

Special Council Meeting

6 July 2016

Agenda



Notice is hereby given of the Special Meeting of Council to be held in the Council Chambers, City of Kwinana Administration Centre commencing at 7:00pm.

Joanne Abbiss
Chief Executive Officer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the City's website www.kwinana.wa.gov.au

Vision Statement

Kwinana 2030

***Rich in spirit, alive with opportunities,
surrounded by nature – it's all here!***

Mission

**Strengthen community spirit, lead
exciting growth, respect the environment
- create great places to live.**



We will do this by –

- providing strong leadership in the community;
- promoting an innovative and integrated approach;
- being accountable and transparent in our actions;
- being efficient and effective with our resources;
- using industry leading methods and technology wherever possible;
- making informed decisions, after considering all available information; and
- providing the best possible customer service.

Values

We will demonstrate and be defined by our core values, which are:

- Lead from where you stand – Leadership is within us all.
- Act with compassion – Show that you care.
- Make it fun – Seize the opportunity to have fun.
- Stand Strong, stand true – Have the courage to do what is right.
- Trust and be trusted – Value the message, value the messenger.
- Why not yes? – Ideas can grow with a yes.

Special Council Meeting

Adopt the 2016/2017 Budget

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1 Declaration of Opening:

Presiding Member to read the welcome

“IT GIVES ME GREAT PLEASURE TO WELCOME YOU ALL HERE AND BEFORE COMMENCING THE PROCEEDINGS, I WOULD LIKE TO ACKNOWLEDGE THAT WE COME TOGETHER TONIGHT ON THE TRADITIONAL LAND OF THE NOONGAR PEOPLE”

2 Prayer:

Councillor Wendy Cooper to read the Prayer

“OH LORD WE PRAY FOR GUIDANCE IN OUR MEETING. PLEASE GRANT US WISDOM AND TOLERANCE IN DEBATE THAT WE MAY WORK TO THE BEST INTERESTS OF OUR PEOPLE AND TO THY WILL. AMEN”

3 Apologies/Leave(s) of Absence (previously approved)

Apologies

Leave(s) of Absence (previously approved):

Councillor Ruth Alexander from 4 July 2016 to 17 July 2016 inclusive.
Deputy Mayor Peter Feasey from 5 July 2016 to 19 July 2016 inclusive.

4 Public Question Time:

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

5 Applications for Leave of Absence:

Moved Cr Seconded Cr..... that Cr be granted a leave of absence from to inclusive.

6 Declarations of Interest by Members and City Officers:

Section 5.65(1) of the Local Government Act 1995 states:

A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Section 5.66 of the Local Government Act 1995 states:

If a member has disclosed an interest in a written notice given to the CEO before a meeting then —

- (a) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before the matters to which the disclosure relates are discussed.

7 Reports

7.1 Adoption of 2016/2017 Budget

SUMMARY:

To consider and adopt the proposed budget for Municipal, Trust and Reserve Funds for the 2016/2017 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of elected members fees for the year and other consequential matters arising from the budget papers.

The 2016/2017 draft budget has been prepared in accordance with the presentations made to Councillors' at the draft long term financial planning and draft budget workshops held between December 2015 and May 2016. The presented budget for 2016/2017 is a balanced budget.

The proposed differential general rates and minimum payments were approved by Council on 11 May 2016 and advertised for public comment. Two submissions were received by 9 June 2016 when the public comment period closed. These submissions were considered by Council on 13 June 2016.

This Budget document has been prepared in accordance with the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

OFFICER RECOMMENDATION:

1. 2016/2017 Budget:

That the Statement of Comprehensive Income by Nature and Type, Statement of Comprehensive Income by Program, Statement of Cash Flows, Rate Setting Statement, supporting notes to and forming part of the Statutory Budget, Capital Expenditure Budget by project (inclusive of Carried Forward projects) and Transfers to/from Reserve Funds for the City of Kwinana's Municipal, Reserve and Trust Funds for the year ending 30 June 2017 be adopted, as detailed in Attachment A.

2. Differential rates:

That differential rates based on zoning of the land and the purpose for which the land is held or used be adopted.

3. Rating:

That the imposition of the following rates in the dollar and minimum payments for the 2016/2017 financial year be adopted:

7.1 ADOPTION OF 2016/2017 BUDGET

Rating Category	Minimum Payment	Rate in the dollar
GRV Rate Categories		
Improved Residential	\$943	0.07303
Vacant Residential	\$943	0.17974
Improved Special Residential	\$943	0.06385
Light Industrial and Commercial	\$1,226	0.09082
General Industry and Service Commercial	\$1,226	0.07961
Large Scale General Industry and Service Commercial	\$1,226	0.08260
UV Rate Categories		
General Industrial	\$1,226	0.02639
Rural	\$943	0.00464
Mining	\$1,226	0.00793
Urban/Urban Deferred	\$1,226	0.00612

4. Refuse Services:

That pursuant to the provisions of the Waste Avoidance and Resource Recovery Act 2007 Part 6, Division 3, section 67:

- a) A charge of \$292 be levied in respect of the removal of the contents of two refuse bins from rateable property, one being weekly collection of 240L bin for general waste, and the other fortnightly collection of 240L or 360L bin for recyclable material ending 30 June 2017.
- b) A charge of \$292 be levied in respect of the removal of the contents of one 240L refuse bin each week for general waste and one 240L or 360L refuse bin fortnightly for recyclable material from non rateable property during the year ending 30 June 2017.

5. Environmental Levy

That pursuant to section 66 of the Waste Avoidance and Resource Recovery Act 2007 Part 6, Division 3 an Environmental Levy based on the following rates in the dollar and minimum payments:

- rate of 0.0000104 cents in each dollar of the gross rental value properties with a minimum payment of \$100.00; and
- rate of 0.0000017 cents in each dollar for unimproved value properties with a minimum payment of \$100.00;

be levied on each property for the year ending 30 June 2017.

7.1 ADOPTION OF 2016/2017 BUDGET

6. Incentives:

That to be eligible to enter into the draw for the payment incentive of a:

- **5 x \$1,000 cash prizes from City of Kwinana;**
- **5 x 3 month Gold Membership passes to the Kwinana Recquatic Centre valued at \$383 each; or**
- **2 x WA Symphony Orchestra (WASO) double passes to “Stuart Skelton Sings Wagner” on Saturday 26 November 2016;**

rates accounts are to be paid in full by Friday 26 August 2016.

7. Instalments:

That the due dates for payment of the instalment options are:

- a) **two (2) instalment option – First instalment Friday 26 August 2016. Second instalment Friday 6 January 2017.**
- b) **four (4) instalment option - First instalment Friday 26 August 2016. Second instalment Friday 28 October 2016. Third instalment Friday 6 January 2017. Fourth instalment Friday 10 March 2017.**
- c) **twenty two (22) fortnightly instalments (for direct debits only) commencing on Friday 26 August 2016.**
- d) **forty three (43) weekly instalments (for direct debits only) commencing on Friday 26 August 2016.**

8. Administration Charge:

- a) **That pursuant to section 6.45(3) of the Local Government Act 1995 and regulation 67 the Local Government (Financial Management) Regulations 1996 Council impose an administration charge of:**

- **\$7.40 fixed for the 2 instalment plan;**
- **\$22.20 fixed for the 4 instalment plan;**
- **27 cents per transaction for the 22 instalment plan; and**
- **27 cents per transaction for the 43 instalment plan;**

on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the Rates and Charges (Rebates and Deferments) Act 1992.

- b) **That in the case of ratepayers with whom alternative arrangements become necessary, a fixed administration charge of \$32.00 shall be imposed in respect of each arrangement.**

9. Instalment Interest:

That pursuant to section 6.45(4) (e) of the Local Government Act 1995 Council impose interest of five and a half percent (5.5%) as provided in regulation 68 of the Local Government (Financial Management) Regulations 1996 on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the Rates and Charges (Rebates and Deferments) Act 1992.

7.1 ADOPTION OF 2016/2017 BUDGET

10. Penalty Interest:

That pursuant to section 6.51(1) of the Local Government Act 1995 the Council impose an interest rate of eleven percent (11%) as provided in regulation 70 of the Local Government (Financial Management) Regulations 1996 and costs of proceedings to recover such charges on all rates and charges that remain unpaid after becoming due and payable; either unpaid due to no election being made to pay the rates by instalments; or, where an election has been made to pay rates and charges by instalments and an instalment remains unpaid after it is due and payable (other than rates and charges attributable to a property owned by an entitled pensioner/seniors under the Rates and Charges (Rebates and Deferments) Act 1992).

11. Pool Inspection Fees:

That pool inspections, which are conducted every four years, be charged a fee of \$14.36 annually to cover the cost.

12. Elected Members' Fees and Allowances:

That Council note the review of fees has been released by the Salary and Tribunal Decision and adopt the following:

- a) Set the annual attendance fee at \$31,364 for 2016/2017 to be paid monthly in arrears to Councillors, or at such intervals as determined by individual councillors, pursuant to section 5.99 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996.
- b) Set the annual attendance fee at \$47,046 for 2016/2017 to be paid monthly in arrears to the Mayor pursuant to section 5.99 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996.
- c) Set the annual Mayoral Allowance at \$88,864 for 2016/2017 to be paid monthly in arrears pursuant to section 5.98(5) of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 Section 7A and 7B in April 2016.
- d) Set the annual Deputy Mayoral Allowance at \$22,216 for 2016/2017 to be paid monthly in arrears pursuant to section 5.98A of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 Section 7A and 7B in April 2016.
- e) Set an Information and Communications Technology Allowance of \$3,500 for 2016/2017 to be paid monthly in arrears pursuant to section 5.99A of the Local Government Act 1995 and the Western Australia Salaries and Allowances Tribunal Determination pursuant to Western Australia Salaries and Allowances Act 1975 Section 7A and 7B in April 2016.

13. Fees and Charges

That pursuant to section 6.16 of the Local Government Act 1995 Council adopts the fees and charges set out in the schedule attached to the 2016/2017 budget.

7.1 ADOPTION OF 2016/2017 BUDGET

14. Material Variance for 2016/2017 financial year

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996 Council adopts the level to be used in the monthly statements of financial activity in 2016/2017 for reporting material variances shall be 10% or \$100,000, whichever is greater.

15. Reserve Funds

That pursuant to section 6.11 of the Local Government Act 1995 Council adopts to:

- a) Change the purpose of funds held in the Restricted Grants & Contributions Reserve to “is utilised to restrict funds, being city funds, grants and contributions, required to complete projects from prior financial years”.**
- b) Use funds held in the Refuse Reserve, currently for the purpose to provide funds for the costs and subsidy of Waste Management in the City, for another purpose being the use of \$710,119 to reduce the need to increase the rates to fund the operating budget for 2016/2017.**

NOTE - REQUIRES AN ABSOLUTE MAJORITY OF COUNCIL

DISCUSSION:

Several Councillor Workshops were scheduled during the last few months to progress the various components of the budget. These included sessions to address capital works, operational income and expenditure, salaries, fees and charges and rate modelling options. The budget was formulated in accordance with the draft long term financial plan and subsequent budget workshop discussions.

The City will generate \$34.9 million in rate income in the 2016/2017 financial year, an increase of \$1.3m on last year. The rate income generated by the City for this budget comprises 43% of total revenue sources. In addition to rates revenue, funding is sourced from grants and contributions for operating and capital works (23%), fees and charges (15%), new loan borrowings (3%) and transfer from reserve funds (9%). Apart from rate revenue, operating revenue from sources other than rates is anticipated to decrease by \$8m, from \$38m for 2015/2016 to \$30m in 2016/2017, due to a decline in expected revenue from operating grants, subsidies and contributions and fees and charges.

Operating expenditure, exclusive of non cash items and significant one off expenses, in 2016/2017 has increased by \$3.8m (7.2%) from last year, from \$53.1m in 2015/2016 to \$56.9m worth of operating expenditure in 2016/2017, mainly due to employee costs and materials and contracts expenses.

Total capital expenditure for 2016/2017 will be \$11.3m with \$2.9m being funded from rates. The balance of the \$8.4m capital works program is being funded from grant funding, sale of assets, reserve funds and loan borrowings.

7.1 ADOPTION OF 2016/2017 BUDGET

Budget 2016/2017 has made an allowance to raise new borrowings totalling \$2,605,550. A projected new loan borrowing of \$105,550 will be drawn as a 10 year debenture and is being used for the Darius Wells – Solar Panels project. In addition the City intends to raise a new loan borrowing of \$2,500,000 in order to make the principal liquidity advance repayment of \$2,500,000 for Loan 101 - City Centre Redevelopment. This will convert the current loan held as Liquidity Advance of \$2,500,000 into a five year interest only loan. Full repayment of the \$2,500,000 principal will be made at the end of five years when it is anticipated the revenue from land sales related to the City Centre Redevelopment project will have occurred.

The City currently has a \$12,578,433 million Short Term Loan Facility with Western Australian Treasury Corporation (WATC). As at 30th June 2016 the facility is drawn to \$2,500,000 for Loan 101 - City Centre Redevelopment. During budget 2016/2017 the City does not intend to use any funds from the Short Term Loan Facility. The current Short Term Facility with WATC expires on the 30 June 2017. At this time a full review will be completed to determine the ongoing facility requirement with regard to future anticipated borrowings within the City's Long Term Financial Plan.

The City has almost completed a full and detailed review of its 20 year Long Term Financial Plan. This is a very important document as it will set the foundation for the City's annual budgets into the future. The 2016/2017 budget is a direct reflection for the same period in the draft Long Term Financial Plan. There is a number of significant items included in the draft Long Term Financial Plan that have enabled the City to keep the residential rate increase to a respectable 3% and industrial rates at 6% for 2016/2017, and also for the subsequent two years following, and these include:

- In an attempt to force efficiencies in the City's operating costs there has been no increase (including CPI) in the operating costs for the next four years.
- Also in an attempt to gain efficiencies, utilities (power, water, gas) have only been increased by 1% per annum for the next four years. As an example, the City is proactively addressing its power costs by progressively installing solar power infrastructure on its buildings. These installations effectively pay for themselves and give a very quick and measurable return on investment.
- Increase in salaries and wages has been forecast at 2% per annum.
- Additions to the City's workforce will be kept to a minimum. New appointments will generally be limited to self funded positions or to service the new community infrastructure or improved services.
- A review of the current practice for the City's passenger and light commercial fleet is for passenger vehicles to be retained for two years/40,000 kms and light commercials to be retained for three years/60,000 kms. This practice will be changed to defer for an extra year to passenger vehicles being retained for three years/60,000 kms and light commercials to be retained for four years/80,000 kms. This change will save approximately \$800,000 in 2016/2017 budget.
- Capital expenditure has had significant cuts for the next five years. The City's roads program, for example, will only see work done where there is a shared cost with either the State or Federal Governments. The cuts do not mean the work will not be done, it simply means it has been rescheduled to later years when it will be more affordable for the City. The City's Asset Management Plans will be reviewed and adjusted to reflect the changes.
- Overall the amount of capital expenditure paid for from rates in 2016/2017 has been reduced by almost \$600,000 from 2015/2016.

7.1 ADOPTION OF 2016/2017 BUDGET

The capital budget 2016/2017, including projects carried forward from 2015/2016, includes funds for the completion of the Destination Park – Calista: Adventure Playground and Skate Park. This \$6.7m project is funded from \$2m Federal Government grant fund, other grant funding, city reserve funds, developer contributions and loan borrowings of \$1.7m.

The development of a regional play space focusing on nature play and inclusiveness has been lacking in the region for some time. The redevelopment of Calista Oval will see the construction of a new playground, landscaping, new amenities building and parking facilities.

Following the demolition of the very popular youth skate park in 2015 due to safety concerns, and after much consultation and planning for a new youth outdoor space, construction on the new facility will commence at the same location in Calista in 2016/2017. It will include elements that will suit all levels of skate boarders, from beginners to the most advanced exhibition skaters, scooter riders and BMXers, and spectators. The facility will be built adjacent to the new Adventure Park so there will be something for all ages in the new youth precinct. This major recreation space will service families from Kwinana as well as drawing in people from surrounding suburbs to visit the facility.

Community Infrastructure provision remains a priority, with Council wishing to enhance facilities available to local communities. To that end planning for public toilet facilities to be provided at Bertram Oval will commence, along with storage space for local groups to store sporting equipment and the like. Total cost of this facility is \$734,000 with \$385,350 being allocated in the 2016/2017 financial year funded from reserves. Similarly, planning for an extension to Wellard Pavilion will commence, enabling sporting groups using this facility to store their equipment in expanded premises. Total cost of this extension is \$270,000 with \$141,750 being allocated in the 2016/2017 financial year funded from reserves. Construction of both projects will be completed in the 2017/2018 financial year.

Progressive upgrading of parks within the City also continues to be a priority with the implementation of the City's Parks for People Strategy with an allocation of \$150,000 funded from rates. Work will also be undertaken at Sloan's Reserve with resurfacing of the carpark at a total cost of \$115,000 from rates. An investment of \$45,850 will also be made in Prince Regent Park in Bertram with new play equipment which is being funded from grant and rate funds.

The Thomas Oval netball courts will receive an upgrade with works anticipated to include resurfacing of the courts, installation of new lighting and perimeter fencing, shelters and general upgrading of the amenity of the area at a cost of \$150,000 with funding from grant and reserves.

Proposed Rates

The valuation of GRV rated properties is undertaken by the State Government's Valuer General on a three yearly cycle, whereas the UV rated properties are re-valued on an annual basis. Since the last GRV re-valuation year was the last financial year, for budget 2016/17 rate valuations have been re-valued for UV rates properties only.

In order to make the UV rate increase as equitable as possible across the various rating classifications the Rate in the Dollar was set based on a median sample of rate valuations for each category. The Rate in the Dollar was then applied to all ratepayers within the rating category. This can result in considerable variation within individual ratepayers' accounts, due to varying valuation movements, and which is unavoidable.

7.1 ADOPTION OF 2016/2017 BUDGET

Commencing December 2015 through to May 2016, Councillors participated in budget and long term financial planning workshops where all projects, activities and initiatives were considered for the 2016/17 budget and beyond. Council endorsed at its meeting held on 11th May 2016 the advertising of the Statement of Objects and Reasons and the proposed differential rates and minimum payments for 2016/2017. City officers have progressed with rates modelling based upon an increase of 3% in the residential rate in the dollar and minimum payments.

An advertisement calling for public submissions was placed in "The Sound Telegraph" on the 17th May 2016. The deadline for submissions was Thursday 9th June 2016. At the expiration of this statutory advertising period two submissions were received by Council. At its meeting held on 13th June 2016 Council received the submissions and authorised the Chief Executive Officer to proceed with ministerial approval of the advertised differential rates and minimum payments. Ministerial approval was received on 22nd June 2016.

Throughout the differential rating process, the City has been committed to harmonising its rating structure by consolidating differentials to achieve best practice in relation to its implementation and administration of rates. Therefore, a key focus area continues to be reviewing the rate categories ensuring that properties are rated in a fair and equitable manner, having due regard to objectivity, consistency, transparency and administrative efficiency.

As part of the continuing rate harmonisation program, for 2016/2017 the City has continued to reduce the rates payable for 'General Industrial UV' ratepayer's to achieve greater parity with other industrial ratepayers (as per the draft LTFP).

To continue to achieve the rate harmonisation process, it is also proposed that there be a 6% increase in the rate in the dollar for 'General Industry and Service Commercial' (GRV <\$500,000) and a 6% increase in the rate in the dollar for 'Large Scale General Industry and Service Commercial' (GRV >\$500,000).

The proposed 2016/17 rating structure and nominated rates in the dollar are considered to be a strategic step in establishing a more consistent and sustainable financial approach. The proposed rates are imposed according to the purpose for the which the land is zoned (s6.33(1)(a)) and the purpose for which the land is held or used as determined by the local government (s6.33(1)(b)). From this process the following rating categories and rates in the dollar for 2016/2017 are recommended for consideration, as outlined in this schedule:

Rating Category	2016/17 Rate in the dollar	2015/16 Rate in the dollar	% increase
GRV Rate Categories			
Improved Residential	0.07303	0.07090	3%
Vacant Residential	0.17974	0.17450	3%
Improved Special Residential	0.06385	0.06199	3%
Light Industrial and Commercial	0.09082	0.08817	3%
General Industry and Service Commercial	0.07961	0.07510	6%
Large Scale General Industry and Service Commercial	0.08260	0.07792	6%
UV Rate Categories			
General Industrial	0.02639	0.03464	(24%)
Rural	0.00464	0.00450	3%
Mining	0.00793	0.00770	3%
Urban/Deferred	0.00612	0.00594	3%

7.1 ADOPTION OF 2016/2017 BUDGET

In addition to reviewing the Rate in the Dollar, the minimum payment was re-evaluated. In accordance with section 6.35(3) of the Local Government Act 1995 the local government is to ensure the general minimum is imposed on not less than —

- (a) 50% of the total number of separately rated properties in the district; or
- (b) 50% of the number of properties in each category referred to in subsection (6),

on which a minimum payment is imposed.

For 2016/17 the Vacant Residential differential rate category has more than 50% of vacant properties on the minimum payment, therefore Ministerial Approval was sought. Ministerial approval was received on 22nd June 2016.

Minimum payments recommended for consideration for each rate category are:

1. \$943 – an increase of \$27 (3%) for:
 - Improved Residential
 - Vacant Residential
 - Improved Special Residential
 - Rural
2. \$1,226 – an increase of \$36 (3%) for:
 - Light Industrial and Commercial
 - General Industry and Service Commercial
 - Large Scale General Industry and Service Commercial
 - General Industrial
 - Mining
 - Urban / Deferred

To provide the greatest practical level of flexibility to meet local government rates commitments, the City offers a choice of options to pay rates. The direct debit system can be utilised to pay rates, waste disposal fees and the State Government's Emergency Services Levy in weekly (43 payments) or fortnightly (22 payments) repayment options, with nominal administration costs.

Refuse Collection and Control and Environmental Levy

The rubbish collection charge and environmental levy for this year in total will be \$392 per household. This results in a reduction in charge of \$38 (8.8%) from last years total charge. The rubbish charge of \$292 per annum is levied to all ratepayers who receive a waste service and covers the cost of providing domestic refuse, refuse verge collection and recycling program services within the City. The minimum payment of \$100.00 for the environmental levy is levied on all rateable properties and covers other waste costs such as illegal dumping, litter pick up and the participation as a member of the Southern Metropolitan Regional Council (SMRC).

NOTE:

A full copy of the Budget will also be circulated separately with copies to be made available at the Administration Centre and the Public Library.

7.1 ADOPTION OF 2016/2017 BUDGET

LEGAL/POLICY IMPLICATIONS:

This Budget has been prepared in accordance with the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. Section 6.2 of the Local Government Act 1995 requires Council to prepare an annual budget.

FINANCIAL/BUDGET IMPLICATIONS:

This report sets the 2016/2017 City of Kwinana budget implications.

ASSET MANAGEMENT IMPLICATIONS:

The allocation of funds towards the upgrading and renewal of existing City assets in the capital expenditure items is in line with the draft Long Term Financial Plan which referenced Asset Management Plans as informing strategies.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications that have been identified as a result of this report or recommendation.

STRATEGIC/SOCIAL IMPLICATIONS:

This item is relevant to Council's approved Strategic Community Plan 2015-2025 and, in particular, the Corporate Business Plan 2015-2020:

- Ensure the financial sustainability of the City of Kwinana into the future.
- Prepare the Annual Budget for adoption.

RISK IMPLICATIONS:

Refer to Legal/Policy comments for risk implications.

Draft Budget 2016-2017



Elected members

Her Worship the Mayor

Carol Adams

Deputy Mayor

Peter Feasey

Councillors

Ruth Alexander

Wendy Cooper

Sandra Lee

Sheila Mills

Bob Thompson

Dennis Wood

Executive Management

Chief Executive Officer

Joanne Abbiss

Acting Director City Strategy

Casey Mihovilovich

Director Corporate and Engineering Services

Errol Lawrence

Director City Living

Barbara Powell

Acting Director City Development

Paul Neilson

Administration Details

City of Kwinana Administration Office

Cnr Gilmore Avenue & Sulphur Road | KWINANA WA 6167

PO Box 21 | KWINANA WA 6966

Telephone: (08) 9439 0200

Facsimile: (08) 9439 0222

Teletype: (08) 9419 7513

admin@kwinana.wa.gov.au



**BUDGET MODEL
FOR THE YEAR ENDED 30TH JUNE 2017**

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**STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2016/2017 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$
Revenue				
Rates	8	34,922,115	33,835,973	33,789,693
Operating Grants, Subsidies and Contributions		13,789,967	11,178,719	11,071,815
Reimbursements and Donations		504,782	1,040,664	601,672
Fees and Charges	14	11,781,944	11,234,741	11,410,104
Interest Earnings	2(a)	1,967,000	1,880,659	1,958,409
Income from Property		1,757,512	1,503,546	1,588,405
Fines and Penalties		186,000	134,829	175,500
Other Revenue		32,200	100,992	96,142
		<u>64,941,520</u>	<u>60,910,123</u>	<u>60,691,740</u>
Expenses excluding Finance Costs				
Employee Costs		(27,361,605)	(24,613,625)	(24,708,163)
Materials and Contracts		(24,030,262)	(24,010,499)	(24,016,442)
Utility Charges		(2,564,418)	(2,262,385)	(2,263,757)
Leases		(320,935)	(314,725)	(342,951)
Depreciation	2(a)	(11,316,975)	(11,528,690)	(11,558,780)
Insurance		(593,600)	(524,862)	(541,187)
Other		(840,107)	(1,001,386)	(1,010,591)
		<u>(67,027,902)</u>	<u>(64,256,172)</u>	<u>(64,441,871)</u>
Finance Costs (Refer Notes 2 & 7)				
Interest Expenses	2(a)	<u>(1,223,591)</u>	<u>(1,161,059)</u>	<u>(1,161,059)</u>
		(1,223,591)	(1,161,059)	(1,161,059)
Sub Total		(3,309,973)	(4,507,108)	(4,911,190)
Grants/Contributions for the Development of Assets				
Non Operating Grants, Subsidies and Contributions		3,881,987	4,810,485	10,800,212
Non Operating Reimbursements & Donations		-	283,301	273,799
		<u>3,881,987</u>	<u>5,093,786</u>	<u>11,074,011</u>
Profit/(Loss) on Disposal of Assets				
Profit on Asset Disposals	6	214,497	51,694	110,137
Loss on Asset Disposals	6	<u>(20,557)</u>	<u>(16,521)</u>	<u>(132,788)</u>
		193,940	35,173	(22,651)
NET RESULT		<u>765,954</u>	<u>621,851</u>	<u>6,140,170</u>
Other Comprehensive Income				
Changes on Revaluation of non-current assets		-	-	-
Total Other Comprehensive Income		<u>-</u>	<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>765,954</u>	<u>621,851</u>	<u>6,140,170</u>

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) and changes on revaluation on non-current assets are impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur, with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes in revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2017**

	2016/2017 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$
Revenue (Refer Notes 1, 2, 8, 10 to 14)			
General Purpose Funding	38,834,295	37,686,963	37,735,069
Governance	31,895	221,838	180,391
Law, Order, Public Safety	446,539	447,414	432,196
Health	384,632	236,577	220,805
Education and Welfare	6,070,114	6,271,536	5,931,201
Community Amenities	13,981,358	11,723,028	11,618,382
Recreation and Culture	3,042,950	2,401,385	2,732,589
Transport	261,984	268,546	272,867
Economic Services	1,564,439	1,220,993	1,220,824
Other Property and Services	323,314	431,843	347,416
	<u>64,941,520</u>	<u>60,910,123</u>	<u>60,691,740</u>
Expenses excluding Finance Costs (Refer Notes 1, 2 & 15)			
General Purpose Funding	(1,590,472)	(1,602,837)	(1,777,057)
Governance	(5,012,497)	(5,458,103)	(5,456,976)
Law, Order, Public Safety	(2,914,573)	(2,256,138)	(2,390,526)
Health	(1,394,217)	(1,102,814)	(1,182,821)
Education and Welfare	(8,754,118)	(8,986,877)	(8,354,052)
Community Amenities	(10,575,604)	(11,157,436)	(11,373,001)
Recreation & Culture	(17,845,900)	(17,319,041)	(16,961,815)
Transport	(12,879,280)	(11,160,712)	(11,711,632)
Economic Services	(2,052,203)	(1,536,717)	(1,654,847)
Other Property and Services	(4,009,038)	(3,675,497)	(3,579,144)
	<u>(67,027,902)</u>	<u>(64,256,172)</u>	<u>(64,441,871)</u>
Finance Costs (Refer Notes 2 & 7)			
Governance	(63,009)	(67,973)	(67,973)
Education and Welfare	(96,765)	(98,385)	(98,385)
Recreation & Culture	(886,255)	(822,599)	(822,599)
Transport	(177,562)	(169,766)	(169,766)
Economic Services	-	(2,336)	(2,336)
	<u>(1,223,591)</u>	<u>(1,161,059)</u>	<u>(1,161,059)</u>
Sub Total	(3,309,973)	(4,507,108)	(4,911,190)

**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2017**

	2016/2017 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$
Non-operating Grants, Subsidies and Contributions			
Governance	-	19,316	9,814
Law, Order, Public Safety	-	135,000	150,000
Health	1,500	-	-
Education and Welfare	-	-	-
Community Amenities	-	4,824	4,824
Recreation & Culture	2,055,000	1,161,691	3,154,805
Transport	1,825,487	3,499,156	4,023,072
Economic Services	-	273,799	3,731,496
Other Property and Services	-	-	-
	<u>3,881,987</u>	<u>5,093,786</u>	<u>11,074,011</u>
Profit On Disposal Of Assets (Refer Note 6)			
Governance	-	1,913	4,379
Law, Order, Public Safety	22,435	-	3,664
Health	16,643	7,877	6,552
Education and Welfare	-	-	-
Community Amenities	24,396	468	1,893
Recreation & Culture	26,138	-	1,417
Transport	-	17,273	17,000
Economic Services	57,184	4,444	53,125
Other Property and Services	67,701	19,719	22,107
	<u>214,497</u>	<u>51,694</u>	<u>110,137</u>
Loss On Disposal Of Assets (Refer Note 6)			
Governance	(7,579)	(5,482)	(12,913)
Law, Order, Public Safety	-	-	(4,554)
Health	-	(4,338)	-
Education and Welfare	-	-	-
Community Amenities	-	(3,375)	(4,381)
Recreation & Culture	-	(3,326)	-
Transport	-	-	-
Economic Services	-	-	(110,940)
Other Property and Services	(12,978)	-	-
	<u>(20,557)</u>	<u>(16,521)</u>	<u>(132,788)</u>
NET RESULT	<u>765,954</u>	<u>621,851</u>	<u>6,140,170</u>
Other Comprehensive Income			
Changes on Revaluation of non-current assets	-	-	-
Total Other Comprehensive Income	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME	<u>765,954</u>	<u>621,851</u>	<u>6,140,170</u>

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) and changes on revaluation on non-current assets are impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur, with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes in revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2017**

		2016/2017	2015/2016	2015/2016
	NOTE	Budget \$	Actual \$	Adopted Budget \$
Cash Flows From Operating Activities				
Receipts				
Rates		35,272,115	33,652,723	33,939,693
Operating Grants, Subsidies and Contributions		13,789,967	10,846,981	22,015,196
Reimbursements and Donations		504,782	318,351	460,393
Fees and Charges		11,731,944	11,688,305	11,932,604
Interest Earnings		1,967,000	1,880,659	1,858,409
Goods and Services Tax		-	531,719	-
Income from Property		1,757,512	1,582,761	1,517,505
Fines and Penalties		186,000	139,662	198,000
Other		32,200	100,992	32,100
		<u>65,241,520</u>	<u>60,742,153</u>	<u>71,953,900</u>
Payments				
Employee Costs		(27,361,605)	(25,205,739)	(25,086,367)
Materials and Contracts		(23,624,137)	(27,022,973)	(27,120,099)
Utility Charges (gas,electricity,water etc)		(2,564,418)	(2,261,162)	(2,274,757)
Leases		(320,935)	(314,725)	(342,951)
Insurance Expense		(593,600)	(524,862)	(536,187)
Interest Expense		(1,223,591)	(1,179,266)	(1,168,559)
Goods and Services Tax		-	(306,097)	-
Other		(840,107)	(1,001,386)	(786,053)
		<u>(56,528,393)</u>	<u>(57,816,210)</u>	<u>(57,314,973)</u>
Net Cash Provided By (used in) Operating Activities	3(b)	<u>8,713,127</u>	<u>2,925,943</u>	<u>14,638,927</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for development of land held for resale		-	-	-
Payments for construction of buildings	5	(1,957,294)	(1,725,584)	(4,495,089)
Payments for purchase of plant & equipment	5	(1,454,750)	(1,253,385)	(1,461,975)
Payments for construction of infrastructure	5	(7,350,951)	(12,231,830)	(15,103,867)
Payments for purchase of furniture & equipment	5	(541,495)	(508,438)	(417,600)
		<u>(11,304,490)</u>	<u>(15,719,237)</u>	<u>(21,478,531)</u>
Non-operating grants, subsidies and contributions used for the development of assets		3,881,987	5,475,865	10,353,338
Proceeds from Sale of Land & Buildings	6	-	-	1,520,000
Proceeds from Sale of Furniture & Equipment	6	-	3,300	-
Proceeds from Sale of Plant & Equipment	6	476,500	354,596	433,500
Proceeds from Sale of Investment Portfolio	6	-	-	-
		<u>476,500</u>	<u>357,896</u>	<u>1,953,500</u>
Net Cash Provided By (used in) Investing Activities		<u>(6,946,003)</u>	<u>(9,885,476)</u>	<u>(9,171,693)</u>

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2017**

		2016/2017	2015/2016	2015/2016
	NOTE	Budget	Actual	Adopted
		\$	\$	Budget
				\$
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of Debentures	7	(640,453)	(670,482)	(670,482)
Repayment of Liquidity Advance	7	(2,500,000)	-	(2,500,000)
Proceeds from Self Supporting Loans	7	37,590	63,570	66,272
Proceeds from New Loan Borrowings	7	<u>2,605,500</u>	<u>1,700,000</u>	<u>5,858,812</u>
Net Cash Provided By (Used In) Financing Activities		(497,363)	1,093,088	2,754,602
Net Increase (Decrease) in Cash Held		1,269,761	(5,866,445)	8,221,836
Cash at Beginning of year		<u>48,135,005</u>	<u>54,001,450</u>	<u>46,182,842</u>
Cash and Cash Equivalents at the End of Year	3(a)	<u><u>49,404,766</u></u>	<u><u>48,135,005</u></u>	<u><u>54,404,678</u></u>

This statement is to be read in conjunction with the accompanying notes.

**RATE SETTING STATEMENT BY DIRECTORATE
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2016/2017 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$
Net current assets at start of financial year - surplus/(deficit)	4	1,000,000	2,917,706	2,917,706
Revenue from operating activities (excluding rates and non operating grants, subsidies and contributions)	1,2			
City Strategy		425,395	467,381	388,935
Corporate and Engineering		5,259,171	5,158,080	5,218,598
City Living		16,175,762	16,238,337	15,623,378
City Development		8,373,574	5,262,046	5,781,273
		<u>30,233,902</u>	<u>27,125,844</u>	<u>27,012,184</u>
Expenditure from operating activities	1,2			
City Strategy		(4,536,559)	(5,057,066)	(4,874,797)
Corporate and Engineering		(30,274,072)	(27,719,146)	(28,183,964)
City Living		(29,137,029)	(28,416,721)	(28,191,685)
City Development		(4,324,390)	(4,240,819)	(4,485,272)
		<u>(68,272,050)</u>	<u>(65,433,752)</u>	<u>(65,735,718)</u>
Operating activities excluded from budget				
(Profit)/Loss on Asset Disposals	6	(193,940)	(35,173)	22,651
Depreciation on Assets	2(a)	11,316,975	11,528,690	11,558,780
Movement in Deferred Pensioner Rates		-	32,889	-
Movement in Employee Leave Provision		-	-	-
		<u>11,123,035</u>	<u>11,526,406</u>	<u>11,581,431</u>
Amount attributable to operating activities		(25,915,113)	(23,863,796)	(24,224,397)
INVESTING ACTIVITIES				
Capital Revenue				
Non-operating grants, subsidies and contributions		3,881,987	5,093,786	11,074,011
Proceeds from Disposal of Assets	6	476,500	357,896	464,800
		<u>4,358,487</u>	<u>5,451,682</u>	<u>11,538,811</u>
Capital Expense				
Purchase Furniture and Equipment	5	(71,250)	(141,683)	(151,935)
Purchase Computing Equipment	5	(470,245)	(364,654)	(368,526)
Purchase Plant and Machinery	5	(864,750)	(283,660)	(583,503)
Purchase Transportation Vehicles	5	(590,000)	(969,725)	(1,059,225)
Purchase Land and Buildings	5	(1,957,294)	(1,725,584)	(2,612,545)
Purchase Reserve Development	5	(1,194,026)	(1,491,813)	(1,516,934)
Purchase Playground Equipment	5	(2,967,836)	(3,257,743)	(6,048,944)
Purchase Infrastructure - Urban Road Grant	5	(1,109,133)	(2,257,122)	(2,314,135)
Purchase Infrastructure - Black Spot Funding	5	(22,000)	(2,376,847)	(2,245,458)
Purchase Infrastructure - Roads to Recovery	5	(979,398)	(1,152,637)	(1,159,269)
Purchase Infrastructure - Road Resurfacing	5	(22,000)	(269,475)	(301,825)
Purchase Infrastructure - Street Lighting	5	(25,000)	(25,046)	(25,000)
Purchase Infrastructure - Bus Shelters	5	(50,000)	(24,540)	(24,824)
Purchase Infrastructure - Footpaths	5	(230,000)	(95,377)	(113,000)
Purchase Infrastructure - Drainage	5	(320,000)	(1,019,420)	(1,102,840)
Purchase Infrastructure - Municipal Roadworks	5	(316,558)	(712,477)	(722,141)
Purchase Infrastructure - Carparks	5	(115,000)	(2,123)	-
Purchase Infrastructure - Other	5	-	-	-
		<u>(11,304,490)</u>	<u>(16,169,926)</u>	<u>(20,350,104)</u>
Amount attributable to investing activities		(6,946,003)	(10,718,244)	(8,811,293)

**RATE SETTING STATEMENT BY DIRECTORATE
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2016/2017 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$
FINANCING ACITIVITIES				
Repayment of Loan Principal	7	(640,453)	(670,482)	(670,482)
Repayment of Liquidity Advance	7	(2,500,000)	-	-
Self-Supporting Loan Principal Revenue	7	37,590	63,570	66,272
Proceeds from New Loan Borrowings	7	2,605,550	1,700,000	1,891,360
Proceeds from Loan Borrowings (Unspent)	7	-	20,044	94,435
		<u>(497,313)</u>	<u>1,113,132</u>	<u>1,381,585</u>
Reserve Transfers				
Transfers to Reserves (Restricted Assets) - Capital	9	-	(226,968)	(4,617,743)
Transfers to Reserves (Restricted Assets) - Operating	9	<u>(8,640,389)</u>	<u>(5,915,899)</u>	<u>(7,496,950)</u>
		(8,640,389)	(6,142,867)	(12,114,693)
Transfers from Reserves (Restricted Assets) - Capital	9	4,839,428	4,524,458	7,179,306
Transfers from Reserves (Restricted Assets) - Operating	9	<u>2,237,275</u>	<u>2,251,344</u>	<u>2,799,799</u>
		7,076,703	6,775,802	9,979,105
Budgeted deficiency before general rates		(34,922,115)	(32,835,973)	(33,789,693)
Estimated amount to be raised from general rates	8	<u>34,922,115</u>	<u>33,835,973</u>	<u>33,789,693</u>
Net current assets at start of financial year - surplus/(deficit)	4	<u>-</u>	<u>1,000,000</u>	<u>-</u>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30TH JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget.

(b) 2015/16 Actual and Budget Balances

Balances shown in this budget as 2015/16 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

Budget comparative figures shown in this budget as 2015/16 Budget are the amended budget estimates, unless otherwise stated, at the time of budget preparation and are subject to final adjustments.

(c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST. The net amount of GST recoverable from, or payable to the ATO, is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the ATO, are presented as operating cash flows.

(f) Superannuation

The City contributes to a number of superannuation funds on behalf of employees. All fund to which the City contributes are defined contribution plans.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectable.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is complete are expensed.

Gains and losses are recognised in the profit and loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on City's intentions to release for sale.

(j) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment loss.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, City elected not to recognise any value for land under roads acquired on or before 30 June 2008.

This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Depreciation of Non-Current Assets

The depreciable amount of all fixed assets including buildings, but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

	Useful Life	Depreciation Rate
Buildings		
Building Structure	40 to 60 years	2.5% to 1.67%
Fencing	20 to 50 years	5% to 2%
Air Conditioning	10 to 30 years	10% to 3.33%
Fixtures	10 years	10%
Soft Furnishings	10 years	10%
Alarms	3 to 10 years	33.33% to 10%
Other	10 to 30 years	10% to 3.33%
Plant and Equipment		
Vehicles	5 to 10 years	20% to 10%
Major Plant	5 to 10 years	20% to 10%
Minor Plant & Equipment	3 to 10 years	33.33% to 10%
Furniture and Equipment		
Computing Equipment	2 to 7 years	50% to 14.29%
Office Furniture	7 to 13 years	14.29% to 7.69%
Office Equipment	3 to 10 years	33.33% to 10%
Audio Visual Equipment	3 to 10 years	33.33% to 10%
Specialised Equipment	7 to 13 years	14.29% to 7.69%
White Goods	7 to 13 years	14.29% to 7.69%
Art Works	Nil	0%
Infrastructure		
Roads	50 years	2%
Footpaths	50 years	2%
Drainage & Sewerage	75 years	1.33%
Crossovers	50 years	2%
Car Parks	20 to 40 years	5% to 2.5%
Bus Shelters	20 years	5%
Street & Other Lights	30 years	3.33%
Parks & Ovals:		
Playground Equipment	5 to 15 years	20% to 6.67%
Bores/Pumps/Irrigation	8 to 20 years	12.5% to 5%
BBQ's	10 to 20 years	10% to 5%
Streetscapes	20 to 50 years	5% to 2%
Landscape Surrounds	10 to 50 years	10% to 2%
Sportsgrounds - Reticulated	15 to 25 years	6.67% to 4%
Public Open Space - Not Reticulated	20 to 50 years	5% to 2%
Other Infrastructure:		
Jetties	20 to 40 years	5% to 2.5%
Other Structures	20 to 50 years	5% to 2%
Tennis Courts	30 to 50 years	3.33% to 2%

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets - Depreciation (Continued)

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit and loss in the period which they arise.

Capitalisation Threshold

Expenditure thresholds for capitalisation applied to specific classes of assets are as follows:

Land		Nil
Buildings	\$	2,000
Plant & Equipment	\$	500
Furniture & Equipment	\$	500
Infrastructure	\$	5,000
Reserve Development	\$	5,000

Purchases below the capitalisation threshold will be expensed in the year of purchase.

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the City uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that City would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. The market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. The market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities (*continued*)

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The City selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific data primarily depends on the specific characteristics of the asset or liability being measured.

The valuation techniques selected by the City are consistent with one or more of the following valuation approaches.

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the City becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the City commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Financial Instruments - Classification and Subsequent Measurement (Continued)

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit and loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the City's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (ie gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to the asset previously recognised in other comprehensive income, is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, except for those which are expected to mature within 12 months after the end of the reporting period. All other financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments - Classification and Subsequent Measurement (Continued)

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the City no longer has any significant continued involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment of Assets

In accordance with Australian Accounting Standards the City's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (eg AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(o) Employee Benefits

Short Term Employee Benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such times as the asset is substantially ready for its intended use or sale.

(q) Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events the City has a present legal or constructive obligation as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on City's intentions to release for sale.

(t) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

(u) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the amended budget estimate for the relevant item of disclosure.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

2. REVENUES AND EXPENSES

(a) Net Result

The Net Result includes:

(i) Charging as Expenses:

Auditors Remuneration:

Audit Services

	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
	51,550	32,800	36,650
	<u>51,550</u>	<u>32,800</u>	<u>36,650</u>

Depreciation by Program

General Purpose Funding

Governance

Law, Order, Public Safety

Health

Education and Welfare

Community Amenities

Recreation and Culture

Transport

Economic Services

Other Property and Services

	51,550	32,800	36,650
	<u>51,550</u>	<u>32,800</u>	<u>36,650</u>
	-	-	-
	483,959	464,051	464,051
	177,599	181,092	181,092
	20,620	12,369	20,029
	1,030,357	1,037,947	1,037,947
	122,552	71,298	70,694
	3,186,560	3,636,335	3,636,336
	5,645,608	5,439,508	5,462,541
	45,412	56,924	56,924
	604,308	629,166	629,166
	<u>11,316,975</u>	<u>11,528,690</u>	<u>11,558,780</u>

Depreciation by Asset Class

Land and Buildings

Furniture and Equipment

Plant and Equipment

Infrastructure

	3,497,281	3,559,061	3,680,761
	336,837	493,170	478,500
	918,523	848,325	796,326
	6,564,334	6,628,134	6,603,193
	<u>11,316,975</u>	<u>11,528,690</u>	<u>11,558,780</u>

Interest Expenses (Finance Costs)

- Debentures (refer note 7(a))

	1,223,591	1,161,059	1,161,059
	<u>1,223,591</u>	<u>1,161,059</u>	<u>1,161,059</u>

(ii) Crediting as Revenues:

Interest Earnings

Investments

- Reserve Funds

- Other Funds

Other Interest Revenue (refer note 12)

	800,000	971,827	800,000
	657,000	412,008	660,909
	510,000	496,824	497,500
	<u>1,967,000</u>	<u>1,880,659</u>	<u>1,958,409</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, the City has developed a set of community based objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

"Kwinana 2030: Rich in spirit, alive with opportunities, surrounded by nature - it's all here!"

The City operations as disclosed in this budget encompass the following service orientated activities/programmes:

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates Income and Expenditure, Grants Commission and Pensioner Deferred Rates interest and interest on Investments.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Members of Council & Governance (includes Audit & other costs associated with reporting to council). Administration, Financial and Information Technology Services are included.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision of various local laws, fire prevention and animal control.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Prevention and treatment of human illnesses, including inspection of premises/food control, immunisation and child health services.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Provision, management and support of services for families, children and the aged and disabled within the community; including pre-school playgroups, day and after school care, assistance to schools, senior citizens support groups and meals on wheels.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

City planning and development, rubbish collection services, storm water drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts and the preservation of the national estate. This includes maintenance of halls, aquatic centre, recreation and community centres, parks, gardens, sports grounds and the operation of Libraries.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective (continued)

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the City depot, including plant purchase and maintenance.

ECONOMIC SERVICES

Objective:

To help promote the City and it's economic wellbeing.

Activities:

Tourism and area promotion, rural services and pest control and the implementation of building controls.

OTHER PROPERTY & SERVICES

Objective:

To monitor and control council's overheads operating accounts.

Activities:

Private works, public works overheads, council plant operations, materials, salaries and wages. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all works and services undertaken by the City.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

3. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	2016/17 Budget	2015/16 Actual	2015/16 Adopted Budget
	\$	\$	\$
Cash - Unrestricted	3,018,798	3,353,798	2,037,119
Cash - Restricted	46,385,968	44,781,207	52,367,559
	<u>49,404,766</u>	<u>48,135,005</u>	<u>54,404,678</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Aged Persons Reserve	526,572	426,000	354,966
Asset Management Reserve	294,219	1,086,200	428,692
Asset Replacement Reserve	231,167	528,400	251,108
Banksia Park Reserve	369	83,900	35,258
Community Services & Emergency Relief Reserve	25,761	25,200	25,264
Contiguous Local Authorities Group Reserve	199,979	206,200	150,706
Employee Leave Reserve	3,695,958	3,695,958	3,614,309
Family Day Care Reserve	1,280,897	1,301,900	451,774
Future Community Infrastructure Reserve	365,300	1,515,400	3,208,614
Golf Course Cottage Reserve	26,926	26,349	9,962
Infrastructure Reserve	118,686	116,100	2,729,073
Refuse Reserve	6,093,823	6,655,700	570,088
Restricted Grants & Contributions Reserve	-	1,633,383	-
Settlement Agreement Reserve	-	-	-
Developer Contributions Reserves:			
DCA 1 - Hard Infrastructure - Bertram	1,283,770	1,255,800	3,081,955
DCA 2 - Hard Infrastructure - Wandii/Anketell	2,398,609	1,538,600	2,612,619
DCA 4 - Hard Infrastructure - Anketell	305,103	-	-
DCA 5 - Hard Infrastructure - Wandii	2,695,836	2,637,100	5,036,107
DCA 8 - Soft Infrastructure - Mandogalup	459,184	-	2,641,596
DCA 9 - Soft Infrastructure - Wandii/Anketell	10,237,279	8,623,100	9,803,889
DCA 10 - Soft Infrastructure - Casuarina/Anketell	337,960	-	27,010
DCA 11 - Soft Infrastructure - Wellard East	5,026,041	3,627,500	5,861,178
DCA 12 - Soft Infrastructure - Wellard West	6,171,489	5,513,900	5,753,827
DCA 13 - Soft Infrastructure - Bertram	496,710	295,400	598,816
DCA 14 - Soft Infrastructure - Wellard/Leda	358,394	326,400	363,558
DCA 15 - Soft Infrastructure - City Site	181,544	129,400	106,657
Total Reserve Funds	<u>42,811,576</u>	<u>41,247,890</u>	<u>47,717,026</u>
Other Funds Set Aside			
Restricted Creditors	3,500,000	3,458,925	4,650,533
Loan Funds	74,392	74,392	-
	<u>3,574,392</u>	<u>3,533,317</u>	<u>4,650,533</u>
Total Cash - Restricted	<u>46,385,968</u>	<u>44,781,207</u>	<u>52,367,559</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2016/2017 Budget \$	2015/2016 Actual \$	2015/2016 Adopted Budget \$
(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result			
Net Result	765,954	621,851	13,375,834
Depreciation	11,316,975	11,528,690	11,558,780
(Profit)/Loss on Sale of Asset	(193,940)	(35,173)	22,651
(Increase)/Decrease Rates Debtors	250,000	(1,016,139)	400,000
(Increase)/Decrease in Pensioner Debtors	100,000	32,889	(100,000)
(Increase)/Decrease in Sundry Debtors	(50,000)	(1,049,134)	(75,000)
(Increase)/Decrease in Receivables	-	-	-
(Increase)/Decrease in GST	-	531,719	-
(Increase)/Decrease in Stock on Hand	10,000	(12,837)	10,000
(Increase)/Decrease in Accrued Income	-	672,467	-
(Increase)/Decrease in Prepayments	-	4,000	-
Increase/(Decrease) in Creditors & Accruals	396,125	(1,128,975)	(200,000)
Increase/(Decrease) in Other Payables	-	(169,543)	-
Increase/(Decrease) in Employee Provisions	-	-	-
Increase/(Decrease) in Income In Advance	-	(757,401)	-
Increase/(Decrease) in Accrued Expenses	-	(820,606)	-
Increase/(Decrease) in Accrued Interest Expense	-	-	-
Increase/(Decrease) in Investment Loss	-	-	-
Grants/Contributions for the Development of Assets	(3,881,987)	(5,475,865)	(10,353,338)
Non-Current Assets Recognised due to change in legislative requirements	-	-	-
Net Cash from Operating Activities	<u>8,713,127</u>	<u>2,925,943</u>	<u>14,638,927</u>
(c) Undrawn Borrowing Facilities			
Credit Standby Arrangements			
Bank Overdraft Limit	-	-	-
Bank Overdraft at Balance Date	-	-	-
Credit Card Limit	100,000	100,000	100,000
Credit Card Balance at Balance Date	(15,000)	(19,653)	(10,000)
Total Amount of Credit Unused	<u>85,000</u>	<u>80,347</u>	<u>90,000</u>
Loan Facilities			
Loan Facilities in use at Balance Date	<u>22,721,505</u>	<u>23,256,408</u>	<u>22,226,890</u>
Unused Loan Facilities at Balance Date	<u>74,392</u>	<u>74,392</u>	<u>94,436</u>
(d) Other Facilities			
Direct Debit Authority Facility	1,500,000	1,125,000	1,125,000
Bank Guarantee - Medina Affordable Housing Project	-	4,000,000	4,000,000
Total Amount of Facility	<u>1,500,000</u>	<u>5,125,000</u>	<u>5,125,000</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

4. NET CURRENT ASSETS

Composition of Estimated Net Current Assets

	Note	2016/17 Budget \$	2015/16 Actual \$
CURRENT ASSETS			
Cash - Unrestricted	3(a)	3,018,798	3,353,798
Cash - Restricted (Reserves)	3(a)	42,811,576	41,247,890
Cash - Restricted (Unspent Loan Funds)	3(a)	74,392	74,392
Cash - Restricted (Restricted Creditors)	3(a)	3,500,000	3,458,925
Rates - Current		1,441,119	1,646,119
Sundry Debtors		607,178	557,178
Inventories		23,762	33,762
		<u>51,476,825</u>	<u>50,372,064</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors		(5,090,857)	(4,590,857)
Current Borrowings		(700,000)	(3,170,480)
Provisions - Current		<u>(3,700,000)</u>	<u>(3,601,552)</u>
		(9,490,857)	(11,362,889)
Net Current Asset Position (Prior to Adjustment)		41,985,968	39,009,175

Unadjusted Net Current Assets

Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.

Adjustments

Less:

Cash Restricted - (Unspent Loan Funds)		(74,392)	(74,392)
Cash Restricted - (Restricted Creditors)		(3,500,000)	(3,458,925)
Cash Restricted - (Reserves)	3(a)	<u>(42,811,576)</u>	<u>(41,247,890)</u>
		(46,385,968)	(44,781,207)

Add Back:

Current Loan Liability		700,000	3,170,480
Cash Backed Leave Reserve (Current)		3,700,000	3,601,552

Adjusted Net Current Assets - Surplus/(Deficit)		<u>\$ -</u>	<u>\$ 1,000,000</u>
--	--	-------------	---------------------

The surplus/(deficiency) c/fwd in the 2015/16 actual column represents the actual surplus at the time of budget preparation and is subject to final adjustments.

The estimated surplus/(deficiency) c/fwd in the 2016/17 budget column represents the surplus/(deficit) carried forward as at 30 June 2017.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year:

By Class

	New	Upgrade	Renewal	Total
New Projects:				
Furniture and Equipment	19,500	4,500	47,250	71,250
Computing Equipment	16,575	575	155,350	172,500
Plant and Equipment	138,650	20,000	431,100	589,750
Transportation Vehicles	-	-	590,000	590,000
Land and Buildings	870,700	141,750	731,484	1,743,934
Reserve Development	90,500	666,526	437,000	1,194,026
Playground Equipment	-	-	70,000	70,000
Urban Road Grant	-	-	1,109,133	1,109,133
Black Spot Grant	-	22,000	-	22,000
Roads to Recovery Grant	51,429	85,000	842,969	979,398
Road Resurfacing	-	22,000	-	22,000
Street Lighting	25,000	-	-	25,000
Bus Shelter Construction	10,000	40,000	-	50,000
Footpath Construction	161,750	68,250	-	230,000
Drainage Construction	222,650	97,350	-	320,000
Car Park Construction	115,000	-	-	115,000
	1,721,754	1,167,951	4,414,286	7,303,991
Carried Forward Projects:				
Computing Equipment	217,745	40,000	40,000	297,745
Plant and Equipment	-	-	275,000	275,000
Land and Buildings	191,360	11,000	11,000	213,360
Playground Equipment	45,850	-	2,851,986	2,897,836
Municipal Roadworks	316,558	-	-	316,558
	771,513	51,000	3,177,986	4,000,499
	2,493,267	1,218,951	7,592,272	11,304,490

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

5. ACQUISITION OF ASSETS (Continued)

By Directorate

	New	Upgrade	Renewal	Total
City Strategy				
New Projects:				
Transportation Vehicles	-	-	38,000	38,000
City Strategy Total	-	-	38,000	38,000
Corporate & Engineering				
New Projects:				
Computing Equipment	16,575	575	155,350	172,500
Plant and Equipment	112,000	-	400,500	512,500
Transportation Vehicles	-	-	158,000	158,000
Reserve Development	90,500	666,526	437,000	1,194,026
Playground Equipment	-	-	70,000	70,000
Urban Road Grant	-	-	1,109,133	1,109,133
Black Spot Grant	-	22,000	-	22,000
Roads to Recovery Grant	51,429	85,000	842,969	979,398
Road Resurfacing	-	22,000	-	22,000
Street Lighting	25,000	-	-	25,000
Bus Shelter Construction	10,000	40,000	-	50,000
Footpath Construction	161,750	68,250	-	230,000
Drainage Construction	222,650	97,350	-	320,000
Car Park Construction	115,000	-	-	115,000
	804,904	1,001,701	3,172,952	4,979,557
Carried Forward Projects:				-
Computing Equipment	217,745	40,000	40,000	297,745
Plant and Equipment	-	-	275,000	275,000
Playground Equipment	45,850	-	2,851,986	2,897,836
Municipal Roadworks	316,558	-	-	316,558
	580,153	40,000	3,166,986	3,787,139
Corporate & Engineering Total	1,385,057	1,041,701	6,339,938	8,766,696
City Living				
New Projects:				
Furniture and Equipment	19,500	4,500	47,250	71,250
Plant and Equipment	26,650	20,000	30,600	77,250
Transportation Vehicles	-	-	194,000	194,000
Land and Buildings	870,700	141,750	731,484	1,743,934
Playground Equipment	-	-	-	-
	916,850	166,250	1,003,334	2,086,434
Carried Forward Projects:				
Land and Buildings	191,360	11,000	11,000	213,360
	191,360	11,000	11,000	213,360
City Living Total	1,108,210	177,250	1,014,334	2,299,794
City Development				
New Projects:				
Transportation Vehicles	-	-	200,000	200,000
City Strategy Total	-	-	200,000	200,000
	2,493,267	1,218,951	7,592,272	11,304,490

A detailed breakdown of acquisitions on an individual asset basis can be found in the New Capital Budget and Carried Forward Capital Budget attached to this budget. It provides details for all classes as itemised above.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	2016/17 Budget			
	Net Book Value	Sale Proceeds	Profit	Loss
	\$	\$	\$	\$
Governance	27,579	20,000	-	(7,579)
Law, Order and Public Safety	22,566	45,000	22,434	-
Health	8,357	25,000	16,643	-
Community Amenities	25,604	50,000	24,396	-
Recreation & Culture	38,862	65,000	26,138	-
Transport	-	-	-	-
Economic Services	42,816	100,000	57,184	-
Other Property & Services	116,776	171,500	67,702	(12,978)
	282,560	476,500	214,497	(20,557)

<u>By Class</u>	2016/17 Budget			
	Net Book Value	Sale Proceeds	Profit	Loss
	\$	\$	\$	\$
Land	-	-	-	-
Buildings	-	-	-	-
Furniture and Equipment	-	-	-	-
Plant and Equipment	282,560	476,500	214,497	(20,557)
	282,560	476,500	214,497	(20,557)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

**2016/17
BUDGET
\$**

214,497
(20,557)
193,940

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

7. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1-Jul-16	Interest Rate	Maturity Date	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$
Governance										
Loan 99 - Administration Office Renovations	925,362	6.25%	25-Jun-25		79,376	74,638	845,986	925,362	63,009	67,973
Education & Welfare										
Loan 96 - Youth Specific Space	193,278	7.53%	19-Jun-23		21,880	20,321	171,398	193,278	15,486	17,107
Loan 100 - Youth Specific Space	1,521,312	4.67%	25-Jun-28		-	-	1,521,312	1,521,312	81,279	81,278
Recreation & Culture										
Loan 94 - Wellard Sports Pavilion	289,482	6.38%	04-May-22		41,000	38,505	248,482	289,482	19,836	22,449
Loan 95 - Orelia Oval Pavilion	463,867	7.53%	19-Jun-23		52,512	48,770	411,355	463,867	37,166	41,055
Loan 97 - Orelia Oval Pavilion Extension	2,047,558	6.25%	25-Jun-25		175,636	165,153	1,871,922	2,047,558	139,419	150,404
Loan 102 - Library & Resource Centre	7,421,567	4.54%	25-Jun-29		-	-	7,421,567	7,421,567	386,856	386,856
Loan 103 - Golf Club Refurbishment *	297,904	4.07%	25-Jun-23		37,590	36,106	260,314	297,904	13,815	15,409
Loan 104 - Recquatic Refurbishment	3,350,000	4.05%	26-Jun-30		-	-	3,350,000	3,350,000	159,318	154,000
Loan 105 - Bertram Community Centre	1,296,840	3.25%	27-Mar-30		-	-	1,296,840	1,296,840	50,851	50,850
Loan 106 - Destination Park - Calista	1,700,000	3.14%	24-Jun-31		90,000	-	1,610,000	1,700,000	70,000	-
New - Darius Wells Building Solar Panels	-			105,550	35,302	-	70,248	-	8,994	-
Transport										
Loan 98 - Streetscape Beautification	1,249,238	6.25%	25-Jun-25		107,157	100,762	1,142,081	1,249,238	85,062	91,763
Loan 101 - City Centre Redevelopment **	2,500,000	2.18%	27-Sep-16		2,500,000	-	-	2,500,000	-	75,000
New - Loan 101 - City Centre Redevelopment	-			2,500,000	-	-	2,500,000	-	92,500	-
Matured Debentures 2015/2016										
Loan 90 - Kwinana Bowling Club*						29,996				1,576
Loan 92 - Sulphur Rd Bridge						87,880				3,003
Loan 93 - DOE Building						68,351				2,336
	23,256,408			2,605,550	3,140,453	670,482	22,721,505	23,256,408	1,223,591	1,161,059

(*) Self supporting loan financed by payments from third parties

(**) Short Term Facility Loans

All debenture repayments will be financed by general purpose income.

Summary of Principal Repayments

Debenture Repayments	640,453	670,482
Liquidity Advance Repayments	2,500,000	0
	<u>3,140,453</u>	<u>670,482</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

7. INFORMATION ON BORROWINGS (Continued)

(b) New Borrowings - 2016/2017

Particulars/Purpose	Amount to be borrowed	Institution	Loan Type	Term (Years)	Estimated Interest & Charges (pa)	Estimated Interest & Fee Rate	Amount Used Budget	Balance Unspent
Darius Wells Building Solar Panels	105,550	WATC	Debenture	10	4,960	4.0% & 0.7%	105,550	-
Loan 101 - City Centre Redevelopment	2,500,000	WATC	Debenture	5	101,750	4.0% & 0.7%	2,500,000	-
	2,605,550				106,710		2,605,550	-

The City has a \$12,578,433 Short Term Loan Facility with Western Australian Treasury Corporation (WATC). As at 30th June 2016 the facility was drawn to \$2,500,000 for Loan 101 - City Centre Redevelopment.

During budget 2016/2017 the City intends to convert the Short Term Loan 101 - City Centre Redevelopment of \$2,500,000 into a 5 year interest only loan, with principal repaid at end of 5 years. This will not effect the cash position of the City. The result of the transaction is nil as the drawing a new loan for \$2,500,000 will be offset with the principal liquidity advance repayment of \$2,500,000.

The City does not intend to use or draw down on any funds from the Short Term Loan Facility during budget 2016/2017.

The current Short Term Facility with WATC expires on the 30th June 2017. A full review will be completed to determine the ongoing requirement of this facility with regard to future anticipated borrowings within the City's Long Term Financial Plan.

(c) Unspent Loans

Particulars/Purpose	Date Borrowed	Balance 1-Jul-16	Borrowed During Year	Expended During Year	Balance 30-Jun-17
Loan 99 - Administration Office Renovations	25 Jun 10	74,392	-	-	74,392
		74,392	-	-	74,392

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

7. INFORMATION ON BORROWINGS (Continued)

(d) Overdraft and Direct Debit Authority Facility

The City has not utilised an overdraft facility during the financial year and does not have an Overdraft facility with it's bank.

The City currently has a direct debit authority facility with Bankwest. The current Facility Limit is \$450,000 per fortnight (\$1,125,000 limit per month).

During budget 2016/2017, as part of the Banking Services project, the City will transfer the direct debit authority facility to Commonwealth Bank.

At this time the City intends to increase the limit for direct debits to a Facility Limit of \$600,000 per fortnight.

(e) Self Supporting Loan Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$
Loan 90 - Kwinana Bowling Club	-		-	30,166	-	-	-	1,483
Loan 103 - Golf Club Refurbishment	300,606		37,590	33,404	263,016	300,606	13,815	13,455
	300,606	-	37,590	63,570	263,016	300,606	13,815	14,938

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Budgeted Rate Revenue \$	2016/17 Budgeted Interim Rates \$	2016/17 Budgeted Back Rates \$	2016/17 Budgeted Total Revenue \$	2015/16 Actual \$
Differential General Rate								
<i>Gross Rental Value (GRV)</i>								
Improved Residential	0.07303	10,615	184,561,500	13,478,527	671,600		14,150,127	12,705,452
Vacant Residential	0.17974	555	8,674,147	1,559,091			1,559,091	1,739,316
Improved Special Residential	0.06385	716	16,868,756	1,077,070			1,077,070	1,045,189
Light Industrial and Commercial	0.09082	146	22,148,306	2,011,509			2,011,509	1,978,040
General Industry and Service Commercial	0.07961	318	33,469,413	2,664,500			2,664,500	2,512,644
Large Scale General Industry and Service Commercial	0.08260	48	52,329,591	4,322,424			4,322,424	4,077,521
<i>Unimproved Value (UV)</i>								
General Industrial	0.02639	3	121,200,000	3,198,468			3,198,468	4,198,368
Rural	0.00464	187	184,212,000	854,744			854,744	798,332
Mining	0.00793	13	27,291,000	216,418			216,418	221,898
Urban / Urban Deferred	0.00612	65	171,510,000	1,049,641			1,049,641	937,085
		12,666	822,264,713	30,432,392	671,600	0	31,103,992	30,213,845

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

		Number of Properties	Rateable Value \$	2016/17 Budgeted Rate Revenue \$	2016/17 Budgeted Interim Rates \$	2016/17 Budgeted Back Rates \$	2016/17 Budgeted Total Revenue \$	2015/16 Actual \$
Minimum Payments	Minimum \$							
Gross Rental Value (GRV)								
Improved Residential	943	2,679	31,546,688	2,526,297			2,526,297	2,431,980
Vacant Residential	943	1,220	5,290,264	1,150,460			1,150,460	1,023,172
Improved Special Residential	943	5	68,260	4,715			4,715	4,580
Light Industrial and Commercial	1,226	18	168,008	22,068			22,068	22,610
General Industry and Service Commercial	1,226	37	299,688	45,362			45,362	42,840
Large Scale General Industry and Service Commercial	1,226	0	0	0			0	0
Unimproved Value (UV)								
General Industrial	1,226	0	0	0			0	0
Rural	943	11	1,453,000	10,373			10,373	10,076
Mining	1,226	1	15,000	1,226			1,226	1,190
Urban / Urban Deferred	1,226	47	7,786,600	57,622			57,622	85,680
Sub-Totals		4,018	46,627,508	3,818,123	0	0	3,818,123	3,622,128
Discounts (refer Note 12)							0	0
Total Amount of General Rates							34,922,115	33,835,973
Specified Area Rates (refer Note 9)							0	0
Total Rates		16,684	868,892,221	34,250,515	671,600	-	34,922,115	33,835,973

The City of Kwinana raises rates on all land within its boundaries, except exempt land, using a combination of dual rating and differential rating. Generally land within the urban area is rated at Gross Rental Value (GRV) and land within the rural area being rated with Unimproved Valuations (UV). Certain City Planning zonings have attracted different rates so as to achieve greater equity within the urban and rural sectors.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

OBJECTS AND REASONS FOR DIFFERENTIAL RATING

To provide equity in the rating of properties across the Local Government the following rate categories have been determined for the implementation of differential Rating.

Differential General Rate

Description	Characteristics	Objects	Reason
Improved Residential (GRV)	<p>This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is Zoned for the purpose of:</p> <p>(a) Residential under Town Planning Scheme No 2 and is not vacant Land; or</p> <p>(b) Special Residential under Town Planning Scheme No 2 and is not vacant land; or</p> <p>(c) Town Centre Residential under Town Planning Scheme No 3 and is not vacant land.</p>	To apply a base differential general rate to land zoned and used for residential purposes and to act as the City's benchmark differential rate by which all other GRV rated properties are assessed.	To ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City. It is also lower than vacant land as the City is endeavouring to encourage landowners to develop vacant land.
Vacant Residential (GRV)	<p>This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is Zoned for the purpose of:</p> <p>(a) Residential under Town Planning Scheme No 2 and is vacant land; or</p> <p>(b) Special Residential under Town Planning Scheme No 2 and is vacant land; or</p> <p>(c) Urban or Urban Deferred under the Metropolitan Region Scheme and is vacant land; or</p> <p>(d) Town Centre Residential under Town Planning Scheme No 3 and is vacant land; or</p> <p>(e) Special Rural under Town Planning</p>	To promote the development of vacant land within the City's district	To impose a higher differential general rate on vacant residential land that acts as a disincentive to persons who are land banking and not actively developing vacant land.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING (Continued)

Description	Characteristics	Objects	Reason
Improved Special Residential (GRV)	<p>This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is;</p> <p>(a) Zoned for the purpose of:</p> <ul style="list-style-type: none"> (i) Special Rural under Town Planning Scheme No 2 and is not vacant land; or (ii) Urban or Urban Deferred under the Metropolitan Region Scheme and is not vacant land; or (iii) Rural A under Town Planning Scheme No 2 and is not vacant land; or (iv) Rural Water Resource under Town Planning Scheme No 2 and is not vacant land; or (v) Development under Town Planning Scheme No 2 and is not vacant land; or (vi) Park, Recreation and Drainage under Town Planning Scheme No 2 and is not vacant land; or <p>(b) held or used for residential purposes under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000; and</p> <p>(c) held or used for residential purposes under the zoning referred to in paragraphs (a) or (b).</p>	<p>To provide a lower differential rate for proposed characteristics under Improved Special Residential a) (i) to (vi), which is consistent with access to and provision of services to residential properties in a rural setting.</p>	<p>To reflect the lower demand on City resources, such as, lower impacts on transport infrastructure, when compared to the other GRV differential rating categories. It is also lower than vacant land as the City is endeavouring to encourage landowners to develop vacant land.</p>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

OBJECTS AND REASONS FOR DIFFERENTIAL RATING (Continued)

Description	Characteristics	Objects	Reason
Light Industrial and Commercial (GRV)	<p>This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is zoned for the purpose of;</p> <p>(a) Light Industry under Town Planning Scheme No 2; or</p> <p>(b) Commercial under Town Planning Scheme No 2; or</p> <p>(c) Kwinana Town Centre under Town Planning Scheme No 2; or</p> <p>(d) Mixed Business under Town Planning Scheme No 2; or</p> <p>(e) Special Use under Town Planning Scheme No 2; or</p> <p>(f) General Town Centre under Town Planning Scheme No 3; or</p> <p>(g) Shopping/Business under Town Planning Scheme No 3; or</p> <p>(h) Market Square under Town Planning Scheme No 3.</p>	To apply a higher differential rate so as to raise additional revenue to offset the increased costs associated with service provision associated with these properties.	A higher differential rate is required to meet the higher level of service costs associated with Light Industrial and Commercial properties and the localities within which they are situated, including costs of - (a) provision and maintenance of transport and streetscape infrastructure including car parking and traffic treatments; and (b) the management, administration and delivery of marketing activities aimed at enhancing the economic and social viability, and the general amenity of the Kwinana City Centre.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

OBJECTS AND REASONS FOR DIFFERENTIAL RATING (Continued)

Description	Characteristics	Objects	Reason
General Industry and Service Commercial (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is; (a) Zone for the purpose of: (i) General Industry or Service Commercial under Town Planning Scheme No, 2; or (ii) Industrial use under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000, and (b) held or used for the purpose of General Industry and Service Commercial development, being an industrial or commercial use or development permissible under the Zoning referred to in paragraph (a) and undertaken on land with a gross rental value of less than \$500,000.	To apply a differential rate to General Industry and Service Commercial properties (excluding properties within the Large Scale General Industry and Service Commercial differential rate category) in order to raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service associated with properties in this category.	The need to offset the higher level of costs incurred by the City in servicing properties in this category, including but not limited to the cost of transport infrastructure maintenance and provision and costs relating to monitoring of land use/environmental impacts.
Large Scale General Industry and Service Commercial (GRV)	This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is; (a) Zone for the purpose of: (i) General Industry or Service Commercial under Town Planning Scheme No, 2; or (ii) Industrial under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000, and (b) is held or used for the purpose of Large Scale General Industry and Service Commercial development, being an industrial or commercial use or development permissible under the zoning referred to in paragraph (a) and undertaken on land with a gross rental value of \$500,000 or greater.	To raise additional revenue to offset the costs associated with increased maintenance and renewal / refurbishment of transport infrastructure, and higher levels of service associated with properties in this category.	The need to offset the higher level of costs incurred by the City in servicing properties in this category, including the substantial cost of transport infrastructure maintenance and renewal/refurbishment due to significant vehicle movements, and costs relating to monitoring of land use/environmental impacts.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

OBJECTS AND REASONS FOR DIFFERENTIAL RATING (Continued)

Description	Characteristics	Objects	Reason
General Industrial (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is zoned for the purpose of General Industry under Town Planning Scheme No 2.	To raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to or associated with properties in this category.	To meet a significant proportion of the additional costs involved in servicing properties within this rate category, which include but are not limited to major outlays for transport infrastructure maintenance and renewal/refurbishment and costs relating to monitoring of land use and environmental impacts.
Rural (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is predominantly used or held for rural pursuits, rural industry or intensive agriculture, and is: - (a) zoned for the purposes of Rural A under Town Planning Scheme No 2; or (b) zoned for the purposes of Rural Water Resource under Town Planning Scheme No 2; or (c) zoned for the purpose of Urban or Urban Deferred under the Metropolitan Region Scheme and held or used as the owner's ordinary place of residence as determined by the City; or (d) zoned under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000.	To impose a differential rate commensurate with the rural use of land, which additionally is to act as the City's benchmark differential UV rate and is considered to be the base rate by which all other UV rated properties are assessed.	To ensure that all ratepayers on rural land make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

8. RATING INFORMATION - 2016/17 FINANCIAL YEAR (Continued)

OBJECTS AND REASONS FOR DIFFERENTIAL RATING (Continued)

Description	Characteristics	Objects	Reason
Mining (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is; (a) zoned for the purpose of Rural B under Town Planning Scheme No 2; or (b) held or used for industrial, extractive industry or quarrying purposes under a Master Plan adopted pursuant to Part 3 of the Hope Valley-Wattleup Redevelopment Act 2000.	To raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to properties in this category.	The need to offset the higher level of costs associated in servicing these properties, including the costs of transport infrastructure maintenance and renewal/refurbishment, and costs relating to monitoring of land use and environmental impacts.
Urban/Urban Deferred (UV)	This differential rate category imposes a differential general rate on land valued on an unimproved value (UV) basis, which is zoned for the purpose of Urban or Urban Deferred under the Metropolitan Region Scheme and is not held or used as the owner's ordinary place of residence as determined by the City.	To raise additional revenue to offset the costs associated with future planning and provision of infrastructure.	To impose a higher differential general rate to meet the increased costs associated with planning and preparing for intensified residential development, including infrastructure provision gaps.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES

RESERVE FUND DETAILS	Opening Balance 1 July 2016	Transfers			Closing Balance 30 June 2017
		To Reserve	Interest	From Reserve	
	\$	\$	\$	\$	\$
Aged Persons Units Reserve	426,000	279,314	9,488	(188,230)	526,572
Asset Management Reserve	1,086,200	-	24,193	(816,174)	294,219
Asset Replacement Reserve	528,400	250,000	11,767	(559,000)	231,167
Banksia Park Reserve	83,900	-	1,869	(85,400)	369
Community Services & Emergency Relief	25,200	-	561	-	25,761
Contiguous Local Authorities Group Reserve	206,200	72,306	4,593	(83,120)	199,979
Employee Leave Reserve	3,695,958	-	-	-	3,695,958
Family Day Care Reserve	1,301,900	-	28,997	(50,000)	1,280,897
Future Community Infrastructure Reserve	1,515,400	518,629	33,752	(1,702,481)	365,300
Golf Course Cottage Reserve	26,349	-	577	-	26,926
Infrastructure Reserve	116,100	-	2,586	-	118,686
Refuse Reserve	6,655,700	-	148,242	(710,119)	6,093,823
Restricted Grants & Contributions Reserve	1,633,383	-	-	(1,633,383)	-
Settlement Agreement Reserve	-	-	-	-	-
Un-Restricted Reserves Sub Total	17,300,690	1,120,249	266,625	(5,827,907)	12,859,657

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (continued)

RESERVE FUND DETAILS	Opening Balance 1 July 2016	Transfers			Closing Balance 30 June 2017
		To Reserve	Interest	From Reserve	
	\$	\$	\$	\$	\$
DCA 1 - Hard Infrastructure - Bertram	1,255,800	-	27,970	-	1,283,770
DCA 2 - Hard Infrastructure - Wellard	1,538,600	825,740	34,269	-	2,398,609
DCA 4 - Hard Infrastructure - Anketell	-	305,103	-	-	305,103
DCA 5 - Hard Infrastructure - Wandi	2,637,100	-	58,736	-	2,695,836
DCA 8 - Soft Infrastructure - Mandogalup	-	475,303	-	(16,119)	459,184
DCA 9 - Soft Infrastructure - Wandi/Anketell	8,623,100	1,733,961	192,062	(311,844)	10,237,279
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	362,462	-	(24,502)	337,960
DCA 11 - Soft Infrastructure - Wellard East	3,627,500	1,382,313	80,796	(64,568)	5,026,041
DCA 12 - Soft Infrastructure - Wellard West	5,513,900	842,081	122,810	(307,302)	6,171,489
DCA 13 - Soft Infrastructure - Bertram	295,400	281,178	6,580	(86,448)	496,710
DCA 14 - Soft Infrastructure - Wellard/Leda	326,400	191,283	7,270	(166,559)	358,394
DCA 15 - Soft Infrastructure - Town Site	129,400	320,716	2,882	(271,454)	181,544
Developer Contribution Reserves Sub Total	23,947,200	6,720,140	533,375	(1,248,796)	29,951,919
	41,247,890	7,840,389	800,000	(7,076,703)	42,811,576

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
Cash Backed Reserves			
(a) Aged Persons Units Reserve			
Opening Balance	426,000	404,358	404,358
Amount Set Aside / Transfer to Reserve	279,314	154,500	287,984
Interest Applied to Reserve	9,488	9,695	8,997
Amount Used / Transfer from Reserve	(188,230)	(142,553)	(275,314)
	<u>526,572</u>	<u>426,000</u>	<u>426,025</u>
(b) Asset Management Reserve			
Opening Balance	1,086,200	1,277,498	1,277,498
Amount Set Aside / Transfer to Reserve	-	500,000	500,000
Interest Applied to Reserve	24,193	32,436	20,692
Amount Used / Transfer from Reserve	(816,174)	(723,734)	(817,377)
	<u>294,219</u>	<u>1,086,200</u>	<u>980,813</u>
(c) Asset Replacement Reserve			
Opening Balance	528,400	457,328	457,328
Amount Set Aside / Transfer to Reserve	250,000	250,000	250,000
Interest Applied to Reserve	11,767	9,566	7,308
Amount Used / Transfer from Reserve	(559,000)	(188,494)	(434,900)
	<u>231,167</u>	<u>528,400</u>	<u>279,736</u>
(d) Banksia Park Reserve			
Opening Balance	83,900	173,273	173,273
Amount Set Aside / Transfer to Reserve	-	-	-
Interest Applied to Reserve	1,869	3,517	2,705
Amount Used / Transfer from Reserve	(85,400)	(92,890)	(126,047)
	<u>369</u>	<u>83,900</u>	<u>49,931</u>
Community Services & Emergency Relief			
(e) Reserve			
Opening Balance	25,200	24,542	24,542
Amount Set Aside / Transfer to Reserve	-	-	-
Interest Applied to Reserve	561	658	664
Amount Used / Transfer from Reserve	-	-	-
	<u>25,761</u>	<u>25,200</u>	<u>25,206</u>
(f) Contiguous Local Authorities Group Reserve			
Opening Balance	206,200	180,211	180,211
Amount Set Aside / Transfer to Reserve	72,306	60,033	48,450
Interest Applied to Reserve	4,593	4,869	4,176
Amount Used / Transfer from Reserve	(83,120)	(38,913)	(36,620)
	<u>199,979</u>	<u>206,200</u>	<u>196,217</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
(g) Employee Leave Reserve			
Opening Balance	3,695,958	3,695,958	3,695,958
Amount Set Aside / Transfer to Reserve	-	-	-
Interest Applied to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>3,695,958</u>	<u>3,695,958</u>	<u>3,695,958</u>
(h) Family Day Care Reserve			
Opening Balance	1,301,900	1,282,200	1,282,200
Amount Set Aside / Transfer to Reserve	-	-	-
Interest Applied to Reserve	28,997	34,996	26,674
Amount Used / Transfer from Reserve	(50,000)	(15,296)	(590,000)
	<u>1,280,897</u>	<u>1,301,900</u>	<u>718,874</u>
(i) Future Community Infrastructure Reserve			
Opening Balance	1,515,400	2,215,240	2,215,240
Amount Set Aside / Transfer to Reserve	518,629	455,332	600,239
Interest Applied to Reserve	33,752	66,915	62,898
Amount Used / Transfer from Reserve	(1,702,481)	(1,222,087)	(1,383,017)
	<u>365,300</u>	<u>1,515,400</u>	<u>1,495,360</u>
(j) Golf Course Cottage Reserve			
Opening Balance	26,349	25,677	25,677
Amount Set Aside / Transfer to Reserve	-	-	-
Interest Applied to Reserve	577	672	262
Amount Used / Transfer from Reserve	-	-	-
	<u>26,926</u>	<u>26,349</u>	<u>25,939</u>
(k) Infrastructure Reserve			
Opening Balance	116,100	167,558	167,558
Amount Set Aside / Transfer to Reserve	-	-	3,765,864
Interest Applied to Reserve	2,586	3,913	11,848
Amount Used / Transfer from Reserve	-	(55,371)	(75,343)
	<u>118,686</u>	<u>116,100</u>	<u>3,869,927</u>
(l) Refuse Reserve			
Opening Balance	6,655,700	6,351,966	6,351,966
Amount Set Aside / Transfer to Reserve	-	153,653	-
Interest Applied to Reserve	148,242	173,033	139,221
Amount Used / Transfer from Reserve	(710,119)	(22,952)	(685,533)
	<u>6,093,823</u>	<u>6,655,700</u>	<u>5,805,654</u>
(m) Restricted Grants & Contributions Reserve			
Opening Balance	1,633,383	4,065,475	4,065,475
Amount Set Aside / Transfer to Reserve	-	226,968	1,336,515
Interest Applied to Reserve	-	-	-
Amount Used / Transfer from Reserve	(1,633,383)	(2,659,060)	(4,065,475)
	<u>-</u>	<u>1,633,383</u>	<u>1,336,515</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
(n) Settlement Agreement Reserve			
Opening Balance	-	150,000	150,000
Amount Set Aside / Transfer to Reserve	-	150,042	150,042
Interest Applied to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	(300,042)	(300,042)
	-	-	-
	-	-	-
Un-Restricted Reserves Sub Total	12,859,657	17,300,690	18,906,155
Developer Contributions Reserve - DCA 1 -			
(o) Hard Infrastructure - Bertram			
Opening Balance	1,255,800	1,758,122	1,758,122
Amount Set Aside / Transfer to Reserve	-	214,190	214,189
Interest Applied to Reserve	27,970	48,568	39,885
Amount Used / Transfer from Reserve	-	(222,862)	(308,167)
Movements	-	(542,218)	-
	1,283,770	1,255,800	1,704,029
Developer Contributions Reserve - DCA 2 -			
(p) Hard Infrastructure - Wellard			
Opening Balance	1,538,600	816,633	816,633
Amount Set Aside / Transfer to Reserve	825,740	686,225	999,723
Interest Applied to Reserve	34,269	35,742	22,298
Amount Used / Transfer from Reserve	-	-	-
	2,398,609	1,538,600	1,838,654
Developer Contributions Reserve - DCA 4 -			
(q) Hard Infrastructure - Anketell			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	305,103	-	-
Interest Applied to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	305,103	-	-
Developer Contributions Reserve - DCA 5 -			
(r) Hard Infrastructure - Wandí			
Opening Balance	2,637,100	2,634,885	2,634,885
Amount Set Aside / Transfer to Reserve	-	-	-
Interest Applied to Reserve	58,736	72,789	2,187
Amount Used / Transfer from Reserve	-	(70,574)	-
	2,695,836	2,637,100	2,637,072
Developer Contributions Reserve - DCA 8 -			
(s) Soft Infrastructure - Mandogalup			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	475,303	-	-
Interest Applied to Reserve	-	-	-
Amount Used / Transfer from Reserve	(16,119)	-	-
	459,184	-	-

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
Developer Contributions Reserve - DCA 9 -			
(t) Soft Infrastructure - Wandii/Anketell			
Opening Balance	8,623,100	8,422,111	8,422,111
Amount Set Aside / Transfer to Reserve	1,733,961	51,214	58,531
Interest Applied to Reserve	192,062	233,728	189,773
Amount Used / Transfer from Reserve	(311,844)	(83,953)	(47,347)
	<u>10,237,279</u>	<u>8,623,100</u>	<u>8,623,068</u>
Developer Contributions Reserve - DCA 10 -			
(u) Soft Infrastructure - Casuarina/Anketell			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	362,462	-	-
Interest Applied to Reserve	-	-	-
Amount Used / Transfer from Reserve	(24,502)	-	-
	<u>337,960</u>	<u>-</u>	<u>-</u>
Developer Contributions Reserve - DCA 11 -			
(v) Soft Infrastructure - Wellard East			
Opening Balance	3,627,500	2,513,635	2,513,635
Amount Set Aside / Transfer to Reserve	1,382,313	1,054,784	1,544,937
Interest Applied to Reserve	80,796	88,855	75,035
Amount Used / Transfer from Reserve	(64,568)	(29,774)	(97,131)
	<u>5,026,041</u>	<u>3,627,500</u>	<u>4,036,476</u>
Developer Contributions Reserve - DCA 12 -			
(w) Soft Infrastructure - Wellard West			
Opening Balance	5,513,900	4,651,447	4,651,447
Amount Set Aside / Transfer to Reserve	842,081	488,817	677,771
Interest Applied to Reserve	122,810	132,093	157,233
Amount Used / Transfer from Reserve	(307,302)	(300,675)	(34,529)
Movements	-	542,218	-
	<u>6,171,489</u>	<u>5,513,900</u>	<u>5,451,922</u>
Developer Contributions Reserve - DCA 13 -			
(x) Soft Infrastructure - Bertram			
Opening Balance	295,400	260,897	260,897
Amount Set Aside / Transfer to Reserve	281,178	33,741	142,972
Interest Applied to Reserve	6,580	7,425	19,425
Amount Used / Transfer from Reserve	(86,448)	(6,663)	(53,243)
	<u>496,710</u>	<u>295,400</u>	<u>370,051</u>
Developer Contributions Reserve - DCA 14 -			
(y) Soft Infrastructure - Wellard/Leda			
Opening Balance	326,400	268,434	268,434
Amount Set Aside / Transfer to Reserve	191,283	504,169	506,716
Interest Applied to Reserve	7,270	9,103	6,595
Amount Used / Transfer from Reserve	(166,559)	(455,306)	(485,134)
	<u>358,394</u>	<u>326,400</u>	<u>296,611</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)	2016/17 Budget	2015/16 Actual	2015/16 Budget
Developer Contributions Reserve - DCA 15 -			
(z) Soft Infrastructure - City Site			
Opening Balance	129,400	83,377	83,377
Amount Set Aside / Transfer to Reserve	320,716	187,372	230,760
Interest Applied to Reserve	2,882	3,254	2,124
Amount Used / Transfer from Reserve	(271,454)	(144,603)	(163,886)
	<u>181,544</u>	<u>129,400</u>	<u>152,375</u>
Developer Contribution Reserves Sub Total	<u>29,951,919</u>	<u>23,947,200</u>	<u>25,110,258</u>
Total Cash Backed Reserves	<u>42,811,576</u>	<u>41,247,890</u>	<u>44,016,413</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
SUMMARY OF RESERVE TRANSFERS			
Transfers to Reserves			
Aged Persons Units Reserve	288,802	164,195	296,981
Asset Management Reserve	24,193	532,436	520,692
Asset Replacement Reserve	261,767	259,566	257,308
Banksia Park Reserve	1,869	3,517	2,705
Restricted Grants & Contributions Reserve	-	226,968	1,336,515
Community Services & Emergency Relief Reserve	561	658	664
Contiguous Local Authorities Group Reserve	76,899	64,902	52,626
Family Day Care Reserve	28,997	34,996	26,674
Future Community Infrastructure Reserve	552,381	522,247	663,137
Golf Course Cottage Reserve	577	672	262
Infrastructure Reserve	2,586	3,913	3,777,712
Refuse Reserve	148,242	326,686	139,221
Settlement Agreement Reserve	-	150,042	150,042
Un-Restricted Reserves Sub Total	1,386,874	2,290,798	7,224,539
 DCA 1 - Hard Infrastructure - Bertram	 27,970	 262,758	 254,074
DCA 2 - Hard Infrastructure - Wellard	860,009	721,967	1,022,021
DCA 4 - Hard Infrastructure - Anketell	305,103	-	-
DCA 5 - Hard Infrastructure - Wandi	58,736	72,789	2,187
DCA 8 - Soft Infrastructure - Mandogalup	475,303	-	-
DCA 9 - Soft Infrastructure - Wandi/Anketell	1,926,023	284,942	248,304
DCA 10 - Soft Infrastructure - Casuarina/Anketell	362,462	-	-
DCA 11 - Soft Infrastructure - Wellard East	1,463,109	1,143,639	1,619,972
DCA 12 - Soft Infrastructure - Wellard West	964,891	620,910	835,004
DCA 13 - Soft Infrastructure - Bertram	287,758	41,166	162,397
DCA 14 - Soft Infrastructure - Wellard/Leda	198,553	513,272	513,311
DCA 15 - Soft Infrastructure - City Site	323,598	190,626	232,884
Developer Contribution Reserves Sub Total	7,253,515	3,852,069	4,890,154
	<u>8,640,389</u>	<u>6,142,867</u>	<u>12,114,693</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
9. CASH BACKED RESERVES (Continued)			
Transfers from Reserves			
Aged Persons Units Reserve	(188,230)	(142,553)	(275,314)
Asset Management Reserve	(816,174)	(723,734)	(817,377)
Asset Replacement Reserve	(559,000)	(188,494)	(434,900)
Banksia Park Reserve	(85,400)	(92,890)	(126,047)
Restricted Grants & Contributions Reserve	(1,633,383)	(2,659,060)	(4,065,475)
Community Services & Emergency Relief Reserve	-	-	-
Contiguous Local Authorities Group Reserve	(83,120)	(38,913)	(36,620)
Family Day Care Reserve	(50,000)	(15,296)	(590,000)
Future Community Infrastructure Reserve	(1,702,481)	(1,222,087)	(1,383,017)
Golf Course Cottage Reserve	-	-	-
Infrastructure Reserve	-	(55,371)	(75,343)
Refuse Reserve	(710,119)	(22,952)	(685,533)
Settlement Agreement Reserve	-	(300,042)	(300,042)
Un-Restricted Reserves Sub Total	(5,827,907)	(5,461,392)	(8,789,668)
 DCA 1 - Hard Infrastructure - Bertram	-	(222,862)	(308,167)
DCA 2 - Hard Infrastructure - Wellard	-	-	-
DCA 5 - Hard Infrastructure - Wandi	-	(70,574)	-
DCA 8 - Soft Infrastructure - Mandogalup	(16,119)	-	-
DCA 9 - Soft Infrastructure - Wandi/Anketell	(311,844)	(83,953)	(47,347)
DCA 10 - Soft Infrastructure - Casuarina/Anketell	(24,502)	-	-
DCA 11 - Soft Infrastructure - Wellard East	(64,568)	(29,774)	(97,131)
DCA 12 - Soft Infrastructure - Wellard West	(307,302)	(300,675)	(34,529)
DCA 13 - Soft Infrastructure - Bertram	(86,448)	(6,663)	(53,243)
DCA 14 - Soft Infrastructure - Wellard/Leda	(166,559)	(455,306)	(485,134)
DCA 15 - Soft Infrastructure - City Site	(271,454)	(144,603)	(163,886)
Developer Contribution Reserves Sub Total	(1,248,796)	(1,314,410)	(1,189,437)
	<u>(7,076,703)</u>	<u>(6,775,802)</u>	<u>(9,979,105)</u>
 Total Transfer to/(from) Reserves	 <u>1,563,686</u>	 <u>(632,935)</u>	 <u>2,135,588</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Persons Units Reserve

This Reserve has been established to provide funds for the capital acquisition and maintenance of the Aged Persons Units, Callistemon Court.

Arts Centre Reserve

This Reserve was established to cover any increases in the cost of operations and maintenance for the Arts Centre and currently has a nil balance for this reporting period.

Asset Management Reserve

This Reserve is utilised to provide funds for renewal projects for the City's building and infrastructure assets, thereby extending the useful economic life of such assets.

Asset Replacement Reserve

This Reserve is utilised to replace existing fleet, plant and other City assets.

Banksia Park Reserve

This Reserve is utilised to provide funds for the capital acquisitions and maintenance of the Banksia Park Retirement Village.

Community Services & Emergency Relief Reserve

This Reserve was established to provide funding to alleviate the effect of any disaster within the City of Kwinana boundaries and to provide funds to develop community services.

Contiguous Local Authorities Group Reserve

This Reserve is established to restrict funds received for the prevention, control and education of mosquito management.

Employee Leave Reserve

This Reserve is established for the purpose of ensuring that adequate funds are available to finance employee leave entitlements.

Family Day Care Reserve

This Reserve provides for the capital acquisitions and maintenance of this facility.

Future Community Infrastructure Reserve

This Reserve is established to accumulate the City's contributions for the capital funding of future community infrastructure in accordance with Town Planning Scheme #2.

Golf Course Cottage Reserve

This Reserve was established to provide funds for the maintenance of this building.

Infrastructure Reserve

This Reserve was established to be used to provide funds to create new City assets or for the major upgrade of City assets to increase the service level provided by the asset.

Refuse Reserve

This Reserve was established to provide funds for the costs and subsidy of Waste Management in the City.

Restricted Grants & Contributions Reserve

This Reserve is utilised to restrict funds, being city funds, grants and contributions, required to complete projects from prior financial years.

Settlement Agreement Reserve

This Reserve was established to provide funds to account for future negotiated settlement agreement payments.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

9. CASH BACKED RESERVES (Continued)

Developer Contributions Reserve - DCA 1 - Hard Infrastructure Bertram

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 1 - Hard Infrastructure Bertram

Developer Contributions Reserve - DCA 2 - Hard Infrastructure Wellard

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 2 - Hard Infrastructure Wellard

Developer Contributions Reserve - DCA 4 - Hard Infrastructure Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandii

Developer Contributions Reserve - DCA 5 - Hard Infrastructure Wandii

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 5 - Hard Infrastructure Wandii

Developer Contributions Reserve - DCA 8 - Soft Infrastructure Mandogalup

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 8 - Soft Infrastructure Mandogalup

Developer Contributions Reserve - DCA 9 - Soft Infrastructure Wandii/Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 9 - Soft Infrastructure Wandii/Anketell

Developer Contributions Reserve - DCA 10 - Soft Infrastructure Casuarina/Anketell

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 10 - Soft Infrastructure Casuarina/Anketell

Developer Contributions Reserve - DCA 11 - Soft Infrastructure Wellard East

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 11 - Soft Infrastructure Wellard East

Developer Contributions Reserve - DCA 12 - Soft Infrastructure Wellard West

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 12 - Soft Infrastructure Wellard West

Developer Contributions Reserve - DCA 13 - Soft Infrastructure Bertram

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 13 - Soft Infrastructure Bertram

Developer Contributions Reserve - DCA 14 - Soft Infrastructure Wellard/Leda

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 14 - Soft Infrastructure Wellard/Leda

Developer Contributions Reserve - DCA 15 - Soft Infrastructure City Site

This Reserve is established to restrict funds received from Developers for contributions towards future infrastructure costs and administrative costs for DCA 15 - Soft Infrastructure City Site

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

10. SPECIFIED AREA RATE - 2016/2017 FINANCIAL YEAR

The City of Kwinana has no Specified Area Rate for this period.

11. SERVICE CHARGES - 2016/2017 FINANCIAL YEAR

The City of Kwinana has no service charges for this period.

12. INTEREST CHARGES AND INSTALMENTS - 2016/2017 FINANCIAL YEAR

The total estimated revenue from the imposition of interest and administration charge for these options is dissected as follows:

	2016/17 Budget
	\$
Instalment Interest	240,000
Pensioner Deferment Interest	16,000
Penalty Interest	254,000
Total Other Interest Earnings	510,000
Payment Arrangement Admin Fees	102,250
	<u>612,250</u>

The option plans available to ratepayers for payment of their rates are:

Instalment Options	Date Due	Instalment Plan Admin Charge \$	Instalment Plan Interest Rate %	Unpaid Rates Interest Rate %
Option One		Nil	Nil	11%
Single full payment	26/08/2016			
Option Two		7.40	5.5%	11%
First Instalment	26/08/2016			
Second Instalment	6/01/2017			
Option Three		22.20	5.5%	11%
First Instalment	26/08/2016			
Second Instalment	28/10/2016			
Third Instalment	6/01/2017			
Fourth Instalment	10/03/2017			
Option Three - Fortnightly Direct Debit			5.5%	11%
Payment 1	26/08/2016	0.27		
Payment 2	9/09/2016	0.27		
Payment 3	23/09/2016	0.27		
Payment 4	7/10/2016	0.27		
Payment 5	21/10/2016	0.27		
Payment 6	4/11/2016	0.27		
Payment 7	18/11/2016	0.27		
Payment 8	2/12/2016	0.27		
Payment 9	16/12/2016	0.27		
Payment 10	30/12/2016	0.27		
Payment 11	13/01/2017	0.27		
Payment 12	27/01/2017	0.27		
Payment 13	10/02/2017	0.27		
Payment 14	24/02/2017	0.27		
Payment 15	10/03/2017	0.27		
Payment 16	24/03/2017	0.27		
Payment 17	7/04/2017	0.27		
Payment 18	21/04/2017	0.27		
Payment 19	5/05/2017	0.27		
Payment 20	19/05/2017	0.27		
Payment 21	2/06/2017	0.27		
Payment 22	16/06/2017	0.27		

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

12. INTEREST CHARGES AND INSTALMENTS - 2016/17 FINANCIAL YEAR (Continued)

Instalment Options	Date Due	Instalment Plan Admin Charge \$	Instalment Plan Interest Rate %	Unpaid Rates Interest Rate %
Option Four - Weekly Direct Debit			5.5%	11%
Payment 1	26/08/2016	0.27		
Payment 2	2/09/2016	0.27		
Payment 3	9/09/2016	0.27		
Payment 4	16/09/2016	0.27		
Payment 5	23/09/2016	0.27		
Payment 6	30/09/2016	0.27		
Payment 7	7/10/2016	0.27		
Payment 8	14/10/2016	0.27		
Payment 9	21/10/2016	0.27		
Payment 10	28/10/2016	0.27		
Payment 11	4/11/2016	0.27		
Payment 12	11/11/2016	0.27		
Payment 13	18/11/2016	0.27		
Payment 14	25/11/2016	0.27		
Payment 15	2/12/2016	0.27		
Payment 16	9/12/2016	0.27		
Payment 17	16/12/2016	0.27		
Payment 18	23/12/2016	0.27		
Payment 19	30/12/2016	0.27		
Payment 20	6/01/2017	0.27		
Payment 21	13/01/2017	0.27		
Payment 22	20/01/2017	0.27		
Payment 23	27/01/2017	0.27		
Payment 24	3/02/2017	0.27		
Payment 25	10/02/2017	0.27		
Payment 26	17/02/2017	0.27		
Payment 27	24/02/2017	0.27		
Payment 28	3/03/2017	0.27		
Payment 29	10/03/2017	0.27		
Payment 30	17/03/2017	0.27		
Payment 31	24/03/2017	0.27		
Payment 32	31/03/2017	0.27		
Payment 33	7/04/2017	0.27		
Payment 34	14/04/2017	0.27		
Payment 35	21/04/2017	0.27		
Payment 36	28/04/2017	0.27		
Payment 37	5/05/2017	0.27		
Payment 38	12/05/2017	0.27		
Payment 39	19/05/2017	0.27		
Payment 40	26/05/2017	0.27		
Payment 41	2/06/2017	0.27		
Payment 42	9/06/2017	0.27		
Payment 43	16/06/2017	0.27		

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

**13. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
- 2016/17 FINANCIAL YEAR**

a) Discounts - Council does not offer discount.

b) Incentives

Ratepayers who pay their rates in full by 4:00 pm, 26 August, 2016 (35 days from date of service are entered into a draw for the following incentive prizes:

City of Kwinana 5 x Cash - \$1,000

Kwinana Recquatic 5 x 3 month Gold Memberships
Total Value \$383 each

WA Symphony Orchestra 2 x Double Passes to "Stuart Skelton Sings Wagner" on Saturday ,
26th November 2016.

c) Concessions and Waivers

Council does not grant any concessions or waivers on rates and does not envisage doing so.

14. FEES & CHARGES REVENUE

	2016/17 Budget \$	2015/16 Actual \$
General Purpose Funding	158,668	144,422
Governance	31,895	42,465
Law, Order, Public Safety	150,760	138,207
Health	132,685	132,969
Education and Welfare	1,012,050	911,903
Community Amenities	7,030,038	7,346,212
Recreation & Culture	2,011,496	1,507,715
Economic Services	951,504	735,807
Other Property & Services	302,848	275,041
	<u>11,781,944</u>	<u>11,234,741</u>

15. ELECTED MEMBERS REMUNERATION

	2016/17 Budget \$	2015/16 Actual \$
The following fees, expenses and allowances were paid to council members and/or the Mayor.:		
Mayoral Allowance	88,864	87,550
Deputy Mayor Allowance	22,216	21,888
Meeting Fees	266,594	262,650
ICT Allowance	28,000	28,000
Taxi Charges	600	501
Travelling Expenses	8,000	2,111
	<u>414,274</u>	<u>402,700</u>

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2017**

16. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-16 \$	Estimated Amounts Received \$	Estimated Amounts Paid \$	Estimated Balance 30-Jun-17 \$
Nil				
	0	-	-	0

17. MAJOR LAND TRANSACTIONS

It is not anticipated than any major land transactions will occur in 2016/2017.

18. TRADING UNDERTAKINGS & MAJOR TRADING UNDERTAKINGS

It is not anticipated than any trading undertakings or major trading undertakings will occur in 2016/2017.

Reserve Fund Balances and Movements
Budget 2016/2017

FUND DETAILS	OPENING BALANCE 1 JULY '16	TRANSFERS TO MUNI FUND		TRANSFERS FROM MUNI FUND		CLOSING BALANCE 30 JUNE '17
		FOR OPERATING	FOR CAPITAL	FROM OPERATING	INTEREST EARNED	
Aged Persons Units Reserve	426,000	(118,230)	(70,000)	279,314	9,488	526,572
Asset Management Reserve	1,086,200		(816,174)		24,193	294,219
Asset Replacement Reserve	528,400		(559,000)	250,000	11,767	231,167
Banksia Park Reserve	83,900	(35,400)	(50,000)		1,869	369
Community Services & Emergency Relief Reserve	25,200				561	25,761
Contiguous Local Authorities Group Reserve	206,200	(56,620)	(26,500)	72,306	4,593	199,979
Employee Leave Reserve	3,695,958				-	3,695,958
Family Day Care Reserve	1,301,900	(50,000)	-		28,997	1,280,897
Future Community Infrastructure Reserve	1,515,400		(1,702,481)	518,629	33,752	365,300
Golf Course Cottage Reserve	26,349				577	26,926
Infrastructure Reserve	116,100	-			2,586	118,686
Refuse Reserve	6,655,700	(710,119)	-		148,242	6,093,823
Restricted Grants & Contributions Reserve	1,633,383	(484,636)	(1,148,747)			-
Settlement Agreement Reserve	-	-			-	-
Un-Restricted Reserves Sub Total	17,300,690	(1,455,005)	(4,372,902)	1,120,249	266,625	12,859,657
DCA 1 - Hard Infrastructure - Bertram	1,255,800			-	27,970	1,283,770
DCA 2 - Hard Infrastructure - Wellard	1,538,600			825,740	34,269	2,398,609
DCA 4 - Hard Infrastructure - Anketell	-			305,103		305,103
DCA 5 - Hard Infrastructure - Wandi	2,637,100			-	58,736	2,695,836
DCA 8 - Soft Infrastructure - Mandogalup	-	(16,119)		475,303	-	459,184
DCA 9 - Soft Infrastructure - Wandi/Anketell	8,623,100	(81,844)	(230,000)	1,733,961	192,062	10,237,279
DCA 10 - Soft Infrastructure - Casuarina/Anketell	-	(24,502)		362,462	0	337,960
DCA 11 - Soft Infrastructure - Wellard East	3,627,500	(64,568)		1,382,313	80,796	5,026,041
DCA 12 - Soft Infrastructure - Wellard West	5,513,900	(70,776)	(236,526)	842,081	122,810	6,171,489
DCA 13 - Soft Infrastructure - Bertram	295,400	(86,448)	-	281,178	6,580	496,710
DCA 14 - Soft Infrastructure - Wellard / Leda	326,400	(166,559)	-	191,283	7,270	358,394
DCA 15 - Soft Infrastructure - City Site	129,400	(271,454)		320,716	2,882	181,544
Developer Contributions Reserves Sub Total	23,947,200	(782,270)	(466,526)	6,720,140	533,375	29,951,919
TOTALS	\$ 41,247,890	\$ (2,237,275)	\$ (4,839,428)	\$ 7,840,389	\$ 800,000	\$ 42,811,576

**Details of Reserve Fund Transfers
Budget 2016/2017**

RESERVE FUND	TOTAL	DETAILS/REASONS FOR TRANSFER	AMOUNT
<u>Transfers to Municipal Fund for Operating Expenditure</u>			
Refuse Reserve	\$ 710,119	Governance - Operating Deficit	710,119
Family Day Care	\$ 50,000	Family Day Care - Extension Feasibility Study	50,000
Banksia Park Reserve	\$ 35,400	Banksia Park - Renewal Program	35,400
Aged Persons Units Res	\$ 118,230	Callistemon Court APU's - Renewal Program	118,230
Contiguous Local Authorities Group Reserve	\$ 56,620	Pest Control - Mosquito Management	56,620
Restricted Grants & Contributions Reserve	\$ 484,636	Natural Environment - Honeywood Wetlands	13,636
		Infrastructure Mgmt - Contribution to Roadworks	275,000
		Executive Consultancy - Community Needs Assessment	40,000
		Marketing & Communications - City Signage	41,000
		Governance - Transformation Expenses	25,000
		Depot Operating - Service Delivery Project	90,000
DCA 8 - Soft Infrastructure - Mandogalup	\$ 16,119	DCA 8 - Soft Infrastructure - Mandogalup - Admin	4,848
		Governance - DCA 8 - Completed Projects	7,462
		Gen Fin - DCA 8 - Calista Destination Park Loan Principal & Interest	3,809
DCA 9 - Soft Infrastructure - Wandii/Anketell	\$ 81,844	DCA 9 - Soft Infrastructure - Wandii/Anketell - Admin	19,941
		Governance - DCA 9 - Completed Projects	30,518
		Gen Fin - DCA 9 - Calista Destination Park Loan Principal & Interest	31,385
DCA 10 - Soft Infrastructure - Cas/Anketell - Admin	\$ 24,502	DCA 10 - Soft Infrastructure - Cas/Anketell - Admin	5,944
		Governance - DCA 10 - Completed Projects	9,134
		Gen Fin - DCA 10 - Calista Destination Park Loan Principal & Interest	9,424
DCA 11 - Soft Infrastructure - Wellard East	\$ 64,568	DCA 11 - Soft Infrastructure - Wellard East - Admin	15,675
		Governance - DCA 11 - Completed Projects	24,094
		Gen Fin - DCA 11 - Calista Destination Park Loan Principal & Interest	24,799
DCA 12 - Soft Infrastructure - Wellard West	\$ 70,776	DCA 12 - Soft Infrastructure - Wellard West - Admin	17,178
		Governance - DCA 12 - Completed Projects	26,416
		Gen Fin - DCA 12 - Calista Destination Park Loan Principal & Interest	27,182
DCA 13 - Soft Infrastructure - Bertram	\$ 86,448	DCA 13 - Soft Infrastructure - Bertram - Admin	4,943
		Governance - DCA 13 - Completed Projects	73,680
		Gen Fin - DCA 13 - Calista Destination Park Loan Principal & Interest	7,825
DCA 14 - Soft Infrastructure - Wellard / Leda	\$ 166,559	DCA 14 - Soft Infrastructure - Wellard / Leda - Admin	11,732
		Governance - DCA 14 - Completed Projects	136,262
		Gen Fin - DCA 14 - Calista Destination Park Loan Principal & Interest	18,565
DCA 15 - Soft Infrastructure - City Site	\$ 271,454	DCA 15 - Soft Infrastructure - City Site - Admin	23,380
		Governance - DCA 15 - Completed Projects	211,063
		Gen Fin - DCA 15 - Calista Destination Park Loan Principal & Interest	37,011
	\$ 2,237,275		

**Details of Reserve Fund Transfers
Budget 2016/2017**

RESERVE FUND	TOTAL	DETAILS/REASONS FOR TRANSFER	AMOUNT
<u>Transfers to Municipal Fund for Capital Expenditure</u>			
Asset Replacement Reserve	\$ 559,000	Refer to New Capital Budget	559,000
Asset Management Reserve	\$ 816,174	Refer to New Capital Budget	816,174
APU Reserve	\$ 70,000	Refer to New Capital Budget	70,000
Banksia Park Reserve	\$ 50,000	Refer to New Capital Budget	50,000
CLAG Reserve	\$ 26,500	Refer to New Capital Budget	26,500
Future Community Infrastructure Reserve	\$ 1,702,481	Refer to New Capital Budget	1,702,481
Restricted Grants & Contributions Reserve	\$ 1,148,747	Refer to New Capital Budget	1,148,747
DCA 9 - Soft Infrastructure - Wandii/Anketell	\$ 230,000	Refer to New Capital Budget	466,526
DCA 12 - Soft Infrastructure - Wellard West	\$ 236,526		
	\$ 4,839,428		
<u>Transfers to Reserve Fund from Operating Funds</u>			
Asset Replacement Res	\$ 250,000	Cashed Back Plant Depreciation	250,000
Aged Persons Units Res	\$ 279,314	Surplus from Callistemon Court, APU's	279,314
CLAG Reserve	\$ 72,306	Pest Control - Mosquito Mgmt - Developer Contributions	72,306
Future Community Infrastructure Reserve	\$ 518,629	Governance - Future Community	518,629
DCA 2 - Hard Infrastructure - Wellard	\$ 825,740	DCA 2 - Hard Infrastructure - Wellard - Contributions Received	825,740
DCA 4 - Hard Infrastructure - Anketell	\$ 305,103	DCA 4 - Hard Infrastructure - Anketell - Contributions Received	305,103
DCA 8 - Soft Infrastructure - Mandogalup	\$ 475,303	DCA 8 - Soft Infrastructure - Mandogalup - Contributions Received	475,303
DCA 9 - Soft Infrastructure - Wandii/Anketell	\$ 1,733,961	DCA 9 - Soft Infrastructure - Wandii/Anketell - Contributions Received	1,733,961
DCA 10 - Soft Infrastructure - Casuarina/Anketell	\$ 362,462	DCA 10 - Soft Infrastructure - Casuarina/Anketell - Contributions Received	362,462
DCA 11 - Soft Infrastructure - Wellard East	\$ 1,382,313	DCA 11 - Soft Infrastructure - Wellard East - Contributions Received	1,382,313
DCA 12 - Soft Infrastructure - Wellard West	\$ 842,081	DCA 12 - Soft Infrastructure - Wellard West - Contributions Received	842,081
DCA 13 - Soft Infrastructure - Bertram	\$ 281,178	DCA 13 - Soft Infrastructure - Bertram - Contributions Received	281,178
DCA 14 - Soft Infrastructure - Wellard / Leda	\$ 191,283	DCA 14 - Soft Infrastructure - Wellard / Leda - Contributions Received	191,283
DCA 15 - Soft Infrastructure - City Site	\$ 320,716	DCA 15 - Soft Infrastructure - City Site - Contributions Received	320,716
	\$ 7,840,389		

**Details of Reserve Fund Transfers
Budget 2016/2017**

RESERVE FUND	TOTAL
<u>Transfers to Reserve Fund from Operating Funds - Interest</u>	
Asset Replacement	\$ 11,767
Infrastructure Reserve	\$ 2,586
Refuse Reserve	\$ 148,242
Family Day Care	\$ 28,997
Golf Cottage Reserve	\$ 577
Comm Serv & Emergency Rel Res	\$ 561
Banksia Park Reserve	\$ 1,869
APU's Reserve	\$ 9,488
CLAG Reserve	\$ 4,593
Asset Management Reserve	\$ 24,193
Future Community Infrastructure Reserve	\$ 33,752
DCA 1 - Hard Infrastructure - Bertram	\$ 27,970
DCA 2 - Hard Infrastructure - Wellard	\$ 34,269
DCA 5 - Hard Infrastructure - Wandl	\$ 58,736
DCA 9 - Soft Infrastructure - Wandl/Anketell	\$ 192,062
DCA 11 - Soft Infrastructure - Wellard East	\$ 80,796
DCA 12 - Soft Infrastructure - Wellard West	\$ 122,810
DCA 13 - Soft Infrastructure - Bertram	\$ 6,580
DCA 14 - Soft Infrastructure - Wellard / Leda	\$ 7,270
DCA 15 - Soft Infrastructure - City Site	\$ 2,882
	<u>\$ 800,000</u>

DETAILS/REASONS FOR TRANSFER	AMOUNT
Asset Replacement Reserve Interest	11,767
Infrastructure Reserve Interest	2,586
Refuse Reserve Interest	148,242
Family Day Care Res Interest	28,997
Golf Cottages Reserve Interest	577
Comm Serv & Emergency Rel Res Inter	561
Banksia Park Reserve Interest	1,869
Aged Persons Units Reserve Interest	9,488
CLAG Reserve Interest	4,593
Asset Management Reserve Interest	24,193
Future Community Infrastructure Interest	33,752
DCA 1 - HI - Bertram Interest	27,970
DCA 2 - HI - Wellard Interest	34,269
DCA 5 - HI - Wandl Interest	58,736
DCA 9 - SI - Wandl/Anketell Interest	192,062
DCA 11 - SI - Wellard East Interest	80,796
DCA 12 - SI - Wellard West Interest	122,810
DCA 13 - SI - Bertram Interest	6,580
DCA 14 - SI - Wellard/Leda Interest	7,270
DCA 15 - SI - City Site Interest	2,882

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

			FUNDED BY:						
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
FURNITURE AND EQUIPMENT									
Banksia Park - replacement of furniture and equipment in the Clubrooms		5,000		5,000				5,000	
Building Team - desk and associated furniture for new Building Surveyor		750			750			750	
Library - various chaise seats and sofas		11,000			11,000			11,000	
Office Furniture - furniture for new staff/staff relocations		12,000			12,000			12,000	
Recquatic - Administration - office chairs		1,500			1,500			1,500	
Recquatic - Aquatics - self contained breathing apparatus (2 of)		5,000			5,000			5,000	
Recquatic - Café - dishwasher		1,000			1,000			1,000	
Recquatic - Café - freezer		1,500			1,500			1,500	
Recquatic - Café - fridge		1,500			1,500			1,500	
Recquatic - Dry Programs - mats for program equipment		3,000			3,000			3,000	
Recquatic - Dry Programs - trolley for mats		3,500			3,500			3,500	
Recquatic - Health and Fitness - portable Aqua class stereo		1,500			1,500			1,500	
Recquatic - Health and Fitness - portable Spin class stereo		2,000			2,000			2,000	
Recquatic - New program equipment cost and replacement		10,000			10,000			10,000	
Recquatic - Vacation Care/Crèche - developmental play equipment		2,000			2,000			2,000	
Youth Centre - Zone - modular and other lounges.		10,000			10,000			10,000	
Total Furniture and Equipment		\$ 71,250	\$ -	5,000	\$ 66,250	\$ -	\$ -	\$ 71,250	\$ -
COMPUTING EQUIPMENT									
Hardware									
Various Equipment	Y	217,745		217,745				217,745	
iPhones		20,000			20,000			20,000	
Self Check Touchscreen x 2		11,500			11,500			11,500	
Surface Pro Tablets - Planning and Building Teams		6,000			6,000			6,000	
Software Applications									
Microsoft Licensing		135,000			135,000			135,000	
Leisure Centre and Facilities Booking Software	Y	80,000		80,000				80,000	
Total Computing Equipment		\$ 470,245	\$ -	\$ 297,745	\$ 172,500	\$ -	\$ -	\$ 470,245	\$ -

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

FUNDED BY:									
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
PLANT AND EQUIPMENT									
Depot - GPS Tracking System for trucks		26,000			26,000			26,000	
Depot - Minor Parks Plant		25,000		20,000	5,000			25,000	
Depot - Purchase of New Graffiti Truck (Sale of Plant#236 1CZK273)		85,000		65,000		20,000		85,000	
Depot - Purchase of New Horticulture Tip Truck (Sale of Plant#185 KWN1668)		85,000		65,000		20,000		85,000	
Depot - Purchase of New Horticulture Tip Truck (Sale of Plant#259 KWN1778)		85,000		65,000		20,000		85,000	
Depot - Purchase of New Trailer (Sale of Plant#72 1TEZ5487)		8,000		7,000		1,000		8,000	
Depot - Purchase of New Trailer (Sale of Plant#81 1TEW422)		8,500		7,500		1,000		8,500	
Depot - Purchase of New Parks Maintenance Trailer (Sale of Plant#147 1THR 332)		5,000		4,500		500		5,000	
Depot - Purchase of New Box Trailer (Sale of Plant#148 1THT401)		12,000		9,500		2,500		12,000	
Depot - Purchase of New Box top Trailer (Sale of Plant#199 1TIQ960)		10,000		8,000		2,000		10,000	
Depot - Purchase Ride On Mower (Sale of Plant#444 1EQX583)		7,000		7,000				7,000	
Depot - Purchase of New Mower (Sale of Plant#319 1DLY 882)		32,000		28,000		4,000		32,000	
Depot - Purchase of New Ride On Mower (Sale of Plant#389 1EDW 554)		32,000		28,000		4,000		32,000	
Depot - Purchase of New Mower (Sale of Plant#70 No Rego)		6,000		4,500		1,500		6,000	
Depot - Purchase of 6T Drainage Truck (Sale of Plant#153 KWN1667)	Y	190,000		160,000		30,000		190,000	
Depot - Purchase of 4.5T Truck (Sale of Plant#111 KWN1555)	Y	85,000		70,000		15,000		85,000	
Depot - Purchase of New Small Truck for Destination Park Caretaker		81,000			81,000			81,000	
Depot - Minor Plant & Tools - Destination Park		5,000			5,000			5,000	
Environmental Health - Drone to access inaccessible areas		3,000	1,500	1,500				3,000	
Facilities - Soft fall tester		15,000			15,000			15,000	
Kwinana Village - John Deere Gator attachment - tow behind sweeper for Banksia Park and Callistemon Court retirement villages.		650			650			650	
Natural Environment - NAMS Tools		10,000			10,000			10,000	
Recquatic - Aquatics - Dive Blocks - competition swimming (10 of)		20,000			20,000			20,000	
Recquatic - Aquatics - Trolley Hoist Large steps 25m pool		15,000			10,000	5,000		15,000	
Recquatic - Swim School - Swim Platform Red/Blue (7 of)		3,600			3,600			3,600	
Recquatic Centre Pool Plant - Replacement of Hydro Plant PH Probe, Spa PH Probe, Leisure Pool PH Probe, 25m PH Pool Probe		10,000		10,000				10,000	
Total Plant and Equipment		\$ 864,750	\$ 1,500	560,500	\$ 176,250	\$ 126,500	\$ -	\$ 864,750	\$ -

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

FUNDED BY:									
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
TRANSPORTATION VEHICLES									
Building Surveyor (Purchase & Sale - KWN1895 Plant #321)		40,000			15,000	25,000		40,000	
Community Services & Development - The Zone - Purchase & Sale - 1EHQ626 Plant #343		38,000			18,000	20,000		38,000	
Cleaner - Outdoor Facilities - Purchase & Sale - KWN1783 Plant#372		40,000			15,000	25,000		40,000	
Coordinator Environmental Health Food - Purchase & Sale - KWN1912 Plant#380		40,000			15,000	25,000		40,000	
Environment Coordinator - Purchase & Sale - KWN1921 Plant#381		40,000			15,000	25,000		40,000	
Manager Building Services - Purchase & Sale - KWN1821 Plant#383		40,000			15,000	25,000		40,000	
Reticulation Officer - Purchase & Sale - KWN1820 Plant#385		40,000			15,000	25,000		40,000	
City Assist Officer - Purchase & Sale - KWN1893 Plant#386		40,000			15,000	25,000		40,000	
Manager Healthy Lifestyles - Purchase & Sale - 1EJC929 Plant#395		38,000			18,000	20,000		38,000	
Recquatic Manager 2 - Purchase & Sale - 1EJC934 Plant#396		38,000			18,000	20,000		38,000	
Coordinator Statutory Planning - Purchase & Sale - KWN1939 Plant#401		40,000			15,000	25,000		40,000	
Building Maintenance Coordinator - Purchase & Sale - KWN1914 P#404		40,000			15,000	25,000		40,000	
Building Maintenance Supervisor - Purchase & Sale - KWN1897 P#405		40,000			15,000	25,000		40,000	
Manager Essential Services - Purchase & Sale - 1EJT578 P#411		38,000			18,000	20,000		38,000	
Director City Strategy - Purchase & Sale - 1ENU981 P#416		38,000			18,000	20,000		38,000	
Total Transportation Vehicles		\$ 590,000	\$ -	\$ -	\$ 240,000	\$ 350,000	\$ -	\$ 590,000	\$ -
BUILDING CONSTRUCTION									
Banksia Park Retirement Village - Upgrade works to the Gazebo area		5,000		5,000				5,000	
Administration Building - Upgrade to Courtyard area		70,000		70,000				70,000	
Administration Building - Upgrade to Staff Kitchen		62,000		62,000				62,000	
Banksia Park Retirement Village - 3 x Rinnai Continual Flow HWU		10,500		10,500				10,500	
Banksia Park Retirement Village - 3 x Chef Elevated Oven Replacements		8,085		8,085				8,085	
Banksia Park Retirement Village - Park Benches		4,500		4,500				4,500	
Banksia Park Retirement Village - Ramp work		10,515		10,515				10,515	
Banksia Park Retirement Village - Bollard/Light Replacement		6,400		6,400				6,400	
Business Incubator - External painting		16,500		16,500				16,500	
Calista Oval Tennis Club - Court reseal		50,000		50,000				50,000	
Casuarina Wellard Hall - Internal painting		7,000		7,000				7,000	
Casuarina Wellard Hall - Strip and seal wooden floor		10,000		10,000				10,000	
Casuarina Fire Station - Kwinana South - Skylight renewal		4,000		4,000				4,000	
Cattery - Ramp replacement		2,500		2,500				2,500	

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

			FUNDED BY:						
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
BUILDING CONSTRUCTION continued									
DOH (Formerly DOE) Building - External building		13,000		13,000				13,000	
Dog Pound - Dog bed and pen renewals		2,500		2,500				2,500	
Fiona Harris Pavilion - Security screen replacement		2,000		2,000				2,000	
Koorliny Arts Centre - Replacement Split System Air Con Units		14,000		14,000				14,000	
Kwinana Golf Club - Structural maintenance works		5,150		5,150				5,150	
Kwinana Out of School Care - Carpet replacement		8,000		8,000				8,000	
Leda Community Hall - Internal painting		5,000		5,000				5,000	
Leda Community Hall External painting		5,000		5,000				5,000	
Mandogalup Fire Station old hall - External painting		6,334		6,334				6,334	
Medina Oval - Site main switchboard replacement		18,000		18,000				18,000	
Parmelia House - External painting		13,000		13,000				13,000	
Recquatic Centre - Dry side area replacement of ceiling, plumbing, air conditioning and carpet		55,000		55,000				55,000	
Senior Citizens Centre - Air conditioning replacement (2 units)		17,500		17,500				17,500	
Sloans Cottage - Conservation works		5,000		5,000				5,000	
Smirk Complex - Conservation works		5,000		5,000				5,000	
Thomas Oval Netball Clubrooms - Asbestos removal		15,000		15,000				15,000	
Wells Park - External painting and rust treatment		5,000		5,000				5,000	
Wheatfield Cottage (Taskers) - Conservation works		20,000		20,000				20,000	
Contingency (covers all unforeseen breakdowns and requests during the financial year)		100,000			100,000			100,000	
William Bertram CC - Reception Area security		15,000		15,000				15,000	
Callistemon Court Retirement Village - Construction/installation of new footpaths and letterboxes		10,000		10,000				10,000	
Callistemon Court Retirement Village - Dividing Fences		9,000		9,000				9,000	
Callistemon Court Retirement Village - Carpet Replacement		10,000		10,000				10,000	
Callistemon Court Retirement Village- Light Pole Replacement		9,000		9,000				9,000	
Callistemon Court Retirement Village - Footpath/Driveway Replacement		24,000		24,000				24,000	
Callistemon Court Retirement Village - Electrical Cabinet Replacement		8,000		8,000				8,000	
Chemical Storage Shed - Mosquito Management		50,000	25,000	25,000				50,000	
Dist B - DCA 13 - Local Sporting Ground with Community Sports Facility Building A - Bertram		385,350		385,350				385,350	
Dist C - DCA14 - Local Sporting Ground with Community Sports Facility Building A - Wellard/Leda		385,350		385,350				385,350	

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

			FUNDED BY:						
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
BUILDING CONSTRUCTION continued									
Dist C - DCA14 - Local Sporting Ground with pavilion extension (Wellard/Leda)		141,750		141,750				141,750	
Revolving Energy Fund		35,000			35,000			35,000	
Signage - update signage from "Town" to "City"		80,000			80,000			80,000	
Darius Wells - Solar Panels	Y	191,360		85,810			105,550	191,360	
Water Wise Project - Water Efficiency Program - Public Toilet Retrofit	Y	22,000		22,000				22,000	
Total Building Construction		\$ 1,957,294	\$ 25,000	\$ 1,611,744	\$ 215,000	\$ -	\$ 105,550	\$ 1,957,294	\$ -
RESERVE DEVELOPMENT									
Annual upgrade of parks as per Parks for People strategy		150,000			150,000			150,000	
Bores - Current Condition 5 Cubicle & Pump Replacement		75,000		75,000				75,000	
Bore - Forward Renewal/Replacement		100,000		100,000				100,000	
Chalk Hill Lookout - Conservation works		5,000			5,000			5,000	
Medina Football Oval Fencing Replacement		60,000			60,000			60,000	
Goal Post Renewal - Various Locations		5,000			5,000			5,000	
Irrigation Infield Replacement		25,000			25,000			25,000	
Recquatic - Landscaping of entrance and surrounding gardens		51,000			51,000			25,500	25,500
Landscaping/Streetscaping - Bertram Heights entry statement removal and trees relocation		10,000			10,000				10,000
Landscaping/Streetscaping - KIA Tree Planting Program		130,000			130,000			30,000	100,000
Landscaping/Streetscaping - Street Tree Planting Program Johnson Rd - Bertram Rd - Sulphur Road - 100L trees		85,000			85,000			20,000	65,000
Medina Revitalisation - beautification works for laneways, back of tavern and Lot 502.		50,000			50,000			50,000	
Minor Structures -Wildflower Reserve Lookout – repairs, paint and rust treat structure		5,000			5,000			5,000	
Thomas Oval Netball Court Renewal		150,000	50,000	100,000				150,000	
Calista Tennis Courts - Park Furniture/Lights		12,000			12,000			12,000	
Tree Planting Program - Bushland Reserves		15,000			15,000			15,000	
RESERVE DEVELOPMENT continued									
Wells Beach Foreshore Upgrade (Park and Boating Facility)		466,526		466,526				466,526	
Total Reserve Development		\$ 1,394,526	\$ 50,000	\$ 741,526	\$ 603,000	\$ -	\$ -	\$ 1,194,026	\$ 200,500

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

			FUNDED BY:						
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
PLAYGROUND EQUIPMENT									
Calista Oval Destination Park	Y	1,700,000	1,280,000	420,000				1,481,481	218,519
Playground Renewal - Harrison Way POS, Calista		40,000		40,000				40,000	
Playground Renewal - Casuarina Wellard Hall		30,000		30,000				30,000	
Kwinana Outdoor Youth Space KOYS - Skate Park	Y	1,470,505	700,000	770,505				1,370,505	100,000
Prince Regent Park, Bertram Play Equipment	Y	45,850		45,850				45,850	
Total Playground Equipment		\$ 3,286,355	\$ 1,980,000	\$ 1,306,355	\$ -	\$ -	\$ -	\$ 2,967,836	\$ 318,519
URBAN ROAD GRANT									
<u>Residential</u>									
Road Reseal - Anketell Road - 150m West of Rockingham Rd to Rockingham Rd Intersection		87,950	58,633		29,317			87,950	
Road Reseal - Chisham Ave - Meares Ave to Tanson Rd		144,103	96,069		48,034			141,103	3,000
Road Reseal - Gilmore Ave - Sloan Drv to Feilman		200,978	133,985		66,993			200,978	
Road Reseal - Wellard Road - 50m east of Westbrook to 100m west of Calista Ave		192,924	128,616		64,308			190,924	2,000
<u>Industrial</u>									
Road Reseal - Lee Road - Burlington St to 180 east of Rockingham Rd		89,316	59,544		29,772			83,316	6,000
Road Reseal - Lee Road - Rockingham Rd to 180 east of Rockingham Rd		309,876	206,584		103,292			305,876	4,000
Road Reseal - Hope Valley Road - 70m east of Armstrong to 245m		98,986	65,991		32,995			98,986	
Total Urban Road Grant		\$ 1,124,133	\$ 749,422	\$ -	\$ 374,711	\$ -	\$ -	\$ 1,109,133	\$ 15,000
BLACK SPOT FUNDING									
Roads Gilmore Ave & Sloan Drive - Intersection Channelisation - Seagull island in median		25,000	16,667		8,333			22,000	3,000
Total Black Spot Funding		\$ 25,000	\$ 16,667	\$ -	\$ 8,333	\$ -	\$ -	\$ 22,000	\$ 3,000
ROADS TO RECOVERY GRANT									
<u>Residential</u>									
Roads Brownell Place, Medina - Cul De Sac Upgrade		95,000	95,000					85,000	10,000
Road Reseal and Footpaths Cockman Way - Orelia South to Varris Way		350,000	350,000					300,000	50,000
Road Reseal Lipscombe Ct, Medina cul-de-sac		55,000	55,000					50,000	5,000
Road Reseal Pengilly Rd, Orelia		299,398	289,398		10,000			274,398	25,000
<u>Industrial</u>									
Road Reseal Barter Rd, Leath Rd to Risely St, incl intersection of Leath Rd		200,000	200,000					200,000	
Road Reseal Mounsey Rd		70,000	70,000					70,000	
Total Roads to Recovery Grant		\$ 1,069,398	\$ 1,059,398	\$ -	\$ 10,000	\$ -	\$ -	\$ 979,398	\$ 90,000

CITY OF KWINANA DRAFT CAPITAL BUDGET FOR 2016/2017

			FUNDED BY:							
Details of Asset Item	Prior Year Project	Total Cost of Item	Grants and Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense	
ROAD RESURFACING										
Residential										
Harlow Place Cul-de-Sac		60,000			60,000			22,000	38,000	
Total Road Resurfacing		\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 22,000	\$ 38,000	
STREET LIGHTING CONSTRUCTION										
Street Lighting		25,000			25,000			25,000		
Street Lighting - Leda Boulevard - Install new streetlights from Blacksmith Drive to Wellard Rd		170,000			170,000				170,000	
Total Street Light Construction		\$ 195,000	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ 25,000	\$ 170,000	
BUS SHELTER CONSTRUCTION										
Bus Shelter Construction		50,000			50,000			50,000		
Total Bus Shelter Construction		\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
FOOTPATH CONSTRUCTION										
Footpaths - Chisham Square Town Centre- replace faulty natural stone paving		75,000			75,000			75,000		
Footpaths - Djilba Way		50,000			50,000			50,000		
Footpaths - Walgreen Crescent (related to Calista Destination Park)		120,000			120,000			105,000	15,000	
Total Footpath Construction		\$ 245,000	\$ -	\$ -	\$ 245,000	\$ -	\$ -	\$ 230,000	\$ 15,000	
DRAINAGE CONSTRUCTION										
Residential										
Drainage - Chisham Ave, Parmelia Ave, Moysey Crt - improvements		300,000			300,000			295,000	5,000	
Drainage - Djilba View, Leda		35,000			35,000			25,000	10,000	
Total Drainage Construction		\$ 335,000	\$ -	\$ -	\$ 335,000	\$ -	\$ -	\$ 320,000	\$ 15,000	
MUNICIPAL ROADWORKS CONSTRUCTION										
Bertram Road Dual Carriageway	Y	316,558		316,558				316,558		
Total Municipal Roadworks Construction		\$ 316,558	\$ -	\$ 316,558	\$ -	\$ -	\$ -	\$ 316,558	\$ -	
CAR PARK CONSTRUCTION										
Car Park Reconstruction - Sloans Cottage		115,000			115,000			115,000		
Total Car Park Construction		\$ 115,000	\$ -	\$ -	\$ 115,000	\$ -	\$ -	\$ 115,000	\$ -	

CITY OF KWINANA DRAFT CAPITAL BUDGET SUMMARY COMPARISON 2016/2017 TO 2015/2016

Details of Asset Item	Total Cost of Item	Grants & Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
CAPITAL								
Total Furniture and Equipment 16/17	71,250	-	5,000	66,250	-	-	71,250	-
Total Furniture and Equipment 15/16	123,900	-	4,500	119,400	-	-	123,900	-
Total Computing Equipment 16/17	470,245	-	297,745	172,500	-	-	470,245	-
Total Computing Equipment 15/16	242,400	-	-	242,400	-	-	242,400	-
Total Plant and Equipment 16/17	864,750	1,500	560,500	176,250	126,500	-	864,750	-
Total Plant and Equipment 15/16	382,750	-	276,900	58,350	47,500	-	382,750	-
Total Transportation Vehicles 16/17	590,000	-	-	240,000	350,000	-	590,000	-
Total Transportation Vehicles 15/16	807,500	-	-	458,500	349,000	-	807,500	-
Total Building Construction 16/17	1,957,294	25,000	1,611,744	215,000	-	105,550	1,957,294	-
Total Building Construction 15/16	639,230	-	321,070	126,800	-	191,360	639,230	-
Total Reserve Development 16/17	1,394,526	50,000	741,526	603,000	-	-	1,194,026	200,500
Total Reserve Development 15/16	959,000	6,166	128,000	824,834	-	-	959,000	-
Total Playground Equipment 16/17	3,286,355	1,980,000	1,306,355	-	-	-	2,967,836	318,519
Total Playground Equipment 15/16	790,000	700,000	90,000	-	-	-	790,000	-
CAPITAL 2016/2017	8,634,420	2,056,500	4,522,870	1,473,000	476,500	105,550	8,115,401	519,019
CAPITAL 2015/2016	3,944,780	706,166	820,470	1,830,284	396,500	191,360	3,944,780	-
INFRASTRUCTURE								
Total Urban Road Grant 16/17	1,124,133	749,422	-	374,711	-	-	1,109,133	15,000
Total Urban Road Grant 15/16	997,776	665,184	-	332,592	-	-	997,776	-
Total Black Spot Road Construction 16/17	25,000	16,667	-	8,333	-	-	22,000	3,000
Total Black Spot Road Construction 15/16	421,000	256,000	-	165,000	-	-	421,000	-
Total Roads to Recovery Grant Reconstruction 16/17	1,069,398	1,059,398	-	10,000	-	-	979,398	90,000
Total Roads to Recovery Grant Reconstruction 15/16	1,434,491	1,434,491	-	-	-	-	1,434,491	-
Total Road Resurfacing 16/17	60,000	-	-	60,000	-	-	22,000	38,000
Total Road Resurfacing 15/16	263,000	-	263,000	-	-	-	263,000	-
Total Street Lighting 16/17	195,000	-	-	195,000	-	-	25,000	170,000
Total Street Lighting 15/16	25,000	-	-	25,000	-	-	25,000	-
Total Bus Shelter 16/17	50,000	-	-	50,000	-	-	50,000	-
Total Bus Shelter 15/16	20,000	-	-	20,000	-	-	-	-

CITY OF KWINANA DRAFT CAPITAL BUDGET SUMMARY COMPARISON 2016/2017 TO 2015/2016

Details of Asset Item	Total Cost of Item	Grants & Contrib.	Transfer from Reserve	Amount from Rates	Sale of Assets	Loan	Capital Expense	Operating Expense
INFRASTRUCTURE continued								
Total Footpath Construction 16/17	245,000	-	-	245,000	-	-	230,000	15,000
Total Footpath Construction 15/16	113,000	-	-	113,000	-	-	113,000	-
Total Drainage Construction 16/17	335,000	-	-	335,000	-	-	320,000	15,000
Total Drainage Construction 15/16	695,000	-	-	695,000	-	-	695,000	-
Total Municipal Roadwork's Construction 16/17	316,558	-	316,558	-	-	-	316,558	-
Total Municipal Roadwork's Construction 15/16	270,000	-	-	270,000	-	-	270,000	-
Total Car park Construction 16/17	115,000	-	-	115,000	-	-	115,000	-
Total Car park Construction 15/16	-	-	-	-	-	-	-	-
Total Other Infrastructure 16/17	-	-	-	-	-	-	-	-
Total Other Infrastructure 15/16	-	-	-	-	-	-	-	-
INFRASTRUCTURE 2016/2017	3,535,089	1,825,487	316,558	1,393,044	-	-	3,189,089	346,000
INFRASTRUCTURE 2015/2016	4,239,267	2,355,675	263,000	1,620,592	-	-	4,239,267	-
TOTAL 2016/2017	12,169,509	3,881,987	4,839,428	2,866,044	476,500	105,550	11,304,490	865,019
TOTAL 2015/2016	8,184,047	3,061,841	1,083,470	3,450,876	396,500	191,360	8,184,047	-

FINAL CARRIED FORWARD BUDGET 2016/2017 - FROM 2015/2016 YEAR							
Details of Budget Item	Total Cost of Item	Grants & Contributions	Loan	Sale of Assets	Transfers from Reserve	Capital Expense	Operating Expense
RESTRICTED GRANTS & CONTRIBUTIONS PROJECTS CARRIED FORWARD BUDGET 2016/2017 - FROM 2015/2016 YEAR							
Bertram Rd Dual Carriageway	316,558				316,558	316,558	-
Calista Destination Park - Adventure Playground	1,700,000	1,280,000			420,000	1,481,481	218,519
Total Corporate & Engineering Services	2,016,558	1,280,000	-	-	736,558	1,798,039	218,519
Prince Regent Park - Play Equipment	45,850				45,850	45,850	-
Water Wise Project	22,000				22,000	22,000	-
Kwinana Outdoor Youth Space KOYS - Skate Park	1,470,505	700,000			770,505	1,370,505	100,000
Honeywood Wetlands	13,636				13,636	-	13,636
Total City Living	1,551,991	700,000	-	-	851,991	1,438,355	113,636
TOTAL GRANTS & CONTRIBUTIONS	3,568,549	1,980,000	-	-	1,588,549	3,236,394	332,155

FINAL CARRIED FORWARD BUDGET 2016/2017 - FROM 2015/2016 YEAR							
WORKS NOT COMPLETED CARRIED FORWARD BUDGET 2016/2017 - FROM 2015/2016 YEAR							
Details of Budget Item	Total Cost of Item	Grants & Contributions	Loan	Sale of Assets	Transfers from Reserve	Capital Expense	Operating Expense
Wells Park Master Plan - community needs assessment	40,000				40,000	-	40,000
Transformation Expenses	25,000				25,000	-	25,000
City Signage/Community Public Relations	41,000				41,000	-	41,000
Total City Strategy	106,000	-	-	-	106,000	-	106,000
ICT Computing Equipment	217,745				217,745	217,745	
New Drainage Truck (including toolbox, tipper body and rear hiab mounted crane)	190,000			30,000	160,000	190,000	
4.5T Truck (with toolbox, tilt tray and two way radio for mowing crew)	85,000			15,000	70,000	85,000	
Depot Service Delivery	90,000				90,000	-	90,000
Contribution to Roadworks - Gilmore Ave/Rockingham Rd	275,000				275,000	-	275,000
Total Corporate & Engineering Services	857,745	-	-	45,000	812,745	492,745	365,000
Darius Wells Solar Project	191,360		105,550		85,810	191,360	-
Leisure Centre & Facilities Software	80,000				80,000	80,000	-
Total City Living	271,360	-	105,550	-	165,810	271,360	-
TOTAL WORKS NOT COMPLETED	1,235,105	-	105,550	45,000	1,084,555	764,105	471,000
GRAND TOTAL CARRIED FORWARD	4,803,654	1,980,000	105,550	45,000	2,673,104	4,000,499	803,155

CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

All fees and charges imposed by the City are effective from 1 July, 2016				
Any Statutory Fees are fees imposed by other government agencies and are subject to change without warning				
Pensioners who qualify for the 50% rebate on their rates are also entitled to a 50% discount on fees and charges not included in their rates assessment notice. The fees & charges must be directly attributable to activities at their principle place of residence, which must also be their rateable property.				
This discount does not apply to any legislative or statutory fees & charges or fees & charges not associated with the pensioners principal place of residence e.g. Hall Hire, Reserve Hire etc				
Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Rates				
Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (1 property)	No	No	\$16.00
Property Ownership Details - Rate book/electoral roll enquiry	Other than by inspection at local government office (for 5 or more properties)	No	No	\$80.00
Property Ownership Details - Rate book/electoral roll enquiry	No charge for inspection at local government office			No Charge
Rate Enquiry		No	No	\$37.00
Copy of Certificate of Title	Standard	No	No	\$47.00
Street Directory (Whole City) - Composite Electoral Roll	Electronic	No	No	\$340.00
Administration fee on rates instalments – 4 instalments	Instalment Plan	No	No	\$22.20
Administration fee on rates instalments – 2 instalments	Instalment Plan	No	No	\$7.40
Administration fee on rates instalments - Direct Debit Fortnightly (Option 4)	Instalment Plan - per transaction	No	No	\$0.27
Administration fee on rates instalments - Direct Debit Weekly (Option 5)	Instalment Plan - per transaction	No	No	\$0.27
Administration fee on special rates payment arrangements		No	No	\$32.00
Legal Fees	Actual legal fees incurred	No	No	Actual cost
Legal Fees - Title Search Fee	At Cost	No	No	Actual cost
Direct Debit Arrangement Cancellation Fee	Cancellation of Direct Debit after 3 dishonours due to non compliance	No	No	\$53.50
Adhoc Arrangement Cancellation Fee	Cancellation of Ad Hoc Arrangement due to non compliance	No	No	\$53.50
Notice of Discontinuance	Actual cost incurred	No	No	Actual cost
Debt Clearance Letter		No	No	\$25.75
Dishonoured Cheque / Direct Debit Dishonour Processing Fee	Actual cost incurred	No	No	Actual Cost

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Governance				
Administration				
Administration Photocopying - Black and White	Per A4 page	No	Yes	\$0.35
Administration Photocopying - Black and White	Per A3 page	No	Yes	\$0.55
Administration Photocopying - Colour	Per A4 page	No	Yes	\$1.15
Administration Photocopying - Colour	Per A3 page	No	Yes	\$2.20
Freedom of Information Act 1992 - Time taken to deal with the application	Per hour	Yes	No	\$30.00
Freedom of Information Act 1992 - Application fee	Per hour	Yes	No	\$30.00
Photocopying for FOI Applications	Per A4 Page (25% discount in charges for financially disadvantaged or Health Benefit Cardholders)	Yes	No	\$0.20
Postage for FOI Applications	Actual cost of postage (25% discount in charges for financially disadvantaged or Health Benefit Cardholders)	No	No	Actual Cost
Council Minutes: Hard copy	Each	No	No	\$56.00
Council Agenda's or Minutes: Email	Per month	No	No	No Charge
City of Kwinana Calendar	By Donation	No	Yes	By donation
Kwinana Third Time Lucky History Book	By Donation	No	Yes	By donation
Copies of EFT Remittances		No	No	\$10.25 +\$1.05/copy
Professional Fees				
Professional Advice (Expert Witness Statement, Audit, Reports etc)				
Costs per hour for professional services provided by Officers:	Professional Level			
Professional Fees	Chief Executive Officer	No	Yes	\$270.00
Professional Fees	Director	No	Yes	\$215.00
Professional Fees	Corporate Lawyer (internal)	No	Yes	\$160.00
Professional Fees	Manager	No	Yes	\$160.00
Professional Fees	Senior Officer/Coordinator	No	Yes	\$110.00
Professional Fees	Technical Officer	No	Yes	\$90.00
Professional Fees	Administration Officer	No	Yes	\$80.00
Lease Administration Fees				
Lease administration fees for service providers may be less than indicated as determined on an individual basis by resolution of Council.				
Lease	Commercial Groups	No	Yes	\$680.00
Deed of Renewal	Commercial Groups	No	Yes	\$565.00
Deed of Variation	Commercial Groups	No	Yes	\$565.00
Deed of Assignment	Commercial Groups	No	Yes	\$455.00
Deed of Sub-Lease	Commercial Groups	No	Yes	\$565.00
Easement and other documents	Commercial Groups	No	Yes	\$170.00
Caveat lodgement and withdrawal	Commercial Groups	No	Yes	\$170.00
Landgate fees	Commercial Groups	No	Yes	Actual Cost
Legal fees	Commercial Groups	No	Yes	Actual Cost
Professional Valuation Fee (for Commercial Groups only)	Commercial Groups	No	Yes	Actual Cost
Lease (Includes Professional Valuation Report)	Sporting, Community & Service Groups	No	Yes	\$455.00
Deed of Renewal	Sporting, Community & Service Groups	No	Yes	\$340.00
Deed of Variation	Sporting, Community & Service Groups	No	Yes	\$340.00
Deed of Assignment	Sporting, Community & Service Groups	No	Yes	\$275.00
Deed of Sub-Lease	Sporting, Community & Service Groups	No	Yes	\$340.00
Easement and other documents	Sporting, Community & Service Groups	No	Yes	\$150.00
Caveat lodgement and withdrawal	Sporting, Community & Service Groups	No	Yes	\$150.00
Landgate fees	Sporting, Community & Service Groups	No	Yes	Actual Cost
Legal fees	Sporting, Community & Service Groups	No	Yes	Actual Cost
Peppercorn Rent	As per Policy - Leasing of Community Facilities	No	No	\$105.00
Promotional Street Banners - Gilmore Avenue				
Hire fees (per Banner Pole):	Costs per monthly period as stated	No	Yes	
Initial period (3 months)		No	Yes	\$900.00
3 month block		No	Yes	\$900.00
6 month block		No	Yes	\$1,500.00
12 month block		No	Yes	\$2,400.00
Month by month		No	Yes	\$300 per month
Hire Fee for not-for-profit or community groups or where it is deemed the use is primarily for a social or community benefit.		No	Yes	No Charge
Private Works				
Private Works	Includes Administration Fee (% is based on total cost of works carried out. GST Added after % calculated	No	Yes	Actual Cost + 30% admin fee

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Animal Control				
Animal Traps				
Bond for Animal Trap (any size)		No	No	\$106.00
Hire of Small Animal Trap	Per week	No	Yes	\$40.00
Hire of Large Animal Trap	Per week	No	Yes	\$40.00
Dogs				
Seizure/impoundment of registered/ unregistered dog		No	No	\$116.00
Daily Sustenance of dog in pound	Per day	No	No	\$32.00
Destruction/disposal of dog		No	No	\$116.00
Sale of dog (excluding registration)		No	Yes	\$116.00
Kennel Licence: Establishment & Renewal fee - up to 20 dogs	Per annum	No	No	\$212.00
Kennel Licence: Each additional dog		No	No	\$5.00
Registration Fees: Unsterilized dog 1 Yr	For 1 year	Yes	No	\$50.00
Registration Fees: Unsterilized dog 3 Yrs	For 3 years	Yes	No	\$120.00
Registration Fees: Unsterilized dog Life	For the life of the animal	Yes	No	\$250.00
Registration Fees: Sterilized dog, 1 Yr	For 1 year	Yes	No	\$20.00
Registration Fees: Sterilised dog, 3 Yrs	For 3 years	Yes	No	\$42.50
Registration Fees: Sterilised dog, Life	For the life of the animal	Yes	No	\$100.00
Registration Concessions: Pensioner Concession Card holders	Half fee	Yes	No	50% of Full Registration
Dogs bona fide used for droving and tending livestock	Quarter Fee	Yes	No	25% of Full Registration
State Emergency Services Tracker Dogs	For 1 year	No	No	\$1.00
Section 26 Application	Application to keep up to 6 dogs permanently	No	No	\$222.00
Section 26 Temporary Accommodation Application	Application to keep an additional dog for no more than 3 months	No	No	\$65.00
Dog Microchipping Fee	When claimed from Pound.	No	No	\$65.00
Cats				
Cat Impound Fee		No	No	\$116.00
Daily Cat Sustenance Fee	Per day	No	No	\$32.00
Cat Surrender Fee		No	No	\$115.00
Sale of cat (Excluding registration)		No	Yes	\$115.00
Cat Registration 1 Yr	For 1 year only	Yes	No	\$20.00
Cat Registration 1 Yr (after 31st May) - Half Fee	Less than 6 months registration	Yes	No	50% of Full Registration
Cat Registration 3 Yrs	For 3 years	Yes	No	\$42.50
Cat Registration Life	For the life of the animal	Yes	No	\$100.00
Cat Registration Concessions: Pensioner Concession Card Holders - Half Fee	as per Cat Act 2011/Regulation 2012	Yes	No	50% of Full Registration
Application fee to grant or renewal of approval to breed cats (per cat)	as per Cat Act 2011/Regulation 2012	Yes	No	\$100.00
Cat Microchipping Fee	When claimed from Cat Facility. As per Cat Act 2011/Regulation 2012	Yes No	No	\$65.00
City Assist Call Out Fee				
Applicable in cases of livestock wandering on roads, attacking dogs, injured animals and illegal burning off	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	No	No	\$317.00
Horses, mules, asses, camels, bulls or boars per head 6am - 6pm	The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of three kilometres.	No	No	\$116.00
Horses, mules, asses, camels, bulls or boars per head 6pm - 6am	Where the distance is more than three kilometres, additional charges apply. Where the animal owner is charged call out fees, City Assist fees will not apply	No	No	\$116.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head 6am - 6pm	" "	No	No	\$116.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head 6pm - 6am	" "	No	No	\$116.00
Wethers, ewes, lambs, goats 6am - 6pm	" "	No	No	\$116.00
Wethers, ewes, lambs, goats 6pm - 6am	" "	No	No	\$116.00
Horses, mules, asses, camels, bulls or boars above or apparently above the age of two years per head-First 24 hrs or part	" "	No	No	\$32.00
Horses, mules, asses, camels, bulls or boars above or apparently above the age of two years per head - Subsequent 24 hours or part	" "	No	No	\$22.00
Horses, mules, asses, camels, bulls or boars under the age of two years per head - First 24 hours or part	" "	No	No	\$32.00
Horses, mules, asses, camels, bulls or boars under the age of two years per head - Subsequent 24 hours or part	" "	No	No	\$22.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head - First 24 hours or part	" "	No	No	\$32.00
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs per head - Subsequent 24 hrs or part	" "	No	No	\$22.00
Wethers, ewes, lambs, goats per head - First 24 hrs or part	" "	No	No	\$10.00
Wethers, ewes, lambs, goats per head - Subsequent 24 hrs or part	" "	No	No	\$7.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Animal Control - continued				
Charges for Sustenance of Cattle Impounded				
Horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers or calves per head - First 24 hours or part	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	No	No	\$32.00
Horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers or calves per head - Subsequent each 24 hours or part	" "	No	No	\$22.00
Pigs of any description per head - First 24 hours or part	" "	No	No	\$32.00
Pigs of any description per head - Subsequent each 24 hours or part	" "	No	No	\$22.00
Rams, wethers, ewes, lambs or goats per head - First 24 hours or part	" "	No	No	\$22.00
Rams, wethers, ewes, lambs or goats per head - Subsequent each 24 hours or part	" "	No	No	\$12.00
Damage by Trespass of Cattle				
Trespass in enclosed growing crop of any kind or garden or enclosure from which the crop has not been removed or in an enclosed public cemetery or sanitary site				
Horses, mares, geldings, fillies, colts, foals, bulls, oxen, steers, heifers, calves, asses, mules or camels per head	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	Yes	No	\$15.00
Pigs of any description per head	" "	Yes	No	\$15.00
Sheep of any description per head	" "	Yes	No	\$15.00
Goats per head	" "	Yes	No	\$15.00
Damage by Trespass of Cattle - Trespass in other enclosed land				
Horses, mares, geldings, fillies, colts, foals, bulls, oxen, steers, heifers, calves, asses, mules or camels per head	No charge is payable in respect of a suckling animal under the age of six months running with its mother.	Yes	No	\$15.00
Pigs of any description per head	" "	Yes	No	\$15.00
Sheep of any description per head	" "	Yes	No	\$15.00
Goats per head	" "	Yes	No	\$15.00
Horses, mares, geldings, fillies, colts, foals, bulls, oxen, steers, heifers, calves, asses, mules or camels per head	" "	Yes	No	\$15.00
Pigs of any description per head	" "	Yes	No	\$15.00
Sheep of any description per head	" "	Yes	No	\$15.00
Goats per head	" "	Yes	No	\$15.00
Law, Order & Public Safety				
Abandoned Trolleys				
Shopping trolley removal	Each	No	No	\$116.00
Abandoned Vehicles				
Impounded vehicles - Penalty Fee	Per day	No	No	\$35.00
Impounded vehicles Admin Fee		No	No	\$233.00
Off Road Vehicles				
Administration Fee		No	No	\$212.00
Towing Fee - Vehicle		No	No	\$125.00
Towing Fee - Trail Bike		No	No	\$125.00
Fire & Emergency Management				
Emergency Services Charges				
Deliberate False alarm	Per hour	No	No	\$264.00
Direct Brigade alarm - False alarm	Per hour	No	No	\$264.00
Call out to illegal burn	Per hour	No	No	\$310.00
Reconnaissance Vehicles	Per hour	No	No	\$60.00
Light tanker equivalent	Per hour	No	No	\$75.00
1.4 Equivalent	Per hour	No	No	\$116.00
2.4 Equivalent	Per hour	No	No	\$254.00
3.4 Equivalent	Per hour	No	No	\$307.00
Bulk Water Tanker Equivalent	Per hour	No	No	\$254.00
Specialist Equipment Equivalent	Per hour	No	No	\$528.00
Pumper Vehicles Equivalent	Per hour	No	No	\$528.00
Incident Control Vehicle Equivalent	Per hour	No	No	\$528.00
Air support equipment	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Earth moving and general equipment	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Any other equipment, personnel or items	At cost plus 5% administration fee	No	No	At cost plus 5% administration fee
Fire Inspection				
Fire Inspection fee - Prescriptions		No	No	\$106.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
General Administration, Certification and Inspection Fees				
All completed applications are to be lodged allowing for 10 business days processing time				
Refusals, cancellations and withdrawals (in writing) - no refund of administrative fees will occur in the event of an application, referred to below, being refused, cancelled or withdrawn in writing.				
Swimming Pool Fees for Health Act Aquatic Facilities where an EHO conducts inspections and sampling for Health Act, Regulation & Code of Practice compliance.	Inspection fee may include site audit, site inspection and may also include chemical and bacteriological sampling as required with delivery of samples to the Laboratories, each session, as specified by Dept of Health WA. Routine inspection allows for 1 hour inspection time @ \$138.00 per hour and additional time may be charged at the specified rate or part thereof after 1 hour via a Tax Invoice to the Strata Company or site owner.	No	No	\$138.00
Inspection Fee associated with a Public Pool Closure Notice, aquatic facility reopening assessment prior to rescinding a Notice and/or annual summer reopening assessment of a Swimming pool/aquatic facility carried out by an EHO. This may be in conjunction with the Office of Executive Director Public Health.	Inspection fee includes sampling and delivery of samples to Laboratories each session as specified by Dept of Health WA. Applicable to Public Pools and Aquatic facilities including strata Pools in complexes where more than 30 units are located and require compliance by EHO. Fee allows for maximum of 2 hours EHO Work and any additional work will be charged at \$138.00 per hour or part thereof via a tax Invoice.	No	No	\$276.00
Water samples on request: Bacteriological analysis		No	No	\$138.00
Water samples on request: Chemical analysis	(30 units) for determination of Potable water	No	Yes	\$453.00
Water samples on request: All other samples at cost charged to Council, plus labour & transportation	Min charge/per hour or part thereof after the first hour plus sample costs	No	Yes	\$138.00
Liquor Act Certification – Environmental Health	In addition to a food Business application or notification.	No	No	\$138.00
Gaming Act Certification – Public Building Health approval	Public Building Health approval	No	No	\$98.00
Pyrotechnics and Fireworks Permits	Public Building Health approval	No	No	\$138.00
Health and Food Act - Re-issue, replacement or issue of amended approval registration or other Documentation where not elsewhere specified.	Re-issue, replacement or issue amended Certificates of Licence, registration, transfer, variation or other approval documentation	No	No	\$69.00
Any type of Local Government Certification or Letter of Support / Permission of any application to an external Department, Agency or Approving Authority	for an Activity or Service being carried out within the City including Wildlife Carers or any type of voluntary or business operations.	No	No	\$69.00
Late applications - additional fee	excluding Statutory timeframes - see Noise Legislation	No	No	\$69.00
Mosquito Management Contribution Fees & Charges				
Developer contribution per Lot including subsequent lots being subdivided or developed as strata lots where each allotment shall pay a contribution by the development prior to lot clearance.	To be paid prior to the signing of the approval of the subdivision plan	No	No	\$59.00
Land owner contribution per Lot to be paid where no fees have been paid at the time of subdivision. Tax Invoice to be raised and authorised by the Manager Environmental Health Services.	The fees shall be paid prior to granting a Building Licence for development on the Lot and late fees apply where not paid by the due date at the rate of 25% of the original fee.	No	No	\$59.00
Fee for the provision of research data on mosquito species, disease and nuisance vectors, mosquito populations and other relevant information in relation to any locations within the City where information is requested for the preparation of development approvals Mosquito Midge Management Plans	Fee is per Location requested by applicant, shall be based on the Council's Report from Rankine Mosquito Management (RMM) and ongoing monitoring program by consultant and Council. The Fee shall be paid in full prior to the release of the information.	No	No	\$6,000.00
Mosquito Investigation Fees	Min charge/per hour or part thereof after the first two hours plus sample costs	No	No	\$138.00
Lodgement for approval of the Mosquito and Midge Management Plan and any ongoing or repeat assessment of written responses to the initial Assessment of Mosquito Midge Management Plan for each hour of assessment and site verification time to achieve final approval of the Plan.	Min charge/per hour or part thereof after the initial first two hours plus any sample time costs, if applicable, to achieve final Plan approval.	No	No	Minimum fee of \$552 for 2 hours: Plus \$138.00 per hour or part thereof
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Properties and Premises Activities				
Property inspection on request or as result of a customer action request to resolve a nuisance, non-compliance or complaint under any statute administered by Council and its authorised officers: No report required or requested; Notices or directions may be issued by authorised officer and Tax Invoice to be authorised by the Manager Environmental Health Services.	Min charge/per hour or part thereof after the first hour	No	No	\$138.00
Detailed written report with recommendations	Min charge/per hour or part thereof after the first hour	No	No	\$138.00
Temporary Accommodation application fee where no caravan is provided on site	For each period of 6 months.	No	No	\$138.00
Plus Inspection fee	Min charge/per hour or part thereof after the first hour	No	No	\$138.00
Renewal of Temporary Accommodation where no caravan is provided	For each period of 6 months.	No	No	\$138.00
Plus Inspection fee	Min charge/per hour or part thereof after the first hour	No	No	\$138.00
Temporary Accommodation application fee where caravan is provided	For each period of 12 months.	No	No	\$150.00
Plus Inspection fee	For twelve (12) month period	No	No	\$260.00
Renewal of Temporary Accommodation application fee where caravan is provided	For each period of 12 months.	No	No	\$150.00
Plus Inspection fee	For twelve (12) month period	No	No	\$260.00
Caravan & Camping (including Temporary Accommodation)				
Caravan and Camping including temporary accommodation at approved events	Initial Application fee for 1 month or any period less than 1 month and includes one off or annual events approved by Manager Environmental Health Services (per event)	No	No	\$106.00
Caravan and Camping including temporary accommodation	Initial Application fee for up to 3 months and each 3 month renewal thereafter	No	No	\$138.00
Caravan and Camping including temporary accommodation	Initial Application for up to 6 months and each 6 month renewal thereafter.	No	No	\$275.00
Caravan and Camping including temporary accommodation	Initial Application for up to 9 months and each 9 month renewal thereafter	No	No	\$409.00
Caravan and Camping	Initial Application for up to 12 months and each 12 renewal thereafter	No	No	\$809.00
Miscellaneous Applications				
Application to construct an Aviary for birds (other than pigeons), Boarding Kennel, Cattery or other domestic pet keeping facility or establishment		No	No	\$105.00
Application for Skin Piercing Premises		No	No	\$105.00
Application for Day and Child Care		No	No	\$105.00
Application for Hairdressing Premises, including mobile hairdressing		No	No	\$105.00
Application for incinerator, pyrolosis or other process for the destruction of dead animals or any other waste matter.		No	No	\$272.00
Public Buildings				
<i>NOTE: Maximum Fee permitted for consideration of the application for approval</i>	<i>Max amount to be charged for the application & inspection fees</i>	Yes	No	\$871.00
Initial application for public building approval (no Building Licence)		No	No	\$389.00
Public Building inspection for approval certification, transfer & variation of uses		No	No	\$138.00
Variation to any existing Public Building and includes variation of approved uses		No	No	\$312.00
Public Building Inspection Fee				
Annual inspection fee for High Risk	2 inspections per year	No	No	\$687.00
Bi-Annual inspection fee for Low Risk - Less than 50 persons		No	No	\$155.00
Bi-Annual inspection fee for Low Risk-Between 51 and 100 persons		No	No	\$312.00
Bi-Annual inspection fee for Low Risk - More than 100 persons		No	No	\$480.00
Public Building - Event Inspection Fee				
Based on the maximum numbers of persons on the Occupancy Certificate issued under the Health Act. When any Public Building, defined in the Health Act, is monitored during an event as determined by the Manager Health Services a service fee shall be charged.	Min. Fee is hourly rate or part thereof after the first hour during working hours. Min 3 hours on weekends and public holidays shall be charged plus penalty rates where applicable.	No	No	\$138.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
All Other Applications and Work Not Specified				
All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a Determination it will be costed at the hourly rate or part thereof.	Per hour or part thereof after the first hour - minimum fee	No	No	\$138.00
Where re-inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO.	Per hour or part thereof after the first hour - minimum fee	No	No	\$138.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				
Overdue & Expired Notices				
Ongoing inspection fee after a statutory Notice has expired more than 7 days and is not compliant.	Fee for each inspection per hour or part thereof for the EHO inspection and issued by Tax Invoice to the Owner or Occupier as the case requires.	No	No	\$138.00
Late Fee for outstanding fees for non compliance with Notices. Tax Invoice for the Late Fees charged at 25% of the outstanding amount to be authorised by Manager Environmental Health Services for any overdue amount associated with the time taken to achieve compliance with the Notice.	Late Fee applied after second site visit compliance inspection after issue of a Notice for non compliance as determined by Manager Environmental Health Services.	No	No	\$138.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				
Food Section				
FoodSafe ^R Training Program package Posted direct	EHA (WA) supplied training material.	No	Yes	\$153.00
Foodsafe training provided as per written quotation on request based on rate per hour.	Minimum fee per hour or part thereof.	No	Yes	\$138.00
Analysis of food samples and other samples on request (dependent on a minimum 10 analytical units used at rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) + 25% Administration fees	Fee includes sample collection, packaging, transport, analysis and reporting by a NATA registered analyst and 30% administration cost. Minimum Fee paid in advance. Charges shall be levied by tax invoice based on the units used and advised when the results have been received in writing.	No	Yes	\$151.00 Minimum + Analysis + admin cost 30%
Offering Public Samples of any Services, Goods, Food and Beverage (excluding alcohol and tobacco) in a Public Place.	Fee charged per 1 day event. Maximum event duration is 1 day unless otherwise authorised by Manager Environmental Health Services based on a detailed business case submission lodged 28 days before the event. alcohol and tobacco are not to be permitted to be given away as a free sample in any public place.	No	No	\$84.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				
Food Act Fees and Charges				
Food Proprietor Notification Fee	Food Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113	No	No	\$69.00
Food Business Registration - Application Fee.	Registration requirements as per Section 110	No	No	\$171.00
Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant	Notification as per requirement under Regulation 40 of the Food Regulations 2009	No	No	\$69.00
Initial application lodgement fee for classification, assessment & approval of a Food Business upon lodgement of a set of detailed plans and specifications Sec 110(3)(c).	Includes two site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval.	No	No	\$339.00
Initial application lodgement fee for classification, assessment & approval of a retail pet meat shop or animal food processing plant upon lodgement of a set of detailed plans and specifications	Includes two site inspections if required, classification, assessment and approval of plans and specifications with or without conditions of approval.	No	No	\$339.00
Site inspection fee for retail pet meat shop or animal food processing plant	Annual surveillance fee for notified retail pet meat shop or animal food processing plant	No	No	\$138.00
Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted.	Where more than the allocated 2 site visits by authorised Officer charges will be applied at the minimum hourly rate or part thereafter for each 15 minute in attendance.	No	No	\$138.00
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Annual Fees - Registered Food Business Section 110				
(Payable prior to the commencement of or continued operation of a Food Business) within 21 days of the Council's letter of advice that the Annual Fee is due or by the 1st July each year and valid until the 30th June, as follows				
Note: Annual Inspection & Ongoing Surveillance Fees for any Registered Food Business paid after 31 December each year shall be at a whole of month fee based on a per calendar month from the date of application.				
FSANZ tool for classification of Food Businesses; "the Priority Classification System for Food Business" as shown in the WA Food Regulation: Food Business Risk Profiling Version 1.0. High Risk Food Business /Food vehicle	Max Annual fee for registered Food Business. Annual Fee may be reduced for applications received after 31 Dec each year and be charged at the reduced rate rounded to the nearest whole month and to the nearest whole dollar for each remaining month or part thereof as determined by Manager Environmental Health Services	No	No	\$866.00
Medium Risk Food Business - Premises/vehicle	Above requirements apply	No	No	\$577.00
Low Risk Business-Premises/Vehicle	Above requirements apply	No	No	\$145.00
Medium and Low risk Food Business-Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream.	The annual fees levied on all medium and low risk food businesses conducted by community, charitable and educational organisations may be waived at the discretion of the Manager Environmental Health Services in the interest of community development. The Fee value shall be reported and debited as a Donation of Services to the community and credited to the Health -Food Act fees from Community Services Donation Account.	No	No	No Charge
Special Discretionary Food Business Fee: A proprietor of a food Business within any of the three risk categories above may seek a reduction in the registration fee based on a low volume business, extenuating social needs and valid community development circumstances. This reduced registration fee may apply at the discretion of Manager Environmental Health Service as a Council Delegated Officer of the Enforcement Agency under the Food Act 2008.	Special Discretionary Food Business Fee based on the annual written application. Applications may be lodged on the nominated form for any community based sporting clubs (no liquor license), community groups, service clubs, not for profit organisations, local registered Family Day Care operators and other home food services where the volume of turn over, the type of food prepared, number of customers and level of impact and consequence is likely to be minimal. The approval will be on a annual basis and shall be documented in writing and approved by the delegate of the Enforcement Agency.	No	No	\$145.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Min fee one hour or part thereof after one hour consultation including site visits.	No	No	\$138.00
Exempt Food Businesses - Annual Inspection & Ongoing Surveillance Fees for Registered Food Business				
and Community Groups including School Canteens				
Food Business				
Note: Registration Fees paid after 31 December each year shall only pay a pro rata fee based on a per month or part thereof basis.				
Minor alterations & variations of conditions to Food Business. Section 112 Food Act	Minor alterations only	No	No	\$216.00
Major alterations & variations of conditions to Food Business. Section 112 Food Act	Major Alterations Only	No	No	\$353.00
Inspection of spoilt food shall be based on total hours of Environmental Health Officer/ authorised Officer in attendance.	Min fee per hour or part thereof after the first half hour	No	No	\$138.00
Issue a Certificate for food that is impounded or Certified unfit for human consumption	Min fee per half hour or part thereof after the first hour	No	No	\$69.00
Supervision of the disposal of food unfit for human consumption	Min fee per hour or part thereof after the first hour	No	No	\$138.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Food Business - continued				
Search for any Food Business notification, application or related documentation, labelling requirements, plans, conditions, Improvement Notices, Prohibition Notices, determinations or the like	Min fee per hour or part thereof after the first hour for each search requested in writing and includes copying and supply of the documentation	No	No	\$138.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Min fee one hour or part thereof after one hour consultation including site visits.	No	No	\$138.00
Health Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries.	Desktop review per request per legislative enquiry without inspection per hour or part thereof	No	No	\$138.00
Health Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries.	Desktop review per request per legislative enquiry with site, property or business inspection per hour or part thereof	No	No	\$203.00
Late Fees on outstanding Food Act Fees & Charges remaining after the due date.	The Tax Invoice shall be raised for the outstanding Fees including the Late Fee and authorised by the Manager Environmental Health Services. Late Fees will be set at rate of 25% and shall apply for any overdue amounts after the due date on each subsequent Tax Invoice.	No	No	Outstanding fee + 25% Late Fee
The provisions of the Food Act provide for the recovery of annual Fees imposed overdue fees may result in the Food Business having the Registration cancelled and the Business being closed.				
Charitable Groups & Food Business Fee Exemptions - Food Act 2008 & Food Regulation 2009 Exemption				
All Charitable groups, not for profit groups, including all school canteens and community groups, shall be exempt from all the Food Act Fees and Charges. Note: This exemption does not confer or provide any exemption to any of the above mentioned groups from lodging notifications, applications, registrations and variations to a Food Business with plans and specifications or provide any exemption from compliance with the other statutory requirements and the Food Act 2008, Food Regulations 2009 and any provision of Food Standards Code.				
Day & Night Markets trading in a public place				
Application for market Hot Food Stall with Food notification only	Includes fee	No	No	\$84.00
Application for market Hot Food Stall without Food notification (shall seek separate Food Approval and notification) before approval	Includes fee	No	No	\$113.00
Application for market Stall holder with Public Liability Insurance includes fee.	Includes fee	No	No	\$58.00
Application for market Stallholder with no Public Liability Insurance includes fee	Includes fee	No	No	\$69.00
Noise Management Plan Lodgement Fee				
Noise Management for non complying event at venues for sporting, entertainment purposes etc Environmental Protection (Noise) Regulation 1997	Non complying event Application Fee specified under Regulation 18 (6)(b) Lodged 60 days before event,	Yes	No	\$530.00
Noise Call Out After Hours Fee - Minimum (3 hours@1.5 x Hourly rate)	Minimum (3 hours@1.5 x Hourly rate) payable where a Noise Abatement Direction is issued to an owner or occupier named in the written issued Noise Direction for unreasonable noise emission by a Department of Environment and Regulation(DER) authorised person	No	No	\$619.00
Noise Management Plan Lodgement Fee	Includes two hours assessment time	No	No	\$391.00
Assessment of Noise Management Plan more than 2 hours of assessment time	Min fee per hour or part thereof after the first 2 hours	No	No	\$138.00
Noise Investigation Fees- payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer.	Fee is payable for each subsequent visit to the owner or occupier of the premises of the noise source until it is resolved to be compliant with noise legislation	No	No	\$138.00
Application Fee for Approval of a Noise Management Plan applicable to an Occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Construction Sites Reg 13 under Environmental Protection Noise Regulation 1997 from 5 December 13.	Yes	No	\$500.00
Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Waste Collection and Other Works Reg 14A Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	\$500.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Noise Management Plan Lodgement Fee - continued				
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Motor Sports Venue Reg 16AA Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	\$500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier - Noise Management Plan Lodgement Fee Includes two hours assessment time.	Shooting Venue Reg 16BA Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 14A (7)	Yes	No	\$500.00
Environmental Protection Noise Fees				
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is <u>lodged 60 days</u> before the event is proposed to commence.	Approved Sporting, Cultural or Entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under reg18(6)	Yes	No	\$1,000.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is <u>lodged between 59 and 21 days</u> before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier a late fee is also payable equal to one quarter of the Application Fee .	Approved Sporting, Cultural or entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(6)	Yes	No	\$1,250.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is <u>lodged less than 21 days</u> before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee .	Approved Sporting, Cultural or entertainment Events Reg 18(3) Environmental Protection Noise Regulation 1997 from 5th December 2013. The CEO may, in the CEO's discretion waive or reduce the Fee as per Reg 18(15) payable under Reg18(6)	Yes	No	\$1,250.00
Noise Monitoring Fee for Sporting, Cultural or Entertainment Events	Fee to be specified by the CEO as per Reg 18(8) as condition of an approved Event.	Yes	No	Maximum of \$5,000
Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval).	Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events Reg 19(B) and after the application is made the CEO is to estimate the cost of assessing and processing the application under reg 18(3) and paid by the applicant before the assessment commences. Environmental Protection Noise Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be <u>lodged not later than 60 days</u> before the event is proposed to commence.	Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12)(a) Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$5,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 <u>may be given between 59 and 21 days</u> before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12)(a)) where given less than 60 days. Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 <u>may be given less than 21 days</u> before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	Late Fee for giving Notice to hold an event at an approved venue that is a notifiable event for the approved venue approved under Reg 19B(12)(a)) where less than 21 days and CEO is satisfied exceptional circumstances for the notice not being given earlier than within that period . Environmental Protection (Noise) Regulation 1997 from 5 December 2013.	Yes	No	\$500.00

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CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Environmental Protection Noise Fees - continued				
Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation 19D(1)	Person must pay the CEO within the time specified by the CEO, any noise monitoring fee specified by the CEO for that Notifiable Event under reg 19D(8). If not paid in time specified the venue is not approved venue for the purpose of that Event. The Monitoring Fee is based on the Event as determined by CEO.	Yes	No	Fee determined for each Notifiable Event at an approved venue
Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)				
Application for Approval – Local Government	For each septic application including any application to vary or amend an application	Yes	No	\$118.00
Application for Approval – EDPH - with Local Government report		Yes	No	\$46.50
Application for Approval – EDPH - without Local Government report		Yes	No	\$110.00
Application for Approval – EDPH - provision of Local Government Report by Council EHO Reg.4A		Yes	No	\$118.00
Issue of a "Permit to Use an Apparatus" by EHO	Issued when all work is completed and compliant	Yes	No	\$118.00
Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus.	Min fee per hour or part thereof after the first hour	No	No	\$138.00
Landscape bonds for Septic apparatus				
Landscape refundable Bond where a Nutrient Retentive Effluent Disposal system (NRED) is installed which requires a landscaped area under the Guidelines for Alternative Treatment units November 2001	Refundable bond	No	No	\$961.00
<p>Note 1: The Landscape Bond may be used at the discretion of the Manager Environmental Health Services (MEHS) after 1 month from the date of approval and the Issue of a Permit to Use the Apparatus by an EHO to provide approved landscaping as required under the Code of Practice for the Installation of an ATU issued by the Department of Health. Council may charge an administrative fee of \$25.00 per reminder letter, notice or directions and deduct it from the Landscape Bond where the landscaping has not been completed satisfactorily. Any balance of the bond will be refunded to the applicant, where applicable.</p> <p>Note 2: A Landscape Bond will be fully refunded upon the Septic Apparatus being inspected and a Permit to Use the Apparatus is issued by an EHO when the landscaping is installed to the satisfaction of the Manager Environmental Health Services (MEHS).</p> <p>Note 3: Any Landscape Bond not used will only be refunded upon the expiry of the building application after two years where the septic apparatus has not been installed in accordance with the approval and the conditions and the building licence has lapsed.</p>				
Lodging Houses (Health Act)				
Registration of lodging house each year	Approval fee payable by 1 July each year	Yes	No	\$320.00
Offensive Trades (set by Health Regulation)				
Slaughterhouses		Yes	No	\$298.00
Piggeries		Yes	No	\$298.00
Artificial Manure Depots		Yes	No	\$211.00
Bone Mills		Yes	No	\$171.00
Places for storing, drying or preserving bones		Yes	No	\$171.00
Fat melting, fat extracting or tallow melting establishments:	Butcher shops and similar	Yes	No	\$171.00
Fat melting, fat extracting or tallow melting establishments:	Larger establishments	Yes	No	\$298.00
Blood Drying		Yes	No	\$171.00
Gut scraping, preparation of sausage skins		Yes	No	\$171.00
Fellmongeries		Yes	No	\$171.00
Manure Works		Yes	No	\$211.00
Fish Curing establishments		Yes	No	\$211.00
Laundries, Dry-cleaning establishments		Yes	No	\$147.00
Bone Merchant premises		Yes	No	\$171.00
Flock Factories		Yes	No	\$171.00
Knackeries		Yes	No	\$298.00
Poultry Processing establishments		Yes	No	\$298.00
Poultry Farming		Yes	No	\$298.00
Rabbit Farming		Yes	No	\$298.00
Fish Processing establishments in which whole fish are cleaned and prepared		Yes	No	\$298.00
Shellfish & Crustacean processing est.		Yes	No	\$298.00
Any other Offensive Trade not specified		Yes	No	\$298.00
Equine Premises				
Initial application fee for approval, transfer or to vary an Equine Premises		No	No	\$138.00
Initial Equine Premises Registration Fee	per property	No	No	\$138.00
Renewal of Equine Premises Registration - 1 year	per property	No	No	\$93.00
Poultry and Pigeon Licence Fees				
Initial Application fee: up to 20 birds poultry or pigeons		No	No	No Charge
Initial Application for: 20 to 150 birds poultry or pigeons	With certificate from an accredited organisation.	No	No	\$33.00
Site inspection fee initial visit prior to approval for keeping birds	For over 20 birds	No	No	\$138.00
Site inspection fees after initial approval for annual inspection	For over 20 birds	No	No	\$69.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Poultry and Pigeon Annual Registration Fee				
When Planning approval is granted in Rural Zone and special rural zone in excess of 20 poultry or pigeons and up to maximum of 150 birds not including young up to 3 months of age contained within pens and cages. Where not for commercial purposes.	With certificate from an accredited organisation.	No	No	\$58.00
Removal of pigeons based on quote in response to written request or Notice to remove issued by Manager Environmental Health Services.	Requires written quotation.	No	No	\$138.00 + Cost of Contractor + administration fee
Bees				
Application for Permit to keep Bees		No	No	\$61.00
Site inspection fee		No	No	\$66.00
Permit Fee		No	No	\$79.00
Removal of bees based on quotation in response to written request or Notice to remove bees issued by Manager Environmental Health Services.	Requires written quotation and letter of agreement from owner or occupier. Any outstanding service Fees and charges remaining after the due date shall have imposed a late fee.	No	No	\$138.00 + Cost of Contractor + administration fee of 30% of the cost
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				
Activities on Thoroughfares and Public Places and Trading				
All categories of Traders, Stall Holders and Service Providers are due 1 July for payment and Licence renewal with current Public Liability Insurance cover certificate to be provided with the application and be valid for the duration of the licence. Where an Insurance Certificate is not available by any Charitable or community Not For Profit organisations for a community event it shall be provided and be covered by a separate Public Liability Certificate held by the event co-ordinator and provided with the event application				
Trading & Services Fees and Charges				
Trading Location Inspection fee payable on Initial and Renewals	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$69.00
Initial Application fee	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$33.00
Renewal Application fee	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$33.00
Plus Licence Fees: Daily fee	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$28.00
Plus Licence Fees: 1 week	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$111.00
Plus Licence Fees: 1 month	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$236.00
Plus Licence Fees: 3 months	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$351.00
Plus Licence Fees: 6 months	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$468.00
Plus Licence Fees: 1 year	All categories of Traders, Stall Holders and Service Providers are due 1 July for renewal with current public liability insurance cover certificate to be provided with application	No	No	\$898.00

CITY OF KWINANA
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Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Environmental Health				
Trading in Public Places - Alfresco Activities				
Initial Application or Variation Dining Area on Public Land	With plans & specifications	No	No	\$309.00
Outdoor Dining Area on Public Land Annual fee for renewal application		No	No	\$309.00
Outdoor Eating Area Fee per square metre of outdoor dining area allocated.	Note - introductory charge to encourage Alfresco dining	No	No	\$ 34 per square metre of public land dining area
Transfer application for Outdoor Dining Area on Public Land	application shall be lodged 10 days before change of proprietor.	No	No	\$112.00
Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non compliance of cleaning notice.	Per incident	No	No	\$170 + administration fee + 30% overheads
Provision of Alfresco Area boundary delineators (per Disk)	Per Disk	No	Yes	\$91.00
Event Food Business Van Provider per day fee	application shall be lodged 10 days before event commences.	No	No	\$112.00
Contaminated Sites & Environmental Management				
Application fee for Contaminated Site desk top audit with report	Per Desk top Audit	No	No	\$429.00
Application fee for Contaminated Site audit with report (site inspection extra)	Per site inspection based Audit	No	No	\$428.50
Site inspection fee (where requested)	Per site inspection based Audit	No	No	\$138.00
Any samples at client cost per hour or part thereof.	Per set of samples per hour or part thereof	No	No	\$138.00
All sample collection and analysis at client's cost plus transportation fees, all charged at cost of service/s plus GST based on confirmed written quotation/invoice.	As per agreed sampling requirements for site.	No	No	\$138.00 + Actual cost of sampling + admin cost 30%
Lodgement and approval of any Environmental Management Plans for approval of Council consisting of but not limited to the impacts from the following topics; Contaminated Sites, Dust, Acid Sulphate Soils, Odour emissions, Asbestos contamination, Lead or any other likely chemicals use or associated activity, Noise and Vibration impacts, Light spill, handling and management of Waste and Resource Recycling, and any other potential impacts that may adversely affect the local or regional environment or the health comfort and amenity of the community.	Generally these Management Plans are imposed on development approvals or other licences and approvals to limit the impact of the development or activity. The minimum fee allows for 2 hours processing and any additional time is to be charged at \$138 per hour or part thereof plus any sampling/time costs.	No	Yes	Minimum fee of \$276 for 2 hours: Plus \$138 per hour or part thereof after the initial minimum 2 hour processing time.

Tax invoice shall be issued and authorised by the Manager Environmental Health Service

Late fees apply at a rate of 25% of the outstanding amount after the due date

Approval of Air Handling and Water Supply Systems				
Note: Does not apply to private dwellings				
Application for approval of the installation or modification of an air handling system or water supply system for air and or water based on plans submitted for approval.		No	No	\$138.00
Inspection of premises	Minimum fee per hour or part thereof after 1 hour	No	No	\$138.00

Tax invoice shall be issued and authorised by the Manager Environmental Health Service

Late fees apply at a rate of 25% of the outstanding amount after the due date

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Waste Management				
Rubbish & Recycling - Annual fees				
Waste Services Charge per property or tenement (pursuant to s67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007))	Includes Waste and Recycling 240L bins, bulk and green verge collections for residential properties and promotional and educational items. Annual Fee for all waste services provided excluding extra bins.	No	No	\$292.00
Additional bins - Waste 240 litre MGB additional bins	Annual Fee per extra bin	No	No	\$152.00
Additional Bins - Recycling 240 litre MRB	Annual Fee per extra bin	No	No	\$102.00
Additional Bins - Recycling 360 litre MRB	Annual Fee per extra bin	No	No	\$130.00
Changeover - Recycling 360 litre MRB bins (from 240L)	One off changeover fee	No	No	\$50.00
Environmental Levy				
Charge levied pursuant to s66 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act 2007) and referred to as the Environmental Levy	Gross Rental Value (GRV) rate in the dollar of 0.0000104 cents	No	No	\$0.0000104
	Unimproved Capital Value (UV) rate in the dollar of 0.000017 cents	No	No	\$0.0000017
	Minimum Payment per rateable property	No	No	\$100.00
Event Waste and Recycling Bins Provision, Collection and Disposal Services				
For provision of event WASTE AND RECYCLING services on weekdays, weekends & public holidays from 240 litre MGB's only to and from stock with bins delivered prior to the event during the preceding week by the contractor. Bins collected after the weekend on Monday, emptied, cleaned and returned to stock for reuse. Waste and recycling bin services must be requested a minimum of 10 days prior to the event by phoning 1300 293 955.				
Events - All 240 litre waste bins - for bin supply and waste collection and for processing of waste.	This is a contracted service. Minimum 10 days notice applies to this service. Late application fee of 25% will apply where less than 10 days notice is provided and is subject to contractor acceptance of the service request	No	Yes	\$69.55
Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal.	This is a contracted service.	No	Yes	\$56.35
Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services	As determined by the Manager Environmental Health Services	No	Yes	\$91.00
Events - Supply of waste or recycling bin Radio Frequency Identification Tags (RFID) for 240 litre bin		No	Yes	\$6.05
New Bins or Replacement Bins for Waste or Recycling Services - Supply and Delivery for all Properties				
Supply and delivery of new or reusable waste and recycling for replacement of damaged or stolen bins	240 litre Waste or Recycling (per Bin)	No	No	\$90.00
Supply and delivery of new or reusable recycling for replacement of damaged or stolen bins	360 litre Recycling (per Bin)	No	No	\$118.00
Waste & Recycling Services Establishment fee	240L Waste and 240L Recycle bins delivered to new client - Price for 2 Bins	No	No	\$145.00
Waste & Recycling Services Establishment fee	240L Waste and 360L Recycle bins delivered to new client - Price for 2 Bins	No	No	\$195.00
Supply of waste or recycling bin Radio Frequency Identification Tags (RFID) for 240 litre bin for properties		No	No	\$6.05
Bulk Waste and Recycling bin services in excess of 360L. Customers requesting this shall submit their request in writing 10 days prior to the services commencement date an approved by the Manager Environmental Health Services	Bulk collection services for either waste or recycling shall be based on a written quotation from council and shall be carried out by the appointed contractor from an agreed commencement date. Tax invoice shall be paid within 30 days of commencement of services	No	No	Quote + 5% administration fee

Waste Resources and Recovery Prices may be adjusted in accordance with Consumer Price Index movements as permitted in the Provision of Waste and Recycling Services contracts during the financial year as agreed between Council and the Contractor

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CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Waste Management				
Public Waste Collection Sheds/Bins /Containers Permit and Cleanup of Council Reserves, Streets or Public Places from Associated Littering or illegal dumping. Local Government Permit.				
Charitable organisations	Local Government Permit -Application to install and maintain Public Disposal Waste sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per shed/Bin /container with contact details, signage and designated number on each item.	Yes	No	No Charge for all the permits numbered 1 - 6
Commercial participant/businesses	1. Local Government Permit - Application to install and maintain Public Disposal Waste Sheds/Bins /containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/container with contact details, signage and designated number on each item per year expiring 30th June	Yes	No	\$533 per bin/shed/container per year
Commercial participant/businesses	2. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/container with contact details, signage and designated number on each item per six months.	Yes	No	\$307 per bin/shed/bulk container per six months
Commercial participant/businesses	3. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/Bulk container with contact details, signage and designated number on each item per three months.	Yes	No	\$180 per bin/shed/bulk container per three months
Commercial participant/businesses	4. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /Bulk containers for location on or access from Council properties, Street verges or Reserves per bin with contact details, signage and designated number on each item per month	Yes	No	\$77 per bin/shed/bulk container per month
Commercial participant/businesses	5. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/bulk container with contact details, signage and designated number on each item per week.	Yes	No	\$26 per bin/shed/bulk container per week
Commercial participant/businesses	6. Local Government Permit - Application to install and maintain Disposal Waste Sheds/Bins /bulk containers for location on or access from Council properties, Street verges or Reserves per Shed/Bin/bulk container with contact details, signage and designated number on each item per day.	Yes	No	\$7.70 per bin/shed/bulk container per day
Application for a Permit under the Activities on Thoroughfares and Public Places Local Laws where not elsewhere specified in these Fees and Charges.	Application for a Permit to carry on any Activities on Thoroughfares and Public Places pursuant to the Local Law.	Yes	No	\$26 per prescribed activity per week to a maximum of \$1,000 per year
Unauthorised use of reserves, streets and street verges. Clean up fee for any residual matter, waste or unwanted materials including soils, tyres, oils, solid or liquid chemicals, household hazardous waste, asbestos, any light globe, chemicals of any nature, sand, vegetative materials, plastics, metals, furniture, bedding, clothing, household products, white goods, electronic products, cardboard, newspaper and magazines and any other product whatsoever left on any reserves, streets including verges, or other public places without approval of Council or is non complaint with a Notice shall be charged a fee for the full cost of a cleanup including treatment and any disposal costs.	Minimum Fee \$205 to cover the full cost of recovery and disposal based on staff and employees time and equipment to clean the site and treat and dispose of the matter as required. The minimum fee allows for 2 hours processing and any additional time is to be charged at \$138.00 per hour or part thereof plus any sampling/time costs. Any residual fee remaining will be credited to the Payee where a smaller fee is valid.	No	Yes	At Cost (\$205 Minimum Fee)
Tax invoice shall be issued and authorised by the Manager Environmental Health Service				
Late fees apply at a rate of 25% of the outstanding amount after the due date				
Health Air handling and Water supply (systems) Application & Assessment fees	Health Regulatory requirement	Yes	No	\$400.00

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Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Family Day Care				
Family Day Care - General				
Books and materials for Educators	At cost price- reimbursement only	No	No	At Cost
Family Levy to part cover the cost of care in FDC		No	No	\$10 per week per child
Educator Levy to part cover the cost of care in FDC		No	No	90c per hour of care sold
New Educator Application Fee		No	Yes	\$132.00
Carers Training		No	No	At Cost
Family Day Care - In Home Care				
Educator Levy to part cover the cost of IHC		No	No	\$10 per week minimum or 1% of income
Family Home Safety Check		No	No	\$55.00
New Educator Application Fee		No	Yes	\$132.00
Training		No	No	At Cost
Family Levy to part cover the cost of IHC		No	No	\$10 per week per child plus 50c per hour to max of \$50 per family per week
Other Agencies				
Per child per placement	DCP and other agency placements	No	Yes	\$154.00

Callistemon Court Aged Persons Unit

Rental Charges - Set by Council

1 Bedroom unit	Per Fortnight - Fee set by Department of Housing & Works	Yes	No	Subject to income testing as per annual income assessment
2 Bedroom units	Per Fortnight - Fee set by Department of Housing & Works	Yes	No	Subject to income testing as per annual income assessment
Carports (enclosed)	Per fortnight	No	No	\$15.00

Banksia Park Retirement Estate

Fees

A deferred Management fee of 2.5% per annum for a maximum of 10 years is charged when the resident sells the lease to another person.	Subject to Market Value	No	No	Subject to Market Value
Maintenance fee charged per month	Total cost of maintenance is divided by the number of units. - 78 Units	No	No	\$338.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Community Services				
Bus Hire				
Bus Bond		No	No	\$500.00
Community Group Half Day Hire (4 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$72.90
Community Group Full Day Hire (8 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$108.75
Commercial/Private Use Half Day Hire (4 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$200.00
Commercial/Private Use Full Day Hire (8 hours)	Extra charge if bus not returned with a full tank	No	Yes	\$300.00
Bus Km Rate		No	Yes	\$0.40
Additional Fuel Charge	Additional Charge if bus not returned with a full tank of fuel + cost of filling the bus with fuel	No	Yes	\$56.00
Hall Bonds and Permits				
Key Bond (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken	No	No	\$50.00
Meetings Bond - One Off Charge plus Hireage Fee		No	No	\$200.00
Activities Bond - One Off Charge plus Hireage Fee		No	No	\$300.00
Functions Bond - One Off Charge plus Hireage Fee	Amount depending on level of risk associated with hire	No	No	\$1000-\$2000
Liquor Permit Casual Hire	Permit fee only + Hireage fee	No	No	\$34.00
Liquor Permit - Seasonal Hire	Permit fee only	No	No	\$45.00
Community Halls and Centres Hire Fees & Charges				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$11.20
Community Meetings	Between 6pm - 1am. Hourly Rate.	No	Yes	\$16.95
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$16.95
Community Activities	Between 6pm - 1am. Hourly Rate.	No	Yes	\$22.40
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.10
Community Functions	Between 6pm - 1am. Hourly Rate.	No	Yes	\$44.75
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$16.95
Commercial Meetings	Between 6pm - 1am. Hourly Rate.	No	Yes	\$22.40
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.40
Commercial Activities	Between 6pm - 1am. Hourly Rate.	No	Yes	\$28.00
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.75
Commercial Functions	Between 6pm - 1am. Hourly Rate.	No	Yes	\$50.50
Other Fees & Charges				
Security Fee	Fee charged per call out	No	Yes	\$103.50
Cleaning Fee	Hourly Rate for cleaning fee if additional cleaning of facility is required. Minimum 2 hours charge	No	Yes	\$103.50
Change room Hire Only - All Facilities - Thomas Wellard Medina Orelia				
Community	Hourly Rate	No	Yes	\$12.25
Commercial	Hourly Rate	No	Yes	\$18.00
Seasonal Hire	Seasonal fee entitles hirer to 1 hire per week	No	Yes	\$280.00
Kiosk Hire (Rhodes Park)				
Community User	Per hour	No	Yes	\$12.25
Commercial User	Per hour	No	Yes	\$18.00
Seasonal Hire	Per season	No	Yes	\$606.00
Community Services				
Sports Ground Hire (formerly Oval Hire Only) - All venues - minimum hire 1 hour				
Community User: Activity	Per hour	No	Yes	No charge
Community User: Sport	Per hour	No	Yes	\$26.10
Commercial User: Hourly Rate	Per hour	No	Yes	\$47.90
Seasonal Hire		No	Yes	\$761.20
Outdoor Netball Court Hire				
Casual Hire	Per hour/Per court	No	Yes	\$8.00
Seasonal Hire	Per season/Per court	No	Yes	\$50.00
Public Open Space Bonds & Hire Fees				
Public Open Space General Bond		No	No	\$100.00
Public Open Space Special Event Bond		No	No	\$1000-\$2000
Public Open Space Community Hire Fee	Cost per hour	No	Yes	No Charge
Public Open Space Commercial Hire Fee	Cost per hour	No	Yes	\$28.00
Public Open Space Special Event Hire Fee	Cost per hour	No	Yes	\$33.60
Public Open Space Special Event Weekly Hire Fee	Cost per week	No	Yes	\$1,120.00
Public Open Space Personal Trainer Hire Fee	Cost per three month period	No	Yes	\$56.00
Storage - only available to Regular Users				
Regular User : Yearly Rate		No	Yes	\$56.00
Flood Lights				
Oval/Sporting Grounds/Outdoor courts	Per hour	No	Yes	\$11.20
Annual Seasonal Fees				
Seasonal Tenant Seniors		No	Yes	As per Council Policy 10% of maintenance costs of facility, plus \$500 bond per club
Seasonal Tenant Junior		No	Yes	As per Council Policy 2% of maintenance costs of facility, plus \$500 bond per club
Note: Seasonal Fees are set as a percentage of this cost as per Policy 9.3.13. 10% for senior (>18yrs)clubs and 2% for junior (18&U) clubs is set.				
Where a club has both juniors and seniors, they are charged each rate based on the percentage of juniors to seniors, i.e. if a club has 60% seniors (based on actual numbers not teams) and 40% juniors, workout the 10% maintenance cost (remembering to halve if only in the facility for 6months of the year) and 2% maintenance cost then divide each by 60% and 40% respectively.				
Kwinana Tennis Club		No	Yes	\$2,075.00
Magenup Equestrian Centre		No	Yes	\$3,109.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Zone Youth Centre				
Bonds				
Meetings Bond - One Off Charge plus Hireage Fee		No	Yes	\$200.00
Activities Bond - One Off Charge plus Hireage Fee		No	Yes	\$300.00
Functions Bond - One Off Charge plus Hireage Fee - amount depending on level of risk associated with hire		No	Yes	\$1000-\$2000
Hire Fees				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Activity Room 1 Hire-entitles hirer to: Half of the Activity Space, tables, chairs, whiteboard & sink area.				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.00
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Activity Room 2 Hire-entitles hirer to Half of the Activity Space, tables, chairs, whiteboard				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.00
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Counsel Room 1-4 entitles hirer to: use of a counselling room, couches, whiteboard & coffee table.				
Community Counselling Room	Hourly Rate	No	Yes	\$11.90
Commercial Counselling Room	Hourly Rate	No	Yes	\$17.35
Meeting Room 1 Hire: entitles hirer to half of the meeting room space, table, chairs, whiteboard, projector.				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.00
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Meeting Room 2 Hire: entitles hirer to half of the meeting room space, table, chairs, whiteboard, projector.				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.00
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Multipurpose Hall North Hire: entitles hirer to half (North Side) of the multipurpose hall, viewing gallery and Sport Lounge.				
Note: If two users book the court simultaneously use of the viewing gallery & sports lounge to be shared				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Multipurpose Hall South Hire: entitles hirer to half (South Side) of the multipurpose hall, viewing gallery and Sport Lounge.				
Note: If two users book the court simultaneously use of the viewing gallery & sports lounge to be shared				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Zone Youth Centre - continued				
Meeting Room G: entitles hirer to the meeting room space, table, chairs and whiteboard				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$12.00
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Multi Media Room: entitles hirer to 10 computers, chairs, projector and whiteboard				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Youth Lounge: entitles the hirer to lounges, Xboxes and pool tables				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.20
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.85
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Kitchen: entitles the hirer to use of the kitchen including stove, oven and dishwasher.				
Community	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.45
Community	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.90
Commercial	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.90
Commercial	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Stage Rehearsal area : entitles the hirer to use of the projector and stage.				
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$17.43
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$22.86
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.16
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$44.84
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.86
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$28.30
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.85
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$50.50
Stage Hire	Per day. Use of Portable Stage Only in Zone building	No	Yes	\$56.00
Other Fees and Charges				
Security Fee	Fee charged per call out	No	Yes	\$105.00
Cleaning Fee	Hourly rate for cleaning fee if additional cleaning of hired space required to bring space to original state. Minimum 2 hours charge	No	Yes	\$105.00
Storage	Cost per m ² per month	No	Yes	\$5.55
Tea & Coffee	Cost per person	No	Yes	\$2.95
Additional Equipment Hire	Hourly rate per piece of equipment	No	Yes	\$5.55
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.35
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.55
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.15
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.20
Conference Hire	Continuous Hire for 2 days or more will receive a 20% discount.			
Program, Activities and Events Fees and Charges				
School Holiday Program	Amount Depending on cost of delivery of the program activity	No	Yes	\$2.70-\$16.00
Youth Programs	Amount Depending on cost of delivery of the program activity	No	Yes	\$2.20-\$21.20
Youth Events	Amount Depending on cost of delivery of the event	No	Yes	\$5.40 -\$10.60
Community Centres				
Darius Wells Library and Resource Centre				
Bonds and Permits				
Meetings Bond - One Off Charge plus Hireage Fee		No	No	\$300.00
Activities Bond - One Off Charge plus Hireage Fee		No	No	\$400.00
Functions Bond - One Off Charge plus Hireage Fee - amount depending on level of risk associated with hire		No	No	\$1000-\$2000
Liquor Permit Casual Hire	Permit fee only + Hireage fee	No	No	\$34.00
Liquor Permit - Seasonal Hire	Permit fee only	No	No	\$45.00
Hire Fees				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Ken Jackman Hall				
Ken Jackman Hall Community Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$40.15
Ken Jackman Hall Community Half Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$20.10
Ken Jackman Hall Community Seminar Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$49.20
Ken Jackman Hall Community Seminar Half Room Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$30.75

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Darius Wells Library and Resource Centre - continued				
Ken Jackman Hall - continued				
Ken Jackman Hall Community Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$73.90
Ken Jackman Half Hall Community Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$52.30
Ken Jackman Hall Commercial Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$60.20
Ken Jackman Hall Commercial Half Hall Hire - Entitles hirer to: chairs, tables, kitchen	Hourly rate	No	Yes	\$30.10
Ken Jackman Hall Commercial Seminar Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$73.90
Ken Jackman Hall Commercial Seminar Half Room Hire - Entitles hirer to: Stage, chairs, tables, audio & visual, lectern, kitchen	Hourly rate	No	Yes	\$36.95
Ken Jackman Hall Commercial Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$108.75
Ken Jackman Half Hall Commercial Function Hire - Entitles hirer to: stage, chairs, tables, audio & visual, kitchen	Hourly rate	No	Yes	\$54.35
IT Training Room				
John Slinger I.T. Training Room Community - Entitles hirer to: Computers, workstation, audio visual, software	Hourly rate	No	Yes	\$21.15
John Slinger I.T. Training Room Commercial - Entitles hirer to: Computers, workstation, audio visual, software	Hourly rate	No	Yes	\$31.70
Library Activity Room				
Library Activity Room Community - Entitles hirer to: tables, chairs, widescreen monitor	Hourly rate	No	Yes	\$21.15
Library Activity Room Commercial - Entitles hirer to: tables, chairs, widescreen monitor	Hourly rate	No	Yes	\$31.70
Meeting Rooms				
Alf Lydon Meeting Room Community - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$16.40
Frank Baker Meeting Room Community - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$16.40
Frank Konecny Meeting Room or Alf Lydon & Frank Baker Meeting Rooms combined Community - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$25.65
Alf Lydon Meeting Room Commercial - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$25.65
Frank Baker Meeting Room Commercial - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$25.65
Frank Konecny Meeting Room or Alf Lydon & Frank Baker Meeting Rooms combined Commercial - Entitles hirer to: tables, chairs, whiteboard, projector	Hourly rate	No	Yes	\$35.90
David Nelson Art & Design Room				
David Nelson Art & Design Room Community - Entitles hirer to: tables, chairs, whiteboard, projector, easels	Hourly rate	No	Yes	\$21.15
David Nelson Art & Design Room Commercial - Entitles hirer to: tables, chairs, whiteboard, projector, easels	Hourly rate	No	Yes	\$31.70
Exhibition Space Hire				
Exhibition Hire Community - Entitles hirer to: tables, chairs, kitchen, exhibition walls, Centre's hanging system and floor space to exhibit artworks in foyer	Rate per day	No	Yes	\$10.60
Exhibition Hire Commercial - Entitles hirer to: tables, chairs, kitchen (for use during opening only), exhibition walls, Centre's hanging system and floor space to exhibit artworks in foyer	Rate per day	No	Yes	\$21.15
Toddler Town Centre Crèche				
Community Toddler Town Room Hire for playgroups and crèche services	Cost per hour	No	Yes	\$15.85
Commercial Toddler Town Room Hire for playgroups and crèche services	Cost per hour	No	Yes	\$31.70
Toddler Town Crèche - 1st Child	Cost per hour	No	Yes	\$3.60
Toddler Town Crèche - Additional Child	Cost per hour	No	Yes	\$3.00
Toddler Town Crèche - After Hours Group Bookings	Minimum Charge	No	Yes	\$70 per hour depending on child/carer ratios
All Rooms				
All Community Rooms including crèche - Community	Cost per hour	No	Yes	\$154.00
All Rooms including crèche - Commercial	Cost per hour	No	Yes	\$236.00
Other Fees and Charges				
Security Fee	Fee charged per call out	No	Yes	\$103.50
Cleaning Fee	Hourly rate for cleaning fee if additional cleaning of hired space required to bring space to original state. Minimum 2 hours charge	No	Yes	\$103.50

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Darius Wells Library and Resource Centre continued				
Other Fees and Charges - continued				
Additional opening hours	Hourly rate if City of Kwinana staff member required to open facility for removal of equipment external to hired hours. Includes bookings that extend past the intended operating hours of the facility.	No	Yes	\$47.00
Set Up and Pack Up Assistance	Hourly Rate for City of Kwinana Staff to set up and pack up hall. Charge per staff member needed to assist.	No	Yes	\$47.00
Set Up and Pack Up	Hire charge applicable during hire set up and pack up times or hire fee which ever is the lesser will be charged.	No	Yes	\$36.00
Alcohol Surcharge	For all events involving alcohol - per hour	No	Yes	\$10.60
Tea & Coffee	Cost per person	No	Yes	\$2.85
Additional Equipment Hire	Hourly rate per piece of equipment	No	Yes	\$5.50
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.35
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.55
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.15
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.20
Conference Hire	Continuous Hire for 2 days or more will receive a 20% discount.	No	Yes	
Program, Activities and Events Fees and Charges				
Programs	Depending on cost of delivery of the program activity	No	Yes	\$0.00-\$26
John Wellard Community Centre and William Bertram Community Centre				
Bonds and Permits				
Meetings Bond- One Off Charge plus Hireage Fee		No	No	\$200.00
Activities Bond - One Off Charge plus Hireage Fee		No	No	\$300.00
Functions Bond - One Off Charge plus Hireage Fee - amount depending on level of risk associated with hire		No	No	\$1000-\$2000
Liquor Permit Casual Hire	Permit fee only + Hireage fee	No	No	\$34.00
Liquor Permit - Seasonal Hire	Permit fee only	No	No	\$45.00
Hire Fees				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$15.85
Community Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$21.15
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$21.15
Community Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$26.40
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$42.25
Community Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$47.55
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$21.15
Commercial Meetings	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$26.40
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$26.40
Commercial Activities	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$31.70
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$47.55
Commercial Functions	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$53.85
Crèche				
Community Crèche Room Hire	Cost per hour	No	Yes	\$15.85
Commercial Crèche Room Hire	Cost per hour	No	Yes	\$31.70
Crèche - 1st Child	Cost per hour	No	Yes	\$3.60
Crèche - Additional Child	Cost per hour	No	Yes	\$3.00
Crèche - Group Bookings	Minimum Charge	No	Yes	\$70 per hour depending on child/carer ratios
Whole of Centre				
Whole of Centre - John Wellard Community Centre - Community	Between 8am - 6pm. Hourly Rate.	No	Yes	\$184.50
Whole of Centre - John Wellard Community Centre - Community	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$235.75
Whole of Centre - John Wellard Community Centre - Commercial	Between 8am - 6pm. Hourly Rate.	No	Yes	\$235.75
Whole of Centre - John Wellard Community Centre - Commercial	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$276.75
Whole of Centre - William Bertram Community Centre - Community	Between 8am - 6pm. Hourly Rate.	No	Yes	\$123.00
Whole of Centre - William Bertram Community Centre - Community	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$153.75
Whole of Centre - William Bertram Community Centre - Commercial	Between 8am - 6pm. Hourly Rate.	No	Yes	\$153.75
Whole of Centre - William Bertram Community Centre - Commercial	Between 6pm - 9pm. Hourly Rate.	No	Yes	\$184.50
Other Fees and Charges				
Security Fee	Fee charged per call out	No	Yes	\$103.50
Cleaning Fee	Hourly rate for cleaning fee if additional cleaning of hired space required to bring space to original state. Minimum 2 hours charge	No	Yes	\$103.50
Key Bond (applicable to key borrowed to view halls without a booking)	Included in hall bond if booking taken	No	No	\$50.00
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.35
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.55
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.15
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.20

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Community Events and Activities				
Hire Fees				
Definitions: Kwinana Community Groups & Residents = Any Not for Profit and Charitable Groups or an Kwinana Home Based Small Business and Home made Arts & Crafts stalls.				
Other District Community Groups - Any Not for Profit and Charitable Groups from outside of Kwinana. Will collect a profit as a result of the promotion of business or sale of goods at the event.				
Commercial and All Other= Businesses, Government Departments, Agencies and Representatives or where individuals				
Public Liability Insurance				
Public Liability Insurance	Fee Charged per stall to provide Public Liability cover for a stall holder/ exhibitor	No	Yes	\$30.00
Stall Holder Power Charge - All Events				
2x 10 Amp	Fee charged per stall	No	Yes	\$33.65
2 x 15 Amp	Fee charged per stall	No	Yes	\$39.20
1 x3 Phase	Fee charged per stall	No	Yes	\$44.80
Stallholder Hire Fees - Kwinana Festival Fairday, Freakfest				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	\$50.00
Other District Community Groups	Fee charged per stall	No	Yes	\$60.00
Commercial and All Other	Fee charged per stall	No	Yes	\$90.00
Stallholder Hire Fees - Petscapade, Children's Party				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	\$28.00
Other District Community Groups	Fee charged per stall	No	Yes	\$38.05
Commercial and All Other	Fee charged per stall	No	Yes	\$55.00
Stallholder Hire Fees - Heritage Celebration, Other Special Community Events				
Kwinana Community Groups and Residents	Fee charged per stall	No	Yes	\$11.00
Other District Community Groups	Fee charged per stall	No	Yes	\$16.40
Commercial and All Other	Fee charged per stall	No	Yes	\$27.30

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Recquatic				
A 20% withdrawal fee applies to all Recquatic Services/ Courses/ Memberships				
Facility Hire				
Bond payable on confirmation of booking - Meeting	Per booking	No	No	\$200.00
Bond payable on confirmation of booking - Activity	Per booking	No	No	\$300.00
Bond payable on confirmation of booking - Function	Per booking	No	No	\$1000 -\$2,000
Cleaning Cost	Per hour	No	Yes	\$44.50
Crèche Staff	Per Staff per Hour (minimum 2 staff for 2 hours)	No	Yes	\$44.50
Promotional Activities	Centre Marketing Activities to encourage new memberships	No	Yes	0-100% Discount
Meeting Rooms				
Definitions: Community - Any Not For Profit organisation, Charitable organisation, charitable event or bookings made by individuals for private bookings.				
Commercial - Government Departments & Agencies, Business, or where individuals will collect profit as a result of the booking				
Community Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$11.20
Community Meetings	Between 6pm - close. Hourly Rate	No	Yes	\$16.90
Community Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$16.90
Community Activities	Between 6pm - close. Hourly Rate	No	Yes	\$22.40
Community Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$39.00
Community Functions	Between 6pm - close. Hourly Rate	No	Yes	\$44.70
Commercial Meetings	Between 8am - 6pm. Hourly Rate.	No	Yes	\$16.90
Commercial Meetings	Between 6pm - close. Hourly Rate	No	Yes	\$22.40
Commercial Activities	Between 8am - 6pm. Hourly Rate.	No	Yes	\$22.40
Commercial Activities	Between 6pm - close. Hourly Rate	No	Yes	\$27.90
Commercial Functions	Between 8am - 6pm. Hourly Rate.	No	Yes	\$44.70
Commercial Functions	Between 6pm - close. Hourly Rate	No	Yes	\$50.45
Gym				
Casual Gym Entry (No joining fee applicable)	Per person	No	Yes	\$14.20
Casual Gym Entry (with Concession)	Per person	No	Yes	\$12.00
Casual Gym/Swim/Spa	Per person	No	Yes	\$19.50
Casual Gym/Swim/Spa (with Concession)	Per person	No	Yes	\$16.50
Membership Joining Fee (Direct Debit)	Per person	No	Yes	\$53.50
Carer/Companion	per person	No	No	No Charge
Group Fitness				
Casual class (Step, Body Step, Pump, Combat, Aerobics, Aquarobics etc)	Per person	No	Yes	\$14.20
Revitalise Aquarobics class – seniors and disability pension holders	Per person	No	Yes	\$6.60
Living Longer/Revitalise GYM class – Seniors/Disability pension holders	Per person	No	Yes	\$6.60
Living Longer Living Stronger Assessment	Per person	No	Yes	\$56.40
Concession Group Fitness	Per person	No	Yes	\$12.00
Group Fitness 10 visit	Per purchase	No	Yes	\$127.80
Revitalise Aquarobics class – seniors and disability pension holders - 10 pass	Per purchase	No	Yes	\$59.40
Express	Per Session	No	Yes	\$6.60
45 min class	Per Session	No	Yes	\$10.60
Sunrise	Per 6 week block	No	Yes	\$250.00
Mums	Per 10 week block	No	Yes	\$274.70
Bronze Membership				
3 months includes administration fee	Per person	No	Yes	\$195.00
3 months (with Concession) includes administration fee	Per person	No	Yes	\$175.00
6 months includes administration fee	Per person	No	Yes	\$355.00
6 months (with Concession) includes administration fee	Per person	No	Yes	\$310.00
12 months includes administration fee and 25% off crèche fees.	Per person	No	Yes	\$600.00
12 months (with Concession) includes administration fee	Per person	No	Yes	\$525.00
(Minimum 12 month contract Direct Debit) Per fortnight plus \$45 joining fee.	Per person	No	Yes	\$29.50
(Minimum 12 month contract with concession Direct Debit) Per fortnight plus \$45 joining fee.	Per person	No	Yes	\$26.30
Replacement of Membership Card	Per card	No	Yes	\$13.00
Membership Suspension	Per Person	No	Yes	\$17.50
Silver Membership				
1 month includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	\$35.00
6 months, includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	\$204.00
Annual, includes administration fee Veteran Card holders (aquatic and gym only)	Per Person	No	Yes	\$394.00
3 months, includes administration fee	Per Person	No	Yes	\$290.00
3 months (includes Concession) includes administration fee	Per Person	No	Yes	\$251.00
6 months, includes administration fee	Per Person	No	Yes	\$463.00
6 months – seniors and disability pension holders, administration fee	Per Person	No	Yes	\$404.00
12 months up-front, includes administration fee and includes 50% off crèche fees	Per Person	No	Yes	\$793.00
12 months - seniors and disability pension holders, includes administration fee	Per Person	No	Yes	\$695.00
(Minimum 12 month contract Direct Debit) Per fortnight plus \$42 joining fee	Per Person	No	Yes	\$35.00
(Minimum 12 month contract Direct Debit) Per fortnight Senior's and Disability Pension Holders plus \$42 joining fee	Per Person	No	Yes	\$30.70
Replacement of Membership Card	Per card	No	Yes	\$13.00
Membership Suspension	Per Person	No	Yes	\$17.50

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Recquatic				
Gold Plus Membership				
Includes gym, assessment & program,aerobics,aquarobics,indoor pools,spa,steam room,hydro pool & crèche				
1 month (no contract) includes administration fee	Per person	No	Yes	\$155.00
3 months, includes administration fee	Per Person	No	Yes	\$383.00
3 months (includes Concession) includes administration fee	Per Person	No	Yes	\$340.00
6 months, includes administration fee	Per Person	No	Yes	\$547.00
6 months – seniors and disability pension holders, includes administration fee	Per Person	No	Yes	\$478.00
12 months, includes administration fee	Per Person	No	Yes	\$898.00
12 months – seniors and disability pension holders, includes administration fee	Per Person	No	Yes	\$782.00
(Minimum 12 month contract Direct Debit) Per fortnight PLUS \$42 joining fee	Per Person	No	Yes	\$38.30
(Minimum 12 month contract Direct Debit) Per fortnight Senior's and Disability Pension Holders plus \$42 joining fee	Per Person	No	Yes	\$34.00
Replacement of Membership Card	Per card	No	Yes	\$13.00
Membership Suspension	Per Person	No	Yes	\$17.50
FIFO Gold Memberships (annual up front only)				
1 on 3 off	Per Person	No	Yes	\$670.00
2 on 2 off	Per Person	No	Yes	\$446.00
3 on 1 off	Per Person	No	Yes	\$224.00
4 on 1 off	Per Person	No	Yes	\$179.00
Corporate Memberships (Gold Membership 6 or 12 months)				
12 months (Full price normally \$898)				
6-15 Employees	15% discount off full price	No	Yes	\$763.30
16-39 Employees	20% discount off full price	No	Yes	\$718.40
40+ Employees	25% discount off full price	No	Yes	\$673.50
6 months (Full price normally \$547)				
6-15 Employees	15% discount off full price	No	Yes	\$464.95
16-39 Employees	20% discount off full price	No	Yes	\$437.60
40+ Employees	25% discount off full price	No	Yes	\$410.25
Family Memberships				
Couples				
Couples Gold Direct Debit (Per Fortnight) Membership (2 adults 16+, one payment) Per fortnight	10% off 2 gold memberships	No	Yes	\$68.95
Couples Gold Direct Debit (Per Fortnight) Membership - Concession (2 adults 16+, one payment) Per fortnight	10% off 2 gold concession memberships	No	Yes	\$61.20
Family Memberships				
Family Direct Debit (Per Fortnight) Membership (2 adults 16+ and up to 3 kids up to 16 years) Per fortnight	2 x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 2.2 x Gold Membership price	No	Yes	\$84.25
Single Parent Family Direct Debit (Per Fortnight) Membership (1 adult 16+ and up to 3 kids up to 16 years) Per fortnight	1x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 1.4 x Gold Membership price	No	Yes	\$53.60
Single Parent Family Direct Debit (Per Fortnight) Concession Membership (1 concession holder 16+ and up to 3 kids up to 16 years)	1x Adult Gold memberships + max. 3 children up to 16 years pool cost based on 1.4 x Gold Concession Membership price	No	Yes	\$47.60
Junior Memberships				
Junior Direct Debit Membership (Per Fortnight) (12-16 years) Aquatics and Muscle Jam	Aquatics & Muscle Jam	No	Yes	\$18.00
Personal Training				
Block of 10 (one-hour) sessions (20% discount)	Per Person	No	Yes	\$648.00
Block of 5 (one-hour) sessions (10% discount)	Per Person	No	Yes	\$366.00
Block of 10 (30 minutes) sessions (20% discount)	Per Person	No	Yes	\$412.00
Block of 5 (30 minutes) sessions (10% discount)	Per Person	No	Yes	\$232.00
Casual 1 hour session	Per Person	No	Yes	\$81.00
Casual 30 minute session	Per Person	No	Yes	\$51.50
Group Personal Training				
Block 10 x 1 hour sessions				
2 People	base rate = \$324 per person	No	Yes	\$648.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$916.40
5-9 People	14-51% discount on per person base rate	No	Yes	\$1,264.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$1,896.00
Block 5 x 1 hour sessions				
2 People	base rate = \$182.25 per person	No	Yes	\$364.50
3-4 People	6-29% discount on per person base rate	No	Yes	\$516.20
5-9 People	14-51% discount on per person base rate	No	Yes	\$712.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$1,068.00
Block of 10 x 30 min sessions				
2 People	base rate = \$206 per person	No	Yes	\$412.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$580.00
5-9 People	14-51% discount on per person base rate	No	Yes	\$800.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$1,200.00
Block of 5 x 30 min sessions				
2 People	base rate = \$116 per person	No	Yes	\$232.00
3-4 People	6-29% discount on per person base rate	No	Yes	\$326.25

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Recquatic				
Group Personal Training - continued				
Block of 5 x 30 min sessions - continued				
5-9 People	14-51% discount on per person base rate	No	Yes	\$450.00
10-15 People max	25-50% discount on per person base rate	No	Yes	\$675.00
Rehabilitation				
Gold Membership	Per 3 months	No	Yes	\$394.00
Bronze Memberships	Per 3 months	No	Yes	\$310.00
Hydrotherapy Pool Pass (10 entry)	Per 10 entries	No	Yes	\$75.00
Not For Profit User Groups				
Casual Court Access	Per Session	No	Yes	\$3.30
Casual Gym	Per Session	No	Yes	\$6.60
Sports Stadium				
Full court – Non Peak period i.e. before 5.00pm Weekdays excl Public Hol	Per hour	No	Yes	\$54.50
Half court – Non Peak period i.e. before 5.00pm Weekdays excl Public Hol	Per hour	No	Yes	\$27.25
Full court – Peak period	Per hour	No	Yes	\$68.00
Half court – Peak period	Per hour	No	Yes	\$34.00
Badminton court – subject to availability	Per hour	No	Yes	\$18.50
Casual Court use Adults/Children per person i.e. Basketball Shoots	Per hour	No	Yes	\$4.35
Sports Equipment Hire per ball, racquet, mat etc	Per hour	No	Yes	\$3.30
Junior Sports - Term fee based on ten week term (one class per week – pro rata)				
Junior Sports Term fee - 1st child	Per person	No	Yes	\$64.00
Junior Sports Term fee - 2nd child	Per person (10% discount)	No	Yes	\$58.00
Junior Sports Term fee - 3rd child	Per person (20% discount)	No	Yes	\$51.00
Junior Sports Term fee - 4th child	Per person (100% discount)	No	Yes	No Charge
Junior Sports casual per session	Per person	No	Yes	\$8.80
KindyGym Term fee - 1st Child	Per person	No	Yes	\$64.00
KindyGym Term fee - 2nd Child	Per person (10% discount)	No	Yes	\$58.00
KindyGym Term fee - 3rd Child	Per person (20% discount)	No	Yes	\$51.00
KindyGym Term fee - 4th Child	Per person (100% discount)	No	Yes	No Charge
KindyGym casual per session	Per person	No	Yes	\$8.80
Junior Team Nomination fee (per team)	Per season	No	Yes	\$27.50
Junior Individual nomination fee	Per person	No	Yes	\$13.10
Game Fee – Junior Sports competition	Per person	No	Yes	\$8.10
Adult Team Sports				
Game Fee – Adult Sports (7 - A - side)	Per team	No	Yes	\$64.00
Game Fee – Adult Sports	Per team	No	Yes	\$57.50
Game Fee – 5 a side competition	Per team	No	Yes	\$57.50
Team Nomination fee - 7 aside	Per season	No	Yes	\$64.00
Team Nomination fee - 5 aside	Per season	No	Yes	\$57.50
Forfeit fine - 7-A-Side competition	Per forfeit	No	Yes	\$108.00
Forfeit fine - 5 a side competition	Per forfeit	No	Yes	\$108.00
Entry Fee - Adult single entry fee	Per person	No	Yes	\$8.30
Adult single entry fee - nomination	Per person / per season	No	Yes	\$13.20
Lifestyle Programs - Course Fee based on ten week term (one class per week – pro rata)				
Course Fee per term	Per person	No	Yes	\$151.00
Course Fee per term Senior/Disability	Per person	No	Yes	\$136.00
Casual Program per session	Per person	No	Yes	\$17.50
Casual Program per session Senior/Disability	Per person	No	Yes	\$14.30
Program 10 visit (1 visit free)	Per purchase	No	Yes	\$157.50
Program 10 visit Senior/Disability (1 visit free)	Per purchase	No	Yes	\$128.70
Kwinana Active Parenting	Per person	No	Yes	\$87.50
Programs				
Play and Learn	per person	No	Yes	\$12.20
Happy Feet casual per session	Per person	No	Yes	\$12.40
Active Women casual per session	Per person	No	Yes	\$5.15
Active Women per term	Per person	No	Yes	\$46.20
Senior Sational casual per session	Per person	No	Yes	\$4.10
Muscle Jam casual entry	Per person	No	Yes	\$6.40
Aquatic Centre				
Adult entry	Per person	No	Yes	\$5.65
Child entry (4-15 years)	Per person	No	Yes	\$4.55
Seniors/Disability pension holders	Per person	No	Yes	\$4.55
School child entry (also swim club entry, excluding competitions and club nights)	Per person	No	Yes	\$3.10
Vacation Swim child entry	Per person	No	Yes	\$3.10
Spectators (one free adult with swim lesson child)	Per person	No	Yes	\$1.75
Family entry (1 adult and 3 children) or (2 Adults & 2 Children)	Per family	No	Yes	\$15.50
Adult book (1 entry free)	Per purchase	No	Yes	\$50.40
Children book (1 entry free)	Per purchase	No	Yes	\$40.60
Senior/Disability book (10 entries) with current pension card	Per purchase	No	Yes	\$40.60
Spa, Steam room and Swim (over 16 years only)	Per person	No	Yes	\$9.80
Spa, Steam room and Swim (senior/disability concession)	Per person	No	Yes	\$8.45
Lane Hire: Per hour - Not for Profit/Community Groups plus Normal Entry Fee	Subject to availability	No	Yes	\$12.20
Inflatable child admission	Per person	No	Yes	\$6.60
Pool party each entry	Per person	No	Yes	\$7.20

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Recquatic				
Hydrotherapy Pool				
Adult entry	Per person	No	Yes	\$7.70
Child (4 months-15 years)	Per person	No	Yes	\$5.65
Seniors and disability pension holders (carer complimentary)	Per person	No	Yes	\$5.65
Hire (profit organisations)	Per hour	No	Yes	\$104.00
Hire (non-profit organisations)	Per hour	No	Yes	\$56.20
Book of 10 entries - Adults (1 entry free)	Per purchase	No	Yes	\$69.30
Book of 10 entries children (1 entry free)	Per purchase	No	Yes	\$50.40
Book of 10 entries seniors and disability pension holders 1 entry free)	Per purchase	No	Yes	\$50.40
Group Bookings				
School Carnival - Full Day (spectator fee inclusive)	Per session	No	Yes	\$587.00
Group Bookings - Pool (50 - 99 people)	Per hour lane hire, \$3.10 per entry. One additional lifeguard (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.10 per entry. \$12.20 per lane. \$50 lifeguard per hour. Inflatable as per charges below
Group Bookings - Pool (100 - 199 people)	Per hour lane hire, \$3.10 per entry. Two additional lifeguards (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.10 per entry. \$12.20 per lane. \$50 lifeguard per hour. Inflatable as per charges below
Group Bookings - Pool (200-250 people max)	per hour lane hire, \$3.10 per entry. Three additional lifeguards (if inflatable supplied then hire cost and an additional lifeguard must be factored in)	No	Yes	\$3.10 per entry. \$12.20 per lane. \$50 lifeguard per hour. Inflatable as per charges below
Pool Inflatable Hire (Minimum 2 hours)				
Hire - includes lifeguard	2 hours	No	Yes	\$64.00
Additional usage	Per hour	No	Yes	\$32.00
Birthday Parties				
Pool Parties	1.5 hours play + 30 mins café (inflatable hire extra) minimum 10 children - per child	No	Yes	\$17.50
Play and Games (dry) Party / Disco Party	1.5 hours play + 30 mins café - per child for first 20 children (minimum 10 children)	No	Yes	\$17.50
Dry Parties - additional children	First 20 children billed at full rate - additional children per child	No	Yes	\$12.50
Swim School - Term Fee based on ten week term (one class per week – pro rata)				
Private class (30 minute 1:1)	Per person	No	No	\$43.20
Private class (30 minute class) - Term Fee (10 visits)	Per person	No	No	\$432.00
SNAPPAR classes (30 min class) Term Fee (10 visits)	Per person	No	No	\$185.40
Child Term fee (30 minute class) – 1st child	Per person	No	No	\$134.00
Child Term fee (30 minute class) – 2nd child	Per person (10% discount)	No	No	\$120.60
Child Term fee (30 minute class) – 3rd child	Per person (20% discount)	No	No	\$107.20
Child Term fee (30 minute class) – 4th child	Per person (100% discount)	No	No	No Charge
Complimentary Pass with any 10 week term of swimming purchased and can only be used during this period of swimming lesson (10 weeks). No entry will be allowed for other programs. Only general swim and spectator allowed. No hydro entry	Max - family of 4	No	No	No Charge
Recreational Courses - Bronze Medallion				
Bronze Medallion		No	Yes	\$190.00
Bronze Medallion - Requal		No	Yes	\$90.50
Recreational Courses - Senior First Aid				
Senior First Aid		No	Yes	\$175.00
Senior First Aid Requal		No	Yes	\$118.00
Crèche				
Casual users	Per hour	No	Yes	\$3.90
Casual users 10 pass	Per hour	No	Yes	\$39.00
Gold Members Usage	Per hour	No	No	No Charge
Silver member usage	Per hour	No	Yes	\$1.95
Silver member - 10 pass	Per hour	No	Yes	\$19.50
Bronze member usage	Per hour	No	Yes	\$3.00
Bronze member - 10 pass	Per hour	No	Yes	\$30.00
Vacation Care - Holiday Program				
Holiday Program fee per day	Per person	No	Yes	\$65.00
Cafe				
Cafe Goods	Amount depending on supplier costs of goods and services available	No	Yes	\$0 - \$16.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Library				
General				
Photocopying/Printing - Black and White	Per A4 page	No	Yes	\$0.35
Photocopying/Printing - Black and White	Per A3 page	No	Yes	\$0.55
Photocopying/Printing - Colour	Per A4 page	No	Yes	\$1.15
Photocopying/Printing - Colour	Per A3 page	No	Yes	\$2.20
Pocket Laminating	Per card	No	Yes	\$3.20
Pocket Laminating	Per A4 sheet	No	Yes	\$6.40
Pocket Laminating	Per A3 sheet	No	Yes	\$10.60
A4 Sheet Protectors	Per A4 sheet	No	Yes	\$0.15
Cotton Library Bags	Per bag	No	Yes	\$3.50
Replacement Membership Cards	Per card	No	No	\$5.35
First Overdue Notice		No	No	\$5.35
Account Fee		No	No	\$10.60
Charges for lost books etc	Cost to Council plus account fee	No	No	At Cost
From the Limestone Up MP3/CD		No	Yes	\$15.90
Scanning/Emailing Documents	up to 10 pages	No	Yes	\$2.20
Kwinana Koorliny Together DVD	Per DVD	No	Yes	\$15.90
Toy Library Membership - 6 Months		No	No	\$43.00
Toy Library Membership - 1 Year		No	No	\$64.00
Toy Library Membership - 6 Months with Concession		No	No	\$32.00
Toy Library Membership - 1 Year with Concession		No	No	\$54.00
USB drive	Per USB	No	Yes	\$5.20
Earbud Earphones	Per set	No	Yes	\$1.20

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Planning Administration				
Large Maps/Plans	Per A1 size	No	No	\$18.00
Large Maps/Plans	Per A0 size	No	No	\$48.00
Zoning Certificate - Application Fee for Zoning Certificate	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection.	Yes	No	\$73.00
Written advice - Application Fee for Written Planning Advice	Proforma advising of current zoning under Town Planning Scheme and any changes to Scheme being considered by Council, does not include site inspection.	Yes	Yes	\$80.30
Subdivision Clearance (per lot)				
a) not more than 5 lots	Per lot	Yes	No	\$73.00
b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Yes	No	$(\$73 \times 5) + (\$35 \times (\text{Total no.} - 5))$
c) more than 195 lots		Yes	No	\$7,393.00
Development Application				
Development Cost <\$50,000	Penalty if already commenced is 2 x the fee + original fee (= 3 x fee in total)	Yes	No	\$147.00
Development Cost \$50,000 - \$500,000	Penalty if already commenced is 2 x the fee + original fee (= 3 x fee in total)	Yes	No	.32% of estimated cost of development
Development Cost \$500,000 - \$2,500,000	Penalty if already commenced is 2 x the fee + original fee (= 3 x fee in total)	Yes	No	\$1,700 + .257% for every \$1 in excess of \$500,000
Development Cost \$2,500,000 - \$5,000,000	Penalty if already commenced is 2 x the fee + original fee (= 3 x fee in total)	Yes	No	\$7,161 + .206% for every \$1 in excess of \$2.5 million
Development Cost \$5,000,000 - \$21,500,000	Penalty if already commenced is 2 x the fee + original fee (= 3 x fee in total)	Yes	No	\$12,633 + .123% for every \$1 in excess of \$5 million
Development Cost >\$21,500,000	Penalty if already commenced is 2 x the fee + original fee (= 3 x fee in total)	Yes	No	\$34,196.00
Development Application Assessment	Amendments to and renewals of previously assessed and approved Development Application	No	No	50% of Original Application Fee or actual cost, whichever is the lesser. Note: Costs per hour for professional services provided by Officers (see Professional Fees) and/or actual costs for engaging external providers.
Development Application - Extractive Industry	Penalty if already commenced is 2 x times the fee + original fee (= 3 x fee in total)	Yes	No	\$739.00
Advertising - Development Application	0 - 9 Letters	No	No	\$233.00
	10 - 50 Letters	No	No	\$349.00
	51 - 500 Letters	No	No	\$582.00
	501+ Letters	No	No	\$1,173.00
Single Residential (includes additions & incidental structures)	No charge except where planning approval required (fee as per Development Application costs)	Yes	No	No Charge
Change of Use/Continuation of Non-Conforming Use	Penalty if already commenced is 3 x times the fee	Yes	No	\$295.00
Family Day Care Centres (7 children)		Yes	No	No Charge
Building Envelope Variation		No	No	\$250.00
Liquor Act Certification – Planning		No	No	\$300.00
Home Occupation				
Certified NIES Applicants & 'Business Address Only'.		Yes	No	No Charge
Initial Fee	Penalty if already commenced is 3 x times the fee	Yes	No	\$222.00
Annual Renewal	Penalty if already commenced is 3 x times the fee	Yes	No	\$73.00
PROPERTY CERTIFICATE				
Proforma circulated to Council's Planning, Building, Health and Engineering sections and involves a search of Council's records but with no site inspection. A Rates Enquiry is a separate fee. Fees from each department listed below				
All fees listed below to be paid.				
Planning Fee	As per Zoning Certificate above	Yes	No	\$73.00
Health Fee		No	No	\$70.00
Building Fee		No	No	\$27.00
	TOTAL			\$170.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Planning				
Strata Title Fees				
(a) For a certificate under section 5B (2) - 20 cents per square metre of the floor space of building or \$100.00 whichever is greater		Yes	No	\$0.20/m ²
(b) For a certificate under section 8A (f) or 9 (3) - 20 cents per square metre of the floor space of building or \$100.00 whichever is greater		Yes	No	\$0.20/m ²
Documents				
Town Planning Scheme 2 Text		No	No	\$64.00
Town Planning Scheme 3 Text		No	No	\$64.00
Other Council Reports/Structure Plans etc		No	No	\$64.00
Digital Information (e.g. Local Planning Strategy Reports on CD)		No	No	\$64.00
Maps		No	No	\$30.00
Development Assessment Panel (DAP) Applications				
Fees Payable where the estimated cost of the development is:				
Not less than \$3 million and less than \$7 million		Yes	No	\$3,503.00
Not less than \$7 million and less than \$10 million		Yes	No	\$5,409.00
Not less than \$10 million and less than \$12.5 million		Yes	No	\$5,885.00
Not less than \$12.5 million and less than \$15 million		Yes	No	\$6,053.00
Not less than \$15 million and less than \$17.5 million		Yes	No	\$6,221.00
Not less than \$17.5 million and less than \$20 million		Yes	No	\$6,390.00
\$20 million or more		Yes	No	\$6,557.00
Minor Amendment application		Yes	No	\$150.00
Local Development Plans				
Council Adoption of Detailed Area Plan		No	No	\$1,585.00
Modification of Adopted Detailed Area Plan		No	No	\$795.00
Scheme Amendments				
Major Amendment	Fees calculated & applied in accordance with Part 7 of the Planning & Development Regulations 2009.	Yes	No	\$9,500.00
General Amendments	Fees to be paid prior to formal consideration by Council	Yes	No	\$9,000.00
Minor Amendments		Yes	No	\$3,500.00
Structure Plans				
New Local Structure Plan or Major Amendment to Local Structure Plan	Fees calculated & applied in accordance with Part 7 of the Planning & Development Regulations 2009.	Yes	No	\$8,500.00
Amendment to previously adopted Local Structure Plan	Fees to be paid prior to formal consideration by Council	Yes	No	\$3,500.00
Pedestrian Access Way and Road Closure				
Fees are not refundable regardless of whether the proposal is successful. Fees for closure of roads and pedestrian access ways remains the same whether permanent or temporary.				
Administration Fee		No	No	\$1,575.00
Advertising Fee		No	No	Actual Cost
Signage/gates/fencing		No	No	Actual Cost
Parking				
Parking Permit - Commercial Vehicle	Annual	No	No	\$205.00
Parking Permit Replacement		No	Yes	\$21.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Building				
General				
Monthly Building Approval Statistics	For 3 copies	No	No	\$360.00
Application to vary a component/s of an already approved Building Permit	based on the change in contract value, but not less than \$96	Yes	No	\$96.00
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission (on the above applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Verge Permit Fees				
Application to deposit building materials and/or a bulk bin on a road verge	Includes 2 inspections at \$82, and is non refundable	No	No	\$164.00
Depositing building materials and/or a bulk rubbish bin on a road verge	\$1 per month per m ² of area used in thoroughfare (Local Government [ULP]Reg 6 (8) 1996)	Yes	Yes	\$1 per month per m ²
Penalty for using the verge without approval	Modified penalty in accordance with Local Government [ULP] Reg Schedule 1	No	No	\$513.00
Storage Container Permit (including sea containers)	Verge permit for the placement of a storage container on a verge (duration of no more than 4 days), (includes 2 inspections)	No	No	\$164.00
Pool Inspections				
Mandatory Swimming Pool Inspection Levy	\$14.36 pa on rates - Inspection is every 4 years - inspections cost is included on the rates	Yes	No	\$57.45
Additional inspections or other non-mandatory inspections	Each	No	No	\$99.00
Sign License Application Fee (By-Law relating to Signs & Bill Posting)				
A Pylon Sign - (will also require a building permit)	for each sign. Set by Local Law.	No	No	\$20.00
An Illuminated Sign - (will also require a building permit)	for each sign	No	No	\$15.00
Any other Sign - (may also require a building permit)	for each sign	No	No	\$10.00
Hoardings up to 22m ²	Per annum	No	No	\$50.00
Hoardings >22m ² up to 36m ²	Per annum	No	No	\$100.00
Annual Fee for Signs on Local Government Property and Road Reserves				
Illuminated Street Name Sign	for each sign. Per annum.	No	No Yes	\$10,000 per annum + CPI All Groups Perth average over the 15/16 financial year quarters
Illuminated Street Name Sign - reduced rate	Reduced rate (for first five years) if constructed and installed by the advertiser at the commencement of the first five year agreement	No	Yes	\$7,500 per annum + CPI All Groups Perth average over the 15/16 financial year quarters
Illuminated Advertising Sign Application Assessment Fee		No	Yes	\$250.00
An Illuminated Sign	for each sign per annum	No	No	\$515.00
Any other Sign	for each sign per annum	No	No	\$205.00
Electrified or Razor Wire Fencing				
Licence for electrified or razor wire fencing	Set by Local Law	No	No	\$170.00
Transfer of Licence for electrified or razor wire fencing	Set by Local Law	No	No	\$170.00
Building Record Search				
Building Search Fee (Payable on all requests at time of request)	(s129, s131 Act) - \$37, plus copying charges.	No	No	\$37 + copying charges
Copies of Commercial Plans - A4 to A0	Per set	No	No	\$36.00
Copies of Residential Plans - A4 to A3	Per set	No	No	\$16.00
Copies of Plans - Larger than A3	Single copy	No	No	\$11.00
Copies of Plans - A4 to A3	Single copy	No	No	\$6.00
Building Permit Fees (Building Act 2011)				
Extension of time during which a building permit has affect		Yes	No	\$96.00
Un-Certified Building Permit Class	0.32% of estimated building works value but not less than \$96.00	Yes	No	0.32% or \$96.00 min
Certified Building Permit Class 1 & 10	0.19% of estimated building works value but not less than \$96.00	Yes	No	0.19% or \$96.00 min
Certified Building Permit Class 2 to 9	0.09% of estimated building works value but not less than \$96.00	Yes	No	0.09% or \$96.00 min

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Building				
Building Permit Fees (Building Act 2011) - continued				
Building Services Levy (applicable on above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission (on the above applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Application for approval of battery powered smoke alarms (regulation 61)		Yes	No	\$176.30
Demolition Licences - DEMO (Building Act 2011)				
Extension of time during which a demolition permit has affect		Yes	No	\$96.00
Demolition Permit Class 1 & 10	Flat Rate	Yes	No	\$96.00
Demolition Permit Class 2 to 9	\$96.00 for each storey of the building	Yes	No	\$96.00 per storey
Building Services Levy (BSL) (applicable on the above applications)	0.137% where construction value >\$45K or \$61.65min	Yes	No	0.137% or \$61.65min
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Fee required on all applications where value of works is >\$20k	0.2% where construction value >\$20k (less \$8.25 commission)	Yes	No	0.2% where construction value >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Building Approval Certificate - BAC (Building Act 2011)				
Building Approval Certificate for Unauthorised Works (s51(3))	0.38% of construction value or \$96.00 minimum	Yes	No	0.38% or \$96.00 min
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45k or \$123.30 minimum	Yes	No	0.274% where construction value >\$45k or \$123.30 minimum
BSL Commission (applicable on all applicable applications)	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Payable on all applications where value of works is >\$20K	0.2% of construction value where >\$20k (less \$8.25 commission)	Yes	No	0.2% of construction value where >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Building Approval Certificate for an existing building (no work has commenced or been done)	(s52(2))	Yes	No	\$96.00
Building Services Levy (BSL) (applicable on the above application)		Yes	No	\$61.65
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Construction Training Fund (CTF) - Fee required on above applications where value of works is \$20,000 or more	0.2% of construction value where >\$20k (less \$8.25 commission)	Yes	No	0.2% of construction value where >\$20k
CTF Commission	Administration fee retained by City of Kwinana for collection of CTF Levy	Yes	No	\$8.25
Occupancy Permits (Building Act 2011)				
Occupancy Permit for a completed Building	with existing approval (s46)	Yes	No	\$96.00
Modification of Occupancy Permit for additional use on a temporary basis	(s48)	Yes	No	\$96.00
Application to extend the time for an occupancy permit or building approval certificate	(s65(3)a)	Yes	No	\$96.00
Temp Occupancy Permit for incomplete building	(s47)	Yes	No	\$96.00
Replacement Occupancy Permit for permanent change of building use	(s49)	Yes	No	\$96.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Building				
Occupancy Permits (Building Act 2011) - continued				
Replacement Occupancy Permit for an existing building	(s52(1))	Yes	No	\$96.00
Occupancy Permit or BAC for the registration of Strata Scheme, plan or subdivision (s50(1) & (2))	\$10.50 each unit covered by the application but not less than \$104.65	Yes	No	\$10.60 each unit but not less than \$105.80
Building Services Levy (BSL) (applicable on the above application except S46 & s48)		Yes	No	\$61.65
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
Occupancy Permit for which unauthorised work has been done	(s51(2))	Yes	No	0.18% of construction value but not less than \$96.00
Building Services Levy for unauthorised work (s51)	0.274% where construction value >\$45k or \$123.30 minimum (less \$5 commission)	Yes	No	0.274% where construction value >\$45k or \$123.30 minimum
BSL Commission	Administration fee retained by City of Kwinana for collection of BSL Levy	Yes	No	\$5.00
R-Codes				
Fees for Codes approval pursuant to the Residential Design Codes	Up to 2 variations \$99	No	No	\$99.00
Fees for Codes approval pursuant to the Residential Design Codes	3 or more variations	No	No	\$196.00
Fees for Retrospective Codes Approvals	2 times the application fee for the "Fees for Codes Approval"	No	No	\$198 or \$396
Fees for codes approval - confirmation	Where confirmation is sought that the proposal complies with the "acceptable development" criteria	No	Yes	\$99.00
Building/Certification Fees - (Refer Building Act 2011)				
Certificate of Construction Compliance	\$196 - 2 hours officer time or part thereof. Excess of 2 hours - \$98 per hour thereafter.	No	Yes	\$196.00
Certificate of Building Compliance	\$196 - 2 hours officer time or part thereof. Excess of 2 hours - \$98 per hour thereafter.	No	Yes	\$196.00
Certificate of Design Compliance - Class 1 & 10 Buildings	Class 1 & 10 Buildings - 0.13% of the estimated value of building work but not less than \$98	No	Yes	0.13% of the estimated value of building work but not less than \$98
Certificate of Design Compliance - Class 2 - 9 Buildings	Class 2 - 9 Buildings - 0.09% of the estimated value of building work but not less than \$98	No	Yes	0.09% of the estimated value of building work but not less than \$98
Provision of Information & Advice from Building Services	Per Hour	No	Yes	\$98.00
Request seeking Confirmation	that Planning, Environmental Health, Infrastructure etc requirements have been met	No	No	\$98.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Engineering				
Infrastructure Inspection/Crossovers				
Infrastructure Inspection	For first and each subsequent inspection and administration of infrastructure asset inspection including inspection of footpath, kerb drainage etc, following completion of building construction (cost per inspection)	No	Yes	\$82.00
Crossover Rebate	The rebate in accordance with the Local Government [ULP] 1996 Reg 15 – 50% of the cost of a standard crossover	Yes	Yes	\$120 per linear metre of crossover
Developers Fees				
Supervision Fees - Developers (when Consulting Engineer has been engaged)	When Consulting Engineer has been engaged. Total cost of construction of the roads and drainage works. As per Planning & Development Act 2005 - section 158.	Yes	No	1.5% of GST Exclusive Total Cost
Supervision Fees - Developers (when Consulting Engineer has not been engaged)	When Consulting Engineer has not been engaged. Total cost of construction of the roads and drainage works. As per Planning & Development Act 2005 - section 158.	Yes	No	3.0% of GST Exclusive Total Cost
Subdivision Early Clearance Administration Fee	For when developers request early clearance of a stage of their development, prior to reaching practical completion of that stage and outstanding works are bonded.	No	Yes	\$565.00
Development Assessment - Landscape Approvals	Recoup of Officers time in assessing subdivision landscaping submissions	No	Yes	\$65.00
Extractive Industry				
Accelerated Pavement Depreciation Fee due to Extractive Industry Operations'	Fee based on quantity of material extracted from the quarry and the distance travelled on the City of Kwinana roads	No	No	1.14 cents/km
Annual Licence Fee	Extraction of materials less than 50,000 cubic metres per annum	No	No	\$4,322.00
Annual Licence Fee	Extraction of materials greater than 50,000 cubic metres per annum	No	No	\$6,603.00
Extractive Industry Planning Fee - Development Application	Refer Planning Section Development Application section			
Concessional Mass Loads Permit				
Accelerated Pavement Depreciation Fee due to Concessional Mass Loads	Exact applicable fee from the variable fee range will be determined based on type of road used, type of transport vehicle used and total amount of material transported annually.	No	No	0.12 cents to 0.71 cents per tonne per annum per Km of City of Kwinana owned roads travelled.
Restricted Access Vehicle				
Restricted Access Vehicle permit	Permit for vehicles to travel on unauthorised roads within the City of Kwinana boundaries - to be granted in conjunction with Main Roads Permit. At Cost Admin Fee, \$100 for the first hour and \$50 per hour there after.	No	No	At Cost Administration Fee
Directional Signs				
Application fee	Application fee	No	No	\$26.65
Sign cost	Sign cost. Cost Fee, \$100.00 for the first hour and \$50.00 per hour there after for Administration Recoup, plus cost of sign	No	Yes	At Cost Administration Fee
Sign Assessment Fee	At cost fee to recoup administration costs associated with officers time spent assessing requests for directional signage. At Cost Admin Fee, \$100 for the first hour and \$50 per hour there after.	No	Yes	At Cost Administration Fee
Traffic Services				
Collect New Traffic Count Data and Supply	At cost plus private works administration fee (refer Private Works section under Governance) - Non ratepayers	No	Yes	At Cost Administration Fee
Traffic Count Data Services -Supply Existing Data	\$100 for the first hour and \$50 per hour thereafter To External Parties (Non ratepayers)	No	Yes	\$100.00
Concessional Loading Fees	At cost fee to recoup administration costs of approving concessional loading applications including an onsite assessment of related locations	No	Yes	\$175.00

CITY OF KWINANA
CITY OF KWINANA DRAFT FEES & CHARGES 2016/2017

Description	Comments	Statutory Fee Indicator	GST	2016/17 Fee
Engineering				
Engineering Drawings				
Supply "As Constructed Drawings "	Standard Charge - To External Parties (Non Rate Payers). \$100 for the first hour and \$50 per hour thereafter To External Parties (Non ratepayers)	No	Yes	\$100.00
Traffic Management				
Traffic Management Plan Review	Costs per hour (or pro-rata) for Officers to assess Traffic Management Plans including site visits and reports as required	No	Yes	Cost per hour (or pro-rata). Refer Governance - Professional Fees

8 Councillor Reports

9 Mayoral Announcements (without discussion)

10 Matters Behind Closed Doors

11 Meeting Closure