meeting Closure

The Mayor declared the meeting closed at 7:21pm.

Chairperson: _____ 9 August 2017