

Ordinary Council Meeting

18 January 2017

Minutes



Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

Kwinana 2030

***Rich in spirit, alive with opportunities,
surrounded by nature – it's all here!***

Mission

**Strengthen community spirit, lead
exciting growth, respect the environment
- create great places to live.**



We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

- Lead from where you stand – Leadership is within us all.
- Act with compassion – Show that you care.
- Make it fun – Seize the opportunity to have fun.
- Stand Strong, stand true – Have the courage to do what is right.
- Trust and be trusted – Value the message, value the messenger.
- Why not yes? – Ideas can grow with a yes.

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Present:

HER WORSHIP MAYOR C ADAMS
DEPUTY MAYOR P FEASEY
CR W COOPER
CR S LEE
CR S MILLS
CR B THOMPSON
CR D WOOD

MS J ABBISS	-	Chief Executive Officer
MR R HERON	-	Acting Director City Strategy
MR P NEILSON	-	Acting Director City Development
MRS B POWELL	-	Director City Living
MS M BELL	-	Corporate Lawyer
MR E LAWRENCE	-	Director Corporate and Engineering Services
MS V PATTON	-	Governance and Risk Administration Officer

Members of the Press	0
Members of the Public	2

1. Declaration of Opening:

Presiding Member declared the meeting open at 7:00pm and welcomed Councillors, City Officers and gallery in attendance and read the Welcome.

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE”

2. Prayer:

Councillor Wendy Cooper to read the Prayer

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

3. Apologies/Leave(s) of Absence (previously approved)

Apologies

Leave(s) of Absence (previously approved):

Councillor Ruth Alexander from 9 January 2017 to 9 February 2017 inclusive.

4. Public Question Time

Subject to Section 11.2 (1) of the City of Kwinana's Standing Orders Local Law, the Presiding Member proposed a change in business to defer Public Question Time until after 15.1.

5. Applications for Leave of Absence:

COUNCIL DECISION

414

MOVED CR S LEE

SECONDED CR D WOOD

That Cr W Cooper be granted a leave of absence from 7 April 2017 to the 18 April 2017 inclusive.

That Cr S Mills be granted a leave of absence from 7 March 2017 to the 14 March 2017 inclusive, the 6 April 2017 to the 10 April 2017 inclusive and the 9 May 2017 to the 16 May 2017 inclusive.

**CARRIED
7/0**

6. Declarations of Interest by Members and City Officers:

Nil

7. Community Submissions:

Nil

8. Minutes to be Confirmed:

8.1 Ordinary Meeting of Council held on 14 December 2016:

COUNCIL DECISION

415

MOVED CR S LEE

SECONDED CR B THOMPSON

That the Minutes of the Ordinary Meeting of Council held on 14 December 2016 be confirmed as a true and correct record of the meeting.

**CARRIED
7/0**

9. Referred Standing / Occasional / Management /Committee Meeting:

Nil

10. Petitions:

Nil

11. Notices of Motion:

Nil

12. Reports – Community

Nil

13. Reports – Economic

Nil

14. Reports – Natural Environment

Nil

15. Reports – Built Infrastructure

15.1. Adoption of Amended Local Development Plan – Wellard Glen Estate – Lot 90 and Part Lot 378 Millar Road, Wellard East

SUMMARY:

A request to amend the Local Development Plan (LDP) for Lot 90 & Part Lot 378 Millar Road, Wellard East has been received for the consideration of Council under the City of Kwinana Town Planning Scheme No. 2 (Scheme) (refer Attachment B). The Wellard Glen Estate is situated in Wellard East and the LDP was initially adopted by Council on 23 December 2014 (refer Attachment C).

The applicant has proposed that the LDP be amended to be more consistent with the Western Australian Planning Commission's (WAPC's) Planning Bulletin 112/2016 - *Medium Density Single House Development Standards - Development Zones* ('R-MD Codes') provisions. The development standards, set out in the R-MD Codes, allow for increased site coverage and reduced primary and secondary street setbacks for new development when compared to the current R-Code Provisions.

The proposed amendments to the LDP do not seek such high site coverage as the R-MD Codes permit but do propose increases in site coverage to 65% and 70% for (R25 and R40 lots respectively). The amendments bring site coverage into line with similar developments in the City and many local governments in outer metropolitan growth areas across Perth. The proposed minimum primary street setbacks of 3m and 2m for the R25 and R40 lots respectively are consistent with the R-MD Codes.

All the other provisions on the current LDP relating to Bush Fire Attack Levels (BAL) and Quiet House Design provisions relating from noise emanating from the Kwinana Freeway remain unchanged.

Draft Streetscape Policy

Councillors will be aware via a number of Councillor Forums that the City is presently progressing towards the adoption of a Streetscape Policy focused on enhancing the character of local streets with an emphasis on the provision of good quality early landscaping and the provision and retention of trees. The draft policy also includes some provisions for built form articulation and fencing (which includes provisions for rear loaded narrower lots). This work is being undertaken in conjunction with key representatives of the local development industry, Urban Development Institute of Australia (UDIA) and the Department of Planning (DoP) to seek to achieve improved urban amenity across the City.

This Policy was approved for advertising at Council's meeting of 14 December 2016 and advertising has commenced through to January 2017.

This LDP, initially adopted in December 2014 contains a total of 224 lots with 33 lots now sold and in private ownership. Building permits have been issued for these lots and the dwellings have been constructed or are under construction. Subdivision works (road design and levels) have been completed with landscaping commenced and landscaping drawings approved for much of the LDP site with only the northern area yet to be completed.

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

In this respect, like Council's Landscape Protection and Tree Retention Policy, it is recommended that the Draft Streetscape Policy, once adopted, would generally apply to new local structure plans and subdivisions rather than retrospectively apply to approved plans. There is the opportunity however for City staff to work with the subdivider to seek to apply elements of the adopted policy (where practicable) to road and street design, landscaping (Engineering Drawings and Landscape Plans) to future stages of approved subdivisions and apply relevant building articulation and fencing provisions into existing or new stage LDPs.

In this respect, City Officers are in liaison with the proponents about how the proposals in the draft policy can apply to this subdivision, such as early tree planting and landscaping. Whilst there are only a limited number of narrower rear loaded laneway lots for this revised LDP, the proponent has agreed to introduce additional provisions for built form which are similar and consistent with the dwelling façade treatment and room ceiling height provisions under the City's draft Streetscape Policy. These additional provisions have been applied to the laneway lots which are still in the ownership of the developer and building permit applications have not yet been lodged.

The current LDP also contains provisions that meet the garage provisions under the draft Policy for all lots.

City Officers are of the opinion that the proposed amendments to the LDP are acceptable.

OFFICER RECOMMENDATION:

That Council approves the Amended Local Development Plan for Lot 90 & Part Lot 378 Millar Road, Wellard East (Wellard Glen Estate) (as per Attachment B), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015.

DISCUSSION:Land Status

Town Planning Scheme No 2:
Metropolitan Region Scheme:

Residential R20, R25 & R40
'Urban' Zone

Background

The LDP for Lot 90 & Part Lot 378 Millar Road, Wellard East was initially approved by Council on 23 December 2014 (refer Attachment C).

The draft amended LDP seeks to amend the open space requirements and primary and secondary street setback requirements for R25 and R40 zoned lots such that they are more consistent with the recently adopted WAPC's R-MD Codes.

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

The development standards, set out in the R-MD Codes, allow for increased site coverage and reduced primary and secondary street setbacks for new development when compared to the current R-Code Provisions. Under the R-MD Codes the increases in site coverage vary between lot sizes and enable site coverage of 80 to 90% depending on lot sizes. This increase in site coverage requires a dedicated private open space with a minimum dimension of 3m and at least 70% of this area being uncovered.

The R-MD Codes allow for reduced primary street setbacks of 3m and 2m for R25 and R40 zoned lots respectively, with no averaging required. The current R-Code provisions require a primary street setback of 6m and 4m for R25 and R40 zoned lots respectively. The R-Codes also allow averaging of the primary street setback to correspond to the average setback of existing dwellings on each adjacent property fronting the same street.

In regards to the above, the proposed amendments to the LDP do not seek such high site coverage as the R-MD Codes permit, but do propose increases in site coverage to 65% and 70% for (R25 and R40 lots respectively). The proposed increase in site coverage is less than what the R-MD Codes permit, and are similar to other developments within the City and many local governments in outer metropolitan growth areas across Perth. The proposed minimum primary street setbacks of 3m and 2m for the R25 and R40 lots respectively are consistent with the R-MD Codes. It is noted that no setback variations for the R20 lots are being sought.

In addition, the proposed variations are also consistent with other LDPs that have been approved by Council throughout the City, and in particular in Wellard East and West. All the other provisions on the current LDP relating to BALs and Quiet House Design provisions relating from noise emanating from the Kwinana Freeway remain unchanged.

Quiet House Design

The draft LDP specifies quiet house design provisions to mitigate noise transfer between buildings on the laneway lots with minimum lot frontages of 8.5m. The proposed provisions are consistent with those that have been applied to other LDPs within the City of Kwinana containing narrow lots.

Draft Streetscape Policy

Councillors will be aware via a number of Councillor Forums that the City is presently progressing towards the adoption of a Streetscape Policy focused on enhancing the character of local streets with a particular emphasis on the provision of good quality early landscaping and the provision and retention of trees. The draft policy also includes some provisions for built form articulation and fencing (including provisions for rear loaded narrower lots). This work is being undertaken in conjunction with key representatives of the local development industry, UDIA, and the DoP to seek to achieve improved urban amenity across the City.

This Policy was approved for advertising at Council's meeting of 14 December 2016 and advertising has commenced through to January 2017.

This LDP, initially adopted in December 2014, contains a total of 224 lots with 33 lots now sold and in private ownership. Building permits have been issued for these lots and dwellings have been constructed or are under construction. Subdivision works (road design and levels) have been completed with landscaping commenced and drawings approved for much of the LDP site with only the northern parts to be completed.

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

In this respect, like Council's Landscape Protection and Tree Retention Policy, it is recommended that the Draft Streetscape Policy, once adopted, would generally apply to new local structure plans and subdivisions rather than retrospectively apply to approved plans. There is the opportunity however for City staff to work with the subdivider to seek to apply elements of the adopted policy (where practicable) to road and street design, landscaping (Engineering Drawings and Landscape Plans) to future stages of approved subdivisions and apply relevant building articulation and fencing provisions into existing or new stage LDPs.

City Officers are in liaison with the proponents about how the proposals in the draft policy can apply to this development, such as early tree planting and early landscaping. It is hoped that positive outcomes can be achieved in this respect, particularly for the last stage of subdivision. In respect to building articulation and garages, the draft policy refers to the following;

Garages

- (a) *Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the dwelling setback line.*
- (b) *Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.*
- (c) *Where garages exceed 50% of the primary lot frontage, they shall comply with the following:*
 - *A clear indication of the dwelling entrance.*
 - *The dwelling entrance shall be the dominant feature of the facade, and shall include a projecting portico or veranda with a minimum depth of 1.5 metres.*
 - *Garages are to be set back at least 0.5 metres behind the dwelling alignment.*
- (d) *For any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single garage/carport (including tandem) is permitted.*
- (e) *Double garages are permitted on lots less than 10m wide where dwellings are two storeys.*

Dwelling Facade Treatment

All dwellings to provide an appropriate, high quality design interface with the surrounding streetscape, through the use of at least three of the following architectural design features:

- (a) *Articulation in dwelling facade (i.e. varied wall setbacks);*
- (b) *A minimum of two building materials, colours and/or finishes (E.g. render, brick, cladding);*
- (c) *Major habitable room openings incorporating large windows to provide surveillance;*
- (d) *Roof forms that incorporate gables;*
- (e) *A balcony, portico, or verandah; or*
- (f) *A built in planter box.*

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

Room Ceiling Height

- *The front elevation of a single storey dwelling will have greater presence when the ceiling height of rooms is greater than the standard 2.4m. For lots where vehicle access is gained solely from a rear laneway or right-of-way, the ceiling height for rooms located on the front elevation shall be minimum 28 vertical brick courses (2.7m).*

Fencing

- *Uniform fencing is to be constructed along the front boundaries of all of the proposed lots with vehicle access from a rear laneway.*
- *For all rear-loaded lots, a ground level height difference of between 300mm and 600mm between the front boundary and the street is encouraged.*
- *Front fences within the primary street setback being visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.*
- *For secondary street boundaries, fencing shall be visually permeable above 1200mm behind the primary street setback, for a length of up to 3m behind the truncation with a habitable room addressing the street.*
- *Alternative materials to Colorbond is encouraged on the secondary street boundary e.g. Brick/Masonry.*

Given the proposed amendments to the LDP, the subdivider has agreed to introduce the additional provisions addressing the dwelling façade treatment and room ceiling height provisions for the rear loaded laneway lots under the revised LDP. With regards to the fencing requirements under the draft Policy, City Officers have been advised by the developer that uniform fencing will be provided for the narrower rear loaded laneway lots. These are consistent with the City's draft Streetscape Policy. These additional provisions have been applied to the laneway lots which are still in the ownership of the developer and building permit applications have not yet been lodged. The revised LDP also contains provisions that meet the garage provisions under the draft Policy.

Conclusion

The LDP will be a single point of reference that will provide clarity and certainty to builders, property owners and City Officers.

City Officers have assessed the changes to the amended LDP and are supportive on the basis that the amendments are consistent with the WAPC's RM-D Codes, consistent with the City's draft Streetscape Local Planning Policy, and also consistent with similar LDPs approved throughout the City.

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

COMMUNITY ENGAGEMENT:

The current LDP with 224 lots was approved on the 23 December 2014, and at that time, the properties within this LDP were owned by the developer, being, DJ MacCormick Property Group. Since then, a number of the properties have been sold and are in private ownership. A total of 33 lots on this LDP have been sold.

The draft LDP was prepared by the developer, who advises that the current property owners are aware of the proposed changes. City Officers considered it appropriate to advise and seek comments from the current property owners on the proposed changes.

It is noted that of the 33 lots that are in private ownership, only 10 are affected by the proposed amendments to the LDP. The remainder of the lots in private ownership are zoned R20 and not subject to the variations.

The draft LDP was advertised for 14 days with submissions closing on 24 November 2016. No submissions were received.

LEGAL/POLICY IMPLICATIONS:

For the purpose of Councillors considering a financial or impartiality interest only, the applicant is Peter D Webb & Associates and the landowner is DJ MacCormick Property Group except for the lots that have been sold. The landowner details for the lots that have been sold are detailed below;

Assessment Number	Owners
21911	Jade Mather
21912	Geoff Groenewold
21913	Daniel Collins & Chloe Ford
21914	Nicholas & Claire Wallis
21915	Yasantha Ariyaratne & Sumudu Poddiwala
21916	Najia Ali
21917	Jasbir Bhullar & Akvinder Kaur
21918	Divyangkumar Patel
21921	Wayne & Jeanette Martheze
21922	Caitlin Johnson & Karis Baines
21923	Tuong Huong & Yin Ping Liew
21924	Joshua Stone
21925	Neil & Sharon Carpenter
21927	Harshdeep Singh & Kamal Mann
21928	Caleb Campbell
21930	Azmizan Diyah & Nurhafizah Yatim
21931	Natalie Sinclair & Graham Murdoch
21932	Jessica & Jayde Curry
21933	Matthew Jones & Samantha Soric
21934	Christopher & Karyn Lake
21937	Dale Reece & Danielle Alkins
21938	Matthew Finnis & Helen Dowson
21939	Frank Acosta & Arelis De Rodrigues
21940	Alyssia Ferris
21941	Martin Williams

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

21944	James Morris
21945	Mark McLeod
21947	Kendra Baillie & Mark Gibson
21948	Suzanne Ditchburn
21951	Bridgette Connors
21976	Adam Howard
21976	Liam Perkins
21976	Andrew Dunnell & Roquaye Horn

The following strategic and policy based documents were considered in assessing the application;

- City of Kwinana Town Planning Scheme No. 2;
- Wellard East (Lot 90 & Part Lot 378 Millar Road) Local Structure Plan
- State Planning Policy No. 3.1 (*Residential Design Codes of Western Australia*);
- Liveable Neighbourhoods Operational Policy;
- Guidelines for Planning in Bushfire Prone Areas & Appendices 2015;and
- Local planning and other related policies.

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

The LDP encourages the use of passive solar urban design. Quiet house design provisions are included in the LDP.

STRATEGIC/SOCIAL IMPLICATIONS:

LDPs allow for variations to the Scheme and R-Codes which take into account specific site characteristics and configuration of lots, particularly smaller lots. The use of such mechanisms is common practice, and is encouraged to allow for the most optimal form of urban development to occur.

It could be argued that the proposal stimulates economic development in the City as the amended LDP results in the residential development in the Wellard Glen Estate to progress in a timely manner.

15.1 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN – WELLARD GLEN ESTATE – LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST

RISK IMPLICATIONS:

Risk Event	Appeal of Council's decision on the draft LDP Amendment.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. Consideration of the application within the Statutory timeframes. Compliance of the proposal with Town Planning Scheme No. 2, R-Codes, Bushfire Guidelines and relevant Policies. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

COUNCIL DECISION

416

MOVED CR W COOPER

SECONDED CR S LEE

That Council approves the Amended Local Development Plan for Lot 90 & Part Lot 378 Millar Road, Wellard East (Wellard Glen Estate) (as per Attachment B), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015.

**CARRIED
7/0**





LOCAL DEVELOPMENT PLAN (AMENDED)
Wellard Glen Estate
LOT 90 AND PART LOT 378 MILLAR ROAD, WELLARD EAST
PREPARED FOR DJM MacCORMICK PROPERTY GROUP

LOCAL DEVELOPMENT PLAN PROVISIONS

This Local Development Plan (LDP) applies to all lots contained within the Wellard Glen Estate Structure Plan area.

Unless otherwise varied by this LDP, a proposal shall be designed and assessed in accordance with the Residential Design Codes of WA (R Codes), City of Kwinana Town Planning Scheme No. 2 and any applicable local planning policies.

The following design requirements shall apply in conjunction with the requirements annotated on the plan.

Minimum Open Space and Outdoor Living

Residential R25:

1. The site coverage may be increased to 85%, subject to a 30m² outdoor living area being provided with a minimum length and width dimension of 4.0m and two thirds of this outdoor living area remaining uncovered and located behind the street setback area.

Residential R40:

2. The site coverage may be increased to 70%, subject to a 20m² outdoor living area being provided with a minimum length and width dimension of 4.0m and two thirds of this outdoor living area remaining uncovered and located behind the street setback area.

Garages and Carports

3. Where lots have frontages of 12m or less, garages shall not exceed 60% of the frontage and the following shall be provided:
(a) a clear indication of the dwelling entrance;
(b) shall incorporate a verandah or projecting portico; and
(c) the dwelling entrance shall be the dominant feature of the facade, and shall include a projecting portico or verandah with a minimum depth of 1.5m.
4. Where garages exceed 50% of the lot frontage to the primary street they shall be setback at least 1.0m behind the dwelling alignment.
5. Garages are to be setback a minimum of 3.0m from the primary street. This provision does not apply to laneway lots.
6. Where a lot abuts a rear laneway, vehicle access and/or garages will only be from the rear laneway. The siting of garages shall comply with the vehicular access restrictions as shown on the LDP.
7. For laneway lots, garages and carports shall be setback a minimum of 0.5m from the rear laneway boundary. (Note that dwelling setbacks to the laneway will be in accordance with Table 2(a) and 2(b) of the R Codes.)
8. All garages are required to have a door that encloses the garage.

Setbacks

Primary and secondary street setbacks

9. For all R25 and R40 lots:

Dwelling Setbacks	minimum (m)	maximum (m)
Primary Street	R25: 3.0 R40: 2.0	R25: 5.0 R40: 4.0
Secondary Street	R25 and R40: 1.0	-
Verandah Setback (laneway lots only)	R40 (laneway lots): 1.5	R40 (laneway lots): 3.0

Note: The front setback averaging provision of the R Codes does not apply.

10. A porch, balcony or verandah or the equivalent may project no more than 1.0m into the primary street setback area, provided that the total of such projections does not exceed 50% of the frontage. This provision does not apply to the laneway lots.

Side setbacks

11. For lots with frontages of 11.0m or less, nil setbacks for dwellings (including garages and carports) are permitted to both side boundaries simultaneously. No maximum length provision is applicable.

Storage

12. For laneway lots, storage areas with a minimum internal area of 4m² and a minimum dimension of 1.5m are to be provided at the time of construction of the dwellings. Storage areas shall be constructed under the main roof of the residence or garage, and shall be accessible from either the exterior or within the garage.

Streetscape

13. For laneway lots, dwellings are to provide an appropriate, high quality interface with the surrounding streetscape, through the use of the following architectural features:
(a) articulation in the dwelling facade (i.e. varied wall setbacks);
(b) a mix of building materials, colours and finishes (e.g. render, brick, cladding);
(c) major habitable room openings incorporating large windows to provide street surveillance;
(d) roof forms that incorporate either gables, eaves, veranda or a feature portico;
(e) the wall plate height on the front elevation shall be a minimum of 28 courses.

Acoustic

14. Dwellings on lots identified under the Traffic Noise Assessment as being at risk of noise (as shown on the LDP) shall be constructed in accordance with the Australian Standard (2107:2000).
15. This LDP shall be read in conjunction with the Traffic Noise Assessment, prepared by Lloyd George Acoustics (January 2012).
16. The following House Design Package applies to the lots listed in the table below (details of the House Design Package are contained within Appendix A of the Traffic Noise Assessment):

House Package	Dwelling to be constructed to comply with AS 2107:2000)
A	Lot 501-543 Lot 563-578 Lot 648-693 Lot 708-722 Lot 736-742

17. For laneway lots, all dwellings shall be constructed with the following minimum quiet house design requirements:
(a) walls shall be double leaf cavity brickwork, such as two leaves of 90mm thick bricks with 50mm air gap. Any alternatives shall achieve a minimum Rw50 acoustic rating.
(b) Windows shall be minimum 4mm laminated glazing in a high quality residential grade frame to achieve a minimum Rw+Ctr23 acoustic rating.
(c) Roof/Ceiling - to be minimum 10mm thick plasterboard with R2.0 insulation between ceiling joists. Combined with roof, acoustic performance to be minimum Rw42.
(d) Eaves are to be enclosed using a minimum 4mm thick compressed cement sheeting or equivalent.
(e) Air conditioning units, or the like, must be selected on the basis of quiet operation and units shall be roof mounted on appropriate anti-vibration mounts, or be no more than 1.5m above ground level.
(f) Any alternative construction methods shall be supported by a report undertaken by a suitably qualified acoustic consultant.

Fire Management

18. Dwellings constructed on lots identified as being at risk of bushfire attack under the approved Fire Management Plan, or within 100m from bushland greater than 1.0 hectare in area, shall be constructed to the appropriate BAL rating in accordance with Australian Standard (AS3959) as shown on the LDP.
19. A proposed reduction to the nominated BAL rating for any development will require a planning application for consideration. The submission is to include the detailed method for determining bushfire attack level - Method 2 for AS3959, WAPC Guidelines Planning for Bushfire Protection.
20. Once land to the east of the Lots subject to the BAL 19 rating is developed the rating will no longer be applicable to those subject lots.

This Local Development Plan has been adopted by Council and signed by the Principal Planner:

Principal Planner

date

PURCHASER ACKNOWLEDGEMENT

Name:

Signature:

date:

LEGEND

- Lots subject to this LDP
- R20 R Code Density
- D Duplex Site
- Garage Location (mandatory)
- Garage Location (preferred)
- No Vehicle Access
- House Package A
- BAL 19
- BAL 12.5

Scale: 1:2500 @ A3
File No: C2078
Plan No: P2078-09
Date: 05-12-2016

PETER D WEBB AND ASSOCIATES

CONSULTANTS IN TOWN PLANNING & URBAN DESIGN
PO BOX 920 SUBIACO WA 6904 TEL: 9388 7111
UNIT 2/19 YORK STREET SUBIACO FAX: 9388 7240

Amendment No.	Summary of Amendment	Date Endorsed by Local Government
1.	This amendment has been undertaken to include the following provisions: (1) variations to the minimum open space requirements; (2) variations to the primary and secondary street setbacks; (3) dwelling design requirements for laneway lots; (4) garage locations included - Lots 675, 689, 690, 693, 694, 695, 709, 720, 721, 722, 727, 730, 733, 736, 737.	



Local Development Plan

The following design requirements shall apply in conjunction with the requirements annotated on the plan. The provisions in the Local Development Plan (LDP) comprise additional Residential Design Code "Acceptable Development" provisions. Unless varied in the LDP, a proposal shall be designed and assessed in accordance with the Residential Design Codes, Town of Kwinana Town Planning Scheme No. 2 and/or local planning policies.

Unless varied below, the R40 provisions within the Residential Design Codes apply to Lots 612-674, 709-720 and 738-742.

Small Lot Development

- Where lots have frontage of 12 metres or less, garages shall not exceed 60% of the lot frontage. The following shall be provided:
 - A clear indication of the dwelling entrance; and
 - Shall incorporate a veranda or a projecting portico.
- For laneway lots, storage areas with a minimum internal area of 4m² and minimum dimension of 1.5m are to be provided at the time of construction of the dwellings. Storage areas shall be constructed under the main roof of the residence or garage, and shall be accessible from either the exterior or within the garage.

For Lots 613 to 618 and 634 to 639 the following design requirements shall apply:

Setbacks

- All dwellings shall have nil setbacks to both side boundaries (including garages and carports), excluding secondary street boundaries. There is no maximum length provision applicable.
- Development shall have the following setbacks to the Primary Street:

Setback to Primary Street (Laneway Lots)		
	Min (m)	Max (m)
Dwelling	2.0	4.0
Verandah	1.5	3.0

Garages and Carports

- Where garages exceed 50% of the lot frontage to the primary street they shall be setback at least 1.0 metre behind the dwelling alignment.
- Garages and carports shall be setback a minimum of 0.5m from the rear laneway boundary. (Note that dwelling setbacks to the laneway will be in accordance with Tables 2(a) and 2(b) of the R Codes)
- All garages are required to have a door that encloses the garage.

Vehicular Access

- Vehicular access to laneway lots will only be from the rear laneway. The siting of garages shall comply with the vehicular access restrictions as shown on the DAP.

For Lots 501 to 543, 563 to 578, 648 to 693, 708 to 722 and 737 to 742 the following design requirements shall apply:

Acoustic

- Dwellings on lots identified under the Traffic Noise Assessment as being at risk of noise (as shown on the LDP plan) shall be constructed in accordance with Australian Standard (2107:2000).
- This LDP shall be read in conjunction with the Traffic Noise Assessment (Prepared by Lloyd George Acoustics in January 2012).
- The following House Design Package applies (details of the House Design Package are contained within Appendix A of the Traffic Noise Assessment):

House Package	Dwelling to be constructed to comply with AS 2107:2000
A	Lots 501-543, 563-578, 648-693, 708-722 and 737-742

For Lots 501 to 591, 602 to 635, 661 to 670, 675 to 713 and 717 to 742 the following design requirements shall apply:


Fire Management

- Dwellings constructed on lots identified as being at risk of bushfire attack under the approved Fire Management Plan, or within 100m from bushland greater than 1 hectare in area, shall be constructed to the appropriate BAL rating in accordance with Australian Standard (AS3959) as shown on the LDP.
- A proposed reduction to the nominated BAL rating for any development will require a planning application for consideration. The submission is to include the detailed method for determining bushfire attack level - Method 2 for AS3959, WAPC Guidelines Planning for Bushfire Protection.
- Once land to the east of the Lots subject to the BAL 19 rating is developed the rating will no longer be applicable to those subject lots.

LEGEND

- House Package A
- No Vehicular Access
- Nil Side Setback
- BAL 19
- BAL 12.5
- LDP Boundary
- X Garage Locations
- R 20 R Coding
- D = Duplex Site

This Local Development Plan has been adopted by Council and signed by the Principal Planner:

Principal Planner:  Date: 15/1/15

City of Kwinana

PURCHASER ACKNOWLEDGEMENT

Name: _____ Date: _____

Signature: _____

LOCAL DEVELOPMENT PLAN

Lot 90 and Part Lot 378 Millar Road, Wellard East



ATTACHMENT C

Public question time was then heard after item 15.1 as per previous direction of the presiding member.

4. Public Question Time

4.1 Mr Steve Simpson, Wellard

Mr Simpson advised the Council of his medical conditions and noted they may impact on his ability to ask his questions. Mr Simpson attempted to describe the history of his conditions as well as describing events of a personal nature in relation to alleged legal matters not relating to Council business.

In the course of Mr Simpson's remarks, the following questions were noted.

Question 1 – Mr Simpson

I want to put my stuff away, so I want to have permission to have a second container to put my stuff away to neaten up my yard?

Question 2 – Mr Simpson

I want to know if I can get a permit for 7 cats so I can breed Maine Coon cats?

Question 3 – Mr Simpson

Why was I forced to put in a road head when no one else was?

During this time Mr Simpson removed his shirt and made statements which were disrespectful which led Mayor Adams to adjourn the meeting at 7:15pm in accordance with s23.9 (1) of the City of Kwinana's Standing Orders Local Law.

Ordinary Council Meeting recommenced at 7:24pm.

15.2. Adoption of Amended Local Development Plan No 3 – Stage 6 – Honeywood Rise Estate – Wandi South Local Structure Plan Area

SUMMARY:

This LDP was initially adopted by Council at its Ordinary Meeting held on 25 November 2015 and since then, 17 of the total number of lots of 54 have now been sold with building permits issued. This LDP area forms part of the Honeywood Rise Estate and has now been subdivided with roads and landscaping approvals now in place.

The original Fire Management Plan (FMP) for the Honeywood Rise Estate was prepared and approved in 2014. Due to the time that has lapsed since the approval of this FMP, and the subsequent changes to the structure of the vegetation, a revised FMP has been prepared for the latter stages of the Estate. In this respect, retained vegetation has regrown in some areas and, in addition to new landscaping, has resulted in increased Bushfire Attack Levels (BALs). In other locations, BALs for lots has reduced largely due to the clearing of the nearby high school site and associated bushland. The revised FMP has increased BAL ratings for 24 lots in the LDP which are subject to increased construction standards under Australian Standard (AS) 3959. The BAL ratings for the remainder of the lots have either been reduced or remain unchanged.

The BAL ratings on the current LDP are then inconsistent with the revised FMP and this requires amendment for reasons of consistency and fire risk. In this respect, some lot purchasers within this locality have prepared independent FMPs for their building permit applications proposing lesser construction standards. These have been independently assessed by the City's consultants but result in additional process and cost. An amendment to the LDP to introduce the revised FMP recommendations will reduce the likelihood of this occurring and streamline the process.

City officers have considered the application of Council's draft Streetscape Policy which was recently approved for advertising at Council's Ordinary Meeting of 14 December 2016 to this LDP. This policy work is being undertaken in conjunction with key representatives of the local development industry, the Urban Development Institute of Australia (UDIA) and the Department of Planning (DoP) to seek to achieve improved urban amenity across the City.

In this respect, like Council's Landscape Protection and Tree Retention Policy, it is recommended that the draft Streetscape Policy, once adopted, should generally apply to new local structure plans and subdivisions rather than retrospectively apply to approved plans. There is the opportunity however for City staff to work with the subdivider to seek to apply elements of the adopted policy (where practicable) to road and street design, landscaping (Engineering Drawings and Landscape Plans) to future stages of approved subdivisions and apply relevant building articulation and fencing provisions into existing or new stage LDPs.

In this case, the LDP was endorsed by Council in late 2015 and subdivision works (road design and levels) have been completed with landscaping commenced and drawings approved. It is recommended that this LDP only be amended to reflect the revised FMP to ensure BAL ratings reflect the latest fire assessment.

15.2 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO 3 – STAGE 6 – HONEYWOOD RISE ESTATE – WANDI SOUTH LOCAL STRUCTURE PLAN AREA**OFFICER RECOMMENDATION:**

That Council approves the Amended Local Development Plan No. 3 for Stage 6 Honeywood Rise Estate (as per Attachments B and C), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015.

DISCUSSION:Land Status

Town Planning Scheme No 2:	Residential R40
Metropolitan Region Scheme:	'Urban' Zone

Background

LDP No. 3 for Stage 6, Honeywood Rise Estate was initially approved by Council on 25 November 2015 (refer Attachments D & E).

The original Fire Management Plan (FMP) for the Honeywood Rise Estate was prepared and approved in 2014. Due to the time that has lapsed since the approval of this FMP, and the subsequent changes to the structure of the vegetation, a revised FMP has been prepared for the latter stages of the Estate. In this respect, retained vegetation has regrown in some areas and, in addition to new landscaping, has resulted in increased BAL's. In other locations, the BAL for lots has reduced largely due to the clearing of the nearby high school site and associated bushland. The revised FMP has increased BAL ratings for 24 lots in the LDP which are subject to increased construction standards under Australian Standard (AS) 3959. The BAL ratings for the remainder of the lots have either been reduced or remain unchanged.

A revised BAL assessment was undertaken for all lots which resulted in modifications to some of the BAL ratings specified under the original FMP approved for the Estate. The reassessment was undertaken based on the vegetation class, slope under classified vegetation and the distance maintained between proposed development areas and predominant vegetation. The construction requirements for proposed buildings were assigned based on the specified BAL. The revised BAL assessment report was reviewed by the City's fire consultant and is supported.

The LDP contains a total of 54 lots. As a result of the reassessment, a total of 24 lots on this LDP have increased BAL ratings and are subject to increased construction standards under AS 3959. The BAL ratings for the remainder of the lots have either been reduced or remain unchanged.

The BAL ratings on the current LDP are then inconsistent with the revised FMP and this requires amendment for reasons of consistency and fire risk.

In this respect also, some lot purchasers within this locality have prepared independent FMPs as part of their building permit applications proposing lesser construction standards than that detailed in the LDP. These have been independently assessed by the City's consultants but result in additional process and cost for the City. An amendment to the LDP to introduce the revised FMP recommendations will reduce the likelihood of this occurring and streamline processes associated with Building Permits.

15.2 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO 3 – STAGE 6 – HONEYWOOD RISE ESTATE – WANDI SOUTH LOCAL STRUCTURE PLAN AREA

City officers have considered the application of Council's draft Streetscape Policy which was recently approved for advertising at Council's meeting of 14 December 2016. This work is being undertaken in conjunction with key representatives of the local development industry, the UDIA and the DoP to seek to achieve improved urban amenity across the City.

In this respect, like Council's Landscape Protection and Tree Retention Policy, it is recommended that the draft Streetscape Policy, once adopted, would generally apply to new local structure plans and subdivisions rather than retrospectively apply to approved plans. There is the opportunity however for City staff to work with the subdivider to seek to apply elements of the adopted policy (where practicable) to road and street design, landscaping (Engineering Drawings and Landscape Plans) to future stages of approved subdivisions and apply relevant building articulation and fencing provisions into existing or new stage LDPs.

In this case, this LDP was endorsed by Council in late 2015 and subdivision works (road design and levels) have been completed with landscaping commenced and drawings approved. It is recommended then that the LDP only be amended to reflect the revised FMP to ensure BAL ratings reflect the latest fire assessment.

COMMUNITY ENGAGEMENT:

The current LDP was approved on the 25 November 2016, and at that time, the properties within this LDP were owned by the developer, being, Satterley Property Group. Since then, a number of the properties have been sold and are in private ownership. A total of 10 lots on this LDP that now have a higher BAL rating have been sold and are in private ownership.

The draft LDP was prepared by the developer, who advises that the current property owners are aware of the proposed changes. City Officers considered it appropriate to advise and seek comments from the current property owners on the proposed changes (in particular, where the BALs have increased).

The draft LDP was advertised for 14 days with submissions closing on 4 November 2016. No submissions were received.

15.2 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO 3 – STAGE 6 – HONEYWOOD RISE ESTATE – WANDI SOUTH LOCAL STRUCTURE PLAN AREA

LEGAL/POLICY IMPLICATIONS:

For the purpose of Councillors considering a financial or impartiality interest only, the applicant is Rowe Group and the landowner is Satterley Property Group except for the lots that have been sold. The landowner details for the lots that have been sold are detailed below;

Assessment Number	Owners
22671	Joanne & David Eyre
22673	Sophie Haddon- Cave
22674	Simone Foxley
22678	Claire Joanne Groves
22679	Daniel Purcell & Emily Olivieri
22681	Keesha McDermott-Yon
22691	Wayne & Ann Jessop
22693	Neap Holdings
22695	Madeleine Jennings
22696	Jason Singleton & Kareis Wiley
22697	Pointform Pty Ltd
22699	Tyrone Desai
22709	Sang Jun Park & Eunji Shin
22713	Maureen Delaney
22714	Jenine Harkness
22715	Emma Blakemore
22717	Rachel Duncan

The following strategic and policy based documents were considered in assessing the application;

- City of Kwinana Town Planning Scheme No. 2
- Wandi South Local Structure Plan
- State Planning Policy No. 3.1 (*Residential Design Codes of Western Australia*)
- Liveable Neighbourhoods Operational Policy
- Guidelines for Planning in Bushfire Prone Areas & Appendices 2015
- Local planning and other related policies

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications as a result of this application.

15.2 ADOPTION OF AMENDED LOCAL DEVELOPMENT PLAN NO 3 – STAGE 6 – HONEYWOOD RISE ESTATE – WANDI SOUTH LOCAL STRUCTURE PLAN AREA

STRATEGIC/SOCIAL IMPLICATIONS:

LDPs allow for variations to the Scheme and R-Codes which take into account specific site characteristics and configuration of lots, particularly smaller lots. The use of such mechanisms is common practice, and is encouraged to allow for the most optimal form of urban development to occur.

It could be argued that the proposal stimulates economic development in the City as the amended LDP results in the residential development in the Wandí area to progress in a timely manner.

RISK IMPLICATIONS:

Risk Event	Appeal of Council's decision on the draft LDP Amendment.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. Consideration of the application within the Statutory timeframes. Compliance of the proposal with Town Planning Scheme No. 2, R-Codes, Bushfire Guidelines and relevant Policies. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

COUNCIL DECISION

417

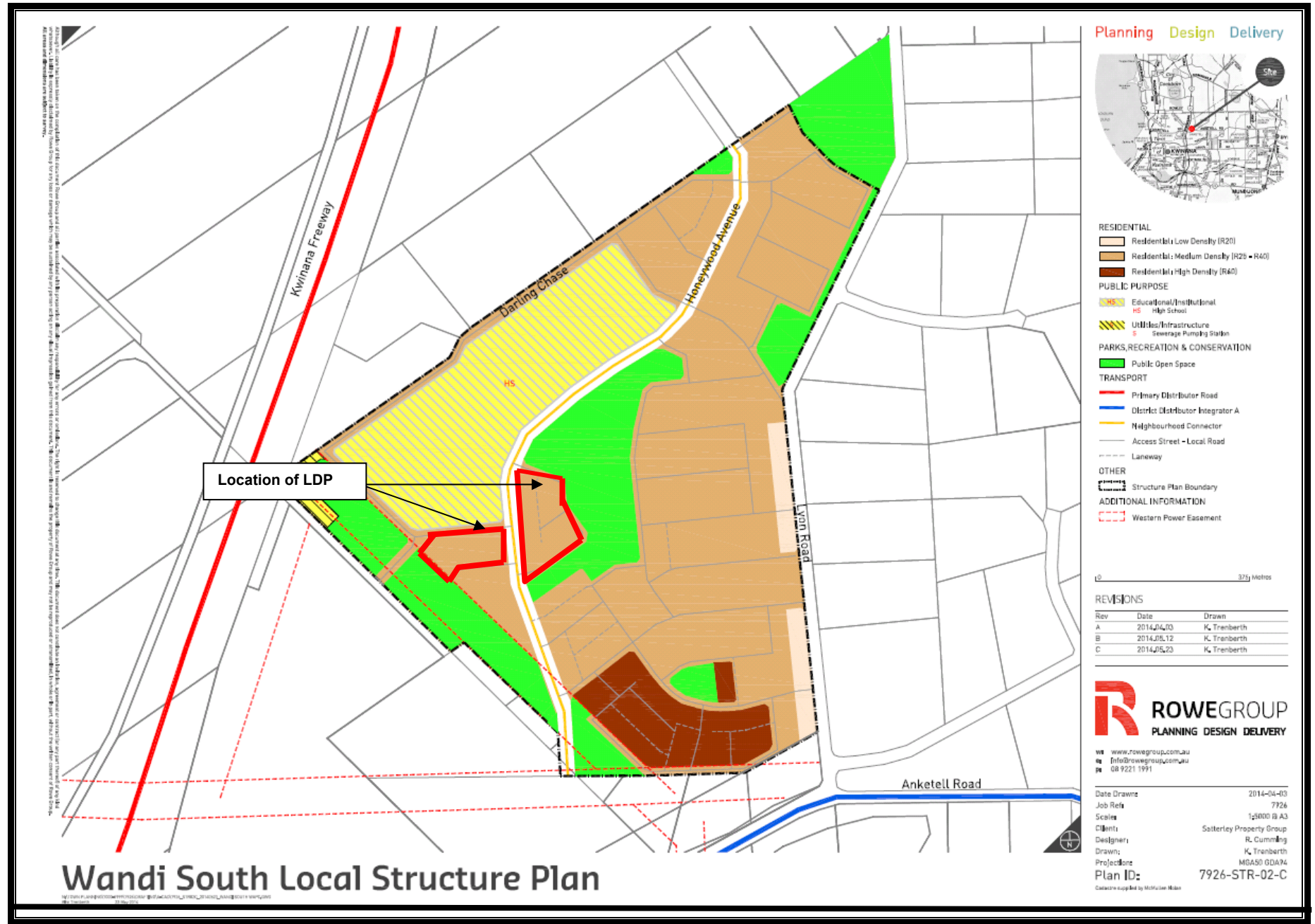
MOVED CR D WOOD

SECONDED CR P FEASEY

That Council approves the Amended Local Development Plan No. 3 for Stage 6 Honeywood Rise Estate (as per Attachments B and C), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015.

**CARRIED
7/0**

ATTACHMENT A – Location Plan



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Planning Design Delivery



- LEGEND**
- Red dashed line: Lots Subject to this LDP [Stage 6 Boundary]
 - Green dashed line: 1.0m Setback Line
 - Orange dashed line: 2.0m Setback Line [Note Location of Stairs]
 - Purple dashed line: 3.0m Setback Line
 - Black line: Retaining Wall
 - Green area: Public Open Space
 - Yellow area: Public Purpose
 - Green hatched area: Designated Outdoor Living Area Location for Noise Protection
 - Red hatched area: Garage to be Located along this Boundary
 - Black cross-hatch symbol: Designated Garage Locations
 - Blue circle: Dwellings to be constructed to comply with BAL rating 12.5 in accordance with AS3959
 - Purple circle: Dwellings to be constructed to comply with BAL rating 19 in accordance with AS3959
 - Green circle: Dwellings to be constructed to comply with BAL rating 29 in accordance with AS3959
 - Black arrow: Primary Dwelling Orientation
 - Purple triangle: Protected Courtyard
 - Black dot: Noise Insulation - Package A
 - Blue square: Stairs
 - Black line: Fence shown for clarity along Cordata Avenue
 - Black cross-hatch symbol: Bin Pads

0 25 50 Metres

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana: Town Planning Scheme No.2 and the Wandl South Local Structure Plan.

Principal Planner: _____

Date: _____



honeywood rise

Make a natural connection.

ROWEGROUP

PLANNING DESIGN DELIVERY

w: www.rowegroup.com.au
e: info@rowegroup.com.au
p: 08 9221 1991

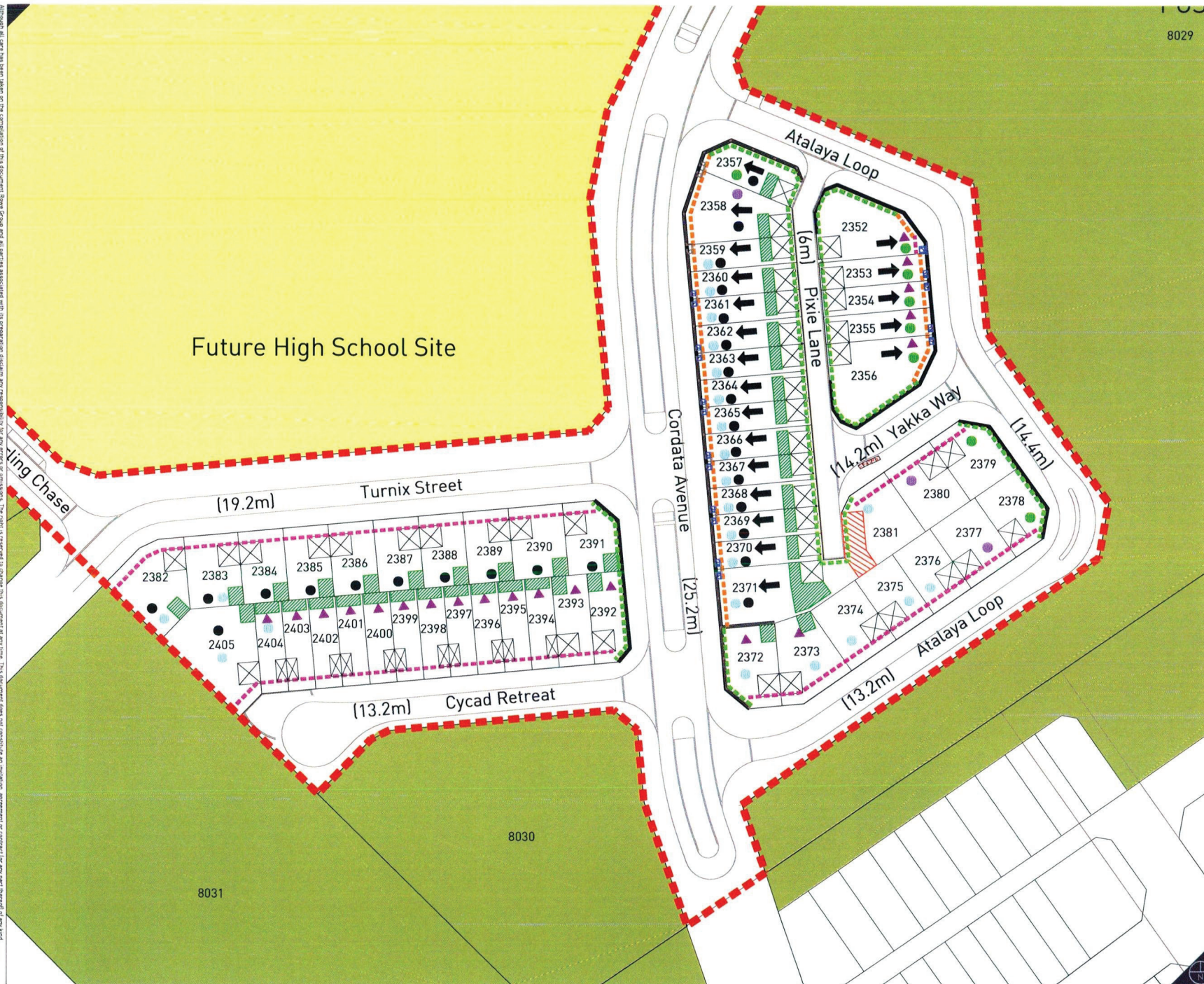
Date Drawn: 2015-04-29
Job Ref: 7926
Scale: 1:1,000 @ A3
Client: Satterley
Designer: R. Cumming

Local Development Plan 3

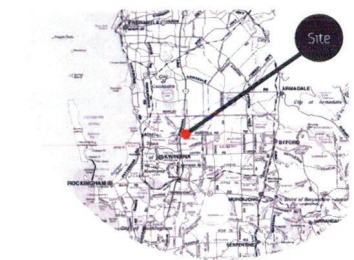
Stage 6 (Page 1 of 2)
Wandi South

ATTACHMENT B

Although all care has been taken in the preparation of this document, the Group and all parties associated with it, make no representation or warranty, expressed or implied, in relation to the accuracy or completeness of the information contained herein. The Group and all parties associated with it, shall not be liable for any loss or damage which may be suffered by any person acting on any advice or information contained herein. This document is a draft and is not to be used for any purpose other than the purpose for which it was prepared. All areas and dimensions are subject to survey.



Planning Design Delivery



- LEGEND**
- Lots Subject to this LDP (Stage 6 Boundary)
 - 1.0m Setback Line
 - 2.0m Setback Line (Note Location of Stairs)
 - 3.0m Setback Line
 - Retaining Wall
 - Public Open Space
 - Public Purpose
 - Designated Outdoor Living Area Location for Noise Protection
 - Garage to be Located along this Boundary
 - Designated Garage Locations
 - Dwellings to be constructed to comply with BAL rating 12.5 in accordance with AS3959
 - Dwellings to be constructed to comply with BAL rating 19 in accordance with AS3959
 - Dwellings to be constructed to comply with BAL rating 29 in accordance with AS3959
 - Primary Dwelling Orientation
 - Protected Courtyard
 - Noise Insulation - Package A
 - Stairs
 - Fence shown for clarity along Cordata Avenue
 - Bin Pads

0 25 50 Metres

This Local Development Plan has been approved by Council under the provisions of the City of Kwinana Town Planning Scheme No.2 and the Wandl South Local Structure Plan.

Principal Planner: _____

Date: 27/11/2015

honeywood rise
Make a natural connection.

ROWEGROUP
PLANNING DESIGN DELIVERY

w: www.rowegroup.com.au
e: info@rowegroup.com.au
p: 08 9221 1991

Date Drawn: 2015-04-29
Job Ref: 7926
Scale: 1:1,000 @ A3
Client: Satterley
Designer: R. Cumming
Drawn: M. Sullivan
Projection: PCG 94
Plan ID: 7926-LDP-10-I

Local Development Plan 3

Stage 6 (Page 1 of 2)
Wandl South

ATTACHMENT D

15.3. Adoption Local Development Plan – Stage 2a – of Cassia Glades

SUMMARY:

A Draft Local Development Plan (LDP) for Cassia Glades in the Kwinana City Centre has been received for consideration under the City of Kwinana's Town Planning Scheme No. 2 (Scheme) (refer to Attachment A & B).

The Draft LDP (refer Attachment B) sets out design requirements for the development of the lots indicated within the LDP boundaries within the Cassia Glades Stage 2A area. These requirements apply in addition to normal Scheme and State Planning Policy No. 3.1 (*Residential Design Codes of Western Australia*) (R-Codes) requirements and will permit certain variations in order to achieve a desired outcome.

The Local Structure Plan was approved by Council for the Cassia Glades Estate in September 2013. Subdivision approval was issued by the Western Australian Planning Commission (WAPC) in June 2014 and the LDP for Stage 1 of Cassia Glades was approved by Council in August 2015. The Stage 1 approval was reflective of considerable discussion between the City and the proponent about development outcomes for this location. The proponent has been part of the City's deliberations about its Urban Amenity Strategy and recently adopted draft Streetscape Policy, and, has actively sought to work with City Officers to find the best outcomes for this next stage of the development.

In this respect, the Draft Streetscape Policy was approved for advertising at Council's meeting of 14 December 2016 and advertising has commenced through to January 2017. The draft policy was developed following substantive consultation with key representatives of the local development industry, the Urban Development Institute of Australia (UDIA) and the Department of Planning. It focuses on improved streetscape across the City and emphasizes trees and landscaping and road design. The draft policy also includes provisions for built form articulation and fencing (which includes provision for rear loaded narrower frontage lots).

Like Council's Landscape Protection and Tree Retention Policy, it is recommended that the Draft Streetscape Policy, once adopted, would generally apply to new local structure plans and subdivisions rather than retrospectively apply to approved plans. There is the opportunity however for City staff to work with the subdivider to seek to apply elements of the policy (where practicable) to road and street design and landscaping (Engineering Drawings and Landscape Plans) to future stages of approved subdivisions and apply relevant building articulation and fencing provisions into existing or new stage LDPs. In this regard, whilst subdivision approvals are already in place, the proponent has worked closely with the City's environmental officers and landscape architects to consider and assess mature tree retention for this Stage. A number of trees are now being retained and significant assessment has been undertaken. These trees do need however to be identified in the LDP Map. The proponent has also examined the road and footpath design within the stage so that they align with the draft Streetscape Policies. City Officers are also in discussions with the proponent about the early provision of street trees and high quality landscaping for the Stage. In respect to built form provisions, the proposed LDP is generally reflective of the draft Streetscape Policy subject to some minor modifications as per the Officers Recommendation.

15.3 ADOPTION LOCAL DEVELOPMENT PLAN - STAGE 2A – OF CASSIA GLADES

OFFICER RECOMMENDATION

That Council approves Local Development Plan Stage 2A of Cassia Glades (as per Attachment B), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015 subject to the following modifications:

1. A new provision being included under the heading “Other Design Elements” that states the following: “For lots where vehicle access is gained solely from a rear laneway, the ceiling height for rooms located on the front elevation shall be a minimum of 28 vertical brick courses (2.7 metres)”. Remaining provisions being renumbered to accommodate the inclusion of the additional provision.
2. Provision 27 being modified to remove the following words “on feature lots”, to refer to a high quality design interface being provided for all lots. In addition, the removal of the “Feature Lot” reference on the LDP map and legend.
3. Amending the LDP map to reference and indicate the location of retained trees and street trees within the LDP.

DISCUSSION:

Land Status

Metropolitan Region Scheme: Urban
Town Planning Scheme No. 2: Residential R30 & R60

Planning Comment

A LDP is a planning tool which allows certain design requirements, either in addition to or in variance to those stipulated under the Scheme and R-Codes to be imposed on subsequent development of land. These requirements will often cover aspects including dwelling placement and design, solar orientation, private open space, setbacks, garage placement and design, fencing, store areas and service provision. Requirements vary depending on the type of land and design outcome trying to be achieved. Most importantly is the LDP's ability to vary Scheme and R-Code provisions where such variations are needed in achieving the most optimal design outcome.

The Draft LDP (Attachment B) has been specifically required as a condition of the WAPC's subdivision approval for the subject land. The Draft LDP (refer Attachment B) sets out design requirements for the development of the lots indicated within the LDP boundaries within the Cassia Glades Stage 2A area. These requirements apply in addition to normal Scheme and State Planning Policy No. 3.1 (*Residential Design Codes of Western Australia*) (R-Codes) requirements and will permit certain variations in order to achieve an optimal form of development.

In August 2015, the LDP for Stage 1 of Cassia Glades was approved. That stage was reflective of considerable discussion between the City and the proponent about development outcomes for this location. As supporting information for that 1st Stage LDP, the proponent provided Residential Design Guidelines which applied to the development as covenants on new residential development. A revised version is attached to this report for additional information for this LDP application (Attachment C).

15.3 ADOPTION LOCAL DEVELOPMENT PLAN - STAGE 2A – OF CASSIA GLADES

In December 2016, the Draft Streetscape Policy was approved by Council for advertising. The draft policy was developed following substantive consultation with key representatives of the local development industry, UDIA and DoP. As noted above, like Council's Landscape Protection and Tree Retention Policy, it is recommended that the Draft Streetscape Policy, once adopted, would generally apply to new local structure plans and subdivisions rather than retrospectively apply to approved plans. There is the opportunity however for City staff to work with the subdivider to seek to apply elements of the policy (where practicable) to road and street design and landscaping (Engineering Drawings and Landscape Plans) to future stages of approved subdivisions and apply relevant building articulation and fencing provisions into existing or new stage LDPs.

In regard to this, the proponent has been part of the City's policy deliberations and has worked closely with City Officers, particularly its environmental officers, landscape architects and engineers to seek to address the City's concerns and policies over past months.

An important initiative has been an assessment of the stage with respect to the retention of existing mature trees and a number of these trees are now to be retained within road reserves. This has involved a survey of significant trees in relation to proposed verge and boundary pegs, then identifying trees that were subject to further investigation by an arborist. City Officers have been part of this process meeting with the proponent's arborist, civil contractors and proponent on site to discuss the potential of retaining identified trees in relation to engineering requirements such as cut to fill as well as sight lines and vehicle turning movements. The proponent's arborist subsequently assessed the health of each of the identified trees with City Officers and this process identified the trees which can be retained. The proponent comments that some of the trees cost as high as \$18,000 to retain given engineering constraints with proximity to required services.

The proponent has also examined the road and footpath design within the stage so that they align with the draft Streetscape Policies, an example being the footpath realignment to be along the front boundary of the lots. This has been incorporated as part of engineering drawings which must be cleared by the City as a condition of the WAPC subdivision approval.

City Officers are also in discussions with the proponent about the provision of street trees and landscaping for the stage. In this respect, the subdivider is aware of the draft policy provisions for the provision of street trees and the need for good quality landscaping.

To ensure the locations of retained trees and street trees is available to prospective purchasers and builders it is essential to display this information on the LDP map. In this regard, the Officer recommendation seeks to amend the LDP to indicate the location of retained trees and the location of street trees.

In regards to building articulation and garages, the draft policy refers to the following;

Garages

- (a) *Garages are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the dwelling setback line.*
- (c) *Where lots have a frontage of 12 metres or less, garages may exceed 50% of the primary lot frontage to a maximum of 60% of the primary lot frontage.*
- (c) *Where garages exceed 50% of the primary lot frontage, they shall comply with the following:*

15.3 ADOPTION LOCAL DEVELOPMENT PLAN - STAGE 2A – OF CASSIA GLADES

- A clear indication of the dwelling entrance.
 - The dwelling entrance shall be the dominant feature of the facade, and shall include a projecting portico or veranda with a minimum depth of 1.5 metres.
 - Garages are to be set back at least 0.5 metres behind the dwelling alignment.
- (f) For any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single garage/carport (including tandem) is permitted.
- (g) Double garages are permitted on lots less than 10m wide where dwellings are two storeys.

Dwelling facade treatment

All dwellings to provide an appropriate, high quality design interface with the surrounding streetscape, through the use of at least three of the following architectural design features:

- (g) Articulation in dwelling facade (i.e. varied wall setbacks);
- (h) A minimum of two building materials, colours and/or finishes (E.g. render, brick, cladding);
- (i) Major habitable room openings incorporating large windows to provide surveillance;
- (j) Roof forms that incorporate gables;
- (k) A balcony, portico, or verandah; or
- (l) A built in planter box.

Room ceiling height

- The front elevation of a single storey dwelling will have greater presence when the ceiling height of rooms is greater than the standard 2.4m. For lots where vehicle access is gained solely from a rear laneway or right-of-way, the ceiling height for rooms located on the front elevation shall be minimum 28 vertical brick courses (2.7m).

Fencing

- Uniform fencing is to be constructed along the front boundaries of all of the proposed lots with vehicle access from a rear laneway.
- For all rear-loaded lots, a ground level height difference of between 300mm and 600mm between the front boundary and the street is encouraged.
- Front fences within the primary street setback being visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
- For secondary street boundaries, fencing shall be visually permeable above 1200mm behind the primary street setback, for a length of up to 3m behind the truncation with a habitable room addressing the street.
- Alternative materials to Colorbond is encouraged on the secondary street boundary e.g. Brick/Masonry.

15.3 ADOPTION LOCAL DEVELOPMENT PLAN - STAGE 2A – OF CASSIA GLADES

The proposed LDP provisions are generally reflective of the draft Streetscape Policy provisions subject to the modifications proposed as part of the Officer Recommendation. The LDP includes provisions which are consistent with the draft Streetscape Policy for building articulation however, provision 27 only refers to these requirements being applicable to 'Feature Lots'. In this regard the Officer Recommendation seeks to remove the reference to 'Feature Lots' and apply provision 27 to all dwellings constructed in the LDP area. In addition, City Officers have informed the proponent of the proposed change, and the proponent has raised no objection.

In addition to the above, a new provision is recommended for inclusion on the LDP under the heading "Other Design Elements" that states the following: "For lots where vehicle access is gained solely from a rear laneway, the ceiling height for rooms located on the front elevation shall be a minimum of 28 vertical brick courses (2.7 metres)". The inclusion of the additional provision will ensure that dwellings constructed on laneway lots have an increased front elevation height and greater streetscape presence.

LEGAL/POLICY IMPLICATIONS:

For the purposes of Councillors considering a declaration of interest, the land owner is the Department of Housing with Satterley Property Group developing the site, and the applicant is Burgess Design Group.

The following strategic and policy based documents were considered in assessing the application:

- City of Kwinana Town Planning Scheme No.2
- E26 Land use & density code plan
- State Planning Policy No. 3.1 (*Residential Design Codes of Western Australia*)
- Liveable Neighbourhoods Operational Policy
- Guidelines for Planning in Bushfire Prone Areas & Appendices 2015
- Local planning and other related policies

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial or budget implications as a result of this application.

ENVIRONMENTAL IMPLICATIONS:

The LDP encourages the use of passive solar urban design.

STRATEGIC/SOCIAL IMPLICATIONS:

LDPs allow for variations to the Scheme and R-Codes which take into account specific site characteristics and configurations of lots, particularly smaller lots. The use of such a mechanism is common practice, and is encouraged to allow for the most optimal form of urban development to occur. LDPs are only one tool in the suite of those used to create urban places and communities and should be considered in conjunction with other subdivision requirements and social, environmental policy.

15.3 ADOPTION LOCAL DEVELOPMENT PLAN - STAGE 2A – OF CASSIA GLADES

RISK IMPLICATIONS:

Risk Event	Appeal of Council's decision on the draft LDP Amendment.
Risk Theme	Failure to fulfil statutory regulations or compliance requirements Providing inaccurate advice/ information.
Risk Effect/Impact	Reputation Compliance
Risk Assessment Context	Strategic
Consequence	Minor
Likelihood	Possible
Rating (before treatment)	Low
Risk Treatment in place	Reduce - mitigate risk
Response to risk treatment required/in place	Work instructions in place and checklists used when assessing the application. Consideration of the application within the Statutory timeframes. Compliance of the proposal with Town Planning Scheme No. 2, R-Codes, Bushfire Guidelines and relevant Policies. Liaising with the applicant throughout the application process.
Rating (after treatment)	Low

COUNCIL DECISION

418

MOVED CR S LEE**SECONDED CR D WOOD**

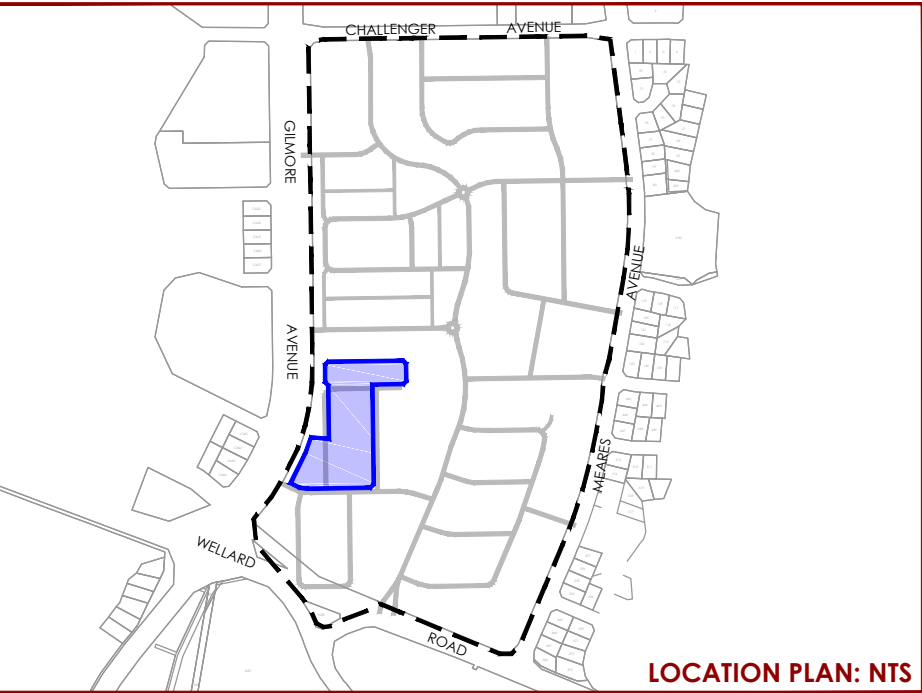
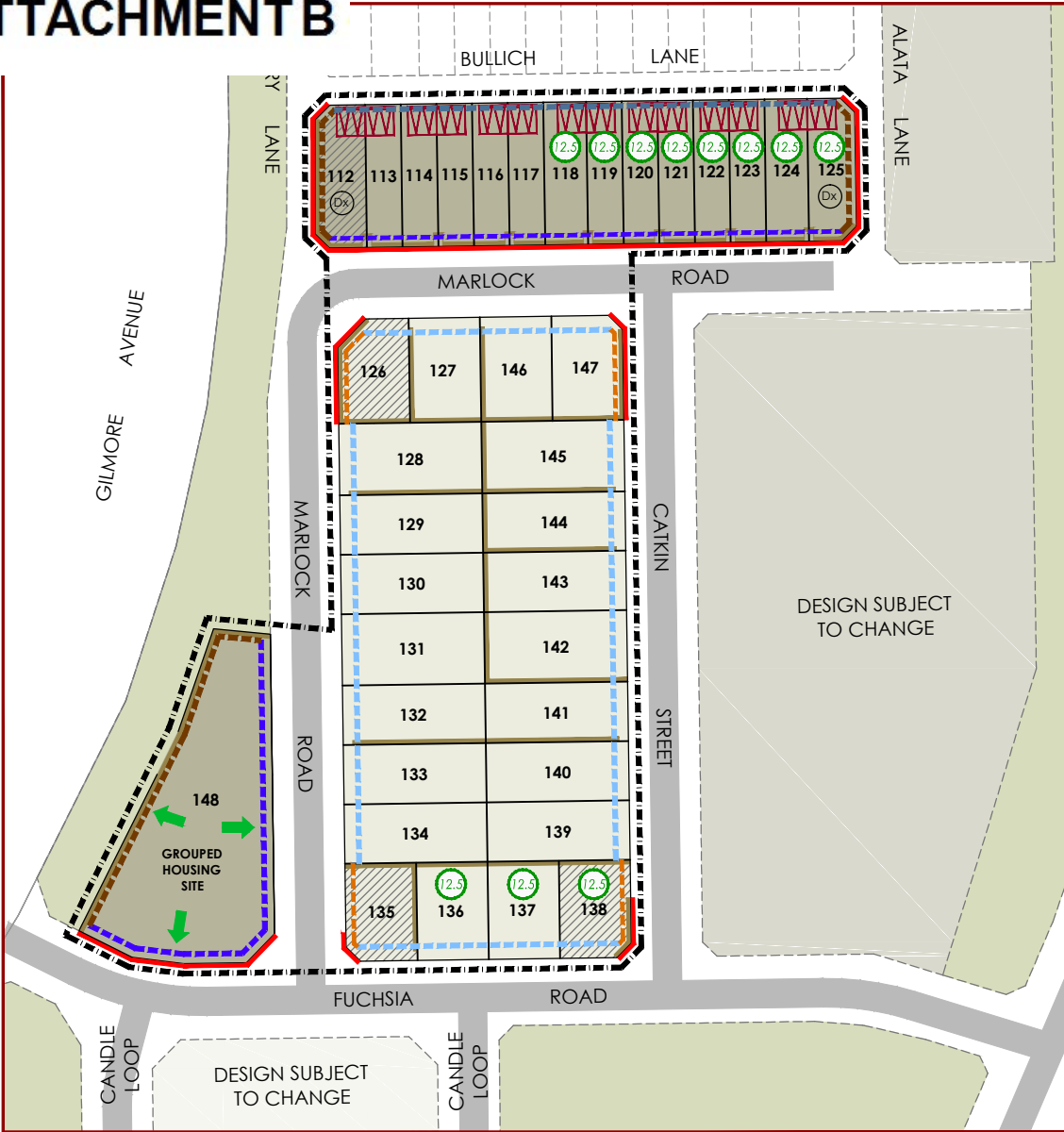
That Council approves Local Development Plan Stage 2A of Cassia Glades (as per Attachment B), pursuant to Clause 52(1)(a) of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015 subject to the following modifications:

1. A new provision being included under the heading “Other Design Elements” that states the following: “For lots where vehicle access is gained solely from a rear laneway, the ceiling height for rooms located on the front elevation shall be a minimum of 28 vertical brick courses (2.7 metres)”. Remaining provisions being renumbered to accommodate the inclusion of the additional provision.
2. Provision 27 being modified to remove the following words “on feature lots”, to refer to a high quality design interface being provided for all lots. In addition, the removal of the “Feature Lot” reference on the LDP map and legend.
3. Amending the LDP map to reference and indicate the location of retained trees and street trees within the LDP.

CARRIED
7/0

ATTACHMENT A





PROVISIONS

General

- 1. This Local Development Plan (LDP) applies to all lots within Stage 2A of Cassia Glades Estate.
- 2. This LDP varies the provisions of the City of Kwinana Town Planning Scheme No.2 and State Planning Policy 3.1 *Residential Design Codes* (R-Codes).
- 3. The provisions of this LDP constitute 'Deemed-to-Comply' provisions of the R-Codes.
- 4. Development which complies with the LDP does not require consultation with surrounding landowners and negates the requirement for planning approval on lots less than 260m².
- 5. The City of Kwinana may vary the provisions of this LDP where considered appropriate to achieve a specific design outcome.
- 6. This LDP is to be read in conjunction with the Estate's Residential Building Guidelines covenant.

Street Setbacks

- 7. A 3.0m minimum and 5.0m maximum primary street setback is permitted for R30 coded lots as shown (averaging not permitted).
- 8. A 2.0m minimum and 4.0m maximum primary street setback is permitted for R60 coded lots as shown (averaging not permitted).
- 9. A 1.5m minimum secondary street setback is permitted for R30 coded lots as shown.
- 10. A 1.0m minimum secondary street setback is permitted for R60 coded lots as shown.
- 11. A 1.0m minimum laneway setback is permitted (no averages apply).

Boundary Setbacks

- 12. Boundary walls are permitted to the southernmost and westernmost boundary, behind the street setback line and to within 4m of the rear boundary, except where otherwise shown, or where this boundary abuts a road, recreation or drainage reserve.
- 13. On Lots with a frontage of 10m or less, boundary walls are permitted to both side boundaries, behind the street setback line and to within 4m of the rear boundary, except where otherwise shown, or where this boundary abuts a road, recreation or drainage reserve.
- 14. Where boundary walls would be permitted and are not proposed, setbacks are to be in accordance with the R-Codes.

Garages, Vehicular Access, and Parking

- 15. Garages shall be setback a minimum of 4m and maximum of 5m to the primary street, and a minimum of 0.5m and maximum of 1m to the laneway, as applicable.
- 16. Garages shall be located as shown on this LDP, where applicable.
- 17. All garages shall have doors to enclose them such that its contents are screened from public view.

Open Space and Outdoor Living

- 18. The minimum open space requirement (minimum % of the site) for R30 coded lots is 35%.
- 19. The minimum open space requirement (minimum % of the site) for R60 coded lots (including Grouped Housing lots/dwellings) is 30%.
- 20. Outdoor Living Areas shall be located to maximise access to winter sunlight.

Dwelling Orientation and Streetscape

- 21. Dwellings (including Grouped Dwellings) on corner lots shall address and provide passive surveillance of both primary and secondary streets by:
 - 21.1. providing articulation in the building facade along both boundaries;
 - 21.2. Incorporating similar materials, facade treatments, and fenestration along both boundaries; and,
 - 21.3. Incorporating similar roof forms along both boundaries (e.g. eaves, gables etc.).
- 22. A boundary directly abutting a public open space reserve shall be considered a 'secondary street' for the purposes of **Provision No.21**.
- 23. Front fences within the primary street setback area shall be a maximum of 900mm above natural ground level, as measured from the primary street side of the fence.
- 24. Fences along the secondary street boundary shall be visually permeable above 1200mm for a length of up to 3.0m behind the truncation.

Other Design Elements

- 25. Where sheds and outbuildings do not match the construction materials and finish of the primary dwelling, they are to be screened from public view.
- 26. All single dwellings on a lot with an area of less than 300m², and all grouped dwellings, shall provide an enclosed, lockable storage area under the main roof of the dwelling with a minimum dimension of 1m and minimum area of 4m².
- 27. Dwellings on feature lots shall provide a high quality design interface with the surrounding streetscape by incorporating at least three of the following:
 - 27.1. Articulation in the building facade and varied finishes;
 - 27.2. Feature openings/windows to major rooms;
 - 27.3. Roof forms that include gables with feature panels;
 - 27.4. Roof forms that include eaves, a verandah with feature post detail and/or a feature entry portico; and/or,
 - 27.5. A second storey.
- 28. Lots accessed via a rear laneway shall provide a paved bin pad directly abutting the laneway measuring 1x1.5m that shall not be fenced in.
- 29. If lots identified as having 'duplex' potential on this LDP are further subdivided or developed for grouped housing then future dwellings shall incorporate at least two storeys.

Bushfire Management

- 30. Development shall comply with the approved Fire Management Plan and the requirements of Australian Standard AS3959-2009, which shall be read in conjunction with this LDP.
- 31. A proposed reduction to the BAL rating specified in the Fire Management Plan shall require the preparation of new BAL Assessment in accordance with the requirements of Schedule 2 Part 10A of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Grouped Housing Site

- 32. Development within the Grouped Housing site shall comprise a minimum of two storeys and provide articulation and visual interest in the facade through the use of:
 - 32.1. Balconies;
 - 32.2. Fenestration and awnings;
 - 32.3. Varying facade treatments and textures; and/or,
 - 32.4. Roof form (e.g. feature gables, parapet walls etc.).
- 33. Bin storage areas shall be provided within the site area allocated for the exclusive use of each dwelling (details to form part of future Development Application/s).
- 34. Bin collection pads shall be provided along Marlock Road to the satisfaction of the City of Kwinana (details to form part of future Development Application/s).
- 35. Visitor parking bays are to be provided on-site, unless otherwise approved at the City's discretion.
- 36. Uniform visually-permeable fencing shall be provided along all external boundaries of the site (details to form part of future Development Application/s).

Quiet House Design

- 37. Dwellings on lots with a frontage of 7.5m or less shall include the following Quiet House Design standards:
 - 37.1. Walls shall be of double leaf cavity brickwork, such as two leaves of 90mm thick brick with 50mm cavity, or alternatives that meet Rw50 acoustic rating;
 - 37.2. Windows shall be minimum 4mm thick glass in a high quality residential grade frame to achieve a minimum Rw+Ctr23 acoustic rating;
 - 37.3. Ceilings shall be minimum 10mm thick plasterboard with R2.0 insulation between joists, or alternatives that meet minimum Rw42;
 - 37.4. Eaves are to be enclosed with minimum 4mm thick fibre cement sheeting;
 - 37.5. Any fans, air-conditioning units or the like must be selected on the basis of quiet operation; and,
 - 37.6. Air-conditioning units are to be roof mounted on appropriate anti-vibration mounts, or be no more than 1.5m above ground level;
- 38. Any alternative construction methods that propose to vary the above requirements shall be supported by a report undertaken by a suitably qualified acoustic consultant.

LEGEND

- Local Development Plan Area
- Residential R30
- Residential R60
- Public Open Space
- Preferred garage location
- Feature Lot (see **Provision No.27** of this LDP)
- Dwelling Orientation
- Potential duplex lot
- BAL12.5 construction standards required
- 3.0m minimum 5.0m maximum primary street setback
- 2.0m minimum 4.0m maximum primary street setback
- 1.5m minimum secondary street setback
- 1.0m minimum secondary street setback
- 1.0m minimum laneway setback
- No vehicular access
- Retaining wall

APPROVED

Coordinator Statutory Planning
City of Kwinana

Date

LDP:
City of Kwinana
Reference No.



All areas and dimensions are subject to survey, engineering and detailed design and may change without notice.

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BURGESS DESIGN GROUP
TOWN PLANNING + URBAN DESIGN

All enquiries to be directed to the City of Kwinana on (08) 9439 0200



0 10 20 30 40 50m
SCALE 1:1,500 (A3)

Plan No: SAT KWI 8-03c-01 Client: Satterley/Housing Authority
Date: 28.09.16 Planner: MB

LOCAL DEVELOPMENT PLAN
STAGE 2A, CASSIA GLADES ESTATE
KWINANA TOWN CENTRE

CITY OF KWINANA

Challenger Precinct, Kwinana

RESIDENTIAL DESIGN GUIDELINES

INTRODUCTION

The 'Challenger Precinct' Design Guidelines have been prepared to assist builders and residents to formulate plans for new dwellings and to provide guidance for owners to maintain their homes in a manner that reflects the quality and amenity of this residential village both now and in the years ahead. These Design Guidelines are intended to be informative and user-friendly, with the purpose being to ensure that high quality public and private spaces are created and maintained for the use and enjoyment of residents. These Design Guidelines should be read in conjunction with any Detailed Area Plan (DAP) that may affect your lot.

OBJECTIVES

The Challenger Precinct has been designed as a high quality residential village and provides a range of lot sizes to encourage a variety of housing types. It is situated in an activity centre, close to shops, parklands and public transport facilities. As described above, the primary purpose of these Design Guidelines is to create high quality private and public spaces. The objectives associated with achieving this purpose are:

- Encouraging the development of high quality dwellings that complement their environment, being an urban village;
- Creation of private and public spaces within which residents feel safe and secure and where interaction with neighbours and the community is encouraged;
- Encouraging sustainability principles where energy and water resources are conserved, gardens are water-wise and climate responsive, homes are designed to suit their environment, and the cost of living is minimised without compromising on lifestyle; and
- Creation of a high quality urban village that continues to grow in amenity, in presentation, in lifestyle opportunity, and in value for years to come.



THE PRIVATE REALM

The Private Realm within 'The Challenger Precinct' at comprises indoor and outdoor spaces behind the front building line, including courtyards, alfresco areas, gardens and play spaces. These are areas for private use and enjoyment, and for entertaining.

The quality of these areas is influenced by the orientation of the dwelling to maximise available sunlight, catch natural cooling breezes and provide protection from high winds and rains, together with the design of the dwelling to provide a seamless transition between internal and external spaces. To achieve a high quality private realm for 'The Challenger Precinct' the following guidelines apply.

House Design & Layout

28. The incorporation of high ceilings, particularly in entrance, living and entertaining areas is encouraged to create a feeling of space, especially in small lot homes;
29. The provision of a front verandah and/or porch is encouraged to provide for surveillance of the street and interaction with neighbours;
30. The provision of indoor and outdoor living spaces fronting parkland for abutting/adjacent lots is encouraged to provide surveillance of the public realm;
31. Dwellings should incorporate a north-facing living room to maximise access to sunlight (other than a bedroom);
32. Windows and studios facing a rear laneway are encouraged in order to provide surveillance of and interaction with the public realm;
33. Verandahs, balconies and/or windows overlooking streets and public areas are encouraged for both single and two storey dwellings.



IMPLEMENTATION

Prior to lodging an application for a building licence with the City of Kwinana, all plans for any development on an allotment within the 'Challenger Precinct' must be submitted to: 'ADDRESS'

NUMBER,

Perth, WA 6832.

All plans must be prepared and submitted in accordance with the 'Checklist' provided herein.

A Site Plan (or series of plans) shall be prepared and submitted to 'ADDRESS' as part of the Design Guidelines approval process.

The Site Plan(s) shall show:

- The area, dimensions and lot number of the proposed site;
- Any existing or proposed features, including topography and/or vegetation;
- Existing and proposed ground levels;
- Locations of existing and proposed services;
- Floor plans (ground floor and any upper/lower floors) including areas, dimensions and setbacks;
- Elevations, including roof plans;
- Proposed landscaping treatments, particularly the primary street front area;
- Fencing details;
- Any other additions and/or improvements, including sheds, swimming pools, spas, pergolas, gazebos, cubby houses and the like;

Once approval is gained from Satterley it must then be attached to the building licence application and submitted to the City of Kwinana.

Please note: these Design Guidelines are not intended to replace City of Kwinana, State Government and/or Building Code of Australia policies or codes, they are proposed to complement these controls in order to produce and maintain a quality housing estate.

STATUTORY CONTEXT

The 'Challenger Precinct' residential village is situated within the Kwinana Town Centre, and has been created under a variety of State & Local Government statutory controls.

The 'Challenger Precinct' DAP and Design Guidelines form the basis of the final stages of statutory controls prior to issue of building licence and compliance with these measures are a requirement of your contract to purchase land and/or house and land within the estate.

THE 'Challenger Precinct'

The 'Challenger Precinct' residential village contains a variety of lot types, including:

- Traditional homesites;
- Rear laneway homesites; and,
- Park Front Homesites.

The DAP details the location of these 'Areas' and provides specific controls therein. These Design Guidelines apply to development on all homesites within the 'Challenger Precinct' and examples of their interpretation are provided herein.

Private Open Space

34. The incorporation of several outdoor spaces around the home, to be utilised to suit different climatic conditions, is encouraged;
35. The use of sliding doors, bi-fold doors, stacking doors and similar, is encouraged to maximise access to outdoor areas and provide for integration between outdoor and indoor spaces;
36. Swimming pools should be located to maximise access to sunlight and provide for suitable privacy;
37. Utility areas (sheds/bin storage etc) should be screened from private open space areas;
38. Garden areas should be water-wise and include deciduous trees to allow for variations in colour and access to winter sunlight;



Services

39. Clotheslines, TV antennae, satellite dishes, solar hot water systems, hot water storage tanks, meter boxes, air-conditioning units, rain water tanks and solar panel systems should all be located to minimise visual intrusion, particularly with regard to the public realm and with due consideration of the amenity of adjoining properties;
40. TV antennae should be provided within the roof space or located towards the rear of the dwelling away from public view;
41. Meter boxes are not permitted on front façade/elevation;
42. A residential waste/recycling bin storage area shall be provided to create adequate screening from the public realm;
43. Services, particularly air-conditioners, should be sensitively located to protect the acoustic privacy of neighbours;
44. The colours of air-conditioners, solar hot water systems and any other roof mounted services should be matched to the main dwelling where possible;



Challenger Precinct, Kwinana



THE DESIGN GUIDELINES

THE PUBLIC REALM

The public realm within the 'Challenger Precinct' comprises the streets, laneways and the central parkland. It is also influenced by front gardens and landscaping forward of the building line and any large trees and vegetation at the rear of properties that contribute to the skyline.

The quality of the public realm is enjoyed by residents and visitors alike, it enhances the use and enjoyment of an area and creates value. To achieve a high quality public realm for 'The Challenger Precinct' the following guidelines apply:

Fencing

1. Any fencing provided by Satterley may not be removed, modified or marked nor be allowed to fall into a state of disrepair. Maintenance of such fencing is the responsibility of the lot owner;
2. Front fencing to the primary street is discouraged. Should front fencing be provided it shall be to a maximum height of 1.2m above ground level and be visually permeable (open), to a minimum of 75% of its area;
3. Fencing to lots directly abutting parkland shall be provided in accordance with the relevant provisions of the DAP;
4. Any fencing forward of the building line must be constructed of painted or coloured tubular steel/metal and or masonry to match the dwelling;
5. Side fencing of corner lots must be constructed of painted or coloured tubular steel/metal and or masonry to match the dwelling and be provided only behind the front building line. Permeable fencing for at least the forward half of the length of the side fence behind the building line is encouraged in order to provide for surveillance of the secondary street; and,
6. Internal side and rear boundary fencing shall be of painted or coloured tubular steel/metal (such as Colorbond) or timberlap of 1.8m in height.



Front Gardens

7. Front gardens shall be fully landscaped and completed within three (3) months of occupation of the dwelling;
8. The inclusion of at least one small to medium tree (up to 8 metres high at maturity) is encouraged in order to enhance the quality of the public realm and to provide shade; and,
9. The use of deciduous trees within the front garden is encouraged, in order to provide for variations in colour and allow for access to winter sunlight.

Building Form, Materials & Colours

10. Natural materials and earthy, neutral colouring to reflect the nature of the Kwinana Valley are encouraged;
11. All colours to the external front elevation of the dwelling are subject to approval of Satterley. Approval of colours within the front elevation of the dwelling is at the absolute discretion of Satterley;
12. Design elements such as gables, verandahs, porticos, porches and roof pitches 25 degrees or greater are encouraged within the front elevation of the dwelling in order to provide street presence;
13. Security shutters and/or security blinds over windows within the primary street front elevation are not permitted; and,
14. Windows from utility rooms, particularly obscure glass windows, are not permitted within the primary street elevation of the dwelling.



SUSTAINABILITY

Sustainability elements affect the use and enjoyment of a home, contribute to comfort and wellbeing and save on energy consumption. There are a number of elements that should be considered when planning a new home to maximise its potential.

A well designed home can provide a feeling of spaciousness and openness even on a small lot. To do this a home should be designed to create different zones for living and sleeping and carefully positioned utility areas. A home should consider its relationship with outdoor areas and seek to maximise the use of these areas within its different zones.

To achieve sustainability and energy efficiency for homes within the 'Challenger Precinct' the following guidelines apply:



Orientation

45. Position the home on the lot to maximise access to sunlight, particularly the northern winter sun;
46. Design eaves and verandahs to allow winter sun into the home and to provide shade during summer months;
47. Eaves of a minimum cover (width) of 600mm must be provided;
48. Position doors, windows and openings to allow for cross ventilation through the home, utilising cooling summer breezes;
49. Design outdoor areas such that they are protected from the strong easterly breezes experienced during summer months;
50. Design the home to maximise aspect to and views over the street (including secondary streets), parklands and public spaces in order to provide amenity, create surveillance and allow for interaction with neighbours;
51. Design the dwelling to minimise overshadowing of, and to allow solar access to neighbouring properties;

Garages & Driveways

15. Garages should be located to maximise access to the northern sun from rooms within and spaces around the dwelling (e.g. locate on southern side of east-west facing lots and on western side of north-south facing lots).
16. With the exception of rear access lots, garages should be setback a minimum of 1 metre behind the dwelling so as to not dominate the streetscape;
17. Carports are not permitted such that cars and storage areas are screened from public view. A garage may be 'open sided' only to the rear portion of the allotment and where it is not visible from public view;
18. Garages shall be designed, constructed and coloured to match the dwelling;
19. Driveways shall be of minimum 3 metres and maximum 6 metres in width;
20. Grey concrete, gravel, limestone or loose aggregate driveways are not permitted;
21. Any trailers, caravans, boats or additional such vehicles shall be screened from public view;
22. Storage of vehicles forward of the building line is not permitted;



Corner Lots

23. The design of dwellings on corner lots shall consider both primary and secondary street frontages;
24. With the exception of rear laneway/rear access lots, garages and vehicular access to corner lots from the secondary street is encouraged;
25. The provision of habitable rooms and openings overlooking the secondary street is encouraged;
26. Side boundary landscaping to the secondary street shall be of a high quality as an extension of the front garden and be designed to enhance the public realm;
27. Dwellings with two 'front style' active elevations such as 'homestead' designs are encouraged on corner lots;



Building Materials and Efficiency

52. Building materials, glazing and insulation to assist with maximising thermal performance of the dwelling are encouraged;

Conservation of Resources

The following sustainability measures are encouraged in order to conserve the use of natural resources and provide opportunities for energy efficiency and saving:

53. Design gardens to be water wise in accordance with Water Corporation guidelines;
54. Design gardens and landscaped areas to provide shade and to reduce heat soak in summer;
55. Use 5 star or better energy rated appliances (fridge/freezer/washing machine etc);
56. Choose windows that are able to direct airflow inside the home, locate windows to provide for cross-ventilation (generally from the south-west to the north east), and utilise ceiling fans to minimise use of air-conditioning;
57. Incorporate roof insulation to reduce heating and cooling costs. This may include products such as sisalation, anticon, batts and/or wool style products;
58. Install solar panels;
59. Install a solar hot water system;
60. Recycle water where possible (ie garden use of washing machine water);
61. Install a rainwater tank for drinking, utility room and/or garden use;

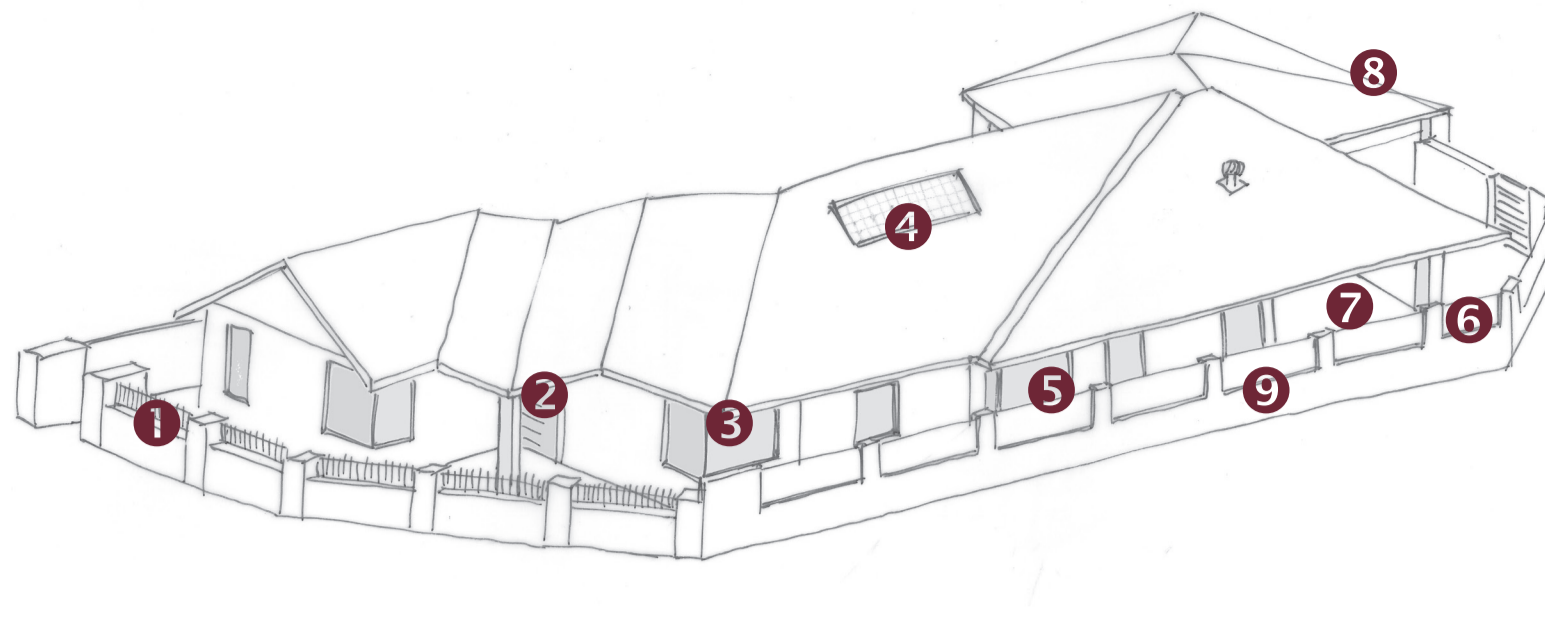


SUNSET CLAUSE

These Design Guidelines are enforceable until 31 December 2020, at which time their review and renewal/continuance will be at the sole discretion of Satterley.

A line drawing of a house with various features numbered 1 through 9. The house has a complex roofline with multiple gables and a chimney. The features are: 1. A roll of paper or blueprint on the roof. 2. A small square feature on the roof. 3. A dashed line indicating a boundary or path. 4. A small square feature on the side wall. 5. A large window or glass door. 6. A small square feature on the roof. 7. A small square feature on the side wall. 8. A small square feature on the side wall. 9. A large window or glass door.

- 1 Solar Hot Water System
- 2 Hidden TV Antennae in roof space
- 3 Solar Courtyard
- 4 Alfresco Area
- 5 North Facing Living Areas
- 6 Roof Ventilation
- 7 Water Wise Garden
- 8 Garage 1m behind Building Line
- 9 Garage on Southern Side



- 1 Visually Permeable Fencing
- 2 Eaves to shade in summer but still allow for light in winter
- 3 Corner Lots address both Streets
- 4 Solar Panels
- 5 Habitable Rooms overlooking Secondary Street is encouraged
- 6 High Quality Landscaping along verge
- 7 Outdoor Living Area
- 8 Garage Access from Rear Laneway
- 9 Semi-permeable fencing for Surveillance of Secondary Street

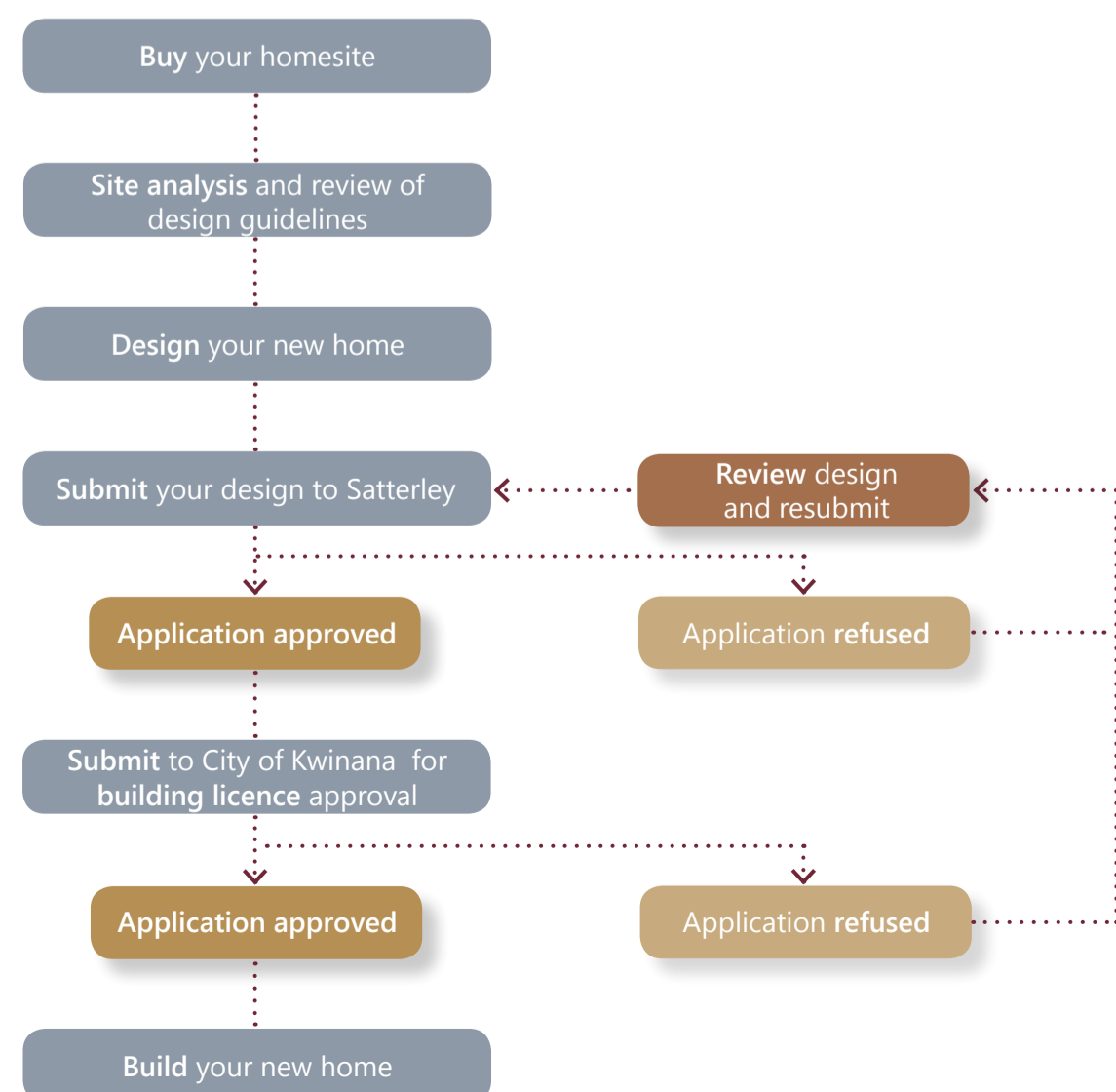


R60 6m Frontage



R30 12m Frontage

Satterley's Challenger Precinct Design Committee (CPDC) will assist and review the design of your home through the covenant approval process. The typical process is outlined below:



THE PUBLIC REALM		<input checked="" type="checkbox"/>	<input type="checkbox"/>
FENCING	<ol style="list-style-type: none"> Any fencing provided by Satterley may not be removed, modified or marked nor be allowed to fall into a state of disrepair. Maintenance of such fencing is the responsibility of the lot owner; Front fencing to the primary street is discouraged. Should front fencing be provided it shall be to a maximum height of 1.2m above ground level and be visually permeable (open), to a minimum of 75% of its area; Fencing to lots directly abutting parkland shall be provided in accordance with the relevant provisions of the DAP; Any fencing forward of the building line must be constructed of painted or coloured tubular steel/metal and or masonry to match the dwelling; Side fencing of corner lots must be constructed of painted or coloured tubular steel/metal and or masonry to match the dwelling and be provided only behind the front building line. Permeable fencing for at least the forward half of the length of the side fence behind the building line is encouraged in order to provide for surveillance of the secondary street; and, Internal side and rear boundary fencing shall be of painted or coloured tubular steel/metal (such as Colorbond) or timberlap of 1.8m in height. 	<input type="checkbox"/>	<input type="checkbox"/>
FRONT GARDENS	<ol style="list-style-type: none"> Front gardens shall be fully landscaped and completed within three (3) months of occupation of the dwelling; The inclusion of at least one small to medium tree (up to 8 metres high at maturity) is encouraged in order to enhance the quality of the public realm and to provide shade; and, The use of deciduous trees within the front garden is encouraged, in order to provide for variations in colour and allow for access to winter sunlight. 	<input type="checkbox"/>	<input type="checkbox"/>
BUILDING FORM, MATERIALS & COLOURS	<ol style="list-style-type: none"> Natural materials and earthy, neutral colouring to reflect the nature of the Kwinana Valley are encouraged; All colours to the external front elevation of the dwelling are subject to approval of Satterley. Approval of colours within the front elevation of the dwelling is at the absolute discretion of Satterley; Design elements such as gables, verandahs, porticos, porches and roof pitches 25 degrees or greater are encouraged within the front elevation of the dwelling in order to provide street presence; Security shutters and/or security blinds over windows within the primary street front elevation are not permitted; and, Windows from utility rooms, particularly obscure glass windows, are not permitted within the primary street elevation of the dwelling. 	<input type="checkbox"/>	<input type="checkbox"/>
GARAGES & DRIVEWAYS	<ol style="list-style-type: none"> Garages should be located to maximise access to the northern sun from rooms within and spaces around the dwellings (e.g. locate on southern side of east-west facing lots and on western side of north-south facing lots). With the exception of rear access lots, garages should be setback a minimum of 1 metre behind the dwelling so as to not dominate the streetscape; Carports are not permitted such that cars and storage areas are screened from public view. A garage may be 'open sided' only to the rear portion of the allotment and where it is not visible from public view; Garages shall be designed, constructed and coloured to match the dwelling; Driveways shall be of minimum 3 metres and maximum 6 metres in width; Grey concrete, gravel, limestone or loose aggregate driveways are not permitted; Any trailers, caravans, boats or additional such vehicles shall be screened from public view; Storage of vehicles forward of the building line is not permitted; 	<input type="checkbox"/>	<input type="checkbox"/>
CORNER LOTS	<ol style="list-style-type: none"> The design of dwellings on corner lots shall consider both primary and secondary street frontages; With the exception of rear laneway/rear access lots, garages and vehicular access to corner lots from the secondary street is encouraged; The provision of habitable rooms and openings overlooking the secondary street is encouraged; Side boundary landscaping to the secondary street shall be of a high quality as an extension of the front garden and be designed to enhance the public realm; Dwellings with two 'front style' active elevations such as 'homestead' designs are encouraged on corner lots; 	<input type="checkbox"/>	<input type="checkbox"/>

THE PRIVATE REALM		<input checked="" type="checkbox"/>	<input type="checkbox"/>
HOUSE DESIGN & LAYOUT	28. The incorporation of high ceilings, particularly in entrance, living and entertaining areas is encouraged to create a feeling of space, especially in small lot homes;		<input type="checkbox"/>
	29. The provision of a front verandah and/or porch is encouraged to provide for surveillance of the street and interaction with neighbours;		<input type="checkbox"/>
	30. The provision of indoor and outdoor living spaces fronting parkland for abutting/adjacent lots is encouraged to provide surveillance of the public realm;		<input type="checkbox"/>
	31. Dwellings should incorporate a north-facing living room to maximise access to sunlight (other than a bedroom);		<input type="checkbox"/>
	32. Windows and studios facing a rear laneway are encouraged in order to provide surveillance of and interaction with the public realm;		<input type="checkbox"/>
	33. Verandahs, balconies and/or windows overlooking streets and public areas are encouraged for both single and two storey dwellings.		<input type="checkbox"/>
			<input type="checkbox"/>
PRIVATE OPEN SPACE	34. The incorporation of several outdoor spaces around the home, to be utilised to suit different climatic conditions, is encouraged;		<input type="checkbox"/>
	35. The use of sliding doors, bi-fold doors, stacking doors and similar, is encouraged to maximise access to outdoor areas and provide for integration between outdoor and indoor spaces;		<input type="checkbox"/>
	36. Swimming pools should be located to maximise access to sunlight and provide for suitable privacy;		<input type="checkbox"/>
	37. Utility areas (sheds/bin storage etc) should be screened from private open space areas;		<input type="checkbox"/>
	38. Garden areas should be water-wise and include deciduous trees to allow for variations in colour and access to winter sunlight;		<input type="checkbox"/>
SERVICES	39. Clotheslines, TV antennae, satellite dishes, solar hot water systems, hot water storage tanks, meter boxes, air-conditioning units, rain water tanks and solar panel systems should all be located to minimise visual intrusion, particularly with regard to the public realm and with due consideration of the amenity of adjoining properties;		<input type="checkbox"/>
	40. TV antennae should be provided within the roof space or located towards the rear of the dwelling away from public view;		<input type="checkbox"/>
	41. Meter boxes are not permitted on front façade/elevation;		<input type="checkbox"/>
	42. A residential waste/recycling bin storage area shall be provided to create adequate screening from the public realm;		<input type="checkbox"/>
	43. Services, particularly air-conditioners, should be sensitively located to protect the acoustic privacy of neighbours;		<input type="checkbox"/>
	44. The colours of air-conditioners, solar hot water systems and any other roof mounted services should be matched to the main dwelling where possible;		<input type="checkbox"/>
			<input type="checkbox"/>
SUSTAINABILITY			
ORIENTATION	45. Position the home on the lot to maximise access to sunlight, particularly the northern winter sun;		<input type="checkbox"/>
	46. Design eaves and verandahs to allow winter sun into the home and to provide shade during summer months;		<input type="checkbox"/>
	47. Eaves of a minimum cover (width) of 600mm must be provided;		<input type="checkbox"/>
	48. Position doors, windows and openings to allow for cross ventilation through the home, utilising cooling summer breezes;		<input type="checkbox"/>
	49. Design outdoor areas such that they are protected from the strong easterly breezes experienced in the Swan Valley during summer months;		<input type="checkbox"/>
	50. Design the home to maximise aspect to and views over the street (including secondary streets), parklands and public spaces in order to provide amenity, create surveillance and allow for interaction with neighbours;		<input type="checkbox"/>
	51. Design the dwelling to minimise overshadowing of and to allow solar access to neighbouring properties;		<input type="checkbox"/>
BUILDING MATERIALS AND EFFICIENCY	52. Building materials, glazing and insulation to assist with maximising thermal performance of the dwelling are encouraged;		<input type="checkbox"/>
CONSERVATION OF RESOURCES	53. Design gardens to be water-wise in accordance with Water Corporation guidelines;		<input type="checkbox"/>
	54. Design gardens and landscaped areas to provide shade and to reduce heat soak in summer;		<input type="checkbox"/>
	55. Use 5 star or 6 star energy rated appliances (fridge/freezer/washing machine etc);		<input type="checkbox"/>
	56. Choose windows that are able to direct airflow inside the home, locate windows to provide for cross-ventilation (generally from the south-west to the north east), and utilise ceiling fans to minimise use of air-conditioning;		<input type="checkbox"/>
	57. Incorporate roof insulation to reduce heating and cooling costs. This may include products such as isalation, anticon, batts and/or wool style products;		<input type="checkbox"/>
	58. Install solar panels;		<input type="checkbox"/>
	59. Install a solar hot water system;		<input type="checkbox"/>
	60. Recycle water where possible (ie garden use of washing machine water);		<input type="checkbox"/>
	61. Install a rainwater tank for drinking, utility room and/or garden use;		<input type="checkbox"/>



16. Reports – Civic Leadership

16.1. Budget Variations

SUMMARY:

To amend the 2016/2017 budget to reflect various adjustments to the General Ledger with nil effect to the overall budget as detailed below. Due to the nature of these variations, they fall outside the annual budget review.

OFFICER RECOMMENDATION:

That the required budget variations to the Adopted Budget for 2016/2017 as outlined in the report be approved.

NOTE: AN ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED

DISCUSSION:

ITEM #	LEDGER ACCOUNT	DESCRIPTION	OPERATING BUDGET	INCREASE/DECREASE	REVISED BUDGET
1	600002.1001	Capital Expense	(364,107)	(2,000)	(366,107)
	400062.1186	Operating Expense	(40,000)	2,000	(38,000)
	Reason:	<i>Members Expense – transfer of identified savings in Members Conference and Training operating to fund purchase of elected member's IT equipment.</i>			

LEGAL/POLICY IMPLICATIONS:

The Local Government Act 1995 Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution*

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

*requires an absolute majority of Council.

FINANCIAL/BUDGET IMPLICATIONS:

Budget Item Name:	Various items as listed above
Budgeted Amount:	
Expenditure to Date:	
Proposed Cost:	Nil effect
Balance:	

*NOTE: All figures are exclusive of GST

16.1 BUDGET VARIATIONS**ASSET MANAGEMENT IMPLICATIONS:**

The allocation of funds towards the upgrading and renewal of existing City assets in the capital expenditure items is in line with the Asset Management Strategy and will reduce the current asset management gap.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This proposal will support the achievement of the following objectives and strategies detailed in the Strategic Community Plan and/or Corporate Business Plan (D16/3339).

Plan	Objective	Strategy
Corporate Business Plan	6.1 Ensure the financial sustainability of the City of Kwinana into the future.	6.1.2 Implement sound revenue and expenditure policies, seek additional revenue sources and optimise financial management systems.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report or recommendation.

RISK IMPLICATIONS:

There are no risk implications that have been identified as a result of the report or recommendation.

COUNCIL DECISION**419****MOVED CR P FEASEY****SECONDED CR S MILLS**

That the required budget variations to the Adopted Budget for 2016/2017 as outlined in the report be approved.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**7/0**

16.2. Monthly Statement of Financial Activity for the Period Ending 30 November 2016

SUMMARY:

The Monthly Statement of Financial Activity and explanation of material variances for the period ending 30 November 2016 has been prepared for Council acceptance.

OFFICER RECOMMENDATION:

That Council accepts:

1. The Monthly Statements of Financial Activity for the period ending 30 November 2016; and
2. The explanations for material variances for the period ending 30 November 2016.

DISCUSSION:

Variance percentages between budget estimates to the end of November and actual amounts to the end of November have been presented in the attached Statement of Financial Activity.

The material variances that are required to be reported on are:

Description	Actual	Y-T-D Budget		Variance (%)
Directorate Corporate and Engineering Services Revenue	2,654,099	2,342,885	▲	13.28%
Directorate City Development Revenue	2,851,035	2,582,369	▲	10.40%
Directorate Corporate and Engineering Services Expenditure	(8,163,657)	(9,657,594)	▼	15.47%
Directorate City Living Expenditure	(10,896,229)	(12,357,516)	▼	11.83%
Directorate City Development Expenditure	(1,332,169)	(1,859,151)	▼	28.35%
Depreciation of Assets	2,199,432	2,829,260	▼	(22.26%)
Contributions for the Development of Assets	1,942,253	355,935	▲	445.68%
Proceeds from Disposal of Assets	219,792	404,500	▼	(45.66%)
Purchase Plant and Machinery	(603,345)	(801,750)	▼	24.75%

16.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 November 2016

Description	Actual	Y-T-D Budget		Variance (%)
Purchase Transportation Vehicles	(273,889)	(590,000)	▼	53.58%
Purchase Land and Buildings	(285,066)	(545,933)	▼	47.78%
Purchase Reserve Development	(30,254)	(530,588)	▼	94.30%
Purchase Playground Equipment	(2,008,900)	(641,569)	▲	(213.12%)
Transfers from Reserves	1,622,039	2,433,585	▼	33.35%

Note: A negative (%) variance indicates additional expenditure or reduced revenue than budgeted. A positive % variance indicates additional revenue or reduced expenditure than budgeted.

Directorate Corporate and Engineering Services Revenue – 13.28%

This area shows increased revenue mainly due to the following areas:

- a. Engineering Services (*Infrastructure Maintenance*) – 2016/17 Local Roads Program Direct Grant funds anticipated to have been received during the period were greater than had been forecast resulting in additional income. These funds will be included in the annual budget review.

Directorate City Development Revenue – 10.40%

This area shows increased revenue mainly due to the following areas:

- a. Planning & Building Services (*Developer Contributions Administration*) – applications for subdivision clearance were received earlier than had been expected resulting in a timing variance. Upon receipt, funds are transferred to Reserve for future hard and soft infrastructure development.

Directorate Corporate and Engineering Services Expenditure – 15.47%

This area shows reduced expenditure mainly due to the following areas:

- a. Engineering Services (*Infrastructure Maintenance*) – purchase orders have been raised and works scheduled for maintenance and renewal works.
- b. Facilities Management (*Reserves & Parks*) – purchase orders have been raised and works scheduled for maintenance and renewal works.

Directorate City Living Expenditure – 11.83%

This area shows reduced expenditure mainly due to the following areas:

- a. Environmental Health Services (*Waste Management*) – consultancy costs associated with waste management planning are yet to be realised. In addition, delayed receipt of invoices for waste and resource recycling has resulted in timing variances.
- b. Facilities Management (*Building Services*) – purchase orders are in the system and works are underway.

16.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 November 2016

Directorate City Development Expenditure – 28.35%

This area shows reduced expenditure mainly due to the following areas:

- a. Planning and Building Services (*Developer Contributions Administration*) – City contributions required under the Wellard Village Agreement are payable upon request for clearance by Developers however no applications had been lodged at reporting date.
- b. Planning and Building Services (*Statutory Planning/Approvals*) – recruitment of the vacant Planning Compliance Technical position was deferred due to Officer secondment and a business case is to be prepared.
- c. Planning and Building Services (*Strategic Planning*) – recruitment of vacant positions has been deferred pending the submission of a business case. In addition, consultants have been engaged to undertake works on the Urban Amenities Strategy, purchase orders are in the system and invoices are expected.

Depreciation of Assets – (22.26%)

Nil effect on rates as non-cash. Depreciation less than budgeted due to depreciation only being processed to end of August 2016 causing a timing variance.

Contributions for the Development of Assets – 445.68%

The third milestone payment for the Adventure Park was received from the Department of Infrastructure earlier than had been anticipated resulting in a timing variance.

Proceeds from Disposal of Assets – (45.66%)

Processing of asset disposals has only been processed up to the end of August 2016 causing a timing variance.

Purchase Plant and Machinery – 24.75%

The purchase of the new GPS Tracking systems for trucks has been delayed due to the completion of a HR Policy. It is anticipated purchase will occur in February 2017. In addition the purchase of a Trolley Hoist Large steps for 25m pool has been delayed as an alternative supplier needs to be sourced. It is unknown when purchase is likely to happen at time of reporting.

Purchase Transportation Vehicles – 53.58%

Vehicle purchases anticipated to have occurred during the month were delayed either due to supplier lead time or delay in discussions with relevant officers in relation to the purchase of motor vehicles. Purchase orders are in the system for most vehicles and delivery are expected January/February 2017.

Purchase Land and Buildings – 47.78%

Much of the budgeted expenditure at Callistemon Court and Banksia Park Retirement Village is contingent upon units becoming vacant or when repairs are required. Purchase orders are in the system for painting works; air conditioning projects are being combined for quote whilst other works are scheduled for early 2017 resulting in a timing variance. Pending the feasibility of the administration building, the administration building projects are on hold.

16.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 November 2016**Purchase Reserve Development – 94.30%**

Various projects including those relating to the Parks for People Strategy have been delayed due to the completion and opening of the Adventure Playground. Design is now underway with purchase orders raised and construction expected to commence in early 2017. Thomas Oval Netball Court renewal works are conditional upon securing Department of Sport and Recreation funding that was expected to have been confirmed during the month however is yet to be announced. Following the Councillor workshop regarding beautification works within the Medina Revitalisation area, a purchase order has been raised and works scheduled. In addition, landscape works to the Recquatic Centre entrance and surrounding gardens will now not occur until after the peak summer season thereby minimising disruption within the City Centre.

Purchase Playground Equipment – (213.12%)

Costs associated with the construction of the Kwinana Adventure Playground were incurred earlier than had been anticipated at setting of the budget resulting in a timing variation.

Transfers from Reserves – 33.35%

Transfers from Reserves are processed monthly as costs are incurred.

Investment activity November 2016

- *Tier 1* – Investment rates available to the City were not favourable therefore no funds were invested in this tier.
- *Tier 2* – Funds were allocated in accordance with the guidelines of the Investment Policy.
- *Tier 3* – Funds were allocated in accordance with the guidelines of the Investment Policy.
- *Tier 4* – Funds were allocated in accordance with the guidelines of the Investment Policy.

LEGAL/POLICY IMPLICATIONS:

Local Government (Financial Management) Regulations – Clause 34.

FINANCIAL/BUDGET IMPLICATIONS:

As outlined in the 'Discussion' and 'Risk' sections.

ASSET MANAGEMENT IMPLICATIONS:

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

16.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 November 2016

STRATEGIC/SOCIAL IMPLICATIONS:

Plan	Objective	Strategy
Corporate Business Plan	6.1 Ensure the financial sustainability of the City of Kwinana into the future.	6.1.2 Implement sound revenue and expenditure policies, seek additional revenue sources and optimise financial management systems.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report.

RISK IMPLICATIONS:

Risk Event	Inadequate management of the City's provisions, revenues and expenditures.
Risk Theme	Failure to fulfil statutory regulations or compliance Providing inaccurate advice/information
Risk Effect/Impact	Financial Reputation Compliance
Risk Assessment Context	Operational
Consequence	Minor
Likelihood	Unlikely
Rating (before treatment)	Low
Risk Treatment in place	Reduce (mitigate the risk)
Response to risk treatment required/in place	Annual adoption of variance tolerances for reporting purposes.
Rating (after treatment)	Low

COUNCIL DECISION

420

MOVED CR B THOMPSON**SECONDED CR W COOPER**

That Council accepts:

1. The Monthly Statements of Financial Activity for the period ending 30 November 2016; and
2. The explanations for material variances for the period ending 30 November 2016.

CARRIED
7/0



CITY OF KWINANA

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

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CITY OF KWINANA
RATE SETTING STATEMENT by DIRECTORATE
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

	NOTE	November 2016 Actual \$	November 2016 Y-T-D Budget \$	2016/17 Revised Budget \$	Variance Budget to Actual	
					YTD \$	Y-T-D %
Estimated Surplus/(Deficit) July 1 B/Fwd	7	2,844,089	2,844,089	2,844,089		
Revenues	1					
Directorate City Strategy		288,078	285,985	507,395		
Directorate Corporate & Engineering Services		2,654,099	2,342,885	5,221,483	▲	(311,214) (13.28%)
Directorate City Living		10,972,929	10,207,918	16,128,520		
Directorate City Development		2,851,035	2,582,369	8,373,574	▲	(268,666) (10.40%)
		<u>16,766,141</u>	<u>15,419,157</u>	<u>30,230,972</u>		
Expenses	1					
Directorate City Strategy		(1,751,829)	(1,837,297)	(4,712,319)		
Directorate Corporate & Engineering Services		(8,163,657)	(9,657,594)	(30,287,435)	▼	(1,493,937) 15.47%
Directorate City Living		(10,896,229)	(12,357,516)	(29,276,117)	▼	(1,461,287) 11.83%
Directorate City Development		(1,332,169)	(1,859,151)	(4,323,214)	▼	(526,982) 28.35%
		<u>(22,143,884)</u>	<u>(25,711,558)</u>	<u>(68,599,085)</u>		
NET OPERATING RESULT EXCLUDING RATES		<u>(5,377,743)</u>	<u>(10,292,401)</u>	<u>(38,368,113)</u>		
Adjustments for Cash Budget Requirements:						
Non-Cash Expenditure and Revenue						
(Profit) on Asset Disposals	4	(11,372)	(139,118)	(214,497)		
Loss on Asset Disposals		-	13,994	20,557		
Movement in Deferred Pensioner Rates		24,422	-	-		
Movement in Employee Leave Provision		-	-	-		
Depreciation on Assets		<u>2,199,432</u>	<u>2,829,260</u>	<u>11,316,975</u>	▼	629,828 22.26%
		<u>2,212,482</u>	<u>2,704,136</u>	<u>11,123,035</u>		
Capital Revenue						
Grants/Contributions for Development of Assets		1,942,253	355,935	3,814,090	▲	(1,586,318) (445.68%)
Proceeds from Disposal of Assets	4	<u>219,792</u>	<u>404,500</u>	<u>476,500</u>	▼	184,708 45.66%
		<u>2,162,045</u>	<u>760,435</u>	<u>4,290,590</u>		
Capital Expenditure						
Purchase Furniture and Equipment	3	(24,427)	(73,820)	(97,820)		
Purchase Computing Equipment	3	(123,540)	(175,952)	(631,107)		
Purchase Plant and Machinery	3	(603,345)	(801,750)	(914,750)	▼	(198,405) 24.75%
Purchase Transportation Vehicles	3	(273,889)	(590,000)	(590,000)	▼	(316,111) 53.58%
Purchase Land and Buildings	3	(285,066)	(545,933)	(2,251,620)	▼	(260,867) 47.78%
Purchase Reserve Development	3	(30,254)	(530,588)	(1,416,963)	▼	(500,334) 94.30%
Purchase Playground Equipment	3	(2,008,900)	(641,569)	(3,823,555)	▲	1,367,331 (213.12%)
Purchase Infrastructure - Urban Road Grant	3	(300,643)	-	(1,109,133)		
Purchase Infrastructure - Black Spot Grant	3	(4,732)	-	(22,000)		
Purchase Infrastructure - Roads to Recovery	3	(170)	-	(966,398)		
Purchase Infrastructure - Road Resurfacing	3	(1,904)	-	(202,000)		
Purchase Infrastructure - Street Lights	3	(2,159)	-	(25,000)		
Purchase Infrastructure - Bus Shelters	3	-	-	(50,000)		
Purchase Infrastructure - Footpaths	3	(24,203)	(50,000)	(125,000)		
Purchase Infrastructure - Drainage	3	-	-	(320,000)		
Purchase Infrastructure - Other Structures	3	-	-	-		
Purchase Infrastructure - Municipal Roadworks	3	(70,813)	(70,000)	(994,558)		
Purchase Infrastructure - Car Parks	3	(28,588)	-	(315,000)		
Purchase of Land held for resale	3	-	-	-		
		<u>(3,782,633)</u>	<u>(3,479,612)</u>	<u>(13,854,904)</u>		
Financing Expenditure & Revenue						
Repayment of Loans Principal	5	(20,178)	(20,178)	(640,453)		
Repayment of Liquidity Advance	5	(2,500,000)	(2,500,000)	(2,500,000)		
Proceeds from New Loan Borrowings	5	2,500,000	2,500,000	2,605,550		
Self-Supporting Loan Principal Revenue	5	15,505	15,660	37,590		
Transfer from Loan Fund for Capital	5	52,310	-	62,705		
Transfers to Reserves (Restricted Assets)	6	(2,719,668)	(2,213,909)	(8,882,279)		
Transfers from Reserves (Restricted Assets)	6	<u>1,622,039</u>	<u>2,433,585</u>	<u>8,610,659</u>	▼	811,546 33.35%
		<u>(1,049,992)</u>	<u>215,158</u>	<u>(706,228)</u>		
Estimated Surplus/(Deficit) Year to Date	7	31,258,056	27,282,155	-		
Amount Required to be Raised from Rates	8	<u>(34,249,808)</u>	<u>(34,530,350)</u>	<u>(34,671,531)</u>		

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

	NOTE	November 2016 Actual \$	November 2016 Y-T-D Budget \$	2016/17 Revised Budget \$
Revenues	1			
General Purpose Funding		36,326,579	36,350,963	38,583,711
Governance		161,193	112,030	113,895
Law, Order, Public Safety		206,782	155,385	407,851
Health		42,184	68,347	384,632
Education and Welfare		3,026,741	2,559,166	6,061,114
Community Amenities		9,062,937	8,525,153	13,996,608
Recreation and Culture		1,288,162	1,170,670	2,989,458
Transport		169,258	120,500	261,984
Economic Services		586,448	661,093	1,564,439
Other Property and Services		105,766	87,082	324,314
		<u>50,976,050</u>	<u>49,810,389</u>	<u>64,688,006</u>
Expenses Excluding Finance Costs	1			
General Purpose Funding		(503,388)	(609,428)	(1,589,197)
Governance		(1,965,826)	(1,482,935)	(5,159,345)
Law, Order, Public Safety		(954,320)	(1,217,248)	(2,914,286)
Health		(545,975)	(593,487)	(1,394,160)
Education and Welfare		(3,670,733)	(3,515,818)	(8,749,690)
Community Amenities		(3,138,396)	(4,259,265)	(10,629,660)
Recreation & Culture		(5,811,165)	(7,281,577)	(17,931,035)
Transport		(3,205,792)	(4,110,384)	(12,877,280)
Economic Services		(743,116)	(868,804)	(2,100,999)
Other Property and Services		(1,559,491)	(1,658,199)	(4,009,285)
		<u>(22,098,202)</u>	<u>(25,597,145)</u>	<u>(67,354,937)</u>
Finance Costs	1			
General Purpose Funding		-	-	-
Governance		632	(3,237)	(63,009)
Law, Order, Public Safety		-	-	-
Health		-	-	-
Education and Welfare		1,216	(5,769)	(96,765)
Community Amenities		-	-	-
Recreation & Culture		(7,679)	(78,293)	(886,255)
Transport		(11,324)	(13,120)	(177,562)
Economic Services		-	-	-
Other Property and Services		-	-	-
		<u>(17,155)</u>	<u>(100,419)</u>	<u>(1,223,591)</u>
		<u>28,860,693</u>	<u>24,112,825</u>	<u>(3,890,522)</u>
Grants/Contributions for the Development of Assets		1,942,253	355,935	3,814,090
Profit on Disposal of Assets	4	39,899	139,118	214,497
(Loss) on Disposal of Assets	4	(28,527)	(13,994)	(20,557)
NET RESULT		<u>30,814,318</u>	<u>24,593,884</u>	<u>117,508</u>
Other Comprehensive Income		-	-	-
TOTAL COMPREHENSIVE INCOME		<u>30,814,318</u>	<u>24,593,884</u>	<u>117,508</u>

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

	NOTE	November 2016 Actual \$	November 2016 Y-T-D Budget \$	2016/17 Revised Budget \$
Revenues	1			
Rates	8	34,249,808	34,530,350	34,671,531
Operating Grants, Subsidies & Contributions		5,849,011	4,817,018	13,705,037
Reimbursements and Donations		302,450	261,497	586,782
Fines & Penalties		20,566	72,165	186,000
Fees and Charges		8,569,346	8,434,101	11,781,944
Interest Earnings		1,203,848	945,585	1,967,000
Income from Property		769,029	734,288	1,757,512
Other Revenue		11,992	15,385	32,200
		<u>50,976,050</u>	<u>49,810,389</u>	<u>64,688,006</u>
Expenses Excluding Finance Costs	1			
Employee Costs		(9,986,418)	(11,981,765)	(27,324,505)
Materials and Contracts		(8,225,349)	(8,852,660)	(24,394,397)
Utilities Charges (gas, electricity, water, etc)		(864,123)	(1,028,178)	(2,564,418)
Leases		(77,052)	(133,730)	(320,935)
Depreciation on Non-current Assets		(2,199,432)	(2,829,260)	(11,316,975)
Insurance Expenses		(534,727)	(499,539)	(593,600)
Other Expenditure		(211,101)	(272,013)	(840,107)
		<u>(22,098,202)</u>	<u>(25,597,145)</u>	<u>(67,354,937)</u>
Finance Costs				
Interest Expenses	5	(17,155)	(100,419)	(1,223,591)
		<u>28,860,693</u>	<u>24,112,825</u>	<u>(3,890,522)</u>
Grants/Contributions for the Development of Assets				
Non-operating Grants, Subsidies & Contributions		1,915,279	355,935	3,802,090
Non-operating Reimbursements & Donations		26,974	-	12,000
		<u>1,942,253</u>	<u>355,935</u>	<u>3,814,090</u>
Profit/(Loss) on Disposal of Assets	4			
Profit on Asset Disposals		39,899	139,118	214,497
Loss on Asset Disposals		(28,527)	(13,994)	(20,557)
		<u>11,372</u>	<u>125,124</u>	<u>193,940</u>
NET RESULT		<u>30,814,318</u>	<u>24,593,884</u>	<u>117,508</u>
Other Comprehensive Income		-	-	-
TOTAL COMPREHENSIVE INCOME		<u>30,814,318</u>	<u>24,593,884</u>	<u>117,508</u>

This statement is to be read in conjunction with the accompanying notes.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statement, but a separate statement of those monies appears at Note 9 to this budget.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or fair value less, where applicable, any accumulated depreciation or amortisation and any accumulated impairment balances.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

ASSET CLASS	ASSET DESCRIPTION	Economic Life	Depreciation Rate
Land	Land	Nil	
	Vested Land	Nil	
	Other Vested Land	Nil	
Buildings	Fencing	20 to 50	5% to 2%
	Building Structure	40 to 60	2.5% to 1.67%
	Air conditioning	10 to 30	10% to 3.33%
	Soft Furnishings	10	0.10%
	Fixtures	10	0.10%
	Other	10 to 30	10% to 3.33%
	Alarms	3 to 10	33.33% to 10%
	Vehicles	5 to 10	20% to 10%
Plant & Equipment	Major Plant	5 to 10	20% to 10%
	Minor Plant & Equipment	3 to 10	33.33% to 10%
Furniture & Equipment	Computing Equipment	2 to 7	50% to 14.29%
	Office Furniture	7 to 13	14.29% to 7.69%
	Office Equipment	3 to 10	33.33% to 10%
	Audio Visual Equipment	3 to 10	33.33% to 10%
	Specialised Equipment	7 to 13	14.29% to 7.69%
	White Goods	7 to 13	14.29% to 7.69%
	Art Works	Nil	
		50	0.02%
Infrastructure - Roads		50	0.02%
Infrastructure - Footpaths		75	0.0133%
Infrastructure - Drainage	Drainage	75	0.0133%
	Sewerage	50	0.02%
Infrastructure - Crossovers		20 to 40	5% to 2.5%
Infrastructure - Car Parks		20	0.05%
Infrastructure - Bus Shelters		30	0.0333%
Infrastructure - Street Lights	Street Lights	30	0.0333%
	Other Lights	30	0.0333%
Infrastructure – Parks & Ovals	Playground Equipment	5 to 15	20% to 6.67%
	Bores/Pumps/Irrigation	8 to 20	12.5% to 5%
	BBQ's	10 to 20	10% to 5%
	Streetscapes	20 to 50	5% to 2%
	Landscape Surrounds	10 to 50	10% to 2%
	Sportsgrounds - Reticulated	15 to 25	6.67% to 4%
	Public Open Space Not Reticul	20 to 50	5% to 2%
	Jetties	20 to 40	5% to 2.5%
Infrastructure - Other Structures	Other Structures	20 to 50	5% to 2%
	Tennis Courts	30 to 50	3.33% to 2%

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Vision, and for each of its broad activities/programs.

CITY'S VISION

"Kwinana 2030: Rich in spirit, alive with opportunities, surrounded by nature - it's all here!"

Council operations as disclosed in this budget encompass the following service orientated activities/programmes:

GENERAL PURPOSE FUNDING

Rates Income and Expenditure, Grants Commission and Pensioner Deferred Rates interest and interest on Investments. Principal and Interest payments on borrowings.

GOVERNANCE

Members of Council and Governance (includes Audit and other costs associated with reporting to council). Administration, Financial and Computing Services are included.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention and animal control.

HEALTH

Prevention and treatment of human illness, including inspection of premises/food control, immunisation and child health services.

EDUCATION AND WELFARE

Provision, management and support of services for families, children and the aged and disabled within the community; including pre-school playgroups, day and after school care, assistance to schools, senior citizens support groups, meals on wheels provision and Aged Persons Units and Resident Funded Units.

COMMUNITY AMENITIES

City planning and development, rubbish collection services, stormwater drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.

RECREATION AND CULTURE

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts and the preservation of the national estate. This includes maintenance of halls, aquatic centre, recreation and community centres, parks, gardens, sports grounds and the operation of Libraries.

TRANSPORT

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the City depot, including plant purchase and maintenance.

ECONOMIC SERVICES

Rural services and pest control and the implementation of building controls.

OTHER PROPERTY & SERVICES

Private works, public works overheads, council plant operations, materials, salaries and wages. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all works and services undertaken by the council.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

3. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the period under review:

<u>By Directorate</u>	November 2016 Actual \$	2016/17 Revised Budget \$
City Strategy		
Furniture & Equipment	-	-
Transportation Vehicles	(39,178)	(39,000)
Land & Buildings	-	-
	(39,178)	(39,000)
Corporate & Engineering Services		
Furniture & Equipment	-	-
Computing Equipment	(123,540)	(631,107)
Plant & Equipment	(593,532)	(852,500)
Transportation Vehicles	(62,467)	(158,000)
Land & Buildings	-	-
Reserve Development	(30,254)	(1,416,963)
Playground Equipment	(2,008,900)	(3,703,555)
Urban Road Grant	(300,643)	(1,109,133)
Black Spot Grant	(4,732)	(22,000)
Roads to Recovery Grant	(170)	(966,398)
Road Resurfacing	(1,904)	(202,000)
Street Lighting	(2,159)	(25,000)
Bus Shelter Construction	-	(50,000)
Footpath Construction	(24,203)	(125,000)
Drainage Construction	-	(320,000)
Municipal Roadworks	(70,813)	(994,558)
Carpark Construction	(28,588)	(315,000)
	(3,251,905)	(10,891,214)
City Living		
Furniture & Equipment	(24,427)	(97,820)
Plant & Equipment	(9,813)	(62,250)
Transportation Vehicles	(62,927)	(193,000)
Land & Buildings	(285,066)	(2,251,620)
Playground Equipment	-	(120,000)
	(382,233)	(2,724,690)
City Development		
Transportation Vehicles	(109,317)	(200,000)
	(109,317)	(200,000)
	<u>(3,782,633)</u>	<u>(13,854,904)</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

3. ACQUISITION OF ASSETS (Continued)

<u>By Class</u>	November 2016 Actual \$	2016/17 Revised Budget \$
Furniture and Equipment	(24,427)	(97,820)
Computing Equipment	(123,540)	(631,107)
Plant and Equipment	(603,345)	(914,750)
Transportation Vehicles	(273,889)	(590,000)
Land and Buildings	(285,066)	(2,251,620)
Reserve Development	(30,254)	(1,416,963)
Playground Equipment	(2,008,900)	(3,823,555)
Infrastructure - Urban Road Grant	(300,643)	(1,109,133)
Infrastructure - Black Spot Grant	(4,732)	(22,000)
Infrastructure - Roads to Recovery	(170)	(966,398)
Infrastructure - Road Resurfacing	(1,904)	(202,000)
Infrastructure - Street Lights	(2,159)	(25,000)
Infrastructure - Bus Shelters	-	(50,000)
Infrastructure - Footpaths	(24,203)	(125,000)
Infrastructure - Drainage	-	(320,000)
Infrastructure - Municipal Roadworks	(70,813)	(994,558)
Infrastructure - Carpark	(28,588)	(315,000)
	<u>(3,782,633)</u>	<u>(13,854,904)</u>

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review;

<u>By Class</u>	Net Book Value November Actual \$	Sale Proceeds November Actual \$	Profit(Loss) November Actual \$
Furniture and Equipment	-	-	-
Plant and Equipment	(100,977)	99,685	(1,292)
Transportation Vehicles	(107,443)	120,107	12,664
Buildings	-	-	-
Reserve Development	-	-	-
Land	-	-	-
Other	-	-	-
	<u>(208,420)</u>	<u>219,792</u>	<u>11,372</u>

Summary

	November Actual \$
Profit on Asset Disposals	39,899
(Loss) on Asset Disposals	(28,527)
	<u>11,372</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

5. INFORMATION ON BORROWINGS

(a) Loan Repayments

Particulars	Principal 1-Jul-16	Interest Rate	Maturity Date	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
				Nov-16 Actual \$	Nov-16 Actual \$	2016/17 Budget \$	Nov-16 Actual \$	2016/17 Budget \$	Nov-16 Actual \$	2016/17 Budget \$
Governance										
Loan 99 - Administration Office Renovations	925,362	6.25%	25-Jun-25	-	-	79,376	925,362	845,986	(632)	63,009
Education & Welfare										
Loan 96 - Youth Specific Space	193,278	7.53%	19-Jun-23	-	-	21,880	193,278	171,398	(440)	15,486
Loan 100 - Youth Specific Space	1,521,312	4.67%	25-Jun-28	-	-	-	1,521,312	1,521,312	(776)	81,279
Recreation & Culture										
Loan 94 - Wellard Sports Pavilion	289,483	6.38%	04-May-22	-	20,178	41,000	269,305	248,483	6,324	19,836
Loan 95 - Orelia Oval Pavilion	463,867	7.53%	19-Jun-23	-	-	52,512	463,867	411,355	(1,056)	37,166
Loan 97 - Orelia Oval Pavilion Extension	2,047,558	6.25%	25-Jun-25	-	-	175,636	2,047,558	1,871,922	(1,399)	139,419
Loan 102 - Resource & Knowledge Centre	7,421,567	4.54%	28-Jun-29	-	-	-	7,421,567	7,421,567	(3,662)	386,856
Loan 103 - Kwinana Golf Club	297,904	4.07%	25-Jun-23	-	-	37,590	297,904	260,314	(133)	13,815
Loan 104 - Recquatic Upgrade	3,350,000	4.05%	26-Jun-30	-	-	-	3,350,000	3,350,000	(1,475)	159,318
Loan 105 - Bertram Community Centre	1,296,840	3.25%	27-Mar-30	-	-	-	1,296,840	1,296,840	10,079	50,851
Loan 106 - Calista Destination Park	1,700,000	3.14%	24-Jun-31	-	-	90,000	1,700,000	1,700,000	(999)	70,000
New - Darius Wells Building Solar Panels	-			-	-	35,302	-	191,360	-	8,994
Transport										
Loan 98 - Streetscape Beautification	1,249,239	6.25%	25-Jun-25	-	-	107,157	1,249,239	1,142,082	(853)	85,062
Loan 101 - City Centre Road Network**	2,500,000	2.18%	27-Sep-16	-	2,500,000	2,500,000	-	-	12,177	-
Loan 101 - City Centre Road Network	-	2.47%	27-Sep-21	2,500,000	-	-	2,500,000	2,500,000	-	92,500
	23,256,410			2,500,000	2,520,178	3,140,453	23,236,232	22,932,619	17,155	1,223,591

Principal Repayments - Debentures	20,178	640,453
Liquidity Advance Repayments	2,500,000	2,500,000
	<u>2,520,178</u>	<u>3,140,453</u>

(*) Self Supporting loan financed by payments from third parties

(**) Short Term Facility Loans

All loan repayments were financed by general purpose revenue.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
Darius Wells Building Solar Panels	-	105,550	WA Treasury	Debenture	10	4,960	4.0% & 0.7%	-	105,550	-
Loan 101 - City Centre Redevelopment	2,500,000	2,500,000	WA Treasury	Debenture	5	101,750	2.47% & 0.7%	2,500,000	2,500,000	-
	2,500,000	2,605,550				106,710		2,500,000	2,605,550	-

The City has a \$12,578,433 Short Term Loan Facility with Western Australian Treasury Corporation (WATC) that expires on 30 June 2017

(c) Unspent Debentures

Particulars	Date Borrowed	Balance 1-Jul-16 \$	Borrowed During Year \$	Expended During Year	Liquidity Repayment \$	Balance 30-Nov-16 \$
Loan 99 - Administration Office Renovations	25-Jun-10	62,705	-	52,310	-	10,395
		62,705	-	52,310	-	10,395

(d) Self Supporting Loan Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Nov-16 Actual \$	2016/17 Budget \$	Nov-16 Actual \$	2016/17 Budget \$	Nov-16 Actual \$	2016/17 Budget \$
Recreation & Culture								
Loan 103 - Kwinana Golf Club	297,904	-	15,505	37,590	282,399	260,314	3,405	13,815
	297,904	-	15,505	37,590	282,399	260,314	3,405	13,815

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES

Reserve Accounts Transactions

RESERVE FUND DETAILS	Opening Balance 1 July 2016	Transfers			Movements	Closing Balance 30 November 2016
		To Reserve	Interest	From Reserve		
Aged Persons Units Reserve	528,629	-	7,578	(17,485)	-	518,722
Asset Management Reserve	1,212,394	-	15,671	(91,289)	-	1,136,776
Asset Replacement Reserve	531,373	-	6,476	(260,912)	-	276,937
Banksia Park Reserve	72,480	-	1,026	(18,064)	-	55,442
CLAG Reserve	246,658	-	3,553	-	-	250,211
Community Services & Emergency Relief Reserve	25,299	-	364	-	-	25,663
Employee Leave Reserve	4,100,853	-	-	-	-	4,100,853
Family Day Care Reserve	1,423,011	-	20,495	(568)	-	1,442,938
Future Community Infrastructure Reserve	2,571,524	-	36,174	(305,257)	-	2,302,441
Golf Course Cottage Reserve	26,469	-	381	-	-	26,850
Infrastructure Reserve	119,703	-	1,724	-	-	121,427
Refuse Reserve	8,385,016	-	120,783	-	-	8,505,799
Restricted Grants & Contributions Reserve	2,303,075	-	-	(699,387)	-	1,603,688
Settlement Agreement Reserve	157,743	-	-	-	-	157,743
Un-Restricted Reserves Sub Total	21,704,227	-	214,225	(1,392,962)	-	20,525,490

RESERVE FUND DETAILS	Opening Balance 1 July 2016	Transfers			Movements	Closing Balance 30 November 2016
		To Reserve	Interest	From Reserve		
DCA 1 - Hard Infrastructure - Bertram	1,483,289	255,259	21,053	-	-	1,759,601
DCA 2 - Hard Infrastructure - Wellard East	1,530,683	293,304	25,340	-	-	1,849,327
DCA 5 - Hard Infrastructure - Wandii	2,846,531	159,361	41,460	-	-	3,047,352
DCA 7 - Hard Infrastructure - Mandogalup (West)	-	8,413	24	-	-	8,437
DCA 8 - Soft Infrastructure - Mandogalup	-	-	-	-	-	-
DCA 9 - Soft Infrastructure - Wandii/Anketell	9,116,394	519,457	132,808	(61,407)	-	9,707,252
DCA 11 - Soft Infrastructure - Wellard East	3,647,606	480,483	55,494	(32,265)	-	4,151,318
DCA 12 - Soft Infrastructure - Wellard West	5,779,219	346,166	84,518	(8,081)	-	6,201,822
DCA 13 - Soft Infrastructure - Bertram	286,381	-	4,102	(8,100)	-	282,383
DCA 14 - Soft Infrastructure - Wellard/Leda	406,289	2,733	5,682	(62,026)	-	352,678
DCA 15 - Soft Infrastructure - Townsite	137,457	67,822	1,964	(57,198)	-	150,045
Developer Contribution Reserves Sub Total	25,233,849	2,132,998	372,445	(229,077)	-	27,510,215

Reserves Total	46,938,076	2,132,998	586,670	(1,622,039)	-	48,035,705
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All of the above reserve accounts are to be supported by money held in financial institutions.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES

	November Actual \$	2016/17 Budget \$
Cash Backed Reserves		
(a) Aged Persons Units Reserve		
Opening Balance	528,629	528,629
Amount Set Aside / Transfer to Reserve	-	279,314
Interest Applied to Reserve	7,578	9,488
Amount Used / Transfer from Reserve	(17,485)	(210,315)
	<u>518,722</u>	<u>607,116</u>
(b) Asset Management Reserve		
Opening Balance	1,212,394	1,212,394
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	15,671	24,193
Amount Used / Transfer from Reserve	(91,289)	(816,174)
	<u>1,136,776</u>	<u>420,413</u>
(c) Asset Replacement Reserve		
Opening Balance	531,373	531,374
Amount Set Aside / Transfer to Reserve	-	250,000
Interest Applied to Reserve	6,476	11,767
Amount Used / Transfer from Reserve	(260,912)	(559,000)
	<u>276,937</u>	<u>234,141</u>
(d) Banksia Park DMF Reserve		
Opening Balance	72,480	72,479
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	1,026	1,869
Amount Used / Transfer from Reserve	(18,064)	(85,400)
	<u>55,442</u>	<u>(11,052)</u>
(e) CLAG Reserve		
Opening Balance	246,658	246,658
Amount Set Aside / Transfer to Reserve	-	72,306
Interest Applied to Reserve	3,553	4,593
Amount Used / Transfer from Reserve	-	(83,120)
	<u>250,211</u>	<u>240,437</u>
(f) Community Services & Emergency Relief Reserve		
Opening Balance	25,299	25,299
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	364	561
Amount Used / Transfer from Reserve	-	-
	<u>25,663</u>	<u>25,860</u>
(g) Employee Leave Reserve		
Opening Balance	4,100,853	4,100,853
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>4,100,853</u>	<u>4,100,853</u>
(h) Family Day Care Reserve		
Opening Balance	1,423,011	1,423,011
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	20,495	28,997
Amount Used / Transfer from Reserve	(568)	(170,570)
	<u>1,442,938</u>	<u>1,281,438</u>
(i) Future Community Infrastructure Reserve		
Opening Balance	2,571,524	2,571,524
Amount Set Aside / Transfer to Reserve	-	518,629
Interest Applied to Reserve	36,174	33,752
Amount Used / Transfer from Reserve	(305,257)	(1,985,799)
	<u>2,302,441</u>	<u>1,138,106</u>
(j) Golf Course Cottage Reserve		
Opening Balance	26,469	26,469
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	381	577
Amount Used / Transfer from Reserve	-	-
	<u>26,850</u>	<u>27,046</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES

	November Actual \$	2016/17 Budget \$
Cash Backed Reserves		
(k) Infrastructure Reserve		
Opening Balance	119,703	119,703
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	1,724	2,586
Amount Used / Transfer from Reserve	-	-
	<u>121,427</u>	<u>122,289</u>
(l) Refuse Reserve		
Opening Balance	8,385,016	8,385,016
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	120,783	148,242
Amount Used / Transfer from Reserve	-	(710,119)
	<u>8,505,799</u>	<u>7,823,139</u>
(m) Restricted Grants & Contributions Reserve		
Opening Balance	2,303,075	2,303,075
Amount Set Aside / Transfer to Reserve	-	241,890
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	(699,387)	(1,999,670)
	<u>1,603,688</u>	<u>545,295</u>
(n) Settlement Agreement Reserve		
Opening Balance	157,743	157,743
Amount Set Aside / Transfer to Reserve	-	-
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>157,743</u>	<u>157,743</u>
Un-Restricted Reserves Sub Total	<u>20,525,490</u>	<u>16,712,824</u>
Developer Contributions Reserve - DCA 1 - Hard		
(o) Infrastructure Bertram		
Opening Balance	1,483,289	1,483,289
Amount Set Aside / Transfer to Reserve	255,259	-
Interest Applied to Reserve	21,053	27,970
Amount Used / Transfer from Reserve	-	(54,000)
Movement	-	-
	<u>1,759,601</u>	<u>1,457,259</u>
Developer Contributions Reserve - DCA 2 - Hard		
(p) Infrastructure Wellard		
Opening Balance	1,530,683	1,530,683
Amount Set Aside / Transfer to Reserve	293,304	825,740
Interest Applied to Reserve	25,340	34,269
Amount Used / Transfer from Reserve	-	-
	<u>1,849,327</u>	<u>2,390,692</u>
Developer Contributions Reserve - DCA 4 - Hard		
(q) Infrastructure Anketell		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	305,103
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>305,103</u>
Developer Contributions Reserve - DCA 5 - Hard		
(r) Infrastructure Wandii		
Opening Balance	2,846,531	2,846,531
Amount Set Aside / Transfer to Reserve	159,361	-
Interest Applied to Reserve	41,460	58,736
Amount Used / Transfer from Reserve	-	-
	<u>3,047,352</u>	<u>2,905,267</u>
Developer Contributions Reserve - DCA 7 - Hard		
(s) Infrastructure Mandogalup (West)		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	8,413	-
Interest Applied to Reserve	24	-
Amount Used / Transfer from Reserve	-	-
	<u>8,437</u>	<u>-</u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES

Cash Backed Reserves	November Actual \$	2016/17 Budget \$
Developer Contributions Reserve - DCA 8 -Soft		
(t) Infrastructure Mandogalup		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	475,303
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	(16,119)
	<u>-</u>	<u>459,184</u>
Developer Contributions Reserve - DCA 9 -Soft		
(u) Infrastructure Wandii/Anketell		
Opening Balance	9,116,394	9,116,394
Amount Set Aside / Transfer to Reserve	519,457	1,733,961
Interest Applied to Reserve	132,808	192,062
Amount Used / Transfer from Reserve	(61,407)	(358,151)
	<u>9,707,252</u>	<u>10,684,266</u>
Developer Contributions Reserve - DCA 10 -Soft		
(v) Infrastructure Casuarina/Anketell		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	362,462
Interest Applied to Reserve	-	-
Amount Used / Transfer from Reserve	-	(24,502)
	<u>-</u>	<u>337,960</u>
Developer Contributions Reserve - DCA 11 -Soft		
(w) Infrastructure Wellard East		
Opening Balance	3,647,606	3,647,605
Amount Set Aside / Transfer to Reserve	480,483	1,382,313
Interest Applied to Reserve	55,494	80,796
Amount Used / Transfer from Reserve	(32,265)	(83,009)
	<u>4,151,318</u>	<u>5,027,705</u>
Developer Contributions Reserve - DCA 12 -Soft		
(x) Infrastructure Wellard West		
Opening Balance	5,779,219	5,779,218
Amount Set Aside / Transfer to Reserve	346,166	842,081
Interest Applied to Reserve	84,518	122,810
Amount Used / Transfer from Reserve	(8,081)	(307,302)
Movement	-	-
	<u>6,201,822</u>	<u>6,436,807</u>
Developer Contributions Reserve - DCA 13 -Soft		
(y) Infrastructure Bertram		
Opening Balance	286,381	286,381
Amount Set Aside / Transfer to Reserve	-	281,178
Interest Applied to Reserve	4,102	6,580
Amount Used / Transfer from Reserve	(8,100)	(96,569)
	<u>282,383</u>	<u>477,570</u>
Developer Contributions Reserve - DCA 14 -Soft		
(z) Infrastructure Wellard/Leda		
Opening Balance	406,289	406,290
Amount Set Aside / Transfer to Reserve	2,733	191,283
Interest Applied to Reserve	5,682	7,270
Amount Used / Transfer from Reserve	(62,026)	(226,471)
	<u>352,678</u>	<u>378,372</u>
Developer Contributions Reserve - DCA 15 -Soft		
(aa) Infrastructure Townsite		
Opening Balance	137,457	137,458
Amount Set Aside / Transfer to Reserve	67,822	320,716
Interest Applied to Reserve	1,964	2,882
Amount Used / Transfer from Reserve	(57,198)	(279,074)
	<u>150,045</u>	<u>181,982</u>
Developer Contributions Reserves Sub Total	<u>24,462,863</u>	<u>27,831,797</u>
Total Cash Backed Reserves	<u>48,035,705</u>	<u>47,754,991</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Persons Units Reserve

This Reserve has been established to provide funds for the capital acquisition and maintenance of the Aged Persons Units, Callistemon Court

Arts Centre Reserve

This Reserve was established to cover any increases in the cost of operations and maintenance for the Kwinana Arts Centre

Asset Management Reserve

This Reserve is utilised to provide funds for renewal projects for the City's building and infrastructure assets.

Asset Replacement Reserve

This Reserve is utilised to replace existing fleet, plant and other City assets

Banksia Park Reserve

This Reserve has been established to provide funds for the capital acquisition and maintenance of the Banksia Park Retirement Village

CLAG Reserve

This Reserve has been established to provide funds for the prevention and education of Mosquito management.

Community Services & Emergency Relief Reserve

This Reserve is established to provide funding to alleviate the effect of any disaster within the City of Kwinana boundaries and to provide funds to develop

Employee Leave Reserve

This Reserve is established for the purpose of ensuring that adequate funds are available to finance employee leave entitlements

Family Day Care Reserve

This Reserve provides for the capital acquisitions and maintenance of this facility

Future Community Infrastructure Reserve

This Reserve is established to accumulate the City's contributions for the capital funding of future community infrastructure in accordance with Town Planning Scheme #2

Golf Course Cottage Reserve

This Reserve was established to provide funds for the maintenance of this building

Infrastructure Reserve

This Reserve was established to be used to provide funds to create new City assets or for the major upgrade of City assets to increase the service level provided by the asset

Refuse Reserve

This Reserve was established to provide funds for the costs and subsidy of Waste Management in the City

Restricted Grants & Contributions Reserve

The Reserve is utilised to restrict funds required to complete projects from prior financial years

Settlement Agreement Reserve

This Reserve was established to provide funds to account for future negotiated settlement agreement payments.

DCA 1 - Hard Infrastructure - Bertram

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 1 - Hard Infrastructure Bertram

DCA 2 - Hard Infrastructure - Wellard

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 2 - Hard Infrastructure Wellard

DCA 5 - Hard Infrastructure - Wandí

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandí

DCA 8 - Soft Infrastructure - Mandogalup

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 8 - Soft Infrastructure Mandogalup

DCA 9 - Soft Infrastructure - Wandí/Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 9 - Soft Infrastructure Wandí/Anketell

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES

DCA 10 - Soft Infrastructure - Casuarina/Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 10 - Soft Infrastructure Casuarina/Anketell

DCA 11 - Soft Infrastructure - Wellard East

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 11 - Soft Infrastructure Wellard East

DCA 12 - Soft Infrastructure - Wellard West

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 12 - Soft Infrastructure Wellard West

DCA 13 - Soft Infrastructure - Bertram

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 13 - Soft Infrastructure Bertram

DCA 14 - Soft Infrastructure - Wellard/Leda

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 14 - Soft Infrastructure Wellard/Leda

DCA 15 - Soft Infrastructure - Townsite

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 15 - Soft Infrastructure Townsite

7. NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

	November 2016 Actual \$	Brought Forward 1-Jul \$
CURRENT ASSETS		
Cash - Unrestricted	21,519,529	8,356,933
Cash - Restricted (Reserves)	48,035,705	46,938,076
Cash - Restricted (Unspent Loan Funds)	10,395	62,705
Rates - Current	12,189,729	1,590,578
Sundry Debtors	1,092,779	1,139,001
GST Receivable	180,769	554,076
Accrued Receivables	-	410,710
Inventories	40,404	26,163
	<u>83,069,310</u>	<u>59,078,242</u>
 LESS: CURRENT LIABILITIES		
Sundry Creditors	(586,350)	(4,674,862)
Bonds and Deposit Creditors	(3,178,804)	(3,408,346)
Accrued payables - Current	-	(1,150,164)
Current Borrowings	(3,105,457)	(3,105,457)
Provisions - Current	(4,545,806)	(4,545,806)
	<u>(11,416,417)</u>	<u>(16,884,635)</u>
 Net Current Asset Position (Prior to Adjustment)	71,652,893	42,193,607
 Less:		
Cash Restricted - (Unspent Loan Funds)	(10,395)	(62,705)
Cash Restricted - (Reserves)	<u>(48,035,705)</u>	<u>(46,938,076)</u>
	(48,046,100)	(47,000,781)
 Add Back:		
Cash Backed Leave Reserve - Current	4,545,806	4,545,806
Current Loan Liability	<u>3,105,457</u>	<u>3,105,457</u>
	7,651,263	7,651,263
	<u><u>\$ 31,258,056</u></u>	<u><u>\$ 2,844,089</u></u>

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Actual Rate Revenue \$	2016/17 Actual Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Total Budget \$
Differential General Rate								
<i>Gross Rental Value (GRV)</i>								
Improved Residential	0.07303	10,615	184,561,500	13,478,527	810,971	-	14,289,498	13,899,543
Vacant Residential	0.17974	555	8,674,147	1,559,091	(286,605)	-	1,272,486	1,559,091
Improved Special Rural	0.06385	716	16,868,756	1,077,070	152,848	-	1,229,918	1,077,070
Light Industrial and Commercial	0.09082	146	22,148,306	2,011,509	33,240	-	2,044,749	2,011,509
General Industry and Service Commercial	0.07961	318	33,469,413	2,664,500	28,886	-	2,693,386	2,664,500
Large Scale General Industry and Service Commercial	0.08260	48	52,329,591	4,322,424	(247,800)	-	4,074,624	4,322,424
<i>Improved Value (UV)</i>								
General Industrial	0.02639	3	121,200,000	3,198,468	-	-	3,198,468	3,198,468
Rural	0.00464	187	184,212,000	854,744	(360,284)	-	494,460	854,744
Mining	0.00793	13	27,291,000	216,418	13,486	-	229,904	216,418
Urban/Urban Deferred	0.00612	65	171,510,000	1,049,641	(145,449)	-	904,192	1,049,641
		12,666	822,264,713	30,432,392	(707)	-	30,431,685	30,853,408

CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

.. RATING INFORMATION (Continued)

	Minimum \$	Number of Properties	Rateable Value \$	2016/17 Actual Rate Revenue \$	2016/17 Actual Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Total Budget \$
Minimum Payments								
Gross Rental Value (GRV)								
Improved Residential	943	2,679	31,546,688	2,526,297	-	-	2,526,297	2,526,297
Vacant Residential	943	1,220	5,290,264	1,150,460	-	-	1,150,460	1,150,460
Improved Special Rural	943	5	68,260	4,715			4,715	4,715
Light Industrial and Commercial	1226	18	168,008	22,068	-	-	22,068	22,068
General Industry and Service Commercial	1226	37	299,688	45,362	-	-	45,362	45,362
Large Scale General Industry and Service Commercial	1226	0	-	-			-	-
Improved Value (UV)								
General Industrial	1226	0	-	-	-		-	-
Rural	943	11	1,453,000	10,373			10,373	10,373
Mining	1226	1	15,000	1,226	-		1,226	1,226
Urban/Urban Deferred	1226	47	7,786,600	57,622	-	-	57,622	57,622
Sub-Totals		4,018	46,627,508	3,818,123	-	-	3,818,123	3,818,123
							34,249,808	34,671,531
Specified Area Rates							-	-
Totals		16,684	868,892,221	34,250,515	(707)	-	34,249,808	34,671,531

The City of Kwinana raises rates on all land within its boundaries, except exempt land, using a combination of dual rating and differential rating. Generally land within the urban area is rated at Gross Rental Value (GRV) and land within the rural area being rated with Unimproved Valuations (UV). Certain Town Planning zonings have attracted different rates so as to achieve greater equity within the urban and rural sectors.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

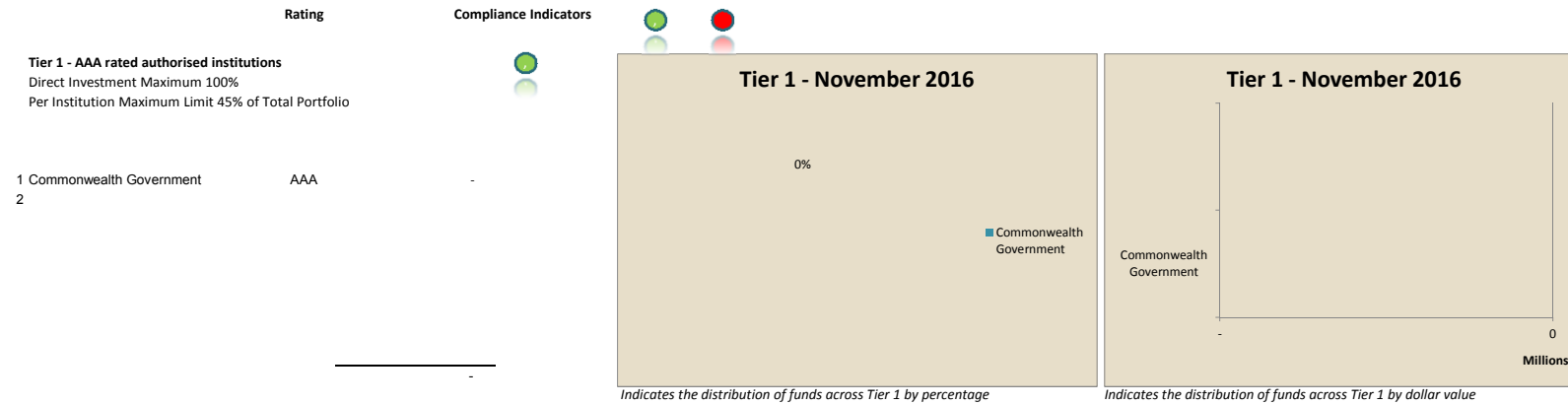
CITY OF KWINANA
NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

9. TRUST FUNDS

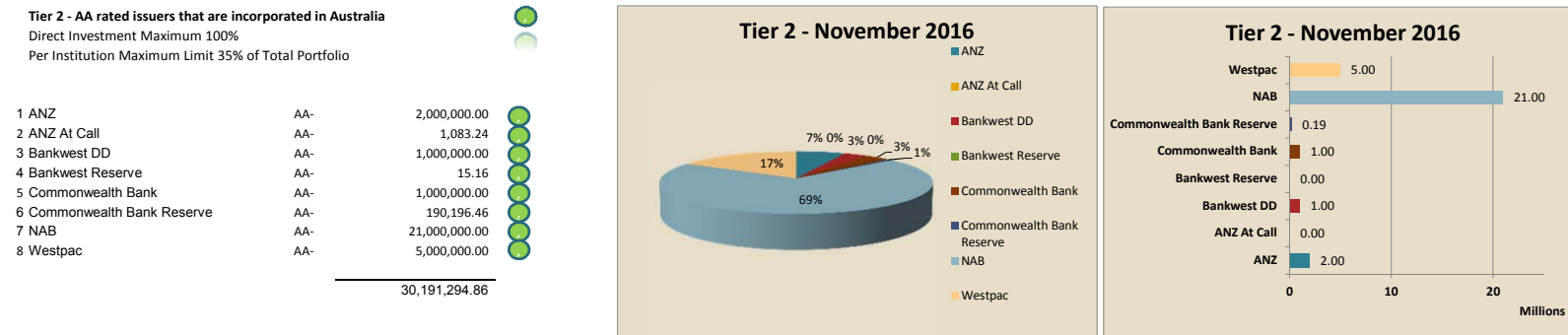
Funds held at balance date over which the Municipality has no control and which are not included in this financial statements are as follows:

	Balance 1-Jul-16 \$	Amounts Received \$	Amounts Paid \$	Balance 2016/17 \$
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-

City of Kwinana
Statement of Investments
For the Period Ending 30 November 2016



Comment: Tier 1 rates available to the City were not favourable and therefore no funds were invested in this tier.



Comment: Funds were allocated in accordance with the guidelines of Investment Policy.

City of Kwinana
Statement of Investments
For the Period Ending 30 November 2016

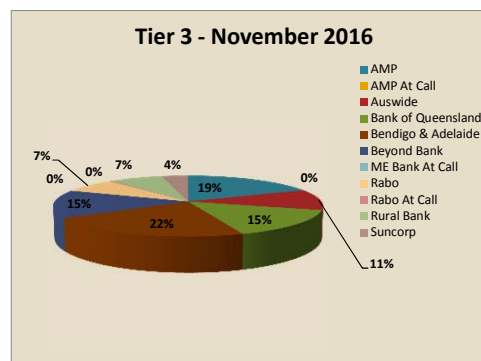


Tier 3 - other investment grade authorised institutions

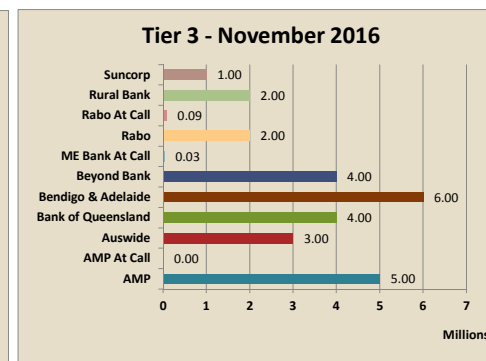
Direct Investment Maximum 40%

Per Institution Maximum Limit 20% of Total Portfolio

1 AMP	A+	5,000,000.00	
2 AMP At Call	A+	195.34	
3 Auswide	BBB	3,000,000.00	
4 Bank of Queensland	A-	4,000,000.00	
5 Bendigo & Adelaide	A-	6,000,000.00	
6 Beyond Bank	BBB	4,000,000.00	
7 ME Bank At Call	BBB	30,929.75	
8 Rabo	AA-	2,000,000.00	
9 Rabo At Call	AA-	85,358.65	
10 Rural Bank	A-	2,000,000.00	
11 Suncorp	A+	1,000,000.00	
		27,116,483.74	



Indicates the distribution of funds across Tier 3 by percentage



Indicates the distribution of funds across Tier 3 by dollar value

Comment: Funds were allocated in accordance with the guidelines of Investment Policy.

Tier 4 - other compliant authorised institutions

Direct Investment Maximum 30%

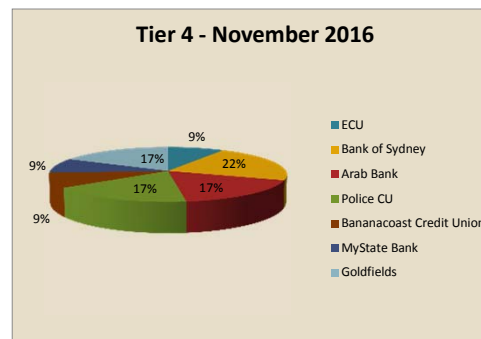
Per Institution Maximum Limit 5% of Total Portfolio

Term Deposits

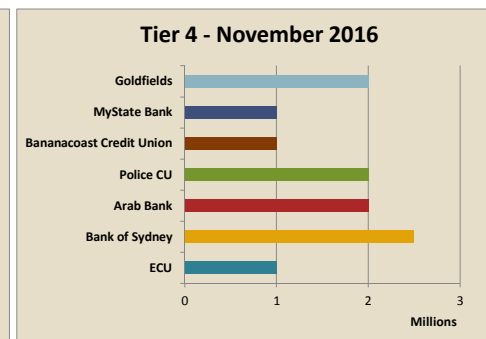
1 ECU	UR	1,000,000.00	
2 Bank of Sydney	UR	2,500,000.00	
3 Arab Bank	BB+	2,000,000.00	
4 Police CU	UR	2,000,000.00	
5 Bananacoast Credit Union	UR	1,000,000.00	
6 MyState Bank	UR	1,000,000.00	
7 Goldfields	UR	2,000,000.00	

CDOs

MA S6-7 (Parkes IA'AAA')	NR
MA S6-7 (Parkes IIA'AAA')	NR



Indicates the distribution of funds across Tier 4 by percentage



Indicates the distribution of funds across Tier 4 by dollar value

	11,500,000.00
\$	68,807,778.60

Comment: Funds were allocated in accordance with the guidelines of Investment Policy.

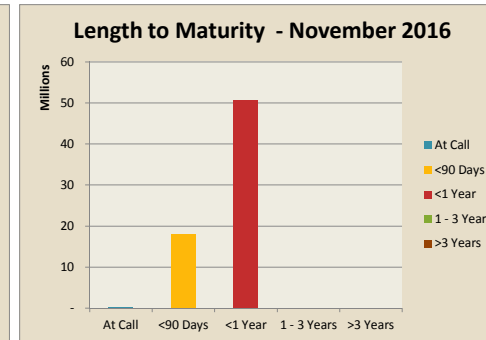
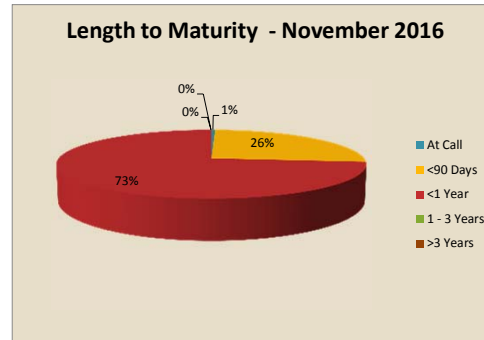
Legend

FRNs	Floating Rate Notes
CDOs	Collateralised Debt Obligations

City of Kwinana
Statement of Investments
For the Period Ending 30 November 2016



At Call	307,778.60	●
<90 Days	18,000,000.00	●
<1 Year	50,500,000.00	●
1 - 3 Years	-	●
>3 Years	-	●
	<hr/>	
\$	68,807,778.60	



Portfolio Term to Maturity Limits

At Call investment

Compliance Indicator

Funds invested for 90 days or less
100% (with 10% minimum) of Total Portfolio
Compliance Indicator

Funds invested for between 90 days and up to 1 year
100% (with 40% minimum) of Total Portfolio
Compliance Indicator

Funds invested for between 1 and 3 years
60% (Bonds Only) of Total Portfolio
Compliance Indicator

Funds invested for greater than 3 years
0% of Total Portfolio
Compliance Indicator

At Call	<90 Days	<1 Year	1-3 Years	>3 Years
\$ 307,778.60 0.45% ✓				
	\$ 18,000,000.00 26.16% ✓			
		\$ 50,500,000.00 73.39% ✓		
			\$ - 0.00% ✓	
				\$ - 0.00% ✓

Comment: Portfolio compliant with the Policy

Portfolio Credit Framework

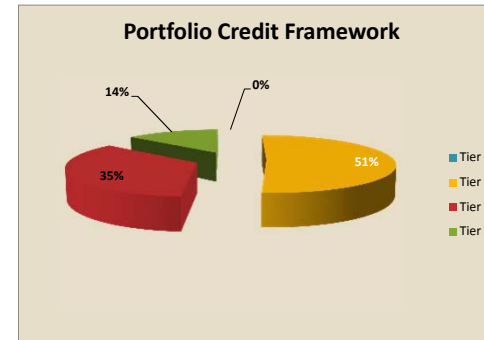
Direct Investment Maximum 100%
Per Institution Maximum Limit 45% of Total Portfolio

Direct Investment Maximum 100%
Per Institution Maximum Limit 35% of Total Portfolio

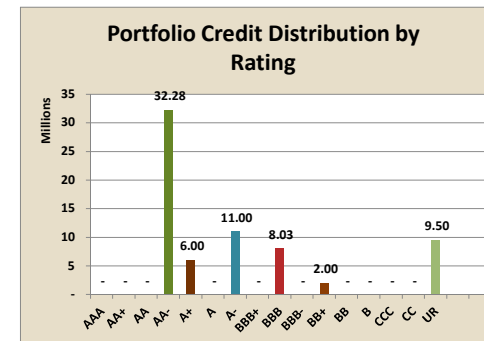
Direct Investment Maximum 40%
Per Institution Maximum Limit 20% of Total Portfolio

Direct Investment Maximum 30%
Per Institution Maximum Limit 5% of Total Portfolio

Tier 1	Tier 2	Tier 3	Tier 4
0.00% ✓			
	43.88% ✓		
		39.41% ✓	
			16.71% ✓

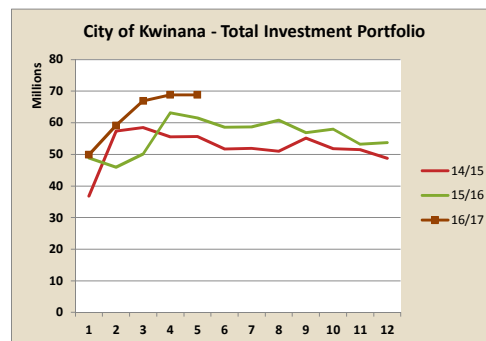


Indicates the distribution of funds across the 4 Tiers

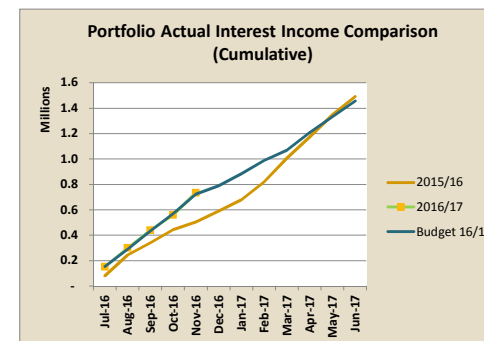


Indicates the distribution of funds by credit rating

Comment: Portfolio compliant with the Policy



Indicates the total amount invested at the report date compared to prior years



Indicates the amount of interest earned on investments for the period to report date

16.3. Annual Electors' General Meeting 14 December 2016, Acceptance of Minutes

SUMMARY:

The Annual Electors' General Meeting was held on 14 December 2016 at the City of Kwinana Council Chambers.

Acceptance of the Minutes arising from this meeting is now sought.

OFFICER RECOMMENDATION:

That Council, receive and accept the Minutes for the 2016 Electors' General Meeting.

DISCUSSION:

On 14 December 2016, the Annual Electors' General Meeting was held at the City's Council Chambers.

In respect to the holding of Electors' General Meetings, Section 5.32 of the *Local Government Act 1995* requires that the Chief Executive Officer is to ensure that copies of the Minutes are made available for inspection by members of the public before the Council meeting at which decisions made at the Electors' General Meeting are first considered.

The Minutes of the Electors' General Meeting have been distributed as part of the Ordinary Council Meeting Agenda and are available online at www.kwinana.wa.gov.au.

Section 5.33 of the Local Government Act 1995 requires that all decisions made at an Electors' meeting are to be considered at the next Ordinary Council Meeting, and if at that meeting, a local government makes a decision in response to a decision made at an Electors' General Meeting, the reasons for the decision are to be recorded in the Minutes of the Ordinary Council Meeting.

No decisions were made at the 2016 Electors' General Meeting, therefore there are no decisions for Council to consider other than accepting and receiving the Minutes of that Meeting.

16.3 ANNUAL ELECTORS' GENERAL MEETING 14 DECEMBER 2016, ACCEPTANCE OF MINUTES

LEGAL/POLICY IMPLICATIONS:

Local Government Act 1995

5.32. Minutes of electors' meetings

The CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and*
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.*

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
 - (a) at the first ordinary council meeting after that meeting; or*
 - (b) at a special meeting called for that purpose, whichever happens first.*
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting*

FINANCIAL/BUDGET IMPLICATIONS:

No financial/budget implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

No strategic/social implications have been identified as a result of this report or recommendation.

RISK IMPLICATIONS:

No risk implications have been identified as a result of this report or recommendation.

COUNCIL DECISION

421

MOVED CR S LEE

SECONDED CR B THOMPSON

That Council, receive and accept the Minutes for the 2016 Electors' General Meeting.

**CARRIED
7/0**

16.4. Accounts for Payment up to 31 December 2016

SUMMARY:

This is a List of Accounts paid by the City of Kwinana

OFFICER RECOMMENDATION:

That the List of Accounts paid for the period ended 31 December 2016 be noted.

DISCUSSION:

The following list of accounts summarises all cheques and electronic funds transfer (EFT) drawn for the period 31 December 2016. It is in agreement with the attached List of Accounts.

FUND	PAYMENT DETAILS	AMOUNT
Municipal Account	<i>Automatic Payment Deductions</i>	\$ 21,940.10
	<i>Cheque Payments</i> Cheque# 200213 to 200262	\$ 93,581.44
	<i>EFT Payments</i> EFT# 3396 to 3410	\$5,453,763.39
	<i>Payroll Payments</i> 07/12/2016 and 22/12/2016	\$1,201,918.57
	<i>Sub Total Municipal Account</i>	<i>\$6,771,203.50</i>
Trust Account	NIL	\$0
	<i>Sub Total Trust Account</i>	<i>\$0</i>
	<i>TOTAL PAID</i>	<i>\$6,771,203.50</i>

LEGAL/POLICY IMPLICATIONS:

In accordance with Local Government (Financial Management) Regulations 1996, Regulation 13 where the power has been delegated to the Chief Executive Officer (CEO), a list of accounts paid by the CEO is to be prepared and presented to Council each month. The list is to show each payment, payee's name, payment amount and date of payment and sufficient information to identify the transaction.

FINANCIAL/BUDGET IMPLICATIONS:

Various, but understood to be consistent with budget/budget review position and allowable variations therein.

16.4 ACCOUNTS FOR PAYMENT UP TO 31 DECEMBER 2016**ASSET MANAGEMENT IMPLICATIONS:**

No asset management implications have been identified as a result of this report or recommendation.

ENVIRONMENTAL IMPLICATIONS:

No environmental implications have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

Plan	Objective	Strategy
Corporate Business Plan	6.1 Ensure the financial sustainability of the City of Kwinana into the future.	6.1.2 Implement sound revenue and expenditure policies, seek additional revenue sources and optimise financial management systems.

COMMUNITY ENGAGEMENT:

There are no community engagement implications as a result of this report or recommendation.

RISK IMPLICATIONS:

There are no risk implications that have been identified as a result of the report or recommendation.

COUNCIL DECISION**422****MOVED CR S MILLS****SECONDED CR S LEE**

That the List of Accounts paid for the period ended 31 December 2016 be noted.

CARRIED
7/0

Warrant Listing

Warrants between

1/12/2016 to 31/01/2017



TOK [LIVE]

3/01/2017 12:01:13PM

Minimum Amount: \$0.00

Cheque/Ref	Date	Creditor	Payee	Description	Amount
Automatic Deductions					
00018719	01/12/2016	5223	Go Go On-Hold Pty Ltd	On-Hold Message Service - 1st September 2016	\$264.00
01641703	20/12/2016	549	Esanda	Monthly lease fees for KWN700 for 2/12-1/1/17	\$1,294.70
091216	09/12/2016	1707	Public Transport Authority of Western Australia	Smarrider recharge to 09/12/16	\$50.00
13	21/12/2016	7690	Wright Express Australia Pty Ltd	Fleet Fuel 29/10-27/11/2016	\$3,084.95
38032575	01/12/2016	4805	TPG Internet Pty Ltd	Kwinana South Station Internet 8/12/16-7/1/17	\$49.99
83823823	14/12/2016	727	Ii Net Technologies Pty Ltd	Internet Charges 14/12/16-14/1/17 Senior Citizens Centre	\$39.95
83921659	01/12/2016	727	Ii Net Technologies Pty Ltd	Internet Bertram Community Centre 1/12-1/01/17	\$59.95
84215180	12/12/2016	727	Ii Net Technologies Pty Ltd	Internet Charges for 12/12/16-12/1/17 Darius	\$59.95
84215221	12/12/2016	727	Ii Net Technologies Pty Ltd	Internet Charges for 12/12/16-12/1/17 Zone T	\$59.95
84466178	20/12/2016	727	Ii Net Technologies Pty Ltd	Monthly Internet Kwinana Village 20/12-20/1/17	\$39.95
9546309	21/12/2016	229	BP Australia Pty Ltd	Fleet Fuel 01/11 - 30/11/2016	\$16,936.71
					\$21,940.10
Cheques					
00200213	07/12/2016	5109	Building Commission (Department of Planning)	Building services levy to month of Nov 2016	\$23,030.16
00200214	07/12/2016	1487	City of Kwinana	C/over subsidy rebate for L1166 Jarrold C	\$360.00
00200215	07/12/2016	1767	Construction Training Fund	CTF for month of Nov 2016	\$23,895.28
00200216	07/12/2016	2052	Kwinana District Football Club	Donation for Water Slide - Xmas Party	\$500.00
00200217	07/12/2016	267	Schweppes Pty Ltd	Assorted drink for caf��	\$425.96
00200218	07/12/2016	1592	Water Corporation	Charges to 23/11/16 15KL - Wellard Comm	\$4,058.63
00200219	07/12/2016		Raymond John Pallier	Rates Refund	\$542.34
00200220	07/12/2016		Ross Penney & Nancy Penney	Rates Refund	\$95.51
00200221	07/12/2016		Jasinta Happe	Refund bond-Patio hire 13/11/16	\$100.00
00200222	07/12/2016		Santi Karlina	Refund bond-Patio hire 13/11/16	\$100.00
00200223	07/12/2016		Hannah Sherwood	Refund bond-Patio hire 26/11/16	\$100.00
00200224	07/12/2016		Ruth Belcher	Refund bond-Patio hire 26/11/16	\$100.00
00200225	07/12/2016		Yuly Johan	Refund bond-Patio hire 27/11/16	\$100.00
00200226	07/12/2016		Vanessa Edwards	Refund bond-Patio hire 27/11/16	\$100.00
00200227	07/12/2016		Yale Primary School	Refund bond-Patio hire 29/11/16	\$100.00
00200228	07/12/2016		Freeway Church	Refund bond-Patio hire 29/11/16	\$100.00
00200229	07/12/2016		Marlena Hindle	Refund bond-Patio hire 30/11/16	\$100.00
00200230	07/12/2016		Henriques Magda	Refund bond-Patio hire 03/12/16	\$100.00
00200231	07/12/2016		Mutya Navarro Maragiot-Joseph	Refund bond-Patio hire 4/12/16	\$100.00
00200232	07/12/2016		Marlana Mary Dorkin	Refund bond-Patio hire 4/12/16	\$100.00
00200233	07/12/2016		Housing Authority	Rates Refund	\$991.58
00200234	14/12/2016	331	City of Fremantle	Reimb of LSL for Helen Sarcich	\$13,217.10
00200235	14/12/2016	332	City of Gosnells	Reimb of LSL for Clayton Windass	\$1,086.26
00200236	14/12/2016	1487	City of Kwinana	BP Unit 340 Dorothy Hill #1512.11	\$1,035.00
00200237	14/12/2016	480	Department of Transport	Registration - KWN2028	\$233.75
00200238	14/12/2016	1490	Town Of Kwinana - Pay Cash	Petty cash recoup to 19/10/16 - Village	\$301.10
00200239	14/12/2016		Robert John Mcleod	Rates Refund	\$586.75
00200240	14/12/2016		Jack Brendan Connolly	Promotional footage - Int Games Day 2016	\$200.00
00200241	14/12/2016		Douglas Edmund Hansen	Refund bond-Animal trap 28/11/16	\$106.00
00200242	14/12/2016		Rockingham Beach Education Support	Refund bond-Patio hire 13/12/2016	\$100.00
00200243	14/12/2016		St Vincents School	Refund bond-Patio hire 01/12/2016	\$100.00
00200244	14/12/2016		Nathan Jones	Refund bond-Patio hire 12/12/2016	\$100.00
00200245	14/12/2016		Bethany Tucker	Refund bond-Patio hire 11/12/2016	\$100.00
00200246	14/12/2016		Donna Marie Passos	Refund bond-Patio hire 10/12/2016	\$100.00
00200247	14/12/2016		Felicity Prue Fernando	Refund bond-Patio hire 5/12/2016	\$100.00
00200250	14/12/2016		Vanessa Munoz Mackie	Refund bond-Patio hire 03/12/2016	\$100.00
00200251	15/12/2016	3037	Colonial First State Investments Ltd	Superannuation-Nov2016-18	\$2,089.98

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Warrant Listing

Warrants between

1/12/2016 to 31/01/2017



TOK [LIVE]

3/01/2017 12:02:01PM

Minimum Amount: \$0.00

Cheque/Ref	Date	Creditor	Payee	Description	Amount
00200252	15/12/2016	3442	One Path - formerly ING Life Limite	Superannuation-Nov2016-24	\$5,473.10
00200253	19/12/2016	1779	City of Armadale	Prom banner Write nght, part of Write a	\$100.00
00200254	19/12/2016	330	City of Cockburn	Monthly tipping - November - Sweeping -	\$10,167.26
00200255	19/12/2016	3526	Hazel Heatherly	Banksia Park refund 1516	\$259.30
00200256	19/12/2016	862	Kwinana Men's Support Service	Tuesday 8 November 2016 Gifts to new ci	\$655.00
00200257	19/12/2016	980	Midway Drycleaners	Darius Wells Library and Resource Centre	\$78.00
00200258	19/12/2016	1490	Town Of Kwinana - Pay Cash	Petty cash recoup to 02/12/16 - Recquati	\$63.70
00200259	19/12/2016	8040	Webb & Brown-Neaves Pty Ltd	Refund sec dep-L3 Cania Place	\$1,456.00
00200260	19/12/2016		Nine Lives Theatrical Production Co	Refud bond-Hall hire - Medina Hall	\$200.00
00200261	19/12/2016		Department of Housing Private Bag 2	Rates Refund	\$53.48
00200262	19/12/2016		2Right Consultancy	Delivery of CRAMF Training in Kwinana	\$420.20

					\$93,581.44

EFT

3396.1002-01	07/12/2016	1002	LGIS Insurance Broking	Motor vehicle premium adjustment 2015/20	\$4,601.32
3396.1034-01	07/12/2016	1034	North Lake Electrical Pty Ltd	Wellard Bore 4 - Investigate pressure se	\$553.30
3396.1079-01	07/12/2016	1079	Parmelia Delivery Round	The West Australian newspaper-w/e 26/11/	\$46.00
3396.1095-01	07/12/2016	1095	Ivy Penny	Consultation and facilitation of Hip Hop	\$1,088.00
3396.11-01	07/12/2016	11	ABA Automatic Gates	Supply and install Ditec QIK80EH boom ga	\$5,643.24
3396.1423-01	07/12/2016	1423	Telstra	Charges to 161116 Mandogalup Fire Brigad	\$846.61
3396.1460-01	07/12/2016	1460	Theresa Walley	Welcome to Country & Story Telling-SHP T	\$400.00
3396.1520-01	07/12/2016	1520	Truck & Car Panel & Paint	SANDBLAST, PRIME & PAINT - STEEL BOL	\$914.22
3396.1621-01	07/12/2016	1621	Western Australian Treasury Corpora	Loan #95 due 19/12/2016-Principal & Inte	\$61,249.94
3396.1649-01	07/12/2016	1649	Dennis Cleve Wood	ICT Allowance	\$2,905.33
3396.1652-01	07/12/2016	1652	Woolworths Ltd	purchase of food for drop in, masterchef	\$1,171.28
3396.1689-01	07/12/2016	1689	Sandra Elizabeth Lee	Meeting Fees	\$2,905.33
3396.1762-01	07/12/2016	1762	Officeworks BusinessDirect	Consumerables Bertram Community Centre	\$178.38
3396.1820-01	07/12/2016	1820	Cardno (WA) Pty Ltd	Wellard Modelling	\$5,390.00
3396.1825-01	07/12/2016	1825	Greenacres Turf Group	Supply and delivery of 50m2 Village Gree	\$435.00
3396.1826-01	07/12/2016	1826	Arteil	Ergonomic chairs - Gryphon MK1	\$1,491.60
3396.1853-01	07/12/2016	1853	Disability Services Commission	Refund bond-Hall hire Nov 2016	\$300.00
3396.1937-01	07/12/2016	1937	Coles Myer Ltd - Gift Card Accounti	Gift cards - valued employee and length	\$3,894.85
3396.1948-01	07/12/2016	1948	Alleasing Pty Ltd	Contract leasing for period Jan 17 to Ma	\$69,234.55
3396.2021-01	07/12/2016	2021	Subway Kwinana	Film School 2.0 - Subway Platter B	\$114.00
3396.2125-01	07/12/2016	2125	Synergy	Usage to 301116 18U BBQ/Lights/Honeywoo	\$705.50
3396.2224-01	07/12/2016	2224	Prestige Catering & Event Hire	Catering - 02/12/2016	\$5,999.40
3396.2256-01	07/12/2016	2256	GlobalX Information Services Pty Lt	Compliance searches - November 2016	\$66.33
3396.2339-01	07/12/2016	2339	Totally Confidential Records Manage	Archival Storage, Retrieval and associat	\$577.36
3396.2646-01	07/12/2016	2646	Neverfail Springwater	Water cooler - admin September 2016	\$432.45
3396.2931-01	07/12/2016	2931	Ruth Elizabeth Alexander	ICT Allowance	\$2,905.33
3396.2981-01	07/12/2016	2981	Peter Edward Feasey	Meeting Fees	\$4,756.66
3396.30-01	07/12/2016	30	Carol Elizabeth Adams	ICT Allowance	\$11,617.50
3396.3031-01	07/12/2016	3031	Specialised Security Shredding	GC Bin Exchange - 1/11/16	\$20.24
3396.3117-01	07/12/2016	3117	Western Power Connections Manager	St Lighting - 67 Oakley St MEDINA - MP16	\$31,145.00
3396.3212-01	07/12/2016	3212	Marketforce Pty Ltd	Advert - 29/10/2016	\$939.66
3396.339-01	07/12/2016	339	Civica Pty Ltd	25x TRIM SharePoint & Workflow Migration	\$30,440.40
3396.3391-01	07/12/2016	3391	Ventura Home Pty Ltd T/A Aussie Liv	Refund sec dep-L413 Daybreak Loop	\$1,456.00
3396.3411-01	07/12/2016	3411	West Aussie Amusements Pty Ltd	Final payment for adventure park activat	\$280.00
3396.3452-01	07/12/2016	3452	WA Recycling Service	Collection of green waste from Area 1	\$14,539.23
3396.357-01	07/12/2016	357	BullAnt Security Pty	Cutting of TWIN blank to suite MK13	\$28.66
3396.3877-01	07/12/2016	3877	Schweppes Australia Pty Ltd	Soft drinks - Water, Pepsi Max, Solo	\$244.35
3396.3991-01	07/12/2016	3991	Hitachi Construction Machinery Aust	Track Adjuster, Ring retaining	\$163.83

TOK [LIVE]

Warrant Listing

Warrants between

1/12/2016 to 31/01/2017



TOK [LIVE]

3/01/2017 12:02:01PM

Minimum Amount: \$0.00

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3396.412-01	07/12/2016	412	Courier Australia	Courier charges to 3/11/16	\$159.51
3396.4245-01	07/12/2016	4245	ED Property Services	BP - villa 20, replace damaged kitchen b	\$3,630.00
3396.4412-01	07/12/2016	4412	JB Hi-Fi Rockingham	Soniq Gold Series HDMI 2.0 Cable (1.2m)	\$1,049.00
3396.4520-01	07/12/2016	4520	Daniels Health Services Pty Ltd	Sharpak 500ml Disposable Sharps Containe	\$1,338.75
3396.4664-01	07/12/2016	4664	AMPAC Debt Recovery (WA) Pty Ltd	Legal costs for period ending 1/12/16	\$623.70
3396.5071-01	07/12/2016	5071	JB HiFi Commercial Division	1x Logitech C920 HD Pro Webcam, 1x Griff	\$252.26
3396.5143-01	07/12/2016	5143	Wendy Gaye Cooper	ICT Allowance	\$2,905.33
3396.5258-01	07/12/2016	5258	Susan Michele Wiltshire	Reimb of HR Team building milestone-10 s	\$459.20
3396.533-01	07/12/2016	533	Eclipse Resources	Pengilly Road - Class 1 waste tipping	\$3,509.00
3396.5358-01	07/12/2016	5358	Fairway Cabinets	Install desk top-Corian white jasmine	\$2,000.00
3396.5410-01	07/12/2016	5410	St Vincents Netball Club	Kidsport vouchers x 2 Alina & Sammy-Ros	\$400.00
3396.583-01	07/12/2016	583	Flexi Staff Pty Ltd	Philip Dowling w/e 27/11/16	\$3,039.36
3396.6109-01	07/12/2016	6109	Enchanted Character Productions	4 x performers for 4 x 45 min sets each	\$3,564.00
3396.6181-01	07/12/2016	6181	Expressions Painters and Decorators	Admin Office - repairs and painting	\$385.00
3396.6223-01	07/12/2016	6223	Robert Thompson	Meeting Fees	\$2,905.33
3396.6224-01	07/12/2016	6224	The Grant Finder	Assistance with out door movie nights 20	\$247.50
3396.6383-01	07/12/2016	6383	Alicia Jane McKenzie	Internet Reimbursement December 2016	\$79.99
3396.6395-01	07/12/2016	6395	Web for Small Business	Darius Wells - Technology Programs for T	\$544.50
3396.6460-01	07/12/2016	6460	Artistralia	Public Licence for the screening of Moon	\$132.00
3396.6576-01	07/12/2016	6576	Kylie Ilana Jesus	Facilitate After School Kids Club - 24/	\$180.00
3396.6678-01	07/12/2016	6678	Angela Maria Jakob	Reimb catering-Thank a Volunteer Day	\$56.00
3396.6700-01	07/12/2016	6700	Sprayking WA Pty Ltd	Weeds eradication-underpaid Inv 00001334	\$270.00
3396.6858-01	07/12/2016	6858	South West Corridor Development	Return of unspent grant funds-Bird Frien	\$47.23
3396.6892-01	07/12/2016	6892	Peter John Gorman	Reimb of MR drivers licence-final paymen	\$46.20
3396.69-01	07/12/2016	69	Alinta Gas	Usage to 17/11/16 229U - BP Club	\$7,929.15
3396.6959-01	07/12/2016	6959	Wilstone Handmade Pavers	Remove and replace broken capping	\$1,751.00
3396.7110-01	07/12/2016	7110	Sherrin Rentals Pty Ltd	Hire of 7 tonne smooth drum roller - 2 d	\$826.37
3396.7151-01	07/12/2016	7151	AMNS Designs	Facilitate School Holiday Craft program-	\$112.50
3396.7200-01	07/12/2016	7200	Allyce Rosamond Paulsen	Programs Assistant-WB Comm Ctre-23/11/16	\$90.00
3396.7551-01	07/12/2016	7551	Vanessa Liebenberg	Skottowe Park Activation artists fees	\$450.00
3396.7557-01	07/12/2016	7557	Sheila Mills	ICT Allowance	\$2,905.33
3396.7596-01	07/12/2016	7596	Serena Kipling	Financial Assistance for Ainslea Kipling	\$175.00
3396.7601-01	07/12/2016	7601	Focus Networks	Strategic IT Plan - Balance Payment	\$7,260.00
3396.766-01	07/12/2016	766	Jacksons Drawing Supplies	Glass Paints and Brushes	\$122.49
3396.7737-01	07/12/2016	7737	Kathryn Lindsay	Darius Wells - Program - Social Network-	\$481.25
3396.7809-01	07/12/2016	7809	Frontline Fire and Rescue Equipment	4AA Herculite helmet torch	\$264.00
3396.795-01	07/12/2016	795	K Mart	Industrial Ladder 8 Cube Bookshelf x	\$235.00
3396.8167-01	07/12/2016	8167	Mega Glow Yoga	Silversport - Gwyneth Hughes	\$200.00
3396.8224-01	07/12/2016	8224	Axiis Contracting	Contract 611KWN16 Footpaths - Supply and	\$5,567.41
3396.829-01	07/12/2016	829	Kwinana Cricket Club	Reimb items for Nightfields	\$966.80
3396.8306-01	07/12/2016	8306	Nature Calls Portable Toilets	Toilets for Adventure Park opening 16 Oc	\$616.00
3396.8321-01	07/12/2016	8321	Hi Tech Security (WA) Pty Ltd	Adventure Playground - Remote Labour - A	\$121.00
3396.8402-01	07/12/2016	8402	Prime Movers	Silversport - Susan Buckley	\$198.00
3396.8404-01	07/12/2016	8404	Red Dog Tae Kwon Do	Kidsport voucher - Indiana Summers	\$200.00
3396.8459-01	07/12/2016	8459	Sandra Elizabeth Rowe	Rates Incentive Prize - Assessment #9934	\$1,000.00
3396.8460-01	07/12/2016	8460	Clive Saunders	Rates Refund	\$3,399.72
3396.8461-01	07/12/2016	8461	Jacqueline Wilks	C/over subsidy rebate-L115 Bickley St, N	\$600.00
3396.8462-01	07/12/2016	8462	Cory James Lewis	C/over subsidy rebate-L757 Windell St, P	\$540.00
3396.8463-01	07/12/2016	8463	Nicholas Richard Lim	C/over subsidy rebate-L34 Obsidian Way,W	\$540.00
3396.8464-01	07/12/2016	8464	Jomol Jinu	C/over subsidy rebate-L503 Coleford Rd,	\$540.00
3396.8465-01	07/12/2016	8465	Daniel Cecchele	C/over subsidy rebate-L523 Bellingham Pd	\$360.00

TOK [LIVE]

Warrant Listing

Warrants between

1/12/2016 to 31/01/2017



TOK [LIVE]

3/01/2017 12:02:01PM

Minimum Amount: \$0.00

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3396.8466-01	07/12/2016	8466	Candis Alyse Clark	C/ove subsidy rebate -L1240 Bellingham P	\$540.00
3396.8467-01	07/12/2016	8467	Rhyannan Jamie Wallace	C/over subsidy rebate-L1237 Bellingham P	\$540.00
3396.8468-01	07/12/2016	8468	Damien Francis Tait	C/over subsidy rebate-L1516 Heywood Rd,W	\$360.00
3396.8469-01	07/12/2016	8469	Gaurav Seth	C/over subsidy rebate-L1511 Yateley Way,	\$540.00
3396.8470-01	07/12/2016	8470	Brooke Elle Keene	C/over subsidy rebate-L588 Glenfinlass,	\$360.00
3396.8471-01	07/12/2016	8471	Ferdinand Aloria Liboon	C/over subsidy rebate - L39 Sapphire Cha	\$540.00
3396.8472-01	07/12/2016	8472	Trudy Lee Saffin	C/over subsidy rebate-L393 Duxbury Loop,	\$360.00
3396.8473-01	07/12/2016	8473	Eileen Tock	C/over subsidy rebate-L2057 Tiliqua Cres	\$360.00
3396.8475-01	07/12/2016	8475	Kassiani Sophia Kritsotakis	Refund - death of dog - Poppy	\$80.00
3396.8476-01	07/12/2016	8476	Vicki Wotherspoon	Refund of cancelled booking - 3/12/2016	\$307.60
3396.8477-01	07/12/2016	8477	AIM Over 50 Archery Group	Silversport x 2 -A Woolley & A Parkinson	\$300.00
3396.8478-01	07/12/2016	8478	Honeywood Residents Group Inc.	Donation for Carols Event	\$500.00
3396.8479-01	07/12/2016	8479	Wealth Plus Solutions Pty Ltd	Refund bond-Hall hire 10/11/14	\$300.00
3396.8480-01	07/12/2016	8480	Load of Nations Christian Church	Refund bond-hall hire 01/7/2016	\$300.00
3396.8481-01	07/12/2016	8481	Charito Lazaro Dizon	Refund bond-Hall hire 3/12/2016	\$1,000.00
3396.8482-01	07/12/2016	8482	Lina McLernon	Refund bond-hall hire 22/10/2016	\$300.00
3396.888-01	07/12/2016	888	Les Mills Australia	License fee for month of December 2016	\$431.56
3396.903-01	07/12/2016	903	Lo-Go Appointments	Temp staff w/e 19/11/16 - M Carty	\$12,295.27
3396.959-01	07/12/2016	959	McLeods Barristers & Solicitors	Legal fees - Matter No.37875	\$392.40
3397.1491-01	07/12/2016	1491	Works Social Club	Payroll Deduction	\$250.00
3397.151-01	07/12/2016	151	Australian Services Union	Payroll Deduction	\$589.47
3397.2853-01	07/12/2016	2853	Maxxia Pty Ltd	Being employee Net ITC for period 1/11 t	\$6,748.55
3397.3376-01	07/12/2016	3376	Health Insurance Fund of WA (HIF)	Payroll Deduction	\$1,660.15
3397.3719-01	07/12/2016	3719	Town of Kwinana - Xmas fund	Payroll Deduction	\$7,560.00
3397.487-01	07/12/2016	487	Child Support Agency	Payroll Deduction	\$3,125.52
3397.892-01	07/12/2016	892	LGRCEU	Payroll Deduction	\$857.42
3398.565-01	07/12/2016	565	Bright Futures Family Day Care - Pa	FDC Payroll to 04/12/2016	\$106,284.77
3398.568-01	07/12/2016	568	Bright Futures In Home Care - Payro	IHC Payroll to 04/12/2016	\$54,045.32
3399.2374-01	08/12/2016	2374	The Active Network Inc (AUA-NZ) Pty	Ref amount held in trust-Class Renewal	\$5,502.50
3400.7367-01	09/12/2016	7367	ClickSuper Pty Ltd	Superannuation-Nov2016-03	\$225,699.46
3401.153-01	12/12/2016	153	Australian Taxation Office	Taxation	\$188,291.00
3402.565-01	12/12/2016	565	Bright Futures Family Day Care - Pa	FDC Payroll to 04/12/16 Interim	\$857.14
3403.1034-01	14/12/2016	1034	North Lake Electrical Pty Ltd	Install SDS-50e controller - Djilba Park	\$8,866.00
3403.120-01	14/12/2016	120	Curtin Gallery	APU - unit 12, replace blinds throughout	\$1,817.00
3403.1335-01	14/12/2016	1335	Rockingham Kwinana Chamber of Comme	Fee for both at 2016 Small Business Expo	\$120.00
3403.134-01	14/12/2016	134	Australia Post	Total commission for period ending 30/11	\$433.94
3403.1423-01	14/12/2016	1423	Telstra	Usage to 28/11/16 - Internet and Data	\$2,515.47
3403.1520-01	14/12/2016	1520	Truck & Car Panel & Paint	Repairs - 1GBJ678	\$1,000.00
3403.1528-01	14/12/2016	1528	Twights Plumbing Pty Ltd	APU10 Cap seal alter retic cap and seal	\$2,222.00
3403.1561-01	14/12/2016	1561	WA Limestone Co	100 tonne 75mm limestone crushed, 100 to	\$6,513.37
3403.1589-01	14/12/2016	1589	Waste Stream Management Pty Ltd	Monthly tipping - D8 - Class 1, Monthly	\$2,244.00
3403.161-01	14/12/2016	161	DORMA Australia Pty Ltd	Repair door - Koorliny Arts Centre - 27/	\$418.00
3403.1649-01	14/12/2016	1649	Dennis Cleve Wood	Reimb of travel expenses - Nov 2016	\$257.24
3403.1652-01	14/12/2016	1652	Woolworths Ltd	Caf�� Goods	\$1,777.26
3403.2125-01	14/12/2016	2125	Synergy	Usage to 1/12/16 - Admin/Parmelia/Arts C	\$25,723.75
3403.248-01	14/12/2016	248	Bunnings Building Supplies	Tools and Equipment for KAP Caretakers	\$600.49
3403.2492-01	14/12/2016	2492	Yakka Pty Ltd	Uniforms - Rebecca Oliver	\$135.15
3403.2674-01	14/12/2016	2674	Fire & Safety WA	Fire Walker level 1 glove MGFWWCU size s	\$1,125.01
3403.270-01	14/12/2016	270	Caltex Australia Petroleum Pty Ltd	Caltex Card - Nov 2016	\$5,805.40
3403.30-01	14/12/2016	30	Carol Elizabeth Adams	Reimb of travel expenses and Events expe	\$890.40
3403.339-01	14/12/2016	339	Civica Pty Ltd	MSP Monthly Service Fee - Oct 16	\$41,839.77

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Minimum Amount: \$0.00

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3403.3392-01	14/12/2016	3392	Summit Homes Group	Refund sec dep-L445 Apostles Cnr	\$66,752.00
3403.358-01	14/12/2016	358	Coastline Mower World	Limit stop and Chisel	\$80.00
3403.362-01	14/12/2016	362	Cockburn Party Hire	Slushie machine hire 16/12/2016	\$200.00
3403.3679-01	14/12/2016	3679	Antonino Scidone	Reimb of IPWEA Annual Membership	\$270.00
3403.3900-01	14/12/2016	3900	Rockingham Books	Guide to the Project Management Body of	\$105.00
3403.4059-01	14/12/2016	4059	Vicky Wai Kei Chui	Reimb of Team Milestone - Env Health	\$43.80
3403.4166-01	14/12/2016	4166	Alison Dymond	Reimb mobile expenses for period 13/10/1	\$50.00
3403.4246-01	14/12/2016	4246	Atom Supply	Uniform Issue - JEFF HEYWORTH- 5004 Wo	\$539.41
3403.4296-01	14/12/2016	4296	Patricia Maria Kursar	Reimb of Team Building Milestone-Env Hea	\$45.80
3403.4891-01	14/12/2016	4891	Display Me	Frames, Easel, brochure	\$882.85
3403.544-01	14/12/2016	544	Environmental Industries Pty Ltd	Adventure Playground - Progress Claim 12	\$107,543.82
3403.572-01	14/12/2016	572	Fire & Emergency Services, Dept of	2016/17 ESL Qtr 2 - Option B	\$1,355,733.38
3403.583-01	14/12/2016	583	Flexi Staff Pty Ltd	Steve Strachan - w/e 04/09/16	\$1,415.59
3403.6098-01	14/12/2016	6098	Christopher John Tanner	Reimb of Team Milestone - Env Health	\$40.80
3403.6371-01	14/12/2016	6371	KDAire Mechanical Services Pty Ltd	Fiona harris pavilion - Condenser coils	\$9,799.90
3403.6703-01	14/12/2016	6703	Lucor Pty Ltd	Balance-Catering of Christmas Party - 16	\$4,836.75
3403.6749-01	14/12/2016	6749	Australia Post	Postage for period ending 30/11/16	\$11,183.57
3403.69-01	14/12/2016	69	Alinta Gas	Usage to 171116 125U FDC	\$72.45
3403.7042-01	14/12/2016	7042	Quantum Building Services	Remove & replace gable fascia's at Parme	\$1,512.50
3403.7240-01	14/12/2016	7240	Pirateman Michael Speranza-Atmosphe	Presentation by Pirateman for Summer Rea	\$280.00
3403.7557-01	14/12/2016	7557	Sheila Mills	Reimb of conference expenses and other e	\$339.50
3403.7588-01	14/12/2016	7588	Mr Whippy Ice Cream Perth	Mr Whippy ice cream-Staff Christmas part	\$550.00
3403.7682-01	14/12/2016	7682	Adam James Prestage	Reimb of study fees - 3 x Units	\$9,300.00
3403.7737-01	14/12/2016	7737	Kathryn Lindsay	Darius Wells- Program - Social Network-T	\$105.00
3403.7968-01	14/12/2016	7968	Emma Louise Castle	Refund bond-Hall hire 17/5/2016	\$400.00
3403.806-01	14/12/2016	806	Kearns Garden & Hardware Supplies	Administration - Hardware supplies	\$90.00
3403.8130-01	14/12/2016	8130	Armana Holdings Pty Ltd	Ref bond-Subdivision-Sunrise Stage 68	\$37,730.26
3403.828-01	14/12/2016	828	Koorliny Arts Centre	Refund bond-Hall hire 10/12/16	\$300.00
3403.833-01	14/12/2016	833	Kwinana District Tennis Club Inc	Hire fees for period Oc/Nov 2016	\$72.00
3403.8402-01	14/12/2016	8402	Prime Movers	Silversport x 2 Agnes Cuthel & Jean Boot	\$396.00
3403.8474-01	14/12/2016	8474	Volunteer Task Force	Establish a water wise garden at Bright	\$12,478.95
3403.8483-01	14/12/2016	8483	Headstart International Pty Ltd	Replacement of bike wheels axle caps was	\$30.00
3403.8488-01	14/12/2016	8488	Rebecca Kay Allnatt	Rates Refund	\$250.00
3403.8489-01	14/12/2016	8489	Carlin Real Estate	Rates Refund	\$449.09
3403.8490-01	14/12/2016	8490	Rhiannon Lorraine Keel	Reimb of Pool Lifeguard Re-qualification	\$135.00
3403.8491-01	14/12/2016	8491	Warnbro Community High School	Cancellation of Booking-8th & 15th Dec -	\$91.60
3403.8492-01	14/12/2016	8492	Gladys Nyashanu	Reimb of Team Milestones - Env Health	\$23.90
3403.8493-01	14/12/2016	8493	Laura Sioban Timmer	Workshop - 1 x book - Toughen Up Princes	\$265.00
3403.8494-01	14/12/2016	8494	Nicole Clowry	Refund bond-Hall hire 28/8-11/1/17	\$200.00
3403.8495-01	14/12/2016	8495	Jamberry Nails	Refund bond-Hall hire3/12/2016	\$300.00
3403.8497-01	14/12/2016	8497	Bertram Primary School P & C	Refund bond-Hall hire 23/11/16	\$200.00
3403.8498-01	14/12/2016	8498	Halls Head Country Croquet Club	Silversport - Peter Ross	\$160.00
3403.8499-01	14/12/2016	8499	Margaret Elizabeth Williams	Refund Vcation care fees - Alan Thomas	\$120.00
3403.8502-01	14/12/2016	8502	Cheryl Morgan	Refund bond-Patio hire 13/12/2016	\$100.00
3403.8503-01	14/12/2016	8503	Jessica Howard	Refund bond-Patio hire 11/12/2016	\$100.00
3403.903-01	14/12/2016	903	Lo-Go Appointments	Temp City Assist Officer - Geoff Copley	\$5,638.48
3404.1022-01	20/12/2016	1022	Naval Base Concrete Pty Ltd	2 x soakwells and 1 x liner	\$409.12
3404.1042-01	20/12/2016	1042	NVMS Pty Ltd	Qute11003106 for the u/grade frm Loggin	\$355.33
3404.1044-01	20/12/2016	1044	Oakford Agricultural & Garden Suppl	1' suction hose, 25mm brass nut & tail,	\$655.39
3404.1046-01	20/12/2016	1046	OCE Australia Ltd	Monthly Charges for ColorWave 550 - Scan	\$212.06
3404.1059-01	20/12/2016	1059	Vodafone Messaging	Alpha Network Access Fee December 2016	\$198.75

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3404.1061-01	20/12/2016	1061	Otis Elevator Company Pty Ltd	Margaret Fielman Centre - Quarterly main	\$1,439.55
3404.1072-01	20/12/2016	1072	Paint Industries	Eco Green Acid Graffiti Remover 25L	\$1,256.32
3404.1078-01	20/12/2016	1078	Parks And Leisure Australia	Dog Friendly Parks Seminar - 1 December	\$165.00
3404.1130-01	20/12/2016	1130	Port Printing Works	Faunawatch stickers	\$517.83
3404.115-01	20/12/2016	115	Asphalt Surfaces Pty Ltd	Ex-bin supply of mix	\$285.19
3404.1157-01	20/12/2016	1157	Quality Traffic Management Pty Ltd	Traffic management - 17 & 18/11/16	\$37,880.16
3404.1158-01	20/12/2016	1158	Quick Corporate Australia	Ascend157 - 1500 x 700 white frame and 2	\$6,893.28
3404.1186-01	20/12/2016	1186	Red Dot	Purchase of 8 boxes of small dinosaurs f	\$198.83
3404.1189-01	20/12/2016	1189	Reece Pty Ltd	KAP replace toilet flush buttons	\$64.67
3404.1223-01	20/12/2016	1223	Rockingham Betta Electrical & Gas	BP - villa 59, supply elevated oven, WDG	\$1,928.00
3404.1227-01	20/12/2016	1227	Rockingham Holden	Supply and fit drivers side window mech	\$214.85
3404.1265-01	20/12/2016	1265	Sai Global Ltd	HB125-2007. Glass and glazing handbook	\$258.88
3404.1276-01	20/12/2016	1276	Satellite Security Services	Darius Wells-2.11.2016 replaced batterie	\$6,803.08
3404.1277-01	20/12/2016	1277	Savage Garden Services	Slash along fence line from Parsons Way	\$1,902.00
3404.1282-01	20/12/2016	1282	Sealanes (1985) Pty Ltd	TM91732 Carton of Gatorade Berry 600ml,	\$807.28
3404.1297-01	20/12/2016	1297	Shenton Enterprises Pty Ltd	Dolphin bag frame	\$66.55
3404.130-01	20/12/2016	130	Australasian Performing Rights	License fees for retail & general backgr	\$208.10
3404.1313-01	20/12/2016	1313	Daimler Trucks Perth	Supply - 1 x MK486111 MIRROR,RR VIEW, 5	\$1,173.00
3404.1338-01	20/12/2016	1338	South West Group	Fuel Load Assessment Training - South We	\$2,750.00
3404.1343-01	20/12/2016	1343	Southern Metropolitan Regional Coun	Overcompaction charge for November 2016	\$25,549.66
3404.1357-01	20/12/2016	1357	Sportsworld Of WA	Assorted goggles for proshop	\$968.55
3404.1360-01	20/12/2016	1360	Saint John Ambulance Australia (WA)	Provide First Aid Training - 24 November	\$461.95
3404.1375-01	20/12/2016	1375	Stewart & Heaton Clothing Co Pty Lt	T540 Trouser size 87R	\$85.05
3404.1393-01	20/12/2016	1393	Sunny Sign Company Pty Ltd	Street signs: PICCADILLY LANE	\$3,567.85
3404.1420-01	20/12/2016	1420	Technifire 2000	FEPAC1004-2, FEPAC1006, etc	\$278.63
3404.1423-01	20/12/2016	1423	Telstra	Usage to 27/11/16 - Mobile phone - Whole	\$6,556.34
3404.1474-01	20/12/2016	1474	Toll Transport Pty Ltd	Courier Planning to Ellenbrook	\$118.95
3404.1481-01	20/12/2016	1481	Total Eden Pty Ltd	20mm M+F adapter, 40mm ball valve, etc	\$105.60
3404.1485-01	20/12/2016	1485	T-Quip	1 x New Toro Workman GTX Battery Powerex	\$20,740.00
3404.1500-01	20/12/2016	1500	Toyotaways	In accordance CUA State Government Fleet	\$43,063.21
3404.1524-01	20/12/2016	1524	Turfmaster Facility Management	Renovation works to the following Sports	\$6,435.00
3404.1528-01	20/12/2016	1528	Twights Plumbing Pty Ltd	Administration - Art Centre Toilet 15.11	\$52,062.20
3404.1536-01	20/12/2016	1536	Ulverscroft Large Print Books	Purchase Audio CDs & MP3s from July - Se	\$438.41
3404.1561-01	20/12/2016	1561	WA Limestone Co	Road Base - as per tender contract 613KW	\$4,989.99
3404.1621-01	20/12/2016	1621	Western Australian Treasury Corpora	Loan #106 due 28/12/2016 - Principal & I	\$688,766.79
3404.1623-01	20/12/2016	1623	Western Irrigation Pty Ltd	Skottowe Park verge - Hydrometer Service	\$1,457.50
3404.1652-01	20/12/2016	1652	Woolworths Ltd	Purchase of items for Lolly Run bagging	\$1,079.23
3404.1655-01	20/12/2016	1655	Worksense Safety & Workwear Pty Ltd	WS0003382NNR097 - Trouser Cot Light Weig	\$296.91
3404.1726-01	20/12/2016	1726	Kyocera Document Solutions Australi	Admin (CEO) - TASKalfa 7551CI - S/N: L7	\$1,138.61
3404.1760-01	20/12/2016	1760	Hanson Construction Materials Pty L	0.4m3 129 Bellingham Parade Wellard	\$3,885.20
3404.1826-01	20/12/2016	1826	Arteil	Arteil, Gryphon, MK1 - Sliding Seat - Hi	\$1,588.40
3404.1830-01	20/12/2016	1830	Biffa Bins	APU - unit 76, skip bin	\$310.00
3404.1877-01	20/12/2016	1877	Palatchies's Earthmoving Repairs	3 x 1100mm Lengths x 150mm Diameter Bla	\$181.50
3404.188-01	20/12/2016	188	Beaurepaires Tyres Kwinana	570451, GY 11R22.5 148/145L G667 TYRE, .	\$4,370.00
3404.1935-01	20/12/2016	1935	Ikea	Gingerbread dough for Christmas Twilight	\$99.00
3404.1970-01	20/12/2016	1970	Early Childhood Australia Inc	Everyday Learning Series	\$65.00
3404.2097-01	20/12/2016	2097	Beaver Tree Services Aust Pty Ltd	Bee Control-Calista Oval Adventure Playg	\$23,587.06
3404.21-01	20/12/2016	21	Accidental First Aid Supplies	Service of appliances and station first	\$1,518.98
3404.2125-01	20/12/2016	2125	Synergy	Usage to 071216 16U Zone Youth Space	\$148,192.00
3404.218-01	20/12/2016	218	Bob Jane T-Mart	KWN1958 - Supply and fit 2 x BST 245/70R	\$2,164.00
3404.2197-01	20/12/2016	2197	Lock Joint Australia	Bitumen Fibre Expansion Joint 100mm x 2.	\$465.30

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3404.2224-01	20/12/2016	2224	Prestige Catering & Event Hire	Catering for OCM Christmas Dinner	\$440.80
3404.2247-01	20/12/2016	2247	Rankine Mosquito Management	Mosquito monitoring for September 2016 t	\$7,359.00
3404.228-01	20/12/2016	228	Boya Equipment	55474DC BLADE, 55474-01DC BOLT BUSH	\$359.48
3404.238-01	20/12/2016	238	Alwyn Anthony Britto	Goods & Services	\$259.30
3404.2410-01	20/12/2016	2410	ABCO Products	John Wellard Community Centre - Cleanmax	\$4,266.51
3404.248-01	20/12/2016	248	Bunnings Building Supplies	Administration - Hardware supplies., Adv	\$3,146.47
3404.2483-01	20/12/2016	2483	Picton Press	Print and delivery of 'Voices of Kwinana	\$611.71
3404.2507-01	20/12/2016	2507	Ixom Operations Pty Ltd	2 x 70KG Chlorine cylinders	\$1,940.01
3404.2508-01	20/12/2016	2508	Quality Press	Vehicle identification stickers 2016-17	\$226.38
3404.2512-01	20/12/2016	2512	Konnect	39163 - Loctite anti seize	\$125.81
3404.2546-01	20/12/2016	2546	Sigma Chemicals	Soda Ash	\$848.35
3404.2587-01	20/12/2016	2587	Westrac Equipment Pty Ltd	110-8827 RECEIVER, 126-7539 NOZZLE AS	\$850.68
3404.264-01	20/12/2016	264	Cabcharge Australia Ltd	Cab vouchers used - Cr S Mills - Confere	\$276.95
3404.2646-01	20/12/2016	2646	Neverfail Springwater	Bottled water account. 3 November 2016	\$539.15
3404.2652-01	20/12/2016	2652	Modern Teaching Aids Pty Ltd	Craft paper and tape	\$781.97
3404.2674-01	20/12/2016	2674	Fire & Safety WA	Flagging Tape Yellow	\$928.99
3404.2698-01	20/12/2016	2698	Wilson Security Pty Ltd	CAL Mobile Security Patrols - Nobember 2	\$1,245.90
3404.275-01	20/12/2016	275	Cannon Hygiene Australia Pty Ltd	Washroom Services - November 2016 (2)	\$1,278.53
3404.2807-01	20/12/2016	2807	PLE Computers Pty Ltd	5x Alogic Cat6 5M Network Cable (Blue)	\$50.00
3404.2842-01	20/12/2016	2842	South East Regional Centre for Urba	Weed control at Rockingham Beach Site 2	\$2,585.00
3404.2852-01	20/12/2016	2852	Downer EDI Works Pty Ltd	Contract 587KWN15 Supply Road Surfacing	\$78,361.67
3404.2877-01	20/12/2016	2877	Tox Free Australia Pty Ltd	Empty backwash tank x 2	\$4,805.90
3404.2903-01	20/12/2016	2903	Insight Call Centre Services	Call Monitoring - October - 2016 - WALGA	\$2,377.43
3404.2937-01	20/12/2016	2937	Bolinda Publishing Pty Ltd	Purchase Large Print Titles x 12 Books	\$657.86
3404.302-01	20/12/2016	302	Chadson Engineering	For 2 x boxes of 250 tablets of AP 011 -	\$721.05
3404.3084-01	20/12/2016	3084	Outsource Business Support Solution	System and Reporting Support Rates	\$1,072.50
3404.3105-01	20/12/2016	3105	Poly Pipe Traders	Camlock 2" fem x fem. bsp	\$5,974.25
3404.3106-01	20/12/2016	3106	Lochness Pty Ltd	Passive and Streetscape Mowing as per te	\$39,868.62
3404.3152-01	20/12/2016	3152	Charles Service Company	Cleaning Services November 2016	\$60,314.99
3404.3224-01	20/12/2016	3224	Retech Rubber	Orelia Oval Playgrd-Repair the hole in r	\$770.00
3404.3312-01	20/12/2016	3312	Daniels Printing Craftsmen	City of Kwinana Calendar 2017	\$17,340.40
3404.3392-01	20/12/2016	3392	Summit Homes Group	Refund sec dep-L330 Daybreak Loop	\$8,680.00
3404.342-01	20/12/2016	342	CJD Equipment Pty Ltd	V2904941 OIL FILTER	\$622.66
3404.3447-01	20/12/2016	3447	Chefmaster Australia	Supply and deliver orange litter bags	\$1,520.40
3404.3450-01	20/12/2016	3450	West Coast Shade	Installation of Shade Sails over summer	\$6,809.00
3404.3462-01	20/12/2016	3462	Ann Beaman & Bernard Gordon Beaman	Banksia Park refund 1516	\$259.30
3404.3463-01	20/12/2016	3463	Joyce Edmunds	Banksia Park refund 1516	\$259.30
3404.3466-01	20/12/2016	3466	Shirley Stevenson	Banksia Park refund 1516	\$259.30
3404.3467-01	20/12/2016	3467	Mavis Scothern	Banksia Park refund 1516	\$259.30
3404.3470-01	20/12/2016	3470	Joseph Cecil Edwin Chipping	Banksia Park refund 1516	\$259.30
3404.347-01	20/12/2016	347	Cleanaway Pty Ltd	Waste Services November 2016	\$160,909.21
3404.3471-01	20/12/2016	3471	Bill Griffiths & Pat Griffiths	Banksia Park refund 1516	\$259.30
3404.3472-01	20/12/2016	3472	Mary Annakin	Banksia Park refund 1516	\$259.30
3404.3474-01	20/12/2016	3474	Patrica Rawlings	Banksia Park refund 1516	\$259.30
3404.3476-01	20/12/2016	3476	George Allan Gear & Jessica Gear	Banksia Park refund 1516	\$259.30
3404.3479-01	20/12/2016	3479	Edith Ellis	Banksia Park refund 1516	\$259.30
3404.3480-01	20/12/2016	3480	Reginald John Belbin	Banksia Park refund 1516	\$259.30
3404.3481-01	20/12/2016	3481	Elsie Frank	Banksia Park refund 1516	\$259.30
3404.3482-01	20/12/2016	3482	Linda Mary Maddocks	Banksia Park refund 1516	\$259.30
3404.3483-01	20/12/2016	3483	Glenys Sydney Gomez	Banksia Park refund 1516	\$259.30
3404.3484-01	20/12/2016	3484	Kenneth Allcock	Banksia Park refund 1516	\$259.30

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3404.3495-01	20/12/2016	3495	Valerie Hookham	Banksia Park refund 1516	\$259.30
3404.3496-01	20/12/2016	3496	Minna Ansic	Banksia Park refund 1516	\$259.30
3404.3497-01	20/12/2016	3497	Lynette Truswell	Banksia Park refund 1516	\$259.30
3404.3499-01	20/12/2016	3499	Rhonda Dawn McGee	Banksia Park refund 1516	\$259.30
3404.3502-01	20/12/2016	3502	Patricia Clarke	Banksia Park refund 1516	\$259.30
3404.3504-01	20/12/2016	3504	Paula Maria Josepha Geling	Banksia Park refund 1516	\$259.30
3404.3507-01	20/12/2016	3507	Melody Alsop	Banksia Park refund 1516	\$259.30
3404.3509-01	20/12/2016	3509	Maureen Soady	Banksia Park refund 1516	\$259.30
3404.3511-01	20/12/2016	3511	John Lewis	Banksia Park refund 1516	\$259.30
3404.3513-01	20/12/2016	3513	Bill Campbell	Banksia Park refund 1516	\$259.30
3404.3516-01	20/12/2016	3516	Patricia Jones & Ray Jones	Banksia Park refund 1516	\$259.30
3404.3524-01	20/12/2016	3524	John Whitton & Elsie Whitton	Banksia Park refund 1516	\$259.30
3404.3525-01	20/12/2016	3525	Estate of Wendy Kempthorne	Banksia Park refund 1516	\$173.58
3404.3527-01	20/12/2016	3527	Vivienne Anne Buckingham	Banksia Park refund 1516	\$259.30
3404.3529-01	20/12/2016	3529	Ray Davis	Banksia Park refund 1516	\$259.30
3404.3530-01	20/12/2016	3530	Dorothy Hill	Banksia Park refund 1516	\$259.30
3404.3533-01	20/12/2016	3533	Maxine Ellis	Banksia Park refund 1516	\$259.30
3404.3534-01	20/12/2016	3534	Ena Jeffrey	Banksia Park refund 1516	\$259.30
3404.3538-01	20/12/2016	3538	Cornelia Troost	Banksia Park refund 1516	\$259.30
3404.3540-01	20/12/2016	3540	Joan Butcher	Banksia Park refund 1516	\$259.30
3404.3541-01	20/12/2016	3541	Shirley Ranger	Banksia Park refund 1516	\$259.30
3404.3542-01	20/12/2016	3542	Ron Brooks & Gillian Brooks	Banksia Park refund 1516	\$259.30
3404.3543-01	20/12/2016	3543	Elizabeth Hilton Livesey	Banksia Park refund 1516	\$259.30
3404.3548-01	20/12/2016	3548	Elisabeth Remmelink	Banksia Park refund 1516	\$245.13
3404.3549-01	20/12/2016	3549	Thomas Marlow & Dorothy Marlow	Banksia Park refund 1516	\$259.30
3404.3550-01	20/12/2016	3550	Margaret Beckett	Banksia Park refund 1516	\$259.30
3404.3551-01	20/12/2016	3551	Mary Kukura	Banksia Park refund 1516	\$259.30
3404.3552-01	20/12/2016	3552	Cherry Hamilton	Banksia Park refund 1516	\$259.30
3404.3555-01	20/12/2016	3555	Muriel Foster	Banksia Park refund 1516	\$14.88
3404.3556-01	20/12/2016	3556	Jenny Binks	Banksia Park refund 1516	\$259.30
3404.357-01	20/12/2016	357	BullAnt Security Pty	Supply 1 x Twinlock Key to suit 20.3.	\$372.58
3404.3580-01	20/12/2016	3580	HECS Fire	Recquatic - Annual Inspection - Fire Bri	\$790.90
3404.358-01	20/12/2016	358	Coastline Mower World	RBP5332303000 REAR TUBE 17X8X8, LAW	\$3,410.35
3404.3584-01	20/12/2016	3584	CPG Research & Advisory Pty Ltd	Advisory fee for December Qtr 2016	\$3,300.00
3404.3589-01	20/12/2016	3589	Envirocare Systems Pty Ltd	Urinal servicing	\$267.30
3404.359-01	20/12/2016	359	Coates Hire Operations Pty Ltd	Hire of reversible plate compactor	\$116.66
3404.3595-01	20/12/2016	3595	Garrards Pty Ltd	Vectobac G 18Kg,Prolink Briquet 200 Bloc	\$1,815.00
3404.3597-01	20/12/2016	3597	Rosie O Face Painters Extraordinair	Face Painting For Festival	\$1,720.00
3404.3608-01	20/12/2016	3608	Foreshore Rehabilitation & Landscap	firebreak maintenance	\$3,960.00
3404.3642-01	20/12/2016	3642	Hodge Collard Preston Pty Ltd	Concept Design for new Administration Bu	\$2,887.50
3404.3660-01	20/12/2016	3660	Peggy Winifred Beckingham	Banksia Park refund 1516	\$259.30
3404.3677-01	20/12/2016	3677	TC Precast Pty Ltd	1 x 3 piece kit, 2 x bases and 1 x manho	\$1,192.40
3404.3686-01	20/12/2016	3686	KAJ Installations & Services	APU - garages No. 13 & 25, correct door	\$220.00
3404.3757-01	20/12/2016	3757	Teamworks Development Australia Pty	Deposit Silver Valley Leadersip Challen	\$500.00
3404.3788-01	20/12/2016	3788	Bunnings Building Supplies O'Connor	Sloans Cottage - Linseed oil and sand pa	\$493.45
3404.3814-01	20/12/2016	3814	Linda Joan Foster	Reimbursement for customer service miles	\$271.50
3404.3863-01	20/12/2016	3863	Chamber Of Commerce & Industry	Safety Representative Training - 17 Febr	\$385.00
3404.3867-01	20/12/2016	3867	Paul John Neilson	Reimbursement for Planning Milestone Eve	\$550.00
3404.3880-01	20/12/2016	3880	Photocoffee	Photography at Kwinana Recquatic Open Da	\$368.50
3404.3919-01	20/12/2016	3919	Playmaster Pty Ltd	Harrison Way Playground - Double wave sl	\$6,986.90
3404.3935-01	20/12/2016	3935	Saferoads Pty Ltd	Install traffic calming/management	\$2,304.50

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Cheque/Ref	Date	Creditor	Payee	Description	Amount
3404.3977-01	20/12/2016	3977	MRP Osborne Park-General Pest/Termi	General Pest/Termite Division 4307	\$17,780.30
3404.3999-01	20/12/2016	3999	Wizard Training Solutions	A Proactive Approach to Dealing with Cha	\$3,093.20
3404.4002-01	20/12/2016	4002	Savage Surveying	Set Out Survey - Gilmore Ave and Sloan D	\$814.00
3404.4003-01	20/12/2016	4003	Infiniti Group	2x box of ten rolls black 73l bin liners	\$602.47
3404.4033-01	20/12/2016	4033	Envision Ware Pty Ltd	3 x CBA note acceptor cleaning cards	\$33.00
3404.4057-01	20/12/2016	4057	Kelyn Training Services	Maintain and operate Chainsaws - 5 Decem	\$280.00
3404.407-01	20/12/2016	407	Staples Australia	Stationery order November 2016	\$2,379.08
3404.4077-01	20/12/2016	4077	Commarine	5641, Code 3 LED Light 12v Red	\$261.80
3404.4082-01	20/12/2016	4082	Diskbank Pty Ltd	Archival digitisation of 973 negatives	\$1,466.86
3404.4112-01	20/12/2016	4112	Cleverpatch Pty Ltd	Art & Craft Items for Dec/Jan 2016/17 &	\$1,100.27
3404.412-01	20/12/2016	412	Courier Australia	Coureur charges to 16/11/16	\$205.70
3404.4125-01	20/12/2016	4125	LD Total	November - Landscape Maintenance Works f	\$80,787.47
3404.413-01	20/12/2016	413	Covs Parts Pty Ltd	72713 - 4 X 10W LED WORKLAMP SQR FLC	\$3,079.00
3404.4139-01	20/12/2016	4139	Mary Monica Keep	Banksia Park refund 1516	\$259.30
3404.4141-01	20/12/2016	4141	Doreen Newsome	Banksia Park refund 1516	\$259.30
3404.4176-01	20/12/2016	4176	Banyan Creative	Popcorn Machine with staff. Movie screen	\$6,776.00
3404.4179-01	20/12/2016	4179	Australian Office Leading Brands	140030 30 boxes (15 units of 1000) Windo	\$519.00
3404.4184-01	20/12/2016	4184	Salvatore Sorgiovanni	IPWEA 2017 Membership re-imbursement	\$297.00
3404.4190-01	20/12/2016	4190	AC Cooling Services	BP - Clubhouse, service Air-conditioner	\$176.00
3404.4233-01	20/12/2016	4233	Wavesound Pty Ltd	Purchase Audio Titles Jul-Sep Catalogue	\$2,689.50
3404.4245-01	20/12/2016	4245	ED Property Services	APU - unit 70, Repair to kitchen cupboar	\$550.00
3404.4246-01	20/12/2016	4246	Atom Supply	Uniform Issue - COREY STONEHAM- 2007 V	\$2,097.29
3404.4257-01	20/12/2016	4257	Armadillo Products Pty Ltd	Diaphragm Pump & Reel Waste Oil - Macna	\$2,532.20
3404.4387-01	20/12/2016	4387	Kott Gunning	Ref 161883 - Invoice 229229 Banking	\$2,566.08
3404.4497-01	20/12/2016	4497	Faunatech Ausbat Pty Ltd	2x Reconyx HC600 HyperFire Cameras and c	\$2,577.61
3404.4512-01	20/12/2016	4512	Barbara Regan	Banksia Park refund 1516	\$259.30
3404.4513-01	20/12/2016	4513	Audrey Taylor & Gerald Ralph Taylor	Banksia Park refund 1516	\$259.30
3404.4514-01	20/12/2016	4514	John Joachim Xavier	Banksia Park refund 1516	\$259.30
3404.4515-01	20/12/2016	4515	Margaret Mary Robertson	Banksia Park refund 1516	\$259.30
3404.4516-01	20/12/2016	4516	Peter Gerald Hanmer & Jeanette Hanm	Banksia Park refund 1516	\$259.30
3404.4550-01	20/12/2016	4550	Bitumen Surfacing	Gilmore Avenue Resurfacing - Spray Seal	\$13,857.25
3404.4627-01	20/12/2016	4627	Sara Natasha Urban	MC for Festival	\$500.00
3404.4633-01	20/12/2016	4633	Shirley Elfrida Bull & Thomas James	Banksia Park refund 1516	\$259.30
3404.4634-01	20/12/2016	4634	Doris Alcock	Banksia Park refund 1516	\$259.30
3404.4653-01	20/12/2016	4653	Street Hassle Events	Supply of Power for Festival	\$4,267.50
3404.4661-01	20/12/2016	4661	Envirolab Services (WA) Pty Ltd	Water analysis	\$1,340.90
3404.4662-01	20/12/2016	4662	Rockingham Wild Encounters	Dolphin Penguin and Sea Lion Cruise 2 Ad	\$290.00
3404.4663-01	20/12/2016	4663	Pitney Bowes Software Pty Ltd	MapInfo Profl Level 1 Training - 22 nov-	\$2,860.00
3404.4692-01	20/12/2016	4692	Elliotts Irrigation Pty Ltd	Iron filer servicing for October 2016	\$1,083.50
3404.4719-01	20/12/2016	4719	Complete Office Supplies Pty Ltd	Darius Wells Library & Resource Cnt diar	\$1,782.79
3404.4743-01	20/12/2016	4743	Artcom Fabrication	Plaque for opening of the event	\$8,448.00
3404.4790-01	20/12/2016	4790	Spotlight Pty Ltd	Christmas Decorations Twilight Event	\$178.90
3404.4801-01	20/12/2016	4801	Remida Perth Inc	Yearly membership	\$100.00
3404.483-01	20/12/2016	483	Landgate	In accordance with the Local Government	\$5,602.31
3404.4861-01	20/12/2016	4861	Big W	Equipment for Healthy Lifestyles Stadium	\$1,679.65
3404.4879-01	20/12/2016	4879	Champion Music	50% Deposit for Australia Day Band - How	\$1,331.00
3404.4897-01	20/12/2016	4897	Floss & Popcorn Supply Company	Fairy Floss and Popcorn Machine for Kwin	\$967.55
3404.4911-01	20/12/2016	4911	Geoffrey Booth	Banksia Park refund 1516	\$259.30
3404.4926-01	20/12/2016	4926	Aussie Clotheslines	APU - unit 66, service and relocate wall	\$105.00
3404.5062-01	20/12/2016	5062	Tony Aveling & Associates Pty Ltd	Fundamentals of Supervision Training - 1	\$3,695.00
3404.510-01	20/12/2016	510	Downer EDI Engineering Electrical P	7mm gran AC50B asphalt - Docket #57228,	\$343.64

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3404.5179-01	20/12/2016	5179	Safemaster Safety Products	Inspect the anchor points at Medina Hall	\$551.76
3404.5193-01	20/12/2016	5193	Flo Wray	Banksia Park refund 1516	\$259.30
3404.5195-01	20/12/2016	5195	Rosewitha Bywaters	Banksia Park refund 1516	\$259.30
3404.5196-01	20/12/2016	5196	Joan Hulme	Banksia Park refund 1516	\$259.30
3404.5197-01	20/12/2016	5197	Brenda Patricia Sawyers	Banksia Park refund 1516	\$259.30
3404.5198-01	20/12/2016	5198	Dorothy Dugan-Baldrey	Banksia Park refund 1516	\$259.30
3404.5199-01	20/12/2016	5199	Henry Wink	Banksia Park refund 1516	\$259.30
3404.5279-01	20/12/2016	5279	OCF Sales	Radio Repairs	\$226.82
3404.5342-01	20/12/2016	5342	Bunnings Building Supplies	Glitter paint spray and white paint spr	\$145.40
3404.540-01	20/12/2016	540	EJ's Mini Excavator	Excavator hire for entry statement wall	\$17,776.00
3404.5447-01	20/12/2016	5447	Rave Discounts	Plastic bags, food boxes and materials f	\$289.90
3404.5490-01	20/12/2016	5490	The Language Centre Bookshop	Assorted items - Library	\$836.70
3404.5520-01	20/12/2016	5520	Master Lock Service	BP - villa 60 & power board behind resid	\$2,253.85
3404.5523-01	20/12/2016	5523	Yelakitj Moort Nyungar Assoc Inc	Welcome to Country for Kwinana Festival	\$300.00
3404.5546-01	20/12/2016	5546	4 Signs Pty Ltd	Toilet signage for Adventure Park. Chang	\$495.00
3404.56-01	20/12/2016	56	Aim	Professional Business Writing Training -	\$756.00
3404.5701-01	20/12/2016	5701	Ruth Long	Goods & Services	\$259.30
3404.5703-01	20/12/2016	5703	Audrey Lillian Spooner	Goods & Services	\$259.30
3404.5743-01	20/12/2016	5743	Programmed Maintenance Services Ltd	Monthly Gardening and Lawn Mowing Novem	\$10,017.52
3404.5750-01	20/12/2016	5750	Kev's Wheelie Kleen	Administration - Rubbish bin and recycli	\$610.50
3404.5751-01	20/12/2016	5751	David Roberts Graphics	5x Bluebeam Revu 2016 Standard Licenses	\$1,663.75
3404.5823-01	20/12/2016	5823	Accord Security Pty Ltd	Security for Festival	\$1,757.80
3404.583-01	20/12/2016	583	Flexi Staff Pty Ltd	Philip Dowling w/e 04/12/16, Philip Dowl	\$1,280.28
3404.5859-01	20/12/2016	5859	HK Calibration Technologies Pty Ltd	CALIBRATE TORQUE WRENCH AND PROV	\$308.55
3404.59-01	20/12/2016	59	CIPS Australia Pty Ltd	Contract Management Training - 8 Februar	\$6,820.00
3404.5913-01	20/12/2016	5913	Clark Rubber Rockingham	Rubber mat for repairs to the playground	\$32.48
3404.5958-01	20/12/2016	5958	West Coast Profilers	Profile truck & sweep- Gilmore Ave	\$30,764.69
3404.5966-01	20/12/2016	5966	Bonfire Group	12 mth prem hsting www.lyrik.com.au (De	\$792.00
3404.5995-01	20/12/2016	5995	Zenien Pty Ltd T/as ATFT Astuta Tru	CCTV Systems Consulting/Installation. 11	\$2,069.82
3404.6000-01	20/12/2016	6000	Scott Printers Pty Ltd	Reprint of staff values booklets x350	\$781.00
3404.60-01	20/12/2016	60	Air Liquide	Medical Oxygen cylinder fees Nov 2016	\$100.71
3404.6018-01	20/12/2016	6018	ALSCO Pty Ltd	Table Linen Hire for events throughout t	\$246.99
3404.6091-01	20/12/2016	6091	Kilo Holdings Pty Ltd	Darius Wells Plants	\$110.00
3404.6110-01	20/12/2016	6110	Castrol Lubricants	Assorted HP oils	\$4,470.24
3404.6126-01	20/12/2016	6126	Eluma Event Solutions	Local Organisations Christmas Function H	\$700.00
3404.6224-01	20/12/2016	6224	The Grant Finder	Games in the Square Assistance	\$1,675.00
3404.6261-01	20/12/2016	6261	Rebecca J Flanagan	Facilitation of William Bertram Story ti	\$2,300.00
3404.6289-01	20/12/2016	6289	Clockwork Print	Production of 1x 2.5m expo wall (straigh	\$1,677.50
3404.6368-01	20/12/2016	6368	ATI-Mirage Pty Ltd	Access Intermediate 2013/2016 Training-2	\$297.50
3404.6370-01	20/12/2016	6370	Elexacom	Darius Wells Light Fitting Repairs	\$21,465.58
3404.6371-01	20/12/2016	6371	KDAire Mechanical Services Pty Ltd	Kwinana Trade Centre- Airconditioning m	\$9,500.22
3404.6382-01	20/12/2016	6382	Zip Heaters	John Wellard Community Centre - Zip taps	\$415.80
3404.640-01	20/12/2016	640	Gilden Tree Farm	Street Tree Parkview Bertram	\$3,630.00
3404.6541-01	20/12/2016	6541	Strut Specialists WA	C1, Cup P6-10 Plastic, 10 mm cup with ext	\$39.50
3404.6576-01	20/12/2016	6576	Kylie Ilana Jesus	Programs Facilitator AfterS/I Kids Club	\$360.00
3404.6601-01	20/12/2016	6601	Gary John Kay	Envelopes for awards Vouchers	\$35.30
3404.662-01	20/12/2016	662	Green Skills Inc / Ecojobs	Tree Watering @ \$2.99 for 40Lt per tree	\$4,370.78
3404.664-01	20/12/2016	664	Greenway Enterprises	BC 121475 Bamboo canes 12 -14 mm x 20 b	\$2,422.10
3404.6700-01	20/12/2016	6700	Spraying WA Pty Ltd	November - spraying of weeds in various	\$14,310.53
3404.6703-01	20/12/2016	6703	Lucor Pty Ltd	Council Dinner - 28 Nov 2016	\$427.00
3404.671-01	20/12/2016	671	Gym Care	Spin bikes service and repairs	\$373.23

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3404.6741-01	20/12/2016	6741	3E Consulting Engineers Pty Ltd	Design Consultancy for M/ Netball Courts	\$3,740.00
3404.6770-01	20/12/2016	6770	Baldivis Veterinary Hospital	Consultation of Stray Cat from 6pm - 9pm	\$90.00
3404.6796-01	20/12/2016	6796	Adelaide Betty Trent	Goods & Services	\$259.30
3404.6797-01	20/12/2016	6797	Norma Newland	Banksia Park refund 1516	\$259.30
3404.6798-01	20/12/2016	6798	Elizabeth Lang	Banksia Park refund 1516	\$259.30
3404.6799-01	20/12/2016	6799	Isobel Baldacci	Banksia Park refund 1516	\$259.30
3404.6800-01	20/12/2016	6800	Walter & Mary Buczolic	Banksia Park refund 1516	\$259.30
3404.6801-01	20/12/2016	6801	Mary Rafferty Harris	Banksia Park refund 1516	\$259.30
3404.6802-01	20/12/2016	6802	Marjorie Watson	Banksia Park refund 1516	\$259.30
3404.6803-01	20/12/2016	6803	Catherine Gardiner Hazeldean	Banksia Park refund 1516	\$259.30
3404.6834-01	20/12/2016	6834	S & L Engineering	MARK MSM 5.5 DX MINI FULL FEATURE IN	\$9,250.45
3404.6837-01	20/12/2016	6837	Balls N All Amusements	Christmas function 16/12/16 pinball, tw	\$1,100.00
3404.6872-01	20/12/2016	6872	Schindler Lifts Australia Pty Ltd	John Wellard Community Centre - Lift and	\$594.10
3404.6878-01	20/12/2016	6878	Charles Bryson Macaulay	Banksia Park refund 1516	\$259.30
3404.6885-01	20/12/2016	6885	World Book	World Book Online Subscription from Janu	\$1,342.00
3404.69-01	20/12/2016	69	Alinta Gas	Usage to 061216 104U Leda Hall	\$75.50
3404.6938-01	20/12/2016	6938	The Littlest Fox	Medina revitalisation Project community	\$200.00
3404.694-01	20/12/2016	694	Heatley Sales Pty Ltd	SS500-50 SUNSCREEN PROBLOC SPF5	\$578.90
3404.6971-01	20/12/2016	6971	Irene Storey	Banksia Park refund 1516	\$259.30
3404.6972-01	20/12/2016	6972	Go Doors Pty Ltd	Service main entry door - Darius Wells	\$251.35
3404.6988-01	20/12/2016	6988	Game Vault	International Games Day - 19th November	\$660.00
3404.699-01	20/12/2016	699	Hisco Pty Ltd	Replacement Sheet and pillow covers for	\$283.55
3404.7-01	20/12/2016	7	AAA Windscreens & Tinting	Supply replace the flexi cab rear glass	\$1,585.70
3404.7062-01	20/12/2016	7062	UES International	4279, CHECK STRAP, FREIGHT, etc	\$95.70
3404.7103-01	20/12/2016	7103	Antonina Lance	Assist with Chisham Square Games 17/11/2	\$455.00
3404.7142-01	20/12/2016	7142	Laura Margaret Shenfield	Banksia Park refund 1516	\$259.30
3404.7151-01	20/12/2016	7151	AMNS Designs	Facilitation of Bertram Programs	\$3,082.50
3404.7168-01	20/12/2016	7168	Exit Waste	The Zone - Attend site to clean 1 x 100	\$1,432.20
3404.7185-01	20/12/2016	7185	Adolf Herbert Gaschk	Banksia Park refund 1516	\$259.30
3404.7200-01	20/12/2016	7200	Allyce Rosamond Paulsen	Program Assistant 30/11/16	\$180.00
3404.720-01	20/12/2016	720	Hydramet Pty Ltd	Gasket Lead Washers - 10pack	\$1,993.01
3404.72-01	20/12/2016	72	All Lines & Signs	"KEEP CLEAR" line marking - Kwinana Adve	\$2,200.00
3404.7273-01	20/12/2016	7273	Audrey Elizabeth Newman	Banksia Park refund 1516	\$244.43
3404.7336-01	20/12/2016	7336	Executive Assistant Network	EAN Conference Series - 15 to 16 Feb 20	\$654.50
3404.7366-01	20/12/2016	7366	REDIMED Pty Ltd	Pre employment medicals - Philip Dowling	\$962.50
3404.7388-01	20/12/2016	7388	Morris Jacobs	Water colour lessons - Darius	\$620.00
3404.7401-01	20/12/2016	7401	As Clean As A Whistle	APU - unit 70, vacate clean	\$275.00
3404.7405-01	20/12/2016	7405	All Civils WA Pty Ltd	Lipscombe Court Cul De Sac Upgrade - Dem	\$16,501.08
3404.7433-01	20/12/2016	7433	The Astonshing Johnny Domino	Entertainment for Festival	\$1,500.00
3404.7436-01	20/12/2016	7436	Action Glass Pty Ltd	Recquatic - Attended site 15/11/16 - adj	\$1,166.00
3404.7445-01	20/12/2016	7445	Mustang Welding & Fabrication	1 x New Emergency Response trailer for C	\$8,250.00
3404.7502-01	20/12/2016	7502	Redox Pty Ltd	Pallet fee	\$38.50
3404.7520-01	20/12/2016	7520	Sharon Knight	Graphic design for Scholarship and Wildl	\$180.00
3404.7558-01	20/12/2016	7558	Civil Survey Solutions Pty Ltd	Autodesk Vehicle Tracking Commercial Mai	\$420.75
3404.7575-01	20/12/2016	7575	Pickles Auctions	Sale Fees for items sold in sale 6000859	\$824.00
3404.7589-01	20/12/2016	7589	360 Environmental Pty Ltd	Field work - November 2016 - Fauna Surve	\$15,864.52
3404.7604-01	20/12/2016	7604	Tanya Halliday	Reimbursement for Expenses	\$60.45
3404.7605-01	20/12/2016	7605	Flying Canape	Council Stakeholder Dinner	\$3,785.00
3404.762-01	20/12/2016	762	Blackwood & Sons Ltd	01949245 JUG COOLER 2.5L HI VIZ ORANC	\$4,179.43
3404.7621-01	20/12/2016	7621	Espresso Essential WA Pty Ltd	Invoice for coffee consumables 10 Novemb	\$313.00
3404.7625-01	20/12/2016	7625	Flex Industries Pty Ltd	PL442, KWN2007 30,000 KM SERVICE	\$2,276.71

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3404.7681-01	20/12/2016	7681	Skate Sculpture	Human Foosball Hire 12.11.2016 Act at Li	\$1,500.00
3404.7693-01	20/12/2016	7693	All Type Auto Electrical	Assess aircon unit not blowing cold air	\$253.00
3404.770-01	20/12/2016	770	Jason Signmakers	Jas Orange reflective Cones & workman si	\$8,669.32
3404.7737-01	20/12/2016	7737	Kathryn Lindsay	Support for art exhibition opening event	\$105.00
3404.7780-01	20/12/2016	7780	Moore Stephens (WA) Pty Ltd	Audit certification Acquittal Pensioner	\$18,524.00
3404.7827-01	20/12/2016	7827	Joan Amelia Scott	Banksia Park refund 1516	\$85.73
3404.7847-01	20/12/2016	7847	Strata Specialists	Qrtly levies - U24,40-46 Meares Ave 1/1/	\$4,827.00
3404.7858-01	20/12/2016	7858	Datacom systems (WA) Pty Ltd	Monthly Saas Fee Sphere Website - Novemb	\$1,870.00
3404.7894-01	20/12/2016	7894	Walter J Pratt Pty Ltd	Completion of pump works 13.9.2016	\$1,259.50
3404.7936-01	20/12/2016	7936	Carnival Amusements	Rides for Festival	\$5,500.00
3404.795-01	20/12/2016	795	K Mart	Christmas Event Decorations	\$88.00
3404.80-01	20/12/2016	80	Alltype Roof Repairs & Restorations	Casuarina Hall . seal ridge and 4 w/ bir	\$330.00
3404.806-01	20/12/2016	806	Kearns Garden & Hardware Supplies	Supply of Sand for Festival	\$415.85
3404.8064-01	20/12/2016	8064	Hannah - Rose Winter	Darius Wells- Assistant for Programs -Te	\$315.00
3404.8090-01	20/12/2016	8090	John Philip Clark & Janice Lynette	Banksia Park refund 1516	\$14.17
3404.8100-01	20/12/2016	8100	Lucid Consulting Australia Pt Ltd	Margaret Feilman Civic Building Renovati	\$6,490.00
3404.8104-01	20/12/2016	8104	Vivian Plumbing	Lot 33 # 302 De Haer Road, Wandi - Bi-An	\$697.40
3404.8119-01	20/12/2016	8119	The Smart Security Company P/L	BP 29 Bright Road - New duress alarm sys	\$426.50
3404.8121-01	20/12/2016	8121	Wendy Hopper	Card Making Class for Community network	\$205.00
3404.8125-01	20/12/2016	8125	Xpresso Delight Midland	Invoice for Coffee machine and supplies	\$440.00
3404.8133-01	20/12/2016	8133	Glen Flood Group Pty Ltd	City of Kwinana - Depot service delivery	\$13,232.34
3404.822-01	20/12/2016	822	Kone Elevators Pty Ltd	Darius Wells & Resc Cntr S/Fee 1.1.17-3	\$1,412.14
3404.8227-01	20/12/2016	8227	Emerald Gardens and Landscaping	2 weed spray applications at Challenger	\$825.00
3404.8234-01	20/12/2016	8234	Fire And Safety Australia Pty Ltd	Fire extinguisher, Fire Warden, Chief Wa	\$2,200.00
3404.8240-01	20/12/2016	8240	MRA Consulting Group Pty Ltd	Consultancy services Kwinana Waste Strat	\$14,850.00
3404.829-01	20/12/2016	829	Kwinana Cricket Club	Donation and Woolworths	\$676.10
3404.8302-01	20/12/2016	8302	Chris Kershaw Photography	Photography for Harry McGuigan Park Laun	\$3,960.00
3404.8303-01	20/12/2016	8303	Pressure Cleaner Performance Centre	TRHC0006 SWIVEL 90 3/8BSP, TRHC3145 :	\$118.58
3404.8306-01	20/12/2016	8306	Nature Calls Portable Toilets	Medina Revitalisation Project Community	\$1,386.00
3404.8319-01	20/12/2016	8319	Poolwerx Spearwood	Pool testing/Chemicals	\$2,078.35
3404.8322-01	20/12/2016	8322	Anita McFadyen	Facilitation of Bertram Crochet Program	\$405.00
3404.8325-01	20/12/2016	8325	Envirosweep	Road Sweeping Per Suburb per annum (Sept	\$9,510.60
3404.8375-01	20/12/2016	8375	Ecoscape (Australia) Pty Ltd	Visual Impact Assessment - Lot 131 Bodem	\$1,386.00
3404.8393-01	20/12/2016	8393	Helix Audio & Visual	PA & Sound Equipment for Festival	\$1,150.00
3404.8396-01	20/12/2016	8396	Nicholas Martyr Freelance	Camera operation for outer harbour press	\$180.00
3404.8399-01	20/12/2016	8399	Sypher Locksmiths	Supply and Install 2 x lock barrels - BD	\$190.00
3404.8421-01	20/12/2016	8421	Back Beach Co	15 x 5-7year hoddies and 1 x 8-11 yrs H	\$1,511.80
3404.8423-01	20/12/2016	8423	Spine & Limb Foundation Inc	Van Delivery Service from 15/08/16 to 30	\$2,269.62
3404.8425-01	20/12/2016	8425	Webson Services	RFQ 097/16 - Item 10 - John Wellard Comm	\$17,780.40
3404.8431-01	20/12/2016	8431	Flamingos for Celebrations	Displays for movie nights in term 4	\$180.00
3404.8443-01	20/12/2016	8443	Big Sky Entertainment	50% deposit for musical acts - December	\$1,012.00
3404.8450-01	20/12/2016	8450	Kandle Kaz	Facilitate and provide all materials for	\$374.55
3404.8457-01	20/12/2016	8457	Barbara Ann Herini Manihera	MC/DJ for Recquatic Open Day 29 October	\$200.00
3404.8484-01	20/12/2016	8484	PG Creative Connections	Art Workshop for Mooditj Kulungars Playg	\$97.50
3404.8506-01	20/12/2016	8506	Steadman Building Group Pty Ltd	Refund sec dep-L39 Cavendish Blvd	\$10,192.00
3404.8507-01	20/12/2016	8507	Cyrrell Ann Sacedon Zerna	C/over subsidy rebate-L1507 Cople Way, W	\$360.00
3404.8508-01	20/12/2016	8508	Andrew Moore	C/over subsidy rebate-L869 Honeywood Ave	\$600.00
3404.8509-01	20/12/2016	8509	Emma Louise Bell	C/over subsidy rebate-L242 Sapphire Chas	\$540.00
3404.8510-01	20/12/2016	8510	Nanette Domingo Tio	C/over subsidy rebate-L763 Tunnickliffe St	\$360.00
3404.8511-01	20/12/2016	8511	Jacinta Mirella Sfredo	C/over subsidy rebate-L194 Mornington Cr	\$360.00
3404.8512-01	20/12/2016	8512	Andrew William Lee Barnes	C/over subsidy rebate - L116 Mornington	\$360.00

TOK [LIVE]

Warrant Listing

Warrants between

1/12/2016 to 31/01/2017



TOK [LIVE]

3/01/2017	12:02:01PM
Minimum Amount:	\$0.00

Cheque/Ref	Date	Creditor	Payee	Description	Amount
3404.8515-01	20/12/2016	8515	Hillman Hornets Sporting Club	Kidsport S Walker	\$200.00
3404.852-01	20/12/2016	852	Kwinana Smash Repairs	1EOB748 - Insurance claim# 633536295 ex	\$500.00
3404.867-01	20/12/2016	867	Lamp Replacements	Parmelia House - Philips globe 9W/840 -	\$107.00
3404.9-01	20/12/2016	9	Australian Asphalt Pavement Assoc	AAPA International Knowledge Series Even	\$302.50
3404.905-01	20/12/2016	905	Local Government Managers Australia	Outside the Box LGMA - 24 November 2016	\$115.00
3404.928-01	20/12/2016	928	Major Motors	Plant: 476, Reg: KWN2043, Isuzu FV165-26	\$997.46
3404.934-01	20/12/2016	934	Mandogalup Volunteer Fire Brigade	Hazard Reduction Burn-C Field 35 Robinso	\$176.00
3404.959-01	20/12/2016	959	McLeods Barristers & Solicitors	Matter #34176 Brocklebank PL	\$12,807.57
3404.978-01	20/12/2016	978	Microcom Pty Ltd trading as MetroCo	100 Meters Road Tube	\$511.50
3404.992-01	20/12/2016	992	Momar Australia Ltd	HURRICANE CLEAN	\$981.20
3405.2853-01	21/12/2016	2853	Maxxia Pty Ltd	Payroll Deduction	\$5,728.27
3405.3376-01	21/12/2016	3376	Health Insurance Fund of WA (HIF)	Payroll Deduction	\$1,466.40
3405.3719-01	21/12/2016	3719	Town of Kwinana - Xmas fund	Payroll Deduction	\$7,740.00
3406.3496-01	21/12/2016	3496	Minna Ansic	Tenure Sum Re-Payment Villa 60 Banksia P	\$213,332.48
3407.1206-01	21/12/2016	1206	Ritz Party Hire	Plastic Chairs for Xmas Event	\$240.00
3407.1277-01	21/12/2016	1277	Savage Garden Services	Roundabout Maintenance December 2016	\$3,448.50
3407.3031-01	21/12/2016	3031	Specialised Security Shredding	GC Bin Exchange	\$20.24
3407.3155-01	21/12/2016	3155	PFD Food Services Pty Ltd	Cafe Splash Delivery	\$621.65
3407.3212-01	21/12/2016	3212	Marketforce Pty Ltd	Advertising online with Seek - Procureme	\$6,643.05
3407.4245-01	21/12/2016	4245	ED Property Services	APU 76 - Kitchen renovation	\$5,500.00
3407.4743-01	21/12/2016	4743	Artcom Fabrication	Adventure Playground Signage	\$9,317.00
3407.6923-01	21/12/2016	6923	A Bonza Bounce	Hire of Bungee Run - Incursion	\$400.00
3407.7605-01	21/12/2016	7605	Flying Canape	Catering Darius Wells 241116	\$537.00
3407.852-01	21/12/2016	852	Kwinana Smash Repairs	1EOB748 repair damages	\$150.00
3408.565-01	21/12/2016	565	Bright Futures Family Day Care - Pa	FDC Payroll to 18/12/16	\$103,931.86
3408.568-01	21/12/2016	568	Bright Futures In Home Care - Payro	IHC Payroll to 18/12/16	\$51,972.20
3409.153-01	23/12/2016	153	Australian Taxation Office	Taxation	\$193,155.00
3410.565-01	23/12/2016	565	Bright Futures Family Day Care - Pa	FDC Payroll to 18/12/16 Interim	\$45.05
					\$5,453,763.39
Cancelled Cheques					
00018617	14/12/2016		Cameron The Magician	***** CANCELLED *****	\$0.00
00200248	14/12/2016		Vanessa Munoz Mackie	***** CANCELLED *****	\$0.00
					\$0.00

Total Non Payroll Payments 637 **\$5,569,284.93**

Payroll

Cheque/Ref	Date	Description	Amount
PY01-12	7/12/2016	Payroll	581,416.59
PY99-12	8/12/2016	Payroll - Interim	12,067.26
PY01-13	21/12/2016	Payroll	605,847.33
PY99-14	22/12/2016	Payroll - Interim	2,587.39
Total Payroll			1,201,918.57
Grand Total			6,771,203.50

17. Urgent Business

Nil

18. Councillor Reports

18.1. Councillor Wendy Cooper

Councillor Wendy Cooper welcomed everyone back.

18.2. Councillor Denis Wood

Councillor Dennis Wood reported that the Kwinana Cricket Club are having a reunion this Sunday at the Orelia Oval, 12 o'clock for anyone that is an ex-cricket club member.

19. Response to Previous Questions

Nil

20. Mayoral Announcements (without discussion)

Mayor Carol Adams welcomed everyone back for 2017 and reported that it's going to be a very exciting year.

The Mayor noted that work had continued in relation to the Outer Harbour issue, including seeking media coverage and pursuing briefings with key stakeholders. Mayor Adams commented on the success of the Council in the work already undertaken on the Outer Harbour proposal. Mayor Adams noted the City had secured public support from the Western Australian Labor Party and the Western Australian Greens. The Mayor expressed her hope that the end result would be a commitment for a new port in the City of Kwinana. The Mayor thanked the officers and Councillors for their efforts thus far.

The Mayor mentioned that herself and the Director of City Living had a meeting with the former representative of the Men's Shed regarding the initiative's recent closure.

21. Matters Behind Closed Doors

Nil

22. Meeting Closure

The Mayor declared the Meeting closed 7:36pm.